

Section 1: Business Information

Information supplied in this section is required for our records and will be made available to the public through the Town of Hanna's online Business Directory. If you **do not wish** to have your business information posted (specifically Operating Name, Location, Mailing Address, Phone, Fax, Email and Website), please read the statement below and check the box.

Legal Business Name: _____

Operating Name: _____

Type of Business: _____

Business Location: _____

Mailing Address (if different than above): _____

City/Prov: _____

Postal Code: _____

Business Phone: _____

Business Fax: _____

Website: _____

Email: _____

Description of primary product or service: (This information will be used to categorize your business properly on the Town's website. Please be descriptive. You can email an image or logo if you would like one to be used.)

I do **NOT** wish to have my business information posted on the Town of Hanna's online Business Directory.

Section 2: Contact Information

Name of **Local Contact**: _____

Position: _____

Email: _____

Phone: (business) _____

(home) _____

(cell) _____

Name of **Applicant** (if different from above): _____

Position: _____

Email: _____

Phone: (business) _____

(home) _____

(cell) _____

Section 3: Application Type

New Application

Change of Ownership

Classification (see fees below):

Commercial

Annual or Quarter

Residential

Annual or Quarter

Non-Assessed (within 60 km of Hanna)

Annual or Quarter

Non-Assessed (outside 60 km of Hanna)

Annual or Quarter or Week or Day

Special Event

\$100/event

Starting Date: _____ 20__

Licenses purchased July-Nov are charged 50% the stated amount. Licenses purchased in Dec. are effective for the following calendar year.

Business classifications & fees as per policy #00-66

Commercial ¹: \$50/annum or \$25.00/quarter

Residential ²: \$100.00/annum or \$50.00/quarter

Non Assessed & Direct Seller: Residing within 60 km of Hanna) \$100/annum or \$50/quarter

Residing outside 60 km of Hanna \$400/annum, \$200/quarter

\$100/week or \$50/day

Notes:

1. Commercial: Operating out of a commercially zoned location.
2. Residential: A home occupation development permit is required to be submitted as well.
3. Non-Assessed & Direct Seller: Direct Sellers must have a different license application.

Section 4: Signature

I hereby certify that the above information is true and properly sets out the business which is presently carried on by the applicant, owner, or operator as the case may be. Approval of this Business License does not exempt the applicant from obtaining necessary permits required through Town Bylaws and Provincial, Federal and Statutory Regulations.

Signature of Applicant

Date

The personal information in this form is being collected under Section 33(c) of the Freedom of Information and Privacy Act (FOIP) and may be used to notify the Applicant in regard to: eligibility to obtain/renew a Business License, revocation of a Business License, a violation under the Business License Bylaw or in case of an emergency. You should be aware that Business Identification information will be made available on the Town of Hanna website and may be disclosed to members of the public in accordance with FOIP. If you have any questions or concerns regarding the use of information collected, please contact the Town of Hanna at (403) 854-4433.

-----OFFICE USE ONLY-----

*Change of Use OR Home Occupation Development Permit # D_____ - _____

Application DENIED for the following reason(s): _____

OR

Application APPROVED on: _____ 20__ Issued on: _____ 20__

BL Account Number: _____ Receipt Number: _____ or Receipt Attached

Authorized Signature: _____

License Inspector