



Title: **Snow Removal – Roads**

Policy: 2018-05

Authority: **Council**

Approval Date: **November 13, 2018**

Effective Date: **November 13, 2018**

PURPOSE

To clearly outline the policy, procedure and priority schedule for removal of snow within the corporate limits of the Town of Hanna.

POLICY STATEMENT

Town of Hanna employees will endeavor to ensure the roadways and laneways within the corporate limits of the Town of Hanna are maintained in a condition that:

- a) Allows prompt response to emergencies by Fire, Ambulance and Police;
- b) Minimizes accidents, injury or damage to persons, vehicles and property;
- c) Permits reasonable vehicular access to business, schools, residences, recreational facilities and public services.

RESPONSIBILITIES

Town of Hanna Administrative Services is responsible to ensure the accuracy and currency of this policy with respect to the above.

Town of Hanna Public Works is responsible for road maintenance with respect to the above.

STANDARDS & PROCEDURES

1. General

This policy must be kept flexible and should serve as a guideline for snow removal in the Municipality.

Operational and administrative decisions that affect snow removal and priorities are made by the Director of Public Works and the Chief Administrative Officer.

Snow plowing and/or sanding, will be left to the discretion of the Director of Public Works.

The decision as to whether snow will be hauled away is at the discretion of the Director of Public Works. Snow piles will be placed in such a manner as to not damage any public or private property or to completely impede access to any residence or business. Snow will be placed to allow visual and physical access to fire hydrants.



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2. Standards

In most cases, streets will be plowed or sanded, if one or more of the following circumstances arise:

- 1) Streets become dangerous for both vehicles and pedestrians
- 2) Streets become impassable
- 3) Streets become rutted and rough
- 4) Snow build-up becomes too heavy

3. Priorities

Snow plowing and/or sanding, will be completed in the following order of priority:

- 1) Perimeter Roads eg; Palliser Trail, Fox Lake Trail, Pioneer Trail and Railway Avenue.
- 2) Roads where snow can be cleared quickly using the plow truck eg; South Municipal Road, JC Charyk School track.
- 3) Main Street (2nd Avenue) and side streets in the downtown area
- 4) Main Collector streets to JC Charyk School at (801 – 4 Street West)
- 5) Airport Runway & Tarmac
- 6) Residential Streets, Avenues, Crescents and Cul-de-sacs on a rotating basis
- 7) Cemetery roads are cleared if required for a funeral.

Depending upon circumstances, the order of priority may change.