TOWN OF HANNA
Part of the Harvest Sky Region

TOWN OF HANNA
REGULAR COUNCIL MEETING
AGENDA
June 9, 2026

1 CALL TO ORDER – 6:00 pm

2 ADOPTION OF THE AGENDA

3 ADOPTION OF MINUTES

3.1 Minutes of the Council Regular Meeting – May 12, 2026
3.2 Minutes of the Council Committee of the Whole Meeting – May 27, 2026

4 PUBLIC PRESENTATION

5 DELEGATION

5.1 Hanna Food Bank – Monique Banco
5.2 RCMP – Rob Welsman
5.3 QUBE Investments – Wyatt Lynds

6 CONSENT AGENDA

6.1 Senior Administrative Officials Reports
  6.1.1 Chief Administrative Officer
  6.1.2 Community Services Coordinator
  6.1.3 Director of Public Works & Community Services
  6.1.4 Bylaw Enforcement Officer
6.2 Accounts Payable
6.3 Statement of Revenue & Expense – May 2026
6.4 Budget Overview – May 2026

7 NEW BUSINESS

7.1 CSB – Grant
7.2 Tax Auction Date
7.3 Joint Use & Planning Agreement
7.4 Protection of Privacy & Privacy Management Program Policy POPA

8 BYLAWS

8.1 Bylaw 1046-2026 Community Standard Bylaw
8.2 Bylaw 1049-2026 Election Bylaw

9 COMMITTEE REPORTS, COUNCIL REPORTS & ROUNDTABLE

9.1 MPC – May 19, 2026
9.2 CSB - May 26, 2026
9.3 Councillor Reports

10 CORRESPONDENCE

10.1 Brandt Tractor
10.2 Alberta Airshed 2025 Air Quality Report
10.3 Hanna Agricultural Society

11 CLOSED SESSION

11.1 Disclose harmful to business interests of a Third Party;
As per ATIA Section 19

12 ADJOURNMENT

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

Council Meeting Minutes

Meeting Date: June 9, 2026 Agenda Item No: 03.00

Submitted by: Winona Gutsche - Director of Corporate Services

RELEVANT LEGISLATION

Provincial (cite): - MGA
Council Bylaw/Policy (cite): Bylaw 1044-2026 Hanna Procedural Bylaw

RECOMMENDED ACTION

That the Minutes of the Regular Meeting of Council held May 12, 2026, be adopted as presented.

That the Minutes of the Committee of the Whole Meeting of Council held May 27, 2026, be adopted as presented.

BACKGROUND INFORMATION

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

ATTACHMENTS:

- Minutes of the Council Regular Meeting – May 12, 2026
- Minutes of the Committee of the Whole Meeting – May 27, 2026

CONSEQUENCES:

Benefits of the Recommended Action:

1.

Disadvantages of the Recommended Action:

2.

Financial Implication:

Budget Capital or Operating:
Budget Available: $
Unbudgeted Costs: $
Source of Funds $

Staffing Implications:

There are no staffing implications to the recommended motion.

ALTERNATIVES CONSIDERED

Alternative #1:

COMMUNICATION

The Town uses a broad mix of traditional and digital tools to keep the public informed and engaged. These include public engagement activities, electronic newsletters, website news releases and content updates, weekly flyers, a community event calendar, event kiosks, and social media. Other channels such as radio, separate handouts or posters are used where appropriate, in alignment with the Town's Advertising Bylaw.

FOLLOW UP ACTIONS:

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

MINUTES

REGULAR MEETING OF COUNCIL

May 12, 2026

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, May 12, 2026, at 6:00 p.m. in the Town Council Chambers.

Council Members Present:

Danny Povaschuk
Fred Crowle
Paul Hunter
Brenda Karg
Erica Rorabeck
Vernon Thuroo
Angie Warwick

Council Members Absent

Administration Present:

Matthew Norburn – Chief Administrative Officer – Video Conference
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Brent Olesen – Director of Public Works
Skye Suntjens – Bylaw Enforcement Officer

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 6:00 p.m.

2.0 ADOPTION OF AGENDA

117-2026 Moved by Councillor Warwick that the agenda for May 12, 2026, Regular Council Meeting be adopted as presented.

Motion Carried.

3.0 ADOPTION OF MINUTES

3.01 Minutes of the Regular Meeting of Council – April 14, 2026

118-2026 Moved by Councillor Thruoo that the Minutes of the Regular Meeting of Council held April 14, 2026, be adopted as presented.

Motion Carried.

3.02 Minutes of the Special Meeting of Council – April 29, 2026

119-2026 Moved by Councillor Hunter that the Minutes of the Special Meeting of Council held April 29, 2026, be adopted as presented.

Motion Carried.

4.0 PUBLIC PRESENTATION

5.0 DELEGATIONS

5.1 Eastlink – Colleena Cole & Travis Goodman

Mayor Povaschuk thanked the delegation representatives from Eastlink, Colleena Cole and Travis Goodman for their presentation to Council.

5.2 Palliser Services – Tracy Woitenko

Mayor Povaschuk thanked Tracy Woitenko for her presentation to Council on the summary of the Municipal Development Plan Review Workshop.

6.0 CONSENT AGENDA

6.1 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

- 6.1.1 Chief Administrative Officer
- 6.1.2 Community Services Coordinator
- 6.1.3 Director of Business & Communications

6.1.4 Director of Public Works & Community Services
6.1.5 Bylaw Enforcement Officer
6.1.6 2026 – 1st Quarter Development Report
6.1.7 2026 – 1st Quarter Emergency Management Report
6.1.8 2026 – 1st Quarter Fire Department Report

6.2 Accounts Payable
6.3 Statement of Revenue & Expense – April 2026
6.4 Budget Overview – April 2026

120-2026 Moved by Councillor Karg that Council accepts the Senior Administrative Official reports 6.1.1 to 6.4 as presented for information.

Motion Carried.

121-2026 Moved by Councillor Rorabeck that Council direct Administration to research options of how to revitalize the electronic sign at the west entrance to Hanna and to bring back options to council.

Motion Carried.

7.0 NEW BUSINESS

7.01 2026 Spring Budget Adjustments

122-2026 Moved by Councillor Hunter that

- Whereas Council approved the 2026 Operating and Capital Budget for the Town of Hanna at the January 13, 2026, Council Meeting, and
- Whereas adjustments to the adopted budget are required for various reasons prior to setting the 2026 Tax Rates, and
- Whereas the 2026 Operating and Capital Budget has been adjusted to reflect no change to the residential municipal tax rate from 2025, and a 3% increase to the non-residential municipal tax rate from 2025, and a transfer to surplus in the amount of $23,037

Therefore, Council adopts the 2026 Operating and Capital Budget dated May 12, 2026, as amended by the Spring Budget Adjustments; and accepts the 2027 & 2028 Operating Budgets and the 2027 – 2030 Capital Budget for information.

Motion Carried.

123-2026 Moved by Councillor Warwick that Administration extends an invitation to Municipal Property Consultants Ltd. to attend the next Committee of the Whole meeting and provide council with a presentation on the Town of Hanna's assessment.

Motion Carried.

7.02 Hanna Municipal Library Board Member Appointment

124-2026 Moved by Councillor Thuroo that Council approves the appointment of Robert Dionne to the Hanna Municipal Library Board as a Citizen at Large Member for a term ending October 31, 2029.

Motion Carried.

Mayor Povaschuck called a recess at 7:35 pm

Mayor Povaschuck called the meeting to order at 7:41 pm

8.0 BYLAWS

8.01 Bylaw 1046-2026 Community Standard Bylaw

125-2026 Moved by Councillor Rorabeck that Council give First Reading to Bylaw 1046-2026, Community Standard Bylaw.

Motion Carried.

126-2026 Moved by Councillor Hunter that Council give second Reading to Bylaw 1046-2026, Community Standard Bylaw.

Motion Carried.

8.02 Bylaw 1050-2026 Tax Rate

127-2026 Moved by Councillor Thuroo that Council give First Reading to Bylaw 1050-2026, the 2026 Tax Rate Bylaw.

Motion Carried.

128-2026 Moved by Councillor Rorabeck that Council give Second Reading to Bylaw 1050-2026, the 2026 Tax Rate Bylaw.

Motion Carried.

129-2026 Moved by Councillor Hunter that Council provide unanimous consent for third reading of Bylaw 1050-2026, the 2026 Tax Rate Bylaw.

Motion Carried.

130-2026 Moved by Councillor Thuroo that Council give third and final Reading to Bylaw 1050-2026, the 2026 Tax Rate Bylaw.

Motion Carried.

8.03 Election Bylaw 1049-2026 Legal Review

131-2026 Moved by Councillor Karg that Council give First Reading to Bylaw 1049-2026, the Election Bylaw.

Motion Carried.

132-2026 Moved by Councillor Rorabeck that Council give Second Reading to Bylaw 1049-2026, the Election Bylaw.

Motion Carried.

9.0 COUNCIL REPORTS & ROUNDTABLE

10.01 Council Reports

133-2026 Moved by Councillor Karg that Council accepts the Council Reports for information.

Motion Carried.

10.0 CORRESPONDENCE

10.01 LYNKS Harves Sky Services & Support – Thank You
10.02 Municipal Musings' Newsletter – May 2026

134-2026 Moved by Councillor Karg that Council accepts Correspondence items 10.01 – 10.02 for information.

Motion Carried.

11.0 CLOSED SESSION

12.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 8:01 p.m.

These minutes approved this 9th day of June 2026.

_____
Mayor Danny Povaschuk

_____
Chief Administrative Officer
Matthew Norburn

MINUTES

COMMITTEE OF THE WHOLE MEETING

May 27, 2026

Minutes of a Committee of the Whole meeting of the Town of Hanna held Wednesday, May 27, 2026, at 8:30 a.m. in the Town Council Chambers.

Council Members Present:

Fred Crowle
Paul Hunter
Brenda Karg
Erica Rorabeck
Vernon Thuroo
Angie Warwick

Council Members Absent

Danny Povaschuk

Administration Present:

Matthew Norburn – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services

1.0 CALL TO ORDER

Deputy Mayor Fred Crowle called the meeting to order at 8:30 a.m.

2.0 ADOPTION OF AGENDA

135-2026 Moved by Councillor Thuroo that the agenda for May 27, 2026, Committee of the Whole Meeting be adopted presented.

Motion Carried.

3.0 DELEGATION

3.1 Municipal Property Consultants

Deputy Mayor Crowle thanked the representatives from Municipal Property Consultants Ltd, for their presentation on the assessment process for the Town of Hanna.

Deputy Mayor Crowle called a recess at 9:35 am

Deputy Mayor Crowle called the meeting to resume at 9:42 am

3.2 Harvest Sky Region

Deputy Mayor Crowle thanked Thomas Trout, Economic Development Manager of Harvest Sky Economic Development Corporation for the presentation.

4.0 PUBLIC PRESENTATION

There was no one present for Public Presentation

5.0 ADMINISTRATIVE OFFICER REPORT

5.01 Michele Toews – Community Services Coordinator

Deputy Mayor Crowle and Council provided Michele Toews, Community Services Coordinator with input on the Community Services Board Rates and Fee Schedule, providing information for Michele to take back to the next Community Services Board Meeting.

6.0 BUSINESS ITEMS

7.0 COUNCIL ROUNDTABLE

The Mayor and Councillors provided verbal reports regarding meetings or items of interest since the May 12, 2026, Regular Council Meeting.

Following the meeting Council toured the Main Life Station as part of their Facility Tours.

8.0 ADJOURNMENT

Deputy Mayor Fred Crowle declared all business concluded and adjourned the meeting at 10:53 a.m.

These minutes approved this 9th day of June 2026.

_____

Mayor Danny Povaschuk

_____

Chief Administrative Officer
Matthew Norburn

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

HANNA FOOD BANK
Presentation

Meeting Date: June 9, 2026 Agenda Item No: 05.01

Submitted by: CAO Norburn

RELEVANT LEGISLATION

Provincial (cite): - N/A
Council Bylaw/Policy (cite):

RECOMMENDED ACTION

MOTION: That Council thank Monique Banco from the Hanna Food Bank for providing highlights and updates of the Association.

BACKGROUND INFORMATION

Hanna Food Bank – Monique Banco has requested time to attend the Council meeting and provide highlights of the Hanna Food Bank Association.

Mission Statement: The Hanna Food Bank Association aims to provide food and essential items to those in need, ensuring everyone has access to safe and nutritious food. They strive to build a community where all people can live with dignity.

ATTACHMENTS:

-

CONSEQUENCES:

Benefits of the Recommended Action:

1.

Disadvantages of the Recommended Action:

2.

Financial Implication:
Budget Capital or Operating:
Budget Available: $

Unbudgeted Costs: $
Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED
Alternative #1:

COMMUNICATION
The Town uses a broad mix of traditional and digital tools to keep the public informed and engaged. These include public engagement activities, electronic newsletters, website news releases and content updates, weekly flyers, a community event calendar, event kiosks, and social media. Other channels such as radio, separate handouts or posters are used where appropriate, in alignment with the Town's Advertising Bylaw.

FOLLOW UP ACTIONS:

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

RCMP 4th Quarter Update
Presentation by Sgt. Rob Welsman

Meeting Date: June 9, 2026 Agenda Item No: 05.02

Submitted by: CAO Matthew Norburn

RELEVANT LEGISLATION

Provincial (cite): - N/A
Council Bylaw/Policy (cite):

RECOMMENDED ACTION

That the Committee of the Whole receive the RCMP 4th Quarter update for information and thank Sgt. Rob Welsman, Detachment Commander, Hanna RCMP

BACKGROUND INFORMATION

Sgt. Welsman will be in attendance to provide a presentation and overview of the Hanna RCMP Detachment 2025/2026 4th Quarter Report (Jan – Mar 2026) and provide an update on the activities of the Hanna RCMP.

Q1 April - June
Q2 July - September
Q3 October - December
Q4 January March

Council members are encouraged to ask questions or seek clarification on any item in the report.

ATTACHMENTS:

- Hanna Detachment Letter
- Hanna Q3 Crime Statistics 2021-2025
- Hanna Q3 Policing Report

CONSEQUENCES:

Benefits of the Recommended Action:

1. N/A

Disadvantages of the Recommended Action:

2. N/A

Financial Implication:

Budget Capital or Operating:
Budget Available: $
Unbudgeted Costs: $
Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED

Alternative #1:

COMMUNICATION

The Town uses a broad mix of traditional and digital tools to keep the public informed and engaged. These include public engagement activities, electronic newsletters, website news releases and content updates, weekly flyers, a community event calendar, event kiosks, and social media. Other channels such as radio, separate handouts or posters are used where appropriate, in alignment with the Town's Advertising Bylaw.

The recommended motion will be communicated through

FOLLOW UP ACTIONS:

N/A



May 11, 2026

Dear Community Partner,

Please find attached the quarterly Community Policing Report for the period of January 1st to March 31st, 2026. This report provides an overview of human resources, financial information, and crime statistics for the Hanna Detachment, and reflects the ongoing priorities identified by the community we serve.

In addition to the information contained in the attached report, I would also like to highlight a significant national development that will impact frontline policing operations in the coming months. The RCMP has recently awarded a contract for a new modernized general duty service pistol, marking an important step in enhancing public and officer safety, as well as operational effectiveness.

The selected model is the Glock 45 MOS 7 Duty Pistol. This modernized pistol will be issued as part of a comprehensive package, including a red dot sight (Aimpoint Acro P-2), a weapon-mounted light (Streamlight TLR-7X), three magazines, interchangeable grip components, a lanyard loop attachment, a Safariland duty holster, and a secure carrying case.

The rollout will occur in phases with priority given to frontline officers. Distribution across RCMP divisions will be based on operational needs, and full deployment is anticipated by summer 2028.

A transition of this scale requires comprehensive training to ensure safe and effective use. A training program has been developed and will begin rolling out to instructors this summer. A mandatory four-day training program for frontline officers is expected to follow in late summer and fall, concluding with annual firearms qualification. Training schedules are being developed to ensure there is no impact to frontline service delivery levels.

This modernization effort reflects the RCMP's ongoing commitment to ensuring officers have the appropriate tools and training to serve their communities safely and effectively. Investments in equipment such as this are essential to maintaining high standards of policing and adapting to evolving operational demands.

We remain committed to transparency and to keeping our municipal partners informed of significant developments that impact policing services in your community. Should you have any questions or wish to discuss this initiative further, please do not hesitate to reach out.

Sincerely,

Sgt. Rob Welsman
Detachment Commander
Hanna, AB

RCMP
ROYAL CANADIAN MOUNTED POLICE

Hanna Provincial Detachment
Crime Statistics (Actual)
January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	0	0	0	0	-100%	N/A	-0.2
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		3	6	6	12	3	0%	-75%	0.6
Kidnapping/Hostage/Abduction		0	1	0	0	1	N/A	N/A	0.1
Extortion		0	0	1	1	0	N/A	-100%	0.1
Criminal Harassment		6	2	2	5	2	-67%	-60%	-0.5
Uttering Threats		9	2	3	0	2	-78%	N/A	-1.6
TOTAL PERSONS		**19**	**11**	**12**	**18**	**8**	**-58%**	**-56%**	**-1.5**
Break & Enter		8	1	2	2	5	-38%	150%	-0.5
Theft of Motor Vehicle		3	0	2	1	1	-67%	0%	-0.3
Theft Over $5,000		3	1	0	1	1	-67%	0%	-0.4
Theft Under $5,000		17	7	7	3	1	-94%	-67%	-3.6
Possn Stn Goods		7	2	1	3	0	-100%	-100%	-1.3
Fraud		11	10	9	9	7	-36%	-22%	-0.9
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		10	2	4	5	3	-70%	-40%	-1.1
Mischief - Other		2	1	0	1	3	50%	200%	0.2
TOTAL PROPERTY		**61**	**24**	**25**	**25**	**21**	**-66%**	**-16%**	**-7.9**
Offensive Weapons		1	1	6	0	2	100%	N/A	0.1
Disturbing the peace		4	3	5	2	1	-75%	-50%	-0.7
Fail to Comply & Breaches		20	6	8	4	6	-70%	50%	-3.0
OTHER CRIMINAL CODE		0	5	1	0	2	N/A	N/A	-0.1
TOTAL OTHER CRIMINAL CODE		**25**	**15**	**20**	**6**	**11**	**-56%**	**83%**	**-3.7**
TOTAL CRIMINAL CODE		105	50	57	49	40	-62%	-18%	-13.1

ROYAL CANADIAN MOUNTED POLICE

Hanna Provincial Detachment
Crime Statistics (Actual)
January to March: 2022 - 2026

All categories contain "Attempted" and/or "Completed"

April 7, 2026

CATEGORY	Trend	2022	2023	2024	2025	2026	% Change 2022 - 2026	% Change 2025 - 2026	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	0	0	1	1	0%	0%	0.1
Drug Enforcement - Trafficking		2	1	1	0	1	-50%	N/A	-0.3
Drug Enforcement - Other		0	0	1	0	0	N/A	N/A	0.0
Total Drugs		**3**	**1**	**2**	**1**	**2**	**-33%**	**100%**	**-0.2**
Cannabis Enforcement		0	2	0	0	0	N/A	N/A	-0.2
Federal - General		0	1	2	1	0	N/A	-100%	0.0
TOTAL FEDERAL		**3**	**4**	**4**	**2**	**2**	**-33%**	**0%**	**-0.4**
Liquor Act		1	1	1	0	1	0%	N/A	-0.1
Cannabis Act		0	0	1	0	0	N/A	N/A	0.0
Mental Health Act		10	16	7	18	15	50%	-17%	1.2
Other Provincial Stats		10	14	15	8	13	30%	63%	0.0
Total Provincial Stats		**21**	**31**	**24**	**26**	**29**	**38%**	**12%**	**1.1**
Municipal By-laws Traffic		0	0	0	0	3	N/A	N/A	0.6
Municipal By-laws		0	0	1	0	3	N/A	N/A	0.6
Total Municipal		**0**	**0**	**1**	**0**	**6**	**N/A**	**N/A**	**1.2**
Fatals		0	1	0	0	0	N/A	N/A	-0.1
Injury MVC		3	1	2	0	3	0%	N/A	-0.1
Property Damage MVC (Reportable)		33	47	23	22	16	-52%	-27%	-5.9
Property Damage MVC (Non Reportable)		13	6	11	8	3	-77%	-63%	-1.8
TOTAL MVC		**49**	**55**	**36**	**30**	**22**	**-55%**	**-27%**	**-7.9**
Roadside Suspension - Alcohol (Prov)		1	2	1	0	2	100%	N/A	0.0
Roadside Suspension - Drugs (Prov)		0	0	0	1	0	N/A	-100%	0.1
Total Provincial Traffic		**147**	**110**	**110**	**51**	**85**	**-42%**	**67%**	**-18.3**
Other Traffic		**0**	**1**	**0**	**1**	**0**	**N/A**	**-100%**	**0.0**
Criminal Code Traffic		**2**	**2**	**1**	**3**	**0**	**-100%**	**-100%**	**-0.3**
Common Police Activities									
False Alarms		**6**	**5**	**5**	**5**	**11**	**83%**	**120%**	**1.0**
False/Abandoned 911 Call and 911 Act		**11**	**3**	**2**	**12**	**42**	**282%**	**250%**	**7.1**
Suspicious Person/Vehicle/Property		**12**	**14**	**10**	**16**	**12**	**0%**	**-25%**	**0.2**
Persons Reported Missing		**1**	**1**	**1**	**3**	**0**	**-100%**	**-100%**	**0.0**
Search Warrants		**0**	**0**	**0**	**1**	**0**	**N/A**	**-100%**	**0.1**
Spousal Abuse - Survey Code (Reported)		**14**	**2**	**7**	**8**	**8**	**-43%**	**0%**	**-0.6**
Form 10 (MHA) (Reported)		**0**	**0**	**1**	**1**	**0**	**N/A**	**-100%**	**0.1**

Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name
Hanna

Detachment Commander
Sgt. Rob Welsman

Report Date	Fiscal Year	Quarter
May 1, 2026	2025-26	Q4 (January - March)

Community Priorities

Priority #1: Traffic Stops

Updates and Comments:
The detachment members conducted 74 recorded traffic stops during the quarter, for a cumulative total of 402 traffic stops for the year. The officers also participated in a traffic operation with the Alberta Sheriffs on March 19, where the Sheriffs conducted vehicle inspections while RCMP members did highway traffic enforcement (those numbers are not included in the target status quarter).

Priority #2: Police / Community Relations - Proactive Community Engagement

Updates and Comments:
Detachment members conducted coaching activities for youth sports, participated in a charity basketball game in Youngstown, presented to local government on policing issues, and presented to youth at the J.C. Charyk School on common legal issues for youth, as well as many other informal meet-ups during the period. The detachment also increased its posts to its Facebook page to increase community engagement.

Priority #3: Offender Management - Court Imposed Conditions Enforcement

Updates and Comments:
See next page.

During the final quarter the detachment had two offenders on curfew. One of the subjects breached curfew and a warrant was sought so curfew checks temporarily ceased for that individual. The overall objective was reached with multiple breach charges approved against multiple offenders.

Priority #4: Police and Public Safety Training

Updates and Comments:
In Q4 the detachment held a range day for members to practice pistol and carbine skills, and a police defensive tactics session on another day for members to practice handcuffing and takedown procedures. The detachment also completed two Sheerness power plant tours to familiarize themselves with the layout, hazards, and emergency response to the plant.

Provincial Service Composition

Staffing Category	Established Positions	Working	Temporary Absences	Hard Vacancies
Regular Members	7	6	1	0
Detachment Support	2	2	0	0

Notes:

1. Data extracted on March 31, 2026 and is subject to change.
2. Temporary Absences are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the seven established positions, six officers are currently working. There is one temporary absence (Graduated Return to Work), and no hard vacancies.

Detachment Support: Of the two established positions, two resources are currently working. There are no temporary absences or hard vacancies.

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

QUBE INVESTMENTS
Follow Up Presentation

Meeting Date: June 9, 2026 Agenda Item No: 05.03

Submitted by: CAO Norburn

RELEVANT LEGISLATION

Provincial (cite): - N/A
Council Bylaw/Policy (cite):

RECOMMENDED ACTION

MOTION: That Council receive the presentation from Qube Investments for information.

BACKGROUND INFORMATION

Previously, Wyatt Lynds of Qube Investments delivered an initial presentation to Council outlining services and potential approaches for optimizing municipal reserve investments.

In March of 2026 The Town of Hanna entered into an agreement with Qube Investments to manage the municipal reserves.

The requested delegation will review the past three months investments and answer any questions Council may have.

ATTACHMENTS:

-

CONSEQUENCES:

Benefits of the Recommended Action:

1.

Disadvantages of the Recommended Action:

2.

Financial Implication:
Budget Capital or Operating:

Budget Available: $
Unbudgeted Costs: $
Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED
Alternative #1:

COMMUNICATION
The Town uses a broad mix of traditional and digital tools to keep the public informed and engaged. These include public engagement activities, electronic newsletters, website news releases and content updates, weekly flyers, a community event calendar, event kiosks, and social media. Other channels such as radio, separate handouts or posters are used where appropriate, in alignment with the Town's Advertising Bylaw.

FOLLOW UP ACTIONS:

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

Senior Administrative Officials Reports

Meeting Date: June 9, 2026 Agenda Item No: 06.01

Submitted by: Matthew Norburn - CAO

RELEVANT LEGISLATION

Provincial (cite): - N/A
Council Bylaw/Policy (cite): N/A

RECOMMENDED ACTION

That Council accepts the Senior Administrative Official reports 6.1.1 – 6.4 as presented for information.

BACKGROUND INFORMATION

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

ATTACHMENTS:

- 6.1.1 Chief Administrative Officer
- 6.1.2 Community Services Coordinator
- 6.1.3 Director of Public Works / Community Services
- 6.1.4 Bylaw Enforcement Officer
- 6.2 Accounts Payable
- 6.3 Statement of Revenue & Expense
- 6.4 Budget Overview

CONSEQUENCES:

Benefits of the Recommended Action:

1.

Disadvantages of the Recommended Action:

2.

Financial Implication:
Budget Capital or Operating:
Budget Available: $
Unbudgeted Costs: $
Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED

Alternative #1:

COMMUNICATION

The Town uses a broad mix of traditional and digital tools to keep the public informed and engaged. These include public engagement activities, electronic newsletters, website news releases and content updates, weekly flyers, a community event calendar, event kiosks, and social media. Other channels such as radio, separate handouts or posters are used where appropriate, in alignment with the Town's Advertising Bylaw.

FOLLOW UP ACTIONS:

Chief Administrative Officer Report
Reporting Period: June 9, 2026
Prepared by: Matthew Norburn

Governance & Planning

- Participated in the Municipal Planning Commission meeting and reviewed development applications.
- Continued with the Municipal Development Plan (MDP) review process through discussions with Palliser Regional Municipal Services. Meetings to continue.
- Participated in discussions regarding municipal addressing and civic data improvements to enhance emergency response accuracy, municipal operations, and public information systems.

Strategic Initiatives & Projects

- Initiated the Town's website project through the official project kickoff with Catalis. Discussions focused on project timelines, content migration, design expectations, and opportunities to improve resident access to municipal information and online services.

Regional Collaboration & Emergency Management

- Participated in regional emergency management training initiatives through the Special Areas Regional Emergency Management Plan (SA-REMP) Incident Management Team/Incident Command Post Workshop.

Intergovernmental & Stakeholder Relations

- Met with representatives from Prairie Land School Division to continue discussions regarding the new Joint Use and Planning Agreement (JUPA), a legislated requirement under the Municipal Government Act.

Organizational Leadership & Operations

- Continued to provide oversight and support to departmental operations through regular meetings with staff, external stakeholders, and community partners.

Community Engagement & Organizational Culture

- Attended the staff barbecue event, recognizing the contributions of Town staff.
- Participated in the Mayor's Garden Party as part of Seniors' Week celebrations, recognizing the important contributions of local seniors.

- Attended the Hanna Legion fundraiser at the Community Centre, supporting community organizations and local initiatives in Hanna.

Community Services Coordinator Report – Michele Toews

Seniors' Week

Seniors' Week events were a success across the community. Thank you to all our partners who hosted events for our local seniors. About 125 seniors attended the Mayor's Garden Party. Thank you to council, staff, and the Girl Guides for making time to come help serve the lunch prepared by Karin Miller.

Youth Club

The Youth Club is hosting a teen obstacle course night on Tuesday, June 30th in Hector King Hunter Park with an inflatable obstacle course being brought in.

Emergency Social Services (ESS)

I continue to attend our South Central Zone ESS bi-monthly meetings. I participated in the Regional Emergency Management Plan training and tabletop scenario with our Special Areas group as Regional ESS Director and will be participating in the Full Scale Exercise later in June.

Canada Day

Get ready for a fun Canada Day! Festivities will start on June 30th at Fox Lake Park with a fireworks display, and on the 1st we will have the Flag Raising Ceremony, BBQ lunch, entertainment, face painting, and bounce houses in Hector King-Hunter Park. Watch the flyer and online for all the details and times.

EPIC Adventures

EPIC Adventures is fully staffed for the summer and registration is now open! Field trips this year include days at Prairie Oasis, and out of town adventures to the Royal Tyrell Museum, Calaway Park, and Telus Spark Science Centre. For more information and to register please visit hanna.ca/epic

COUNCIL REPORT

DATE: **June 9th, 2026**

PRESENTED BY: **Brent Olesen, Director of Public Works/Community Services**

- Since May 12th, 2026, Council meeting, the Public Works and Recreation Department have been busy with the following items:

  - Water & Sewer
    - We are hauling sewer out of special areas, waste transfer site, empty the tank at the Triplex and Fox Lake to get ready for the summer.
    - We were working on sewer flushing but the truck broke down and is in the city getting repairs. They are having trouble finding part.
    - With 4 ½ inches of rain the main sewer pumps have been very busy and are keeping up with the flow.
    - We are working with Sinclair Plumbing and the School Division to come up with a plan to put water and sewer into their bus garage on Railroad Ave. should be happening within the next month or so.

  - Road Maintenance
    - Spring cleanup is complete.
    - We have been doing street sweeping started on the east end of town. We are keeping the map updated on the website and we made up signs that we have been setting up as well to help inform residence what street is next.
    - The crew has also been maintaining potholes as they show up.
    - Mudrack has completed the warranty work on the downtown core and the $100,000 sidewalk replacement program.
    - Brooks Asphalt completed the warranty work on Palliser and Pioneer Trail.

  - Meetings
    - I am attending the Monday morning Director's meeting and meeting with the Parks Crew on Monday afternoons.

  - Airport
    - We have been doing routine maintenance at the airport.

  - Cemetery
    - We had a casket and two cremations this month.

  - Arena
    - The crew is still busy with Lacrosse and baseball in the arena and curling rink with the weather being is wet as it is.
    - We put the dirt in the arena for 4-H on May 8th.

- Pool
  - We did not open the pool on the Saturday of the long weekend due to a pressure switch failing causing the boiler to go out and with the cold weather leading up to the weekend, the pool was not up to temperature for swimmers. We did successfully open with a lot of happy swimmers on Monday.
  - We had the Alberta Health Inspector out to do our spring inspection and sample the water. She was very happy with everything.

- Parks
  - The crew are busy cutting and cleaning getting ready to plant flowers.
  - We put the wind screens up at the tennis courts for pickle ball, Unfortunately, the West side of the fence did not hold up in the wind. We had Phoenix Fence, out to give us a quote. Once we receive that quote an insurance claim will be made. We did manage to straighten the fence with our backhoe for the time being.

- Ball Diamonds
  - We have picked up two loads of shale they will let me know when we can pick up more.
  - We will have some work to get the diamond back into shape with all the rain we have had.

- Fox lake
  - With Watts Flat flowing and everyone's dugouts full I opened the gate more to let the water into Fox lake.

May 2026 – Bylaw Enforcement Report

Animal Control

Three animal complaints were received for excessive barking and a dog at large. One letter was issued for an unlicensed dog. Compliance was achieved.

Unsightly Premises

Seven unsightly premises complaints were received. These complaints included deteriorating structures, unsightly properties, deteriorating buildings, such as missing siding and shingles, dead tree branches, overgrown trees, long grass, overgrown weeds and a property owner causing dense smoke. One letter was issued for dead tree branches and a deteriorated structure and building. Compliance was achieved, but enforcement action is still being taken on one property.

Traffic

Six traffic complaints were received, including vehicles blocking alleys and abandoned vehicles. Compliance was achieved.

May 2026 Statistics

Category	May Complaints	May Letters	May MGAs	May Tickets
Animal	3	1	0	0
Unsightly	7	1	0	0
Traffic	6	0	0	0
Noise	0	0	0	0
LUB	0	0	0	0
Total	16	2	0	0

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

Accounts Payable

Meeting Date: June 9, 2026 Agenda Item No: 06.02
Submitted by: Winona Gutsche - Director of Corporate Services

RELEVANT LEGISLATION

Provincial (cite): - N/A
Council Bylaw/Policy (cite): N/A

RECOMMENDED ACTION

Under Consent Agenda Council will accept the accounts payable from the general account for information:

- Cheques 043622 - 043651
- Direct Deposits 005071 - 005173
- Electronic Funds Transfer – Batch Numbers 1031, 1033 & 1036

BACKGROUND INFORMATION

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques, direct deposits, and EFT's. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

ATTACHMENTS:

• Accounts Payable Listing – Cheques 043622 - 043651	Total	$55,546.44
• Accounts Payable Listing – Direct Dep 005071 - 005173	Total	$475,693.55
• Accounts Payable Listing – EFT Batch No. 1031, 1033 & 1036	Total	$66,305.51

CONSEQUENCES:

Benefits of the Recommended Action:

1.

Disadvantages of the Recommended Action:

2.

Financial Implication:

Budget Capital or Operating:

Budget Available: $

Unbudgeted Costs: $

Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED

Alternative #1:

COMMUNICATION

The Town uses a broad mix of traditional and digital tools to keep the public informed and engaged. These include public engagement activities, electronic newsletters, website news releases and content updates, weekly flyers, a community event calendar, event kiosks, and social media. Other channels such as radio, separate handouts or posters are used where appropriate, in alignment with the Town's Advertising Bylaw.

FOLLOW UP ACTIONS:

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

Statement of Revenue & Expense

Meeting Date:	June 6, 2026	Agenda Item No: 06.03
Submitted by:	Winona Gutsche - Director of Corporate Services	

RELEVANT LEGISLATION

Provincial (cite): - N/A
Council Bylaw/Policy (cite): N/A

RECOMMENDED ACTION

Under Consent Agenda Council will accept the Statement of Revenue and Expense Report for May 2026 for information.

BACKGROUND INFORMATION

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2026 Operating and Capital budgets approved by Council at the May 12, 2026, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to May 31, 2026.

Council members are encouraged to ask questions or seek clarification on any information presented.

ATTACHMENTS:

- Statement of Revenue & Expense Report – May 2026

CONSEQUENCES:

Benefits of the Recommended Action:

1.

Disadvantages of the Recommended Action:

2.

Financial Implication:

Budget Capital or Operating:

Budget Available: $

Unbudgeted Costs: $

Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED

Alternative #1:

COMMUNICATION

The Town uses a broad mix of traditional and digital tools to keep the public informed and engaged. These include public engagement activities, electronic newsletters, website news releases and content updates, weekly flyers, a community event calendar, event kiosks, and social media. Other channels such as radio, separate handouts or posters are used where appropriate, in alignment with the Town's Advertising Bylaw.

FOLLOW UP ACTIONS:

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2026
To 31/05/2026

Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	0.00	2,815,234.00-	2,815,234.00-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	0.00	1,006,596.00-	1,006,596.00-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	0.00	74,473.00-	74,473.00-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	0.00	1,288.00-	1,288.00-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	0.00	170,286.00-	170,286.00-
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	0.00	99,728.00-	99,728.00-
PENALTY & COST ON TAX	1-01-0000-510	10,301.45-	20,619.00-	10,317.55-
CONCESSION & FRANCHISE	1-01-0000-540	222,445.94-	598,900.00-	376,454.06-
RETURN ON INVESTMENTS	1-01-0000-550	29,585.46-	197,000.00-	167,414.54-
OTHER	1-01-0000-590	0.00	21,953.00-	21,953.00-
	TOTAL GENERAL MUNICIPAL 01:	262,332.85-	5,006,077.00-	4,743,744.15-
GENERAL ADMINISTRATION				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	1,465.99-	8,700.00-	7,234.01-
ADMIN SOUVENIR	1-12-0000-419	240.93-	1,400.00-	1,159.07-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	6,225.00-	14,700.00-	8,475.00-
ADMIN OTHER REVENUE	1-12-0000-590	3,000.00	10,400.00-	13,400.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	0.00	305,700.00-	305,700.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	725,000.00-	725,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	5,000.00-	5,000.00-
	TOTAL GENERAL ADMINISTRATION 12:	4,931.92-	1,070,900.00-	1,065,968.08-
POLICE				
POLICE PROVINCIAL FINES	1-21-0000-530	724.00-	2,400.00-	1,676.00-
	TOTAL POLICE:	724.00-	2,400.00-	1,676.00-
SAFETY & RISK MANAGEMENT				
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	7,145.00-	90,300.00-	83,155.00-
FIRE OTHER	1-23-0000-590	0.00	100,000.00-	100,000.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	207,383.00-	207,383.00-
	TOTAL FIRE:	7,145.00-	397,683.00-	390,538.00-
FIRE - ECETP				
FIRE - ECETP PROVINCIAL CONDITIONAL	1-23-0200-840	5,456.00-	29,500.00-	24,044.00-
	FIRE - ECETP TOTAL:	5,456.00-	29,500.00-	24,044.00-
BY-LAW ENFORCEMENT				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	25,325.75-	3,000.00-	22,325.75
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	420.00-	700.00-	280.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	21,150.00-	17,600.00-	3,550.00
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	0.00	200.00-	200.00-
BY-LAW FINES	1-26-0000-530	200.00-	1,000.00-	800.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	18,600.00-	18,600.00-
	TOTAL BY-LAW ENFORCEMENT:	47,095.75-	41,100.00-	5,995.75
DOG CONTROL				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	6,000.02-	5,900.00-	100.02
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
	TOTAL DOG CONTROL:	6,000.02-	6,000.00-	0.02
COMMON SERVICES				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	9,466.00-	6,800.00-	2,666.00
COMMON SERV OTHER REVENUE	1-31-0000-590	0.00	300.00-	300.00-
	TOTAL COMMON SERVICES:	9,466.00-	7,100.00-	2,366.00
STREETS & ROADS				
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	786,776.00-	786,776.00-
S & R DRAWN FROM DEFERRED REVENUE -	1-32-0000-930	0.00	65,621.00-	65,621.00-
	TOTAL STREETS & ROADS:	0.00	852,397.00-	852,397.00-
AIRPORT				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	4,500.00-	11,000.00-	6,500.00-
AIRPORT OTHER REVENUE	1-33-0000-590	103.42-	100.00-	3.42
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	13,785.00-	13,785.00-
	TOTAL AIRPORT:	4,603.42-	24,885.00-	20,281.58-
WATER SUPPLY & DISTRIBUTION				

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2026
To 31/05/2026

Description	Account	YTD Actual	YTD Budget	YTD Variance
WATER SALE OF WATER	1-41-0000-410	364,203.41-	1,203,948.00-	839,744.59-
WATER SERVICE CHARGES	1-41-0000-413	300.00-	1,300.00-	1,000.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	10,552.98-	100,800.00-	90,247.02-
	TOTAL WATER SUPPLY & DISTRIBUTION:	375,056.39-	1,306,048.00-	930,991.61-
WATER LINES & DISTRIBUTION				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	100.23-	0.00	100.23
	TOTAL WATER LINES & DISTRIBUTION:	100.23-	0.00	100.23
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	92,073.77-	277,400.00-	185,326.23-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	289,885.00-	289,885.00-
	TOTAL SANITARY SEWERS:	92,073.77-	567,285.00-	475,211.23-
GARBAGE COLLECTION & DISPOSAL				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	25,658.25-	74,300.00-	48,641.75-
GARBAGE OTHER REVENUE	1-43-0000-590	7.50-	0.00	7.50
	TOTAL GARBAGE COLLECTION & DISPOSAL:	25,665.75-	74,300.00-	48,634.25-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	127,867.39-	400,700.00-	272,832.61-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	60.00-	100.00-	40.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	127,927.39-	400,800.00-	272,872.61-
F.C.S.S.				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	300.00-	300.00-
FCSS VAN RENTAL	1-51-0000-561	460.05-	1,000.00-	539.95-
FCSS DONATIONS	1-51-0000-591	0.00	500.00-	500.00-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	0.00	4,200.00-	4,200.00-
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	46,920.00-	93,800.00-	46,880.00-
	TOTAL F.C.S.S.:	47,380.05-	99,800.00-	52,419.95-
CEMETERY				
CEMETERY CHARGES	1-56-0000-410	6,975.00-	14,300.00-	7,325.00-
CEMETERY OTHER	1-56-0000-590	78.07-	811.00-	732.93-
	TOTAL CEMETERY:	7,053.07-	15,111.00-	8,057.93-
SUBDIVISION				
SUBDIVISION SALE OF LAND	1-66-0000-400	27,123.60-	0.00	27,123.60
	TOTAL SUBDIVISION:	27,123.60-	0.00	27,123.60
RECREATION & PARKS FACILITIES				
RECREATION SALES & SERVICE	1-72-0000-410	2,128.00-	2,828.00-	700.00-
RECREATION PROGRAM REVENUE	1-72-0000-430	1,636.85-	7,300.00-	5,663.15-
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	0.00	43,080.00-	43,080.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	250,969.00-	250,969.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	66,969.00-	66,969.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	1,540.00-	9,600.00-	8,060.00-
	TOTAL RECREATION REVENUE:	5,304.85-	380,746.00-	375,441.15-
SWIMMING POOLS				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	16,089.59-	23,200.00-	7,110.41-
POOL LESSON REGISTRATIONS	1-72-0100-411	13,515.00-	38,300.00-	24,785.00-
POOL DAILY ADMISSIONS	1-72-0100-412	1,187.52-	12,200.00-	11,012.48-
POOL RETAIL SALES	1-72-0100-419	402.42-	3,500.00-	3,097.58-
POOL RENTAL REVENUE	1-72-0100-560	520.00-	7,600.00-	7,080.00-
POOL DONATIONS	1-72-0100-590	0.00	200.00-	200.00-
	TOTAL SWIMMING POOLS:	31,714.53-	85,000.00-	53,285.47-
ARENA				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	7,030.91-	15,300.00-	8,269.09-
ARENA RENTAL REVENUE	1-72-0200-560	61,228.75-	90,100.00-	28,871.25-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	2,145.00-	3,300.00-	1,155.00-
	TOTAL ARENA:	70,404.66-	108,700.00-	38,295.34-
CURLING RINK				
CURLING RINK SALE OF SERVICES	1-72-0400-410	0.00	53,000.00-	53,000.00-
CURLING RINK RENTAL REVENUE	1-72-0400-560	7,760.00-	9,700.00-	1,940.00-
	CURLING RINK TOTAL:	7,760.00-	62,700.00-	54,940.00-
BALL DIAMONDS				

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2026
To 31/05/2026

Description	Account	YTD Actual	YTD Budget	YTD Variance
BALL DIAMOND REVENUE	1-72-0500-560	5,650.00-	6,200.00-	550.00-
	TOTAL BALL DIAMONDS REVENUE:	5,650.00-	6,200.00-	550.00-
FOX LAKE & HELMER DAM				
FOX LAKE REVENUE	1-72-0700-410	28.56-	4,300.00-	4,271.44-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	0.00	103.00-	103.00-
FOX LAKE RENTAL REVENUE	1-72-0700-560	4,757.28-	81,200.00-	76,442.72-
	TOTAL FOX LAKE & HELMER DAM:	4,785.84-	85,603.00-	80,817.16-
PARKS				
PARKS OTHER REVENUE	1-72-0800-990	190.48-	0.00	190.48
	TOTAL PARKS:	190.48-	0.00	190.48
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	380.00-	11,948.00-	11,568.00-
	TOTAL PLAYGROUND PROGRAM:	380.00-	11,948.00-	11,568.00-
HKH PIONEER PARK				
HKH DRAWN FROM SURPLUS	1-72-1300-920	0.00	32,672.00-	32,672.00-
	TOTAL HKH PARK REVENUE:	0.00	32,672.00-	32,672.00-
SOCCER FIELDS				
SOCCER FIELDS REVENUE	1-72-1400-560	2,500.00-	2,500.00-	0.00
	TOTAL SOCCER FIELDS REVENUE:	2,500.00-	2,500.00-	0.00
REGIONAL COMMUNITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	6,154.14-	14,200.00-	8,045.86-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	0.00	20,000.00-	20,000.00-
RCSC OTHER	1-74-0800-590	126.00-	0.00	126.00
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	28,761.91-	28,570.00-	191.91
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	8,510.36-	29,724.00-	21,213.64-
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	43,552.41-	92,494.00-	48,941.59-
COMMUNITY CENTRE				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	26,295.48-	33,926.00-	7,630.52-
COMMUNITY CENTRE DRAWN FROM SURPLUS	1-74-0900-920	0.00	45,361.00-	45,361.00-
COMMUNITY CENTRE DRAWN FROM DEF REV	1-74-0900-930	0.00	31,504.00-	31,504.00-
	TOTAL COMMUNITY CENTRE:	26,295.48-	110,791.00-	84,495.52-
LIONS HALL				
LIONS HALL RENTAL REVENUE	1-74-1000-560	1,650.00-	3,300.00-	1,650.00-
	LIONS HALL TOTAL:	1,650.00-	3,300.00-	1,650.00-
	TOTAL REVENUE:	1,250,323.46-	10,884,040.00-	9,633,716.54-
COUNCIL				
COUNCIL WAGES	2-11-0000-110	42,126.14	101,400.00	59,273.86
COUNCIL BENEFITS	2-11-0000-130	1,699.00	4,200.00	2,501.00
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	4,254.06	14,400.00	10,145.94
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	3,631.34	13,300.00	9,668.66
COUNCIL GOODS	2-11-0000-500	8,546.40	17,400.00	8,853.60
COUNCIL OTHER (ELECTION)	2-11-0000-990	0.00	1,000.00	1,000.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	162.95	2,100.00	1,937.05
	TOTAL COUNCIL:	60,944.89	154,350.00	93,405.11
ADMINISTRATION				
ADMINISTRATION SALARIES	2-12-0000-110	131,516.05	334,400.00	202,883.95
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	1,965.60	11,100.00	9,134.40
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	10,814.12	21,800.00	10,985.88
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	145.78	800.00	654.22
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	18,373.27	40,200.00	21,826.73
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	5,149.99	5,100.00	49.99-
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	4,329.41	53,800.00	49,470.59
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	737.98	7,100.00	6,362.02
ADMINISTRATION STAFF TRAINING	2-12-0000-212	1,525.00	5,900.00	4,375.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	2,518.47	10,600.00	8,081.53
ADMINISTRATION TELEPHONE	2-12-0000-217	2,853.22	8,200.00	5,346.78
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	12,928.85	9,400.00	3,528.85-
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	7,536.22	10,000.00	2,463.78
ADMINISTRATION AUDIT	2-12-0000-230	26,900.00	38,700.00	11,800.00

For All Revenue, Expense Accounts
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Description	Account	YTD Actual	YTD Budget	YTD Variance
ADMINISTRATION LEGAL	2-12-0000-231	11,562.48	25,000.00	13,437.52
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	50,612.69	145,284.00	94,671.31
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	44,400.00	49,250.00	4,850.00
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	2,231.25	7,500.00	5,268.75
ADMINISTRATION INSURANCE	2-12-0000-274	19,637.23	20,610.00	972.77
ADMINISTRATION ASSESSOR	2-12-0000-280	28,409.15	51,400.00	22,990.85
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	115.00	1,000.00	885.00
ADMINISTRATION GOODS	2-12-0000-500	14,007.48	9,000.00	5,007.48-
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	1,436.20	1,500.00	63.80
ADMINISTRATION POWER	2-12-0000-541	9,705.04	22,300.00	12,594.96
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	84,722.23	164,400.00	79,677.77
ADMINISTRATION BANK CHARGES	2-12-0000-810	1,609.82	7,300.00	5,690.18
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	114.44	840.00	725.56
ADMINISTRATION OTHER	2-12-0000-990	20.00	27,000.00	26,980.00
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	0.00	1,000.00	1,000.00
	TOTAL ADMINISTRATION:	495,876.97	1,090,484.00	594,607.03
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - CONTRACTED R	2-12-0600-250	3.00	0.00	3.00-
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	120.00	0.00	120.00-
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	344.12	0.00	344.12-
	TOTAL TAX RECOVERY PROPERTY:	467.12	0.00	467.12-
POLICE				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	0.00	173,113.00	173,113.00
	TOTAL POLICE:	0.00	173,113.00	173,113.00
SAFETY & RISK MANAGEMENT				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,000.00	2,000.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	254.00	1,950.00	1,696.00
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	0.00	1,200.00	1,200.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	0.00	1,200.00	1,200.00
	TOTAL SAFETY & RISK MANAGEMENT:	254.00	6,350.00	6,096.00
FIRE				
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	137,300.00	137,300.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	900.95	3,200.00	2,299.05
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,500.00	20.00
FIRE TRAVEL	2-23-0000-211	6,348.83	12,100.00	5,751.17
FIRE TRAINING	2-23-0000-212	1,000.00	39,500.00	38,500.00
FIRE FREIGHT	2-23-0000-215	258.14	1,000.00	741.86
FIRE TELEPHONE	2-23-0000-217	1,745.60	7,500.00	5,754.40
FIRE ADVERTISING	2-23-0000-220	0.00	800.00	800.00
FIRE MEMBERSHIPS	2-23-0000-221	1,041.00	1,600.00	559.00
FIRE CONTRACTED SERVICES	2-23-0000-232	20,613.19	43,000.00	22,386.81
FIRE CONTRACTED REPAIRS	2-23-0000-250	3,320.90	21,000.00	17,679.10
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	0.00	20,000.00	20,000.00
FIRE INSURANCE	2-23-0000-274	22,896.50	24,040.00	1,143.50
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	2,000.00	2,000.00
FIRE GOODS	2-23-0000-500	6,395.89	24,290.00	17,894.11
FIRE PETROLEUM PRODUCTS	2-23-0000-521	3,634.00	8,900.00	5,266.00
FIRE VEHICLE MAINTENANCE	2-23-0000-523	834.00	300.00	534.00-
FIRE HEATING	2-23-0000-540	5,718.04	13,000.00	7,281.96
FIRE POWER	2-23-0000-541	3,887.42	13,700.00	9,812.58
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	178.04	17,000.00	16,821.96
	TOTAL FIRE:	80,252.50	391,730.00	311,477.50
FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP				
FIRE - ECETP TRAINING	2-23-0200-212	400.00	29,498.00	29,098.00
	TOTAL FIRE - ECETP:	400.00	29,498.00	29,098.00
EMERGENCY SERVICES				
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	4,500.00	4,500.00
EMERGENCY SERVICES CONTRACTED SERVCI	2-24-0000-232	4,333.35	10,400.00	6,066.65
EMERGENCY SERVICES GOODS	2-24-0000-500	0.00	4,300.00	4,300.00
	TOTAL EMERGENCY SERVICES:	4,333.35	19,200.00	14,866.65
BY-LAW ENFORCEMENT				
BYLAW SALARIES	2-26-0000-110	18,072.50	62,400.00	44,327.50
BYLAW BENEFITS	2-26-0000-130	1,595.36	5,500.00	3,904.64

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Description	Account	YTD Actual	YTD Budget	YTD Variance
BYLAW NON T4 BENEFITS	2-26-0000-133	1,505.41	5,200.00	3,694.59
BYLAW STAFF TRAVEL	2-26-0000-211	0.00	1,000.00	1,000.00
BYLAW STAFF TRAINING	2-26-0000-212	0.00	1,000.00	1,000.00
BYLAW FREIGHT	2-26-0000-215	635.00	700.00	65.00
BYLAW TELEPHONE	2-26-0000-217	559.14	1,250.00	690.86
BYLAW ADVERTISING	2-26-0000-220	0.00	1,900.00	1,900.00
BYLAW MEMBERSHIP	2-26-0000-221	0.00	200.00	200.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	6,928.94	13,100.00	6,171.06
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	0.00	3,000.00	3,000.00
BYLAW INSURANCE	2-26-0000-274	716.00	750.00	34.00
BYLAW GOODS	2-26-0000-500	1,902.07	2,500.00	597.93
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	435.82	1,800.00	1,364.18
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	25,325.75	3,000.00	22,325.75-
	TOTAL BY-LAW ENFORCEMENT:	57,675.99	103,300.00	45,624.01
DOG CONTROL				
DOG CONTROL POSTAGE	2-28-0000-215	609.51	700.00	90.49
DOG CONTROL ADVERTISING	2-28-0000-220	0.00	400.00	400.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,271.69	1,600.00	328.31
DOG CONTROL GOODS	2-28-0000-500	831.77	600.00	231.77-
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	10,000.00	10,000.00	0.00
	TOTAL DOG CONTROL:	12,712.97	13,300.00	587.03
COMMON SERVICES				
COMMON SERVICES SALARIES	2-31-0000-110	111,218.83	335,800.00	224,581.17
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	14,640.16	3,700.00	10,940.16-
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	8,673.91	25,900.00	17,226.09
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	437.26	300.00	137.26-
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	20,597.70	47,300.00	26,702.30
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	300.00	1,500.00	1,200.00
COMMON SERVICES FREIGHT	2-31-0000-215	223.50	1,700.00	1,476.50
COMMON SERVICES TELEPHONE	2-31-0000-217	2,180.89	5,400.00	3,219.11
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	140.00	600.00	460.00
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	701.55	2,600.00	1,898.45
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	1,128.40	20,000.00	18,871.60
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	900.00	10,000.00	9,100.00
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	1,400.00	14,500.00	13,100.00
COMMON SERVICES INSURANCE	2-31-0000-274	33,435.00	36,610.00	3,175.00
COMMON SERVICES GOODS	2-31-0000-500	10,955.41	21,036.00	10,080.59
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	16,182.75	49,400.00	33,217.25
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	3,631.54	7,500.00	3,868.46
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	4,815.74	17,000.00	12,184.26
COMMON SERVICES HEATING	2-31-0000-540	7,605.04	19,000.00	11,394.96
COMMON SERVICES POWER	2-31-0000-541	5,649.15	15,400.00	9,750.85
COMMON SERVICES ADDED TO OPER RESERV	2-31-0000-764	0.00	41,780.00	41,780.00
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	368.84	3,000.00	2,631.16
	TOTAL COMMON SERVICES:	245,185.67	680,526.00	435,340.33
STREETS & ROADS				
S & R SALARIES	2-32-0000-110	41,527.55	115,400.00	73,872.45
S & R SEASONAL SALARIES	2-32-0000-111	8,780.89	5,500.00	3,280.89-
S & R BENEFITS	2-32-0000-130	3,747.06	8,600.00	4,852.94
S & R SEASONAL BENEFITS	2-32-0000-131	332.48	400.00	67.52
S & R NON T4 BENEFITS	2-32-0000-133	6,118.99	15,800.00	9,681.01
S & R FREIGHT	2-32-0000-215	2,394.95	700.00	1,694.95-
S & R CONTRACTED SERVICES	2-32-0000-232	2,008.00	15,000.00	12,992.00
S & R CONTRACTED REPAIRS	2-32-0000-250	746.22	135,000.00	134,253.78
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	3,364.44	5,000.00	1,635.56
S & R VEHICLE REPAIRS	2-32-0000-255	0.00	1,500.00	1,500.00
S & R GOODS	2-32-0000-500	20,232.56	48,500.00	28,267.44
S & R EQUIPMENT GOODS	2-32-0000-522	17,215.81	11,700.00	5,515.81-
S & R VEHICLE MAINTENANCE	2-32-0000-523	0.00	2,500.00	2,500.00
S & R STREET LIGHTS	2-32-0000-553	31,263.50	135,200.00	103,936.50
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	786,776.00	786,776.00
S & R ADDED TO OPERATING RESERVE	2-32-0000-764	0.00	352,500.00	352,500.00
	TOTAL STREETS & ROADS:	137,732.45	1,640,076.00	1,502,343.55
AIRPORT				
AIRPORT SALARIES	2-33-0000-110	3,580.62	2,900.00	680.62-

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Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT SEASONAL SALARIES	2-33-0000-111	28.49	2,700.00	2,671.51
AIRPORT BENEFITS	2-33-0000-130	312.10	200.00	112.10-
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.65	200.00	199.35
AIRPORT NON T-4 BENEFITS	2-33-0000-133	455.36	400.00	55.36-
AIRPORT FREIGHT	2-33-0000-215	114.15	100.00	14.15-
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	51.36	50.00	1.36-
AIRPORT CONTRACTED SERVICES	2-33-0000-232	238.10	2,100.00	1,861.90
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	0.00	9,300.00	9,300.00
AIRPORT VEHICLE REPAIRS	2-33-0000-255	729.54	200.00	529.54-
AIRPORT INSURANCE	2-33-0000-274	5,443.16	5,720.00	276.84
AIRPORT GOODS	2-33-0000-500	61.97	4,500.00	4,438.03
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	754.95	2,100.00	1,345.05
AIRPORT POWER	2-33-0000-541	1,574.00	7,600.00	6,026.00
AIRPORT WATER & SEWER	2-33-0000-542	160.00	500.00	340.00
	TOTAL AIRPORT:	13,504.45	38,670.00	25,165.55
WATER PLANT				
WATER PLANT CONTRACTED REPAIRS	2-41-0100-250	0.00	40,000.00	40,000.00
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	260,725.02	929,500.00	668,774.98
WATER PLANT POWER	2-41-0100-541	9,298.51	30,900.00	21,601.49
	TOTAL WATER PLANT:	270,023.53	1,000,400.00	730,376.47
WATER LINES & DISTRIBUTION				
WATER LINES SALARIES	2-41-0200-110	47,474.31	179,800.00	132,325.69
WATER LINES SEASONAL SALARIES	2-41-0200-111	256.38	3,000.00	2,743.62
WATER LINES BENEFITS	2-41-0200-130	3,822.88	14,800.00	10,977.12
WATER LINES SEASONAL BENEFITS	2-41-0200-131	5.85	200.00	194.15
WATER LINES NON T4 BENEFITS	2-41-0200-133	5,884.87	27,500.00	21,615.13
WATER LINES TRAVEL & TRAINING	2-41-0200-211	5,661.52	7,000.00	1,338.48
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	2,674.02	9,200.00	6,525.98
WATER LINES ADVERTISING	2-41-0200-220	0.00	2,000.00	2,000.00
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	5,229.87	12,000.00	6,770.13
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	14,237.51	65,000.00	50,762.49
WATER LINES GOODS	2-41-0200-500	6,835.53	37,584.00	30,748.47
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
	TOTAL WATER LINES & DISTRIBUTION:	92,082.74	408,084.00	316,001.26
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	8,874.79	39,800.00	30,925.21
SEWERS SEASONAL SALARIES	2-42-0000-111	56.98	0.00	56.98-
SEWERS BENEFITS	2-42-0000-130	796.55	3,100.00	2,303.45
SEWERS SEASONAL BENEFITS	2-42-0000-131	1.30	0.00	1.30-
SEWERS NON T4 BENEFITS	2-42-0000-133	1,243.79	5,700.00	4,456.21
SEWERS FREIGHT & POSTAGE	2-42-0000-215	55.00	500.00	445.00
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	597.90	1,800.00	1,202.10
SEWERS CONTRACTED REPAIRS	2-42-0000-250	85,015.77	85,000.00	15.77-
SEWERS INSURANCE	2-42-0000-274	4,583.13	4,810.00	226.87
SEWERS GOODS	2-42-0000-500	1,102.50	18,500.00	17,397.50
SEWERS HEATING	2-42-0000-540	567.74	1,400.00	832.26
SEWERS POWER	2-42-0000-541	3,106.92	12,200.00	9,093.08
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	106,002.37	222,810.00	116,807.63
GARBAGE				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	29,107.80	68,800.00	39,692.20
GARBAGE GOODS	2-43-0000-500	0.00	400.00	400.00
	TOTAL GARBAGE:	29,107.80	69,200.00	40,092.20
REGIONAL WASTE				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	198,235.08	396,500.00	198,264.92
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	4,200.00	4,200.00
	TOTAL REGIONAL WASTE SYSTEM:	198,235.08	400,700.00	202,464.92
FCSS				
FCSS SALARIES	2-51-0100-110	2,249.93	6,000.00	3,750.07
FCSS BENEFITS	2-51-0100-130	188.85	500.00	311.15
FCSS NON T4 BENEFITS	2-51-0100-133	408.09	1,100.00	691.91
FCSS TRAVEL	2-51-0100-211	1,240.18	1,800.00	559.82
FCSS TRAINING	2-51-0100-212	0.00	800.00	800.00

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Description	Account	YTD Actual	YTD Budget	YTD Variance
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	0.00	1,100.00	1,100.00
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	0.00	500.00	500.00
FCSS CONTRACTED PROFESSIONAL SERVICE	2-51-0100-232	9,625.00	22,800.00	13,175.00
FCSS INSURANCE	2-51-0100-274	12.00	12.00	0.00
FCSS GOODS	2-51-0100-500	0.00	2,100.00	2,100.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	98.54	640.00	541.46
	TOTAL FCSS:	14,092.59	37,652.00	23,559.41
FCSS COORDINATOR				
COORDINATOR SALARIES	2-51-0200-110	4,499.81	11,900.00	7,400.19
COORDINATOR BENEFITS	2-51-0200-130	377.72	1,100.00	722.28
COORDINATOR NON T4 BENEFITS	2-51-0200-133	816.31	2,300.00	1,483.69
COORDINATOR TRAVEL	2-51-0200-211	0.00	1,200.00	1,200.00
COORDINATOR TRAINING	2-51-0200-212	0.00	700.00	700.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	270.00	300.00	30.00
COORDINATOR TELEPHONE	2-51-0200-217	85.71	400.00	314.29
COORDINATOR ADVERTISING	2-51-0200-220	0.00	2,100.00	2,100.00
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	0.00	2,100.00	2,100.00
COORDINATOR CONTRACTED PROFESSIONAL	2-51-0200-232	8,250.00	19,500.00	11,250.00
COORDINATOR GOODS	2-51-0200-500	0.00	1,200.00	1,200.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	53,701.59	99,800.00	46,098.41
	TOTAL COORDINATOR:	68,001.14	142,600.00	74,598.86
YOUTH CLUB SUPPORT				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	2,249.93	6,000.00	3,750.07
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	188.85	500.00	311.15
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	408.09	1,100.00	691.91
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	0.00	2,300.00	2,300.00
FCSS YOUTH CLUB SUPPORT PROFESSIONAL	2-51-0300-232	4,125.00	9,800.00	5,675.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	0.00	700.00	700.00
	TOTAL FCSS YOUTH CLUB SUPPORT:	6,971.87	20,400.00	13,428.13
COMMUNITY SERVICES VANS				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	0.00	400.00	400.00
CSD VAN INSURANCE	2-51-0500-274	3,537.00	3,710.00	173.00
CSD VAN GOODS	2-51-0500-500	9.00	100.00	91.00
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	0.00	200.00	200.00
	TOTAL COMMUNITY SERVICES VANS:	3,546.00	4,510.00	964.00
CEMETERY				
CEMETERY SALARIES	2-56-0000-110	1,935.86	11,400.00	9,464.14
CEMETERY SEASONAL SALARIES	2-56-0000-111	339.34	4,500.00	4,160.66
CEMETERY BENEFITS	2-56-0000-130	174.61	1,000.00	825.39
CEMETERY SEASONAL BENEFITS	2-56-0000-131	21.41	300.00	278.59
CEMETERY NON T-4 BENEFITS	2-56-0000-133	300.10	1,800.00	1,499.90
CEMETERY ADVERTISING	2-56-0000-220	0.00	300.00	300.00
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	678.24	4,300.00	3,621.76
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	27.44	30.00	2.56
CEMETERY GOODS	2-56-0000-500	100.03	5,000.00	4,899.97
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	0.00	700.00	700.00
	TOTAL CEMETERY:	3,577.03	30,830.00	27,252.97
MUNICIPAL PLANNING COMMISSION				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
TOURISM				
TOURISM SALARIES	2-61-0300-110	8,620.01	24,300.00	15,679.99
TOURISM BENEFITS	2-61-0300-130	726.16	2,100.00	1,373.84
TOURISM NON T4 BENEFITS	2-61-0300-133	1,382.82	4,700.00	3,317.18
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	500.00	230.00
TOURISM ADVERTISING	2-61-0300-220	311.00	1,700.00	1,389.00
TOURISM CONTRACTED REPAIRS	2-61-0300-250	612.50	0.00	612.50-
TOURISM GOODS	2-61-0300-500	0.00	5,000.00	5,000.00
	TOTAL TOURISM:	11,922.49	38,400.00	26,477.51
BUSINESS & COMMUNICATIONS				

For All Revenue, Expense Accounts
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Description	Account	YTD Actual	YTD Budget	YTD Variance
B & C SALARIES	2-61-0400-110	34,478.11	97,100.00	62,621.89
B & C BENEFITS	2-61-0400-130	2,905.70	8,300.00	5,394.30
B & C NON T4 BENEFIT	2-61-0400-133	5,530.82	18,700.00	13,169.18
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	0.00	1,000.00	1,000.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	242.85	1,100.00	857.15
B & C ADVERTISING & PRINTING	2-61-0400-220	0.00	2,200.00	2,200.00
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,112.20	3,400.00	287.80
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	24,135.00	50,200.00	26,065.00
B & C INSURANCE	2-61-0400-274	155.54	160.00	4.46
B & C GOODS	2-61-0400-500	0.00	1,300.00	1,300.00
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	785.98	3,900.00	3,114.02
	TOTAL BUSINESS & COMMUNICATIONS:	71,616.20	189,160.00	117,543.80
VISITOR INFORMATION CENTRE				
VIC SALARIES	2-62-0000-110	2,231.23	2,700.00	468.77
VIC SEASONAL SALARIES	2-62-0000-111	191.88	1,200.00	1,008.12
VIC BENEFITS	2-62-0000-130	240.57	200.00	40.57-
VIC SEASONAL BENEFITS	2-62-0000-131	14.72	100.00	85.28
VIC NON T4 BENEFITS	2-62-0000-133	704.14	500.00	204.14-
VIC TELEPHONES	2-62-0000-217	154.75	400.00	245.25
VIC ADVERTISING & PRINTING	2-62-0000-220	0.00	200.00	200.00
VIC CONTRACTED SERVICES	2-62-0000-232	196.00	3,400.00	3,204.00
VIC CONTRACTED REPAIR	2-62-0000-250	0.00	1,000.00	1,000.00
VIC INSURANCE	2-62-0000-274	1,361.94	1,430.00	68.06
VIC GOODS	2-62-0000-500	235.74	3,200.00	2,964.26
VIC HEATING	2-62-0000-540	567.74	1,400.00	832.26
VIC POWER	2-62-0000-541	523.99	2,600.00	2,076.01
VIC WATER	2-62-0000-963	219.14	4,100.00	3,880.86
	TOTAL VISITOR INFORMATION CENTRE:	6,641.84	22,430.00	15,788.16
COMMUNITY SERVICES BOARD				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	8,000.00	20,000.00	12,000.00
	TOTAL COMMUNITY SERVICES BOARD:	8,000.00	20,500.00	12,500.00
RECREATION				
RECREATION SALARIES	2-72-0000-110	4,605.56	11,900.00	7,294.44
RECREATION SEASONAL SALARIES	2-72-0000-111	0.00	10,500.00	10,500.00
RECREATION BENEFITS	2-72-0000-130	378.21	1,100.00	721.79
RECREATION SEASONAL BENEFITS	2-72-0000-131	0.00	700.00	700.00
RECREATION NON T4 BENEFITS	2-72-0000-133	816.31	2,300.00	1,483.69
RECREATION TRAVEL	2-72-0000-211	1,566.94	1,800.00	233.06
RECREATION TRAINING	2-72-0000-212	2,905.00	2,700.00	205.00-
RECREATION FREIGHT & POSTAGE	2-72-0000-215	270.00	300.00	30.00
RECREATION TELEPHONE	2-72-0000-217	399.99	2,200.00	1,800.01
RECREATION ADVERTISING	2-72-0000-220	0.00	1,800.00	1,800.00
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	545.00	900.00	355.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	4,125.00	14,000.00	9,875.00
RECREATION INSURANCE	2-72-0000-274	12,627.80	13,260.00	632.20
RECREATION GOODS	2-72-0000-500	0.00	4,200.00	4,200.00
RECREATION PROGRAM EXPENSES	2-72-0000-510	1,973.33	7,301.00	5,327.67
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	0.00	2,400.00	2,400.00
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	0.00	300.00	300.00
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION OTHER	2-72-0000-990	1,000.00	2,000.00	1,000.00
	TOTAL RECREATION:	31,213.14	169,661.00	138,447.86
SWIMMING & WADING POOLS				
POOLS SALARIES	2-72-0100-110	5,037.84	14,700.00	9,662.16
POOL SEASONAL SALARIES	2-72-0100-111	11,732.40	139,100.00	127,367.60
POOLS BENEFITS	2-72-0100-130	407.56	1,300.00	892.44
POOL SEASONAL BENEFITS	2-72-0100-131	744.13	9,500.00	8,755.87
POOLS NON T-4 BENEFITS	2-72-0100-133	579.90	2,600.00	2,020.10
POOLS TRAVEL	2-72-0100-211	0.00	1,000.00	1,000.00
POOLS TRAINING	2-72-0100-212	0.00	1,000.00	1,000.00
POOLS FREIGHT & POSTAGE	2-72-0100-215	775.00	2,700.00	1,925.00
POOLS TELEPHONE	2-72-0100-217	154.75	480.00	325.25

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Description	Account	YTD Actual	YTD Budget	YTD Variance
POOLS ADVERTISING	2-72-0100-220	0.00	1,000.00	1,000.00
POOL CONTRACTED SERVICES	2-72-0100-232	2,170.78	8,800.00	6,629.22
POOLS CONTRACTED REPAIRS	2-72-0100-250	1,866.44	8,000.00	6,133.56
POOLS INSURANCE	2-72-0100-274	9,487.69	9,960.00	472.31
POOLS GOODS	2-72-0100-500	5,657.18	20,076.00	14,418.82
POOL RETAIL GOODS	2-72-0100-501	0.00	2,000.00	2,000.00
POOLS CHEMICALS	2-72-0100-531	0.00	22,400.00	22,400.00
POOLS HEATING	2-72-0100-540	2,329.27	20,100.00	17,770.73
POOLS POWER	2-72-0100-541	2,755.43	21,900.00	19,144.57
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	108.56	4,950.00	4,841.44
	TOTAL SWIMMING POOLS:	43,806.93	291,566.00	247,759.07
ARENA				
ARENA SALARIES	2-72-0200-110	122,527.84	140,300.00	17,772.16
ARENA SEASONAL SALARIES	2-72-0200-111	701.76	9,000.00	8,298.24
ARENA BENEFITS	2-72-0200-130	9,661.36	11,800.00	2,138.64
ARENA SEASONAL BENEFITS	2-72-0200-131	44.59	600.00	555.41
ARENA NON T4 BENEFITS	2-72-0200-133	9,660.35	24,000.00	14,339.65
ARENA TRAVEL	2-72-0200-211	0.00	1,600.00	1,600.00
ARENA TRAINING	2-72-0200-212	94.95	2,600.00	2,505.05
ARENA FREIGHT & POSTAGE	2-72-0200-215	270.00	1,000.00	730.00
ARENA TELEPHONE	2-72-0200-217	154.75	360.00	205.25
ARENA ADVERTISING & PRINTING	2-72-0200-220	0.00	500.00	500.00
ARENA CONTRACTED SERVICES	2-72-0200-232	2,981.14	6,200.00	3,218.86
ARENA CONTRACTED REPAIRS	2-72-0200-250	2,031.09	17,800.00	15,768.91
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	202.40	6,800.00	6,597.60
ARENA INSURANCE	2-72-0200-274	15,005.36	15,760.00	754.64
ARENA GOODS	2-72-0200-500	5,911.07	20,100.00	14,188.93
ARENA PETROLEUM PRODUCTS	2-72-0200-521	2,525.26	5,300.00	2,774.74
ARENA VEHICLE MAINTENANCE	2-72-0200-523	42.27	0.00	42.27-
ARENA HEATING	2-72-0200-540	12,810.99	35,300.00	22,489.01
ARENA POWER	2-72-0200-541	8,335.73	21,900.00	13,564.27
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	1,797.72	4,910.00	3,112.28
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	437.15	14,300.00	13,862.85
ARENA ICE PLANT GOODS	2-72-0201-500	0.00	500.00	500.00
ARENA ICE PLANT POWER	2-72-0201-541	7,288.33	19,200.00	11,911.67
	TOTAL ARENA:	202,484.11	359,830.00	157,345.89
PARKS SHOP				
PARKS SHOP TELEPHONE	2-72-0300-217	309.50	720.00	410.50
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	0.00	1,000.00	1,000.00
PARKS SHOP INSURANCE	2-72-0300-274	2,052.35	2,150.00	97.65
PARKS SHOP GOODS	2-72-0300-500	1,297.83	2,000.00	702.17
PARKS SHOP HEATING	2-72-0300-540	3,305.84	7,500.00	4,194.16
PARKS SHOP POWER	2-72-0300-541	840.30	3,500.00	2,659.70
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	101.72	700.00	598.28
	TOTAL PARKS SHOP:	7,907.54	17,570.00	9,662.46
CURLING RINK				
CURLING RINK SALARIES	2-72-0400-110	1,731.58	5,300.00	3,568.42
CURLING RINK SEASONAL SALARIES	2-72-0400-111	0.00	1,800.00	1,800.00
CURLING RINK BENEFITS	2-72-0400-130	178.52	500.00	321.48
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	0.00	100.00	100.00
CURLING RINK NON T4 BENEFITS	2-72-0400-133	478.03	1,000.00	521.97
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	2,712.68	5,600.00	2,887.32
CURLING RINK INSURANCE	2-72-0400-274	10,292.46	10,800.00	507.54
CURLING RINK GOODS	2-72-0400-500	220.97	1,500.00	1,279.03
CURLING RINK HEATING	2-72-0400-540	8,152.44	21,900.00	13,747.56
CURLING RINK POWER	2-72-0400-541	4,641.99	11,500.00	6,858.01
CURLING RINK - SUBSIDY	2-72-0400-771	0.00	17,500.00	17,500.00
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	908.96	2,390.00	1,481.04
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	437.16	14,300.00	13,862.84
CURLING RINK ICE PLANT GOODS	2-72-0401-500	0.00	500.00	500.00
CURLING RINK ICE PLANT POWER	2-72-0401-541	7,288.33	19,200.00	11,911.67
	TOTAL CURLING RINK:	37,043.12	113,890.00	76,846.88
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	3,174.77	5,300.00	2,125.23
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	102.96	2,700.00	2,597.04
BALL DIAMOND BENEFITS	2-72-0500-130	299.64	500.00	200.36

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Description	Account	YTD Actual	YTD Budget	YTD Variance
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	5.81	200.00	194.19
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	666.83	1,000.00	333.17
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	0.00	1,000.00	1,000.00
BALL DIAMOND GOODS	2-72-0500-500	634.62	9,500.00	8,865.38
BALL DIAMOND POWER	2-72-0500-541	393.15	1,200.00	806.85
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	94.05	12,150.00	12,055.95
	TOTAL BALL DIAMONDS:	5,371.83	33,550.00	28,178.17
GOLF COURSE				
GOLF COURSE INSURANCE	2-72-0600-274	3,713.40	3,900.00	186.60
	TOTAL GOLF COURSE:	3,713.40	3,900.00	186.60
FOX LAKE PARK				
FOX LAKE SALARIES	2-72-0700-110	1,199.59	5,300.00	4,100.41
FOX LAKE SEASONAL SALARIES	2-72-0700-111	309.14	1,800.00	1,490.86
FOX LAKE BENEFITS	2-72-0700-130	126.27	500.00	373.73
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	23.73	100.00	76.27
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	337.77	1,000.00	662.23
FOX LAKE FREIGHT	2-72-0700-215	0.00	200.00	200.00
FOX LAKE ADVERTISING	2-72-0700-220	399.00	600.00	201.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	5,129.23	36,200.00	31,070.77
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	0.00	5,000.00	5,000.00
FOX LAKE INSURANCE	2-72-0700-274	322.36	340.00	17.64
FOX LAKE GOODS	2-72-0700-500	972.04	7,100.00	6,127.96
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	411.43	400.00	11.43-
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	700.00	700.00
FOX LAKE HEAT	2-72-0700-540	171.80	600.00	428.20
FOX LAKE POWER	2-72-0700-541	531.33	9,600.00	9,068.67
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,590.00	8,590.00
	TOTAL FOX LAKE PARK:	9,933.69	78,030.00	68,096.31
PARKS				
PARKS SALARIES	2-72-0800-110	35,244.70	83,400.00	48,155.30
PARKS SEASONAL SALARIES	2-72-0800-111	7,158.32	55,000.00	47,841.68
PARKS BENEFITS	2-72-0800-130	3,105.99	7,100.00	3,994.01
PARKS SEASONAL BENEFITS	2-72-0800-131	543.14	3,900.00	3,356.86
PARKS NON T4 BENEFITS	2-72-0800-133	5,928.31	14,400.00	8,471.69
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	214.29	1,000.00	785.71
PARKS FREIGHT	2-72-0800-215	811.38	800.00	11.38-
PARKS CONTRACTED REPAIRS	2-72-0800-250	120.59	22,200.00	22,079.41
PARKS EQUIPMENT REPAIRS	2-72-0800-253	2,878.47	14,700.00	11,821.53
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	4,719.76	6,000.00	1,280.24
PARKS INSURANCE	2-72-0800-274	5,746.21	6,000.00	253.79
PARKS GOODS	2-72-0800-500	9,143.80	31,100.00	21,956.20
PARKS PETROLEUM PRODUCTS	2-72-0800-521	2,216.79	13,000.00	10,783.21
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	3,090.00	4,892.00	1,802.00
PARKS VEHICLE MAINTENANCE	2-72-0800-523	2,133.08	5,000.00	2,866.92
PARKS POWER	2-72-0800-541	1,053.38	3,300.00	2,246.62
PARKS RECOVERIES TO OPERATING	2-72-0800-963	342.00	22,540.00	22,198.00
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	84,450.21	295,932.00	211,481.79
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	1,992.90	23,400.00	21,407.10
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	148.04	1,600.00	1,451.96
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	0.00	300.00	300.00
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	0.00	600.00	600.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	135.00	140.00	5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	0.00	120.00	120.00
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	0.00	1,000.00	1,000.00
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	1,375.00	5,800.00	4,425.00
PLAYGROUND PROGRAM GOODS	2-72-1000-500	30.12	6,200.00	6,169.88
	TOTAL PLAYGROUND PROGRAM:	3,681.06	39,160.00	35,478.94
SPRAY PARK				
SPRAY PARK SALARIES	2-72-1200-110	0.00	1,300.00	1,300.00
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	0.00	2,300.00	2,300.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	0.00	100.00	100.00
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00

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SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	0.00	200.00	200.00
SPRAY PARK FREIGHT	2-72-1200-215	0.00	500.00	500.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	0.00	500.00	500.00
SPRAY PARK INSURANCE	2-72-1200-274	854.41	900.00	45.59
SPRAY PARK GOODS	2-72-1200-500	0.00	600.00	600.00
SPRAY PARK CHEMICALS	2-72-1200-531	0.00	1,400.00	1,400.00
SPRAY PARK POWER	2-72-1200-541	306.16	1,900.00	1,593.84
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	89.00	2,760.00	2,671.00
	TOTAL SPRAY PARK:	1,249.57	12,560.00	11,310.43
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	35.81	5,300.00	5,264.19
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	2,128.62	7,200.00	5,071.38
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	2.72	500.00	497.28
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	164.67	500.00	335.33
KING HUNTER PARK EMP NON T4 BEN	2-72-1300-133	2.57	1,000.00	997.43
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	2,030.90	3,000.00	969.10
KING HUNTER PARK INSURANCE	2-72-1300-274	180.10	190.00	9.90
KING HUNTER PARK GOODS	2-72-1300-500	99.85	3,000.00	2,900.15
KING HUNTER PARK POWER	2-72-1300-541	588.32	1,900.00	1,311.68
KING HUNTER PARK - MAYBERRY DONATION	2-72-1300-762	0.00	32,672.00	32,672.00
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	57.00	7,380.00	7,323.00
	TOTAL KING HUNTER PARK:	5,290.56	62,642.00	57,351.44
SOCCER FIELDS				
SOCCER FIELD SALARIES	2-72-1400-110	289.70	2,700.00	2,410.30
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	0.00	900.00	900.00
SOCCER FIELD BENEFITS	2-72-1400-130	22.86	200.00	177.14
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	0.00	100.00	100.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	29.28	500.00	470.72
SOCCER FIELD GOODS	2-72-1400-500	190.23	2,300.00	2,109.77
SOCCER FIELDS POWER	2-72-1400-541	393.15	1,200.00	806.85
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	19.95	5,460.00	5,440.05
	TOTAL SOCCER FIELDS:	945.17	13,360.00	12,414.83
MUSEUM				
MUSEUM GAS	2-74-0100-540	2,187.59	6,100.00	3,912.41
MUSEUM POWER	2-74-0100-541	1,134.43	4,100.00	2,965.57
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
	TOTAL MUSEUM:	10,322.02	17,200.00	6,877.98
LIBRARY				
LIBRARY TELEPHONE	2-74-0200-217	309.50	700.00	390.50
LIBRARY ADVERTISING	2-74-0200-220	0.00	300.00	300.00
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	176.00	2,400.00	2,224.00
LIBRARY INSURANCE	2-74-0200-274	5,308.62	5,570.00	261.38
LIBRARY GOODS	2-74-0200-500	175.98	1,100.00	924.02
LIBRARY HEATING	2-74-0200-540	2,301.55	5,900.00	3,598.45
LIBRARY POWER	2-74-0200-541	1,896.29	7,300.00	5,403.71
LIBRARY GRANTS	2-74-0200-770	16,159.50	21,300.00	5,140.50
LIBRARY PERSONNEL GRANTS	2-74-0200-771	37,176.29	74,400.00	37,223.71
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	551.50	2,220.00	1,668.50
	TOTAL LIBRARY:	64,055.23	121,190.00	57,134.77
CENTENNIAL PLACE				
RCSC SALARIES	2-74-0800-110	28,336.95	74,200.00	45,863.05
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	15,411.69	53,500.00	38,088.31
RCSC BENEFITS	2-74-0800-130	2,316.30	6,700.00	4,383.70
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	574.09	3,700.00	3,125.91
RCSC NON T4 BENEFITS	2-74-0800-133	4,023.15	11,600.00	7,576.85
RCSC STAFF TRAINING	2-74-0800-212	0.00	2,100.00	2,100.00
RCSC FREIGHT	2-74-0800-215	270.00	300.00	30.00
RCSC TELEPHONE	2-74-0800-217	478.45	1,440.00	961.55
RCSC ADVERTISING	2-74-0800-220	0.00	2,750.00	2,750.00
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	11,994.87	15,800.00	3,805.13
RCSC CONTRACTED REPAIRS	2-74-0800-250	3,238.20	5,100.00	1,861.80
RCSC INSURANCE	2-74-0800-274	11,212.69	11,770.00	557.31
RCSC GOODS	2-74-0800-500	3,121.57	10,100.00	6,978.43
RCSC HEATING	2-74-0800-540	3,886.79	10,000.00	6,113.21
RCSC POWER	2-74-0800-541	4,574.90	18,500.00	13,925.10

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2026
To 31/05/2026

Description	Account	YTD Actual	YTD Budget	YTD Variance
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	178.04	1,100.00	921.96
RCSC - HFC EQUIPMENT GOODS	2-74-0801-500	201.02	0.00	201.02-
	TOTAL CENTENNIAL PLACE:	89,818.71	228,660.00	138,841.29
COMMUNITY CENTRE				
COMMUNITY CENTRE SALARIES	2-74-0900-110	315.65	5,451.00	5,135.35
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	900.00	900.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	23.79	500.00	476.21
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	23.61	1,000.00	976.39
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	270.00	500.00	230.00
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	154.75	400.00	245.25
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	0.00	500.00	500.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	15,203.68	36,400.00	21,196.32
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	0.00	11,600.00	11,600.00
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,848.61	7,190.00	341.39
COMMUNITY CENTRE GOODS	2-74-0900-500	1,363.18	7,300.00	5,936.82
COMMUNITY CENTRE HEAT	2-74-0900-540	3,038.64	6,600.00	3,561.36
COMMUNITY CENTRE POWER	2-74-0900-541	2,830.22	11,600.00	8,769.78
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	143.06	1,810.00	1,666.94
	TOTAL COMMUNITY CENTRE:	30,215.19	91,851.00	61,635.81
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	0.00	2,000.00	2,000.00
LIONS HALL INSURANCE	2-74-1000-274	780.00	820.00	40.00
LIONS HALL GOODS	2-74-1000-500	34.24	500.00	465.76
LIONS HALL HEAT	2-74-1000-540	1,417.02	3,200.00	1,782.98
LIONS HALL POWER	2-74-1000-541	360.14	1,500.00	1,139.86
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	95.36	590.00	494.64
	TOTAL LIONS HALL:	2,686.76	8,610.00	5,923.24
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	186,271.73	827,800.00	641,528.27
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	0.00	158,100.00	158,100.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	705.00	705.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	0.00	2,500.00	2,500.00
	TOTAL GOVERNMENT REQUISITIONS:	186,271.73	989,105.00	802,833.27
	TOTAL EXPENDITURES:	2,819,621.01	9,897,040.00	7,077,418.99
	TOTAL REVENUE & EXPENSES:	1,569,297.55	987,000.00-	2,556,297.55-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2026
To 31/05/2026

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
CAPITAL FINANCES APPLIED (EXPENDITURES)				
ADMINISTRATION				
ADMINISTRATION BUILDING ADDITIONS	8-12-0000-620	0.00	50,000.00	50,000.00
	TOTAL ADMINISTRATION:	0.00	50,000.00	50,000.00
FIRE DEPARTMENT				
FIRE BUILDING ADDITIONS	8-23-0000-620	0.00	200,000.00	200,000.00
FIRE MACHINES, EQUIPMENT	8-23-0000-630	0.00	18,400.00	18,400.00
	TOTAL FIRE DEPARTMENT:	0.00	218,400.00	218,400.00
COMMON SERVICES				
COMMON SERVICES VEHICLES	8-31-0000-650	121,783.00	150,000.00	28,217.00
	TOTAL COMMON SERVICES DEPARTMENT:	121,783.00	150,000.00	28,217.00
STREETS & ROADS				
S & R ENGINEERING STRUCTURES	8-32-0000-610	4,969.00	0.00	4,969.00-
S & R MACHINES, EQUIPMENT	8-32-0000-630	25,596.47	32,500.00	6,903.53
	TOTAL STREETS & ROADS:	30,565.47	32,500.00	1,934.53
WATER DEPARTMENT				
WATER MACHINES, EQUIPMENT	8-41-0000-630	0.00	17,000.00	17,000.00
	TOTAL WATER DEPARTMENT:	0.00	17,000.00	17,000.00
SANITARY SEWERS				
SEWER BUILDINGS	8-42-0000-620	0.00	100,000.00	100,000.00
SEWER EQUIPMENT	8-42-0000-630	0.00	200,000.00	200,000.00
	TOTAL SEWER DEPARTMENT:	0.00	300,000.00	300,000.00
CEMETERY				
CEMETERY ENGINEERING STRUCTURES	8-56-0000-610	0.00	7,500.00	7,500.00
	TOTAL CEMETERY:	0.00	7,500.00	7,500.00
RECREATION				
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	73,341.00	67,000.00	6,341.00-
RECREATION PARKS EQUIPMENT	8-72-0800-630	28,241.00	30,000.00	1,759.00
	TOTAL RECREATION:	101,582.00	97,000.00	4,582.00-
CULTURE				
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	0.00	14,700.00	14,700.00
COMMUNITY CENTRE BUILDING	8-74-0900-610	29,000.00	76,865.00	47,865.00
	TOTAL CULTURE:	29,000.00	91,565.00	62,565.00
	TOTAL CAPITAL FINANCES APPLIED:	282,930.47	963,965.00	681,034.53
	GRAND TOTAL OF ALL ACCOUNTS:	282,930.47	963,965.00	681,034.53
	REPORT TOTALS:	1,852,228.02	23,035.00-	1,875,263.02-

*** End of Report ***

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

Budget Overview

Meeting Date:	June 9, 2026	Agenda Item No: 06.04
Submitted by:	Winona Gutsche - Director of Corporate Services	

RELEVANT LEGISLATION

Provincial (cite): - N/A
Council Bylaw/Policy (cite): N/A

RECOMMENDED ACTION

Under Consent Agenda Council will accept the Budget Overview for May 2026 for information.

BACKGROUND INFORMATION

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2026 Operating and Capital budgets approved by Council at the May 12, 2026, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to May 31, 2026.

Council members are encouraged to ask questions or seek clarification on any information presented.

ATTACHMENTS:

- Statement of Revenue & Expense Report – May 2026

CONSEQUENCES:

Benefits of the Recommended Action:

1.

Disadvantages of the Recommended Action:

2.

Financial Implication:

Budget Capital or Operating:

Budget Available: $

Unbudgeted Costs: $

Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED

Alternative #1:

COMMUNICATION

The Town uses a broad mix of traditional and digital tools to keep the public informed and engaged. These include public engagement activities, electronic newsletters, website news releases and content updates, weekly flyers, a community event calendar, event kiosks, and social media. Other channels such as radio, separate handouts or posters are used where appropriate, in alignment with the Town's Advertising Bylaw.

FOLLOW UP ACTIONS:

MAY 2026 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2026 BUDGET Adopted January 13, 2026	2026 ACTUAL REVENUES	2026 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2026 BUDGET REVENUES	2026 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-262,333			-5,006,077			-4,743,744
DRAW FROM RESERVES				0	0		
REQUISITIONS		186,272			986,605		800,333
DOUBTFUL ACCTS		0			2,500		2,500
CONTINGENCY		0			0		0
			-76,061			-4,016,972	
COUNCIL	0			0			0
COUNCIL		60,945			154,350		93,405
			60,945			154,350	
GENERAL ADMINISTRATION	-4,932			-1,070,900			-1,065,968
ADMINISTRATION		495,877			1,090,484		594,607
CAPITAL -		0			50,000		50,000
			490,945			69,584	
TAX RECOVERY PROPERTY	0			0			0
TAX RECOVERY		467			0		-467
			467			0	
POLICE	-724			-2,400			-1,676
POLICE		0			173,113		173,113
			-724			170,713	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		254			6,350		6,096
			254			6,350	
FIRE	-7,145			-397,683			-390,538
FIRE		80,253			391,730		311,478
CAPITAL - EQUIPMENT		0			18,400		18,400
CAPITAL - FIRE HALL REPAIR		0			100,000		100,000
CAPITAL - TRAINING TOWER		0			100,000		100,000
			73,108			212,447	
FIRE - ECETP	-5,456			-29,498			-24,042
FIRE - TRAINING		400			29,498		29,098
			-5,056			0	
EMERGENCY SERVICES	0			0			0
EMERGENCY SERVICES		4,333			19,200		14,867
			4,333			19,200	
BY-LAW ENFORCEMENT	-47,096			-41,100			5,996
BYLAW		57,676			103,300		45,624
			10,580			62,200	
DOG CONTROL	-6,000			-6,000			0
ANIMAL CONTROL		12,713			13,300		587
			6,713			7,300	

MAY 2026 — BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2026 BUDGET Adopted January 13, 2026	2026 ACTUAL REVENUES	2026 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2026 BUDGET REVENUES	2026 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-9,466			-7,100			2,366
PUBLIC WORKS		245,186			680,526		435,340
CAPITAL - 1/2 TON TRUCK		69,979			70,000		21
CAPITAL - FLAT DECK		51,804			80,000		28,196
			357,503			823,426	
STREETS & ROADS	0			-852,397			-852,397
STREETS & ROADS		137,732			1,640,076		1,502,344
CAPITAL - PALLISER/PIONEER		4,969			0		-4,969
CAPITAL - GRADER SNOW GATE		16,750			16,500		-250
CAPITAL - LINE PAINTER		8,846			7,000		-1,846
CAPITAL - SWEEPING BUCKET		0			9,000		9,000
			168,298			820,179	
AIRPORT	-4,603			-24,885			-20,282
AIRPORT		13,504			38,670		25,166
			8,901			13,785	
WATER							0
TREATMENT 41-0100	-375,056			-1,306,048			-930,992
TREATMENT		270,024			1,000,400		730,376
LINES & DISTRIBUTION 41-0200	-100			0			100
LINES & DISTRIBUTION		92,083			408,084		316,001
CAPITAL - EXERCISING VALVE		0			10,000		10,000
CAPITAL - LINE LOCATER		0			7,000		7,000
			-13,050			119,436	
SANITARY SEWERS	-92,074			-567,285			-475,211
SEWERS		106,002			222,810		116,808
CAPITAL - IGLOO BUILDING		0			100,000		100,000
CAPITAL - VAC TRUCK		0			200,000		200,000
			13,929			-44,475	
GARBAGE	-25,666			-74,300			-48,634
GARBAGE		29,108			69,200		40,092
			3,442			-5,100	
REGIONAL WASTE SYSTEM	-127,927			-400,800			-272,873
ANNUAL CONTRACT		198,235			400,700		202,465
			70,308			-100	
F.C.S.S.	-47,380			-99,800			-52,420
ADMINISTRATION		14,093			37,652		23,559
PROGRAMS		68,001			142,600		74,599
YOUTH CLUB SUPPORT		6,972			20,400		13,428
VAN OPERATIONS		3,546			4,510		964
			45,232			105,362	

MAY 2026 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2026 BUDGET Adopted January 13, 2026	2026 ACTUAL REVENUES	2026 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2026 BUDGET REVENUES	2026 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-7,053			-15,111			-8,058
CEMETERY		3,577			30,830		27,253
CAPITAL - FOUNDATION BASE		0			7,500		7,500
			-3,476			23,219	
MUNCIPAL PLANNING COMM	0			0			0
MPC		0			500		500
			0			500	
TOURISM	0			0			0
TOURISM		11,922			38,400		26,478
			11,922			38,400	
BUSINESS	0			0			0
& COMMUNICATION		71,616			189,160		117,544
			71,616			189,160	
VISITOR INFORMATION	0			0			0
BOOTH		6,642			22,430		15,788
			6,642			22,430	
SUBDIVISION	-27,124			0			27,124
SUBDIVISION		0			0		0
			-27,124			0	
RECREATION	-5,305			-380,746			-375,441
CS BOARD		8,000			20,500		12,500
RECREATION		31,213			169,661		138,448
			33,908			-190,585	
SWIMMING POOLS	-31,715			-85,000			-53,285
POOLS		43,807			291,566		247,759
CAPITAL - FLOOR REFINISH		44,906			35,000		-9,906
CAPITAL - POOL BLANKET		28,435			32,000		3,565
			85,433			273,566	
ARENA	-70,405			-108,700			-38,295
ARENA		194,759			325,830		131,071
ICE PLANT		7,725			34,000		26,275
			132,079			251,130	
PARKS SHOP	0			0			0
PARKS SHOP		7,908			17,570		9,662

MAY 2026 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2026 BUDGET Adopted January 13, 2026	2026 ACTUAL REVENUES	2026 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2026 BUDGET REVENUES	2026 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
			7,908			17,570	
CURLING RINK	-7,760			-62,700			-54,940
CURLING RINK		29,318			79,890		50,572
ICE PLANT		7,725			34,000		26,275
			29,283			51,190	
BALL DIAMONDS	-5,650			-6,200			-550
BALL DIAMONDS		5,372			33,550		28,178
			-278			27,350	
GOLF COURSE	0			0			0
GOLF COURSE		3,713			3,900		187
			3,713			3,900	
FOX LAKE PARK	-4,786			-85,603			-80,817
FLP		9,934			78,030		68,096
			5,148			-7,573	
PARKS	-190			0			190
PARKS		84,450			295,932		211,482
CAPITAL - MOWER		28,241			30,000		1,759
			112,501			325,932	
SUMMER YOUTH	-380			-11,948			-11,568
PROGRAM (Epic Adventures)		3,681			39,160		35,479
			3,301			27,212	
SPRAY PARK	0			0			0
SPRAY PARK		1,250			12,560		11,310
			1,250			12,560	
KING-HUNTER PIONEER PARK	0			-32,672			-32,672
KING-HUNTER PIONEER PARK		5,291			62,642		57,351
			5,291			29,970	
SOCCER FIELDS	-2,500			-2,500			0
SOCCER FIELDS		945			13,360		12,415
			-1,555			10,860	
MUSEUM	0			0			0
MUSEUM		10,322			17,200		6,878
			10,322			17,200	
LIBRARY	0			0			0

MAY 2026 — BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2026 BUDGET Adopted January 13, 2026	2026 ACTUAL REVENUES	2026 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2026 BUDGET REVENUES	2026 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
LIBRARY		64,055			121,190		57,135
			64,055			121,190	
CENTENNIAL PLACE	-43,552			-92,494			-48,942
CENTENNIAL PLACE		89,819			228,660		138,841
CAPITAL - FITNESS WEIGHTS		0			14,700		14,700
			46,266			150,866	
COMMUNITY CENTRE	-26,295			-110,791			-84,496
CENTRE		30,215			91,851		61,636
CAPITAL - ROOF		29,000			76,865		47,865
			32,920			57,925	
LIONS HALL	-1,650			-3,300			-1,650
LIONS HALL		2,687			8,610		5,923
			1,037			5,310	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-1,250,323			-10,884,038			-9,633,715
TOTAL EXPENDITURES		3,102,551			10,861,005		7,758,454
TOTAL SURPLUS (DEFICIT)			1,852,228			-23,033	

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

Community Services Board Grant
2026 Allocation

Meeting Date: June 9, 2026 Agenda Item No: 07.01

Submitted by: Michele Toews – CS Coordinator

RELEVANT LEGISLATION

Provincial (cite): - N/A
Council Bylaw/Policy (cite):

RECOMMENDED ACTION

MOTION: That Council approves the recommendation of the Community Services Board to award the 2026 second cycle Community Services Board Grant in the amount of $8,000 of $20,000 annually allocation as follows:

$2,500	Kiddies Korner Playschool	Towards teacher salaries
$1,100	Royal Canadian Legion Branch 25	Towards fundraiser event expenses
$1,100	Hanna Figure Skating Club	Towards purchase of safety gear
$1,100	Hanna Golf Course	Towards sprinkler repair project
$1,100	Hanna District 4-H	Towards facility rental
$1,100	Hanna Indoor Pro Rodeo	Towards facility rental

BACKGROUND INFORMATION

The Town of Hanna has been providing financial assistance to not-for-profit organizations since 1994 through the Community Services Board Grant program. This funding assists organizations to provide programs, special events or activities which enhance the recreational and cultural opportunities in the community.

Council has provided a total budget of $20,000.00 for this program to be allocated to eligible recipients through an application process, with three intake cycles annually. Funding criteria and requirements are established by the Community Services Board.

Based on the interviews and review of the applications, the Community Services Board is recommending that the Community Services Board Grants be awarded as follows:

$2,500	Kiddies Korner Playschool	Towards teacher salaries
$1,100	Royal Canadian Legion Branch 25	Towards fundraiser event expenses
$1,100	Hanna Figure Skating Club	Towards purchase of safety gear
$1,100	Hanna Golf Course	Towards sprinkler repair project
$1,100	Hanna District 4-H	Towards facility rental
$1,100	Hanna Indoor Pro Rodeo	Towards facility rental

- In the first cycle earlier this year we received four applications, totaling $14,900 in requests, and funded $8,000 in projects ($3,500 to the Hanna Hospital Ladies Auxiliary, $2,500 to the Hanna Outdoor Movie Night, $1,000 to the Hanna Farmers' Market, $1,000 to the Hanna Municipal Library).

- In this second cycle we received 8 applications. One application from The Hanna Medical Recruitment and Retention Committee was deemed to be ineligible for CSB Grant funding as it's mandate is not recreation or culturally focused and the request was not for a gift in kind discount on use of a Town facility. This group was directed to connect with the CAO to present directly to Council should they wish to advance their ask for funding.

- For this second cycle the remaining 7 applications totaled $44,282.77 in funding askes, bringing the eligible applications for this year to just over $69,000.

- Hanna Ladies Hospital Auxiliary applied for $3500 in funding. This represents the total costs of facilities previously gifted by the Town for their Fall Rummage Sales. For each sale they have historically received free use of the Arena, Curling Rink and concession for their three set up days (Wednesday-Friday) ahead of each sale, while paying for the actual sale day rentals and some man hours. In the first cycle the CSB funded an ask of $3500 for them to cover the Spring Sale. Due to this funding earlier in the year, and the volume of grant applications, the CSB did not recommend additional funding at this time.

- Kiddies Korner Playschool applied for $5000 in funding towards an Enhancement Project for the operations of their 3- and 4-year-old playschool classes. They would like to continue to employ 2 teachers to oversee their classes to meet regulatory requirements and allow for expanded opportunities and programming that are made possible with a higher adult-to-child ratio. The CSB recommends funding of $1,100 towards teacher salaries.

- The Royal Canadian Legion Branch #25 applied for $855.77 towards covering a portion of their Community Centre rental for hosting their fundraising event. The fundraiser is looking to raise funds towards their exterior refresh and interior renovation to add an accessible washroom on the main floor of the Legion. Total project cost estimated around $155,000. The CSB recommends funding of $1,100 towards the Community Centre rent, insurance, and other event costs.

- The Hanna Figure Skating Club applied for $6,927 broken down into several components. $1,798 for administration costs and in house printer/laminator and supplies, $2,180 for dryland training program, $2,350 for purchase of jump harness and safety equipment, and $599 for advertising/promotion. The CSB recommends funding $1,100 towards the purchase of safety equipment.

- The Hanna Golf Course applied for the maximum of $20,000 with an equipment and infrastructure replacement/repair list exceeding $155,000 in their total plan. The CSB recommends funding $1,100 towards their top priority sprinkler head wiring repair project.

- The Hanna District 4-H applied for $5,000 in support of their annual 4-H Show and Sale. In previous years they have received 2 days of set up in the arena for free at a value of $1040. The CSB recommends funding $1,100 towards gift in kind use of the facility in line with this previous support.

- The Hanna Indoor Pro Rodeo applied for $5,000 in gift in kind facility use for their annual rodeo. In 2025 the Rodeo received a $5,000 discount on their facility bill. Prior to this the standing arrangement was a 25% reduction in their bill, which works out to approximately $3,500 in support. The CSB recommends $1,100 in funding towards a discount in their facility use.

ATTACHMENTS:

- The application forms are not part of the package as they contain personal information, however they will be available at the meeting if there are questions

CONSEQUENCES:

Benefits of the Recommended Action:

1.

Disadvantages of the Recommended Action:

2.

Financial Implication:

Budget Capital or Operating:

Budget Available: $

Unbudgeted Costs: $

Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED

COMMUNICATION

- The applicants will be notified directly by telephone or email.
- A press release will be provided to all print and electronic media.
- Grant allocations will be communicated through the Town of Hanna Social Media programs

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FOLLOW UP ACTIONS:

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

2026 Tax Recovery Public Auction

Meeting Date: June 9. 2026 Agenda Item No: 07.02

Submitted by: Winona Gutsche - Director of Corporate Services

RELEVANT LEGISLATION

Provincial (cite): - MGA – Part 10, Division 8
Council Bylaw/Policy (cite):

RECOMMENDED ACTION

MOTION: That in accordance with the Tax Recovery Process as set out in the Municipal Government Act, a Public Auction be set for Tuesday, September 8th, 2026, at 2:00 p.m. in the Town Council Chambers to proceed with the sale of the following properties:

1. Lot 5 (Portion), Block 12, Plan 6133AW
2. Lot 21, Block 12, Plan 6133AW
3. Lot 22, Block 12, Plan 6133AW
4. Lot 23-26. Block 12, Plan 6133AW
5. Lot 7, Block 1, Plan 7510722

and further that:

the reserve bid for these properties be set as the 2026 assessed value and the purchaser be required to make a 10% non-refundable deposit at the time of the auction and full payment within 30 days from the date of the auction.

BACKGROUND INFORMATION

The Municipal Government Act provides municipalities with the authority to enforce payment of legally levied taxes which are in arrears through the Tax Recovery Process. Taxes are in arrears if they remain unpaid after December 31st of the year in which they are imposed. If taxes remain in arrears for more than one year, they are placed on the Tax Arrears List submitted to the Registrar at the Land Titles Office by March 31st each year. Notice is sent to the owner of the property at the same time.

Once the Registrar has endorsed the tax recovery notification, the owner of the parcel and anyone with an interest or encumbrance on the property is sent a notice from Land Titles advising that if the taxes are not paid by March 31st of the following year the municipality will offer the parcel for sale at public auction. The municipality may become the owner of the parcel if it is not sold at public auction.

As part of the Town's tax procedures, letters are sent twice a year to property owners with outstanding balances, confirming the outstanding tax amount, and advising of future penalty dates.

Fifteen properties were placed on the Tax Recovery Arrears List in March of 2025 and as of May 29, 2026, there remains five properties with outstanding taxes that can be auctioned. The municipality MUST offer the property for sale at public auction prior to March 2027.

It is recommended that administration be authorized to proceed with the sale of the property in accordance with the Tax Recovery Process as set out in Sections 418 - 425 the Municipal Government Act. The date of the Public Auction must be advertised in the Alberta Gazette, which requires notice not less than 40 days, but not more than 90 days prior to the sale. Considering publication dates of the Alberta Gazette, the earliest date we could set for auction of this property is September 8th, 2026.

Notice of the auction will be advertised as per the Town of Hanna Advertising Bylaw. Also advertising will be sent to The Alberta Gazette and the Town must send a registered letter to the owner, advising that the property will be offered for sale at auction.

As per Section 419 of the MGA, Council must set a reserve bid that is as close as reasonably possible to the market value of the land for sale at the public auction. It is recommended that the 2026 assessed value be used to determine the reserve bid amount.

It is also recommended that the purchaser be required to make a 10% non-refundable deposit at the time of the auction with full payment within 30 days from the date of the auction.

The properties under consideration are:

Lot Ptn 5, Block 12, Plan 6133AW	Current balance owing $2,363.62 2026 assessed value $81,210
Lot 21, Block 12, Plan 6133AW	Current balance owing $966.25 2026 assessed value $15,050
Lot 22, Block 12, Plan 6133AW	Current balance owing $869.25 2026 assessed value $13,540
Lot 23-26, Block 12, Plan 6133AW	Current balance owing $5,870.47 2026 assessed value $68,790
Lot 7, Block 1, Plan 7510722	Current balance owing $584.43 2026 assessed value $29,710

The owner or interested party may pay the tax arrears, penalties, and costs at any time prior to the auction.

ATTACHMENTS:

-

CONSEQUENCES:

Benefits of the Recommended Action:

1.

Disadvantages of the Recommended Action:

2.

Financial Implication:

Budget Capital or Operating:
Budget Available: $
Unbudgeted Costs: $
Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED
Alternative #1:

COMMUNICATION

1. The Tax Recovery Auction will be advertised as per the Town of Hanna Advertising Bylaw and the Alberta Gazette.
2. The Tax Recovery Auction may be communicated in the Town newsletters, on the Town website and through the Town Social Media Programs.

FOLLOW UP ACTIONS:

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

Joint Use and Planning Agreement

Meeting Date: June 9th, 2026 Agenda Item No: 07.03

Submitted by: Matthew Norburn

RELEVANT LEGISLATION

Provincial (cite): - Municipal Government Act, RSA 2000, c. M-26, Section 670.1
Council Bylaw/Policy (cite):

RECOMMENDED ACTION

MOTION: That Council approve the Joint Use and Planning Agreement between the Town of Hanna and Prairie Land School Division and authorize the Mayor and Chief Administrative Officer to execute the agreement on behalf of the Town.

BACKGROUND INFORMATION

The Municipal Government Act requires all municipalities and applicable school boards in Alberta to enter into a Joint Use and Planning Agreement (JUPA). The legislated deadline for completion of these agreements is June 10, 2026.

The purpose of a JUPA is to establish a collaborative framework between municipalities and school boards regarding the planning, development, servicing, use, transfer, and disposal of reserve lands, as well as the shared use of facilities and playing fields.

Administration has worked collaboratively with Prairie Land School Division to develop a Joint Use and Planning Agreement that meets the legislative requirements established under the Municipal Government Act.
The proposed agreement outlines:

- A framework for cooperation and information sharing between the Town and Prairie Land School Division;
- Processes for planning and development of reserve lands and school sites;
- Shared use of municipal and school facilities;
- Procedures for dispute resolution;
- Responsibilities regarding maintenance and operation of shared facilities; and
- A requirement that the agreement be reviewed every ten (10) years.

The agreement largely formalizes the positive working relationship that currently exists between the Town of Hanna and Prairie Land School Division and documents existing practices regarding shared facility use. Schedule "B" of the agreement confirms continued

access to school facilities by Town residents and continued access to Town facilities by Prairie Land students and staff, with any future fees to be negotiated between the parties.

ATTACHMENTS:

- Joint Use and Planning Agreement

CONSEQUENCES:

Benefits of the Recommended Action:

1. Ensures compliance with the Municipal Government Act.
2. Formalizes the cooperative relationship between the Town and Prairie Land School Division.
3. Establishes a clear dispute resolution process and framework for future planning discussions.

Disadvantages of the Recommended Action:

4. Future negotiations may be required regarding facility usage fees or operational matters.

Financial Implication:
Budget Capital or Operating:
Budget Available: $
Unbudgeted Costs: $
Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED

Alternative #1: Council could choose not to approve the agreement.
Administration does not recommend this option as the Town is required under the Municipal Government Act to have a Joint Use and Planning Agreement in place with applicable school boards.

COMMUNICATION

FOLLOW-UP ACTIONS:

Joint Use and Planning Agreement

This agreement made as of the _____ day of _____, 20____ ("Effective Date").

Between

The Board of Trustees of Prairie Land School Division (hereinafter called "The Board")

And

The Town of Hanna (hereinafter called "The Municipality")

Preamble

Whereas the Alberta Government has mandated School Boards and Municipalities enter into Joint Use and Planning Agreements; and

Whereas The Board is subject to provisions of the Education Act; and

Whereas The Municipality is subject to provisions of the Municipal Government Act; and

Whereas The Board and The Municipality wish to collaborate for the mutual benefit of the communities and residents of those communities they represent; and

Whereas The Municipality provides facilities and grounds to its residents for recreational and cultural use and wishes to make those facilities available for school use; and

Whereas The Board provides facilities and grounds to its students for recreational and educational purposes and wishes to make those facilities available for community use; and

Whereas both The Board and The Municipality wish to use these facilities and grounds for the benefit of the community; and

Whereas The Board and The Municipality wish to work together as required to coordinate the use, allocation, planning and development, transfer, servicing and disposal of Municipal Reserve, School Reserve, Municipal and School Reserve, open space and school sites.

NOW THEREFORE THIS AGREEMENT WITNESSETH that the parties hereto covenant and agree as follows:

1. DEFINITIONS

In addition to those terms defined parenthetically, in this agreement the following terms have the following meanings:

"Community Services Reserve" means land designated as Community Services Reserve under the Municipal Government Act.

"Disposal of Reserve Lands" means the sale, lease or other disposal of Reserve Lands in accordance with the Municipal Government Act.

"Dispute" means a disagreement between the Parties as to their respective rights or obligations under this agreement.

"Incremental Operating Costs" mean those additional operating costs incurred by one Party by virtue of the use of the facility by another Party.

"Joint Use Facilities" means those facilities designated by the Parties to be available for Joint Use Purposes and may be on Reserve Land or Non-Reserve Land.

"Joint Use Site" means those Reserve Lands that contain or are intended to contain a School Building Envelope operated by a School Board and the Playing Field that is contiguous to the School Building Envelope, and that may contain other compatible uses including Public Benefit Compatible Uses.

"Municipal Reserve" means the land designated as Municipal Reserve under the Municipal Government Act or Previous Planning Legislation.

"Municipal and School Reserve" means the land designated as Municipal and School Reserve under the Municipal Government Act or Previous Planning Legislation.

"Non-Reserve Lands" means those lands that are owned by the Parties that are not Reserve Lands.

"Playing Field" means that portion of the Joint Use Site which is allocated for parks and recreational activities.

"Reserve Lands" means: (1) lands that are designated as Municipal Reserve, School Reserve, Municipal and School Reserve, or Community Services Reserve; (2) lands that are designated as reserved for use as parks, recreation areas, or schools, pursuant to Previous Planning Legislation; and (3) lands specified to be Reserve Lands by agreement; excepting thereout from this definition of "Reserve Lands" all lands dedicated or designated as Reserve Lands which have been or which may be removed from Reserve Land status pursuant to the planning legislation then in force, and disposed of.

"School Reserve", means the land designated as School Reserve under the Municipal Government Act or Previous Planning Legislation.

2. PRINCIPLES OF AGREEMENT

2.1 Optimal Use of Land

Joint Use Sites should be planned and delivered in a flexible manner to provide the optimal use of Reserve Lands throughout their lifecycle.

2.2 Collaboration and Transparency

The Parties will collaborate and coordinate to achieve the vision and implement the policies of this agreement by sharing information and coordinating planning efforts in a transparent and inclusive manner.

2.3 Decision-making

Decisions arising within the context of this agreement will be made in the best interests of the citizens of the municipality in an equitable, sustainable, and financially responsible manner.

2.4 Protection of Privacy

Subject to the Protection of Privacy Act the Parties will share information as required to implement this agreement and support decision-making. The Parties will negotiate data sharing agreements on an as-needed basis.

2.5 Costs

The Parties shall share the costs of administering this agreement equally.

2.6 Dispute Resolution

If there is a Dispute between the Parties as to their respective rights or obligations under this agreement and not relating to the purchase of Non-Reserve Land, not relating to a Party's internal process, and not relating to the exercise of authority, power and duties vested in such Parties pursuant to the *Municipal Government Act* and the *Education Act*, such Dispute will be resolved in accordance with Schedule "A" of this agreement.

3. PREVIOUS AGREEMENTS, TERMINATION, AMENDMENT, AND REVIEW

3.1 Previous Agreements

Upon the Effective Date, any Previous Agreements will terminate and be of no further force and effect and will be superseded and replaced in their entirety by this agreement.

3.2 Termination and Amendment

The Parties may terminate or amend this agreement upon written consent of all of the Parties.

3.3 Review

The Parties shall review the terms of this agreement every ten (10) years from the Effective Date. Any Party may at any time request an earlier review of this agreement and the Parties may agree to a review at that time.

4. PROGRAMMING COORDINATION & FACILITY USE – JOINT USE FACILITIES

4.1 Programming Coordination

The Parties will collaborate to develop and advance strategies, deliver effective programs and services, and construct and manage assets to support students and their families, connect communities, and offer a wide range of sport, recreation, and arts and cultural opportunities. Other partners or agencies may be included to support and participate in these efforts to improve outcomes.

4.2 Enhanced Amenities

If The Municipality determines a community need for enhanced amenities associated with a school, including but not limited to libraries, gymnasia, and fields, the Parties will collaborate to determine mutually beneficial design, operations and maintenance of the enhanced amenity. The Municipality will be responsible for all increased construction, maintenance, operating or other costs arising in respect of the enhanced amenity.

4.3 Facility Sharing, Booking, Costs and Fees

The Parties shall contribute to a common pool of facilities that includes but is not limited to gymnasia, fields, and other recreation amenities.

Booking of facilities shall be made by the owner of the respective facility, in a way that puts emphasis on mutual cooperation between the parties.

Normal operating and maintenance costs are the responsibility of the facility owner. Property damage, over and above normal wear and tear, arising out of the use of any facility, will be the responsibility of the user of the facility. Incremental Operating Costs are to be reviewed annually so as to enhance the equitable distribution of costs between The Municipality and the School Division.

Fees may be charged by either party in order to provide for equitable distribution of maintenance and other facility expenses. As both parties are public entities, subject to budgeting challenges, fees shall be negotiated and communicated in advance (preferably a minimum of one operating year), so the parties will have the opportunity to plan and budget accordingly. Specific fees for the use of any facility will be outlined in the attached Schedule B.

5. RESERVE LANDS

5.1 Protection of All Reserve Lands

All Reserve Lands will be dealt with according to this agreement.

5.2 Priority for Location and Allocation of Reserve Land at Subdivision

At the time of subdivision application, the Municipality and the School Board will work collaboratively on the priority for the location and allocation of Reserve Lands.

5.3 Planning of Joint Use Sites

At the commencement of Area Structure Plans, Area Redevelopment Plans, Land Use Amendments or associated regulations and statutory plans, the Municipality and the School Board will work collaboratively on present and future needs of Joint Use Sites. This collaboration will consider the needs of the School Board to meet education obligations within the Education Act and the needs of the Municipality to meet community obligations and Public Benefit Compatible Uses within the Municipal Government Act.

Where the Municipality acquires lands that will form part of a School Building Envelope, the lands shall be designated Municipal and School Reserve in the name of The Municipality and the School Board.

5.4 Development Responsibility for Joint Use Sites

At the commencement of a development process for a Joint Use Site, the Municipality and the School Board will work collaboratively to ensure that any such development fits within any needed specifications and requirements for both parties. Damage that is done as a result of development of a Joint Use Site will be the responsibility of the party commencing the construction.

5.5 Maintenance Responsibilities for Joint Use Sites

a. Maintenance responsibilities for Joint Use Sites and associated facilities, designated or acquired before the Effective Date, will remain as in existence at the Effective Date.

b. Maintenance responsibilities for Joint Use Sites and associated facilities, designated or acquired after the Effective Date, will be negotiated by the parties.

5.6 Public Benefit Compatible Uses

a. The Parties agree that uses that meet the following criteria are Public Benefit Compatible Uses:

- the use aligns with or supports the School Board's educational goals and objectives to deliver quality educational services to students in a safe and responsible manner, and does not impact or interfere in any manner with the ability of students to receive educational services from the School Board, and does not impact the School Board's

personnel, including teachers and support staff, from delivering educational services to students;

- the use creates, supports, or sustains inclusive, vibrant, safe and healthy communities that improves the quality of life for the community;
- the design, development and ongoing operations of a use established prior to a school must not negatively affect the establishment of a school or its operations; and
- the use supports the function of a Joint Use Site as a key activity node in a community, supports the open space network, and complements surrounding uses.

b. Public Benefit Compatible Uses may be allowed on Reserve Land if they meet the following criteria:

- The Municipality and the School Board agree to all proposed uses and enter into an agreement regarding the uses if necessary. If no School Board is on title to a site, The Municipality will determine the Public Benefit Compatible Uses;
- the uses are proposed on Municipal Reserves that are or have been in use for school board purposes, School Reserves, or Municipal and School Reserves, as required by the Municipality; and
- the proposed uses may be considered whether or not a school building is located on the subject land.

5.7 Consideration Upon Transfer of Reserve Lands

All transfers of legal title to Reserve Lands, as between Parties will be for consideration of $1.00, subject to Article 6 (Improvements on School Sites Declared Surplus).

5.8 Disposal of Reserve Land

Subject to the *Municipal Government Act*, the *Education Act*, and the Disposition of Property Regulation, if the School Board intends to declare that Reserve Land is surplus to the School Board's needs, the School Board will advise the Municipality of their intention. Once notified, the Municipality and School Board will work together, to facilitate the disposal of reserve land as per applicable legislation and any potential Ministerial directives, including the Municipality potentially declaring an interest in said lands.

6. STRUCTURES ON RESERVE LAND

6.1 Improvements on School Sites Declared Surplus

a. If a school building or improvement on Reserve Land that has been declared by the School Board to be surplus to school needs, is to be demolished, the School Board must pay all the outstanding debt related to the building.

b. If a school building or improvement on Reserve Land that has been declared by the School Board to be surplus to school needs, can and is to be transferred to and used by The

Municipality, The Municipality must pay all the outstanding debt related to the building or improvements.

7. NON-RESERVE LAND

7.1 Disposal of School Board Owned Non-Reserve Land

a. Subject to the *Education Act*, and the Disposition of Property Regulation, the School Board will give The Municipality a right of first refusal over Non-Reserve Land that a School Board intends to sell.

b. If a Party exercises the right of first refusal conferred upon it pursuant to this agreement, the transfer value of the Non-Reserve Land, together with buildings, improvements and facilities, will be determined on equitable principles, taking into account the fair market value of the property and the conditions and circumstances under which such land was acquired, if it was acquired from The Municipality.

c. When entering into a lease or license for Non-Reserve Land for a school with a School Board, The Municipality should grant the School Board a right of first refusal to acquire the lands, such grant and the exercise of any right of first refusal to be subject to the lands being required by The Municipality for a municipal purpose, as determined by The Municipality.

8. LIABILITY AND INDEMNIFICATION

8.1 Insurance

In addition to any other form of insurance as the Parties may reasonably require against risks, which a prudent owner under similar circumstances and risk would insure, the Parties shall at all times carry and continue to carry comprehensive general liability insurance in the amount of not less than TWO MILLION ($2,000,000) DOLLARS per occurrence in respect to bodily injury, personal injury or death. The comprehensive general liability insurance shall have an endorsement for occurrence property damage, contingent employer's liability and broad form property damage. The amount and type of insurance to be carried by the Parties may be varied from time to time by written agreement of the Parties. The insurance carried by the Parties shall contain, where appropriate, a severability of interests' clause and a cross liability clause. On Joint Use Sites that contain a school, the comprehensive general liability insurance of the School Board shall be primary and The Municipality's insurance shall not contribute to any occurrence insured by the School Board's comprehensive general liability insurance.

8.2 Indemnification

Each Party (the "Indemnifying Party") agrees to indemnify and hold harmless the other Parties (the "Non-Indemnifying Parties"), their servants, volunteers, agents and employees from and against losses, claims, demands, payments, suits, judgments or expenses of every nature and description arising out of or in consequence of any breach or non-performance of any covenants or conditions

in this agreement to be fulfilled, observed or performed by the Indemnifying Party, except for claims arising out of the sole negligence of one or more of the Non-Indemnifying Parties, its employees, agents, servants or volunteers.

9. GENERAL

9.1 The headings in this agreement have been inserted for convenience of reference only.

9.2 Each of the Parties are subject to legislation and bylaws that they must abide by and they will abide by such legislation and bylaws. To the extent that the provisions of legislation applicable to a Party contradict the terms of this agreement, the provisions of the legislation prevail.

9.3 The attached schedules form part of this agreement.

9.4 Any Party may excuse a violation of this agreement without losing any right to insist on and enforce compliance with this agreement in the future, however any term of this agreement or right created under it may not be waived or varied, except in writing signed by each Party.

9.5 This agreement is governed by and construed under the laws of Alberta and the applicable laws of Canada.

9.6 If any provision of this agreement is found to be invalid or unenforceable, it will be deemed to be severable here from and the remainder of this agreement will remain in effect.

9.7 This agreement may be executed in counterpart original copies that together constitute one and the same agreement.

9.8 Where this agreement refers to legislation, the reference is to the legislation as amended and replaced from time to time.

10. NOTICES AND COMMUNICATIONS

Notices and communications made in connection with this agreement must be in writing and provided by delivery, or facsimile transmission (or if authorized by the receiving party, by e-mail) at the addresses provided for by each party as follows:

Prairie Land School Division

101 Palliser Trail; Box 670

Hanna, AB T0J1P0

Attention: Superintendent

The Town of Hanna

302-2nd Ave West; Box 430

Hanna, AB T0J1P0

Attention: Chief Administrative Officer

The Parties execute this agreement by the signatures of the properly authorized officers signing below.

Signed this _____ day of _____, 20____.

Per: Cameron McKeage

Per: Mark Nikota

Prairie Land School Division

Per:

Per:

Town of Hanna

SCHEDULE "A"

DISPUTE RESOLUTION PROCEDURE

1. The Municipality and the School Board shall use their best efforts to resolve any Disputes arising between them as efficiently and cost effectively as possible. The Parties shall:

a. make bona fide efforts to resolve all Disputes by conciliatory discussions; and

b. provide frank, candid and timely disclosure of all relevant facts, information and documents to facilitate those discussions.

2. Once a Dispute has been identified, conciliatory discussions must commence within thirty (30) calendar days of the identification of the issue(s) in dispute.

3. If the Dispute cannot be resolved by the Parties, the Parties will refer the Dispute to an arbitrator chosen by the Parties to the Dispute. If the Parties to the Dispute cannot agree on an arbitrator, any Party on notice to the other Party (Parties) may apply to the Court of Queen's Bench of Alberta to appoint an arbitrator.

a. The arbitrator will have the power to obtain the assistance, advice or opinion of such engineer, architect, surveyor, appraiser, valuer or other expert as they may think fit and will have the discretion to act upon any assistance, advice or opinion so obtained; and

b. The Party initiating the arbitration shall bear the costs incurred by each Party involved in the Dispute as a result of the arbitration if the initiating Party is unsuccessful at the arbitration; otherwise, each Party shall bear its own costs and equally share any costs incurred related to the arbitrator.

c. The decision of the arbitrator will be subject to the ratification and adoption by the respective Parties.

d. Each of the Parties shall do all acts and things and execute all deeds and instruments necessary to give effect to any resolution reached under this Part.

e. Except as modified herein, the provisions of the Arbitration Act, R.S.A. 2000, c.A-43 shall apply.

Schedule "B"

Facility Usage Fees

1. The Town of Hanna and its residents have access to school facilities in Hanna with no current user fees. Any future fees to be negotiated between the Town and Prairie Land.

2. The Town of Hanna, through its Epic Adventures program, will have access to use a Prairie Land bus for summer trips at no cost to the Town. Bus usage will be subject to provisions such as using an approved Prairie Land bus driver, for insurance purposes, at no cost to the Town.

3. The Town of Hanna will allow Prairie Land students and accompanying staff, access to Town facilities, with prior approval, at no cost to Prairie Land. Future fees to be negotiated between the Prairie Land and the Town.

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

Protection of Privacy and Privacy Management Program Policy

Meeting Date: June 9th, 2026 Agenda Item No: 07.04

Submitted by: Matthew Norburn

RELEVANT LEGISLATION

Provincial (cite):

- Protection of Privacy Act (POPA)
- Protection of Privacy Regulation
- Protection of Privacy (Ministerial) Regulation
- Access to Information Act (ATIA)
- Municipal Government Act (MGA)

Council Bylaw/Policy (cite):

- Bylaw 1042-2025 (Access to Information and Protection of Privacy Bylaw)

RECOMMENDED ACTION

MOTION: That Council direct Administration to.....

BACKGROUND INFORMATION

On June 11, 2025, Alberta's Freedom of Information and Protection of Privacy Act (FOIP) was replaced by two separate pieces of legislation: the Access to Information Act (ATIA) and the Protection of Privacy Act (POPA).

Administration has prepared a Protection of Privacy and Privacy Management Program Policy to establish the Town's governance framework for privacy compliance. The proposed policy outlines the Town's responsibilities for safeguarding personal information, responding to privacy incidents, conducting Privacy Impact Assessments (PIAs), managing records, training employees, and ensuring accountability under the legislation.
In preparing the policy, Administration reviewed:

- Requirements established under POPA and related regulations;
- Guidance materials published by the Office of the Information and Privacy Commissioner of Alberta (OIPC);
- Recently adopted municipal privacy policies from Alberta municipalities;

The policy will assist the Town in demonstrating legislative compliance, reducing privacy risks, improving employee awareness, and strengthening public confidence in the handling of personal information.

ATTACHMENTS:

- Protection of Privacy and Privacy Management Program Policy

CONSEQUENCES:

Benefits of the Recommended Action:

1. Establishes a formal Privacy Management Program consistent with Alberta legislation.
2. Demonstrates the Town's commitment to protecting personal information.
3. Provides clear accountability and governance for privacy matters.
4. Supports compliance with POPA and ATIA requirements.
5. Reduces legal, operational, and reputational risks associated with privacy breaches.
6. Provides a framework for employee training and privacy awareness.

Disadvantages of the Recommended Action:

7. Requires ongoing staff training and administrative oversight.
8. May require future updates as legislation and provincial guidance evolve

Financial Implication:
Budget Capital or Operating:
Budget Available: $
Unbudgeted Costs: $
Source of Funds $

Staffing Implications: Staff will need to be aware of and trained on the policy.

ALTERNATIVES CONSIDERED

Alternative #1: Council may choose not to adopt the policy at this time.
This option is not recommended as it would leave the Town without a formal Privacy Management Program framework and may increase the risk of non-compliance with provincial privacy legislation.

COMMUNICATION

Following Council approval, the policy will be incorporated into the Town's policy framework and communicated to staff. Privacy awareness and training requirements will be incorporated into employee onboarding and ongoing training programs.

FOLLOW-UP ACTIONS:

TOWN OF HANNA

Protection of Privacy and Privacy Management Program Policy

Policy No.: TBD
Authority: Council Policy
Department: Administration
Effective Date: TBD
Review Date: Every Two Years or as Required

1. PURPOSE

The purpose of this Policy is to establish the Town of Hanna's Privacy Management Program in accordance with the:

- Protection of Privacy Act (POPA);
- Protection of Privacy Regulation;
- Protection of Privacy (Ministerial) Regulation;
- Access to Information Act (ATIA);
- Municipal Government Act (MGA);
- Any other applicable legislation.

The Town of Hanna is committed to protecting personal information in its custody or control and to ensuring that it is collected, used, disclosed, retained, and safeguarded in accordance with applicable legislation.

This Policy establishes the governance framework for the Town's Privacy Management Program.

2. POLICY STATEMENT

The Town of Hanna shall:

- Protect personal information from unauthorized access, use, disclosure, alteration, loss, or destruction;
- Collect, use, and disclose personal information only where authorized by law;
- Maintain reasonable administrative, physical, and technical safeguards;
- Respond appropriately to privacy incidents and breaches;

- Ensure employees understand and comply with privacy obligations;
- Conduct Privacy Impact Assessments where required;
- Maintain public trust and accountability in municipal operations.

3. APPLICATION

This Policy applies to:

- Members of Council;
- Employees;
- Volunteers;
- Contractors and consultants;
- Service providers acting on behalf of the Town;
- Any individual or organization handling personal information on behalf of the Town.

This Policy applies to all records containing personal information in any format, including:

- Electronic records;
- Paper records;
- Audio or video recordings;
- Cloud-based systems;
- Surveillance systems;
- Emails and digital communications.

4. DEFINITIONS

Personal Information

Recorded information about an identifiable individual as defined under POPA.

Privacy Incident

Any unauthorized access, collection, use, disclosure, loss, or destruction of personal information.

Privacy Impact Assessment (PIA)

A documented assessment used to identify and mitigate privacy risks associated with programs, systems, technologies, or services involving personal information.

Privacy Officer

The individual designated by the Town to oversee privacy compliance and administration of the Privacy Management Program.

5. COLLECTION, USE, AND DISCLOSURE

The Town shall only collect, use, or disclose personal information where:

- Authorized by legislation;
- Necessary for municipal operations or services;
- Required for employment, regulatory, or legal purposes;
- Consent has been obtained where required;
- Otherwise permitted or required by law.

Where practical, personal information shall be collected directly from the individual.

The Town shall provide notice of collection where required by legislation.

The Town shall not sell personal information.

6. SECURITY SAFEGUARDS

The Town shall implement reasonable safeguards appropriate to the information's sensitivity.

Safeguards may include:

- Password protection;
- Multi-factor authentication;
- Restricted access controls;
- Encryption;
- Secure storage systems;
- Secure disposal procedures;

- Staff confidentiality requirements;
- Cybersecurity protections and backups.

7. RETENTION AND RECORDS MANAGEMENT

Records containing personal information shall be retained and disposed of in accordance with:

- Approved records retention schedules;
- Applicable legislation;
- Municipal bylaws and policies.

Personal information used to make a decision affecting an individual shall be retained for at least one (1) year unless otherwise authorized by legislation.

8. PRIVACY OFFICER

The Chief Administrative Officer (CAO), or designate, shall act as the Town's Privacy Officer.

The Privacy Officer is responsible for:

- Overseeing compliance with POPA;
- Administering the Privacy Management Program;
- Coordinating privacy incident response;
- Coordinating mandatory privacy training;
- Assisting departments with privacy compliance;
- Managing privacy complaints;
- Coordinating Privacy Impact Assessments;
- Acting as liaison with the Office of the Information and Privacy Commissioner (OIPC).

9. EMPLOYEE RESPONSIBILITIES

Employees and authorized representatives shall:

- Protect personal information;
- Access personal information only where necessary for their duties;
- Maintain confidentiality;
- Complete mandatory privacy training;
- Immediately report suspected or actual privacy incidents;
- Follow Town policies and procedures.

Failure to comply with this Policy may result in disciplinary action.

10. PRIVACY INCIDENT RESPONSE

All suspected or confirmed privacy incidents shall immediately be reported to the Privacy Officer.

The Town shall:

- Investigate privacy incidents;
- Contain and mitigate risks;
- Assess the risk of harm;
- Notify affected individuals where required;
- Notify the OIPC and Minister where required by legislation;
- Document incidents and corrective actions.

Administration may establish supporting procedures and protocols.

11. PRIVACY IMPACT ASSESSMENTS

The Town shall conduct Privacy Impact Assessments where required under POPA.

PIAs may be required for:

- New programs or services;
- New software or technology systems;
- Cloud-based services;
- Artificial intelligence or automated systems;

- Surveillance systems;
- Data-sharing initiatives;
- Significant changes to existing systems or practices.

12. CONTRACTORS AND SERVICE PROVIDERS

All agreements involving access to personal information shall require contractors and service providers to:

- Protect personal information;
- Maintain confidentiality;
- Comply with applicable privacy legislation;
- Report privacy incidents immediately;
- Return or securely destroy records upon request or contract completion.

13. TRAINING AND AWARENESS

The Town shall provide privacy training and awareness programs to employees and applicable contractors.

Training may include:

- POPA requirements;
- Privacy and confidentiality obligations;
- Records handling;
- Cybersecurity awareness;
- Privacy incident reporting;
- Secure information management practices.

14. GOVERNANCE AND REVIEW

Administration shall maintain supporting procedures, protocols, forms, and operational practices necessary to support this Policy.

The Town's detailed operational Privacy Management Program Manual may include:

- Privacy incident procedures;
- Privacy breach response checklists;
- PIA templates;
- Employee confidentiality acknowledgements;
- Security classification standards;
- Records handling procedures;
- Contractor privacy requirements;
- Training materials;
- Personal Information Bank inventories.

This Policy shall be reviewed periodically and updated as required to ensure ongoing legislative compliance and operational effectiveness.

15. SEVERABILITY

If any portion of this Policy is determined invalid or unenforceable, the remaining portions shall remain in effect.

16. EFFECTIVE DATE

This Policy comes into effect upon adoption by Council.

Mayor

Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

Bylaw 1046- 2026 Community Standard Bylaw

Meeting Date: June 9, 2026 Agenda Item No: 08.01
Submitted by: Bylaw Officer Skye Suntjens

RELEVANT LEGISLATION

Provincial (cite): - N/A
Council Bylaw/Policy (cite): Bylaw 1046-2026 Community Standard Bylaw

RECOMMENDED ACTION

MOTION: That Council give Third and Final Reading to Bylaw 1046-2026, Community

Standard Bylaw.

BACKGROUND INFORMATION

Council provided 1st and 2nd reading at the May 12th Council Meeting.

Bylaw 1046-2026 Community Standard Bylaw:

- Consolidates two existing bylaws
- Solves issues with old bylaws (outdated, inconsistent enforcement, gaps)
- Provides modernization (clarity, enforceability, alignment with other municipalities)

ATTACHMENTS:

- Bylaw 1046-2026 Community Standard Bylaw

CONSEQUENCES:

Benefits of the Recommended Action:

1. Provides clearer enforcement authority and processes
2. Consolidates multiple bylaws into one, improving administrative efficiency
3. Enhances public understanding of expectations

Disadvantages of the Recommended Action:

1. Potential public resistance to Bylaw 1046-2026 Community Standard Bylaw

Financial Implication:
Budget Capital or Operating:

Budget Available: $
Unbudgeted Costs: $
Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED

Alternative #1:

Alternative #2:

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COMMUNICATION

The Town uses a broad mix of traditional and digital tools to keep the public informed and engaged. These include public engagement activities, electronic newsletters, website news releases and content updates, weekly flyers, a community event calendar, event kiosks, and social media. Other channels such as radio, separate handouts or posters are used where appropriate, in alignment with the Town's Advertising Bylaw.

FOLLOW UP ACTIONS:

Council will give second and third readings to Bylaw 1046-2026, Community Standard Bylaw.

TOWN OF HANNA

PROVINCE OF ALBERTA

BY-LAW 1046-2026

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO REGULATE COMMUNITY STANDARDS, INCLUDING NUISANCES, UNSIGHTLY PREMISES, NOISE, AND THE REMOVAL OF SNOW.

WHEREAS, pursuant to Section 7 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, as amended, Council may pass bylaws respecting the safety, health and welfare of peoples, the protection of people and property, and nuisances, including unsightly property;

AND WHEREAS, Council considers it necessary and desirable to regulate property maintenance, nuisances, noise, and snow removal within the Town of Hanna;

AND WHEREAS, Council deems it advisable to consolidate the Unsightly Premises and Snow Removal Bylaw No. 947-2009 and the Noise Control and Special Events Bylaw No. 944-2008 into a single Community Standards Bylaw;

NOW THEREFORE, THE COUNCIL OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS THE FOLLOWS:

PART I TITLE

1.1 This bylaw shall be known as the **"COMMUNITY STANDARDS BYLAW."**

PART II DEFINITIONS

2.1 In this Bylaw, unless the context otherwise requires:

(a) **"Animal Material"** means any animal excrement and includes material accumulated on a premises from pet pens or yards, stables, veterinary clinics, animal hospitals, kennels, or feedlots.

(b) **"Ashes"** means the powdery residue accumulated on a premises left after the combustion of any substance and includes any partially burnt wood, charcoal, or coal.

(c) **"Boulevard"** means the portion of a highway between the curb line and the property line, and includes any grassed, landscaped, or dirt strip.

(d) **"Building Material"** means material or debris which may result from the construction, renovation or demolition of any building or other structure and includes, but is not limited to, wood, gypsum bord, roofing, vinyl siding, metal, packaging material and containers of building material, gravel, concrete and asphalt and any earth, rocks and vegetation displaced during such construction, renovation or demolition of any building or their structure;

(e) **"Chief Administrative Officer (CAO)"** means a municipal official employed by the Town of Hanna in the position of Chief Administrative Officer or, in his/her absence, the person appointed as Acting Chief Administrative Officer.

(f) **"Construction"** is the temporary process of demolishing or building any structure, or repairing or improving a building that already exists, including landscaping, home repair, property improvement, and any work in connection with that process.

(g) **"Electronic Device"** means any device or equipment that is powered by electricity, battery, or other electronic means and can produce, reproduce, or transmit sound, and without limiting the generality of the foregoing includes radios, televisions, amplifiers, loudspeakers, public address systems, alarms, sirens, smartphones, tablets, computers, and similar devices.

(h) **"Enforcement Officer"** means a Community Peace Officer, Bylaw Enforcement Officer, or other person appointed by the Town who is authorized to enforce Bylaws of the Town of Hanna.

(i) **"Garbage"** means any household or commercial rubbish, including, but not limited to, boxes, cartons, bottles, cans, containers, packaging, wrapping material, wastepaper, cardboard, food, discarded clothing or fabric, and discarded household items.

(j) **"Graffiti"** means words, figures, letters or drawings scribbled, scratched, painted, or sprayed upon any surface without the consent of the owner of the building or premises on which such graffiti is placed.

(k) **"Municipal Government Act (MGA)"** means the Municipal Government Act, RSA 2000, Chapter M-26, as amended or replaced from time to time.

(l) **"Noise"** is any loud, unnecessary, or unusual noise that annoys, disturbs, injures, endangers, or detracts from the comfort, repose, health, peace, or safety of any person within the municipal boundaries of the Town of Hanna.

(m) **"Notice"** means a notice issued pursuant to this Bylaw directing an owner of a premises to remedy a condition that is not in compliance with a provision of this Bylaw.

(n) **"Occupant"** means any person who resides in, uses, or has care and control of a property, premises, or portion thereof, and includes a tenant, lessee, renter, or any other person in possession or occupation of the property, whether or not the person is the registered owner.

(o) **"Owner"** of a property or premise means.

1) a person who is registered under the Land Titles Act as the owner of the land;

2) a person who is recorded as the owner of the property on the tax assessment of the Town;

3) a person who has purchased or otherwise acquired the land, whether has purchased or otherwise acquired the land directly from the owner or from another purchaser, and has not yet become the registered owner thereof;

4) a person holding themselves out as the person having the powers and authority of ownership of the property or premises, or who, for the time being, exercises the powers and authority of ownership; or

5) a person controlling the property or premises under construction, or a person who is the occupant of the property or premises pursuant to a rental or lease agreement, license or permit.

(p) **"Premises"** means any land situated in whole or in part within the Town, including the external surfaces of all buildings and land immediately adjacent to any building or buildings, and includes any land or buildings owned or leased by the Town.

(q) **"Quiet Hours"** means the period between **11:00 p.m. and 6:00 a.m.** the following day.

(r) **"Roadway"** means the portion of a highway intended for vehicular travel.

(s) **"Sidewalk"** means any improved or paved pedestrian walkway between the curb or edge of the roadway and the adjacent property line.

(t) **"Structure"** means anything constructed or placed on, in, or under land, but does not include landscaping.

(u) **"Town"** means the municipal corporation of the Town of Hanna in the Province of Alberta, or the area located within the Town of Hanna's corporate limits, as the context so requires.

(v) **"Unsightly Premises"** means any building or property or part of either that exhibits "visual evidence of a lack of general maintenance and upkeep", as defined in the Bylaw, and includes any premises upon which there is an excessive or unreasonable accumulation of:

1) Garbage, animal or human excrement, sewage, the whole or part of an animal carcass, dirt, soil, gravel, rocks, petroleum products, hazardous materials, containers, boxes, paper products, disassembled equipment or machinery, broken household chattels or goods;

2) The whole or any part of any vehicle which are not registered with the Motor Vehicle Registry for the current year and which are inoperative by reason of disrepair, removed parts or missing equipment, or any vehicles which are otherwise not in a roadworthy condition;

3) equipment, household appliances, power tools or machinery which have been rendered inoperative by reason of disassembly, age or mechanical condition;

4) animal material, ashes, building material, garbage and yard material as defined in this Bylaw; or

5) any other form of scrap, litter, trash, junk or waste of any kind;

(w) **"Vehicle"** has the same meaning as defined in the Traffic Safety Act, and includes any motorized vehicle that is unable to be moved under its own power;

(x) **"Vegetation"** means any trees, shrubs, grass, weeds, or other plant growth;

(y) **"Visual Evidence of a Lack of General Maintenance and Upkeep"** includes, in relations to a premises:

1) significant physical deterioration of buildings or other improvements, or portions of either;

2) broken or missing windows, siding, shingles, shutters, eves, or other building construction or finishing materials;

3) significant fading, chipping or peeling of painted areas of buildings or other improvements;

(z) **"Weeds"** includes dandelions, nuisance and noxious weeds as defined by the Weed Control Act;

(aa) **"Yard Material"** means waste material of an organic nature formed as a result of gardening, horticultural pursuits, or agricultural activities and includes grass, tree and hedge cuttings, waste sod and decomposing plants, leaves and weeds.

PART III UNSIGHTLY PREMISES AND PROPERTY MAINTENANCE

3.1 No owner or occupant shall cause or permit a premises to become or remain an unsightly premises.

3.2 Without limiting section 3.1, a premises may be considered unsightly where there is an excessive or unreasonable accumulation of:

1) garbage, refuse, animal or human excrement, sewage, or the whole or part of an animal carcass;

2) dirt, soil, gravel, rocks, petroleum products, hazardous materials, containers, boxes, paper products, or other discarded materials;

3) disassembled or inoperative equipment, machinery, household appliances, power tools, or broken household goods;

4) the whole or any part of a vehicle that is not registered for the current year or that is inoperative, dismantled, or not in a roadworthy condition;

5) animal material, ashes, building material, yard material, or similar waste as defined in this bylaw;

6) any other scrap, litter, junk, debris, or waste of any kind.

3.3 No owner or occupant shall permit a building, structure or fence on a premises to become dilapidated or to exhibit visual evidence of a lack of general maintenance and upkeep.

3.3.1 For greater certainty, a building, structure or fence may be considered unsightly where there is:

1) significant physical deterioration;

2) broken or missing windows, siding, shingles, shutters, fencing material or exterior finishes;

3) peeling, flaking, or substantially faded paint or protective coating;

4) structural damage visible from a public place;

5) any other exterior condition that detracts from the appearance of the surrounding area.

3.4 An owner or occupant of a premises under construction or demolition shall ensure that all building materials and waste materials on the premises are:

1) contained or secured to prevent them from being blowen, scattered, or deposited beyond the boundaries of the premises; and

2) removed from the premises or placed in appropriate waste containers within a reasonable time.

3.5 Every owner or occupant shall:

1) maintain all weeds and grass on the premises, and on any boulevard that abuts or adjoins the premises, including up to the centre of any rear or side lanes or alleys, by cutting, mowing, or otherwise controlling such vegetation

2) ensure that trees, shrubs, or other vegetation on the premises do not:

2.1 interfere with or obstruct any sidewalk or street

2.2 interfere with any public utility or public works; or

2.3 pose a safety hazard

3) remove from the premises any dead vegetation, bush, or other yard material;

4) prevent infectious blight or disease from affecting trees or vegetation

3.6 Every owner of a premises shall ensure graffiti is removed, painted over or obscured from public view.

PART IV NUISANCES

4.1 No owner or occupant shall allow or cause:

1) any opaque or dense smoke or dust to be emitted into the atmosphere from the premises;

2) bright lights to shine into neighbouring premises;

3) stagnant water to remain on the premises to avoid it becoming a potential breeding place for mosquitoes or other pests;

4) any condition on a premises that is likely to attract, shelter, or harbour vermin or pests, including but not limited to accumulations of refuse, debris, or unmanaged organic material.

4.2 No person shall make, continue, or cause Noise that unreasonably disturbs the peace and enjoyment of another person.

4.3 Without limiting section 4.2, Noise is deemed unreasonable where it.

1) is clearly audible beyond the property line of the premises from which it originates; and

2) is persistent, continuous, or recurrent to disturb neighbouring premises

4.4 No owner or occupant shall permit their premises to be used in a manner that produces Noise contrary to this Bylaw.

4.5 No person shall make, continue, or cause Noise that is clearly audible beyond the property line, including construction noise during Quiet Hours, being 11:00 p.m. to 6:00 a.m. the following day:

1) unless authorized by a Special Event Permit or other written authorization issued by the Town

2) A person may apply to the Town for a Special Event Permit to allow noise otherwise prohibited by the Bylaw

3) Applications must be submitted in writing at least fifteen (15) days prior to the event and in a form prescribed by the Town;

4) The Chief Administrative Officer or designate may approve the application, with or without conditions, or refuse the application; and

5) Failure to comply with the conditions of a Special Event Permit constitutes a contravention of this Bylaw and may result in revocation of the permit

PART V SNOW REMOVAL FROM SIDEWALKS

5.1 Every owner or occupant of a premises shall remove all snow from any public sidewalk adjacent to the premises, including driveway crossings, within 24 hours after snowfall.

5.2 Snow shall be removed to the full width of the sidewalk and to the sidewalk surface as completely as reasonably possible.

5.3 Snow removed from a sidewalk or driveway shall not be placed onto:

1) any roadway;

2) any lane or alley; or

3) any boulevard

5.4 Owners or occupants who anticipate being absent must make arrangements to ensure sidewalks are maintained

PART VI EXEMPTIONS

6.1 This Bylaw does not apply to:

1) the Town, its employees, agents, or contractors performing municipal duties; or

2) emergency response activities undertaken to protect public health, safety, or property.

6.2 The provisions of this Bylaw respecting Unsightly Premises and accumulation of materials do not apply to premises actively undergoing lawful construction, renovation, or demolition, provided that.

1) section3.4 continues to apply;

2) the site is maintained in a safe condition

3) materials are reasonably organized and intended for use in the ongoing construction activity; and

4) construction activity and the noise resulting from such lawful construction are permitted outside of quiet hours, provided the activity is conducted in a reasonable manner.

PART VII ENFORCEMENT

7.1 An Enforcement Officer may issue a written Notice requiring a person to remedy a contravention of this Bylaw.

7.2 A Notice shall:

1) describe the contravention;

2) specify the action required to remedy it; and

3) specify a reasonable time for compliance.

7.3 Unless otherwise specified due to urgency or public safety concerns, the compliance period shall not be less than seven (7) days from the date of service.

7.4 A person who receives a Notice may apply in writing for an extension of time within seven (7) days of service. The Enforcement Officer may grant or refuse the extension and may impose conditions.

7.5 If a person fails to comply with a Notice, the Town, its employees, agents or contractors may enter the premises at reasonable times and carry out the required work.

7.6 The costs incurred by the Town to remedy a contravention may be recovered from the owner and, if unpaid, may be added to the tax roll of the property in accordance with the Municipal Government Act.

7.7 Where a condition presents an immediate danger to public health or safety, the Town may take action without prior Notice.

PART VIII APPEALS

8.1 A person who is served with a Notice under this Bylaw may, pursuant to section 547 of the Municipal Government Act, request that Council review the Notice by submitting a written request within 14 days of the date the Notice is received.

8.2 The request for review must:

1) state the grounds for the appeal
2) include the appellant's name;
3) their municipal address; and
4) mailing address

PART IX OFFENCES AND PENALTIES

9.1 A person who contravenes this Bylaw is guilty of an offence. Specified penalties are set out in Schedule "A".

9.2 Any subsequent offence of the same violation within 30 days of the first offence shall result in a second offence, and 60 days after the second offence, a third offence.

PART X REPEAL

10.1 Bylaw No. 947-2009, being the *Unsightly Premises and Snow Removal Bylaw*, and all amendments, are hereby repealed.

10.2 Bylaw No. 944-2008, being the *Noise Control and Special Event Bylaw*, and all amendments, are hereby repealed.

EFFECTIVE DATE

This Bylaw shall come into force upon the day of third and final reading.

READ A FIRST TIME this 14th day of April 2026.

READ A SECOND TIME this 14th day of April 2026.

Mayor Danny Povaschuk

Chief Administrative Officer
Matthew Norburn

READ A THIRD TIME AND FINALLY PASSED this ___ day of _____, 2026.

_____
Mayor Danny Povaschuk

_____
Chief Administrative Officer
Matthew Norburn

Section	Offence	Penalty of 1st Offence	Penalty of 2nd Offence	Penalty of 3rd Offence
3.2	Excessive or unreasonable accumulation of materials	$200.00	$400.00	$800.00
3.3	Dilapidated building, structure or fence	$200.00	$400.00	$800.00
3.4	Failure to secure or properly contain construction materials	$200.00	$400.00	$800.00
3.5 (a)	Failure to maintain grass or weeds	$200.00	$400.00	$800.00
3.5 (b)	Failure to maintain trees, shrubs or other vegetation	$200.00	$400.00	$800.00
3.5 (c)	Failure to remove dead vegetation, brush or yard material	$200.00	$400.00	$800.00
3.5 (d)	Failure to prevent infectious blight or diseases	$200.00	$400.00	$800.00
3.6	Failure to remove, cover or obscure graffiti	$200.00	$400.00	$800.00
4.1 (a)	Emitting dense smoke or dust	$200.00	$400.00	$800.00
4.1 (b)	Allow lights to shine into neighbouring premises	$200.00	$400.00	$800.00
4.1 (c)	Allow stagnant water	$200.00	$400.00	$800.00

4.1 (d)	Conditions to harbour pests or vermin	$200.00	$400.00	$800.00
4.2	Unreasonable noise	$200.00	$400.00	$800.00
4.5	Noise during quiet hours including construction noise	$200.00	$400.00	$800.00
4.5 (a) (iv)	Breach of special event permit conditions	$200.00	$400.00	$800.00
5.1	Failure to remove snow within 24 hours after snowfall	$200.00	$400.00	$800.00
5.4	Place snow onto roadway, lane, alley or boulevard	$200.00	$400.00	$800.00

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

Bylaw 1049-2026
Election Bylaw

Meeting Date: June 9th, 2026 Agenda Item No: 08.02

Submitted by: Matthew Norburn

RELEVANT LEGISLATION

Provincial (cite):

- Local Authorities Election Act, RSA 2000, c. L-21
- Municipal Government Act, RSA 2000, c. M-26

Council Bylaw/Policy (cite): Bylaw No. 1049-2026 – Election Bylaw

RECOMMENDED ACTION

MOTION: That Council give Third and Final Reading to Bylaw No. 1049-2026, being the Election Bylaw.

BACKGROUND INFORMATION

At a previous meeting, Council directed Administration to investigate the implementation of an Election Bylaw requiring candidates to submit a Criminal Record Check as part of the nomination process.

Administration engaged Brownlee LLP to review the proposed bylaw and provide legal advice. Brownlee LLP confirmed that the Local Authorities Election Act permits municipalities to require a Criminal Record Check as part of a candidate's nomination package through a municipal bylaw.

Council subsequently considered the legal opinion and revised bylaw and provided First and Second Reading to Bylaw No. 1049-2026.

The proposed bylaw establishes:
• A requirement for candidates to submit a Criminal Record Check completed by the RCMP as part of the nomination process;
• Administrative procedures respecting nominations;
• Appointment of a Returning Officer and Substitute Returning Officer; and
• Additional election procedures authorized under the Local Authorities Election Act.

No further amendments have been proposed since Second Reading.

ATTACHMENTS:

- Bylaw No. 1049-2026 – Election Bylaw

CONSEQUENCES:

Benefits of the Recommended Action:

1. Establishes a clear and consistent framework for the administration of municipal elections.
2. Implements Council's direction regarding Criminal Record Checks for candidates.
3. Provides certainty for future candidates and election administrators.

Disadvantages of the Recommended Action:

4. Criminal Record Checks form part of the nomination package and are subject to public inspection requirements under the Local Authorities Election Act.
5. The requirement may be viewed by some individuals as a barrier to candidacy.

Financial Implication:
Budget Capital or Operating:
Budget Available: $
Unbudgeted Costs: $
Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED

Alternative #1: Council may choose not to give Third Reading to Bylaw No. 1049-2026. Administration does not recommend this option as it would not implement Council's previously expressed direction.

COMMUNICATION

The approved bylaw will be published in accordance with the Municipal Government Act and made available on the Town's website. Election information and candidate requirements will be updated in future election materials and nomination packages.

FOLLOW-UP ACTIONS:

Administration will:

• Update election forms and candidate nomination packages to reflect the bylaw requirements;

• Publish and maintain the bylaw as part of the Town's legislative framework.

TOWN OF HANNA

BYLAW NO. 1049-2026

A BYLAW OF THE TOWN OF HANNA TO CONDUCT MUNICIPAL ELECTIONS

WHEREAS pursuant to Section 7 of the *Municipal Government Act*, RSA 2000, c. M-26, as amended, a council may pass bylaws respecting the safety, health, and welfare of people**;**

AND WHEREAS pursuant to Section 180(2) of the *Municipal Government Act*, a Council is authorized to do something by bylaw if it is required or authorized under any other enactment to do something;

AND WHEREAS the Council of the Town of Hanna is an elected authority under the *Local Authorities Election Act*, RSA 2000, c. L-21, and may pass bylaws under that Act;

AND WHEREAS Council deems it appropriate to establish procedures respecting municipal elections within the Town of Hanna;

NOW THEREFORE, THE COUNCIL OF THE TOWN OF HANNA ENACTS AS FOLLOWS:

PART 1 – INTERPRETATION AND DEFINITIONS

1. Short Title

(1) This Bylaw may be cited as the **"Election Bylaw"**.

2. Definitions

(1) In this Bylaw:

a) "**Act**" means the *Local Authorities Election Act*, RSA 2000, c L-21.
b) "**Candidate**" means an individual nominated for election as a member of Council.
c) "**Council**" means the municipal council of the Town of Hanna.
"**Criminal Record Check"** means a police information check that discloses convictions and active (non-expired) absolute and conditional discharge information for a Candidate.
d) "**Returning Officer**" means the person appointed by Council pursuant to the Act.
e) "**Town**" means the Town of Hanna.

PART 2 – RETURNING OFFICER

3. Appointment

(1) The Chief Administrative Officer, or designate, is appointed as Returning Officer unless otherwise appointed by Council.

(2) The Chief Administrative Officer shall appoint a Town employee as the Substitute Returning Officer.

PART 3 – CRIMINAL RECORD CHECK REQUIREMENT

4. Criminal Record Check

(1) Every nomination paper required for a Candidate must be accompanied by a Criminal Record Check.

(2) A Criminal Record Check must be:

a) Competed by the Royal Canadian Mounted Police (RCMP);
b) Dated within six months of the date the nomination form is submitted; and
c) Completed at the sole expense of the Candidate.

(3) A Candidate's nomination paper must be accompanied by a Criminal Record Check that meets all the requirements of this Bylaw.(4) The Returning Officer shall not accept a nomination that is not accompanied with a Criminal Record Check.

PART 4 – NOMINATIONS

7. Nomination Requirements

(1) All nomination requirements shall comply with the Act.

8. Nomination Deposit

(1) Every nomination paper must be accompanied by a deposit in the amount of $100.

(2) Deposits shall be handled in accordance with the Act.

PART 5 – GENERAL ELECTION PROCEDURES

9. Voting Stations

(1) The Returning Officer is authorized to establish voting stations and determine their locations.

10. Advance Vote

(1) The Returning Officer is authorized to establish advance voting opportunities.

11. Special Ballots

(1) The Returning Officer is authorized to use special ballots and the Returning Officer may determine application procedures and deadlines.

PART 6 – GENERAL PROVISIONS

12. Conflict with Legislation

(1) Where this Bylaw conflicts with the Act, the Act shall prevail.

13. Severability

(1) If any provision of this Bylaw is found invalid, the remaining provisions shall remain in force.

PART 7 – COMING INTO FORCE

14. Effective Date

(1) This Bylaw comes into force on the day it is passed.

READ A FIRST TIME THIS ____ DAY OF _____, 2026
READ A SECOND TIME THIS ____ DAY OF _____, 2026
READ A THIRD TIME THIS ____ DAY OF _____, 2026

_____
Mayor

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

Committee Reports, Council Reports & Roundtable

Meeting Date: June 9, 2026 Agenda Item No: 09.00

Submitted by: Winona Gutsche
Director of Corporate Services

RELEVANT LEGISLATION

Provincial (cite): - N/A
Council Bylaw/Policy (cite): N/A

RECOMMENDED ACTION

That Council accepts the Committee Reports & Council Reports for information.

BACKGROUND INFORMATION

This portion of the agenda allows for Minutes of Committees and Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

ATTACHMENTS:

- MPC Minutes of May 19, 2026
- CSB Minutes of May 26, 2026
- Mayor Povaschuk
- Councillor Crowle
- Councillor Hunter
- Councillor Karg
- Councillor Rorabeck
- Councillor Thuroo
- Councillor Warwick

CONSEQUENCES:

Benefits of the Recommended Action:

1.

Disadvantages of the Recommended Action:

2.

Financial Implication:

Budget Capital or Operating:

Budget Available: $

Unbudgeted Costs: $

Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED

Alternative #1:

COMMUNICATION

The Town uses a broad mix of traditional and digital tools to keep the public informed and engaged. These include public engagement activities, electronic newsletters, website news releases and content updates, weekly flyers, a community event calendar, event kiosks, and social media. Other channels such as radio, separate handouts or posters are used where appropriate, in alignment with the Town's Advertising Bylaw.

FOLLOW UP ACTIONS:

MINUTES

MUNICIPAL PLANNING COMMISSION

May 19, 2026

Minutes of the Municipal Planning Commission Meeting held Friday, May 19, 2026, at 12:15 p.m. in the Town of Hanna Council Chambers.

Council Members Present:

Kyle Olsen
Brenda Karg
Angie Warwick
Richard Preston
Jorr Duce

Members Absent

Administration Present:

Matthew Norburn – Chief Administrative Officer
David Mohl – Development Officer

1.0 CALL TO ORDER

Chairperson Kyle Olsen called the Municipal Planning Commission meeting to order at 12:16 p.m.

2.0 REVIEW & ADOPT AGENDA

004-2026 Moved by Brenda Karg that the Agenda for May 19, 2026, be adopted as presented.

Motion Carried.

3.0 ADOPT MINUTES OF PREVIOUS MEETING

005-2026 Moved by Angie Warwick that the Minutes of the Municipal Planning Commission Meeting held February 13, 2026, be adopted as presented.

Motion Carried.

4.0 NEW BUSINESS

4.1 Development Permit – D10-26

Discretionary Use Warehousing and Distribution

006-2026 Moved by Angie Warwick that the Commission approves Development Permit Application D10-26 for the construction of a Warehouse as a discretionary use in the CT – Commercial Transition District for the property located at 105 3rd Avenue West, legally described as Lot 12, Block 15, Plan 6133AW, Tax Roll 52400 as presented, as the proposed development:

- conforms with a discretionary use prescribed by the Land Use Bylaw for that land or building.
- would not unduly interfere with the amenities of the neighbourhood or materially interfere with or affect the use, enjoyment, or value of neighbouring properties.
- is compatible with existing developments or uses.

Motion Carried.

4.2 Development Permit – D14-26

Discretionary Use Automotive Repair and Service

007-2026 Moved by Angie Warwick that the Commission approves Development Permit Application D14-26 for the construction of a shop to be used as an Automotive Repair and Service business which is a discretionary use in the CT – Commercial Transition District for the property located at 102 Centre Street, legally described as Lot 1-4, Block 4, Plan 6133AW, Tax Roll 26700 as presented, as the proposed development:

- conforms with a discretionary use prescribed by the Land Use Bylaw for that land or building.
- would not unduly interfere with the amenities of the neighbourhood or materially interfere with or affect the use, enjoyment, or value of neighbouring properties.
- is compatible with existing developments or uses.

Motion Carried.

5.0 ADJOURNMENT

Chairman Olsen declared that all business concluded, the Municipal Planning Commission Meeting is adjourned at 12:26 p.m.

_____

Chair Kyle Olsen

_____

Chief Administrative Officer
Matthew Norburn

TOWN OF HANNA
COMMUNITY SERVICES BOARD MEETING
May 26,2026

Minutes of a meeting of the Community Services Board of the Town of Hanna held Monday, May 26,2026, in the Town Council Chambers at 6:30 p.m.

Members Present:
Acting Chairperson Darlene Herzog
Councillor Vern Thuroo
Cori Westcott
Erica Rorabeck
Kalli Cooper
Kalin Cooper

Administration Present:
Community Services Coordinator Michele Toews
Municipal Secretary Raelene Liddicoat

Regrets:
CAO Matthew Norburn
Community Services Director Brent Olesen

CALL TO ORDER
Acting Chairperson Darlene Herzog called the meeting to order at 6:33 p.m.

REVIEW AND ADOPTION OF AGENDA

MOTION V.THUROO- E.RORABECK

CARRIED

ADOPTION OF MINUTES

MOTION C.WESTCOTT -V.THUROO
That the Minutes from Feb 12, 2026, be adopted as presented.

CARRIED

BUSINESS ARISING: CSB Board recommendations to Council for extra monies for the CSB grants which was denied by Council.

CORRESPONDENCE: None

MOTION TO APPROVE FINANCIALS: K.COOPER-E.RORABECK

CARRIED

CAO Report:

- None at this time

Director of Community Services Report:

- None at this time

Community Services Coordinator Report:

- As submitted

Council Report:

- Council passed to raise taxes
- Eastlink a new business in the community that will work out of Bowerstone.
- Council passed the Spring budget
- Library has a new board member
- Council just completed 2 days of strategic planning
- Municipal Property Consultants - property assessment meeting

Youth Club Report:

- Planning obstacle course-Amazing Race on July 1st
- Possible Mantracker again in the fall at Fox Lake.

Presentations:

- 4-H Presentation- requesting $3000: They have 3 pigs donated, the monies raised for will be split between the Hanna and Oyen hospital.(14 points)
- Hospital Auxiliary-requesting $3500- They have made recent donations to LTC for residents to have their own water bottles, quilts, privacy curtains.(12 points)
- Kiddies Korner- requesting $5000-They will require an extra teacher for the next pre school year (17 points)
- Rodeo- requesting $5000- They have had to raise prize money, no dance planned this year. (14 points)
- HFSA- requesting $6927-They are experiencing a $6000 deficit based off changes with Skate Canada over rules. They hold wreath sales at Christmas time as well as cash raffle as fundraisers.(18.5 points)
- Golf Course- requesting $20000- they have hosted a kick off party, raffles, planning on a Christmas party as fundraisers. They have aging equipment. (16 points)
- Legion- requesting $855.77 to cover rental of Community Centre for their building upgrade fundraiser including a new handicap accessible washroom. (18 points)

CSB agreed to spend $8000.00 leaving the remaining $4000.00 for the final grant in the fall. The grants will break down as the following:

Hospital Auxiliary received $3500.00 in last grant processes; their group is in a better financial standing than the others. They will be referred to re-apply again for the Sept grants. They will not receive any funding at this time.

Motion on Grant Allocation: K.COOPER- E.RORABECK

CARRIED

Kiddies Korner will receive $2500.00

The remaining groups- 4H, Rodeo, Hanna Figure Skating Association, Golf Course, Legion, will each receive $1100.00

Roundtable:

none

NEXT MEETINGS DATE:

Next Meeting - Tuesday, June 29 at 4:30pm in the Town Chambers

ADJOURNMENT

Acting Chairperson Darlene Herzog adjourned the meeting at 8:50 p.m.

Acting Chairperson Darlene Herzog

CAO Matthew Norburn

COUNCIL REPORTS & ROUNDTABLE

Prepared by: **Councillor Hunter**
Council Date: **June 9/26**

Committee or Boards to report on:
Fred & Freda Geuder Bursary
Hanna / Wake Student Exchange
Henry Kroeger Regional Water Services (alternate)
Marigold Library Systems Board (alternate)
Red Deer River Municipal Users Group (alternate)

Meeting: Fred & Freda Geuder Bursary
Location: Hanna AB
Date & Time:
An email was made and the progress to make a bursary decision will be made early Fall

Meeting: Hanna/Wake AJTMA conference and AGM
Location: Lacombe
Date & Time: May 22/23
The conference and AGM was great. Lacombe celebrated it's 40th anniversary with their Japanese town (Rikubetsu). The Rikubetsu mayor was in attendance.
I was able to meet multiple people who were running their exchange programs, from friendship societies to town/city run co-ordinators.
I wish to discuss more of what I learned in a future COW meeting.

Upcoming Meeting to Attend:

Meeting: ABmunis 1 day summer conference
Location: Coaldale
Date & Time: June 12

COUNCIL REPORTS & ROUNDTABLE

Prepared by: **Councillor Karg**
Council Date: **June 9, 2026**

Committee or Boards to report on:

LYNKS
Hanna / Wake Student Exchange Committee
Harvest Sky Economic Development Corporation
Municipal Planning Commission
Palliser Regional Municipal Services
Regional Emergency Management Advisory (alternate)

Meeting: Municipal Planning Commission
Location: Hanna, AB
Date & Time: May 19, 12:15 p.m.

The commission reviewed two applications which were both approved, one being commercial building placement while the second application approved a joint commercial/residential plan.

Meeting: Mayors Garden Party
Location: Hanna, AB
Date & Time: June 2 at 11:00 a.m.
Assisted Mayor and Council in serving meals to seniors for the annual Mayor Garden Party.

Upcoming Meeting to Attend:

Meeting: Harvest Sky Director Meeting
Location: Youngstown, AB
Date & Time: June 9, 2026 10:00 a.m.

Meeting: Palliser Board of Director Meeting
Location: Hanna, AB
Date & Time: June 9, 2026 12:00 p.m.

Meeting: LYNKS
Location: Hanna, AB
Date & Time: June 11, 2026 at 4:45 p.m.

COUNCIL REPORTS & ROUNDTABLE

Prepared by: **Councillor Rorabeck**
Council Date: **June 9, 2026**

Committee or Boards to report on:
Hanna & District Chamber of Commerce
Hanna & District Medical Corporation
Harvest Sky Economic Development Corporation
Palliser Regional Municipal Services (alternate)

Meeting: **Hanna and District Chamber of Commerce**
Location: Town Office (Council Chambers)
Date & Time: May 19, 2026

Discussed the upcoming Alberta Air Tour on June 6, 2026. Event hours are scheduled for 11:00am-3:00pm (weather permitting), with pilots expected to arrive around 11:00am. We have been advertising in the community, picnic tables have been secured, and Rob Palmer will be coordinating ground operations during the event.

Upcoming Meetings to Attend:

Meeting: **Hanna and District Chamber of Commerce**
Location: Town Office (Council Chambers)
Date & Time: June 23, 2026

Meeting: **Harvest Sky Economic Development Corporation**
Location: Youngstown Office
Date & Time: June 9, 2026 at 10:00am

Meeting: **Hanna and District Medical Corporation**
Location: Board Room at Medical Clinic
Date & Time: TBD

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

Correspondence

Meeting Date: June 9, 2026 Agenda Item No: 10.00
Submitted by: CAO Matthew Norburn

RELEVANT LEGISLATION

Provincial (cite): - N/A
Council Bylaw/Policy (cite): N/A

RECOMMENDED ACTION

That Council accepts Correspondence item 12.01 – 12.03

BACKGROUND INFORMATION

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

ATTACHMENTS:

- Brandt Tractor
- Alberta Airsheds 2025 Air Quality Report
- Hanna Agricultural Society

CONSEQUENCES:

Benefits of the Recommended Action:

1.

Disadvantages of the Recommended Action:

2.

Financial Implication:
Budget Capital or Operating:
Budget Available: $
Unbudgeted Costs: $
Source of Funds $

Staffing Implications:

ALTERNATIVES CONSIDERED

Alternative #1:

COMMUNICATION

The Town uses a broad mix of traditional and digital tools to keep the public informed and engaged. These include public engagement activities, electronic newsletters, website news releases and content updates, weekly flyers, a community event calendar, event kiosks, and social media. Other channels such as radio, separate handouts or posters are used where appropriate, in alignment with the Town's Advertising Bylaw.

FOLLOW UP ACTIONS:

May 27, 2026

Town of Hanna
302 2 Avenue West
PO Box 430
Hanna, Alberta T0J 1P0

ATTENTION: MR. DANNY POVASCHUK, MAYOR OF HANNA

Dear Sir:

RE: CANCELLATION OF SPONSORSHIP AGREEMENT

Brandt Tractor Ltd. ("**Brandt**") hereby provides written notice that it is terminating the Sponsorship Agreement with the Town of Hanna dated March 1, 2025, respecting the Walking Track at Centennial Place.

Brandt appreciates the opportunity to have supported this community initiative; however, it has elected to cancel its participation.

Please direct any correspondence regarding this matter to the undersigned.

Sincerely,

BRANDT TRACTOR LTD.

Cody Gross, Branch Manager

AAC
ALBERTA AIRSHEDS COUNCIL

Alberta Airsheds

2025 Air Quality Report











Airsheds serve in the public interest by meeting or exceeding the highest air monitoring standards, ensuring unbiased data and analysis is available to all stakeholders and partners, being responsive to community concerns, and raising awareness through community engagement and education.

We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples. Alberta's Airsheds operate in Treaties 6, 7, and 8, and within the Métis Homeland. We acknowledge the many First Nations, Métis, and Inuit Peoples who have lived in and cared for these lands for generations. We are grateful to the Knowledge Keepers and Elders who are still with us today and those who have gone before us. We make this acknowledgment as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.

Cover photo: Desirea Agar Photography @DesireaAgarPhotography

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Clean Air for Albertans

Air quality has significant impacts on human health, animal health, and the environment.

Alberta's ten Airsheds are regional air quality organizations, responsible for independent ambient air monitoring as well as stakeholder engagement, public awareness, and education.

The Alberta Airsheds Council has prepared this 2025 Alberta Airsheds Air Quality Report to provide a summary of the air quality data collected and verified by Alberta's Airsheds, on behalf of all of Alberta's air quality stakeholders and partners.

Understanding air quality and its impacts helps Albertans make informed choices related to their health.

WHAT IS AN AIRSHED?

Alberta's Airsheds are multi-stakeholder, non-governmental organizations that monitor, evaluate, and report ambient air quality. Formed between 1995 and 2017 as a critical component of Alberta's Clean Air Strategy, Alberta's Airsheds now operate 97 continuous monitoring stations and an array of other sites equipped with passive monitors and microsensors. These monitoring activities are conducted in collaboration with air quality stakeholders and partners.

Refer to the map on page 8 to see the boundaries of the 10 Alberta Airsheds.

WHAT IS AIR QUALITY?

Air quality is determined by air pollutants and meteorology. Primary pollutants come from a variety of human-made and natural sources and can mix with one another forming secondary pollutants.

What We Monitor and Why

Air quality is affected by pollutants, and the interaction between pollutants and meteorological conditions. For example, winds can disperse pollutants, bringing them in, or moving them out of an area, while barometric pressure can cause temperature inversions, trapping pollutants close to ground level.

Airshed monitoring measures the air quality of communities, by monitoring common air pollutants, as well as measures the impact of large emission sources, by monitoring other, specific air pollutants close to industrial sources.

AIR QUALITY PARAMETERS MONITORED BY AIRSHEDS

COMMON AIR POLLUTANTS

- nitrogen dioxide (NO_2)
- ozone (O_3)
- fine particulate matter ($PM_{2.5}$)
- sulphur dioxide (SO_2)

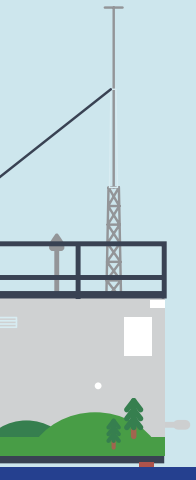
METEOROLOGICAL CONDITIONS

- air temperature
- barometric pressure
- precipitation
- relative humidity
- solar radiation
- wind speed and direction

OTHER AIR POLLUTANTS
(MONITORED AT SELECT SITES)

- ammonia (NH_3)
- benzene, toluene, ethylbenzene, xylene (BTEX)
- carbon dioxide (CO_2)
- carbon monoxide (CO)
- coarse particulate matter (PM_{10})
- hydrogen sulphide (H_2S)
- methane/non-methane hydrocarbons (CH_4/NMHC)
- nitric oxide (NO)
- nitrogen oxides (NO_X)
- polycyclic aromatic hydrocarbons (PAH)
- total hydrocarbons (THC)
- total reduced sulfur (TRS)
- total suspended particulate (TSP)
- volatile organic compounds

Air Quality Monitoring Technology



Airsheds use a variety of technologies throughout the Province of Alberta to monitor air quality parameters and collect air quality monitoring data:

Continuous Monitoring Stations provide near-instantaneous measurements of pollutants; many stations provide data for calculating the Air Quality Health Index (AQHI). Most continuous monitoring stations are located permanently at their respective sites; several Airsheds also employ portable continuous monitoring stations that monitor air quality at temporary sites. Other monitoring technologies used throughout the province include:

Passive - These monitors do not require power and consist of a series of filters and chemicals that air diffuses through and reacts with. They can detect very low concentrations and provide monthly average measurements of specific air quality parameters.

Intermittent - Time-integrated sampling methods, including canisters, specialized instruments and analyzers are used for measurement of specific air quality parameters over selected time periods of minutes to hours to days.

Sensor - Community-based sensors can be used to provide an indication of real-time air quality at the neighbourhood level. Stationary, handheld, or wearable air quality sensors can be utilized by the public as part of a citizen science or educational program to understand air quality.

Monitoring Guidelines and Standards

To understand and protect air quality, data collected for ambient levels of pollutants is compared to both National and Provincial guidelines and standards established to protect human health.

The National Air Quality Management System (AQMS) includes Canadian Ambient Air Quality Standards (CAAQS) and regional action plan management levels for each national air zone established within the AQMS.

There are 1-hour, 8-hour, 24-hour, 30-day and annual averages for ambient air quality objectives and guidelines. In the Province of Alberta, comparisons are made against:

- *Alberta Ambient Air Quality Objectives (AAAQO)*
- *Alberta Ambient Air Quality Guidelines (AAAQG)*
- *Alberta's Air Monitoring Directive requires a minimum data completeness of 75% or more to calculate annual averages for air pollutants in a given location for a given year*

More information on the guidelines and standards can be found at **AlbertaAirshedsCouncil.ca**.

How Air Quality Monitoring Works



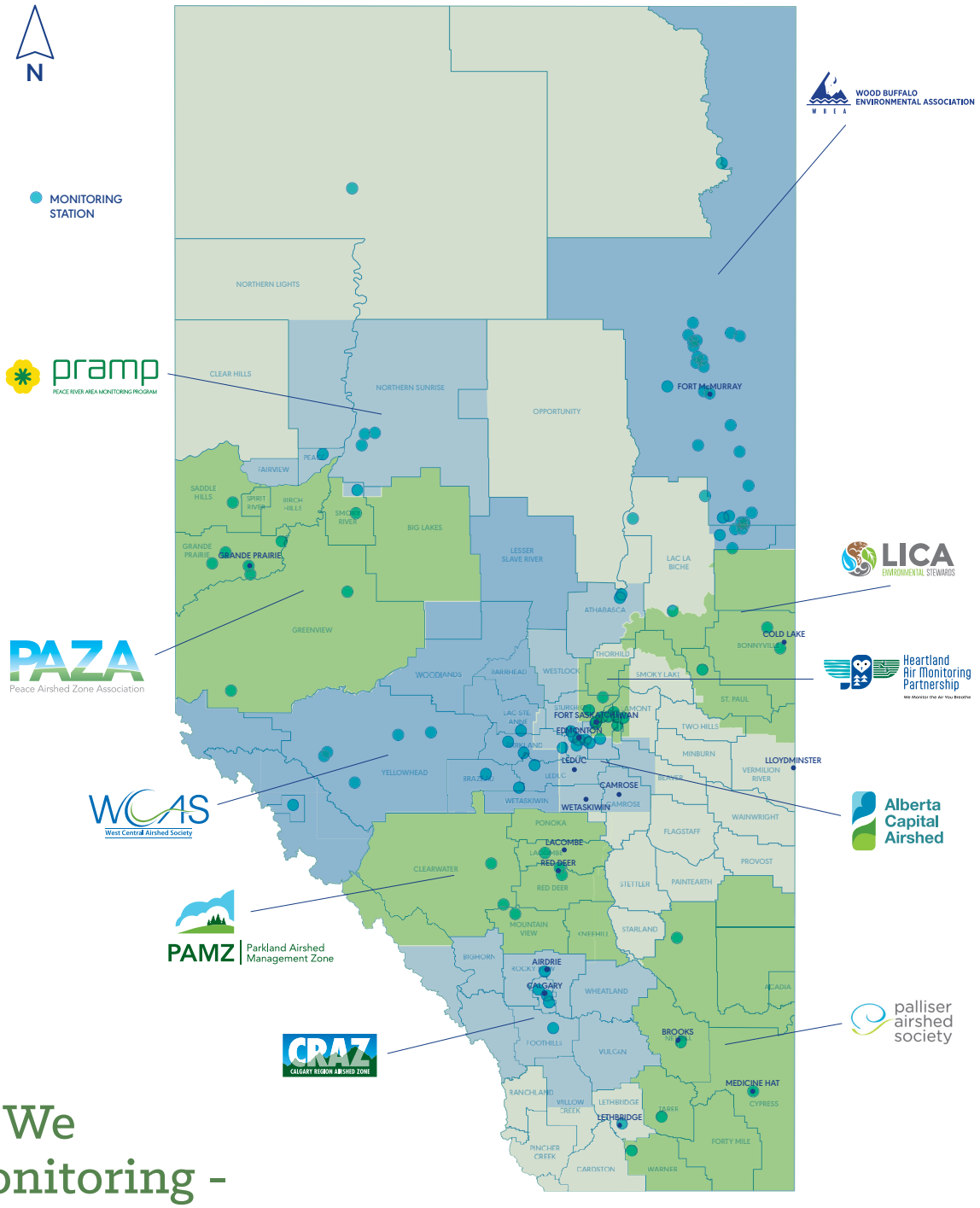
1 Air Pollution Sources
Pollution is emitted into the air from a variety of human-made and natural sources.

2 Monitoring
Technicians monitor and maintain the analyzers that measure concentrations of pollutants in the air.

3 Public Information
The real-time data is streamed on Airshed websites and informs the Air Quality Health Index, also available through the WeatherCAN mobile app.

4 Quality Assurance and Validation
All data and reports are scrutinized to ensure accuracy.

5 Data Reports
This data is used for reporting to regulators, stakeholders and partners. It is analyzed for insights and trends in air quality.



Where We Are Monitoring - Provincial Network Map

Within the 10 Alberta Airsheds, there are 97 continuous monitoring stations and hundreds of other monitoring locations using various technologies to measure air quality parameters. The AAC Monitoring Network Map shows the geographical boundaries of the Airsheds, and the network of continuous monitoring stations located across the province.

2025 Air Quality Monitoring Profiles

HOW TO REVIEW 2025 RESULTS

The sources of common air pollutants (NO_2, SO_2, $PM_{2.5}$, and O_3) are provided using pie charts where applicable. Data from continous monitoring stations are presented using graphs displaying annual averages (solid coloured bar) and 95th percentile markers (black line). The black lines, also known as “whiskers”, show readings on the high end of the data collected at the monitoring stations, which helps to highlight the 95th percentile data. The highest five percent has not been reported here as it may contain “outliers” (observations that are distant from the rest of the data that might be caused by extreme events from upsets to natural conditions such as wildfires).

Where shown, red lines on the graphs indicate the relevant threshold (acceptable provincial levels) for the guideline or standard for the air pollutant.

This report highlights 2025 annual data compiled from 1-hour averages to provide context for the measured concentrations, which is presented as annual averages for each pollutant.

NITROGEN DIOXIDE (NO_2)

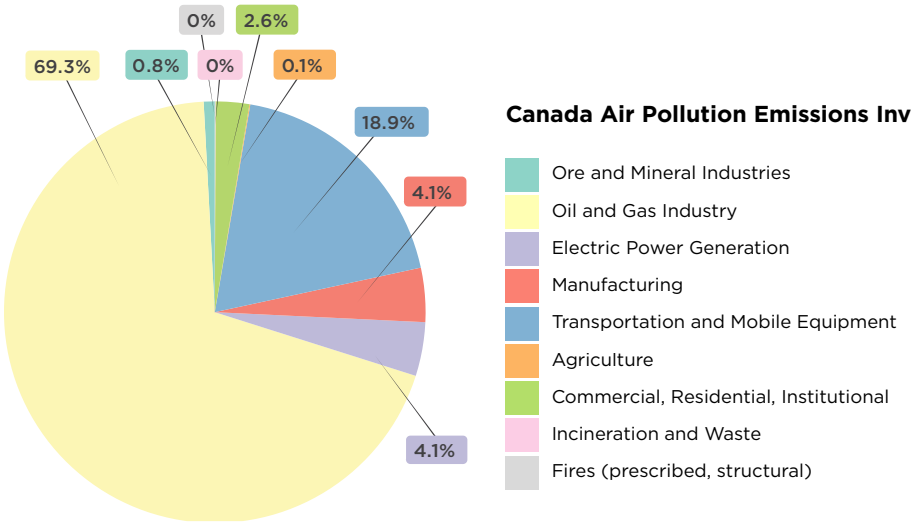
IMPACT TO HUMAN HEALTH

Nitrogen dioxide is a reddish-brown gas with a pungent irritating odour. It has been linked to respiratory disease and contributes to acid rain. NO_2 plays a major role in atmospheric photochemical reactions and ground-level ozone formation and destruction. Short-term exposure to higher levels of NO_2 can cause airway inflammation. Individuals with pre-existing conditions such as asthma, chronic obstructive pulmonary disorder (COPD) or chronic bronchitis can be more sensitive to exposure.[1]

SOURCES OF NO_2

When combusted, any source can release emissions of nitrogen oxides that lead to the formation of NO_2, including home and commercial heating and power generation. Wildfires, lightning and biological decay are natural sources of emissions of nitrogen oxides.

From Canada's Air Pollutant Emissions Inventory for Alberta (2024), oil and gas activities and transportation account for approximately 88% of the nitrogen emissions in Alberta.



Source: **Canada's Air Pollutant Emissions Inventory - Alberta**

NO_2

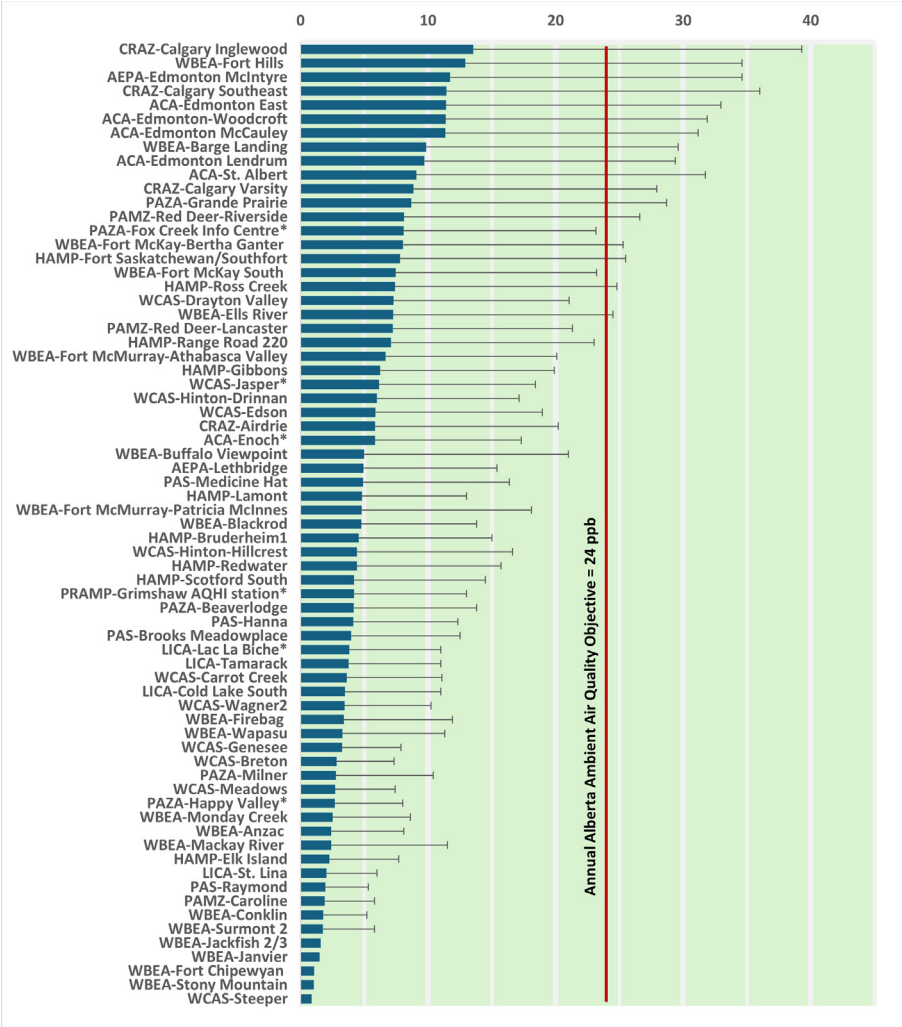
2025 ALBERTA NO_2 DATA

In 2025, 620,845 hours of NO_2 data were collected from 85 stations. Of these 85 stations, 69 stations collected NO_2 data at least 75% of the total annual operating time. Results from these stations show an average annual range of NO_2 concentrations in 2024 from 0.9 to 13.5 ppb, all below the AAAQO annual limit (>24 ppb). There were no recorded exceedances of the 1-hour AAAQO (>159 ppb) for all the NO_2 monitoring conducted in 2025, with the highest reading recorded at 132.4 ppb.

2025 NO_2 Concentrations in Alberta

Annual Nitrogen Dioxide + 95th percentile (in ppb)

** Portable Continuous Air Monitoring Station*



O_3

OZONE (O_3)

IMPACT TO HUMAN HEALTH

People most at risk from exposure to higher levels of O_3 include those with asthma, children, older adults, and those who are active outdoors, especially outdoor workers. Children are at greatest risk because their lungs are still developing.[2]

High levels of O_3 can cause the muscles in the airways to constrict, trapping air inside the tiny air sacks within the lungs (alveoli). This can lead to wheezing, shortness of breath, and can be serious in people with lung diseases such as asthma.

SOURCES OF O_3

Ozone in the upper atmosphere protects life on earth by filtering the sun's ultraviolet rays; however, O_3 on the ground is a pollutant and a component of smog. During hot weather, emissions of chemicals from automobiles, industry, and other non-natural sources can produce high O_3 levels through chemical reactions in the atmosphere. Non-natural sources can produce high O_3 levels through chemical reactions in the atmosphere. As a secondary pollutant which forms from these reactions, a source emission pie chart is not available because there are no direct emission sources for O_3.

Ozone can be transported long distances and can be responsible for large regional air pollution episodes. During wildfire smoke events, elevated ozone levels can occur due to a complex set of chemical reactions involving pollutants emitted by the fires, including nitrogen oxides (NO_x) and volatile organic compounds (VOCs). These emissions result from the burning of vegetation, organic matter, and other materials. When sunlight and heat are present, these pollutants undergo photochemical reactions in the atmosphere, leading to the formation of ozone.

O_3

2025 ALBERTA O_3 DATA

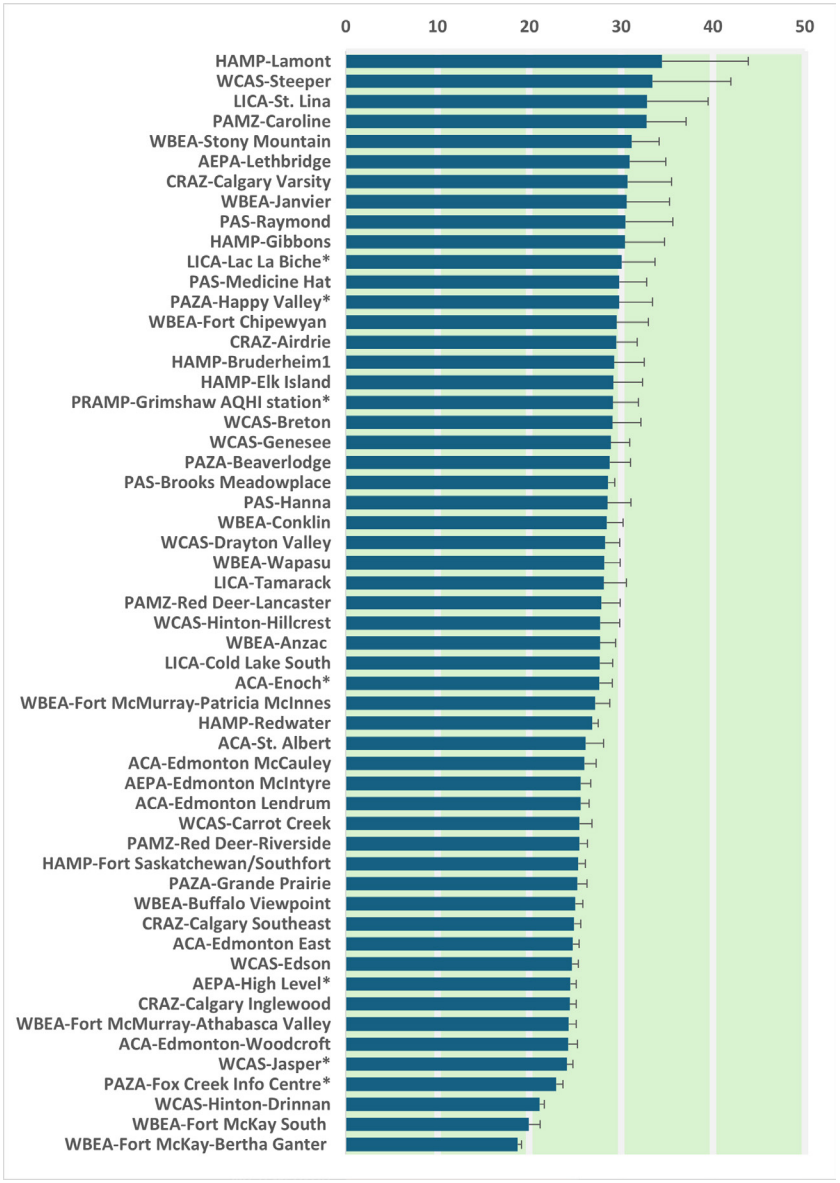
In 2025 there were 469,971 hours of O_3 data collected from 61 stations. Of these 61 stations, 55 stations collected O_3 data at least 75% of the total annual operating time. Results from these stations show the range of annual average O_3 concentrations in 2025 from 18.7 ppb to 34.4 ppb. There were 44 readings above the 1-hour maximum AAAQO (>76 ppb), with the highest reading recorded at 88 ppb. In comparison, there were a total of 66, 6, 498, and 150 readings above 76 ppb in 2021, 2022, 2023, and 2024 respectively. Extremely high levels of wildfire smoke contributed to the large number of exceedances recorded in 2023 and 2024.

2025 O_3 Concentrations in Alberta

Annual Ozone + 95th percentile (in ppb)

** Portable Continuous Air Monitoring Station*

Note: There is no annual AAAQO for O_3.



PARTICULATE MATTER ($PM_{2.5}$)

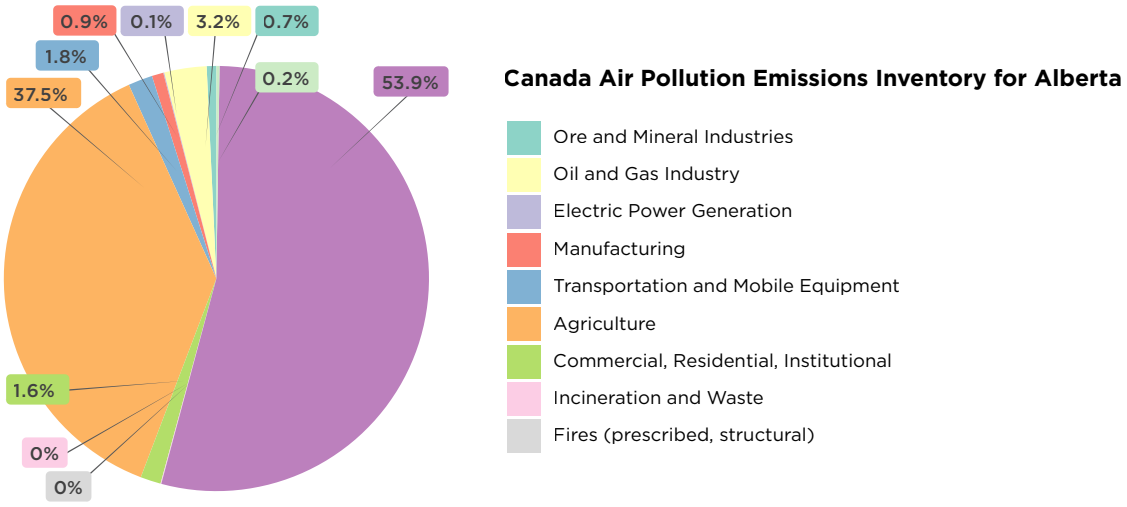
IMPACT TO HUMAN HEALTH

These fine particles are small enough to pass into the lungs and can be a human health concern. $PM_{2.5}$ has been linked to many health issues; long-term exposure has been associated with increased lung and heart problems and even premature death.[3]

SOURCES OF $PM_{2.5}$

$PM_{2.5}$ particles are formed from gases released to the atmosphere by combustion processes such as from motor vehicles, power plants, gas processing plants, compressor stations, household heating, and wildfires. Particulate matter can also be comprised of biological material such as mould, bacteria, and pollen fragments.

From Canada's Air Pollutant Emissions Inventory for Alberta (2024), dust (from roads, construction, mine tailings) and agriculture account for approximately 91% of the particulate matter emissions in Alberta.



Source: **Canada's Air Pollutant Emissions Inventory - Alberta**

$PM_{2.5}$

2025 ALBERTA $PM_{2.5}$ DATA

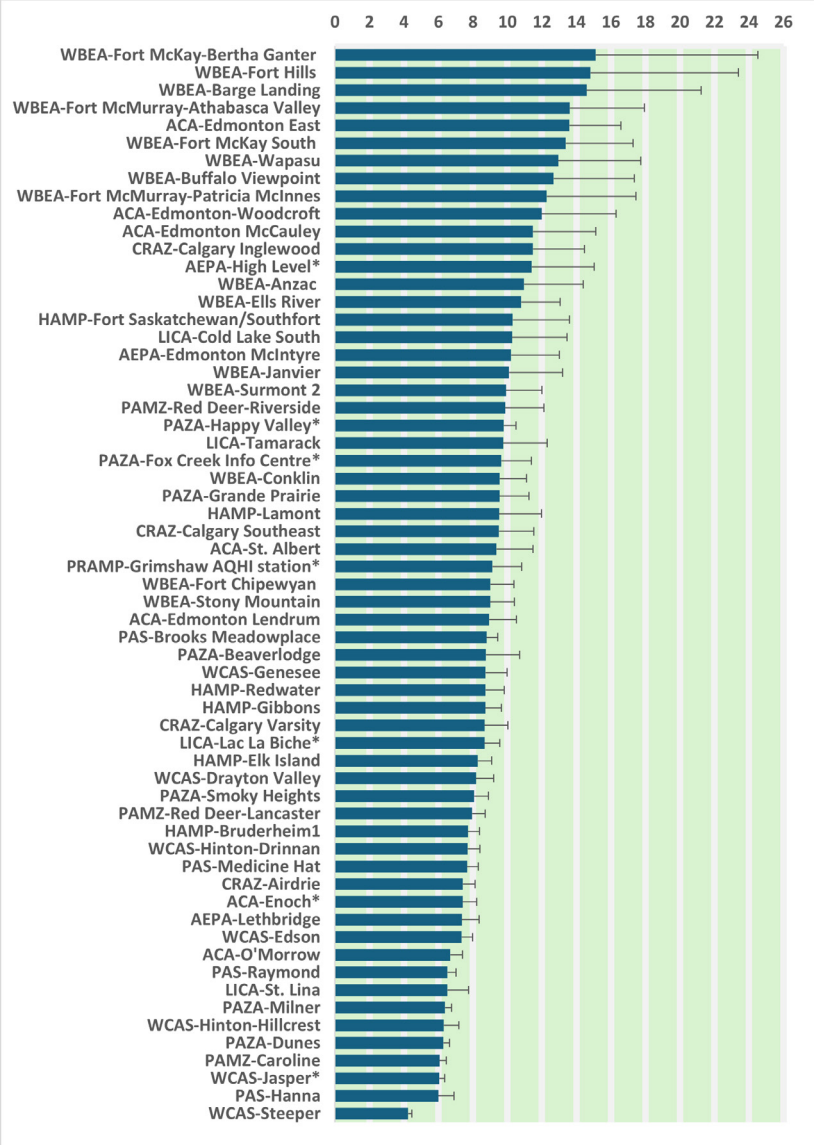
In 2025 there were 547,433 hours of $PM_{2.5}$ data collected from 68 stations. Of the 68 stations, 61 stations collected $PM_{2.5}$ data at least 75% of the total annual operating time. Results from these stations show an annual average range of $PM_{2.5}$ levels of 4.2 to 15.1µg/ m^3 in 2024. Based on these monitoring results, there was a total of 5,605 readings above the 1-hour AAAQO (>80 µg/m3), with the maximum reading recorded at 1733 µg/ m^3. There were 1,089 readings above the 24-hour AAAQO (>29 µg/m^3), with the maximum recorded reading at 625 µg/m^3. Over the previous five years (2020-2024) there has been a fluctuation of elevated $PM_{2.5}$ readings, often correlating to wildfire events throughout the province and when smoke is blown in from other regions. 2025 was a slightly milder year for wildfire activity and smoke compared to 2024, with 1,219 24-hour and 8,014 1-hour exceedances recorded in 2024.

2025 $PM_{2.5}$ Concentrations in Alberta

Annual Particulate Matter ($PM_{2.5}$) + 95th percentile (in µg/m^3)

** Portable Continuous Air Monitoring Station*

Note: There is no annual AAAQO for $PM_{2.5}$



SO_2

SULPHUR DIOXIDE (SO_2)

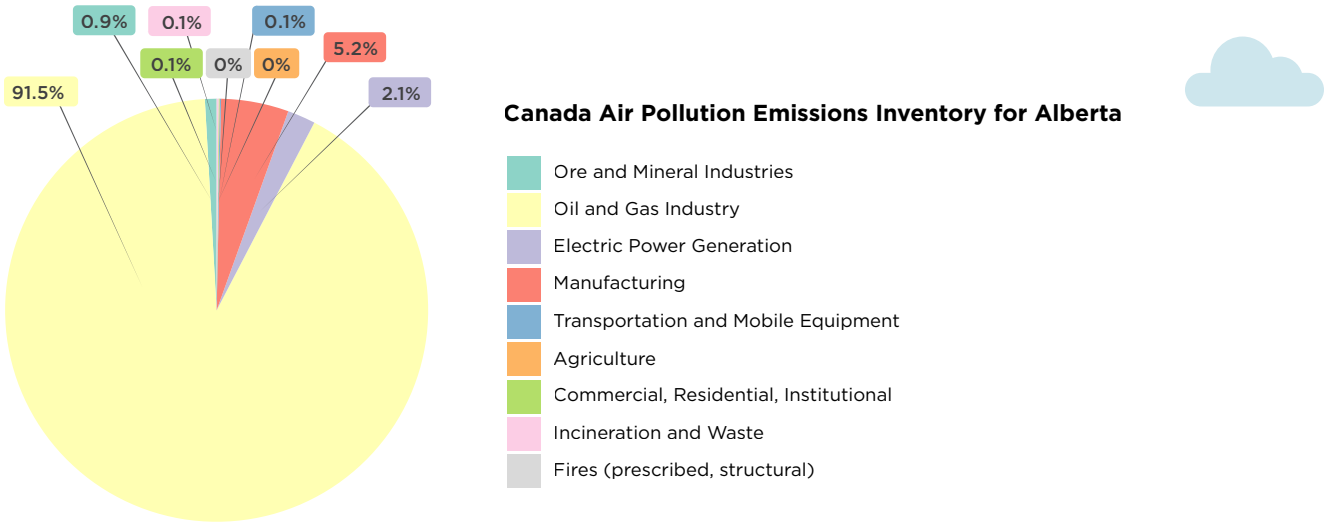
IMPACT TO HUMAN HEALTH

Brief exposure to high concentrations of sulphur dioxide and its products can irritate the upper respiratory tract and aggravate existing cardiac and respiratory conditions. Long-term exposure may increase the risk of developing chronic respiratory disease. People with asthma may have increased symptoms such as chest tightness and difficulty breathing.[4]

SOURCES OF SO_2

SO_2 in Alberta is generated predominately through human activities, including the processing and combustion of fossil fuels containing sulphur. It is a colourless gas with a pungent odour (like a lit match) and can be detected by taste and odour at concentrations as low as 300 ppb. SO_2 reacts in the atmosphere to form sulphuric acid and acidic aerosols, which contribute to acid rain. SO_2 combines with other atmospheric gases to produce fine particles, which may reduce visibility.

From Canada's Air Pollutant Emissions Inventory for Alberta (2024), oil and gas activities and manufacturing account for approximately 97% of the sulphur emissions in Alberta.



Source: **Canada's Air Pollutant Emissions Inventory - Alberta**

SO_2

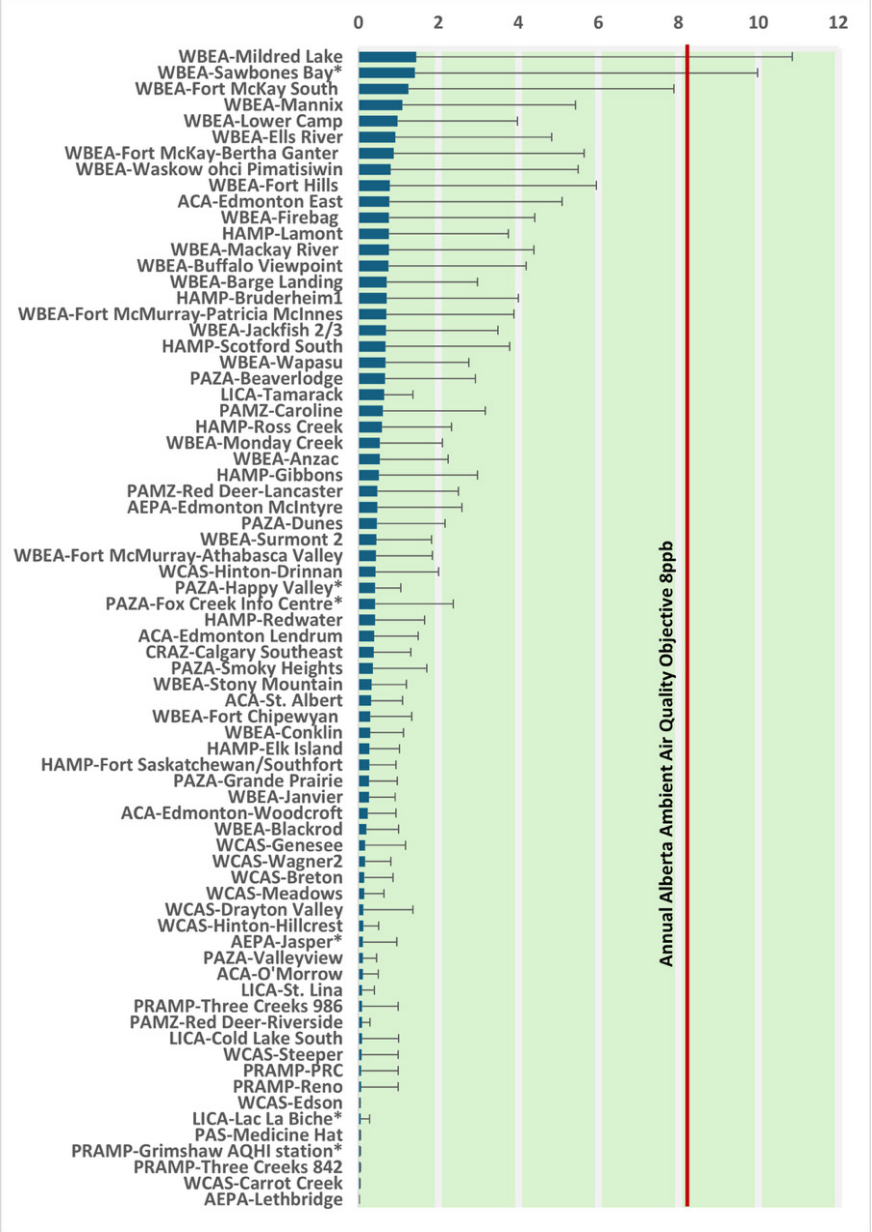
2025 ALBERTA SO_2 DATA

In 2025 there were 629,048 hours of SO_2 data collected from 83 stations. Of the 83 stations, 72 stations collected SO_2 data at least 75% of the total annual operating time. 2025 results from these stations show the annual average range of SO_2 concentrations from 0 to 1.4 ppb. There were no readings above the 30-day SO_2 AAAQO (>11 ppb), with a maximum monthly average of 5.3 ppb. There were 10 readings above the 1-hour AAAQO (>172 ppb), with the highest reading recorded at 260 ppb. There was 1 reading above the 24-hour SO_2 AAAQO (>48 ppb), with a maximum daily average of 49.4 ppb. In comparing data over the last five years (2021-2025), the maximum annual SO2 reading has been less than 3.1 ppb, with the 95th percentiles being less than 15 ppb for all four years.

2025 SO_2 Concentrations in Alberta

Annual Sulphur Dioxide + 95th percentile (ppb)

** Portable Continuous Air Monitoring Station*



Air Quality Health Index (AQHI)

In 2025 42 sites or communities reported AQHI, with a total of 370,913 hours. All sites saw AQHI ratings in the low risk category from 83.7% to 97.5% in 2025, with an average across all sites of 93%. The most common AQHI reading was 2 for all communities except Calgary and Edmonton, where it was 3. From 2019 to 2024 the typical AQHI value was 2 or lower for most sites. 2025 saw typical AQHI levels with cities tending to report a greater quantity of elevated (AQHI 4+) readings than rural or sites in towns and smaller communities.

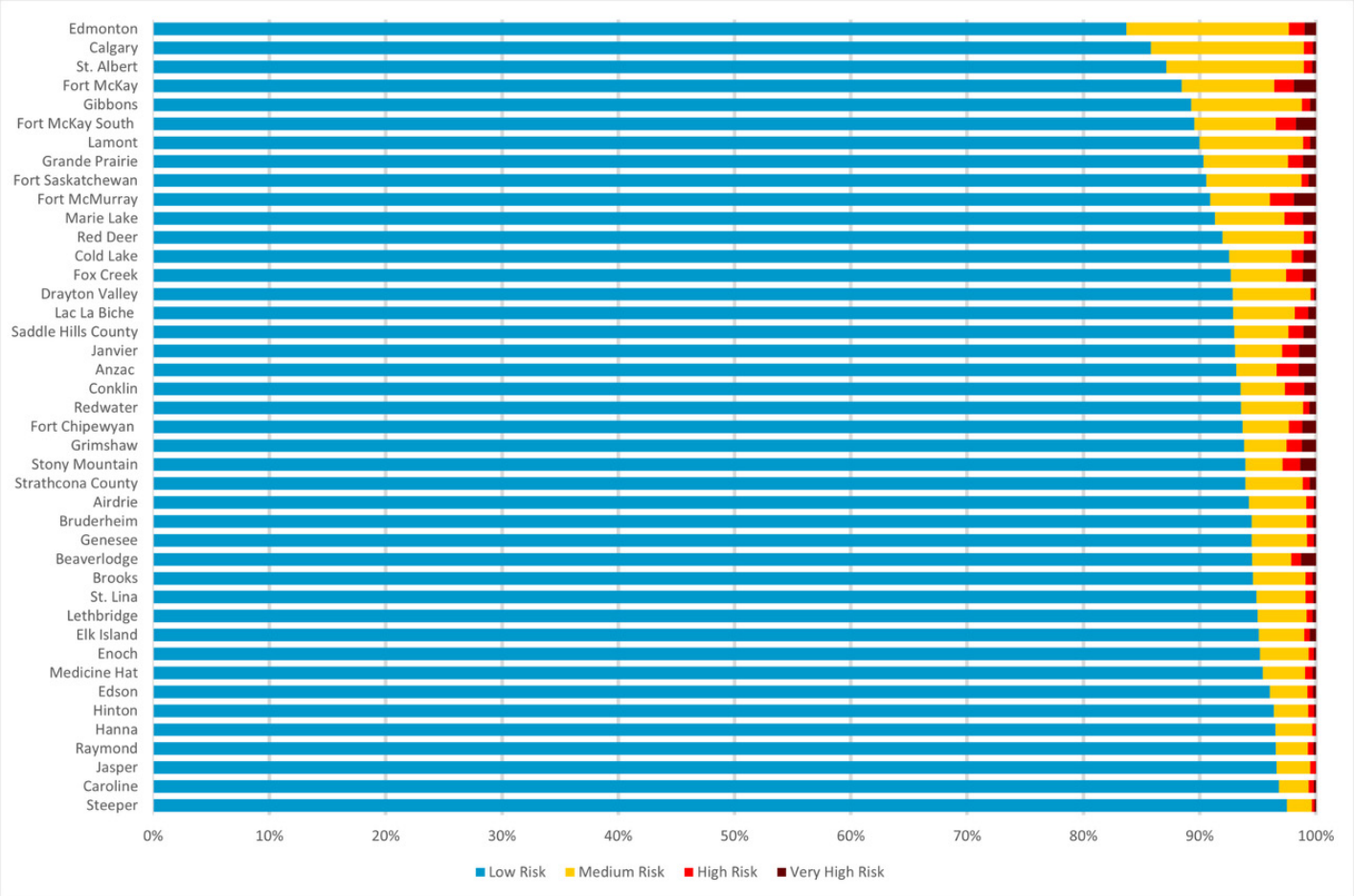
The AQHI rating indicates the relative level of health risk associated with local air quality. The higher the number, the greater the health risk and the need to take precautions. Occasionally, during extreme pollution events such as a wildfire, AQHI levels may reach 10 or higher, indicating a very high health risk.

AQHIs can be found on your local Airshed's website, and on the WeatherCAN app or mobile devices.



Health Canada estimates that above-background air pollution, including air pollution from human sources in North America, contributes to 15,300 premature deaths per year in Canada.[5]

2025 AQHI RATINGS IN ALBERTA



Exposure to air pollution may result in a variety of health effects ranging from slight discomfort to increased hospital admissions and emergency room visits, to increased risk of premature death. In particular, individuals with respiratory and cardiovascular conditions, children and the elderly may notice symptoms due to poor air quality conditions. Individuals should monitor their symptoms and take precautions recommended by their physicians.

Download the free WeatherCan app on your mobile device

Canada

Download on the App Store

GET IT ON Google Play

Working Together for Clean Air

ALBERTA'S AIRSHEDS ARE VITAL CONTRIBUTORS TO MANAGING AIR QUALITY.

Alberta Airsheds Council (AAC) is a partnership of Alberta's Airsheds and provides leadership in support of healthy air quality for Albertans and the environment.

The efforts of each of Alberta's Airsheds ensures valuable community oversight and involvement in our collective goal of clean air.

Resources, including links to each of Alberta's Airsheds, can be found at: **AlbertaAirshedsCouncil.ca.**

For information on local air quality monitoring and programs in your community, contact your regional Airshed.

Alberta Capital Airshed

CRAZ Calgary Region Airshed Zone

Heartland Air Monitoring Partnership

LICA Environmental Stewards

PAMZ Parkland Airshed Management Zone

palliser airshed society

PAZA Peace Airshed Zone Association

pramp Peace River Area Monitoring Program

WCAS West Central Airshed Society

WBEA Wood Buffalo Environmental Association

AlbertaAirshedsCouncil.ca | @albertaairsheds



References

1 *Human Health Risk Assessment for Ambient Nitrogen Dioxide* (Government of Canada). https://www.canada.ca/en/health-canada/services/publications/healthy-living/human-health-risk-assessment-ambient-nitrogen-dioxide.html

2 *Health Effects of Ozone Pollution (United States Environmental Protection* Agency). https://www.epa.gov/ground-level-ozone-pollution/health-effects-ozone-pollution

3 *Air Pollution: What is Particulate Matter (Health Canada).* https://www.canada.ca/en/health-canada/services/air-quality/indoor-air-contaminants/fine-particulate-matter.html

4 *Human Health Risk Assessment for Sulphur Dioxide* (Government of Canada). https://www.canada.ca/en/health-canada/services/publications/healthy-living/human-health-risk-assessment-sulphur-dioxide-executive-summary.html

5 *Health Impacts of Air Pollution in Canada - 2021* (Government of Canada). https://www.canada.ca/en/health-canada/services/publications/healthy-living/health-impacts-air-pollution-2021.html



ALBERTA AIRSHEDS COUNCIL

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Hanna Agricultural Society
Box 1664
Hanna, AB T0J 1P0
Prairie Sky Subsidized Counseling Program

April 20, 2026

Town of Hanna
Box 430
Hanna, AB
T0J 1P0

Dear Mr. Matthew Norburn:

On behalf of the Hanna Family and Marriage Committee, we need to express our sincere appreciation for your contribution to this unique program that has served a number of residents in the Town of Hanna and area.

Your financial support will secure and maintain adequate funding necessary for continued access to therapeutic interventions for residents of Hanna and area. The preventive nature of this kind of service provides for treatment to address any number of issues that affect the quality of life for people in this region.

We will absolutely provide the reports you have requested including our financial statements and a breakdown of the location of the clients, be it rural or urban. You will no doubt find significant data justifying your support including the number of self-referrals, community referrals and client willingness to pay for services when able.

Please pass on our thanks and gratitude to the Town of Hanna Council for their incredible support. Your financial contribution will enable the opportunity for continued therapy, treatment and healing for those folks accessing this specialized service.

Sincerely,

Rehill

Roberta Rehill - Treasurer
Cindy Standing
Hanna Agricultural Society

Brenda Schnurer
Special Areas

Michelle Toews
Town of Hanna
Community Services/F.C.S.S

Brittney Owens, MC
Registered Provisional
Psychologist #2507

Doray Veno
Lynks

Matthew Kiemle
Starland County

RECEIVED
MAY 12 2026
TOWN OF HANNA

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting
Request for Decision

Closed Session

Meeting Date: June 9, 2026 Agenda Item No: 11.00
Submitted by: CAO

RELEVANT LEGISLATION

Provincial (cite): - N/A
Council Bylaw/Policy (cite): N/A

RECOMMENDED ACTION

That Council move to Closed Session at _____ p.m. to discuss the following agenda item

11.1 Disclose harmful to business interests of a Third Party;
As per ATIA Section 19

That Council move to Regular Session at _____ p.m.

BACKGROUND INFORMATION

The *Municipal Government Act (MGA)* says that a meeting or part of a meeting is considered to be closed to the public when

(a) any members of the public are not permitted to attend the entire meeting or part of the meeting,
(b) the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or
(c) the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.

Section 197 of the MGA states that councils and council committees must conduct their meetings in public unless the matter to be discussed is within one of the Exceptions to Disclosure in Division 2 of Part 1 of the *Access To Information Act (ATIA)* (s. 19 to 34). This section also indicates that a council or council committee must pass a resolution stating the reason and the section of ATIA that applies before closing all or any part of a meeting to the public.

ATIA outlines the items that would allow a council to close a council meeting, which include matters where a public disclosure could be harmful to:

- Disclose harmful to business interests of a Third Party; (s. 19)
- Disclosure harmful to personal privacy; (s. 20)
- Disclosure harmful to individual or public safety; (s. 21)
- Confidential evaluations; (s. 22)
- Disclosure harmful to law enforcement; (s. 23)
- Workplace investigations (s. 24)
- Disclosure and complaints (s. 25)
- Disclosure harmful to intergovernmental relations (s. 26)
- Cabinet and Treasury Bond confidences (s. 27)
- Local public body confidences (s. 28)
- Advice from officials (s. 29)
- Disclosure harmful to economic and other interest of a public body (s. 30)
- Testing procedures, tests and audits (s. 31)
- Privileged information (s. 32)
- Disclosure harmful to conservation of heritage sites, etc. (s. 33) and
- Information that is or will be available to the public (s. 34)

Public bodies should not:

- Reveal confidential employee evaluations; or
- Disclose local public body confidences, or advice from officials; or
- Disclose information that is subject to any kind of legal privilege.

For example, a discussion regarding the employment of an individual should be held in-camera to protect the privacy of that individual. Also, preliminary meetings with developers (at their request/or council's discretion) describing a new land use development should be held in a closed session (s. 19 of ATIA).

The required motion to move to closed session, including the exceptions to disclosure applicable under ATIA is provided above.

The only motion allowed during closed session is a motion to move to regular session. A recommended motion is provided above.

ATTACHMENTS:

-

CONSEQUENCES:

Benefits of the Recommended Action:

1.

Disadvantages of the Recommended Action:

2.

Financial Implication:

Budget Capital or Operating:
Budget Available: $
Unbudgeted Costs: $
Source of Funds $

Staffing Implications:

There are no staffing implications to the recommended motion.

ALTERNATIVES CONSIDERED

Alternative #1

COMMUNICATION

The Town uses a broad mix of traditional and digital tools to keep the public informed and engaged. These include public engagement activities, electronic newsletters, website news releases and content updates, weekly flyers, a community event calendar, event kiosks, and social media. Other channels such as radio, separate handouts or posters are used where appropriate, in alignment with the Town's Advertising Bylaw.

FOLLOW UP ACTIONS:

Administration will