

**TOWN OF HANNA  
REGULAR COUNCIL MEETING  
AGENDA  
December 14, 2021**

**1 CALL TO ORDER – 6:00 pm**

**2 ADOPTION OF THE AGENDA**

**3 DELEGATIONS**

3.1 Shane Milner – APEX Utilities

3.2 Vern Thuroo – Hanna Elks Lodge \$451– Public Skating Donation and Club Update

3.3 Andrew Waldie – Presentation re GFL Environmental

**4 PUBLIC PRESENTATION**

**5 ADOPTION OF MINUTES**

5.1 Minutes of the Regular Meeting of Council – November 9, 2021

5.2 Minutes of the Information Meeting of Council – November 24, 2021

5.3 Minutes of the Special Meeting of Council – November 24, 2021

5.4 Minutes of the Special Meeting of Council – December 1, 2021

5.5 Minutes of the Special Meeting of Council – December 8, 2021

**6 FINANCE REPORTS**

6.1 Accounts Payable

6.2 Statement of Revenues & Expenses – November 2021

6.3 Budget Overview – November 2021

**7 COMMITTEE REPORTS**

7.1 Community Services Board Meeting Minutes – November 29, 2021

**8 SENIOR ADMINISTRATIVE OFFICIALS REPORTS**

- 8.1 Chief Administrative Officer
- 8.2 Director of Business & Communication
- 8.3 Director of Community Services
- 8.4 Director of Protective Services
- 8.5 Director of Public Works

**9 BUSINESS ITEMS**

- 9.1 2022 – 24 Operating Budget and 2022- 2026 Capital Budget
- 9.2 Real Estate Services – Agreement
- 9.3 HLC – VIC Operation – Lease Agreement
- 9.4 Hanna Municipal Library Board Appointment
- 9.5 Centennial Place Sponsorship Agreement

**10 BYLAWS**

- 10.1 Bylaw 1023-2021 – the 2022 Municipal Public Utilities Amendment Bylaw

**11 COUNCIL REPORTS & ROUNDTABLE**

**12 CORRESPONDENCE ITEMS**

- 12.1 Damien Kurek, MP – Election Congratulations
- 12.2 Premier of Alberta – Election Congratulations
- 12.3 Minister of Municipal Affairs – Election Congratulations
- 12.4 Minister of Alberta Justice & Solicitor General – Alberta Provincial Police Service – Engagement
- 12.5 Alberta Health Services – Central Zone – Welcome Letter
- 12.6 Marigold Library Systems – Introduction and Congratulations
- 12.7 Harvest Sky Newsletter – November 2021
- 12.8 Prairie Land Public School Division – Board Highlights November 23, 2021
- 12.9 Alberta Recreation & Parks Association – Mayor & Council Congratulations
- 12.10 City of Cold Lake – College of Physicians and Surgeons – Physician Assessment process

**13 CLOSED SESSION**

13.1 Legal Matter

13.2 Personnel Matter

13.3 Personnel Matter

**14 ADJOURNMENT**

Date: December 14, 2021

Agenda Item No: 03.01

## APEX Utilities – Company Update

### Recommended Motion

That Council thank the representatives from APEX Utilities for their update regarding the company activities and the change in the company name.

### Background

Representatives from APEX Utilities have asked to attend Council to provide an update on their company activities and their recent name change from AltaGas Utilities Inc.

The Town of Hanna has a franchise agreement with APEX Utilities to provide natural gas distribution within the corporate boundaries of the Town of Hanna.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Date: December 14, 2021

Agenda Item No: 03.02

## Hanna Elks Lodge # 451 – Update

### Recommended Motion

That Council thank the representatives from the Hanna Elks Lodge #451 for the donation of to ensure public skating at the Hanna Arena is free of charge for the 2021/2022 season and the update regarding the 2021-22 Elks Lodge projects.

### Background

Representatives from Hanna Elks Lodge #451 have asked to attend Council to present a cheque for their contribution to public skating for the 2021/2022 season and provide an update on the Elks Lodge projects.

The Elks have been partnering with the Town of Hanna since 2001, providing a donation to allow the Town to provide public skating at the arena at no charge. Their attendance this evening provides an opportunity for the representatives to present the cheque and for Council to thank them for their commitment to the program. It also provides the Town with a photo opportunity to publicly thank them for their efforts to ensure residents of Hanna and Area have access to free public skating at the Hanna Arena.

### Communications

The donation will be acknowledged and promoted through the Town of Hanna Social Media programs.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

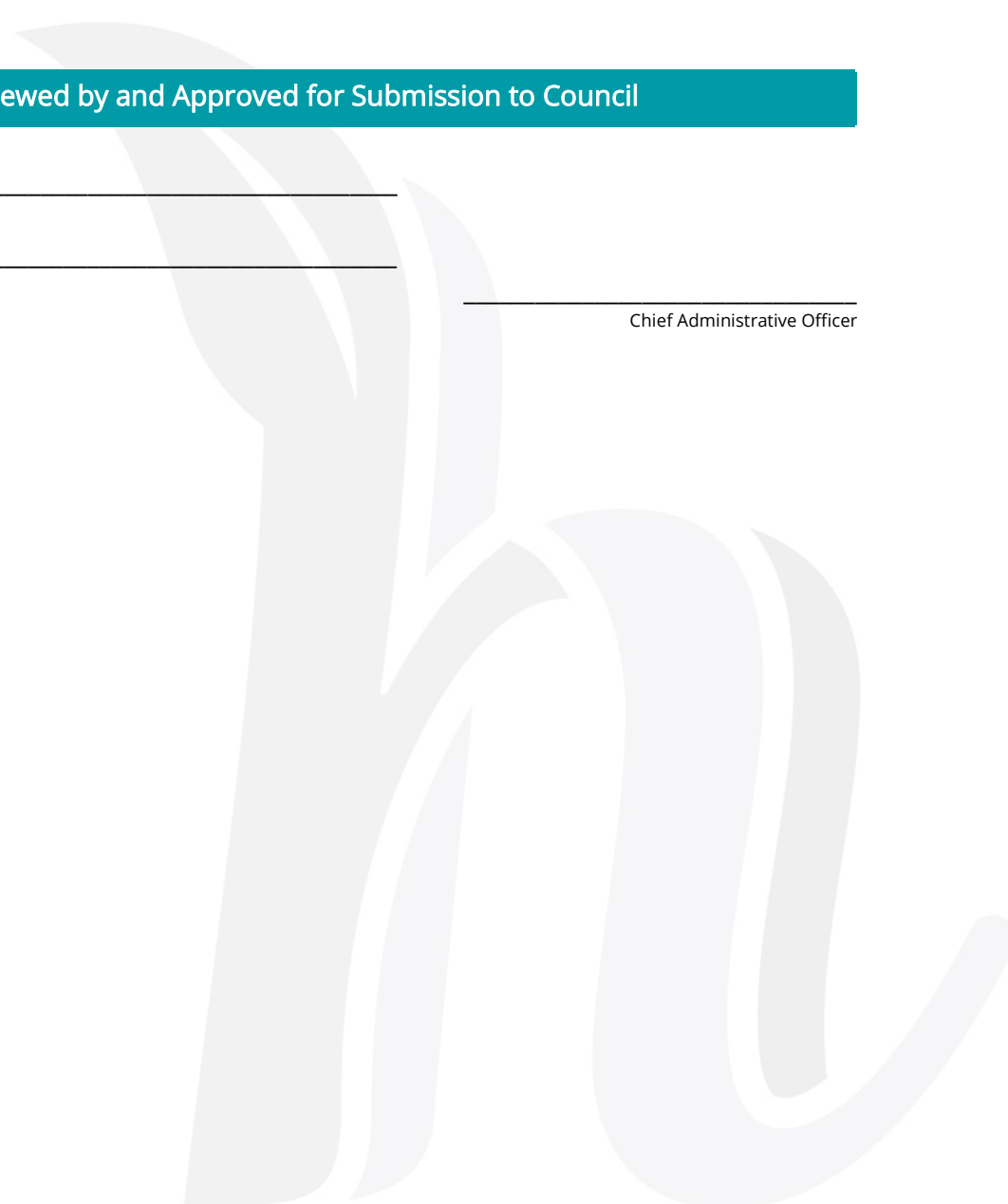
N/A

Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Date: December 14, 2021

Agenda Item No: 03.03

## Andrew Waldie – Presentation re GFL Environmental

### Recommended Motion

That Council thank Andrew Waldie for his presentation regarding his environmental assessment of the Hanna GFL Fertilizer Blending Facility.

### Background

Mr. Andrew Waldie has asked to address Council to provide his environmental assessment of the Hanna GFL Fertilizer Blending Facility.

Council members are encouraged to ask questions or seek clarification on any item from the presentation.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A





## Attachments

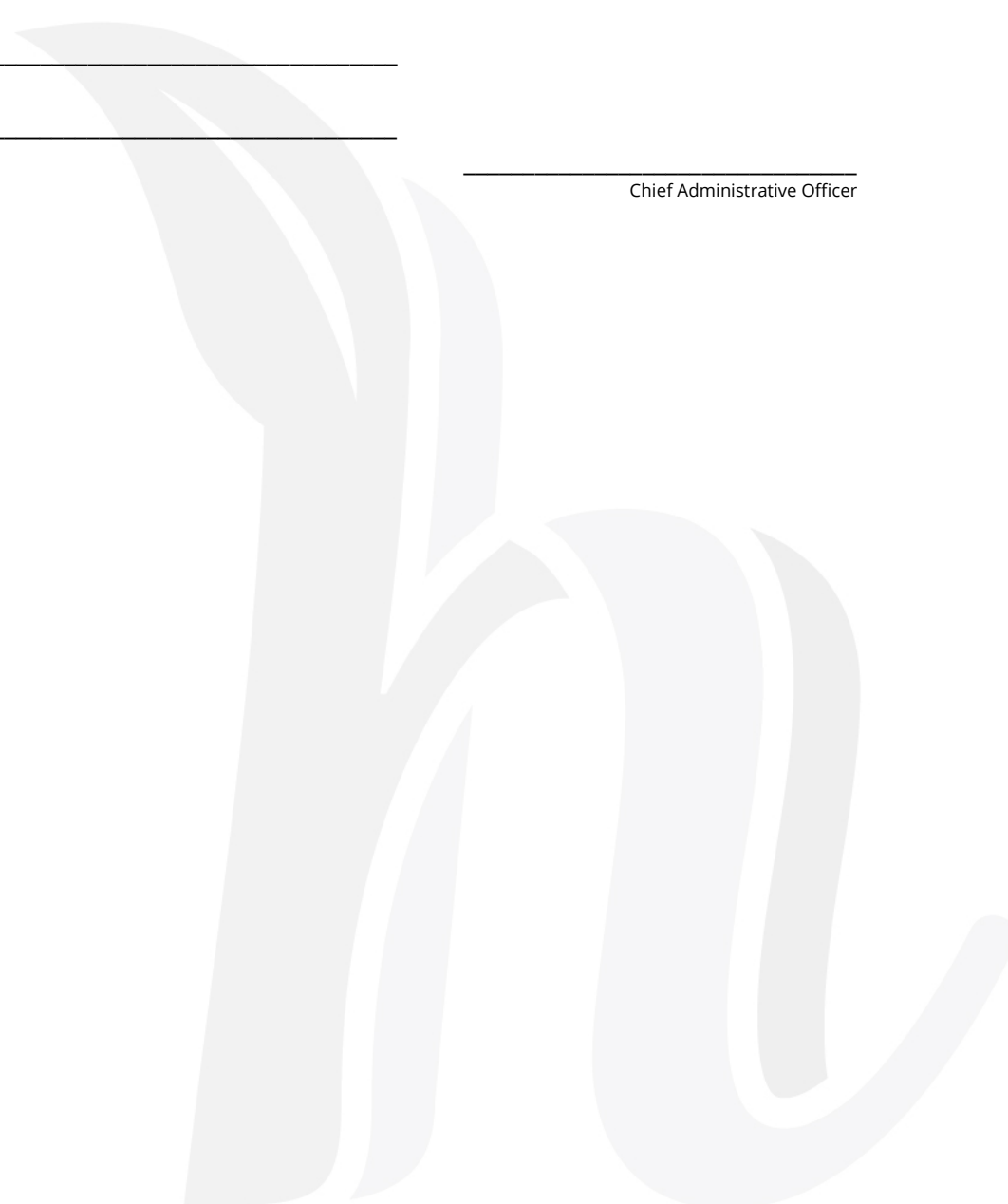
1. A Waldie Presentation - GFL Environmental

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



# Summary of Presentation Materials for the Town Council Meeting

**Date:** 14 December 2021

**Presenter:** Andrew Waldie

**Topic:** re. the operation practise at the GFL Environmental blending/composting site and potential for environmental impact and that upon human health

## **Introduction:**

I would like to begin by expressing my gratitude to the Mayor and Councillors for the opportunity to speak before Council on a project begun under the previous elected administration, the execution of which seems to have generated concerns in the community regarding odour control and spread of particulate matter, including elemental sulphur, with prevailing winds.

I firmly believe that every relationship brings along with it the possibility of differing viewpoints, opinions, and suggestions for remediation actions (if any), all of which can become mired to some degree in emotions of frustration, anger, disappointment, alienation to name several when expectations are not met. The current project, the 12<sup>th</sup> of its type by GFL Environmental in North America, carries with it many advantages, making resolution of current differences and operational problems an opportunity to develop a dynamic and ongoing, best-practises approach to corporate-municipal-citizen collaboration to help the project fulfill its potential, including: reducing organic waste in landfills; repurposing such waste selectively in a windrow compost; utilization of elemental sulphur to produce a nutrient-rich, low-acidity compost needed by farmers in our area; generation of employment opportunities in terms of initial surveying and construction as well as subsequent operation; diversifying the economic base of Hanna and area, something always needed; helping to stabilize the economic viability of our wider community, with reason for businesses to remain to provide needed goods and services to town and hamlet citizens, farmers and ranchers; and helping to stabilize the tax-base. One may easily imagine the benefits such a process of openness and engagement could accord: for investors and shareholders, security in the stability of the choice of Hanna as part of that economic portfolio, while being able to accurately present our area in industry for its best-practises approach and to other municipalities for future economic investment and growth; for the Town, maintenance of an expanded tax base, supporting municipal services relying upon them, while being able to henceforth promote Hanna, the area and their citizens as models for other economic investment; for Councillors and the Mayor, knowing they have helped facilitate a functionally proactive, representative system with citizens; for citizens, stable employment opportunities in an working environment which meets OHS standards; and for residents, maintaining a healthy community, safe for its inhabitants when environmental regulations and directives are followed and who become part of a participatory decision-making process.

With this process having already been begun under the previous elected administration and progressing with the current one, our elected officials are to be commended for their foresight; dedication to action and remediation; and fostering a commitment to participatory democracy. With that too in mind, in all becoming engaged stakeholders we can be presented with a win-win-win opportunity while strengthening our community and a model in Alberta of constructive ways in addressing conflict resolution.

## Points of the Presentation:

1. review of current concerns in the community with those prejudicially affected by current operations:
  1. sulphur dust (incl. impact upon local businesses, pasture land, cattle, crops, and the water table)
  2. odour
  3. health concerns regard the former two and release of substances as a result of bio-oxidation of elemental sulphur, i.e., sulphur dioxide and hydrogen sulphide, and methane from manure
2. review of salient provisions of the Environmental Protection and Enhancement Act, including related provincial regulations and directives:
  1. Activities Designation Regulation of the EPEA
  2. Environmental Assessment Regulation of the EPEA
  3. Environmental Assessment (Mandatory and Exempted Activities) Regulation of the EPEA
  4. Air Monitoring Directive
  5. Directive for Monitoring the Impact of Sulphur Dust on Soils
  6. the WHS Bulletin of Alberta Employment and Immigration on "Handling Sulphur"
  7. provincial strategies of the Elemental Sulphur Management Working Group (Alberta)
  8. health advisory bulletins of AHS on sulphur dioxide and hydrogen sulphide
3. relevance of the above for mandatory air monitoring stations and the technical specifications thereof (equipment and location)
4. presentation of meteorological data in graph form for the past three months from weather stations in Hand Hills, Craigmyle, Spondin, Fleet and Sheerness, the details of which combined with knowledge of measurements of released substances and local topography, will help determine the extent of potential exposure, including:
  1. wind speed and direction at 2 metres
  2. wind speed and direction at 10 metres
  3. relative humidity

(It can be considered that without such information in the public domain and presented to the public as part of the review process, there would have been little way that individuals could have been able to identify if they were in the "immediate vicinity" and if they might become prejudicially impacted by the specific operations of composting at a site redesignated from "Commercial" to "Commercial/Industrial." This does not detract in any way from the Town's commitment to citizen involvement in the review process for redesignation under the two relevant bylaws, as stipulated within the Municipal Government Act, which was undertaken.)

5. requirements for reporting process of substances released from operations when they are known or suspected of posing a health and safety concern
6. review of some GFL Environmental practises in other locations, including changes introduced in their facility in Delta, BC, with implications for Hanna
7. re-examination of roles of municipal governments in the development of Municipal Development Plans, including the provision for environmental assessment under the Municipal Government Act which may impact of issuing development permits, inspection and maintenance, and

remedying currently, potentially dangerous operations.

A binder has been prepared for Councillors and the Mayor, containing all of this information and organized in a thematic way, thereby making it easily accessible for consideration.

Date: December 14, 2021

Agenda Item No: 05.00

## Council Meeting Minutes

### Recommended Motion

That the Minutes of the Regular Meeting of Council held November 9, 2021 be adopted as presented.

That the Minutes of the Information Meeting of Council held November 24, 2021 be adopted as presented.

That the Minutes of the Special Meeting of Council held November 24, 2021 be adopted as presented.

That the Minutes of the Special Meeting of Council held December 1, 2021 be adopted as presented.

That the Minutes of the Special Meeting of Council held December 8, 2021 be adopted as presented.

### Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

### Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.



**TOWN OF HANNA  
REGULAR COUNCIL MEETING  
NOVEMBER 9, 2021**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, November 9, 2021 at 6:00 p.m. at the Hanna Community Centre.

**Councillors Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin  
Gerald Campion  
Fred Crowle  
Sandra Murphy  
Kyle Olsen  
Angie Warwick

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Rhonda Lund – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication  
Gwen Snell – Director of Community Services  
Adrian Mohl – Director of Protective Services  
Brent Olesen – Director of Public Works

**1.0 CALL TO ORDER**

Mayor Danny Povaschuk called the meeting to order at 6:08 p.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Campion that the agenda for the November 9, 2021 Regular Council Meeting be adopted with the following amendment:

Add 13.1 Closed Session for Land Matter.

Motion Carried.

### **3.0 DELEGATIONS**

#### **3.01 Hanna RCMP Detachment**

Chief Administrative Officer Neill invited Sgt. Raimo Loo, Detachment Commander for Hanna to speak with Council. Sgt. Loo oversees the Hanna Detachment as Sgt. Trent Sperlie has taken a new assignment.

Sgt. Loo introduced himself to Council, reviewed the statistics provided and gave an overview of staffing and priorities for the Hanna detachment.

Moved by Councillor Beaudoin that Council thanks Sgt. Raimo Loo, Detachment Commander, for the presentation of policing statistics and the update on the activities of the Hanna RCMP Detachment.

**Motion Carried.**

#### **3.02 Hanna Municipal Library**

Chief Administrative Officer Neill invited Library Director Kathleen Morken to speak with Council regarding the library.

Director Morken reviewed the power point presentation regarding the value, programs and services provided by the Hanna Municipal Library to the residents of Hanna and District. She also provided statistics regarding membership, circulation, funding and budget.

Moved by Councillor Olsen that Council thanks Library Director Kathleen Morken for the information and statistics provided in the 2021 presentation from the Hanna Municipal Library.

**Motion Carried.**

### **4.0 PUBLIC PRESENTATION**

The Chief Administrative Officer reviewed the purpose of the public presentation portion of the meeting.

284-2021  
Hanna RCMP

285-2021  
Hanna Library



**5.0 ADOPTION OF MINUTES**

5.01 Minutes of the Regular Meeting of Council – October 12, 2021

286-2021  
Regular Meeting  
Minutes

Moved by Councillor Beaudoin that the Minutes of the Regular Meeting of Council held October 12, 2021 be adopted as presented.

Motion Carried.

5.02 Minutes of the Organizational Meeting of Council – October 26, 2021

287-2021  
Organizational  
Meeting Minutes

Moved by Councillor Warwick that the Minutes of the Organizational Meeting of Council held October 26, 2021 be adopted as presented.

Motion Carried.

**6.0 FINANCE REPORTS**

6.01 Accounts Payable

288-2021  
Accounts Payable

Moved by Councillor Campion that Council accepts the accounts payable listings for general account cheques 41926 – 41968 and direct deposit payments 000602 – 000664 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – October 2021

289-2021  
Statement of  
Revenues &  
Expenses

Moved by Councillor Olsen that Council accepts the Statement of Revenue & Expense Report for October 2021 for information.

Motion Carried.

6.03 Budget Overview – October 2021

290-2021  
Budget Overview

Moved by Councillor Campion that Council accepts the Budget Overview for October 2021 for information.

Motion Carried.

## **7.0 COMMITTEE REPORTS**

### 7.01 Committee Reports

291-2021  
Committee Reports

Moved by Councillor Murphy that Council accepts the following committee report for information:

1. Community Services Board Meeting Minutes of October 25, 2021.

Motion Carried.

## **8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS**

- 8.01 Chief Administrative Officer
- 8.02 Director of Business & Communication
- 8.03 Director of Community Services
- 8.04 Director of Protective Services
- 8.05 Director of Public Works

292-2021  
SAO Reports

Moved by Councillor Warwick that Council accepts the Senior Administrative Officials reports 8.01 to 8.05 as presented for information.

Motion Carried.

## **9.0 BUSINESS ITEMS**

### 9.01 Community Services Board Member Appointment

293-2021  
CSB Member  
Appointment

Moved by Councillor Olsen that Council approves the appointment of Elaine Johnston to the Community Services Board for a three-year term ending October 31, 2024.

Motion Carried.

9.02 Community Services Board Grants

294-2021  
CSB Grants

Moved by Councillor Beaudoin that Council approves the recommendation of the Community Services Board to award the 2021 Community Services Board Grant in the amount of \$3,000.00 as follows:

Kiddies Korner Playschool	\$1,500.00	Purchase of Educational Blocks
Hanna Seals Swim Club	\$1,000.00	Purchase of computer
Hanna Municipal Library	\$500.00	Special Programs.

Motion Carried.

9.03 2022-2024 Budget Meeting Dates

295-2021  
2022-2024  
Budget Meetings

Moved by Councillor Campion that Special Council Meetings be scheduled in the Town Council Chambers for the purpose of reviewing the 2022-2024 Operating and Capital Budgets for the Town of Hanna as follows:

- Wednesday, November 24, 2021 at 9:30 am
- Wednesday, December 1, 2021 at 1:00 pm
- Wednesday, December 8, 2021 at 1:00 pm.

Motion Carried.

9.04 Demolition Project Budget Amendment

296-2021  
Demolition  
Project Update

Moved by Councillor Olsen that Council amends the 2021 Capital Budget for the Demolition Project from \$549,749.70 to \$575,000 as a result of additional hazard abatement requirements, with the funds to be derived from accumulated surplus.

Motion Carried.

297-2021  
Sign Removal -  
Demolition Project

Moved by Councillor Campion that Council authorize Administration to retain Craigmyle Oilfield Services to take down the "HOTEL" sign on the Seymour building as per their estimate of \$2,500 with the costs applied to the approved 2021 Demolition Project Budget.

Motion Carried.

#### 9.05 COVID-19 Operating Plan Update

Chief Administrative Officer Neill reviewed the operating plan for town facilities and programs in response to the Provincial Covid-19 restrictions.

Moved by Councillor Olsen that Council accepts the Town of Hanna COVID-19 Operating Plan Update dated November 9, 2021 for information.

Motion Carried.

#### 10.0 BYLAWS

#### 11.0 COUNCIL REPORTS AND ROUNDTABLE

The Mayor and Councillors provided written or verbal reports regarding meetings and events attended since the last Regular Council meeting.

Moved by Councillor Crowle that the Council Reports be accepted for information.

Motion Carried.

#### 12.0 CORRESPONDENCE

- 12.01 Lieutenant Governor of Alberta – Chris Warwick Thank you
- 12.02 Minister of Municipal Affairs – 2022 and 2023 MSI Allocation Estimates
- 12.03 Hanna Community Initiative Association – Donation.
- 12.04 Telus – Municipal Council Thank You
- 12.05 Prairie Land Public School Division –  
Board Highlights October 25, 2021
- 12.06 Prairie Land Pride Newsletter – Volume 7 Issue 1 October 2021

Moved by Councillor Campion that Council accepts Correspondence items 12.01 to 12.06 for information.

Motion Carried.

298-2021  
Covid-19  
Operating Plan  
Update

298-2021  
Council Reports &  
Roundtable

299-2021  
Correspondence

**13.0 CLOSED SESSION**

300-2021  
Closed Session

Moved by Councillor Campion that Council move to Closed Session at 8:24 pm to discuss agenda item 13.1 Land Matter as per FOIP Section 16.

Motion Carried.

301-2021  
Regular Session

Moved by Councillor Beaudoin that Council move to Regular Session at 9:11 p.m.

Motion Carried.

**14.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 9:12 p.m.

These minutes approved this 14<sup>th</sup> day of December 2021.

\_\_\_\_\_  
Mayor Danny Povaschuk

\_\_\_\_\_  
Chief Administrative Officer  
Kim Neill

**TOWN OF HANNA  
INFORMATION COUNCIL MEETING  
NOVEMBER 24, 2021**

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, November 24, 2021 at 8:30 a.m. at the Town of Hanna Council Chambers.

**Councillors Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin  
Gerald Campion  
Fred Crowle  
Sandra Murphy  
Kyle Olsen  
Angie Warwick

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Rhonda Lund – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication

**1.0 CALL TO ORDER**

Mayor Danny Povaschuk called the meeting to order at 8:32 a.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Campion that the agenda for the November 24, 2021 Information Council Meeting be adopted as presented.

Motion Carried.

**3.0 DELEGATIONS**

**3.01 Harvest Sky Economic Development Corporation**

Mark Nikota, Manager of Harvest Sky Economic Development Corporation provided Council with a review of the history of the corporation, which was originally the Cactus Corridor Economic Development Corporation.

Mr. Nikota reviewed a power point presentation "What's Happening in the Harvest Sky Region" and presented the Harvest Sky promotional video.

Moved by Councillor Beaudoin that Council thanks Mark Nikota, Manager of the Harvest Sky Economic Development Corporation for the presentation to Council providing an update regarding the activities of the corporation.

Motion Carried.

#### **4.0 PUBLIC PRESENTATION**

The Chief Administrative Officer confirmed that no one had contacted him to make a presentation to Council at this meeting.

#### **5.0 CHIEF ADMINISTRATIVE OFFICER REPORT**

Chief Administrative Officer Neill provided a verbal report to Council.

#### **6.0 BUSINESS ITEMS**

#### **7.0 COUNCIL ROUNDTABLE**

The Mayor and Councillors provided written or verbal reports regarding meetings and events attended since the last Regular Council meeting.

**8.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 9:38 p.m.

These minutes approved this 14<sup>th</sup> day of December 2021.

---

Mayor Danny Povaschuk

---

Chief Administrative Officer  
Kim Neill



**TOWN OF HANNA  
SPECIAL COUNCIL MEETING  
NOVEMBER 24, 2021**

Minutes of a Special Meeting of the Council of the Town of Hanna held Wednesday, November 24, 2021 at 9:30 a.m. at the Town of Hanna Council Chambers.

**Councillors Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin  
Gerald Campion  
Fred Crowle  
Sandra Murphy  
Kyle Olsen  
Angie Warwick

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Rhonda Lund – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication

**1.0 CALL TO ORDER**

Mayor Danny Povaschuk called the meeting to order at 9:41a.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Olsen that the agenda for the November 24, 2021 Special Council Meeting be adopted as presented.

Motion Carried.

**3.0 BUSINESS ITEMS**

**3.01 2022-2024 Operating & 2022-2026 Capital Budgets**

Chief Administrative Officer Kim Neill provided Council with the draft budget documents, including an overview by department, operating revenues & expenditures for 2021-2023, capital expenditures for 2021-2025 and an overview of the municipal utilities.

Chief Administrative Officer Neill reviewed the background information document which outlined revenues and expenses for each municipal department and noted important obligations or significant changes from the prior year budget.

Councillor Olsen left the council chambers at 11:26 a.m. and returned at 11:28 a.m.

Chief Administrative Officer Neill clarified the items included in the 2022 Capital budget by department.

Councillor Warwick left the council chambers at 11:33 a.m. and returned at 11:35 a.m.

Councillor Beaudoin left the council chambers at 11:36 a.m. and returned at 11:37 a.m.

Chief Administrative Officer Neill advised that council must have a budget passed prior to the end of 2021 so the intent is to present a budget for adoption at the December 14<sup>th</sup> regular council meeting. In May of 2022, administration will bring a revised budget for consideration based on the requisitions, assessment changes and updated costs.

#### **4.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 12:13 p.m.

These minutes approved this 14<sup>th</sup> day of December 2021.

---

Mayor Danny Povaschuk

---

Chief Administrative Officer  
Kim Neill

**TOWN OF HANNA  
SPECIAL COUNCIL MEETING  
DECEMBER 1, 2021**

Minutes of a Special Meeting of the Council of the Town of Hanna held Wednesday, December 1, 2021 at 1:00 p.m. at the Town of Hanna Council Chambers.

**Councillors Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin  
Gerald Champion  
Fred Crowle  
Sandra Murphy – entered at 3:58 p.m.  
Kyle Olsen  
Angie Warwick

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Rhonda Lund – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication

**1.0 CALL TO ORDER**

Mayor Danny Povaschuk called the meeting to order at 1:02 p.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Beaudoin that the agenda for the December 1, 2021 Special Council Meeting be adopted as presented.

Motion Carried.

**3.0 BUSINESS ITEMS**

- 3.01 2022 – 2024 Operating & 2022 – 2026 Capital Budgets
  - 3.01.1 Budget Options – December 1 Draft
  - 3.01.2 2021 Vehicle List
  - 3.01.3 2021 Equipment List

Chief Administrative Officer Neill reviewed the document outlining adjustments to the budget and recommended options to reduce the proposed deficit in the budget presented November 24, 2021.

Councillor Warwick left the council chambers at 1:51 p.m.

Chief Administrative Officer Neill presented options to move capital items to future years, fund capital projects from reserves or remove capital items. Discussion was held among administration and council regarding options to increase revenue or reduce expenses.

Councillor Warwick entered the council chambers at 3:26 p.m.

Councillor Murphy entered the council chambers at 3:58 p.m.

#### **CLOSED SESSION**

306-2021  
Closed Session

Moved by Councillor Campion that Council move to Closed Session at 4:28 p.m. to discuss a land matter as per FOIP Section 16.

Motion Carried.

307-2021  
Regular Session

Moved by Councillor Campion that Council move to Regular Session 4:36 p.m.

Motion Carried.

**4.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 4:36 p.m.

These minutes approved this 14<sup>th</sup> day of December 2021.

---

Mayor Danny Povaschuk

---

Chief Administrative Officer  
Kim Neill

**TOWN OF HANNA  
SPECIAL COUNCIL MEETING  
DECEMBER 8, 2021**

Minutes of a Special Meeting of the Council of the Town of Hanna held Wednesday, December 8, 2021 at 1:00 p.m. at the Town of Hanna Council Chambers.

**Councillors Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin  
Gerald Campion  
Fred Crowle  
Sandra Murphy  
Kyle Olsen  
Angie Warwick – through video conference

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Rhonda Lund – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication

**1.0 CALL TO ORDER**

Mayor Danny Povaschuk called the meeting to order at 1:04 p.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Campion that the agenda for the December 8, 2021 Special Council Meeting be adopted as presented.

Motion Carried.

**3.0 BUSINESS ITEMS**

- 3.01 2022 – 2024 Operating & 2022 – 2026 Capital Budgets
  - 3.01.1 Budget Options – December 1 Draft
  - 3.01.2 2021 Vehicle List
  - 3.01.3 2021 Equipment List
  - 3.01.4 2021 Property List

Chief Administrative Officer Neill and Council reviewed and discussed options and amendments to balance the 2022 operating and capital budget.

309-2021  
Budget  
Amendment

Moved by Councillor Beaudoin that Council approve the proposed adjustments and recommended options presented in this report to amend the budget totals as follows:

- a. 2022 \$ 488,908 Deficit to \$ 56,382 – Surplus
- b. 2023 \$ 176,033 Deficit to \$ 149,911 – Deficit
- c. 2024 \$ 168,848 Deficit to \$ 659,346 – Deficit

Motion Carried.

310-2021  
Budget  
Amendment

Moved by Councillor Campion that Council approve the proposed adjustments to the operating budget to increase the technology allowance to \$800/year/council member and provide a training allowance of \$2,000/year/council member, which will reduce the 2022 Surplus from \$ 56,382 to \$38,582.

Motion Carried.

311-2021  
Budget  
Amendment

Moved by Councillor Olsen that the proposed 2022 Cost of Living Adjustment of 1% for Town of Hanna full time staff be increased to 2% for an additional cost of approximately \$11,027.

Motion Carried.

312-2021  
Budget  
Amendment

Moved by Councillor Campion that the Council member honorarium for 2022 be increased by a 2% Cost of Living adjustment for an additional cost of approximately \$1,553.

Motion Carried.

313-2021  
Budget  
Amendment

Moved by Councillor Beaudoin that the proposed upgrades to the Hanna Skatepark in the amount of \$25,000 be reallocated from the 2023 capital budget to the 2022 capital budget.

Motion Carried.

314-2021  
Budget  
Amendment

Moved by Councillor Crowle that that the proposed electrical upgrades to the Fox Lake Park campsites in the amount of \$15,000 be reallocated from the 2023 capital budget to the 2022 capital budget.

Motion Carried.

Mayor Povaschuk called a recess at 2:24 p.m.

Mayor Povaschuk called the meeting back to order at 2:35 p.m.

Moved by Councillor Olsen that Council approve a draw from unrestricted surplus in the amount of \$16,318 to achieve a balanced budget for the 2022 operating and capital budget for the Town of Hanna.

Motion Carried.

Chief Administrative Officer Neill confirmed that the budget as amended does not include any change to tax revenue from the prior year.

#### **4.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 2:41 p.m.

These minutes approved this 14<sup>th</sup> day of December 2021.

---

Mayor Danny Povaschuk

---

Chief Administrative Officer  
Kim Neill



Date: December 14, 2021

Agenda Item No: 06.01

## Accounts Payable

### Recommended Motion

That Council accepts the accounts payable listings for general account cheques 41969 – 42007 and direct deposit payments 000665 – 000728 for information.

### Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques and direct deposits. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

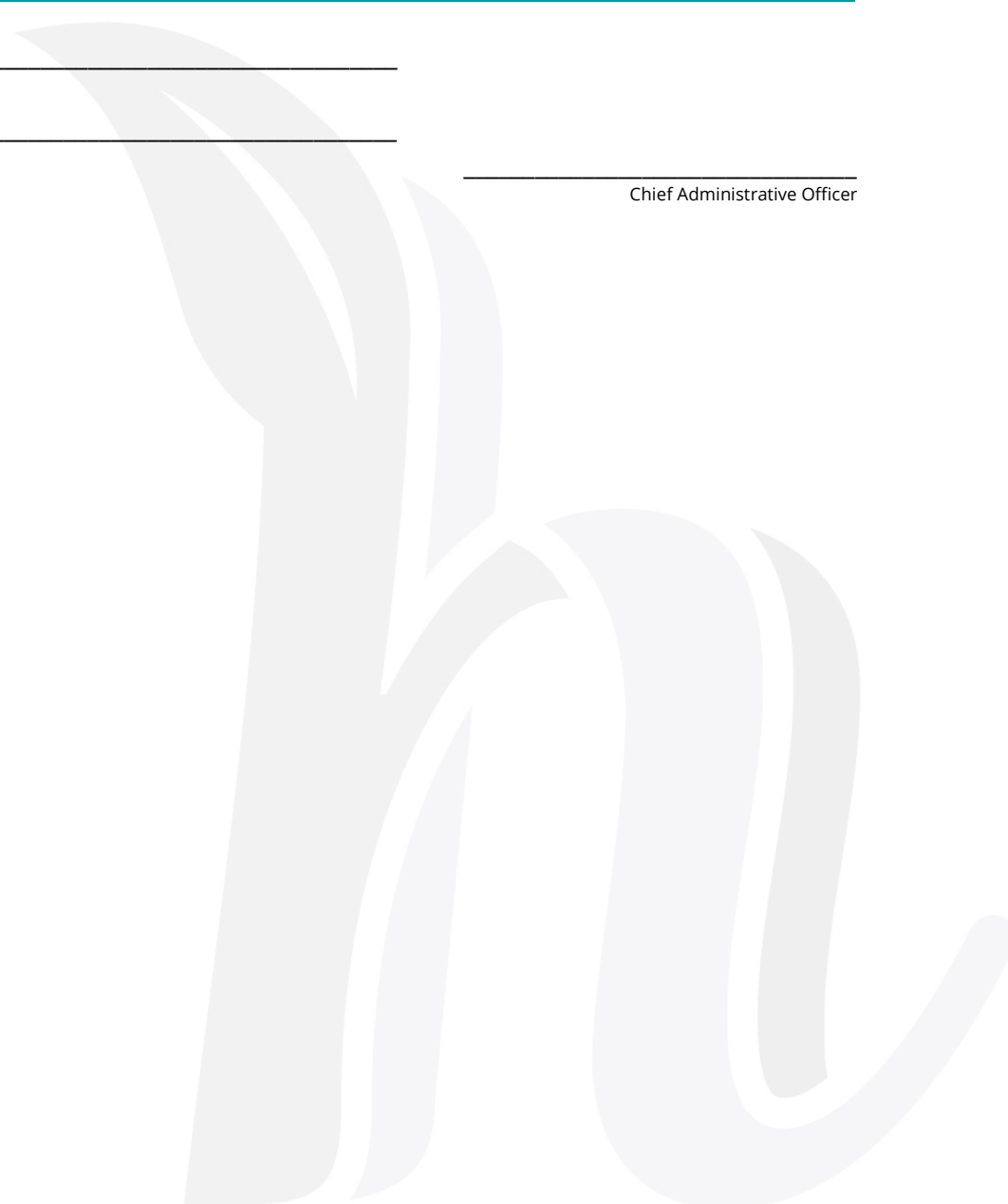
1. Accounts Payable Listing – Cheques 41969 – 42007 totaling \$218612.69.
2. Accounts Payable Listing – Direct Deposits 000665 – 000728 totaling \$244,938.70.

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Date: December 14, 2021

Agenda Item No: 06.02

## Statement of Revenue & Expense

### Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for November 2021 for information.

### Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2021 Operating and Capital budgets approved by Council at the May 26, 2021 Special Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to November 30, 2021.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



## Policy and/or Legislative Implications

N/A

## Attachments

1. Statement of Revenue & Expense Report – November 2021

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>GENERAL MUNICIPAL</b>				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	2,398,719.77-	2,399,124.00-	404.23-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	902,796.41-	900,657.00-	2,139.41
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	74,628.75-	74,676.00-	47.25-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	1,365.92-	1,366.00-	0.08-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	147,800.11-	147,754.00-	46.11
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	66,763.59-	66,768.00-	4.41-
PENALTY & COST ON TAX	1-01-0000-510	24,709.52-	25,500.00-	790.48-
CONCESSION & FRANCHISE	1-01-0000-540	368,008.19-	441,400.00-	73,391.81-
RETURN ON INVESTMENTS	1-01-0000-550	15,862.85-	71,400.00-	55,537.15-
DRAWN FROM OPERATING	1-01-0000-920	0.00	67,962.00-	67,962.00-
	TOTAL GENERAL MUNICIPAL 01:	4,000,655.11-	4,196,607.00-	195,951.89-
<b>COUNCIL REVENUE</b>				
COUNCIL OTHER REVENUE	1-11-0000-590	5,118.00-	5,100.00-	18.00
	TOTAL COUNCIL REVENUE 11:	5,118.00-	5,100.00-	18.00
<b>GENERAL ADMINISTRATION</b>				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	3,098.81-	3,500.00-	401.19-
ADMIN SOUVENIR	1-12-0000-419	1,392.48-	5,000.00-	3,607.52-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	16,200.00-	16,300.00-	100.00-
ADMIN OTHER REVENUE	1-12-0000-590	533.65-	5,000.00-	4,466.35-
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	40,000.00-	40,000.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	152,833.00-	152,800.00-	33.00
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	300,000.00-	200,000.00-	100,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING)	1-12-0000-920	0.00	20,000.00-	20,000.00-
	TOTAL GENERAL ADMINISTRATION 12:	474,057.94-	442,600.00-	31,457.94
<b>TAX RECOVERY PROPERTY</b>				
TAX RECOVERY PROPERTY - LEASE	1-12-0600-560	10,197.16-	10,100.00-	97.16
	TOTAL TAX RECOVERY PROPERTY:	10,197.16-	10,100.00-	97.16
<b>POLICE</b>				
POLICE PROVINCIAL FINES	1-21-0000-530	4,822.00-	11,600.00-	6,778.00-
	TOTAL POLICE:	4,822.00-	11,600.00-	6,778.00-
<b>SAFETY &amp; RISK MANAGEMENT</b>				
<b>FIRE</b>				
FIRE FIRE FIGHTING FEES	1-23-0000-410	90,260.00-	95,000.00-	4,740.00-
FIRE OTHER	1-23-0000-590	197,665.61-	0.00	197,665.61
FIRE PROVINCIAL CONDITIONAL GRANT	1-23-0000-840	0.00	325,000.00-	325,000.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	325,000.00-	105,386.00-	219,614.00
	TOTAL FIRE:	612,925.61-	525,386.00-	87,539.61
<b>FIRE - ECETP</b>				
FIRE ECETP - DRAWN FROM SURPLUS	1-23-0200-920	0.00	8,500.00-	8,500.00-
	FIRE - ECETP TOTAL:	0.00	8,500.00-	8,500.00-
<b>EMERGENCY SERVICES</b>				
EMERGENCY SERV PROV CONDITIONAL GRAN	1-24-0000-840	0.00	3,250.00-	3,250.00-
	TOTAL DISASTER SERVICES:	0.00	3,250.00-	3,250.00-
<b>BY-LAW ENFORCEMENT</b>				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	21,774.24-	3,000.00-	18,774.24
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	460.00-	400.00-	60.00
BY-LAW BUSINESS LICENSES	1-26-0000-522	19,000.00-	19,000.00-	0.00
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	125.00-	200.00-	75.00-
BY-LAW FINES	1-26-0000-530	100.00-	1,000.00-	900.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
	TOTAL BY-LAW ENFORCEMENT:	41,459.24-	24,100.00-	17,359.24
<b>DOG CONTROL</b>				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	5,295.00-	4,300.00-	995.00
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
	TOTAL DOG CONTROL:	5,295.00-	4,400.00-	895.00
<b>COMMON SERVICES</b>				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	770.00-	4,800.00-	4,030.00-

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERV OTHER REVENUE	1-31-0000-590	0.00	300.00-	300.00-
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	70,000.00-	70,000.00-
	TOTAL COMMON SERVICES:	770.00-	75,100.00-	74,330.00-
<b>STREETS &amp; ROADS</b>				
S & R OTHER REVENUE	1-32-0000-590	160.00-	0.00	160.00
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	666,041.00-	666,041.00-
	TOTAL STREETS & ROADS:	160.00-	666,041.00-	665,881.00-
<b>AIRPORT</b>				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	6,050.00-	7,900.00-	1,850.00-
AIRPORT OTHER REVENUE	1-33-0000-590	103.08-	100.00-	3.08
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	0.00	75,000.00-	75,000.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	22,165.00-	22,165.00-
	TOTAL AIRPORT:	6,153.08-	105,165.00-	99,011.92-
<b>WATER SUPPLY &amp; DISTRIBUTION</b>				
WATER SALE OF WATER	1-41-0000-410	907,973.22-	1,119,400.00-	211,426.78-
WATER SERVICE CHARGES	1-41-0000-413	900.00-	1,300.00-	400.00-
WATER DRAWN FROM SURPLUS (OPERATING	1-41-0000-920	0.00	10,000.00-	10,000.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	83,837.53-	69,800.00-	14,037.53
	TOTAL WATER SUPPLY & DISTRIBUTION:	992,710.75-	1,200,500.00-	207,789.25-
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	3,658.37-	0.00	3,658.37
	TOTAL WATER LINES & DISTRIBUTION:	3,658.37-	0.00	3,658.37
<b>SANITARY SEWERS</b>				
SEWER CHARGES	1-42-0000-410	218,225.47-	260,100.00-	41,874.53-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	37,500.00-	37,500.00-
	TOTAL SANITARY SEWERS:	218,225.47-	297,600.00-	79,374.53-
<b>GARBAGE COLLECTION &amp; DISPOSAL</b>				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	62,663.12-	74,300.00-	11,636.88-
GARBAGE OTHER REVENUE	1-43-0000-590	70.00-	0.00	70.00
	TOTAL GARBAGE COLLECTION & DISPOSAL:	62,733.12-	74,300.00-	11,566.88-
<b>BIG COUNTRY WASTE AUTHORITY</b>				
REGIONAL WASTE SITE FEES	1-44-0000-410	274,013.50-	336,300.00-	62,286.50-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	274,013.50-	336,400.00-	62,386.50-
<b>F.C.S.S.</b>				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	800.00-	800.00-
FCSS VAN RENTAL	1-51-0000-561	944.87-	700.00-	244.87
FCSS DONATIONS	1-51-0000-591	19,000.00-	0.00	19,000.00
FCSS FEDERAL CONDITIONAL	1-51-0000-830	1,500.00-	1,500.00-	0.00
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	82,315.00-	89,798.00-	7,483.00-
	TOTAL F.C.S.S.:	103,759.87-	92,798.00-	10,961.87
<b>FCSS - YOUTH CLUB</b>				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	22,000.00-	22,000.00-
	TOTAL FCSS - YOUTH CLUB:	0.00	22,000.00-	22,000.00-
<b>CEMETERY</b>				
CEMETERY CHARGES	1-56-0000-410	22,250.00-	13,800.00-	8,450.00
CEMETERY OTHER	1-56-0000-590	83.85-	100.00-	16.15-
	TOTAL CEMETERY:	22,333.85-	13,900.00-	8,433.85
<b>COMMERCIAL OFFICE BUILDING</b>				
COMMERCIAL OFFICE BUILDING RENT	1-61-0200-560	24,000.00-	24,000.00-	0.00
	TOTAL COMMERCIAL OFFICE BUILDING:	24,000.00-	24,000.00-	0.00
<b>BUSINESS &amp; COMMUNICATIONS</b>				
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	10,000.00-	10,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	0.00	10,000.00-	10,000.00-
<b>SUBDIVISION</b>				
SUBDIVISION SALE OF LAND	1-66-0000-400	225,113.73-	0.00	225,113.73
SUBDIVISION WORK BILLED TO OTHERS	1-66-0000-410	350.00-	0.00	350.00

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
SUBDIVISION REVENUE	1-66-0000-590	0.00	200,000.00-	200,000.00-
SUBDIVISION DRAWN FROM SURPLUS (OPER	1-66-0000-920	0.00	375,000.00-	375,000.00-
	TOTAL SUBDIVISION:	225,463.73-	575,000.00-	349,536.27-
<b>RECREATION &amp; PARKS FACILITIES</b>				
RECREATION SALES & SERVICE	1-72-0000-410	439.50-	500.00-	60.50-
RECREATION PROGRAM REVENUE	1-72-0000-430	157.84-	1,000.00-	842.16-
RECREATION DONATIONS	1-72-0000-591	3,000.00-	0.00	3,000.00
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	37,800.00-	37,100.00-	700.00
RECREATION PROVINCIAL CONDITIONAL GR	1-72-0000-840	21,597.09-	0.00	21,597.09
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	6,100.00-	6,100.00-
RECREATION OTHER REVENUE	1-72-0000-990	25.00-	0.00	25.00
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	475.00-	5,400.00-	4,925.00-
	TOTAL RECREATION REVENUE:	63,494.43-	237,100.00-	173,605.57-
<b>SWIMMING POOLS</b>				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	22,207.94-	58,400.00-	36,192.06-
POOL LESSON REGISTRATIONS	1-72-0100-411	30,064.36-	0.00	30,064.36
POOL DAILY ADMISSIONS	1-72-0100-412	15,105.23-	0.00	15,105.23
POOL RETAIL SALES	1-72-0100-419	3,562.66-	3,100.00-	462.66
POOL RENTAL REVENUE	1-72-0100-560	6,571.20-	6,100.00-	471.20
POOL DONATIONS	1-72-0100-590	621.00-	83,200.00-	82,579.00-
	TOTAL SWIMMING POOLS:	78,132.39-	150,800.00-	72,667.61-
<b>ARENA</b>				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	6,031.25-	6,500.00-	468.75-
ARENA RENTAL REVENUE	1-72-0200-560	23,345.42-	42,300.00-	18,954.58-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	0.00	1,800.00-	1,800.00-
ARENA DONATIONS	1-72-0200-590	2,500.00-	2,850.00-	350.00-
ARENA PROVINCIAL CONDITIONAL	1-72-0200-840	0.00	18,500.00-	18,500.00-
ARENA DRAWN FROM SURPLUS (OPERATING	1-72-0200-920	0.00	18,500.00-	18,500.00-
	TOTAL ARENA:	31,876.67-	90,450.00-	58,573.33-
<b>CURLING RINK</b>				
CURLING RINK SALE OF SERVICES	1-72-0400-410	8,382.88-	22,000.00-	13,617.12-
CURLING RINK RENTAL REVENUE	1-72-0400-560	4,984.00-	6,500.00-	1,516.00-
	CURLING RINK TOTAL:	13,366.88-	28,500.00-	15,133.12-
<b>BALL DIAMONDS</b>				
BALL DIAMOND REVENUE	1-72-0500-560	2,100.00-	5,100.00-	3,000.00-
	TOTAL BALL DIAMONDS REVENUE:	2,100.00-	5,100.00-	3,000.00-
<b>FOX LAKE &amp; HELMER DAM</b>				
FOX LAKE REVENUE	1-72-0700-410	3,939.27-	3,000.00-	939.27
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	692.50-	400.00-	292.50
FOX LAKE RENTAL REVENUE	1-72-0700-560	62,140.31-	68,300.00-	6,159.69-
	TOTAL FOX LAKE & HELMER DAM:	66,772.08-	71,700.00-	4,927.92-
<b>PARKS</b>				
PARKS OTHER REVENUE	1-72-0800-990	600.00-	0.00	600.00
	TOTAL PARKS:	600.00-	0.00	600.00
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	1,915.00-	2,000.00-	85.00-
PLAYGROUND PROGRAM DONATIONS	1-72-1000-591	5,000.00-	500.00-	4,500.00
	TOTAL PLAYGROUND PROGRAM:	6,915.00-	2,500.00-	4,415.00
<b>SPRAY PARK</b>				
SPRAY PARK DONATION	1-72-1200-560	50.00-	2,400.00-	2,350.00-
	TOTAL SPRAY PARK REVENUE:	50.00-	2,400.00-	2,350.00-
<b>HKH PIONEER PARK</b>				
HKH PIONEER PARK REVENUE	1-72-1300-560	15,195.40-	15,195.00-	0.40
HKH DRAWN FROM SURPLUS	1-72-1300-920	0.00	8,000.00-	8,000.00-
	TOTAL HKH PARK REVENUE:	15,195.40-	23,195.00-	7,999.60-
<b>SOCCER FIELDS</b>				
SOCCER FIELDS REVENUE	1-72-1400-560	2,100.00-	2,100.00-	0.00
	TOTAL SOCCER FIELDS REVENUE:	2,100.00-	2,100.00-	0.00

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>LIBRARY</b>				
LIBRARY OTHER REVENUE	1-74-0200-590	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
<b>REGIONAL COMMUNITY SERVICES CENTRE</b>				
RCSC RENTAL REVENUE	1-74-0800-560	1,259.92-	6,800.00-	5,540.08-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	19,476.19-	18,600.00-	876.19
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	41,401.61-	19,850.00-	21,551.61
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	6,142.00-	6,142.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	10,446.86-	13,000.00-	2,553.14-
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	72,584.58-	64,392.00-	8,192.58
<b>COMMUNITY CENTRE</b>				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	16,406.12-	17,500.00-	1,093.88-
COMMUNITY CENTRE DRAWN FROM DEF REV	1-74-0900-930	0.00	5,000.00-	5,000.00-
	TOTAL COMMUNITY CENTRE:	16,406.12-	22,500.00-	6,093.88-
<b>LIONS HALL</b>				
LIONS HALL RENTAL REVENUE	1-74-1000-560	825.00-	1,200.00-	375.00-
	LIONS HALL TOTAL:	825.00-	1,200.00-	375.00-
	TOTAL REVENUE:	7,458,930.35-	9,436,384.00-	1,977,453.65-
<b>COUNCIL</b>				
COUNCIL WAGES	2-11-0000-110	76,288.82	85,600.00	9,311.18
COUNCIL BENEFITS	2-11-0000-130	3,093.54	4,200.00	1,106.46
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	834.29	9,800.00	8,965.71
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	5,875.00	7,700.00	1,825.00
COUNCIL GOODS	2-11-0000-500	3,525.02	12,800.00	9,274.98
COUNCIL OTHER (ELECTION)	2-11-0000-990	6,034.93	5,600.00	434.93-
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	1,843.30	3,900.00	2,056.70
	TOTAL COUNCIL:	98,019.90	130,150.00	32,130.10
<b>ADMINISTRATION</b>				
ADMINISTRATION SALARIES	2-12-0000-110	306,257.18	314,800.00	8,542.82
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	9,674.00	10,800.00	1,126.00
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	16,356.83	17,100.00	743.17
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	666.57	800.00	133.43
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	31,372.71	33,100.00	1,727.29
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	605.31	1,900.00	1,294.69
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	16,540.96	18,400.00	1,859.04
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	150.00	4,800.00	4,650.00
ADMINISTRATION STAFF TRAINING	2-12-0000-212	1,850.00	4,900.00	3,050.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	5,814.21	9,900.00	4,085.79
ADMINISTRATION TELEPHONE	2-12-0000-217	10,808.94	14,600.00	3,791.06
ADMINISTRATION ADVERTISING & PRINTING	2-12-0000-220	1,494.92-	7,500.00	8,994.92
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	8,152.41	9,300.00	1,147.59
ADMINISTRATION AUDIT	2-12-0000-230	30,550.00	33,000.00	2,450.00
ADMINISTRATION LEGAL	2-12-0000-231	0.00	5,000.00	5,000.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	69,291.92	150,400.00	81,108.08
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	32,635.06	32,635.00	0.06-
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	1,506.68	5,000.00	3,493.32
ADMINISTRATION INSURANCE	2-12-0000-274	14,503.14	14,500.00	3.14-
ADMINISTRATION ASSESSOR	2-12-0000-280	23,803.36	44,300.00	20,496.64
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	1,116.09	1,000.00	116.09-
ADMINISTRATION GOODS	2-12-0000-500	5,690.56	15,700.00	10,009.44
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	625.55	4,900.00	4,274.45
ADMINISTRATION POWER	2-12-0000-541	15,391.69	21,000.00	5,608.31
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	127,652.04	127,700.00	47.96
ADMINISTRATION BANK CHARGES	2-12-0000-810	4,285.30	4,800.00	514.70
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	4,040.50	2,900.00	1,140.50-
ADMINISTRATION OTHER	2-12-0000-990	7,157.32	32,000.00	24,842.68
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	842.95	1,000.00	157.05
	TOTAL ADMINISTRATION:	745,846.36	943,735.00	197,888.64
<b>TAX RECOVERY PROPERTY</b>				
TAX RECOVERY PROPERTY - CONTRACTED R	2-12-0600-250	0.00	2,000.00	2,000.00
TAX RECOVERY PROPERTY - INSURANCE	2-12-0600-274	287.42	290.00	2.58
TAX RECOVERY PROPERTY - HEAT	2-12-0600-540	1,335.64	1,800.00	464.36



For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	1,373.75	1,500.00	126.25
TRANSFER TO CAPITAL	2-12-0600-762	0.00	3,730.00	3,730.00
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	845.06	780.00	65.06-
TOTAL TAX RECOVERY PROPERTY:		3,841.87	10,100.00	6,258.13
<b>POLICE</b>				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	48,500.00	48,500.00	0.00
TOTAL POLICE:		48,500.00	48,500.00	0.00
<b>SAFETY &amp; RISK MANAGEMENT</b>				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,500.00	2,500.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	149.00	150.00	1.00
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	780.00	800.00	20.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	341.40	1,300.00	958.60
TOTAL SAFETY & RISK MANAGEMENT:		1,270.40	4,750.00	3,479.60
<b>FIRE</b>				
FIRE SALARIES - DIR PROTECTIVE SERVI	2-23-0000-110	15,199.59	15,600.00	400.41
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	83,300.00	83,300.00
FIRE BENEFITS	2-23-0000-130	0.00	1,000.00	1,000.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	2,544.06	8,600.00	6,055.94
FIRE NON T4 BENEFITS	2-23-0000-133	1,444.00	4,200.00	2,756.00
FIRE TRAVEL	2-23-0000-211	560.00	7,000.00	6,440.00
FIRE TRAINING	2-23-0000-212	12,895.00	23,400.00	10,505.00
FIRE FREIGHT	2-23-0000-215	427.12	400.00	27.12-
FIRE TELEPHONE	2-23-0000-217	6,221.95	7,800.00	1,578.05
FIRE ADVERTISING	2-23-0000-220	577.20	1,000.00	422.80
FIRE MEMBERSHIPS	2-23-0000-221	724.50	900.00	175.50
FIRE CONTRACTED SERVICES	2-23-0000-232	18,926.14	22,600.00	3,673.86
FIRE CONTRACTED REPAIRS	2-23-0000-250	10,177.02	14,000.00	3,822.98
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	0.00	5,000.00	5,000.00
FIRE INSURANCE	2-23-0000-274	14,987.12	14,990.00	2.88
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	12,079.57	18,200.00	6,120.43
FIRE PETROLEUM PRODUCTS	2-23-0000-521	9,589.21	6,900.00	2,689.21-
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	200.00	200.00
FIRE HEATING	2-23-0000-540	6,165.28	9,400.00	3,234.72
FIRE POWER	2-23-0000-541	9,236.88	12,400.00	3,163.12
FIRE TRANSFER TO CAPITAL	2-23-0000-762	0.00	375,000.00	375,000.00
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	16,096.63	14,800.00	1,296.63-
FIRE OTHER	2-23-0000-990	50.00	0.00	50.00-
TOTAL FIRE:		137,901.27	647,290.00	509,388.73
<b>FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP</b>				
FIRE - ECETP TRAINING	2-23-0200-212	840.00	8,500.00	7,660.00
FIRE - ECETP CONTRACTED SERVICES	2-23-0200-232	400.00	0.00	400.00-
TOTAL FIRE - ECETP:		1,240.00	8,500.00	7,260.00
<b>EMERGENCY SERVICES</b>				
EMERGENCY SERVICES TRAINING	2-24-0000-212	145.00	5,200.00	5,055.00
EMERGENCY SERVICES GOODS	2-24-0000-500	408.60	900.00	491.40
EMERGENCY SERVICES OTHER	2-24-0000-990	0.00	100.00	100.00
TOTAL EMERGENCY SERVICES:		553.60	6,200.00	5,646.40
<b>BY-LAW ENFORCEMENT</b>				
BYLAW SALARIES	2-26-0000-110	49,399.07	50,500.00	1,100.93
BYLAW BENEFITS	2-26-0000-130	4,900.43	3,200.00	1,700.43-
BYLAW NON T4 BENEFITS	2-26-0000-133	13,351.25	9,100.00	4,251.25-
BYLAW FREIGHT	2-26-0000-215	540.00	700.00	160.00
BYLAW TELEPHONE	2-26-0000-217	599.78	800.00	200.22
BYLAW ADVERTISING	2-26-0000-220	887.80	1,200.00	312.20
BYLAW MEMBERSHIP	2-26-0000-221	0.00	200.00	200.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	1,425.03	1,400.00	25.03-
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	230.94	400.00	169.06
BYLAW INSURANCE	2-26-0000-274	453.36	450.00	3.36-
BYLAW GOODS	2-26-0000-500	568.44	1,200.00	631.56
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	1,368.20	1,600.00	231.80
BYLAW VEHICLE MAINTENANCE	2-26-0000-523	18.33	500.00	481.67
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	22,376.64	3,000.00	19,376.64-
TOTAL BY-LAW ENFORCEMENT:		96,119.27	74,250.00	21,869.27-

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>DOG CONTROL</b>				
DOG CONTROL SALARIES	2-28-0000-110	11,400.02	11,700.00	299.98
DOG CONTROL BENEFITS	2-28-0000-130	0.00	700.00	700.00
DOG CONTROL NON T4 BENEFITS	2-28-0000-133	0.00	2,100.00	2,100.00
DOG CONTROL POSTAGE	2-28-0000-215	540.00	700.00	160.00
DOG CONTROL ADVERTISING	2-28-0000-220	390.00	400.00	10.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,068.78	1,300.00	231.22
DOG CONTROL GOODS	2-28-0000-500	240.00	600.00	360.00
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	5,000.00	5,000.00	0.00
	TOTAL DOG CONTROL:	18,638.80	22,500.00	3,861.20
<b>COMMON SERVICES</b>				
COMMON SERVICES SALARIES	2-31-0000-110	223,271.75	213,600.00	9,671.75-
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	4,722.30	3,500.00	1,222.30-
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	26,392.16	14,900.00	11,492.16-
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	771.81	200.00	571.81-
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	69,996.23	41,200.00	28,796.23-
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	885.40	1,500.00	614.60
COMMON SERVICES FREIGHT	2-31-0000-215	743.20	1,000.00	256.80
COMMON SERVICES TELEPHONE	2-31-0000-217	2,182.78	3,000.00	817.22
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	577.20	1,100.00	522.80
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	4,869.45	5,500.00	630.55
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	8,222.30	10,000.00	1,777.70
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	1,747.43	20,000.00	18,252.57
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	960.00	4,500.00	3,540.00
COMMON SERVICES EQUIPMENT RENTAL OR	2-31-0000-263	22,833.78	26,322.00	3,488.22
COMMON SERVICES INSURANCE	2-31-0000-274	24,552.72	26,050.00	1,497.28
COMMON SERVICES GOODS	2-31-0000-500	20,445.92	14,400.00	6,045.92-
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	25,389.88	41,700.00	16,310.12
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	17,398.17	5,000.00	12,398.17-
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	5,654.33	11,900.00	6,245.67
COMMON SERVICES HEATING	2-31-0000-540	10,750.77	14,100.00	3,349.23
COMMON SERVICES POWER	2-31-0000-541	9,419.01	11,300.00	1,880.99
COMMON SERVICES INTEREST ON CAPITAL	2-31-0000-831	11,568.02	14,961.00	3,392.98
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	2,164.10	3,000.00	835.90
	TOTAL COMMON SERVICES:	495,518.71	489,233.00	6,285.71-
<b>STREETS &amp; ROADS</b>				
S & R SALARIES	2-32-0000-110	56,388.37	73,900.00	17,511.63
S & R SEASONAL SALARIES	2-32-0000-111	4,372.50	5,300.00	927.50
S & R BENEFITS	2-32-0000-130	0.00	5,000.00	5,000.00
S & R SEASONAL BENEFITS	2-32-0000-131	0.00	400.00	400.00
S & R NON T4 BENEFITS	2-32-0000-133	0.00	13,700.00	13,700.00
S & R FREIGHT	2-32-0000-215	848.79	2,700.00	1,851.21
S & R CONTRACTED SERVICES	2-32-0000-232	615.47	5,900.00	5,284.53
S & R CONTRACTED REPAIRS	2-32-0000-250	146,633.60	135,000.00	11,633.60-
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	3,120.42	7,500.00	4,379.58
S & R VEHICLE REPAIRS	2-32-0000-255	119.79	1,500.00	1,380.21
S & R GOODS	2-32-0000-500	13,668.66	39,500.00	25,831.34
S & R EQUIPMENT GOODS	2-32-0000-522	0.00	2,500.00	2,500.00
S & R VEHICLE MAINTENANCE	2-32-0000-523	887.08	2,500.00	1,612.92
S & R STREET LIGHTS	2-32-0000-553	80,753.79	104,700.00	23,946.21
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	616,041.00	616,041.00
	TOTAL STREETS & ROADS:	307,408.47	1,016,141.00	708,732.53
<b>AIRPORT</b>				
AIRPORT SALARIES	2-33-0000-110	3,530.90	1,800.00	1,730.90-
AIRPORT SEASONAL SALARIES	2-33-0000-111	1,584.50	3,700.00	2,115.50
AIRPORT BENEFITS	2-33-0000-130	0.00	100.00	100.00
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.00	300.00	300.00
AIRPORT NON T-4 BENEFITS	2-33-0000-133	0.00	400.00	400.00
AIRPORT FREIGHT	2-33-0000-215	169.00	100.00	69.00-
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	42.65	50.00	7.35
AIRPORT CONTRACTED SERVICES	2-33-0000-232	523.82	2,100.00	1,576.18
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	2,158.44	2,300.00	141.56
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	5,480.75	5,480.00	0.75-
AIRPORT GOODS	2-33-0000-500	3,559.34	1,000.00	2,559.34-

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,340.55	2,100.00	759.45
AIRPORT POWER	2-33-0000-541	5,942.84	7,100.00	1,157.16
AIRPORT WATER & SEWER	2-33-0000-542	360.00	500.00	140.00
	TOTAL AIRPORT:	24,692.79	27,330.00	2,637.21
<b>WATER PLANT</b>				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	708,188.72	829,900.00	121,711.28
WATER PLANT POWER	2-41-0100-541	19,123.11	25,800.00	6,676.89
	TOTAL WATER PLANT:	727,311.83	855,700.00	128,388.17
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES SALARIES	2-41-0200-110	91,165.85	130,300.00	39,134.15
WATER LINES SEASONAL SALARIES	2-41-0200-111	363.00	2,900.00	2,537.00
WATER LINES BENEFITS	2-41-0200-130	4,287.62	10,000.00	5,712.38
WATER LINES SEASONAL BENEFITS	2-41-0200-131	0.00	200.00	200.00
WATER LINES NON T4 BENEFITS	2-41-0200-133	6,579.57	25,400.00	18,820.43
WATER LINES TRAVEL & TRAINING	2-41-0200-211	614.28	2,000.00	1,385.72
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	4,378.65	9,200.00	4,821.35
WATER LINES ADVERTISING	2-41-0200-220	1,591.20	1,600.00	8.80
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	9,069.18	8,100.00	969.18-
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	11,667.62	30,000.00	18,332.38
WATER LINES GOODS	2-41-0200-500	16,941.52	23,300.00	6,358.48
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
WATER LINES WORK BILLED TO OTHERS	2-41-0200-998	160.50	0.00	160.50-
	TOTAL WATER LINES & DISTRIBUTION:	146,818.99	293,000.00	146,181.01
<b>SANITARY SEWERS</b>				
SEWERS SALARIES	2-42-0000-110	27,506.52	25,200.00	2,306.52-
SEWERS BENEFITS	2-42-0000-130	0.00	1,800.00	1,800.00
SEWERS NON T4 BENEFITS	2-42-0000-133	0.00	5,000.00	5,000.00
SEWERS FREIGHT & POSTAGE	2-42-0000-215	359.71	500.00	140.29
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	1,490.11	1,800.00	309.89
SEWERS CONTRACTED REPAIRS	2-42-0000-250	38,277.71	72,500.00	34,222.29
SEWERS INSURANCE	2-42-0000-274	3,012.58	3,010.00	2.58-
SEWERS GOODS	2-42-0000-500	17,133.33	16,500.00	633.33-
SEWERS HEATING	2-42-0000-540	847.83	1,200.00	352.17
SEWERS POWER	2-42-0000-541	8,353.69	13,500.00	5,146.31
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	96,981.48	191,010.00	94,028.52
<b>GARBAGE</b>				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	66,700.00	75,400.00	8,700.00
GARBAGE GOODS	2-43-0000-500	341.40	400.00	58.60
	TOTAL GARBAGE:	67,041.40	75,800.00	8,758.60
<b>REGIONAL WASTE</b>				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	334,401.16	334,400.00	1.16-
	TOTAL REGIONAL WASTE SYSTEM:	334,401.16	334,400.00	1.16-
<b>FCSS</b>				
FCSS SALARIES	2-51-0100-110	33,454.21	31,200.00	2,254.21-
FCSS BENEFITS	2-51-0100-130	0.00	2,200.00	2,200.00
FCSS NON T4 BENEFITS	2-51-0100-133	0.00	4,300.00	4,300.00
FCSS TRAVEL	2-51-0100-211	0.00	900.00	900.00
FCSS TRAINING	2-51-0100-212	166.67	600.00	433.33
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	1,409.80	1,100.00	309.80-
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	120.00	500.00	380.00
FCSS GOODS	2-51-0100-500	1,915.80	2,100.00	184.20
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	461.79	600.00	138.21
	TOTAL FCSS:	37,798.27	43,800.00	6,001.73
<b>FCSS COORDINATOR</b>				
COORDINATOR SALARIES	2-51-0200-110	21,308.25	26,600.00	5,291.75
COORDINATOR PART TIME SALARIES	2-51-0200-111	0.00	1,700.00	1,700.00
COORDINATOR BENEFITS	2-51-0200-130	0.00	2,400.00	2,400.00
COORDINATOR PART TIME BENEFITS	2-51-0200-131	0.00	100.00	100.00
COORDINATOR NON T4 BENEFITS	2-51-0200-133	0.00	6,400.00	6,400.00
COORDINATOR TRAVEL	2-51-0200-211	0.00	1,300.00	1,300.00

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
COORDINATOR TRAINING	2-51-0200-212	521.67	900.00	378.33
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	317.04	300.00	17.04
COORDINATOR TELEPHONE	2-51-0200-217	85.71	400.00	314.29
COORDINATOR ADVERTISING	2-51-0200-220	3,260.40	3,500.00	239.60
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	25.00	100.00	75.00
COORDINATOR GOODS	2-51-0200-500	1,374.00	1,200.00	174.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	67,346.86	78,700.00	11,353.14
COORDINATOR PETROLEUM PRODUCTS	2-51-0200-521	95.24	600.00	504.76
COORDINATOR OTHER	2-51-0200-990	0.00	100.00	100.00
	TOTAL COORDINATOR:	94,334.17	124,300.00	29,965.83
<b>YOUTH CLUB SUPPORT</b>				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	15,363.34	24,600.00	9,236.66
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	1,735.02	2,300.00	564.98
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	8,684.79	6,000.00	2,684.79
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	2,652.00	2,900.00	248.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	512.47	700.00	187.53
	TOTAL FCSS YOUTH CLUB SUPPORT:	28,947.62	36,500.00	7,552.38
<b>COMMUNITY SERVICES VANS</b>				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	170.43	1,500.00	1,329.57
CSD VAN INSURANCE	2-51-0500-274	3,097.05	3,100.00	2.95
CSD VAN GOODS	2-51-0500-500	266.60	100.00	166.60
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	335.61	500.00	164.39
	TOTAL COMMUNITY SERVICES VANS:	3,869.69	5,300.00	1,430.31
<b>CEMETERY</b>				
CEMETERY SALARIES	2-56-0000-110	8,308.72	7,800.00	508.72
CEMETERY SEASONAL SALARIES	2-56-0000-111	6,498.50	7,500.00	1,001.50
CEMETERY BENEFITS	2-56-0000-130	0.00	600.00	600.00
CEMETERY SEASONAL BENEFITS	2-56-0000-131	0.00	500.00	500.00
CEMETERY NON T-4 BENEFITS	2-56-0000-133	0.00	1,600.00	1,600.00
CEMETERY ADVERTISING	2-56-0000-220	202.80	200.00	2.80
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	849.61	4,200.00	3,350.39
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	1,105.00	1,500.00	395.00
CEMETERY INSURANCE	2-56-0000-274	22.31	20.00	2.31
CEMETERY GOODS	2-56-0000-500	456.69	5,000.00	4,543.31
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	87.12	600.00	512.88
	TOTAL CEMETERY:	17,530.75	29,520.00	11,989.25
<b>MUNICIPAL PLANNING COMMISSION</b>				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
<b>COMMERCIAL OFFICE BUILDING</b>				
COMMERCIAL OFFICE REPAIRS	2-61-0200-250	599.00	10,590.00	9,991.00
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	479.54	480.00	0.46
COMMERCIAL OFFICE GOODS	2-61-0200-500	280.74	500.00	219.26
COMMERCIAL OFFICE HEATING	2-61-0200-540	1,124.07	1,700.00	575.93
COMMERCIAL OFFICE POWER	2-61-0200-541	2,657.09	3,000.00	342.91
COMMERCIAL OFFICE - TRANSFER TO CAPI	2-61-0200-762	0.00	3,930.00	3,930.00
COMMERCIAL OFFICE - RECOVERIES TO OP	2-61-0200-963	461.79	3,800.00	3,338.21
	TOTAL COMMERCIAL OFFICE BUILDING:	5,602.23	24,000.00	18,397.77
<b>TOURISM</b>				
TOURISM SALARIES	2-61-0300-110	20,407.46	21,200.00	792.54
TOURISM BENEFITS	2-61-0300-130	0.00	1,500.00	1,500.00
TOURISM NON T4 BENEFITS	2-61-0300-133	0.00	3,000.00	3,000.00
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	800.00	530.00
TOURISM ADVERTISING	2-61-0300-220	1,116.36	2,600.00	1,483.64
TOURISM SUBSCRIPTIONS/MEMBERSHIPS	2-61-0300-221	0.00	1,400.00	1,400.00
TOURISM CONTRACTED SERVICES	2-61-0300-232	0.00	100.00	100.00
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
	TOTAL TOURISM:	21,793.82	31,200.00	9,406.18
<b>BUSINESS &amp; COMMUNICATIONS</b>				
B & C SALARIES	2-61-0400-110	81,631.06	84,900.00	3,268.94
B & C BENEFITS	2-61-0400-130	8,489.29	6,000.00	2,489.29

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
B & C NON T4 BENEFIT	2-61-0400-133	16,498.28	13,800.00	2,698.28-
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	25.00	1,000.00	975.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	557.13	800.00	242.87
B & C ADVERTISING & PRINTING	2-61-0400-220	1,762.80	2,300.00	537.20
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,198.75	3,300.00	101.25
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	44,478.34	56,500.00	12,021.66
B & C INSURANCE	2-61-0400-274	118.60	120.00	1.40
B & C GOODS	2-61-0400-500	1,311.05	5,000.00	3,688.95
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	2,741.48	3,900.00	1,158.52
<b>TOTAL BUSINESS &amp; COMMUNICATIONS:</b>		<b>161,081.78</b>	<b>179,420.00</b>	<b>18,338.22</b>
<b>VISITOR INFORMATION CENTRE</b>				
VIC SALARIES	2-62-0000-110	580.27	2,200.00	1,619.73
VIC SEASONAL SALARIES	2-62-0000-111	1,236.75	2,500.00	1,263.25
VIC BENEFITS	2-62-0000-130	0.00	200.00	200.00
VIC SEASONAL BENEFITS	2-62-0000-131	0.00	200.00	200.00
VIC NON T4 BENEFITS	2-62-0000-133	0.00	400.00	400.00
VIC FREIGHT	2-62-0000-215	0.00	100.00	100.00
VIC ADVERTISING & PRINTING	2-62-0000-220	936.00	900.00	36.00-
VIC CONTRACTED SERVICES	2-62-0000-232	1,878.84	2,000.00	121.16
VIC CONTRACTED REPAIR	2-62-0000-250	430.45	1,000.00	569.55
VIC INSURANCE	2-62-0000-274	834.07	830.00	4.07-
VIC GOODS	2-62-0000-500	1,808.44	2,500.00	691.56
VIC HEATING	2-62-0000-540	847.83	1,100.00	252.17
VIC POWER	2-62-0000-541	1,827.64	2,600.00	772.36
VIC WATER	2-62-0000-963	2,944.06	3,000.00	55.94
<b>TOTAL VISITOR INFORMATION CENTRE:</b>		<b>13,324.35</b>	<b>19,530.00</b>	<b>6,205.65</b>
<b>SUBDIVISION</b>				
SUBDIVISION LEGAL	2-66-0000-231	6,578.19	0.00	6,578.19-
SUBDIVISION CONTRACTED SERVICES	2-66-0000-232	750.00	0.00	750.00-
SUBDIVISION CONTRACTED REPAIRS	2-66-0000-250	163,799.31	575,000.00	411,200.69
SUBDIVISION OTHER	2-66-0000-990	231.60	0.00	231.60-
<b>TOTAL SUBDIVISION:</b>		<b>171,359.10</b>	<b>575,000.00</b>	<b>403,640.90</b>
<b>COMMUNITY SERVICES BOARD</b>				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	56.94	800.00	743.06
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	3,000.00	3,000.00	0.00
<b>TOTAL COMMUNITY SERVICES BOARD:</b>		<b>3,056.94</b>	<b>3,800.00</b>	<b>743.06</b>
<b>RECREATION</b>				
RECREATION SALARIES	2-72-0000-110	83,863.01	73,500.00	10,363.01-
RECREATION SEASONAL SALARIES	2-72-0000-111	2,348.19	2,200.00	148.19-
RECREATION BENEFITS	2-72-0000-130	9,342.17	4,900.00	4,442.17-
RECREATION SEASONAL BENEFITS	2-72-0000-131	82.39	200.00	117.61
RECREATION NON T4 BENEFITS	2-72-0000-133	19,008.03	8,500.00	10,508.03-
RECREATION TRAVEL	2-72-0000-211	658.01	1,800.00	1,141.99
RECREATION TRAINING	2-72-0000-212	1,410.35	3,800.00	2,389.65
RECREATION FREIGHT & POSTAGE	2-72-0000-215	294.00	300.00	6.00
RECREATION TELEPHONE	2-72-0000-217	1,509.49	2,200.00	690.51
RECREATION ADVERTISING	2-72-0000-220	661.20	3,200.00	2,538.80
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	420.00	800.00	380.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	976.34	1,100.00	123.66
RECREATION INSURANCE	2-72-0000-274	9,286.50	9,290.00	3.50
RECREATION GOODS	2-72-0000-500	1,261.49	2,400.00	1,138.51
RECREATION PROGRAM EXPENSES	2-72-0000-510	1,333.33	1,000.00	333.33-
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	1,351.31	2,500.00	1,148.69
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	66.67	300.00	233.33
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION TRANSFERS (GRANTS)	2-72-0000-770	9,977.61	9,977.00	0.61-
RECREATION OTHER	2-72-0000-990	3,507.14	5,000.00	1,492.86
<b>TOTAL RECREATION:</b>		<b>147,357.23</b>	<b>222,967.00</b>	<b>75,609.77</b>
<b>SWIMMING &amp; WADING POOLS</b>				
POOLS SALARIES	2-72-0100-110	10,938.18	12,200.00	1,261.82
POOL SEASONAL SALARIES	2-72-0100-111	102,263.45	118,500.00	16,236.55
POOLS BENEFITS	2-72-0100-130	0.00	1,000.00	1,000.00

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
POOL SEASONAL BENEFITS	2-72-0100-131	5,027.91	8,100.00	3,072.09
POOLS NON T-4 BENEFITS	2-72-0100-133	0.00	2,200.00	2,200.00
POOLS TRAVEL	2-72-0100-211	720.64	600.00	120.64-
POOLS TRAINING	2-72-0100-212	1,385.00	2,000.00	615.00
POOLS FREIGHT & POSTAGE	2-72-0100-215	2,124.15	1,600.00	524.15-
POOLS TELEPHONE	2-72-0100-217	114.29	100.00	14.29-
POOLS ADVERTISING	2-72-0100-220	1,443.00	1,500.00	57.00
POOL CONTRACTED SERVICES	2-72-0100-232	1,811.00	2,000.00	189.00
POOLS CONTRACTED REPAIRS	2-72-0100-250	3,286.73	8,100.00	4,813.27
POOLS INSURANCE	2-72-0100-274	6,013.12	6,010.00	3.12-
POOLS GOODS	2-72-0100-500	8,416.37	10,500.00	2,083.63
POOL RETAIL GOODS	2-72-0100-501	2,047.91	2,000.00	47.91-
POOLS CHEMICALS	2-72-0100-531	14,362.62	16,100.00	1,737.38
POOLS HEATING	2-72-0100-540	10,354.24	10,300.00	54.24-
POOLS POWER	2-72-0100-541	17,044.27	19,500.00	2,455.73
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	4,640.07	4,600.00	40.07-
	TOTAL SWIMMING POOLS:	191,992.95	226,910.00	34,917.05
<b>ARENA</b>				
ARENA SALARIES	2-72-0200-110	80,564.98	118,700.00	38,135.02
ARENA SEASONAL SALARIES	2-72-0200-111	4,395.27	18,600.00	14,204.73
ARENA BENEFITS	2-72-0200-130	15,747.77	9,200.00	6,547.77-
ARENA SEASONAL BENEFITS	2-72-0200-131	0.00	1,300.00	1,300.00
ARENA NON T4 BENEFITS	2-72-0200-133	38,360.05	20,800.00	17,560.05-
ARENA FREIGHT & POSTAGE	2-72-0200-215	332.50	800.00	467.50
ARENA ADVERTISING & PRINTING	2-72-0200-220	1,138.80	1,100.00	38.80-
ARENA CONTRACTED SERVICES	2-72-0200-232	3,584.12	6,700.00	3,115.88
ARENA CONTRACTED REPAIRS	2-72-0200-250	16,503.99	17,600.00	1,096.01
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	3,193.87	5,000.00	1,806.13
ARENA INSURANCE	2-72-0200-274	9,109.60	9,110.00	0.40
ARENA GOODS	2-72-0200-500	4,908.44	17,700.00	12,791.56
ARENA PETROLEUM PRODUCTS	2-72-0200-521	2,328.30	2,900.00	571.70
ARENA HEATING	2-72-0200-540	13,754.14	21,600.00	7,845.86
ARENA POWER	2-72-0200-541	13,404.47	18,700.00	5,295.53
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	2,693.81	5,500.00	2,806.19
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	51.50	10,800.00	10,748.50
ARENA ICE PLANT GOODS	2-72-0201-500	36.69	500.00	463.31
ARENA ICE PLANT POWER	2-72-0201-541	6,526.45	16,900.00	10,373.55
	TOTAL ARENA:	216,634.75	303,510.00	86,875.25
<b>PARKS SHOP</b>				
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	6,016.87	5,300.00	716.87-
PARKS SHOP INSURANCE	2-72-0300-274	1,739.29	1,740.00	0.71
PARKS SHOP GOODS	2-72-0300-500	1,190.13	1,500.00	309.87
PARKS SHOP HEATING	2-72-0300-540	3,555.89	5,700.00	2,144.11
PARKS SHOP POWER	2-72-0300-541	2,905.94	3,300.00	394.06
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	1,665.90	1,800.00	134.10
	TOTAL PARKS SHOP:	17,074.02	19,340.00	2,265.98
<b>CURLING RINK</b>				
CURLING RINK SALARIES	2-72-0400-110	2,090.24	4,400.00	2,309.76
CURLING RINK SEASONAL SALARIES	2-72-0400-111	2,399.98	2,500.00	100.02
CURLING RINK BENEFITS	2-72-0400-130	0.00	400.00	400.00
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	0.00	200.00	200.00
CURLING RINK NON T4 BENEFITS	2-72-0400-133	0.00	800.00	800.00
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	5,223.22	6,900.00	1,676.78
CURLING RINK INSURANCE	2-72-0400-274	6,040.26	6,040.00	0.26-
CURLING RINK GOODS	2-72-0400-500	481.66	1,500.00	1,018.34
CURLING RINK HEATING	2-72-0400-540	8,429.90	13,500.00	5,070.10
CURLING RINK POWER	2-72-0400-541	7,765.59	10,600.00	2,834.41
CURLING RINK - SUBSIDY	2-72-0400-771	2,766.35	7,500.00	4,733.65
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	705.28	1,700.00	994.72
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	51.50	10,800.00	10,748.50
CURLING RINK ICE PLANT GOODS	2-72-0401-500	36.67	500.00	463.33
CURLING RINK ICE PLANT POWER	2-72-0401-541	6,526.45	16,900.00	10,373.55
	TOTAL CURLING RINK:	42,517.10	84,240.00	41,722.90
<b>BALL DIAMONDS</b>				
BALL DIAMOND SALARIES	2-72-0500-110	5,407.72	6,700.00	1,292.28
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	3,733.91	6,200.00	2,466.09

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
BALL DIAMOND BENEFITS	2-72-0500-130	0.00	500.00	500.00
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	0.00	400.00	400.00
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	0.00	1,200.00	1,200.00
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	1,843.71	1,000.00	843.71-
BALL DIAMOND GOODS	2-72-0500-500	11,252.42	10,500.00	752.42-
BALL DIAMOND POWER	2-72-0500-541	812.08	1,010.00	197.92
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	12,459.46	6,800.00	5,659.46-
	TOTAL BALL DIAMONDS:	35,509.30	34,310.00	1,199.30-
<b>GOLF COURSE</b>				
GOLF COURSE INSURANCE	2-72-0600-274	2,562.83	2,560.00	2.83-
	TOTAL GOLF COURSE:	2,562.83	2,560.00	2.83-
<b>FOX LAKE PARK</b>				
FOX LAKE SALARIES	2-72-0700-110	5,632.64	4,400.00	1,232.64-
FOX LAKE SEASONAL SALARIES	2-72-0700-111	3,255.96	1,200.00	2,055.96-
FOX LAKE BENEFITS	2-72-0700-130	0.00	400.00	400.00
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	0.00	100.00	100.00
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	0.00	800.00	800.00
FOX LAKE FREIGHT	2-72-0700-215	0.00	200.00	200.00
FOX LAKE ADVERTISING	2-72-0700-220	1,331.00	1,500.00	169.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	29,100.18	30,400.00	1,299.82
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	3,817.34	7,000.00	3,182.66
FOX LAKE INSURANCE	2-72-0700-274	249.70	250.00	0.30
FOX LAKE GOODS	2-72-0700-500	5,814.97	5,000.00	814.97-
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	568.03	400.00	168.03-
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	600.00	600.00
FOX LAKE HEAT	2-72-0700-540	432.35	600.00	167.65
FOX LAKE POWER	2-72-0700-541	6,887.10	5,600.00	1,287.10-
FOX LAKE TO FUNCTION CAPITAL RESERVE	2-72-0700-764	0.00	30,000.00	30,000.00
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	7,953.28	8,000.00	46.72
	TOTAL FOX LAKE PARK:	65,042.55	96,450.00	31,407.45
<b>PARKS</b>				
PARKS SALARIES	2-72-0800-110	102,733.45	63,400.00	39,333.45-
PARKS SEASONAL SALARIES	2-72-0800-111	84,325.69	52,200.00	32,125.69-
PARKS BENEFITS	2-72-0800-130	2,178.88	5,000.00	2,821.12
PARKS SEASONAL BENEFITS	2-72-0800-131	7,295.80	3,700.00	3,595.80-
PARKS NON T4 BENEFITS	2-72-0800-133	0.00	11,200.00	11,200.00
PARKS FREIGHT	2-72-0800-215	966.34	800.00	166.34-
PARKS CONTRACTED REPAIRS	2-72-0800-250	15,493.79	24,100.00	8,606.21
PARKS EQUIPMENT REPAIRS	2-72-0800-253	11,325.37	6,000.00	5,325.37-
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	0.00	3,200.00	3,200.00
PARKS INSURANCE	2-72-0800-274	3,994.98	4,000.00	5.02
PARKS GOODS	2-72-0800-500	35,402.15	25,100.00	10,302.15-
PARKS PETROLEUM PRODUCTS	2-72-0800-521	10,244.67	9,300.00	944.67-
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	409.30	3,400.00	2,990.70
PARKS VEHICLE MAINTENANCE	2-72-0800-523	1,343.36	3,100.00	1,756.64
PARKS POWER	2-72-0800-541	2,303.35	2,900.00	596.65
PARKS RECOVERIES TO OPERATING	2-72-0800-963	10,236.17	7,100.00	3,136.17-
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	288,253.30	225,500.00	62,753.30-
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM SALARIES	2-72-1000-110	536.00	2,100.00	1,564.00
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	22,269.22	19,800.00	2,469.22-
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	0.00	200.00	200.00
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	1,062.64	1,400.00	337.36
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	0.00	500.00	500.00
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	242.86	300.00	57.14
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	182.38	600.00	417.62
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	165.00	140.00	25.00-
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	114.29	120.00	5.71
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	1,443.00	1,400.00	43.00-
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	1,387.30	2,500.00	1,112.70
PLAYGROUND PROGRAM GOODS	2-72-1000-500	1,889.31	3,000.00	1,110.69
	TOTAL PLAYGROUND PROGRAM:	29,292.00	32,060.00	2,768.00
<b>SPRAY PARK</b>				
SPRAY PARK SALARIES	2-72-1200-110	3,813.12	1,100.00	2,713.12-

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	541.00	1,100.00	559.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	0.00	100.00	100.00
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	0.00	200.00	200.00
SPRAY PARK FREIGHT	2-72-1200-215	0.00	200.00	200.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	2,300.45	500.00	1,800.45-
SPRAY PARK INSURANCE	2-72-1200-274	0.00	500.00	500.00
SPRAY PARK GOODS	2-72-1200-500	1,009.76	500.00	509.76-
SPRAY PARK CHEMICALS	2-72-1200-531	2,720.78	1,200.00	1,520.78-
SPRAY PARK HEAT	2-72-1200-540	0.00	300.00	300.00
SPRAY PARK POWER	2-72-1200-541	1,757.28	1,000.00	757.28-
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	5,092.99	1,200.00	3,892.99-
	TOTAL SPRAY PARK:	17,235.38	8,000.00	9,235.38-
<b>KING HUNTER PARK</b>				
KING HUNTER PARK SALARIES	2-72-1300-110	1,766.32	6,700.00	4,933.68
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	8,224.75	14,900.00	6,675.25
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	0.00	500.00	500.00
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	0.00	1,000.00	1,000.00
KING HUNTER PARK EMP NON T4 BENEFITS	2-72-1300-133	0.00	1,200.00	1,200.00
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	3,037.89	4,500.00	1,462.11
KING HUNTER PARK INSURANCE	2-72-1300-274	142.78	140.00	2.78-
KING HUNTER PARK GOODS	2-72-1300-500	1,205.41	11,000.00	9,794.59
KING HUNTER PARK POWER	2-72-1300-541	1,387.67	1,700.00	312.33
KING HUNTER PARK ADDED TO OPERATING	2-72-1300-764	0.00	15,195.00	15,195.00
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	6,356.67	3,900.00	2,456.67-
	TOTAL KING HUNTER PARK:	22,121.49	60,735.00	38,613.51
<b>SOCCER FIELDS</b>				
SOCCER FIELD SALARIES	2-72-1400-110	1,358.72	2,200.00	841.28
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	750.07	3,700.00	2,949.93
SOCCER FIELD BENEFITS	2-72-1400-130	0.00	200.00	200.00
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	0.00	300.00	300.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	0.00	400.00	400.00
SOCCER FIELD GOODS	2-72-1400-500	2,234.27	2,000.00	234.27-
SOCCER FIELDS POWER	2-72-1400-541	812.08	1,000.00	187.92
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	5,658.99	1,600.00	4,058.99-
	TOTAL SOCCER FIELDS:	10,814.13	11,400.00	585.87
<b>MUSEUM</b>				
MUSEUM GAS	2-74-0100-540	3,051.56	4,200.00	1,148.44
MUSEUM POWER	2-74-0100-541	2,495.95	3,000.00	504.05
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
	TOTAL MUSEUM:	12,547.51	14,200.00	1,652.49
<b>LIBRARY</b>				
LIBRARY TELEPHONE	2-74-0200-217	1,486.01	1,800.00	313.99
LIBRARY ADVERTISING	2-74-0200-220	748.80	800.00	51.20
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	4,893.00	14,400.00	9,507.00
LIBRARY INSURANCE	2-74-0200-274	3,177.21	3,180.00	2.79
LIBRARY GOODS	2-74-0200-500	752.42	700.00	52.42-
LIBRARY HEATING	2-74-0200-540	2,962.03	4,400.00	1,437.97
LIBRARY POWER	2-74-0200-541	3,638.37	4,900.00	1,261.63
LIBRARY GRANTS	2-74-0200-770	21,086.16	21,100.00	13.84
LIBRARY PERSONNEL GRANTS	2-74-0200-771	66,689.60	66,700.00	10.40
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	1,093.55	1,400.00	306.45
	TOTAL LIBRARY:	106,527.15	119,380.00	12,852.85
<b>CENTENNIAL PLACE</b>				
RCSC SALARIES	2-74-0800-110	25,683.44	42,900.00	17,216.56
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	28,278.29	35,100.00	6,821.71
RCSC BENEFITS	2-74-0800-130	3,060.48	3,700.00	639.52
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	720.79	2,500.00	1,779.21
RCSC NON T4 BENEFITS	2-74-0800-133	7,111.93	10,900.00	3,788.07
RCSC STAFF TRAINING	2-74-0800-212	495.00	500.00	5.00
RCSC FREIGHT	2-74-0800-215	270.00	300.00	30.00
RCSC TELEPHONE	2-74-0800-217	733.30	900.00	166.70
RCSC ADVERTISING	2-74-0800-220	2,940.60	2,900.00	40.60-
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	10,037.98	11,300.00	1,262.02
RCSC CONTRACTED REPAIRS	2-74-0800-250	2,282.88	18,400.00	16,117.12



For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
RCSC INSURANCE	2-74-0800-274	4,364.61	4,360.00	4.61-
RCSC GOODS	2-74-0800-500	7,438.77	10,100.00	2,661.23
RCSC HEATING	2-74-0800-540	5,362.02	7,700.00	2,337.98
RCSC POWER	2-74-0800-541	10,697.24	14,300.00	3,602.76
RCSC ADDED TO OPERATING RESERVE	2-74-0800-764	0.00	6,000.00	6,000.00
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	586.31	1,100.00	513.69
RCSC - HFC EQUIPMENT GOODS	2-74-0801-500	11,119.36	0.00	11,119.36-
RCSC - HFC GRANT	2-74-0801-770	2,500.00	2,500.00	0.00
	TOTAL CENTENNIAL PLACE:	123,683.00	175,460.00	51,777.00
<b>COMMUNITY CENTRE</b>				
COMMUNITY CENTRE SALARIES	2-74-0900-110	3,845.80	2,200.00	1,645.80-
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,200.00	1,200.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	0.00	200.00	200.00
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	0.00	400.00	400.00
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	270.00	500.00	230.00
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	718.72	800.00	81.28
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	304.20	300.00	4.20-
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	19,981.18	18,600.00	1,381.18-
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	3,781.47	7,000.00	3,218.53
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,510.67	6,510.00	0.67-
COMMUNITY CENTRE GOODS	2-74-0900-500	1,506.28	4,000.00	2,493.72
COMMUNITY CENTRE HEAT	2-74-0900-540	3,152.22	4,900.00	1,747.78
COMMUNITY CENTRE POWER	2-74-0900-541	5,230.29	8,300.00	3,069.71
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	747.53	1,200.00	452.47
	TOTAL COMMUNITY CENTRE:	46,048.36	56,210.00	10,161.64
<b>LIONS HALL</b>				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	622.03	1,000.00	377.97
LIONS HALL INSURANCE	2-74-1000-274	654.01	650.00	4.01-
LIONS HALL GOODS	2-74-1000-500	348.43	500.00	151.57
LIONS HALL HEAT	2-74-1000-540	1,523.93	1,800.00	276.07
LIONS HALL POWER	2-74-1000-541	1,245.39	1,400.00	154.61
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	458.96	600.00	141.04
	TOTAL LIONS HALL:	4,852.75	5,950.00	1,097.25
<b>GOVERNMENT REQUISITIONS</b>				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	499,451.57	668,700.00	169,248.43
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	153,280.00	153,300.00	20.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	643.00	643.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	0.00	2,500.00	2,500.00
	TOTAL GOVERNMENT REQUISITIONS:	652,731.57	825,143.00	172,411.43
	TOTAL EXPENDITURES:	5,943,602.39	8,775,784.00	2,832,181.61
	TOTAL REVENUE & EXPENSES:	1,515,327.96-	660,600.00-	854,727.96

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2021  
 To 30/11/2021

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>ASSETS - OPERATING</b>				
<b>FIRE DEPARTMENT</b>				
FIRE BUILDING ADDITIONS	8-23-0000-620	182,978.00	0.00	182,978.00-
FIRE MACHINES, EQUIPMENT	8-23-0000-630	0.00	38,600.00	38,600.00
FIRE VEHICLE ADDITIONS	8-23-0000-650	74,395.41	0.00	74,395.41-
	TOTAL FIRE DEPARTMENT:	257,373.41	38,600.00	218,773.41-
<b>COMMON SERVICES</b>				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	166,647.15	193,000.00	26,352.85
	TOTAL COMMON SERVICES DEPARTMENT:	166,647.15	193,000.00	26,352.85
<b>STREETS &amp; ROADS</b>				
S & R MACHINES, EQUIPMENT	8-32-0000-630	16,750.00	15,000.00	1,750.00-
	TOTAL STREETS & ROADS:	16,750.00	15,000.00	1,750.00-
<b>AIRPORT</b>				
AIRPORT EQUIPMENT	8-33-0000-630	0.00	100,000.00	100,000.00
	TOTAL AIRPORT:	0.00	100,000.00	100,000.00
<b>WATER DEPARTMENT</b>				
WATER MACHINES, EQUIPMENT	8-41-0000-630	0.00	10,000.00	10,000.00
	TOTAL WATER DEPARTMENT:	0.00	10,000.00	10,000.00
<b>CEMETERY</b>				
CEMETERY ENGINEERING STRUCTURES	8-56-0000-610	20,954.99	17,000.00	3,954.99-
	TOTAL CEMETERY:	20,954.99	17,000.00	3,954.99-
<b>RECREATION</b>				
RECREATION POOL ENGINEERING STRUCTUR	8-72-0100-610	107,418.53	118,000.00	10,581.47
RECREATION POOL BUILDINGS	8-72-0100-620	3,928.64	0.00	3,928.64-
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	0.00	10,000.00	10,000.00
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	0.00	37,000.00	37,000.00
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION FOX LAKE PARK ENGINEERING	8-72-0700-610	0.00	15,000.00	15,000.00
RECREATION PARKS PLAYGROUND ENGINEER	8-72-0800-610	0.00	75,000.00	75,000.00
	TOTAL RECREATION:	111,347.17	265,000.00	153,652.83
<b>CULTURE</b>				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	0.00	12,000.00	12,000.00
	TOTAL CULTURE:	0.00	22,000.00	22,000.00
	TOTAL CAPITAL FINANCES APPLIED:	573,072.72	660,600.00	87,527.28
	GRAND TOTAL OF ALL ACCOUNTS:	573,072.72	660,600.00	87,527.28
	REPORT TOTALS:	942,255.24-	0.00	942,255.24

\*\*\* End of Report \*\*\*

Date: December 14, 2021

Agenda Item No: 06.03

## Budget Overview

### Recommended Motion

That Council accepts the Budget Overview for November 2021 for information.

### Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2021 Operating and Capital budgets approved by Council at the May 26, 2021 Special Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to November 30, 2021.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A



### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A

### Attachments

1. Budget Overview – November 2021

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

<b>NOVEMBER 2021 BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES</b>							
<b>Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department</b>							
<b>2021 BUDGET</b> Adopted May 26, 2021	<b>2021</b> <b>BUDGET</b>	<b>2021</b> <b>BUDGET</b>	<b>REVENUE</b> <b>LESS</b>	<b>2021</b> <b>ACTUAL</b>	<b>2021</b> <b>ACTUAL</b>	<b>REVENUE</b> <b>LESS</b>	<b>DIFFERENCE</b> <b>BUDGET TO</b>
	<b>REVENUES</b>	<b>EXPENSES</b>	<b>EXPENSES</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>EXPENSES</b>	<b>ACTUAL</b>
<b>GENERAL MUNICIPAL</b>	-3,307,002			-4,000,655			693,653
RESERVES	-66,967			0			
REQUISITIONS	-822,638	822,643		0	652,732		169,911
SURPLUS		2,500			0		2,500
CONTINGENCY		0			0		0
			<b>-3,371,464</b>			<b>-3,347,924</b>	
<b>GENERAL ADMINISTRATION</b>	-447,700			-479,176			31,476
COUNCIL		130,150			98,020		32,130
ADMINISTRATION		943,735			745,846		197,889
			<b>626,185</b>			<b>364,690</b>	
<b>HANNA WAKE PROGRAM</b>	0			0			0
STUDENT EXCHANGE		0			0		0
			<b>0</b>			<b>0</b>	
<b>TAX RECOVERY PROPERTY</b>	-10,100			-10,197			97
TAX RECOVERY PROPERTY		10,100			3,842		6,258
			<b>0</b>			<b>-6,355</b>	
<b>POLICE</b>	-11,600			-4,822			-6,778
POLICE		48,500			48,500		0
			<b>36,900</b>			<b>43,678</b>	
<b>SAFETY &amp; RISK MANAGEMENT</b>	0			0			0
SAFETY & RISK MNGMNT		4,750			1,270		3,480
			<b>4,750</b>			<b>1,270</b>	
<b>FIRE</b>	-575,386			-612,926			37,540
FIRE		647,290			137,901		509,389
FIRE - CAPITAL		38,600			257,373		-218,773
			<b>110,504</b>			<b>-217,651</b>	
<b>FIRE - ECETP</b>	-8,500			0			-8,500
FIRE - ECETP		8,500			1,240		7,260
			<b>0</b>			<b>1,240</b>	
<b>DISASTER SERVICES</b>	-3,250			0			-3,250
DISASTER SERV		6,200			554		5,646
			<b>2,950</b>			<b>554</b>	
<b>BY-LAW ENFORCEMENT</b>	-24,100			-41,459			17,359
BYLAW		74,250			96,119		-21,869
			<b>50,150</b>			<b>54,660</b>	
<b>DOG CONTROL</b>	-4,400			-5,295			895
ANIMAL CONTROL		22,500			18,639		3,861
			<b>18,100</b>			<b>13,344</b>	

<b>NOVEMBER 2021 BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES</b>							
<b>Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department</b>							
<b>2021 BUDGET</b> Adopted May 26, 2021	<b>2021 BUDGET REVENUES</b>	<b>2021 BUDGET EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>2021 ACTUAL REVENUES</b>	<b>2021 ACTUAL EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>DIFFERENCE BUDGET TO ACTUAL</b>
<b>PUBLIC WORKS</b>	-75,100			-770			-74,330
PUBLIC WORKS		489,233			495,519		-6,286
PUBLIC WORKS - CAPITAL		193,000			166,647		26,353
			<b>607,133</b>			<b>661,396</b>	
<b>STREETS &amp; ROADS</b>	0			-160			160
<b>STREETS &amp; ROADS CAPITAL</b>	-616,041			0			-616,041
STREETS & ROADS		1,016,141			307,408		708,733
S & R - CAPITAL		15,000			16,750		-1,750
			<b>415,100</b>			<b>323,998</b>	
<b>AIRPORT</b>	-105,165			-6,153			-99,012
AIRPORT		27,330			24,693		2,637
AIRPORT CAPITAL		100,000			0		100,000
			<b>22,165</b>			<b>18,540</b>	
<b>WATER</b>							0
TREATMENT	-1,200,500			-992,711			-207,789
TREATMENT		855,700			727,312		128,388
LINES & DISTRIBUTION	0			-3,658			3,658
LINES & DISTRIBUTION		293,000			146,819		146,181
WATER DIST - CAPITAL METER		10,000			0		10,000
			<b>-41,800</b>			<b>-122,238</b>	
<b>SANITARY SEWERS</b>	-297,600			-218,225			-79,375
SEWERS		191,010			96,981		94,029
SEWER - CAPITAL		0			0		0
			<b>-106,590</b>			<b>-121,244</b>	
<b>GARBAGE</b>	-74,300			-62,733			-11,567
GARBAGE		75,800			67,041		8,759
			<b>1,500</b>			<b>4,308</b>	
<b>REGIONAL WASTE SYSTEM</b>	-336,400			-274,014			-62,387
ANNUAL CONTRACT		334,400			334,401		-1
			<b>-2,000</b>			<b>60,388</b>	
<b>F.C.S.S.</b>	-114,798			-103,760			-11,038
ADMINISTRATION		43,800			37,798		6,002
PROGRAMS		124,300			94,334		29,966
YOUTH CLUB SUPPORT		36,500			28,948		7,552
VAN OPERATIONS		5,300			3,870		1,430
			<b>95,102</b>			<b>61,190</b>	

<b>NOVEMBER 2021 BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES</b>							
<b>Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department</b>							
<b>2021 BUDGET</b> Adopted May 26, 2021	<b>2021 BUDGET REVENUES</b>	<b>2021 BUDGET EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>2021 ACTUAL REVENUES</b>	<b>2021 ACTUAL EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>DIFFERENCE BUDGET TO ACTUAL</b>
<b>CEMETERY</b>	-13,900			-22,334			8,434
CEMETERY		29,520			17,531		11,989
CEMETERY CAPITAL		17,000			20,955		-3,955
			<b>32,620</b>			<b>16,152</b>	
<b>MUNICIPAL PLANNING COMM</b>	0			0			0
MPC		500			0		500
			<b>500</b>			<b>0</b>	
<b>COMMERCIAL OFFICE BUILDING</b>	-24,000			-24,000			0
OFFICE BUILDING		24,000			5,602		18,398
			<b>0</b>			<b>-18,398</b>	
<b>TOURISM</b>	0			0			0
TOURISM		31,200			21,794		9,406
			<b>31,200</b>			<b>21,794</b>	
<b>BUSINESS &amp; COMMUNICATION</b> (WAS ECONOMIC DEV)	-10,000			0			-10,000
		179,420			161,082		18,338
			<b>169,420</b>			<b>161,082</b>	
<b>VISITOR INFORMATION BOOTH</b>	0			0			0
		19,530			13,324		6,206
			<b>19,530</b>			<b>13,324</b>	
<b>SUBDIVISION</b>	0			-225,464			225,464
SUBDIVISION		0			171,359		-171,359
SUBDIVISION - CAPITAL		0			0		0
			<b>0</b>			<b>-54,105</b>	
<b>RECREATION</b>	-237,100			-63,494			-173,606
CS BOARD		3,800			3,057		743
RECREATION		222,967			147,357		75,610
PARKS SHOP		19,340			17,074		2,266
COMMUNITIES IN BLOOM		0			0		0
			<b>9,007</b>			<b>103,994</b>	
<b>SWIMMING POOLS</b>	-67,800			-78,132			10,332
POOLS		226,910			191,993		34,917
POOLS - CAPITAL		45,000			44,648		352
SPRAY PARK - HSP COMMITTEE	-83,000	83,000			66,699		16,301
			<b>204,110</b>			<b>225,208</b>	
<b>ARENA</b>	-90,450			-31,877			-58,573
ARENA		275,310			210,020		65,290
ICE PLANT		28,200			6,615		
ARENA - CAPITAL		37,000			0		37,000
			<b>250,060</b>			<b>184,758</b>	

<b>NOVEMBER 2021 BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES</b>							
<b>Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department</b>							
<b>2021 BUDGET</b> Adopted May 26, 2021	<b>2021 BUDGET REVENUES</b>	<b>2021 BUDGET EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>2021 ACTUAL REVENUES</b>	<b>2021 ACTUAL EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>DIFFERENCE BUDGET TO ACTUAL</b>
<b>CURLING RINK</b>	-28,500			-13,367			-15,133
CURLING RINK		56,040			35,902		20,138
ICE PLANT		28,200			6,615		
C RINK - CAPITAL		10,000			0		10,000
			<b>65,740</b>			<b>29,150</b>	
<b>BALL DIAMONDS</b>	-5,100			-2,100			-3,000
BALL DIAMONDS		34,310			35,509		-1,199
			<b>29,210</b>			<b>33,409</b>	
<b>GOLF COURSE</b>	0			0			0
GOLF COURSE		2,560			2,563		-3
			<b>2,560</b>			<b>2,563</b>	
<b>FOX LAKE PARK</b>	-71,700			-66,772			-4,928
FLP		96,450			65,043		31,407
FLP - CAPITAL		15,000			0		15,000
			<b>39,750</b>			<b>-1,730</b>	
<b>PARKS</b>	0			-600			600
PARKS		225,500			288,253		-62,753
PARKS - CAPITAL		75,000			0		75,000
PIONEER PARK	-23,195	60,735		-15,195	22,121		38,614
SPRAY PARK	-2,400	8,000		-50	17,235		-9,235
			<b>369,235</b>			<b>327,010</b>	
<b>SUMMER YOUTH PROGRAM</b>	-2,500			-6,915			4,415
		32,060			29,292		2,768
			<b>29,560</b>			<b>22,377</b>	
<b>SOCCER FIELDS</b>	-2,100			-2,100			0
SOCCER FIELDS		11,400			10,814		586
			<b>9,300</b>			<b>8,714</b>	
<b>MUSEUM</b>	0			0			0
MUSEUM		14,200			12,548		1,652
			<b>14,200</b>			<b>12,548</b>	
<b>LIBRARY</b>	-10,000			0			-10,000
LIBRARY		119,380			106,527		12,853
LIBRARY - CAPITAL		10,000			0		10,000
			<b>119,380</b>			<b>106,527</b>	
<b>CENTENNIAL PLACE</b>	-64,392			-72,585			8,193
CENTENNIAL PLACE		175,460			123,683		51,777
CENTENNIAL PLACE CAPITAL		12,000			0		12,000
			<b>123,068</b>			<b>51,098</b>	



<b>NOVEMBER 2021 BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES</b>							
<b>Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department</b>							
<b>2021 BUDGET Adopted May 26, 2021</b>	<b>2021 BUDGET REVENUES</b>	<b>2021 BUDGET EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>2021 ACTUAL REVENUES</b>	<b>2021 ACTUAL EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>DIFFERENCE BUDGET TO ACTUAL</b>
<b>COMMUNITY CENTRE</b>	-22,500			-16,406			-6,094
CENTRE		56,210			46,048		10,162
CENTRE CAPITAL		0			0		0
			<b>33,710</b>			<b>29,642</b>	
<b>LIONS HALL</b>	-1,200			-825			-375
LIONS HALL		5,950			4,853		1,097
			<b>4,750</b>			<b>4,028</b>	
<b>RESERVES</b>	0			0			0
		0			0		0
			<b>0</b>			<b>0</b>	
<b>TOTAL REVENUE</b>	<b>-8,861,384</b>			<b>-7,458,930</b>			<b>-1,402,454</b>
<b>TOTAL EXPENDITURES</b>		<b>8,861,384</b>			<b>6,516,675</b>		<b>2,344,709</b>
<b>TOTAL SURPLUS (DEFICIT)</b>			<b>1</b>			<b>-942,255</b>	

Date: December 14, 2021

Agenda Item No: 07.00

## Committee Reports

### Recommended Motion

That Council accepts the following Committee Report for information:

1. Community Services Board Meeting Minutes of November 29, 2021

### Background

Committee Reports are usually in the form of minutes from the Committee meetings and provide Council with highlights and activities of the committee.

The Minutes may not have been approved by the Committee; however they are presented for Council's review.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



## Policy and/or Legislative Implications

N/A

## Attachments

1. Community Services Board Meeting Minutes – November 29, 2021

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**TOWN OF HANNA  
COMMUNITY SERVICES BOARD MEETING  
November 29, 2021**

Minutes of a meeting of the Community Services Board of the Town of Hanna held Monday, November 29, 2021 on Zoom at 7:01 p.m.

**Members Present:**

Chairperson Nadine Wood  
Sam Lockhart  
Elaine Johnston  
Vern Thuroo

Darlene Herzog  
Gerald Campion  
Cody Dale McNair

**Administration Present:**

Director Gwen Snell

Michele Toews Community Services Coordinator  
Raelene Liddicoat Municipal Secretary

**CALL TO ORDER**

Chairperson Nadine Wood called the meeting to order at 7:01 p.m.

**REVIEW AND ADOPTION OF AGENDA**

**MOTION: V. Thuroo - G. Campion**

That the agenda be adopted as presented.

CARRIED

**ADOPTION OF MINUTES**

**MOTION: V. Thuroo – G. Campion**

That the minutes of the October 25, 2021 meeting be approved as circulated.

CARRIED

**Correspondence:**

- Healthy Families Mid Year Report 2021
- Community Volunteer Income Tax Program - thank you letter and CVITP certificate

**MOTION: V. Thuroo – E. Johnston**

That the financial reports for October 2021 be accepted for information.

CARRIED

**REPORTS:**

**Directors Report**

- Director Snell provided an overview of the activities and events as outlined in her written report.

- Hanna Fitness Centre Association held an Annual General Meeting on November 23, 2021. A motion was passed to disband the committee as there were no new volunteers interested in maintaining the association.
- Director Snell indicated that there are a number of grants and projects that still require some work, including the Community Centre Grant.
- Director Snell provided an overview for both Healthy Families and Community Volunteer Income Tax Program
- Tennis Courts are in very poor condition due to lack of regular maintenance and repairs. It was noted that it is being included in the 2022 budget. Pickleball members have requested their play lines be added to the Tennis court lines in order to provide the ability to host larger events.

#### **Community Services Coordinator Report:**

- Coordinator Michele Toews provided an overview of the Family and Community Support Services Association of Alberta (FCSSAA) East Central semi-annual meeting. Information and reports were provided regarding provincial requirements for funding and reporting. Highlights of the upcoming FCSSAA conference were also reviewed, including proposed resolutions and the Annual General meeting.
- The importance of reporting the positive impact upon communities by services provided by FCSS was discussed in terms of the need to advocate and market ourselves.

#### **Councillor Gerald Campion Report:**

- Councillor Campion confirmed that the Town of Hanna approved the CSB Grants as recommended by the Community Services Board.

#### **DR JODY CARRINGTON EVENT:**

- General overview of the event was provided.
  - Opening entertainment at 5:30 p.m. with "Scotch and Starlight"
  - Wellness displays in the hall
  - Cash bar available prior to the main presentation with Dr. Jody Carrington.
  - Hanna Firefighters will be providing bar services.
  - Charcuterie boxes will be available for pre-order at a cost of \$15.00/ box
- The option to livestream was not determined to be necessary as our ticket sales are now lower than when first booked and promoted.

#### **ROUND TABLE DISCUSSION:**

- Discussion and concerns were raised that the present increase in community COVID cases are a result of operations at the Arena. Director Snell indicated that this had not been reported to administration and indicated that the cleaning and disinfection protocols have not changed. Staff continue to disinfect the dressing rooms and common areas.

- Next meeting to be in person in the Town Council Chambers at 6:00 pm. Connie Deadlock has graciously offered to host the Christmas gathering following the meeting. Director Snell will follow up and provide details to members prior to the meeting date.

**NEXT MEETINGS DATE:**

Monday December 20, 2021 @ 6:00 p.m.

**ADJOURNMENT**

Chairperson Nadine Wood adjourned the meeting at 8:14 p.m.

---

Chairperson Nadine Wood

---

Director of Community Services Gwen Snell

Date: December 14, 2021

Agenda Item No: 08.00

## Senior Administrative Officials Reports

### Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01-8.05 as presented for information.

### Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

### Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town web-site and through the Town Social Media Program.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

1. Chief Administrative Officer
2. Director of Business & Communication
3. Director of Community Services
4. Director of Protective Services
5. Director of Public Works

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



# MEMORANDUM

Date: December 14, 2021

To: Mayor & Council

From: Kim Neill  
Chief Administrative Officer

Re: CAO Report – December 14, 2021, Council Meeting

---

## **1. Demolition Project Update:**

The hazard abatement and demolition are complete on the following properties:

- 206 Fox Lake Trail
- 109 - 3<sup>rd</sup> Ave West
- 305 – 1<sup>st</sup> Street West
- 123- 2<sup>nd</sup> Avenue West

The hazard abatement work is continuing on the Seymour property (102 – Centre Street) with the expectation that demolition will begin the week of December 20<sup>th</sup> getting the building in a pile, securing the borders then breaking for the holidays. Debris removal will begin the first week of January.

The hotel sign has been taken down and is temporarily stored at the PW shop. No other surprises or changes to the budget with the only remaining estimated cost to be billed out being the tipping fees from Big Country Waste Management Commission.

## **2. Grant Applications:**

Administration, working with MPE Engineering have submitted two applications for funding to the Province through their Strategic Transportation Infrastructure Program. The projects have both been included in the 2023 Capital Budget.

- Funding through the Local Resource Bridge component to replace the bridge on Pioneer Trail that crosses the CNR Reservoir. The estimated cost of replacement of this bridge is \$1,463,000 and if the application is successful the province will provide 75% or \$1,097,250 of the funds required with the Town being responsible for 25% or \$365,750.
- Funding through the Community Airport Program component to replace the airport runway lighting. The estimated cost of replacement of this lighting is \$470,000 and if the application is successful the province will provide 75% or \$352,500 of the funds required with the Town being responsible for 25% or \$117,500 which will be cost shared by the Special Areas Board with each partner responsible for \$58,500.

### **3. Facility Tours:**

As part of the Council Orientation process Administration would like to schedule facility tours for Council to become familiar with the buildings and equipment that the Town owns and operates. Typically, these tours have been done on Saturday mornings and it is anticipated that there will be a need to schedule a minimum of 4 tour dates.

- Public works shop, VIC/main lift station and airport terminal
- Arena, curling rink, swimming pool, community centre and Centennial Place
- Fire Hall/burn tower and parks shop
- Water treatment plant

Would it be possible to have the first tour the morning of Saturday January 8<sup>th</sup>?

### **4. Holiday Hours:**

Holiday hours will be as follows:

- Town Office and Public Works – December 24<sup>th</sup> & 27<sup>th</sup>, and January 1<sup>st</sup>, 2022 – Closed
- Arena & Centennial Place – December 24<sup>th</sup> & December 31<sup>st</sup> – Closed at Noon  
December 25<sup>th</sup>, 26<sup>th</sup> & January 1<sup>st</sup> – Closed

Public works will have a staff person on call in case of emergency.

### **Meetings Attended:**

- Canada Community Revitalization Fund – Application Review – November 10<sup>th</sup>
- Chief Medical Officer of Health – Covid Update for Municipalities – November 10<sup>th</sup>, 24<sup>th</sup>, & December 8<sup>th</sup>
- Business Hub – Economic Development Collaboration – November 16<sup>th</sup> & December 7<sup>th</sup>
- MPE – Strategic Transportation Infrastructure Program Application – November 16<sup>th</sup>
- GIS & 911 Webinar – November 16<sup>th</sup>
- AUMA Convention – November 17<sup>th</sup> – 19<sup>th</sup>
- Regional Emergency Management Exercise – Youngstown – November 22<sup>nd</sup>
- Council Budget Meetings – November 24<sup>th</sup>, December 1<sup>st</sup> & 8<sup>th</sup>
- AMSC Energy Aggregation Meeting – November 26<sup>th</sup>
- Safety Committee Meeting – December 1<sup>st</sup>
- MPE – Dam Safety Project – Update – December 1<sup>st</sup>

### **Upcoming Events:**

- Business Hub – Economic Development Collaboration – December 21<sup>st</sup> & January 4<sup>th</sup>
- Vacation – December 28<sup>th</sup> – 31<sup>st</sup>

## Council Report

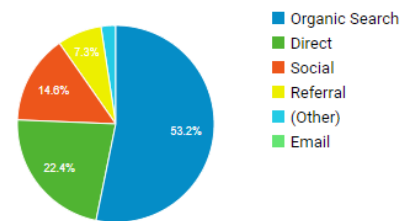
Date: December 14, 2021

Submitted by: Laurie Armstrong, Director of Business & Communication

Like all departments, the department of Business & Communication is diverse. I've listed the key areas of responsibility below and you will receive additional information on these areas as there are updates to report.

- This month, I thought I'd focus a little bit on our website at hanna.ca. The site received a makeover in 2020 shortly after Council approved the new branding. Our site is very content heavy. There are *130 pages* containing information, *188 blog/news* posts and at the moment more than *370 events* (many recurring).
- **Pages** contain information that is static. The facilities, processes, bylaws, budget, contacts, etc. These pages will always contain information but require regular updates to rates and hours of operation.
- **Blog/News** posts are constantly changing, being added, or being removed. These are found at hanna.ca/news.
- The **events** calendar is open for anyone to submit information and we encourage it. The philosophy has always been that having a busy and active community shows others that there is lots going on and that Hanna is a great place to live and work. That said, we have some policy around what qualifies to be included. Please help us keep this an active and relevant tool for members in the community. An event can be included by submitting it online (hanna.ca/add), emailing a poster or making a phone call. Most events are then included in other areas of promotion that may include the west entrance sign, the Kiosks, the paper newsletter, the electronic newsletter and as space and time permit, social media and Hanna Herald. (I will prepare a future report about these promotional tools)
- **eNews**: This is the newsletter that periodically arrives at your inbox. To reduce the time involved in preparing and formatting, I've sourced a script that recognizes when a news item has been released. Then, later that day, the news item along with the next 3-4 days of events are emailed to subscribers. To date, there are 442 subscribers. This electronic newsletter was on the wish list for 2023 but with Covid, was bumped ahead of schedule. As a result, it is constantly changing. Sometimes, it doesn't render as nicely as I'd like but each release is a learning curve to get to an end result that I am happy with.
- The following analytics are for the 11 months dated January 2021 to Nov 30, 2021.
- Top 5 visited pages
  - Election
  - Pool
  - Parks-Playgrounds (Fox Lake Park)
  - Events
  - Employment
- 84% of users are from Canada, 4% from USA 3% from China with the remainder from UK, Pakistan, Indonesia. Philippines ranks #10 but it was in the top 3 about a year ago.

- People spend an average of *1:36 minutes* being active each time they go to our site. A very good average session duration is 2-3 minutes.
- 179,000 page views
- An almost equal number of users, turn to Chrome and Safari to browse. That tells me that our site needs to function properly in both browsers which often requires customization. This is lacking.
- Recently, there have been more people browsing using their mobile device than a desktop. This is critical to know because websites are created differently for mobile devices such as phones and tablets. Another area of concern for me and one I haven't been able to spend enough time on. Also of interest is that the top 4 devices used are Apple products. This tells me that I need to first focus on the site being able to render the content appropriately on Apple devices before Samsung.
- Referral traffic: most people come to our website from Facebook followed closely by the link on the HotSpot splash screen.
- One of the pages that continually shows up in the top 10 is the Business Directory. When a business qualifies for and takes a license, they are added into the directory. It's always a surprise to me how many clicks these listings receive. Annually, usually in March, all listings are reviewed and any that have not paid are removed. I will provide more information on this in a future report.
- The following chart reflects how people find us. The majority are conducting an internet search. → → →



- These users are taken directly to the following top 10, depending of course on the terms they have searched.

→ → → →

1.	/
2.	/our-heritage/
3.	/contact-us/
4.	/maps/
5.	/property-search/
6.	/covid19/
7.	/employment/
8.	/tv/
9.	/event/drjody/
10.	/news/

Director of Community Services Council Report  
Respectfully submitted by Gwen Snell  
December 14, 2021

*The following highlights are provided for council information. If you have any questions or would like more information on the department, I would be happy to respond.*

### **General/ Facilities/Parks Overview**

- CS crew conduct weekly facility inspections, completing any repairs or maintenance that is identified.
- Clearing of snow around facilities, parking areas, pathway in Hector King Hunter Park, etc.
- Crew completed maintenance, lighting check and replacements in facilities.
- Assisted with Poppy Project by supervising students, site first calls, etc.
- Ice Arena Bookings and inquiries have appeared to increase this year, but we have been unable to book many due to limitations with available ice.
- Our department continues to work on updating our documents, schedules, etc. with new dates and rebranding. We have been working cooperatively with groups and organizations such as Hanna Curling Club, Hanna Figure Skating, Kiddies Korner Playschool, Hanna Minor Hockey, Pickleball, Hanna Dance and league groups to operate their programs within the COVID regulations. Cooperation and support from these community members has been appreciated by both staff and administration.

### **Hanna Arena/Curling Arena Ice Plant**

- Crew completes daily plant checks to ensure proper and safe operation.
- We are currently waiting for formal quote to replace the condenser from our Service Provider. Once we have this, we will develop an RFP (Request for Proposals) to obtain additional quotes.

### **Hanna Spray Park Update**

- There was some minor work to be completed, such as ensuring proper ventilation for the mechanical room which is now complete. We will be completing our final inspection with Superior Safety Codes.

### **Hanna and District Youth Club**

- The group is sitting with limited options for moving things forward at this time.
- Our Community Services Coordinator will continue working with the Youth Club to explore ways to support leadership development and youth programs/events, which includes the Teen Fair scheduled for the Fall of 2022.

### **FCSS (Family and Community Support Services) Update**

- **Chair Yoga** is being offered on Tuesday, Wednesday, and Thursday afternoons at 2 p.m in Centennial Place and will conclude for this session at the end of December. We are hoping to re-start in January for another session. This is a free program to encourage those with mobility issues to become more active. It also allows time for social networking and supports.

- **BCIS (Brooks & County Immigration Services)** is recruiting to hire a Part time Support staff member to be located in Hanna. This position will address the needs of newcomers in Hanna – primarily Permanent Residents who have immigrated to our community. We are currently waiting to be advised of hiring and location for this position.
- **Interagency meetings** continue virtually with zoom meetings. These meetings allow the exchange of information and communication between social services providers within the community.
- **Dr. Jody Carrington** evening was very well received. It proceeded as a Restriction Exemption Program (REP) event. For those who were unable to attend, the evening started at 5:30 with music by “Scotch and Starlight” (Lisa Dodd and Ryan Davidson), Hanna Firefighters Association operated a cash bar and we had food available for purchase. Displays by Orchid Embers, Hanna Library, Skyriver Shala and Hanna KidSport/Community Youth Fund were well received by those in attendance. Special thank you to our funding partners who joined Hanna FCSS - KITE (Kids in the Early Years), HLC (Hanna Learning Centre) and Project REACH.

### **Grants and support provided**

- **MARD (Medically At-Risk Driver Centre)** – The Town received \$15,000 in funding to support transportation assistance for those persons who are medically at risk. Some background work has been completed through contract work and we are in the final stages of being able to deliver funding. After careful review, it appears that there is a provincial program called “Drive Happiness” that provides support for scheduling/booking of rides for people with volunteer drivers. They are well established, with over twenty years of operation and have been expanding across Alberta. They will also assist with advertising materials, volunteer driver reviews and insurance. It is expected that we will have a MOU (memorandum of understanding) with Drive Happiness in the future. We are still wishing to develop the regularly scheduled shuttle service that can assist with appointments, personal shopping or social interaction.
- **Canada Healthy Communities Initiative** – Purchase of the Marque Mobile Unit trailer has proceeded. We are presently ordering tents and ensuring that the trailer is stocked and has the necessary logos etc. to reflect the program. Criteria for use and loaning will be developed by the committee. Ownership of the trailer and tents will remain with the Town of Hanna. This fund provided a total of \$25,000 towards this project.
- **Canada Summer Jobs** – Application forms for 2022 will not be available until January or February 2022. All reporting is completed for 2021 and final funding in the amount of \$37,800 towards 12 seasonal staff positions has been received.
- **Canada Day Celebration Funding** – Submitted application for funding consideration. This grant is applied for annually and we are generally successful in obtaining some funds towards our Canada Day celebrations.

- **MCCAC (Municipal Climate Change Action Centre)** – Following a review of actual use and in consultation with other arenas, it was felt that the REALice would not provide our facility with cost savings. A decision was made to not proceed with an application at this time.
- **Green and Inclusive Community Buildings** – is a federal grant available to assist with the Community Centre renovation. We have renovation and expansion plans that have been completed for several years. The main focus for the upgrades and renovations are kitchen, bathrooms and bar service. If funding can be secured through this federal grant we would be able to complete a major renovation that would see increased energy efficiency for the building, along with modernizing the kitchen and bathrooms. Contact has been made with MPE Engineering for assistance with the technical portions of the application. They have been willing to assist, the issue has been shortage of staff until recently. It was our intention to have the proposal completed and ready for council final approval by this meeting - but I have been unable to coordinate with the MPE staff on the project. It is my intent to complete this over the next few weeks and present it at the January 2022 meeting for review and approval by council.

### **Meetings Attended/Training**

November 15 – CMHLI (Canada Mental Health Learning Institute) online  
 November 16 & 17 – ESSNA & AEMA ESS (Emergency Social services) online  
 November 23 – Hanna Fitness Centre AGM  
 November 24 – Hanna Wellness Network meeting  
 November 29 – Community Services Board meeting  
 December 1 – Health & Safety Meeting  
 December 2 & 3 – FCSSAA Annual Conference - online  
 December 7 – Special Areas RMH (Rural Mental Health) Network meeting  
 December 7 – Dr. Jody Carrington Evening

*Various meetings with facility users & organizations in community  
 (Zoom, phone, in person) as they gear up for events without covid restrictions.  
 Regular Crew and Staff tool box meetings (in person and online)  
 Director's Meeting – regular Monday mornings or as scheduled*

### **Future Meetings:**

December 15 & 16 Mental Health First Aid Supporting Youth (online)  
 January 13 & 14 – ASIST – Special Areas Rural Mental Health  
 (I am joining as a volunteer)

**DIRECTOR OF PROTECTIVE SERVICES  
COUNCIL REPORT December 14, 2021**

**BY-LAW ENFORCEMENT:**

**Complaints dealt with: November 2021 / December 2021**

<b>Animal Control</b>	<b>Garbage</b>	<b>Unightly</b>	<b>Parking</b>	<b>Snow/Ice</b>	<b>Other</b>
<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>

**DEVELOPMENT: November 2021 / December 2021**

**Permit #      Type of Development      Address      \$ Value**

D53-21	Home Occupation: Home Based House Cleaning Business	123 – Shacker Crescent	\$0.00
D54-21	Interior Renovations (Post Interior Fire Damage)	418 – Railway Avenue West	\$15,000.00

**Emergency Management:**

November 22, 2021 - Attended the Special Areas Regional Emergency Management Agency tabletop exercise held in Youngstown. The proposed scenario centered around an ammonia release at the local arena. The exercise was designed to explore the ramifications of the response and the opening of a regional Emergency Operations Centre. The day long event was the first exercise of the Regional Emergency Management group and was definitely a valuable training experience for all who attended.

The final draft of the Regional Plan has not been officially finalized as more work is still needed to be done. This exercise qualifies as the Town's 2021 requirement of completing an annual training exercise, as mandated in our Municipal Emergency Management Plan and in accordance with the Provincial Emergency Management Act and regulations.

Respectfully submitted: Adrian Mohl, Protective Services



## COUNCIL REPORT

**DATE:** Dec 14, 2021

**PRESENTED BY:** Brent Olesen, Director of Public Works

- Since the November 9, 2021 Council meeting, the public works department has been busy with the following items:
  - Water & Sewer
    - Put notices on doors of properties where water will be shut off due to non-payment.
    - We turned off water at the curbside for two water line repairs in residences.
    - We responded to a notice from the office regarding a residential property that was showing 0 consumption on the water meter. During the investigation of the meter, the crew discovered a potential bypass situation. The meter is now showing consumption.
    - The majority of the damage at the CN lift station resulting from the August 24 lightning strike has been repaired. Cummins repaired the generator and removed the rental unit they provided. The only item remaining is the installation of ground rods, recommended by MPE Engineering.
    - Starting preparations for the annual Water and Wastewater reports required by Alberta Environment.
    - Updating the Drinking Water Safety Plan for Council review in 2022.
  - Road Maintenance
    - We have had to do some sanding with the rain and a little snow removal after the snowfall on the 4<sup>th</sup>.
    - The sanding truck was not repaired when the first snow/rain fell, so I used the loader to distribute sand at the main intersections.
    - We were able to get the materials to repair the plow/sanding truck and it passed the CVIP inspection this year. Although the frame is of concern, and we regularly maintain the vehicle, it is 21 years old, so finding parts is more difficult each time something goes wrong.
  - Cemetery
    - We opened and closed one cremation niche this month.
    - The new columbarium was delivered to the cemetery. The plan is to locate the next one in the west area as the current location has three columbariums.
  - Meetings
    - I am attending the Monday morning Director's meetings.
    - Wes, Braeden, Laurie and I met with Palliser Regional Municipal Services staff to take training for our GIS system. We will be putting our infrastructure on a tablet to assist us with on site location of water and sewer mains, lines, curbside, etc.
    - Wes and Braeden attended a safety meeting on the 1<sup>st</sup>.

- Airport
  - We are doing routine maintenance at the airport
  - We cleared the runway after the snow this month.
  
- General
  - We delivered potable water to the waste transfer site this month and hauled the wastewater from their tank.
  - Vehicles and equipment that require annual CVIP inspections are being inspected and repaired if necessary.
  - Banners were removed from the streetlights and Christmas decorations were put up in November during warm weather. The decorations were plugged in on December 3<sup>rd</sup> so they would be ready for the Light Up Parade.
  - We assembled the Town float and drove it in the Light Up Parade with Santa in the sleigh.
    - Our float won first prize, which was a \$50.00 Hanna Chamber bucks gift certificate. We donated the gift certificate to the fire department toy drive.
    - In 2016 Gwen and Clarke Snell donated a wooden sleigh and reindeer that we put on a flat deck and decorate with lights. It has become the float that Santa rides on, rather than a fire truck as he did in the past.
    - We used two of the vintage Santa decorations to complete the float. All the items will be kept in storage for next year's parade.
  - I manned the fire truck at the demolition of the Central Meat building on Saturday, November 27<sup>th</sup>. It was a requirement from O H & S that water be available to reduce the dust from the demolition as the hazardous materials could not be removed due to structural issues.
  - Hauled clay and compacted it on the demolition sites.
  - The sign was removed from the Seymour hotel and is being stored at the public works shop yard until the museum is ready for it
  - The hydrovac truck was sent to Calgary for repairs. It is back in service now.
  - The pw shop generator has been delivered. Electrical work is needed to finalize installation.

On behalf of the public works crew, I want to wish you a Merry Christmas and Happy New Year.

Date: December 14, 2021

Agenda Item No: 9.01

## 2022 – 2024 Operating and 2022-2026 Capital Budgets

### Recommended Motion

That Council adopts the 2022 Operating and Capital Budget dated December 14, 2021, as presented; and accepts the 2023 & 2024 Operating Budgets and the 2023-2026 Capital Budgets for information.

### Background

Further to the direction of Council on the draft Operating & Capital Budgets during the Council Budget Meetings held on November 24<sup>th</sup>, December 1<sup>st</sup> and December 8<sup>th</sup>, Administration has prepared the 2022 – 2024 Operating Budget and 2022 – 2026 Capital Budget for Council's approval. Administration attempted to include all anticipated revenues and expenditures for the three-year period, including a list of Capital items.

At the November 24, 2021, meeting the balances in the proposed budgets for the three years were as follows:

2022	\$ 488,908 – Deficit
2023	\$ 176,033 – Deficit
2024	\$ 168,848 – Deficit

Following the review and direction provided by Council during the above noted budget meetings, the proposed budget anticipates a balanced budget for 2022, and a deficit for 2023 and 2024, as noted below:

2022	\$ 0 – Balanced
2023	\$ 53,079 – Deficit
2024	\$ 647,278 – Deficit

The 2022 Operating Budget and Capital Budgets are presented for Council's adoption. In addition, Administration is recommending Council accept the 2023-2024 Operating Budget and the 2023–2026 Capital Budgets for information only.



The highlights in the draft operating budget are listed below:

**Revenue:**

<b>General Municipal</b>	0% Tax Increase (Every 1% of tax increase will bring in approximately \$28,000 assuming no change to assessment)	\$2,768,098
	Concession & Franchise revenue (Based on 2021 Projected)	\$441,200
	Return on Investment (Same as 2021 Budget)	\$71,400
	Penalties on Tax (Assumes Bylaw remains at 4% and 5% penalties)	\$25,500
<b>Administration</b>	Rental & Lease Revenue	\$16,800
	MSI Operating – same as amount received in 2021	\$152,833
	Special Areas Industrial Tax Transfer (Increased by \$100,000 as per 2021 amount received)	\$300,000
	MSI Capital – Reduced \$407,379 in 2022 from 2021 Levels (\$684,595 – 2021, \$572,945 – 2020, \$430,105 - 2019)	\$277,216
	FGT – Same as amount allocated in 2021	\$153,233
	FCM Grant – Asset Management	\$40,000
	Drawn from Surplus ((\$10,000 – Tax Incentive – Not spent in 2021) (\$7,500 – Demolition Incentive – Not spent in 2021) (\$20,000 – Council Chambers Renovation Project – Not spent in 2021) (\$10,000 - Asset Management Matching funds)	\$47,500



<b>Police</b>	Reflects three-year average (Reduction - \$1,400 from 2021 Budget)	\$10,200
<b>Fire</b>	Reflects three-year average – Fire Calls (Increase - \$7,900 from 2021 Budget)	\$102,900
	Drawn from Surplus (SAB Contribution – Rescue Truck)	\$100,000
<b>By-Law Enforcement</b>	Reflects three-year average – Business License Fees	\$17,900
	Reflects three-year average – Dog License Fees	\$4,900
<b>Airport</b>	Anticipates suite rented for the full year	\$7,200
<b>Water Supply &amp; Distribution</b>	Water rates will increase - \$2.94 m3 from \$2.89 (Anticipating a reduction in use of water based on three-year average - \$1,119,400 – 2021 Budget) (Fixed fees remain the same as 2021 - \$55/billing period)	\$1,087,400
	Water Reading Software/Hardware Upgrade (Drawn from Reserves)	\$10,000
<b>Sanitary Sewers</b>	Reflects three-year average – Sanitary Sewer Revenue (Fixed fees remain the same as 2021 - \$30/billing period)	\$260,100
	Sewer Main Video Camera work (Drawn from Reserves)	\$37,500
<b>Garbage Collection &amp; Disposal</b>	Residential waste collection fee anticipated to remain the same (Fixed fees remain the same as 2019 – 2021 rates – \$11/billing period)	\$74,300
<b>Regional Waste Authority</b>	BCWMC 2022 Requisition anticipated to remain the same Awaiting confirmation from BCWMC (Fixed fees to remain the same as 2021 - \$44/billing period)	\$353,760
<b>FCSS</b>	Provincial Grant – Remains at 2020 Level	\$89,800



<b>Cemetery</b>	Reflects three-year average	\$16,400
<b>Commercial Building Lease</b>	The HLC lease for the Business Hub Offset by expenditures for operating & capital in all three years.	\$24,000
<b>Visitor Information Centre</b>	Assuming HLC Operation (Town still assumes building & grounds operating costs)	
<b>Recreation</b>	Special Areas Recreation Grant User Fees remaining at 2021 levels (Using a three-year average to determine revenue projections)	\$187,000
	Federal Summer Employment Grant	\$37,000
	Transfer from Recreation Reserve (Condenser replacement)	\$60,000
<b>Swimming Pool</b>	Reflects 3-year Average (No Covid Interruptions) (Passed & Plunge Cards - \$21,000) (Lesson Registrations - \$28,400) (Daily Admissions - \$13,000) (Retail Sales - \$3,100) (Rentals - \$6,100)	\$71,600
<b>Arena</b>	Assumes Full Season (No Covid Interruptions) Advertising (return to average levels)	\$63,600 \$12,200
<b>Curling Rink</b>	Assumes Full Season (No Covid Interruptions) (Curling Club – Share of Services - \$32,200) (Curling Rink Rental Revenue - \$7,500)	\$39,700
<b>Ball Diamonds</b>	Assumes Full Season (No Covid Interruptions)	\$5,100
<b>Soccer</b>	Assumes Full Season (No Covid Interruptions)	\$2,100
<b>Fox Lake</b>	Reflects 3-year Average Electrical Upgrades (Drawn from Reserves)	\$58,479 \$15,000



<b>Parks</b>	Drawn from Reserves (\$50,000 – Walking trails) (\$75,000 – Tennis Court Resurfacing)	\$125,000
<b>Hector King Hunter Park</b>	Drawn from Reserves (Irrigation repairs)	\$8,000
<b>Playground Program</b>	Modified program like 2021 (1/2 days + afternoon & evening programs – Community)	\$2,000
<b>Centennial Place</b>	Assumes Full Season – (No Covid Interruptions) (Rentals & Drop-in - \$7,200) (Lease Agreements - \$18,600) (Sponsorships - \$19,850) (Fitness centre - \$24,000)	\$69,650
<b>Community Centre</b>	Assumes Covid affect on rentals early in the year 50% - 3 year Average – Pre Covid	\$22,570
<b>Lions Hall</b>	Estimating \$100/month rental revenue – Covid effect on rentals	\$1,200
<b>Expenditures:</b>		
<b>Salaries</b>	Overall Full-time Salary Reduction from 2021 budget	(\$93,049.82)
	Increases for Permanent Staff –	
	Grid Step – 8 staff including 2% COLA	\$ 24,525
	Grid Changes – 4 staff members including 2% COLA	\$ 36,500
	COLA Adjustment only – 6 staff members	\$ 8,132
	Hiring 1 part time staff at first grid step	\$ 28,218
	Retirements/ Reduced hours – 4 staff	(\$232,928)
	2% COLA Adjustment – All staff	\$ 22,054
	Seasonal & Part time positions	\$ 4,078.36
	Returning staff provided \$0.25/hr. increase. Trouble competing with SAB seasonal rates	



<b>Utilities</b>	Natural Gas - three-year average plus 5% (Federal Carbon Tax increase again in 2022) Power – three-year average plus 10% (New five-year agreement – increased power rate) Water & Sewer – three-year average	
<b>Petroleum</b>	Three-year average - 25% increase	
<b>Insurance</b>	Using 2021 rates plus 5% increase	
<b>Council</b>	Council Honorariums & Per Diems – 2% Increase	\$ 89,900
	2% increase to honorariums	\$1,553
	Technology Allowance increased from \$250 - \$800/year for the four-year period.	\$5,600
	Travel & Subsistence (AUMA – Committee meetings closer to – pre Covid levels)	\$ 17,900
	Additional Training allowance - \$2,000/year/Councillor	\$14,000
<b>Administration</b>	Town share of Medical Clinic Operating Costs (22.9% increase - \$27,935 – new Dr. recruitment)	\$ 149,635
	Masonic Temple grant (Municipal portion of taxes)	\$ 1,100
	Roundhouse Society Grant (Municipal portion of taxes)	\$ 1,300
	Travel, Training & Subsistence – Closer to Pre Covid levels	\$ 13,400
	Professional Services (Council Chambers technology upgrade - \$20,000) (Funded from Deferred revenue) (Asset Management Project - \$50,000) (FCM Grant for project - \$40,000)	\$ 147,900
	Palliser Regional Municipal Services – 3% Increase - \$979	\$ 32,614
	Demolition Incentive	\$ 10,000
	Storefront Incentive	\$ 6,000
	Tax Incentive	\$ 10,000
	Development Officer Contract	\$10,400
<b>Japanese Student Exchange Program</b>	Anticipates no exchange program in 2022	
<b>Tax Recovery Property</b>	Transfer to capital	\$ 3,360





<b>Police</b>	As per new Provincial requirement – Increase \$24,000	\$ 72,000
<b>Fire Department</b>	Fire Fighter Remuneration – 3 Year Average	\$ 83,000
<b>Emergency Management</b>	Contracted – Director of Emergency Management	\$10,400
<b>Bylaw Services</b>	Contracted – SAB Peace Officer	\$ 42,000
<b>Animal Control</b>	SPCA Disbanding – Removed Operating Grant	\$ 5,000
	Contracted – SAB Peace Officer	\$ 4,800
<b>Common Services</b>	Grader lease	\$ 41,664
	Concrete sidewalk replacement program	\$ 100,000
	Asphalt pavement patches	\$ 30,000
	Streetlights	\$ 112,700
<b>Airport</b>	Repair Terminal West Wall	\$ 12,000
<b>Water Supply &amp; Distribution</b>	Water charge from Commission – Usage based on 3-year average	\$ 808,700
	Average has decreased. (HKRWSC rates increased from \$2.89 to \$2.94/m3)	
	Water Line Repair & Maintenance	\$ 25,000
	Added to Operating Reserve	\$ 50,000
<b>Sanitary Sewers</b>	Continuation of annual line flushing & Video inspection program (Work wasn't completed in 2021 – Funds from Deferred Revenue)	\$ 37,000
	Manhole repairs	\$ 20,000
	Lift station – Inspections & Maintenance	\$ 12,500
	Igloo Lift Station – New Structure	\$ 10,000
	Added to Operating Reserve	\$ 50,000
<b>Garbage Collection</b>	Based on 2020 – 22 Waste Collection Contract	\$ 75,400



<b>Regional Waste</b>	Based on anticipated 2021 requisition from BCWMC (If requisition increased regional waste fees may be Increased)	\$ 334,400
	Transfer to Regional Waste Reserve	\$16,100
<b>FCSS</b>	Family Resource Worker Program	\$ 7,050
	Family & Marriage Therapy Program	\$ 12,000
	HLC Program Guide Contribution	\$ 5,000
	Healthy Family Initiative	\$ 4,675
	Canada Day - Includes fireworks (\$6,500)	\$ 15,000
	Volunteer Week	\$ 3,000
	Mayors Garden Party	\$ 4,000
<b>Commercial Office Building</b>	Operates on break even basis Transfer residual operating to capital reserve	
<b>Business &amp; Communication</b>	Trade Publication & Marketing opportunities	\$ 2,500
	Cactus Corridor EDC Contribution	\$ 45,000
	Banner replacement – (6)	\$ 1,200
	Kiosk – 3 Stations	\$ 1,500
	Palliser Economic Partnership Membership	\$ 3,400
<b>Visitor Information Centre</b>	Assume HLC operation (Town covers building costs)	\$ 19,180
<b>Recreation</b>	Travel, training & subsistence closer to Pre Covid levels	\$ 5,900
	Contracted Services – Project Management	\$20,000
<b>Swimming Pool</b>	Assume full operation as pre Covid	\$ 228,910
<b>Arena</b>	Assume full operation as pre Covid Ice plant compressor overhaul in 2022 \$8,000 each year	\$ 319,570
<b>Parks Shop</b>	LED Light Upgrade	\$ 3,500
<b>Curling Rink</b>	Assume full operation pre Covid	\$ 88,140
<b>Fox Lake</b>	Assume normal operating season Transfer to Reserves	\$ 97,760 \$30,000



<b>Playground Program</b>	Operating a modified program like 2021	\$ 32,460
<b>Communities In Bloom</b>	No program	
<b>Spray Park</b>	Assume normal operating system	\$ 12,230
<b>Hector King Hunter Park</b>	Irrigation line replacements (funds from reserve – not completed in 2021)	\$ 8,000
<b>Museum</b>	Operating Grant left at 2021 Level - \$7,000	\$ 14,500
<b>Library</b>	Assume normal operating season Grant Increase – 1% - \$666	\$ 107,740 \$ 67,400
<b>Centennial Place</b>	Assume Pre Covid-Operation Fitness Centre Reserve HFC Association Honorarium Mechanical System Inspection & Maintenance (Funds from Deferred – not completed in 2021)	\$ 175,080 \$ 6,000 \$ 2,500 \$ 10,000
<b>Community Centre</b>	Operations still impacted by Covid Caretaker contract – Reduced to 75%	\$ 60,440
<b>Lions Hall</b>	Operations still impacted by Covid LED Lighting Upgrade	\$ 10,390 \$ 4,000

**Capital:**

2022 Capital items included in the budget are listed below by department.

<b>Fire Department</b>	Bunker Gear (4 sets)	\$ 17,600
	SCBA Bottle Replacement	\$ 14,000
	Pager Program Replacement (10 of 30 units)	\$ 7,000
	Mobile Radio Replacement	\$ 45,000
	Chassis of the Rescue Truck – Ordered	\$ 200,000



<b>Water Distribution</b>	New Software - Booster – water readings (Funded \$10,000 from deferred)	\$ 35,000
<b>Pool</b>	Waterslide Pump	\$ 10,000
	Pool heater – junior Olympic pool (Funded from deferred)	\$ 15,000
<b>Arena</b>	Condenser Replacement	\$ 150,000
<b>Curling Rink</b>	West Interior Wall Repair (Funded from deferred)	\$ 10,000
<b>Fox Lake Park</b>	Campsite Electrical Upgrades (Funded \$15,000 from deferred)	\$ 30,000
<b>Parks</b>	Green Space – Walking Trail Expansion (base work, culverts, shale, etc.) (funded from deferred)	\$ 50,000
	Tennis Court Resurface (Funded \$75,000 from deferred)	\$ 150,000
	Skatepark Upgrades	\$ 25,000

### Communications

Budget highlights will be communicated in the Town of Hanna Newsletter and the Budget Overview document will be available on the Town of Hanna website.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

1. Municipal Government Act



**Attachments**

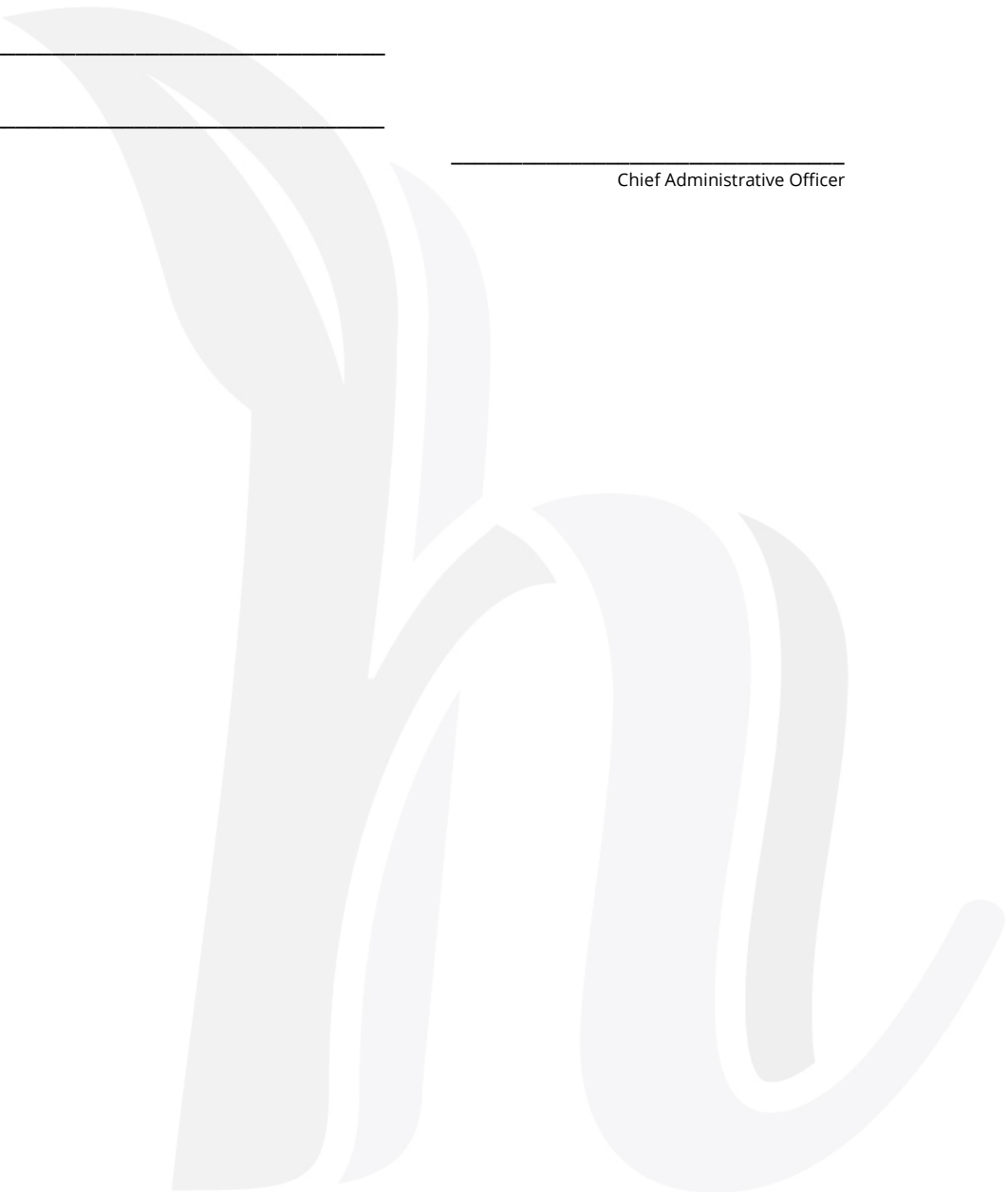
1. Town of Hanna 2022 – 2024 Operating Budget & 2022 – 2026 Capital Budget.

**Reviewed by and Approved for Submission to Council**

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



	2021 BUDGET			2021 ACTUAL / ESTIMATED			2022 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
<b>GENERAL MUNICIPAL</b>	3,306,026			3,254,683			3,306,026		
RESERVES	67,962			0			16,318		
REQUISITIONS	822,619	822,643		822,501	486,248		822,619	822,643	
PROVISION ACCT		2,500			0			2,500	
ACCUMULATED SURPLUS		0			0			0	
CONTINGENCY		0			0			0	
			<b>3,371,464</b>			<b>3,590,937</b>			<b>3,319,820</b>
<b>GENERAL ADMINISTRATION</b>	447,700			478,416			569,300		
COUNCIL		130,150			97,583			150,250	
ADMINISTRATION		943,735			725,453			1,029,344	
ADMINISTRATION - CAPITAL		0			0			0	
			<b>-626,185</b>			<b>-344,620</b>			<b>-610,294</b>
<b>JAPANESE EXCHANGE</b>	0			0			0		
JAPANESE EXCHANGE		0			0			0	
			<b>0</b>			<b>0</b>			<b>0</b>
<b>TAX RECOVERY PROPERTY</b>	10,100			9,197			10,100		
TAX RECOVERY PROPERTY		10,100			4,309			10,100	
			<b>0</b>			<b>4,888</b>			<b>0</b>
<b>CARES PROGRAM</b>	0			0			0		
CARES PROGRAMS		0			0			0	
			<b>0</b>			<b>0</b>			<b>0</b>
<b>CGCB PROGRAM</b>	0			0			0		
CGCB		0			0			0	
			<b>0</b>			<b>0</b>			<b>0</b>
<b>POLICE</b>	11,600			5,822			10,200		
POLICE		48,500			48,500			72,000	
			<b>-36,900</b>			<b>-42,678</b>			<b>-61,800</b>
<b>SAFETY &amp; RISK MNGMT</b>	0			0			0		
SAFETY & RISK MNGMT		4,750			1,270			4,750	
			<b>-4,750</b>			<b>-1,270</b>			<b>-4,750</b>
<b>FIRE</b>	525,386			738,374			623,711		
FIRE DEPARTMENT		597,290			247,093			486,040	
FIRE DEPT - CAPITAL		38,600			257,373			283,600	
			<b>-110,504</b>			<b>233,908</b>			<b>-145,929</b>
<b>FIRE - ECEPT GRANT</b>	8,500			0			0		
FIRE TRAINING (ECETP)		8,500			1,240			0	
			<b>0</b>			<b>-1,240</b>			<b>0</b>
<b>EMERGENCY MANAGEMENT</b>	3,250			0			3,250		
EMERGENCY MNGMT		6,200			554			12,200	
			<b>-2,950</b>			<b>-554</b>			<b>-8,950</b>
<b>BY-LAW ENFORCEMENT</b>	24,100			41,549			23,000		
BY-LAW ENFORCEMENT		74,250			90,836			66,680	
			<b>-50,150</b>			<b>-49,287</b>			<b>-43,680</b>
<b>DOG CONTROL</b>	4,400			5,295			5,000		
DOG CONTROL		22,500			17,695			9,300	
			<b>-18,100</b>			<b>-12,400</b>			<b>-4,300</b>

	2021 BUDGET			2021 ACTUAL / ESTIMATED			2022 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
<b>COMMON SERVICES</b>	75,100			770			3,300		
PUBLIC WORKS		489,233			475,661			541,358	
PUBLIC WORKS - CAPITAL		193,000			166,647			0	
			<b>-607,133</b>			<b>-641,538</b>			<b>-538,058</b>
<b>STREETS &amp; ROADS</b>	666,041			160			430,439		
STREETS & ROADS		1,066,141			319,545			840,239	
STREETS & ROADS - CAPITAL		15,000			16,750			0	
			<b>-415,100</b>			<b>-336,135</b>			<b>-409,800</b>
<b>AIRPORT</b>	105,165			6,153			23,705		
AIRPORT		27,330			26,469			40,410	
AIRPORT - CAPITAL		100,000			0			0	
			<b>-22,165</b>			<b>-20,316</b>			<b>-16,705</b>
<b>WATER</b>	1,200,500			1,161,409			1,181,400		
PLANT & TREATMENT		855,700			667,839			835,700	
LINES & DISTRIBUTION		293,000			188,116			280,800	
WATER DIST - CAPITAL		10,000			0			35,000	
			<b>41,800</b>			<b>305,454</b>			<b>29,900</b>
<b>SANITARY SEWERS</b>	297,600			260,154			297,600		
SANITARY SEWERS		191,010			144,164			203,360	
SAN SEWERS - CAPITAL		0			0			0	
			<b>106,590</b>			<b>115,991</b>			<b>94,240</b>
<b>GARBAGE</b>	74,300			75,119			74,300		
COLLECTION & DISPOSAL		75,800			64,141			75,700	
			<b>-1,500</b>			<b>10,978</b>			<b>-1,400</b>
<b>REGIONAL WASTE SYSTEM</b>	336,400			331,709			353,900		
REGIONAL WASTE		334,400			334,401			350,500	
			<b>2,000</b>			<b>-2,692</b>			<b>3,400</b>
<b>F.C.S.S.</b>	114,798			103,640			93,798		
ADMINISTRATION		43,800			35,049			40,800	
PROGRAMS		124,300			90,015			108,100	
YOUTH CLUB SUPPORTS		36,500			23,645			25,300	
VAN OPERATIONS		5,300			3,870			4,750	
			<b>-95,102</b>			<b>-48,938</b>			<b>-85,152</b>
<b>CEMETERY</b>	13,900			22,151			16,500		
CEMETERY		29,520			17,062			30,020	
CEMETERY - CAPITAL		17,000			10,498			0	
			<b>-32,620</b>			<b>-5,409</b>			<b>-13,520</b>
<b>MUNICIPAL PLANNING COMM</b>	0			0			0		
MPC		500			0			500	
			<b>-500</b>			<b>0</b>			<b>-500</b>
<b>COMMERCIAL OFFICE BLDG</b>	24,000			24,000			25,690		
COMMERCIAL OFFICE		24,000			6,598			25,690	
			<b>0</b>			<b>17,402</b>			<b>0</b>

		2021 BUDGET			2021 ACTUAL / ESTIMATED			2022 BUDGET		
		REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
	<b>TOURISM</b>	0			0			1,200		
	TOURISM		31,200			20,061			30,900	
				<b>-31,200</b>			<b>-20,061</b>			<b>-29,700</b>
	<b>BUSINESS &amp; COMMUNICATION</b>	10,000			0			10,000		
	MARKETING, EC DEV		179,420			151,120			184,620	
				<b>-169,420</b>			<b>-151,120</b>			<b>-174,620</b>
	<b>VISITOR INFORMATION</b>	0			0			0		
	BOOTH		19,530			13,719			19,180	
	HERITAGE ROOM - CAPITAL		0			0			0	
				<b>-19,530</b>			<b>-13,719</b>			<b>-19,180</b>
	<b>SUBDIVISION</b>	575,000			225,464			0		
	SUBDIVISION		575,000			171,359			0	
	SUBDIVISION - CAPITAL		0			0			0	
				<b>0</b>			<b>54,105</b>			<b>0</b>
	<b>RECREATION</b>	237,100			69,644			231,000		
	CS BOARD		3,800			57			3,500	
	RECREATION		222,967			139,423			81,450	
	RECREATION - CAPITAL		0			0			0	
	PARKS SHOP		19,340			18,932			18,030	
	COMMUNITIES IN BLOOM		0			0			0	
				<b>-9,007</b>			<b>-88,767</b>			<b>128,020</b>
	<b>SWIMMING POOLS</b>	150,800			78,132			86,800		
	POOLS		226,910			193,843			229,110	
	POOLS - CAPITAL		128,000			111,347			25,000	
				<b>-204,110</b>			<b>-227,058</b>			<b>-167,310</b>
	<b>ARENA</b>	90,450			49,877			80,450		
	ARENA		275,310			210,155			293,370	
	ICE PLANT		28,200			11,765			27,700	
	ARENA - CAPITAL		37,000			0			150,000	
				<b>-250,060</b>			<b>-172,043</b>			<b>-390,620</b>
	<b>CURLING RINK</b>	28,500			28,367			49,700		
	CURLING RINK		56,040			45,710			61,240	
	ICE PLANT		28,200			11,765			27,000	
	C RINK - CAPITAL		10,000			0			10,000	
				<b>-65,740</b>			<b>-29,109</b>			<b>-48,540</b>
	<b>BALL DIAMONDS</b>	5,100			2,100			5,100		
	BALL DIAMONDS		34,310			35,787			38,230	
				<b>-29,210</b>			<b>-33,687</b>			<b>-33,130</b>
	<b>GOLF COURSE</b>	0			0			0		
	GOLF COURSE		2,560			2,563			2,690	
				<b>-2,560</b>			<b>-2,563</b>			<b>-2,690</b>



	2021 BUDGET			2021 ACTUAL / ESTIMATED			2022 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
<b>FOX LAKE PARK</b>	71,700			66,772			73,479		
FOX LAKE PARK		96,450			66,386			97,860	
FOX LAKE PARK - CAPITAL		15,000			0			30,000	
			<b>-39,750</b>			<b>386</b>			<b>-54,381</b>
<b>PARKS</b>	25,595			15,795			133,000		
PARKS		225,500			281,921			247,300	
PARKS - CAPITAL		75,000			0			225,000	
PIONEER PARK		60,735			36,853			44,950	
SPRAY PARK		8,000			17,689			12,330	
			<b>-343,640</b>			<b>-320,667</b>			<b>-396,580</b>
<b>PLAYGROUND PROGRAM</b>	2,500			6,915			2,500		
PROGRAM		32,060			29,292			32,460	
			<b>-29,560</b>			<b>-22,377</b>			<b>-29,960</b>
<b>SOCCER FIELDS</b>	2,100			2,100			2,100		
SOCCER FIELDS		11,400			10,937			13,200	
			<b>-9,300</b>			<b>-8,837</b>			<b>-11,100</b>
<b>MUSEUM</b>	0			0			0		
MUSEUM		14,200			13,994			14,500	
			<b>-14,200</b>			<b>-13,994</b>			<b>-14,500</b>
<b>LIBRARY</b>	10,000			0			10,000		
LIBRARY		119,380			108,242			107,740	
LIBRARY - CAPITAL		10,000			0			10,000	
			<b>-119,380</b>			<b>-108,242</b>			<b>-107,740</b>
<b>CENTENNIAL PLACE</b>	64,392			71,980			79,650		
RCSC		175,460			121,329			175,080	
RCSC - CAPITAL		12,000			0			0	
			<b>-123,068</b>			<b>-49,349</b>			<b>-95,430</b>
<b>COMMUNITY CENTRE</b>	22,500			16,406			22,570		
CENTRE		56,210			47,080			60,440	
CENTRE - CAPITAL		0			0			8,000	
			<b>-33,710</b>			<b>-30,674</b>			<b>-45,870</b>
<b>LIONS HALL</b>	1,200			750			1,200		
LIONS HALL		5,950			5,700			10,390	
			<b>-4,750</b>			<b>-4,950</b>			<b>-9,190</b>
<b>REVENUE</b>	<b>9,436,384</b>			<b>7,975,404</b>			<b>8,678,904</b>		
<b>EXPENDITURES</b>		<b>9,436,384</b>			<b>6,445,651</b>			<b>8,678,904</b>	
<b>SURPLUS (DEFICIT)</b>			<b>-0</b>			<b>1,529,753</b>			<b>-0</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>10 GENERAL MUNICIPAL</b>						
1-01-00-111	RESIDENTIAL TAX GENERAL	1,848,672	1,848,421	1,848,672	1,885,646	1,923,359
	RESIDENTIAL TAX - SCHOOL	438,030	438,030	438,030	449,613	449,613
	RESIDENTIAL TAX - ACADIA	112,425	112,425	112,425	121,598	121,598
	SUB TOTAL RESIDENTIAL TAX	2,399,127	2,398,876	2,399,127	2,456,857	2,494,570
1-01-00-112	COMMERCIAL TAX GENERAL	679,727	681,342	679,727	693,321	707,188
	COMMERCIAL TAX - SCHOOL	188,678	189,126	188,678	193,583	193,583
	COMMERCIAL TAX - ACADIA	32,252	32,329	32,252	34,865	34,865
	SUB TOTAL COMMERCIAL TAX	900,657	902,796	900,657	921,769	935,636
1-01-00-113	INDUSTRIAL TAX GENERAL	60,819	60,819	60,819	62,035	63,276
	INDUSTRIAL TAX - SCHOOL	10,924	10,924	10,924	11,208	11,208
	INDUSTRIAL TAX - ACADIA	2,886	2,886	2,886	3,120	3,120
	INDUSTRIAL TAX - DI PROPERTY	47	0	47	47	47
	SUB TOTAL INDUSTRIAL TAX	74,675	74,629	74,675	76,409	77,650
1-01-00-114	FARMLAND TAX GENERAL	1,053	1,053	1,053	1,074	1,095
	FARMLAND TAX - SCHOOL	249	249	249	256	256
	FARMLAND TAX - ACADIA	64	64	64	69	69
	SUB TOTAL FARMLAND	1,366	1,366	1,366	1,399	1,420
1-01-00-115	POWER, PIPELINE, CABLE TAX GENERAL	111,059	111,059	111,059	113,281	115,546
	POWER, PIPELINE, CABLE TAX - SCHOOL	30,828	30,828	30,828	31,629	31,629
	POWER, PIPELINE, CABLE TAX - ACADIA	5,270	5,270	5,270	5,696	5,696
	POWER, PIPELINE, CABLE TAX - DI PROPERTY	597	643	597	597	597
	SUB TOTAL POWER, PIPE & CABLE	147,754	147,800	147,754	151,203	153,469
1-01-00-240	PROVINCIAL GRANT-IN-LIEU GENERAL	92,354	92,354	92,354	92,354	92,354
	PROVINCIAL GRANT-IN-LIEU - SCHOOL	0	0	0	0	0
	PROVINCIAL GRANT-IN-LIEU - ACADIA	371	371	371	252	252
	LESS PROVINCIAL ROLL BACK 50%	-25,957	-25,961	-25,957	-25,957	-25,957
	SUB TOTAL GRANT- IN LIEU	66,768	66,764	66,768	66,649	66,649
1-01-00-510	PENALTY & COST ON TAX	25,500	24,710	25,500	26,010	26,530
1-01-00-540	CONCESSION & FRANCHISE	441,400	446,582	441,400	474,600	474,600
1-01-00-550	RETURN ON INVESTMENTS	71,400	13,663	71,400	72,828	74,285
1-01-00-551	LOSS / GAIN ON SALE OF BONDS	0	0	0	0	0
1-01-00-590	OTHER	0	0	0	0	0
1-01-00-740	PROVINCIAL UNCONDITIONAL GRANT	0	0	0	0	0
1-01-00-920	DRAWN FROM SURPLUS (OPERATING RESERV)	67,962	0	16,318	0	0
	<b>TOTAL GENERAL MUNICIPAL</b>	<b>4,196,607</b>	<b>4,077,184</b>	<b>4,144,963</b>	<b>4,247,723</b>	<b>4,304,807</b>
	TOTAL GENERAL TAX	2,793,684	2,795,047	2,793,683.61	2,847,710	2,902,817
	TOTAL SCHOOL TAX	668,709	669,158	668,709	686,290	686,290
	TOTAL ACADIA TAX	153,267	153,343	153,267	165,600	165,600
	TOTAL DESIGNATED INDUSTRIAL	643		643		
	<b>TOTAL TAX REVENUE</b>	<b>3,616,303</b>	<b>3,617,548</b>	<b>3,616,303</b>	<b>3,699,600</b>	<b>3,754,707</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>12 GENERAL ADMINISTRATION</b>						
1-11-00-590	ELECTION REVENUE	5,100	5,118	0	0	0
1-12-00-410	GENERAL SERVICE & SUPPLY	3,500	3,039	2,800	2,856	2,913
1-12-00-419	SOUVENIR SALES	5,000	1,692	4,400	4,488	4,578
1-12-00-560	RENTAL & LEASE REVENUE	16,300	15,200	16,800	16,800	16,800
1-12-00-590	OTHER REVENUE	5,000	534	5,000	5,000	5,000
1-12-00-591	ADMINISTRATION DONATIONS	0	0	0	0	0
1-12-00-830	FEDERAL CONDITIONAL	40,000	0	40,000	0	0
1-12-00-840	PROVINCIAL CONDITIONAL	152,800	152,833	152,800	152,800	152,800
1-12-00-841	SPECIAL AREAS - PROVINCIAL CONDITIONAL	200,000	300,000	300,000	300,000	300,000
1-12-00-920	DRAWN FROM SURPLUS (OPERATING RESERV)	20,000	0	47,500	0	0
1-12-00-960	RECOVERIES FROM OPERATION	0	0	0	0	0
<b>12 TOTAL GEN ADMINISTRATION</b>		<b>447,700</b>	<b>478,416</b>	<b>569,300</b>	<b>481,944</b>	<b>482,091</b>
<b>12-05 JAPANESE EXCHANGE</b>						
1-12-05-590	JSEP OTHER REVENUE	0	0	0	2,000	2,000
<b>12-05 TOTAL JAPANESE EXCHANGE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>
<b>12-06 TAX RECOVERY PROPERTY</b>						
1-12-06-560	TAX REC PROP - LEASE	10,100	9,197	10,100	10,100	10,100
<b>12-06 TOTAL TAX RECOVERY PROPERTY</b>		<b>10,100</b>	<b>9,197</b>	<b>10,100</b>	<b>10,100</b>	<b>10,100</b>
<b>12-08 CARES PROGRAM</b>						
1-12-08-840	CARES PROVINCIAL FUNDING	0	0	0	0	0
<b>12-08 TOTAL CARES PROGRAM</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>12-08 CGCB PROGRAM</b>						
1-12-08-840	COMMUNITY GENERATION CAPACITY BUILDING	0	0	0	0	0
<b>12-08 TOTAL CARES PROGRAM</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>21 POLICE</b>						
1-21-00-530	PROVINCIAL FINES	11,600	5,822	10,200	10,404	10,612
1-21-00-590	POLICE OTHER	0	0	0	0	0
1-21-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-21-00-920	DRAWN FROM SURPLUS (OPERATING RESERV)	0	0	0	0	0
<b>21 TOTAL POLICE</b>		<b>11,600</b>	<b>5,822</b>	<b>10,200</b>	<b>10,404</b>	<b>10,612</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>23 FIRE</b>						
1-23-00-410	FIRE FIGHTING FEES	95,000	100,260	102,900	104,958	107,057
1-23-00-590	OTHER	0	182,978	0	0	0
1-23-00-630	DISPOSAL OF ASSETS	0	0	0	0	0
1-23-00-840	FIRE PROVINCIAL CONDITIONAL	325,000	30,000	325,000	0	0
1-23-00-850	SPECIAL AREAS OPERATIONS GRANT	105,386	425,136	95,811	119,142	127,490
1-23-00-920	DRAWN FROM SURPLUS (OPERATING RESERV)	0	0	100,000	390,000	0
<b>23 TOTAL FIRE</b>		<b>525,386</b>	<b>738,374</b>	<b>623,711</b>	<b>614,100</b>	<b>234,548</b>
<b>23-02 FIRE ECETP</b>						
1-23-02-840	FIRE PROVINCIAL CONDITIONAL	0	0	0	0	0
1-23-00-920	DRAWN FROM SURPLUS (OPERATING RESERV)	8,500	0	0	0	0
<b>23 TOTAL ECETP</b>		<b>8,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>24 EMERGENCY MANAGEMENT</b>						
1-24-00-590	EMERGENCY MNGT - OTHER	0	0	0	0	0
1-24-00-840	EMERGENCY MNGT PROVINCIAL CONDITIONAL	0	0	0	0	0
1-24-00-850	EMERGENCY MNGT - S A GRANT	0	0	0	0	0
1-24-00-850	EMERGENCY MNGT - DRAWN FROM OP RESERVE	3,250	0	3,250	0	0
<b>24 TOTAL EMERGENCY MANAGEMENT</b>		<b>3,250</b>	<b>0</b>	<b>3,250</b>	<b>0</b>	<b>0</b>
<b>26 BY-LAW ENFORCEMENT</b>						
1-26-00-410	WORK BILLED TO OTHERS	3,000	21,774	3,000	3,000	3,000
1-26-00-520	DEVELOPMENT PERMITS	400	450	400	400	400
1-26-00-522	BUSINESS LICENSES	19,000	19,100	17,900	18,258	18,623
1-26-00-525	COMPLIANCE CERTIFICATES	200	125	200	200	200
1-26-00-530	FINES	1,000	0	1,000	1,000	1,000
1-26-00-590	OTHER REVENUE	500	100	500	500	500
<b>26 TOTAL BY-LAW ENFORCEMENT</b>		<b>24,100</b>	<b>41,549</b>	<b>23,000</b>	<b>23,358</b>	<b>23,723</b>
<b>28 ANIMAL CONTROL</b>						
1-28-00-526	ANIMAL LICENSES	4,300	5,295	4,900	4,998	5,098
1-28-00-590	ANIMAL IMPOUND AND SUSTENANCE	100	0	100	100	100
<b>28 TOTAL ANIMAL CONTROL</b>		<b>4,400</b>	<b>5,295</b>	<b>5,000</b>	<b>5,098</b>	<b>5,198</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>31 COMMON SERVICES (PUBLIC WORKS)</b>						
1-31-00-410	WORK BILLED TO OTHERS	4,800	770	3,000	3,060	3,121
1-31-00-590	OTHER REVENUE	300	0	300	300	300
1-31-00-630	SALE OF EQUIPMENT	0	0	0	0	0
1-31-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-31-00-920	DRAWN FROM SURPLUS (OPERATING RESERV)	70,000	0	0	0	0
<b>31 TOTAL COMMON SERVICES</b>		<b>75,100</b>	<b>770</b>	<b>3,300</b>	<b>3,360</b>	<b>3,421</b>
<b>32 STREETS &amp; ROADS</b>						
1-32-00-100	LOCAL IMPROVEMENT	0	0	0	0	0
1-32-00-590	OTHER REVENUE	0	160	0	0	0
1-32-00-840	PROVINCIAL CONDITIONAL	666,041	0	430,439	1,527,689	430,439
1-32-00-920	DRAWN FROM SURPLUS (OPERATING RESERV)	0	0	0	0	0
1-32-00-930	DRAWN FROM DEFERRED REVENUE - DONATIONS	0	0	0	1,476,115	0
1-32-00-940	CONTRIBUTION FROM CAPITAL FUND	0	0	0	0	0
1-32-00-990	CONTRIBUTIONS - ATCO	0	0	0	0	0
<b>32 TOTAL STREETS &amp; ROADS</b>		<b>666,041</b>	<b>160</b>	<b>430,439</b>	<b>3,003,804</b>	<b>430,439</b>
<b>33 AIRPORT</b>						
1-33-00-560	AIRPORT RENTAL & LEASE REVENUE	7,900	6,050	7,400	7,900	8,058
1-33-00-560	AIRPORT OTHER REVENUE	100	103	100	100	100
1-33-00-840	AIRPORT PROVINCIAL CONDITIONAL	75,000	0	0	352,000	0
1-33-00-850	AIRPORT LOCAL GRANTS	22,165	0	16,205	69,280	69,280
<b>33 TOTAL AIRPORT</b>		<b>105,165</b>	<b>6,153</b>	<b>23,705</b>	<b>429,280</b>	<b>77,438</b>
<b>41 WATER SUPPLY &amp; DISTRIBUTION</b>						
1-41-00-100	LOCAL IMPROVEMENT	0	0	0	0	0
1-41-00-410	SALE OF WATER	1,119,400	1,074,831	1,087,400	1,109,148	1,131,331
1-41-00-412	SALE OF BULK WATER	0	0	0	0	0
1-41-00-413	SERVICE CHARGES	1,300	1,050	1,300	1,326	1,353
1-41-00-414	PENALTIES	0	0	0	0	0
1-41-00-590	OTHER REVENUE	0	0	0	0	0
1-41-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-41-00-920	DRAWN FROM SURPLUS (OPERATING RESERV)	10,000	0	10,000	0	0
1-41-00-963	GROSS RECOVERY FROM OPERATIONS	69,800	83,838	82,700	84,354	86,041
1-41-02-410	WORK BILLED TO OTHERS	0	1,690	0	0	0
1-41-02-930	DRAWN FROM DEFERRED REVENUE - DONATIONS	0	0	0	0	0
<b>41 TOTAL WATER SUPPLY &amp; DISTRIBUTION</b>		<b>1,200,500</b>	<b>1,161,409</b>	<b>1,181,400</b>	<b>1,194,828</b>	<b>1,218,725</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>42 SANITARY SEWERS</b>						
1-42-00-410	SEWER CHARGES	260,100	260,154	260,100	265,302	270,608
1-42-00-411	SANITARY SEWER -SEWER CLEANING	0	0	0	0	0
1-42-00-412	SEWER LAGOON FEES	0	0	0	0	0
1-42-00-590	SEWER OTHER	0	0	0	0	0
1-42-00-840	PROVINCIAL CONDITIONAL GRANT	0	0	0	0	0
1-42-00-920	DRAWN FROM SURPLUS (OPERATING RESERV)	37,500	0	37,500	0	0
1-42-00-930	DRAWN FROM DEFERRED REVENUE - DONATIONS	0	0	0	0	0
1-42-00-940	CONTRIBUTION FROM CAPITAL FUND	0	0	0	0	0
<b>42 TOTAL SANITARY SEWERS</b>		<b>297,600</b>	<b>260,154</b>	<b>297,600</b>	<b>265,302</b>	<b>270,608</b>
<b>43 GARBAGE COLLECTION &amp; DISPOSAL</b>						
1-43-00-410	COLLECTION CHARGES - RESIDENTIAL	74,300	75,049	74,300	74,300	74,300
1-43-00-590	OTHER	0	70	0	0	0
<b>43 TOTAL GARBAGE COLLECTION &amp; DISPOSAL</b>		<b>74,300</b>	<b>75,119</b>	<b>74,300</b>	<b>74,300</b>	<b>74,300</b>
<b>44 BIG COUNTRY WASTE AUTHORITY</b>						
1-44-00-410	REGIONAL WASTE SITE FEES	336,300	331,709	353,800	360,876	368,094
1-44-00-411	REGIONAL WASTE FEES - SCALE	0	0	0	0	0
1-44-00-414	REGIONAL WASTE PENALTIES	0	0	0	0	0
1-44-00-415	REGIONAL WASTE BCRWA ADMIN FEES	0	0	0	0	0
1-44-00-590	REGIONAL WASTE OTHER	100	0	100	100	100
<b>44 TOTAL REGIONAL WASTE</b>		<b>336,400</b>	<b>331,709</b>	<b>353,900</b>	<b>360,976</b>	<b>368,194</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>51 F.C.S.S.</b>						
1-51-00-402	PROGRAM REVENUE - OTHER	800	0	800	816	832
1-51-00-410	SUPPLY & SERVICES	0	0	0	0	0
1-51-00-561	VAN RENTAL	700	825	700	714	728
1-51-00-590	FCSS OTHER (AFTER SCHOOL CARE)	0	0	0	0	0
1-51-00-591	OTHER REV & DONATIONS	0	19,000	1,000	1,000	1,000
1-51-00-830	FEDERAL CONDITIONAL	1,500	1,500	1,500	1,500	1,500
1-51-00-840	PROVINCIAL CONDITIONAL	89,798	82,315	89,798	89,798	89,798
1-51-0201-840	PROVINCIAL CONDITIONAL AFTER SCHOOL CARE	0	0	0	0	0
1-51-00-850	SPECIAL AREAS MATCHING FUNDS	0	0	0	0	0
1-51-00-920	TRANSFER FROM OPERATING RESERVE	22,000	0	0	0	0
<b>51 TOTAL F.C.S.S.</b>		<b>114,798</b>	<b>103,640</b>	<b>93,798</b>	<b>93,828</b>	<b>93,859</b>
<b>56 CEMETERY</b>						
1-56-00-410	CHARGES	13,800	22,075	16,400	16,728	17,063
1-56-00-590	OTHER	100	76	100	102	104
1-56-00-920	TRANSFER FROM CAPITAL RESERVE	0	0	0	0	0
<b>56 TOTAL CEMETERY</b>		<b>13,900</b>	<b>22,151</b>	<b>16,500</b>	<b>16,830</b>	<b>17,167</b>
<b>61-02 COMMERCIAL OFFICE BUILDING</b>						
1-61-02-560	RENT OR LEASE	24,000	24,000	24,000	24,000	24,000
1-61-02-930	DRAW FROM DEFERRED REVENUE	0	0	1,690	14,204	0
<b>61-02 TOTAL COMMERCIAL OFFICE BUILDING</b>		<b>24,000</b>	<b>24,000</b>	<b>25,690</b>	<b>38,204</b>	<b>24,000</b>
<b>61-03 TOURISM</b>						
1-61-03-410	SALES OF GOODS & SERVICES	0	0	1,200	1,200	1,200
1-61-03-590	TOURISM OTHER REVENUE	0	0	0	0	0
1-61-03-840	PROVINCIAL GRANT	0	0	0	0	0
<b>61 TOTAL TOURISM</b>		<b>0</b>	<b>0</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>



ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>61-04 BUSINESS &amp; COMMUNICATIONS</b>						
1-61-04-410	SALES OF GOODS & SERVICES	0	0	0	0	0
1-61-04-590	OTHER	0	0	0	0	0
1-61-04-830	FEDERAL CONDITIONAL GRANTS	0	0	0	0	0
1-61-04-840	PROVINCIAL CONDITIONAL GRANTS	0	0	0	0	0
1-61-04-850	LOCAL GRANTS	0	0	0	0	0
1-61-04-920	TRANSFER FROM CONTINGENCY RESERVE	10,000	0	10,000	0	0
<b>61 TOTAL BUSINESS &amp; COMMUNICATIONS</b>		<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0</b>
<b>62 VISITOR INFORMATION CENTRE</b>						
1-62-00-410	SALE OF GOODS	0	0	0	0	0
1-62-00-590	OTHER REVENUE	0	0	0	0	0
1-62-00-840	PROVINCIAL CONDITIONAL GRANT	0	0	0	0	0
1-62-00-930	DRAWN FROM DEFERRED REVENUE - DONATIONS	0	0	0	0	0
<b>66 TOTAL VISITOR INFORMATION CENTRE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>66 SUBDIVISION</b>						
1-66-00-400	SALE OF LAND	0	225,114	0	0	0
1-66-00-410	SERVICE & SUPPLIES	0	350	0	0	0
1-66-00-590	SUBDIVISION REVENUE	200,000	0	0	0	0
1-66-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-66-00-920	TRANSFER FROM CONTINGENCY RESERVE	375,000	0	0	0	0
1-66-00-960	RECOVERIES FROM OPERATING	0	0	0	0	0
<b>66 TOTAL SUBDIVISION</b>		<b>575,000</b>	<b>225,464</b>	<b>0</b>	<b>0</b>	<b>0</b>



ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 RECREATION</b>						
1-72-00-410	SALES & USER FEES	500	440	500	510	520
1-72-00-430	PROGRAM REVENUE	1,000	158	1,000	1,020	1,040
1-72-00-591	RECREATION DONATIONS	0	3,000	0	0	0
1-72-00-830	FEDERAL CONDITIONAL GRANTS	37,100	37,800	37,100	37,842	37,842
1-72-00-840	PROVINCIAL CONDITIONAL GRANTS	0	21,597	0	0	0
1-72-00-850	LOCAL GRANTS	187,000	0	187,000	187,000	187,000
1-72-00-920	TRANSFER FROM OPERATING RESERVE	0	0	0	0	0
1-72-00-930	DRAWN FROM DEFERRED REVENUE - DONATIONS	6,100	6,100	0	60,000	0
1-72-00-940	TRANSFER FROM CAPITAL RESERVE	0	0	0	0	0
1-72-00-990	OTHER REVENUE	0	25	0	0	0
1-72-00-998	WORK BILLED TO OTHERS	5,400	475	5,400	5,508	5,618
<b>72 TOTAL RECREATION</b>		<b>237,100</b>	<b>69,594</b>	<b>231,000</b>	<b>291,880</b>	<b>232,021</b>
<b>72-01 POOL</b>						
1-72-01-410	POOL PASSES & PLUNGE CARDS	58,400	22,208	21,000	21,420	21,848
1-72-01-410	POOL LESSON REGISTRATIONS	0	30,064	28,400	28,968	29,547
1-72-01-410	POOL DAILY ADMISSIONS	0	15,105	13,000	13,260	13,525
1-72-01-419	POOL RETAIL SALES	3,100	3,563	3,100	3,162	3,225
1-72-01-560	POOL RENTAL REVENUE	6,100	6,571	6,100	6,222	6,346
1-72-01-590	SWIMMING POOL DONATIONS	83,200	621	200	204	208
1-72-01-840	SWIMMING POOL PROV CONDITIONAL	0	0	0	0	0
1-72-01-930	SWIMMING POOL DRAWN FROM DEFERRED	0	0	15,000	0	0
1-72-01-990	SWIMMING POOL OTHER	0	0	0	0	0
<b>72.01 TOTAL POOL</b>		<b>150,800</b>	<b>78,132</b>	<b>86,800</b>	<b>73,236</b>	<b>74,701</b>
<b>72-02 ARENA</b>						
1-72-02-410	ARENA ADVERTISING REV (SIGNS)	6,500	6,031	12,200	13,300	13,566
1-72-02-411	SUPPLIES TO OTHER DEPTS	0	0	0	0	0
1-72-02-560	ARENA RENTAL REVENUE	42,300	41,345	63,600	84,500	86,190
1-72-02-562	ARENA LOBBY & CONCESSION	1,800	0	1,800	3,100	3,162
1-72-02-590	ARENA DONATIONS	2,850	2,500	2,850	2,850	2,850
1-72-02-840	ARENA PROVINCIAL CONDITIONAL	18,500	0	0	25,000	0
1-72-02-920	ARENA DRAWN FROM OPERATING RES	18,500	0	0	0	0
<b>72-02 TOTAL ARENA</b>		<b>90,450</b>	<b>49,877</b>	<b>80,450</b>	<b>128,750</b>	<b>105,768</b>
<b>72-04 CURLING RINK</b>						
1-72-04-410	CURLING RINK SALE OF SERVICES	22,000	23,383	32,200	45,400	46,308
1-72-04-560	CURLING RINK RENTAL REVENUE	6,500	4,984	7,500	8,360	8,527
1-72-04-840	CURLING RINK PROVINCIAL CONDITIONAL	0	0	0	0	0
1-72-04-930	CURLING RINK DRAWN FROM DEFERRED	0	0	10,000	0	0
1-72-04-990	CURLING RINK OTHER REVENUE	0	0	0	0	0
<b>72-04 TOTAL CURLING RINK</b>		<b>28,500</b>	<b>28,367</b>	<b>49,700</b>	<b>53,760</b>	<b>54,835</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72-05 BALL DIAMONDS</b>						
1-72-05-560	BALL DIAMOND REVENUE	5,100	2,100	5,100	5,202	5,306
1-72-05-591	BALL DIAMOND DONATIONS	0	0	0	0	0
72-05 TOTAL BALL DIAMONDS		5,100	2,100	5,100	5,202	5,306
<b>72-06 GOLF COURSE</b>						
1-72-06-850	GOLF COURSE GRANT FROM LOCAL GOVT	0	0	0	0	0
1-72-06-960	GOLF COURSE RECOVERIES FROM OPERATING	0	0	0	0	0
72-09 TOTAL GOLF COURSE		0	0	0	0	0
<b>72-07 FOX LAKE PARK</b>						
1-72-07-410	FOX LAKE SALES REVENUE	3,000	3,939	3,400	3,468	3,537
1-72-07-419	FOX LAKE RETAIL SALES	400	693	479	488	498
1-72-07-560	FOX LAKE RENTAL REVENUE	68,300	62,140	54,600	55,692	56,806
1-72-07-591	FISH STOCKING DONATIONS	0	0	0	180,000	0
1-72-07-920	FOX LAKE DRAWN FROM OPERATING RES	0	0	15,000	60,000	0
72-07 TOTAL FOX LAKE PARK		71,700	66,772	73,479	299,648	60,841
<b>72-08 PARKS</b>						
1-72-08-930	PARKS DRAWN FROM RESERVES	0	600	125,000	0	0
1-72-08-990	PARKS OTHER REVENUE	0	0	0	0	0
72-08 TOTAL PARKS		0	600	125,000	0	0
<b>72-10 PLAYGROUND PROGRAM</b>						
1-72-10-410	PLAYGROUND PROGRAM REVENUE	2,000	1,915	2,000	2,040	2,081
1-72-10-591	PLAYGROUND PROGRAM DONATIONS	500	5,000	500	500	500
72-10 PLAYGROUND PROGRAM		2,500	6,915	2,500	2,540	2,581

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72-11 COMMUNITIES IN BLOOM</b>						
1-72-11-410	COMMUNITIES IN BLOOM REVENUE	0	0	0	0	0
	72-11 COMMUNITIES IN BLOOM	0	0	0	0	0
<b>72-12 SPRAY PARK</b>						
1-72-12-560	SPRAY PARK DONATION	2,400	50	0	0	0
	72-12 SPRAY PARK	2,400	50	0	0	0
<b>72-13 HECTOR KING HUNTER PARK</b>						
1-72-13-560	HKH PIONEER PARK REVENUE	15,195	15,195	0	0	0
1-72-13-560	HKH PIONEER PARK FROM DEFERRED	8,000	0	8,000	15,000	0
	72-13 TOTAL HKH PARK	23,195	15,195	8,000	15,000	0
<b>72-14 SOCCER FIELDS</b>						
1-72-14-560	SOCCER FIELDS REVENUE	2,100	2,100	2,100	2,142	2,185
	72-14 TOTAL SOCCER FIELDS	2,100	2,100	2,100	2,142	2,185
<b>74 MUSEUM</b>						
1-74-01-410	PAYROLL	0	0	0	0	0
1-74-01-840	PROVINCIAL CONDITIONAL GRANTS	0	0	0	0	0
	74 TOTAL MUSEUM	0	0	0	0	0
<b>74 LIBRARY</b>						
1-74-02-410	PAYROLL	0	0	0	0	0
1-74-02-590	LIBRARY OTHER	0	0	0	0	0
1-74-02-840	PROVINCIAL CONDITIONAL	0	0	0	50,000	0
1-74-02-850	FROM OTHER LOCAL GOVERNMENTS	0	0	0	25,000	0
1-74-02-920	DRAWN FROM SURPLUS	10,000	0	10,000	0	0
	74 TOTAL LIBRARY	10,000	0	10,000	75,000	0

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>74 CENTENNIAL PLACE</b>						
1-74-08-560	SALES REVENUE	6,800	1,119	7,200	13,770	14,045
1-74-08-561	LEASE AGREEMENT REVENUE	18,600	19,476	18,600	21,000	21,000
1-74-08-590	OTHER REVENUE	0	0	0	0	0
1-74-08-591	SPONSORSHIPS / NAMING RIGHTS	19,850	41,402	19,850	19,850	19,850
1-74-08-830	FEDERAL CONDITIONAL	0	0	0	0	0
1-74-08-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-74-08-850	LOCAL GRANTS	0	0	0	0	0
1-74-08-920	DRAWN FROM SURPLUS	0	0	10,000	0	0
1-74-08-930	DRAWN FROM DEFERRED	6,142	0	0	0	0
1-74-08-940	DRAWN FROM CAPITAL RESERVES	0	0	0	0	0
1-74-0801-561	FITNESS CENTRE FEES	13,000	9,983	24,000	24,000	24,480
1-74-0801-591	FITNESS CENTRE DONATIONS	0	0	0	0	0
<b>74 TOTAL CENTENNIAL PLACE</b>		<b>64,392</b>	<b>71,980</b>	<b>79,650</b>	<b>78,620</b>	<b>79,375</b>
<b>74 COMMUNITY CENTRE</b>						
1-74-09-415	SALES (POP)	0	0	0	0	0
1-74-09-560	RENTAL REVENUE	17,500	16,406	22,570	40,100	40,902
1-74-09-591	DONATIONS	0	0	0	0	0
1-74-09-840	FEDERAL CONDITIONAL	0	0	0	0	0
1-74-09-840	PROVINCIAL CONDITIONAL -	0	0	0	0	0
1-74-09-920	TRANS FROM OPERATING SURPLUS	0	0	0	0	0
1-74-09-930	DRAWN FROM DEFERRED REVENUE - DONATIONS	5,000	0	0	0	0
1-74-09-990	OTHER	0	0	0	0	0
<b>74 TOTAL COMMUNITY CENTRE</b>		<b>22,500</b>	<b>16,406</b>	<b>22,570</b>	<b>40,100</b>	<b>40,902</b>
<b>74 LIONS HALL</b>						
1-74-10-560	RENTAL REVENUE	1,200	750	1,200	1,200	1,200
1-74-10-590	OTHER	0	0	0	0	0
1-74-10-920	DRAW FROM OPERATING	0	0	0	0	0
<b>74 TOTAL LIONS HALL</b>		<b>1,200</b>	<b>750</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
1-97-00-910	RESERVES	0	0	0	0	0
<b>TOTAL REVENUE</b>		<b>9,436,384</b>	<b>7,975,404</b>	<b>8,678,904</b>	<b>11,943,718</b>	<b>8,312,143</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>COUNCIL</b>						
2-11-00-110	WAGES	85,600	69,502	94,100	91,200	93,024
2-11-00-130	BENEFITS	4,200	3,471	4,200	4,284	4,370
2-11-00-133	NON T4 BENEFITS	550	525	550	561	572
2-11-00-211	TRAVEL & SUBSISTENCE	9,800	6,934	14,400	11,832	12,069
2-11-00-212	TRAINING - REGISTRATIONS	7,700	5,875	13,300	9,282	9,468
2-11-00-500	GOODS	12,800	3,525	17,800	12,780	13,036
2-11-00-990	OTHER (ELECTION)	5,600	5,973	1,000	1,020	1,040
2-11-00-999	MAYOR - PUBLIC RELATIONS, PROMOTIONS	3,900	1,778	4,900	3,000	2,060
<b>11 TOTAL COUNCIL</b>		<b>130,150</b>	<b>97,583</b>	<b>150,250</b>	<b>133,959</b>	<b>135,638</b>
<b>12 ADMINISTRATION</b>						
2-12-00-110	SALARIES	314,800	281,016	352,500	323,748	330,223
2-12-00-111	CASUAL LABOUR	10,800	9,447	11,000	9,486	9,676
2-12-00-130	EMPLOYEE GOVT BENEFITS	17,100	15,752	20,900	16,728	17,063
2-12-00-131	CASUAL LABOUR BENEFITS	800	656	800	612	624
2-12-00-133	EMPLOYEE NON T4 BENEFITS	33,100	28,743	45,900	34,876	35,574
2-12-00-200	PAYROLL COSTS	1,900	605	11,900	12,138	12,381
2-12-00-201	WORKERS COMPENSATION	18,400	16,540	18,400	18,768	19,143
2-12-00-211	TRAVEL & SUBSISTENCE	4,800	150	7,200	7,344	7,491
2-12-00-212	STAFF TRAINING	4,900	1,850	6,200	6,324	6,450
2-12-00-215	FREIGHT & POSTAGE	9,900	5,814	9,900	10,098	10,300
2-12-00-217	TELEPHONE	14,600	10,509	11,100	11,322	11,548
2-12-00-220	ADVERTISING & PRINTING	7,500	-1,755	6,700	6,834	6,971
2-12-00-221	SUBSCRIPTION & MEMBERSHIP	9,300	8,152	9,300	9,486	9,676
2-12-00-230	AUDIT	33,000	30,550	33,000	33,660	34,333
2-12-00-231	LEGAL	5,000	0	5,000	5,000	5,000
2-12-00-232	CONTRACTED PROFESSIONAL SERVICE	150,400	52,453	147,900	80,858	82,475
2-12-00-233	REGIONAL PLANNING SERVICE	32,635	32,635	33,614	34,622	35,661
2-12-00-250	CONTRACTED REPAIRS	5,000	1,507	5,000	5,100	5,202
2-12-00-274	INSURANCE	14,500	14,503	15,230	15,535	15,845
2-12-00-280	ASSESSOR	44,300	45,698	45,500	43,800	43,800
2-12-00-285	LAND TITLES OFFICE	1,000	1,116	1,000	1,000	1,000
2-12-00-500	GOODS	15,700	5,677	11,800	12,036	14,477
2-12-00-501	SOUVENIRS	4,900	626	4,400	4,488	4,578
2-12-00-541	POWER	21,000	19,591	21,800	22,236	22,681
2-12-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-12-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-12-00-770	GRANTS TO OTHER ORGANIZATIONS	127,700	127,652	152,000	140,040	142,841
2-12-00-771	SENIORS TRANSPORTATION GRANT	0	0	0	0	0
2-12-00-810	BANK AND INVESTMENT CHARGES	4,800	4,039	5,400	5,508	5,618
2-12-00-821	PENSION INTEREST CHARGES	0	0	0	0	0
2-12-00-963	GROSS REC. TO OPERATING - WATER	2,900	3,924	2,900	2,958	3,017
2-12-00-990	OTHER	32,000	7,157	32,000	32,640	33,293
2-12-00-991	TAX DISCOUNTS	0	0	0	0	0
2-12-00-999	PUBLIC RELATIONS - PROMOTIONS	1,000	843	1,000	1,020	1,040
2-12-0001-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>12 TOTAL ADMINISTRATION</b>		<b>943,735</b>	<b>725,453</b>	<b>1,029,344</b>	<b>908,265</b>	<b>927,981</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>12-05 JAPANESE STUDENT EXCHANGE</b>						
2-12-0500-232	CONTRACTED SERVICES	0	0	0	250	250
2-12-0500-500	GOODS	0	0	0	4,500	4,500
2-12-0500-990	OTHER	0	0	0	250	250
<b>12-05 TOTAL JAPANESE STUDENT EXCHANGE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>
<b>12-06 TAX RECOVERY PROPERTY</b>						
2-12-0600-250	CONTRACTED REPAIRS	2,000	0	2,000	2,040	2,081
2-12-0600-274	INSURANCE	290	287	300	306	312
2-12-0600-540	HEATING	1,800	1,716	1,800	1,836	1,873
2-12-0600-541	POWER	1,500	1,599	1,800	1,836	1,873
2-12-0600-762	TRANSFER TO CAPITAL	3,730	0	3,360	3,225	3,088
2-12-0600-963	GROSS RECOVERIES FROM OPERATING	780	708	840	857	874
<b>12-06 TOTAL TAX RECOVERY PROPERTY</b>		<b>10,100</b>	<b>4,309</b>	<b>10,100</b>	<b>10,100</b>	<b>10,100</b>
<b>12-09 CGCB PROGRAM</b>						
2-12-0900-232	CONTRACTED SERVICES	0	0	0	0	0
2-12-0900-990	OTHER	0	0	0	0	0
<b>12-09 TOTAL CGCB PROGRAM</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>21 POLICE</b>						
2-21-00-340	PROVINCIAL CONTRACT	48,500	48,500	72,000	96,000	148,000
2-21-00-500	GOODS	0	0	0	0	0
<b>21 TOTAL POLICE</b>		<b>48,500</b>	<b>48,500</b>	<b>72,000</b>	<b>96,000</b>	<b>148,000</b>



ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>22 SAFETY &amp; RISK MANAGEMENT</b>						
2-22-00-211	TRAVEL	0	0	0	0	0
2-22-00-212	TRAINING	2,500	0	2,500	2,550	2,601
2-22-00-221	MEMBERSHIPS/SUBSCRIPTIONS	150	149	150	153	156
2-22-00-250	CONTRACTED REPAIRS	800	780	800	816	832
2-22-00-500	GOODS	1,300	341	1,300	1,326	1,353
<b>24 TOTAL SAFETY &amp; RISK MANAGEMENT</b>		<b>4,750</b>	<b>1,270</b>	<b>4,750</b>	<b>4,845</b>	<b>4,942</b>
<b>23 FIRE</b>						
2-23-00-110	SALARIES	15,600	14,530	1,800	1,836	1,873
2-23-00-111	FIRE FIGHTER WAGES	83,300	106,773	83,000	84,660	86,353
2-23-00-130	EMPLOYEE GOVT BENEFITS	1,000	0	100	102	104
2-23-00-131	FIRE FIGHTER GOVT BENEFITS	8,600	2,302	8,600	8,772	8,947
2-23-00-133	NON T4 BENEFITS & MEDICAL	4,200	1,444	1,600	1,632	1,665
2-23-00-211	TRAVEL	7,000	560	7,000	7,140	7,283
2-23-00-212	TRAINING	23,400	12,895	23,400	23,868	24,345
2-23-00-215	FREIGHT	400	394	400	408	416
2-23-00-217	TELEPHONE	7,800	6,155	9,800	7,996	8,156
2-23-00-220	ADVERTISING	1,000	577	900	918	936
2-23-00-221	SUBSCRIPTION & MEMBERSHIP	900	725	900	918	936
2-23-00-232	CONTRACTED SERVICES	22,600	18,310	23,100	24,062	25,043
2-23-00-250	CONTRACTED REPAIRS	14,000	10,177	14,000	14,280	14,566
2-23-00-255	CONTRACTED VEHICLE REPAIRS	5,000	0	5,000	5,100	5,202
2-23-00-274	INSURANCE	14,990	14,987	15,740	16,055	16,376
2-23-00-275	PREVENTION & INVESTIGATION	600	0	600	612	624
2-23-00-500	GOODS	18,200	11,216	18,200	18,564	18,935
2-23-00-521	PETROLEUM PRODUCTS	6,900	10,089	9,300	9,486	9,676
2-23-00-523	VEHICLE GOODS	200	0	200	204	208
2-23-00-540	HEATING	9,400	8,465	8,700	8,874	9,051
2-23-00-541	POWER	12,400	10,936	12,500	12,750	13,005
2-23-00-762	TRANSFER TO CAPITAL	325,000	0	225,000	0	0
2-23-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-23-00-963	GROSS REC. TO OPERATING - WATER	14,800	16,508	16,200	16,524	16,854
2-23-00-990	OTHER	0	50	0	0	0
2-23-0000-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>23 TOTAL FIRE</b>		<b>597,290</b>	<b>247,093</b>	<b>486,040</b>	<b>264,761</b>	<b>270,556</b>
<b>23-02 FIRE - ECETP TRAINING GRANT</b>						
2-23-02-212	TRAINING	8,500	840	0	0	0
2-23-02-215	FREIGHT	0	0	0	0	0
2-23-02-232	CONTRACTED SERVICES	0	400	0	0	0
2-23-02-500	GOODS	0	0	0	0	0
2-23-02-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
<b>23 TOTAL FIRE - ECETP</b>		<b>8,500</b>	<b>1,240</b>	<b>0</b>	<b>0</b>	<b>0</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>24 EMERGENCY MANAGEMENT</b>						
2-24-00-212	TRAINING	5,200	145	5,200	2,054	2,095
2-24-00-232	CONTRACTED SERVICES	0	0	6,000	6,120	6,120
2-24-00-500	GOODS	900	409	900	918	936
2-24-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-24-00-990	OTHER	100	0	100	102	104
2-24-0000-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>24 TOTAL EMERGENCY MANAGEMENT</b>		<b>6,200</b>	<b>554</b>	<b>12,200</b>	<b>9,194</b>	<b>9,255</b>
<b>26 BY-LAW ENFORCEMENT</b>						
2-26-00-110	SALARIES	50,500	45,307	5,900	0	0
2-26-00-130	EMPLOYEE GOVT BENEFITS	3,200	4,837	400	0	0
2-26-00-133	NON T4 BENEFITS	9,100	12,223	600	0	0
2-26-00-211	TRAVEL	0	0	0	0	0
2-26-00-212	TRAINING	0	0	0	0	0
2-26-00-215	FREIGHT	700	540	700	0	0
2-26-00-217	TELEPHONE	800	600	0	0	0
2-26-00-220	ADVERTISING	1,200	888	1,000	1,020	1,040
2-26-00-221	MEMBERSHIP	200	0	0	0	0
2-26-00-231	LEGAL EXPENSE	0	0	0	0	0
2-26-00-232	CONTRACTED PROFESSIONAL SERVICES	1,400	1,425	53,800	54,876	55,974
2-26-00-250	CONTRACTED REPAIRS	0	0	0	0	0
2-26-00-255	CONTRACTED VEHICLE REPAIRS	400	231	0	0	0
2-26-00-274	INSURANCE	450	453	480	490	499
2-26-00-500	GOODS	1,200	568	800	816	832
2-26-00-521	PETROLEUM PRODUCTS	1,600	1,368	0	0	0
2-26-00-523	VEHICLE GOODS	500	18	0	0	0
2-26-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-26-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-26-00-998	WORK BILLED TO OTHERS	3,000	22,377	3,000	3,060	3,121
<b>26 TOTAL BY-LAW ENFORCEMENT</b>		<b>74,250</b>	<b>90,836</b>	<b>66,680</b>	<b>60,262</b>	<b>61,467</b>
<b>28 ANIMAL CONTROL</b>						
2-28-00-110	SALARIES	11,700	10,456	1,400	0	0
2-28-00-130	EMPLOYEE GOVT BENEFITS	700	0	100	0	0
2-28-00-133	NON T4 BENEFITS	2,100	0	100	0	0
2-28-00-215	POSTAGE	700	540	700	714	728
2-28-00-220	ADVERTISING	400	390	300	306	312
2-28-00-232	CONTRACTED SERVICES	1,300	1,069	6,100	6,222	6,346
2-28-00-500	GOODS	600	240	600	612	624
2-28-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-28-00-770	GRANTS TO OTHER AGENCIES	5,000	5,000	0	0	0
<b>28 TOTAL ANIMAL CONTROL</b>		<b>22,500</b>	<b>17,695</b>	<b>9,300</b>	<b>7,854</b>	<b>8,011</b>



ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>31 COMMON SERVICES - PUBLIC WORKS</b>						
2-31-00-110	SALARIES	213,600	201,224	235,700	230,112	234,714
2-31-00-111	SEASONAL SALARIES	3,500	4,722	3,600	3,672	3,745
2-31-00-130	EMPLOYEE GOVT BENEFITS	14,900	24,705	16,400	15,500	15,810
2-31-00-131	SEASONAL EMPLOYEE BENEFITS	200	772	200	204	208
2-31-00-133	EMPLOYEE NON T4 BENEFITS	41,200	63,558	45,300	46,308	47,234
2-31-00-211	TRAVEL	500	0	500	1,010	1,030
2-31-00-212	TRAINING	1,500	885	1,500	2,140	2,183
2-31-00-215	FREIGHT	1,000	699	800	816	832
2-31-00-217	TELEPHONE AND COMMUNICATIONS	3,000	2,183	3,000	3,060	3,121
2-31-00-220	ADVERTISING & PRINTING	1,100	577	1,000	1,020	1,040
2-31-00-232	CONTRACTED SERVICES	5,500	4,693	20,600	6,012	6,132
2-31-00-250	CONTRACTED REPAIRS	10,000	8,222	15,000	10,300	10,506
2-31-00-253	CONTRACTED EQUIPMENT REPAIRS	20,000	1,747	10,000	10,200	10,404
2-31-00-255	CONTRACTED VEHICLE REPAIRS	4,500	960	4,500	4,590	4,682
2-31-00-263	EQUIPMENT LEASE	26,322	18,387	27,806	28,362	28,929
2-31-00-274	INSURANCE	26,050	24,553	27,280	27,826	28,382
2-31-00-500	GOODS	14,400	20,446	17,900	18,258	18,623
2-31-00-521	PETROLEUM PRODUCTS	41,700	35,390	46,700	47,634	48,587
2-31-00-522	EQUIPMENT GOODS	5,000	17,128	8,100	8,262	8,427
2-31-00-523	VEHICLE GOODS	11,900	5,654	11,300	11,526	11,757
2-31-00-540	HEATING	14,100	16,651	15,000	15,300	15,606
2-31-00-541	POWER	11,300	10,869	12,700	12,954	13,213
2-31-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-31-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-31-00-831	INTEREST ON CAPITAL	14,961	9,135	13,472	13,741	14,016
2-31-00-963	WATER	3,000	2,500	3,000	3,060	3,121
2-31-00-990	OTHER	0	0	0	0	0
2-31-00-998	WORK BILLED TO OTHERS	0	0	0	0	0
2-31-0000-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>31 TOTAL COMMON SERVICES - PUBLIC WORKS</b>		<b>489,233</b>	<b>475,661</b>	<b>541,358</b>	<b>521,867</b>	<b>532,305</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>32 STREETS &amp; ROADS</b>						
2-32-00-110	SALARIES	73,900	51,906	81,300	79,458	81,047
2-32-00-111	SEASONAL SALARIES	5,300	4,373	5,300	5,406	5,514
2-32-00-130	EMPLOYEE GOVT BENEFITS	5,000	0	5,500	5,200	5,304
2-32-00-131	SEASONAL EMPLOYEE BENEFITS	400	0	400	408	416
2-32-00-133	EMPLOYEE NON T4 BENEFITS	13,700	0	15,100	15,402	15,710
2-32-00-215	FREIGHT	2,700	849	2,100	2,142	2,185
2-32-00-232	CONTRACTED SERVICES	5,900	0	5,900	6,018	6,138
2-32-00-250	CONTRACTED REPAIR	135,000	146,634	135,000	137,700	140,454
2-32-00-253	CONTRACTED EQUIPMENT REPAIRS	7,500	3,029	5,000	5,100	5,202
2-32-00-255	CONTRACTED VEHICLE REPAIRS	1,500	735	1,500	1,530	1,561
2-32-00-500	GOODS	39,500	13,669	34,500	35,190	35,894
2-32-00-522	EQUIPMENT GOODS	2,500	0	3,000	3,060	3,121
2-32-00-523	VEHICLE GOODS	2,500	807	2,500	2,550	2,601
2-32-00-553	STREET LIGHTS	104,700	97,544	112,700	114,954	117,253
2-32-00-630	LOSS ON DISPOSAL OF TCA	0	0	0	0	0
2-32-00-762	TRANSFER TO CAPITAL	666,041	0	430,439	430,439	430,439
2-32-00-764	ADDED TO OPERATING RESERVES	0	0	0	0	0
2-32-00-990	OTHER	0	0	0	0	0
2-32-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>32 TOTAL STREETS &amp; ROADS</b>		<b>1,066,141</b>	<b>319,545</b>	<b>840,239</b>	<b>844,557</b>	<b>852,839</b>
<b>33 AIRPORT</b>						
2-33-00-110	SALARIES	1,800	3,437	2,000	2,040	2,081
2-33-00-111	SEASONAL SALARIES	3,700	1,585	3,500	3,570	3,641
2-33-00-130	EMPLOYEE GOVT BENEFITS	100	0	200	204	208
2-33-00-131	SEASONAL EMPLOYEE GOVT BENEFITS	300	0	200	204	208
2-33-00-133	EMPLOYEE NON T-4 BENEFITS	400	0	400	408	416
2-33-00-215	FREIGHT	100	169	100	102	104
2-33-00-217	TELEPHONE / RADIO LICENSE	50	43	50	51	52
2-33-00-232	CONTRACTED SERVICES	2,100	524	2,100	2,142	2,185
2-33-00-250	CONTRACTED REPAIRS	2,300	2,158	14,300	2,586	2,638
2-33-00-255	CONTRACTED VEHICLE REPAIRS	200	0	200	204	208
2-33-00-274	INSURANCE	5,480	5,480	5,660	5,773	5,889
2-33-00-500	GOODS	1,000	3,472	1,500	1,530	1,561
2-33-00-523	VEHICLE GOODS	100	0	100	102	104
2-33-00-540	HEATING	2,100	2,090	2,100	2,142	2,185
2-33-00-541	POWER	7,100	7,192	7,500	7,650	7,803
2-33-00-542	AIRPORT WATER & SEWER	500	320	500	510	520
2-33-00-762	TRANSFER TO AIRPORT CAPITAL	0	0	0	0	0
2-33-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-33-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>33 TOTAL AIRPORT</b>		<b>27,330</b>	<b>26,469</b>	<b>40,410</b>	<b>29,218</b>	<b>29,803</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>41 WATER SUPPLY &amp; TREATMENT</b>						
2-41-01-300	WATER CHARGES FROM COMMISSION	829,900	645,016	808,700	824,874	841,371
2-41-01-541	POWER	25,800	22,823	27,000	27,540	28,091
<b>41 TOTAL WATER PLANT &amp; TREATMENT</b>		<b>855,700</b>	<b>667,839</b>	<b>835,700</b>	<b>852,414</b>	<b>869,462</b>
<b>41 WATER LINES &amp; DISTRIBUTION</b>						
2-41-02-110	SALARIES	130,300	83,923	125,700	137,292	140,038
2-41-02-111	SEASONAL SALARIES	2,900	363	3,000	3,060	3,121
2-41-02-130	EMPLOYEE GOVT BENEFITS	10,000	3,934	9,600	10,100	10,302
2-41-02-131	SEASONAL EMPLOYEE GOVT BENEFITS	200	0	200	204	208
2-41-02-133	EMPLOYEE NON T4 BENEFITS	25,400	6,032	24,300	27,438	27,987
2-41-02-211	TRAVEL & TRAINING	2,000	614	5,500	5,610	5,722
2-41-02-215	FREIGHT & POSTAGE	9,200	3,832	9,200	9,384	9,572
2-41-02-220	ADVERTISING	1,600	1,591	1,000	1,020	1,040
2-41-02-232	CONTRACTED PROFESSIONAL SERVICES	8,100	9,069	7,300	7,446	7,595
2-41-02-250	CONTRACTED REPAIRS	30,000	11,667	25,000	25,500	26,010
2-41-02-500	GOODS	23,300	16,929	20,000	20,400	20,808
2-41-02-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-41-02-764	ADDED TO OPERATING RESERVE	50,000	50,000	50,000	50,000	50,000
2-41-02-990	OTHER	0	0	0	0	0
2-41-02-998	WORK BILLED TO OTHERS	0	161	0	0	0
2-41-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>41 TOTAL WATER LINES &amp; DIST.</b>		<b>293,000</b>	<b>188,116</b>	<b>280,800</b>	<b>297,454</b>	<b>302,403</b>
<b>42 SANITARY SEWERS</b>						
2-42-00-110	SALARIES	25,200	26,011	27,900	27,234	27,779
2-42-00-130	EMPLOYEE GOVT BENEFITS	1,800	0	2,000	2,040	2,081
2-42-00-133	EMPLOYEE NON T4 BENEFITS	5,000	0	5,500	5,610	5,722
2-42-00-215	FREIGHT & POSTAGE	500	360	500	510	520
2-42-00-217	TELEPHONE	1,800	1,490	1,800	1,836	1,873
2-42-00-250	CONTRACTED REPAIRS	72,500	36,192	72,500	61,450	62,679
2-42-00-274	INSURANCE	3,010	3,013	3,160	3,223	3,288
2-42-00-500	GOODS	16,500	16,395	26,500	17,030	17,371
2-42-00-540	HEATING	1,200	1,100	1,100	1,122	1,144
2-42-00-541	POWER	13,500	9,604	12,400	12,648	12,901
2-42-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-42-00-764	ADDED TO FUNCTION OPERATING RESERVES	50,000	50,000	50,000	50,000	50,000
2-37-0000-999	AMORTIZATION EXPENSE - STORM	0	0	0	0	0
2-42-0000-999	AMORTIZATION EXPENSE - SEWER	0	0	0	0	0
<b>42 TOTAL SANITARY SEWERS</b>		<b>191,010</b>	<b>144,164</b>	<b>203,360</b>	<b>182,703</b>	<b>185,357</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>43 GARBAGE COLLECTION</b>						
2-43-00-235	GARBAGE CHARGES (CONTRACT)	75,400	63,800	75,400	75,400	75,400
2-43-00-250	CONTRACTED REPAIRS	0	0	0	0	0
2-43-00-500	GOODS	400	341	300	306	312
<b>43 TOTAL GARBAGE COLLECTION</b>		<b>75,800</b>	<b>64,141</b>	<b>75,700</b>	<b>75,706</b>	<b>75,712</b>
<b>44 REGIONAL WASTE SYSTEM</b>						
2-44-00-220	ADVERTISING	0	0	0	0	0
2-44-00-235	CHARGES FROM BORWC	334,400	334,401	334,400	341,088	347,910
2-44-00-250	CONTRACTED REPAIR	0	0	0	0	0
2-44-00-764	TRANSFER TO RESERVE	0	0	16,100	0	0
<b>44 TOTAL REGIONAL WASTE SYSTEM</b>		<b>334,400</b>	<b>334,401</b>	<b>350,500</b>	<b>341,088</b>	<b>347,910</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>51 F. C. S. S. ADMINISTRATION</b>						
2-51-01-110	SALARIES	31,200	30,970	27,500	35,190	35,894
2-51-01-130	GOVT BENEFITS	2,200	0	2,400	2,448	2,497
2-51-01-133	NON T4 BENEFITS	4,300	0	5,200	5,202	5,306
2-51-01-211	TRAVEL	900	0	900	918	936
2-51-01-212	TRAINING	600	0	600	612	624
2-51-01-215	FREIGHT & POSTAGE	300	270	300	306	312
2-51-01-217	TELEPHONE	0	0	0	0	0
2-51-01-220	ADVERTISING	1,100	1,410	800	816	832
2-51-01-221	SUBSCRIPTIONS & MEMBERSHIPS	500	120	500	510	520
2-51-01-500	GOODS	2,100	1,916	2,100	2,142	2,185
2-51-01-770	SENIOR CIRCLE UTILITIES GRANT	600	363	500	510	520
2-51-01-772	FCSS - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-51-01-990	OTHER	0	0	0	0	0
<b>51 TOTAL F.C.S.S. ADMINISTRATION</b>		<b>43,800</b>	<b>35,049</b>	<b>40,800</b>	<b>48,654</b>	<b>49,627</b>
<b>51 FCSS PROGRAM CO-ORDINATOR</b>						
2-51-02-110	SALARIES	26,600	20,589	31,800	36,108	36,830
2-51-02-111	SEASONAL SALARIES	1,700	0	1,800	1,836	1,873
2-51-02-130	GOVT BENEFITS	2,400	0	2,700	3,254	3,319
2-51-02-131	SEASONAL BENEFITS	100	0	100	102	104
2-51-02-133	NON T4 BENEFITS	6,400	0	5,900	7,418	7,566
2-51-02-211	TRAVEL	1,300	0	2,000	2,040	2,081
2-51-02-212	TRAINING	900	522	1,500	1,530	1,561
2-51-02-215	FREIGHT & POSTAGE	300	317	300	306	312
2-51-02-217	TELEPHONE	400	86	400	408	416
2-51-02-220	ADVERTISING	3,500	3,260	3,000	3,060	3,121
2-51-02-221	SUBSCRIPTIONS & MEMBERSHIPS	100	25	100	102	104
2-51-02-500	GOODS	1,200	1,374	1,200	1,224	1,248
2-51-02-510	PROGRAM DEVELOPMENT	78,700	63,747	57,200	58,344	59,511
2-51-02-521	PETROLEUM PRODUCTS	600	95	0	0	0
2-51-02-772	FCSS PROGRAM - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-51-02-990	OTHER	100	0	100	102	104
<b>51 TOTAL FCSS PROGRAM COORDINATOR</b>		<b>124,300</b>	<b>90,015</b>	<b>108,100</b>	<b>115,834</b>	<b>118,151</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>51 FCSS YOUTH CLUB SUPPORT</b>						
2-51-03-110	SALARIES	24,600	10,914	17,200	23,544	24,015
2-51-03-130	EMPLOYEE GOVT BENEFITS	2,300	1,420	1,500	1,930	1,969
2-51-03-133	EMPLOYEE NON T4 BENEFITS	6,000	8,146	3,200	4,564	4,655
2-51-03-220	ADVERTISING	2,900	2,652	2,700	2,754	2,809
2-51-03-232	CONTRACTED PROFESSIONAL SERVICE	0	0	0	0	0
2-51-03-500	GOODS	700	512	700	714	728
2-51-03-990	PROGRAM EXPENSES	0	0	0	0	0
<b>TOTAL FCSS YOUTH CLUB SUPPORT</b>		<b>36,500</b>	<b>23,645</b>	<b>25,300</b>	<b>33,506</b>	<b>34,176</b>
<b>51 VAN OPERATION PROGRAM</b>						
2-51-05-250	CONTRACTED REPAIRS	0	0	0	0	0
2-51-05-255	CONTRACTED VEHICLE REPAIRS	1,500	170	900	918	936
2-51-05-274	INSURANCE	3,100	3,097	3,250	3,315	3,381
2-51-05-500	GOODS	100	267	100	102	104
2-51-05-521	PETROLEUM	100	0	100	102	104
2-51-05-523	VEHICLE MAINTENANCE	500	336	400	408	416
2-51-05-990	OTHER	0	0	0	0	0
<b>51 TOTAL VAN OPERATIONS</b>		<b>5,300</b>	<b>3,870</b>	<b>4,750</b>	<b>4,845</b>	<b>4,942</b>



ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>56 CEMETERY</b>						
2-56-00-110	SALARIES	7,800	8,120	8,700	8,160	8,323
2-56-00-111	SEASONAL SALARIES	7,500	6,499	6,900	7,548	7,699
2-56-00-130	EMPLOYEE BENEFITS	600	0	700	714	728
2-56-00-131	SEASONAL EMPLOYEE BENEFITS	500	0	500	510	520
2-56-00-133	EMPLOYEE NON T-4 BENEFITS	1,600	0	1,800	1,734	1,769
2-56-00-220	ADVERTISING	200	203	100	102	104
2-56-00-232	CONTRACTED PROFESSIONAL SERVICES	4,200	570	4,200	4,284	4,370
2-56-00-250	CONTRACTED REPAIRS	1,500	1,105	1,500	1,530	1,561
2-56-00-253	EQUIPMENT REPAIRS	0	0	0	0	0
2-56-00-274	INSURANCE	20	22	20	20	21
2-56-00-500	CEMETERY GOODS	5,000	457	5,000	5,100	5,202
2-56-00-521	CEMETERY PETROLEUM PRODUCTS	600	87	600	612	624
2-56-00-762	CEMETERY TRANSFER TO CAPITAL	0	0	0	0	0
2-56-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-56-00-990	CEMETERY OTHER	0	0	0	0	0
2-56-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>56 TOTAL CEMETERY</b>		<b>29,520</b>	<b>17,062</b>	<b>30,020</b>	<b>30,314</b>	<b>30,921</b>
<b>61-01 MUNICIPAL PLANNING COMM</b>						
2-61-01-220	MPC ADVERTISING	0	0	0	0	0
2-61-01-500	MPC GOODS	500	0	500	510	520
2-61-01-990	MPC OTHER	0	0	0	0	0
<b>61-01 TOTAL MUNICIPAL PLANNING COMM</b>		<b>500</b>	<b>0</b>	<b>500</b>	<b>510</b>	<b>520</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>61-02 COMMERCIAL OFFICE BUILDING</b>						
2-61-02-250	COB REPAIRS & MAINTENANCE	10,590	599	15,590	27,902	3,460
2-61-02-274	COB INSURANCE	480	480	500	510	520
2-61-02-500	COB GOODS	500	281	500	510	520
2-61-02-540	COB HEATING	1,700	1,459	1,700	1,734	1,769
2-61-02-541	COB POWER	3,000	3,409	3,800	3,876	3,954
2-61-02-762	COB TRANSFER TO CAPITAL	3,930	0	0	0	10,032
2-61-02-963	COB RECOVERIES FROM OPERATING	3,800	371	3,600	3,672	3,745
<b>61-02 TOTAL COMMERCIAL OFFICE BUILDING</b>		<b>24,000</b>	<b>6,598</b>	<b>25,690</b>	<b>38,204</b>	<b>24,000</b>
<b>61 TOURISM</b>						
2-61-03-110	SALARIES	21,200	18,675	21,600	22,032	22,473
2-61-03-130	EMPLOYEE BENEFITS	1,500	0	1,600	1,632	1,665
2-61-03-133	EMPLOYEE NON T-4 BENEFITS	3,000	0	4,000	4,080	4,162
2-61-03-211	TRAVEL & TRAINING	100	0	100	102	104
2-61-03-215	FREIGHT & POSTAGE	800	270	500	510	520
2-61-03-220	ADVERTISING & PRINTING	2,600	1,116	2,600	3,102	3,164
2-61-03-221	MEMBERSHIPS	1,400	0	0	0	0
2-61-03-232	CONTRACTED SERVICES	100	0	0	0	0
2-61-03-500	GOODS	500	0	500	510	520
2-61-03-990	OTHER	0	0	0	0	0
<b>61 TOTAL TOURISM</b>		<b>31,200</b>	<b>20,061</b>	<b>30,900</b>	<b>31,968</b>	<b>32,607</b>



ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>61 BUSINESS &amp; COMMUNICATIONS</b>						
2-61-04-110	SALARIES	84,900	74,700	86,600	88,332	90,099
2-61-04-111	SEASONAL SALARIES	0	0	0	0	0
2-61-04-130	EMPLOYEE BENEFITS	6,000	8,221	6,300	6,426	6,555
2-61-04-131	SEASONAL EMPLOYEE BENEFITS	0	0	0	0	0
2-61-04-133	EMPLOYEE NON T-4 BENEFITS	13,800	14,887	16,100	16,422	16,750
2-61-04-211	TRAVEL AND SUBSISTENCE	1,000	0	1,000	1,020	1,040
2-61-04-212	TRAINING	1,000	25	1,000	1,020	1,040
2-61-04-215	POSTAGE AND FREIGHT	300	270	300	306	312
2-61-04-217	TELEPHONE	800	557	800	816	832
2-61-04-220	ADVERTISING AND PRINTING	2,300	1,763	1,800	1,836	1,873
2-61-0401-220	HIGHWAY SIGNAGE	0	0	0	0	0
2-61-04-221	SUBSCRIPTIONS AND MEMBERSHIPS	3,300	3,199	3,400	3,723	3,927
2-61-04-232	CONTRACTED SERVICES	56,500	43,033	59,000	49,000	49,000
2-61-04-274	INSURANCE - ELECTRONIC SIGN	120	119	120	122	125
2-61-04-500	GOODS	5,000	1,311	4,000	4,080	4,162
2-61-04-521	PETROLEUM PRODUCTS	500	0	500	500	500
2-61-04-541	POWER - SIGN	3,900	3,035	3,700	3,774	3,849
2-61-04-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-61-04-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-61-04-990	OTHER PROGRAMS	0	0	0	0	0
2-61-04-999	PUBLIC RELATIONS & PROMOTIONS	0	0	0	0	0
2-61-0401-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>61 TOTAL BUSINESS &amp; COMMUNICATIONS</b>		<b>179,420</b>	<b>151,120</b>	<b>184,620</b>	<b>177,377</b>	<b>180,065</b>
<b>62 VISITOR INFORMATION CENTRE</b>						
2-62-00-110	SALARIES OR CONTRACT	2,200	580	2,500	2,550	2,601
2-62-00-111	SEASONAL SALARIES	2,500	1,237	2,300	2,346	2,393
2-62-00-130	BENEFITS	200	0	200	204	208
2-62-00-131	SEASONAL BENEFITS	200	0	200	204	208
2-62-00-133	NON T4 BENEFITS	400	0	500	510	520
2-62-00-211	TRAVEL AND SUBSISTENCE	0	0	0	0	0
2-62-00-215	FREIGHT	100	0	0	0	0
2-62-00-217	TELEPHONE	0	0	0	0	0
2-62-00-220	ADVERTISING & PRINTING	900	936	900	918	936
2-62-00-232	CONTRACTED SERVICES	2,000	1,843	1,200	1,224	1,248
2-62-00-250	CONTRACTED REPAIR	1,000	430	1,000	1,020	1,040
2-62-00-274	INSURANCE	830	834	880	898	916
2-62-00-500	GOODS	2,500	1,643	3,000	3,060	3,121
2-62-00-501	RETAIL GOODS	0	0	0	0	0
2-62-00-540	HEATING	1,100	1,100	1,100	1,122	1,144
2-62-00-541	POWER	2,600	2,023	2,400	2,448	2,497
2-62-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-62-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-62-00-963	WATER	3,000	3,092	3,000	3,060	3,121
<b>62 TOTAL VISITOR INFORMATION CENTRE</b>		<b>19,530</b>	<b>13,719</b>	<b>19,180</b>	<b>19,564</b>	<b>19,955</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>66 SUBDIVISION</b>						
2-66-00-110	SALARIES OR CONTRACT	0	0	0	0	0
2-66-00-215	FREIGHT & POSTAGE	0	0	0	0	0
2-66-00-220	ADVERTISING	0	0	0	0	0
2-66-00-231	LEGAL	0	6,578	0	0	0
2-66-00-232	CONTRACTED SERVICES	0	750	0	0	0
2-66-00-250	CONTRACTED REPAIRS	575,000	163,799	0	0	0
2-66-00-490	COST OF LOTS SOLD	0	0	0	0	0
2-66-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-66-00-764	TRANSFER TO RESERVE	0	0	0	0	0
2-66-00-831	DEBENTURE INTEREST PAYMENT	0	0	0	0	0
2-66-00-832	DEBENTURE PRINCIPAL PAYMENT	0	0	0	0	0
2-66-00-990	OTHER	0	232	0	0	0
<b>66 TOTAL SUBDIVISION</b>		<b>575,000</b>	<b>171,359</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>71 COMMUNITY SERVICES BOARD</b>						
2-71-00-110	SALARIES, WAGES & BENEFITS	0	0	0	0	0
2-71-00-211	TRAVEL	0	0	0	0	0
2-72-00-500	GOODS	800	57	500	510	520
2-71-00-770	TRANSFERS - CSB GRANTS	3,000	0	3,000	3,000	3,000
<b>71 TOTAL COMMUNITY SERVICES BOARD</b>		<b>3,800</b>	<b>57</b>	<b>3,500</b>	<b>3,510</b>	<b>3,520</b>
<b>72 RECREATION</b>						
2-72-00-110	SALARIES	73,500	78,182	21,700	22,134	22,577
2-72-00-110	SALARIES - SEASONAL	2,200	2,348	2,200	2,244	2,289
2-72-00-130	EMPLOYEE GOVT BENEFITS	4,900	8,969	1,900	1,938	1,977
2-72-00-110	EMPLOYEE BENEFITS - SEASONAL	200	82	200	204	208
2-72-00-133	EMPLOYEE NON T4 BENEFITS	8,500	17,859	3,800	3,876	3,954
2-72-00-211	TRAVEL	1,800	658	2,300	2,346	2,393
2-72-00-212	TRAINING	3,800	1,410	3,600	3,672	3,745
2-72-00-215	POSTAGE & FREIGHT	300	294	300	306	312
2-72-00-217	TELEPHONE	2,200	1,509	1,400	1,428	1,457
2-72-00-220	ADVERTISING	3,200	-69	2,800	2,856	2,913
2-72-00-221	MEMBERSHIPS	800	420	800	816	832
2-72-00-232	PROFESSIONAL SERVICES	1,100	976	21,100	21,522	21,952
2-72-00-274	INSURANCE	9,290	9,287	9,750	9,945	10,144
2-72-00-500	GOODS	2,400	1,261	2,100	2,142	2,185
2-72-00-510	PROGRAM EXPENSES	1,000	1,333	1,000	1,020	1,040
2-72-00-521	PETROLEUM - CAR ALLOWANCE	2,500	1,351	1,200	1,224	1,248
2-72-00-523	VEHICLE MAINTENANCE	300	67	300	300	300
2-72-00-762	TRANSFER TO CAPITAL	90,000	0	0	0	0
2-72-00-770	GRANTS TO OTHER ORGANIZATIONS	9,977	9,977	0	0	0
2-72-00-772	RECREATION - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-72-00-990	OTHER	5,000	3,507	5,000	5,000	5,000
2-72-1500-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>72 TOTAL RECREATION</b>		<b>222,967</b>	<b>139,423</b>	<b>81,450</b>	<b>82,973</b>	<b>84,526</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 SWIMMING &amp; WADING POOLS</b>						
2-72-01-110	SALARIES	12,200	10,836	13,900	13,362	13,629
2-72-01-111	SEASONAL SALARIES	118,500	102,263	119,500	121,890	124,328
2-72-01-130	EMPLOYEE BENEFITS	1,000	0	1,100	1,122	1,144
2-72-01-131	SEASONAL EMPLOYEE BENEFITS	8,100	5,028	8,200	8,364	8,531
2-72-01-133	EMPLOYEE NON T-4 BENEFITS	2,200	0	2,800	2,958	3,017
2-72-01-211	TRAVEL	600	0	600	612	624
2-72-01-212	TRAINING	2,000	1,385	2,000	2,040	2,081
2-72-01-215	FREIGHT & POSTAGE	1,600	2,124	1,700	1,734	1,769
2-72-01-217	TELEPHONE	100	114	100	102	104
2-72-01-220	ADVERTISING	1,500	1,443	1,300	1,326	1,353
2-72-01-232	CONTRACTED SERVICES	2,000	1,811	1,100	1,122	1,144
2-72-01-250	CONTRACTED REPAIRS	8,100	3,287	8,100	8,262	8,427
2-72-01-274	INSURANCE	6,010	6,013	6,310	6,436	6,565
2-72-01-500	GOODS	10,500	8,416	10,500	10,710	10,924
2-72-01-501	RETAIL GOODS	2,000	2,048	2,000	2,040	2,081
2-72-01-531	CHEMICALS	16,100	14,363	15,500	15,810	16,126
2-72-01-540	HEATING	10,300	11,254	9,900	10,098	10,300
2-72-01-541	POWER	19,500	18,761	19,900	20,298	20,704
2-72-01-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-01-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-01-831	DEBENTURE INTEREST PAYMENT	0	0	0	0	0
2-72-01-832	DEBENTURE PRINCIPAL PAYMENT	0	0	0	0	0
2-72-01-963	GROSS TO WATER	4,600	4,697	4,600	4,692	4,786
2-72-01-990	OTHER	0	0	0	0	0
<b>72 TOTAL SWIMMING &amp; WADING POOLS</b>		<b>226,910</b>	<b>193,843</b>	<b>229,110</b>	<b>232,978</b>	<b>237,638</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 ARENA</b>						
2-72-02-110	SALARIES	118,700	67,342	135,700	138,414	141,182
2-72-01-111	SEASONAL SALARIES	18,600	4,395	17,300	17,646	17,999
2-72-02-130	EMPLOYEE GOVT BENEFITS	9,200	14,810	10,500	10,710	10,924
2-72-01-131	SEASONAL EMPLOYEE BENEFITS	1,300	0	1,200	1,224	1,248
2-72-02-133	EMPLOYEE NON T4 BENEFITS	20,800	34,772	25,500	25,398	25,906
2-72-02-211	TRAVEL	0	0	0	0	0
2-72-02-212	STAFF TRAINING	0	0	0	0	0
2-72-02-215	FREIGHT & POSTAGE	800	333	700	714	728
2-72-02-220	ADVERTISING & PRINTING	1,100	1,139	1,000	1,020	1,040
2-72-02-232	CONTRACTED SERVICES	6,700	3,366	4,500	4,590	4,682
2-72-02-250	CONTRACTED REPAIRS	17,600	16,504	17,600	17,952	58,311
2-72-02-255	CONTRACTED VEHICLE REPAIRS	5,000	3,194	5,000	5,100	5,202
2-72-02-274	INSURANCE	9,110	9,110	9,570	9,761	9,957
2-72-02-500	GOODS	17,700	12,908	17,700	18,054	18,415
2-72-02-521	PETROLEUM PRODUCTS	2,900	3,188	3,700	3,774	3,849
2-72-02-523	VEHICLE GOODS	0	0	0	0	0
2-72-02-540	HEATING	21,600	18,734	19,600	19,992	20,392
2-72-02-541	POWER	18,700	16,838	19,400	19,788	20,184
2-72-02-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-02-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-02-772	ARENA - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-72-02-832	DEBENTURE PRINCIPAL PAYMENT	0	0	0	0	0
2-72-02-963	GROSS REC TO OPER-WATER	5,500	3,523	4,400	4,488	4,578
2-72-02-990	OTHER	0	0	0	0	0
<b>72 TOTAL ARENA</b>		<b>275,310</b>	<b>210,155</b>	<b>293,370</b>	<b>298,625</b>	<b>344,598</b>
<b>72 ARENA ICE PLANT</b>						
2-72-0201-250	CONTRACTED REPAIRS- ICE PLANT	10,800	52	10,800	7,016	11,156
2-72-0201-500	GOODS - ICE PLANT	500	37	500	510	520
2-72-0201-541	ICE PLANT POWER	16,900	11,677	16,400	16,728	17,063
<b>72 TOTAL ARENA ICE PLANT</b>		<b>28,200</b>	<b>11,765</b>	<b>27,700</b>	<b>24,254</b>	<b>28,739</b>
<b>72 PARKS SHOP</b>						
2-72-03-217	TELEPHONE	0	0	0	0	0
2-72-03-250	CONTRACTED REPAIRS	5,300	6,017	4,500	1,000	1,020
2-72-03-274	INSURANCE	1,740	1,739	1,830	1,867	1,904
2-72-03-500	GOODS	1,500	1,190	1,500	1,530	1,561
2-72-03-540	HEAT	5,700	4,755	4,800	4,896	4,994
2-72-03-541	POWER	3,300	3,460	3,600	3,672	3,745
2-72-03-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-03-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-03-963	GROSS RECOVERIES - WATER	1,800	1,770	1,800	1,836	1,873
<b>72 TOTAL PARKS SHOP</b>		<b>19,340</b>	<b>18,932</b>	<b>18,030</b>	<b>14,801</b>	<b>15,097</b>



ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 CURLING RINK</b>						
2-72-04-110	SALARIES	4,400	1,886	5,100	5,202	5,306
2-72-04-111	SEASONAL SALARIES	2,500	2,400	2,300	2,346	2,393
2-72-04-130	EMPLOYEE GOVT BENEFITS	400	0	400	408	416
2-72-04-131	SEASONAL EMPLOYEE BENEFITS	200	0	200	204	208
2-72-04-133	EMPLOYEE NON T4 BENEFITS	800	0	1,000	120	122
2-72-04-250	CONTRACTED REPAIRS	6,900	5,022	5,500	5,610	5,722
2-72-04-274	INSURANCE	6,040	6,040	6,340	6,467	6,596
2-72-04-500	GOODS	1,500	407	1,500	1,530	1,561
2-72-04-540	HEAT	13,500	11,600	12,200	12,444	12,693
2-72-04-541	POWER	10,600	9,482	10,500	10,710	10,924
2-72-04-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-04-771	SUBSIDY - 2014 AGREEMENT	7,500	7,766	14,500	14,790	15,086
2-72-04-772	SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-72-04-963	GROSS RECOVERIES - WATER	1,700	1,107	1,700	1,734	1,769
2-72-04-990	OTHER	0	0	0	0	0
<b>72 TOTAL CURLING RINK</b>		<b>56,040</b>	<b>45,710</b>	<b>61,240</b>	<b>61,565</b>	<b>62,796</b>
<b>72 CURLING RINK ICE PLANT</b>						
2-72-0401-250	ICE PLANT REPAIRS	10,800	52	10,800	7,016	11,156
2-72-0401-500	ICE PLANT GOODS	500	37	500	510	520
2-72-0401-541	CURLING RINK ICE PLANT POWER	16,900	11,677	15,700	16,014	16,334
<b>72 TOTAL CURLING RINK ICE PLANT</b>		<b>28,200</b>	<b>11,765</b>	<b>27,000</b>	<b>23,540</b>	<b>28,011</b>
<b>72 BALL DIAMONDS</b>						
2-72-05-110	SALARIES	6,700	5,408	7,600	7,752	7,907
2-72-05-111	SEASONAL SALARIES	6,200	3,734	5,800	5,916	6,034
2-72-05-130	BENEFITS	500	0	600	612	624
2-72-05-131	SEASONAL BENEFITS	400	0	400	408	416
2-72-05-133	NON T-4 BENEFITS	1,200	0	1,500	1,530	1,561
2-72-05-250	CONTRACTED REPAIRS	1,000	1,844	1,000	1,020	1,040
2-72-05-500	GOODS	10,500	11,252	7,500	7,650	7,803
2-72-05-541	POWER	1,010	958	930	949	968
2-72-05-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-05-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-05-963	GROSS RECOV FROM OPER - WATER	6,800	12,592	12,900	13,158	13,421
<b>72 TOTAL BALL DIAMONDS</b>		<b>34,310</b>	<b>35,787</b>	<b>38,230</b>	<b>38,995</b>	<b>39,774</b>
<b>72 GOLF COURSE</b>						
2-72-06-274	INSURANCE	2,560	2,563	2,690	2,744	2,799
2-72-06-541	POWER	0	0	0	0	0
2-72-06-770	LOAN	0	0	0	0	0
2-72-06-990	OTHER	0	0	0	0	0
<b>72 TOTAL GOLF COURSE</b>		<b>2,560</b>	<b>2,563</b>	<b>2,690</b>	<b>2,744</b>	<b>2,799</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 FOX LAKE PARK &amp; HELMER DAM</b>						
2-72-07-110	SALARIES	4,400	5,633	5,100	5,202	5,306
2-72-07-111	SEASONAL SALARIES	1,200	3,256	1,200	1,224	1,248
2-72-07-130	EMPLOYEE BENEFITS	400	0	400	408	416
2-72-07-131	SEASONAL BENEFITS	100	0	100	102	104
2-72-07-133	EMPLOYEE NON T-4 BENEFITS	800	0	1,000	1,020	1,040
2-72-07-215	FREIGHT	200	0	200	204	208
2-72-07-217	PHONE	0	0	0	0	0
2-72-07-220	ADVERTISING	1,500	1,331	1,500	1,530	1,561
2-72-07-232	CONTRACTED SERVICES	30,400	29,100	30,400	31,008	31,628
2-72-07-250	CONTRACTED REPAIR	7,000	3,817	7,000	7,140	7,283
2-72-07-274	INSURANCE	250	250	260	265	271
2-72-07-500	GOODS	5,000	5,815	5,000	5,100	5,202
2-72-07-501	RETAIL SALES	400	568	400	408	416
2-72-07-521	PETROLEUM PRODUCTS	600	0	600	612	624
2-72-07-540	HEAT	600	566	600	612	624
2-72-07-541	POWER	5,600	8,097	6,000	6,120	6,242
2-72-07-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-07-764	ADDED TO OPERATING RESERVE	30,000	0	30,000	30,000	30,000
2-72-07-963	RECOVERIES TO OPERATING	8,000	7,953	8,100	8,262	8,427
2-72-07-990	OTHER	0	0	0	0	0
<b>72 TOTAL FOX LAKE PARK &amp; HELMER DAM</b>		<b>96,450</b>	<b>66,386</b>	<b>97,860</b>	<b>99,217</b>	<b>100,602</b>
<b>72 PARKS</b>						
2-72-08-110	SALARIES	63,400	95,986	72,200	73,644	75,117
2-72-08-111	SEASONAL SALARIES	52,200	84,326	48,500	49,470	50,459
2-72-08-130	EMPLOYEE BENEFITS	5,000	1,868	5,700	5,814	5,930
2-72-08-131	SEASONAL BENEFITS	3,700	7,296	3,400	3,468	3,537
2-72-08-133	EMPLOYEE NON T4 BENEFITS	11,200	0	13,800	14,076	14,358
2-72-08-211	TRAVEL	0	0	600	612	624
2-72-08-212	STAFF TRAINING	0	0	1,000	1,020	1,040
2-72-08-215	FREIGHT	800	966	800	816	832
2-72-08-250	CONTRACTED REPAIRS	24,100	15,344	24,100	24,582	25,074
2-72-08-253	CONTRACTED EQUIPMENT REPAIRS	6,000	11,325	9,200	9,384	9,572
2-72-08-255	CONTRACTED VEHICLE REPAIRS	3,200	0	3,100	3,162	3,225
2-72-08-274	INSURANCE	4,000	3,995	4,200	4,284	4,370
2-72-08-500	GOODS	25,100	35,318	30,600	31,212	31,836
2-72-08-521	PETROLEUM PRODUCTS	9,300	10,745	10,500	10,710	10,924
2-72-08-522	EQUIPMENT MAINTENANCE	3,400	409	2,100	2,142	2,185
2-72-08-523	VEHICLE MAINTENANCE	3,100	1,343	3,000	3,060	3,121
2-72-08-541	POWER	2,900	2,763	3,100	3,162	3,225
2-72-08-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-08-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-08-963	RECOVER FROM OPERATING - WATER	7,100	10,236	10,400	10,608	10,820
2-72-08-990	OTHER	1,000	0	1,000	1,020	1,040
<b>72 TOTAL PARKS</b>		<b>225,500</b>	<b>281,921</b>	<b>247,300</b>	<b>252,246</b>	<b>257,291</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 PLAYGROUND PROGRAMS</b>						
2-72-10-110	SALARIES	2,100	536	2,500	2,754	2,809
2-72-10-111	SEASONAL SALARIES	19,800	22,269	20,100	20,502	20,912
2-72-10-130	BENEFITS	200	0	200	204	208
2-72-10-131	SEASONAL EMPLOYEE BENEFITS	1,400	1,063	1,400	1,428	1,457
2-72-10-133	NON T-4 BENEFITS	500	0	400	610	622
2-72-10-211	TRAVEL	300	243	300	306	312
2-72-10-212	TRAINING	600	182	600	612	624
2-72-10-215	FREIGHT & POSTAGE	140	165	140	143	146
2-72-10-217	TELEPHONE	120	114	120	122	125
2-72-10-220	ADVERTISING	1,400	1,443	1,200	1,224	1,248
2-72-10-232	CONTRACTED SERVICES	2,500	1,387	2,500	2,550	2,601
2-72-10-500	GOODS	3,000	1,889	3,000	3,060	3,121
2-72-10-521	PETROLEUM PRODUCTS	0	0	0	0	0
<b>72 TOTAL PLAYGROUND PROGRAMS</b>		<b>32,060</b>	<b>29,292</b>	<b>32,460</b>	<b>33,515</b>	<b>34,186</b>
<b>72 COMMUNITIES IN BLOOM</b>						
2-72-11-211	TRAVEL	0	0	0	0	0
2-72-11-221	MEMBERSHIP	0	0	0	0	0
2-72-11-500	GOODS	0	0	0	0	0
2-72-11-990	OTHER	0	0	0	0	0
<b>72 TOTAL COMMUNITIES IN BLOOM</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>72-12 SPRAY PARK</b>						
2-72-12-110	SALARIES	1,100	3,813	1,300	1,326	1,353
2-72-12-111	SEASONAL SALARIES	1,100	541	1,100	1,122	1,144
2-72-12-130	EMPLOYEE BENEFITS	100	0	100	102	104
2-72-12-131	SEASONAL EMPLOYEE BENEFITS	100	0	100	102	104
2-72-12-133	EMPLOYEE NON T-4 BENEFITS	200	0	300	306	312
2-72-12-215	FREIGHT	200	0	200	204	208
2-72-12-250	CONTRACTED REPAIRS	500	2,300	500	510	520
2-72-12-274	INSURANCE	500	0	530	541	551
2-72-12-500	GOODS	500	1,010	500	510	520
2-72-12-531	CHEMICALS	1,200	2,721	2,700	2,754	2,809
2-72-12-540	HEATING	300	0	0	0	0
2-72-12-541	POWER	1,000	2,157	2,400	2,448	2,497
2-72-12-963	GROSS TO WATER	1,200	5,147	2,600	2,652	2,705
2-72-12-990	OTHER	0	0	0	0	0
<b>72-15 TOTAL SPRAY PARK</b>		<b>8,000</b>	<b>17,689</b>	<b>12,330</b>	<b>12,577</b>	<b>12,828</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 PIONEER PARK - KING HUNTER</b>						
2-72-13-110	SALARIES	6,700	1,766	7,600	7,752	7,907
2-72-13-111	SEASONAL SALARIES	14,900	8,225	13,900	14,178	14,462
2-72-13-130	EMPLOYEE BENEFITS	500	0	600	612	624
2-72-13-131	SEASONAL BENEFITS	1,000	0	1,000	1,020	1,040
2-72-13-133	EMPLOYEE NON T4 BENEFITS	1,200	0	1,500	1,530	1,561
2-72-13-250	CONTRACTED REPAIRS	4,500	2,800	3,000	1,560	1,591
2-72-13-274	INSURANCE	140	143	150	153	156
2-72-13-500	GOODS	11,000	1,205	11,000	3,220	3,284
2-72-13-540	HEAT	0	0	0	0	0
2-72-13-541	POWER	1,700	1,107	1,600	1,632	1,665
2-72-13-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-13-764	ADDED TO OPERATING RESERVE	15,195	15,195	0	0	0
2-72-13-770	TRANSFERS (GRANTS)	0	0	0	0	0
2-72-13-771	WATER	0	0	0	0	0
2-72-13-963	RECOVERIES FROM OPERATING - WATER	3,900	6,412	4,600	4,692	4,786
<b>72 TOTAL PIONEER PARK</b>		<b>60,735</b>	<b>36,853</b>	<b>44,950</b>	<b>36,349</b>	<b>37,076</b>
<b>72 SOCCER FIELDS</b>						
2-72-14-110	SALARIES	2,200	1,359	2,500	2,550	2,601
2-72-14-111	SEASONAL SALARIES	3,700	750	3,500	3,570	3,641
2-72-14-130	EMPLOYEE BENEFITS	200	0	200	204	208
2-72-14-131	SEASONAL BENEFITS	300	0	200	204	208
2-72-14-133	EMPLOYEE NON T4 BENEFITS	400	0	500	510	520
2-72-14-500	GOODS	2,000	2,234	2,000	2,040	2,081
2-72-14-541	POWER	1,000	957	1,000	1,020	1,040
2-72-14-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-14-963	RECOVERIES FROM OPERATING	1,600	5,637	3,300	3,366	3,433
<b>72 TOTAL SOCCER FIELDS</b>		<b>11,400</b>	<b>10,937</b>	<b>13,200</b>	<b>13,464</b>	<b>13,733</b>
<b>74 MUSEUM</b>						
2-74-01-110	SALARIES	0	0	0	0	0
2-74-01-130	EMPLOYEE BENEFITS	0	0	0	0	0
2-74-01-274	INSURANCE	0	0	0	0	0
2-74-01-500	GOODS	0	0	0	0	0
2-74-01-540	GAS	4,200	3,991	4,200	4,284	4,370
2-74-01-541	POWER	3,000	3,003	3,300	3,366	3,433
2-74-01-770	GRANTS TO OTHER ORGANIZATIONS	7,000	7,000	7,000	7,140	7,283
<b>74 TOTAL MUSEUM</b>		<b>14,200</b>	<b>13,994</b>	<b>14,500</b>	<b>14,790</b>	<b>15,086</b>



ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>74 LIBRARY</b>						
2-74-02-217	TELEPHONE	1,800	1,486	1,800	1,836	1,873
2-74-02-220	ADVERTISING	800	749	800	816	832
2-74-02-250	CONTRACTED REPAIRS	14,400	4,893	2,400	2,448	2,497
2-74-02-274	INSURANCE	3,180	3,177	3,340	3,407	3,475
2-74-02-500	GOODS	700	639	700	714	728
2-74-02-540	HEATING	4,400	3,969	4,000	4,080	4,162
2-74-02-541	POWER	4,900	4,233	4,800	4,896	4,994
2-74-02-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-74-02-770	GRANTS	21,100	21,086	21,100	21,100	21,522
2-74-02-771	GRANTS - SALARY	66,700	66,690	67,400	68,748	70,123
2-74-02-963	RECOVER FROM OPERATING - WATER	1,400	1,320	1,400	1,428	1,457
<b>74 TOTAL LIBRARY</b>		<b>119,380</b>	<b>108,242</b>	<b>107,740</b>	<b>109,473</b>	<b>111,662</b>
<b>74 CENTENNIAL PLACE</b>						
2-74-08-110	SALARIES	42,900	22,430	43,500	44,370	45,257
2-74-08-111	SEASONAL SALARIES	35,100	25,205	35,400	47,634	48,587
2-74-08-130	BENEFITS	3,700	2,912	3,700	3,774	3,849
2-74-08-131	SEASONAL BENEFITS	2,500	617	2,500	3,366	3,433
2-74-08-133	NON T4 BENEFITS	10,900	7,112	8,800	8,976	9,156
2-74-08-212	STAFF TRAINING	500	495	500	510	520
2-74-08-215	FREIGHT	300	270	300	306	312
2-74-08-217	TELEPHONE	900	667	900	918	936
2-74-08-220	ADVERTISING	2,900	2,941	2,700	2,754	2,809
2-74-08-232	CONTRACTED PROFESSIONAL SERVICES	11,300	10,037	9,800	9,996	10,196
2-74-08-250	CONTRACTED REPAIRS	18,400	2,283	16,400	6,728	6,863
2-74-08-274	INSURANCE	4,360	4,365	4,580	4,672	4,765
2-74-08-500	GOODS	10,100	7,438	10,100	10,302	10,508
2-74-08-540	HEATING	7,700	7,311	7,200	7,344	7,491
2-74-08-541	POWER	14,300	12,898	19,100	19,482	19,872
2-74-08-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-74-08-764	ADDED TO OPERATING RESERVE	6,000	0	6,000	6,000	6,000
2-74-08-772	SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-74-08-963	WATER - RECOVERIES FROM OPERATING	1,100	730	1,100	1,122	1,144
2-74-08-990	OTHER	0	0	0	0	0
2-74-0801-500	HFC EQUIPMENT GOODS	0	11,119	0	0	0
2-74-0801-990	HFC HONORARIUM	2,500	2,500	2,500	2,500	2,500
<b>74 TOTAL CENTENNIAL PLACE</b>		<b>175,460</b>	<b>121,329</b>	<b>175,080</b>	<b>180,754</b>	<b>184,199</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>74 COMMUNITY CENTRE</b>						
2-74-09-110	SALARIES	2,200	3,129	2,500	2,550	2,601
2-74-09-111	SEASONAL SALARIES	1,200	0	1,200	1,224	1,248
2-74-09-130	BENEFITS	200	0	200	204	208
2-74-09-131	SEASONAL STAFF BENEFITS	100	0	100	102	104
2-74-09-133	NON T4 BENEFITS	400	0	500	510	520
2-74-09-215	FREIGHT & POSTAGE	500	270	500	510	520
2-74-09-217	TELEPHONE	800	719	900	918	936
2-74-09-220	ADVERTISING	300	304	200	204	208
2-74-09-232	CONTRACTED SERVICES	18,600	19,470	24,900	25,398	25,906
2-74-09-250	CONTACTED REPAIRS	7,000	3,781	5,300	5,406	5,514
2-74-09-274	INSURANCE	6,510	6,511	6,840	6,977	7,116
2-74-09-500	GOODS	4,000	1,505	4,000	4,080	4,162
2-74-09-510	PERFORMING ARTS PROGRAM	0	0	0	0	0
2-74-09-515	POP	0	0	0	0	0
2-74-09-540	HEAT	4,900	4,252	4,500	4,790	4,886
2-74-09-541	POWER	8,300	6,247	7,700	7,854	8,011
2-74-09-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-74-09-764	TRANSFER TO OPERATING RESERVE	0	0	0	0	0
2-74-09-772	SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-74-09-963	GROSS RECOVERY TO OPERATING (WATER)	1,200	891	1,100	1,922	1,960
2-74-09-990	OTHER	0	0	0	0	0
2-74-09-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>74 TOTAL COMMUNITY CENTRE</b>		<b>56,210</b>	<b>47,080</b>	<b>60,440</b>	<b>62,649</b>	<b>63,902</b>
<b>74 LIONS HALL</b>						
2-74-10-250	CONTRACTED REPAIRS	1,000	622	5,000	5,100	5,202
2-74-10-274	INSURANCE (PORTION OF BUILDING)	650	654	690	704	718
2-74-10-500	GOODS	500	350	500	510	520
2-74-10-540	HEAT	1,800	2,039	2,000	2,040	2,081
2-74-10-541	POWER	1,400	1,483	1,600	1,632	1,665
2-74-10-764	TRANSFER TO OPERATING RESERVE	0	0	0	0	0
2-74-10-963	GROSS REC TO OPERATING - WATER	600	551	600	612	624
<b>74 TOTAL LIONS HALL</b>		<b>5,950</b>	<b>5,700</b>	<b>10,390</b>	<b>10,598</b>	<b>10,810</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>GOVERNMENT REQUISITIONS</b>						
2-77-00-741	SCHOOL FOUNDATION (rounded)	668,700	332,968	668,700	668,700	668,700
2-77-00-754	ACADIA FOUNDATION (rounded)	153,300	153,280	153,300	153,300	153,300
2-77-00-755	DESIGNATED INDUSTRIAL PROPERTY	643	0	643	643	643
2-77-00-757	PROVISION FOR DOUBTFUL ACCOUNTS	2,500	0	2,500	2,550	2,601
<b>TOTAL GOVERNMENT REQUISITIONS</b>		<b>825,143</b>	<b>486,248</b>	<b>825,143</b>	<b>825,193</b>	<b>825,244</b>
<b>ACCUMULATED SURPLUS</b>						
2-78-00-210	TRANSFER TO RESERVES PRIOR YEAR SURPLUS	0	0	0	0	0
2-78-00-910	ACCUMULATED SURPLUS	0	0	0	0	0
<b>TOTAL ACCUMULATED SURPLUS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>RESERVE FOR OPERATING</b>						
2-79-00-764	GENERAL RESERVE FOR OPERATING	0	0	0	0	0
<b>TOTAL RESERVES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCY</b>						
2-97-0000-764	CONTINGENCY	0	0	0	0	0
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING EXPENDITURES</b>		<b>8,775,784</b>	<b>5,883,035</b>	<b>7,902,304</b>	<b>7,580,832</b>	<b>7,785,821</b>
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>660,600</b>	<b>562,615</b>	<b>776,600</b>	<b>4,415,965</b>	<b>1,173,600</b>
<b>TOTAL EXPENDITURES</b>		<b>9,436,384</b>	<b>6,445,651</b>	<b>8,678,904</b>	<b>11,996,797</b>	<b>8,959,421</b>
<b>TOTAL REVENUES</b>		<b>9,436,384</b>	<b>7,975,404</b>	<b>8,678,904</b>	<b>11,943,718</b>	<b>8,312,143</b>
<b>TOTAL SURPLUS (DEFICIT)</b>		<b>0</b>	<b>1,529,753</b>	<b>0</b>	<b>-53,079</b>	<b>-647,278</b>

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>ADMINISTRATION CAPITAL EXPENSES</b>			0	0	0	40,000	100,000	0	0
2018	COPIER (MULTIFUNCTION PRINTER)	9,450							
		9,450							
2020		0							
2021		0							
2023									
8-12-0000-620	REPLACE HEATING SYSTEM	40,000							
	5 FURNACES WITH NATURAL GAS	40,000							
2024									
8-12-0000-620	ROOF REPLACEMENT	100,000							
		100,000							
2025		0							

ACCOUNT NUMBER	DESCRIPTION	DETAIL				2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>FIRE CAPITAL EXPENSES</b>						<b>38,600</b>	<b>257,373</b>	<b>283,600</b>	<b>486,600</b>	<b>412,600</b>	<b>374,600</b>	<b>95,600</b>
2020												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS		17,600	4,400	4							
	SCBA BOTTLE REPLACEMENT		14,000	1,400	10							
	PAGER REPLACEMENT PROG- 10 OF 30 UNITS		7,000	700	10							
			<u>38,600</u>									
2021												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS		17,600	4,400	4							
	MSA BOTTLE REPLACEMENT		14,000	1,400	10							
	PAGER REPLACEMENT PROG- 10 OF 30 UNITS		7,000									
	BURN PROP - REIMBURSED BY FFA \$182,978											
	EQUIPMENT TRAILER - PD BY SP AREAS \$14,687											
	DEPOSIT ON RESCUE TRUCK \$59,707.80											
	FIRE - RESCUE TRUCK 650,000 LESS 60,000		0									
	SPECIAL AREAS PAID 1/2 - \$325,000		0	700	10							
			<u>38,600</u>									
2022												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS		17,600	4,400	4							
	MSA BOTTLE REPLACEMENT		14,000	1,400	10							
	PAGER REPLACEMENT PROG- 10 OF 30 UNITS		7,000	700	10							
	PORTABLE RADIO REPLACEMENT		45,000	3,000	15							
8-23-0000-650	CHASSIS OF THE RESCUE TRUCK		200,000									
			<u>283,600</u>									
2023												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS		17,600	4,400	4							
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM		45,000	3,000	15							
	PAGER REPLACEMENT PROG- 10 OF 30 UNITS		7,000	700	10							
8-23-0000-630	MOBILE RADIO REPLACEMENT		27,000									
8-23-0000-650	BALANCE OF RESCUE TRUCK		390,000	3,000	9							
			<u>486,600</u>									
2024												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS		17,600	4,400	4							
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM		45,000									
8-23-0000-650	BUSH BUGGY TRUCK TO REPLACE ENGINE 1		350,000	3,000	15							
			<u>412,600</u>									
2025												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS		17,600	4,400	4							
8-23-0000-630	SCBA PACKS		312,000	13,000	24							
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM		45,000	3,000	15							
			<u>374,600</u>									
2026												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS		17,600	4,400	4							
8-23-0000-630	SCBA COMPRESSOR		60,000									
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM		18,000	3,000	6							
			<u>95,600</u>									

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
2-31-00-600	<b>PW CAPITAL EXPENSE</b>		193,000	166,647	0	45,000	220,000	50,000	0
2018									
8-31-0000-620	SHOP PURCHASE	450,000							
	REVENUE FROM 2016 & 17 MSI GRANT	450,000							
	JUL 12 - INC \$50,000 FOR PURCHASE								
	OCT 9 - INC \$50,000 FOR OVERHEAD DOORS	550,000							
2019									
8-31-0000-650	TANDEM TRUCK	65,000							
	revenue from 2018 MSI	65,000							
2020									
8-31-0000-630	BACKUP GENERATOR - NEW SHOP - MSI	70,000							
		70,000							
2021									
8-31-0000-650	BACKUP GENERATOR - NEW SHOP	70,000							
8-31-0000-630	PRESSURE WASHER - ELECTRIC FOR WASH BAY	15,000							
8-31-0000-630	HIGH HOE 96,000 & TRAILER 12,000 (USED)	108,000							
		193,000							
2022									
8-31-0000-650		0							
		0							
2023									
8-31-0000-650	1 (4x4) 1/2 TON TRUCK	45,000							
		45,000							
2024									
8-31-0000-650	LOADER TO REPLACE 2009 MODEL	220,000							
		220,000							
2025									
	FORKLIFT - USED	50,000							
		50,000							
2026									
		0							
		0							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>S &amp; R CAPITAL EXPENSES</b>			<b>15,000</b>	<b>16,750</b>	<b>0</b>	<b>2,693,365</b>	<b>0</b>	<b>0</b>	<b>0</b>
2017									
8-32-0000-630	SEA CAN FOR CHRISTMAS DECORATION STORAGE	4,500							
8-32-0000-610	INFRASTRUCTURE PROGRAM	1,150,000							
	revenue from 2016 & 17 MSI & fgt & bmtg	0							
		<u>1,154,500</u>							
2019									
8-32-0000-610	INFRASTRUCTURE PROGRAM	1,305,976							
	revenue from 2018 & 2019 MSI, FGT	1,305,976							
2020									
8-32-0000-610	INFRASTRUCTURE PROGRAM	1,413,543							
		<u>1,413,543</u>							
2021									
8-32-0000-630	SCREENER FOR MILLINGS	15,000							
		<u>15,000</u>							
2022									
8-32-0000-650		0							
		<u>0</u>							
2023									
8-32-0000-610	INFRASTRUCTURE PROGRAM	1,110,365							
	BRIDGE REPLACEMENT PROGRAM - PIONEER TRAIL	1,463,000							
8-32-0000-630	GRADER REPLACEMENT (\$208,900 TO PURCHASE)	0							
8-32-0000-650	SANDING / PLOW TRUCK (2000)	120,000							
	MSI & FGT FROM RESERVE	2,693,365							
2024									
		<u>0</u>							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>AIRPORT CAPITAL EXPENSES</b>			100,000	0	0	470,000	0	0	0
2018									
8-33-0000-610	WEATHER STATION	200,000							
8-33-0000-610	PAVING RUNWAY	900,000							
	STRATEGIC TRANSPORTATION INITIATIVES PROGRAM	1,100,000							
2020									
8-33-0000-610	WEATHER STATION	0							
	MSI / MED SOC 100,000 SA 50,000								
8-33-0000-610	RUNWAY LIGHTS	0							
	STRATEGIC TRANSPORTATION INITIATIVES PROGRAM	0							
2021									
8-33-0000-610	WEATHER STATION 200,000								
	MSI / MED SOC 100,000 SA 50,000								
	RUNWAY LIGHTS	100,000							
	STRATEGIC TRANSPORTATION INITIATIVES	100,000							
2022									
2023									
	RUNWAY LIGHTS	470,000							
	STRATEGIC TRANSPORTATION INITIATIVES PROG	470,000							
2024									
		0							
<b>WATER DIST - CAPITAL EXPENSES</b>			10,000	0	35,000	0	0	0	0
2018									
8-41-0000-610	CERVUS DEVELOPMENT 2017 MSI FUNDING	300,000							
8-41-0000-620	HKRWSC GENERATOR - 2017 MSI FUNDING	142,000							
8-41-0000-620	BOOSTER FOR METER READINGS	10,000							
		452,000							
2019									
8-41-0000-620	BOOSTER FOR METER READINGS	0							
2020									
8-41-0000-610	400 BLOCK 2 AVE W INFRASTRUCTURE	629,355							
8-41-0000-620	BOOSTER/READER - METERS	10,000							
		639,355							
2021									
	WATER READER BOOSTER	10,000							
		10,000							
2022									
	WATER READER HARDWARE/SOFTWARE	35,000							
		35,000							
2023									
		0							
2024									
		0							



ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>SEWER CAPITAL EXPENSES</b>			0	0	0	0	0	0	0
2017	8-42-0000-620	2ND AVE BRICK LIFT STATION RELINING WET WELL		24,000					
2018	8-42-0000-620	2ND AVE BRICK LIFT STATION RELINING WET WELL		24,000					
2019	8-42-0000-620	PUMP REPLACE - IGLCOO LIFT STATION		8,000					
2020				0					
2021				0					
2022				0					
2023				0					
2024				0					
<b>CEMETERY CAPITAL EXPENSES</b>			17,000	10,498	0	25,000	15,000	0	0
2021	8-56-0000-610	COLUMBARIUM		17,000					
2022				0					
2023	8-56-0000-610	COLUMBARIUM		25,000					
2024		HEADSTONE FOUNDATION		15,000					
<b>COMM OFFICE BUILDING CAPITAL EXPENSES</b>			0	0	0	25,000	0	0	0
2023	8-61-0200-620	ROOF REPAIRS FROM ANNUAL DEFERRED REVENUE		25,000					

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>VIC CAPITAL EXPENSES</b>			0	0	0	0	5,000	0	0
2018	8-61-0000-630	WINDOW IN SOUTH WEST CORNER		8,000					
				8,000					
2021	8-61-0000-630	PLAYGROUND EQUIPMENT		0					
				0					
2024	8-61-0000-630	FREEZER UNIT		5,000					
				5,000					
<b>RECREATION CAPITAL EXPENSES</b>			0	0	0	0	0	0	0
2017	8-72-0000-630	BLEACHERS - BALL DIAMOND BLEACHERS		0					
2022	8-72-0000-630	BLEACHERS - BALL DIAMONDS - NEW - WAS 6,500		0					
2024	8-72-0000-630	BLEACHERS - BALL DIAMONDS - NEW - WAS 6,500		0					
<b>POOL CAPITAL EXPENSES</b>			128,000	111,347	25,000	72,000	30,000	0	0
2020	8-72-0100-620	LED LIGHTING UPGRADE		10,000					
	8-72-0100-610	POOL HEATERS - JUNIOR OLYMPIC		15,000					
	8-72-0100-610	SPRAY PARK		400,000					
		TOWN 100,000 SAB 100,000 HSP COMM 200,000		425,000					
2021	8-72-0100-630	SPRAY PARK POUR IN PLACE WALKWAY - 50% matching funds		35,000					
		SPRAY PARK FINAL CONSTRUCTION		83,000					
	8-72-0100-630	POOL PUMP - JUNIOR OLYMPIC		10,000					
				128,000					
2022	8-72-0100-630	WATERSLIDE PUMP		10,000					
		POOL HEATER - JUNIOR OLYMPIC funds in reserve		15,000					
		FUNDS ARE IN DEFERRED FOR HEATER		25,000					
2023	8-72-0100-630	ROOFTOP HEATERS (2)		16,000					
		FILTER REPLACEMENT		16,000					
	8-72-0100-630	CHLORINATION SYSTEM		40,000					
				72,000					
2024	8-72-0100-630	PAINTING INTERIOR OF POOL BUILDING		10,000					
		POOL HEATERS - DIVE TANK & LEISURE (2014)		20,000					
				30,000					

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>ARENA CAPITAL EXPENSES</b>			<b>37,000</b>	<b>0</b>	<b>150,000</b>	<b>81,000</b>	<b>220,000</b>	<b>40,000</b>	<b>0</b>
2020									
8-72-0200-610	LED LIGHTING UPGRADE	40,000							
8-72-0200-610	OUTDOOR RINK BOARDS	16,000							
8-72-0200-630	ELECTRIC ICE EDGER	7,500							
		<u>63,500</u>							
2021									
8-72-0200-620	OLYMPIA ROOM DRAINAGE SYSTEM	15,000							
8-72-0200-630	SOUND SYSTEM UPGRADE	22,000							
		<u>37,000</u>							
2022									
8-72-0200-630	CONDENSOR REPLACEMENT	150,000							
		<u>150,000</u>							
2023									
	OLYMPIA ROOM DRAINAGE	15,000							
	REAL ICE EQUIPMENT	36,000							
8-72-0200-610	ROOF REPAIRS	30,000							
		<u>81,000</u>							
2024									
8-72-0200-620	EXTERIOR WALL FOUNDATION REPAIRS	20,000							
	SOUTH PARKING AREA DRAINAGE	20,000							
8-72-0200-630	OLYMPIA REPLACEMENT	180,000							
		<u>220,000</u>							
2025									
8-72-0200-620	INTERIOR PAINTING	40,000							
		<u>40,000</u>							
<b>PARKS SHOP CAPITAL EXPENSES</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CURLING RINK CAPITAL EXPENSES</b>			<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>60,000</b>	<b>40,000</b>	<b>0</b>
2019									
8-72-0200-620	LED LIGHTING UPGRADE	15,000							
2020									
8-72-0200-621	LED LIGHTING UPGRADE	20,000							
2021									
8-72-0200-620	WEST INTERIOR WALL REPAIR - WALL SEPARATED	10,000							
		<u>10,000</u>							
2022									
	WEST INTERIOR WALL REPAIR - WALL SEPARATED	10,000							
		<u>10,000</u>							
2023									
2-72-0400-610		0							
		<u>0</u>							
2024									
	SOUTH PARKING AREA DRAINAGE	20,000							
	HEATER REPLACEMENTS	40,000							
		<u>60,000</u>							
2025									
	CHILLER REPLACEMENTS	40,000							
		<u>40,000</u>							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>FLP CAPITAL EXPENSES</b>			<b>15,000</b>	<b>0</b>	<b>30,000</b>	<b>240,000</b>	<b>35,000</b>	<b>12,000</b>	<b>0</b>
2020	8-72-0700-630	HELMER DAM AERATION IMPROVEMENT		0					
				0					
2021	8-72-0700-610	CAMPSITE ELECTRICAL UPGRADES		15,000					
				15,000					
2022	8-72-0700-610	CAMPSITE ELECTRICAL UPGRADES		30,000					
				30,000					
2023		HELMER DAM WATER PROJECT - AERATION		240,000					
				240,000					
2024		PATHWAY DEVELOPMENT		25,000					
		TREE PLANTING - MAJOR AMOUNT		10,000					
		WILL APPLY FOR GRANT		35,000					
2024		SOLAR LIGHTS		12,000					
				12,000					
<b>PARKS CAPITAL EXPENSES</b>			<b>75,000</b>	<b>0</b>	<b>225,000</b>	<b>48,000</b>	<b>76,000</b>	<b>62,000</b>	<b>80,000</b>
2021	8-72-0800-610	TENNIS COURT RESURFACE		75,000					
				75,000					
2022	2-72-0800-610	GREEN SPACES - WALKING TRAIL EXPANSION		50,000					
		BASE WORK, CULVERT & SHALE (from reserves)							
		SKATEPARK UPGRADES		25,000					
2022	8-72-0800-610	TENNIS COURT RESURFACE		150,000					
				225,000					
2023	8-72-0800-630	MOWER REPLACEMENT - ZERO TURN		28,000					
2023	8-72-0800-610	USED DUMP TRUCK WITH TIP DECK		20,000					
				48,000					
2024	8-72-0800-610	ROMP PARK - WIDEN PATHWAYS		26,000					
		MEMORIAL PARK FOUNTAIN REBUILD		20,000					
2024	8-72-0800-630	MOWER REPLACEMENT - ZERO TURN		30,000					
				76,000					
2025	8-72-0800-650	BOBCAT REPLACEMENT		62,000					
				62,000					
2026		PARKS 1/2 TON - REPLACE		50,000					
		REPLACE 1 OF 5 1/2 TONS EVERY 4 YEARS							
2026	8-72-0800-630	MOWER REPLACEMENT - ZERO TURN		30,000					
				80,000					

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
8-72-13-600	<b>HKH PARK CAPITAL EXPENSES</b>			0		60,000			
2023									
8-72-0800-620	SIDEWALK REPLACEMENT	60,000							
		60,000							
8-74-0200-620	<b>LIBRARY CAPITAL EXPENSES</b>		10,000	0	10,000	100,000	0	0	0
2019	LIBRARY FURNACE REPLACEMENT 2 FURNACES IN MAIN PORTION	12,850							
		12,850							
2020	NORTH SIDE WATER DIVERSION	10,000							
		10,000							
2022	NORTH SIDE WATER DIVERSION funded from deferred	10,000							
		10,000							
2023	LIBRARY EXTERIOR IMPROVEMENTS (INSULATION & SIDING) PLANNED IN 2021	100,000							
8-74-0200-620		100,000							
2023		0							
		0							
8-74-08-620	<b>RCSC CAPITAL EXPENSES</b>		12,000	0	0	30,000	0	0	0
2021									
8-74-0800-620	HANNA DANCE STORAGE AREA - R/A TO FLOORING PROJECT \$23,500 50% HDA =11,750 50% TOWN - \$11750 LESS ENG FEES \$5,608 = 6,142 moved to operating - they are funding the flooring	0							
8-74-0800-630	UPGRADE SECURITY SYSTEM (MORE CAMERAS) (if not completed in 2020)	12,000							
		12,000							
2022									
8-74-0800-630		0							
		0							
2023									
8-74-0800-630	FITNESS CENTRE FLOORING REPLACE (GRANT)	30,000							
		30,000							
2024									
	WATER RECOVERY SYSTEM - FOR IRRIGATION	0							
		0							
2025									
	SOLAR PANELS FOR ENERGY CONSERVATION	0							
		0							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
8-74-09-620	<b>COMMUNITY CENTRE CAPITAL</b>		0	0	8,000	0	0	0	0
2021	CENTRE RENOVATION & EXPANSION (1.2M) IF GRANT IS NOT RECEIVED, 350,000 MSI THAT WAS SET ASIDE COULD BE USED TO RENOVATE KITCHEN / WASHROOMS ONLY	0 0							
2022	FLOOR CLEANER (WALK BEHIND) WASHROOM RENOVATION FIXTURES, TILE, FLOORING, ETC. AS ABOVE	8,000 8,000							
2023	FOYER & CRAFT ROOM - HANDICAP WASHROOM SAME AS ABOVE	0 0							
2024		0							
<b>TOTAL CAPITAL</b>			<b>660,600</b>	<b>562,615</b>	<b>776,600</b>	<b>4,415,965</b>	<b>1,173,600</b>	<b>578,600</b>	<b>175,600</b>

**UTILITY REVIEW - REVENUE & EXPENDITURES**

DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>WATER &amp; SEWER UTILITY</b>					
WATER SUPPLY & DISTRIBUTION	1,200,500	1,161,409	1,181,400	1,194,828	1,218,725
SANITARY SEWERS	297,600	260,154	297,600	265,302	270,608
<b>TOTAL REVENUE</b>	<b>1,498,100</b>	<b>1,421,563</b>	<b>1,479,000</b>	<b>1,460,130</b>	<b>1,489,333</b>
WATER PLANT & TREATMENT	865,700	667,839	870,700	852,414	869,462
WATER LINES & DISTRIBUTION	363,000	258,116	350,800	367,454	372,403
includes cost of sidewalk & pavement repair					
SANITARY SEWERS	191,010	144,164	203,360	182,703	185,357
<b>TOTAL EXPENDITURE</b>	<b>1,419,710</b>	<b>1,070,118</b>	<b>1,424,860</b>	<b>1,402,571</b>	<b>1,427,223</b>
NET PROFIT (LOSS)	78,390	351,444	54,140	57,559	62,110
<b>SOLID WASTE UTILITY</b>					
GARBAGE COLLECTION & DISPOSAL	74,300	75,119	74,300	74,300	74,300
REGIONAL WASTE FEES	336,400	331,709	353,900	360,976	368,194
<b>TOTAL REVENUE</b>	<b>410,700</b>	<b>406,828</b>	<b>428,200</b>	<b>435,276</b>	<b>442,494</b>
GARBAGE COLLECTION	75,800	64,141	75,700	75,706	75,712
REGIONAL WASTE SYSTEM	334,400	334,401	350,500	341,088	347,910
<b>TOTAL EXPENDITURE</b>	<b>410,200</b>	<b>398,543</b>	<b>426,200</b>	<b>416,794</b>	<b>423,622</b>
NET PROFIT (LOSS)	500	8,285	2,000	18,482	18,872
<b>TOTAL PROFIT OR LOSS</b>	<b>78,890</b>	<b>359,730</b>	<b>56,140</b>	<b>76,041</b>	<b>80,982</b>

Date: December 14, 2021

Agenda Item No: 9.02

## Real Estate Services – Contract Extension

### Recommended Motion

That the Chief Administrative Officer be authorized to extend the agreement with Marc Aubin & Associates to provide Real Estate Services to the Town of Hanna as per their proposal dated November 27, 2020, effective immediately for a term ending December 31, 2022.

### Background

Since 2015 the Town of Hanna has had various local realtors serve as the Town Real Estate Service Provider. Administration believes that by having a constant marketing presence and representative working for the Town to sell our properties it takes responsibility off Administration and the realtor is in a better position and has the required expertise to market the properties.

In November of 2020 as a result of the previous Real Estate Services Agreement expiring, administration prepared and shared electronically to all four local Realtors a Request for Proposals for the provision of Real Estate Marketing Services to the Town of Hanna.

One proposal was received by the deadline from Marc Aubin & Associates. The highlights of their proposal are listed below:

#### **Marc Aubin & Associates:**

- Local Agent Todd Wallace will be the Lead Agent.
- Will market the properties through a combination of Social Media Ads and Real Estate Web-sites, Kijiji and other sale sites.
- Individual listings for each property on MLS.
- Partner with their sister company Big Iron Nation and together they have a network of 70 dealers covering Western Canada and the Western United States.
- Commission
  - All Properties - 4% of selling price plus GST for each property sold to be split between the buying and selling agents.





Following the review of the proposal administration recommended that the Town enter into an agreement with Marc Aubin & Associates to provide real estate services to the Town of Hanna and market Town owned properties as per their proposal and that this agreement be effective immediately until December 31, 2021.

At the December 8, 2020, Council Meeting, Council passed the following Resolution, "That the Mayor and Chief Administrative Officer be authorized to enter into an agreement with Marc Aubin & Associates to provide Real Estate Services to the Town of Hanna as per their proposal dated November 27, 2020, effective immediately for a term ending December 31, 2021."

The Agreement entered into with Marc Aubin & Associates allows for the potential of a one-year extension to the agreement, Administration is recommending that extension for a one-year period based on the same terms and conditions as the original proposal for the following reasons:

1. Administration has been satisfied working with Mr. Wallace.
2. The proposal received by Mr. Wallace in November of 2020 was the only one received and since that time Administration has not had any further inquiries.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



Attachments

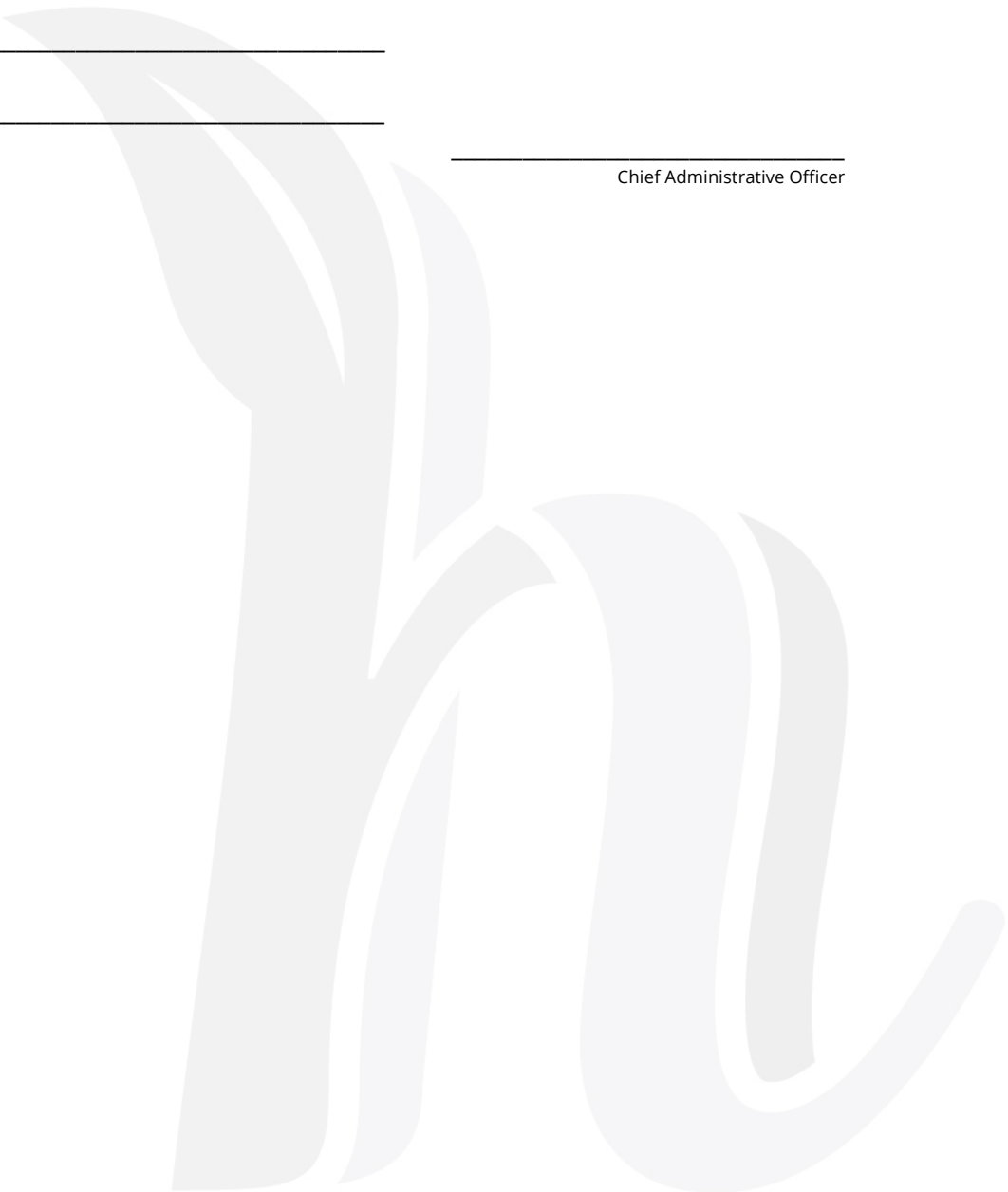
- 1. Proposal received from Marc Aubin & Associates dated November 27, 2020.
- 2. Real Estate Services Request for Proposal Package.

Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Proposal for Real Estate Services

Both the Brokerage and myself are licenced to practice in Alberta and our Hanna business licence is 812.

I am not aware of any conflict with the town and our Brokerage.

Our physical location is 221 2 Ave W Hanna.

We operate throughout central and southern Alberta with six agents in Hanna, Red Deer, Olds, Didsbury, Brooks, and Rainier.

Marc Aubin & Associates was founded in 2004 in Red Deer AB. We relocated our head office to Hanna in 2019 when Todd Wallace became the Broker. We specialize in Residential and Rural real estate with some Commercial real estate in Brooks Red Deer and Hanna.

As for experience I am the current President of RASCA the local real estate board and have served on the Alberta Real Estate Association from 2014 through 2018. In 2019 I served as a subject matter expert for SAIT to help design a new Real Estate course for learners throughout Alberta. Marc Aubin currently sits as the AREA director for Central Alberta. Our agent in Brooks Kate McLean is the past President of RASCA.

We propose to market the Town properties though a combination of Social Media ads and Real Estate websites and well as Kijiji and other sales sites. With our sister company Big Iron Nation we have a network of 70 dealers covering Western Canada and parts of the Western United States.

We propose charging a fee of 4% on all final real estate deals on town properties. Which will be split between the buying and selling agents. There will be no other costs to the Town of Hanna.

Todd Wallace will be the lead agent on this project with Colette Aubin as office support.

Thank you for considering our proposal.

A handwritten signature in black ink, appearing to read 'Todd Wallace', with a long horizontal flourish extending to the right.

Todd Wallace

Appendix 1

PROPOSAL SUBMISSION FORM

The undersigned agrees that:

1. They have reviewed and are familiar with the relevant Request for Proposal documentation and all associated documents; and
2. They are familiar with the various terms and conditions of the proposal process and that the attached proposal submission is fully compliant with the requirements stated in the Request for Proposal documentation.
3. They are fully conversant with the requirements and any other conditions which may affect the execution of the contract; and
4. They have the authority to commit their firm to this agreement with the Town of Hanna

RFP TITLE 2020 REAL ESTATE SERVICES

DATE Nov 27 2020

FIRM NAME MARC AUBIN & ASSOCIATES

MAILING ADDRESS PO Box 1493  
HANNA AZ TOS IPO

PHONE/FAX NUMBERS 403-435-0064 / 403-347-7514

NAME OF AUTHORIZED SIGNEE TODD WALLACE

SIGNATURE 

In the event that it is necessary for the Town of Hanna to contact you for clarifications or further information regarding your proposal submission, please provide the full contact information below:

NAME TODD WALLACE

POSITION REAL ESTATE BROKER

LOCATION HANNA AZ

PHONE NUMBER 403 435 0064

CELL NUMBER 403 435 0064

EMAIL ADDRESS MARHANNAOFFICE@GMAIL.COM

Town of Hanna

2020 Request for Proposal – Real Estate Services

Date Issued: November 5th, 2020

Due Date: November 27, 2020

Contact Information: Kim Neill

Chief Administrative Officer

Town of Hanna

Box 430

Hanna, AB T0J 1P0

Phone (403) 854 4433

Fax (403) 854 2772

Email: [kneill@hanna.ca](mailto:kneill@hanna.ca)

## Part 1 – General Information

Please read all documentation included in this package carefully prior to submitting a proposal.

### Introduction and Background

The Town of Hanna invites you to submit a proposal to provide real estate services to the Town of Hanna. The Town has a fully serviced 15 lot single family residential development and in addition may have several other residential and commercial properties coming up for sale in 2021. The Town wishes to engage an experienced real estate agent to market the lots for sale and act as the Town of Hanna realtor.

### Term of Engagement

The contract will be in effect for a one (1) year period, commencing at or around the time of awarding to the successful proponent. In addition to the initial contract, the Town reserves the right to extend the contract for a period of up to one (1) additional year (twenty-four months total).

Prior to the expiration of the original agreement, the Town and the successful service provider will, at the Town's discretion, negotiate the terms of the extension. Should both parties mutually agree to the terms of the extension then the town and the service provider will formalize and execute the contract extension. Should the parties fail to reach agreement before 60 days from the end of the original term, the Town retains the right to not extend the contract.

The Town of Hanna reserves the right to cancel the agreement at any time on sixty (60) days written notice.

### Approximate Timelines

The approximate proposal, award and implementation timelines are as follows:

Issuance of RFP	November 6, 2020
Close of RFP	November 27, 2020
Contract Award	December 8, 2020
Commencement of Service Provision	December 14, 2020

## **Part 2 – Description of Services**

### **Scope of Services**

To provide real estate management services to the Town of Hanna. This will primarily involve the marketing and sale of Town owned properties including the fully serviced 15 lot residential subdivision (Fielding Place).

It is anticipated that this will include the need to work with the Town to understand its goals and objectives in this area.

The service provider will provide ongoing advice related to residential and commercial real estate management.

### **Deliverables**

The proponent will be responsible for the provision of the following:

- All real estate services that are considered to be industry standard. This includes but is not limited to print advertising, web presence, MLS listing and signage.
- Accurate and complete reports regarding commercial real estate transactions and development in the region.
- Establishing relationships with the Town's administrative team and providing sound real estate analysis, consulting advice and opinion.

## **Part 3 – Terms and Conditions (General)**

### **General**

Electronic copies of the proposals are preferred. If this is not possible, three (3) printed hard copies of the proposal are required.

Quotations may be withdrawn at any time prior to the closing date by written request to the CAO.

Costs quoted will be in Canadian dollars.

Costs quoted will be firm and unchangeable after the time and date of the bid closure. Pricing will be guaranteed for a period of at least six months.

All prices quoted shall be exclusive of the Goods and Services Tax.

There is no expressed or implied obligation for the Town of Hanna to reimburse responding vendors for any expenses incurred in the preparation of proposals or attendance at interviews/presentations in response to this Request for Proposal.

If, by legal requirement, the proponent requires the Town to enter any real estate contractual arrangements, these shall be provided & form part of the proposal. The Town reserves the right to review and alter any contractual arrangement put forth by the successful proponent.

### **Acceptance of Submissions**

Proposals shall be submitted to the Town of Hanna Office by 4:00 pm Mountain Standard Time (MST) on Friday, November 27, 2020. Late submissions will not be accepted.

Unless explicitly stated otherwise, submission of a proposal indicates acceptance by the vendor of the terms and conditions contained in the Request for Proposal.

The Town reserves the right to withdraw, at its discretion and at any time, this Request for Proposal. The Town will not be held liable for any expenses, costs, loss or damage incurred or suffered by any Proponent as a result of such withdrawal.

The Town reserves the right, without prejudice, to reject any or all proposals.

### **Accuracy, Confidentiality and Release of Information**

All information contained in this document with respect to operations, qualities, quantities, values, description of properties, losses, etc., are reasonably and realistically accurate to the best of the Town's knowledge, however, is not guaranteed by the Town. It is each vendor's responsibility to obtain and verify to the best of their ability the information required to respond accurately to this RFP.

All proposals submitted to the Town become the property of the Town in their entirety. Quotations and the information contained within will be held in confidence as much as is reasonably possible and subject to the disclosure provisions contained in the Freedom of Information and Protection of Privacy Act.

Any information or knowledge gained or obtained by the Vendor because of this process will be maintained in confidentiality and will not be sold, distributed or in any way used for profit.

### **Negotiation and Termination of Contract**

To a reasonable degree, the Town reserves the right to negotiate the final contract with the successful vendor outside of the defined scope of services indicated in the RFP.

At any time and at the sole discretion of the Town, the Town reserves the right to terminate any and/or all services provided by the successful vendor should the services provided be deemed to be unsatisfactory. In this event, the Town will provide written notice to the vendor of the unsatisfactory condition and if the vendor does not remedy the unsatisfactory condition within 30 days of the date of written notice, the Town will terminate the service on 30 days written notice.



### **Conflict of Interest**

All vendors are required to disclose to the Town any direct or potential conflict of interest in their RFP submission. The disclosure will detail the nature and degree of the direct or potential conflict. The Town reserves the right to reject a proposal and/or to cancel the award of contract if, in the Town's sole opinion, any interest disclosed from any source could give the appearance of a conflict of interest or cause speculation as to the objectivity of the awarding of the contract.

## **Part 4 – Terms and Conditions (Special), Instructions to Bidders**

### **General**

Notwithstanding the information contained in this Proposal Package, it is your sole responsibility to:

- Review and become familiar with this Request for Proposal Package and any associated documents
- Investigate the operations, facilities and determine work conditions, and potential problems and difficulties
- Determine costs, equipment needs, personnel need and product requirements.

Prior to the submission of proposals, each vendor shall satisfy themselves that they are fully conversant with the requirements and any other conditions which may affect the execution of the contract.

### **Account Management**

The successful proponent will not change or replace its Account Manager for this agreement without written notice to the Town. The Account manager appointed to the Town's account must be fully qualified and experienced to the Town's satisfaction. As the working relationship between the Account Manager and the Town's finance team is of the utmost importance, the broker will replace the Account Manager on the Town's request if necessary.

### **Vendor Qualifications/Mandatory Requirements**

To qualify for consideration, real estate firms must meet the following mandatory requirements:

- Licensed to practice in Alberta
- No conflict of interest with regard to any other work performed by the firm for the Town
- Demonstrated experience in the provision of real estate management services within the Province of Alberta

### Proposal Submission Content and Format

Proposals are expected to address the following points in sequence. Each section is to be clearly titled and separated from the other sections. Failure to follow the required content and format may result in the disqualification of your proposal.

Proposals will include the following:

- Proposal Submission Form - a completed and appropriately authorized copy of the attached 'Proposal Submission Form' – see attached document
- Mandatory Requirements - one page indicating the following:
  - confirmation that you are independent of the Town and licensed to practice in Alberta
  - confirmation that there is no conflict of interest with regards to any other work performed by your firm for the Town of Hanna
  - address/location and a brief description of the resources of your office
- Corporate Profile, Head Office and Local Office – brief description of your firm's history, size, locations, number of employees.
- Experience and Expertise, Head Office and Local Office – provide a brief explanation detailing your firm's ability to provide the services including a comprehensive list of clients (preferably municipal or public-sector) to which you or your firm has provided real estate services.
- Proposed Marketing, Services and Fees – provide a summary of services and fees
- Project Team – provide a list of the key members of the team that would be assigned to provide the services, including name, location, qualifications, related experience, role/involvement

All questions and concerns regarding this proposal process or detailed questions regarding the requirements shall be submitted to:

Kim Neill

Box 430

Hanna, AB T0J 1P0

Phone (403) 854-4433

Fax (403) 854-2772

Email: kneill@hanna.ca

All new information made available prior to the submission deadline will be released to all known vendors.

### **Proposal Review and Evaluation**

The intent of the evaluation process is to select the professional best suited to provide comprehensive real estate marketing services to the Town of Hanna.

Proposals will be opened in private immediately following the proposal submission deadline. The results will not be released until a contract has been awarded by the Town.

Following the initial proposal review and evaluation, the Town may elect to shortlist the highest evaluated vendors and request presentations to a committee of Town staff. Although the Town will endeavor to provide as much advance notice as possible, it is expected that these presentations (if required) will occur during the first week of December 2020 and all vendors should be prepared to provide a presentation, which includes the members of your project team, on short notice.

Proposals will be evaluated based on the following criteria:

- Mandatory Qualifications/Requirements (must meet to be considered for further evaluation)
- Fees
- References
- Demonstrated Experience and Qualifications of Firm and Team, Past performance
- Fit/Ability to work with the Town

Following the submission of proposals, the Town reserves the right to contact vendors for the purpose of clarification of proposal content or to seek further related information.

The Town reserves the right to contact any current or previous client, whether referenced or not, to obtain information required regarding the quality of service provision and to use this information in its sole discretion in the evaluation of the submissions.

The Town reserves the right to reject all proposals and need not accept the lowest, or any proposal.

**Appendix 1**

**PROPOSAL SUBMISSION FORM**

**The undersigned agrees that:**

1. They have reviewed and are familiar with the relevant Request for Proposal documentation and all associated documents; and
2. They are familiar with the various terms and conditions of the proposal process and that the attached proposal submission is fully compliant with the requirements stated in the Request for Proposal documentation.
3. They are fully conversant with the requirements and any other conditions which may affect the execution of the contract; and
4. They have the authority to commit their firm to this agreement with the Town of Hanna

**RFP TITLE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**FIRM NAME** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PHONE/FAX NUMBERS** \_\_\_\_\_

**NAME OF AUTHORIZED SIGNEE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**In the event that it is necessary for the Town of Hanna to contact you for clarifications or further information regarding your proposal submission, please provide the full contact information below:**

**NAME** \_\_\_\_\_

**POSITION** \_\_\_\_\_

**LOCATION** \_\_\_\_\_

**PHONE NUMBER** \_\_\_\_\_

**CELL NUMBER** \_\_\_\_\_

**EMAIL ADDRESS** \_\_\_\_\_

Date: December 14, 2021

Agenda Item No: 9.03

## Visitor Information Centre Management Agreement

### Recommended Motion

That Council authorize the Chief Administrative Officer to enter into the Memorandum of Agreement between the Town of Hanna and the Hanna and District Association for Lifelong Learning, operating as the Hanna Learning Centre, to allow the Hanna Business Hub to provide management and operation services of the Visitor Information Centre for the 2022 – 2024 Seasons.

### Background

The Town of Hanna owns the facility located on South Municipal Road that is commonly known as the Visitor Information Centre. Since its opening, the Town of Hanna has operated the facility as a Visitor Information Centre, typically open weekends from the long weekend in May to the beginning of July where it then operates 7 days/week until the end of August.

In January of 2021 Administration entered discussions with representatives of the Hanna and District Association for Lifelong Learning, operating as the Hanna Learning Centre (HLC) and the Hanna Business Hub (HUB) to explore their interest in managing and operating the Visitor Information Centre. Administration approached the HLC and the HUB for the reasons detailed below:

- Seemed like a good fit for their business enterprise as they currently manage all things business and economic development as well as Welcome to Hanna initiatives. Tourism is an off shoot of economic development.
- Could possibly reduce the overall operating cost of the facility to the Town of Hanna while still providing satisfactory levels of service.
- Would reduce Town staff time that is currently required to manage the Visitor Information Centre. This is key as it then takes workload off a position that is not able to get the work required of the position completed within a normal work schedule thus creating issues with significant overtime.

Following discussions with HLC and HUB representatives, the HUB prepared and submitted a proposal to manage the Visitor Information Centre as a Pilot Project for the 2021 season. Highlights of this proposal included:



For the 2021 tourist season, the Business Hub proposed to take over the financial responsibility for the following:

- VIC Seasonal Staffing Requirements
- VIC Staff Travel and Training
- Advertising, Marketing and Printing

The Business Hub requested that the Town of Hanna remain a partner in the operation of the VIC and continue to provide operational support through:

- VIC Utilities (Internet, Heating, Power and Water)
- Grounds and building maintenance and upkeep
- Insurance
- Building repairs (as needed)
- Sharing communications and prepared marketing/advertising materials through various Town of Hanna platforms

At the January 12, 2021, Council meeting a Resolution was passed stating, "That Council approves in principle, the Visitor Information Centre Management Proposal from the Hanna Learning Centre (Hanna Business Hub) to operate the Town of Hanna Visitor Information Centre as a Pilot Project for the 2021 season and direct administration to develop an Operating Agreement based on the parameters in the Proposal to be brought back to Council for approval".

Administration prepared a Memorandum of Agreement and at the February 9, 2021 Council Meeting a Resolution was approved stating, "That Council authorize the Mayor and Chief Administrative Officer to enter into the Memorandum of Agreement between the Town of Hanna and the Hanna and District Association for Lifelong Learning, operating as the Hanna Learning Centre, to allow the Hanna Business Hub to take over management and operation services of the Visitor Information Centre as a pilot project for the 2022 Season" .

The HLC managed the VIC as per the agreement for the 2021 season and have expressed interest in managing the operation in a similar fashion for the 2022-2024 seasons. Administration has met with their representatives and prepared a revised Memorandum of Agreement for Council approval.



**Communications**

N/A

**Financial Implications**

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

**Policy and/or Legislative Implications**

N/A

**Attachments**

1. Memorandum of Agreement between the Town of Hanna and the Hanna Learning Centre for the management of the Visitor Information Centre for the period 2022 - 2025.
2. 2021 Visitor Information Centre Year-end Report prepared by the HLC.

**Reviewed by and Approved for Submission to Council**

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**MEMORANDUM OF AGREEMENT** made in duplicate this \_\_\_\_\_ day of December 2021

**BETWEEN**

The Town of Hanna, a municipal corporation in the Province of Alberta,  
(hereinafter referred to as “**the Town**”)

-and-

Hanna and District Association for Lifelong Learning, operating as the Hanna Learning  
Centre (hereinafter referred to as the “**HLC**”)

Whereas the Town is the Owner of the building located at 601 – South Municipal Road and commonly referred to as the Visitor Information Centre (VIC) and

Whereas there is a synergy between the goals of the HLC through their Business Hub and the mandate of the VIC, HLC successfully provided Management and Operational Services for the Visitor Information Centre throughout the 2021 tourist season (mid-May to mid-October) and proposes to provide these same services for a three-year period (2022-2024).

The Parties Agree as Follows:

**The HLC**

- Will be responsible for the financial responsibility of the following:
  - VIC Seasonal Staffing Requirements
  - VIC Staff Travel and Training
  - Advertising, Marketing and Printing
- Will not make any structural alterations to the premises, without prior approval of the Town (e.g., replacement of windows or doors, installing or removing walls, etc.). The Town must be provided with a written submission of any structural needs for the premises.
- Will maintain Tenant (contents) and Comprehensive Liability Insurance and indemnify the Town against any and all liabilities, losses and damages resulting from claims made in relation to the use of the premises.
- Will be responsible for the provision of their own furniture and equipment that would be required to operate the VIC successfully excluding existing Town owned equipment located at the VIC for the primary reason as to support the retail sale of ice cream novelties (e.g., cash register, security systems, refrigeration equipment).
- Will be responsible for the installation of any signage they deem necessary and this signage must meet the requirements of the Town of Hanna Land Use By-Law.
- Will be responsible to provide janitorial services for the leased premises.

**The TOWN**

- Will remain a partner in the operation of the VIC and continue to provide operational support through:
  - VIC Utilities (internet, power, water and sewer, and heat)



- Grounds and building maintenance
  - Insurance
  - Building Repairs as required
  - Sharing communications and prepared marketing/advertising materials through various Town of Hanna communication platforms
  - Provision of janitorial consumables (e.g., washroom accessories, cleaning supplies, etc.).
  - Provision and operation of existing security systems
  - Provision of entrance mat and its associated costs
- Reserves the right to enter the building with 24 hours' notice unless in the case of an emergency (fire, flood, etc.) to view the state of repair and will retain a key to the premises to maintain the facility for fire codes and fire maintenance, annual inspections and servicing the plumbing, heating and cooling systems (including replacement of filters).
- Will be responsible for garbage disposal and snow removal in doorways. Any grease, coffee grounds, etc. that may cause plumbing issues shall be disposed of in the garbage, not in sinks or toilets.

**AGREEMENT CONDITIONS:**

This agreement will come into effect upon signing by both parties and will continue to October 31, 2024.

Following the conclusion of the 2022 Tourist Season both parties will agree to review the operation of the season with the intention to fulfill the agreement for the specified time period.

In the event either the Town or the HLC decides to terminate the agreement prior to October 31, 2024, thirty (30) days notification will be required to be provided to the other party.

THE TOWN OF HANNA  
Box 430, Hanna, AB, T0J 1P0

Seal

\_\_\_\_\_  
Chief Administrative Officer

Kim Neill

\_\_\_\_\_

HANNA LEARNING CENTRE  
Box 1255, Hanna, AB, T0J 1P0

\_\_\_\_\_  
Name & Title:

\_\_\_\_\_  
(Please Print Name)

\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
(Please Print Name)



203 2<sup>ND</sup> AVE W  
HANNA, AB T0J 1P0

403.854.5999 Ext. 206  
tammy@hannabusinesshub.com  
www.hannabusinesshub.com

## HANNA VISITOR INFORMATION CENTRE 2021 SEASON SUMMARY

The Hanna Business Hub entered into an agreement with the Town of Hanna in February 2021 to assume management and operational services of the Visitor Information Centre (VIC) for the 2021 tourist season. The following document provides a high-level summary of the VIC in 2021.

### Time Period

The VIC was open to the public on May 21. For the months of May and June, the operating hours were from 11 am to 8 pm on weekends, then moved to operational hours of seven days/week from 11 am to 8 pm starting on June 28.

Operations returned to weekend hours on September 6, and the VIC remained open to the public on weekends throughout September, until October 11, 2021.

### Staff

HLC was successful in securing Canada Summer Job Grant funding to hire two (2) temporary full-time employees, and two (2) temporary part-time employees.

In addition to these positions, a full time VIC Manager was hired to oversee daily operations, and an additional casual part-time employee was hired. These positions were funded through a combination of Harvest Sky Economic Development and HLC funding.

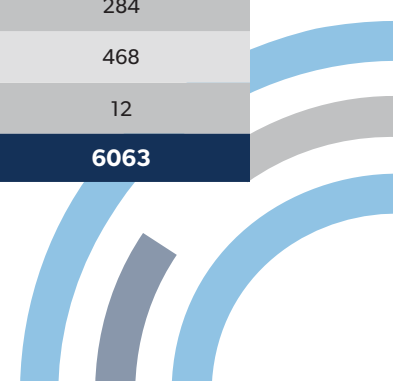
Staff were provided one full day of onboarding/training as a group, and then one-on-one training as needed throughout the season.

Unlike previous years, the 2021 VIC staff did not receive specific training from Travel Alberta (through the Alberta Visitor Information Program (AVIP)) as the AVIP program was discontinued in early 2021.

### Visitor Statistics

The Hanna VIC saw over 6,000 guest interactions in 2021

Description	Unique Visitors
Utilizing bathrooms (enter facility but no info provided).	922
Guests completing retail sales.	4377
Information provided (reason for travel, questions about the area).	284
Utilizing outside facilities (picnicking, dog walking, etc. where facility is not entered).	468
Phone calls requesting information on the local area.	12
<b>Total</b>	<b>6063</b>





203 2<sup>ND</sup> AVE W  
HANNA, AB T0J 1P0

403.854.5999 Ext. 206  
tammy@hannabusinesshub.com  
www.hannabusinesshub.com

### Local Vendors

In addition to displaying and selling Town of Hanna Merchandise, 5 local artisans/producers entered into agreements to sell their products out of the VIC. "Local" was defined as a vendor living within 100 km of Hanna and developing a unique product (not a re-sale the re-sale of another product):

- Bella Una
- Macpherson Meats
- Wild About Hanna
- Fairchase Lifestyle
- The Creative Garden
- Town of Hanna retail merchandise

VIC merchandise sales totaled \$1941.69.

### Summary of the 2021 Season

The VIC received guests from across Canada; travelers visiting from British Columbia, Saskatchewan, Ontario and all across Alberta. One of the most noteworthy visitors was from Brazil!

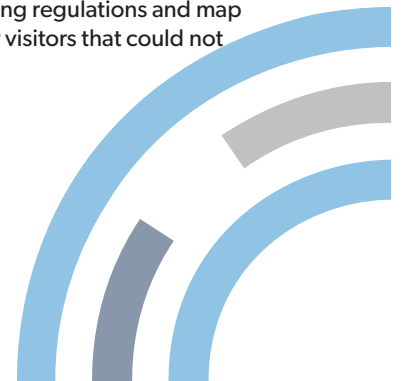
A frequent request from visitors was information and recommendations on local campgrounds. Often visitors are stopping by to look for activities to take part in and places to eat. This was a great opportunity to direct those visitors to visit our local attractions and enjoy our local restaurants.

While chatting with travelers as they pass through, we were able to differentiate the type of traveler they are, as well as gather feedback. Some travelers frequent the VIC each time they are in the area, some are sure to stop by on their annual trips and some are surprised to see us here, one of the few visitor information centres remaining in Central Alberta.

One of the most common comments staff received at the facility, is the appreciation for well kept bathrooms. Not to mention the compliments on the incredible historic building, the significant greenspace and the outstanding flowers surrounding the building. The majority of visitors are incredibly pleased with their experience at the Hanna VIC. We also received many compliments about our friendly and helpful staff members, both through word of mouth and comments left in our guestbook.

The majority of visitors in May and early June were local residents coming into the VIC for the main purpose of purchasing ice cream. The number of tourists stopping at the VIC increased at the end of June, and significantly in July and August, with these months seeing the most families stopping (as school was out) and the most out of province visitors.

The extension of the VIC operating hours into September and October was very well received by visitors. The type of visitor transitioned during these two months to mainly retirees and hunters, and all expressed enthusiasm at "discovering" a VIC that was open in the shoulder season. During the hunting season, the VIC partnered with Special Areas and Fish and Wildlife to have hunting regulations and map books available at the VIC, as the weekend operating hours were convenient for visitors that could not stop at these offices during regular business hours.





203 2<sup>ND</sup> AVE W  
HANNA, AB T0J 1P0

403.854.5999 Ext. 206  
tammy@hannabusinesshub.com  
www.hannabusinesshub.com

### 2022 Planning

The 2021 season was an excellent opportunity for learning for the VIC/Business Hub/HLC team. From our learnings and experiences in 2021, goals for 2022 include:

- Building relationships with Travel Alberta to identify potential training opportunities for management and staff.
- Building relationships with other Visitor Centres in central and southern Alberta.
- Product development for visitors to our region, including day trip itineraries and one-page handouts with information on activities and destinations in our region.
- Partnering with Harvest Sky Economic Development and partners throughout the Harvest Sky Region to develop print and digital marketing material.
- Increasing the number of local vendors.
- Increasing the promotion and marketing of the local vendors (including both biographical stories and product information).
- Continuing operations through September and October, targeting sportsmen visiting our region for hunting and fishing opportunities, as well as identifying other potential tourism opportunities for outdoor enthusiasts.



Date: December 14, 2021

Agenda Item No: 9.04

## Library Board Member Appointment

### Recommended Motion

That Council approves the appointment of Elaine Johnston to the Hanna Library Board for a three-year term ending October 31, 2024.

### Background

The Town of Hanna annually advertises for people to fill vacancies on the committees or boards that require Council to appoint members from the public for a specified term. The terms vary depending upon the board or council bylaws.

At the organizational meeting held on October 26, 2021, there were several appointments approved for public members, but there were still vacancies existing on the Hanna Library Board. Since the organizational meeting, the Hanna Library Board has considered an application from Elaine Johnston and are recommending Council approve the appointment.

Following this appointment one vacancy remain on the Municipal Library Board.

<u>COMMITTEE OR BOARD</u>	<u>CURRENTLY APPOINTMENT</u>	<u>INITIAL ENDING</u>	<u>TERM</u>
<b>HANNA MUNICIPAL LIBRARY BOARD</b>			
Council appointment	Sandra Murphy	Oct 2021	Oct 2022
Three-Year Terms	<b>Elaine Johnston</b>	<b>Nov 2021</b>	<b>Oct 2024</b>
No less than five members & No more than ten members	Ricardo Hoar	Nov 2018	Oct 2024
One Town Councillor	Carolyn Mammel	Nov 2018	Oct 2024
	Peggy Sauter	Mar 2021	Oct 2023
	Gwen Snell	Dec 2017	Oct 2023
	Will Warwick	Oct 2016	Oct 2022
	Audra Limpert	Oct 2019	Oct 2022
	Jean Lypka	Oct 2019	Oct 2022



## Communications

Letters are written to the applicant and the Board chair to confirm the Council appointment.

Committee & Board Appointments are communicated through the Town of Hanna Social Media programs.

## Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

## Policy and/or Legislative Implications

N/A

## Attachments

1. Library Board – Letter re: E. Johnston appointment.
2. Application Form – Elaine Johnston

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



“Collects and makes available to all residents such resources and programs as needed for self-development, recreation and information. Our welcoming confidential atmosphere promotes knowledge and literacy in our community.”

---

December 10, 2021

Town of Hanna  
302 2<sup>nd</sup> Ave West, Box 430  
Hanna AB T0J 1P0

Attn: Town of Hanna Mayor and Council Members

I am formally requesting the Town Council appoint Elaine Johnston as a volunteer to the Town of Hanna Library Board. Elaine was approved for appointment to the Library Board at the Library Board meeting held on November 8<sup>th</sup>, 2021.

Elaine is new to the community, bringing with her experience as a library board member in Redwater Alberta, from 2015-2017. In addition she has volunteered as a board member with a variety of organizations over the past several years.

Having Elaine on the Town of Hanna Library Board would introduce new ideas and her vast knowledge and experience would be a wonderful addition to the board.

Sincerely,

Kathleen Morken  
Hanna Municipal Library

**Section 1: Contact Information**

Name: Elaine Johnston Phone: (\_\_\_\_) \_\_\_\_\_  
Civic Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
Town: Hanna, AB T0J 1P0  
Email Address: \_\_\_\_\_

**Section 2: Applicant Information**

Committee or Board Applied for: Library Board

Why are you interested in this Committee or Board?

I love books - I enjoy being involved in activities and projects that bring the love of books to others

What skills or abilities do you possess that you feel will benefit the committee?

I love to read & to be involved in planning activities that involve books & reading & writing

What do you feel you will gain from being involved with this committee?

Being a part of the community, getting to know people who also love books and making friends



Are you willing to be an active member of this committee?

Yes - looking forward to being an active member of the community

Please list your volunteer experience:

Library Board Member - Redwater AB, -2015-2017  
Secretary at Anzac FCSS } -2011-2014  
Treasurer " " }  
Board Member - Centre for Spiritual Living Saskatoon - 2018-2020  
Volunteer at United Church - Drayton Valley - 2001-2004  
Chamber of Commerce - Crossfield AB - 2005-2007

Please list two individuals who could provide a reference for you:

Rev. Kathy Watson - CSL - Saskatoon (306) 975-2022  
Dolores Clow

Other:

Date of Application: Oct 21, 2021

Date: December 14, 2021

Agenda Item No: 9.05

## Centennial Place Sponsorship Agreement

### Recommended Motion

That Council authorizes the Mayor and Chief Administrative Officer to enter into a Sponsorship Agreement between the Town of Hanna and Heartland Generation Ltd. to provide Heartland Generation Ltd. with naming rights for the entrance welcoming hub in Centennial Place located at 501B – 3<sup>rd</sup> Street West, contingent upon a \$100,000 including GST contribution to the Town of Hanna (\$20,000 including GST per year for a five-year term) effective November 15, 2021 to November 14, 2026.

### Background

Centennial Place opened to the public on November 18, 2011. Funding for construction of the facility was provided through Federal and Provincial Government grants, Special Areas Board, Town of Hanna and many corporate donations.

Fundraising for the facility was undertaken by the Hanna Community Initiatives Association (HCIA), with Mr. Dean Viste undertaking the role as Chairperson. Under his leadership, the group were able to raise considerable capital and operational funding towards the project through a variety of fundraising activities and events.

A major component of their fundraising efforts included a sponsorship or “Naming rights” campaign. HCIA researched similar projects and developed a comprehensive list of sponsorship/naming rights opportunities. Presentations were made to local businesses, corporations and individuals with the opportunity to contribute to this unique facility and receive naming rights for a particular room or component of the facility. As a result, HCIA were able to secure sponsorship/naming rights agreements for twenty-four components of the facility. These agreements were established between one and ten years, depending upon the value of the agreement and the area of sponsorship.

Out of the 24 sponsorship agreements there is one lifetime agreement (Edie Mae Duff Dance Studio) and two ten-year agreements (Canalta Field House and Chinook Financial Music/Youth Room) still in effect. Administration has been working towards obtaining either renewals of the existing sponsorship agreements or establishing new agreements.



Highlights of the agreement include:

- Heartland Generation Ltd. will have exclusive naming rights for the entrance welcoming hub.
- Five-year term effective November 15, 2021 – November 14, 2026.
- Heartland Generation Ltd. will pay the Town of Hanna \$100,000 including GST at the rate of \$20,000 including GST annually for the duration of the agreement.
- Either party can terminate the agreement and if terminated the payment will then be on a pro-rata basis to the date of the termination.
- Heartland Employees, including retired Heartland employees and their immediate families will receive a membership discount of 20%.
- Centennial Place will be provided free of charge for the annual Heartland Family Christmas Party.

### Communications

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

N/A

### Attachments

1. Naming rights Agreement between the Town of Hanna and Heartland Generation Ltd.



Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



# **SPONSORSHIP AGREEMENT**

**Between**

**The Town of Hanna  
Box 430  
Hanna, AB T0J 1P0**

**And**

**HEARTLAND GENERATION  
1800, 400 – 3 Avenue SW  
Calgary, AB T2P 4H2**

WHEREAS, The Town of Hanna agreed to provide sponsorship recognition for a voluntary donation of \$100,000.00 by HEARTLAND GENERATION for its continued support of Centennial Place (formerly known as Hanna Regional Community Services Centre) located at 501B – 3<sup>rd</sup> Street West effective November 16, 2021 to December 31, 2026.

## **1) Responsibilities**

- The Town of Hanna will coordinate sponsorship signage mutually agreed upon by both parties.
- The Town of Hanna will be responsible for the maintenance and janitorial care of the facility during the term of this agreement.
- The Town of Hanna will refer to the facility as the 'Centennial Place' in all marketing materials.
- HEARTLAND GENERATION is to pay for the costs of recognition signage, installation and any repairs to such signage for term duration.

## **2) General Terms & Conditions**

- All communication regarding the terms and conditions of this agreement are to be channelled through the Director of Community Services.



- This agreement is effective from November 16, 2021 to and will terminate on December 31, 2026 unless early termination is mutually agreed by both parties.
- HEARTLAND GENERATION agrees to pay one hundred thousand dollars (\$100,000.00) to the Town of Hanna for sponsorship of the Centennial Place, at the rate of twenty thousand dollars (\$20,000.00) annually, beginning on January 1, 2022 for the duration of the agreement.
- Payments to be made according to invoices sent from the Town of Hanna each year for the duration of the agreement.

### **3) Effect of Expiry or Termination**

- (a) Upon the termination of this Agreement before the expiry of the Term, or before all payments have been made by HEARTLAND GENERATION to the Town of Hanna hereunder, the parties agree that:
- (i) if the Town of Hanna terminates, or causes the termination of, this Agreement, any payment made by HEARTLAND GENERATION to the Town of Hanna pursuant to paragraph 5(a) before the Termination Date, shall be returned to HEARTLAND GENERATION on a *pro rata* basis, for each 30 day period remaining after the Termination Date, in respect of the one-year period for which the payment was made, or
  - (ii) if HEARTLAND GENERATION terminates, or causes the termination of, this Agreement any payment owing by HEARTLAND GENERATION to the Town of Hanna pursuant to paragraph 5(a) before the Termination Date shall be paid by HEARTLAND GENERATION on a *pro rata* basis, for each thirty (30) day period owing before the Termination Date, in respect of the one-year period for which the payment should have been made.
- (b) Upon the expiry of the Term, or termination of this Agreement by any party, the Town of Hanna shall:
- (i) Remove at HEARTLAND GENERATION expense, including the cost of remediation (to a maximum of \$2,000), the Name from the lobby entrance "hub" to the facility;
  - (ii) Cease using the HEARTLAND GENERATION name in any promotional material or activities.

#### **4) Liability and Indemnity**


- The Town of Hanna agrees to indemnify, defend and hold harmless the Sponsor from and against any and all liabilities, claims and causes of action including those for personal injury, death or property damage occurring as a result of HEARTLAND GENERATION business, actions and events, except where such liability, claim or cause of action arises solely as a result of the gross negligence or wilful misconduct of the Sponsor.
- The Sponsor agrees to indemnify, defend and hold harmless the Town of Hanna from and against any and all liabilities, claims and causes of action including those for personal injury, death or property damage occurring as a result of Sponsor's business, actions and events, except where such liability, claim or cause of action arises solely as a result of the gross negligence or wilful misconduct of the Town of Hanna.

#### **5) Sponsor Benefits**

The Town of Hanna agrees to honour the following sponsor benefits in conjunction with this agreement:

- Membership discount of 20% (twenty percent) for all employees of HEARTLAND GENERATION, including members of their immediate family and retirees living in the community.
- Sponsor in the Entrance Welcoming Hub of Centennial Place with final signage graphics and design and branding message to be mutually agreed upon between the Town of Hanna and HEARTLAND GENERATION.
- Annual rental of facility for HEARTLAND GENERATION Family Christmas Party to be waived.
- Rental Discount of 20% for all Employee Fundraising Campaigns hosted in the community of Hanna at Centennial Place.
- Sponsor recognition in all print and electronic media in conjunction with Centennial Place through the Town of Hanna.
- Inclusion of HEARTLAND GENERATION public service messages upon Electronic Screen located in the Welcoming Hub Entrance area.

**6) Signatures**



---

Susan Watson  
Manager, Marketing & Communications  
HEARTLAND GENERATION

Date: 2021-12-13

---

Danny Povaschuk,  
Mayor  
Town of Hanna

Date: \_\_\_\_\_

---

Kim Neill,  
Chief Administrative Officer  
Town of Hanna

Date: \_\_\_\_\_



Date: December 14, 2021

Agenda Item No: 10.01

## Bylaw 1023-2021 – Municipal Public Utilities Amendment

### Recommended Motion

That Council give first reading to Bylaw 1023-2021, the 2022 Municipal Public Utilities Amendment Bylaw.

That Council give second reading to Bylaw 1023-2021, the 2022 Municipal Public Utilities Amendment Bylaw.

That Council provide unanimous consent for third reading of Bylaw 1023-2021, the 2022 Municipal Public Utilities Amendment Bylaw at this meeting.

That Council give third and final reading to Bylaw 1023-2021, the 2022 Municipal Public Utilities Amendment Bylaw.

### Background

During budget deliberations, Council was provided information regarding the increase in the cost for water from the Henry Kroeger Regional Water Services Commission from \$2.89 to \$2.94 per cubic meter, effective January 1, 2022. As a result, the Town of Hanna 2022 Budget was approved with a corresponding increase in rates for water consumption for properties serviced by the Town of Hanna.

Bylaw 1023-2021, the 2022 Municipal Public Utilities Amendment Bylaw, is being presented to Council this evening to increase the rate for water consumption from \$2.89 to \$2.94 per cubic meter.

Bylaw 1023-2021 is for the purpose of amending Bylaw 1006-2020, the Municipal Public Utilities Bylaw. Bylaw 1006-2020 was established for the control and management of the municipal public utilities and includes a schedule to establish the rates and charges pertaining to the bylaw. Each time the rates are changed, an amending bylaw is presented to Council to change Schedule A. There have been two prior amendments:

Bylaw 1014-2021 – to increase the cubic meter charge to \$2.89

Bylaw 1019-2021 – to increase the Regional Waste Fee to \$44.00



The rates and fees charged in Schedule A of this bylaw will be effective January 1, 2022. The minimum invoice per billing period will remain at \$140.00 for residential properties, as the only change to the bylaw is the rate for water consumed. For most commercial properties, the minimum bill per billing period will remain at \$129.00.

### Communications

The utility rates will be advertised on the Town website, through the Town's social media program and in the January 2022 newsletter included with the utility bills.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

1. Municipal Government Act

### Attachments

1. Bylaw 2023-2021 – The 2022 Municipal Public Utilities Amendment Bylaw.
2. Bylaw 1006-2020 – The Municipal Public Utilities Bylaw.

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**TOWN OF HANNA  
PROVINCE OF ALBERTA  
BY-LAW 1023-2021**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR AN AMENDMENT OF MUNICIPAL PUBLIC UTILITIES BYLAW 1006-2020.

WHEREAS the Council of the Town of Hanna has adopted Bylaw 1006-2020 for the control and management of Municipal Public Utilities including water, sewer, and solid waste; and

WHEREAS the Council of the Town of Hanna deem it necessary to amend the rates and charges pertaining to the Municipal Public Utilities System bylaw.

NOW THEREFORE THE COUNCIL OF THE TOWN OF HANNA ENACTS AS FOLLOWS:

**PART I BYLAW TITLE**

1.1 This bylaw shall be known as “the 2022 Municipal Public Utilities Amendment Bylaw”.

**PART II GENERAL**

2.1 Schedule A which establishes the service charges and fees shall be amended as follows:

Rates are effective January 1,2022

Water charges per cubic meter	\$2.94
-------------------------------	--------

**PART VIII REVIEW AND ENACTMENT**

8.1 Town of Hanna Bylaw 1006-2020 and amendments thereto are hereby amended.

8.2 This bylaw shall come into effect as of the date of final reading.

READ A FIRST TIME THIS 14<sup>th</sup> DAY OF DECEMBER 2021.

READ A SECOND TIME THIS 14<sup>th</sup> DAY OF DECEMBER 2021.

\_\_\_\_\_  
Mayor Danny Povaschuk

\_\_\_\_\_  
Chief Administrative Officer  
Kim Neill

READ A THIRD TIME AND FINALLY PASSED THIS 14<sup>th</sup> DAY OF DECEMBER 2021.

---

Mayor Danny Povaschuk

---

Chief Administrative Officer  
Kim Neill

Schedule A

Rates effective January 1, 2022

Water Charges

Fixed Operating Charge per billing period	\$ 55.00
Water charges per cubic meter	\$ 2.94

Sewer Charges

Fixed Operating Charge per billing period	\$ 30.00
Sewer charges - per cubic meter of water used over 30 cubic meters	\$ 0.30

Commercial Water Hauling Operations shall be exempt from sewer charges above the minimum charge.

Solid Waste

Garbage Pickup – Residential Properties	
Fixed Operating Charge per billing period for Residential properties - three (3) bag per week limit	\$11.00

Big Country Waste Management Commission Fee -  
Residential and Commercial Properties

Fixed Operating Charge per billing period	\$ 44.00
---	----------

Disconnection/Reconnection Fee

When a public works employee is dispatched to disconnect and/or reconnect a utility service a fee will be added to the account as follows:

Due to lack of payment of the utility account The fee must be paid in addition to the arrears owing for service to be reconnected.	\$ 50.00
--	----------

Upon request of the owner or contractor to perform maintenance This includes the meter, meter reader or water lines. Except in an emergency, the owner or contractor shall make the request two working days prior to disconnection.	\$ 50.00
--	----------

Manual Meter Read Charge

The Town of Hanna began a program in 2013 to modify or replace water meters for Automated Meter Readings to allow meters to be read remotely. The water meters are fitted with an Encoder Receiver Transmitter (ERT). This eliminates the need for meter readers to enter customers' property, reduces costs and identifies potential theft or loss of water.

For properties where the Town has not been provided access by the customer to install the ERT on the water meter, there will be a fee to have the meter read manually.

Manual Meter Read Charge per billing period	\$ 50.00
---	----------

**TOWN OF HANNA  
PROVINCE OF ALBERTA  
BY-LAW 1006-2020**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE CONTROL OF THE MUNICIPAL PUBLIC UTILITIES SYSTEM.

WHEREAS *the Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 provides that a council of a municipality may pass bylaws for the control and management of Municipal Public Utilities including water, sewer and solid waste; and

WHEREAS the Council of the Town of Hanna deem it necessary to set the rates and charges pertaining to the Municipal Public Utilities by bylaw.

NOW THEREFORE THE COUNCIL OF THE TOWN OF HANNA ENACTS AS FOLLOWS:

**PART I BYLAW TITLE**

1.1 This bylaw shall be known as “the Municipal Public Utilities Bylaw”.

**PART II DEFINITIONS**

- 2.1 “Arrears” means account balance which is unpaid after the due date shown on the invoice.
- 2.2 “Billing Period” is established as two-month cycles. Invoices shall be generated within 15 working days following each cycle. Invoices for portions of a billing period will be pro-rated accordingly.
- 2.3 “Consumer” means the person who takes delivery of the water at its place of consumption or who utilizes the sewer service and who has authorized the provision of the services to the Town.
- 2.4 “Chief Administrative Officer” is the person appointed by Council in accordance with the Municipal Government Act, or their delegate, and may be referred to throughout this bylaw as “CAO”.
- 2.5 “Council” means the Council of the Municipality of the Town of Hanna.
- 2.6 “Fixed Operating Charge” is the cost to provide the service to the property, regardless of whether the service is utilized or not.
- 2.7 “Owner” means the Registered Owner of a parcel of land.
- 2.8 “Reasonable Notice” means 7 days from the date of mailing of the notice.

- 2.9 “Service Connections” means the part of the Utility that runs from the main line of the Utility to a building or other place on a parcel of land for the purpose of providing the Utility service to the parcel or building and includes pipes or wires which;
- (i) run up to the building;
  - (ii) are located within the exterior walls of the building;
  - (iii) run from the exterior walls to couplings, stop-cocks, meters and other apparatus placed inside the building by the municipality;
- and
- (iv) those couplings, stop-cocks, meters and other apparatus.
- 2.10 “System” means the water or sanitary sewer system or works constructed by the Town of Hanna.
- 2.11 “Tenant” means a person who rents or leases a property from an “Owner”.
- 2.12 “Town” means the Town of Hanna or its duly authorized representatives.
- 2.13 “Municipal Utility Service” means the service provided by the Town of Hanna from its municipal water or sewer system or both.

### **PART III SERVICE CONNECTION**

- 3.1 The Owner of a property must make a written request to the Town of Hanna prior to the commencement of any Service Connection installation or replacement.
- 3.2 The Town is only responsible for coordinating the replacement of the line from the main to the curb stop while the property owner is responsible for coordinating and the cost of the replacement from the curb stop to the building.
- 3.3 The Owner is responsible for all costs related to the construction and installation of any Service Connection. The Town will provide the Owner with an estimate of the cost to install or replace the services from the main to the property line, including Town manpower, equipment, materials and contracted services required to complete the job satisfactorily.
- 3.4 The Owner is responsible for all costs associated with the repair and maintenance of the Service Connection. Where excavation is necessary for the repair and maintenance of a Service Connection, no work shall be commenced by an Owner without written approval of the Town. The Town will be responsible for the costs of maintenance and repair to the Service Connection, only if the repair is located between the main line and the curb stop and the repair is required because of faulty workmanship or construction or blockage caused by freezing.
- 3.5 The Town may construct, maintain or repair a Service Connection and the Town may enter any land or building for that purpose. Any costs incurred by the Town for such construction, maintenance or repair shall be the responsibility of the Owner.



- 3.6 If the Town discovers a lead service line when doing maintenance on the line the Town will:
- 3.6.1 Provide the owner or resident with an information sheet regarding the use of water which may contain lead.
  - 3.6.2 Order a water test to determine the level of lead in the water.
  - 3.6.3 The Town will replace the lead service line and be responsible for the costs associated with the portion of the service line between the main and the curb stop.
  - 3.6.4 The Owner will be encouraged to replace the lead service line between the curb stop and the building, however the Owner will be responsible for all associated costs.

#### **PART IV SUPPLY**

- 4.1 An Owner who wishes to receive Municipal Utility Service shall contact the Town Administration and provide the required information.
- 4.2 Every Owner who wishes to receive the Municipal Utility Service shall pay the service charges and fees as established in Schedule A of this Bylaw. The Owner may request to have the utility bill mailed to the Tenant residing at the property address for payment of utilities, however the Owner will also receive a copy of the utility bill.
- 4.3 An Owner is responsible for all service charges, fees and other charges as established in Schedule A of this Bylaw for Municipal Utility Service. The Owner will be responsible for the fixed operating charges for the service at all times. The Town will not reduce the fixed costs for vacant properties for sale or extended vacations.
- 4.4 Where it is necessary for the Town to construct or repair any portion of the Municipal Utility Service the Town may, without notice to the Consumer, interrupt the Municipal Utility Service for as long as is necessary, and the Town shall not be held liable or responsible for any damages or claims arising from service interruption.
- 4.5 The Town shall have the right to limit the amount of water supplied to any Consumer where Council deems such action to be necessary.
- 4.6 The Council may at any time, by resolution, limit or restrict the use of water by Consumers for the watering of lawns, garden plots or other areas, or for any other use, for such time as Council deem advisable.
- 4.7 When an account is in Arrears the Town may, upon giving not less than seven days notice, shut off the supply of water to any Consumer.

**PART V DISCHARGE**

- 5.1 The Consumer may be required to construct and maintain such works as the Town considers necessary for the preliminary treatment of any sewage prior to discharge into the Sanitary Sewer System.
- 5.2 Only water and waste water shall be discharged into the Sanitary Sewer System. The discharge of any flammable, explosive or other such material into the Sanitary Sewer System is prohibited. A Consumer who contravenes this section may be subject to the penalties outlined in part VII of this bylaw.
- 5.3 Unless authorized in writing by Council no sub surface storm drains, roof drains or catch basins shall be connected to the Sanitary Sewer System.

**PART VI INSPECTIONS**

- 6.1 For the purposes of conducting sampling tests or inspecting, repairing, placing or removing meters on any Service Connection inside or outside any house or building the Town shall have a right of entry to any parcel or building;
- (i) upon Reasonable Notice given to the Consumer, or
  - (ii) upon written authority of the Chief Administrative Officer given in respect of a special case or emergency.

**PART VII PENALTY**

- 7.1 Any person who contravenes Part V (2) of this bylaw is guilty of an offence and liable on summary conviction to imprisonment for a term not exceeding three months or to a fine of not more than \$ 1,000.00 and costs or to both a fine and imprisonment.

**PART VIII REVIEW AND ENACTMENT**

- 8.1 Town of Hanna Bylaw 952-2010 and any amendments thereto are hereby repealed.
- 8.2 This bylaw shall come into effect as of the date of final reading.

READ A FIRST TIME THIS 11<sup>th</sup> DAY OF FEBRUARY 2020.

READ A SECOND TIME THIS 11<sup>th</sup> DAY OF FEBRUARY 2020.

\_\_\_\_\_  
Deputy Mayor Connie Deadlock

\_\_\_\_\_  
Chief Administrative Officer  
Kim Neill

READ A THIRD TIME AND FINALLY PASSED THIS 11<sup>th</sup> DAY OF FEBRUARY 2020.

\_\_\_\_\_  
Deputy Mayor Connie Deadlock

\_\_\_\_\_  
Chief Administrative Officer  
Kim Neill

Schedule A

Rates effective January 1, 2020

Water Charges

Fixed Operating Charge per billing period	\$ 55.00
Water charges per cubic meter	\$ 2.83

Sewer Charges

Fixed Operating Charge per billing period	\$ 30.00
Sewer charges - per cubic meter of water used over 30 cubic meters	\$ 0.30

Commercial Water Hauling Operations shall be exempt from sewer charges above the minimum charge.

Solid Waste

Garbage Pickup – Residential Properties Fixed Operating Charge per billing period for Residential properties - three (3) bag per week limit	\$11.00
--	---------

Big Country Waste Management Commission Fee - Residential and Commercial Properties  Fixed Operating Charge per billing period	\$ 37.50
---	----------

Disconnection/Reconnection Fee

When a public works employee is dispatched to disconnect and/or reconnect a utility service a fee will be added to the account as follows:

Due to lack of payment of the utility account The fee must be paid in addition to the arrears owing for service to be reconnected.	\$ 50.00
--	----------

Upon request of the owner or contractor to perform maintenance This includes the meter, meter reader or water lines. Except in an emergency, the owner or contractor shall make the request two working days prior to disconnection.	\$ 50.00
--	----------

Manual Meter Read Charge

The Town of Hanna began a program in 2013 to modify or replace water meters for Automated Meter Readings to allow meters to be read remotely. The water meters are fitted with an Encoder Receiver Transmitter (ERT). This eliminates the need for meter readers to enter customers' property, reduces costs and identifies potential theft or loss of water.

For properties where the Town has not been provided access by the customer to install the ERT on the water meter, there will be a fee to have the meter read manually.

Manual Meter Read Charge per billing period	\$ 50.00
---	----------

Date: December 14, 2021

Agenda Item No: 11.00

## Council Reports & Roundtable

### Recommended Motion

That Council accepts the Council Reports for information.

### Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

1. Councillor Beaudoin
2. Councillor Campion
3. Councillor Olsen
4. Councillor Warwick
5. Councillor Murphy
6. Mayor Povaschuk

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

## COUNCIL REPORTS & ROUNDTABLE

**Council Date:** December 14, 2021  
**Prepared by:** Sandra Beaudoin

**Meeting:** Palliser Regional Municipal Services  
**Location:** Zoom  
**Date & Time:** November 9, 2021 3:45 pm

- Invited to orientation meeting. I am an Alternate with Councillor Kyle Olsen.
- PRMS services outlined. GIS mapping services I have utilized for many years & find it very useful.
- A training session for the mapping service has been offered to Council if interested.

**Meeting:** Alberta Urban Municipalities Association Convention  
**Location:** Virtual  
**Date & Time:** November 17-19, 2021 8:30 am

- Nov 17<sup>th</sup> did not provide much information & was basically wasted money. Comments in the CHAT shared this opinion as well. If virtual is offered again, the Education Sessions would be of value.
- Nov 18<sup>th</sup> was useful with access to Ms. Notley's address, the Resolutions with the ability to vote & hear the corresponding music while votes were tabulated.
- Nov 19<sup>th</sup> was completely accessible with the Premier's address, the Minister sessions & the wind up with the Comedian.

**Meeting:** Signed Town Cheques as Deputy Mayor  
**Location:** Town Office  
**Date & Time:** November 19, 2021 1:30-2:00 pm

- Glad I was available to do this. Mayor Povaschuk was attending AUMA in person with the other Councillors.

**Meeting:** Community Futures Meridian (CFM) Exit Interview with Vickie Newmeyer  
**Location:** TEAMS Virtual  
**Date & Time:** November 22, 2021 12 pm-1:30 pm

- Vickie & I had a very good discussion with the questions asked.
- I also sat on the Investment Board which reviewed loans for approval. Since I had a background in this area, I quite enjoyed the loan reviews & participating.
- I participated in Strategic Planning & Board Development workshops, attended local CFM small business workshops & Community Futures Saskatchewan Conferences (pre-Covid). (This is an Alberta/Saskatchewan Community Futures).
- I was appointed to the CFM Board in 2017. This Board was great to work with.

**Meeting:** Community Futures Meridian Audit Review  
**Location:** Zoom  
**Date & Time:** November 23, 2021 10:30 am-11:30 am

- Audit review with MNP Accounting Firm & Western Economic Diversification. The CFM Chairman had a health emergency & he was unable to attend this prearranged review. Vickie called me earlier since I was still Vice Chair & I was familiar with the 2020/2021 year & fortunately I was able to attend.
- Good discussion.



## COUNCIL REPORTS & ROUNDTABLE

**Council Date:** December 14, 2021

**Prepared by:** Sandra Beaudoin

**Meeting:** Hanna Council Info Session

**Location:** Hanna Council Chambers

**Date & Time:** November 24, 2021 8:30 am

- Mark Nikota, Manager of Harvest Sky Economic Development Corp presentation was very interesting & exciting to see some movement being done on projects which are coming to fruition.
- Good discussion & very informative.
- Budget review. Good discussions.

**Meeting:** Hanna Budget Meeting

**Location:** Hanna Council Chambers

**Date & Time:** November 24, 2021 9:30 am-12:30 pm

- CAO Neill does a very good job presenting & explaining the Budget Package.
- Really good discussions.

**Meeting:** Harvest Sky Economic Development Corp

**Location:** HUB

**Date & Time:** November 29, 2021 10 am-11 am

- Update regarding the Livestock project. Good discussion & info.

**Meeting:** Hanna Budget Meeting

**Location:** Hanna Council Chambers

**Date & Time:** December 1, 2021 1 pm

- More detail provided to the items of interest. Admin was able to come up with funds by postponing many items put on the budget for this year.

**Meeting:** Jody Carrington sponsored by FCSS

**Location:** Community Center

**Date & Time:** December 7, 2021 6 pm

- Great evening with music, entertainment, laughter & smiling faces! Wonderful event & Thank You to all involved in organizing & hosting this event! Well done!

**Meeting:** Hanna Budget Meeting

**Location:** Hanna Council Chambers

**Date & Time:** December 8, 2021 1 pm

## COUNCIL REPORTS & ROUNDTABLE

**Council Date:** December 14, 2021  
**Prepared by:** Sandra Beaudoin

### Upcoming Meetings:

**Meeting:** Elected Officials Training  
**Location:** Three Hills Community Memorial Center  
**Date & Time:** December 9 & 10, 2021      8:30 am-4pm      8:30 am-11:30 am

**Event:** Harvest Sky Economic Development Corp  
**Date & Time:** December 14, 2021

**Event:** Council Meeting  
**Date & Time:** December 14, 2021      6:00 pm

## COUNCIL REPORTS & ROUNDTABLE

**Council Date**                    **December 14, 2021**  
**Prepared by:**                    **Councillor Gerald Campion**

Meeting:                            Henry Kroeger Regional Water Services Commission  
    Regular Meeting & Organizational Meeting  
Location:                            Zoom  
Date & Time:                        November 16, 2021 – 7:00 pm

- Organizational Meeting –
  - Nominated & voted in as Chairman
- Regular Meeting –
  - accounts and financial as usual.
  - Discussed budget update
  - Discussed bylaw changes for December 21<sup>st</sup> meeting.

Meeting:                            Council Information Session & 1<sup>st</sup> Budget Meeting  
Location:                            Council Chambers  
Date & Time:                        November 24, 2021 – 8:30 am

- Information Meeting –
  - Good presentation from Mark Nikota – Harvest Sky Economic Development Corporation
- Budget Meeting –
  - Yikes, where do we cut ½ million?

Meeting:                            Community Services Board  
Location:                            Zoom  
Date & Time:                        November 29, 2021 – 7:00 pm

- My first one on this board
- Very interesting with many more entities covered than I knew of.

Meeting:                            Council Budget Meeting #2  
Location:                            Council Chambers  
Date & Time:                        December 1, 2021 – 1:00 pm

- Good meeting – discussed needs and wants
- Close to a balanced budget.

## COUNCIL REPORTS & ROUNDTABLE

**Council Date**                    **December 14, 2021**  
**Prepared by:**                    **Councillor Gerald Campion**

Meeting:                            Red Deer River Municipal Users Group  
Executive & Regular Meeting  
Location:                            Drumheller  
Date & Time:                        December 2, 2021 – 11:00 am & 1:00 pm

- Met new Executive Director, Mr. Rudy Friesen – Chief Administrative Officer of Cremona
- Keith Ryder gave a good presentation for new members
- AGM scheduled for January 20, 2022

Meeting:                            Light Up Parade  
Location:                            Main Street  
Date & Time:                        December 3, 2021 – 7:00 pm

- Placed 3 burn tubs and firewood from Community Services at 2 locations for cooking treats after the Santa Claus Parade.

Meeting:                            Council Budget Meeting #3  
Location:                            Council Chambers  
Date & Time:                        December 8, 2021 – 1:00 pm

- Finally got it figured out.

Meeting:                            Munis Training - The Essentials of Municipal Governance  
Location:                            Three Hills  
Date & Time:                        December 9 & 10, 2021

- Tough learning for an old man.

## **COUNCIL REPORTS & ROUNDTABLE**

**Council Date**                    **December 14, 2021**  
**Prepared by:**                    **Councillor Gerald Campion**

### **Upcoming Meetings:**

Meeting:                    Big Country Waste Management Commission  
                                  Youngstown  
                                  December 15, 2021

Meeting:                    Community Services Board  
                                  December 20, 2021

Meeting:                    Henry Kroeger Regional Water Services Commission  
                                  December 21, 2021

## **COUNCIL REPORTS & ROUNDTABLE**

**Council Date:** December 14, 2021  
**Prepared by:** Councilor Kyle Olsen

**Event:** Munis 101  
**Location:** Edmonton Convention Centre  
**Date & Time:** Nov 15 – 16

Good course and interactions with similar municipalities facing the same issues we are. Was good to refresh a few things and pick up knowledge from new elected officials as well.

**Event:** AM Conference  
**Location:** Edmonton Convention Centre  
**Date & Time:** Nov 17-19

Great 3 day convention and was nice to see many people in the same room again for the first time in almost 2 years.

**Event:** Information Meeting  
**Location:** Council Chambers  
**Date & Time:** Nov 24 8:30 AM

Presentation from Mark Nikota from Harvest Sky Economic Development Corporation highlighting the new branding and marketing of our region

**Event:** Budget Meeting #1  
**Location:** Council Chambers  
**Date & Time:** Nov 24 9:30 AM

Day 1 of budget meetings. Full review of all items in 2022 budget and quick review of operating 3 year, and 5 year capital budget.

**Event:** Budget Meeting #2  
**Location:** Council Chambers  
**Date & Time:** Dec 1 1:00 PM

Day 2 of budget meetings. Review of adjustments to balance 2022 budget.

## **COUNCIL REPORTS & ROUNDTABLE**

**Council Date:** December 14, 2021  
**Prepared by:** Councilor Kyle Olsen

**Event:** Hanna Golf & Country Club Branding review  
**Location:** Zoom  
**Date & Time:** Dec 2 10:15

Met with Incite to go over logo and branding options.

**Event:** Budget Meeting #3  
**Location:** Council Chambers  
**Date & Time:** Dec 8 1:00 PM

Final day of budget meetings. Motions on final decisions to have administration prepare budget for Dec 14 Council Meeting.

## **COUNCIL REPORTS & ROUNDTABLE**

**Council Date:** December 14, 2021  
**Prepared by:** Councilor Angie Warwick

1.Meeting: AUMA/MUNIS 101  
Location: Edmonton  
Date & Time: November 15-18, 2021

2. Meeting: Community Futures-Meridian Regional Board  
Location: TEAM  
Date & Time: November 23, 2021 (Cancelled)

3. Meeting: Council Information/Budget Meeting  
Location: Town Office  
Date & Time: November 24, 2021-8:30 AM

4. Meeting: Harvest Sky Economic Development  
Location: Hanna Hub  
Date & Time: November 29, 2021-10:00 A.M.

6. Meeting: Council Budget Meeting  
Location: Town Office  
Date & Time: December 1, 2021-1:00 PM

7. Meeting: Palliser Economic Partnerships  
Location: Medicine Hat  
Date & Time: December 3, 2021-10:00 AM (Cancelled)

7. Meeting: Community Futures-Meridian Regional Board  
Location: TEAM  
Date & Time: December 6, 2021(Cancelled)

8. Meeting: Council Budget Meeting  
Location: ZOOM  
Date & Time: December 8, 2021-1:00 PM

9. Meeting: Community Futures-Meridian Regional Board  
Location: TEAM (Strategic Planning)  
Date & Time: December 8, 2021-12:00 PM (Could not attend-Council budget meeting)

10. Meeting: Palliser Economic Partnerships  
Location: TEAM  
Date & Time: December 10, 2021-10:00 AM



## **COUNCIL REPORTS & ROUNDTABLE**

**Council Date:** December 14, 2021  
**Prepared by:** Councilor Angie Warwick

Upcoming Meetings:

Town of Hanna Council meeting: Tuesday December 14, 2021

# COUNCIL REPORTS & ROUNDTABLE

Council Date: December 14, 2021

Prepared by: Councillor Sandra Murphy

Meeting: Town Council Meeting  
Location: Council Chambers  
Date and Time: December 14, 2021 6 pm

Appointed as representative to:

- Personnel Committee
- Acadia Foundation
- Hanna Municipal Library Board
- Marigold Library Systems Board
- Palliser Economic Partnership

## Meetings/Events/Training attended Nov 10 – Dec 10, 2021:

Event: **Remembrance Day Service**  
Location: Hanna  
Date & Time: Nov 11, 10:45 am  
Comments: Good turnout considering the wind.

Event: **Elected Officials Training MUNIS 101**  
Location: Edmonton  
Date & Time: Nov 15-16  
Comments: Good training session, helped me understand my role within the organization.

Event: **Alberta Urban Municipalities Association Convention**  
Location: Edmonton  
Date & Time: Nov 17-19  
Comments: Good networking opportunity, a lot to see and do, found the event very helpful; I am concerned about the brand change to such a generic term (now called Alberta Municipalities).

Event: **Council Information Meeting**  
Location: Town Office  
Date & Time: Nov 24, 8:30 am  
Comments: Excellent presentation by Mark Nikota on the new Harvest Sky Region;

Event: **Council Budget Meeting**  
Location: Town Office  
Date & Time: Nov 24, 9:30 am  
Comments: Excellent presentation by CAO Neill on budget issues and information needed for Council to make informed financial decisions.

Event: **Acadia Foundation Meeting**  
Location: Consort  
Date & Time: Dec 1, 9:30 am – 2:30 pm  
Comments: First meeting with the Acadia Foundation; several new members in attendance.

Event: **Council Budget Meeting**  
Location: Town Office  
Date & Time: Dec 1, 1 pm (arrived at 4 pm from Consort)  
Comments: Due to scheduling conflict, I attended late to the budget meeting.

Event: **Hanna FCSS presents Jody Carrington**  
Location: Community Centre  
Date & Time: Dec 7, 6 pm  
Comments: First significant in-person event to take place at the Community Centre in many months, great attendance, music and presenter were excellent, well worth the wait.

Event: **Council Budget Meeting**  
Location: Town Office  
Date & Time: Dec 8, 1 pm  
Comments:

Event: **Palliser Economic Partnership Meeting**  
Location: ZOOM call  
Date & Time: Dec 10, 10 am  
Comments: First meeting with PEP; lots to learn, but clearly an excellent group of community leaders, I look forward to learning more about this group.

#### **UPCOMING EVENTS/MEETINGS/TRAINING:**

Event: **Library Board Meeting**  
Location: ZOOM call  
Date & Time: Dec 11, 4 pm

Event: **Acadia Foundation Meeting**  
Location: Oyen  
Date & Time: Dec 21, 10 am

## **COUNCIL REPORTS & ROUNDTABLE**

**Council Date:** December 14, 2021  
**Prepared by:** Mayor Danny Povaschuk

Meeting: Chamber of Commerce Meeting  
Location: Business Hub  
Date and Time: November 23, 2021 12:00 p.m.  
Discussion on future plans with welcome sign I informed the Chamber that the town is working on signage as well  
Lots of plans not much progress

Meeting: Information Council Meeting  
Location: Council Chambers  
Date & Time: November 24, 2021 8:30 a.m.  
Presentation from Mark Nikota about Harvest Sky Economic Development Corporation

Meeting: Special Council Meeting  
Location: Council Chambers  
Date & Time: November 24, 2021 9:30 a.m.  
First review of budget.

Meeting: Special Council Meeting  
Location: Council Chambers  
Date & Time: December 1, 2021 1:00 p.m.  
Second review of budget

Meeting: Special Council Meeting  
Location: Council Chambers  
Date & Time: December 8, 2021 1:00 p.m.  
Final budget review before adoption at December 14 Council Meeting

Upcoming Meetings:

Date: December 14, 2021

Agenda Item No: 12.00

## Correspondence

### Recommended Motion

That Council accepts Correspondence items 12.01 – 12.10 for information

### Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



## Policy and/or Legislative Implications

N/A

## Attachments

1. Damien Kurek, MP – Election Congratulations
2. Premier of Alberta – Election Congratulations
3. Minister of Municipal Affairs – Election Congratulations
4. Minister of Alberta Justice & Solicitor General – Alberta Provincial Police Service – Engagement
5. Alberta Health Services – Central Zone – Welcome Letter
6. Marigold Library Systems – Introduction and Congratulations
7. Harvest Sky Newsletter – November 2021
8. Prairie Land Public School Division – Board Highlights November 23, 2021
9. Alberta Recreation & Parks Association – Mayor & Council Congratulations
10. City of Cold Lake – College of Physicians and Surgeons – Physician Assessment process

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



*Damien C. Kurek*

Member of Parliament  
Battle River-Crowfoot

Town of Hanna Council  
PO Box 430  
Hanna, AB T0J 1P0

Dear Mayor and Council,

I am writing today to congratulate you on being elected and re-elected to the Hanna Town Council.

Municipal Government is an essential part of Canada's democracy, and I commend you each for putting your name forward to represent the people in your community. You are the base level of Canada's democracy and your service to your community is appreciated, valued, and needed.

As your Member of Parliament, I look forward to working with you and doing what we can to strengthen rural East Central Alberta. I wanted to let you know that my staff and I are here to help in whatever way we can: from regular updates about government programs, research projects, letters of support, to serving our shared constituents.

Further, I would be happy to coordinate a visit, in person or virtual, with your council to give you and update on the world that is being done in Canada's Parliament and discuss issues of shared importance.

Once again, congratulations on your election to Town Council. I wish you all the best, and I look forward to collaborating with you.

Sincerely,

Damien C. Kurek, MP  
Battle River—Crowfoot

P.S. If you have not received updates from my office please reach out to [Damien.Kurek@parl.gc.ca](mailto:Damien.Kurek@parl.gc.ca) to update your contact information.

☎ 1-800-665-4358  
🌐 [www.damienkurek.ca](http://www.damienkurek.ca)  
📞 403-575-5625  
✉ [damien.kurek@parl.gc.ca](mailto:damien.kurek@parl.gc.ca)  
📱 @dckurek

*Main Office*  
☎ 780-608-4600  
📞 780-608-4603  
📍 4945—50 Street  
Camrose, AB T4V 1P9

*Satellite Office*  
☎ 403-577-0715  
📞 403-577-0716  
📍 4809—50th Street  
Consort, AB T0C 1B0

*Parliamentary Office*  
☎ 613-947-4608  
📞 613-947-4611  
📍 Rm. 585, Confederation Bldg.  
Ottawa, ON K1A 0H9



Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

November 8, 2021

His Worship Danny Povaschuk  
Mayor  
Town of Hanna  
PO Box 430  
Hanna AB T0J 1P0

Dear Mayor Povaschuk:

On behalf of the Government of Alberta, I would like to offer you sincere congratulations on your recent election as Mayor of the Town of Hanna. You are now fortunate to lead a truly great Alberta community!

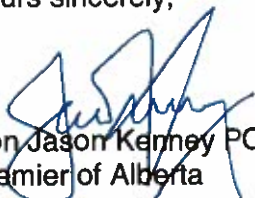
The Town of Hanna and our entire province have been through several challenging years. Our economy still has not fully recovered from the 2015 economic downturn, the impact of which was magnified by last year's global COVID-19 recession and energy price collapse. Despite these challenges, Albertans have continued to demonstrate true resilience, and our province's greatest strength—a deep and abiding entrepreneurial culture.

Thanks in part to the determination of Albertans, we are experiencing a remarkable economic recovery across our province. With historic new investments across our economy, Alberta is now leading Canada in economic and job growth, and we are projected to continue the momentum in 2022. It is critical that we work together to continue this exciting progress so that those who have experienced so much adversity in recent years can fully participate in the current and coming recovery.

I very much look forward to working with you, your administration, and the Town of Hanna Council toward this end. Whatever political differences may exist, we all serve the same citizens who broadly share the same aspirations: the opportunity to achieve their potential through a strong economy, in a safe community with a high quality of life. You have my commitment to seek solutions together in a respectful and collaborative way. I am excited to meet with you in the weeks ahead to identify common goals and areas in which we can get real results for your residents, and for all Albertans.

With best of luck for a successful mandate as mayor, I remain

Yours sincerely,



Hon Jason Kenney PC MLA  
Premier of Alberta

cc: Honourable Ric McIver, Minister of Municipal Affairs





ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR106789

November 10, 2021

His Worship Danny Povaschuk  
Mayor  
Town of Hanna  
PO Box 430  
Hanna, AB T0J 1P0

Dear Mayor Povaschuk and Council,

Congratulations on your election to office and choosing to serve as an elected official for the Town of Hanna.

Our government looks forward to working with you to make life better for Albertans. As our economy recovers, there are many opportunities for us to collaborate on shared priorities like jobs and public safety, and making sure Albertans have access to strong public services they can count on, like transportation, infrastructure, parks and libraries.

It is an honour and privilege to serve Albertans in elected office. As elected officials, we strive to act with integrity, to work openly and transparently, and to actively demonstrate our democratic accountability to Albertans. This is fundamental to our success as stewards in managing the affairs of our offices and in achieving demonstrable results for our communities.

Once again, I extend my congratulations and thanks for your willingness to participate in our democratic process and for your commitment to Albertans. I wish you all the best in this new term of office, and look forward to meeting and working with you to provide good government, improve our communities, and faithfully serve the needs of Albertans.

Sincerely,

Ric McIver  
Minister



ALBERTA  
JUSTICE AND SOLICITOR GENERAL

---

*Office of the Minister  
MLA, Edmonton - South West*

AR 43835

Dear Mayor/Reeve and Council:

I am pleased to announce the release of the *Alberta Provincial Police Service Transition Study* completed by PricewaterhouseCoopers (PwC) Canada, and to invite your municipality to participate in further engagement on the findings of this report.

The Department of Justice and Solicitor General will be hosting virtual and in-person municipal engagement sessions between January 2022 and March 2022. Municipal engagement sessions will be open to municipal elected representatives, municipal employees, and organizations representing municipalities. Please see the attachment for instructions on how to register for a session near your community.

The engagement sessions will explore the concepts and information outlined in PwC's work, gather feedback on these ideas as well as local policing perspectives that will be used to refine PwC's proposed model and inform provincial government decision making. Discussions during the engagement sessions will draw on material from all three PwC reports:

- PwC's Final report: <https://open.alberta.ca/publications/apps-transition-study-final-report>
- PwC's Current state report: <https://open.alberta.ca/publications/apps-current-state-report>
- PwC's Future state report: <https://open.alberta.ca/publications/apps-future-state-report>

It is important to emphasize that no decisions have been made with regard to Alberta establishing its own provincial police. The Royal Canadian Mounted Police (RCMP) is an important Canadian institution consisting of exceptional women and men who perform great work, risking their lives every day to keep our communities safe. While Alberta's government has the utmost respect and appreciation for the work of the RCMP's front-line members, we also have a responsibility to examine our model of provincial policing to see if there are other innovative alternatives that would increase policing services for Albertans, involve Albertans in key decision-making processes, is cost-effective, and places community policing at the forefront.

In 2020, the Fair Deal Panel consulted with tens of thousands of Albertans and heard many people's frustrations with the challenges of relying on a contracted provincial police force that is ultimately managed by Ottawa. The panel recommended that the province create an Alberta Provincial Police Service to replace the RCMP. The Alberta government supported this recommendation in principle, but committed to additional analysis. In October 2020, Justice and Solicitor General contracted with PwC to develop this analysis, and on April 30, 2021 PwC delivered their report. PwC's *Alberta Provincial Police Service Transition Study* details the operational requirements, process steps, and costs of a potential transition to an Alberta provincial police service.

The *Alberta Provincial Police Service Transition Study* presents an innovative provincial policing model that would:

- Increase the number of front-line police officers and civilian specialists serving our communities;
- Have dedicated mental health nurses and social workers to assist front-line police response;
- Prioritize community policing that would see Albertans recruited and serving in their local communities;
- See less transfer of officers in and out of communities (and the province) which would increase police knowledge of local public safety issues and improve detachment staffing levels;
- Reduce federal/provincial jurisdictional barriers that limit the integration of police services across Alberta;
- Have a governance model to increase the provincial police's accountability to local priorities and policing needs;
- Introduce new approaches to detachment deployment models to reduce police response times; and
- Leverage efficient back-office functions by utilizing existing provincial government resources to make the provincial police more cost effective.

I encourage you to attend a virtual or in-person engagement session to discuss the proposed model for an Alberta provincial police service, and to discuss what this model could mean for your community. If you have questions about the engagement sessions, please contact my department by emailing [jsg.appstranstionstudy@gov.ab.ca](mailto:jsg.appstranstionstudy@gov.ab.ca).

Yours very truly,



Kaycee Madu, QC  
Minister

Attachment

cc: Honourable Rick McIver, Minister of Municipal Affairs

# Registration Instructions

Justice and Solicitor General: Alberta Provincial Police Service Transition Study  
Secretariat

## Event overview

The Government of Alberta is engaging with municipalities on concepts presented in the *Alberta Provincial Police Service Transition Study* prepared by PricewaterhouseCoopers (PwC).

The department of Justice and Solicitor General will be facilitating in-person and virtual engagement sessions with municipalities between January and March 2022. In-person sessions will be held at many locations across Alberta. These sessions are open to municipal elected representatives, municipal employees and organizations representing municipalities.

Engagement sessions will focus on key concepts presented in the transition study with the intent to refine the model presented by PwC and inform future decisions on an Alberta Provincial Police Service.

Space is limited and the content is the same for all sessions. For this reason, we ask that individuals only sign-up for one session in this series.

Sessions are open to participants from multiple municipalities. Participants are encouraged to sign-up for a session near their community. Specific event locations will be added as soon they are available. Registrants will receive an email when the event address is available.

Discussions during the engagement sessions will draw on material from all three PwC reports. For more information about the transition study and associated engagement activities, please visit the following webpages:

- PwC's Final Report: <https://open.alberta.ca/publications/apps-transition-study-final-report>
- PwC's Current State Report: <https://open.alberta.ca/publications/apps-current-state-report>
- PwC's Future State Report <https://open.alberta.ca/publications/apps-future-state-report>
- Government of Alberta engagement webpage: <https://www.alberta.ca/provincial-police-service-engagement.aspx>

## Registration Instructions

To register for a session, follow the Eventbrite link to the session that works best for your location and schedule.

### Engagement Registration

Dates (2022)	Time	Location <sup>1</sup>	Registration Link
January 10	8:30am to 11:00am	Sherwood Park	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-tickets-205687315297">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-tickets-205687315297</a>

<sup>1</sup> Addresses will be provided when available.

Last Updated: November 5, 2021

January 10	2:00pm to 4:30pm	Fort Saskatchewan	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205689582077">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205689582077</a>
January 11	8:30am to 11:00am	St. Albert	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205692831797">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205692831797</a>
January 11	2:00pm to 4:30pm	Stony Plain	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205694827767">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205694827767</a>
January 12	9:00am to 11:30am	Westlock	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205696663257">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205696663257</a>
January 12	2:00pm to 4:30pm	Athabasca	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205697716407">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205697716407</a>
January 13	8:30am to 11:00am	Ft. McMurray	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205698619107">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205698619107</a>
January 24	8:30am to 11:00am	Okotoks	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205699200847">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205699200847</a>
January 25	8:30am to 11:00am	Claresholm	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205700173757">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205700173757</a>
January 25	2:00pm to 4:30pm	Pincher Creek	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205701507747">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205701507747</a>
January 26	2:00pm to 4:30pm	Lethbridge	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205704877827">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205704877827</a>
January 27	8:30am to 11:00am	Medicine Hat	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205706542807">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205706542807</a>
January 27	2:00pm to 4:30pm	Brooks	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205707876797">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205707876797</a>
January 28	8:30am to 11:00am	Strathmore	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205708769467">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205708769467</a>
February 7	8:30am to 11:00am	Red Deer	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205710614987">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205710614987</a>
February 7	2:00pm to 4:30pm	Red Deer	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205711828617">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205711828617</a>

Last Updated: November 5, 2021



February 8	8:30am to 11:00am	Rocky Mountain House	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205713252877">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205713252877</a>
February 9	8:30am to 11:00am	Stettler	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205714797497">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205714797497</a>
February 9	2:00pm to 4:30pm	Hanna	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205715950947">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205715950947</a>
February 10	8:30am to 11:00am	Airdrie	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205717756347">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205717756347</a>
February 10	2:00pm to 4:30pm	Olds	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205719732257">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205719732257</a>
February 28	8:30am to 11:00am	Leduc	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205721036157">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205721036157</a>
February 28	2:00pm to 4:30pm	Ponoka	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205721838557">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205721838557</a>
March 1	8:30am to 11:00am	Camrose	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205736321877">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205736321877</a>
March 1	2:00pm to 4:30pm	Wainwright	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205740564567">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205740564567</a>
March 2	8:30am to 11:00am	Vermillion	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205741958737">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205741958737</a>
March 3	8:30am to 11:00am	Bonnyville	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205742700957">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205742700957</a>
March 4	2:00pm to 4:30pm	Smoky Lake	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205746843347">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205746843347</a>
March 7	8:30am to 11:00am	Slave Lake	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205887935357">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205887935357</a>
March 8	2:00pm to 4:30pm	Peace River	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205749681837">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205749681837</a>
March 9	2:00pm to 4:30pm	High Level	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205750975707">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205750975707</a>

Last Updated: November 5, 2021

March 14	8:30am to 11:00am	Virtual	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205752119127">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205752119127</a>
March 15	8:30am to 11:00am	Virtual	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205752861347">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205752861347</a>
March 16	8:30am to 11:00am	Virtual	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205774887227">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205774887227</a>
March 17	8:30am to 11:00am	Virtual	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205777184097">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205777184097</a>
March 18	8:30am to 11:00am	Virtual	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205778157007">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205778157007</a>
March 28	8:30am to 11:00am	Whitecourt	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205781055677">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205781055677</a>
March 28	2:00pm to 4:30pm	Valleyview	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205782520057">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205782520057</a>
March 29	2:00pm to 4:30pm	Grande Prairie	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205783091767">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205783091767</a>
March 30	8:30am to 11:00am	Grande Prairie	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205784004497">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205784004497</a>
March 31	8:30am to 11:00am	Edson	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205784766777">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205784766777</a>
March 31	2:00pm to 4:30pm	Drayton Valley	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205785338487">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205785338487</a>
April 1	2:00pm to 4:30pm	Edmonton	<a href="https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205785950317">https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205785950317</a>

Last Updated: November 5, 2021

## Kim Neill

---

**From:** Community Engagement <Community.Engagement@albertahealthservices.ca>  
**Sent:** November 18, 2021 4:46 PM  
**To:** Community Engagement  
**Subject:** AHS Welcome to All Central Zone Municipal Leaders

Good Afternoon,

Please see below a welcome message to all Central Zone Municipal Leaders from Dr. Jennifer Bestard, Zone Medical Director, Central Zone, and Janice Stewart, Chief Zone Officer, Central Zone.

Regards,

Community Engagement  
Alberta Health Services



On behalf of Alberta Health Services (AHS), we would like to congratulate you on your success in the October Alberta Municipal Election. We look forward to working with you in your role as a representative and advocate for your community and its residents.

As your Council and community work continues over the coming months, we wanted to take the opportunity to reach out and offer you some general information about AHS and provide you with contact information for local leadership within your area.

Provincially AHS is made up of five zones (North, South, Central, Edmonton and Calgary), and each zone is led locally by a Chief Zone Officer and a Zone Medical Director.

Your community falls within the [Central Zone](#), and we encourage you to reach out to us directly when questions or concerns arise. We can help provide a response to any concern you or a member of the community may have. In the Central Zone, our leadership team consists of:

- Janice Stewart, Chief Zone Officer, Central Zone, [Janice.Stewart@ahs.ca](mailto:Janice.Stewart@ahs.ca); 403-343-4552
- Dr. Jennifer Bestard, Zone Medical Director, Central Zone, [Jennifer.Bestard@ahs.ca](mailto:Jennifer.Bestard@ahs.ca); 403-343-4519

Alberta Health Services is also supported by our 12 local [Health Advisory Councils](#) or HACs. As you may be aware, two HACs represent the Central Zone:

- David Thompson ([davidthompson@ahs.ca](mailto:davidthompson@ahs.ca))
- Yellowhead East ([yellowheadeast@ahs.ca](mailto:yellowheadeast@ahs.ca))

You can use this map to determine which [geographic area](#), or HAC, your community falls into. You are always welcome to attend future Health Advisory Council meetings to learn more about local healthcare topics and how AHS partners with the community in addressing these concerns. Meeting times are posted on the [website](#).

As you are aware, the COVID-19 pandemic has been a primary focus on the healthcare system for the past 20 months. We have created a [Community Partners & Stakeholders](#) webpage to provide regular updates and information specifically



for municipal leaders. We have also created an [AHS Facilities: ICU updates and temporary space reductions](#) webpage where you can find current information on any changes in service delivery across the province.

We know that the public, our partners and stakeholders including officials like yourself, may have questions about the pandemic and other health-related matters. We want to hear from you, whether you have a question or a concern. We would like to invite you to attend a virtual information session later this month for an update on our pandemic response and recovery efforts.

Two sessions will be offered. Please register for the one that works best with your schedule:

- [Monday, November 29, 2021 from 4 p.m. to 5 p.m.](#)
- [Tuesday, November 30, 2021 from 3:30 p.m. to 4:30 p.m.](#)

Additionally, our colleagues in EMS have been meeting with communities and the public over the last few months to fully understand the concerns of Albertans. EMS leadership participated in the AUMA Fall Convention this week, and will be back in Edmonton for the RMA Convention next week. We hope you will take the opportunity to meet with Chief Paramedic Darren Sandbeck and his team at the conventions.

If you would like to discuss a particular topic or have questions about your local healthcare services, please don't hesitate to connect with us. Our office contacts and emails are included above. You can also contact Central Zone's Communications Director, Heather Kipling ([heather.kipling@ahs.ca](mailto:heather.kipling@ahs.ca)) who can assist in providing information and support.

On behalf of AHS, we wish you all the best in your role as an elected official. Please know we are always available to provide any support or assistance you need.

We look forward to working with you.

Dr. Jennifer Bestard  
Zone Medical Director, Central Zone

Janice Stewart  
Chief Zone Officer, Central Zone

---

This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.

---

November 3, 2021

Town of Hanna  
PO Box 430  
Hanna, AB T0J 1P0



Dear Mayor Danny Povaschuk,

Congratulations to you and all the councillors on your victory in the recent municipal election on October 18, 2021. Marigold Library System extends its very best wishes for the upcoming term.

Marigold is a not-for-profit collective that works with your municipality to sustain vital library services within your community and to cultivate meaningful connections. We have a long-standing, solid foundation for delivering a broad range of public library resources, services and support to more than 335,000 Albertans in our 43 member municipalities, including the Town of Hanna.

With your support and in collaboration with your municipal library Board, Marigold provides valuable resources, programs and technology to empower your residents and make your community more sustainable and resilient. Here are some examples:

- literacy and English-learning, especially early literacy for preschoolers
- adult learning, technology skills and information leading to job placements
- on line resources for training, homework help and entertainment
- services for indigenous Canadians and newcomers to Alberta
- digital inclusion, including access to computers, high-speed Internet access, wifi and IT support
- affordable recreation

We appreciate your continued support and look forward to many more years of collaboration.

Marigold CEO Michelle Toombs would like to update your Council on public library services that Marigold provides to your residents and community. If you wish to make an appointment, Michelle can be reached by emailing [michelle@marigold.ab.ca](mailto:michelle@marigold.ab.ca) or by phoning 1.403.404.0010.

Yours truly,

*dct:F*  
**lynda** Lyster, Chair  
Marigold Library System

;'- *eav* o - *tcd*

Michelle Toombs, CEO  
Marigold Library System

# MARIGOLD LIBRARY SYSTEM PROFILE

Marigold is a Library System defined by the Alberta Libraries Act and Regulation and established in 1981.

- Marigold is a not-for-profit collective for municipalities to provide affordable, state-of-the-art public library services and support. Cost savings and efficiencies are achieved with volume discounts, by consolidating work and by providing expert consultation.
- Marigold is not a public library, nor does it overlap services with public libraries. Local libraries provide the place (building), service (staff) and community connection. Marigold provides the "product" (e.g., materials, IT infrastructure, consultation and behind-the-scenes support), and it supports a province-wide network of sharing print, AV and electronic resources, as well as mail service.
- Marigold provides online library services for the public such as Internet, wifi, websites and digital resources.
- Marigold's headquarters, centrally located in Strathmore, Alberta (50 km east of Calgary), has 30 employees; 27 FTE

## Service Population

- With 335,154 Albertans in its service area, Marigold Library System is the third largest library system in Alberta based on population (after Calgary & Edmonton). 343,849 including First Nations population.
- One of 7 rural library systems in Alberta.
- Serves 43 municipalities, 36 member library boards, 35 libraries, 12 book deposits, 3 Library Lending Locker installations, Siksika and Stoney Nakoda Nations.
- 43 representatives on Marigold's Board are appointed for each member municipality.
- Acts as the governing board for 12 municipalities that do not have their own library boards.
- 9 school-housed public libraries.

## Collaborations

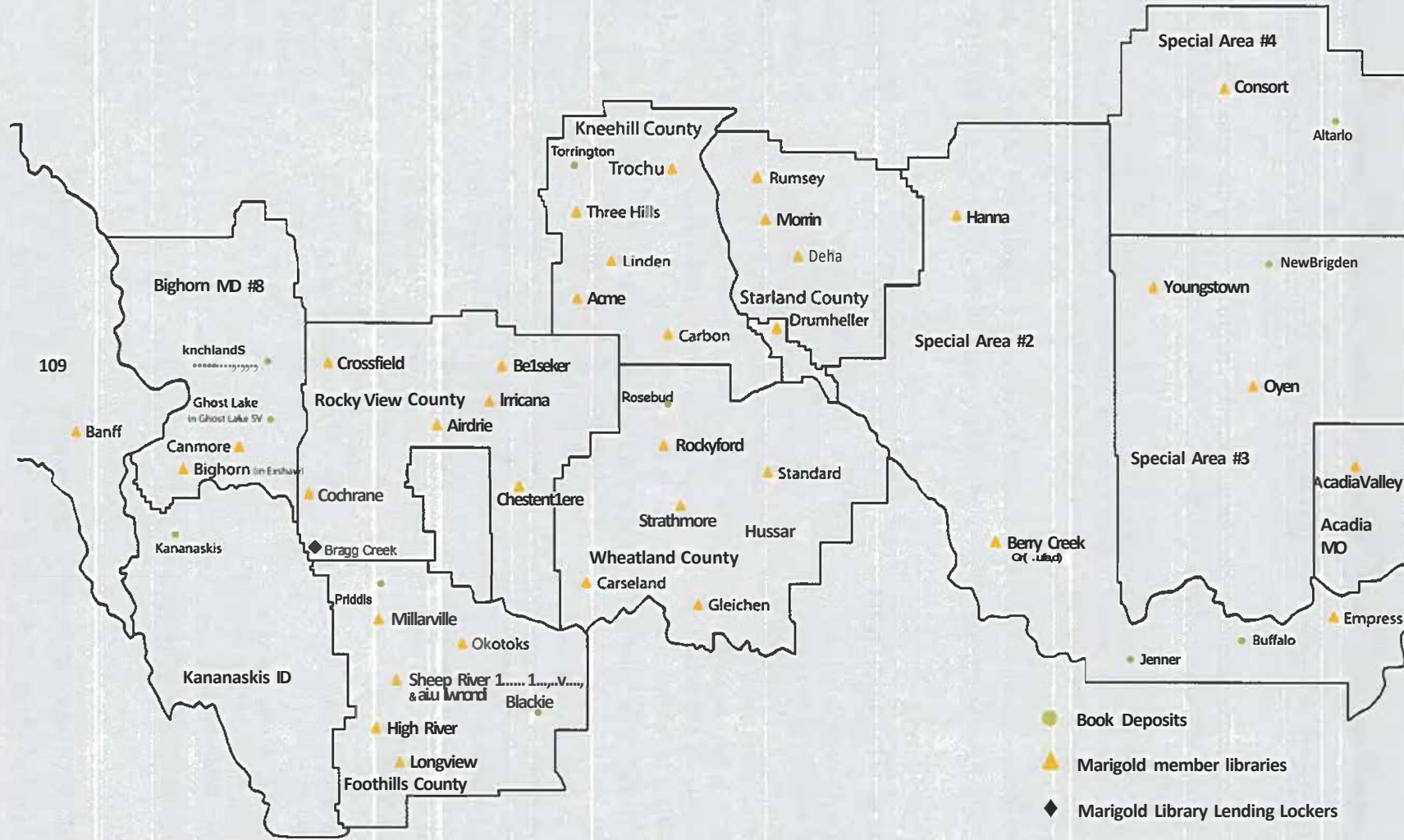
- TRAC (The Regional Library Automation Consortium) with Marigold, Peace, Northern Lights and Yellowhead Library Systems
- TRAC's 180 libraries share one catalogue database to facilitate sharing of materials
- TAL (The Alberta Library) for database licensing and union catalogue for Alberta's public, academic and special libraries
- PPG (Calgary and Area Public Purchasing Group); discounts and shared contracts
- WID (Western Irrigation District); co-owned and co-located building project to replace headquarters facilities and capitalize on operational efficiencies

## Financial

- Annual budget: \$5.5 Million in 2022
- \$996,467 in operating reserve (2 to 3 months contingency)
- Registered charity; fully audited every year
- 64% of revenue comes from municipal and library board levies based on a per capita levy rate multiplied by official municipal population (as defined by Municipal Affairs)
- 25% of funding comes from Municipal Affairs as a library system operating grant
- 8.2% of funding comes from Municipal Affairs for rural residents because Marigold is the Board of Record for 12 rural municipalities. All of this revenue is redirected to member libraries throughout Marigold
- Support for 6 libraries located in unincorporated communities with annual cash payments of \$9,760 each: Exshaw, Millarville, Carseland, Gleichen, Rumsey, Cessford

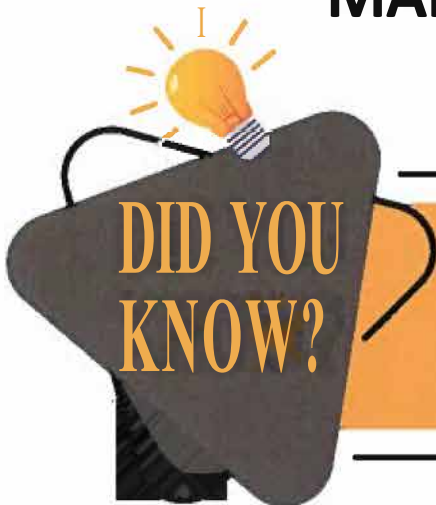
**MISSION: Marigold cultivates a collaborative and inclusive library community to support a range of responsive, quality library services.**

# MARIGOLD LIBRARIES, BOOK DEPOSITS AND LIBRARY LENDING LOCKERS





# APPOINTING A TRUSTEE TO THE MARIGOLD LIBRARY BOARD



Marigold Library Board Members are appointed by their Municipal Councils to serve on the Marigold Library Board. As a member of the Marigold library Board, a Board member is responsible for the effective governance of Marigold Library System while acting in a position of trust for the member community.

## The Marigold Library Board Quick Facts

- ♦ Marigold Library System is governed by the Marigold Library System Board as required by the Alberta Libraries Act Chapter L-11, the Libraries Regulation and Marigold Library System Agreement. Marigold Library Board assumes the responsibility of developing policy related to framework, governance, advocacy and operational management of Marigold and its library service points
- ♦ It is not necessary for Marigold Library Board members to be Councillors for municipalities; however, many are
- ♦ Municipalities often find it helpful to appoint an alternate who can attend a Marigold Board meeting when the official Marigold representative is absent
- ♦ Marigold Library Board meetings are typically scheduled in January, April (AGM), August and November

## Selecting a System Board Trustee

A trustee is required to act for the benefit of the group whom the trustee represents and to act in the public interest. Good qualities may include:

- A strong understanding of the importance of public libraries
- Attending meetings and supporting services that relate to Marigold's needs and those of our member libraries
- Advocating on behalf of the library system and communicating its value when speaking to the public, funders and stakeholders
- Supporting Board decisions
- Understanding the role of a library system Trustee when at Board meetings and when liaising with municipalities (Taking off your Councillor hat)

## Appointing New Members

If your council is planning to appoint a new person to represent your municipality on the Marigold Library Board, or if it is time to reappoint the current Marigold representative, we look forward to receiving a letter from your administrative team with that confirmation, including the length of the term and contact details for your Marigold representative. Marigold welcomes the attendance of elected officials, Marigold Board members and guests at our Board meetings. Details can be found on our website: [Marigold.ab.ca](http://Marigold.ab.ca).

# Marigold Board Member Responsibilities:

- Attend Marigold Library Board meetings
- According to the Alberta Libraries Act and Marigold Library System Procedural Bylaws, if a Marigold library Board member misses three consecutive meetings without reasonable excuse and notification, the Municipal Authority shall be notified and asked to make a new appointment
- Be familiar and conversant with Marigold Library Board policies, bylaws and plans, Alberta Library Legislation, and the role and responsibilities of a regional library system
- Prepare in advance of Board meetings by reviewing Marigold Library Board documents
- Participate in Board discussions for a better understanding and clarification of reports, motions or issues facing Marigold
- Make informed decisions and perform duties in the best interests of Marigold library System, including making and approving motions for policies, bylaws, plans and other Marigold business
- Advocate for Marigold Library System and defend the decisions and directions taken by the Marigold Library Board as a whole
- Actively contribute to the development and evaluation of Marigold's vision, mission, values, and long-term strategic goals
- Keep Marigold Library Board business confidential when directed
- Carefully examine and ask questions on financial reports and budget forecasts to ensure that Marigold remains fiscally responsible
- Actively seek opportunities to inform and share Marigold documentation and information with municipal council members, local board members, and member library managers and staff
- Speak directly to the CEO when sharing ideas about how Marigold Library System business processes could be changed
- Maintain positive relations among the Board, committees, staff members and the community to work towards achieving the goals and objectives of Marigold Library System
- Volunteer for a Marigold committee if possible

## Questions or inquiries:

Michelle Toombs, CEO  
Michelle@marigold.ab.ca  
T: 403.404.0010  
www.marigold.ab.ca

Laura Taylor,  
Deputy CEO  
Laura@marigold.ab.ca  
T: 403.934.5334 ext 242



# MARIGOLD LIBRARY SYSTEM SERVICES & SUPPORT

## IT AND Network Support

Through our Technology Plan, Marigold continues to grow a culture of technology that supports problem solving, exceptional customer service, collaboration and innovation. Marigold HQ is the central hub for the delivery of computerized public library services for Marigold member libraries.

### Examples of IT and Network Support Services

- Polaris Integrated Library System software for patron accounts, inventory management, circulation, cataloguing, acquisitions and fund accounting, statistics tracking and the on line catalogue for patrons to search for and place holds on materials
- IT Support systems and troubleshooting with Help Desk ticketing software
- IT and Network Centre with more than 30 servers, providing email services, file sharing, domain services, print service and management and public computer management
- Wide area fibre network and infrastructure (Supernet) for connections between all Alberta libraries and library systems
- High speed and high bandwidth Internet access at all library locations
- Productivity software, network infrastructure, licensing and maintenance support agreements for hardware and software needed for library operations
- Website hosting and content development
- Professional IT consulting services to help with technology decisions and planning
- Purchase recommendations and sourcing, installation, maintenance and support of IT infrastructure equipment and peripherals
- IT Capacity Fund: A spending credit to assist all member libraries with hardware and software purchases for local library use/ access
- Portable laptop labs for library programming and training
- Public and staff wireless networks provided at every library



# Collection Development, Materials AND Digital Content

Every year, the Marigold Board approved a collection distribution schedule in the Collection Management Policy. Consultants and Marigold member library managers work together to develop collection plans to select materials that meet community needs and interests. There is an increasing need to provide collections, services and programs that are culturally inclusive and broaden cultural awareness. Through bulk purchasing, Marigold is able to access significant vendor and freight charge discounts.

## Examples of Collection Development, Materials and Digital Content Services

- Collection development support for member libraries:
  - Centralized workflow for the selection of balanced collections and quick distributions of materials
  - Materials selected by professional librarians and catalogued by professional cataloguers so that patrons can locate and request print, AV and digital titles in the onOne catalogue
  - Shelf-ready processing including barcoding, protective covers, labeling and repackaging AV materials into durable cases
  - Centralized cataloguing of materials to reduce costs and duplication
  - Physical materials acquired from preferred vendors and delivered to member libraries shelf-ready
  - Insurance coverage for physical collections at member libraries
- Books for 12 book deposits in small communities within Marigold
- eResource subscriptions for language learning, eBooks, digital magazines and newspapers, ancestry info, consumer reports, music and movie/TV programs, K-12 curriculum materials, instructional videos, early literacy, resume and job searching help
- Service to the visually impaired through large print books, audiobook and digital collections. Marigold supports and promotes print-disabled services provided by Municipal Affairs Public Library Services Branch including CELA (Centre for Equitable Library Access) and NNELS (National Network for Equitable Library Service).

# Alberta-wide Resource Sharing, Delivery Service AND Supplies

Van delivery supports resource sharing and connects member libraries with Marigold headquarters and libraries across Alberta. Four vans and drivers transport interlibrary loans, new materials, supplies, IT equipment, correspondence, kits and games, promotional materials and book recycling and purchasing orders.

## Examples of Delivery services and Supplies

- Material sorting and shipping to fill patron requests by sharing collections among all 320 public libraries in Alberta
- The Regional Automation Consortium (TRAC) Services: TRACpac online library catalogue offers patrons remote access and self-service to materials from over 180 TRAC libraries with 3.3 million items. Shared database, interlibrary loans and circulation system are used by member libraries and headquarters
- Patrons requests filled with new materials at Marigold, and then shipped to the patron's library location for pick-up
- Van deliveries to 35 Marigold libraries, and two Library Lending Locker locations with a minimum of one delivery per week



- Marigold pays for interlibrary loan costs to borrow items from institutions outside Alberta
- Marigold provides supplies, such as paper and bubble wrap, to member libraries to support resource sharing

## Consultation AND Training Services

Professional librarians provide in-person and remote consultation and training opportunities. With the growing use of digital and other services, Marigold provides instructional materials and offers presentations on interlibrary loans, programming, statistics and reports, use of digital subscriptions, board development, management and leadership, and communications and marketing. Mobile labs are available to enhance training and programming.

### Examples of Consultation and Training Services

- Consultations and planning assistance with library staff, board members, Indigenous populations, cardholders and residents in 43 member municipalities
- Collection maintenance and development through collaborative weeding and inventory projects
- Collecting, analysing and sharing statistics
- Training for library staff and board members in technology, eResource use, website development, eReaders, computer software, website support, management skills, marketing
- Videoconference and webinar training on Marigold's YouTube channel
- Zoom subscription
- Training for the public, including local boards, volunteers and the Marigold Board. Topics have included trustee training, board governance access and use, advocacy and health and safety

## Services AND Program Support

Marigold has direct relationships with residents through the books-by-mail service called L2U (Library to You), book deposits, Library Lending Locker installations and website services (eg. Digital eResource subscriptions).

### Examples of Services and Program Support

- L2U (Library to You): A mail service for patrons with geographical and/or physical barriers to access materials. Marigold pays for postage for the shipment and return of items
- Marigold provides administrative support for local and national library services
- Prizes, contests and support for the national TD Summer Reading Program and Marigold summer programs
- Administers, schedules and delivers kits and equipment to support member libraries' in-house library programs.
- Craft and makerspace kits, travelling book displays, Karaoke machine with CDs, gaming consoles with games, life size games including Connect 4 and Kerplunk, board games and objects like prize wheels and puppet theatres for loan to member libraries
- Mobile laptop labs for member libraries to book for program use
- Marigoldprograms.ca website for information on programs for all ages, summer reading programs and much more

# Purchasing Program

Through Marigold's participation in the Public Purchasing Group (PPG), and Marigold's long-term relationship with book and library equipment supply vendors, Marigold can provide discounts to its members on IT equipment, office supplies, furniture and processing supplies necessary for their daily operations.

## Examples of purchasing program

- With local library board approval, Marigold sources, receives, stages, licenses, installs and pays for purchases with reimbursement from library boards
- Supplies, equipment and furniture purchasing for member libraries; discounts up to 70%

# Communications AND Marketing Support

Marigold provides professional quality publications, displays, custom promotional materials and marketing software to promote resources, events and services available at the library, and to communicate news to library staff and boards.

## Examples of Communications and Marketing support

- Marigold's website is a portal for links to resources and photographs
- Online content via Marigold's websites, such as email reference service, publications, eNewsletter, program and resource website {marigoldprograms.ca}
- Online program booking through the website support for websites at 37 library locations
- Displays/posters/brochures to support local, provincial and national initiatives
- Marketing and instructional brochures for eResources
- Publications to inform library trustees and local library staff about current issues, trends and news
- Access to Library Aware application to create professional brochures and newsletters

# Board Development

Marigold Library Board Trustees are appointed by their Municipal Councils to serve on the Marigold Library Board. A Board member is responsible for the effective governance of Marigold Library System while acting in a position of trust for the member community. Marigold Board orientations are provided annually, and one-on-one orientations can also be arranged.

## Examples of Board Development Services

- Orientations for Board members and local Board members include an explanation why Marigold is a library system and not a library, as well as legal obligations, legislation, governance, structure, financial accountability, services and relationships with members
- Marigold supports Board development workshops that are provided by the province
- Webinars and training sessions for library staff and board members to develop successful advocacy projects like targeted presentations to councils, organizations and other stakeholders in their community



# Economic Development Newsletter

Invest here. Visit here. Live here.

## Welcome to the Harvest Sky Region!

Endless possibilities await investors, residents, and visitors.

Harvest Sky Economic Development Corporation would like to welcome our new and returning board members:

Doray Veno (Hanna Learning Centre)  
Mark Blair & Justin Griffith (Special Areas Board)  
Sandra Beaudoin & Angie Warwick (Town of Hanna)  
Robert Blagen & Debbie Laughlin (Village of Youngstown)



**HARVEST SKY REGION**

### Project Updates

Many of the projects we've been working on for the past year are getting close to the end and will be entering the execution phase.

- **Choke Point Analysis:** reducing red tape in the development process for our communities and Palliser Regional Municipal Planning to make economic development easier for everyone
- **Water, Power, Logistics and Land Assessments:** on our new website, [harvestsky.ca](http://harvestsky.ca), we have a logistics map that includes easily accessible information for developers including water, sewer & communications infrastructure
- **Labour Force Review:** information on labour force statistics and areas where we can help new and existing employers with training and recruitment efforts
- **Irrigation:** our 2 studies are completed and have been handed off to the Special Areas Board to move into the next phase which will hopefully be the execution of a project in the southern part of the Special Areas

### Promoting the Brand

If anyone is going to tell our story, it should be our community and its people. We need your help in telling anyone who wants to visit or join us here, what makes the Harvest Sky Region special. Here's how:

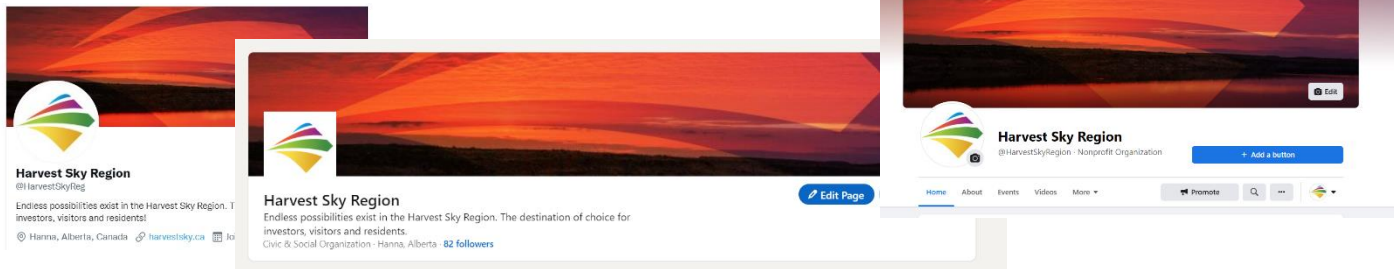
- **Learn** – Visit [harvestsky.ca](http://harvestsky.ca) to learn more about our new brand.
- **Talk** – Incorporate the regional brand into your language when talking about the region.
- **Champion** – Tell others about how the Harvest Sky Region is an ideal place to live, own a business, or visit.

# What else have we been up to?



**Branding & Marketing:** after completing much of our partner rebranding, we're now helping to develop new brands and marketing pieces for other regional organizations. Watch for future announcements for the Hanna Learning Centre and the Hanna Golf & Country Club as we partner with them to help promote the region as a great place to live and visit.

**Social Media:** Follow us on Twitter, LinkedIn and Facebook:



**Building Remediation:** Demolition is underway in Hanna. As of November 24<sup>th</sup>, 3 of 5 buildings have been taken down and the last 2 are soon to come down. This work paves the way for new development opportunities.



**Agricultural Center:** Preliminary work on the project is complete and has identified a few elements to continue to pursue as possible pieces in the ag center including:

- Livestock Hub components: animal therapy, animal training, equine boarding, veterinary services, lab services, animal nutrition
- Educational components: partnerships with local schools and post secondary schools
- Research facilities
- Riding and Event Center: indoor riding arena

The business case is complete and the final report is expected to be delivered to the respective boards and councils over the next few weeks. More to come!

**For more information contact**

Mark Nikota, Economic Development Manager  
at 403-854-0589 or [mark.nikota@harvestsky.ca](mailto:mark.nikota@harvestsky.ca)



# BOARD HIGHLIGHTS

## Board of Trustees Meeting

November 23, 2021

### **2020-2021 Audited Financial Statement**

AVAIL CPA, the Boards' external auditors, presented the final results of the audited financial statements for the year ending August 31, 2021. The year resulted in an operating surplus of \$1,140,889. The majority of this surplus will be transferred to capital reserves to fund commitments made for the Delia and Morrin new schools. The Board accepted the auditor report that confirmed that the division has appropriate internal controls and adheres to required accounting standards. The audited financial statements can be accessed on the divisions' website at

<https://drive.google.com/file/d/1B61UNEM1HN2YnU1fEmxNzY3IGoWN3E6i/view?usp=sharing> .

### **Prairie Land Public School Division AERR**

The Board adopted the *2020 – 2021 Annual Education Results Report (AERR)*. *Prairie Land's Education Plan focuses on teaching and learning, health and wellness, culture and inclusivity, and community and engagement. Prairie Land's results can be accessed at*

[https://drive.google.com/file/d/1z4\\_e0umZ6TPmdcARMT-m1dT0tjJV0AKk/view?usp=sharing](https://drive.google.com/file/d/1z4_e0umZ6TPmdcARMT-m1dT0tjJV0AKk/view?usp=sharing) .

### **ASBA Community Engagement Award and 2021 Friends of Education Award Focus**

Prairie Land Public School Division was presented with two awards at the Alberta School Boards Association Awards Celebration held on November 14, 2021 in Edmonton. Board Chair Holli Smith accepted the **ASBA 2021 Community Engagement Award** on behalf of the division. The award recognizes the efforts of Prairie Land for embracing community engagement as a method to inform, involve, and gain input from stakeholders on school jurisdiction plans, programs and services. The division was recognized for their work with the Community Engagement meetings and the Assurance Model meetings held within each school community. Also recognized was the Boards work with the Community Leaders meeting to foster collaboration among locally elected municipal government representatives and senior administrators in an effort to work together in the common goal to build a vibrant, sustainable future for our rural communities.

Prairie Land Public School Division and Starland County were recognized as recipients of the **ASBA 2021 Friends of Education Award**. Starland County's historic and ongoing donations to Prairie Land's Family Resource Worker program has enabled Prairie Land to provide much needed mental health & family support services to many students & families over the years. Prairie Land Public School Division has been the benefactor of many years of funding support for the schools within the borders of Starland County, as well as contributing to programs to enhance education to all students within our school division.

Prairie Land Public School Division congratulates Starland County on receiving the 2021 Friends of Education Award and thanks them for all of the on-going and continued support of the division.

---

For additional information please contact: Cam McKeage, Superintendent of Schools, Prairie Land Public School Division 403.854.4481

## Alberta Recreation and Parks Association

December 6, 2021

Dear Mayor and elected Councillors,



On behalf of the Alberta Recreation and Parks Association (ARPA), I would like to extend my congratulations on your recent election to your municipal council! You should be proud of the passion and dedication you have to making your communities better places to live, work and play.

I would also like to take this opportunity to introduce you to our Association. ARPA is a non-profit, volunteer run organization whose purpose is to collaboratively support our members and partners to (re)create healthy citizens, communities and environments, enhancing the wellbeing of all Albertans. The majority of municipalities in Alberta are members with ARPA, especially those that have recreation and parks within their planning and services.

Recreation and parks are the heart of our communities and often serve as the hubs for communities to gather and connect. In a recent study ARPA undertook, 77% of Albertans surveyed strongly agree that public recreation services are essential to their community and over 95% believe that recreation and parks make a community a desirable place to live.

Over the past 18 months, Albertans have reconnected with nature and the outdoors. This has led to both opportunities and challenges. Over this same period the pandemic and changing restrictions has made it difficult to provide consistent, equitable and quality recreation programs in our indoor spaces.

ARPA is here to help our municipal members more than ever to support our citizens and communities to recover and re-engage with the activities they have always loved, or maybe just recently discovered. We are here to support your staff, volunteers and community leaders. We are also here to help you as elected officials.

I would also like to highlight the important role you have as a member of council to ensuring everyone in your community has access to affordable, quality recreation and park experiences. If you and your council would like to learn more about providing leadership to the recreation and parks in your own communities please contact us in regards to the Recreation and Parks for Elected Officials training we have available for both virtual and in-person. We would also love to host you at our annual Conference next October in Jasper. We will send you all invitations next summer once we have the program finalized.

Once again, my sincere congratulations on your appointment to council. We value the work you are doing to support the quality of life in your community, and we encourage you to reach out at any time with questions or simply to connect. You can contact our Executive Director, Steve Allan at 780-415-1745 ext. 102 or [sallan@arpaonline.ca](mailto:sallan@arpaonline.ca)

Warmest regards,

A handwritten signature in blue ink that reads "Heather Cowie". The signature is written in a cursive, flowing style.

Heather Cowie  
President

11759 Groat Road NW • Edmonton • Alberta • T5M 3K6  
ph: 780-415-1745 • fax: 780-451-7915 • [arpa@arpaonline.ca](mailto:arpa@arpaonline.ca) • [www.arpaonline.ca](http://www.arpaonline.ca)



**OFFICE OF THE MAYOR**

November 25, 2021

Via email: [registrar@cpsa.ab.ca](mailto:registrar@cpsa.ab.ca)

College of Physicians & Surgeons of Alberta  
2700, 10020 100 Street NW  
Edmonton, AB  
T5J 0N3

Attention: Dr. Scott McLeod, Registrar

Dear Dr. <sup>Scott</sup>McLeod:

I am writing on behalf of Council to inform you that, at our regular Council meeting held on November 23, 2021, Cold Lake City Council passed a motion requesting that the College of Physicians & Surgeons of Alberta consider streamlining the assessment process for physicians moving to Cold Lake from outside of Canada.

Over the years, the City of Cold Lake has spent hundreds of thousands of dollars on doctor recruitment and retention efforts. These efforts have been — and remain — one of our Council's top priorities as many residents in our community are unattached to a local family physician.

It is our understanding that physicians moving to Cold Lake from outside of Canada must first complete an assessment at another healthcare facility prior to establishing their practice in our community. We understand that this process takes several months, after which the doctor is then oriented to the community and the local healthcare facilities and clinic at which he or she will establish a practice.

We have great respect for the doctors in our community, and we are confident that among them there are several who would be willing and able to assist in this assessment process locally. Doing so, we feel, would greatly streamline this process for doctors who are new to Canada, preventing drawn out orientation process, and allowing for a smoother transition to their community.

.../2





**OFFICE OF THE MAYOR**

-2-

It is our hope that these assessments take place at the Cold Lake Healthcare Centre by local physicians. If this is not a possibility, our Council would appreciate the opportunity to learn more about the assessment process and would like to extend an invitation to speak with you about the process. This information will assist our Council and our administration as we continue to work to support our local healthcare providers.

You may reach out at your earliest convenience or, alternatively, you may contact the City of Cold Lake's Chief Administrative Officer, Kevin Nagoya, at 780-594-4494 or via email at [knagoya@coldlake.com](mailto:knagoya@coldlake.com).

With warm regards,

Craig Copeland,  
Mayor

cc: The Honourable Jason Copping, Minister of Health  
Mr. David Hanson, MLA for Bonnyville - Cold Lake - St. Paul  
Dr. Verna Yiu, AHS President and CEO  
Alberta Municipalities  
Rural Municipalities Association  
Cold Lake City Council  
Kevin Nagoya, CAO



Date: December 14, 2021

Agenda Item No: 13.00

## Closed Session

### Recommended Motion

That Council move to Closed Session at \_\_\_\_\_ p.m. to discuss agenda items

- 13.1 Legal Matter as per FOIP Section 16
- 13.2 Personnel Matter as per FOIP Section 17
- 13.3 Personnel Matter as per FOIP Section 17.

That Council move to Regular Session at \_\_\_\_\_ p.m.

### Background

The *Municipal Government Act (MGA)* says that a meeting or part of a meeting is considered to be closed to the public when

- (a) any members of the public are not permitted to attend the entire meeting or part of the meeting,
- (b) the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or
- (c) the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.

Section 197 of the MGA states that councils and council committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP)* (s. 16 to 29). This section also indicates that a council or council committee must pass a resolution stating the reason and the section of FOIP that applies before closing all or any part of a meeting to the public.

FOIP outlines the items that would allow a council to close a council meeting, which include matters where a public disclosure could be harmful to:

- Third party business interests; (s. 16)
- Third party personal privacy; (s. 17)
- Individual or public safety; (s. 18 and 19)
- Law enforcement; (s. 20)
- Intergovernmental relations; (s. 21, 22, 23 and 24) and



- Economic or other interests (s. 25, 26, 27, 28 and 29).

Public bodies should not:

- Reveal confidential employee evaluations; or
- Disclose local public body confidences, or advice from officials; or
- Disclose information that is subject to any kind of legal privilege.

For example, a discussion regarding the employment of an individual should be held in-camera to protect the privacy of that individual. Also, preliminary meetings with developers (at their request/or council's discretion) describing a new land use development should be held in a closed session (s. 16 of FOIP).

The required motion to move to closed session, including the exceptions to disclosure applicable under FOIP is provided above.

The only motion allowed during closed session is a motion to move to regular session. A recommended motion is provided above.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A

### Attachments



Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

