

**TOWN OF HANNA  
REGULAR COUNCIL MEETING  
AGENDA  
May 10, 2022**

**1 CALL TO ORDER – 6:00 pm**

**2 ADOPTION OF THE AGENDA**

**3 DELEGATIONS**

3.01 Hanna Municipal Library

**4 PUBLIC PRESENTATION**

**5 ADOPTION OF MINUTES**

5.01 Minutes of the Regular Meeting of Council – April 12, 2022

5.02 Minutes of the Information Meeting of Council – April 27, 2022

**6 FINANCE REPORTS**

6.01 Accounts Payable

6.02 Statement of Revenues & Expenses – April 2022

6.03 Budget Overview – April 2022

**7 COMMITTEE REPORTS**

**8 SENIOR ADMINISTRATIVE OFFICIALS REPORTS**

8.01 Chief Administrative Officer

8.02 Director of Business & Communication

8.03 Director of Public Works

**9 BUSINESS ITEMS**

- 9.01 2022 Spring Budget Adjustments
- 9.02 Golf Course – Milling Donation
- 9.03 2<sup>nd</sup> Avenue – 2<sup>nd</sup> Street West – Crosswalk Sign Report
- 9.04 ATCO Electric – Franchise Agreement Extension
- 9.05 Town of Hanna – Drinking Water Safety Plan

**10 BYLAWS**

- 10.01 Bylaw 1024-2022 – The 2022 Tax Rate Bylaw

**11 COUNCIL REPORTS & ROUNDTABLE**

**12 CORRESPONDENCE ITEMS**

- 12.1 Nature Canada Ocean Protection Team
- 12.2 Alberta-Japan Twinned Municipalities AGM
- 12.3 ARPA – 2022 Communities in Bloom Program
- 12.4 AHS Community Engagement – EMS 10 Point Plan – Update April 2022
- 12.5 Town of Taber – Increasing Utility Fees letter to Utilities Commission
- 12.6 JC Charyk School – Chicken Raising Project Postponement
- 12.7 Federation of Canadian Municipalities – 2022 Membership
- 12.8 Palliser Economic Partnership – Thank You for Continued Support
- 12.9 AHS Community Engagement – EMS 10 Point Plan – Update May 2022
- 12.10 AUMA - Town South Update – May 2022

**13 CLOSED SESSION**

- 13.01 Land Matter as per FOIP Section 17

**14 ADJOURNMENT**

Date: May 10, 2022

Agenda Item No: 03.01

## Hanna Municipal Library – Darlene Edwards

### Recommended Motion

That Council welcomes Darlene Edwards to the role of Director of the Hanna Municipal Library, and thanks her for the updates on programs and events the library provides.

### Background

Darlene Edwards is in attendance to introduce herself to Council, she was hired by the Library Board and began work on April 19, 2022, as the new Director of the Hanna Municipal Library.

Council members are encouraged to welcome Darlene to Hanna and ask any questions they may have of her or the library.

### Communications

Highlights of the report may be communicated through the Town Social Media Programs.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer





Date: May 10, 2022

Agenda Item No: 05.00

## Council Meeting Minutes

### Recommended Motion

That the Minutes of the Regular Meeting of Council held April 12, 2022, be adopted as presented.

That the Minutes of the Information Meeting of Council held April 27, 2022, be adopted as presented.

### Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

### Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



**Policy and/or Legislative Implications**

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

**Attachments**

- 1. Minutes of the Regular Meeting of Council – April 12, 2022.
- 2. Minutes of the Information Meeting of Council – April 27, 2022.

**Reviewed by and Approved for Submission to Council**

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**TOWN OF HANNA  
REGULAR COUNCIL MEETING  
APRIL 12, 2022**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, April 12, 2022 at 6:00 p.m. in the Town Council Chambers.

**Council Members Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin  
Gerald Campion  
Fred Crowle  
Sandra Murphy – through video conference  
Kyle Olsen

**Councillor Absent**

Angie Warwick

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication  
Brent Olesen – Director of Public Works – entered at 7:58 pm

**1.0 CALL TO ORDER**

Mayor Povaschuk called the meeting to order at 6:01 p.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Campion that the agenda for the April 12, 2022, Regular Council Meeting be adopted as presented.

Motion Carried.

**3.0 DELEGATIONS**

3.01 Ascend Chartered Professional Accountants  
2021 Audited Financial Statement Presentation – Jeff Faupel, CPA

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April 12, 2022  
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Jeff Faupel, CPA, reviewed the 2021 Audited Financial Statements with Council via video conference.

066-2022  
2021 Financial  
Statement

Moved by Councillor Crowle that Council thanks Mr. Jeff Faupel, CPA for his presentation of the Town of Hanna 2021 Audited Financial Statements.

Motion Carried

### 3.02 Hanna RCMP – introduction of New Detachment Commander

Corporal Robert Welsman, OIC of the Hanna Detachment introduced himself and informed Council the community survey results would be his priority along with working with the Province on the Victim Services Program.

067-2022  
Hanna RCMP

Moved by Councillor Beaudoin that Council welcomes Corporal Robert Welsman, OIC Hanna Detachment to the Town of Hanna and thanks him for the update on the activities of the Hanna RCMP Detachment.

Motion Carried

### 3.03 GFL – Site Concerns – 2022 Activity Update

Mr. Sukh Boparai of GFL and Mr. Les Lang of Sulphuric Group Inc. spoke with Council to address the concerns raised by Mr. Andrew Waldie regarding the operation of the GFL Fertilizer Blending Facility and to provide Council with an update on their 2022 activities. The representatives assured Council that the company will be moving forward with dust control and air quality monitoring at the Hanna facility.

068-2022  
GFL – Site Concerns –  
2022 Activity Update

Moved by Councillor Beaudoin that Council thanks the representative from GFL, Mr. Sukh Boparai and Mr. Les Lang from Sulphuric Group Inc. for their letter and presentation regarding the concerns raised by Mr. Andrew Waldie at the December 14, 2021, Council Meeting, and an update on their planned 2022 activities.

Motion Carried.

## 4.0 PUBLIC PRESENTATION

Rebel Daou was in attendance and expressed his frustration with the dust and odor from the GFL fertilizer blending facility.

**5.0 ADOPTION OF MINUTES**

5.01 Minutes of the Regular Meeting of Council – March 8, 2022

069-2022  
Regular  
Meeting Minutes

Moved by Councillor Olsen that the Minutes of the Regular Meeting of Council held March 8, 2022 be adopted as presented.

Motion Carried.

5.02 Minutes of the Information Meeting of Council – March 30, 2022

070-2022  
Information Meeting  
Minutes

Moved by Councillor Crowle that the Minutes of the Information Meeting of Council held March 30, 2022 be adopted as presented.

Motion Carried.

**6.0 FINANCE REPORTS**

6.01 Accounts Payable

071-2022  
Accounts Payable

Moved by Councillor Murphy that Council accepts the accounts payable listings for general account cheques 42128 – 42158 and direct deposit payments 000932 – 001010 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – March 2022

072-2022  
Statement of  
Revenues &  
Expenses

Moved by Councillor Olsen that Council accepts the Statement of Revenue & Expense Report for March 2022 for information.

Motion Carried.

6.03 Budget Overview – March 2022

073-2022  
Budget Overview

Moved by Councillor Campion that Council accepts the Budget Overview for March 2022 for information.

Motion Carried.

6.04 Capital Budget Update

074-2022  
Capital Budget  
Update

Moved by Councillor Beaudoin that Council accepts the First Quarter Capital Budget Update, dated March 2022 for information.

Motion Carried.

**7.0 COMMITTEE REPORTS**

075-2022  
Committee Reports

Moved by Councillor Campion that Council accepts the following Committee Reports for information:

1. Community Services Board Meeting Minutes of March 21, 2022
2. Municipal Planning Commission Meeting Minutes of March 16, 2022-
3. Municipal Planning Commission Meeting Minutes of March 24, 2022

Motion Carried.

**8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS**

- 8.01 Chief Administrative Officer
  - 8.01.1 Community Services Foreman
  - 8.01.2 Community Services Coordinator
- 8.02 Director of Business & Communication
- 8.03 Director of Public Works

076-2022  
SAO Reports

Moved by Councillor Beaudoin that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

**9.0 BUSINESS ITEMS**

- 9.01 2021 Audited Financial Statement

077-2022  
2021 Audited  
Financial Statement

Moved by Councillor Crowle that Council approves the 2021 Audited Financial Statements as prepared by Ascend Chartered Professional Accountants and that the 2021 Financial Statements be advertised and made available for public inspection on the Town of Hanna Website and at the Town Office during regular office hours.

Motion Carried.

9.02 Hanna Fire Department – 2022 First Quarter Report

078-2022  
Hanna Fire  
Department

Moved by Councillor Olsen that Council accepts the Hanna Fire Department Quarterly Report for January – March 2022 for information and thanks Fire Chief David Mohl for his presentation this evening.

Motion Carried.

9.03 Municipal Planning Commission – Appointment of Chairperson

079-2022  
MPC - Appointment  
of Chairperson

Moved by Councillor Campion that Council ratifies the appointment of Kyle Olsen as Chairperson of the Town of Hanna Municipal Planning Commission for a term expiring at the end of October 2022.

Motion Carried.

9.04 Financial Services – Contract Renewal

080-2022  
Financial Services –  
Contract Renewal

Moved by Councillor Murphy that Council authorize the Mayor and Chief Administrative Officer to enter into a contract for Town of Hanna Financial Services with the Royal Bank of Canada for a three-year term ending February 28, 2025.

Motion Carried

**10.0 BYLAWS**

**11.0 COUNCIL REPORTS AND ROUNDTABLE**

The Mayor and Councillors provided written or verbal reports regarding meetings and events attended since the last Regular Council meeting.

081-2022  
Council Reports &  
Roundtable

Moved by Councillor Campion that the Council Reports be accepted for information.

Motion Carried.

**12.0 CORRESPONDENCE**

12.01 Alberta Utilities Commission – Notice of Application – Hanna Solar Project

Town of Hanna  
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- 12.02 Atco Electric – 2021 Franchise Report – Hanna
- 12.03 Harvest Sky Newsletter 2022-04
- 12.04 Prairie Land School Division – Board Highlights March 22, 2022
- 12.05 Prairie Land Pride Newsletter – Volume 7 Issue 3 February 2022
- 12.06 Alberta Japan Twinned Municipalities Association – Save the Date
- 12.07 National Police Federation Call to Action
- 12.08 Town of Fox Creek – Letter to Alberta Utilities Commission – Re:  
Increasing Utilities Fees
- 12.09 Hanna Golf and Country Club Presidents Message 2022
- 12.10 WiMacTel Canada Inc. – Payphone Removal

082-2022  
Correspondence

Moved by Councillor Murphy that Council accepts Correspondence items 12.01 to 12.10 for information.

Motion Carried.

### **13.0 CLOSED SESSION**

### **14.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 8:46 p.m.

These minutes approved this 10<sup>th</sup> day of May 2022.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Kim Neill



**TOWN OF HANNA  
INFORMATION COUNCIL MEETING  
April 27, 2022**

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, April 27, 2022 at 8:30 a.m. in the Town of Hanna Council Chambers.

**Councillors Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin – through video conference  
Gerald Campion  
Fred Crowle  
Sandra Murphy  
Kyle Olsen  
Angie Warwick

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication

**1.0 CALL TO ORDER**

Mayor Danny Povaschuk called the meeting to order at 8:30 a.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Campion that the agenda for the April 27, 2022 Information Council Meeting be adopted as presented.

Motion Carried.

**3.0 DELEGATIONS**

3.01 818 Studios – Seniors Amenity Zone Project Update –  
Jennifer Koppe

Jennifer Koppe of 818 Studios reviewed the Seniors Amenity Zone Project updates with Council on the following areas:

- Hector King-Hunter Pioneer Park
- Palliser Trail Pathway
- 5<sup>th</sup> Street West & 5<sup>th</sup> Avenue West
- Palliser Trail & 5<sup>th</sup> Avenue West

Moved by Councillor Murphy that Council thanks Jennifer Koppe from 818 Studio Ltd., for her update on the Hanna Seniors Amenity Zone Project.

Motion Carried.

#### **4.0 PUBLIC PRESENTATION**

The Chief Administrative Officer confirmed that no one had contacted him to make a presentation to Council at this meeting.

#### **5.0 CHIEF ADMINISTRATIVE OFFICER REPORT**

Chief Administrative Officer Neill reviewed his report with Council.

Mayor Povaschuk called a recess at 10:04 a.m.

Mayor Povaschuk called the meeting to order at 10:08 a.m.

#### **6.0 BUSINESS ITEMS**

##### **6.01 2022 Spring Budget Report**

The Chief Administrative Officer and Council reviewed the spring budget adjustment report. Council consensus was Administration present the 2022 Operating and Capital Budget as follows:

- Residential municipal tax rate – no change from 2021 tax rate
- Non-Residential municipal tax rate – 1% decrease from the 2021 tax rate.
- The deficit is to be funded from reserves.

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085-2022  
2022 Spring Budget  
Report

Moved by Councillor Crowle that Council accepts for information the 2022 Spring Budget Report dated April 27, 2022, and direct Administration to bring the Proposed 2022 Operating & Capital Budget for review and approval to the May 10, 2022, Regular Council Meeting.

Motion Carried

## 7.0 COUNCIL ROUNDTABLE

The Mayor and Councillors provided verbal reports regarding meetings or items of interest since the April 12, 2022, Regular Council Meeting.

Councillor Campion left the meeting at 11:31 a.m.

## 8.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 11:42 a.m.

These minutes approved this 10<sup>th</sup> day of May 2022.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Kim Neill

Date: May 10, 2022

Agenda Item No: 06.01

## Accounts Payable

### Recommended Motion

That Council accepts the accounts payable listings for general account cheques 42159 – 42195 and direct deposit payments 001011 – 001079 for information.

### Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques and direct deposits. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

N/A



## Attachments

1. Accounts Payable Listing – Cheques 42159 – 42195 totaling \$145,635.05.
2. Accounts Payable Listing – Direct Deposits 001011 – 001079 totaling \$306,816.23.

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Date: May 10, 2022

Agenda Item No: 06.02

## Statement of Revenue & Expense

### Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for April 2022 for information.

### Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2022 Operating and Capital budgets approved by Council at the December 14, 2021, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to April 30, 2022.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



## Policy and/or Legislative Implications

N/A

## Attachments

1. Statement of Revenue & Expense Report – April 2022

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>GENERAL MUNICIPAL</b>				
MUNICIPAL RESIDENTIAL REAL PROPERTY T	1-01-0000-111	0.00	2,399,127.00-	2,399,127.00-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	0.00	900,657.00-	900,657.00-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	0.00	74,675.00-	74,675.00-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	0.00	1,366.00-	1,366.00-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	0.00	147,754.00-	147,754.00-
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	0.00	66,768.00-	66,768.00-
PENALTY & COST ON TAX	1-01-0000-510	3,246.14-	25,500.00-	22,253.86-
CONCESSION & FRANCHISE	1-01-0000-540	159,140.28-	441,400.00-	282,259.72-
RETURN ON INVESTMENTS	1-01-0000-550	6,528.96-	71,400.00-	64,871.04-
DRAWN FROM OPERATING	1-01-0000-920	0.00	16,315.00-	16,315.00-
	TOTAL GENERAL MUNICIPAL 01:	168,915.38-	4,144,962.00-	3,976,046.62-
<b>GENERAL ADMINISTRATION</b>				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	830.20-	2,800.00-	1,969.80-
ADMIN SOUVENIR	1-12-0000-419	147.05-	4,400.00-	4,252.95-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	7,200.00-	16,800.00-	9,600.00-
ADMIN OTHER REVENUE	1-12-0000-590	292.98-	5,000.00-	4,707.02-
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	40,000.00-	40,000.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	0.00	152,800.00-	152,800.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	300,000.00-	300,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	47,500.00-	47,500.00-
	TOTAL GENERAL ADMINISTRATION 12:	8,470.23-	569,300.00-	560,829.77-
<b>TAX RECOVERY PROPERTY</b>				
TAX RECOVERY PROPERTY - LEASE	1-12-0600-560	5,000.00-	10,100.00-	5,100.00-
	TOTAL TAX RECOVERY PROPERTY:	5,000.00-	10,100.00-	5,100.00-
<b>POLICE</b>				
POLICE PROVINCIAL FINES	1-21-0000-530	1,154.00-	10,200.00-	9,046.00-
	TOTAL POLICE:	1,154.00-	10,200.00-	9,046.00-
<b>SAFETY &amp; RISK MANAGEMENT</b>				
<b>FIRE</b>				
FIRE FIRE FIGHTING FEES	1-23-0000-410	17,481.25-	102,900.00-	85,418.75-
FIRE PROVINCIAL CONDITIONAL GRANT	1-23-0000-840	0.00	325,000.00-	325,000.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	95,811.00-	95,811.00-
FIRE DRAWN FROM SURPLUS (OPERATING R	1-23-0000-920	0.00	100,000.00-	100,000.00-
	TOTAL FIRE:	17,481.25-	623,711.00-	606,229.75-
<b>EMERGENCY SERVICES</b>				
EMERGENCY SERV DRAWN FROM REESERVES	1-24-0000-920	0.00	3,250.00-	3,250.00-
	TOTAL DISASTER SERVICES:	0.00	3,250.00-	3,250.00-
<b>BY-LAW ENFORCEMENT</b>				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	282.85-	3,000.00-	2,717.15-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	170.00-	400.00-	230.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	18,300.00-	17,900.00-	400.00-
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	75.00-	200.00-	125.00-
BY-LAW FINES	1-26-0000-530	50.00-	1,000.00-	950.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
	TOTAL BY-LAW ENFORCEMENT:	18,877.85-	23,000.00-	4,122.15-
<b>DOG CONTROL</b>				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	3,650.00-	4,900.00-	1,250.00-
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
	TOTAL DOG CONTROL:	3,650.00-	5,000.00-	1,350.00-
<b>COMMON SERVICES</b>				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	0.00	3,000.00-	3,000.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	50.00-	300.00-	250.00-
	TOTAL COMMON SERVICES:	50.00-	3,300.00-	3,250.00-
<b>STREETS &amp; ROADS</b>				
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	430,439.00-	430,439.00-
	TOTAL STREETS & ROADS:	0.00	430,439.00-	430,439.00-
<b>AIRPORT</b>				



For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	1,325.00-	7,400.00-	6,075.00-
AIRPORT OTHER REVENUE	1-33-0000-590	0.00	100.00-	100.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	16,205.00-	16,205.00-
	TOTAL AIRPORT:	1,325.00-	23,705.00-	22,380.00-
<b>WATER SUPPLY &amp; DISTRIBUTION</b>				
WATER SALE OF WATER	1-41-0000-410	147,532.80-	1,087,400.00-	939,867.20-
WATER SERVICE CHARGES	1-41-0000-413	150.00-	1,300.00-	1,150.00-
WATER OTHER REVENUE	1-41-0000-590	86.83-	0.00	86.83
WATER DRAWN FROM SURPLUS (OPERATING	1-41-0000-920	0.00	10,000.00-	10,000.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	3,921.76-	82,700.00-	78,778.24-
	TOTAL WATER SUPPLY & DISTRIBUTION:	151,691.39-	1,181,400.00-	1,029,708.61-
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	274.58-	0.00	274.58
	TOTAL WATER LINES & DISTRIBUTION:	274.58-	0.00	274.58
<b>SANITARY SEWERS</b>				
SEWER CHARGES	1-42-0000-410	41,847.68-	260,100.00-	218,252.32-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	37,500.00-	37,500.00-
	TOTAL SANITARY SEWERS:	41,847.68-	297,600.00-	255,752.32-
<b>GARBAGE COLLECTION &amp; DISPOSAL</b>				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	12,704.73-	74,300.00-	61,595.27-
	TOTAL GARBAGE COLLECTION & DISPOSAL:	12,704.73-	74,300.00-	61,595.27-
<b>BIG COUNTRY WASTE AUTHORITY</b>				
REGIONAL WASTE SITE FEES	1-44-0000-410	59,154.94-	353,800.00-	294,645.06-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	59,154.94-	353,900.00-	294,745.06-
<b>F.C.S.S.</b>				
FCSS PROGRAM REVENUE	1-51-0000-402	2,015.00-	800.00-	1,215.00
FCSS VAN RENTAL	1-51-0000-561	461.25-	700.00-	238.75-
FCSS DONATIONS	1-51-0000-591	0.00	1,000.00-	1,000.00-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	18,274.00-	1,500.00-	16,774.00
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	44,900.00-	89,798.00-	44,898.00-
	TOTAL F.C.S.S.:	65,650.25-	93,798.00-	28,147.75-
<b>CEMETERY</b>				
CEMETERY CHARGES	1-56-0000-410	4,624.53-	16,400.00-	11,775.47-
CEMETERY OTHER	1-56-0000-590	24.92-	100.00-	75.08-
	TOTAL CEMETERY:	4,649.45-	16,500.00-	11,850.55-
<b>COMMERCIAL OFFICE BUILDING</b>				
COMMERCIAL OFFICE BUILDING RENT	1-61-0200-560	12,000.00-	24,000.00-	12,000.00-
COMMERCIAL OFFICE BUILDING DRAW FROM	1-61-0200-930	0.00	1,690.00-	1,690.00-
	TOTAL COMMERCIAL OFFICE BUILDING:	12,000.00-	25,690.00-	13,690.00-
<b>ECONOMIC DEVELOPMENT - TOURISM</b>				
TOURISM SALES OF GOODS AND SERVICES	1-61-0300-410	0.00	1,200.00-	1,200.00-
	TOTAL ECONOMIC DEVELOPMENT - TOURISM:	0.00	1,200.00-	1,200.00-
<b>BUSINESS &amp; COMMUNICATIONS</b>				
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	10,000.00-	10,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	0.00	10,000.00-	10,000.00-
<b>RECREATION &amp; PARKS FACILITIES</b>				
RECREATION SALES & SERVICE	1-72-0000-410	60.00-	500.00-	440.00-
RECREATION PROGRAM REVENUE	1-72-0000-430	933.58-	1,000.00-	66.42-
RECREATION DONATIONS	1-72-0000-591	1,500.00-	0.00	1,500.00
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	0.00	37,100.00-	37,100.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	0.00	5,400.00-	5,400.00-
	TOTAL RECREATION REVENUE:	2,493.58-	231,000.00-	228,506.42-
<b>SWIMMING POOLS</b>				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	45.00-	21,000.00-	20,955.00-
POOL LESSON REGISTRATIONS	1-72-0100-411	2,713.67-	28,400.00-	25,686.33-
POOL DAILY ADMISSIONS	1-72-0100-412	0.00	13,000.00-	13,000.00-

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
POOL RETAIL SALES	1-72-0100-419	1.00-	3,100.00-	3,099.00-
POOL RENTAL REVENUE	1-72-0100-560	0.00	6,100.00-	6,100.00-
POOL DONATIONS	1-72-0100-590	0.00	200.00-	200.00-
POOL DRAWN FROM RESERVES	1-72-0100-930	0.00	15,000.00-	15,000.00-
	TOTAL SWIMMING POOLS:	2,759.67-	86,800.00-	84,040.33-
<b>ARENA</b>				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	4,187.50-	12,200.00-	8,012.50-
ARENA RENTAL REVENUE	1-72-0200-560	33,665.39-	63,600.00-	29,934.61-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	0.00	1,800.00-	1,800.00-
ARENA DONATIONS	1-72-0200-590	0.00	2,850.00-	2,850.00-
	TOTAL ARENA:	37,852.89-	80,450.00-	42,597.11-
<b>CURLING RINK</b>				
CURLING RINK SALE OF SERVICES	1-72-0400-410	0.00	32,200.00-	32,200.00-
CURLING RINK RENTAL REVENUE	1-72-0400-560	0.00	7,500.00-	7,500.00-
CURLING RINK DRAWN FROM DEFERRED	1-72-0400-930	0.00	10,000.00-	10,000.00-
	CURLING RINK TOTAL:	0.00	49,700.00-	49,700.00-
<b>BALL DIAMONDS</b>				
BALL DIAMOND REVENUE	1-72-0500-560	0.00	5,100.00-	5,100.00-
	TOTAL BALL DIAMONDS REVENUE:	0.00	5,100.00-	5,100.00-
<b>FOX LAKE &amp; HELMER DAM</b>				
FOX LAKE REVENUE	1-72-0700-410	0.00	3,400.00-	3,400.00-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	0.00	479.00-	479.00-
FOX LAKE RENTAL REVENUE	1-72-0700-560	1,710.94-	54,600.00-	52,889.06-
FOX LAKE DRAWN FROM SURPLUS (OPERATI	1-72-0700-920	0.00	15,000.00-	15,000.00-
	TOTAL FOX LAKE & HELMER DAM:	1,710.94-	73,479.00-	71,768.06-
<b>PARKS</b>				
PARKS DRAWN FROM SURPLUS	1-72-0800-930	0.00	125,000.00-	125,000.00-
	TOTAL PARKS:	0.00	125,000.00-	125,000.00-
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	0.00	2,000.00-	2,000.00-
PLAYGROUND PROGRAM DONATIONS	1-72-1000-591	0.00	500.00-	500.00-
	TOTAL PLAYGROUND PROGRAM:	0.00	2,500.00-	2,500.00-
<b>HKH PIONEER PARK</b>				
HKH DRAWN FROM SURPLUS	1-72-1300-920	0.00	8,000.00-	8,000.00-
	TOTAL HKH PARK REVENUE:	0.00	8,000.00-	8,000.00-
<b>SOCCER FIELDS</b>				
SOCCER FIELDS REVENUE	1-72-1400-560	0.00	2,100.00-	2,100.00-
	TOTAL SOCCER FIELDS REVENUE:	0.00	2,100.00-	2,100.00-
<b>LIBRARY</b>				
LIBRARY DRAWN FROM SURPLUS (OPERATIN	1-74-0200-920	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
<b>REGIONAL COMMUNITY SERVICES CENTRE</b>				
RCSC RENTAL REVENUE	1-74-0800-560	4,027.32-	7,200.00-	3,172.68-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	0.00	18,600.00-	18,600.00-
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	0.00	19,850.00-	19,850.00-
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	10,000.00-	10,000.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	9,258.36-	24,000.00-	14,741.64-
RCSC FITNESS CENTRE DONATIONS	1-74-0801-591	2,180.58-	0.00	2,180.58
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	15,466.26-	79,650.00-	64,183.74-
<b>COMMUNITY CENTRE</b>				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	12,377.50-	22,570.00-	10,192.50-
	TOTAL COMMUNITY CENTRE:	12,377.50-	22,570.00-	10,192.50-
<b>LIONS HALL</b>				
LIONS HALL RENTAL REVENUE	1-74-1000-560	975.00-	1,200.00-	225.00-
	LIONS HALL TOTAL:	975.00-	1,200.00-	225.00-
	TOTAL REVENUE:	646,532.57-	8,678,904.00-	8,032,371.43-
<b>COUNCIL</b>				

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
COUNCIL WAGES	2-11-0000-110	29,443.05	94,100.00	64,656.95
COUNCIL BENEFITS	2-11-0000-130	1,286.36	4,200.00	2,913.64
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	1,693.62	14,400.00	12,706.38
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	330.00	13,300.00	12,970.00
COUNCIL GOODS	2-11-0000-500	5,571.54	17,800.00	12,228.46
COUNCIL OTHER (ELECTION)	2-11-0000-990	0.00	1,000.00	1,000.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	158.00	4,900.00	4,742.00
	<b>TOTAL COUNCIL:</b>	<b>39,007.57</b>	<b>150,250.00</b>	<b>111,242.43</b>
<b>ADMINISTRATION</b>				
ADMINISTRATION SALARIES	2-12-0000-110	126,299.19	352,500.00	226,200.81
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	882.70	11,000.00	10,117.30
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	9,217.50	20,900.00	11,682.50
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	41.53	800.00	758.47
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	11,704.05	45,900.00	34,195.95
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	0.00	11,900.00	11,900.00
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	4,450.03	18,400.00	13,949.97
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	0.00	7,200.00	7,200.00
ADMINISTRATION STAFF TRAINING	2-12-0000-212	0.00	6,200.00	6,200.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	1,689.79	9,900.00	8,210.21
ADMINISTRATION TELEPHONE	2-12-0000-217	4,224.53	11,100.00	6,875.47
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	2,250.64	6,700.00	4,449.36
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	6,144.87	9,300.00	3,155.13
ADMINISTRATION AUDIT	2-12-0000-230	25,200.00	33,000.00	7,800.00
ADMINISTRATION LEGAL	2-12-0000-231	0.00	5,000.00	5,000.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	31,818.07	147,900.00	116,081.93
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	33,614.11	33,614.00	0.11-
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	0.00	5,000.00	5,000.00
ADMINISTRATION INSURANCE	2-12-0000-274	16,026.98	15,230.00	796.98-
ADMINISTRATION ASSESSOR	2-12-0000-280	2,277.68	45,500.00	43,222.32
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	268.24	1,000.00	731.76
ADMINISTRATION GOODS	2-12-0000-500	8,944.97	11,800.00	2,855.03
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	0.00	4,400.00	4,400.00
ADMINISTRATION POWER	2-12-0000-541	10,815.07	21,800.00	10,984.93
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	74,817.27	152,000.00	77,182.73
ADMINISTRATION BANK CHARGES	2-12-0000-810	1,202.85	5,400.00	4,197.15
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	111.46	2,900.00	2,788.54
ADMINISTRATION OTHER	2-12-0000-990	969.94-	32,000.00	32,969.94
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	0.00	1,000.00	1,000.00
	<b>TOTAL ADMINISTRATION:</b>	<b>371,031.59</b>	<b>1,029,344.00</b>	<b>658,312.41</b>
<b>TAX RECOVERY PROPERTY</b>				
TAX RECOVERY PROPERTY - CONTRACTED R	2-12-0600-250	0.00	2,000.00	2,000.00
TAX RECOVERY PROPERTY - INSURANCE	2-12-0600-274	307.18	300.00	7.18-
TAX RECOVERY PROPERTY - HEAT	2-12-0600-540	717.20	1,800.00	1,082.80
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	381.42	1,800.00	1,418.58
TRANSFER TO CAPITAL	2-12-0600-762	0.00	3,360.00	3,360.00
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	134.88	840.00	705.12
	<b>TOTAL TAX RECOVERY PROPERTY:</b>	<b>1,540.68</b>	<b>10,100.00</b>	<b>8,559.32</b>
<b>POLICE</b>				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	0.00	72,000.00	72,000.00
	<b>TOTAL POLICE:</b>	<b>0.00</b>	<b>72,000.00</b>	<b>72,000.00</b>
<b>SAFETY &amp; RISK MANAGEMENT</b>				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,500.00	2,500.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	142.35	150.00	7.65
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	0.00	800.00	800.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	590.97	1,300.00	709.03
	<b>TOTAL SAFETY &amp; RISK MANAGEMENT:</b>	<b>733.32</b>	<b>4,750.00</b>	<b>4,016.68</b>
<b>FIRE</b>				
FIRE SALARIES - DIR PROTECTIVE SERVI	2-23-0000-110	2,036.82	1,800.00	236.82-
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	83,000.00	83,000.00
FIRE BENEFITS	2-23-0000-130	0.00	100.00	100.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	961.64	8,600.00	7,638.36
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,600.00	120.00
FIRE TRAVEL	2-23-0000-211	0.00	7,000.00	7,000.00
FIRE TRAINING	2-23-0000-212	13,600.00	23,400.00	9,800.00

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
FIRE FREIGHT	2-23-0000-215	109.55	400.00	290.45
FIRE TELEPHONE	2-23-0000-217	4,129.03	9,800.00	5,670.97
FIRE ADVERTISING	2-23-0000-220	0.00	900.00	900.00
FIRE MEMBERSHIPS	2-23-0000-221	760.00	900.00	140.00
FIRE CONTRACTED SERVICES	2-23-0000-232	10,705.32	23,100.00	12,394.68
FIRE CONTRACTED REPAIRS	2-23-0000-250	1,030.00	14,000.00	12,970.00
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	49.32	5,000.00	4,950.68
FIRE INSURANCE	2-23-0000-274	15,405.93	15,740.00	334.07
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	5,797.25	18,200.00	12,402.75
FIRE PETROLEUM PRODUCTS	2-23-0000-521	1,661.33	9,300.00	7,638.67
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	200.00	200.00
FIRE HEATING	2-23-0000-540	5,252.96	8,700.00	3,447.04
FIRE POWER	2-23-0000-541	3,408.96	12,500.00	9,091.04
FIRE TRANSFER TO CAPITAL	2-23-0000-762	0.00	225,000.00	225,000.00
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	85.00	16,200.00	16,115.00
<b>TOTAL FIRE:</b>		<b>66,473.11</b>	<b>486,040.00</b>	<b>419,566.89</b>
<b>EMERGENCY SERVICES</b>				
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	5,200.00	5,200.00
EMERGENCY SERVICES CONTRACTED SERVI	2-24-0000-232	3,466.68	6,000.00	2,533.32
EMERGENCY SERVICES GOODS	2-24-0000-500	0.00	900.00	900.00
EMERGENCY SERVICES OTHER	2-24-0000-990	0.00	100.00	100.00
<b>TOTAL EMERGENCY SERVICES:</b>		<b>3,466.68</b>	<b>12,200.00</b>	<b>8,733.32</b>
<b>BY-LAW ENFORCEMENT</b>				
BYLAW SALARIES	2-26-0000-110	6,619.66	5,900.00	719.66-
BYLAW BENEFITS	2-26-0000-130	706.49	400.00	306.49-
BYLAW NON T4 BENEFITS	2-26-0000-133	0.00	600.00	600.00
BYLAW FREIGHT	2-26-0000-215	0.00	700.00	700.00
BYLAW TELEPHONE	2-26-0000-217	44.10	0.00	44.10-
BYLAW ADVERTISING	2-26-0000-220	0.00	1,000.00	1,000.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	3,466.68	53,800.00	50,333.32
BYLAW INSURANCE	2-26-0000-274	0.00	480.00	480.00
BYLAW GOODS	2-26-0000-500	30.83	800.00	769.17
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	279.52	3,000.00	2,720.48
<b>TOTAL BY-LAW ENFORCEMENT:</b>		<b>11,147.28</b>	<b>66,680.00</b>	<b>55,532.72</b>
<b>DOG CONTROL</b>				
DOG CONTROL SALARIES	2-28-0000-110	1,527.61	1,400.00	127.61-
DOG CONTROL BENEFITS	2-28-0000-130	0.00	100.00	100.00
DOG CONTROL NON T4 BENEFITS	2-28-0000-133	0.00	100.00	100.00
DOG CONTROL POSTAGE	2-28-0000-215	0.00	700.00	700.00
DOG CONTROL ADVERTISING	2-28-0000-220	0.00	300.00	300.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	0.00	6,100.00	6,100.00
DOG CONTROL GOODS	2-28-0000-500	310.26	600.00	289.74
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	7,424.16	0.00	7,424.16-
<b>TOTAL DOG CONTROL:</b>		<b>9,262.03</b>	<b>9,300.00</b>	<b>37.97</b>
<b>COMMON SERVICES</b>				
COMMON SERVICES SALARIES	2-31-0000-110	88,665.96	235,700.00	147,034.04
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	244.55	3,600.00	3,355.45
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	11,507.80	16,400.00	4,892.20
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	47.45	200.00	152.55
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	26,526.11	45,300.00	18,773.89
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	108.94	1,500.00	1,391.06
COMMON SERVICES FREIGHT	2-31-0000-215	121.46	800.00	678.54
COMMON SERVICES TELEPHONE	2-31-0000-217	1,145.96	3,000.00	1,854.04
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	0.00	1,000.00	1,000.00
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	1,793.13	20,600.00	18,806.87
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	5,065.86	15,000.00	9,934.14
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	374.88	10,000.00	9,625.12
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	610.38	4,500.00	3,889.62
COMMON SERVICES EQUIPMENT RENTAL OR	2-31-0000-263	6,809.21	27,806.00	20,996.79
COMMON SERVICES INSURANCE	2-31-0000-274	25,840.64	27,280.00	1,439.36
COMMON SERVICES GOODS	2-31-0000-500	13,084.46	17,900.00	4,815.54
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	10,595.02	46,700.00	36,104.98
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	557.74	8,100.00	7,542.26
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	2,765.78	11,300.00	8,534.22

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 Zero Balance Accounts NOT Included

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 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERVICES HEATING	2-31-0000-540	9,669.36	15,000.00	5,330.64
COMMON SERVICES POWER	2-31-0000-541	4,944.31	12,700.00	7,755.69
COMMON SERVICES INTEREST ON CAPITAL	2-31-0000-831	3,511.33	13,472.00	9,960.67
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	195.88	3,000.00	2,804.12
TOTAL COMMON SERVICES:		214,186.21	541,358.00	327,171.79
<b>STREETS &amp; ROADS</b>				
S & R SALARIES	2-32-0000-110	24,580.28	81,300.00	56,719.72
S & R SEASONAL SALARIES	2-32-0000-111	201.00	5,300.00	5,099.00
S & R BENEFITS	2-32-0000-130	0.00	5,500.00	5,500.00
S & R SEASONAL BENEFITS	2-32-0000-131	0.00	400.00	400.00
S & R NON T4 BENEFITS	2-32-0000-133	0.00	15,100.00	15,100.00
S & R FREIGHT	2-32-0000-215	0.00	2,100.00	2,100.00
S & R CONTRACTED SERVICES	2-32-0000-232	0.00	5,900.00	5,900.00
S & R CONTRACTED REPAIRS	2-32-0000-250	0.00	135,000.00	135,000.00
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	37.01	5,000.00	4,962.99
S & R VEHICLE REPAIRS	2-32-0000-255	0.00	1,500.00	1,500.00
S & R GOODS	2-32-0000-500	2,206.39	34,500.00	32,293.61
S & R EQUIPMENT GOODS	2-32-0000-522	4,680.01	3,000.00	1,680.01-
S & R VEHICLE MAINTENANCE	2-32-0000-523	12.80	2,500.00	2,487.20
S & R STREET LIGHTS	2-32-0000-553	28,648.86	112,700.00	84,051.14
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	430,439.00	430,439.00
TOTAL STREETS & ROADS:		60,366.35	840,239.00	779,872.65
<b>AIRPORT</b>				
AIRPORT SALARIES	2-33-0000-110	1,506.52	2,000.00	493.48
AIRPORT SEASONAL SALARIES	2-33-0000-111	0.00	3,500.00	3,500.00
AIRPORT BENEFITS	2-33-0000-130	0.00	200.00	200.00
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.00	200.00	200.00
AIRPORT NON T-4 BENEFITS	2-33-0000-133	0.00	400.00	400.00
AIRPORT FREIGHT	2-33-0000-215	0.00	100.00	100.00
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	44.10	50.00	5.90
AIRPORT CONTRACTED SERVICES	2-33-0000-232	265.48	2,100.00	1,834.52
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	6,596.24	14,300.00	7,703.76
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	4,408.59	5,660.00	1,251.41
AIRPORT GOODS	2-33-0000-500	44.60	1,500.00	1,455.40
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	913.20	2,100.00	1,186.80
AIRPORT POWER	2-33-0000-541	2,127.54	7,500.00	5,372.46
AIRPORT WATER & SEWER	2-33-0000-542	120.00	500.00	380.00
TOTAL AIRPORT:		16,026.27	40,410.00	24,383.73
<b>WATER PLANT</b>				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	164,393.04	808,700.00	644,306.96
WATER PLANT POWER	2-41-0100-541	5,686.13	27,000.00	21,313.87
TOTAL WATER PLANT:		170,079.17	835,700.00	665,620.83
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES SALARIES	2-41-0200-110	20,319.18	125,700.00	105,380.82
WATER LINES SEASONAL SALARIES	2-41-0200-111	100.50	3,000.00	2,899.50
WATER LINES BENEFITS	2-41-0200-130	1,874.01	9,600.00	7,725.99
WATER LINES SEASONAL BENEFITS	2-41-0200-131	0.00	200.00	200.00
WATER LINES NON T4 BENEFITS	2-41-0200-133	2,398.28	24,300.00	21,901.72
WATER LINES TRAVEL & TRAINING	2-41-0200-211	2,799.81	5,500.00	2,700.19
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	1,164.38	9,200.00	8,035.62
WATER LINES ADVERTISING	2-41-0200-220	0.00	1,000.00	1,000.00
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	0.00	7,300.00	7,300.00
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	10,975.00	25,000.00	14,025.00
WATER LINES GOODS	2-41-0200-500	372.51	20,000.00	19,627.49
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
TOTAL WATER LINES & DISTRIBUTION:		40,003.67	280,800.00	240,796.33
<b>SANITARY SEWERS</b>				
SEWERS SALARIES	2-42-0000-110	6,154.60	27,900.00	21,745.40
SEWERS BENEFITS	2-42-0000-130	0.00	2,000.00	2,000.00
SEWERS NON T4 BENEFITS	2-42-0000-133	0.00	5,500.00	5,500.00
SEWERS FREIGHT & POSTAGE	2-42-0000-215	0.00	500.00	500.00
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	566.27	1,800.00	1,233.73
SEWERS CONTRACTED REPAIRS	2-42-0000-250	24,945.36	72,500.00	47,554.64

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
SEWERS INSURANCE	2-42-0000-274	3,219.59	3,160.00	59.59-
SEWERS GOODS	2-42-0000-500	11,860.10	26,500.00	14,639.90
SEWERS HEATING	2-42-0000-540	560.15	1,100.00	539.85
SEWERS POWER	2-42-0000-541	2,856.58	12,400.00	9,543.42
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	50,162.65	203,360.00	153,197.35
<b>GARBAGE</b>				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	23,200.00	75,400.00	52,200.00
GARBAGE GOODS	2-43-0000-500	0.00	300.00	300.00
	TOTAL GARBAGE:	23,200.00	75,700.00	52,500.00
<b>REGIONAL WASTE</b>				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	167,200.58	334,400.00	167,199.42
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	16,100.00	16,100.00
	TOTAL REGIONAL WASTE SYSTEM:	167,200.58	350,500.00	183,299.42
<b>FCSS</b>				
FCSS SALARIES	2-51-0100-110	10,949.68	27,500.00	16,550.32
FCSS BENEFITS	2-51-0100-130	0.00	2,400.00	2,400.00
FCSS NON T4 BENEFITS	2-51-0100-133	0.00	5,200.00	5,200.00
FCSS TRAVEL	2-51-0100-211	0.00	900.00	900.00
FCSS TRAINING	2-51-0100-212	171.43	600.00	428.57
FCSS FREIGHT & POSTAGE	2-51-0100-215	0.00	300.00	300.00
FCSS ADVERTISING	2-51-0100-220	0.00	800.00	800.00
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	0.00	500.00	500.00
FCSS GOODS	2-51-0100-500	0.00	2,100.00	2,100.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	93.82	500.00	406.18
	TOTAL FCSS:	11,214.93	40,800.00	29,585.07
<b>FCSS COORDINATOR</b>				
COORDINATOR SALARIES	2-51-0200-110	10,462.54	31,800.00	21,337.46
COORDINATOR PART TIME SALARIES	2-51-0200-111	0.00	1,800.00	1,800.00
COORDINATOR BENEFITS	2-51-0200-130	0.00	2,700.00	2,700.00
COORDINATOR PART TIME BENEFITS	2-51-0200-131	0.00	100.00	100.00
COORDINATOR NON T4 BENEFITS	2-51-0200-133	0.00	5,900.00	5,900.00
COORDINATOR TRAVEL	2-51-0200-211	0.00	2,000.00	2,000.00
COORDINATOR TRAINING	2-51-0200-212	0.00	1,500.00	1,500.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	0.00	300.00	300.00
COORDINATOR TELEPHONE	2-51-0200-217	85.71	400.00	314.29
COORDINATOR ADVERTISING	2-51-0200-220	0.00	3,000.00	3,000.00
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	0.00	100.00	100.00
COORDINATOR GOODS	2-51-0200-500	0.00	1,200.00	1,200.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	19,526.14	57,200.00	37,673.86
COORDINATOR OTHER	2-51-0200-990	0.00	100.00	100.00
	TOTAL COORDINATOR:	30,074.39	108,100.00	78,025.61
<b>YOUTH CLUB SUPPORT</b>				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	7,629.01	17,200.00	9,570.99
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	1,668.79	1,500.00	168.79-
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	3,440.59	3,200.00	240.59-
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	0.00	2,700.00	2,700.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	0.00	700.00	700.00
	TOTAL FCSS YOUTH CLUB SUPPORT:	12,738.39	25,300.00	12,561.61
<b>COMMUNITY SERVICES VANS</b>				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	0.00	900.00	900.00
CSD VAN INSURANCE	2-51-0500-274	3,246.31	3,250.00	3.69
CSD VAN GOODS	2-51-0500-500	0.00	100.00	100.00
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	0.00	400.00	400.00
	TOTAL COMMUNITY SERVICES VANS:	3,246.31	4,750.00	1,503.69
<b>CEMETERY</b>				
CEMETERY SALARIES	2-56-0000-110	662.93	8,700.00	8,037.07
CEMETERY SEASONAL SALARIES	2-56-0000-111	172.75	6,900.00	6,727.25
CEMETERY BENEFITS	2-56-0000-130	0.00	700.00	700.00
CEMETERY SEASONAL BENEFITS	2-56-0000-131	0.00	500.00	500.00
CEMETERY NON T-4 BENEFITS	2-56-0000-133	0.00	1,800.00	1,800.00
CEMETERY ADVERTISING	2-56-0000-220	0.00	100.00	100.00

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	0.00	4,200.00	4,200.00
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	23.85	20.00	3.85-
CEMETERY GOODS	2-56-0000-500	0.00	5,000.00	5,000.00
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	0.00	600.00	600.00
	TOTAL CEMETERY:	859.53	30,020.00	29,160.47
<b>MUNICIPAL PLANNING COMMISSION</b>				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
<b>COMMERCIAL OFFICE BUILDING</b>				
COMMERCIAL OFFICE REPAIRS	2-61-0200-250	636.00	15,590.00	14,954.00
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	512.49	500.00	12.49-
COMMERCIAL OFFICE GOODS	2-61-0200-500	0.00	500.00	500.00
COMMERCIAL OFFICE HEATING	2-61-0200-540	633.51	1,700.00	1,066.49
COMMERCIAL OFFICE POWER	2-61-0200-541	951.36	3,800.00	2,848.64
COMMERCIAL OFFICE - RECOVERIES TO OP	2-61-0200-963	93.82	3,600.00	3,506.18
	TOTAL COMMERCIAL OFFICE BUILDING:	2,827.18	25,690.00	22,862.82
<b>TOURISM</b>				
TOURISM SALARIES	2-61-0300-110	7,769.82	21,600.00	13,830.18
TOURISM BENEFITS	2-61-0300-130	0.00	1,600.00	1,600.00
TOURISM NON T4 BENEFITS	2-61-0300-133	0.00	4,000.00	4,000.00
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	0.00	500.00	500.00
TOURISM ADVERTISING	2-61-0300-220	0.00	2,600.00	2,600.00
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
	TOTAL TOURISM:	7,769.82	30,900.00	23,130.18
<b>BUSINESS &amp; COMMUNICATIONS</b>				
B & C SALARIES	2-61-0400-110	31,079.15	86,600.00	55,520.85
B & C BENEFITS	2-61-0400-130	3,209.87	6,300.00	3,090.13
B & C NON T4 BENEFIT	2-61-0400-133	6,580.01	16,100.00	9,519.99
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	75.00	1,000.00	925.00
B & C FREIGHT & POSTAGE	2-61-0400-215	0.00	300.00	300.00
B & C TELEPHONES	2-61-0400-217	185.71	800.00	614.29
B & C ADVERTISING & PRINTING	2-61-0400-220	0.00	1,800.00	1,800.00
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	75.00	3,400.00	3,325.00
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	32,700.00	59,000.00	26,300.00
B & C INSURANCE	2-61-0400-274	126.90	120.00	6.90-
B & C GOODS	2-61-0400-500	0.00	4,000.00	4,000.00
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	720.88	3,700.00	2,979.12
	TOTAL BUSINESS & COMMUNICATIONS:	74,752.52	184,620.00	109,867.48
<b>VISITOR INFORMATION CENTRE</b>				
VIC SALARIES	2-62-0000-110	238.05	2,500.00	2,261.95
VIC SEASONAL SALARIES	2-62-0000-111	89.25	2,300.00	2,210.75
VIC BENEFITS	2-62-0000-130	0.00	200.00	200.00
VIC SEASONAL BENEFITS	2-62-0000-131	0.00	200.00	200.00
VIC NON T4 BENEFITS	2-62-0000-133	0.00	500.00	500.00
VIC ADVERTISING & PRINTING	2-62-0000-220	0.00	900.00	900.00
VIC CONTRACTED SERVICES	2-62-0000-232	196.00	1,200.00	1,004.00
VIC CONTRACTED REPAIR	2-62-0000-250	206.14	1,000.00	793.86
VIC INSURANCE	2-62-0000-274	891.38	880.00	11.38-
VIC GOODS	2-62-0000-500	77.38	3,000.00	2,922.62
VIC HEATING	2-62-0000-540	560.15	1,100.00	539.85
VIC POWER	2-62-0000-541	480.59	2,400.00	1,919.41
VIC WATER	2-62-0000-963	169.40	3,000.00	2,830.60
	TOTAL VISITOR INFORMATION CENTRE:	2,908.34	19,180.00	16,271.66
<b>SUBDIVISION</b>				
SUBDIVISION CONTRACTED SERVICES	2-66-0000-232	300.71	0.00	300.71-
SUBDIVISION CONTRACTED REPAIRS	2-66-0000-250	154,956.97	0.00	154,956.97-
SUBDIVISION OTHER	2-66-0000-990	501.40	0.00	501.40-
	TOTAL SUBDIVISION:	155,759.08	0.00	155,759.08-
<b>COMMUNITY SERVICES BOARD</b>				

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
TOTAL COMMUNITY SERVICES BOARD:		0.00	3,500.00	3,500.00
<b>RECREATION</b>				
RECREATION SALARIES	2-72-0000-110	13,756.41	21,700.00	7,943.59
RECREATION SEASONAL SALARIES	2-72-0000-111	0.00	2,200.00	2,200.00
RECREATION BENEFITS	2-72-0000-130	3,246.40	1,900.00	1,346.40-
RECREATION SEASONAL BENEFITS	2-72-0000-131	0.00	200.00	200.00
RECREATION NON T4 BENEFITS	2-72-0000-133	5,930.03	3,800.00	2,130.03-
RECREATION TRAVEL	2-72-0000-211	0.00	2,300.00	2,300.00
RECREATION TRAINING	2-72-0000-212	1,390.00	3,600.00	2,210.00
RECREATION FREIGHT & POSTAGE	2-72-0000-215	0.00	300.00	300.00
RECREATION TELEPHONE	2-72-0000-217	528.56	1,400.00	871.44
RECREATION ADVERTISING	2-72-0000-220	5,475.00	2,800.00	2,675.00-
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	460.00	800.00	340.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	0.00	21,100.00	21,100.00
RECREATION INSURANCE	2-72-0000-274	9,790.75	9,750.00	40.75-
RECREATION GOODS	2-72-0000-500	604.84	2,100.00	1,495.16
RECREATION PROGRAM EXPENSES	2-72-0000-510	0.00	1,000.00	1,000.00
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	122.58	1,200.00	1,077.42
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	0.00	300.00	300.00
RECREATION OTHER	2-72-0000-990	0.00	5,000.00	5,000.00
TOTAL RECREATION:		41,304.57	81,450.00	40,145.43
<b>SWIMMING &amp; WADING POOLS</b>				
POOLS SALARIES	2-72-0100-110	2,445.41	13,900.00	11,454.59
POOL SEASONAL SALARIES	2-72-0100-111	805.54	119,500.00	118,694.46
POOLS BENEFITS	2-72-0100-130	0.00	1,100.00	1,100.00
POOL SEASONAL BENEFITS	2-72-0100-131	56.06	8,200.00	8,143.94
POOLS NON T-4 BENEFITS	2-72-0100-133	0.00	2,800.00	2,800.00
POOLS TRAVEL	2-72-0100-211	0.00	600.00	600.00
POOLS TRAINING	2-72-0100-212	250.72	2,000.00	1,749.28
POOLS FREIGHT & POSTAGE	2-72-0100-215	402.52	1,700.00	1,297.48
POOLS TELEPHONE	2-72-0100-217	0.00	100.00	100.00
POOLS ADVERTISING	2-72-0100-220	0.00	1,300.00	1,300.00
POOL CONTRACTED SERVICES	2-72-0100-232	176.00	1,100.00	924.00
POOLS CONTRACTED REPAIRS	2-72-0100-250	1,136.78	8,100.00	6,963.22
POOLS INSURANCE	2-72-0100-274	6,426.32	6,310.00	116.32-
POOLS GOODS	2-72-0100-500	580.24	10,500.00	9,919.76
POOL RETAIL GOODS	2-72-0100-501	0.00	2,000.00	2,000.00
POOLS CHEMICALS	2-72-0100-531	0.00	15,500.00	15,500.00
POOLS HEATING	2-72-0100-540	1,971.68	9,900.00	7,928.32
POOLS POWER	2-72-0100-541	1,395.46	19,900.00	18,504.54
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	56.67	4,600.00	4,543.33
TOTAL SWIMMING POOLS:		15,703.40	229,110.00	213,406.60
<b>ARENA</b>				
ARENA SALARIES	2-72-0200-110	62,600.08	135,700.00	73,099.92
ARENA SEASONAL SALARIES	2-72-0200-111	25.88	17,300.00	17,274.12
ARENA BENEFITS	2-72-0200-130	7,610.04	10,500.00	2,889.96
ARENA SEASONAL BENEFITS	2-72-0200-131	0.00	1,200.00	1,200.00
ARENA NON T4 BENEFITS	2-72-0200-133	13,176.60	25,500.00	12,323.40
ARENA FREIGHT & POSTAGE	2-72-0200-215	76.78	700.00	623.22
ARENA ADVERTISING & PRINTING	2-72-0200-220	0.00	1,000.00	1,000.00
ARENA CONTRACTED SERVICES	2-72-0200-232	3,955.72	4,500.00	544.28
ARENA CONTRACTED REPAIRS	2-72-0200-250	33,759.93	17,600.00	16,159.93-
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	0.00	5,000.00	5,000.00
ARENA INSURANCE	2-72-0200-274	9,833.17	9,570.00	263.17-
ARENA GOODS	2-72-0200-500	5,613.31	17,700.00	12,086.69
ARENA PETROLEUM PRODUCTS	2-72-0200-521	1,740.12	3,700.00	1,959.88
ARENA HEATING	2-72-0200-540	10,844.21	19,600.00	8,755.79
ARENA POWER	2-72-0200-541	5,581.83	19,400.00	13,818.17
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	1,108.21	4,400.00	3,291.79
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	8,888.30	10,800.00	1,911.70
ARENA ICE PLANT GOODS	2-72-0201-500	62.79	500.00	437.21
ARENA ICE PLANT POWER	2-72-0201-541	8,372.75	16,400.00	8,027.25
TOTAL ARENA:		173,249.72	321,070.00	147,820.28
<b>PARKS SHOP</b>				



For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	0.00	4,500.00	4,500.00
PARKS SHOP INSURANCE	2-72-0300-274	1,857.13	1,830.00	27.13-
PARKS SHOP GOODS	2-72-0300-500	291.98	1,500.00	1,208.02
PARKS SHOP HEATING	2-72-0300-540	3,119.38	4,800.00	1,680.62
PARKS SHOP POWER	2-72-0300-541	900.67	3,600.00	2,699.33
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	87.94	1,800.00	1,712.06
	<b>TOTAL PARKS SHOP:</b>	<b>6,257.10</b>	<b>18,030.00</b>	<b>11,772.90</b>
<b>CURLING RINK</b>				
CURLING RINK SALARIES	2-72-0400-110	1,061.07	5,100.00	4,038.93
CURLING RINK SEASONAL SALARIES	2-72-0400-111	45.63	2,300.00	2,254.37
CURLING RINK BENEFITS	2-72-0400-130	0.00	400.00	400.00
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	0.00	200.00	200.00
CURLING RINK NON T4 BENEFITS	2-72-0400-133	0.00	1,000.00	1,000.00
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	2,748.00	5,500.00	2,752.00
CURLING RINK INSURANCE	2-72-0400-274	6,455.31	6,340.00	115.31-
CURLING RINK GOODS	2-72-0400-500	0.00	1,500.00	1,500.00
CURLING RINK HEATING	2-72-0400-540	6,900.87	12,200.00	5,299.13
CURLING RINK POWER	2-72-0400-541	2,790.92	10,500.00	7,709.08
CURLING RINK - SUBSIDY	2-72-0400-771	0.00	14,500.00	14,500.00
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	587.68	1,700.00	1,112.32
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	8,888.30	10,800.00	1,911.70
CURLING RINK ICE PLANT GOODS	2-72-0401-500	60.80	500.00	439.20
CURLING RINK ICE PLANT POWER	2-72-0401-541	8,372.75	15,700.00	7,327.25
	<b>TOTAL CURLING RINK:</b>	<b>37,911.33</b>	<b>88,240.00</b>	<b>50,328.67</b>
<b>BALL DIAMONDS</b>				
BALL DIAMOND SALARIES	2-72-0500-110	755.18	7,600.00	6,844.82
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	0.00	5,800.00	5,800.00
BALL DIAMOND BENEFITS	2-72-0500-130	0.00	600.00	600.00
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	0.00	400.00	400.00
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	0.00	1,500.00	1,500.00
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	0.00	1,000.00	1,000.00
BALL DIAMOND GOODS	2-72-0500-500	0.00	7,500.00	7,500.00
BALL DIAMOND POWER	2-72-0500-541	253.40	930.00	676.60
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	90.75	12,900.00	12,809.25
	<b>TOTAL BALL DIAMONDS:</b>	<b>1,099.33</b>	<b>38,230.00</b>	<b>37,130.67</b>
<b>GOLF COURSE</b>				
GOLF COURSE INSURANCE	2-72-0600-274	2,738.92	2,690.00	48.92-
	<b>TOTAL GOLF COURSE:</b>	<b>2,738.92</b>	<b>2,690.00</b>	<b>48.92-</b>
<b>FOX LAKE PARK</b>				
FOX LAKE SALARIES	2-72-0700-110	1,630.49	5,100.00	3,469.51
FOX LAKE SEASONAL SALARIES	2-72-0700-111	132.00	1,200.00	1,068.00
FOX LAKE BENEFITS	2-72-0700-130	0.00	400.00	400.00
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	0.00	100.00	100.00
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	0.00	1,000.00	1,000.00
FOX LAKE FREIGHT	2-72-0700-215	550.00	200.00	350.00-
FOX LAKE ADVERTISING	2-72-0700-220	0.00	1,500.00	1,500.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	0.00	30,400.00	30,400.00
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	35.00	7,000.00	6,965.00
FOX LAKE INSURANCE	2-72-0700-274	267.05	260.00	7.05-
FOX LAKE GOODS	2-72-0700-500	1,314.81	5,000.00	3,685.19
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	0.00	400.00	400.00
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	600.00	600.00
FOX LAKE HEAT	2-72-0700-540	108.15	600.00	491.85
FOX LAKE POWER	2-72-0700-541	9.85-	6,000.00	6,009.85
FOX LAKE TO FUNCTION CAPITAL RESERVE	2-72-0700-764	0.00	30,000.00	30,000.00
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,100.00	8,100.00
	<b>TOTAL FOX LAKE PARK:</b>	<b>4,027.65</b>	<b>97,860.00</b>	<b>93,832.35</b>
<b>PARKS</b>				
PARKS SALARIES	2-72-0800-110	23,108.01	72,200.00	49,091.99
PARKS SEASONAL SALARIES	2-72-0800-111	3,560.23	48,500.00	44,939.77
PARKS BENEFITS	2-72-0800-130	338.17	5,700.00	5,361.83
PARKS SEASONAL BENEFITS	2-72-0800-131	290.98	3,400.00	3,109.02
PARKS NON T4 BENEFITS	2-72-0800-133	0.00	13,800.00	13,800.00
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	0.00	1,000.00	1,000.00

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
PARKS FREIGHT	2-72-0800-215	0.00	800.00	800.00
PARKS CONTRACTED REPAIRS	2-72-0800-250	0.00	24,100.00	24,100.00
PARKS EQUIPMENT REPAIRS	2-72-0800-253	0.00	9,200.00	9,200.00
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	480.28	3,100.00	2,619.72
PARKS INSURANCE	2-72-0800-274	4,692.72	4,200.00	492.72
PARKS GOODS	2-72-0800-500	3,851.74	30,600.00	26,748.26
PARKS PETROLEUM PRODUCTS	2-72-0800-521	0.00	10,500.00	10,500.00
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	31.97	2,100.00	2,068.03
PARKS VEHICLE MAINTENANCE	2-72-0800-523	2,707.53	3,000.00	292.47
PARKS POWER	2-72-0800-541	827.57	3,100.00	2,272.43
PARKS RECOVERIES TO OPERATING	2-72-0800-963	330.00	10,400.00	10,070.00
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	40,219.20	247,300.00	207,080.80
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM SALARIES	2-72-1000-110	758.63	2,500.00	1,741.37
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	228.16	20,100.00	19,871.84
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	0.00	200.00	200.00
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	5.04	1,400.00	1,394.96
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	0.00	400.00	400.00
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	0.00	300.00	300.00
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	0.00	600.00	600.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	0.00	140.00	140.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	0.00	120.00	120.00
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	0.00	1,200.00	1,200.00
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	0.00	2,500.00	2,500.00
PLAYGROUND PROGRAM GOODS	2-72-1000-500	0.00	3,000.00	3,000.00
	TOTAL PLAYGROUND PROGRAM:	991.83	32,460.00	31,468.17
<b>SPRAY PARK</b>				
SPRAY PARK SALARIES	2-72-1200-110	0.00	1,300.00	1,300.00
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	0.00	1,100.00	1,100.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	0.00	100.00	100.00
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	0.00	300.00	300.00
SPRAY PARK FREIGHT	2-72-1200-215	0.00	200.00	200.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	564.70	500.00	64.70
SPRAY PARK INSURANCE	2-72-1200-274	1,232.32	530.00	702.32
SPRAY PARK GOODS	2-72-1200-500	40.11	500.00	459.89
SPRAY PARK CHEMICALS	2-72-1200-531	0.00	2,700.00	2,700.00
SPRAY PARK POWER	2-72-1200-541	1,395.46	2,400.00	1,004.54
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	85.00	2,600.00	2,515.00
	TOTAL SPRAY PARK:	3,317.59	12,330.00	9,012.41
<b>KING HUNTER PARK</b>				
KING HUNTER PARK SALARIES	2-72-1300-110	29.05	7,600.00	7,570.95
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	18.25	13,900.00	13,881.75
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	0.00	600.00	600.00
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	0.00	1,000.00	1,000.00
KING HUNTER PARK EMP NON T4 BENEFITS	2-72-1300-133	0.00	1,500.00	1,500.00
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	0.00	3,000.00	3,000.00
KING HUNTER PARK INSURANCE	2-72-1300-274	152.59	150.00	2.59
KING HUNTER PARK GOODS	2-72-1300-500	0.00	11,000.00	11,000.00
KING HUNTER PARK POWER	2-72-1300-541	541.46	1,600.00	1,058.54
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	55.00	4,600.00	4,545.00
	TOTAL KING HUNTER PARK:	796.35	44,950.00	44,153.65
<b>SOCCER FIELDS</b>				
SOCCER FIELD SALARIES	2-72-1400-110	0.00	2,500.00	2,500.00
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	0.00	3,500.00	3,500.00
SOCCER FIELD BENEFITS	2-72-1400-130	0.00	200.00	200.00
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	0.00	200.00	200.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	0.00	500.00	500.00
SOCCER FIELD GOODS	2-72-1400-500	0.00	2,000.00	2,000.00
SOCCER FIELDS POWER	2-72-1400-541	253.40	1,000.00	746.60
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	19.25	3,300.00	3,280.75
	TOTAL SOCCER FIELDS:	272.65	13,200.00	12,927.35
<b>MUSEUM</b>				
MUSEUM GAS	2-74-0100-540	2,112.37	4,200.00	2,087.63

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
MUSEUM POWER	2-74-0100-541	992.03	3,300.00	2,307.97
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
	TOTAL MUSEUM:	10,104.40	14,500.00	4,395.60
<b>LIBRARY</b>				
LIBRARY TELEPHONE	2-74-0200-217	695.33	1,800.00	1,104.67
LIBRARY ADVERTISING	2-74-0200-220	0.00	800.00	800.00
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	120.00	2,400.00	2,280.00
LIBRARY INSURANCE	2-74-0200-274	3,395.53	3,340.00	55.53-
LIBRARY GOODS	2-74-0200-500	829.32	700.00	129.32-
LIBRARY HEATING	2-74-0200-540	2,118.42	4,000.00	1,881.58
LIBRARY POWER	2-74-0200-541	1,546.92	4,800.00	3,253.08
LIBRARY GRANTS	2-74-0200-770	16,061.76	21,100.00	5,038.24
LIBRARY PERSONNEL GRANTS	2-74-0200-771	34,011.70	67,400.00	33,388.30
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	211.16	1,400.00	1,188.84
	TOTAL LIBRARY:	58,990.14	107,740.00	48,749.86
<b>CENTENNIAL PLACE</b>				
RCSC SALARIES	2-74-0800-110	4,208.07	43,500.00	39,291.93
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	22,342.32	35,400.00	13,057.68
RCSC BENEFITS	2-74-0800-130	254.79	3,700.00	3,445.21
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	1,134.36	2,500.00	1,365.64
RCSC NON T4 BENEFITS	2-74-0800-133	0.00	8,800.00	8,800.00
RCSC STAFF TRAINING	2-74-0800-212	525.00	500.00	25.00-
RCSC FREIGHT	2-74-0800-215	25.00	300.00	275.00
RCSC TELEPHONE	2-74-0800-217	266.50	900.00	633.50
RCSC ADVERTISING	2-74-0800-220	0.00	2,700.00	2,700.00
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	718.66	9,800.00	9,081.34
RCSC CONTRACTED REPAIRS	2-74-0800-250	261.00	16,400.00	16,139.00
RCSC INSURANCE	2-74-0800-274	7,036.86	4,580.00	2,456.86-
RCSC GOODS	2-74-0800-500	1,516.39	10,100.00	8,583.61
RCSC HEATING	2-74-0800-540	4,236.93	7,200.00	2,963.07
RCSC POWER	2-74-0800-541	4,995.42	19,100.00	14,104.58
RCSC ADDED TO OPERATING RESERVE	2-74-0800-764	0.00	6,000.00	6,000.00
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	137.92	1,100.00	962.08
RCSC - HFC GRANT	2-74-0801-770	0.00	2,500.00	2,500.00
	TOTAL CENTENNIAL PLACE:	47,659.22	175,080.00	127,420.78
<b>COMMUNITY CENTRE</b>				
COMMUNITY CENTRE SALARIES	2-74-0900-110	1,747.19	2,500.00	752.81
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,200.00	1,200.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	0.00	200.00	200.00
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	0.00	500.00	500.00
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	16.78	500.00	483.22
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	287.59	900.00	612.41
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	0.00	200.00	200.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	7,787.86	24,900.00	17,112.14
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	398.34	5,300.00	4,901.66
COMMUNITY CENTRE INSURANCE	2-74-0900-274	4,585.70	6,840.00	2,254.30
COMMUNITY CENTRE GOODS	2-74-0900-500	1,056.07	4,000.00	2,943.93
COMMUNITY CENTRE HEAT	2-74-0900-540	2,169.01	4,500.00	2,330.99
COMMUNITY CENTRE POWER	2-74-0900-541	3,018.09	7,700.00	4,681.91
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	182.92	1,100.00	917.08
	TOTAL COMMUNITY CENTRE:	21,249.55	60,440.00	39,190.45
<b>LIONS HALL</b>				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	30.00	5,000.00	4,970.00
LIONS HALL INSURANCE	2-74-1000-274	700.64	690.00	10.64-
LIONS HALL GOODS	2-74-1000-500	240.48	500.00	259.52
LIONS HALL HEAT	2-74-1000-540	1,336.85	2,000.00	663.15
LIONS HALL POWER	2-74-1000-541	386.01	1,600.00	1,213.99
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	85.00	600.00	515.00
	TOTAL LIONS HALL:	2,778.98	10,390.00	7,611.02
<b>GOVERNMENT REQUISITIONS</b>				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	167,179.01	668,700.00	501,520.99
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	0.00	153,300.00	153,300.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	643.00	643.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	270.74	2,500.00	2,229.26

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL GOVERNMENT REQUISITIONS:	167,449.75	825,143.00	657,693.25
	TOTAL EXPENDITURES:	2,182,159.33	7,902,304.00	5,720,144.67
	TOTAL REVENUE & EXPENSES:	1,535,626.76	776,600.00-	2,312,226.76-

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/04/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>ASSETS - OPERATING</b>				
<b>FIRE DEPARTMENT</b>				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	15,800.00	83,600.00	67,800.00
FIRE VEHICLE ADDITIONS	8-23-0000-650	0.00	200,000.00	200,000.00
	TOTAL FIRE DEPARTMENT:	15,800.00	283,600.00	267,800.00
<b>WATER DEPARTMENT</b>				
WATER MACHINES, EQUIPMENT	8-41-0000-630	0.00	35,000.00	35,000.00
	TOTAL WATER DEPARTMENT:	0.00	35,000.00	35,000.00
<b>RECREATION</b>				
RECREATION POOL ENGINEERING STRUCTUR	8-72-0100-610	7,525.40	0.00	7,525.40-
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	0.00	25,000.00	25,000.00
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	50,400.00	150,000.00	99,600.00
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION FOX LAKE PARK ENGINEERING	8-72-0700-610	0.00	30,000.00	30,000.00
RECREATION PARKS PLAYGROUND ENGINEER	8-72-0800-610	0.00	200,000.00	200,000.00
RECREATION PARKS EQUIPMENT	8-72-0800-630	0.00	25,000.00	25,000.00
	TOTAL RECREATION:	57,925.40	440,000.00	382,074.60
<b>CULTURE</b>				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
COMMUNITY CENTRE EQUIPMENT	8-74-0900-630	4,689.19	8,000.00	3,310.81
	TOTAL CULTURE:	4,689.19	18,000.00	13,310.81
	TOTAL CAPITAL FINANCES APPLIED:	78,414.59	776,600.00	698,185.41
	GRAND TOTAL OF ALL ACCOUNTS:	78,414.59	776,600.00	698,185.41
	REPORT TOTALS:	1,614,041.35	0.00	1,614,041.35-

\*\*\* End of Report \*\*\*

Date: May 10, 2022

Agenda Item No: 06.03

## Budget Overview

### Recommended Motion

That Council accepts the Budget Overview for April 2022 for information.

### Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2022 Operating and Capital budgets approved by Council at the December 14, 2021 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to April 30, 2022.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A



## Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

## Policy and/or Legislative Implications

N/A

## Attachments

1. Budget Overview – April 2022

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**APRIL 2022****BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department

<b>2022 BUDGET</b> Adopted Dec 14, 2021	<b>2022 BUDGET REVENUES</b>	<b>2022 BUDGET EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>2022 ACTUAL REVENUES</b>	<b>2022 ACTUAL EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>DIFFERENCE BUDGET TO ACTUAL</b>
<b>GENERAL MUNICIPAL</b>	-4,128,647			-168,915			-3,959,732
DRAW FROM RESERVES	-16,315			0			
REQUISITIONS		822,643		0	167,450		655,193
SURPLUS		2,500			0		2,500
CONTINGENCY		0			0		0
			<b>-3,319,819</b>			<b>-1,465</b>	
<b>COUNCIL</b>	0			0			0
COUNCIL		150,250			39,008		111,242
			<b>150,250</b>			<b>39,008</b>	
<b>GENERAL ADMINISTRATION</b>	-569,300			-8,470			-560,830
ADMINISTRATION		1,029,344			371,032		658,312
			<b>460,044</b>			<b>362,561</b>	
<b>HANNA WAKE PROGRAM</b>	0			0			0
STUDENT EXCHANGE		0			0		0
			<b>0</b>			<b>0</b>	
<b>TAX RECOVERY PROPERTY</b>	-10,100			-5,000			-5,100
TAX RECOVERY PROPERTY		10,100			1,541		8,559
			<b>0</b>			<b>-3,459</b>	
<b>POLICE</b>	-10,200			-1,154			-9,046
POLICE		72,000			0		72,000
			<b>61,800</b>			<b>-1,154</b>	
<b>SAFETY &amp; RISK MANAGEMENT</b>	0			0			0
SAFETY & RISK MNGMNT		4,750			733		4,017
			<b>4,750</b>			<b>733</b>	
<b>FIRE</b>	-623,711			-17,481			-606,230
FIRE		486,040			66,473		419,567
CAPITAL - EQUIPMENT		38,600			15,800		22,800
CAPITAL - RADIO EQUIP		45,000			0		45,000
CAPITAL - RESCUE TRUCK		200,000			0		200,000
			<b>145,929</b>			<b>64,792</b>	
<b>EMERGENCY SERVICES</b>	-3,250			0			-3,250
EMERGENCY SERVICES		12,200			3,467		8,733
			<b>8,950</b>			<b>3,467</b>	
<b>BY-LAW ENFORCEMENT</b>	-23,000			-18,878			-4,122
BYLAW		66,680			11,147		55,533
			<b>43,680</b>			<b>-7,731</b>	
<b>DOG CONTROL</b>	-5,000			-3,650			-1,350
ANIMAL CONTROL		9,300			9,262		38
			<b>4,300</b>			<b>5,612</b>	



APRIL 2022

## BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES

Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted Dec 14, 2021	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
<b>PUBLIC WORKS</b>	-3,300			-50			-3,250
PUBLIC WORKS		541,358			214,186		327,172
PUBLIC WORKS - CAPITAL		0			0		0
			<b>538,058</b>			<b>214,136</b>	
<b>STREETS &amp; ROADS</b>	-430,439			0			-430,439
<b>STREETS &amp; ROADS CAPITAL</b>	0			0			0
STREETS & ROADS		840,239			60,366		779,873
S & R - CAPITAL					0		0
			<b>409,800</b>			<b>60,366</b>	
<b>AIRPORT</b>	-23,705			-1,325			-22,380
AIRPORT		40,410			16,026		24,384
AIRPORT CAPITAL		0			0		0
			<b>16,705</b>			<b>14,701</b>	
<b>WATER</b>							0
TREATMENT	-1,181,400			-151,691			-1,029,709
TREATMENT		835,700			170,079		665,621
LINES & DISTRIBUTION	0			-275			275
LINES & DISTRIBUTION		280,800			40,004		240,796
CAPITAL - METER EQUIPMENT		35,000			0		35,000
			<b>-29,900</b>			<b>58,117</b>	
<b>SANITARY SEWERS</b>	-297,600			-41,848			-255,752
SEWERS		203,360			50,163		153,197
SEWER - CAPITAL		0			0		0
			<b>-94,240</b>			<b>8,315</b>	
<b>GARBAGE</b>	-74,300			-12,705			-61,595
GARBAGE		75,700			23,200		52,500
			<b>1,400</b>			<b>10,495</b>	
<b>REGIONAL WASTE SYSTEM</b>	-353,900			-59,155			-294,745
ANNUAL CONTRACT		350,500			167,201		183,299
			<b>-3,400</b>			<b>108,046</b>	
<b>F.C.S.S.</b>	-93,798			-65,650			-28,148
ADMINISTRATION		40,800			11,215		29,585
PROGRAMS		108,100			30,074		78,026
YOUTH CLUB SUPPORT		25,300			12,738		12,562
VAN OPERATIONS		4,750			3,246		1,504
			<b>85,152</b>			<b>-8,376</b>	

**APRIL 2022****BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department

<b>2022 BUDGET</b> Adopted Dec 14, 2021	<b>2022 BUDGET REVENUES</b>	<b>2022 BUDGET EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>2022 ACTUAL REVENUES</b>	<b>2022 ACTUAL EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>DIFFERENCE BUDGET TO ACTUAL</b>
<b>CEMETERY</b>	-16,500			-4,649			-11,851
CEMETERY		30,020			860		29,160
			<b>13,520</b>			<b>-3,790</b>	
<b>MUNICIPAL PLANNING COMM</b>	0			0			0
MPC		500			0		500
			<b>500</b>			<b>0</b>	
<b>COMMERCIAL OFFICE BUILDING</b>	-25,690			-12,000			-13,690
OFFICE BUILDING		25,690			2,827		22,863
			<b>0</b>			<b>-9,173</b>	
<b>TOURISM</b>	-1,200			0			-1,200
TOURISM		30,900			7,770		23,130
			<b>29,700</b>			<b>7,770</b>	
<b>BUSINESS &amp; COMMUNICATION</b>	-10,000			0			-10,000
		184,620			74,753		109,867
			<b>174,620</b>			<b>74,753</b>	
<b>VISITOR INFORMATION BOOTH</b>	0			0			0
		19,180			2,908		16,272
			<b>19,180</b>			<b>2,908</b>	
<b>SUBDIVISION</b>	0			0			0
SUBDIVISION		0			155,759		-155,759
			<b>0</b>			<b>155,759</b>	
<b>RECREATION</b>	-231,000			-2,494			-228,506
CS BOARD		3,500			0		3,500
RECREATION		81,450			41,305		40,145
			<b>-146,050</b>			<b>38,811</b>	
<b>SWIMMING POOLS</b>	-86,800			-2,760			-84,040
POOLS		229,110			15,703		213,407
CAPITAL - WATERSLIDE PUMP		10,000			7,525		2,475
CAPITAL - JO POOL HEATER		15,000			0		15,000
			<b>167,310</b>			<b>20,469</b>	
<b>ARENA</b>	-80,450			-37,853			-42,597
ARENA		293,370			155,926		137,444
ICE PLANT		27,700			17,324		
CAPITAL - CONDENSOR		150,000			50,400		99,600
			<b>390,620</b>			<b>185,797</b>	

APRIL 2022

## BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES

Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted Dec 14, 2021	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
<b>PARKS SHOP</b>	0			0			0
PARKS SHOP		18,030			6,257		11,773
			<b>18,030</b>			<b>6,257</b>	
<b>CURLING RINK</b>	-49,700			0			-49,700
CURLING RINK		61,240			20,589		40,651
ICE PLANT		27,000			17,322		10,000
CAPITAL - WALL REPAIR		10,000			0		10,000
			<b>48,540</b>			<b>37,911</b>	
<b>BALL DIAMONDS</b>	-5,100			0			-5,100
BALL DIAMONDS		38,230			1,099		37,131
			<b>33,130</b>			<b>1,099</b>	
<b>GOLF COURSE</b>	0			0			0
GOLF COURSE		2,690			2,739		-49
			<b>2,690</b>			<b>2,739</b>	
<b>FOX LAKE PARK</b>	-73,479			-1,711			-71,768
FLP		97,860			4,028		93,832
CAPITAL - ELECTRICAL		30,000			0		30,000
			<b>54,381</b>			<b>2,317</b>	
<b>PARKS</b>	-125,000			0			-125,000
PARKS		247,300			40,219		207,081
CAPITAL - WALKING TRAILS		50,000			0		50,000
CAPITAL - TENNIS COURTS		150,000			0		150,000
CAPITAL - SKATEPARK		25,000			0		25,000
			<b>347,300</b>			<b>40,219</b>	
<b>SUMMER YOUTH PROGRAM</b>	-2,500			0			-2,500
PROGRAM		32,460			992		31,468
			<b>29,960</b>			<b>992</b>	
<b>COMMUNITIES IN BLOOM</b>	0			0			0
COMMUNITIES IN BLOOM		0			0		0
			<b>0</b>			<b>0</b>	
<b>SPRAY PARK</b>	0			0			0
SPRAY PARK		12,330			3,318		9,012
			<b>12,330</b>			<b>3,318</b>	
<b>KING-HUNTER PIONEER PARK</b>	-8,000			0			-8,000
KING-HUNTER PIONEER PARK		44,950			796		44,154
			<b>36,950</b>			<b>796</b>	
<b>SOCCER FIELDS</b>	-2,100			0			-2,100
SOCCER FIELDS		13,200			273		12,927
			<b>11,100</b>			<b>273</b>	

<b>APRIL 2022 BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES</b>							
<b>Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department</b>							
<b>2022 BUDGET</b> Adopted Dec 14, 2021	<b>2022 BUDGET REVENUES</b>	<b>2022 BUDGET EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>2022 ACTUAL REVENUES</b>	<b>2022 ACTUAL EXPENSES</b>	<b>REVENUE LESS EXPENSES</b>	<b>DIFFERENCE BUDGET TO ACTUAL</b>
<b>MUSEUM</b>	0			0			0
MUSEUM		14,500			10,104		4,396
			<b>14,500</b>			<b>10,104</b>	
<b>LIBRARY</b>	-10,000			0			-10,000
LIBRARY		107,740			58,990		48,750
LIBRARY - CAPITAL - WATER DIVERSION		10,000			0		10,000
			<b>107,740</b>			<b>58,990</b>	
<b>CENTENNIAL PLACE</b>	-79,650			-15,466			-64,184
CENTENNIAL PLACE		175,080			47,659		127,421
CENTENNIAL PLACE CAPITAL		0			0		0
			<b>95,430</b>			<b>32,193</b>	
<b>COMMUNITY CENTRE</b>	-22,570			-12,378			-10,193
CENTRE		60,440			21,250		39,190
CENTRE CAPITAL - CLEANER		8,000			4,689		3,311
			<b>45,870</b>			<b>13,561</b>	
<b>LIONS HALL</b>	-1,200			-975			-225
LIONS HALL		10,390			2,779		7,611
			<b>9,190</b>			<b>1,804</b>	
<b>RESERVES</b>	0			0			0
		0			0		0
			<b>0</b>			<b>0</b>	
<b>TOTAL REVENUE</b>	<b>-8,678,904</b>			<b>-646,533</b>			<b>-8,032,371</b>
<b>TOTAL EXPENDITURES</b>		<b>8,678,904</b>			<b>2,260,574</b>		<b>6,418,330</b>
<b>TOTAL SURPLUS (DEFICIT)</b>			<b>1</b>			<b>1,614,042</b>	

Date: May 10, 2022

Agenda Item No: 08.00

## Senior Administrative Officials Reports

### Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01-8.03 as presented for information.

### Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

### Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town web-site and through the Town Social Media Program.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

N/A



## Attachments

1. Chief Administrative Officer
2. Director of Business & Communication
3. Director of Public Works

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

# MEMORANDUM

Date: May 10, 2022

To: Mayor & Council

From: Kim Neill  
Chief Administrative Officer

Re: CAO Report – May 10, 2022, Council Meeting

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## **Meetings Attended:**

- Senior Amenity Zone Project – Startup Meeting – April 13th
- Volunteer Appreciation Event – April 14<sup>th</sup>
- Business Hub – Economic Development Collaboration – April 19<sup>th</sup> & May 3rd
- Hanna Signage Project – Startup Meeting – April 19<sup>th</sup>
- N911 – GIS Validator Tool and Demo – Webinar – April 26<sup>th</sup>
- Council Information Meeting – April 27th
- Canada Community Revitalization Fund – Seniors Amenity Zone Project – Site Visit – April 13<sup>th</sup>
- Tri plex Cleanup – April 28<sup>th</sup>
- Fox Lake Campground Manager – Start up Meeting – May 2<sup>nd</sup>
- Centennial Place Staff Meeting – May 2<sup>nd</sup>
- Agricultural Project – May 3<sup>rd</sup>
- Emergency Social Services Workshop – May 10<sup>th</sup>

## **Upcoming Events:**

- Stage Hanna – Costume Storage Meeting – May 16<sup>th</sup>
- Community Services Board Meeting – May 16<sup>th</sup>
- Business Hub – Economic Development Collaboration – May 17<sup>th</sup> & June 7<sup>th</sup>
- Alberta Municipalities – Power + Presentation – May 17<sup>th</sup>
- Alberta Municipalities – Local Government Fiscal Framework Presentation – May 17<sup>th</sup>
- Ag Project – May 24<sup>th</sup>
- Council Info – May 25<sup>th</sup>
- Director of Emergency Management Workshop – May 26<sup>th</sup>

## Community Services Foreman – Kevin Olsen

### May Council Report

Condenser ordered; lead time puts it close to mid-September / beginning of October arrival. Dan Frey figures 2 weeks for installation. User groups have been notified of potential late start.

Repairs have been completed for the broken fence at Fox Lake. 36 man-hours were used to replace the posts and wire.

Ball/Soccer fields cleanup was well attended on April 28<sup>th</sup>. Kim and Shane ran it and served hot dogs to volunteers.

Water is on in the Triplex washrooms and Museum washrooms.

Kevin and Eric attended the AARFP Conference and Golf Tournament. John Henry was acknowledged through a Memorial plaque within the Association. Kevin received his 20 year Long Service Award.

Seasonal staff has started. Orientation was completed on first day.

Rummage Sale moved in on April 27<sup>th</sup>. Some misunderstanding during cleanup with volunteers unaware of the OHS regulation regarding use of Town forklift. Moving forward, the Town will need to provide staff to run forklift after the event, or alternatively, Rummage Sale can find a community member to provide and operate their own forklift.

Pool prep has begun. Repairs made to broken lines from winter freeze up in maintenance room.

Eric, Shane and Haley, our pool manager, have been registered for an Outdoor Pool Symposium hosted by Town of Vulcan on May 12.

Power is on at Fox Lake and gates open as of May 1<sup>st</sup>.

Ball diamonds are starting to be prepped and ready for use. Regular grooming will be scheduled based on schedules for Minor Ball and Slowpitch.

Pruning of multiple boulevard trees as been done. Some elms will need to wait until fall due to a pruning ban.

Minor Ball has requested the mound altered on small Museum diamond from U15 to U11 requirements. Should be done for 2<sup>nd</sup> week in May.

Parks, paths and greenspaces are being cleaned up. Branches, leaves and garbage etc.

Edwin is registered in a Ball Diamond Construction and Maintenance course in Devon, AB on May 18<sup>th</sup>.



## **Community Services Coordinator Report – Michele Toews**

### **Volunteer Appreciation and Mental Health Awareness – Tyler Smith**

On Thursday, April 14<sup>th</sup> we hosted our Volunteer Appreciation evening featuring a presentation by Humboldt Broncos crash survivor Tyler Smith. 188 tickets were registered for, with 159 people checking in at the event. We had many youth attendees and saw a crowd with more gender balance than we typically get out for these sorts of events, which was encouraging to see. Tyler shared the story of his journey and discussed the importance of mental health and how we can create connection and community with one another. Feedback I have received in the community is that attendees found his message impactful, with several people reaching out for his contact information to recommend booking him to others they know. Our partners on the event – Hanna Learning Centre, Hanna Family and Marriage Therapy, and the Special Areas Rural Mental Health Network were all pleased with the turnout and the message we were able to share with the community.

### **Senior's Week**

Our finalized schedule for Senior's Week will be available soon. We are working with community organizations to include their events for the week in our advertising. We will be directly hosting the Mayor's Garden Party on Tuesday, June 7<sup>th</sup> with a Ukrainian themed lunch and entertainment. Council traditionally participates in this event to help serve lunch to the seniors, so please save the date. We are also offering a free introduction to Pickleball workshop at Centennial Place on Wednesday, June 8<sup>th</sup>. And we have 4 weeks of free Senior's Aquatic Therapy available at the pool starting June 6<sup>th</sup>.

### **Drive Happiness**

We currently have one approved volunteer driver with Drive Happiness, with two more expecting to complete the process soon. As soon as a second volunteer is approved, we will become operational to accept rider applications and will proceed with more marketing around rides being available.

### **Hanna Wellness Network**

We are working towards finalizing logistics and pricing to have the Community Event trailer available for use this summer. In looking at other projects for the group we have considered the possibility of installing a disc golf course. I connected with the group in Drumheller as they have three courses in the valley, with a fourth planned to go in this year. They were able to connect me to Craig Burrows-Johnson, who designs course layouts and helps communities secure grant funding for them. Craig was out in Drumheller and able to stop in Hanna to tour our greenspaces. He is excited about the potential of a full course being possible at Fox Lake, as well as potential for smaller scale "putting"

courses within town. He plans to visit again in June to do more investigation on those areas to be able to provide the network with more information regarding options and costs. The Hanna Wellness Network is also looking to put together a mail out around "Free Family Fun" for summer. We have discussed if there is a need for additional recreation subsidies in our community and found that we think there are lots of great programs offered by many groups that are free or low cost. The group is inviting submissions from all partners to build a one-page mail out to go out in the end of June to raise awareness of these affordable opportunities for residents of all ages. The HWN is also supporting Senior's Week activities by funding the prizes for the punch card activities being put together by our AHS Community Recreation Therapists.

### **Special Areas Rural Mental Health Network**

We have been participating in the Special Areas Rural Mental Health Network with a trained Animator out of Cessford for the past year and have received grant funding to continue with that. We also have residents here in Hanna in the process of completing their training, which will allow the group to apply for multi-site funding going forward. Current initiative the group is supporting includes the "Come for Lunch, Stay for the Conversation" programs in both Hanna and Cessford. In Hanna we are seeing an average of 30 people participating in the meal each Wednesday, with connections and community building happening around the table.

### **Emergency Social Services (ESS)**

Our Emergency Social Services Workshop is scheduled for Tuesday, May 10<sup>th</sup> at the Community Centre and will be attended by key staff and community volunteers. The day will feature an introduction to ESS and a table top exercise, with the intention for it to serve as a launching point to rebuild our volunteer network as part of our overall Emergency Management plan. We have put an open call out for volunteers interested in helping in an Emergency to sign up even if they cannot make the workshop so that we can refresh contact lists for future trainings, and in the event that we need to activate for an emergency.

### **Hanna Youth Club**

The Youth Club met and decided to defer Teen Fair for this year and plan for the regularly scheduled one in 2023. They are restarting with other programs with their first Movie Night booked for May 6<sup>th</sup>, with a Youth Dance to follow on June 24<sup>th</sup>.

### **EPIC Adventures**

Sydney McMillin has started her role as our EPIC Adventures Manager for the summer. Sydney has worked with the program for several years and is excited to take on the Manager position. We are in the process of interviewing for our remaining staff and hope to have that process completed by mid May. Programming will return to a set up more similar to how it operated pre-covid, with plans

to offer full day programming Monday – Thursday, and half day programming on Fridays. Look for registration information coming soon.

### **FCSS Outcomes & Financial Reporting**

Our annual FCSS Outcomes & Financial reporting was due at the end of April and has been submitted to the province. This was the first year on a new reporting system, with more changes coming this year in the Accountability Framework of what we report and developing common definitions and outcomes province wide.

### **FCSS Director's Network Conference**

I attended the FCSS Director's Network Conference in Lethbridge May 4<sup>th</sup> – 6<sup>th</sup>. This conference is focused on FCSS Staff specifically and provides networking, training, and professional development resources. I was able to partake in a new director session targeted at staff in their first year in the role, and make connections with staff in our neighbouring communities that will be helpful for joint projects and navigating shared issues. In the fall there will be the main FCSS AGM and Conference, which will include staff, along with an opportunity for FCSS board members and elected officials to attend.

## Report to Council

Date: May 10, 2022

Submitted by: Laurie Armstrong, Director of Business & Communication

Since the March meeting, the department has been busy with the following:

- Updates to software licenses, security groups and permissions including students and Darlene Edwards, the new librarian.
- Staff training as needed, including cyber-security. There are some elected officials who have not completed training. Please reach out to me if you are not receiving the email reminders.
- Planning and preparing the various promotional campaigns. The major ones this month include #BePrepared, Pool Lesson Registration, Poop Fairy (will be ongoing)
- Updated development forms are completed and uploaded to the website. (home occupation and signs)
- Continue to work with Telus and assess our current telephone systems. Appears to be some cost savings and changes in support by moving forward. Almost ready to make a final decision.
- Message Center Status Update

As Council is aware, the message center sign at the west entrance is failing. The signs were purchased in 2008 and recent discussions with the manufacturer have confirmed that they are considered to have a life span of 10 years. The fact that they have lasted 14 years is very good considering our climate. Cold is harder on the components and wind forces dust into the cabinet, electronics, and fans.

I have received a repair quote, but Daktronics (sign company) are strongly recommending replacement. So far, they can get parts, but they have no way of knowing for how much longer and how long the parts will take to arrive. Longevity of the sign being able to be serviced is unknown and the reason we can no longer purchase extended warranty. As a result, I have asked them to provide information on replacement as an option as well as repair.

Our sign has 48 modules per face – 96 in total. There are also power supplies which control up to 4 modules. If one power supply fails, 4 modules go dark. In that case, only the power supply needs to be replaced. If one module fails, it breaks the signal to

others in the line. It's difficult to estimate what exactly is needed until the technician is on site. The quote of \$7,185.35 is to replace 4 modules, 2 power supplies and 8 hours of labour (incl travel).

Since the initial support ticket was created in Feb., the sign has gotten worse indicating additional failures perhaps. Before going down the road of repair, I believe it to be prudent to work directly with the service technician to do diagnostics that were not requested. It would be unfortunate to have the technician arrive in Hanna to find out that more parts and labour are required.

As a result, I have asked about the possibility of replacement. Initial estimates point to a figure of \$60,000 all in but again, I'd want to bring forward a more formal quote.

I see a couple of options:

- Go dark permanently. No repair, no replacement.
- Go dark temporarily (fall)
  - Go ahead with the existing repair quote.
- Go dark longer term (next budget approval)
  - Complete better diagnostics and re-visit the repair quote.
  - Consider replacement.

I hope to bring more information to the May 25 meeting.

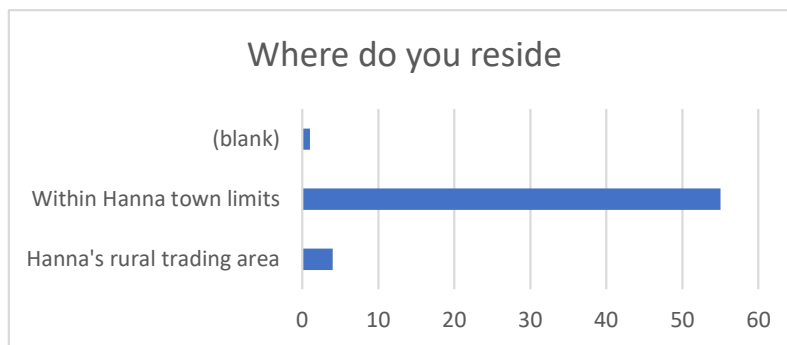
## Hanna RCMP Community Engagement Survey Results 2022

Compiled for Hanna Detachment in April 2022 by:  
Laurie Armstrong  
Director of Business & Communication  
Town of Hanna

Sgt. Raimo Loo approached the Town of Hanna to request assistance with conducting their annual community engagement process and Town Hall Meeting. Town of Hanna staff created the survey using the six questions provided by Sgt. Loo. Town staff also created a promotional campaign asking citizens to complete the questionnaire.

The Town Hall meeting was held Mar 24 and was hosted by the Hanna Detachment. The survey closed Mar 27 and raw results were provided to Sgt. Loo on Mar 29. The results document was difficult to interpret so Town of Hanna staff created a format into a report that is easier to decipher.

Note: A total of 61 responses were received. Not every question was answered on every survey submitted.

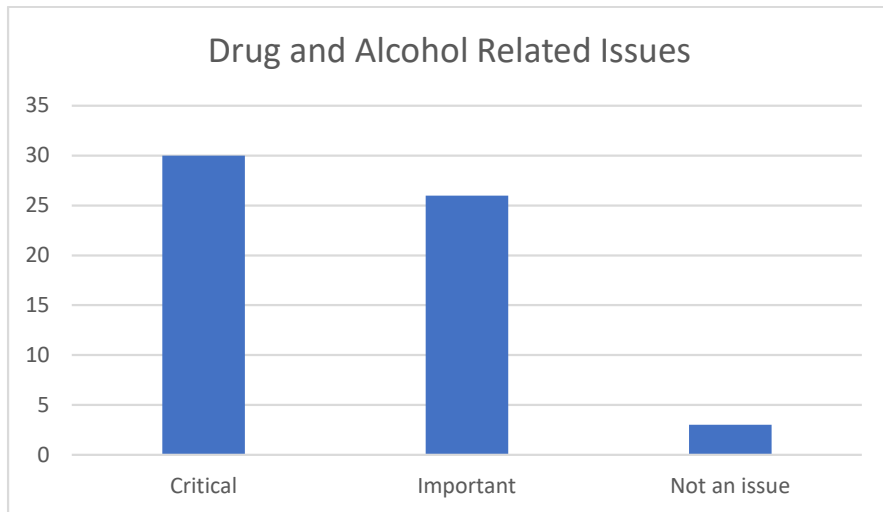
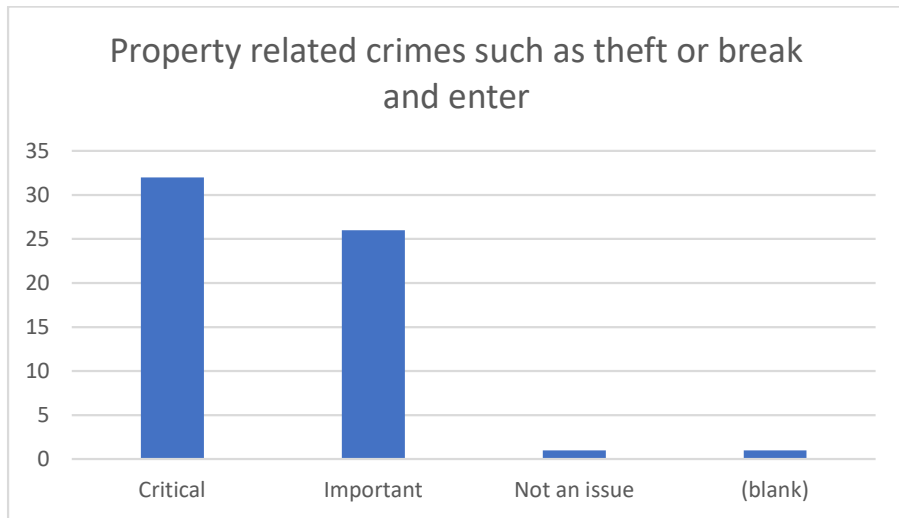
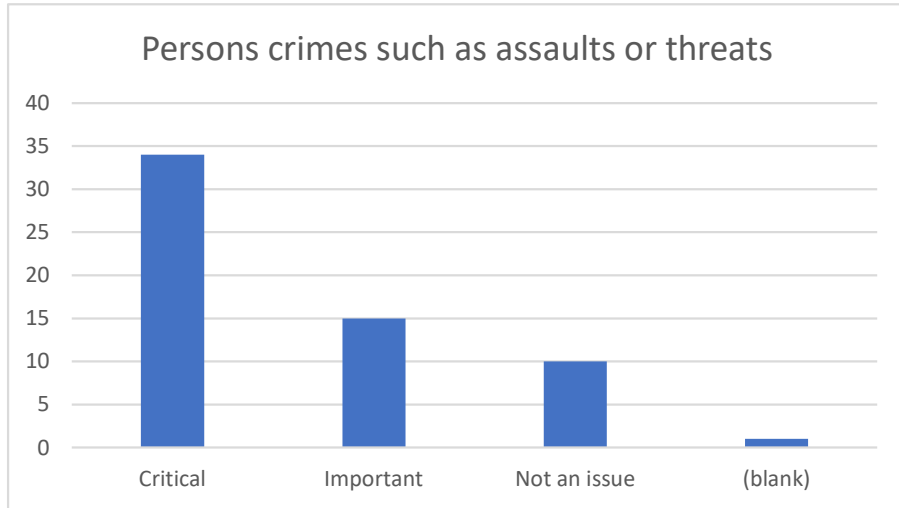


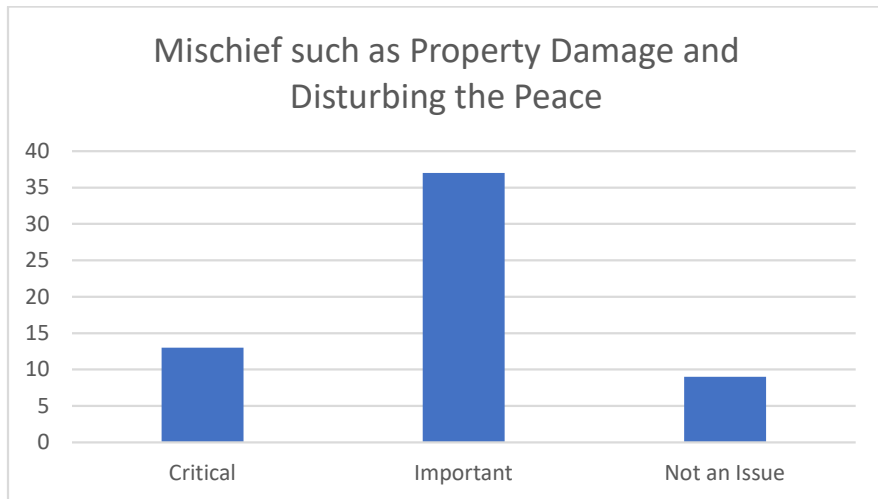
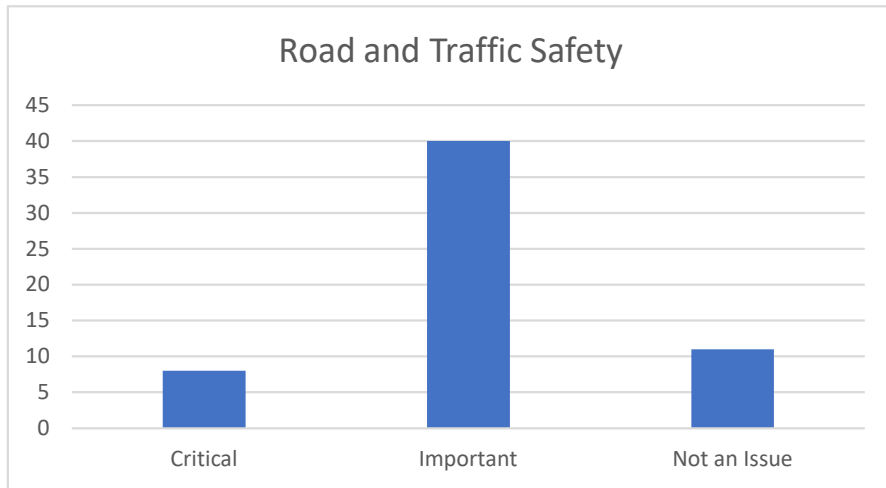
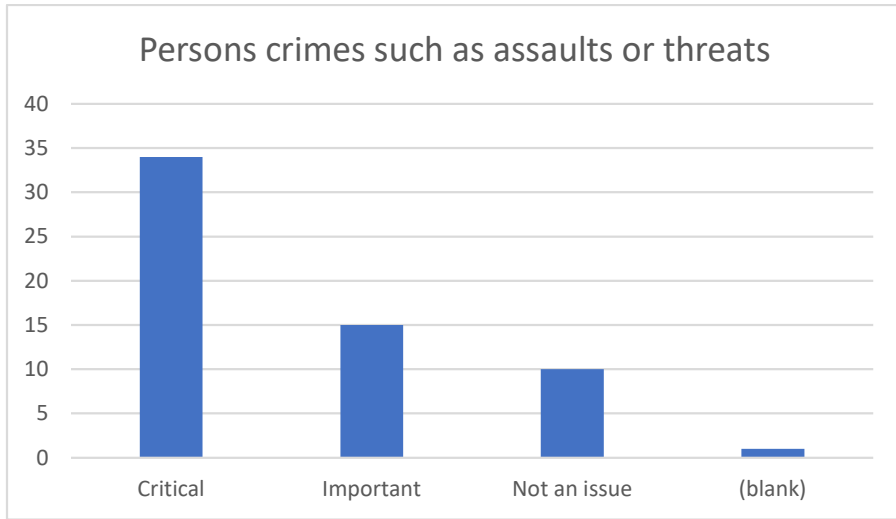
### 2. What has been your experience with the Hanna RCMP?

An answer of 1 star is Not Pleased and 5 stars is Very Positive 86% of respondents rated 4 and 5 stars indicating high satisfaction

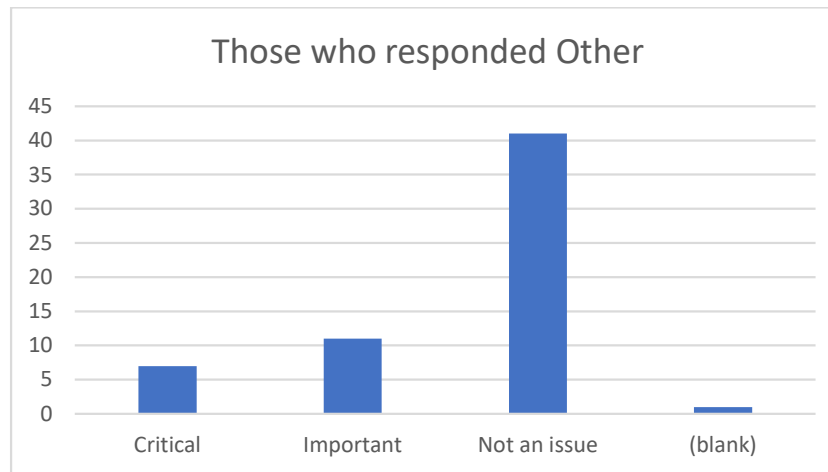
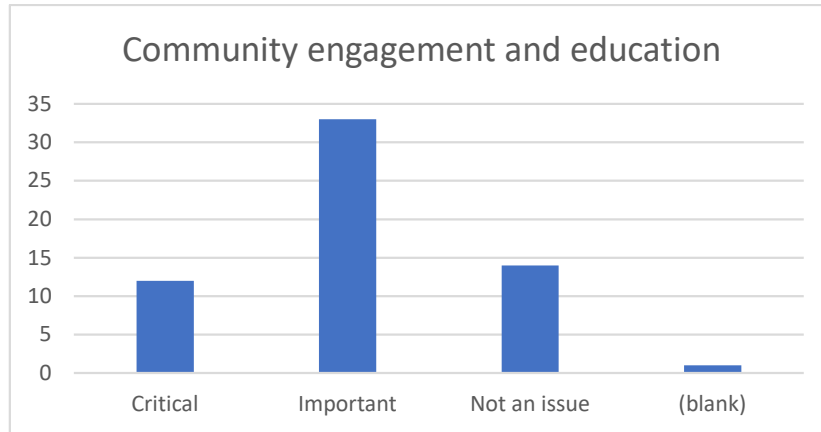


3. In your opinion, rate the importance of the RCMP dealing with the following:









4. If you answered Other, please explain:

**If you answered 'other' in the previous question, please explain.**

**Victim Services**

Have lived in Hanna for 3 years now. I, personally find this to be a fairly quiet town. Being a senior I have not really experienced or come upon any situations of threat, danger etc. but I do think there are issues to be addressed lately, since crime is rising, even in our small town.

Get rid of these junkies that don't contribute to society, and for the love of God please take down the drug houses, you know who they are just bust they ass already.

**Speeding.**

The amount of drug related crime and the amount of undesirable people living by the old railroad tracks.

**Domestic violt**

**No**

It would be nice to know who the RCMP members serving us are by name and possibly picture. Bit of a comfort if needing to deal with them. Would be nice to know who the office staff are so if need to phone or come in one would know who they are dealing with.

There is always something that maybe goes unreported to RCMP as it might not seem important ie: problems with neighbors, etc. Sometimes these minor issues may go by the wayside and it could lead into something more dangerous.

The amount of people complaining about others going in their yards stealing things throughout the night needs to be addressed. My dog chased 2 men out of my backyard late at night. I think the RCMP should be patrolling more at night.

I miss clicked. Now I can't unclick.

Stunting and noisymufflers

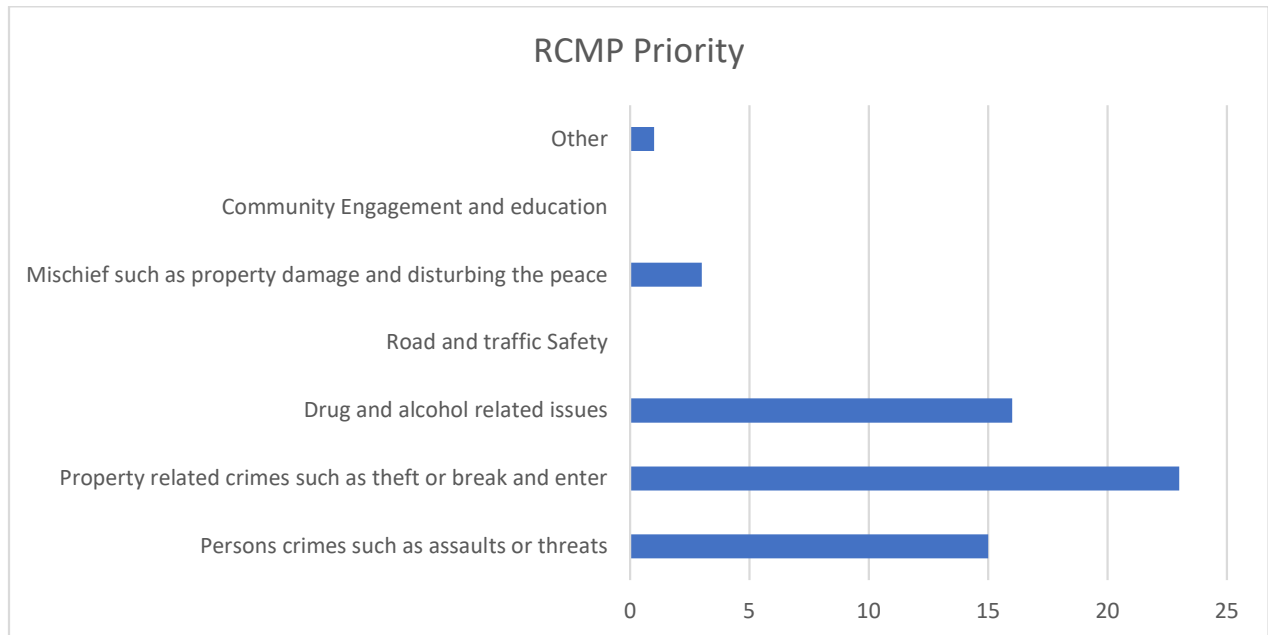
I moved from Ontario in June of 2021 and I have never felt safer - presence of the RCMP driving around is outstanding. I haven't seen kids riding their bikes to a pool with towels around their necks since I was a kid and I am 61 years old. Lovely, safe Town :)

Since I'm not sure what 'other' means, I checked not an issue.

Remove the drug dealers from our community please.

Trespassing. Especially persons opening gates on private property (letting animals out) and trespassing into people's yards, not only for stealing but also making people feel threatened or unsafe.

5. If you could only choose one priority for the RCMP to focus on in the next year, what would you select?



6. Please provide any additional thoughts or comments about policing priorities in the Hanna area.

Theft, violence are bad everywhere, but for small towns, they drive good people away. Whereas, traffic related issues in a small town are a low priority.

A 'persons crimes' was recently experienced by a family member who was victimized and we are very thankful for the immediate attention to the incident, investigation and resulting charge. The Hanna RCMP's professional and effective service was greatly appreciated.

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Take more action on the drug addicts, they are the reason behind the thefts and break ins

I do travel the #9 and #36 a lot and know that there are many many near accidents on those roads from speeding to passing improperly,etc. between theft and that it becomes too big of an area for police to cover constantly.

Keep up the good work!

People not stopping at stop signs ! Speeding down 1 Ave west

We think majority of items under #5 are important; however a person's safety is more important than property, unless damage of property included damage to home owner, plus road safety that may cause death of innocent people is also very important. Difficult ? due to the unknown of each situation. We are very thankful for our brave RCMP!!!

Although one could only pick on for the RCMP to work on in the year ahead, I think they are all important and need equal attention. With all the new people moving to Hanna, Racing Cars and Trucks along streets has become an issue, kids are playing out on the streets.

I also think drugs and thefts due to drugs are a major concern and needs to be a priority

I live across from the school and I must say the speed people drive in front of the school is well above the speed limit

the problem with the b and e is b/c of the drugs and drug dealers the two are as one in my eyes. I worked with CMHA when I lived in PG.BC. and I found my clients would remain stable till they got involv with drugs. then they become unstable and need their meds changed and monitored.

Keep up the good work. I am very happy with the R.C.M.P. in Hanna and Alberta.

A meet & get to know the staff & update on dos, don'ts & what's happening in the area once in a while would be advantageous

In years gone by the RCMP were more active in the community. Knew most by name. I realize COVID has hampered this interaction but it's time to be our friends and not just our foes. Really miss the RCMP Ball.

As we have only lived in Hanna for the past year, it's difficult to give detailed answers. We have not had to contact the detachment for any problems. But I do believe that drug and alcohol related issues are extremely important in any community.

Thank you for your service.

Seems we have had a lot of turn over in town lately. Would be nice to actually be able to put a name to the new faces. Small towns need to have a solid relationship with the RCMP and would help with new officers coming to town.

Crack down on the coke and meth dealers!

There is too much theft in this little town due to the meth and fentanyl and it should be addressed before it gets to be more severe crimes

I haven't been a subject of theft but hear from folks that it is rampant on homes along 2nd Street

Assaults and threats are very important; however, theft OR break and enter can also involve assaults or threats.

I believe drugs lead to Person & Property crimes. Removing drugs & dealers from our community would lead to a reduction in other crimes in my opinion.

Victim Services is needed. Since those who are victims of criminals who are constantly released by the Judicial system & putting the law abiding population in society at risk & has created the need for this service.

As long as the Judicial system continues to release the "minor" criminals, the public will be at risk. Don't these criminals have a tendency to escalate to more problematic & violent crimes as the Judicial system sacrifices innocent people because they are understaffed or ineffective in keeping criminals off the streets. It's law abiding people who are paying taxes for public safety, not the criminals?

Any thoughts of having RCMP presence during the "midnight-dawn" hours? Would 24 hour availability help reduce criminal activity & remove the "opportunity" for thefts from those visiting out community? As well as from locals?

With temporary workers coming to Hanna for the Wind Turbine construction north of Town, I would expect the "word" to get out that Hanna will be an easy target for the criminal element to take advantage of the material "available" for the taking?

Thank you! Please consider the type of relationship you want with the public when issuing tickets. If there is no traffic around & someone rolls through a stop sign in Hanna, would a warning be more effective than issuing a ticket? You may create more respect by considering the situation if there is no public risk.

Please get involved in our community & participate in activities where/when able; coaching kids sports, helping with a student led project or introducing youth to RCMP activities? Or, having an RCMP golf tournament/ball tournament, etc. inviting members from other areas to enjoy some of our great facilities. Perhaps offering clinics hosted by the RCMP (if possible) like defensive driving, or self defense courses for adults? Always nice to get to see the RCMP members as active community members also!

Please stay safe! And Thank You for working to keep our community safe!! You are appreciated!

I don't believe violence and assaults are that much of a problem which is why I chose mischief and property damage and disturbing the peace (I may be wrong but I haven't seen violence)

## COUNCIL REPORT

**DATE:** May 10, 2022

**PRESENTED BY:** Brent Olesen, Director of Public Works

- Since the April 12, 2022 Council meeting, the public works department has been busy with the following items:
  - Water & Sewer
    - We did water reads this month.
    - We had to replace a collapsed sewer line from property to the main line on 7th Ave West and while we had the road open we decided to replace the water line as well.
    - We will also be repairing a sewer service that has settled and has a sag in it causing problems to the homeowner in Kennedy place.
    - Now that we have the new heating coil in the Hydrovac truck, we have started to flush a few sewer mains. The warm water is necessary in early spring when we start flushing sewers as there is still some ice, frozen paper and waste on the edges of some of the manhole bases.
    - We had a water main break at the intersection of 2nd Avenue & 2<sup>nd</sup> Street West on April 12th 2022. When the six inch water main was exposed, we found it had a crack in the pipe, about 8 feet long. We were able to close valves and isolate one block so the fewest possible properties were without water. Brooks Asphalt were brought in and had it repaired the following day.
    - We turned the water on at the triplex for the Parks Department to get ready for their cleanup night.
    - Reviewed the Drinking Water Safety Plan with Wes for presentation to Council.
  - Road Maintenance
    - We have started street sweeping and are posting on social media where we've been and where we're going (as long as unforeseen projects don't show up).
    - We have ordered some pothole material from Bumper to Bumper and we will start filling potholes.
    - We used our old cold mix that we removed from some repairs from last year to do some fixing on railroad. And we ordered a load of fresh product to do more pothole filling as the weather warms up.
    - Line painting for crosswalks, parking lines and no-parking areas will begin once the street sweeper is finished.
    - Alleys will be graded as they firm up and we have time.
  - Meetings
    - I am attending the Monday morning Director's meetings.
  - Airport
    - We are doing routine maintenance at the airport.

- Airport building repairs and airport suite repairs are being contracted.
  
- Cemetery
  - We have had one columbarium and one Cremation interment this month.
  
- General
  - Spring Cleanup will begin May 24<sup>th</sup>. We will be picking up compost / yard waste as well as fridges & freezers (fee for the freon removal must be paid at the office first)
  - Organizing contractors and materials for spring/summer work including manhole repairs, camera sewer lines, pavement patching and sidewalk repairs.
  - Moved the screener to the former Atco camp site and screened the product that was stored there for use on the shale path.
  - We delivered potable water to the waste transfer site this month and hauled the wastewater from their tank. We continue to haul sewer from the tanks at the Airport and Special Areas Shop, and we'll start hauling and making sure the tanks are ready at Fox Lake Park.
  - We hauled 5 loads of millings to the triplex and soccer fields recreation area. We distributed the millings on the access road and part of the parking lot to help keep the dust down for the residents in the area. With soccer and baseball starting this month, it has become a very busy place again.
  - Also hauled millings to the parking area beside the Lions Hall. This is to control dust and stabilize the parking area.
  - We will be hanging banners in the downtown area.
  - Robbie Thandi was hired April 30 for the summer.

Date: May 10, 2022

Agenda Item No: 9.01

## 2022 Spring Budget Adjustments

### Recommended Motion

That

- Whereas Council approved the 2022 Operating and Capital Budget for the Town of Hanna at the December 14, 2021, Council Meeting, and
- Whereas adjustments to the adopted budget are required for various reasons prior to setting the 2022 Tax Rates, and
- Whereas the 2022 Operating and Capital Budget has been adjusted to reflect a 0% change to the residential municipal tax rate from 2021, a 1% decrease to the non-residential municipal tax rate from 2021, and a draw from surplus in the amount of \$73,616

Therefore, Council adopts the 2022 Operating and Capital Budget dated May 10, 2022, as amended by the Spring Budget Adjustments; and accepts the 2023 & 2024 Operating Budgets and the 2023 – 2026 Capital Budget for information.

### Background

Administration, at the April 27, 2022, Council Information Meeting, presented a summary of changes to the 2022 Operating Budget for Council's review and discussion in preparation for approval of the 2022 Spring Budget Adjustments and the setting of the 2022 Tax Rate at the May 10, 2022, Council Meeting. These changes reflect changes in property assessments, provincial grants, requisitions, levies, and updated revenues and expenses.

The 2022 Operating and Capital Budgets were originally approved by Council at their December 14, 2021, meeting. The approved 2022 Budget anticipated that the municipal tax revenue generated in 2021 would be the same revenue generated in 2022. The approved 2022 Budget at that time required a transfer from accumulated surplus in the amount of \$16,318 to provide a balanced budget.

Assessment levels have increased from the 2021 assessment by \$275,700.

- Residential property assessment decreased by \$985,680 (\$166,304,770 to \$165,319,090).
- Non – Residential Assessment has increased by \$1,442,830



(66,217,630 to \$67,660,460).

- Exempt Assessment has decreased by \$181,450  
(\$67,245,720 to \$67,064,270).

Following the discussion at the April 27, 2022, Council Information Meeting the consensus of Council was to leave the municipal residential tax rate at the 2021 rate (11.1225) with the decrease in residential assessment. As a result, Municipal tax revenue for residential properties will be \$10,963.32 less than residential taxes levied in 2021. Residential property owners should see their municipal taxes being very comparable to their 2021 taxes, incorporating the tax rate increase to fund the School and Acadia Foundation requisitions and depending on whether the assessed value of their property increased or decreased.

With the increase in non-residential assessment, the consensus of Council was to decrease the non-residential tax rate by 1% from the 2021 rate of 14.2554, for a tax rate in 2022 of 14.1128. This will result in the Municipal tax revenue for non-residential properties bringing in an additional \$10,919.74 than was levied in 2021.

The above changes to the municipal tax rates will result in the Town bringing in \$2,793,640 in municipal tax revenue as opposed to \$2,793,684 in the December budget; a decrease of \$44 from 2021.

### **Explanation of Budget Adjustments:**

#### **REVENUES**

##### **General Municipal**

- \$44 Municipal Tax Revenue – decrease from December Budget (\$2,793,684 to \$2,793,640).
- \$2,952 School Tax Revenue – The Education Requisition for 2022 is \$671,688 (\$2,952 higher than 2021). School Tax Rate increased by .0357 for residential properties and decreased by .1085 for non-residential properties. The province determines the amount of tax revenue required from residential and non-residential assessments, which is why they are taxes at different rates.
- \$16,848 Acadia Requisition – Operating requisition increased from \$89,801 in 2021 to \$106,649 in 2022 so the tax rate will need to be increased by .0729 for both residential and non-residential properties.





\$24,600 Concession & Franchise – With the increase in power and gas distribution charges the Town franchise revenue will increase as the Town receives a % of overall revenues derived from both utilities. Natural Gas franchise fee is 15% and Electricity is 7.5%.

\$73,616 Drawn from Surplus – This amount will be required to be drawn from surplus to balance the budget.

**Police**

\$300 Increase in Fine Revenue – 3-year average

**Fire**

\$10,500 Increase in Fire Fighting Fees – 3-year average

**Bylaw Enforcement**

(\$500) Decrease in Business License fees – 3-year average

**Common Services**

\$18,900 Drawn from deferred revenue to complete Public Works Complex back up generator project. Not fully spent in 2021.

**Airport**

(\$1,800) Decrease in Suite Rental – Vacant as of March 1, 2022. Anticipate being rented as of July 1, 2022, with an increase in the rental rate from \$600 - \$700/month.

\$2,700 Increase in the Cost Share Agreement because of net changes to the Airport function.

**Water**

\$1,200 Increased water consumption – 3-year average

**FCSS**

\$1,000 Increase in program revenue

\$14,350 Drawn from deferred revenue  
AHS Wellness grant funds not spent in 2021 - \$11,850  
Music in the Park donations not spent in 2021 - \$2,000  
Dinner & Dialogue donation not spent in 2021 - \$500

**Commercial Office Building**

\$600 Increase from Operating Surplus to offset expense increase in utilities

**Tourism**

(\$1,200) No Event card revenue

**Business & Communication**

\$3,000 Drawn from deferred revenue – assist with electronic sign repair costs

**Subdivision**

\$154,957 Drawn from surplus to complete Demolition Project. Not fully spent in 2021

**Recreation**

(\$11,300) Decrease in anticipated Federal Employment Grants – reduced available compensation by 25%

\$6,100 Increase in Provincial Employment Grants – New Program

\$369,435 Canada Community Revitalization Fund – Seniors Amenity Zone and Hector King-Hunter Park Project

\$4,500 Drawn from deferred revenue – Donations received in 2021 for Memorial Benches that have been ordered but not yet delivered or paid for. Supply chain issue.

**Arena**

(\$2,700) Reduced Arena advertising revenues

\$2,600 Increased rental revenue

**Hector King Hunter**

\$15,000 Drawn from deferred revenue to assist with matching portion of the senior's amenity zone - Hector King Hunter Park improvements

**Centennial Place**

\$4,800 Increase in rental revenue - normal use – no Covid restrictions

**Community Centre**

\$17,438 Increase in rental revenue - normal use – no Covid restrictions

**Lions Hall**

\$1,200 Increase in rental revenue - normal use – no Covid restrictions



## EXPENDITURES

### **Administration**

- (\$3,700) Decrease – Travel, subsistence, and training
- \$3,900 Increase – Workers Compensation
- \$5,800 Increase Professional Services -  
Cloud storage backup, Microsoft license fees, Computer assistance
- \$3,000 Increased power costs from 10% increase from 2021 rates to 25%

### **Tax Recovery Property**

- \$100 Increased natural gas costs from 5% increase from 2021 rates to 10%
- \$200 Increased power costs from 10% increase from 2021 rates to 25%
- (\$300) Offset by a corresponding decrease in the transfer to reserves

### **Police**

- \$800 Increase in Provincial Policing Contribution to match actual invoice

### **Fire**

- \$7,700 Increase in fire fighter salaries – reflects 3-year average
- \$300 Increased natural gas costs from 5% increase from 2021 rates to 10%
- \$1,800 Increased power costs from 10% increase from 2021 rates to 25%
- \$325,000 Transfer to capital for new rescue truck from Special Areas – received in 2021

### **Emergency Management**

- \$4,400 Increase in Contracted Services to equal employment agreement conditions

### **Dog Control**

- (\$2,400) Decrease in contracted services for animal control
- \$7,200 SPCA Operating grant – not in original budget

### **Common Services**

- (\$9,500) Salary & Benefit Savings - LTD
- (\$5,000) Contracted Services – Decrease dam safety consulting costs
- \$4,600 Contracted Repairs – Increased for roof repairs
- \$3,900 Equipment Goods – Increased Hydrovac heating coil
- \$4,000 Increased natural gas costs from 5% increase from 2021 rates to 10%
- \$2,200 Increased power costs from 10% increase from 2021 rates to 25%

### **Streets & Roads**

- (\$3,200) Salary & Benefit Savings - LTD



### **Airport**

\$5,000	Airport Suite Renovations – bathroom, flooring, painting, new appliances
\$200	Increased natural gas costs from 5% increase from 2021 rates to 10%
\$1,000	Increased power costs from 10% increase from 2021 rates to 25%

### **Water**

(\$2,900)	Salary & Benefits savings - LTD
(\$1,000)	Decrease travel & training
\$700	Increase in Itron contract & maintenance fees
\$10,000	Increase Purchase Repairs – Crowle Duplex services

### **Sewer**

(\$1,200)	Salary & Benefit Savings - LTD
\$1,800	Increased power costs from 10% increase from 2021 rates to 25%

### **Regional Waste**

\$3,300	Increase to Transfer to Reserves
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### **FCSS**

(\$500)	Reduction – Travel & Training
\$21,850	Program Development – Increase AHS Grant program from deferred revenue – not spent in 2021 - \$11,850 Music in the Park – run a program in 2022 - \$10,000

### **Commercial Office Building**

\$100	Increased natural gas costs from 5% increase from 2021 rates to 10%
\$500	Increased power costs from 10% increase from 2021 rates to 25% Offset by a corresponding decrease in the transfer from reserves

### **Business & Communication**

\$7,200	Increased Contracted Services – Electronic sign repairs
\$500	Increased power costs from 10% increase from 2021 rates to 25% - electronic sign

### **Visitor Information Centre**

\$400	Increased power costs from 10% increase from 2021 rates to 25%
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### **Subdivision**

\$154,957	Increase in Contracted Repairs – Complete demolition project – not completed in 2021
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**Recreation**

(\$10,000) Reduction – Professional Services – Project Management assistance

**Swimming Pools**

\$500 Increased natural gas costs from 5% increase from 2021 rates to 10%  
\$2,300 Increased power costs from 10% increase from 2021 rates to 25%

**Arena**

\$1,700 Increase Contracted Services– Sound system installation  
\$1,200 Increased natural gas costs from 5% increase from 2021 rates to 10%  
\$2,500 Increased power costs from 10% increase from 2021 rates to 25% - building  
\$2,000 Increased power costs from 10% increase from 2021 rates to 25% - ice plant  
\$5,000 Increased Contracted Repairs Ice Plant – 50% brine pump rebuild – ammonia leak

**Parks Shop**

\$300 Increased natural gas costs from 5% increase from 2021 rates to 10%  
\$500 Increased power costs from 10% increase from 2021 rates to 25%

**Curling Rink**

\$800 Increased natural gas costs from 5% increase from 2021 rates to 10%  
\$1,300 Increased power costs from 10% increase from 2021 rates to 25%  
\$2,700 Increased power costs from 10% increase from 2021 rates to 25% - ice plant  
- Building  
\$5,000 Increased Contracted Repairs Ice Plant – 50% brine pump rebuild – ammonia leak

**Ball Diamonds**

\$230 Increased power costs from 10% increase from 2021 rates to 25% - Triplex building - irrigation

**Fox Lake Park**

\$200 Increased power costs from 10% increase from 2021 rates to 25%

**Parks**

\$600 Increased vehicle maintenance  
\$400 Increased power costs from 10% increase from 2021 rates to 25%



### **Spray Park**

- (\$400) Decreased Power costs – reduced % charged to the spray park from 5% - 1% - winter and from 10% - 5% in the summer.
- (\$1,500) Decrease water use – line leak repaired

### **Hector King Hunter Park**

- \$400 Increased power costs from 10% increase from 2021 rates to 25%

### **Soccer Fields**

- \$200 Increased natural gas costs from 5% increase from 2021 rates to 10%

### **Museum**

- \$200 Increased natural gas costs from 5% increase from 2021 rates to 10%

### **Library**

- \$200 Increased natural gas costs from 5% increase from 2021 rates to 10%
- \$700 Increased power costs from 10% increase from 2021 rates to 25%
- \$600 Increase Personnel Grant – 2%

### **Centennial Place**

- (\$24,500) Decrease in Full-time Salaries-benefits – no full-time staff in place – Jan-July
- \$8,800 Increase in Part-time salaries-benefits – no full-time staff in place Jan-July
- \$5,000 Increase Contracted Professional Service – Elevator – 5-year inspection requirement
- \$300 Increased natural gas costs from 5% increase from 2021 rates to 10%
- \$2,500 Increased power costs from 10% increase from 2021 rates to 25%
- (\$2,500) Removal of the Hanna Fitness Centre Association honorarium - disbanded

### **Community Centre**

- \$300 Increased natural gas costs from 5% increase from 2021 rates to 10%
- \$1,200 Increased power costs from 10% increase from 2021 rates to 25%

### **Lions Hall**

- \$200 Increased natural gas costs from 5% increase from 2021 rates to 10%
- \$100 Increased power costs from 10% increase from 2021 rates to 25%



**OTHER MISCELLANEOUS CHANGES THAT IMPACT THE BUDGET:**

Update of 2021 year end totals that impact formula changes for items that calculate on the average of the past three years.

Other minor adjustments both up and down based on the previous year end actuals.

Overall Town Insurance costs increased by \$6,907 (\$118,741 to \$125,648) – Cost expensed among departments.

**CAPITAL ITEMS:**

The capital budget increased by \$489,600 overall, as outlined below.

**Fire Department**

No Change - Bunker Gear, SCBA, Pager & Radio replacements - \$83,600

No Change – Rescue Truck Chassis - \$200,000

**Common Services**

\$11,000 Increase – Steamer Apparatus

\$18,900 Increase – Complete Generator installation – From 2021 funds

**Water Distribution**

(\$7,500) Decrease – Meter Reader booster – from \$35,000 to \$27,500

**Pool**

(\$2,000) Decrease – Waterslide Pump cost - from \$10,000 to \$8,000

No change – Junior Olympic Pool heater – \$15,000

**Arena**

\$32,000 Increase – Boiler Replacement

No change – Condenser Replacement - \$150,000

**Curling Rink**

No change – West Interior Wall repair – \$10,000

**Fox Lake Park**

No change – Campsite Electrical Upgrades - \$30,000



### Parks

\$490,200 Increase for Seniors Amenity Zone – CCRF Grant  
(\$50,000) Incorporated in the SAZ Project as matching funds  
No change to Tennis Court resurfacing - \$150,000  
No change to Skate Park upgrades - \$25,000

### Library

No Change – North Wall Water Diversion - \$10,000

### Community Centre

(\$3,000) Decrease – Floor Cleaner – From \$8,000 to \$5,000 (Actual cost)

According to the Municipal Government Act, Council must adopt a balanced budget for the municipality. Following the approval of the above amendments, the 2022 Operating and Capital Budget remains a balanced budget with a transfer from accumulated surplus of \$73,616.

## Communications

Report highlights may be communicated through the Town of Hanna social media program.

## Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

## Policy and/or Legislative Implications

N/A

## Attachments

1. 2022 Spring Budget Overview – May 10, 2022





Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



# Town of Hanna

## 2022-2024 OPERATING BUDGET & 2022-2026 CAPITAL BUDGET



Adopted May 10, 2022

	2021 BUDGET			2021 ACTUAL / ESTIMATED			2022 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
<b>GENERAL MUNICIPAL</b>	3,306,026			3,312,967			3,319,682		
RESERVES	67,962			0			73,616		
REQUISITIONS	822,619	822,643		822,501	821,996		842,436	842,438	
PROVISION ACCT		2,500			0			2,500	
ACCUMULATED SURPLUS		0			0			0	
CONTINGENCY		0			0			0	
			<b>3,371,464</b>			<b>3,313,472</b>			<b>3,390,797</b>
<b>GENERAL ADMINISTRATION</b>	447,700			481,092			569,300		
COUNCIL		130,150			117,273			150,250	
ADMINISTRATION		943,735			917,792			1,038,444	
ADMINISTRATION - CAPITAL		0			0			0	
			<b>-626,185</b>			<b>-553,972</b>			<b>-619,394</b>
<b>JAPANESE EXCHANGE</b>	0			0			0		
JAPANESE EXCHANGE		0			0			0	
			<b>0</b>			<b>0</b>			<b>0</b>
<b>TAX RECOVERY PROPERTY</b>	10,100			10,197			10,100		
TAX RECOVERY PROPERTY		10,100			4,556			10,100	
			<b>0</b>			<b>5,641</b>			<b>0</b>
<b>POLICE</b>	11,600			6,790			10,500		
POLICE		48,500			48,500			72,800	
			<b>-36,900</b>			<b>-41,710</b>			<b>-62,300</b>
<b>SAFETY &amp; RISK MNGMT</b>	0			0			0		
SAFETY & RISK MNGMT		4,750			1,223			4,750	
			<b>-4,750</b>			<b>-1,223</b>			<b>-4,750</b>
<b>FIRE</b>	525,386			1,079,639			408,861		
FIRE DEPARTMENT		597,290			281,903			270,840	
FIRE DEPT - CAPITAL		38,600			295,724			283,600	
			<b>-110,504</b>			<b>502,011</b>			<b>-145,579</b>
<b>FIRE - ECEPT GRANT</b>	8,500			0			0		
FIRE TRAINING (ECETP)		8,500			13,240			0	
			<b>0</b>			<b>-13,240</b>			<b>0</b>
<b>EMERGENCY MANAGEMENT</b>	3,250			0			3,250		
EMERGENCY MNGMT		6,200			506			16,600	
			<b>-2,950</b>			<b>-506</b>			<b>-13,350</b>
<b>BY-LAW ENFORCEMENT</b>	24,100			40,264			22,500		
BY-LAW ENFORCEMENT		74,250			76,533			65,500	
			<b>-50,150</b>			<b>-36,268</b>			<b>-43,000</b>
<b>DOG CONTROL</b>	4,400			5,340			5,000		
DOG CONTROL		22,500			21,537			14,000	
			<b>-18,100</b>			<b>-16,197</b>			<b>-9,000</b>

	2021 BUDGET			2021 ACTUAL / ESTIMATED			2022 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
<b>COMMON SERVICES</b>	75,100			1,780			22,500		
PUBLIC WORKS		489,233			515,409			533,858	
PUBLIC WORKS - CAPITAL		193,000			171,731			29,900	
			<b>-607,133</b>			<b>-685,360</b>			<b>-541,258</b>
<b>STREETS &amp; ROADS</b>	666,041			18,078			430,439		
STREETS & ROADS		1,066,141			353,271			836,939	
STREETS & ROADS - CAPITAL		15,000			16,750			0	
			<b>-415,100</b>			<b>-351,944</b>			<b>-406,500</b>
<b>AIRPORT</b>	105,165			7,953			24,605		
AIRPORT		27,330			28,351			46,410	
AIRPORT - CAPITAL		100,000			0			0	
			<b>-22,165</b>			<b>-20,398</b>			<b>-21,805</b>
<b>WATER</b>	1,200,500			1,171,029			1,181,500		
PLANT & TREATMENT		855,700			833,011			835,800	
LINES & DISTRIBUTION		293,000			239,884			286,600	
WATER DIST - CAPITAL		10,000			0			27,500	
			<b>41,800</b>			<b>98,134</b>			<b>31,600</b>
<b>SANITARY SEWERS</b>	297,600			260,566			297,600		
SANITARY SEWERS		191,010			226,306			203,660	
SAN SEWERS - CAPITAL		0			0			0	
			<b>106,590</b>			<b>34,260</b>			<b>93,940</b>
<b>GARBAGE</b>	74,300			75,264			74,300		
COLLECTION & DISPOSAL		75,800			75,694			75,700	
			<b>-1,500</b>			<b>-430</b>			<b>-1,400</b>
<b>REGIONAL WASTE SYSTEM</b>	336,400			332,451			353,900		
REGIONAL WASTE		334,400			334,401			353,800	
			<b>2,000</b>			<b>-1,951</b>			<b>100</b>
<b>F.C.S.S.</b>	114,798			139,108			111,648		
ADMINISTRATION		43,800			49,005			41,400	
PROGRAMS		124,300			123,883			129,900	
YOUTH CLUB SUPPORTS		36,500			20,241			25,400	
VAN OPERATIONS		5,300			4,307			4,850	
			<b>-95,102</b>			<b>-58,328</b>			<b>-89,902</b>
<b>CEMETERY</b>	13,900			22,851			16,600		
CEMETERY		29,520			19,878			33,820	
CEMETERY - CAPITAL		17,000			20,955			0	
			<b>-32,620</b>			<b>-17,983</b>			<b>-17,220</b>
<b>MUNICIPAL PLANNING COMM</b>	0			0			0		
MPC		500			0			500	
			<b>-500</b>			<b>0</b>			<b>-500</b>
<b>COMMERCIAL OFFICE BLDG</b>	24,000			24,000			26,290		
COMMERCIAL OFFICE		24,000			24,000			26,290	
			<b>0</b>			<b>0</b>			<b>0</b>

	2021 BUDGET			2021 ACTUAL / ESTIMATED			2022 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
<b>TOURISM</b>	0			0			0		
TOURISM		31,200			28,372			31,000	
			<b>-31,200</b>			<b>-28,372</b>			<b>-31,000</b>
<b>BUSINESS &amp; COMMUNICATION</b>	10,000			0			13,000		
MARKETING, EC DEV		179,420			163,526			192,520	
			<b>-169,420</b>			<b>-163,526</b>			<b>-179,520</b>
<b>VISITOR INFORMATION</b>	0			0			0		
BOOTH		19,530			14,351			19,580	
HERITAGE ROOM - CAPITAL		0			0			0	
			<b>-19,530</b>			<b>-14,351</b>			<b>-19,580</b>
<b>SUBDIVISION</b>	575,000			664,974			154,957		
SUBDIVISION		575,000			410,403			154,957	
SUBDIVISION - CAPITAL		0			0			0	
			<b>0</b>			<b>254,570</b>			<b>0</b>
<b>RECREATION</b>	237,100			239,361			653,635		
CS BOARD		3,800			3,307			3,500	
RECREATION		222,967			239,592			86,850	
RECREATION - CAPITAL		0			0			0	
PARKS SHOP		19,340			19,178			18,830	
COMMUNITIES IN BLOOM		0			0			0	
			<b>-9,007</b>			<b>-22,717</b>			<b>544,455</b>
<b>SWIMMING POOLS</b>	150,800			155,540			86,800		
POOLS		226,910			197,829			231,910	
POOLS - CAPITAL		128,000			111,347			23,000	
			<b>-204,110</b>			<b>-153,637</b>			<b>-168,110</b>
<b>ARENA</b>	90,450			57,651			80,350		
ARENA		275,310			218,267			299,470	
ICE PLANT		28,200			22,261			34,700	
ARENA - CAPITAL		37,000			0			182,000	
			<b>-250,060</b>			<b>-182,877</b>			<b>-435,820</b>
<b>CURLING RINK</b>	28,500			28,367			49,700		
CURLING RINK		56,040			48,169			63,440	
ICE PLANT		28,200			22,261			34,700	
C RINK - CAPITAL		10,000			0			10,000	
			<b>-65,740</b>			<b>-42,063</b>			<b>-58,440</b>
<b>BALL DIAMONDS</b>	5,100			2,100			5,100		
BALL DIAMONDS		34,310			37,332			38,460	
			<b>-29,210</b>			<b>-35,232</b>			<b>-33,360</b>
<b>GOLF COURSE</b>	0			8,693			0		
GOLF COURSE		2,560			11,256			2,690	
			<b>-2,560</b>			<b>-2,563</b>			<b>-2,690</b>

	2021 BUDGET			2021 ACTUAL / ESTIMATED			2022 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
<b>FOX LAKE PARK</b>	71,700			66,772			73,479		
FOX LAKE PARK		96,450			67,940			98,060	
FOX LAKE PARK - CAPITAL		15,000			0			30,000	
			<b>-39,750</b>			<b>-1,168</b>			<b>-54,581</b>
<b>PARKS</b>	25,595			15,795			148,000		
PARKS		225,500			325,940			248,200	
PARKS - CAPITAL		75,000			0			665,200	
PIONEER PARK		60,735			38,629			45,350	
SPRAY PARK		8,000			16,460			10,430	
			<b>-343,640</b>			<b>-365,233</b>			<b>-821,180</b>
<b>PLAYGROUND PROGRAM</b>	2,500			6,915			2,500		
PROGRAM		32,060			29,319			32,460	
			<b>-29,560</b>			<b>-22,404</b>			<b>-29,960</b>
<b>SOCCER FIELDS</b>	2,100			2,100			2,100		
SOCCER FIELDS		11,400			11,369			13,400	
			<b>-9,300</b>			<b>-9,269</b>			<b>-11,300</b>
<b>MUSEUM</b>	0			0			0		
MUSEUM		14,200			14,079			14,700	
			<b>-14,200</b>			<b>-14,079</b>			<b>-14,700</b>
<b>LIBRARY</b>	10,000			0			10,000		
LIBRARY		119,380			108,677			109,240	
LIBRARY - CAPITAL		10,000			0			10,000	
			<b>-119,380</b>			<b>-108,677</b>			<b>-109,240</b>
<b>CENTENNIAL PLACE</b>	64,392			81,724			84,450		
RCSC		175,460			133,401			164,680	
RCSC - CAPITAL		12,000			0			0	
			<b>-123,068</b>			<b>-51,677</b>			<b>-80,230</b>
<b>COMMUNITY CENTRE</b>	22,500			18,021			40,008		
CENTRE		56,210			52,508			61,940	
CENTRE - CAPITAL		0			0			5,000	
			<b>-33,710</b>			<b>-34,487</b>			<b>-26,932</b>
<b>LIONS HALL</b>	1,200			825			2,400		
LIONS HALL		5,950			6,127			10,690	
			<b>-4,750</b>			<b>-5,302</b>			<b>-8,290</b>
<b>REVENUE</b>	<b>9,436,384</b>			<b>9,160,708</b>			<b>9,211,106</b>		
<b>EXPENDITURES</b>		<b>9,436,384</b>			<b>8,009,762</b>			<b>9,211,106</b>	
<b>SURPLUS (DEFICIT)</b>			<b>-0</b>			<b>1,150,946</b>			<b>0</b>



ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>10 GENERAL MUNICIPAL</b>						
1-01-00-111	RESIDENTIAL TAX GENERAL	1,848,672	1,848,039	1,837,709	1,874,463	1,911,953
	RESIDENTIAL TAX - SCHOOL	438,030	438,030	441,331	453,001	453,001
	RESIDENTIAL TAX - ACADIA	112,425	112,425	123,803	133,898	133,898
	SUB TOTAL RESIDENTIAL TAX	2,399,127	2,398,494	2,402,843	2,461,362	2,498,851
1-01-00-112	COMMERCIAL TAX GENERAL	679,727	681,342	693,548	707,419	721,568
	COMMERCIAL TAX - SCHOOL	188,678	189,126	189,128	194,045	194,045
	COMMERCIAL TAX - ACADIA	32,252	32,329	36,823	39,806	39,806
	SUB TOTAL COMMERCIAL TAX	900,657	902,796	919,499	941,270	955,418
1-01-00-113	INDUSTRIAL TAX GENERAL	60,819	60,819	59,704	60,898	62,116
	INDUSTRIAL TAX - SCHOOL	10,924	10,924	10,917	11,201	11,201
	INDUSTRIAL TAX - ACADIA	2,886	2,886	3,170	3,427	3,427
	INDUSTRIAL TAX - DI PROPERTY	47	0	40	40	40
	SUB TOTAL INDUSTRIAL TAX	74,675	74,629	73,831	75,566	76,784
1-01-00-114	FARMLAND TAX GENERAL	1,053	1,053	1,053	1,074	1,095
	FARMLAND TAX - SCHOOL	249	249	253	259	259
	FARMLAND TAX - ACADIA	64	64	71	77	77
	SUB TOTAL FARMLAND	1,366	1,366	1,376	1,410	1,431
1-01-00-115	POWER, PIPELINE,CABLE TAX GENERAL	111,059	111,059	110,157	112,360	114,608
	POWER, PIPELINE,CABLE TAX - SCHOOL	30,828	30,828	30,039	30,820	30,820
	POWER, PIPELINE,CABLE TAX - ACADIA	5,270	5,270	5,849	6,322	6,322
	POWER, PIPELINE,CABLE TAX - DI PROPERTY	597	643	598	598	598
	SUB TOTAL POWER, PIPE & CABLE	147,754	147,800	146,643	150,101	152,348
1-01-00-240	PROVINCIAL GRANT-IN-LIEU GENERAL	92,354	92,354	91,469	91,469	91,469
	PROVINCIAL GRANT-IN-LIEU - SCHOOL	0	0	0	0	0
	PROVINCIAL GRANT-IN-LIEU - ACADIA	371	371	415	282	282
	LESS PROVINCIAL ROLL BACK 50%	-25,957	-25,961	-25,957	-25,957	-25,957
	SUB TOTAL GRANT- IN LIEU	66,768	66,764	65,927	65,795	65,795
1-01-00-510	PENALTY & COST ON TAX	25,500	24,710	15,000	15,300	15,606
1-01-00-540	CONCESSION & FRANCHISE	441,400	451,059	466,000	499,200	499,200
1-01-00-550	RETURN ON INVESTMENTS	71,400	67,851	71,000	72,420	73,868
1-01-00-551	LOSS / GAIN ON SALE OF BONDS	0	0	0	0	0
1-01-00-590	OTHER	0	0	0	0	0
1-01-00-740	PROVINCIAL UNCONDITIONAL GRANT	0	0	0	0	0
1-01-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	67,962	0	73,616	0	0
	<b>TOTAL GENERAL MUNICIPAL</b>	<b>4,196,607</b>	<b>4,135,468</b>	<b>4,235,735</b>	<b>4,282,422</b>	<b>4,339,301</b>
	TOTAL GENERAL TAX	2,793,684	2,794,666	2,793,640.12	2,847,684	2,902,808
	TOTAL SCHOOL TAX	668,709	669,158	671,668	689,327	689,327
	TOTAL ACADIA TAX	153,267	153,343	170,130	183,812	183,812
	TOTAL DESIGNATED INDUSTRIAL	643		638		
	<b>TOTAL TAX REVENUE</b>	<b>3,616,303</b>	<b>3,617,166</b>	<b>3,636,077</b>	<b>3,720,822</b>	<b>3,775,946</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>12 GENERAL ADMINISTRATION</b>						
1-11-00-590	ELECTION REVENUE	5,100	5,118	0	0	0
1-12-00-410	GENERAL SERVICE & SUPPLY	3,500	3,148	2,900	2,958	3,017
1-12-00-419	SOUVENIR SALES	5,000	1,482	4,300	4,386	4,474
1-12-00-560	RENTAL & LEASE REVENUE	16,300	17,950	16,800	16,800	16,800
1-12-00-590	OTHER REVENUE	5,000	562	5,000	5,000	5,000
1-12-00-591	ADMINISTRATION DONATIONS	0	0	0	0	0
1-12-00-830	FEDERAL CONDITIONAL	40,000	0	40,000	0	0
1-12-00-840	PROVINCIAL CONDITIONAL	152,800	152,833	152,800	152,800	152,800
1-12-00-841	SPECIAL AREAS - PROVINCIAL CONDITIONAL	200,000	300,000	300,000	300,000	300,000
1-12-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	20,000	0	47,500	0	0
1-12-00-960	RECOVERIES FROM OPERATION	0	0	0	0	0
<b>12 TOTAL GEN ADMINISTRATION</b>		<b>447,700</b>	<b>481,092</b>	<b>569,300</b>	<b>481,944</b>	<b>482,091</b>
<b>12-05 JAPANESE EXCHANGE</b>						
1-12-05-590	JSEP OTHER REVENUE	0	0	0	2,000	2,000
<b>12-05 TOTAL JAPANESE EXCHANGE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>
<b>12-06 TAX RECOVERY PROPERTY</b>						
1-12-06-560	TAX REC PROP - LEASE	10,100	10,197	10,100	10,100	10,100
<b>12-06 TOTAL TAX RECOVERY PROPERTY</b>		<b>10,100</b>	<b>10,197</b>	<b>10,100</b>	<b>10,100</b>	<b>10,100</b>
<b>21 POLICE</b>						
1-21-00-530	PROVINCIAL FINES	11,600	6,790	10,500	10,710	10,924
1-21-00-590	POLICE OTHER	0	0	0	0	0
1-21-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-21-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	0	0	0	0	0
<b>21 TOTAL POLICE</b>		<b>11,600</b>	<b>6,790</b>	<b>10,500</b>	<b>10,710</b>	<b>10,924</b>



ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>23 FIRE</b>						
1-23-00-410	FIRE FIGHTING FEES	95,000	131,838	113,400	115,668	117,981
1-23-00-590	OTHER	0	197,666	0	0	0
1-23-00-630	DISPOSAL OF ASSETS	0	0	0	0	0
1-23-00-840	FIRE PROVINCIAL CONDITIONAL	325,000	325,000	0	0	0
1-23-00-850	SPECIAL AREAS OPERATIONS GRANT	105,386	425,136	95,461	118,785	127,126
1-23-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	0	0	200,000	391,000	0
<b>23 TOTAL FIRE</b>		<b>525,386</b>	<b>1,079,639</b>	<b>408,861</b>	<b>625,453</b>	<b>245,108</b>
<b>23-02 FIRE ECETP</b>						
1-23-02-840	FIRE PROVINCIAL CONDITIONAL	0	0	0	0	0
1-23-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	8,500	0	0	0	0
<b>23 TOTAL ECETP</b>		<b>8,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>24 EMERGENCY MANAGEMENT</b>						
1-24-00-590	EMERGENCY MNGT - OTHER	0	0	0	0	0
1-24-00-840	EMERGENCY MNGT PROVINCIAL CONDITIONAL	0	0	0	0	0
1-24-00-850	EMERGENCY MNGT - S A GRANT	0	0	0	0	0
1-24-00-850	EMERGENCY MNGT - DRAWN FROM OP RESEF	3,250	0	3,250	0	0
<b>24 TOTAL EMERGENCY MANAGEMENT</b>		<b>3,250</b>	<b>0</b>	<b>3,250</b>	<b>0</b>	<b>0</b>
<b>26 BY-LAW ENFORCEMENT</b>						
1-26-00-410	WORK BILLED TO OTHERS	3,000	21,869	3,000	3,000	3,000
1-26-00-520	DEVELOPMENT PERMITS	400	470	400	400	400
1-26-00-522	BUSINESS LICENSES	19,000	17,700	17,400	17,748	18,103
1-26-00-525	COMPLIANCE CERTIFICATES	200	125	200	200	200
1-26-00-530	FINES	1,000	0	1,000	1,000	1,000
1-26-00-590	OTHER REVENUE	500	100	500	500	500
<b>26 TOTAL BY-LAW ENFORCEMENT</b>		<b>24,100</b>	<b>40,264</b>	<b>22,500</b>	<b>22,848</b>	<b>23,203</b>
<b>28 ANIMAL CONTROL</b>						
1-28-00-526	ANIMAL LICENSES	4,300	5,340	4,900	4,998	5,098
1-28-00-590	ANIMAL IMPOUND AND SUSTENANCE	100	0	100	100	100
<b>28 TOTAL ANIMAL CONTROL</b>		<b>4,400</b>	<b>5,340</b>	<b>5,000</b>	<b>5,098</b>	<b>5,198</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>31 COMMON SERVICES (PUBLIC WORKS)</b>						
1-31-00-410	WORK BILLED TO OTHERS	4,800	1,780	3,300	3,366	3,433
1-31-00-590	OTHER REVENUE	300	0	300	300	300
1-31-00-630	SALE OF EQUIPMENT	0	0	0	0	0
1-31-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-31-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	70,000	0	18,900	0	0
<b>31 TOTAL COMMON SERVICES</b>		<b>75,100</b>	<b>1,780</b>	<b>22,500</b>	<b>3,666</b>	<b>3,733</b>
<b>32 STREETS &amp; ROADS</b>						
1-32-00-100	LOCAL IMPROVEMENT	0	0	0	0	0
1-32-00-590	OTHER REVENUE	0	780	0	0	0
1-32-00-840	PROVINCIAL CONDITIONAL	666,041	17,298	430,439	1,527,689	430,439
1-32-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	0	0	0	0	0
1-32-00-930	DRAWN FROM DEFERRED REVENUE - DONATI	0	0	0	1,476,115	0
1-32-00-940	CONTRIBUTION FROM CAPITAL FUND	0	0	0	0	0
1-32-00-990	CONTRIBUTIONS - ATCO	0	0	0	0	0
<b>32 TOTAL STREETS &amp; ROADS</b>		<b>666,041</b>	<b>18,078</b>	<b>430,439</b>	<b>3,003,804</b>	<b>430,439</b>
<b>33 AIRPORT</b>						
1-33-00-560	AIRPORT RENTAL & LEASE REVENUE	7,900	7,850	5,600	8,500	8,670
1-33-00-560	AIRPORT OTHER REVENUE	100	103	100	100	100
1-33-00-840	AIRPORT PROVINCIAL CONDITIONAL	75,000	0	0	352,500	0
1-33-00-850	AIRPORT LOCAL GRANTS	22,165	0	18,905	72,085	72,085
<b>33 TOTAL AIRPORT</b>		<b>105,165</b>	<b>7,953</b>	<b>24,605</b>	<b>433,185</b>	<b>80,855</b>
<b>41 WATER SUPPLY &amp; DISTRIBUTION</b>						
1-41-00-100	LOCAL IMPROVEMENT	0	0	0	0	0
1-41-00-410	SALE OF WATER	1,119,400	1,075,619	1,088,600	1,110,372	1,132,579
1-41-00-412	SALE OF BULK WATER	0	0	0	0	0
1-41-00-413	SERVICE CHARGES	1,300	1,050	1,300	1,326	1,353
1-41-00-414	PENALTIES	0	0	0	0	0
1-41-00-590	OTHER REVENUE	0	0	0	0	0
1-41-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-41-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	10,000	0	10,000	0	0
1-41-00-963	GROSS RECOVERY FROM OPERATIONS	69,800	88,740	81,600	83,232	84,897
1-41-02-410	WORK BILLED TO OTHERS	0	5,620	0	0	0
1-41-02-930	DRAWN FROM DEFERRED REVENUE - DONATI	0	0	0	0	0
<b>41 TOTAL WATER SUPPLY &amp; DISTRIBUTION</b>		<b>1,200,500</b>	<b>1,171,029</b>	<b>1,181,500</b>	<b>1,194,930</b>	<b>1,218,829</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>42 SANITARY SEWERS</b>						
1-42-00-410	SEWER CHARGES	260,100	260,566	260,100	265,302	270,608
1-42-00-411	SANITARY SEWER -SEWER CLEANING	0	0	0	0	0
1-42-00-412	SEWER LAGOON FEES	0	0	0	0	0
1-42-00-590	SEWER OTHER	0	0	0	0	0
1-42-00-840	PROVINCIAL CONDITIONAL GRANT	0	0	0	0	0
1-42-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	37,500	0	37,500	0	0
1-42-00-930	DRAWN FROM DEFERRED REVENUE - DONATI	0	0	0	0	0
1-42-00-940	CONTRIBUTION FROM CAPITAL FUND	0	0	0	0	0
<b>42 TOTAL SANITARY SEWERS</b>		<b>297,600</b>	<b>260,566</b>	<b>297,600</b>	<b>265,302</b>	<b>270,608</b>
<b>43 GARBAGE COLLECTION &amp; DISPOSAL</b>						
1-43-00-410	COLLECTION CHARGES - RESIDENTIAL	74,300	75,194	74,300	74,300	74,300
1-43-00-590	OTHER	0	70	0	0	0
<b>43 TOTAL GARBAGE COLLECTION &amp; DISPOSAL</b>		<b>74,300</b>	<b>75,264</b>	<b>74,300</b>	<b>74,300</b>	<b>74,300</b>
<b>44 BIG COUNTRY WASTE AUTHORITY</b>						
1-44-00-410	REGIONAL WASTE SITE FEES	336,300	332,451	353,800	360,876	368,094
1-44-00-411	REGIONAL WASTE FEES - SCALE	0	0	0	0	0
1-44-00-414	REGIONAL WASTE PENALTIES	0	0	0	0	0
1-44-00-415	REGIONAL WASTE BCRWA ADMIN FEES	0	0	0	0	0
1-44-00-590	REGIONAL WASTE OTHER	100	0	100	100	100
<b>44 TOTAL REGIONAL WASTE</b>		<b>336,400</b>	<b>332,451</b>	<b>353,900</b>	<b>360,976</b>	<b>368,194</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>51 F.C.S.S.</b>						
1-51-00-402	PROGRAM REVENUE - OTHER	800	1,815	1,800	1,836	1,873
1-51-00-410	SUPPLY & SERVICES	0	0	0	0	0
1-51-00-561	VAN RENTAL	700	995	800	816	832
1-51-00-590	FCSS OTHER (AFTER SCHOOL CARE)	0	0	0	0	0
1-51-00-591	OTHER REV & DONATIONS	0	20,000	2,000	1,000	1,000
1-51-00-830	FEDERAL CONDITIONAL	1,500	1,500	2,900	2,900	2,900
1-51-00-840	PROVINCIAL CONDITIONAL	89,798	114,798	89,798	89,798	89,798
1-51-0201-840	PROVINCIAL CONDITIONAL AFTER SCHOOL CA	0	0	0	0	0
1-51-00-850	SPECIAL AREAS MATCHING FUNDS	0	0	0	0	0
1-51-00-920	TRANSFER FROM OPERATING RESERVE	22,000	0	14,350	0	0
<b>51 TOTAL F.C.S.S.</b>		<b>114,798</b>	<b>139,108</b>	<b>111,648</b>	<b>96,350</b>	<b>96,403</b>
<b>56 CEMETERY</b>						
1-56-00-410	CHARGES	13,800	22,450	16,500	16,830	17,167
1-56-00-590	OTHER	100	401	100	102	104
1-56-00-920	TRANSFER FROM CAPITAL RESERVE	0	0	0	0	0
<b>56 TOTAL CEMETERY</b>		<b>13,900</b>	<b>22,851</b>	<b>16,600</b>	<b>16,932</b>	<b>17,271</b>
<b>61-02 COMMERCIAL OFFICE BUILDING</b>						
1-61-02-560	RENT OR LEASE	24,000	24,000	24,000	24,000	24,000
1-61-02-930	DRAW FROM DEFERRED REVENUE	0	0	2,290	14,816	0
<b>61-02 TOTAL COMMERCIAL OFFICE BUILDING</b>		<b>24,000</b>	<b>24,000</b>	<b>26,290</b>	<b>38,816</b>	<b>24,000</b>
<b>61-03 TOURISM</b>						
1-61-03-410	SALES OF GOODS & SERVICES	0	0	0	1,200	1,200
1-61-03-590	TOURISM OTHER REVENUE	0	0	0	0	0
1-61-03-840	PROVINCIAL GRANT	0	0	0	0	0
<b>61 TOTAL TOURISM</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200</b>	<b>1,200</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>61-04 BUSINESS &amp; COMMUNICATIONS</b>						
1-61-04-410	SALES OF GOODS & SERVICES	0	0	0	0	0
1-61-04-590	OTHER	0	0	0	0	0
1-61-04-830	FEDERAL CONDITIONAL GRANTS	0	0	0	0	0
1-61-04-840	PROVINCIAL CONDITIONAL GRANTS	0	0	0	0	0
1-61-04-850	LOCAL GRANTS	0	0	0	0	0
1-61-04-920	TRANSFER FROM CONTINGENCY RESERVE	10,000	0	13,000	0	0
<b>61 TOTAL BUSINESS &amp; COMMUNICATIONS</b>		<b>10,000</b>	<b>0</b>	<b>13,000</b>	<b>0</b>	<b>0</b>
<b>62 VISITOR INFORMATION CENTRE</b>						
1-62-00-410	SALE OF GOODS	0	0	0	0	0
1-62-00-590	OTHER REVENUE	0	0	0	0	0
1-62-00-840	PROVINCIAL CONDITIONAL GRANT	0	0	0	0	0
1-62-00-930	DRAWN FROM DEFERRED REVENUE - DONATI	0	0	0	0	0
<b>66 TOTAL VISITOR INFORMATION CENTRE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>66 SUBDIVISION</b>						
1-66-00-400	SALE OF LAND	0	261,780	0	0	0
1-66-00-410	SERVICE & SUPPLIES	0	350	0	0	0
1-66-00-590	SUBDIVISION REVENUE	200,000	200,000	0	0	0
1-66-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-66-00-920	TRANSFER FROM CONTINGENCY RESERVE	375,000	202,844	154,957	0	0
1-66-00-960	RECOVERIES FROM OPERATING	0	0	0	0	0
<b>66 TOTAL SUBDIVISION</b>		<b>575,000</b>	<b>664,974</b>	<b>154,957</b>	<b>0</b>	<b>0</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 RECREATION</b>						
1-72-00-410	SALES & USER FEES	500	440	500	510	520
1-72-00-430	PROGRAM REVENUE	1,000	158	1,000	1,020	1,040
1-72-00-591	RECREATION DONATIONS	0	4,500	0	0	0
1-72-00-830	FEDERAL CONDITIONAL GRANTS	37,100	37,800	395,235	26,316	26,316
1-72-00-840	PROVINCIAL CONDITIONAL GRANTS	0	21,597	0	0	0
1-72-00-850	LOCAL GRANTS	187,000	168,216	187,000	187,000	187,000
1-72-00-920	TRANSFER FROM OPERATING RESERVE	0	0	0	0	0
1-72-00-930	DRAWN FROM DEFERRED REVENUE - DONATI	6,100	6,100	64,500	0	0
1-72-00-940	TRANSFER FROM CAPITAL RESERVE	0	0	0	0	0
1-72-00-990	OTHER REVENUE	0	25	0	0	0
1-72-00-998	WORK BILLED TO OTHERS	5,400	475	5,400	5,508	5,618
<b>72 TOTAL RECREATION</b>		<b>237,100</b>	<b>239,311</b>	<b>653,635</b>	<b>220,354</b>	<b>220,495</b>
<b>72-01 POOL</b>						
1-72-01-410	POOL PASSES & PLUNGE CARDS	58,400	22,208	21,000	21,420	21,848
1-72-01-410	POOL LESSON REGISTRATIONS	0	30,064	28,400	28,968	29,547
1-72-01-410	POOL DAILY ADMISSIONS	0	15,105	13,000	13,260	13,525
1-72-01-419	POOL RETAIL SALES	3,100	3,563	3,100	3,162	3,225
1-72-01-560	POOL RENTAL REVENUE	6,100	6,571	6,100	6,222	6,346
1-72-01-590	SWIMMING POOL DONATIONS	83,200	78,028	200	204	208
1-72-01-840	SWIMMING POOL PROV CONDITIONAL	0	0	0	0	0
1-72-01-930	SWIMMING POOL DRAWN FROM DEFERRED	0	0	15,000	0	0
1-72-01-990	SWIMMING POOL OTHER	0	0	0	0	0
<b>72.01 TOTAL POOL</b>		<b>150,800</b>	<b>155,540</b>	<b>86,800</b>	<b>73,236</b>	<b>74,701</b>
<b>72-02 ARENA</b>						
1-72-02-410	ARENA ADVERTISING REV (SIGNS)	6,500	6,031	9,500	9,690	9,884
1-72-02-411	SUPPLIES TO OTHER DEPTS	0	0	0	0	0
1-72-02-560	ARENA RENTAL REVENUE	42,300	49,119	66,200	67,524	68,874
1-72-02-562	ARENA LOBBY & CONCESSION	1,800	0	1,800	3,111	3,173
1-72-02-590	ARENA DONATIONS	2,850	2,500	2,850	2,850	2,850
1-72-02-840	ARENA PROVINCIAL CONDITIONAL	18,500	0	0	25,000	0
1-72-02-920	ARENA DRAWN FROM OPERATING RES	18,500	0	0	0	0
<b>72-02 TOTAL ARENA</b>		<b>90,450</b>	<b>57,651</b>	<b>80,350</b>	<b>108,175</b>	<b>84,782</b>
<b>72-04 CURLING RINK</b>						
1-72-04-410	CURLING RINK SALE OF SERVICES	22,000	23,383	32,200	45,400	46,308
1-72-04-560	CURLING RINK RENTAL REVENUE	6,500	4,984	7,500	8,360	8,527
1-72-04-840	CURLING RINK PROVINCIAL CONDITIONAL	0	0	0	0	0
1-72-04-930	CURLING RINK DRAWN FROM DEFFERED	0	0	10,000	0	0
1-72-04-990	CURLING RINK OTHER REVENUE	0	0	0	0	0
<b>72-04 TOTAL CURLING RINK</b>		<b>28,500</b>	<b>28,367</b>	<b>49,700</b>	<b>53,760</b>	<b>54,835</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72-05 BALL DIAMONDS</b>						
1-72-05-560	BALL DIAMOND REVENUE	5,100	2,100	5,100	5,202	5,306
1-72-05-591	BALL DIAMOND DONATIONS	0	0	0	0	0
<b>72-05 TOTAL BALL DIAMONDS</b>		<b>5,100</b>	<b>2,100</b>	<b>5,100</b>	<b>5,202</b>	<b>5,306</b>
<b>72-06 GOLF COURSE</b>						
1-72-06-850	GOLF COURSE GRANT FROM LOCAL GOVT	0	0	0	0	0
1-72-06-960	GOLF COURSE RECOVERIES FROM OPERATIN	0	8,693	0	0	0
<b>72-09 TOTAL GOLF COURSE</b>		<b>0</b>	<b>8,693</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>72-07 FOX LAKE PARK</b>						
1-72-07-410	FOX LAKE SALES REVENUE	3,000	3,939	3,400	3,468	3,537
1-72-07-419	FOX LAKE RETAIL SALES	400	693	479	488	498
1-72-07-560	FOX LAKE RENTAL REVENUE	68,300	62,140	54,600	55,692	56,806
1-72-07-591	FISH STOCKING DONATIONS	0	0	0	180,000	0
1-72-07-920	FOX LAKE DRAWN FROM OPERATING RES	0	0	15,000	60,000	0
<b>72-07 TOTAL FOX LAKE PARK</b>		<b>71,700</b>	<b>66,772</b>	<b>73,479</b>	<b>299,648</b>	<b>60,841</b>
<b>72-08 PARKS</b>						
1-72-08-930	PARKS DRAWN FROM RESERVES	0	600	125,000	0	0
1-72-08-990	PARKS OTHER REVENUE	0	0	0	0	0
<b>72-08 TOTAL PARKS</b>		<b>0</b>	<b>600</b>	<b>125,000</b>	<b>0</b>	<b>0</b>
<b>72-10 PLAYGROUND PROGRAM</b>						
1-72-10-410	PLAYGROUND PROGRAM REVENUE	2,000	1,915	2,000	2,040	2,081
1-72-10-591	PLAYGROUND PROGRAM DONATIONS	500	5,000	500	500	500
<b>72-10 PLAYGROUND PROGRAM</b>		<b>2,500</b>	<b>6,915</b>	<b>2,500</b>	<b>2,540</b>	<b>2,581</b>

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72-11 COMMUNITIES IN BLOOM</b>						
1-72-11-410	COMMUNITIES IN BLOOM REVENUE	0	0	0	0	0
	72-11 COMMUNITIES IN BLOOM	0	0	0	0	0
<b>72-12 SPRAY PARK</b>						
1-72-12-560	SPRAY PARK DONATION	2,400	50	0	0	0
	72-12 SPRAY PARK	2,400	50	0	0	0
<b>72-13 HECTOR KING HUNTER PARK</b>						
1-72-13-560	HKH PIONEER PARK REVENUE	15,195	15,195	0	0	0
1-72-13-560	HKH PIONEER PARK FROM DEFERRED	8,000	0	23,000	0	0
	72-13 TOTAL HKH PARK	23,195	15,195	23,000	0	0
<b>72-14 SOCCER FIELDS</b>						
1-72-14-560	SOCCER FIELDS REVENUE	2,100	2,100	2,100	2,142	2,185
	72-14 TOTAL SOCCER FIELDS	2,100	2,100	2,100	2,142	2,185
<b>74 MUSEUM</b>						
1-74-01-410	PAYROLL	0	0	0	0	0
1-74-01-840	PROVINCIAL CONDITIONAL GRANTS	0	0	0	0	0
	74 TOTAL MUSEUM	0	0	0	0	0
<b>74 LIBRARY</b>						
1-74-02-410	PAYROLL	0	0	0	0	0
1-74-02-590	LIBRARY OTHER	0	0	0	0	0
1-74-02-840	PROVINCIAL CONDITIONAL	0	0	0	50,000	0
1-74-02-850	FROM OTHER LOCAL GOVERNMENTS	0	0	0	25,000	0
1-74-02-920	DRAWN FROM SURPLUS	10,000	0	10,000	0	0
	74 TOTAL LIBRARY	10,000	0	10,000	75,000	0



ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>74 CENTENNIAL PLACE</b>						
1-74-08-560	SALES REVENUE	6,800	2,102	12,000	13,770	14,045
1-74-08-561	LEASE AGREEMENT REVENUE	18,600	19,476	18,600	21,000	21,000
1-74-08-590	OTHER REVENUE	0	0	0	0	0
1-74-08-591	SPONSORSHIPS / NAMING RIGHTS	19,850	41,402	19,850	19,850	19,850
1-74-08-830	FEDERAL CONDITIONAL	0	0	0	0	0
1-74-08-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-74-08-850	LOCAL GRANTS	0	0	0	0	0
1-74-08-920	DRAWN FROM SURPLUS	0	0	10,000	0	0
1-74-08-930	DRAWN FROM DEFERRED	6,142	6,142	0	0	0
1-74-08-940	DRAWN FROM CAPITAL RESERVES	0	0	0	0	0
1-74-0801-561	FITNESS CENTRE FEES	13,000	12,602	24,000	24,000	24,480
1-74-0801-591	FITNESS CENTRE DONATIONS	0	0	0	0	0
<b>74 TOTAL CENTENNIAL PLACE</b>		<b>64,392</b>	<b>81,724</b>	<b>84,450</b>	<b>78,620</b>	<b>79,375</b>
<b>74 COMMUNITY CENTRE</b>						
1-74-09-415	SALES (POP)	0	0	0	0	0
1-74-09-560	RENTAL REVENUE	17,500	18,021	40,008	40,100	40,902
1-74-09-591	DONATIONS	0	0	0	0	0
1-74-09-840	FEDERAL CONDITIONAL	0	0	0	0	0
1-74-09-840	PROVINCIAL CONDITIONAL -	0	0	0	0	0
1-74-09-920	TRANS FROM OPERATING SURPLUS	0	0	0	0	0
1-74-09-930	DRAWN FROM DEFERRED REVENUE - DONATI	5,000	0	0	0	0
1-74-09-990	OTHER	0	0	0	0	0
<b>74 TOTAL COMMUNITY CENTRE</b>		<b>22,500</b>	<b>18,021</b>	<b>40,008</b>	<b>40,100</b>	<b>40,902</b>
<b>74 LIONS HALL</b>						
1-74-10-560	RENTAL REVENUE	1,200	825	2,400	2,400	2,400
1-74-10-590	OTHER	0	0	0	0	0
1-74-10-920	DRAW FROM OPERATING	0	0	0	0	0
<b>74 TOTAL LIONS HALL</b>		<b>1,200</b>	<b>825</b>	<b>2,400</b>	<b>2,400</b>	<b>2,400</b>
1-97-00-910	RESERVES	0	0	0	0	0
<b>TOTAL REVENUE</b>		<b>9,436,384</b>	<b>9,160,708</b>	<b>9,211,106</b>	<b>11,891,214</b>	<b>8,332,158</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>COUNCIL</b>						
2-11-00-110	WAGES	85,600	85,592	94,100	95,982	97,902
2-11-00-130	BENEFITS	4,200	3,488	4,200	4,284	4,370
2-11-00-133	NON T4 BENEFITS	550	525	550	561	572
2-11-00-211	TRAVEL & SUBSISTENCE	9,800	7,118	14,400	14,688	14,982
2-11-00-212	TRAINING - REGISTRATIONS	7,700	5,475	13,300	13,566	13,837
2-11-00-500	GOODS	12,800	6,071	17,800	18,156	18,519
2-11-00-990	OTHER (ELECTION)	5,600	6,088	1,000	1,020	1,040
2-11-00-999	MAYOR - PUBLIC RELATIONS, PROMOTIONS	3,900	2,917	4,900	3,000	2,060
<b>11 TOTAL COUNCIL</b>		<b>130,150</b>	<b>117,273</b>	<b>150,250</b>	<b>151,257</b>	<b>153,282</b>
<b>12 ADMINISTRATION</b>						
2-12-00-110	SALARIES	314,800	324,062	352,800	323,748	330,223
2-12-00-111	CASUAL LABOUR	10,800	9,792	11,000	9,486	9,676
2-12-00-130	EMPLOYEE GOVT BENEFITS	17,100	16,737	21,000	16,728	17,063
2-12-00-131	CASUAL LABOUR BENEFITS	800	669	800	612	624
2-12-00-133	EMPLOYEE NON T4 BENEFITS	33,100	34,002	46,500	34,876	35,574
2-12-00-200	PAYROLL COSTS	1,900	605	11,900	12,138	12,381
2-12-00-201	WORKERS COMPENSATION	18,400	16,540	22,300	22,746	23,201
2-12-00-211	TRAVEL & SUBSISTENCE	4,800	1,455	4,800	4,896	4,994
2-12-00-212	STAFF TRAINING	4,900	1,850	4,900	4,998	5,098
2-12-00-215	FREIGHT & POSTAGE	9,900	8,933	9,900	10,098	10,300
2-12-00-217	TELEPHONE	14,600	12,407	11,900	12,138	12,381
2-12-00-220	ADVERTISING & PRINTING	7,500	3,850	6,700	6,834	6,971
2-12-00-221	SUBSCRIPTION & MEMBERSHIP	9,300	8,293	9,300	9,486	9,676
2-12-00-230	AUDIT	33,000	30,550	33,000	33,660	34,333
2-12-00-231	LEGAL	5,000	0	5,000	5,000	5,000
2-12-00-232	CONTRACTED PROFESSIONAL SERVICE	150,400	176,825	153,700	83,749	85,424
2-12-00-233	REGIONAL PLANNING SERVICE	32,635	32,635	33,614	34,622	35,661
2-12-00-250	CONTRACTED REPAIRS	5,000	1,507	5,000	5,100	5,202
2-12-00-274	INSURANCE	14,500	13,287	15,230	15,535	15,845
2-12-00-280	ASSESSOR	44,300	45,698	45,500	43,800	43,800
2-12-00-285	LAND TITLES OFFICE	1,000	1,116	1,000	1,000	1,000
2-12-00-500	GOODS	15,700	6,957	11,800	12,036	14,477
2-12-00-501	SOUVENIRS	4,900	2,463	4,400	4,488	4,578
2-12-00-541	POWER	21,000	19,825	24,800	25,296	25,802
2-12-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-12-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-12-00-770	GRANTS TO OTHER ORGANIZATIONS	127,700	127,652	152,000	140,040	142,841
2-12-00-771	SENIORS TRANSPORTATION GRANT	0	0	0	0	0
2-12-00-810	BANK AND INVESTMENT CHARGES	4,800	5,229	5,400	5,508	5,618
2-12-00-821	PENSION INTEREST CHARGES	0	0	0	0	0
2-12-00-963	GROSS REC. TO OPERATING -WATER	2,900	4,159	1,200	1,224	1,248
2-12-00-990	OTHER	32,000	9,851	32,000	32,640	33,293
2-12-00-991	TAX DISCOUNTS	0	0	0	0	0
2-12-00-999	PUBLIC RELATIONS - PROMOTIONS	1,000	843	1,000	1,020	1,040
2-12-0001-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>12 TOTAL ADMINISTRATION</b>		<b>943,735</b>	<b>917,792</b>	<b>1,038,444</b>	<b>913,502</b>	<b>933,322</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>12-05 JAPANESE STUDENT EXCHANGE</b>						
2-12-0500-232	CONTRACTED SERVICES	0	0	0	250	250
2-12-0500-500	GOODS	0	0	0	4,500	4,500
2-12-0500-990	OTHER	0	0	0	250	250
<b>12-05 TOTAL JAPANESE STUDENT EXCHANGE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>
<b>12-06 TAX RECOVERY PROPERTY</b>						
2-12-0600-250	CONTRACTED REPAIRS	2,000	0	2,000	2,040	2,081
2-12-0600-274	INSURANCE	290	287	300	306	312
2-12-0600-540	HEATING	1,800	1,702	1,900	1,938	1,977
2-12-0600-541	POWER	1,500	1,589	2,000	2,040	2,081
2-12-0600-762	TRANSFER TO CAPITAL	3,730	0	3,060	2,919	2,776
2-12-0600-963	GROSS RECOVERIES FROM OPERATING	780	977	840	857	874
<b>12-06 TOTAL TAX RECOVERY PROPERTY</b>		<b>10,100</b>	<b>4,556</b>	<b>10,100</b>	<b>10,100</b>	<b>10,100</b>
<b>21 POLICE</b>						
2-21-00-340	PROVINCIAL CONTRACT	48,500	48,500	72,800	96,000	148,000
2-21-00-500	GOODS	0	0	0	0	0
<b>21 TOTAL POLICE</b>		<b>48,500</b>	<b>48,500</b>	<b>72,800</b>	<b>96,000</b>	<b>148,000</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>22 SAFETY &amp; RISK MANAGEMENT</b>						
2-22-00-211	TRAVEL	0	0	0	0	0
2-22-00-212	TRAINING	2,500	0	2,500	2,550	2,601
2-22-00-221	MEMBERSHIPS/SUBSCRIPTIONS	150	149	150	153	156
2-22-00-250	CONTRACTED REPAIRS	800	780	800	816	832
2-22-00-500	GOODS	1,300	294	1,300	1,326	1,353
<b>24 TOTAL SAFETY &amp; RISK MANAGEMENT</b>		<b>4,750</b>	<b>1,223</b>	<b>4,750</b>	<b>4,845</b>	<b>4,942</b>
<b>23 FIRE</b>						
2-23-00-110	SALARIES	15,600	14,417	1,800	1,836	1,873
2-23-00-111	FIRE FIGHTER WAGES	83,300	106,773	90,700	92,514	94,364
2-23-00-130	EMPLOYEE GOVT BENEFITS	1,000	1,144	100	102	104
2-23-00-131	FIRE FIGHTER GOVT BENEFITS	8,600	10,763	8,600	8,772	8,947
2-23-00-133	NON T4 BENEFITS & MEDICAL	4,200	4,780	1,400	1,428	1,457
2-23-00-211	TRAVEL	7,000	560	7,000	7,140	7,283
2-23-00-212	TRAINING	23,400	20,895	23,400	23,868	24,345
2-23-00-215	FREIGHT	400	427	400	408	416
2-23-00-217	TELEPHONE	7,800	8,347	9,800	7,996	8,156
2-23-00-220	ADVERTISING	1,000	482	900	918	936
2-23-00-221	SUBSCRIPTION & MEMBERSHIP	900	725	900	918	936
2-23-00-232	CONTRACTED SERVICES	22,600	20,902	23,100	24,062	25,043
2-23-00-250	CONTRACTED REPAIRS	14,000	14,755	14,000	14,280	14,566
2-23-00-255	CONTRACTED VEHICLE REPAIRS	5,000	249	5,000	5,100	5,202
2-23-00-274	INSURANCE	14,990	15,100	15,740	16,055	16,376
2-23-00-275	PREVENTION & INVESTIGATION	600	0	600	612	624
2-23-00-500	GOODS	18,200	15,181	18,200	18,564	18,935
2-23-00-521	PETROLEUM PRODUCTS	6,900	10,761	9,500	9,690	9,884
2-23-00-523	VEHICLE GOODS	200	0	200	204	208
2-23-00-540	HEATING	9,400	8,415	9,000	9,180	9,364
2-23-00-541	POWER	12,400	10,996	14,300	14,586	14,878
2-23-00-762	TRANSFER TO CAPITAL	325,000	0	0	0	0
2-23-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-23-00-963	GROSS REC. TO OPERATING -WATER	14,800	16,182	16,200	16,524	16,854
2-23-00-990	OTHER	0	50	0	0	0
2-23-0000-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>23 TOTAL FIRE</b>		<b>597,290</b>	<b>281,903</b>	<b>270,840</b>	<b>274,757</b>	<b>280,752</b>
<b>23-02 FIRE - ECETP TRAINING GRANT</b>						
2-23-02-212	TRAINING	8,500	12,840	0	0	0
2-23-02-215	FREIGHT	0	0	0	0	0
2-23-02-232	CONTRACTED SERVICES	0	400	0	0	0
2-23-02-500	GOODS	0	0	0	0	0
2-23-02-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
<b>23 TOTAL FIRE - ECETP</b>		<b>8,500</b>	<b>13,240</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>24 EMERGENCY MANAGEMENT</b>						
2-24-00-212	TRAINING	5,200	145	5,200	2,054	2,095
2-24-00-232	CONTRACTED SERVICES	0	0	10,400	10,608	10,608
2-24-00-500	GOODS	900	361	900	918	936
2-24-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-24-00-990	OTHER	100	0	100	102	104
2-24-0000-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>24 TOTAL EMERGENCY MANAGEMENT</b>		<b>6,200</b>	<b>506</b>	<b>16,600</b>	<b>13,682</b>	<b>13,743</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>26 BY-LAW ENFORCEMENT</b>						
2-26-00-110	SALARIES	50,500	36,088	5,900	0	0
2-26-00-130	EMPLOYEE GOVT BENEFITS	3,200	2,962	300	0	0
2-26-00-133	NON T4 BENEFITS	9,100	8,640	0	0	0
2-26-00-211	TRAVEL	0	0	0	0	0
2-26-00-212	TRAINING	0	0	0	0	0
2-26-00-215	FREIGHT	700	540	700	0	0
2-26-00-217	TELEPHONE	800	785	0	0	0
2-26-00-220	ADVERTISING	1,200	746	1,000	1,020	1,040
2-26-00-221	MEMBERSHIP	200	0	0	0	0
2-26-00-231	LEGAL EXPENSE	0	0	0	0	0
2-26-00-232	CONTRACTED PROFESSIONAL SERVICES	1,400	1,425	53,800	54,876	55,974
2-26-00-250	CONTRACTED REPAIRS	0	0	0	0	0
2-26-00-255	CONTRACTED VEHICLE REPAIRS	400	231	0	0	0
2-26-00-274	INSURANCE	450	453	0	0	0
2-26-00-500	GOODS	1,200	568	800	816	832
2-26-00-521	PETROLEUM PRODUCTS	1,600	1,603	0	0	0
2-26-00-523	VEHICLE GOODS	500	18	0	0	0
2-26-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-26-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-26-00-998	WORK BILLED TO OTHERS	3,000	22,472	3,000	3,060	3,121
<b>26 TOTAL BY-LAW ENFORCEMENT</b>		<b>74,250</b>	<b>76,533</b>	<b>65,500</b>	<b>59,772</b>	<b>60,967</b>
<b>28 ANIMAL CONTROL</b>						
2-28-00-110	SALARIES	11,700	10,813	1,400	0	0
2-28-00-130	EMPLOYEE GOVT BENEFITS	700	858	100	0	0
2-28-00-133	NON T4 BENEFITS	2,100	2,502	0	0	0
2-28-00-215	POSTAGE	700	540	700	714	728
2-28-00-220	ADVERTISING	400	295	300	306	312
2-28-00-232	CONTRACTED SERVICES	1,300	1,289	3,700	3,774	3,849
2-28-00-500	GOODS	600	240	600	612	624
2-28-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-28-00-770	GRANTS TO OTHER AGENCIES	5,000	5,000	7,200	7,200	7,200
<b>28 TOTAL ANIMAL CONTROL</b>		<b>22,500</b>	<b>21,537</b>	<b>14,000</b>	<b>12,606</b>	<b>12,714</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>31 COMMON SERVICES - PUBLIC WORKS</b>						
2-31-00-110	SALARIES	213,600	244,033	224,600	230,112	234,714
2-31-00-111	SEASONAL SALARIES	3,500	4,722	3,600	3,672	3,745
2-31-00-130	EMPLOYEE GOVT BENEFITS	14,900	18,261	15,800	15,500	15,810
2-31-00-131	SEASONAL EMPLOYEE BENEFITS	200	318	200	204	208
2-31-00-133	EMPLOYEE NON T4 BENEFITS	41,200	45,897	45,900	46,308	47,234
2-31-00-211	TRAVEL	500	0	500	1,010	1,030
2-31-00-212	TRAINING	1,500	1,085	1,500	2,140	2,183
2-31-00-215	FREIGHT	1,000	743	800	816	832
2-31-00-217	TELEPHONE AND COMMUNICATIONS	3,000	2,749	3,000	3,060	3,121
2-31-00-220	ADVERTISING & PRINTING	1,100	482	1,000	1,020	1,040
2-31-00-232	CONTRACTED SERVICES	5,500	5,551	15,600	912	930
2-31-00-250	CONTRACTED REPAIRS	10,000	8,222	19,600	14,992	15,292
2-31-00-253	CONTRACTED EQUIPMENT REPAIRS	20,000	1,747	10,000	10,200	10,404
2-31-00-255	CONTRACTED VEHICLE REPAIRS	4,500	2,240	4,500	4,590	4,682
2-31-00-263	EQUIPMENT LEASE	26,322	27,322	22,806	21,879	22,317
2-31-00-274	INSURANCE	26,050	24,553	27,280	27,826	28,382
2-31-00-500	GOODS	14,400	22,968	17,900	18,258	18,623
2-31-00-521	PETROLEUM PRODUCTS	41,700	31,546	45,100	46,002	46,922
2-31-00-522	EQUIPMENT GOODS	5,000	17,711	12,000	12,240	12,485
2-31-00-523	VEHICLE GOODS	11,900	7,229	11,800	12,036	12,277
2-31-00-540	HEATING	14,100	19,504	19,000	19,380	19,768
2-31-00-541	POWER	11,300	11,944	14,900	15,198	15,502
2-31-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-31-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-31-00-831	INTEREST ON CAPITAL	14,961	13,961	13,472	10,035	10,236
2-31-00-963	WATER	3,000	2,622	3,000	3,060	3,121
2-31-00-990	OTHER	0	0	0	0	0
2-31-00-998	WORK BILLED TO OTHERS	0	0	0	0	0
2-31-0000-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>31 TOTAL COMMON SERVICES - PUBLIC WORKS</b>		<b>489,233</b>	<b>515,409</b>	<b>533,858</b>	<b>520,450</b>	<b>530,859</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>32 STREETS &amp; ROADS</b>						
2-32-00-110	SALARIES	73,900	63,333	77,500	79,458	81,047
2-32-00-111	SEASONAL SALARIES	5,300	4,373	5,300	5,406	5,514
2-32-00-130	EMPLOYEE GOVT BENEFITS	5,000	4,785	5,300	5,200	5,304
2-32-00-131	SEASONAL EMPLOYEE BENEFITS	400	294	400	408	416
2-32-00-133	EMPLOYEE NON T4 BENEFITS	13,700	12,028	15,300	15,402	15,710
2-32-00-215	FREIGHT	2,700	849	2,100	2,142	2,185
2-32-00-232	CONTRACTED SERVICES	5,900	615	5,900	6,018	6,138
2-32-00-250	CONTRACTED REPAIR	135,000	146,634	135,000	137,700	140,454
2-32-00-253	CONTRACTED EQUIPMENT REPAIRS	7,500	3,725	5,000	5,100	5,202
2-32-00-255	CONTRACTED VEHICLE REPAIRS	1,500	490	1,500	1,530	1,561
2-32-00-500	GOODS	39,500	16,123	34,500	35,190	35,894
2-32-00-522	EQUIPMENT GOODS	2,500	1,437	3,500	3,570	3,641
2-32-00-523	VEHICLE GOODS	2,500	908	2,500	2,550	2,601
2-32-00-553	STREET LIGHTS	104,700	97,679	112,700	114,954	117,253
2-32-00-630	LOSS ON DISPOSAL OF TCA	0	0	0	0	0
2-32-00-762	TRANSFER TO CAPITAL	666,041	0	430,439	430,439	430,439
2-32-00-764	ADDED TO OPERATING RESERVES	0	0	0	0	0
2-32-00-990	OTHER	0	0	0	0	0
2-32-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>32 TOTAL STREETS &amp; ROADS</b>		<b>1,066,141</b>	<b>353,271</b>	<b>836,939</b>	<b>845,067</b>	<b>853,360</b>
<b>33 AIRPORT</b>						
2-33-00-110	SALARIES	1,800	3,851	1,900	2,040	2,081
2-33-00-111	SEASONAL SALARIES	3,700	1,585	3,500	3,570	3,641
2-33-00-130	EMPLOYEE GOVT BENEFITS	100	284	100	102	104
2-33-00-131	SEASONAL EMPLOYEE GOVT BENEFITS	300	91	200	204	208
2-33-00-133	EMPLOYEE NON T-4 BENEFITS	400	714	400	408	416
2-33-00-215	FREIGHT	100	169	100	102	104
2-33-00-217	TELEPHONE / RADIO LICENSE	50	43	50	51	52
2-33-00-232	CONTRACTED SERVICES	2,100	571	2,100	2,142	2,185
2-33-00-250	CONTRACTED REPAIRS	2,300	2,158	19,300	7,686	7,840
2-33-00-255	CONTRACTED VEHICLE REPAIRS	200	0	200	204	208
2-33-00-274	INSURANCE	5,480	5,480	5,660	5,773	5,889
2-33-00-500	GOODS	1,000	3,559	1,500	1,530	1,561
2-33-00-523	VEHICLE GOODS	100	0	100	102	104
2-33-00-540	HEATING	2,100	2,262	2,300	2,346	2,393
2-33-00-541	POWER	7,100	7,144	8,500	8,670	8,843
2-33-00-542	AIRPORT WATER & SEWER	500	440	500	510	520
2-33-00-762	TRANSFER TO AIRPORT CAPITAL	0	0	0	0	0
2-33-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-33-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>33 TOTAL AIRPORT</b>		<b>27,330</b>	<b>28,351</b>	<b>46,410</b>	<b>35,440</b>	<b>36,149</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>41 WATER SUPPLY &amp; TREATMENT</b>						
2-41-01-300	WATER CHARGES FROM COMMISSION	829,900	810,258	808,800	824,976	841,476
2-41-01-541	POWER	25,800	22,753	27,000	27,540	28,091
<b>41 TOTAL WATER PLANT &amp; TREATMENT</b>		<b>855,700</b>	<b>833,011</b>	<b>835,800</b>	<b>852,516</b>	<b>869,566</b>
<b>41 WATER LINES &amp; DISTRIBUTION</b>						
2-41-02-110	SALARIES	130,300	98,398	121,700	137,292	140,038
2-41-02-111	SEASONAL SALARIES	2,900	363	3,000	3,060	3,121
2-41-02-130	EMPLOYEE GOVT BENEFITS	10,000	7,375	9,400	10,100	10,302
2-41-02-131	SEASONAL EMPLOYEE GOVT BENEFITS	200	24	200	204	208
2-41-02-133	EMPLOYEE NON T4 BENEFITS	25,400	18,536	24,600	27,438	27,987
2-41-02-211	TRAVEL & TRAINING	2,000	614	4,500	4,590	4,682
2-41-02-215	FREIGHT & POSTAGE	9,200	10,070	9,200	9,384	9,572
2-41-02-220	ADVERTISING	1,600	1,022	1,000	1,020	1,040
2-41-02-232	CONTRACTED PROFESSIONAL SERVICES	8,100	9,292	8,000	8,160	8,323
2-41-02-250	CONTRACTED REPAIRS	30,000	17,449	35,000	35,700	36,414
2-41-02-500	GOODS	23,300	26,579	20,000	20,400	20,808
2-41-02-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-41-02-764	ADDED TO OPERATING RESERVE	50,000	50,000	50,000	50,000	50,000
2-41-02-990	OTHER	0	0	0	0	0
2-41-02-998	WORK BILLED TO OTHERS	0	161	0	0	0
2-41-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>41 TOTAL WATER LINES &amp; DIST.</b>		<b>293,000</b>	<b>239,884</b>	<b>286,600</b>	<b>307,348</b>	<b>312,495</b>
<b>42 SANITARY SEWERS</b>						
2-42-00-110	SALARIES	25,200	27,774	26,500	27,234	27,779
2-42-00-130	EMPLOYEE GOVT BENEFITS	1,800	2,082	1,900	1,938	1,977
2-42-00-133	EMPLOYEE NON T4 BENEFITS	5,000	5,234	5,500	5,610	5,722
2-42-00-215	FREIGHT & POSTAGE	500	484	500	510	520
2-42-00-217	TELEPHONE	1,800	1,773	1,800	1,836	1,873
2-42-00-250	CONTRACTED REPAIRS	72,500	106,943	72,500	61,450	62,679
2-42-00-274	INSURANCE	3,010	3,013	3,160	3,223	3,288
2-42-00-500	GOODS	16,500	17,988	26,500	17,030	17,371
2-42-00-540	HEATING	1,200	1,104	1,100	1,122	1,144
2-42-00-541	POWER	13,500	9,911	14,200	14,484	14,774
2-42-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-42-00-764	ADDED TO FUNCTION OPERATING RESERVES	50,000	50,000	50,000	50,000	50,000
2-37-0000-999	AMORTIZATION EXPENSE - STORM	0	0	0	0	0
2-42-0000-999	AMORTIZATION EXPENSE - SEWER	0	0	0	0	0
<b>42 TOTAL SANITARY SEWERS</b>		<b>191,010</b>	<b>226,306</b>	<b>203,660</b>	<b>184,437</b>	<b>187,126</b>



ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>43 GARBAGE COLLECTION</b>						
2-43-00-235	GARBAGE CHARGES (CONTRACT)	75,400	75,400	75,400	75,400	75,400
2-43-00-250	CONTRACTED REPAIRS	0	0	0	0	0
2-43-00-500	GOODS	400	294	300	306	312
<b>43 TOTAL GARBAGE COLLECTION</b>		<b>75,800</b>	<b>75,694</b>	<b>75,700</b>	<b>75,706</b>	<b>75,712</b>
<b>44 REGIONAL WASTE SYSTEM</b>						
2-44-00-220	ADVERTISING	0	0	0	0	0
2-44-00-235	CHARGES FROM BCRWC	334,400	334,401	334,400	341,088	347,910
2-44-00-250	CONTRACTED REPAIR	0	0	0	0	0
2-44-00-764	TRANSFER TO RESERVE	0	0	19,400	0	0
<b>44 TOTAL REGIONAL WASTE SYSTEM</b>		<b>334,400</b>	<b>334,401</b>	<b>353,800</b>	<b>341,088</b>	<b>347,910</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>51 F.C.S.S. ADMINISTRATION</b>						
2-51-01-110	SALARIES	31,200	35,702	27,900	35,190	35,894
2-51-01-130	GOVT BENEFITS	2,200	2,536	2,400	2,448	2,497
2-51-01-133	NON T4 BENEFITS	4,300	6,406	5,300	5,202	5,306
2-51-01-211	TRAVEL	900	0	900	918	936
2-51-01-212	TRAINING	600	167	600	612	624
2-51-01-215	FREIGHT & POSTAGE	300	270	300	306	312
2-51-01-217	TELEPHONE	0	0	0	0	0
2-51-01-220	ADVERTISING	1,100	1,173	800	816	832
2-51-01-221	SUBSCRIPTIONS & MEMBERSHIPS	500	120	500	510	520
2-51-01-500	GOODS	2,100	2,076	2,100	2,142	2,185
2-51-01-770	SENIOR CIRCLE UTILITIES GRANT	600	555	600	612	624
2-51-01-772	FCSS - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-51-01-990	OTHER	0	0	0	0	0
<b>51 TOTAL F.C.S.S. ADMINISTRATION</b>		<b>43,800</b>	<b>49,005</b>	<b>41,400</b>	<b>48,756</b>	<b>49,731</b>
<b>51 FCSS PROGRAM CO-ORDINATOR</b>						
2-51-02-110	SALARIES	26,600	27,147	32,100	36,108	36,830
2-51-02-111	SEASONAL SALARIES	1,700	0	1,800	1,836	1,873
2-51-02-130	GOVT BENEFITS	2,400	1,886	2,800	3,356	3,423
2-51-02-131	SEASONAL BENEFITS	100	0	100	102	104
2-51-02-133	NON T4 BENEFITS	6,400	4,765	6,000	7,520	7,670
2-51-02-211	TRAVEL	1,300	0	1,700	1,734	1,769
2-51-02-212	TRAINING	900	522	1,300	1,326	1,353
2-51-02-215	FREIGHT & POSTAGE	300	317	300	306	312
2-51-02-217	TELEPHONE	400	155	400	408	416
2-51-02-220	ADVERTISING	3,500	3,086	3,000	3,060	3,121
2-51-02-221	SUBSCRIPTIONS & MEMBERSHIPS	100	25	100	102	104
2-51-02-500	GOODS	1,200	1,374	1,200	1,224	1,248
2-51-02-510	PROGRAM DEVELOPMENT	78,700	84,510	79,000	80,580	82,192
2-51-02-521	PETROLEUM PRODUCTS	600	95	0	0	0
2-51-02-772	FCSS PROGRAM - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-51-02-990	OTHER	100	0	100	102	104
<b>51 TOTAL FCSS PROGRAM COORDINATOR</b>		<b>124,300</b>	<b>123,883</b>	<b>129,900</b>	<b>137,764</b>	<b>140,519</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>51 FCSS YOUTH CLUB SUPPORT</b>						
2-51-03-110	SALARIES	24,600	13,496	17,300	23,646	24,119
2-51-03-130	EMPLOYEE GOVT BENEFITS	2,300	1,069	1,500	1,930	1,969
2-51-03-133	EMPLOYEE NON T4 BENEFITS	6,000	2,701	3,200	4,564	4,655
2-51-03-220	ADVERTISING	2,900	2,462	2,700	2,754	2,809
2-51-03-232	CONTRACTED PROFESSIONAL SERVICE	0	0	0	0	0
2-51-03-500	GOODS	700	512	700	714	728
2-51-03-990	PROGRAM EXPENSES	0	0	0	0	0
<b>TOTAL FCSS YOUTH CLUB SUPPORT</b>		<b>36,500</b>	<b>20,241</b>	<b>25,400</b>	<b>33,608</b>	<b>34,280</b>
<b>51 VAN OPERATION PROGRAM</b>						
2-51-05-250	CONTRACTED REPAIRS	0	0	0	0	0
2-51-05-255	CONTRACTED VEHICLE REPAIRS	1,500	490	1,000	1,020	1,040
2-51-05-274	INSURANCE	3,100	3,097	3,250	3,315	3,381
2-51-05-500	GOODS	100	267	100	102	104
2-51-05-521	PETROLEUM	100	0	100	102	104
2-51-05-523	VEHICLE MAINTENANCE	500	453	400	408	416
2-51-05-990	OTHER	0	0	0	0	0
<b>51 TOTAL VAN OPERATIONS</b>		<b>5,300</b>	<b>4,307</b>	<b>4,850</b>	<b>4,947</b>	<b>5,046</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>56 CEMETERY</b>						
2-56-00-110	SALARIES	7,800	8,224	8,400	8,160	8,323
2-56-00-111	SEASONAL SALARIES	7,500	6,499	6,900	7,548	7,699
2-56-00-130	EMPLOYEE BENEFITS	600	631	600	612	624
2-56-00-131	SEASONAL EMPLOYEE BENEFITS	500	375	500	510	520
2-56-00-133	EMPLOYEE NON T-4 BENEFITS	1,600	1,522	6,000	1,734	1,769
2-56-00-220	ADVERTISING	200	108	100	102	104
2-56-00-232	CONTRACTED PROFESSIONAL SERVICES	4,200	850	4,200	4,284	4,370
2-56-00-250	CONTRACTED REPAIRS	1,500	1,105	1,500	1,530	1,561
2-56-00-253	EQUIPMENT REPAIRS	0	0	0	0	0
2-56-00-274	INSURANCE	20	22	20	20	21
2-56-00-500	CEMETERY GOODS	5,000	457	5,000	5,100	5,202
2-56-00-521	CEMETERY PETROLEUM PRODUCTS	600	87	600	612	624
2-56-00-762	CEMETERY TRANSFER TO CAPITAL	0	0	0	0	0
2-56-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-56-00-990	CEMETERY OTHER	0	0	0	0	0
2-56-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>56 TOTAL CEMETERY</b>		<b>29,520</b>	<b>19,878</b>	<b>33,820</b>	<b>30,212</b>	<b>30,817</b>
<b>61-01 MUNICIPAL PLANNING COMM</b>						
2-61-01-220	MPC ADVERTISING	0	0	0	0	0
2-61-01-500	MPC GOODS	500	0	500	510	520
2-61-01-990	MPC OTHER	0	0	0	0	0
<b>61-01 TOTAL MUNICIPAL PLANNING COMM</b>		<b>500</b>	<b>0</b>	<b>500</b>	<b>510</b>	<b>520</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>61-02 COMMERCIAL OFFICE BUILDING</b>						
2-61-02-250	COB REPAIRS & MAINTENANCE	10,590	648	15,590	27,902	3,460
2-61-02-274	COB INSURANCE	480	480	500	510	520
2-61-02-500	COB GOODS	500	281	500	510	520
2-61-02-540	COB HEATING	1,700	1,451	1,800	1,836	1,873
2-61-02-541	COB POWER	3,000	3,150	4,300	4,386	4,474
2-61-02-762	COB TRANSFER TO CAPITAL	3,930	14,484	0	0	9,408
2-61-02-963	COB RECOVERIES FROM OPERATING	3,800	3,507	3,600	3,672	3,745
<b>61-02 TOTAL COMMERCIAL OFFICE BUILDING</b>		<b>24,000</b>	<b>24,000</b>	<b>26,290</b>	<b>38,816</b>	<b>24,000</b>
<b>61 TOURISM</b>						
2-61-03-110	SALARIES	21,200	21,612	21,600	22,032	22,473
2-61-03-130	EMPLOYEE BENEFITS	1,500	1,752	1,600	1,632	1,665
2-61-03-133	EMPLOYEE NON T-4 BENEFITS	3,000	3,622	4,100	4,182	4,266
2-61-03-211	TRAVEL & TRAINING	100	0	100	102	104
2-61-03-215	FREIGHT & POSTAGE	800	270	500	510	520
2-61-03-220	ADVERTISING & PRINTING	2,600	1,116	2,600	3,102	3,164
2-61-03-221	MEMBERSHIPS	1,400	0	0	0	0
2-61-03-232	CONTRACTED SERVICES	100	0	0	0	0
2-61-03-500	GOODS	500	0	500	510	520
2-61-03-990	OTHER	0	0	0	0	0
<b>61 TOTAL TOURISM</b>		<b>31,200</b>	<b>28,372</b>	<b>31,000</b>	<b>32,070</b>	<b>32,711</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>61 BUSINESS &amp; COMMUNICATIONS</b>						
2-61-04-110	SALARIES	84,900	86,448	86,600	88,332	90,099
2-61-04-111	SEASONAL SALARIES	0	0	0	0	0
2-61-04-130	EMPLOYEE BENEFITS	6,000	7,006	6,300	6,426	6,555
2-61-04-131	SEASONAL EMPLOYEE BENEFITS	0	0	0	0	0
2-61-04-133	EMPLOYEE NON T-4 BENEFITS	13,800	14,488	16,300	16,626	16,959
2-61-04-211	TRAVEL AND SUBSISTENCE	1,000	0	1,000	1,020	1,040
2-61-04-212	TRAINING	1,000	25	1,000	1,020	1,040
2-61-04-215	POSTAGE AND FREIGHT	300	270	300	306	312
2-61-04-217	TELEPHONE	800	743	800	816	832
2-61-04-220	ADVERTISING AND PRINTING	2,300	1,289	1,800	1,836	1,873
2-61-0401-220	HIGHWAY SIGNAGE	0	0	0	0	0
2-61-04-221	SUBSCRIPTIONS AND MEMBERSHIPS	3,300	3,199	3,400	3,723	3,927
2-61-04-232	CONTRACTED SERVICES	56,500	44,978	66,200	49,000	49,000
2-61-04-274	INSURANCE - ELECTRONIC SIGN	120	119	120	122	125
2-61-04-500	GOODS	5,000	1,311	4,000	4,080	4,162
2-61-04-521	PETROLEUM PRODUCTS	500	457	500	500	500
2-61-04-541	POWER - SIGN	3,900	3,193	4,200	4,284	4,370
2-61-04-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-61-04-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-61-04-990	OTHER PROGRAMS	0	0	0	0	0
2-61-04-999	PUBLIC RELATIONS & PROMOTIONS	0	0	0	0	0
2-61-0401-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>61 TOTAL BUSINESS &amp; COMMUNICATIONS</b>		<b>179,420</b>	<b>163,526</b>	<b>192,520</b>	<b>178,091</b>	<b>180,793</b>
<b>62 VISITOR INFORMATION CENTRE</b>						
2-62-00-110	SALARIES OR CONTRACT	2,200	580	2,500	2,550	2,601
2-62-00-111	SEASONAL SALARIES	2,500	1,237	2,300	2,346	2,393
2-62-00-130	BENEFITS	200	47	200	204	208
2-62-00-131	SEASONAL BENEFITS	200	67	200	204	208
2-62-00-133	NON T4 BENEFITS	400	101	500	510	520
2-62-00-211	TRAVEL AND SUBSISTENCE	0	0	0	0	0
2-62-00-215	FREIGHT	100	0	0	0	0
2-62-00-217	TELEPHONE	0	0	0	0	0
2-62-00-220	ADVERTISING & PRINTING	900	936	900	918	936
2-62-00-232	CONTRACTED SERVICES	2,000	1,928	1,200	1,224	1,248
2-62-00-250	CONTRACTED REPAIR	1,000	430	1,000	1,020	1,040
2-62-00-274	INSURANCE	830	834	880	898	916
2-62-00-500	GOODS	2,500	1,831	3,000	3,060	3,121
2-62-00-501	RETAIL GOODS	0	0	0	0	0
2-62-00-540	HEATING	1,100	1,104	1,100	1,122	1,144
2-62-00-541	POWER	2,600	2,129	2,800	2,856	2,913
2-62-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-62-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-62-00-963	WATER	3,000	3,127	3,000	3,060	3,121
<b>62 TOTAL VISITOR INFORMATION CENTRE</b>		<b>19,530</b>	<b>14,351</b>	<b>19,580</b>	<b>19,972</b>	<b>20,371</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>66 SUBDIVISION</b>						
2-66-00-110	SALARIES OR CONTRACT	0	0	0	0	0
2-66-00-215	FREIGHT & POSTAGE	0	0	0	0	0
2-66-00-220	ADVERTISING	0	0	0	0	0
2-66-00-231	LEGAL	0	6,578	0	0	0
2-66-00-232	CONTRACTED SERVICES	0	750	0	0	0
2-66-00-250	CONTRACTED REPAIRS	575,000	402,844	154,957	0	0
2-66-00-490	COST OF LOTS SOLD	0	0	0	0	0
2-66-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-66-00-764	TRANSFER TO RESERVE	0	0	0	0	0
2-66-00-831	DEBENTURE INTEREST PAYMENT	0	0	0	0	0
2-66-00-832	DEBENTURE PRINCIPAL PAYMENT	0	0	0	0	0
2-66-00-990	OTHER	0	232	0	0	0
<b>66 TOTAL SUBDIVISION</b>		<b>575,000</b>	<b>410,403</b>	<b>154,957</b>	<b>0</b>	<b>0</b>
<b>71 COMMUNITY SERVICES BOARD</b>						
2-71-00-110	SALARIES, WAGES & BENEFITS	0	0	0	0	0
2-71-00-211	TRAVEL	0	0	0	0	0
2-72-00-500	GOODS	800	307	500	510	520
2-71-00-770	TRANSFERS - CSB GRANTS	3,000	3,000	3,000	3,000	3,000
<b>71 TOTAL COMMUNITY SERVICES BOARD</b>		<b>3,800</b>	<b>3,307</b>	<b>3,500</b>	<b>3,510</b>	<b>3,520</b>
<b>72 RECREATION</b>						
2-72-00-110	SALARIES	73,500	88,666	22,100	22,542	22,993
2-72-00-110	SALARIES - SEASONAL	2,200	2,348	12,000	12,240	12,485
2-72-00-130	EMPLOYEE GOVT BENEFITS	4,900	6,245	1,900	1,938	1,977
2-72-00-110	EMPLOYEE BENEFITS - SEASONAL	200	128	800	816	832
2-72-00-133	EMPLOYEE NON T4 BENEFITS	8,500	15,766	3,900	3,978	4,058
2-72-00-211	TRAVEL	1,800	658	2,300	2,346	2,393
2-72-00-212	TRAINING	3,800	1,834	3,600	3,672	3,745
2-72-00-215	POSTAGE & FREIGHT	300	294	300	306	312
2-72-00-217	TELEPHONE	2,200	2,038	1,400	1,428	1,457
2-72-00-220	ADVERTISING	3,200	2,884	2,800	2,856	2,913
2-72-00-221	MEMBERSHIPS	800	420	800	816	832
2-72-00-232	PROFESSIONAL SERVICES	1,100	976	11,100	11,322	11,548
2-72-00-274	INSURANCE	9,290	9,287	9,750	9,945	10,144
2-72-00-500	GOODS	2,400	1,261	2,100	2,142	2,185
2-72-00-510	PROGRAM EXPENSES	1,000	1,333	1,000	1,020	1,040
2-72-00-521	PETROLEUM - CAR ALLOWANCE	2,500	1,902	1,200	1,224	1,248
2-72-00-523	VEHICLE MAINTENANCE	300	67	300	300	300
2-72-00-762	TRANSFER TO CAPITAL	90,000	90,000	0	90,000	90,000
2-72-00-770	GRANTS TO OTHER ORGANIZATIONS	9,977	9,977	0	0	0
2-72-00-772	RECREATION - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-72-00-990	OTHER	5,000	3,507	9,500	9,500	9,500
2-72-1500-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>72 TOTAL RECREATION</b>		<b>222,967</b>	<b>239,592</b>	<b>86,850</b>	<b>178,391</b>	<b>179,963</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 SWIMMING &amp; WADING POOLS</b>						
2-72-01-110	SALARIES	12,200	10,938	13,900	13,362	13,629
2-72-01-111	SEASONAL SALARIES	118,500	102,263	119,500	121,890	124,328
2-72-01-130	EMPLOYEE BENEFITS	1,000	889	1,100	1,122	1,144
2-72-01-131	SEASONAL EMPLOYEE BENEFITS	8,100	5,028	8,200	8,364	8,531
2-72-01-133	EMPLOYEE NON T-4 BENEFITS	2,200	1,905	2,800	2,958	3,017
2-72-01-211	TRAVEL	600	721	600	612	624
2-72-01-212	TRAINING	2,000	1,450	2,000	2,040	2,081
2-72-01-215	FREIGHT & POSTAGE	1,600	2,202	1,700	1,734	1,769
2-72-01-217	TELEPHONE	100	114	100	102	104
2-72-01-220	ADVERTISING	1,500	1,206	1,300	1,326	1,353
2-72-01-232	CONTRACTED SERVICES	2,000	1,855	1,100	1,122	1,144
2-72-01-250	CONTRACTED REPAIRS	8,100	3,287	8,100	8,262	8,427
2-72-01-274	INSURANCE	6,010	6,013	6,310	6,436	6,565
2-72-01-500	GOODS	10,500	9,634	10,500	10,710	10,924
2-72-01-501	RETAIL GOODS	2,000	2,048	2,000	2,040	2,081
2-72-01-531	CHEMICALS	16,100	14,363	15,500	15,810	16,126
2-72-01-540	HEATING	10,300	11,412	10,400	10,608	10,820
2-72-01-541	POWER	19,500	17,796	22,200	22,644	23,097
2-72-01-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-01-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-01-831	DEBENTURE INTEREST PAYMENT	0	0	0	0	0
2-72-01-832	DEBENTURE PRINCIPAL PAYMENT	0	0	0	0	0
2-72-01-963	GROSS TO WATER	4,600	4,705	4,600	4,692	4,786
2-72-01-990	OTHER	0	0	0	0	0
<b>72 TOTAL SWIMMING &amp; WADING POOLS</b>		<b>226,910</b>	<b>197,829</b>	<b>231,910</b>	<b>235,834</b>	<b>240,551</b>



ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 ARENA</b>						
2-72-02-110	SALARIES	118,700	93,150	135,700	138,414	141,182
2-72-01-111	SEASONAL SALARIES	18,600	4,395	17,300	17,646	17,999
2-72-02-130	EMPLOYEE GOVT BENEFITS	9,200	8,367	10,600	10,812	11,028
2-72-01-131	SEASONAL EMPLOYEE BENEFITS	1,300	240	1,200	1,224	1,248
2-72-02-133	EMPLOYEE NON T4 BENEFITS	20,800	17,918	25,800	25,398	25,906
2-72-02-211	TRAVEL	0	0	0	0	0
2-72-02-212	STAFF TRAINING	0	0	0	0	0
2-72-02-215	FREIGHT & POSTAGE	800	333	700	714	728
2-72-02-220	ADVERTISING & PRINTING	1,100	1,044	1,000	1,020	1,040
2-72-02-232	CONTRACTED SERVICES	6,700	4,165	4,500	4,590	4,682
2-72-02-250	CONTRACTED REPAIRS	17,600	17,788	19,300	19,686	60,080
2-72-02-255	CONTRACTED VEHICLE REPAIRS	5,000	3,194	5,000	5,100	5,202
2-72-02-274	INSURANCE	9,110	9,110	9,570	9,761	9,957
2-72-02-500	GOODS	17,700	14,724	17,700	18,054	18,415
2-72-02-521	PETROLEUM PRODUCTS	2,900	3,599	3,800	3,876	3,954
2-72-02-523	VEHICLE GOODS	0	0	0	0	0
2-72-02-540	HEATING	21,600	19,572	20,800	21,216	21,640
2-72-02-541	POWER	18,700	16,411	21,900	22,338	22,785
2-72-02-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-02-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-02-772	ARENA - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-72-02-832	DEBENTURE PRINCIPAL PAYMENT	0	0	0	0	0
2-72-02-963	GROSS REC TO OPER-WATER	5,500	4,259	4,600	4,692	4,786
2-72-02-990	OTHER	0	0	0	0	0
<b>72 TOTAL ARENA</b>		<b>275,310</b>	<b>218,267</b>	<b>299,470</b>	<b>304,541</b>	<b>350,632</b>
<b>72 ARENA ICE PLANT</b>						
2-72-0201-250	CONTRACTED REPAIRS- ICE PLANT	10,800	11,189	15,800	12,116	16,358
2-72-0201-500	GOODS - ICE PLANT	500	37	500	510	520
2-72-0201-541	ICE PLANT POWER	16,900	11,036	18,400	18,768	19,143
<b>72 TOTAL ARENA ICE PLANT</b>		<b>28,200</b>	<b>22,261</b>	<b>34,700</b>	<b>31,394</b>	<b>36,022</b>
<b>72 PARKS SHOP</b>						
2-72-03-217	TELEPHONE	0	0	0	0	0
2-72-03-250	CONTRACTED REPAIRS	5,300	6,202	4,500	1,000	1,020
2-72-03-274	INSURANCE	1,740	1,739	1,830	1,867	1,904
2-72-03-500	GOODS	1,500	1,190	1,500	1,530	1,561
2-72-03-540	HEAT	5,700	4,976	5,100	5,202	5,306
2-72-03-541	POWER	3,300	3,309	4,100	4,182	4,266
2-72-03-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-03-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-03-963	GROSS RECOVERIES - WATER	1,800	1,762	1,800	1,836	1,873
<b>72 TOTAL PARKS SHOP</b>		<b>19,340</b>	<b>19,178</b>	<b>18,830</b>	<b>15,617</b>	<b>15,929</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 CURLING RINK</b>						
2-72-04-110	SALARIES	4,400	2,090	5,100	5,202	5,306
2-72-04-111	SEASONAL SALARIES	2,500	2,400	2,300	2,346	2,393
2-72-04-130	EMPLOYEE GOVT BENEFITS	400	170	400	408	416
2-72-04-131	SEASONAL EMPLOYEE BENEFITS	200	131	200	204	208
2-72-04-133	EMPLOYEE NON T4 BENEFITS	800	364	1,000	120	122
2-72-04-250	CONTRACTED REPAIRS	6,900	5,750	5,500	5,610	5,722
2-72-04-274	INSURANCE	6,040	6,040	6,340	6,467	6,596
2-72-04-500	GOODS	1,500	482	1,500	1,530	1,561
2-72-04-540	HEAT	13,500	12,132	13,000	13,260	13,525
2-72-04-541	POWER	10,600	9,269	11,800	12,036	12,277
2-72-04-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-04-771	SUBSIDY - 2014 AGREEMENT	7,500	7,766	14,500	14,790	15,086
2-72-04-772	SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-72-04-963	GROSS RECOVERIES - WATER	1,700	1,575	1,800	1,836	1,873
2-72-04-990	OTHER	0	0	0	0	0
<b>72 TOTAL CURLING RINK</b>		<b>56,040</b>	<b>48,169</b>	<b>63,440</b>	<b>63,809</b>	<b>65,085</b>
<b>72 CURLING RINK ICE PLANT</b>						
2-72-0401-250	ICE PLANT REPAIRS	10,800	11,189	15,800	12,116	16,358
2-72-0401-500	ICE PLANT GOODS	500	37	500	510	520
2-72-0401-541	CURLING RINK ICE PLANT POWER	16,900	11,036	18,400	18,768	19,143
<b>72 TOTAL CURLING RINK ICE PLANT</b>		<b>28,200</b>	<b>22,261</b>	<b>34,700</b>	<b>31,394</b>	<b>36,022</b>
<b>72 BALL DIAMONDS</b>						
2-72-05-110	SALARIES	6,700	5,408	7,600	7,752	7,907
2-72-05-111	SEASONAL SALARIES	6,200	3,734	5,800	5,916	6,034
2-72-05-130	BENEFITS	500	440	600	612	624
2-72-05-131	SEASONAL BENEFITS	400	204	400	408	416
2-72-05-133	NON T-4 BENEFITS	1,200	942	1,500	1,530	1,561
2-72-05-250	CONTRACTED REPAIRS	1,000	1,844	1,000	1,020	1,040
2-72-05-500	GOODS	10,500	11,252	7,500	7,650	7,803
2-72-05-541	POWER	1,010	960	1,160	1,183	1,207
2-72-05-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-05-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-05-963	GROSS RECOV FROM OPER - WATER	6,800	12,550	12,900	13,158	13,421
<b>72 TOTAL BALL DIAMONDS</b>		<b>34,310</b>	<b>37,332</b>	<b>38,460</b>	<b>39,229</b>	<b>40,014</b>
<b>72 GOLF COURSE</b>						
2-72-06-274	INSURANCE	2,560	10,026	2,690	2,744	2,799
2-72-06-541	POWER	0	0	0	0	0
2-72-06-770	LOAN	0	0	0	0	0
2-72-06-990	OTHER	0	1,230	0	0	0
<b>72 TOTAL GOLF COURSE</b>		<b>2,560</b>	<b>11,256</b>	<b>2,690</b>	<b>2,744</b>	<b>2,799</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 FOX LAKE PARK &amp; HELMER DAM</b>						
2-72-07-110	SALARIES	4,400	5,701	5,100	5,202	5,306
2-72-07-111	SEASONAL SALARIES	1,200	3,256	1,200	1,224	1,248
2-72-07-130	EMPLOYEE BENEFITS	400	464	400	408	416
2-72-07-131	SEASONAL BENEFITS	100	177	100	102	104
2-72-07-133	EMPLOYEE NON T-4 BENEFITS	800	993	1,000	1,020	1,040
2-72-07-215	FREIGHT	200	84	200	204	208
2-72-07-217	PHONE	0	0	0	0	0
2-72-07-220	ADVERTISING	1,500	1,331	1,500	1,530	1,561
2-72-07-232	CONTRACTED SERVICES	30,400	29,100	30,400	31,008	31,628
2-72-07-250	CONTRACTED REPAIR	7,000	3,817	7,000	7,140	7,283
2-72-07-274	INSURANCE	250	250	260	265	271
2-72-07-500	GOODS	5,000	7,148	5,000	5,100	5,202
2-72-07-501	RETAIL SALES	400	568	400	408	416
2-72-07-521	PETROLEUM PRODUCTS	600	0	600	612	624
2-72-07-540	HEAT	600	504	600	612	624
2-72-07-541	POWER	5,600	6,593	6,200	6,324	6,450
2-72-07-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-07-764	ADDED TO OPERATING RESERVE	30,000	0	30,000	30,000	30,000
2-72-07-963	RECOVERIES TO OPERATING	8,000	7,953	8,100	8,262	8,427
2-72-07-990	OTHER	0	0	0	0	0
<b>72 TOTAL FOX LAKE PARK &amp; HELMER DAM</b>		<b>96,450</b>	<b>67,940</b>	<b>98,060</b>	<b>99,421</b>	<b>100,810</b>
<b>72 PARKS</b>						
2-72-08-110	SALARIES	63,400	112,044	72,200	73,644	75,117
2-72-08-111	SEASONAL SALARIES	52,200	84,326	48,500	49,470	50,459
2-72-08-130	EMPLOYEE BENEFITS	5,000	9,110	5,700	5,814	5,930
2-72-08-131	SEASONAL BENEFITS	3,700	4,596	3,400	3,468	3,537
2-72-08-133	EMPLOYEE NON T4 BENEFITS	11,200	19,511	13,900	14,178	14,462
2-72-08-211	TRAVEL	0	0	600	612	624
2-72-08-212	STAFF TRAINING	0	0	1,000	1,020	1,040
2-72-08-215	FREIGHT	800	1,119	800	816	832
2-72-08-250	CONTRACTED REPAIRS	24,100	15,494	24,100	24,582	25,074
2-72-08-253	CONTRACTED EQUIPMENT REPAIRS	6,000	11,496	9,200	9,384	9,572
2-72-08-255	CONTRACTED VEHICLE REPAIRS	3,200	0	3,100	3,162	3,225
2-72-08-274	INSURANCE	4,000	3,995	4,200	4,284	4,370
2-72-08-500	GOODS	25,100	37,121	30,600	31,212	31,836
2-72-08-521	PETROLEUM PRODUCTS	9,300	10,271	10,300	10,506	10,716
2-72-08-522	EQUIPMENT MAINTENANCE	3,400	472	2,100	2,142	2,185
2-72-08-523	VEHICLE MAINTENANCE	3,100	3,044	3,600	3,672	3,745
2-72-08-541	POWER	2,900	2,776	3,500	3,570	3,641
2-72-08-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-08-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-08-963	RECOVER FROM OPERATING - WATER	7,100	10,566	10,400	10,608	10,820
2-72-08-990	OTHER	1,000	0	1,000	1,020	1,040
<b>72 TOTAL PARKS</b>		<b>225,500</b>	<b>325,940</b>	<b>248,200</b>	<b>253,164</b>	<b>258,227</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 PLAYGROUND PROGRAMS</b>						
2-72-10-110	SALARIES	2,100	536	2,500	2,754	2,809
2-72-10-111	SEASONAL SALARIES	19,800	22,269	20,100	20,502	20,912
2-72-10-130	BENEFITS	200	73	200	204	208
2-72-10-131	SEASONAL EMPLOYEE BENEFITS	1,400	1,063	1,400	1,428	1,457
2-72-10-133	NON T-4 BENEFITS	500	191	400	610	622
2-72-10-211	TRAVEL	300	243	300	306	312
2-72-10-212	TRAINING	600	182	600	612	624
2-72-10-215	FREIGHT & POSTAGE	140	165	140	143	146
2-72-10-217	TELEPHONE	120	114	120	122	125
2-72-10-220	ADVERTISING	1,400	1,206	1,200	1,224	1,248
2-72-10-232	CONTRACTED SERVICES	2,500	1,387	2,500	2,550	2,601
2-72-10-500	GOODS	3,000	1,889	3,000	3,060	3,121
2-72-10-521	PETROLEUM PRODUCTS	0	0	0	0	0
<b>72 TOTAL PLAYGROUND PROGRAMS</b>		<b>32,060</b>	<b>29,319</b>	<b>32,460</b>	<b>33,515</b>	<b>34,186</b>
<b>72 COMMUNITIES IN BLOOM</b>						
2-72-11-211	TRAVEL	0	0	0	0	0
2-72-11-221	MEMBERSHIP	0	0	0	0	0
2-72-11-500	GOODS	0	0	0	0	0
2-72-11-990	OTHER	0	0	0	0	0
<b>72 TOTAL COMMUNITIES IN BLOOM</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>72-12 SPRAY PARK</b>						
2-72-12-110	SALARIES	1,100	3,813	1,300	1,326	1,353
2-72-12-111	SEASONAL SALARIES	1,100	541	1,100	1,122	1,144
2-72-12-130	EMPLOYEE BENEFITS	100	310	100	102	104
2-72-12-131	SEASONAL EMPLOYEE BENEFITS	100	29	100	102	104
2-72-12-133	EMPLOYEE NON T-4 BENEFITS	200	664	300	306	312
2-72-12-215	FREIGHT	200	0	200	204	208
2-72-12-250	CONTRACTED REPAIRS	500	2,685	500	510	520
2-72-12-274	INSURANCE	500	0	530	541	551
2-72-12-500	GOODS	500	1,010	500	510	520
2-72-12-531	CHEMICALS	1,200	2,721	2,700	2,754	2,809
2-72-12-540	HEATING	300	0	0	0	0
2-72-12-541	POWER	1,000	2,509	2,000	2,040	2,081
2-72-12-963	GROSS TO WATER	1,200	2,178	1,100	1,122	1,144
2-72-12-990	OTHER	0	0	0	0	0
<b>72-15 TOTAL SPRAY PARK</b>		<b>8,000</b>	<b>16,460</b>	<b>10,430</b>	<b>10,639</b>	<b>10,851</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>72 PIONEER PARK - KING HUNTER</b>						
2-72-13-110	SALARIES	6,700	1,766	7,600	7,752	7,907
2-72-13-111	SEASONAL SALARIES	14,900	8,225	13,900	14,178	14,462
2-72-13-130	EMPLOYEE BENEFITS	500	144	600	612	624
2-72-13-131	SEASONAL BENEFITS	1,000	448	1,000	1,020	1,040
2-72-13-133	EMPLOYEE NON T4 BENEFITS	1,200	308	1,500	1,530	1,561
2-72-13-250	CONTRACTED REPAIRS	4,500	3,038	3,000	1,560	1,591
2-72-13-274	INSURANCE	140	143	150	153	156
2-72-13-500	GOODS	11,000	1,281	11,000	3,220	3,284
2-72-13-540	HEAT	0	0	0	0	0
2-72-13-541	POWER	1,700	1,670	2,000	2,040	2,081
2-72-13-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-13-764	ADDED TO OPERATING RESERVE	15,195	15,195	0	0	0
2-72-13-770	TRANSFERS (GRANTS)	0	0	0	0	0
2-72-13-771	WATER	0	0	0	0	0
2-72-13-963	RECOVERIES FROM OPERATING - WATER	3,900	6,412	4,600	4,692	4,786
<b>72 TOTAL PIONEER PARK</b>		<b>60,735</b>	<b>38,629</b>	<b>45,350</b>	<b>36,757</b>	<b>37,492</b>
<b>72 SOCCER FIELDS</b>						
2-72-14-110	SALARIES	2,200	1,359	2,500	2,550	2,601
2-72-14-111	SEASONAL SALARIES	3,700	750	3,500	3,570	3,641
2-72-14-130	EMPLOYEE BENEFITS	200	110	200	204	208
2-72-14-131	SEASONAL BENEFITS	300	41	200	204	208
2-72-14-133	EMPLOYEE NON T4 BENEFITS	400	237	500	510	520
2-72-14-500	GOODS	2,000	2,234	2,000	2,040	2,081
2-72-14-541	POWER	1,000	960	1,200	1,224	1,248
2-72-14-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-14-963	RECOVERIES FROM OPERATING	1,600	5,678	3,300	3,366	3,433
<b>72 TOTAL SOCCER FIELDS</b>		<b>11,400</b>	<b>11,369</b>	<b>13,400</b>	<b>13,668</b>	<b>13,941</b>
<b>74 MUSEUM</b>						
2-74-01-110	SALARIES	0	0	0	0	0
2-74-01-130	EMPLOYEE BENEFITS	0	0	0	0	0
2-74-01-274	INSURANCE	0	0	0	0	0
2-74-01-500	GOODS	0	0	0	0	0
2-74-01-540	GAS	4,200	4,341	4,400	4,488	4,578
2-74-01-541	POWER	3,000	2,738	3,300	3,366	3,433
2-74-01-770	GRANTS TO OTHER ORGANIZATIONS	7,000	7,000	7,000	7,140	7,283
<b>74 TOTAL MUSEUM</b>		<b>14,200</b>	<b>14,079</b>	<b>14,700</b>	<b>14,994</b>	<b>15,294</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>74 LIBRARY</b>						
2-74-02-217	TELEPHONE	1,800	1,758	1,800	1,836	1,873
2-74-02-220	ADVERTISING	800	749	800	816	832
2-74-02-250	CONTRACTED REPAIRS	14,400	4,924	2,400	2,448	2,497
2-74-02-274	INSURANCE	3,180	3,177	3,340	3,407	3,475
2-74-02-500	GOODS	700	752	700	714	728
2-74-02-540	HEATING	4,400	3,946	4,200	4,284	4,370
2-74-02-541	POWER	4,900	4,308	5,500	5,610	5,722
2-74-02-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-74-02-770	GRANTS	21,100	21,086	21,100	21,100	21,522
2-74-02-771	GRANTS - SALARY	66,700	66,690	68,000	69,360	70,747
2-74-02-963	RECOVER FROM OPERATING - WATER	1,400	1,286	1,400	1,428	1,457
<b>74 TOTAL LIBRARY</b>		<b>119,380</b>	<b>108,677</b>	<b>109,240</b>	<b>111,003</b>	<b>113,223</b>
<b>74 CENTENNIAL PLACE</b>						
2-74-08-110	SALARIES	42,900	27,900	25,300	25,806	26,322
2-74-08-111	SEASONAL SALARIES	35,100	32,448	43,600	47,634	48,587
2-74-08-130	BENEFITS	3,700	2,365	2,000	2,040	2,081
2-74-08-131	SEASONAL BENEFITS	2,500	1,848	3,100	3,366	3,433
2-74-08-133	NON T4 BENEFITS	10,900	5,065	4,200	4,284	4,370
2-74-08-212	STAFF TRAINING	500	495	500	510	520
2-74-08-215	FREIGHT	300	270	300	306	312
2-74-08-217	TELEPHONE	900	800	900	918	936
2-74-08-220	ADVERTISING	2,900	2,704	2,700	2,754	2,809
2-74-08-232	CONTRACTED PROFESSIONAL SERVICES	11,300	10,377	14,800	15,096	15,398
2-74-08-250	CONTRACTED REPAIRS	18,400	2,283	16,400	6,728	6,863
2-74-08-274	INSURANCE	4,360	4,365	4,580	4,672	4,765
2-74-08-500	GOODS	10,100	8,134	10,100	10,302	10,508
2-74-08-540	HEATING	7,700	7,372	7,500	7,650	7,803
2-74-08-541	POWER	14,300	12,625	21,600	22,032	22,473
2-74-08-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-74-08-764	ADDED TO OPERATING RESERVE	6,000	0	6,000	6,000	6,000
2-74-08-772	SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-74-08-963	WATER - RECOVERIES FROM OPERATING	1,100	730	1,100	1,122	1,144
2-74-08-990	OTHER	0	0	0	0	0
2-74-0801-500	HFC EQUIPMENT GOODS	0	11,119	0	0	0
2-74-0801-990	HFC HONORARIUM	2,500	2,500	0	0	0
<b>74 TOTAL CENTENNIAL PLACE</b>		<b>175,460</b>	<b>133,401</b>	<b>164,680</b>	<b>161,220</b>	<b>164,324</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>74 COMMUNITY CENTRE</b>						
2-74-09-110	SALARIES	2,200	4,171	2,500	2,550	2,601
2-74-09-111	SEASONAL SALARIES	1,200	0	1,200	1,224	1,248
2-74-09-130	BENEFITS	200	339	200	204	208
2-74-09-131	SEASONAL STAFF BENEFITS	100	0	100	102	104
2-74-09-133	NON T4 BENEFITS	400	726	500	510	520
2-74-09-215	FREIGHT & POSTAGE	500	270	500	510	520
2-74-09-217	TELEPHONE	800	862	900	918	936
2-74-09-220	ADVERTISING	300	162	200	204	208
2-74-09-232	CONTRACTED SERVICES	18,600	18,583	24,900	25,398	25,906
2-74-09-250	CONTACTED REPAIRS	7,000	7,277	5,300	5,406	5,514
2-74-09-274	INSURANCE	6,510	6,511	6,840	6,977	7,116
2-74-09-500	GOODS	4,000	1,904	4,000	4,080	4,162
2-74-09-510	PERFORMING ARTS PROGRAM	0	0	0	0	0
2-74-09-515	POP	0	0	0	0	0
2-74-09-540	HEAT	4,900	4,331	4,800	5,096	5,198
2-74-09-541	POWER	8,300	6,503	8,900	9,078	9,260
2-74-09-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-74-09-764	TRANSFER TO OPERATING RESERVE	0	0	0	0	0
2-74-09-772	SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-74-09-963	GROSS RECOVERY TO OPERATING (WATER)	1,200	869	1,100	1,922	1,960
2-74-09-990	OTHER	0	0	0	0	0
2-74-09-999	AMORTIZATION EXPENSE	0	0	0	0	0
<b>74 TOTAL COMMUNITY CENTRE</b>		<b>56,210</b>	<b>52,508</b>	<b>61,940</b>	<b>64,179</b>	<b>65,462</b>
<b>74 LIONS HALL</b>						
2-74-10-250	CONTRACTED REPAIRS	1,000	877	5,000	5,100	5,202
2-74-10-274	INSURANCE (PORTION OF BUILDING)	650	654	690	704	718
2-74-10-500	GOODS	500	493	500	510	520
2-74-10-540	HEAT	1,800	2,132	2,200	2,244	2,289
2-74-10-541	POWER	1,400	1,418	1,700	1,734	1,769
2-74-10-764	TRANSFER TO OPERATING RESERVE	0	0	0	0	0
2-74-10-963	GROSS REC TO OPERATING - WATER	600	552	600	612	624
<b>74 TOTAL LIONS HALL</b>		<b>5,950</b>	<b>6,127</b>	<b>10,690</b>	<b>10,904</b>	<b>11,122</b>

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>GOVERNMENT REQUISITIONS</b>						
2-77-00-741	SCHOOL FOUNDATION (rounded)	668,700	668,716	671,700	668,700	668,700
2-77-00-754	ACADIA FOUNDATION (rounded)	153,300	153,280	170,100	170,100	170,100
2-77-00-755	DESIGNATED INDUSTRIAL PROPERTY	643	0	638	638	638
2-77-00-757	PROVISION FOR DOUBTFUL ACCOUNTS	2,500	0	2,500	2,550	2,601
<b>TOTAL GOVERNMENT REQUISITIONS</b>		<b>825,143</b>	<b>821,996</b>	<b>844,938</b>	<b>841,988</b>	<b>842,039</b>
<b>ACCUMULATED SURPLUS</b>						
2-78-00-210	TRANSFER TO RESERVES	0	0	0	0	0
2-78-00-910	PRIOR YEAR SURPLUS	0	0	0	0	0
<b>TOTAL ACCUMULATED SURPLUS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>RESERVE FOR OPERATING</b>						
2-79-00-764	GENERAL RESERVE FOR OPERATING	0	0	0	0	0
<b>TOTAL RESERVES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCY</b>						
2-97-0000-764	CONTINGENCY	0	0	0	0	0
<b>TOTAL CONTINGENCY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING EXPENDITURES</b>		<b>8,775,784</b>	<b>7,393,254</b>	<b>7,944,906</b>	<b>7,786,233</b>	<b>7,992,296</b>
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>660,600</b>	<b>616,508</b>	<b>1,266,200</b>	<b>4,355,965</b>	<b>1,173,600</b>
<b>TOTAL EXPENDITURES</b>		<b>9,436,384</b>	<b>8,009,762</b>	<b>9,211,106</b>	<b>12,142,198</b>	<b>9,165,896</b>
<b>TOTAL REVENUES</b>		<b>9,436,384</b>	<b>9,160,708</b>	<b>9,211,106</b>	<b>11,891,214</b>	<b>8,332,158</b>
<b>TOTAL SURPLUS (DEFICIT)</b>		<b>0</b>	<b>1,150,946</b>	<b>0</b>	<b>-250,984</b>	<b>-833,738</b>



ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>ADMINISTRATION CAPITAL EXPENSES</b>			0	0	0	40,000	100,000	0	0
2020		0							
2021		0							
2023									
8-12-0000-620	REPLACE HEATING SYSTEM	40,000							
	5 FURNACES WITH NATURAL GAS	40,000							
2024									
8-12-0000-620	ROOF REPLACEMENT	100,000							
		100,000							
2025		0							

ACCOUNT NUMBER	DESCRIPTION	DETAIL				2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>FIRE CAPITAL EXPENSES</b>						<b>38,600</b>	<b>295,724</b>	<b>283,600</b>	<b>486,600</b>	<b>412,600</b>	<b>374,600</b>	<b>95,600</b>
2020												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4								
8-23-0000-630	SCBA BOTTLE REPLACEMENT	14,000	1,400	10								
8-23-0000-630	PAGER REPLACEMENT PROG- 10 OF 30 UNITS	7,000	700	10								
		<u>38,600</u>										
2021												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4								
8-23-0000-630	MSA BOTTLE REPLACEMENT	14,000	1,400	10								
8-23-0000-630	PAGER REPLACEMENT PROG- 10 OF 30 UNITS	7,000										
8-23-0000-630	BURN PROP - REIMBURSED BY FFA \$182,978											
8-23-0000-630	EQUIPMENT TRAILER - PD BY SP AREAS \$14,687											
8-23-0000-650	DEPOSIT ON RESCUE TRUCK \$59,707.80											
	FIRE - RESCUE TRUCK 650,000 LESS 60,000	0										
	SPECIAL AREAS PAID 1/2 - \$325,000	0	700	10								
		<u>38,600</u>										
2022												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4								
8-23-0000-630	MSA BOTTLE REPLACEMENT	14,000	1,400	10								
8-23-0000-630	PAGER REPLACEMENT PROG- 10 OF 30 UNITS	7,000	700	10								
8-23-0000-630	PORTABLE RADIO REPLACEMENT	45,000	3,000	15								
8-23-0000-650	CHASSIS OF THE RESCUE TRUCK	200,000										
		<u>283,600</u>										
2023												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4								
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM	45,000	3,000	15								
8-23-0000-630	PAGER REPLACEMENT PROG- 10 OF 30 UNITS	7,000	700	10								
8-23-0000-630	MOBILE RADIO REPLACEMENT	27,000										
8-23-0000-650	BALANCE OF RESCUE TRUCK	390,000	3,000	9								
		<u>486,600</u>										
2024												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4								
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM	45,000										
8-23-0000-650	BUSH BUGGY TRUCK TO REPLACE ENGINE 1	350,000	3,000	15								
		<u>412,600</u>										
2025												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4								
8-23-0000-630	SCBA PACKS	312,000	13,000	24								
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM	45,000	3,000	15								
		<u>374,600</u>										
2026												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4								
8-23-0000-630	SCBA COMPRESSOR	60,000										
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM	18,000	3,000	6								
		<u>95,600</u>										

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
2-31-00-600	<b>PW CAPITAL EXPENSE</b>		193,000	171,731	29,900	45,000	220,000	50,000	0
2020									
8-31-0000-630	BACKUP GENERATOR - NEW SHOP - MSI	70,000							
		70,000							
2021									
8-31-0000-630	BACKUP GENERATOR - NEW SHOP	70,000							
8-31-0000-630	PRESSURE WASHER - ELECTRIC FOR WASH BAY	15,000							
8-31-0000-630	HIGH HOE 96,000 & TRAILER 12,000 (USED)	108,000							
		193,000							
2022									
8-31-0000-630	STEAMER APPARATUS	11,000							
8-31-0000-630	BACKUP GENERATOR - TO COMPLETE	18,900							
		29,900							
2023									
8-31-0000-650	1 (4x4) 1/2 TON TRUCK	45,000							
		45,000							
2024									
8-31-0000-630	LOADER TO REPLACE 2009 MODEL	220,000							
		220,000							
2025									
8-31-0000-630	FORKLIFT - USED	50,000							
		50,000							
2026									
		0							
		0							
	<b>S &amp; R CAPITAL EXPENSES</b>		15,000	16,750	0	2,693,365	0	0	0
2020									
8-32-0000-610	INFRASTRUCTURE PROGRAM	1,413,543							
		1,413,543							
2021									
8-32-0000-630	SCREENER FOR MILLINGS	15,000							
		15,000							
2022									
8-32-0000-650		0							
		0							
2023									
8-32-0000-610	INFRASTRUCTURE PROGRAM	1,110,365							
	BRIDGE REPLACEMENT PROGRAM - PIONEER TRAIL	1,463,000							
8-32-0000-630	GRADER REPLACEMENT (\$208,900 TO PURCHASE)	0							
8-32-0000-650	SANDING / PLOW TRUCK (2000)	120,000							
	MSI & FGT FROM RESERVE	2,693,365							
2024									
		0							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>AIRPORT CAPITAL EXPENSES</b>			<b>100,000</b>	<b>0</b>	<b>0</b>	<b>470,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
2020									
8-33-0000-610	WEATHER STATION	0							
	MSI / MED SOC 100,000 SA 50,000								
8-33-0000-610	RUNWAY LIGHTS	0							
	STRATEGIC TRANSPORTATION INITIATIVES PROGRAM	0							
2021									
8-33-0000-610	WEATHER STATION 200,000								
	MSI / MED SOC 100,000 SA 50,000								
8-33-0000-610	RUNWAY LIGHTS	100,000							
	STRATEGIC TRANSPORTATION INITIATIVES	100,000							
2022									
2023									
8-33-0000-610	RUNWAY LIGHTS	470,000							
	STRATEGIC TRANSPORTATION INITIATIVES PROG	470,000							
2024									
		0							
<b>WATER DIST - CAPITAL EXPENSES</b>			<b>10,000</b>	<b>0</b>	<b>27,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
2020									
8-41-0000-610	400 BLOCK 2 AVE W INFRASTRUCTURE	629,355							
8-41-0000-630	BOOSTER/READER - METERS	10,000							
		639,355							
2021									
	WATER READER BOOSTER	10,000							
		10,000							
2022									
8-41-0000-630	WATER READER HARDWARE/SOFTWARE	27,500							
		27,500							
2023									
		0							
2024									
		0							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>SEWER CAPITAL EXPENSES</b>			0	0	0	0	0	0	0
2021		0							
2022		0							
2023		0							
2024		0							
<b>CEMETERY CAPITAL EXPENSES</b>			17,000	20,955	0	25,000	15,000	0	0
2021	8-56-0000-610	COLUMBARIUM 17,000 17,000							
2022		0							
2023	8-56-0000-610	COLUMBARIUM 25,000 25,000							
2024		HEADSTONE FOUNDATION 15,000 15,000							
<b>COMM OFFICE BUILDING CAPITAL EXPENSES</b>			0	0	0	25,000	0	0	0
2023	8-61-0200-620	ROOF REPAIRS FROM ANNUAL DEFERRED REVENUE 25,000 25,000							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b><u>VIC CAPITAL EXPENSES</u></b>			0	0	0	0	5,000	0	0
2021	8-61-0000-630	PLAYGROUND EQUIPMENT		0					
				0					
2024	8-61-0000-630	FREEZER UNIT					5,000		
							5,000		
<b><u>RECREATION CAPITAL EXPENSES</u></b>			0	0	0	0	0	0	0
2022	8-72-0000-630	BLEACHERS - BALL DIAMONDS - NEW - WAS 6,500		0					
2024	8-72-0000-630	BLEACHERS - BALL DIAMONDS - NEW - WAS 6,500		0					
<b><u>POOL CAPITAL EXPENSES</u></b>			128,000	111,347	23,000	72,000	30,000	0	0
2020	8-72-0100-620	LED LIGHTING UPGRADE		10,000					
	8-72-0100-630	POOL HEATERS - JUNIOR OLYMPIC		15,000					
	8-72-0100-610	SPRAY PARK		400,000					
		TOWN 100,000 SAB 100,000 HSP COMM 200,000		425,000					
2021	8-72-0100-610	SPRAY PARK POUR IN PLACE WALKWAY - 50% matching funds		35,000					
	8-72-0100-610	SPRAY PARK FINAL CONSTRUCTION		83,000					
	8-72-0100-630	POOL PUMP - JUNIOR OLYMPIC		10,000					
				128,000					
2022	8-72-0100-630	WATERSLIDE PUMP		8,000					
	8-72-0100-630	POOL HEATER - JUNIOR OLYMPIC funds in reserve FUNDS ARE IN DEFERRED FOR HEATER		15,000					
				23,000					
2023	8-72-0100-620	ROOFTOP HEATERS (2)		16,000					
	8-72-0100-630	FILTER REPLACEMENT		16,000					
	8-72-0100-630	CHLORINATION SYSTEM		40,000					
				72,000					
2024	8-72-0100-620	PAINTING INTERIOR OF POOL BUILDING		10,000					
	8-72-0100-630	POOL HEATERS - DIVE TANK & LEISURE (2014)		20,000					
				30,000					

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>ARENA CAPITAL EXPENSES</b>			<b>37,000</b>	<b>0</b>	<b>182,000</b>	<b>81,000</b>	<b>220,000</b>	<b>40,000</b>	<b>0</b>
2020									
8-72-0200-620	LED LIGHTING UPGRADE	40,000							
8-72-0200-610	OUTDOOR RINK BOARDS	16,000							
8-72-0200-630	ELECTRIC ICE EDGER	7,500							
		<u>63,500</u>							
2021									
8-72-0200-620	OLYMPIA ROOM DRAINAGE SYSTEM	15,000							
8-72-0200-630	SOUND SYSTEM UPGRADE	22,000							
		<u>37,000</u>							
2022									
2-72-0200-620	BOILER REPLACEMENT	32,000							
8-72-0200-630	CONDENSOR REPLACEMENT	150,000							
		<u>182,000</u>							
2023									
8-72-0200-620	OLYMPIA ROOM DRAINAGE	15,000							
8-72-0200-630	REAL ICE EQUIPMENT	36,000							
8-72-0200-620	ROOF REPAIRS	30,000							
		<u>81,000</u>							
2024									
8-72-0200-620	EXTERIOR WALL FOUNDATION REPAIRS	20,000							
8-72-0200-610	SOUTH PARKING AREA DRAINAGE	20,000							
8-72-0200-630	OLYMPIA REPLACEMENT	180,000							
		<u>220,000</u>							
2025									
8-72-0200-620	INTERIOR PAINTING	40,000							
		<u>40,000</u>							
<b>PARKS SHOP CAPITAL EXPENSES</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CURLING RINK CAPITAL EXPENSES</b>			<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>60,000</b>	<b>40,000</b>	<b>0</b>
2019									
8-72-0400-620	LED LIGHTING UPGRADE	15,000							
2020									
8-72-0400-620	LED LIGHTING UPGRADE	20,000							
2021									
8-72-0200-620	WEST INTERIOR WALL REPAIR - WALL SEPARATED	10,000							
		<u>10,000</u>							
2022									
8-72-0400-620	WEST INTERIOR WALL REPAIR - WALL SEPARATED	10,000							
		<u>10,000</u>							
2023									
		0							
		<u>0</u>							
2024									
8-72-0400-610	SOUTH PARKING AREA DRAINAGE	20,000							
8-72-0400-620	HEATER REPLACEMENTS	40,000							
		<u>60,000</u>							
2025									
8-72-0200-630	CHILLER REPLACEMENTS	40,000							
		<u>40,000</u>							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
<b>FLP CAPITAL EXPENSES</b>			<b>15,000</b>	<b>0</b>	<b>30,000</b>	<b>240,000</b>	<b>35,000</b>	<b>12,000</b>	<b>0</b>
2020	8-72-0700-630	HELMER DAM AERATION IMPROVEMENT		0					
				0					
2021	8-72-0700-610	CAMPSITE ELECTRICAL UPGRADES			15,000				
					15,000				
2022	8-72-0700-610	CAMPSITE ELECTRICAL UPGRADES			30,000				
					30,000				
2023	8-72-0700-630	HELMER DAM WATER PROJECT - AERATION			240,000				
					240,000				
2024	8-72-0700-610	PATHWAY DEVELOPMENT			25,000				
	8-72-0700-610	TREE PLANTING - MAJOR AMOUNT			10,000				
		WILL APPLY FOR GRANT			35,000				
2024	8-72-0700-610	SOLAR LIGHTS			12,000				
					12,000				
<b>PARKS CAPITAL EXPENSES</b>			<b>75,000</b>	<b>0</b>	<b>665,200</b>	<b>48,000</b>	<b>76,000</b>	<b>62,000</b>	<b>80,000</b>
2021	8-72-0800-610	TENNIS COURT RESURFACE			75,000				
					75,000				
2022	2-72-0800-610	CCRF - SENIORS AMENITY ZONE - WALKING TRAIL EXPANSION (BASE WORK, CULVERT & SHALE (from reserves) FROM HKH CAPITAL FOR SIDEWALKS - 60,000			490,200				
	8-72-0800-630	SKATEPARK UPGRADES			25,000				
	8-72-0800-610	TENNIS COURT RESURFACE			150,000				
					665,200				
2023	8-72-0800-630	MOWER REPLACEMENT - ZERO TURN			28,000				
	8-72-0800-650	USED DUMP TRUCK WITH TIP DECK			20,000				
					48,000				
2024	8-72-0800-610	RCMP PARK - WIDEN PATHWAYS			26,000				
	8-72-0800-610	MEMORIAL PARK FOUNTAIN REBUILD			20,000				
	8-72-0800-630	MOWER REPLACEMENT - ZERO TURN			30,000				
					76,000				
2025	8-72-0800-630	BOBCAT REPLACEMENT			62,000				
					62,000				
2026	8-72-0800-650	PARKS 1/2 TON - REPLACE REPLACE 1 OF 5 1/2 TONS EVERY 4 YEARS			50,000				
	8-72-0800-630	MOWER REPLACEMENT - ZERO TURN			30,000				
					80,000				
8-72-13-600	<b>HKH PARK CAPITAL EXPENSES</b>			<b>0</b>		<b>0</b>			
2022	8-72-0800-610	SIDEWALK REPLACEMENT - 60000 MOVED TO PARKS AS CCRF MATCHING FUNDS		0					
				0					



ACCOUNT NUMBER	DESCRIPTION	DETAIL	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET
8-74-0200-620	<b>LIBRARY CAPITAL EXPENSES</b>		10,000	0	10,000	100,000	0	0	0
2019	LIBRARY FURNACE REPLACEMENT 2 FURNACES IN MAIN PORTION	12,850 12,850							
2020	NORTH SIDE WATER DIVERSION	10,000 10,000							
2022									
8-74-0200-610	NORTH SIDE WATER DIVERSION funded from deferred	10,000 10,000							
2023									
8-74-0200-620	LIBRARY EXTERIOR IMPROVEMENTS (INSULATION & SIDING) PLANNED IN 2021	100,000 100,000							
2023		0 0							
8-74-08-620	<b>RCSC CAPITAL EXPENSES</b>		12,000	0	0	30,000	0	0	0
2021									
8-74-0800-620	HANNA DANCE STORAGE AREA - R/A TO FLOORING PROJECT \$23,500 50% HDA = 11,750 50% TOWN - \$11750 LESS ENG FEES \$5,608 = 6,142 moved to operating - they are funding the flooring	0							
8-74-0800-630	UPGRADE SECURITY SYSTEM (MORE CAMERAS) (if not completed in 2020)	12,000 12,000							
2022		0 0							
2023									
8-74-0800-620	FITNESS CENTRE FLOORING REPLACE (GRANT)	30,000 30,000							
2024									
8-74-0800-630	WATER RECOVERY SYSTEM - FOR IRRIGATION	0							
2025									
8-74-0800-620	SOLAR PANELS FOR ENERGY CONSERVATION	0							
8-74-09-620	<b>COMMUNITY CENTRE CAPITAL</b>		0	0	5,000	0	0	0	0
2021									
	CENTRE RENOVATION & EXPANSION (1.2M) IF GRANT IS NOT RECEIVED, 350,000 MSI THAT WAS SET ASIDE COULD BE USED TO RENOVATE KITCHEN / WASHROOMS ONLY	0 0							
2022									
8-74-0900-630	FLOOR CLEANER (WALK BEHIND)	5,000							
8-74-0900-610	WASHROOM RENOVATION FIXTURES, TILE, FLOORING, ETC. AS ABOVE	5,000							
2023									
8-74-0900-610	FOYER & CRAFT ROOM - HANDICAP WASHROOM SAME AS ABOVE	0 0							
2024		0							
<b>TOTAL CAPITAL</b>			<b>660,600</b>	<b>616,508</b>	<b>1,266,200</b>	<b>4,355,965</b>	<b>1,173,600</b>	<b>578,600</b>	<b>175,600</b>

## UTILITY REVIEW - REVENUE &amp; EXPENDITURES

DESCRIPTION	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2023 BUDGET	2024 BUDGET
<b>WATER &amp; SEWER UTILITY</b>					
WATER SUPPLY & DISTRIBUTION	1,200,500	1,171,029	1,181,500	1,194,930	1,218,829
SANITARY SEWERS	297,600	260,566	297,600	265,302	270,608
<b>TOTAL REVENUE</b>	<b>1,498,100</b>	<b>1,431,595</b>	<b>1,479,100</b>	<b>1,460,232</b>	<b>1,489,437</b>
WATER PLANT & TREATMENT	865,700	833,011	863,300	852,516	869,566
WATER LINES & DISTRIBUTION	363,000	309,884	356,600	377,348	382,495
includes cost of sidewalk & pavement repair					
SANITARY SEWERS	191,010	226,306	203,660	184,437	187,126
<b>TOTAL EXPENDITURE</b>	<b>1,419,710</b>	<b>1,369,201</b>	<b>1,423,560</b>	<b>1,414,301</b>	<b>1,439,187</b>
NET PROFIT (LOSS)	78,390	62,394	55,540	45,931	50,249
<b>SOLID WASTE UTILITY</b>					
GARBAGE COLLECTION & DISPOSAL	74,300	75,264	74,300	74,300	74,300
REGIONAL WASTE FEES	336,400	332,451	353,900	360,976	368,194
<b>TOTAL REVENUE</b>	<b>410,700</b>	<b>407,715</b>	<b>428,200</b>	<b>435,276</b>	<b>442,494</b>
GARBAGE COLLECTION	75,800	75,694	75,700	75,706	75,712
REGIONAL WASTE SYSTEM	334,400	334,401	353,800	341,088	347,910
<b>TOTAL EXPENDITURE</b>	<b>410,200</b>	<b>410,095</b>	<b>429,500</b>	<b>416,794</b>	<b>423,622</b>
NET PROFIT (LOSS)	500	(2,380)	(1,300)	18,482	18,872
<b>TOTAL PROFIT OR LOSS</b>	<b>78,890</b>	<b>60,014</b>	<b>54,240</b>	<b>64,413</b>	<b>69,121</b>

Date: May 10, 2022

Agenda Item No: 09.02

## Hanna Golf Course Millings Donation Request

### Recommended Motion

That Council authorize the supply and delivery at no cost of screened asphalt millings to the Hanna Golf Course for use as a replacement for gravel on the golf course cart paths.

### Background

The Town of Hanna received a large amount of asphalt millings as part of the highway 9 pavement project in 2019. These millings have been stockpiled at the Public Works yard. The Town of Hanna has purchased a screener for the millings and has screened millings to date for use in alleys, parking lots and on the trail to Fox Lake Park.

Administration received a request from the Hanna Golf and Country Club in the summer of 2021 for the supply and delivery of screened asphalt millings for use on the golf course cart paths. Administration agrees with the golf course belief that it is a good solution to reduce the dust generated on the existing paths and that it seems to pack tighter than gravel because of the residual oil in the asphalt.

Administration has been approached on several occasions from individuals wanting to purchase the screened millings and Administration has indicated that it is not for sale as the Town received it as a donation in conjunction with Special Areas and the Town does not want to find itself selling a product that could impact the sale of gravel from our local suppliers.

Since the Golf Course is a not-for-profit public organization Administration would recommend supplying and delivering screened asphalt millings as per their request at no cost. At this time there is no estimate of how many yards of the material would be required but the Town currently has a more than ample supply. As noted in their letter if Council was not in favor of a donation the Golf Course may be willing to purchase the material depending on the cost approved by the Town.

If a donation is approved or a cost determined by Council for the product it would be the intention of Administration that Town staff would load the material and haul to the golf course where it would be stockpiled and spread on the trails as time permitted for the golf course maintenance staff or their volunteers to conduct that work.



Communications

N/A

Financial Implications

Operating: N/A Capital Cost: N/A
Budget Available: Budget Available:
Unbudgeted Costs: Unbudgeted Costs:
Source of Funds: Source of Funds:

Policy and/or Legislative Implications

N/A

Attachments

- 1. Letter from Tyler Price – Hanna Golf and Country Club Director (currently President).

Reviewed by and Approved for Submission to Council

Reviewed by:

Financial Review by:

Chief Administrative Officer



Town of Hanna  
302 2<sup>nd</sup> Ave West  
Hanna, AB  
T0J1P0

To Whom it may concern,

*On behalf of the Hanna Golf and Country club, I would like to officially submit a request for the golf course to receive some of the asphalt millings that the town has stored.*

*These reused and rescreened millings are a perfect solution to some of the sand and dirt only cart paths. This material will work much better than gravel as it packs down tighter and significantly reduces dust. It would also be crucial in fixing some of the pavement areas that need attention.*

*The Town has provided the Hanna Golf course with tremendous support already this year, so the Board of directors would understand if the Town would not want to donate the material for free. If this was to be the case, please provide a donation or cost amount for the Hanna Golf Course to secure the product.*

*To have a further conversation regarding our request, please reach out to myself.*

*Thank you for your time.*

*Tyler Price*

Tyler Price  
Director  
403-854-0765  
tyler.price@outlook.com



Date: May 10, 2022

Agenda Item No: 09.03

## Crosswalk – 2<sup>nd</sup> Avenue – 2<sup>nd</sup> Street West Report

### Recommended Motion

That Council accept the Crosswalk – 2<sup>nd</sup> Avenue and 2<sup>nd</sup> Street West Report for information.

Direct Administration to move the middle flashing crosswalk sign to one of the existing sidewalk crosswalk positions and purchase another flashing crosswalk sign to be installed on the other sidewalk crossing at a cost of \$5,000 plus GST.

### Background

At the February 11, 2020, Council Meeting Council received a request from a resident to change the intersection of 2<sup>nd</sup> Avenue and 2<sup>nd</sup> Street West from a 2-way stop to a 4-way stop intersection by placing two additional stop signs on 2<sup>nd</sup> Avenue West to stop the east-west traffic at this intersection. The resident expressed in the letter, that their grandchildren who routinely cross 2<sup>nd</sup> Avenue at that intersection are in danger of being hit by an oncoming vehicle. Visibility is difficult when the street is full of parked vehicles and drivers tend to drive faster than the speed limit through that intersection. Council at this meeting passed a Resolution to direct Administration to review potential options to address the Traffic – Pedestrian Concerns at 2<sup>nd</sup> Avenue & 2<sup>nd</sup> Street West, including a public engagement process, with the intent to bring a report and recommendation to the April 14, 2020, Council Meeting. With the impact of COVID-19 staff resources that would have put the public engagement plan into place had their workload shift to COVID-19 communication and implementing the necessary steps to have employees work from home. As a result, this project was put on the back burner.

At the Council Meeting held June 9, 2020, Council was presented with a Public Participation Plan as part of the Traffic – Pedestrian Concerns - 2<sup>nd</sup> Avenue and 2<sup>nd</sup> Street West Plan, which was accepted for information.

The Hanna RCMP detachment were consulted on the original request; that being the addition of 4-way stop signs in that location for traffic travelling east – west and they felt this was a good option.



Administration developed a survey which was accessible on the Town of Hanna Facebook Page, via social media and on the Town of Hanna website. The survey provided the public with 5 options for consideration which are listed below:

Option 1: Erect 2 signs matching the existing 4 way stop signs to the east at 2<sup>nd</sup> Avenue & 1<sup>st</sup> Street.

Option 2: Erect a crosswalk sign (regular highway sign)

Option 3: Erect a solar lit controlled crosswalk sign

Option 4: Lower the speed limit in the downtown core

Option 5: Do nothing

Administration used the survey to gauge citizen opinions on the options presented and provide an opportunity for residents to submit any additional options that may have been overlooked. The survey was open from June 15, 2020 to July 6<sup>th</sup>, 2020. 149 survey responses were completed, with the results as follows:

• Option 1	4 - Way Stop	57.6%	Strongly liked
		9.7%	Neutral
		32.6%	Strongly disliked
• Option 2	Erect Crosswalk Sign	38.3%	Strongly liked
		29.8%	Neutral
		31.9%	Strongly disliked
• Option 3	Solar Controlled Crosswalk	14.3%	Strongly liked
		17.9%	Neutral
		67.9%	Strongly disliked
• Option 4	Lower Speed	22.9%	Strongly liked
		20.7%	Neutral
		56.4%	Strongly disliked
• Option 5	Do Nothing	32.4%	Strongly liked
		16.5%	Neutral
		51.1%	Strongly disliked



Other solutions or comments submitted on the survey reflect the following:

- Place speed bumps along 2<sup>nd</sup> Avenue
- Redevelop downtown – larger sidewalks, parallel parking, etc.
- 4 Way stop – one block to the west - 2<sup>nd</sup> Avenue and 3<sup>rd</sup> Street West intersection
- Lower speed limit
- Enforce speed limit
- 4 way stop

Although it was the least popular option, Administration recommended proceeding with Option 3 - Solar Lit Controlled Crosswalk sign at an estimated cost of \$12,000. This option provides enhanced pedestrian crossing awareness while only stopping traffic when pedestrians are crossing. The downside to this option is the cost as it is significantly higher than any of the other options. Administration believed that the reason this option was chosen as a lower rated option was the cost with many comments indicating the expense is not necessary for the limited pedestrian conflict, that this money could be spent fixing roads, etc.

Administration at the time reminded Council that even though there was a public engagement process, Council was not required to simply proceed with the majority opinion and may choose a completely different option or choose to leave the situation in the existing condition. Council was also reminded that if a less popular opinion is chosen there can be backlash from residents questioning “why did you even bother to ask us if you knew what you were going to do beforehand”.

Council at the July 14, 2020, Council Meeting passed the following Resolutions which stated, “That Council accepts the Survey Report regarding Traffic-Pedestrian Concerns at 2<sup>nd</sup> Avenue & 2<sup>nd</sup> Street West for information.”

“That Council directs Administration to proceed with the installation of a solar lit controlled crosswalk sign at the intersection of 2<sup>nd</sup> Avenue and 2<sup>nd</sup> Street West for an estimated cost of \$12,000 in order to provide enhanced pedestrian crossing awareness; and further that the necessary funds be derived from 2020 surplus.”

The crosswalk was installed in the fall of 2020 and the middle flashing post has caused confusion for some drivers since it’s installation. To reduce the confusion Administration painted the base of the middle crosswalk sign to white so it was visually different that the two 4 way stop signs to the east. This has helped marginally but the sign still sees numerous vehicles stopping there on a daily basis.





Administration has identified three options to rectify the concerns of this intersection.

1. Leave as is
2. Remove the middle flashing crosswalk sign leaving the two existing non-flashing sidewalk crosswalk signs. The flashing crosswalk sign would be stored for possible use at another location in the future.
3. Move the middle flashing crosswalk sign to one of the existing sidewalk crosswalk positions and purchase another flashing crosswalk sign to be installed on the other sidewalk crossing at a cost of \$5,000 plus GST. This would then leave in place two flashing crosswalk signs adjacent to the sidewalk.

### Communications

N/A

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

N/A

### Attachments

1. Traffic-Pedestrian Concerns – 2<sup>nd</sup> Avenue & 2<sup>nd</sup> Street West – Survey Summary
2. Letter from Connie Deadlock (Jan 17, 2020) Pedestrian – Traffic Concerns – 2<sup>nd</sup> Avenue and 2<sup>nd</sup> Street West Intersection.



Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



# 2<sup>nd</sup> Avenue Stop Sign Request Results

Opinion Poll Results July 2020

Summary Report prepared by L. Armstrong, Director of Business & Communication

NOTE: All of the questions use a linear rating scale of 1 to 3. On the survey, 1 was identified as Strongly Dislike and 3 was identified as Strongly Like. There was no wording for selecting 2 so that indicates a neutral response.

1=Strongly Dislike

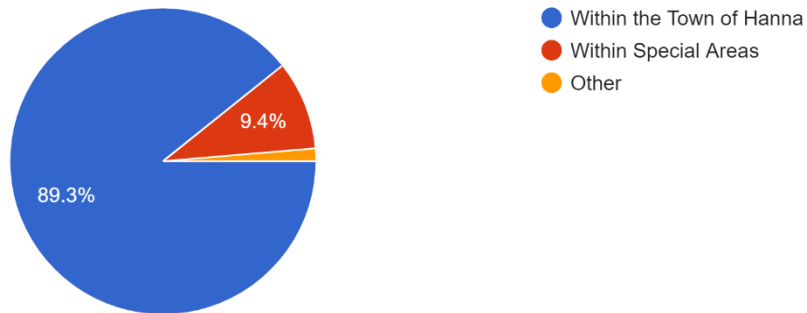
2=Neutral

3=Strongly Like

## Q1. Indicate Where you Live

Please indicate where you live.

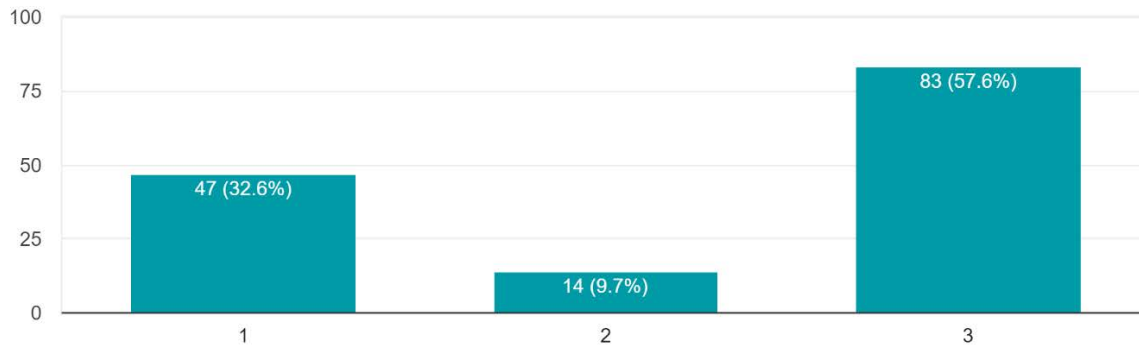
149 responses



## Q2. Stop Signs

Erect 2 signs matching the existing 4 way stop signs to the east at 1 Street and Center Street. The cost for this option is less than \$1,000

Stop Signs  
144 responses



### 30 Comments

- If this had not been a person that worked for the town council would this even be an issue?
- I have never had an issue crossing here, but does not bother me either way
- This will drastically slow the flow of traffic. All if which will spill onto 1st ave.
- That corner is very dangerous as sight lines to the east are limited.
- Waste of time and money
- People routinely cross streets in hanna without problems. The streets are seldom crowded with traffic, and pedestrians has the right of way anyway. Teach the children how to cross safely by looking both ways to ensure traffic is clear or stopping before they proceed into the crosswalk. Start dealing with people who stand at the rear of their vehicle waiting to cross the street but wave you to continue on in your vehicle after you stop to let them cross the street.
- Have RCMP monitor and issue tickets to stop bad driver habits.
- I think it's a poor choice for the kids to be Crossing at that intersection anyway, it should be taught to walk a block down and cross in front of the church on 2nd Avenue and 3rd Street West. It's much easier to see at that corner, and it's much safer. And when I lived on 1st Avenue and 3rd Street, I taught my son to cross at that corner for that reason. I really do not think it's necessary to put up two more stop signs down town.
- in general people are already slowing for the congestion of Mainstreet at this time. there are always exceptions and education and enforcement of existing laws I feel would be more effective

- I drive through that intersection very often, and if there is a lot of vehicles parked, it is difficult to see if there is traffic coming, and must move slowly forward to get a better view. And many times have had to brake because there is traffic. It is a blind intersection.
- There are actually a few places in town where road signage could be addressed, and corrected. Another is on Fox Lake Trail by the school. The current signage is unclear with the 30km sign being over the pedestrian sign. Is it not a 30 zone because of the school?
- My office overlooks that intersection. Vehicles in both directions rarely stop for children unless an adult is with them that starts walking out onto the street. Otherwise multiple vehicles will pass children standing in the cross walk near the curb waiting to cross. And vehicles heading east are typically doing 40 to 50 km/h making it high risk and very inconvenient for anyone backing up on that block because of angle parking. In the evening many vehicles far exceed the speed limit heading west once they leave the stop sign by the dentist office. To date I have not been phoning the RCMP to complain about this situation but without a 4-way stop it will come to that as this has been an unchecked problem for many years. Drivers are being very careless and inconsiderate. Something needs to be done as self-regulation clearly does not work. [Danny Deadlock]
- Would make it much safer.
- BEST CHOICE FOR EVERYONE
- Maybe should see if there is more than one person has an issue with traffic at this intersection. Just because one person has a concern the town feels we need more 4 way stops? There are enough 4 way stops in town already. Before we know it there will be a 4 way stop at every intersection
- Not an issue, there is only one business (ATB) at that corner and only the frontage on 2nd Ave West is angle parking, everything west of 2nd St West is parallel parking.
- There is no logical reason for not having a 4 way stop.
- This is a very difficult corner to see on coming vehicles when vehicles are parked closer to the corners. This should have been done years ago.
- Why not keep our children safe. I think this is a great idea given the visibility issue at the intersection. It might help our drivers to stop and see what is going on in the midst of their drive downtown. Thank you .
- A stop sign in this area should be a last resort given the options below.
- This is clearly the best option, and also will keep continuity with existing traffic control measures in town.
- Excellent idea!!!!
- Putting in another 4-way stop would help to slow people down when driving through that main core of downtown.
- This is the only option that will address the problem of pedestrians having issues crossing the street as the problem is you can't see past the buildings and angle parking that currently blocks the sight lines on that corner.

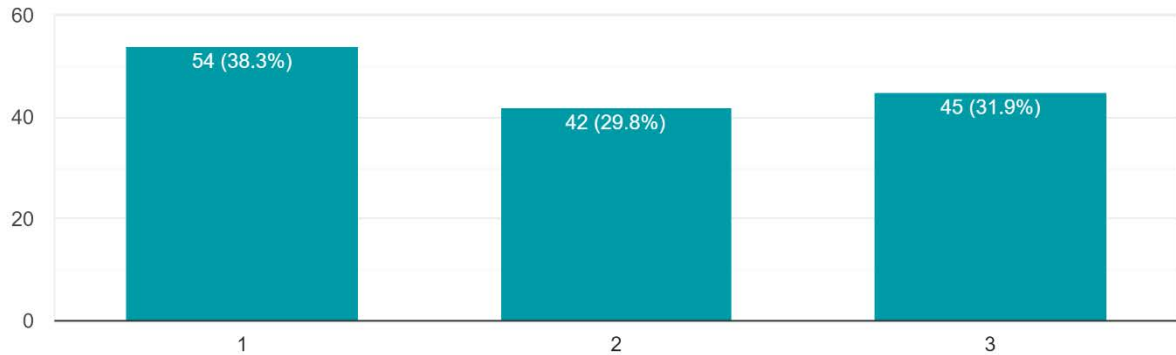
- Great idea. It seems a lot of drivers consider 2nd Ave and 1st Ave a "highway" and speed along the corridor. I often try to cross 2nd Ave, and I am disabled and use a cane, and most times, especially in the winter, people would race through the crosswalk totally ignoring me waiting to cross.
- Do you not mean 2nd and 2nd? 2nd Ave and 1st Street (dental clinic & one breath) already has a 4way stop?
- This intersection is definitely in need of a 4way stop. Trying to cross from north to south on 1st Street (town office/ATB to emporium/all seasons) whether on foot or in a vehicle, visibility is iffy at best when there are vehicles parked on 2nd Ave. I'm surprised there aren't more accidents at this intersection.
- It is very hard to see traffic coming from the east when there are a lot of cars parked at this intersection. Having a 4 way stop would be beneficial.
- It is really needed. Lines of sight aren't good. Really need to creep out to see if it's safe to go as a pedestrian and as a driver.
- Crossing the street as a pedestrian on this corner can be scary at times, as the bulk of the ATB & The Deadlocks building (blind spots) makes it harder to see if a person is driving around the corner. This corner does need traffic control for everyone's safety.
- Hopefully this isn't for the residence that is now on the southeast corner of that intersection. If it is, maybe it should be rezoned to commercial and there wouldn't be so many children trying to cross the street there.
- People have been asking for a 4 way stop on this corner for decades. Now one resident gets some action. Do it already.

### Q3. Pedestrian Crossing Signs

Erect 4 pedestrian crossing signs (regular highway sign - 2 per pole). The cost for this option is less than \$1,000

#### Pedestrian Crossing Signs

141 responses



#### 17 Comments

- this to me would be a better answer.
- I don't feel they are necessary
- I have never had an issue crossing here, but does not bother me either way
- This is a much more feasible option.
- I believe that the crosswalk signs will not help at all.
- Useless and gets lost in the mess of signs already there
- Every intersection has the potential to have pedestrians. I don't think we need signs at every corner.
- crosswalks are already painted and pedestrians already have the right of way
- I think that the pedestrian signs are much better alternative, but again that corner is it busy and there is a lot going on as far as what to watch for. I still think it would be more appropriate for children to cross a block down at the four-way, or in front of the church on 3rd, this way there are no vehicles hindering any one's View
- waste of money because a wide street... painted crosswalk is more eye catching
- No signs at other 4 way stops and I don't feel these signs are needed here either.
- I do not believe the signs will make driver's more aware of pedestrians.
- Never seem to work in the cities I've seen
- People tend to not look at signs, would still speed. A 4-way stop ensures they STOP.
- Great idea. It seems a lot of drivers consider 2nd Ave and 1st Ave a "highway" and speed along the corridor. I often try to cross 2nd Ave, and I am disabled and use a cane, and most times, especially in the winter, people would race through the crosswalk totally ignoring me waiting to cross.

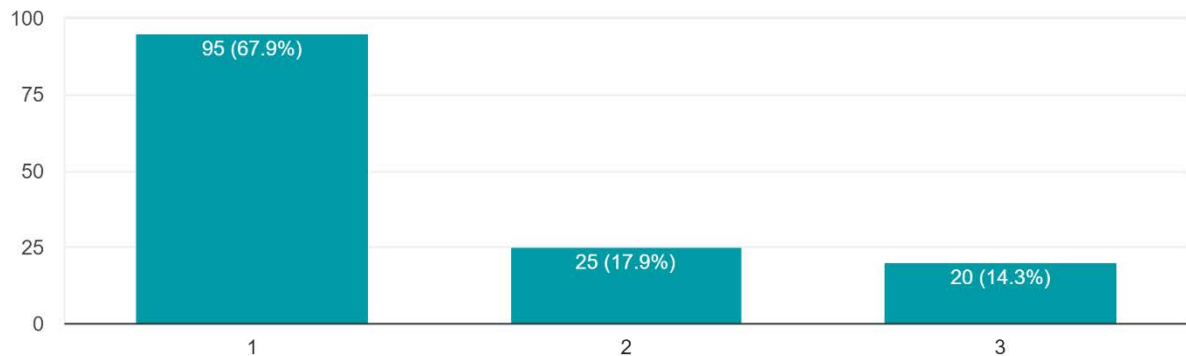
- There is not enough visibility for this option.
- This is the only legitimate option. Kids are capable of looking and waiting for eye contact before crossing the street, as they should all be taught.

#### Q4. Controlled Crosswalk

Erect a solar lit controlled crosswalk sign

Controlled Crosswalk

140 responses



#### 21 Comments:

- this would be ok as well
- too much money
- Feel the cost is too high for the town and funds could be spent on other areas of more importance
- Our tax base has risen year after year. 12 thousand is way to much.
- Seems like overkill for Hanna. Citizens rarely cross at any crosswalk anyway and if this is to accommodate one request, as stated in the information provided, why are we trying to appease one person/family. And, where does it end? Seems like a slippery slope for taxpayer funded crosswalks so parents don't have to walk with their children from point A to point B.
- Way Too Expensive.
- Definitely a waste of money when this town has other corners that would be better use for that kind of money
- not worth the cost
- These lights are not at the other 4 way stops and I feel are not needed at second street either.
- I believe this option will give pedestrians a false sense of security, and some drivers will still not be paying attention to pedestrians.

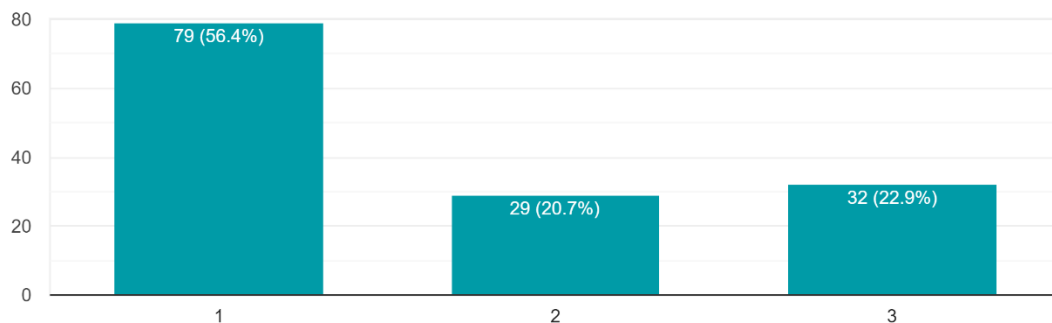


- This helps pedestrians but not vehicles trying to turn onto 2nd Ave. Cost is high.
- This is the best option, it will alert drivers when a pedestrian is actually crossing as opposed to just a pedestrian crossing sign with no lights. These types of crossings work extremely well throughout cities and I believe could have a positive impact in town just like the one by JCC has been.
- Cost is too high
- This is not necessary
- I feel that \$12000 is fair for the safety of pedestrians and is the better compromise between those who are against yet another stop sign and the at risk pedestrians.
- Effective, but expensive.
- I think people can take the extra 30 seconds out of their day and stop at a stop sign
- That is fine for pedestrians but does not help vehicles
- Slightly better than a standard crosswalk sign, but doesn't warrant the cost.
- Very expensive
- No use stopping traffic for the minimal amount of pedestrians crossing there. Perfect choice for this case.

### Q5. Lower the Speed

Lower the speed from the current 50km/h to 30km/h. The cost for this option is less than \$1,000

Lower the Speed  
140 responses



### 23 Comments

- For pete sake , the speed limit is never happening now! people in this town are hard pressed to even get up to the speed limit!. And they don't stop at stop signs either!!!
- people drive like maniacs in this town I wish all residential was 30km/hr
- Depends on how much of the main road will be 30km. Most do drive 30km or less in the day around the main downtown core. If the whole main street I feel is unnecessary

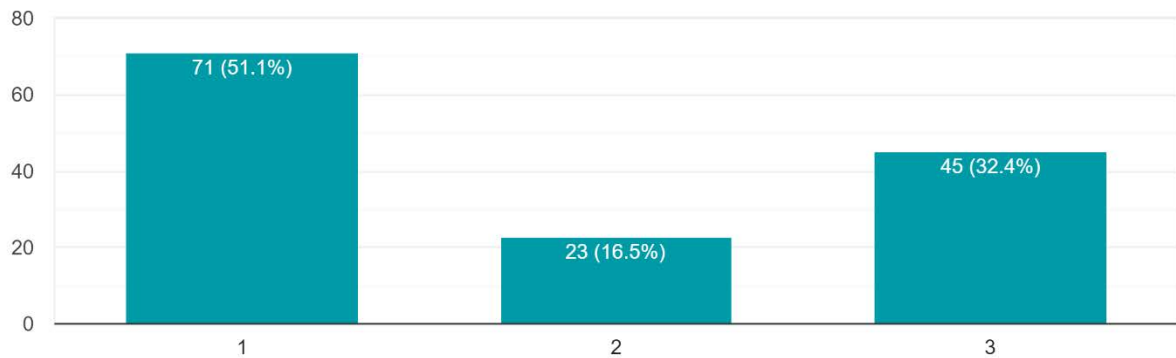
- Again this is going to slow down the flow of traffic downtown.
- There is usually a lot of vehicle on this portion of 2nd Ave and a lowered speed limit might help.
- I like this idea, not for the issue stated, but just to slow traffic in the 3 -4 blocks of downtown.
- I feel that main street has enough traffic that a lower speed limit would be a great idea.
- Will not stop speeders unless enforced.
- I don't think this is necessary, most people slow down to downtown anyway because there's always Vehicles back out
- those who are abusing the current speed will not slow down further
- This would be good from IGA corner to the far end of Main Street at Fas Gas.
- DO THIS AND THE FOUR WAY STOP
- Why 20km drop? Speed limit should only be 40-45km/hr max within town anyway....ticket the speeders.
- I personally lower my speed to 30 when going Downtown due to vehicles backing out.
- 50 for the "main" street of town is a reasonable speed. Even if 30 were to become the main street speed limit, it would be difficult to enforce and the majority of drivers would still do the average 40-50kmh. It would not resolve the issue of crossing 2nd Ave.
- I like the idea personally but fear it would not work, as most people I know already drive in between 30-40kmh
- They may lower speed but it doesn't guarantee they stop.
- It's unbelievable you would have the speed limit more than 30 on a mainstreet downtown in the first place!!
- Visibility will not help this issue and people drive slow enough down main street for the most part
- Does not help with visibility.
- Likely a good idea between all season motor sports and the post office: people don't need to be ripping 50 down the core when the streets are busy during the week.
- Most drivers are cautious in this area of town already.
- Traffic should be going slower in the core anyway, but we already have speed limits that aren't being administered.

## Q6. Do Nothing

Leave this intersection as it is. The cost for this option is \$0

### Do Nothing

139 responses



### 13 Comments

- Just leave it alone. Bc of a few you are going to spend more money for something we don't need in the first place?
- Something simple should be done.
- I have wondered, in the past if the vehicle lines for parking are too close to the corner making it difficult to see around the cars when pulling out into the intersection.
- This section has a clearly marked crosswalk and should be treated and respected like any other crosswalk....stop, look both ways before you cross. Every time I have been through this intersection many times, either driving or crossing the street, and have not found that this intersection has ever been an issue.
- If this is a problem area then it should be addressed by local law enforcement to correct the problem.
- I think I like this one. Teach the kids to cross at a different corner. This corner is fine the way it is
- We are very fortunate in this community that we don't have traffic lights. One extra (busy) intersection with a stop sign is not going to inconvenience anyone as its only 10 seconds out of their day. But failure to do "something" is trading off 10 seconds of inconvenience for the risk of someone (a child in particular) being seriously injured or killed. And because the town is now formally being made aware of this problem, failure to correct it may mean setting up the town (and tax payers) for a large lawsuit should something serious happen. [Danny Deadlock]

- There should indeed be a stop sign at this intersection to better control the flow of traffic.
- We MUST make roads safer for pedestrians
- If the intersection is an issue then we need to address it
- It would be nice if you were proactive for a change.
- It would be great to remedy the issue
- In my opinion something should be done

### **Q7. Other Idea**

If you have alternative ideas or additional comments please provide them here.

#### 8 Comments

- fix other things in this town. Like the streets and stop charging the people in this town for everything.
- Enforce mandatory speed of 50 km/h
- Maybe this is a larger conversation about an overall change to the downtown. I just read in the Herald that town will be allowing patios, which is excellent. So, why not widen the sidewalks, allow patios and change to parallel parking in all 4 of the downtown blocks from 1 street east to 3 street west.
- Put a 4 way stop sign at the Funeral Home Corner to the west. This would slow traffic on 2nd Ave and not have 3 4way stops in a row.
- I think speed bumps on several streets would be a big help - both first streets, both second streets, and third street west. These 5 blocks are wide open from 7th avenue to 2nd avenue. There is a 4 way stop on first street east but with the school gone this stop is regularly ignored. Probably more blocks could use these, too.
- I like the idea of a lower speed limit as well as a 4 way stop! Let's do both and make Hanna a safer place for everybody
- Is this intersection higher traffic than others? Has it been studied what average speeds are like through the intersection?
- Start ticketing people who drive more than 10km/h under the speed limit. If they can see or react in time their licence should be revoked. The roads in this town need dire repairs and truck routes need to be strongly enforced. If we could change downtown to parallel parking instead of angle parking that would remove a lot of fear as well

231 – 2<sup>nd</sup> Ave. W  
Hanna, AB  
403-857-8080  
[cdeadlock@hotmail.com](mailto:cdeadlock@hotmail.com)

Jan. 17, 2020

Dear Town of Hanna Council,

I would like to voice my concerns with the traffic problem that has been occurring at the corner of 2<sup>nd</sup> Ave. W and 2<sup>nd</sup> St.

Over the years I have seen many people speeding down the street, and many drivers not stopping for pedestrians, and it is only getting worse. In the past year or two it has gotten very bad. 99% of the times that myself or my Grandkids try to cross, the drivers do not stop. I have also witnessed others having to wait for the cars to pass. I don't know what the cost of putting a stop sign up is. But I put allot of value on a life. Recently my grandson, who thought the car looked like it was going to stop, came with 12 inches of being hit.

With that being said, I would like to have discussions start on having a four way stop at this intersection, the sooner the better. I don't think we should wait until someone is struck and hurt or worse.

If anyone would like to come to sit in my building and watch, let me know I can arrange this to happen.

Thank you for you time on this matter,

Connie Deadlock

Date: May 10, 2022

Agenda Item No: 09.04

## ATCO Electric – Franchise Fee Agreement Extension

### Recommended Motion

That Council authorize the Mayor and Chief Administrative Officer to enter into the Electric Distribution System Franchise Agreement (the Agreement) Extension Acknowledgment between ATCO Electric Ltd. and the Town of Hanna, in accordance with Section 3 of the Agreement, for a 5-year term which will become effective upon the June 12, 2023, expiry date of the initial term of the Agreement.

### Background

The Town of Hanna has held an Electric Distribution System Franchise Agreement (Agreement) with ATCO Electric for several decades. An Electric Distribution System Franchise Agreement grants an exclusive franchise to a company in this case ATCO Electric Ltd. to provide Electric Distribution Service within a Municipal Service Area on the agreed to terms and conditions contained in the Agreement. An Electric Distribution System means any facilities which are used to provide electric distribution service within the municipal service area, and without limiting the generality of the foregoing shall include street lighting, where applicable, poles, fixtures, luminaires, guys, hardware, insulators, wires, conductors, cables, ducts, meters, transformers, fences, vaults, and connection pedestals, excluding any transmission facilities as defined by the Electric Utilities Act.

The most recent Agreement with ATCO Electric the Town of Hanna has entered became effective June 12, 2013. Prior to entering into this agreement ATCO representatives made a presentation to Council in August of 2012, indicating their interest and intent to enter into a new agreement with the Town of Hanna.

The Agreement calls for an initial period of 10 years with an option for two five-year extensions for a potential maximum term of 20 years. At the time of the signing of the Agreement the Franchise Fee rate established for delivery revenues was 5.00%. In 2018 Council went through the process to have that Franchise fee increased to 7.5%. The maximum % allowable for a municipality to charge is 20%.

ATCO sent a letter to the Town of Hanna dated, February 9, 2022 providing notice of its intention to extend the agreement in accordance with Section 3 of the agreement which



upon approval of the Town of Hanna will become effective on June 12, 2023 for a five-year term.

**Communications**

N/A

**Financial Implications**

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

**Policy and/or Legislative Implications**

N/A

**Attachments**

1. Letter from ATCO Electric Ltd. dated February 9, 2022 – Notice of Intention to Extend the Agreement.
2. Bylaw 965-2012 ATCO Franchise Agreement Bylaw
3. Electric Distribution System Franchise Agreement between ATCO Electric Ltd and the Town of Hanna.

**Reviewed by and Approved for Submission to Council**

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

February 9, 2022

Town of Hanna  
302 2<sup>nd</sup> Ave  
Hanna, AB. T0J 1P0

**Re: Municipal Electric Distribution System Franchise Agreement – 5-Year Extension**

---

In accordance with Section 3 of the Electric Distribution System Franchise Agreement (the Agreement) between ATCO Electric Ltd. (ATCO) and the Town of Hanna effective June 12, 2013, the Agreement shall be extended for a further period of 5 years, provided ATCO gives written notice not less than 12 months prior to the expiration of the initial term of its intention to extend the Agreement and the Town of Hanna agrees in writing not less than six months prior to the expiry of the initial term.

ATCO provided notice of its intention to extend the Agreement on accordance with Section 3 via email dated February 9, 2022. If Town of Hanna agrees with this extension for an additional 5-year term, please sign the acknowledgement below and return to the undersigned by **December 12, 2022 (no less than 6 months prior to the June 12, 2023 expiry date) of the current Agreement.**

Feel free to call with any questions or concerns.

Sincerely

Tracy Volker, Customer Sales Representative  
ATCO Electric  
403-741-4792  
Tracy.volker@atco.com



**Electric Distribution Franchise Agreement Extension Acknowledgment**

The Town of Hanna hereby agree to extend the Electric Distribution System Franchise Agreement (the Agreement) between ATCO Electric Ltd. and Town of Hanna, in accordance with Section 3 of the Agreement, for a 5-year term which will become effective upon the June 12, 2023 expiry date of the initial term of the Agreement.

Town of Hanna

PER: \_\_\_\_\_  
                    Danny Povaschuk- Mayor

Date: \_\_\_\_\_

PER: \_\_\_\_\_  
                    Kim Neill- CAO

Date: \_\_\_\_\_

**ATCO Electric Ltd.**

PER: : \_\_\_\_\_  
                    Kevin Burgemeister, Vice President, Operations

Date: \_\_\_\_\_

PER: \_\_\_\_\_  
                    Pete Bothwell, Vice President, Customer Experience  
                    & Initiatives

Date: \_\_\_\_\_

**TOWN OF HANNA  
PROVINCE OF ALBERTA  
BY-LAW 965-2012**

A BYLAW OF THE TOWN OF HANNA (THE "MUNICIPALITY"), IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE MAYOR AND CHIEF ADMINISTRATIVE OFFICER TO ENTER INTO AN AGREEMENT GRANTING ATCO ELECTRIC LTD. (THE "COMPANY"), THE RIGHT TO PROVIDE ELECTRIC DISTRIBUTION SERVICE WITHIN THE MUNICIPALITY.

WHEREAS pursuant to the provisions of the Municipal Government Act, RSA 2000, Chapter M-26, as amended (the "Act"), the Municipality desires to grant and the Company desires to obtain, an exclusive franchise to provide electric distribution service within the Municipality for a period of five (5) years subject to the right of renewal as set forth in the said agreement and in the said Act;

AND WHEREAS the Council of the Municipality and the Company have agreed to enter into an Electric Distribution System Franchise Agreement (the "Agreement"), in the form annexed hereto;

AND WHEREAS it is deemed that the Agreement would be to the general benefit of the consumers within the Municipality.

NOW THEREFORE THE COUNCIL OF THE TOWN OF HANNA ENACTS AS FOLLOWS:

**PART I BYLAW TITLE**

1. That this bylaw shall be known as the "Electric Distribution System Franchise Agreement Bylaw".

**PART II GENERAL**

1. That the Electric Distribution System Franchise Agreement, a copy of which is annexed hereto as Schedule "A", be and the same is hereby ratified, confirmed and approved, and the Mayor and Chief Administrative Officer are hereby authorized to enter into the Electric Distribution System Franchise Agreement for and on behalf of the Municipality, and the Chief Administrative Officer is hereby authorized to affix thereto the corporate seal of the Municipality.
2. That the Electric Distribution System Franchise Agreement annexed hereto as Schedule "A" is hereby incorporated in, and made part of, this Bylaw.
3. That the Council consents to the exercise by the Company within the Municipality of any of the powers given to the Company by the Water, Gas and Electric Companies Act, R.S.A. 2000 c.W-4, as amended.

*ML*  
*HG*

**PART III ENACTMENT**

1. That this Bylaw shall come into force upon the Electric Distribution System Franchise Agreement being approved by the Alberta Energy and Utilities Board and upon being given third reading and finally passed.

READ A FIRST TIME THIS 13<sup>th</sup> DAY OF NOVEMBER 2012.

  
\_\_\_\_\_  
Mayor Mark Nikota

  
\_\_\_\_\_  
Chief Administrative Officer  
Geraldine Gervais

READ A SECOND TIME THIS 11<sup>th</sup> DAY OF JUNE 2013.

READ A THIRD TIME AND FINALLY PASSED THIS 11<sup>th</sup> DAY OF JUNE 2013.

  
\_\_\_\_\_  
Mayor Mark Nikota

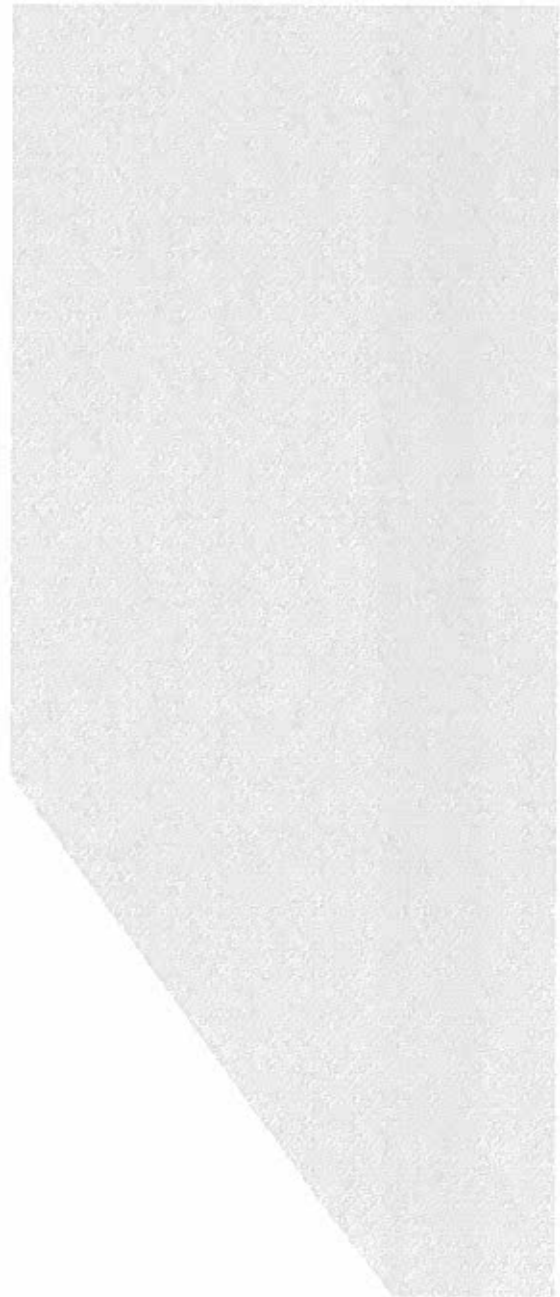
  
\_\_\_\_\_  
Chief Administrative Officer  
Kim Neill



## **Town of Hanna**

### **Franchise Agreement with ATCO Electric Ltd. and Amendment to Rider A**

**April 8, 2013**



**The Alberta Utilities Commission**  
Decision 2013-136: Town of Hanna  
Franchise Agreement with ATCO Electric Ltd. and  
Amendment to Rider A  
Application No. 1609317  
Proceeding ID No. 2447

April 8, 2013

Published by

The Alberta Utilities Commission  
Fifth Avenue Place, Fourth Floor, 425 First Street S.W.  
Calgary, Alberta  
T2P 3L8

Telephone: 403-592-8845  
Fax: 403-592-4406

Website: [www.auc.ab.ca](http://www.auc.ab.ca)

## **1 Introduction**

1. On February 20, 2013, the Alberta Utilities Commission (the AUC or the Commission) received an application from the Town of Hanna (Hanna) and ATCO Electric Ltd. (AE) requesting approval to renew their electric distribution franchise agreement (franchise agreement) for a period of 10 years with an option for two five-year extensions, for a potential maximum term of 20 years. ATCO Electric also applied for a decision approving an amendment to Rider A which collects franchise fees and linear property taxes from customers in Hanna. The renewed franchise agreement is attached as Appendix 1 to this decision and is based on a standard agreement which was approved by the AUC in Decision 2012-255.<sup>1</sup>

2. The AUC published the notice of application on the AUC website on February 27, 2013, and in the Hanna Herald on March 6, 2013. Anyone with concerns or objections was directed to file a submission with the AUC by March 20, 2013. The AUC has processed this application without further notice as no objections were received.

## **2 Franchise agreement**

3. The municipality determines the level of the franchise fee, which is the consideration paid by the utility for the exclusive right to provide electric service to customers within the municipality. The municipality may also opt for the collection of linear property taxes from the utility for the use of municipal lands to provide utility service. Franchise fees and linear property taxes are considered to be a cost of AE doing business in the municipality, and therefore, these costs are recovered from electricity customers in the municipality.

4. Hanna completed first reading of Bylaw No. 965-2012 which authorized the municipality to execute a new franchise agreement with AE to provide distribution service within Hanna.

5. In the franchise agreement, Hanna proposed to increase the franchise fee to five per cent from 3.5 per cent of the delivery revenue received by AE. In addition to the collection of the franchise fee, Hanna has also opted to continue the receipt of linear property taxes from AE. With the franchise fee and linear property taxes combined, the monthly cost for an average residential customer is forecasted to be \$5.87.

---

<sup>1</sup> Decision 2012-255: Town of Hinton, New Franchise Agreement Template and Franchise Agreement with FortisAlberta Inc., Application No. 1608547, Proceeding ID No. 1946, September 28, 2012.

6. The term of the franchise agreement is 10 years with the option for two five-year renewals, for a potential maximum term of 20 years. In accordance with Section 45 of the *Municipal Government Act*, RSA 2000, c. M-26, a council may grant exclusive right to provide a utility service in all or part of the municipality with a term not exceeding 20 years. The Commission finds that the term of this agreement is in accordance with the legislated time frame.

7. During the term of the franchise agreement, the level of the franchise fee can be changed once annually at the sole discretion of Hanna to a maximum of 20 per cent in accordance with articles 5(b) and 5(c), of the franchise agreement. These terms were approved in the standard agreement in Decision 2012-255 and are part of the current franchise agreement.

8. Therefore, pursuant to Section 45 of the *Municipal Government Act*, Section 106 of the *Public Utilities Act*, RSA 2000, c. P-45 and Section 139 of the *Electric Utilities Act*, SA 2003, c. E-5.1, the Commission approves the franchise agreement and finds the right granted by Hanna to AE to be necessary and proper for the public convenience and properly serves the public interest.

9. The Commission also approves the continued collection of linear property taxes as part of the franchise agreement pursuant to Section 353 of the *Municipal Government Act*. The linear property tax rate for Hanna is 1.85 per cent.

### 3 Riders

10. Franchise fees and linear property taxes are collected through AE's Rider A. AE submitted a new Rider A schedule showing the new franchise fee of five per cent. The new franchise fee will be effective after final municipal approval. The Commission has attached Rider A as Appendix 2 to this decision.

11. The linear property tax rate of 1.85 per cent, was acknowledged by Commission letter dated February 14, 2013.<sup>2</sup>

12. In accordance with Section 125 of the *Electric Utilities Act*, and based on the approval of the franchise agreement in this decision, the Commission approves Rider A and finds the amounts to be just and reasonable.

### 4 Order

13. It is hereby ordered that:

- (1) A copy of Bylaw No. 965-2012 shall be filed with the AUC after third reading along with a copy of the executed franchise agreement and final Rider A schedule.
- (2) The new franchise rate and linear property tax for Hanna as indicated on Rider A attached as Appendix 2 to this decision is approved.

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<sup>2</sup> Application No. 1609302.

- (3) Any changes in the level of the franchise fee pursuant to the provisions in Article 5(b) of the franchise agreement are required to be filed with the AUC for acknowledgement on or before the date that the rate comes into effect, including an updated Rider A schedule.
- (4) Prior to implementing any change in the franchise fee, customers shall be notified of the change in the franchise fee through the publication of a notice in the newspaper having the widest circulation in Hanna at least 45 days prior to the implementation of the revised franchise fee. A copy of the notice shall be filed with the AUC.

Dated on April 8, 2013.

**The Alberta Utilities Commission**

*(original signed by)*

Neil Jamieson  
Commission Member



**ELECTRIC DISTRIBUTION SYSTEM FRANCHISE AGREEMENT**

**BETWEEN**

**Town of Hanna**

**- AND -**

**ATCO Electric Ltd.**

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**ELECTRIC DISTRIBUTION SYSTEM FRANCHISE AGREEMENT**

THIS AGREEMENT made effective the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**BETWEEN:**

Town of Hanna,  
a Municipal Corporation located in the Province of Alberta  
(the "Municipality")

OF THE FIRST PART

- and -

ATCO Electric Ltd.,  
a body corporate and public utility with its  
head office in the Edmonton in the Province of Alberta  
(the "Company")

OF THE SECOND PART

**WHEREAS:**

The Municipality desires to grant and the Company desires to obtain an exclusive franchise to provide Electric Distribution Service within the Municipal Service Area on the terms and conditions herein contained;

**NOW THEREFORE:**

In consideration of the mutual covenants and promises herein contained, the Parties hereby agree as follows:

	Initials
Municipality	
Company	

## 1) DEFINITIONS AND INTERPRETATION

Unless otherwise expressly provided in this Agreement, the words, phrases and expressions in this Agreement shall have the meanings attributed to them as follows:

- a) **"Commission"** means the Alberta Utilities Commission, as established under the Alberta Utilities Commission Act (Alberta);
- b) **"Company"** means the Party of the second part to this Agreement and includes its successors and assigns;
- c) **"Construct"** means constructing, reconstructing, upgrading, extending, relocating or removing any part of the existing Distribution System or proposed Distribution System;
- d) **"Consumer"** means any individual, group of individuals, firm or body corporate, including the Municipality, with premises or facilities located within the Municipal Service Area from time to time that are provided with Electric Distribution Service by the Company pursuant to the Company's Distribution Tariff;
- e) **"Core Services"** means all those services set forth in Schedule "A";
- f) **"Detailed Street Light Patrol"** means a detailed street light patrol of Company-owned street lights conducted by the Company on a schedule reasonably determined by the Company from time to time, currently a seven to nine year cycle as at the date of this Agreement;
- g) **"Distribution System"** means any facilities owned by the Company which are used to provide Electric Distribution Service within the Municipal Service Area, and, without limiting the generality of the foregoing, shall include street lighting, where applicable, and poles, fixtures, luminaires, guys, hardware, insulators, wires, conductors, cables, ducts, meters, transformers, fences, vaults and connection pedestals, excluding any transmission facilities as defined in the EUA;
- h) **"Distribution Tariff"** means the Distribution Tariff prepared by the Company and approved by the Commission on an interim or final basis, as the case may be;
- i) **"Electric Distribution Service"** means electric distribution service as defined in the EUA;
- j) **"Electronic Format"** means any document or other means of communication that is created, recorded, transmitted or stored in digital form or in any other intangible form by electronic, magnetic or optical means or by any other computer-related means that have similar capabilities for creation, recording, transmission or storage;
- k) **"EUA"** means the *Electric Utilities Act* (Alberta);
- l) **"Extra Services"** means those services set forth in Schedule "B" that are requested by the Municipality for itself or on behalf of a Consumer and provided by the Company in accordance with Article 7;
- m) **"First Subsequent Term"** means the Term of this Agreement as set out in Article 3;
- n) **"HEEA"** means the *Hydro and Electric Energy Act* (Alberta);

	Initials
Municipality	<i>[Signature]</i>
Company	<i>[Signature]</i>

- o) **"Initial Term"** means the Term of this Agreement as set out in Article 2;
- p) **"Maintain"** means to maintain, keep in good repair or overhaul any part of the Distribution System;
- q) **"Major Work"** means any work to Construct or Maintain the Distribution System that costs more than One Hundred Thousand (\$100,000.00) Dollars;
- r) **"MGA"** means the *Municipal Government Act* (Alberta);
- s) **"Municipal Property"** means all property, including lands and buildings, owned, controlled or managed by the Municipality within the Municipal Service Area;
- t) **"Municipal Service Area"** means the geographical area within the legal boundaries of the Municipality as altered from time to time;
- u) **"Municipality"** means the Party of the first part to this Agreement;
- v) **"Operate"** means to operate, interrupt or restore any part of the Distribution System in a safe and reliable manner;
- w) **"Party"** means any party to this Agreement and **"Parties"** means all of the parties to this Agreement;
- x) **"Plans and Specifications"** means the plans, drawings and specifications reasonably necessary to properly assess and review proposed Work prior to issuing any approval that may be required under this Agreement;
- y) **"Second Subsequent Term"** means the Term of this Agreement as set out in Article 3;
- z) **"Term"** means, as the context requires, the Initial Term, First Subsequent Term or the Second Subsequent Term, and **"Terms"** means all of them;
- aa) **"Terms and Conditions"** means the terms and conditions contained within the Distribution Tariff in effect from time to time for the Company as approved by the Commission; and
- bb) **"Work"** means any work to Construct or Maintain the Distribution System.

The words "hereof", "herein", "hereunder" and other words of similar import refer to this Agreement as a whole, including any attachments hereto, as the same may from time to time be amended or supplemented and not to any subdivision contained in this Agreement. Unless the context otherwise requires, words importing the singular include the plural and vice versa and words importing gender include all genders. References to provisions of statutes, rules or regulations shall be deemed to include references to such provisions as amended, modified or re-enacted from time to time. The word "including" when used herein is not intended to be exclusive and in all cases means "including without limitation". References herein to a section, paragraph, clause, Article or provision shall refer to the appropriate Article in this Agreement. The descriptive headings of this Agreement are inserted for convenience of reference only and do not constitute a part of and shall not be utilized in interpreting this Agreement.

Municipality	Initials
Company	

**2) TERM**

This Agreement shall be for an initial term (the "Initial Term") of ten (10) years, commencing on the later of:

- a) First day of January, 2013 or
- b) the first day after both of the following have occurred:
  - i) Commission approval of this Agreement; and
  - ii) the Municipality having passed third reading of the applicable adopting bylaw  
\_\_\_\_\_.

**3) EXPIRY AND RENEWAL OF AGREEMENT**

Following the expiration of the Initial Term, this Agreement shall be renewed for a further period of five (5) years (the "First Subsequent Term"), provided the Company gives written notice to the Municipality not less than twelve (12) months prior to the expiration of the Initial Term of its intention to renew this Agreement and the Municipality agrees in writing to the renewal not less than six (6) months prior to the expiration of the Initial Term.

- a) During the first (1<sup>st</sup>) year following the expiration of the Initial Term all the rights and obligations of the parties under this Agreement shall continue to be in effect. Following the expiration of the First Subsequent Term, the Parties agree that this Agreement may be extended for an additional five (5) year term (the "Second Subsequent Term") commencing at the end of the First Subsequent Term, provided that one of the Parties shall provide notice to the other Party of its wish to extend this Agreement for the Second Subsequent Term and the other Party confirms, no later than one (1) year prior to the end of the First Subsequent Term, that it also wishes to extend the Term of this Agreement for the Second Subsequent Term.
- b) If the Municipality has not provided notice to the Company to exercise its right under Article 10 to require the Company to sell the Distribution System within the Municipal Service Area to the Municipality, either Party may submit any items in dispute pertaining to the entering into of a new agreement to binding arbitration before the Commission who shall determine the terms of the new agreement;
- c) Unless either Party has provided notice to the other Party of its intent to terminate or to extend this Agreement, following any expiration of any Term, the respective rights and obligations of the Parties under this Agreement shall continue to be in effect for a period of one (1) year following the expiration of the applicable Term in order to provide the Parties with a reasonable opportunity to negotiate a subsequent agreement;

	Initials
Municipality	
Company	

- d) Commencing one (1) year following the expiration or termination of any Term of this Agreement, unless either Party has invoked the right to arbitration referred to in subparagraph b), this Agreement shall continue to be in effect but shall be amended to provide for the following:
- i) the franchise fee percentage used to calculate the franchise fee payable by the Company under Article 5 shall be reduced to fifty percent (50%) of the average annual franchise fee percentage used to calculate the franchise fee paid by the Company to the Municipality for the previous five (5) calendar years; and
  - ii) the costs of any relocation requested by the Municipality pursuant to Article 15 shall be paid by the Municipality.

**4) GRANT OF FRANCHISE**

- a) Subject to subparagraph b) below, and to the terms and conditions hereof, the Municipality hereby grants to the Company the exclusive right within the Municipal Service Area:
- i) to provide Electric Distribution Service;
  - ii) to Construct, Operate, and Maintain the electric distribution system, as defined in the EUA, within the Municipal Service Area; and
  - iii) to use designated portions of roads, rights-of-way, and other lands owned, controlled or managed by the Municipality necessary to provide Electric Distribution Service or to Construct, Operate and Maintain the Distribution System, including the necessary removal, trimming of trees, shrubs or bushes or any parts thereof.

This grant shall not preclude the Municipality from providing wire services to municipally owned facilities where standalone generation is provided on site or immediately adjacent sites excepting road allowances. Such services are to be provided by the Municipality directly and not by any other third party wire services provider.

Subject to Article 12 of this Agreement, in the event that a third party (including a Rural Electrification Association (REA)) owns, operates or controls any electrical distribution facilities or lighting within the Municipal Service Area at any time during the Term of this Agreement, the Municipality agrees that it will support the Company's efforts, as is reasonable, to purchase such electrical distribution facilities or, to the extent that it has the authority to do so, the Municipality shall otherwise require such third party to sell such facilities to the Company. Where the Municipality supports the Company's efforts to purchase such electrical distribution facilities or, to the extent that it has the authority to do so, otherwise requires a third party to sell its facilities to the Company, the Company shall be responsible for

	Initials
Municipality	<i>[Handwritten Initials]</i>
Company	<i>[Handwritten Initials]</i>

all reasonable fees, costs and disbursements of external legal counsel incurred by the Municipality in expending such good faith efforts.

b) The Company agrees to:

- i) bear the full responsibility of an owner of an electric distribution system within the Municipal Service Area and to ensure all services provided pursuant to this Agreement are provided in accordance with the Distribution Tariff, insofar as applicable;
- ii) Construct, Operate and Maintain the Distribution System within the Municipal Service Area;
- iii) use designated portions of roads, rights-of-way, and other lands including other lands owned, controlled or managed by the Municipality necessary to Construct, Operate and Maintain the Distribution System, including the necessary removal, trimming of trees, shrubs or bushes or any parts thereof; and
- iv) use the Municipality's roads, rights-of-way and other Municipal Property granted hereunder solely for the purpose of providing Electric Distribution Service and any other service contemplated by this Agreement.

5) **FRANCHISE FEE**

a) **Calculation of Franchise Fee**

In consideration of the provisions of Article 4 and the mutual covenants herein, the Company agrees to pay to the Municipality a franchise fee. For each calendar year, the franchise fee will be calculated as a percentage of the Company's actual revenue in that year from the Distribution Tariff rates charged for Electric Distribution Service within the Municipal Service Area, excluding any amounts refunded or collected pursuant to riders.

For the first (1<sup>st</sup>) calendar year of the Term of this Agreement, the franchise fee percentage shall be ~~three and one half percent (3.5%)~~. *FIVE PERCENT (5%)*

By no later than September first (1<sup>st</sup>) of each year, the Company shall:

- i) advise the Municipality in writing of the revenues that were derived from the Distribution Tariff within the Municipal Service Area for the prior calendar year (excluding any amounts refunded or collected pursuant to riders); and
- ii) with the Municipality's assistance, provide in writing an estimate of revenues to be derived from the Distribution Tariff (excluding any amounts refunded or collected pursuant to riders) within the Municipal Service Area for the next calendar year.

Municipality	Initials
Company	<i>[Signature]</i>



**b) Adjustment to Franchise Fee**

At the option of the Municipality, the franchise fee percentage may be changed annually by providing written notice to the Company.

If the Municipality wishes to amend the franchise fee percentage so that the amended franchise fee percentage is effective January first (1<sup>st</sup>) of the following calendar year, then the Municipality shall, no later than November first (1<sup>st</sup>) of the immediately preceding year, advise the Company in writing of the franchise fee percentage to be charged for the following calendar year.

If the Municipality provides such notice after November first (1<sup>st</sup>) of the immediately preceding year for a January first (1<sup>st</sup>) implementation, or at any other time with respect to a franchise fee change that will be implemented after January first (1<sup>st</sup>) of the following year, the Company will implement the new franchise fee percentage as soon as reasonably possible.

**c) Franchise Fee Cap**

The municipal franchise fee cap is twenty percent (20%) and shall not at any time exceed twenty percent (20%), unless there has been prior Commission approval and provided that the Municipality has complied with Article 5d) below.

**d) Adjustment to Franchise Fee Cap**

At the option of the Municipality, the franchise fee cap may be changed annually by providing written notice to the Company, subject to Commission approval. If the Municipality wishes to amend the franchise fee cap so that the amended franchise fee cap is effective January first (1<sup>st</sup>) of the following calendar year, then the Municipality shall, no later than November first (1<sup>st</sup>) of the immediately preceding year, advise the Company in writing of the franchise fee cap to be in effect for the following calendar year.

If the Municipality provides such notice after November first (1<sup>st</sup>) of the immediately preceding year for a January first (1<sup>st</sup>) implementation, or at any other time with respect to a franchise fee cap change that will be implemented for January first (1<sup>st</sup>) of the following year, the Company will recognize the new franchise fee cap as soon as reasonably possible, subject to Commission approval.

**e) Payment of Franchise Fee**

The Company shall pay the franchise fee amount, billed to each Consumer, to the Municipality on a monthly basis, within forty-five (45) days after billing each retailer.

**f) Reporting Considerations**

Upon request, the Company shall provide to the Municipality along with payment of the franchise fee amount, the financial information used by the Company to verify the franchise fee amount as calculated under this Article.

	Initials
Municipality	
Company	

**6) CORE SERVICES**

The Company agrees to provide those Core Services to the Municipality as set forth in Schedule "A" and further agrees to the process contained in Schedule "A". The Company and the Municipality may amend Schedule "A" from time to time upon mutual agreement.

**7) PROVISION OF EXTRA SERVICES**

Subject to an agreement being reached on cost and other terms, the Company agrees to provide to the Municipality those Extra Services, if any, as set forth in Schedule "B", as requested by the Municipality from time to time.

The Company is entitled to receive from the Municipality a reasonable amount for the provision of those Extra Services in accordance with Schedule "B". The Company and the Municipality may amend Schedule "B" from time to time upon mutual agreement.

**8) MUNICIPAL TAXES**

Amounts payable to the Municipality pursuant to the terms and conditions hereof shall be in addition to the municipal taxes and other levies or charges made by the Municipality against the Company, its land and buildings, linear property, machinery and equipment, and the Distribution System.

**9) RIGHT TO TERMINATE ON DEFAULT**

In the event either Party breaches any material provision of this Agreement, the other Party may, at its option, provide written notice to the Party in breach to remedy such breach.

If the said breach is not remedied within two (2) weeks after receipt of the written notice or such further time as may be reasonably required by the Party in breach using best efforts on a commercially reasonable basis to remedy the breach, the Party not in breach may give six (6) months notice in writing to the other Party of its intent to terminate this Agreement, and unless such breach is remedied to the satisfaction of the Party not in breach, acting reasonably, this Agreement shall terminate six (6) months from the date such written notice is given, subject to prior Commission approval.

**10) SALE OF DISTRIBUTION SYSTEM**

Upon the expiration of the Term of this Agreement, or the termination of this Agreement pursuant to the terms and conditions hereof or by operation of law or order of a governmental authority or court of law having jurisdiction, the Municipality may, subject to the approval of the Commission under Section 47 of the MGA, exercise its right to require the Company to sell to it the Distribution System within the Municipal Service Area pursuant to the provisions of the MGA or HEEA, as applicable. If the Parties are unable to agree on price or terms and conditions of the purchase, the unresolved matters shall be referred to the Commission for determination.

	Initials
Municipality	<i>[Signature]</i>
Company	<i>[Signature]</i>

The Parties acknowledge that the Distribution System may be comprised of component parts that are not transferable by the Company to the Municipality including technologies that have been licensed by third Parties to the Company, and therefore the Company may not be able to transfer such component parts to the Municipality on any such sale. However, the Company shall acting reasonably assist the Municipality in obtaining the necessary approval or consent to such transfer.



## 11) STREET LIGHTING

### a) Investment Option Rate

The Company agrees to provide and maintain an investment option rate for street lighting within the Municipal Service Area to the level of service and standards specified in the appropriate rate for investment option street lighting. This Commission approved rate includes an allowance for the replacement of street lighting.

The Company will provide Company standard and non-standard street lighting under the investment option rate for street lighting. The Company will maintain an inventory of its standard street lighting as listed in its street lighting catalogue. The Company will use reasonable commercial efforts, based on prudent electrical utility practices, to carry stock of such inventory for a reasonable period of time.

- i) In the event that:
  - A. the Company, in its sole discretion, reasonably exercised, decides to change its classifications of what constitutes standard street lighting in its inventory and such change has relevance to the classes of street lights used by the Municipality, then the Company shall provide one (1) year's prior written notice to the Municipality of its intention to effect such a change and will use its commercially reasonable good faith efforts to determine appropriate alternative sources of such equipment, and arrangements for the associated maintenance, for the Municipality; and
  - B. a change in the classifications of what constitutes standard street lighting in the Company's inventory arises as a result of the actions of any third party and such change has relevance to the classes of street lights used by the Municipality, then forthwith upon becoming aware that such a change is forthcoming, the Company shall provide notice to the Municipality of the forthcoming change and will use its commercially reasonable good faith efforts to determine reasonable alternatives for such equipment, and arrangements for the associated maintenance, for the Municipality.
- ii) If:
  - A. the Municipality requests street lighting that is not part of the standard offering of the Company at the time;
  - B. the Municipality requests street lighting that was previously part of the standard street lighting inventory but, at the time of the applicable

	Initials
Municipality	
Company	

request, has ceased to be part of the standard street lighting offering of the Company; or

- C. the Municipality converts nonstandard street lighting that is not part of the standard offering of the Company at the time to investment option rate street lighting under Article 11c) below;

then the Municipality will be required to enter into a non-standard lighting agreement with the Company, which form of agreement is referenced on the Company's website or in the Company's street lighting catalogue. For such non-standard lighting, the Company will not be responsible for paying a credit under Article 1b) of Schedule "C" to the Municipality to the extent that a delay in replacing the burnt out light is outside of the reasonable control of the Company, including any delay resulting from the failure by the Municipality to carry replacement parts for non-standard lighting.

The Company shall not be required to install any non-standard street lighting that does not meet the Company's minimum specifications for street lighting, and such street lighting must be metered and owned, installed and operated by the Municipality.

The time periods and deadlines contained in Schedule "C" shall be extended for investment-rate, non-standard street lighting for the period of time, if any, the Company is waiting for receipt of non-standard equipment, supplies and materials from the Municipality.

**b) No-Investment Option Rate**

The Company and Municipality agree that all new street lighting provided, and any Municipality-requested relocation of any no-investment option rate street lighting, after the date of this Agreement will be provided or relocated, as the case may be, on the basis of the investment option rate. For no-investment option rate street lighting, the Company agrees to maintain street lighting within the Municipal Service Area to the level of service and standards specified in the appropriate rate for no-investment option rate street lighting. This Commission-approved rate does not include an allowance for the replacement of no-investment option rate street lighting.

**c) Conversion of No-Investment Rate to Investment Option Rate**

The Municipality has the option to convert all street lighting on the Company no-investment option street light rate to the Company investment option rate upon providing sixty (60) days written notice to the Company. Where such option is exercised, the Municipality has the right to obtain the Company investment for such street lighting up to the maximum Commission-approved Company investment levels for such street lighting. For the purpose of clarity, any calculation of "Commission-approved Company investment level" for street lighting in this Agreement shall be determined at the time of conversion of the applicable street lighting. The investment for street lighting shall be calculated according to the following formula:

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Municipality	
Company	

$$A \times (1 - N/30)$$

Where:

A = the maximum allowable Commission-approved Company investment level per street light; and

N = the age of the street light in years.

The Company will invest in all, but, unless otherwise decided by the Company in its sole discretion, not less than all, no-investment option street lighting within the Municipal Service Area that is converted to the investment option rate.

The Company, in consultation with the Municipality, may use the average age of street lights and the average contributions made by the Municipality in calculating refunds.

Once all the street lighting within the Municipal Service Area has been converted to the applicable Company investment option rate, the Company shall provide and maintain such street lighting within the Municipal Service Area to the level of service and standards specified in the appropriate rate for investment street lighting, and as set out in Schedule "C" of this Agreement.

**d) Street Light Rates**

The distribution rates charged by the Company to the Municipality for street lighting shall include only those costs and expenses that pertain to street lighting facilities all at rates approved by the Commission. Other terms and conditions for non-standard street lighting are outlined in the non-standard street lighting agreement between the Company and the Municipality.

**e) Municipality Owned Street Lighting**

Notwithstanding any other provision of this Article, it is understood and agreed that the Municipality shall have the right to own street lighting and to pay the applicable rate, recognizing the Municipality's ownership.

In such cases where the Municipality owns its street lighting, the Municipality agrees that:

- i) it will bear sole and full responsibility for any liability resulting therefrom and for properly operating, servicing, maintaining, insuring and replacing such street lighting in accordance with good and safe electrical operating practices;
- ii) such street lighting is not to form part of the Distribution System and shall be capable of being isolated from the Distribution System; and

	Initials
Municipality	<i>[Handwritten Initials]</i>
Company	<i>[Handwritten Initials]</i>

- iii) such street lighting will be separately metered, provided that this provision will not necessarily require individual street lights to be separately metered.

**f) Street Light Inventory**

The Company and the Municipality agree to meet annually to discuss and exchange information relating to street light facilities owned by each Party. The Company shall have the right, but not the obligation, to mark street lighting facilities owned by the Municipality. The form and place of marking used by the Company to mark street light facilities owned by the Municipality shall first be approved in writing by the Municipality, who shall act reasonably in granting or denying such approval.

Within twelve (12) months of any request by the Municipality, the Company shall provide to the Municipality an inventory of all street lighting facilities within the Municipal Service Area detailing those that:

- i) form part of the Distribution System owned by the Company, and upon request, indicate whether they are jointly used by the Company and a third party, or otherwise; and
- ii) are a dedicated street light facility, and upon request, indicate whether they are jointly used by the Company and a third party, or otherwise.

The inventory shall indicate which street lights are at the investment option rate or the no-investment option rate. Any changes to inventory will be updated on an annual basis. The Company will also conduct a Detailed Street Light Patrol and will update the inventory of street lighting facilities within the Municipality after completion of the patrol.

**g) Detailed Street Light Patrol**

Detailed Street Light Patrols shall include an inspection of each Company-owned street light as well as audit services to verify the quantity, wattage, rate, and ownership of such street lights. Any changes identified during the inspection or audit, in comparison to the then most recently completed previous audit, will be noted and the street light records will be updated after completion of the patrol. It should be noted that a Municipality with multiple street light circuits may not all be audited within the same calendar year, however, all street light circuits will be inspected and audited within the street light patrol cycle. Metered street lights owned by the Municipality will not be part of the Detailed Street Light Patrol and the Municipality is responsible for inspecting its own street lights. Upon request, the Company shall provide to the Municipality a list of the standard street light offerings of the Company at the time of the request.

As of the date of this Agreement, Detailed Street Light Patrols will be conducted by the Company on a seven to nine year cycle. In the event that the Company wishes

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Municipality	
Company	

to change the scheduling of this cycle, no such change in schedule will be effective without:

- i) the Company having provided the Municipality with prior notice of its intention to effect any such change; and
- ii) the Municipality having a reasonable amount of time to challenge such change before the Commission, if the Municipality wishes to do so.

## 12) INCREASE IN MUNICIPAL BOUNDARIES

Where the Municipal Service Area is increased through annexation or otherwise by:

- a) 640 acres or more; or
- b) less than 640 acres, but where such annexation or other increase constitutes at least 25% of the then current area;

the Municipality shall have the right to:

- i) purchase the portion of the Distribution System within the increased area provided that the Municipality gives notice in writing to the Company of its intention to purchase within ninety (90) days of the effective date of the increase in area. If the Parties are unable to agree on price or terms and conditions of the purchase, the unresolved matters shall be referred to the Commission for determination;
- ii) add the increased area to the Municipal Service Area already served by the Company so that the rights and obligations contained in this Agreement will apply in respect of the whole Municipal Service Area, including the increased area, except that, and subject to Commission approval, the Municipality may require the Company to charge the Consumers within the increased area a different franchise fee percentage; or
- iii) add the increased area to the Municipal Service Area already served by the Company so that the rights and obligations contained in this Agreement will apply in respect of the whole Municipal Service Area, including the increased area.

For all other increases to the Municipal Service Area through annexation or otherwise, the rights and obligations contained in this Agreement will apply in respect of the whole Municipal Service Area, including the increased area. In the event that the Municipality increases its area and the result is that a third party (including an REA) owns, operates or controls any existing electrical distribution facilities or lighting within the newly increased area, the Municipality agrees that it will support the Company's efforts to purchase the electrical distribution facilities or, to the extent that it has the authority to do so,

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Municipality	<i>[Signature]</i>
Company	<i>[Signature]</i>

otherwise require such third party to sell such facilities to the Company, unless the Municipality otherwise exercises its rights under this Article, however, nothing in this Article will require the Municipality to take any action which will directly prevent the annexation from being approved.

Where the Municipality increases its area through annexation or otherwise, the Company shall be responsible for all reasonable external legal costs, fees and disbursements incurred by a Municipality in its efforts to have any electrical distribution facilities sold to the Company by any third party owner.

**13) RIGHT OF FIRST REFUSAL TO PURCHASE**

- a) If during the Term of this Agreement, the Company receives a bona fide arm's length offer to operate, take control of or purchase the Distribution System which the Company is willing to accept, then the Company shall promptly give written notice to the Municipality of the terms and conditions of such offer and the Municipality shall during the next ninety (90) days, have the right of first refusal to operate, take control of or purchase the Distribution System, as the case may be, for the same price and upon the terms and conditions contained in the said offer.
- b) This right of first refusal only applies where the offer pertains to the Distribution System and the right of first refusal does not apply to offers that include any other distribution systems or distribution facilities of the Company located outside of the Municipal Service Area. If such offer includes other distribution systems of the Company, the aforesaid right of first refusal shall be of no force and effect and shall not apply.

**14) CONSTRUCTION AND MAINTENANCE OF DISTRIBUTION SYSTEM**

**a) Municipal Approval**

Before undertaking any Major Work or in any case in which the Municipality specifically requests any Major Work, the Company will submit to and obtain the approval from the Municipality, or its authorized officers, of the Plans and Specifications for the proposed Major Work and its location. Approval by the Municipality shall not signify approval of the structural design or the ability of the Work to perform the function for which it was intended. The Company agrees that the Municipality may use such Plans and Specifications for any other proper municipal purpose provided that it shall not use such Plans and Specifications for any purpose or in any manner that may reasonably have an adverse effect on the Company without first obtaining the prior written consent of the Company, such consent not to be unreasonably withheld.

In the event that the Municipality uses such Plans and Specifications for any purposes whatsoever other than for the granting of an approval under this Article, the Municipality acknowledges and agrees that the Company shall not be liable for any liability, actions, demands, claims, damages, losses and expenses (including all

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Municipality	<i>[Signature]</i>
Company	<i>[Signature]</i>



legal fees, costs and disbursements) whatsoever as a result of the Municipality's use of or reliance upon such Plans and Specifications.

For greater clarity, the Municipality acknowledges that the Company does not represent, warrant or guarantee the accuracy of the Plans and Specifications provided to the Municipality under this Article for any purpose other than enabling the Municipality to conduct its approval process in accordance with this Article. Prior to commencing any Work, the Company shall obtain such other permits as are required by the Municipality.

The Company shall obtain approval from the Municipality for any traffic lane or sidewalk closures required to be made at least forty-eight (48) hours prior to the commencement of the proposed Work.

For the purposes of obtaining the approval of the Municipality for Major Work under this Agreement, the Company will provide the Municipality with the Plans and Specifications for the proposed Major Work in Electronic Format (or upon request, the Company will provide the Municipality with a hard copy of the materials). The Plans and Specifications will include a description of the project and drawings of a type and format generally used by the Company for obtaining approvals from Municipalities, and will illustrate the proposed changes to the Distribution System. Notwithstanding anything to the contrary that may be contained in any approvals granted under this Agreement, as liability and indemnification are dealt with under the EUA (and the regulations promulgated thereunder) and in Article 19 of this Agreement, the Company and the Municipality agree that any approval granted under this Agreement that incorporates an indemnity provision different than the indemnification provisions set out in the EUA (and the regulations promulgated thereunder) and in Article 19 of this Agreement, shall, to the extent necessary to eliminate such difference, be deemed to be rejected and shall form no part of the agreement between the Company and the Municipality regarding the subject matter of this Agreement unless such approval:

- i) explicitly amends the liability and indemnification provisions of this Agreement, wherein this Agreement is specifically referenced as being superseded; and
- ii) is accepted in writing by both Parties. In addition, for the purpose of clarity, any approval granted under this Agreement shall be subject to the indemnification provisions set out in the EUA (and the regulations promulgated thereunder) and in Article 19 of this Agreement.

**b) Restoration of Municipal Property**

The Company agrees that when it or any agent employed by it undertakes any Work on any Municipal Property, the Company shall complete the said Work promptly and in a good and workmanlike manner and, where applicable, in accordance with the approved Plans and Specifications. Further, the Company shall forthwith restore the Municipal Property to the same state and condition, as nearly as reasonably possible, in which it existed prior to the commencement of such Work, subject to reasonable wear and tear and to the satisfaction of the Municipality acting

	Initials
Municipality	<i>[Handwritten Signature]</i>
Company	<i>[Handwritten Signature]</i>

reasonably. The Company shall, where reasonable and prudent, locate its poles, wires, conduits and cables down, through and along lanes in preference to streets.

The Company further covenants that it will not unduly interfere with the works of others or the works of the Municipality. Where reasonable and in the best interests of both the Municipality and the Consumer, the Company will cooperate with the Municipality and coordinate the installation of the Distribution System along the designated rights-of-way pursuant to the direction of the Municipality. During the performance of the Work, the Company shall use commercially reasonable efforts to not interfere with existing Municipal Property. If the Company causes damage to any existing Municipal Property during the performance of any Work, it shall cause such damage to be repaired at its own cost to the same state and condition, as nearly as reasonably possible, in which it existed prior to the commencement of such Work, subject to reasonable wear and tear.

Upon default by the Company or its agent to repair damage caused to Municipal Property as set out above, the Municipality may provide written notice to the Company to remedy the default. If the default is not remedied within two (2) weeks after receipt of the written notice or such further time as may be reasonably required and requested by the Company using best efforts on a commercially reasonable basis to remedy the default, the Municipality may undertake such repair work and the Company shall be liable for the reasonable costs thereof.

**c) Urgent Repairs and Notification to Municipality**

If any repairs or maintenance required to be made to the Distribution System are of an urgent nature because of safety concerns or because reliability is materially compromised or potentially materially compromised, the Company shall be entitled to conduct such repairs or maintenance as are commercially reasonable, without prior notice to the Municipality, on the understanding and agreement that the Company will provide written or verbal notice to the Municipality as soon as practicable, and in any event no later than seventy-two (72) hours after the repairs are commenced.

For the purposes of providing notice under this Agreement to the Municipality of the Work, the Company will provide the Municipality with the Plans and Specifications for the proposed Work to be completed in Electronic Format (or upon request, the Company will provide the Municipality with a hard copy of the materials). The Plans and Specifications will include a description of the project and drawings of a type and format generally used by the Company for obtaining approvals from Municipalities, and will illustrate the proposed changes to the Distribution System.

**d) Company to Obtain Approvals from Other Utilities**

The Company shall be solely responsible for locating, or causing to be located, all existing utilities or utility lines on or adjacent to the work site. The Company shall notify all other utility asset operators and ensure that utilities and utility lines are staked prior to commencement of construction. Unless the Municipality has staked such utility assets and lines, staking shall not be deemed to be a representation or warranty by the Municipality that the utility assets or lines are located as staked.

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Company	CS

The Municipality shall not be responsible for any damage caused by the Company to any utility assets or any third party as a result of the Company's Work, unless the Municipality has improperly staked the utility assets or lines. Approval must be obtained by the Company from the owner of any third party utility prior to relocation of any facility owned by such third party utility.

**e) Revised Plans and Specifications**

Following completion of the Major Work, the Company shall provide the Municipality with the revised Plans and Specifications, updated after construction, in Electronic Format (or upon request, the Company will provide the Municipality with a hard copy of the materials) within three (3) months of the request. The Company shall provide the Municipality with copies of any other revised Plans and Specifications as reasonably requested by the Municipality. For the purposes of this paragraph, the Company may satisfy its obligations to provide revised Plans and Specifications in Electronic Format by:

- i) advising the Municipality that the revised Plans and Specifications are posted to a web-based forum that contains such information; and
- ii) allowing the Municipality access to such web-based forum.

**f) Approvals**

Where any approvals are required to be obtained from either Party under this Article, such approvals shall not be unreasonably withheld. Where an approval is requested from a Party under this Article, an approval, or a disapproval along with a reasonable explanation of the disapproval, or, at a minimum, the reasons for the delay shall be communicated to the other Party within ten (10) business days of receipt of the request for an approval.

**15) RESPONSIBILITIES FOR COST OF RELOCATIONS**

- a) Subject to Article 15b), upon receipt of one (1) year's notice from the Municipality, the Company shall, at its own expense, relocate to, on, above or below Municipal Property such part of the Distribution System that is located on Municipal Property as may be required by the Municipality due to planned Municipal construction.
- b) The cost of any relocations referred to in Article 15a) shall be recovered on a specific municipal based rider or any other method approved by the Commission, or if such a rider or other method is not approved by the Commission, the Municipality shall be responsible for such costs. In order to encourage the orderly development of Municipal facilities and the Distribution System, the Municipality and the Company agree that they will meet regularly to:
  - i) review the long-term facility plans of the Municipality and the Company;
  - ii) determine the time requirements for final design specifications for each relocation; and

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Company	

- iii) determine the increased notice period that may be required beyond one (1) year for major relocations.

In cases of emergency, the Company shall take measures that are commercially reasonable and necessary for the public safety with respect to relocating any part of the Distribution System that may be required in the circumstances.

If the Company fails to complete the relocation of the Distribution System in accordance with the preceding paragraph, or fails to repair or do anything else required by the Company pursuant to this clause in a timely and expeditious manner to the satisfaction of the Municipality, acting reasonably, the Municipality, in addition to and not in limitation of any other rights, remedies or damages available to it at law or in equity, shall be entitled to, but is not obligated to, seek an order of specific performance to require the Company to complete the work.

In the event the relocation, or any part thereof, requires the approval of the Municipality or a third party, the Municipality will assist the Company in obtaining municipal approvals and the Municipality will use reasonable efforts to assist the Company in any negotiation with such third party to obtain the necessary approval(s).

In the event the relocation results from the demand or order of an authority having jurisdiction, other than the Municipality, the Municipality shall not be responsible for any of the costs of such relocation.

#### 16) DISTRIBUTION SYSTEM EXPANSION AND UPGRADE

At no cost to the Municipality, with the exception of customer contributions, the Company shall, at its sole cost and expense, on a timely basis and pursuant to its Terms and Conditions, use its best efforts on a commercially reasonable basis to meet the Distribution System expansion requests of the Municipality or a Consumer, and provide the requisite facilities for connections for new Consumers to the Distribution System.

For the purposes of this Agreement, and subject to Schedules "B" and "C", it is understood and agreed that the Municipality cannot insist on relocating or upgrading any overhead lines to an underground service, if there is a less expensive or more practical solution. If there is not a less expensive or more practical solution, the Municipality and the Company will meet to negotiate suitable arrangements.

#### 17) JOINT USE OF DISTRIBUTION SYSTEM

##### a) Municipal Use

The Municipality may, upon notice to the Company and upon confirmation from the Company that the intended use of the Distribution System by the Municipality complies with good and safe electrical operating practices, applicable legislation, and does not unreasonably interfere with the Company's use thereof, make use of the Distribution System of the Company for any reasonable municipal purpose (that is not commercial in nature or that could reasonably adversely affect the Company's exclusive franchise, as granted by the Municipality under this Agreement), at no

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Company	<i>[Signature]</i>

charge by the Company to the Municipality, provided at all times that such use complies with the intended use.

The Municipality is responsible for its own costs, for the costs of removing any signage or repairing any of the facilities of the Company, and any necessary and reasonable costs incurred by the Company, including the costs of any alterations that may be required in using the poles and conduits of the Company.

The Municipality may, upon notice to the Company and upon confirmation from the Company that the intended use of the rights of way by the Municipality complies with good and safe electrical operating practices, applicable legislation, and does not unreasonably interfere with the Company's use thereof, make use of the rights of way of the Municipality, at no charge by the Company to the Municipality, provided at all times that such use of the rights of way complies with the intended use.

The Company agrees to act reasonably and in a timely manner in making its determination above. Where a request is made by a Municipality to the Company under this Article 17a), the confirmation, the inability to provide a confirmation along with a reasonable explanation of the reasons why a confirmation cannot be provided, or the reasons for the delay shall, at a minimum, be communicated to the Municipality within five (5) business days of receipt of the request.

**b) Third Party Use and Notice**

The Company agrees that should any third party, including other utilities, desire to jointly use the Company's poles, conduits or trenches or related parts of the Distribution System, the Company shall not grant the third party joint use except in accordance with this Article, unless otherwise directed by any governmental authority or court of law having jurisdiction.

The Company agrees that the following procedure shall be used in granting permission to third parties desiring joint use of the Distribution System:

- i) first, the third party shall be directed to approach the Company to initially request conditional approval from the Company to use that part of the Distribution System it seeks to use;
- ii) second, upon receiving written conditional approval from the Company, the third party shall be directed to approach the Municipality to obtain its written approval to jointly use that part of the Distribution System on any Municipal Property or right-of-way; and
- iii) third, upon receiving written conditional approval from the Municipality, the third party shall be directed to obtain final written approval from the Company to jointly use that part of the Distribution System.

Providing the Company has not precluded the Municipality's ability to obtain compensation or has entered restrictive agreements with any third parties using any

Municipality	Initials
Company	

**Municipal Property, the Municipality agrees that the procedure outlined above shall apply only to agreements made after January 1, 2011.**

**c) Cooperation**

The Company and the Municipality agree they will use reasonable efforts to cooperate with each other in any negotiations with third parties desiring joint use of any part of the Distribution System located on Municipal Property.

**d) Payment**

The compensation paid or to be paid by such third party to the Municipality for the use of the Municipal Property including its rights-of-way, shall be determined between the Municipality and the third party.

The compensation paid or to be paid by such third party to the Company for the joint use of its poles, conduits or related parts of the Distribution System shall be determined between the Company and the third party, subject to the jurisdiction of any governmental authority over the matter and the Municipality's right to intervene in any related regulatory proceeding.

**e) Provision of Agreements**

Upon request by the Municipality, the Company shall provide to the Municipality a copy of all agreements between the Company and any third parties involved in the joint use of any part of the Distribution System. The Company shall be entitled to redact:

- i) any confidential or proprietary information of the Company or the third party; and
- ii) such information that it reasonably determines to be of a commercially or competitively sensitive nature, from any such copy provided.

An inventory listing of these agreements shall be updated by the Company and provided to the Municipality upon request and at no cost to the Municipality. The Municipality agrees that the requirement to provide the Municipality with a copy of all agreements between the Company and any third parties involved in the joint use of any part of the Distribution System outlined above shall apply only to agreements made after January 1, 2001.

The Company acknowledges that it does not have the authority to allow nor to grant to any third party the right to use any right-of-way that the Municipality authorized the Company to-use.

**f) Compensation for Costs**

Subject to Article 17c), in the event that either Party to this Agreement is required by law to appear before any applicable regulatory authority, including the Canadian Radio-television and Telecommunications Commission ("CRTC"), the Commission, or a court of law, as a direct result of the actions of the other Party (the "Denying Party") relating to the denial of use to a third party of any part of the Distribution

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Company	



System, then the Denying Party shall pay all reasonable and necessary legal costs incurred by the other Party that are directly related to any such regulatory or judicial proceeding.

**18) MUNICIPALITY AS RETAILER**

The provisions of this Agreement shall not in any way restrict the right of the Municipality to become a retailer within the meaning of the EUA.

**19) RECIPROCAL INDEMNIFICATION AND LIABILITY**

- a) It is intended that this provision create reciprocal rights and obligations between the Company and the Municipality.
- b) The Company, as an owner of the Distribution System, is provided liability protections under the EUA, and nothing in this Agreement is intended to abrogate, alter or diminish the liability protections granted to the Company under the EUA. The Company further acknowledges and agrees that the liability protection provisions, if any, under the EUA shall apply, with the necessary changes, to the Municipality with reciprocal rights thereunder.
- c) The Company will indemnify and save the Municipality, its servants, agents, employees, licensees, contractors and invitees, harmless from and against any and all liability, actions, demands, claims, damages, losses and expenses (including all legal costs and disbursements) which may be brought against or suffered, sustained, paid or incurred by the Municipality, its servants, agents, employees, contractors, licensees and invitees, arising from, or otherwise caused by:
  - i) any breach by the Company of any of the provisions of this Agreement; or
  - ii) the negligence or wilful misconduct of the Company, or any of its servants, agents, employees, licensees, contractors or invitees in carrying on its business within the Municipal Service Area.
- d) The Municipality shall indemnify and save the Company, its servants, agents, employees, licensees, contractors and invitees, harmless from and against any and all liability, actions, demands, claims, damages, losses and expenses (including all legal costs and disbursements) which may be brought against or suffered, sustained, paid or incurred by the Company, its servants, agents, employees, licenses, contractors and invitees, arising from, or otherwise caused by:
  - i) any breach by the Municipality of any of the provisions of this Agreement; or
  - ii) the negligence or wilful misconduct of the Municipality, or any of its servants, agents, employees, licensees, contractors or invitees, that has a direct adverse effect on the Electric Distribution Service of the Company.

	Initials
Municipality	
Company	

- e) In accordance with the liability protections under the EUA, notwithstanding anything to the contrary herein contained, in no event shall the Municipality or the Company be liable under this Agreement, in any way, for any reason, for any loss or damage other than direct loss or damage, howsoever caused or contributed to. For the purpose of this Article, "direct loss or damage" does not include loss of profits, loss of revenue, loss of production, loss of earnings, loss of contract or any other indirect, special or consequential loss or damage whatsoever, arising out of or in any way connected with this Agreement or the actions or omissions of the Company or the Municipality.

## 20) ASSIGNMENT

In the event that the Company agrees to sell the Distribution System to a third party purchaser, the Company will request that the third party purchaser confirm in writing that it will agree to all the terms and conditions of this Agreement between the Company and the Municipality. The Company agrees that it will provide to the Municipality a copy of the third party purchaser's confirmation letter.

The Company agrees to provide the Municipality with reasonable prior written notice of a sale of the Distribution System to a third party purchaser. The Parties shall thereafter meet to discuss the technical and financial capabilities of the third party purchaser to perform and satisfy all terms and conditions of this Agreement.

The Municipality has thirty (30) days from the meeting date with the Company to provide written notice to the Company of its intention to consent or withhold its consent to the assignment of this Agreement to the third party purchaser. The Municipality agrees that it may provide notice of its intention to withhold its consent to the assignment of this Agreement to the third party purchaser solely on the basis of reasonable and material concerns regarding the technical capability or financial wherewithal of the third party purchaser to perform and satisfy all terms and conditions of this Agreement. In this case, such notice to the Company must specify in detail the Municipality's concern. Should the Municipality not reply within the thirty (30) day period, it is agreed that the Municipality will be deemed to have consented to the assignment. The Company further agrees that, when it applies to the Commission for approval of the sale, it will include in the application any notice received from the Municipality, including the reasons given by the Municipality for withholding its consent. The Municipality shall have the right to make its own submissions to the Commission.

Subject to the Company having fulfilled the obligations outlined in the preceding three paragraphs, the Company shall be entitled to assign this Agreement to an arm's length third party purchaser of the Distribution System without the consent of the Municipality, subject to having obtained the Commission's approval for the sale of the Distribution System and, the third party purchaser's confirmation in writing that it agrees to all the terms and conditions of this Agreement.

	Initials
Municipality	
Company	



Where the Commission approves such sale of the Distribution System to a third party and the third party provides written confirmation to assume all liabilities and obligations of the Company under this Agreement, then upon the assignment of this Agreement, the Company shall be released from all its liabilities and obligations hereunder.

The Company shall be entitled to assign this Agreement to a subsidiary or affiliate of the Company without the Municipality's consent. Where the Company assigns this Agreement to a subsidiary or affiliate, the Company will remain jointly and severally liable.

Further, it is a condition of any assignment that the subsidiary, affiliate or third party purchaser, as the case may be, shall provide written notice to the Municipality indicating that it will assume all liabilities and obligations of the Company under this Agreement. Any disputes arising under the operation of this Article shall be submitted to the Commission for determination.

## 21) NOTICES

All notices, demands, requests, consents, or approvals required or permitted to be given pursuant to the terms of this Agreement shall be in writing and shall be deemed to have been properly given if personally served or sent by registered mail or sent by fax to the Municipality or to the Company, as the case may be, at the addresses set forth below:

a) To the Company:

**ATCO Electric Ltd.**  
Address: P.O. Box 2426, 10035-105 Street  
Edmonton, Alberta, T5J 2V6  
Facsimile: 780-420-7400  
Attention: Vice President Distribution Operations

b) To the Municipality:

**Town of Hanna**  
Address: 202 – 1 St West, Box 430  
Hanna, Alberta T0J 1P0  
Facsimile: 403-854-2772  
Attention: Chief Administrative Officer

c) The date of receipt of any such notice as given above shall be deemed to be as follows:

- i) in the case of personal service, the date of service;
- ii) in the case of registered mail, the seventh (7<sup>th</sup>) business day following the date of delivery to the Post Office, provided, however, that in the event of an interruption of normal mail service, receipt shall be deemed to be the seventh (7<sup>th</sup>) day following the date on which normal service is restored; or
- iii) in the case of a fax, the date the fax was actually received by the recipient.

	Initials
Municipality	
Company	

**22) DISPUTE SETTLEMENT**

- a) If any dispute or controversy of any kind or nature arises relating to this Agreement or the Parties' rights or obligations hereunder, the Parties agree that such dispute or controversy will be resolved by negotiation, and where such negotiation does not result in the settlement of the matter within thirty (30) days of notice of such dispute being provided by one Party to the other Party, and to the extent permitted by law, the Company and Municipality agree that unresolved disputes pertaining to this Agreement, other than those contemplated in Articles 3 and 20 and Section 3 of Schedule "A", or those related to the sale of the Distribution System as contemplated in Article 10 and 12 hereof, or any other matter that is within the exclusive jurisdiction of a governmental authority having jurisdiction, shall be submitted to arbitration for determination and may be commenced by either Party providing written notice to the other Party stating the dispute to be submitted to arbitration.

The Parties shall attempt to appoint a mutually satisfactory arbitrator within ten (10) business days of the said notice. In the event the Parties cannot agree on a single arbitrator within the ten (10) business days, the dispute shall be forwarded to the Commission for resolution or determination.

In the event the Commission declines to assist in resolving the dispute or declines to exercise or claim jurisdiction respecting the dispute, both Parties agree to have the dispute resolved by an arbitration panel in accordance with the following procedure.

Each Party shall appoint an arbitrator within the ten (10) business days thereafter by written notice, and the two arbitrators shall together appoint a third arbitrator within twenty-five (25) business days of written notice for arbitration. The dispute shall be heard by the arbitration panel within forty-five (45) business days of the written notice for arbitration unless extended by mutual agreement between the Parties. The arbitration panel shall render a decision within twenty (20) business days of the last day of the hearing.

Save as otherwise expressly provided in this Agreement, the provisions of the Arbitration Act (Alberta) (as amended from time to time) shall apply to any arbitration undertaken under this Agreement subject always to the Commission's jurisdiction over any matter submitted to arbitration. Pending resolution of any dispute, the Municipality and the Company shall continue to perform their respective obligations hereunder.

- b) The Company shall advise the Commission of any dispute submitted to arbitration within ten (10) business days of it being submitted and shall advise the Commission of the results of arbitration within ten (10) business days following receipt of the decision of the arbitrator(s).

	Initials
Municipality	
Company	

**23) INTERRUPTIONS OR DISCONTINUANCE OF ELECTRIC SERVICE**

Subject to its Distribution Tariff, the Company shall use its best efforts on a commercially reasonable basis to avoid and minimize any interruption, reduction or discontinuance of Electric Distribution Service to any consumer. However, the Company reserves the right to do so for any one of the following reasons:

- a) Where the Company is required to effect necessary repairs or changes to the Distribution System;
- b) On account of or to prevent fraud or abuse of the Distribution System;
- c) On account of defective wiring or other similar condition which in the opinion of the Company, acting reasonably, may become dangerous to life or property;
- d) Where insufficient energy or power is available for distribution by the Company to a consumer; or
- e) Where required by a retailer, due to non-payment of power bills.

To the extent the Company has any planned major interruptions, reductions or discontinuances in Electric Distribution Service, it shall notify the Municipality as soon as practicable in the circumstances. For any other major interruption, reductions or discontinuances in Electric Distribution Service, the Company shall provide verbal notice to the Municipality as soon as is practicable in the circumstances.

**24) APPLICATION OF WATER, GAS AND ELECTRIC COMPANIES ACT**

This Agreement shall be deemed to operate as consent by the Municipality to the exercise by the Company of those powers which may be exercised by the Company with the consent of the Municipality under and pursuant to the provisions of the *Water, Gas and Electric Companies Act* (Alberta), as amended.

**25) FORCE MAJEURE**

If either Party shall fail to meet its obligations hereunder within the time prescribed, and such failure is caused or materially contributed by an event of "force majeure", such failure shall be deemed not to be a breach of the obligations of such Party hereunder, but such Party shall use best efforts on a commercially reasonable basis to put itself in a position to carry out its obligations hereunder. The term "force majeure" shall mean any acts of God, strikes, lock-outs, or other industrial disturbances, acts of the Queen's enemies, acts of terrorism (either foreign or domestic), sabotage, war, blockades, insurrections, riots, epidemics, lightening, earthquakes, storms, fires, wash-outs, nuclear and radiation activity or fall-out, restraints of rulers and people, orders of governmental authorities or courts of law having jurisdiction, the inability to obtain any necessary approval from a governmental authority having jurisdiction (excluding in the case of the Municipality that requires an approval from itself, the particular Municipality), civil disturbances, explosions, mechanical failure, and any other causes similar in nature not specifically enumerated or otherwise specified herein that are not within the control of such Party, and all of which by the exercise of due diligence of such Party could not have been prevented. Lack of finances shall be deemed not to be an event of "force majeure".

Municipality	Initials
Company	

**26) TERMS AND CONDITIONS**

The Terms and Conditions that apply to the Company and are approved by the Commission, as revised or amended from time to time by the Commission, shall apply to the Municipality.

**27) NOT EXCLUSIVE AGAINST HER MAJESTY**

Notwithstanding anything to the contrary herein contained, it is mutually understood and agreed that the rights, powers and privileges conferred and granted by this Agreement shall not be deemed to be exclusive against Her Majesty in the right of the Province of Alberta.

**28) SEVERABILITY**

If for any reason any covenant or agreement contained in this Agreement, or the application thereof to any Party, is to any extent held or rendered invalid, unenforceable or illegal, then such covenant or agreement will be deemed to be independent of the remainder of this Agreement and to be severable and divisible from this Agreement. The invalidity, unenforceability or illegality will not affect, impair or invalidate the remainder of this Agreement or any part thereof. The intention of the Municipality and the Company is that this Agreement would have been executed without reference to any portion which may, for any reason and extent, be declared or held invalid, unenforceable or illegal.

**29) AMENDMENTS**

This Agreement may only be amended by written agreement of the Parties, such amendments to be subject to regulatory approvals as required by law.

**30) DISSOLUTION**

In the event that the Municipality intends or resolves to dissolve:

- a) this Agreement shall be assigned to the successor governing authority to the Municipal Service Area;
- b) subject to an agreement to the contrary between the Company and the successor party, the Municipal Service Area of the Municipality as at the date of dissolution shall thereafter be the Municipal Service Area of the successor party for the purposes of this Agreement; and
- c) the rights and obligations contained herein shall otherwise continue and shall be binding upon the Company and the successor party.

	Initials
Municipality	<i>[Handwritten Signature]</i>
Company	<i>[Handwritten Signature]</i>

**31) WAIVER**

A waiver of any default, breach or non-compliance under this Agreement is not effective unless in writing and signed by the Party to be bound by the waiver. No waiver will be inferred from or implied by any failure to act or delay in acting by a Party in respect of any default, breach or non-observance or by anything done or omitted to be done by the other Party. The waiver by a party of any default, breach or non-compliance under this Agreement will not operate as a waiver of that Party's rights under this Agreement in respect of any continuing or subsequent default, breach or non-compliance under this Agreement (whether of the same nature or any other nature).

**32) CONFIDENTIALITY**

The Company acknowledges that the Municipality is governed by the provisions of the *Freedom of Information and Protection of Privacy Act (Alberta)*.

**IN WITNESS WHEREOF** the Parties hereto have executed these presents as of the day and year first above written.

**TOWN OF HANNA**

PER: \_\_\_\_\_  
Mayor

PER: \_\_\_\_\_  
Chief Administrative Officer

**ATCO Electric Ltd.**

PER: \_\_\_\_\_  
President Operations Division

PER: \_\_\_\_\_  
Vice President Distribution Operations

Municipality	Initials
Company	

**SCHEDULE "A"**

*Core Services*

The Company shall provide to the Municipality the following basic services as Core Services:

- 1) The Electric Distribution Service required to be provided by the Company pursuant to the Company's Distribution Tariff, the EUA, any regulations thereto, and any Commission orders and decisions;
- 2) The Company shall provide to the Municipality, on request, copies of any and all Electric Distribution Service related written information or reports required to be filed with the Commission, with the exception of responses to questions from interveners or the Commission related to rate hearings. A list of service area wide distribution services related measures requested by the Commission could include:
  - a) The results of customer satisfaction surveys relating to the services provided by the Company;
  - b) The indices of system reliability;
  - c) The responses to notification of outages and hazards;
  - d) Call Centre targets and statistics as related to the services provided by the Company;
  - e) Consumer connect service and disconnect service statistics;
  - f) Meter reading frequency and accuracy statistics;
  - g) Consumer complaints related to the services provided by the Company; and
  - h) Employee safety statistics.

Notwithstanding the above, should the Company implement Commission approved Performance Based Regulation ("PBR"), it will provide the Municipality, on request, the results of the Performance Standards as set out in the PBR.

- 3) The Company shall provide to the Municipality, upon request, an annual report on the following standards specific to the Municipality:
  - a) Reliability measures, to the extent that distribution feeders are an appropriate indicator of the overall reliability for the Municipality. In some cases, the distribution feeder information will be an appropriate indicator of the overall reliability in a Municipal Service Area. In other cases, where the distribution feeder serves customers outside of the Municipal Service Area, it may not be appropriate indicator;
  - b) The total number of outages, by distribution feeder, for each of the preceding three (3) years;

Municipality	Initials
Company	

- c) The average duration of the outages, by distribution feeder, for each of the preceding three (3) years;
- d) Street light performance, as discussed in Schedule "C";
- e) Subject to any applicable privacy legislation, the Code of Conduct Regulation under the EUA, or other rules prohibiting or restricting such disclosure, a spreadsheet listing:
  - i) The total number of sites within the Municipal Service Area, by Company rate class, per month, for each of the last three (3) years;
  - ii) The total number of Municipality owned sites within the Municipal Service Area, by Company rate class, per month, for each of the last three (3) years;
  - iii) The total kWh of electricity consumed by Consumers within the Municipal Service Area, by Company rate class, per month, for each of the last three (3) years;
  - iv) The total kWh of electricity consumed at Municipality owned sites within the Municipal Service Area, by Company rate class, per month, for each of the last three (3) years;
  - v) The franchise fee revenue collected from Consumers within the Municipal Service Area, by Company rate class, per month, for each of the last three (3) years;
  - vi) The franchise fee revenue collected from the Municipality from sites the Municipality owns within the Municipal Service Area, by Company rate class, per month, for each of the last three (3) years; and
  - vii) Such other information as may be agreed upon by the Parties from time to time, and
- f) A copy of the Annual Service Quality Report as provided by the Company to the Commission as per Rule 2 which provides overall company Service Reliability Measures and Customer Satisfaction Measures.

Where privacy legislation, the Code of Conduct Regulation under the EUA, or other rules under the EUA prohibiting such disclosure prevent the Company from providing the information above, the Company shall make reasonable attempts to aggregate the information by aggregating rate classes in order to comply with the applicable rules, but shall not be obligated to provide such aggregated information if the Company does not believe such aggregation will allow the Company to comply with the applicable rules.

In the event that the service levels indicated in the Annual Service Quality Report referred to in Section 3f) of this Schedule A show deterioration to the extent that the Municipality or Municipal Service Area is materially adversely impacted, the Municipality shall contact its appropriate Company representative in an effort to remedy any identified deficiencies. If such discussions are not successful in addressing the Municipality's concerns, the Municipality shall then contact senior management of the Company to determine appropriate solutions.

	Initials
Municipality	<i>[Signature]</i>
Company	<i>[Signature]</i>

**SCHEDULE "B"**

*Extra Services*

- 1) Where the Municipality requests Extra Services, the Company will provide its applicable operations and maintenance standards for Distribution System field services.
- 2) If the Company and the Municipality agree that the Company will provide Extra Services requested by the Municipality, the Parties shall complete the information required in subparagraph 3), and subparagraph 4) shall apply in respect of such Extra Services.
- 3) In consideration for the provision of the Extra Services, the Municipality shall pay to the Company the sum of \_\_\_ (amount dependent on Extra Services requested)\_\_\_ (\$\_\_\_\_\_.00) which may be deducted from the franchise fee.
- 4) Annually, the Company shall provide a written report to the Municipality, outlining the actual performance of the Extra Services provided and the related costs for each service for the Municipality to assess if the performance standards have been met.
- 5) Nothing in this Agreement precludes the Company from subcontracting with the Municipality to provide all or any part of the Extra Services to the Municipality.

**No Extra Services requested as of the effective date of this Agreement**


Municipality	Initials
Company	



## SCHEDULE "C"

### *Street Lighting*

- 1) As set out in Article 11c) of this Agreement, once all street lighting within the Municipal Service Area has been converted to the applicable Company investment option rate, the Company agrees to provide the following services for street lighting within the Municipal Service Area as part of its Core Services:
- a) **Lights-out Patrols:** On a monthly basis, during the time period of September 15<sup>th</sup> to May 15<sup>th</sup>, the Company will conduct a "lights-out" street light patrol to identify lights that are not working. Formal street light patrols will not be conducted during the summer months; however, normal reporting and replacement procedures will be maintained.
  - b) **Lights-out:** The Company will replace or repair a failed light identified in its patrol or reported by customers, within two (2) weeks. If the reported light is not replaced or repaired within two (2) weeks, the Company will provide a two (2) month credit to the Municipality based on the rate in the Distribution Tariff for the failed lights. Such two (2) month credit shall continue to apply for each subsequent two (2) week period during which the same failed light(s) have not been replaced. The Company agrees to use good faith commercially reasonable efforts to replace or repair:
    - i) failed street lights at critical locations; or
    - ii) failed street lighting circuits at any location, as the case may be, as soon as possible. The location of the critical street lights will be agreed to by both Parties.
  - c) **Underground Breaks:** As a minimum, the Company will provide a temporary overhead repair within two (2) weeks of an identified or reported outage. Underground breaks identified during the summer months of April 15<sup>th</sup> to September 15<sup>th</sup> will be repaired (underground) by October 31<sup>st</sup> of the current summer construction period. A permanent repair will be made by October 31<sup>st</sup> of the next year if the outage is identified between the winter months of September 15<sup>th</sup> to April 15<sup>th</sup>.
  - d) **Street light Painting:** The Company will provide a regular street light "painting" patrol as part of its Street light inspection program. The Municipality may request that it participates in select street light inspection patrols and may review the results of the street light inspection program. Street lights that are identified as requiring immediate work through the Street light inspection program will be re-painted by October 31st of the next maintenance season.

	Initials
Municipality	
Company	

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- e) **Street light Pole Test Program:** Street lights will be tested at least every nine (9) years as part of the Company's Pole Test Program. This program will identify poles that need to be replaced and those that should be treated. This replacement and treatment work will be completed by October 31<sup>st</sup> of the next summer maintenance season.
- f) **Street light Patrols:** The Company will include regular street light inspection patrols as part of its inspection of equipment and lines, as specified in the Alberta Electrical Utility Code.
- 2) On an annual basis, the Company will provide the Municipality with:
- i) the number of "lights-out" identified from the street light patrols;
  - ii) the number of temporary overhead repairs of street lights at year-end; and
  - iii) the number of permanent underground repairs of street lights made during the year.

	Initials
Municipality	
Company	

<b>ATCO Electric</b>									
<b>TABLE 1: TOTAL RIDER A</b>									
Municipal Authority (Price Area)	[1] Municipal Tax from Table 2 (%)	[2] Franchise Fee (%)	[3] Franchise Fee Effective Date (yy/mm/dd)	[4] Rider A Total (%) = [1] + [2]	Municipal Authority (Price Area)	[1] Municipal Tax from Table 2 (%)	[2] Franchise Fee (%)	[3] Franchise Fee Effective Date (yy/mm/dd)	[4] Rider A Total (%) = [1] + [2]
ACADIA (M034)	2.48	0.00		2.48	LESSER SLAVE RIVER (M124)	0.44	0.00		0.44
ALLIANCE (V017)	1.99	6.00	05/01/01	7.99	LINDEN (V535)	1.79	4.00	03/01/01	5.79
ALLISON BAY (B219)	1.02	0.00		1.02	LLDYMINSTER (AB45, SK45)	0.70	10.50	08/01/01	11.20
ANDREW (V024)	1.82	2.00	05/01/01	3.82	LOON RIVER CREE (B473)	1.72	0.00		1.72
BEAVER LODGE (T051)	1.25	6.50	10/07/01	7.75	M. D. of GREENVIEW (M016)	0.47	0.00		0.47
BERWYN (V063)	3.77	1.75	07/01/01	5.52	MACKENZIE (M023)	1.06	0.00		1.06
BIG LAKE (M125)	0.85	0.00		0.85	MANNING (T556)	-1.36	6.00	12/01/01	4.64
BIG VALLEY (V069)	0.86	1.00	08/01/01	1.86	MANNVILLE (V559)	3.00	6.00	13/01/01	9.00
BIGSTONE (B110)	1.49	0.00		1.49	MARWAYNE (V562)	1.45	2.30	06/01/01	3.75
BIRCH HILLS & WANHAM (M019, V896)	0.90	0.00		0.90	MCLENNAN (T574)	3.05	2.75	11/01/01	5.80
BONNYVILLE & ANNEXED AREA (M087, M088)	0.88	0.00		0.88	MINBURN & LAVOY (C027, V523)	1.36	0.00		1.36
BONNYVILLE BEACH S.V. (S096)	2.25	0.00		2.25	MINBURN (V589)	3.39	1.00	08/04/15	4.39
BONNYVILLE, TOWN OF (T093)	0.90	6.80	03/01/01	7.70	MORRIN (V598)	1.21	3.50	12/01/01	4.71
BOTHA (V099)	1.14	3.00	10/01/01	4.14	MUNDARE (T604)	2.43	5.00	13/01/01	7.43
BUSHE RIVER I.R. 207 (B726)	1.46	0.00		1.46	MUNSON (V607)	3.34	1.00	10/07/01	4.34
CAMROSE (C022)	1.96	0.00		1.96	MYRNAM (V610)	2.04	2.00	08/02/01	4.04
CARBON (V129)	0.31	2.00	12/01/01	2.31	NAMPA (V619)	1.60	1.75	11/01/01	3.35
CASTOR (T147)	2.01	5.00	07/01/01	7.01	NORTHERN LIGHT (M022)	0.65	0.00		0.65
CEREAL (V153)	2.83	1.00	12/01/01	3.83	NORTHERN SUNRISE COUNTY (M131)	0.66	0.00		0.66
CLEAR HILLS (M021)	1.60	0.00		1.60	OPPORTUNITY (M017)	1.24	0.00		1.24
COLD LAKE (T189)	1.50	4.25	03/01/01	5.75	OYEN (T648)	1.76	6.00	09/01/01	7.76
CONSORT (V195)	2.55	3.50	07/01/01	6.05	PADDLE PRAIRIE (N221)	2.35	0.00		2.35
CORONATION (T198)	2.48	3.75	04/01/01	6.23	PAINTEARTH (C018)	1.26	0.00		1.26
DELBURNE (V231)	2.23	1.50	08/01/01	3.73	PARADISE VALLEY (V654)	1.78	2.00	06/01/01	3.78
DELIA (V234)	3.23	5.00	11/01/01	8.23	PEACE (M135)	1.29	0.00		1.29
DEWBERRY (V246)	1.66	0.00	03/01/01	1.66	PEACE RIVER (T657)	2.07	6.00	10/01/01	8.07
DOGHEAD I.R. (B218)	1.26	0.00		1.26	PEAVINE (N172)	-0.22	0.00		-0.22
DONALDA (V252)	1.53	1.50	02/11/01	3.03	PELICAN NARROWS S.V. (S659)	0.35	0.00		0.35
DONNELLY (V255)	1.56	2.25	10/01/01	3.81	RAINBOW LAKE (T690)	1.36	7.75	05/01/01	9.11
DRIFTPILE RIVER FIRST NATION I.R. 150 (B220)	-0.39	0.00		-0.39	RED DEER (C023)	2.13	0.00		2.13
DRUMHELLER & M.D. BADLANDS (K025, M007)	1.23	9.00		10.23	ROCHON SANDS S.V. (S708)	0.33	0.00		0.33
EAST PRAIRIE (N174)	2.15	0.00		2.15	ROSALIND (V717)	2.92	0.50	03/01/01	3.42
ELIZABETH (N187)	3.00	0.00		3.00	RYCROFT (V729)	2.95	3.00	12/01/01	5.95
ELK POINT (T291)	1.93	3.60	03/01/01	5.53	SADDLE HILLS (M020)	1.07	0.00		1.07
ELNORA (V294)	1.28	1.00	03/01/01	2.28	SEXSMITH (T754)	-0.78	5.50	12/01/01	4.72
EMPRESS (V297)	3.61	2.00	07/01/01	5.61	SLAVE LAKE (T766)	0.99	9.40	10/01/01	10.39
FAIRVIEW (M136)	0.88	0.00		0.88	SMOKY LAKE & WARSPITE (C013, V905)	1.28	0.00		1.28
FAIRVIEW (T309)	2.15	7.50	13/01/01	9.65	SMOKY LAKE (T769)	2.21	5.00	12/02/01	7.21
FALHER (T315)	1.80	6.25	06/01/01	8.05	SMOKY RIVER (M130)	1.96	0.00		1.96
FISHING LAKE (N188)	1.07	0.00		1.07	SPECIAL AREAS (A001)	0.60	0.00		0.60
FLAGSTAFF (C029)	1.02	0.00		1.02	SPIRIT RIVER (M133)	1.34	0.00		1.34
FORESTBURG (V324)	4.48	6.00	12/01/01	10.48	SPIRIT RIVER, TOWN OF (T778)	2.67	5.50	12/02/01	8.17
FORT McMURRAY (K032)	8.72	0.00		8.72	ST. PAUL, COUNTY OF (C019)	1.00	0.00		1.00
FOX CREEK (T342)	1.60	4.50	03/01/01	6.10	ST. PAUL, TOWN OF (T790)	1.50	7.00	03/01/01	8.50
FT. MACKAY SETTLEMENT #467 (B982)	1.33	0.00	00/01/00	1.33	STARLAND (M047)	2.67	0.00		2.67
FT. McMURRAY BAND (B352)	1.02	0.00		1.02	STETTLER, COUNTY OF (C006)	1.91	0.00		1.91
GADSBY (V351)	5.79	5.00	08/01/01	10.79	STETTLER, TOWN OF (T805)	7.32	0.00		7.32
GALAHAD (V354)	3.88	3.00	10/01/01	6.88	STURGEON LAKE I.R. 154 (B770)	1.26	0.00		1.26
GIFT LAKE METIS SETT (N173)	2.79	0.00		2.79	SUCKER CREEK FIRST NATION 150A (B792)	2.29	0.00	00/01/00	2.29
GIROUXVILLE (V366)	2.24	3.00	11/01/01	5.24	SWAN HILLS TOWN (T830)	2.03	6.00	13/01/01	8.03
GLENDON (V372)	2.73	1.50	03/01/01	4.23	THORHILD & RADWAY (V687, C007)	3.30	0.00		3.30
GRANDE CACHE (T393)	2.50	5.50	13/01/01	8.00	THREE HILLS (T845)	1.38	6.00	09/01/01	7.38
GRANDE PRAIRIE, CITY OF (K035)	2.13	7.75	11/03/01	9.88	TROCHU (T857)	2.29	3.50	03/01/01	5.79
GRANDE PRAIRIE, COUNTY OF (C001)	0.66	0.00		0.66	TWO HILLS COUNTY & DERWENT (V237, C021)	4.68	0.00		4.68
GRIMSHAW (T405)	1.26	6.00	10/07/01	7.26	TWO HILLS, TOWN OF (T863)	3.79	4.25	09/01/01	8.04
HALKIRK (V414)	0.54	1.00	03/01/01	1.54	UPPER HAY LAKE I.R. 212 (B728)	1.64	0.00		1.64
HANNA (T417)	1.85	5.00	TBD	6.85	VALLEYVIEW (T866)	1.79	5.25	06/01/01	7.04
HAY LAKE I.R. 209 (B727)	1.58	0.00		1.58	VEGREVILLE (T875)	2.05	6.00	11/01/01	8.05
HEISLER (V429)	8.82	7.00	12/01/01	15.82	VERMILION (T878)	1.28	4.50	13/01/01	5.78
HIGH LEVEL (T435)	0.96	10.50	11/01/01	11.46	VERMILION RIVER (AB & SK) (C024, SK24)	0.90	0.00		0.90
HIGH PRAIRIE (T438)	1.43	6.25	08/02/01	7.68	VETERAN (V881)	4.05	3.00	08/01/01	7.05
HINES CREEK (V447)	4.14	2.25	09/01/01	6.39	VILNA (V887)	7.07	20.00	12/01/01	27.07
HORSESHOE BAY S.V. (S458)	0.13	0.00		0.13	WASKATEAU (V908)	3.32	0.00	08/02/01	3.32
HYPHE (V468)	1.74	5.00	10/07/01	6.74	WEMBLEY (T911)	0.13	6.00	11/03/01	6.13
INNISFREE (V474)	4.97	1.50	06/01/01	6.47	WHEATLAND (C016)	0.54	0.00		0.54
JASPER (PARK & OUTSIDE TOWN) (L012, R003)	10.37	0.00		10.37	WHITE SANDS S.V. (S922)	-0.09	0.00		-0.09
JASPER SCH DIST 3063 (R004)	10.98	0.00		10.98	WHITEFISH I.R. 155 (B924)	1.35	0.00		1.35
KINUSO (V505)	1.78	0.00	11/01/01	1.78	WILLINGDON (V926)	4.11	2.00	08/01/01	6.11
KITSCOTY (V508)	1.50	6.00	13/01/01	7.50	WOOD BUFFALO (M018)	0.34	0.00		0.34
KNEEHILL & TORRINGTON (M048, V854)	1.30	0.00		1.30	WOOD BUFFALO PARK (L024)	0.41	0.00		0.41
LAKELAND (C089)	0.33	0.00		0.33	YOUNGSTOWN (V932)	1.63	1.25	12/01/01	2.88
LAMONT (C030)	3.17	0.00		3.17					

(BOLD, ITALICS) - Communities that are expected to transition to new Municipal Franchise Tax Agreement in 2013

Date: May 10, 2022

Agenda Item No: 9.05

## Town of Hanna – Drinking Water Safety Plan

### Recommended Motion

That Council adopts the Town of Hanna 2022 Drinking Water Safety Plan for the Water Distribution System as presented.

### Background

As part of the operation of the Town of Hanna water distribution system, the Town is required to complete a Drinking Water Safety Plan (DWSP). The template for the DWSP is provided by Alberta Environment & Parks. The DWSP for the Town of Hanna was completed and maintained by the Public Works Foreman in consultation with the Director of Public Works, both of whom have obtained their Level 2 Certification in Water and Wastewater management.

The DWSP is required to be available for Alberta Environment & Parks personnel during their audits conducted every three years. During the last audit, it was noted that the DWSP should be reviewed and adopted by Council on an annual basis.

A Drinking Water Safety Plan is a systematic method of risk management that may be applied to any water supply system. It is based on the analysis of detailed knowledge of the whole water supply system from source to tap and its fundamental purpose is always to ensure the safety of the supply.

The plan considers four main areas of supply: source, treatment, distribution network and customer. The risks attached to each section are analyzed using a combination of likelihood and consequence and the most significant risks must then be assigned an appropriate mitigation. The plan records all this information in various forms and is updated on a regular basis. It is a “living document” that provides the operator with an efficient means of managing risk and is a useful single source of information about the supply.

Because the Town of Hanna purchases treated water from the Henry Kroeger Regional Water Services Commission the Town is required to submit a Drinking Water Safety Plan based on a Code of Practice for a water works system consisting solely of a water distribution



system. Therefore, the Source Detail and Water Treatment Detail portion of the DWSP have not been included in the document for Council review.

The changes made from the 2020 DWSP to the 2022 plan are as follows:

1. Bylaws in Operation – Changed from Bylaw 952-2010 and amending bylaws to Bylaw 1006-2020, the Municipal Public Utilities bylaw and subsequent amending bylaws.
2. Census Information – Changed from 2,559 to the 2021 census number of 2,394.
3. Number of Business Properties – Changed from 167 to 178.

### Communications

Report highlights may be communicated through the Town of Hanna social media program.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A

### Attachments

1. Town of Hanna 2022 Drinking Water Safety Plan for the Water Distribution System



Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer





# DRINKING WATER SAFETY PLAN

Water Supply System	South Saskatchewan River Basin
Location	Hanna Alberta
Approval Holder	Municipality of Hanna Alberta
Approval Number	757-02-00, Code of Practice for a Water Works System Consisting Solely of a Water Distribution System
AbWARN	
DWSP Author	Wesley Rorabeck

## KEY / Instruction Page

### Buttons and their actions

Jump to Register Page

Jump to Menu Page

Toggles screen Split on and off

Go to previous group page

Go to next group page

Reformats all rows on a risk page  
(replaces eqns, cond. Formatting and drop downs)

Inserts row above cursor position  
(then formats it and offers risk type)





# SHEET REGISTER

**CLICK SHEET NAMES TO NAVIGATE**

(This page refreshes each time it is activated)

## Sheet Name

(1)

[Title](#)

[KEY](#)

[DWSP Intro](#)

[Glossary](#)

[Sheet Guide](#)

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[Risk Scoring](#)

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<b>Approval Holder</b>	Municipality of Hanna Alberta
<b>Water Supply System</b>	South Saskatchewan River Basin
<b>Approval Number</b>	757-02-00, Code of Practice for a Water Works System Consisting Solely of a Water Distribution System
<b>Location</b>	Hanna Alberta

### About Drinking Water Safety Plans

A Drinking Water Safety Plan is a systematic method of risk management that may be applied to any water supply system. It is based on the analysis of detailed knowledge of the whole water supply system from source to tap and its fundamental purpose is to ensure the safety of the supply at all times.

It considers four main areas of supply: source, treatment, distribution network and customer. The risks attached to each section are analysed using a combination of likelihood and consequence and the most significant risks must then be assigned an appropriate mitigation. The plan records all of this information in various forms and is updated on a regular basis. It is a 'living document' that provides the operator with an efficient means of managing risk and is a useful single source of information about the supply.

### About this template

This template has been designed to enable you to systematically record the main details of your water supply system and to assess the potential risks to public health. It is divided into four main sections, source, treatment, network and customer and you will be expected to supply the main details, a schematic and then to assess the risks for each section.

The amount of detail required will depend on the nature and complexity of your system. You have been provided with a list of common water supply risks to help you, but it is very important that you also think about any specific risks that might be present in your own system. A guide on how the risks are assessed is given in the risk scoring sheet. **Once the major risks are identified they must be carried forward to the Major Risks sheet**, where you need to consider the most appropriate way of diminishing each risk.

You will obviously be constrained by resources and you may need to think about short-term ways of mitigating the risk before you can put in place a permanent solution.

Once you have completed this section you then need to record all of the actions that you have identified into the Action Summary sheet.

A brief guide to the function of each of the sheets is given in the Sheet Guide

<b>Approval Holder</b>	Municipality of Hanna Alberta
<b>Water Supply System</b>	South Saskatchewan River Basin
<b>Approval Number</b>	757-02-00, Code of Practice for a Water Works System Consisting Solely of a Water Distribution System
<b>Location</b>	Hanna Alberta

### Glossary of commonly used terms and Abbreviations

Term	Definition
AbWARN	The mission of the Alberta Water/Wastewater Agency Response Network (AbWARN) is to support and promote a province-wide emergency preparedness, disaster response, and mutual assistance program for public and private water and wastewater utilities.
Anatoxins	A group of algal neurotoxins produced by the <i>Anabaena</i> species of blue-green algae.
Breakthrough	The situation where barrier filtration is no longer effective and material starts to pass through the filter.
Cause	The action, situation or state that has led to a particular effect or event.
CIP	Cleansing in place. Applies to cleaning of membranes, usually with citric acid
Consequence	The assessed outcome of any hazardous event
Control Measure	Any action or activity that is used to prevent or eliminate a water safety hazard or reduce the risk of it occurring to an acceptable level.
Contingency Plan	A plan of action that will be operated should a hazard or group of hazards enter the distribution system creating a situation where there is an acute risk to Public Health.
<i>Cryptosporidium</i>	A protozoan parasite common in water that causes a severe diarrhoeal disease, cryptosporidiosis. As part of its lifecycle it forms a cyst (oocyst) that is very resistant to normal means of disinfection. It is, however, deactivated by exposure to UV light and will be removed by barrier filtration.
Cyanotoxins	A large group of organic compounds released by the breakdown of blue green algal cells. Amongst other effects they may cause neurological damage, liver damage, or cause diarrhoea.
DWSP	Drinking Water Safety Plan
Event	An incident or situation resulting in an increased public health risk in the water supply.
Geosmin	An organic compound produced by blue-green algae that causes an earthy/musty taste and odour problem in water.
<i>Giardia</i>	A protozoan parasite common in water that causes a severe diarrhoeal disease, giardiasis. As part of its lifecycle it forms a cyst that is very resistant to normal means of disinfection. It is, however, deactivated by exposure to UV light and will be removed by barrier filtration.
Hazard	A chemical, biological, physical or radiological presence with a potential adverse human health effect.
HACCP	Hazard Analysis and Critical Control Point
Likelihood	Probability that an event will happen.
MAC	Maximum Acceptable Concentration.
MIB	2-Methylisoborneol. An organic compound produced by blue-green algae that causes an earthy/musty taste and odour problem in water.
Microbiological Contamination	Results from the presence of pathogenic bacteria or protozoans. The presence of pathogenic bacteria (e.g <i>E.Coli</i> ) often results from a fault with disinfection, but in the case of protozoans, for example <i>Cryptosporidium</i> or <i>Giardia</i> from the failure or lack of barrier filtration.

Microcystins	A group of toxins produced by blue green algae, specifically <i>Microcystis</i> , that cause liver damage.
Pathogenic	Capable of causing disease, in DWSPs specifically to humans.
Protozoan	Any of a large group of single celled organisms, usually too small to be seen with the naked eye, and characterised by their ability to move. They often include a resistant cyst form as part of their lifecycle, and some species such as <i>Cryptosporidium</i> and <i>Giardia</i> are responsible for a lot of waterborne disease.
PRV	Pressure reducing valve
OSEC	On-site electrolytic chlorination
Risk	The probability of something happening that will impact on water safety. It is measured in terms of likelihood and consequence.
Risk Score	A numerical expression of risk derived from the product of likelihood and consequence.
Schematic	A schematic (diagram) represents the elements of a system using abstract, graphic symbols rather than realistic pictures and is not drawn to scale.
Validation	Confirmation that a process fulfils its intended function
Verification	Confirmation that the stated data or processes are correct.
WHO	World Health Organisation.
WTW	Water Treatment Works

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<b>Approval Number</b>	757-02-00, Code of Practice for a Water Works System Consisting Solely of a Water Distribution System
<b>Location</b>	Hanna Alberta

#### Explanation of sheets included in template & their function

Sheet Name	Purpose	Details
Title	Identifies Site	Water supply name, owner, site manager, WSP author, date of completion, next planned review date
DWSP Intro	Information	Provides summary of DWSP process and how the DWSP is put together
Glossary	Information	Provides a definition for commonly used terms and abbreviations
Sheet Guide	Information	Guide to the purpose & detail of each component sheet
Menu	Quick links to other areas of plan	Simple structure showing main areas with hyperlinks to start of each section
Risk Scoring	Information	Example of matrix and how risk scores are derived
Core Detail	Site Information	Main details of the system, people involved in the making of the plan and main stakeholders
Source Detail	Information	Main details of the watershed, reliable yield, watershed type, watershed activities, etc., and any raw water mains
Source Schematic	Information	Schematic showing the source to the point of treatment, using standard symbols.
Source Risks	Risk assessment	Pre-populated with standard risks with consequence pre-scored. Additional site specific risks to be added as required. Each line must be reviewed to see if it applies at this site and all of the other detail added.
Treatment Detail	Information	Full account of the treatment process including constituent parts, chemicals used etc
Treatment Schematic	Information	Schematic showing full treatment process including any on-line monitoring, using standard symbols
Treatment Risks	Risk assessment	Pre-populated with standard risks with consequence pre-scored. Additional site specific risks to be added as required. Each line must be reviewed to see if it applies at this site and all of the other detail added.
Network Detail	Information	Main details of the distribution network including any pump stations, service reservoirs, and length and type of mains
Network Schematic	Information	Schematic showing the distribution network, using standard symbols.
Network Risks	Risk assessment	Pre-populated with standard risks with consequence pre-scored. Additional site specific risks to be added as required. Each line must be reviewed to see if it applies at this site and all of the other detail added.
Customer Detail	Information	Details of numbers of properties domestic/commercial, key customers/at risk customers, etc.

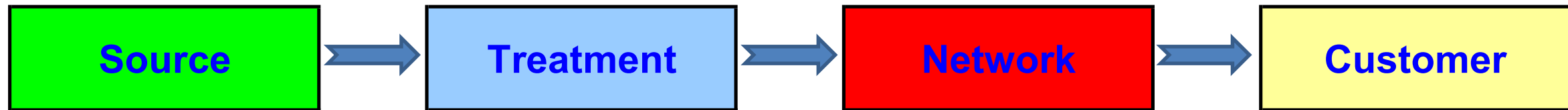
Customer Risks	Risk assessment	Pre-populated with standard risks with consequence pre-scored. Additional site specific risks to be added as required. Each line must be reviewed to see if it applies at this site and all of the other detail added.
Key Risks	Risk assessment	Summary of risks that exceed an agreed acceptable level and what actions are required to mitigate the risks.
Action Summary	Risk Mitigation	Details of how the unacceptable risks are to be mitigated, by whom, when and funding
SOPs	Information	Summary of standard operating procedures, relating to this water supply system.

<b>Approval Holder</b>	Municipality of Hanna Alberta
<b>Water Supply System</b>	South Saskatchewan River Basin
<b>Approval Number</b>	757-02-00, Code of Practice for a Water Works System Consisting Solely of a Water Distribution System
<b>Location</b>	Hanna Alberta

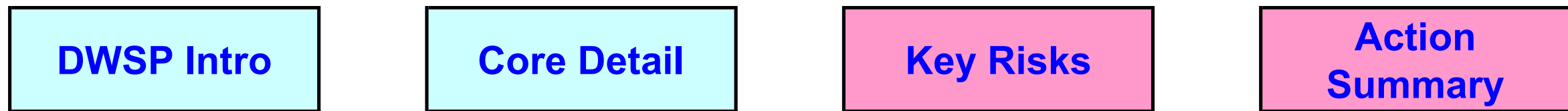
**Menu Page**

This page contains shortcuts around the spreadsheet and will take you either to the start of a section or to another commonly used sheet. Simply click on the box description that you want and it will transfer you to that sheet

**Main areas**



**Other useful links**



<b>Approval Holder</b>	Municipality of Hanna Alberta
<b>Water Supply System</b>	South Saskatchewan River Basin
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<b>Location</b>	Hanna Alberta

**Risk Scoring Guide**

This page explains the rationale behind risk scoring. It provides an explanation of the numbers used for likelihood and consequence and a matrix indicates the level of derived risk (risk score), and the level of threat that each represents. It should be noted that although the risk score gives an indication of the level of risk posed it is a semi-quantitative guide value only and not an absolute number.

**Likelihood**

The likelihood is a measure of the frequency with which any event is likely to occur. Six levels of likelihood are used and their definitions are shown below. to describe the assessed frequency and a nominal value is attached to each.

**Likelihood Table**

Likelihood	Definition	Value
Not applicable	Does not apply in this water supply system	0
Most Unlikely	Conceivable but extremely small chance of happening in next 4-5 years	1
Unlikely	Is possible and cannot be ruled out in next 4-5 years.	2
Medium	As likely as not to happen in next 4-5 years.	4
Probable	Would be expected to happen in next 4-5 years but there is a small chance it may not.	8
Almost Certain	Would be confident this will happen at least once in next 4-5 years	16

**Consequence**

The consequence is a measure of the severity of the event which is likely to occur. Six levels of consequence are used and their definitions shown below.



**Consequence Table**

Consequence	Definition	Value
Not applicable	Does not apply in this water supply system	0
Insignificant	Wholesome water or interruption < 8 hrs	1
Minor	Short term or localised non-compliance, non health related e.g. aesthetic or interruption 8-12 hrs	2
Moderate	Widespread aesthetic issues or long term non compliance, not health related or interruption 12-24 hrs	4
Severe	Potential illness or interruption >24 - 48 hrs	8
Catastrophic	Actual illness or potential long term health effects or interruption >48 hrs	16

**Risk Matrix**

		Consequence Descriptor					
		Score	Not Applicable	Insignificant	Minor	Moderate	Severe
Likelihood Descriptor	Not Applicable	0	1	2	4	8	16
	Most Unlikely	1	1	2	4	8	16
	Unlikely	2	2	4	8	16	32
	Medium	4	4	8	16	32	64
	Probable	8	8	16	32	64	128
	Almost Certain	16	16	32	64	128	256

*Note: The score of "0" should only be applied if the risk is not applicable in this water supply system.*

<b>Approval Holder</b>	Municipality of Hanna Alberta
<b>Water Supply System</b>	South Saskatchewan River Basin
<b>Approval Number</b>	757-02-00, Code of Practice for a Water Works System Consisting Solely
<b>Location</b>	Hanna Alberta

**Basic Details**

Municipal Authority	Municipality of Hanna, Alberta
Approval Number	757-02-00, Code of Practice for a Water Works System Consisting Solely of a Water Distribution System
Water Supply System	South Saskatchewan River Basin
Main Contact/Operator	Brent Olesen

**Source**

Source Type	River
Watershed Area	Red Deer River Watershed
Reliable Yield	
Diversion Licence	NA
Main hazards	

**Treatment**

Main Process	Treated water received from HKRWSC, Hanna DWSP is Network and Customer only
Design Capacity	
Average Throughput	
Storage	

**Network**

Network Length	Approximately 42.52km
Network Materials	Asbestos cement, PVC, Copper, some camalite and some lead
Network Storage	Unable to approximate
Domestic Properties (No.)	1186
Business Properties (No.)	178

**Customer**

Bylaws in Operation	Bylaws #1006-2020, 1014-2021, 1019-2021, 1023-2021
Hospitals	Hanna Health Complex
Home Dialysis Patients	Unknown
Prisons etc.	No
Other Vulnerable Customers	Acadia Lodge and two Seniors Manors
Significant Manufacturers	No

**Approval Holder** ..... Municipality of Hanna Alberta  
**Water Supply System** ..... South Saskatchewan River Basin  
**Approval Number** ..... 757-02-00, Code of Practice for a Water Works System Consisting Solely  
**Location** ..... Hanna Alberta

**Source Information**

Water Supply System	South Saskatchewan River Basin
---------------------	--------------------------------

Source Type	River
Source Description	
Watershed Area	Red Deer River Watershed
Diversion Licence	NA
Yield	
Inlet or pump arrangements	
Raw Water Mains (length, diameter, condition)	
Activities within watershed	
Agricultural Discharges/Run-off (manure, etc.)	
Municipal Discharges/Run-off (raw or treated wastewater, stormwater, etc.)	
Discharges from septic fields/tanks or other non-municipal unsewered human activity	
Industrial Discharges/Run-off	
Recreational Discharges/Run-off	
Comments	

<b>Approval Holder</b>	Municipality of Hanna Alberta
<b>Water Supply System</b>	South Saskatchewan River Basin
<b>Approval Number</b>	757-02-00, Code of Practice for a Water Works System Consisting Solely of a Water Distribution System
<b>Location</b>	Hanna Alberta

*(Insert Schematic)*

Approval Holder Municipality of Hanna Alberta  
 Water Supply System South Saskatchewan River Basin  
 Approval Number 757-02-00, Code of Practice for a Water Works System Consisting Solely of a Water Distribution System  
 Location Hanna Alberta

Note: Shallow wells from river gravels should be regarded as surface water as much of the recharge may be coming from the adjacent watercourse

Risk Description	Risk I.D.	Hazard	Cause of Potential Failure	Comments	Current Monitoring	How Risk is Currently Controlled	Assess if Control is Adequate	Do any Standard Procedures cover this	Likelihood	Consequence	L'Hood Score	Cons. Score	Risk Score	Key Risk?	Required Interventions to Prevent Failure	Responsible Party
General Risks	Microbiological contamination of raw water as a result no restriction in access to source	DWSP-5-001	Microbiological contamination	Due to livestock having access to source due to inadequate fencing.									0	No		
General Risks	Microbiological contamination of raw water resulting from wildlife activity in watershed.	DWSP-5-002	Microbiological contamination	Due to wildlife dying or defecating in watershed.	Some animals such as beaver can carry Giardia and other pathogenic organisms								0	No		
General Risks	Deterioration of water quality due to birds roosting on reservoirs at night	DWSP-5-003	Microbiological contamination	Due to bird roost due to large faecal loading	Bird excrement contains very large numbers of bacteria.								0	No		
General Risks	Contamination of raw water with sewage	DWSP-5-004	Microbiological contamination	Resulting from sewage input to the source from private septic tanks or sewer outfalls.									0	No		
General Risks	Chemical contamination of raw water as a result of proximity to transport corridor.	DWSP-5-005	Chemical contamination Hydrocarbons	Due to chemical contamination in the source due to spillage from transport corridor (e.g. road or rail tanker) adjacent to source and no containment.	May result from accidental spillage or a crash.								0	No		
General Risks	Chemical contamination of raw water as a result proximity to airport or disused airport	DWSP-5-006	Chemical contamination Hydrocarbons	Due to chemical contamination in the source due to spillage from airport adjacent to source and no containment.	May result from accidental spillage or a crash. May also be due to use of chemicals within airport as result of uncontrolled run-off e.g. de-icing fluid.								0	No		
General Risks	Chemical contamination of raw water as a result of mining activity	DWSP-5-007	Heavy metals Hydrocarbons	Due to uncontained spillage or disturbed ground within watershed.									0	No		
General Risks	Chemical contamination of raw water as a result of mining activity drainage	DWSP-5-008	Heavy metals Hydrocarbons	Due to mine drainage discharge being contaminated or deoxygenated									0	No		
General Risks	Chemical contamination of raw water as a result of recreational activity within watershed	DWSP-5-009	Microbiological contamination Hydrocarbons	Due to uncontrolled defecation or use of land or water vehicles within watershed									0	No		
General Risks	Contamination of water with nutrients, due to agricultural activity.	DWSP-5-010	Algal bloom Reduced oxygen level in water.	Due to contamination in run-off from areas of agricultural activity.	There are a number of different sources: silage pits, sludge lagoons, concentrations of stock.								0	No		
General Risks	Contamination of water with pathogens due to agricultural activity.	DWSP-5-011	Microbiological contamination	Due to contamination in run-off from areas of agricultural activity.									0	No		
General Risks	Contamination of raw water with pesticides	DWSP-5-012	Pesticides	Resulting from pesticides spraying in the watershed due to poor practice.									0	No		
General Risks	Deterioration of raw water as a result of flooding or heavy rain	DWSP-5-013	Turbidity	Due to inability to close intake when raw water has deteriorated.	Lack of storage may also influence ability to close intake; high sediment loading resulting from high level of rainfall or spring melt.								0	No		
General Risks	Deterioration of raw water from forestry activities	DWSP-5-014	Turbidity Colour Iron & manganese	Resulting from poor quality surface run-off from forestry activities due to forestry within watershed.	When brush and vegetation are removed the rate of erosion will often increase transporting solids to the watercourse.								0	No		
General Risks	Contamination of raw water from forestry activities	DWSP-5-015	Fertilizers Hydrocarbons Microbiological contamination	As a result of forestry-related human activity within watershed.	Many forestry activities will result in chemicals being brought into watershed. Human waste may also produce pathogenic organisms.								0	No		
General Risks	Contamination of raw water as a result forestry fires	DWSP-5-016	Chemical contamination	Due to change in soil chemistry as a result of heat or run-off rate as a result of reduced vegetation									0	No		
General Risks	Contamination as a result of waste disposal site within watershed.	DWSP-5-017	Hydrocarbons Heavy metals Organics	As a result of leachate from waste disposal site getting into watercourse									0	No		
General Risks	Contamination as a result of disposal of animal remains within watershed	DWSP-5-018	Microbiological contamination	As a result of leachate from the disposal site getting into watercourse									0	No		
General Risks	Changing raw water quality caused by environmental change	DWSP-5-019	Manganese	Due to increase in manganese level resulting from changing weather patterns.	Increased temperature or inversion in lakes may cause manganese release.								0	No		
General Risks	Deterioration of raw water quality caused by shallow water body and wind effects	DWSP-5-020	Turbidity Colour Manganese	Resulting from shallow water body and wind induced turbulence.	Storm conditions may stir up sediment and make treatment more difficult.								0	No		
General Risks	Contamination of raw water resulting from algal blooms	DWSP-5-021	Algae	Due to algal blooms due to increased nutrient levels or changing weather patterns.	Algal cells may clog filters causing poor quality or lower throughput. Blue green algae produce toxins.								0	No		
General Risks	Insufficient raw water quantity	DWSP-5-022	Loss of supply	Resulting from restriction in diversion licence due to changing legislation or growth in demand.	Changes in environmental legislation may lead to tighter diversion limits.								0	No		

																			0	No
<b>General Risks</b>	Insufficient water available for abstraction	DWSP-S-023	Low pressure Loss of supply	As a result of drought.															0	No
<b>Well Risks</b>	Contamination of well during construction	DWSP-S-024	Microbiological contamination Metals Drilling fluids	Cross-contamination by drilling equipment or residual substances used in drilling e.g. Barium released from drilling mud.	Drillers should operate according to the Water (Ministerial) Regulations														0	No
<b>Well Risks</b>	Contaminated water entering well from upper levels	DWSP-S-025	Microbiological contamination Nutrients	Well casing does not extend above surface or is damaged or deteriorated.	Water at upper levels of well more prone to surface effects. Downhole camera inspection														0	No
<b>Well Risks</b>	Contaminated water entering well from surface	DWSP-S-026	Microbiological contamination Nutrients	Well head badly constructed, damaged, or badly maintained.	Well head should be inspected and assessed for risk.														0	No
<b>Well Risks</b>	Contaminated water entering well from surface	DWSP-S-027	Microbiological contamination Nutrients	Site prone to flooding due to poor siting and well head not sealed.	Well head should be inspected and assessed for risk.														0	No
<b>Well Risks</b>	Contaminated water entering well from surface	DWSP-S-028	Microbiological contamination Nutrients	Inadequate security around well head giving animals access.	Well head should be inspected and assessed for risk.														0	No
<b>Well Risks</b>	Deterioration of water quality	DWSP-S-029	Iron manganese	Due to over-production from aquifer, mixing with other zones or biofouling	Well should not be pumped higher than recommended rate, downhole camera inspection, shock chlorination, rehabilitation														0	No
<b>Well Risks</b>	Deterioration of water quality	DWSP-S-030	Fluoride Arsenic Uranium Other heavy metals	Due to naturally occurring minerals															0	No
<b>Well Risks</b>	Contamination of aquifer	DWSP-S-031	Hydrocarbons Pesticides Nutrients	Activities within recharge zone or vulnerable aquifer	More likely with shallow wells, unconfined aquifers or where rock is badly faulted or fractured.														0	No
<b>Springs Risks</b>	Contamination of spring at collection chamber	DWSP-S-032	Microbiological contamination Suspended solids	As a result collection chamber design or poor maintenance.	Structure should be well maintained.														0	No
<b>Springs Risks</b>	Contamination of spring at collection chamber	DWSP-S-033	Microbiological contamination Suspended solids	As a result of inadequate security round collection chamber and animal or human activity.	The rock around springs is often fractured so an adequately fenced protection zone is desirable.														0	No
<b>Springs Risks</b>	Contamination of aquifer	DWSP-S-034	Chemical contamination Microbiological contamination	As a result of human/animal activities in the recharge zone	If the recharge zone is small it may be possible to prevent some activities if shown to be adverse.														0	No
<b>Pumps &amp; Mains Risks</b>	Reduced resource availability due to break/leak on raw water mains	DWSP-S-035	Loss of supply	Resulting from raw water main breaks/leaks as a result of poor mains condition.	Lack of maintenance may lead to more frequent interruptions to supply.														0	No
<b>Pumps &amp; Mains Risks</b>	Contamination due to insecure break-pressure tank.	DWSP-S-036	Microbiological contamination	As a result of contamination entering break-pressure tank.	Break-pressure tanks are often poorly maintained														0	No
<b>Pumps &amp; Mains Risks</b>	Failure of pumps at Pump Station	DWSP-S-037	Loss of supply	Resulting from pumps failure due to insufficient/no standby generation if electricity supply fails.															0	No
<b>Pumps &amp; Mains Risks</b>	Loss of power to pumps as a result of electrical fault.	DWSP-S-038	Loss of capacity	Loss of power to pumps due to control panel fault resulting from insufficient maintenance.	Essential components need to be maintained regularly.														0	No
<b>Facility Specific Risks</b>		DWSP-S-100																	0	No
<b>Facility Specific Risks</b>		DWSP-S-101																	0	No
<b>Facility Specific Risks</b>		DWSP-S-102																	0	No
<b>Facility Specific Risks</b>		DWSP-S-103																	0	No
<b>Facility Specific Risks</b>		DWSP-S-104																	0	No
<b>Facility Specific Risks</b>		DWSP-S-105																	0	No
<b>Facility Specific Risks</b>		DWSP-S-106																	0	No
<b>Facility Specific Risks</b>		DWSP-S-107																	0	No
<b>Facility Specific Risks</b>		DWSP-S-108																	0	No
<b>Facility Specific Risks</b>		DWSP-S-109																	0	No

<b>Approval Holder</b>	Municipality of Hanna Alberta
<b>Water Supply System</b>	South Saskatchewan River Basin
<b>Approval Number</b>	757-02-00, Code of Practice for a Water Works System Consisting Solely
<b>Location</b>	Hanna Alberta

**Treatment Information**

<b>Water Supply System</b>	South Saskatchewan River Basin
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<b>Treatment Type</b>	
<b>Treatment Description</b>	
<b>Primary Treatment</b>	
<b>Secondary Treatment</b>	
<b>CT</b>	
<b>Design Capacity</b>	
<b>Chemicals Used in Process</b>	
<b>On-line monitors</b>	
<b>Treated Water Storage</b>	
<b>Stand-by Generator</b>	
<b>Sludge Treatment Process</b>	
<b>Comments</b>	

<b>Approval Holder</b>	Municipality of Hanna Alberta
<b>Water Supply System</b>	South Saskatchewan River Basin
<b>Approval Number</b>	757-02-00, Code of Practice for a Water Works System Consisting Solely of a Water Distribution System
<b>Location</b>	Hanna Alberta

*(Insert Schematic)*



Approval Holder	Municipality of Hanna Alberta
Water Supply System	South Saskatchewan River Basin
Approval Number	757-02-00, Code of Practice for a Water Works System Consisting Solely of a Water Distribution System
Location	Hanna Alberta

	Risk Description	Risk I.D.	Hazard	Cause of Potential Failure	Comment	Current Monitoring	How Risk is Currently Controlled	Assess if Control is Adequate	Do any Standard Procedures cover this	Likelihood	Consequence	L'Hood Score	Cons. Score	Risk Score	Key Risk	Required Interventions to Prevent Failure	Responsible Party
<b>Pre-treatment Risks</b>	Inability to meet demand as a result of failure of cartridge filters	DWSP-T-001	Loss of Supply	Due to blocking due to deterioration of raw water quality.										0	No		
<b>Pre-treatment Risks</b>	Inability to meet demand as a result of failure of microstrainers	DWSP-T-002	Loss of Supply	As a result microstrainers blocking due to failure of microstrainer wash pump to wash screens adequately.										0	No		
<b>Pre-treatment Risks</b>	Inadequate treatment due to poor contact chamber design	DWSP-T-003	Turbidity Microbiological contamination	Inefficient filtration due to incorrect contact time for coagulant.										0	No		
<b>Pre-treatment Risks</b>	Loss of supply caused by failure of heating at works inlet	DWSP-T-004	Loss of Supply	As a result of mechanical failure due to poor maintenance										0	No		
<b>Pre-treatment Risks</b>	Loss of supply caused by failure of inlet control valve	DWSP-T-005	Loss of Supply	As a result of frozen inlet due to low temperatures and no heating										0	No		
<b>General Risks</b>	Breakthrough of algal breakdown products as a result of failure of carbon dosing	DWSP-T-006	Taste & odour Algal toxins	Due to failure to remove algal by-products in the water due to lack of carbon dosing	Geosmin and MIB impart a strong earthy musty taste to water. Algal toxins are pathogenic.									0	No		
<b>General Risks</b>	Breakthrough of contaminants as a result of poor floc formation caused by incorrect or no dosing	DWSP-T-007	Turbidity Aluminium Iron Microbiological contamination	due to poor floc formation due to incorrect coagulant dose due to flow meter out of calibration or signal failure due to inadequate maintenance										0	No		
<b>General Risks</b>	Contamination caused by unauthorised human access	DWSP-T-008	Unknown contamination	Unauthorised human access may lead to contamination.	WTWs should be kept secure at all times when not attended.									0	No		
<b>General Risks</b>	Contamination of treated water as a result of dosing with incorrect or inferior quality chemicals	DWSP-T-009	Chemical contamination	Contamination due to use of incorrect or inferior quality or contaminated chemicals due to lack of control check on deliveries.	Might be due to change in supplier or inadequate specification for chemicals used.									0	No		
<b>General Risks</b>	Deterioration of treated water quality as a result of failure of coagulant dosing	DWSP-T-010	Trace organics Turbidity Iron Manganese	As a result of failure to dose coagulant due to dosing line blocked.										0	No		
<b>General Risks</b>	Deterioration of treated water quality as a result of incorrect or no permanganate dosing	DWSP-T-011	Taste and odour Colour	Due to not setting the dose at the right level or failure of dosing system										0	No		
<b>General Risks</b>	Inability to meet demand as result of damage to single line interprocess pipework	DWSP-T-012	Loss of Supply	Structural failure due to failure of single line interprocess pipe work; i.e. Interruption to process.	General issue common to most WTWs									0	No		
<b>General Risks</b>	Inability to meet demand caused by power failure	DWSP-T-013	Loss of Supply	Resulting from power failure and to failure of stand by generator change over or no standby generator.	Many small WTW will have no standby power generation									0	No		
<b>General Risks</b>	Inadequate treatment as a result of raw water bypassing all or part of the treatment process	DWSP-T-014	Chemical contamination Microbiological contamination	As a result of no treatment to the raw water	Ideally treatment bypasses should not exist. Where they do they should be secured and signed.									0	No		
<b>General Risks</b>	Inadequate pH adjustment as a result of break in dosing pipework	DWSP-T-015	pH	Due to flooding of dosing pump due to break of make up water piping in dosing room and inadequate drainage.										0	No		
<b>General Risks</b>	Inadequate treatment as a result of failure to reach optimum coagulation pH.	DWSP-T-016	Aluminium Iron	Failure of optimum coagulation due to over-or under dosing of pH adjustment due to mechanical failure	Duty/stand-by system of operation would normally control this.									0	No		
<b>General Risks</b>	Inadequate treatment caused by incorrect dosing of chemicals	DWSP-T-017	Chemical contamination	Due to incorrect dosing due to faulty equipment.										0	No		
<b>General Risks</b>	Loss of supply as a result of flooding	DWSP-T-020	Loss of Supply	Due to plant shut down as a result of flooded areas of plant.										0	No		
<b>General Risks</b>	Contamination due to incorrectly plumbed drains	DWSP-T-021	Chemical contamination Microbiological contamination	Due to inappropriate cross-connection of drainage into treated water areas.										0	No		
<b>General Risks</b>	Contamination or loss of supply due to lack of knowledge of infrastructure location	DWSP-T-022	Chemical contamination Microbiological contamination	Due to lack of adequate 'as-built' drawings										0	No		
<b>Process Control Risks</b>	Loss of supply resulting from failure of telemetry.	DWSP-T-018	Loss of supply	Due to plant shut down not being notified due to failure of telemetry										0	No		

<b>Process Control Risks</b>	Loss of supply resulting from failure of the control system	DWSP-T-019	Loss of supply	Due to inability to run the plant as a result of PLC software failure or to voltage variation and lack of power surge protection.	If control system fails the plant may not be able to run on manual.												0	No
<b>Sedimentation Risks</b>	Inadequate treatment as a result of unstable sludge blanket	DWSP-T-023	Turbidity Aluminium Iron Microbiological contamination	As a result of increased loading on secondary filters due to carry-over of floc from sedimentation stage.													0	No
<b>Sedimentation Risks</b>	Inadequate treatment as a result of insufficient de-sludging	DWSP-T-024	Turbidity Aluminium Iron Microbiological contamination	As a result of increased loading on secondary filters due to carry over of floc from sedimentation stage.													0	No
<b>Sedimentation Risks</b>	Inadequate treatment as a result of temperature variation in incoming water upsetting settlement	DWSP-T-025	Turbidity Aluminium Iron Microbiological contamination	Due to warmer water upsetting settlement due to changes in raw water temperature.													0	No
<b>DAF Risks</b>	Inadequate treatment as a result of insufficient air saturation	DWSP-T-026	Turbidity Aluminium Iron Microbiological contamination	Due to insufficient flotation as a result of insufficient air saturation.													0	No
<b>DAF Risks</b>	Inadequate treatment as a result of insufficient de-sludging	DWSP-T-027	Turbidity Aluminium Iron Microbiological contamination	As a result of increased load due to sludge carry over to filters	Important to set the desludge at the right interval.												0	No
<b>DAF Risks</b>	Inadequate treatment as a result of unstable float	DWSP-T-028	Turbidity Aluminium Iron Microbiological contamination	As a result of increased load due to sludge carry over to filters													0	No
<b>DAF Risks</b>	Inadequate treatment as a result of failure of air blowers	DWSP-T-029	Turbidity Aluminium Iron Microbiological contamination	As a result of failure of flotation.													0	No
<b>DAF Risks</b>	Inadequate treatment as a result of failure of floating sludge removal mechanism	DWSP-T-030	Turbidity Aluminium Iron Microbiological contamination	As a result of no sludge removal													0	No
<b>Washwater Risks</b>	Contamination of raw water or water in treatment with wash water / sludge supernatant	DWSP-T-031	Turbidity Chemical contamination Microbiological contamination	As a result of carry-over in recycled washwater.													0	No
<b>Washwater Risks</b>	Contamination of recovered wastewater in inlet works caused by chemical spill entering wastewater system	DWSP-T-032	Chemical contamination	Due to uncontrolled spillage due to washwater recycling													0	No
<b>Washwater Risks</b>	Contamination of water due anaerobic conditions in washwater treatment process.	DWSP-T-033	Chemical contamination Taste and odour	Due to formation of phenolic compounds due to breakdown of sludge due to anaerobic activity													0	No
<b>Washwater Risks</b>	Restriction of supply due to problems with washwater storage capacity	DWSP-T-034	Loss of Supply	As a result of restriction in filter wash frequency due to mechanical breakdown or high loading on filters.													0	No
<b>Washwater Risks</b>	Restriction of supply due to problems with sludge de-watering/disposal capacity	DWSP-T-035	Loss of Supply	As a result of inadequate capacity to de-water sludge as a result of difficult conditions or significant increase in sludge produced.													0	No
<b>Washwater Risks</b>	Restriction of supply due to problems with sludge disposal capacity	DWSP-T-036	Loss of Supply	As a result of inadequate capacity to dispose of sludge to sewer interruption.													0	No
<b>Slow Sand Filtration Risks</b>	Deterioration of water quality due to cracking of media in filters	DWSP-T-037	Microbiological contamination Turbidity Iron	Due to media disruption due to uneven flow or problems with under drainage.													0	No
<b>Slow Sand Filtration Risks</b>	Deterioration of water quality due to cracking or failed underdrains	DWSP-T-038	Microbiological contamination Turbidity Iron	Due to failed underdrains.													0	No
<b>Slow Sand Filtration Risks</b>	Deterioration of water quality due to failure to mature filter before putting into use following cleaning	DWSP-T-039	Microbiological Contamination Chemical contamination Turbidity	Due to lack of development of the schmutzdecke (biological layer) following cleaning.	Without the schmutzdecke the filter acts only as a sieve and is less efficient. Filter should be run to waste until turbidity is satisfactory.												0	No
<b>Slow Sand Filtration Risks</b>	Deterioration of water quality due anaerobic conditions prevailing in filter.	DWSP-T-040	Manganese Low oxygen levels	Due to anaerobic conditions releasing manganese													0	No
<b>Slow Sand Filtration Risks</b>	Deterioration of water quality due to birds roosting on filters at night	DWSP-T-041	Microbiological contamination	Due to bird roost due to large faecal loading	Bird excrement contains very large numbers of bacteria.												0	No

<b>Slow Sand Filtration Risks</b>	Deterioration of water quality due to incorrect media being installed.	DWSP-T-042	Microbiological contamination Turbidity	Due to use of wrong sand	Slow sand filtration requires angular sand rather than round sand.													0	No
<b>Slow Sand Filtration Risks</b>	Inability to meet demand due to algal bloom	DWSP-T-043	Loss of Supply	Due to block of filters due to large numbers of algal cells.	May also lead to unacceptable tastes and odours.													0	No
<b>Rapid Gravity Risks</b>	Breakthrough of contaminants due to mud-balling in media.	DWSP-T-044	Suspended solids Trace organics Residual coagulant Microbiological contamination	As a result of inadequate filtration due to state of filter due to inadequate washing.	May result from inadequate bed expansion or upflow rate failing to clean media.													0	No
<b>Rapid Gravity Risks</b>	Breakthrough of contaminants as a result of filter wash plant failure	DWSP-T-045	Suspended solids Trace organics Residual coagulant Microbiological contamination	Due to inadequate filtration due to overload of filter due to lack of washing.	If no standby available adequate spares should be carried.													0	No
<b>Rapid Gravity Risks</b>	Breakthrough of contaminants as a result of inadequate frequency for backwash.	DWSP-T-046	Suspended solids Trace organics Residual coagulant Microbiological contamination	Due to inadequate filtration due to overload of filter due to frequency of washing.	If allowed to operate in this way, the media may also become less efficient due to build up of dirt.													0	No
<b>Rapid Gravity Risks</b>	Breakthrough of contaminants as a result of no slow start or run-to-waste following backwashing	DWSP-T-047	Suspended solids Trace organics Residual coagulant Microbiological contamination	Due to inadequate filtration due to starting filter too quickly.	If filter is started at too high a rate before the bed has settled down filtration will be less efficient.													0	No
<b>Rapid Gravity Risks</b>	Breakthrough of contaminants as a result of reduced capacity when one filter is out for backwash	DWSP-T-048	Suspended solids Trace organics Residual coagulant Microbiological contamination	Due to inadequate filtration due to increased filter loading as a result of a filter being out of service for washing.	More likely if plant is running close to or exceeding its design capacity or is stressed due to poor raw water conditions.													0	No
<b>Rapid Gravity Risks</b>	Breakthrough of contaminants as a result of uneven backwash	DWSP-T-049	Suspended solids Trace organics Residual coagulant Microbiological contamination	Due to inadequate filtration due to uneven filter loading as a result of blocked filter nozzles.	The efficiency of some areas of the filter bed will be reduced, placing a greater load on areas that are OK.													0	No
<b>Rapid Gravity Risks</b>	Breakthrough of contaminants as result of loss of media	DWSP-T-050	Suspended solids Trace organics Residual coagulant Microbiological contamination	Due to inadequate filtration due to inadequate media depth.	Media loss may be greater in dual media filters. Anthracite/ carbon has a lower density and is washed over more easily													0	No
<b>Rapid Gravity Risks</b>	Breakthrough of contaminants as result of failure to set correct coagulant or polyelectrolyte dose.	DWSP-T-051	Suspended solids Trace organics Residual coagulant Microbiological contamination	As a result of floc that is too soft or too small penetrating the bed more rapidly.	A rise in treated water turbidity may indicate a problem. Flocculation tests should then be done to check floc formation.													0	No
<b>Rapid Gravity Risks</b>	Breakthrough of contaminants as a result of wrong media in filter	DWSP-T-052	Suspended solids Trace organics Residual coagulant Microbiological contamination	Due to inadequate filtration due to wrong grade of media.	If media is replaced ensure the right specification and check samples for effective size and uniformity coefficient to ensure that it is.													0	No
<b>Membrane Risks</b>	Breakthrough of contaminants caused by dirty or damaged membrane	DWSP-T-053	Suspended solids Trace organics Residual coagulant Microbiological contamination	As a result of inefficient cleaning of membranes due to failure of cleaning system														0	No
<b>Membrane Risks</b>	Breakthrough of contaminants caused by dirty or damaged membrane	DWSP-T-054	Suspended solids Trace organics Residual coagulant Microbiological contamination	As a result inadequate frequency of cleaning of membranes due to failure to follow operating procedures.	Important that all operators are adequately trained,													0	No
<b>Membrane Risks</b>	Breakthrough of contaminants caused by dirty or damaged membrane	DWSP-T-055	Suspended solids Trace organics Residual coagulant Microbiological contamination	Resulting from damage to membranes due to inadequate frequency of inspections or membrane integrity tests	Membrane integrity tests should be an integral part of the operation of membrane plants.													0	No
<b>Membrane Risks</b>	Loss of supply due to CIP failure	DWSP-T-056	Loss of Supply	Due to automatic plant shut-down														0	No
<b>Membrane Risks</b>	Loss of supply due to 'deep clean' failure	DWSP-T-057	Loss of Supply	Due to automatic plant shut-down														0	No
<b>Membrane Risks</b>	Loss of supply due to integrity test failure	DWSP-T-058	Loss of Supply	Due to manual plant shut-down														0	No
<b>Membrane Risks</b>	Loss of supply due to particle count failure	DWSP-T-059	Loss of Supply	Due to automatic plant shut-down														0	No
<b>Membrane Risks</b>	Breakthrough of contaminants as a result of loss of membrane integrity.	DWSP-T-060	Suspended solids Trace organics Residual coagulant Microbiological contamination	Due to membrane damage due to failure of pre-treatment.														0	No
<b>Membrane Risks</b>	Deterioration of final water quality as a result of inability to dose coagulant	DWSP-T-061	Chemical contamination	Due to decrease in membrane efficiency as a result of failure of coagulant dosing system.														0	No
<b>Membrane Risks</b>	Inability to meet demand as a result of failure of backwash system	DWSP-T-062	Loss of supply	Inability to operate membranes due to fouling due to inability to backwash membranes														0	No

Membrane Risks	Inability to meet demand as a result of membrane feed pump failure	DWSP-T-063	Loss of supply	Inability to operate membranes as a result of membrane feed pump failure.	If no standby available adequate spares should be carried.													0	No
Disinfection Risks	Contamination of treated water as a result of accumulation of deposits in contact tank	DWSP-T-064	Turbidity	As a result of carry over of sediment from contact tank.														0	No
Disinfection Risks	Contamination of treated water as a result high bromate content of sodium hypochlorite	DWSP-T-065	Chemical contamination	As a result of sodium hypochlorite not meeting supply specification														0	No
Disinfection Risks	Contamination of treated water as a result of excessive formation of disinfection by-products	DWSP-T-066	Chemical contamination	As a result of excessive disinfectant dose and high levels of trace organics	Due to formation of disinfection by-products													0	No
Disinfection Risks	Inadequate treatment as a result of disinfection at wrong pH	DWSP-T-067	Microbiological contamination	As a result of reduced disinfection efficiency due to pH out with optimum range	Disinfection efficiency is significantly affected by pH.													0	No
Disinfection Risks	Failure of disinfection as a result of failure of chlorine gas flow	DWSP-T-068	Microbiological contamination	Due to failure of disinfection due to failure of delivery system.														0	No
Disinfection Risks	Failure of disinfection as a result of failure of UV	DWSP-T-069	Microbiological contamination	Due to failure of disinfection due to failure of UV lamp.														0	No
Disinfection Risks	Failure of disinfection as a result of failure of sodium hypochlorite delivery system.	DWSP-T-070	Microbiological contamination	Due to failure of disinfection due to failure of delivery system.														0	No
Disinfection Risks	Failure of disinfection as a result of failure or lack of automatic shutdown following disinfection process failure	DWSP-T-071	Microbiological contamination	Due to WTW failing to shut down when disinfection fails.														0	No
Disinfection Risks	Inadequate treatment as a result of reduced UV efficiency	DWSP-T-072	Microbiological contamination	Due to reduction transmittance of light due to fouling of lamp sheath or to increase in colour or turbidity	If light transmission is reduced UV becomes less effective.													0	No
Disinfection Risks	Inadequate treatment as a result of inability to meet disinfection requirements due to high chlorine demand	DWSP-T-073	Microbiological contamination	Due to inability to add sufficient chlorine due to high flow or high chlorine demand														0	No
Disinfection Risks	Inadequate treatment as a result of insufficient contact time	DWSP-T-074	Microbiological contamination	Due to insufficient contact time to kill bacteria as a result of poor contact tank design or operating beyond design flow														0	No
Disinfection Risks	Inadequate treatment as a result of incorrect chlorine dose	DWSP-T-075	Microbiological contamination	Due to lack of residual controller and rapid change in chlorine demand, due to insufficient manual intervention.														0	No
Disinfection Risks	Inadequate treatment as a result of failure of ammonia dosing system	DWSP-T-076	Microbiological contamination Taste or odour	As a result of incorrect chlorine:ammonia ratio due to failure of ammonia dosing system	If using chloramination failure to reach the correct ratio of ammonia to chlorine affects disinfection.													0	No
Disinfection Risks	Inadequate treatment due inadequate ventilation of hydrogen from OSEC unit	DWSP-T-077	Explosion Loss of supply	As a result of build up of hydrogen as a result of inadequate ventilation.														0	No
Ozone Risks	Inadequate Treatment due to low levels of ozone	DWSP-T-078	Microbiological contamination	Due to failure to adequately reduce humidity of incoming air supply														0	No
Ozone Risks	Inadequate Treatment due to high pH in water	DWSP-T-079	Microbiological contamination	Due to rapid decay of ozone due to elevated pH in water														0	No
Ozone Risks	Contamination of water due to excessive formation of ozonation by-products	DWSP-T-080	Chemical contamination	As a result of high levels of precursor organics in the incoming water														0	No
Treated Storage Risks	Contamination of treated water as a result of vandalism	DWSP-T-081	Microbiological contamination Chemical contamination	As a results of actions by intruders	As a minimum lids and air vents must be secure. Security fence may be needed if conditions warrant it.													0	No
Treated Storage Risks	Contamination of treated water caused by rainwater ingress	DWSP-T-082	Microbiological contamination Chemical contamination	As a result of lack of structural integrity of reservoir due to lack of inspection or maintenance	Reservoirs should be cleaned and inspected on a regular basis.													0	No
Treated Storage Risks	Deterioration in water quality due to disturbance of sediment in reservoir	DWSP-T-083	Microbiological contamination Turbidity Aluminium Iron	Due to disturbance of sediment on floor of reservoir due to low level and lack of maintenance.	Reservoirs should be cleaned and inspected on a regular basis.													0	No
Treated Storage Risks	Loss of supply due to inadequate storage	DWSP-T-084	Loss of supply	Due to insufficient storage to cope with fluctuations in demand.	Reservoirs may be undersized due to financial considerations.													0	No
Facility Specific Risks		DWSP-T-200																0	No
Facility Specific Risks		DWSP-T-201																0	No
Facility Specific Risks		DWSP-T-202																0	No
Facility Specific Risks		DWSP-T-203																0	No
Facility Specific Risks		DWSP-T-204																0	No

Facility Specific Risks		DWSP-T-205												0	No		
Facility Specific Risks		DWSP-T-206												0	No		
Facility Specific Risks		DWSP-T-207												0	No		
Facility Specific Risks		DWSP-T-208												0	No		
Facility Specific Risks		DWSP-T-209												0	No		

<b>Approval Holder</b>	Municipality of Hanna Alberta
<b>Water Supply System</b>	South Saskatchewan River Basin
<b>Approval Number</b>	757-02-00, Code of Practice for a Water Works System Consisting Solely
<b>Location</b>	Hanna Alberta

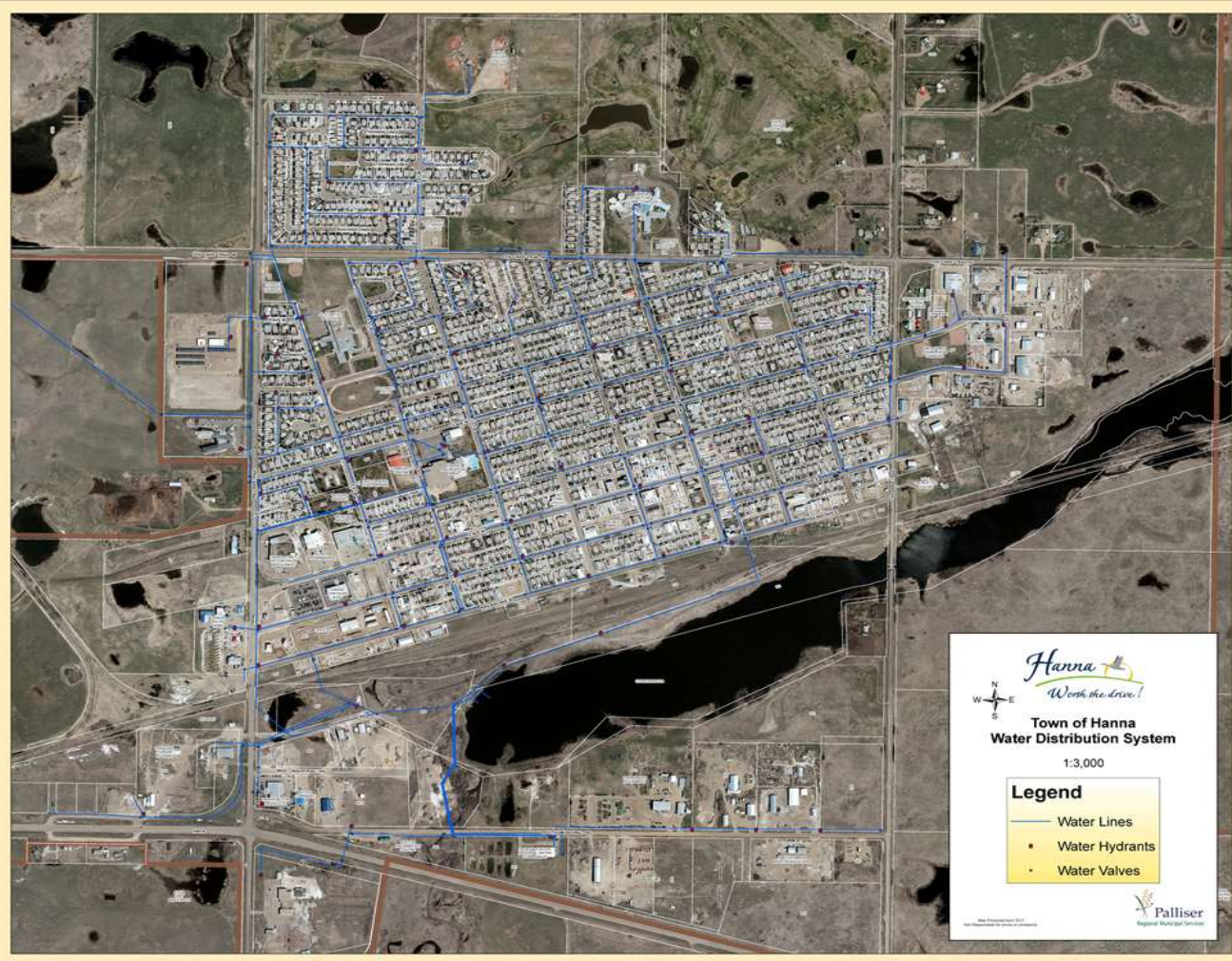
**Network Information**

Water Supply System	South Saskatchewan River Basin
Length of Network	Approximately 42.52km
Mains Materials	Asbestos cement, PVC, Copper, some camalite and some lead
Trunk Mains	4", 6", 8", 12" and 16" Main line from HKRWS
Pumping Stations	Pumps are located at HKRWSC Water Treatment Plant and controlled by HKRWSC staff.
Service Reservoirs and average residence times	Reservoir is located at HKRWSC Water Treatment Plant and controlled by HKRWSC staff.
Telemetry	None for Town of Hanna
Comments	Treated Water is supplied to the Town of Hanna from the Henry Kroeger Regional Water Services Commission (HKRWSC) which supplies water to nine counties/municipalities. The Town of Hanna is a member of this Commission and one council member is a commissioner on this board. All information on Source and Treatment can be found in the HKRWSC Drinking Water Safety Plan. The Town of Hanna DWSP will only encompass Network and Customer. The Town of Hanna distribution pumps and reservoir are located in the HKRWSC water treatment plant and controlled and maintained by HKRWSC staff. Any Risks in Network controlled by HKRWSC will marked as such in this document. The DWSP for the Henry Kroeger Regional Water Services Commission must be referenced to determine the evaluation of these risks. This approach has been implemented to avoid inaccuracy and outdated information and to ensure that the operators responsible are updating information in the respective DWSPs. Risks that have been determined to be in the HKRWSC Water Treatment Plant will update in the HKRWSC drinking water safety plan and the Town of Hanna will be responsible for upgrading this document when changes are made to the distribution system.



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(Insert Schematic)



Approval Holder	Municipality of Hanna Alberta
Water Supply System	South Saskatchewan River Basin
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Location	Hanna Alberta

	Risk Description	Risk I.D.	Hazard	Cause of Potential Failure	Comment	Current Monitoring	How Risk is Currently Controlled	Assess if Control is Adequate	Do any Standard Procedures cover this	Likelihood	Consequence	L'Hood Score	Cons. Score	Risk Score	Key Risk	Required Interventions to Prevent Failure	Responsible Party
General Risks	Loss of supply from regional supply line	DWSP-N-001	Loss of supply	Failure of flow from regional supply	Treated Water Supplied from Henry Kroeger Regional Water Services	Visual Inspection, Pressure and Flow Monitoring at HKRWS	In the event of a main break at the WTP temporary piping can be set up from the WTP to hydrant connection on the 8" trunk main.	Yes	No	Medium	Insignificant	4	1	4	No	No	None
General Risks	Build up of deposits in network as a result of inadequate flushing frequency and/or velocity	DWSP-N-002	Discoloration Taste & Odour	Resulting from inadequate flushing of problem areas.	Areas where sediment is known to build up benefit from a regular flushing program.	Flushing Program in Place	Yearly flushing using Hydrant Logs	Yes	Town of Hanna Water Distribution Operating Manual	Unlikely	Minor	2	2	4	No	No	None
General Risks	Broken main as a result of PRV failure	DWSP-N-003	Loss of supply Chemical contamination Microbiological contamination	As a result of a broken main due to high pressure due to failure of PRV.	PRVs should be serviced as required.	PRVs are located in the WTP, service is at the discretion of HKRWS staff. Please refer to HKRWSC DWSP.	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	No	None
General Risks	Loss of supply and/or deterioration of water quality as a result of broken main	DWSP-N-004	Loss of supply Chemical contamination Microbiological contamination	As a result of a broken main due to failure of pipe integrity.	May be as a result of many different circumstances	HKRWS monitors flow and contacts Hanna Staff when high flow indicates break, customer complaints of no supply and visual observation are used to determine location.	HKRWS monitors flow and contacts Hanna Staff when high flow indicates break, customer complaints of no supply and visual observation are used to determine location.	Yes	No	Almost Certain	Moderate	16	4	64	Yes	Add to the Water Distribution Operating Manual information on dealing with line breaks and repair.	Wes Rorabeck
General Risks	Contamination of water as a result of cross-connection	DWSP-N-005	Chemical contamination Microbiological contamination	As a result of connection with private supply due to customer having dual connection, no air gap	If customer has dual supply the pipework must be safely set up.	New Electronic Meter Program	Copper wire seal on all new meters. New meters can detect tampering.	Yes	Town of Hanna Water Distribution Operating Manual	Unlikely	Moderate	2	4	8	No	Add to the Water Distribution Operating Manual information on copper wire tampering seal for new meters.	Wes Rorabeck
General Risks	Contamination of water due to leaking air valves	DWSP-N-006	Chemical contamination Microbiological contamination	Resulting from ingress of water due to faulty air valve surrounded by water.	Air valves should be checked periodically.	NA	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Contamination of water in supply as a result of the use of non-approved or inappropriate materials in the network	DWSP-N-007	Chemical contamination	As a result of contact with inappropriate materials.	Any materials used in the network should comply with the appropriate standard.	Water sampling yearly for lead	During service repairs, if lead lines are discovered they are replaced	Yes	Lead Service Line Policy #01-02	Unlikely	Severe	2	8	16	No	No	None
General Risks	Contamination of water due to failure to follow proper hygiene practice when carrying out repairs.	DWSP-N-008	Chemical contamination Microbiological contamination	Due to ingress of material from excavation and/or poor disinfection procedures.	Operators should be fully trained in proper hygiene practice	Bac T sampling, Chlorine and Turbidity testing conducted after repairs.	Repairs are made under pressure if possible and flushing closest hydrants after repairs.	No, procedure needed for repairs to reduce possibility of contamination	No	Unlikely	Moderate	2	4	8	No	Create procedure for pipe repairs to minimize contamination possibilities	Wes Rorabeck
General Risks	Contamination of water in supply as a result of connection to mothballed or abandoned assets.	DWSP-N-009	Chemical contamination Microbiological contamination	As a result of connection to a main containing stagnant water.	All abandoned assets should be cut and capped rather than just valved off.		Abandoned properties have the curb stop shut off and meter removed if possible.	Yes	No	Unlikely	Minor	2	2	4	No	Update Operating Manual to include abandoned properties	Wes Rorabeck
General Risks	Deterioration of water quality as a result of incorrect sequence of valve operations	DWSP-N-010	Chemical contamination Microbiological contamination	As a result of flow reversal due to the need for rezoning due to the incorrect sequence of valve operations	Valves should be maintained and good records kept of their location and mode of operation, i.e. RH or LH thread.	One crew of two will exercise valves. Typically two valves will not be exercised at the same time.	One crew of two will exercise valves. Typically two valves will not be exercised at the same time.	Yes	No	Most Unlikely	Minor	1	2	2	No	No	None
General Risks	Deterioration of water quality in supply as a result of unauthorized connection to the network.	DWSP-N-011	Chemical contamination	As a result of unauthorized connection to the network due to incorrect use of hydrants and standpipes.	Use of standpipes should be controlled to ensure that they have anti backflow devices and are used correctly.	Community members will report suspicious activities at hydrants	Community members will report suspicious activities at hydrants	Yes	No	Most Unlikely	Moderate	1	4	4	No	Update Operating Manual to include limited access to hydrants.	Wes Rorabeck
General Risks	Deterioration of water quality due to change in normal flow pattern.	DWSP-N-012	Chemical contamination	Due to mains sediment being disturbed by increased flow.	Iron, manganese, aluminium sediment	None	Hydrant flushing program minimizes sediment.	Yes	Town of Hanna Water Distribution Operating Manual	Most Unlikely	Minor	1	2	2	No	No	None
General Risks	Failure to meet demand as a result of failure to mend break in a reasonable time	DWSP-N-013	Loss of supply	As a result of poor access.	No areas of poor access or concern	None	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	No	None
General Risks	Failure to meet demand due to inability to operate valves as required.	DWSP-N-014	Loss of supply	Inability to operate valves when needed due to the lack of maintenance	If valves are not operated and checked they may become difficult to operate.	None	If a valve fails the next valve on the line must be utilized. Failed valves are replaced as needed.	No	No	Almost Certain	Moderate	16	4	64	Yes	Develop a valve exercising program.	Wes Rorabeck
General Risks	Failure to meet demand as a result of insufficient valves to isolate area affected by break	DWSP-N-015	Loss of supply	Due to high loss of water due lack of isolation of mains	Valve placement is adequate for isolating all areas of the town.	None	Valve placement is adequate for isolating all areas of the town.	Yes	No	Most Unlikely	Minor	1	2	2	No	No	None
General Risks	Failure to meet demand as a result of operating system above design pressure	DWSP-N-016	Loss of supply	Due to broken mains as a result of operating mains above design pressure.	Distribution pumps controlled by HKRWS. Please refer to the drinking water safety plan for HKRWS.	NA	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Failure to meet demand as a result of failure of pipe bridge	DWSP-N-017	Loss of supply	As a result of mains break due to pipe bridge collapse.	Pipe bridge structures should be checked regularly.	NA	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Failure to meet demand as a result of breaks caused by age-related deterioration.	DWSP-N-018	Loss of supply	Resulting from break due to deterioration of pipe condition due to age.	Planned maintenance/renewal should prevent this problem occurring.	Infrastructure study has been completed and in future the oldest and worst areas have been targeted. These areas will be replaced as funds become available	Infrastructure study has been completed and in future the oldest and worst areas have been targeted. These areas will be replaced as funds become available	Yes	Town of Hanna Infrastructure Study 2015 by MPE Engineering	Probable	Minor	8	2	16	No	No	None



General Risks	Iron discoloration in water as a result of metal pick-up from the mains material.	DWSP-N-019	Chemical contamination	Resulting from mains corrosion due to mains material and prevailing water quality.	Older pipe materials in use may not comply with current standards. May also be affected by flow rate.	None	Asbestos and PVC mains	NA	NA	Not applicable	Not applicable	0	0	0	No	No	None
General Risks	Loss of pressure as a result of leakage	DWSP-N-020	Loss of supply Loss of pressure	Due to leakage due to inadequate leakage control/poor maintenance.	If system leakage rates are high, a leakage control program is recommended.	PLC monitoring of pressure and flow at HKRWS. Small leaks do occur but positive pressure prevents contamination.	Monitoring leaks with metering program.	No	No	Probable	Minor	8	2	16	No	Working to improve leak detection with meter accuracy and trending	Wes Rorabeck
General Risks	Loss of supply or pressure or contamination of water in supply as a result of fire service tackling a fire	DWSP-N-021	Loss of supply Loss of pressure Microbiological contamination Chemical contamination	Due to high flow rate or changes in flow patterns, or loss of disinfectant contact time or disturbance of sediment	Two distribution pumps plus Fire pump. All fire fighting practices indicate that at the highest flow, the two distribution pumps can keep up with fire fighting flow with fire pump still in reserve.	HKRWS Staff monitor fire practise flows, please refer to the drinking water safety plan for HKRWS	Flow and Pressure monitoring and PLC at HKRWS	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Loss of supply or contamination of water in supply as a result of excessive demand in a short period of time	DWSP-N-022	Loss of supply Chemical contamination	Lack of communication from external stakeholders, e.g. builders, fire service	Fire service should be aware that if they are testing hydrants they should notify water operators.	Two distribution pumps plus Fire pump. All fire fighting practices indicate that at the highest flow, the two distribution pumps can keep up with fire fighting flow with fire pump still in reserve.	Flow and Pressure monitoring and PLC at HKRWS. Fire Department communicates practises that may impact flow. Please refer to drinking water safety plan for HKRWS.	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Loss of supply as a result of failure of critical main due to lack of alternative supply	DWSP-N-023	Loss of supply	Due to break on a critical main such that no alternative means of supply is available	There are 2 Trunk Main Supply lines for the Network	Hydrant connection to trunk main may be used for temporary supply.	Hydrant connection to trunk main may be used for temporary supply.	Yes	No	Unlikely	Minor	2	2	4	No	Add procedure for connection to hydrants in the event of main break.	Wes Rorabeck
General Risks	Microbiological growth in distribution system as a result of oversized mains	DWSP-N-024	Microbiological contamination	Build up of biofilms in the network due to excessive dwell time as a result of incorrectly sized mains.	Biofilms are more likely to develop in areas of low flow where disinfectant residual may be very low.	Online chlorine monitoring of distribution inlet (HKRWS) and random weekly locations.	Free chlorine residual maintained in distribution system and checked weekly. Supply in open loop system.	Yes	Yes, Code of Practise	Most Unlikely	Moderate	1	4	4	No	No	None
General Risks	Microbiological growth in distribution system as a result of low disinfectant residual	DWSP-N-025	Microbiological contamination	Build up of biofilms in the network due to inadequate residual disinfectant.		Online chlorine monitoring of distribution inlet (HKRWS) and random weekly locations.	Free chlorine residual maintained in distribution system and checked weekly.	Yes	Yes, Code of Practise	Most Unlikely	Moderate	1	4	4	No	No	None
General Risks	Migration of hydrocarbons and other contaminants through pipework as a result of inappropriate materials used in areas of contaminated land	DWSP-N-026	Chemical contamination	Resulting from use of inappropriate materials in areas of contaminated land	All polyethylene pipes are susceptible to migration of hydrocarbons through the pipe wall.	No Polyethylene piping present.	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Health risk to vulnerable customer due to inability to operate dialysis machine or similar	DWSP-N-027	Loss of supply	Due to loss of supply	Customers that notify the town of the need for water due to dialysis will be given top priority for return to service in the event of a line break	Customers with dialysis machines need to contact the Town	Customers with dialysis machines need to contact the Town	No	No	Unlikely	Severe	2	8	16	No	Update Operating Manual to include dialysis customer priority	Wes Rorabeck
General Risks	Pressure problems caused by PRV failure	DWSP-N-028	Loss of pressure High pressure	Pressure fluctuation due to the failure of PRV.	PRVs should be serviced as required.	Pressure monitored by PLC at HKRWS	PRVs are located in the WTP, service is at the discretion of HKRWS staff. Please refer to HKRWSC DWSP.	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Pumping Station Risks	Failure of pump control panel resulting in power loss	DWSP-N-029	Loss of supply	As a result of inability to operate pumps due to lack of power	Back up generator at HKRWS water treatment plant	Please refer to HKRWS drinking water safety plan.	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Pumping Station Risks	Failure of pumps due to breakdown and no standby	DWSP-N-030	Loss of supply	As a result of mechanical breakdown and lack of standby pump.	Distribution pumps controlled by HKRWS. Please refer to the drinking water safety plan for HKRWS.	NA	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Pumping Station Risks	Oil contaminating water due to use of unacceptable pump lubricants.	DWSP-N-031	Hydrocarbon contamination	Due to non food grade leaking into wet well.	Distribution pumps controlled by HKRWS. Please refer to the drinking water safety plan for HKRWS.	NA	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Pumping Station Risks	Failure of pumps due to power surge at pump station.	DWSP-N-032	Loss of supply	Due to pump failure due to electrical fault caused by power surge.	Distribution pumps controlled by HKRWS. Please refer to the drinking water safety plan for HKRWS.	NA	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Pumping Station Risks	Failure of pumps due to flooding	DWSP-N-033	Loss of supply	Due to inadequate drainage or poor siting of pump house	Pump location at WTP, 10 feet higher than all surrounding area	Distribution pumps controlled by HKRWS. Please refer to the drinking water safety plan for HKRWS.	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Pumping Station Risks	Failure to meet demand as a result of loss of power supply	DWSP-N-034	Loss of supply	Due to power failure and no standby generator.	Back up generator at HKRWS water treatment plant	Please refer to HKRWS drinking water safety plan.	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Pumping Station Risks	Failure to meet demand due to insufficient pumping capacity	DWSP-N-035	Loss of supply Low pressure	Due to pumps operating below rating or inadequately sized.	Pump capacity should be matched to expected demand.	PLC sequence at HKRWS can have one, two or three pumps running to meet demand	Please refer to HKRWS drinking water safety plan.	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Reservoir Risks	Contamination of water as a result of sediment deposition in reservoir	DWSP-N-036	Chemical contamination Microbiological contamination.	Due to build up of sediment in bottom of reservoir as a result of inadequate maintenance.	Reservoirs should be emptied, inspected and cleaned on a regular basis.	Cleaning Reservoir is conducted by diving contractors at the discretion of HKRWS staff and conducted regularly	Please refer to HKRWS drinking water safety plan.	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Reservoir Risks	Contamination of water due to ingress of water as a result of inadequate structure or maintenance.	DWSP-N-037	Chemical contamination Microbiological contamination.	Due to lack of structural integrity of reservoir as a result of poor design or maintenance	Common weaknesses are lids, ducting holes for cables, poorly sealed roof joints, air vents.	Regular visual inspections by HKRWS Staff and Diving contractors	Please refer to HKRWS drinking water safety plan.	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Reservoir Risks	Contamination of water due to ingress of organic debris as a result of inadequate structure or maintenance.	DWSP-N-038	Chemical contamination Microbiological contamination.	Due to lack of structural integrity of reservoir as a result of poor design or maintenance	More of a problem on earth covered reservoirs where plant roots may penetrate structure.	Regular visual inspections by HKRWS Staff and Diving contractors	Please refer to HKRWS drinking water safety plan.	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Reservoir Risks	Contamination of water due to poor hygiene practice when doing planned inspection or maintenance.	DWSP-N-039	Chemical contamination Microbiological contamination.	Due to poor hygiene practice or use of non-approved chemicals.	Operators should be fully trained in proper hygiene practice	Careful selection of Diving Contractors specifically for Potable Water	Please refer to HKRWS drinking water safety plan.	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA

Reservoir Risks	Contamination of water due to reservoir running empty due to faulty or no telemetry.	DWSP-N-040	Chemical contamination	Due to disturbance of sediment on floor of reservoir due to low level as a result of lack of alarm.	Regular cleaning will help keep sediment build up to a minimum.	Please refer to HKRWS drinking water safety plan.	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Reservoir Risks	Contamination of water as a result of vandalism	DWSP-N-041	Chemical contamination Microbiological contamination.	Due to vandalism, due to lack of secure fencing and structure.	Degree of security required will depend on location.	Security fencing, cameras and alarm system in place at HKRWS	Please refer to HKRWS drinking water safety plan.	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Reservoir Risks	Contamination of water due to access to reservoir by stock or wildlife	DWSP-N-042	Microbiological contamination	Due to lack of secure fencing around reservoir.		Security fencing, cameras and alarm system in place at HKRWS	Please refer to HKRWS drinking water safety plan.	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Reservoir Risks	Contamination of water due vermin accessing reservoir	DWSP-N-043	Microbiological contamination	Due to lack of mesh or flap valve on overflow from reservoir.		Please refer to HKRWS drinking water safety plan.	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Reservoir Risks	Deterioration of water quality due to thermal stratification	DWSP-N-044	Chemical contamination Microbiological contamination.	Due to hot weather and reservoir being above ground and inadequately insulated and poor circulation	Reservoirs below ground at HKRWS water treatment plant. Water enters outside reservoir, flows into inner reservoir and to distribution.	Please refer to HKRWS drinking water safety plan.	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Reservoir Risks	Deterioration of water quality due to poor circulation in reservoir	DWSP-N-045	Chemical contamination	Due to poor design of reservoir	Reservoirs below ground at HKRWS water treatment plant. Water enters outside reservoir, flows into inner reservoir and to distribution.	Please refer to HKRWS drinking water safety plan.	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Reservoir Risks	Deterioration of water quality due to excessive residence time of water in reservoir.	DWSP-N-046	Chemical contamination Microbiological contamination.	Due to long storage time in reservoir and likely loss of disinfectant residual.	Cl2 Monitoring as water leaves clearwell at HKRWS water treatment plant to enter distribution system	Please refer to HKRWS drinking water safety plan.	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Reservoir Risks	Failure to meet demand as a result of reservoir being undersized	DWSP-N-047	Loss of supply	Due to inability to allow sufficient throughput.	Reservoir capacity at HKRWS water treatment plant doubled in 2008 for sufficient capacity.	Please refer to HKRWS drinking water safety plan.	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Reservoir Risks	Failure to meet demand as a result of inability to access reservoir to correct fault	DWSP-N-048	Loss of supply	Due to poor weather making access impossible.	No areas of poor access or concern	Please refer to HKRWS drinking water safety plan.	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Facility Specific Risks	Failure to communicate with HKRWS staff to coordinate efforts with regards to pumps and reservoir located in the HKRWS water treatment plant.	DWSP-N-300	Loss of Pressure, Loss of Supply	Lack of understanding between staff as to the roles and responsibilities of all staff operating the water system.		Director of Public Works must stay in contact with the HKRWS CAO to maintain communications between the two groups of operating staff.	Director of Public Works must stay in contact with the HKRWS CAO to maintain communications between the two groups of operating staff.	Yes	No	Unlikely	Moderate	2	4	8	No	Regular communication	Brent Olesen (Director) / Garth Carl (HKRWS CAO)
Facility Specific Risks		DWSP-N-301												0	No		
Facility Specific Risks		DWSP-N-302												0	No		
Facility Specific Risks		DWSP-N-303												0	No		
Facility Specific Risks		DWSP-N-304												0	No		
Facility Specific Risks		DWSP-N-305												0	No		
Facility Specific Risks		DWSP-N-306												0	No		
Facility Specific Risks		DWSP-N-307												0	No		
Facility Specific Risks		DWSP-N-308												0	No		
Facility Specific Risks		DWSP-N-309												0	No		

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**Customer Information**

Water Supply System	South Saskatchewan River Basin
Are By-Laws in Place?	Bylaws #1006-2020, 1014-2021, 1019-2021, 1023-2021
Are there compliance checks?	
Population Supplied	2394
No. of Domestic Properties	1186
No. of Business Properties	178
Hospitals	Hanna Health Complex
Other Medical Premises	One Medical Clinic, Two Dental Offices
Dialysis Patients	Unknown
Prisons etc.	No
Schools	JC Charyk School (K to 12)
Care Homes	Hanna Continuing Care, attached to the Health Complex
Is plumbosolvency an issue?	Yes, Some lead piping may still exist but locations are unknown and are replaced as discovered.
Comments	

Approval Holder: Municipality of Hanna Alberta  
 Water Supply System: South Saskatchewan River Basin  
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 Location: Hanna Alberta

Risk Description	Risk I.D.	Hazard	Cause of Potential Failure	Comments	Current Monitoring	How Risk is Currently Controlled	Assess if Control is Adequate	Do any Standard Procedures cover this	Likelihood	Consequence	L'Hood Score	Cons. Score	Risk Score	Key Risk	Required Interventions to Prevent Failure	Responsible Party	
General Risks	Lead in water in supply picked up from the service pipes and other fittings	DWSP-C-001	Chemical contamination	Resulting from dissolved lead from internal pipework or lead solder.		Yearly water sampling and testing for lead in random locations throughout the distribution system	If lead line is discovered it is replaced	Yes	Code of Practice and Lead Service Line Policy # 01-02	Unlikely	Severe	2	8	16	No	No	None
General Risks	Contamination of water in supply due to reduction in disinfectant levels resulting from long residence time of water in pipe caused by incorrectly sized/long service pipe.	DWSP-C-002	Chemical contamination Microbiological contamination	Disinfectant decay due to long residence time of water in pipe due to long service pipe	Service may have been installed without any consideration of residence time in service pipe	Weekly chlorine sampling in random locations throughout the distribution system.	Online chlorine monitoring at distribution inlet at HKRWWS water treatment plant.	Yes	Code of Practice for a Water Works System Consisting Solely of a Water Distribution System	Most Unlikely	Moderate	1	4	4	No	No	None
General Risks	Contamination of water in supply as a result of chloramine decay and production of nitrites	DWSP-C-003	Chemical contamination Microbiological contamination	As a result of long residence time in network creating chloramine decay and formation of high levels of nitrite	Sodium Hypochlorite used for disinfection at HKRWWS water treatment plant.	NA	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Contamination of water in supply or pressure problems as a result of leaking service pipe	DWSP-C-004	Microbiological contamination Loss of pressure	Due to ingress due to leaking service pipe	If a leaking service pipe is sitting in water and there is a sudden drop in pressure, water may drawn in.	HKRWWS monitors and maintains pressure for the distribution system	Please refer to HKRWWS Drinking Water Safety Plan	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Contamination of water in supply as a result of unsatisfactory or damaged new connections caused by inadequate installation procedures.	DWSP-C-005	Chemical contamination Microbiological contamination	As a result of unsatisfactory or damaged new connections due to bad installation and failure to follow a suitable code of practice	If the pipe ends are not protected during installation then swarf or dirt may enter the pipe and cause contamination.	Certified Distribution Operator to oversee installation	Tapping a new system uses an enclosed system and all equipment is cleaned and sterilized	Yes	No	Most Unlikely	Severe	1	8	8	No	Update Operating Manual to include installing BFP for a new connection	Wes Rorabeck
General Risks	Hydrocarbon contamination as a result of laying service in contaminated land.	DWSP-C-006	Chemical contamination.	As a result of fuel/oil leak in soil through which polyethylene pipe is laid.	Hydrocarbons can migrate through polyethylene pipe.	No Polyethylene Pipe.	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Contamination of water in supply as a result of connection to unwholesome water due to lack of knowledge/supervision.	DWSP-C-007	Chemical contamination Microbiological contamination	Due to incorrect connection to unwholesome water due to lack of knowledge/supervision	Use of non-certified tradesmen may lead to unsatisfactory conditions	Certified Distribution Operator to oversee installation	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Contamination of water in supply as a result of use of inappropriate material in the presence of contaminated land	DWSP-C-008	Chemical contamination.	Due to the use of inappropriate material due to the presence of contaminated land.	If laying pipes in contaminated land, contractors must install appropriate pipe materials.	No Polyethylene Pipe used for installation.	PVC piping used whenever possible.	Yes	No	Most Unlikely	Moderate	1	4	4	No	No	None
General Risks	Contamination of water in supply as a result of back siphonage caused by the lack of appropriate backflow protection	DWSP-C-009	Chemical contamination Microbiological contamination	Resulting from back siphonage due to the lack of appropriate backflow protection, i.e. non-return valve.	Industrial/Commercial Premises are generally High Risk; Household Customers are generally Low Risk, although preparing pesticides for garden use potentially high.	None	None	No	No	Unlikely	Severe	2	8	16	No	Bylaw needed to include the necessity for BFP on all new builds.	Brent Olesen
General Risks	Pressure problems as a result of leakage caused by corrosion	DWSP-C-010	Loss of pressure	Resulting from leakage due to corrosion of copper pipework due to lack of protection or maintenance	Pitting corrosion or electrolytic or galvanic corrosion may cause leakage or failure.	None	Copper pipe is changed to PVC as needed and required.	Yes	No	Almost Certain	Minor	16	2	32	Yes	Update Operating Manual to include changing out copper pipe to PVC when possible.	Wes Rorabeck
General Risks	Increased water temperature as a result of inadequate design of storage facility or internal pipework	DWSP-C-011	Chemical contamination Microbiological contamination	Warm water due to on site storage above required temp due to inappropriate storage facility/lack of insulation	Elevated temperature may encourage microbial growth.	Temperature of water entering the distribution system is monitored at HKRWWS.	Underground reservoirs at HKRWWS.	Please refer to HKRWWS Drinking Water Safety Plan.	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Contamination of water in supply as a result of loss of chlorine residual caused by increased temperature	DWSP-C-012	Microbiological contamination	Resulting from loss of chlorine residual due to increase in temperature.	May give rise to microbial growth.	Temperature of water entering the distribution system is monitored at HKRWWS.	Underground reservoirs at HKRWWS.	Please refer to HKRWWS Drinking Water Safety Plan.	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Contamination of water in supply as a result of inappropriate plumbing	DWSP-C-013	Chemical contamination Microbiological contamination	Resulting from use of inappropriate plumbing materials	Plumbers should only use materials approved for potable water.	Town of Hanna cannot control materials used by private plumbing companies	Building Codes and Plumbing Codes of Practise	Yes	No	Most Unlikely	Minor	1	2	2	No	No	None
General Risks	Contamination of water in supply as a result of open storage cistern with no lid.	DWSP-C-014	Chemical contamination Microbiological contamination	Due to open storage tank due to inadequate plumbing work.	Open storage tanks may attract birds or other animals that may drown. Dust may be a problem too.	No Cisterns	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Contamination of water in supply as a result of the situation of the storage tank or lack of maintenance.	DWSP-C-015	Microbiological contamination	Resulting from poor condition of on site storage tanks due to lack of inspection/maintenance.	Inside of Tank needs to be inspected and cleaned Should be situated away from direct sunlight and insulated to keep cool.	Reservoir located at HKRWWS water treatment plant.	Please refer to HKRWWS Drinking Water Safety Plan	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Contamination of water in supply as a result of installation of inappropriate appliances	DWSP-C-016	Microbiological contamination	Resulting from installation of inappropriate water filters and cartridges.	Any point of use device should be approved for potable water use.	Town of Hanna cannot control materials used by private plumbing companies	Building Codes and Plumbing Codes of Practise	Yes	No	Most Unlikely	Minor	1	2	2	No	No	None
General Risks	Contamination of water in supply caused by bacterial growth in appliances as a result of inadequate maintenance	DWSP-C-017	Microbiological contamination	Due to growth of bacteria in water filters or cartridges resulting from inadequate maintenance.	If cartridges or filters are not changed regularly internal bacterial growth may occur.	None	Positive pressure on system to prevent ingress.	Yes	No	Most Unlikely	Minor	1	2	2	No	No	None

General Risks	Contamination of water in supply as a result of use of drip feed cisterns	DWSP-C-018	Chemical contamination Microbiological contamination	As a result of ingress of contamination due to failure to operate proper hygiene practice.	No Cisterns	NA	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Contamination of water in supply as a result of cisterns being supplied from tankers	DWSP-C-019	Microbiological contamination	As a result of ingress of contamination due to failure to operate proper hygiene practice.	No Cisterns	NA	NA	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
General Risks	Contamination of water in supply as a result of inadequate hygiene practice at bulk water filling stations	DWSP-C-020	Chemical contamination Microbiological contamination	As a result of ingress of contamination due to failure to operate proper hygiene practice.	If hoses are not properly managed and kept from coming into contact with the ground or other undesirable material contamination can easily occur.	Bulk water supply is located at the HKRWSC water treatment plant.	Please refer to HKRWSC Drinking Water Safety Plan	NA	NA	Not applicable	Not applicable	0	0	0	No	NA	NA
Facility Specific Risks		DWSP-C-400												0	No		
Facility Specific Risks		DWSP-C-401												0	No		
Facility Specific Risks		DWSP-C-402												0	No		
Facility Specific Risks		DWSP-C-403												0	No		
Facility Specific Risks		DWSP-C-404												0	No		
Facility Specific Risks		DWSP-C-405												0	No		
Facility Specific Risks		DWSP-C-406												0	No		
Facility Specific Risks		DWSP-C-407												0	No		
Facility Specific Risks		DWSP-C-408												0	No		
Facility Specific Risks		DWSP-C-409												0	No		

Municipality of Hanna Alberta  
 South Saskatchewan River Basin  
 757-02-00, Code of Practice for a Water Works System Consisting Solely of a Water Distribution System  
 Hanna Alberta

Last run: January-07-2020 12:05

Risk Description	Risk I.D.	Hazard	Cause of Potential Failure	Comments	Current Monitoring	How Risk is Currently Controlled	Assess if Control is Adequate	Do any Standard Procedures cover this	Likelihood	Consequence	L'Hood Score	Cons. Score	Risk Score	Key Risk	Required Interventions to Prevent Failure	Responsible Party
Loss of supply and/or deterioration of water quality as a result of broken main	DWSP-N-004	Loss of supply Chemical contamination Microbiological contamination	As a result of a broken main due to failure of pipe integrity.	May be as a result of many different circumstances	HKRWSC monitors flow and contacts Town of Hanna Staff when high flow indicates break, customer complaints of no supply and visual observation are used to determine location.	HKRWSC monitors flow and contacts Town of Hanna Staff when high flow indicates break, customer complaints of no supply and visual observation are used to determine location.	Yes	No	Almost Certain	Moderate	16	4	64	Yes	Add to the Water Distribution Operating Manual information on dealing with line breaks and repair.	Wes Rorabeck
Failure to meet demand due to inability to operate valves as required.	DWSP-N-014	Loss of supply	Inability to operate valves when needed due to the lack of maintenance	If valves are not operated and checked they may become difficult to operate.	None	If a valve fails the next valve on the line must be utilized. Failed valves are replaced as needed.	No	No	Almost Certain	Moderate	16	4	64	Yes	Develop a valve exercising program.	Wes Rorabeck
Pressure problems as a result of leakage caused by corrosion	DWSP-C-010	Loss of pressure	Resulting from leakage due to corrosion of copper pipework due to lack of protection or maintenance	Pitting corrosion or electrolytic or galvanic corrosion may cause leakage or failure.	None	Copper pipe is changed to PVC as needed and required.	Yes	No	Almost Certain	Minor	16	2	32	Yes	Update Operating Manual to include changing out copper pipe to PVC when possible.	Wes Rorabeck

Approval Holder	Municipality of Hanna Alberta
Water Supply System	South Saskatchewan River Basin
Approval Number	757-02-00, Code of Practice for a Water Works System Consisting Solely of a Water Distribution System
Location	Hanna Alberta

**Summary of Actions Required to Mitigate the Main Risks identified**

	Risk Description	Risk ID	Possible Additional Short Term Controls	Intervention (s) Identified	Is There Funding?	Person Responsible	Expected Start Date	Expected Finish Date	Comments
<b>Network Risks</b>	Loss of supply and/or deterioration of water quality as a result of broken main	DWSP-N-004	No Short term controls. Mains are repaired as needed as broken Mains are unpredictable.	After completing the infrastructure study in 2015, oldest infrastructure will be prioritized for replacement as funding is available.	Yes	Town of Hanna	Began in 2015 with Infrastructure Study		
<b>Network Risks</b>	Failure to meet demand due to inability to operate valves as required.	DWSP-N-014	Implement a Valve Exercising Program	Replace Valves as Needed	Yes	Town of Hanna	Ongoing		
<b>Customer Risks</b>	Pressure problems as a result of leakage caused by corrosion	DWSP-C-010	Replace Copper Pipe with PVC as required	Replace Copper Pipe with PVC as required	Yes	Town of Hanna	Ongoing		

<b>Approval Holder</b>	Municipality of Hanna Alberta
<b>Water Supply System</b>	South Saskatchewan River Basin
<b>Approval Number</b>	757-02-00, Code of Practice for a Water Works System Consisting Solely of a Water Dist
<b>Location</b>	Hanna Alberta

**Standard Operating Procedures**

List here all operating procedures that apply to the operation of your water supply system

Identifying Code or Number	Description
	Code of Practice For a Waterworks System Consisting Solely of a Water Distribution System
	Water Distribution System Operation Manual



Date: May 10, 2022

Agenda Item No: 10.01

## By-Law 1024-2022 – The 2022 Tax Rate Bylaw

### Recommended Motion

That Council give first reading to Bylaw 1024-2022, the 2022 Tax Rate bylaw.

That Council give second reading to Bylaw 1024-2022, the 2022 Tax Rate bylaw.

That Council provide unanimous consent for third reading of Bylaw 1024-2022, the 2022 Tax Rate bylaw, at this meeting.

That Council give third and final reading to Bylaw 1024-2022, the 2022 Tax Rate bylaw.

### Background

The Tax Rate Bylaw is based on the 2022 Operating and Capital Budgets as amended by the Spring Budget Adjustments approved earlier this meeting. If Council adopted the budget as recommended, it is Administrations recommendation that the 2022 Tax Rate Bylaw be given three readings at this meeting, to allow the tax notices to be prepared and mailed in June.

As presented in the Spring Budget Adjustments, the total assessed values of properties in Hanna have increased from the 2021 assessments by \$275,000. The assessments on taxable properties increased by \$457,150 as follows:

- Residential property assessment decreased by \$985,680 (\$166,304,770 to \$165,319,090).
- Non – Residential Assessment has increased by \$1,442,830 (66,217,630 to \$67,660,460).

At the April 27, 2022 Council Information Meeting the consensus of Council was that the Residential Municipal Tax Rate remain unchanged from the 2021 rate and that the Non-Residential Municipal Tax Rate be reduced by 1% from the 2021 rate. Those calculations are included in the Tax Rate Bylaw.



The Education Property Tax requisition has increased from 2021 by \$2,960 (\$668,717.05 - \$671,677.14). The province determines how many tax dollars are collected from residential properties and how many tax dollars are collected from non-residential properties. Using the current requisition, the Education Tax Rate increased by .0357 for residential properties and decreased by .1085 for non-residential properties.

The Acadia Foundation requisition increased from 2021 (\$153,280 - \$170,127), so the tax rate increased by .0729 for both residential and non-residential properties.

The 2022 Designated Industrial Property requisition is \$638.04. The DI assessment affects 12 Industrial properties with a total assessed value of \$8,329,470. The Provincial government provides the requisition amount of \$638.04 and tax rate needed to achieve it, which is 0.0766 for 2022.

The **Residential & Farmland Tax Rate** changed as follows:

➤ General Municipal	11.1225	to	11.1225		.0000
➤ School	2.6354	to	2.6711		.0357
➤ Acadia Foundation	.6764	to	.7493		.0729
<b>TOTAL</b>	<b>14.4343</b>	<b>to</b>	<b>14.5429</b>	<b>an increase of</b>	<b>0.1086</b>

The **Non- Residential Tax Rate** changed as follows:

➤ General Municipal	14.2554	to	14.1128		-.1426
➤ School	3.9570	to	3.8485		-.1085
➤ Acadia Foundation	.6764	to	.7493		.0729
<b>TOTAL</b>	<b>18.8888</b>	<b>to</b>	<b>18.7106</b>	<b>a decrease of</b>	<b>0.1782</b>

Based on an Assessed Value of **\$200,000** taxes will increase as follows for Residential / Farmland property:

<u>Residential /Farmland</u>	<u>2021</u>	<u>2022</u>	<u>Change</u>
Municipal Property Tax	2,224.50	2,224.50	0.00
Provincial Education Tax	527.08	534.22	7.14
<u>Acadia Foundation Tax</u>	<u>135.28</u>	<u>149.86</u>	<u>14.58</u>
Total	2,886.86	2,908.58	21.72
Monthly	240.57	242.38	1.81



Based on an Assessed Value of **\$200,000** taxes will decrease as follows for Non-Residential (Commercial / Industrial / Linear) property:

<u>Commercial /Industrial</u>	<u>2021</u>	<u>2021</u>	<u>Change</u>
Municipal Property Tax	2,851.08	2,822.56	-28.52
Provincial Education Tax	791.40	769.70	-21.70
<u>Acadia Foundation Tax</u>	<u>135.28</u>	<u>149.86</u>	<u>14.58</u>
Total	3,777.76	3,742.12	-35.64
Monthly	314.77	311.84	-2.97

A sample of residential and non-residential properties comparing the 2021 assessment and taxes with the 2022 assessment and taxes based on the 2022 tax rate bylaw is attached. Of the 14 residential properties in the sample, the assessment decreased on 10, remained the same on 2 and increased on 2. Seven of the 14 properties will see a decrease in taxes. Of the 15 non-residential properties, 4 had a decrease in assessment however 7 will see a decrease in taxes.

The Tax Payment Bylaw (1011-2020) states that taxes are due and payable no later than August 31<sup>st</sup> in the year in which they are levied. August 31<sup>st</sup> falls on a Wednesday, so effective Thursday, September 1<sup>st</sup> a penalty of 4% will be applied to any outstanding current year taxes. Council adopted the Tax Payment bylaw in 2020, reducing the September and October tax penalties from 8% to 4% and reducing the December tax penalty from 10% to 5% in recognition of the financial hardships that may be faced during the Covid-19 pandemic.

Assessment notices were sent out on March 9<sup>th</sup>, 2022, with the deadline to appeal being May 16<sup>th</sup>. An Assessment Open House will be held at the Town Office on Monday, May 9<sup>th</sup> from 3:00 – 6:00 pm. In addition, the assessment notice provided the contact information for the municipal assessor for property owners who had concerns regarding their assessment. Advertisements were also posted advising that the assessor could be reached by telephone or email for questions or comments.

In order to allow the bylaw to receive three readings at one meeting, Council must provide unanimous consent.

## Communications

N/A



### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

N/A

### Attachments

1. Bylaw 1024-2022, the 2022 Tax Rate bylaw.
2. 2021 - 2022 Assessment & Tax Comparison Sample

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**TOWN OF HANNA  
PROVINCE OF ALBERTA  
BY-LAW NO. 1024-2022**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF HANNA FOR THE 2022 TAXATION YEAR.

WHEREAS, the Town of Hanna has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on December 14, 2021 and prepared and adopted budget adjustments at the Council meeting held on May 10, 2022; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Hanna for 2022 total \$8,368,663.82 and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is \$5,575,023.70 and the balance of \$2,793,640.12 to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund	
Residential & Farmland	\$ 441,590.32
Non Residential	\$ <u>230,086.82</u>
Total School Requisition	\$ <u>671,677.14</u>
Acadia Senior Foundation	\$ <b>170,127.00</b>
Designated Industrial Requisition	\$ <b>638.04</b>

WHEREAS, the Council of the Town of Hanna is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Hanna as shown on the assessment roll is:

Residential & Farmland	\$ 165,319,090
Non Residential	\$ 67,660,460
<b><u>Total Taxable Assessment</u></b>	<b><u>\$ 232,979,550</u></b>
Non Residential (exempt from school)	
Machinery & Equipment	\$ 1,393,760
Grant In Place of Taxes Properties	\$ 6,481,290
Non Residential (exempt from Acadia Foundation)	
Grant In Place of Taxes Properties	\$ 5,926,990

Designated Industrial Property \$ 8,329,470

**Non Taxable Assessment** **\$ 67,064,270**

**Total Assessment** **\$ 300,043,820**

NOW THEREFORE under the authority of the *Municipal Government Act*, The Council of the Town of Hanna, in the Province of Alberta, ENACTS AS FOLLOWS:

**I. BYLAW TITLE**

1.1 This bylaw shall be known as the 2022 Tax Rate bylaw.

**2. TAX RATES**

2.1. The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Hanna:

	<u>Tax Rate</u>	<u>Assessment</u>	<u>Tax Levy</u>
	(Rounded nearest dollar)		
<b><u>General Municipal</u></b>			
Residential & Farmland	11.1225	\$165,319,090	\$ 1,838,762
Non-Residential	14.1128	<u>\$ 67,660,460</u>	<u>\$ 954,878</u>
		<u>\$ 232,979,550</u>	<u>\$ 2,793,640</u>
<b><u>Alberta School Foundation Requisition</u></b>			
Residential & Farmland	2.6711	\$ 165,319,090	\$ 441,584
Non-Residential	3.8485	<u>\$ 59,785,410</u>	<u>\$ 230,084</u>
		<u>\$ 225,104,500</u>	<u>\$ 671,668</u>
<b><u>Acadia Foundation Requisition</u></b>			
Residential & Farmland	.7493	\$165,319,090	\$ 123,873
Non-Residential	.7493	<u>\$ 61,733,470</u>	<u>\$ 46,257</u>
		<u>\$ 227,052,560</u>	<u>\$ 170,130</u>
<b><u>Designated Industrial Requisition</u></b>			
Non-Residential - Linear	.0766	\$7,805,490	\$ 598
Non-Residential	.0766	<u>\$ 523,980</u>	<u>\$ 40</u>
		<u>\$ 8,329,380</u>	<u>\$ 638</u>
<b>TOTAL TAX RATE</b>	<b>14.5429</b>	<b>RESIDENTIAL &amp; FARMLAND</b>	
<b>TOTAL TAX RATE</b>	<b>18.7106</b>	<b>NON-RESIDENTIAL</b>	
<b>TOTAL TAX RATE</b>	<b>0.0766</b>	<b>DESIGNATED INDUSTRIAL</b>	

**3. ENACTMENT/REPEAL**

3.1 This Bylaw shall come into effect on the date of final reading.

READ A FIRST TIME THIS 10<sup>th</sup> DAY OF MAY 2022.

READ A SECOND TIME THIS 10<sup>th</sup> DAY OF MAY 2022.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Kim Neill

READ A THIRD TIME AND FINALLY PASSED THIS 10<sup>th</sup> DAY OF MAY 2022.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Kim Neill

## 2021-2022 ASSESSMENT & TAX COMPARISON SAMPLE

<b>RESIDENTIAL PROPERTY TAXES</b>								
	2021 Assessed Value	2021 Tax Rate	2021 Taxes	2022 Assessed Value	2022 Tax Rate	2022 Taxes	Assessed Value Difference	Tax Total Difference
1	206,370	14.4343	2,978.81	206,040	14.5429	2,996.42	-330.00	17.61
2	213,880	14.4343	3,087.21	211,110	14.5429	3,070.15	-2,770.00	-17.06
3	218,770	14.4343	3,157.79	215,820	14.5429	3,138.65	-2,950.00	-19.14
4	380,570	14.4343	5,493.26	376,300	14.5429	5,472.49	-4,270.00	-20.77
5	203,470	14.4343	2,936.95	200,680	14.5429	2,918.47	-2,790.00	-18.48
6	66,510	14.4343	960.03	65,280	14.5429	949.36	-1,230.00	-10.66
7	141,270	14.4343	2,039.13	141,120	14.5429	2,052.29	-150.00	13.16
8	256,110	14.4343	3,696.77	252,410	14.5429	3,670.77	-3,700.00	-26.00
9	141,330	14.4343	2,040.00	141,190	14.5429	2,053.31	-140.00	13.31
10	188,380	14.4343	2,719.13	220,410	14.5429	3,205.40	32,030.00	486.27
11	858,920	14.4343	12,397.91	870,350	14.5429	12,657.41	11,430.00	259.50
12	42,410	14.4343	612.16	42,410	14.5429	616.76	0.00	4.61
13	74,980	14.4343	1,082.28	74,980	14.5429	1,090.43	0.00	8.14
14	335,290	14.4343	4,839.68	331,950	14.5429	4,827.52	-3,340.00	-12.16

<b>NON-RESIDENTIAL PROPERTY TAXES</b>								
	2021 Assessed Value	2021 Tax Rates	2021 Taxes	2022 Assessed Value	2022 Tax Rates	2022 Taxes	Assessed Value Difference	Tax Total Difference
1	4,015,660	18.8888	75,851.00	4,015,500	18.7106	75,132.41	-160.00	-718.58
2	279,990	18.8888	5,288.68	279,380	18.7106	5,227.37	-610.00	-61.31
3	260,540	18.8888	4,921.29	302,450	18.7106	5,659.02	41,910.00	737.73
4	1,210,180	18.8888	22,858.85	1,301,080	18.7106	24,343.99	90,900.00	1,485.14
5	1,130,250	18.8888	21,349.07	1,130,530	18.7106	21,152.89	280.00	-196.17
6	2,419,400	18.8888	45,699.56	2,450,900	18.7106	45,857.81	31,500.00	158.25
7	332,700	18.8888	6,284.30	337,540	18.7106	6,315.58	4,840.00	31.27
8	575,200	18.8888	10,864.84	579,800	18.7106	10,848.41	4,600.00	-16.43
9	724,970	18.8888	13,693.81	733,970	18.7106	13,733.02	9,000.00	39.21
10	114,250	18.8888	2,158.05	116,930	18.7106	2,187.83	2,680.00	29.79
11	123,270	18.8888	2,328.42	122,860	18.7106	2,298.78	-410.00	-29.64
12	4,314,550	18.8888	81,496.67	4,115,680	18.7106	77,006.84	-198,870.00	-4,489.83
13	1,753,030	18.8888	33,112.63	1,820,410	18.7106	34,060.96	67,380.00	948.33
14	560,730	18.8888	10,591.52	565,140	18.7106	10,574.11	4,410.00	-17.41
15	17,820	18.8888	336.60	586,600	18.7106	10,975.64	568,780.00	10,639.04



Date: May 10, 2022

Agenda Item No: 11.00

## Council Reports & Roundtable

### Recommended Motion

That Council accepts the Council Reports for information.

### Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

1. Mayor Povaschuk
2. Councillor Beaudoin
3. Councillor Campion
4. Councillor Crowle
5. Councillor Murphy
6. Councillor Olsen
7. Councillor Warwick

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

## COUNCIL REPORTS & ROUNDTABLE

Council Date: May 10, 2022

Prepared by: Sandra Beaudoin

**Meeting:** Council Meeting Session  
**Location:** Chamber  
**Date & Time:** April 12, 2022 6 pm

**Meeting:** Real Property Rites Forum  
**Location:** Community Center  
**Date & Time:** April 13, 2022 1:30 pm

Small group in attendance. Poorly promoted. There were 7 ministers on the panel to listen to concerns of speakers. About 8 speakers spoke. Concerns about changes being made to areas directly affecting land owners where landowners are not made aware until after changes have been made. For example, red shale on private property. Landowner has been able to sell privately. However, since it has now been reclassified as a mineral, a private company has been given the rights to 90% of all the red rock & shale bentonite over the rights of the landowner. "Who decided landowners cannot sell off their land?" "What gives the Province the right to market minerals off private property?" Lease land is ecologically sensitive land & drilling is not allowed, but red rock & shale harvesting is allowed?? (This is my understanding of what the landowner, directly affected, brought forward.)

MP Damien Kurik provided some info regarding Property Rights.

Concerns about abandoned wells & oil leases with companies accessing property without landowner permission.

Concerns of spreading "Club Root" with company access without the proper precautions taken, seniors being pressured to take 50% of the lease in some cases.

What other changes are being made without any public input? Many landowners have taken over their family farms which have been in their family for 100+ years. Concerns about losing rights to land they have managed responsibly.

**Meeting:** Hanna Ladies Auxiliary Meeting- Invited  
**Location:** Hanna Hospital  
**Date & Time:** April 13, 2022 7 pm

Prep for Spring Rummage Sale. Tour of the Palliative Care room was provided. Sale proceeds may be invested in this room to replace some of the furniture. This room has been a focus of Ladies Auxiliary to support family members where family can be with a family member.

**Meeting:** Humbolt Tyler Smith Presentation  
**Location:** Community Center  
**Date & Time:** April 14, 2022 6 pm

Very impressed with Mr. Smith & his openness with sharing his experiences as he recovers & continues to recover from the Humbolt tragedy! Good attendance. Well done organizing for this event!

**Meeting:** Council Info Session  
**Location:** Chamber  
**Date & Time:** April 27, 2022 8:30 am

**Meeting:** Rummage Sale  
**Location:** Curling Rink  
**Date & Time:** April 30, 2022 10 am -4:30 pm

I was able to work at the small appliance section, then stayed to help pack up clothes & glass ware.

**Meeting:** Ag Center Meeting  
**Location:** JCC Theatre  
**Date & Time:** May 3, 2022 7 pm

Small group attended, but were there because they are still very interested in the project. Good discussion. Possible champion may be the works.

### **Upcoming Meetings:**

**Meeting:** Council Info Session  
**Location:** Council Chambers  
**Date & Time:** May 25, 2022 8:30 am

**Meeting:** Emergency Management Course  
**Location:** ?  
**Date & Time:** May 25, 2022 ?

I will be on holidays May 25-June 2, 2022.

## COUNCIL REPORTS & ROUNDTABLE

**Council Date:** May 10, 2022  
**Prepared by:** Councillor Gerald Campion

**Meeting:** Volunteer Appreciation Event  
**Location:** Community Centre  
**Date & Time:** April 14, 2022 6:30 p.m.

- Tyler Smith – Humboldt Broncos Survivor gave a fantastic presentation; he is a very intelligent man who went through a tragic accident and lived to talk about it.

**Meeting:** Henry Kroeger Regional Water Commission  
**Location:** Zoom  
**Date & Time:** April 19, 2022 7:00 p.m.

- Reviewed the accounts payables, income, and plant report.

**Meeting:** Council Information Session  
**Location:** Council Chambers  
**Date & Time:** April 27, 2022 8:30 am

- Listened to 818 Studio presentation about some good and some poor ideas around improving the Seniors Amenity Zone.

### **Upcoming Meetings:**

Community Services Board, May 16, 2022, 7:00 pm  
- Pool tour and meeting

Red Deer River Municipal User Group, May 19, 2022, 10:30 am & 1:00 pm

Council Information Meeting, May 25, 2022, 8:30 am

Big Country Waste Management, June 15, 2022, 3:00 pm  
- Meeting will be held in Consort, with a tour of new transfer station. The meeting and supper will follow the tour.

## **COUNCIL REPORTS & ROUNDTABLE**

**Council Date:**       **May 10<sup>th</sup> 2022**

**Prepared by:**       **Fred Crowle**

Meeting:               Hanna Medical Clinic Board  
Location:              Hanna Medical Clinic  
Date & Time:          May 13, 2022 at 1:30 pm

- Financial Report from Ascent LLP for 2021

Meeting:               Alberta Veterans Memorial Highway Association  
Location:              County of Paintearth Administration Office  
Date & Time:          April 22, 2022 at 11:00 am

- I have a detailed report on past, present and future projects for Veterans Memorial Highway Association

### **Upcoming Meetings:**

Meeting:               Alberta / Japan Twinned Municipalities Association  
Conference  
Location:              Taber, Alberta  
Date & Time:          June 3 & 4, 2022

- June 3, 2022 @ 7:00 pm - 9:00 pm – meet and greet
- June 4, 2022 @ 7:00 am – 4:30 pm – conference and meeting

# COUNCIL REPORTS & ROUNDTABLE

Council Date: May 10, 2022

Prepared by: Councillor Sandra Murphy

Meeting: Town Council Meeting  
Location: Town Office  
Date and Time: May 10, 2022, 6 pm

Appointed as representative to:

- Personnel Committee
- Acadia Foundation
- Hanna Municipal Library Board
- Library Personnel Sub-Committee
- Library O H & S Sub-Committee
- Marigold Library Systems Board
- Marigold Personnel Sub-Committee
- Palliser Economic Partnership

## Meetings/Events/Training attended April 12 – May 10, 2022:

Event: **Acadia Foundation Meeting**

Location: Hanna Lodge

Date & Time: Tuesday, Apr 19, 10 am

Comments: Continue to discuss the low occupancy rates, Hanna at 56%; meeting with the SAB Chair on SL4 funding was held without the Board members present, very unfortunate. \$3.8M in funding received from the Government for an Supportive Living (SL4) facility in Oyen, proceeding with an RFP for next steps in construction. Discussions held to possibly diversify the facilities to increase occupancy rates.

Event: **Council Information Session**

Location: Town Office

Date & Time: Wednesday, Apr 27, 8:30 am

Comments: Presentation from 818; expand/widen pathways around Town; great ideas.

Event: **Marigold Library Services Board Annual General Meeting**

Location: Marigold HQ, Strathmore

Date & Time: Saturday, Apr 30, 9:30 am

Comments: Retirements of CEO and Board Chair; new Chair announced as John Getz whom I've known for over 20 years, excellent choice. Final numbers in on new building, over \$800,000 under budget. New Marigold agreement and Schedule C detailing our commitment to membership in Marigold submitted to CAO for signature.

## **COUNCIL REPORTS & ROUNDTABLE**

**Council Date:** May 10, 2022  
**Prepared by:** Councilor Kyle Olsen

**Event:** Volunteer appreciation night  
**Location:** Community Centre  
**Date & Time:** April 14, 6 PM

Was great to hear Tyler speak, and to see a lot of youth engaged in this event.

**Event:** Council Info Session  
**Location:** Council Chambers  
**Date & Time:** April 28, 8:30 AM

Heard from 818 Studios about the progress in the Senior Amenity zones/walking trail project and make spring budget adjustments, setting the tax rate the same as last year for residential and small reduction for non-residential.

**Event:** Hanna Golf & Country Club promotional video meeting  
**Location:** Zoom  
**Date & Time:** April 28, 1PM

Quick meeting with the group doing some promotional videos for the Golf Course and giving some direction.



## **COUNCIL REPORTS & ROUNDTABLE**

**Council Date: May 10<sup>th</sup>, 2022**

**Prepared by: Councillor: Angie Warwick**

**Meeting:** Town of Hanna Council Information Meeting

**Date & Time:** Wednesday April 27th, 2022 @8:30 AM

**Meeting:** Community Futures Meridian Region-In Kindersley, Saskatchewan

**Date & Time:** April 28th, 2022 @10:00 AM

**Meeting:** Harvest Sky Economic Development Agriculture Centre Town Hall Meeting-JCC Charyk School

**Date & Time:** May 3, 2022 @7:00 P.M.

Date: May 10, 2022

Agenda Item No: 12.00

## Correspondence

### Recommended Motion

That Council accepts Correspondence items 12.01 – 12.10 for information

### Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



## Policy and/or Legislative Implications

N/A

## Attachments

1. Nature Canada Ocean Protection Team
2. Alberta-Japan Twinned Municipalities AGM
3. ARPA – 2022 Communities in Bloom Program
4. AHS Community Engagement – EMS 10 Point Plan – Update April 2022
5. Town of Taber – Increasing Utility Fees letter to Utilities Commission
6. JC Charyk School – Chicken Raising Project Postponement
7. Federation of Canadian Municipalities – 2022 Membership
8. Palliser Economic Partnership – Thank You for Continued Support
9. AHS Community Engagement – EMS 10 Point Plan – Update May 2022
10. AUMA - Town South Update – May 2022

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

His/Her Worship Mayor,

I'm writing to you on behalf of Nature Canada's ocean protection team with an opportunity to help create positive change for your community, and the natural world we all rely on.

Canada has the longest coastline in the world. With it comes the duty to be leaders in protecting and restoring the ocean. As part of the Global Deal for Nature in the Paris Accords, our government **has promised to protect 30 percent of oceans by 2030** through establishing Marine Protected Areas. In 2015 only one percent of Canadian oceans were protected. But as of 2020, due advocacy by Canadians like you, nearly 14 percent of the world's oceans are now safeguarded for generations to come.

Municipalities can be powerful change agents in the goal to protect 30 percent of the world's oceans by 2030. We have seen this leadership in action in combating climate change, when cities and towns across the world stepped up to reduce their greenhouse gas emissions and pressured federal governments to do the same. Whether on the coast or far inland, municipalities rely on ocean ecosystems for seafood production, climate regulation, and the preservation of unique and beautiful animals and ecosystems.

**Municipalities are on the front lines of climate change and feel effects firsthand, from extreme heat to extreme precipitation.**

Reaching our ocean protection goal will help us win the fight against global warming. Municipalities are on the front lines of climate change and feel effects firsthand, from extreme heat to extreme precipitation. The oceans play a pivotal role counteracting climate change as the largest carbon sink, providing more than half our oxygen while storing fifty times more carbon than the atmosphere. Oceans also regulate weather, helping to balance the uneven distribution of solar radiation.

**Here's why we need you:** Your voice as a municipality can influence national governments and have a direct effect on the quality of life for your residents. It's as easy as having the council pass the attached resolution. By taking this simple step, you will be helping our policy team show government officials that Canadians support National Marine Protected Areas and encourage them to implement effective policies.

It would mean a great deal to us if you could sign on to help secure a future for our generation and the generations to come.

In solidarity with you and with our natural world,

Paul Gregory  
Senior Oceans Campaigner

*Nature Canada is one of the oldest national nature conservation charities in Canada. For 80 years, we've helped protect over 110 million acres of parks and wildlife areas in Canada and countless species. Today, Nature Canada represents a network of over 130,000 members and supporters, guided by more than 1,200 nature organizations.*



## **Alberta/Japan Twinned Municipalities Association**

April 18, 2022

Box 8

Bloomsbury, AB

TOG 0G0

Hello members of AJTMA,

The Albert Japan Association invites all member communities and potential communities to our very important AGM to be held in Taber, Alberta on June 3<sup>rd</sup> and 4<sup>th</sup> this year.

At this meeting there will be discussions regarding the future role of the provincial association in supporting exchanges with our Japanese sister communities. Please think about the possible roles in advance so that we can work out a path going forward at this meeting.

Also please submit your Annual Report, both in English and with a Japanese translation, if possible, to both of the undersigned and to the organizing committee from Taber.

Please register for the conference with Taber.

Hope to see you there.

Roy Kaniatsumari, President

Walter Preugschas, Treasurer.

**// TAKE THE  
OPPORTUNITY  
TO HELP US  
CELEBRATE  
FRIENDSHIPS  
BEYOND  
BORDERS //**

**// JUNE 3 & 4  
2022 //**

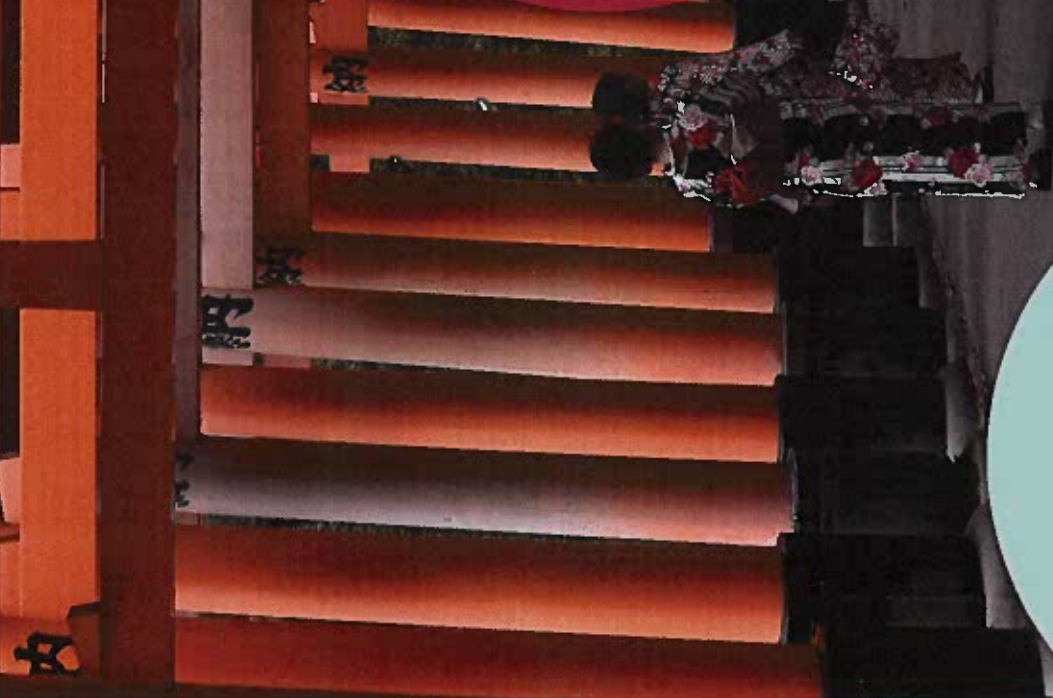
# KONNICHIWA!

ALBERTA/JAPAN  
TWINNED  
MUNICIPALITIES  
ASSOCIATION

**2022  
CONFERENCE**

**TABER**

Town of Taber  
A 4900 50th Street  
403-223-5500  
town@taber.ca  
www.taber.ca





# HOW TO REGISTER //

The Town of Taber can't wait to welcome you to sunny Southern Alberta! Please fill out the Conference Registration Form so we can be sure we save your place.

**Registration deadline is May 6, 2022.**

Registration fee includes one Friday evening reception ticket, and the entire Saturday schedule including breakfast, lunch & refreshment breaks.

# HOTEL BOOKINGS //

**Heritage Inn Taber  
403-223-4424**

Check in: 4:00 PM on  
Friday, June 3rd

Check out: 11:00 AM on  
Sunday, June 5th

Rate: \$76/night plus tax

Please mention the A/JTMA Conference to book.

# // FRIDAY

**JUNE 3, 2022**

## **MEET & GREET RECEPTION**

### **7:00 - 9:00 PM HERITAGE CONFERENCE ROOM**

Meet your fellow conference members at our welcome reception, where we are showcasing the best of Japan and Southern Alberta together!

Enjoy appetizers marrying Southern Alberta meat and produce with a Japanese flair while sampling sakes and green teas. The Town of Taber is honoured to welcome Sake Gami Corp and Matsu Kaze Tea for the tastings. A cash bar will also be available for guests.

Attendees will also get to experience a traditional sake barrel ceremony!



# // SATURDAY

**JUNE 4, 2022**

## **AGENDA:**

### **Rise & Shine:**

- 7:00 AM: Breakfast
- 8:00 AM: Parade of Flags & Opening Remarks
- 8:15 AM: National Anthems of Canada and Japan

### **A/JTMA Conference**

- 8:20 AM - 12:00 PM: We are honoured to welcome a number of speakers interspersed with entertainment to keep things lively! Speakers include the Consul General of Japan in Calgary, David Tanaka (Experiences of Japanese Canadians in Southern Alberta), Michelle Day (Nikka Yuko Japanese Garden) and Doug Emek (Taber-Notogawa Friendship Society)

### **Afternoon & AGM**

- 12:00 PM: Lunch
- 1:00 PM - 2:00 PM: Society Reports
- 2:30 PM - 4:00 PM: A/JTMA Annual General Meeting and Passing of Gavel

### **Conference Concludes**

## Kim Neill

---

**From:** Hanna Town Office  
**Sent:** April 20, 2022 3:04 PM  
**To:** Danny Povaschuk; Kim Neill  
**Subject:** FW: Program Announcement - 2022 Communities in Bloom (CiB) Participation

FYI

---

**Hanna Town Office**  
Administration

T: 403.854.4433



302 2nd Ave West, Box 430  
Hanna, AB Canada T0J 1P0

[hanna.ca](http://hanna.ca)



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**From:** Steve Allan <[cwoodley@arpaonline.ca](mailto:cwoodley@arpaonline.ca)>  
**Sent:** 20 April, 2022 2:43 PM  
**To:** Hanna Town Office <[admin@hanna.ca](mailto:admin@hanna.ca)>  
**Subject:** Program Announcement - 2022 Communities in Bloom (CiB) Participation

April 20, 2022

His Worship Danny Povaschuk  
PO Box 430  
T0J 1P0  
Town of Hanna

Dear Mayor Povaschuk

**Re: Program Announcement – 2022 Communities in Bloom (CiB) Participation**

Registration for Communities in Bloom Alberta 2022 is underway. We invite your community to join us! The theme of this year's program is Year of the Garden.

In its 15th year, the CiB Alberta program continues to enhance quality of life, support community



improvement projects and recognizes dedicated volunteers across Alberta. CiB Alberta is a fantastic program to support the economic and human recovery of your citizens and communities.

Registered Alberta communities can participate in various categories including an evaluation process to receive constructive feedback and suggestions in the areas of Tidiness, Environmental Action, Urban Forestry, Heritage Conservation, Landscaped areas and Floral Displays. We welcome your participation in this initiative.

To discover more about **Communities in Bloom**, enjoy this video:

<https://www.youtube.com/watch?v=WlivKHB7EYw>

To register for **Communities in Bloom Alberta**, find more information here:

<https://arpaonline.ca/program/cib/participate/>

The Canadian Garden Council invite municipalities to proclaim 2022 as the Year of the Garden for their citizens to acknowledge all the benefits that Gardens and Gardening provide.

By joining Canada's celebration of the Year of the Garden 2022 municipalities will demonstrate leadership and inspire and engage citizens using evidence-based information and actions to contribute to the sustainability of Canadian municipalities.

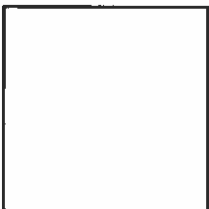
For more information about the Year of the Garden 2022, follow this link:

<https://livethegardenlife.gardenscanada.ca/>

For more information on CiB Alberta do not hesitate to contact CiB Provincial Coordinator, Karen Snethun at

[ksnethun@arpaonline.ca](mailto:ksnethun@arpaonline.ca)

Sincerely,



**Steve Allan**

Executive Director

Alberta Recreation and Parks Association

Pronouns: He/Him

(780) 415-1745 ex. 102

[sallan@arpaonline.ca](mailto:sallan@arpaonline.ca)

[www.arpaonline.ca](http://www.arpaonline.ca)



*ARPA would like to acknowledge the First Nations, the Métis, and all of the people across Alberta who share a history and a deep connection with this land. We dedicate ourselves to moving forward in partnership with Indigenous communities in the spirit of reconciliation and collaboration.*

▪

**Kim Neill**

---

**From:** Community Engagement <Community.Engagement@albertahealthservices.ca>  
**Sent:** April 10, 2022 10:39 PM  
**To:** Community Engagement  
**Subject:** EMS 10-Point Plan Update: April 2022

*Good Day,*

*Please see the below message from Darren Sandbeck, Chief Paramedic, Emergency Medical Services, Alberta Health Services.*

*Community Engagement & External Relations*

## **EMS 10-point Plan Update: April 2022**

AHS EMS continues to address ongoing system pressures and create capacity within the system, working on the initiatives first outlined in the [EMS 10-Point Plan](#). This work is focused on managing high volumes of EMS calls, freeing ambulances up for urgent care needs and ensuring our EMS workforce is robust and well supported. Innovative thinking and operational efficiencies are already helping ease pressures.

For example, to ease call volumes, appropriate calls to EMS are now being redirected from a EMS dispatcher to the Poison and Drug Information Service (PADIS). This ensures the best support provided for calls that don't require EMS response, but still require immediate health advice. A similar project with Health Link is being established to allow our EMS dispatchers to refer calls to Health Link or physicians, if they don't require EMS response.

To help keep our ambulances available for urgent responses, EMS has also stopped automatically dispatching ambulances to non-injury motor vehicle collisions. This was implemented in December 2021, and our EMS Emergency Communications Officers have already noted several instances where ambulances were not required to respond, and instead remained available for true urgent care events. This is just one way that we are allowing ambulances to be averted from lower priority assignments and diverted to higher priority assignments, ensuring that we are responding most rapidly to those critical patients who need EMS care the most.

We have also implemented the first parts of the Metro Response Plan (MRP), which is working to keep suburban ambulances in their home communities instead of using these ambulances to cover urban areas when call volumes are highest. This ensures that response to urgent events in suburban areas is swift, and within our target times. Since implementing these first steps in March, unit availability has been increasing already in many places including Stony Plain, Beaumont, Airdrie and Cochrane, to name only a few.

EMS also recently received budget approval to add five new ambulances, each, in both Calgary and Edmonton, every year for the next two years. Adding 20 new ambulances will relieve some of the pressure on the EMS system by adding resources in areas of highest demand. This in turn will have a positive ripple effect on neighbouring communities.

In March, EMS concluded the first phase of a pilot project that reduced the amount of time our ambulances are spending managing non-emergency inter-facility transfers. By allowing patients that do not need acute care to use other

means of transferring between facilities, our ambulances are freed up to provide urgent care on the street. Early findings from this first phase were positive, and the project is being extended to all hospitals in Calgary Zone, while continuing in other areas for an additional six months. A similar project taking place in Red Deer is also currently under development, specifically focusing on the use of EMS transfer units instead of ambulances, for inter-facility transport.

Our people remain our most important asset, and we are investing to ensure our people are supported, and that we have a robust workforce. Since January, EMS has hired a total of 66 staff: 9 temporary full time, and 57 casual staff. EMS has also engaged with contract service partners on an Hours of Work/Fatigue Management project which is focused on mitigating fatigue and the associated risk to our people. An additional \$12.2M has been approved to support implementation of supports for the next phase of this project.

Funding has also been allocated for the implementation of the Calgary Integrated Operations Centre. Set to open in May 2022, this initiative brings our expert people together - paramedic leads and zone and hospital staff - to improve integration, movement of resources and flow of patients.

Finally, work is underway on the overarching Provincial Service Plan, which will guide the next 5 years of EMS operations. EMS is engaging with our people, as well as the public and other partners, to understand current experiences and perceptions of EMS. This will then guide the identification of areas for potential improvement, now and over the coming years. This engagement launched in mid-March, and since that time, EMS has already heard from thousands of Albertans including patients and families, elected officials and AHS staff. Updates are available on the [EMS Together4Health page](#) and anyone is invited to sign up and take part.

EMS continues to be here for all Albertans. We are working together with our people, our patients and our partners, to ensure our system is robust and sustainable. We thank everyone for their involvement and support, and will continue to keep Albertans updated on this effort.

**Darren Sandbeck**  
**Senior Provincial Director and Chief Paramedic**  
**Emergency Medical Services**  
**Alberta Health Services**



**Alberta Health  
Services**

Healthy Albertans.  
Healthy Communities.  
Together.



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April 20, 2022

File: 100-G03

Alberta Utilities Commission  
106 Street Building  
10<sup>th</sup> Floor, 10055 106 Street  
Edmonton, Alberta T5J 2Y2

Dear Utilities Commission,

**RE: Increasing Utility Fees**

Please accept this correspondence as a letter of support in addition to the correspondence you have already received from the Town of Fox Creek, dated March 23, 2022.

The Town of Taber joins in the increasing concern across the province regarding the rising utility fees for both natural gas and electricity. This concern is being felt throughout public and private spheres, and we are urging the Commission to take serious note of the concerns herein.

Over the past two years, residents of both Taber and the province have felt the ever-increasing strain of the ongoing COVID-19 pandemic coupled with increasing job insecurity and the rapid inflation of food, fuel, and housing costs. The rising costs of utilities have placed an additional strain on residents' already thin bottom lines.

It is important to note that the rising costs are not just impacting residents, but non-profits, small businesses, and commercial industries. Many of the aforementioned are in jeopardy of closing or forced to stop their services to our communities due to the increasing costs of utilities.

We as representatives of our community also note that it is wholly unacceptable that the rising costs of utilities have led to increased private profits as has been noted in the media lately. In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless the Commission takes swift action. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

Alongside the Town of Fox Creek, the Town of Taber is urging the Commission to perform a review of the fees being charged on top of the actual usage fees all the while giving strict attention to the amount of profit corporations are making off of our residents and Albertans.

Your time and consideration for our residents, businesses, and non-profits is greatly appreciated.

Sincerely,

Mayor Andrew Prokop

Cc: Town of Taber Council  
Mr. Grant Hunter, MLA  
Alberta Municipalities  
Town of Fox Creek

## Kim Neill

---

**From:** Addison Viste <addison.viste@plrd.ab.ca>  
**Sent:** April 28, 2022 2:54 PM  
**To:** Kim Neill  
**Subject:** JCC Chicken Project

Dear Mr. Neill,

As you know we came to your meeting, a couple weeks ago looking for a bylaw amendment for our chicken project. Unfortunately due to the avian flu we have decided to postpone our project til the fall. We appreciate your support and we will keep in contact.

Kind regards,

Addison Viste, Kyler Bond, Elizabeth Brady, and Sullivan Buchwitz

## Kim Neill

---

**From:** Hanna Town Office  
**Sent:** May 2, 2022 10:49 AM  
**To:** Kim Neill  
**Subject:** FW: Thank you for being a member of FCM

---

### Hanna Town Office

Administration

T: 403.854.4433



302 2nd Ave West, Box 430  
Hanna, AB Canada T0J 1P0

[hanna.ca](http://hanna.ca)



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**From:** Membership / Adh sion <[membership@fcm.ca](mailto:membership@fcm.ca)>  
**Sent:** 2 May, 2022 10:31 AM  
**To:** Hanna Town Office <[admin@hanna.ca](mailto:admin@hanna.ca)>  
**Subject:** Thank you for being a member of FCM

Dear Kim,

Thank you for being a part of the Federation of Canadian Municipalities (FCM) for the 2021-2022 membership year.

Together—with our strong and united national voice—we'll keep cities and communities of all sizes supported through the COVID-19 pandemic, and position them at the heart of tomorrow's nationwide recovery.

As an FCM member, you're part of a nationwide team of thousands of local leaders all working together to bring local priorities to the national agenda. You'll receive exclusive tools and analysis from our policy, government relations and communications experts. And you'll stay up-to-date on federal-municipal issues through our regular e-communications.

Here are just some of the resources you'll want to checkout:

- FCM's [membership page](#) to learn about the benefits of membership;
- Your [membership portal](#) to register for our [conferences](#) and manage your subscriptions;

- FCM's [focus areas](#) to read about our work on infrastructure, climate change, broadband, housing, transit and more;
- FCM's [capacity-building programs](#) and [funding opportunities](#) to see how we can support local projects in your community.

If you haven't already, be sure to [download](#) our "Proud member of FCM" logo for your municipality's website or Facebook page. And don't forget to follow us on [Twitter](#).

Thank you again for your membership. If you have any questions, don't hesitate to contact us at [membership@fcm.ca](mailto:membership@fcm.ca).

Sincerely,

FCM's Member Relations Team

## **Membership / Adhésion**

The Member Relations Team | Policy and Public Affairs

L'équipe de relations avec les membres | Politiques et affaires publiques

T. 613-241-5221







Kim Niell  
Chief Administrative Officer  
Town of Hanna

April 12, 2022

Dear Kim,

Thank you for your continued support of Palliser Economic Partnership. There is strength in numbers, and together we are improving the economic prospects for all of Southeast Alberta. Our path forward is on building mutually beneficial partnerships, providing value to every PEP member, and using funds wisely.

PEP has a long history of developing and supporting worthwhile initiatives throughout our region, and will continue to do so in the future. Despite global uncertainty, the world needs to be fed and Canadian food is considered some of the best quality in the world. With that in mind, we are continuing to focus much of our attention on moving value-added agriculture projects forward in our region. In 2022, PEP has received funding that will be directed towards primary agricultural producers in our region who are advancing value-added agricultural projects.

In 2021, PEP was also a recognized supporter of the Southeast Alberta Hydrogen Task Force, in collaboration with PrairiesCan, APEX Alberta, City of Medicine Hat, City of Brooks, and a number of heavy industry operators. This initiative is gathering primary energy use data within our region among the agriculture, transportation, energy, and municipal sectors and will serve as a reliable foundation for future alternative energy initiatives. We were also invited to join the Southeast Alberta Alternative Energy Partnership, marking a new partnership with our Southwestern neighbours.

In 2022, we will continue to support economic development efforts in all of our member communities. In 2021, we were able to reduce operational costs by over \$77,000 through identification and elimination of redundancies. PEP is sustainable at this level, and will continue to operate efficiently now and into the future.

- **Value-Added Agriculture**
  - PEP has allocated funds to support businesses within our member communities who are advancing their own value-added agriculture projects. Please contact us if you are aware of a project in your region that could benefit from this type of support. We intend to leverage this money against private and federal funds.
- **Request for Information (RFI) support**
  - PEP will compile and package information in response to RFIs from potential investment leads and provide this information to Palliser region Economic Development Officers tasked with providing this information to their contacts. EDOs and communities would retain full control and ownership of their investor relationships.

No one community is an island, and as we recover from the global pandemic that has upended all of our lives, it is more important than ever to work together. We understand the financial pressure you and all municipalities are under and are committed to delivering as much value as possible in the coming year. We believe our significant cost reduction, and continued initiatives are sustainable at the current level and will be of benefit to all our members.

The accompanying invoice reflects a per-capita price of \$1.30 per person. This rate was approved unanimously by the PEP Board of Directors in June 2019. Your funding support of PEP allows us to leverage federal and provincial funding programs while efficiently managing operations. I hope to visit each of you in the coming year. In the meantime, please do not hesitate to reach out to me at any time if you have ideas, comments, questions, or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay Slemp", is written over a light blue circular stamp.

Jay Slemp, Chair  
Palliser Economic Partnership

**Kim Neill**

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**From:** Community Engagement <Community.Engagement@albertahealthservices.ca>  
**Sent:** May 4, 2022 11:30 AM  
**To:** Community Engagement  
**Subject:** EMS Update - May 2022

*Good Morning,*

*Please see the below message from Darren Sandbeck, Chief Paramedic, Emergency Medical Services, Alberta Health Services.*

*Thank-you,  
Community Engagement & External Relations*

## **EMS 10-point Plan Update: May 2022**

The COVID-19 pandemic has put a strain on the provincial healthcare system, and the first responders at AHS Emergency Medical Services have witnessed it firsthand.

EMS has seen a 30 per cent increase in call volumes in many areas, and all call types are increasing. With these high call volumes have come longer response times since last summer, and rising concerns about ambulance availability among many Albertans.

We are taking action to ensure that ambulances will always be there when needed – both now and in the future. We are putting more ambulances and paramedics on the street, changing practices to free up ambulances for critical calls, and increasing capacity in our hospitals to reduce transfer times.

AHS EMS recently announced a [10-Point Plan](#) to address continued system pressures and create capacity within the EMS system.

At the core of this plan – and every decision we make – is patient safety.

EMS has made several operational changes to help create capacity by freeing ambulances up for urgent patient care needs and allowing EMS to better manage continued high call volume.

The first elements of the Metro Response Plan (MRP) are underway, which sees changes to how some ambulances are assigned in order to help keep suburban ambulances in their home communities. It's early days, but EMS is seeing signs of community coverage increasing and response times decreasing over the last several weeks in several communities.

Another element of the plan sees calls being diverted to the Poison and Drug Information Service (PADIS) as part of the initiative to transfer low-priority calls. A project in conjunction with Health Link is also being established to further refer calls for secondary triage.

EMS has also stopped the automatic dispatch of ambulances to non-injury motor vehicle collisions, and since this began, EMS Emergency Communications Officers have already noted instances where an ambulance that would have previously automatically been sent as a precaution, instead remains in service to respond to urgent calls.

EMS also recently received budget approval to add new ambulances: five ambulances each in Calgary and Edmonton, each year for the next two years, for a total of 20 new ambulances.

Adding resources in the province's two largest cities – the areas of highest demand – will have a positive ripple effect on neighbouring communities. We are also adding coverage hours and additional shifts in other municipalities, including Lethbridge and Red Deer.

EMS has also documented improved responses to high-priority events in just a short time. This stems from allowing ambulances to be pre-empted from lower priority assignments and diverted to higher priority assignments when needed.

Similarly, we have two innovative pilot projects that help keep ambulances available to patients in urgent need: EMS has concluded phase one of a project which helps manage non-emergency inter-facility transfers (IFT) by transporting patients who do not need acute care using means other than ambulances (i.e., family, shuttles, taxi, etc.).

While data is currently being evaluated, anecdotal evidence has been positive and the project is being extended to all hospitals in Calgary Zone. In North Zone, the IFT pilot began January 9 at four rural sites and continues for six months.

Similarly, the Red Deer Inter-Facility Transfer Pilot Project manages low-acuity patient transfers between facilities with dedicated transfer units, freeing up ambulances to handle emergency calls.

EMS is committed not only to the well-being of our patients but also of our staff. We are deeply grateful for the dedication of our staff through the pandemic and several elements of the plan help improve patient care by boosting supports for those who work for EMS.

This includes the Hours of Work/Fatigue Management project to mitigate fatigue risk among staff, who have been going all-out for the last two years.

The Calgary Integrated Operations Centre is set to open in May. This initiative brings paramedic leads together with zone and hospital staff to improve integration, movement of resources and flow of patients.

Since January, EMS has hired a total of 66 staff: nine temporary full time, and 57 casual. We've also been meeting with learning institutions about hiring new graduates and potentially expanding training capacity.

We also know the importance of a long-term vision for EMS. That's why we're also developing a Provincial Service Plan for the next five years. As a first step, EMS Staff, our partners and the public have weighed in on the current state of EMS and we're analyzing the feedback collected.

The 10-point plan is a work in progress, but we believe it is already helping improve healthcare for all Albertans.

***Darren Sandbeck***  
***Senior Provincial Director and Chief Paramedic***  
***Emergency Medical Services***  
***Alberta Health Services***



Healthy Albertans.  
Healthy Communities.  
Together.



## Kim Neill

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**From:** Tanya Thorn <tthorn@okotoks.ca>  
**Sent:** May 4, 2022 12:37 PM  
**To:** Tanya Thorn  
**Subject:** RE: Towns South February Update

I hit send too quickly. I know that it is May and this is my April update forgot to change the heading.

Here is the link for the LGFF webinar:

<https://www.abmunis.ca/news/input-needed-abmunis-proposal-allocation-lgff>

Have a great day everyone.  
Tanya

Tanya Thorn, BA, ICD.D | Mayor, Town of Okotoks | Director Towns South, Alberta Municipalities

O. [403-938-8904](tel:403-938-8904) E. [tthorn@okotoks.ca](mailto:tthorn@okotoks.ca)



*Be kind whenever possible.  
It is always possible.  
- Dalai Lama*

Facebook: [@TanyaThornOkotoksMayor](https://www.facebook.com/TanyaThornOkotoksMayor)  
Instagram: [@tanya.thorn](https://www.instagram.com/tanya.thorn)  
Twitter: [@Thorn4Okotoks](https://twitter.com/Thorn4Okotoks)

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**From:** Tanya Thorn <tthorn@okotoks.ca>  
**Sent:** Wednesday, May 4, 2022 12:33 PM  
**To:** Tanya Thorn <tthorn@okotoks.ca>  
**Subject:** Towns South February Update

Good Afternoon Towns South Mayor, Councillors & CAO's,

Hope you are all doing well and that the last of the snow has gone. Although I am certainly hoping that we see some rain over the next few months. A nice steady rain between the hours of 12am and 5am for the next week and then if that could happen every 2<sup>nd</sup> or 3<sup>rd</sup> night for the rest of the summer with 25 degree days I would be super happy. Anyways back to the business at hand my Towns South update. As always I am writing a book so I have created headings so you can determine what is most important for you (even though I know all of you read ever line ☺)

[Towns South Director Summer Tour](#)

I am hoping to see many of you on Friday at the Mayors & Reeves meeting in Lethbridge. I am working on scheduling some community visits over the next couple of months to each of your communities to meet with Mayors, Councillors and/or CAO's. The intent is to have more directed conversations about your communities, share more about our business services and hear more directly from our members. For many of you who are returning elected it is like President Morishita's summer tour except you get your director and I am only visiting Towns South communities. Let me know what dates might work, if you have a cool community event I can tie it to etc.

### Upcoming Events

**Power+ (for CAO's or Administrators) – Mayors please ensure this is on your CAO's radar.**

We have a new product that has some time-sensitivity to it (more details on product below). So we are offering 2 dates to hear about this unique opportunity. With the skyrocketing energy prices this is a session you need to be at.

Information webinars on May 16<sup>th</sup> & May 17<sup>th</sup>. These webinars are identical in content and the two dates allow you to register for the session that best fits your schedule.

### **LGFF Webinar**

Tuesday May 17 from 3:00 pm to 4:30 pm. This will review the presentation on LGFF done at Spring Municipal Leaders' Caucus and be an opportunity to ask more questions. I do not have the details to register so watch the weekly newsletters for this.

### **Summer Municipal Leaders Caucus**

June 14 - Strathcona County\*\* - will be available virtually

June 15 - High Prairie

June 21 - Medicine Hat

June 22 – Didsbury

For more details and to register: <https://www.abmunis.ca/events/summer-municipal-leaders-caucus>

### **Elected Officials Education Program**

Register today for a virtual offering of EOEP's land use planning course that will take place on four Thursdays in a row, from 2 to 4 p.m. Here are the session dates:

- Thursday, May 12
- Thursday, May 19
- Thursday, May 26
- Thursday, June 2

While the course materials are targeted at elected officials, municipal administrators are welcome to register. Note that only elected officials are eligible to receive the Municipal Elected Leader Certificate (MELC) for taking all seven EOEP courses. MELC is delivered in partnership with the University of Alberta's Augustana Extended Education.

If you have any questions, please contact Leanne Anderson at [registrar@eoep.ca](mailto:registrar@eoep.ca).

*Advocacy Updates* – *(this is my highlight reel if you have questions on specific topics let me know)*

### **Future of Municipal Government Project**

ABMunis has partnered with the School of Public Policy(SPP) at the University of Calgary to explore various versions of municipal governance from across the Country. While ABMunis is leading the project, the SPP has

free rein on the research and findings. The idea is to research what IS out there and spark discussion on what COULD be out there. Some of the topics are:

- Governance Trends in Canadian Local Government
- Population Growth and Population Aging in Alberta's Municipalities
- Financing Municipal Infrastructure
- Local Citizen Engagement and Municipal Governance
- Climate Change and Environment Considerations for Municipal Governance and Regionalization
- Annexation, Amalgamation, Regionalization? Potential Solutions for Alberta
- New approaches to revenue and cost-sharing
- A new relationship between the province and municipalities

Our first research paper will be released early May, followed by a webinar to discuss what the research means for Alberta Municipalities. The details on the paper & webinar will be released through the Alberta Municipalities Weekly newsletter so make sure you have subscribed.

While the research will identify facts, trends, and opportunities, it will ultimately be up to municipalities determine the project's outcomes, in terms of applying findings in your own municipality and providing recommendations to other orders of government.

Over the next year, research will be released on a roughly monthly basis, with opportunities for municipalities to directly engage researchers. Alberta Municipalities will seek feedback on the research and what it means for your communities.

We will develop "What We Heard" reports following engagement on each research paper that identify points of emerging consensus as well as areas where further research and discussion is required.

To learn more about the project go to [www.abmunis.ca/advocacy-resources/governance/future-municipal-government](http://www.abmunis.ca/advocacy-resources/governance/future-municipal-government)

The research done for this project is to create a foundation for dialogue on issues impacting municipalities and potential solutions. It is ultimately up to municipalities to determine the outcomes of the project in terms of determining what recommendations to take forward. RMA was invited to participate in the project but declined.

### **Red Tape Reduction**

Alberta Municipalities received a grant from Alberta Innovates focusing on streamlining regulations in wastewater. The project is a partnership between Alberta Municipalities and MAGNA Engineering Services. Alberta Municipalities collaborated with MAGNA last year on a wastewater survey, and MAGNA has been working with municipalities on implementing new wastewater technologies. We hope through the project, we can find ways to streamline wastewater regulations and removing barriers for municipalities to adopt innovative wastewater technologies.

### **Extended Producer Responsibility (EPR)**

Alberta Environment and Parks (AEP) is moving forward with the development of the two EPR programs. AEP is hosting EPR virtual town halls to inform stakeholders about the proposed regulations. The town halls are for all stakeholders. You can find the list of dates and topics on the Alberta Municipalities – News Page.

The next two town halls are on:

- EPR Oversight – May 20
- Paper Products and Packaging (PPP)/Single Use Products Designation – June 10

- AEP plans to introduce EPR regulations around June 2022.
- If you want to know more information about the town halls, please email [advocacy@ABmunis.ca](mailto:advocacy@ABmunis.ca)

### **Municipal Climate Change Action Centre (Potential Funding Opportunities)**

The MCCAC provides funding, education and technical assistance to help Alberta communities reduce immediate and long-term operational costs, create jobs, and achieve emissions reduction targets.

The [Climate Resilience Capacity Building Program](#) is now accepting applications. Municipalities and Indigenous communities can access up to \$180,000 to assess their climate risks, develop climate adaptation plans, and begin implementing strategies.

The [Electric Vehicle Charging Station Program](#) launched in January 2022.

- Rebates covering up to 100% of the costs of purchasing and installing a new charging station are available for Alberta Municipalities including up to \$10,000 for each Level 2 Charger (for charging over several hours) and up to \$150,000 for each Fast Charger (for charging up in 30 minutes).
- The total funding per municipality is capped at \$200,000.
- Program is approach full subscription.

The [Electric Vehicles for Municipalities Program](#) is accepting applications on a first-come, first-served basis.

[Recreation Energy Conservation Program](#) is accepting applications to be included on a waitlist.

The Action Centre's Energy Efficiency [Tool Lending Library](#) is accessible to municipal facility managers.

To learn more about MCCAC, visit [mccac.ca](http://mccac.ca) or email [contact@mccac.ca](mailto:contact@mccac.ca)

### **Alberta Utilities Commission**

Alberta Municipalities has registered as an intervener in the proceeding that was initiated by Fortis to seek clarity in the Terms of Reference for how to direct the refund for new streetlights in a development. It is our position that the refund should be directed to the municipality.

### **Business Services**

All of the great advocacy work that we each receive that I talked about comes from dividends paid to Alberta Municipalities from our business services. This is just one of the many reasons why using us for your business needs helps us increase our advocacy and focus on Municipalities. Mayors & Councillors ask you CAO's about what business services you are receiving from Alberta Municipalities and encourage them to reach out if they are looking to make changes we are here to help.

### **Power+**

Our team has developed a new product that offers municipalities and not-for-profit organizations a long-term solution for your electricity needs – **Power+**. We have been procuring electricity for communities for over 20 years. Our latest electricity aggregation secured electricity rates below market forecasts and resulted in cost savings of \$6.4 million for participating members – this is in 2021 alone!

With all of our energy experience and success behind us, we have looked forward and have created an innovative product that will result in greater savings and long-term budget certainty for our members. We are going to access electricity pricing right from its source – avoiding costs that are incurred when you need to

deal with intermediaries. We are going to lock-in favourable rates for up to 10 years – avoiding the increasing prices in the electricity market and providing long-term budget certainty.

And most importantly, we are going to use the **strength of our membership to be able to go to market with a large buying group**. In addition to municipal members, we are approaching educational institutions and the health care sector to form an even larger buying group, to achieve the best price for all participants.

As we want to make sure that you understand what this unique and time-sensitive member aggregation opportunity could mean for your municipality, we are hosting two information webinars on [May 16<sup>th</sup>](#) & [May 17<sup>th</sup>](#). These webinars are identical in content and the two dates allow you to register for the session that best fits your schedule.

### **Insurance**

2022 Insurance Renewal: This is another year where we saw significant increase in insurance premiums. We were able to limit these increase for our clients due to MUNIX (the insurance reciprocal) so our clients only saw a 7-10% premium increase compared to the increases of 22% in property, 12% in General Liability, 15% in Crime as examples. Make sure you ask if your municipality is getting there insurance coverage from Alberta Municipalities.

### **Casual Legal Services**

Did you know that as an AUMA member you are eligible for 15 mins of free legal information through Reynolds Mirth Richards and Farmer (RMRF). The top 3 inquires in 2021 were

- Bylaw non-compliance/procedure/enforcement
- Employment matters
- Council procedure/Governance

It is intended to be a risk mitigation tool available to any elected officials.

More details can be found here: [Casual Legal Services](#)

### **Cybersecurity & Managed IT Services**

The risk to Municipalities is continually growing and we are seeing insurance rates climb due to the increase in the number of ransomware claims. A great place to start is to have our team do a threat assessment on your organization and determine where you are at and then what we can do to help. See the attached Threat Risk Assessment Fact sheet for more details.

There just a short update. Look forward to connecting with you all in the next few months. If you have any questions please do not hesitate to reach out.

Tanya

**Tanya Thorn, BA, ICD.D** | Mayor, Town of Okotoks | Director Towns South, AUMA

O. [403-938-8904](tel:403-938-8904)

E. [tthorn@okotoks.ca](mailto:tthorn@okotoks.ca)





Date: May 10, 2022

Agenda Item No: 13.00

## Closed Session

### Recommended Motion

That Council move to Closed Session at \_\_\_\_\_ p.m. to discuss the following agenda item

13.1 Land Matter as per FOIP Section 17.

That Council move to Regular Session at \_\_\_\_\_ p.m.

### Background

The *Municipal Government Act (MGA)* says that a meeting or part of a meeting is considered to be closed to the public when

- (a) any members of the public are not permitted to attend the entire meeting or part of the meeting,
- (b) the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or
- (c) the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.

Section 197 of the MGA states that councils and council committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP)* (s. 16 to 29). This section also indicates that a council or council committee must pass a resolution stating the reason and the section of FOIP that applies before closing all or any part of a meeting to the public.

FOIP outlines the items that would allow a council to close a council meeting, which include matters where a public disclosure could be harmful to:

- Third party business interests; (s. 16)
- Third party personal privacy; (s. 17)
- Individual or public safety; (s. 18 and 19)



- Law enforcement; (s. 20)
- Intergovernmental relations; (s. 21, 22, 23 and 24) and
- Economic or other interests (s. 25, 26, 27, 28 and 29).

Public bodies should not:

- Reveal confidential employee evaluations; or
- Disclose local public body confidences, or advice from officials; or
- Disclose information that is subject to any kind of legal privilege.

For example, a discussion regarding the employment of an individual should be held in-camera to protect the privacy of that individual. Also, preliminary meetings with developers (at their request/or council's discretion) describing a new land use development should be held in a closed session (s. 16 of FOIP).

The required motion to move to closed session, including the exceptions to disclosure applicable under FOIP is provided above.

The only motion allowed during closed session is a motion to move to regular session. A recommended motion is provided above.

## Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

## Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

