

**TOWN OF HANNA
REGULAR COUNCIL MEETING
AGENDA
September 14, 2021**

1 CALL TO ORDER – 6:00 pm

2 ADOPTION OF THE AGENDA

3 DELEGATIONS

3.1 GFL Environmental Project Update – Don Francis

4 PUBLIC PRESENTATION

5 ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council – August 10, 2021

5.2 Minutes of the Special Meeting of Council – August 25, 2021

5.3 Minutes of the Information Meeting of Council – August 25, 2021

6 FINANCE REPORTS

6.1 Accounts Payable

6.2 Statement of Revenues & Expenses – August 2021

6.3 Budget Overview – August 2021

7 COMMITTEE REPORTS

7.1 Municipal Planning Commission Meeting Minutes – August 19, 2021

8 SENIOR ADMINISTRATIVE OFFICIALS' REPORTS

8.1 Chief Administrative Officer

8.2 Director of Business & Communication

8.3 Director of Community Services

8.4 Director of Protective Services

8.5 Director of Public Works

9 BUSINESS ITEMS

- 9.1 Covid 19 Operating Plan Update
- 9.2 2021 Taxation Report

10 BYLAWS

- 10.1 Public Hearing – Scheduled for 7:00 p.m.
- 10.2 Bylaw 1022–2021 – The SE 16-31-14-W4 Redesignation Bylaw

11 COUNCIL REPORTS & ROUNDTABLE

12 CORRESPONDENCE ITEMS

- 12.1 Minister of Municipal Affairs – Senate Election & Referendum Funding
- 12.2 Minister of Infrastructure – Response regarding Non-Government Users Policy
- 12.3 Hanna Detachment RCMP – Community Engagement
- 12.4 Alberta Health Services – Immunization Policy for physicians, staff & contracted providers implementation
- 12.5 Prairie Land Public School Division – Board Highlights – August 24, 2021
- 12.6 Hanna Cruisers - Thank you
- 12.7 Town of Crossfield – Letter to Premier Jason Kenney – RCMP Retroactive Pay
- 12.8 Village of Elnora – Support Letter – RCMP

13 CLOSED SESSION

14 ADJOURNMENT

Date: September 14, 2021

Agenda Item No: 03.01

Item Title

GFL Environmental Inc. - Project Update

Recommended Motion

That Council thanks GFL Environmental representative, Don Francis, Director – Organic Solutions - Solid Waste for Western Canada for the update on the development of the fertilizer blending facility at 708-708D Highway 9 and the remediation efforts regarding the site odor issue.

Background

The Town of Hanna in 2020 entered discussions with representatives of GFL Environmental Inc. regarding their interest in the development of a fertilizer blending facility on Town owned property legally described as Plan 0511341, Block A, Lots 3-6 and Plan 7810701, Block A, Lot 2, located at 708 – 708D Highway 9 and identified as Tax Rolls 147700 - 147704 within the Town of Hanna.

The Town of Hanna in conjunction with GFL have completed the following activities:

- Entered into an Offer to Purchase with GFL for the purchase of the 17-acre site
- Entered into a Development/Servicing Agreement with GFL Environmental Inc. The Development Agreement highlights are identified below:
 - The Developer will be responsible for the storm water management on their site.
 - The Developer is responsible for the provision of all other shallow utilities as required at their cost including the relocation or raising of power lines.
 - The Developer is responsible for all on site construction at their cost including all buildings, hard surface development, curbing, landscaping etc.
- The property was re-zoned from Highway-Commercial to Industrial
- The Municipal Development Plan was changed from Highway-Commercial to Highway-Commercial/Industrial
- GFL received approval from Alberta Environment and Parks to construct the fertilizer blending facility at this location
- GFL received approval from Alberta Transportation and will be responsible for any access improvement changes required by Alberta Transportation
- Development permit entered into with conditions
 - About the control of odor and dust
 - Site landscaping

Development of the site has been on-going this summer with no issues until a few weeks ago when some organic material (compost) was hauled onto the site. This compost has had an unacceptable odor that has impacted a number of businesses on the highway negatively and it also has left a negative impact of the community as the odor is significant on highway 9 as vehicles are passing by Hanna.



Administration has informed GFL representatives on numerous occasions that this odor is not acceptable and as part of the process leading to development of the site the Town was promised on numerous occasions that there would be no odor issues.

GFL representatives have been trying different methods to remediate the smell of the organic material brought in with relatively no success with the latest remedy to haul the material off site which was to start on September 13th.

Mr. Francis would like the opportunity to speak with Council about the state of development on the site and to advise Council of their efforts to remediate the odor on site.

Communications

Highlights of the report will be communicated through the Town of Hanna Social Media Programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer



Town of Hanna Council Agenda Background Information and Request for Decision

Date: September 14, 2021

Agenda Item No: 5.00

Item Title

Council Meeting Minutes

Recommended Motion

That the Minutes of the Regular Meeting of Council held August 10, 2021 be adopted as presented.

That the Minutes of the Special Meeting of Council held August 25, 2021 be adopted as presented.

That the Minutes of the Information Meeting of Council held August 25, 2021 be adopted as presented.

Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

Communications

The minutes of the meetings of Council are available for review at the office and on the Town website. The highlights of the minutes may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating: _____ N/A _____
Budget Available: _____
Unbudgeted: _____
Source of Funds: _____

Capital Cost: _____ N/A _____
Budget Available: _____
Unbudgeted Costs: _____
Source of Funds: _____

Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.



Attachments

1. Minutes of the Regular Meeting of Council – August 10, 2021.
2. Minutes of the Special Meeting of Council – August 25, 2021.
3. Minutes of the Information Meeting of Council – August 25, 2021.

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

**TOWN OF HANNA
REGULAR COUNCIL MEETING
AUGUST 10, 2021**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, August 10, 2021 at 6:00 p.m. in the Town Council Chambers.

Councillors Present:

Mayor Chris Warwick
Sandra Beaudoin
Gerald Campion
Connie Deadlock
Kyle Olsen

Councillors Absent:

Melanie Jensen
Larry Stickel

Administration Present:

Kim Neill – Chief Administrative Officer
Rhonda Lund – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Adrian Mohl – Director of Protective Services
Brent Olesen – Director of Public Works

1.0 CALL TO ORDER

Mayor Chris Warwick called the meeting to order at 6:00 p.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Olsen that the agenda for the August 10, 2021 Regular Council Meeting be adopted as presented.

Motion Carried.

3.0 DELEGATIONS

3.01 Hanna RCMP Detachment Report

Sgt. Trent Sperlie was present to review with Council, the community policing report for April 1 to June 30, 2021 highlighting the crime statistics and staff changes for the Hanna RCMP detachment.

209-2021
Hanna RCMP
Report

Moved by Councillor Campion that Council thanks Sgt. Trent Sperlie, OIC Hanna Detachment, for the presentation of policing statistics and the update on the activities of the Hanna RCMP Detachment.

Motion Carried.

4.0 PUBLIC PRESENTATION

The Chief Administrative Officer confirmed no one had contacted him regarding a request to speak with Council at this meeting.

5.0 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – July 13, 2021

210-2021
Regular Meeting
Minutes

Moved by Councillor Deadlock that the Minutes of the Regular Meeting of Council held July 13, 2021 be adopted as presented.

Motion Carried.

6.0 FINANCE REPORTS

6.01 Accounts Payable

211-2021
Accounts Payable

Moved by Councillor Olsen that Council accepts the Accounts Payable cheque listings for general account cheques 41747 – 41819 and direct deposit payments 000386 – 000441 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – July 2021

212-2021
Statement of
Revenue &
Expense

Moved by Councillor Beaudoin that Council accepts the Statement of Revenue & Expense Report for July 2021 for information.

Motion Carried.

6.03 Budget Overview – July 2021

213-2021
Budget Overview

Moved by Councillor Campion that Council accepts the Budget Overview for July 2021 for information.

Motion Carried.

7.0 COMMITTEE REPORTS

8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

- 8.01 Chief Administrative Officer
- 8.02 Director of Business & Communication
- 8.03 Director of Community Services
- 8.04 Director of Protective Services
- 8.05 Director of Public Works

214-2021
SAO Reports

Moved by Councillor Beaudoin that the Senior Administrative Officials reports 8.1 to 8.5 be accepted as presented for information.

Motion Carried.

9.0 BUSINESS ITEMS

9.01 Policy 08.02 – Cemetery Rates - Repeal

215-2021
Policy 08.02
Repealed

Moved by Councillor Olsen that Council repeals Policy 08.02 Cemetery Rates as the cemetery rates and fees are included in Schedule A of Bylaw 1021-2021 the Hanna Municipal Cemetery Bylaw adopted July 13, 2021.

Motion Carried.

9.02 Town of Hanna – Brand Experience Guidelines

216-2021
Brand Guidelines
07.2021

Moved by Councillor Deadlock that Council approves the Town of Hanna Brand Experience Guidelines Version 07.2021 as presented, to incorporate the Harvest Sky Region with the Town of Hanna brand and accepts the timeline to implement the revised brand as outlined by Administration in the report dated August 10, 2021.

Motion Carried.

9.03 Victim Services Funding Restrictions

217-2021
Victim Services
Funding
Restrictions

Moved by Councillor Campion that Council authorizes the Mayor to send a letter to Drumheller-Stettler MLA Nate Horner expressing the Town of Hanna concerns with the recently passed Bill 16 – The Victims of Crime (Strengthening Public Safety) Amendment Act and the negative effects it has on local Victim Services Units.

Motion Carried.

9.04 Special Council Meeting

218-2021
Special Council
Meeting

Moved by Councillor Olsen that Council authorizes a Special Council Meeting to be held August 25th, 2021, at 8:30 a.m. in the Council Chambers of the Town Office for the purpose of reviewing and discussing a Town of Hanna Demolition Plan.

Motion Carried.

9.05 2021 Election – Advance Vote

219-2021
2021 Election
Advance Vote

Moved by Councillor Campion that Council authorizes the Returning Officer to provide for holding advance votes for the 2021 General Election as follows:

Thursday, October 7th, 2021 from 3:00 p.m. to 7:00 p.m.

Tuesday, October 12th, 2021 from 12 noon to 3:00 p.m.

In the Council Chambers of the Town Office at 302 – 2nd Avenue West.

Motion Carried.

9.06 2021 Election – Elector Assistance at Home

220-2021
2021 Election
Elector Assistance
at Home

Moved by Councillor Deadlock that Council establish that in order to take the vote of an elector who, because of physical incapacity, is unable to attend a voting station, the Returning Officer shall:

- provide for the attendance of election officers at an elector's place of residence between the hours of 1:00 p.m. and 5:00 p.m. on Election Day, October 18th, 2021, and
- permit the electors to contact the Town Office until 9:30 a.m. on October 18th, 2021 to arrange for this service.

Motion Carried.

9.07 2021 Election - Election Officer Fees

221-2021
2021 Election -
Election Officer
Fees

Moved by Councillor Beaudoin that Council establish the fee at \$250.00 per election officer to work at the Town of Hanna general election on October 18, 2021, with an additional \$30.00 fee if an election officer assists with a ballot recount, if required, following election day.

Motion Carried.

9.08 2021 Election – Joint Election Agreement
Town of Hanna & Prairie Land School Division

222-2021
2021 Election
Joint Election
Agreement

Moved by Councillor Campion that Council authorizes Chief Administrative Officer Kim Neill to sign the Joint Election Agreement between the Town of Hanna and Prairie Land Public School Division wherein the Town agrees to conduct a joint election for Town of Hanna council members and PLSD public school trustees for Ward 2 – Subdivision 1 in the Town of Hanna and outlines the responsibilities of both parties with respect to the 2021 election.

Motion Carried.

9.09 Tax Recovery – Public Auction

223-2021
Tax Recovery –
Public Auction

Moved by Councillor Deadlock that in accordance with the Tax Recovery Process as set out in the Municipal Government Act, a Public Auction be set for Thursday, November 4th, 2021, at 2:00 p.m. in the Town Council Chambers to proceed with the sale of the following properties:

1. Lot 8, Block 31, Plan 6133AW
2. Lot 20, Block 44, Plan 6133AW
3. Lot 11-12, Block 4, Plan 6133AW
4. Lot 12, Block 16, Plan 6133AW
5. Lot 12, Block 42, Plan 6133AW
6. Lot 19, Block 42, Plan 6133AW
7. Lot 5-7, Block 3, Plan 6133AW
8. Lot 3, Block 24, Plan 6133AW
9. Block B, Plan 1667HC

and further that:

1. The reserve bid for these properties be set as the 2021 assessed value.
2. The purchaser be required to make a 10% non-refundable deposit at the time of the auction and full payment within 30 days from the date of the auction.
3. Each parcel will be offered for sale, subject to the reservations and conditions contained in the existing certificate of title.
4. Each parcel is being offered for sale on an “as is, where is” basis, and the Town of Hanna makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or to the developability of the subject land for any intended use by the Purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel.

5. The Town of Hanna may, after the public auction, become the owner of any parcel of land not sold at the public auction.
6. Terms: Cash or Cash Equivalent. GST will apply on lands sold at the public auction.
7. Redemption may be affected by payment of all arrears of taxes and costs at any time prior to the sale.

Motion Carried.

10.0 BYLAWS

10.01 Bylaw 1022-2021 – the SE 16-31-14-W4 Redesignation Bylaw

Bylaw 1022-2021 is a bylaw to amend Land Use Bylaw 967-2012 by redesignating a portion of SE 16-31-14-W4 from Residential Acreage to Community Services and a portion of SE 16-31-14-W4 from Community Services to Residential Acreage.

224-2021
Bylaw 1022-2021
1st Reading

Moved by Councillor Olsen that Council gives first reading to Bylaw 1022-2021, the SE 16-31-14-W4 Redesignation Bylaw.

Motion Carried.

225-2021
Bylaw 1022-2021
1st Reading

Moved by Councillor Deadlock that Council authorize a Public Hearing for Bylaw 1022-2021 to be held on September 14, 2021, at 7:00 p.m. in Council Chambers at the Town Office to allow any person who claims that he/she will be affected prejudicially by Bylaw No. 1022-2021, an opportunity to be heard by Council; and further, that the notice of the public hearing be advertised and that the required notice be sent to owners of the affected properties as well as adjacent landowners.

Motion Carried.

11.0 COUNCIL REPORTS AND ROUNDTABLE

The Mayor and Councillors provided written or verbal reports regarding meetings and events attended since the last Regular Council meeting.

226-2021
Council Reports

Moved by Councillor Campion that the Council Reports be accepted for information.

Motion Carried.

12.0 CORRESPONDENCE

- 12.01 Minister of Municipal Affairs – 2021 Federal Gas Tax – Town of Hanna
- 12.02 Municipal Affairs – Invitation to meet with the Minister – 2021 AUMA Convention
- 12.03 Special Areas Board – Letter to Minister Dreeshen – Agricultural Disaster
- 12.04 Alberta Police Interim Advisory Board – Quarterly Update June 2021
- 12.05 Prairie Land Pride Newsletter – Volume 6 – June 2021
- 12.06 Municipal Climate Change Action Centre – 2020 Impact Report
- 12.07 MCCAC – LED Lighting Grant – Centennial Place
- 12.08 MCCAC – LED Lighting Grant – Hanna Agri-Sports Complex
- 12.09 Cactus Corridor Newsletter 2021-07
- 12.10 Town of Claresholm – Letter to Municipal Affairs – Code of Conduct
- 12.11 Alberta Health Services – Linen Transition Plan
- 12.12 Crowsnest Pass Letter to Prime Minister Justin Trudeau – Opposing Bill C-21
- 12.13 Town of Rocky Mountain House – Letter to Minister of Environment & Parks Jason Nixon – Cancellation of Household Hazardous Waste Funding
- 12.14 Town of Rocky Mountain House – Letter to Minister of Infrastructure Prasad Panda – Cancellation of Household Hazardous Waste Funding
- 12.15 Village of Caroline – Residential School Inquiry Proclamation – June 2021
- 12.16 Town of Claresholm – Letter to Premier Kenney – RCMP Retro Pay
- 12.17 Big Lakes County – RCMP Support Letter

227-2021
Correspondence

Moved by Councillor Beaudoin that Council accepts Correspondence items 12.01 to 12.17 for information.

Motion Carried.

13.0 CLOSED SESSION

228-2021
Closed Session

Moved by Councillor Olsen that Council move to Closed Session at 7:55 p.m. to discuss agenda items:

- 13.1 Land Matter as per FOIP Section 16
- 13.2 Legal Matter as per FOIP Section 17.

Motion Carried.

229-2021
Regular Session

Moved by Councillor Deadlock that Council move to Regular Session at 8:16 p.m.

Motion Carried.

14.0 ADJOURNMENT

Mayor Chris Warwick declared all business concluded and adjourned the meeting at 8:17 p.m.

These minutes approved this 14th day of September 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill

**TOWN OF HANNA
SPECIAL COUNCIL MEETING
August 25, 2021**

Minutes of a Special Meeting of the Council of the Town of Hanna held Wednesday, August 25, 2021 at 8:30 a.m. in the Town Council Chambers for the purpose of reviewing and approving a building demolition plan.

Councillors Present:

Mayor Chris Warwick
Sandra Beaudoin
Gerald Campion
Connie Deadlock
Kyle Olsen
Larry Stickel

Councillor Absent:

Melanie Jensen

Administration Present:

Kim Neill – Chief Administrative Officer
Rhonda Lund – Director of Corporate Services

1.0 CALL TO ORDER

Mayor Chris Warwick called the meeting to order at 8:30 a.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Stickel that the agenda for the August 25, 2021 Special Council Meeting be adopted as presented.

Motion Carried.

3.0 BUSINESS ITEMS

3.01 Building Demolition -Tender Award

Chief Administrative Officer Neill reviewed the building demolition proposal that he and Mark Nikota, Manager of Cactus Corridor Economic Development Corporation prepared for Council. The proposal is to demolish 5 derelict buildings in Hanna using funds allocated from accumulated surplus and from Western Economic Diversification. Council reviewed and discussed the proposal and funding options.

The proposal was discussed in relation to the impact on economic development, community appearance and investment potential to demolish and remove the buildings at the following addresses:

- 123- 2 Avenue West
- 206 Fox Lake Trail
- 102 Centre Street
- 109 – 3rd Avenue West
- 307 – 1st Street West

231-2021
Building Demolition
– Tender Award

Moved by Councillor Stickel that Council awards the tender for the Town of Hanna Building Demolition Project to Pacific Blasting & Demolition Ltd in the amount of \$459,749.70 plus GST subject to the following:

- The Town of Hanna purchase the properties located at 102 Centre Street and 307 – 1st Street West for \$1.00 each.
- Western Economic Diversification Grant Reallocation approval in the amount of \$200,000

And further, that Council amends the 2021 Town of Hanna Capital Budget to include the Town of Hanna Building Demolition Project in the amount of \$549,749.70 with the funds derived from Accumulated Surplus (\$349,749.70) and a reallocation of Cactus Corridor Economic Development Corporation Grant Funding from Western Economic Diversification (\$200,000).

Motion Carried.

14.0 ADJOURNMENT

Mayor Chris Warwick declared all business concluded and adjourned the meeting at 9:44 a.m.

These minutes approved this 14th day of September 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill

**TOWN OF HANNA
INFORMATION COUNCIL MEETING
AUGUST 25, 2021**

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, August 25, 2021 at 8:30 a.m. in the Town Council Chambers.

Councillors Present:

Mayor Chris Warwick
Sandra Beaudoin
Gerald Campion
Connie Deadlock
Kyle Olsen
Larry Stickel

Councillor Absent:

Melanie Jensen

Administration Present:

Kim Neill – Chief Administrative Officer
Rhonda Lund – Director of Corporate Services

1.0 CALL TO ORDER

Mayor Chris Warwick called the meeting to order at 9:45 a.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Beaudoin that the agenda for the August 25, 2021 Information Council Meeting be adopted as presented.

Motion Carried.

3.0 DELEGATIONS

4.0 PUBLIC PRESENTATION

No member of the public contacted the Chief Administrative Officer prior to the meeting to register for the public presentation portion of the agenda.

5.0 CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Neill provided a review of his written report, including:

- Preparations to close and winterize facilities and parks for the summer season and open facilities for the fall and winter
- Water levels for Fox Lake, Helmer Dam and CN Reservoir
- Status of the Poppy Project
- Plan to tour the Fire Department burn tower.
- Council / Staff BBQ date
- Council Chambers Renovation - Concept Plans
- Spray Park Committee - Recognition

Councillor Olsen left the Council Chambers at 9:57 a.m.

Councillor Olsen returned to the Council Chambers at 9:59 am

6.0 BUSINESS ITEMS

7.0 COUNCIL ROUNDTABLE

The Mayor and Councillors discussed items of concerns, meetings and events attended since the August 10th, 2021 Regular Council meeting.

8.0 ADJOURNMENT

Mayor Chris Warwick declared all business concluded and adjourned the meeting at 10:41 a.m.

These minutes approved this 14th day of September 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill

Town of Hanna Council Agenda Background Information and Request for Decision

Date: September 14, 2021

Agenda Item No: 06.01

Item Title

Accounts Payable

Recommended Motion

That Council accepts the accounts payable listings for general account cheques 41820 – 41878 and direct deposit payments 000442 – 000540 for information.

Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information.

The reports are separated by cheques and direct deposits. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating: _____ N/A _____
Budget Available: _____
Unbudgeted: _____
Source of Funds: _____

Capital Cost: _____ N/A _____
Budget Available: _____
Unbudgeted Costs: _____
Source of Funds: _____

Policy and/or Legislative Implications

N/A



Attachments

1. Accounts Payable Listing – Cheques 41820 – 41878 totaling \$235,611.70.
2. Accounts Payable Listing – Direct Deposits 000442 – 000540 totaling \$228,797.52

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



Town of Hanna Council Agenda Background Information and Request for Decision

Date: September 14, 2021

Agenda Item No: 06.02

Item Title

Statement of Revenue & Expense

Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for August 2021 for information.

Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2021 Operating and Capital budgets approved by Council at the May 26, 2021 Special Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to August 31, 2021.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating: _____ N/A _____
Budget Available: _____
Unbudgeted: _____
Source of Funds: _____

Capital Cost: _____ N/A _____
Budget Available: _____
Unbudgeted Costs: _____
Source of Funds: _____

Policy and/or Legislative Implications

N/A



Attachments

1. Statement of Revenue & Expense Report – August 2021.

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/08/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTIAL REAL PROPERTY T	1-01-0000-111	2,398,577.36-	2,399,124.00-	546.64-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	902,796.41-	900,657.00-	2,139.41
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	74,628.75-	74,676.00-	47.25-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	1,365.92-	1,366.00-	0.08-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	147,800.11-	147,754.00-	46.11
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	66,763.59-	66,768.00-	4.41-
PENALTY & COST ON TAX	1-01-0000-510	12,646.33-	25,500.00-	12,853.67-
CONCESSION & FRANCHISE	1-01-0000-540	291,287.98-	441,400.00-	150,112.02-
RETURN ON INVESTMENTS	1-01-0000-550	8,947.52-	71,400.00-	62,452.48-
DRAWN FROM OPERATING	1-01-0000-920	0.00	67,962.00-	67,962.00-
TOTAL GENERAL MUNICIPAL 01:		3,904,813.97-	4,196,607.00-	291,793.03-
COUNCIL REVENUE				
COUNCIL OTHER REVENUE	1-11-0000-590	5,118.00-	5,100.00-	18.00
TOTAL COUNCIL REVENUE 11:		5,118.00-	5,100.00-	18.00
GENERAL ADMINISTRATION				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	2,512.81-	3,500.00-	987.19-
ADMIN SOUVENIR	1-12-0000-419	827.41-	5,000.00-	4,172.59-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	12,450.00-	16,300.00-	3,850.00-
ADMIN OTHER REVENUE	1-12-0000-590	533.62-	5,000.00-	4,466.38-
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	40,000.00-	40,000.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	152,833.00-	152,800.00-	33.00
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	200,000.00-	200,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	20,000.00-	20,000.00-
TOTAL GENERAL ADMINISTRATION 12:		169,156.84-	442,600.00-	273,443.16-
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - LEASE	1-12-0600-560	7,197.16-	10,100.00-	2,902.84-
TOTAL TAX RECOVERY PROPERTY:		7,197.16-	10,100.00-	2,902.84-
POLICE				
POLICE PROVINCIAL FINES	1-21-0000-530	2,648.00-	11,600.00-	8,952.00-
TOTAL POLICE:		2,648.00-	11,600.00-	8,952.00-
SAFETY & RISK MANAGEMENT				
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	38,335.00-	95,000.00-	56,665.00-
FIRE PROVINCIAL CONDITIONAL GRANT	1-23-0000-840	0.00	375,000.00-	375,000.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	105,386.00-	105,386.00-
TOTAL FIRE:		38,335.00-	575,386.00-	537,051.00-
FIRE - ECETP				
FIRE ECETP - DRAWN FROM SURPLUS	1-23-0200-920	0.00	8,500.00-	8,500.00-
FIRE - ECETP TOTAL:		0.00	8,500.00-	8,500.00-
EMERGENCY SERVICES				
EMERGENCY SERV PROV CONDITIONAL GRAN	1-24-0000-840	0.00	3,250.00-	3,250.00-
TOTAL DISASTER SERVICES:		0.00	3,250.00-	3,250.00-
BY-LAW ENFORCEMENT				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	18,457.57-	3,000.00-	15,457.57
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	350.00-	400.00-	50.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	18,625.00-	19,000.00-	375.00-
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	100.00-	200.00-	100.00-
BY-LAW FINES	1-26-0000-530	100.00-	1,000.00-	900.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
TOTAL BY-LAW ENFORCEMENT:		37,632.57-	24,100.00-	13,532.57
DOG CONTROL				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	5,090.00-	4,300.00-	790.00
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
TOTAL DOG CONTROL:		5,090.00-	4,400.00-	690.00
COMMON SERVICES				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	420.00-	4,800.00-	4,380.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	0.00	300.00-	300.00-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/08/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	70,000.00-	70,000.00-
	TOTAL COMMON SERVICES:	420.00-	75,100.00-	74,680.00-
STREETS & ROADS				
S & R OTHER REVENUE	1-32-0000-590	160.00-	0.00	160.00
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	616,041.00-	616,041.00-
	TOTAL STREETS & ROADS:	160.00-	616,041.00-	615,881.00-
AIRPORT				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	4,050.00-	7,900.00-	3,850.00-
AIRPORT OTHER REVENUE	1-33-0000-590	103.08-	100.00-	3.08
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	0.00	75,000.00-	75,000.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	22,165.00-	22,165.00-
	TOTAL AIRPORT:	4,153.08-	105,165.00-	101,011.92-
WATER SUPPLY & DISTRIBUTION				
WATER SALE OF WATER	1-41-0000-410	536,244.13-	1,119,400.00-	583,155.87-
WATER SERVICE CHARGES	1-41-0000-413	600.00-	1,300.00-	700.00-
WATER DRAWN FROM SURPLUS (OPERATING	1-41-0000-920	0.00	10,000.00-	10,000.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	29,034.33-	69,800.00-	40,765.67-
	TOTAL WATER SUPPLY & DISTRIBUTION:	565,878.46-	1,200,500.00-	634,621.54-
WATER LINES & DISTRIBUTION				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	1,690.09-	0.00	1,690.09
	TOTAL WATER LINES & DISTRIBUTION:	1,690.09-	0.00	1,690.09
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	130,439.75-	260,100.00-	129,660.25-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	37,500.00-	37,500.00-
	TOTAL SANITARY SEWERS:	130,439.75-	297,600.00-	167,160.25-
GARBAGE COLLECTION & DISPOSAL				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	37,703.11-	74,300.00-	36,596.89-
GARBAGE OTHER REVENUE	1-43-0000-590	70.00-	0.00	70.00
	TOTAL GARBAGE COLLECTION & DISPOSAL:	37,773.11-	74,300.00-	36,526.89-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	158,115.69-	336,300.00-	178,184.31-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	158,115.69-	336,400.00-	178,284.31-
F.C.S.S.				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	800.00-	800.00-
FCSS VAN RENTAL	1-51-0000-561	667.42-	700.00-	32.58-
FCSS DONATIONS	1-51-0000-591	19,000.00-	0.00	19,000.00
FCSS FEDERAL CONDITIONAL	1-51-0000-830	1,500.00-	1,500.00-	0.00
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	59,866.00-	89,798.00-	29,932.00-
	TOTAL F.C.S.S.:	81,033.42-	92,798.00-	11,764.58-
FCSS - YOUTH CLUB				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	22,000.00-	22,000.00-
	TOTAL FCSS - YOUTH CLUB:	0.00	22,000.00-	22,000.00-
CEMETERY				
CEMETERY CHARGES	1-56-0000-410	18,400.00-	13,800.00-	4,600.00
CEMETERY OTHER	1-56-0000-590	50.16-	100.00-	49.84-
	TOTAL CEMETERY:	18,450.16-	13,900.00-	4,550.16
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE BUILDING RENT	1-61-0200-560	24,000.00-	24,000.00-	0.00
	TOTAL COMMERCIAL OFFICE BUILDING:	24,000.00-	24,000.00-	0.00
BUSINESS & COMMUNICATIONS				
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	10,000.00-	10,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	0.00	10,000.00-	10,000.00-
SUBDIVISION				
SUBDIVISION SALE OF LAND	1-66-0000-400	171,545.93-	0.00	171,545.93
SUBDIVISION WORK BILLED TO OTHERS	1-66-0000-410	350.00-	0.00	350.00
	TOTAL SUBDIVISION:	171,895.93-	0.00	171,895.93

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
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Description	Account	YTD Actual	YTD Budget	YTD Variance
RECREATION & PARKS FACILITIES				
RECREATION SALES & SERVICE	1-72-0000-410	217.50-	500.00-	282.50-
RECREATION PROGRAM REVENUE	1-72-0000-430	157.84-	1,000.00-	842.16-
RECREATION DONATIONS	1-72-0000-591	3,000.00-	0.00	3,000.00
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	0.00	37,100.00-	37,100.00-
RECREATION PROVINCIAL CONDITIONAL GR	1-72-0000-840	21,597.09-	0.00	21,597.09
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	6,100.00-	6,100.00-
RECREATION OTHER REVENUE	1-72-0000-990	25.00-	0.00	25.00
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	475.00-	5,400.00-	4,925.00-
TOTAL RECREATION REVENUE:		25,472.43-	237,100.00-	211,627.57-
SWIMMING POOLS				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	21,741.94-	58,400.00-	36,658.06-
POOL LESSON REGISTRATIONS	1-72-0100-411	30,064.36-	0.00	30,064.36
POOL DAILY ADMISSIONS	1-72-0100-412	15,105.21-	0.00	15,105.21
POOL RETAIL SALES	1-72-0100-419	3,562.66-	3,100.00-	462.66
POOL RENTAL REVENUE	1-72-0100-560	6,571.20-	6,100.00-	471.20
POOL DONATIONS	1-72-0100-590	621.00-	83,200.00-	82,579.00-
TOTAL SWIMMING POOLS:		77,666.37-	150,800.00-	73,133.63-
ARENA				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	5,641.25-	6,500.00-	858.75-
ARENA RENTAL REVENUE	1-72-0200-560	12,813.19-	42,300.00-	29,486.81-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	0.00	1,800.00-	1,800.00-
ARENA DONATIONS	1-72-0200-590	0.00	2,850.00-	2,850.00-
ARENA PROVINCIAL CONDITIONAL	1-72-0200-840	0.00	18,500.00-	18,500.00-
ARENA DRAWN FROM SURPLUS (OPERATING	1-72-0200-920	0.00	18,500.00-	18,500.00-
TOTAL ARENA:		18,454.44-	90,450.00-	71,995.56-
CURLING RINK				
CURLING RINK SALE OF SERVICES	1-72-0400-410	8,382.88-	22,000.00-	13,617.12-
CURLING RINK RENTAL REVENUE	1-72-0400-560	4,288.00-	6,500.00-	2,212.00-
CURLING RINK TOTAL:		12,670.88-	28,500.00-	15,829.12-
BALL DIAMONDS				
BALL DIAMOND REVENUE	1-72-0500-560	2,100.00-	5,100.00-	3,000.00-
TOTAL BALL DIAMONDS REVENUE:		2,100.00-	5,100.00-	3,000.00-
FOX LAKE & HELMER DAM				
FOX LAKE REVENUE	1-72-0700-410	3,010.47-	3,000.00-	10.47
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	682.00-	400.00-	282.00
FOX LAKE RENTAL REVENUE	1-72-0700-560	54,120.03-	68,300.00-	14,179.97-
TOTAL FOX LAKE & HELMER DAM:		57,812.50-	71,700.00-	13,887.50-
PARKS				
PARKS OTHER REVENUE	1-72-0800-990	600.00-	0.00	600.00
TOTAL PARKS:		600.00-	0.00	600.00
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	1,915.00-	2,000.00-	85.00-
PLAYGROUND PROGRAM DONATIONS	1-72-1000-591	5,000.00-	500.00-	4,500.00
TOTAL PLAYGROUND PROGRAM:		6,915.00-	2,500.00-	4,415.00
SPRAY PARK				
SPRAY PARK DONATION	1-72-1200-560	50.00-	2,400.00-	2,350.00-
TOTAL SPRAY PARK REVENUE:		50.00-	2,400.00-	2,350.00-
HKH PIONEER PARK				
HKH PIONEER PARK REVENUE	1-72-1300-560	15,195.40-	15,195.00-	0.40
HKH DRAWN FROM SURPLUS	1-72-1300-920	0.00	8,000.00-	8,000.00-
TOTAL HKH PARK REVENUE:		15,195.40-	23,195.00-	7,999.60-
SOCCER FIELDS				
SOCCER FIELDS REVENUE	1-72-1400-560	2,100.00-	2,100.00-	0.00
TOTAL SOCCER FIELDS REVENUE:		2,100.00-	2,100.00-	0.00
LIBRARY				
LIBRARY OTHER REVENUE	1-74-0200-590	0.00	10,000.00-	10,000.00-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/08/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
TOTAL LIBRARY:		0.00	10,000.00-	10,000.00-
REGIONAL COMMUNITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	102.02-	6,800.00-	6,697.98-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	19,476.19-	18,600.00-	876.19
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	22,147.62-	19,850.00-	2,297.62
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	6,142.00-	6,142.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	2,704.66-	13,000.00-	10,295.34-
TOTAL REGIONAL COMMUNITY SERVICES CENTRE:		44,430.49-	64,392.00-	19,961.51-
COMMUNITY CENTRE				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	13,972.00-	17,500.00-	3,528.00-
COMMUNITY CENTRE DRAWN FROM DEF REV	1-74-0900-930	0.00	5,000.00-	5,000.00-
TOTAL COMMUNITY CENTRE:		13,972.00-	22,500.00-	8,528.00-
LIONS HALL				
LIONS HALL RENTAL REVENUE	1-74-1000-560	800.00-	1,200.00-	400.00-
LIONS HALL TOTAL:		800.00-	1,200.00-	400.00-
TOTAL REVENUE:		5,642,240.74-	8,861,384.00-	3,219,143.26-
COUNCIL				
COUNCIL WAGES	2-11-0000-110	57,446.92	85,600.00	28,153.08
COUNCIL BENEFITS	2-11-0000-130	2,277.27	4,200.00	1,922.73
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	234.29	9,800.00	9,565.71
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	250.00	7,700.00	7,450.00
COUNCIL GOODS	2-11-0000-500	110.00	12,800.00	12,690.00
COUNCIL OTHER (ELECTION)	2-11-0000-990	138.90	5,600.00	5,461.10
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	1,079.02	3,900.00	2,820.98
TOTAL COUNCIL:		62,061.40	130,150.00	68,088.60
ADMINISTRATION				
ADMINISTRATION SALARIES	2-12-0000-110	228,262.59	314,800.00	86,537.41
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	9,349.20	10,800.00	1,450.80
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	14,205.98	17,100.00	2,894.02
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	612.86	800.00	187.14
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	23,251.92	33,100.00	9,848.08
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	605.31	1,900.00	1,294.69
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	9,196.50	18,400.00	9,203.50
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	150.00	4,800.00	4,650.00
ADMINISTRATION STAFF TRAINING	2-12-0000-212	650.00	4,900.00	4,250.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	4,065.42	9,900.00	5,834.58
ADMINISTRATION TELEPHONE	2-12-0000-217	8,633.78	14,600.00	5,966.22
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	3,333.58-	7,500.00	10,833.58
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	7,859.41	9,300.00	1,440.59
ADMINISTRATION AUDIT	2-12-0000-230	23,800.00	33,000.00	9,200.00
ADMINISTRATION LEGAL	2-12-0000-231	0.00	5,000.00	5,000.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	45,461.49	150,400.00	104,938.51
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	32,635.06	32,635.00	0.06-
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	1,506.68	5,000.00	3,493.32
ADMINISTRATION INSURANCE	2-12-0000-274	14,503.14	14,500.00	3.14-
ADMINISTRATION ASSESSOR	2-12-0000-280	23,803.36	44,300.00	20,496.64
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	1,116.09	1,000.00	116.09-
ADMINISTRATION GOODS	2-12-0000-500	3,319.05	15,700.00	12,380.95
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	625.55	4,900.00	4,274.45
ADMINISTRATION POWER	2-12-0000-541	12,843.83	21,000.00	8,156.17
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	127,652.04	127,700.00	47.96
ADMINISTRATION BANK CHARGES	2-12-0000-810	2,817.38	4,800.00	1,982.62
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	3,311.84	2,900.00	411.84-
ADMINISTRATION OTHER	2-12-0000-990	2,657.32	32,000.00	29,342.68
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	585.00	1,000.00	415.00
TOTAL ADMINISTRATION:		600,147.22	943,735.00	343,587.78
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - CONTRACTED R	2-12-0600-250	0.00	2,000.00	2,000.00
TAX RECOVERY PROPERTY - INSURANCE	2-12-0600-274	287.42	290.00	2.58
TAX RECOVERY PROPERTY - HEAT	2-12-0600-540	1,084.12	1,800.00	715.88
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	1,056.44	1,500.00	443.56
TRANSFER TO CAPITAL	2-12-0600-762	0.00	3,730.00	3,730.00
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	575.74	780.00	204.26

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL TAX RECOVERY PROPERTY:	3,003.72	10,100.00	7,096.28
POLICE				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	48,500.00	48,500.00	0.00
	TOTAL POLICE:	48,500.00	48,500.00	0.00
SAFETY & RISK MANAGEMENT				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,500.00	2,500.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	149.00	150.00	1.00
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	780.00	800.00	20.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	341.40	1,300.00	958.60
	TOTAL SAFETY & RISK MANAGEMENT:	1,270.40	4,750.00	3,479.60
FIRE				
FIRE SALARIES - DIR PROTECTIVE SERVI	2-23-0000-110	11,239.56	15,600.00	4,360.44
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	83,300.00	83,300.00
FIRE BENEFITS	2-23-0000-130	0.00	1,000.00	1,000.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	1,817.70	8,600.00	6,782.30
FIRE NON T4 BENEFITS	2-23-0000-133	1,444.00	4,200.00	2,756.00
FIRE TRAVEL	2-23-0000-211	560.00	7,000.00	6,440.00
FIRE TRAINING	2-23-0000-212	12,895.00	23,400.00	10,505.00
FIRE FREIGHT	2-23-0000-215	354.20	400.00	45.80
FIRE TELEPHONE	2-23-0000-217	5,042.01	7,800.00	2,757.99
FIRE ADVERTISING	2-23-0000-220	577.20	1,000.00	422.80
FIRE MEMBERSHIPS	2-23-0000-221	724.50	900.00	175.50
FIRE CONTRACTED SERVICES	2-23-0000-232	15,267.45	22,600.00	7,332.55
FIRE CONTRACTED REPAIRS	2-23-0000-250	9,131.54	14,000.00	4,868.46
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	0.00	5,000.00	5,000.00
FIRE INSURANCE	2-23-0000-274	14,987.12	14,990.00	2.88
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	7,998.02	18,200.00	10,201.98
FIRE PETROLEUM PRODUCTS	2-23-0000-521	7,094.77	6,900.00	194.77
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	200.00	200.00
FIRE HEATING	2-23-0000-540	5,787.02	9,400.00	3,612.98
FIRE POWER	2-23-0000-541	6,410.25	12,400.00	5,989.75
FIRE TRANSFER TO CAPITAL	2-23-0000-762	0.00	375,000.00	375,000.00
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	2,234.33	14,800.00	12,565.67
	TOTAL FIRE:	103,564.67	647,290.00	543,725.33
FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP				
FIRE - ECETP TRAINING	2-23-0200-212	840.00	8,500.00	7,660.00
FIRE - ECETP CONTRACTED SERVICES	2-23-0200-232	400.00	0.00	400.00
	TOTAL FIRE - ECETP:	1,240.00	8,500.00	7,260.00
EMERGENCY SERVICES				
EMERGENCY SERVICES TRAINING	2-24-0000-212	145.00	5,200.00	5,055.00
EMERGENCY SERVICES GOODS	2-24-0000-500	408.60	900.00	491.40
EMERGENCY SERVICES OTHER	2-24-0000-990	0.00	100.00	100.00
	TOTAL EMERGENCY SERVICES:	553.60	6,200.00	5,646.40
BY-LAW ENFORCEMENT				
BYLAW SALARIES	2-26-0000-110	36,528.90	50,500.00	13,971.10
BYLAW BENEFITS	2-26-0000-130	4,333.10	3,200.00	1,133.10
BYLAW NON T4 BENEFITS	2-26-0000-133	9,655.32	9,100.00	555.32
BYLAW FREIGHT	2-26-0000-215	540.00	700.00	160.00
BYLAW TELEPHONE	2-26-0000-217	414.07	800.00	385.93
BYLAW ADVERTISING	2-26-0000-220	887.80	1,200.00	312.20
BYLAW MEMBERSHIP	2-26-0000-221	0.00	200.00	200.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	1,425.03	1,400.00	25.03
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	230.94	400.00	169.06
BYLAW INSURANCE	2-26-0000-274	453.36	450.00	3.36
BYLAW GOODS	2-26-0000-500	568.44	1,200.00	631.56
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	902.74	1,600.00	697.26
BYLAW VEHICLE MAINTENANCE	2-26-0000-523	18.33	500.00	481.67
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	19,752.83	3,000.00	16,752.83
	TOTAL BY-LAW ENFORCEMENT:	75,710.86	74,250.00	1,460.86
DOG CONTROL				
DOG CONTROL SALARIES	2-28-0000-110	8,429.90	11,700.00	3,270.10
DOG CONTROL BENEFITS	2-28-0000-130	0.00	700.00	700.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/08/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
DOG CONTROL NON T4 BENEFITS	2-28-0000-133	0.00	2,100.00	2,100.00
DOG CONTROL POSTAGE	2-28-0000-215	540.00	700.00	160.00
DOG CONTROL ADVERTISING	2-28-0000-220	390.00	400.00	10.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,068.78	1,300.00	231.22
DOG CONTROL GOODS	2-28-0000-500	240.00	600.00	360.00
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	5,000.00	5,000.00	0.00
TOTAL DOG CONTROL:		15,668.68	22,500.00	6,831.32

COMMON SERVICES

COMMON SERVICES SALARIES	2-31-0000-110	165,379.03	213,600.00	48,220.97
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	4,722.30	3,500.00	1,222.30
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	20,097.40	14,900.00	5,197.40
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	771.81	200.00	571.81
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	49,363.10	41,200.00	8,163.10
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	885.40	1,500.00	614.60
COMMON SERVICES FREIGHT	2-31-0000-215	699.14	1,000.00	300.86
COMMON SERVICES TELEPHONE	2-31-0000-217	1,654.22	3,000.00	1,345.78
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	577.20	1,100.00	522.80
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	3,576.86	5,500.00	1,923.14
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	8,222.30	10,000.00	1,777.70
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	999.53	20,000.00	19,000.47
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	960.00	4,500.00	3,540.00
COMMON SERVICES EQUIPMENT RENTAL OR	2-31-0000-263	13,980.28	26,322.00	12,341.72
COMMON SERVICES INSURANCE	2-31-0000-274	24,552.72	26,050.00	1,497.28
COMMON SERVICES GOODS	2-31-0000-500	16,807.58	14,400.00	2,407.58
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	17,524.70	41,700.00	24,175.30
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	7,806.80	5,000.00	2,806.80
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	3,614.50	11,900.00	8,285.50
COMMON SERVICES HEATING	2-31-0000-540	10,122.21	14,100.00	3,977.79
COMMON SERVICES POWER	2-31-0000-541	7,447.71	11,300.00	3,852.29
COMMON SERVICES INTEREST ON CAPITAL	2-31-0000-831	6,660.80	14,961.00	8,300.20
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	1,605.20	3,000.00	1,394.80
TOTAL COMMON SERVICES:		368,030.79	489,233.00	121,202.21

STREETS & ROADS

S & R SALARIES	2-32-0000-110	43,175.55	73,900.00	30,724.45
S & R SEASONAL SALARIES	2-32-0000-111	4,372.50	5,300.00	927.50
S & R BENEFITS	2-32-0000-130	0.00	5,000.00	5,000.00
S & R SEASONAL BENEFITS	2-32-0000-131	0.00	400.00	400.00
S & R NON T4 BENEFITS	2-32-0000-133	0.00	13,700.00	13,700.00
S & R FREIGHT	2-32-0000-215	795.84	2,700.00	1,904.16
S & R CONTRACTED SERVICES	2-32-0000-232	0.00	5,900.00	5,900.00
S & R CONTRACTED REPAIRS	2-32-0000-250	95.00	135,000.00	134,905.00
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	3,029.45	7,500.00	4,470.55
S & R VEHICLE REPAIRS	2-32-0000-255	119.79	1,500.00	1,380.21
S & R GOODS	2-32-0000-500	12,566.86	39,500.00	26,933.14
S & R EQUIPMENT GOODS	2-32-0000-522	0.00	2,500.00	2,500.00
S & R VEHICLE MAINTENANCE	2-32-0000-523	33.92	2,500.00	2,466.08
S & R STREET LIGHTS	2-32-0000-553	56,413.03	104,700.00	48,286.97
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	616,041.00	616,041.00
TOTAL STREETS & ROADS:		120,601.94	1,016,141.00	895,539.06

AIRPORT

AIRPORT SALARIES	2-33-0000-110	2,873.49	1,800.00	1,073.49
AIRPORT SEASONAL SALARIES	2-33-0000-111	1,444.50	3,700.00	2,255.50
AIRPORT BENEFITS	2-33-0000-130	0.00	100.00	100.00
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.00	300.00	300.00
AIRPORT NON T-4 BENEFITS	2-33-0000-133	0.00	400.00	400.00
AIRPORT FREIGHT	2-33-0000-215	169.00	100.00	69.00
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	42.65	50.00	7.35
AIRPORT CONTRACTED SERVICES	2-33-0000-232	333.34	2,100.00	1,766.66
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	2,158.44	2,300.00	141.56
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	5,480.75	5,480.00	0.75
AIRPORT GOODS	2-33-0000-500	3,307.65	1,000.00	2,307.65
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,207.30	2,100.00	892.70
AIRPORT POWER	2-33-0000-541	4,216.57	7,100.00	2,883.43
AIRPORT WATER & SEWER	2-33-0000-542	240.00	500.00	260.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/08/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
TOTAL AIRPORT:		21,473.69	27,330.00	5,856.31
WATER PLANT				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	477,627.41	829,900.00	352,272.59
WATER PLANT POWER	2-41-0100-541	12,895.02	25,800.00	12,904.98
TOTAL WATER PLANT:		490,522.43	855,700.00	365,177.57
WATER LINES & DISTRIBUTION				
WATER LINES SALARIES	2-41-0200-110	61,139.77	130,300.00	69,160.23
WATER LINES SEASONAL SALARIES	2-41-0200-111	363.00	2,900.00	2,537.00
WATER LINES BENEFITS	2-41-0200-130	3,087.55	10,000.00	6,912.45
WATER LINES SEASONAL BENEFITS	2-41-0200-131	0.00	200.00	200.00
WATER LINES NON T4 BENEFITS	2-41-0200-133	4,749.58	25,400.00	20,650.42
WATER LINES TRAVEL & TRAINING	2-41-0200-211	614.28	2,000.00	1,385.72
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	3,111.11	9,200.00	6,088.89
WATER LINES ADVERTISING	2-41-0200-220	1,591.20	1,600.00	8.80
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	3,885.04	8,100.00	4,214.96
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	10,982.62	30,000.00	19,017.38
WATER LINES GOODS	2-41-0200-500	11,437.24	23,300.00	11,862.76
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
WATER LINES WORK BILLED TO OTHERS	2-41-0200-998	160.50	0.00	160.50
TOTAL WATER LINES & DISTRIBUTION:		101,121.89	293,000.00	191,878.11
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	21,745.90	25,200.00	3,454.10
SEWERS BENEFITS	2-42-0000-130	0.00	1,800.00	1,800.00
SEWERS NON T4 BENEFITS	2-42-0000-133	0.00	5,000.00	5,000.00
SEWERS FREIGHT & POSTAGE	2-42-0000-215	105.86	500.00	394.14
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	1,207.09	1,800.00	592.91
SEWERS CONTRACTED REPAIRS	2-42-0000-250	704.00	72,500.00	71,796.00
SEWERS INSURANCE	2-42-0000-274	3,012.58	3,010.00	2.58
SEWERS GOODS	2-42-0000-500	15,603.89	16,500.00	896.11
SEWERS HEATING	2-42-0000-540	724.04	1,200.00	475.96
SEWERS POWER	2-42-0000-541	5,670.08	13,500.00	7,829.92
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
TOTAL SANITARY SEWERS:		48,773.44	191,010.00	142,236.56
GARBAGE				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	49,300.00	75,400.00	26,100.00
GARBAGE GOODS	2-43-0000-500	341.40	400.00	58.60
TOTAL GARBAGE:		49,641.40	75,800.00	26,158.60
REGIONAL WASTE				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	250,800.87	334,400.00	83,599.13
TOTAL REGIONAL WASTE SYSTEM:		250,800.87	334,400.00	83,599.13
FCSS				
FCSS SALARIES	2-51-0100-110	24,880.19	31,200.00	6,319.81
FCSS BENEFITS	2-51-0100-130	0.00	2,200.00	2,200.00
FCSS NON T4 BENEFITS	2-51-0100-133	0.00	4,300.00	4,300.00
FCSS TRAVEL	2-51-0100-211	0.00	900.00	900.00
FCSS TRAINING	2-51-0100-212	0.00	600.00	600.00
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	1,409.80	1,100.00	309.80
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	120.00	500.00	380.00
FCSS GOODS	2-51-0100-500	1,850.00	2,100.00	250.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	260.66	600.00	339.34
TOTAL FCSS:		28,790.65	43,800.00	15,009.35
FCSS COORDINATOR				
COORDINATOR SALARIES	2-51-0200-110	18,206.91	26,600.00	8,393.09
COORDINATOR PART TIME SALARIES	2-51-0200-111	0.00	1,700.00	1,700.00
COORDINATOR BENEFITS	2-51-0200-130	0.00	2,400.00	2,400.00
COORDINATOR PART TIME BENEFITS	2-51-0200-131	0.00	100.00	100.00
COORDINATOR NON T4 BENEFITS	2-51-0200-133	0.00	6,400.00	6,400.00
COORDINATOR TRAVEL	2-51-0200-211	0.00	1,300.00	1,300.00
COORDINATOR TRAINING	2-51-0200-212	0.00	900.00	900.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	597.73	300.00	297.73
COORDINATOR TELEPHONE	2-51-0200-217	85.71	400.00	314.29
COORDINATOR ADVERTISING	2-51-0200-220	3,260.40	3,500.00	239.60

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/08/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	25.00	100.00	75.00
COORDINATOR GOODS	2-51-0200-500	889.00	1,200.00	311.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	37,897.77	78,700.00	40,802.23
COORDINATOR PETROLEUM PRODUCTS	2-51-0200-521	95.24	600.00	504.76
COORDINATOR OTHER	2-51-0200-990	0.00	100.00	100.00
	TOTAL COORDINATOR:	61,057.76	124,300.00	63,242.24
YOUTH CLUB SUPPORT				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	7,955.85	24,600.00	16,644.15
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	1,577.26	2,300.00	722.74
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	8,502.80	6,000.00	2,502.80
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	2,652.00	2,900.00	248.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	512.47	700.00	187.53
	TOTAL FCSS YOUTH CLUB SUPPORT:	21,200.38	36,500.00	15,299.62
COMMUNITY SERVICES VANS				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	170.43	1,500.00	1,329.57
CSD VAN INSURANCE	2-51-0500-274	3,097.05	3,100.00	2.95
CSD VAN GOODS	2-51-0500-500	257.60	100.00	157.60
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	335.61	500.00	164.39
	TOTAL COMMUNITY SERVICES VANS:	3,860.69	5,300.00	1,439.31
CEMETERY				
CEMETERY SALARIES	2-56-0000-110	5,708.23	7,800.00	2,091.77
CEMETERY SEASONAL SALARIES	2-56-0000-111	6,498.50	7,500.00	1,001.50
CEMETERY BENEFITS	2-56-0000-130	0.00	600.00	600.00
CEMETERY SEASONAL BENEFITS	2-56-0000-131	0.00	500.00	500.00
CEMETERY NON T-4 BENEFITS	2-56-0000-133	0.00	1,600.00	1,600.00
CEMETERY ADVERTISING	2-56-0000-220	202.80	200.00	2.80
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	570.01	4,200.00	3,629.99
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	22.31	20.00	2.31
CEMETERY GOODS	2-56-0000-500	364.83	5,000.00	4,635.17
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	87.12	600.00	512.88
	TOTAL CEMETERY:	13,453.80	29,520.00	16,066.20
MUNICIPAL PLANNING COMMISSION				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE REPAIRS	2-61-0200-250	392.00	10,590.00	10,198.00
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	479.54	480.00	0.46
COMMERCIAL OFFICE GOODS	2-61-0200-500	28.75	500.00	471.25
COMMERCIAL OFFICE HEATING	2-61-0200-540	913.20	1,700.00	786.80
COMMERCIAL OFFICE POWER	2-61-0200-541	1,898.01	3,000.00	1,101.99
COMMERCIAL OFFICE - TRANSFER TO CAPI	2-61-0200-762	0.00	3,930.00	3,930.00
COMMERCIAL OFFICE - RECOVERIES TO OP	2-61-0200-963	280.47	3,800.00	3,519.53
	TOTAL COMMERCIAL OFFICE BUILDING:	3,991.97	24,000.00	20,008.03
TOURISM				
TOURISM SALARIES	2-61-0300-110	15,146.82	21,200.00	6,053.18
TOURISM BENEFITS	2-61-0300-130	0.00	1,500.00	1,500.00
TOURISM NON T4 BENEFITS	2-61-0300-133	0.00	3,000.00	3,000.00
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	800.00	530.00
TOURISM ADVERTISING	2-61-0300-220	1,116.36	2,600.00	1,483.64
TOURISM SUBSCRIPTIONS/MEMBERSHIPS	2-61-0300-221	1,433.04	1,400.00	33.04
TOURISM CONTRACTED SERVICES	2-61-0300-232	0.00	100.00	100.00
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
	TOTAL TOURISM:	17,966.22	31,200.00	13,233.78
BUSINESS & COMMUNICATIONS				
B & C SALARIES	2-61-0400-110	60,588.07	84,900.00	24,311.93
B & C BENEFITS	2-61-0400-130	7,234.36	6,000.00	1,234.36
B & C NON T4 BENEFIT	2-61-0400-133	11,248.88	13,800.00	2,551.12
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	25.00	1,000.00	975.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/08/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
B & C TELEPHONES	2-61-0400-217	371.42	800.00	428.58
B & C ADVERTISING & PRINTING	2-61-0400-220	1,762.80	2,300.00	537.20
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,198.75	3,300.00	101.25
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	43,033.34	56,500.00	13,466.66
B & C INSURANCE	2-61-0400-274	118.60	120.00	1.40
B & C GOODS	2-61-0400-500	1,308.05	5,000.00	3,691.95
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	1,773.30	3,900.00	2,126.70
TOTAL BUSINESS & COMMUNICATIONS:		130,932.57	179,420.00	48,487.43

VISITOR INFORMATION CENTRE

VIC SALARIES	2-62-0000-110	437.87	2,200.00	1,762.13
VIC SEASONAL SALARIES	2-62-0000-111	1,236.75	2,500.00	1,263.25
VIC BENEFITS	2-62-0000-130	0.00	200.00	200.00
VIC SEASONAL BENEFITS	2-62-0000-131	0.00	200.00	200.00
VIC NON T4 BENEFITS	2-62-0000-133	0.00	400.00	400.00
VIC FREIGHT	2-62-0000-215	0.00	100.00	100.00
VIC ADVERTISING & PRINTING	2-62-0000-220	936.00	900.00	36.00
VIC CONTRACTED SERVICES	2-62-0000-232	1,481.24	2,000.00	518.76
VIC CONTRACTED REPAIR	2-62-0000-250	430.45	1,000.00	569.55
VIC INSURANCE	2-62-0000-274	834.07	830.00	4.07
VIC GOODS	2-62-0000-500	975.06	2,500.00	1,524.94
VIC HEATING	2-62-0000-540	724.04	1,100.00	375.96
VIC POWER	2-62-0000-541	1,182.19	2,600.00	1,417.81
VIC WATER	2-62-0000-963	1,617.09	3,000.00	1,382.91
TOTAL VISITOR INFORMATION CENTRE:		9,854.76	19,530.00	9,675.24

SUBDIVISION

SUBDIVISION LEGAL	2-66-0000-231	6,578.19	0.00	6,578.19
SUBDIVISION CONTRACTED SERVICES	2-66-0000-232	750.00	0.00	750.00
SUBDIVISION OTHER	2-66-0000-990	231.60	0.00	231.60
TOTAL SUBDIVISION:		7,559.79	0.00	7,559.79

COMMUNITY SERVICES BOARD

COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	800.00	800.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
TOTAL COMMUNITY SERVICES BOARD:		0.00	3,800.00	3,800.00

RECREATION

RECREATION SALARIES	2-72-0000-110	65,341.21	73,500.00	8,158.79
RECREATION SEASONAL SALARIES	2-72-0000-111	2,348.19	2,200.00	148.19
RECREATION BENEFITS	2-72-0000-130	7,179.65	4,900.00	2,279.65
RECREATION SEASONAL BENEFITS	2-72-0000-131	82.39	200.00	117.61
RECREATION NON T4 BENEFITS	2-72-0000-133	13,556.50	8,500.00	5,056.50
RECREATION TRAVEL	2-72-0000-211	0.00	1,800.00	1,800.00
RECREATION TRAINING	2-72-0000-212	1,110.35	3,800.00	2,689.65
RECREATION FREIGHT & POSTAGE	2-72-0000-215	294.00	300.00	6.00
RECREATION TELEPHONE	2-72-0000-217	980.93	2,200.00	1,219.07
RECREATION ADVERTISING	2-72-0000-220	3,718.80	3,200.00	6,918.80
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	420.00	800.00	380.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	928.72	1,100.00	171.28
RECREATION INSURANCE	2-72-0000-274	9,286.50	9,290.00	3.50
RECREATION GOODS	2-72-0000-500	1,261.49	2,400.00	1,138.51
RECREATION PROGRAM EXPENSES	2-72-0000-510	1,333.33	1,000.00	333.33
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	901.20	2,500.00	1,598.80
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	66.67	300.00	233.33
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION TRANSFERS (GRANTS)	2-72-0000-770	9,977.61	9,977.00	0.61
RECREATION OTHER	2-72-0000-990	3,507.14	5,000.00	1,492.86
TOTAL RECREATION:		114,857.08	222,967.00	108,109.92

SWIMMING & WADING POOLS

POOLS SALARIES	2-72-0100-110	10,097.04	12,200.00	2,102.96
POOL SEASONAL SALARIES	2-72-0100-111	101,982.34	118,500.00	16,517.66
POOLS BENEFITS	2-72-0100-130	0.00	1,000.00	1,000.00
POOL SEASONAL BENEFITS	2-72-0100-131	4,745.29	8,100.00	3,354.71
POOLS NON T-4 BENEFITS	2-72-0100-133	0.00	2,200.00	2,200.00
POOLS TRAVEL	2-72-0100-211	0.00	600.00	600.00
POOLS TRAINING	2-72-0100-212	575.00	2,000.00	1,425.00
POOLS FREIGHT & POSTAGE	2-72-0100-215	1,433.49	1,600.00	166.51

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
POOLS TELEPHONE	2-72-0100-217	114.29	100.00	14.29-
POOLS ADVERTISING	2-72-0100-220	1,443.00	1,500.00	57.00
POOL CONTRACTED SERVICES	2-72-0100-232	1,503.00	2,000.00	497.00
POOLS CONTRACTED REPAIRS	2-72-0100-250	3,082.96	8,100.00	5,017.04
POOLS INSURANCE	2-72-0100-274	6,013.12	6,010.00	3.12-
POOLS GOODS	2-72-0100-500	6,019.59	10,500.00	4,480.41
POOL RETAIL GOODS	2-72-0100-501	1,789.49	2,000.00	210.51
POOLS CHEMICALS	2-72-0100-531	1,710.00	16,100.00	14,390.00
POOLS HEATING	2-72-0100-540	7,980.68	10,300.00	2,319.32
POOLS POWER	2-72-0100-541	12,600.73	19,500.00	6,899.27
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	1,240.69	4,600.00	3,359.31
TOTAL SWIMMING POOLS:		162,330.71	226,910.00	64,579.29
ARENA				
ARENA SALARIES	2-72-0200-110	42,132.57	118,700.00	76,567.43
ARENA SEASONAL SALARIES	2-72-0200-111	3,132.77	18,600.00	15,467.23
ARENA BENEFITS	2-72-0200-130	11,818.45	9,200.00	2,618.45-
ARENA SEASONAL BENEFITS	2-72-0200-131	0.00	1,300.00	1,300.00
ARENA NON T4 BENEFITS	2-72-0200-133	27,104.71	20,800.00	6,304.71-
ARENA FREIGHT & POSTAGE	2-72-0200-215	332.50	800.00	467.50
ARENA ADVERTISING & PRINTING	2-72-0200-220	1,138.80	1,100.00	38.80-
ARENA CONTRACTED SERVICES	2-72-0200-232	2,966.08	6,700.00	3,733.92
ARENA CONTRACTED REPAIRS	2-72-0200-250	12,706.73	17,600.00	4,893.27
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	3,193.87	5,000.00	1,806.13
ARENA INSURANCE	2-72-0200-274	9,109.60	9,110.00	0.40
ARENA GOODS	2-72-0200-500	3,611.46	17,700.00	14,088.54
ARENA PETROLEUM PRODUCTS	2-72-0200-521	1,529.47	2,900.00	1,370.53
ARENA HEATING	2-72-0200-540	10,771.24	21,600.00	10,828.76
ARENA POWER	2-72-0200-541	8,887.40	18,700.00	9,812.60
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	1,200.07	5,500.00	4,299.93
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	51.50	10,800.00	10,748.50
ARENA ICE PLANT GOODS	2-72-0201-500	0.00	500.00	500.00
ARENA ICE PLANT POWER	2-72-0201-541	5,276.24	16,900.00	11,623.76
TOTAL ARENA:		144,963.46	303,510.00	158,546.54
PARKS SHOP				
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	6,016.87	5,300.00	716.87-
PARKS SHOP INSURANCE	2-72-0300-274	1,739.29	1,740.00	0.71
PARKS SHOP GOODS	2-72-0300-500	1,113.27	1,500.00	386.73
PARKS SHOP HEATING	2-72-0300-540	3,303.39	5,700.00	2,396.61
PARKS SHOP POWER	2-72-0300-541	2,113.92	3,300.00	1,186.08
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	291.79	1,800.00	1,508.21
TOTAL PARKS SHOP:		14,578.53	19,340.00	4,761.47
CURLING RINK				
CURLING RINK SALARIES	2-72-0400-110	1,560.07	4,400.00	2,839.93
CURLING RINK SEASONAL SALARIES	2-72-0400-111	2,341.48	2,500.00	158.52
CURLING RINK BENEFITS	2-72-0400-130	0.00	400.00	400.00
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	0.00	200.00	200.00
CURLING RINK NON T4 BENEFITS	2-72-0400-133	0.00	800.00	800.00
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	4,833.56	6,900.00	2,066.44
CURLING RINK INSURANCE	2-72-0400-274	6,040.26	6,040.00	0.26-
CURLING RINK GOODS	2-72-0400-500	406.66	1,500.00	1,093.34
CURLING RINK HEATING	2-72-0400-540	6,606.94	13,500.00	6,893.06
CURLING RINK POWER	2-72-0400-541	4,976.88	10,600.00	5,623.12
CURLING RINK - SUBSIDY	2-72-0400-771	2,766.35	7,500.00	4,733.65
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	441.76	1,700.00	1,258.24
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	51.50	10,800.00	10,748.50
CURLING RINK ICE PLANT GOODS	2-72-0401-500	0.00	500.00	500.00
CURLING RINK ICE PLANT POWER	2-72-0401-541	5,276.24	16,900.00	11,623.76
TOTAL CURLING RINK:		35,301.70	84,240.00	48,938.30
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	5,065.96	6,700.00	1,634.04
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	3,733.91	6,200.00	2,466.09
BALL DIAMOND BENEFITS	2-72-0500-130	0.00	500.00	500.00
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	0.00	400.00	400.00
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	0.00	1,200.00	1,200.00
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	1,843.71	1,000.00	843.71-
BALL DIAMOND GOODS	2-72-0500-500	11,174.95	10,500.00	674.95-

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Description	Account	YTD Actual	YTD Budget	YTD Variance
BALL DIAMOND POWER	2-72-0500-541	559.88	1,010.00	450.12
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	6,667.21	6,800.00	132.79
	TOTAL BALL DIAMONDS:	29,045.62	34,310.00	5,264.38
GOLF COURSE				
GOLF COURSE INSURANCE	2-72-0600-274	2,562.83	2,560.00	2.83-
	TOTAL GOLF COURSE:	2,562.83	2,560.00	2.83-
FOX LAKE PARK				
FOX LAKE SALARIES	2-72-0700-110	4,055.43	4,400.00	344.57
FOX LAKE SEASONAL SALARIES	2-72-0700-111	3,255.96	1,200.00	2,055.96-
FOX LAKE BENEFITS	2-72-0700-130	0.00	400.00	400.00
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	0.00	100.00	100.00
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	0.00	800.00	800.00
FOX LAKE FREIGHT	2-72-0700-215	0.00	200.00	200.00
FOX LAKE ADVERTISING	2-72-0700-220	1,331.00	1,500.00	169.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	23,781.63	30,400.00	6,618.37
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	3,149.72	7,000.00	3,850.28
FOX LAKE INSURANCE	2-72-0700-274	249.70	250.00	0.30
FOX LAKE GOODS	2-72-0700-500	4,430.85	5,000.00	569.15
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	539.83	400.00	139.83-
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	600.00	600.00
FOX LAKE HEAT	2-72-0700-540	335.13	600.00	264.87
FOX LAKE POWER	2-72-0700-541	2,917.64	5,600.00	2,682.36
FOX LAKE TO FUNCTION CAPITAL RESERVE	2-72-0700-764	0.00	30,000.00	30,000.00
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,000.00	8,000.00
	TOTAL FOX LAKE PARK:	44,046.89	96,450.00	52,403.11
PARKS				
PARKS SALARIES	2-72-0800-110	83,908.54	63,400.00	20,508.54-
PARKS SEASONAL SALARIES	2-72-0800-111	70,533.60	52,200.00	18,333.60-
PARKS BENEFITS	2-72-0800-130	1,156.20	5,000.00	3,843.80
PARKS SEASONAL BENEFITS	2-72-0800-131	5,697.49	3,700.00	1,997.49-
PARKS NON T4 BENEFITS	2-72-0800-133	0.00	11,200.00	11,200.00
PARKS FREIGHT	2-72-0800-215	905.95	800.00	105.95-
PARKS CONTRACTED REPAIRS	2-72-0800-250	15,167.79	24,100.00	8,932.21
PARKS EQUIPMENT REPAIRS	2-72-0800-253	1,003.58	6,000.00	4,996.42
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	0.00	3,200.00	3,200.00
PARKS INSURANCE	2-72-0800-274	3,994.98	4,000.00	5.02
PARKS GOODS	2-72-0800-500	30,242.25	25,100.00	5,142.25-
PARKS PETROLEUM PRODUCTS	2-72-0800-521	7,210.87	9,300.00	2,089.13
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	86.68	3,400.00	3,313.32
PARKS VEHICLE MAINTENANCE	2-72-0800-523	1,206.69	3,100.00	1,893.31
PARKS POWER	2-72-0800-541	1,623.08	2,900.00	1,276.92
PARKS RECOVERIES TO OPERATING	2-72-0800-963	1,480.58	7,100.00	5,619.42
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	224,218.28	225,500.00	1,281.72
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM SALARIES	2-72-1000-110	536.00	2,100.00	1,564.00
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	22,191.46	19,800.00	2,391.46-
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	0.00	200.00	200.00
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	981.12	1,400.00	418.88
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	0.00	500.00	500.00
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	242.86	300.00	57.14
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	182.38	600.00	417.62
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	165.00	140.00	25.00-
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	114.29	120.00	5.71
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	1,443.00	1,400.00	43.00-
PLAYGROUND PROGRAM CONTRACTED SERVICE	2-72-1000-232	1,387.30	2,500.00	1,112.70
PLAYGROUND PROGRAM GOODS	2-72-1000-500	1,508.94	3,000.00	1,491.06
	TOTAL PLAYGROUND PROGRAM:	28,752.35	32,060.00	3,307.65
SPRAY PARK				
SPRAY PARK SALARIES	2-72-1200-110	3,131.52	1,100.00	2,031.52-
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	541.00	1,100.00	559.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	0.00	100.00	100.00
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	0.00	200.00	200.00
SPRAY PARK FREIGHT	2-72-1200-215	0.00	200.00	200.00

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Description	Account	YTD Actual	YTD Budget	YTD Variance
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	2,300.45	500.00	1,800.45-
SPRAY PARK INSURANCE	2-72-1200-274	0.00	500.00	500.00
SPRAY PARK GOODS	2-72-1200-500	834.63	500.00	334.63-
SPRAY PARK CHEMICALS	2-72-1200-531	0.00	1,200.00	1,200.00
SPRAY PARK HEAT	2-72-1200-540	0.00	300.00	300.00
SPRAY PARK POWER	2-72-1200-541	684.71	1,000.00	315.29
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	2,402.56	1,200.00	1,202.56-
TOTAL SPRAY PARK:		9,894.87	8,000.00	1,894.87-
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	1,367.60	6,700.00	5,332.40
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	7,434.25	14,900.00	7,465.75
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	0.00	500.00	500.00
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	0.00	1,000.00	1,000.00
KING HUNTER PARK EMP NON T4 BENEFITS	2-72-1300-133	0.00	1,200.00	1,200.00
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	2,383.89	4,500.00	2,116.11
KING HUNTER PARK INSURANCE	2-72-1300-274	142.78	140.00	2.78-
KING HUNTER PARK GOODS	2-72-1300-500	653.54	11,000.00	10,346.46
KING HUNTER PARK POWER	2-72-1300-541	997.27	1,700.00	702.73
KING HUNTER PARK ADDED TO OPERATING	2-72-1300-764	0.00	15,195.00	15,195.00
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	3,187.44	3,900.00	712.56
TOTAL KING HUNTER PARK:		16,166.77	60,735.00	44,568.23
SOCCER FIELDS				
SOCCER FIELD SALARIES	2-72-1400-110	1,130.88	2,200.00	1,069.12
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	750.07	3,700.00	2,949.93
SOCCER FIELD BENEFITS	2-72-1400-130	0.00	200.00	200.00
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	0.00	300.00	300.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	0.00	400.00	400.00
SOCCER FIELD GOODS	2-72-1400-500	1,666.63	2,000.00	333.37
SOCCER FIELDS POWER	2-72-1400-541	559.88	1,000.00	440.12
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	3,526.57	1,600.00	1,926.57-
TOTAL SOCCER FIELDS:		7,634.03	11,400.00	3,765.97
MUSEUM				
MUSEUM GAS	2-74-0100-540	2,625.58	4,200.00	1,574.42
MUSEUM POWER	2-74-0100-541	1,782.81	3,000.00	1,217.19
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
TOTAL MUSEUM:		11,408.39	14,200.00	2,791.61
LIBRARY				
LIBRARY TELEPHONE	2-74-0200-217	1,207.61	1,800.00	592.39
LIBRARY ADVERTISING	2-74-0200-220	748.80	800.00	51.20
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	503.00	14,400.00	13,897.00
LIBRARY INSURANCE	2-74-0200-274	3,177.21	3,180.00	2.79
LIBRARY GOODS	2-74-0200-500	310.89	700.00	389.11
LIBRARY HEATING	2-74-0200-540	2,562.48	4,400.00	1,837.52
LIBRARY POWER	2-74-0200-541	2,391.82	4,900.00	2,508.18
LIBRARY GRANTS	2-74-0200-770	21,086.16	21,100.00	13.84
LIBRARY PERSONNEL GRANTS	2-74-0200-771	66,689.60	66,700.00	10.40
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	575.09	1,400.00	824.91
TOTAL LIBRARY:		99,252.66	119,380.00	20,127.34
CENTENNIAL PLACE				
RCSC SALARIES	2-74-0800-110	15,179.36	42,900.00	27,720.64
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	19,707.07	35,100.00	15,392.93
RCSC BENEFITS	2-74-0800-130	2,439.56	3,700.00	1,260.44
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	420.82	2,500.00	2,079.18
RCSC NON T4 BENEFITS	2-74-0800-133	6,968.86	10,900.00	3,931.14
RCSC STAFF TRAINING	2-74-0800-212	495.00	500.00	5.00
RCSC FREIGHT	2-74-0800-215	270.00	300.00	30.00
RCSC TELEPHONE	2-74-0800-217	533.74	900.00	366.26
RCSC ADVERTISING	2-74-0800-220	2,940.60	2,900.00	40.60-
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	9,443.32	11,300.00	1,856.68
RCSC CONTRACTED REPAIRS	2-74-0800-250	1,969.03	18,400.00	16,430.97
RCSC INSURANCE	2-74-0800-274	4,364.61	4,360.00	4.61-
RCSC GOODS	2-74-0800-500	6,273.47	10,100.00	3,826.53
RCSC HEATING	2-74-0800-540	4,910.38	7,700.00	2,789.62
RCSC POWER	2-74-0800-541	7,267.82	14,300.00	7,032.18
RCSC ADDED TO OPERATING RESERVE	2-74-0800-764	0.00	6,000.00	6,000.00

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Description	Account	YTD Actual	YTD Budget	YTD Variance
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	331.41	1,100.00	768.59
RCSC - HFC GRANT	2-74-0801-770	2,500.00	2,500.00	0.00
	TOTAL CENTENNIAL PLACE:	86,015.05	175,460.00	89,444.95
COMMUNITY CENTRE				
COMMUNITY CENTRE SALARIES	2-74-0900-110	2,463.68	2,200.00	263.68-
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,200.00	1,200.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	0.00	200.00	200.00
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	0.00	400.00	400.00
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	270.00	500.00	230.00
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	574.97	800.00	225.03
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	304.20	300.00	4.20-
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	9,144.16	18,600.00	9,455.84
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	3,781.47	7,000.00	3,218.53
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,510.67	6,510.00	0.67-
COMMUNITY CENTRE GOODS	2-74-0900-500	918.24	4,000.00	3,081.76
COMMUNITY CENTRE HEAT	2-74-0900-540	2,782.25	4,900.00	2,117.75
COMMUNITY CENTRE POWER	2-74-0900-541	3,647.70	8,300.00	4,652.30
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	472.82	1,200.00	727.18
	TOTAL COMMUNITY CENTRE:	30,870.16	56,210.00	25,339.84
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	497.03	1,000.00	502.97
LIONS HALL INSURANCE	2-74-1000-274	654.01	650.00	4.01-
LIONS HALL GOODS	2-74-1000-500	240.90	500.00	259.10
LIONS HALL HEAT	2-74-1000-540	1,415.73	1,800.00	384.27
LIONS HALL POWER	2-74-1000-541	905.95	1,400.00	494.05
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	269.15	600.00	330.85
	TOTAL LIONS HALL:	3,982.77	5,950.00	1,967.23
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	332,967.71	668,700.00	335,732.29
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	153,280.00	153,300.00	20.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	643.00	643.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	0.00	2,500.00	2,500.00
	TOTAL GOVERNMENT REQUISITIONS:	486,247.71	825,143.00	338,895.29
	TOTAL EXPENDITURES:	4,213,485.45	8,200,784.00	3,987,298.55
	TOTAL REVENUE & EXPENSES:	1,428,755.29-	660,600.00-	768,155.29

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/08/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
FIRE DEPARTMENT				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	0.00	38,600.00	38,600.00
	TOTAL FIRE DEPARTMENT:	0.00	38,600.00	38,600.00
COMMON SERVICES				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	120,647.15	193,000.00	72,352.85
	TOTAL COMMON SERVICES DEPARTMENT:	120,647.15	193,000.00	72,352.85
STREETS & ROADS				
S & R MACHINES, EQUIPMENT	8-32-0000-630	16,750.00	15,000.00	1,750.00-
	TOTAL STREETS & ROADS:	16,750.00	15,000.00	1,750.00-
AIRPORT				
AIRPORT EQUIPMENT	8-33-0000-630	0.00	100,000.00	100,000.00
	TOTAL AIRPORT:	0.00	100,000.00	100,000.00
WATER DEPARTMENT				
WATER MACHINES, EQUIPMENT	8-41-0000-630	0.00	10,000.00	10,000.00
	TOTAL WATER DEPARTMENT:	0.00	10,000.00	10,000.00
CEMETERY				
CEMETERY ENGINEERING STRUCTURES	8-56-0000-610	10,497.50	17,000.00	6,502.50
	TOTAL CEMETERY:	10,497.50	17,000.00	6,502.50
RECREATION				
RECREATION POOL ENGINEERING STRUCTUR	8-72-0100-610	122,417.67	118,000.00	4,417.67-
RECREATION POOL BUILDINGS	8-72-0100-620	3,928.64	0.00	3,928.64-
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	0.00	10,000.00	10,000.00
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	0.00	37,000.00	37,000.00
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION FOX LAKE PARK ENGINEERING	8-72-0700-610	0.00	15,000.00	15,000.00
RECREATION PARKS PLAYGROUND ENGINEER	8-72-0800-610	0.00	75,000.00	75,000.00
	TOTAL RECREATION:	126,346.31	265,000.00	138,653.69
CULTURE				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	0.00	12,000.00	12,000.00
	TOTAL CULTURE:	0.00	22,000.00	22,000.00
	TOTAL CAPITAL FINANCES APPLIED:	274,240.96	660,600.00	386,359.04
	GRAND TOTAL OF ALL ACCOUNTS:	274,240.96	660,600.00	386,359.04
	REPORT TOTALS:	1,154,514.33-	0.00	1,154,514.33

*** End of Report ***



Town of Hanna Council Agenda Background Information and Request for Decision

Date: September 14, 2021

Agenda Item No: 06.03

Item Title

Budget Overview

Recommended Motion

That Council accepts the Budget Overview for August 2021 for information.

Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2021 Operating and Capital budgets approved by Council at the May 26, 2021 Special Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to August 31, 2021.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating: _____ N/A _____
Budget Available: _____
Unbudgeted: _____
Source of Funds: _____

Capital Cost: _____ N/A _____
Budget Available: _____
Unbudgeted Costs: _____
Source of Funds: _____



Policy and/or Legislative Implications

N/A

Attachments

1. Budget Overview – August 2021

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

AUGUST 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-3,307,002			-3,904,814			597,812
RESERVES	-66,967			0			
REQUISITIONS	-822,638	822,643		0	486,248		336,395
SURPLUS		2,500			0		2,500
CONTINGENCY		0			0		0
			-3,371,464			-3,418,566	
GENERAL ADMINISTRATION	-447,700			-174,275			-273,425
COUNCIL		130,150			62,061		68,089
ADMINISTRATION		943,735			600,147		343,588
			626,185			487,934	
HANNA WAKE PROGRAM	0			0			0
STUDENT EXCHANGE		0			0		0
			0			0	
TAX RECOVERY PROPERTY	-10,100			-7,197			-2,903
TAX RECOVERY PROPERTY		10,100			3,004		7,096
			0			-4,193	
POLICE	-11,600			-2,648			-8,952
POLICE		48,500			48,500		0
			36,900			45,852	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		4,750			1,270		3,480
			4,750			1,270	
FIRE	-575,386			-38,335			-537,051
FIRE		647,290			103,565		543,725
FIRE - CAPITAL		38,600			0		38,600
			110,504			65,230	
FIRE - ECETP	-8,500			0			-8,500
FIRE - ECETP		8,500			1,240		7,260
			0			1,240	
DISASTER SERVICES	-3,250			0			-3,250
DISASTER SERV		6,200			554		5,646
			2,950			554	
BY-LAW ENFORCEMENT	-24,100			-37,633			13,533
BYLAW		74,250			75,711		-1,461
			50,150			38,078	
DOG CONTROL	-4,400			-5,090			690
ANIMAL CONTROL		22,500			15,669		6,831
			18,100			10,579	

AUGUST 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-75,100			-420			-74,680
PUBLIC WORKS		489,233			368,031		121,202
PUBLIC WORKS - CAPITAL		193,000			120,647		72,353
			607,133			488,258	
STREETS & ROADS	0			-160			160
STREETS & ROADS CAPITAL	-616,041			0			-616,041
STREETS & ROADS		1,016,141			120,602		895,539
S & R - CAPITAL		15,000			16,750		-1,750
			415,100			137,192	
AIRPORT	-105,165			-4,153			-101,012
AIRPORT		27,330			21,474		5,856
AIRPORT CAPITAL		100,000			0		100,000
			22,165			17,321	
WATER							0
TREATMENT	-1,200,500			-565,878			-634,622
TREATMENT		855,700			490,522		365,178
LINES & DISTRIBUTION	0			-1,690			1,690
LINES & DISTRIBUTION		293,000			101,122		191,878
WATER DIST - CAPITAL METER		10,000			0		10,000
			-41,800			24,076	
SANITARY SEWERS	-297,600			-130,440			-167,160
SEWERS		191,010			48,773		142,237
SEWER - CAPITAL		0			0		0
			-106,590			-81,666	
GARBAGE	-74,300			-37,773			-36,527
GARBAGE		75,800			49,641		26,159
			1,500			11,868	
REGIONAL WASTE SYSTEM	-336,400			-158,116			-178,284
ANNUAL CONTRACT		334,400			250,801		83,599
			-2,000			92,685	
F.C.S.S.	-114,798			-81,033			-33,765
ADMINISTRATION		43,800			28,791		15,009
PROGRAMS		124,300			61,058		63,242
YOUTH CLUB SUPPORT		36,500			21,200		15,300
VAN OPERATIONS		5,300			3,861		1,439
			95,102			33,876	

AUGUST 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-13,900			-18,450			4,550
CEMETERY		29,520			13,454		16,066
CEMETERY CAPITAL		17,000			10,498		6,503
			32,620			5,501	
MUNCIPAL PLANNING COMM	0			0			0
MPC		500			0		500
			500			0	
COMMERCIAL OFFICE BUILDING	-24,000			-24,000			0
OFFICE BUILDING		24,000			3,992		20,008
			0			-20,008	
TOURISM	0			0			0
TOURISM		31,200			17,966		13,234
			31,200			17,966	
BUSINESS & COMMUNICATION	-10,000			0			-10,000
(WAS ECONOMIC DEV)		179,420			130,933		48,487
			169,420			130,933	
VISITOR INFORMATION BOOTH	0			0			0
		19,530			9,855		9,675
			19,530			9,855	
SUBDIVISION	0			-171,896			171,896
SUBDIVISION		0			7,560		-7,560
SUBDIVISION - CAPITAL		0			0		0
			0			-164,336	
RECREATION	-237,100			-25,472			-211,628
CS BOARD		3,800			0		3,800
RECREATION		222,967			114,857		108,110
PARKS SHOP		19,340			14,579		4,761
COMMUNITIES IN BLOOM		0			0		0
			9,007			103,963	
SWIMMING POOLS	-67,800			-77,666			9,866
POOLS		226,910			162,331		64,579
POOLS - CAPITAL		45,000			61,315		-16,315
SPRAY PARK - HSP COMMITTEE	-83,000	83,000			65,031		17,969
			204,110			211,011	
ARENA	-90,450			-18,454			-71,996
ARENA		275,310			139,636		135,674
ICE PLANT		28,200			5,328		
ARENA - CAPITAL		37,000			0		37,000
			250,060			126,509	

AUGUST 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CURLING RINK	-28,500			-12,671			-15,829
CURLING RINK		56,040			29,974		26,066
ICE PLANT		28,200			5,328		
C RINK - CAPITAL		10,000			0		10,000
			65,740			22,631	
BALL DIAMONDS	-5,100			-2,100			-3,000
BALL DIAMONDS		34,310			29,046		5,264
			29,210			26,946	
GOLF COURSE	0			0			0
GOLF COURSE		2,560			2,563		-3
			2,560			2,563	
FOX LAKE PARK	-71,700			-57,813			-13,888
FLP		96,450			44,047		52,403
FLP - CAPITAL		15,000			0		15,000
			39,750			-13,766	
PARKS	0			-600			600
PARKS		225,500			224,218		1,282
PARKS - CAPITAL		75,000			0		75,000
PIONEER PARK	-23,195	60,735		-15,195	16,167		44,568
SPRAY PARK	-2,400	8,000		-50	9,895		-1,895
			369,235			249,680	
SUMMER YOUTH PROGRAM	-2,500			-6,915			4,415
		32,060			28,752		3,308
			29,560			21,837	
SOCCER FIELDS	-2,100			-2,100			0
SOCCER FIELDS		11,400			7,634		3,766
			9,300			5,534	
MUSEUM	0			0			0
MUSEUM		14,200			11,408		2,792
			14,200			11,408	
LIBRARY	-10,000			0			-10,000
LIBRARY		119,380			99,253		20,127
LIBRARY - CAPITAL		10,000			0		10,000
			119,380			99,253	
CENTENNIAL PLACE	-64,392			-44,430			-19,962
CENTENNIAL PLACE		175,460			86,015		89,445
CENTENNIAL PLACE CAPITAL		12,000			0		12,000
			123,068			41,585	

AUGUST 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
COMMUNITY CENTRE	-22,500			-13,972			-8,528
CENTRE		56,210			30,870		25,340
CENTRE CAPITAL		0			0		0
			33,710			16,898	
LIONS HALL	-1,200			-800			-400
LIONS HALL		5,950			3,983		1,967
			4,750			3,183	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-8,861,384			-5,642,240			-3,219,144
TOTAL EXPENDITURES		8,861,384			4,487,726		4,373,658
TOTAL SURPLUS (DEFICIT)			1			-1,154,514	



Town of Hanna Council Agenda Background Information and Request for Decision

Date: September 14, 2021

Agenda Item No: 07.00

Item Title

Committee Reports

Recommended Motion

That Council accepts the Municipal Planning Commission Meeting Minutes of August 19, 2021 for information.

Background

Committee Reports are usually in the form of minutes from the Committee meetings and provide Council with highlights and activities of the committee.

The Minutes may not have been approved by the Committee; however they are presented for Council's review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town web-site and through the Town Social Media Program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Municipal Planning Commission Meeting Minutes – August 19, 2021.

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

TOWN OF HANNA
MUNICIPAL PLANNING COMMISSION MEETING
August 19, 2021

Minutes of the Municipal Planning Commission Meeting held Thursday, August 19, 2021 at 12:00 p.m. in the Town of Hanna Council Chambers.

Members Present:

Chairman Kyle Olsen
Richard Preston
Larry Stickel

Administration Present:

Kim Neill – Chief Administrative Officer
Rhonda Lund – Director of Corporate Services
Adrian Mohl – Director of Protective Services

1.0 CALL TO ORDER

Chair Kyle Olsen called the Municipal Planning Commission meeting to order at 12:06 p.m.

2.0 REVIEW & ADOPT AGENDA

Moved by Richard Preston that the Agenda for August 19, 2021 be adopted as presented.

Motion Carried.

3.0 ADOPT MINUTES OF PREVIOUS MEETING

Moved by Larry Stickel that the Minutes of the Municipal Planning Commission Meeting held April 23, 2021, be adopted as presented.

Motion Carried.

08-2021
Agenda

09-2021
Minutes

4.0 NEW BUSINESS

- 4.1 Subdivision Application PRMS 11/205
Town of Hanna – R & A Pahl
Hanna Municipal Golf Course
C. of T. 011 308 322 +1
Portion of SE ¼ 16-31-14-W4M

Chief Administrative Officer Kim Neill reviewed subdivision application PRMS 11/205 and staff recommendations.

10-2021
Subdivision
Application
PRMS 11/205

Moved by Larry Stickel that the Municipal Planning Commission accepts for information, the Palliser Regional Municipal Services Subdivision Report on Subdivision File No 11-205 PRMS No. 2021-027 to subdivide a portion of SE 16-31-14-W4M and C of T 011 308 322 +1; and

that Palliser Regional Municipal Services be informed that the Municipal Planning Commission approves the eight (8) subdivision approval conditions in the Report, which are as follows in abbreviated form:

1. Registration of the subdivision.
2. All outstanding taxes to be paid to the municipality.
3. Satisfactory arrangements to be made with the municipality for the provision of services, at the cost of the developer.
4. Concurrent registration of utility easements and rights-of-way as required by relevant authorities.
5. Consolidation of the proposed 0.041 hectare (0.101 acres) triangular area which is being removed from the residential lot, C. of T. 011 308 322 +1 with the property leased by the golf course in the remainder of the SE ¼ Sec 16-31-14 W4M, as shown on the approved sketch (Section 655 (1) (a) of the Municipal Government Act).
6. Consolidation of the proposed 0.061 hectare (0.151 acres) area which is being taken from the property leased by the golf course, with the residential lot, C. of T. 011 308 322 +1 as shown on the approved sketch (Section 655 (1) (a) of the Municipal Government Act).
7. Third and final reading for Bylaw 1022-2021 that will redesignate the subject parcel to “CS” – Community Service District from “RA” - Residential Acreage District.
8. Third and final reading for Bylaw 1022-2021 that will redesignate the subject parcel to “RA” - Residential Acreage District from “CS” – Community Service District.

Motion Carried.

4.2 Subdivision Application PRMS 11/204
CNR – 713323 AB Ltd.
Lot 31, RLY, Plan RW28

Chief Administrative Officer Kim Neill reviewed subdivision application PRMS 11/204 and staff recommendations.

11-2021
Subdivision
Application
PRMS 11/204

Moved by Richard Preston that the Municipal Planning Commission accepts for information, the Palliser Regional Municipal Services Subdivision Report on Subdivision File No 11-204 PRMS No. 2021-013 to subdivide a portion of Lot 31, RLY, Plan RW28 all within Sec. 09 - Twp. 31 – Rge.14 W4M; and

that Palliser Regional Municipal Services be informed that the Municipal Planning Commission approves the seven (7) subdivision approval conditions in the Report, which are as follows in abbreviated form:

1. Registration of the subdivision.
2. All outstanding taxes to be paid to the municipality.
3. Satisfactory arrangements to be made with the municipality for the provision of services, at the cost of the developer.
4. Concurrent registration of utility easements and rights-of-way as required by relevant authorities.
5. Satisfactory completion of a Phase I Environmental Site Assessment to determine if any contamination exists on site due to previous or existing land uses including the clean-up of any contamination situations, if required to standards suitable for Industrial use.
6. Deferral of reserve by caveat against the balance of the parcel in the amount of 0.817 hectares (2.019 acres) being 10% of the developable area proposed for subdivision with the actual land area to be determined by the final survey (Sections 666 & 669 of the Municipal Government Act).
7. Consolidation of the subdivided portions of Railway Right of Way and Station Grounds, Plan RW28 to create one parcel. These subdivided portions include the two areas of 0.19 hectares (0.47 acres) and 0.02 hectares (0.058 acres) +/- located within the SE1/4 Sec 9-31-14 W4M: the 4.62 hectares (11.42 acres) +/- within the north ½ of the SW ¼ Sec. 9 and the 0.118 hectares (0.291 acres) within the NE ¼ Sec 9 (Section 665 (1) (a) of the Municipal Government Act).

Motion Carried.

4.3 Development Application D26-16
Hanna Learning Centre Sign – Extension Request
Lots 6-7, Block 16, Plan 6133AW
312 – Centre Street

Chief Administrative Officer Kim Neill reviewed subdivision application PRMS 11/204 and staff recommendations.

Moved by Richard Preston that the request from the Hanna Learning Centre to extend the time variance on development application D26-16 for a further 365 days be approved as follows:

1. Portable sign located on Lots 6-7, Block 16, Plan 6133AW (312 – Centre Street).
2. Sign placement is a discretionary use in the C1 – Retail Commercial District.
3. Compliance with Bylaw 967-2012, General Regulations, Section 15 - SIGNS, Subsection (8) Portable Signs, and
4. Maximum time period of 60 days for placement of portable signs requirement is extended to maximum time period of 365 days.

Motion Carried.

4.4 Development Application D30-21
Secondary Suite – Residential Property
Natalia Stewart
Lot 7, Block 45, Plan 6133AW
314 – 6 Avenue East

Development Officer Adrian Mohl reviewed development application D30-21 to create a secondary suite in a residence.

Moved by Larry Stickel that the Municipal Planning Commission approves Development Application D30-21 to create a secondary suite in the basement of the residence on Lot 7, Block 45, Plan 6133AW, Tax Roll #11900 (314 - 6 Avenue East) as a discretionary use within the R-2 General Residential District; subject to the following conditions:

1. Compliance with Bylaw 967-2012 and amendments thereto.
2. Compliance with all current Alberta Building and Safety codes, recommended conditions, and inspections as it pertains to the inclusion of a secondary suite in a residence.

12-2021
D26-16
HLC - Sign
Extension

13-2021
D30-21
Secondary Suite

3. All necessary Safety Code Permits (Building, Electrical, Plumbing, gas, etc.) to be in place prior to construction/installations. These Permits can be obtained through Palliser Regional Municipal Services – Drumheller Office.

Motion Carried.

5.0 ADJOURNMENT

Chairman Olsen declared that all business being concluded, the Municipal Planning Commission is adjourned at 12:31 p.m.

Chairman Kyle Olsen

Secretary Kim Neill



Town of Hanna Council Agenda Background Information and Request for Decision

Date: September 14, 2021

Agenda Item No: 08.00

Item Title

Senior Administrative Officials Reports

Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 – 8.05 as presented for information.

Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating: _____ N/A _____
Budget Available: _____
Unbudgeted: _____
Source of Funds: _____

Capital Cost: _____ N/A _____
Budget Available: _____
Unbudgeted Costs: _____
Source of Funds: _____

Policy and/or Legislative Implications

N/A



Attachments

1. Chief Administrative Officer
2. Director of Business & Communication
3. Director of Community Services
4. Director of Protective Services
5. Director of Public Works

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

MEMORANDUM

Date: September 14, 2021

To: Mayor & Council

From: Kim Neill
Chief Administrative Officer

Re: CAO Report – September 14, 2021, Council Meeting

1. Demolition Project Update:

Mark Nikota and I met with the General Contractor (Pacific Blasting & Demolition) and their sub-contractor for the hazard material abatement component of the demolition project on September 1st. The hazard abatement crew will be in Hanna to begin the project the week of September 13th.

The contractor is applying for the OH & S Regulation 34 Exemption, and they indicated that it sometimes takes a little time for a decision to be made, so demolition of the building at 123- 2nd Avenue West may be started later.

Administration has received signed purchase agreements for the Town to purchase the properties at 102 Centre Street and 305 – 1st Street West.

2. Poppy Project Update:

The chain link fence has been taken down, first calls are complete, and it is anticipated that the pilings, foundation, and the electrical will all be started the week of September 13th and the project complete excluding the landscaping by the end of October.

3. Telus NG 9-1-1 Project

As part of a Canadian Radio-television and Telecommunications Commission (CRTC) Telus have issued Telecom Regulatory Policy 2017-182: Next-generation 9-1-1 Modernizing 9-1-1 networks to meet the public safety needs of Canadians, setting out its determinations on the implementation and provision of NG 9-1-1 networks and services in Canada and its view that such a transition would provide Canadians with access to new, innovative emergency services and capabilities.

Telus has reached out to Local Government Authority representatives and recently held a webinar titled “The Basics of NG 9-1-1”.

Attached please find some of the highlighted information from the webinar powerpoint presentation.

4. Staffing Plan

I am working on a staffing plan which will be planned to take effect as of January 1, 2022. With the upcoming retirements and expiring contracts at the end of December 2021, I am exploring different staffing structures with the intention to reduce staffing levels if possible. Staffing plan will be reviewed with the new Council and in conjunction with the 2022 – 2025 Operating Budget.

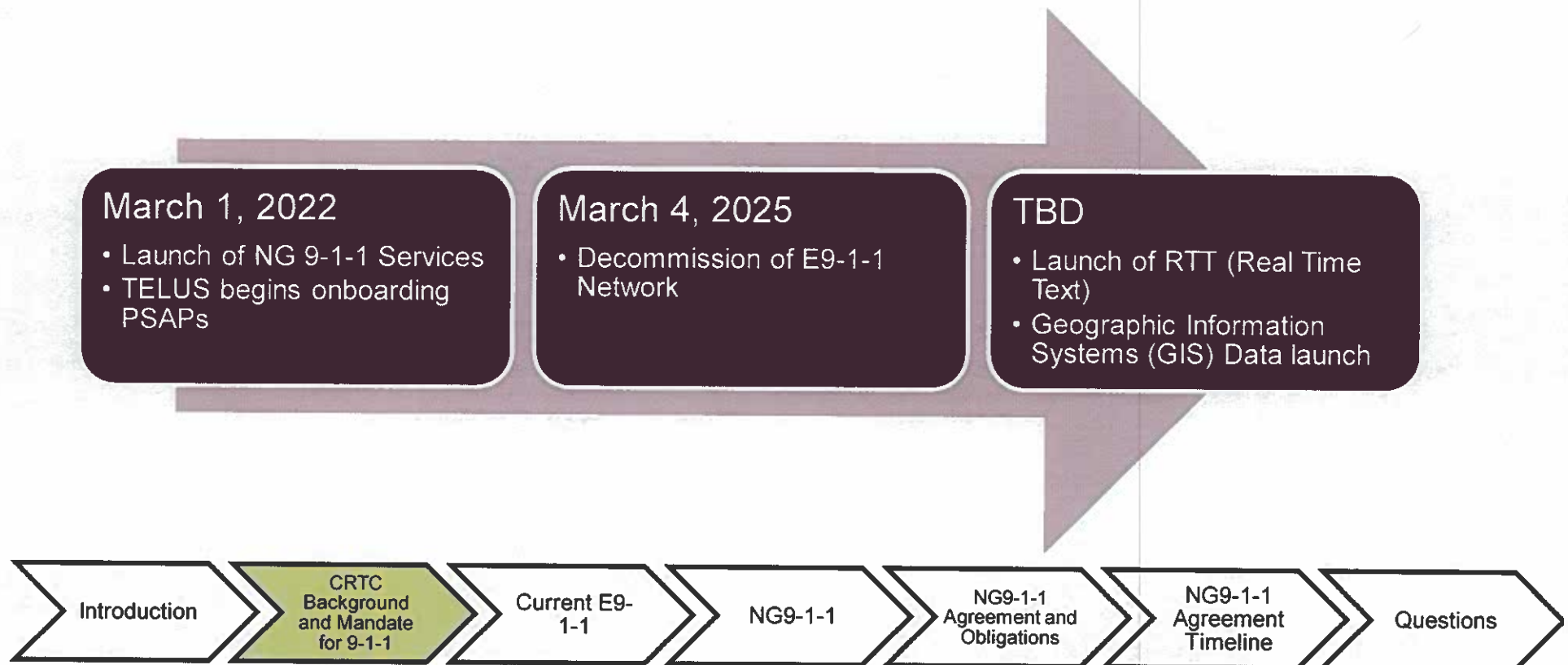
Meetings Attended:

- Vacation – August 12th & 13th
- Business Hub – Economic Development Collaboration – August 17th, September 7th
- Chief Medical Officer of Health – Covid 19 Update – July 14th
- MPC Meeting – August 19th
- Special Council/Information Meeting – August 25th
- Alberta Environment – Helmer Dam Inspection – July 14th
- Demolition Project – Start-up Meeting – September 1st
- Telus 9-1-1 Conversion Webinar – September 8th
- Agriculture Centre Site Selection Meeting – September 13th
- PLRD – Duff Scholarship Review – September 14th

Upcoming Events:

- Business Hub – Economic Development Collaboration – September 21st, October 5th
- Mayors Garden Party – September 21st
- RCMP Town Hall – September 21st
- Telus 9-1-1 Conversion Webinar – September 28th
- Council Information Meeting – September 29th
- Agriculture Centre Project Update Meeting – October 1st

CRTC Mandated Timelines



WHAT ARE THE BENEFITS OF NG9-1-1?

How Canada Benefits from Next Generation 9-1-1 (NG9-1-1) Technologies and Services

Once PSAPs have a Next Generation 9-1-1 network and related communications technologies in place, they will have the key foundational components required to enable the implementation of the new capabilities (listed below) over the next 3-7 years. As capabilities are deployed, this will give calltakers/dispatchers the ability to keep field responders and the public safer. NG9-1-1 solutions will also provide 9-1-1 communication centres with the vital tools to make them more effective and efficient as the community's public safety responders.

Public Safety Communications Centre

Information to 9-1-1
Information from 9-1-1

KEY: VIDEO IMAGES LOCATION DATA

Better Location Accuracy

NG9-1-1 tools allow PSAPs to get not just a caller's latitude and longitude, but also provide an accurate dispatchable location. In the future, PSAPs will be able to view a three-dimensional map showing which floor in a building someone is calling from. Even better, all the data that comes in with a next-generation call can be immediately transferred to field responders, medical providers, or other authorized parties who may need the additional location data.

Improved Crash Data

Telematics, already integrated into many vehicles, are capable of notifying 9-1-1 with additional precise location information and crucial details like speed at impact, airbag deployment, number of occupants, and how many seat belts were in use. This data, available at dispatch, helps fire services and EMS prepare appropriate equipment and provides EMS staff with key information to plan for transport to the appropriate medical or trauma centre.

Safer Communities

In the future, once PSAPs are able to easily and quickly access media such as videos and photos, citizens can readily report crimes, enabling calltaker/dispatchers to better understand a situation and more effectively dispatch law enforcement. For example, a witness might capture a video of a hit-and-run in progress and send it to NG9-1-1 PSAPs so dispatchers, and then officers can see the situation and the suspect.

More Ways to Help All Types of Callers

NG9-1-1 will enable new services like language assistance/translation for non-native English speakers and help for the deaf and hard-of-hearing. These technologies will be able to be potentially embedded in Next-Gen platforms, making them seamless for calltaker/dispatchers to use.

Improved Field Responder Safety & Awareness

New and emerging technologies in the NG9-1-1 environment provide information in the form of photos, streaming video, texts and other data that helps colleagues in law enforcement, fire services, and EMS better understand what's happening, even before they're on the scene. Calltakers/dispatchers could potentially access building sensors and video feeds, helping identify hazardous materials, environmental conditions or the location of potential victims.

Greater Reliability & Coordination with Other Agencies

During a natural disaster, large-scale emergency, or an event that generates large call/transaction volumes, the NG9-1-1 system can automatically reroute calls when necessary to additional staff and/or another PSAP. The system also allows for better coordination with first responders and between other emergency services and agencies in the serving area and beyond, ensuring that all 9-1-1 calls are answered, even if one PSAP experiences an outage or call/transaction overload.

Also see: [CRTC 9-1-1 website](https://www.crtc.gc.ca/eng/911/faq/faq_911_1_1.asp), for the related CISC Emergency Services Working Group FAQs and additional documents
2023_08_28_100113 Desktop_Public_V2

Images and concept provided by 911.gov and NENA, used with permission.

Introduction

CRTC
Background
and Mandate
for 9-1-1

Current E9-
1-1

NG9-1-1

NG9-1-1
Agreement and
Obligations

NG9-1-1
Agreement
Timeline

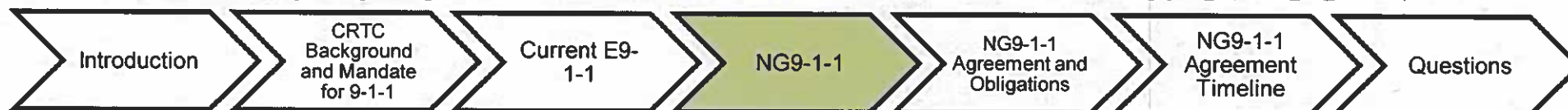
Questions

E9-1-1 vs. NG9-1-1

9-1-1 CAPABILITY	E9-1-1	NG9-1-1
Voice Calls	Yes	Yes
Transfer Misrouted Calls	Limited Capability	Yes
Location Delivered with Calls	No	Yes*
Policy Based Call Routing	Managed by E9-1-1 SSP	Managed by 911 Authority
Text/Multimedia	No	Yes*
Additional Data	No	Yes*
Data Sharing Across Regions	No	Yes
Data Sharing with Responders	Limited Capability	Yes
Virtual PSAPs	Limited Capability	Yes
Standard IP Interfaces	No	Yes

*these require next-gen originating networks as well as PSAPs

Source: courtesy byron_smith_chiaramonte_-_ng911_explained_thu_1030am.pdf



Report to Council

Date: September 14, 2021

Submitted by Laurie Armstrong, Director of Business & Communication

Thank you for the Summer BBQ. It was a much needed event and so nice to connect after such a long time.

The following are some interesting stats from our website. Note that this is for the month of August. You can see that the Parks & Playgrounds page is a busy one. That is typically looking for information on Fox Lake Campground.

Your content achievements

Top growing pages Compared to previous month

Page	Clicks (web)
https://hanna.ca/event/indoor-pro-rodeo/2021-09-24/	+103
https://hanna.ca/event/fall-fair-parade/	+40
https://hanna.ca/event/fall-fair/2021-08-06/	+37

Top performing pages

Page	Clicks (web)
https://hanna.ca/	805
https://hanna.ca/pool/	212
https://hanna.ca/parks-playgrounds/	211

- For Council's knowledge a page has been created on our website hanna.ca/election. The intent is for this to be a one stop shop for all things related to the Municipal Election. There are sections and information for Nominations, Voting (where, how, who. etc), Candidates, Results, FAQ's, Documents & Links. It can be found on the Town Office tab in the Mayor & Council section. To date, the Returning Officer, R. Lund has received some nominations. I have reached out to the individuals and offered the opportunity to provide information and a photo.
- There were no newly licensed businesses to send to the Business Hub for their welcome package this month.
- I've discovered that Apple Maps refers to 3 Street West as Nesbitt Way. I've been working on getting this fixed since July. Apple is verifying. (??)
- Fall Compost Pickup has been scheduled for Oct 12
- Completed the hard copy newsletter for Sept 2021.
- Been working with Sgt Sperlie to assist with creating materials and promoting their Town Hall meeting scheduled for Sept 21
- Approved an application to the Storefront Improvement Grant Program from Bowerstone PC who plans to do some modernizing including paint and signage.

Director of Community Services Council Report
Respectfully submitted by Gwen Snell
September 14, 2021

The following highlights are provided for council information. If you have any questions or would like more information on the department, I would be happy to respond.

General/ Facilities/Parks Overview

- Swimming Pool closed for the season on August 29th, with the Spray Park continuing to operate until September 6th.
- Midnight Swim on August 14 was organized by community volunteers. Attendance was good for the event and the volunteers raised \$405 towards our local SPCA.
- Tree watering was a consuming job this summer due to the dry conditions. We did purchase additional bags which helped to ensure the trees remain healthy.
- Weekly facility inspections and minor repairs are being completed.
- Floral displays are once again outstanding. We are very fortunate to have the knowledgeable staff who are dedicated to keeping the plants growing so well over the season. We continue to receive compliments and appreciation from the community.
- We have assisted with the delivery of picnic tables as requested for events.
- Our department continues to work on updating our documents, schedules, etc. with new dates and rebranding.

Hanna Spray Park Update

- The Spray Park was very well used since opening. We found that the spray park did not detract from the swimming pool operation, but in fact many people came to enjoy both facilities.
- We do have some operational issues or deficiencies that are to be addressed by the contractor before we complete the final winterizing of the park for the season.
- Our staff have been very resourceful on addressing issues and then following up to ensure that the spray park continues to operate safely for public enjoyment.

Programs and Events

Music in the Park Series was well received. Positive feedback with many residents looking for the 2022 season. We do have some funding to assist with planning for next summer and will begin reaching out to musicians for possible bookings.

We may have some changes in format, but generally the Sunday afternoons in the park provide us with the best option to attract professional performers at the end of a weekend booking.

Epic Adventures

Staff reported a similar season as 2020. Offering the half day experience rather than the full week was met with mixed reviews. Some parents appreciated the shorter days while other would have preferred the full week.

Community Programs and Events

Blue Cross Community Roots Covid Funding provided support to offer a full range of programs from Yoga in the Park to Zumba, and even Chair Yoga. Weather did have an effect on the participation numbers and some programs seemed to be slower to catch on than others. Interestingly, some programs are opting to continue into the fall.

FCSS Update

- Interagency meetings continue virtually with zoom meetings. These meetings allow the exchange of information and communication between social services providers within the community.
- Dr. Jody Carrington presentation will be held on December 7th, 2021. Ticket holders were advised of the date change.
- Mayors Garden Party will be held on September 21, 2021. This is a popular event to recognize the seniors in our community.

Grants and support provided

- **Green and Inclusive Community Buildings** – is a federal grant available to assist with the Community Centre renovation. I have been delayed in working with MPE on this application but expect things will be back on track this week.
- **MARD (Medically At-Risk Driver Centre)** – We have received \$15,000 to be used towards transportation assistance in our community. Two members of the Community Services Board have volunteered to assist with criteria to support those in need. Due to time constraints, we have contracted some assistance to review this project.
- **Canada Healthy Communities Initiative** – Contact was made with the Community Foundation of South Eastern Alberta, who administers the program. During the conversation it appeared that the competition for the larger funding was very strong, with only one or two being successful during the last round. In discussion with our Hanna Healthy Community Committee, we decided to change the focus and request the \$25,000 in funds to assist with the purchase of portable tent structures and the capital cost for the event trailer. We have not been advised about funding announcements or decisions to date.

Staffing & Employment

- Kathy Lee's last day in the office was September 3rd. She has been an important part of the Community Services department and the Town and will be missed. We are wishing all the very best in her retirement.
- Raelene Liddicoat has been transitioned into the Municipal Secretary position at the town office, providing support for the department. During the past several months she has covered a wide range of duties and assisted to fill in where needed. This has been appreciated.

- Effective September 1st, Sheldon Morgan was hired as the Community Centre Caretaker. Audra & Darcy Limpert did not wish to renew their contract but were willing to assist until a new contractor was secured. We appreciate the cooperation extended by Audra and Darcy during the past 18 months of uncertain bookings, closures and partial openings.
- Staff have been taking much needed holidays during the summer months but our department has been able to maintain operations and services.

Meetings Attended/Training

August 18 – Hanna and District Youth Club meeting
 August 24 – Hanna Wellness Network
 September 1 – Hanna Family & Marriage Therapy Program
 August 17, 24, 31 – Community Helpers Program (AHS Outreach Program)
 September 1 – Crew Meeting
 September 7 – ARPA conference planning meeting
 September 8 – Ice Scheduling meeting
 September 13 – CSB meeting

Various meetings with facility users & organizations in community
 (Zoom, phone, in person) as they gear up for events without covid restrictions
 Regular Crew and Staff tool box meetings (in person and online)
 Director's Meeting – regular Monday mornings or as scheduled

Dates for Council Consideration:

September 21 – Mayor's Garden Party
 December 7 – Dr. Jody Carrington Evening

**DIRECTOR OF PROTECTIVE SERVICES
COUNCIL REPORT September 14, 2021**

BY-LAW ENFORCEMENT:

Complaints dealt with: August 2021 / September 2021

Animal Control	Noise	Unsightly	Parking	Grass/Weeds	Other
4	1	1	3	6	0

- The final mowing of the CN Property has been completed by a local contractor. This marks the completion of remediation work as agreed to by CN for the clean-up, care and maintenance of the CN right-of-way and other property owned by the company. Administration is pleased with the cooperation CN has exhibited towards this large holding of land within the town limits. Annual care and maintenance of the property will continue to be of interest for Town Administration on an ongoing basis.

DEVELOPMENT: August 2021 / September 2021

Permit #	Type of Development	Address	\$ Value
D34-21	Fence	123 – Winkler Drive	\$1,769.00
D35-21	Deck	101 – 4 Avenue East	\$3,000.00
D36-21	Home Occupation: Women's Clothing Boutique	112 – 1 Avenue East	\$0.00
D37-21	Deck/Wheelchair Ramp	506 – 5 Avenue West	\$7,636.00
D38-21	Residential Interior Reno.	218 – 1 Avenue East	\$50,000.00
D39-21	Home Occupation: Kids 2 nd Hand Clothes, Toys, Kids Books On-line Sales	409 – Hanna Crescent	\$0.00
D40-21	Home Occupation: Home Office for a Construction Co., Security Installation and Floor Covering Sales and Installation Business	409- Hanna Crescent	\$0.00

Respectfully submitted: Adrian Mohl, Protective Services

COUNCIL REPORT

DATE: Sept 14, 2021

PRESENTED BY: Brent Olesen, Director of Public Works

- Since the Aug 10, 2021 Council meeting, the public works department has been busy with the following items:
 - Water & Sewer
 - The pump broke down on the small vac truck that we use to haul sewer, so we had to hire Tuff steaming to haul from Fox Lake for three weeks. The pump has been replaced, so we were able to continue hauling from Fox Lake weekly. Sewer is hauled from the Special Areas maintenance yard and airport monthly so they were not affected by the breakdown. We also hauled water and sewer from the waste transfer site this month.
 - We received requests from some of the farmers along Bullpound Creek to drain the lagoon as they needed the water. The lagoons are usually drained in September, but we can do it earlier. We notified Alberta Environment and sent the required samples for analysis. Letters were sent to the farmers that we have addresses for to advise them of the release.
 - We have been removing trees and shrubs that have grown around the cells of the sewage lagoon.
 - We have trimmed the grass/weeds around the fire hydrants, as well as around the signs and barricades on the road east of Tim Hortons, across the road from the fire hall and the fire hall campground.
 - Before Robby Thandi finished work for the summer, he painted all of the fire hydrants in town. His last day of work was August 20th.
 - On September 8th we repaired a water leak on the 300 block of 2nd Ave West that turned out to be a coupling of an abandoned service.
 - On September 9th we tied in the water service for CoreAg on South Municipal Road.
 - Received a request for another water service connection to a property on South Municipal Road, so working on getting materials and setting time to complete the tie-in.
 - We are still waiting for the new pump for the small lift station in the east industrial area.
 - During the thunderstorm on August 24th, the CN lift station was damaged. We have started a claim with our insurance company as the surge protection, back up generator and flow meters are not working. Staff has been maintaining the lift station and consulting with MPE Engineering and Cummins for repairs. We have rented a generator until we can get a replacement or complete repairs.
 - Road Maintenance
 - We have been fixing potholes as they pop up.
 - Alleys are being graded and millings put in where needed.

- Mudrack Concrete started replacing sidewalks on September 7th. Kim and Wes reviewed the requests on the sidewalk list and determined what can be done this year. As usual, we were not able to replace sidewalks for everyone on the list, but the crew will be replacing 500 lineal meters of sidewalk this year.
 - The cost to complete the required asphalt patches looks like it will be under budget, so administration took the opportunity to add a concrete swale on the east side of the intersection of 3rd Street & 7th Avenue West. It is a drainage swale and continuously in need of asphalt repairs. There are three more places where it would be advantageous to construct a concrete swale in the future.
- Cemetery
 - We opened and closed graves for three cremations this month.
 - We did some more concrete removal, cleanup and reseeding of grass.
 - We also opened graves for one casket and one cremation at the Catholic cemetery.
- Meetings
 - I am attending the Monday morning Director's meetings.
 - Have met with GFL a few times to discuss the berm they built over our water and sewer lines and to give them information to tie in their service lines.
 - Alberta Transportation has given approval for the lines to be installed to the Burger Baron property. Met with Sinclair Plumbing as they are looking after the project.
- Airport
 - All the runway lights are working for now. It is definitely an ongoing process.
- Staff
 - One staff member was off for three weeks on medical leave.
 - Braeden was off for a week of vacation.
- General
 - Staff repaired the ventilation system in the wash bay of the PW shop.
 - We hauled the dirt into the arena for the rodeo.
 - The hay has been removed from the lagoon, airport as per the standing hay tender requirements.
 - We shot levels and hauled millings to the parking area south of the curling rink and arena. The material was shaped so the water will run off the entire lot.
 - We also hauled millings to the parking area at the parks shop as the pavement is weakening.
 - Discussed the boat launch at Fox Lake at our Directors meeting. Boat owners have expressed concerns with the structure and with the water level as low as it is, this may be the time to do some repairs. I have taken the high hoe out a few times this year to clear the sand from the launch.

Date: September 9, 2021

Agenda Item No: 09.01

Item Title

COVID-19 Operating Plan Update

Recommended Motion

That Council accepts the Town of Hanna COVID-19 Operating Plan Update dated September 14, 2021 for information.

Background

On July 1, 2021, the Province removed all Covid-19 restrictions. As a result, the Town of Hanna removed all restrictions and was operating in that manner until September 3rd when the Province announced that as a result of the increase of active Covid-19 cases and the rising Covid hospitalization numbers the following restrictions would be effective as of September 4, 2021.

- Masks are mandatory in all indoor public spaces and workplaces. Employees must mask in all indoor work settings, except in workstations.
- Alcohol service must end at 10 p.m. in all licensed establishments.
- Employers are recommended to continue work-from-home measures where possible, and to pause or revert plans to have staff return to work.

The restrictions do not close any facilities or reduce capacity limits at any facilities.

Town Facilities Operations

Arena

The Public Works staff hauled the dirt into the arena for the scheduled Hanna Indoor Pro Rodeo to be held September 24th – 25th. With the mandatory mask restriction in indoor public spaces the Rodeo Committee has decided to move the rodeo to the outdoor Handhills Rodeo facility and staff will haul the dirt back out of the facility in the coming days. As a result of the increase in local Covid-19 cases and the mandatory mask requirement indoors the Hospital Auxiliary Rummage Sale scheduled for October 2nd is considering cancelling the event with the decision to be made on September 15th.

It is anticipated at this time that all regular ice user activities will be able to proceed as normal except for the mandatory masking requirement.



Curling Rink

The Hanna Farmers Market weekly markets are continuing every Wednesday until September 22nd.

As identified earlier, Administration is awaiting a decision on whether the Hospital Auxiliary Rummage Sale scheduled for October 2nd is going ahead, with this decision to be made on September 15th.

It is anticipated at this time that all regular curling activities will be able to proceed as normal except for the mandatory masking requirement. Typically, the curling season will begin around the first part of November.

Centennial Place

Centennial Place is operating with normal hours and all activities can proceed as normal except for the mandatory masking requirement. Masking is not required when participating in physical activity but should be worn to and from the point of physical activity.

Community Centre

The Community Centre is operating as normal except for the mandatory masking requirement. This requirement has seen some planned events canceled.

Fox Lake Park Campground

The campground will be closed as of September 15th.

Swimming Pool

The Swimming Pool was closed for the season on August 29th.

Spray Park

The spray park was closed for the season on September 6th.

Lions Hall

The Lions Hall is operating as normal except for the mandatory masking requirement.

Outdoor Facilities

No restrictions on outdoor activities.



Handi-van / Table & Chair / Picnic Tables Calendar

Handi-van bookings are continuing.

Staffing

Currently the Town has all available full-time staff working. Casual staff at Centennial Place are working to fill the opening hours around the hours of the full-time staff position at Centennial Place.

Raelene Liddicoat has transferred into the position of Community Services Assistant with the retirement of Kathy Lee.

Advertising is underway to fill the vacant position of Community Services Coordinator with the resignation of Angela McGillion.

Four long term seasonal positions with the parks and recreation crew are still working to assist the full-time staff with the winterizing of all the parks and summer facilities as well as being available to assist with the final clean-up of the arena and the ice making process.

Communications

Highlights of the reports will be communicated on the Town of Hanna Website and through the Town of Hanna Social Media programs.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A

Attachments

N/A



Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



Town of Hanna Council Agenda Background Information and Request for Decision

Date: September 14, 2021

Agenda Item No: 09.02

Item Title

2021 Taxation Report

Recommended Motion

That Council accept the 2021 Taxation Report for Information.

Background

In 2020 Council had concerns regarding the ability of property owners to pay their taxes due to Covid 19 implications. In recognition of that Council reduced the penalties charged by 50% (from 8% - 4% on September 1st and October 1st and from 10% - 5% on January 1st).

Tax payment deadline was August 31, 2021, and as of that date the 2021 taxes outstanding were \$646,031.51 versus the outstanding taxes on August 31, 2020 of \$721,484.96 for a difference of \$75,453.45 more collected in 2021 as of the tax deadline date. The difference is skewed slightly because we taxed \$10,761.92 less than 2020, so the difference should be \$64,691.53. This represents a decrease of 7.43% in outstanding taxes when compared to 2020 and in line with outstanding taxes as of the deadline in 2019.

Penalties in the amount of \$8,041.74 were applied on September 1st, 2021 (4% of current levy balance).

Please note that of the outstanding taxes there will be a further payment of taxes from those property owners on the monthly pre-authorized payment plan in the amount of \$426,238.56 by the end of December, leaving an estimated amount of outstanding taxes at year-end of \$219,792.95 versus the outstanding taxes at year end 2020 of \$288,764.56. Payments have been received since the deadline, through the mail or in person and it is anticipated payments will continue in September to avoid the second penalty on October 1st.

Having said that, \$78,673.58 of the outstanding taxes are on properties that are in default by two years and will be on the 2022 Tax Recovery List. Also included in the final balance are three properties the Town has taken possession of following prior year Tax Recovery Auctions, which total \$36,212.28 in prior year taxes.

Letters will be sent to property owners advising of the balance owing prior to year-end.

Communications

N/A



Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



Town of Hanna Council Agenda Background Information and Request for Decision

Date: September 14, 2021

Agenda Item No: 10.01

Item Title

Public Hearing – Bylaw 1022-2021

Background

At the August 10 Council Meeting, Council authorized that a Public Hearing for Bylaw 1022-2021 be held on September 14, 2021 at 7:00 p.m. to allow any person who claims that he/she will be affected prejudicially by Bylaw No. 1022-2021, an opportunity to be heard by Council. The notice of the public hearing was advertised and the required notices were sent to owners of the affected properties as well as adjacent landowners.

The agenda and explanation of the Rules of Procedure for the Public Hearing are provided.

AGENDA

1. Mayor - Open Public Hearing – 7:00 p.m.
2. Explanation of The Rules of Procedure - Mayor
3. Explanation of the Purpose of the Public Hearing - Administrator
 - a. Bylaw 1022-2021 – SE 16-31-14-W4 Re-Designation Bylaw
4. Palliser Regional Municipal Services
5. Development Officer for the Town of Hanna
6. Applicant
7. Those in Support
8. Those Opposed
9. Letters to be Read into the Record (if any)
10. Applicant - Closing Remarks
11. Mayor – Close Public Hearing



THE RULES OF PROCEDURE

There will be an explanation of the purpose this Public Hearing given by Administration and Palliser Regional Municipal Services.

The applicant for the proposed Land Use designation change will be given opportunity to explain their reasons for having made the proposal. Before the hearing concludes the applicant will be given an opportunity to make some closing remarks.

Any person present who wishes to address the Public Hearing either in opposition or support may do so. We will ask all of those present who wish to make a presentation to give us your name, who you represent and whether you support or oppose the proposed Land Use change. A list will be prepared so that we can call you forward to make your presentation. All presentations made to Council will be restricted to 5 minutes. Your cooperation in affording everyone an opportunity to make their views known is sincerely appreciated.

No discussions will be permitted between those making presentations. Only the Councillors will be permitted to ask questions of the presenter for points of clarification.

The purpose of the Public Hearing is for the Council of the Town of Hanna to gather information regarding the proposed Land Use designation change and to be able to give consideration to all opinions when making a decision as to whether or not the proposed amendments should be put in place.

Policy and/or Legislative Implications

N/A

Attachments

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

Date: September 14, 2021

Agenda Item No: 10.02

Item Title

Bylaw 1022-2021 – SE 16-31-14-W4 Redesignation Bylaw

Recommended Motion

That Council give second reading to Bylaw 1022-2021, the SE 16-31-14-W4 Redesignation Bylaw.

That Council give third and final reading to Bylaw 1022-2021, the SE 16-31-14-W4 Redesignation Bylaw.

Background

The Town of Hanna has made an application to amend Land Use Bylaw No. 967-2012 Part VIII, The Land Use District Map, by re-designating portions of the SE ¼ Section 16 Township 31, Range 14, West of the 4th Meridian in the Town of Hanna, from Residential Acreage to Community Services and from Community Services to Residential Acreage. This bylaw affects the properties located at the east end of the Hanna Golf Course and 306 Fox Lake Trail.

Council, at the August 10, 2021, Regular Council Meeting, gave first reading to Bylaw 1022-2021 SE 16-31-14-W4 Re-designation Bylaw. First reading of this by-law amendment allowed the following to occur:

- The Land Use Bylaw Amendment including the Public Hearing was advertised in the Hanna Herald in the August 25th and September 1st & 8th issues.
- Provide opportunities for anyone who feels they may be affected by this amendment to be heard by Council.
- The residents in the immediate vicinity were notified of the application for amendment and the public hearing date and advised of the opportunity to present their comments on the request for amendment.

The Municipal Government Act states that in order to make an amendment to the land use bylaw, the following steps must take place:

- The bylaw must be given first reading.
- A Public Hearing must be held to allow any person who claims that they will be affected prejudicially by the Bylaw, an opportunity to be heard by Council.
- Notice of Public Hearing and Bylaw must be advertised at least once a week for 2 consecutive weeks in at least one newspaper or other publication circulating in the area or mailed or delivered to every resident in the area.



- Notice of the public hearing must be mailed to the owner of the property, as well as to each owner of adjacent land. (Adjacent land is defined as that which would be in direct contact with the property if not for a highway, road, river, stream or railway).

Following the Public Hearing, Council can consider 2nd and 3rd reading of the Bylaw.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

1. Municipal Government Act – Sections 230, 639, 640.

Attachments

1. Bylaw 1022-2021 – the SE 16-31-14-W4 Redesignation Bylaw

Reviewed and Approved for Submission to Council

Prepared By: _____
Director of Corporate Services

Financial Review: _____
Director of

Chief Administrative Officer

**TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW 1022-2021**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW NO. 967-2012.

WHEREAS pursuant to the provision of Section 639 of the ***Municipal Government Act***, RSA 2000, Chapter M-26, the Council of the Town of Hanna (hereinafter called the Council), has adopted Land Use Bylaw No. 967-2012;

AND WHEREAS the Council deems it desirable to amend Land Use Bylaw No. 967-2012.

NOW THEREFORE THE COUNCIL OF THE TOWN OF HANNA ENACTS AS FOLLOWS:

PART I BYLAW TITLE

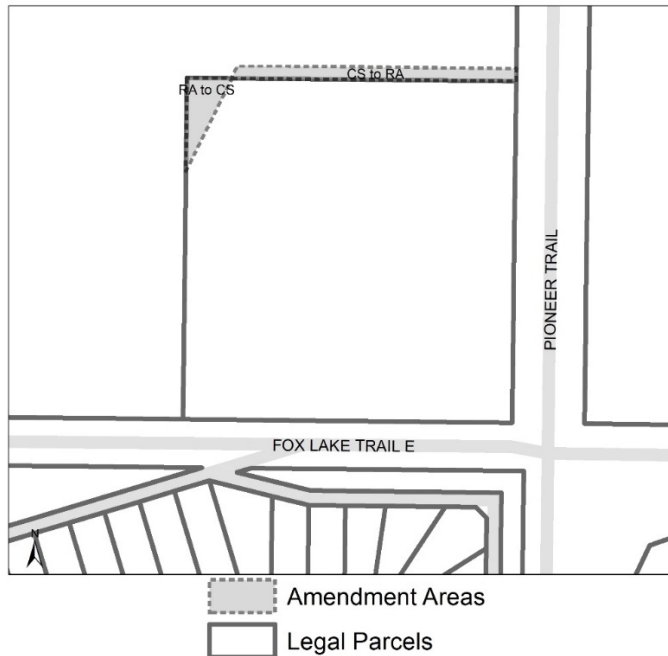
1.1 This bylaw shall be known as the "SE 16-31-14-W4 Redesignation Bylaw".

PART II GENERAL PROVISIONS

2.1 Council hereby amends Land Use Bylaw No. 967-2012 as follows:

In Part VIII, the Land Use District Map, re-designate portions of the SE ¼ Section 16 Township 31, Range 14, West of the 4th Meridian as shown on Schedule A below:

SCHEDULE: A



Legal: S.E. 1/4 16-31-14-W4
From: Community Service (CS) & Residential Acreage (RA)
To: Residential Acreage (RA) & Community Service (CS)

PART XII REVIEW AND ENACTMENT

3.1 This bylaw shall come into effect as of the date of final reading.

READ A FIRST TIME THIS 10th DAY OF AUGUST 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill

PUBLIC HEARING HELD THIS 14th DAY OF SEPTEMBER 2021.

READ A SECOND TIME THIS 14th DAY OF SEPTEMBER 2021.

READ A THIRD TIME AND FINALLY PASSED THIS 14th DAY OF SEPTEMBER 2021.

Mayor Chris Warwick

Chief Administrative Officer
Kim Neill



Town of Hanna Council Agenda Background Information and Request for Decision

Date: September 14, 2021

Agenda Item No: 11.00

Item Title

Council Reports & Roundtable

Recommended Motion

That Council accepts the Council Reports for information.

Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating: _____ N/A _____
Budget Available: _____
Unbudgeted: _____
Source of Funds: _____

Capital Cost: _____ N/A _____
Budget Available: _____
Unbudgeted Costs: _____
Source of Funds: _____

Policy and/or Legislative Implications

N/A



Attachments

1. Mayor Warwick
2. Councillor Olsen
3. Councillor Deadlock
4. Councillor Beaudoin
5. Councillor Campion

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer

September 2021 Mayor's Message

It is with mixed emotions that I write this Mayor's Message. This fall, October 18th, there is a municipal election. I have made the decision to not seek re-election. I say "mixed emotions" as it has been an honour to represent the Town of Hanna as Mayor for the past 8 years. I also served as councillor for 2 terms (6 years) which brings my combined public service to 14 years, which is almost a ¼ of my life. I am at the age where I would prefer to slow down and take more time for myself and family.

During my tenure I have had the pleasure of helping to make many great decisions to make the town of Hanna a great place to live, work, retire and raise a family.

Some of the projects I was involved are, but not limited to; the Swimming Pool, Centennial Place, Fire Hall, the Fire Burn Tower, Fielding Place development, New Town Office, Tim Hortons, Cervus, the Public Works facility, Downtown Business Hub and the Spray Park. While this is an extensive list, it certainly doesn't cover it all. Every year council deliberates the budget, each year there are always substantial infrastructure projects that keep the town operating, streets, water, sidewalk, and sewer upgrades.

Spending municipal tax revenues is only one aspect of being a Mayor or Councillor. Every meeting we make decisions regarding policies and bylaws or land use. While we don't always get it perfectly right, we always make the decisions that we feel are in the best interest of the community.

One of my proudest accomplishments is the advocacy to the Provincial and Federal governments on the coal transition. We formed a Climate Change Taskforce comprised of representatives of the Town of Hanna and Special Areas Board. We made many trips to Edmonton to meet with Ministers and Government representatives to discuss the negative impacts to our region, because of the government's decision to discontinue the use of coal for generating power. I am happy to announce that soon the Town of Hanna will see the fruits of our labour through several projects within the town and the region. I was very humbled in 2017 being the recipient of the Alberta Municipalities Associations "Award of Excellence" for the coal transition work.

I am certainly going to miss the being the Mayor and helping to make this amazing community great. I am confident that our residents will once again make informed decisions when it comes to the election process for the next four years. I want to thank all of the past Mayors and Councillors I've had the privilege to serve with, you should all be very proud.

I want to take this opportunity to acknowledge town Administration and staff. Your hard work makes elected officials' job much easier through the execution of the decisions we make. I know that you will continue to do an amazing job because you care for the future of the Town of Hanna.

I would be remis if I didn't mention my family. They have made many sacrifices to allow me do the very best job I could as your Mayor, and for that I am forever grateful.

Finally. Thank you to the residents of the Hanna. As the saying goes "It takes a community to raise a family." I also believe it takes a family to make a community.

Respectfully



Chris Warwick, Mayor, Town of Hanna

COUNCIL REPORTS & ROUNDTABLE

Council Date: September 14, 2021
Prepared by: Councillor Kyle Olsen

Event: MPC Meeting
Location: Council Chambers
Date & Time: Aug 19, 12:00 PM

Approved Golf Course land adjustment, temporary sign, and secondary dwelling in a residence.

Event: Council Info Session
Location: Council Chambers
Date & Time: Aug 25 8:30 AM

Approved hazard abatement and demolition of several buildings in town that will never be cleaned up otherwise. Happy to see Federal grant covering a large portion.

Event: Council and Staff BBQ
Location: Community Centre
Date & Time: Sept 7 6:00 PM

Was amazing to meet new staff and finally be able to show some appreciation to all staff. Was the first gathering like this over the past 2 years.

Event: HLC Finance Committee Meeting
Location: Hanna Learning Centre
Date & Time: Sept 8 4:00 PM

Went over the financials with the accountant. Nothing too surprising, happy to see registration and fees slightly up over the past year. Still recovering from COVID costs and the lack of revenue it caused.

COUNCIL REPORT
Councillor Connie Deadlock – Sept. 14, 2021

Meeting: Council Info
Location: Council Chambers
Date & Time: Aug. 25, 8:30 am

Meeting: Staff & Council BBQ
Location: Community Centre
Date & Time: Sept. 7, 6 pm

Meeting: Community Services Board
Location: Council chambers
Date & Time: Sept. 13, 7 pm

Future Meetings:
Sept. 21 – Mayor’s Garden Party, I will not be able to attend
Sept. 29 – Council Info Session
Oct. 12 – Council

I will be out of town Sept 17 to 25, Oct. 1 to 9, Oct. 15 to 23. Reachable by email or text.

COUNCIL REPORTS & ROUNDTABLE

Sept 10, 2021 @ 6 pm

Sandra Beaudoin

<u>Date</u>	<u>Meeting</u>	<u>Time</u>	<u>Method</u>
Aug 10	Council Meeting	6 pm	Town Chambers
Aug 25	Council Info Session	8:30 am	Town Chambers

Upcoming Meetings

Sept 14	Council Meeting	6 pm	Chambers/virtual
Sept 17	Hanna Medical Clinic	8:30 am	Medical Clinic
Eileen Clow indicated the doctor search committee interviewed 2 replacement Physician candidates. Both require assessments out of our community. References are being checked & they hope to make an offer by next week.			
Sept 24	Palliser Economic Partnership	10:30 am	Medicine Hat
Sept 29	Council Info session Fire Tower Tour	8:30 am	Fire Hall?

Canadian Badlands No meetings

Communities in Bloom has taken a year off.

COUNCIL REPORTS & ROUNDTABLE

Council Date **September 14, 2021**
Prepared by: **Councillor Gerald Campion**

Meetings:

Henry Kroeger Regional Water Services Commission
Meeting & BBQ
Hanna Young Lions Hall
August 17 @ 5:30 pm

Council Information Session August 25 @ 8:30 am

Council Meeting September 14 @ 6:00 pm

Upcoming Meetings:

Big Country Waste Management Commission September 15

Red Deer River Municipal Users Group September 16

Council Information Session September 29

Henry Kroeger Regional Water
Services Commission October 5

Town of Hanna Council Agenda Background Information and Request for Decision

Date: September 14, 2021

Agenda Item No: 12.00

Item Title

Correspondence

Recommended Motion

That Council accepts Correspondence items 12.01 – 12.08 for information.

Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

Financial Implications

Operating: _____ N/A _____
Budget Available: _____
Unbudgeted: _____
Source of Funds: _____

Capital Cost: _____ N/A _____
Budget Available: _____
Unbudgeted Costs: _____
Source of Funds: _____

Policy and/or Legislative Implications

N/A



Attachments

1. Minister of Municipal Affairs – Senate Election & Referendum Funding
2. Minister of Infrastructure – Response regarding Non-Government Users Policy
3. Hanna Detachment RCMP – Community Engagement
4. Alberta Health Services – Immunization Policy for physicians, staff & contracted providers implementation
5. Prairie Land Public School Division – Board Highlights – August 24, 2021
6. Hanna Cruisers - Thank you
7. Town of Crossfield – Letter to Premier Jason Kenney – RCMP Retroactive Pay
8. Village of Elnora – Support Letter – RCMP

Reviewed and Approved for Submission to Council

Prepared By:

Director of Corporate Services

Financial Review:

Director of

Chief Administrative Officer



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR105523

August 5, 2021

His Worship Chris Warwick
Mayor
Town of Hanna
PO Box 430
Hanna AB T0J 1P0

Dear Mayor Warwick:

On October 18, 2021, the Government of Alberta intends to conduct a provincewide election of nominees for Canada's Senate, as well as a referendum. Senate and referendum voting will be conducted alongside the general municipal election. To support local governments administering these votes, the Senate Election Grants Regulation under the *Alberta Senate Election Act* and Referendum Payments Regulation under the *Referendum Act* require the Minister of Municipal Affairs to make payments to the local authorities that are administering the votes.

The regulations state:

- where an election under the *Local Authorities Election Act* is required in a municipality or ward, the elected authority or other body that conducts the vote under the *Alberta Senate Election Act* or *Referendum Act* in that municipality or ward shall be paid a grant of \$1 per capita or \$1,000, whichever is greater; or
- where no election under the *Local Authorities Election Act* is required in a municipality or ward, the elected authority or other body that conducts the vote under the *Alberta Senate Election Act* or *Referendum Act* in that municipality or ward shall be paid \$2 per capita or \$2,000, whichever is greater.

Given there will be both senate elections and referendum questions occurring as part of the 2021 municipal general election, municipalities holding local elections will be eligible for a grant of \$1 per capita or \$1,000 (whichever is greater) for the senate election vote and \$1 per capita or \$1,000 (whichever is greater) for the referendum for a total interim grant of \$2 per capita or \$2,000 (whichever is greater).

Should it then later be determined that a municipality does not need to hold a local election, the municipality will then be eligible for an additional grant of \$1 per capita or \$1,000 (whichever is greater) for the senate election vote and \$1 per capita or \$1,000 (whichever is greater) for the referendum for a total combined grant of \$4 per capita or \$4,000 (whichever is greater).

.../2

Based on this formula, and to streamline the process, the **Town of Hanna** will receive an initial grant payment of **\$5,118** in August to conduct the 2021 Senate election and referendum. If a local election is not held under the *Local Authorities Election Act* in the **Town of Hanna** on October 18, a second payment of **\$5,118** will be made in October.

If the Senate election and/or referendum are cancelled, the **Town of Hanna** will be required to return the initial grant payment to the Government of Alberta, if requested by the province.

Some municipalities may be administering the Senate election and referendum on behalf of the Minister of Municipal Affairs for a neighbouring entity, and will receive the payments calculated for the neighbouring entity. These municipalities will receive a separate letter confirming the additional amounts once the contracts are finalized.

Conducting the Senate election and the referendum at the same time as local elections will leverage efficiencies and economies of scale, while ensuring all Albertans have the ability to participate in the vote.

Thank you for your work in strengthening democracy in Alberta.

Sincerely,



Ric McIver
Minister

cc: Kim Neill, Chief Administrative Officer, Town of Hanna



ALBERTA
INFRASTRUCTURE

*Office of the Minister
MLA, Calgary-Edgemont*

AR 51697

August 9, 2021

His Worship Chris Warwick
Mayor of Hanna
Town of Hanna
PO Box 430
302 – 2 Avenue West
Hanna, AB T0J 1P0

Dear Chris Warwick:

Thank you for sharing your July 20, 2021 letter to the Hanna District Association for Life-Long Learning (Hanna Learning Centre) regarding the Non-Government User (NGU) Policy. As Minister of Infrastructure, I appreciate the opportunity to respond.

On April 1, 2021, the government implemented its NGU Policy. This policy represents significant advancement in transparency by reporting full costs for government programs while ensuring the costs associated with a NGU's use of government space is directly aligned with a ministry's program delivery.

Sponsoring ministries choose one of three sponsorship levels for a NGU based on how closely the NGU's program aligns with the ministry's mandate. The sponsorship levels are cost recovery, cost recovery plus a percentage of net rent, or full market. In most provincial buildings, there are multiple NGU tenants and each may have a different sponsoring ministry. The various sponsorship levels, as chosen by the sponsoring ministries, means that NGUs in the same building could be assessed different rental rates.

The Ministry of Advanced Education determined that services of the Hanna Learning Centre provide directly align with the Ministry's mandate. Based on that determination, Infrastructure assessed a cost recovery rate for the Hanna Learning Centre. The cost recovery rate reflects the cost of operating and maintaining the building and space the Hanna Learning Centre uses. This is the lowest rate permitted under the Policy.

.../2

As an entity that directly aligns with a ministry's mandate, the rental cost changes for Hanna Learning Centre will come into effect April 1, 2022.

I understand the Ministry of Advanced Education has engaged Calgary Learns to help adult learning councils like Hanna Learning Centre analyze opportunities, including a move to alternative locations if Hanna Learning Centre decides that is in its best interest.

Furthermore, in your letter you noted a number of organizations are using the space provided to the Hanna Learning Centre for adult learning. This shared space may present an opportunity for Hanna Learning Centre to return space they are not using for adult learning programming to Infrastructure and lower the costs associated with their accommodations. I recommend those organizations using space leased to Hanna Learning Centre seek support from an applicable sponsoring ministry and lease from Infrastructure directly if they wish continued use of government space.

Advanced Education staff will be in contact with all affected community adult learning providers shortly. Infrastructure will connect with Hanna Learning Centre in winter 2021 to put in place the new lease should Hanna Learning Centre wish to continue leasing government space.

Thank you for taking the time to write.

Sincerely,



Prasad Panda
Minister

cc: Honourable Demetrios Nicolaides
Minister of Advanced Education

Honourable Jason Luan
Minister of Community and Social Services

Nate Horner
MLA for Drumheller-Stettler, Associate Minister of Rural Economic Development

Hanna Detachment Community Engagement – Town Hall

September 21, 2021 @ 7:00 PM

Hanna Community Centre

503 – 5th Avenue West, Hanna, Alberta

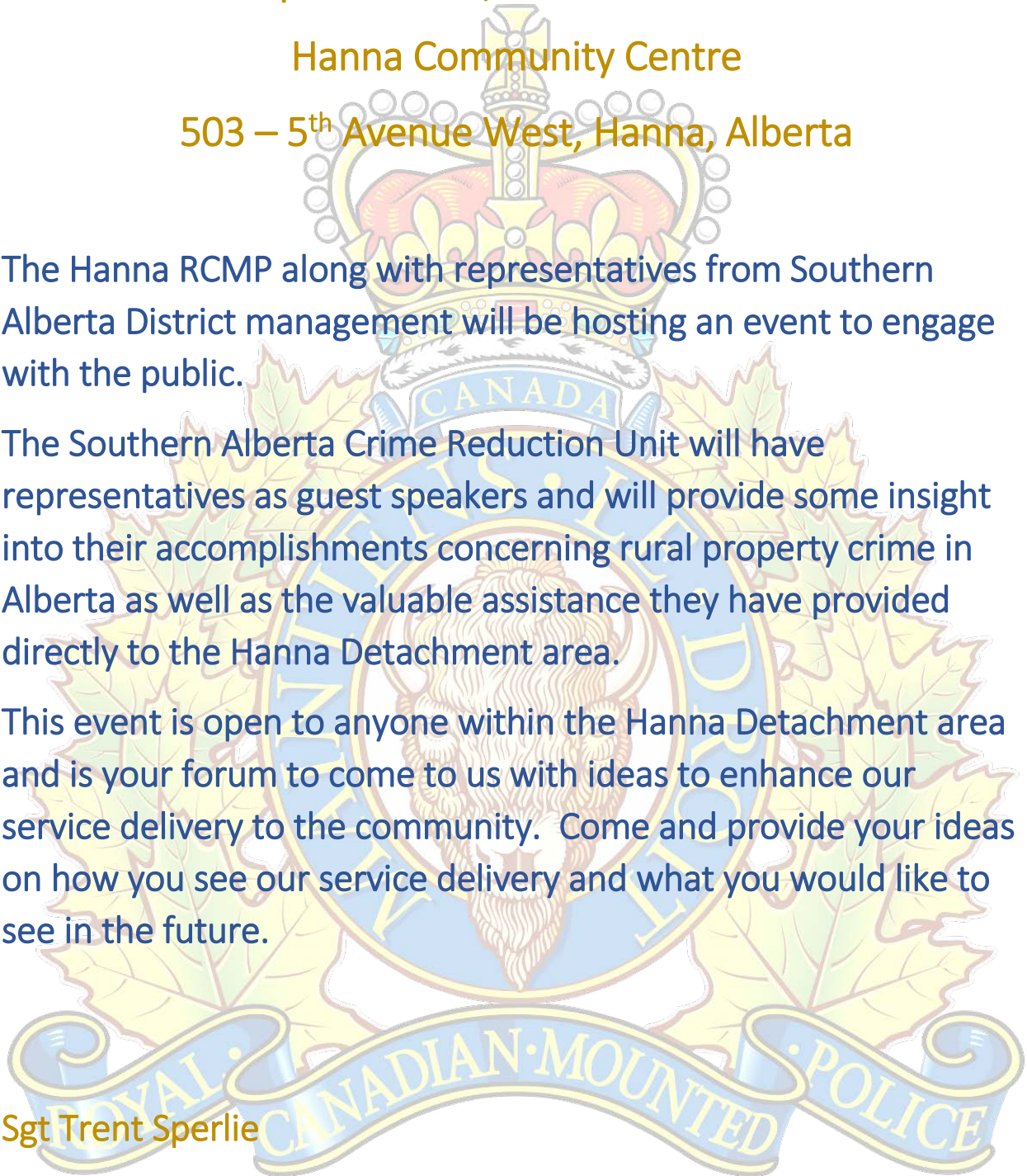
The Hanna RCMP along with representatives from Southern Alberta District management will be hosting an event to engage with the public.

The Southern Alberta Crime Reduction Unit will have representatives as guest speakers and will provide some insight into their accomplishments concerning rural property crime in Alberta as well as the valuable assistance they have provided directly to the Hanna Detachment area.

This event is open to anyone within the Hanna Detachment area and is your forum to come to us with ideas to enhance our service delivery to the community. Come and provide your ideas on how you see our service delivery and what you would like to see in the future.

Sgt Trent Sperlie

Hanna Detachment



Kim Neill

From: Hanna Town Office
Sent: August 31, 2021 3:43 PM
To: Kim Neill
Subject: FW: AHS immunization policy for physicians, staff and contracted providers implementation



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From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: 31 August, 2021 3:20 PM
To: Community Engagement <Community.Engagement@albertahealthservices.ca>
Subject: AHS immunization policy for physicians, staff and contracted providers implementation

AHS immunization policy for physicians, staff and contracted providers implementation

Dear Municipal Leaders:

Today AHS is announcing the decision to implement a mandatory COVID-19 vaccine policy for workers. AHS will require workers and staff of AHS, AHS subsidiaries, applicable contracted service providers, and Covenant Health to be fully immunized for COVID-19 by Oct 31, 2021. Immunization against COVID-19 is the most effective means to prevent the spread of COVID-19, to prevent outbreaks in AHS facilities, to preserve workforce capacity to support the healthcare system, and to protect our workers, patients, visitors and others accessing AHS facilities. This is an extraordinary but necessary step to protect patients and anyone who visits or works at our healthcare facilities. More information can be found in the news release, which will be posted here when available: [News Releases | Alberta Health Services](#)

This policy will apply to all Alberta Health Services, Alberta Precision Labs, Care West, Capital Care and Covenant Health employees, members of the medical and midwifery staffs, students, and volunteers, and other persons acting on their behalf. Additional details respecting the specific compliance requirements for other contracted service providers, such as continuing care, will be communicated directly to those contracted service providers.

Any AHS employee who is unable to be immunized due to a medical reason, or for another protected ground under the Alberta Human Rights Act, will be reasonably accommodated up to the point of undue hardship and in accordance with the AHS [Workplace Accommodation Policy](#).

Any AHS member of the medical or midwifery staff who is unable to be immunized due to a medical reason may request an exemption to this Policy.

Employees of AHS subsidiaries and Covenant Health who are unable to be immunized due to a medical reason, or for another protected ground under the Alberta Human Rights Act, will be reasonably accommodated, up to the point of undue hardship, in accordance with their applicable workplace accommodation policies.

Where a worker remains unvaccinated and has not been granted an exemption or an accommodation, this may result in a meeting scheduled with the worker to discuss their concerns with the COVID-19 vaccination and provide educational resources regarding COVID-19 vaccines, or an unpaid Leave of Absence to allow for compliance.

We know you may have questions and we are currently creating resources and supports, including frequently asked questions to assist you. More information will be shared as details become available.

Thank you.

AHS Community Engagement & External Relations

Janine Sakatch

Executive Director | Community Engagement & External Relations

Community Engagement & Communications

Mobile: 587-229-3790 | janine.sakatch@ahs.ca

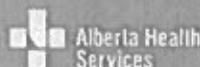
Alberta Health Services

www.ahs.ca



Join the
conversation

visit Together4Health.ahs.ca



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BOARD HIGHLIGHTS

Board of Trustees Meeting

August 24, 2021

Prairie Land Schools Re-entry Plan

Students will be returning to class in all Prairie Land Schools on Monday, August 30. The Board of Trustees reviewed the [2021-2022 Return to School Plan](#) that outlines protocol for the upcoming school year. In addition, a [Prairie Land Memo](#) has been created that addresses concerns that stakeholders may have with return to school protocol.

As mandated by the Province of Alberta, children will be required to wear masks on all school buses until further notice. Although masks are not required in schools, students will be supported if they decide to exercise their right to wear one. Prairie Land Schools will continue with the extra daily cleaning duties in high traffic and high touch surfaces, a regularly scheduled hydrostatic deep cleansing, and maintenance and cleaning of the ventilation systems in all schools.

Prairie Land staff are excited for the start of the school year and look forward to being back in the classroom with their students.

School Board Election Information

Prairie Land School Division promotes and encourages its interested citizens to run for the office of elected school board trustee. The Division is committed to providing an environment that will give all candidates fair access to the electorate.

For information regarding the upcoming October 18, 2021 school board election please visit the [Prairie Land School Division website](#). Nomination forms need to be filed at Prairie Land Central Office at 101 Palliser Trail by 12:00 p.m. on Monday, September 20, 2021 and are available at Central Office or [online](#).

For additional information please contact: Cam McKeage, Superintendent of Schools, Prairie Land Public School Division 403.854.4481



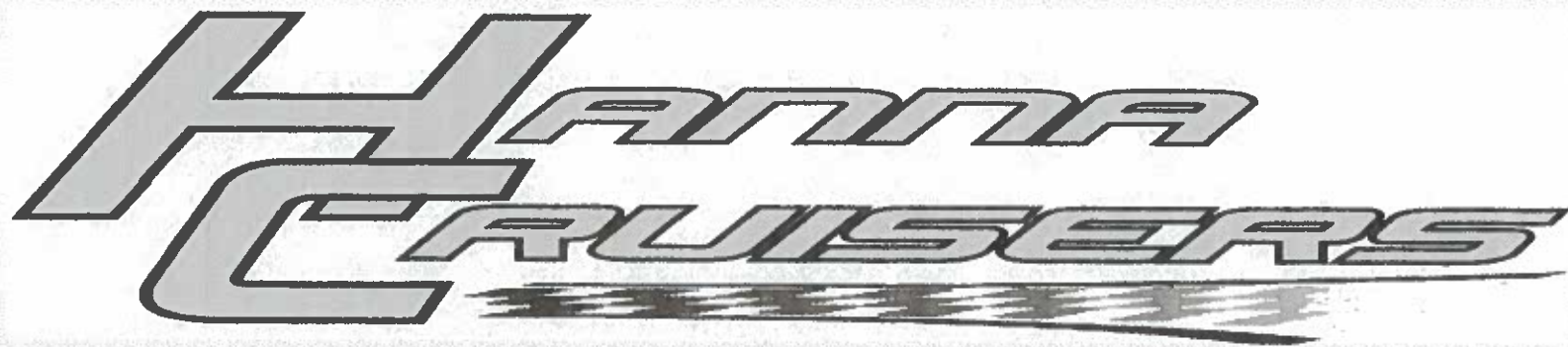
The Hanna Cruisers would like to take this opportunity to thank you **Town Of Hanna**, for your support for our 1/8 Mile Bracket Race. We are celebrating our 14th year. We appreciate you helping to make this happen and look forward to having you support us in the future.

Your donation is tax deductible. For your records we have included a receipt.

On Behalf of,
The Hanna Cruisers

I am a proud supporter of the 1/8th mile
Drag Races

July 31st, August 1st & 2nd



Town Of Hanna

Thank You for your support



September 8, 2021

Premier Jason Kenney
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

RE: ROYAL CANADIAN MOUNTED POLICE (RCMP) RETROACTIVE PAY

At the last regular meeting of Crossfield Town Council held Tuesday September 7, 2021, Council discussed the recent developments that the Royal Canadian Mounted Police (RCMP) have been drawing closer to an agreement that will require retroactive pay to be issued. This has been brought to our attention by the Alberta Urban Municipalities Association (AUMA).

Municipalities in Alberta such as ours under total population of 5,000 have recently been subjected to increasing our property tax rates on citizens and businesses in order to cover the cost of policing in our province. It is also something that we are not able to requisition for, which has further made raising the funds a contentious issue. Our tax payers are being directly affected by the increase already, and will feel the burden even more if our municipality must pay a share of the RCMP's pay increases.

Crossfield Town Council respectfully requests that the Alberta Government ensures that Alberta municipalities are not charged with assisting in funding the RCMP's retroactive pay when the agreement is complete. It should be up to the provincial and federal governments to deal with any shortfalls, and not to overload municipalities with further monetary strain.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

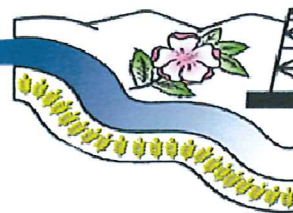
Yours truly,

Jo Tennant
Mayor

cc: Mr. Nathan Cooper, MLA for Olds-Didsbury-Three Hills
Alberta Urban Municipalities Association (AUMA)
AUMA Member Municipalities



The Friendly Community



P.O. Box 629, Elnora, Alberta T0M 0Y0

Phone: 403-773-3922

Fax: 403-773-3173

Email: elnoraab@gmail.com

June 21, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
EDMONTON, Alberta T5K 2B6

Dear Minister Madu;

RE: Provincial Policing vs. RCMP

The Village of Elnora has been the recipient of numerous letters from both urban and rural municipalities forwarded to you supporting the RCMP versus the proposed provincial policing alternative. It is noted there has been no correspondence in support of provincial policing.

Each letter has reiterated numerous reasons against proceeding with provincial policing, all of which our Council is in agreement with. It is understood the cost will continue to escalate which is alarming in terms of future budgets. The Village will have no control over these costs but will be held accountable by our ratepayers for property tax increases as the municipalities will be required to collect the revenue on behalf of the province.

As stated, municipalities have developed long term partnerships with their local RCMP and have mutually worked together to resolve challenges and issues. The RCMP, through long term service and local commitment, have a keen knowledge and understanding of the communities and regions they serve.

As municipalities struggle with the realities of grant reductions, increasing servicing costs and pandemic recovery, it is not financially feasible to proceed with the proposed provincial policing. The benefit of an APPS over current RCMP policing has not been conveyed.

Yours truly,

A handwritten signature in dark ink, appearing to be 'Leah Nelson', written in a cursive style.

Leah Nelson, Mayor
VILLAGE OF ELNORA

:SW

Cc: The Honourable Jason Kenny, Premier
Barry Morshita, President Alberta Urban Municipalities
AUMA Members