

Hanna In Bloom Council Committee
Regular Meeting
Town of Hanna Meeting Room
Wednesday May 10, 2017 @ 7:00 p.m.

Members Present: Lou Lallier, Donna Buchfink, Jason Smith, Jordan Moench, Jerry Kruse, Will Warwick, Helen Standing, Gwen Snell

Regrets: Pam Berry, Karen Frobb, Jackie Hensel

Meeting was called to order at 7:02 p.m.

MOTION: W. Warwick – J. Kruse

That the minutes of February 15, 2017 be approved as circulated.

Carried.

Business Arising:

Karen has decided not to follow through on the Volunteer Passport at this time.
Registered for National CIB and for Pitch In Week.

Financial Report: Balance as of April 30, 2017 is \$1,376.36

Correspondence:

Bees Matter Seed Packets
“Judges are Coming”
National CIB Awards September 13-16, 2017
Judges confirmed for July 24-26, 2017

REPORT: Volunteer Barbecue at Super A was held on May 5, 2017 with Jason Smith, Donna Buchfink and Donna Crowle helping out.

DISCUSSION: Taste of Culture

Consensus not to do the Taste of Culture this year as Japanese Students will not be in the community during this time.

ACTION: Tuesday Evening meal will be at the Golf Course. Hanna In Bloom members, council and spouses will be invited.

Election of Vacant Positions: Tabled to next meeting.

Volunteer Passport: Decision to table at this time.

Roles and Responsibilities Discussion: Roles and Responsibilities for Hanna In Bloom guidelines might be a useful document for our committee. There were some established when we first formed but they have not been reviewed for a while.

ACTION: Gwen Snell will draft an outline for members to review.

DISCUSSION: National Communities in Bloom Awards – Ottawa

Jason Smith is available to attend on behalf of council, as Jerry Kruse is not able to attend. Lou Lallier is interested in attending. There were no others who indicated that they were able to attend at this time.

ACTION: Gwen Snell will check costs for flights and book rooms for nationals.

ACTION: Hanna in Bloom will host a water barrel draw to win free barrel. This is to promote water conservation. Draw boxes for a barrel at each of the following locations: Warwick's Home Hardware, Super A and Freson Bros.

MOTION: J. Smith – J.Kruse

Hanna In Bloom will purchase three rain barrels at the cost not to exceed \$300.

Carried.

MOTION: J. Moench - J. Smith

That Hanna In Bloom hold the barrel draws June 16.

Carried.

ACTION: Jason Smith will contact Corinne Taylor about this through email – for scrapbook. Include in package for judges, also a map.

ACTION: Pre-tour of the community tour will take place on May 29th @ 6 pm. Include community garden, high school and meet at the town office.

ACTION: Big Country Waste Management to be contacted regarding the tour and the recycle bins located by grocery stores. Concern over garbage along Palliser Trail to the site could be noted as well.

MOTION: W. Warwick - J. Moench

That Hanna In Bloom donate a weekender basket for draw at Seedy Saturday.

Carried.

ACTION: Blooms to you, 10 weeks. Backyard contest will run Jun18 – August 26.

2017 Working list: to be split into completed and action required for future. Focus will continue to be on procedures & what is practical to complete. (include in meeting minutes for review and update)

Next Meetings: June 14, 2017

President

Secretary

2017 Working List

Important Note: This list was generated through a review of the 2016 evaluation.

Completed actions:

- Tour - ACTION: Committee to tour the proposed tour in May – well in advance of the judges coming to ensure that we have everyone informed of what is expected and what things may be addressed prior to judging. – May 29 at 6 p.m.
- Encourage promotion on individual water conservation as cost savings to public. (Being done with the Water Barrel draw)
- ACTION: Gwen to provide information on cigarette butt containers to J. Smith for Chamber (*resolved – has information through local business*)
- ACTION: K. Frobb will speak with the Hanna Museum about signage to promote the museum on highways.
- J. Moench reported that he has permission to reuse the bricks from the Primary School for an outdoor classroom.
- ACTION: G. Snell to inquire if there could be a more visible display case on the exterior of the Visitor Information Centre (VIC) – for travellers who stop in after regular operating hours. Being looked into by administration
- G. Snell has been in discussions re: rear entrance sign for Memorial park. This will be included in regular budget and operations
- Signage to promote and identify our facilities is included in the budget for Town. (*in progress with many completed*)
- ACTION: G. Snell to suggest a link to the form to report unsightly property - in place with the Town website http://www.hanna.ca/phocadownload/bylaw_policy/bylaw_compln_frm.pdf

Working on/to be Completed

- Street signs (faded and needing replacement) and unsightly premises are included in town budget *ongoing*
- Park maintenance and spraying - will be handled through Community Services department regular operations and maintenance
- ACTION: G. Snell to check on existing town policies regarding water conservation. If there are unwritten policies for departments (such as irrigation for parks) then encourage written policy to be developed.
- Memorial Park water fountain – included in regular operations with the town.
- Use of rain barrels could be encouraged through promotions
- ACTION: K. Frobb has been in discussions with Ducks Unlimited regarding interpretive signs. She will follow up and include G. Snell for town parks and trails.
- ACTION: Scrapbook should include all workshops and items relating to Hanna in Bloom events.
- ACTION: Promote the backyard garden contest early – Who??
- ACTION: G. Snell to arrange for signage for Bees Matter to be included in park
- Cardboard recycle at Super A & Freson Bros parking lot. Send letter to Big Country Waste Management.

- ACTION: K. Frobb will look into the historical tour of homes and businesses to see if it can be revised or updated. Not sure who would do this project.
- ACTION: Lou and Pam will identify current locations with graffiti that needs to be addressed (*will address in spring again*)
- ACTION: G. Snell is to inquire about including directional signage for Museum with town signs.
- ACTION: G. Snell is completing the Tree Policy and bylaw, delayed due to illness
- ACTION: G. Snell to include formal tree planting schedule
- ACTION: G. Snell will propose a program for “Adopt a Tree and Donations”

Profile book review with the following items noted or highlighted

- Include “Sidewalk program” in Profile book
Mulching is already being encouraged – include in Profile book.
- Include rental policies in Profile book.
- Add information on Community Garden to Profile Book
- Include the Blooms to You and Winter Blooms information in detail in profile book
- Include the Cemetery program for headstone care in Profile Book
- Include in profile book the businesses who contribute to environmental stewardship within our community. Include used cooking oil recycling, etc.
- Include our participation in Dutch Elm Disease promo in Profile Book
- Include “Store Front Improvement Program” in profile book
- Include information on the pollinator bed and Bees Matter garden in Profile book

(It was noted that many items are to be included in the Profile Book. This is detailed book that is available in an electronic format on line through the Communities in Bloom website. Assistance from volunteers with the writing and content may be required. It was noted that it does take a considerable amount of time.)