

**TOWN OF HANNA
REGULAR COUNCIL MEETING
AGENDA
June 8, 2021**

1 CALL TO ORDER – 6:00 pm

2 ADOPTION OF THE AGENDA

3 DELEGATIONS

4 PUBLIC PRESENTATION

5 ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council – May 11, 2021

5.2 Minutes of the Special Meeting of Council – May 26, 2021

5.3 Minutes of the Information Meeting of Council – May 26, 2021

6 FINANCE REPORTS

6.1 Accounts Payable

6.2 Statement of Revenues & Expenses – May 2021

6.3 Budget Overview – May 2021

7 COMMITTEE REPORTS

8 SENIOR ADMINISTRATIVE OFFICIALS' REPORTS

8.1 Chief Administrative Officer

8.2 Director of Business & Communication

8.3 Director of Community Services

8.4 Director of Protective Services

8.5 Director of Public Works

9 BUSINESS ITEMS

- 9.01 Palliser Intermunicipal Subdivision and Development
Appeal Board – Appointment
- 9.02 Council Code of Conduct – Complaint
- 9.03 Coal Development – Eastern Slopes
- 9.04 Covid-19 Operating Plan Update

10 BYLAWS

- 10.00 Joint Public Hearing – Scheduled for 7:00 p.m.
- 10.01 Bylaw 1016-2021 – Land Use Bylaw Amendment
- 10.02 Bylaw 1017-2021 – Municipal Development Plan Amendment

11 COUNCIL REPORTS & ROUNDTABLE

12 CORRESPONDENCE ITEMS

- 12.01 Minister of Municipal Affairs –
Town of Hanna 2021 MSI Funding Letter
- 12.02 Alberta Japan Twinned Municipalities Association –
2021 Invoice & Save the Date
- 12.03 Village of Rycroft – Minister of Justice – Support for RCMP Police
Service – May 21
- 12.04 Cactus Corridor Newsletter 2021 05
- 12.05 Town of Falher – Letter of Support for RCMP
- 12.06 Town of Mayerthrope – Letter of Support for RCMP
- 12.07 AUMA Towns South Update
- 12.08 Marigold Library Systems Report
- 12.09 Marigold Library Systems Hanna Municipal Library – 2020 Value
of Your Investment
- 12.10 Marigold Library Systems – 2020 Annual Report
- 12.11 Marigold Library Systems – New Building Update
- 12.12 Prairie Land School Division – Board Highlights May 25, 2021
- 12.13 Smokey Lake County – Letter of Support for RCMP
- 12.14 ID 9 – Letter of Support for RCMP
- 12.15 Stand with Asians Coalition – Action to Commemorate the 215
First Nations Children
- 12.16 Alberta Visitor Information Program Discontinuation

13 CLOSED SESSION

13.01 Land Matter

13.02 Land Matter

14 ADJOURNMENT



Town of Hanna Council Agenda Background Information and Request for Decision

Date: June 8, 2021

Agenda Item No: 5.00

Item Title

Council Meeting Minutes

Recommended Motion

That the Minutes of the Regular Meeting of Council held May 11, 2021 be adopted as presented.

That the Minutes of the Special Meeting of Council held May 26, 2021 be adopted as presented.

That the Minutes of the Information Meeting of Council held May 26, 2021 be adopted as presented.

Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

Communications

The minutes of the meetings of Council are available for review at the office and on the Town website. The highlights of the minutes may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.



Attachments

1. Minutes of the Regular Meeting of Council – May 11, 2021.
2. Minutes of the Special Meeting of Council – May 26, 2021.
3. Minutes of the Information Meeting of Council – May 26, 2021.

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

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**TOWN OF HANNA
REGULAR COUNCIL MEETING
MAY 11, 2021**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, May 11, 2021 at 6:00 p.m. through video conference.

Councillors Present:

Mayor Chris Warwick
Sandra Beaudoin
Gerald Campion
Connie Deadlock
Melanie Jensen
Kyle Olsen
Larry Stickel

Administration Present:

Kim Neill – Chief Administrative Officer
Rhonda Lund – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Gwen Snell – Director of Community Services
Adrian Mohl – Director of Protective Services
Brent Olesen – Director of Public Works

1.0 CALL TO ORDER

Mayor Chris Warwick called the meeting to order at 6:00 p.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Campion that the agenda for the May 11, 2021 Regular Council Meeting be adopted as presented.

Motion Carried.

3.0 DELEGATIONS

4.0 PUBLIC PRESENTATION

The Chief Administrative Officer confirmed that Mr. Cory Ashley requested to speak with Council and has been given the necessary information to do so for this meeting but has not joined at this time.

Mayor Warwick stated that the meeting would proceed until Mr. Ashley joined the meeting at which time he can address Council.

5.0 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – April 13, 2021

117-2021
Regular Meeting
Minutes

Moved by Councillor Jensen that the Minutes of the Regular Meeting of Council held April 13, 2021 be adopted as presented.

Motion Carried.

5.02 Minutes of the Information Meeting of Council – April 28, 2021

118-2021
Information
Meeting Minutes

Moved by Councillor Olsen that the Minutes of the Information Meeting of Council held April 28, 2021 be adopted as presented.

Motion Carried

6.0 FINANCE REPORTS

6.01 Accounts Payable

119-2021
Accounts Payable

Moved by Councillor Stickel that Council accepts the Accounts Payable cheque listings for general account cheques 41598 – 41646 and direct deposit payments 000230 – 000276 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – April 2021

120-2021
Statement of
Revenue &
Expense

Moved by Councillor Deadlock that Council accepts the Statement of Revenue & Expense Report for April 2021 for information.

Motion Carried.

6.03 Budget Overview – April 2021

121-2021
Budget Overview

Moved by Councillor Campion that Council accepts the Budget Overview for April 2021 for information.

Motion Carried.

7.0 COMMITTEE REPORTS

7.01 Community Services Board

Moved by Councillor Olsen that Council accepts the Community Services Board Meeting Minutes for April 26, 2021 for information.

Motion Carried.

4.0 PUBLIC PRESENTATION

Mr. Cory Ashley joined the meeting at 6:06 p.m.

Mayor Warwick welcomed Mr. Ashley to the meeting and invited him to speak with Council. The Mayor stated that it is a public meeting, which is being recorded and will be available on youtube.

Mr. Ashley spoke with Council regarding his concerns about people being bullied in Hanna, both online and in person. Mr. Ashley stated that he feels he has been bullied by a number of people, including Councillor Olsen which is disrespectful and against the Council Code of Conduct bylaw. Mr. Ashley agreed that Terry Johnston had not provided adequate evidence of inappropriate conduct by Councillor Olsen in her letter discussed at the April 13 Council meeting but stated he would be supplying evidence in that regard. Mr. Ashley stated that the anti-bullying bylaw has never been enforced in Hanna.

Mayor Warwick thanked Mr. Ashley for his presentation and confirmed that Council would not be making any decision at this meeting regarding the allegations against Councillor Olsen as the evidence has not been provided.

Mr. Ashley left the meeting at 6:26 p.m.

8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

- 8.01 Chief Administrative Officer
- 8.02 Director of Business & Communication
- 8.03 Director of Community Services

- 8.04 Director of Protective Services
- 8.05 Director of Public Works

123-2021
SAO Reports

Moved by Councillor Stickel that the Senior Administrative Officials reports 8.1 to 8.5 be accepted as presented for information.

Motion Carried.

9.0 BUSINESS ITEMS

9.01 2021 Spring Budget Adjustments

124-2021
2021 Operating &
Capital Budget

Moved by Councillor Jensen that

- Whereas Council approved the 2021 Operating and Capital Budget for the Town of Hanna at the December 8, 2020 Council Meeting, and
- Whereas adjustments to the adopted budget are required for various reasons prior to setting the 2021 Tax Rates, and
- Whereas the 2021 Operating and Capital Budget has been adjusted to reflect a 0% change to the tax rate and a draw from surplus in the amount of \$67,371

Therefore, Council adopts the 2021 Operating and Capital Budget dated May 11, 2021 as amended by the Spring Budget Adjustments; and accepts the 2022 & 2023 Operating Budgets and the 2022 – 2025 Capital Budget for information.

Motion Carried.

9.02 Subdivision & Development Appeal Board – Appointment

125-2021
SDAB
Appointment

Moved by Councillor Stickel that Council appoints Mr. Todd Wallace to the Palliser Intermunicipal Subdivision & Development Appeal Board for a three year term ending April 30, 2024 and further that Council accept the resignation of Todd Wallace as a member of the Town of Hanna Municipal Planning Commission effective immediately.

Motion Carried.

9.03 Covid-19 Operating Plan Update

126-2021
Covid-19
Operating Plan
Update

Moved by Councillor Beaudoin that Council accepts the Town of Hanna COVID-19 Operating Plan Update dated May 11, 2021 for information.

Motion Carried.

10.0 BYLAWS

10.01 Bylaw 1016-2021, Land Use Amendment

Bylaw 1016-2021 is to amend Land Use Bylaw No. #967-2012 by re-designating portions of Plan 0511341, Block A, Lots 3-6 and Plan 7810701, Block A, Lot 2, in the Town of Hanna, from Highway Commercial (HWY-C) to Industrial (I). This bylaw affects the properties located at 708 Highway 9 to 708D Highway 9.

127-2021
Bylaw 1016-2021
1st Reading

Moved by Councillor Beaudoin that Council gives first reading to Bylaw 1016-2021, Land Use Amendment.

Motion Carried.

128-2021
Bylaw 1016-2021
Public Hearing

Moved by Councillor Stickel that Council authorizes a Public Hearing for Bylaw 1016-2021 to be held on June 8, 2021 at 7:00 p.m. by virtual means to allow any person who claims that he/she will be affected prejudicially by Bylaw No. 1016-2021, an opportunity to be heard by Council; and further, that the notice of the public hearing be advertised and that the required notice be sent to owners of the affected properties as well as adjacent landowners.

Motion Carried.

10.02 Bylaw 1017-2021, Municipal Development Plan Amendment

Bylaw 1017-2021 is a bylaw to amend the Municipal Development Plan to re-designate portions of Plan 0511341, Block A, Lots 3-6 and Plan 7810701, Block A, Lot 2 (708 – 708D Highway 9), in the Town of Hanna, from Highway Commercial (HWY-C) to Industrial (I).

129-2021
Bylaw 1017-2021
1st Reading

Moved by Councillor Campion that Council gives first reading to Bylaw 1017-2021, Municipal Development Plan Amendment.

Motion Carried.

130-2021
Bylaw 1017-2021
Public Hearing

Moved by Councillor Deadlock that Council authorizes a Public Hearing for Bylaw 1017-2021 to be held on June 8, 2021 at 7:00 p.m. by virtual means to allow any person who claims that he/she will be affected prejudicially by Bylaw No. 1017-2021, an opportunity to be heard by Council; and further, that the notice of the public hearing be advertised and that the required notice be sent to owners of the affected properties as well as adjacent landowners.

Motion Carried.

10.03 Bylaw 1018-2021 – the 2021 Tax Rate Bylaw

Bylaw 1018-2021 is to set the rates of taxation to be levied against assessable property within the Town of Hanna for the 2021 taxation year.

131-2021
Bylaw 1018-2021
1st Reading

Moved by Councillor Jensen that Council gives first reading to Bylaw 1018-2021, the 2021 Tax Rate bylaw.

Motion Carried.

132-2021
Bylaw 1018-2021
2nd Reading

Moved by Councillor Olsen that Council gives second reading to Bylaw 1018-2021, the 2021 Tax Rate bylaw.

Motion Carried.

133-2021
Bylaw 1018-2021
Unanimous
Consent

Moved by Councillor Stickel that Council provides unanimous consent for third reading of Bylaw 1018-2021, the 2021 Tax Rate bylaw, at this meeting.

Motion Carried Unanimously.

134-2021
Bylaw 1018-2021
Defeated

Moved by Councillor Beaudoin that Council gives third and final reading to Bylaw 1018-2021, the 2021 Tax Rate bylaw.

Moved by Councillor Campion that Bylaw 1018-2021, the 2021 Tax Rate Bylaw be amended to increase the residential tax rate by 2%.

Chief Administrative Officer Neill advised that the bylaw would need to be defeated on third reading as it cannot be amended by resolution.

Councillor Campion withdrew the amendment to Bylaw 1018-2021.

Councillor Campion asked for a recorded vote on the motion for third and final reading of Bylaw 2018-2021.

Mayor Warwick called for the vote to give third and final reading to Bylaw 2018-2021.

Motion Defeated.
For: Councillors Beaudoin &
Olsen
Opposed: Mayor Warwick
Councillors Campion, Deadlock,
Jensen & Stickel

135-2021
Special Council
Meeting

Moved by Councillor Campion that a Special Council Meeting be scheduled on May 26, 2021 at 8:30 am to be held virtually for the purpose of reviewing and adopting the 2021 Tax Rate Bylaw.

Motion Carried.

10.04 Bylaw 1019-2021, Municipal Public Utilities Amendment

Bylaw 1019-2021 is for the purpose of amending the Municipal Public Utilities Bylaws 1006-2020 & 1014-2021, to amend the rates for Regional Waste Commission fee.

136-2021
Bylaw 1019-2021
1st Reading

Moved by Councillor Stickel that Council gives first reading to Bylaw 1019-2021, the Municipal Public Utilities Amendment Bylaw.

Motion Carried.

137-2021
Bylaw 1019-2021
2nd Reading

Moved by Councillor Deadlock that Council gives second reading to Bylaw 1019-2021, the Municipal Public Utilities Amendment Bylaw.

Motion Carried.

138-2021
Bylaw 1019-2021
Unanimous
Consent

Moved by Councillor Stickel that Council provides unanimous consent for third reading of Bylaw 1019-2021, the Municipal Public Utilities Amendment Bylaw at this meeting.

Motion Carried Unanimously.

139-2021
Bylaw 1019-2021
3rd & Final Reading

Moved by Councillor Campion that Council gives third and final reading to Bylaw 1019-2021, the Municipal Public Utilities Amendment Bylaw.

Motion Carried.

11.0 COUNCIL REPORTS AND ROUNDTABLE

The Mayor and Councillors provided written or verbal reports regarding meetings and events attended since the last Regular Council meeting.

140-2021
Council Reports

Moved by Councillor Olsen that the Council Reports be accepted for information.

Motion Carried.

12.0 CORRESPONDENCE

- 12.01 Alberta Justice & Solicitor General – RCMP Invoice Letter
- 12.02 Palliser Economic Partnership – Invoice Letter
- 12.03 Town of Morinville – RCMP Support
- 12.04 Paintearth County – RCMP Support
- 12.05 Prairie Land Pride Newsletter – Volume 6 Issue 4 April 2021
- 12.06 Town of High River – Support re: Eastern Slopes Coal Exploration Public Consultation on the 1976 Coal Development Policy
- 12.07 Alberta Health Services – Emergency Operations Centre – Regional Health Restrictions
- 12.08 Alberta Health Services – Vendor Selected for Linen Services
- 12.09 Town of Magrath – Letter of Support for RCMP
- 12.10 Introduction to new Consulate-General of Japan in Calgary
- 12.11 Prairie Land School Division – Board Highlights – April 27, 2021
- 12.12 Palliser Regional Municipal Services - Member Communication May 2021
- 12.13 Town of Edson – Letter to Minister of Justice re Support for RCMP
- 12.14 TransAlta – Pembina Pipeline – Garden Plain Wind Project
- 12.15 County of St. Paul – Letter to Honorable Minister Madu – Support for RCMP
- 12.16 Town of Didsbury – Letter to the Minister of Justice Solicitor General - Alberta Provincial Police Service Transition Study
- 12.17 Town of Tofield – Letter to Minister Shandro – Vaccine Distribution Concerns
- 12.18 Town of Tofield – Letter to MP Kurek – Vaccine Distribution Concerns
- 12.19 Hanna Seniors Circle – Thank You
- 12.20 Canadian Badlands Update – April 21

141-2021
Correspondence

Moved by Councillor Beaudoin that Council accepts Correspondence items 12.01 to 12.20 for information.

Motion Carried.

13.0 CLOSED SESSION

Town of Hanna
Regular Council Meeting
May 11, 2021
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14.0 ADJOURNMENT

Mayor Chris Warwick declared all business concluded and adjourned the meeting at 8:02 p.m.

These minutes approved this 8th day of June 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill

**TOWN OF HANNA
SPECIAL COUNCIL MEETING
MAY 26, 2021**

Minutes of a Special Meeting of the Council of the Town of Hanna held Wednesday, May 26, 2021 at 8:30 p.m. through video conference for the purpose of adopting the 2021 Tax Rate Bylaw.

Councillors Present:

Mayor Chris Warwick
Sandra Beaudoin
Gerald Campion
Connie Deadlock
Melanie Jensen
Kyle Olsen
Larry Stickel

Administration Present:

Kim Neill – Chief Administrative Officer
Rhonda Lund – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Gwen Snell – Director of Community Services
Adrian Mohl – Director of Protective Services
Brent Olesen – Director of Public Works

1.0 CALL TO ORDER

Mayor Chris Warwick called the meeting to order at 8:30 p.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Stickel that the agenda for the May 26, 2021 Special Council Meeting be adopted as amended to include the 2021 Operating & Capital Budget Adjustments dated May 26, 2021.

Motion Carried.

3.0 BUSINESS ITEMS

Chief Administrative Officer Neill reviewed the Spring Budget adjustments, which must be adopted prior to setting the municipal tax rate for 2021. At the May 11th, 2021 Council Meeting, the budget was adopted based on a 0% tax rate increase, however the corresponding tax rate bylaw was defeated at that meeting.

Chief Administrative Officer Neill reviewed the budget adjustments, confirming that the only changes to the adopted budget are as a result of an adjustment to the non-residential assessment that affects the municipal tax revenue and the decision to increase the municipal tax rate which will reduce the amount drawn from reserves.

During discussion regarding the budget and the tax rate bylaw, it was the consensus of Council that the budget be adopted with a 0% increase to the residential and non-residential tax rate. Administration will need time to prepare the revised budget and tax rate bylaw.

143-2021
Meeting Postponed

Moved by Councillor Beaudoin that the Special Council Meeting be postponed and re-convene at 7:00 p.m. May 26, 2021.

Motion Carried.

Mayor Warwick declared a recess at 8:56 a.m. until 7:00 p.m. May 26, 2021.

Mayor Warwick called the Special Council Meeting to order at 7:00 p.m.

Councillors Present:

Mayor Chris Warwick
Sandra Beaudoin
Gerald Campion
Connie Deadlock
Melanie Jensen
Kyle Olsen
Larry Stickel

Administration Present:

Kim Neill – Chief Administrative Officer
Rhonda Lund – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication

Chief Administrative Officer Neill reviewed the budget document provided to Council. The proposed changes to the 2021 budget include revenues based on the municipal tax rate for residential and non-residential properties remaining at 2020 levels, a reduction in the non-residential assessment and a draw from surplus in the amount of \$67,967.

Chief Administrative Officer Neill reviewed the Tax Rate Bylaw provided to Council and the tax implications to residential and non-residential properties.

3.01 2021 Operating & Capital Budget

144-2021
2021 Operating &
Capital Budget

Moved by Councillor Olsen that

- Whereas Council approved the 2021 Operating and Capital Budget for the Town of Hanna at the December 8, 2020 Council Meeting, and
- Whereas Council approved the Spring Budget Adjustments dated May 11, 2021 at the May 11, 2021 Council Meeting, and
- Whereas adjustments to the adopted budget are required for various reasons prior to setting the 2021 Tax Rates, and
- Whereas the 2021 Operating and Capital Budget has been adjusted to reflect a 0% increase to the residential and non-residential municipal tax rate and a draw from surplus in the amount of \$ 67,962

Therefore, Council adopts the 2021 Operating and Capital Budget dated May 26, 2021 as amended by the Spring Budget Adjustments; and accepts the 2022 & 2023 Operating Budgets and the 2022 – 2025 Capital Budget for information.

Motion Carried.

3.02 Bylaw 1020-2021– the 2021 Tax Rate Bylaw

Bylaw 1020-2021 is to set the rates of taxation to be levied against assessable property within the Town of Hanna for the 2021 taxation year.

145-2021
Bylaw 1020-2021
1st Reading

Moved by Councillor Jensen that Council gives first reading to Bylaw 1020-2021, the 2021 Tax Rate bylaw.

Motion Carried.

146-2021
Bylaw 1020-2021
2nd Reading

Moved by Councillor Deadlock that Council gives second reading to Bylaw 1020-2021, the 2021 Tax Rate bylaw.

Motion Carried.

147-2021
Bylaw 1020-2021
Unanimous
Consent

Moved by Councillor Stickel that Council provides unanimous consent for third reading of Bylaw 1020-2021, the 2021 Tax Rate bylaw, at this meeting.

Motion Carried Unanimously.

148-2021
Bylaw 1020-2021
3rd & Final Reading

Moved by Councillor Jensen that Council gives third and final reading to Bylaw 1020-2021, the 2021 Tax Rate bylaw.

Motion Carried.

14.0 ADJOURNMENT

Mayor Chris Warwick declared all business concluded and adjourned the meeting at 7:14 p.m.

These minutes approved this 8th day of June 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill

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**TOWN OF HANNA
INFORMATION COUNCIL MEETING
May 26, 2021**

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, May 26, 2021 at 8:30 a.m. through video conference.

Councillors Present:

Mayor Chris Warwick
Sandra Beaudoin
Gerald Campion
Connie Deadlock
Melanie Jensen
Kyle Olsen
Larry Stickel

Administration Present:

Kim Neill – Chief Administrative Officer
Rhonda Lund – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Gwen Snell – Director of Community Services
Adrian Mohl – Director of Protective Services
Brent Olesen – Director of Public Works

1.0 CALL TO ORDER

Mayor Chris Warwick called the meeting to order at 8:56 a.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Jensen that the agenda for the May 26, 2021 Information Council Meeting be adopted as presented.

Motion Carried.

3.0 DELEGATIONS

3.01 818 Studio Ltd. – Hanna Community Development Project Update

Jennifer Koppe & Paul Conrad from 818 Studio Ltd. provided Council with an update on the Hanna Community Development Project regarding signage.

Jennifer Koppe reviewed the proposed signage strategy for the entrances, town-owned points of interest and directional wayfinding to provide a cohesive look for signage. 818 Studio will be attending the Famer's Markets on Wednesdays and will have a storefront presence during the month of June to encourage public engagement. Council and administration provided feedback on the proposal based on low maintenance and cost.

150-2021
Hanna Community
Development
Project Update

Moved by Councillor Beaudoin that Council thanks the representatives from 818 Studio Ltd. for their update on the Hanna Community Development Project.

Motion Carried.

3.02 Cactus Corridor Economic Development Corporation

Mark Nikota was in attendance to provide Council with an update on the programs and activities of the Cactus Corridor Economic Development Corporation. The CCEDC is working with a number of projects to provide information or resources.

Mark Nikota advised that Cactus Corridor EDC is changing to Harvest Sky Region Economic Development Corporation. He introduced the new logo for the Harvest Sky Region and the proposal to align and update the regional partner's brands using Harvest Sky as a way to promote the region as well as the individual members of HSRECD, Town of Hanna, Village of Youngtown, Special Areas and the Learning Centre.

151-2021
CCEDC Update

Moved by Councillor Deadlock that Council thanks Mark Nikota, Manager of Cactus Corridor Economic Development Corporation for his presentation updating Council on the activities of Cactus Corridor Economic Development Corporation.

Motion Carried.

3.03 Covid 19 – Hanna CARES Survey Results Analysis

Gwen Snell, Director of Community Services reviewed the results of the Hanna CARES Survey related to Covid-19 and provided an analysis of the outcomes.

Councillor Deadlock left the meeting at 10:30 a.m.

Moved by Councillor Jensen that Council accepts the Covid-19 Hanna CARES Survey Results Analysis Report for Information.

Motion Carried.

4.0 PUBLIC PRESENTATION

No member of the public contacted the Chief Administrative Officer prior to the meeting to register for the public presentation portion of the agenda.

5.0 CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Neill provided a review of his written report.

6.0 BUSINESS ITEMS

6.01 RCMP – Provincial Police Force Study

The Chief Administrative Officer Neill and Council reviewed the information provided in the report.

Moved by Councillor Beaudoin that Council accepts for information the RCMP – Provincial Police Force Study as presented.

Motion Carried.

6.02 Coal Development – Eastern Slopes

The Chief Administrative Officer Neill and Council reviewed the information provided in the report.

Moved by Councillor Campion that Council accepts for information the Coal Development Permits – Eastern Slopes Report as presented.

Motion Carried.

152-2021
Hanna Cares
Survey Update

153-2021
RCMP – Provincial
Police Force Study

154-2021
Coal Development
– Eastern Slopes

7.0 COUNCIL ROUNDTABLE

The Mayor and Councillors provided written or verbal reports regarding meetings and events attended since the May 11th, 2021 Regular Council meeting.

8.0 ADJOURNMENT

Mayor Chris Warwick declared all business concluded and adjourned the meeting at 10:48 a.m.

These minutes approved this 8th day of June 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill



Town of Hanna Council Agenda Background Information and Request for Decision

Date: June 8, 2021

Agenda Item No: 06.01

Item Title

Accounts Payable

Recommended Motion

That Council accepts the accounts payable listings for general account cheques 41647 – 41694 and direct deposit payments 000277 – 000321 for information.

Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information.

The reports are separated by cheques and direct deposits. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Accounts Payable Listing – Cheques 41647 – 41694 totaling \$217,540.68.
2. Accounts Payable Listing – Direct Deposits 000277 – 000321 totaling \$83,049.79.

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



Town of Hanna Council Agenda Background Information and Request for Decision

Date: June 8, 2021

Agenda Item No: 06.02

Item Title

Statement of Revenue & Expense

Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for May 2021 for information.

Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2021 Operating and Capital budgets approved by Council at the May 26, 2021 Special Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to May 31, 2021.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Statement of Revenue & Expense Report – May 2021.

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
 To 31/05/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	0.00	2,399,124.00-	2,399,124.00-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	0.00	900,657.00-	900,657.00-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	0.00	74,676.00-	74,676.00-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	0.00	1,366.00-	1,366.00-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	0.00	147,754.00-	147,754.00-
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	0.01-	66,768.00-	66,767.99-
PENALTY & COST ON TAX	1-01-0000-510	12,801.57-	25,500.00-	12,698.43-
CONCESSION & FRANCHISE	1-01-0000-540	176,714.31-	441,400.00-	264,685.69-
RETURN ON INVESTMENTS	1-01-0000-550	5,921.66-	71,400.00-	65,478.34-
DRAWN FROM OPERATING	1-01-0000-920	0.00	67,962.00-	67,962.00-
	TOTAL GENERAL MUNICIPAL 01:	195,437.55-	4,196,607.00-	4,001,169.45-
COUNCIL REVENUE				
COUNCIL OTHER REVENUE	1-11-0000-590	0.00	5,100.00-	5,100.00-
	TOTAL COUNCIL REVENUE 11:	0.00	5,100.00-	5,100.00-
GENERAL ADMINISTRATION				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	749.95-	3,500.00-	2,750.05-
ADMIN SOUVENIR	1-12-0000-419	301.92-	5,000.00-	4,698.08-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	8,600.00-	16,300.00-	7,700.00-
ADMIN OTHER REVENUE	1-12-0000-590	91.82-	5,000.00-	4,908.18-
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	40,000.00-	40,000.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	0.00	152,800.00-	152,800.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	200,000.00-	200,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	20,000.00-	20,000.00-
	TOTAL GENERAL ADMINISTRATION 12:	9,743.69-	442,600.00-	432,856.31-
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - LEASE	1-12-0600-560	6,000.00-	10,100.00-	4,100.00-
	TOTAL TAX RECOVERY PROPERTY:	6,000.00-	10,100.00-	4,100.00-
POLICE				
POLICE PROVINCIAL FINES	1-21-0000-530	2,246.00-	11,600.00-	9,354.00-
	TOTAL POLICE:	2,246.00-	11,600.00-	9,354.00-
SAFETY & RISK MANAGEMENT				
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	33,762.50-	95,000.00-	61,237.50-
FIRE PROVINCIAL CONDITIONAL GRANT	1-23-0000-840	0.00	375,000.00-	375,000.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	105,386.00-	105,386.00-
	TOTAL FIRE:	33,762.50-	575,386.00-	541,623.50-
FIRE - ECETP				
FIRE ECETP - DRAWN FROM SURPLUS	1-23-0200-920	0.00	8,500.00-	8,500.00-
	FIRE - ECETP TOTAL:	0.00	8,500.00-	8,500.00-
EMERGENCY SERVICES				
EMERGENCY SERV PROV CONDITIONAL GRAN	1-24-0000-840	0.00	3,250.00-	3,250.00-
	TOTAL DISASTER SERVICES:	0.00	3,250.00-	3,250.00-
BY-LAW ENFORCEMENT				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	28.57-	3,000.00-	2,971.43-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	210.00-	400.00-	190.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	17,950.00-	19,000.00-	1,050.00-
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	75.00-	200.00-	125.00-
BY-LAW FINES	1-26-0000-530	100.00-	1,000.00-	900.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
	TOTAL BY-LAW ENFORCEMENT:	18,363.57-	24,100.00-	5,736.43-
DOG CONTROL				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	4,780.00-	4,300.00-	480.00
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
	TOTAL DOG CONTROL:	4,780.00-	4,400.00-	380.00
COMMON SERVICES				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	0.00	4,800.00-	4,800.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	0.00	300.00-	300.00-

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 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	70,000.00-	70,000.00-
	TOTAL COMMON SERVICES:	0.00	75,100.00-	75,100.00-
STREETS & ROADS				
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	616,041.00-	616,041.00-
	TOTAL STREETS & ROADS:	0.00	616,041.00-	616,041.00-
AIRPORT				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	2,550.00-	7,900.00-	5,350.00-
AIRPORT OTHER REVENUE	1-33-0000-590	103.08-	100.00-	3.08
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	0.00	75,000.00-	75,000.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	22,165.00-	22,165.00-
	TOTAL AIRPORT:	2,653.08-	105,165.00-	102,511.92-
WATER SUPPLY & DISTRIBUTION				
WATER SALE OF WATER	1-41-0000-410	328,551.09-	1,119,400.00-	790,848.91-
WATER SERVICE CHARGES	1-41-0000-413	500.00-	1,300.00-	800.00-
WATER DRAWN FROM SURPLUS (OPERATING	1-41-0000-920	0.00	10,000.00-	10,000.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	8,758.40-	69,800.00-	61,041.60-
	TOTAL WATER SUPPLY & DISTRIBUTION:	337,809.49-	1,200,500.00-	862,690.51-
WATER LINES & DISTRIBUTION				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	310.00-	0.00	310.00
	TOTAL WATER LINES & DISTRIBUTION:	310.00-	0.00	310.00
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	84,697.27-	260,100.00-	175,402.73-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	37,500.00-	37,500.00-
	TOTAL SANITARY SEWERS:	84,697.27-	297,600.00-	212,902.73-
GARBAGE COLLECTION & DISPOSAL				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	25,072.22-	74,300.00-	49,227.78-
GARBAGE OTHER REVENUE	1-43-0000-590	55.00-	0.00	55.00
	TOTAL GARBAGE COLLECTION & DISPOSAL:	25,127.22-	74,300.00-	49,172.78-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	99,907.56-	336,300.00-	236,392.44-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	99,907.56-	336,400.00-	236,492.44-
F.C.S.S.				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	800.00-	800.00-
FCSS VAN RENTAL	1-51-0000-561	99.45-	700.00-	600.55-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	1,500.00-	1,500.00-	0.00
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	37,417.00-	89,798.00-	52,381.00-
	TOTAL F.C.S.S.:	39,016.45-	92,798.00-	53,781.55-
FCSS - YOUTH CLUB				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	22,000.00-	22,000.00-
	TOTAL FCSS - YOUTH CLUB:	0.00	22,000.00-	22,000.00-
CEMETERY				
CEMETERY CHARGES	1-56-0000-410	12,175.00-	13,800.00-	1,625.00-
CEMETERY OTHER	1-56-0000-590	33.34-	100.00-	66.66-
	TOTAL CEMETERY:	12,208.34-	13,900.00-	1,691.66-
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE BUILDING RENT	1-61-0200-560	24,000.00-	24,000.00-	0.00
	TOTAL COMMERCIAL OFFICE BUILDING:	24,000.00-	24,000.00-	0.00
BUSINESS & COMMUNICATIONS				
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	10,000.00-	10,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	0.00	10,000.00-	10,000.00-
SUBDIVISION				
SUBDIVISION SALE OF LAND	1-66-0000-400	61,243.09-	0.00	61,243.09
SUBDIVISION WORK BILLED TO OTHERS	1-66-0000-410	350.00-	0.00	350.00
	TOTAL SUBDIVISION:	61,593.09-	0.00	61,593.09
RECREATION & PARKS FACILITIES				

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Description	Account	YTD Actual	YTD Budget	YTD Variance
RECREATION SALES & SERVICE	1-72-0000-410	0.00	500.00-	500.00-
RECREATION PROGRAM REVENUE	1-72-0000-430	20.00-	1,000.00-	980.00-
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	0.00	37,100.00-	37,100.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION DRAWN FROM DEFERRED REVENUE	1-72-0000-930	0.00	6,100.00-	6,100.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	0.00	5,400.00-	5,400.00-
TOTAL RECREATION REVENUE:		<u>20.00-</u>	<u>237,100.00-</u>	<u>237,080.00-</u>
SWIMMING POOLS				
POOL USER FEES	1-72-0100-410	34,875.83-	58,400.00-	23,524.17-
POOL RETAIL SALES	1-72-0100-419	393.84-	3,100.00-	2,706.16-
POOL RENTAL REVENUE	1-72-0100-560	0.00	6,100.00-	6,100.00-
POOL DONATIONS	1-72-0100-590	6.00-	83,200.00-	83,194.00-
TOTAL SWIMMING POOLS:		<u>35,275.67-</u>	<u>150,800.00-</u>	<u>115,524.33-</u>
ARENA				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	2,836.25-	6,500.00-	3,663.75-
ARENA RENTAL REVENUE	1-72-0200-560	12,813.19-	42,300.00-	29,486.81-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	0.00	1,800.00-	1,800.00-
ARENA DONATIONS	1-72-0200-590	0.00	2,850.00-	2,850.00-
ARENA PROVINCIAL CONDITIONAL	1-72-0200-840	0.00	18,500.00-	18,500.00-
ARENA DRAWN FROM SURPLUS (OPERATING)	1-72-0200-920	0.00	18,500.00-	18,500.00-
TOTAL ARENA:		<u>15,649.44-</u>	<u>90,450.00-</u>	<u>74,800.56-</u>
CURLING RINK				
CURLING RINK SALE OF SERVICES	1-72-0400-410	0.00	22,000.00-	22,000.00-
CURLING RINK RENTAL REVENUE	1-72-0400-560	0.00	6,500.00-	6,500.00-
CURLING RINK TOTAL:		<u>0.00</u>	<u>28,500.00-</u>	<u>28,500.00-</u>
BALL DIAMONDS				
BALL DIAMOND REVENUE	1-72-0500-560	0.00	5,100.00-	5,100.00-
TOTAL BALL DIAMONDS REVENUE:		<u>0.00</u>	<u>5,100.00-</u>	<u>5,100.00-</u>
FOX LAKE & HELMER DAM				
FOX LAKE REVENUE	1-72-0700-410	343.78	3,000.00-	3,343.78-
FOX LAKE RETAIL SALES - ICE & NOVELTY	1-72-0700-419	21.00-	400.00-	379.00-
FOX LAKE RENTAL REVENUE	1-72-0700-560	9,402.10-	68,300.00-	58,897.90-
TOTAL FOX LAKE & HELMER DAM:		<u>9,079.32-</u>	<u>71,700.00-</u>	<u>62,620.68-</u>
PARKS				
PARKS OTHER REVENUE	1-72-0800-990	400.00-	0.00	400.00
TOTAL PARKS:		<u>400.00-</u>	<u>0.00</u>	<u>400.00</u>
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	0.00	2,000.00-	2,000.00-
PLAYGROUND PROGRAM DONATIONS	1-72-1000-591	5,000.00-	500.00-	4,500.00
TOTAL PLAYGROUND PROGRAM:		<u>5,000.00-</u>	<u>2,500.00-</u>	<u>2,500.00</u>
SPRAY PARK				
SPRAY PARK DONATION	1-72-1200-560	0.00	2,400.00-	2,400.00-
TOTAL SPRAY PARK REVENUE:		<u>0.00</u>	<u>2,400.00-</u>	<u>2,400.00-</u>
HKH PIONEER PARK				
HKH PIONEER PARK REVENUE	1-72-1300-560	15,195.40-	15,195.00-	0.40
HKH DRAWN FROM SURPLUS	1-72-1300-920	0.00	8,000.00-	8,000.00-
TOTAL HKH PARK REVENUE:		<u>15,195.40-</u>	<u>23,195.00-</u>	<u>7,999.60-</u>
SOCCER FIELDS				
SOCCER FIELDS REVENUE	1-72-1400-560	0.00	2,100.00-	2,100.00-
TOTAL SOCCER FIELDS REVENUE:		<u>0.00</u>	<u>2,100.00-</u>	<u>2,100.00-</u>
LIBRARY				
LIBRARY OTHER REVENUE	1-74-0200-590	0.00	10,000.00-	10,000.00-
TOTAL LIBRARY:		<u>0.00</u>	<u>10,000.00-</u>	<u>10,000.00-</u>
REGIONAL COMMUNITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	71.99	6,800.00-	6,871.99-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	0.00	18,600.00-	18,600.00-
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	19,047.62-	19,850.00-	802.38-
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	6,142.00-	6,142.00-

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RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	2,402.26	13,000.00-	15,402.26-
TOTAL REGIONAL COMMUNITY SERVICES CENTRE:		16,573.37-	64,392.00-	47,818.63-
COMMUNITY CENTRE				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	10,000.00-	17,500.00-	7,500.00-
COMMUNITY CENTRE DRAWN FROM DEF REV	1-74-0900-930	0.00	5,000.00-	5,000.00-
TOTAL COMMUNITY CENTRE:		10,000.00-	22,500.00-	12,500.00-
LIONS HALL				
LIONS HALL RENTAL REVENUE	1-74-1000-560	150.00-	1,200.00-	1,050.00-
LIONS HALL TOTAL:		150.00-	1,200.00-	1,050.00-
TOTAL REVENUE:		1,064,999.01-	8,861,384.00-	7,796,384.99-
COUNCIL				
COUNCIL WAGES	2-11-0000-110	36,390.16	85,600.00	49,209.84
COUNCIL BENEFITS	2-11-0000-130	1,502.83	4,200.00	2,697.17
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	0.00	9,800.00	9,800.00
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	250.00	7,700.00	7,450.00
COUNCIL GOODS	2-11-0000-500	0.00	12,800.00	12,800.00
COUNCIL OTHER (ELECTION)	2-11-0000-990	0.00	5,600.00	5,600.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	414.02	3,900.00	3,485.98
TOTAL COUNCIL:		39,082.01	130,150.00	91,067.99
ADMINISTRATION				
ADMINISTRATION SALARIES	2-12-0000-110	145,798.48	314,800.00	169,001.52
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	2,293.20	10,800.00	8,506.80
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	11,296.76	17,100.00	5,803.24
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	161.56	800.00	638.44
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	15,363.84	33,100.00	17,736.16
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	251.68	1,900.00	1,648.32
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	5,524.27	18,400.00	12,875.73
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	150.00	4,800.00	4,650.00
ADMINISTRATION STAFF TRAINING	2-12-0000-212	650.00	4,900.00	4,250.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	2,358.20	9,900.00	7,541.80
ADMINISTRATION TELEPHONE	2-12-0000-217	4,700.01	14,600.00	9,899.99
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	2,184.48	7,500.00	5,315.52
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	5,524.15	9,300.00	3,775.85
ADMINISTRATION AUDIT	2-12-0000-230	23,800.00	33,000.00	9,200.00
ADMINISTRATION LEGAL	2-12-0000-231	0.00	5,000.00	5,000.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	32,466.17	150,400.00	117,933.83
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	32,635.06	32,635.00	0.06-
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	1,036.00	5,000.00	3,964.00
ADMINISTRATION INSURANCE	2-12-0000-274	14,503.14	14,500.00	3.14-
ADMINISTRATION ASSESSOR	2-12-0000-280	2,229.56	44,300.00	42,070.44
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	906.57	1,000.00	93.43
ADMINISTRATION GOODS	2-12-0000-500	12,006.79	15,700.00	3,693.21
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	625.55	4,900.00	4,274.45
ADMINISTRATION POWER	2-12-0000-541	9,423.39	21,000.00	11,576.61
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	64,450.05	127,700.00	63,249.95
ADMINISTRATION BANK CHARGES	2-12-0000-810	1,947.68	4,800.00	2,852.32
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	246.41	2,900.00	2,653.59
ADMINISTRATION OTHER	2-12-0000-990	2,657.32	32,000.00	29,342.68
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	210.00	1,000.00	790.00
TOTAL ADMINISTRATION:		395,400.32	943,735.00	548,334.68
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - CONTRACTED R	2-12-0600-250	0.00	2,000.00	2,000.00
TAX RECOVERY PROPERTY - INSURANCE	2-12-0600-274	287.42	290.00	2.58
TAX RECOVERY PROPERTY - HEAT	2-12-0600-540	794.37	1,800.00	1,005.63
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	719.82	1,500.00	780.18
TRANSFER TO CAPITAL	2-12-0600-762	0.00	3,730.00	3,730.00
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	438.25	780.00	341.75
TOTAL TAX RECOVERY PROPERTY:		2,239.86	10,100.00	7,860.14
POLICE				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	48,500.00	48,500.00	0.00
TOTAL POLICE:		48,500.00	48,500.00	0.00
SAFETY & RISK MANAGEMENT				

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Description	Account	YTD Actual	YTD Budget	YTD Variance
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,500.00	2,500.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	149.00	150.00	1.00
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	0.00	800.00	800.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	0.00	1,300.00	1,300.00
TOTAL SAFETY & RISK MANAGEMENT:		149.00	4,750.00	4,601.00
FIRE				
FIRE SALARIES - DIR PROTECTIVE SERVI	2-23-0000-110	6,990.71	15,600.00	8,609.29
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	83,300.00	83,300.00
FIRE BENEFITS	2-23-0000-130	0.00	1,000.00	1,000.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	1,023.70	8,600.00	7,576.30
FIRE NON T4 BENEFITS	2-23-0000-133	1,444.00	4,200.00	2,756.00
FIRE TRAVEL	2-23-0000-211	560.00	7,000.00	6,440.00
FIRE TRAINING	2-23-0000-212	12,895.00	23,400.00	10,505.00
FIRE FREIGHT	2-23-0000-215	208.17	400.00	191.83
FIRE TELEPHONE	2-23-0000-217	2,821.53	7,800.00	4,978.47
FIRE ADVERTISING	2-23-0000-220	0.00	1,000.00	1,000.00
FIRE MEMBERSHIPS	2-23-0000-221	724.50	900.00	175.50
FIRE CONTRACTED SERVICES	2-23-0000-232	11,084.50	22,600.00	11,515.50
FIRE CONTRACTED REPAIRS	2-23-0000-250	6,826.46	14,000.00	7,173.54
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	0.00	5,000.00	5,000.00
FIRE INSURANCE	2-23-0000-274	14,987.12	14,990.00	2.88
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	4,644.80	18,200.00	13,555.20
FIRE PETROLEUM PRODUCTS	2-23-0000-521	2,743.65	6,900.00	4,156.35
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	200.00	200.00
FIRE HEATING	2-23-0000-540	4,984.58	9,400.00	4,415.42
FIRE POWER	2-23-0000-541	3,309.75	12,400.00	9,090.25
FIRE TRANSFER TO CAPITAL	2-23-0000-762	0.00	375,000.00	375,000.00
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	1,754.56	14,800.00	13,045.44
TOTAL FIRE:		77,003.03	647,290.00	570,286.97
FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP				
FIRE - ECETP TRAINING	2-23-0200-212	0.00	8,500.00	8,500.00
FIRE - ECETP CONTRACTED SERVICES	2-23-0200-232	400.00	0.00	400.00
TOTAL FIRE - ECETP:		400.00	8,500.00	8,100.00
EMERGENCY SERVICES				
EMERGENCY SERVICES TRAINING	2-24-0000-212	145.00	5,200.00	5,055.00
EMERGENCY SERVICES GOODS	2-24-0000-500	0.00	900.00	900.00
EMERGENCY SERVICES OTHER	2-24-0000-990	0.00	100.00	100.00
TOTAL EMERGENCY SERVICES:		145.00	6,200.00	6,055.00
BY-LAW ENFORCEMENT				
BYLAW SALARIES	2-26-0000-110	22,720.02	50,500.00	27,779.98
BYLAW BENEFITS	2-26-0000-130	2,866.27	3,200.00	333.73
BYLAW NON T4 BENEFITS	2-26-0000-133	6,271.83	9,100.00	2,828.17
BYLAW FREIGHT	2-26-0000-215	540.00	700.00	160.00
BYLAW TELEPHONE	2-26-0000-217	228.36	800.00	571.64
BYLAW ADVERTISING	2-26-0000-220	22.00	1,200.00	1,178.00
BYLAW MEMBERSHIP	2-26-0000-221	0.00	200.00	200.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	1,425.03	1,400.00	25.03
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	0.00	400.00	400.00
BYLAW INSURANCE	2-26-0000-274	453.36	450.00	3.36
BYLAW GOODS	2-26-0000-500	328.44	1,200.00	871.56
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	457.98	1,600.00	1,142.02
BYLAW VEHICLE MAINTENANCE	2-26-0000-523	18.33	500.00	481.67
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	502.40	3,000.00	2,497.60
TOTAL BY-LAW ENFORCEMENT:		35,834.02	74,250.00	38,415.98
DOG CONTROL				
DOG CONTROL SALARIES	2-28-0000-110	5,243.16	11,700.00	6,456.84
DOG CONTROL BENEFITS	2-28-0000-130	0.00	700.00	700.00
DOG CONTROL NON T4 BENEFITS	2-28-0000-133	0.00	2,100.00	2,100.00
DOG CONTROL POSTAGE	2-28-0000-215	540.00	700.00	160.00
DOG CONTROL ADVERTISING	2-28-0000-220	0.00	400.00	400.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,068.78	1,300.00	231.22
DOG CONTROL GOODS	2-28-0000-500	0.00	600.00	600.00
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	5,000.00	5,000.00	0.00
TOTAL DOG CONTROL:		11,851.94	22,500.00	10,648.06

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERVICES				
COMMON SERVICES SALARIES	2-31-0000-110	108,549.40	213,600.00	105,050.60
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	948.42	3,500.00	2,551.58
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	13,515.51	14,900.00	1,384.49
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	133.13	200.00	66.87
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	31,837.64	41,200.00	9,362.36
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	590.55	1,500.00	909.45
COMMON SERVICES FREIGHT	2-31-0000-215	660.62	1,000.00	339.38
COMMON SERVICES TELEPHONE	2-31-0000-217	1,125.66	3,000.00	1,874.34
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	0.00	1,100.00	1,100.00
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	2,269.19	5,500.00	3,230.81
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	7,770.80	10,000.00	2,229.20
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	999.53	20,000.00	19,000.47
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	320.00	4,500.00	4,180.00
COMMON SERVICES EQUIPMENT RENTAL OR	2-31-0000-263	9,613.89	26,322.00	16,708.11
COMMON SERVICES INSURANCE	2-31-0000-274	24,552.72	26,050.00	1,497.28
COMMON SERVICES GOODS	2-31-0000-500	10,160.10	14,400.00	4,239.90
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	9,440.70	41,700.00	32,259.30
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	3,682.99	5,000.00	1,317.01
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	1,180.54	11,900.00	10,719.46
COMMON SERVICES HEATING	2-31-0000-540	8,752.94	14,100.00	5,347.06
COMMON SERVICES POWER	2-31-0000-541	4,697.93	11,300.00	6,602.07
COMMON SERVICES INTEREST ON CAPITAL	2-31-0000-831	4,146.83	14,961.00	10,814.17
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	1,059.70	3,000.00	1,940.30
	TOTAL COMMON SERVICES:	246,008.79	489,233.00	243,224.21
STREETS & ROADS				
S & R SALARIES	2-32-0000-110	26,299.21	73,900.00	47,600.79
S & R SEASONAL SALARIES	2-32-0000-111	132.00	5,300.00	5,168.00
S & R BENEFITS	2-32-0000-130	0.00	5,000.00	5,000.00
S & R SEASONAL BENEFITS	2-32-0000-131	0.00	400.00	400.00
S & R NON T4 BENEFITS	2-32-0000-133	0.00	13,700.00	13,700.00
S & R FREIGHT	2-32-0000-215	55.10	2,700.00	2,644.90
S & R CONTRACTED SERVICES	2-32-0000-232	0.00	5,900.00	5,900.00
S & R CONTRACTED REPAIRS	2-32-0000-250	0.00	135,000.00	135,000.00
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	2,969.61	7,500.00	4,530.39
S & R VEHICLE REPAIRS	2-32-0000-255	119.79	1,500.00	1,380.21
S & R GOODS	2-32-0000-500	2,286.77	39,500.00	37,213.23
S & R EQUIPMENT GOODS	2-32-0000-522	0.00	2,500.00	2,500.00
S & R VEHICLE MAINTENANCE	2-32-0000-523	0.00	2,500.00	2,500.00
S & R STREET LIGHTS	2-32-0000-553	32,814.64	104,700.00	71,885.36
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	616,041.00	616,041.00
	TOTAL STREETS & ROADS:	64,677.12	1,016,141.00	951,463.88
AIRPORT				
AIRPORT SALARIES	2-33-0000-110	1,640.60	1,800.00	159.40
AIRPORT SEASONAL SALARIES	2-33-0000-111	299.50	3,700.00	3,400.50
AIRPORT BENEFITS	2-33-0000-130	0.00	100.00	100.00
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.00	300.00	300.00
AIRPORT NON T-4 BENEFITS	2-33-0000-133	0.00	400.00	400.00
AIRPORT FREIGHT	2-33-0000-215	169.00	100.00	69.00
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	42.65	50.00	7.35
AIRPORT CONTRACTED SERVICES	2-33-0000-232	238.10	2,100.00	1,861.90
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	1,478.00	2,300.00	822.00
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	5,480.75	5,480.00	0.75
AIRPORT GOODS	2-33-0000-500	3,204.51	1,000.00	2,204.51
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	944.53	2,100.00	1,155.47
AIRPORT POWER	2-33-0000-541	2,374.40	7,100.00	4,725.60
AIRPORT WATER & SEWER	2-33-0000-542	160.00	500.00	340.00
	TOTAL AIRPORT:	16,032.04	27,330.00	11,297.96
WATER PLANT				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	233,263.46	829,900.00	596,636.54
WATER PLANT POWER	2-41-0100-541	7,173.71	25,800.00	18,626.29
	TOTAL WATER PLANT:	240,437.17	855,700.00	615,262.83
WATER LINES & DISTRIBUTION				

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Description	Account	YTD Actual	YTD Budget	YTD Variance
WATER LINES SALARIES	2-41-0200-110	39,045.69	130,300.00	91,254.31
WATER LINES SEASONAL SALARIES	2-41-0200-111	132.00	2,900.00	2,768.00
WATER LINES BENEFITS	2-41-0200-130	2,025.69	10,000.00	7,974.31
WATER LINES SEASONAL BENEFITS	2-41-0200-131	0.00	200.00	200.00
WATER LINES NON T4 BENEFITS	2-41-0200-133	3,106.99	25,400.00	22,293.01
WATER LINES TRAVEL & TRAINING	2-41-0200-211	614.28	2,000.00	1,385.72
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	2,718.23	9,200.00	6,481.77
WATER LINES ADVERTISING	2-41-0200-220	0.00	1,600.00	1,600.00
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	3,885.04	8,100.00	4,214.96
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	10,982.62	30,000.00	19,017.38
WATER LINES GOODS	2-41-0200-500	5,323.82	23,300.00	17,976.18
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
TOTAL WATER LINES & DISTRIBUTION:		67,834.36	293,000.00	225,165.64
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	14,029.83	25,200.00	11,170.17
SEWERS BENEFITS	2-42-0000-130	0.00	1,800.00	1,800.00
SEWERS NON T4 BENEFITS	2-42-0000-133	0.00	5,000.00	5,000.00
SEWERS FREIGHT & POSTAGE	2-42-0000-215	0.00	500.00	500.00
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	782.56	1,800.00	1,017.44
SEWERS CONTRACTED REPAIRS	2-42-0000-250	435.00	72,500.00	72,065.00
SEWERS INSURANCE	2-42-0000-274	3,012.58	3,010.00	2.58-
SEWERS GOODS	2-42-0000-500	14,029.15	16,500.00	2,470.85
SEWERS HEATING	2-42-0000-540	566.58	1,200.00	633.42
SEWERS POWER	2-42-0000-541	2,811.03	13,500.00	10,688.97
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
TOTAL SANITARY SEWERS:		35,666.73	191,010.00	155,343.27
GARBAGE				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	29,000.00	75,400.00	46,400.00
GARBAGE GOODS	2-43-0000-500	0.00	400.00	400.00
TOTAL GARBAGE:		29,000.00	75,800.00	46,800.00
REGIONAL WASTE				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	167,200.58	334,400.00	167,199.42
TOTAL REGIONAL WASTE SYSTEM:		167,200.58	334,400.00	167,199.42
FCSS				
FCSS SALARIES	2-51-0100-110	15,439.80	31,200.00	15,760.20
FCSS BENEFITS	2-51-0100-130	0.00	2,200.00	2,200.00
FCSS NON T4 BENEFITS	2-51-0100-133	0.00	4,300.00	4,300.00
FCSS TRAVEL	2-51-0100-211	0.00	900.00	900.00
FCSS TRAINING	2-51-0100-212	0.00	600.00	600.00
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	0.00	1,100.00	1,100.00
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	120.00	500.00	380.00
FCSS GOODS	2-51-0100-500	50.00	2,100.00	2,050.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	175.66	600.00	424.34
TOTAL FCSS:		16,055.46	43,800.00	27,744.54
FCSS COORDINATOR				
COORDINATOR SALARIES	2-51-0200-110	10,304.19	26,600.00	16,295.81
COORDINATOR PART TIME SALARIES	2-51-0200-111	0.00	1,700.00	1,700.00
COORDINATOR BENEFITS	2-51-0200-130	0.00	2,400.00	2,400.00
COORDINATOR PART TIME BENEFITS	2-51-0200-131	0.00	100.00	100.00
COORDINATOR NON T4 BENEFITS	2-51-0200-133	0.00	6,400.00	6,400.00
COORDINATOR TRAVEL	2-51-0200-211	0.00	1,300.00	1,300.00
COORDINATOR TRAINING	2-51-0200-212	0.00	900.00	900.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	317.04	300.00	17.04-
COORDINATOR TELEPHONE	2-51-0200-217	85.71	400.00	314.29
COORDINATOR ADVERTISING	2-51-0200-220	0.00	3,500.00	3,500.00
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	25.00	100.00	75.00
COORDINATOR GOODS	2-51-0200-500	25.00	1,200.00	1,175.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	18,535.76	78,700.00	60,164.24
COORDINATOR PETROLEUM PRODUCTS	2-51-0200-521	95.24	600.00	504.76
COORDINATOR OTHER	2-51-0200-990	0.00	100.00	100.00
TOTAL COORDINATOR:		29,387.94	124,300.00	94,912.06
YOUTH CLUB SUPPORT				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	6,313.32	24,600.00	18,286.68

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Description	Account	YTD Actual	YTD Budget	YTD Variance
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	1,133.95	2,300.00	1,166.05
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	5,180.54	6,000.00	819.46
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	0.00	2,900.00	2,900.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	0.00	700.00	700.00
TOTAL FCSS YOUTH CLUB SUPPORT:		12,627.81	36,500.00	23,872.19
COMMUNITY SERVICES VANS				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	15.03	1,500.00	1,484.97
CSD VAN INSURANCE	2-51-0500-274	3,097.05	3,100.00	2.95
CSD VAN GOODS	2-51-0500-500	257.60	100.00	157.60-
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	0.00	500.00	500.00
TOTAL COMMUNITY SERVICES VANS:		3,369.68	5,300.00	1,930.32
CEMETERY				
CEMETERY SALARIES	2-56-0000-110	3,168.63	7,800.00	4,631.37
CEMETERY SEASONAL SALARIES	2-56-0000-111	732.75	7,500.00	6,767.25
CEMETERY BENEFITS	2-56-0000-130	0.00	600.00	600.00
CEMETERY SEASONAL BENEFITS	2-56-0000-131	0.00	500.00	500.00
CEMETERY NON T-4 BENEFITS	2-56-0000-133	0.00	1,600.00	1,600.00
CEMETERY ADVERTISING	2-56-0000-220	0.00	200.00	200.00
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	570.01	4,200.00	3,629.99
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	22.31	20.00	2.31-
CEMETERY GOODS	2-56-0000-500	64.56	5,000.00	4,935.44
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	87.12	600.00	512.88
TOTAL CEMETERY:		4,645.38	29,520.00	24,874.62
MUNICIPAL PLANNING COMMISSION				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
TOTAL MUNICIPAL PLANNING COMMISSION:		0.00	500.00	500.00
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE REPAIRS	2-61-0200-250	245.00	10,590.00	10,345.00
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	479.54	480.00	0.46
COMMERCIAL OFFICE GOODS	2-61-0200-500	28.75	500.00	471.25
COMMERCIAL OFFICE HEATING	2-61-0200-540	683.82	1,700.00	1,016.18
COMMERCIAL OFFICE POWER	2-61-0200-541	1,020.68	3,000.00	1,979.32
COMMERCIAL OFFICE - TRANSFER TO CAPI	2-61-0200-762	0.00	3,930.00	3,930.00
COMMERCIAL OFFICE - RECOVERIES TO OP	2-61-0200-963	186.98	3,800.00	3,613.02
TOTAL COMMERCIAL OFFICE BUILDING:		2,644.77	24,000.00	21,355.23
TOURISM				
TOURISM SALARIES	2-61-0300-110	10,032.80	21,200.00	11,167.20
TOURISM BENEFITS	2-61-0300-130	0.00	1,500.00	1,500.00
TOURISM NON T4 BENEFITS	2-61-0300-133	0.00	3,000.00	3,000.00
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	800.00	530.00
TOURISM ADVERTISING	2-61-0300-220	375.00	2,600.00	2,225.00
TOURISM SUBSCRIPTIONS/MEMBERSHIPS	2-61-0300-221	1,433.04	1,400.00	33.04-
TOURISM CONTRACTED SERVICES	2-61-0300-232	0.00	100.00	100.00
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
TOTAL TOURISM:		12,110.84	31,200.00	19,089.16
BUSINESS & COMMUNICATIONS				
B & C SALARIES	2-61-0400-110	40,131.67	84,900.00	44,768.33
B & C BENEFITS	2-61-0400-130	4,033.26	6,000.00	1,966.74
B & C NON T4 BENEFIT	2-61-0400-133	6,830.46	13,800.00	6,969.54
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	0.00	1,000.00	1,000.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	185.71	800.00	614.29
B & C ADVERTISING & PRINTING	2-61-0400-220	0.00	2,300.00	2,300.00
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,198.75	3,300.00	101.25
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	21,450.00	56,500.00	35,050.00
B & C INSURANCE	2-61-0400-274	118.60	120.00	1.40
B & C GOODS	2-61-0400-500	89.94	5,000.00	4,910.06
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	734.32	3,900.00	3,165.68
TOTAL BUSINESS & COMMUNICATIONS:		77,042.71	179,420.00	102,377.29

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
VISITOR INFORMATION CENTRE				
VIC SALARIES	2-62-0000-110	250.24	2,200.00	1,949.76
VIC SEASONAL SALARIES	2-62-0000-111	190.75	2,500.00	2,309.25
VIC BENEFITS	2-62-0000-130	0.00	200.00	200.00
VIC SEASONAL BENEFITS	2-62-0000-131	0.00	200.00	200.00
VIC NON T4 BENEFITS	2-62-0000-133	0.00	400.00	400.00
VIC FREIGHT	2-62-0000-215	0.00	100.00	100.00
VIC ADVERTISING & PRINTING	2-62-0000-220	0.00	900.00	900.00
VIC CONTRACTED SERVICES	2-62-0000-232	1,060.00	2,000.00	940.00
VIC CONTRACTED REPAIR	2-62-0000-250	0.00	1,000.00	1,000.00
VIC INSURANCE	2-62-0000-274	834.07	830.00	4.07-
VIC GOODS	2-62-0000-500	274.67	2,500.00	2,225.33
VIC HEATING	2-62-0000-540	566.58	1,100.00	533.42
VIC POWER	2-62-0000-541	489.54	2,600.00	2,110.46
VIC WATER	2-62-0000-963	438.48	3,000.00	2,561.52
TOTAL VISITOR INFORMATION CENTRE:		4,104.33	19,530.00	15,425.67
SUBDIVISION				
SUBDIVISION OTHER	2-66-0000-990	231.60	0.00	231.60-
TOTAL SUBDIVISION:		231.60	0.00	231.60-
COMMUNITY SERVICES BOARD				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	800.00	800.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
TOTAL COMMUNITY SERVICES BOARD:		0.00	3,800.00	3,800.00
RECREATION				
RECREATION SALARIES	2-72-0000-110	40,174.32	73,500.00	33,325.68
RECREATION SEASONAL SALARIES	2-72-0000-111	2,138.19	2,200.00	61.81
RECREATION BENEFITS	2-72-0000-130	4,440.77	4,900.00	459.23
RECREATION SEASONAL BENEFITS	2-72-0000-131	82.39	200.00	117.61
RECREATION NON T4 BENEFITS	2-72-0000-133	8,763.65	8,500.00	263.65-
RECREATION TRAVEL	2-72-0000-211	0.00	1,800.00	1,800.00
RECREATION TRAINING	2-72-0000-212	935.35	3,800.00	2,864.65
RECREATION FREIGHT & POSTAGE	2-72-0000-215	294.00	300.00	6.00
RECREATION TELEPHONE	2-72-0000-217	471.42	2,200.00	1,728.58
RECREATION ADVERTISING	2-72-0000-220	6,935.00	3,200.00	3,735.00-
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	420.00	800.00	380.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	0.00	1,100.00	1,100.00
RECREATION INSURANCE	2-72-0000-274	9,286.50	9,290.00	3.50
RECREATION GOODS	2-72-0000-500	960.39	2,400.00	1,439.61
RECREATION PROGRAM EXPENSES	2-72-0000-510	1,333.33	1,000.00	333.33-
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	409.32	2,500.00	2,090.68
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	66.67	300.00	233.33
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION TRANSFERS (GRANTS)	2-72-0000-770	9,977.61	9,977.00	0.61-
RECREATION OTHER	2-72-0000-990	0.00	5,000.00	5,000.00
TOTAL RECREATION:		86,688.91	222,967.00	136,278.09
SWIMMING & WADING POOLS				
POOLS SALARIES	2-72-0100-110	4,320.44	12,200.00	7,879.56
POOL SEASONAL SALARIES	2-72-0100-111	9,354.69	118,500.00	109,145.31
POOLS BENEFITS	2-72-0100-130	0.00	1,000.00	1,000.00
POOL SEASONAL BENEFITS	2-72-0100-131	537.78	8,100.00	7,562.22
POOLS NON T-4 BENEFITS	2-72-0100-133	0.00	2,200.00	2,200.00
POOLS TRAVEL	2-72-0100-211	0.00	600.00	600.00
POOLS TRAINING	2-72-0100-212	445.00	2,000.00	1,555.00
POOLS FREIGHT & POSTAGE	2-72-0100-215	565.00	1,600.00	1,035.00
POOLS TELEPHONE	2-72-0100-217	0.00	100.00	100.00
POOLS ADVERTISING	2-72-0100-220	0.00	1,500.00	1,500.00
POOL CONTRACTED SERVICES	2-72-0100-232	1,115.00	2,000.00	885.00
POOLS CONTRACTED REPAIRS	2-72-0100-250	1,467.48	8,100.00	6,632.52
POOLS INSURANCE	2-72-0100-274	6,013.12	6,010.00	3.12-
POOLS GOODS	2-72-0100-500	1,145.88	10,500.00	9,354.12
POOL RETAIL GOODS	2-72-0100-501	0.00	2,000.00	2,000.00
POOLS CHEMICALS	2-72-0100-531	0.00	16,100.00	16,100.00
POOLS HEATING	2-72-0100-540	1,628.43	10,300.00	8,671.57
POOLS POWER	2-72-0100-541	2,241.41	19,500.00	17,258.59
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	60.60	4,600.00	4,539.40

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
 To 31/05/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL SWIMMING POOLS:	28,894.83	226,910.00	198,015.17
ARENA				
ARENA SALARIES	2-72-0200-110	30,924.24	118,700.00	87,775.76
ARENA SEASONAL SALARIES	2-72-0200-111	2,272.77	18,600.00	16,327.23
ARENA BENEFITS	2-72-0200-130	7,486.92	9,200.00	1,713.08
ARENA SEASONAL BENEFITS	2-72-0200-131	0.00	1,300.00	1,300.00
ARENA NON T4 BENEFITS	2-72-0200-133	15,986.43	20,800.00	4,813.57
ARENA FREIGHT & POSTAGE	2-72-0200-215	270.00	800.00	530.00
ARENA ADVERTISING & PRINTING	2-72-0200-220	0.00	1,100.00	1,100.00
ARENA CONTRACTED SERVICES	2-72-0200-232	2,710.08	6,700.00	3,989.92
ARENA CONTRACTED REPAIRS	2-72-0200-250	9,860.86	17,600.00	7,739.14
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	0.00	5,000.00	5,000.00
ARENA INSURANCE	2-72-0200-274	9,109.60	9,110.00	0.40
ARENA GOODS	2-72-0200-500	1,033.09	17,700.00	16,666.91
ARENA PETROLEUM PRODUCTS	2-72-0200-521	1,458.04	2,900.00	1,441.96
ARENA HEATING	2-72-0200-540	8,956.31	21,600.00	12,643.69
ARENA POWER	2-72-0200-541	6,172.13	18,700.00	12,527.87
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	765.55	5,500.00	4,734.45
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	0.00	10,800.00	10,800.00
ARENA ICE PLANT GOODS	2-72-0201-500	0.00	500.00	500.00
ARENA ICE PLANT POWER	2-72-0201-541	5,276.24	16,900.00	11,623.76
	TOTAL ARENA:	102,282.26	303,510.00	201,227.74
PARKS SHOP				
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	4,828.42	5,300.00	471.58
PARKS SHOP INSURANCE	2-72-0300-274	1,739.29	1,740.00	0.71
PARKS SHOP GOODS	2-72-0300-500	916.59	1,500.00	583.41
PARKS SHOP HEATING	2-72-0300-540	2,909.05	5,700.00	2,790.95
PARKS SHOP POWER	2-72-0300-541	1,284.24	3,300.00	2,015.76
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	186.98	1,800.00	1,613.02
	TOTAL PARKS SHOP:	11,864.57	19,340.00	7,475.43
CURLING RINK				
CURLING RINK SALARIES	2-72-0400-110	1,024.80	4,400.00	3,375.20
CURLING RINK SEASONAL SALARIES	2-72-0400-111	1,139.98	2,500.00	1,360.02
CURLING RINK BENEFITS	2-72-0400-130	0.00	400.00	400.00
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	0.00	200.00	200.00
CURLING RINK NON T4 BENEFITS	2-72-0400-133	0.00	800.00	800.00
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	3,055.66	6,900.00	3,844.34
CURLING RINK INSURANCE	2-72-0400-274	6,040.26	6,040.00	0.26-
CURLING RINK GOODS	2-72-0400-500	148.98	1,500.00	1,351.02
CURLING RINK HEATING	2-72-0400-540	5,699.47	13,500.00	7,800.53
CURLING RINK POWER	2-72-0400-541	3,448.07	10,600.00	7,151.93
CURLING RINK - SUBSIDY	2-72-0400-771	0.00	7,500.00	7,500.00
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	348.76	1,700.00	1,351.24
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	0.00	10,800.00	10,800.00
CURLING RINK ICE PLANT GOODS	2-72-0401-500	0.00	500.00	500.00
CURLING RINK ICE PLANT POWER	2-72-0401-541	5,276.24	16,900.00	11,623.76
	TOTAL CURLING RINK:	26,182.22	84,240.00	58,057.78
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	1,889.91	6,700.00	4,810.09
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	2,195.66	6,200.00	4,004.34
BALL DIAMOND BENEFITS	2-72-0500-130	0.00	500.00	500.00
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	0.00	400.00	400.00
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	0.00	1,200.00	1,200.00
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	930.37	1,000.00	69.63
BALL DIAMOND GOODS	2-72-0500-500	9,499.24	10,500.00	1,000.76
BALL DIAMOND POWER	2-72-0500-541	301.67	1,010.00	708.33
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	1,021.17	6,800.00	5,778.83
	TOTAL BALL DIAMONDS:	15,838.02	34,310.00	18,471.98
GOLF COURSE				
GOLF COURSE INSURANCE	2-72-0600-274	2,562.83	2,560.00	2.83-
	TOTAL GOLF COURSE:	2,562.83	2,560.00	2.83-
FOX LAKE PARK				
FOX LAKE SALARIES	2-72-0700-110	1,739.98	4,400.00	2,660.02
FOX LAKE SEASONAL SALARIES	2-72-0700-111	1,170.71	1,200.00	29.29

REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE - COUNCIL MEETING REVENUE & EXPENSE
 For Fiscal Year 2021, Period 1 to 5 and Budget Cycle Final and Prd 1 to 5 Actuals

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
 To 31/05/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
FOX LAKE BENEFITS	2-72-0700-130	0.00	400.00	400.00
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	0.00	100.00	100.00
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	0.00	800.00	800.00
FOX LAKE FREIGHT	2-72-0700-215	0.00	200.00	200.00
FOX LAKE ADVERTISING	2-72-0700-220	395.00	1,500.00	1,105.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	4,278.75	30,400.00	26,121.25
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	105.00	7,000.00	6,895.00
FOX LAKE INSURANCE	2-72-0700-274	249.70	250.00	0.30
FOX LAKE GOODS	2-72-0700-500	2,759.96	5,000.00	2,240.04
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	0.00	400.00	400.00
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	600.00	600.00
FOX LAKE HEAT	2-72-0700-540	179.20	600.00	420.80
FOX LAKE POWER	2-72-0700-541	206.64	5,600.00	5,806.64
FOX LAKE TO FUNCTION CAPITAL RESERVE	2-72-0700-764	0.00	30,000.00	30,000.00
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,000.00	8,000.00
TOTAL FOX LAKE PARK:		10,671.66	96,450.00	85,778.34
PARKS				
PARKS SALARIES	2-72-0800-110	48,567.11	63,400.00	14,832.89
PARKS SEASONAL SALARIES	2-72-0800-111	25,717.75	52,200.00	26,482.25
PARKS BENEFITS	2-72-0800-130	294.06	5,000.00	4,705.94
PARKS SEASONAL BENEFITS	2-72-0800-131	2,373.54	3,700.00	1,326.46
PARKS NON T4 BENEFITS	2-72-0800-133	0.00	11,200.00	11,200.00
PARKS FREIGHT	2-72-0800-215	194.24	800.00	605.76
PARKS CONTRACTED REPAIRS	2-72-0800-250	446.67	24,100.00	23,653.33
PARKS EQUIPMENT REPAIRS	2-72-0800-253	462.06	6,000.00	5,537.94
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	0.00	3,200.00	3,200.00
PARKS INSURANCE	2-72-0800-274	3,994.98	4,000.00	5.02
PARKS GOODS	2-72-0800-500	13,812.77	25,100.00	11,287.23
PARKS PETROLEUM PRODUCTS	2-72-0800-521	837.98	9,300.00	8,462.02
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	0.00	3,400.00	3,400.00
PARKS VEHICLE MAINTENANCE	2-72-0800-523	1,206.69	3,100.00	1,893.31
PARKS POWER	2-72-0800-541	955.90	2,900.00	1,944.10
PARKS RECOVERIES TO OPERATING	2-72-0800-963	269.71	7,100.00	6,830.29
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
TOTAL PARKS:		99,133.46	225,500.00	126,366.54
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM SALARIES	2-72-1000-110	522.58	2,100.00	1,577.42
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	2,606.28	19,800.00	17,193.72
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	0.00	200.00	200.00
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	176.60	1,400.00	1,223.40
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	0.00	500.00	500.00
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	0.00	300.00	300.00
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	0.00	600.00	600.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	135.00	140.00	5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	0.00	120.00	120.00
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	0.00	1,400.00	1,400.00
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	0.00	2,500.00	2,500.00
PLAYGROUND PROGRAM GOODS	2-72-1000-500	0.00	3,000.00	3,000.00
TOTAL PLAYGROUND PROGRAM:		3,440.46	32,060.00	28,619.54
SPRAY PARK				
SPRAY PARK SALARIES	2-72-1200-110	0.00	1,100.00	1,100.00
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	0.00	1,100.00	1,100.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	0.00	100.00	100.00
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	0.00	200.00	200.00
SPRAY PARK FREIGHT	2-72-1200-215	0.00	200.00	200.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	0.00	500.00	500.00
SPRAY PARK INSURANCE	2-72-1200-274	0.00	500.00	500.00
SPRAY PARK GOODS	2-72-1200-500	200.73	500.00	299.27
SPRAY PARK CHEMICALS	2-72-1200-531	0.00	1,200.00	1,200.00
SPRAY PARK HEAT	2-72-1200-540	0.00	300.00	300.00
SPRAY PARK POWER	2-72-1200-541	0.00	1,000.00	1,000.00
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	0.00	1,200.00	1,200.00
TOTAL SPRAY PARK:		200.73	8,000.00	7,799.27
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	1,068.56	6,700.00	5,631.44

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
 To 31/05/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	1,510.25	14,900.00	13,389.75
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	0.00	500.00	500.00
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	0.00	1,000.00	1,000.00
KING HUNTER PARK EMP NON T4 BENEFITS	2-72-1300-133	0.00	1,200.00	1,200.00
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	1,623.69	4,500.00	2,876.31
KING HUNTER PARK INSURANCE	2-72-1300-274	142.78	140.00	2.78-
KING HUNTER PARK GOODS	2-72-1300-500	179.96	11,000.00	10,820.04
KING HUNTER PARK POWER	2-72-1300-541	606.48	1,700.00	1,093.52
KING HUNTER PARK ADDED TO OPERATING	2-72-1300-764	0.00	15,195.00	15,195.00
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	110.00	3,900.00	3,790.00
TOTAL KING HUNTER PARK:		5,241.72	60,735.00	55,493.28
SOCCER FIELDS				
SOCCER FIELD SALARIES	2-72-1400-110	485.32	2,200.00	1,714.68
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	178.57	3,700.00	3,521.43
SOCCER FIELD BENEFITS	2-72-1400-130	0.00	200.00	200.00
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	0.00	300.00	300.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	0.00	400.00	400.00
SOCCER FIELD GOODS	2-72-1400-500	1,494.63	2,000.00	505.37
SOCCER FIELDS POWER	2-72-1400-541	301.67	1,000.00	698.33
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	516.01	1,600.00	1,083.99
TOTAL SOCCER FIELDS:		2,976.20	11,400.00	8,423.80
MUSEUM				
MUSEUM GAS	2-74-0100-540	2,061.80	4,200.00	2,138.20
MUSEUM POWER	2-74-0100-541	1,095.27	3,000.00	1,904.73
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
TOTAL MUSEUM:		10,157.07	14,200.00	4,042.93
LIBRARY				
LIBRARY TELEPHONE	2-74-0200-217	758.58	1,800.00	1,041.42
LIBRARY ADVERTISING	2-74-0200-220	0.00	800.00	800.00
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	150.00	14,400.00	14,250.00
LIBRARY INSURANCE	2-74-0200-274	3,177.21	3,180.00	2.79
LIBRARY GOODS	2-74-0200-500	140.90	700.00	559.10
LIBRARY HEATING	2-74-0200-540	2,084.01	4,400.00	2,315.99
LIBRARY POWER	2-74-0200-541	1,123.42	4,900.00	3,776.58
LIBRARY GRANTS	2-74-0200-770	15,968.16	21,100.00	5,131.84
LIBRARY PERSONNEL GRANTS	2-74-0200-771	33,344.80	66,700.00	33,355.20
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	354.15	1,400.00	1,045.85
TOTAL LIBRARY:		57,101.23	119,380.00	62,278.77
CENTENNIAL PLACE				
RCSC SALARIES	2-74-0800-110	9,470.38	42,900.00	33,429.62
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	10,602.38	35,100.00	24,497.62
RCSC BENEFITS	2-74-0800-130	1,562.99	3,700.00	2,137.01
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	226.28	2,500.00	2,273.72
RCSC NON T4 BENEFITS	2-74-0800-133	4,461.02	10,900.00	6,438.98
RCSC STAFF TRAINING	2-74-0800-212	145.00	500.00	355.00
RCSC FREIGHT	2-74-0800-215	270.00	300.00	30.00
RCSC TELEPHONE	2-74-0800-217	334.12	900.00	565.88
RCSC ADVERTISING	2-74-0800-220	0.00	2,900.00	2,900.00
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	8,875.32	11,300.00	2,424.68
RCSC CONTRACTED REPAIRS	2-74-0800-250	243.51	18,400.00	18,156.49
RCSC INSURANCE	2-74-0800-274	4,364.61	4,360.00	4.61-
RCSC GOODS	2-74-0800-500	551.51	10,100.00	9,548.49
RCSC HEATING	2-74-0800-540	4,109.00	7,700.00	3,591.00
RCSC POWER	2-74-0800-541	3,682.24	14,300.00	10,617.76
RCSC ADDED TO OPERATING RESERVE	2-74-0800-764	0.00	6,000.00	6,000.00
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	229.43	1,100.00	870.57
RCSC - HFC GRANT	2-74-0801-770	2,500.00	2,500.00	0.00
TOTAL CENTENNIAL PLACE:		51,627.79	175,460.00	123,832.21
COMMUNITY CENTRE				
COMMUNITY CENTRE SALARIES	2-74-0900-110	1,596.71	2,200.00	603.29
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,200.00	1,200.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	0.00	200.00	200.00
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	0.00	400.00	400.00
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	270.00	500.00	230.00

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
 To 31/05/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	359.34	800.00	440.66
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	0.00	300.00	300.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	2,223.00	18,600.00	16,377.00
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	538.19	7,000.00	6,461.81
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,510.67	6,510.00	0.67-
COMMUNITY CENTRE GOODS	2-74-0900-500	186.28	4,000.00	3,813.72
COMMUNITY CENTRE HEAT	2-74-0900-540	2,333.60	4,900.00	2,566.40
COMMUNITY CENTRE POWER	2-74-0900-541	1,946.47	8,300.00	6,353.53
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	365.18	1,200.00	834.82
	TOTAL COMMUNITY CENTRE:	16,329.44	56,210.00	39,880.56
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	354.03	1,000.00	645.97
LIONS HALL INSURANCE	2-74-1000-274	654.01	650.00	4.01-
LIONS HALL GOODS	2-74-1000-500	231.01	500.00	268.99
LIONS HALL HEAT	2-74-1000-540	1,246.70	1,800.00	553.30
LIONS HALL POWER	2-74-1000-541	550.37	1,400.00	849.63
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	175.66	600.00	424.34
	TOTAL LIONS HALL:	3,211.78	5,950.00	2,738.22
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	166,483.86	668,700.00	502,216.14
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	63,479.00	153,300.00	89,821.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	643.00	643.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	0.00	2,500.00	2,500.00
	TOTAL GOVERNMENT REQUISITIONS:	229,962.86	825,143.00	595,180.14
	TOTAL EXPENDITURES:	2,404,050.53	8,200,784.00	5,796,733.47
	TOTAL REVENUE & EXPENSES:	1,339,051.52	660,600.00-	1,999,651.52-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
 To 31/05/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
FIRE DEPARTMENT				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	0.00	38,600.00	38,600.00
	TOTAL FIRE DEPARTMENT:	0.00	38,600.00	38,600.00
COMMON SERVICES				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	120,647.15	193,000.00	72,352.85
	TOTAL COMMON SERVICES DEPARTMENT:	120,647.15	193,000.00	72,352.85
STREETS & ROADS				
S & R MACHINES, EQUIPMENT	8-32-0000-630	0.00	15,000.00	15,000.00
	TOTAL STREETS & ROADS:	0.00	15,000.00	15,000.00
AIRPORT				
AIRPORT EQUIPMENT	8-33-0000-630	0.00	100,000.00	100,000.00
	TOTAL AIRPORT:	0.00	100,000.00	100,000.00
WATER DEPARTMENT				
WATER MACHINES, EQUIPMENT	8-41-0000-630	0.00	10,000.00	10,000.00
	TOTAL WATER DEPARTMENT:	0.00	10,000.00	10,000.00
CEMETERY				
CEMETERY ENGINEERING STRUCTURES	8-56-0000-610	0.00	17,000.00	17,000.00
	TOTAL CEMETERY:	0.00	17,000.00	17,000.00
RECREATION				
RECREATION POOL ENGINEERING STRUCTUR	8-72-0100-610	23,338.56	35,000.00	11,661.44
RECREATION POOL BUILDINGS	8-72-0100-620	3,928.64	83,000.00	79,071.36
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	0.00	10,000.00	10,000.00
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	0.00	37,000.00	37,000.00
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION FOX LAKE PARK ENGINEERING	8-72-0700-610	0.00	15,000.00	15,000.00
RECREATION PARKS PLAYGROUND ENGINEER	8-72-0800-610	0.00	75,000.00	75,000.00
	TOTAL RECREATION:	27,267.20	265,000.00	237,732.80
CULTURE				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	0.00	12,000.00	12,000.00
	TOTAL CULTURE:	0.00	22,000.00	22,000.00
	TOTAL CAPITAL FINANCES APPLIED:	147,914.35	660,600.00	512,685.65
	GRAND TOTAL OF ALL ACCOUNTS:	147,914.35	660,600.00	512,685.65
	REPORT TOTALS:	1,486,965.87	0.00	1,486,965.87-

*** End of Report ***



Town of Hanna Council Agenda Background Information and Request for Decision

Date: June 8, 2021

Agenda Item No: 06.03

Item Title

Budget Overview

Recommended Motion

That Council accepts the Budget Overview for May 2021 for information.

Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2021 Operating and Capital budgets approved by Council at the May 26, 2021 Special Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to May 31, 2021.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating: _____ N/A _____
 Budget Available: _____
 Unbudgeted: _____
 Source of Funds: _____

Capital Cost: _____ N/A _____
 Budget Available: _____
 Unbudgeted Costs: _____
 Source of Funds: _____



Policy and/or Legislative Implications

N/A

Attachments

1. Budget Overview – May 2021

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

MAY 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 11, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-3,307,002			-195,438			-3,111,564
RESERVES	-66,967			0			
REQUISITIONS	-822,638	822,643		0	229,963		592,680
SURPLUS		2,500			0		2,500
CONTINGENCY		0			0		0
			-3,371,464			34,525	
GENERAL ADMINISTRATION	-447,700			-9,744			-437,956
COUNCIL		130,150			39,082		91,068
ADMINISTRATION		943,735			395,400		548,335
			626,185			424,739	
HANNA WAKE PROGRAM	0			0			0
STUDENT EXCHANGE		0			0		0
			0			0	
TAX RECOVERY PROPERTY	-10,100			-6,000			-4,100
TAX RECOVERY PROPERTY		10,100			2,240		7,860
			0			-3,760	
POLICE	-11,600			-2,246			-9,354
POLICE		48,500			48,500		0
			36,900			46,254	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		4,750			149		4,601
			4,750			149	
FIRE	-575,386			-33,763			-541,624
FIRE		647,290			77,003		570,287
FIRE - CAPITAL		38,600			0		38,600
			110,504			43,241	
FIRE - ECETP	-8,500			0			-8,500
FIRE - ECETP		8,500			400		8,100
			0			400	
DISASTER SERVICES	-3,250			0			-3,250
DISASTER SERV		6,200			145		6,055
			2,950			145	
BY-LAW ENFORCEMENT	-24,100			-18,364			-5,736
BYLAW		74,250			35,834		38,416
			50,150			17,470	
DOG CONTROL	-4,400			-4,780			380
ANIMAL CONTROL		22,500			11,852		10,648
			18,100			7,072	

MAY 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 11, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-75,100			0			-75,100
PUBLIC WORKS		489,233			246,009		243,224
PUBLIC WORKS - CAPITAL		193,000			120,647		72,353
			607,133			366,656	
STREETS & ROADS	0			0			0
STREETS & ROADS CAPITAL	-616,041			0			-616,041
STREETS & ROADS		1,016,141			64,677		951,464
S & R - CAPITAL		15,000			0		15,000
			415,100			64,677	
AIRPORT	-105,165			-2,653			-102,512
AIRPORT		27,330			16,032		11,298
AIRPORT CAPITAL		100,000			0		100,000
			22,165			13,379	
WATER							0
TREATMENT	-1,200,500			-337,809			-862,691
TREATMENT		855,700			240,437		615,263
LINES & DISTRIBUTION	0			-310			310
LINES & DISTRIBUTION		293,000			67,834		225,166
WATER DIST - CAPITAL METER		10,000			0		10,000
			-41,800			-29,848	
SANITARY SEWERS	-297,600			-84,697			-212,903
SEWERS		191,010			35,667		155,343
SEWER - CAPITAL		0			0		0
			-106,590			-49,031	
GARBAGE	-74,300			-25,127			-49,173
GARBAGE		75,800			29,000		46,800
			1,500			3,873	
REGIONAL WASTE SYSTEM	-336,400			-99,908			-236,492
ANNUAL CONTRACT		334,400			167,201		167,199
			-2,000			67,293	

MAY 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 11, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
F.C.S.S.	-114,798			-39,016			-75,782
ADMINISTRATION		43,800			16,055		27,745
PROGRAMS		124,300			29,388		94,912
YOUTH CLUB SUPPORT		36,500			12,628		23,872
VAN OPERATIONS		5,300			3,370		1,930
			95,102			22,424	
CEMETERY	-13,900			-12,208			-1,692
CEMETERY		29,520			4,645		24,875
CEMETERY CAPITAL		17,000			0		17,000
			32,620			-7,563	
MUNICIPAL PLANNING COMM	0			0			0
MPC		500			0		500
			500			0	
COMMERCIAL OFFICE BUILDING	-24,000			-24,000			0
OFFICE BUILDING		24,000			2,645		21,355
			0			-21,355	
TOURISM	0			0			0
TOURISM		31,200			12,111		19,089
			31,200			12,111	
BUSINESS & COMMUNICATION (WAS ECONOMIC DEV)	-10,000			0			-10,000
		179,420			77,043		102,377
			169,420			77,043	
VISITOR INFORMATION	0			0			0
BOOTH		19,530			4,104		15,426
			19,530			4,104	
SUBDIVISION	0			-61,593			61,593
SUBDIVISION		0			232		-232
SUBDIVISION - CAPITAL		0			0		0
			0			-61,361	

MAY 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 11, 2021	2021 BUDGET	2021 BUDGET	REVENUE LESS	2021 ACTUAL	2021 ACTUAL	REVENUE LESS	DIFFERENCE BUDGET TO
	REVENUES	EXPENSES	EXPENSES	REVENUES	EXPENSES	EXPENSES	ACTUAL
RECREATION	-237,100			-20			-237,080
CS BOARD		3,800			0		3,800
RECREATION		222,967			86,689		136,278
PARKS SHOP		19,340			11,865		7,475
COMMUNITIES IN BLOOM		0			0		0
			9,007			98,533	
SWIMMING POOLS	-150,800			-35,276			-115,524
POOLS		226,910			28,895		198,015
POOLS - CAPITAL		128,000			27,267		100,733
			204,110			20,886	
ARENA	-90,450			-15,649			-74,801
ARENA		275,310			97,006		178,304
ICE PLANT		28,200			5,276		
ARENA - CAPITAL		37,000			0		37,000
			250,060			86,633	
CURLING RINK	-28,500			0			-28,500
CURLING RINK		56,040			20,906		35,134
ICE PLANT		28,200			5,276		
C RINK - CAPITAL		10,000			0		10,000
			65,740			26,182	
BALL DIAMONDS	-5,100			0			-5,100
BALL DIAMONDS		34,310			15,838		18,472
			29,210			15,838	
GOLF COURSE	0			0			0
GOLF COURSE		2,560			2,563		-3
			2,560			2,563	
FOX LAKE PARK	-71,700			-9,079			-62,621
FLP		96,450			10,672		85,778
FLP - CAPITAL		15,000			0		15,000
			39,750			1,592	
PARKS	-25,595			-400			-25,195
PARKS		225,500			99,133		126,367
PARKS - CAPITAL		75,000			0		75,000
PIONEER PARK		60,735		-15,195	5,242		55,493
SPRAY PARK		8,000			201		7,799
			343,640			104,176	
SUMMER YOUTH PROGRAM	-2,500			-5,000			2,500
		32,060			3,440		28,620
			29,560			-1,560	
SOCCER FIELDS	-2,100			0			-2,100
SOCCER FIELDS		11,400			2,976		8,424
			9,300			2,976	

MAY 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 11, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
MUSEUM	0			0			0
MUSEUM		14,200			10,157		4,043
			14,200			10,157	
LIBRARY	-10,000			0			-10,000
LIBRARY		119,380			57,101		62,279
LIBRARY - CAPITAL		10,000			0		10,000
			119,380			57,101	
CENTENNIAL PLACE	-64,392			-16,573			-47,819
CENTENNIAL PLACE		175,460			51,628		123,832
CENTENNIAL PLACE CAPITAL		12,000			0		12,000
			123,068			35,054	
COMMUNITY CENTRE	-22,500			-10,000			-12,500
CENTRE		56,210			16,329		39,881
CENTRE CAPITAL		0			0		0
			33,710			6,329	
LIONS HALL	-1,200			-150			-1,050
LIONS HALL		5,950			3,212		2,738
			4,750			3,062	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-8,861,384			-1,064,999			-7,796,385
TOTAL EXPENDITURES		8,861,384			2,551,965		6,309,419
TOTAL SURPLUS (DEFICIT)			1			1,486,966	



Attachments

1. Chief Administrative Officer
2. Director of Business & Communication
3. Director of Community Services
4. Director of Protective Services
5. Director of Public Works

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

MEMORANDUM

Date: June 8, 2021
To: Mayor & Council
From: Kim Neill
Chief Administrative Officer
Re: CAO Report – June 8, 2021 Council Meeting

1. Tax Recovery Properties

Administration has 206 Fox Lake Trail listed for sale with the Town realtor.

Cactus Corridor (Mark Nikota) has been working with Administration on the demolition of the Town owned property located at 123 – 2nd Avenue West (former Central Meat property) and two privately held buildings that require demolition. Cactus Corridor has taken the lead on this project with the ability to use some of the grant funds received under the Hanna Community Development Project. Following a recent RFP posted on the Alberta Purchasing Connection for proposals to conduct and complete hazard material assessments for those three buildings as the first step in the demolition process, 14 proposals were received, and the project awarded to Ecoabate Environmental Solutions.

The Hanna Fire Chief entered the Central Meats Property at 123 – 2nd Avenue West and indicated the main support beam for the second floor has snapped and that in his opinion the facility is unsafe for anyone to enter. Administration is working with OH&S to review options for hazardous material removal and there may be an option to not remove any of the hazardous material, but different measures of demolition will be required when taking the building down.

Ecoabate Environmental Solutions were in Town from May 31 – June 2nd doing their evaluation and testing for hazardous materials on the three large buildings identified above and Administration included the residential property located at 206 Fox Lake Trail for a total of 4 properties being investigated for hazardous material. It is anticipated that the initial Hazard Materials Report will be provided later this week. This report will also include an estimated cost of hazard material removal and demolition for each of the properties.

The next steps will be to establish a funding plan for the demolition of these buildings, two of which are currently Town owned properties, one property in the Tax Recovery Process with every intention of letting the property go to auction and one property currently owned privately and in good standing with taxes owing.

2. CN Reservoir Fish Stocking Update

Administration has been in contact with Levi Neufeld with Fish & Wildlife and all the information that was collected to investigate the potential stocking of the CN Reservoir has been forwarded to Alberta Fisheries Biologists. Levi has indicated he is not optimistic that

it will be considered for stocking as the oxygen levels when tested were extremely low. Levi indicated that the biologists will be in Hanna in mid-June, and he hopes to show them the reservoir and talk about the potential of stocking.

Meetings Attended:

- Covid 19 Update – Office of the Chief Medical Officer of Health – May 12th, 19th, 26th & June 2nd
- GFL Public Engagement Session – May 19th
- Business Hub – Economic Development Collaboration – May 25th
- Council Information Meeting – May 26th
- ICS 300 Course – June 1st & June 8th

Upcoming Events:

- Asset Management Training – June 14th
- ICS 300 Course – June 15th
- Council Information Meeting – June 30th
- Business Hub – Economic Development Collaboration – July 6th

Director of Community Services Council Report
Respectfully submitted by Gwen Snell
June 8, 2021

The following highlights are provided for council information. If you have any questions or would like more information on the department, I would be happy to respond.

General/ Facilities/Parks Overview

- Swimming Pool opened for the May long weekend with a cool weekend, which did affect our attendance and resulted in lower numbers coming out. However, the second weekend we reached capacity for patrons and had to limit access for a short time.
- We have had some issues with the chlorinator pumps at the pool but our staff have been able to order replacements and look after the installation.
- Mr. Larry Golby provided an inspection and assessment of our ball diamonds, complete with a formal report. He came to our community and met with staff and representatives of the Hanna Minor Ball Association regarding the condition of our ball diamonds and possible improvements. Mr. Golby agreed that the best action plan may be to concentrate on one ball diamond per season and complete the necessary upgrading in this manner. He did state that our diamonds are in very good shape and commended our staff for their work with maintenance and floating the diamonds.
- Residents have noticed the use of tree bags around the parks this spring. These bags allow us to target water for the trees and also saves time spent waiting to water without the bags. The trees bags do not stay in one place, but move according to need.
- Weekly facility inspections and minor repairs are being completed.
- We have assisted with the delivery of picnic tables as requested.
- Our department continues to work on updating our documents, schedules, etc. with new dates and rebranding.



Hanna Agricultural Society Pocket Park – features donated bench and grouping of trees at the VIC.



Before and after pictures showing the on-going maintenance/care required in our public parks.



Adopt a Tree Program – tree replacement on Palliser Trail (left) and new planting of an Ohio Buckeye tree donated in Memory of Doug Todd and located in “Block 58” across from JC Charyk School.



Hector King Hunter Park (left) and Kin Park (Turtle Park) (right)



Tree replacement at VIC (left) and irrigation work at RCMP Park by Spray Park (right)

Covid Step 2 Re-launch

- Our department continues to adjust and adapt with the changing regulations. Kiddies Korner modified their year and will continue their program until June 11th.
- Centennial Place has remained closed for other users due to covid restrictions.
- Summer Programs and events are being planned with Covid protocols in place.

Hanna Spray Park Update

- PlayQuest staff will be here this week to complete the commissioning of the spray park. This will include a day of training for our crew on Thursday.
- PlayQuest will be back the week of June 11th to complete the rubberized surface.
- Our crew has completed the installation of irrigation lines for the grass areas surrounding the spray park. We did some initial seeding so when we do the final top dressing we are hopeful that we get a good catch for grass.
- We are planning to have a “soft” opening of the spray park prior to July 1st but are including it with our July 1st celebrations.
- Grand Opening will be planned later in the summer and will include invitations to all funding partners and officials.
- We continue to explore possible funding sources for this project.

Canada Day Celebrations

- A poster for Canada Day events is attached to this report.
- Fireworks are booked and will be promoted for the evening of June 30th
- Fox Lake Park Managers will be hosting the annual Canada Day Bike Parade on June 30 at 6:30 and we will ensure that they have prizes available for the top three bikes.
- Canada Day celebrations will look a bit different from previous celebrations, but we have many returning events with a few new events for folks to enjoy.
 - Flag Raising ceremony will take place north of the pool at 12:30 p.m.
 - Hanna Golf Club will be hosting the Canada Day Golf Tournament
 - The Museum will be open for visits and tours
 - Chris LeBlanc will be on stage at the Community Centre from 1 to 4 p.m. to provide music to guests at Hector King Hunter Park.
 - The Pool will be open from 1:00 – 9:00 pm with Family Fun games between 4:00 – 7:00 pm
 - Our Spray Park should provide some great Canada Day excitement.

FCSS Update

- **Buddy Up – Men’s suicide prevention promotion.** FCSS has registered as a champion in support of the Buddy Up Program, a suicide prevention campaign. In Canada, men have a suicide rate three times higher than women. Why? We have socialized men to be strong, stoic and self-reliant; showing emotion is a sign of weakness, as is asking for help. Further, men are underserved by our traditional health and social service sectors. Men are dying in alarming numbers, all around us, alone. So, a group out of Calgary in 2019 started the conversation and how to keep it going. And how hard that really is. From this, the Buddy Up program was developed with some really fun and simple messages featured on air fresheners and stickers. Hanna FCSS has been promoting the air fresheners and recently connected with our local RCMP detachment to help us get the word (and air fresheners) out into the community.
- Interagency meetings continue virtually with zoom meetings. These meetings allow the exchange of information and communication between social services providers within the community.

- Dr. Jody Carrington presentation will be held on December 7th, 2021. Ticket holders were advised of the date change.
- **This week marks Seniors' Week - June 7 to 13, 2021** It is unfortunate that once again this year we are unable to celebrate the way we would like to this June. However, the Mayor's Garden Party, usually held during seniors' week, will be held in September 2021 when we will hopefully have relaxed covid regulations.

Emergency Social Services (ESS)

- Regional meetings continue via zoom. Provincial Emergency Social Services (PESS) meetings are also being held with offers of support to develop our plans and work cooperatively.
- Revision of the Hanna ESS plan has been started but is put on hold due to current workload.

Grants and support provided

- **Green and Inclusive Community Buildings** – is a federal grant available to assist with the Community Centre renovation. Currently working with MPE on this application for consideration.
- **MARD (Medically At-Risk Driver Centre)** – We have received \$15,000 to be used towards transportation assistance in our community.
- **Canada Healthy Communities Initiative** – Contact has been made with the Community Foundation of South Eastern Alberta, who will administer the program. A representative has offered to consult with me regarding submission for the June deadline. A review by the Healthy Communities Network will be completed at their next meeting on June 15.

Staffing & Employment

- Our department continues to adjust with staff shortages. It has been noted that department staff have been very good at accepting additional responsibilities and duties. This is evident in all areas of the department – including full time and even casual or part time staff. Of course, no department operates in isolation and we certainly appreciate the cooperation and support from the entire team.

Meetings Attended/Training

May 12 – Larry Golby – Ball Diamond Review
 May 18 – Public Health Inspector – facility inspections/site tours
 May 19 – East Central FCSS meeting
 May 20 – Interagency meeting
 May 26 – Council info session
 May 26 – Hanna Wellness Network
 May 27 – Mark Fecho – discussion on outdoor stage
 June 2 – Hanna Food Bank

Various meetings with facility users & organizations in community
(Zoom, phone, in person)
Regular Crew and Staff tool box meetings (in person and online)
Director's Meeting – regular Monday mornings or as scheduled

Dates for Council Consideration:

June 15th – World Elder Abuse Awareness Day
July 1st – Canada Day celebrations

SUMMER PROGRAMS AND EVENTS – Please take note and plan to attend!

This summer we have a team effort happening to bring a variety of programs and events. Taking the lead on this initiative is Darcee Hall. Our Epic Adventures team will operate the Epic Adventures program on Mondays, Wednesday and Friday mornings weekly and then take the lead on our community events for the rest of the week. An Epic Adventures brochure is attached to this report.

Community Events

Our community events this summer are directed at getting people outside, connected and improving the wellbeing of the community.

Yoga in the Park: Bluebell rivers will be hosting three different yoga sessions to reach a variety of demographics within the community.

- Chair Yoga for Seniors: June 8th, 15th, 22nd, 29th
- Rise and Shine Pool Side: July 20th, 27th, August 3rd
- Parent & Tot: August 10th, 17th, 24th

Zumba in the Park (HKH): Robin Rehill will be joining us to provide 3 4-week Zumba sessions every Wednesday evening.

- June 9th, 16th, 23rd, 30th
- July 7th, 14th, 21st, 28th
- August 4th, 11th, 18th, 25th

One breathe Yoga (HKH): Carla from One Breathe Yoga will also be doing yoga in the park. She will be offering 2 4-week sessions on Monday evenings.

- June 28th, July 5th, 12th, 18th
- August 9th, 16th, 23rd, 30th

DancePL3Y (HKH): Nadine Hein is going to be putting on DancePL3Y in the Park. It is another form of dance fitness and helps improve physical literacy by learning new movements.

- June: 24th
- July: 29th
- August: 26th

Wellness with REACH (HKH): Andrea Olsen & Jennifer Palmer will be partnering with us to provide mental wellness activities in the park.

- July: 15th Journal making.
- August 12th Zen Gardens

AstroDome: After the EPIC kids explore the inflatable AstroDome, we will be opening it up for a couple different age groups so other community members can register and enjoy the planetarium. With high-definition technology, it will be an out of this world experience.

- July 21st

Alien-In-Line: After the EPIC kids are done learning to roller blade this will also be open to registration for community members to partake in. They are Canadas leading skate's school and create a fun atmosphere for all.

- August 16th

Up close and Paleo: The Tyrell Museum offers presentations online- we can have 35 kids participate and depending on Covid regulations all kids can come to the community center and watch or will be given the Zoom Link to join on their own.

- August 19th

FREE MUSIC IN THE PARK

Sundays from 4 to 5:30 p.m.
Hector King Hunter Park – outside stage area

Every Sunday afternoon 4pm-5:30pm, starting June 27th there will be musicians playing Music on the outdoor stage at the community center. Come relax, unwind, and enjoy some great musical talent. Here are our first 5 musicians!

- June 27th: Lisa Dodd Watts
- July 4th: Scotch & Starlight (Lisa & Ryan duo)
 - July 11th: Trevor Christensen
 - July 18th: Garrett Buchfink
 - July 25th: YYC String Machine



CANADA DAY

Wednesday, June 30th
FOX LAKE PARK EVENTS

6:30 pm Kids Bike Parade Fox Lake Park
 7:00 pm Ice Cream (free for kids) (starts at Beach Park)
11:15 pm FIREWORKS Fox Lake Park

Thursday, July 1st

Time	Event	Location
8:30 am	Canada Day Golf Tournament Registration & Fees in advance Contact Hanna Golf Club	Hanna Golf Course 403-854-3722
10:00 am - 5:00 pm	Museum Visiting Hours & Tours Available	Hanna Museum 403-854-4244
12:30 pm	Flag Raising Ceremony	RCMP Park N. of Pool Entrance
	Family Fun at the Park	
11:00 am - 8:00 pm	Spray Park is Open	Spray Park / RCMP Park
1:00 pm - 4:00 pm	Chris LeBlanc Band	Community Centre
1:00 pm - 5 :00 pm	Free Ice Cream Dixie Cups	Pool & HKH Park
1:00 pm - 9 :00 pm	Free Public Swimming	Swimming Pool
4:00 pm - 7:00 pm	Family Fun at the Pool - prizes & games	Swimming Pool

Fun Patrol - prizes and games throughout the Park during the day!



A Word About Our Staff...

The Town of Hanna is proud to be a certified HIGH FIVE® community. Our trained, enthusiastic and engaging staff interact with your children in a fun summer camp environment. We are focused on providing caring leaders that will support and encourage your child during their adventures with us.

To ensure quality experience for staff and children, the Town of Hanna trains all leaders working with children in HIGH FIVE® 'Principles of Healthy Child Development' (PHCD) and Standard First Aid. Other opportunities for professional development are also encouraged when available.

Program Manager

Darcee grew up and went to school right down the road in Delia. Her work toward her Bachelor of Psychology Degree at the University of Windsor Ontario will assist her when dealing with all sorts of ages and personalities. Darcee loves to stay active and take on new adventures, so she has lots of exciting activities planned to have an 'Epic' summer!



Parents Please...

Ensure children are aware of the protocols in accordance with recommendations by Alberta's Chief Medical Officer that will be in place PRIOR to them arriving to the program. A full listing of the protocol and guidelines will be posted.

- Guardians are requested to check child's temperature prior to drop off
- Screening upon entry
- Increased hand hygiene
- Record of attendance kept on file
- Cohort information will be requested
- Social distancing will be in place. In place of 'high fives' and hugs, there will be air fives, happy dances, air hugs and more!



HIGH FIVE®

HIGH FIVE® is Canada's quality standard for children's recreation and sport.

As a registered HIGH FIVE® organization, we believe in the power of making a difference in children's lives through giving them the 'best way to play'.

HIGH FIVE® helps to ensure your child is in good hands and will enjoy a positive experience in our programs.

We are always open to your feedback about our programs.

2021

EPIC ADVENTURES



Centennial Place
501B 3rd Street West
403-854-4700
admin@hanna.ca
hanna.ca





Traditional Children's Program at Centennial Place

Epic Adventures will be held on Monday, Wednesday, and Friday providing children with outdoor activities, crafts, sport games, and community involvement.

Each week, special guests will be joining us, such as Minds in Motion from the University of Calgary, who will be providing a science activity virtually on Fridays.

July 5,7,9 **S'more Adventures**
 July 12,14,16 **Tourist Time**
 July 19,21,23 **Community Heroes**
 July 26,28,30 **National Geographic**

August 4,6 **Dive into Fun**
 August 9,11,13 **Olympians**
 August 16,18,20 **Blast to the Past**
 August 23,25,27 **Celebrations & Farewell**



Epic Adventures has adapted the traditional programming, in response to COVID-19, to offer a variety of programs to children and their families, in a safe environment. Traditional children's programming will continue to be offered, however space and frequency will be limited. Additionally, community events and programs will be offered as well!

Community Events and Programs

Thursdays will be 'Wellness Thursday' where there will be different activities each week, featuring special guests for exercise, crafts, and more! Sundays there will be 'Music in the Park' at Hector King-Hunter Park. Plans are in place to have Zumba, Yoga, and more on Tuesdays and Wednesdays! Pre-registration and fees required.

How to Register

Complete a registration form and return to Town Office with payment. Etransfer payments can be made to payments@hanna.ca, leave name and contact information in the comments. For further information call Darcee at 403-854-4433.

Additional forms and brochures are available at hanna.ca/youth.

Fees

Per child: \$5/ day

What to Bring?

Adventurers are asked to bring a nut-free snack, hat, sunscreen, water bottle, and weather appropriate clothing.

Times

Program days begin at **9:00 am** and end at **12 pm**; drop off from **8:30 am to 9:00 am** and pick up **12:00 pm to 12:30 pm**. **Please follow signage and use Northwest door of Centennial Place.**

SCHEDULED PROGRAM SPACE IS LIMITED SO SIGN UP EARLY TO ENSURE YOUR SPOT!

**DIRECTOR OF PROTECTIVE SERVICES
COUNCIL REPORT June 8, 2021**

BY-LAW ENFORCEMENT:

Complaints dealt with: May 2020 / June 2021

Animal Control	Garbage	Unightly	Parking	Grass/Weeds	Other
1	0	2	5	3	0

- CN Rail in cooperation with the Town of Hanna and a local private contractor have made an agreement for the cleanup of debris on a large portion of the CN right-of-way and adjoining CN property between the right-of-way and Railway Avenue. Town Administration is pleased with the progress and the welcome cooperation of CN to make this large open green area safe and manageable for regular maintenance during the summer months.
- Continue to mark tires and issue warnings to RV owners who are in violation of the “48 On – 48 Off” RV parking regulations.
- Based on complaint and patrol observation, identified, and contacted property owners whose front yard lawns have overgrown the public sidewalks to a large degree making it difficult for pedestrian use in both winter and summer months. Anyone having trouble in negotiating use of the public sidewalks due to this issue is encouraged to contact Bylaw and request remediation.

DEVELOPMENT: May 2021 / June 2021

Permit #	Type of Development	Address	\$ Value
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D18-21	Home Occupation: Electrical Contractor	515 – 6 Avenue West	\$0.00
D19-21	Handicap entrance ramp	510 – 1 Avenue West	\$1,500.00
D20-21	Home Occupation: On-line Sales	106 – 7 Avenue West	\$0.00
D21-21	Home Occupation: Specialty Candy Bouquet Sales	111 – 3 Avenue East	\$0.00

Respectfully submitted: Adrian Mohl, Protective Services

COUNCIL REPORT

DATE: June 8, 2021

PRESENTED BY: Brent Olesen, Director of Public Works

- Since the May 11, 2021 Council meeting, the public works department has been busy with the following items:
 - Water & Sewer
 - We are hauling sewer from the Special Areas maintenance yard and the airport once a month. We are now hauling from Fox Lake and the Triplex holding tanks every Friday and will do so until they close at the end of season.
 - We finished sewer flushing on May 13th. Letters were sent to residents in one area of town to advise that cat litter is being flushed into the sewer, and although it may say flushable, it settles in the sewer mains and creates issues.
 - As part of the sewer flushing program, staff keep records of manholes that need maintenance. This year there are 12 manholes that need some attention (restoration of bases, replacement of ladder rungs or repair of walls). Top Shot Concrete has been contacted regarding the required work.
 - Water was turned on for the RV dumping station at the UFA site on May 21st.
 - We repaired a service on 1st Street West.
 - Repaired the curbstop at Winkler Park for the irrigation system.
 - First calls are completed for the new CoreAg office on South Municipal Road, so we will install the waterline to the property this month.
 - Using the hydrovac truck, we located the water & sewer lines in the right of way in preparation for installation of services to property south of Highway 9.
 - Turned off valves to assist the hospital staff to install backflow preventors in the health care complex.
 - Road Maintenance
 - We have been fixing potholes and topping up gravel in the spots that were dug up for water repairs through the winter.
 - Street sweeping has been completed for the spring.
 - Line painting for crosswalks, parking lines and no-parking areas has begun.
 - Alleys are being graded as we have time.
 - The screener has been ordered. Once it arrives, we will screen millings for use on the alleys and roads.
 - We did put millings on the road to the triplex ball diamonds last week. It definitely reduces the dust on the road.
 - Cemetery
 - We had interments for two cremations and one casket this month.
 - Will be doing some work on leveling and seeding grass on graves that were opened in late fall or winter.

- Meetings
 - I am attending the Monday morning Director's meetings.
- Airport
 - The windsock has been repaired and the wiring has been done to replace the existing light with an LED fixture.
 - There is water damage along the west wall of the building. We are getting quotes for that work to be done.
 - The final 5 runway lights that need repair are being worked on as we have time.
- Staff
 - I am pleased to confirm that Logan Gutsche has accepted the full-time permanent position with the public works department. Logan is a journeyman mechanic and will be an asset to the department. He will start in mid June.
 - Staff members are booking their summer holidays.
 - Braeden took vacation time the last week of May so he and Katelyn could move and get settled in their new house. He seems excited.
- General
 - Spring Cleanup was completed the week of the 17th - 21st. It seemed to go well, however some people are still not using clear or compostable bags.
 - Took the front-end loader out to Fox Lake on June 1st and cleaned out the boat launch area a second time.
 - Picked up, assembled and installed a desk unit that was purchased from Jeff Faupel for Winona's office. The unit was listed for sale online and was in great condition. The desk and bookcases from Winona's office were moved to the map room.
 - Wes has been working on the last two tandem trucks that need to be certified this year.
 - Once the new banners arrive from the printers, they will be put up in the downtown area.



Policy and/or Legislative Implications

1. Palliser Intermunicipal Subdivision and Development Appeal Board Agreement

Attachments

N/A

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

AGREEMENT FOR PALLISER INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD

Between

Palliser Regional Municipal Services (PRMS)

("Coordinator")

- and -

Town of Hanna

("Municipality")

Dated this 15th day of July, 2020

BACKGROUND

WHEREAS, the Municipal Government Act, RSA 2000, C M-26 (MGA), as amended, requires the establishment of a Subdivision and Development Appeal Board and authorizes two or more Councils to jointly establish an Intermunicipal Subdivision and Development Appeal Board to exercise that function within their municipalities:

- A. The Member Municipality wishes to partner to create one Intermunicipal Subdivision and Development Appeal Board;
- B. Palliser Regional Municipal Services is the Coordinator for the Intermunicipal Subdivision and Development Appeal Board;
- C. The Municipality is willing to join the Palliser Intermunicipal Subdivision and Development Appeal Board.

The Parties agree as follows:

1. BYLAW, PROCEDURES AND FEES

- 1.1 The Municipality shall pass a Bylaw establishing the Intermunicipal Subdivision and Development Appeal Board and authorize the Municipality to enter into this Agreement.
- 1.2 The Municipality agrees that the "Palliser Intermunicipal Subdivision and Development Appeal Board Procedural Guidelines" document shall govern the rules and procedures of the Intermunicipal Subdivision and Development Appeal Board, which may be amended, from time to time.
- 1.3 The Municipality agrees to pay the costs associated with the Board which shall be determined by the Coordinator in conjunction with members to this agreement and published in an Annual Schedule of Fees.

2. DEFINITIONS

In this Agreement, unless the context provides otherwise, the following words or phrases shall have the following meanings:

"Appellant" means the person who may file an appeal to the Board from decisions of a Subdivision Authority or Development Authority in accordance with the *Municipal Government Act*.

"Board" means the Palliser Intermunicipal Subdivision and Development Appeal Board established by bylaw.

"Board Member" means an appointed member of the Palliser Intermunicipal Subdivision and Development Appeal Board appointed by Council and who has obtained provincial training and certification.

"Palliser Intermunicipal Subdivision and Development Appeal Board (SDAB)" means the Board appointed to hear appeals on subdivision and development established in accordance with *Municipal Government Act* s. 627 (1)(b).

"Clerk" means the person or persons who has completed training and is certified by the province and authorized to act as the administrative clerk for the Intermunicipal Subdivision and Development Appeal Board.

"Coordinator" means Palliser Regional Municipal Services (PRMS).

"Municipality" means a municipality who has signed this Agreement.

3. MUNICIPALITY RESPONSIBILITIES

- 3.1 The Municipality shall be entitled to participate in the Intermunicipal Subdivision and Development Appeal Board once it enters into the Agreement and passes a Bylaw in the form attached as Schedule "A".
- 3.2 The Municipality may select and appoint individual(s) to be a Board member(s) to be available to sit on a Panel for the Intermunicipal Subdivision and Development Appeal Board. If a vacancy on the Board occurs at any time, the Municipality who appointed the individual may appoint a new individual to fill the vacancy for the remainder of that term.
- 3.3 Any costs incurred to advertise and select a Board member(s) are the responsibility of the Municipality.
- 3.4 If the Municipality is required to hold an Appeal Hearing, the Municipality is responsible to pay all costs related to the hearing, including both Board member costs and hearing costs. The fees for the Board member costs shall be determined by the Coordinator in conjunction with members of this agreement and published in an Annual Schedule of Fees. Board member costs include but are not limited to:
 - a) Board member per diems,
 - b) mileage,
 - c) meal allowance, etc.

3.5 The Coordinator is responsible for arranging a Clerk for the appeal hearing. In addition to Clerk costs, the Municipality shall be responsible for hearing costs including but not limited to:

- a) materials,
- b) postage,
- c) facility and /or equipment rental,
- d) meal allowance,
- e) mileage, etc.

3.6 If legal services are required, as determined by the Municipality, for issues that relate to a specific appeal, the Municipality is responsible for engaging legal counsel on behalf of the SDAB Panel and are responsible for paying all costs associated with the legal services required.

3.7 The Municipality will make every reasonable effort to ensure information will be or is intended to be used to make a decision on an appeal is both complete and accurate, as per the Procedural Guidelines approved for the Appeal Board.

4. COORDINATOR RESPONSIBILITIES

4.1 The Coordinator will coordinate services for the Municipality and may assign any responsibilities to a Clerk as deemed necessary.

4.2 The Coordinator shall keep a master list of all qualified Board members, their contact information and training.

4.3 The Coordinator is responsible for ensuring the Intermunicipal Subdivision and Development Appeal Board members receive training in accordance with the *Municipal Government Act* and associated regulations.

4.4 The Coordinator is responsible to assign a Panel of Board members (in consultation with the affected Municipality) to the SDAB, as described in the *Municipal Government Act* and in the Municipality's Intermunicipal Subdivision and Development Authority Bylaw.

4.5 The Coordinator will be responsible to manage the payment of Board member costs related to the Intermunicipal Subdivision and Development Appeal Board and will invoice the Municipality in accordance with the Annual Schedule of Fees.

5. TERM

5.1 The term of this Agreement shall be deemed as indefinite, provided, however, this Agreement may be terminated as follows:

- a) by mutual consent, in which case, this Agreement will be terminated effective the date of the mutual consent;
- b) without cause or mutual consent, by delivery of a ONE (1) year notice of termination by either party.

6. DISPUTE RESOLUTION

- 6.1 All claims, disputes, and other matters arising out of this Agreement or relating to a breach thereof may, upon agreement of both parties, be referred to either:
- a) Mediation – voluntary, no risk, non-binding process bringing the parties to a resolution. The mediator will be appointed upon the agreement of both parties; or
 - b) Arbitration – upon the agreement of both parties, be referred to a single arbitrator under the *Arbitration Act*, and if so referred, the decision of the arbitrator shall be final, conclusive and binding upon the parties. If the parties are not able to agree on an arbitrator, the Alberta Court of Queen's Bench shall select one. All costs associated with the appointment of the arbitrator shall be shared equally unless the arbitrator determines otherwise in accordance with the *Arbitration Act* of Alberta.

7. INDEMNIFICATION

- 7.1 The Municipality agrees, to the fullest extent permitted by law, to indemnify and hold harmless Palliser Regional Municipal Services, its Board, Executive, Director and Employees against all damages, liabilities or costs arising out of the coordination of an appeal, an appeal or disputes related to an appeal.
- 7.2 The Municipality is solely responsible for the Appeal and compliance with the outcome of the Appeal.
- 7.3 In the furnishing of any services by the Coordinator, the Coordinator shall not assume any responsibility, obligations or duties in respect to the services.

8. NOTICES

- 8.1 Any notices or other correspondence required to be given to any party to this agreement shall be deemed to be adequately given if delivered to the Municipality.

9. FORCE MAJEURE

- 8.2 Each party reserves the right, at its option, either to suspend or cancel this Agreement, in whole or in part, at any time, without incurring any costs or damages whatsoever, where such suspension or cancellation is caused by force majeure, including, but not limited to, acts of God, the public enemy of the government, strikes or other labour disputes, fires, floods, freight embargoes, unusually severe weather or other contingencies beyond the control of either party.

10. SINGULAR AND MASCULINE

- 8.3 Words importing the singular number shall include the plural number and vice versa and words importing one gender only in this Agreement shall include all genders and words importing parties or persons in this Agreement shall include individuals, partnerships, corporations, and other entities, legal or otherwise.

11. GOVERNING LAW

11.1 This Agreement shall be deemed to have been made in accordance with the laws of the Province of Alberta. The Courts of Alberta shall have sole and exclusive jurisdiction over any dispute or lawsuit between the parties.

12. INTERPRETATION

12.1 The headings in the Agreement are for ease of reference only and shall not affect the meaning or the interpretation of this Agreement.

13. SUCCESSORS

13.1 This Agreement shall inure to the benefit of and be binding upon the Parties and, except as herein before provided, the successors and assigns thereof.

14. ENTIRE AGREEMENT

14.1 This Agreement is the whole agreement between the parties and may not be modified, changed, amended or waived except by signed written agreement of the parties.

15. COUNTERPART

15.1 This Agreement may be executed in any number of counterparts by the parties. All counterparts so executed shall have the same effect as if all parties actually had joined in executing one and the same document.

16. EFFECTIVE DATE

16.1 This Agreement becomes effective **TBD**.

The parties to this Agreement have affixed their corporate seals signed by the hands of their proper officers.

PALLISER REGIONAL MUNICIPAL SERVICES

PER: _____

CAO

PER: _____

Chair

"MUNICIPALITY"

PER: _____

Chief Administrative Officer

PER: _____

Mayor/Reeve

PRMS would like to acknowledge Oldman River Regional Services Commission for their contribution of their documents for use in completing this document for Palliser ISDAB

Schedule "A"
Subdivision and Development Appeal Board Bylaw



**TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW 1007-2020**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO ESTABLISH AN INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD.

WHEREAS *the Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 as amended from time to time requires the municipality to adopt a bylaw to establish a Municipal Subdivision and Development Appeal Board or an Intermunicipal Subdivision and Development Appeal Board;

AND WHEREAS the Council of the Town of Hanna wishes to join other area municipalities to establish the Palliser Intermunicipal Subdivision and Development Appeal Board;

AND WHEREAS the Palliser Intermunicipal Subdivision and Development Appeal Board is authorized to render decisions on appeals resulting from decisions of a Subdivision Authority or a Development Authority in accordance with the *Municipal Government Act (MGA)*, the Subdivision and Development Regulation, the local Land Use Bylaw and statutory plans;

NOW THEREFORE THE COUNCIL OF THE TOWN OF HANNA ENACTS AS FOLLOWS:

PART I BYLAW TITLE

- 1.1 This bylaw shall be known as "the Palliser Intermunicipal Subdivision and Development Appeal Board Bylaw".

PART II AUTHORIZATION

- 2.1 Pursuant to section 627(1)(b) of the *MGA*, this bylaw hereby authorizes the municipality to enter an agreement with the other participating municipalities to establish the Palliser Intermunicipal Subdivision and Development Appeal Board.

PART III DEFINITIONS

- 2.1 "Appellant" means the person who may file an appeal to the Board from decisions of a Subdivision Authority or a Development Authority in accordance with the *MGA*.
- 2.2 "Board" means the Palliser Intermunicipal Subdivision and Development Appeal Board established pursuant to this bylaw.
- 2.3 "Board Member" means an appointed member of the Palliser Intermunicipal Subdivision and Development Appeal Board appointed in accordance with this bylaw and who has obtained provincial training and certification.

@
KW

- 2.4 "Board Panel" means the group of appointed Board Members actively sitting to hear and decide on an appeal at an appeal hearing.
- 2.5 "Chair" means the person elected from the Board panel members sitting to hear an appeal to act as the person who presides over the hearing and the procedures.
- 2.6 "Chief Administrative Officer (CAO)" means the individual appointed to the position for the municipality in accordance with the *MGA*.
- 2.7 "Clerk" means the person or persons who has completed training and is certified by the province and authorized to act as the administrative clerk for the Intermunicipal Subdivision and Development Appeal Board.
- 2.8 "Conflict of Interest" means both Common Law Bias and Pecuniary Interest.
- 2.9 "Council" means the Council of the Municipality of the Town of Hanna.
- 2.10 "Development Authority" has the same meaning as in the *MGA*.
- 2.11 "Hearing" means a public meeting convened before the Board acting as a quasi-judicial body to hear evidence and determine the facts relating to an appeal of decisions of a Subdivision Authority or a Development Authority, prior to the Board making a decision on the matter subject to the appeal.
- 2.12 "Municipality" means the municipal corporation of the Town of Hanna together with its jurisdictional boundaries, as the context requires.
- 2.13 "Panel Member" means an individual Board member participating in the group panel to hear an appeal.
- 2.14 "Participating municipality" means a municipality in the Province of Alberta who has entered into an agreement with other municipalities, as referred to in Section 2 of this bylaw, to establish the Palliser Intermunicipal Subdivision and Development Appeal Board.
- 2.15 "Procedural guidelines" means the policies, processes and administrative matters applicable to the filing of an appeal and conducting a hearing, and the roles, duties and conduct of Board members and Clerks.
- 2.16 "Subdivision Authority" has the same meaning as in the *MGA*.
- 2.17 "Subdivision and Development Appeal Board" has the same meaning as in the *MGA*.
- 2.18 "Quorum" means the minimum number of Board panel members required to hear an appeal.
- 2.19 "*Municipal Government Act (MGA)*" means the *Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26*, as amended from time to time.

(P)

FN

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0305-171 Kwe/g
1 12/20

2.20 "Palliser Intermunicipal Subdivision and Development Appeal Board" means the Board established by agreement to act as the Subdivision and Development Appeal Board.

All other terms used in this Bylaw shall have the meaning as is assigned to them in the Municipal Government Act, as amended from time to time.

PART IV APPOINTMENT OF THE BOARD

- 4.1 The Board is comprised of the member representative(s) as appointed by the participating municipalities.
- 4.2 A municipality may participate in the Palliser Intermunicipal Subdivision and Development Appeal Board without appointing individual representative(s) by utilizing the appointed Board Members of the other participating member municipalities to act on the municipality's behalf as its appeal body.
- 4.3 For each member municipality appointing individual Board Member representative(s) to the Palliser Intermunicipal Subdivision and Development Appeal Board, the appointment shall be made by resolution of Council. Appointed Board Members from a municipality shall consist of no more than three (3) members, with no more than one (1) being an elected official and the other two (2) being non-elected officials who are persons at large.
- 4.4 For those member municipalities appointing individual representative(s) to the Board, the remaining composition of the Board Panel Members shall be the appointed members from the other municipalities of the Palliser Intermunicipal Subdivision and Development Appeal Board.
- 4.5 Appointments to the Palliser Intermunicipal Subdivision and Development Appeal Board shall be made for a term of not more than three years. Reappointments must coincide with the successful completion of the mandatory provincial refresher training course to be taken every three (3) years.
- 4.6 Board Members may be appointed for a two (2) or three (3) year term, at the discretion of the municipality, for the purpose of establishing a staggered expiration of terms amongst the Board Members.
- 4.7 A Board Member may resign from the Palliser Intermunicipal Subdivision and Development Appeal Board at any time by providing written notice to the municipality to that effect.
- 4.8 Where Council has appointed a Board Member representative(s) for the municipality, Council may remove its individual appointed Board Member representative(s) at any time if:
- a) in the opinion of Council, a Board Member is not performing his/her duties in accordance with the MGA, this Bylaw or the rules of natural justice,

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- b) a Board Member is absent for more than three (3) consecutive hearings to which he/she has been assigned to sit on the Board Panel without reasonable cause, or
- c) a Board Member has participated in a matter in which that Board Member has a Conflict of Interest, contrary to the provisions of this Bylaw.

PART V COMPOSITION

- 5.1 The Board Members of the Palliser Intermunicipal Subdivision and Development Appeal Board shall meet in Panels, and two (2) or more Panels may meet simultaneously. The Panels have all the powers, duties and responsibilities of the Subdivision and Development Appeal Board.
- 5.2 For the purpose of this Bylaw, the Board Panel formed from the appointed members of the Palliser Intermunicipal Subdivision and Development Appeal Board to hear an appeal, shall normally be composed of not less than three (3) persons, with no more than one (1) being an elected official.
- 5.3 Three (3) Board Members constitute a quorum of the Board Panel.
- 5.4 If a vacancy of an appointed Board member representative from a municipality shall occur at any time, the municipality may appoint another person to fill the vacancy by resolution of Council.
- 5.5 In the absence of the municipal appointed member representative(s) of the municipality in which the appeal originates being available to sit on a Panel, then the appointed Panel Member representative(s) from the other municipalities of the Palliser Intermunicipal Subdivision and Development Appeal Board shall form the composition of the Board Panel to hear and decide on a matter of appeal on behalf of the municipality.
- 5.6 Board Panel Members of the Palliser Intermunicipal Subdivision and Development Appeal Board shall not be members of a Municipal Subdivision Authority or Development Authority or municipal employees of the municipality in which the appeal is located.
- 5.7 A person appointed as a Board Member in accordance with this Bylaw must successfully complete and maintain the mandatory provincial training and certification prior to sitting on a Panel to hear an appeal.

PART VI COSTS AND REMUNERATION

- 6.1 Board Members may be entitled to reasonable remuneration for time and expenses relating to participating on a Board Panel.
- 6.2 Costs related to appeal hearings and the remuneration to Board Members shall be provided as specified in the intermunicipal agreement of the participating members of the Palliser Intermunicipal Subdivision and Development Appeal Board.

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PART VII DUTIES OF THE INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD

- 7.1 The Palliser Intermunicipal Subdivision and Development Appeal Board shall hold hearings as required pursuant to the *Municipal Government Act* on a date to be determined by the Board.
- 7.2 The Board, and those Members who sit as a Board Panel hearing an appeal, shall govern its actions and hearings in respect of the processes and procedures as outlined in the Procedural Guidelines.
- 7.3 A Board Member may only participate in an appeal hearing if they have successfully completed the mandatory provincial training prior to the appeal hearing date.
- 7.4 The Board Panel may, at its discretion, agree to adjournments in respect of the processes and procedures as outlined in the Procedural Guidelines.
- 7.5 A Board Panel hearing an appeal shall appoint a Chair to preside over the proceedings prior to the commencement of the hearing.
- 7.6 An order, decision or approval made, given or issued by the Board Panel and under the signature of the Chair, or a Board Member acting as a designate, is the decision of the Board.
- 7.7 The Board Members shall conduct themselves in a professional, impartial and ethical manner and apply the principles of administrative justice and judicial fairness.
- 7.8 The Board Members shall consider and act in respect of the Palliser Intermunicipal Subdivision and Development Appeal Board Procedural Guidelines.
- 7.9 The Board does not have the jurisdiction or authority to award pecuniary or monetary awards or costs to any persons, entity or organization involved in an appeal.

PART VIII APPEAL FILING

- 8.1 An appeal shall be filed in writing by an appellant, in accordance and in the manner prescribed in the *MGA*, to the municipality and include the payment of the applicable municipal appeal fee.
- 8.2 If there is a question about the validity of an appeal being filed, the Board Panel must convene the appeal hearing in accordance with the *MGA* to establish jurisdiction and then it may decide on the matter of validity. It shall be the responsibility of the Board Panel to make the determination of whether the appeal is valid.

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- 8.3 In the event an appeal is abandoned or withdrawn in writing by the appellant, the Board Panel shall not be obliged to hold the appeal hearing referred to in the *MGA* unless another notice of appeal has been served upon the Board in accordance with the *MGA*.

PART IX CLERK RESPONSIBILITIES AND DUTIES

- 9.1 The Coordinator shall appoint a Clerk for the specific purposes of providing administrative assistance to the Board in fulfilling its legislative duties.
- 9.2 The appointed Clerk shall attend meetings and hearings of the Palliser Intermunicipal Subdivision and Development Appeal Board but shall not vote on any matter before the Board.
- 9.3 A person appointed as a Clerk to assist the Palliser Intermunicipal Subdivision and Development Appeal Board in accordance with this bylaw must have successfully completed the mandatory provincial training prior to assisting the Board in its legislative duties.
- 9.4 The Clerk, acting for the Board, shall accept on behalf of the Board appeals which have been filed with the municipality in relation to a decision of the Subdivision Authority or the Development Authority.
- 9.5 The Clerk of the Board shall keep records of appeals and proceedings for the municipality, and the coordinator in which the appeal has been filed, as outlined in the Procedural Guidelines.

PART X ADMINISTRATIVE

- 10.1 Singular and Masculine – Words importing the singular number shall include the plural number and vice versa and words importing one gender only in this Bylaw shall include all genders and words importing parties or persons in this Bylaw shall include individuals, partnerships, corporations, and other entities, legal or otherwise.
- 10.2 Severability – Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.


PART XI ENACTMENT

- 11.1 This bylaw shall come into effect as of the date of final reading.
- 11.2 This bylaw rescinds Bylaw No 842-95, being the former municipal Subdivision and Development Appeal Board bylaw, and any amendments thereto.

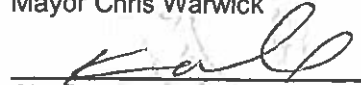
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FW

READ A FIRST TIME THIS 10th DAY OF MARCH 2020.

READ A SECOND TIME THIS 10th DAY OF MARCH 2020.




Mayor Chris Warwick

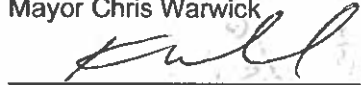


Chief Administrative Officer
Kim Neill

READ A THIRD TIME AND FINALLY PASSED THIS 10th DAY OF MARCH 2020.



Mayor Chris Warwick



Chief Administrative Officer
Kim Neill





RECEIVED
JUL 16 2020
TOWN OF HANNA



Town of Hanna Council Agenda

Background Information and Request for Decision

Date: June 8, 2021

Agenda Item No: 09.02

Item Title

Council Code of Conduct - Complaint

Recommended Motion

That Council authorizes Mayor Warwick to respond to the complainant Mr. Cory Ashley to confirm that Council has reviewed his letter dated May 18, 2021 and the corresponding material provided in support of the complaint that Councilor Kyle Olsen has violated Town of Hanna Council Code of Conduct Bylaw 994-2018 and following review of the evidence Council does not find reasonable and probable grounds for the allegation that Councilor Olsen has contravened this Bylaw and considers the matter closed.

Background

On April 13, 2021, Council reviewed an email from Ms. Terry Johnston regarding conduct unbecoming a councillor. Ms. Johnston expressed concern regarding Councilor Olsen participating in an online bullying situation, however she did not provide any evidence of bullying or that Councilor Olsen acted in bad faith other than her subjective opinion stated in her email. Administration responded to Ms. Johnston, advising that all members of Council reviewed the Code of Conduct Bylaw as she suggested in her email and at that point, the matter was considered closed.

Mr. Cory Ashley spoke to Council at the May 11, 2021, Regular Council Meeting voicing his concerns about people being bullied in Hanna, both online and in person. Mr. Ashley stated that he feels he has been bullied by several people, including Councilor Olsen which is disrespectful and against the Council Code of Conduct Bylaw. Mr. Ashley agreed that Ms. Johnston did not provide sufficient evidence that Councilor Olsen violated the Council Code of Conduct bylaw and stated he would be supplying satisfactory evidence of Councilor Olsen violating this Bylaw. Mr. Ashley submitted a letter to Administration on May 18, 2021, requesting that Council discipline Councilor Olsen and provided a copy of the Code of Conduct bylaw indicating the applicable sections, as well as 74 pages of bullying comments from various Facebook pages.

The purpose of Town of Hanna Council Code of Conduct Bylaw 994 – 2018 is to establish standards for the ethical conduct of Members relating to their roles and obligations as representatives of the Municipality. The bylaw includes a procedure for the investigation and enforcement of those standards.

In part the Bylaw states that when representing the municipality Members shall:

- act honestly and, in good faith, serve the welfare and interests of the Municipality as a whole;
- perform their functions and duties in a conscientious and diligent manner with integrity, accountability and transparency;
- conduct themselves in a professional manner with dignity and make every effort to participate diligently in the meetings of Council, committees of Council and other bodies to which they are appointed by Council; and



- arrange their private affairs and conduct themselves in a manner that promotes public confidence and will bear close public scrutiny.

In addition, the Bylaw states the following regarding interactions with Council Members, Staff, the Public and Others

- Members shall act in a manner that demonstrates fairness, respect for individual differences and opinions, and an intention to work together for the common good and in furtherance of the public interest.
- Members shall treat one another, employees of the Municipality and members of the public with courtesy, dignity, and respect and without abuse, bullying or intimidation.
- No Member shall use indecent, abusive, or insulting words or expressions toward another Member, any employee of the Municipality or any member of the public.
- No Member shall speak in a manner that is discriminatory to any individual based on the person's race, religious beliefs, colour, gender, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family status or sexual orientation.
- Members shall respect the fact that employees in Administration work for the Municipality as a corporate body and are charged with making recommendations that reflect their professional expertise and a corporate perspective and that employees are required to do so without undue influence from any Member or group of Members.
- Members must not:
 - involve themselves in matters of Administration, which fall within the jurisdiction of the CAO;
 - use, or attempt to use, their authority or influence for the purpose of intimidating, threatening, coercing, commanding, or influencing any employee of the Municipality with the intent of interfering in the employee's duties; or
 - maliciously or falsely injure the professional or ethical reputation, or the prospects or practice of employees of the Municipality

Below please find the Complaint Process found in the Council Conduct Bylaw 994 – 2018.

17. Informal Complaint Process

- 17.1. Any Member who has identified or witnessed conduct by a Member that the Member reasonably believes, in good faith, is in contravention of this Bylaw may address the prohibited conduct by:
- (a) advising the Member that the conduct violates this Bylaw and encouraging the Member to stop,
 - (b) requesting the Mayor to assist in informal discussion of the alleged complaint with the Member in an attempt to resolve the issue. In the event that the Mayor is the subject of, or is implicated in a complaint, the person may request the assistance of the Deputy Mayor.
- 17.2. Individuals are encouraged to pursue this informal complaint procedure as the first means of remedying conduct that they believe violates this Bylaw. However, an individual is not required to complete this informal complaint procedure prior to pursuing the formal complaint procedure outlined below.



18. Formal Complaint Process

- 18.1. Any Member who has identified or witnessed conduct by a Member that the Member reasonably believes, in good faith, is in contravention of this Bylaw may file a formal complaint in accordance with the following procedure:
- (a) All complaints shall be made in writing and shall be dated and signed by an identifiable individual;
 - (b) All complaints shall be addressed to the Investigator;
 - (c) The complaint must set out reasonable and probable grounds for the allegation that the Member has contravened this Bylaw, including a detailed description of the facts, as they are known, giving rise to the allegation;
 - (d) If the facts, as reported, include the name of one or more Members who are alleged to be responsible for the breach of this Bylaw, the Member or Members concerned shall receive a copy of the complaint submitted to the Investigator;
 - (e) Upon receipt of a complaint under this Bylaw, the Investigator shall review the complaint and decide whether to proceed to investigate the complaint or not. If the Investigator is of the opinion that a complaint is frivolous or vexatious or is not made in good faith, or that there are no grounds or insufficient grounds for conducting an investigation, the Investigator may choose not to investigate or, if already commenced, may terminate any investigation, or may dispose of the complaint in a summary manner. In that event, the complainant and Council, if Council is not the Investigator, shall be notified of the Investigator's decision;
 - (f) If the Investigator decides to investigate the complaint, the Investigator shall take such steps as it may consider appropriate, which may include seeking legal advice. All proceedings of the Investigator regarding the investigation shall be confidential;
 - (g) If the Investigator is not Council, the Investigator shall, upon conclusion of the investigation, provide the Council and the Member who is the subject of the complaint, the results of the Investigator's investigation;
 - (h) A Member who is the subject of an investigation shall be afforded procedural fairness, including an opportunity to respond to the allegations before Council deliberates and makes any decision or any sanction is imposed;
 - (i) A Member who is the subject of an investigation is entitled to be represented by legal counsel, at the Member's sole expense.

19. Compliance and Enforcement

- 19.1. Members shall uphold the letter and the spirit and intent of this Bylaw.
- 19.2. Members are expected to co-operate in every way possible in securing compliance with the application and enforcement of this Bylaw.
- 19.3. No Member shall:



- (a) undertake any act of reprisal or threaten reprisal against a complainant or any other person for providing relevant information to Council or to any other person;
- (b) obstruct Council, or any other person, in carrying out the objectives or requirements of this Bylaw.

19.4. Sanctions that may be imposed on a Member, by Council, upon a finding that the Member has breached this Bylaw may include:

- (a) a letter of reprimand addressed to the Member;
- (b) requesting the Member to issue a letter of apology;
- (c) publication of a letter of reprimand or request for apology and the Member's response;
- (d) suspension or removal of the appointment of a Member as the chief elected official under section 150(2) of the Act;
- (e) suspension or removal of the appointment of a Member as the deputy chief elected official or acting chief elected official under section 152 of the Act;
- (f) suspension or removal of the chief elected official's presiding duties under section 154 of the Act;
- (g) suspension or removal from some or all Council committees and bodies to which council has the right to appoint members;
- (h) reduction or suspension of remuneration as defined in section 275.1 of the Act corresponding to a reduction in duties, excluding allowances for attendance at council meetings;
- (i) any other sanction Council deems reasonable and appropriate in the circumstances provided that the sanction does not prevent a Member from fulfilling the legislated duties of a councillor and the sanction is not contrary to the Act.

Administration has reviewed the letter and the evidence supplied by Mr. Ashley and is providing the following comments:

1. The evidence supplied by Mr. Ashley is difficult to follow in that there are snapshots from various Facebook pages that are not traceable.
2. There are many duplicate pages or comments.
3. Many of the pages do not refer to comments made to or by Councillor Olsen or Kyle Olsen.
4. The Anti-Bullying Bylaw is a resource for the RCMP to lay a charge under the Provincial Offences Procedure Act, if they feel the action is warranted.

It is Administration's position that from the evidence supplied by Mr. Ashley there has been no violation of the Council Code of Conduct Bylaw and Administration would recommend that Council respond to Mr. Ashley stating that upon review of the evidence supplied by him it is Council's position that there has been no violation of the Code of Conduct Bylaw and Council considers the matter closed.



Communications

N/A

Financial Implications

Operating: _____ N/A _____
Budget Available: _____
Unbudgeted: _____
Source of Funds: _____

Capital Cost: _____
Budget Available: _____
Unbudgeted Costs: _____
Source of Funds: _____

Policy and/or Legislative Implications

N/A

Attachments

1. Letter and material from Cory Ashley dated May 18, 2021
2. Town of Hanna Bylaw 994-2018 – Council Code of Conduct Bylaw
3. Town of Hanna Bylaw 964-2012 – Anti-Bullying Bylaw

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer

May 18, 2021

To the Town of Hanna Alberta council:

This is a complaint against Kyle Olsen for his part in the bullying and ignorance he also was part of. I have arrows pointing to the COC I believe he has broken and would like to see a few things happen for his involvement.

First I would like an apology to my kids as well as myself for his involvement.

Second I would like to see him step down as town council member, I do not believe he has the maturity to hold such a position.

Third I believe he should be the first example used for the bullying bylaw and should at least receive the fine that comes with breaking this bylaw in Hanna A.B. that has never been used even once.

I would really like to know when it is appropriate to use this bylaw, because bullying is still extremely happening in Hanna. Not just online but also still in our schools and nothing is being done about it.

David Starcervic threatened me just for a comment and said he would beat me with my own cane and he never stopped following or harassing me since I moved to this town. To a disgusting point where he put out a video of a dying Native woman, stating that what my wife looked like dying and laughing about it. So I really question what does it take for the town of Hanna to actually step in and follow its own laws. The disgusting bullying happening online is from adults that used to be bullies in school and nothing was ever done about it. So this is the kind of disgusting behavior we all have to deal with today, because nothing was done yesterday. I am of course referring to when the bylaw was made and how bad it was then and from what I have seen it is worse now. I have included a bunch of screen shots printed out with many comments from Kyle Olsen arguing with my kids to endorsing other peoples pathetic behavior and laughing it off. There is a bunch of bullying going on in this town and lots of it is directed at new comers to town but not excluded to. I hope for once that town council takes this issue serious and starts doing something about it. If the bullying bylaw was used and people started receiving fines or jail time as the bylaw states, I believe and many others believe. The bullying in this town would slow or stop, because action is being taken and no one would enjoy a fine or jail time for just being a bully to people, to children or to newcomers to your little town. Actions speak louder than words and it is time to take some action against this and make a difference to peoples lives.

Cory Ashley

Cory Ashley

403-854-9130

Approx 82 Pages



Kim Neill
Chief Administrative
Officer

Town Office
Kyle Olsen
Bully

**TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW 994-2018**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A CODE OF CONDUCT FOR MEMBERS OF COUNCIL.

WHEREAS, pursuant to section 146.1(1) of the *Municipal Government Act*, a council must, by bylaw, establish a code of conduct governing the conduct of councillors;

AND WHEREAS, pursuant to section 153 of the *Municipal Government Act*, councillors have a duty to adhere to the code of conduct established by the council;

AND WHEREAS the public is entitled to expect the highest standards of conduct from the members that it elects to council for the Town of Hanna;

AND WHEREAS the establishment of a code of conduct for members of council is consistent with the principles of transparent and accountable government;

AND WHEREAS a code of conduct ensures that members of council share a common understanding of acceptable conduct extending beyond the legislative provisions governing the conduct of councillors;

NOW THEREFORE the Council of the Town of Hanna, in the Province of Alberta, duly assembled, enacts as follows:

1. BYLAW TITLE

1.1 This bylaw shall be known as the "Council Code of Conduct Bylaw".

2. DEFINITIONS

2.1. In this Bylaw, words have the meanings set out in the Act, except that:

- (a) "Act" means the *Municipal Government Act*, R.S.A. 2000, c. M-26, and associated regulations, as amended;
- (b) "Administration" means the administrative and operational arm of the Municipality, comprised of the various departments and business units and including all employees who operate under the leadership and supervision of the Chief Administrative Officer;
- (c) CAO means the chief administrative officer of the Municipality, or their delegate;
- (d) "FOIP" means the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c. F-25, any associated regulations, and any amendments or successor legislation;
- (e) "Investigator" means Council or the individual or body established by Council to investigate and report on complaints;
- (f) "Member" means a member of Council and includes a councillor or the Mayor;
- (g) "Municipality" means the municipal corporation of the Town of Hanna.

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3. Purpose and Application

3.1 The purpose of this Bylaw is to establish standards for the ethical conduct of Members relating to their rolls and obligations as representatives of the Municipality and a procedure for the investigation and enforcement of those standards.

4. Representing the Municipality

4.1. Members shall:

- (a) act honestly and, in good faith, serve the welfare and interests of the Municipality as a whole;
- (b) perform their functions and duties in a conscientious and diligent manner with integrity, accountability and transparency;
- (c) conduct themselves in a professional manner with dignity and make every effort to participate diligently in the meetings of Council, committees of Council and other bodies to which they are appointed by Council; and
- (d) arrange their private affairs and conduct themselves in a manner that promotes public confidence and will bear close public scrutiny.

5. Communicating on Behalf of the Municipality

- 5.1. A Member must not claim to speak on behalf of Council unless authorized to do so.
- 5.2. Unless Council directs otherwise, the Mayor is Council's official spokesperson and in the absence of the Mayor it is the Deputy Mayor. All inquiries from the media regarding the official Council position on an issue shall be referred to Council's official spokesperson.
- 5.3. A Member who is authorized to act as Council's official spokesperson must ensure that their comments accurately reflect the official position and will of Council as a whole, even if the Member personally disagrees with Council's position.
- 5.4. No Member shall make a statement when they know that statement is false.
- 5.5. No Member shall make a statement with the intent to mislead Council or members of the public.

6. Respecting the Decision-Making Process

- 6.1. Decision making authority lies with Council, and not with any individual Member. Council may only act by bylaw or resolution passed at a Council meeting held in public at which there is a quorum present. No Member shall, unless authorized by Council, attempt to bind the Municipality or give direction to employees in Administration, agents, contractors, consultants or other service providers or prospective vendors to the Municipality.
- 6.2. Members shall conduct and convey Council business and all their duties in an open and transparent manner other than for those matters which by law are authorized to be dealt with in a confidential manner in an in-camera session, and in so doing, allow the public to view the process and rationale which was used to reach decisions and the reasons for taking certain actions.

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6.3. Members shall accurately communicate the decisions of Council, even if they disagree with Council's decision, such that respect for the decision-making processes of Council is fostered.

7. Adherence to Policies, Procedures and Bylaws

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7.1. Members shall uphold the law established by the Parliament of Canada and the Legislature of Alberta and the bylaws, policies and procedures adopted by Council.

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7.2. Members shall respect the Municipality as an institution, its bylaws, policies and procedures and shall encourage public respect for the Municipality, its bylaws, policies and procedures.

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7.3. A Member must not encourage disobedience of any bylaw, policy or procedure of the Municipality in responding to a member of the public, as this undermines public confidence in the Municipality and in the rule of law.

8. Respectful Interactions with Council Members, Staff, the Public and Others

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8.1. Members shall act in a manner that demonstrates fairness, respect for individual differences and opinions, and an intention to work together for the common good and in furtherance of the public interest.

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8.2. Members shall treat one another, employees of the Municipality and members of the public with courtesy, dignity and respect and without abuse, bullying or intimidation.

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8.3. No Member shall use indecent, abusive, or insulting words or expressions toward another Member, any employee of the Municipality or any member of the public.

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8.4. No Member shall speak in a manner that is discriminatory to any individual based on the person's race, religious beliefs, colour, gender, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family status or sexual orientation.

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8.5. Members shall respect the fact that employees in Administration work for the Municipality as a corporate body and are charged with making recommendations that reflect their professional expertise and a corporate perspective and that employees are required to do so without undue influence from any Member or group of Members.

8.6. Members must not:

- (a) involve themselves in matters of Administration, which fall within the jurisdiction of the CAO;
- (b) use, or attempt to use, their authority or influence for the purpose of intimidating, threatening, coercing, commanding or influencing any employee of the Municipality with the intent of interfering in the employee's duties; or
- (c) maliciously or falsely injure the professional or ethical reputation, or the prospects or practice of employees of the Municipality.

9. Confidential Information

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9.1. Members must keep in confidence matters discussed in private at a Council or Council committee meeting until the matter is discussed at a meeting held in public.

- 9.2. In the course of their duties, Members may also become privy to confidential information received outside of an "in-camera" meeting. Members must not:
- (a) disclose or release by any means to any member of the public, including the media, any confidential information acquired by virtue of their office, unless the disclosure is required by law or authorized by Council to do so;
 - (b) access or attempt to gain access to confidential information in the custody or control of the Municipality unless it is necessary for the performance of the Member's duties and is not otherwise prohibited by Council, and only then if the information is acquired through appropriate channels in accordance with applicable Council bylaws and policies;
 - (c) use confidential information for personal benefit or for the benefit of any other individual or organization.
- 9.3. No Member shall use confidential information for personal benefit or for the benefit of any other individual organization.
- 9.4. Confidential information includes information in the possession of, or received in confidence by, the Municipality that the Municipality is prohibited from disclosing pursuant to legislation, court order or by contract, or is required to refuse to disclose under FOIP or any other legislation, or any other information that pertains to the business of the Municipality, and is generally considered to be of a confidential nature, including but not limited to information concerning:
- (a) the security of the property of the Municipality;
 - (b) a proposed or pending acquisition or disposition of land or other property;
 - (c) a tender that has or will be issued but has not been awarded;
 - (d) contract negotiations;
 - (e) employment and labour relations;
 - (f) draft documents and legal instruments, including reports, policies, bylaws and resolutions, that have not been the subject matter of deliberation in a meeting open to the public;
 - (g) law enforcement matters;
 - (h) litigation or potential litigation, including matters before administrative tribunals; and
 - (i) advice that is subject to solicitor-client privilege.

10. Conflicts of Interest

- 10.1. Members have a statutory duty to comply with the pecuniary interest provisions set out in Part 5, Division 6 of the Act and a corresponding duty to vote unless required or permitted to abstain under the Act or another enactment.
- 10.2. Members are to be free from undue influence and not act or appear to act in order to gain financial or other benefits for themselves, family, friends or associates, business or otherwise.

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10.3. Members shall approach decision-making with an open mind that is capable of persuasion.

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10.4. It is the individual responsibility of each Member to seek independent legal advice, at the Member's sole expense, with respect to any situation that may result in a pecuniary or other conflict of interest.

11. Improper Use of Influence

11.1. No Member shall use the influence of the Member's office for any purpose other than for the exercise of the Member's official duties.

11.2. No Member shall act as a paid agent to advocate on behalf of any individual, organization or corporate entity before Council or a committee of Council or any other body established by Council.

11.3. Members shall not contact or otherwise attempt to influence members of any adjudicative body regarding any matter before it relating to the Municipality.

11.4. Members shall refrain from using their positions to obtain employment with the Municipality for themselves, family members or close associates. Members are ineligible to apply or be considered for any position with the Municipality while they hold their elected position and for one year after leaving office.

12. Use of Municipal Assets and Services

12.1. Members shall use municipal property, equipment, services, supplies and staff resources only for the performance of their duties as a Member, subject to the following limited exceptions:

(a) municipal property, equipment, service, supplies and staff resources that are available to the general public may be used by a Member for personal use upon the same terms and conditions as members of the general public, including booking and payment of any applicable fees or charges;

Kyle →

(b) electronic communication devices, including but not limited to desktop computers, laptops, tablets and smartphones, which are supplied by the Municipality to a Member, may be used by the Member for personal use, provided that the use is not for personal gain, offensive or inappropriate.

13. Orientation and Other Training Attendance

13.1. Every Member must attend the orientation training offered by the Municipality within 90 days after the Member takes the oath of office. Attendance at additional training sessions throughout the Council term is discretionary.

14. Remuneration and Expenses

Kyle →

14.1. Members are stewards of public resources and shall avoid waste, abuse and extravagance in the use of public resources.

14.2. Members shall be transparent and accountable with respect to all expenditures and strictly comply with all municipal bylaws, policies and procedures regarding claims for remuneration and expenses.

@
AW

15. Gifts and Hospitality

- 15.1. Members shall not accept gifts, hospitality or other benefits that would, to a reasonable member of the public, appear to be in gratitude for influence, to induce influence, or otherwise to go beyond the necessary and appropriate public functions involved.
- 15.2. Members may accept hospitality, gifts or benefits that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation, provided that the value of the hospitality, gift or benefit does not exceed \$1,000 or with approval of Council.
- 15.3. Gifts received by a Member on behalf of the Municipality as a matter of official protocol which have significance or historical value for the Municipality shall be left with the Municipality when the Member ceases to hold office.

16. Election Campaigns

- 16.1. No Member shall use any facilities, equipment, supplies, services, municipal logo or other resources of the Municipality for any election campaign or campaign-related activity unless it is under the same terms as the general public for the use of same.

17. Informal Complaint Process

- 17.1. Any Member who has identified or witnessed conduct by a Member that the Member reasonably believes, in good faith, is in contravention of this Bylaw may address the prohibited conduct by:
 - (a) advising the Member that the conduct violates this Bylaw and encouraging the Member to stop,
 - (b) requesting the Mayor to assist in informal discussion of the alleged complaint with the Member in an attempt to resolve the issue. In the event that the Mayor is the subject of, or is implicated in a complaint, the person may request the assistance of the Deputy Mayor.
- 17.2. Individuals are encouraged to pursue this informal complaint procedure as the first means of remedying conduct that they believe violates this Bylaw. However, an individual is not required to complete this informal complaint procedure prior to pursuing the formal complaint procedure outlined below.

18. Formal Complaint Process

- 18.1. Any Member who has identified or witnessed conduct by a Member that the Member reasonably believes, in good faith, is in contravention of this Bylaw may file a formal complaint in accordance with the following procedure:
 - (a) All complaints shall be made in writing and shall be dated and signed by an identifiable individual;
 - (b) All complaints shall be addressed to the Investigator;
 - (c) The complaint must set out reasonable and probable grounds for the allegation that the Member has contravened this Bylaw, including a detailed description of the facts, as they are known, giving rise to the allegation;

@
KON

- (d) If the facts, as reported, include the name of one or more Members who are alleged to be responsible for the breach of this Bylaw, the Member or Members concerned shall receive a copy of the complaint submitted to the Investigator;
- (e) Upon receipt of a complaint under this Bylaw, the Investigator shall review the complaint and decide whether to proceed to investigate the complaint or not. If the Investigator is of the opinion that a complaint is frivolous or vexatious or is not made in good faith, or that there are no grounds or insufficient grounds for conducting an investigation, the Investigator may choose not to investigate or, if already commenced, may terminate any investigation, or may dispose of the complaint in a summary manner. In that event, the complainant and Council, if Council is not the Investigator, shall be notified of the Investigator's decision;
- (f) If the Investigator decides to investigate the complaint, the Investigator shall take such steps as it may consider appropriate, which may include seeking legal advice. All proceedings of the Investigator regarding the investigation shall be confidential;
- (g) If the Investigator is not Council, the Investigator shall, upon conclusion of the investigation, provide the Council and the Member who is the subject of the complaint, the results of the Investigator's investigation;
- (h) A Member who is the subject of an investigation shall be afforded procedural fairness, including an opportunity to respond to the allegations before Council deliberates and makes any decision or any sanction is imposed;
- (i) A Member who is the subject of an investigation is entitled to be represented by legal counsel, at the Member's sole expense.

19. Compliance and Enforcement

19.1. Members shall uphold the letter and the spirit and intent of this Bylaw.

19.2. Members are expected to co-operate in every way possible in securing compliance with the application and enforcement of this Bylaw.

19.3. No Member shall:

- (a) undertake any act of reprisal or threaten reprisal against a complainant or any other person for providing relevant information to Council or to any other person;
- (b) obstruct Council, or any other person, in carrying out the objectives or requirements of this Bylaw.

19.4. Sanctions that may be imposed on a Member, by Council, upon a finding that the Member has breached this Bylaw may include:

- (a) a letter of reprimand addressed to the Member;
- (b) requesting the Member to issue a letter of apology;
- (c) publication of a letter of reprimand or request for apology and the Member's response;
- (d) suspension or removal of the appointment of a Member as the chief elected official under section 150(2) of the Act;

@
KN

- (e) suspension or removal of the appointment of a Member as the deputy chief elected official or acting chief elected official under section 152 of the Act;
- (f) suspension or removal of the chief elected official's presiding duties under section 154 of the Act;
- (g) suspension or removal from some or all Council committees and bodies to which council has the right to appoint members;
- (h) reduction or suspension of remuneration as defined in section 275.1 of the Act corresponding to a reduction in duties, excluding allowances for attendance at council meetings;
- (i) any other sanction Council deems reasonable and appropriate in the circumstances provided that the sanction does not prevent a Member from fulfilling the legislated duties of a councillor and the sanction is not contrary to the Act.

20. Review

20.1. This Bylaw shall be brought forward for review at the beginning of each term of Council, when relevant legislation is amended, and at any other time that Council considers appropriate to ensure that it remains current and continues to accurately reflect the standards of ethical conduct expected of Members.

21. Enactment

21.1 This Bylaw shall take effect as of the date of final reading.

READ A FIRST TIME THIS 8th DAY OF MAY 2018.

READ A SECOND TIME THIS 8th DAY OF MAY 2018.



Mayor Chris Warwick



Chief Administrative Officer
Kim Neill

READ A THIRD TIME AND FINALLY PASSED THIS 8th DAY OF MAY 2018.



Mayor Chris Warwick



Chief Administrative Officer
Kim Neill

©
AW

news equivalent, a news outlet that wallows in half truths and hate mongering.

He will need to be careful through the nomination process to weed out any Sloan clones and change his slogan away from "Take Back Canada" which is too closely identified with Trump speak.

The insurrection on the U.S. Capitol on January 6 was an opening for O'Toole and the Conservative Party to cut the umbilical cord between Canada's Conservatives and the Republican Party—a tight relationship fostered by Stephen Harper.

Many Canadians, including myself, have been waiting for this moment. Allowing a radical base to function untethered in a political party, either on the left or right, serves no one in the long term.

Prime Minister Trudeau has done some good work on behalf of Canadians. Purchasing the TransMountain pipeline expansion and investing \$1.8 million to reclaim abandoned oil wells are the few positives in the dismal world of Alberta's oil and gas industry.

Trudeau's handling of the pandemic has been overall excellent under very difficult situations. Even his handling of the former wingnut in Washington was impressive.

So, it's not like he's done a horrible job, but he needs to go.

Most politicians. Trudeau

General.

Both 'We' and Piquette weren't criminal actions, but they most certainly were character issues.

More than ever, the character of our political leaders has become imperative for civil society to flourish.

Erin O'Toole's actions to move the party towards the middle, stop hateful rhetoric against others, and show respect to all Canadians is a winning formula that will take Trudeau down.

Bullying campaign most disgusting

Dear Editor,

I am writing to express my disappointment with the bullying that is ongoing in Hanna. I have watched it become more frequent and blatant since moving here in 1989.

I have watched too many hard working, good people who moved to Hanna because they thought they could live there in peace but end up moving away.

The recurring theme is that people who were not born in Hanna are not welcome here. It is always the locals versus the "outsiders" no matter how long they have lived here nor how much they have contributed to the community.

you have livestock, as even then, the soil organic matter was becoming severely depleted.

Fifty plus years later our soils are in much worse shape with the reduction of organic matter being 40 - 85 per cent from what it was when first broken.

Some tests show organic matter to be less than one per cent when it should be five to 10 per cent to be healthy.

Sustainable farming technology is starting to rectify this problem but the straw regenerates the land, taking 50 to 100 years to make much difference.

At the same time the locals tirelessly promote themselves as a "great community". It is not great.

It is time to wake up. Almost all the businesses and professionals in Hanna are outsiders, not locals.

Most of the charities are run by and staffed by "outsiders", not locals. The children and grandchildren of the locals are leaving in droves. There is no future for a town that won't accept newcomers.

I am tired of adults acting like children and telling people who want to see changes to leave if they don't like it.

Happening to be born here doesn't make you special. Nor does it make you entitled to decide who can and

farmers will realize that they cannot afford this so called 'cash crop' because of the loss of their soil and higher fertilizer costs.

Another point mentioned about not cutting trees to make MDF doesn't make sense either as there are more trees in western Canada than there were in 1950 and where trees are cut they are replanted.

Trees do not build soil, only grasses and grains do.

*Dick L. Staudinger
Alix, Alta.*

cannot live here.

Given the long standing unusually high suicide rate and the amount of drug busts and overdoses by locals, it is time to wake up to the fact that you are hardly a role model.

The most recent victim of a coordinated bullying campaign is the most disgusting example of what has become "normal" in Hanna.

Verbally abusing a grieving man and his dead wife is a new low even for Hanna.

What is the matter with you? Are you completely morally bankrupt?

*Terry Johnston
Hanna, Alta.*

East Central Alberta REVIEW

Published by
Coronation
Review
Limited

Subscriptions:
\$50.00 in Canada; \$94.00 in US;
\$175.00 Overseas. (All prices plus GST)

Website ECAreview.com
Office Hours Mon. - Fri 9 am - 5 pm
4921 - Victoria Avenue
Tel. (403) 578-4111
Mail: Box 70, Coronation, AB Canada, T0C 1C0



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MAOMI DYCK
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USAMYERSORTLAND
Graphic Artist

Kyle Olsen, you won't be with that attitude towards the situation.
Lol

Do you have an answer to my question though?

5m Like Reply



Kyle Olsen
Alessandra Joy Jones it's enforced when appropriate.

2m Like Reply



Kyle Olsen
Alessandra Joy Jones I've learned long ago that Facebook is not the place for anything important and I see where this is going. Have a great night.

1m Like Reply



Alessandra Joy Jones
Kyle Olsen, so nothing is your answer?
I see why you say you will never be mayor then. Clearly, you are not doing what is in the towns best interest

Just now Like Reply



Write a public reply



So what does it take to be appropriate, NOT bullying a man and his family who just lost their wife mother. Aunt. You tell me.



Kyle Olsen Coby Bailey I miss those days

Coby Bailey Kyle Olsen not lately. It seems like...

Kyle Olsen Coby Bailey I miss those days



Alessandra Joy Jones

Just another way to bully people 'remove the record players'. This town has it all, doesn't it.

1h Like Reply



View 15 previous replies...



Shane Raugust Alessandra Joy Jones just ans...



Shane Raugust Alessandra Joy Jones what is y...



Alicia Ashley David P Starcevic



David P Starcevic

FM SPECIAL!
I HAD A BONUS MOM!



22m Like Reply



Jack Spears

Needs to be more choices something positive

15m Like Reply



View 4 previous replies...





Darrin Gross
David P Starcevic



11m Like Reply 1



Alicia Ashley
Darrin Gross absolutely, making fun of someone and their dead mom is definitely the equivalent to that 😏

3m Like Reply 1



Darrin Gross
Alicia Ashley

Why not just
get the fuck
outa our town



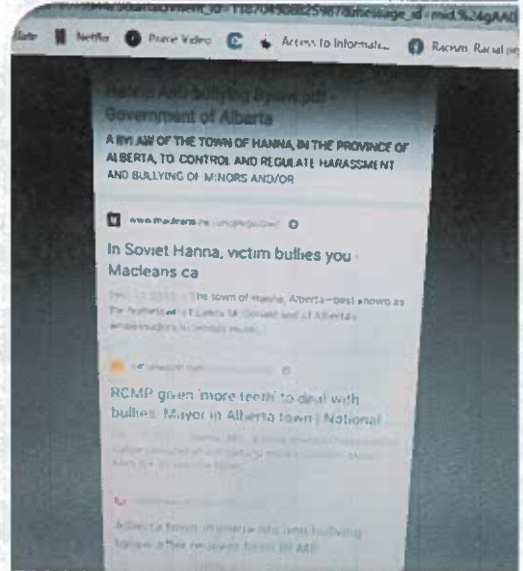
Like Reply

Will comment

Like Reply



← Eliason



Text message





Replies



Kobee Beatty

Lol wheres Cory? Im sure he'd have plenty to say considering they let his wife die

1h Like Reply



Marilyn Pearce

[Kobee Beatty](#) that is uncalled for dude

59m Love Reply 3  



Cory Ashley 

[Kobee Beatty](#) you disrespectful little POS shut your mouth. That's all I have to say.

Just now Like Reply

Write a public reply...





Replies



Robin Rehill
Shannon McBride



Tenor

4w Like 5



Karen Irwin
Shannon McBride well said 😊
lots of people believe the same
thank you for voicing it for the
rest of us! 🍷 🍷

4w Like 3





Kyle Olsen
Attagirl McBride!




4w Like 2





View 2 previous replies...






Gloria Hutton
Jenny Finnimore Sure brings
back a lot of memories

 Timothy Kolkman
 Alessandra Joy Jones also the document was on the tv has nothing to do with the nurses dummy up
 Like · Reply · Share · 48m  1



 Cory Ashley 
 First of how would you know what I have it have not received yet and very specific as well. Not going to play your ignorant games with any of you as I said I am to busy for childish crap in many life right now. I will say thank you for letting me know... See More
 Like · Reply · Share · 1h  2




 Glenda Nellis Stang  +2
 Cory Ashley you were showing reports on APTN news anyone can stop the video and take a picture and, they said the autopsy would take around 6 months so, it's not that hard to put 2 and 2 together 🙄
 Like · Reply · Share · 1h · Edited   3


 Alessandra Joy Jones
 Glenda Nellis Stang, how do you know what he has and doesn't have? Very sus.
 Like · Reply · Share · 1h   2

 Alessandra Joy Jones


 Like · Reply · Share · 1h

 Deborah Lynn Clark
 Glenda Nellis Stang Thank you Glenda we need a different side to this matter.
 Like · Reply · Share · 1h  5

 Glenda Nellis Stang  +2
 Alessandra Joy Jones I'm not explaining again
 Like · Reply · Share · 1h  2

 Ryder Duffield
 Alessandra Joy Jones lol she obviously has a brain unlike you.
 Like · Reply · 8m

*insulting
 Attack's*

 Write a public reply...



Alessandra Joy Jones and ...



Shannon McBride

Ironic Terry Johnson that after 32yrs of being in such a horrible little town you're still here even though you yourself weren't born here...you seem to have settled in or you would have most certainly left such a horrid place.

As for your comment on the businesses in town being run by "almost all outsiders" well let's see...and forgive me for not mentioning every business...CHECKERD flag...born and raised owners, OK tire...locals, LIVE LAUGH SHOES...local, HAIR WAVES...local, Twisted Scissors...local, Chiropractors...local, all the actts...local, Country charms flowers and gifts...local, Mainstreet barber...local, one Breath yoga...local, Hanna dental...local, Fresno Bros...Don himself is local and returned, Super A...local, Jerry's liquor store...local, All season...local, home hardware...local...Rhe realtors...local, The Hub...local, not to mention all the housing for seniors built and managed by locals.

Like Reply

Tom Hansen Jay Kemaidean or Justin Case...

Jay Kemaidean Tom Hansen or Ellen Dover

Jay Kemaidean
 What do you say Admin? If you let these random people in why not Hugh Mongas?

#freehugh

6h Like Reply 11

View 4 previous replies...

Shane Leslie Ronald Jay Kemaidean must be c...

Kali Dawn Pahl Jay Kemaidean I liked Hugh I vo...

Jay Kemaidean Kali Dawn Pahl me too!

Deborah Lynn Clark
 if we block C A we wouldn't have any fun

6h Like Reply 3

Tom Hansen Deborah Lynn Clark I'm sure there...

Joan Hutton
 Tom Hansen I don't live in Hanna anymore but I love keeping up with anything going on because I still have tons of family and friends there, so I wouldn't want to be booted. But ... to use "someone else's" words ... there needs to be accountability. Unfortunately media in the current age doesn't know that word. Most news is only opinion and that in turn makes people not...





Edit & Create

Share



Replies



Deborah Lynn Clark

if we block C A we wouldn't have any fun

4d Like Reply

3



Tom Hansen Author

[Deborah Lynn Clark](#) I'm sure there's other things to keep us amused. In a time when the town has economic struggles, this is not the advertising we need. If there's a cause for investigation, let it be done, stop with the national attention.

4d Like Reply

3



Write a public reply



👍😬 13 >



40w Like

9 👍❤️



Kali Richardson

Masks and gloves aren't available to everyone. They aren't very reliable either. Before you judge someone for not having them, ask yourself if you've seen enough supplies on the shelf for everyone. They are also health hazards to some people.

Worry about yourself and you will be fine 👍

40w Like

22 👍



Ryan Crowle

Hey [Cory Ashley](#) you know what you can do if you don't like what other people are doing in public. Stay in your mother fucking house

40w Like

42 👍😬



Robert Allan Goulet Jr.

I've lost more people to cancer and gingivitis than to covid...if your concerned do your part to protect yourself. If you don't care ...then ...take care comb your hair..smoke a damo

Mike Bordeniuk and 46 others >



See More

9w Like



Beverly Larson Cory Ashley has APTN...

Cory Ashley Beverly Larson it's suppos...



Barb Dickson

In

7w Like



Deborah Maclean

I think people need to let Corey vent and grief however he feels is necessary.

Until we are in his exact shoes, we have no idea how we would react or feel. If you don't want to read posts, just click on by

7w Love



Janet Antonio

Yeah he's just blah blah & he's suing everybody blah blah 😞

7w Like



Janet Antonio

👍 tim

7w Like



Sarah Creasy ▶ **Hanna rant and rave**



33m • 🌐

I've never been more ashamed to live in the stupid homophobic small town- Can't wait to move. My boyfriend was standing by his best friend and he just got knocked in the head by some drunk idiot Ryan Crowle at the tipsy cow bar. He said "I don't appreciate gay shit in this town" before before knocking my friend in the head. I reported this to the owner and nothing was done about. I'm so ashamed to have brought my friend to town and have this happened to him. What a terrible example of what this town stands for. I hate it.

🙄😞😂 14

5 Comments



Like



Comment



Share



Karla Peterson

Press charges. Don't let fucking bullies get away with their shit

Write a public reply...



Rhonda Blake

We are blessed to have that hospital and all that work there.

8

Like · Reply · Share 3h



Ken Hansen

I usually don't post or respond to this kind of BS but I just want to make a point so take it for what ever you feel it is worth. If you have a problem with your treatment at the Hanna Hospital take it up the chain of command and if you were unjustly treated the staff will be dealt with. These type of comments serve absolutely no good. Hanna, like many other small communities, have people from all over looking at relocating here if they are going to retire, have fly-in jobs etc. When they check out the local Rant and Rave or similar sites for those communities they get an opinion of what the Town they are looking at is like. Unfounded comments and opinions don't help make an true informed opinion. The nurses and other staff in Hanna have taken the same training for the most part as their City counterparts so I don't believe anyone can say they are stupid. We are very lucky to have the facilities in Hanna that we have and it is a great community to raise a family, work in and retire. You can never please everyone all the time and some people can never be pleased. I personally would like to give a shout out to everyone that works in the public for making this a great place to live. Everyone from our Government services to the private sector businesses and those in between for making Hanna a great place to call home.

Like · Reply · Share 3h



Kyle Olsen

Ken Hansen But then how would they get attention and help?

Like · Reply · Share 3h



Ken Hansen

Sorry Kyle, I don't think about that.





Replies



I've lost more people to cancer and gingivitis than to covid...if your concerned do your part to protect yourself. If you don't care ...then ...take care comb your hair..smoke a damo



40w Like

3



Kyle Olsen
[Robert Allan Goulet Jr.](#) lol I bet gingivitis would be a bad way to go

40w Like

2



Robert Allan Goulet Jr.
[Kyle Olsen](#) some say its the worst!

40w Like

5



Paula Leigh
[Kyle Olsen](#) it literally takes your breath away...

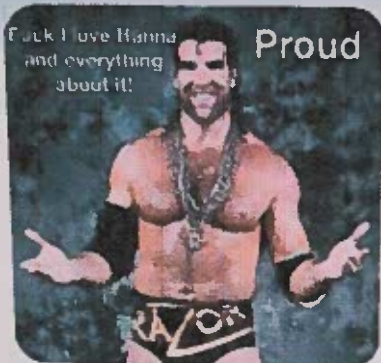
40w Like

3

Replies



Darrin Gross



1h Like Reply 2



Kyle Olsen

Darrin Gross I wish you would have come up with this when we did a new slogan

1h Like Reply 4



Darrin Gross

Kyle Olsen Hanna proud with razor ramon lol

1h Like Reply 1



David P Starcevic

FM SPECIAL!
I HAD A BONUS MOM!



2h Like Reply 3



Jack Spears

Needs to be more choices something positive

2h Like Reply



Dianna Lei

I'm from Hanna but moved away would be kinda sad if I got looped in with a couple town haters that "aren't from Hanna"... maybe just remove the people that constantly make trouble??

2h Like Reply



Darin Gross

237717_10150304



Darrin Gross
David P Starcevic







2h Like Reply 1

Steph Loran
"Bullying is the use of force, coercion, hurtful teasing or threat, to abuse, aggressively dominate or intimidate. The behavior is often repeated and habitual."
Just an FYI.

2h Like Reply 3

Alicia Ashley
Darrin Gross absolutly, making fun of someone and their dead mom is definitely the equivalent to that 😏

1h Like Reply 2

Write a public reply...    

337717_10150394...jpg

2321_5524136576...jpg

2530_5904361076...jpg

Replies

Alicia Ashley
Darrin Gross absolutely, making fun of someone and their dead mom is definitely the equivalent to that 😏

1h Like Reply 2

Darrin Gross
Alicia Ashley

Why not just get the fuck outa our town



1h Like Reply

Shantel Sabine Cox
Alessandra Joy Jones omg, this rant and rave isn't even 1/4 of our town or what it is all about! And probably the best place to be a dick is a rant and rave page so you come on here picking fights and then wanna cry about being bullied. stir the shit pot

Just another way to bully people "remove the record players". This town has it all, doesn't it.

2h Like Reply

4 👍 😬



Kyle Olsen

Alessandra Joy Jones serious question... have you ever been to the town you've been bashing? If you're opinion is based on the rant and rave page, it's quite a skewed opinion.

2h Like Reply

17 👍



Garrett Smith

Kind of like bullying businesses? Police? Hospital? and the people of this town? There's a common denominator here. This amount of drama needs to be on jerry springer.

2h Like Reply

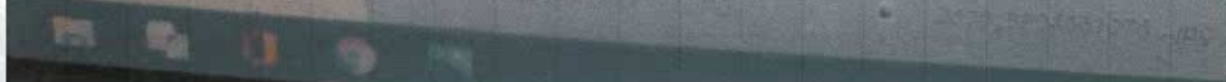
👍



Alessandra Joy Jones

Okay Kyle, I see you plan to run for mayor. When is this town going to start enforcing the bullying bylaw? I am pretty sure this town has a bylaw on it.

137717_10150394...100



Replies

Alessandra Joy Jones
Kyle Olsen, so nothing is your answer?
I see why you say you will never be mayor then. Clearly, you are not doing what is in the towns best interest.

2h Like Reply 1

Kyle Olsen
Alessandra Joy Jones we can't all be great contributors like yourself I guess.

2h Like Reply 5

Shane Raugust
Kyle Olsen she's mad you won't answer HER question but did SHE answer YOUR question?

2h Like Reply 1

Jay Kemaldeen
Hey Alessandra, if you have nothing to contribute how about you piss off? You comment on every single post trying to start something. Just go away.

2h Like Reply 1

Taylor Ballas



Alessandra Joy Jones

Okay Kyle, I see you plan to run for mayor. When is this town going to start enforcing the bullying bylaw? I am pretty sure this was brought in a few years ago. A possible \$1500 fine or 6 months in jail. What will you do about the bullying that is taking place every day? Especially in this form.

Clearly this law was brought in a few years ago for a reason. There is a problem in this town that nee... See More

2h Like Reply

2



Kyle Olsen

Alessandra Joy Jones I can promise you I'll never be mayor lol. I'm assuming you haven't ever been here?

2h Like Reply

7



Alessandra Joy Jones

Kyle Olsen, you won't be with that attitude towards the situation Lol

Do you have an answer to my





Coby Bailey
What kind of poll is this????

I live in Calgary but grew up there and love seeing what is going on?

2h Like Reply 3



Kyle Olsen
Coby Bailey this is not the place to find anything useful lol

2h Like Reply 16



Coby Bailey
Kyle Olsen not lately. It seems like more of a place to complain. When I first joined it, the biggest rant was about not getting enough sugar in the coffee from Tims

2h Like Reply 5



Kyle Olsen
Coby Bailey I miss those days

2h Like Reply 5

going to be a great night.

4m Like Reply 1

Alessandra Joy Jones
Kyle Olsen, so nothing is your answer?
I see why you say you will never be mayor then. Clearly, you are not doing what is in the towns best interest.

2m Like Reply

Kyle Olsen
Alessandra Joy Jones we can't all be great contributors like yourself I guess.

Just now Like Reply

David P Starcevic
I'M SPECIAL!
I HAD A BONUS MOM!




Just now Like Reply

   112 >




Angie Bitz-Warwick

Bullseye! 

"Copied"

FINALLY - Danielle Smith weighs in on the last month of BS I think she's got it right

ARE YOU AWAKE YET FOLKS?

 When an ex politician is calling out the government, you know it's gotten out of hand.

EXCERPTED FROM DANIELLE SMITH'S NEWSLETTER:

"Albertans have had enough..."

"I don't know what the breaking point was for Albertans, but you clearly reached it this week because Premier Jason Kenney was forced (and believe me, he did not look happy about it) to



Write a public
comment...



👍🙄😂 112 >



12w Like Reply 6 😂👍



Cindy Lou
What a bunch of bullshit

12w Like Reply 2 👍



Cindy Lou
We need to help our Small businesses

12w Like Reply 5 👍

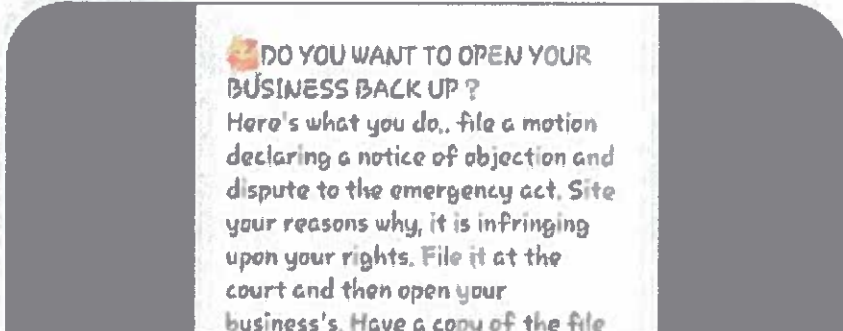


Cindy Lou
Not hurt them

12w Like Reply 3 👍



Schwan Man



Write a public comment...



   112 >

At the time we had about 1500 deaths a while back or even now that Alberta has about 1650 from Covid-19 they say that it is more than we have lost in the last 10 years to the seasonal flu. Do the math on that and 1650 people out of close to 4.5 million Albertan's is a pretty small percentage. We were either being lied to then about how devastating the seasonal flu was or now about this. I doubt if the true figures are available now about actual deaths from other causes but I'm pretty sure this is not a big number in the total picture when you take out the deaths that are ruled COVID-19 but have other circumstances as well. According to total annualized deaths over the last



Write a public
comment...



112 >



can win it we stick together.

12w Like Reply

9

Dave Linn Lance Houston this i...

Hkm Uns Dave Linn And the sa...



Gerald Randell

Grow up people just follow the guidelines and rules it's people like you that are the reason all this shit is spreading still I hope more people start reporting you guys

12w Like Reply

23

[View 49 previous replies...](#)

Susan Patterson Shawn Godziu...

Deborah Lynn Clark Gerald Ran...

Julian Ange Shitty comparison. ...



Write a public comment...



 112 >**Ken Hansen**

Just remember when all this is over and you have chosen sides with the government that is using the science they claim to use because it supports Big Pharma and you have reported your neighbor for maybe stepping outside the guidelines hopefully one day this communist BS will be over but your neighbor will still be your neighbor.

At the time we had about 1500 deaths a while back or even now that Alberta has about 1650 from Covid-19 they say that it is more than we have lost in the last 10 years to the seasonal flu. Do the math on that and 1650 people out of close to 4.5 million Alberta's is



Write a public
comment...





Replies

**Robert Bancroft**

Andre Reed obviously he doesn't read or listen as they have proven that people are still getting Covid-19 while wearing it. I can't wear a mask due to conditions and I'm aware of people around me and still don't have it. Believe in the science and the experts not AHS

12w

Like

Reply

5

**Gerald Randell**

Robert Bancroft hahahaha your a fucking joke

12w

Like

Reply

2

**Jay Kemaldean**

Gerald Randell you should go tell him that!



Write a public
reply...



112 >



per day and hospitals reach 3,500 beds full of COVID patients in the next six weeks. Meanwhile, cases, hospitalizations and ICU have been dropping since their peak on December 4. Yes December 4 – that was BEFORE any new restrictions kicked in. More on that in a minute.

"In sum, I think you all just reached peak bullshit.

12w Like Reply 26

View 11 previous replies...

Karla Peterson Jim Renaud i co...

Clint Miller Jim Renaud I believ...

Neil Lizotte Jim Renaud yup her...



Susan Patterson

Write a public comment...





Replies

**Andre Reed**

Gerald Randell so far you're the odd man out here. Think maybe it's time to have a good look at the "facts"

12w Like Reply

7

**Gerald Randell**

Andre Reed lol the fact is the rules are there for a reason how about you give up your health care card so then when you get covid you can be at the other end of the joke

12w Like Reply 3

**Rory Ray**

Just another fucking idiot thinking a paper mask fixes

Write a public
reply...

 112 >

"I don't know what the breaking point was for Albertans, but you clearly reached it this week because Premier Jason Kenney was forced (and believe me, he did not look happy about it) to announce a schedule for relaxing restrictions based on actual levels of hospitalization and ICU occupancy.

"Here's why I think the spell was broken for so many of you.

"One – the fact that MLAs travelled over the Christmas break showed you that the fear mongering was excessive; if they weren't afraid to travel to Hawaii and Mexico to eat at restaurants and hang out with people, why should we be afraid?"



Write a public
comment...





Replies



Tara David

Angie Bitz-Warwick these are all the reasons I can't stand Dr Henshaw. Why she thinks we want to here that mousy voice everyday is beyond me. For months I've been uttering the same shit as Danielle Smith... I agree 100

BUT.. I don't back up ppl that think they are so important that they should be excluded from certain laws. Regardless if I agree with the law.

Check yourself.

No law would EVER WORK
If we let so called
"important ppl" ignore them.
There's always a
consequence and rightfully



Write a public
reply...



 112 >

"Four – they scaremongered last April to tell us over a million would get infected and 30,000 would die. They scaremongered in December when they told us hospitalizations would double then double again and once we had 2,800 people in hospital it would bring the system to the breaking point. Then Health Minister Tyler Shandro presented another overwrought computer model projection, alleging we were in danger of having new cases reach 10,000 per day and hospitals reach 3,500 beds full of COVID patients in the next six weeks. Meanwhile, cases, hospitalizations and ICU have been dropping since their peak



Write a public
comment...





Replies

**Gerald Randell**

Andre Reed

12w Like Reply

**Kyle Olsen**

Andre Reed what mask do you recommend so I don't spread gonorrhoea?

12w Like Reply 15

**Shawn Godziuk**

Kyle Olsen animal intestine Kyle.

12w Like Reply 5

**Thomas Jordan**

Gerald Randell "lol the fact is the rules are there for a reason how about you give up your health care card so then when you get covid

Write a public
reply...



Replies

**Jay Kemaldean**

Gerald Randell you should go tell him that!

12w Like Reply 2

**Schwan Man**

Andre Reed this is the reporting kind of douche

12w Like Reply 4

**Gerald Randell**

Jay Kemaldean I'd love to

12w Like Reply 4

**Robert Bancroft**

Gerald Randell you know nothing about me it's always the ones that know nothing that open call others names. Read up do



Write a public reply...





Replies



Gerald Randell

Grow up people just follow the guidelines and rules it's people like you that are the reason all this shit is spreading still I hope more people start reporting you guys

12w

Like

Reply

23



Andre Reed

Gerald Randell you stay home then and leave the rest of us alone

12w

Like

Reply

19



Gerald Randell

Andre Reed maybe just behave and put a mask on

12w

Like

Reply

7



Andre Reed



Write a public reply...





Replies

neighbor.

At the time we had about 1500 deaths a while back or even now that A... See More

12w

Like

Reply

50



Dave Linn

<https://open.alberta.ca/opendata/leading-causes-of-death>

OPEN.ALBERTA.CA

Leading Causes of Death - Open Government

12w

Like

Reply

1



Kyle Olsen

Ken Hansen how dare you apply logic to this! The media tells me you must clearly hate old... er older people.



Write a public reply...





Replies



Shawn Godziuk

Kyle Olsen animal intestine
Kyle.

12w

Like

Reply

5



Thomas Jordan

Gerald Randell "lol the fact
is the rules are there for a
reason how about you give
up your health care card so
then when you get covid
you can be at the other end
of the joke"

I'm sure 6 million Jews
would like to fight the
"rules are there for a
reason" aspect of that... oh
wait... 🤔🤔

12w

Like

Reply

7



Write a public
reply...





Replies

of her crossing the floor again is probably never. She learned her lesson. In saying that what she did is very minimal to what the rest of these boneheads are and have done. The wild rose had some good policies when they were relevant. If she walks the talk like she has been since out of politics, I'd vote for her in a heartbeat.

12w

Like

Reply

3

**Karla Peterson**

Jim Renaud I will never forget that betrayal. That was the day I lost faith in all politicians.

12w

Like

Reply

3



Write a public
reply...





Replies



Gerald Randell

Andre Reed tell that to all the people that died from it

12w Like Reply 1 🙄



Andre Reed

Gerald Randell people die in car accidents, falling off buildings, ghonerea, club foot, everyone's gonna die. If you're scared of dying then you're not even living

12w Like Reply 20 👍



Gerald Randell

Andre Reed 👍

12w Like Reply



Kyle Olsen

Andre Reed what mask do you recommend so I don't



Write a public reply...





Replies

**Deborah Lynn Clark**

Gerald Randell Would you happen to be the one that is making these calls to the popo's

12w

Like

Reply

1

**Julian Ange** 🖐️

Shitty comparison. One could say Jews are the ones pushing this mask bs now. I mean, have you read Mein Kampf? Would you say the men who died on normandy did so so that muslims and Africans can come marry their great granddaughters and tell them christmas is offensive? Or maybe they fought to get little timmy



Write a public
reply...





Andre Reed



Feb. 2 •

Thank you to all the people that report the people and businesses in town for not complying with all the covid regulations. It's making nazi Canada a great place to live!

112

167 Comments • 3 Shares

Like

Comment

Share



Write a comment...



we dealt with them as we
found them 🤪

12w Like Reply



William Goog Nori

Hkm Uns there is alot but
more of us

12w Like Reply



Christie Elna

William Goog Nori you
could cut out my tongue
Stitch it into a rat minded
goof

And MY TONGUE

still won't speak 🤪

I am Honourably Solid

Promise 📄🕶️✌️

11w Like Reply






Kyle Olsen
People suck....

12w Like Reply 7  



Neil Lizotte
Kyle Olsen and some get paid for it 

1d Like Reply

Write a public   

STITCHES.

12w Like Reply

19  



Tad Bell

Jim Renaud also that.

12w Like Reply 2 



Jim Renaud

He was also the guy who tied a key to a kite and tried to fly it in a thunderstorm. When the kite kept crashing, his wife yelled out that he needed more tail. He yelled back "That's what I told you last night and you told me to go fly a kite."

12w Like Reply

7  

because a complaint was made.

Or they wouldn't have went at all.. regardless of the cars/trucks out front. 🙄

But I also know what you were trying to say.

A good cop will do his job regardless of a phone call. I guess not the ones here lol

12w Like Reply

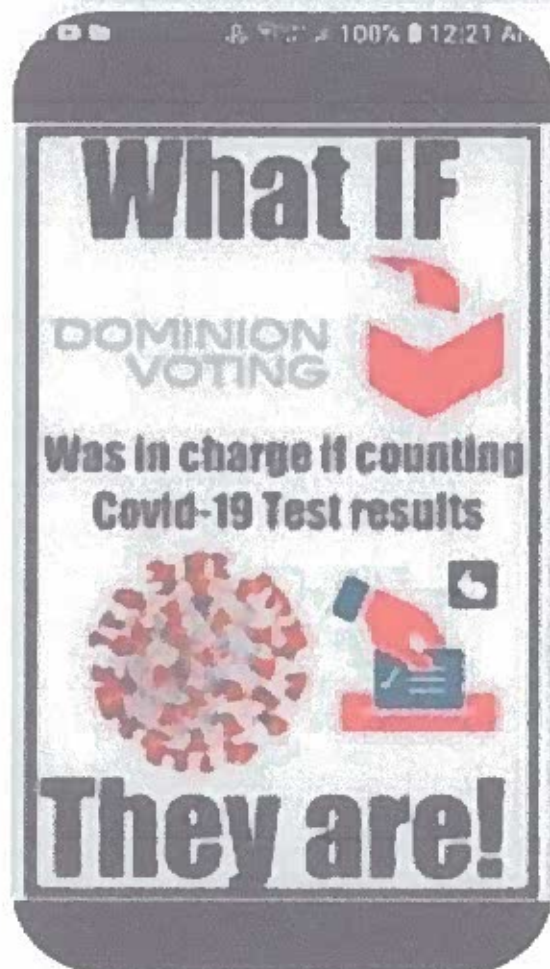
3 



Marilyn Pearce

Andre Reed i suppose we are all staying home and not able to hold loved ones hands as they die just for fun... so people can party at the tipsy cow... ask one of those that have

they are using the same machines to manipulate the covid numbers.. and yes this applies to Canada also..



12w

Like

Reply

4



Jo Welch Jo Welch <https://www...>



Angie Bitz-Warwick

Bullseye! 

doesn't do fuck all but
recycle stale air

12w Like Reply 16  



Gerald Randell

Andre Reed fuck you are a
goof

12w Like Reply 4   



Andre Reed

Good argument. You seem
like an intelligent man.

12w Like Reply 7  






Andre Reed







Gerald Randell so far you're
the odd man out here.
Think maybe it's time to
have a good look at the





Tara David

I heard rumours around town but I haven't heard true facts I'm sure. However with that said..

I walked down main street late the other night and noticed a whole lineup of cars   

      parked outside a local business. The only cars for as far as I could see. Did someone really need to call in??!

maybe the cop that was parked outside just happen to notice the same stupid line up of cars all hurdled in front of the same business screaming "look at us over here   "





Gerald Randell

Andre Reed yea cause you would rather get covid and give it to other people then follow rules

12w Like Reply 3   



Richard Starcevic
Gerald Randell



12w Like Reply 6  

FINALLY..... one of the best things I've read in a while. Way too many people bowed down and did what they were told, by government, and didn't do their own research on the covid crap. We have, there's a lot more to the story and there's more to come.

12w

Like

Reply

7



Wanda Kautz

Angie Bitz-Warwick this is such a good statement!

12w

Like

Reply

3



Tara David

Angie Bitz-Warwick this is



Benjamin Franklin once said:
"Those who would give up
essential Liberty, to purchase a
little temporary Safety, deserve
neither Liberty nor Safety."

12w

Like

Reply

25 



Jim Renaud

He also said Snitches get
stitches.

12w

Like

Reply

19  



Tad Bell Jim Renaud also that.



Jim Renaud He was also the gu...



Louise Greenslade

Well said

12w

Like

Reply

2 

Andre Keed NOTHING tiner
than a mask that creates a
nice moist environment to
enable a breeding ground
of bacteria for breathing
problems. Gotta love'm.

12w Like Reply



James Hart

Kyle Olsen you win 😂😂
😂😂

12w Like Reply



Susan Patterson

Shawn Godziuk LOL okay
thats an epic animated gif.
Gonna grab that one. 😊

12w Like Reply



Robert James Clark

goof!!!! You ALL are
goofs!!!!!!!!!!!!



Tenor

12w Like Reply

5 😂



Andre Reed

Gerald Randell yeah I hope
everyone gets it so the can
survive it and we can get
back to normal

forward and say who they are!

12w Like Reply

21 

 **James Hart** Jay Kemaldean I a...

 **Hkm Uns** Jay Kemaldean Too g...



Darcy West

Was it Hugh? Or one of his buds?

12w Like Reply

1 

 **Jay Kemaldean** Darcy West i do...

 **Darcy West** Jay Kemaldean just...



Kyle Olsen

People suck....

12w Like Reply

7  

12w


Like

Reply

2 



Hkm Uns

William Goog Nori Still far too many left. Years ago, we dealt with them as we found them 

12w

Like

Reply



William Goog Nori

Hkm Uns there is alot but more of us

12w

Like

Reply

1 



Christie Elna

William Goog Nori you could cut out my tongue
Stitch it into a rat minded
goof

...and another fucking idiot
thinking a paper mask fixes
all lol

12w Like Reply

11 



Gerald Randell
Rory Ray well I guess
you're a goof too lol

12w Like Reply 4



Rory Ray
Gerald Randell lol I guess
so

12w Like Reply

2 



Robert Bancroft
Andre Reed obviously he
doesn't read or listen as
they have proven that
people are still getting

Just sayin

It didn't take a genius .. Or a rat



12w

Like

Reply

23



Andre Reed

Tara David RCMP don't want to have anything to do with the covid bullshit

12w

Like

Reply

5



Tara David

Andre Reed oh I see.. so they only went because someone complained?👁️👁️

12w

Like

Reply

6



boot Danielle off the radio
because she's telling the
truth 👍

12w

Like

Reply

17



Shantel Sabine Cox

Tara David it is not a law by
any means it's a public
health order no law has
been passed so it's not the
police that have enforce it
(although i think they can)
it's AHS and bylaw and the
police are there to support
and detour any violence
and public disorder when
these people do their job of
enforcing of the public
health order

dreaming if you think the RCMP only answer calls they want to get involved with.. they up hold the law to the best of their ability... all laws..

12w Like Reply

4  



Andre Reed Author

Marilyn Pearce what law was broken?

12w Like Reply

3 



Tara David

Marilyn Pearce that's what they are saying.. the cops didn't want to get involved. The only reason the cops went there is

12w Like Reply



Bronco Stahl

So who got reported?

12w Like Reply



Marilyn Pearce Bronco Stahl th...



Cameron Gulash

The next time you see your neighbor not following covid 19 protocol walk to the fridge and drink a big glass of milk it's good for your teeth you know what else is good for your teeth minding your own fxxking business

12w Like Reply

15   

[View 4 previous replies](#)



Marilyn Pearce

No I am all for the world to get back to normal.. and I full support people rebeling and opening up for business.. I find sneaky people blacking out windows and think they will get away with it I find 🤔 stupid.. lol

12w Like Reply



Shantel Sabine Cox

Marilyn Pearce ok, but she opened this weekend to the entire public lights on doors opened and that's when this happened

12w Like Reply



about Danielle Smith. she wants to get back to the trough. She thinks voters have a short memory.

12w

Like

Reply

5



Sandy Boehlke
Rhonda Knauft
Exactly!

12w

Like

Reply



Clint Miller
Jim Renaud the likelihood of her crossing the floor again is probably never. She learned her lesson. In saying that what she did is very minimal to what the rest of these boneheads are and have done. The

incorrect RUMOR going around that if you RAT on someone breaking covid rules you could qualify for \$5000.00 if they are ticketed. Its NOT true but, I can see how some idiots would believe it.

I did not slap you



more welcome pictures at THEMETAPICTURE.COM
memes.com

1d Like Reply



Wesley Cromwell

consequence and dignity
so.

It's not up to us to pick and
choose what laws we
follow.... but if we are
suggesting the cops here
don't care... oh boy!!! I got
ideas guys 😊👍👁️👁️

12w

Like

Reply

3 



Ryan Zabolotney

Tara David



off.

12w Like Reply



Shawn Godziuk

Jody Smallwood that's not nice.

12w Like Reply



Jody Smallwood

Shawn Godziuk And who cares

12w Like Reply



Deborah Lynn Clark

Cameron Gulash Got milk

12w Like Reply



Cameron Gulash

Deborah Lynn Clark

are all staying home and not able to hold loved ones hands as they die just for fun... so people can party at the tipsy cow... ask one of those that have lost people they love if they approve of a drunken party with not a care in the world..

12w

Like

Reply

5



Andre Reed Author

Marilyn Pearce no one lives forever. People were dying before covid and will continue to die afterwards

12w

Like

Reply

3



Shantel Sabine Cox

people, why should we be afraid?

"Two – kids were allowed to return to school on Jan 11, but still aren't allowed to see their friends socially or participate in activities. How does that make sense?

"Three – we learned the Bachelorette had blocked off a two-month stay at the Jasper Park Lodge and taken all 450 rooms. So foreigners and strangers are allowed to travel and congregate here to [meet and date] but we're still not allowed to see our parents for coffee?

truth waking up and doing the average day to day has it's own risks.....

12w Like Reply

1 



Shantel Sabine Cox

And what visiting at a kitchen table when health orders say not to is fine but a business opening is just oh soo wrong??

12w Like Reply

2 



Marilyn Pearce

No I am all for the world to get back to normal.. and I full support people rebeling and opening up for business.. I find sneaky people blocking out

neighbor not following covid 19 protocol walk to the fridge and drink a big glass of milk it's good for your teeth you know what else is good for your teeth minding your own fxxking business

12w

Like

Reply

15



Jody Smallwood

Cameron Gulash Here here

12w

Like

Reply

1



Jody Smallwood

I am in Alliance and there are a lot if no minds here that do not mind there own !!!!!

12w

Like

Reply

2



Shawn Godziuk And who cares

12w Like Reply



Deborah Lynn Clark
Cameron Gulash Got milk

12w Like Reply



Cameron Gulash
Deborah Lynn Clark yes I do would you like some fresh from the teet. Make sure to Rat on your neighbor hes really trying to turn canadians against each other and trust me.the sheeple do as their told.by adolph trudeau

12w Like Reply

**TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW 994-2018**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A CODE OF CONDUCT FOR MEMBERS OF COUNCIL.

WHEREAS, pursuant to section 146.1(1) of the *Municipal Government Act*, a council must, by bylaw, establish a code of conduct governing the conduct of councillors;

AND WHEREAS, pursuant to section 153 of the *Municipal Government Act*, councillors have a duty to adhere to the code of conduct established by the council;

AND WHEREAS the public is entitled to expect the highest standards of conduct from the members that it elects to council for the Town of Hanna;

AND WHEREAS the establishment of a code of conduct for members of council is consistent with the principles of transparent and accountable government;

AND WHEREAS a code of conduct ensures that members of council share a common understanding of acceptable conduct extending beyond the legislative provisions governing the conduct of councillors;

NOW THEREFORE the Council of the Town of Hanna, in the Province of Alberta, duly assembled, enacts as follows:

1. BYLAW TITLE

1.1 This bylaw shall be known as the "Council Code of Conduct Bylaw".

2. DEFINITIONS

2.1. In this Bylaw, words have the meanings set out in the Act, except that:

- (a) "Act" means the *Municipal Government Act*, R.S.A. 2000, c. M-26, and associated regulations, as amended;
- (b) "Administration" means the administrative and operational arm of the Municipality, comprised of the various departments and business units and including all employees who operate under the leadership and supervision of the Chief Administrative Officer;
- (c) CAO means the chief administrative officer of the Municipality, or their delegate;
- (d) "FOIP" means the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c. F-25, any associated regulations, and any amendments or successor legislation;
- (e) "Investigator" means Council or the individual or body established by Council to investigate and report on complaints;
- (f) "Member" means a member of Council and includes a councillor or the Mayor;
- (g) "Municipality" means the municipal corporation of the Town of Hanna.

②
142

3. Purpose and Application

- 3.1 The purpose of this Bylaw is to establish standards for the ethical conduct of Members relating to their rolls and obligations as representatives of the Municipality and a procedure for the investigation and enforcement of those standards.

4. Representing the Municipality

4.1. Members shall:

- (a) act honestly and, in good faith, serve the welfare and interests of the Municipality as a whole;
- (b) perform their functions and duties in a conscientious and diligent manner with integrity, accountability and transparency;
- (c) conduct themselves in a professional manner with dignity and make every effort to participate diligently in the meetings of Council, committees of Council and other bodies to which they are appointed by Council; and
- (d) arrange their private affairs and conduct themselves in a manner that promotes public confidence and will bear close public scrutiny.

5. Communicating on Behalf of the Municipality

- 5.1. A Member must not claim to speak on behalf of Council unless authorized to do so.
- 5.2. Unless Council directs otherwise, the Mayor is Council's official spokesperson and in the absence of the Mayor it is the Deputy Mayor. All inquiries from the media regarding the official Council position on an issue shall be referred to Council's official spokesperson.
- 5.3. A Member who is authorized to act as Council's official spokesperson must ensure that their comments accurately reflect the official position and will of Council as a whole, even if the Member personally disagrees with Council's position.
- 5.4. No Member shall make a statement when they know that statement is false.
- 5.5. No Member shall make a statement with the intent to mislead Council or members of the public.

6. Respecting the Decision-Making Process

- 6.1. Decision making authority lies with Council, and not with any individual Member. Council may only act by bylaw or resolution passed at a Council meeting held in public at which there is a quorum present. No Member shall, unless authorized by Council, attempt to bind the Municipality or give direction to employees in Administration, agents, contractors, consultants or other service providers or prospective vendors to the Municipality.
- 6.2. Members shall conduct and convey Council business and all their duties in an open and transparent manner other than for those matters which by law are authorized to be dealt with in a confidential manner in an in-camera session, and in so doing, allow the public to view the process and rationale which was used to reach decisions and the reasons for taking certain actions.

@
FW

- 6.3. Members shall accurately communicate the decisions of Council, even if they disagree with Council's decision, such that respect for the decision-making processes of Council is fostered.

7. Adherence to Policies, Procedures and Bylaws

- 7.1. Members shall uphold the law established by the Parliament of Canada and the Legislature of Alberta and the bylaws, policies and procedures adopted by Council.
- 7.2. Members shall respect the Municipality as an institution, its bylaws, policies and procedures and shall encourage public respect for the Municipality, its bylaws, policies and procedures.
- 7.3. A Member must not encourage disobedience of any bylaw, policy or procedure of the Municipality in responding to a member of the public, as this undermines public confidence in the Municipality and in the rule of law.

8. Respectful Interactions with Council Members, Staff, the Public and Others

- 8.1. Members shall act in a manner that demonstrates fairness, respect for individual differences and opinions, and an intention to work together for the common good and in furtherance of the public interest.
- 8.2. Members shall treat one another, employees of the Municipality and members of the public with courtesy, dignity and respect and without abuse, bullying or intimidation.
- 8.3. No Member shall use indecent, abusive, or insulting words or expressions toward another Member, any employee of the Municipality or any member of the public.
- 8.4. No Member shall speak in a manner that is discriminatory to any individual based on the person's race, religious beliefs, colour, gender, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family status or sexual orientation.
- 8.5. Members shall respect the fact that employees in Administration work for the Municipality as a corporate body and are charged with making recommendations that reflect their professional expertise and a corporate perspective and that employees are required to do so without undue influence from any Member or group of Members.
- 8.6. Members must not:
 - (a) involve themselves in matters of Administration, which fall within the jurisdiction of the CAO;
 - (b) use, or attempt to use, their authority or influence for the purpose of intimidating, threatening, coercing, commanding or influencing any employee of the Municipality with the intent of interfering in the employee's duties; or
 - (c) maliciously or falsely injure the professional or ethical reputation, or the prospects or practice of employees of the Municipality.

9. Confidential Information

- 9.1. Members must keep in confidence matters discussed in private at a Council or Council committee meeting until the matter is discussed at a meeting held in public.

Ⓜ
KW

- 9.2. In the course of their duties, Members may also become privy to confidential information received outside of an "in-camera" meeting. Members must not:
- (a) disclose or release by any means to any member of the public, including the media, any confidential information acquired by virtue of their office, unless the disclosure is required by law or authorized by Council to do so;
 - (b) access or attempt to gain access to confidential information in the custody or control of the Municipality unless it is necessary for the performance of the Member's duties and is not otherwise prohibited by Council, and only then if the information is acquired through appropriate channels in accordance with applicable Council bylaws and policies;
 - (c) use confidential information for personal benefit or for the benefit of any other individual or organization.
- 9.3. No Member shall use confidential information for personal benefit or for the benefit of any other individual organization.
- 9.4. Confidential information includes information in the possession of, or received in confidence by, the Municipality that the Municipality is prohibited from disclosing pursuant to legislation, court order or by contract, or is required to refuse to disclose under FOIP or any other legislation, or any other information that pertains to the business of the Municipality, and is generally considered to be of a confidential nature, including but not limited to information concerning:
- (a) the security of the property of the Municipality;
 - (b) a proposed or pending acquisition or disposition of land or other property;
 - (c) a tender that has or will be issued but has not been awarded;
 - (d) contract negotiations;
 - (e) employment and labour relations;
 - (f) draft documents and legal instruments, including reports, policies, bylaws and resolutions, that have not been the subject matter of deliberation in a meeting open to the public;
 - (g) law enforcement matters;
 - (h) litigation or potential litigation, including matters before administrative tribunals; and
 - (i) advice that is subject to solicitor-client privilege.

10. Conflicts of Interest

- 10.1. Members have a statutory duty to comply with the pecuniary interest provisions set out in Part 5, Division 6 of the Act and a corresponding duty to vote unless required or permitted to abstain under the Act or another enactment.
- 10.2. Members are to be free from undue influence and not act or appear to act in order to gain financial or other benefits for themselves, family, friends or associates, business or otherwise.

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10.3. Members shall approach decision-making with an open mind that is capable of persuasion.

10.4. It is the individual responsibility of each Member to seek independent legal advice, at the Member's sole expense, with respect to any situation that may result in a pecuniary or other conflict of interest.

11. Improper Use of Influence

11.1. No Member shall use the influence of the Member's office for any purpose other than for the exercise of the Member's official duties.

11.2. No Member shall act as a paid agent to advocate on behalf of any individual, organization or corporate entity before Council or a committee of Council or any other body established by Council.

11.3. Members shall not contact or otherwise attempt to influence members of any adjudicative body regarding any matter before it relating to the Municipality.

11.4. Members shall refrain from using their positions to obtain employment with the Municipality for themselves, family members or close associates. Members are ineligible to apply or be considered for any position with the Municipality while they hold their elected position and for one year after leaving office.

12. Use of Municipal Assets and Services

12.1. Members shall use municipal property, equipment, services, supplies and staff resources only for the performance of their duties as a Member, subject to the following limited exceptions:

(a) municipal property, equipment, service, supplies and staff resources that are available to the general public may be used by a Member for personal use upon the same terms and conditions as members of the general public, including booking and payment of any applicable fees or charges;

(b) electronic communication devices, including but not limited to desktop computers, laptops, tablets and smartphones, which are supplied by the Municipality to a Member, may be used by the Member for personal use, provided that the use is not for personal gain, offensive or inappropriate.

13. Orientation and Other Training Attendance

13.1. Every Member must attend the orientation training offered by the Municipality within 90 days after the Member takes the oath of office. Attendance at additional training sessions throughout the Council term is discretionary.

14. Remuneration and Expenses

14.1. Members are stewards of public resources and shall avoid waste, abuse and extravagance in the use of public resources.

14.2. Members shall be transparent and accountable with respect to all expenditures and strictly comply with all municipal bylaws, policies and procedures regarding claims for remuneration and expenses.

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15. Gifts and Hospitality

- 15.1. Members shall not accept gifts, hospitality or other benefits that would, to a reasonable member of the public, appear to be in gratitude for influence, to induce influence, or otherwise to go beyond the necessary and appropriate public functions involved.
- 15.2. Members may accept hospitality, gifts or benefits that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation, provided that the value of the hospitality, gift or benefit does not exceed \$1,000 or with approval of Council.
- 15.3. Gifts received by a Member on behalf of the Municipality as a matter of official protocol which have significance or historical value for the Municipality shall be left with the Municipality when the Member ceases to hold office.

16. Election Campaigns

- 16.1. No Member shall use any facilities, equipment, supplies, services, municipal logo or other resources of the Municipality for any election campaign or campaign-related activity unless it is under the same terms as the general public for the use of same.

17. Informal Complaint Process

- 17.1. Any Member who has identified or witnessed conduct by a Member that the Member reasonably believes, in good faith, is in contravention of this Bylaw may address the prohibited conduct by:
 - (a) advising the Member that the conduct violates this Bylaw and encouraging the Member to stop,
 - (b) requesting the Mayor to assist in informal discussion of the alleged complaint with the Member in an attempt to resolve the issue. In the event that the Mayor is the subject of, or is implicated in a complaint, the person may request the assistance of the Deputy Mayor.
- 17.2. Individuals are encouraged to pursue this informal complaint procedure as the first means of remedying conduct that they believe violates this Bylaw. However, an individual is not required to complete this informal complaint procedure prior to pursuing the formal complaint procedure outlined below.

18. Formal Complaint Process

- 18.1. Any Member who has identified or witnessed conduct by a Member that the Member reasonably believes, in good faith, is in contravention of this Bylaw may file a formal complaint in accordance with the following procedure:
 - (a) All complaints shall be made in writing and shall be dated and signed by an identifiable individual;
 - (b) All complaints shall be addressed to the Investigator;
 - (c) The complaint must set out reasonable and probable grounds for the allegation that the Member has contravened this Bylaw, including a detailed description of the facts, as they are known, giving rise to the allegation;

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- (d) If the facts, as reported, include the name of one or more Members who are alleged to be responsible for the breach of this Bylaw, the Member or Members concerned shall receive a copy of the complaint submitted to the Investigator;
- (e) Upon receipt of a complaint under this Bylaw, the Investigator shall review the complaint and decide whether to proceed to investigate the complaint or not. If the Investigator is of the opinion that a complaint is frivolous or vexatious or is not made in good faith, or that there are no grounds or insufficient grounds for conducting an investigation, the Investigator may choose not to investigate or, if already commenced, may terminate any investigation, or may dispose of the complaint in a summary manner. In that event, the complainant and Council, if Council is not the Investigator, shall be notified of the Investigator's decision;
- (f) If the Investigator decides to investigate the complaint, the Investigator shall take such steps as it may consider appropriate, which may include seeking legal advice. All proceedings of the Investigator regarding the investigation shall be confidential;
- (g) If the Investigator is not Council, the Investigator shall, upon conclusion of the investigation, provide the Council and the Member who is the subject of the complaint, the results of the Investigator's investigation;
- (h) A Member who is the subject of an investigation shall be afforded procedural fairness, including an opportunity to respond to the allegations before Council deliberates and makes any decision or any sanction is imposed;
- (i) A Member who is the subject of an investigation is entitled to be represented by legal counsel, at the Member's sole expense.

19. Compliance and Enforcement

19.1. Members shall uphold the letter and the spirit and intent of this Bylaw.

19.2. Members are expected to co-operate in every way possible in securing compliance with the application and enforcement of this Bylaw.

19.3. No Member shall:

- (a) undertake any act of reprisal or threaten reprisal against a complainant or any other person for providing relevant information to Council or to any other person;
- (b) obstruct Council, or any other person, in carrying out the objectives or requirements of this Bylaw.

19.4. Sanctions that may be imposed on a Member, by Council, upon a finding that the Member has breached this Bylaw may include:

- (a) a letter of reprimand addressed to the Member;
- (b) requesting the Member to issue a letter of apology;
- (c) publication of a letter of reprimand or request for apology and the Member's response;
- (d) suspension or removal of the appointment of a Member as the chief elected official under section 150(2) of the Act;

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- (e) suspension or removal of the appointment of a Member as the deputy chief elected official or acting chief elected official under section 152 of the Act;
- (f) suspension or removal of the chief elected official's presiding duties under section 154 of the Act;
- (g) suspension or removal from some or all Council committees and bodies to which council has the right to appoint members;
- (h) reduction or suspension of remuneration as defined in section 275.1 of the Act corresponding to a reduction in duties, excluding allowances for attendance at council meetings;
- (i) any other sanction Council deems reasonable and appropriate in the circumstances provided that the sanction does not prevent a Member from fulfilling the legislated duties of a councillor and the sanction is not contrary to the Act.

20. Review

20.1. This Bylaw shall be brought forward for review at the beginning of each term of Council, when relevant legislation is amended, and at any other time that Council considers appropriate to ensure that it remains current and continues to accurately reflect the standards of ethical conduct expected of Members.

21. Enactment

21.1 This Bylaw shall take effect as of the date of final reading.

READ A FIRST TIME THIS 8th DAY OF MAY 2018.

READ A SECOND TIME THIS 8th DAY OF MAY 2018.



Mayor Chris Warwick



Chief Administrative Officer
Kim Neill

READ A THIRD TIME AND FINALLY PASSED THIS 8th DAY OF MAY 2018.



Mayor Chris Warwick



Chief Administrative Officer
Kim Neill



**TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW NO. 964-2012**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO CONTROL AND REGULATE HARASSMENT AND BULLYING OF MINORS AND/OR PERSONS IN THE TOWN OF HANNA.

WHEREAS, pursuant to Section 7 of the Municipal Government Act, RSA 2000, Chapter M-26, as amended, a Council may pass Bylaws respecting the safety, health and welfare of people and the protection of people and property and respecting people, activities and things in or near public places.

NOW THEREFORE under the authority of the *Municipal Government Act*, The Council of the Town of Hanna, in the Province of Alberta, ENACTS AS FOLLOWS:

PART I BYLAW TITLE

1. This bylaw shall be known as the "Anti-Bullying" bylaw.

PART II DEFINITIONS

1. "Bullied" means the harassment of others by the real or threatened infliction of physical violence and attacks, racially or ethnically-based verbal abuse and gender-based put-downs, verbal taunts, name calling and put-downs, written or electronically transmitted, or emotional abuse, extortion or stealing of money and possessions and social out-casting.
2. "Minor" means an individual under 18 years of age.
3. "Peace Officer" means a member of the Royal Canadian Mounted Police, or a Special Constable appointed pursuant to the provisions of the Police Act, Revised Statutes of Alberta, 2000, Chapter P-17, and all amendments or successors thereto.
4. "Public Place" means any place, including privately owned or leased property, to which the public reasonably has or is permitted to have access, whether on payment or otherwise, within the corporate limits of the Town of Hanna, including schools, recreational facilities, public parks and sports grounds.
5. "Violation Ticket" means a violation ticket as defined in the Provincial Offences Procedure Act.

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PART III ENFORCEMENT

1. No person shall, in any public place:
 - a. Communicate either directly or indirectly, with any person in a way that causes the person, reasonably in all the circumstances, to feel bullied.
 - b. While not taking part in any action described in Part 3, Section 1 (a) encourage or cheer on, any person described in Part 3, Section 1 (a).
2. Any person who contravenes Part 3, Section 1 (a) of this Bylaw is guilty of an offence punishable on summary conviction and is liable
 - a. For a first offence, to a minimum specified penalty of \$250.00; and
 - b. For second, or subsequent offences, to a fine not exceeding \$1,000.00; and in default of payment of the fine and costs, to imprisonment for six months.
3. Any person who contravenes Part 3, Section 1 (b) of this Bylaw is guilty of an offence punishable on summary conviction and is liable
 - a. For a first offence, to a minimum specified penalty of \$100.00; and
 - b. For second, or subsequent offences, to a fine not exceeding \$250.00; and in default of payment of the fine and costs, to imprisonment for six months.
4. If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:
 - a. Specify the fine amount established by this Bylaw for the offence; or
 - b. Require a person to appear in Court without the alternative of making a voluntary payment.
5. A person who commits an offence, may :
 - a. If a Violation Ticket is issued in respect of the offence; and
 - b. If the Violation Ticket specifies the fine amount established by the Bylaw for the offence

Make a voluntary payment equal to the specified fine by delivering the Violation Ticket and the specified fine to the Provincial Court Office specified on the Violation Ticket.

PART IV ENACTMENT

1. This Bylaw shall come into effect on the date of final reading.

READ A FIRST TIME THIS 13th DAY OF NOVEMBER 2012.

READ A SECOND TIME THIS 13th DAY OF NOVEMBER 2012.



Mayor Mark Nikota



Chief Administrative Officer
Geraldine Gervais

READ A THIRD TIME AND FINALLY PASSED THIS 13th DAY OF NOVEMBER 2012.



Mayor Mark Nikota



Chief Administrative Officer
Geraldine Gervais

Date: June 8, 2021

Agenda Item No: 09.03

Item Title

Coal Development – Eastern Slopes

Recommended Motion

That Council authorizes the Mayor to provide an Endorsement of Support on behalf of the Town of Hanna to advise that the Town supports the proposed Alberta Coal Restriction Policy as prepared by the Town of High River.

Background

As Council is aware the Province of Alberta was considering allowing coal leases/permits in certain areas of the eastern slopes of the Rockies. There has been considerable negative feedback from Alberta residents and municipalities, specifically those closer to the Rockies and Council has received several letters from these municipalities addressed to the Premier or Minister of Environment over the last few months. Red Deer River Municipal Users Group have met with Alberta Environment representatives and indicated the importance of the eastern slopes on water resources like the Red Deer River which receives its water from the Eastern Slopes and supplies drinking water to numerous municipal water systems.

The province has since backed off considerably and indicated there would be no further coal permits/leases granted until a thorough consultation process has been completed. In March 2021, the Government of Alberta (GOA) announced the establishment of a Coal Policy Committee, an independent group to develop and lead a widespread and comprehensive public engagement to inform Alberta's long-term approach to coal development. The committee is expected to finish its final report, which will provide advice and recommendations to the Minister of Energy, by **November 15, 2021**.

The committee is responsible for ensuring the views of all Albertans are represented. To aid in this, the committee has launched its engagement webpage and is calling for technical submissions. The topics of the technical submissions can be:

- Environmental impacts
- Economic impacts
- Water management
- Regulation
- Mining technology
- Other (please specify)

The Town of High River has been very vocal about restricting Coal leases/permits along the eastern slopes and has recently made a request to all municipalities to endorse their proposed Alberta Coal Restriction Policy that they will be forwarding to the province for consideration.



After discussion on this topic at the May 26, 2021, Council Information Meeting it was decided that the Town of High River request for endorsement of their proposed Alberta Coal Restriction Policy be placed on the June 8, 2021, Council Meeting Agenda for decision.

The Proposed Alberta Coal Restriction Policy has three key principles:

1. No further coal exploration or development will be permitted on the Eastern Slopes of Alberta. There will no longer be categories within this area and, instead, there would only be one area defined today as the Eastern Slopes.
2. Existing coal mining operations in the Hinton/Grande Cache areas will be permitted to retire gracefully.
3. Reclamation of lands disturbed by coal exploration activities with coal exploration permits issued prior to February 8, 2021, must be reclaimed no later than December 31, 2025.

The rationale for the three principles of the Alberta Coal Restriction Policy are as follows:

1. The inherent value of the Eastern Slopes only exists with the landscape remaining intact.
2. The headwaters and landscapes of the Eastern Slopes are critical to the future of our province. Our communities, agriculture production, food production, tourism, and recreation all rely on these landscapes existing and their watersheds producing clean water. Water is a limited resource that we all require to exist. The Town is strongly opposed to any activity that increases the likelihood of water contamination. Once a waterway has been contaminated by coal mining, this action cannot be reversed. Our future generations depend on us protecting this resource.
3. The negative impacts on the environment, human health, animal health and existing economies far outweigh the new jobs, taxes, royalties or economics that may be generated as a result of coal development in this area.

The Town of High River will collect all feedback received and report back to the Coal Policy Committee in July 2021.

Attachments

1. Town of High River – Proposed Alberta Coal Policy.

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



309B Macleod Trail SW
High River, Alberta Canada T1V 1Z5
P: 403.652.2110 F: 403.652.2396
www.highriver.ca

May 19, 2021

ACTION REQUIRED

OFFICE OF THE MAYOR

VIA E-MAIL

Town of Hanna
Mr. Chris Warwick
PO Box 430
Hanna, AB T0J 1P0
Email: admin@hanna.ca

Attention: Mayor Chris Warwick & Members of Council

RE: Proposed Alberta Coal Restriction Policy

Dear Your Worship & Members of Council:

Your input on the future of the Eastern Slopes of the Rockies is important to the long-term health of our water resources and their ability to provide clean drinking water to all communities in the Province. The Town of High River remains concerned about the negative impacts coal mining will have on our communities, landscapes, water resources, and future generations. We are requesting your support for our version of a new policy that reflects our desire to protect the Eastern Slopes and our water resources in perpetuity.

The Town of High River has met with the Coal Policy Committee and agreed to prepare a framework that would see coal exploration and development banned along the Eastern Slopes. At our May 10, 2021 Regular Meeting, Council unanimously supported the wording outlined below and we are requesting all Alberta Municipalities join us in supporting the proposed policy.

Specifically, the Town's proposed ***Alberta Coal Restriction Policy*** would be effective November 15, 2021 and has three key principles:

1. No further coal exploration or development will be permitted on the Eastern Slopes of Alberta. There will no longer be categories within this area and, instead, there would only be one area defined today as the Eastern Slopes.
2. Existing coal mining operations in the Hinton/Grande Cache areas will be permitted to retire gracefully.
3. Reclamation of lands disturbed by coal exploration activities with coal exploration permits issued prior to February 8, 2021 must be reclaimed no later than December 31, 2025.

Our rationale for the three principles of the Alberta Coal Restriction Policy are as follows:

1. The inherent value of the Eastern Slopes only exists with the landscape remaining intact.
2. The headwaters and landscapes of the Eastern Slopes are critical to the future of our province. Our communities, agriculture production, food production, tourism, and recreation all rely on these landscapes existing and their watersheds producing clean water. Water is a limited resource that we all require to exist. The Town is strongly opposed to any activity that increases the likelihood of water contamination. Once a waterway has been contaminated by coal mining, this action cannot be reversed. Our future generations depend on us protecting this resource.
3. The negative impacts on the environment, human health, animal health and existing economies far outweigh the new jobs, taxes, royalties or economics that may be generated as a result of coal development in this area.

The Town will collect all feedback received and report back to the Coal Policy Committee in July 2021.

If you are in support of the proposed policy wording, please send a signed letter to myself or acknowledge your support utilizing the endorsement below. Please send all letters and feedback to csnodgrass@highriver.ca, with a copy to legislativeservices@highriver.ca no later than July 15, 2021.

I will then present this policy to the Coal Policy Committee along with the feedback received. If you are interested in participating in the presentation of this policy to the Coal Policy Committee, please contact me at the above noted email address.

Thank you for considering supporting this important initiative.

If you have any questions, please contact me.

Sincerely,



Craig Snodgrass
Mayor
Cell: 403.652.9489

CS/cp/kr

Endorsement of Support

On behalf of the City/Town/Village of

I, _____

, can advise that the City/Town/Village of

supports the proposed Alberta Coal Restriction Policy as prepared above.

Signature



Town of Hanna Council Agenda Background Information and Request for Decision

Date: June 8, 2021

Agenda Item No: 09.04

Item Title

COVID-19 Operating Plan Update

Recommended Motion

That Council accepts the Town of Hanna COVID-19 Operating Plan Update dated June 8, 2021, for information.

Background

On May 26, 2021, the Province announced their Covid 19 Re-opening Plan.

Alberta's Open for Summer Plan includes three stages based on vaccination thresholds and hospitalizations:

- Stage 1: Two weeks after 50 per cent of Albertans age 12-plus have received at least one dose of vaccine and COVID-19 hospitalizations are below 800 and declining.
- Stage 2: Two weeks after 60 per cent of Albertans age 12-plus have received at least one dose of vaccine and COVID-19 hospitalizations are below 500 and declining.
- Stage 3: Two weeks after 70 per cent of Albertans age 12-plus have received at least one dose of vaccine.

Stage 1 of the Plan was entered into on June 1, 2021. Since the Town of Hanna (Special Areas No. 2) was in a region of the province that was below the threshold of 30 active cases Stage 1 does not provide the Town Operations with any additional opportunities.

Stage 2 removes more restrictions and is anticipated to begin June 10th with Stage 3 removing almost all restrictions and anticipated to begin around the end of June.

The new restrictions impact the Town of Hanna in the following manner:

Town Facilities Operations

Arena

When the Province enters Stage 2 the arena can be opened to the public up to 30% of fire code occupancy. Administration is prepared to take any bookings within those parameters, but summer is generally a quiet season for this facility.

Stage 3 all restrictions are lifted.



- The Hanna Indoor Pro Rodeo is scheduled for September 24th – 26th
- The Hospital Auxiliary Rummage Sale is scheduled for October 2nd

Curling Rink

When the Province enters Stage 2 the curling rink can be opened to the public up to 30% of fire code occupancy. Administration is prepared to take any bookings within those parameters, but summer is generally a quiet season for this facility.

Stage 3 all restrictions are lifted.

- The Hanna Farmers Market weekly markets begin June 2nd running every Wednesday until September 22nd.
- The Gun Club show and sale is tentatively booked for July 17th & 18th.
- The Hospital Auxiliary Rummage Sale is scheduled for October 2nd.

Centennial Place

When the Province enters Stage 2 Centennial Place can be opened to the public up to 30% of fire code occupancy. Summer is generally a quiet season for this facility, but the following will be able to open.

- Fitness centre will be opened with 3 metre distancing between participants. Since our fitness space is small, the plan is to proceed with taking bookings during operating hours.
- Walking track will be available during operating hours.
- EPIC adventures will be based out of the building as of July 5th.
- Kiddies Korner closed for the season.
- Hanna Dance season has ended.

It is anticipated that the facility will be opened to the public as of June 14th within the hours of 9:00AM – 5:00PM, Monday – Friday and closed weekends.

The facility will be open for bookings for private events such as birthday parties as of June 14th.

In Stage 3 all restrictions are lifted. Once all restrictions are opened (anticipated around the end of June/early July) Administration is planning to increase the operating hours to Monday – Friday from 9:00AM – 8:00PM and remaining closed on weekends until the beginning of September unless there is a private booking.

Community Centre

When the Province enters Stage 2 the community centre can be opened to the public up to 30% of fire code occupancy. Administration is prepared to take any bookings within that parameter.

Stage 3 all restrictions are lifted.



Fox Lake Park Campground

The campground opened for the season on May 15th and camping at individual sites was allowed under the Provincial Plan prior to Stage 1. Under Stage 2 outdoor gatherings up to 20 people with physical distancing is allowed and Stage 3 all restrictions are lifted.

Swimming Pool

The Swimming Pool opened for the season on May 21st.

Spray Park

The spray park water system is being commissioned the week of June 7th and the pour in place surface will be installed beginning the week of June 14, 2021. There is some landscaping that is required after the surface is poured and it is hoped that if everything goes according to plan and the weather cooperates, the park may be able to be opened to the public around June 20th.

Lions Hall

When the Province enters Stage 2 the Lions Hall can be opened to the public up to 30% of fire code occupancy. Administration is prepared to take any bookings within that parameter.

Stage 3 all restrictions are lifted.

Outdoor Facilities

The outdoor rink is being used by the Pickleball Club on a regular basis with Covid 19 protocols. When the Province enters Stage 2 restrictions for indoors and outdoors youth and adult sports can resume with no restrictions.

The Tennis court is open and available. When the Province enters Stage 2 restrictions for indoors and outdoors youth and adult sports can resume with no restrictions.

Minor Ball and Minor Soccer have been able to practice. When the Province enters Stage 2 restrictions for indoors and outdoors youth and adult sports can resume with no restrictions. Administration has not heard if the Adult Slo-pitch league is going to resume or if the annual Slo-pitch tournament is planning to be held in late August.

Playgrounds remain open.

Handi-van / Table & Chair / Picnic Tables Calendar

Handi-van bookings are continuing.



Administration has provided picnic tables to two restaurants so they could have a patio open prior to the opening of indoor dining.

Programming

EPIC Adventures is anticipating starting their summer day camps on July 5th. These day camps will be modified 1/2 day programs running Monday – Wednesday – Fridays. Additional family programming will occur on Tuesdays and Thursdays and have several Sunday afternoons with Music in the Park planned.

Canada Day plans this year will be scaled back as compared to pre-covid days as the timing on entering Stage 3 when restrictions are lifted is still tentative.

Staffing

Currently the Town has all available full-time staff working. Casual staff at Centennial Place will be brought back as the restrictions lessen and are eliminated. The Centennial Place full-time position has been seconded to the Town Office for cross-training and to temporarily fill the vacant full-time position (medical leave) in the Office.

The Public Works Department has filled their vacant full-time position with the hiring of Logan Gutsche who will be starting work on June 21st.

The Town has completed the seasonal staff hiring as follows:

- Public Works – one seasonal position started May 10th.
- Parks - two seasonal staff started April 6th
- three seasonal staff started April 26th
one seasonal staff started May 17th
three high school students starting at the end of June/beginning of July.
- Pool Manager started May 10th and the remaining pool staff have been hired with the opening of the pool on May 22nd.
- EPIC Adventure Program Manager started May 3rd. Program Leaders (2) will begin June 28th.
- Town Office summer assistance position began May 3rd.

Communications

Highlights of the reports will be communicated on the Town of Hanna Website and through the Town of Hanna Social Media programs.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

1. Province of Alberta 3 Stage Plan for re-opening.

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



Town of Hanna Council Agenda Background Information and Request for Decision

Date: June 8, 2021

Agenda Item No: 10.00

Item Title

Joint Public Hearing

Background

At the May 11, 2021 Council Meeting, Council authorized that a Public Hearing for Bylaw 1016-2021 be held on June 8, 2021 at 7:00 p.m. by virtual means to allow any person who claims that he/she will be affected prejudicially by Bylaw No. 1016-2021, an opportunity to be heard by Council. A second motion was approved, authorizing a Public Hearing for Bylaw No. 1017-2021 to be held at the same time as both Bylaws are affecting the same properties. The notice of the public hearing was advertised and that the required notices were sent to owners of the affected properties as well as adjacent landowners.

The agenda and explanation of the Rules of Procedure for the Public Hearing are provided.

AGENDA

1. Mayor - Open Public Hearing – 7:00 p.m.
2. Explanation of The Rules of Procedure - Mayor
3. Explanation of the Purpose of the Public Hearing - Administrator
 - a. Bylaw 1016-2021 – Land Use Amendment – Re-designation
 - b. Bylaw 1017-2021 – Municipal Development Plan Amendment – Re-designation
4. Palliser Regional Municipal Services
5. Development Officer for the Town of Hanna
6. Applicant
7. Those in Support
8. Those Opposed
9. Letters to be Read into the Record (if any)
10. Applicant - Closing Remarks
11. Mayor – Close Public Hearing



THE RULES OF PROCEDURE

There will be an explanation of the purpose this Public Hearing given by Administration and Palliser Regional Municipal Services.

The applicant for the proposed Land Use designation change will be given opportunity to explain their reasons for having made the proposal. Before the hearing concludes the applicant will be given an opportunity to make some closing remarks.

Any person present who wishes to address the Public Hearing either in opposition or support may do so. We will ask all of those present who wish to make a presentation to give us your name, who you represent and whether or not you support or oppose the proposed Land Use change. A list will be prepared so that we can call you forward to make your presentation. All presentations made to Council will be restricted to 5 minutes. Your cooperation in affording everyone an opportunity to make their views known is sincerely appreciated.

No discussions will be permitted between those making presentations. Only the Councillors will be permitted to ask questions of the presenter for points of clarification.

The purpose of the Public Hearing is for the Council of the Town of Hanna to gather information regarding the proposed Land Use designation change and Municipal Development Plan designation change to be able to give consideration to all opinions when making a decision as to whether or not the proposed amendments should be put in place.

Policy and/or Legislative Implications

N/A

Attachments

1. Palliser Regional Municipal Services Presentation

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

Town of Hanna Public Hearing

Bylaws 1017-21 & 1016-21

Proposed amendments to Municipal Development Plan 968-2013
&
Land Use Bylaw 967-2012

Town of Hanna Public Hearing

Bylaws 1017-21 & 1016-21

Presentation Outline

- Background Information / Purpose
- Statutory Documents and Land use Impacts
- Circulations and Notifications
- Conclusion

Background Information

Applicant: Town of Hanna

General Purpose:

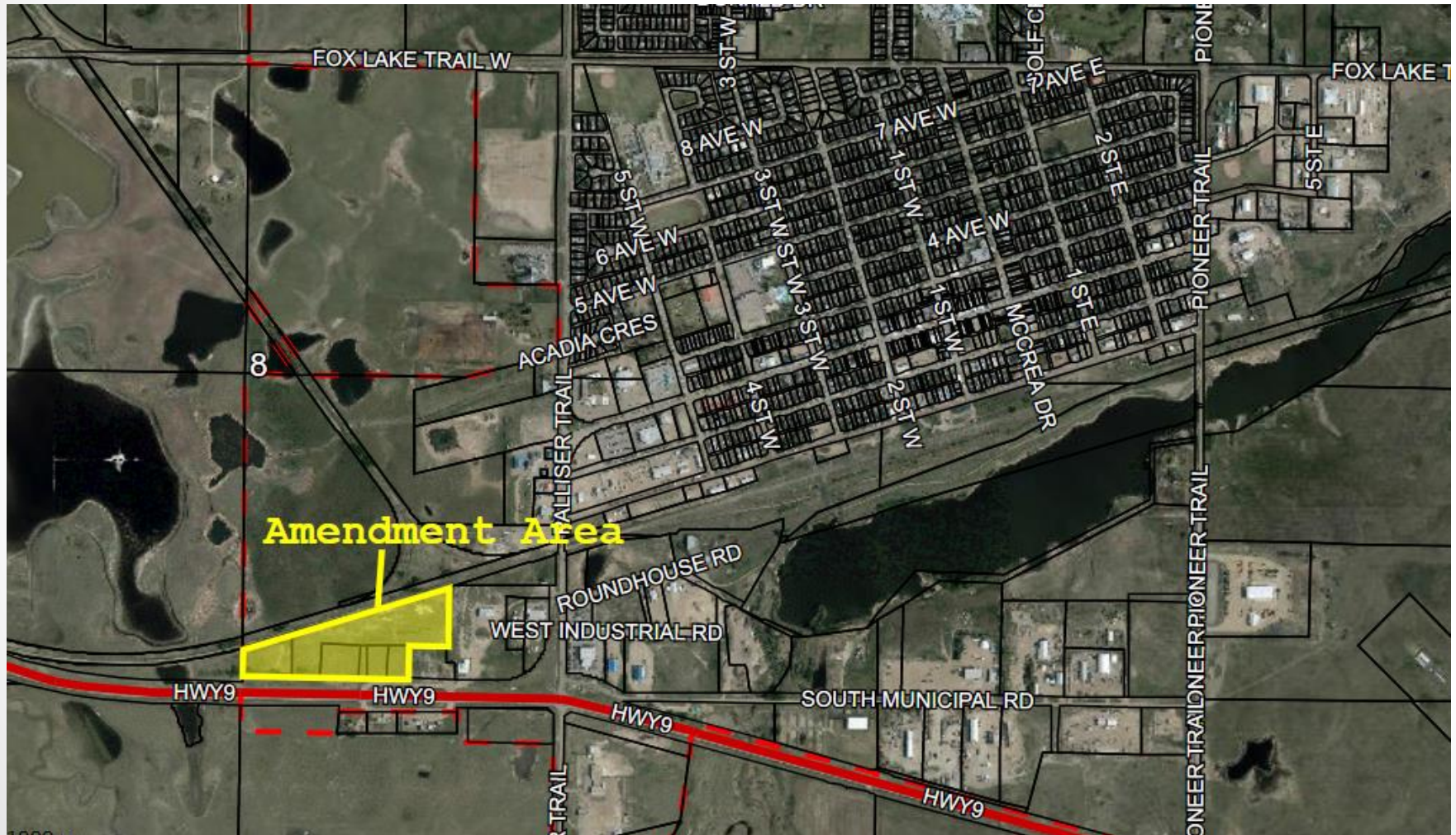
Bylaw 1017-2021: Proposes to amend the Future Land Use Map within the Towns Municipal Development Plan (MDP). The map currently identifies the subject location for future Highway Commercial development and is being proposed to be updated to *Highway Commercial or Industrial development* for this location.

Bylaw 1016-21: Proposes to amend the Land Use Bylaw (LUB) by redistricting (rezoning) the parcel from *Highway Commercial District* to *Industrial District*. This change will permit the development of uses as outlined in the Industrial District of the Town of Hanna Land Use Bylaw.

Overall intent of the proposed Bylaws is to accommodate a future development proposal for a fertilizer blending facility.

Background Information

Location: Legal- Plan 7810 701 Block A Lot 2 & Plan 051 1341 Block A Lots 3-6 Inclusive

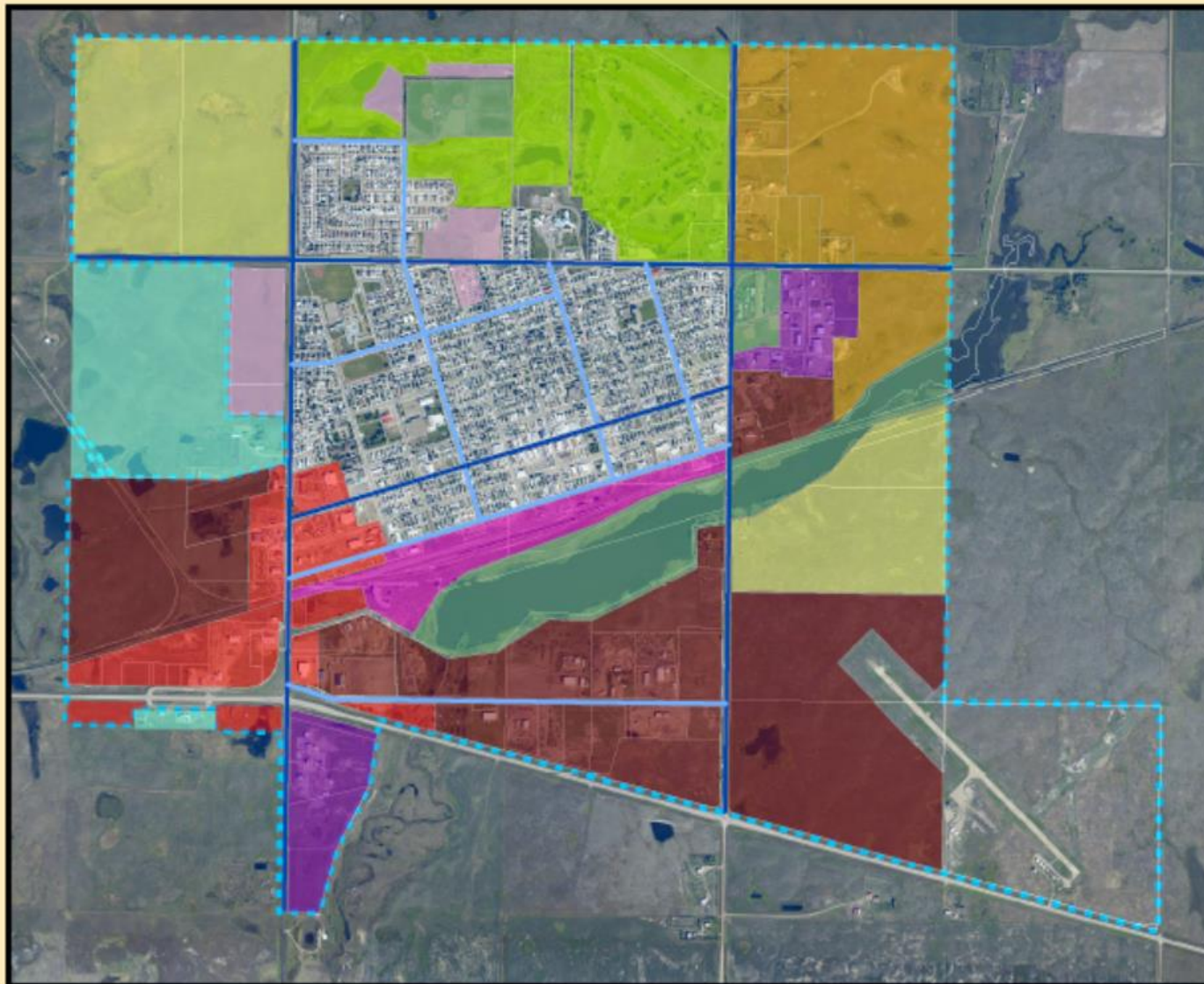


Background Information

Why are these proposals being reviewed?

- Developer interest in pursuing an *industrial operation* with the purpose creating a nutrient rich fertilizer that consists of 70 per cent elemental Sulphur and 30 percent compost.
 - Compost is created from recycled food organics which would be trucked to the facility. All composting process occur off site and only the finished compost product is brought to this location.
 - All blending of compost and Sulphur would occur onsite and outdoors.
- Currently zoned Highway Commercial District
- MDP Future Land use Map indicates future Highway Commercial area
- To accommodate this proposal the future land use for this area will need to be updated in the MDP. This would permit the subsequent rezoning of the land to an industrial district

Municipal Development Plan Review



Schedule 'A' to MDP Bylaw No. ___-2013 Future Land Use Map



Legend

- Future Land Use
- Short/Med Term Residential
 - Long Term Residential
 - Estates Residential
 - HWY Commerical
 - HWY Commerical/Industrial
 - Industrial/ Commerical
 - Industrial
 - Parks/Open Space
 - Possible Annexation
 - Golf Course
- Roadways
- Arterial
 - Collector
 - Town Boundary

Areas and land use boundaries
are approximate and subject
to change

Municipal Development Plan Review

Future Land Use Policies:

“2.4. Proposed Land Use Bylaw amendments shall conform to the land uses Identified in Figure 1 and all provisions of the Municipal Development Plan.”

“2.10. The Town shall focus on providing a quality land use mix including appropriate residential, commercial, industrial and community service land uses for the greatest benefit to residents and businesses.”

Commercial Policies:

“4.8. The Town shall maintain and promote existing highway commercial areas and new development in appropriate locations along the highway frontage and major roadways in Town.”

“4.9. Revitalization of the Highway 9 Commercial corridor shall be a Town priority in cooperation with the Special Areas on adjoining vacant or abandoned highway commercial properties. “

Municipal Development Plan Review:

Considerations for Council regarding highway commercial development:

- Historically this area (including the land on the south side of Highway 9) has been dedicated to Highway commercial land uses and prioritized for highway commercial investment due to proximity and access to the Highway 9.
- Is it time to consider a shift in development priorities for a portion of this area, or does Council want to continue to prioritize this land for highway commercial development?

Municipal Development Plan Review:

Industrial Policies:

“5.6. Industrial development shall be encouraged to maintain a high standard of design, landscaping and screening of outdoor storage areas.”

“5.9. To promote the development of safe, aesthetically pleasing industrial areas by providing adequate access and appropriate buffering and screening for adjacent land uses”

“5.10. The appropriateness of an industrial use or location will be evaluated with full consideration to its potential environmental impact and/or nuisances it may generate in relation to existing and future residential areas. New industries that may cause land use conflicts such as air pollution, odor or excessive noise should not be permitted within close proximity to residential areas.”

Municipal Development Plan Review:

Land Use Impacts of Industrial development in this Location

Proposed development may have the potential to create odors:

- **PRMS Recommendations:** Include specific conditions on the Development Permit regarding odor control. This will allow enforcement measures should there be any odor issues in the future.

Industrial development at entrances or gateway into Town (Town aesthetics)

- **PRMS Recommendations:** Ensure future development is appropriately screened from view with high quality materials and require a high standard of landscaping to ensure an aesthetically pleasing development when entering the Town of Hanna

Increased truck traffic on Highway 9 and access road:

- **PRMS Recommendations:** Future developer should consult Alberta Transportation regarding access off Highway 9 before initiating the development permit process.

Developer is working on acquiring necessary environmental approvals through the *Environmental Protection and Enhancement Act:*

- **PRMS Recommendations:** Ensure necessary approvals are in place prior to the operation of the facility

Affected Party Circulations & Notifications

- The proposed bylaws have been advertised and circulated in accordance the *Municipal Government Act*, Section 606.
- Circulation letters were sent to adjacent landowners that may be affected by the proposal both within the Town of Hanna and Special Areas Board. The proposal was also posted in the newspaper. To date (June 3rd, 2021) PRMS has not received any letters of opposition to the proposed bylaws.
- **Alberta Transportation Response:**

“This proposed rezoning should have no significant impact on the highway network therefore the department has no concerns with the rezoning. Future development because of this rezoning does have the potential to affect the highway network. Alberta Transportation (AT) will need to consider potential access improvements to this parcel as well as roadside development setbacks standards once AT receives a roadside development permit application.”
- An engagement session was also held on May 19th for Town residents to attend and learn more about the proposed development. This included a Q & A session with the potential developer.

Conclusion

- Council should consider whether this area should transition to also support industrial land uses or if there is a desire to continue to prioritize this area for highway commercial investment.
- Should council consider approval, appropriate development permit conditions should be in place to ensure mitigation of potential offsite impacts, and to maintain an aesthetically pleasing gateway into the Town of Hanna.



Town of Hanna Council Agenda Background Information and Request for Decision

Date: June 8, 2021

Agenda Item No: 10.01

Item Title

Bylaw 1016-2021 – Land Use Bylaw Amendment

Recommended Motion

That Council gives second reading to Bylaw 1016-2021, Land Use Bylaw Amendment.

That Council gives third and final reading to Bylaw 1016-2021, Land Use Bylaw Amendment.

Background

The Town of Hanna has made an application to amend Land Use Bylaw No. #967-2012 Part VIII, The Land Use District Map, by re-designating portions of Plan 0511341, Block A, Lots 3-6 and Plan 7810701, Block A, Lot 2, in the Town of Hanna, from Highway Commercial (HWY-C) to Industrial (I). This bylaw affects the properties located at 708 Highway 9 to 708D Highway 9.

Council at the May 11, 2021, Regular Council Meeting gave first reading to Bylaw 1016-2021 Land Use Bylaw Amendment. First reading of this by-law amendment allowed the following to occur:

- The Land Use Bylaw Amendment including the Public Hearing was advertised in the Hanna Herald on May 19, 26 and June 2nd issues.
- Provide opportunities for anyone who feels they may be affected by this amendment to be heard by Council.
- The residents in the immediate vicinity were notified of the application for amendment and the public hearing date and advised of the opportunity to present their comments on the request for amendment.

The Municipal Government Act states that in order to make an amendment to the land use bylaw, the following steps must take place:

- The bylaw must be given first reading.
- A Public Hearing must be held to allow any person who claims that he will be affected prejudicially by the Bylaw, an opportunity to be heard by Council.
- Notice of Public Hearing and Bylaw must be advertised at least once a week for 2 consecutive weeks in at least one newspaper or other publication circulating in the area or mailed or delivered to every resident in the area.
- Notice of the public hearing must be mailed to the owner of the property, as well as to each owner of adjacent land. (Adjacent land is defined as that which would be in direct contact with the property if not for a highway, road, river, stream or railway).

Following the Public Hearing, Council can consider 2nd and 3rd reading of the Bylaw.



Communications

N/A

Financial Implications

Operating: _____ N/A _____	Capital Cost: _____ N/A _____
Budget Available: _____	Budget Available: _____
Unbudgeted: _____	Unbudgeted Costs: _____
Source of Funds: _____	Source of Funds: _____

Policy and/or Legislative Implications

1. Municipal Government Act – Sections 230, 639, 640.

Attachments

1. Bylaw 1016-2021 – Land Use Amendment - Plan 0511341 & 7810701 Re-designation
2. Alberta Transportation – Letter in response to the notice of land use re-designation
3. Special Areas 2 – Letter in response to the notice of land use re-designation

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer

**TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW 1016-2021**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW NO. 967-2012.

WHEREAS pursuant to the provision of Section 639 of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Hanna (hereinafter called the Council), has adopted Land Use Bylaw No. 967-2012;

AND WHEREAS the Council deems it desirable to amend Land Use Bylaw No. 967-2012; and

NOW THEREFORE THE COUNCIL OF THE TOWN OF HANNA ENACTS AS FOLLOWS:

PART I BYLAW TITLE

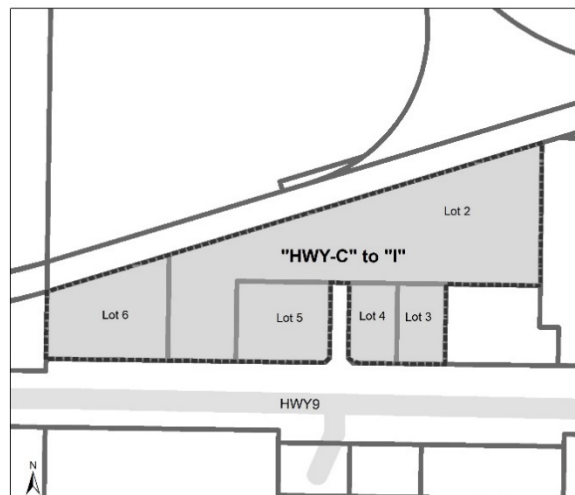
1.1 This bylaw shall be known as "Land Use Amendment Bylaw".



PART II GENERAL PROVISIONS

2.1 Council hereby amends Land Use Bylaw No. 967-2012 as follows:

In Part VIII, the Land Use District Map, re-designate Plan 0511341, Block A, Lots 3-6 and Plan 7810701, Block A, Lot 2, in the Town of Hanna, from Highway Commercial (HWY-C) to Industrial (I) as shown on the Schedule A below:

SCHEDULE: A



 Amendment Area
 Legal Parcels

Legal: Plan 7810 701 Block A Lot 2,
Plan 051 1341 Block A Lots 3-6 Inclusive
From: Highway Commercial District (HWY-C)
To: Industrial District (I)

PART XII REVIEW AND ENACTMENT

3.1 This bylaw shall come into effect as of the date of final reading.

READ A FIRST TIME THIS 11th DAY OF MAY 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill

PUBLIC HEARING HELD THIS 8th DAY OF JUNE 2021.

READ A SECOND TIME THIS 8th DAY OF JUNE 2021.

READ A THIRD TIME AND FINALLY PASSED THIS 8th DAY OF JUNE 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill

June 3, 2021

Our File: 2512-1
Your File: 11-2021-004

Devin Diano
Palliser Regional Municipal Services
P.O. Drawer 1900
HANNA, AB T0J 1P0

Dear Mr. Diano:

Re: Proposed Rezoning Application
Land Use Bylaw Amendment
Bylaw 1016-21
Highway Commercial District (HWY-C) to Industrial District (I)
Town of Hanna

Thank you for your email dated June 3, 2021 requesting comments and recommendations regarding the rezoning application.

This proposed rezoning should have no significant impact on the highway network therefore the department has no concerns with the rezoning. Future development because of this rezoning does have the potential to affect the highway network. Alberta Transportation (AT) will need to consider potential access improvements to this parcel as well as roadside development setbacks and standards once AT receives a roadside development permit application. To date Alberta Transportation has not received any applications for this area.

If you have any questions, please call me at (403) 854-5560.

Yours truly,



Michele Buchwitz
Development and Planning Technologist



Special Areas Board

ALBERTA MUNICIPAL AFFAIRS

212 – 2nd Avenue West, Box 820, Hanna, Alberta, Canada T0J 1P0 Phone: (403) 854-5600 Fax: (403) 854-5527

June 3, 2021

Via Email: kneill@hanna.ca

Town of Hanna
P.O. Box 430
Hanna, AB T0J 1P0

Attention: Kim Neill

Dear Mr. Neill:

Re: Proposed Land Use Amendment

As per the letter received from the Palliser Regional Municipal Services dated May 28th, 2021, I have no concerns with the proposed understanding that industrial uses with nuisance effects extending beyond the site are discretionary within the Industrial District.

Please call me if you have any questions or concerns at (403) 854-5623.

Sincerely,

Brett Richards
Development Officer
Special Area No. 2, Hanna

BR/db

cc. T. Caskey

Date: June 8, 2021

Agenda Item No: 10.02

Item Title

Bylaw 1017-2021 – Municipal Development Plan Amendment

Recommended Motion

That Council gives second reading to Bylaw 1017-2021, Municipal Development Plan Amendment.

That Council gives third and final reading to Bylaw 1017-2021, Municipal Development Plan Amendment.

Background

The Town of Hanna has made an application to amend the Town of Hanna Municipal Development Plan. Currently the Town of Hanna Municipal Development Plan identifies these lands legally described as Plan 0511341, Block A, Lots 3-6 and Plan 7810701, Block A, Lot 2, in the Town of Hanna (708 Highway 9 to 708D Highway 9) as Hwy-Commercial and to align with the proposed amendment to the Land Use Bylaw these lands will be required to be amended to Hwy-Commercial/Industrial.

Council at the May 11, 2021, Regular Council Meeting gave first reading to Bylaw 1017-2021 Municipal Development Plan Amendment. First reading of this by-law amendment allowed the following to occur:

- The Municipal Development Plan Amendment including the Public Hearing was advertised in the Hanna Herald on May 19, 26 and June 2nd issues.
- Provide opportunities for anyone who feels they may be affected by this amendment to be heard by Council.
- The residents in the immediate vicinity were notified of the application for amendment and the public hearing date and advised of the opportunity to present their comments on the request for amendment.

The Municipal Government Act states that in order to make an amendment to the Municipal Development Plan, the following steps must take place:

- The bylaw must be given first reading.
- A Public Hearing must be held to allow any person who claims that he will be affected prejudicially by the Bylaw, an opportunity to be heard by Council.
- Notice of Public Hearing and Bylaw must be advertised at least once a week for 2 consecutive weeks in at least one newspaper or other publication circulating in the area or mailed or delivered to every resident in the area.
- Notice of the public hearing must be mailed to the owner of the property, as well as to each owner of adjacent land. (Adjacent land is defined as that which would be in direct contact with the property if not for a highway, road, river, stream or railway).

Following the Public Hearing, Council can consider 2nd and 3rd reading of the Bylaw.

**TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW 1017-2021**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO AMEND MUNICIPAL DEVELOPMENT PLAN BYLAW NO. 968-2013.

WHEREAS pursuant to the provision of Section 632 of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Hanna, (hereinafter called the Council), has adopted Municipal Development Plan Bylaw 968-2013;

AND WHEREAS the Council deems it desirable to amend Municipal Development Plan Bylaw No. 968-2013; and

NOW THEREFORE THE COUNCIL OF THE TOWN OF HANNA ENACTS AS FOLLOWS:

PART I BYLAW TITLE

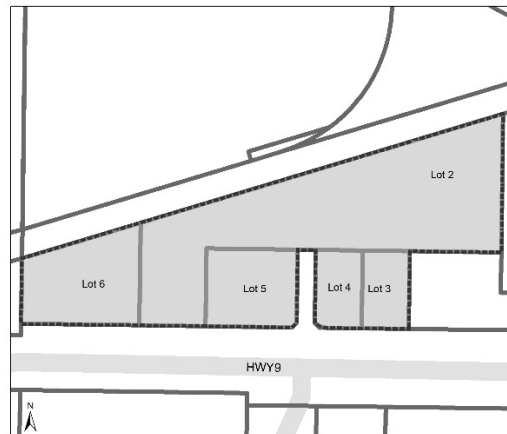
1.1 This bylaw shall be known as “Municipal Development Plan Amendment Bylaw”.



PART II GENERAL PROVISIONS

2.1 Council hereby amends Municipal Development Plan Bylaw 968-2013 as follows:

On the Future Land Use Map (Schedule A), change a portion of the future land use map at the locations of Plan 0511341, Block A, Lots 3-6 and Plan 7810701, Block A, Lot 2 from “HWY Commercial” to “HWY Commercial/Industrial” as shown on the plan below:

**PROPOSED MUNICIPAL DEVELOPMENT PLAN AMENDMENT
BYLAW 1017-21**



 Amendment Area
 Legal Parcels

Proposed Change From:
"Highway Commercial" to "Highway Commercial/ Industrial"

PART III REVIEW AND ENACTMENT

3.1 This bylaw shall come into effect as of the date of final reading.

READ A FIRST TIME THIS 11th DAY OF MAY 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill

PUBLIC HEARING HELD THIS 8th DAY OF JUNE 2021.

READ A SECOND TIME THIS 8th DAY OF JUNE 2021.

READ A THIRD TIME AND FINALLY PASSED THIS 8th DAY OF JUNE 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill



Attachments

1. Mayor Warwick
2. Councillor Deadlock
3. Councillor Campion
4. Councillor Jensen
5. Councillor Beaudoin
6. Councillor Olsen

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

COUNCIL REPORT
Councillor Connie Deadlock – June 8, 2021

Meeting: Chamber
Location: Zoom
Date & Time: May 18, noon to 1pm
Business as usual

Meeting: GFL Public Engagement
Location: Zoom
Date & Time: May 19, 6:30pm

Meeting: Chamber
Location: Zoom
Date & Time: May 25, 7 pm
Business as usual

Meeting: Council Special Meeting (recessed)
Location: Zoom
Date & Time: May 26, 8:30 am

Meeting: Council Info Meeting
Location: Zoom
Date & Time: May 26, 8:30 am

Meeting: Council Special Meeting (resumed)
Location: Zoom
Date & Time: May 26, 7pm

Future Meetings:
June 8th, Council
June 14th, CSB
June 15, Chamber
June 30, Council Info

COUNCIL REPORTS & ROUNDTABLE

Council Date: June 8, 2021
Prepared by: Melanie Jensen

May 20 – Hanna Interagency Meeting

May 26 – Council Information Session
Hanna Wellness Network

Upcoming Meetings:

June 14 – Hanna Municipal Library Board

June 15 – Hanna Wellness Network

June 30 – Council Information Session

COUNCIL REPORTS & ROUNDTABLE

June 8, 2021 @ 6 pm

Sandra Beaudoin

<u>Date</u>	<u>Meeting</u>	<u>Time</u>	<u>Method</u>
May 11	Town Council Meeting Tax Rate review.	6 pm	ZOOM
May 19	GFL Community Engagement Good presentation & decent attendance. Owner of CORE also attended & introduced himself. They sell some of GFL organic fertilizer through the Hanna office.	6:30 pm	ZOOM
May 26	Council Info Session Final Tax Rate vote. 818 Studio & Cactus Corridor presentations full of interesting information. Town staff have worked well to adjust to the COVID transitions with working from home/remotely.	8:30 am	ZOOM
May 31	Community Futures Investment mtg Review loan applications.		
June 1	Community Futures mtg Year End review. Performance report: Meridian supported 888 training & advisory services, 65 loans (55 loans stemming from COVID; 10 regular CF loans, creating/maintaining 92 jobs). Online loan application ability was well utilized, Board Boot Camps hosted for non-profit groups, Municipal Leadership Master Class series. Lots of work was done with workers from home who managed to transition well with potential & new clients.	9 am	Conf Call
June 1	Community Futures Investment mtg Review loan application	9 am	Conf Call
June 4	Hanna Medical Assoc mtg Financial Review with Peter from Endeavor Accounting	8:30 am	Clinic

Upcoming Meetings

June 17	Community Futures Meeting AGM	9 am	Kindersley
June 30	Council Info Session	8:30 am	ZOOM?
July 7	Palliser Economic Partnership	10:30 am	Rosemary Hall

Palliser Economic Development Partnership No meeting this month

Canadian Badlands No meetings

Communities in Bloom has taken a year off.

COUNCIL REPORTS & ROUNDTABLE

Council Date: June 8, 2021
Prepared by: Councillor Kyle Olsen

Event: GFL Public Engagement
Location: Zoom
Date & Time: May 19, 6:30 PM

Good info and good Q & A for a project that has been going for a long time. Nice to see some progress.

Event: Council Info Session
Location: Zoom
Date & Time: May 26 8:30 AM

Budget discussions, awesome progress from Cactus Corridor/Harvest Sky

Event: Special Council Meeting
Location: Zoom
Date & Time: May 26 7:00 PM

Set Municipal tax rate to same as 2020.

Event: HLC - Insite Marketing Discussion
Location: Zoom
Date & Time: June 1 4:30 PM

Postponed



Town of Hanna Council Agenda Background Information and Request for Decision

Date: June 8, 2021

Agenda Item No: 12.00

Item Title

Correspondence

Recommended Motion

That Council accepts Correspondence items 12.01 – 12.16 for information.

Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Minister of Municipal Affairs – 2021 MSI Funding Letter
2. Alberta Japan Twinned Municipalities Association – 2021 Invoice & Save the Date
3. Village of Rycroft – Minister of Justice – Support for RCMP Policing Service – May 21
4. Cactus Corridor Newsletter 2021 05
5. Town of Fahler – RCMP letter
6. Town of Mayerthorpe – Letter of Support for RCMP
7. AUMA Town South Update
8. Marigold Library Systems Report
9. Marigold Library Systems – Hanna Municipal Library – 20120 Value of Your Investment
10. Marigold Library Systems – 2020 Annual Report
11. Marigold Library Systems – New Building Update
12. Prairie Land School Division – Board Highlights – May 25, 2021
13. Smoky Lake County – Letter of Support for RCMP
14. ID-9 – Letter of Support for RCMP
15. Stand with Asians Coalition – Actions to Commemorate the 215 First Nations Children
16. Alberta Visitor Information Program Discontinuation

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

AR105124

May 10, 2021

His Worship Chris Warwick
Mayor
Town of Hanna
PO Box 430
Hanna AB T0J 1P0

Dear Mayor Warwick:

The COVID-19 pandemic has created major fiscal challenges for governments all around the world. In Alberta, we are also dealing with an economic downturn caused by low world energy prices. Despite these difficulties, we remain committed to supporting Alberta's communities with significant capital investments.

As part of this commitment, I am pleased to confirm that \$1.226 billion will be allocated to municipalities and Metis Settlements in 2021 under the Municipal Sustainability Initiative (MSI). This amount front-loads MSI funding, to help you transition to more sustainable funding levels over the next few years. Funding amounts from 2021-23 will average \$722 million per year. This funding will allow local governments to sustain existing projects, continue stimulating the economy, and build the infrastructure Albertans rely on.

For the Town of Hanna:

- The **2021 MSI capital allocation is \$684,595**. This includes \$531,055 in MSI capital funding and \$153,540 in Basic Municipal Transportation Grant funding.
- The **2021 MSI operating allocation \$152,833**. This includes \$124,542 in Sustainable Investment funding.

MSI funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at open.alberta.ca/publications.

I look forward to working together with you to help Alberta's communities get through these challenging times.

Sincerely,

Ric McIver
Minister

cc: Kim Neill, Chief Administrative Officer, Town of Hanna



Alberta/Japan Twinned Municipalities Association

Jerry Madsen
Site 128, Comp.2, RR4
Rocky Mtn House, AB
T4T 2A4

Dear Member;

Please find enclosed an Invoice for the 2021 A/JTMA Membership. We are looking forward to your attendance at our AGM. Once again we are looking at a virtual meeting because of Covid restrictions so please mark September 19th 2021 at 2pm on your calendar for this meeting. More information will be forwarded at a later date.

One very important item for this meeting is that all executive positions terms are up this year, the President and Vice president positions can still be filled with the present individuals as they can hold these positions for another two terms. The Secretary and Treasurer positions are both up so if you have any candidates please talk to them prior to the AGM. Taber has offered to host the 2022 AGM and Conference as they are not able to host in 2021 because of Covid.

Yours truly

Jerry Madsen
Treasurer
A/JTMA



Village of Rycroft

Box 360
Rycroft Alberta
T0H 3A0

Telephone: 780 765 3652
Fax: 780 765 2002
Website: www.rycroft.ca

May 20, 2021

Minister of Justice and Solicitor General
The Honourable Kaycee Madu
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta
T5K 2B6

email: ministryofjustice@gov.ab.ca

RE: Village of Rycroft Support for the RCMP

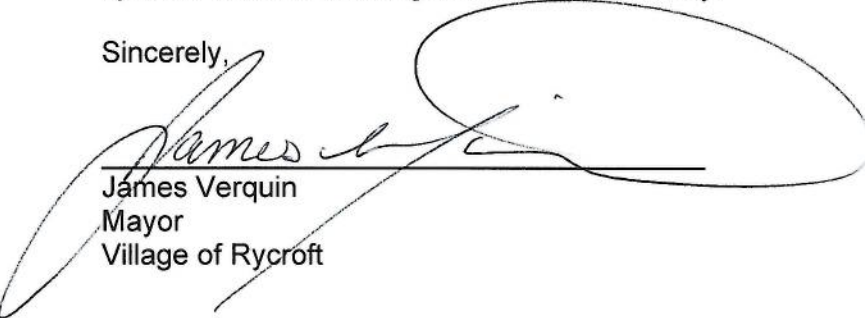
On behalf of Council, I am sending you this letter joining our municipal peers in confirming support for our current policing system, and the positive level of service the residents of Rycroft and region are receiving from the RCMP.

Council has no issue with the service we are currently receiving from our local RCMP detachment in Spirit River. The RCMP regularly appear at Council meetings to update Council on happenings in the region and have always been responsive to our requests for service. They are partners in assisting the municipality in managing the community. It would be discouraging and costly to our ratepayers to have them removed and replaced.

In reviewing information available, we do not see where a new police force would improve efficiency, or quality of life for our residents. In fact, as our challenges remain economic based, changing out the current system with a new system appears that it will result in an increase of economic burden on our operation.

Council agrees with the other municipalities whose letters have been copied to us that Province should be focusing their efforts on working with the RCMP. Rather than remove one service and replace it with an equivalent one, we encourage resources be invested in improving the current system, which is working well in our community.

Sincerely,



James Verquin
Mayor
Village of Rycroft

C. The Honourable Jason Kenney, Premier premier@gov.ab.ca
The Honourable Ric Mclver, Minister of Municipal Affairs minister.municipalaffairs@gov.ab.ca
Todd Loewen, MLA Central Peace-Notley centralpeace.notley@assembly.ab.ca
Chris Warkentin, MP Grande Prairie-Mackenzie chris.warkentin.c1@parl.gc.ca
RCMP Spirit River Detachment Bryce.tarzwell@rcmp-grc.gc.ca
AUMA and RMA members

Driving New Business & Investment

TransAlta: has announced they are proceeding with their Garden Plain Wind Project which will see construction north of Hanna. Cactus Corridor is supporting their project with local connections to help meet their construction and ongoing project requirements.

For more information, please see their announcement: <https://www.transalta.com/plants-operation/garden-plain/>

Building Remediation: Cactus is working with 3 commercial property owners in Hanna on possible remediation of old buildings in an effort to promote future development. Older properties in rural communities present a possible obstacle to development, as often the value of the property isn't as high as the cost to remediate the property.

Cactus is working with property owners to overcome this issue and move forward to clean up old sites and promote future development.



Picking up the Climate Change Taskforce Work

The many projects that were identified as part of the climate change taskforce work continue to move forward. Highlights of just a few of the projects:



Community Development: both the Hanna & Youngstown community development projects are moving forward. 818 Studios is the consultant leading the projects with community stakeholder engagement. They have been to a farmers' market in May and will be setting up shop next to the post office in June.

Community development includes a main street revitalization component in both communities. Options are being presented in an effort to gather feedback from residents on what they'd like to see; make sure to have your voice heard.

Regional Marketing: the regional marketing initiative is moving full steam ahead. Alignment of our partners (Hanna, Youngstown, Special Areas and the Hanna Learning Centre) has started with re-branding and strategy components. Coming soon will be some new logos, websites and marketing materials. Once that's complete, we will be ready to launch the campaign to boost our efforts to attract business, residents and tourists.



Irrigation Projects: a new partnership was announced with the Government of Alberta, the Canada Infrastructure Bank and the Special Areas to continue work on the projects that were started in 2020. This has the potential to help move irrigation forward in the region. More to come.

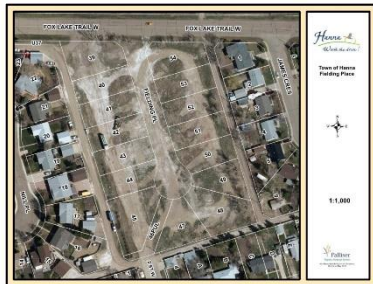


Agricultural Center: Preliminary work on the project is complete and has identified a few elements to continue to pursue as possible pieces in the ag center including:

- Livestock Hub components: animal therapy, animal training, equine boarding, veterinary services, lab services, animal nutrition
- Educational components: partnerships with local schools and post secondary schools
- Research facilities
- Riding and Event Center: indoor riding arena
- Food Production

Work will continue on a business case to see what is feasible to pursue as a final option.

Funding for these projects is provided by Western Economic Development (Government of Canada) and the projects should be completed by the fall so opportunities can move forward.



Attracting Residents

Land Development: Cactus has engaged with local realtors and builders to attract new residents to the region. We are actively pursuing residential housing development in Hanna and Youngstown, including new homes on existing lots.

Promoting Tourism

Tourism Plan: We are working with other groups such as Return to Rural, Western Economic Development (federal government), Travel Alberta and Travel Drumheller to make tourism a regional priority.

Supporting Stakeholders in the Region

Business Hub: Cactus continually works with the Business Hub in Hanna on a number of initiatives and regards the Hub as key resource driving economic development forward.

Development Incentive Program: Youngstown has passed its development incentive package. If you're thinking of upgrading a house or business, check out the incentive policy and see if it can help your project.

Regular Communications: Cactus engages on a regular basis with local stakeholders such as the Business Hub, Town of Hanna and Special Areas to share best practices, update plans and communicate opportunities.

Cactus Corridor Economic Development Corporation

For more information contact

Mark Nikota, Economic Development Manager at 403-854-0589 or mark.nikota@cactuscorridor.com



Town of
Ville de **FALHER**
"Honey Capital of Canada"

May 20, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2B6

RE: Town of Falher Support for the RCMP

Dear Minister Madu,

This letter is presented as a token of support on behalf of the Town of Falher towards the Royal Canadian Mounted Police (RCMP) and also as a motion of opposition to the Provincial Government's recent proposal for an Alberta Provincial Police Force.

Upon review of information made available by AUMA it has become abundantly clear to our entire council that blindly forging forward would come at an enormous cost to our province, and specifically its residents. The newly established Police Funding Model has already delivered a hit to small rural urban municipal budgets with a relatively small impact felt in terms of day to day deliverables in our communities. Continuing with a Provincial Police Force would come at an exorbitant cost with no assurance with a benefit in service.

Just today, S&P Global Ratings has downgraded Alberta's credit rating from 'A+' to 'A' while cautioning that additional downgrades in the near future are very possible if new fiscal measures are not adopted in a post-COVID19 Alberta. The exploration of an Alberta based Police Force was merely financial as there is no evidence suggesting a dissatisfaction with the quality of service offered by the RCMP to the magnitude that would warrant such an expense. To ask any and all residents of this province to fund such an ill-advised endeavour can only be viewed as an un-sound decision based on an act of ignoring facts, and more importantly, the voice of Albertans.

With the Provincial Government's reduction into MSI funding over the next few years and considering the infrastructure maintenance investments that all Canadian municipalities face over the coming years, local government budgets are already being stretched beyond their limits. Where exactly does the Provincial government envision the funding of a Provincial Police Service coming from? Undoubtedly, they will ask municipalities to pay, ultimately forcing local councils to play 'bad cop' by increasing municipal taxes in order to fund Provincial downloading. It is our opinion that the Provincial government needs to seriously re-evaluate its priorities.

The Town of Falher council stands with:

- The 65% of respondents to the Fair Deal Panel survey that voiced opposition to a Provincial Police Force.
- The County of Paintearth No.18
- The County of St.Paul
- Municipality of Crowsnest Pass
- Town of Didsbury
- Town of Magrath
- Town of Edson
- Village of Hill Spring
- Town of Morinville
- Town of Redcliff
- Village of Rycroft
- Any and all other citizens, municipalities, and organizations who have not voiced their opinions, **yet.**

The Provincial Government continually encourages (and legislatively mandates) that municipal governments work together in a cohesive manner, perhaps they should take a page from their own book rerouting the funds allocated for research of an Alberta Police Service towards building stronger relationships with the RCMP and with Federal Partners.

Sincerely,



Donna Buchinski
Mayor

cc: The Honourable Jason Kenney, Premier
The Honourable Ric McIver, Minister of Municipal Affairs
Rachel Notley, Leader of the Official Opposition
Todd Loewen, MLA Central Peace-Notley
AUMA Members
RMA Members



Mayerthorpe

May 25, 2021

Premier Jason Kenney
Office of the Premier
307 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Premier Kenney,

Re: Royal Canadian Mounted Police and Provincial Policing

Council for the Town of Mayerthorpe strongly opposes the establishment of a provincial police force and unanimously supports the continuation of the Royal Canadian Mounted Police (RCMP) as Alberta's primary law enforcement agency.

The Royal Canadian Mounted Police are the foundational law enforcement agency in our nation and in Alberta. The RCMP are as iconic and recognized as the Canadian Flag. The Royal Canadian Mounted Police service continues to be a beacon for people of all nationalities fleeing from the lawlessness of other countries. The agency continues to be held in a position of utmost respect throughout the world.

Mayerthorpe Town Council does not support the Fair Deal Panel recommendation to establish a provincial police force. We acknowledge that the Province has contracted Price Waterhouse Coopers to complete an analysis and we anticipate further information on this topic.

Respectfully,


Janet Jabush
Mayor

cc. Ric McIver, Minister of Municipal Affairs
Barry Morishita, President of Alberta Urban Municipalities Association
Paul McLaughlin President of Rural Municipalities Association
Kacee Madu, Minister of Justice & Solicitor General
Shane Getson MLA, Parkland Lac Ste. Anne
Alberta Municipalities

Kim Neill

From: Tanya Thorn <tthorn@okotoks.ca>
Sent: May 28, 2021 7:15 AM
To: Tanya Thorn
Subject: Towns South Update
Attachments: economic_resiliency_and_recovery_task_force_final_report_for_distribution.pdf; Regulatory Transformation Program_Snapshot_April2021.pdf; May3_AWC_CASA_AEP_Regulatory System Transformation.pdf; the_pledge_-_certificate.pdf

Hello Mayors, Councillors and CAOs:

Well it has been awhile since I have sent an update I think I have updated this email about 3 times since I started it in April. It certainly has not been because there is not lots going on so I will prepare you all for a long update so you can re-fill your coffee, grab a beer or glass of wine and settle in for some reading. I have tried to create headings so it is easier to determine what you might want more information on (even I am not foolish enough to believe you all read every word 😊) Apparently Spring is here, although the snow and low temperatures don't feel like it. The rain though has been greatly needed. I also want to thank my colleague Trina Jones (Director – Towns West) for getting her update out before me as it helped remind me on a couple of items I did not have on my list.

Well let's get started with the list of stuff going on in the past couple of months:

Doubling of the Federal Gas Tax

AUMA's advocacy on this item in 2019 on the top-up will ensure that the Government of Alberta will treat the doubling as 2 separate payments so that small municipalities who are capped at \$50,000 cap in the allocation formula will see their funding double to \$100,000.

Potential Granting Programs

AUMA has been approved for a \$2 million grant under the Federal Government's Zero Emission Vehicle Infrastructure program. The Municipal Climate Action Centre will launch and administer an electric vehicle charging program for AB Municipalities so watch the digest for those details www.mccac.ca

Maintaining Mental Fitness Webinar

AUMA, Alberta Municipal Health and Safety Association (AMHSA), and Dr. Bill Howatt are leading an online Maintaining Mental Fitness initiative, providing free weekly webinars which have had over 5,000 live views and over 12,000 on-demand views.

Season 2 of our free Maintaining Mental Fitness webinars began on Tuesday, May 11. The sessions will run every two weeks. Please visit maintainingmentalfitness.com to register and catch past recordings. Each 30-minute webinar includes a 15-minute mental fitness concept or skill, followed by an interactive Q&A session for questions about mental fitness. I encourage you to promote these sessions to your staff and council. And anyone since they are **free and open to anyone**, please do not hesitate to promote to your broader community and forward the registration link maintainingmentalfitness.com onward.

Municipal Guide to Truth & Reconciliation Commission's Calls to Action

In Dec 2019 the AUMA Board endorsed 12 of the 94 Calls to Action by the TRC as a starting point for Alberta Municipalities. Since that time AUMA has developed a Municipal Guide to the TRC Calls of Action. The purpose of the guide is to offer guidance & direction to Municipalities that are just starting to explore this body of information. Watch the digest for the release of the guide and a 2 part webinar series on the history of Indigenous peoples in Canada.

AEP Regulatory framework changes

Through the Alberta Water Council I had the opportunity to participate in a presentation by AEP outlining changes they are undertaking around the regulatory framework. I have attached a snapshot of the program and the slide for your information. Let me know if you have any questions, comments or concerns on this.

Economic Resiliency

Last year, the Board created the Economic Resiliency and Recovery Task Force to address the impacts of the low price of oil and COVID-19. The task force was given a one-year mandate to develop recommendations as to the role municipalities can play in building a more resilient Alberta economy, innovative solutions to support local businesses, and a platform to share promising practices to support economic resiliency with a focus on small communities. The Task Force, made up of representatives from the AUMA standing committees, presented its final report to the Board in March. One of the recommendations was also to create a new Economic committee to continue the work that the task force started. We will be recruiting for the new committee in the fall of 2021. If you'd like to read the report, go to www.auma.ca/news/economic-resiliency-and-recovery-task-force-publishes-final-report.

Preparing for the 2021 Municipal Elections

During the Municipal Leaders Caucus in April AUMA sought input on a pledge for candidates to uphold the principles of local democracy.

- Keeping local elections local
- Maintaining independence & non-partisanship
- Demonstrating transparency and
- Engaging in respectful behavior.

I have attached the pledge so that you can utilize for yourself if you are running and share in your own communities for new candidates. This pledge is a voluntary commitment and is intended to promote a positive, solution-oriented culture at the local level. More details can be found at [Local Democracy Pledge](#)

Policing

As you all know, the Government of Alberta implemented a new police costing model that applied to urban municipalities with populations under 5,000 and all MDs and counties. It was intended to enable the province to fund additional police resources; however, we have identified some issues that have come to light since the implementation. In the 2020 fiscal year, \$15.4 million was generated and \$26.7 million is expected for the 2021 fiscal year. The RCMP says that the money resulted in 76 new officers and 57 civilian support positions in 2020. Which brings us to an interested problem, the revenue raised by the PFM is not directly transferred to the RCMP from the GOA so the RCMP cannot fully account for how it was spent, the GOA has to provide that detail and to date, they have not. Both the former and current Ministers of Justice and Solicitor General have committed that funds raised by the model would be reinvested in frontline law enforcement so we wait (sort of) patiently for those numbers. The RCMP has shared a document that outlines the establishment of new police resources for 2020/2021, which is available on AUMA's online policing hub.

Some of you with a Municipal Police Service Agreement with the Province, unexpectedly received invoices from JSG for Biology Casework Analysis Agreement (BCAA) expenses. While the fiscal plan for Budget 2019 stated that the government's revenue forecast included "increases to revenue from municipalities instead of the province paying for biology casework analysis.", there was no other mention of this policy change in any of the other budget documents, and no information on which municipalities the chargeback would apply to nor how it would be calculated. Neither AUMA nor municipalities with MPSAs received any further communication from the province on this topic until the invoices were sent. Furthermore, the authority for charging this expense back to municipalities is not clear: DNA analysis services are not part of an MPSA, and municipalities are not party to

the BCAA, which is signed between the provincial and federal governments. AUMA is following up with the Minister of Justice and Solicitor General to express our concerns.

Within the next few weeks, you should be receiving the Interim Police Advisory Board's Quarterly Report. We have been working very hard lately trying to get governance and recruitment structures in place for the permanent Board that will be taking over in the winter. I have received requests from some of you for the Price Waterhouse Coopers report on the feasibility of a Provincial Police Force that was due to be complete April 30, 2021. The GOA did promise us a year ago that the report would be made public but, we have not seen it yet. With the postponement of the sitting and the fact that Cabinet will have to see it first, I don't have a date of release. As soon as I know what's happening with the report, I will let you know.

Convention

AUMA's 2021 Annual Convention will take place November 17 to 19 in Edmonton. I will be co-chairing this year's convention with Tyler Gandam (Mayor of Wetaskiwin) so it is going to be lots of fun. While we are hoping for and planning for an in-person delivery, we have heard from our members that a virtual component will allow more council members to take part in the event. Plans are still in the works and stay tuned for information as it comes available. In the meantime, if you have a resolution to submit, the deadline is June 30. Remember that you need to have the support of a seconding municipality before submitting a resolution. We also encourage you to share a draft of the resolution with AUMA staff by emailing it to resolutions@auma.ca so they can provide feedback on whether it meets the criteria set out in our resolutions policy.

As our fearless President will be retiring from AUMA this year (: we are planning a funny tribute to him separate from the official one. If you have any funny pictures with Barry can you please email them to me when you have a chance. I am sure there are a few entertaining photos out there. Thank you.

Future of Municipal Governance Project

For this project we are exploring and assessing options for government structures that will enable municipalities to build thriving communities into the future. We have partnered with the University of Calgary's School of Public Policy who are engaging municipal experts from Alberta and across Canada to conduct research on key areas of municipal government:

- Demographic Trends: Growth, Decline and an Aging Population
- Are Alberta's Municipalities viable?: A Look at Municipal Finances
- Canada's experience with Municipal Governance: Provincial Comparison
- Local Citizen Engagement and Municipal Governance
- Annexation, Amalgamation, Regionalization? Potential Solutions for Alberta
- A New Relationship between the Province and Municipalities: Potential changes in Provincial Policy and Legislation
- Financing Municipal Infrastructure
- New Approaches to Revenue Sharing

While AUMA had input on the scope of the research, the School of Public Policy has complete academic freedom over its research methodology and its findings. The purpose of this project is to get independent, fact-based information on municipal issues that we will use as the foundation for solutions-oriented discussions on the practices, policies, legislation, and financial arrangements that shape municipal government.

In other jurisdictions, governance solutions have been imposed on municipalities. We believe that municipalities in Alberta must have a leading role in shaping our own destiny.

As this is an election year, we anticipate that the bulk of the research will be released in 2022 when we can organize opportunities for municipalities, the province, and interested stakeholders to engage with the

research findings and deliberate on recommended changes to the policy framework in which municipalities exist.

AMSC Business Services Offerings

We have a new Cyber Security and Managed IT Services suite of program- being offered to our members. The Cybersecurity services gives municipalities 24/7/365 Managed Protection and allows members to capitalize on AUMA expertise as we have done all the research to put together this cost effective package. It can be customized to your organization. We are seeing an increasing number of Municipalities being targeted by hackers. Whistler is the latest Canadian municipality to be hit with a ransomware attack. <https://www.itworldcanada.com/article/whistler-the-latest-canadian-municipality-hit-by-ransomware-attack/446752>

More details on the services being offered can be found here: <https://www.auma.ca/business-services/cyber-security-managed-it-services> or give the business services team a call at 780-433-4431.

I think that's it for my Towns South update. With the new opening plan I hope to see all of you in person soon. I am keeping my fingers crossed that things go as planned. As always, if you have questions or feedback, please feel free to get a hold of me. Stay safe, healthy and sane out there folks and I hope to see you soon.

Tanya Thorn, BA, ICD.D | Councillor, Town of Okotoks
Director - Towns South, AUMA

tthorn@okotoks.ca

(403) 860-7342

Facebook: Tanya Thorn - Okotoks Town Councillor

Instagram: @tanya.thorn

Twitter: @Thorn4Okotoks

MARIGOLD REPORT

To Councils and
Special Areas Board

MARIGOLD BOARD MEETING HIGHLIGHTS:

April 24, 2021

Marigold Library System Board held its Annual General Meeting (AGM) and regular Board Meeting via Zoom with 37 Board members in attendance.

Board Chair Lynda Lyster recognized new Board members:

Jennifer Isherwood—City of Chestermere
Anne Metikosh—Town of Canmore

BOARD MEETING

FINANCIAL

Unaudited financial statements to March 31, 2021 were accepted as presented.

Despite a pandemic year, Marigold experienced few changes to its operations and service delivery. Expenses are on track. TRAC levy, TAL membership, insurance and some eResource subscriptions are paid in full at the beginning of the year.

AUDIT

2020 Audited Financial Statements were prepared by auditors Gregory, Harriman & Associates. It was a clean audit.

Marigold remains in a healthy financial position even after an exceptional year with COVID and the construction start of the new headquarters building.

Elections and committee appointments

Lynda Lyster continues in her position as Chair. As outlined in Marigold's Constitution, the Vice Chair and Treasurer are chosen from members of the Executive Committee and were appointed at the February 17, 2021 Executive Committee meeting.

EXECUTIVE COMMITTEE 2021 - 2022

Lynda Lyster – MD of Bighorn, Chair
John Getz – Village of Standard, Vice Chair
Dimitri Dimopoulos, Rocky View County, Treasurer
Kristen Anderson – Village of Hussar
Maxine Booker – MD of Acadia
Lil Morrison – Starland County
Susan Roper – Town of Cochrane
Margaret Nielsen – Town of Drumheller
Leon Cygman – City of Airdrie
Nicole Kiefuik – Town of Okotoks

STANDING COMMITTEES 2020-2021

Advocacy	Finance
Lil Morrison (Chair)	Dimitri Dimopoulos (Chair)
Lynda Lyster	John Getz
Helen Veno	Lynda Lyster

Governance
Kristen Anderson (Chair)
John Getz
Eleanor Chinnick
Jan Dyck
Margaret Nielsen
Denise Peterson
Lynda Lyster

Building

John Getz (Chair)
Lynda Lyster
Denise Peterson
Dimitri Dimopoulos

Human Resources (HR)

Susan Roper (Chair)
Maxine Booker
Dimitri Dimopoulos
Lynda Lyster
Teresa Cameron

Standards & Services

Maxine Booker (Chair)
Elaine Michaels
Jo Tennant
Lynda Lyster

Revenues decreased by 113,253.

Surplus of \$394,373, due to carefully managed and redirected expenditures during the COVID lockdown.

Audited Financials are available at:
www.marigold.ab.ca/financial-information

CYBER SECURITY

Marigold completed a **Security Assessment** with ACSI as well as received a **Remediation Roadmap** to help prioritize projects and goals and map them to long-term plans and projects. Everyone with a Marigold e-mail address has been provided with phishing training.

BRAGG CREEK SATELLITE LIBRARY

The Bragg Creek Library Lending Lockers— 29 lockers and "Take One, Leave One" collection— has been launched. A partnership between Marigold, the Cochrane Public Library and Rocky View County made it possible to provide Rocky View County and surrounding area residents with access to self-service holds pick up, borrowing and returns.



IMPORTANT DATES

(VIRTUAL OR IN-PERSON MEETING DEPENDING ON PANDEMIC HEALTH DIRECTIVES)

- Saturday, August 28, 2021 9:30 am
- Saturday, November 27, 2021 9:30 a.m.

REPORTS

MARIGOLD ANNUAL REPORT:

A beacon of community during the pandemic.

The Board approved the Annual Report for distribution to stakeholders. Read more about Marigold's achievements and milestones at:

www.marigold.ab.ca/About-us/publications

In 2020, Marigold faced new obstacles as we entered, and found our footing in a pandemic year. Through it all, Marigold demonstrated resilience, strength and collaboration to continue to support and serve our service population, libraries, library boards and partners.

- Usage of eResources increased dramatically. Most noticeably, eBooks and eAudio books increased by 33%, eNewspapers was up 46.5% and movies, TV shows and music streaming increased by 39%.
- Marigold noticed a jump in social media engagement and followers. Marigold's social media reached a larger audience in 2020 with over 1,600 followers, and some months exceeding 1,000 engagements across all platforms.
- Despite the provincial lockdown in March 2020, delivery vans still covered a total of 201,130 km, 59 consultation visits took place virtually, and IT staff conducted 1,150 remote support sessions.
- The new headquarters building broke ground with site clearing, a sod-turning ceremony and the start of construction. Marigold documents the progress every month and has implemented a new website with project updates. www.marigoldwidcommunity.ca
- No lay-offs, resignations or hiring.
- **During COVID-19** Marigold sourced, procured and distributed \$20,000 worth of personal protective equipment—repackaged and distributed 74,000 masks from the province to member libraries.
- Shared resources and supported library managers through a new forum **Love in the Time of Covid**. Nine meetings took place, where library managers shared their experiences and learned from one another.
- Marigold provided advice to the Cereal Library Board and coordinated a plan to dispose of assets and prepare for a book deposit following the dissolution announcement of the hamlet. Marigold also advised the Hamlet of Langdon on their business case to open a public library.
- The Bragg Creek Library Lending Lockers were installed in March 2021. Marigold was a partner in the project. Read about the Bragg Creek Library Lending Lockers in our **Annual Report**.

NEW BUILDING UPDATE:

Construction of the new headquarters facility is taking shape. The interior spaces have come to life with interior framing, polished concrete flooring, window and HVAC installation, electrical systems and the installation of the glulam beams in the multipurpose space.

- Marigold staff continue to attend site meetings every second Tuesday.
- Project budget remains under the \$8 Million cap set by the Marigold Board. So far, Marigold has used 1% of contingency allotted to the project. Staff are carefully weighing decisions and priorities to control costs.
- Marigold staff are finalizing decisions surrounding furniture, AV and security, automatic sortation system and the installation of our SuperNet.
- The date for substantial completion is August 24, 2021.

The existing Marigold facility has been posted for sale through **Ria Mavrikos with Re / Max Key—403.875.0886**

Listing: https://www.remax.ca/commercial/ab/strathmore-real-estate/710-second-street-wp_id292036727-lst



Marigold's New HQ publication (included with this *Marigold Report*) contains detailed information and updates about our new headquarters building. All issues of New HQ can be found at: www.marigold.ab.ca

VALUE OF YOUR INVESTMENT reports shows the value of services provided annually by Marigold. Libraries and municipalities benefit directly through the pooling of revenues so that all residents have access to public library resources and services.

POWER OF YOUR LIBRARY CARD reports highlight services provided annually by Marigold that are of value to residents living in Counties, Improvement Districts, Special Areas and MDs. Members are encouraged to share these reports with their local boards and councils.

Please contact Deputy CEO Laura Taylor for more information about the **Value of Your Investment** laura@marigold.ab.ca

BOARD AND STAFF RECOGNITION

Trustees—Long Service:

Janine Jevne—5 years
Jan Dyck—10 years
Susan Roper—10 years
John Getz—15 years
Lil Morrison—20 years
Helen Veno—20 years
Kristen Anderson—25 years

Staff—Long Service:

Misty Haugen—5 years
Nora Ott—10 years
Laura Taylor—15 years

Hanna Municipal Library

This report shows the value of services provided annually by Marigold Library System. Hanna Municipal Library benefits directly through the pooling of revenues so that all Marigold residents have access to all library system resources.

Levy Payments

Based on 2019 Municipal Affairs population of 2,559 and Schedule C of the Marigold Agreement for 2020.

	per capita levy	population	contribution
MUNICIPALITY	\$6.24	2,559	\$15,968.16
LIBRARY BOARD	\$4.50	2,559	\$11,515.50

Total Levy Payments \$27,483.66

Total value of services provided by Marigold \$113,104.67

Note: Where precise costs per library are known, those dollar amounts are used. Otherwise, totals are divided by members to extrapolate value.

Services Grant

A Services Grant is paid in three installments to the library board. The amount of the grant is set in the Marigold Board's Transfer Payment Policy and is largely intended to support the sharing of resources within Marigold and TRAC. The amount is reviewed by the Marigold Board each year.

\$6,398.00

IT Capacity Fund

Each member library receives a spending account with Marigold to make IT and hardware purchases. This account is established through the IT Capacity Fund Policy and is reviewed by the Marigold Board each year.

\$1,000.00

IT and Network Support

IT support includes HelpDesk assistance, virtual meeting and webinar support, troubleshooting, installations, upgrades and maintenance. Network support includes SuperNet/Internet connectivity, email hosting and cloud-based file storage, file sharing and centralized backup. Wireless software, software licensing and a toll-free telephone system are provided. Polaris library software enables customer service, maintenance of patron accounts, reporting, ordering, circulation of library materials and the online catalogue.

Note: Marigold's annual investment of \$337,000 for IT and Network Support to benefit Marigold headquarters and is the central hub for the delivery of computerized public library service for Marigold member libraries.

IT SITE VISITS - valued at \$250/hour with a 3 hour minimum	\$5,750.00
IT HELPDESK, TROUBLESHOOTING & CONSULTATION	\$7,661.24
IT EQUIPMENT, SOFTWARE & LICENSING PURCHASES, WIRELESS & MAINTENANCE - \$50,000 replacement cost	\$9,544.34
VIDEOCONFERENCING BRIDGING & SUPPORT	\$1,408.42
SUPERNET/INTERNET CONNECTION	\$246.89
POLARIS LIBRARY SOFTWARE - \$950,000+ to replace Polaris	\$1,859.47

\$26,470.36

Materials and Digital Content

A collection distribution total is targeted through the Collection Management Policy and is reviewed by the Marigold Board each year. Marigold also provides a monthly bestsellers program and an AV supplementary collection beyond the collection distribution total. Because of bulk purchasing, Marigold has access to vendor discounts and discounted freight charges. Patrons have access to over 3.2 million items in TRACpac online catalogue because of Marigold's partnership with three other library systems. Your residents also have access to digital subscriptions, eBooks & eAudiobooks, eMagazines, music, newspapers, early literacy resources, training videos, school curriculum support, and much more.

Note: Marigold's annual investment of \$1,162,570 for collection materials benefits all residents of Marigold Library System.

Physical Materials -	
BOOKS & AV - 550 items @ \$18.00/item	\$9,900.00
BESTSELLER PROGRAM	\$900.00
SHARED COLLECTIONS & BESTSELLER PROGRAM -@ \$7.50/item	\$1,200.00
WORLD LANGUAGES, LARGE PRINT & PROFESSIONAL COLLECTIONS	\$448.24
AV SUPPLEMENTARY COLLECTION	<u>\$443.46</u>
Digital Content -	
DIGITAL SUBSCRIPTION ACCESS	\$9,254.85
((\$349,000/year)	
eBOOK/eAUDIO PLATFORMS - OverDrive and Cloud Library	<u>\$1,840.91</u>
(Over \$1 million invested in OverDrive and Cloud Library)	
	<u>\$23,987.46</u>

Municipal Affairs Department through PLSB (Public Library Services Branch) funds online content for library patrons, including a language learning software (Pronunciator), PressReader (access to 7,000 newspapers from 120+ countries in 60+ languages) and Alberta published eBooks.

Collection Services

Centralized workflow at headquarters ensures the selection of balanced collections and the quick distribution of materials to member libraries. Professional cataloguing makes it possible for patrons to locate and request print, AV and digital titles in the online catalogue. Physical materials are processed and delivered shelf-ready to member libraries. Processing includes barcoding, plastic covers, repackaging AV materials into durable cases and labeling.

Note: Marigold invests \$23,000 annually in bibliographic tools to aid in the creation of cataloguing records.

\$13,299.73

Professional Consultation

Marigold provides in-person, videoconference, email and telephone consultation and training to member library staff and board members by professional librarians. Visits include: preparation; travel or videoconferencing connection; and follow-up based on each library's unique needs. Major projects completed for libraries include weeding and inventory of library collections. Consultation is valued at \$250/hour with a 3 hour minimum, and often involves more than one staff member.

\$17,303.00

Insurance

Marigold pays for the insurance on the materials collections housed at member libraries. This amount also includes a portion of the insurance costs of the Marigold Headquarters building.

Note: Marigold invests over \$36,000 annually for insurance coverage.

\$757.83

Training for Members

Marigold provides training opportunities for member libraries and patron presentations on topics such as eBooks for Mobile Devices; programming; statistics and reports; use of digital subscriptions; board development; management and leadership; and communications and marketing. Value includes training preparation, travel and follow-up by headquarters staff based on each library's unique needs. Mobile labs are available to complement training and programming for member libraries. In 2020, Marigold staff provided many virtual training opportunities for library staff and trustees.

	TRAINING SUPPORT	\$2,288.83
	TRAINING SESSIONS & BOARD DEVELOPMENT - valued at \$200/session	\$1,400.00
	MEMBER LIBRARIES' WORKSHOP - cancelled in 2020	
		<hr/>
		\$3,688.83

Delivery Service and Supplies

Van delivery supports resource sharing and connects your library with Marigold headquarters and libraries across Alberta. Three vans and drivers transport interlibrary loans, new materials, supplies, correspondence, kits and games, promotional materials and book recycling. Marigold pays for interlibrary loan costs to borrow items from institutions outside Alberta. Marigold provides supplies to member libraries to support resource sharing (e.g. paper allocation, bins, scotch tape, bubble wrap). Each library receives a minimum of one delivery a week, and 11 libraries receive deliveries twice a week or more.

Note: Marigold's annual investment of \$63,000 for Delivery Service and Supplies benefit all residents of Marigold Library System. Over 2.2 million items were delivered to member libraries in 2020.

\$8,076.58

Administrative Costs

Staffing, facility and resources are in place to support member libraries: human resources and financial management; training and professional development; building occupancy costs; and memberships to professional organizations. Marigold Board provides governance and direction to the Marigold Library System and acts as the Governing Board for municipalities which do not have library boards.

\$4,708.56

Purchasing Program

Through Marigold's long-standing library vendor accounts and participation in the Public Purchasing Group (PPG), Marigold is able to provide discounts on IT equipment, office supplies, furniture and processing supplies such as labels and other items required for the daily operation of your library. The calculation is based on savings on IT equipment, furniture and/or supplies acquired through Marigold. Marigold purchases items at request of library staff, receives and delivers the items to the library, and then invoices the library. The total savings on items purchased for libraries using this service was \$16,927.78.

\$609.62

Communication and Marketing Support

Marigold provides professional quality publications, displays and marketing software to promote resources, events and services available at the library, and to communicate news to library staff and boards. Marigold also prints custom promotional materials at Marigold on behalf of your library.

\$3,262.18

Services and Programs

- Materials, prizes and support for STEAM programming and the national TD Summer Reading Program including administrative support by Consultants and summer students. In 2020, 52 virtual summer programs were delivered to 1,053 participants and many more views on social media platforms. \$2,742.70
- Marigold develops and implements programming for children, teens and families through the marigoldprograms.ca website.
- Marigold organizes and pays for programming to benefit both the staff and the public. In 2020, several webinars and tutorials were made available to staff, including Storytime and Program Planning Made Easy and How to Run Coding Programs at Your Library.
- Marigold administers, schedules and delivers kits and equipment to support programs. Libraries may borrow resources such as craft and makerspace kits, travelling book displays, karaoke machine with cds, gaming consoles with games, life size games including Jenga and Kerplunk, board games, and objects like prize wheels and puppet theatres. \$799.82

\$3,542.52

TOTAL value of services provided by Marigold

\$113,104.67

TOTAL levy payments from municipality with library board

\$27,483.66

Marigold Libraries are Thriving. In 2020:

1,369 People/families from Hanna have library cards registered at Marigold Member Libraries or as L2U patrons

Your Marigold Trustee...

Attended **4** of **4** Marigold Board meetings

Attended **1** Marigold Committee meetings including Advocacy

Across Marigold...

112,416 people/families have a library card

316,599 eBooks borrowed

1,433,979 items loaned to Marigold cardholders

5,162 programs with **104,570** participants

876,697 items loaned and borrowed between libraries

3.2+ million items available in TRACpac online catalogue

11+ million visits to the online library catalogue



ANNUAL REPORT

2020



A beacon of

Community



during the pandemic

- Strength
- Hope
- Resilience
- Support





INTRODUCTION

OUR ORGANIZATION

During unprecedented times, Marigold has worked tirelessly to strengthen its community, provide support and adapt in a pandemic world

Marigold's demonstration of resilience, strength, and collaboration was never more evident than in 2020.

When the provincial Public Health Authority demanded that Alberta go into lockdown on March 16, Marigold quickly tapped into confidence, proficiency and aptitude to support its service population, libraries, library boards and partners.

Due to a well-considered and detailed Business Continuity Plan, our organization was able to provide a smooth transition to equip and connect staff working from home.

COVID-19 forced Marigold to consider other avenues of delivering services and programs, resulting in enhanced online resources, virtual programming and provision of training and PPE supplies. In turn, our numbers soared. Thousands of new memberships were issued, eBooks and eAudio books were added to virtual collections, access to digital subscriptions were enhanced and extended by vendors, and our social

media engagement experienced noticeable spikes. Usage of our online resources also increased significantly.

During this time, Marigold revisited its Strategic Plan and revised its mission, vision, values and goals to reflect the current conditions and feedback gathered from staff and Board members. Vision 2022 provides Marigold with direction to streamline processes and grow its presence and services in the future.

Throughout this time, Marigold's building project hit many milestones. Plans were confirmed, agreements were signed, site clearing, and a groundbreaking ceremony took place and the structure began to take shape. The new headquarters facility is nearing completion in the fall of 2021.

As Marigold continues to adapt to the "new normal," we are looking forward to moving into our new headquarters facility, deliver our first virtual Marigold System Conference in May, and do what we do best—deliver vital library resources and services to our service population.

Marigold member libraries, such as the Strathmore Municipal Library (see picture) implemented numerous methods to ensure their patrons had access to resources and support. The Strathmore Municipal Library made it possible for patrons to sign out their own items when libraries had to shut their doors to the public.

MESSAGE FROM THE MARIGOLD BOARD CHAIR



Lynda Lyster, Board Chair

History will show that 2020 was an unprecedented year, but it was much more than that. There was so much loss – deaths of loved ones, unemployment, and self-isolation. There were no choirs, no face-to-face book clubs, no sharing meals together with friends, and lonely, quiet Thanksgiving and Christmas celebrations.

Instead, the year passed with us carrying out our activities in other ways– ZOOM meetings, working from home, shopping for groceries online, wearing masks and staying home!

Unheard of shortages began to emerge – toilet paper, hand sanitizer wipes, baking supplies, and lumber to name a few. Throughout all these changes, Marigold libraries were able to adapt and reach out to their patrons with eResources, curbside pick-ups, Internet and support. Marigold staff never missed a day of work and although some of their work

was done differently, they were as busy as ever.

On top of this, Marigold staff has been stewarding a new headquarters building in Strathmore. With strong leadership from Laura Taylor, Lynne Price and Michelle Toombs, they have made excellent progress, looking forward to a move-in date in late summer of 2021. Michelle Toombs, CEO, said in her Achievements document for 2020 that “the Marigold staff is our most valuable resource.” That statement was so clear this last year. During the pandemic, Michelle has been able to maintain staff morale and the “family feeling” that we are all in this together while providing the most important thing we all hunger for – hope! Knowing that libraries are persevering gives us reassurance that some of the things we have loved in the past are still there for us and that we will be able to enjoy them once again.

PARTICIPATING MUNICIPALITIES AND BOARD MEMBERS

(as of April 2021)

Acadia M.D. #34
 Village of Acme
 City of Airdrie
 Town of Banff
 Village of Beiseker
 Bighorn M.D. #8
 Town of Black Diamond
 Town of Canmore
 Village of Carbon
 City of Chestermere
 Town of Cochrane
 Village of Consort
 Town of Crossfield
 Village of Delia
 Town of Drumheller
 Village of Empress
 Foothills County
 Ghost Lake Summer Village
 Town of Hanna
 Town of High River
 Village of Hussar
 ID 9 (Banff)
 Town of Irricana
 Kananaskis ID

Maxine Booker *
 Daniel Leronowich
 Leon Cygman *
 Brigitte Hopkins
 Sharon King
 Lynda Lyster * (Chair)
 Ian Huffman
 Anne Metikosh
 Michelle Lomond
 Jennifer Isherwood
 Susan Roper *
 Michael Beier
 Jo Tennant
 Jordan Elliott
 Margaret Nielsen*
 Nora Sunderland
 Eleanor Chinnick
 Donna Bauer
 Melanie Jensen
 Lynne Thornton
 Kristen Anderson *
 Jean-Marc Stelter
 Teresa Cameron
 Darren Enns

Kneehill County
 Village of Linden
 Village of Longview
 Village of Morrin
 Village of Munson
 Town of Okotoks
 Town of Oyen
 Village of Rockyford
 Rocky View County

Special Areas Board:
 - Area #2
 - Area #3
 - Area #4
 Village of Standard
 Starland County
 Town of Strathmore
 Town of Three Hills
 Town of Trochu
 Town of Turner Valley
 Waiparous Summer Village
 Wheatland County
 Village of Youngstown

Glen Keiver
 Cynthia Klassen
 Jan Dyck
 Alenda Gridley
 Lyle Cawiezel
 Nicole Kiefuik*
 Ed Hogan
 Dalia Cheshire
 Dimitri Dimopoulos*
 (Treasurer)

Helen Veno
 Elaine Michaels
 Jodi Kurek
 John Getz * (Vice Chair)
 Lil Morrison *
 Denise Peterson
 Marilyn Sept
 Bonnie Munro
 Ian Huffman
 Janine Jevne
 Amber Link
 Renee Laughlin

* Member of Executive Committee

Marigold thanks the following members for serving on the Board in 2020: Gary Billings, Lennox Gomes, Judith Smith, Louella Gaultier, Melanie Gnyp, and Karen Neill.

EXECUTIVE COMMITTEE



Lynda Lyster, Chair
Bighorn M.D.



John Getz, Vice Chair
Village of Standard



Dimitri Dimopoulos,
Treasurer
Rocky View County



Maxine Booker
Acadia M.D.



Leon Cygman
City of Airdrie



Susan Roper
Town of Cochrane



Margaret Nielsen
Town of Drumheller



Kristen Anderson
Village of Hussar



Nicole Kiefuik,
Town of Okotoks



Lil Morrison
Starland County



Four Marigold Board meetings took place in 2020; January, April, August and November. Meetings were held via Zoom Teleconference



Twenty-one Board members volunteered to sit on one or more of Marigold's 10 committees



There were **24** Board, committee and special meetings; 3 in person and 21 via Zoom Teleconference

STANDING COMMITTEES

Marigold's committees review and make recommendations to the Board based on research presented by management staff regarding plans for service, technology, governance, programs, and advocacy. Standing committees are catalysts for: growing new ideas; reviewing policies on a regular basis; making sure member communities are represented and members priorities are heard; ensuring financial and governance practices are sustainable, ethical, transparent, and accountable; and taking advantage of diverse meetings and training opportunities.

EXECUTIVE COMMITTEE

The Executive Committee ensures that the organization has the necessary resources to be able to respond to new opportunities, leadership transitions, financial, and environmental trends. All policies are presented to the Executive Committee for approval before being presented to the Board.

STANDARDS AND SERVICES COMMITTEE

This committee vets resource distribution through board policies and schedules, and directs the work of Marigold in the area of programs and services to the member municipalities.

GOVERNANCE COMMITTEE

The Governance Committee ensures that governance of Marigold is practical, efficient, and functional. Policy and agreements for Marigold and for community libraries originates with this committee.

HR COMMITTEE

The HR Committee reviews and revises HR policies to ensure that policies support sound HR business practices that comply with employment standards and health and safety legislation. A safe workplace is a priority.

BUILDING COMMITTEE

Marigold's Building Committee recommends upgrades and repairs that are essential to maintain a safe working environment for staff. This committee also leads planning for Marigold's new building project.

FINANCE COMMITTEE

The finance committee monitors policy statements in the areas of finance and gives direction on banking, investments, and other financial practices.

ADVOCACY COMMITTEE

Advocating for Marigold to the communities, governments, partners, and other agencies is crucial to advancing Marigold's mission. The committee plays a role in assisting the Marigold community to inform and influence decision makers and stakeholders, and guides our corporate brand, image, and use of branding.

MESSAGE FROM MARIGOLD CEO



Michelle Toombs, CEO

Business Continuity Plan proved its worth on March 16 when closures were mandated by provincial public health orders; Marigold was able to equip and connect staff to work from home in a matter of hours. Except for deliveries being suspended for seven weeks, all other operations continued to be productive for the remainder of the year. Marigold launched new and efficient methods to support operational activities: holding virtual meetings; using cloud services to store and share documents; launching live chat on our websites; increasing awareness of safe cyber security habits; and employing external experts to make our delivery system and handling of materials more efficient.

It was gratifying to see and hear how Albertans appreciated and used public library services during and between lockdowns. They accessed Marigold's digital subscription services like never before and they embraced virtual programming, as did Marigold by leading a province-wide initiative to promote the summer reading program online.

Pandemics have occurred throughout history, accompanied by many hardships, and this COVID pandemic is no different; however, technology was our saving grace this time. Our detailed and well-considered

Vision 2022, our strategic plan for 2021 and 2022, was developed and approved by Marigold Board in 2020. This is a roadmap for Marigold to manage the smooth transition of operations in a new headquarters facility that is expected to open midway through 2021. Vision 2022 will allow Marigold to streamline operations, expand its presence in the community and implement new service delivery options during 2021 and 2022.

Groundbreaking and the start of construction for our new building in collaboration with Western Irrigation District was a momentous milestone in mid 2020. This followed months of planning and consultation with the architects at BRZ Partnership Architecture to confirm building design and cost containment. Marigold was also pleased to assist Rocky View County with planning and supporting public library services in Bragg Creek and Langdon areas.

Throughout 2020, there were strong reminders of the value of human interaction and collaboration, and being attentive to each other's mental health and resilience. As a Marigold staff member, Lynn Blain, proclaimed: *"Overall this last year has been a roller coaster ride, but we (Marigold staff) have all managed to stay seated in the same car together."* Marigold has talented, committed and appreciated staff members who pitch in and lead. Marigold's accomplishments are the result of great teamwork. I am also grateful to Marigold Board members who advise and support us, and to our member library staff and local board members who rely on us, collaborate with us, and hold Marigold in high esteem.

MISSION:

Marigold cultivates a collaborative and inclusive library community to support a range of responsive, quality library services

326,355 SERVICE POPULATION OF MARIGOLD

VISION:

Leaders in library service and innovation

VALUES:

Leadership
 Respect
 Responsiveness
 Communication
 Integrity
 Inclusiveness
 Accountability

STRATEGIC PLAN, VISION 2022

The Marigold Board approved the mission, vision, values and goals for Marigold's Plan of Service for 2021 and 2022 on August 29, 2020. Vision 2022 is a roadmap for Marigold to manage the smooth transition of operations in a new headquarters facility, and allow Marigold to streamline operations, expand its presence in the community and implement new service delivery options during 2021 and 2022.



Marigold will invest in its operational assets and capacity to allow for service expansion.



Marigold will increase its services to member libraries, as space at headquarters and staff time permit.



Marigold is committed to efficient operations and sustainable fiscal stewardship to provide member municipalities with library services that are recognized as good value.



Marigold will capitalize upon and nurture the knowledge, skills, and abilities of its community.

COVID-19 RESPONSE

Marigold leapt into action to provide support and services to members when public libraries were shut down on March 17, 2020 by order of Alberta's Chief Medical Health Officer due to the global Covid-19 health threat.

PANDEMIC RESPONSE AT HEADQUARTERS

When the province went into sudden lockdown in early 2020, Marigold's focus was on distributing information, extending memberships, providing access to necessary and sought-after services and resources, adapting programming and workflows to virtual and online platforms, and above all, maintaining a safe and supporting workplace.



Marigold kept workflow consistent, was prepared when the relaunch intensified everyone's workload, and experienced **no staff layoffs**.

Headquarters' management introduced new workflows for safe handling of new material shipments, reconfigured the floor plan, corridors and workroom for safe distancing, deep cleaning and quarantining, and dismantled and removed any unnecessary and broken furniture. Marigold also implemented safe workplace and Health and Safety guidelines, including Pandemic Policy and Guidelines as well as signage and labels on floors, walls, doors and washrooms.

To make the transition as smooth as possible, Marigold launched an online timesheet submission process, provided hazard assessments, COVID Operational Plan and work at home tips, and encouraged staff to connect with each other using the phone and MS Teams. Marigold staff meetings were relocated to the outdoors with safe social distancing and PPE, and via Zoom and MSTeams during the winter.



In 2020, businesses around the globe resorted to videoconferencing platforms to conduct meetings. Marigold decommissioned the RISE videoconferencing system, and purchased subscriptions to and learning how to use **Zoom videoconferencing** to successfully host Board and Committee meetings, staff meetings, consultations and TRAC meetings. Zoom was also offered for use by local library boards and libraries for programming.

Over the past year, Marigold noticed a significant increase in the use of its **social media**, which is reaching a larger audience with over 1,600 followers. In a given month, Marigold now receives a total engagement of over 500 people with some exceeding 1,000 engagements across all platforms. In 2020, Facebook followers increased by 14%, Instagram followers increased by 15%, and Twitter followers saw a rise of 7%.

COVID-19 CLOSURE-RELAUNCH TIMELINE

- All libraries closed March 17
- Deliveries between Marigold libraries and other library systems, including TRAC, stopped March 17
- Curbside pick-up services at many libraries started in May, throughout summer and fall
- Deliveries between Marigold libraries and other library systems resumed on May 7. Marigold drivers swapped hundreds of bins with TRAC partners in Spruce Grove when the province suspended government courier
- Public Health order was lifted and libraries opened back to the public with limits on June 12. Most libraries allowed limited re-entry starting in July
- Deliveries between other library systems officially resumed by PLSB on July 20
- Relais ILL/Discovery for interlibrary loans was launched by TRAC on September 1
- Libraries gradually added in-person visits and services during the fall in different stages
- A provincial Public Health Order announced library closures again on December 10

Building a stronger Marigold community in a COVID-19 world

COVID-19 RESPONSE

PERSONAL PROTECTIVE EQUIPMENT

Sourced, procured and distributed \$20,000 worth of PPE—Repackaged and distributed 74,000 masks from province to member libraries

FIRST LOCKDOWN CARD REGISTRATION

New cards—909

Renewed cards—292

DOCUMENTATION FOR MEMBER LIBRARIES, EXECUTIVES & BOARD

- Pandemic Policy approved
- COVID Operational Plan
- Curbside Service
- Pandemic Report
- Re-entry and Decontamination guidelines

LOVE IN THE TIME OF COVID

A forum for library managers to share experiences and learn from each other—9 meetings in 2020

REVAMPED DELIVERY ROUTES

Accommodate more delivery stops and higher volume

ONLINE PATRON ACCOUNT SERVICES

Handled thousands of holds transactions for Airdrie and Canmore

RESOURCE SHARING

- Mental Health resources
- eResources supplemented with new content (eBooks), new modules and new access

INFORMATION & SUPPORT

- Information on employee relations
- Employment standards
- OHS, WCB and Human Rights
- Applying for CERB and other financial benefits from government sources



"I believe the goal to reach out and connect Library Managers across Marigold was successful in a way that had not been achieved in the past. The Managers were searching for information and advice on how to cope with the new COVID realities. What warmed my heart was to hear them share their successful ventures with each other, and to back each other up during those uncertain times. Their feedback gave Marigold many ideas on ways to support our members, such as sharing mental health bulletins and webinars."

-Michelle Toombs, CEO

MARIGOLD LIBRARIES AND BOOK DEPOSITS



OPERATIONS

OUR OPERATIONS

TOTAL
KMs

201,130KM

IT SESSIONS

870
HOURS

CONSULTATION
SESSIONS
59

IN-PERSON
& REMOTE

VEHICLES & DELIVERY SERVICES

Van delivery supports resource-sharing and connects member libraries with Marigold headquarters and libraries across Alberta. Six vehicles and our drivers transport interlibrary loans, new materials, supplies, correspondence, kits and games, and promotional materials to 36 Marigold libraries, with a minimum of one delivery per week. Our vehicles are also used for IT installation and repair trips, weeding and inventory, consultations, Board visits, and much more.

- 201,130 total km driven in 2020
- 171,363 km for deliveries to member libraries
- Deliveries suspended for 7 weeks due to the pandemic

TRAINING

With the growing use of digital and other services, Marigold offers training and patron presentations on interlibrary loans, programming, statistics and reports, use of digital subscriptions, Board development, management and leadership, and communications and marketing. For library, headquarters staff, and patrons:

- 5 in-person training sessions—19 participants
- 49 Webinar training sessions—484 participants
- 11,727 promotional materials were printed by Marigold headquarters staff on behalf of member libraries.

CONSULTATION

Professional librarians do research and provide management information and advice during frequent communications with member library staff and local Board members.

- 59 consultation visits at member libraries and by videoconference

WEEDING AND COLLECTION INVENTORIES

Marigold staff provided leadership for the completion of weeding and collection inventories for five libraries:

- Carseland, Linden, Standard, Okotoks and Rumsey.

STAFF AND STUDENTS

NEW STAFF MEMBERS

In 2020, Marigold had no lay-offs, resignations or hiring. One staff person completed his contract work in December. Marigold also welcomed an intern for the duration of several weeks.

SUMMER STUDENTS

A summer student was hired for 16 weeks.

- Delivered 52 virtual programs to 1,053 participants and many more views on social media
- Provided virtual music lessons using a Ukulele
- Many other innovative and engaging activities such as Reading Bingo
- Marigold staff assisted with the rollout of the Alberta Summer Reading Program by arranging and coordinating celebrity videos and providing staff booklets



Marigold employees met outside to participate in a safe social-distanced staff meeting.

OPERATIONS

DIRECT SERVICES

LIBRARY TO YOU (L2U)

Marigold loans books and DVDs by mail. L2U patrons also have remote access to library materials such as downloadable eBooks, music, and digital subscriptions.

INTERLIBRARY LOAN & DELIVERY

Marigold staff fill up the Interlibrary Loan lockers in Hussar, so items go directly into the hands of patrons. Marigold expedites access to patron-requested materials from academic and public libraries throughout Alberta, Canada and beyond. Marigold pays for Interlibrary Loan costs to borrow items from institutions outside Alberta.

BOOK DEPOSITS

Book deposits are located in 11 small communities throughout Marigold, where residents can borrow materials on an honour system basis. Marigold provides books for the deposits, supports local volunteers, signs up people for library cards, and attends local community events to promote library services.

IT & NETWORK SUPPORT SERVICES

Marigold headquarters is the central hub for the delivery of computerized public library services to Marigold member libraries. By following the direction outlined in the Technology Plan and the Information Technology Policy, Marigold continues to expand its technology culture to further support problem solving, collaboration, innovation, and exceptional customer service.

CYBER SECURITY

Marigold continues to educate staff and strengthen its cyber security.

- Acquired cyber security insurance
- Sophos Cyber Security Training launched to educate Marigold users about cyber risks of phishing and breaches
- Outside consultant conducted a Security Assessment to review security policies and network server infrastructure

IT staff completed **1,361 tickets** and conducted **1,150 remote support sessions** for a total of **869 hours and 55 minutes**. Each member library received a spending credit of \$1,000 through the **IT Capacity Fund** to acquire computer equipment.

WEBSITE DEVELOPMENT

Marigold continues to improve the Marigold website. Last year, a live chat function was added, enhanced program registration functionality and a new programs website to promote Marigold-led programs and kits, games and equipment to support programs at member libraries.

LIBRARY USE STATISTICS

BIBLIOGRAPHIC SERVICE ENHANCEMENTS

- Marigold kept materials and processing budget expenditures on track despite the COVID-19 shutdown.
- Introduced new workflows including safe handling of materials and quarantine precautions
- Managed Polaris patron services during the lockdowns, recovery and relaunch as well as the implementation of curbside services
 - Handled thousands of holds transactions to support Airdrie and Canmore
- Designed and delivered unique reports to manage collections and inventory
- Assisted member libraries with selection
- Maintained work plans for staff
 - Reassessed and redeployed workloads to complete equal, necessary and meaningful work while supporting staff in providing stress and anxiety management tools
- Staff and consultants assisted Okotoks and Rumsey with collection inventories, and Carseland, Linden and Standard with weeding

2020 library use statistics gathered from TRAC, demonstrate the continued usage and importance of public libraries in Marigold

Marigold library card (people/family) 112,416 (+1.03%)

Items loaned 1,433,979 (+34.22%)
Items loaned to Marigold cardholders

Library items 876,697 (-19.9%)
Items loaned and borrowed between libraries

eBooks borrowed 316,599 (+34%)
OverDrive & Cloud Library

MELibraries patrons 16,304 (-27.7%)
items
Items checked out at Marigold libraries by MELibraries patrons; registered at libraries outside of TRAC

TRACpac online catalogue 3,270,906
Items available in the TRACpac online catalogue

TRACpac online activity 11,770,006
Page views of TRACpac online catalogue

PURCHASING PROGRAM

Member libraries received savings of \$9,091, and Marigold HQ saved \$6,556. Benefits include:

- Convenience, cost savings, no shipping costs on many items, verification of compatibility, staging and installation of IT equipment by Marigold headquarters staff
- Marigold has preferred pricing because of long-time vendor relationship and membership in Calgary and Area Public Purchasing Group (PPG)

SERVICES & PROGRAM SUPPORT

Marigold provides and supports year-round programming, pays for eResources, and takes part in outreach initiatives to issue library cards and promote library services.

- Arranged **Story Walks** with authors and publishers so that libraries could post outdoor venues to promote reading and literacy
- **New Kits:** Two indigenous crafts—Turtle Island and Story Robe, Tic Tac Toe, Ladderball and Dominoes
- Five Digital Escape Rooms and weekly Lego Challenges
- Alberta Summer Reading Program—province-wide initiative led by Deputy CEO Laura Taylor – attracted celebrity guests such as: K.D. Lang, Sean Monahan (Calgary Flames), Ruth Ohi (Children’s author), Kaycee Madu (Minister of Municipal Affairs), Lois Mitchell (Lieutenant Governor)

eRESOURCE STATISTICS

Marigold services to our member libraries proved to be of even greater relevance during the Covid-19 pandemic.

eBooks & eAudio Books 322,480 (+33%)

Overdrive: 288,775 (30% ↑)
 Cloud: 27,719 (99% ↑)
 Tumblebooks: 5,986 (-10% ↓)

Music Downloads & Streaming 176,069 (+1.3%)

Freegal downloads: 28,282 (-10% ↓)
 Freegal streamed music: 147,787 (3.7% ↑)

eNewspapers 152,692 (+46.5%)

PressReader: 152,692 (46.5% ↑)

eMagazines 62,903 (+28.4%)

RBDigital: 57,502 (32.1% ↑)
 Flipster downloads: 3,961 (6.5% ↑)
 Flipster online views: 1,440 (-16.8% ↓)

Movies, TV Shows, Music, eBooks/eAudio, Comics Streaming Service 30,104 (+39%)

Hoopla: 30,104 (39% ↑)

Curriculum Support 15,075

Solaro: 15,075 uses (content, quizzes and tests)

Tutorials 14,997 (+359%)

Niche Academy: 14,997 (359% ↑)





EXTENDING LIBRARY SERVICE

BRAGG CREEK LIBRARY LENDING LOCKERS

This satellite library is the result of a partnership between Marigold, the Cochrane Public Library, Rocky View County and the Bragg Creek Community Centre.

Residents, who are library cardholders, in Bragg Creek, Rocky View County and surrounding municipalities now have access to convenient self-service holds pick up, borrowing and returns. The lockers are designed to extend the coverage and accessibility of the library.



Marigold created a proposal and presented the concept to Rocky View County. Rocky View County approved the Bragg Creek lockers and satellite library concept on July 14. Marigold engaged in vendor negotiations to purchase Library Lending Lockers, engaged in site preparation at the Bragg Creek Community Centre, and appealed to Redwood Meadows CAO to speak to council with goal of signing a contract for library services.

In March 2021, the Bragg Creek Library Lending Lockers were installed at the Bragg Creek Community Centre, along with comfortable seating and space for in-person programming—when it is safe to do so.

CEREAL

Following the dissolution announcement of the Hamlet of Cereal, Marigold provided advice to the Library Board, coordinated a plan to dispose of assets and prepared for book deposit and supporting Cereal Library operations for a six-months extension until July 1, 2021.

LANGDON

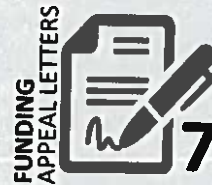
Marigold advised members in the Hamlet of Langdon what to include in a business case to open a public library. Marigold also assisted with the set-up of the Library Society in Langdon and provided information on SuperNet requirements.

NEW PHOTOCOPIERS

In 2020, Marigold replaced the two photocopier units that were no longer able to produce the quality and output required by Marigold. After creating a Request for Proposal and attending demonstrations with various vendors, Marigold decided to purchase a large production machine and a smaller back-up machine from Canon Canada Inc. The Canon machines were installed, old units were removed, and staff received training on the new machines, as well as new procedures for troubleshooting and reporting problems.

NEW HEADQUARTERS BUILDING PROJECT

The joint-use headquarters facility project broke ground in 2020 with site clearing, a sod-turning ceremony and the start of construction.



2020 NEW BUILDING PROJECT UPDATES

2020 was the year the shovels hit the ground. Marigold and the WID worked closely with the Town of Strathmore and partners to finalize necessary documents, met with interior designers, and prioritized facility pieces suitable for grant funding. In 2020:

- Site clearing on July 20
- Completed Development Permit Requirements
- Building Permit Submission
- Construction tender package
- Groundbreaking ceremony September 11
- Marigold Executive approved Lear Construction Management Ltd. on July 17
- \$3.02 million PLSB Infrastructure Grant was spent by December 31
- Launched "New HQ Transition Committee"



Eighty-two people attended the celebration, including Marigold and WID Board members and staff, elected officials, BRZ architects, lawyers, insurance reps and Lear

Construction Management Ltd.

Those in attendance wore masks and practiced safe social distancing. Marigold Board Chair Lynda Lyster, MP Martin Shields, Airdrie-East MLA Angela Pitt, Strathmore Deputy Mayor Denise Peterson, Siksika Councillor Reuben Buck Breaker and Wheatland County Reeve Amber Link delivered speeches.

Documenting progress

Marigold has been visiting the construction site regularly to take photographs and document the progress. A joint-facility project website was launched.

www.marigoldwidcommunity.ca

GROUNDBREAKING CEREMONY

On September 11, Marigold and the WID celebrated the official start of construction.



The *New HQ* publication was updated before each quarterly Board meeting to report on our building project progress.



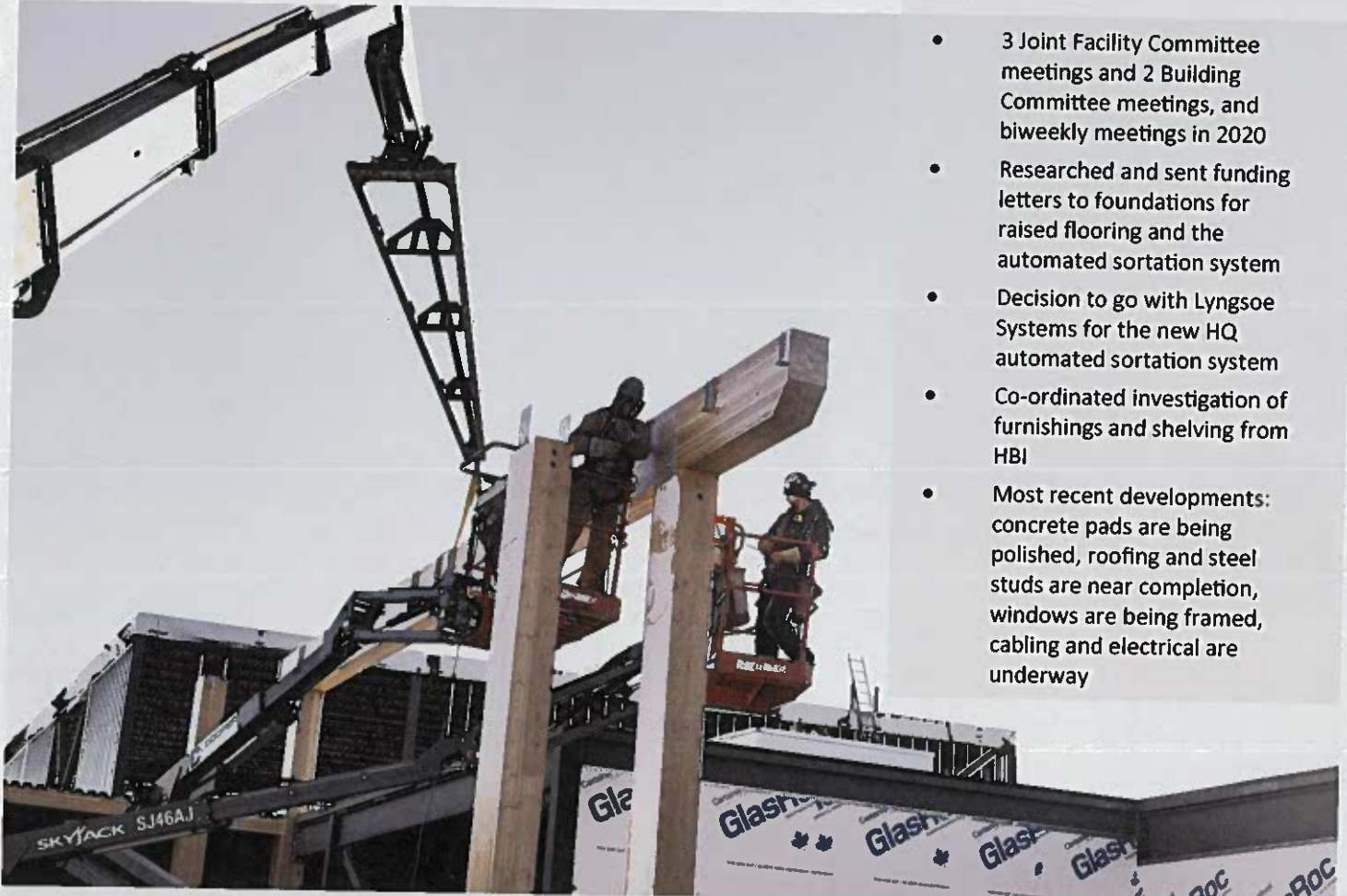


NEW BUILDING PROJECT

NEW HEADQUARTERS BUILDING PROJECT

QUICK FACTS

- 3 Joint Facility Committee meetings and 2 Building Committee meetings, and biweekly meetings in 2020
- Researched and sent funding letters to foundations for raised flooring and the automated sortation system
- Decision to go with Lyngsoe Systems for the new HQ automated sortation system
- Co-ordinated investigation of furnishings and shelving from HBI
- Most recent developments: concrete pads are being polished, roofing and steel studs are near completion, windows are being framed, cabling and electrical are underway



Marigold staff and Board members at the Groundbreaking Ceremony on September 11.

NEW HQ FACILITY

PROJECT IN PICTURES



Open workspace



Delivery bays



Multi-purpose room

MARIGOLD MEMBER LIBRARIES' WORKSHOP

Cancelled

LIBRARY LEADERS

Cancelled

Please say hello to Gilbert!



He's in isolation for now, but take a moment to give him a wave. He'll be available to meet.

CELEBRATING EXCELLENCE



The Airdrie Public Library was the winner of the Making a Difference Award in the large library category. One library won for each category: Large, medium and small. Marigold also awarded three libraries with honourable mentions.



MEMBER LIBRARY WORKSHOP

Marigold's **Making a Difference Award** recognizes and celebrates excellence and innovation in library service. The award acknowledges member libraries that have displayed excellence in programming, outreach, advocacy and public relations, and partnerships. A winner and honourable mention from a small, medium, and large library were chosen by the Marigold Advocacy Committee.

WINNERS

HONOURABLE MENTION

LARGE
BASED ON POPULATION

Airdrie Public Library

Innovation—Airdrie Public Library's **Gill-bert the Reading Fish** is the idea that a child can read to a live "reading fish" whenever the library is open. The library installed Gill-bert the Reading Fish in the children's area after the Listening Tales Therapy Dog program proved to be so popular that library was unable to meet the demand. The reading fish provides the same encouragement as a therapy dog. Gill-bert soon became the library's most popular library ambassador.

Chestermere Public Library

Community Benefit—**Preschool Storytime** has been around for a long time. The library became aware that the program would need to be elevated in order to attract more community engagement. The library extended the program days and prepares activities, songs and stories that all follow different themes. The program room is now full during that time. Their themes have included stars, circus and Paw Patrol.

MEDIUM
BASED ON POPULATION

Banff Public Library

Community Benefit—Banff's **Social Wellness Programming** is comprised of several initiatives comprised of: food insecurity; family well-being; health and wellness; and enhancing connection to community resources in Banff. The initiative included a Little Free Pantry, a diaper bank and partnerships with the YWCA, Parent Link and the Job Resource Centre.

Three Hills Municipal Library

Community Benefit—The **Maker Kits**, are designed for patrons as young as four years old and as old as preteens. The kits serve as informal programming when the library didn't have formal programming scheduled. The kits help patrons develop hands-on learning, critical thinking and problem solving, communication and collaboration.

SMALL
BASED ON POPULATION

Bighorn Library

Excellence in Advocacy—The **Rocky Mountain Animals book project** was a collaboration with the teachers at Exshaw School to produce students' work in a hard cover book form. Grade 1 and Grade 4 students learned about writing and publishing, and created their own stories and images to be bound into one book. Each child received a copy of the book and it is available throughout Marigold.

Linden Municipal Library

Innovation—The **Indigenous Peoples Sleepover** event began with a presentation of the history of teepees, the Hautensaunee story of creation, and an overview of 46 Indigenous nations currently in Alberta. The kids took part in a latch hook craft class, enjoyed Indigenous food and settled into their own personalised teepees.

INDIGENOUS RELATIONS

MEMBERSHIPS
2,696
BOTH
RESERVES



38
OUTREACH
VISITS
4 PROGRAMS



FIRST NATIONS
2
ADVISORY
COMMITTEE
MEETINGS



With money from Alberta government's Grant for Public Library Service to Indigenous Communities, Marigold was able to provide essential public library services to two First Nations reserves—Stoney Nakoda and Siksika Nation.

Because of COVID-19, Marigold cancelled much of the 2020 planned programming for the Siksika and Stoney Nakoda First Nations Reserves. The Nations minimized guests and visitors to ensure the safety of their residents and control the number of cases.

OUTREACH EFFORTS

Rose Reid attended the library weekly to distribute craft kits and library information for parents and grandparents, promoted the Treaty 7 picture books and the baby book bag distribution, and looked after the Three Bands Reading Room and book return bin on Stoney Reserve.

Marigold promoted last summer's virtual programming that included step-by-step activities, Storytimes, Scavenger Hunt Bingo challenges, virtual Escape Rooms and celebrity guest recordings, including Indigenous authors, Richard Van Camp—How to Design a Character, Charlene Bearhead and Wilson Bearhead, who read "The Gifts of His People." Marigold also provided a Story Walk copy of "âba Wathtech îna Mâkoche" to Family Resources staff on the Stoney Nakoda Nation—a Covid-safe family event.

Rose Reid, along with Marigold's Kim Visser and Grant Stewart, participated in the Voices of the Land web platform. Rose Reid also delivered a virtual session on journaling delivered through Maskwacis Cultural College, presented a watercolour class at Chiniki College, and attended a Stoney Elders education event at the Whyte Museum on how Indigenous people use local plants and the American Indigenous Youth Literature awards. In Celebration of Library Month in October, a draw for a library card and gift basket was done at the Three Bands Reading room on the Stoney Nakoda Nation. *See photo

In 2020, there were 2,696 memberships on both reserves, 38 outreach visits and four programs.





STONEY NAKODA & SIKSIKA NATIONS

FINANCIAL OVERVIEW

The Annual Report provides information regarding Marigold's financial situation for the purpose of providing quality services and ongoing operations.

EXPENSES 2020: \$5,315,853

Salaries & Benefits

Marigold employs 29 staff (26.87 FTE). The Staff organize and deliver direct services to member libraries and residents. This includes Salaries, Employee Benefits, Payroll Expenses, and Training & Development

45%

Materials & Delivery

Books & AV, World Language, Paperbacks & Shared Collections, Professional Collection & Subscriptions, Large Print, Audio Visual, Downloadable/Digital Media, Electronic Resources, Delivery, Processing for Shelf-Ready Content

24%

Transfer Payments

Cash payments to help with resource sharing expenses at member libraries; funding from Rural Library Services Grant and from Marigold operating revenues

13%

TRAC

Polaris Licenses and Support, eBook purchases (costs based on population)

4%

Computers

Maintenance Agreements, Computer Network & Applications, Equipment

3%

Current Building

Caretaking, Insurance, Maintenance, Utilities, Furniture and Equipment

2%

Other Expenses

Professional Fees, Travel and Meetings, Supplies, Programs, Memberships, Marketing, Postage, Freight, Computer Network & Applications

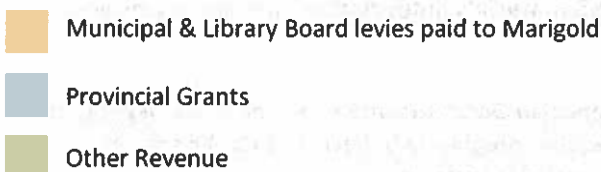
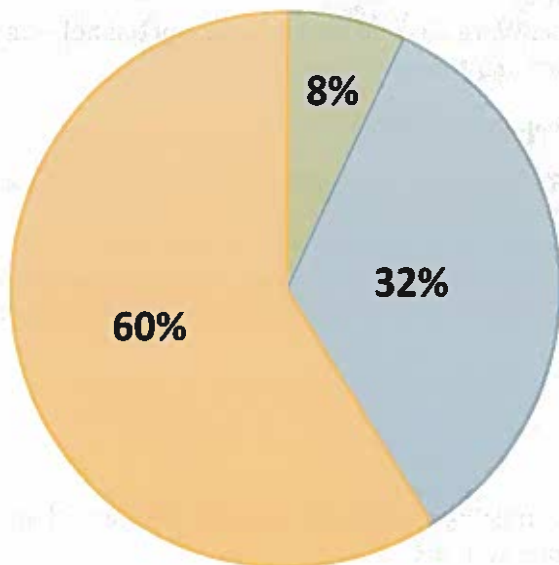
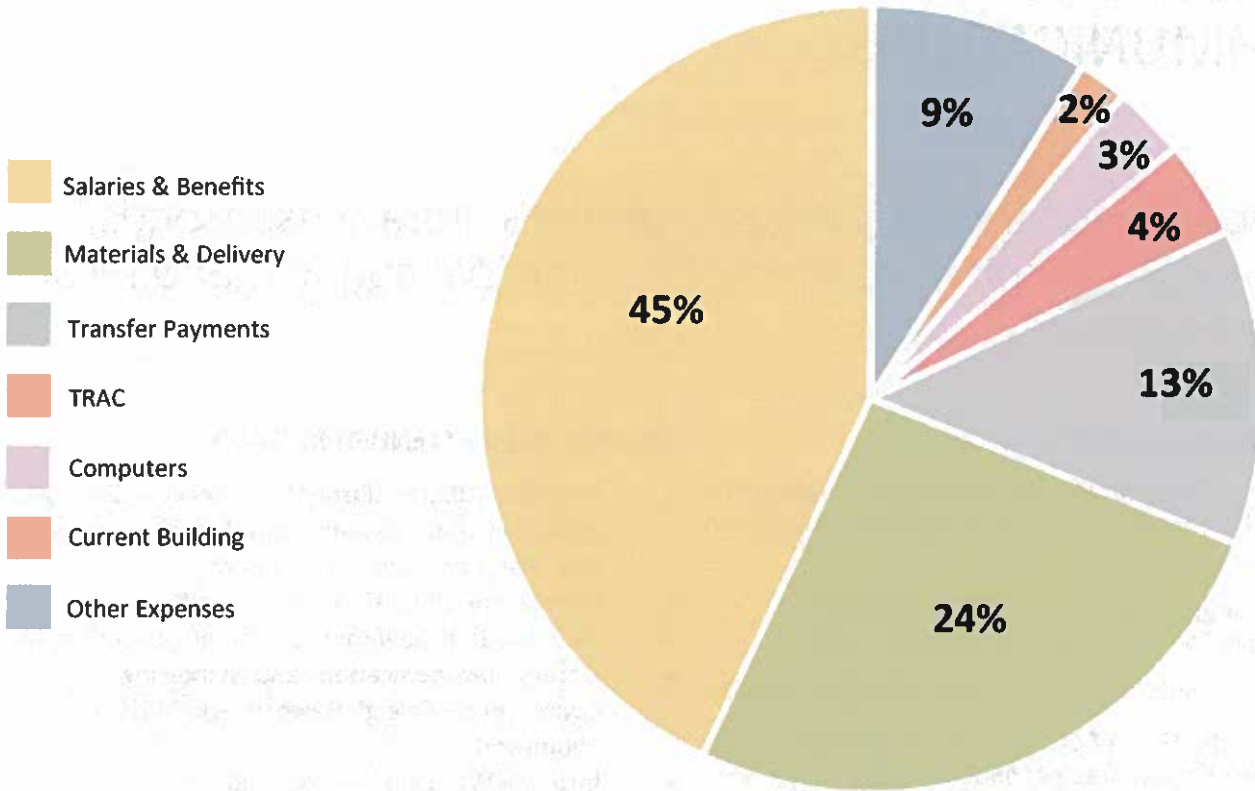
9%

Complete Financial Statements are available upon request.

Access Marigold's 2020 Audited Financial Statements at marigold.ab.ca/About-Us/financial



FINANCE



REVENUE 2020: \$5,710,226

Municipal and Library Board levies paid to Marigold

- **\$6.24 per capita** — Municipalities with library boards
 - **\$10.74 per capita** — Municipalities without library board
 - **\$4.50 per capita** — Library Board
- (all based on 2018 official population)

60%

Provincial Grants

- **\$4.70 per capita** — **Library System Board Operating Grant** to run System & provide services (based on 2016 official population)
- **\$5.55 per capita Rural Library Services Grant** — for population in rural municipalities without library boards where Marigold is the governing board (based on 2016 official population) and redistributed to Marigold Libraries as Services Grants
- **\$10.25 per resident** — **Indigenous Project Grant** (Stoney Nakoda & Siksika Nations) based on 2016 population

32%

Other Revenue

Interest, Donations, Contracts and Sales, Grants

8%

ADVOCACY & COMMUNICATIONS

Marigold advocates its purpose, services, library use trends, and new facility plans to member municipal councils and local library boards.

PRESENTATIONS & MEETINGS

- **Stronger Together Virtual Conference** presented by Caleigh Haworth and attended by Kristine Den Boon, Kim Visser, and Lynda Lyster
- **Two Marigold Board orientations** with (CEO Michelle Toombs & Deputy CEO Laura Taylor)
- **New e-consult platform** launched for more reliability
- **Love in the Time of COVID** meetings to connect with member library directors and managers
- Marigold hosted **49 training webinars** for 484 attendees, Marigold TRAC and beyond including international participants

SAIT LIBRARY INFORMATION TECHNOLOGY PROGRAM

Marigold CEO Michelle Toombs provided a video tour of the Marigold Headquarters and online discussion with SAIT students.

CONFERENCES ATTENDED BY STAFF

- **Southern Alberta Library Conference**—Clara Cao
- **American Library Association Virtual Conference**—Kim Visser and Kristine Den Boon
- **Virtual Payroll Conference**—Alida Pituka
- **2020 Modern Governance Summit**—Laura Taylor
- **Library Communications and Marketing Conference**—Caleigh Haworth and Miriam Thompson
- **Inclusify Workshop**—Rose Reid
- **Stronger Together Virtual Conference**—Caleigh Haworth presented; Kristine Den Boon, Kim Visser and Lynda Lyster
- **Sirsi Dynix Virtual Summit Conference**—Laura Taylor
- **DocuWare User Conference (virtual online)**—Jessie Bach and Nora Ott

SPREADING THE WORD

Over 878 subscribers worldwide: Marigold's Training and Communications Coordinator Caleigh Haworth's Professional Development Resources Newsletter has increased nationally and internationally. This newsletter has information about webinars, workshops and articles.

HEALTH AND SAFETY

- No major safety incidents and no traffic accidents
- Workplace Health and Safety Committee met four times
- Continuous advocacy and training for a highly effective health and safety culture at Marigold
- Information and consultation on COVID precautions, mental health training and documentation
- Group health benefits added for three part-time staff; 18% savings on Manulife premiums
- OHS training shared with member library staff and library systems
- Marigold Administrative Assistant & HR Coordinator Nora Ott assists member libraries with OH&S materials, information, and standards advice.

Canadian Occupational Health and Safety legislation requires employers to have a health and safety program in their workplace.



CONSORTIA PARTNERS

BEHIND THE SCENES WITH OUR CONSORTIA PARTNERS



The Regional Automation Consortium

TRAC is a society in good standing that manages the finances to support a shared catalogue, integrated library system application, shared eResources, and online customer conveniences. TRAC members are the four regional library systems (Peace Library System, Northern Lights Library System, Yellowhead Regional Library, and Marigold Library System) and 180 libraries. The members collaborate to develop new library applications, such as the TRACpac online catalogue.

Advisory Council

- Meets once per year with representatives from up to three member libraries from each of the four partner library systems, as well as directors and staff

TRAC
Advisory
Council

TRAC
Directors

TRAC Directors

Met by videoconference:

- Approved budget, TRAC levy, and gave final approval on TRAC Operational Guidelines
- Launched the TRACpac app
- Met with Innovative Interfaces Inc (Polaris software provider)

ACCESS

11,770,006 visits to the TRACpac catalogue

tracpac.ab.ca

mobile friendly

access to 3.27 million items

- ... search for, order and renew library materials
- ... see bestsellers and other lists to find great books and audiovisual materials
- ... access downloadable eBooks and Audiobooks
- ... search through a wide variety of eResources

Public
Services
Group (PSG)

Systems
Administrators
Group (SAG)

Bibliographic
Services Group
(BSG)

PSG met via videoconference to:

- Ensure procedures are in place for effective daily operations and circulation activities of member libraries
- Encourage discussion and development of customer-centered projects that positively affect library services
- Maintain TRAC Operational Guidelines document for member libraries

BSG met by videoconference to:

- Collaborate with Polaris, Collection HQ and BookNet Canada on collection development
- Review workflows in key areas of cataloguing and acquisitions to create the most efficient use of ILS (Polaris)
- Enhance discoverability with 'patron first' cataloguing practices in library catalogue

SAG

Met via videoconference or teleconference:

- Review library services workflows in system administration to create the most efficient use of all technology in TRAC
- Share technology innovations and experiences to extend and/or enhance library service
- Ensure best practices have been developed and are being followed by end users

BEYOND OUR BORDERS

Marigold staff have an active role with other boards and organizations in Alberta.

TRAC—Marigold CEO Michelle Toombs is the president of The Regional Automation Consortium (TRAC). Marigold staff members that are TRAC working groups leaders: Jessie Bach, Kristine den Boon.

SAIT LIT Advisory Council—Michelle Toombs and Bibliographic Services Manager Jessie Bach are members of the SAIT LIT Advisory Council and continue to strengthen the partnership with the Southern Alberta Institute of Technology (SAIT).

TAL— Deputy CEO Laura Taylor is the Chair of The Alberta Library Licensing Committee.

Polaris Idea Lab— Lynne Price and Jessie Bach are moderators, idea tagger, and expert reviewers.

PCP— Accounting Administrator Alida Pituka maintained her Payroll Compliance Practitioner (PCP) designation with the Canadian Payroll Association

STRENGTHENING COLLABORATIONS

Enhancing collaborations within and outside of Alberta

Partnerships inspire innovative services

- Calgary Public Library
- Calgary & Area Public Purchasing Group (PPG)
- Northern Lakes College
- SAIT Library Information Technology Advisory Council (LIT)
- The Alberta Library (TAL)
- The Regional Automation Consortium (TRAC) - Marigold, Peace and Yellowhead library systems
- Town of Strathmore and Wheatland County
- The Western Irrigation District (WID)

National and international connections

- American Library Association (ALA)
- Innovative Users Group (IUG)
- Ontario Library Association (OLA) Super Conference
- Pacific Northwest Library Association (PNLA)
- Public Library Association (PLA) - division of ALA

Colleagues at conferences and trade shows

- Alberta Association of Library Technicians (AALT)
- Alberta Public Library Administrator's Council (APLAC)
- Alberta Urban Municipalities Association (AUMA) trade show
- Canadian Federation of Library Associations (CFLA)
- Library Association of Alberta (LAA) organizes the Alberta Library Conference (ALC) in Jasper
- Rural Municipalities of Alberta (RMA)
- Southern Alberta Library Conference (SALC)

NEW

HQ



South-west corner of the Marigold wing and delivery bays in April 2021.

PROJECT HISTORY: Background information and details on past progress, as well as previous issues of this publication can be found on the Marigold website at:
www.marigold.ab.ca/projects-events/new-headquarters-building/the-project



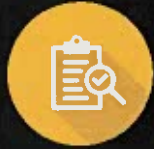
MARIGOLD
LIBRARY SYSTEM

Building Update

Issue 15

New HQ— Plans and Progress

Attention to detail



Operational Agreement

Marigold's senior management met with WID staff on March 12 to begin work on a draft Operational Agreement outlining each party's tasks and requirements. Marigold and WID staff are reviewing the agreement in tandem with the template Condo Bylaws provided through the Condominium Act.



Construction progress

Despite the cold weather halting some outdoor work, Lear Construction maintained momentum and the project is on schedule. Roofing and steel studs are nearing completion, concrete pads are being polished, windows are being framed and cabling and electrical are underway.



Municipal support

The Town of Strathmore agreed to sponsor a grant application that Marigold and WID submitted on March 29 to FCC Agrispirit. The grant request is asking for \$25,000 to partially pay for furniture to outfit the common area multipurpose space. A decision will be made in August.

Building Update

The building project remains on track. The WID has begun on the sewer system, which was part of their owner-provided scope of work. The WID will be constructing a rainfall capture system used to irrigate landscaped areas that incorporate native and drought-tolerant species. This will reduce overall water demand and enhance water-use efficiency.

Marigold, Lear Construction, BRZ Partnership Architecture Inc. and Axia/Bell are progressing in their coordination for the installation of the SuperNet. Bell has completed the construction work to the property line. Completion of the installation to the server room is being scheduled for early July.

Marigold and the WID are working towards the telecommunications site servicing.

Project Budget

Expected change orders came through for water and gas supply, steel, lighting, and the Marigold Copy Room which involved mechanical and electrical work. Marigold will be

purchasing a new UPS system which will involve some electrical redrafting of the construction drawings. Marigold and the WID also met with WSP electrical engineer, Stephan Kruger, on April 1 to review the quote requested from Lear for security electrical.

Furniture and equipment

Marigold staff has been reviewing three bids for common area furniture and equipment with the WID from HBI, RGO, Source Furniture Calgary and Group4 Interiors. Finalization for our needs for the remainder of the FFE for the Marigold wing is ongoing. Marigold staff also met with Lyngsoe Systems on March 31 to discuss the requirements for the installation of the automatic sortation system.

HQ building sale

Marigold has engaged Ria Mavrikos with Re/Max Key for the sale of the current facility. Based on the realtor's assessment and a property appraisal completed in December 2020, the facility is listed for \$1.575 Million. Interested parties are welcome to contact Ria at Re / Max Key Chestermere or Marigold CEO Michelle Toombs.

Building Update

New HQ— Plans and Progress

April 2021



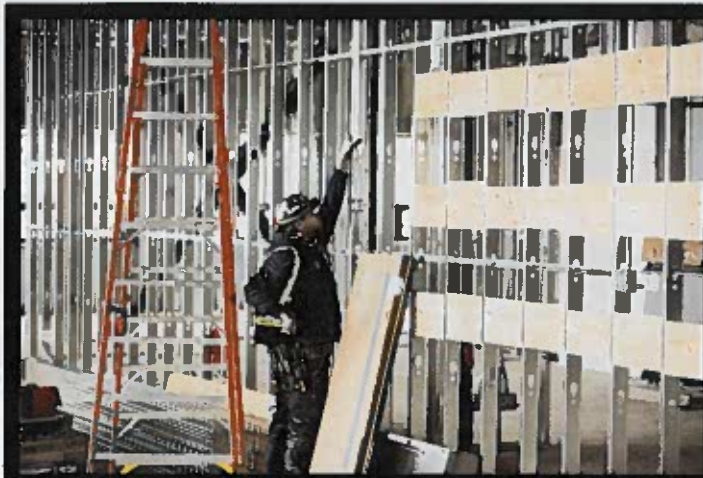
Common area multi-purpose space



South-west corner



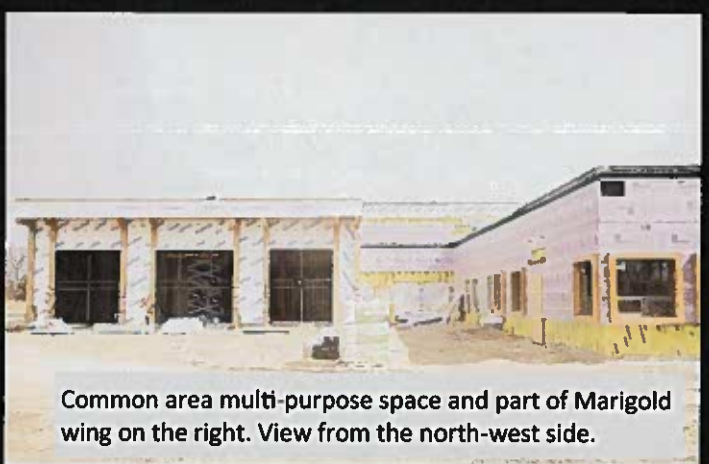
CEO Office



Looking towards the Marigold wing



Delivery bays



Common area multi-purpose space and part of Marigold wing on the right. View from the north-west side.



BOARD HIGHLIGHTS

Board of Trustees Meeting

May 25, 2021

In-year Funding Requests

The Board of Trustees approved video conference and IT upgrades, custodial and maintenance equipment, division housing upgrades and furniture replacement for Berry Creek Community School, Altario and Consort Schools.

2021-2022 Budget

The 2021-2022 Operating and Capital budget were passed unanimously by the Prairie Land Board of Trustees on May 25, 2021. An operating deficit of \$550,000 is expected as well as board funded capital assets of \$627,500 for vehicles and equipment with an additional \$380,000 relating to the new Delia School rebuild to provide extra space, bleachers and upgraded air handlers.

Two new schools will be coming on-stream for the next school year; Al-Amal Academy and Prairie Land Online Academy. It is also expected that the International Student Program will gain momentum in the upcoming year. With the new schools, programs and augmentation of some existing supports the division expects to add 16.20 certified teachers and 25.5 additional support staff.

Teaching staff for the two new schools total 8.6 FTE while 3.3 FTE will supplement Berry Creek Community School and Hope Christian Online School, due to enrolment demands. The remaining teaching FTE will focus on literacy and numeracy as well as providing support for new start-up; schools and initiatives.

The majority of support staff will be added to address the recent literacy and numeracy shortfalls that have been identified over the past year and will address increasing needs of students in the high needs categories.

Prairie Land looks forward to a successful year of growth within the division.

2021-2024 Education Plan

The Board of Trustees passed a motion to approve the 2021-2024 Education Plan. This document was developed as a result of the community assurance meetings, in addition to staff, public and student surveys. The Board would like to thank the committee members and the school communities for their input and work into the assurance framework. Please visit the Prairie Land website at www.plrd.ab.ca for it and any further information that you may require.

For additional information please contact: Cam McKeage, Superintendent of Schools, Prairie Land Public School Division 403.854.4481



Smoky Lake County

P.O. Box 310
4612 McDougall Drive
Smoky Lake, Alberta T0A 3C0

Phone: 780-656-3730
1-888-656-3730

Fax: 780-656-3768
www.smokylakecounty.ab.ca

May 31, 2021

Hon. Kaycee Madu
Minister of Justice and Solicitor General, Deputy House Leader
424 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Email: ministryofjustice@gov.ab.ca

Sent Via: E-Mail

Re: Letter of Support to retain the Royal Canadian Mounted Police (RCMP) in Alberta

Minister,

On behalf of Smoky Lake County Council, I am writing to express our ongoing support for the Royal Canadian Mounted Police (RCMP) as our province's police force. In doing so, I note that we are joining dozens of other rural and urban municipalities in expressing deep concern at the prospect of replacing the same with an Alberta provincial police service (APPS), which the province is currently studying.

During your presentation at the AUMA/RMA Policing Summit in February of 2021, you spoke of Albertans "*demanding democratic, community—based policing, a renewed commitment to improving policing in the province, and the need for police to work with community partners and citizens to ensure effective community policing.*" Minister, I am pleased to say that our community enjoys democratic, community—based policing. Our local RCMP detachment meets with us regularly as part of their commitment to optimal two—way communication that invites, welcomes, and listens to our input, and our detachment also works with our municipality and our citizens as community partners.

The Policing Transition Study being undertaken by our province is in response to the Fair Deal Panel's (FDP recommendation #14: Create an APS to replace RCMP. The FDP reported that 68.5% of respondents were) from Calgary and Edmonton regions. Calgary and Edmonton have their own police services, which should be considered when studying the transition from the RCMP. Another FDP finding was that only 35% of respondents supported the idea of creating an APS.

Finally, in the Alberta Police Federation survey from October of 2020, it was found that "replacing the RCMP is viewed as a least helpful measure tested to improve Alberta's place in Canada." Only 8% say replacing the RCMP helps a lot, only 6% support replacing the RCMP, 81% of Albertans

served by RCMP are satisfied with the service they receive, and 70% of Albertans oppose replacing the RCMP with an expensive new provincial police service.

There is so much convincing support for the RCMP in Alberta, and, with the strong and effective RCMP that serve us well in Alberta. Our Council supports the programs, initiatives, and progress of the RCMP in meeting our community's policing demands. We certainly have not seen compelling evidence that replacing the RCMP would result in better outcomes, particularly considering potentially increased operational (and transitional) costs.

Direct consultation with municipalities regarding the creation of an APPS has been inadequate. If municipalities who are served by RCMP detachments are excluded from this conversation, valuable information and feedback is left.

The Alberta Government already implemented a new police funding model which requires that communities under 5,000 such as ours are already increasingly paying substantially more for policing. Continually doing more with less is untenable.

In closing, I again reiterate our Council's support for the RCMP remaining as Alberta's police force. Smoky Lake County enjoys a positive and collaborative relationship with our local RCMP detachment, and we hope that the province will heed the concerns of many communities, rescind the ongoing study, and instead focus on other more productive options moving forward.

If we can provide any further clarity on this matter, please do not hesitate to contact myself, or Smoky Lake County CAO Gene Sobolewski at 780-656-3730.

Sincerely,



**Craig Lukinuk, Reeve
Smoky Lake County**

p: 780-656-3730 / c: 780-656-5449

e: clukinuk@smokylakecounty.ab.ca

cc: Hon. Jason Kenney, Alberta Premier <premier@gov.ab.ca>
Hon. Rick McIver, Interim Minister of Municipal Affairs <minister.municipalaffairs@gov.ab.ca>
Glen vanDijken, MLA for Barrhead-Athabasca-Westlock <Athabasca.Barrhead.Westlock@assembly.ab.ca>
Frank Bosscha, QC, Deputy Minister, Justice & Solicitor General <JSG.DMO@gov.ab.ca>
Douglas Morgan, Project Principal, Alberta Provincial Police Service Transition Study, <douglas.morgan@gov.ab.ca>
Cheryl Beck, Director, Contract Policing and Policing Oversight <cheryl.beck@gov.ab.ca>
Smoky Lake County Council <council@smokylakecounty.ab.ca>
Gene Sobolewski, CAO, Smoky Lake County <cao@smokylakecounty.ab.ca>
Mr. Curtis Zablocki, Commanding Officer for Alberta, RCMP
RMA & AUMA Members

May 31st, 2021

Honourable Kaycee Madu
Minister Justice and Solicitor General
Office of the Minister
#424 Legislature Building, 10800 97 Ave, Edmonton AB T5K 2B6

Dear Minister Madu,

Re: Alberta Provincial Police Service (APPS)

At the Regular Council meeting for Improvement District No. 9 on May 13th, 2021, Council reviewed the plan proposed by the Government of Alberta to replace the RCMP in Alberta with a Provincial Police Service. Please be advised that the Municipal Council for ID9 is strongly opposed to the creation of this proposal. After reviewing the Fair Deal Panel's Report to Government (as well as the many letters currently circulating from Municipal elected officials) ID9 Council is voicing its firm opposition to the APPS. There are several particularly concerning items identified in the Fair Deal Panel's report, namely:

- the Fair Deal Panel's recommendation to proceed with developing a proposal for a Provincial Police Force, despite only 35% of Albertans believing the police force would contribute to the desired outcome of helping Alberta better assert itself with the Canadian federation.
- Provincial and municipal governments possibly absorbing \$112.4 million policing costs currently covered by the federal government (which would be in addition to the increasing policing costs incurred by municipalities under the Police Funding Model).

Furthermore, and perhaps most importantly, we have an excellent relationship with our local RCMP detachment and feel no need to replace them with a Provincial force. The RCMP in Lake Louise and Banff have always been responsive to community needs and feedback, and have consistently delivered professional, quality public safety services in our communities. In addition, ongoing collaboration between both Detachments and ID9 Council has resulted in a positive and adaptive presence in the region.

We have not been provided with adequate proof that the formation of the APPS would result in better outcomes for Albertans, especially when considering the increased costs to our rate payers. ID9 Council is urging the Government of Alberta to listen to Municipal Leaders as well as the results of the Fair Deal Panel's report and shift efforts to improving RCMP relationships and resources in the Province. Please do not hesitate to contact me with any comments or concerns.

Respectfully,

Chair Dave Schebek

CC: *Honourable Jason Kenney, Premier*
MLA Miranda Rosin
AUMA & RMA Memberships

DAVE SCHEBEK, CHAIR
Improvement District No. 9, Banff National Park
daveschebek@improvementdistrict9.ca
PO Box 58, Lake Louise AB | TOL 1E0

Kim Neill

From: Hanna Town Office
Sent: May 31, 2021 8:57 AM
To: Kim Neill
Subject: FW: Alberta Cities and Municipalities



Katelyn Beaudoin
Municipal Secretary

P: 403 854 4433 ext 210 : 302 2nd Ave West
F: 403 854 2772 Hanna, AB T0J 1P0

hanna.ca



This message is intended only for the use of the named recipients and may contain confidential and/or privileged information. If you are not the intended recipient, please contact the sender and delete this message. Any unauthorized use of the information contained in this message is prohibited. v20.01

From: doris mah <doriswkmah@gmail.com>
Sent: 30 May, 2021 3:27 PM
To: Doris Other Phone Or Michaela <doriswkmah@gmail.com>
Cc: swacoalition@gmail.com
Subject: Alberta Cities and Municipalities

May 30, 2021

RE: Request to lower flags half-mast and set up a shoe memorial to commemorate the 215 First Nations children

Dear Mayor and Council,

In solidarity with the Mississaugas of the Credit First Nation, Stand With Asians Coalition (SWAC) is calling on the Mayor and Council to lower flags in all municipal buildings, fire halls, police detachments and school district buildings for 215 hours (9 days) in the month of June. We also ask that your municipality support the creation of a shoe memorial to commemorate the 215 First Nations

children whose remains were found at the site of the former Kamloops Indian Residential School, in British Columbia, that was run by the Catholic church and operated between 1890 and 1969.

The horrific discovery of the remains of 215 children by the Tk'emlúps te Secwépemc First Nation Territory once again reminds us of the shameful atrocities and cultural genocide committed against the Indigenous people in Canada. Shoe memorials have been set up in large cities such as Vancouver and Toronto. Residents in your city should not have to travel hundreds or thousands of kilometres to commemorate the loss of these precious children.

SWAC is asking you and your council to immediately identify and establish a prominent location in your municipality so that your residents can place donated children's shoes. Please set up the shoe memorial site for the month of June for 215 hours (9 days). After the 9 days, we ask that you arrange for the donated shoes to be given to local charities.

Thank you for your kind consideration of this call to action.

Sincerely,
Doris Mah
Co-Founder
Stand With Asians Coalition

ABOUT SWAC

Stand With Asians Coalition (SWAC) is a grassroots movement that started in Burnaby, British Columbia, on April 23, 2021, to stand up against the rising incidence of anti-Asian racism and other forms of racism. Centred around a Facebook group, SWAC obtained over 30 cities' proclamations (over 8.3 million Canadians represented) to declare May 10, 2021, as the National of Action Against Anti-Asian Racism. SWAC is working to unite municipalities across the country in acknowledging the impact of anti-Asian racism as a first step towards developing more effective policy initiatives.

Doris Mah (she/her)

I acknowledge that I live and work on the ancestral and unceded homelands of the hə́nqəmiṇəm and Skwxwú7mesh speaking peoples, as well as all Coast Salish peoples.

Visitor Services Program Update

Cecilia Goncalves Neath <Cecilia.Goncalves@gov.ab.ca>

Thu 13-May-21 4:26 PM

Good Afternoon AVIPs,

I know many of you are setting plans in motion for the summer season. I would like to take this opportunity to inform you of important changes coming to the Visitor Services program delivered by the Ministry of Jobs, Economy and Innovation (JEI).

As part of [Alberta's Recovery Plan](#), Travel Alberta will become a full destination management organization, assuming programs and services previously provided by JEI, including destination and product development, research and visitor services. To support this new role, funding to Travel Alberta has been increased by \$22 million annually for the next three years starting in 2021-22. The *Travel Alberta Act* will be amended to update Travel Alberta's mandate and these legislative changes are expected to pass in the Legislature later this spring. Amending the Act will provide the opportunity to clarify and outline Travel Alberta's mandate as soon as possible. These changes will allow the transition to occur sooner, supporting tourism recovery and establishing a strong path to growth.

As part of the transition, the Alberta Visitor Information Program (AVIP) will be discontinued. Travel Alberta is developing resources to support visitor information services that will be available this spring on industry.travelalberta.com. The nature of visitor services is evolving and Travel Alberta is exploring the best opportunities for engaging with visitors, both in person and virtually.

As you may be aware, JEI is developing a 10-year Tourism Strategy in collaboration with Travel Alberta to position the sector for recovery and growth to attain the goal of doubling tourism revenue in Alberta by 2030. This strategy will support the recovery of the tourism industry which was devastated by COVID-19.

It has been a great pleasure working with all of you in supporting and diversifying visitor information services in Alberta. We look forward to working with you in new and different ways to grow the visitor economy in Alberta.

Warmest Regards,
Cecilia

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Town of Hanna Council Agenda Background Information and Request for Decision

Date: June 8, 2021

Agenda Item No: 13.00

Item Title

Closed Session – Legal Matter

Recommended Motion

That Council move to Closed Session at _____ p.m. to discuss agenda items

13.1 Land Matter as per FOIP Section 16

13.2 Land Matter as per FOIP Section 16.

That Council move to Regular Session at _____ p.m.

Background

The *Municipal Government Act (MGA)* says that a meeting or part of a meeting is considered to be closed to the public when

- (a) any members of the public are not permitted to attend the entire meeting or part of the meeting,
- (b) the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or
- (c) the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.

Section 197 of the MGA states that councils and council committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP)* (s. 16 to 29). This section also indicates that a council or council committee must pass a resolution stating the reason and the section of FOIP that applies before closing all or any part of a meeting to the public.

FOIP outlines the items that would allow a council to close a council meeting, which include matters where a public disclosure could be harmful to:

- Third party business interests; (s. 16)
- Third party personal privacy; (s. 17)
- Individual or public safety; (s. 18 and 19)
- Law enforcement; (s. 20)
- Intergovernmental relations; (s. 21, 22, 23 and 24) and
- Economic or other interests (s. 25, 26, 27, 28 and 29).

Public bodies should not:

- Reveal confidential employee evaluations; or
- Disclose local public body confidences, or advice from officials; or
- Disclose information that is subject to any kind of legal privilege.



For example, a discussion regarding the employment of an individual should be held in-camera to protect the privacy of that individual. Also, preliminary meetings with developers (at their request/or council’s discretion) describing a new land use development should be held in a closed session (s. 16 of FOIP).

The required motion to move to closed session, including the exceptions to disclosure applicable under FOIP is provided above.

The only motion allowed during closed session is a motion to move to regular session. A recommended motion is provided above.

Communications

N/A

Financial Implications

Operating: _____ N/A _____	Capital Cost: _____ N/A _____
Budget Available: _____	Budget Available: _____
Unbudgeted: _____	Unbudgeted Costs: _____
Source of Funds: _____	Source of Funds: _____

Policy and/or Legislative Implications

N/A

Attachments

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer