

**TOWN OF HANNA
REGULAR COUNCIL MEETING
AGENDA
August 10, 2021**

1 CALL TO ORDER – 6:00 pm

2 ADOPTION OF THE AGENDA

3 DELEGATIONS

3.1 Hanna RCMP Detachment

4 PUBLIC PRESENTATION

5 ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council – July 13, 2021

6 FINANCE REPORTS

6.1 Accounts Payable

6.2 Statement of Revenues & Expenses – July 2021

6.3 Budget Overview – July 2021

7 COMMITTEE REPORTS

8 SENIOR ADMINISTRATIVE OFFICIALS' REPORTS

8.1 Chief Administrative Officer

8.2 Director of Business & Communication

8.3 Director of Community Services

8.4 Director of Protective Services

8.5 Director of Public Works

9 BUSINESS ITEMS

- 9.1 Policy 08.02 Cemetery Rates – Repeal
- 9.2 Town of Hanna – Brand Experience Guidelines
- 9.3 Victim Services Funding Reductions
- 9.4 Special Council Meeting – August 25, 2021
- 9.5 2021 Election – Advance Vote
- 9.6 2021 Election – Elector Assistance at Home
- 9.7 2021 Election – Election Officer Fees
- 9.8 2021 Election – Joint Election Agreement –
Town of Hanna & Prairie Land School Division
- 9.9 Tax Recovery – Public Auction

10 BYLAWS

- 10.1 Bylaw 1022–2021 – The SE 16-31-14-W4 Redesignation Bylaw

11 COUNCIL REPORTS & ROUNDTABLE

12 CORRESPONDENCE ITEMS

- 12.1 Minister of Municipal Affairs – 2021 Federal Gas Tax – Town of Hanna
- 12.2 Municipal Affairs – Invitation to meet with the Minister – 2021 AUMA
Convention
- 12.3 Special Areas Board – Letter to Minister Dreeshen – Agricultural Disaster
- 12.4 Alberta Police Interim Advisory Board – Quarterly Update June 2021
- 12.5 Prairie Land Pride Newsletter – Volume 6 – June 2021
- 12.6 Municipal Climate Change Action Centre – 2020 Impact Report
- 12.7 MCCAC – Led Lighting Grant – Centennial Place
- 12.8 MCCAC – LED Lighting Grant – Hanna Agri-Sports Complex
- 12.9 Cactus Corridor Newsletter 2021-07
- 12.10 Town of Claresholm – Letter to Municipal Affairs – Code of Conduct
- 12.11 Alberta Health Services – Linen Transition Plan
- 12.12 Crowsnest Pass Letter to Prime Minister Justin Trudeau –
Opposing Bill C-21
- 12.13 Town of Rocky Mountain House – Letter to Minister of Environment
& Parks Jason Nixon – Cancellation of Household Hazardous Waste
Funding
- 12.14 Town of Rocky Mountain House – Letter to Minister of Infrastructure
Prasad Panda – Cancellation of Household Hazardous Waste Funding
- 12.15 Village of Caroline – Residential School Inquiry Proclamation – June 2021
- 12.16 Town of Claresholm – Letter to Premier Kenney – RCMP Retro Pay
- 12.17 Big Lakes County – RCMP Support Letter

13 CLOSED SESSION

- 13.1 Land Matter
- 13.2 Legal Matter

14 ADJOURNMENT



Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



2021/07/23

Sgt Trent Sperlie
Detachment Commander
Hanna, Alberta

Dear Mayor Warwick, Hanna Council and CAO,

Please find attached the quarterly Community Policing Report that covers the April 1st to June 30th, 2021 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Hanna Detachment.

The Alberta RCMP remains committed to enhancing trust with the communities it serves. Body Worn Cameras are one way to enhance trust by increasing transparency of police interactions with citizens. We want to ensure all Albertans have the confidence that the justice system is there to protect them. As such, included in this Community Policing Report package is an information package on Body Worn Cameras, which will slowly be phased into operations over the latter stages of the year. In terms of costing, the Federal Government recognizes that this was not in the multi-year financial plans for Contract Partners, and thus has agreed to fund the first 3 years of the roll-out. This will further provide some time for Contract Partners to factor this into their future planning processes (i.e. MYFP). As we are still assessing the rollout, we are unable to provide community-specific cost estimates. Once costing is known, we will provide financial forecasting to our communities with Municipal Policing Service Agreements.

Our first priority is always the safety and security of Albertans, and this reporting along with your valued feedback will allow us to assess and enhance our policing service to ensure we are meeting your needs on an ongoing basis. Accountability, efficacy, and transparency are the cornerstones of our service delivery as we continue to address the priorities that are important to your community.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Trent Sperlie
Detachment Commander
Hanna, Alberta



RCMP Provincial Policing Report

Detachment	Hanna Provincial
Detachment Commander	Sgt Trent Sperlie
Quarter	Q1 2021
Date of Report	July 22, 2021

Community Consultations

Date	Attendee(s)	Notes
March 15, 2021	Village council / secretary treasurer - Youngstown	Discussed priorities and their needs for the next fiscal year.
March 9, 2021	John Rew - Craigmyle	Discussed priorities and their needs for the next fiscal year.
March 12, 2021	Kim Neill - Hanna	Discussed priorities and their needs for the next fiscal year.
March 12, 2021~	Jordan Christianson - Special Areas	Discussed priorities and their needs for the next fiscal year.



Community Priorities

<p>Priority 1</p>	<p>Disruption of Drug Trafficking</p>
<p>Current Status & Results</p>	<p>We have executed a search warrant on a local fentanyl trafficking house and essentially stopped the trafficking from that residence. The Southern Alberta Crime Reduction Unit assisted us with this investigation. The members have not let up and continue to build investigations working toward more disruptions as the fiscal year continues. I have seconded one member from the detachment and tasked them with only doing proactive work on drug files. We are also working with the HLC in developing programs to help high risk people to take steps to address their addictions. The members are talking to and giving out drug rehabilitation packages that show these people they can get help by simply asking.</p>
<p>Priority 2</p>	<p>Targeted Traffic Enforcement</p>
<p>Current Status & Results</p>	<p>The issue identified in this priority is the aggressive driving behavior of some motorists within the Town Of Hanna. This was identified through repeated complaints of people speeding. In a lot of cases the offenders aren't speeding but instead driving in a very aggressive manner (rapid loud acceleration is the actual issue). We have targeted and charged people driving aggressively under the TSA for stunting. Stats have increased 135% (not all within Hanna). We have recently backed off this priority within Hanna due to some concerns that have been brought up to council. We are diverting some resources to the outer lying areas with Youngstown being high on the list. Speed trailers are being used in both Youngstown and Hanna. We are also working the construction zones diligently along with Special Areas PO's, Alberta Sheriffs and RCMP Traffic Services to reduce injury / fatal collisions and to enhance the safety of the workers.</p>
<p>Priority 3</p>	<p>Crime Reduction - Frauds and Theft</p>
<p>Current Status & Results</p>	<p>Although the stats show an increase in property crime, property crime has decreased significantly in that we have had very few oil field thefts this year compared to previous years. The reason the stats show an increase is a change to how calls for service are now scored at this detachment. For example, if someone called in a suspicious person they thought was breaking into a business but we found the person was legitimately there, we used to score that as a "suspicious person". We now score it as a "break and enter" but conclude it as unfounded. This will still show up as a crime in the area. We have done numerous educational releases and with COVID restrictions possibly coming to an end we will be getting out into the community to do in person talks. We are having a lot of people now report attempts instead of completed frauds. Youngstown had a wave of thefts that we believe to be isolated and we are diverting resources to prevent that from continuing.</p>



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2020	2021	% Change Year-over-Year	2019	2020	% Change Year-over-Year
Total Criminal Code	67	107	60%	321	314	-2%
<i>Persons Crime</i>	19	26	37%	87	65	-25%
<i>Property Crime</i>	37	56	51%	156	168	8%
<i>Other Criminal Code</i>	11	25	127%	78	81	4%
Traffic Offences						
<i>Criminal Code Traffic</i>	6	8	33%	31	25	-19%
<i>Provincial Code Traffic</i>	162	381	135%	1,009	1,202	19%
<i>Other Traffic</i>	0	1	N/A	5	1	-80%
CDSA Offences	7	4	-43%	5	23	360%
Other Federal Acts	7	4	-43%	11	29	164%
Other Provincial Acts	26	21	-19%	67	107	60%
Municipal By-Laws	14	1	-93%	14	25	79%
Motor Vehicle Collisions	24	29	21%	188	143	-24%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

The overall real concern in our communities is the increase in fentanyl trafficking and use. We have seen a rapid increase in people moving to Hanna and area from other areas that bring an addiction with them. We haven't figured out why the trend is occurring but this has also been confirmed by the HLC. I currently have one member that is assigned full time to a crime reduction position. Their mandate is solely working on disrupting the trafficking activities. We are also working in partnership with Drumheller's crime reduction member. Person's crime has increased albeit only from 19 to 26. Although this is a trivial increase in actual number it can be associated to the recent influx of persons using and trafficking fentanyl. Any actual increase in property crime / other criminal code can, hypothetically, be associated to the drug issue we have identified and dealing with the drug issue will have the trickle down effect on the property crime.



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	6	8	0	0
Detachment Support	2	2	0	0

² Data extracted on June 30th, 2021 and is subject to change over time.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers – Of the 6 positions there are 0 hard vacancies and in fact there are 2 positions that have 2 officers assigned to each.

Detachment Support – The 2 established support positions are currently filled.

Quarterly Financial Drivers



**Hanna Provincial Detachment
Crime Statistics (Actual)
Q1: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

July 6, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	1	0	0	0	N/A	N/A	-0.1
Sexual Assaults		1	0	2	4	2	100%	-50%	0.6
Other Sexual Offences		1	0	1	0	0	-100%	N/A	-0.2
Assault		3	16	5	7	7	133%	0%	-0.1
Kidnapping/Hostage/Abduction		0	3	0	1	0	N/A	-100%	-0.2
Extortion		0	1	1	0	0	N/A	N/A	-0.1
Criminal Harassment		3	6	1	2	4	33%	100%	-0.2
Uttering Threats		5	11	6	5	13	160%	160%	1.0
TOTAL PERSONS		13	38	16	19	26	100%	37%	0.7
Break & Enter		1	4	12	10	6	500%	-40%	1.6
Theft of Motor Vehicle		1	1	3	1	3	200%	200%	0.4
Theft Over \$5,000		0	3	0	1	2	N/A	100%	0.2
Theft Under \$5,000		12	12	11	7	15	25%	114%	0.1
Possn Stn Goods		5	4	2	2	3	-40%	50%	-0.6
Fraud		2	6	6	4	10	400%	150%	1.4
Arson		2	0	0	0	0	-100%	N/A	-0.4
Mischief - Damage To Property		0	0	0	7	10	N/A	43%	2.7
Mischief - Other		5	16	11	5	7	40%	40%	-0.7
TOTAL PROPERTY		28	46	45	37	56	100%	51%	4.7
Offensive Weapons		3	2	1	2	3	0%	50%	0.0
Disturbing the peace		5	8	1	1	3	-40%	200%	-1.1
Fail to Comply & Breaches		21	6	13	4	15	-29%	275%	-1.4
OTHER CRIMINAL CODE		1	5	4	4	4	300%	0%	0.5
TOTAL OTHER CRIMINAL CODE		30	21	19	11	25	-17%	127%	-2.0
TOTAL CRIMINAL CODE		71	105	80	67	107	51%	60%	3.4

**Hanna Provincial Detachment
Crime Statistics (Actual)
Q1: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

July 6, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Possession		11	3	0	6	1	-91%	-83%	-1.7
Drug Enforcement - Trafficking		0	1	0	1	3	N/A	200%	0.6
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		12	4	0	7	4	-67%	-43%	-1.3
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	0	1	0	0	-100%	N/A	-0.2
TOTAL FEDERAL		13	4	1	7	4	-69%	-43%	-1.5
Liquor Act		1	4	0	1	1	0%	0%	-0.3
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		7	10	9	8	9	29%	13%	0.2
Other Provincial Stats		9	9	11	17	11	22%	-35%	1.2
Total Provincial Stats		17	23	20	26	21	24%	-19%	1.1
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		6	5	5	14	1	-83%	-93%	-0.1
Total Municipal		6	5	5	14	1	-83%	-93%	-0.1
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		3	5	3	1	3	0%	200%	-0.4
Property Damage MVC (Reportable)		42	29	28	21	23	-45%	10%	-4.6
Property Damage MVC (Non Reportable)		4	1	3	2	3	-25%	50%	-0.1
TOTAL MVC		49	35	34	24	29	-41%	21%	-5.1
Roadside Suspension - Alcohol (Prov)		0	0	0	0	3	N/A	N/A	0.6
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		117	324	302	162	381	226%	135%	36.6
Other Traffic		0	0	0	0	1	N/A	N/A	0.2
Criminal Code Traffic		7	15	8	6	8	14%	33%	-0.7
Common Police Activities									
False Alarms		19	13	8	4	0	-100%	-100%	-4.7
False/Abandoned 911 Call and 911 Act		16	20	3	5	7	-56%	40%	-3.3
Suspicious Person/Vehicle/Property		13	27	17	17	5	-62%	-71%	-2.6
Persons Reported Missing		1	1	3	1	1	0%	0%	0.0
Search Warrants		1	0	0	0	0	-100%	N/A	-0.2
Spousal Abuse - Survey Code (Reported)		5	14	9	9	13	160%	44%	1.1
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0



Body Worn Camera & Digital Evidence Management System

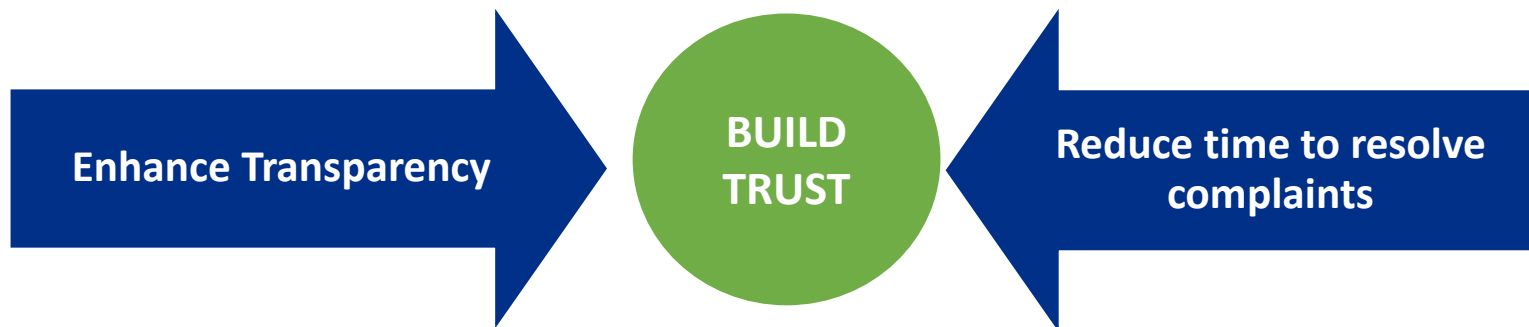
Alberta Royal Canadian Mounted Police

July 2021



Why Body Worn Cameras?

- Body Worn Cameras (BWC) are intended to overtly capture an accurate, unbiased and reliable audio/video account of incidents involving uniformed police
- Increasingly deployed by police in Canada and internationally to:



- Other potential benefits?
 - a reduction in the number of public complaints
 - increased usage of video evidence in court proceedings resulting quicker resolution



Why Now?

- The RCMP is committed to enhancing trust with the communities it serves. One way to increase trust is by increasing transparency of police interactions with citizens.
- BWCs alone are not expected to change behavior; this is **one part** of a comprehensive RCMP strategy to address systemic racism.



“
Providing body-worn cameras to RCMP officers is viewed as an important step to strengthening RCMP trust, transparency and accountability, with a focus on strengthening trust and relationships with racialized and Indigenous communities.”



Initiative Objectives

Improved evidence gathering and prosecutions

Improved transparency and accountability for police leading to increased public trust confidence in police

Timely resolutions or withdrawal of complaints upon video viewing

Improved police and public behaviour

Work is underway to identify specific metrics to measure the achievement of results



What we know



BWC will become a ***national standard*** for RCMP members that are interacting directly with communities.



Based on research, the RCMP estimates BWCs will cost \$2000-\$3000 per camera per year. Accurate numbers will be confirmed once a vendor is in place. The Federal Government will fund the first 3 years of the roll-out.



There is an expectation that BWC will start to be rolled out in Fall 2021 and an understanding that **roll-out could take up to 18 months.**



Once a vendor is selected, **implementation will be phased.** Pilot projects in various settings (e.g., rural, remote, and urban) are expected to assist in refining and adjusting procedures and training materials prior to broad implementation.



Next Steps in Alberta

- Contract partners cannot opt out of BWC. This will be part of RCMP standards. There will, however, be some flexibility with respect to unique/local requirements for the deployment of additional BWC.
- Once exact costs are known we will provide financial forecasting to our communities with Municipal Policing Services Agreements.

Kim Neill

From: Sperlie, Trent <Trent.Sperlie@rcmp-grc.gc.ca>
Sent: July 29, 2021 11:14 AM
To: Debbie Laughlin; Doray Veno; David Mohl; John Rew; Jordan Christianson; Kim Neill; Owen Francis
Subject: Hanna Detachment

My transfer has been ordered and has a 90 day PID (which means I have to be in Sundre within 90 days). I have really enjoyed Hanna especially in the role I had. This is by far one of the best communities I have worked. The resources and bond within the community is tremendous. I have to mention the HLC is the best resource group I have worked with in any community. I won't give my bon voyage yet as I have a little work to do before leaving.

Cst Marlow's transfer has also been ordered and he will be going to Red Deer City Detachment. I know Cst Marlow will be greatly missed by everyone in the community and he has built some tremendous bridges within the community policing realm, especially with the youth. I'm sure there will be a statue of Cst Marlow built here upon his departure 😊. Cst Marlow will be gone by mid September.

Cst Clending has accepted a potential transfer to Banff which will satisfy his hunger to climb mountains which is a little difficult in Hanna. He was our senior Constable here and in reality, he did the job of a Corporal for the wage of a Constable. I really appreciated him being here in that role and he did one of the jobs that rarely gets any credit as no one sees the work being done. I can assure you he did a lot of mentally challenging work behind the scenes.

They have found a Sgt to come here on a secondment which essentially means he will be here in a temporary capacity until they find a permanent replacement. He has a couple weeks worth of work at his current post after which I will have him come here and meet with all of you as well as the detachment members and employees. I plan on doing Town Halls prior to my departure with him so I can introduce him to the community and he can get a feel for what Hanna is about.

More to come.

Thanks
Trent



Town of Hanna Council Agenda Background Information and Request for Decision

Date: August 10, 2021

Agenda Item No: 5.00

Item Title

Council Meeting Minutes

Recommended Motion

That the Minutes of the Regular Meeting of Council held July 13, 2021 be adopted as presented.

Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

Communications

The minutes of the meetings of Council are available for review at the office and on the Town website. The highlights of the minutes may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating: _____	N/A _____	Capital Cost: _____	N/A _____
Budget Available: _____		Budget Available: _____	
Unbudgeted: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.



Attachments

1. Minutes of the Regular Meeting of Council – July 13, 2021.

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer

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**TOWN OF HANNA
REGULAR COUNCIL MEETING
JULY 13, 2021**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, July 13, 2021 at 6:00 p.m. in the Town Council Chambers.

Councillors Present:

Mayor Chris Warwick
Sandra Beaudoin
Gerald Campion
Connie Deadlock
Melanie Jensen
Kyle Olsen
Larry Stickel

Administration Present:

Kim Neill – Chief Administrative Officer
Rhonda Lund – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Gwen Snell – Director of Community Services
Adrian Mohl – Director of Protective Services
Brent Olesen – Director of Public Works

1.0 CALL TO ORDER

Mayor Chris Warwick called the meeting to order at 6:01 p.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Stickel that the agenda for the July 13, 2021 Regular Council Meeting be adopted with the following amendment:

13.01 Closed Session.

Motion Carried.

3.0 DELEGATIONS

4.0 PUBLIC PRESENTATION

The Chief Administrative Officer confirmed no one had contacted him regarding a request to speak with Council at this meeting.

5.0 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – June 8, 2021

183-2021
Regular Meeting
Minutes

Moved by Councillor Deadlock that the Minutes of the Regular Meeting of Council held June 8, 2021 be adopted as presented.

Motion Carried.

5.02 Minutes of the Information Meeting of Council – June 30, 2021

184-2021
Information
Meeting Minutes

Moved by Councillor Beaudoin that the Minutes of the Information Meeting of Council held June 30, 2021 be adopted as presented.

Motion Carried

6.0 FINANCE REPORTS

6.01 Accounts Payable

185-2021
Accounts Payable

Moved by Councillor Olsen that Council accepts the Accounts Payable cheque listings for general account cheques 41695 – 41746 and direct deposit payments 000322 – 000385 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – June 2021

186-2021
Statement of
Revenue &
Expense

Moved by Councillor Jensen that Council accepts the Statement of Revenue & Expense Report for June 2021 for information.

Motion Carried.

6.03 Budget Overview – June 2021

187-2021
Budget Overview

Moved by Councillor Campion that Council accepts the Budget Overview for June 2021 for information.

Motion Carried.

6.04 Capital Budget Overview – June 2021

188-2021
Capital Budget
Overview

Moved by Councillor Stickel that Council accepts the Second Quarter Capital Budget Update, dated June 2021 for information.

Motion Carried.

7.0 COMMITTEE REPORTS

7.1 Community Services Board

Moved by Councillor Campion that Council accepts the Community Services Board Meeting Minutes for June 14, 2021 for information.

Motion Carried.

8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

- 8.01 Chief Administrative Officer
- 8.02 Director of Business & Communication
- 8.03 Director of Community Services
- 8.04 Director of Protective Services
- 8.05 Director of Public Works

Moved by Councillor Campion that the Senior Administrative Officials reports 8.1 to 8.5 be accepted as presented for information.

Motion Carried.

9.0 BUSINESS ITEMS

9.01 Hanna Fire Department – 2nd Quarter Update

Moved by Councillor Deadlock that Council accepts the Hanna Fire Department Quarterly Report for April - June 2021 for information and thanks Fire Chief David Mohl for this presentation.

Motion Carried.

9.02 Council Information Meeting – July 28 Cancellation

Moved by Councillor Campion that Council approves the cancellation of the July 28, 2021 Council Information Meeting.

Motion Carried.

189-2021
CSB Minutes

190-2021
SAO Reports

191-2021
Fire Department
Quarterly Report

192-2021
Council Information
Meeting

9.03 Poppy Project – Legion Park

193-2021
Poppy Project

Moved by Councillor Deadlock that Council approves the request from Cheryl Stevenson representing the Community Poppy Project to install a 20' x 2' x 10' metal sculpture to honour war veterans in Legion Park, as follows:

1. The sculpture will be placed on Town owned property commonly known as Legion Park located at 222 – 2nd Avenue West (South portion of Lots 10 & 11, Block 14, Plan 6133AW).
2. The sculpture will be constructed as per the concept plan presented.
3. The full cost of the construction and any related costs will be funded through donations and the Town of Hanna and Special Areas 2 in kind contributions.
4. The Town of Hanna will cover any project funding shortfalls.

194-2021
Poppy Project
Amendment

Moved by Councillor Beaudoin that Motion 193-2021, Item 4 be amended to read “The Town of Hanna will cover any project funding shortfalls to a maximum of \$10,000”.

Motion Carried.

Mayor Warwick asked for vote on the motion to approve the poppy project as amended.

Motion Carried.

9.04 Hanna Legion Branch #25 - Lease Amendment

195-2021
Legion – Lease
Amendment

Moved by Councillor Olsen that Council authorizes the Chief Administrative Officer to amend the November 2015 Lease Agreement with the Royal Canadian Legion Hanna Branch # 25 for the lease of Town owned property described as the North 80 feet of Lots 10 & 11, Block 14, Plan 6133AW (222 – 2nd Avenue West) to reduce the size of the leased property from the North 80 feet to the North 65 feet and further that the annual payment be reduced from \$250.00 to \$200.00.

Motion Carried.

9.05 Columbarium Purchase

Councillor Stickel and Director of Public Works Brent Olesen, left the meeting at 7:03 p.m. due to pecuniary interest.

196-2021
Columbarium
Purchase

Moved by Councillor Deadlock that Council accepts the Proposal from Sunset Memorial & Stone Ltd. for the purchase of a 30 Niche Canadian Mahogany Legacy Columbarium in the amount of \$20,955 plus GST.

Motion Carried.

Councillor Stickel and Director of Public Works Brent Olesen, returned to the meeting at 7:10 p.m.

9.06 Province of Alberta – Non-Government Users –
Cost Recovery Project

197-2021
Alberta – Non-
Government User
Cost Recovery
Project

Moved by Councillor Beaudoin that Council directs the Mayor to send a letter to the Ministers of Infrastructure, Advanced Education, Community and Social Services and MLA Horner indicating that the recently approved Non-Government User Space Use Policy be reconsidered for Community Adult Learning Programs to reduce the negative impact it will have on those organizations in Rural Communities.

Motion Carried.

9.07 Doug Todd Memorial Park

198-2021
Doug Todd
Memorial Park

Moved by Councillor Campion that Council approve that the green space located in Hanna Crescent (Lot R31, Block 58, Plan 486LK) be designated as the Doug Todd Memorial Park in recognition of the contributions made by Mr. Doug Todd during his lifetime as a lawyer and advocate for the Town of Hanna.

Motion Carried.

9.08 Community Centre – Renovation Plan

199-2021
Community Centre
Renovation Plan

Moved by Councillor Jensen that Council accepts the update on the Community Centre Renovation Plan for information.

Motion Carried.

10.0 BYLAWS

10.01 Bylaw 1021-2021, Municipal Cemetery Bylaw

Bylaw 1021-2021 is a bylaw to provide for the control and regulation of the Hanna Municipal Cemetery.

200-2021
Bylaw 1021-2021
1st Reading

Moved by Councillor Stickel that Council gives first reading to Bylaw 1021-2021, the Hanna Municipal Cemetery Bylaw.

Motion Carried.

201-2021
Bylaw 1021-2021
2nd Reading

Moved by Councillor Jensen that Council gives second reading to Bylaw 1021-2021, the Hanna Municipal Cemetery Bylaw.

Motion Carried.

202-2021
Bylaw 1021-2021
Unanimous
Consent

Moved by Councillor Deadlock that Council gives unanimous consent to give third and final reading to Bylaw 1021-2021, the Hanna Municipal Cemetery Bylaw.

Motion Carried.

203-2021
Bylaw 1021-2021
3rd Reading

Moved by Councillor Campion that Council gives third and final reading to Bylaw 1021-2021, the Hanna Municipal Cemetery Bylaw.

Motion Carried.

11.0 COUNCIL REPORTS AND ROUNDTABLE

The Mayor and Councillors provided written or verbal reports regarding meetings and events attended since the last Regular Council meeting.

204-2021
Council Reports

Moved by Councillor Jensen that the Council Reports be accepted for information.

Motion Carried.

12.0 CORRESPONDENCE

- 12.01 Starland County Facility – Grand Opening August 5, 2021
- 12.02 Prairie Land School Division – Board Highlights – June 22,2021
- 12.03 AUMA South Update
- 12.04 Cactus Corridor Newsletter – June 2021
- 12.05 Adopt a Tree – Thank you Card – Jurgen-Bonnie Kautz
- 12.06 Village of Caroline – RCMP Support Letter
- 12.07 Town of Beaverlodge – RCMP Support Letter
- 12.08 Cypress County – RCMP Support Letter
- 12.09 Town of Thorsby – RCMP Support Letter
- 12.10 Town of Viking – RCMP Support Letter
- 12.11 Village of Rockyford – RCMP Support Letter
- 12.12 Red Deer County – RCMP Support Letter
- 12.13 Village of Milo – RCMP Support Letter
- 12.14 Village of Holden – RCMP Support Letter
- 12.15 Town of Turner Valley – RCMP Support Letter
- 12.16 City of Fort Saskatchewan – RCMP Support Letter
- 12.17 Town of Nanton – RCMP Support Letter
- 12.18 Lac La Biche County – RCMP Support Letter
- 12.19 County of Forty Mile – RCMP Support Letter
- 12.20 Town of Fairview – RCMP Support Letter
- 12.21 Village of Lougheed – RCMP Support Letter

205-2021
Correspondence

Moved by Councillor Campion that Council accepts Correspondence items 12.01 to 12.21 for information.

Motion Carried.

4.0 PUBLIC PRESENTATION

Mayor Warwick invited Inez Archibald to speak with Council as she arrived after the public presentation portion of the meeting.

Mrs. Archibald asked that council consider a cat bylaw as there are a number of cats roaming in her neighborhood. She also noted that garbage removal is an issue in her neighborhood.

13.0 CLOSED SESSION

206-2021
Closed Session

Moved by Councillor Campion that Council move to Closed Session at 7:49 p.m.

Motion Carried.

207-2021
Regular Session

Moved by Councillor Campion that Council move to Regular Session at 8:23 p.m.

Motion Carried.

14.0 ADJOURNMENT

Mayor Chris Warwick declared all business concluded and adjourned the meeting at 8:23 p.m.

These minutes approved this 10th day of August 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill



Town of Hanna Council Agenda Background Information and Request for Decision

Date: August 10, 2021

Agenda Item No: 06.01

Item Title

Accounts Payable

Recommended Motion

That Council accepts the accounts payable listings for general account cheques 41747 – 41819 and direct deposit payments 000386 – 000441 for information.

Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information.

The reports are separated by cheques and direct deposits. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Accounts Payable Listing – Cheques 41747 – 41819 totaling \$422,770.54.
2. Accounts Payable Listing – Direct Deposits 000386 – 000441 totaling \$208,317.79

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



Town of Hanna Council Agenda Background Information and Request for Decision

Date: August 10, 2021

Agenda Item No: 06.02

Item Title

Statement of Revenue & Expense

Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for July 2021 for information.

Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2021 Operating and Capital budgets approved by Council at the May 26, 2021 Special Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to July 31, 2021.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Statement of Revenue & Expense Report – July 2021.

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
 To 31/07/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTIAL REAL PROPERTY T	1-01-0000-111	2,399,127.02-	2,399,124.00-	3.02
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	902,087.71-	900,657.00-	1,430.71
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	74,628.75-	74,676.00-	47.25-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	1,365.92-	1,366.00-	0.08-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	147,800.11-	147,754.00-	46.11
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	92,724.60-	66,768.00-	25,956.60
PENALTY & COST ON TAX	1-01-0000-510	12,801.57-	25,500.00-	12,698.43-
CONCESSION & FRANCHISE	1-01-0000-540	243,317.19-	441,400.00-	198,082.81-
RETURN ON INVESTMENTS	1-01-0000-550	7,467.14-	71,400.00-	63,932.86-
DRAWN FROM OPERATING	1-01-0000-920	0.00	67,962.00-	67,962.00-
	TOTAL GENERAL MUNICIPAL 01:	3,881,320.01-	4,196,607.00-	315,286.99-
COUNCIL REVENUE				
COUNCIL OTHER REVENUE	1-11-0000-590	0.00	5,100.00-	5,100.00-
	TOTAL COUNCIL REVENUE 11:	0.00	5,100.00-	5,100.00-
GENERAL ADMINISTRATION				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	2,302.81-	3,500.00-	1,197.19-
ADMIN SOUVENIR	1-12-0000-419	437.59-	5,000.00-	4,562.41-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	11,450.00-	16,300.00-	4,850.00-
ADMIN OTHER REVENUE	1-12-0000-590	514.57-	5,000.00-	4,485.43-
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	40,000.00-	40,000.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	152,833.00-	152,800.00-	33.00
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	200,000.00-	200,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	20,000.00-	20,000.00-
	TOTAL GENERAL ADMINISTRATION 12:	167,537.97-	442,600.00-	275,062.03-
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - LEASE	1-12-0600-560	8,000.00-	10,100.00-	2,100.00-
	TOTAL TAX RECOVERY PROPERTY:	8,000.00-	10,100.00-	2,100.00-
POLICE				
POLICE PROVINCIAL FINES	1-21-0000-530	2,567.00-	11,600.00-	9,033.00-
	TOTAL POLICE:	2,567.00-	11,600.00-	9,033.00-
SAFETY & RISK MANAGEMENT				
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	38,335.00-	95,000.00-	56,665.00-
FIRE PROVINCIAL CONDITIONAL GRANT	1-23-0000-840	0.00	375,000.00-	375,000.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	105,386.00-	105,386.00-
	TOTAL FIRE:	38,335.00-	575,386.00-	537,051.00-
FIRE - ECETP				
FIRE ECETP - DRAWN FROM SURPLUS	1-23-0200-920	0.00	8,500.00-	8,500.00-
	FIRE - ECETP TOTAL:	0.00	8,500.00-	8,500.00-
EMERGENCY SERVICES				
EMERGENCY SERV PROV CONDITIONAL GRAN	1-24-0000-840	0.00	3,250.00-	3,250.00-
	TOTAL DISASTER SERVICES:	0.00	3,250.00-	3,250.00-
BY-LAW ENFORCEMENT				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	28.57-	3,000.00-	2,971.43-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	330.00-	400.00-	70.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	18,475.00-	19,000.00-	525.00-
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	75.00-	200.00-	125.00-
BY-LAW FINES	1-26-0000-530	100.00-	1,000.00-	900.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
	TOTAL BY-LAW ENFORCEMENT:	19,008.57-	24,100.00-	5,091.43-
DOG CONTROL				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	5,030.00-	4,300.00-	730.00
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
	TOTAL DOG CONTROL:	5,030.00-	4,400.00-	630.00
COMMON SERVICES				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	420.00-	4,800.00-	4,380.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	0.00	300.00-	300.00-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
 To 31/07/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	70,000.00-	70,000.00-
	TOTAL COMMON SERVICES:	420.00-	75,100.00-	74,680.00-
STREETS & ROADS				
S & R OTHER REVENUE	1-32-0000-590	160.00-	0.00	160.00
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	616,041.00-	616,041.00-
	TOTAL STREETS & ROADS:	160.00-	616,041.00-	615,881.00-
AIRPORT				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	3,950.00-	7,900.00-	3,950.00-
AIRPORT OTHER REVENUE	1-33-0000-590	103.08-	100.00-	3.08
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	0.00	75,000.00-	75,000.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	22,165.00-	22,165.00-
	TOTAL AIRPORT:	4,053.08-	105,165.00-	101,111.92-
WATER SUPPLY & DISTRIBUTION				
WATER SALE OF WATER	1-41-0000-410	535,196.46-	1,119,400.00-	584,203.54-
WATER SERVICE CHARGES	1-41-0000-413	600.00-	1,300.00-	700.00-
WATER DRAWN FROM SURPLUS (OPERATING	1-41-0000-920	0.00	10,000.00-	10,000.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	29,034.33-	69,800.00-	40,765.67-
	TOTAL WATER SUPPLY & DISTRIBUTION:	564,830.79-	1,200,500.00-	635,669.21-
WATER LINES & DISTRIBUTION				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	1,690.09-	0.00	1,690.09
	TOTAL WATER LINES & DISTRIBUTION:	1,690.09-	0.00	1,690.09
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	130,108.14-	260,100.00-	129,991.86-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	37,500.00-	37,500.00-
	TOTAL SANITARY SEWERS:	130,108.14-	297,600.00-	167,491.86-
GARBAGE COLLECTION & DISPOSAL				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	37,596.13-	74,300.00-	36,703.87-
GARBAGE OTHER REVENUE	1-43-0000-590	70.00-	0.00	70.00
	TOTAL GARBAGE COLLECTION & DISPOSAL:	37,666.13-	74,300.00-	36,633.87-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	157,648.21-	336,300.00-	178,651.79-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	157,648.21-	336,400.00-	178,751.79-
F.C.S.S.				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	800.00-	800.00-
FCSS VAN RENTAL	1-51-0000-561	467.54-	700.00-	232.46-
FCSS DONATIONS	1-51-0000-591	19,000.00-	0.00	19,000.00
FCSS FEDERAL CONDITIONAL	1-51-0000-830	1,500.00-	1,500.00-	0.00
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	52,383.00-	89,798.00-	37,415.00-
	TOTAL F.C.S.S.:	73,350.54-	92,798.00-	19,447.46-
FCSS - YOUTH CLUB				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	22,000.00-	22,000.00-
	TOTAL FCSS - YOUTH CLUB:	0.00	22,000.00-	22,000.00-
CEMETERY				
CEMETERY CHARGES	1-56-0000-410	13,550.00-	13,800.00-	250.00-
CEMETERY OTHER	1-56-0000-590	41.61-	100.00-	58.39-
	TOTAL CEMETERY:	13,591.61-	13,900.00-	308.39-
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE BUILDING RENT	1-61-0200-560	24,000.00-	24,000.00-	0.00
	TOTAL COMMERCIAL OFFICE BUILDING:	24,000.00-	24,000.00-	0.00
BUSINESS & COMMUNICATIONS				
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	10,000.00-	10,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	0.00	10,000.00-	10,000.00-
SUBDIVISION				
SUBDIVISION SALE OF LAND	1-66-0000-400	151,849.88-	0.00	151,849.88
SUBDIVISION WORK BILLED TO OTHERS	1-66-0000-410	350.00-	0.00	350.00
	TOTAL SUBDIVISION:	152,199.88-	0.00	152,199.88

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
 To 31/07/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
RECREATION & PARKS FACILITIES				
RECREATION SALES & SERVICE	1-72-0000-410	78.00-	500.00-	422.00-
RECREATION PROGRAM REVENUE	1-72-0000-430	107.84-	1,000.00-	892.16-
RECREATION DONATIONS	1-72-0000-591	3,000.00-	0.00	3,000.00
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	0.00	37,100.00-	37,100.00-
RECREATION PROVINCIAL CONDITIONAL GR	1-72-0000-840	21,597.09-	0.00	21,597.09
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	6,100.00-	6,100.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	370.00-	5,400.00-	5,030.00-
	TOTAL RECREATION REVENUE:	25,152.93-	237,100.00-	211,947.07-
SWIMMING POOLS				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	21,558.60-	58,400.00-	36,841.40-
POOL LESSON REGISTRATIONS	1-72-0100-411	29,553.53-	0.00	29,553.53
POOL DAILY ADMISSIONS	1-72-0100-412	10,557.06-	0.00	10,557.06
POOL RETAIL SALES	1-72-0100-419	2,602.67-	3,100.00-	497.33-
POOL RENTAL REVENUE	1-72-0100-560	5,380.80-	6,100.00-	719.20-
POOL DONATIONS	1-72-0100-590	6.00-	83,200.00-	83,194.00-
	TOTAL SWIMMING POOLS:	69,658.66-	150,800.00-	81,141.34-
ARENA				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	5,036.25-	6,500.00-	1,463.75-
ARENA RENTAL REVENUE	1-72-0200-560	12,813.19-	42,300.00-	29,486.81-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	0.00	1,800.00-	1,800.00-
ARENA DONATIONS	1-72-0200-590	0.00	2,850.00-	2,850.00-
ARENA PROVINCIAL CONDITIONAL	1-72-0200-840	0.00	18,500.00-	18,500.00-
ARENA DRAWN FROM SURPLUS (OPERATING	1-72-0200-920	0.00	18,500.00-	18,500.00-
	TOTAL ARENA:	17,849.44-	90,450.00-	72,600.56-
CURLING RINK				
CURLING RINK SALE OF SERVICES	1-72-0400-410	8,382.88-	22,000.00-	13,617.12-
CURLING RINK RENTAL REVENUE	1-72-0400-560	1,392.00-	6,500.00-	5,108.00-
	CURLING RINK TOTAL:	9,774.88-	28,500.00-	18,725.12-
BALL DIAMONDS				
BALL DIAMOND REVENUE	1-72-0500-560	2,100.00-	5,100.00-	3,000.00-
	TOTAL BALL DIAMONDS REVENUE:	2,100.00-	5,100.00-	3,000.00-
FOX LAKE & HELMER DAM				
FOX LAKE REVENUE	1-72-0700-410	2,076.26-	3,000.00-	923.74-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	447.50-	400.00-	47.50
FOX LAKE RENTAL REVENUE	1-72-0700-560	41,013.03-	68,300.00-	27,286.97-
	TOTAL FOX LAKE & HELMER DAM:	43,536.79-	71,700.00-	28,163.21-
PARKS				
PARKS OTHER REVENUE	1-72-0800-990	600.00-	0.00	600.00
	TOTAL PARKS:	600.00-	0.00	600.00
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	1,585.00-	2,000.00-	415.00-
PLAYGROUND PROGRAM DONATIONS	1-72-1000-591	5,000.00-	500.00-	4,500.00
	TOTAL PLAYGROUND PROGRAM:	6,585.00-	2,500.00-	4,085.00
SPRAY PARK				
SPRAY PARK DONATION	1-72-1200-560	50.00-	2,400.00-	2,350.00-
	TOTAL SPRAY PARK REVENUE:	50.00-	2,400.00-	2,350.00-
HKH PIONEER PARK				
HKH PIONEER PARK REVENUE	1-72-1300-560	15,195.40-	15,195.00-	0.40
HKH DRAWN FROM SURPLUS	1-72-1300-920	0.00	8,000.00-	8,000.00-
	TOTAL HKH PARK REVENUE:	15,195.40-	23,195.00-	7,999.60-
SOCCER FIELDS				
SOCCER FIELDS REVENUE	1-72-1400-560	2,100.00-	2,100.00-	0.00
	TOTAL SOCCER FIELDS REVENUE:	2,100.00-	2,100.00-	0.00
LIBRARY				
LIBRARY OTHER REVENUE	1-74-0200-590	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
 To 31/07/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
REGIONAL COMMUNITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	191.91	6,800.00-	6,991.91-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	19,476.19-	18,600.00-	876.19
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	22,147.62-	19,850.00-	2,297.62
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	6,142.00-	6,142.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	519.46-	13,000.00-	12,480.54-
TOTAL REGIONAL COMMUNITY SERVICES CENTRE:		41,951.36-	64,392.00-	22,440.64-
COMMUNITY CENTRE				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	10,570.00-	17,500.00-	6,930.00-
COMMUNITY CENTRE DRAWN FROM DEF REV	1-74-0900-930	0.00	5,000.00-	5,000.00-
TOTAL COMMUNITY CENTRE:		10,570.00-	22,500.00-	11,930.00-
LIONS HALL				
LIONS HALL RENTAL REVENUE	1-74-1000-560	450.00-	1,200.00-	750.00-
LIONS HALL TOTAL:		450.00-	1,200.00-	750.00-
TOTAL REVENUE:		5,527,091.48-	8,861,384.00-	3,334,292.52-
COUNCIL				
COUNCIL WAGES	2-11-0000-110	48,486.88	85,600.00	37,113.12
COUNCIL BENEFITS	2-11-0000-130	2,021.85	4,200.00	2,178.15
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	234.29	9,800.00	9,565.71
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	250.00	7,700.00	7,450.00
COUNCIL GOODS	2-11-0000-500	110.00	12,800.00	12,690.00
COUNCIL OTHER (ELECTION)	2-11-0000-990	138.90	5,600.00	5,461.10
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	414.02	3,900.00	3,485.98
TOTAL COUNCIL:		52,180.94	130,150.00	77,969.06
ADMINISTRATION				
ADMINISTRATION SALARIES	2-12-0000-110	193,222.02	314,800.00	121,577.98
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	6,825.70	10,800.00	3,974.30
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	13,517.25	17,100.00	3,582.75
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	480.57	800.00	319.43
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	20,622.56	33,100.00	12,477.44
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	605.31	1,900.00	1,294.69
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	9,196.50	18,400.00	9,203.50
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	150.00	4,800.00	4,650.00
ADMINISTRATION STAFF TRAINING	2-12-0000-212	650.00	4,900.00	4,250.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	2,375.63	9,900.00	7,524.37
ADMINISTRATION TELEPHONE	2-12-0000-217	7,925.04	14,600.00	6,674.96
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	4,092.24-	7,500.00	11,592.24
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	6,359.41	9,300.00	2,940.59
ADMINISTRATION AUDIT	2-12-0000-230	23,800.00	33,000.00	9,200.00
ADMINISTRATION LEGAL	2-12-0000-231	0.00	5,000.00	5,000.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	42,986.29	150,400.00	107,413.71
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	32,635.06	32,635.00	0.06-
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	1,354.95	5,000.00	3,645.05
ADMINISTRATION INSURANCE	2-12-0000-274	14,503.14	14,500.00	3.14-
ADMINISTRATION ASSESSOR	2-12-0000-280	23,803.36	44,300.00	20,496.64
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	1,006.57	1,000.00	6.57-
ADMINISTRATION GOODS	2-12-0000-500	2,680.61	15,700.00	13,019.39
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	625.55	4,900.00	4,274.45
ADMINISTRATION POWER	2-12-0000-541	11,864.32	21,000.00	9,135.68
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	127,652.04	127,700.00	47.96
ADMINISTRATION BANK CHARGES	2-12-0000-810	2,377.71	4,800.00	2,422.29
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	362.54	2,900.00	2,537.46
ADMINISTRATION OTHER	2-12-0000-990	2,657.32	32,000.00	29,342.68
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	285.00	1,000.00	715.00
TOTAL ADMINISTRATION:		546,432.21	943,735.00	397,302.79
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - CONTRACTED R	2-12-0600-250	0.00	2,000.00	2,000.00
TAX RECOVERY PROPERTY - INSURANCE	2-12-0600-274	287.42	290.00	2.58
TAX RECOVERY PROPERTY - HEAT	2-12-0600-540	1,022.88	1,800.00	777.12
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	927.36	1,500.00	572.64
TRANSFER TO CAPITAL	2-12-0600-762	0.00	3,730.00	3,730.00
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	575.74	780.00	204.26
TOTAL TAX RECOVERY PROPERTY:		2,813.40	10,100.00	7,286.60

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
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Description	Account	YTD Actual	YTD Budget	YTD Variance
POLICE				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	48,500.00	48,500.00	0.00
	TOTAL POLICE:	48,500.00	48,500.00	0.00
SAFETY & RISK MANAGEMENT				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,500.00	2,500.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	149.00	150.00	1.00
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	780.00	800.00	20.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	341.40	1,300.00	958.60
	TOTAL SAFETY & RISK MANAGEMENT:	1,270.40	4,750.00	3,479.60
FIRE				
FIRE SALARIES - DIR PROTECTIVE SERVI	2-23-0000-110	9,395.97	15,600.00	6,204.03
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	83,300.00	83,300.00
FIRE BENEFITS	2-23-0000-130	0.00	1,000.00	1,000.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	1,568.46	8,600.00	7,031.54
FIRE NON T4 BENEFITS	2-23-0000-133	1,444.00	4,200.00	2,756.00
FIRE TRAVEL	2-23-0000-211	560.00	7,000.00	6,440.00
FIRE TRAINING	2-23-0000-212	12,895.00	23,400.00	10,505.00
FIRE FREIGHT	2-23-0000-215	354.20	400.00	45.80
FIRE TELEPHONE	2-23-0000-217	4,485.33	7,800.00	3,314.67
FIRE ADVERTISING	2-23-0000-220	577.20	1,000.00	422.80
FIRE MEMBERSHIPS	2-23-0000-221	724.50	900.00	175.50
FIRE CONTRACTED SERVICES	2-23-0000-232	14,099.75	22,600.00	8,500.25
FIRE CONTRACTED REPAIRS	2-23-0000-250	9,131.54	14,000.00	4,868.46
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	0.00	5,000.00	5,000.00
FIRE INSURANCE	2-23-0000-274	14,987.12	14,990.00	2.88
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	7,232.45	18,200.00	10,967.55
FIRE PETROLEUM PRODUCTS	2-23-0000-521	4,987.04	6,900.00	1,912.96
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	200.00	200.00
FIRE HEATING	2-23-0000-540	5,747.64	9,400.00	3,652.36
FIRE POWER	2-23-0000-541	5,177.78	12,400.00	7,222.22
FIRE TRANSFER TO CAPITAL	2-23-0000-762	0.00	375,000.00	375,000.00
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	2,234.33	14,800.00	12,565.67
	TOTAL FIRE:	95,602.31	647,290.00	551,687.69
FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP				
FIRE - ECETP TRAINING	2-23-0200-212	840.00	8,500.00	7,660.00
FIRE - ECETP CONTRACTED SERVICES	2-23-0200-232	400.00	0.00	400.00
	TOTAL FIRE - ECETP:	1,240.00	8,500.00	7,260.00
EMERGENCY SERVICES				
EMERGENCY SERVICES TRAINING	2-24-0000-212	145.00	5,200.00	5,055.00
EMERGENCY SERVICES GOODS	2-24-0000-500	408.60	900.00	491.40
EMERGENCY SERVICES OTHER	2-24-0000-990	0.00	100.00	100.00
	TOTAL EMERGENCY SERVICES:	553.60	6,200.00	5,646.40
BY-LAW ENFORCEMENT				
BYLAW SALARIES	2-26-0000-110	30,537.21	50,500.00	19,962.79
BYLAW BENEFITS	2-26-0000-130	3,844.16	3,200.00	644.16
BYLAW NON T4 BENEFITS	2-26-0000-133	8,527.49	9,100.00	572.51
BYLAW FREIGHT	2-26-0000-215	540.00	700.00	160.00
BYLAW TELEPHONE	2-26-0000-217	414.07	800.00	385.93
BYLAW ADVERTISING	2-26-0000-220	887.80	1,200.00	312.20
BYLAW MEMBERSHIP	2-26-0000-221	0.00	200.00	200.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	1,425.03	1,400.00	25.03
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	230.94	400.00	169.06
BYLAW INSURANCE	2-26-0000-274	453.36	450.00	3.36
BYLAW GOODS	2-26-0000-500	568.44	1,200.00	631.56
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	787.84	1,600.00	812.16
BYLAW VEHICLE MAINTENANCE	2-26-0000-523	18.33	500.00	481.67
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	1,559.54	3,000.00	1,440.46
	TOTAL BY-LAW ENFORCEMENT:	49,794.21	74,250.00	24,455.79
DOG CONTROL				
DOG CONTROL SALARIES	2-28-0000-110	7,047.19	11,700.00	4,652.81
DOG CONTROL BENEFITS	2-28-0000-130	0.00	700.00	700.00
DOG CONTROL NON T4 BENEFITS	2-28-0000-133	0.00	2,100.00	2,100.00

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
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Description	Account	YTD Actual	YTD Budget	YTD Variance
DOG CONTROL POSTAGE	2-28-0000-215	540.00	700.00	160.00
DOG CONTROL ADVERTISING	2-28-0000-220	390.00	400.00	10.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,068.78	1,300.00	231.22
DOG CONTROL GOODS	2-28-0000-500	240.00	600.00	360.00
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	5,000.00	5,000.00	0.00
TOTAL DOG CONTROL:		14,285.97	22,500.00	8,214.03
COMMON SERVICES				
COMMON SERVICES SALARIES	2-31-0000-110	143,864.94	213,600.00	69,735.06
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	3,717.12	3,500.00	217.12-
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	18,241.21	14,900.00	3,341.21-
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	525.61	200.00	325.61-
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	43,521.28	41,200.00	2,321.28-
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	885.40	1,500.00	614.60
COMMON SERVICES FREIGHT	2-31-0000-215	699.14	1,000.00	300.86
COMMON SERVICES TELEPHONE	2-31-0000-217	1,654.22	3,000.00	1,345.78
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	577.20	1,100.00	522.80
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	3,342.03	5,500.00	2,157.97
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	8,043.80	10,000.00	1,956.20
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	999.53	20,000.00	19,000.47
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	960.00	4,500.00	3,540.00
COMMON SERVICES EQUIPMENT RENTAL OR	2-31-0000-263	11,792.10	26,322.00	14,529.90
COMMON SERVICES INSURANCE	2-31-0000-274	24,552.72	26,050.00	1,497.28
COMMON SERVICES GOODS	2-31-0000-500	15,174.80	14,400.00	774.80-
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	13,946.13	41,700.00	27,753.87
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	7,488.74	5,000.00	2,488.74-
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	3,000.01	11,900.00	8,899.99
COMMON SERVICES HEATING	2-31-0000-540	10,007.51	14,100.00	4,092.49
COMMON SERVICES POWER	2-31-0000-541	6,333.16	11,300.00	4,966.84
COMMON SERVICES INTEREST ON CAPITAL	2-31-0000-831	5,408.80	14,961.00	9,552.20
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	1,605.20	3,000.00	1,394.80
TOTAL COMMON SERVICES:		326,340.65	489,233.00	162,892.35
STREETS & ROADS				
S & R SALARIES	2-32-0000-110	36,153.89	73,900.00	37,746.11
S & R SEASONAL SALARIES	2-32-0000-111	2,079.00	5,300.00	3,221.00
S & R BENEFITS	2-32-0000-130	0.00	5,000.00	5,000.00
S & R SEASONAL BENEFITS	2-32-0000-131	0.00	400.00	400.00
S & R NON T4 BENEFITS	2-32-0000-133	0.00	13,700.00	13,700.00
S & R FREIGHT	2-32-0000-215	795.84	2,700.00	1,904.16
S & R CONTRACTED SERVICES	2-32-0000-232	0.00	5,900.00	5,900.00
S & R CONTRACTED REPAIRS	2-32-0000-250	95.00	135,000.00	134,905.00
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	3,029.45	7,500.00	4,470.55
S & R VEHICLE REPAIRS	2-32-0000-255	119.79	1,500.00	1,380.21
S & R GOODS	2-32-0000-500	12,071.87	39,500.00	27,428.13
S & R EQUIPMENT GOODS	2-32-0000-522	0.00	2,500.00	2,500.00
S & R VEHICLE MAINTENANCE	2-32-0000-523	33.92	2,500.00	2,466.08
S & R STREET LIGHTS	2-32-0000-553	48,346.84	104,700.00	56,353.16
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	616,041.00	616,041.00
TOTAL STREETS & ROADS:		102,725.60	1,016,141.00	913,415.40
AIRPORT				
AIRPORT SALARIES	2-33-0000-110	2,613.68	1,800.00	813.68-
AIRPORT SEASONAL SALARIES	2-33-0000-111	1,016.00	3,700.00	2,684.00
AIRPORT BENEFITS	2-33-0000-130	0.00	100.00	100.00
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.00	300.00	300.00
AIRPORT NON T-4 BENEFITS	2-33-0000-133	0.00	400.00	400.00
AIRPORT FREIGHT	2-33-0000-215	169.00	100.00	69.00-
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	42.65	50.00	7.35
AIRPORT CONTRACTED SERVICES	2-33-0000-232	333.34	2,100.00	1,766.66
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	1,789.00	2,300.00	511.00
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	5,480.75	5,480.00	0.75-
AIRPORT GOODS	2-33-0000-500	3,237.37	1,000.00	2,237.37-
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,162.69	2,100.00	937.31
AIRPORT POWER	2-33-0000-541	3,473.21	7,100.00	3,626.79
AIRPORT WATER & SEWER	2-33-0000-542	200.00	500.00	300.00
TOTAL AIRPORT:		19,517.69	27,330.00	7,812.31

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
WATER PLANT				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	390,014.17	829,900.00	439,885.83
WATER PLANT POWER	2-41-0100-541	10,796.92	25,800.00	15,003.08
	TOTAL WATER PLANT:	400,811.09	855,700.00	454,888.91
WATER LINES & DISTRIBUTION				
WATER LINES SALARIES	2-41-0200-110	51,649.07	130,300.00	78,650.93
WATER LINES SEASONAL SALARIES	2-41-0200-111	346.50	2,900.00	2,553.50
WATER LINES BENEFITS	2-41-0200-130	2,733.60	10,000.00	7,266.40
WATER LINES SEASONAL BENEFITS	2-41-0200-131	0.00	200.00	200.00
WATER LINES NON T4 BENEFITS	2-41-0200-133	4,202.05	25,400.00	21,197.95
WATER LINES TRAVEL & TRAINING	2-41-0200-211	614.28	2,000.00	1,385.72
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	2,930.17	9,200.00	6,269.83
WATER LINES ADVERTISING	2-41-0200-220	1,591.20	1,600.00	8.80
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	3,885.04	8,100.00	4,214.96
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	10,982.62	30,000.00	19,017.38
WATER LINES GOODS	2-41-0200-500	8,521.44	23,300.00	14,778.56
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
WATER LINES WORK BILLED TO OTHERS	2-41-0200-998	160.50	0.00	160.50
	TOTAL WATER LINES & DISTRIBUTION:	87,616.47	293,000.00	205,383.53
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	17,035.71	25,200.00	8,164.29
SEWERS BENEFITS	2-42-0000-130	0.00	1,800.00	1,800.00
SEWERS NON T4 BENEFITS	2-42-0000-133	0.00	5,000.00	5,000.00
SEWERS FREIGHT & POSTAGE	2-42-0000-215	105.86	500.00	394.14
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	1,065.58	1,800.00	734.42
SEWERS CONTRACTED REPAIRS	2-42-0000-250	435.00	72,500.00	72,065.00
SEWERS INSURANCE	2-42-0000-274	3,012.58	3,010.00	2.58
SEWERS GOODS	2-42-0000-500	15,538.59	16,500.00	961.41
SEWERS HEATING	2-42-0000-540	692.34	1,200.00	507.66
SEWERS POWER	2-42-0000-541	4,207.11	13,500.00	9,292.89
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	42,092.77	191,010.00	148,917.23
GARBAGE				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	43,500.00	75,400.00	31,900.00
GARBAGE GOODS	2-43-0000-500	341.40	400.00	58.60
	TOTAL GARBAGE:	43,841.40	75,800.00	31,958.60
REGIONAL WASTE				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	250,800.87	334,400.00	83,599.13
	TOTAL REGIONAL WASTE SYSTEM:	250,800.87	334,400.00	83,599.13
FCSS				
FCSS SALARIES	2-51-0100-110	21,214.04	31,200.00	9,985.96
FCSS BENEFITS	2-51-0100-130	0.00	2,200.00	2,200.00
FCSS NON T4 BENEFITS	2-51-0100-133	0.00	4,300.00	4,300.00
FCSS TRAVEL	2-51-0100-211	0.00	900.00	900.00
FCSS TRAINING	2-51-0100-212	0.00	600.00	600.00
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	1,409.80	1,100.00	309.80
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	120.00	500.00	380.00
FCSS GOODS	2-51-0100-500	1,850.00	2,100.00	250.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	260.66	600.00	339.34
	TOTAL FCSS:	25,124.50	43,800.00	18,675.50
FCSS COORDINATOR				
COORDINATOR SALARIES	2-51-0200-110	15,173.96	26,600.00	11,426.04
COORDINATOR PART TIME SALARIES	2-51-0200-111	0.00	1,700.00	1,700.00
COORDINATOR BENEFITS	2-51-0200-130	0.00	2,400.00	2,400.00
COORDINATOR PART TIME BENEFITS	2-51-0200-131	0.00	100.00	100.00
COORDINATOR NON T4 BENEFITS	2-51-0200-133	0.00	6,400.00	6,400.00
COORDINATOR TRAVEL	2-51-0200-211	0.00	1,300.00	1,300.00
COORDINATOR TRAINING	2-51-0200-212	0.00	900.00	900.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	597.73	300.00	297.73
COORDINATOR TELEPHONE	2-51-0200-217	85.71	400.00	314.29
COORDINATOR ADVERTISING	2-51-0200-220	3,260.40	3,500.00	239.60
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	25.00	100.00	75.00

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Description	Account	YTD Actual	YTD Budget	YTD Variance
COORDINATOR GOODS	2-51-0200-500	889.00	1,200.00	311.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	35,124.31	78,700.00	43,575.69
COORDINATOR PETROLEUM PRODUCTS	2-51-0200-521	95.24	600.00	504.76
COORDINATOR OTHER	2-51-0200-990	0.00	100.00	100.00
	TOTAL COORDINATOR:	55,251.35	124,300.00	69,048.65
YOUTH CLUB SUPPORT				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	7,241.01	24,600.00	17,358.99
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	1,288.51	2,300.00	1,011.49
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	7,605.74	6,000.00	1,605.74-
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	2,652.00	2,900.00	248.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	512.47	700.00	187.53
	TOTAL FCSS YOUTH CLUB SUPPORT:	19,299.73	36,500.00	17,200.27
COMMUNITY SERVICES VANS				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	170.43	1,500.00	1,329.57
CSD VAN INSURANCE	2-51-0500-274	3,097.05	3,100.00	2.95
CSD VAN GOODS	2-51-0500-500	257.60	100.00	157.60-
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	335.61	500.00	164.39
	TOTAL COMMUNITY SERVICES VANS:	3,860.69	5,300.00	1,439.31
CEMETERY				
CEMETERY SALARIES	2-56-0000-110	4,924.79	7,800.00	2,875.21
CEMETERY SEASONAL SALARIES	2-56-0000-111	5,032.50	7,500.00	2,467.50
CEMETERY BENEFITS	2-56-0000-130	0.00	600.00	600.00
CEMETERY SEASONAL BENEFITS	2-56-0000-131	0.00	500.00	500.00
CEMETERY NON T-4 BENEFITS	2-56-0000-133	0.00	1,600.00	1,600.00
CEMETERY ADVERTISING	2-56-0000-220	202.80	200.00	2.80-
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	570.01	4,200.00	3,629.99
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	22.31	20.00	2.31-
CEMETERY GOODS	2-56-0000-500	347.74	5,000.00	4,652.26
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	87.12	600.00	512.88
	TOTAL CEMETERY:	11,187.27	29,520.00	18,332.73
MUNICIPAL PLANNING COMMISSION				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE REPAIRS	2-61-0200-250	343.00	10,590.00	10,247.00
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	479.54	480.00	0.46
COMMERCIAL OFFICE GOODS	2-61-0200-500	28.75	500.00	471.25
COMMERCIAL OFFICE HEATING	2-61-0200-540	859.15	1,700.00	840.85
COMMERCIAL OFFICE POWER	2-61-0200-541	1,529.81	3,000.00	1,470.19
COMMERCIAL OFFICE - TRANSFER TO CAPI	2-61-0200-762	0.00	3,930.00	3,930.00
COMMERCIAL OFFICE - RECOVERIES TO OP	2-61-0200-963	280.47	3,800.00	3,519.53
	TOTAL COMMERCIAL OFFICE BUILDING:	3,520.72	24,000.00	20,479.28
TOURISM				
TOURISM SALARIES	2-61-0300-110	13,448.72	21,200.00	7,751.28
TOURISM BENEFITS	2-61-0300-130	0.00	1,500.00	1,500.00
TOURISM NON T4 BENEFITS	2-61-0300-133	0.00	3,000.00	3,000.00
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	800.00	530.00
TOURISM ADVERTISING	2-61-0300-220	1,116.36	2,600.00	1,483.64
TOURISM SUBSCRIPTIONS/MEMBERSHIPS	2-61-0300-221	1,433.04	1,400.00	33.04-
TOURISM CONTRACTED SERVICES	2-61-0300-232	0.00	100.00	100.00
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
	TOTAL TOURISM:	16,268.12	31,200.00	14,931.88
BUSINESS & COMMUNICATIONS				
B & C SALARIES	2-61-0400-110	53,795.47	84,900.00	31,104.53
B & C BENEFITS	2-61-0400-130	6,540.23	6,000.00	540.23-
B & C NON T4 BENEFIT	2-61-0400-133	9,637.30	13,800.00	4,162.70
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	25.00	1,000.00	975.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	371.42	800.00	428.58

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B & C ADVERTISING & PRINTING	2-61-0400-220	1,762.80	2,300.00	537.20
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,198.75	3,300.00	101.25
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	43,033.34	56,500.00	13,466.66
B & C INSURANCE	2-61-0400-274	118.60	120.00	1.40
B & C GOODS	2-61-0400-500	1,308.05	5,000.00	3,691.95
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	1,140.40	3,900.00	2,759.60
TOTAL BUSINESS & COMMUNICATIONS:		121,201.36	179,420.00	58,218.64
VISITOR INFORMATION CENTRE				
VIC SALARIES	2-62-0000-110	384.82	2,200.00	1,815.18
VIC SEASONAL SALARIES	2-62-0000-111	277.25	2,500.00	2,222.75
VIC BENEFITS	2-62-0000-130	0.00	200.00	200.00
VIC SEASONAL BENEFITS	2-62-0000-131	0.00	200.00	200.00
VIC NON T4 BENEFITS	2-62-0000-133	0.00	400.00	400.00
VIC FREIGHT	2-62-0000-215	0.00	100.00	100.00
VIC ADVERTISING & PRINTING	2-62-0000-220	936.00	900.00	36.00
VIC CONTRACTED SERVICES	2-62-0000-232	1,396.44	2,000.00	603.56
VIC CONTRACTED REPAIR	2-62-0000-250	430.45	1,000.00	569.55
VIC INSURANCE	2-62-0000-274	834.07	830.00	4.07
VIC GOODS	2-62-0000-500	849.99	2,500.00	1,650.01
VIC HEATING	2-62-0000-540	692.34	1,100.00	407.66
VIC POWER	2-62-0000-541	760.26	2,600.00	1,839.74
VIC WATER	2-62-0000-963	1,617.09	3,000.00	1,382.91
TOTAL VISITOR INFORMATION CENTRE:		8,178.71	19,530.00	11,351.29
SUBDIVISION				
SUBDIVISION LEGAL	2-66-0000-231	6,578.19	0.00	6,578.19
SUBDIVISION CONTRACTED SERVICES	2-66-0000-232	750.00	0.00	750.00
SUBDIVISION OTHER	2-66-0000-990	231.60	0.00	231.60
TOTAL SUBDIVISION:		7,559.79	0.00	7,559.79
COMMUNITY SERVICES BOARD				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	800.00	800.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
TOTAL COMMUNITY SERVICES BOARD:		0.00	3,800.00	3,800.00
RECREATION				
RECREATION SALARIES	2-72-0000-110	55,557.77	73,500.00	17,942.23
RECREATION SEASONAL SALARIES	2-72-0000-111	2,138.19	2,200.00	61.81
RECREATION BENEFITS	2-72-0000-130	6,301.35	4,900.00	1,401.35
RECREATION SEASONAL BENEFITS	2-72-0000-131	82.39	200.00	117.61
RECREATION NON T4 BENEFITS	2-72-0000-133	11,997.83	8,500.00	3,497.83
RECREATION TRAVEL	2-72-0000-211	0.00	1,800.00	1,800.00
RECREATION TRAINING	2-72-0000-212	1,110.35	3,800.00	2,689.65
RECREATION FREIGHT & POSTAGE	2-72-0000-215	294.00	300.00	6.00
RECREATION TELEPHONE	2-72-0000-217	980.93	2,200.00	1,219.07
RECREATION ADVERTISING	2-72-0000-220	5,178.80	3,200.00	8,378.80
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	420.00	800.00	380.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	928.72	1,100.00	171.28
RECREATION INSURANCE	2-72-0000-274	9,286.50	9,290.00	3.50
RECREATION GOODS	2-72-0000-500	1,261.49	2,400.00	1,138.51
RECREATION PROGRAM EXPENSES	2-72-0000-510	1,333.33	1,000.00	333.33
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	807.15	2,500.00	1,692.85
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	66.67	300.00	233.33
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION TRANSFERS (GRANTS)	2-72-0000-770	9,977.61	9,977.00	0.61
RECREATION OTHER	2-72-0000-990	3,507.14	5,000.00	1,492.86
TOTAL RECREATION:		100,872.62	222,967.00	122,094.38
SWIMMING & WADING POOLS				
POOLS SALARIES	2-72-0100-110	6,847.79	12,200.00	5,352.21
POOL SEASONAL SALARIES	2-72-0100-111	65,410.42	118,500.00	53,089.58
POOLS BENEFITS	2-72-0100-130	0.00	1,000.00	1,000.00
POOL SEASONAL BENEFITS	2-72-0100-131	3,293.38	8,100.00	4,806.62
POOLS NON T-4 BENEFITS	2-72-0100-133	0.00	2,200.00	2,200.00
POOLS TRAVEL	2-72-0100-211	0.00	600.00	600.00
POOLS TRAINING	2-72-0100-212	575.00	2,000.00	1,425.00
POOLS FREIGHT & POSTAGE	2-72-0100-215	1,374.74	1,600.00	225.26
POOLS TELEPHONE	2-72-0100-217	0.00	100.00	100.00

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POOLS ADVERTISING	2-72-0100-220	1,443.00	1,500.00	57.00
POOL CONTRACTED SERVICES	2-72-0100-232	1,379.00	2,000.00	621.00
POOLS CONTRACTED REPAIRS	2-72-0100-250	2,995.46	8,100.00	5,104.54
POOLS INSURANCE	2-72-0100-274	6,013.12	6,010.00	3.12-
POOLS GOODS	2-72-0100-500	5,446.21	10,500.00	5,053.79
POOL RETAIL GOODS	2-72-0100-501	1,778.11	2,000.00	221.89
POOLS CHEMICALS	2-72-0100-531	1,710.00	16,100.00	14,390.00
POOLS HEATING	2-72-0100-540	5,809.22	10,300.00	4,490.78
POOLS POWER	2-72-0100-541	8,150.11	19,500.00	11,349.89
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	1,240.69	4,600.00	3,359.31
TOTAL SWIMMING POOLS:		113,466.25	226,910.00	113,443.75
ARENA				
ARENA SALARIES	2-72-0200-110	36,576.29	118,700.00	82,123.71
ARENA SEASONAL SALARIES	2-72-0200-111	2,636.77	18,600.00	15,963.23
ARENA BENEFITS	2-72-0200-130	10,282.48	9,200.00	1,082.48-
ARENA SEASONAL BENEFITS	2-72-0200-131	0.00	1,300.00	1,300.00
ARENA NON T4 BENEFITS	2-72-0200-133	23,005.67	20,800.00	2,205.67-
ARENA FREIGHT & POSTAGE	2-72-0200-215	332.50	800.00	467.50
ARENA ADVERTISING & PRINTING	2-72-0200-220	1,138.80	1,100.00	38.80-
ARENA CONTRACTED SERVICES	2-72-0200-232	2,886.08	6,700.00	3,813.92
ARENA CONTRACTED REPAIRS	2-72-0200-250	11,566.26	17,600.00	6,033.74
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	0.00	5,000.00	5,000.00
ARENA INSURANCE	2-72-0200-274	9,109.60	9,110.00	0.40
ARENA GOODS	2-72-0200-500	3,421.05	17,700.00	14,278.95
ARENA PETROLEUM PRODUCTS	2-72-0200-521	1,529.47	2,900.00	1,370.53
ARENA HEATING	2-72-0200-540	10,150.82	21,600.00	11,449.18
ARENA POWER	2-72-0200-541	7,860.33	18,700.00	10,839.67
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	1,200.07	5,500.00	4,299.93
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	51.50	10,800.00	10,748.50
ARENA ICE PLANT GOODS	2-72-0201-500	0.00	500.00	500.00
ARENA ICE PLANT POWER	2-72-0201-541	5,276.24	16,900.00	11,623.76
TOTAL ARENA:		127,023.93	303,510.00	176,486.07
PARKS SHOP				
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	6,016.87	5,300.00	716.87-
PARKS SHOP INSURANCE	2-72-0300-274	1,739.29	1,740.00	0.71
PARKS SHOP GOODS	2-72-0300-500	1,043.99	1,500.00	456.01
PARKS SHOP HEATING	2-72-0300-540	3,263.24	5,700.00	2,436.76
PARKS SHOP POWER	2-72-0300-541	1,738.96	3,300.00	1,561.04
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	291.79	1,800.00	1,508.21
TOTAL PARKS SHOP:		14,094.14	19,340.00	5,245.86
CURLING RINK				
CURLING RINK SALARIES	2-72-0400-110	1,192.63	4,400.00	3,207.37
CURLING RINK SEASONAL SALARIES	2-72-0400-111	1,889.48	2,500.00	610.52
CURLING RINK BENEFITS	2-72-0400-130	0.00	400.00	400.00
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	0.00	200.00	200.00
CURLING RINK NON T4 BENEFITS	2-72-0400-133	0.00	800.00	800.00
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	4,282.56	6,900.00	2,617.44
CURLING RINK INSURANCE	2-72-0400-274	6,040.26	6,040.00	0.26-
CURLING RINK GOODS	2-72-0400-500	264.24	1,500.00	1,235.76
CURLING RINK HEATING	2-72-0400-540	6,296.73	13,500.00	7,203.27
CURLING RINK POWER	2-72-0400-541	4,292.17	10,600.00	6,307.83
CURLING RINK - SUBSIDY	2-72-0400-771	2,766.35	7,500.00	4,733.65
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	441.76	1,700.00	1,258.24
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	51.50	10,800.00	10,748.50
CURLING RINK ICE PLANT GOODS	2-72-0401-500	0.00	500.00	500.00
CURLING RINK ICE PLANT POWER	2-72-0401-541	5,276.24	16,900.00	11,623.76
TOTAL CURLING RINK:		32,793.92	84,240.00	51,446.08
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	3,553.35	6,700.00	3,146.65
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	3,144.91	6,200.00	3,055.09
BALL DIAMOND BENEFITS	2-72-0500-130	0.00	500.00	500.00
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	0.00	400.00	400.00
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	0.00	1,200.00	1,200.00
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	1,272.87	1,000.00	272.87-
BALL DIAMOND GOODS	2-72-0500-500	11,159.48	10,500.00	659.48-
BALL DIAMOND POWER	2-72-0500-541	465.30	1,010.00	544.70

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BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	6,667.21	6,800.00	132.79
	TOTAL BALL DIAMONDS:	26,263.12	34,310.00	8,046.88
GOLF COURSE				
GOLF COURSE INSURANCE	2-72-0600-274	2,562.83	2,560.00	2.83-
	TOTAL GOLF COURSE:	2,562.83	2,560.00	2.83-
FOX LAKE PARK				
FOX LAKE SALARIES	2-72-0700-110	3,331.84	4,400.00	1,068.16
FOX LAKE SEASONAL SALARIES	2-72-0700-111	2,267.21	1,200.00	1,067.21-
FOX LAKE BENEFITS	2-72-0700-130	0.00	400.00	400.00
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	0.00	100.00	100.00
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	0.00	800.00	800.00
FOX LAKE FREIGHT	2-72-0700-215	0.00	200.00	200.00
FOX LAKE ADVERTISING	2-72-0700-220	1,331.00	1,500.00	169.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	17,869.27	30,400.00	12,530.73
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	2,316.86	7,000.00	4,683.14
FOX LAKE INSURANCE	2-72-0700-274	249.70	250.00	0.30
FOX LAKE GOODS	2-72-0700-500	4,344.85	5,000.00	655.15
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	201.43	400.00	198.57
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	600.00	600.00
FOX LAKE HEAT	2-72-0700-540	282.04	600.00	317.96
FOX LAKE POWER	2-72-0700-541	689.84	5,600.00	4,910.16
FOX LAKE TO FUNCTION CAPITAL RESERVE	2-72-0700-764	0.00	30,000.00	30,000.00
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,000.00	8,000.00
	TOTAL FOX LAKE PARK:	32,884.04	96,450.00	63,565.96
PARKS				
PARKS SALARIES	2-72-0800-110	69,115.51	63,400.00	5,715.51-
PARKS SEASONAL SALARIES	2-72-0800-111	52,019.58	52,200.00	180.42
PARKS BENEFITS	2-72-0800-130	861.75	5,000.00	4,138.25
PARKS SEASONAL BENEFITS	2-72-0800-131	4,714.18	3,700.00	1,014.18-
PARKS NON T4 BENEFITS	2-72-0800-133	0.00	11,200.00	11,200.00
PARKS FREIGHT	2-72-0800-215	810.95	800.00	10.95-
PARKS CONTRACTED REPAIRS	2-72-0800-250	15,087.79	24,100.00	9,012.21
PARKS EQUIPMENT REPAIRS	2-72-0800-253	662.07	6,000.00	5,337.93
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	0.00	3,200.00	3,200.00
PARKS INSURANCE	2-72-0800-274	3,994.98	4,000.00	5.02
PARKS GOODS	2-72-0800-500	28,012.80	25,100.00	2,912.80-
PARKS PETROLEUM PRODUCTS	2-72-0800-521	4,740.07	9,300.00	4,559.93
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	180.99-	3,400.00	3,580.99
PARKS VEHICLE MAINTENANCE	2-72-0800-523	1,206.69	3,100.00	1,893.31
PARKS POWER	2-72-0800-541	1,390.35	2,900.00	1,509.65
PARKS RECOVERIES TO OPERATING	2-72-0800-963	1,480.58	7,100.00	5,619.42
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	183,916.31	225,500.00	41,583.69
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM SALARIES	2-72-1000-110	522.58	2,100.00	1,577.42
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	12,684.06	19,800.00	7,115.94
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	0.00	200.00	200.00
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	660.61	1,400.00	739.39
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	0.00	500.00	500.00
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	0.00	300.00	300.00
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	152.38	600.00	447.62
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	165.00	140.00	25.00-
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	0.00	120.00	120.00
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	1,443.00	1,400.00	43.00-
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	1,268.25	2,500.00	1,231.75
PLAYGROUND PROGRAM GOODS	2-72-1000-500	1,485.00	3,000.00	1,515.00
	TOTAL PLAYGROUND PROGRAM:	18,380.88	32,060.00	13,679.12
SPRAY PARK				
SPRAY PARK SALARIES	2-72-1200-110	2,582.38	1,100.00	1,482.38-
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	541.00	1,100.00	559.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	0.00	100.00	100.00
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	0.00	200.00	200.00
SPRAY PARK FREIGHT	2-72-1200-215	0.00	200.00	200.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	2,300.45	500.00	1,800.45-

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SPRAY PARK INSURANCE	2-72-1200-274	0.00	500.00	500.00
SPRAY PARK GOODS	2-72-1200-500	834.63	500.00	334.63-
SPRAY PARK CHEMICALS	2-72-1200-531	0.00	1,200.00	1,200.00
SPRAY PARK HEAT	2-72-1200-540	0.00	300.00	300.00
SPRAY PARK POWER	2-72-1200-541	0.00	1,000.00	1,000.00
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	2,402.56	1,200.00	1,202.56-
	TOTAL SPRAY PARK:	8,661.02	8,000.00	661.02-
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	1,339.12	6,700.00	5,360.88
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	4,748.25	14,900.00	10,151.75
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	0.00	500.00	500.00
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	0.00	1,000.00	1,000.00
KING HUNTER PARK EMP NON T4 BENEFITS	2-72-1300-133	0.00	1,200.00	1,200.00
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	2,145.89	4,500.00	2,354.11
KING HUNTER PARK INSURANCE	2-72-1300-274	142.78	140.00	2.78-
KING HUNTER PARK GOODS	2-72-1300-500	569.99	11,000.00	10,430.01
KING HUNTER PARK POWER	2-72-1300-541	856.46	1,700.00	843.54
KING HUNTER PARK ADDED TO OPERATING	2-72-1300-764	0.00	15,195.00	15,195.00
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	3,187.44	3,900.00	712.56
	TOTAL KING HUNTER PARK:	12,989.93	60,735.00	47,745.07
SOCCER FIELDS				
SOCCER FIELD SALARIES	2-72-1400-110	1,073.92	2,200.00	1,126.08
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	663.07	3,700.00	3,036.93
SOCCER FIELD BENEFITS	2-72-1400-130	0.00	200.00	200.00
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	0.00	300.00	300.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	0.00	400.00	400.00
SOCCER FIELD GOODS	2-72-1400-500	1,666.63	2,000.00	333.37
SOCCER FIELDS POWER	2-72-1400-541	465.30	1,000.00	534.70
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	3,526.57	1,600.00	1,926.57-
	TOTAL SOCCER FIELDS:	7,395.49	11,400.00	4,004.51
MUSEUM				
MUSEUM GAS	2-74-0100-540	2,554.68	4,200.00	1,645.32
MUSEUM POWER	2-74-0100-541	1,524.07	3,000.00	1,475.93
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
	TOTAL MUSEUM:	11,078.75	14,200.00	3,121.25
LIBRARY				
LIBRARY TELEPHONE	2-74-0200-217	1,066.10	1,800.00	733.90
LIBRARY ADVERTISING	2-74-0200-220	748.80	800.00	51.20
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	473.00	14,400.00	13,927.00
LIBRARY INSURANCE	2-74-0200-274	3,177.21	3,180.00	2.79
LIBRARY GOODS	2-74-0200-500	310.89	700.00	389.11
LIBRARY HEATING	2-74-0200-540	2,492.22	4,400.00	1,907.78
LIBRARY POWER	2-74-0200-541	1,726.64	4,900.00	3,173.36
LIBRARY GRANTS	2-74-0200-770	21,086.16	21,100.00	13.84
LIBRARY PERSONNEL GRANTS	2-74-0200-771	66,689.60	66,700.00	10.40
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	575.09	1,400.00	824.91
	TOTAL LIBRARY:	98,345.71	119,380.00	21,034.29
CENTENNIAL PLACE				
RCSC SALARIES	2-74-0800-110	11,424.13	42,900.00	31,475.87
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	15,162.61	35,100.00	19,937.39
RCSC BENEFITS	2-74-0800-130	2,130.19	3,700.00	1,569.81
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	344.36	2,500.00	2,155.64
RCSC NON T4 BENEFITS	2-74-0800-133	6,131.62	10,900.00	4,768.38
RCSC STAFF TRAINING	2-74-0800-212	495.00	500.00	5.00
RCSC FREIGHT	2-74-0800-215	270.00	300.00	30.00
RCSC TELEPHONE	2-74-0800-217	467.22	900.00	432.78
RCSC ADVERTISING	2-74-0800-220	2,940.60	2,900.00	40.60-
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	9,259.32	11,300.00	2,040.68
RCSC CONTRACTED REPAIRS	2-74-0800-250	1,969.03	18,400.00	16,430.97
RCSC INSURANCE	2-74-0800-274	4,364.61	4,360.00	4.61-
RCSC GOODS	2-74-0800-500	5,967.79	10,100.00	4,132.21
RCSC HEATING	2-74-0800-540	4,849.10	7,700.00	2,850.90
RCSC POWER	2-74-0800-541	5,455.60	14,300.00	8,844.40
RCSC ADDED TO OPERATING RESERVE	2-74-0800-764	0.00	6,000.00	6,000.00
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	331.41	1,100.00	768.59

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
 To 31/07/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
RCSC - HFC GRANT	2-74-0801-770	2,500.00	2,500.00	0.00
	TOTAL CENTENNIAL PLACE:	74,062.59	175,460.00	101,397.41
COMMUNITY CENTRE				
COMMUNITY CENTRE SALARIES	2-74-0900-110	2,152.04	2,200.00	47.96
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,200.00	1,200.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	0.00	200.00	200.00
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	0.00	400.00	400.00
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	270.00	500.00	230.00
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	503.09	800.00	296.91
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	304.20	300.00	4.20-
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	6,648.38	18,600.00	11,951.62
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	3,065.47	7,000.00	3,934.53
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,510.67	6,510.00	0.67-
COMMUNITY CENTRE GOODS	2-74-0900-500	757.29	4,000.00	3,242.71
COMMUNITY CENTRE HEAT	2-74-0900-540	2,701.80	4,900.00	2,198.20
COMMUNITY CENTRE POWER	2-74-0900-541	2,736.41	8,300.00	5,563.59
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	472.82	1,200.00	727.18
	TOTAL COMMUNITY CENTRE:	26,122.17	56,210.00	30,087.83
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	497.03	1,000.00	502.97
LIONS HALL INSURANCE	2-74-1000-274	654.01	650.00	4.01-
LIONS HALL GOODS	2-74-1000-500	240.90	500.00	259.10
LIONS HALL HEAT	2-74-1000-540	1,398.52	1,800.00	401.48
LIONS HALL POWER	2-74-1000-541	745.25	1,400.00	654.75
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	269.15	600.00	330.85
	TOTAL LIONS HALL:	3,804.86	5,950.00	2,145.14
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	166,483.86	668,700.00	502,216.14
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	153,280.00	153,300.00	20.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	643.00	643.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	0.00	2,500.00	2,500.00
	TOTAL GOVERNMENT REQUISITIONS:	319,763.86	825,143.00	505,379.14
	TOTAL EXPENDITURES:	3,572,354.24	8,200,784.00	4,628,429.76
	TOTAL REVENUE & EXPENSES:	1,954,737.24-	660,600.00-	1,294,137.24

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
 To 31/07/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
FIRE DEPARTMENT				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	0.00	38,600.00	38,600.00
	TOTAL FIRE DEPARTMENT:	0.00	38,600.00	38,600.00
COMMON SERVICES				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	120,647.15	193,000.00	72,352.85
	TOTAL COMMON SERVICES DEPARTMENT:	120,647.15	193,000.00	72,352.85
STREETS & ROADS				
S & R MACHINES, EQUIPMENT	8-32-0000-630	16,750.00	15,000.00	1,750.00-
	TOTAL STREETS & ROADS:	16,750.00	15,000.00	1,750.00-
AIRPORT				
AIRPORT EQUIPMENT	8-33-0000-630	0.00	100,000.00	100,000.00
	TOTAL AIRPORT:	0.00	100,000.00	100,000.00
WATER DEPARTMENT				
WATER MACHINES, EQUIPMENT	8-41-0000-630	0.00	10,000.00	10,000.00
	TOTAL WATER DEPARTMENT:	0.00	10,000.00	10,000.00
CEMETERY				
CEMETERY ENGINEERING STRUCTURES	8-56-0000-610	10,497.50	17,000.00	6,502.50
	TOTAL CEMETERY:	10,497.50	17,000.00	6,502.50
RECREATION				
RECREATION POOL ENGINEERING STRUCTUR	8-72-0100-610	122,417.67	118,000.00	4,417.67-
RECREATION POOL BUILDINGS	8-72-0100-620	3,928.64	0.00	3,928.64-
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	0.00	10,000.00	10,000.00
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	0.00	37,000.00	37,000.00
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION FOX LAKE PARK ENGINEERING	8-72-0700-610	0.00	15,000.00	15,000.00
RECREATION PARKS PLAYGROUND ENGINEER	8-72-0800-610	0.00	75,000.00	75,000.00
	TOTAL RECREATION:	126,346.31	265,000.00	138,653.69
CULTURE				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	0.00	12,000.00	12,000.00
	TOTAL CULTURE:	0.00	22,000.00	22,000.00
	TOTAL CAPITAL FINANCES APPLIED:	274,240.96	660,600.00	386,359.04
	GRAND TOTAL OF ALL ACCOUNTS:	274,240.96	660,600.00	386,359.04
	REPORT TOTALS:	1,680,496.28-	0.00	1,680,496.28

*** End of Report ***



Town of Hanna Council Agenda Background Information and Request for Decision

Date: August 10, 2021

Agenda Item No: 06.03

Item Title

Budget Overview

Recommended Motion

That Council accepts the Budget Overview for July 2021 for information.

Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2021 Operating and Capital budgets approved by Council at the May 26, 2021 Special Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to July 31, 2021.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating: _____ N/A _____
 Budget Available: _____
 Unbudgeted: _____
 Source of Funds: _____

Capital Cost: _____ N/A _____
 Budget Available: _____
 Unbudgeted Costs: _____
 Source of Funds: _____



Policy and/or Legislative Implications

N/A

Attachments

1. Budget Overview – July 2021

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

JULY 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET	2021 BUDGET	REVENUE LESS	2021 ACTUAL	2021 ACTUAL	REVENUE LESS	DIFFERENCE BUDGET TO
	REVENUES	EXPENSES	EXPENSES	REVENUES	EXPENSES	EXPENSES	ACTUAL
GENERAL MUNICIPAL	-3,307,002			-3,881,320			574,318
RESERVES	-66,967			0			
REQUISITIONS	-822,638	822,643		0	319,764		502,879
SURPLUS		2,500			0		2,500
CONTINGENCY		0			0		0
			-3,371,464			-3,561,556	
GENERAL ADMINISTRATION	-447,700			-167,538			-280,162
COUNCIL		130,150			52,181		77,969
ADMINISTRATION		943,735			546,432		397,303
			626,185			431,075	
HANNA WAKE PROGRAM	0			0			0
STUDENT EXCHANGE		0			0		0
			0			0	
TAX RECOVERY PROPERTY	-10,100			-8,000			-2,100
TAX RECOVERY PROPERTY		10,100			2,813		7,287
			0			-5,187	
POLICE	-11,600			-2,567			-9,033
POLICE		48,500			48,500		0
			36,900			45,933	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		4,750			1,270		3,480
			4,750			1,270	
FIRE	-575,386			-38,335			-537,051
FIRE		647,290			95,602		551,688
FIRE - CAPITAL		38,600			0		38,600
			110,504			57,267	
FIRE - ECETP	-8,500			0			-8,500
FIRE - ECETP		8,500			1,240		7,260
			0			1,240	
DISASTER SERVICES	-3,250			0			-3,250
DISASTER SERV		6,200			554		5,646
			2,950			554	
BY-LAW ENFORCEMENT	-24,100			-19,009			-5,091
BYLAW		74,250			49,794		24,456
			50,150			30,786	
DOG CONTROL	-4,400			-5,030			630
ANIMAL CONTROL		22,500			14,286		8,214
			18,100			9,256	

JULY 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-75,100			-420			-74,680
PUBLIC WORKS		489,233			326,341		162,892
PUBLIC WORKS - CAPITAL		193,000			120,647		72,353
			607,133			446,568	
STREETS & ROADS	0			-160			160
STREETS & ROADS CAPITAL	-616,041			0			-616,041
STREETS & ROADS		1,016,141			102,726		913,415
S & R - CAPITAL		15,000			16,750		-1,750
			415,100			119,316	
AIRPORT	-105,165			-4,053			-101,112
AIRPORT		27,330			19,518		7,812
AIRPORT CAPITAL		100,000			0		100,000
			22,165			15,465	
WATER							0
TREATMENT	-1,200,500			-564,831			-635,669
TREATMENT		855,700			400,811		454,889
LINES & DISTRIBUTION	0			-1,690			1,690
LINES & DISTRIBUTION		293,000			87,616		205,384
WATER DIST - CAPITAL METER		10,000			0		10,000
			-41,800			-78,093	
SANITARY SEWERS	-297,600			-130,108			-167,492
SEWERS		191,010			42,093		148,917
SEWER - CAPITAL		0			0		0
			-106,590			-88,015	
GARBAGE	-74,300			-37,666			-36,634
GARBAGE		75,800			43,841		31,959
			1,500			6,175	
REGIONAL WASTE SYSTEM	-336,400			-157,648			-178,752
ANNUAL CONTRACT		334,400			250,801		83,599
			-2,000			93,153	
F.C.S.S.	-114,798			-73,351			-41,447
ADMINISTRATION		43,800			25,125		18,676
PROGRAMS		124,300			55,251		69,049
YOUTH CLUB SUPPORT		36,500			19,300		17,200
VAN OPERATIONS		5,300			3,861		1,439
			95,102			30,186	

JULY 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET	2021 BUDGET	REVENUE LESS	2021 ACTUAL	2021 ACTUAL	REVENUE LESS	DIFFERENCE BUDGET TO
	REVENUES	EXPENSES	EXPENSES	REVENUES	EXPENSES	EXPENSES	ACTUAL
CEMETERY	-13,900			-13,592			-308
CEMETERY		29,520			11,187		18,333
CEMETERY CAPITAL		17,000			10,498		6,503
			32,620			8,093	
MUNICIPAL PLANNING COMM	0			0			0
MPC		500			0		500
			500			0	
COMMERCIAL OFFICE BUILDING	-24,000			-24,000			0
OFFICE BUILDING		24,000			3,521		20,479
			0			-20,479	
TOURISM	0			0			0
TOURISM		31,200			16,268		14,932
			31,200			16,268	
BUSINESS	-10,000			0			-10,000
& COMMUNICATION		179,420			121,201		58,219
(WAS ECONOMIC DEV)			169,420			121,201	
VISITOR INFORMATION	0			0			0
BOOTH		19,530			8,179		11,351
			19,530			8,179	
SUBDIVISION	0			-152,200			152,200
SUBDIVISION		0			7,560		-7,560
SUBDIVISION - CAPITAL		0			0		0
			0			-144,640	
RECREATION	-237,100			-25,153			-211,947
CS BOARD		3,800			0		3,800
RECREATION		222,967			100,873		122,094
PARKS SHOP		19,340			14,094		5,246
COMMUNITIES IN BLOOM		0			0		0
			9,007			89,814	
SWIMMING POOLS	-67,800			-69,659			1,859
POOLS		226,910			113,466		113,444
POOLS - CAPITAL		45,000			61,315		-16,315
SPRAY PARK - HSP COMMITTEE	-83,000	83,000			65,031		17,969
			204,110			170,154	
ARENA	-90,450			-17,849			-72,601
ARENA		275,310			121,696		153,614
ICE PLANT		28,200			5,328		
ARENA - CAPITAL		37,000			0		37,000
			250,060			109,174	

JULY 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CURLING RINK	-28,500			-9,775			-18,725
CURLING RINK		56,040			27,466		28,574
ICE PLANT		28,200			5,328		
C RINK - CAPITAL		10,000			0		10,000
			65,740			23,019	
BALL DIAMONDS	-5,100			-2,100			-3,000
BALL DIAMONDS		34,310			26,263		8,047
			29,210			24,163	
GOLF COURSE	0			0			0
GOLF COURSE		2,560			2,563		-3
			2,560			2,563	
FOX LAKE PARK	-71,700			-43,537			-28,163
FLP		96,450			32,884		63,566
FLP - CAPITAL		15,000			0		15,000
			39,750			-10,653	
PARKS	0			-600			600
PARKS		225,500			183,916		41,584
PARKS - CAPITAL		75,000			0		75,000
PIONEER PARK	-23,195	60,735		-15,195	12,990		47,745
SPRAY PARK	-2,400	8,000		-50	8,661		-661
			369,235			204,967	
SUMMER YOUTH PROGRAM	-2,500			-6,585			4,085
		32,060			18,381		13,679
			29,560			11,796	
SOCCER FIELDS	-2,100			-2,100			0
SOCCER FIELDS		11,400			7,395		4,005
			9,300			5,295	
MUSEUM	0			0			0
MUSEUM		14,200			11,079		3,121
			14,200			11,079	
LIBRARY	-10,000			0			-10,000
LIBRARY		119,380			98,346		21,034
LIBRARY - CAPITAL		10,000			0		10,000
			119,380			98,346	
CENTENNIAL PLACE	-64,392			-41,951			-22,441
CENTENNIAL PLACE		175,460			74,063		101,397
CENTENNIAL PLACE CAPITAL		12,000			0		12,000
			123,068			32,111	

JULY 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
COMMUNITY CENTRE	-22,500			-10,570			-11,930
CENTRE		56,210			26,122		30,088
CENTRE CAPITAL		0			0		0
			33,710			15,552	
LIONS HALL	-1,200			-450			-750
LIONS HALL		5,950			3,805		2,145
			4,750			3,355	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-8,861,384			-5,527,091			-3,334,293
TOTAL EXPENDITURES		8,861,384			3,846,595		5,014,789
TOTAL SURPLUS (DEFICIT)			1			-1,680,496	



Town of Hanna Council Agenda Background Information and Request for Decision

Date: August 10, 2021

Agenda Item No: 08.00

Item Title

Senior Administrative Officials Reports

Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 – 8.05 as presented for information.

Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council’s information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A



Attachments

1. Chief Administrative Officer
2. Director of Business & Communication
3. Director of Community Services
4. Director of Protective Services
5. Director of Public Works

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

MEMORANDUM

Date: August 10, 2021
To: Mayor & Council
From: Kim Neill
Chief Administrative Officer
Re: CAO Report – August 10, 2021 Council Meeting

1. Western Economic Diversification Grant Funding

Administration has submitted an application to the Government of Canada in the amount of \$524,648 under the Canada Community Revitalization Fund (CCRF) on the Downtown Revitalization Project with the focus on the above ground portion (excluding concrete work) of the project. The concrete work required as part of the above ground was removed from this application in order to keep the grant request close to the \$500,000 amount as a result of the program funding priorities to projects less than \$500,000.

Announced in Budget 2021, Canada's Regional Development Agencies are delivering the \$500 million national initiative. Western Economic Diversification Canada is responsible for managing over \$150 million to help communities transform local infrastructure and gathering spaces in the West.

Subsequently, working in conjunction with Cactus Corridor, Administration has submitted a funding proposal to Western Economic Diversification through the Canada Coal Infrastructure fund in the amount of \$3,648,263 on a total project cost of \$4,864,351 to complete all the underground infrastructure and the new concrete improvements in the downtown core.

There is no indication of when decisions will be made on these funding requests and Administration has been informed that a Federal Election will cause significant delays to the timing of decisions.

2. Hay Tender

The Town re-advertised the standing hay tender for the right to hay the 4 vacant properties owned by the Town that received no bids as of the original deadline date. There was one bid received in the amount of \$150.00 including GST for the following properties:

Sunset Ridge
408 Fox Lake Trail
Area behind Palliser Regional Municipal Services
Area between Argue Drive and Lutheran Church

Meetings Attended:

- Alberta Environment – Helmer Dam Inspection – July 14th
- Chief Medical Officer of Health – Covid 19 Update – July 14th
- Agriculture Minister Devin Dreeshen - July 19th
- Business Hub – Economic Development Collaboration – July 20th, August 3rd
- Vacation - July 23rd – August 3rd
- Starland County Administration Office Grand Opening – August 5th

Upcoming Events:

- Vacation – August 12th & 13th
- Business Hub – Economic Development Collaboration – August 17th, September 7th
- Council Information Meeting – August 25th

Report to Council

Date: August 10, 2021

Submitted by Laurie Armstrong, Director of Business & Communication

- I want to start out by thanking Council for approving the funding for the Town public Wi-Fi. It is so much easier and less time consuming to manage for not only me but also for the clients and the facilities booking agents.
- Computer replacements are on schedule for 2021. There are two more to commission and then I will begin to make decisions on the replaced units. Some will be used again in seasonal locations (pool and summer students), and some will be decommissioned.
- As Council is aware, the “Contact Us” page on our website was compromised a few months back. As a result, I implemented a band-aid solution. Now however, the page has been completed with people able to send a message directly and confidentially to the elected official or sr. administrative staff member that they choose based on selecting a drop-down menu. Please consider the messages that come from this email format to be as important as if the citizen has emailed you directly. There may be the occasional message that slips through the spam robots, but the majority should be intentional. If you are ever in doubt, feel free to forward the message on to me for assessment.
- The Covid19 pages have been removed from the website. They have not been deleted yet; they just aren’t in the menu anymore.
- A designer was hired to repair some template files that were not visually appealing.
- As requested, the ability for citizens to submit a concern online is now available. Citizens can use their computer or mobile device and go to the following website: <https://hanna.ca/report-a-concern> where they can provide details, address, and select the type of concern from a list of about 14 options. They can also attach a photo. Once they have submitted their concern, the information is sent by email to the appropriate Director for review and possible action. It is important to note that not every submission will require action. A regular report and follow up is provided to CAO Neill. To date, there have been 7 concerns submitted; the majority are unsightly property or overgrown trees.
- Still working on the search results on the website. It is better, but still not as good as I’d like.
- For Council’s knowledge a page has been created on our website titled Reconciliation. It is very brief, and the wording is what has been recommended. It can be found on the Town Office tab in the About Hanna section. I know we have been asked more than once about this, hence my reason for informing council so you may respond accurately if you are approached.
- Brought up to date the Adopted or Donated trees in the online listing of who donated a tree, who it was in memory of if applicable and the species selected.
- Been working closely with Cactus Corridor now known as Harvest Sky Region. Many zoom and telephone calls have been held regarding our branding and how we can tie it together with Harvest Sky, Youngstown and Special Areas #2.

- Have sent the following newly licensed business information to the Business Hub for recognition and added into the Town's online business directory: Hanna Hypnosis (Andrea Heilman); Wellthy Means (Olivia Ness online shopping); Jon Kurbis Electric.
- With assistance from the Fox Lake Park caretaker, we came to realize that Fox Lake Campground has 4 different listings on Google Maps and one incorrect listing on Apple Maps. I have been claiming these locations and attempting to consolidate/update them so that travellers are able to find the locations easily. It seems to be the main complaint and source of many phone calls about Fox Lake Park this time of year. People can't find the campground and subsequently the caretaker as they are directed to go in the back way past Helmer or to go back out onto Highway #9 and up the gravel road. Considering that it is Apple and Google, it's surprising the time and hoops required to update, remove, or consolidate the map entries.
- Worked with Youth Club to complete and balance their Year End for 2020.
- Been in contact with various used office supply warehouses for a replacement board table for Council Chambers but nothing suitable has come available. It appears a table may have to be custom made.
- RCMP have implemented an "Exchange Zone" in their parking lot. This is a neutral place where people can meet to exchange goods they have bought or sold online or for co-parents to meet and exchange children. We have assisted with promoting this.

Director of Community Services Council Report
Respectfully submitted by Gwen Snell
August 10, 2021

The following highlights are provided for council information. If you have any questions or would like more information on the department, I would be happy to respond.

General/ Facilities/Parks Overview

- Swimming Pool continues to be well utilized this summer. I have had several compliments regarding our staffing.
- It is nice to see that Hanna Seals were able to host their swim meet this year.
- Tree watering bags have required a fairly close rotation this year to ensure that our trees survive the heat. We did have some issues with watering bags not working properly, but they are being replaced by the supplier. While this does require staff time to fill and maintain, it is a much more efficient and effective solution to simply standing and watering.
- Weekly facility inspections and minor repairs are being completed.
- Floral displays are once again receiving positive attention from locals and visitors alike. Our crew does a great job of providing a very colourful displays for the summer and most residents are very appreciative.
- We have assisted with the delivery of picnic tables as requested for events.
- Our department continues to work on updating our documents, schedules, etc. with new dates and rebranding.

Hanna Spray Park Update

- Spray Park has been very well used since opening. It has been interesting to note that many families opt to use both the spray park and the swimming pool, which is nice to see our facilities being enjoyed.
- We did have some operational issues that we have been working with the contractor to resolve. PlayQuest representatives have been responsive in assisting to address these issues and we have been able to resolve or have a plan in place to address the issues at the end of the season.
- Our staff have been very resourceful on addressing issues and then following up to ensure that the spray park continues to operate safely for public enjoyment.

FCSS Update

- Interagency meetings continue virtually with zoom meetings. These meetings allow the exchange of information and communication between social services providers within the community.
- Dr. Jody Carrington presentation will be held on December 7th, 2021. Ticket holders were advised of the date change.
- Planning has begun for the Mayors Garden Party (in consultation with Mayor Warwick). It will be held on September 21, 2021.

Grants and support provided

- **Green and Inclusive Community Buildings** – is a federal grant available to assist with the Community Centre renovation. Currently working with MPE on this application for consideration.
- **MARD (Medically At-Risk Driver Centre)** – We have received \$15,000 to be used towards transportation assistance in our community. Two members of the Community Services Board have volunteered to assist with criteria to support those in need.
- **Canada Healthy Communities Initiative** – Contact was made with the Community Foundation of South Eastern Alberta, who administers the program. During the conversation it appeared that the competition for the larger funding was very strong, with only one or two being successful during the last round. In discussion with our Hanna Healthy Community Committee, we decided to change the focus and request the \$25,000 in funds to assist with the purchase of portable tent structures and the capital cost for the event trailer. We expect to hear about funding decisions later in the summer.

Staffing & Employment

- Roberta Buckwitz has been hired as the Centennial Place Team Leader and will begin on August 16.
- Audra & Darcy Limpert have agreed to return (for the short term) to the Community Centre following our Covid closure. They have advised that they will not be renewing their contract, so we will be accepting proposals to provide caretaking services for the Community Centre by the deadline date of August 16.
- Staff have been taking much needed holidays during the summer months but our department has been able to maintain operations and services.

Meetings Attended/Training

July 14 – Community Centre Grant zoom meeting
July 14 – Youth Club meeting with President
July 19 - Hanna and District Youth Club meeting
July 20 – Big Country PCN consultation meeting
July 21 – Centennial Place staff interviews
July 23 – Becky Linn & Merrick Stock RE: pool event

Various meetings with facility users & organizations in community
(Zoom, phone, in person) as they gear up for events without covid restrictions
Regular Crew and Staff tool box meetings (in person and online)
Director's Meeting – regular Monday mornings or as scheduled

Dates for Council Consideration:

August 7 – Hanna Seals Swim Meet
September 1 – Registration Fair
September 21 – Mayor’s Garden Party
December 7 – Dr. Jody Carrington Evening

SUMMER PROGRAMS AND EVENTS – Please take note and plan to attend the final month of programming.

It has been a team effort to bring a variety of programs and events. Taking the lead on this initiative was Darcee Hall and assisted by Sydney McMillin and Abby Kolkman. Our Epic Adventures team operates the Epic Adventures program on Monday, Wednesday and Friday mornings weekly and then take the lead on our community events for the rest of the week.

Our community events this summer have been directed at getting people outside, connected and improving the wellbeing of the community.

Yoga in the Park: Bluebell Rivers hosted three different yoga sessions to reach a variety of demographics within the community. Remaining sessions are:

- Chair Yoga for Seniors:
 - **This program continues from to August 31 by popular demand!!**
- Parent & Tot: August 10th, 17th, 24th

Zumba in the Park (HKH Park): Robin Rehill provides Zumba sessions every Wednesday evening.

- August 4th, 11th, 18th, 25th

One Breath Yoga (HKH Park): Carla from One Breath Yoga will also be doing yoga in the park. She will be offering the 4-week session on Monday evenings.

- August 9th, 16th, 23rd, 30th

DancePL3Y (HKH Park): Nadine Hein leads DancePL3Y in the Park. It is another form of dance fitness and helps improve physical literacy by learning new movements.

- August: 26th

Wellness with REACH (HKH Park): Andrea Olsen & Jennifer Palmer are partnering with us to provide mental wellness activities in the park.

- August 12th Zen Gardens

Alien-In-Line: After the EPIC kids are done learning to roller blade this will be open to registration for community members to partake in. They are Canadas leading skate’s school and create a fun atmosphere for all.

- August 16th

Up close and Paleo: The Tyrell Museum offers presentations online- we can have 35 kids participate and depending on Covid regulations all kids can come to the community center and watch or will be given the Zoom Link to join on their own.

- August 19th

Free Music in the Park - Every Sunday afternoon 4 pm-5:30 pm, there is professional musicians playing on the outdoor stage at the community center. Music in the park will move into the Community Centre if weather is an issue. Performances started June 27th and have had a very positive response. Funding has been provided by Blue Cross Community Roots Covid Program and Big Country Construction.

We have been averaging upwards of 75 to 100 people coming out to the park.

Attendees have been most appreciative of the event.

- June 27th with Scotch & Starlight (Lisa Dodd Watts & Ryan Davidson)
- July 4th: Scotch & Starlight (Lisa & Ryan duo)
- July 11th: Trevor Christensen
- July 18th: Garrett Buchfink
- July 25th: Jenn Beaupre
- August 1: Jaydee Bixby
- August 8: Chris LeBlanc
- August 15: YYC String Machine
- August 22: Shannon Smith
- August 29: Kat Danser



Ryan Davidson, Sean Watts, Lisa Dodd "Music in the Park"

**DIRECTOR OF PROTECTIVE SERVICES
COUNCIL REPORT August 10, 2021**

BY-LAW ENFORCEMENT:

Complaints dealt with: July 2021 / August 2021

Animal Control	Noise	Unightly	Parking	Grass/Weeds	Other
2	2	1	1	11	0

- Unightly properties and the weed/grass issues continue to be monitored with remediation efforts seeing progress by property owners. A small number of properties have been subject to remediation through Bylaw enforcement with local contractors completing the work with costs billed to the property owners.
- Letters to remediate properties found to contain weeds listed in the Alberta Invasive Species noxious and prohibited noxious weed program have gone out to property owners identified as having infestations of such weeds. Samples include such weeds as Yellow Clematis, Field Bindweed, Perennial Sow Thistle, Woolly Burdock, Fire Weed, Creeping Bell Flower and Yellow Toad Flax. Property Owners are encouraged to check out the Alberta Invasive Species web site to help identify noxious weeds that may be found on their lots. This site lists remedies and ways of controlling unwanted infestations.
- Have received and started to respond to the Town's latest web based service "Report a Concern" regarding Bylaw issues reported through this new mechanism.

DEVELOPMENT: July 2021 / August 2021

Permit #	Type of Development	Address	\$ Value
D29-21	Addition/Renovation	514 – 2 Avenue West	\$30,952.00
D31-21	Sign	214 – Centre Street	\$1,400.00
D32-21	Sign(#1)	302 – Centre Street	\$3,500.00
D33-21	Sign(#2)	302 – Centre Street	\$3,500.00

EMERGENCY MANAGEMANT:

The Alberta Emergency Management Agency, is pleased to share with municipalities that the [Alberta Emergency Plan \(AEP\) 2021](#) is now approved and publicly available through our AEMA webpage.

As you may know, the AEP is mandated through the Government Emergency Management Regulation and serves as our provincial strategy to direct emergency management in Alberta. As the overarching plan describing Alberta's emergency management system, the AEP outlines the roles and responsibilities of all emergency management partners and the procedures for coordination during emergencies.

DIRECTOR OF PROTECTIVE SERVICES COUNCIL REPORT August 10, 2021

We are excited to share that the AEP 2021 has been released as a working document, as we recognize the value in engaging with our local, First Nation, and regional emergency management stakeholders to ensure the plan meets the needs of Alberta's emergency management community at all levels. AEMA will be conducting targeted engagement on the AEP 2021 through fall 2021. Feedback from our partners will be incorporated into a revised plan, which will be shared with all stakeholders prior to hazard season 2022. More details on this engagement opportunity will be provided in August 2021.

Thank you for your continued support, and we encourage you to visit our [emergency plans webpage](#) or reach out if you have any questions to ma.aemaplans@gov.ab.ca. or your AEMA Field Officers.

Respectfully submitted: Adrian Mohl, Protective Services



Attachments

- 1. Policy 08.02 - Cemetery Rates

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer



TOWN OF HANNA

Title: CEMETERY RATES

Policy 08-02

Authority: COUNCIL

Approval Date: Feb 12, 2008

Effective Date: Feb 12, 2008

Policy Statement:

Bylaw 941-2008 provides for the control and regulation of the Hanna Cemetery and requires that the rates be set by policy.

Charge for a Burial Plot or Columbarium Niche

Casket	\$300.00
Infant Section	\$100.00
Cremation	\$150.00
Columbarium Niche (Top two rows)	\$1,150.00
Columbarium Niche (Lower rows)	\$1,050.00

Charge for Interment (Regular Working Hours)

Casket	\$400.00
Infant Casket	\$100.00
Cremation	\$100.00
Columbarium Niche	\$75.00

Charge for Interment (Off Hours)

(Saturday, Sunday, Evenings & Holidays)

Casket	\$600.00
Infant Casket	\$200.00
Cremation	\$200.00
Columbarium Niche	\$150.00

Charge for Disinterment (Regular Working Hours)

Casket	\$600.00
Infant Casket	\$100.00
Cremation	\$100.00
Columbarium Niche	\$75.00

Charge for Disinterment (Off Hours)

(Saturday & Sunday, evenings & holidays)

Casket	\$700.00
Infant Casket	\$200.00
Cremation	\$200.00
Columbarium Niche	\$150.00

Regular Working Hours are defined as 8:00 am to 4:30 pm, Monday through Friday, excluding declared or Statutory Holidays.



Town of Hanna Council Agenda Background Information and Request for Decision

Date: August 10, 2021

Agenda Item No: 09.02

Item Title

Town of Hanna – Brand Experience Guidelines

Recommended Motion

That Council approves the Town of Hanna Brand Experience Guidelines Version 07.2021 as presented, to incorporate the Harvest Sky Region with the Town of Hanna brand and accepts the timeline to implement the revised brand as outlined by Administration in the report dated August 10, 2021.

Background

Town Council identified the need to rebrand the Town of Hanna during the development of their Strategic/Tactical Plan in the spring of 2019. Council was working with 13 Ways at the time on the development of the Strategic/Tactical Plan and requested 13Ways to provide a rebranding proposal for their consideration. At the July 9, 2019, Council Meeting a resolution was approved to enter into an agreement with 13Ways Inc. to retain their services to complete the Town of Hanna Brand Identity Project at a cost not to exceed \$42,000 (including GST). The Brand Identity Project included the design of a new logo & tagline including color palette, letterhead and business card templates, the development of a new website, and Brand guidelines document.

The Strategic Plan and rebrand were presented to the public at the State of the Union Address held at the Community Centre on November 28, 2019, and the Branding guidelines and roll-out plan were approved by Town Council at the December 10, 2019, Council Meeting.

Administration has been delayed in the full roll-out of the plan as a result of Covid 19 initiatives and the branding and marketing work being conducted by Cactus Corridor Economic Development Corporation (CCEDC). This branding and marketing work has led to a Brand Identity change for CCEDC, which the Town is a partner, to the newly branded Harvest Sky Economic Development Corporation. Through this process and part of the marketing strategy for the region there is a recommendation that the partners amend their own brand identity to identify that they are part of the Harvest Sky Region.

The Town of Hanna will retain the previously adopted logo with the following changes:

- In the body of the logo removing the phrase “Live the Lifestyle” to be replaced by the phrase “A part of the Harvest Sky Region”. The Live the Lifestyle tagline will continue to be used in certain promotional materials both as a tag line and/or as a watermark.
- The “h” will be used as a watermark on letterhead and other templates and promotional items.
- The leaf will remain in the logo but will be removed from all other documents and advertising.
- Font of the tagline, correspondence and invoices, will change from Univia Pro to Open Sans.



Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



Brand Experience Guidelines



VISUAL
GUIDELINES

THE VISUAL IDENTITY

An organization's personality or its brand says a lot about who and what it is. This personality is inherent in the brand's logo and other visual elements.

Consistent implementation and application of Town of Hanna brand elements (along with key messaging) will protect the brand's integrity and allow us to establish a stronger brand identity.

Display the logo in the formats specified within this guide.

Use the logo only in its complete and original form.

Use only master artwork; contact Town of Hanna for master artwork.

The logo variations shown in this document are master versions of the Town of Hanna's logo, which means they are in correct proportions and colours. The Town of Hanna logo should not be used in any other colour besides those that are described as official brand colours.

Always use the Town of Hanna logo in full colour whenever possible. However, as there may be circumstances where the use of a full-colour logo isn't viable, alternative versions have been created, and are shown in this document, to address such situations.



PRIMARY LOGO (HORIZONTAL)

The primary logo is a balanced mark consisting of two elements: the icon and a wordmark. Together, these elements are referred to as the “Town of Hanna logo” and embody the company ethos.

The icon can be used independently as a supporting graphic or in certain circumstances when the logo needs to be shrunk down.

It is important to protect the logo to ensure a consistent message is conveyed across all mediums. The recommendations and guidelines offered in this document must therefore be adhered to whenever possible.

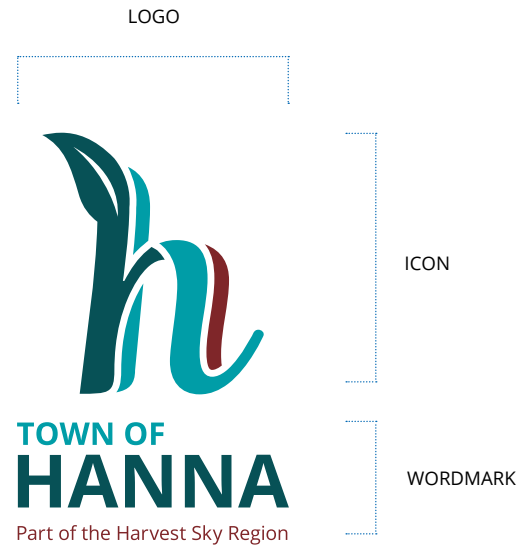


CLEAR SPACE

The logo requires a defined area around the elements to “breathe” correctly. This area is referred to as the clear space and should never contain other graphic or typographic elements.

The clear space is based on distances calculated from within the logo itself and should always be considered as the minimum distance between the logo and other elements. Because the clear space is derived from the logo, it will scale up and down based on usage.

The main measurement is defined by the height of the letter “H”. This distance is then used to define the logo’s surrounding clear space.



SECONDARY LOGO (STACKED)

The vertical logo stacks the two components vertically above/below each other, and provides a more compact mark for use where width is a constraint (e.g., vertical banners, skinny brochures, etc.).

VISUAL GUIDELINES

PRIMARY
LOGO



0.75"
54 px

SECONDARY
LOGO



0.5
36 px

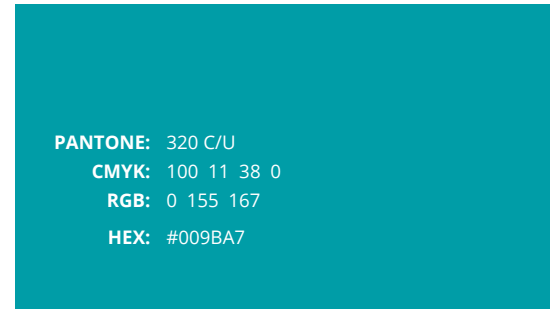
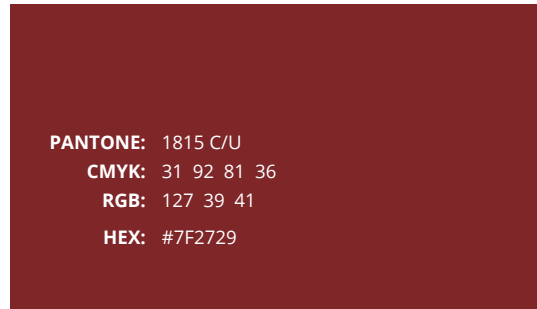
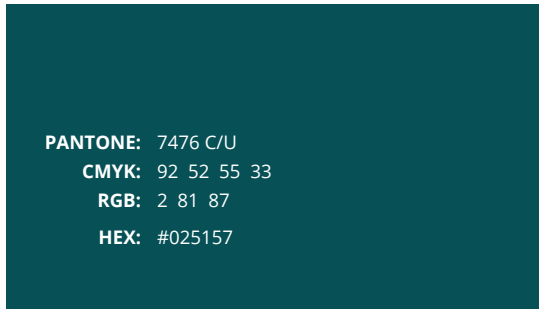
MINIMUM SIZE

While there is no maximum size specified for the Town of Hanna logo—scale should be in proportion to the original artwork and placed based on aesthetics, function, and visibility—there is a minimum size that must be observed.

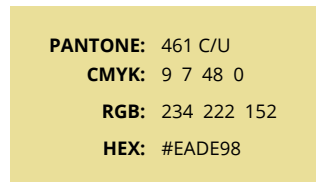
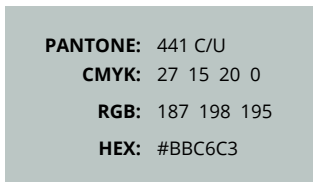
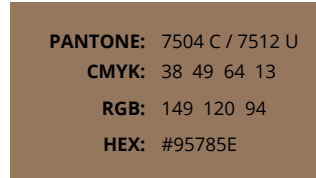
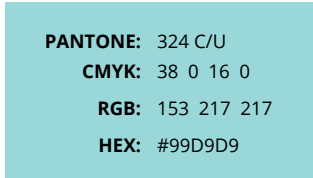
Each variation of the logo should never be reproduced smaller than the minimum size indicated above.

VISUAL GUIDELINES

Primary Colours



Secondary Colours



THE COLOUR PALETTE

Corporate brand colours add life to a brand's visual elements and enhance their uniqueness. Town of Hanna's corporate colours are Pantone 7476 C, Pantone 1815 C, and Pantone 320 C and should follow the colours outlined above. Always use the colour palette shown here whenever creating any printed or online applications for Town of Hanna's brand.

Process (CMYK) and onscreen (RGB) colour breakdowns may differ from the Pantone guide and have been chosen to match the original Pantone colour visually. CMYK colours are only used in four-colour process jobs. RGB colours are used for online or screen-based media only. The exception to this rule is Microsoft Word, which only supports RGB values.

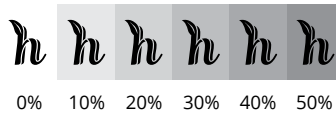
PANTONE Professional Printing

CMYK Professional and In-house Printing

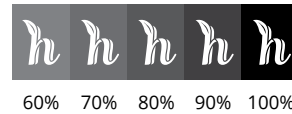
RGB & Hex Online/Digital and In-house Printing

VISUAL GUIDELINES

SINGLE-COLOUR



SINGLE-COLOUR REVERSED



SINGLE-COLOUR

The single-colour version of the logo is used in situations where reproducing the logo in full colour is not possible, or when only one ink is available.

The logo should be rendered in solid black (Pantone Black C) when placed on a white or light solid-tone background.

SINGLE-COLOUR — REVERSED

A reversed version can be used to “knock out” the logo from full-strength solid tones of the brand colours. This is considered a secondary usage for instances where the logo sits alongside third-party logos.

The logo should be rendered in solid white only (no tone) against a dark background to provide the greatest contrast.

Consider the tone scale above for guidance.

VISUAL GUIDELINES



X – DO NOT CHANGE THE COLOUR LOCK-UP

X – DO NOT ROTATE THE LOGO

X – DO NOT SCALE INDIVIDUAL ELEMENTS

X – DO NOT SCALE LOGO DISPROPORTIONATELY

X – DO NOT REPOSITION WORDMARK

X – DO NOT SKEW THE LOGO

X – DO NOT APPLY ADDITIONAL EFFECTS

X – DO NOT USE LOW-RESOLUTION ARTWORK

MISUSE OF THE LOGO

Correct usage of the logo and its visual elements is critical and helps to ensure that Town of Hanna's brand has the greatest impact. Any deviation from or misinterpretation of the guidelines is considered an incorrect usage. When displaying the logo, always use the correctly proportioned master artwork provided.

Any display or use of any version of the Town of Hanna logo must be approved by Town of Hanna.

Where permission is obtained, the display or use of the Town of Hanna visual identity must adhere to the guidelines presented in this document.

FILE FORMATS

The logo should never be supplied to third parties as part of a Word document or PowerPoint deck. When sending the logo via email, insert the appropriate high-resolution, print-ready PDF or EPS file into the email as an attachment.

VISUAL GUIDELINES



using the icon in partner logo



using the icon as a design element



using the Hanna logo in the primary spot



LOGO USAGE FOR PARTNERS

When other partners or organizations want to use the Town of Hanna logo they first must request permission and show how and where the logo will be used.

When a partner has been granted access to use the Town of Hanna logo, the partner must not alter the logo in any way. They also must use the logo in its entirety – the icon, wordmark, and byline.

Partners of the Town of Hanna should never use the Town of Hanna logo or icon as part of their own logo/brand or as a primary element on marketing collateral.

VISUAL GUIDELINES



using other partner logos in the primary spot



no differentiation with logo placement and size



LOGO USAGE WITH PARTNERS

In situations where the Town of Hanna wants to include other town or corporate logos it's important to keep the focus on the Town of Hanna's logo. The Town of Hanna's logo should be in the primary spot like the front of the material or the top of the page, with other logos in a secondary spot like the back of the material or bottom of the page.

There should be consideration to colour usage with other logos. If the designed piece is busy with lots of colour please consider putting the partners logos in black or white.

VISUAL GUIDELINES

PRIMARY:

OPEN SANS

Aa

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789 !@#\$%^&*()

SECONDARY:

VERDANA

Aa

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789 !@#\$%^&*()

Aa

**ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789 !@#\$%^&*()**

Aa

**ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789 !@#\$%^&*()**

TYPOGRAPHY

Town of Hanna's primary wordmark uses the sans-serif typeface Open Sans.

Town of Hanna uses the typeface Open Sans exclusively and consistently to establish its brand personality. This cross-platform face has a large variety of weights, ensuring immense flexibility for the future growth of the Town of Hanna brand.

Town of Hanna uses Verdana as a secondary option, for places and circumstances where Open Sans can't be used (email, for example).

LICENSE

The Open Sans family can be purchased on <https://fonts.google.com/>.

More information and to download:

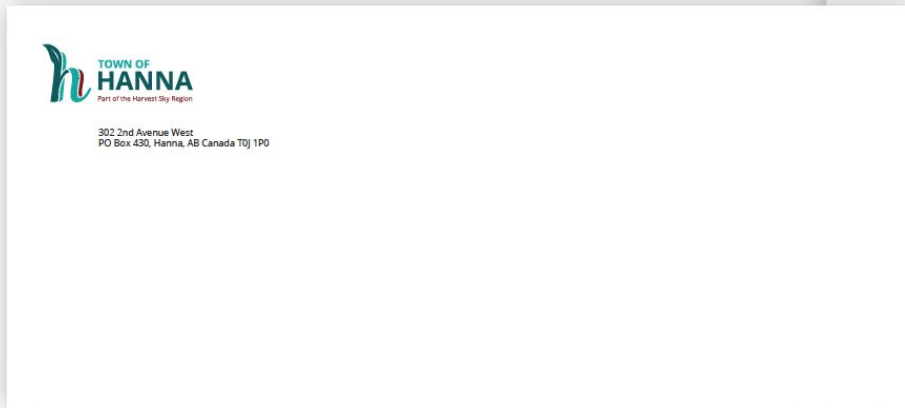
<https://fonts.google.com/specimen/Open+Sans>

PHOTOGRAPHY

Whenever possible, using original Town of Hanna or Harvest Sky Region photos will add authenticity and develop visual strength. In the event that original photography does not exist or cannot be used or created to help tell a specific story, stock photography can be used. Always abide by usage rights from the stock photography provider. When using stock photography ensure the photo has the same environment as Hanna (i.e. no palm trees, skyscrapers, etc). It's important that the photos reflect the town and people.

Tips and notes:

- Use candid looking photos of people (not posed)
- Avoid cliché old-cowboy photos or western style scenes
- Ensure a photo waiver is signed before shooting with residents
- Use more artistic shots (perspective, angles, composition, in focus / out of focus)
- Photos should be bright and have bold colour
- Ensure photos are high resolution/quality and clear
- Show diversity in people (gender, ethnicity, and class)
- Having photography that represents the people, businesses, and things to do in the region, throughout different seasons in the year will help people visualize the brand story and town





Date: August 10, 2021

Agenda Item No: 9.03

Item Title

Victim Services Funding Reductions

Recommended Motion

That Council authorizes the Mayor to send a letter to Drumheller-Stettler MLA Nate Horner expressing the Town of Hanna concerns with the recently passed Bill 16 – The Victims of Crime (Strengthening Public Safety) Amendment Act and the negative effects it has on local Victim Services Units.

Background

In June 2020, the provincial government passed Bill 16, the Victims of Crime (Strengthening Public Safety) Amendment Act. The Victims of Crime and Public Safety Act came into effect in December 2020 with the following important changes:

- Expands the scope of the Victims of Crime Fund to include public safety initiatives. Alberta is the only province that does not restrict the use of its Victims of Crime fund to services that support victims.
- Replaces financial benefits for victims with an interim program while the province develops the new victims' assistance model.

The Province of Alberta's Victim Services Units (VSUs) and community-based organizations that provide victim services desperately need long-term, sustainable funding. Although the Government of Alberta's Victims of Crime Fund has been in place for more than 25 years, the Province of Alberta victim services have never been adequately funded. Every year, demand for programs and services exceeds the funding available.

Albertans may be surprised to learn that victim services are the only part of our criminal justice system that currently do not receive long-term, sustainable funding. Right now, victim services programs depend on annual grants from the provincial government's Victims of Crime Fund and substantial community fundraising to continue operating.

The AUMA strongly disagrees with the provincial government's decision to expand the scope of the Victims of Crime Fund to include funding for public safety initiatives. Alberta is the only province in Canada that does not restrict the use of its Victims of Crime Fund to services that support victims.

AUMA Members continue to voice their concerns that the provincial government's interim program has drastically reduced both the eligibility for benefits, as well as the value of the benefits that are awarded. They have heard from police-based SVUs and community-based organizations, as well as from victims of crimes themselves, that the status quo is inadequate.



The AUMA calls on the Government of Alberta to reverse its recent changes to the Victims of Crime Fund and provide ongoing, sustainable funding to victim services programs.

AUMA is concerned that the Government of Alberta has not heard our members' concerns and has not fully considered our key recommendations on this important matter. As a result AUMA In partnership with the Alberta Police Based Victim Services Association (APBCSA), is embarking on a letter-writing campaign encouraging AUMA members to raise their concerns with the Members of the Legislative Assembly (MLAs) who represent their communities at the provincial level.

Below are the key messages that AUMA is encouraging municipalities to advocate on behalf of Alberta's victims of crime and trauma:

- Alberta's Victim Services Units (VSUs) and community-based organizations that provide victim services deserve long-term, sustainable funding.
 - While the Victims of Crime Fund has been in place for more than 25 years, victim services in Alberta have never been funded to a level that meets demand.
- The biggest challenge VSUs and community-based organizations throughout the province face is securing adequate funding from the Government of Alberta.
 - Victim services are the only part of our criminal justice system that currently do not receive long-term, sustainable funding.
 - Right now, victim services programs depend on annual grants from the provincial government's Victims of Crime Fund and community fundraising to continue operating.
- The AUMA strongly disagrees with the provincial government's decision to expand the scope of the Victims of Crime Fund to include funding for public safety initiatives.
- Alberta is the only province in Canada that does not restrict the use of its Victims of Crime Fund to services that support victims.

The Victims of Crime Fund was established through the Government of Alberta's old Victims of Crime Act. Revenues are generated by a 20% surcharge on all provincial and federal fines. The province increased the victim surcharges levied against convicted offenders on April 1, 2020. As a result of this increase, the Victims of Crime Fund rose from \$40 million to \$60 million per year.

Almost all police-based VSU programs in Alberta must still fundraise so they can fund basic services to victims of crime – services that are guaranteed to all Canadians under the federal Victims' Bill of Rights. Some programs must fundraise as much as 50% of their total operational expenses to continue operating from one year to the next.

This issue was highlighted in the 2016 Alberta Auditor General's report, which stated that without improved management of the Victims of Crime Fund, "programs for victims of crime that are run by police-based VSUs and community organizations may not receive sufficient grant funding to deliver on the intent set out in the *Victims of Crime Act*."



Previous actions taken by AUMA include the following:

- Members passed a resolution in 2018 that called for the Government of Alberta to use the Victims of Crime Fund to adequately fund provincial victim services units so they can provide the staffing levels required to assist victims of crime.
- The AUMA submitted the following key recommendations in 2019 to the provincial government during its short consultation period:
 - The needs, concerns, and diversity of victims of crime should be centred in the development and delivery of programs and services, as well as in related education and training.
 - Programs and services for victims of crime need to be better advertised and coordinated at both the local and provincial level.
 - The province can assist victims of crime in accessing services by supporting rural transportation initiatives and leveraging technology to promote equitable access.
 - VSUs should receive adequate funding so that they can provide general information, needs assessment/service planning, and emotional support to victims, with mental health services for victims being prioritized.
 - The Victims of Crime Fund must be maintained as a distinct fund in order to fulfill its legislated purpose, and not be put into general provincial revenues.

Communications

N/A

Financial Implications

Operating: _____ N/A _____	Capital Cost: _____ N/A _____
Budget Available: _____	Budget Available: _____
Unbudgeted: _____	Unbudgeted Costs: _____
Source of Funds: _____	Source of Funds: _____

Policy and/or Legislative Implications

N/A

Attachments

N/A



Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

Date: August 10, 2021

Agenda Item No: 9.04

Item Title

Special Council Meeting

Recommended Motion

That Council authorizes a Special Council Meeting to be held August 25th, 2021, at 8:30AM in the Council Chambers of the Town Office for the purpose of reviewing and discussing a Town of Hanna Demolition Plan.

Background

Cactus Corridor Administration (Mark Nikota) has been working with Town Administration on the demolition of the Town owned properties located at 123 – 2nd Avenue West (former Central Meat property) and 206 Fox Lake Trail as well as three currently privately held buildings that require demolition. Cactus Corridor has taken the lead on this project with the anticipation of using a portion of the grant funds received under the Hanna Community Development Project.

Following an RFP posting on the Alberta Purchasing Connection for proposals to conduct and complete hazard material assessments for those five buildings as the first step in the demolition process, 14 proposals were received, and the project was awarded to Ecoabate Environmental Solutions.

Ecoabate Environmental Solutions were in Town from May 31st – June 2nd, completing their site evaluation and testing for hazardous materials. Following the testing results Ecoabate provided a Hazard Material Abatement Assessment Report for each of the five buildings identified below:

- Town owned property located at 123 – 2nd Avenue West (former Central Meat property)
- Town owned property located at 206 Fox Lake Trail (residential property)
- Three privately held buildings in the following locations
 - 102 Centre Street
 - 109 – 3rd Avenue West
 - 305 – 1st Street West

With this report completed Administration, working with Cactus Corridor, prepared and posted on the Alberta Purchasing Connection an RFP for the hazard material removal and demolition of the five properties with a deadline to respond of July 23, 2021. As of the deadline there were eight submissions received ranging in price from \$456,750 - \$691,949 plus GST. These prices do not include any landfill disposal fees which are estimated to be in the amount of \$38,300 provided the Big Country Waste Management Commission approves the rates suggested by their Administration.



Town and Cactus Corridor Administration have not had an opportunity to fully review and analyze the submissions due to vacation timing. There has been no official decision from Western Economic Diversification (WED) regarding the re-allocation of funding towards the demolition costs. As a result, Administration is not able to bring an informed plan to Council in time for the August 10th Regular Council meeting and thus are requesting a Special Council Meeting to be held on August 25th.

It is anticipated a thorough review of the submissions and a decision from WED can be completed for the Special Council Meeting on August 25th. At that time Administration anticipates providing a funding plan for the demolition of these buildings for Council review, consideration, and approval.

Communications

N/A

Financial Implications

Operating: _____ N/A _____	Capital Cost: _____ N/A _____
Budget Available: _____	Budget Available: _____
Unbudgeted: _____	Unbudgeted Costs: _____
Source of Funds: _____	Source of Funds: _____

Policy and/or Legislative Implications

N/A

Attachments

N/A

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer



Town of Hanna Council Agenda

Background Information and Request for Decision

Date: August 10, 2021

Agenda Item No: 9.05

Item Title

2021 Election – Advance Vote

Recommended Motion

That Council authorizes the Returning Officer to provide for holding advance votes for the 2021 General Election as follows:

Thursday, October 7th, 2021 from 3:00 p.m. to 7:00 p.m.

Tuesday, October 12th, 2021 from 12 noon to 3:00 p.m.

In the Council Chambers of the Town Office at 302 – 2nd Avenue West.

Background

The *Local Authorities Election Act*, RSA 2000 states that municipalities with a population greater than 5,000 must provide at least one advance vote for the 2021 General Election. Municipalities with a population less than 5,000 are not required to provide an advance vote, but the Act states that a Council may, by resolution, provide for an advance vote.

In 2017, the advance vote for the Municipal Election was held in the Council Chambers from 12:00 noon to 6:30 pm on October 5th, 10 days prior to the election. Of the estimated 1,400 voters, 93 people attended the advance vote and 843 people voted at the community centre on Election Day, October 16th.

Administration is recommending that in order to provide opportunities for electors to vote prior to Election Day on October 18th, 2021, two dates be approved for advance votes:

Thursday, October 7th from 3:00 pm to 7:00 pm

Tuesday, October 12th from noon to 3:00 pm

The voting stations will be set up in the Council Chambers at the Town Office. These dates provide adequate time to order the ballots and prepare the voting station.

At one time, electors were required to make a declaration when voting in advance, stating that they believed they were unable to attend the voting station on Election Day. That requirement has been removed. There were more than double the number of electors attend the advance vote in 2017 over the 2013 election.

As a matter of interest, the two election officers that work at the Advance Vote also do the incapacitated electors ballots on Election Day. Each ballot box for the advance votes will be secured in the Town Office until they are counted on Election Day.



The *Local Authorities Election Act*, also states that an elected authority may, by resolution, provide for special ballots and the method by which application may be made. The process to request a ballot, provide the required information, receive, mark and return the ballot by mail is detailed in the LAEA. After consultation with the returning officer and substitute returning officer, Administration is not recommending that Council proceed with special ballots for the 2021 election.

Communications

The Advance Vote information will be advertised in the Hanna Herald and on the Town’s social media.

Financial Implications

Operating: _____ N/A	Capital Cost: _____ N/A
Budget Available: _____	Budget Available: _____
Unbudgeted: _____	Unbudgeted Costs: _____
Source of Funds: _____	Source of Funds: _____

Policy and/or Legislative Implications

1. *Local Authorities Election Act*, Sections 73 – 75 (Advance Vote)
2. *Local Authorities Election Act*, Sections 77.1 – 77.3 (Special Ballot).

Attachments

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer



Town of Hanna Council Agenda Background Information and Request for Decision

Date: August 10, 2021

Agenda Item No: 9.06

Item Title

2021 Election –Elector Assistance at Home

Recommended Motion

That Council establish that in order to take the vote of an elector who, because of physical incapacity, is unable to attend a voting station, the Returning Officer shall:

- provide for the attendance of election officers at an elector’s place of residence between the hours of 1:00 p.m. and 5:00 p.m. on Election Day, October 18th, 2021, and
- permit the electors to contact the Town Office until 9:30 a.m. on October 18th, 2021 to arrange for this service.

Background

Section 79 of the *Local Authorities Election Act* provides for 2 deputy returning officers to attend at the residence of an elector in order to take the votes of an elector who, because of physical incapacity, is unable to attend a voting station to vote. In this manner, a resident who is unable to leave their home or is a resident of the Nursing Home, Hospital or the Acadia Lodge in Hanna may request an opportunity to vote without leaving their residence. There is no requirement to set up a separate voting station that must be open for the same hours as the voting station on Election Day. During the 2010 election, 45 people used this service, however in 2013 & 2017 there were no requests received.

Administration is recommending that electors have until 9:30 am on Election Day to register for this service.

Communications

The notice for electors to vote at home will be advertised in the Hanna Herald and on the Town’s social media. Letters will be sent to the Hanna Health Care Complex, Hanna Acadia Lodge and Parkview Manors to inform the respective administrations of the opportunity.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

1. Local Authorities Election Act, Section 79.

Attachments

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



Policy and/or Legislative Implications

N/A

Attachments

N/A

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



Town of Hanna Council Agenda Background Information and Request for Decision

Date: August 10, 2021

Agenda Item No: 9.08

Item Title

2021 Election – Joint Election Agreement – Town of Hanna & Prairie Land School Division

Recommended Motion

That Council authorizes Chief Administrative Officer Kim Neill to sign the Joint Election Agreement between the Town of Hanna and Prairie Land Public School Division wherein the Town agrees to conduct a joint election for Town of Hanna council members and PLSD public school trustees for Ward 2 – Subdivision 1 in the Town of Hanna and outlines the responsibilities of both parties with respect to the 2021 election.

Background

The Returning Officers for the Town and Prairie Land School Division have discussed the option to hold a joint election for 2021, as has been done in the past. This agreement would only be required if:

- Prairie Land Public School Division receives sufficient nominations to require an election for 2 School Trustees for Ward 2 – Subdivision 1 (Town of Hanna), and
- the Returning Officer for PLSD requests a joint election as provided in the *Local Authorities Election Act*, RSA 2000, c L-21

This agreement is being presented in preparation for the possibility of a joint election. This has been the practice for a number of elections as it is a cost saving measure for both parties.

The terms for the Agreement were provided to the Returning Officer for Prairie Land School Division.

Administration is recommending that the authority be provided to sign the agreement in anticipation of the 2021 general election

Communications

Election adverting will include the Town and PLSD and will be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating: _____	N/A _____	Capital Cost: _____	N/A _____
Budget Available: _____		Budget Available: _____	
Unbudgeted: _____		Unbudgeted Costs: _____	



Source of Funds: _____

Source of Funds: _____

Policy and/or Legislative Implications

1. Local Authorities Election Act, Sections 2 & 3.

Attachments

1. Joint Election Agreement – Town of Hanna & Prairie Land School Division

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

Agreement between:

The Town of Hanna

And

Prairie Land Public School Division

Whereas a General Election is scheduled for October 18th, 2021, and

Whereas the Local Authorities Election Act provides that an elected authority may hold an election in conjunction with another elected authority in the same area, and

Whereas the Town of Hanna will be accepting nominations for Municipal Council, which includes one Chief Elected Official and six Councillors, and

Whereas the Prairie Land Public School Division will be accepting nominations for two Public School Trustees for Ward 2 – Subdivision 1.

Therefore the Town of Hanna agrees to conduct a joint election for Municipal Council and Public School Trustees on October 18th, 2021. The responsibilities of each party are as follows:

Prairie Land Public School Division will be responsible to:

- Complete the required advertising and accept the nominations for Public School Trustees for Ward 2 – Subdivision 1.
- Provide the Town of Hanna with the required information regarding the candidates for Public School Trustees.
- Pay the Town of Hanna within thirty days of receipt of the invoice for costs as follows:
 - 100% of the cost for the School Trustee ballots
 - Prorated cost to conduct the election, which will be determined based on ballots required (eg: 50% based on one municipal ballot and one school ballot, 33% based on two municipal ballots and one school ballot)
- Declare the result of the Election for the School Division.

The Town of Hanna will be responsible to:

- Conduct the election in accordance with the Local Authorities Election Act RSA 2000, including retention and subsequent destruction of the election materials.
- Advertise the Notice of Advance Vote for the Election as required.
- Advertise the Notice of Election as required.
- Order the required number of ballots for the Public School Trustee election.
- Advise the Returning Officer for the Prairie Land Public School Division of the results of the election upon completion of the ballot count.
- Pay all invoices in relation to the election.
- Invoice the Prairie Land Public School Division for election fees within 30 days of the election.

Kim Neill, Chief Administrative Officer

Cam McKeage, Superintendent

Signed this _____ day of _____, 2021 in the Town of Hanna, Alberta.

Date: August 10, 2021

Agenda Item No: 9.09

Item Title

2021 Tax Recovery – Public Auction

Recommended Motion

That in accordance with the Tax Recovery Process as set out in the Municipal Government Act, a Public Auction be set for Thursday, November 4th, 2021, at 2:00 p.m. in the Town Council Chambers to proceed with the sale of the following properties:

1. Lot 8, Block 31, Plan 6133AW
2. Lot 20, Block 44, Plan 6133AW
3. Lot 11-12, Block 4, Plan 6133AW
4. Lot 12, Block 16, Plan 6133AW
5. Lot 12, Block 42, Plan 6133AW
6. Lot 19, Block 42, Plan 6133AW
7. Lot 5-7, Block 3, Plan 6133AW
8. Lot 3, Block 24, Plan 6133AW
9. Block B, Plan 1667HC

and further that:

1. The reserve bid for these properties be set as the 2021 assessed value.
2. The purchaser be required to make a 10% non-refundable deposit at the time of the auction and full payment within 30 days from the date of the auction.
3. Each parcel will be offered for sale, subject to the reservations and conditions contained in the existing certificate of title.
4. Each parcel is being offered for sale on an “as is, where is” basis, and the Town of Hanna makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or to the developability of the subject land for any intended use by the Purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel.
5. The Town of Hanna may, after the public auction, become the owner of any parcel of land not sold at the public auction.
6. Terms: Cash or Cash Equivalent. GST will apply on lands sold at the public auction.
7. Redemption may be affected by payment of all arrears of taxes and costs at any time prior to the sale.

Background

The Municipal Government Act provides municipalities with the authority to enforce payment of legally levied taxes which are in arrears through the Tax Recovery Process. Taxes are in arrears if they remain unpaid after December 31st of the year in which they are imposed. If taxes remain in arrears for more



than one year, they are placed on the Tax Arrears List submitted to the Registrar at the Land Titles Office by March 31st each year. Notice is sent to the owner of the property at the same time.

Once the Registrar has endorsed the tax recovery notification, the owner of the parcel and anyone with an interest or encumbrance on the property is sent a notice from Alberta Land Titles advising that if the taxes are not paid by March 31st of the following year the municipality will offer the parcel for sale at public auction. The municipality may become the owner of the parcel if it is not sold at public auction.

As part of the Town's tax procedures, letters are sent twice a year to property owners with outstanding balances, confirming the outstanding tax amount and advising of future penalty dates.

Twenty-one properties were placed on the Tax Recovery Arrears List in March of 2020. There are two properties that were placed on the list which are still in arrears and the property owners have signed an agreement to arrange payments. The municipality MUST offer the tax recovery property for sale at public auction prior to March 2022.

It is recommended that administration be authorized to proceed with the sale of the property in accordance with the Tax Recovery Process as set out in Sections 418 - 425 the Municipal Government Act. The date of the Public Auction must be advertised in the Alberta Gazette, which requires notice not less than 40 days, but not more than 90 days prior to the sale. Considering publication dates of the Alberta Gazette, the earliest date we could set for auction of this property is November 4, 2021.

Notice of the auction must also be placed in the local newspaper prior to the sale date and the Town must send a registered letter to the owner, advising that the property will be offered for sale at auction.

As per Section 419 of the MGA, Council must set a reserve bid that is as close as reasonably possible to the market value of the land for sale at the public auction. It is recommended that the 2021 assessed value be used to determine the reserve bid amount.

It is also recommended that:

- the purchaser be required to make a 10% non-refundable deposit at the time of the auction with full payment within 30 days from the date of the auction.
- Each parcel is being sold subject to the reservations and conditions contained in the existing certificate of title.
- Properties are on an "as is, where is" basis, and the Town of Hanna makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or to the developability of the subject land for any intended use by the Purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel.
- Sale terms are Cash or Cash Equivalent. GST will apply on lands sold at the public auction.

The properties under consideration are:



Lot 8, Block 31, Plan 6133AW	Current balance owing \$1,589.27 2021 assessed value \$43,870
Lot 20, Block 44, Plan 6133AW	Current balance owing \$1,232.32 2021 assessed value \$40,500
Lot 11-12, Block 4, Plan 6133AW	Current balance owing \$8,020.05 2021 assessed value \$138,740
Lot 12, Block 16, Plan 6133AW	Current balance owing \$3,819.64 2021 assessed value \$80,470
Lot 12, Block 42, Plan 6133AW	Current balance owing \$6,272.81 2021 assessed value \$96,110
Lot 19, Block 42, Plan 6133AW	Current balance owing \$4,988.61 2021 assessed value \$77,890
Lot 5-7, Block 3, Plan 6133AW	Current balance owing \$7,505.50 2021 assessed value \$114,110
Lot 3, Block 24, Plan 6133AW	Current balance owing \$5,532.98 2021 assessed value \$71,090
Block B, Plan 1667HC	Current balance owing \$12,804.33 2021 assessed value \$197,810

The owner or interested party may pay the tax arrears, penalties, and costs at any time prior to the auction.

Communications

1. The Tax Recovery Auction will be advertised as required in the Alberta Gazette and the local newspaper.
2. The Tax Recovery Auction may be communicated in the Town newsletters, on the Town web-site and through the Town Social Media Programs.

Financial Implications



Operating: _____ N/A _____
Budget Available: _____
Unbudgeted: _____
Source of Funds: _____

Capital Cost: _____ N/A _____
Budget Available: _____
Unbudgeted Costs: _____
Source of Funds: _____

Policy and/or Legislative Implications

- 1. Municipal Government Act – Part 10, Division 8

Attachments

N/A

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer



Town of Hanna Council Agenda

Background Information and Request for Decision

Date: August 10, 2021

Agenda Item No: 10.01

Item Title

Bylaw 1022-2021 – Land Use Bylaw Amendment

Recommended Motion

That Council give first reading to Bylaw 1022-2021, the SE 16-31-14-W4 Redesignation Bylaw.

That Council authorize a Public Hearing for Bylaw 1022-2021 to be held on September 14, 2021, at 7:00 p.m. in Council Chambers at the Town Office to allow any person who claims that he/she will be affected prejudicially by Bylaw No. 1022-2021, an opportunity to be heard by Council; and further, that the notice of the public hearing be advertised and that the required notice be sent to owners of the affected properties as well as adjacent landowners.

Background

The Town of Hanna has made an application to amend Land Use Bylaw No. 967-2012 Part VIII, The Land Use District Map, by re-designating portions of the SE ¼ Section 16 Township 31, Range 14, West of the 4th Meridian in the Town of Hanna, from Residential Acreage to Community Services and from Community Services to Residential Acreage. This bylaw affects the properties located at the east end of the Hanna Golf Course and 306 Fox Lake Trail. Administration recommends first reading of this by-law amendment which will then:

- Trigger advertising requirements of the amendment for two weeks including the public hearing date, time, and means to access.
- Provide opportunities for anyone who feels they may be affected by this amendment to be heard by Council.
- The residents in the immediate vicinity will be notified of the application for amendment and the public hearing date and advised of the opportunity to present their comments on the request for amendment.

The Municipal Government Act states that in order to make an amendment to the land use bylaw, the following steps must take place:

- The bylaw must be given first reading.
- A Public Hearing must be held to allow any person who claims that they will be affected prejudicially by the Bylaw, an opportunity to be heard by Council.
- Notice of Public Hearing and Bylaw must be advertised at least once a week for 2 consecutive weeks in at least one newspaper or other publication circulating in the area or mailed or delivered to every resident in the area.
- Notice of the public hearing must be mailed to the owner of the property, as well as to each owner of adjacent land. (Adjacent land is defined as that which would be in direct contact with the property if not for a highway, road, river, stream or railway).



If the bylaw is given first reading, a Public Hearing would be held in conjunction with the September 14th Regular Council meeting at 7:00 p.m. Following the Public Hearing, Council can consider 2nd and 3rd reading of the Bylaw.

Communications

The bylaw amendment and Public Hearing will be advertised in the Hanna Herald for two weeks, notifications will be sent to adjacent landowners and the amendment and Public Hearing will be advertised using the Town of Hanna social media program.

Financial Implications

Operating: _____ N/A _____	Capital Cost: _____ N/A _____
Budget Available: _____	Budget Available: _____
Unbudgeted: _____	Unbudgeted Costs: _____
Source of Funds: _____	Source of Funds: _____

Policy and/or Legislative Implications

- 1. Municipal Government Act – Sections 230, 639, 640.

Attachments

- 1. Bylaw 1022-2021 – the SE 16-31-14-W4 Redesignation Bylaw

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer

**TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW 1022-2021**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW NO. 967-2012.

WHEREAS pursuant to the provision of Section 639 of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Hanna (hereinafter called the Council), has adopted Land Use Bylaw No. 967-2012;

AND WHEREAS the Council deems it desirable to amend Land Use Bylaw No. 967-2012.

NOW THEREFORE THE COUNCIL OF THE TOWN OF HANNA ENACTS AS FOLLOWS:

PART I BYLAW TITLE

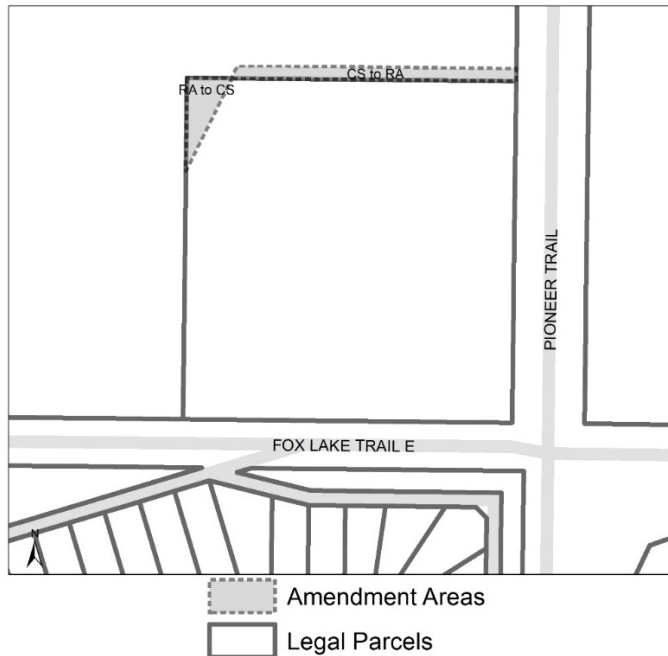
1.1 This bylaw shall be known as the "SE 16-31-14-W4 Redesignation Bylaw".

PART II GENERAL PROVISIONS

2.1 Council hereby amends Land Use Bylaw No. 967-2012 as follows:

In Part VIII, the Land Use District Map, re-designate portions of the SE ¼ Section 16 Township 31, Range 14, West of the 4th Meridian as shown on Schedule A below:

SCHEDULE: A



Legal: S.E. 1/4 16-31-14-W4
From: Community Service (CS) & Residential Acreage (RA)
To: Residential Acreage (RA) & Community Service (CS)

PART XII REVIEW AND ENACTMENT

3.1 This bylaw shall come into effect as of the date of final reading.

READ A FIRST TIME THIS 10th DAY OF AUGUST 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill

PUBLIC HEARING HELD THIS 14th DAY OF SEPTEMBER 2021.

READ A SECOND TIME THIS 14th DAY OF SEPTEMBER 2021.

READ A THIRD TIME AND FINALLY PASSED THIS 14th DAY OF SEPTEMBER 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill



Attachments

1. Mayor Warwick
2. Councillor Deadlock
3. Councillor Campion
4. Councillor Beaudoin
5. Councillor Olsen
6. Councillor Jensen

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

2021 August Mayor's Report

Meetings Attended:

- None

I hope everyone is having a great summer. I didn't have any meetings this month. Enjoyed some vacation time.

Respectfully

A handwritten signature in black ink, appearing to be 'Chris Warwick', written in a cursive style.

Chris Warwick - Mayor, Town of Hanna

COUNCIL REPORT
Councillor Connie Deadlock – Aug. 10, 2021

Meeting: Chamber Cash Mob

Location: Tacabree

Date & Time: July 21, 5:30

Low attendance, but nice to get back to doing these. 3rd weds. of each month.

Meeting: Chamber

Location: HUB

Date & Time: July 27 noon

Golf Tournament Aug. 17, some teams have registered, but looking for more.

Meeting: Fall Fair

Location: Curling Rink

Date & Time: Aug. 6, 8 am

Helping out with judging some of the entries.

Future Meetings:

Aug. 17 – Chamber Golf Tournament

Aug. 27 – Representing Chamber at the open air market

COUNCIL REPORTS & ROUNDTABLE

Council Date **August 10, 2021**
Prepared by: **Councillor Gerald Campion**

Meetings: None
 ➤ Had enough medical appointments to keep me very busy.

Upcoming Meetings:

Henry Kroeger Regional Water Services Commission
Meeting & BBQ
Hanna Young Lions Hall
August 17 @ 5:30 pm

Council Information Session	August 25 @ 8:30 am
Council Meeting	September 14
Big Country Waste Management Commission	September 15
Red Deer River Municipal Users Group	September 16
Council Information Session	September 29
Henry Kroeger Regional Water Services Commission	October 5
Final Council Meeting	October 12
Municipal Election	October 18

COUNCIL REPORTS & ROUNDTABLE

Aug 10, 2021 @ 6 pm

Sandra Beaudoin

<u>Date</u>	<u>Meeting</u>	<u>Time</u>	<u>Method</u>
July 13	Council Meeting	6 pm	Town Chambers
July 16	Medical Clinic Meeting	8:30 am	Clinic
Special meeting called to discuss resignation received from Dr. Oghogho Imarhiagbe effective October 11, 2021. Concern of extra pressure on remaining doctors for Emergency coverage. Locums & other alternatives are being investigated by manager Eileen Clow.			
AHS announced closure of 7 beds in Hanna Hospital due to nurse shortage. However, there is no mention of closure.			
July 28	Council Info Session	Cancelled	

Upcoming Meetings

Aug 10	Council Meeting	6 pm	Town Chambers
Aug 25	Council Info Session	8:30 am	Town Chambers?

Canadian Badlands No meetings
Communities in Bloom has taken a year off.

COUNCIL REPORTS & ROUNDTABLE

Council Date: Aug 10, 2021
Prepared by: Councilor Kyle Olsen

Event: Incite HLC Marketing Roundtable
Location: Zoom
Date & Time: July 27, 2:00 PM

Good discussion with Incite about moving forward with HLC and how to get more exposure.

Was a quieter month full of holidays and some normal summer activities.

COUNCIL REPORTS & ROUNDTABLE

Council Date: August 10, 2021

Prepared by: Melanie Jensen

July 22 – Marigold Advocacy Committee

Upcoming Meetings:

August 28 – Marigold Board Meeting

September 13 – Hanna Municipal Library Board

September 14 – Council



Town of Hanna Council Agenda Background Information and Request for Decision

Date: August 10, 2021

Agenda Item No: 12.00

Item Title

Correspondence

Recommended Motion

That Council accepts Correspondence items 12.01 – 12.17 for information.

Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Minister of Municipal Affairs – 2021 Federal Gas Tax – Town of Hanna
2. Municipal Affairs – Invitation to meet with the Minister – 2021 AUMA Convention
3. Special Areas Board – Letter to Minister Dreeshen – Agricultural Disaster
4. Alberta Police Interim Advisory Board – Quarterly Update June 2021
5. Prairie Land Pride Newsletter – Volume 6 – June 2021
6. Municipal Climate Change Action Centre – 2020 Impact Report
7. MCCAC – Led Lighting Grant – Centennial Place
8. MCCAC – LED Lighting Grant – Hanna Agri-Sports Complex
9. Cactus Corridor Newsletter 2021-07
10. Town of Claresholm – Letter to Municipal Affairs – Code of Conduct
11. Alberta Health Services – Linen Transition Plan
12. Crowsnest Pass Letter to Prime Minister Justin Trudeau – Opposing Bill C-21
13. Town of Rocky Mountain House – Letter to Minister of Environment & Parks Jason Nixon – Cancellation of Household Hazardous Waste Funding
14. Town of Rocky Mountain House – Letter to Minister of Infrastructure Prasad Panda – Cancellation of Household Hazardous Waste Funding
15. Village of Caroline – Residential School Inquiry Proclamation – June 2021
16. Town of Claresholm – Letter to Premier Kenney – RCMP Retro Pay
17. Big Lakes County – RCMP Support Letter

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

AR105124

July 5, 2021

His Worship Chris Warwick
Mayor
Town of Hanna
PO Box 430
Hanna AB T0J 1P0

Dear Mayor Warwick: *Chris*

I am pleased to confirm that Alberta will receive \$499 million in funding under the federal Gas Tax Fund (GTF) in 2021. This includes an additional one-time payment of \$244 million announced by Canada in March 2021 in recognition of the critical role our communities play in a safe restart, and to help reduce the risk of infrastructure projects being delayed or cancelled. This additional funding is intended to help municipalities and Metis Settlements address local infrastructure needs, and must follow all rules and conditions of the GTF program.

For the Town of Hanna:

- The **2021 GTF allocation is \$299,630**. This includes \$146,407 as a result of the one-time funding top-up.

GTF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at open.alberta.ca/publications.

In addition, the federal government announced that the GTF program is being renamed to the Canada Community-Building Fund to better reflect the nature of the program. Over the coming months, Municipal Affairs will be updating program documents, websites, and IT systems to reflect this change.

I look forward to working together with you and the federal government to help your community in addressing its infrastructure needs.

Sincerely,

Ric McIver
Minister

cc: Kim Neill, Chief Administrative Officer, Town of Hanna

Kim Neill

From: Mike Decker <Mike.Decker@gov.ab.ca> on behalf of MA MSL Engagement Group <MA.MSLEngagementGroup@gov.ab.ca>
Sent: July 8, 2021 1:36 PM
Cc: Mike Decker
Subject: 2021 AUMA Convention - Meeting with Minister of Municipal Affairs

Dear Chief Administrative Officers:

We are writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2021 AUMA Fall Convention, scheduled for November 17-19, 2021. It is our hope that these meetings will be in person.

We understand there may be newly elected officials on council and the meeting requirements may change following the municipal elections. However, should your municipality wish to meet with Minister McIver during the convention, please submit a request by email to MA.MSLEngagementGroup@gov.ab.ca no later than September 10, 2021.

In your meeting request, please be sure to include two specific policy items or issues your municipality would like to discuss with the Minister.

We generally receive more requests to meet with the Minister than can be reasonably accommodated over the course of the convention. To ensure suitable consideration of requests, municipalities should be mindful of the following criteria:

- Policy items or issues directly relevant to the Minister of Municipal Affairs and the department will be given priority.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with which Minister McIver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention, but may be considered for future meeting opportunities.

Meeting times with the Minister are scheduled for approximately 20 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipal councils as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for those municipalities the Minister is unable to accommodate during the convention.

Sincerely,

Mike Decker/Stakeholder Relations Team
Municipal Affairs



Special Areas Board

ALBERTA MUNICIPAL AFFAIRS

212 – 2ND Avenue West, Box 820, Hanna, Alberta, Canada T0J 1P0 Phone: (403) 854-5600 Fax: (403) 854-5527

July 23, 2021

Minister of Agriculture and Forestry
Office of the Minister
Agriculture and Forestry
229 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Dreeshen,

Re: Declaration of Agricultural Disaster – Special Area No. 2, 3, & 4

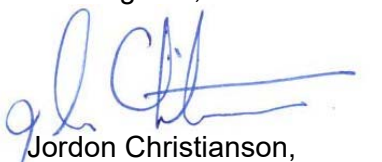
On July 23, 2021, the Special Areas Board declared an Agricultural Disaster.

This declaration was made to address and draw attention to the significant widespread drought conditions which are impacting agricultural producers in the Special Areas. All segments of agricultural product are being affected by extended moisture deficiencies, especially in conjunction with lack of spring runoff and extreme temperatures.

The Special Areas is no stranger to dry and challenging conditions; however, the conditions being seen throughout the region this year are uncharacteristically severe. Long term moisture deficiencies, along with extreme temperatures, have resulted in widespread annual and perennial crop failures, stock water shortages, and degrading pastures. These conditions have been exacerbated by the delay in AFSC in allowing producers to repurpose standing crops for cattle feedstocks without undue penalty. Your recent statement directing AFSC to provide flexibility to producers to help address forecasted feed shortages was very much appreciated by the Board and producers in our region.

Thank you for your continued advocacy for Albertan producers dealing with these devastating conditions, including your work with the Federal government towards implementing an AgriRecovery initiative.

Best regards,



Jordon Christianson,
Chair, Special Areas Board

- c. Ric McIver, Minister of Municipal Affairs
Nate Horner, MLA; Associate Minister of Rural Economic Development
Damien Kurek, Member of Parliament for Battle River – Crowfoot
RMA
Local municipalities



587.892.7874 | aapg.ca



310.AUMA | auma.ca



780.955.3639 | RMAAlberta.com

June 30, 2021

Dear Mayors, Reeves, and CAOs:

The Alberta Police Interim Advisory Board (APIAB) wants to ensure that municipalities continue to have an understanding of the work the Board is doing. This update outlines the work that the interim board has undertaken since we last reported February 15th:

Interim Board's Mandate

The APIAB was established by the Minister of Justice and Solicitor General (JSG). Our work is two-fold: to share the municipal perspective on policing priorities with the RCMP and Government of Alberta, while developing the governance structure for the permanent Board. As determined by JSG, the Interim Board is comprised of representatives from RMA, AUMA and the Alberta Association of Police Governance, with specific representation identified by each association. The Interim Board's mandate concludes at the end of 2021. Based upon the Minister of JSG accepting the recommendations for the Governance structure of the permanent Board, the recruitment & selection process for the permanent Board will begin.

Interim Board's Focus

Since the last report, the Interim Board has held eight meetings. All of our meetings have been held virtually due to COVID-19 compliance. JSG staff and the RCMP continue to be active participants in these meetings. During this past four months our primary focus has been developing a recommendations on the governance structure and recruitment for the permanent board. This has included reviewing a governance survey sent to you in March. We were very fortunate to have 98 municipalities respond to our survey. Your input has been integral in developing these documents.

The Interim Board submitted our recommendations to the Minister of Justice and Solicitor General on June 24th, 2021. Attached to this update is a copy of our submission. Depending on the direction that the Minister takes we are hoping to begin recruitment for the permanent Board in the next couple months and start planning for the transition to a permanent Board.

The Interim Board will be developing a survey for Fall 2021 to collect data for our next submission into the 2022/23 priorities and collect feedback on process of the Board and implementation to date.

Interim Board's Engagement with Municipalities

Several Board members have attended various meetings and conferences to report on where we are at with the development of the permanent board and our next steps, and the policing priorities of 2021/22. These meetings have included but are not limited to:

- Police Summit
- RMA Convention
- AAPG

Quarterly Template from RCMP

In late March and early April, the RCMP finalized a document that they referred to as a Quarterly template. All municipalities should be seeing this document presented to them by their local Detachment Commander. This document should provide councils with not only local content, but HR and Financial data, and crime trends. We are told that all municipalities down to the smallest village should see this document. The Board feels that this document will help inform all councils on all policing questions. Appendix 1 is a sample of what this document looks like. We encourage you all to be asking your detachment commanders for this information and about this report if you are not seeing it.

Enhanced Policing Document

Recently a member of the Board worked with staff at JSG to develop an easier to follow document to aid in minimizing the confusion surrounding Enhanced Policing and its impact on the Provincial Police Funding Model (PFM). This is included as Appendix 2 of this report. If you require further discussion on this or any other policing document, please do not hesitate to reach out to any member of your Board.

Funding Reconciliation

In attempts to assure the municipalities of where the money they are now paying is being spent, the RCMP has put accounting processes in place to ensure transparency and accountability. We have requested and expect a full reconciliation for our July meeting. We are also expecting an understanding on the expenditure plan for 2021/2022.

RCMP Update on Staffing

As of June 7, 2021, the RCMP advised that 70 of 76 new regular member positions had been filled to date, 6 positions are pending within the staffing process. As well, of the 57 public service employee positions, a total of 42 positions have been filled to date, and the remaining positions are pending within the staffing process. See Appendix 3 PPSA Police Funding Model Positions June 2021 for further details.

The 2021/22 Funding letter from JSG to the RCMP has not yet been received which authorizes the positions for the current year. It is expected that the target will be 55 Regular Members and 42 Civilian Members. We expect to have an update on this at our July meeting.

In conclusion, my fellow Board members and I are pleased with the engagement of the RCMP and Justice & Solicitor General in our discussion and our progress to date. As always we are pleased with the potential of this Board to increase the municipal voice in policing across the province. Please contact me or my Board colleagues with any questions or concerns, and I look forward to providing you with the next quarterly update in a few months.

Sincerely,



Tanya Thorn
Board Chair, Alberta Police Interim Police Advisory Board
403-860-7342
Board@ABPoliceAdvisoryBoard.com



RCMP Provincial Policing Report

MUNICIPALITY OF.... X | VILLAGE OF.... X

Provided for the ----: (month or quarter as per reporting schedule noted below)

DATE:

PROVINCIAL POLICE SERVICE COMPOSITION

2020-21 Fiscal Year Staffing Category:	Number as per Org Chart ¹	Actual Number	Variance	Pending (+/-)
Regular Members			0	
Public Servants			0	
Detachment Commander :				

*current could include mat leave, long term leave etc., which should be noted in explanation below.

* Pending – status of members/PSS leaving or coming to the detachment

¹ The number of approved Provincial Police Service positions on the detachment Organisation Chart

Variance explanations: 1 cadet coming in March.....one retirement pending April.....

May want to mention duties over and above Detachment policing such as Major Event deployments or special duties on the detachment members ERT, TAC, SAR and Containment

1 REPORTING SCHEDULE

The reporting schedule as determined in consultation between the RCMP and the municipality, as of October 2020 is set for quarterly reporting.

- *It is agreed that in addition to the template the following additional reporting will be provided:*
- *Initiatives such as programs like START and DART, or briefing on a current issue like the Fentanyl role out, or crime trends).*
- *Other items that could be considered are traffic initiatives with support from Divisional Traffic Units*
- *Major Investigations with significant support of Provincial Support Services Units (FIS, PDS, MCU etc.)*

2 MANAGEMENT OF THE POLICE SERVICE:

2.1 Objectives, Priorities and Goals for 2020/21:

As per the meeting on date.....Municipality of XX place a high value on controlling property crime.....Drugs on our streets and in our schools is a major issue for the municipalities.....

This should read identical to the objectives and initiatives as indicated on your Detachment Annual Performance Plan.

RCMP's Planned Initiatives to Meet Objectives, Priorities and Goals:

2.1.1 OBJECTIVE:

Sample Text: Control Property Crime

Initiative #1:

Sample Text: The RCMP will target prolific offenders in the community committing property crime offences.....

Current Status and Results:

What is the impact on the community, what has been achieved, school visits, drug awareness presentations, and prolific offender checks done?

Initiative #2:

Current Status and Results:

2.1.2 OBJECTIVE:

Sample text: The RCMP will work with the community and the schools on target drug enforcement and education

Initiative #1:

Sample text: _Community Mobilization

Current Status and Results:

Initiative #2:

Sample text: Drug Enforcement activities

Current Status and Results:

3 CURRENT ACTIVITY STATISTICS – (as selected by municipality, should be tied to policing priorities)

Category:	Number This Half in 2020-21	Number This Half in 2019-20	Year to Date 2020-21	Year to Date 2019-20
Property Crime				
Common Offence Notices				
Impaired Driving Charges				
<i>Other statistic as requested (specify)</i>				
<i>Other statistic as requested</i>				
Other				

In order to provide comparable information, the reporting period for the current year is being compared to the same reporting period for the previous year. This will provide a more accurate comparison by taking into account any special events that happen in the community on an annual basis, and also account for seasonal changes in traffic/tourism, and RCMP strategic initiatives etc.

3.1 TRENDS/ POINTS OF INTEREST/ VALUE/ PERTINENT COST DRIVERS

Sample Narrative could include: traffic initiatives that required outside support from other detachments or Traffic Service members, requirement for resources outside detachment area such as major incident where ERT, Major Crimes, or other support services were required to deal with investigation of significant event. Also include any particular cost drivers that have potentially put a strain on the detachment budget such as mentioning a large incident or file in the community that has resulted in elevated overtime costs.

3.2 SIGNIFICANT MEETINGS IN THE COMMUNITY

*Meetings attended with organizations within the community, (Municipalities, Villages, First Nations, Chamber of Commerce, School District, Victim Services, local service clubs, COPP). This would speak to the goal of community based policing. This is different from officers attending schools or participating in community charity events. It is more about meetings attended by the **RCMP leadership** to provide a RCMP insight to a specific issue.*

Police Funding Regulation

The ***Police Funding Regulation*** (PFR) came into force on April 1, 2020. It implemented two separate initiatives:

- 1) The creation of the Police Funding Model (PFM), and
- 2) The absorption of Option 1 Enhanced Policing Positions (EPPs).

Provincial Police Services

Pursuant to Alberta's *Police Act*, the Province of Alberta is responsible for ensuring that an adequate and effective level of policing is maintained throughout the Province. For municipalities with populations 5,000 or under, police services are provided by the Royal Canadian Mounted Police (RCMP) through the Provincial Police Service Agreement (PPSA) between the Government of Alberta and the Government of Canada.

Detachment resources are determined taking into consideration a number of factors such as nature and volume of crime, Crime Severity Index (CSI), demographics, priorities, access and travel considerations, etc.

Enhanced Policing Program



In order to meet additional specific local service initiatives, some Provincial Police Service (PPS) municipalities desire additional dedicated policing services over and above the base service level they receive. These enhanced levels of policing have been available to communities through the Enhanced Policing Program (EPP) under two options.

OPTION 1 – PPS Full Time/Long Term Positions

In this option, the municipality agreed to pay Alberta Justice and Solicitor General (JSG) the provincial cost (70%) of a full time RCMP position, for a minimum period of three years. In order to grow the PPS, a moratorium was placed on PPS EPP Option

1 agreements in late 2019. No new agreements have been entered into.

Any PPS EPP Option 1 Agreements in effect in 2019 had the costs transitioned to JSG as part of its PPS costs effective April 1, 2020. As a result, EPP Option 1 **Agreements were terminated**. However, the full-time policing **positions were maintained and unchanged**. This means that the communities which had EPP Option 1 Agreements in place in 2019, kept those positions, but no longer bear the cost of those positions. Municipalities also had a Memorandum of Understanding (MOU) that set out the duties and responsibilities of the EPP Option 1 positions. It is expected the **MOUs also continue** as the positions are understood to continue providing services **under the same terms, with the same position duties and responsibilities. No changes are to be made** unless the effected municipalities determine to do so in consultation with their RCMP. This status is in place for the five year period of the Police Funding Regulation (2020-2025).

Option 1s As of April 1, 2020	
TERMINATED	AGREEMENTS with JSG MUNICIPAL COST (JSG now PAYING)
CONTINUED/UNCHANGED	POSITIONS DUTIES/RESPONSIBILITIES MOUs with RCMP

OPTION 2 – Short Term Services

Under this option, the municipality agrees to pay JSG a specified amount to enhance existing police service levels for a specific community event / short term seasonal or special event dedicated services over a limited period of time. Option 2 Agreements continue to be available to PPS communities.

The Police Funding Model

Under the PPSA, 70 percent of RCMP provincial police service member costs are paid by the province in a cost-sharing arrangement between the province and the federal government. Starting April 1, 2020, PPSA municipalities began contributing a portion of that cost through the PFM.

This municipal-provincial cost-sharing initiative enables an investment of up to \$286 million over five years into the PPS, with a priority being the addition of up to 300 RCMP PPS officers placed in rural detachments and in specialized RCMP PPS units that augment detachment policing. In addition, the investment will enable the addition of up to 200 new civilian positions to the PPS to assist with administrative tasks and investigative support to enable officers to have more active time and be engaged in communities.

The RCMP and JSG have a plan to invest in RCMP officers and civilian staff that will:

- support rural detachment enhancement (this is the priority in the first few years of reinvestment);
- undertake methamphetamine and opioid initiatives;
- expand aerial observation capability;
- address auto theft;
- continue to advance the Call Management Initiative;
- enhance General Investigative Services; and
- further support vulnerable persons, missing persons, and homicide investigations.

While not every municipality may receive a new police officer or civilian position locally, every PPSA community in Alberta will benefit from the total increased RCMP resources either through direct detachment placements, through specialized units that benefit all municipalities such as the Alberta Law Enforcement Response Team (ALERT), Crime Reduction Units, Call Back Units, Operational Support Services, or Emergency Response Teams, and civilian positions such as Court Case Management, Criminal Operations, Offender Management Programs, and Community Outreach.

The PFM Formula for Cost Distribution



A municipality's cost share of total policing costs is calculated according to a formula comprised of a base amount (weighted equalized assessment (50%) + weighted population (50%)), adjusted by modifiers, where appropriate. Modifiers include: shadow population, CSI, and a detachment subsidy for towns, villages and summer villages without a detachment in their community. Invoices are the amount to be paid. **Any modifiers are already accounted for in the PFM formula.**

Costs are being phased in, with 10 per cent contributed to policing costs in 2020, followed by 15 per cent in 2021, 20 per cent in 2022, and 30 per cent in 2023 and 2024. Total policing costs are static for the entire five year period as they have been based on 2018 costs.

PPSA Municipal Policing Costs	
Pre April 1, 2020 ←	→ Post April 1, 2020
Enhanced Policing Program	
Formal EPP Position MOU Position Cost	"Enhanced" Position MOU \$0
Police Funding Model	
\$0	PFM Cost

Future Status of EPP and PFM

Changes to both initiatives will be assessed during the *Police Funding Regulation* five year review.

Provincial Police Transition Study

The transition study is an entirely separate initiative. The study will inform the government on whether a future dedicated provincial police service (not a federally contracted one) is in the best interests of Albertans. The study is examining the RCMP's current policing model to determine costs and operational requirements should Alberta transition to its own provincial police. It is not conducting an assessment of the current RCMP-provided contract policing service.



PPSA Police Funding Model – 2020/21 Positions

Updated: June 7, 2021

As per the 2020/21 PPSA Call-Up of new positions, including 76 regular member and 57 public service employee positions, the Alberta RCMP has allotted the following new regular member resources:

- 46 positions in rural Alberta Detachments (Filled)
- 10 positions in the Call Back Unit (Filled)
- 2 positions to KMOSS (Filled)
- 3 positions to Child Advocacy Centers (Filled)
- 3 positions to Emergency Response Teams (Filled)
- 4 positions to Offender Management (2 Filled, 2 Pending)
- 3 positions to General Investigative Services (SAD) (2 Filled, 1 Pending)
- 2 positions to Police Dog Services (1 Filled, 1 Pending)
- 3 positions to the Diversity Unit (1 Filled, 2 Pending)

This accounts for all of the 76 regular member positions. A total of 70 positions have been filled to date, 6 positions are pending within the staffing process. See Annex A for further details.

The following public service employee positions have been allocated:

- 31 Detachment Services Support positions (25 Filled, 6 Pending)
- 1 Court Case Management position (Filled)
- 2 Criminal Operations Strategic Management Services positions (Filled)
- 4 Community Engagement and Outreach Specialists (Pending)
- 4 Scenes of Crime Officers (Pending)
- 6 Operational Call Center Operators (Filled)
- 2 Operational Call Center Administrative Support positions (Filled)
- 4 Rural Crime Reduction Analysts (3 Filled, 1 Pending)
- 1 Rural Crime Administrative Support positions (Filled)
- 1 Forensic Identification Services Clerk – St. Paul position (Filled)
- 1 Intellex position (Filled)

This accounts for all of the 57 public service employee positions. A total of 42 positions have been filled to date, and the remaining positions are pending within the staffing process. See Annex B for further details.



Annex A – Regular Member Position Detail

Police Funding Model - Year 1 - Regular Members - as of June 7, 2021				
District/Unit	Detachment	Position Description	Staffing Status	Start Date
Southern Alberta District	AIRDRIE	General Duty	Filled	2020-07-10
		General Duty	Filled	2020-12-10
	CANMORE	General Duty	Filled	2020-08-11
	COCHRANE	General Duty	Filled	2020-10-16
		General Duty	Filled	2020-09-30
		General Duty	Filled	2020-10-27
	DIDSBURY	General Duty	Filled	2020-09-15
	HIGH RIVER	General Duty	Filled	2020-11-03
	OKOTOKS	General Duty	Filled	2020-07-06
	STRATHMORE	General Duty	Filled	2020-09-14
	SAD GIS	General Investigative Services	Filled	2020-11-13
General Investigative Services		Pending		
General Investigative Services		Filled	2020-12-10	
Central Alberta District	BLACKFALDS	General Duty	Filled	2020-07-22
	CAMROSE	General Duty	Filled	2020-04-01
	INNISFAIL	General Duty	Filled	2020-10-12
	LEDUC	General Duty	Filled	2020-04-01
	MORINVILLE	General Duty	Filled	2020-09-03
	PARKLAND	General Duty	Filled	2020-07-27
	RIMBEY	General Duty	Filled	2020-11-30
	ROCKY MOUNTAIN HOUSE	General Duty	Filled	2020-07-22
		General Duty	Filled	2020-07-22
	STETTLER	General Duty	Filled	2021-01-25
	STRATHCONA	General Duty	Filled	2020-07-27
	SYLVAN LAKE	General Duty	Filled	2020-11-28
	THORSBY	General Duty	Filled	2020-09-14
		General Duty	Filled	2020-11-16
WETASKIWIN	General Duty	Filled	2020-07-18	
Eastern Alberta District	ATHABASCA	General Duty	Filled	2020-09-21
		General Duty	Filled	2020-12-21
	BONNYVILLE	General Duty	Filled	2020-07-28
	COLD LAKE	General Duty	Filled	2020-07-01
	ELK POINT	General Duty	Filled	2020-07-21
		General Duty	Filled	2020-09-14
	KITSCOTY	General Duty	Filled	2020-08-10
	LAC LA BICHE	General Duty	Filled	2020-10-12
	ST PAUL	General Duty	Filled	2020-10-29
	VEGREVILLE	General Duty	Filled	2020-07-22
WESTLOCK	General Duty	Filled	2020-11-13	



Police Funding Model - Year 1 - Regular Members - as of June 7, 2021

District/Unit	Detachment	Position Description	Staffing Status	Start Date
Western Alberta District	BEAVERLODGE	General Duty	Filled	2020-07-06
	EDSON	General Duty	Filled	2020-07-02
	EVANSBURG	General Duty	Filled	2020-07-06
	GRANDE PRAIRIE	General Duty	Filled	2020-11-23
		General Duty	Filled	2020-09-25
		General Duty	Filled	2020-09-12
	HIGH LEVEL	General Duty	Filled	2020-10-08
	MAYERTHORPE	General Duty	Filled	2020-07-02
	VALLEYVIEW	General Duty	Filled	2020-07-02
WHITECOURT	General Duty	Filled	2020-07-02	
CROPS Contract Policing	Contract Policing Support Services	Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-07-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-02
		Call Management KMOSS	Filled	2020-04-07
			Filled	2020-04-01
		Critical Incident Program - ERT South	Filled	2020-04-01
		Critical Incident Program - ERT South	Filled	2020-04-01
		Critical Incident Program - ERT South	Filled	2020-04-01
		Diversity Engagement	Pending	
		Diversity Engagement	Filled	2021-03-12
		Hate Crimes	Pending	
		Offender Management	Pending	
Offender Management	Filled	2021-07-01		
Offender Management	Filled	2021-07-01		
Offender Management	Pending			
Police Dog Services	Filled	2020-10-30		
Police Dog Services	Pending			
Serious Crimes Branch	Operations South	Child Advocacy Center - Red Deer	Filled	2020-04-01
		Child Advocacy Center - Sheldon Kennedy Centre	Filled	2020-09-01
		Child Advocacy Center - Zebra Centre	Filled	2020-04-01
	Operations North	Child Advocacy Center - Zebra Centre	Filled	2020-04-01



Annex B – Civilian Position Detail

Police Funding Model - Year 1 - Civilian Support - as of June 7, 2021				
District/Unit	Detachment	Position Description	Staffing Status	Start Date
Southern Alberta District	BEISEKER	Detachment support	Filled	2021-02-19
	BOW ISLAND	Detachment support	Pending	
	COCHRANE	Detachment support	Filled	2021-04-01
	DIDSBURY	Detachment support	Pending	
	LAKE LOUISE	Detachment support	Filled	2021-06-07
	OLDS	Detachment support	Filled	2021-01-11
	PICTURE BUTTE	Detachment support	Filled	2020-12-01
	TURNER VALLEY	Detachment support	Pending	2021-04-05
Central Alberta District	BASHAW	Detachment support	Filled	2021-03-01
	BRETON	Detachment support	Pending	
	INNISFAIL	Detachment support	Filled	2021-01-04
	RIMBEY	Detachment support	Pending	
	STRATHCONA	Detachment support	Filled	2021-05-17
	SYLVAN LAKE	Detachment support	Filled	2020-11-30
	THORSBY	Detachment support	Filled	2021-01-12
Eastern Alberta District	CORONATION	Detachment support	Filled	2020-12-21
	DESMARAIS	Detachment support	Filled	2021-04-21
	KITSCOTY	Detachment support	Filled	2020-09-23
	PROVOST	Detachment support	Filled	2021-04-12
	TWO HILLS	Detachment support	Filled	2021-01-05
	WOOD BUFFALO	Detachment support	Filled	2021-03-08
		Detachment support	Filled	2020-11-12
Western Alberta District	BEAVERLODGE	Detachment support	Filled	2020-12-21
	FOX CREEK	Detachment support	Filled	2020-10-28
	GRANDE PRAIRIE	Detachment support	Pending	
		Detachment support	Filled	2020-09-21
	HINTON	Detachment support	Filled	2020-10-02
	MANNING	Detachment support	Filled	2020-12-21
	PEACE RIVER	Detachment support	Filled	2021-01-06
	RED EARTH CREEK	Detachment support	Filled	2021-04-29
VALLEYVIEW	Detachment support	Filled	2021-01-11	



Police Funding Model - Year 1 - Civilian Support - as of June 7, 2021				
District/Unit	Detachment	Position Description	Staffing Status	Start Date
CROPS Contract Policing	Contract Policing Support Services	OCC - Administrative Support	Filled	2020-04-01
			Filled	2020-10-14
		OCC - Telecommunications Operators	Filled	2020-11-05
			Filled	2020-11-06
			Filled	2020-11-05
			Filled	2021-02-12
			Filled	2021-01-04
			Filled	2020-10-01
		Scenes of Crime Officers	Pending	
			Pending	
	Pending			
	Pending			
	Community and Indigenous Policing	Court Case Management	Filled	2019-05-01
			Pending	
Pending				
Pending				
CROPS Contract	Criminal Operations	CROPS Strategic Management Services	Filled	2020-04-01
			Filled	2019-03-18
		Crime Reduction Analysts	Filled	2021-04-01
			Filled	2021-04-01
			Filled	2021-04-01
			Pending	
		Crime Reduction - Administrative Support	Filled	2021-01-13
		Forensic Identification Services Clerk - St. Paul	Filled	2020-04-01
		Intellex	Filled	2021-08-23



PRAIRIE LAND PRIDE

Small schools preparing students for big futures.

Prairie Land Public School Division

Volume 6, Issue 5 June 2021

From Farm to Table & Beyond at Berry Creek

Berry Creek Community School has always been a close knit community, where parents volunteer and students help out community members.

Thanks to a new initiative staff, students, families and community members are coming together in a new way. *From Farm to Table & Beyond*, is a new program that will see the development of a community garden and a new greenhouse.

“We are really excited about this opportunity,” explains Leanne Jacobson, principal at BCCS.

The school has always been deeply rooted in agriculture and horticulture. For years, students at BCCS work with Mrs. Connors, the school’s librarian and resident horticulturist. They start seedlings in the spring, grow plants in the garden towers, take care of the school’s flower beds and harvest seeds in the fall.

Jacobson says they are fortunate to have Connors and her wealth of knowledge to draw upon.

The new venture includes a large community garden and a new greenhouse. The garden will increase availability and ac-

cess to fresh produce for families who do not have land access.

Even before the community garden had been dug, Jacobson said they had community support.

“Right away we had families who offered to help take care of the garden over the summer.”

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Grade 5/6 students at BCCS listen as Mrs. Connors, librarian and horticulturist, shows them how to start seedlings.

Berry Creek Community School Plants New Roots

Continued on page 2

Prairie Land maintenance staff dug up the area for the garden, and students will have it planted by the end of June. Families and community members will tend to the garden over the summer and come fall it will be ready to harvest.

The school is planning on building a greenhouse which will serve as both a teaching and learning space.

Students will compare growing methods, learn about hydroponics, propagating succulents, etc. Not only will the greenhouse serve as a learning environment, it will be a place where students can go to study or relax.

The flowers and vegetables will provide opportunities for student-driven fundraisers.

“Parents are excited,” explains Jacobson. “They can pick up the kids after school and grab some vegetables from the

greenhouse at the same time.”

The school has also been granted retail space at the new Prairie Girl restaurant in Cessford.

Since the project was announced, Jacobson says they have had community members calling with offers to help.

“It will be a great way of passing down generational knowledge that is so rich in our area.”

From canning to making perogies—students will be involved from start to finish.

From Farm to Table & Beyond will provide cross-curricular opportunities, hands on learning and student-driven projects.

It is also a great way to take ownership of their learning and their assignments.

There is a large number of Career and Technology Studies (CTS) courses available as well. From Environmental Stewardship and Agriculture to Foods

and Health Sciences, just to name a few.

While credits and learning opportunities are important, this new initiative provides endless possibilities for health and wellness.

“With access to good food, our students become healthy eaters and therefore healthy learners,” said Jacobson.

Gardening and horticulture is shown to have a significant positive influence on mental health as well.

Positive school culture at Berry Creek has also seen a boost, with the students thinking of more ways to expand the project. From a pond with tadpoles or fish, to a butterfly garden, Jacobson says the students are invested and excited.

“The garden is right in the view of the playground, so whenever students are outside, they can check on their vegetables,” said Jacobson. Students are so excited you may find them weeding the garden on their lunch hour.



Junior High Agriculture students start tomato seeds, while others show off how much their seedlings have grown. With the new From Farm to Table & Beyond Initiative BCCS students will gain even more hands on experience.

Youngstown Graduate Appreciates the Closeness of Prairie Land

Blake Laughlin says he appreciates the closeness and sense of community in Prairie Land that is lacking in most other school divisions.

“Small classes and video conferencing ensures that you know everyone in your class and get to meet students from other schools in the division,” he said.

“I have also always loved the leadership opportunities made available through Prairie Land, such as the leadership retreats and Impact Day.

One of his greatest accomplishments at Youngstown School was his archery career, having participated in since Grade six. “I beat my personal best this season with a score of 293/300.”

When Laughlin was younger, he wanted to be a firefighter. “My dad is a member of our local volunteer fire department and I thought that was the coolest thing ever.”

While he still thinks it would be awesome to be a firefighter, Laughlin plans on becoming an entrepreneur and running his own business, probably as a carpenter or an arborist.



Altario School Grads plan for the Future

Altario School 2021 Graduate Pyper McGregor has enjoyed her time in Prairie Land.

“I’ve really enjoyed the activities we do as a division like our ABY days, the leadership team, the Prairie Land retreat, ski trips, all those things—it really connects our division and allows us to connect with other students that aren’t just in our school,” said McGregor.

She also has enjoyed being part of the Inclusivity Project.

“The inclusivity project which allowed me to actually acknowledge making an impact on more than just my community.”

McGregor’s childhood dreams included being a dancer and a figure skater. Her plans for the future include attending the University of Lethbridge in the fall studying a Bachelor of Science in Kinesiology. Later she plans to further her education to become a chiropractic doctor.

“I definitely encourage attending a rural school, although we don’t have an abundance of opportunities, we learn to utilize what we have, like the agriculture retreat, the creation of our ag program, all of our field trips, etc.”



Joseph Van Lagen, fellow Altario School Graduate, agrees with McGregor when it comes to their great school.

“We have one of the best communities supporting our school and it’s a very welcoming place,” he said.

“Prairie Land is full of amazing opportunities and is a great place for students like myself to learn and become prepared for the real world.”

Van Lagen, whose childhood dream was to be a firefighter, hopes to attend the University of Lethbridge the fall of 2021 to study business. He will also be playing baseball with PBA (Prairie Baseball Academy).

“The students, staff, and time spent at the school will be something I’ll never forget.”

CONNECT WITH YOUR SCHOOL TODAY

Al-Amal Academy

Phone: 825-996-5399
Address: 9 Royal Vista Drive NW
Calgary, AB T3G 0E2

Altario School

Phone: 403-552-3828
Fax: 403-552-3882
Address: General Delivery
Altario, Alberta T0C 0E0

Berry Creek Community School

Phone: 1-844-566-3743
Fax: 403-566-3736
Address: General Delivery
Cessford, Alberta T1R 1E2

Consort School

Phone: 403-577-3654
Fax: 403-577-2112
Address: Bag Service 1002
Consort, Alberta T0C 1B0

Delia School

Phone: 403-364-3777
Fax: 403-364-3805
Address: Box 236
Delia, Alberta T0J 0W0

Hope Christian School

Phone: 403-897-3019
Address: Box 235
Champion, Alberta T0L 0R0

J.C. Charyk Hanna School

Phone: 403-854-3642
Fax: 403-854-4759
Address: 801 4th Street West
Box 1270
Hanna, Alberta T0J 1P0

Morrin School

Phone: 403-772-3838
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Morrin, Alberta T0J 2B0

Veteran School

Phone: 403-575-3915
Fax: 403-575-3870
Address: Box 649
Veteran, Alberta
T0C 2S0

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Contact Rebecca Webster
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Phone: 403-779-3822
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Prairie Land Online Academy

Phone: 403-779-3822 x 9009
Brian.giesbrecht@plrd.ab.ca

Prairie Land Outreach School

Phone: 403-854-3642

Berry Creek Community School 2021 Graduates

Three students are looking forward to graduating at Berry Creek Community School. Each has his own plans for the future.



Brayden Hann most enjoyed football at JCC. He dreamed of becoming a mechanic when he was younger and is fulfilling that dream by working in Hanna for Cervus and will be attending college to get his mechanics ticket.



Cornelius Klassen most enjoyed the CTS courses and the bean bags in the library. When he was younger he dreamed of being either a mechanic or bioengineer. Corny plans to get into the stock market, possibly becoming a stock broker.



Peter Reimer most enjoyed the gym classes at BCCS. When he was little he dreamed of becoming a farmer. Peter plans on taking a year off of school and then finding an apprenticeship to become a Carpenter.

Prairie Land Public School Division



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Prairie Land Pride is a bi-monthly publication focusing on the incredible work of our staff and students.

For more information or to submit story ideas please email tanya.duckworth@plrd.ab.ca.

Veteran Students head to Grade 10



Veteran School wishes their Grade 9 students all the best as they move on to Consort School. They leave with mixed feelings. Some would prefer to stay at Veteran in a smaller and simpler school. Others are looking forward to a new school, new people and are excited for a change!

Delia School Honours Special Education Graduate

Delia school will be celebrating nine graduates this month, but one of the students has a special place in everyone’s hearts. Born with Down Syndrome, Willy Nabe, came to Delia in Grade 7.

“The benefits of moving to a small school were amazing,” says Willy’s mother Jocelyn Nabe, adding Willy also suffered a brain injury due to his illness when he was three years old,

“Continuity of care and environment from Grade 7 to 12 allowed Willy to establish routines and flourish,” she said. Previously in Calgary teachers and aides changed continuously causing behavior issues that completely disappeared at Delia School.

At Delia School, Willy is responsible for collecting the attendance books each morning, as well as the breakfast dishes which he loads into the dishwasher. He spends his day with Educational Assistants who do simple puzzles with him, go for walks around town, etc.

“Willy is such a huge part of our school,” explains Delia School Principal Ryan Duckworth. “It is a joy to see him. All of the students say Hi to him and give him a high five.”

In addition to giving a Willy a place to be himself, it is a great opportunity for the rest of the students.

“It is natural for people to shy away from what they don’t know. Hopefully growing up around Willy they will take away the knowledge that inclusion of people with disabilities doesn’t need to be some grand gesture, but a high five can make all the difference in the world,” says Nabe.

She says her favorite memory is how Willy is received when out and about in the community.

“Thanks to the school, Willy is greeted by most kids and even some parents with a high five.” She adds that it is like the arrival of a rock star when Willy goes to the arena for his brother’s hockey games.

“Willy will beam the biggest smile and he gets very excited.”

While Willy is non-verbal, he keeps his EAs on their toes.

Wanda Hall, an EA at Delia School recalls a time when on one of his walks around the hallways of the school, Willy realized he could actually open the door to outside.

“He took off running, taking his EA Mrs. Framingham by surprise. He had never tried to go outside before, but off he went,” laughed Hall.



Jazmine Centeno, Grade 6, seen with J.C. Charyk School Principal Corry Raugust as well as members of the Legion, received first place, at the Dominion Level for her black and white poster in the Annual Legion Remembrance Day Poster Contest. Centeno’s poster will be displayed at the National War Museum in Ottawa this fall.



Jensen Battle, Belle Stanger, Stefanie Nielsen and Piper Battle proudly display their Provincial Curling Banner for the Sportsmanship award they won during the 2019-2020 season.

J.C. Charyk School Graduates Look to the Future

JCC graduate Aiden Hickle is heading to Olds College for Agricultural Mechanics.

Hickle is the recipient of the Chinook financial scholarship as well as a Masonic Higher Education Bursary.

Hickle says he enjoyed his time at Prairie Land and appreciates the one on one help he received.

“Teachers are always willing to help,” he said.

One of the benefits of the rural school is that, “You can talk to your teachers and get to know them personally.”



Caley Stevens will be attending Lethbridge College for Natural Resource

Compliance. She then plans on receiving her Bachelors of Applied Science.

“JCC helped me understand what I needed to do to plan my future,” said Stevens.

She agrees that the teacher support is amazing.

“Mr. Lewis set up meetings with Officer Neufeld to discuss Fish and Wildlife Officer opportunities,” she said, adding that Mrs. Forsyth helped her with applications.



Consort Graduates Talk about their Grade 12 Special Projects

Christian Dafoe says that as a student of Prairie Land, he has enjoyed the array of staff.

“Every single teacher and EA I have been able to work with has made a lasting impact on my life,” said Dafoe.

“Memories of which I will never forget.”

Dafoe said he was left with about three hours of spare time during semester 2 of his Grade 12 year and he came up with a great idea for his Grade 12 Special Project.

“I wanted to do something that would impact students and teachers in a positive way. So I opened a small coffee shop called Hearty Brew in Consort School.”

Selling handcrafted drinks as well as popcorn—the coffee shop was a big success.

It will be missed by many staff and students.

The Hearty Brew coffee shop is right up Dafoe’s alley, who is planning on taking a culinary career path.

When he was younger he wanted to be a tailor.



Hannah Buswell says she has enjoyed her time at Prairie Land. “I have most enjoyed connecting with other students and peers in my class,” said Buswell.

“I love learning about what they are passionate about and how they pursue it.”

This year for her Grade 12 Special Project Buswell designed a layout for the tower garden to grow many types of plants.

“I grew peas, beans, lettuce, kale, oregano, basil, thyme and one huge pumpkin plant,” she explains.

“I gave everything to students who cooked it in Foods class as well as took some home to cook for my family.”

When she was younger Buswell said she dreamed about becoming a gardener in a large nursery or greenhouse.

Her current future career plans consist of two more certificates at the Mount Royal University for Event Management and Social Media Management.



Morrin School Celebrates their 2021 Graduates



Sam Gridley
- **Class Valedictorian**

What do you like about going to school in Morrin?

I enjoy this small school setting where the teachers are very supportive and everyone participates in creating a positive atmosphere. Morrin School is a place where everyone is accepted for who they are and there is a strong sense of community with everyone here.

What were your childhood dreams?

I really wanted to be a firefighter when I was in Elementary. I can remember being very interested in firefighting because my dad has always been in the volunteer fire department.

What are your future plans?

My plan is to attend Olds College in the Ag Management program.



Zoe Avramenko

What do you like about going to school in Morrin?

I liked how small the class sizes were and that you got to know everyone. The teachers know you as a person and not just another child.

What were your childhood dreams?

In kindergarten I wanted to be a taxi driver. Then in elementary school I wanted to be a vet.

What are your future plans?

I plan on attending SAIT for Culinary Arts.



Kyle Gridley

What do you like about going to school in Morrin?

I enjoyed going to school in a small community because I was able to get the help I needed from teachers as well as create good friendships with the few kids who came to our school. The entire staff and students were all very supportive and it is a very good environment to go to school in.

What were your childhood dreams?

When I was in elementary I always knew I wanted to be a farmer.

What are your future plans?

I plan to attend Lethbridge College for Ag Business.



Lacey Rose, a former J.C. Charyk Hanna School graduate and current substitute teacher, recently completed her after-degree program with a Bachelor of Education in Physical Education and a minor in science education.

Rose received the Faculty of Education Gold Medal (top academic grade) from the University of Lethbridge this spring.

**Prairie Land
Public School Division wishes all
of its graduates a
bright and successful future.**

**Congratulations on your high
school graduation**

Congratulations to Morrin Teacher, Harvey Saltys on his Retirement

I started my teaching career after graduating from the University of Calgary. I completed my B.A. in English with a minor in computers. At that time, Calgary was Canada's fastest growing city and the oil and gas sector needed skilled technical people. I was teaching the Structured Programming Facility to in-house clients with Esso Resources. Then came the National Energy Program and the subsequent oil and gas crash of 1981.

Since oil and gas had crashed, there were no computer programming jobs to be had in Calgary. I decided to go back to university and get teaching credentials. I was a substitute teacher for one year with the Calgary Public board. In the fall of 1986, there was still not a full time job on the horizon in Calgary, so I decided to look further afield—660 km. north of Edmonton. I interviewed with the Little Red River Board of Education near Fort Vermilion. It was the first year of band controlled education. The Little Red River First Nation wanted to install networked computers in a lab. I was hired as the computer teacher. My duties included installing, maintaining, and teaching in the computer lab. In two years I installed two computer labs - one on the John D'or Prairie Reserve and one at a fly-in community - the Fox Lake reserve.

My wife and I wanted to be closer to home. In June of 1988 we left the north and we went to work at a private boys school - St. John's - a boarding school on the outskirts of Edmonton. Providing 24 hour supervision and teaching while being paid \$400 per month was not sustainable for the long term! My wife wanted to upgrade her education and get a nursing credential. We moved to Ponoka so she could enroll in the Psychiatric Nursing Program. I substituted in the area schools for a year.

The big change in our life happened when I applied for a teaching position with Starland School Division in 1989. I was hired as the computer teacher for the division with duties to be split between Morrin and Delia schools. I accepted the offer and came to Morrin in the fall of 1989. My first job was to set up a computer lab, teach the programming courses as they were part of the business stream then, and relocate the lab to Delia school for the next semester. Many changes happened over the years. The technology changed rapidly. Professional development was essential and I kept up by participating in the Computer Council and working on a Master's Degree in Educational computing from the University of Lethbridge.

My family grew and thrived. Chelsea was born in 1993, Geoffrey, in the fall of 1994. An early highlight of my teaching career was the networking of the Morrin School lab as part of the AMEE project. (<http://www.uvm.edu/~hag/naweb96/montgomerie.html>) The universities of Alberta and Calgary along with Telus and Starland school division piloted the project. Did you know that Morrin school along with Canmore were the first two internet networked computer labs in the entire province of Alberta?

There have been hardships too. Sadly, my wife Joan suddenly passed away in 1996. The helpfulness of the Morrin community was on full display as child care arrangements had to be made.

As time passed, I met another amazing lady, Mona. She had taught up North at a fly-in First Nations community too. Mona was working at Morley teaching junior high. We married in 1998. Mona began working at the penitentiary in Drumheller as a teacher in March of 1999. Our youngest child Aria, was born in 2001. Mona's support in raising our family was invaluable

when you think of all the report card deadlines, marking, IPPs., and special events we had to navigate.

Technology continued to be a part of my teaching experience. Morrin was a part of the 1 to 1 initiative to put technology in the hands of every student. The computer lab had to change to support mobile devices. We went mobile as laptops became more powerful and decreased in price. Our tech support arrangements had to grow and change. Release time for managing our devices changed as did my teaching assignments. In 2004, I came to teach Grade 6, which I been teaching ever since. The teaching assignments have changed recently again as shrinking class sizes have meant split classes. Having 28 students with half of them writing the PATs every year has meant a very busy teaching life. Recently with the Covid-19 pandemic, teaching has abruptly changed again. We are now using technology more than ever. Managing the shift to online learning is yet another part of the technology theme of my teaching career.

In 2018, I had an angioplasty. Having two stents in your heart helps you focus on what is important in your life. Given my age and how I feel, I think it is time for younger folks to carry forward the task of educating our young people.

We do not yet have grandchildren, however, time is moving on. My oldest daughter Chelsea was married this January. Geoff is planning to be married this July. I think some time needs to be set aside for the next part of life's great adventure.

In conclusion, I would like to thank Prairie Land Public School Division for the support they have given me and our family over the years. Thanks to the parents for entrusting us with your greatest treasure - your children. It has been great working with so many talented, dedicated, thoughtful, and I must say supportive staff. Without their encouragement, kindness, and support, we could not have achieved what we did. I wish you the best as we look to new schools being built and new lives being strengthened with the gifts of a great education.

Best wishes and love to you all,
Harv



Two Hope Christian School Graduates Reflect on their Education



My name is Alyssa de Gier. I have attended Hope Christian School since Grade 9. “It is so crazy to think I will be graduating this year!” I remember thinking it would take ages before I would be in high school.

High school has helped me in many ways, dealing with stress, heavy course work, time management (which I still have problems with), and much more.

While school usually feels like a chore for everyone, including myself, there are things that I have enjoyed.

Over the past 12 years of schooling, there have been certain subjects that I am fond of and others that I am not motivated to do (ahem, math).

My love for English has grown tremendously over the past three years (I give all credit to my teacher) and now, I love to write!

In the fall, I will start a new chapter in my life. I have been accepted into Burman University in Lacombe, Alberta, where I plan to start my 4-year Bachelor of Music in Viola (an instrument that looks like a violin but produces lower sounds).

Music is one of my passions, and I am so excited to begin this new journey!

In the future, I hope to have my own studio where I can teach others music. Maybe, I’ll even be able to solo with some orchestras/symphonies! I also hope to get married someday and have a family.

Ultimately, God holds the future in His hands, and I can trust Him to bring everything in its time.

As Corrie Ten Boom says, “Never be afraid to trust an unknown future to a known God.”

Prairie Land Pride

My name is Alexander Driedger and I am a student enrolled at Hope Christian School. As a Grade 12 student, I face many uncertainties, but fortunately, there are fantastic teachers and staff here at Hope to help steer me in the right direction.

What I have actually enjoyed most about my Grade 12 year thus far as well as my other two years with Hope—aside from interacting with my classmates—is interacting with the teachers themselves.

All of my teachers have been helpful, kind, and have known how to keep it interesting.

Online school can be extremely difficult, especially when I am not seeing my friends and teammates at the rink as frequently, balancing work as an electrician for my father, and working carts at the golf course.

But I am extremely thankful to have had such amazing teachers and classmates.

I consider Hope Christian to be the best home education curriculum I have ever used.

My future plans are to continue to strive towards being an electrician and junior hockey player,



IMPACT REPORT 2020



Municipal
Climate Change
Action Centre

The Municipal Climate Change Action Centre works with Alberta communities to reduce their operating costs, improve community health, advance climate resiliency, and adopt and act on plans to respond to climate change.

Since 2009, the Action Centre helped Alberta municipalities, school authorities, non-profits and community organizations achieve their cost and greenhouse gas reduction goals. 2020 was challenging on so many fronts but, through it all, the Action Centre's programs and services continued to support Alberta communities with projects that saved money, lowered emissions, and supported local job creation.

Here we highlight how our program participants are seeing economic and environmental benefits.

ECONOMIC BENEFITS

PROJECTS



630

Climate mitigation projects were completed from 2009 to 2020



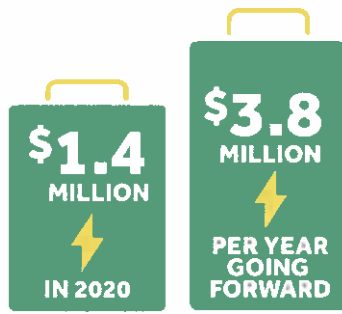
108 PROJECTS

completed in 2020 by new and recurring participants



28 FIRST-TIME

municipal participants for a total of 38% municipalities in Alberta participating



ENERGY SAVINGS

\$76 MILLION
for the next 20 years

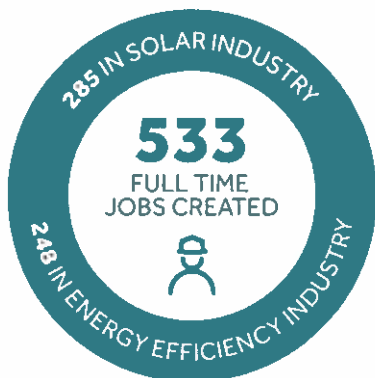
\$20.8M

granted from 2009 to 2020 with \$7.3M of that granted in 2020



\$60.7M

of energy-related investments catalyzed with \$21.8M of that catalyzed in 2020



JOB CREATION

In 2020 alone, the Action Centre created **192 JOBS** (full time equivalent)



ENVIRONMENTAL BENEFITS

RENEWABLE ENERGY

48,948

solar modules installed from 2009 to 2020



22,226

solar modules installed in 2020



9.3MW

of solar power installed in 2020



19MW

of solar installed from 2009 to 2020 is enough to power **3,232** Alberta homes per year

GREENHOUSE GAS EMISSIONS

479,296t of CO₂e

AVOIDED FOR THE LIFETIME OF THE PROJECTS



Equivalent to removing **146,839** passenger vehicles off the road



CLIMATE ACTION PLANNING

Since January 2020, five Partners for Climate Protection Program member municipalities have completed nine milestones towards climate action planning.



JANUARY

Launched the Municipal Energy Champions pilot program

JUNE

Celebrated winning an Alberta Emerald Award. The Action Centre was announced as the administrator of the Clean Energy Improvement Program

OCTOBER

Received \$4.5 million to develop and administer the Climate Adaptation Program to enhance the ability of Alberta municipalities and Indigenous communities to prepare for and respond to climate-related risks

FEBRUARY

Celebrated the completion of Community Generation Capacity Building Program projects

AUGUST

Announced the Municipal Community Generation Challenge winners: the Town of Smoky Lake's Métis Crossing Solar Project and the MD of Taber's RenuWell Project

DECEMBER

Nine new municipalities joined the Municipal Energy Champions Program

KEY MILESTONES 2020

LOOKING FORWARD TO 2021

The Action Centre will launch the Clean Energy Improvement Program and the Climate Adaptation Program in Spring 2021.

Learn more at mccac.ca



Municipal
Climate Change
Action Centre

A partnership of



Alberta



July 15, 2021

Gwen Snell
Director of Community Services
Town of Hanna
302 2nd Avenue West, PO Box 430
Hanna, Alberta T0J 1P0

**RE: Implementation Project on Centennial Place
Recreation Energy Conservation (REC) Program**

The Municipal Climate Change Action Centre (MCCAC) congratulates the Town of Hanna on your completion of an implementation project through the Recreation Energy Conservation (REC) Program.

This letter confirms that we have received the completion documentation required for your project. Based on this documentation and determined in accordance with the REC Offer Letter signed May 25, 2020 you will receive a rebate in the amount of \$30,649.05. A cheque from the AUMA, administrator of the MCCAC, made out to the Town of Hanna in this amount is enclosed.

We hope this project has helped achieve your energy cost saving and environmental goals as it will save an estimated \$5,937 per year and 19 tonnes of greenhouse gas emissions per year. From all of us here at the Municipal Climate Change Action Centre, we thank you for your leadership in taking action on climate change by participating in this program and look forward to future opportunities we have to work with you again.

Sincerely,

Trina Innes
Executive Director
Municipal Climate Change Action Centre

Calvin Lechelt
Program Lead
Municipal Climate Change Action Centre





A partnership of



Certificate of Recognition

to acknowledge

TOWN OF HANNA

for contributing to the mitigation of greenhouse gas emissions in Alberta by participating in the Recreation Energy Conservation Program and completing a lighting retrofit project at

Centennial Place

A handwritten signature in black ink, appearing to read 'Trina Innes'.

Trina Innes,
Executive Director
July 15, 2021





July 15, 2021

Gwen Snell
Director of Community Services
Town of Hanna
302 2nd Avenue West, PO Box 430
Hanna, Alberta T0J 1P0

**RE: Implementation Project on the Hanna Agri-Sports Complex
Recreation Energy Conservation (REC) Program**

The Municipal Climate Change Action Centre (MCCAC) congratulates the Town of Hanna on your completion of an implementation project through the Recreation Energy Conservation (REC) Program.

This letter confirms that we have received the completion documentation required for your project. Based on this documentation and determined in accordance with the REC Offer Letter signed May 25, 2020 you will receive a rebate in the amount of \$56,907.99. A cheque from the AUMA, administrator of the MCCAC, made out to the Town of Hanna in this amount is enclosed.

We hope this project has helped achieve your energy cost saving and environmental goals as it will save an estimated \$6,524 per year and 24 tonnes of greenhouse gas emissions per year. From all of us here at the Municipal Climate Change Action Centre, we thank you for your leadership in taking action on climate change by participating in this program and look forward to future opportunities we have to work with you again.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Trina Innes', written over a circular stamp.

Trina Innes
Executive Director
Municipal Climate Change Action Centre

A handwritten signature in black ink, appearing to read 'Calvin Lechelt'.

Calvin Lechelt
Program Lead
Municipal Climate Change Action Centre



A partnership of



Certificate of Recognition

to acknowledge

TOWN OF HANNA

for contributing to the mitigation of greenhouse gas emissions in Alberta by participating in the Recreation Energy Conservation Program and completing a lighting retrofit project at the

Hanna Agri-Sports Complex

A handwritten signature in black ink, appearing to read 'Trina Innes', written over a horizontal line.

Trina Innes,
Executive Director
July 15, 2021



New Business & Investment

Borea Construction: There is a job fair coming to Hanna in support of a number of regional wind power projects. →

GFL: the project is moving ahead quickly as GFL has started moving dirt near the west entrance to town. Exciting times as new business is coming to the region.

TransAlta: is proceeding with their Garden Plain Wind Project which will see construction north of Hanna. Cactus Corridor is supporting their project with local connections to help meet their construction and ongoing project requirements.

WE ARE HIRING!
BOREA CONSTRUCTION
WE DELIVER

HANNA, AB
 MONDAY, AUGUST 9th
 10AM-4PM

**CONSTRUCTION
 WORKER JOB FAIR**

Partnered with:

Location: Hanna Provincial Building - 401 Centre Street

MD OF ACADIA AND SPECIAL AREAS JOINT IRRIGATION STUDY

Improving Economic and Social Stability in East-Central Alberta

WHAT IS THE JOINT IRRIGATION STUDY?
 Alberta Agriculture and Forestry (AAF), the Canada Infrastructure Bank (CIB), the MD of Acadia and the Special Areas Board (SAB) have reached a memorandum of understanding to assess the technical and financial feasibility of developing irrigation in east-central Alberta. Together, the Special Areas and the MD of Acadia cover over 5 million acres of land between Red Deer and the Saskatchewan border.

WHY ARE WE EXPLORING IRRIGATION AS AN OPTION?
 Irrigation has the potential to improve entire landscapes, communities and agricultural operations, bringing much-needed water to areas that need it. On top of providing crop, livestock and food processing operations with water, it also supplies municipalities, recreational areas, wetlands and wildlife habitats. The irrigation industry creates thousands of jobs and contributes billions every year to Alberta's agri-food gross domestic product.

STUDY PROCESS

```

    graph LR
        A[Winter 2021 Memorandum of Understanding] --> B[Feasibility Study (ongoing)]
        B --> C[Feasibility Study completion]
        C --> D[Desired outcome: Technically and financially feasible irrigation project concept]
        D --> E[Future project development and potential financial commitment]
    
```

*Process is subject to change.

STUDY SCOPE

The Feasibility Phase will include an assessment of:

- Community acceptance
- Potential environmental, social and economic impacts
- Potential investors to participate in the study
- Potential operating and administrative model
- Potential study delivery model
- Potential revenues, capital and operating costs
- Regulatory considerations
- Study business case
- Technical feasibility, including conceptual design
- Water availability

Indigenous and Stakeholder engagement will be completed throughout the feasibility study.

CONTACT
 Jason Wallsmith, CPA, CMA | CAO
 Municipal District of Acadia No. 34
 J.wallsmith@mdacadia.ab.ca

CONTACT
 Jordan Christianson, Chair
 Special Areas Board
 Jordan.Christianson@specialareas.ab.ca

Irrigation Projects: a new partnership was announced with the Government of Alberta, the Canada infrastructure Bank, the MD of Acadia and the Special Areas to continue work on the projects that were started in 2020. This has the potential to help move irrigation forward in the region.

Check out the official announcement on the Special Areas website:
<https://specialareas.ab.ca/2021/07/regionalirrigationwork/>

Building Remediation: A number of demolition contractors descended on Hanna in July to take a look at buildings the town may demolish. Current bids for the work are due this week and a final decision on demolition will be made in August.



Picking up the Climate Change Taskforce Work

The many projects that were identified as part of the climate change taskforce work continue to move forward. Highlights of just a few of the projects:



Community Development: both the Hanna & Youngstown community development projects are moving forward. 818 Studios is the consultant leading the projects with community stakeholder engagement. They were at farmers' markets in June and had set up shop next to the post office.

Community development includes a main street revitalization and way-finder signage component in both communities. A new federal government grant fund aimed at revitalizing communities was announced in July; we are applying to this new funding opportunity in hopes it can support the work we're doing.

Agricultural Center: Preliminary work on the project is complete and has identified a few elements to continue to pursue as possible pieces in the ag center including:

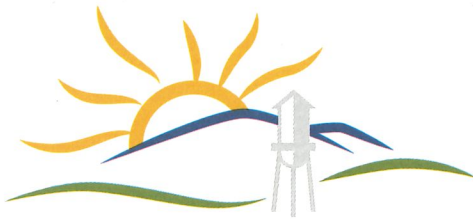
- Livestock Hub components: animal therapy, animal training, equine boarding, veterinary services, lab services, animal nutrition
- Educational components: partnerships with local schools and post secondary schools
- Research facilities
- Riding and Event Center: indoor riding arena
- Food Production

Work will continue on a business case to see what is feasible to pursue as a final option.

Cactus Corridor Economic Development Corporation

For more information contact

Mark Nikota, Economic Development Manager at 403-854-0589 or mark.nikota@cactuscorridor.com



Claresholm

Where **Community** Takes Root

July 26, 2021

Honourable Ric McIver
Minister of Municipal Affairs
320 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

RE: CODE OF CONDUCT

At the last regular meeting of Claresholm Town Council held Monday, July 19, 2021, Council discussed the Councillor Codes of Conduct instituted by the Alberta Government on October 26, 2017. It has been brought to our attention by the Alberta Urban Municipalities Association (AUMA) that the current Alberta Government has plans in the works to remove the requirement for municipalities to have a Code of Conduct in place to govern all Councillors equally by way of Bylaw.

The Town of Claresholm passed Bylaw #1641, the Council Code of Conduct Bylaw on April 9, 2018 prior to the government's deadline of July 23, 2018. In the current Council's first year of governance, it became inherently clear how important a Councillor Code of Conduct is, as our Council had to undergo advanced communication training and contract outside mediation to overcome some contentious issues.

Claresholm Town Council respectfully requests that your ministry tread this path lightly and make sure that consultation with municipalities in Alberta is completed prior to any major changes being made. The Alberta Urban Municipalities Association should be highly involved, and the Town of Claresholm fully supports their efforts. Having a requirement for municipalities to have a Code of Conduct Bylaw in place provides a framework for Council members' behavior and provides each Council direction and guidance for dealing with any contentious issues that may arise. It is imperative that the option of imposing sanctions on Council members continues as necessary to support this process. Claresholm Town Council requests that the Council Code of Conduct Bylaw requirement remains in place.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Doug MacPherson
Mayor
Town of Claresholm

DM/kk

Cc: Mr. Roger Reid, MLA for Livingstone-Macleod
Alberta Urban Municipalities Association (AUMA)
AUMA Member Municipalities



Date: July 26, 2021

To: MLA's and Municipal Leaders

From: Mauro Chies, Vice President, Cancer Care Alberta and Clinical Support Services
Dr. Mark Joffe, Vice President and Medical Director, Cancer Care Alberta and Clinical Support Services and Provincial Clinical Excellence

RE: AHS announces plans to transition linen services

Remaining linen and laundry services at Alberta Health Services will transition to K-Bro starting in September 2021. The transition will begin in rural Calgary zone in September, followed by South Zone, Central Zone and finally North Zone.

Following an extensive RFP process, in April 2021, AHS awarded a contract to K-Bro Linen Systems for the provision of linen services in the remaining part of the province where they are currently provided in-house. K-Bro Linen Systems already provides high-quality linen services in more than two-thirds of the province including Calgary, Edmonton, Hinton and Edson.

Transition will take approximately 34 weeks to complete and AHS expects K-Bro Linen Systems to be providing linen services throughout the province by April 1, 2022.

This transition will impact approximately 334 fulltime, part time and casual employees and AHS is committed to working with them and their union throughout this process to explore potential options in accordance with the collective agreement.

Linen Services plays an important role in the delivery of effective patient care. The contract with K-Bro Linen Systems will allow for much-needed investment in this area, while ensuring AHS can focus on other high priority areas, including initiatives focused on reducing wait times and enhancing accessibility of healthcare services across all Zones within AHS.

If AHS were to try to maintain the existing in-house services, more than \$38 million in upgrades would be required to ensure both safety and quality of services. Alternatively, AHS would need to invest more than \$100 million to build new modern linen systems across the province.



July 13, 2021

The Right Honourable Justin Trudeau, MP
Prime Minister of Canada
Langevin Block
Ottawa, Ontario K1A 0A2

VIA Email

Dear Prime Minister:

Re: Bill C-21 – Changes to the Criminal Code and the Firearms Act

On behalf of the Municipality of Crowsnest Pass, we are writing to express our concerns with respect to Bill C-21 to make changes to the Criminal Code and the Firearms Act. With respect to the provision to allow municipalities to create handgun bylaws, which would place conditions on federal firearms licenses relating to handgun use, storage or transportation within municipalities that have passed such bylaws, Council has passed the following motion at the June 8th meeting of Municipal Council in opposition to the Federal Bill C-21:

16-2021-06-08: *Councillor Sygutek moved that the Municipality of Crowsnest Pass is opposed to the adoption of any bylaws restricting the possession, storage, and transportation of legally obtained handguns, and that Administration write a letter to Prime Minister Trudeau with similar information as provided by Kingsville, Ontario which will be copied to all Alberta municipalities, MP Shannon Stubbs, MP John Barlow, and to the Leader of Official Opposition Erin O'Toole. Carried*

With the Province of Alberta sending Bill 211 to Royal Assent on April 29th, our Provincial government is ensuring that Municipalities are not saddled with trying to find the resources to impose or enforce gun control by creating inconsistent bylaws between jurisdictions. As most Municipalities across our province are rural in nature and would be faced with the same problems in attempting to enforce legislation of this nature, we are anticipating that the sentiment will be the same across most jurisdictions and hope that those municipalities in opposition will make their position known to the Federal Government as well.

We are also concerned that Bill C-21 is only targeting citizens that have licenses, not criminals that have already obtained firearms illegally and would never comply with a municipal bylaw. This will create a very confusing system that could result in an otherwise law abiding citizen, now being sentenced to two years imprisonment or permanent license revocation for unknowingly being in contravention of a bylaw in a community with different bylaws.

We thank you for your kind attention in this matter and request that the federal government will reconsider these changes to the Criminal Code and Firearms Act.

Sincerely,

A handwritten signature in black ink that reads "Blair Painter". The signature is written in a cursive, flowing style.

Mayor Blair Painter
Municipality of Crowsnest Pass
403-563-0700
blair.painter@crowsnestpass.com

cc: All Alberta Municipalities
MP Shannon Stubbs
MP John Barlow
Erin O'Toole, Leader of the Official Opposition



TOWN OF ROCKY MOUNTAIN HOUSE

P O BOX 1509 5116 50 AVENUE ROCKY MOUNTAIN HOUSE AB T4T 1B2

July 8, 2021

Honourable Prasad Panda
Minister of Infrastructure
Office of the Minister
Infrastructure
127 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Email: infrastructure.minister@gov.ab.ca

RE: Cancellation of Household Hazardous Waste Funding

Dear Minister Panda,

Under the Town of Rocky Mountain House Strategic Plan, Council is committed to being an environmental leader. Our municipality has focused on waste reduction and diversion, with the notable recent achievements of opening the Town of Rocky Mountain Eco Centre and launching a residential curbside organics collection program. Our 6,800 residents have embraced these programs and households are taking careful stewardship of their waste.

It is in this context that we were disappointed to learn the Government of Alberta ceased disposal funding for the provincial Household Hazardous Waste (HHW) program as of June 1, 2021. Alberta Environment and Parks' grant provided for the safe collection and transportation of these goods, while Alberta Infrastructure waived disposal fees at the Swan Hills Treatment Centre.

This action burdens municipalities with a \$2 million annual cost to safely dispose of HHW. Given the financial strain on municipalities affected by the global pandemic, this decision by the Alberta Government will force Albertans to take a step backwards in responsible waste disposal.

The Town of Rocky Mountain House urges you to take a long view of responsible waste management. With the pending transition to Extended Producer Responsibility (EPR) in Alberta, we encourage you to reinstate Alberta Infrastructure funding for municipalities to offset cost of disposal. Alternatively, the Government of Alberta should expedite the implementation of EPR for HHW to mitigate this unexpected financial burden on municipalities.

If you have any questions, I can be reached at tburke@rockymtnhouse.com or by phone at 403-846-8129. Alternately, you may contact our Chief Administrative Officer, Dean Krause at dkrause@rockymtnhouse.com or by phone at 403-844-3431.

Sincerely,



Mayor Tammy Burke

CC: Hon. Jason Nixon, Minister of Environment and Parks
RCA President, Jodi Tomchyshyn London
Town Council
CAO, Dean Krause
Alberta Municipalities



TOWN OF ROCKY MOUNTAIN HOUSE

P O BOX 1509 5116 50 AVENUE ROCKY MOUNTAIN HOUSE AB T4T 1B2

July 8, 2021

Honourable Jason Nixon
Minister of Environment & Parks
323 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6

Email: aep.minister@gov.ab.ca

RE: Cancellation of Household Hazardous Waste Funding

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It is in this context that we were disappointed to learn the Government of Alberta ceased disposal funding for the provincial Household Hazardous Waste (HHW) program as of June 1, 2021. Alberta Environment and Parks' grant provided for the safe collection and transportation of these goods, while Alberta Infrastructure waived disposal fees at the Swan Hills Treatment Centre.

This action burdens municipalities with a \$2 million annual cost to safely dispose of HHW. Given the financial strain on municipalities affected by the global pandemic, this decision by the Alberta Government will force Albertans to take a step backwards in responsible waste disposal.

The Town of Rocky Mountain House urges you to take a long view of responsible waste management. With the pending transition to Extended Producer Responsibility (EPR) in Alberta, we encourage you to either reinstate HHW funding for municipalities or expedite the implementation of EPR for HHW – thus mitigating the HHW disposal financial burden on municipalities.

If you have any questions, I can be reached at tburke@rockymtnhouse.com or by phone at 403-846-8129. Alternately, you may contact our Chief Administrative Officer, Dean Krause at dkrause@rockymtnhouse.com or by phone at 403-844-3431.

Sincerely,

A handwritten signature in black ink that reads "Tammy Burke". The signature is fluid and cursive, with the first name "Tammy" written in a larger, more prominent script than the last name "Burke".

Mayor Tammy Burke

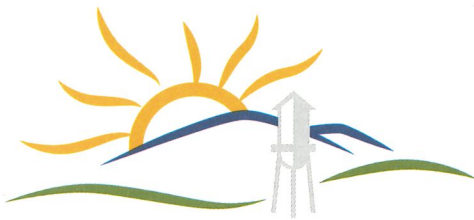
CC: Hon. Prasad Panda, Minister, Alberta Infrastructure
RCA President, Jodi Tomchyshyn London
Town Council
CAO, Dean Krause
Alberta Municipalities



PROCLAMATION

That the Council of the Village of Caroline request a full and immediate independent public inquiry into the deaths related to the recently discovered unmarked mass grave of 215 indigenous children from the Residential School in Kamloops as well as all deaths related to the Residential School Program across Canada. Such public inquiry should be conducted by independent investigators not directly connected to the Federal Government.

John Rimmer
Mayor of Village of Caroline



Claresholm

Where **Community** Takes Root

July 26, 2021

Premier Jason Kenney
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

RE: ROYAL CANADIAN MOUNTED POLICE (RCMP) RETROACTIVE PAY

At the last regular meeting of Claresholm Town Council held Monday, July 19, 2021, Council discussed the recent developments that the Royal Canadian Mounted Police (RCMP) have been drawing closer to an agreement that will require retroactive pay to be issued. This has been brought to our attention by the Alberta Urban Municipalities Association (AUMA).

Municipalities in Alberta such as ours under total population of 5,000 have recently been subjected to increasing our property tax rates on citizens and businesses in order to cover the cost of policing in our province. It is also something that we are not able to requisition for, which has further made raising the funds a contentious issue. Our tax payers are being directly affected by the increase already, and will feel the burden even more if our municipality must pay a share of the RCMP's pay increases.

Claresholm Town Council respectfully requests that the Alberta Government ensures that Alberta municipalities are not charged with assisting in funding the RCMP's retroactive pay when the agreement is complete. It should be up to the provincial and federal governments to deal with any shortfalls, and not to overload municipalities with further monetary strain.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Doug MacPherson
Mayor
Town of Claresholm

DM/kk

Cc: Mr. Roger Reid, MLA for Livingstone-Macleod
Alberta Urban Municipalities Association (AUMA)
AUMA Member Municipalities





BIG LAKES COUNTY

5305-56 Street Box 239, High Prairie, AB T0G 1E0
T / (780) 523-5955 F/ (780) 523-4227

July 28, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Hon. Madu,

Re: Big Lakes County's Support for the Royal Canadian Mounted Police

At the July 28, 2021 regular meeting of Council, the many letters of support received from across the province in support of the Royal Canadian Mounted Police (RCMP) were discussed and a motion of opposition to the Provincial Government's recent proposal for a Alberta Provincial Police force was passed.

Rather than starting a new police service and the burden of costs and management that would come with that, we believe it would be better for the Alberta Government to investigate ways that the RCMP could receive more support. In previous history, Alberta had its own provincial police force, which led to economic hardships and the police force being unsustainable and the Royal Canadian Mounted Police policing services taking over. We believe that with today's financial realities we would end up with the same result.

Council of Big Lakes County and the local detachment have a very good relationship and we appreciate the care and commitment these members show in the community. Our local RCMP detachment is well respected in our community. They are visible in the community and take part in community events and initiatives. With many municipalities, including our own, indicating good relationships with the current RCMP detachments in their area, we do not feel that new police service would serve the best interests of our residents.

We ask for the Provincial Government to listen to the voice of the people and redirect the time, energy and funds being used to investigate an Alberta Police Service be used for other needs, such as RCMP support.

We look forward to having an open dialogue with the Province as to the outcome of the continuance of the Royal Canadian Mounted Police. Thank you for taking our concerns into consideration. Please do not hesitate to contact our office should you have any questions or require any additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ken Matthews". The signature is fluid and cursive, with the first name "Ken" being more prominent than the last name "Matthews".

Ken Matthews
Reeve

cc: Hon. Jason Kenney, Premier
Pat Rehn, MLA, Lesser Slave Lake
Dan Williams, MLA, Peace River
RMA Members
AUMA Members



Town of Hanna Council Agenda Background Information and Request for Decision

Date: August 10, 2021

Agenda Item No: 13.00

Item Title

Closed Session

Recommended Motion

That Council move to Closed Session at _____ p.m. to discuss agenda items

13.1 Land Matter as per FOIP Section 16

13.2 Legal Matter as per FOIP Section 17.

That Council move to Regular Session at _____ p.m.

Background

The *Municipal Government Act (MGA)* says that a meeting or part of a meeting is considered to be closed to the public when

- (a) any members of the public are not permitted to attend the entire meeting or part of the meeting,
- (b) the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or
- (c) the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.

Section 197 of the MGA states that councils and council committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP)* (s. 16 to 29). This section also indicates that a council or council committee must pass a resolution stating the reason and the section of FOIP that applies before closing all or any part of a meeting to the public.

FOIP outlines the items that would allow a council to close a council meeting, which include matters where a public disclosure could be harmful to:

- Third party business interests; (s. 16)
- Third party personal privacy; (s. 17)
- Individual or public safety; (s. 18 and 19)
- Law enforcement; (s. 20)
- Intergovernmental relations; (s. 21, 22, 23 and 24) and
- Economic or other interests (s. 25, 26, 27, 28 and 29).

Public bodies should not:

- Reveal confidential employee evaluations; or
- Disclose local public body confidences, or advice from officials; or
- Disclose information that is subject to any kind of legal privilege.



For example, a discussion regarding the employment of an individual should be held in-camera to protect the privacy of that individual. Also, preliminary meetings with developers (at their request/or council’s discretion) describing a new land use development should be held in a closed session (s. 16 of FOIP).

The required motion to move to closed session, including the exceptions to disclosure applicable under FOIP is provided above.

The only motion allowed during closed session is a motion to move to regular session. A recommended motion is provided above.

Communications

N/A

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A

Attachments

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer