

**TOWN OF HANNA
REGULAR COUNCIL MEETING
AGENDA
February 8, 2022**

1 CALL TO ORDER – 6:00 pm

2 ADOPTION OF THE AGENDA

3 DELEGATIONS

3.1 Hanna RCMP Detachment – Quarterly Report

3.2 Hanna SPCA Update – Trevor Kerr, President

4 PUBLIC PRESENTATION

5 ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council – January 11, 2022

5.2 Minutes of the Information Meeting of Council – January 26, 2022

6 FINANCE REPORTS

6.1 Accounts Payable

6.2 Statement of Revenues & Expenses – January 2022

6.3 Budget Overview – January 2022

7 COMMITTEE REPORTS

7.1 Community Services Board Meeting Minutes – January 31, 2022

8 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

8.1 Chief Administrative Officer

8.1.1 Facilities February Council Report

8.1.2 Community Services Coordinator Report

8.2 Director of Business & Communication

8.3 Director of Public Works

9 BUSINESS ITEMS

- 9.1 Peace Officer Agreement
- 9.2 Community Centre Renovation Project – Grant Application
- 9.3 Hanna Municipal Library Board – Safety & Use Bylaw

10 BYLAWS

11 COUNCIL REPORTS & ROUNDTABLE

12 CORRESPONDENCE ITEMS

- 12.1 Minister of Agriculture, Forestry & Rural Economic Development – Congratulations
- 12.2 Town of Tofield – Adolescent Vaccine Provision
- 12.3 Minister of Municipal Affairs – Convention Meeting Recap
- 12.4 Crowsnest Pass – Letter of Support – Streamlining Foreign Physicians Assessment
- 12.5 Crowsnest Pass – Letter of Support – Fast Tracking Immigrant Nurses for Certification
- 12.6 Government of Canada – Press Release – Canada Coal Transition Initiative – Infrastructure Fund
- 12.7 Community Engagement AHS – EMS System Pressure and Mitigation
- 12.8 Town of Gibbons – Bill 21 Provincial Administrative Penalties Act
- 12.9 Southern Alberta Energy from Water Association – Project Update Memo 2022.01

13 CLOSED SESSION

14 ADJOURNMENT

Council Meeting Agenda Background Information

Date: February 8, 2022

Agenda Item No: 03.01

Hanna RCMP Detachment Report

Recommended Motion

That Council thanks Sgt. Raimo Loo, OIC Hanna Detachment, for the presentation of policing statistics and the update on the activities of the Hanna RCMP Detachment.

Background

Cpl. Loo is in attendance to provide a presentation and overview of the Hanna RCMP Detachment 2021-22 1st Quarter Report and provide an update on the activities of the Hanna RCMP.

Council members are encouraged to ask questions or seek clarification on any item in the report.

Communications

Highlights of the report may be communicated through the Town Social Media Programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A



Attachments

1. Hanna RCMP Community Letter – February 3, 2022
2. Hanna RCMP Provincial Policing Report & Statistics – Q3-2021
3. Hanna Provincial Detachment Crime Statistics – Q3 2017 – 2021
4. Hanna Crime Against Person Stats – 2021-10-01 to 2021-12-31
5. Hanna Traffic Offences – Crime Against Property – 2021-10-01 to 2021-12-31

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



RCMP Provincial Policing Report

Detachment	Hanna
Detachment Commander	Sgt. Raimo Loo
Quarter	Q3
Date of Report	2022-02-03

Community Consultations

Date	Attendee(s)	Notes
Oct - Dec.	Hanna elected officials.	Introduction of Detachment temporary Commander and operations update. Fielding general questions and concerns.
Oct. - Dec.	Hanna CAO	Update as to resources and enforcement.



Community Priorities

Priority 1	Disruption of Drug Trafficking
Current Status & Results	Disruption of drug trafficking appears to have been done well enough in the previous 2 quarters that the amount of similar offence type has become extremely minimal. Continued vigilance will be maintained.
Priority 2	Targeted Traffic Enforcement
Current Status & Results	<p>Aggressive driving and speeding violations continue to be the primary focus of our traffic enforcement efforts with our other law enforcement partners (RCMP Traffic Services and Alberta Sheriffs).</p> <p>The statistical information for this quarter indicates increased enforcement with a 44% increase from similar time the previous year.</p>
Priority 3	Crime Reduction - Frauds and Thefts
Current Status & Results	With the continued Co-Vid restrictions the educational component of addressing this priority remains by media release methods. It was unfortunate that there were only two releases completed during this quarter. Generally during the holiday season these types of crime increase. This can be seen in the number of reported incidents.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2020	2021	% Change Year-over-Year	2020	2021	% Change Year-over-Year
Total Criminal Code	85	82	-4%	328	387	18%
<i>Persons Crime</i>	16	13	-19%	72	80	11%
<i>Property Crime</i>	38	53	39%	173	208	20%
<i>Other Criminal Code</i>	31	16	-48%	83	99	19%
Traffic Offences						
<i>Criminal Code Traffic</i>	2	2	0%	24	25	4%
<i>Provincial Code Traffic</i>	169	244	44%	1,204	1,148	-5%
<i>Other Traffic</i>	0	0	N/A	1	5	400%
CDSA Offences	6	1	-83%	26	19	-27%
Other Federal Acts	10	2	-80%	35	26	-26%
Other Provincial Acts	24	16	-33%	111	103	-7%
Municipal By-Laws	1	3	200%	25	10	-60%
Motor Vehicle Collisions	28	42	50%	145	123	-15%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

There is an increase in property crime offences in this quarter in comparison to the previous year. Persons crime and other Criminal Code incidents have decreased.



Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	6	5	1	1
Detachment Support	2	2	0	0

² Data extracted on December 31st, 2021 and is subject to change over time.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers – Of the 6 established positions, there are 5 officers currently working with 1 on medical leave. There is 1 vacant position.
 Detachment Support – The 2 established support positions are currently filled.

Quarterly Financial Drivers

Reservist officer was deployed for vacancy due to paternity leave for 6 weeks in Nov./Dec.



2022-02-03

Sergeant Raimo Loo
Detachment Commander
Hanna, Alberta

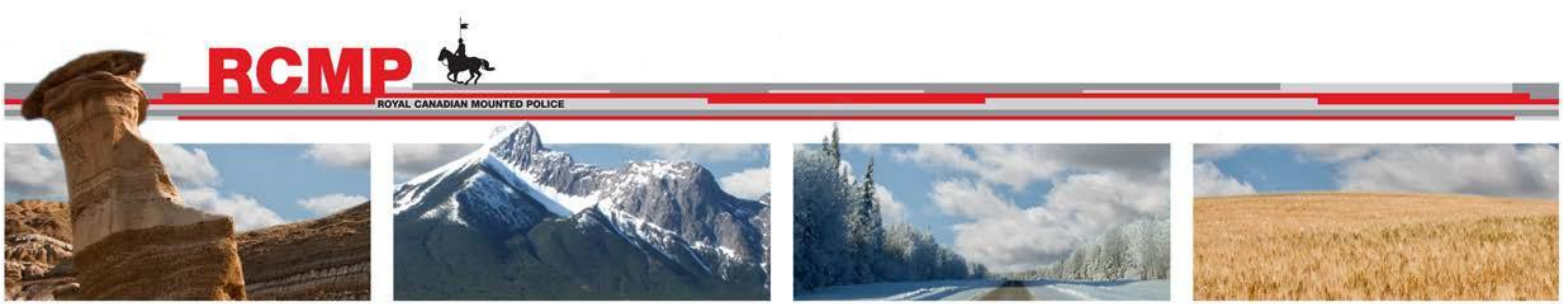
Dear Mayor Povaschuk, Hanna Council and CAO.

Please find attached the quarterly Community Policing Report that serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Hanna Detachment. This report covers the October 1st to December 31st, 2021 reporting period. As part of our continued commitment to engage with the communities we serve in enhancing service delivery, this report is a key tool to address any questions or concerns you may have.

As we embark on 2022, the safety and security of Albertans remains to be the top priority for the Alberta RCMP. The inclusion of Body Worn Cameras on our front line members supports our long-standing commitment towards enhancing public safety and trust with the communities we serve by increasing the transparency of police interactions with citizens. Later this spring, a number of Body Worn Cameras will be piloted in locations across Alberta to inform the success of the provincial rollout that is aimed to follow in the 2022/23 fiscal year. Front-line officers at detachments in Grande Prairie, Parkland, St. Paul, and Gleichen will take part in the pilot. These locations were strategically chosen given their high volumes of calls and varying line speeds. This pilot will allow us to see how the system performs and make adjustments to ensure it meets our needs before the full roll-out.

We are also getting the process underway for multi-year financial plans for MPSA and PPSA contracts. If you are policed under a MPSA, you will be invited to an information session and I will be working with you to develop the multi-year financial plan for your community. If you are policed under the Provincial Police Service (communities under 5,000), the Alberta RCMP will be working directly with the Province of Alberta to develop the multi-year financial plan.

In addition, the Joint Business Plan is being finalized collaboratively by the Alberta RCMP and the Province of Alberta. The development of this plan has taken into consideration and input from communities as reflected in the Interim Police Advisory Board (PAB) report.



While this broader plan is nearing completion and is reflective of provincial policing priorities – in the coming weeks, detachment commanders will be engaging with communities to identify and discuss local policing priorities as they develop their detachment annual performance plans.

The attached reporting along with your valued feedback and guidance will support the reinforcement of your policing priorities, and help ensure we are meeting your community needs on an ongoing basis. As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Raimo Loo
Detachment Commander
Hanna RCMP-GRC

Hanna Provincial Detachment
Crime Statistics (Actual)
Q3: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

January 6, 2022

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		1	0	0	0	0	-100%	N/A	-0.2
Robbery		0	0	2	0	0	N/A	N/A	0.0
Sexual Assaults		0	1	5	0	0	N/A	N/A	-0.1
Other Sexual Offences		0	0	0	1	0	N/A	-100%	0.1
Assault		4	20	5	6	6	50%	0%	-1.0
Kidnapping/Hostage/Abduction		0	0	0	0	1	N/A	N/A	0.2
Extortion		0	1	0	0	0	N/A	N/A	-0.1
Criminal Harassment		3	5	3	3	2	-33%	-33%	-0.4
Uttering Threats		8	7	3	6	4	-50%	-33%	-0.9
TOTAL PERSONS		16	34	18	16	13	-19%	-19%	-2.4
Break & Enter		7	1	13	2	6	-14%	200%	-0.1
Theft of Motor Vehicle		2	3	5	4	3	50%	-25%	0.3
Theft Over \$5,000		1	0	3	0	3	200%	N/A	0.4
Theft Under \$5,000		12	8	5	14	20	67%	43%	2.2
Possn Stn Goods		3	2	1	3	1	-67%	-67%	-0.3
Fraud		5	5	4	7	13	160%	86%	1.8
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	0	11	7	6	N/A	-14%	1.9
Mischief - Other		13	14	0	1	1	-92%	0%	-3.7
TOTAL PROPERTY		43	33	42	38	53	23%	39%	2.5
Offensive Weapons		2	0	0	1	0	-100%	-100%	-0.3
Disturbing the peace		4	4	0	5	2	-50%	-60%	-0.3
Fail to Comply & Breaches		19	20	12	20	11	-42%	-45%	-1.6
OTHER CRIMINAL CODE		6	13	3	5	3	-50%	-40%	-1.4
TOTAL OTHER CRIMINAL CODE		31	37	15	31	16	-48%	-48%	-3.6
TOTAL CRIMINAL CODE		90	104	75	85	82	-9%	-4%	-3.5

Hanna Provincial Detachment

Crime Statistics (Actual)

Q3: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

January 6, 2022

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	3	0	4	0	-100%	-100%	-0.3
Drug Enforcement - Trafficking		1	0	0	2	1	0%	-50%	0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		3	3	0	6	1	-67%	-83%	-0.1
Cannabis Enforcement		0	0	0	1	0	N/A	-100%	0.1
Federal - General		1	0	4	3	1	0%	-67%	0.3
TOTAL FEDERAL		4	3	4	10	2	-50%	-80%	0.3
Liquor Act		3	3	0	0	1	-67%	N/A	-0.7
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		18	3	5	7	5	-72%	-29%	-2.2
Other Provincial Stats		18	14	4	17	10	-44%	-41%	-1.3
Total Provincial Stats		39	20	9	24	16	-59%	-33%	-4.2
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		2	3	4	1	3	50%	200%	0.0
Total Municipal		2	3	4	1	3	50%	200%	0.0
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		1	6	2	1	3	200%	200%	-0.1
Property Damage MVC (Reportable)		73	48	49	23	35	-52%	52%	-10.1
Property Damage MVC (Non Reportable)		38	4	10	4	4	-89%	0%	-6.8
TOTAL MVC		112	58	61	28	42	-63%	50%	-17.0
Roadside Suspension - Alcohol (Prov)		0	0	0	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		134	405	275	169	244	82%	44%	-1.6
Other Traffic		0	3	1	0	0	N/A	N/A	-0.3
Criminal Code Traffic		8	16	5	2	2	-75%	0%	-2.6
Common Police Activities									
False Alarms		29	7	8	8	5	-83%	-38%	-4.7
False/Abandoned 911 Call and 911 Act		15	2	5	10	5	-67%	-50%	-1.2
Suspicious Person/Vehicle/Property		13	13	10	11	20	54%	82%	1.2
Persons Reported Missing		0	1	2	2	1	N/A	-50%	0.3
Search Warrants		1	1	0	0	0	-100%	N/A	-0.3
Spousal Abuse - Survey Code (Reported)		15	22	5	20	10	-33%	-50%	-1.2
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0

Occurrence Stats (All Violations)

Crimes Against the Person
From 2021/10/01 to 2021/12/31

Violation group - Robbery/Extortion/Harassment/Threats				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1625 0010 Criminal Harassment	1	0	1	1	0	100.0%
1626 0040 Harassing communications	1	1	0	0	0	0.0%
1627 0010 Uttering threats against a person	1	1	0	0	0	0.0%
	3	2	1	1	0	100.0%
Violation group - Assaults				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1430 0010 Assault	3	1	2	1	1	100.0%
	3	1	2	1	1	100.0%
Totals				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	6	3	3	2	1	100.0%

Occurrence Stats

Violation group - Traffic Offences - Traffic Accidents	Reported	Un-founded	Actual	Clearance			Adult		Youth		
				By Charge	Other-wise	Rate	Male	Female	Male	Female	Not Charged
9930 0030 Traffic Collision(s) - Property Damage - Reportable	10	0	10	0	0	0.0%	0	0	0	0	0
	10	0	10	0	0	0.0%	0	0	0	0	0
Violation group - Traffic Offences - Provincial Traffic Offences	Reported	Un-founded	Actual	Clearance			Adult		Youth		
				By Charge	Other-wise	Rate	Male	Female	Male	Female	Not Charged
9900 0010 Non-Moving Traffic - Occupant Restraint/Seatbelt Violations - Provincial/Territorial	42	0	42	41	1	100.0%	26	12	2	0	0
9900 0020 Moving Traffic - Intersection Related Violations - Provincial/Territorial	7	0	7	0	7	100.0%	0	0	0	0	0
9900 0030 Moving Traffic - Speeding Violations - Provincial/Territorial	5	0	5	1	3	80.0%	1	0	0	0	0
9900 0040 Other Moving Traffic Violations - Provincial/Territorial	10	0	10	5	2	70.0%	2	3	0	0	1
9900 0050 Motor Vehicle Insurance Coverage Violations-Provincial/Territorial	1	0	1	1	0	100.0%	1	0	0	0	0
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	5	0	5	3	0	60.0%	2	1	0	0	0
9900 0120 Driving While Disqualified or License Suspension (Provincial/Territorial)	1	0	1	1	0	100.0%	1	0	0	0	0
	71	0	71	52	13	91.5%	33	16	2	0	1
Violation group - Traffic Offences - Other Traffic Related Duties	Reported	Un-founded	Actual	Clearance			Adult		Youth		
				By Charge	Other-wise	Rate	Male	Female	Male	Female	Not Charged
8840 0386 Motor Vehicle Act - Other Activities (except traffic warnings)	1	0	1	0	0	0.0%	0	0	0	0	0
	1	0	1	0	0	0.0%	0	0	0	0	0
Violation group - Provincial Statutes {except traffic}	Reported	Un-founded	Actual	Clearance			Adult		Youth		
				By Charge	Other-wise	Rate	Male	Female	Male	Female	Not Charged
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	1	0	1	0	1	100.0%	0	0	0	0	0
7300 0180 Trespass Act - Provincial/Territorial - Offences Only	1	1	0	0	0	0.0%	0	0	0	0	0
7300 0900 Other Provincial/Territorial Statutes (not otherwise specified) - Offences Only	2	0	2	2	0	100.0%	1	1	0	0	0
8840 0291 Child Welfare Act - Other Activities	1	0	1	0	0	0.0%	0	0	0	0	0
8840 0297 Coroner's Act - Sudden Death/Other Activities	1	0	1	0	0	0.0%	0	0	0	0	0
8840 0336 Mental Health Act - Other Activities	5	0	5	0	0	0.0%	0	0	0	0	0
8840 0341 911 Act - Other Activities	2	1	1	0	0	0.0%	0	0	0	0	0
	13	2	11	2	1	27.3%	1	1	0	0	0

Occurrence Stats

Violation group - Provincial Statutes - Municipal By-laws	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				Charge	By Other- wise	Rate	Male	Female	Male	Female	Not Charged
9955 0010 Municipal Bylaws - Other	1	0	1	0	0	0.0%	0	0	0	0	0
	1	0	1	0	0	0.0%	0	0	0	0	0
Violation group - Other Federal Statutes - Firearms Act	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				Charge	By Other- wise	Rate	Male	Female	Male	Female	Not Charged
8840 0391 Firearms Act - Other Activities	1	0	1	0	0	0.0%	0	0	0	0	0
	1	0	1	0	0	0.0%	0	0	0	0	0
Violation group - Other Criminal Code - Other Criminal Code	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				Charge	By Other- wise	Rate	Male	Female	Male	Female	Not Charged
3410 0050 Failure to comply with undertaking	2	1	1	1	0	100.0%	1	0	0	0	0
3410 0060 Failure to comply with order	2	0	2	2	0	100.0%	2	1	0	0	0
3410 0070 Failure to comply with appearance notice or summons	1	0	1	1	0	100.0%	1	0	0	0	0
3430 0010 Disturbing the peace/Causing a disturbance	4	2	2	0	0	0.0%	0	0	0	0	0
3510 0020 Failure to attend court or surrender	5	0	5	5	0	100.0%	5	0	0	0	0
3810 0110 Causing animals or birds unnecessary suffering	1	0	1	0	0	0.0%	0	0	0	0	0
	15	3	12	9	0	75.0%	9	1	0	0	0
Violation group - Other Criminal Code - Corruption	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				Charge	By Other- wise	Rate	Male	Female	Male	Female	Not Charged
3730 0265 Selling, etc., of tobacco products and raw leaf tobacco	1	0	1	0	0	0.0%	0	0	0	0	0
	1	0	1	0	0	0.0%	0	0	0	0	0
Violation group - National Survey Codes	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				Charge	By Other- wise	Rate	Male	Female	Male	Female	Not Charged
8999 3066 Victim Services Offered - Declined	1	0	1	0	0	0.0%	0	0	0	0	0
	1	0	1	0	0	0.0%	0	0	0	0	0

Occurrence Stats

Violation group - Drug Enforcement - Trafficking				Clearance			Adult		Youth		
	Reported	Un- founded	Actual	By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
4230 0030 Trafficking - Schedule III: Other	1	0	1	0	0	0.0%	0	0	0	0	0
	1	0	1	0	0	0.0%	0	0	0	0	0
Violation group - Drug Enforcement - Drug Enforcement Other				Clearance			Adult		Youth		
	Reported	Un- founded	Actual	By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
8840 0001 Controlled Drugs & Substance Act - Other Activities	1	0	1	0	0	0.0%	0	0	0	0	0
	1	0	1	0	0	0.0%	0	0	0	0	0
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance			Adult		Youth		
	Reported	Un- founded	Actual	By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
1625 0010 Criminal Harassment	1	0	1	1	0	100.0%	2	0	0	0	0
1626 0040 Harassing communications	1	1	0	0	0	0.0%	0	0	0	0	0
1627 0010 Uttering threats against a person	1	1	0	0	0	0.0%	0	0	0	0	0
	3	2	1	1	0	100.0%	2	0	0	0	0
Violation group - Crimes Against the Person - Assaults (excluding sexual assaults)				Clearance			Adult		Youth		
	Reported	Un- founded	Actual	By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
1430 0010 Assault	3	1	2	1	1	100.0%	1	0	0	0	0
	3	1	2	1	1	100.0%	1	0	0	0	0
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance			Adult		Youth		
	Reported	Un- founded	Actual	By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
2140 0011 Other theft under \$5000	8	2	6	1	0	16.7%	0	1	0	0	0
2140 0051 Theft of bicycle under or equal to \$5000	1	0	1	0	0	0.0%	0	0	0	0	0
2142 0011 Theft under or equal to \$5000 From a motor vehicle	1	0	1	0	0	0.0%	0	0	0	0	0
2143 0010 Theft under or equal to \$5000 - Shoplifting	1	0	1	0	0	0.0%	0	0	0	0	0
	11	2	9	1	0	11.1%	0	1	0	0	0
Violation group - Crimes Against Property - Theft over \$5000.00				Clearance			Adult		Youth		
	Reported	Un- founded	Actual	By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
2130 0005 Other theft over \$5000	1	0	1	0	0	0.0%	0	0	0	0	0

Occurrence Stats

Mayor's Report
From 2021/10/01 to 2021/12/31

Violation group - Crimes Against Property - Theft over \$5000.00	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
2135 0100 Theft of car	1	0	1	0	0	0.0%	0	0	0	0	0
2135 0103 Theft of sport utility vehicle (SUV)	2	1	1	0	0	0.0%	0	0	0	0	0
2135 0105 Theft of other motor vehicle	3	1	2	0	0	0.0%	0	0	0	0	0
	7	2	5	0	0	0.0%	0	0	0	0	0
Violation group - Crimes Against Property - Mischief	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
2170 0090 Mischief - Damage to property	5	1	4	0	0	0.0%	0	0	0	0	0
2170 0100 Mischief - Obstruct enjoyment of property	6	4	2	0	0	0.0%	0	0	0	0	0
	11	5	6	0	0	0.0%	0	0	0	0	0
Violation group - Crimes Against Property - Fraud	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
2160 0010 Unauthorized use of computer	1	0	1	0	0	0.0%	0	0	0	0	0
2160 0035 False pretences less than or equal to \$5000	1	1	0	0	0	0.0%	0	0	0	0	0
2160 0070 Fraud (money/property/security) greater than \$5000	2	0	2	0	0	0.0%	0	0	0	0	0
2160 0075 Fraud (money/property/security) less than or equal to \$5000	7	1	6	0	0	0.0%	0	0	0	0	0
2160 0180 Fraudulent/misleading receipt: give/accept	1	0	1	0	0	0.0%	0	0	0	0	0
	12	2	10	0	0	0.0%	0	0	0	0	0
Violation group - Crimes Against Property - Break and Enter	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
2120 0010 Break and Enter - Business	2	0	2	0	0	0.0%	0	0	0	0	0
2120 0020 Break and Enter - Residence	5	3	2	0	0	0.0%	0	0	0	0	0
2120 0040 Break and Enter - Other	1	0	1	0	0	0.0%	0	0	0	0	0
	8	3	5	0	0	0.0%	0	0	0	0	0
Violation group - Common Police Activities - Related Police Activities	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
8550 0030 Suspicious Person/ Vehicle/ Property	13	1	12	0	0	0.0%	0	0	0	0	0
8550 0040 Animal Calls	1	0	1	0	0	0.0%	0	0	0	0	0

Occurrence Stats

Violation group - Common Police Activities - Related Police Activities	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
8550 0050 False Alarms	3	0	3	0	0	0.0%	0	0	0	0	0
8550 0060 Items Lost/Found - except passports	4	0	4	0	0	0.0%	0	0	0	0	0
	21	1	20	0	0	0.0%	0	0	0	0	0
Violation group - Common Police Activities - Information Files	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
8535 0010 Information File	3	0	3	0	0	0.0%	0	0	0	0	0
	3	0	3	0	0	0.0%	0	0	0	0	0
Violation group - Common Police Activities - Assistance to General Public	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
8545 0130 Assistance to General Public	7	0	7	0	0	0.0%	0	0	0	0	0
8550 0190 Wellbeing Check	6	0	6	0	0	0.0%	0	0	0	0	0
	13	0	13	0	0	0.0%	0	0	0	0	0
Violation group - Common Police Activities - Assistance Files	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
8545 0020 Assistance to Canadian Provincial/Territorial Dept/Agency	3	0	3	0	1	33.3%	0	0	0	0	0
8545 0030 Assistance to Non-Government Canadian Agency	1	0	1	0	0	0.0%	0	0	0	0	0
8545 0040 Assistance to Canadian Police (non-RCMP) Agency	1	0	1	0	0	0.0%	0	0	0	0	0
	5	0	5	0	1	20.0%	0	0	0	0	0
Totals	Reported	Un- founded	Actual	Clearance			Adult		Youth		
				By Charge	Other- wise	Rate	Male	Female	Male	Female	Not Charged
	213	23	190	66	16	43.2%	46	19	2	0	1

Council Meeting Agenda Background Information

Date: February 8, 2022

Agenda Item No: 03.02

Hanna SPCA - Harvest Sky Animal Rescue Update

Recommended Motion

That Council thanks Trevor Kerr, President of the Hanna SPCA for his presentation and information on the rebranding to Harvest Sky Animal Rescue.

Background

The Hanna SPCA dissolved as of December 31, 2021, and upon their announcement of their upcoming dissolution a group of interested citizens got together to keep this service available in the Town of Hanna.

Trevor Kerr is the new president of a new organization planning to operate under the name of Harvest Sky Animal Rescue and he is in attendance this evening to provide Council with an update on the transition from the SPCA.

In the past the Town of Hanna has provided the Hanna SPCA with an operating grant and over the years has ranges from \$5,000 - \$15,000. The last few years the contribution has been \$5,000. During the 2022 Operating Budget discussions the operating grant to the SPCA was removed as at that time it was anticipated that there would be no SPCA operating in 2022.

The proposed budget in the information provided by the Harvest Sky Animal Rescue shows an operating deficit of \$2,424.16 which includes an operating grant of \$5,000 from the Town of Hanna. Upon direction of Council at any time the Town can make an operating grant contribution or Council can wait until the May 10, 2022, Council Meeting and approve a contribution as part of the Spring Budget Adjustments that Administration will be bringing forward for Council approval prior to the establishment of the 2022 Tax Rates.

Council members are encouraged to ask questions or seek clarification on any item in the report.



Communications

Highlights of the report may be communicated through the Town Social Media Programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Hanna SPCA - Harvest Sky Animal Rescue Report – February 8, 2022

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Report to Town of Hanna Council – Feb 8, 2022

- New management took over on December 28, 2021. To mark the new era of the SPCA, we have been working on a rebranding. As of February 15th (with membership approval), the new name “Harvest Sky Animal Rescue” and new logo will be official. To mark this occasion, we are hoping to hold an “open house” event in the spring/summer. With the rebrand will come new governing bylaws and policies which include more accountability and transparency.
- Support since the transition has been overwhelming. Some of the highlights include:
 - Over a dozen new volunteers and 3 new foster homes;
 - A media interview with Boom 99.5/Drumheller Online regarding the continuation of operations and for their program in memory of actress Betty White;
 - A successful first rescue-led fundraising effort. The 50/50 raffle netted \$1220;
 - Several community-led fundraisers including:
 - Mayor Povaschuck’s hair shaving fundraiser,
 - The JC Charyk School Support Dog students fundraiser which raised \$204.00,
 - Birthday donations of supplies from a young lady in Delia,
 - Tim Hortons’ Smile Cookie Day (this fall).
- Documents provided include:
 - “Budget-at-a-glance” showing estimated revenue and expenses for 2022.
 - Adoption maps.
 - These are provided to highlight the reach our organization has. The two maps are of adopters from each community from 2020 and 2021.
 - The Strategic Business Plan which spells out the HSAR goals and a “roadmap” to achieve them.
 - We will be continuing with the core programs (adoption/surrender & feral management).
 - Also setting new initiatives such as new fundraising opportunities and pursuing partnerships with various groups and organizations in Hanna to increase community activity.
 - Another main goal is to strengthen important partnerships with other organizations such as the Town, neighboring municipalities, the RCMP, the AB SPCA, & other rescues.
- Discussions around finding a new facility for the rescue have been ongoing, all in the brainstorming phase.

On behalf of all the volunteers, I’d like to extend our gratitude for the support the Town of Hanna and Council have shown us. We look forward to working together going forward.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Trevor Kerr", written over a light blue horizontal line.

Trevor Kerr
President

2022 Estimated Budget At-A-Glance

Revenue	
Donations	\$21,857.63
Fundraising	\$7,072.59
Casino Fundraiser	\$7,666.66
Town Grant	\$5,000.00
Adoption/Surrender Fees	\$5,462.50
Interest	\$38.78
Memberships	\$0.00
Total Revenue	\$47,098.16

Expenses	
Facility Rental	\$9,600.00
Utilities	\$5,911.62
Veterinarian Services	\$24,173.85
Advertising	\$76.98
Bank Charges	\$28.94
Dues & Fees	\$33.50
Fundraising Expenses	\$948.56
Insurance & License	\$1,209.86
Office	\$558.28
Repairs	\$832.97
Telephone	\$438.71
Tools & Supplies	\$5,484.60
Travel	\$224.45
Total Expenses	\$49,522.32

Difference	-\$2,424.16
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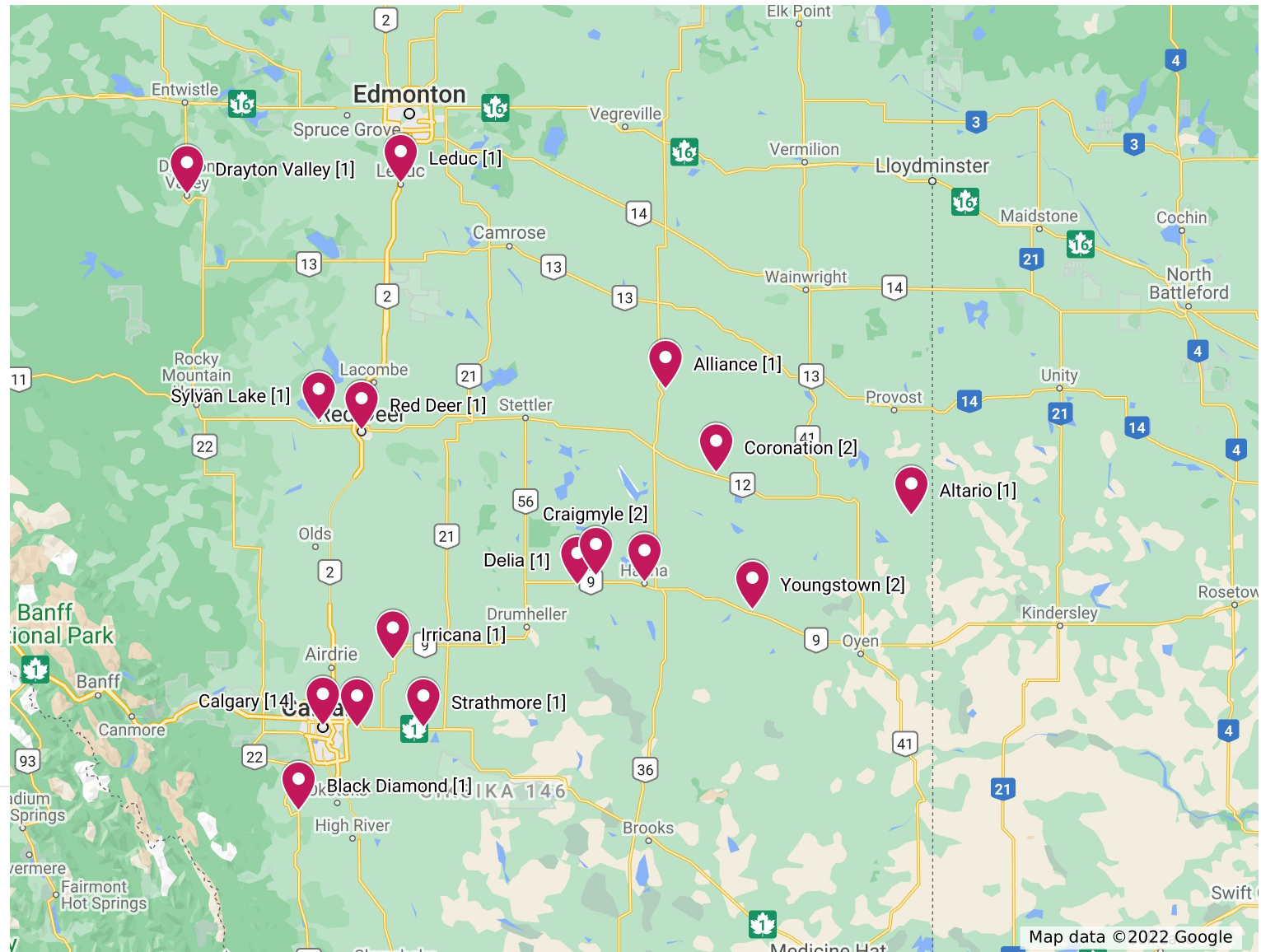
Notes to consider:

- The numbers provided are based on averages from 2018 to 2021 except facility rental and utilities (2022 actual).
- The casino revenue is based on \$23,000 split over a 3 year period, but it is paid as a lump sum in one year. COVID has put this fundraiser into question for the time being.
- The casino revenue is also limited to being used for veterinary expenses and building rental and major repairs.
- Some items, such as the adoption/surrender fees & veterinary services are tied to the number of animals under our care.
- Membership revenue will be \$0 for 2022 only. It averages \$127.50.

2021 Adoptions

2021 Adoptions

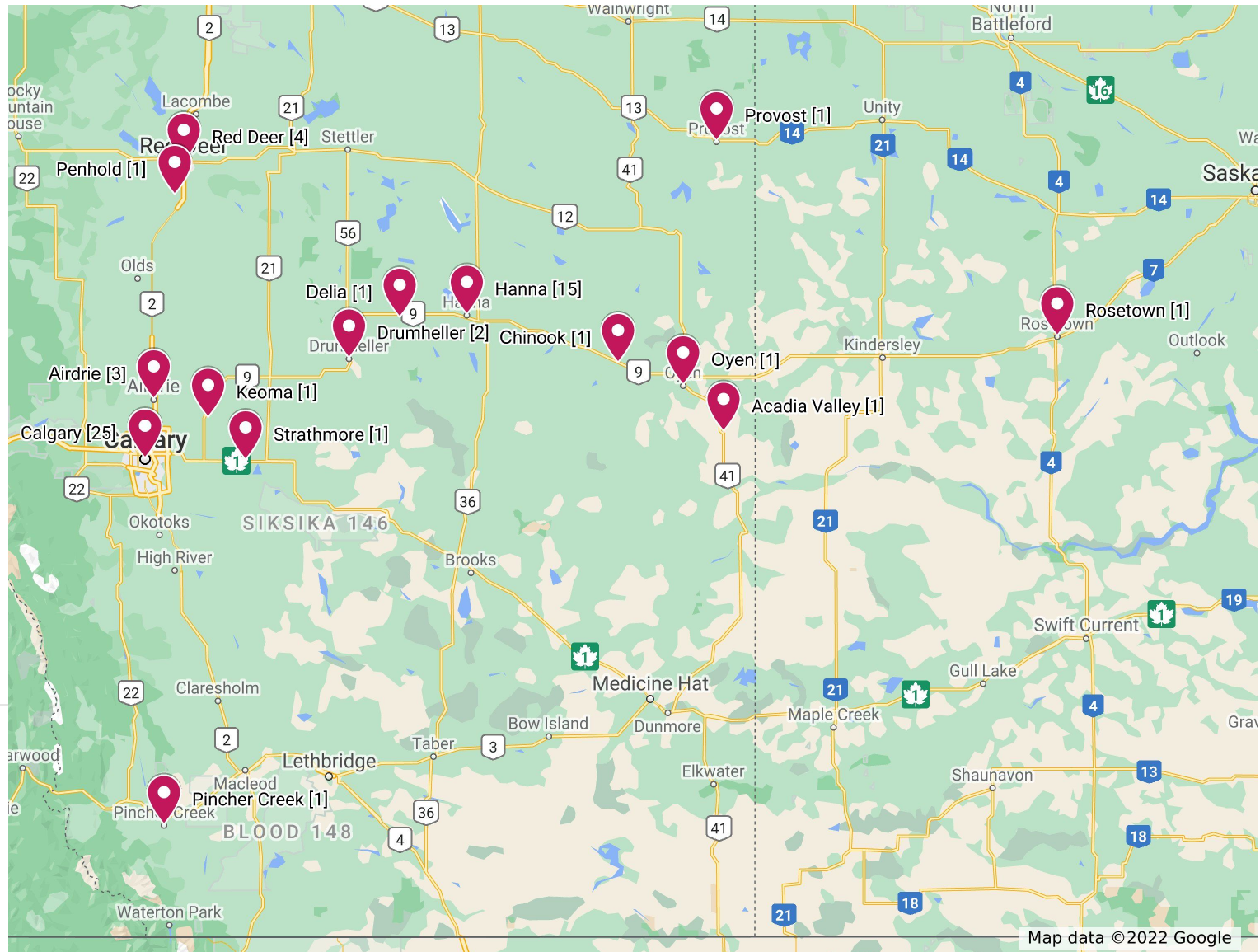
- 📍 Alliance [1]
- 📍 Calgary [14]
- 📍 Chestermere [2]
- 📍 Coronation [2]
- 📍 Craigmyle [2]
- 📍 Drayton Valley [1]
- 📍 Hanna [32]
- 📍 Irricana [1]
- 📍 Leduc [1]
- 📍 Sylvan Lake [1]
- 📍 Youngstown [2]
- 📍 Red Deer [1]
- 📍 Strathmore [1]
- 📍 Altario [1]
- 📍 Black Diamond [1]
- 📍 Delia [1]
- 📍 Ciudad Apodaca [1]



2020 Adoptions

2020 Adoptions

- Acadia Valley [1]
- Airdrie [3]
- Calgary [25]
- Chinook [1]
- Delia [1]
- Drumheller [2]
- Hanna [15]
- Keoma [1]
- Oyen [1]
- Penhold [1]
- Pincher Creek [1]
- Provost [1]
- Red Deer [4]
- Rosetown [1]
- Strathmore [1]



January 2022

Strategic Business Plan

Harvest Sky Animal Rescue



Harvest Sky
Animal Rescue

Situation Statement

The Hanna S.P.C.A. was founded in February 2005, incorporated as a society under *the Alberta Societies Act* in October of 2005, and became a registered charity in June 2009. In February of 2022, the Hanna S.P.C.A. ceased operations and, under new management, transitioned into the Harvest Sky Animal Rescue (HSAR) which continues the Hanna S.P.C.A.'s work.

The HSAR serves a very large area in East Central Alberta, spanning from the Saskatchewan border in the east, Stettler in the west, Wainwright in the north, and Brooks/Drumheller in the south. As well, the HSAR frequently provides services outside of this area.

The HSAR has no paid staff and is operated only by volunteers. There are 7 members on the Board of Directors. On a yearly basis, the HSAR receives approximately 122 animals into its care, and releases (either through adoption or the "catch-and-release" program) approximately 117. These averages are determined using totals from 2011-2016. The annual income of the HSAR averages \$47,098.16. Most of the HSAR's income is derived from donations and fundraising efforts. The annual expenses average \$49,302.07. These averages are determined using totals from 2018-2021. These expenses include but are not limited to, daily animal care, facility rental, veterinarian expenses, and utilities.

The HSAR's main programs include the care and adoption of companion animals and the feral feline "catch-and-release" program. Community education and outreach are also very important to the HSAR. Donations are the main source of income for the HSAR. The Town of Hanna provides a yearly grant; and specific fundraising campaigns, such as the garage sale and raffles, are successful. The HSAR also has access to several reliable foster homes.

Vision

The Harvest Sky Animal Rescue believes in supporting the health, well-being, and safety of companion and feral animals in our service area; achieved through a valued companion animal population, a carefully monitored and managed feral animal population and an engaged and educated community.

Mission

The Harvest Sky Animal Rescue is dedicated to the promotion of welfare and dignity for companion and feral animals. We strive to end their suffering by encouraging a caring, responsible society. We provide a wide range of services necessary to meet the needs of the animals and to fulfill our mandate as the principal animal welfare program for Hanna and District. We promote a friendly and supportive service within the community. We strive to provide leadership and support in the development of animal care services and programs in conjunction with other affiliated animal groups.

Goals

1. A well-managed and reduced feral feline population.
2. Elimination of abandoned companion animal cases.
3. A safe, healthy, and valued companion animal population.
4. An educated community on the presence of the HSAR, its programs, and successes.
5. Increase the long-term financial security of the HSAR.
6. Promote volunteerism within the community.
7. Facilitate the education and experience garnering of youth in the community, specifically regarding animal care and volunteerism.
8. Obtain a new facility for the HSAR to conduct operations in.

GOAL 1

A well-managed and reduced feral feline population.

An appropriately sized, non-reproductive feral feline population is beneficial to the community in that it maintains a controlled rodent population, and aids in preventing unmonitored and unwanted feral animals from establishing a presence in the area.

Strategy 1

Control the current feral feline population's ability to reproduce, while still maintaining their present numbers.

- » *Action:* Implement a program in which feral felines are temporarily captured, have their health evaluated by a veterinarian, are neutered or spayed, and then released back into the area.
- » *Action:* When feral felines are surrendered to the HSAR and are deemed unable to be adopted as companion animals, they will have their health evaluated by a veterinarian, be neutered or spayed, and then released into the community to replace any existing feral felines that have been lost.
- » *Action:* As an alternative to releasing the feral feline into the community, they will be adopted as "shop/barn" cats, to aid in controlling the rodent population at a site, while requiring minimal care.

Strategy 2

Educate the community on the benefits of maintaining a feral feline population in the area, rather than removing them.

- » *Action:* Produce educational materials outlining the benefits of maintaining a population for distribution to the community.
- » *Action:* In conversations with the public, where appropriate, provide information on the benefits of maintaining a population.

<p>GOAL 2</p>	<p>Elimination of abandoned companion animal cases.</p> <p>Abandoned companion animal cases are generally caused by an owner's inability or unwillingness to continue care for the companion animal, along with their lack of knowledge of the HSAR's services.</p>
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Strategy 1

Better educate the community on the duties and costs of responsible, long-term companion animal ownership.

- » *Action:* In conversations with the public, where appropriate, provide information on the duties and costs related to companion animal ownership.
- » *Action:* Produce educational materials outlining the costs and duties of companion animal ownership for distribution to the community.

Strategy 2

Increase awareness of the HSAR and its services for owners in situations where they feel that they can no longer care for the animal.

- » *Action:* Wherever possible, advertise the HSAR and its services in local newspapers, on local radio stations/services, social media, and in other community publications.
- » *Action:* Utilize "word-of-mouth" and conversations with the public to spread awareness of the HSAR and its services.

GOAL 3	<p>A safe, healthy, and valued companion animal population.</p> <p>This goal is one of the central concepts of HSAR's mission. A community committed to responsible companion animal ownership will result in fewer surrendered animals, and a content companion animal population.</p>
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Strategy 1

Better educate the community on what is required to maintain a healthy and cared-for companion animal in their care.

- » *Action:* Produce educational materials outlining the physical and behavioral indications of a healthy and content companion animal.
- » *Action:* In conversations with the public, whenever appropriate, provide information on the physical and behavioral indications of a healthy and content companion animal.

Strategy 2

As companion animals are regularly examined by the local veterinarian, they can be an effective partner in delivering information on animal health and wellness.

- » *Action:* Partner with local veterinary clinics in developing educational materials, regarding animal health and wellness.
- » *Action:* Partner with local veterinary clinics to deliver HSAR produced educational materials regarding animal health and wellness.

Strategy 3

In situations where companion animals are not being properly cared for, the HSAR will take a leading role in resolving the situation, while following all legal procedures, in a way beneficially first to the animal, and secondly to other parties.

- » *Action:* When appropriate, the HSAR will forward complaints to an animal welfare agency in closer proximity to the location of the situation.
- » *Action:* When appropriate, the HSAR will forward complaints to the Alberta S.P.C.A. and provide support to their operations when requested.
- » *Action:* When appropriate, the HSAR will partner with the local RCMP detachment to determine proper actions in resolving a complaint.
- » *Action:* When appropriate, the HSAR will partner with the local bylaw officer to determine proper actions in resolving a complaint.

GOAL 4	<p>An educated community on the presence of the HSAR, its programs, and its successes.</p> <p>A community aware of the HSAR and its operations will be more likely to increase support in programs, donations, and fundraising.</p>
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Strategy 1

Better educate the community regarding the HSAR and its operations.

- » *Action:* Produce educational materials regarding the HSAR's history, programs, and successes to distribute to the public.
- » *Action:* In conversations with the public, when appropriate, information about the HSAR, its programs, and successes will be provided.
- » *Action:* Wherever possible, advertise the HSAR and its operations in local newspapers, on local radio stations/services, social media, and in other community publications.

Strategy 2

Engage agencies within the community to increase the visibility and presence of the HSAR.

- » *Action:* Engage the Hanna Learning Center to assist with the promotion of the HSAR
- » *Action:* Engage the Town of Hanna in promoting the HSAR.

<p>GOAL 5</p>	<p>Increase the long-term financial security of the HSAR</p> <p>The long-term financial security of the HASR is critical in maintaining operations and programs. Financial security also will allow the HSAR to better care for the animals in its charge. Long term financial security could also allow for the expansion of the HSAR's programs and services.</p>
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Strategy 1

Continue and expand current fundraising efforts including, but not limited to, raffles, the annual garage sale, and casino staffing.

- » *Action:* Continue to advertise for and hold the annual garage sale, procuring sale items through donation.
- » *Action:* Continue to hold various raffles through the year, in following with Alberta Gaming and Liquor Commission (A.G.L.C.) rules.
- » *Action:* Continue to participate in the "casino fundraiser", in following with A.G.L.C. rules.

Strategy 2

Investigate and implement new fundraising activities which will benefit the HSAR.

- » *Action:* Investigate all possible avenues of fundraising activities to determine their viability, success or failure potential in this community, and their volunteer requirements.
- » *Action:* When determined to be appropriate, implement new fundraising opportunities fully.
- » *Action:* When possible, implement these fundraisers on a regular basis.

Strategy 3

Investigate and pursue grants provided by various governments and other agencies.

- » *Action:* Investigate, and apply for, all appropriate grants or related to the HSAR's operations, programs, and goals.
- » *Action:* Engage with the Hanna Volunteer Association's service assisting organizations with finding and applying for grants.

Strategy 4

Pursue a partnership with a post-secondary educational institution to procure veterinary services at a reduced cost.

- » *Action:* Determine which post-secondary educational institutions run veterinary or animal health technology programs.
- » *Action:* Pursue a partnership with institutions in which the HSAR provides patients for students' hands-on learning opportunities for a reduced cost to the HSAR.

<p>GOAL 6</p>	<p>Promote volunteerism within the community.</p> <p>Organizations in small towns often rely on volunteers to operate. The HSAR is in a position to become one of the preeminent volunteer organizations in the community; through both obtaining and retaining volunteers for our organization and promoting the benefits of volunteering in general.</p>
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Strategy 1

Engage with the Hanna Volunteer Association, also known as Volunteer Hanna.

- » *Action:* Utilize services offered in support of volunteers in carrying out their duties.
- » *Action:* Utilize services offered in connecting volunteers and the HSAR.

Strategy 2

Advertise volunteer opportunities with the HSAR.

- » *Action:* Advertise opportunities utilizing traditional distribution methods such as print and radio ads
- » *Action:* Advertise opportunities utilizing social media platforms.
- » *Action:* Focus on fostering positive community relations to increase word-of-mouth communication of volunteer opportunities.

Strategy 3

Engage the senior citizen population in the community to promote the benefits of volunteering.

- » *Action:* Approach administration of the senior living facilities in the community to examine and pursue senior-oriented programs.
- » *Action:* Engage with senior-oriented activity groups in the community (eg:// Hanna Senior Circle) to examine and pursue opportunities for senior engagement.
- » *Action:* Develop materials purporting the benefits of volunteering as a senior citizen.

GOAL 7

Facilitate the education and experience garnering of youth in the community, specifically regarding animal care and volunteerism.

The HSAR is proudly a family-friendly environment and as such, is capable of providing opportunities for youth to obtain volunteer experience, education in animal care, and experience in a business/work environment.

Strategy 1

Partner with the J.C. Charyk school to investigate and implement a youth engagement program in the HSAR facility.

- » *Action:* Investigate the viability of, and implement if appropriate, a work experience program partnership with J.C. Charyk school.
- » *Action:* Investigate the viability of, and implement if appropriate, a volunteer program partnership with J.C. Charyk school.

Strategy 2

Promote volunteerism with the HSAR and its advantages in the school.

- » *Action:* Produce print materials for distribution at J.C. Charyk school (with authorization) purporting the advantages of youth volunteering with the HSAR.
- » *Action:* Pursue a time allocation with various classes in the school for an in-person presentation regarding the HSAR, its activities, and volunteer opportunities at J.C. Charyk school.

Strategy 3

Promote volunteerism with the HSAR and its advantages to youth outside of J.C. Charyk school.

- » *Action:* Produce print materials for distribution purporting the advantages of youth volunteering with the HSAR.
- » *Action:* Design and implement youth-oriented programs and activities within the HSAR.

Strategy 4

Engage preschool-aged youth in age-appropriate activities.

- » *Action:* Engage with pre-schools, day-homes, daycares, etcetera in the community with the goal of designing and implementing programs of mutual benefit to the youths and the HSAR.

<p>GOAL 8</p>	<p>Obtain a new facility for the HSAR to conduct operations in.</p> <p>A new, more adequately equipped, and more energy efficient facility will allow the HSAR to provide more effective services and programs to the community. The mentioned facility would also allow for more effective care of animals in the charge of the HSAR and could allow for the expansion of programs and services.</p>
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Strategy 1

Examine the pros and cons of all methods for procuring a different facility.

- » *Action:* Examine the benefits and costs of renting an existing facility.
- » *Action:* Examine the benefits and costs of leasing an existing facility.
- » *Action:* Examine the benefits and costs of purchasing an existing facility and repurposing it.
- » *Action:* Examine the benefits and costs of purchasing an unoccupied property and constructing a purpose-built facility.

Strategy 2

If it is determined renting or leasing an existing facility would be the most appropriate option, the HSAR will pursue this option.

- » *Action:* Identify a facility which would suit the HSAR's requirements.
- » *Action:* Engage into an agreement with the owner and relocate the HSAR's operations.

Strategy 3

If it is determined purchasing an existing facility or unoccupied property to build on would be the most appropriate option, the HSAR will pursue this option.

- » *Action:* Identify a facility which would suit the HSAR's requirements.
- » *Action:* Examine all fundraising methods [or a combination of methods] to fund the purchase, including the methods mentioned in "Goal 5", fundraisers specifically aimed at purchasing a new facility, or an unconventional [yet appropriate] method to be determined.

Date: February 8, 2022

Agenda Item No: 05.00

Council Meeting Minutes

Recommended Motion

That the Minutes of the Regular Meeting of Council held January 11, 2022, be adopted as presented.

That the Minutes of the Information Meeting of Council held January 26, 2022, be adopted as presented.

Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

Attachments

1. Minutes of the Regular Meeting of Council – January 11, 2022.
2. Minutes of the Information Meeting of Council – January 26, 2022.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

**TOWN OF HANNA
REGULAR COUNCIL MEETING
JANUARY 11, 2022**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, January 11, 2022 at 6:00 p.m. in the Town Council Chambers.

Council Members Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Gerald Campion
Fred Crowle
Sandra Murphy
Kyle Olsen
Angie Warwick – through video conference

Administration Present:

Kim Neill – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Brent Olesen – Director of Public Works

1.0 CALL TO ORDER

Mayor Povaschuk called the meeting to order at 6:02 p.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Campion that the agenda for the January 11, 2022, Regular Council Meeting be adopted as presented.

Motion Carried.

3.0 DELEGATIONS

The Chief Administrative Officer confirmed there were no delegations to speak with Council at this meeting.

4.0 PUBLIC PRESENTATION

The Chief Administrative Officer confirmed no one had contacted him regarding a request to speak with Council at this meeting.

5.0 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – December 14, 2021

002-2022
Regular
Meeting Minutes

Moved by Councillor Crowle that the Minutes of the Regular Meeting of Council held December 14, 2021 be adopted as presented.

Motion Carried.

6.0 FINANCE REPORTS

6.01 Accounts Payable

003-2022
Accounts Payable

Moved by Councillor Olsen that Council accepts the accounts payable listings for general account cheques 42008 – 42046 and direct deposit payments 000729 – 000799 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – December 2021

004-2022
Statement of
Revenues &
Expenses

Moved by Councillor Campion that Council accepts the Statement of Revenue & Expense Report for December 2021 for information.

Motion Carried.

6.03 Budget Overview – December 2021

005-2022
Budget Overview

Moved by Councillor Olsen that Council accepts the Budget Overview for December 2021 for information.

Motion Carried.

6.04 Capital Budget Update – December 2021

006-2022
Capital Update

Moved by Councillor Murphy that Council accepts the Fourth Quarter Capital Budget Update for December 2021 for information.

Motion Carried

7.0 COMMITTEE REPORTS

7.01 Community Services Board Meeting Minutes – December 20, 2021

007-2022
Committee Reports

Moved by Councillor Campion that Council accepts the following committee report for information:

1. Community Services Board Meeting Minutes of December 20, 2021.

Motion Carried

8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

- 8.01 Chief Administrative Officer
- 8.02 Director of Business & Communication
- 8.03 Director of Community Services
- 8.04 Director of Public Works

008-2022
SAO Reports

Moved by Councillor Warwick that Council accepts the Senior Administrative Officials reports 8.01 to 8.04 as presented for information.

Motion Carried.

9.0 BUSINESS ITEMS

9.01 Hanna Fire Department 2021 Year End Report

009-2022
HFD 2021 Year End
Report

Moved by Councillor Beaudoin that Council accepts the Hanna Fire Department Quarterly Report for October – December 2021 as well as the 2021 Annual Report for Information and thanks Fire Chief David Mohl for his presentation this evening.

Motion Carried.

9.02 Development Officer Appointment

010-2022
Development Officer
Appointment

Moved by Councillor Campion that Council rescind the appointments of Adrian Mohl as Development Officer and Rhonda Lund as Assistant Development Officer effective January 11, 2022 and appoint David Mohl as Development Officer and Winona Gutsche, Director of Corporate Services, as Assistant Development Officer for the Town of Hanna effective January 12, 2022 to October 11, 2022.

Motion Carried.

9.03 Director of Emergency Management Appointment

011-2022
Director of
Emergency
Management
Appointment

Moved by Councillor Olsen that Council appoints David Mohl as Director of Emergency Management for the Town of Hanna for a term ending December 31, 2022.

Motion Carried.

9.04 Commemorate Canada Reopening Fund – Grant Application

012-2022
Commemorate
Canada Reopening
Fund – grant
application

Moved by Councillor Campion that Council authorizes the Chief Administrative Officer to submit a commemorate Canada reopening fund grant application to the Department of Canadian Heritage in relation to the 2022 Platinum Jubilee Community Celebrations and sign on any matters concerning this application.

Motion Carried.

9.05 2021 Development Annual Statistics Report

013-2022
2021 Development
Annual Statistics
Report

Moved by Councillor Beaudoin that Council accepts the 2021 Development Annual Statistics Report for information

Motion Carried.

10.0 BYLAWS

11.0 COUNCIL REPORTS AND ROUNDTABLE

The Mayor and Councillors provided written or verbal reports regarding meetings and events attended since the last Regular Council meeting.

014-2022
Council Reports &
Roundtable

Moved by Councillor Murphy that the Council Reports be accepted for information.

Motion Carried.

12.0 CORRESPONDENCE

- 12.01 Harvest Sky Newsletter 2021
- 12.02 Town of Wake – New Year Wishes
- 12.03 Prairie Land Pride Newsletter – Volume 7 Issue 2 December 2021
- 12.04 Hanna Agriculture Society – Family and Marriage Therapy Program
Funding – thank you
- 12.05 David Thompson – Health Care Conversation – Invitation
- 12.06 Hanna SPCA – Operation Continuing Letter
- 12.07 Economic Development for Elected Officials Seminar

015-2022
Correspondence

Moved by Councillor Olsen that Council accepts Correspondence items 12.01 to 12.07 for information.

Motion Carried.

13.0 CLOSED SESSION

14.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 8:24 p.m.

These minutes approved this 8th day of February 2022.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neil

**TOWN OF HANNA
INFORMATION COUNCIL MEETING
JANUARY 26, 2022**

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, January 26, 2022 at 8:30 a.m. at the Town of Hanna Council Chambers.

Councillors Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Gerald Campion
Fred Crowle – entered at 8:43 a.m.
Sandra Murphy
Kyle Olsen
Angie Warwick

Administration Present:

Kim Neill – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 8:39 a.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Campion that the agenda for the January 16, 2022 Information Council Meeting be adopted as presented.

Motion Carried.

Councillor Crowle entered the meeting at 8:43 am

3.0 DELEGATIONS

3.01 818 Studio – Hanna Community Development Project

Jennifer Koppe & Paul Conrad from 818 Studio Ltd. were in attendance to review the Hanna Community Development Project Final Report adopted by Council on October 12, 2021.

017-2022
818 Studio

Moved by Councillor Beaudoin that Council thanks the representatives from 818 Studio Ltd. for their update on the Hanna Community Project.

Motion Carried

Mayor Povaschuk called a recess at 10:05 a.m.

Mayor Povaschuk called the meeting to order at 10:10 a.m.

3.02 Palliser Regional Municipal Services – Presentation – Municipal Member Services

Devin Diano, CEO, and Cody Dale-McNair, GIS Coordinator, provided Council with an overview of the services provided to Palliser Regional Municipal Services members including subdivision approvals, land planning and bylaws, mapping & database, safety codes administration, and general assistance.

018-2022
Palliser Regional
Municipal Services

Moved by Councillor Warwick that Council thanks the representatives from Palliser Regional Municipal Services for their presentation on the services proved to their members.

Motion Carried

4.0 PUBLIC PRESENTATION

The Chief Administrative Officer confirmed that no one had contacted him to make a presentation to Council at this meeting.

5.0 CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Neill provided a verbal report to Council.

6.0 BUSINESS ITEMS

6.1 Council Honorarium and Expenses Clarification

Due to the length of the presentations during the meeting, Council directed Administration to present the Council Honorarium and Expense Clarification at the February 23, 2022, Council Information Meeting.

7.0 COUNCIL ROUNDTABLE

Due to the length of the Council Information meeting the Mayor and Councillors did not provide written or verbal reports.

8.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 12:08 p.m.

These minutes approved this 8th day of February 2022.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neill

Council Meeting Agenda Background Information

Date: February 8, 2022

Agenda Item No: 06.01

Accounts Payable

Recommended Motion

That Council accepts the accounts payable listings for general account cheques 42047 – 42094 and direct deposit payments 000800 – 000872 for information.

Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques and direct deposits. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Accounts Payable Listing – Cheques 42047 – 42094 totaling \$542,113.90.
2. Accounts Payable Listing – Direct Deposits 000800 – 000872 totaling \$175,048.06.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

Council Meeting Agenda Background Information

Date: February 8, 2022

Agenda Item No: 06.02

Statement of Revenue & Expense

Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for January 2022 for information.

Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2022 Operating and Capital budgets approved by Council at the December 14, 2021, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to January 31, 2022.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	



Policy and/or Legislative Implications

N/A

Attachments

1. Statement of Revenue & Expense Report – January 2022

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/01/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTIAL REAL PROPERTY T	1-01-0000-111	0.00	2,399,127.00-	2,399,127.00-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	0.00	900,657.00-	900,657.00-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	0.00	74,675.00-	74,675.00-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	0.00	1,366.00-	1,366.00-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	0.00	147,754.00-	147,754.00-
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	0.00	66,768.00-	66,768.00-
PENALTY & COST ON TAX	1-01-0000-510	3,874.85-	25,500.00-	21,625.15-
CONCESSION & FRANCHISE	1-01-0000-540	0.00	441,400.00-	441,400.00-
RETURN ON INVESTMENTS	1-01-0000-550	0.00	71,400.00-	71,400.00-
DRAWN FROM OPERATING	1-01-0000-920	0.00	16,315.00-	16,315.00-
TOTAL GENERAL MUNICIPAL 01:		3,874.85-	4,144,962.00-	4,141,087.15-
GENERAL ADMINISTRATION				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	230.00-	2,800.00-	2,570.00-
ADMIN SOUVENIR	1-12-0000-419	23.90-	4,400.00-	4,376.10-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	1,500.00-	16,800.00-	15,300.00-
ADMIN OTHER REVENUE	1-12-0000-590	0.00	5,000.00-	5,000.00-
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	40,000.00-	40,000.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	0.00	152,800.00-	152,800.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	300,000.00-	300,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	47,500.00-	47,500.00-
TOTAL GENERAL ADMINISTRATION 12:		1,753.90-	569,300.00-	567,546.10-
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - LEASE	1-12-0600-560	1,000.00-	10,100.00-	9,100.00-
TOTAL TAX RECOVERY PROPERTY:		1,000.00-	10,100.00-	9,100.00-
POLICE				
POLICE PROVINCIAL FINES	1-21-0000-530	0.00	10,200.00-	10,200.00-
TOTAL POLICE:		0.00	10,200.00-	10,200.00-
SAFETY & RISK MANAGEMENT				
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	0.00	102,900.00-	102,900.00-
FIRE PROVINCIAL CONDITIONAL GRANT	1-23-0000-840	0.00	325,000.00-	325,000.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	95,811.00-	95,811.00-
FIRE DRAWN FROM SURPLUS (OPERATING R	1-23-0000-920	0.00	100,000.00-	100,000.00-
TOTAL FIRE:		0.00	623,711.00-	623,711.00-
EMERGENCY SERVICES				
EMERGENCY SERV DRAWN FROM REESERVES	1-24-0000-920	0.00	3,250.00-	3,250.00-
TOTAL DISASTER SERVICES:		0.00	3,250.00-	3,250.00-
BY-LAW ENFORCEMENT				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	95.24-	3,000.00-	2,904.76-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	40.00-	400.00-	360.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	18,200.00-	17,900.00-	300.00-
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	0.00	200.00-	200.00-
BY-LAW FINES	1-26-0000-530	0.00	1,000.00-	1,000.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
TOTAL BY-LAW ENFORCEMENT:		18,335.24-	23,000.00-	4,664.76-
DOG CONTROL				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	2,410.00-	4,900.00-	2,490.00-
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
TOTAL DOG CONTROL:		2,410.00-	5,000.00-	2,590.00-
COMMON SERVICES				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	0.00	3,000.00-	3,000.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	0.00	300.00-	300.00-
TOTAL COMMON SERVICES:		0.00	3,300.00-	3,300.00-
STREETS & ROADS				
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	430,439.00-	430,439.00-
TOTAL STREETS & ROADS:		0.00	430,439.00-	430,439.00-
AIRPORT				

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/01/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	600.00-	7,400.00-	6,800.00-
AIRPORT OTHER REVENUE	1-33-0000-590	0.00	100.00-	100.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	16,205.00-	16,205.00-
TOTAL AIRPORT:		600.00-	23,705.00-	23,105.00-
WATER SUPPLY & DISTRIBUTION				
WATER SALE OF WATER	1-41-0000-410	265.89-	1,087,400.00-	1,087,134.11-
WATER SERVICE CHARGES	1-41-0000-413	0.00	1,300.00-	1,300.00-
WATER DRAWN FROM SURPLUS (OPERATING	1-41-0000-920	0.00	10,000.00-	10,000.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	0.00	82,700.00-	82,700.00-
TOTAL WATER SUPPLY & DISTRIBUTION:		265.89-	1,181,400.00-	1,181,134.11-
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	17.29-	260,100.00-	260,082.71-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	37,500.00-	37,500.00-
TOTAL SANITARY SEWERS:		17.29-	297,600.00-	297,582.71-
GARBAGE COLLECTION & DISPOSAL				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	28.34-	74,300.00-	74,271.66-
TOTAL GARBAGE COLLECTION & DISPOSAL:		28.34-	74,300.00-	74,271.66-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	25.37-	353,800.00-	353,774.63-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
TOTAL BIG COUNTRY WASTE AUTHORITY:		25.37-	353,900.00-	353,874.63-
F.C.S.S.				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	800.00-	800.00-
FCSS VAN RENTAL	1-51-0000-561	0.00	700.00-	700.00-
FCSS DONATIONS	1-51-0000-591	0.00	1,000.00-	1,000.00-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	0.00	1,500.00-	1,500.00-
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	0.00	89,798.00-	89,798.00-
TOTAL F.C.S.S.:		0.00	93,798.00-	93,798.00-
CEMETERY				
CEMETERY CHARGES	1-56-0000-410	3,099.53-	16,400.00-	13,300.47-
CEMETERY OTHER	1-56-0000-590	0.00	100.00-	100.00-
TOTAL CEMETERY:		3,099.53-	16,500.00-	13,400.47-
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE BUILDING RENT	1-61-0200-560	6,000.00-	24,000.00-	18,000.00-
COMMERCIAL OFFICE BUILDING DRAW FROM	1-61-0200-930	0.00	1,690.00-	1,690.00-
TOTAL COMMERCIAL OFFICE BUILDING:		6,000.00-	25,690.00-	19,690.00-
ECONOMIC DEVELOPMENT - TOURISM				
TOURISM SALES OF GOODS AND SERVICES	1-61-0300-410	0.00	1,200.00-	1,200.00-
TOTAL ECONOMIC DEVELOPMENT - TOURISM:		0.00	1,200.00-	1,200.00-
BUSINESS & COMMUNICATIONS				
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	10,000.00-	10,000.00-
TOTAL BUSINESS & COMMUNICATIONS:		0.00	10,000.00-	10,000.00-
RECREATION & PARKS FACILITIES				
RECREATION SALES & SERVICE	1-72-0000-410	0.00	500.00-	500.00-
RECREATION PROGRAM REVENUE	1-72-0000-430	0.00	1,000.00-	1,000.00-
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	0.00	37,100.00-	37,100.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	0.00	5,400.00-	5,400.00-
TOTAL RECREATION REVENUE:		0.00	231,000.00-	231,000.00-
SWIMMING POOLS				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	0.00	21,000.00-	21,000.00-
POOL LESSON REGISTRATIONS	1-72-0100-411	0.00	28,400.00-	28,400.00-
POOL DAILY ADMISSIONS	1-72-0100-412	0.00	13,000.00-	13,000.00-
POOL RETAIL SALES	1-72-0100-419	0.00	3,100.00-	3,100.00-
POOL RENTAL REVENUE	1-72-0100-560	0.00	6,100.00-	6,100.00-
POOL DONATIONS	1-72-0100-590	0.00	200.00-	200.00-
POOL DRAWN FROM RESERVES	1-72-0100-930	0.00	15,000.00-	15,000.00-
TOTAL SWIMMING POOLS:		0.00	86,800.00-	86,800.00-
ARENA				

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/01/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
ARENA ADVERTISING REV SIGNS	1-72-0200-410	4,187.50-	12,200.00-	8,012.50-
ARENA RENTAL REVENUE	1-72-0200-560	0.00	63,600.00-	63,600.00-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	0.00	1,800.00-	1,800.00-
ARENA DONATIONS	1-72-0200-590	0.00	2,850.00-	2,850.00-
	TOTAL ARENA:	4,187.50-	80,450.00-	76,262.50-
CURLING RINK				
CURLING RINK SALE OF SERVICES	1-72-0400-410	0.00	32,200.00-	32,200.00-
CURLING RINK RENTAL REVENUE	1-72-0400-560	0.00	7,500.00-	7,500.00-
CURLING RINK DRAWN FROM DEFERRED	1-72-0400-930	0.00	10,000.00-	10,000.00-
	CURLING RINK TOTAL:	0.00	49,700.00-	49,700.00-
BALL DIAMONDS				
BALL DIAMOND REVENUE	1-72-0500-560	0.00	5,100.00-	5,100.00-
	TOTAL BALL DIAMONDS REVENUE:	0.00	5,100.00-	5,100.00-
FOX LAKE & HELMER DAM				
FOX LAKE REVENUE	1-72-0700-410	0.00	3,400.00-	3,400.00-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	0.00	479.00-	479.00-
FOX LAKE RENTAL REVENUE	1-72-0700-560	609.52-	54,600.00-	53,990.48-
FOX LAKE DRAWN FROM SURPLUS (OPERATI	1-72-0700-920	0.00	15,000.00-	15,000.00-
	TOTAL FOX LAKE & HELMER DAM:	609.52-	73,479.00-	72,869.48-
PARKS				
PARKS DRAWN FROM SURPLUS	1-72-0800-930	0.00	125,000.00-	125,000.00-
	TOTAL PARKS:	0.00	125,000.00-	125,000.00-
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	0.00	2,000.00-	2,000.00-
PLAYGROUND PROGRAM DONATIONS	1-72-1000-591	0.00	500.00-	500.00-
	TOTAL PLAYGROUND PROGRAM:	0.00	2,500.00-	2,500.00-
HKH PIONEER PARK				
HKH DRAWN FROM SURPLUS	1-72-1300-920	0.00	8,000.00-	8,000.00-
	TOTAL HKH PARK REVENUE:	0.00	8,000.00-	8,000.00-
SOCCER FIELDS				
SOCCER FIELDS REVENUE	1-72-1400-560	0.00	2,100.00-	2,100.00-
	TOTAL SOCCER FIELDS REVENUE:	0.00	2,100.00-	2,100.00-
LIBRARY				
LIBRARY DRAWN FROM SURPLUS (OPERATIN	1-74-0200-920	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
REGIONAL COMMUNITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	909.96-	7,200.00-	6,290.04-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	0.00	18,600.00-	18,600.00-
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	0.00	19,850.00-	19,850.00-
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	10,000.00-	10,000.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	2,482.92-	24,000.00-	21,517.08-
RCSC FITNESS CENTRE DONATIONS	1-74-0801-591	2,180.58-	0.00	2,180.58
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	5,573.46-	79,650.00-	74,076.54-
COMMUNITY CENTRE				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	890.00-	22,570.00-	21,680.00-
	TOTAL COMMUNITY CENTRE:	890.00-	22,570.00-	21,680.00-
LIONS HALL				
LIONS HALL RENTAL REVENUE	1-74-1000-560	75.00-	1,200.00-	1,125.00-
	LIONS HALL TOTAL:	75.00-	1,200.00-	1,125.00-
	TOTAL REVENUE:	48,745.89-	8,678,904.00-	8,630,158.11-
COUNCIL				
COUNCIL WAGES	2-11-0000-110	6,385.67	94,100.00	87,714.33
COUNCIL BENEFITS	2-11-0000-130	216.38	4,200.00	3,983.62
COUNCIL NON T4 BENEFITS	2-11-0000-133	0.00	550.00	550.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	0.00	14,400.00	14,400.00
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	0.00	13,300.00	13,300.00
COUNCIL GOODS	2-11-0000-500	5,333.30	17,800.00	12,466.70
COUNCIL OTHER (ELECTION)	2-11-0000-990	0.00	1,000.00	1,000.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/01/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	245.00-	4,900.00	5,145.00
	TOTAL COUNCIL:	11,690.35	150,250.00	138,559.65
ADMINISTRATION				
ADMINISTRATION SALARIES	2-12-0000-110	30,214.14	352,500.00	322,285.86
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	473.20	11,000.00	10,526.80
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	2,143.49	20,900.00	18,756.51
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	29.77	800.00	770.23
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	2,878.44	45,900.00	43,021.56
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	0.00	11,900.00	11,900.00
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	0.00	18,400.00	18,400.00
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	0.00	7,200.00	7,200.00
ADMINISTRATION STAFF TRAINING	2-12-0000-212	0.00	6,200.00	6,200.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	0.00	9,900.00	9,900.00
ADMINISTRATION TELEPHONE	2-12-0000-217	1,025.01	11,100.00	10,074.99
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	0.00	6,700.00	6,700.00
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	4,064.93	9,300.00	5,235.07
ADMINISTRATION AUDIT	2-12-0000-230	0.00	33,000.00	33,000.00
ADMINISTRATION LEGAL	2-12-0000-231	0.00	5,000.00	5,000.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	23,266.47	147,900.00	124,633.53
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	33,614.11	33,614.00	0.11-
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	0.00	5,000.00	5,000.00
ADMINISTRATION INSURANCE	2-12-0000-274	608.26	15,230.00	14,621.74
ADMINISTRATION ASSESSOR	2-12-0000-280	0.00	45,500.00	45,500.00
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	0.00	1,000.00	1,000.00
ADMINISTRATION GOODS	2-12-0000-500	973.14	11,800.00	10,826.86
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	0.00	4,400.00	4,400.00
ADMINISTRATION POWER	2-12-0000-541	0.00	21,800.00	21,800.00
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	74,817.27	152,000.00	77,182.73
ADMINISTRATION BANK CHARGES	2-12-0000-810	0.00	5,400.00	5,400.00
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	0.00	2,900.00	2,900.00
ADMINISTRATION OTHER	2-12-0000-990	0.00	32,000.00	32,000.00
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	0.00	1,000.00	1,000.00
	TOTAL ADMINISTRATION:	174,108.23	1,029,344.00	855,235.77
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - CONTRACTED R	2-12-0600-250	0.00	2,000.00	2,000.00
TAX RECOVERY PROPERTY - INSURANCE	2-12-0600-274	0.00	300.00	300.00
TAX RECOVERY PROPERTY - HEAT	2-12-0600-540	0.00	1,800.00	1,800.00
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	0.00	1,800.00	1,800.00
TRANSFER TO CAPITAL	2-12-0600-762	0.00	3,360.00	3,360.00
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	0.00	840.00	840.00
	TOTAL TAX RECOVERY PROPERTY:	0.00	10,100.00	10,100.00
POLICE				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	0.00	72,000.00	72,000.00
	TOTAL POLICE:	0.00	72,000.00	72,000.00
SAFETY & RISK MANAGEMENT				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,500.00	2,500.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	0.00	150.00	150.00
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	0.00	800.00	800.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	0.00	1,300.00	1,300.00
	TOTAL SAFETY & RISK MANAGEMENT:	0.00	4,750.00	4,750.00
FIRE				
FIRE SALARIES - DIR PROTECTIVE SERVI	2-23-0000-110	2,036.82	1,800.00	236.82-
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	83,000.00	83,000.00
FIRE BENEFITS	2-23-0000-130	0.00	100.00	100.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	258.14	8,600.00	8,341.86
FIRE NON T4 BENEFITS	2-23-0000-133	0.00	1,600.00	1,600.00
FIRE TRAVEL	2-23-0000-211	0.00	7,000.00	7,000.00
FIRE TRAINING	2-23-0000-212	0.00	23,400.00	23,400.00
FIRE FREIGHT	2-23-0000-215	0.00	400.00	400.00
FIRE TELEPHONE	2-23-0000-217	446.67	9,800.00	9,353.33
FIRE ADVERTISING	2-23-0000-220	0.00	900.00	900.00
FIRE MEMBERSHIPS	2-23-0000-221	300.00	900.00	600.00
FIRE CONTRACTED SERVICES	2-23-0000-232	1,283.33	23,100.00	21,816.67
FIRE CONTRACTED REPAIRS	2-23-0000-250	829.00	14,000.00	13,171.00
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	0.00	5,000.00	5,000.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/01/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
FIRE INSURANCE	2-23-0000-274	0.00	15,740.00	15,740.00
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	248.00	18,200.00	17,952.00
FIRE PETROLEUM PRODUCTS	2-23-0000-521	0.00	9,300.00	9,300.00
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	200.00	200.00
FIRE HEATING	2-23-0000-540	0.00	8,700.00	8,700.00
FIRE POWER	2-23-0000-541	0.00	12,500.00	12,500.00
FIRE TRANSFER TO CAPITAL	2-23-0000-762	0.00	225,000.00	225,000.00
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	0.00	16,200.00	16,200.00
TOTAL FIRE:		5,401.96	486,040.00	480,638.04
EMERGENCY SERVICES				
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	5,200.00	5,200.00
EMERGENCY SERVICES CONTRACTED SERVCI	2-24-0000-232	866.67	6,000.00	5,133.33
EMERGENCY SERVICES GOODS	2-24-0000-500	0.00	900.00	900.00
EMERGENCY SERVICES OTHER	2-24-0000-990	0.00	100.00	100.00
TOTAL EMERGENCY SERVICES:		866.67	12,200.00	11,333.33
BY-LAW ENFORCEMENT				
BYLAW SALARIES	2-26-0000-110	472.70	5,900.00	5,427.30
BYLAW BENEFITS	2-26-0000-130	706.49	400.00	306.49-
BYLAW NON T4 BENEFITS	2-26-0000-133	0.00	600.00	600.00
BYLAW FREIGHT	2-26-0000-215	0.00	700.00	700.00
BYLAW ADVERTISING	2-26-0000-220	0.00	1,000.00	1,000.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	866.67	53,800.00	52,933.33
BYLAW INSURANCE	2-26-0000-274	0.00	480.00	480.00
BYLAW GOODS	2-26-0000-500	0.00	800.00	800.00
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	309.52	3,000.00	2,690.48
TOTAL BY-LAW ENFORCEMENT:		2,355.38	66,680.00	64,324.62
DOG CONTROL				
DOG CONTROL SALARIES	2-28-0000-110	7,674.57	1,400.00	6,274.57-
DOG CONTROL BENEFITS	2-28-0000-130	0.00	100.00	100.00
DOG CONTROL NON T4 BENEFITS	2-28-0000-133	0.00	100.00	100.00
DOG CONTROL POSTAGE	2-28-0000-215	0.00	700.00	700.00
DOG CONTROL ADVERTISING	2-28-0000-220	0.00	300.00	300.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	0.00	6,100.00	6,100.00
DOG CONTROL GOODS	2-28-0000-500	0.00	600.00	600.00
TOTAL DOG CONTROL:		7,674.57	9,300.00	1,625.43
COMMON SERVICES				
COMMON SERVICES SALARIES	2-31-0000-110	18,598.96	235,700.00	217,101.04
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	0.00	3,600.00	3,600.00
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	2,767.15	16,400.00	13,632.85
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	0.00	200.00	200.00
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	6,321.42	45,300.00	38,978.58
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	0.00	1,500.00	1,500.00
COMMON SERVICES FREIGHT	2-31-0000-215	0.00	800.00	800.00
COMMON SERVICES TELEPHONE	2-31-0000-217	0.00	3,000.00	3,000.00
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	0.00	1,000.00	1,000.00
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	325.09	20,600.00	20,274.91
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	0.00	15,000.00	15,000.00
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	0.00	10,000.00	10,000.00
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	0.00	4,500.00	4,500.00
COMMON SERVICES EQUIPMENT RENTAL OR	2-31-0000-263	0.00	27,806.00	27,806.00
COMMON SERVICES INSURANCE	2-31-0000-274	0.00	27,280.00	27,280.00
COMMON SERVICES GOODS	2-31-0000-500	2,366.35	17,900.00	15,533.65
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	0.00	46,700.00	46,700.00
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	82.06	8,100.00	8,017.94
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	872.86	11,300.00	10,427.14
COMMON SERVICES HEATING	2-31-0000-540	0.00	15,000.00	15,000.00
COMMON SERVICES POWER	2-31-0000-541	0.00	12,700.00	12,700.00
COMMON SERVICES INTEREST ON CAPITAL	2-31-0000-831	0.00	13,472.00	13,472.00
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	0.00	3,000.00	3,000.00
TOTAL COMMON SERVICES:		31,333.89	541,358.00	510,024.11
STREETS & ROADS				
S & R SALARIES	2-32-0000-110	6,570.36	81,300.00	74,729.64
S & R SEASONAL SALARIES	2-32-0000-111	0.00	5,300.00	5,300.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/01/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
S & R BENEFITS	2-32-0000-130	0.00	5,500.00	5,500.00
S & R SEASONAL BENEFITS	2-32-0000-131	0.00	400.00	400.00
S & R NON T4 BENEFITS	2-32-0000-133	0.00	15,100.00	15,100.00
S & R FREIGHT	2-32-0000-215	0.00	2,100.00	2,100.00
S & R CONTRACTED SERVICES	2-32-0000-232	0.00	5,900.00	5,900.00
S & R CONTRACTED REPAIRS	2-32-0000-250	0.00	135,000.00	135,000.00
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	0.00	5,000.00	5,000.00
S & R VEHICLE REPAIRS	2-32-0000-255	0.00	1,500.00	1,500.00
S & R GOODS	2-32-0000-500	0.00	34,500.00	34,500.00
S & R EQUIPMENT GOODS	2-32-0000-522	31.72	3,000.00	2,968.28
S & R VEHICLE MAINTENANCE	2-32-0000-523	0.00	2,500.00	2,500.00
S & R STREET LIGHTS	2-32-0000-553	0.00	112,700.00	112,700.00
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	430,439.00	430,439.00
TOTAL STREETS & ROADS:		6,602.08	840,239.00	833,636.92
AIRPORT				
AIRPORT SALARIES	2-33-0000-110	165.92	2,000.00	1,834.08
AIRPORT SEASONAL SALARIES	2-33-0000-111	0.00	3,500.00	3,500.00
AIRPORT BENEFITS	2-33-0000-130	0.00	200.00	200.00
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.00	200.00	200.00
AIRPORT NON T-4 BENEFITS	2-33-0000-133	0.00	400.00	400.00
AIRPORT FREIGHT	2-33-0000-215	0.00	100.00	100.00
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	0.00	50.00	50.00
AIRPORT CONTRACTED SERVICES	2-33-0000-232	119.05	2,100.00	1,980.95
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	0.00	14,300.00	14,300.00
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	2,328.00	5,660.00	3,332.00
AIRPORT GOODS	2-33-0000-500	0.00	1,500.00	1,500.00
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	0.00	2,100.00	2,100.00
AIRPORT POWER	2-33-0000-541	0.00	7,500.00	7,500.00
AIRPORT WATER & SEWER	2-33-0000-542	0.00	500.00	500.00
TOTAL AIRPORT:		2,612.97	40,410.00	37,797.03
WATER PLANT				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	0.00	808,700.00	808,700.00
WATER PLANT POWER	2-41-0100-541	0.00	27,000.00	27,000.00
TOTAL WATER PLANT:		0.00	835,700.00	835,700.00
WATER LINES & DISTRIBUTION				
WATER LINES SALARIES	2-41-0200-110	5,182.17	125,700.00	120,517.83
WATER LINES SEASONAL SALARIES	2-41-0200-111	0.00	3,000.00	3,000.00
WATER LINES BENEFITS	2-41-0200-130	385.24	9,600.00	9,214.76
WATER LINES SEASONAL BENEFITS	2-41-0200-131	0.00	200.00	200.00
WATER LINES NON T4 BENEFITS	2-41-0200-133	543.10	24,300.00	23,756.90
WATER LINES TRAVEL & TRAINING	2-41-0200-211	0.00	5,500.00	5,500.00
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	0.00	9,200.00	9,200.00
WATER LINES ADVERTISING	2-41-0200-220	0.00	1,000.00	1,000.00
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	0.00	7,300.00	7,300.00
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	0.00	25,000.00	25,000.00
WATER LINES GOODS	2-41-0200-500	0.00	20,000.00	20,000.00
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
TOTAL WATER LINES & DISTRIBUTION:		6,110.51	280,800.00	274,689.49
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	1,808.03	27,900.00	26,091.97
SEWERS BENEFITS	2-42-0000-130	0.00	2,000.00	2,000.00
SEWERS NON T4 BENEFITS	2-42-0000-133	0.00	5,500.00	5,500.00
SEWERS FREIGHT & POSTAGE	2-42-0000-215	0.00	500.00	500.00
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	141.51	1,800.00	1,658.49
SEWERS CONTRACTED REPAIRS	2-42-0000-250	0.00	72,500.00	72,500.00
SEWERS INSURANCE	2-42-0000-274	0.00	3,160.00	3,160.00
SEWERS GOODS	2-42-0000-500	0.00	26,500.00	26,500.00
SEWERS HEATING	2-42-0000-540	0.00	1,100.00	1,100.00
SEWERS POWER	2-42-0000-541	0.00	12,400.00	12,400.00
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
TOTAL SANITARY SEWERS:		1,949.54	203,360.00	201,410.46
GARBAGE				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	5,800.00	75,400.00	69,600.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/01/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
GARBAGE GOODS	2-43-0000-500	0.00	300.00	300.00
	TOTAL GARBAGE:	5,800.00	75,700.00	69,900.00
REGIONAL WASTE				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	83,600.29	334,400.00	250,799.71
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	16,100.00	16,100.00
	TOTAL REGIONAL WASTE SYSTEM:	83,600.29	350,500.00	266,899.71
FCSS				
FCSS SALARIES	2-51-0100-110	2,434.25	27,500.00	25,065.75
FCSS BENEFITS	2-51-0100-130	0.00	2,400.00	2,400.00
FCSS NON T4 BENEFITS	2-51-0100-133	0.00	5,200.00	5,200.00
FCSS TRAVEL	2-51-0100-211	0.00	900.00	900.00
FCSS TRAINING	2-51-0100-212	0.00	600.00	600.00
FCSS FREIGHT & POSTAGE	2-51-0100-215	0.00	300.00	300.00
FCSS ADVERTISING	2-51-0100-220	0.00	800.00	800.00
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	0.00	500.00	500.00
FCSS GOODS	2-51-0100-500	0.00	2,100.00	2,100.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	0.00	500.00	500.00
	TOTAL FCSS:	2,434.25	40,800.00	38,365.75
FCSS COORDINATOR				
COORDINATOR SALARIES	2-51-0200-110	1,678.35	31,800.00	30,121.65
COORDINATOR PART TIME SALARIES	2-51-0200-111	0.00	1,800.00	1,800.00
COORDINATOR BENEFITS	2-51-0200-130	0.00	2,700.00	2,700.00
COORDINATOR PART TIME BENEFITS	2-51-0200-131	0.00	100.00	100.00
COORDINATOR NON T4 BENEFITS	2-51-0200-133	0.00	5,900.00	5,900.00
COORDINATOR TRAVEL	2-51-0200-211	0.00	2,000.00	2,000.00
COORDINATOR TRAINING	2-51-0200-212	0.00	1,500.00	1,500.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	0.00	300.00	300.00
COORDINATOR TELEPHONE	2-51-0200-217	0.00	400.00	400.00
COORDINATOR ADVERTISING	2-51-0200-220	0.00	3,000.00	3,000.00
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	0.00	100.00	100.00
COORDINATOR GOODS	2-51-0200-500	7,050.00	1,200.00	5,850.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	1,793.97	57,200.00	55,406.03
COORDINATOR OTHER	2-51-0200-990	0.00	100.00	100.00
	TOTAL COORDINATOR:	10,522.32	108,100.00	97,577.68
YOUTH CLUB SUPPORT				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	2,907.31	17,200.00	14,292.69
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	414.03	1,500.00	1,085.97
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	1,131.72	3,200.00	2,068.28
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	0.00	2,700.00	2,700.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	0.00	700.00	700.00
	TOTAL FCSS YOUTH CLUB SUPPORT:	4,453.06	25,300.00	20,846.94
COMMUNITY SERVICES VANS				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	0.00	900.00	900.00
CSD VAN INSURANCE	2-51-0500-274	0.00	3,250.00	3,250.00
CSD VAN GOODS	2-51-0500-500	0.00	100.00	100.00
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	0.00	400.00	400.00
	TOTAL COMMUNITY SERVICES VANS:	0.00	4,750.00	4,750.00
CEMETERY				
CEMETERY SALARIES	2-56-0000-110	241.19	8,700.00	8,458.81
CEMETERY SEASONAL SALARIES	2-56-0000-111	0.00	6,900.00	6,900.00
CEMETERY BENEFITS	2-56-0000-130	0.00	700.00	700.00
CEMETERY SEASONAL BENEFITS	2-56-0000-131	0.00	500.00	500.00
CEMETERY NON T-4 BENEFITS	2-56-0000-133	0.00	1,800.00	1,800.00
CEMETERY ADVERTISING	2-56-0000-220	0.00	100.00	100.00
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	0.00	4,200.00	4,200.00
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	0.00	20.00	20.00
CEMETERY GOODS	2-56-0000-500	0.00	5,000.00	5,000.00
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	0.00	600.00	600.00
	TOTAL CEMETERY:	241.19	30,020.00	29,778.81
MUNICIPAL PLANNING COMMISSION				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/01/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
TOTAL MUNICIPAL PLANNING COMMISSION:		0.00	500.00	500.00
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE REPAIRS	2-61-0200-250	49.00	15,590.00	15,541.00
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	0.00	500.00	500.00
COMMERCIAL OFFICE GOODS	2-61-0200-500	0.00	500.00	500.00
COMMERCIAL OFFICE HEATING	2-61-0200-540	0.00	1,700.00	1,700.00
COMMERCIAL OFFICE POWER	2-61-0200-541	0.00	3,800.00	3,800.00
COMMERCIAL OFFICE - RECOVERIES TO OP	2-61-0200-963	0.00	3,600.00	3,600.00
TOTAL COMMERCIAL OFFICE BUILDING:		49.00	25,690.00	25,641.00
TOURISM				
TOURISM SALARIES	2-61-0300-110	1,772.50	21,600.00	19,827.50
TOURISM BENEFITS	2-61-0300-130	0.00	1,600.00	1,600.00
TOURISM NON T4 BENEFITS	2-61-0300-133	0.00	4,000.00	4,000.00
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	0.00	500.00	500.00
TOURISM ADVERTISING	2-61-0300-220	0.00	2,600.00	2,600.00
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
TOTAL TOURISM:		1,772.50	30,900.00	29,127.50
BUSINESS & COMMUNICATIONS				
B & C SALARIES	2-61-0400-110	7,089.96	86,600.00	79,510.04
B & C BENEFITS	2-61-0400-130	730.80	6,300.00	5,569.20
B & C NON T4 BENEFIT	2-61-0400-133	1,557.77	16,100.00	14,542.23
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	0.00	1,000.00	1,000.00
B & C FREIGHT & POSTAGE	2-61-0400-215	0.00	300.00	300.00
B & C TELEPHONES	2-61-0400-217	0.00	800.00	800.00
B & C ADVERTISING & PRINTING	2-61-0400-220	0.00	1,800.00	1,800.00
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	75.00	3,400.00	3,325.00
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	32,500.00	59,000.00	26,500.00
B & C INSURANCE	2-61-0400-274	0.00	120.00	120.00
B & C GOODS	2-61-0400-500	0.00	4,000.00	4,000.00
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	0.00	3,700.00	3,700.00
TOTAL BUSINESS & COMMUNICATIONS:		41,953.53	184,620.00	142,666.47
VISITOR INFORMATION CENTRE				
VIC SALARIES	2-62-0000-110	0.00	2,500.00	2,500.00
VIC SEASONAL SALARIES	2-62-0000-111	0.00	2,300.00	2,300.00
VIC BENEFITS	2-62-0000-130	0.00	200.00	200.00
VIC SEASONAL BENEFITS	2-62-0000-131	0.00	200.00	200.00
VIC NON T4 BENEFITS	2-62-0000-133	0.00	500.00	500.00
VIC ADVERTISING & PRINTING	2-62-0000-220	0.00	900.00	900.00
VIC CONTRACTED SERVICES	2-62-0000-232	49.00	1,200.00	1,151.00
VIC CONTRACTED REPAIR	2-62-0000-250	0.00	1,000.00	1,000.00
VIC INSURANCE	2-62-0000-274	0.00	880.00	880.00
VIC GOODS	2-62-0000-500	0.00	3,000.00	3,000.00
VIC HEATING	2-62-0000-540	0.00	1,100.00	1,100.00
VIC POWER	2-62-0000-541	0.00	2,400.00	2,400.00
VIC WATER	2-62-0000-963	0.00	3,000.00	3,000.00
TOTAL VISITOR INFORMATION CENTRE:		49.00	19,180.00	19,131.00
COMMUNITY SERVICES BOARD				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
TOTAL COMMUNITY SERVICES BOARD:		0.00	3,500.00	3,500.00
RECREATION				
RECREATION SALARIES	2-72-0000-110	3,853.49	21,700.00	17,846.51
RECREATION SEASONAL SALARIES	2-72-0000-111	0.00	2,200.00	2,200.00
RECREATION BENEFITS	2-72-0000-130	936.45	1,900.00	963.55
RECREATION SEASONAL BENEFITS	2-72-0000-131	0.00	200.00	200.00
RECREATION NON T4 BENEFITS	2-72-0000-133	1,609.10	3,800.00	2,190.90
RECREATION TRAVEL	2-72-0000-211	0.00	2,300.00	2,300.00
RECREATION TRAINING	2-72-0000-212	0.00	3,600.00	3,600.00
RECREATION FREIGHT & POSTAGE	2-72-0000-215	0.00	300.00	300.00
RECREATION TELEPHONE	2-72-0000-217	0.00	1,400.00	1,400.00
RECREATION ADVERTISING	2-72-0000-220	1,095.00	2,800.00	1,705.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/01/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	420.00	800.00	380.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	0.00	21,100.00	21,100.00
RECREATION INSURANCE	2-72-0000-274	0.00	9,750.00	9,750.00
RECREATION GOODS	2-72-0000-500	124.00	2,100.00	1,976.00
RECREATION PROGRAM EXPENSES	2-72-0000-510	0.00	1,000.00	1,000.00
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	0.00	1,200.00	1,200.00
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	0.00	300.00	300.00
RECREATION OTHER	2-72-0000-990	0.00	5,000.00	5,000.00
TOTAL RECREATION:		8,038.04	81,450.00	73,411.96
SWIMMING & WADING POOLS				
POOLS SALARIES	2-72-0100-110	0.00	13,900.00	13,900.00
POOL SEASONAL SALARIES	2-72-0100-111	0.00	119,500.00	119,500.00
POOLS BENEFITS	2-72-0100-130	0.00	1,100.00	1,100.00
POOL SEASONAL BENEFITS	2-72-0100-131	0.00	8,200.00	8,200.00
POOLS NON T-4 BENEFITS	2-72-0100-133	0.00	2,800.00	2,800.00
POOLS TRAVEL	2-72-0100-211	0.00	600.00	600.00
POOLS TRAINING	2-72-0100-212	0.00	2,000.00	2,000.00
POOLS FREIGHT & POSTAGE	2-72-0100-215	265.00	1,700.00	1,435.00
POOLS TELEPHONE	2-72-0100-217	0.00	100.00	100.00
POOLS ADVERTISING	2-72-0100-220	0.00	1,300.00	1,300.00
POOL CONTRACTED SERVICES	2-72-0100-232	44.00	1,100.00	1,056.00
POOLS CONTRACTED REPAIRS	2-72-0100-250	0.00	8,100.00	8,100.00
POOLS INSURANCE	2-72-0100-274	0.00	6,310.00	6,310.00
POOLS GOODS	2-72-0100-500	0.00	10,500.00	10,500.00
POOL RETAIL GOODS	2-72-0100-501	0.00	2,000.00	2,000.00
POOLS CHEMICALS	2-72-0100-531	0.00	15,500.00	15,500.00
POOLS HEATING	2-72-0100-540	0.00	9,900.00	9,900.00
POOLS POWER	2-72-0100-541	0.00	19,900.00	19,900.00
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	0.00	4,600.00	4,600.00
TOTAL SWIMMING POOLS:		309.00	229,110.00	228,801.00
ARENA				
ARENA SALARIES	2-72-0200-110	17,011.01	135,700.00	118,688.99
ARENA SEASONAL SALARIES	2-72-0200-111	0.00	17,300.00	17,300.00
ARENA BENEFITS	2-72-0200-130	1,424.29	10,500.00	9,075.71
ARENA SEASONAL BENEFITS	2-72-0200-131	0.00	1,200.00	1,200.00
ARENA NON T4 BENEFITS	2-72-0200-133	3,154.02	25,500.00	22,345.98
ARENA FREIGHT & POSTAGE	2-72-0200-215	25.00	700.00	675.00
ARENA ADVERTISING & PRINTING	2-72-0200-220	0.00	1,000.00	1,000.00
ARENA CONTRACTED SERVICES	2-72-0200-232	384.76	4,500.00	4,115.24
ARENA CONTRACTED REPAIRS	2-72-0200-250	146.95	17,600.00	17,453.05
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	0.00	5,000.00	5,000.00
ARENA INSURANCE	2-72-0200-274	0.00	9,570.00	9,570.00
ARENA GOODS	2-72-0200-500	1,223.92	17,700.00	16,476.08
ARENA PETROLEUM PRODUCTS	2-72-0200-521	0.00	3,700.00	3,700.00
ARENA HEATING	2-72-0200-540	0.00	19,600.00	19,600.00
ARENA POWER	2-72-0200-541	0.00	19,400.00	19,400.00
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	0.00	4,400.00	4,400.00
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	0.00	10,800.00	10,800.00
ARENA ICE PLANT GOODS	2-72-0201-500	0.00	500.00	500.00
ARENA ICE PLANT POWER	2-72-0201-541	0.00	16,400.00	16,400.00
TOTAL ARENA:		23,369.95	321,070.00	297,700.05
PARKS SHOP				
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	0.00	4,500.00	4,500.00
PARKS SHOP INSURANCE	2-72-0300-274	0.00	1,830.00	1,830.00
PARKS SHOP GOODS	2-72-0300-500	216.29	1,500.00	1,283.71
PARKS SHOP HEATING	2-72-0300-540	0.00	4,800.00	4,800.00
PARKS SHOP POWER	2-72-0300-541	0.00	3,600.00	3,600.00
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	0.00	1,800.00	1,800.00
TOTAL PARKS SHOP:		216.29	18,030.00	17,813.71
CURLING RINK				
CURLING RINK SALARIES	2-72-0400-110	34.76	5,100.00	5,065.24
CURLING RINK SEASONAL SALARIES	2-72-0400-111	0.00	2,300.00	2,300.00
CURLING RINK BENEFITS	2-72-0400-130	0.00	400.00	400.00
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	0.00	200.00	200.00
CURLING RINK NON T4 BENEFITS	2-72-0400-133	0.00	1,000.00	1,000.00
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	198.10	5,500.00	5,301.90

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/01/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
CURLING RINK INSURANCE	2-72-0400-274	0.00	6,340.00	6,340.00
CURLING RINK GOODS	2-72-0400-500	0.00	1,500.00	1,500.00
CURLING RINK HEATING	2-72-0400-540	0.00	12,200.00	12,200.00
CURLING RINK POWER	2-72-0400-541	0.00	10,500.00	10,500.00
CURLING RINK - SUBSIDY	2-72-0400-771	0.00	14,500.00	14,500.00
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	0.00	1,700.00	1,700.00
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	0.00	10,800.00	10,800.00
CURLING RINK ICE PLANT GOODS	2-72-0401-500	0.00	500.00	500.00
CURLING RINK ICE PLANT POWER	2-72-0401-541	0.00	15,700.00	15,700.00
	TOTAL CURLING RINK:	232.86	88,240.00	88,007.14
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	0.00	7,600.00	7,600.00
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	0.00	5,800.00	5,800.00
BALL DIAMOND BENEFITS	2-72-0500-130	0.00	600.00	600.00
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	0.00	400.00	400.00
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	0.00	1,500.00	1,500.00
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	0.00	1,000.00	1,000.00
BALL DIAMOND GOODS	2-72-0500-500	0.00	7,500.00	7,500.00
BALL DIAMOND POWER	2-72-0500-541	0.00	930.00	930.00
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	0.00	12,900.00	12,900.00
	TOTAL BALL DIAMONDS:	0.00	38,230.00	38,230.00
GOLF COURSE				
GOLF COURSE INSURANCE	2-72-0600-274	0.00	2,690.00	2,690.00
	TOTAL GOLF COURSE:	0.00	2,690.00	2,690.00
FOX LAKE PARK				
FOX LAKE SALARIES	2-72-0700-110	0.00	5,100.00	5,100.00
FOX LAKE SEASONAL SALARIES	2-72-0700-111	0.00	1,200.00	1,200.00
FOX LAKE BENEFITS	2-72-0700-130	0.00	400.00	400.00
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	0.00	100.00	100.00
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	0.00	1,000.00	1,000.00
FOX LAKE FREIGHT	2-72-0700-215	0.00	200.00	200.00
FOX LAKE ADVERTISING	2-72-0700-220	0.00	1,500.00	1,500.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	0.00	30,400.00	30,400.00
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	0.00	7,000.00	7,000.00
FOX LAKE INSURANCE	2-72-0700-274	0.00	260.00	260.00
FOX LAKE GOODS	2-72-0700-500	0.00	5,000.00	5,000.00
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	0.00	400.00	400.00
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	600.00	600.00
FOX LAKE HEAT	2-72-0700-540	0.00	600.00	600.00
FOX LAKE POWER	2-72-0700-541	0.00	6,000.00	6,000.00
FOX LAKE TO FUNCTION CAPITAL RESERVE	2-72-0700-764	0.00	30,000.00	30,000.00
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,100.00	8,100.00
	TOTAL FOX LAKE PARK:	0.00	97,860.00	97,860.00
PARKS				
PARKS SALARIES	2-72-0800-110	3,550.88	72,200.00	68,649.12
PARKS SEASONAL SALARIES	2-72-0800-111	0.00	48,500.00	48,500.00
PARKS BENEFITS	2-72-0800-130	338.17	5,700.00	5,361.83
PARKS SEASONAL BENEFITS	2-72-0800-131	0.00	3,400.00	3,400.00
PARKS NON T4 BENEFITS	2-72-0800-133	0.00	13,800.00	13,800.00
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	0.00	1,000.00	1,000.00
PARKS FREIGHT	2-72-0800-215	0.00	800.00	800.00
PARKS CONTRACTED REPAIRS	2-72-0800-250	0.00	24,100.00	24,100.00
PARKS EQUIPMENT REPAIRS	2-72-0800-253	0.00	9,200.00	9,200.00
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	0.00	3,100.00	3,100.00
PARKS INSURANCE	2-72-0800-274	0.00	4,200.00	4,200.00
PARKS GOODS	2-72-0800-500	0.00	30,600.00	30,600.00
PARKS PETROLEUM PRODUCTS	2-72-0800-521	0.00	10,500.00	10,500.00
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	0.00	2,100.00	2,100.00
PARKS VEHICLE MAINTENANCE	2-72-0800-523	0.00	3,000.00	3,000.00
PARKS POWER	2-72-0800-541	0.00	3,100.00	3,100.00
PARKS RECOVERIES TO OPERATING	2-72-0800-963	0.00	10,400.00	10,400.00
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	3,889.05	247,300.00	243,410.95
PLAYGROUND PROGRAM				

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/01/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
PLAYGROUND PROGRAM SALARIES	2-72-1000-110	99.54	2,500.00	2,400.46
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	0.00	20,100.00	20,100.00
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	0.00	200.00	200.00
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	0.00	1,400.00	1,400.00
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	0.00	400.00	400.00
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	0.00	300.00	300.00
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	0.00	600.00	600.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	0.00	140.00	140.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	0.00	120.00	120.00
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	0.00	1,200.00	1,200.00
PLAYGROUND PROGRAM CONTRACTED SERVICE	2-72-1000-232	0.00	2,500.00	2,500.00
PLAYGROUND PROGRAM GOODS	2-72-1000-500	0.00	3,000.00	3,000.00
TOTAL PLAYGROUND PROGRAM:		99.54	32,460.00	32,360.46
SPRAY PARK				
SPRAY PARK SALARIES	2-72-1200-110	0.00	1,300.00	1,300.00
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	0.00	1,100.00	1,100.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	0.00	100.00	100.00
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	0.00	300.00	300.00
SPRAY PARK FREIGHT	2-72-1200-215	0.00	200.00	200.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	0.00	500.00	500.00
SPRAY PARK INSURANCE	2-72-1200-274	0.00	530.00	530.00
SPRAY PARK GOODS	2-72-1200-500	0.00	500.00	500.00
SPRAY PARK CHEMICALS	2-72-1200-531	0.00	2,700.00	2,700.00
SPRAY PARK POWER	2-72-1200-541	0.00	2,400.00	2,400.00
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	0.00	2,600.00	2,600.00
TOTAL SPRAY PARK:		0.00	12,330.00	12,330.00
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	0.00	7,600.00	7,600.00
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	0.00	13,900.00	13,900.00
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	0.00	600.00	600.00
KING HUNTER PARK SEASONAL EMPL BENEFIT	2-72-1300-131	0.00	1,000.00	1,000.00
KING HUNTER PARK EMP NON T4 BENEFITS	2-72-1300-133	0.00	1,500.00	1,500.00
KING HUNTER PARK REPAIRS & MAINTENANCE	2-72-1300-250	0.00	3,000.00	3,000.00
KING HUNTER PARK INSURANCE	2-72-1300-274	0.00	150.00	150.00
KING HUNTER PARK GOODS	2-72-1300-500	0.00	11,000.00	11,000.00
KING HUNTER PARK POWER	2-72-1300-541	0.00	1,600.00	1,600.00
KING HUNTER PARK RECOVERIES TO OPERATING	2-72-1300-963	0.00	4,600.00	4,600.00
TOTAL KING HUNTER PARK:		0.00	44,950.00	44,950.00
SOCCER FIELDS				
SOCCER FIELD SALARIES	2-72-1400-110	0.00	2,500.00	2,500.00
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	0.00	3,500.00	3,500.00
SOCCER FIELD BENEFITS	2-72-1400-130	0.00	200.00	200.00
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	0.00	200.00	200.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	0.00	500.00	500.00
SOCCER FIELD GOODS	2-72-1400-500	0.00	2,000.00	2,000.00
SOCCER FIELDS POWER	2-72-1400-541	0.00	1,000.00	1,000.00
SOCCER FIELD RECOVERIES FROM OPERATING	2-72-1400-963	0.00	3,300.00	3,300.00
TOTAL SOCCER FIELDS:		0.00	13,200.00	13,200.00
MUSEUM				
MUSEUM GAS	2-74-0100-540	0.00	4,200.00	4,200.00
MUSEUM POWER	2-74-0100-541	0.00	3,300.00	3,300.00
MUSEUM GRANT	2-74-0100-770	0.00	7,000.00	7,000.00
TOTAL MUSEUM:		0.00	14,500.00	14,500.00
LIBRARY				
LIBRARY TELEPHONE	2-74-0200-217	134.58	1,800.00	1,665.42
LIBRARY ADVERTISING	2-74-0200-220	0.00	800.00	800.00
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	30.00	2,400.00	2,370.00
LIBRARY INSURANCE	2-74-0200-274	0.00	3,340.00	3,340.00
LIBRARY GOODS	2-74-0200-500	7.45	700.00	692.55
LIBRARY HEATING	2-74-0200-540	0.00	4,000.00	4,000.00
LIBRARY POWER	2-74-0200-541	0.00	4,800.00	4,800.00
LIBRARY GRANTS	2-74-0200-770	0.00	21,100.00	21,100.00
LIBRARY PERSONNEL GRANTS	2-74-0200-771	0.00	67,400.00	67,400.00
LIBRARY GROSS RECOVERIES TO OPERATING	2-74-0200-963	0.00	1,400.00	1,400.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/01/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL LIBRARY:	172.03	107,740.00	107,567.97
CENTENNIAL PLACE				
RCSC SALARIES	2-74-0800-110	2,850.58	43,500.00	40,649.42
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	3,164.50	35,400.00	32,235.50
RCSC BENEFITS	2-74-0800-130	128.87	3,700.00	3,571.13
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	122.44	2,500.00	2,377.56
RCSC NON T4 BENEFITS	2-74-0800-133	0.00	8,800.00	8,800.00
RCSC STAFF TRAINING	2-74-0800-212	0.00	500.00	500.00
RCSC FREIGHT	2-74-0800-215	0.00	300.00	300.00
RCSC TELEPHONE	2-74-0800-217	66.51	900.00	833.49
RCSC ADVERTISING	2-74-0800-220	0.00	2,700.00	2,700.00
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	104.00	9,800.00	9,696.00
RCSC CONTRACTED REPAIRS	2-74-0800-250	0.00	16,400.00	16,400.00
RCSC INSURANCE	2-74-0800-274	0.00	4,580.00	4,580.00
RCSC GOODS	2-74-0800-500	374.77	10,100.00	9,725.23
RCSC HEATING	2-74-0800-540	0.00	7,200.00	7,200.00
RCSC POWER	2-74-0800-541	0.00	19,100.00	19,100.00
RCSC ADDED TO OPERATING RESERVE	2-74-0800-764	0.00	6,000.00	6,000.00
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	0.00	1,100.00	1,100.00
RCSC - HFC GRANT	2-74-0801-770	0.00	2,500.00	2,500.00
	TOTAL CENTENNIAL PLACE:	6,811.67	175,080.00	168,268.33
COMMUNITY CENTRE				
COMMUNITY CENTRE SALARIES	2-74-0900-110	475.24	2,500.00	2,024.76
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,200.00	1,200.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	0.00	200.00	200.00
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	0.00	500.00	500.00
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	0.00	500.00	500.00
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	71.87	900.00	828.13
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	0.00	200.00	200.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	195.08	24,900.00	24,704.92
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	0.00	5,300.00	5,300.00
COMMUNITY CENTRE INSURANCE	2-74-0900-274	0.00	6,840.00	6,840.00
COMMUNITY CENTRE GOODS	2-74-0900-500	25.68	4,000.00	3,974.32
COMMUNITY CENTRE HEAT	2-74-0900-540	0.00	4,500.00	4,500.00
COMMUNITY CENTRE POWER	2-74-0900-541	0.00	7,700.00	7,700.00
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	0.00	1,100.00	1,100.00
	TOTAL COMMUNITY CENTRE:	767.87	60,440.00	59,672.13
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	0.00	5,000.00	5,000.00
LIONS HALL INSURANCE	2-74-1000-274	0.00	690.00	690.00
LIONS HALL GOODS	2-74-1000-500	0.00	500.00	500.00
LIONS HALL HEAT	2-74-1000-540	0.00	2,000.00	2,000.00
LIONS HALL POWER	2-74-1000-541	0.00	1,600.00	1,600.00
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	0.00	600.00	600.00
	TOTAL LIONS HALL:	0.00	10,390.00	10,390.00
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	0.00	668,700.00	668,700.00
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	0.00	153,300.00	153,300.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	643.00	643.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	0.00	2,500.00	2,500.00
	TOTAL GOVERNMENT REQUISITIONS:	0.00	825,143.00	825,143.00
	TOTAL EXPENDITURES:	445,487.59	7,902,304.00	7,456,816.41
	TOTAL REVENUE & EXPENSES:	396,741.70	776,600.00-	1,173,341.70-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/01/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
FIRE DEPARTMENT				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	0.00	83,600.00	83,600.00
FIRE VEHICLE ADDITIONS	8-23-0000-650	0.00	200,000.00	200,000.00
	TOTAL FIRE DEPARTMENT:	0.00	283,600.00	283,600.00
WATER DEPARTMENT				
WATER MACHINES, EQUIPMENT	8-41-0000-630	0.00	35,000.00	35,000.00
	TOTAL WATER DEPARTMENT:	0.00	35,000.00	35,000.00
RECREATION				
RECREATION POOL ENGINEERING STRUCTUR	8-72-0100-610	7,525.40	0.00	7,525.40-
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	0.00	25,000.00	25,000.00
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	0.00	150,000.00	150,000.00
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION FOX LAKE PARK ENGINEERING	8-72-0700-610	0.00	30,000.00	30,000.00
RECREATION PARKS PLAYGROUND ENGINEER	8-72-0800-610	0.00	200,000.00	200,000.00
RECREATION PARKS EQUIPMENT	8-72-0800-630	0.00	25,000.00	25,000.00
	TOTAL RECREATION:	7,525.40	440,000.00	432,474.60
CULTURE				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
COMMUNITY CENTRE EQUIPMENT	8-74-0900-630	0.00	8,000.00	8,000.00
	TOTAL CULTURE:	0.00	18,000.00	18,000.00
	TOTAL CAPITAL FINANCES APPLIED:	7,525.40	776,600.00	769,074.60
	GRAND TOTAL OF ALL ACCOUNTS:	7,525.40	776,600.00	769,074.60
	REPORT TOTALS:	404,267.10	0.00	404,267.10-

*** End of Report ***

Date: February 8, 2022

Agenda Item No: 06.03

Budget Overview

Recommended Motion

That Council accepts the Budget Overview for January 2022 for information.

Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2022 Operating and Capital budgets approved by Council at the December 14, 2021 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to January 31, 2022.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A



Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A

Attachments

1. Budget Overview – January 2022

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

JANUARY 2022**BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted Dec 14, 2021	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-4,128,647			-3,875			-4,124,772
DRAW FROM RESERVES	-16,315			0			
REQUISITIONS		822,643		0	0		822,643
SURPLUS		2,500			0		2,500
CONTINGENCY		0			0		0
			-3,319,819			-3,875	
COUNCIL	0			0			0
COUNCIL		150,250			11,690		138,560
			150,250			11,690	
GENERAL ADMINISTRATION	-569,300			-1,754			-567,546
ADMINISTRATION		1,029,344			174,108		855,236
			460,044			172,354	
HANNA WAKE PROGRAM	0			0			0
STUDENT EXCHANGE		0			0		0
			0			0	
TAX RECOVERY PROPERTY	-10,100			-1,000			-9,100
TAX RECOVERY PROPERTY		10,100			0		10,100
			0			-1,000	
POLICE	-10,200			0			-10,200
POLICE		72,000			0		72,000
			61,800			0	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		4,750			0		4,750
			4,750			0	
FIRE	-623,711			0			-623,711
FIRE		486,040			5,402		480,638
CAPITAL - EQUIPMENT		38,600			0		38,600
CAPITAL - RADIO EQUIP		45,000			0		45,000
CAPITAL - RESCUE TRUCK		200,000			0		200,000
			145,929			5,402	
EMERGENCY SERVICES	-3,250			0			-3,250
EMERGENCY SERVICES		12,200			867		11,333
			8,950			867	
BY-LAW ENFORCEMENT	-23,000			-18,335			-4,665
BYLAW		66,680			2,355		64,325
			43,680			-15,980	
DOG CONTROL	-5,000			-2,410			-2,590
ANIMAL CONTROL		9,300			7,675		1,625
			4,300			5,265	

JANUARY 2022**BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted Dec 14, 2021	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-3,300			0			-3,300
PUBLIC WORKS		541,358			31,334		510,024
PUBLIC WORKS - CAPITAL		0			0		0
			538,058			31,334	
STREETS & ROADS	-430,439			0			-430,439
STREETS & ROADS CAPITAL	0			0			0
STREETS & ROADS		840,239			6,602		833,637
S & R - CAPITAL					0		0
			409,800			6,602	
AIRPORT	-23,705			-600			-23,105
AIRPORT		40,410			2,613		37,797
AIRPORT CAPITAL		0			0		0
			16,705			2,013	
WATER							0
TREATMENT	-1,181,400			-266			-1,181,134
TREATMENT		835,700			0		835,700
LINES & DISTRIBUTION	0			0			0
LINES & DISTRIBUTION		280,800			6,111		274,689
CAPITAL - METER EQUIPMENT		35,000			0		35,000
			-29,900			5,845	
SANITARY SEWERS	-297,600			-17			-297,583
SEWERS		203,360			1,950		201,410
SEWER - CAPITAL		0			0		0
			-94,240			1,932	
GARBAGE	-74,300			-28			-74,272
GARBAGE		75,700			5,800		69,900
			1,400			5,772	
REGIONAL WASTE SYSTEM	-353,900			-25			-353,875
ANNUAL CONTRACT		350,500			83,600		266,900
			-3,400			83,575	
F.C.S.S.	-93,798			0			-93,798
ADMINISTRATION		40,800			2,434		38,366
PROGRAMS		108,100			10,522		97,578
YOUTH CLUB SUPPORT		25,300			4,453		20,847
VAN OPERATIONS		4,750			0		4,750
			85,152			17,410	

JANUARY 2022**BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted Dec 14, 2021	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-16,500			-3,100			-13,400
CEMETERY		30,020			241		29,779
			13,520			-2,858	
MUNCIPAL PLANNING COMM	0			0			0
MPC		500			0		500
			500			0	
COMMERCIAL OFFICE BUILDING	-25,690			-6,000			-19,690
OFFICE BUILDING		25,690			49		25,641
			0			-5,951	
TOURISM	-1,200			0			-1,200
TOURISM		30,900			1,773		29,128
			29,700			1,773	
BUSINESS & COMMUNICATION	-10,000			0			-10,000
		184,620			41,954		142,666
			174,620			41,954	
VISITOR INFORMATION BOOTH	0			0			0
		19,180			49		19,131
			19,180			49	
SUBDIVISION	0			0			0
SUBDIVISION		0			0		0
			0			0	
RECREATION	-231,000			0			-231,000
CS BOARD		3,500			0		3,500
RECREATION		81,450			8,038		73,412
			-146,050			8,038	
SWIMMING POOLS	-86,800			0			-86,800
POOLS		229,110			309		228,801
CAPITAL - WATERSLIDE PUMP		10,000			7,525		2,475
CAPITAL - JO POOL HEATER		15,000			0		15,000
			167,310			7,834	
ARENA	-80,450			-4,188			-76,263
ARENA		293,370			23,370		270,000
ICE PLANT		27,700			0		
CAPITAL - CONDENSOR		150,000			0		150,000
			390,620			19,182	

JANUARY 2022**BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted Dec 14, 2021	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PARKS SHOP	0			0			0
PARKS SHOP		18,030			216		17,814
			18,030			216	
CURLING RINK	-49,700			0			-49,700
CURLING RINK		61,240			233		61,007
ICE PLANT		27,000			0		
CAPITAL - WALL REPAIR		10,000			0		10,000
			48,540			233	
BALL DIAMONDS	-5,100			0			-5,100
BALL DIAMONDS		38,230			0		38,230
			33,130			0	
GOLF COURSE	0			0			0
GOLF COURSE		2,690			0		2,690
			2,690			0	
FOX LAKE PARK	-73,479			-610			-72,869
FLP		97,860			0		97,860
CAPITAL - ELECTRICAL		30,000			0		30,000
			54,381			-610	
PARKS	-125,000			0			-125,000
PARKS		247,300			3,889		243,411
CAPITAL - WALKING TRAILS		50,000			0		50,000
CAPITAL - TENNIS COURTS		150,000			0		150,000
CAPITAL - SKATEPARK		25,000			0		25,000
			347,300			3,889	
SUMMER YOUTH PROGRAM	-2,500			0			-2,500
		32,460			100		32,360
			29,960			100	
COMMUNITIES IN BLOOM	0			0			0
COMMUNITIES IN BLOOM		0			0		0
			0			0	
SPRAY PARK	0			0			0
SPRAY PARK		12,330			0		12,330
			12,330			0	
KING-HUNTER PIONEER PARK	-8,000			0			-8,000
KING-HUNTER PIONEER PARK		44,950			0		44,950
			36,950			0	
SOCCER FIELDS	-2,100			0			-2,100
SOCCER FIELDS		13,200			0		13,200
			11,100			0	

JANUARY 2022**BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted Dec 14, 2021	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
MUSEUM	0			0			0
MUSEUM		14,500			0		14,500
			14,500			0	
LIBRARY	-10,000			0			-10,000
LIBRARY		107,740			172		107,568
LIBRARY - CAPITAL - WATER DIVERSION		10,000			0		10,000
			107,740			172	
CENTENNIAL PLACE	-79,650			-5,573			-74,077
CENTENNIAL PLACE		175,080			6,812		168,268
CENTENNIAL PLACE CAPITAL		0			0		0
			95,430			1,238	
COMMUNITY CENTRE	-22,570			-890			-21,680
CENTRE		60,440			768		59,672
CENTRE CAPITAL - CLEANER		8,000			0		8,000
			45,870			-122	
LIONS HALL	-1,200			-75			-1,125
LIONS HALL		10,390			0		10,390
			9,190			-75	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-8,678,904			-48,746			-8,630,158
TOTAL EXPENDITURES		8,678,904			453,013		8,225,891
TOTAL SURPLUS (DEFICIT)			1			404,267	

Date: February 8, 2022

Agenda Item No: 07.00

Committee Reports

Recommended Motion

That Council accepts the following Committee Report for information:

1. Community Services Board Meeting Minutes of January 31, 2022

Background

Committee Reports are usually in the form of minutes from the Committee meetings and provide Council with highlights and activities of the committee.

The Minutes may not have been approved by the Committee; however, they are presented for Council's review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	<u> N/A </u>	Capital Cost:	<u> N/A </u>
Budget Available:	<u> </u>	Budget Available:	<u> </u>
Unbudgeted Costs:	<u> </u>	Unbudgeted Costs:	<u> </u>
Source of Funds:	<u> </u>	Source of Funds:	<u> </u>



Policy and/or Legislative Implications

N/A

Attachments

1. Community Services Board Meeting Minutes – January 31, 2022

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

**TOWN OF HANNA
COMMUNITY SERVICES BOARD MEETING
January 31, 2022**

Minutes of a meeting of the Community Services Board of the Town of Hanna held Monday, January 31, 2022, in the Town Council Chambers at 7:00 p.m.

Members Present:

Elaine Johnston
Sam Lockhart
Cody Dale McNair

Darlene Herzog
Gerald Campion
Vern Thuroo

Regrets: Chairperson Nadine Wood

Administration Present:

CAO Kim Neill
Community Services Coordinator Michele Toews
Municipal Secretary Raelene Liddicoat

CALL TO ORDER

Acting Chairperson Darlene Herzog called the meeting to order at 7:00 p.m.

REVIEW AND ADOPTION OF AGENDA

MOTION: V.Thuroo – G.Campion

That the agenda be adopted as presented.

CARRIED

ADOPTION OF MINUTES

MOTION: G.Campion – E.Johnston

That the minutes of the December 20,2021 meeting be approved as circulated.

CARRIED

FINANCIAL REPORTS

ACCEPTED AS PRESENTED:

That the financial reports for December 2021 be accepted for information.

CARRIED

REPORTS:

Directors Report: - Kim Neill

- CAO Kim Neill provided an update to the Board on how the CS Department will operate with the decision not to replace the retiring Director's position. All members of the Department are expected to pick up additional work duties in addition to the CAO. The CAO has experience in Community Services operations and is confident the existing

staff can ensure the department is operating satisfactorily. Going forward Kevin will be providing facilities/parks reports for the CSB meetings.

- The Town of Hanna 2022 Operating Budget has dollars budgeted for contract services for projects or initiatives the existing staff do not have the time or the expertise to manage effectively.

Community Services Coordinator Report: - Michele Toews

- Coordinator Toews updated on Drive Happiness, callout for volunteers to immediately start signing up via word of mouth, media advertising /publicity will follow in late Feb-early March.
- Spoke of the parameters of the program- no GDL restrictions - Police Checks required - No Car seats. Seniors needs to come first with the Drive Happiness program.
- Medically At-Risk Drivers Grant (MARD) also included general maintenance & repairs on the CS van.
- Updated on Brooks & County Immigration Services; the coordinator is coming up from Drumheller twice a week.

Council Report: - Gerald Campion

- Councillor Campion reported that his grand-daughter intends to apply to sit on the CSB as a Youth representative. She was unable to attend tonight's meeting due to dance, plans on attending next meeting.
- Revitalization downtown - 818 Studio attended the Council Information Meeting January 26th with the Hanna Community Development Project presentation, which included signage.
- Councillor Campion attending Elected Officials Economic Development Training on Feb 2

ROUND TABLE DISCUSSION:

- Vern Thuroo has ELKS cash raffle tickets
- Cody asked if the presentation for the Hanna Community Development Project from 818 Studio could be included in the next CSB meeting package.
- Talked about the Community Centre tour, renos required and dollars needed for upgrading to make it more efficient and using renewable energy going forward.

NEXT MEETINGS DATE:

Monday March 21,2022 @ 7:00 p.m.

Note: Tour of Curling Rink & Arena @ 6:00 pm prior to the meeting.

Town of Hanna
Community Services Board Meeting

ADJOURNMENT

Acting Chairperson Darlene Herzog adjourned the meeting at 8:27 p.m.

Acting Chairperson Darlene Herzog

Director of Community Services Gwen Snell

Date: February 8, 2022

Agenda Item No: 08.00

Senior Administrative Officials Reports

Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01-8.03 as presented for information.

Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town web-site and through the Town Social Media Program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A



Attachments

1. Chief Administrative Officer
2. Director of Business & Communication
3. Director of Public Works

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

MEMORANDUM

Date: February 8, 2022

To: Mayor & Council

From: Kim Neill
Chief Administrative Officer

Re: CAO Report – February 8, 2022, Council Meeting

1. Demolition Project Update:

The hazard abatement and demolition are complete on the following properties:

- 206 Fox Lake Trail
- 109 - 3rd Ave West
- 305 – 1st Street West
- 123- 2nd Avenue West

The demolition on the Seymour property (102 – Centre Street) has completed the work as of January 28th. In discussions with the contractor, it has been arranged that they will pay for and have the security fence up until the end of March and at that time if the Town wishes to have the fence remain up it would be at the Town expense. The reason for not filling the excavation as it will be very hard to achieve any form of compaction with the clay being frozen and not having any moisture content in it.

2. Facility Tours:

As part of the Council Orientation process and following the tour of the public works shop, VIC/main lift station and airport terminal held on January 8, 2022, the next facility tour is scheduled for Saturday, February 26th where the Arena, curling rink, swimming pool, Community Centre and Centennial Place facilities will be toured. This will leave the following facilities tours outstanding:

1. Fire Hall/burn tower and parks shop
2. Water treatment plant

3. Grant Applications

Administration has completed work and submitted the Commemorating Canada Grant and the Green and Inclusive Community Buildings Grant and will await approval. In addition, Administration is working on a Green Jobs Grant through the Canadian Parks and Recreation Association for funding to hire an individual to assist with programming, events, etc.

4. Summer Seasonal Staffing

Administration has reached out to all seasonal staff in preparation for the 2022 season. A majority of staff indicate their interest in coming back and we are also advertising the open positions in the newspaper, on social media and on the Town website.

Meetings Attended:

- Chief Medical Officer of Health – Covid Update for Municipalities – January 12th, 19th, 26th & February 2nd
- Alberta Purchasing Connection Webinar – January 13th
- Business Hub – Economic Development Collaboration – January 18th & February 1st
- 911 GIS Webinar – January 18th
- Alberta Municipalities Provincial Policing – January 19th
- Council Info – January 26th
- Community Services Board – Facility Tours & Meeting – January 31st
- Business Development Opportunity – February 1st
- Keep RCMP in Alberta – National Policing Federation Presentation – February 1st
- Business Development Opportunity – February 3rd
- Canadian Coal Transition Infrastructure Fund Meeting – February 8th

Upcoming Events:

- Vacation - February 9th – 18th
- Council Information Meeting – February 23rd
- Canadian Dam Association Webinar – February 24th
- Facility Tour – February 26th
- Business Hub – Economic Development Collaboration – March 1st

February Council Report

Focused on maintaining Outdoor rink, Crokicurl and Hector King Hunter Park walkways.

Warm sun was tough on the painted crokicurl lines

Outdoor facilities are seeing lots of use in the warm weather

Power surge in December seems to have burnt a few drivers in our LED lights in the Curling Rink and Arena as well as the control board in the Pool filter room heater. A failed valve was discovered when the lines froze and have created repair work for the Spring.

Surge protectors for our system are being looked into to prevent these issues with the sensitive nature of the LED fixtures

Safety clips installed on light fixture covers in the Community Centre as covers had been falling off and breaking. Thankfully not while facility has been in use. Suspected temperature changes at ceiling level causing the plastic to shrink/expand.

Arena brine pump has a leak at the shaft seal. Dan Frey and Richard Crowle replaced it on February 3rd. It was still operating but there was no confidence in it making the season. After installing the new pump, Dan found that the seal on the new pump is leaking. He is sourcing a new seal and will change it out. Seal was bad from factory.

We have 3 large storage tanks for hot water in the Olympia room. One was replaced in 2011, one in 2016 and one in 2019. The one replaced in 2016 started leaking and was replaced on January 27th, 2022.

Recirculating pump motor was replaced on the Olympia room boiler at the beginning of January. The pump that the motor drives has since seized up and was replaced Feb. 4th as well as some of the copper pipe in the system due to corrosion. New boiler should be a consideration before long (\$20,000 installed roughly)

Staff being flexible with games cancelled short notice due to Covid as well as holiday time and sick coverage. U7 Tournament (Mites) has 4 teams and runs Feb. 5th. Adult Cowboys Tournament sounds like it will be a go for Feb. 11, 12, 13 weekend.

Adding shelving and attachments to the Wellness Trailer

Community Services Coordinator Report

Hanna Family and Marriage Therapy Program

Held meetings with the general committee as well as sub-committee work to wrap up some grant funding, order resources to be housed at the Hanna Library, and work to further promote the Rapid Access Counselling remote therapy option. Local therapy service provider continues to be busy; we continue to see an increase in use and subsidy paid due to covid.

Volunteer Income Tax Program

Hanna FCSS is partnering to offer the volunteer income tax program again this year. Residents who meet income qualifications are eligible to have their taxes completed for free. Forms can be picked up at the Town Office. Completed forms and supporting documents are dropped back off at the office and we take them to our volunteer accountant to be completed.

Drive Happiness

Our Memorandum of Understanding with Drive Happiness has been signed. Advertising/forms are being finalized now. Will be soft launching with volunteer recruitment right away, followed by a larger media release true launch opening the program up to additional volunteers and riders. If you or anyone you know wish to volunteer, please give Michele your contact information as we will be doing targeted calls to get initial volunteers signed up.

Hanna Wellness Network

Committee is finalizing plans and purchases to set up the Hanna Event Trailer and expansion of the Library of Things. These purchases are being made using grant funds. The enclosed trailer is going to include tables, chairs, barricades, fire pits, 10x10 pop up tents, etc. that will be lent out for those looking to host events in Hanna. Plans are being finalized on the logistics and cost associated with booking the trailer. The expanded Library of Things is looking to add recreation items – everything from yard games to board games to art supplies. These items will be available to be borrowed for free by library members (and its free to become a member). Grant funding from this group also purchased new, professional Crokicurl rocks, and Crokicurl is now open for the season in the parking lot to the north of the Community Centre.

Brooks & County Immigration Services Settlement Coordinator

The Settlement Coordinator working out of Drumheller is now also covering the Hanna area. Kimberlee Groves will be working out of the Hanna Library on Wednesdays and Thursdays, providing supports. She primarily works with permanent residents but can also assist temporary foreign workers and new citizens. Hanna FCSS is working closely with the Hanna Learning Centre to introduce Kimberlee to community partners and to help get the word out that we have services available in Hanna.

Senior's Programs

Hanna FCSS continues to partner to offer Chair Yoga for free at Centennial Place on Tuesdays and Thursdays at 2pm. New in February our partners with AHS Community Recreation Therapy are also offering a Senior's Walk & Talk gathering on Tuesdays. The coordinators will meet seniors at Centennial Place, walk the indoor track with them, and then hold a coffee social gathering after to provide opportunities for connection.

Circle of Supports

The draft of the 2022 update to our Circle of Supports is attached to this report. A few additions have been identified to be added before finalizing, printing and distribute this document. Please have any additions to Michele by February 10th.

Additional Meetings and Training

ASIST Suicide Intervention Training – January 13 & 14
Red Cross Standard First Aid – January 25 & 26

Report to Council

Date: Feb 8, 2022

Submitted by: Laurie Armstrong, Director of Business & Communication

Since the January meeting, the department has been busy with the following:

- Jan 2022 newsletter
- Weekly Herald Ad
- Work on security groups and permissions changes to align with staff changes.
- Work with Public Works to identify issues and troubleshoot their call out system.
- Promote summer employment (had to redo some of the forms to change contact information due to staff changes)
- Some staff training (phone system, graphics management, etc)
- Template changes to the website to reflect branding changes.
- Refine the category options available in the online business and community groups directories and ensure businesses and groups are adequately represented.
- Updating the listings in the business and community groups directories. There are currently over 350 listings.
- Worked with two potential new business inquiries and redirected them appropriately.
- Met with Special Areas Community Peace Officers and marketing department to prepare a communications plan in regard to Town bylaw services and what the public can expect going forward. Also looked at amendments to our current complaint processes and forms.
- Assessing our current VOIP system and our billing to look for more efficiencies.
- Assisting the HGCC with promoting their efforts to attract a manager.

Video Statistics from YouTube

Most popular video: Dr. Fortna Apr. 27, 2021.

Most popular (that is not a Dr. Fortna video): National Hotel demolition June 2014.

Most popular live stream: Mar 9, 2021 Council Meeting

When live streaming Council Meeting and Information Meetings, the number of viewers ranges between 2 and 25, usually settling around 6-10 viewers. However, because the live streams are saved and available publicly, the number of views increases. For example, the Dec 14, 2021 Council Meeting has been viewed 62 times. As a point of reference, there have never been 62 people present at a Council Meeting. The Jan 11, 2022 Council Meeting has logged 48 views so far.

COUNCIL REPORT

DATE: February 8, 2022

PRESENTED BY: Brent Olesen, Director of Public Works

- Since the January 11, 2022 Council meeting, the public works department has been busy with the following items:
 - Water & Sewer
 - Wes & I are still working on the Annual Water and Wastewater reports for submission to Alberta Environment & Parks by the end of February.
 - We had a meeting with Metercor representatives about upgrading our water reading program as the system we have now uses old technology and will not be supported by Itron in the near future. Metercor supplies the Town with the meters and electronic readers and Itron supplies the equipment to read the electronic meters and analyze the data.
 - We augured 2 sewer lines for property owners. One has a sag in the street which we will repair in the spring. The second sewer line problem turned out to be on homeowners side of the property under the house, so they will be looking into it on their own.
 - We distributed door knockers at 49 properties where the utility accounts are in arrears.
 - Road Maintenance
 - We hauled snow from the downtown core to help with ice in the gutters to allow the water to run once the weather turns warmer. We have not hauled snow from any residential areas as we are trying to keep a small layer of snow for insulation and there is not enough snow to make it worth hauling at this time.
 - We brushed sidewalks after some of the light snow we have had.
 - We sanded the streets as needed. The sand/salt mixture is more effective when the weather is warmer.
 - We took down the Christmas decorations as soon as it was warm enough to do so. The town Christmas float was also dismantled and put into storage.
 - Meetings
 - I am attending the Monday morning Director's meetings.
 - I have been appointed to the Health & Safety Committee as the management representative from Public Works, replacing Wes Rorabeck. Braeden Volk will remain on the committee for another year. The committee is scheduled to meet the first Monday of each month.
 - Airport
 - We are doing routine maintenance at the airport.
 - We cleared the runway and tarmac after the snow this month.

- General

- We delivered potable water to the waste transfer site this month and hauled the wastewater from their tank. We continue to haul sewer from the tanks at the Airport and Special Areas Shop.
 - We ordered 33 Street Signs to replace the faded ones at various intersections throughout town. We will be installing them this spring and summer.
 - The 2011 Dodge Ram truck that was used by Protective Services has been moved into the public works fleet as the “on call” truck instead of using the three-quarter ton truck.
 - At the request of the Chief Administrative Officer a member of the crew patrolled the town and distributed door knockers in January for properties where snow was not removed from the sidewalks. If the snow was not removed prior to the second patrol, a contractor was hired to do the work and administration sent an invoice to the property owner.
- On a personal note, I took a few days off at the end of January to go to Taber with the Hanna Fire Department curling team to compete in the Alberta Firefighters Provincial Playdowns. Our team ended up second in the C event.
 - The Hanna Fire Department has put a team in the annual tournament for three years, travelling to Drayton Valley, Three Hills and Taber.
 - In 2020, we submitted an application to host the tournament and it was confirmed in Taber that the Hanna Fire Department was approved to host in January 2023. Plans are underway for this event, which could bring up to 32 curling teams to Hanna for up to 4 days.

Date: February 8, 2022

Agenda Item No: 09.01

Peace Officer Services – Memorandum of Agreement

Recommended Motion

That Council authorize the Mayor and Chief Administrative Officer to enter into the Memorandum of Agreement between the Special Areas Board and the Town of Hanna for the provision of Peace Officer Services within the jurisdiction of the Town of Hanna.

Background

Following the retirement of the Director of Protective Services, the various responsibilities of the portfolio have been distributed to other departments or contracted to external sources. One of the responsibilities to be managed moving forward is that of Bylaw Enforcement Administration, working with Special Areas representatives, developed a plan to have the Town of Hanna Bylaw Enforcement services provided by Special Areas Peace Officers on a contract basis.

Special Areas Peace Officers are appointed by the Alberta Solicitor General and Public Safety, and therefore have broader jurisdiction than the Director of Protective Services had as the Bylaw Enforcement Officer.

A Memorandum of Agreement (MOA) establishing the terms and conditions under which the Special Areas Board will provide the Town of Hanna with Peace Officer Services has been prepared. The MOU was approved by the Special Areas Board at their January 25, 2022, Board Meeting. The highlights of the MOA are listed below:

- The Agreement will be effective as of March 1, 2022 and will be reviewed on an annual basis.
- The cost of the Peace Officer services provided by the Special Areas Board will be \$100/hour
- It is anticipated that the Special Areas will provide on average eight (8) hours of Peace Officer services per week. This time will include patrol time, administration, court time and any other associated time related to enforcement duties for the Town of Hanna
- Special Areas will provide a report to the Town of Hanna quarterly or sooner if required.



- Special Areas will provide general liability insurance coverage to cover the performance of the Peace Officer services on behalf of the Town of Hanna.
- The Peace Officers will adhere to the Solicitor General Peace Officer Program Policy and Procedure Manual guidelines while providing these services to the Town.
- Peace Officers will not address anonymous complaints.
- Peace Officers will address dangerous dogs, animal protection and animal control, but will not provide animal capture services.

The agreement allows the flexibility to have enforcement services provided for situations that cannot be handled through other municipal departments. If a situation can be resolved by municipal employees there will be no need to involve the Peace Officers.

The Peace Officers will take their direction from the CAO and will focus their time on Municipal Bylaws such as:

- Unsightly properties
- On street parking, including trailer & RV parking
- Sidewalk snow removal
- Garbage issues
- Noise
- Business Licensing

Communications

Highlights of the presentation may be communicated through the Town of Hanna Social Media Programs.

Financial Implications

Operating: _____	N/A _____	Capital Cost: _____	N/A _____
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



Policy and/or Legislative Implications

N/A

Attachments

1. Peace Officer Memorandum of Agreement between Town of Hanna and Special Areas Board.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

MEMORANDUM OF AGREEMENT entered into this _____ day of _____, A.D., 2022.

BETWEEN:

SPECIAL AREAS BOARD, as represented herein by
the Chair of the Special Areas Board,
Box 820, Hanna, AB T0J 1P0
(hereinafter referred to as "Special Areas")

AND

The Town of HANNA,
a Municipal Corporation in the Province of Alberta,
Box 430, Hanna, AB T0J 1P0
(hereinafter referred to as "Hanna")

WHEREAS, Special Areas has employed Peace Officers for the Special Areas, and

WHEREAS, Hanna is desirous of establishing an agreement to utilize the Special Areas Peace Officer services and has agreed to pay the cost of services, and

WHEREAS, Peace Officers employed by the Special Areas have been appointed by Alberta Solicitor General and Public Security as having jurisdiction for the following Provincial Legislation: The Animal Protection Act, The Dangerous Dog Act, The Environmental Protection and Enhancement Act – Part 9, Division 2, the Fuel Tax Act, The Gaming, Liquor, and Cannabis Act, The Line Fence Act, The Petty Trespass Act, The Provincial Offences Procedure Act, The Dangerous Goods Transportation and Handling Act, The Tobacco, Smoking, and Vaping Act, and the Traffic Safety Act, and the Trespass to Premises Act. (hereinafter referred to as the "Provincial Legislation");

AND, Municipal By-laws or Ministerial or Board Orders for the Special Areas and Hanna (hereinafter referred to as "By-laws");

WHEREAS, the Peace Officer Act, R.S.A 2007, being Chapter P-3.5, requires that an agreement be entered into between both municipalities.

NOW THEREFORE, this agreement witnesses that in consideration of the terms and conditions contained in this agreement, the Special Areas and Hanna set out as follows:

1. The term of this agreement shall commence on add date, 2022.
2. Special Areas and Hanna agree that the cost of Peace Officer Services shall be set at a rate of \$100 per hour.
3. Special Areas shall provide Hanna with an average of eight (8) hours of Peace Officer services per week. This shall include patrol time, administration time, court time, and any other associated time specifically related to enforcement duties for Hanna.
4. Hanna shall receive a report on all Peace Officer services provided within Hanna on a quarterly basis or sooner, as requested with sufficient notice.
5. Special Areas agrees to ensure Peace Officers under their general liability insurance policy to cover the performance of the Peace Officer services by the Peace Officer for Hanna in this Agreement. This insurance coverage shall be maintained by Special Areas in full force and effect throughout the term of this Agreement.
6. Special Areas Peace Officers shall complete both the Bylaw Enforcement Oath of Office as well as the Peace Officer Oath of Office for Hanna and those oaths shall be sworn before a Commissioner for Oaths as required prior to any patrol, investigation or enforcement actions taking place.
7. Special Areas Peace Officers shall adhere to the Solicitor General Peace Officer Program Policy and Procedure Manual guidelines as well as Special Areas Policies and Procedures while providing Peace Officer services to Hanna.

8. Special Areas shall indemnify and hold harmless Hanna for the actions of the Peace Officer while the Peace Officer is on duty or otherwise supplying Peace Officer services to Hanna pursuant to this Agreement.
9. Special Areas and Hanna acknowledge any complaint received with respect to the conduct of Peace Officers pursuant to this agreement shall be immediately forwarded to the supervisor as delegated by the Special Areas.
10. When Hanna receives complaints for investigation, an approved staff member or the complainant shall complete the Hanna Bylaw Complaint form. This form shall at a minimum include the name, contact information and nature/location of the complaint. Anonymous complaints will not be addressed. Contact shall be made with the Special Areas Peace Officers to notify them that a complaint has been received, and a copy of the complaint form shall be forwarded to the Special Areas Peace Officers.
11. Hanna acknowledges that enforcement actions under the Dangerous Dogs Act, Animal Protection Act, and/or Municipal Bylaw relating to Animal Control will consist of investigation and/or after event enforcement actions and no animal capture services will be provided.
12. This agreement shall be reviewed on a yearly basis, unless otherwise amended.
13. Either party may terminate or suspend this agreement without cause by providing one (1) month written notice to the other party.

SPECIAL AREAS BOARD

Chair

Print Name

Town of HANNA

Mayor

Print Name

Municipal Administrator

Print Name

Date: February 8, 2022

Agenda Item No: 09.02

Community Centre Renovation – Grant Application

Recommended Motion

That Council authorizes the Chief Administrative Officer to submit a grant application \$1,405,058.68 on behalf of the Town of Hanna to the Green and Inclusive Communities Building Grant for the Hanna Community Centre Upgrade and commit to providing the required matching dollars in the amount of \$351,264.67.

Background

In 1985 a committee of Hanna residents brought forward a proposal to Council to build a community centre. The committee saw a need in the community for a building that would hold large functions like concerts or weddings but could also be used for small functions such as a lodge meeting. Council provided a parcel of land that it had acquired in 1946 which was near the Hanna Agri-Sports Complex. The Town assisted the committee in obtaining grant funding and secured an interest free loan from Special Areas (advance on the annual recreation grant). The Committee did the work to design and build the facility in 1986. Individuals, service clubs and organizations donated funds towards the initial construction of the building, as well as repayment of the interest free loan. Many businesses provided services and equipment toward construction as in-kind donations.

Initially the Community Centre was operated by the Community Centre Committee. In 1999, the operations of the building were turned over to the Town of Hanna. Since it was built, the Centre has become one of the Town's most frequently used facilities. The residents of Hanna & district have attended conferences, weddings, parties, dances, and movies in the building. Stage Hanna has produced dramas, comedies and musical theatre and local organizations have produced music festivals, dance recitals and concerts. The Centre has accommodated touring arts including drama productions, big band concerts and artists such as Leona Boyd, George Canyon, the Russian Ballet and Foothills Brass.

The Centre has an auditorium that can accommodate up to 450 people with stadium seating and a 55' x 25' stage with two dressing rooms. When it is set up for a wedding banquet, the Centre can hold 433 people. Full kitchen and bar facilities, two small meeting rooms, washrooms and storage rooms complete this handicap accessible building.



The Community Centre has been viewed as a great example of what can be accomplished by a group of citizens with a vision and the will to make things happen. Over time, the Town has completed several upgrades and provided ongoing maintenance to the facility including the replacement of furnaces, painting, flooring, etc. however, the overall condition of the facility is beginning to show the heavy use and is an aging facility. Storage has been a concern over the years and the kitchen and bar areas are compressed, with the joint use of the cooler creating conflict between the caterers and bar users for larger events. The Town has been approached by user groups and residents who utilized the facility to consider undertaking some renovations to the facility. As a result, Town Council referred the discussion to the Community Services Board (CSB) to research and consult with the community.

Early in 2013 the CSB developed a Community Survey in an effort to gain public input as to what was important for any proposed renovations. Surveys were located in the community, promoted through regular and social media. Over 100 surveys were received (112 in total, 99 from the town and 13 from Special Areas) with the main areas for renovation consideration being the kitchen, bathrooms and storage.

In May of 2013, members of the CSB met with users of the facility which included local caterers, service group members and regular users/renters (such as the Youth Club and Stage Hanna). Work on the Community Centre Renovation Project continued but slowed with the intent to look towards enlisting the assistance of professional services to develop plans for the proposed project.

In March 2015, CSB members undertook a tour to the communities of Pollockville, Castor, Delia and Trochu to view similar facilities. The tour proved to be highly successful as members were able to meet directly with representatives who were involved with the local facilities – providing us with a wealth of information of what worked well and what they would improve upon if they had an opportunity.

Draft plans were attempted by volunteers and staff, but the results were limited and did not provide an accurate picture of what was proposed. In the fall of 2015 Administration approached Jaiden Henry to assist with the planning process. At that time, a computer software program was obtained to assist Jaiden in developing scale drawings for planning purposes. Applications had been submitted under various grant programs utilizing a general overall renovation plan, using the existing blueprints, written descriptions of the proposed project with a very broad budget to accompany the application. The Town continued to be unsuccessful in securing grant funding for this proposed project. All grant applications requested more detailed plans and supporting documentation to further support the application.



CSB members made the commitment that they wanted to have the work completed with a recommendation to council in the fall of 2016. Two options were considered as follows:

1. Complete all renovations utilizing the existing footprint.
2. Construct an addition to the facility, along the south side as the facility was originally constructed to allow for such an expansion in the future.

The Community Services Board recommended to Council the option to construct an addition to the facility. Benefits for this option include the following:

- Existing storage is limited and has been a concern since opening. Chair storage within the main hall is unsightly and limits the use.
- Constructing an addition would allow for the expansion of washrooms to current building standards (existing washrooms do not allow for handicapped access and limit the number of users in the facility as standards have changed).
- Constructing an addition would allow for the construction of a well-planned kitchen to be completed with minimal interruption for the on-going use of the facility by users and renters.
- Recommended plan would allow for the separation of bar and kitchen facilities but would still be located in the same area, allowing for sharing of resources without overlap.
- Recommended plan allows for potential use of outside patio to be incorporated into the use of the Community Centre with greater ease.

In discussion representatives of MPE Engineering in the fall of 2016, administration was advised to estimate a cost for new construction at \$300/ft², which would put the cost of the addition at \$519,000 (\$300/ft² x 1730). The cost of renovations can be more difficult and may run higher than new construction, depending upon finishing and the area being renovated. Given this information, a conservative estimate for this addition and the renovations to the existing building was approximately \$750,000 to \$800,000 at that time.

CSB Members felt that the next step in this process to occur in 2017 would be to proceed with obtaining professional services in developing the necessary plans and documents. This would assist obtaining an accurate plan of what is required, accurate cost estimates and assist the project with obtaining the necessary grants and financial support required. Council in the 2017 Operating Budget provided funding in the amount of \$75,000 to obtain professional support, of which \$23,070 was spent.

Administration retained MPE and FWBA Architects to provide some concept work and estimated costs of a significant Community Centre renovation. This work took place working



with the CSB and culminated in a Community Open House held on April 30, 2018. The open house was a come and go event held between 4 – 9 PM with a presentation at 7 PM.

There were two concepts presented, one working within the confines of the existing building and the second concept featuring an addition to the existing building. The decision was made to apply for the concept that included the building addition at an estimated cost of \$1.2 million. In the summer of 2018, the Town of Hanna submitted a grant application through the Investing in Canada Infrastructure Program for close to \$700,000. Unfortunately, the program was significantly oversubscribed, and the application denied.

Since that time, the project has remained dormant and the Town reallocated MSI Capital funds set aside for the Town portion of the funding required for the Community Centre Renovation Project to the 2nd Avenue Infrastructure Project in 2020.

Recently the Green and Inclusive Community Buildings Grant Program was announced, so Administration has worked on obtaining the necessary information required to apply for funding through this program. Council approved the use of Project Reserve funds to complete some of the work required for the application for renovation of the Community Centre. Funds in the amount of \$5,000 were designated to hire an engineer to assist with the grant application, including completing an energy RET Screen, drawing the funds from deferred revenue to offset the cost.

Administration has completed the grant application and is looking for Council approval to submit. There have been some changes to the original scope planned in 2018 to better address the criteria of the grant, specifically on the green or energy conservation side. These changes as well as the increased cost of materials has driven the total project cost to an estimated \$1,756,323.35 million. The funding if the application is successful will cover up to 80% (\$1,405,058.68) of the total cost with the municipality being responsible for the remaining 20% (351,264.67).

Project Scope will include bringing the building up to current standards for energy efficiency, access and public health thereby reducing our overall operating costs, reducing our Greenhouse Gas Emissions, and providing the community with a facility that is inclusive and offers access to all, regardless of physical limitations and challenges. The Renovation Project has five main components:

- 1) Expansion of commercial kitchen and renovation of bar service area, complete with food secure handling and cooking abilities for public or commercial use; stainless steel countertops, commercial grade dishwasher that is energy efficient but also provides proper



sanitization, food storage cooler, safe access for loading and unloading from area, and safe handling and storage of dishes and cooking utensils.

2) Public washrooms renovated to allow for barrier free use with adequate allowances undertaken for building use and space. Currently the men's washroom cannot accommodate larger walkers or wheelchairs so it is not barrier free. Washroom surface areas will be renovated to standards that provide for cleanliness and safety.

3) Upgrading to LED lighting for all areas, including the stage lighting, barrier free entrances, exterior lighting and security lighting. Current light fixtures are not LED, and stage lighting is an older system from 1980's, exterior lighting is also older requiring higher energy consumption.

4) Roof replacement with new membrane as present roofing structure is leaking and compromised. New roofing will provide some increased energy efficiencies but more importantly will protect the building from severe ice, winds, and weather patterns.

5) Accessibility improvements will ensure all doors are adequate to allow for entry into and within the building, with automatic entrance doors for the washrooms. Building signage will be bolder and more visible to clearly provide safety instructions, provide directions, and to identify amenity uses.

The community centre is booked or in use close to 365 days per year so all users of the building will benefit from this project as it provides a more accessible, more functional, and safer facility. This will provide an increased sense of inclusion for those who currently have difficulty or cannot physically access the building.

The municipality and facility users will benefit from reduced operating costs as the savings can be potentially redirected to reduced service fees and supporting other community initiatives.

The project will take 18-24 months from announcement of successful funding allocation from Green and Inclusive Community Building Program. The town has completed significant preliminary engineering and fiscal planning and are well positioned to move through the final design phase into Project tendering and then construction phase. We will work with local users of the Hanna Community Centre to ensure that we work together to accommodate the community needs within the construction stages.

The Green and Inclusive Community Buildings (GICB) program aims to build more community buildings and improve existing ones – particularly in areas with populations experiencing higher needs – while also making the buildings more energy efficient, lower



carbon, more resilient, and higher performing. This five-year \$1.5 billion program will support green and accessible retrofits, repairs or upgrades of existing public community buildings and the construction of new publicly accessible community buildings that serve high-needs, underserved communities across Canada.

The GICB program supports the first pillar of the Strengthened Climate Plan by making it easier for Canadians to improve the places in which they live and gather, including by cutting pollution (e.g., reducing GHG emissions, increasing energy efficiency, building resiliency to climate change, and encouraging new builds to net zero standards), making life more affordable and supporting thousands of good jobs. Infrastructure Canada invites municipal or regional governments, public sector bodies, not-for-profit organizations, provincial or territorial governments and Indigenous recipients to apply for funding for eligible projects. Please note that individuals and for-profit organizations are not eligible to apply. To meet the criteria for the grant the project will need to be expanded to address all feasible energy efficient options and stress how the renovation makes the building more accessible.

Communications

Highlights of the presentation may be communicated through the Town of Hanna Social Media Programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A



Attachments

1. Community Centre Renovation Concepts
2. Community Centre Renovation – Building Cost Estimate 2022
3. Community Centre Renovation – Building Cost Estimate 2018

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



EXISTING FLOOR PLAN



HANNA Community Centre Renovation



HANNA COMMUNITY CENTRE -CODE REVIEW

Building use classification :
Group A2(Assembly)
Design Occupant Load :
739 max to be stipulated
370W & 370M

Washrooms
Ladies Toilet
No: of toilets : 12
No: of lavatories : 6

Men's Toilet
No: of toilets : 6
No: of lavatories : 3
No: of urinals : 4

Barrier Free Washrooms
(as per 3.8.2.3 ABC) : 2

RENOVATION AND ADDITION CODE REVIEW

HANNA Community Centre Renovation



Project Name	Hanna Community Centre Renovations
Application Number	
Project Type	Retrofit

Is your project a Retrofit, Repair and/or Upgrade, and includes an expansion component?	Yes
IF YES, PLEASE PROVIDE THE SQUARE FOOTAGE INFORMATION BELOW.	

What is the square footage of your current space?	10,498.04	Percentage of increase:
What is the square footage of the addition/demolished & rebuilt space?	12,559.33	19.63%
*** If the Percentage of increase is 30% or more, the application must be submitted as a New Build.***		

Contingency Percentage	18.00%
------------------------	--------

			Funding Sources	Program Name	Organization or Department	Funding amount	Funding Already Secured?	Date submitted/secured
Subtotal Eligible Costs	\$	1,429,700.14	These amounts will be calculated automatically as you fill out the Contingency Percentage above and the Eligible and Ineligible Costs columns below.	Additional funding source 1				
Eligible Contingency	\$	257,346.03		Additional funding source 2				
Total Eligible Costs	\$	1,687,046.17		Additional funding source 3				
Subtotal Ineligible Costs	\$	58,709.48		Additional funding source 4				
Ineligible Contingency	\$	10,567.71		Total funding from other sources	-	-	\$ -	-
Total Ineligible Costs	\$	69,277.19						
Total Project Costs	\$	1,756,323.35						

Federal Share (amount sought from GICB)	\$	1,349,636.93	
Applicant's Share (amount applicant will contribute)	\$	406,686.42	Funding Already Secured?
Funding from other sources (other contributors)			
Total funding all sources	\$	1,756,323.35	

Expense Information							Expense Categories			
Fill in this information for every project expense (eligible and ineligible).							See the "Eligible and Ineligible Costs" page or the GICB Applicant Guide to determine if your expense is eligible.			
							If your expense is eligible it must relate to <u>at least 1</u> of these 4 categories. Please explain how it is eligible, and fill out more than 1 column, if applicable.			
#	Project Phase	Expense Name	Expense Description	Expense Type	Eligible Cost (\$)	Ineligible Cost (\$)	Energy Savings/GHG Reduction	Accessibility	Climate Resiliency	Building/Safety Codes
1	Construction Phase	Addition and Interior Improvements	Bar Renovations (Bar/Staff Washrooms/Second Meeting Room)	Contracting Services	\$ 227,430.00	\$ -		Improve accessibility in bar/staff washrooms and meeting rooms		
2	Construction Phase	Addition and Interior Improvements	Entrance Renovations (Lobby/Ladies washrooms/Coats/storage)	Contracting Services	\$ 312,270.00	\$ -		Improve accessibility for ladies washrooms and lobby		
3	Construction Phase	Addition and Interior Improvements	Painting update through remainder of building	Contracting Services	\$ 37,706.30	\$ -		All of the painting being done is because of the building retrofit		
4	Construction Phase	Addition and Interior Improvements	Kitchen addition (kitchen/mens washroom/staff washrooms)	Contracting Services	\$ 386,820.00	\$ -		Improving accessibility of the staff		
5	Planning Phase	Addition and Interior Improvements	FFE	Materials and Supplies		\$ 58,709.48				
6	Design Phase	Addition and Interior Improvements	consulting services	Contracting Services	\$ 125,021.82	\$ -	Design of building to help reduce energy consumption	Design of building to increase accessibility		
7	Construction Phase	lighting upgrages	Change existing lighting to LED	Contracting Services	\$ 122,014.00	\$ -	replacing existing fixtures and bulbs to improve efficiency			
8	Construction Phase	Roof Replacement	Replacement of a 40 year old roof with the addition of a new roof membrane. (\$15/ft2)	Contracting Services	\$ 218,438.02	\$ -			Replacement of roof with new membrane to minimize water and ice damage.	The roof is getting old and is starting to rot in places



Hanna Community Centre Renovation

BUILDING COST ESTIMATE

DESCRIPTION	QUANTITY	UNIT	SUPPLY	COST
Interior Renovation				
A. General Areas				
A1 Kitchen Renovation (Kitchen/Bar/Staff Washrooms)	107.5	m ²	\$ 2,000.00	\$ 215,000.00
A2 Entrance Renovation (Lobby/Washrooms/Coats/Storage)	145.5	m ²	\$ 2,400.00	\$ 349,200.00
A3 Painting Update Through Remainder of Building	621.9	m ²	\$ 50.00	\$ 31,095.00
	TOTAL			\$ 564,200.00
Extra Work Allowance (5%)				\$ 29,000.00
FFE (5%)				\$ 29,000.00
Consulting Services				\$ 84,630.00
GST (5%)				\$ 35,000.00
	GRAND TOTAL			\$ 741,830.00

Addition and Interior Improvements				
B. General Areas				
B1 Bar Renovation (Bar/Staff Washrooms/Second Meeting Room)	108.3	m ²	\$ 2,000.00	\$ 216,600.00
B2 Entrance Renovation (Lobby/Ladies Washrooms/Coats/Storage)	148.7	m ²	\$ 2,000.00	\$ 297,400.00
B3 Painting Update Through Remainder of Building	621.9	m ²	\$ 50.00	\$ 31,095.00
B4 Kitchen Addition (Kitchen/Mens Washroom/Staff Washrooms)	122.8	m ²	\$ 3,000.00	\$ 368,400.00
	TOTAL			\$ 913,495.00
Extra Work Allowance (5%)				\$ 46,000.00
FFE				\$ 46,000.00
Consulting Services				\$ 98,000.00
GST (5%)				\$ 55,000.00
	GRAND TOTAL			\$ 1,158,495.00

Alternate Costs				
C. Lump Sums				
C1 Lighting Upgrades	621.9	m ²	\$ 300.00	\$ 186,570.00
	TOTAL			\$ 186,570.00
Extra Work Allowance (5%)				\$ 10,000.00
FFE				\$ -
Consulting Services				\$ 17,500.00
GST (5%)				\$ 11,000.00
	GRAND TOTAL			\$ 225,070.00

Date: February 8, 2022

Agenda Item No: 09.03

Hanna Municipal Library Board – Safety and Use Bylaw

Recommended Motion

That Council accepts the Hanna Municipal Library Board Safety & Use Bylaw as amended.

Background

As per The Alberta Libraries Act, Library Boards operating a service point may pass by-laws for the safety & use of the library if they have policies in the following areas:

- Public admission to building – Section 36 (1)(a)(i)
- Use of public library property by members of the public – Section 36(1)(a)(ii)
- Borrowing privileges – Section 36 (1)(a)(iii)
- Fees – Section 36 (1)(b); 36 (3)
- Fines – Section 36 (1)(c)

Once a Library Board has passed a by-law it must be forwarded to Municipal Council to accept. The by-law does not come into effect until the respective Municipal Council accepts it.

The Hanna Municipal Library Board prepared the Hanna Municipal Library Board – Safety & Use Bylaw which was accepted by Council at their January 14, 2020 meeting. This by-law primarily provides direction in the following areas of the Library operation:

- Admittance to/Conduct in the Building
- Procedures for acquiring a Library Card
- Responsibilities of a Library Card Holder
- Loan of Library Resources
- Penalty Provisions
- Service & Equipment Rental
- Room Rental Fees

The By-law includes the following Schedules:

- Schedule A - Fees for the issuance of Library Cards
- Schedule B – Loan Periods for Library resources
- Schedule C – Overdue Fines and Procedures for the Return of Overdue Material
- Schedule D – Service & Equipment Fees



The Hanna Municipal Library Board has a Policy which directs the Board to review their Bylaws every two years. The Hanna Municipal Library Board at their January 17, 2022 meeting reviewed the Safety & Use Bylaw and approved a new Safety & Use Bylaw. Administration's understanding is that the only change to this Bylaw from the previous Bylaw is the addition of laminating services in Schedule D.

Communications

Highlights of the presentation may be communicated through the Town of Hanna Social Media Programs.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A

Attachments

1. Hanna Municipal Library Board – Safety & Use Bylaw – Approved by the Hanna Municipal Library Board – January 17, 2022.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

SAFETY & USE BYLAWS OF THE TOWN OF HANNA LIBRARY BOARD

Approved by the Board on: January 17, 2022

Accepted by Town of Hanna Municipal Council on:

The Town of Hanna Library Board enacts the following Bylaws pursuant to Section 36 of the Alberta *Libraries Act*.

1. Definitions in these Bylaws shall mean:
 - 1.1. **Applicant:** in the case of 8.0 below, a person who makes a request for access to a record under 8(1) of the *Freedom of Information and Protection Act*; elsewhere in the Bylaws means a person applying for a library card.
 - 1.2. **Board:** The Town of Hanna Library Board.
 - 1.3. **Cardholder:** the registered user of a current library card.
 - 1.4. **Cardholder Categories** shall include the following:
 - 1.4.1. Adult: any person 18 through 64 years of age.
 - 1.4.2. Youth: any person 13 through 17 years of age.
 - 1.4.3. Child: any person 6 through 12 years of age.
 - 1.4.4. Preschool: any person 0 through 5 years of age/
 - 1.4.5. Family: two or more members of the same family residing in the same home.
 - 1.4.6. Senior: any person 65 years of age or older.
 - 1.4.7. TAL Card borrower: a cardholder from outside the Marigold Library System with a current TAL card.
 - 1.4.8. ME Libraries borrower: a cardholder from outside the Marigold Library System whose card is registered in the ME Libraries program.
 - 1.5. **Good Standing:** a cardholder with no outstanding overdue items or charges.
 - 1.6. **Library Director:** the person charged by the Board with operation of the Hanna Municipal Library.
 - 1.7. **Library:** the Hanna Municipal Library.
 - 1.8. **Library resources:** any resources, regardless of format, that are held in the Hanna Municipal Library's collection, or borrowed by the Hanna Municipal Library, and includes but is not limited to books, periodicals, audio recordings, video recordings, projected media, paintings, drawings, photographs, toys and games, kits, and electronic databases.
 - 1.9. **Loan Period:** the period of time, as set out in Schedule B, which a cardholder may borrow library resources and includes any renewal of an original loan period.
 - 1.10. **Non-resident:** any person who has a residence outside the service area, does not pay property or business taxes within the service area (see 1.12).
 - 1.11. **Resident:** any person who has a residence and/or pays property or business taxes within the service area (see 1.12).
 - 1.12. **Service Area:** The Town of Hanna and the Special Area #2.
 - 1.13. **TAL card:** the Alberta Library card allows a cardholder to borrow materials from any library participating in the Alberta Library Card program.
 - 1.14. **ME Libraries:** A provincial program that allows library card holders to borrow materials from any library in Alberta who participates in the Alberta Public Library Network.

2. Interpreting the Bylaws

2.1. The Board is a corporation established under the *Libraries Act* Sect 3(4) as defined by the *Interpretation Act, R.S.A.2000 Chapter I-8*.

3. Admittance to/Conduct in the Building

3.1. The building is to be open free of charge to the public for library purposes at the hours posted.

3.2. No person using the library building shall:

3.2.1. Create any unnecessary disturbance for other library users and/or contravene Library Board Policy.

3.2.2. Take away any library item from the building unless the item has been properly checked out in accordance with library circulation policies and procedures.

3.2.3. Go into or stay in the building outside of those time periods chosen for public use, unless approved by a motion of the Board.

3.2.4. Solicit other library users and staff for personal, commercial, religious, or political reasons.

3.3. Except with the permission of the Library Director, no person shall:

3.3.1. Consume food or drink.

3.3.2. Bring any animal, other than an aid dog, into the building.

3.3.3. Bring a wheeled vehicle or conveyance, other than a wheelchair, walker, baby carriage or stroller, into the building.

3.4. Persons who do not act in accordance with 3.2 and 3.3 shall be asked to put an end to their actions. If the action continues or the seriousness of the action justifies it, library staff will direct the person to leave the building. Library staff may also ask for outside assistance, including contacting local law enforcement officers.

3.5. All persons using the library shall comply with applicable public health regulations.

3.6. No member of the public is to be left in the library building for any purpose without a staff person or member of the Board present at all times. Town of Hanna staff have access to the building in relation to building concerns. Security persons may have access to the building under special circumstances.

4. Procedures for Acquiring a Library Card

4.1. Any resident or non-resident is eligible to apply for a library card. A library card is issued upon:

4.1.1. Completion of an official Hanna Municipal Library card application form.

4.1.2. Presentation of payment of applicable fees as outlined in Schedule A.

4.2. Applicants will receive a library card which:

4.2.1. is valid from the date of issue to the date of expiry, unless revoked by the Library Director under 7.3.

4.2.2. Remains the property of the Hanna Municipal Library.

4.2.3. Is not valid unless the card is signed by the cardholder. The card may be signed by the cardholder's parent/legal guardian in the case of a Child or under special circumstances.

4.3. An applicant may receive a TAL card if the applicant is a resident cardholder in good standing.

4.4 An applicant may participate in the ME Libraries program if the applicant is a resident cardholder in good standing.

5. Responsibilities of a Cardholder

5.1. The cardholder named on a library card will be the only person that may use the card. The cardholder may designate alternate people to access his/her library records.

5.2. Loss or theft of a current library card must be reported immediately to the Library. Cardholders are responsible for all library resources borrowed and all charges attributable before the loss or theft of the card is reported. Cardholders may be assessed a minimal charge as outlined in Schedule A for a replacement card.

5.3. Cardholders must notify the library of any change of contact information as soon as possible.

5.4. A cardholder is responsible for all library items borrowed on their card and will compensate the library for all library items damaged or lost while borrowed on their card. In the case of a family card, the designated cardholder(s) listed on the family card application form is/are responsible for all library items borrowed on all family cards on that application form, and will compensate the library for all library items damaged or lost while borrowed on those cards. In the case of a Child or Young Adult card, the parent or legal guardian who signed the Child/Young Adult cardholder's application form is responsible for all library items borrowed on that library card and will compensate the library for all library items damaged or lost while borrowed on that card.

5.5. A cardholder will return or renew any library items on or before the due date as provided in Schedule B.

6. Loan of Library Resources

6.1. There is no charge for using library resources on library premises or borrowing library resources normally lent by the library, consultation with members of the library staff or receiving basic information service.

6.2. Loan periods for library resources are set out in Schedule B.

6.3. Library resources may be reserved and/or renewed in accordance with procedures established by the Library Director.

7. Penalty Provisions

7.1. The procedures for demanding the return of overdue resources are as set out in Schedule C.

7.2. As per 5.4, cardholders are responsible for all charges resulting from failing to return or the late return of library resources. The fine schedule is outlined in Schedule C.

7.3. A library card may be denied or revoked if the cardholder fails to satisfy the conditions prescribed in 6 or has previously shown that he/she cannot be trusted with library resources by repeated damage to or loss of library materials, non-payment of overdue fines, and/or loss or damage assessments.

7.4. In cases of serious dereliction, the Board may prosecute an offence under the *Libraries Act*, s.41. Such an offence is punishable under the *Libraries Act*, s.41. The range of penalties applying on conviction for such an offence is set out in Schedule C.

7.5. Any fine or penalty imposed pursuant to an offence under 7.4 inures to the benefit of the Town of Hanna Library Board in accordance with the *Libraries Act*, s.42.

8. Service and Equipment Rental

8.1. Service and Equipment rental fees are listed in Schedule D.

9. Room Rental Fees

9.1 Donations are requested for use of library premises not normally used for library purposes.

Refer to Policy: Conditions for Use of Areas of Library Not Normally Used for Public Service Policy.

SCHEDULE A – Fees for the Issuance of Library Cards

Resident Individual Adult Card Fee (18 years and older)	\$10.00/ year
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Resident Family Card Fee	\$20.00/ year
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Card fees may be waived at the discretion of the Library Director – proof of hardship may be required.
All library cards are subject to review.

SCHEDULE B – Loan Periods for Library Resources

1. All circulating resources are loaned for three weeks.
 - a. Interlibrary items are typically loaned for three weeks unless otherwise authorized by the lending library.
2. Renewal Periods: All circulating resources may be renewed a maximum of two times for a total loan of nine weeks, as per Policy: Conditions Under Which Library Resources Will Be Loaned.
 - a. Extended due dates may be granted by at the discretion of the Library Director or his designate in the event of upcoming travel, anticipated hospitalization or recuperation, or other foreseeable absences.
 - b. All renewals are subject to recall or reservations from other cardholders.

SCHEDULE C – Overdue Fines and Procedures for the Return of Overdue Material

Material Type	Charge per day
Children’s Materials including fiction, non-fiction, and audiovisual materials	\$0.10
Adult and Young Adult Materials including fiction, non-fiction, large print, and audiovisual materials	\$0.10

C.2 Procedures for return of overdue materials

1. An overdue notice is produced one week after the item(s) is/are due and the cardholder is called and/or a message is left. A record is kept of all calls made.
2. A second overdue notice is produced two weeks after the item(s) is/are due and the cardholder is called and/or a message is left.
3. A third and final notice is produced four weeks after the item(s) is/are due. It is printed and mailed to the cardholder.
4. Cardholders who have reached a maximum fine of \$10.00 or have other fees owing totaling an amount greater than \$10.00, will not be allowed to borrow resources until their account is paid.
5. Notwithstanding number 4, accounts may be paid in installments without loss of borrowing privileges and accounts may be reduced or waived under special circumstances at the discretion of the Library Director.
6. When items are returned, overdue fines may be waived.

C.3 Penalties for lost or damaged items

1. The purchase cost as listed in the library’s integrated library system (ILS) shall be charged. This charge may be waived if an exact replacement copy in new or pristine condition is provided by the cardholder.

SCHEDULE D – Service and Equipment Fees

Photocopying and Printing

Black \$0.25 per page
Colour \$1.00 per page
Double sided \$0.20 per page

Faxing (sending/receiving)

\$1.00 first page
\$0.50 additional page(s)
Cap at \$10.00

Laminating

\$0.75 per page

Date: February 8, 2022

Agenda Item No: 11.00

Council Reports & Roundtable

Recommended Motion

That Council accepts the Council Reports for information.

Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A



Attachments

1. Mayor Povaschuk
2. Councillor Beaudoin
3. Councillor Campion
4. Councillor Crowle
5. Councillor Murphy
6. Councillor Olsen
7. Councillor Warwick

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

COUNCIL REPORTS & ROUNDTABLE

Council Date: Feb 8, 2022

Prepared by: Sandra Beaudoin

Meeting: Council Facility Tour
Location: Public Works Shop, VIC Sewer Control System, Hanna Airport
Date & Time January 8, 2022 9:00 am
Very informative & a great way to get an update from the last tour in 2018! Thank you, Kim & Brent!

Meeting: Council Meeting
Location: Council Chambers
Date & Time: January 11, 2022 6:00 pm

Meeting: Council Info Session
Location: Council Chambers
Date & Time: January 26, 2022 8:30 am
Informative with 818 Presentation & Palliser Municipal Planning. Great discussions.

Meeting Destination Creation Course
Location: HUB Zoom
Date & Time January 26, 2022 9 am
Unable to attend. Conflict with Council Info Session.

Meeting KeepAlbertaRCMP Community Engagement Tour
Location: Hanna Community Center
Date & Time: February 1, 2022 2 pm
Very informative. Lots of information appears not to be provided in the report. Many assumptions being made within it do not appear to be reasonable or feasible. They were not manipulative but providing clarification to areas of concern which do not appear to have been considered in the report.

Meeting: Economic Development for Elected Officials (Harvest Sky Region)
Location: Hanna Community Center
Date & Time: February 2, 2022 9 am – 4 pm
Palliser Economic Partnership was involved in providing this presentation/course to 8 attendees. Lots of discussion & very informative!

Upcoming Meetings:

Meeting: Council Meeting
Location: Council Chambers
Date & Time: February 8, 2022 6 pm

Meeting: Alberta Provincial Police Transition Study Engagement
Location: Community Center
Date & Time: February 9, 2022 2 pm- 4:30 pm

Meeting: Council Info Session
Location: Council Chambers
Date & Time: February 23, 2022 8:30 am

Meeting: Council Facility Meeting
Location: Arena, Curling Rink, Community Center,
Date & Time: February 26, 2022 9 am

COUNCIL REPORTS & ROUNDTABLE

Council Date: February 8, 2022
Prepared by: Councillor Gerald Campion

Meeting: Red Deer River Municipal Users Group
Location: Zoom
Date & Time: January 20, 2022 10:30 am and 1:00 p.m.

- Executive Meeting at 10:30 am
- General Meeting at 1:00 pm with The Executive Board and new Executive Director Rudy Friesen, which was a good meeting. Many new mugs councillors appointed.

Meeting: Council Information Session
Location: Council Chambers
Date & Time: January 26, 2022 - 8:30 am

- Good presentations from 818 Studio and Palliser Regional Municipal Services.

Meeting: Community Services Board
Location: Facility Tour & Council Chambers
Date & Time: January 31, 2022 – 6:00 pm & 7:00 pm

- Community Centre Tour at 6:00
- Meeting at 7:00

Upcoming Meetings:

Federation of Police – Provincial Police Consultation	February 1, 2022
Elected Officials Economic Development training	February 2, 2022
Province of Alberta Provincial Police Presentation	February 9, 2022
Henry Kroeger Regional Water Commission Meeting	February 15, 2022
Red Deer River Municipal Users Group – Executive Meeting - Zoom	February 17, 2022
Council Information Session	February 23, 2022

COUNCIL REPORTS & ROUNDTABLE

Council Date: February 8, 2022

Prepared by: Councillor Sandra Murphy

Meeting: Town Council Meeting
Location: Town Office
Date and Time: February 8, 2022, 6 pm

Appointed as representative to:

- Personnel Committee
- Acadia Foundation
- Hanna Municipal Library Board
- Library Personnel Committee
- Library O H & S Committee
- Marigold Library Systems Board
- Marigold Personnel Committee
- Palliser Economic Partnership

Meetings/Events/Training attended Jan 11 – Feb 10, 2022:

Event: **Library Personnel Committee Meetings**
Location: Hanna Library
Date & Time: Monday, Jan 10, 4 pm, and Wednesday, Jan 26, 3:30 pm
Comments: The Committee met to go over performance evaluations; Director Kathleen Morken has tendered her resignation. Jenn Steinbrecker has accepted the position as interim Director, we have already posted ads to find a permanent replacement.

Event: **Library Board Meeting**
Location: Hanna Library
Date & Time: Monday, Jan 17, 4 pm
Comments: The Board has been working hard to review current policies and committees to take us forward over the new few years. Board approved a 2% COLA increase for full-time staff. Financials show that the Library has a deficit and will need to cut services if we do not receive more funding from other sources.

Event: **Town Council Information Session**
Location: Town Office
Date & Time: Wednesday, Jan 26, 8:30 am
Comments: Presentation from 818 Studio on downtown revitalization; I am concerned the group is not taking the extreme weather we have here into consideration (suggesting we plant grass was my first clue they may not be aware of our arid climate, limited water access and extreme wind issues). Second session extremely informative by Palliser Regional Municipal Services. As a new Councillor, this session was very well received.

Event: **Marigold Library Systems Board Meeting**
Location: Zoom
Date & Time: Saturday, Jan 29, 9:30 am – 12:30 pm
Comments: Final numbers in for Marigold's new building in Strathmore, they somehow managed to complete the project, and add a few amazing touches and be \$700,000 UNDER BUDGET. Reviewed financials; after 3 years of 0% levy rate, the rate is set to increase for 2023 and 2024 by \$0.11 per capita. Services Grant for 2022 for Hanna is \$6,435; IT Fund to remain the same at \$1,000 for Hanna.

Event: **Acadia Foundation Orientation Meeting**
Location: Oyen Lodge
Date & Time: Monday, Jan 31, 10 am
Comments: MEETING POSTPONED due to extreme weather event.

Sandra Murphy, Report

Event: **National Police Federation – Keep RCMP in Alberta Presentation**
Location: Hanna Community Centre
Date & Time: Tuesday, Feb 1, 2:00 pm – 4:30 pm
Comments: Presentation put on by the RCMP members' Union, not by the Crown or upper management, so any concerns we have about our status quo could not be addressed at this session. The presenters were certainly able to express their concerns about the Alberta government's interest in having a provincial police force; from the initial transition cost, to staffing, to infrastructure (real estate, IT, etc.) very informative.

Event: **Palliser Economic Partnership – Economic Development for Elected Officials**
Location: Hanna Community Centre
Date & Time: Wednesday, Feb 2, 9:00 am – 3:30 pm
Comments: Very informative session on Economic Development; great discussions from all participants.

UPCOMING EVENTS/MEETINGS/TRAINING:

Event: **Library Board Meeting**
Location: Hanna Library
Date & Time: Monday, Feb 7 4:00 pm

Event: **Alberta Provincial Police Information Session**
Location: Hanna Community Centre
Date & Time: Wednesday, Feb 9 2:00 pm

Event: **Housing 101 for Elected Officials - AB Seniors & Community Housing Assoc.**
Location: Zoom
Date & Time: Thursday, Feb 17 9:30-10:30 am

Event: **Council Information Session**
Location: Town Office
Date & Time: Wednesday, Feb 23 8:30 am - noon

Event: **Facility Tours**
Location: Hanna Arena
Date & Time: Saturday, Feb 26 9:00 am - noon

COUNCIL REPORTS & ROUNDTABLE

Council Date: February 8, 2022
Prepared by: Councilor Kyle Olsen

Event: Palliser Regional Municipal Services Board Meeting
Location: MS Teams Virtual
Date & Time: Jan 21, 9:00 AM

Organizational meeting for the new Board. Was elected Chair, looking forward to working with staff and helping Palliser continue its operations efficiently.

Event: Council Information Session
Location: Council Chambers
Date & Time: Jan 26, 8:30 AM

Presentations from 818 Studios about the downtown redevelopment, and Palliser Regional Municipal Services about the offerings to member municipalities.

Event: Hanna Golf & Country Club
Location: Clubhouse
Date & Time: Jan 31, 6:00 PM

Updates on manager applications, marketing, and plans to prepare for the coming season.

Event: Hanna Golf & Country Club marketing update
Location: Zoom Virtual
Date & Time: February 3, 11:00 AM

Update on specific product designs for rebranding.

COUNCIL REPORTS & ROUNDTABLE

Council Date: February 8, 2022

Prepared by: Councillor Angie Warwick

Meeting: Town of Hanna Council Meeting

Date & Time: January 11, 2022, 6:00 PM

Meeting: Community Futures Meridian Region (Did not have quorum)

Date & Time: January 20, 2022

Meeting: Town of Hanna Information Meeting

Date & Time: January 26, 2022, 8:30 AM

Meeting: Keep Alberta RCMP Community Engagement Tour (National Police Federation)

Date & Time: January 26, 2022, 6:30 PM

Keep Alberta RCMP Community Engagement Tour (National Police Federation)

- ❖ A move from the RCMP to Alberta Provincial Polices Services (proposed transition)
Kevin Halwa-Jeff McGowan-Michelle Boutin
- What is happening? What we've heard?
- **Current State of Policing:** have been around since 1939/average police serves@ 500 people with 20,000 volunteers across Alberta that support RCMP programs:
 - Rural Crime Watch=16,500
 - Victims Services=1400
 - Auxiliary Constable Programs=140
 - Citizens on Patrol=2500
 - Rural Crime=4 Districts with each having their own crime reduction unit.No lack of members being available although funding is limited!
- **APPS Transition Study Model Proposal:**

To provide a comprehensive analysis of the 'operational requirements', 'process steps' and 'costs' of transitioning from the RCMP to a new police service.

The scope was not to engage directly with municipalities, citizens, specific communities, or Indigenous Peoples. The study recommends that further consultation should be conducted, and that significant study and analysis be completed to validate the proposals assumptions and to further refine the cost projections.

The proposed APPS would be set up similar to the current Alberta RCMP policing model including:

- Policing Services
- Real Estate
- Governance and oversight
- Programming
- Community Policing

Major differences in the proposed APPS structure; half as many fully trained police officers and significantly increased costs.

*It is extremely hard to attract people into this profession. Attraction is being made from out of the Country. Foreign Recruitment is being brought back.

68,000 Police Officers across Canada

Cost Comparison (To Alberta Taxpayers)=

Current RCMP Model=**\$595M(A+B+D)**

A. Municipal Cost=\$196M,

B. Provincial Costs=\$358M,

C. Federal Costs \$188M,

D. Sheriff's=\$41M,

Total Provincial Cost: \$399M(B+D)

Model A=**\$734M(A+B)**

A. Municipal Cost=\$196M,

B. Provincial Costs=\$538M

Model B=**\$759M(A+B)**

A. Municipal Cost=\$196M

B. Provincial Costs=\$562M

- **Transition Timeline:**

Transition will take about 5-6 years or longer.....

Lots of unanswered questions by the Minister:

- **Seeking Clarity from the Province:**

Questions Not Answered:

(Recommended that citizens seek answers to these questions from the Ministry)

1. The proposed transition will cost Albertans more than \$185 million/year in lost Federal contributions, plus more than \$366 million in transition costs. Where is this money going to come from?
2. With so many police departments struggling to recruit, and the Alberta Government assuming only 15% of Alberta RCMP would transition to an APPS, how do they plan to fill 2,500 positions in just four years.
3. The transition study states that the APPS officers would initially be trained in municipal training facilities (Calgary and Edmonton police services). Are these facilities prepared and equipped to train the 2500 officers needed?
4. The APPS report offer two models, with Model A offering half as many fully trained officers as the current Alberta RCMP. Why would the government consider providing less than the current complement of fully trained police officers for rural Albertans, and for more money?
5. Why didn't the Provincial Government review the current Alberta RCMP police service model for efficiencies, and the cost to do so?
6. When will the Province be completing a true feasibility study to clarify the assumptions made in the Transition Study as recommended by PwC?

- **Next Steps (Until April 1)**

- From now until April 1, complete a short survey about your thoughts about policing, satisfaction with the Alberta RCMP, questions and concerns regarding the proposed transitions, and more. Visit: [KeepAlbertaRCMP.ca](https://www.KeepAlbertaRCMP.ca)
- Tell Everyone about this
- Engage your MLA or any other elected officials
- Register for this event: [KeepAlbertaRCMP.ca](https://www.KeepAlbertaRCMP.ca)

Meeting: Community Futures Meridian Region (Operational Plan & Budget)

Date & Time: January 27, 2022

Meeting: Community Futures Meridian Region-Seminar: The Speed of Trust by Steven M.R. Covey

Date & Time: February 01, 2022, 8:30 AM-4:30 PM

THE SPEED OF TRUST (Trust/Taxes/Dividends)

Franklin Covey Foundation-Bryan Kroff (30 Years)

Trust is universal.

➤ the absence of trust can destroy the most powerful government, the most successful business, the most thriving economy, the most influential leadership, the greatest friendship, the strongest character, or the deepest love.

- Simply put, trust is *confidence*.
- The opposite of trust is *suspicion*.

This was a very informative seminar teaching the four Cores of credibility & 13 behaviors of trust applicable in your personal, professional, and political life.

Date: February 8, 2022

Agenda Item No: 12.00

Correspondence

Recommended Motion

That Council accepts Correspondence items 12.01 – 12.09 for information

Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

1. Minister of Agriculture, Forestry & Rural Economic Development – Congratulations
2. Town of Tofield – Adolescent Vaccine Provision
3. Minister of Municipal Affairs – Convention Meeting Recap
4. Crowsnest Pass – Letter of Support – Streamlining Foreign Physicians Assessment
5. Crowsnest Pass – Letter of Support – Fast Tracking Immigrant Nurses for Certification
6. Government of Canada – Press Release – Canada Coal Transition Initiative - Infrastructure Fund
7. Community Engagement AHS – EMS System Pressure and Mitigation
8. Town of Gibbons – Bill 21 Provincial Administrative Penalties Act
9. Southern Alberta Energy from Waste Association -Project Update Memo 2022.02

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

Kim Neill

From: Hanna Town Office
Sent: January 11, 2022 2:41 PM
To: Kim Neill
Subject: FW: Congratulations on the Recent Municipal Election

Hanna Town Office
Administration

T: 403.854.4433



302 2nd Ave West, Box 430
Hanna, AB Canada T0J 1P0

hanna.ca



Live the Lifestyle

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From: AFRED Minister (AF & RED) <AFRED.Minister@gov.ab.ca>
Sent: 11 January, 2022 1:14 PM
Subject: Congratulations on the Recent Municipal Election

Rural Mayors and Reeves,

Congratulations on your recent success in Alberta's 2021 municipal elections. As Minister of Agriculture, Forestry and Rural Economic Development, I appreciate your commitment to representing your municipality and the contributions you will make to grow a vibrant and resilient community.

Alberta's government recognizes the crucial role that communities across Alberta play in our province's prosperity. That is why we are taking steps to unleash the potential of rural economies in every corner of the province, from retail and agriculture, to forestry, tourism and the energy sector. We know that by investing in Alberta families and businesses, we will drive our economic recovery and create jobs for Albertans at a time when they need them most.

The economic and fiscal uncertainties caused by the COVID-19 pandemic, coupled with the collapse of global energy prices, and the drought conditions experienced this summer, have resulted in significant challenges for communities. However, I know that rural Albertans have the grit, determination, and unmatched entrepreneurial spirit to diversify our economy and lead Alberta's economic recovery. My ministry is supporting

Alberta's recovery by bolstering supports in the agriculture and food sector and creating thousands of jobs for Albertans.

I want to ensure that Albertans from every corner of the province benefit from Alberta's Recovery Plan. Throughout the fall, I hosted a number of online listening sessions across the province to gain a better understanding of the economic development issues and concerns impacting rural Alberta. I listened to rural businesses across various sectors, including business associations, chambers of commerce, Indigenous-and Métis-owned businesses, and industry and community leaders. The ideas, perspectives, and solutions provided through these sessions will inform future government actions. As leaders in your communities, you know better than anyone how to improve the business climate. Together, we can promote economic development in rural Alberta.

In this regard, our Agriculture Sector Strategy focuses on increasing capacity in the value-added processing, increasing food and agriculture exports and expanding irrigation infrastructure. The strategy set aggressive targets to attract \$1.4 billion in investment over the next four years and create about 2,000 jobs.

In addition, there is tremendous opportunity for Alberta's forest sector to drive economic recovery and continue its key role in supporting rural communities. Agriculture, Forestry, and Rural Economic Development's Forest Jobs Action Plan shows the government's commitment to providing our forest companies with sustainable, long-term access to trees. At the same time, it ensures our forests continue to provide positive benefits for the environment and can be enjoyed by future generations. Increasing the forest sector's access to trees will support investment and play an important role in Alberta's Recovery Plan.

Once again, congratulations on your election win. I wish you success in your role, and I look forward to working together to create a prosperous Alberta.

Sincerely,

Honourable Nate Horner
Minister of Agriculture, Forestry and Rural Economic Development

AR 76331

Classification: Protected A



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

January 13, 2022

Honorable Jason Kenney
Premier of Alberta
Office of the Premier
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Premier,

Re: Rural Alberta – Adolescent Vaccine Provision

Premier Kenney, since the availability of vaccines has been provided to Albertans, the message from yourself, the Chief Medical Officer of Health, and the Health Minister has remained consistent. This message has been that all eligible individuals should receive the first available vaccine, and now, this availability has extended to our youth. During the first availability of vaccine, rural Alberta felt that they were being slighted, or ignored in not having vaccine provision to those who were unable to travel, or not wanting to leave the comforts of their own community, to truly do the right thing and become vaccinated. Many across rural Alberta, Tofield included reached out to advocate and make our voices heard in having this service provided in our communities through our very capable means, such as, our pharmacies and competent pharmacists.

Bluntly, your government is ignoring rural Alberta, and creating barriers and hindrances for vaccine provision. Members of our community wanting to have their children vaccinated are being forced to drive between 50 and 70 kilometers one way to have this service provided. On top of this true inconvenience, the weather elements and poor road conditions are adding a further issue to what is already a stressful time for these parents. The decision of many is to not contend with these barriers, which is resulting in a lower vaccination rate in our rural locations.

The path forward from our vantage point appears clear, provide vaccine to our rural pharmacies to vaccinate our youth. Globally, we know that the way back to a normal life requires vaccination. In not having this ability in rural Alberta, the pandemic and its challenges to our health care system, economy and Albertans mental health will continue.

Honorable Jason Kenney
Premier of Alberta
Page 2

Premier Kenney, please do not continue to ignore rural Alberta. We in the outlying centres have suffered deeply, and this stance only stands to hurt Alberta as a province on a longer-term basis. As a Council and a community, we implore your government to take a stance and advocate for change.

Sincerely,



Debora Dueck

Mayor

mayor@tofieldalberta.ca

C.C

The Honorable Jason Copping, Minister of Health
Dr. Deena Hinshaw, Chief Medical Officer of Health
Damien Kurek, MP
Jackie Lovely, MLA
Alberta Municipalities
Rural Municipalities of Alberta
Darren Erickson, Tofield Pharmacy
Tofield Mercury
Vegreville News Advertiser



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*



December 23, 2021

His Worship Danny Povaschuk
Town of Hanna
PO Box 430
Hanna AB T0J 1P0

Dear Mayor Povaschuk:

Thank you for taking the time during the Alberta Municipalities fall 2021 convention to meet with me to discuss your concerns about the Municipal Sustainability Initiative Program and challenges with tax recovery and the ability to recover reclamation costs, particularly when land values are low.

I appreciated the opportunity to hear your municipality's concerns and build on our relationship during the meeting. As discussed, this government intends to engage with municipalities and municipal associations to design the Local Government Fiscal Framework program and develop the allocation formula. I look forward to receiving your feedback on this important issue. I was also pleased to hear of your excellent relationship with the Special Areas Board and encourage you to continue working collaboratively with them. I have shared your concerns regarding the Government of Alberta policy on leasing facilities to non-profits with my colleague, the Honourable Prasad Panda, Minister of Infrastructure.

Please do not hesitate to contact my office if you require any additional information regarding our discussion during the convention. I look forward to working with you and your council in building a strong and prosperous Alberta.

Sincerely,

Ric McIver
Minister

cc: Honorable Prasad Panda, Minister of Infrastructure
Kim Neill, Chief Administrative Officer, Town of Hanna



January 7, 2022

Via Email: registrar@cpsa.ab.ca

College of Physicians and Surgeons of Alberta
2700, 10020 100 Street NW
Edmonton, AB T5J 0N3

Attention: Dr. Scott McLeod, Registrar

Dear Dr. McLeod:

Re: Letter of Support for City of Cold Lake and Streamlining Foreign Physician Assessments

The Municipality of Crowsnest Pass Council fully supports the request by the City of Cold Lake to have the College of Physicians and Surgeons of Alberta consider streamlining the assessment process for physicians from outside of Canada but wish to extend this consideration be given to facilitate integration for those doctors in all communities in Alberta currently facing physician shortages.

Our current health crisis has clearly demonstrated the need for additional doctors to support and enhance caregivers that are overworked and stretched to capacity when there are many immigrant physicians sitting on the sidelines forced to work in underemployed positions to make ends meet.

We recognize that it is a great responsibility to ensure that foreign educated doctors are qualified to Canadian standards, but it appears that the current process is too cumbersome and that as a country we are losing out on this virtually untapped pool of skilled medical professionals.

We thank you for your kind consideration and hope that we can all work together to find a solution to this problem, or at the very least to make improvements to the current accreditation process by removing the significant barriers to becoming certified in our province.

Sincerely,

A handwritten signature in dark ink, reading "Blair Painter". The signature is fluid and cursive, with the first name "Blair" and last name "Painter" clearly distinguishable.

Mayor Blair Painter
Municipality of Crowsnest Pass
403-563-0700
blair.painter@crowsnestpass.com

cc: The Honorable Jason Copping, Minister of Health
Alberta Municipalities
Rural Municipalities Association



January 7, 2022

Via Email: carna@nurses.ab.ca

College & Association of Registered Nurses of Alberta
11120 178 Street
Edmonton, AB T5S 1P2

Dear Council:

Re: Letter of Support for Fast Tracking Immigrant Nurses for Certification in Alberta

The Municipality of Crowsnest Pass Council respectfully requests that the College & Association of Registered Nurses of Alberta consider fast tracking immigrant nurses to qualify to work in Alberta in all communities currently facing nursing shortages.

Our current health crisis has clearly demonstrated the need for additional nurses to support and enhance our current caregivers that are overworked and stretched to capacity when there are many immigrant nurses sitting on the sidelines forced to work in underemployed positions to make ends meet.

We recognize that it is a great responsibility to ensure that foreign educated nurses are qualified to Canadian standards, but it appears that the current process is too cumbersome and that as a country we are losing out on this virtually untapped pool of skilled medical professionals.

We thank you for your kind consideration and hope that we can all work together to find a solution to this problem, or at the very least to make improvements to the current accreditation process.

Sincerely,

A handwritten signature in dark ink, reading "Blair Painter". The signature is fluid and cursive, with the first name "Blair" and last name "Painter" clearly distinguishable.

Mayor Blair Painter
Municipality of Crowsnest Pass
403-563-0700
blair.painter@crowsnestpass.com

cc: The Honorable Jason Copping, Minister of Health
Alberta Municipalities
Rural Municipalities Association

From: Catalan, Karlo (PrairiesCan) <Karlo.Catalan@prairiescan.gc.ca>

Sent: Monday, January 17, 2022 11:52 AM

Subject: Government of Canada invests in greener economic opportunity in Alberta | Le gouvernement du Canada investit dans une occasion



Prairies Economic
Development Canada

Développement économique
Canada pour les Prairies

NewsRelease

Government of Canada invests in greener economic opportunity in Alberta

More than \$5.6 million in new federal funding will help Alberta communities attract investment, create jobs and transition towards a greener economy

January 17, 2022 – Edmonton, Alberta – Prairies Economic Development Canada (PrairiesCan)

As Canada continues to shift away from coal-fired power to protect our climate and create a more sustainable economy, the Government of Canada, through Prairies Economic Development Canada (PrairiesCan), is investing in communities affected by the coal transition. Moving to a low-carbon economy is good for the environment, good for the economy, and will benefit all Canadians. The Government of Canada understands that such a change must also ensure a just and fair transition for workers and communities that have relied financially on coal mining and coal-fired power generation.

Today, the Honourable Daniel Vandal, Minister of Northern Affairs, Minister responsible for Prairies Economic Development Canada, and Minister responsible for the Canadian Northern Economic Development Agency, announced more than \$5.6 million in support of eight projects across Alberta that will help communities attract investment, create jobs and transition towards a greener economy.

The funding is being delivered through the Canada Coal Transition Initiative (CCTI) and Canada Coal Transition Initiative-Infrastructure Fund (CCTI-IF). These funds support skills development, infrastructure investments and economic diversification in impacted communities transitioning from coal-fired electricity generation.

Alberta projects receiving support through the Canada Coal Transition Initiative include:

- \$2.25 million in new funding to Harvest Sky Economic Development Corporation to conduct a strategic analysis and economic diversification study that will inform future investment and business attraction activities for the region comprising Hanna, the Village of Youngstown and Special Area No. 2.
- \$658,000 in new funding to Parkland County to develop a Wabamun Area Development Strategy.
- \$154,880 in additional funding to Parkland County to develop a Tri-Municipal Sub-Regional Plan that will align land use, services and infrastructure services in support of the phase-out of coal-fired electricity in the region.
- \$200,000 in additional funding for the Community Futures Network of Alberta (CFNA) to support workers and businesses in communities affected by the coal transition. CFNA is a community driven,

non-profit business loan and business development organization made up of 27 Community Futures offices throughout rural Alberta.

- \$143,917 in additional funding to the Hanna and District Association for Lifelong Learning to establish a business hub and concierge centre in Hanna.
- \$87,500 in additional funding to the United Steelworkers Local 1595 to hire a transition coordinator to support laid-off coal industry workers in Wabamun.

Projects receiving support through the Canada Coal Transition Initiative-Infrastructure Fund include:

- Over \$2 million in new funding to the Special Areas Board in Special Area No. 2 to develop an industrial park that will support industrial applications suitable to a remote location.
- \$150,000 in new funding to Flagstaff County to undertake the Flagstaff County Industrial Park Feasibility Study.

Today's investments mean more than \$32 million have been invested in Alberta communities since 2018 through the Canada Coal Transition Initiative (CCTI) and Canada Coal Transition Initiative-Infrastructure Fund (CCTI-IF).

Quotes

"The Government of Canada's priority is supporting workers, families, and communities as Canada transitions towards a cleaner energy economy. Today's investments will empower coal-affected communities across Alberta to build on their regional strengths and highly-skilled workforce, capitalize on new business opportunities, and create more resilient local economies. Together we are moving forward toward a clean energy future for all Canadians."

- *The Honourable Daniel Vandal, Minister of Northern Affairs, Minister responsible for Prairies Economic Development Canada and Minister responsible for the Canadian Northern Economic Development Agency*

"The evolution of energy is upon us and Alberta will continue to lead the way. As we fight climate change and build a low-carbon economy, our government is committed to creating new economic opportunities and ensuring that no worker is left behind. Today's investments further build on federal support for Alberta's coal affected communities and will help lay the foundation for new investments, business activity and innovative jobs in our province."

- *The Honourable Randy Boissonnault, Minister of Tourism and Associate Minister of Finance*

"Prairies Economic Development Canada has been and continues to be a great source of support for the Harvest Sky region as we look at opportunities to make our communities sustainable after the loss of our coal fired power plant. The funding and assistance they provide have allowed us to build a strong economic development and community base which we can leverage into the future, and we look forward to continued collaboration as we align our region and marketing to new investors, residents and visitors."

- *Mark Nikota, Economic Development Manager, Harvest Sky Region Economic Development Corporation*

"Parkland County is grateful for the funding received from Prairies Economic Development Canada and for their ongoing support. This funding allows us to examine and explore other potential sources of replacement economic development to offset the loss of revenue from coal-fired power generation. As part of this work, Parkland County will be establishing a comprehensive strategy for the Wabamun area which will allow for compatible, environmentally responsible, and economically viable development."

- *Allan Gamble, Mayor, Parkland County*

Quick Facts

- In February 2018, the Government of Canada announced amendments to regulations to phase out traditional coal-fired electricity generation by 2030.
- PrairiesCan received \$25 million in Budget 2018 to establish the Canada Coal Transition Initiative (CCTI), which helps impacted communities in Alberta and Saskatchewan transition their economies away from coal-fired electricity generation.
- Budget 2019 announced a further \$105 million through the Canada Coal Transition Initiative-Infrastructure Fund (CCTI-IF) for PrairiesCan to support infrastructure investments and economic diversification in impacted communities as they transition from coal-fired electricity generation.

Associated links

- [Prairies Economic Development Canada](#)
- [Prairies Economic Development Canada's plan on Just Transition Task Force](#)
- [Powering Past Coal Alliance: A coalition of national and subnational governments, businesses and organisations working to advance the transition from unabated coal power generation to clean energy](#)

- 30 -

Contacts

Ryan Cotter

Director of Communications

Office of the Minister of Northern Affairs, Minister responsible for Prairies Economic

Development Canada, and Minister responsible for the Canadian Northern Economic Development Agency

ryan.cotter@rcaanc-cirnac.gc.ca

Rohit Sandhu

Communications Manager

Prairies Economic Development Canada

rohit.sandhu@prairiescan.gc.ca

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Toll-Free Number: 1-888-338-9378

TTY (telecommunications device for the hearing impaired): 1-877-303-3388

News Release: <https://www.canada.ca/en/prairies-economic-development/news/2022/01/government-of-canada-invests-in-greener-economic-opportunity-in-alberta.html>

Communiqué

Le gouvernement du Canada investit dans une occasion d'économie plus verte en Alberta

Un nouveau financement fédéral de plus de 5,6 millions de dollars aidera les collectivités de l'Alberta à attirer des investissements, à créer des emplois et à effectuer la transition vers une économie plus verte

From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: January 24, 2022 3:10 PM
To: Community Engagement
Subject: EMS Pressure and Mitigation Plan Memo

Message from

Dr. Mark MacKenzie
Provincial Medical Director, EMS

Darren Sandbeck
Chief Paramedic, EMS



EMS System Pressure and Mitigation

Good Afternoon Mayors, MLA's, Municipal Leaders, Chiefs, and First Nations Health Leads,

Today, Alberta Health (AH) and Alberta Health Services (AHS) Emergency Medical Services (EMS) are announcing a comprehensive 10-point plan for addressing the extraordinary increase in EMS calls that we've experienced over the past months.

This plan, which focuses on immediate actions that will help create capacity within our system, will ensure that EMS continues to remain available and safe for all Albertans.

Specifically, immediate actions of this plan include:

- An 'hours of work' project to help ease staff fatigue:
 - AHS will continue its rollout of the fatigue management (Hours of Work) project, which launched in November 2021. EMS is adjusting working hours, shifts and scheduling to help to alleviate fatigue among staff. AHS will invest a total of \$24.2M in the first two phases of this work.
- Transferring low priority calls to other agencies in consultation with EMS physicians:
 - EMS will be transferring non-emergency or low priority calls to other agencies such as Poison and Drug Information Service (PADIS) (and are currently working to include Health Link 811), where appropriate, and in consultation with OnLine Medical Consultation (OLMC) physicians in dispatch.
- Stopping the automatic dispatch of ambulances to motor vehicle collisions that don't have injuries:
 - As of December 1, 2021 EMS is no longer automatically sending an ambulance to a motor vehicle collision where there are no injuries reported. Previously an ambulance would have been dispatched automatically and the crew would need to confirm there are no injuries. These calls are now responded to by police or fire as appropriate.
- Continued hiring of paramedics.
 - EMS is constantly hiring qualified paramedics to fill vacancies.

- Launching pilot projects to manage non-emergency inter-facility transfers
 - Two pilot projects (Calgary Zone and North Zone) are underway where patients who do not need urgent medical care are transported to care homes, and residences by means other than ambulances.

In addition to the above, several more actions are planned for later this year:

- Integrated Operations Centre:
 - AHS will be adding an integrated operations center (IOC) to Calgary. This will mirror Edmonton's IOC, which has successfully brought together paramedic leads and hospital staff for operational oversight on management of integration between EMS and the hospital system to improve patient flow.
- Emergency Communications Evaluation:
 - EMS will be implementing additional dispatching processes provincially, including evaluation by an emergency communications officer to determine if an ambulance from out of area, though it may be closest to a 911 call, is most appropriate to respond. An additional level of 911 call assessment will ensure resources continue to be prioritized for the most urgent calls, while low priority events may be delayed when safe and appropriate to do so, in conjunction with physician advice and oversight.
- Pre-emption of ambulances
 - EMS will have the ability to pre-empt and divert ambulances to higher priority calls, when appropriate. This changes the way ambulances are assigned primarily in Calgary and Edmonton, and will assist with keeping resources in Suburban and Rural communities.
- Red Deer IFT Pilot Project:
 - A pilot project is also being proposed for inter-facility transports in the Central Alberta corridor that will allow dedicated resources for transfers, while leaving ambulances for community coverage and higher priority events.
- Strategic Provincial Service Plan:
 - Creation of a new 5-10 year Provincial Service Plan, which will look at all EMS services, and will be completed in September 2022.

Finally, Alberta Health will also be leading an EMS Advisory group over the coming months, and we look forward to new ideas and connections coming from that work. The pressures facing EMS are not unique to EMS, nor to Alberta. Across the country, EMS and healthcare systems are struggling with demand. EMS calls in Alberta alone have increased by approximately 30 per cent over the last year, with demands on the service now at historic levels. Despite this increase in demand, EMS continues to respond to the vast majority of serious 911 calls quickly and appropriately, thanks to our dedicated EMS teams.

We understand that you are hearing about these concerns from your communities and constituents. We are here to ensure you have the information you need to address those concerns.

AHS remains committed to EMS staff and patients, and this plan allows us to take immediate action to uphold that commitment. Critical patients will continue to be prioritized, and existing system capacity will be maximized. Albertans need our care. We are here. This plan allows us to act immediately, to maintain the high quality care that we are proud to deliver.

We thank all EMS teams for their ongoing dedication; our AHS and Alberta Health colleagues for the continued collaboration; and you – leaders in our communities, for your voice and your support.

We are in this together.

Please continue to reach out to us with your questions directly, through your EMS Zone leadership contacts. We are always available to talk and provide more information. If you do not have a contact, you can email Community.Engagement@AHS.ca.

Please see the following link to the press release:

<https://www.alberta.ca/release.cfm?xID=817698A0B3E38-CB1E-7434-A9265705634345ED>

Many thanks,

Community Engagement
Alberta Health Services



**Alberta Health
Services**

Healthy Albertans.
Healthy Communities.
Together.



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January 25, 2022

Hon. Sonya Savage
Minister of Justice and Solicitor General
324 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister:

Re: Bill 21 - Provincial Administrative Penalties Act.

The Town of Gibbons Council, at its January 12, 2022 meeting discussed a number of key issues that the Government of Alberta, two items that your ministry is specifically undertaking that are poised to fundamentally impact the lives of Albertans. The two key issues include the development of a Provincial Police Service (APPS) and Bill 21 - Provincial Administrative Penalties Act (Bill 21).

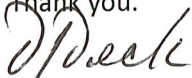
The citizens of Gibbons are proud, hardworking, dedicated, and reasonable family people who recognize that public safety is paramount, and that certain rights and freedoms may be contravened in times of disasters or pandemics for the sake of public good and done without consultation. One such example is that our citizens have for the most part, adopted the recommendations set forth by the Province during its response to the Covid-19 saga often without question.

There is however, times when citizens of Alberta must without exception, be consulted extensively in order to ensure that their voices are heard, respected, and play a significant role in creating the framework for the legislation (policy statement) being contemplated (i.e. APPS and Bill 21). Members of Council are scheduled to participate in the upcoming APPS consultations on February 1, 2022 and truly believe that should the Province be conducting these sessions without a predetermined decision in place, the concept of meaningful input from its citizenry will be realized and not just an exercise in placation.

It is the very process of inviting meaningful input from the citizens of Alberta or lack thereof of a formal consultation process in the development and adoption of the Bill 21 is why our Council is in firm opposition to its implementation without an amendment that reinstates a citizens ability to appeal traffic tickets in court versus making an application to appeal through an online submission. This erosion of due process represents one more step in the degradation of a citizens' rights and freedoms to a position where one should just "pay up" and then "shut up."

It is Council's hope that our society through the actions and policies of the Provincial Government has not become a society of where money is everything even at the expense of ones right to a sense of fairness and due process.

Thank you.



Dan Deck
Mayor

Cc: All Alberta Municipalities
All Alberta MLAs
Ab Munis
RMA
Dale Nally, MLA for Morinville – St. Albert

Provincial Administrative Penalties Act

Overview

The *Provincial Administrative Penalties Act*, 2020, will make our roads safer by introducing stronger and immediate impaired driving penalties and reducing the time it takes to enforce traffic and non-criminal impaired driving matters, to ensure impaired drivers are off the streets. It will restore critical capacity to Alberta's justice system by creating a streamlined, fast, fair and efficient method for resolving non-criminal impaired and traffic disputes to free up court time to prosecute serious criminal matters and ensure police are on the streets instead of doing paperwork or sitting in courtrooms.

Immediate Roadside Sanctions Program

The new Immediate Roadside Sanctions (IRS) Program will be introduced on December 1, 2020 and will provide a comprehensive array of serious, immediate and escalating consequences for impaired drivers—a system that has been proven to reduce impaired driving significantly in other jurisdictions. Consequences for drivers will include driver's licence suspensions, new fines, vehicle seizures, mandatory education, and participation in the Ignition Interlock Program (IIP).

Increased impaired driving consequences under the new IRS Program will include:

- Driver's licence suspensions;
- Fines of up to \$2,000;
- Increasing length of vehicle seizure up to 30 days;
- New mandatory education programs for repeat offenders; and
- Participation in the IIP for repeat offenders.

SafeRoads Alberta Branch

Most non-criminal, first-time impaired drivers will be able to deal with these penalties through SafeRoads Alberta, a new branch dedicated to providing a speedy method of resolving disputes. The new process will be significantly quicker, dealing with all matters in 30 days to ensure impaired drivers are off the roads, not the months or years it can take to go through the current administrative and court processes. Repeat offenders, impaired drivers who cause bodily harm or death, and other more serious cases will still receive criminal charges in addition to the other penalties.

In addition to saving lives and preventing needless injury, these new measures are expected to benefit Albertans in several other ways:

- Freeing up about 8 per cent of court time to ensure Alberta's prosecutors and courts can clear their multi-year backlog to prosecute serious criminal matters;
- Eliminating approximately 1,200 complex full, or multi-day trials; and
- Freeing up more than 30,000 hours of police time – ensuring police are on the streets protecting Albertans and their communities.

This new impaired driving administrative model is based on changes made in British Columbia, which has seen many positive impacts, including:

- A 36 per cent drop in impaired driving incident rates from 2011 to 2018.
- A 54 per cent drop in number of impaired driving fatalities from 2010 to 2018.
- An 8 per cent reduction in hospital admissions – even a modest decrease in emergency visits saves millions of dollars in critical capacity.
- A decrease in the median elapsed time for all types of cases (single or multiple charges), all offence types (including traffic) by 17 days from 2011-12 to 2018-19.
 - During the same time period, the median elapsed time increased by 16 days for Canada and by 7 days in Alberta.

Current	New
<p>When an officer has reasonable grounds to believe that a driver has committed an impaired offence, the driver:</p> <ul style="list-style-type: none"> • is issued an administrative penalty called the Alberta Administrative Licence Suspension (AALS); • receives an immediate 15 month suspension; • receives a three-day vehicle seizure; • is criminally charged with an impaired offence. • A driver can drive again after 3 months if they install an ignition interlock device. <p>Police investigation, documentation, and testimony can often consume 5-8 hours or more per file.</p>	<p>When an officer has reasonable grounds to believe that a driver has committed an impaired offence, the driver will:</p> <ul style="list-style-type: none"> • be issued an administrative penalty called the IRS FAIL. • receive an immediate 15 month driver's licence suspension. • receives a 30 day vehicle seizure. • be issued a \$1,000 fine. • be required to complete mandatory impaired driving education • if a repeat offender, or there is bodily harm or injury, they receive an escalating administrative penalty and will be criminally charged with an impaired offence. • A driver can drive again after 3 months if they install an ignition interlock device. • If a driver chooses not to participate in IIP, they will remain suspended with no ability to drive for the full suspension term. <p>Police can issue this process in an hour or less on average.</p>
<p>If a driver wishes to dispute their driver's licence suspension, they must:</p> <ul style="list-style-type: none"> • appear in person at an office or registry agent location to obtain, complete and file a notice of appeal with the Alberta Traffic Safety Board within 30 days. • appear before a panel, which may take approximately up to five months to schedule and resolve. 	<p>If a driver wishes to dispute their notice, they will:</p> <ul style="list-style-type: none"> • access the website and pay the fine, request time to pay, or request a review of the sanction. • attend an oral review (phone or video) which will be scheduled within 21 days or submit request a written review. • receive the written decision within 30 days of the issuance of the notice.
<p>The driver will also have to proceed to the Criminal Courts to resolve the criminal charge. This can include:</p> <ul style="list-style-type: none"> • A driver will also be arrested, detained for several hours to conduct further testing and be processed and then released with a requirement to return to court or face additional criminal charges. • The individual must attend at one or more initial docket appearances and ultimately at a trial. The trial process is complex and generally requires expert assistance to navigate. • Upon conviction a driver will receive a criminal punishment and a permanent criminal record. 	<p>If the driver is unsatisfied, they may seek Judicial review at the Court of Queen's Bench of Alberta.</p>

Traffic Safety Violations

The *Provincial Administrative Penalties Act* also allows for other traffic contraventions to be resolved by SafeRoads Alberta. This new online system of dealing with non-criminal traffic offences will be introduced in late 2021 and will be easier and quicker for Albertans to navigate. SafeRoads Alberta will divert nearly two million traffic tickets from Alberta's courts, freeing up court time for criminal matters, ensuring law enforcement can spend more time on the streets and less in courtrooms for violations, and avoids the necessity for hundreds of thousands of Albertans to visit courthouses merely to pay tickets or schedule hearings.

The resources currently devoted to managing these millions of tickets can then be dedicated to addressing serious justice matters and returning police to the community.



PROJECT UPDATE - MEMO

SAEWA Update to Members

The Southern Alberta Energy from Waste Association (SAEWA) is a coalition of waste management jurisdictions with an interest in implementing technologies to recover energy from residual waste and reduce long-term reliance on landfill disposal. With membership of 51 municipalities, encompassing 4 waste authorities and waste commissions, SAEWA represents a significant portion of the population of Southern Alberta outside of the 3 large urban municipalities.

SAEWA is reaching out to its members to provide an update to the project developments to ensure our members are directly informed of our path forward as we recognize that we have just gone through elections 2021 and as a result have new board / councils representatives that we want to ensure are well informed of the project developments then, now, ahead.

BACKGROUND

SAEWA to this point has completed \$2.3 million dollars of engineering that has been funded entirely through provincial and federal grants which has created extensive stop starts in the progress of this project. Taking into consideration the [Durham / York Covanta EFW Facility](#) with private funding it took 10 years for them to develop and commission the facility. SAEWA as you know has managed through grant funding to complete required feasibility, business planning and engineering well within the seven-year period between 2013 – 2021 to have now completed the Request for Expression of Interest process receiving three EOI's.

In review of the recent project advancements October 2021 in completion of the Request for Expression of Interest the process provided a result of three (3) world class Expression of Interest submissions now received from Energy-from-Waste Technology consortium in interest of developing the 300,000 tonne Energy-from-Waste Facility.

- 1) Covanta Energy – [link here](#)
- 2) SUEZ Canada (has announced merger with VEOLIA effective January 2022) – [link here](#)
- 3) Hitachi Zosen Inova ACCIONA – [link here](#)

PROJECT TODAY

The current status of the EOI review process is awaiting the funding outcome from the Alberta Community Partnership (ACP) Fund application which was submitted January 5, 2022. SAEWA plans to move the project forward through the ACP Fund based on the decision of the Board to move forward on the review at time of the funding notification.

The review of the three EOI submissions will involve organization of the Review Steering Committee, signing of NDA / NC Agreements, participation in a screening review workshop to be facilitated by HDR (lead engineering firm), as well a minimum 6-week review and scoring process to be undertaken in evaluation of the consortium submissions. This process will follow a confidential and extensive screening process along with the support of HDR where upon completion of the review the Steering Committee will present the Board with their recommendations as well a report including the documented evaluation process for further scrutiny and acceptance by the Board. SAEWA anticipates this process to begin April 2, 2022 and to be completed August 26, 2022.

NEXT STEPS

SAEWA next steps will involve administrative coordination in confirmation of waste volumes and transportation fees to ensure that the data produced through the Waste Analysis and Transportation Study are up to date. This will run in conjunction with the consortium interviews to be scheduled for Fall – Winter 2022.

SAEWA will then determine the requirement for establishing a Memorandum of Understanding for the commitment of waste volumes to move forward in procurement of the EFW Facility. We expect this process to be scheduled over 2023.

LOOKING BACK AT OUR PROGRESS – (2012 – 2022)

2012 – SAEWA established as a non-profit Society

2013 – SAEWA received first form of funding as a non-profit through the Regional Collaboration Program Fund (RCP) in the amount of \$400,000 to fund the feasibility planning along with priority project engineering documents including:

1. Project Feasibility
2. Project Planning Document
3. Procurement Plan
4. Communication Plan

2014 Brownlee commissioned to develop Governance Model (funded through RCP)

2014 – 2015 Waste Stream Characterization Study and GHG Lifecycle Analysis including the completion of the Pembina Institute 3rd Party Review of GHG's (funded through Green Municipal Program)

2015 – Detailed Business Plan along with extensive other outcomes completed through the Regional Collaboration Program Fund (provincial) and Green Municipal Fund (federal) funding

1. Brownlee completed Governance Model approved and accepted by the Board
2. HDR completed Executive Business Plan
3. SAEWA filed as a corporate entity to reserve status until such time required
4. Brownlee commissioned to engage members with MOU
5. SAEWA made application to P3 Canada – approved then curtailed as P3 dissolved through 2015 election of new government

2016 – 2017 Transportation Study (U of A) funded by ACP

2018 - 2019 – Site Screening and Site Selection funded by ACP grant

2020 – Economic Development Review completed as funded by CARES Program

2021 (fall to winter) – Request for Expression of Interest and (3) EOI submissions received and funded by operational funds carried over 2020

For additional information please contact:

Chair, Tom Grant @ C. 403-485-0032 or tgrant@townofvulcan.ca

Vice Chair / Project Lead, Paul Ryan @ C.403-609-7465 or paulryan@shaw.ca

Executive Director, Sherry Poole @ C. 403-563-5759 or sherry@saewa.ca

Or contact us at: www.saewa.ca