

**TOWN OF HANNA
REGULAR COUNCIL MEETING
AGENDA
November 9, 2021**

1 CALL TO ORDER – 6:00 pm

2 ADOPTION OF THE AGENDA

3 DELEGATIONS

- 3.1 RCMP Detachment Update – Sgt. Raimo Loo
- 3.2 Hanna Municipal Library – Director Kathleen Morken

4 PUBLIC PRESENTATION

5 ADOPTION OF MINUTES

- 5.1 Minutes of the Regular Meeting of Council – October 12, 2021
- 5.2 Minutes of the Organizational Meeting of Council – October 26, 2021

6 FINANCE REPORTS

- 6.1 Accounts Payable
- 6.2 Statement of Revenues & Expenses – October 2021
- 6.3 Budget Overview – October 2021

7 COMMITTEE REPORTS

- 7.1 Community Services Board Meeting Minutes October 25, 2021

8 SENIOR ADMINISTRATIVE OFFICIALS' REPORTS

- 8.1 Chief Administrative Officer
- 8.2 Director of Business & Communication
- 8.3 Director of Community Services
- 8.4 Director of Protective Services
- 8.5 Director of Public Works

9 BUSINESS ITEMS

- 9.1 Community Services Board Appointment
- 9.2 Community Services Board Grant – 2021 Allocations
- 9.3 2022 – 2024 Budget Meeting Dates
- 9.4 Demolition Project Budget Amendment
- 9.5 Covid 19 Update

10 BYLAWS

11 COUNCIL REPORTS & ROUNDTABLE

12 CORRESPONDENCE ITEMS

- 12.1 Lieutenant Governor of Alberta – Chris Warwick Thank you
- 12.2 Minister of Municipal Affairs – 2022 and 2023 MSI Allocation Estimates
- 12.3 Hanna Community Initiative Association – Donation
- 12.4 Telus – Municipal Council Thank You
- 12.5 Prairie Land Public School Division – Board Highlights October 25, 2021
- 12.6 Prairie Land Pride Newsletter – Volume 7 Issue 1 October 2021

13 CLOSED SESSION

14 ADJOURNMENT

Council Meeting Agenda Background Information

Date: November 9, 2021

Agenda Item No: 03.01

Hanna RCMP Detachment Report

Recommended Motion

That Council thanks Sgt. Raimo Loo, Detachment Commander, for the presentation of policing statistics and the update on the activities of the Hanna RCMP Detachment.

Background

Sgt. Loo is in attendance to provide a presentation and overview of the Hanna RCMP Detachment 2021-22 2nd Quarter Report and provide an update on the activities of the Hanna RCMP.

Council members are encouraged to ask questions or seek clarification on any item in the report.

Communications

Highlights of the report may be communicated through the Town Social Media Programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A



Attachments

1. Hanna RCMP Detachment Commander Letter – Nov 3, 2021
2. Hanna RCMP Provincial Policing Report & Statistics – 2nd Quarter
3. Hanna Provincial Detachment Crime Statistics – 2nd Quarter

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



2021-11-03

Sergeant Raimo Loo
Detachment Commander
Hanna, Alberta

Dear Mayor Povaschuk, Hanna Council and CAO.

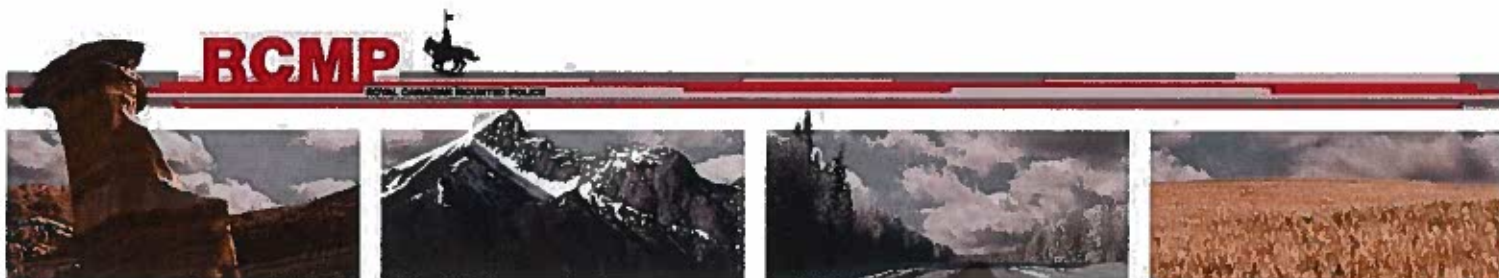
The Alberta RCMP remains committed to strengthening partnerships with the communities it serves. In light of municipal elections that took place on October 18th in communities across Alberta, I offer my sincerest congratulations to you and your elected council. Whether or not there are new faces within your executive council, my commitment to you and your team remains unwavering. As the Chief of Police for your community, please reach out to me directly if you require anything to bring your team up to speed.

Please find attached the quarterly Community Policing Report that covers the July 1st to September 30th, 2021 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Hanna Detachment. As part of maintaining engagement with the Albertans we serve, this quarterly report reinforces our commitment to communicate the work we do to ensure community safety. This reporting along with your valued feedback will allow us to assess and enhance our policing service to ensure we are meeting your needs on an ongoing basis.

In addition to sharing quarterly updates on community-identified policing priorities through this reporting, I remain available to discuss business and program planning processes to further optimize our services to address the priorities that are important to you.

Congratulations once again, and please feel free to contact me if you have any questions or concerns.

Raimo Loo
Detachment Commander
Hanna, Alberta

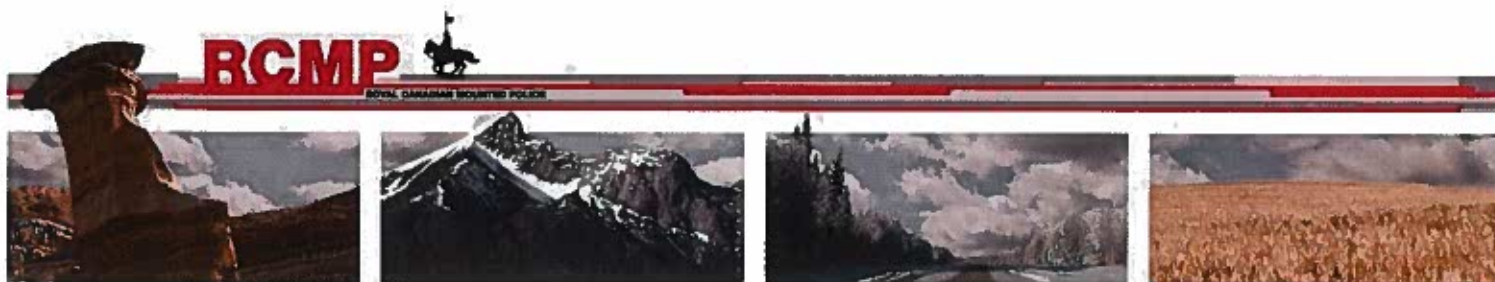


RCMP Provincial Policing Report

Detachment	Hanna Provincial
Detachment Commander	Sgt. Trent Sperlie
Quarter	Q2 2021
Date of Report	2021 November 03

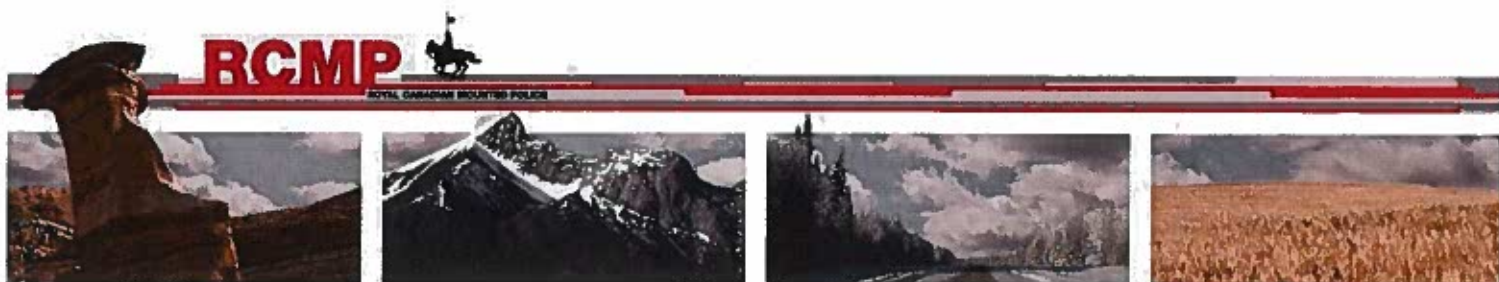
Community Consultations

Date	Attendee(s)	Notes
May - Sept.	Youngstown elected officials.	5 contacts with advisement of Detachment ongoing enforcement actions and planning for town hall meetings.
May - Sept.	Craigmyle elected officials.	5 contacts with advisement of Detachment ongoing enforcement actions and planning for town hall meetings. 1 face to face meeting discussing policing priorities.
May - Sept.	Special Areas elected officials.	4 contacts with advisement of Detachment ongoing enforcement actions and planning for town hall meetings.
May - Sept.	Pollockville elected officials.	3 contacts with advisement of Detachment ongoing enforcement actions and planning for town hall meetings. 2 face to face meeting discussing policing priorities.
May - Sept.	Hanna - CAO.	4 contacts with advisement of Detachment ongoing enforcement actions and planning for town hall meetings. 1 face to face meeting discussing policing traffic enforcement as per complaint from public and a councilor.



Community Priorities

Priority 1	Disruption of Drug Trafficking
Current Status & Results	<p>Drug distribution has been impacted by members of Hanna RCMP with support from the Southern Alberta Crime Reduction Unit and a specialized surveillance unit. This has resulted in 2 search warrants upon a Hanna residence and another upon a vehicle traveling into our jurisdiction. These occurred in May and August 2021 with several subjects being arrested and charged.</p>
Priority 2	Targeted Traffic Enforcement
Current Status & Results	<p>Aggressive driving and speeding violations being identified at the start of the year for our communities as priorities for concern had the implementation of a 'speed sign'. The 'speed sign' helps to monitor and deter bad driving. Deployment of the 'speed sign' occurred in May for the Hamlet of Youngstown and has become utilized in the Town of Hanna for many weeks thereafter, especially in playground zones. Also a marked police car was parked along 3rd St. West, Hanna that had an impact upon speeding traffic in the area.</p> <p>The current quarter statistics show a reduction in actual ticketing but there is also a reduction in motor vehicle collisions.</p>
Priority 3	Crime Reduction - Frauds and Theft
Current Status & Results	<p>With the Co-Vid restrictions the educational component of addressing this priority has relied upon media releases (newspaper, website - Town). It was decided that this was the best format to reach the largest group of people and especially the segment of the public most susceptible to this crime method - seniors and those rurally located. During this quarter, 6 releases were sent out addressing a variety of issues such as securing property properly to purchasing items over the Internet.</p> <p>Statistically the rates are down for property offences for this time period.</p>



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	July - September			January - December		
	2020	2021	% Change Year-over-Year	2019	2020	% Change Year-over-Year
Total Criminal Code	112	116	4%	321	314	-2%
<i>Persons Crime</i>	19	22	16%	87	65	-25%
<i>Property Crime</i>	72	55	-24%	156	168	8%
<i>Other Criminal Code</i>	21	39	86%	78	81	4%
Traffic Offences						
<i>Criminal Code Traffic</i>	11	9	-18%	31	25	-19%
<i>Provincial Code Traffic</i>	619	304	-51%	1,009	1,202	19%
<i>Other Traffic</i>	0	2	N/A	5	1	-80%
CDSA Offences	12	7	-42%	5	23	360%
Other Federal Acts	13	11	-15%	11	29	164%
Other Provincial Acts	42	22	-48%	67	107	60%
Municipal By-Laws	9	5	-44%	14	25	79%
Motor Vehicle Collisions	50	31	-38%	188	143	-24%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Overall offence rates are declining with a increase in 'other Criminal Code' which are offences such as fail to attend court, breaches of conditions, etc.

It is believed that Co-Vid restrictions have had an impact economically and socially that it may distract criminal behaviour.



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	6	8	0	0
Detachment Support	2	2	0	0

² Data extracted on September 30th, 2021 and is subject to change over time.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers – Of the 6 established positions, there are 8 officers currently working. 3 positions have 2 officers assigned to each.

Detachment Support – The 2 established support positions are currently filled.

Quarterly Financial Drivers

Nothing to report, status quo.



Hanna Provincial Detachment Crime Statistics (Actual Q2: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

October 6, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		2	2	2	1	1	-50%	0%	-0.3
Other Sexual Offences		1	0	0	0	0	-100%	N/A	-0.2
Assault		4	9	11	11	11	175%	0%	1.6
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		1	0	0	0	0	-100%	N/A	-0.2
Criminal Harassment		5	4	0	3	2	-60%	-33%	-0.7
Uttering Threats		5	5	7	4	8	60%	100%	0.5
TOTAL PERSONS		18	20	20	19	22	22%	16%	0.7
Break & Enter		3	4	10	4	9	200%	125%	1.2
Theft of Motor Vehicle		5	6	1	8	2	-60%	-75%	-0.4
Theft Over \$5,000		1	0	1	3	1	0%	-67%	0.3
Theft Under \$5,000		18	13	7	22	19	6%	-14%	1.1
Possn Stn Goods		3	0	1	4	1	-67%	-75%	0.0
Fraud		10	11	6	15	6	-40%	-60%	-0.4
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	0	5	14	10	N/A	-29%	3.4
Mischief - Other		7	12	8	2	7	0%	250%	-1.0
TOTAL PROPERTY		47	46	39	72	55	17%	-24%	4.2
Offensive Weapons		0	0	1	1	0	N/A	-100%	0.1
Disturbing the peace		2	5	0	8	8	300%	0%	1.5
Fail to Comply & Breaches		7	18	23	8	28	300%	250%	3.2
OTHER CRIMINAL CODE		3	4	7	4	3	0%	-25%	0.0
TOTAL OTHER CRIMINAL CODE		12	27	31	21	39	225%	86%	4.8
TOTAL CRIMINAL CODE		77	93	90	112	116	51%	4%	9.7



Hanna Provincial Detachment Crime Statistics (Actual) Q2: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

October 6, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	7	2	5	2	0%	-60%	-0.2
Drug Enforcement - Trafficking		0	1	2	7	5	N/A	-29%	1.6
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		2	8	4	12	7	250%	-42%	1.4
Cannabis Enforcement		0	0	0	0	3	N/A	N/A	0.6
Federal - General		3	0	1	1	1	-67%	0%	-0.3
TOTAL FEDERAL		5	8	5	13	11	120%	-15%	1.7
Liquor Act		0	1	1	2	1	N/A	-50%	0.3
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		4	5	6	16	6	50%	-63%	1.5
Other Provincial Stats		12	19	12	24	15	25%	-38%	1.1
Total Provincial Stats		16	25	19	42	22	38%	-48%	2.9
Municipal By-laws Traffic		0	0	0	0	1	N/A	N/A	0.2
Municipal By-laws		9	3	2	9	4	-56%	-56%	-0.4
Total Municipal		9	3	2	9	5	-44%	-44%	-0.2
Fatals		3	0	1	0	1	-67%	N/A	-0.4
Injury MVC		6	5	4	3	3	-50%	0%	-0.8
Property Damage MVC (Reportable)		37	42	37	43	23	-38%	-47%	-2.7
Property Damage MVC (Non Reportable)		3	3	5	4	4	33%	0%	0.3
TOTAL MVC		49	50	47	50	31	-37%	-38%	-3.6
Roadside Suspension - Alcohol (Prov)		0	0	0	0	1	N/A	N/A	0.2
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		93	234	241	619	304	227%	-51%	80.7
Other Traffic		0	0	1	0	2	N/A	N/A	0.4
Criminal Code Traffic		10	17	5	11	9	-10%	-18%	-0.8
Common Police Activities									
False Alarms		20	16	12	6	4	-80%	-33%	-4.2
False/Abandoned 911 Call and 911 Act		10	7	13	5	2	-80%	-60%	-1.8
Suspicious Person/Vehicle/Property		11	11	15	26	9	-18%	-65%	1.1
Persons Reported Missing		3	1	2	2	2	-33%	0%	-0.1
Search Warrants		2	0	0	2	2	0%	0%	0.2
Spousal Abuse - Survey Code (Reported)		9	10	10	16	15	67%	-6%	1.8
Form 10 (MHA) (Reported)		0	0	0	1	0	N/A	-100%	0.1

Date: November 9, 2021

Agenda Item No: 03.02

Hanna Municipal Library

Recommended Motion

That Council thanks Library Director Kathleen Morken for the information and statistics provided in the 2021 presentation from the Hanna Municipal Library.

Background

Administration invited Library Director, Kathleen Morken to present Council with information regarding the Hanna Library operations for 2021. Kathleen has provided a Library Use report including COVID-19 statistics as well as comparison charts for the Town and Special Areas regarding cardholders, circulation, and municipal funding in 2021.

Director Morken will attend the meeting to review the presentation included in the Council package.

Council members are encouraged to ask questions or seek clarification on any item in the report.

Communications

Highlights of the report may be communicated through the Town Social Media Programs.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

1. Hanna Municipal Library Presentation to Town Council dated November 9, 2021

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Hanna Municipal Library

Presentation to Town Council
November 9, 2021

1

Value for the Whole Community



- Economy benefits
- Enhances our quality of life
- Vital to the community as a public living room
- Safe space where **everyone** is welcome

2

2

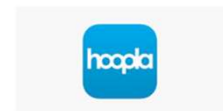
At the Library

- 2 staff - 7 board members - 10 volunteers
- Free computer access
- Free Wi-Fi
- Access to credible databases
- Books, movies, music, audiobooks
- Programs
- Events
- Information
- Community Space



3

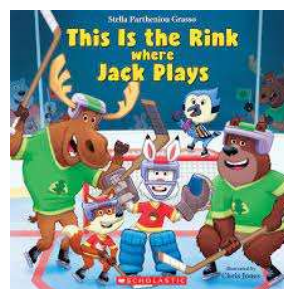
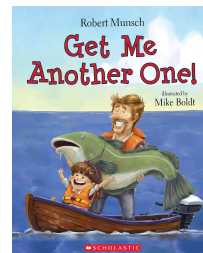
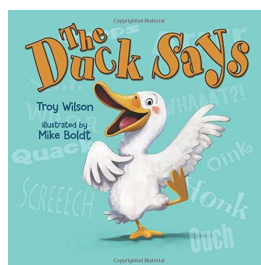
e-Resources



4



Valentines
for Vets

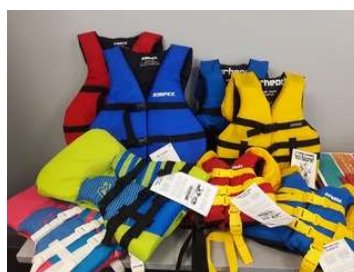


StoryWalk

5



Summer Reading Program
Candy Land



Library of Things

6

Community Partnerships



7

COVID-19 in Numbers

414

Library Cards Renewed

10,241

Items Borrowed

11,811

Items Returned

918

Curbside Pickup
Appointments

2,000 +

Phone Calls

137

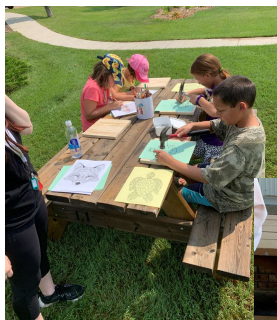
New Patrons

8

Programming During a Pandemic



Take-Home Craft Kits



Summer Reading Program

Storywalk



9

Patron Comments

"Thank you for checking in to make sure I was okay while recovering and to see if I needed any books dropped off. I'm happy to be back in here."

"She's been asking to come in since she got her free membership through the school, the place has changed a lot! We'll be back soon."

"This is such a great service!"

"Thank you, for the excellent programs!"

10

The New Normal...

47
Library Card Renewals

355
In-Person Visits

1,038
Items Borrowed

1,222
Items Returned

143
Curbside Pickups

These numbers are a monthly average, as we will not have a final year total for a few months. All in person stats are averaged with months open to public, as curbside is averaged for the total amount of months we offered the service. The remainder stats are average from Jan-Sept.

11



12

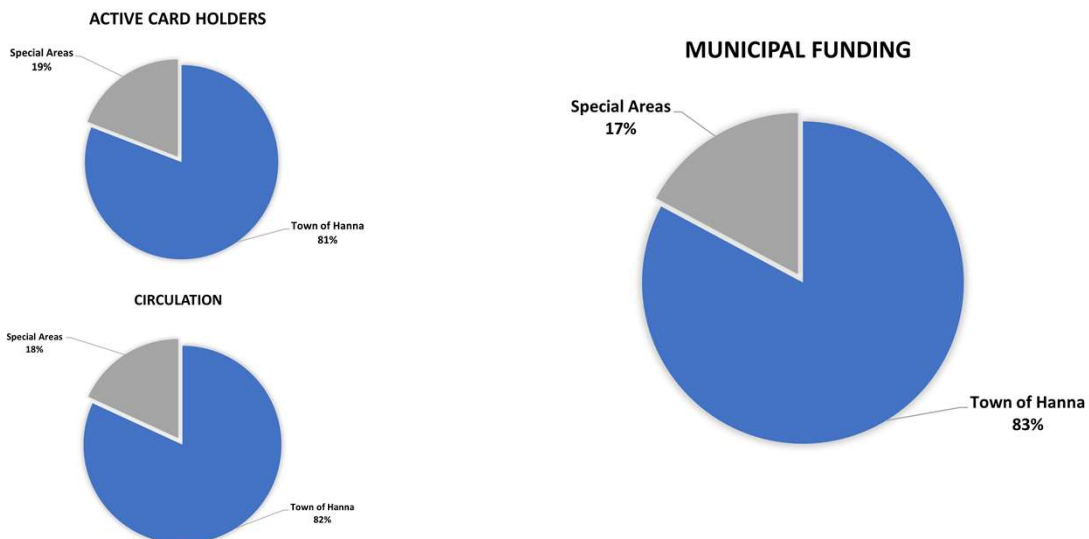
Where we are falling behind

- Staffing which impacts:
 - Consistent open hours
 - Early literacy programming
 - Young Adult programming
 - Senior programming


13

13

Special Areas vs Town of Hanna Library Use



14




Town of Hanna Library Board Budget Recap 2021	
Income	\$126,550
Expenses	\$183,720
Capital	\$0.00
Total	-\$57,170

15



What we are Asking for

16




What we would do with more funding

- Increase open hours
- Increase paid positions for essential library work
- Provide a continuity of services (programs, events)

17

17



Investing in the library is a smart use of taxpayer funds

- A wealth of reading material, movies and tv shows, magazine subscriptions
- Collections purchased belong to the community
- Programs are open to everyone
- Lifelong learning opportunities
- Community space
- Benefits everyone - users and non-users
- Children have exposure to a wealth of books

18

18



19

—
Thank You!

20



References

American Library Association. (n.d). What Libraries Do [Webpage]. Retrieved from <http://www.ilovelibraries.org/what-libraries-do>

Kagan, O. (2018, July). The Return-on-Investment from Your Public Library is Unbelievable [Webpage]. Retrieved from <https://medium.com/everylibrary/the-return-on-investment-from-your-public-library-is-unbelievable-93603caac530>

Silk, K. (2018, August). *Understanding Economic Impact and Public Libraries* [PDF]. Retrieved from <https://libraryresearchnetwork.org/how-to/recommended-reading/the-list-canadian-public-library-impact-studies/understanding-economic-impact-and-public-libraries/>

Trombetta, S. (2017, March). Why Libraries are Essential: Now more than ever [Webpage]. Retrieved from <https://www.bustle.com/p/7-reasons-libraries-are-essential-now-more-than-ever-43901>

Date: November 9, 2021

Agenda Item No: 05.00

Council Meeting Minutes

Recommended Motion

That the Minutes of the Regular Meeting of Council held October 12, 2021 be adopted as presented.

That the Minutes of the Organizational Meeting of Council held October 26, 2021 be adopted as presented.

Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

Attachments

1. Minutes of the Regular Meeting of Council – October 12, 2021.
2. Minutes of the Organizational Meeting of Council – October 26, 2021.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

**TOWN OF HANNA
REGULAR COUNCIL MEETING
OCTOBER 12, 2021**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, October 12, 2021 at 6:00 p.m. through video conference.

Councillors Present:

Mayor Chris Warwick
Sandra Beaudoin
Gerald Campion
Connie Deadlock
Melanie Jensen
Kyle Olsen
Larry Stickel

Administration Present:

Kim Neill – Chief Administrative Officer
Rhonda Lund – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Gwen Snell – Director of Community Services
Adrian Mohl – Director of Protective Services
Brent Olesen – Director of Public Works

1.0 CALL TO ORDER

Mayor Chris Warwick called the meeting to order at 6:01 p.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Beaudoin that the agenda for the October 12, 2021 Regular Council Meeting be adopted as amended by:

Remove Item 9.07 Policy 2014-02 Council Procedures - Repeal
Change 9.08 Covid Operating Plan Update to 9.07.

Motion Carried.

3.0 DELEGATIONS

4.0 PUBLIC PRESENTATION

The Chief Administrative Officer confirmed that no one had contacted him regarding a request to speak with Council at this meeting.

5.0 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – September 14, 2021

Moved by Councillor Jensen that the Minutes of the Regular Meeting of Council held September 14, 2021 be adopted as presented.

Motion Carried.

Moved by Councillor Olsen that the Minutes of the Information Meeting of Council held September 29, 2021 be adopted as presented.

Motion Carried.

6.0 FINANCE REPORTS

6.01 Accounts Payable

Moved by Councillor Stickel that Council accepts the accounts payable listings for general account cheques 41879 – 41925 and direct deposit payments 000541 – 000601 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – September 2021

Moved by Councillor Deadlock that Council accepts the Statement of Revenue & Expense Report for September 2021 for information.

Motion Carried.

254-2021
Regular Meeting
Minutes

255-2021
Information Meeting
Minutes

256-2021
Accounts Payable

257-2021
Statement of
Revenues &
Expenses

6.03 Budget Overview – September 2021

258-2021
Budget Overview

Moved by Councillor Campion that Council accepts the Budget Overview for September 2021 for information.

Motion Carried.

6.04 Capital Budget Update – 3rd Quarter 2021

259-2021
Capital Budget
Overview

Moved by Councillor Olsen that Council accepts the Third Quarter Capital Budget Update, dated September 2021 for information.

Motion Carried.

7.0 COMMITTEE REPORTS

7.01 Committee Reports

260-2021
Committee Reports

Moved by Councillor Deadlock that Council accepts the following committee reports for information:

1. Community Services Board Meeting Minutes of September 13, 2021
2. Municipal Planning Commission Meeting Minutes of October 4, 2021.

Motion Carried.

8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

- 8.01 Chief Administrative Officer
- 8.02 Director of Business & Communication
- 8.03 Director of Community Services
- 8.04 Director of Protective Services
- 8.05 Director of Public Works

261-2021
SAO Reports

Moved by Councillor Campion that the Senior Administrative Officials reports 8.1 to 8.5 be accepted as presented for information.

Motion Carried.

9.0 BUSINESS ITEMS

9.01 Hanna Fire Department Quarterly Report

262-2021
Fire Department
Quarterly Report

Moved by Councillor Deadlock that Council accepts the Hanna Fire Department Quarterly Report for July – September 2021 for information and thanks Fire Chief David Mohl for this presentation.

Motion Carried.

9.02 Fire Rescue Truck – Tender Award

263-2021
Fire Rescue Truck

Moved by Councillor Stickel that Council approves the proposal from Commercial Emergency Equipment Co. for the supply of one Freightliner M2-106 Chassis with a Pierce Encore 18.5` Walk-In Rescue at their tendered price of \$600,339.00 (Canadian Funds) plus GST; and amends the Operating and Capital budget as follows:

1. Reduce the 2022 Fire Capital Expense budget for the purchase of a rescue truck from \$750,000 to \$650,000.
2. Reduce the 2021 Fire Revenue budget from \$375,000 to \$325,000 for the Town of Hanna contribution from MSI.
3. Reduce the 2022 Fire Revenue budget from \$375,000 to \$325,000 for the Special Areas Board contribution.

Motion Carried.

9.03 Geuder Education Bursary – 2021 Recipients

264-2021
Geuder Bursary
Recipients

Moved by Councillor Jensen that Council accepts for information, the report regarding the Fred & Freda Geuder Educational Bursary and congratulates the 2021 bursary recipients Janay Hein, Kyran McGillion and Haley Nelson.

Motion Carried.

9.04 Hanna Community Development Project – Final Report

265-2021
Hanna Community
Development Project

Moved by Councillor Olsen that Council accepts the Hanna Community Development Project Final Report dated September 24, 2021 for information.

Motion Carried.

266-2021
Tax Recovery
Property

9.05 Tax Recovery Property – Tax 16600

Moved by Councillor Campion that Council direct the Chief Administrative Officer to respond to the request from Soheil Khajeh-Sharafabadi and Shaoshan Zhong, property owners of 201-7 Avenue East to confirm that the Town of Hanna is satisfied that all proper procedures were followed in regard to the yard clean up and snow removal charges applied to Tax Roll 16600 and therefore, the Town will not:

1. Remove the property from the Town of Hanna Tax Auction scheduled for November 4, 2021.
2. Waive the yard cleaning charges, including any interest.
3. Pay compensation for damages and loss of their property.
4. Pay compensation for cutting down the fruit tree.
5. Pay compensation for fixing the base of the shack.

Motion Carried.

9.06 Uncollectable Accounts

267-2021
Uncollectable
Accounts

Moved by Councillor Campion that Council authorizes the Chief Administrative Officer to:

- declare 3 utility accounts in the amount of \$270.74 as uncollectable and remove the funds from the utility receivable account.
- Declare 7 accounts receivable accounts in the amount of \$4,199.78 as uncollectable and remove the funds from the trade receivable account.

Motion Carried.

9.07 COVID-19 Operating Plan Update

Chief Administrative Officer Neill reviewed the operating plan for town facilities and programs in response to the Provincial restrictions.

268-2021
Covid Operating Plan

Moved by Councillor Stickel that Council accepts the Town of Hanna COVID-19 Operating Plan Update dated October 12, 2021 for information.

Motion Carried.

10.0 BYLAWS

11.0 COUNCIL REPORTS AND ROUNDTABLE

The Mayor and Councillors provided written or verbal reports regarding meetings and events attended since the last Regular Council meeting.

Each member of Council expressed their appreciation for councillors, administration, and staff they have worked with over the past four years.

Mayor Warwick congratulated Council on their accomplishments in working for a common goal and thanked administration for the work they do for the Town.

Mayor Warwick wished Director Mohl and Director Snell the best on their retirement and thanked them for their years of service.

Chief Administrative Officer Kim Neill thanked Council for their service on behalf of himself and the town staff. He reviewed the accomplishments of this Council over the past four years and congratulated them on the successful term.

Moved by Councillor Campion that the Council Reports be accepted for information.

Motion Carried.

12.0 CORRESPONDENCE

- 12.01 Municipal Affairs – 2020 Municipal Indicator Results
- 12.02 Harvest Sky Region – Newsletter – October 2021
- 12.03 Prairie Land Public School Division – Board Highlights – September 21, 2021
- 12.04 Marigold Library System – Board Report August 28, 2021
- 12.05 Marigold Library System – 2022 Budget Estimates
- 12.06 Marigold Library System – New Headquarters Update – August 2021
- 12.07 Canadian Badlands – Letter to Shareholders – Dissolution

- 12.08 Town of Crossfield – Letter to Prime Minister Justin Trudeau –
Bill C-21 Changes to the Criminal Code and the Firearms Act
- 12.09 Town of Sundre – Letter to Minister of Municipal Affairs –
Council Code of Conduct
- 12.10 Town of Sundre – Letter to Premier Jason Kenney –
RCMP Retroactive Pay
- 12.11 Kathy Lee – Thank you Card

270-2021
Correspondence

Moved by Councillor Stickel that Council accepts Correspondence items 12.01 to 12.11 for information.

Motion Carried.

13.0 CLOSED SESSION

14.0 ADJOURNMENT

Mayor Warwick stated that it has been his honour to represent the community and expressed confidence that the staff and the new council will carry on and do a great job.

Mayor Chris Warwick declared all business concluded and adjourned the meeting at 7:38 p.m.

These minutes approved this 9th day of November 2021.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neill

**TOWN OF HANNA
REGULAR COUNCIL MEETING
OCTOBER 26, 2021**

Minutes of the Organizational Meeting of the Council of the Town of Hanna held Tuesday, October 26, 2021 at 7:00 p.m. in the Hanna Community Centre.

Councillors Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Gerald Campion
Fred Crowle
Sandra Murphy
Kyle Olsen
Angie Warwick

Administration Present:

Kim Neill – Chief Administrative Officer
Rhonda Lund – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Gwen Snell – Director of Community Services
Adrian Mohl – Director of Protective Services
Brent Olesen – Director of Public Works

Twenty two people were in attendance to witness the members of the 2021-2025 Council take their Oaths of Office.

1.0 CALL TO ORDER

Chief Administrative Officer Kim Neill called the meeting to order at 7:00 p.m.

Mr. Neill welcomed everyone in attendance and invited them to stay for the meeting following the administration of the oaths of office.

After congratulating Council on their success in the recent election, Chief Administrative Officer Neill invited Mr. Chris Warwick, former mayor to come forward to administer the Oath of Office to the members of Council.

2.0 OATHS OF OFFICE

Mr. Chris Warwick, mayor for the 2017-2021 term, administered the Oath of Office to the members of Council.

Mayor Danny Povaschuk and Councillors Sandra Beaudoin, Gerald Campion, Fred Crowle, Sandra Murphy, Kyle Olsen, and Angie Warwick took the Oath of Office to diligently, faithfully and to the best of their ability, execute according to law, the office to which they were elected.

Mayor Povaschuk presided over the remainder of the meeting.

3.0 ADOPTION OF AGENDA

Moved by Councillor Campion that the agenda for the October 26, 2021 Organizational Council Meeting be adopted as presented.

Motion Carried.

4.0 RETURNING OFFICER REPORT

Moved by Councillor Beaudoin that Council accepts for information, the Returning Officer's Report dated October 26, 2021 regarding the results of the 2021 Municipal Election as submitted by Rhonda Lund.

Motion Carried.

5.0 SENIOR STAFF INTRODUCTIONS

Chief Administrative Officer Kim Neill introduced himself and asked that the five Directors introduce themselves to Council as follows:

Rhonda Lund, Director of Corporate Services
Laurie Armstrong, Director of Business & Communications
Gwen Snell, Director of Community Services
Brent Olesen, Director of Public Works
Adrian Mohl, Director of Protective Services

271-2021
Agenda

272-2021
Returning Officer
Report

6.0 SET MEETING DATES & TIMES

6.01 Regular Meeting Dates & Times

273-2021
Regular Meeting
Dates

Moved by Councillor Olsen that Council approves that Regular Meetings of Council be held on the following dates:

November 9, 2021	May 10, 2022
December 14, 2021	June 14, 2022
January 11, 2022	July 12, 2022
February 8, 2022	August 9, 2022
March 8, 2022	September 13, 2022
April 12, 2022	October 11, 2022

at 6:00 p.m. in the Town Council Chambers, unless an alternate location or electronic method of meeting is agreed to by Council and advertised to the public.

Motion Carried.

6.02 Council Information Meeting Dates & Times

274-2021
Information Meeting
Dates

Moved by Councillor Campion that Council approves that Council Information Meetings be held on the following dates:

November 24, 2021	May 25, 2022
January 26, 2022	June 29, 2022
February 23, 2022	July 27, 2022
March 30, 2022	August 31, 2022
April 27, 2022	September 28, 2022

at 8:30 a.m. in the Town Council Chambers, unless an alternate location or electronic method of meeting is agreed to by Council and advertised to the public.

275-2021
Amendment

Moved by Councillor Warwick that Motion 274-2021 be amended to set the dates of the Information Meetings on the same week as the Regular Council Meetings.

Motion Defeated.

Mayor Povaschuk called for the vote on Motion 274-2021.

Motion Carried.

7.0 SIGNING AUTHORITY

No motion required as no change was made from 2018 Organizational Meeting which established signing authority as follows for all financial matters:

the Mayor OR the Deputy Mayor,
and if both are unavailable, any Councillor

AND

the Chief Administrative Officer OR
the Director of Corporate Services OR
the Corporate Services Assistant.

8.0 DEPUTY MAYOR ROTATION SCHEDULE

Moved by Councillor Olsen that as the Council Procedural Bylaw 1015-2021 provides for Councillors to serve an eight-month term as Deputy Mayor for the Town of Hanna, the members of Council be appointed as Deputy for the following terms:

Councillor Beaudoin	October 26, 2021 to June 30, 2022
Councillor Campion	July 1, 2022 to February 28, 2023
Councillor Crowle	March 1, 2023 to October 31, 2023
Councillor Murphy	November 1, 2023 to June 30, 2024
Councillor Olsen	July 1, 2024 to February 28, 2025
Councillor Warwick	March 1, 2025 to October 31, 2025

Motion Carried.

9.0 NEW BUSINESS

9.01 AUMA Convention & Required Council Training

Council was provided with information regarding the AUMA convention to be held in Edmonton on November 17-19, 2021. Information was also provided regarding the Elected Officials Education Program – The Essentials of Municipal Governance Course.

9.02 Councillor Handbooks

Chief Administrative Officer Neill referred Council to the handbook of information which includes a copy of the Municipal Government Act.

10.0 APPOINT COMMITTEES OF COUNCIL

Moved by Councillor Warwick that Council approves the following appointments for a one-year period:

<u>COMMITTEE</u>	<u>CURRENT MEMBERSHIP</u>
Personnel Committee	Mayor Povaschuk Councillors Murphy & Olsen
Emergency Advisory Committee	Mayor Povaschuk Councillors Beaudoin & Warwick
Finance & Audit Committee	Mayor Povaschuk Councillors Campion & Crowle

Motion Carried.

11.0 COUNCIL REPRESENTATIVE APPOINTMENTS

Moved by Councillor Campion that Council approves the following appointments for a one-year term:

<u>COMMITTEE OR BOARD</u>	<u>APPOINTMENT</u>
Acadia Foundation Alternate	Councillor Murphy Mayor Povaschuk

Town of Hanna
Organizational Council Meeting
October 26, 2021
Page 118:

Big Country Waste Management Commission Alternate	Councillor Campion Councillor Crowle
Community Futures – Meridian Region Board of Directors	Councillor Warwick
Community Services Board	Councillor Campion
Fred & Freda Geuder Education Bursary	Councillor Crowle
Hanna & District Chamber of Commerce	Mayor Povaschuk
Hanna & District Medical Corporation	Councillor Crowle
Hanna Golf & Country Club	Councillor Olsen
Hanna In Bloom Committee	Councillor Beaudoin
Hanna Learning Centre	Councillor Olsen
Hanna Municipal Library Board	Councillor Murphy
Hanna/Wake Student Exchange Committee	Councillor Crowle Councillor Warwick
Harvest Sky Regional Economic Development Corporation	Councillor Beaudoin Councillor Warwick
Henry Kroeger Regional Water Services Commission Alternate	Councillor Campion Mayor Povaschuk
Marigold Library Systems Board Alternate	Councillor Murphy Councillor Warwick

Municipal Planning Commission	Councillor Olsen Councillor Beaudoin
Palliser Economic Partnership Alternate	Councillor Warwick Councillor Murphy Mayor Povaschuk
Palliser Regional Municipal Services Alternate	Councillor Olsen Councillor Beaudoin
Red Deer River Municipal Users Group Alternate	Councillor Campion Mayor Povaschuk
Veterans Memorial Highway Association	Councillor Crowle Motion Carried.

12.0 MUNICIPAL STAFF APPOINTMENTS

279-2021
Development
Officer
Appointments

Moved by Councillor Olsen that Council appoints Adrian Mohl, Director of Protective Services, as Development Officer and Rhonda Lund, Director of Corporate Services, as Assistant Development Officer for the Town of Hanna for a one-year term.

Motion Carried.

280-2021
Weed Inspector
Appointment

Moved by Councillor Crowle that Council appoints Adrian Mohl, Director of Protective Services, as the Municipal Weed Inspector to enforce and monitor compliance with the Alberta *Weed Control Act* within the Town of Hanna for a one-year term.

Motion Carried.

11.0 MUNICIPAL ASSESSOR APPOINTMENT

281-2021
Municipal Assessor
Appointment

Moved by Councillor Campion that Council appoints Mr. Terry Willoughby, Accredited Municipal Assessor of Alberta, as Municipal Assessor for the Town of Hanna until the October 2022 Organizational Meeting in accordance with Bylaw 1003-2019, the Designated Officer Bylaw.

Motion Carried.

14.0 COMMITTEE OR BOARD MEMBER APPOINTMENTS

282-2021
Committee or
Board Member
Appointments

Moved by Councillor Beaudoin that Council approves the following appointments to Committees and Boards:

<u>COMMITTEE</u>	<u>APPOINTMENT</u>	<u>TERM ENDING</u>
Big Country Housing Authority	Betty Simpson	Oct 31, 2023
Two-year term	Patricia Mainman	Oct 31, 2023
Community Services Board	Cody Dale-McNair	Oct 31, 2024
Three-year term		
Geuder Educational Bursary	Connie Deadlock	Oct 31, 2023
Two-year term		
Hanna Library Board	Ricardo Hoar	Oct 31, 2024
Three-Year term	Carolyn Mammel	Oct 31, 2024
Hanna Medical Committee	Ken Hansen	Oct 31, 2023
Two-year term		
Municipal Planning Commission	Chris Warwick	Oct 31, 2024
Three-year term	Larry Stickel	Oct 31, 2024

Motion Carried.

14.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 7:58 p.m.

These minutes approved this 9th day of November 2021.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neill

Council Meeting Agenda Background Information

Date: November 9, 2021

Agenda Item No: 06.01

Accounts Payable

Recommended Motion

That Council accepts the accounts payable listings for general account cheques 41926 – 41968 and direct deposit payments 000602 – 000664 for information.

Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques and direct deposits. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	_____ N/A	Capital Cost:	_____ N/A
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Accounts Payable Listing – Cheques 41926 – 41968 totaling \$464,496.19.
2. Accounts Payable Listing – Direct Deposits 000602 – 000664 totaling \$82,603.50.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

Date: November 9, 2021

Agenda Item No: 06.02

Statement of Revenue & Expense

Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for October 2021 for information.

Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2021 Operating and Capital budgets approved by Council at the May 26, 2021 Special Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to October 31, 2021.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

1. Statement of Revenue & Expense Report – October 2021

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTIAL REAL PROPERTY T	1-01-0000-111	2,398,733.26-	2,399,124.00-	390.74-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	902,796.41-	900,657.00-	2,139.41
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	74,628.75-	74,676.00-	47.25-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	1,365.92-	1,366.00-	0.08-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	147,800.11-	147,754.00-	46.11
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	66,763.59-	66,768.00-	4.41-
PENALTY & COST ON TAX	1-01-0000-510	24,716.16-	25,500.00-	783.84-
CONCESSION & FRANCHISE	1-01-0000-540	338,390.36-	441,400.00-	103,009.64-
RETURN ON INVESTMENTS	1-01-0000-550	13,663.01-	71,400.00-	57,736.99-
DRAWN FROM OPERATING	1-01-0000-920	0.00	67,962.00-	67,962.00-
TOTAL GENERAL MUNICIPAL 01:		3,968,857.57-	4,196,607.00-	227,749.43-
COUNCIL REVENUE				
COUNCIL OTHER REVENUE	1-11-0000-590	5,118.00-	5,100.00-	18.00
TOTAL COUNCIL REVENUE 11:		5,118.00-	5,100.00-	18.00
GENERAL ADMINISTRATION				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	2,958.81-	3,500.00-	541.19-
ADMIN SOUVENIR	1-12-0000-419	1,384.73-	5,000.00-	3,615.27-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	15,200.00-	16,300.00-	1,100.00-
ADMIN OTHER REVENUE	1-12-0000-590	533.65-	5,000.00-	4,466.35-
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	40,000.00-	40,000.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	152,833.00-	152,800.00-	33.00
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	200,000.00-	200,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	20,000.00-	20,000.00-
TOTAL GENERAL ADMINISTRATION 12:		172,910.19-	442,600.00-	269,689.81-
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - LEASE	1-12-0600-560	9,197.16-	10,100.00-	902.84-
TOTAL TAX RECOVERY PROPERTY:		9,197.16-	10,100.00-	902.84-
POLICE				
POLICE PROVINCIAL FINES	1-21-0000-530	4,001.00-	11,600.00-	7,599.00-
TOTAL POLICE:		4,001.00-	11,600.00-	7,599.00-
SAFETY & RISK MANAGEMENT				
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	69,715.00-	95,000.00-	25,285.00-
FIRE OTHER	1-23-0000-590	182,978.00-	0.00	182,978.00
FIRE PROVINCIAL CONDITIONAL GRANT	1-23-0000-840	0.00	375,000.00-	375,000.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	325,000.00-	105,386.00-	219,614.00
TOTAL FIRE:		577,693.00-	575,386.00-	2,307.00
FIRE - ECETP				
FIRE ECETP - DRAWN FROM SURPLUS	1-23-0200-920	0.00	8,500.00-	8,500.00-
FIRE - ECETP TOTAL:		0.00	8,500.00-	8,500.00-
EMERGENCY SERVICES				
EMERGENCY SERV PROV CONDITIONAL GRAN	1-24-0000-840	0.00	3,250.00-	3,250.00-
TOTAL DISASTER SERVICES:		0.00	3,250.00-	3,250.00-
BY-LAW ENFORCEMENT				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	21,774.24-	3,000.00-	18,774.24
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	450.00-	400.00-	50.00
BY-LAW BUSINESS LICENSES	1-26-0000-522	19,050.00-	19,000.00-	50.00
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	125.00-	200.00-	75.00-
BY-LAW FINES	1-26-0000-530	100.00-	1,000.00-	900.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
TOTAL BY-LAW ENFORCEMENT:		41,499.24-	24,100.00-	17,399.24
DOG CONTROL				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	5,295.00-	4,300.00-	995.00
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
TOTAL DOG CONTROL:		5,295.00-	4,400.00-	895.00
COMMON SERVICES				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	770.00-	4,800.00-	4,030.00-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERV OTHER REVENUE	1-31-0000-590	0.00	300.00-	300.00-
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	70,000.00-	70,000.00-
	TOTAL COMMON SERVICES:	770.00-	75,100.00-	74,330.00-
STREETS & ROADS				
S & R OTHER REVENUE	1-32-0000-590	160.00-	0.00	160.00
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	616,041.00-	616,041.00-
	TOTAL STREETS & ROADS:	160.00-	616,041.00-	615,881.00-
AIRPORT				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	5,450.00-	7,900.00-	2,450.00-
AIRPORT OTHER REVENUE	1-33-0000-590	103.08-	100.00-	3.08
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	0.00	75,000.00-	75,000.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	22,165.00-	22,165.00-
	TOTAL AIRPORT:	5,553.08-	105,165.00-	99,611.92-
WATER SUPPLY & DISTRIBUTION				
WATER SALE OF WATER	1-41-0000-410	740,180.18-	1,119,400.00-	379,219.82-
WATER SERVICE CHARGES	1-41-0000-413	750.00-	1,300.00-	550.00-
WATER DRAWN FROM SURPLUS (OPERATING	1-41-0000-920	0.00	10,000.00-	10,000.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	80,439.97-	69,800.00-	10,639.97
	TOTAL WATER SUPPLY & DISTRIBUTION:	821,370.15-	1,200,500.00-	379,129.85-
WATER LINES & DISTRIBUTION				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	1,690.09-	0.00	1,690.09
	TOTAL WATER LINES & DISTRIBUTION:	1,690.09-	0.00	1,690.09
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	176,006.51-	260,100.00-	84,093.49-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	37,500.00-	37,500.00-
	TOTAL SANITARY SEWERS:	176,006.51-	297,600.00-	121,593.49-
GARBAGE COLLECTION & DISPOSAL				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	50,248.81-	74,300.00-	24,051.19-
GARBAGE OTHER REVENUE	1-43-0000-590	70.00-	0.00	70.00
	TOTAL GARBAGE COLLECTION & DISPOSAL:	50,318.81-	74,300.00-	23,981.19-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	216,056.26-	336,300.00-	120,243.74-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	216,056.26-	336,400.00-	120,343.74-
F.C.S.S.				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	800.00-	800.00-
FCSS VAN RENTAL	1-51-0000-561	703.62-	700.00-	3.62
FCSS DONATIONS	1-51-0000-591	19,000.00-	0.00	19,000.00
FCSS FEDERAL CONDITIONAL	1-51-0000-830	1,500.00-	1,500.00-	0.00
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	74,832.00-	89,798.00-	14,966.00-
	TOTAL F.C.S.S.:	96,035.62-	92,798.00-	3,237.62
FCSS - YOUTH CLUB				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	22,000.00-	22,000.00-
	TOTAL FCSS - YOUTH CLUB:	0.00	22,000.00-	22,000.00-
CEMETERY				
CEMETERY CHARGES	1-56-0000-410	22,075.00-	13,800.00-	8,275.00
CEMETERY OTHER	1-56-0000-590	75.56-	100.00-	24.44-
	TOTAL CEMETERY:	22,150.56-	13,900.00-	8,250.56
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE BUILDING RENT	1-61-0200-560	24,000.00-	24,000.00-	0.00
	TOTAL COMMERCIAL OFFICE BUILDING:	24,000.00-	24,000.00-	0.00
BUSINESS & COMMUNICATIONS				
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	10,000.00-	10,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	0.00	10,000.00-	10,000.00-
SUBDIVISION				
SUBDIVISION SALE OF LAND	1-66-0000-400	206,780.73-	0.00	206,780.73
SUBDIVISION WORK BILLED TO OTHERS	1-66-0000-410	350.00-	0.00	350.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL SUBDIVISION:	207,130.73-	0.00	207,130.73
RECREATION & PARKS FACILITIES				
RECREATION SALES & SERVICE	1-72-0000-410	439.50-	500.00-	60.50-
RECREATION PROGRAM REVENUE	1-72-0000-430	157.84-	1,000.00-	842.16-
RECREATION DONATIONS	1-72-0000-591	3,000.00-	0.00	3,000.00
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	37,800.00-	37,100.00-	700.00
RECREATION PROVINCIAL CONDITIONAL GR	1-72-0000-840	21,597.09-	0.00	21,597.09
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	6,100.00-	6,100.00-
RECREATION OTHER REVENUE	1-72-0000-990	25.00-	0.00	25.00
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	475.00-	5,400.00-	4,925.00-
	TOTAL RECREATION REVENUE:	63,494.43-	237,100.00-	173,605.57-
SWIMMING POOLS				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	21,717.94-	58,400.00-	36,682.06-
POOL LESSON REGISTRATIONS	1-72-0100-411	30,064.36-	0.00	30,064.36
POOL DAILY ADMISSIONS	1-72-0100-412	15,105.23-	0.00	15,105.23
POOL RETAIL SALES	1-72-0100-419	3,562.66-	3,100.00-	462.66
POOL RENTAL REVENUE	1-72-0100-560	6,571.20-	6,100.00-	471.20
POOL DONATIONS	1-72-0100-590	621.00-	83,200.00-	82,579.00-
	TOTAL SWIMMING POOLS:	77,642.39-	150,800.00-	73,157.61-
ARENA				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	5,481.25-	6,500.00-	1,018.75-
ARENA RENTAL REVENUE	1-72-0200-560	12,899.19-	42,300.00-	29,400.81-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	0.00	1,800.00-	1,800.00-
ARENA DONATIONS	1-72-0200-590	0.00	2,850.00-	2,850.00-
ARENA PROVINCIAL CONDITIONAL	1-72-0200-840	0.00	18,500.00-	18,500.00-
ARENA DRAWN FROM SURPLUS (OPERATING	1-72-0200-920	0.00	18,500.00-	18,500.00-
	TOTAL ARENA:	18,380.44-	90,450.00-	72,069.56-
CURLING RINK				
CURLING RINK SALE OF SERVICES	1-72-0400-410	8,382.88-	22,000.00-	13,617.12-
CURLING RINK RENTAL REVENUE	1-72-0400-560	4,984.00-	6,500.00-	1,516.00-
	CURLING RINK TOTAL:	13,366.88-	28,500.00-	15,133.12-
BALL DIAMONDS				
BALL DIAMOND REVENUE	1-72-0500-560	2,100.00-	5,100.00-	3,000.00-
	TOTAL BALL DIAMONDS REVENUE:	2,100.00-	5,100.00-	3,000.00-
FOX LAKE & HELMER DAM				
FOX LAKE REVENUE	1-72-0700-410	3,939.27-	3,000.00-	939.27
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	692.50-	400.00-	292.50
FOX LAKE RENTAL REVENUE	1-72-0700-560	61,949.83-	68,300.00-	6,350.17-
	TOTAL FOX LAKE & HELMER DAM:	66,581.60-	71,700.00-	5,118.40-
PARKS				
PARKS OTHER REVENUE	1-72-0800-990	600.00-	0.00	600.00
	TOTAL PARKS:	600.00-	0.00	600.00
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	1,915.00-	2,000.00-	85.00-
PLAYGROUND PROGRAM DONATIONS	1-72-1000-591	5,000.00-	500.00-	4,500.00
	TOTAL PLAYGROUND PROGRAM:	6,915.00-	2,500.00-	4,415.00
SPRAY PARK				
SPRAY PARK DONATION	1-72-1200-560	50.00-	2,400.00-	2,350.00-
	TOTAL SPRAY PARK REVENUE:	50.00-	2,400.00-	2,350.00-
HKH PIONEER PARK				
HKH PIONEER PARK REVENUE	1-72-1300-560	15,195.40-	15,195.00-	0.40
HKH DRAWN FROM SURPLUS	1-72-1300-920	0.00	8,000.00-	8,000.00-
	TOTAL HKH PARK REVENUE:	15,195.40-	23,195.00-	7,999.60-
SOCCER FIELDS				
SOCCER FIELDS REVENUE	1-72-1400-560	2,100.00-	2,100.00-	0.00
	TOTAL SOCCER FIELDS REVENUE:	2,100.00-	2,100.00-	0.00
LIBRARY				

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
LIBRARY OTHER REVENUE	1-74-0200-590	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
REGIONAL COMMUNITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	631.64-	6,800.00-	6,168.36-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	19,476.19-	18,600.00-	876.19
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	22,147.62-	19,850.00-	2,297.62
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	6,142.00-	6,142.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	6,661.54-	13,000.00-	6,338.46-
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	48,916.99-	64,392.00-	15,475.01-
COMMUNITY CENTRE				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	16,266.12-	17,500.00-	1,233.88-
COMMUNITY CENTRE DRAWN FROM DEF REV	1-74-0900-930	0.00	5,000.00-	5,000.00-
	TOTAL COMMUNITY CENTRE:	16,266.12-	22,500.00-	6,233.88-
LIONS HALL				
LIONS HALL RENTAL REVENUE	1-74-1000-560	750.00-	1,200.00-	450.00-
	LIONS HALL TOTAL:	750.00-	1,200.00-	450.00-
	TOTAL REVENUE:	6,738,172.22-	8,861,384.00-	2,123,211.78-
COUNCIL				
COUNCIL WAGES	2-11-0000-110	69,502.08	85,600.00	16,097.92
COUNCIL BENEFITS	2-11-0000-130	2,863.21	4,200.00	1,336.79
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	234.29	9,800.00	9,565.71
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	250.00	7,700.00	7,450.00
COUNCIL GOODS	2-11-0000-500	3,077.52	12,800.00	9,722.48
COUNCIL OTHER (ELECTION)	2-11-0000-990	5,772.54	5,600.00	172.54-
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	1,778.39	3,900.00	2,121.61
	TOTAL COUNCIL:	84,003.03	130,150.00	46,146.97
ADMINISTRATION				
ADMINISTRATION SALARIES	2-12-0000-110	281,016.07	314,800.00	33,783.93
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	9,446.50	10,800.00	1,353.50
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	15,752.21	17,100.00	1,347.79
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	656.20	800.00	143.80
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	28,743.35	33,100.00	4,356.65
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	605.31	1,900.00	1,294.69
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	12,868.73	18,400.00	5,531.27
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	150.00	4,800.00	4,650.00
ADMINISTRATION STAFF TRAINING	2-12-0000-212	650.00	4,900.00	4,250.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	5,814.21	9,900.00	4,085.79
ADMINISTRATION TELEPHONE	2-12-0000-217	10,508.94	14,600.00	4,091.06
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	2,078.27-	7,500.00	9,578.27
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	8,103.41	9,300.00	1,196.59
ADMINISTRATION AUDIT	2-12-0000-230	23,800.00	33,000.00	9,200.00
ADMINISTRATION LEGAL	2-12-0000-231	0.00	5,000.00	5,000.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	51,939.31	150,400.00	98,460.69
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	32,635.06	32,635.00	0.06-
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	1,506.68	5,000.00	3,493.32
ADMINISTRATION INSURANCE	2-12-0000-274	14,503.14	14,500.00	3.14-
ADMINISTRATION ASSESSOR	2-12-0000-280	23,803.36	44,300.00	20,496.64
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	1,116.09	1,000.00	116.09-
ADMINISTRATION GOODS	2-12-0000-500	5,319.22	15,700.00	10,380.78
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	625.55	4,900.00	4,274.45
ADMINISTRATION POWER	2-12-0000-541	14,340.57	21,000.00	6,659.43
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	127,652.04	127,700.00	47.96
ADMINISTRATION BANK CHARGES	2-12-0000-810	4,039.43	4,800.00	760.57
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	3,924.37	2,900.00	1,024.37-
ADMINISTRATION OTHER	2-12-0000-990	7,157.32	32,000.00	24,842.68
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	842.95	1,000.00	157.05
	TOTAL ADMINISTRATION:	685,441.75	943,735.00	258,293.25
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - CONTRACTED R	2-12-0600-250	0.00	2,000.00	2,000.00
TAX RECOVERY PROPERTY - INSURANCE	2-12-0600-274	287.42	290.00	2.58
TAX RECOVERY PROPERTY - HEAT	2-12-0600-540	1,235.56	1,800.00	564.44
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	1,275.48	1,500.00	224.52
TRANSFER TO CAPITAL	2-12-0600-762	0.00	3,730.00	3,730.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	707.57	780.00	72.43
TOTAL TAX RECOVERY PROPERTY:		3,506.03	10,100.00	6,593.97
POLICE				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	48,500.00	48,500.00	0.00
TOTAL POLICE:		48,500.00	48,500.00	0.00
SAFETY & RISK MANAGEMENT				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,500.00	2,500.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	149.00	150.00	1.00
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	780.00	800.00	20.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	341.40	1,300.00	958.60
TOTAL SAFETY & RISK MANAGEMENT:		1,270.40	4,750.00	3,479.60
FIRE				
FIRE SALARIES - DIR PROTECTIVE SERVI	2-23-0000-110	13,940.63	15,600.00	1,659.37
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	83,300.00	83,300.00
FIRE BENEFITS	2-23-0000-130	0.00	1,000.00	1,000.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	2,301.94	8,600.00	6,298.06
FIRE NON T4 BENEFITS	2-23-0000-133	1,444.00	4,200.00	2,756.00
FIRE TRAVEL	2-23-0000-211	560.00	7,000.00	6,440.00
FIRE TRAINING	2-23-0000-212	12,895.00	23,400.00	10,505.00
FIRE FREIGHT	2-23-0000-215	394.02	400.00	5.98
FIRE TELEPHONE	2-23-0000-217	5,993.43	7,800.00	1,806.57
FIRE ADVERTISING	2-23-0000-220	577.20	1,000.00	422.80
FIRE MEMBERSHIPS	2-23-0000-221	724.50	900.00	175.50
FIRE CONTRACTED SERVICES	2-23-0000-232	17,758.44	22,600.00	4,841.56
FIRE CONTRACTED REPAIRS	2-23-0000-250	10,177.02	14,000.00	3,822.98
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	0.00	5,000.00	5,000.00
FIRE INSURANCE	2-23-0000-274	14,987.12	14,990.00	2.88
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	11,216.01	18,200.00	6,983.99
FIRE PETROLEUM PRODUCTS	2-23-0000-521	9,148.38	6,900.00	2,248.38
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	200.00	200.00
FIRE HEATING	2-23-0000-540	5,946.15	9,400.00	3,453.85
FIRE POWER	2-23-0000-541	8,492.84	12,400.00	3,907.16
FIRE TRANSFER TO CAPITAL	2-23-0000-762	0.00	375,000.00	375,000.00
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	15,707.63	14,800.00	907.63
FIRE OTHER	2-23-0000-990	50.00	0.00	50.00
TOTAL FIRE:		132,314.31	647,290.00	514,975.69
FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP				
FIRE - ECETP TRAINING	2-23-0200-212	840.00	8,500.00	7,660.00
FIRE - ECETP CONTRACTED SERVICES	2-23-0200-232	400.00	0.00	400.00
TOTAL FIRE - ECETP:		1,240.00	8,500.00	7,260.00
EMERGENCY SERVICES				
EMERGENCY SERVICES TRAINING	2-24-0000-212	145.00	5,200.00	5,055.00
EMERGENCY SERVICES GOODS	2-24-0000-500	408.60	900.00	491.40
EMERGENCY SERVICES OTHER	2-24-0000-990	0.00	100.00	100.00
TOTAL EMERGENCY SERVICES:		553.60	6,200.00	5,646.40
BY-LAW ENFORCEMENT				
BYLAW SALARIES	2-26-0000-110	45,307.44	50,500.00	5,192.56
BYLAW BENEFITS	2-26-0000-130	4,837.09	3,200.00	1,637.09
BYLAW NON T4 BENEFITS	2-26-0000-133	12,223.42	9,100.00	3,123.42
BYLAW FREIGHT	2-26-0000-215	540.00	700.00	160.00
BYLAW TELEPHONE	2-26-0000-217	599.78	800.00	200.22
BYLAW ADVERTISING	2-26-0000-220	887.80	1,200.00	312.20
BYLAW MEMBERSHIP	2-26-0000-221	0.00	200.00	200.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	1,425.03	1,400.00	25.03
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	230.94	400.00	169.06
BYLAW INSURANCE	2-26-0000-274	453.36	450.00	3.36
BYLAW GOODS	2-26-0000-500	568.44	1,200.00	631.56
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	1,241.78	1,600.00	358.22
BYLAW VEHICLE MAINTENANCE	2-26-0000-523	18.33	500.00	481.67
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	22,376.64	3,000.00	19,376.64
TOTAL BY-LAW ENFORCEMENT:		90,710.05	74,250.00	16,460.05
DOG CONTROL				

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
DOG CONTROL SALARIES	2-28-0000-110	10,455.79	11,700.00	1,244.21
DOG CONTROL BENEFITS	2-28-0000-130	0.00	700.00	700.00
DOG CONTROL NON T4 BENEFITS	2-28-0000-133	0.00	2,100.00	2,100.00
DOG CONTROL POSTAGE	2-28-0000-215	540.00	700.00	160.00
DOG CONTROL ADVERTISING	2-28-0000-220	390.00	400.00	10.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,068.78	1,300.00	231.22
DOG CONTROL GOODS	2-28-0000-500	240.00	600.00	360.00
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	5,000.00	5,000.00	0.00
TOTAL DOG CONTROL:		17,694.57	22,500.00	4,805.43
COMMON SERVICES				
COMMON SERVICES SALARIES	2-31-0000-110	201,224.01	213,600.00	12,375.99
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	4,722.30	3,500.00	1,222.30-
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	24,704.88	14,900.00	9,804.88-
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	771.81	200.00	571.81-
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	63,557.94	41,200.00	22,357.94-
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	885.40	1,500.00	614.60
COMMON SERVICES FREIGHT	2-31-0000-215	699.14	1,000.00	300.86
COMMON SERVICES TELEPHONE	2-31-0000-217	2,182.78	3,000.00	817.22
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	577.20	1,100.00	522.80
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	4,467.96	5,500.00	1,032.04
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	8,222.30	10,000.00	1,777.70
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	999.53	20,000.00	19,000.47
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	960.00	4,500.00	3,540.00
COMMON SERVICES EQUIPMENT RENTAL OR	2-31-0000-263	18,386.79	26,322.00	7,935.21
COMMON SERVICES INSURANCE	2-31-0000-274	24,552.72	26,050.00	1,497.28
COMMON SERVICES GOODS	2-31-0000-500	19,055.08	14,400.00	4,655.08-
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	22,445.32	41,700.00	19,254.68
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	17,065.21	5,000.00	12,065.21-
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	5,654.33	11,900.00	6,245.67
COMMON SERVICES HEATING	2-31-0000-540	10,750.77	14,100.00	3,349.23
COMMON SERVICES POWER	2-31-0000-541	8,817.80	11,300.00	2,482.20
COMMON SERVICES INTEREST ON CAPITAL	2-31-0000-831	9,134.65	14,961.00	5,826.35
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	1,900.30	3,000.00	1,099.70
TOTAL COMMON SERVICES:		451,738.22	489,233.00	37,494.78
STREETS & ROADS				
S & R SALARIES	2-32-0000-110	51,905.91	73,900.00	21,994.09
S & R SEASONAL SALARIES	2-32-0000-111	4,372.50	5,300.00	927.50
S & R BENEFITS	2-32-0000-130	0.00	5,000.00	5,000.00
S & R SEASONAL BENEFITS	2-32-0000-131	0.00	400.00	400.00
S & R NON T4 BENEFITS	2-32-0000-133	0.00	13,700.00	13,700.00
S & R FREIGHT	2-32-0000-215	848.79	2,700.00	1,851.21
S & R CONTRACTED SERVICES	2-32-0000-232	0.00	5,900.00	5,900.00
S & R CONTRACTED REPAIRS	2-32-0000-250	146,633.60	135,000.00	11,633.60-
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	3,029.45	7,500.00	4,470.55
S & R VEHICLE REPAIRS	2-32-0000-255	119.79	1,500.00	1,380.21
S & R GOODS	2-32-0000-500	13,668.66	39,500.00	25,831.34
S & R EQUIPMENT GOODS	2-32-0000-522	0.00	2,500.00	2,500.00
S & R VEHICLE MAINTENANCE	2-32-0000-523	33.92	2,500.00	2,466.08
S & R STREET LIGHTS	2-32-0000-553	72,841.82	104,700.00	31,858.18
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	616,041.00	616,041.00
TOTAL STREETS & ROADS:		293,454.44	1,016,141.00	722,686.56
AIRPORT				
AIRPORT SALARIES	2-33-0000-110	3,436.68	1,800.00	1,636.68-
AIRPORT SEASONAL SALARIES	2-33-0000-111	1,584.50	3,700.00	2,115.50
AIRPORT BENEFITS	2-33-0000-130	0.00	100.00	100.00
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.00	300.00	300.00
AIRPORT NON T-4 BENEFITS	2-33-0000-133	0.00	400.00	400.00
AIRPORT FREIGHT	2-33-0000-215	169.00	100.00	69.00-
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	42.65	50.00	7.35
AIRPORT CONTRACTED SERVICES	2-33-0000-232	476.20	2,100.00	1,623.80
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	2,158.44	2,300.00	141.56
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	5,480.75	5,480.00	0.75-
AIRPORT GOODS	2-33-0000-500	3,307.65	1,000.00	2,307.65-
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,340.55	2,100.00	759.45

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT POWER	2-33-0000-541	5,452.63	7,100.00	1,647.37
AIRPORT WATER & SEWER	2-33-0000-542	320.00	500.00	180.00
	TOTAL AIRPORT:	23,769.05	27,330.00	3,560.95
WATER PLANT				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	645,016.21	829,900.00	184,883.79
WATER PLANT POWER	2-41-0100-541	17,333.25	25,800.00	8,466.75
	TOTAL WATER PLANT:	662,349.46	855,700.00	193,350.54
WATER LINES & DISTRIBUTION				
WATER LINES SALARIES	2-41-0200-110	83,923.44	130,300.00	46,376.56
WATER LINES SEASONAL SALARIES	2-41-0200-111	363.00	2,900.00	2,537.00
WATER LINES BENEFITS	2-41-0200-130	3,933.67	10,000.00	6,066.33
WATER LINES SEASONAL BENEFITS	2-41-0200-131	0.00	200.00	200.00
WATER LINES NON T4 BENEFITS	2-41-0200-133	6,032.04	25,400.00	19,367.96
WATER LINES TRAVEL & TRAINING	2-41-0200-211	614.28	2,000.00	1,385.72
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	3,751.78	9,200.00	5,448.22
WATER LINES ADVERTISING	2-41-0200-220	1,591.20	1,600.00	8.80
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	7,489.18	8,100.00	610.82
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	10,982.62	30,000.00	19,017.38
WATER LINES GOODS	2-41-0200-500	16,528.43	23,300.00	6,771.57
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
WATER LINES WORK BILLED TO OTHERS	2-41-0200-998	160.50	0.00	160.50
	TOTAL WATER LINES & DISTRIBUTION:	135,370.14	293,000.00	157,629.86
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	26,010.63	25,200.00	810.63
SEWERS BENEFITS	2-42-0000-130	0.00	1,800.00	1,800.00
SEWERS NON T4 BENEFITS	2-42-0000-133	0.00	5,000.00	5,000.00
SEWERS FREIGHT & POSTAGE	2-42-0000-215	359.71	500.00	140.29
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	1,490.11	1,800.00	309.89
SEWERS CONTRACTED REPAIRS	2-42-0000-250	12,602.15	72,500.00	59,897.85
SEWERS INSURANCE	2-42-0000-274	3,012.58	3,010.00	2.58
SEWERS GOODS	2-42-0000-500	16,394.69	16,500.00	105.31
SEWERS HEATING	2-42-0000-540	797.64	1,200.00	402.36
SEWERS POWER	2-42-0000-541	7,583.21	13,500.00	5,916.79
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	68,250.72	191,010.00	122,759.28
GARBAGE				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	60,900.00	75,400.00	14,500.00
GARBAGE GOODS	2-43-0000-500	341.40	400.00	58.60
	TOTAL GARBAGE:	61,241.40	75,800.00	14,558.60
REGIONAL WASTE				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	334,401.16	334,400.00	1.16
	TOTAL REGIONAL WASTE SYSTEM:	334,401.16	334,400.00	1.16
FCSS				
FCSS SALARIES	2-51-0100-110	30,970.26	31,200.00	229.74
FCSS BENEFITS	2-51-0100-130	0.00	2,200.00	2,200.00
FCSS NON T4 BENEFITS	2-51-0100-133	0.00	4,300.00	4,300.00
FCSS TRAVEL	2-51-0100-211	0.00	900.00	900.00
FCSS TRAINING	2-51-0100-212	0.00	600.00	600.00
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	1,409.80	1,100.00	309.80
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	120.00	500.00	380.00
FCSS GOODS	2-51-0100-500	1,915.80	2,100.00	184.20
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	362.64	600.00	237.36
	TOTAL FCSS:	35,048.50	43,800.00	8,751.50
FCSS COORDINATOR				
COORDINATOR SALARIES	2-51-0200-110	20,589.09	26,600.00	6,010.91
COORDINATOR PART TIME SALARIES	2-51-0200-111	0.00	1,700.00	1,700.00
COORDINATOR BENEFITS	2-51-0200-130	0.00	2,400.00	2,400.00
COORDINATOR PART TIME BENEFITS	2-51-0200-131	0.00	100.00	100.00
COORDINATOR NON T4 BENEFITS	2-51-0200-133	0.00	6,400.00	6,400.00
COORDINATOR TRAVEL	2-51-0200-211	0.00	1,300.00	1,300.00
COORDINATOR TRAINING	2-51-0200-212	0.00	900.00	900.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	317.04	300.00	17.04

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
COORDINATOR TELEPHONE	2-51-0200-217	85.71	400.00	314.29
COORDINATOR ADVERTISING	2-51-0200-220	3,260.40	3,500.00	239.60
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	25.00	100.00	75.00
COORDINATOR GOODS	2-51-0200-500	1,374.00	1,200.00	174.00-
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	63,586.86	78,700.00	15,113.14
COORDINATOR PETROLEUM PRODUCTS	2-51-0200-521	95.24	600.00	504.76
COORDINATOR OTHER	2-51-0200-990	0.00	100.00	100.00
TOTAL COORDINATOR:		89,333.34	124,300.00	34,966.66
YOUTH CLUB SUPPORT				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	10,913.89	24,600.00	13,686.11
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	1,420.39	2,300.00	879.61
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	8,146.02	6,000.00	2,146.02-
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	2,652.00	2,900.00	248.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	512.47	700.00	187.53
TOTAL FCSS YOUTH CLUB SUPPORT:		23,644.77	36,500.00	12,855.23
COMMUNITY SERVICES VANS				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	170.43	1,500.00	1,329.57
CSD VAN INSURANCE	2-51-0500-274	3,097.05	3,100.00	2.95
CSD VAN GOODS	2-51-0500-500	266.60	100.00	166.60-
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	335.61	500.00	164.39
TOTAL COMMUNITY SERVICES VANS:		3,869.69	5,300.00	1,430.31
CEMETERY				
CEMETERY SALARIES	2-56-0000-110	8,119.88	7,800.00	319.88-
CEMETERY SEASONAL SALARIES	2-56-0000-111	6,498.50	7,500.00	1,001.50
CEMETERY BENEFITS	2-56-0000-130	0.00	600.00	600.00
CEMETERY SEASONAL BENEFITS	2-56-0000-131	0.00	500.00	500.00
CEMETERY NON T-4 BENEFITS	2-56-0000-133	0.00	1,600.00	1,600.00
CEMETERY ADVERTISING	2-56-0000-220	202.80	200.00	2.80-
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	570.01	4,200.00	3,629.99
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	1,105.00	1,500.00	395.00
CEMETERY INSURANCE	2-56-0000-274	22.31	20.00	2.31-
CEMETERY GOODS	2-56-0000-500	456.69	5,000.00	4,543.31
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	87.12	600.00	512.88
TOTAL CEMETERY:		17,062.31	29,520.00	12,457.69
MUNICIPAL PLANNING COMMISSION				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
TOTAL MUNICIPAL PLANNING COMMISSION:		0.00	500.00	500.00
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE REPAIRS	2-61-0200-250	550.00	10,590.00	10,040.00
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	479.54	480.00	0.46
COMMERCIAL OFFICE GOODS	2-61-0200-500	280.74	500.00	219.26
COMMERCIAL OFFICE HEATING	2-61-0200-540	1,043.70	1,700.00	656.30
COMMERCIAL OFFICE POWER	2-61-0200-541	2,423.68	3,000.00	576.32
COMMERCIAL OFFICE - TRANSFER TO CAPI	2-61-0200-762	0.00	3,930.00	3,930.00
COMMERCIAL OFFICE - RECOVERIES TO OP	2-61-0200-963	371.13	3,800.00	3,428.87
TOTAL COMMERCIAL OFFICE BUILDING:		5,148.79	24,000.00	18,851.21
TOURISM				
TOURISM SALARIES	2-61-0300-110	18,674.81	21,200.00	2,525.19
TOURISM BENEFITS	2-61-0300-130	0.00	1,500.00	1,500.00
TOURISM NON T4 BENEFITS	2-61-0300-133	0.00	3,000.00	3,000.00
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	800.00	530.00
TOURISM ADVERTISING	2-61-0300-220	1,116.36	2,600.00	1,483.64
TOURISM SUBSCRIPTIONS/MEMBERSHIPS	2-61-0300-221	1,433.04	1,400.00	33.04-
TOURISM CONTRACTED SERVICES	2-61-0300-232	0.00	100.00	100.00
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
TOTAL TOURISM:		21,494.21	31,200.00	9,705.79
BUSINESS & COMMUNICATIONS				
B & C SALARIES	2-61-0400-110	74,700.39	84,900.00	10,199.61
B & C BENEFITS	2-61-0400-130	8,220.76	6,000.00	2,220.76-
B & C NON T4 BENEFIT	2-61-0400-133	14,886.70	13,800.00	1,086.70-
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
B & C TRAINING	2-61-0400-212	25.00	1,000.00	975.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	557.13	800.00	242.87
B & C ADVERTISING & PRINTING	2-61-0400-220	1,762.80	2,300.00	537.20
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,198.75	3,300.00	101.25
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	43,033.34	56,500.00	13,466.66
B & C INSURANCE	2-61-0400-274	118.60	120.00	1.40
B & C GOODS	2-61-0400-500	1,311.05	5,000.00	3,688.95
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	2,486.53	3,900.00	1,413.47
TOTAL BUSINESS & COMMUNICATIONS:		150,571.05	179,420.00	28,848.95
VISITOR INFORMATION CENTRE				
VIC SALARIES	2-62-0000-110	580.27	2,200.00	1,619.73
VIC SEASONAL SALARIES	2-62-0000-111	1,236.75	2,500.00	1,263.25
VIC BENEFITS	2-62-0000-130	0.00	200.00	200.00
VIC SEASONAL BENEFITS	2-62-0000-131	0.00	200.00	200.00
VIC NON T4 BENEFITS	2-62-0000-133	0.00	400.00	400.00
VIC FREIGHT	2-62-0000-215	0.00	100.00	100.00
VIC ADVERTISING & PRINTING	2-62-0000-220	936.00	900.00	36.00-
VIC CONTRACTED SERVICES	2-62-0000-232	1,758.24	2,000.00	241.76
VIC CONTRACTED REPAIR	2-62-0000-250	430.45	1,000.00	569.55
VIC INSURANCE	2-62-0000-274	834.07	830.00	4.07-
VIC GOODS	2-62-0000-500	1,643.12	2,500.00	856.88
VIC HEATING	2-62-0000-540	797.64	1,100.00	302.36
VIC POWER	2-62-0000-541	1,657.68	2,600.00	942.32
VIC WATER	2-62-0000-963	2,747.46	3,000.00	252.54
TOTAL VISITOR INFORMATION CENTRE:		12,621.68	19,530.00	6,908.32
SUBDIVISION				
SUBDIVISION LEGAL	2-66-0000-231	6,578.19	0.00	6,578.19-
SUBDIVISION CONTRACTED SERVICES	2-66-0000-232	750.00	0.00	750.00-
SUBDIVISION OTHER	2-66-0000-990	231.60	0.00	231.60-
TOTAL SUBDIVISION:		7,559.79	0.00	7,559.79-
COMMUNITY SERVICES BOARD				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	56.94	800.00	743.06
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
TOTAL COMMUNITY SERVICES BOARD:		56.94	3,800.00	3,743.06
RECREATION				
RECREATION SALARIES	2-72-0000-110	78,181.52	73,500.00	4,681.52-
RECREATION SEASONAL SALARIES	2-72-0000-111	2,348.19	2,200.00	148.19-
RECREATION BENEFITS	2-72-0000-130	8,968.94	4,900.00	4,068.94-
RECREATION SEASONAL BENEFITS	2-72-0000-131	82.39	200.00	117.61
RECREATION NON T4 BENEFITS	2-72-0000-133	17,859.00	8,500.00	9,359.00-
RECREATION TRAVEL	2-72-0000-211	0.00	1,800.00	1,800.00
RECREATION TRAINING	2-72-0000-212	1,410.35	3,800.00	2,389.65
RECREATION FREIGHT & POSTAGE	2-72-0000-215	294.00	300.00	6.00
RECREATION TELEPHONE	2-72-0000-217	1,509.49	2,200.00	690.51
RECREATION ADVERTISING	2-72-0000-220	798.80-	3,200.00	3,998.80
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	420.00	800.00	380.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	976.34	1,100.00	123.66
RECREATION INSURANCE	2-72-0000-274	9,286.50	9,290.00	3.50
RECREATION GOODS	2-72-0000-500	1,261.49	2,400.00	1,138.51
RECREATION PROGRAM EXPENSES	2-72-0000-510	1,333.33	1,000.00	333.33-
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	1,351.31	2,500.00	1,148.69
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	66.67	300.00	233.33
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION TRANSFERS (GRANTS)	2-72-0000-770	9,977.61	9,977.00	0.61-
RECREATION OTHER	2-72-0000-990	3,507.14	5,000.00	1,492.86
TOTAL RECREATION:		138,035.47	222,967.00	84,931.53
SWIMMING & WADING POOLS				
POOLS SALARIES	2-72-0100-110	10,835.94	12,200.00	1,364.06
POOL SEASONAL SALARIES	2-72-0100-111	102,263.45	118,500.00	16,236.55
POOLS BENEFITS	2-72-0100-130	0.00	1,000.00	1,000.00
POOL SEASONAL BENEFITS	2-72-0100-131	5,027.91	8,100.00	3,072.09
POOLS NON T-4 BENEFITS	2-72-0100-133	0.00	2,200.00	2,200.00
POOLS TRAVEL	2-72-0100-211	0.00	600.00	600.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
POOLS TRAINING	2-72-0100-212	1,385.00	2,000.00	615.00
POOLS FREIGHT & POSTAGE	2-72-0100-215	2,084.15	1,600.00	484.15-
POOLS TELEPHONE	2-72-0100-217	114.29	100.00	14.29-
POOLS ADVERTISING	2-72-0100-220	1,443.00	1,500.00	57.00
POOL CONTRACTED SERVICES	2-72-0100-232	1,767.00	2,000.00	233.00
POOLS CONTRACTED REPAIRS	2-72-0100-250	3,286.73	8,100.00	4,813.27
POOLS INSURANCE	2-72-0100-274	6,013.12	6,010.00	3.12-
POOLS GOODS	2-72-0100-500	7,270.62	10,500.00	3,229.38
POOL RETAIL GOODS	2-72-0100-501	2,047.91	2,000.00	47.91-
POOLS CHEMICALS	2-72-0100-531	14,362.62	16,100.00	1,737.38
POOLS HEATING	2-72-0100-540	10,186.15	10,300.00	113.85
POOLS POWER	2-72-0100-541	16,835.90	19,500.00	2,664.10
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	4,596.70	4,600.00	3.30
TOTAL SWIMMING POOLS:		189,520.49	226,910.00	37,389.51
ARENA				
ARENA SALARIES	2-72-0200-110	67,341.87	118,700.00	51,358.13
ARENA SEASONAL SALARIES	2-72-0200-111	4,395.27	18,600.00	14,204.73
ARENA BENEFITS	2-72-0200-130	14,810.37	9,200.00	5,610.37-
ARENA SEASONAL BENEFITS	2-72-0200-131	0.00	1,300.00	1,300.00
ARENA NON T4 BENEFITS	2-72-0200-133	34,771.52	20,800.00	13,971.52-
ARENA FREIGHT & POSTAGE	2-72-0200-215	332.50	800.00	467.50
ARENA ADVERTISING & PRINTING	2-72-0200-220	1,138.80	1,100.00	38.80-
ARENA CONTRACTED SERVICES	2-72-0200-232	3,253.87	6,700.00	3,446.13
ARENA CONTRACTED REPAIRS	2-72-0200-250	15,760.56	17,600.00	1,839.44
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	3,193.87	5,000.00	1,806.13
ARENA INSURANCE	2-72-0200-274	9,109.60	9,110.00	0.40
ARENA GOODS	2-72-0200-500	4,679.87	17,700.00	13,020.13
ARENA PETROLEUM PRODUCTS	2-72-0200-521	1,595.47	2,900.00	1,304.53
ARENA HEATING	2-72-0200-540	12,829.65	21,600.00	8,770.35
ARENA POWER	2-72-0200-541	12,571.00	18,700.00	6,129.00
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	2,193.03	5,500.00	3,306.97
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	51.50	10,800.00	10,748.50
ARENA ICE PLANT GOODS	2-72-0201-500	36.69	500.00	463.31
ARENA ICE PLANT POWER	2-72-0201-541	5,276.24	16,900.00	11,623.76
TOTAL ARENA:		193,341.68	303,510.00	110,168.32
PARKS SHOP				
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	6,016.87	5,300.00	716.87-
PARKS SHOP INSURANCE	2-72-0300-274	1,739.29	1,740.00	0.71
PARKS SHOP GOODS	2-72-0300-500	1,190.13	1,500.00	309.87
PARKS SHOP HEATING	2-72-0300-540	3,411.24	5,700.00	2,288.76
PARKS SHOP POWER	2-72-0300-541	2,723.53	3,300.00	576.47
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	1,555.43	1,800.00	244.57
TOTAL PARKS SHOP:		16,636.49	19,340.00	2,703.51
CURLING RINK				
CURLING RINK SALARIES	2-72-0400-110	1,885.76	4,400.00	2,514.24
CURLING RINK SEASONAL SALARIES	2-72-0400-111	2,399.98	2,500.00	100.02
CURLING RINK BENEFITS	2-72-0400-130	0.00	400.00	400.00
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	0.00	200.00	200.00
CURLING RINK NON T4 BENEFITS	2-72-0400-133	0.00	800.00	800.00
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	4,927.89	6,900.00	1,972.11
CURLING RINK INSURANCE	2-72-0400-274	6,040.26	6,040.00	0.26-
CURLING RINK GOODS	2-72-0400-500	406.66	1,500.00	1,093.34
CURLING RINK HEATING	2-72-0400-540	7,841.59	13,500.00	5,658.41
CURLING RINK POWER	2-72-0400-541	7,348.85	10,600.00	3,251.15
CURLING RINK - SUBSIDY	2-72-0400-771	2,766.35	7,500.00	4,733.65
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	487.08	1,700.00	1,212.92
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	51.50	10,800.00	10,748.50
CURLING RINK ICE PLANT GOODS	2-72-0401-500	36.67	500.00	463.33
CURLING RINK ICE PLANT POWER	2-72-0401-541	5,276.24	16,900.00	11,623.76
TOTAL CURLING RINK:		39,468.83	84,240.00	44,771.17
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	5,407.72	6,700.00	1,292.28
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	3,733.91	6,200.00	2,466.09
BALL DIAMOND BENEFITS	2-72-0500-130	0.00	500.00	500.00
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	0.00	400.00	400.00
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	0.00	1,200.00	1,200.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	1,843.71	1,000.00	843.71-
BALL DIAMOND GOODS	2-72-0500-500	11,252.42	10,500.00	752.42-
BALL DIAMOND POWER	2-72-0500-541	737.82	1,010.00	272.18
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	12,363.19	6,800.00	5,563.19-
	TOTAL BALL DIAMONDS:	35,338.77	34,310.00	1,028.77-
GOLF COURSE				
GOLF COURSE INSURANCE	2-72-0600-274	2,562.83	2,560.00	2.83-
	TOTAL GOLF COURSE:	2,562.83	2,560.00	2.83-
FOX LAKE PARK				
FOX LAKE SALARIES	2-72-0700-110	5,632.64	4,400.00	1,232.64-
FOX LAKE SEASONAL SALARIES	2-72-0700-111	3,255.96	1,200.00	2,055.96-
FOX LAKE BENEFITS	2-72-0700-130	0.00	400.00	400.00
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	0.00	100.00	100.00
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	0.00	800.00	800.00
FOX LAKE FREIGHT	2-72-0700-215	0.00	200.00	200.00
FOX LAKE ADVERTISING	2-72-0700-220	1,331.00	1,500.00	169.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	29,100.18	30,400.00	1,299.82
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	3,704.72	7,000.00	3,295.28
FOX LAKE INSURANCE	2-72-0700-274	249.70	250.00	0.30
FOX LAKE GOODS	2-72-0700-500	5,814.97	5,000.00	814.97-
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	568.03	400.00	168.03-
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	600.00	600.00
FOX LAKE HEAT	2-72-0700-540	432.35	600.00	167.65
FOX LAKE POWER	2-72-0700-541	6,089.84	5,600.00	489.84-
FOX LAKE TO FUNCTION CAPITAL RESERVE	2-72-0700-764	0.00	30,000.00	30,000.00
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	7,953.28	8,000.00	46.72
	TOTAL FOX LAKE PARK:	64,132.67	96,450.00	32,317.33
PARKS				
PARKS SALARIES	2-72-0800-110	95,986.16	63,400.00	32,586.16-
PARKS SEASONAL SALARIES	2-72-0800-111	84,325.69	52,200.00	32,125.69-
PARKS BENEFITS	2-72-0800-130	1,868.44	5,000.00	3,131.56
PARKS SEASONAL BENEFITS	2-72-0800-131	7,295.80	3,700.00	3,595.80-
PARKS NON T4 BENEFITS	2-72-0800-133	0.00	11,200.00	11,200.00
PARKS FREIGHT	2-72-0800-215	966.34	800.00	166.34-
PARKS CONTRACTED REPAIRS	2-72-0800-250	15,343.79	24,100.00	8,756.21
PARKS EQUIPMENT REPAIRS	2-72-0800-253	8,468.83	6,000.00	2,468.83-
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	0.00	3,200.00	3,200.00
PARKS INSURANCE	2-72-0800-274	3,994.98	4,000.00	5.02
PARKS GOODS	2-72-0800-500	34,069.82	25,100.00	8,969.82-
PARKS PETROLEUM PRODUCTS	2-72-0800-521	10,244.67	9,300.00	944.67-
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	203.98	3,400.00	3,196.02
PARKS VEHICLE MAINTENANCE	2-72-0800-523	1,293.84	3,100.00	1,806.16
PARKS POWER	2-72-0800-541	2,082.16	2,900.00	817.84
PARKS RECOVERIES TO OPERATING	2-72-0800-963	10,126.17	7,100.00	3,026.17-
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	276,270.67	225,500.00	50,770.67-
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM SALARIES	2-72-1000-110	536.00	2,100.00	1,564.00
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	22,269.22	19,800.00	2,469.22-
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	0.00	200.00	200.00
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	1,062.64	1,400.00	337.36
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	0.00	500.00	500.00
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	242.86	300.00	57.14
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	182.38	600.00	417.62
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	165.00	140.00	25.00-
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	114.29	120.00	5.71
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	1,443.00	1,400.00	43.00-
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	1,387.30	2,500.00	1,112.70
PLAYGROUND PROGRAM GOODS	2-72-1000-500	1,889.31	3,000.00	1,110.69
	TOTAL PLAYGROUND PROGRAM:	29,292.00	32,060.00	2,768.00
SPRAY PARK				
SPRAY PARK SALARIES	2-72-1200-110	3,813.12	1,100.00	2,713.12-
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	541.00	1,100.00	559.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	0.00	100.00	100.00
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	0.00	200.00	200.00
SPRAY PARK FREIGHT	2-72-1200-215	0.00	200.00	200.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	2,300.45	500.00	1,800.45-
SPRAY PARK INSURANCE	2-72-1200-274	0.00	500.00	500.00
SPRAY PARK GOODS	2-72-1200-500	1,009.76	500.00	509.76-
SPRAY PARK CHEMICALS	2-72-1200-531	2,720.78	1,200.00	1,520.78-
SPRAY PARK HEAT	2-72-1200-540	0.00	300.00	300.00
SPRAY PARK POWER	2-72-1200-541	1,548.91	1,000.00	548.91-
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	4,732.16	1,200.00	3,532.16-
TOTAL SPRAY PARK:		16,666.18	8,000.00	8,666.18-
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	1,766.32	6,700.00	4,933.68
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	8,224.75	14,900.00	6,675.25
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	0.00	500.00	500.00
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	0.00	1,000.00	1,000.00
KING HUNTER PARK EMP NON T4 BENEFITS	2-72-1300-133	0.00	1,200.00	1,200.00
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	2,799.89	4,500.00	1,700.11
KING HUNTER PARK INSURANCE	2-72-1300-274	142.78	140.00	2.78-
KING HUNTER PARK GOODS	2-72-1300-500	1,205.41	11,000.00	9,794.59
KING HUNTER PARK POWER	2-72-1300-541	1,262.78	1,700.00	437.22
KING HUNTER PARK ADDED TO OPERATING	2-72-1300-764	0.00	15,195.00	15,195.00
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	6,281.86	3,900.00	2,381.86-
TOTAL KING HUNTER PARK:		21,683.79	60,735.00	39,051.21
SOCCER FIELDS				
SOCCER FIELD SALARIES	2-72-1400-110	1,358.72	2,200.00	841.28
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	750.07	3,700.00	2,949.93
SOCCER FIELD BENEFITS	2-72-1400-130	0.00	200.00	200.00
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	0.00	300.00	300.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	0.00	400.00	400.00
SOCCER FIELD GOODS	2-72-1400-500	2,234.27	2,000.00	234.27-
SOCCER FIELDS POWER	2-72-1400-541	737.82	1,000.00	262.18
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	5,636.77	1,600.00	4,036.77-
TOTAL SOCCER FIELDS:		10,717.65	11,400.00	682.35
MUSEUM				
MUSEUM GAS	2-74-0100-540	2,839.11	4,200.00	1,360.89
MUSEUM POWER	2-74-0100-541	2,283.03	3,000.00	716.97
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
TOTAL MUSEUM:		12,122.14	14,200.00	2,077.86
LIBRARY				
LIBRARY TELEPHONE	2-74-0200-217	1,486.01	1,800.00	313.99
LIBRARY ADVERTISING	2-74-0200-220	748.80	800.00	51.20
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	563.00	14,400.00	13,837.00
LIBRARY INSURANCE	2-74-0200-274	3,177.21	3,180.00	2.79
LIBRARY GOODS	2-74-0200-500	638.82	700.00	61.18
LIBRARY HEATING	2-74-0200-540	2,751.50	4,400.00	1,648.50
LIBRARY POWER	2-74-0200-541	3,410.18	4,900.00	1,489.82
LIBRARY GRANTS	2-74-0200-770	21,086.16	21,100.00	13.84
LIBRARY PERSONNEL GRANTS	2-74-0200-771	66,689.60	66,700.00	10.40
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	864.12	1,400.00	535.88
TOTAL LIBRARY:		101,415.40	119,380.00	17,964.60
CENTENNIAL PLACE				
RCSC SALARIES	2-74-0800-110	22,430.03	42,900.00	20,469.97
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	25,205.09	35,100.00	9,894.91
RCSC BENEFITS	2-74-0800-130	2,911.87	3,700.00	788.13
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	616.99	2,500.00	1,883.01
RCSC NON T4 BENEFITS	2-74-0800-133	7,111.93	10,900.00	3,788.07
RCSC STAFF TRAINING	2-74-0800-212	495.00	500.00	5.00
RCSC FREIGHT	2-74-0800-215	270.00	300.00	30.00
RCSC TELEPHONE	2-74-0800-217	666.78	900.00	233.22
RCSC ADVERTISING	2-74-0800-220	2,940.60	2,900.00	40.60-
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	9,827.32	11,300.00	1,472.68
RCSC CONTRACTED REPAIRS	2-74-0800-250	2,188.03	18,400.00	16,211.97
RCSC INSURANCE	2-74-0800-274	4,364.61	4,360.00	4.61-
RCSC GOODS	2-74-0800-500	6,895.79	10,100.00	3,204.21
RCSC HEATING	2-74-0800-540	5,095.00	7,700.00	2,605.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
RCSC POWER	2-74-0800-541	9,931.67	14,300.00	4,368.33
RCSC ADDED TO OPERATING RESERVE	2-74-0800-764	0.00	6,000.00	6,000.00
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	441.88	1,100.00	658.12
RCSC - HFC GRANT	2-74-0801-770	2,500.00	2,500.00	0.00
	TOTAL CENTENNIAL PLACE:	103,892.59	175,460.00	71,567.41
COMMUNITY CENTRE				
COMMUNITY CENTRE SALARIES	2-74-0900-110	3,129.29	2,200.00	929.29-
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,200.00	1,200.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	0.00	200.00	200.00
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	0.00	400.00	400.00
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	270.00	500.00	230.00
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	718.72	800.00	81.28
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	304.20	300.00	4.20-
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	18,019.89	18,600.00	580.11
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	3,781.47	7,000.00	3,218.53
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,510.67	6,510.00	0.67-
COMMUNITY CENTRE GOODS	2-74-0900-500	1,190.63	4,000.00	2,809.37
COMMUNITY CENTRE HEAT	2-74-0900-540	2,991.15	4,900.00	1,908.85
COMMUNITY CENTRE POWER	2-74-0900-541	4,893.42	8,300.00	3,406.58
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	603.10	1,200.00	596.90
	TOTAL COMMUNITY CENTRE:	42,412.54	56,210.00	13,797.46
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	497.03	1,000.00	502.97
LIONS HALL INSURANCE	2-74-1000-274	654.01	650.00	4.01-
LIONS HALL GOODS	2-74-1000-500	297.09	500.00	202.91
LIONS HALL HEAT	2-74-1000-540	1,461.95	1,800.00	338.05
LIONS HALL POWER	2-74-1000-541	1,167.21	1,400.00	232.79
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	365.47	600.00	234.53
	TOTAL LIONS HALL:	4,442.76	5,950.00	1,507.24
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	332,967.71	668,700.00	335,732.29
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	153,280.00	153,300.00	20.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	643.00	643.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	0.00	2,500.00	2,500.00
	TOTAL GOVERNMENT REQUISITIONS:	486,247.71	825,143.00	338,895.29
	TOTAL EXPENDITURES:	5,246,420.06	8,200,784.00	2,954,363.94
	TOTAL REVENUE & EXPENSES:	1,491,752.16-	660,600.00-	831,152.16

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021
To 31/10/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
FIRE DEPARTMENT				
FIRE BUILDING ADDITIONS	8-23-0000-620	182,978.00	0.00	182,978.00-
FIRE MACHINES, EQUIPMENT	8-23-0000-630	0.00	38,600.00	38,600.00
FIRE VEHICLE ADDITIONS	8-23-0000-650	59,707.80	0.00	59,707.80-
TOTAL FIRE DEPARTMENT:		242,685.80	38,600.00	204,085.80-
COMMON SERVICES				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	120,647.15	193,000.00	72,352.85
TOTAL COMMON SERVICES DEPARTMENT:		120,647.15	193,000.00	72,352.85
STREETS & ROADS				
S & R MACHINES, EQUIPMENT	8-32-0000-630	16,750.00	15,000.00	1,750.00-
TOTAL STREETS & ROADS:		16,750.00	15,000.00	1,750.00-
AIRPORT				
AIRPORT EQUIPMENT	8-33-0000-630	0.00	100,000.00	100,000.00
TOTAL AIRPORT:		0.00	100,000.00	100,000.00
WATER DEPARTMENT				
WATER MACHINES, EQUIPMENT	8-41-0000-630	0.00	10,000.00	10,000.00
TOTAL WATER DEPARTMENT:		0.00	10,000.00	10,000.00
CEMETERY				
CEMETERY ENGINEERING STRUCTURES	8-56-0000-610	10,497.50	17,000.00	6,502.50
TOTAL CEMETERY:		10,497.50	17,000.00	6,502.50
RECREATION				
RECREATION POOL ENGINEERING STRUCTUR	8-72-0100-610	107,418.53	118,000.00	10,581.47
RECREATION POOL BUILDINGS	8-72-0100-620	3,928.64	0.00	3,928.64-
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	0.00	10,000.00	10,000.00
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	0.00	37,000.00	37,000.00
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION FOX LAKE PARK ENGINEERING	8-72-0700-610	0.00	15,000.00	15,000.00
RECREATION PARKS PLAYGROUND ENGINEER	8-72-0800-610	0.00	75,000.00	75,000.00
TOTAL RECREATION:		111,347.17	265,000.00	153,652.83
CULTURE				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	0.00	12,000.00	12,000.00
TOTAL CULTURE:		0.00	22,000.00	22,000.00
TOTAL CAPITAL FINANCES APPLIED:		501,927.62	660,600.00	158,672.38
GRAND TOTAL OF ALL ACCOUNTS:		501,927.62	660,600.00	158,672.38
REPORT TOTALS:		989,824.54-	0.00	989,824.54

*** End of Report ***

Date: November 9, 2021

Agenda Item No: 06.03

Budget Overview

Recommended Motion

That Council accepts the Budget Overview for October 2021 for information.

Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2021 Operating and Capital budgets approved by Council at the May 26, 2021 Special Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to October 31, 2021.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A



Financial Implications

Operating:	<u>N/A</u>	Capital Cost:	<u>N/A</u>
Budget Available:	<u></u>	Budget Available:	<u></u>
Unbudgeted Costs:	<u></u>	Unbudgeted Costs:	<u></u>
Source of Funds:	<u></u>	Source of Funds:	<u></u>

Policy and/or Legislative Implications

N/A

Attachments

1. Budget Overview – October 2021

Reviewed by and Approved for Submission to Council

Reviewed by:

Financial Review by:

Chief Administrative Officer

OCTOBER 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-3,307,002			-3,968,858			661,856
RESERVES	-66,967			0			
REQUISITIONS	-822,638	822,643		0	486,248		336,395
SURPLUS		2,500			0		2,500
CONTINGENCY		0			0		0
			-3,371,464			-3,482,610	
GENERAL ADMINISTRATION	-447,700			-178,028			-269,672
COUNCIL		130,150			84,003		46,147
ADMINISTRATION		943,735			685,442		258,293
			626,185			591,417	
HANNA WAKE PROGRAM	0			0			0
STUDENT EXCHANGE		0			0		0
			0			0	
TAX RECOVERY PROPERTY	-10,100			-9,197			-903
TAX RECOVERY PROPERTY		10,100			3,506		6,594
			0			-5,691	
POLICE	-11,600			-4,001			-7,599
POLICE		48,500			48,500		0
			36,900			44,499	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		4,750			1,270		3,480
			4,750			1,270	
FIRE	-575,386			-577,693			2,307
FIRE		647,290			132,314		514,976
FIRE - CAPITAL		38,600			242,686		-204,086
			110,504			-202,693	
FIRE - ECETP	-8,500			0			-8,500
FIRE - ECETP		8,500			1,240		7,260
			0			1,240	
DISASTER SERVICES	-3,250			0			-3,250
DISASTER SERV		6,200			554		5,646
			2,950			554	
BY-LAW ENFORCEMENT	-24,100			-41,499			17,399
BYLAW		74,250			90,710		-16,460
			50,150			49,211	
DOG CONTROL	-4,400			-5,295			895
ANIMAL CONTROL		22,500			17,695		4,805
			18,100			12,400	

OCTOBER 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-75,100			-770			-74,330
PUBLIC WORKS		489,233			451,738		37,495
PUBLIC WORKS - CAPITAL		193,000			120,647		72,353
			607,133			571,615	
STREETS & ROADS	0			-160			160
STREETS & ROADS CAPITAL	-616,041			0			-616,041
STREETS & ROADS		1,016,141			293,454		722,687
S & R - CAPITAL		15,000			16,750		-1,750
			415,100			310,044	
AIRPORT	-105,165			-5,553			-99,612
AIRPORT		27,330			23,769		3,561
AIRPORT CAPITAL		100,000			0		100,000
			22,165			18,216	
WATER							0
TREATMENT	-1,200,500			-821,370			-379,130
TREATMENT		855,700			662,349		193,351
LINES & DISTRIBUTION	0			-1,690			1,690
LINES & DISTRIBUTION		293,000			135,370		157,630
WATER DIST - CAPITAL METER		10,000			0		10,000
			-41,800			-25,341	
SANITARY SEWERS	-297,600			-176,007			-121,593
SEWERS		191,010			68,251		122,759
SEWER - CAPITAL		0			0		0
			-106,590			-107,756	
GARBAGE	-74,300			-50,319			-23,981
GARBAGE		75,800			61,241		14,559
			1,500			10,923	
REGIONAL WASTE SYSTEM	-336,400			-216,056			-120,344
ANNUAL CONTRACT		334,400			334,401		-1
			-2,000			118,345	
F.C.S.S.	-114,798			-96,036			-18,762
ADMINISTRATION		43,800			35,049		8,752
PROGRAMS		124,300			89,333		34,967
YOUTH CLUB SUPPORT		36,500			23,645		12,855
VAN OPERATIONS		5,300			3,870		1,430
			95,102			55,861	

OCTOBER 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-13,900			-22,151			8,251
CEMETERY		29,520			17,062		12,458
CEMETERY CAPITAL		17,000			10,498		6,503
			32,620			5,409	
MUNCIPAL PLANNING COMM	0			0			0
MPC		500			0		500
			500			0	
COMMERCIAL OFFICE BUILDING	-24,000			-24,000			0
OFFICE BUILDING		24,000			5,149		18,851
			0			-18,851	
TOURISM	0			0			0
TOURISM		31,200			21,494		9,706
			31,200			21,494	
BUSINESS & COMMUNICATION	-10,000			0			-10,000
(WAS ECONOMIC DEV)		179,420			150,571		28,849
			169,420			150,571	
VISITOR INFORMATION BOOTH	0			0			0
		19,530			12,622		6,908
			19,530			12,622	
SUBDIVISION	0			-207,131			207,131
SUBDIVISION		0			7,560		-7,560
SUBDIVISION - CAPITAL		0			0		0
			0			-199,571	
RECREATION	-237,100			-63,494			-173,606
CS BOARD		3,800			57		3,743
RECREATION		222,967			138,035		84,932
PARKS SHOP		19,340			16,636		2,704
COMMUNITIES IN BLOOM		0			0		0
			9,007			91,234	
SWIMMING POOLS	-67,800			-77,642			9,842
POOLS		226,910			189,520		37,390
POOLS - CAPITAL		45,000			44,648		352
SPRAY PARK - HSP COMMITTEE	-83,000	83,000			66,699		16,301
			204,110			223,225	
ARENA	-90,450			-18,380			-72,070
ARENA		275,310			188,014		87,296
ICE PLANT		28,200			5,328		
ARENA - CAPITAL		37,000			0		37,000
			250,060			174,961	

OCTOBER 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CURLING RINK	-28,500			-13,367			-15,133
CURLING RINK		56,040			34,141		21,899
ICE PLANT		28,200			5,328		
C RINK - CAPITAL		10,000			0		10,000
			65,740			26,102	
BALL DIAMONDS	-5,100			-2,100			-3,000
BALL DIAMONDS		34,310			35,339		-1,029
			29,210			33,239	
GOLF COURSE	0			0			0
GOLF COURSE		2,560			2,563		-3
			2,560			2,563	
FOX LAKE PARK	-71,700			-66,582			-5,118
FLP		96,450			64,133		32,317
FLP - CAPITAL		15,000			0		15,000
			39,750			-2,449	
PARKS	0			-600			600
PARKS		225,500			276,271		-50,771
PARKS - CAPITAL		75,000			0		75,000
PIONEER PARK	-23,195	60,735		-15,195	21,684		39,051
SPRAY PARK	-2,400	8,000		-50	16,666		-8,666
			369,235			314,021	
SUMMER YOUTH PROGRAM	-2,500			-6,915			4,415
		32,060			29,292		2,768
			29,560			22,377	
SOCCER FIELDS	-2,100			-2,100			0
SOCCER FIELDS		11,400			10,718		682
			9,300			8,618	
MUSEUM	0			0			0
MUSEUM		14,200			12,122		2,078
			14,200			12,122	
LIBRARY	-10,000			0			-10,000
LIBRARY		119,380			101,415		17,965
LIBRARY - CAPITAL		10,000			0		10,000
			119,380			101,415	
CENTENNIAL PLACE	-64,392			-48,917			-15,475
CENTENNIAL PLACE		175,460			103,893		71,567
CENTENNIAL PLACE CAPITAL		12,000			0		12,000
			123,068			54,976	

OCTOBER 2021 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2021 BUDGET Adopted May 26, 2021	2021 BUDGET REVENUES	2021 BUDGET EXPENSES	REVENUE LESS EXPENSES	2021 ACTUAL REVENUES	2021 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
COMMUNITY CENTRE	-22,500			-16,266			-6,234
CENTRE		56,210			42,413		13,797
CENTRE CAPITAL		0			0		0
			33,710			26,146	
LIONS HALL	-1,200			-750			-450
LIONS HALL		5,950			4,443		1,507
			4,750			3,693	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-8,861,384			-6,738,172			-2,123,212
TOTAL EXPENDITURES		8,861,384			5,748,348		3,113,036
TOTAL SURPLUS (DEFICIT)			1			-989,824	

Date: November 9, 2021

Agenda Item No: 07.00

Committee Reports

Recommended Motion

That Council accepts the following Committee Report for information:

1. Community Services Board Meeting Minutes of October 25, 2021

Background

Committee Reports are usually in the form of minutes from the Committee meetings and provide Council with highlights and activities of the committee.

The Minutes may not have been approved by the Committee; however they are presented for Council's review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	<u>N/A</u>	Capital Cost:	<u>N/A</u>
Budget Available:	<u></u>	Budget Available:	<u></u>
Unbudgeted Costs:	<u></u>	Unbudgeted Costs:	<u></u>
Source of Funds:	<u></u>	Source of Funds:	<u></u>



Policy and/or Legislative Implications

N/A

Attachments

1. Community Services Board Meeting Minutes – October 25, 2021

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

**TOWN OF HANNA
COMMUNITY SERVICES BOARD MEETING
October 25, 2021**

Minutes of a meeting of the Community Services Board of the Town of Hanna held Monday, October 25, 2021 on Zoom at 7:00 p.m.

Members Present:

Chairperson Nadine Wood
Sam Lockhart
Vern Thuroo

Darlene Herzog
Connie Deadlock

Guest:

Elaine Johnston

Regrets:

Cody Dale-McNair

Administration Present:

Director Gwen Snell

Michele Toews Community Services Coordinator
Raelene Liddicoat Municipal Secretary

CALL TO ORDER

Chairperson Nadine Wood called the meeting to order at 6:58 p.m.

REVIEW AND ADOPTION OF AGENDA

MOTION: D. Herzog – V.Thuroo

That the agenda be adopted as presented.

CARRIED

ADOPTION OF MINUTES

MOTION: C.Deadlock - S.Lockhart

That the minutes of September 13, 2021 meeting be approved as circulated.

CARRIED

MOTION: C. Deadlock – S. Lockhart

That the financial reports for September 2021 be accepted for information.

CARRIED

REPORTS:

Directors Report

- Director Snell provided an overview of the activities and events as outlined in her written report, as well as the following items.
- \$25,000.00 Grant. Canada Healthy Community Initiative towards purchasing and equipping a "Community Marquee Mobile Unit".
- Karin Miller will be organizing the Annual Christmas Dinner again this year.
- General facility operations were discussed.

DR JODY CARRINGTON EVENT:

Public Health Inspector Belraj Deol confirmed that snacks, refreshments and entertainment are all possible within the guidelines under the Restrictions Exemption Program (REP).

We are also able to live stream the event if members wish it to be an option.

MOTION: C Deadlock- V Thuroo

That the Dr. Jody Carrington speaking engagement on December 7, 2021 proceed under the Restrictions Exemption Program.

CARRIED

CSB GRANT INTERVIEWS:

Representatives for the CSB grant applications were scheduled to attend the meeting as follows:

Hanna Historical Society - Jack Gilliland
Hanna Municipal Library - Kathleen Morken
Hanna Seals - Cheryl Chapman
Kiddies Korner - Maria Povaschuk

DISCUSSION:

Representatives of each grant application were available for additional discussion and clarification regarding their applications.

It was noted that some applications may qualify for other supports which could result in additional funding for these groups.

Director Snell will follow up with these groups to ensure that they are aware of the other grants and offer assistance where possible.

MOTION: D.Herzog-V.Thuroo

That the Community Services Board recommend the following Community Services Board grant funding allocations for consideration by Town of Hanna Council as follows:

Kiddies Korner- \$1,500 in funding to be used for purchase of educational blocks
Hanna Seals – \$1,000 towards the purchase of computer
Hanna Municipal Library – \$500 towards establishing gaming/ activities room.

CARRIED

MOTION: C.Deadlock – V.Thuroo

That the Community Services Board recommend that the Town of Hanna Council appoint Elaine Johnston as a member of the Community Services Board.

CARRIED

ROUND TABLE DISCUSSION:

- Vern - Elks raffle tickets \$2.00/each. Casino for AG Society in 2022.
- Gwen noted future meeting dates: Nov 29 and Dec 20. The December meeting is generally a Christmas meeting theme where we have festive foods.
- Connie expressed appreciation for support provided to her in role of councillor and thanked the members for their work on behalf of the community.
- Nadine thanked Connie for her contribution to the Community Services Board.
- Elaine stated she was impressed with the meeting and processes, very thankful to have attended the meeting.
- Sam mentioned that the Hanna Business Hub is distributing the Welcome packages and encouraged members to access the Hub.

Town of Hanna
Community Services Board Meeting
Page ...20
October 25, 2021

NEXT MEETINGS DATE(S): Monday November 29, 2021 @ 7:00 p.m.
Monday December 20, 2021 @ 6:00 p.m.

ADJOURNMENT

Chairperson Nadine Wood adjourned the meeting at 8:53 p.m.

Chairperson Nadine Wood

Director of Community Services Gwen Snell

Date: November 9, 2021

Agenda Item No: 08.00

Senior Administrative Officials Reports

Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01-8.05 as presented for information.

Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town web-site and through the Town Social Media Program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Chief Administrative Officer
2. Director of Business & Communication
3. Director of Community Services
4. Director of Protective Services
5. Director of Public Works

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

MEMORANDUM

Date: November 9, 2021

To: Mayor & Council

From: Kim Neill
Chief Administrative Officer

Re: CAO Report – November 9, 2021, Council Meeting

1. Demolition Project Update:

The hazard abatement crew has completed the abatement on the following properties:

- 206 Fox Lake Trail
- 109 - 3rd Ave West
- 305 – 1st Street West
- Continuing the work at the Seymour (102 – Centre Street)
- Working with OH & S on the Section 34 Exemption for the Central Meats Building (123- 2nd Avenue West). It appears the exemption will be approved by OH & S and allow for demolition without total abatement. It is anticipated that this building will be demolished around mid-November to the fourth week of November.

The demolition crews should have the following properties completed by November 12th:

- 206 Fox Lake Trail
- 109 - 3rd Ave West
- 305 – 1st Street West

Following the testing of additional materials, the Contractor informed Administration that there was additional asbestos filled materials in the Seymour in linoleum under the carpets on all levels and the leveling compound used to lay the flooring contained asbestos. According to OH & S regulations these materials are required to be removed under high hazard conditions and the change order to remove this material following the regulations was an additional cost of \$63,935.71. This together with the earlier approval to conduct the additional testing in the amount of \$1,889.25 means the project is estimated to come in around \$566,000.00 meaning it is \$16,000 over the original budget of \$550,000 which included a \$50,000 contingency.

2. Poppy Project Update:

The skid has been constructed and was delivered to the Parks Shop where the grad students have been painting it first with a primer coat and then a few finishing coats. Unfortunately, with the delays and the upturn in the oil and gas industry the sculpture is not able to be powder coated prior to November 11th. The Town as a result will not have an opportunity to get the landscaping started this fall and it will have to wait until next spring.

3. Tax Recovery Auction

The Tax Recovery Auction that was originally set for November 4, 2021, at 2PM was cancelled as a result of all properties on the Tax Recovery Auction List making satisfactory financial payments to the Town to have them removed from the auction.

4. Interim Audit

Ascend Chartered Accountants were in the office on October 28 & 29 to complete the 2021 Interim Audit. The final audit for the 2021 financial year will be completed in 2022, with a date for the audit yet to be determined.

5. Harvest Sky Economic Development Corporation Update

As Council may know Harvest Sky Economic Development Corporation has become official, transitioning from Cactus Corridor Economic Development Corporation as of October 7th. They have a new website and unveiled the brand including their marketing materials via social media on October 7th. If you haven't seen it, the video is excellent and will be a valuable marketing tool now and in the future.

Several of the Harvest Sky Consulting Projects are moving forward, in addition to the Hanna Community Development Project which the previous Council was updated on. Administration will be arranging an opportunity to have Mark Nikota, Economic Development Manager for Harvest Sky to provide an overview and update on the projects that Harvest Sky has been working on over the past several months.

6. AUMA Meeting with the Minister of Municipal Affairs:

Prior to the election the Minister of Municipal Affairs invited all municipalities to request an opportunity to meet with the Minister at the AUMA Convention. Only a limited number of opportunities are accepted and fortunately our request was accepted. The Minister has lined up a 15-minute opportunity to meet with the Minister and his staff on Wednesday, November 15th at 1:40 PM. The topics that Administration and the previous Council advised the Minister they would like to speak to include the following:

1. Continuation of Municipal Sustainability Initiative funding levels
2. Excessive costs of demolition for tax recovery properties
3. Grants in Place of Taxes Funding

7. Alberta Provincial Police Service Transition Study

The Province of Alberta has released it's reports on the business case of transitioning to a Provincial Police Force versus continuing to contract with the RCMP. This report is 162 pages in length and can be found on the Province of Alberta Website. Administration has attached the executive summary of the report for Council information. It is anticipated this report will be a much-discussed item at the upcoming AUMA Convention.

Meetings Attended:

- Chief Medical Officer of Health – Covid Update for Municipalities – October 13th, 20th, 21st, 27th & November 3rd
- Special Areas Board – Hanna Municipal Library Board Funding – October 14th
- Business Hub – Economic Development Collaboration – October 19th, November 2nd
- Zone 2 Local Government Administrators Association Meeting – October 20th
- Badland Moto Sports Representatives – October 26th
- Council Organizational Meeting – October 26th
- Red Tape Reduction Report Presentation – October 27th
- Interim Audit – October 28th – 29th
- Business Hub – VIC Year end Debrief – October 29th
- Demolition Project Update – November 4th
- Palliser Regional Municipal Services AGM – November 9th

Upcoming Events:

- Business Hub – Economic Development Collaboration – November 16th & December 7th
- GIS & 911 Webinar – November 16th
- AUMA Convention – November 17th – 19th
- Council Info/Budget Meeting – November 24th
- Safety Committee Meeting – December 1st
- Budget Meetings – December 1st & 8th (tentative)

Alberta Provincial Police Transition Study

Current State Report

September 13, 2021



Strictly private and confidential

Table of Contents

Table of Contents	2
1. Executive Summary	6
2. Project Description & Methodology	11
3. Alberta's Policing Environment	13
3.a Current Law Enforcement Landscape in Alberta	13
3.a (i) The Royal Canadian Mounted Police (RCMP): Overview	13
3.a (ii) The RCMP's Role in Federal Policing	14
3.a (iii) The RCMP's Role in Provincial Policing	14
3.a (iv) The RCMP's Role in Municipal Policing	15
3.a (v) The RCMP's Role in First Nations Policing	17
3.a (vi) The RCMP's Role in Policing Métis Settlements	18
3.a (vii) The RCMP's Role in Other Policing Areas	18
3.a (viii) Other Policing Agencies in Alberta	19
3.a (ix) Policing Collaboration & Multi-sector Teams	20
3.b Policing Capabilities and Specialized Police Services	23
3.c Governance Model	29
3.c (i) Governance Mechanisms per Contract Agreements	29
4. Financial Overview	32
4.a Data Received	32
4.b Components of Policing Costs	32
4.b (i) Cost Sharing Breakdown	32
4.b (ii) Provincial Police Service Agreement (PPSA)	32
4.b (iii) Municipal Police Service Agreement (MPSA)	34
4.b (iv) First Nations Policing Program (FNPP)	35
4.b (v) ALERT	36
4.b (vi) Other Costs	37
4.b (vii) Recoveries	37
4.c Cost Model Methodology	37
4.d Current State Policing Costs	38
5. Current Deployment Model	45
5.a K Division Organization Overview	45
5.b K Division Staffing	46
5.c Span of Control:	50
5.c (i) Regular Members	50
5.c (ii) Public Service Employees	51
5.d Deployment & Staffing Process	51
5.e Emergencies & Special Events	51
5.f Case Studies	52
5.f (i) Wood Buffalo	52
5.f (ii) Brooks	52

5.f (iii) Peace River	53
5.f (iv) Case Study Comparison	53
6. Compensation & Benefits	56
6.a Collective Bargaining Agreements	56
6.a (i) Regular Members & Special Constables	56
6.a (ii) Civilian Members & Public Service Employees	56
6.b Salaries	56
6.b. (i) Regular Members & Special Constables	57
6.b. (ii) Civilian Members	58
6.b. (iii) Public Service Employees	58
6.c Key Benefits	58
6.c (i) Regular Members & Special Constables	58
6.c (ii) Civilian Members	59
6.c (iii) Public Service Employees	60
7. Equipment	63
7.a Criminal Operations (CROPS)	63
7.a (i) Safety Equipment and Investigational Aids	63
7.a (ii) Firearms	64
7.a (iii) Explosives Disposal Unit (EDU) Equipment	65
7.a (iv) Standard Equipment for Officers	65
7.a (v) Shared Equipment for Officers	65
7.b Communications Devices and Other Hardware	65
7.c Fleet	66
7.d Informatics	67
7.e Radios & Communications - AFRRCS	68
8. Real Estate	71
8.a Types of Facilities: RCMP Facilities in Alberta	71
8.b Ownership of RCMP's Facilities in Alberta	72
8.c Shared Facilities Outside Alberta	73
8.d Costs of Facilities	73
8.d. (i) Capital Costs: Accommodation Program Charge (APC)	73
8.d (ii) Operating & Maintenance Costs: Leasing Costs & Rent	74
8.d (iii) Operating & Maintenance Costs: Other Operating Expenses	74
8.d. (iv) Other Costs: Payment in Lieu of Taxes (PILT)	74
8.d (v) Costs for Shared Facilities Outside of Alberta	74
8.e Transfers of Facilities	74
8.e (i) Owned RCMP Sites in Alberta	74
8.e (ii) Leased RCMP Sites in Alberta	74
8.e (iii) MPSA Sites in Alberta	74
8.e (iv) Shared Services RCMP Sites Outside of Alberta	74
9. Shared Services	76
9.a. Finance	76
Overview	76
9.a (i) National Finance Functions	76

9.a (ii) Regional Finance Functions	76
9.a (iii) Regional Finance Functions Dedicated to K Division	77
9.a (iv) Delegated Financial Signing Authorities	77
9.a (v) Finance Function Costs	77
9.b Human Resources	78
9.b. (i) Divisional Human Resources Functions	78
9.b. (ii) National Functions Supporting K Division's Human Resources	80
9.b. (iii) Regional Human Resources Functions	80
9.b. (iv) Human Resources Costs	80
9.c Administrative Services	80
9.c (i) Informatics	81
9.c. (ii) Operations Strategy Branch (OSB)	84
9.c. (iii) Strategic Communications	84
9.c. (iv) Action, Innovation & Modernization (AIM)	85
9.d Corporate Services	85
9.e Corporate Services: Business Systems	86
9.f Real Property and Project Management	86
9.g Shared Programs	87
9.g. (i) Cadet Training Program	87
9.g. (ii) Police Dog Training Program	88
9.g (iii) National Recruiting Program	88
10. Supplement	91
Supplement A: Alberta's Policing Environment	91
Supplement B: Current Deployment	134
Supplement C: Compensation & Benefits	139
Supplement D: Equipment	143
Supplement E: Real Estate	150
Supplement F: Shared Services	151
Glossary	153

1

Executive Summary

1. Executive Summary

Alberta's Policing Environment

The current law enforcement landscape in Alberta is complex. A variety of police services and other agencies provide services in the province, under many different agreements, with varying responsibilities at a federal, provincial and local level. By far the largest police service in Alberta is the Royal Canadian Mounted Police (RCMP), both in its role as the national police service of Canada and as the provider of Contract Police services to the province, 47 municipalities and 22 First Nations communities.

Provincial policing is provided by the RCMP's K Division through the Provincial Police Service Agreement (PPSA). The PPSA is a 20 year agreement between the Government of Alberta and the federal government, that runs from 2012 to 2032. The PPSA also provides policing for municipalities with a population below 5,000 residents.

Municipalities with a population over 5,000 residents are required to provide policing services for their communities, with a number of options available to them to fulfil this requirement. 47 municipalities in Alberta have signed standalone Municipal Police Service Agreements (MPSA) with the federal government for RCMP policing services, while 7 municipalities have established independent municipal or regional police services.

There are 22 First Nations Communities in Alberta that have established Community Tripartite Agreements (CTA) with the Government of Canada and Government of Alberta for the K division to provide policing services through the First Nations Policing Program (FNPP). There are 3 First Nations communities that have chosen to establish self-administered police services. Policing for Métis Settlements is provided under the PPSA.

In addition to the RCMP and independent police services, Alberta has established the Peace Officers as a provincial law enforcement agency that operates under the ministry of Justice and Solicitor General. The Alberta peace officers provide a host of services that include highway patrols, and protection services. Peace officers work in tandem with the RCMP particularly within rural Alberta to maintain public safety, with cooperation recently enhanced through the Rural Alberta Provincial Integrated Defence (RAPID) program.

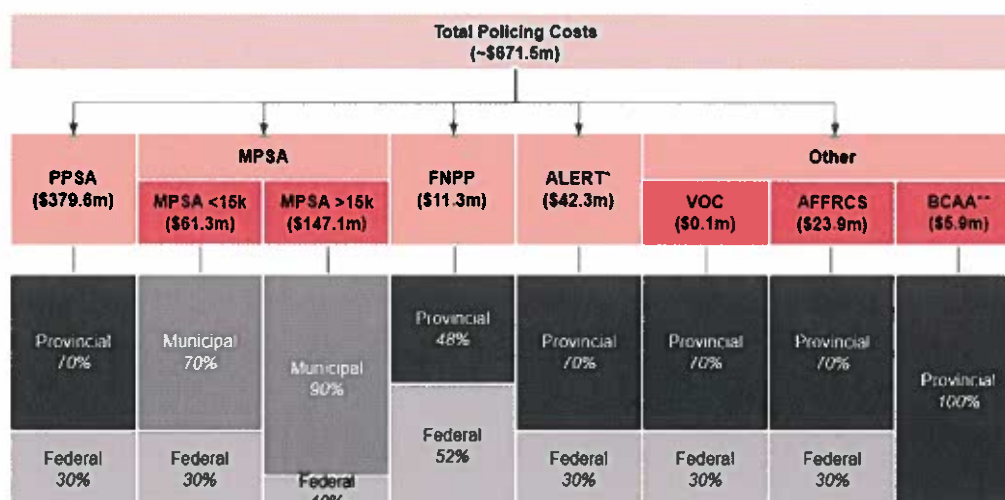
All the above agencies in Alberta's policing environment collaborate at various levels, both formally and informally. The key example of formal collaboration is the formation of an integrated team called the Alberta Law Enforcement Response Teams (ALERT) to fight serious organized crime in Alberta.

The scope of this report is focused only on the services provided by the RCMP in Alberta today.

Financial Overview

The total cost of RCMP services in Alberta was \$671.5m in FY 19-20. Alberta's share of these costs was \$317.6m, while municipalities contributed \$175.3m. ~\$8.3m of costs was contributed by ALERT, and the remaining federal share was \$170.3m. The cost sharing arrangements for the K division policing services differ across the contract agreements. The following table summarizes the cost sharing arrangements outlined in each of the Contract Policing agreements in Alberta.

Exhibit 1.1: Breakdown of FY 19-20 Policing Costs by Contract Partner



*This cost split includes \$8.3m of corporate services, which is 100% covered by ALERT
 **Represents Alberta's share of total BCAA costs

The policing contracts classify billable costs as direct and indirect costs. Direct costs include all operational & maintenance costs, equipment purchases, and the costs to acquire and construct buildings. Indirect costs include costs required for providing and maintaining the police service, including charges for shared service functions and IT systems.

Some of these costs are charged directly based on usage, whereas other costs for national programs which benefit the K Division are allocated to the contracts using the number of full time equivalents (FTEs) as the driver. The PPSA & FNPP agreements outline specific costs that cannot be billed back to Alberta. The non-billable costs outlined are; external review committee costs, staff relations representative program costs, civil litigation costs, claims / settlements costs. The total non-billable costs for FY 19-20 for PPSA was ~\$6m and the FNPP was ~\$35k.

Other costs incurred by Alberta in separate agreements outside the PPSA include the Alberta First Responders Radio Communications System (AFRRCS) and the National DNA Data Bank for biology casework analysis (BCAA). Alberta recovers policing costs through the Enhanced Policing Program and is introducing the Police Funding Model and the municipal BCAA cost recovery program to further recover costs from 2021.

K Division Structure and Deployment Model

The RCMP is divided into 15 divisions across Canada, aligned to the provinces and territories it serves. Each division is supported by regional and national units providing specialized police services and back office functions supporting the overall operation.

The K Division is headquartered in Edmonton and is divided into 4 districts within the province. Each district is made up of a number of detachments providing front-line general duty policing services to a defined geographical area. Detachments are supported by a large number of specialized policing services, provided at a district, provincial, regional or national level. The K Division also leverages the RCMP's shared service functions for Finance, Human Resources, and other administrative services. These shared service functions are provided at a combination of divisional, regional and national level teams.

A Commanding Officer oversees the entire K division operation, supported by 4 District Commanders. Each detachment is led by a Detachment Commander and detachments are staffed by regular members, civilian members, and public service employees. Regular members perform regular policing duties, civilian members support law enforcement activities and public service employees provide administrative, technical, and professional support to RCMP members. Some of the regular members, civilian members, and public service employees are dedicated to supporting shared services functions such as Finance, Human Resources, Corporate Services and Administrative services.

Each policing agreement defines its own distinct governance arrangements, reflecting the different stakeholder and contract parties. In general agreements provide for a joint approach to oversight between the RCMP and representatives of the other contracting parties, while maintaining RCMP operational independence. As of June 2020, there were 3,097 regular members, 190 civilian members and 743 public service employees delivering RCMP Contract Policing services in Alberta.

Exhibit 1.2: Count of Members Across Contract Policing Services

	Regular Members	Civilian Members	Public Service Employees
PPSA	1,480	162	547
MPSA	1,314	2	5
FNPP	63	1	9
ALERT	149	12	29
Other	32	-	5
Internal Services	59	13	148
Total	3097	190	743

There are also approximately 20,000 volunteers that support RCMP programs throughout Alberta in a variety of programs including Rural Crime watch, Alberta Citizens on Patrol Association (ACOPA), Victim Service units, and Auxiliary Constable Program.

The nature of RCMP detachments differs based on their location. While the K division delivers Contract Policing under a variety of different contractual agreements, it essentially operates as a single police service, with multiple stakeholders. Detachments often contain a mixture of members funded under different agreements operating in a single structure under a single Detachment Leader and providing the same services to the community.

There are 66 provincial detachments that have resources dedicated solely to providing provincial police services as per the PPSA and there are 6 municipal detachments that have resources dedicated solely to providing municipal police services as per an MPSA.

There are also 41 detachments which cover 1 or more municipalities under an MPSA and also provide police services to surrounding rural areas under the PPSA. While there are some local variations, officers typically respond to calls for service based on availability and not whether the call is from a municipal or rural area. Detachments may also be responsible for policing First Nations communities or Métis Settlements as part of their responsibilities.

Some detachments cover large geographical areas and so response times to calls for service can vary considerably based on the proximity of resources. Regular members at detachments carry a significant number of open investigation files, which varies greatly based on the detachment and the member's experience. Regular members also deal with a significant number of non-criminal files in the course of general duty policing.

Specialized Policing Service

Detachments are supported by specialized policing units at a provincial and federal level, with expertise as diverse as crime reduction, search & rescue coordination and counter terrorism. These services are available in all detachments in the province, regardless of which agreement they are policed under.

A number of services leverage national programs, for example, the National Recruitment Program and Cadet Training at Depot Division in Regina. In some cases, the expertise, infrastructure and equipment for specialist services only exists at a federal level outside the province.

Compensation and Benefits

Employees of the RCMP are compensated according to the standardized rates of pay depending on their rank and years of experience. The K Division's civilian members and public service employees are compensated according to their position and experience. All rates of pay are defined by the federal government. RCMP rates of pay have not increased nationally since 2016 and a comparison with the independent police services in Alberta shows RCMP officers are paid significantly less than their counterparts.

All employees are entitled to health & dental insurance, and maternal & paternal leave. RCMP regular members and civilian members are enrolled into the RCMP pension plan that is governed by the *RCMP Superannuation Act*. Public service employees are enrolled into the Public Service pension plan governed by the *Public Service Superannuation Act*.

RCMP regular members and special constables are represented by the National Police Federation (NPF). Negotiations between the NPF and the federal government are currently ongoing to establish a new collective bargaining agreement. The civilian members and public service employees of the K division are represented by 6 different unions based on their occupational group and role. There are 171 civilian members and 818 Public Service Employee positions unionized, this includes roles responsible for both divisional and regional administration. For unionized positions, statutory and supplemental employee benefits, compensation plans, and policies are governed by their respective collective agreements.

Equipment

The RCMP utilizes a wide range of equipment in providing policing services in Alberta. Equipment items range from uniforms, firearms and safety devices to communications, IT equipment and fleet. Equipment may be personally issued to members or shared at a detachment or unit level depending on the item. Equipment is also held at a provincial, regional or federal level as required to support specialized police services and shared service functions across the different policing contracts.

Equipment is procured under the RCMP's federal procurement policies, relying on vendor contracts at a provincial and federal level. While we have not received copies of any contracts, it is reasonable to assume these contracts would remain with RCMP at the termination of the policing agreements. Significant items of equipment, like vehicles, are replaced on a standard refresh cycle. Data provided suggests the RCMP is refreshing items in line with their stated policy.

The Contract Police Agreements include the option for the contract party to acquire equipment at the termination of the agreement, based on a formula. Due to the large number and types of equipment, maintaining an accurate asset register has significant challenges, which the RCMP has acknowledged. Further work will be required to understand the number of items that would need to be transferred or replaced in the event the current contracts were terminated.

Real Estate

The RCMP has 290 sites across Alberta, 176 are federally owned and the remaining sites are leased. The main sites are made up of 130 employee housing sites, 112 detachment buildings, 9 offices, 3 district offices, an aircraft hangar, the K division headquarters (HQ) and the National Forensic Laboratory in Edmonton.

A significant number of detachment buildings are occupied by some combination of resources funded by the PPSA, MPSA, FNPP, and Alberta Sheriffs. The RCMP recovers the costs for PPSA, MPSA and FNPP positions that occupy RCMP spaces, however, the Alberta Sheriffs are not charged for using these sites.

The responsibility of constructing, leasing, and maintaining property for RCMP operations varies across the different policing agreements. Under the MPSA, municipalities are responsible for providing accommodation. The RCMP provides accommodation for the PPSA subject to cost sharing, and FNPP agreements have individual arrangements.

The K Division also benefits from specialized and support services based outside the province. These services are located primarily in facilities in Ottawa, Regina, Chilliwack, Winnipeg, and Miramichi.

The PPSA contains the option for Alberta to acquire properties that are federally owned at the termination of the policing agreement. Any transfer would be based on a cost formula for the fair market value of the land and outstanding balance of the value of the building. Any leased sites could potentially be transferred to the province subject to the consent of the landlord.

Shared Services

The K Division is supported by key administrative functions including Finance, Human Resources, Corporate Services and Administrative Services.

The RCMP has established these functional areas as shared services, with shared teams, business processes and IT systems. Significant elements of these functions support multiple divisions and, in some cases, the entire RCMP organization. There are relatively few employees in these areas that exclusively support the K division.

Finance is a shared service primarily provided by regional and national teams following the RCMPs standard processes and procedures. Human resources have a significant divisional team supported by key national functions, including payroll. The RCMP has a standard IT environment nationally. The K Division uses shared servers, systems and helpdesk functions supplemented by divisional resources. Other shared services include Procurement, Fleet management, Operational Strategy, Real Property Management and others.

While further work is required to quantify the costs and time required, replacing the breadth of shared services at the termination of Contract Policing Agreements would be a very significant undertaking in terms of the complexity, cost and duration of such a project.

Report to Council

Date: November 9, 2021

Submitted by: Laurie Armstrong, Director of Business & Communication

Like all departments, the department of Business & Communication is diverse. I've listed the key areas of responsibility below and you will receive additional information on these areas as there are updates to report.

- Marketing – Is focused on communicating with the electorate using the variety of methods available to us. Harvest Sky Region (formerly Cactus Corridor EDC) primarily prepares the external or attraction style marketing which we share or capitalize on. Town of Hanna assists not-for-profit community groups and organizations by helping to get the word out about their events and fundraisers. The following are the tools we use to ensure people are aware of just how busy and active Hanna is.
 - LED Message Centre at the West Entrance
 - Event Kiosks (Arena, Visitor Information Centre, Town Office, JC Charyk School, Hanna Library, Medical Clinic, Cactus Corner Truck Stop, Home Hardware, Centennial Place)
 - Website (monitoring statistics & trends)
 - Social Media (Facebook, Twitter & YouTube) & monitoring
 - Annual Event Card (suspended during covid)
 - Bi-Monthly printed Newsletter (1200 in the utility bills + 650 printed for the coffee break as well as uploaded to the Website. The Mayor's Message from each edition is provided to the local media as a separate submission)
 - Weekly ads in Hanna Herald (we prepare the layout and design and then submit for print)
 - New in the past 18 months is the addition of an electronic newsletter. It continues to be tweaked and refined as we go but it has proven to be a successful tool.
- Tech Equipment – I am responsible for ordering, deploying, managing, and keeping up with the hardware and software we use daily. Aside from the equipment we require to do our jobs, there are many software programs that must work seamlessly together including tax, utility, water meter reading, accounts payable, dog licensing, cemetery, ice scheduling, facility bookings & billings, along with Microsoft licensing, etc. We hold a monthly agreement for support with Insight IT Services to provide me with additional or higher-level

support when requested. I try to take a hands-off approach to our network server but make sure that we are adequately protected and backed up.

- Network Users & Security – as people are hired (students) or resign I create their user accounts and set their security permissions for file access.
- Alberta Purchasing Connection (APC) – municipalities, schools and hospitals are required to follow the rules of the New West Partnership Trade Agreement (NWPTA) to create and post purchasing opportunities when they exceed the thresholds of \$75,000 for goods or services or \$200,000 for construction. We practise due diligence and often post opportunities even if they are below the thresholds; especially when they are items to be purchased from out of town. I manage the posting of the various request for proposals as they are prepared and submitted. Often, they are for our engineering firm or partner organizations such as Palliser Regional Municipal Services.
- Visitor Information Centre - was closed in 2020 and managed by Hanna Learning Centre in 2021.
- This is not a comprehensive list. You will find that I will not provide a report every month. Many of the tasks I perform are the same each month and pertain to maintenance. As long as I am able to meet deadlines and keep the computer downtime minimal, I have been successful in my job. If there are any projects, items or news, I will certainly provide a report and don't hesitate to ask questions at any time.

Director of Community Services Council Report
Respectfully submitted by Gwen Snell
November 9, 2021

The following highlights are provided for council information. If you have any questions or would like more information on the department, I would be happy to respond.

General/ Facilities/Parks Overview

- CS crew conduct weekly facility inspections, completing any repairs or maintenance that is identified.
- Crew completed replacement of heating/cooling unit filters in all facilities.
- Crew completed lighting check and replacements in facilities.
- Final winterizing of parks and greenspace areas completed. (floral displays removed, tree water bags final watering and removal, etc.)
- Final winterizing of pool and spray park completed.
- Festive/Christmas lighting has been put up during the warmer weather and will be turned on December 1st.
- Assisted with Poppy Project by supervising students, site first calls, etc.
- Ice Arena Bookings and inquiries have appeared to increase this year, but we have been unable to book many due to limitations with available ice.
- Crew provided assistance with opening and ice installation for curling arena.
- Our department continues to work on updating our documents, schedules, etc. with new dates and rebranding. We have been working cooperatively with groups and organizations such as Hanna Curling Club, Hanna Figure Skating, Kiddies Korner Playschool, Hanna Minor Hockey, Pickleball, Hanna Dance and league groups to operate their programs within the COVID regulations. Cooperation and support from these community members has been appreciated by both staff and administration.

Hanna Arena/Curling Arena Ice Plant

- Crew completes daily plant checks to ensure proper and safe operation.
- We are currently waiting for formal quote to replace the condenser from our Service Provider. Once we have this, we will develop an RFP (Request for Proposals) to obtain additional quotes. The condenser needs to be replaced this spring to ensure that our Arena and Curling Rink will be operational for 2022/2023 season. Rough estimated replacement cost for the condenser is \$100,000 and will require some modifications for operating. It is recommended that the capital budget include \$150,000 for this repair in 2022.

Hanna Spray Park Update

- Rubberized surface repairs were completed Wednesday November 3 (a portion was removed in order to complete warranty repair work on the underground equipment). There are no charges for this work, nor the replacement of the rubberized surface as this warranty work.
- There is some minor work to be completed, such as ensuring proper ventilation for the mechanical room. We are working with contractors to have this completed before winter sets in.

Hanna and District Youth Club

- A number of programs and events were lined up to begin this fall, only to find that they were postponing or delaying them once again.
- A joint program with Community Services/Hanna FCSS were the Hoops Nights. These were very popular at Centennial Place for the months of August and September.
- Pumpkin Parade in Hector King-Hunter Park held on November 1st was very successful. Our staff assist with this event and are present to ensure that things go smoothly and any issues can be addressed quickly.
- Our Community Services Coordinator will continue working with the Youth Club to explore ways to support leadership development and youth programs/events, which includes the Teen Fair scheduled for the Fall of 2022.

FCSS (Family and Community Support Services) Update

- **Chair Yoga** is being offered on Tuesday, Wednesday, and Thursday afternoons at 2 p.m in Centennial Place. This is a free program to encourage those with mobility issues to become more active. It also allows time for social networking and supports.
- **November is Prevention of Family Violence Month.** Each year our FCSS department draws awareness to this social issue through our Red Rose Campaign. Partnering with Country Charms Flowers & Gifts, we place one red rose in upwards of 40 prominent locations in our community (businesses, health care providers, office, etc) The roses are accompanied with information on Prevention of Family Violence information, including the help line or contact number for additional supports.
- **Recreation Therapists** Kim Larsen and Lisa Orton are working with AHS to provide services for seniors in the region. This will provide us an opportunity to offer several programs or services collaboratively. An example of a partnership program currently being offered is the Falls Prevention program with Patrick May at Centennial Place. This is a 10 week program focused upon getting people more mobile and reduce the risks of falls. Centennial Place provides an excellent location for this program with our walking track.
- **BCIS (Brooks & County Immigration Services)** is recruiting to hire a Part time Support staff member to be located in Hanna. This position will address the needs of newcomers in Hanna – primarily Permanent Residents who have immigrated to our community. Assistance with facing barriers and integrating into the community will be the focus of this position.
 - Hanna FCSS has a relationship with this organization and their services, having worked with them to bring supports and services to our community over the past three years. The expansion of services to our area will be a benefit to our community.
 - Office space will be required for this position. Currently we are working with the Hanna Municipal Library for space to accommodate this service.

- **Interagency meetings** continue virtually with zoom meetings. These meetings allow the exchange of information and communication between social services providers within the community.
- **Dr. Jody Carrington** presentation will be held on December 7th, 2021. This event date has changed three times due to COVID. We will be proceeding as a Restriction Exemption Program (REP) and look forward to actually being able to host this event. Hanna FCSS took the lead for this event but received good support and partnership in presenting this evening, include KITE (Kids in the Early Years), HLC (Hanna Learning Centre) and Project REACH.

Background information on Dr. Jody Carrington

- *Over the past 15 years, Dr. Jody Carrington has assessed, treated, educated, and empowered some of our most vulnerable and precious souls on the planet. She is a child psychologist by trade, but Jody rarely treats kids. The answer lies, she believes, in the people who hold them. Especially when kids have experienced trauma, that's when they need big people the most. Some of her favourites include educators, parents, first responders, and foster parents. Jody has shifted the way they think and feel about the holy work that they do.*
- *Before Jody started her own practice and speaking across the country, she worked at the Alberta Children's Hospital on the inpatient and day treatment units where she held families with some of the difficult stories. They taught her the most important lesson: we are wired to do hard things. We can handle those hard things so much easier when we remember this: we are wired for connection.*
- *This all started when Jody received her Bachelor of Arts with Distinction from the University of Alberta. She completed a year-long internship with the Royal Canadian Mounted Police during that time, and worked along side families struggling with chronic illness at the Ronald McDonald House. She received her Master's degree in Psychology at the University of Regina and completed her PhD there as well, before completing her residency in Nova Scotia.*
- *Her first book, Kids These Days: A Game Plan for (Re)Connecting with those we Teach, Lead & Love, came out in 2019 and sold 20,000 copies in just three months. It is now on Amazon's Best Sellers List.*

Grants and support provided

- **MARD (Medically At-Risk Driver Centre)** – The Town received \$15,000 in funding to support transportation assistance for those persons who are medically at risk. Some background work has been completed through contract work, but we are still needing to pull things together to arrive at a program to deliver the funding. One option being explored is a regularly scheduled shuttle service that can assist with appointments, personal shopping or social interaction.
- **Canada Healthy Communities Initiative** – Working through the Community Foundation of South Eastern Alberta, who administers the program, an application for funding was submitted in June of this year. Working with our Hanna Healthy Community Committee (Hanna Wellness Network), we decided to request \$25,000 in funds to assist with the purchase of portable tent structures and the capital cost for the event trailer which would be a Community Marquee Mobile Unit, equipped with Life Stages kits for community events. We were successful in obtaining the funding and as a result are currently working on obtaining the trailer and outfitting the unit. Strict criteria for use of the trailer will be developed. Ownership of the unit will be under the Town, and it will be managed through the Community Services Department.

- **Canada Summer Jobs** – Application for 2022 will not be open until January or February 2022. All reporting is completed for 2021 and final funding in the amount of \$37,800 towards 12 seasonal staff positions has been received.
- **Canada Day Celebration Funding** – deadline for application is November 22, 2021. This grant is applied for annually and we are generally successful in obtaining some funds towards our Canada Day celebrations.
- **MCCAC (Municipal Climate Change Action Centre)** – There is funding available to assist with reduction of green house gas emissions through energy efficiency programs. This is the program which supported the changing of our lighting to LED fixtures. We are presently looking at REALice. This product would reduce our need for hot water floods at the arena and improve ice conditions.
- **Green and Inclusive Community Buildings** – is a federal grant available to assist with the Community Centre renovation. We have renovation and expansion plans that have been completed for several years. The main focus for the upgrades and renovations are kitchen, bathrooms and bar service. If funding can be secured through this federal grant we would be able to complete a major renovation that would see increased energy efficiency for the building, along with modernizing the kitchen and bathrooms. Contact has been made with MPE Engineering for assistance with the technical portions of the application. They have been willing to assist, the issue has been shortage of staff until recently. It is our intention to have the proposal completed and ready for council final approval by December meeting.

Staffing & Employment

- Michele Mohl has been hired as our Community Services Coordinator. Michele has experience working with the department in the past when she operated our after school care program at the former Primary School. Michele's focus will be primarily upon FCSS supports, programs and community events.
- Shane Olesen recently completed his Level 2 Pool Operator Course.

Meetings Attended/Training

October 14 – Alberta Recreation & Parks Association (ARPA) – conference mtg.
 October 20 – Hanna Wellness Network meeting
 October 25 – Community Services Board meeting
 October 26 – Council Organizational meeting
 October 26 – 28 - ARPA conference
 November 2 – Special Areas RMH (Rural Mental Health) Network meeting
 November 3 – Hanna Family & Marriage Therapy Program meeting
 November 3 – AHS Recreation Therapists mtg – Kim Larsen & Lisa Orton

*Various meetings with facility users & organizations in community
 (Zoom, phone, in person) as they gear up for events without covid restrictions.
 Regular Crew and Staff tool box meetings (in person and online)
 Director's Meeting – regular Monday mornings or as scheduled*

Dates for Council Consideration:

December 7 – Dr. Jody Carrington Evening
December 12 – Skate with Santa 1 to 3 p.m.

**DIRECTOR OF PROTECTIVE SERVICES
COUNCIL REPORT November 9, 2021**

BY-LAW ENFORCEMENT:

Complaints dealt with: October 2021 / November 2021

Animal Control	Garbage	Unsightly	Parking	Snow/Ice	Other
1	0	1	2	0	1

- Bylaw remains quiet at this time with minor issues being dealt with.

DEVELOPMENT: October 2021 / November 2021

Permit #	Type of Development	Address	\$ Value
D48-21	Home Occupation: Contract and admin Services for social media	207 – 7 Avenue East	\$0.00
D49-21	Sign	609 – 2 Avenue West	\$5,000.00
D50-21	Home Occupation: office for a Plumbing Contractor	304 – 4 Avenue East	\$0.00
D51-21	New Deck	522 – 3 Avenue West	\$1,000.00
D52-21	Portable Sign	610 – West Industrial Road	\$1,800.00

Emergency Management:

Municipal Partners in Emergency Management,

As a result of a restructure internal to Municipal Affairs, Alberta Emergency Management Agency is pleased to announce that AEMA Field Operations will be building a new capability in Regional Field Operations. The intent of this capability is to support the integration of structural fire providers in Alberta, both municipal and industry, into wildland urban interface (WUI) response.

Three full-time employees will be transferring to AEMA from Technical and Corporate Services over the next six weeks. Tom Harnos and Keven Thomson have started working with AEMA and will finalize their transfer on 1 December 2021. Dean Clark will join the AEMA team on 15 December 2021.

This team will focus on the following task list:

1. Provincial Operations Centre structural fire Ordering Manager
2. Municipal Fire WUI Capability List
3. Industry/Vendor WUI Capability List
4. Support the build of "Structural Protection Program Operational Guidelines"
5. Regular liaison with WUI stakeholders.

Work is already underway in preparation for the 2022 hazard season. They will, in the near future, be asking municipal fire departments to self-identify if they desire to be available for WUI deployments in the 2022 hazard season. They will be gathering information from interested municipal fire departments with a view to visiting and verifying training levels and the type and kind of equipment available for deployment.

Respectfully submitted: Adrian Mohl, Protective Services

COUNCIL REPORT

DATE: Nov 9, 2021

PRESENTED BY: Brent Olesen, Director of Public Works

- Since the Oct 12, 2021 Council meeting, the public works department has been busy with the following items:
 - Water & Sewer
 - Meters were read for the September & October utility bills.
 - The new pump for the igloo lift station in the industrial area has arrived and was installed by the crew. We had some issues with the pump in July of this year. The pump impeller was worn out and the pump is so old they could not find parts to rebuild it, so a new one was ordered. We had the same trouble in 2019 with the other pump and had to buy a new pump.
 - During a thunderstorm on August 24th, the CN lift station was damaged. This is the main lift station for the town. A claim was started with our insurance company as the surge protection, back up generator and flow meters were not working. Staff maintained the lift station and consulted with MPE Engineering and Cummins for repairs. We rented a generator to ensure the system would not fail in the event of a power issue. The repairs on the lift station have almost been completed. MPE and Gran-Lee Electric are finished replacing or repairing electrical panels. Staff from Cummins were out working on the backup generator but found another part that was wrecked in the lighting storm, so they are hoping to be back out the week of the 8th to finish the repairs. Then we can send back the rented generator.
 - We finished one round of blowing out the hydrants and will do another round in the middle of November as it gets colder. We do this to keep them from freezing as ground water will enter the barrels, so we make sure they are empty or below freezing levels.
 - We had the sewer flush truck out and flushed some sewer mains that have given us trouble in winter in the past, just to make sure they are free of debris and flowing correctly.
 - We had a water leak on our 8 inch transfer pipe coming from the water plant last week. The leak was in front of K & T Trucking on West Industrial Road. The crew dug to find the leak and put a repair clamp on it.
 - Alberta Environment requires that municipalities participate in a three year program for Managing Lead in Municipal Drinking Water Systems. In September, staff obtained water samples from 20 residential properties and submitted them for lead analysis. Three properties required additional testing as lead levels were higher than the target level. Two of the three properties are still above acceptable levels, so the owners need to use point of use filters (on the taps or water pitcher filters)

- The Town has a maintenance program for manholes and contracts with Top Shot Concrete to repair the bases, sides or ladder rungs that deteriorate over time. They were in Hanna in October and repaired 8 manholes and the ladder rungs at one of the lift stations.
 - We turned off water at the curbstops for two water line repairs in residences.
- Road Maintenance
 - We have had the street sweeper out sweeping the leaves and debris from the streets and roads. This is done to get the streets cleaned up so there is less debris to block the catch basins in the spring.
 - The crew painted the yellow line down the center of the Palliser Trail from the west entrance from Hwy 9 to the intersection of 2nd Avenue West. In past years we have hired the company used by Alberta Transportation to do the centre line on the perimeter roads, but they cut their budget way back and the painting truck was not in town this year. The line was very faded, so the crew painted it with our line painter, which required additional safety measures as the operator is walking behind the unit.
 - The grader was out grading some alleys that needed touch ups prior to winter.
- Cemetery
 - We opened and closed graves for two cremations this month.
 - We took the grader out and touched up the roads within the cemetery.
- Meetings
 - I am attending the Monday morning Director's meetings.
 - Kim asked that we look at budgets in preparation for Council's review, so I have been discussing items with the crew and getting quotes where possible.
 - We are coordinating with the demolition company for the crew to deliver clay to fill basements from the building excavations and with Special Areas for a packer to compact the clay.
- Airport
 - We are doing routine maintenance at the airport.
 - Earlier in the year, we opened a portion of the wall on the west end of the terminal building as there was an issue with water. The necessary repairs will be included in the budget for 2022, so we added insulation and a vapor barrier to seal it until the repairs can be completed.
- General
 - Fall cleanup was started October 12, picking up compost and some appliances.
 - We delivered potable water to the waste transfer site this month and hauled the wastewater from their tank.
 - Travelled to Carbon to purchase a used Cat generator & trailer for the public works shop. This item was in the capital budget for this year at \$70,000. When the request for proposals were received, they were significantly higher than our budget. The used generator was advertised for sale, so Fire Chief Mohl (who has experience with generators) and our mechanics inspected it and recommended the purchase. It is a trailer unit, so it can be moved if

necessary. The primary reason for the generator is to keep the boilers running and operate the doors to get equipment in and out in the event of an emergency.

- Vehicles and equipment are being inspected and prepared for use in the winter weather. The 2000 Freightliner plow/sanding truck is showing its age – lots of rust areas.
- Christmas decorations are being inspected and repaired as needed. The crew will hang them after Remembrance Day.

Council Meeting Agenda Background Information

Date: November 9, 2021

Agenda Item No: 9.01

Community Services Board Member Appointment

Recommended Motion

That Council approves the appointment of Elaine Johnston to the Community Services Board for a three-year term ending October 31, 2024.

Background

The Town of Hanna annually advertises for people to fill vacancies on the committees or boards that require Council to appoint members from the public for a specified term. The terms vary depending upon the board or council bylaws.

At the organizational meeting held on October 26, 2021, there were several appointments approved for public members, but there are still vacancies on the Community Services Board. Since the organizational meeting the Community Services Board has considered an application from Elaine Johnston and are recommending Council approve the appointment.

Following this appointment three vacancies remain on the Community Services Board.

<u>COMMITTEE OR BOARD</u>	<u>CURRENTLY</u>	<u>INITIAL APPOINTMENT</u>	<u>TERM ENDING</u>
COMMUNITY SERVICES BOARD			
Council appointment	Gerald Campion	Oct 2021	Oct 2022
Three-Year Terms	Elaine Johnston	Nov 2021	Oct 2024
Two Consecutive terms	Cody Dale-McNair	Oct 2021	Oct 2024
Maximum of 10 members –	Sam Lockhart	Dec 2020	Oct 2023
Including Councillor &	Vern Thuroo	Oct 2020	Oct 2023
SA Board appointee	Nadine Wood	April 2020	Oct 2022
	Darlene Herzog	Oct 2017	Oct 2022



Communications

Letters are written to the applicant and the Board chair to confirm Council appointments.

Committee & Board Appointments are communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating:	<u>N/A</u>	Capital Cost:	<u>N/A</u>
Budget Available:	<u></u>	Budget Available:	<u></u>
Unbudgeted Costs:	<u></u>	Unbudgeted Costs:	<u></u>
Source of Funds:	<u></u>	Source of Funds:	<u></u>

Policy and/or Legislative Implications

N/A

Attachments

1. The application form is not part of the package as it contains personal information, however it will be available at the meeting if there are questions.

Reviewed by and Approved for Submission to Council

Reviewed by:

Financial Review by:

Chief Administrative Officer

Date: November 9, 2021

Agenda Item No: 9.02

Community Services Board Grant - 2021 Allocation

Recommended Motion

That Council approves the recommendation of the Community Services Board to award the 2021 Community Services Board Grant in the amount of \$3,000.00 as follows:

Kiddies Korner Playschool	\$1,500.00	Purchase of Educational Blocks
Hanna Seals Swim Club	\$1,000.00	Purchase of computer
Hanna Municipal Library	\$500.00	Special Programs

Background

The Town of Hanna has been providing financial assistance to not-for-profit organizations since 1994 through the Community Services Board Grant program. This funding assists organizations to provide programs, special events or activities which enhance the recreational and cultural opportunities in the community.

Council has provided a budget of \$3,000.00 for this program to be allocated to eligible recipients through an application process. Funding criteria and requirements are established by the Community Services Board.

The deadline for applications was September 30, 2021, and four applications were received and are listed below.

\$3,000	Kiddies Korner Playschool
\$3,000	Hanna Municipal Library
\$3,000	Hanna Seals Swim Club
\$3,000	Hanna & District Historical Society – Museum

Funding was requested for special or expanded programs, equipment purchases, capital upgrades, clinics, and general fundraising.

The Community Services Board met on October 25, 2021, to review the applications for consideration under the Community Services Board Grant Program. Evaluation of eligible applications includes a point rating system which reviews ten categories such as: youth vs adult, number of years since last CSB grant received, demonstrated need for grant, special



event vs ongoing, operating vs capital project, number of participants, benefits, etc. Members of each organization were invited to attend the CSB meeting and provide a presentation regarding their application.

Representatives of each organization met with the Board through video sessions. Based on the interviews and review of the applications, the Community Services Board is recommending that the Community Services Board Grants be awarded as follows:

- \$ 1,000 Hanna Seals for computer purchase
- \$ 500 Hanna Municipal Library for special program (gaming room)
- \$ 1,500 Kiddies Korner Playschool – purchase of equipment

Communications

- The applicants will be notified directly by telephone.
- A press release will be provided to all print and electronic media.
- Grant allocations will be communicated through the Town of Hanna Social Media programs

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. The application forms are not part of the package as they contain personal information, however they will be available at the meeting if there are questions.



Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Date: November 9, 2021

Agenda Item No: 9.03

2022-2024 Budget Meeting Dates

Recommended Motion

That Special Council Meetings be scheduled in the Community Centre for the purpose of reviewing the 2022-2024 Operating and Capital Budgets for the Town of Hanna as follows:

- Wednesday, November 24, 2021 at 8:30 am
- Wednesday, December 1, 2021 at 1:00 pm
- Wednesday, December 8, 2021 at 8:30 am

Background

Administration is targeting the December 14th, 2021, Regular Council Meeting as the date to approve the 2022 - 2024 Operating and 2022 - 2026 Capital Budget.

Administration anticipates that a minimum of three meetings will be required to complete the budget process to meet the anticipated target date of approval. The three suggested dates above are being brought forward for discussion.

As a result of the changes to the Municipal Government Act in 2020 Councils must approve a three-year Financial Plan (Operating Budget) (2022-2024) and a five-year Capital Plan (Capital Budget) (2022 - 2026). The Financial Plans are to be reviewed annually and amended as required.

Because the budget will be approved prior to receipt of assessment changes, requisitions and grant allocations, the budget will be brought back to Council in the spring of 2022 for review prior to approving the Tax Rate Bylaw.

Communications

The Council meeting dates will be advertised in the newspaper and Town's social media programs.



Financial Implications

Operating:	<u>N/A</u>	Capital Cost:	<u>N/A</u>
Budget Available:	<u></u>	Budget Available:	<u></u>
Unbudgeted Costs:	<u></u>	Unbudgeted Costs:	<u></u>
Source of Funds:	<u></u>	Source of Funds:	<u></u>

Policy and/or Legislative Implications

1. Municipal Government Act – Section 242-249

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by:

Financial Review by:

Chief Administrative Officer

Date: November 9, 2021

Agenda Item No: 09.04

Demolition Project Budget Amendment

Recommended Motion

1. That Council amend the 2021 Capital Budget for the Demolition Project from \$549,749.70 to \$575,000 as a result of additional hazard abatement requirements, with the funds to be derived from accumulated surplus.
2. That Council authorize Administration to retain Craigmyle Oilfield Services to take down the "HOTEL" sign on the Seymour building as per their estimate of \$2,500 with the costs applied to the approved 2021 Demolition Project Budget.

Background

Harvest Sky Economic Development Corporation Administration (Mark Nikota), formerly Cactus Corridor Economic Development Corporation (CCEDC), worked in conjunction with Town Administration on the demolition of the Town owned properties located at 123 – 2nd Avenue West (former Central Meat property) and 206 Fox Lake Trail; as well as three privately held buildings that require demolition. Harvest Sky took the lead on this project with the anticipation of reallocating a portion of their grant funds received from Western Economic Diversification (WED) towards the demolition initiative.

Following an RFP posting on the Alberta Purchasing Connection for proposals to conduct and complete hazard material assessments for those five buildings as the first step in the demolition process, 14 proposals were received, and the project was awarded to Ecoabate Environmental Solutions.

Ecoabate Environmental Solutions were in Hanna from May 31st – June 2nd, completing their site evaluation and testing for hazardous materials. Following the testing results Ecoabate provided a Hazard Material Abatement Assessment Report for each of the five buildings identified below:

- Town owned property located at 123 – 2nd Avenue West (former Central Meat property)



- Town owned property located at 206 Fox Lake Trail (residential property)
- Three privately held buildings in the following locations
 - 102 Centre Street
 - 109 – 3rd Avenue West
 - 307 – 1st Street West

Once this report was complete Harvest Sky Administration in conjunction with the Town of Hanna, prepared and posted on the Alberta Purchasing Connection a tender for the hazardous material removal and demolition of the five properties with a deadline to respond of July 23, 2021. As of the deadline eight submissions were received ranging in price from \$457,000 – to \$691,949 plus GST. These prices did not include any landfill disposal fees which are estimated to be in the amount of \$38,300.

The Tender results received included the following prices:

• Certified Asbestos & Restoration Inc. -	\$457,000.00
• Pacific Blasting & Demolition Ltd. -	\$459,749.70
• Zeuss Demo & Recycling -	\$507,920.00
• Titan Contracting & Demolition -	\$511,273.69
• Priestly Demolition Inc. -	\$576,835.00
• Heritage Contracting Inc. -	\$617,714.00
• White Fox Group Ltd. -	\$681,650.00
• KBL Environmental Ltd. -	\$691,948.72

Town and Harvest Sky Administration reviewed the tender submissions and evaluated them using the following rationale:

- Project Understanding
- Experience
- References
- Overall Impression
- Price

Following this evaluation Administration recommended that Council award the tender to Pacific Blasting & Demolition Ltd. In the amount of \$459,749.70 plus GST. In addition to being the second lowest tender (\$2,749.70 higher than the lowest tender) the items listed below are additional assets to the project:

- Pacific Blasting has identified their use of local contractors to provide the following services:
 - Transportation of equipment to the various locations in Hanna
 - Truck rental material transport



- Security fencing, portable toilets, misc. bin rentals
- According to their suggested timeline will be able to start on the project in early September with anticipated completion date of the end of October 2021.
- Pacific Blasting has worked in the Town of Hanna prior as they were responsible for the demolition of the Hanna Primary School and did significant hazard material abatement in the JC Charyk Hanna School as part of the school renovation.

Administration recommended that the 2021 Building Demolition Project Budget be established as follows:

Revenue:	Town of Hanna Accumulated Surplus	\$349,749.70
	WED Grant Reallocation	<u>\$200,000.00</u>
	Total Revenue	\$549,749.70
Expenditures:	Hazardous Material & Demolition	\$459,749.70
	Tipping Fees	\$40,000.00
	Contingency	<u>\$50,000.00</u>
	Total Expenditures	\$549,749.70

The recommended budget included a \$50,000 contingency (10%) for the following reasons:

- All tenders are based on the condition that the building at 123 – 2nd Avenue West can be taken down without removing all of the hazardous material as a result of the unsafe condition of the building. This requires a Section 34 approval from OH&S and if this approval is not provided there may be additional costs incurred to demolish the building.
- The tipping fees are yet to be confirmed by Big Country Waste Management Commission. If there is a change to the tipping fees from what was suggested by BCWMC Administration that will have an impact to the tipping fees estimate.
- All tenders indicate that if there are additional hazardous materials to be removed than what was advised from the Ecoabate Report there would be additional charges.

In addition to the costs identified above there is work that will be performed by Town forces, primarily providing and placing any fill required to level and compact the excavations. It is anticipated that there will be a significant excavation from the property at 102 Centre Street and minimal excavation work at the other four properties. The Town of Hanna has the required fill on hand and the ability to load and haul the fill to the appropriate sites as required.



Council at a Special Council Meeting held August 25, 2021, approved the following resolution, "That Council awards the tender for the Town of Hanna Building Demolition Project to Pacific Blasting & Demolition Ltd in the amount of \$459,749.70 plus GST subject to the following:

- The Town of Hanna purchase the properties located at 102 Centre Street and 307 – 1st Street West for \$1.00 each.
- Western Economic Diversification Grant Reallocation approval in the amount of \$200,000

And further,

that Council amends the 2021 Town of Hanna Capital Budget to include the Town of Hanna Building Demolition Project in the amount of \$549,749.70 with the funds derived from Accumulated Surplus (\$349,749.70) and a reallocation of Cactus Corridor Economic Development Corporation Grant Funding from Western Economic Diversification (\$200,000)."

Using the recommended tender price from Pacific Blasting & Demolition Ltd. the following are the Hazardous Material and Demolition cost for each building:

• 123- 2 Avenue West (former Central Meat property)	\$63,983.46
• 206 Fox Lake Trail (residential property)	\$44,840.88
• 102 Centre Street	\$267,001.88
• 109 – 3 rd Avenue West	\$24,039.80
• 307 – 1 st Street West	\$57,627.00

Rationale to Approve this Project:

- The property at 123 – 2nd Avenue West is in poor structural condition and has caused issues for neighboring properties primarily as a result of roofing material blowing off and into their properties.
- By demolishing these buildings, it provides the Town with Economic Development potential. Similar to the National Hotel, no developer will proceed with a project if the lots have derelict, structurally unsafe buildings on them. Two of the properties in question are highly visible properties in the downtown core.
- The demolition of these properties makes the community look more appealing, which in turn may improve resident's and potential investor's attitude regarding the future of the community
- A portion of the funds expended on this project will flow to local contractors.
- The three properties which are currently privately held will most likely continue to deteriorate. If nothing is done with the properties and if the Town forces the hands of the owners to demolish or remediate those buildings and they ignore the order, the only option the Town has at that point is to follow through on the order which brings the situation back to where we are today.



With the commencement of the project the contractor has reported to Administration two change orders to the contract that require additional funds from the Town of Hanna.

1. Change Order No. 1 – \$1,889.25 - To conduct additional hazard material testing that was missed by the original consultant (Ecoabate)
2. Change Order No. 2 - \$63, 935.71 – To remove additional asbestos located on all floors in the Seymour in the linoleum and the leveling compound used to lay the linoleum. This material is required to be removed using high hazard removal process as a result of the ability of the asbestos to be disturbed.

As a result of the two change orders there is an increase to the budget in the amount of \$65,824.96 which exceeds the original project contingency of \$50,000 by \$15,824.96. Administration is recommending increasing the Budget by \$25,000 to \$575,000 as this will allow the removal of the sign based on the estimate of \$2,500 and still have a small contingency left if anything else comes up and or the tippage estimate is off.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	\$25,000
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	\$25,000
Source of Funds:		Source of Funds:	Accumulated Surplus

Policy and/or Legislative Implications

N/A



Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

Date: November 9, 2021

Agenda Item No: 09.05

Covid Operating Plan Update

Recommended Motion

That Council accepts the Town of Hanna COVID-19 Operating Plan Update dated November 9, 2021 for information.

Background

On September 3rd the Province announced that because of the increase of active Covid-19 cases and the rising Covid hospitalization numbers the following restrictions would be effective as of September 4, 2021.

- Masks are mandatory in all indoor public spaces and workplaces. Employees must mask in all indoor work settings, except in workstations.
- Alcohol service must end at 10 p.m. in all licensed establishments.
- Employers are recommended to continue work-from-home measures where possible, and to pause or revert plans to have staff return to work.

Additional Public Health Measures announced by the province which became effective as of September 16th and 20th have the following impacts on the operation of Town Facilities.

There are two options in terms of keeping facilities open to the public.

1. Implement the Restrictions Exemption Program requiring proof of vaccination or negative rapid test result to continue to operate as usual, or
2. Follow capacity and operating restrictions.

Town Facilities Operations

Arena

As of Tuesday October 12th, Figure Skating, Minor Hockey, and girls' hockey began their regular schedule. The Hockey Academy plans to start their program on November 15th.



The Arena is operating following the capacity restrictions option Arena versus the Restriction Exemption Program with the following exceptions:

- Sunday night men's league and noon hour drop-in hockey are operating their programs following the Restriction Exemption Program. Both the Sunday night group and the noon hour hockey group have a volunteer responsible for ensuring proof of vaccination or negative rapid test result.
- Hanna Minor Hockey, Girls Hockey and Hanna Figure Skating Club are operating but participants are required to:
 - Screen for symptoms
 - Maintain 2 metres distancing except while engaged in physical activity
 - Wear a mask, except while engaged in physical activity
 - Spectator attendance is restricted to 1/3 fire code capacity, attendees are limited to single household or 2 close contacts if living alone and must be masked and maintain 2 metres physical distancing.
- Hanna Minor Hockey has chosen to not open the concession as under the capacity restrictions program they are limited to providing takeout service only. No food or drinks are permitted in the facility.

Curling Rink

The Hanna Curling Club has decided to proceed with a curling season following the Restriction Exemption Program. The ice plant brine pump has been turned on to the curling rink side on October 25th and ice making is in progress with the intent that the ice is ready for the week of November 15th.

Centennial Place

Centennial Place is operating in a hybrid manner to ensure that most activities can be accommodated.

- Kiddies Korner is operating as usual
- Hanna Dance is operating, as youth activities are allowed to take place in the following manner:
 - Screen for symptoms
 - Maintain 2 metres distancing except while engaged in physical activity
 - Wear a mask, except while engaged in physical activity
 - Parents are expected to physical distance and wear masks while they are in the building
- Fitness centre can operate as adult one-one training. Solo training activities are permitted.



- Walking track is open and can operate provided participants are alone or have a minimum of 3 metre separation.
- Drop-in activities for adults are not permitted unless the program operates under the Restrictions Exemption Program – The Pickleball group, the Volleyball group and the Basketball group all have a contact person responsible for ensuring proof of vaccination or negative rapid test result.

Community Centre

The Community Centre has been impacted by the new health measures as it is Administration's understanding that indoor events such as weddings, funerals, meetings, etc. can only operate at a maximum of 1/3 capacity, masked and practicing physical distancing, unless the rental group enacts the Restrictions Exemption Program requiring proof of vaccination or negative rapid test result.

Lions Hall

The Lion's Hall has been impacted by the new health measures as it is Administration's understanding that indoor events such as weddings, funerals, meetings, etc. can only operate at a maximum of 1/3 capacity, masked and practicing physical distancing unless the rental group enacts the Restrictions Exemption Program requiring proof of vaccination or negative rapid test result.

Outdoor Facilities

No restrictions on outdoor activities.

Handi-van / Table & Chair / Picnic Tables Calendar

Handi-van bookings are continuing.

Staffing

Currently the Town has all available full-time staff working. Casual staff at Centennial Place are working to fill the opening hours around the hours of the full-time staff position at Centennial Place.

Michele Toews has been hired to fill the vacant position of Community Services Coordinator following the resignation of Angela McGillion and started October 19th.



All seasonal positions with the parks and recreation crew are finished for the season.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

Date: November 9, 2021

Agenda Item No: 11.00

Council Reports & Roundtable

Recommended Motion

That Council accepts the Council Reports for information.

Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A



Attachments

1. Mayor Povaschuk
2. Councillor Beaudoin
3. Councillor Campion
4. Councillor Crowle
5. Councillor Murphy
6. Councillor Olsen
7. Councillor Warwick

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

COUNCIL REPORTS & ROUNDTABLE

Council Date: **November 9, 2021**
Prepared by: **Mayor Danny Povaschuk**

Meeting: Council Organizational Meeting
Location: Community Centre
Date and Time: October 26, 2021 7:00 p.m.

First meeting of the 2021-2024 Council
Appointed as representative to:

- Personnel Committee
- Emergency Advisory Committee
- Finance & Audit Committee
- Alternate – Acadia Foundation Board
- Hanna & District Chamber of Commerce
- Alternate – Henry Kroeger Regional Water Services Commission
- Alternate – Palliser Economic Partnership
- Alternate – Red Deer River Municipal Users Group

Upcoming Meetings:

Event: Elected Officials Training
Location: Edmonton
Date & Time: November 15-16

Event: Alberta Urban Municipalities Association Convention
Location: Edmonton
Date & Time: Nov 17-19

Event: Council Information Meeting
Location: Community Centre
Date & Time: Nov 24, 8:30 AM

Sandra Beaudoin
COUNCILLOR REPORT
Nov 9, 2021 @ 6 pm

Meetings/Activity Attended

<u>Date</u>	<u>Meeting</u>	<u>Time</u>	<u>Method/Venue</u>
Oct 18	Municipal Election		Community Center
Oct 26	Community Futures Investment Mtg Review loan application for approval. Review delinquency accounts.	9 am	Conference Call
Oct 26	Swearing In & Organizational Council Mtg Committee assignments	7 pm	Community Center
Nov 5	JC Charyk Remembrance Day Ceremony	10:45 am	JC Charyk School

Upcoming Meetings

Nov 9	New Council Mtg	6 pm	Community Center
Nov 11	Remembrance Day Ceremony	10:45 am	Cenotaph
Nov 14	Harvest Sky Economic Development Mtg	TBA	
Dec 9-10	Elected Official Muni 101 Training		Three Hills

COUNCIL REPORTS & ROUNDTABLE

Council Date **November 9, 2021**
Prepared by: **Councillor Gerald Campion**

Meetings:

Council Organizational Meeting
October 26, 2021 – 7:00 pm
Community Centre

- Swore the Oath of Office for the next four year term.
- Appointed as Council representative to:
 - Big Country Waste Management Commission
 - Henry Kroeger Regional Water Services Commission
 - Red Deer River Municipal Users Group
 - Community Services Board

Upcoming Meetings:

Council Information Session
November 24 – 8:30 am

Red Deer River Municipal Users Group
Zoom
December 2
Executive meeting at 10:30 am & Regular meeting at 11:00 am

Munis 101: The Essentials of Municipal Governance
December 9 & 10
Three Hills

COUNCIL REPORTS & ROUNDTABLE

Council Date: **November 9, 2021**
Prepared by: **Councillor Fred Crowle**

Meeting: Council Organizational Meeting
Location: Community Centre
Date and Time: October 26, 2021 7:00 p.m.

First meeting of the 2021-2024 Council
Appointed as representative to:

- Finance & Audit Committee
- Alternate - Big Country Waste Management Commission
- Fred & Freda Geuder Education Bursary
- Hanna & District Medical Corporation
- Hanna/Wake Student Exchange Committee
- Veterans Memorial Highway Association

Upcoming Meetings:

Event: Elected Officials Training
Location: Three Hills
Date & Time: December 9-10

Event: Alberta Urban Municipalities Association Convention
Location: Edmonton
Date & Time: Nov 17-19

Event: Council Information Meeting
Location: Community Centre
Date & Time: Nov 24, 8:30 AM

COUNCIL REPORTS & ROUNDTABLE

Council Date: **November 9, 2021**
Prepared by: **Councillor Sandra Murphy**

Meeting: Council Organizational Meeting
Location: Community Centre
Date and Time: October 26, 2021 7:00 p.m.

First meeting of the 2021-2024 Council
Appointed as representative to:

- Personnel Committee
- Acadia Foundation
- Hanna Municipal Library Board
- Marigold Library Systems Board
- Palliser Economic Partnership

Upcoming Meetings:

Event: Elected Officials Training
Location: Edmonton
Date & Time: November 15-16

Event: Alberta Urban Municipalities Association Convention
Location: Edmonton
Date & Time: Nov 17-19

Event: Council Information Meeting
Location: Community Centre
Date & Time: Nov 24, 8:30 AM

COUNCIL REPORTS & ROUNDTABLE

Council Date: November 9, 2021
Prepared by: Councillor Kyle Olsen

Event: Organizational Council Meeting
Location: Community Center
Date & Time: Oct 26 7:00 PM

Mayor and Council took the Oath of Office and established items of business, meeting dates and Committee & Board appointments for the following term. I was appointed as representative to the following:

- Personnel Committee
- Hanna Golf & Country Club
- Hanna Learning Centre
- Municipal Planning Commission
- Palliser Regional Municipal Services

Event: Hanna Golf & Country Club Fall Annual Meeting
Location: Clubhouse
Date & Time: Oct 17 2:00 PM

Elected new executive

- President – Tyler Price
- Vice President – Sam Lockhart (Required a second meeting as improper vote was conducted)
- Secretary – Nathanael Warwick (Required a second meeting as no one was nominated at this meeting)
- One Director retired – Brady Ermel elected as replacement.
- One Director seat vacant due to Tyler Price becoming President – Mark Kemaldeen elected as replacement.

A successful year, hoping for 50% CFEP funding for desperately needed shop next year. Volunteerism and donations are still a large part of operations for our club. Land transition at hole 1 has been submitted to Palliser.

Pool league will operate over winter under the Restrictions Exemption Program.
Predicting reduced teams.

Event: Hanna Golf & Country Club
Location: Zoom
Date & Time: Nov 2, 1 PM

Met with Incite who is helping us update our marketing approach for the golf course.

Event: Palliser Regional Municipal Services AGM
Location: Virtual
Date & Time: Nov 9, 4:00 PM

Will meet with Palliser for the first time as the Town representative. Looking forward to sitting on the executive committee.

Upcoming Meetings:

Event: Elected Officials Training
Location: Edmonton
Date & Time: Nov 15 & 16

Event: Alberta Urban Municipalities Association Convention
Location: Edmonton
Date & Time: Nov 17-19

Event: Council Information Meeting
Location: Community Centre
Date & Time: Nov 24, 8:30 AM

COUNCIL REPORTS & ROUNDTABLE

Council Date: **November 9, 2021**
Prepared by: **Councillor Angie Warwick**

Meeting: Council Organizational Meeting
Location: Community Centre
Date and Time: October 26, 2021 7:00 p.m.

First meeting of the 2021-2024 Council.

Meeting: Palliser Economic Partnership;
 Quentin Randall, CITP/FIBP
Location: Zoom
Date & Time: November 5, 2021 @ 9:30 A.M.

Upcoming Meetings:

1. AUMA Convention
2. MUNIS 101: The Essentials of Municipal Governance training
3. Council Information Session on November 24

Council Meeting Agenda Background Information

Date: November 9, 2021

Agenda Item No: 12.00

Correspondence

Recommended Motion

That Council accepts Correspondence items 12.01 – 12.06 for information

Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

1. Lieutenant Governor of Alberta – Chris Warwick Thank you
2. Minister of Municipal Affairs – 2022 and 2023 MSI Allocation Estimates
3. Hanna Community Initiative Association – Donation
4. Telus – Municipal Council Thank You
5. Prairie Land Public School Division – Board Highlights October 25, 2021
6. Prairie Land Pride Newsletter – Volume 7 Issue 1 October 2021

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Office of the Lieutenant Governor of Alberta
3rd Floor, Legislature Building
10800 - 97 Avenue
Edmonton, Alberta, Canada T5K 2B6

September 29, 2021

*Mayor Chris Warwick
Town of Hanna
302 2nd Avenue West, PO Box 430
Hanna, AB T0J 1P0*

Dear Mayor Warwick,

As you conclude your time as Mayor of Hanna, I would like to offer you my most heartfelt thanks for your considerable contributions to the community and to our province as a whole throughout your tenure, but particularly over the past 18 months. Our ability to weather difficult challenges like the current pandemic depends on the capable leadership and the great determination and strength of character of municipal leaders like yourself. You and your team have been on the frontlines of our collective response to COVID, responding to rapidly changing conditions while also working to keep essential community programs running. Your dedication has been inspiring and your efforts have made a lasting difference to the well-being, opportunities and quality of life for so many people.

Again, please accept my deep gratitude for your service, along with my best wishes for success in whatever exciting new journeys lie ahead for you and your family!

Sincerely yours,

A handwritten signature in blue ink that reads "Salma Lakhani".

*Salma Lakhani, AOE, BSc.
Lieutenant Governor of Alberta*

Kim Neill

From: MA.MSICapitalGrants@gov.ab.ca
Sent: October 27, 2021 5:03 PM
To: Kim Neill
Subject: 2022 and 2023 MSI Allocation Estimates

Dear Chief Elected Officials:

As part of Budget 2021, our government had to make difficult decisions to keep spending under control while supporting local governments so they can continue to invest in important infrastructure. In light of the province's fiscal situation, Municipal Sustainability Initiative (MSI) capital funding was reduced to an average of \$722 million annually over the three-year period from 2021 to 2023. To sustain economic recovery and stimulus spending, MSI capital funding was frontloaded at \$1.196 billion in 2021, and it will decrease to \$485 million for 2022 and 2023.

I understand how important it is for municipalities and Metis Settlements to know what to expect in future years so you can plan effectively. As such, we are publishing MSI capital and operating estimates for the next two years on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx (under the Future of MSI section). We have adjusted the way municipal allocations are calculated in order to maintain fairness and consistency in proportional shares of MSI funding despite the reduced annual amount.

MSI Capital

For both 2022 and 2023, every municipality and Metis Settlement is estimated to receive 40.6 per cent of what they received in 2021. This reduction is equivalent to the year over year change in the MSI capital budget from \$1.196 billion to \$485 million, and ensures the reduced budget will impact every local government equally.

These estimates remain subject to legislative approval of Budget 2022 and Budget 2023, as well as formal Ministerial approval following each budget, but otherwise are not expected to change. For the final two years of the MSI program, allocations will not be recalculated with updated information such as population, education tax requisitions or road lengths.

MSI Operating

To provide stability in operating funding, MSI operating allocations will be frozen at the 2021 level for both 2022 and 2023. Every municipality and Metis Settlement will receive the same amount of operating funding for the next two years as they received this year.

Should you have any questions or concerns, please do not hesitate to contact my office.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers

November 1, 2021

Mayor & Council
Town of Hanna
Box 430
Hanna, Alberta
T0J 1P0

The Hanna Community Initiatives Association has done some great work with fundraising initiatives since 2002 when it all began. Below is a summary of the projects and the dollars fundraised that this group of individuals did for our town.

Skate Park	\$63,067
Swimming Pool	\$177,893
Centennial Place	\$833,000

This group of individuals took time from their busy lives and their families, to support fundraising initiatives that provided the town with additional funds for community recreational needs. In total, this amazing community provided \$1,073,960 to the town through our fundraising efforts.

The Hanna Community Initiatives Association has now dissolved and we provide you with the attached cheque which is the balance of funds in our bank account. We provide these monies to the town, IN TRUST, that the funds are utilized only for technical upgrades to Centennial Place. These funds are the balance of the monies that this group fundraised for this particular building.

We request that an accounting is provided to Caroline Siverson at cmsiverson@gmail.com each time these trust funds are used until such time as they have been fully spent.

Thank you for allowing us to contribute to our great community.

Yours truly,


Myles Smith, President

ATB Financial

ATB Financial
Hanna
232 - 2nd Avenue W

CAD BRANCH DRAFT ▶

6270908

22-OCT-2021
DATE

PAY TO THE ORDER OF

** Town Of Hanna In Trust **


\$19,253.99 **

THE SUM OF

** Nineteen Thousand Two Hundred Fifty-Three Dollars 99/100 **

CANADIAN DOLLARS

ATB Financial


Authorized Signing Officer

Kim Neill

From: Karen Walls <Karen.Walls@telus.com>
Sent: October 22, 2021 12:28 PM
To: Kim Neill
Subject: TELUS | Thanking our local leaders for the 2017 – 2021 municipal term



TELUS Communications
4831 51st
Red Deer, Alberta
T4N 2A6

Theresa Lynn
General Manager, Customer Service Excellence



October 22, 2021

Dear Mayor Chris Warwick and Members of Council:

On behalf of TELUS, I would like to thank you for your service to the Municipal Office for the 2017 - 2021 term. We truly value the effort and the contributions that you have made on a day to day basis in the local community in which our TELUS team members live and work.

We look forward to continuing to work collaboratively, in partnership, to meet our shared goal of serving your community.

Whether it is delivering reliable technology to Albertans through our expansive and ongoing network investments, or bridging socio-economic divides through better access to technology, health and educational programs, understanding what is important to your community is critical to our collective success.

We are committed to improving lives and the world in which we live through our social purpose initiatives in your community. More information about these programs can be found here: <https://community.telus.com/how-we-give/cause-campaigns>

For the incoming 2021-2024 Mayor-Elect and Council, we will be reaching out in a few weeks to discuss TELUS' presence in your municipality.

For outgoing Council members, I would like to reiterate my gratitude for your service. If you would like to stay connected, I encourage you to contact me directly at 587-877-8175 (mobile), by email Theresa.Lynn@telus.com or on LinkedIn.

Yours truly,

A handwritten signature in blue ink that reads 'Theresa Lynn'.

BOARD HIGHLIGHTS

Board of Trustees Meeting

October 25, 2021

Organizational Meeting

The Prairie Land Public School Division trustees assembled on Monday, October 25 for the Board annual organizational meeting. Trustees accepted specific roles and responsibilities for the upcoming school year as follows:

- a. H. Smith was elected Board Chair, and M. Tkach elected Vice-chair.
- b. Negotiating Committee – S. Battle, H. Smith & M. Tkach
- c. Discipline Committee – L. Bond, S. Davies & S. MacPherson
- d. Scholarship Committee – L. Bond, J. Ference & K. Macfarlane
- e. Executive Committee – S. MacPherson, H. Smith, & M. Tkach
- f. TBAC – S. Battle & M. Tkach/J. Ference (Alternate)
- g. Health & Wellness Committee – J. Ference
- h. Indigenous Committee – S. Battle
- i. Audit Committee – S. Davies, K. Macfarlane & M. Tkach
- j. Alberta School Boards Association Zone 5 representative – H. Smith/S. MacPherson (Alternate)
- k. Public School Boards Association of Alberta representative – M. Tkach/H. Smith (Alternate)
- l. Teachers Employer Bargaining Association (TEBA) – M. Tkach
- m. Rural Caucus Committee – S. MacPherson/S. Battle (Alternate)

Board meetings will be held on either the third or fourth Tuesday of each month at 9:00 a.m. at Prairie Land central office. The 2021-2022 Board meeting scheduled can be seen at <https://www.plrd.ab.ca/governance/meeting-dates>.

September 30, 2021 Final Enrolment

Prairie Land Public School Division continues to grow in enrolment as there are over 2000 students in our 21 schools and over 750 Prairie Land home education students throughout Alberta. With the addition of two new public schools (Al-Amal Academy and Prairie Land Online Academy) for the 2021-2022 school year, our division continues to grow in numbers and diversity.

Literacy & Numeracy Focus

In an effort to address potential learning delays in both literacy and numeracy as a result of the ongoing pandemic, Prairie Land assessed all division I-III students throughout the month of September. As a result, the data gathered will be used by our teachers to support and ultimately enrich the learning needs of their students. The Board of Trustees has committed funding for resources and programming for the 2021-2022 school year that will address this initiative.

For additional information please contact: Cam McKeage, Superintendent of Schools, Prairie Land Public School Division 403.854.4481



PRAIRIE LAND PRIDE

Small schools preparing students for big futures.

Prairie Land Public School Division

Volume 7, Issue 1 October 2021

Youngstown School's New Community Greenhouse

Youngstown School is anxiously waiting to get things growing in their new greenhouse. "The greenhouse is a two fold mission," explains Youngstown principal Ron Davies.

"First to allow students to participate in a horticulture program and secondly to all students to focus on enterprise and innovations, specifically around micro-business.

The 54,000 sq. ft. greenhouse is at the heart of Youngstown's School of Excellence, which will allow collaboration between the village, the school and the school division.

The greenhouse, which will be used year-round, will house a variety of student projects, including vegetables, herbs, succulents, strawberries and much more.

"The community is excited about this project and its potential," exclaims Davies.

Administrative Assistant Charlene Preston explains that many of the school's families have lived in the area for generations and are very committed to the future of Youngstown School and its endeavors.

"We want our children to have access to top notch education

while getting their hands dirty with practical knowledge," she said.

The idea for the greenhouse and the associated projects came from meeting with staff, community members and students.

Continued on page 2.

Inside this Issue

Bountiful Harvest at BCCS	Page 3
Successful year for Neutral Hills Baseball Academy	Page 4
National Day of Truth and Reconciliation across the Division	Page 5
Prairie Land Scholarship Winners	Page 6



Taylor Connors and Charli Walker start seedlings. While the greenhouse is not operational yet, students have started their plants and projects in the school.

CONNECT WITH YOUR SCHOOL TODAY

Al-Amal Academy

Phone: 825-996-5399

Address: 9 Royal Vista Drive NW Calgary, AB T3G 0E2

Altario School

Phone: 403-552-3828

Address: General Delivery Altario, Alberta T0C 0E0

Berry Creek Community School

Phone: 1-844-566-3743

Address: General Delivery Cessford, Alberta T1R 1E2

Consort School

Phone: 403-577-3654

Address: Bag Service 1002 Consort, Alberta T0C 1B0

Delia School

Phone: 403-364-3777

Address: Box 236 Delia, Alberta T0J 0W0

Hope Christian School

Phone: 403-897-3019

Address: Box 235 Champion, Alberta T0L 0R0

J.C. Charyk Hanna School

Phone: 403-854-3642

Address: 801 4th Street West

Box 1270 Hanna, Alberta T0J 1P0

Morrin School

Phone: 403-772-3838

Address: Box 10 Morrin, Alberta T0J 2B0

Veteran School

Phone: 403-575-3915

Address: Box 649 Veteran, Alberta T0C 2S0

Youngstown School

Phone: 403-779-3822

Address: Box 69 Youngstown, Alberta
T0J 3P0

Colony Schools

Contact Rebecca Webster Phone: 403-820-5250

Rebecca.webster@plrd.ab.ca

Prairie Land Online Academy

Phone: 403-779-3822 x 9009

Brian.giesbrecht@plrd.ab.ca

Prairie Land Outreach School

Phone: 403-854-3642

Youngstown Greenhouse Teaching Entrepreneurship

Continued from page 1.

While learning horticulture, from planting seeds and harvesting vegetables, students will gain hands on experience with a variety of plants and crops.

Davies says there are plans for apple trees, fruit and even flowers.

Especially interesting are the projects that students have planned.

"The students have been amazing," said Davies. "They have so many cool projects, from making salsa and ketchup to selling vegetables."

He says the list is endless, and even includes weekly and monthly subscriptions for fresh vegetables.

There is even an aquaponics group that will study fish and hydroponics/aquaponics.

These projects will allow students to gain a large variety of entrepreneurial skills that follow the Enterprise and Innovation program. From developing their own projects, to selling them to the community, students of all ages will develop a wide range of skills.

"This project has tied in nicely with our focus on soil health and biodiversity," explains Davies, adding it also ties in nicely with the exploration of solar power.

"Basically the sky is the limit and we are chomping at the bit to get occupancy of the greenhouse."



Youngstown students Jillyanna MacMillan, Rayne Proudfoot and Liam Paisley get their hands dirty while checking out the plants they have started in the school as part of the new greenhouse project.

Bountiful Harvest at Berry Creek Community School

It's only been a few months since the garden was planted at Berry Creek Community School and the harvest has kept staff and students busy.

Thanks to local families, the garden was weeded and watered over the summer—and the amount of vegetables it produced is astonishing.

As part of the *Farm to Table* project, students have made pickles, pickled carrots, spaghetti sauce, cucumber jelly, zucchini loaves and muffins and much more.

“It has turned out really well,” exclaims BCCS Principal, Leanne Jacobson, adding the amount of vegetables the students have harvested is remarkable, not to mention the amount of canning and baking the students have done.

Now onto the next project—selling their wares, which ties into the Enterprise and Innovation Program.

The students have planned four different community events, the first of which will be the Harvest Market, a community market where students will sell produce, baking, canned goods and seasonal merchandise.

“The kids are planning everything,” said Jacobson. From the events themselves, to the advertising, budgeting, items to sell, etc. She says the students are looking at the cost of a project, for example making pickles, and then determining what price they should sell it for in order to earn a profit.

The students are learning a lot of new skills as well as coming up with different project ideas such as jams and roasting sunflower seeds.

“It is really neat to watch them want to experiment.”

The other events planned are a winter fair, a summer sizzler and a spring volunteer tea where they will sell flowers.

Other classes are also getting involved. The school's shop class is going to build herb containers as well as blanket ladders to sell at the winter event.

Jacobson says the project has had a huge impact on school culture.

“Everyone is working together, and students are excited about their projects.”

BCCS has *Farm to Table* Fridays where all of the students spend 80 minutes where they work on the project. Students in Grades 7 to 12 are all earning various credits associated with horticulture and entrepreneurship.

Soon the greenhouse will be up and running; lights and heaters are still being installed. Once it is functional the students have a long list of projects they plan to start.



Students at BCCS get hands on experience canning the vegetables they grew in their garden.



Just a sampling of the canning Berry Creek students have done this fall.



The Berry Creek Community School's garden sits in front of the school's new greenhouse, which will soon be operational.

Neutral Hills Wranglers Ready for Year Two

The first year for the Neutral Hills Wranglers baseball academy was a complete success. Despite starting a high school baseball academy in the middle of a global pandemic, and facing constant changes due to provincial restrictions, Head Coach Drew Boyer said it was definitely a challenge.

"From a shortened summer season, to very minimal fall baseball games, 2020 was not what we all had imagined," said Boyer.

Throughout the year the team had to take a step back from practicing as they adjusted to province-wide lockdowns.

"Even with all the adjusting to our schedule, our student-athletes never quit. They all came together to push one another towards development during these difficult times," he said.

"Mr. Van Lagen and Coach Boyer did an excellent job of keeping us active, especially considering that their backs were constantly against the wall," explained Hogan Jacobsen, Grad 2022, from Bawlf, AB.

To have our inaugural year in the middle of a global pandemic and have a successful season was a pleasant surprise to all of us."

During June/July, the 18U AAA summer team went on to string a 19-1 record together in 20 games and finished their season with a 25-10 record.

In August of 2021, the Neutral Hills Wranglers captured their first ever provincial championship at the 18U AAA level by winning Tier 2 and advanced to the Tier 1 provincial championship the following weekend.

The Neutral Hills Baseball Academy was also fortunate enough to start the Junior Wranglers program for athletes ages seven to 14. This program allowed athletes to develop and improve within the game of baseball.

"Twice a week for an hour and a half, our Junior Wranglers would come out and work with our High School academy players, working on fundamentals with regards to fielding, pitching, and hitting," explained Boyer.

This past summer Consort rebranded their baseball association as the Cubs and fielded an 11U AA baseball team. That team went on to capture the 11U AA Tier 3 provincial championship.

"With the help of Prairie Land, this academy has planted a seed within the communities of Consort and Veteran in bringing back baseball to a higher level and love for the game," said Boyer.

Two graduates of last year's team, Joseph Van Lagen and Ty Maruschak are currently playing with the Prairie Baseball Academy in Lethbridge. Van Lagen was also the recipient of the Most Outstanding Student-Athlete Award.

The Most Improved Student-Athlete recipient was Corbin Lochhead, while the Student of the Game (selected by their peers) was Hogan Jacobsen.

"On behalf of the academy, the Neutral Hills Baseball Academy would like to thank Prairie Land School Division for investing in our students and giving our athletes the opportunity to work towards their passion," said Boyer, who is looking forward to year two at the academy.

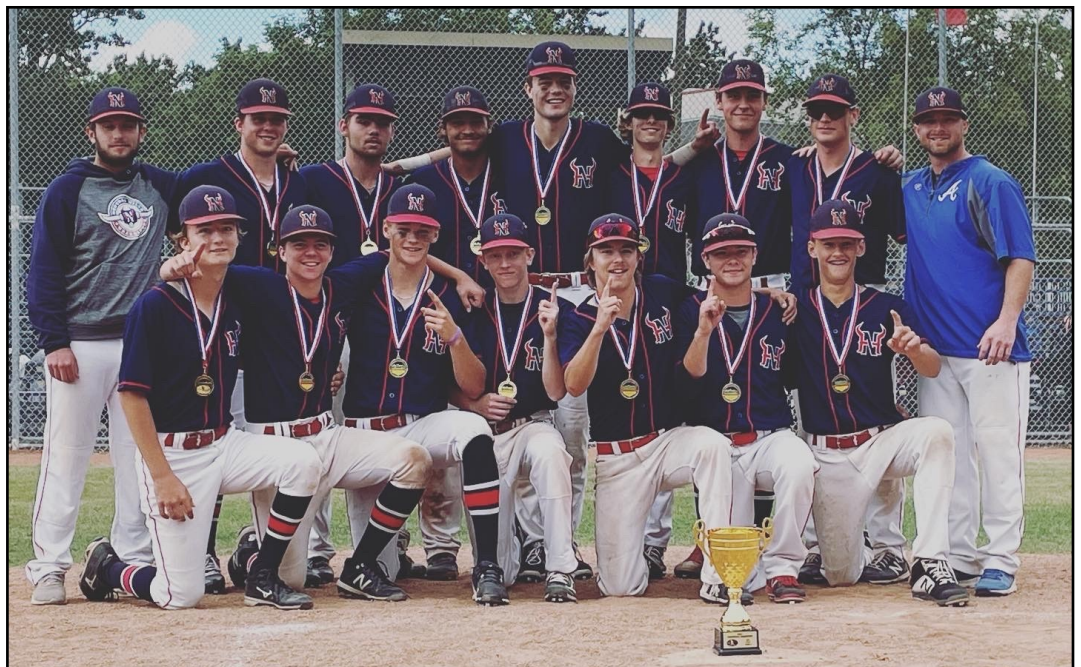
Prairie Land Public School Division



Box 670, 101 Palliser Trail
Hanna, AB T0J 1P0
Phone: 403-854-4481
Fax: 403-854-2803
Toll Free: 1-800-601-3898
www.plrd.ab.ca

Prairie Land Pride is a bi-monthly publication focusing on the incredible work of our staff and students.

For more information or to submit story ideas please email tanya.duckworth@plrd.ab.ca.



The Neutral Hills Wranglers captured their first ever provincial championship at the 18U AAA level. Picture above are: Back row (L-R): Paul Georget (Asst Coach), Ty Maruschak, Adam Golby, Hogan Jacobsen, Miles Lagoutte, Keifer Anderson, Riley Starko, Jake Roggensack and Drew Boyer (Head Coach). Front row (L-R): Evan Golby, Evan Gauthier, Joseph Van Lagen, Jake Heinrich, Kane Hall, Nolan Dechaine and Lucas Van Lagen.

Learning About Truth and Reconciliation in Prairie Land



With the help of Wyatt Verbeek, Youngstown Principal Ron Davies holds up Colton Garlock while trying out some Indigenous games in PE.

When commenting on the day spent learning about residential schools Davies said, "Some of the conversations were tough and there was some pushback, but they were meaningful conversations that needed to start...the key word is start—there is still much work that needs to be done."



As part of Al-Amal Academy's dedication to Truth and Reconciliation on September 30, Grade 9 students Aisha and Rifa took the time to research and include the names of some of the children who were put in residential schools on their Every Child Matters poster. Principal Syed Raza said there are over 100 names on the poster.



JCC students played some Indigenous games in Phys Ed class, including the shaking stick game, arm pull and line tag. Picture above are Grade 3 students Liam Wassell and Hudson Dahl are participating in arm pull.



Hope Christian School High School held a live zoom session for their TRC/Orange Shirt day with 51 students in attendance. Students received a quick history of land acknowledgements, the BNA Act, the Indian Act, treaties and reserves, and residential schools interspersed with breakout rooms to discuss issues in a small group setting. Chief Bruneau from the Edmonton Papachase Reserve (pictured above) joined Hope Christian students for the event and spoke passionately on how we can forge a new path forward.



Grade 6 students at Consort School participate in a Talking Circle during the National Day for Truth and Reconciliation.

Prairie Land 2020-2021 Divisional Scholarship Winners



Prairie Land Public School Division wishes to acknowledge the Divisional Scholarship winners for 2020-2021. The Board of Trustees would like to congratulate all of the successful candidates.

Ida Fielding Bursary	Amanda Creasy Liam McKeage	J.C. Charyk Hanna School J.C. Charyk Hanna School
Norman Alexander Duff Memorial	Abbegayle Brady	J.C. Charyk Hanna School
Pioneer Homestead Bursary	Anika Mouly	Consort School
PLRD Achievement	Jessica Hadwin Sonya Nielsen Joseph Van Lagen	Consort School Delia School Altario School
PLRD Distinction	Paige Kobberstad	J.C. Charyk Hanna School
PLRD Education	Jon Thornton	Consort School
Special Areas #2 Education Bursary (Estate of Orlin Graham Pearce)	Jock Hein	J.C. Charyk Hanna School

National Day of Truth and Reconciliation in Prairie Land



Grade 1/2 students at Delia School learn about the importance of Truth and Reconciliation.



Morrin students Rylan Avramenko and Reid Macfarlane try a Back Push—an Inuit game where players try to push their partner as far as possible.