

**TOWN OF HANNA
REGULAR COUNCIL MEETING
AGENDA
June 14, 2022**

1 CALL TO ORDER – 6:00 pm

2 ADOPTION OF THE AGENDA

3 DELEGATIONS

3.01 Hanna Elks Lodge 451 – 2023 Provincial Conference – Vern Thuroo

4 PUBLIC PRESENTATION

5 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – May 10, 2022

5.02 Minutes of the Information Meeting of Council – May 25, 2022

6 FINANCE REPORTS

6.01 Accounts Payable

6.02 Statement of Revenues & Expenses – May 2022

6.03 Budget Overview – May 2022

7 COMMITTEE REPORTS

7.01 Community Services Board – May 16, 2022

7.02 Municipal Planning Commission – May 24, 2022

8 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

8.01 Chief Administrative Officer

8.02 Director of Business & Communication

8.03 Director of Public Works

9 BUSINESS ITEMS

- 9.01 Marigold Library System - Schedule C Amendment
- 9.02 Marigold Library System – Revised Marigold Agreement
- 9.03 Marigold Library System – Information Update
- 9.04 2022 – 2024 Audit Services Proposal
- 9.05 Assessment Services - Contract Renewal
- 9.06 CSB Appointment – Kali Cooper
- 9.07 Alberta Municipalities – Power Plus Agreement
- 9.08 Tax Recovery Auction Date

10 BYLAWS

11 COUNCIL REPORTS & ROUNDTABLE

12 CORRESPONDENCE ITEMS

- 12.01 Town of Coaldale – Utilities Commission Support Letter
- 12.02 Town of Mundare – RCMP Policing Support Letter
- 12.03 Minister of Transportation – Approved Strategic Transportation Infrastructure Program – Airport lighting
- 12.04 Harvest Sky Newsletter May 2022
- 12.05 PLSD – Board Highlights April 26, 2022
- 12.06 Minister of Municipal Affairs – Town of Hanna 2022 Funding Letter
- 12.07 Town of Fox Creek – Letter to Minister of Justice – Further Support for the RCMP
- 12.08 Town of Bon Accord – 2022 Alberta Utilities Commission – Increasing Utility Fees
- 12.09 Prairie Land Pride Newsletter – Volume 7 Issue 4 April 2022
- 12.10 Town of Redcliff – Increasing Utility Fees
- 12.11 National Police Federation – Support the Call to Action
- 12.12 Town of Tofield – Alberta Provincial Police Force
- 12.13 Town of Tofield – Increasing Utility Fees
- 12.14 Municipal Affairs – Opportunity to meet with the Minister
- 12.15 PLSD Board Highlights May 24 2022
- 12.16 Battle River – Crowfoot – Damien Kurek – Thank you
- 12.17 MP Shannon Stubbs – Federal Funding for Rural Communities Letter

13 CLOSED SESSION

13.01 Land Matter as per FOIP Section 17

14 ADJOURNMENT

Date: June 14, 2022

Agenda Item No: 03.01

Hanna Elks Lodge # 451

Recommended Motion

That Council thank Mr. Vern Thuroo representative from the Hanna Elks Lodge #451 for the update on their Lodge hosting the Elks 2023 Provincial Conference in June 2023 and the update on the recent and upcoming Elk's activities and initiatives.

Background

Hanna Elks Lodge #451 representative Vern Thuroo has asked for the opportunity to inform Council that the Hanna Lodge has been awarded the opportunity to host the Elks 2023 Provincial Conference. This is a 3-day conference and will be held in June of 2023, hosting up to 150 people. They will utilize local hotels and catering for the banquet which will be a benefit to the economy.

In addition, Mr. Thuroo will take the opportunity to provide Council with an update on the recent and upcoming Elks activities and initiatives.

Communications

1. Some of the information may be communicated to our residents through the Town of Hanna Social Media program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

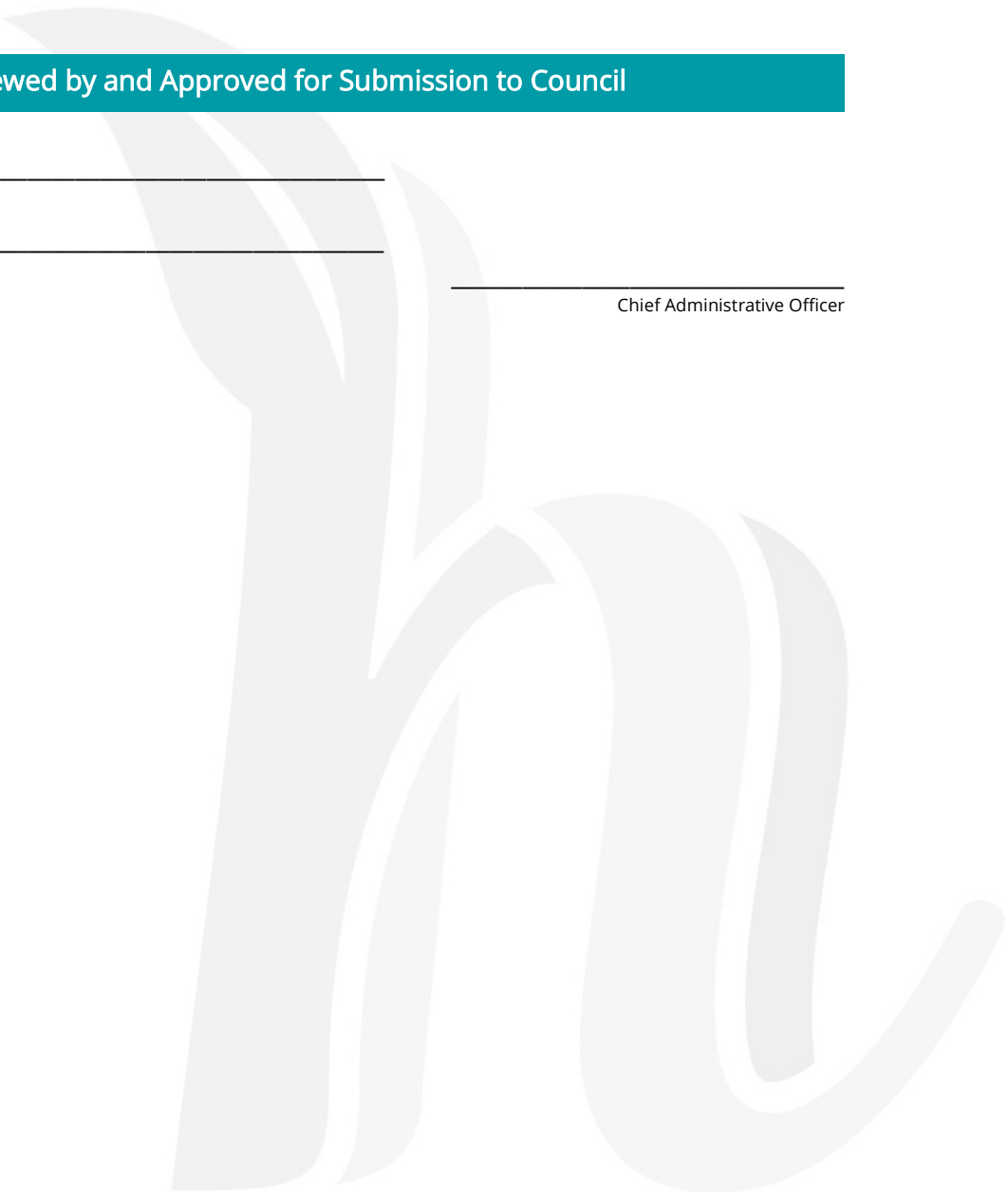
N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Date: June 14, 2022

Agenda Item No: 05.00

Council Meeting Minutes

Recommended Motion

That the Minutes of the Regular Meeting of Council held May 10, 2022, be adopted as presented.

That the Minutes of the Information Meeting of Council held May 25, 2022, be adopted as presented.

Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

Attachments

1. Minutes of the Regular Meeting of Council – May 10, 2022.
2. Minutes of the Information Meeting of Council – May 25, 2022.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

**TOWN OF HANNA
REGULAR COUNCIL MEETING
MAY 10, 2022**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, May 10, 2022 at 6:00 p.m. in the Town Council Chambers.

Council Members Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Gerald Campion
Fred Crowle
Sandra Murphy
Kyle Olsen
Angie Warwick

Administration Present:

Kim Neill – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Brent Olesen – Director of Public Works – entered at 7:58 pm

1.0 CALL TO ORDER

Mayor Povaschuk called the meeting to order at 6:00 p.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Campion that the agenda for the May 10, 2022, Regular Council Meeting be adopted with the following amendments:

Add 9.06 Stop Sign 12th Avenue & Palliser Trail
13.02 Land Matter

Motion Carried.

3.0 DELEGATIONS

3.01 Hanna Municipal Library – Darlene Edwards

Town of Hanna
Regular Council Meeting
May 10, 2022
Page 039:

Library Director, Darlene Edwards introduced herself and informed Council of the upcoming programs the Hanna Library will be offering to their patrons.

087-2022
Hanna Municipal
Library

Moved by Councillor Beaudoin that Council welcomes Darlene Edwards to the role of Director of the Hanna Municipal Library, and thanks her for the updates on programs and events the library provides.

Motion Carried.

4.0 PUBLIC PRESENTATION

The Chief Administrative Officer confirmed no one had contacted him regarding a request to speak with Council at this meeting.

5.0 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – April 12, 2022

088-2022
Regular
Meeting Minutes

Moved by Councillor Murphy that the Minutes of the Regular Meeting of Council held April 12, 2022 be adopted as presented.

Motion Carried.

5.02 Minutes of the Information Meeting of Council – April 27, 2022

089-2022
Information
Meeting Minutes

Moved by Councillor Campion that the Minutes of the Information Meeting of Council held April 27, 2022 be adopted as presented.

Motion Carried.

6.0 FINANCE REPORTS

6.01 Accounts Payable

090-2022
Accounts Payable

Moved by Councillor Warwick that Council accepts the accounts payable listings for general account cheques 42159 – 42195 and direct deposit payments 001011 – 001079 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – April 2022

091-2022
Statement of
Revenues &
Expenses

Moved by Councillor Olsen that Council accepts the Statement of Revenue & Expense Report for April 2022 for information.

Motion Carried.

6.03 Budget Overview – April 2022

092-2022
Budget Overview

Moved by Councillor Crowle that Council accepts the Budget Overview for April 2022 for information.

Motion Carried.

7.0 COMMITTEE REPORTS

There were no committee reports to review.

8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

- 8.01 Chief Administrative Officer
 - 8.01.1 Community Services Foreman
 - 8.01.2 Community Services Coordinator
- 8.02 Director of Business & Communication
- 8.03 Director of Public Works

093-2022
SAO Reports

Moved by Councillor Beaudoin that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

9.0 BUSINESS ITEMS

- 9.01 2022 Spring Budget Adjustment

094-2022
2022 Spring Budget
Adjustments

Moved by Councillor Campion that

- Whereas Council approved the 2022 Operating and Capital Budget for the Town of Hanna at the December 14, 2021, Council Meeting, and
- Whereas adjustments to the adopted budget are required for various reasons prior to setting the 2022 Tax Rates, and
- Whereas the 2022 Operating and Capital Budget has been adjusted to reflect a 0% change to the residential municipal tax rate from 2021, a 1% decrease to the non-residential municipal tax rate from 2021, and a draw from surplus in the amount of \$73,616

Therefore, Council adopts the 2022 Operating and Capital Budget dated May 10, 2022, as amended by the Spring Budget Adjustments; and accepts the 2023 & 2024 Operating Budgets and the 2023 – 2026 Capital Budget for information.

Motion Carried.

9.02 Hanna Golf Course Millings Donation Request

095-2022
Hanna Golf Course
Millings

Moved by Councillor Olsen that Council authorize the supply and delivery at no cost of screened asphalt millings to the Hanna Golf Course for use as a replacement for gravel on the golf course cart paths.

Motion Carried.

9.03 2nd Avenue – 2nd Street West – Cross Walk Report

096-2022
Cross Walk Report

Moved by Councillor Beaudoin that Council accepts the Crosswalk – 2nd Avenue and 2nd Street West Report for information

Motion Carried.

097-2022
Cross Walk Sign
Removal

Moved by Councillor Crowle that Council direct Administration to remove the middle flashing crosswalk sign leaving the two existing non-flashing sidewalk crosswalk signs at the intersection of 2nd Avenue and 2nd Street West; and further that the flashing crosswalk sign be stored for possible use at another location in the future.

Motion Carried.

9.04 ATCO Electric – Franchise Agreement Extension

098-2022
ATCO Franchise
Agreement
Extension

Moved by Councillor Campion that Council authorize the Mayor and Chief Administrative Officer to enter into the Electric Distribution System Franchise Agreement (the Agreement) Extension Acknowledgement between ATCO Electric Ltd. and the Town of Hanna, in accordance with Section 3 of the Agreement, for a 5-year term which will become effective upon the June 12, 2023 expiry date of the initial term of the Agreement.

Motion Carried.

9.05 Town of Hanna – Drinking Water Safety Plan

099-2022
Drinking Water
Safety Plan

Moved by Councillor Murphy that Council adopts the Town of Hanna 2022 Drinking Water Safety Plan for the Water Distribution System as presented.

Motion Carried.

9.06 12th Avenue & Palliser Trail – Stop Sign

100-2022
12th Ave & Palliser
Trail Stop Sign

Moved by Councillor Olsen that Council direct Administration to change the stop sign to a yield sign at the intersection of 12th Avenue & Palliser Trail.

Motion Defeated.

10.0 BYLAWS

Bylaw 1024-2022 is to set the rates of taxation to be levied against assessable property within the Town of Hanna for the 2022 taxation year.

101-2022
Bylaw 1024-2022
1st Reading

Moved by Councillor Beaudoin that Council gives first reading to Bylaw 1024-2022, the 2022 Tax Rate bylaw.

Motion Carried.

102-2022
Bylaw 1024-2022
2nd Reading

Moved by Councillor Campion that Council gives second reading to Bylaw 1024-2022, the 2022 Tax Rate bylaw.

Motion Carried.

103-2022
Bylaw 1024-2022
Unanimous Consent

Moved by Councillor Campion that Council provides unanimous consent for third reading of Bylaw 1024-2022, the 2022 Tax Rate bylaw, at this meeting.

Motion Carried Unanimously.

104-2022
Bylaw 1024-2022
3rd Reading

Moved by Councillor Warwick that Council gives third and final reading to Bylaw 1024-2022, the 2022 Tax Rate bylaw.

Motion Carried.

11.0 COUNCIL REPORTS AND ROUNDTABLE

The Mayor and Councillors provided written or verbal reports regarding meetings and events attended since the last Regular Council meeting.

105-2022
Council Reports

Moved by Councillor Olsen that the Council Reports be accepted for information.

Motion Carried.

12.0 CORRESPONDENCE

- 12.01 Nature Canada Ocean Protection Team
- 12.02 Alberta – Japan Twinned Municipalities AGM
- 12.03 Alberta Recreation & Park Association – 2022 Communities in Bloom Program
- 12.04 Alberta Health Services Community Engagement – Emergency Medical Services 10 Point Plan – Update April 2022
- 12.05 Town of Taber – Increasing Utility Fees - Letter to Utilities Commission
- 12.06 JC Charyk School – Chicken Raising Project Postponement
- 12.07 Federation of Canadian Municipalities – 2022 Membership
- 12.08 Palliser Economic Partnership – Thank You for Continued Support
- 12.09 Alberta Health Services Community Engagement – Emergency Medical Services 10 Point Plan – Update May 2022
- 12.10 AUMA – Town South Update – May 2022

106-2022
Correspondence

Moved by Councillor Campion that Council accepts Correspondence items 12.01 to 12.10 for information.

Motion Carried.

13.0 CLOSED SESSION

107-2022
Closed Session

Moved by Councillor Campion that Council move to Closed Session at 8:16 p.m. to discuss agenda items:

13.01 Land Matter as per FOIP Section 17

13.02 Land Matter as per FOIP Section 17

Motion Carried.

Mayor Povaschuk called a recess at 8:16 p.m.

Mayor Povaschuk resumed the meeting at 8:18 p.m.

108-2022
Regular Session

Moved by Councillor Campion that Council move to Regular Session at 9:12 p.m.

Motion Carried.

13.01 Land Matter as per FOIP Section 17

109-2022
Offer to Purchase
Roll 141100

Moved by Councillor Campion that Council authorizes the Chief Administrative Officer to accept the offer to purchase from Yasmeen Jabbar for Lot 7, Block B, Plan 8910698 (Civic Address 206 Fox Lake Trail; Tax Roll 141100) in the amount of \$15,000 including GST acknowledging that the property is being purchased in "as is" condition and upon condition that the purchaser agrees to obtain a Development Permit with 12 months of the sale and begin construction within 12 months of the Development Permit being issued; and further that failure to comply with the conditions will result in a 25% penalty of the accepted offer amount which will be \$3,750.00.

Motion Carried.

13.02 Land Matter as per FOIP Section 17

No motion was presented.

Town of Hanna
Regular Council Meeting
May 10, 2022
Page 045:

14.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 9:13 p.m.

These minutes approved this 14th day of June 2022.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neill

**TOWN OF HANNA
INFORMATION COUNCIL MEETING
May 25, 2022**

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, May 25, 2022 at 8:30 a.m. in the Town of Hanna Council Chambers.

Councillors Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Gerald Campion
Fred Crowle
Sandra Murphy
Kyle Olsen – entered at 9:55 am
Angie Warwick

Administration Present:

Kim Neill – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 8:30 a.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Campion that the agenda for the May 25, 2022 Information Council Meeting be adopted as presented.

Motion Carried.

3.0 DELEGATIONS

3.01 818 Studios – Hanna Signage and Wayfinding Signage and Seniors Amenity Zone - Project Update

Town of Hanna
Information Council Meeting
May 25, 2022
Page 047:

Andrew Briggs and Harrison Luethe of 818 Studios reviewed detailed plans and estimates for the proposed Seniors Amenity Zone Project with Council.

Councillor Kyle Olsen entered the Council Chambers at 9:55 a.m.

Zoe Crandall of 818 Studios introduced the Hanna Signage and Wayfinding proposal, which includes entrance, facility, and wayfinding signs.

111-2022
Hanna Signage and
Seniors Amenity
Zone Update

Moved by Councillor Beaudoin that Council thanks the representatives from 818 Studio Ltd., for the update on the Hanna Signage and Seniors Amenity Zone Project.

Motion Carried.

Mayor Povaschuk called a recess at 10:16

Mayor Povaschuk resumed the meeting at 10:22

3.02 Alberta Environment and Parks – GFL

James Jorgensen, Environmental Protection Officer and Compliance Assurance Lead with Alberta Environment and Parks was present to speak with Council regarding the GFL fertilizer blending site in Hanna.

112-2022
Closed Session

Moved by Councillor Warwick that Council move into Closed Session at 10:22 a.m. as the discussion regarding the GFL facility may be harmful to third party business interests under FOIP Section 16.

Motion Carried.

113-2022
Regular Session

Moved by Councillor Beaudoin that Council moves to Regular Session at 12:00 p.m.

Motion Carried.

114-2022
Alberta Environment
and Parks

Moved by Councillor Champion that Council thank James Jorgensen from Alberta Environment and Parks for attending this meeting and advising Council on the Approval process for the GFL Fertilizer Blending Site and compliance measures at their disposal to ensure the Alberta Environment Approval is followed.

Motion Carried.

4.0 PUBLIC PRESENTATION

The Chief Administrative Officer confirmed that no one had contacted him to make a presentation to Council at this meeting

5.0 CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Neill reviewed his report with Council.

6.0 BUSINESS ITEMS

7.0 COUNCIL ROUNDTABLE

The Mayor and Councillors provided verbal reports regarding meetings or items of interest since the May 10, 2022, Regular Council Meeting.

Councillor Beaudoin left the meeting at 12:12 p.m.

8.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 12:15 p.m.

These minutes approved this 14th day of June 2022.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neill

Date: June 14, 2022

Agenda Item No: 06.01

Accounts Payable

Recommended Motion

That Council accepts the accounts payable listings for general account cheques 42196 – 42248 and direct deposit payments 001080 – 001174 for information.

Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques and direct deposits. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Accounts Payable Listing – Cheques 42196 – 42248 totaling \$192,686.44.
2. Accounts Payable Listing – Direct Deposits 001080 – 001174 totaling \$353,349.18.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Date: June 14, 2022

Agenda Item No: 06.02

Statement of Revenue & Expense

Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for May 2022 for information.

Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2022 Operating and Capital budgets approved by Council at the May 10, 2022, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to May 30, 2022.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

1. Statement of Revenue & Expense Report – May 2022

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTIAL REAL PROPERTY T	1-01-0000-111	0.00	2,402,842.00-	2,402,842.00-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	0.00	919,499.00-	919,499.00-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	0.00	73,831.00-	73,831.00-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	0.00	1,376.00-	1,376.00-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	0.00	146,643.00-	146,643.00-
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	0.00	65,927.00-	65,927.00-
PENALTY & COST ON TAX	1-01-0000-510	3,246.14-	15,000.00-	11,753.86-
CONCESSION & FRANCHISE	1-01-0000-540	202,147.78-	466,000.00-	263,852.22-
RETURN ON INVESTMENTS	1-01-0000-550	9,665.98-	71,000.00-	61,334.02-
DRAWN FROM OPERATING	1-01-0000-920	0.00	73,616.00-	73,616.00-
TOTAL GENERAL MUNICIPAL 01:		215,059.90-	4,235,734.00-	4,020,674.10-
GENERAL ADMINISTRATION				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	1,030.20-	2,900.00-	1,869.80-
ADMIN SOUVENIR	1-12-0000-419	293.08-	4,300.00-	4,006.92-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	8,200.00-	16,800.00-	8,600.00-
ADMIN OTHER REVENUE	1-12-0000-590	312.98-	5,000.00-	4,687.02-
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	40,000.00-	40,000.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	0.00	152,800.00-	152,800.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	300,000.00-	300,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	47,500.00-	47,500.00-
TOTAL GENERAL ADMINISTRATION 12:		9,836.26-	569,300.00-	559,463.74-
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - LEASE	1-12-0600-560	6,000.00-	10,100.00-	4,100.00-
TOTAL TAX RECOVERY PROPERTY:		6,000.00-	10,100.00-	4,100.00-
POLICE				
POLICE PROVINCIAL FINES	1-21-0000-530	1,799.12-	10,500.00-	8,700.88-
TOTAL POLICE:		1,799.12-	10,500.00-	8,700.88-
SAFETY & RISK MANAGEMENT				
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	19,446.25-	113,400.00-	93,953.75-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	95,461.00-	95,461.00-
FIRE DRAWN FROM SURPLUS (OPERATING R	1-23-0000-920	0.00	200,000.00-	200,000.00-
TOTAL FIRE:		19,446.25-	408,861.00-	389,414.75-
EMERGENCY SERVICES				
EMERGENCY SERV DRAWN FROM REESERVES	1-24-0000-920	0.00	3,250.00-	3,250.00-
TOTAL DISASTER SERVICES:		0.00	3,250.00-	3,250.00-
BY-LAW ENFORCEMENT				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	282.85-	3,000.00-	2,717.15-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	220.00-	400.00-	180.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	18,800.00-	17,400.00-	1,400.00-
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	100.00-	200.00-	100.00-
BY-LAW FINES	1-26-0000-530	50.00-	1,000.00-	950.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
TOTAL BY-LAW ENFORCEMENT:		19,452.85-	22,500.00-	3,047.15-
DOG CONTROL				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	3,740.00-	4,900.00-	1,160.00-
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
TOTAL DOG CONTROL:		3,740.00-	5,000.00-	1,260.00-
COMMON SERVICES				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	0.00	3,300.00-	3,300.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	50.00-	300.00-	250.00-
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	18,900.00-	18,900.00-
TOTAL COMMON SERVICES:		50.00-	22,500.00-	22,450.00-
STREETS & ROADS				
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	430,439.00-	430,439.00-
TOTAL STREETS & ROADS:		0.00	430,439.00-	430,439.00-
AIRPORT				

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	1,900.00-	5,600.00-	3,700.00-
AIRPORT OTHER REVENUE	1-33-0000-590	0.00	100.00-	100.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	18,905.00-	18,905.00-
	TOTAL AIRPORT:	1,900.00-	24,605.00-	22,705.00-
WATER SUPPLY & DISTRIBUTION				
WATER SALE OF WATER	1-41-0000-410	336,106.57-	1,088,600.00-	752,493.43-
WATER SERVICE CHARGES	1-41-0000-413	300.00-	1,300.00-	1,000.00-
WATER OTHER REVENUE	1-41-0000-590	86.83-	0.00	86.83
WATER DRAWN FROM SURPLUS (OPERATING	1-41-0000-920	0.00	10,000.00-	10,000.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	8,867.23-	81,600.00-	72,732.77-
	TOTAL WATER SUPPLY & DISTRIBUTION:	345,360.63-	1,181,500.00-	836,139.37-
WATER LINES & DISTRIBUTION				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	274.58-	0.00	274.58
	TOTAL WATER LINES & DISTRIBUTION:	274.58-	0.00	274.58
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	85,594.67-	260,100.00-	174,505.33-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	37,500.00-	37,500.00-
	TOTAL SANITARY SEWERS:	85,594.67-	297,600.00-	212,005.33-
GARBAGE COLLECTION & DISPOSAL				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	25,125.53-	74,300.00-	49,174.47-
	TOTAL GARBAGE COLLECTION & DISPOSAL:	25,125.53-	74,300.00-	49,174.47-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	117,136.14-	353,800.00-	236,663.86-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	117,136.14-	353,900.00-	236,763.86-
F.C.S.S.				
FCSS PROGRAM REVENUE	1-51-0000-402	3,095.00-	1,800.00-	1,295.00
FCSS VAN RENTAL	1-51-0000-561	823.00-	800.00-	23.00
FCSS DONATIONS	1-51-0000-591	1,000.00-	2,000.00-	1,000.00-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	18,274.00-	2,900.00-	15,374.00
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	44,900.00-	89,798.00-	44,898.00-
	TOTAL F.C.S.S.:	68,092.00-	97,298.00-	29,206.00-
FCSS - YOUTH CLUB				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	14,350.00-	14,350.00-
	TOTAL FCSS - YOUTH CLUB:	0.00	14,350.00-	14,350.00-
CEMETERY				
CEMETERY CHARGES	1-56-0000-410	5,299.53-	16,500.00-	11,200.47-
CEMETERY OTHER	1-56-0000-590	37.15-	100.00-	62.85-
	TOTAL CEMETERY:	5,336.68-	16,600.00-	11,263.32-
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE BUILDING RENT	1-61-0200-560	12,000.00-	24,000.00-	12,000.00-
COMMERCIAL OFFICE BUILDING DRAW FROM	1-61-0200-930	0.00	2,290.00-	2,290.00-
	TOTAL COMMERCIAL OFFICE BUILDING:	12,000.00-	26,290.00-	14,290.00-
BUSINESS & COMMUNICATIONS				
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	13,000.00-	13,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	0.00	13,000.00-	13,000.00-
SUBDIVISION				
SUBDIVISION DRAWN FROM SURPLUS (OPER	1-66-0000-920	0.00	154,957.00-	154,957.00-
	TOTAL SUBDIVISION:	0.00	154,957.00-	154,957.00-
RECREATION & PARKS FACILITIES				
RECREATION SALES & SERVICE	1-72-0000-410	255.00-	500.00-	245.00-
RECREATION PROGRAM REVENUE	1-72-0000-430	1,652.63-	1,000.00-	652.63
RECREATION DONATIONS	1-72-0000-591	1,500.00-	0.00	1,500.00
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	0.00	395,235.00-	395,235.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	64,500.00-	64,500.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	980.00-	5,400.00-	4,420.00-
	TOTAL RECREATION REVENUE:	4,387.63-	653,635.00-	649,247.37-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
SWIMMING POOLS				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	14,275.95-	21,000.00-	6,724.05-
POOL LESSON REGISTRATIONS	1-72-0100-411	21,304.05-	28,400.00-	7,095.95-
POOL DAILY ADMISSIONS	1-72-0100-412	749.13-	13,000.00-	12,250.87-
POOL RETAIL SALES	1-72-0100-419	223.80-	3,100.00-	2,876.20-
POOL RENTAL REVENUE	1-72-0100-560	16.50-	6,100.00-	6,083.50-
POOL DONATIONS	1-72-0100-590	0.00	200.00-	200.00-
POOL DRAWN FROM RESERVES	1-72-0100-930	0.00	15,000.00-	15,000.00-
	TOTAL SWIMMING POOLS:	36,569.43-	86,800.00-	50,230.57-
ARENA				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	4,462.50-	9,500.00-	5,037.50-
ARENA RENTAL REVENUE	1-72-0200-560	34,185.39-	66,200.00-	32,014.61-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	0.00	1,800.00-	1,800.00-
ARENA DONATIONS	1-72-0200-590	0.00	2,850.00-	2,850.00-
	TOTAL ARENA:	38,647.89-	80,350.00-	41,702.11-
CURLING RINK				
CURLING RINK SALE OF SERVICES	1-72-0400-410	0.00	32,200.00-	32,200.00-
CURLING RINK RENTAL REVENUE	1-72-0400-560	635.00-	7,500.00-	6,865.00-
CURLING RINK DRAWN FROM DEFERRED	1-72-0400-930	0.00	10,000.00-	10,000.00-
	CURLING RINK TOTAL:	635.00-	49,700.00-	49,065.00-
BALL DIAMONDS				
BALL DIAMOND REVENUE	1-72-0500-560	380.00-	5,100.00-	4,720.00-
	TOTAL BALL DIAMONDS REVENUE:	380.00-	5,100.00-	4,720.00-
FOX LAKE & HELMER DAM				
FOX LAKE REVENUE	1-72-0700-410	389.54-	3,400.00-	3,010.46-
FOX LAKE RETAIL SALES - ICE & NOVLT	1-72-0700-419	0.00	479.00-	479.00-
FOX LAKE RENTAL REVENUE	1-72-0700-560	6,793.26-	54,600.00-	47,806.74-
FOX LAKE DRAWN FROM SURPLUS (OPERATI	1-72-0700-920	0.00	15,000.00-	15,000.00-
	TOTAL FOX LAKE & HELMER DAM:	7,182.80-	73,479.00-	66,296.20-
PARKS				
PARKS DRAWN FROM SURPLUS	1-72-0800-930	0.00	125,000.00-	125,000.00-
	TOTAL PARKS:	0.00	125,000.00-	125,000.00-
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	1,680.00-	2,000.00-	320.00-
PLAYGROUND PROGRAM DONATIONS	1-72-1000-591	0.00	500.00-	500.00-
	TOTAL PLAYGROUND PROGRAM:	1,680.00-	2,500.00-	820.00-
HKH PIONEER PARK				
HKH DRAWN FROM SURPLUS	1-72-1300-920	0.00	23,000.00-	23,000.00-
	TOTAL HKH PARK REVENUE:	0.00	23,000.00-	23,000.00-
SOCCER FIELDS				
SOCCER FIELDS REVENUE	1-72-1400-560	0.00	2,100.00-	2,100.00-
	TOTAL SOCCER FIELDS REVENUE:	0.00	2,100.00-	2,100.00-
LIBRARY				
LIBRARY DRAWN FROM SURPLUS (OPERATI	1-74-0200-920	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
REGIONAL COMMUNITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	4,792.41-	12,000.00-	7,207.59-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	0.00	18,600.00-	18,600.00-
RCSC OTHER	1-74-0800-590	90.00-	0.00	90.00
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	0.00	19,850.00-	19,850.00-
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	10,000.00-	10,000.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	11,991.28-	24,000.00-	12,008.72-
RCSC FITNESS CENTRE DONATIONS	1-74-0801-591	2,180.58-	0.00	2,180.58
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	19,054.27-	84,450.00-	65,395.73-
COMMUNITY CENTRE				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	13,307.50-	40,008.00-	26,700.50-
	TOTAL COMMUNITY CENTRE:	13,307.50-	40,008.00-	26,700.50-
LIONS HALL				

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
LIONS HALL RENTAL REVENUE	1-74-1000-560	1,200.00	2,400.00	1,200.00
	LIONS HALL TOTAL:	1,200.00	2,400.00	1,200.00
	TOTAL REVENUE:	1,059,249.13	9,211,106.00	8,151,856.87
COUNCIL				
COUNCIL WAGES	2-11-0000-110	35,835.95	94,100.00	58,264.05
COUNCIL BENEFITS	2-11-0000-130	1,566.24	4,200.00	2,633.76
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	1,765.05	14,400.00	12,634.95
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	570.00	13,300.00	12,730.00
COUNCIL GOODS	2-11-0000-500	5,976.45	17,800.00	11,823.55
COUNCIL OTHER (ELECTION)	2-11-0000-990	0.00	1,000.00	1,000.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	1,294.22	4,900.00	3,605.78
	TOTAL COUNCIL:	47,532.91	150,250.00	102,717.09
ADMINISTRATION				
ADMINISTRATION SALARIES	2-12-0000-110	155,206.70	352,800.00	197,593.30
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	882.70	11,000.00	10,117.30
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	11,159.39	21,000.00	9,840.61
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	41.53	800.00	758.47
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	14,397.46	46,500.00	32,102.54
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	0.00	11,900.00	11,900.00
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	8,426.11	22,300.00	13,873.89
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	0.00	4,800.00	4,800.00
ADMINISTRATION STAFF TRAINING	2-12-0000-212	525.00	4,900.00	4,375.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	1,759.79	9,900.00	8,140.21
ADMINISTRATION TELEPHONE	2-12-0000-217	4,933.85	11,900.00	6,966.15
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	2,397.19	6,700.00	4,302.81
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	6,144.87	9,300.00	3,155.13
ADMINISTRATION AUDIT	2-12-0000-230	25,200.00	33,000.00	7,800.00
ADMINISTRATION LEGAL	2-12-0000-231	0.00	5,000.00	5,000.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	34,664.62	153,700.00	119,035.38
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	33,614.11	33,614.00	0.11
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	457.57	5,000.00	4,542.43
ADMINISTRATION INSURANCE	2-12-0000-274	16,026.98	15,230.00	796.98
ADMINISTRATION ASSESSOR	2-12-0000-280	2,277.68	45,500.00	43,222.32
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	368.24	1,000.00	631.76
ADMINISTRATION GOODS	2-12-0000-500	9,574.15	11,800.00	2,225.85
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	1,078.20	4,400.00	3,321.80
ADMINISTRATION POWER	2-12-0000-541	10,815.07	24,800.00	13,984.93
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	74,817.27	152,000.00	77,182.73
ADMINISTRATION BANK CHARGES	2-12-0000-810	1,629.26	5,400.00	3,770.74
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	111.46	1,200.00	1,088.54
ADMINISTRATION OTHER	2-12-0000-990	969.94	32,000.00	32,969.94
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	250.00	1,000.00	750.00
	TOTAL ADMINISTRATION:	415,789.26	1,038,444.00	622,654.74
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - CONTRACTED R	2-12-0600-250	0.00	2,000.00	2,000.00
TAX RECOVERY PROPERTY - INSURANCE	2-12-0600-274	307.18	300.00	7.18
TAX RECOVERY PROPERTY - HEAT	2-12-0600-540	888.09	1,900.00	1,011.91
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	381.42	2,000.00	1,618.58
TRANSFER TO CAPITAL	2-12-0600-762	0.00	3,060.00	3,060.00
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	134.88	840.00	705.12
	TOTAL TAX RECOVERY PROPERTY:	1,711.57	10,100.00	8,388.43
POLICE				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	72,794.00	72,800.00	6.00
	TOTAL POLICE:	72,794.00	72,800.00	6.00
SAFETY & RISK MANAGEMENT				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,500.00	2,500.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	433.70	150.00	283.70
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	0.00	800.00	800.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	590.97	1,300.00	709.03
	TOTAL SAFETY & RISK MANAGEMENT:	1,024.67	4,750.00	3,725.33
FIRE				
FIRE SALARIES - DIR PROTECTIVE SERVI	2-23-0000-110	2,036.82	1,800.00	236.82
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	90,700.00	90,700.00

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
FIRE BENEFITS	2-23-0000-130	0.00	100.00	100.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	1,200.65	8,600.00	7,399.35
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,400.00	80.00-
FIRE TRAVEL	2-23-0000-211	0.00	7,000.00	7,000.00
FIRE TRAINING	2-23-0000-212	13,600.00	23,400.00	9,800.00
FIRE FREIGHT	2-23-0000-215	109.55	400.00	290.45
FIRE TELEPHONE	2-23-0000-217	4,686.29	9,800.00	5,113.71
FIRE ADVERTISING	2-23-0000-220	0.00	900.00	900.00
FIRE MEMBERSHIPS	2-23-0000-221	760.00	900.00	140.00
FIRE CONTRACTED SERVICES	2-23-0000-232	12,119.65	23,100.00	10,980.35
FIRE CONTRACTED REPAIRS	2-23-0000-250	1,547.50	14,000.00	12,452.50
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	49.32	5,000.00	4,950.68
FIRE INSURANCE	2-23-0000-274	15,405.93	15,740.00	334.07
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	5,908.61	18,200.00	12,291.39
FIRE PETROLEUM PRODUCTS	2-23-0000-521	2,464.66	9,500.00	7,035.34
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	200.00	200.00
FIRE HEATING	2-23-0000-540	6,173.04	9,000.00	2,826.96
FIRE POWER	2-23-0000-541	3,408.96	14,300.00	10,891.04
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	85.00	16,200.00	16,115.00
	TOTAL FIRE:	71,035.98	270,840.00	199,804.02
EMERGENCY SERVICES				
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	5,200.00	5,200.00
EMERGENCY SERVICES CONTRACTED SERVCI	2-24-0000-232	4,333.35	10,400.00	6,066.65
EMERGENCY SERVICES GOODS	2-24-0000-500	503.23	900.00	396.77
EMERGENCY SERVICES OTHER	2-24-0000-990	0.00	100.00	100.00
	TOTAL EMERGENCY SERVICES:	4,836.58	16,600.00	11,763.42
BY-LAW ENFORCEMENT				
BYLAW SALARIES	2-26-0000-110	6,619.66	5,900.00	719.66-
BYLAW BENEFITS	2-26-0000-130	706.49	300.00	406.49-
BYLAW FREIGHT	2-26-0000-215	0.00	700.00	700.00
BYLAW TELEPHONE	2-26-0000-217	44.10	0.00	44.10-
BYLAW ADVERTISING	2-26-0000-220	0.00	1,000.00	1,000.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	4,333.35	53,800.00	49,466.65
BYLAW GOODS	2-26-0000-500	30.83	800.00	769.17
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	279.52	3,000.00	2,720.48
	TOTAL BY-LAW ENFORCEMENT:	12,013.95	65,500.00	53,486.05
DOG CONTROL				
DOG CONTROL SALARIES	2-28-0000-110	1,527.61	1,400.00	127.61-
DOG CONTROL BENEFITS	2-28-0000-130	0.00	100.00	100.00
DOG CONTROL POSTAGE	2-28-0000-215	0.00	700.00	700.00
DOG CONTROL ADVERTISING	2-28-0000-220	0.00	300.00	300.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	0.00	3,700.00	3,700.00
DOG CONTROL GOODS	2-28-0000-500	381.69	600.00	218.31
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	7,424.16	7,200.00	224.16-
	TOTAL DOG CONTROL:	9,333.46	14,000.00	4,666.54
COMMON SERVICES				
COMMON SERVICES SALARIES	2-31-0000-110	105,848.41	224,600.00	118,751.59
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	1,786.89	3,600.00	1,813.11
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	14,081.84	15,800.00	1,718.16
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	241.61	200.00	41.61-
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	32,898.61	45,900.00	13,001.39
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	108.94	1,500.00	1,391.06
COMMON SERVICES FREIGHT	2-31-0000-215	464.55	800.00	335.45
COMMON SERVICES TELEPHONE	2-31-0000-217	1,145.96	3,000.00	1,854.04
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	0.00	1,000.00	1,000.00
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	3,639.53	15,600.00	11,960.47
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	5,065.86	19,600.00	14,534.14
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	457.34	10,000.00	9,542.66
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	610.38	4,500.00	3,889.62
COMMON SERVICES EQUIPMENT RENTAL OR	2-31-0000-263	6,809.21	22,806.00	15,996.79
COMMON SERVICES INSURANCE	2-31-0000-274	25,840.64	27,280.00	1,439.36
COMMON SERVICES GOODS	2-31-0000-500	11,707.69	17,900.00	6,192.31
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	13,898.40	45,100.00	31,201.60
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	4,538.88	12,000.00	7,461.12

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	3,459.08	11,800.00	8,340.92
COMMON SERVICES HEATING	2-31-0000-540	12,156.59	19,000.00	6,843.41
COMMON SERVICES POWER	2-31-0000-541	4,944.31	14,900.00	9,955.69
COMMON SERVICES INTEREST ON CAPITAL	2-31-0000-831	3,511.33	13,472.00	9,960.67
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	195.88	3,000.00	2,804.12
	TOTAL COMMON SERVICES:	253,411.93	533,858.00	280,446.07
STREETS & ROADS				
S & R SALARIES	2-32-0000-110	27,954.88	77,500.00	49,545.12
S & R SEASONAL SALARIES	2-32-0000-111	552.75	5,300.00	4,747.25
S & R BENEFITS	2-32-0000-130	0.00	5,300.00	5,300.00
S & R SEASONAL BENEFITS	2-32-0000-131	0.00	400.00	400.00
S & R NON T4 BENEFITS	2-32-0000-133	0.00	15,300.00	15,300.00
S & R FREIGHT	2-32-0000-215	0.00	2,100.00	2,100.00
S & R CONTRACTED SERVICES	2-32-0000-232	2,361.00	5,900.00	3,539.00
S & R CONTRACTED REPAIRS	2-32-0000-250	0.00	135,000.00	135,000.00
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	37.01	5,000.00	4,962.99
S & R VEHICLE REPAIRS	2-32-0000-255	0.00	1,500.00	1,500.00
S & R GOODS	2-32-0000-500	2,247.75	34,500.00	32,252.25
S & R EQUIPMENT GOODS	2-32-0000-522	4,680.01	3,500.00	1,180.01-
S & R VEHICLE MAINTENANCE	2-32-0000-523	12.80	2,500.00	2,487.20
S & R STREET LIGHTS	2-32-0000-553	28,648.86	112,700.00	84,051.14
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	430,439.00	430,439.00
	TOTAL STREETS & ROADS:	66,495.06	836,939.00	770,443.94
AIRPORT				
AIRPORT SALARIES	2-33-0000-110	1,955.64	1,900.00	55.64-
AIRPORT SEASONAL SALARIES	2-33-0000-111	137.00	3,500.00	3,363.00
AIRPORT BENEFITS	2-33-0000-130	0.00	100.00	100.00
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.00	200.00	200.00
AIRPORT NON T-4 BENEFITS	2-33-0000-133	0.00	400.00	400.00
AIRPORT FREIGHT	2-33-0000-215	0.00	100.00	100.00
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	44.10	50.00	5.90
AIRPORT CONTRACTED SERVICES	2-33-0000-232	313.10	2,100.00	1,786.90
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	6,596.24	19,300.00	12,703.76
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	4,408.59	5,660.00	1,251.41
AIRPORT GOODS	2-33-0000-500	68.50	1,500.00	1,431.50
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,104.17	2,300.00	1,195.83
AIRPORT POWER	2-33-0000-541	2,127.54	8,500.00	6,372.46
AIRPORT WATER & SEWER	2-33-0000-542	160.00	500.00	340.00
	TOTAL AIRPORT:	16,914.88	46,410.00	29,495.12
WATER PLANT				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	234,770.76	808,800.00	574,029.24
WATER PLANT POWER	2-41-0100-541	7,931.02	27,000.00	19,068.98
	TOTAL WATER PLANT:	242,701.78	835,800.00	593,098.22
WATER LINES & DISTRIBUTION				
WATER LINES SALARIES	2-41-0200-110	26,077.58	121,700.00	95,622.42
WATER LINES SEASONAL SALARIES	2-41-0200-111	117.25	3,000.00	2,882.75
WATER LINES BENEFITS	2-41-0200-130	2,410.79	9,400.00	6,989.21
WATER LINES SEASONAL BENEFITS	2-41-0200-131	0.00	200.00	200.00
WATER LINES NON T4 BENEFITS	2-41-0200-133	2,952.97	24,600.00	21,647.03
WATER LINES TRAVEL & TRAINING	2-41-0200-211	2,799.81	4,500.00	1,700.19
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	1,319.24	9,200.00	7,880.76
WATER LINES ADVERTISING	2-41-0200-220	0.00	1,000.00	1,000.00
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	0.00	8,000.00	8,000.00
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	19,572.71	35,000.00	15,427.29
WATER LINES GOODS	2-41-0200-500	2,399.13	20,000.00	17,600.87
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
	TOTAL WATER LINES & DISTRIBUTION:	57,649.48	286,600.00	228,950.52
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	11,720.79	26,500.00	14,779.21
SEWERS BENEFITS	2-42-0000-130	0.00	1,900.00	1,900.00
SEWERS NON T4 BENEFITS	2-42-0000-133	0.00	5,500.00	5,500.00
SEWERS FREIGHT & POSTAGE	2-42-0000-215	0.00	500.00	500.00
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	708.17	1,800.00	1,091.83

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
SEWERS CONTRACTED REPAIRS	2-42-0000-250	24,945.36	72,500.00	47,554.64
SEWERS INSURANCE	2-42-0000-274	3,219.59	3,160.00	59.59
SEWERS GOODS	2-42-0000-500	18,119.76	26,500.00	8,380.24
SEWERS HEATING	2-42-0000-540	677.61	1,100.00	422.39
SEWERS POWER	2-42-0000-541	2,856.58	14,200.00	11,343.42
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
TOTAL SANITARY SEWERS:		62,247.86	203,660.00	141,412.14
GARBAGE				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	29,000.00	75,400.00	46,400.00
GARBAGE GOODS	2-43-0000-500	0.00	300.00	300.00
TOTAL GARBAGE:		29,000.00	75,700.00	46,700.00
REGIONAL WASTE				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	167,200.58	334,400.00	167,199.42
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	19,400.00	19,400.00
TOTAL REGIONAL WASTE SYSTEM:		167,200.58	353,800.00	186,599.42
FCSS				
FCSS SALARIES	2-51-0100-110	12,818.79	27,900.00	15,081.21
FCSS BENEFITS	2-51-0100-130	0.00	2,400.00	2,400.00
FCSS NON T4 BENEFITS	2-51-0100-133	0.00	5,300.00	5,300.00
FCSS TRAVEL	2-51-0100-211	0.00	900.00	900.00
FCSS TRAINING	2-51-0100-212	171.43	600.00	428.57
FCSS FREIGHT & POSTAGE	2-51-0100-215	0.00	300.00	300.00
FCSS ADVERTISING	2-51-0100-220	0.00	800.00	800.00
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	120.00	500.00	380.00
FCSS GOODS	2-51-0100-500	0.00	2,100.00	2,100.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	93.82	600.00	506.18
TOTAL FCSS:		13,204.04	41,400.00	28,195.96
FCSS COORDINATOR				
COORDINATOR SALARIES	2-51-0200-110	12,908.79	32,100.00	19,191.21
COORDINATOR PART TIME SALARIES	2-51-0200-111	0.00	1,800.00	1,800.00
COORDINATOR BENEFITS	2-51-0200-130	0.00	2,800.00	2,800.00
COORDINATOR PART TIME BENEFITS	2-51-0200-131	0.00	100.00	100.00
COORDINATOR NON T4 BENEFITS	2-51-0200-133	0.00	6,000.00	6,000.00
COORDINATOR TRAVEL	2-51-0200-211	356.78	1,700.00	1,343.22
COORDINATOR TRAINING	2-51-0200-212	0.00	1,300.00	1,300.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	0.00	300.00	300.00
COORDINATOR TELEPHONE	2-51-0200-217	85.71	400.00	314.29
COORDINATOR ADVERTISING	2-51-0200-220	0.00	3,000.00	3,000.00
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	0.00	100.00	100.00
COORDINATOR GOODS	2-51-0200-500	0.00	1,200.00	1,200.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	23,686.39	79,000.00	55,313.61
COORDINATOR OTHER	2-51-0200-990	0.00	100.00	100.00
TOTAL COORDINATOR:		37,037.67	129,900.00	92,862.33
YOUTH CLUB SUPPORT				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	8,947.23	17,300.00	8,352.77
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	2,020.05	1,500.00	520.05
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	4,030.39	3,200.00	830.39
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	0.00	2,700.00	2,700.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	0.00	700.00	700.00
TOTAL FCSS YOUTH CLUB SUPPORT:		14,997.67	25,400.00	10,402.33
COMMUNITY SERVICES VANS				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	0.00	1,000.00	1,000.00
CSD VAN INSURANCE	2-51-0500-274	3,246.31	3,250.00	3.69
CSD VAN GOODS	2-51-0500-500	0.00	100.00	100.00
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	0.00	400.00	400.00
TOTAL COMMUNITY SERVICES VANS:		3,246.31	4,850.00	1,603.69
CEMETERY				
CEMETERY SALARIES	2-56-0000-110	965.01	8,400.00	7,434.99
CEMETERY SEASONAL SALARIES	2-56-0000-111	311.00	6,900.00	6,589.00
CEMETERY BENEFITS	2-56-0000-130	0.00	600.00	600.00
CEMETERY SEASONAL BENEFITS	2-56-0000-131	0.00	500.00	500.00
CEMETERY NON T-4 BENEFITS	2-56-0000-133	0.00	6,000.00	6,000.00

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
CEMETERY ADVERTISING	2-56-0000-220	0.00	100.00	100.00
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	0.00	4,200.00	4,200.00
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	23.85	20.00	3.85-
CEMETERY GOODS	2-56-0000-500	71.46	5,000.00	4,928.54
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	0.00	600.00	600.00
	TOTAL CEMETERY:	1,371.32	33,820.00	32,448.68
MUNICIPAL PLANNING COMMISSION				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE REPAIRS	2-61-0200-250	685.00	15,590.00	14,905.00
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	512.49	500.00	12.49-
COMMERCIAL OFFICE GOODS	2-61-0200-500	0.00	500.00	500.00
COMMERCIAL OFFICE HEATING	2-61-0200-540	779.84	1,800.00	1,020.16
COMMERCIAL OFFICE POWER	2-61-0200-541	951.36	4,300.00	3,348.64
COMMERCIAL OFFICE - RECOVERIES TO OP	2-61-0200-963	93.82	3,600.00	3,506.18
	TOTAL COMMERCIAL OFFICE BUILDING:	3,022.51	26,290.00	23,267.49
TOURISM				
TOURISM SALARIES	2-61-0300-110	9,234.61	21,600.00	12,365.39
TOURISM BENEFITS	2-61-0300-130	0.00	1,600.00	1,600.00
TOURISM NON T4 BENEFITS	2-61-0300-133	0.00	4,100.00	4,100.00
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	0.00	500.00	500.00
TOURISM ADVERTISING	2-61-0300-220	0.00	2,600.00	2,600.00
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
	TOTAL TOURISM:	9,234.61	31,000.00	21,765.39
BUSINESS & COMMUNICATIONS				
B & C SALARIES	2-61-0400-110	36,938.26	86,600.00	49,661.74
B & C BENEFITS	2-61-0400-130	3,938.58	6,300.00	2,361.42
B & C NON T4 BENEFIT	2-61-0400-133	8,131.08	16,300.00	8,168.92
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	75.00	1,000.00	925.00
B & C FREIGHT & POSTAGE	2-61-0400-215	0.00	300.00	300.00
B & C TELEPHONES	2-61-0400-217	185.71	800.00	614.29
B & C ADVERTISING & PRINTING	2-61-0400-220	0.00	1,800.00	1,800.00
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,187.20	3,400.00	212.80
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	32,700.00	66,200.00	33,500.00
B & C INSURANCE	2-61-0400-274	126.90	120.00	6.90-
B & C GOODS	2-61-0400-500	315.00	4,000.00	3,685.00
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	720.88	4,200.00	3,479.12
	TOTAL BUSINESS & COMMUNICATIONS:	86,318.61	192,520.00	106,201.39
VISITOR INFORMATION CENTRE				
VIC SALARIES	2-62-0000-110	325.14	2,500.00	2,174.86
VIC SEASONAL SALARIES	2-62-0000-111	148.50	2,300.00	2,151.50
VIC BENEFITS	2-62-0000-130	0.00	200.00	200.00
VIC SEASONAL BENEFITS	2-62-0000-131	0.00	200.00	200.00
VIC NON T4 BENEFITS	2-62-0000-133	0.00	500.00	500.00
VIC ADVERTISING & PRINTING	2-62-0000-220	0.00	900.00	900.00
VIC CONTRACTED SERVICES	2-62-0000-232	245.00	1,200.00	955.00
VIC CONTRACTED REPAIR	2-62-0000-250	206.14	1,000.00	793.86
VIC INSURANCE	2-62-0000-274	891.38	880.00	11.38-
VIC GOODS	2-62-0000-500	487.42	3,000.00	2,512.58
VIC HEATING	2-62-0000-540	677.61	1,100.00	422.39
VIC POWER	2-62-0000-541	480.59	2,800.00	2,319.41
VIC WATER	2-62-0000-963	169.40	3,000.00	2,830.60
	TOTAL VISITOR INFORMATION CENTRE:	3,631.18	19,580.00	15,948.82
SUBDIVISION				
SUBDIVISION CONTRACTED SERVICES	2-66-0000-232	300.71	0.00	300.71-
SUBDIVISION CONTRACTED REPAIRS	2-66-0000-250	154,956.97	154,957.00	0.03
SUBDIVISION OTHER	2-66-0000-990	501.40	0.00	501.40-
	TOTAL SUBDIVISION:	155,759.08	154,957.00	802.08-
COMMUNITY SERVICES BOARD				

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
TOTAL COMMUNITY SERVICES BOARD:		0.00	3,500.00	3,500.00
RECREATION				
RECREATION SALARIES	2-72-0000-110	14,906.45	22,100.00	7,193.55
RECREATION SEASONAL SALARIES	2-72-0000-111	158.00	12,000.00	11,842.00
RECREATION BENEFITS	2-72-0000-130	3,589.22	1,900.00	1,689.22-
RECREATION SEASONAL BENEFITS	2-72-0000-131	0.00	800.00	800.00
RECREATION NON T4 BENEFITS	2-72-0000-133	6,833.39	3,900.00	2,933.39-
RECREATION TRAVEL	2-72-0000-211	0.00	2,300.00	2,300.00
RECREATION TRAINING	2-72-0000-212	2,858.54	3,600.00	741.46
RECREATION FREIGHT & POSTAGE	2-72-0000-215	0.00	300.00	300.00
RECREATION TELEPHONE	2-72-0000-217	528.56	1,400.00	871.44
RECREATION ADVERTISING	2-72-0000-220	6,935.00	2,800.00	4,135.00-
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	460.00	800.00	340.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	0.00	11,100.00	11,100.00
RECREATION INSURANCE	2-72-0000-274	9,790.75	9,750.00	40.75-
RECREATION GOODS	2-72-0000-500	830.75	2,100.00	1,269.25
RECREATION PROGRAM EXPENSES	2-72-0000-510	0.00	1,000.00	1,000.00
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	293.93	1,200.00	906.07
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	0.00	300.00	300.00
RECREATION OTHER	2-72-0000-990	0.00	9,500.00	9,500.00
TOTAL RECREATION:		47,184.59	86,850.00	39,665.41
SWIMMING & WADING POOLS				
POOLS SALARIES	2-72-0100-110	5,994.73	13,900.00	7,905.27
POOL SEASONAL SALARIES	2-72-0100-111	9,890.56	119,500.00	109,609.44
POOLS BENEFITS	2-72-0100-130	0.00	1,100.00	1,100.00
POOL SEASONAL BENEFITS	2-72-0100-131	907.06	8,200.00	7,292.94
POOLS NON T-4 BENEFITS	2-72-0100-133	0.00	2,800.00	2,800.00
POOLS TRAVEL	2-72-0100-211	0.00	600.00	600.00
POOLS TRAINING	2-72-0100-212	250.72	2,000.00	1,749.28
POOLS FREIGHT & POSTAGE	2-72-0100-215	933.40	1,700.00	766.60
POOLS TELEPHONE	2-72-0100-217	0.00	100.00	100.00
POOLS ADVERTISING	2-72-0100-220	0.00	1,300.00	1,300.00
POOL CONTRACTED SERVICES	2-72-0100-232	1,963.90	1,100.00	863.90-
POOLS CONTRACTED REPAIRS	2-72-0100-250	1,378.29	8,100.00	6,721.71
POOLS INSURANCE	2-72-0100-274	6,426.32	6,310.00	116.32-
POOLS GOODS	2-72-0100-500	2,323.30	10,500.00	8,176.70
POOL RETAIL GOODS	2-72-0100-501	0.00	2,000.00	2,000.00
POOLS CHEMICALS	2-72-0100-531	15,756.23	15,500.00	256.23-
POOLS HEATING	2-72-0100-540	2,416.63	10,400.00	7,983.37
POOLS POWER	2-72-0100-541	2,511.83	22,200.00	19,688.17
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	56.67	4,600.00	4,543.33
TOTAL SWIMMING POOLS:		50,809.64	231,910.00	181,100.36
ARENA				
ARENA SALARIES	2-72-0200-110	67,921.67	135,700.00	67,778.33
ARENA SEASONAL SALARIES	2-72-0200-111	25.88	17,300.00	17,274.12
ARENA BENEFITS	2-72-0200-130	9,427.74	10,600.00	1,172.26
ARENA SEASONAL BENEFITS	2-72-0200-131	0.00	1,200.00	1,200.00
ARENA NON T4 BENEFITS	2-72-0200-133	16,333.48	25,800.00	9,466.52
ARENA FREIGHT & POSTAGE	2-72-0200-215	76.78	700.00	623.22
ARENA ADVERTISING & PRINTING	2-72-0200-220	0.00	1,000.00	1,000.00
ARENA CONTRACTED SERVICES	2-72-0200-232	4,066.39	4,500.00	433.61
ARENA CONTRACTED REPAIRS	2-72-0200-250	8,102.45	19,300.00	11,197.55
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	0.00	5,000.00	5,000.00
ARENA INSURANCE	2-72-0200-274	9,833.17	9,570.00	263.17-
ARENA GOODS	2-72-0200-500	2,213.66	17,700.00	15,486.34
ARENA PETROLEUM PRODUCTS	2-72-0200-521	1,740.12	3,800.00	2,059.88
ARENA HEATING	2-72-0200-540	13,291.44	20,800.00	7,508.56
ARENA POWER	2-72-0200-541	5,581.83	21,900.00	16,318.17
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	1,108.21	4,600.00	3,491.79
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	8,888.30	15,800.00	6,911.70
ARENA ICE PLANT GOODS	2-72-0201-500	62.79	500.00	437.21
ARENA ICE PLANT POWER	2-72-0201-541	8,372.75	18,400.00	10,027.25
TOTAL ARENA:		157,046.66	334,170.00	177,123.34
PARKS SHOP				

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	0.00	4,500.00	4,500.00
PARKS SHOP INSURANCE	2-72-0300-274	1,857.13	1,830.00	27.13-
PARKS SHOP GOODS	2-72-0300-500	382.85	1,500.00	1,117.15
PARKS SHOP HEATING	2-72-0300-540	3,658.00	5,100.00	1,442.00
PARKS SHOP POWER	2-72-0300-541	900.67	4,100.00	3,199.33
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	87.94	1,800.00	1,712.06
	TOTAL PARKS SHOP:	6,886.59	18,830.00	11,943.41
CURLING RINK				
CURLING RINK SALARIES	2-72-0400-110	1,327.87	5,100.00	3,772.13
CURLING RINK SEASONAL SALARIES	2-72-0400-111	62.88	2,300.00	2,237.12
CURLING RINK BENEFITS	2-72-0400-130	0.00	400.00	400.00
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	0.00	200.00	200.00
CURLING RINK NON T4 BENEFITS	2-72-0400-133	0.00	1,000.00	1,000.00
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	2,858.67	5,500.00	2,641.33
CURLING RINK INSURANCE	2-72-0400-274	6,455.31	6,340.00	115.31-
CURLING RINK GOODS	2-72-0400-500	142.68	1,500.00	1,357.32
CURLING RINK HEATING	2-72-0400-540	8,458.20	13,000.00	4,541.80
CURLING RINK POWER	2-72-0400-541	2,790.92	11,800.00	9,009.08
CURLING RINK - SUBSIDY	2-72-0400-771	0.00	14,500.00	14,500.00
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	587.68	1,800.00	1,212.32
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	8,888.30	15,800.00	6,911.70
CURLING RINK ICE PLANT GOODS	2-72-0401-500	60.80	500.00	439.20
CURLING RINK ICE PLANT POWER	2-72-0401-541	8,372.75	18,400.00	10,027.25
	TOTAL CURLING RINK:	40,006.06	98,140.00	58,133.94
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	1,948.84	7,600.00	5,651.16
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	326.63	5,800.00	5,473.37
BALL DIAMOND BENEFITS	2-72-0500-130	0.00	600.00	600.00
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	0.00	400.00	400.00
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	0.00	1,500.00	1,500.00
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	0.00	1,000.00	1,000.00
BALL DIAMOND GOODS	2-72-0500-500	312.13	7,500.00	7,187.87
BALL DIAMOND POWER	2-72-0500-541	253.40	1,160.00	906.60
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	90.75	12,900.00	12,809.25
	TOTAL BALL DIAMONDS:	2,931.75	38,460.00	35,528.25
GOLF COURSE				
GOLF COURSE INSURANCE	2-72-0600-274	2,738.92	2,690.00	48.92-
	TOTAL GOLF COURSE:	2,738.92	2,690.00	48.92-
FOX LAKE PARK				
FOX LAKE SALARIES	2-72-0700-110	2,613.73	5,100.00	2,486.27
FOX LAKE SEASONAL SALARIES	2-72-0700-111	230.75	1,200.00	969.25
FOX LAKE BENEFITS	2-72-0700-130	0.00	400.00	400.00
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	0.00	100.00	100.00
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	0.00	1,000.00	1,000.00
FOX LAKE FREIGHT	2-72-0700-215	550.00	200.00	350.00-
FOX LAKE ADVERTISING	2-72-0700-220	395.00	1,500.00	1,105.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	1,414.97	30,400.00	28,985.03
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	35.00	7,000.00	6,965.00
FOX LAKE INSURANCE	2-72-0700-274	267.05	260.00	7.05-
FOX LAKE GOODS	2-72-0700-500	2,487.96	5,000.00	2,512.04
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	0.00	400.00	400.00
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	600.00	600.00
FOX LAKE HEAT	2-72-0700-540	145.40	600.00	454.60
FOX LAKE POWER	2-72-0700-541	9.85-	6,200.00	6,209.85
FOX LAKE TO FUNCTION CAPITAL RESERVE	2-72-0700-764	0.00	30,000.00	30,000.00
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,100.00	8,100.00
	TOTAL FOX LAKE PARK:	8,130.01	98,060.00	89,929.99
PARKS				
PARKS SALARIES	2-72-0800-110	33,312.56	72,200.00	38,887.44
PARKS SEASONAL SALARIES	2-72-0800-111	13,034.12	48,500.00	35,465.88
PARKS BENEFITS	2-72-0800-130	338.17	5,700.00	5,361.83
PARKS SEASONAL BENEFITS	2-72-0800-131	1,127.09	3,400.00	2,272.91
PARKS NON T4 BENEFITS	2-72-0800-133	0.00	13,900.00	13,900.00
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	0.00	1,000.00	1,000.00

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
PARKS FREIGHT	2-72-0800-215	8.37	800.00	791.63
PARKS CONTRACTED REPAIRS	2-72-0800-250	0.00	24,100.00	24,100.00
PARKS EQUIPMENT REPAIRS	2-72-0800-253	0.00	9,200.00	9,200.00
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	480.28	3,100.00	2,619.72
PARKS INSURANCE	2-72-0800-274	4,692.72	4,200.00	492.72
PARKS GOODS	2-72-0800-500	6,882.11	30,600.00	23,717.89
PARKS PETROLEUM PRODUCTS	2-72-0800-521	1,488.37	10,300.00	8,811.63
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	121.82	2,100.00	1,978.18
PARKS VEHICLE MAINTENANCE	2-72-0800-523	2,830.20	3,600.00	769.80
PARKS POWER	2-72-0800-541	827.57	3,500.00	2,672.43
PARKS RECOVERIES TO OPERATING	2-72-0800-963	330.00	10,400.00	10,070.00
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	65,473.38	248,200.00	182,726.62
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM SALARIES	2-72-1000-110	948.82	2,500.00	1,551.18
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	2,930.86	20,100.00	17,169.14
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	0.00	200.00	200.00
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	197.31	1,400.00	1,202.69
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	0.00	400.00	400.00
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	0.00	300.00	300.00
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	0.00	600.00	600.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	0.00	140.00	140.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	0.00	120.00	120.00
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	0.00	1,200.00	1,200.00
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	0.00	2,500.00	2,500.00
PLAYGROUND PROGRAM GOODS	2-72-1000-500	0.00	3,000.00	3,000.00
	TOTAL PLAYGROUND PROGRAM:	4,076.99	32,460.00	28,383.01
SPRAY PARK				
SPRAY PARK SALARIES	2-72-1200-110	0.00	1,300.00	1,300.00
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	0.00	1,100.00	1,100.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	0.00	100.00	100.00
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	0.00	300.00	300.00
SPRAY PARK FREIGHT	2-72-1200-215	0.00	200.00	200.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	564.70	500.00	64.70
SPRAY PARK INSURANCE	2-72-1200-274	1,232.32	530.00	702.32
SPRAY PARK GOODS	2-72-1200-500	76.09	500.00	423.91
SPRAY PARK CHEMICALS	2-72-1200-531	0.00	2,700.00	2,700.00
SPRAY PARK POWER	2-72-1200-541	279.09	2,000.00	1,720.91
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	85.00	1,100.00	1,015.00
	TOTAL SPRAY PARK:	2,237.20	10,430.00	8,192.80
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	354.31	7,600.00	7,245.69
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	1,224.25	13,900.00	12,675.75
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	0.00	600.00	600.00
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	0.00	1,000.00	1,000.00
KING HUNTER PARK EMP NON T4 BENEFITS	2-72-1300-133	0.00	1,500.00	1,500.00
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	0.00	3,000.00	3,000.00
KING HUNTER PARK INSURANCE	2-72-1300-274	152.59	150.00	2.59
KING HUNTER PARK GOODS	2-72-1300-500	0.00	11,000.00	11,000.00
KING HUNTER PARK POWER	2-72-1300-541	541.46	2,000.00	1,458.54
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	55.00	4,600.00	4,545.00
	TOTAL KING HUNTER PARK:	2,327.61	45,350.00	43,022.39
SOCCER FIELDS				
SOCCER FIELD SALARIES	2-72-1400-110	0.00	2,500.00	2,500.00
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	0.00	3,500.00	3,500.00
SOCCER FIELD BENEFITS	2-72-1400-130	0.00	200.00	200.00
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	0.00	200.00	200.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	0.00	500.00	500.00
SOCCER FIELD GOODS	2-72-1400-500	154.54	2,000.00	1,845.46
SOCCER FIELDS POWER	2-72-1400-541	253.40	1,200.00	946.60
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	19.25	3,300.00	3,280.75
	TOTAL SOCCER FIELDS:	427.19	13,400.00	12,972.81
MUSEUM				
MUSEUM GAS	2-74-0100-540	2,567.22	4,400.00	1,832.78

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
MUSEUM POWER	2-74-0100-541	992.03	3,300.00	2,307.97
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
	TOTAL MUSEUM:	10,559.25	14,700.00	4,140.75
LIBRARY				
LIBRARY TELEPHONE	2-74-0200-217	831.57	1,800.00	968.43
LIBRARY ADVERTISING	2-74-0200-220	0.00	800.00	800.00
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	224.40	2,400.00	2,175.60
LIBRARY INSURANCE	2-74-0200-274	3,395.53	3,340.00	55.53-
LIBRARY GOODS	2-74-0200-500	1,156.35	700.00	456.35-
LIBRARY HEATING	2-74-0200-540	2,515.08	4,200.00	1,684.92
LIBRARY POWER	2-74-0200-541	1,546.92	5,500.00	3,953.08
LIBRARY GRANTS	2-74-0200-770	16,061.76	21,100.00	5,038.24
LIBRARY PERSONNEL GRANTS	2-74-0200-771	34,011.70	68,000.00	33,988.30
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	211.16	1,400.00	1,188.84
	TOTAL LIBRARY:	59,954.47	109,240.00	49,285.53
CENTENNIAL PLACE				
RCSC SALARIES	2-74-0800-110	4,474.61	25,300.00	20,825.39
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	28,009.58	43,600.00	15,590.42
RCSC BENEFITS	2-74-0800-130	254.79	2,000.00	1,745.21
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	1,449.30	3,100.00	1,650.70
RCSC NON T4 BENEFITS	2-74-0800-133	0.00	4,200.00	4,200.00
RCSC STAFF TRAINING	2-74-0800-212	525.00	500.00	25.00-
RCSC FREIGHT	2-74-0800-215	25.00	300.00	275.00
RCSC TELEPHONE	2-74-0800-217	333.21	900.00	566.79
RCSC ADVERTISING	2-74-0800-220	0.00	2,700.00	2,700.00
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	7,383.20	14,800.00	7,416.80
RCSC CONTRACTED REPAIRS	2-74-0800-250	261.00	16,400.00	16,139.00
RCSC INSURANCE	2-74-0800-274	7,036.86	4,580.00	2,456.86-
RCSC GOODS	2-74-0800-500	2,493.96	10,100.00	7,606.04
RCSC HEATING	2-74-0800-540	4,893.97	7,500.00	2,606.03
RCSC POWER	2-74-0800-541	4,995.42	21,600.00	16,604.58
RCSC ADDED TO OPERATING RESERVE	2-74-0800-764	0.00	6,000.00	6,000.00
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	137.92	1,100.00	962.08
	TOTAL CENTENNIAL PLACE:	62,273.82	164,680.00	102,406.18
COMMUNITY CENTRE				
COMMUNITY CENTRE SALARIES	2-74-0900-110	2,271.11	2,500.00	228.89
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,200.00	1,200.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	0.00	200.00	200.00
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	0.00	500.00	500.00
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	16.78	500.00	483.22
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	359.59	900.00	540.41
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	0.00	200.00	200.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	10,350.74	24,900.00	14,549.26
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	398.34	5,300.00	4,901.66
COMMUNITY CENTRE INSURANCE	2-74-0900-274	4,585.70	6,840.00	2,254.30
COMMUNITY CENTRE GOODS	2-74-0900-500	1,529.28	4,000.00	2,470.72
COMMUNITY CENTRE HEAT	2-74-0900-540	2,606.59	4,800.00	2,193.41
COMMUNITY CENTRE POWER	2-74-0900-541	3,018.09	8,900.00	5,881.91
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	182.92	1,100.00	917.08
	TOTAL COMMUNITY CENTRE:	25,319.14	61,940.00	36,620.86
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	30.00	5,000.00	4,970.00
LIONS HALL INSURANCE	2-74-1000-274	700.64	690.00	10.64-
LIONS HALL GOODS	2-74-1000-500	287.57	500.00	212.43
LIONS HALL HEAT	2-74-1000-540	1,567.67	2,200.00	632.33
LIONS HALL POWER	2-74-1000-541	386.01	1,700.00	1,313.99
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	85.00	600.00	515.00
	TOTAL LIONS HALL:	3,056.89	10,690.00	7,633.11
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	167,179.01	671,700.00	504,520.99
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	0.00	170,100.00	170,100.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	638.00	638.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	270.74	2,500.00	2,229.26
	TOTAL GOVERNMENT REQUISITIONS:	167,449.75	844,938.00	677,488.25

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL EXPENDITURES:	2,578,406.86	7,944,906.00	5,366,499.14
	TOTAL REVENUE & EXPENSES:	1,519,157.73	1,266,200.00-	2,785,357.73-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/05/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
FIRE DEPARTMENT				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	15,800.00	83,600.00	67,800.00
FIRE VEHICLE ADDITIONS	8-23-0000-650	0.00	200,000.00	200,000.00
	TOTAL FIRE DEPARTMENT:	15,800.00	283,600.00	267,800.00
COMMON SERVICES				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	19,794.41	29,900.00	10,105.59
	TOTAL COMMON SERVICES DEPARTMENT:	19,794.41	29,900.00	10,105.59
WATER DEPARTMENT				
WATER MACHINES, EQUIPMENT	8-41-0000-630	0.00	27,500.00	27,500.00
	TOTAL WATER DEPARTMENT:	0.00	27,500.00	27,500.00
RECREATION				
RECREATION ENGINEERING STRUCTURES	8-72-0000-610	0.00	490,200.00	490,200.00
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	7,525.40	23,000.00	15,474.60
RECREATION ARENA BUILDING	8-72-0200-620	29,291.06	0.00	29,291.06
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	50,400.00	182,000.00	131,600.00
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION FOX LAKE PARK ENGINEERING	8-72-0700-610	0.00	30,000.00	30,000.00
RECREATION PARKS PLAYGROUND ENGINEER	8-72-0800-610	0.00	150,000.00	150,000.00
RECREATION PARKS EQUIPMENT	8-72-0800-630	0.00	25,000.00	25,000.00
	TOTAL RECREATION:	87,216.46	910,200.00	822,983.54
CULTURE				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
COMMUNITY CENTRE EQUIPMENT	8-74-0900-630	4,689.19	5,000.00	310.81
	TOTAL CULTURE:	4,689.19	15,000.00	10,310.81
	TOTAL CAPITAL FINANCES APPLIED:	127,500.06	1,266,200.00	1,138,699.94
	GRAND TOTAL OF ALL ACCOUNTS:	127,500.06	1,266,200.00	1,138,699.94
	REPORT TOTALS:	1,646,657.79	0.00	1,646,657.79

*** End of Report ***

Date: June 14, 2022

Agenda Item No: 06.03

Budget Overview

Recommended Motion

That Council accepts the Budget Overview for May 2022 for information.

Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2022 Operating and Capital budgets approved by Council at the May 10, 2022 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to May 30, 2022.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A



Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A

Attachments

1. Budget Overview – May 2022

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

MAY 2022**BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-4,162,118			-215,060			-3,947,058
DRAW FROM RESERVES	-73,616			0			
REQUISITIONS		842,438		0	167,179		675,259
DOUBTFUL ACCTS		2,500			271		2,229
CONTINGENCY		0			0		0
			-3,390,796			-47,610	
COUNCIL	0			0			0
COUNCIL		150,250			47,533		102,717
			150,250			47,533	
GENERAL ADMINISTRATION	-569,300			-9,836			-559,464
ADMINISTRATION		1,038,444			415,789		622,655
			469,144			405,953	
HANNA WAKE PROGRAM	0			0			0
STUDENT EXCHANGE		0			0		0
			0			0	
TAX RECOVERY PROPERTY	-10,100			-6,000			-4,100
TAX RECOVERY PROPERTY		10,100			1,712		8,388
			0			-4,288	
POLICE	-10,500			-1,799			-8,701
POLICE		72,800			72,794		6
			62,300			70,995	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		4,750			1,025		3,725
			4,750			1,025	
FIRE	-408,861			-19,446			-389,415
FIRE		270,840			71,036		199,804
CAPITAL - EQUIPMENT		38,600			15,800		22,800
CAPITAL - RADIO EQUIP		45,000			0		45,000
CAPITAL - RESCUE TRUCK		200,000			0		200,000
			145,579			67,390	
EMERGENCY SERVICES	-3,250			0			-3,250
EMERGENCY SERVICES		16,600			4,837		11,763
			13,350			4,837	
BY-LAW ENFORCEMENT	-22,500			-19,453			-3,047
BYLAW		65,500			12,014		53,486
			43,000			-7,439	
DOG CONTROL	-5,000			-3,740			-1,260
ANIMAL CONTROL		14,000			9,333		4,667
			9,000			5,593	

MAY 2022**BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-3,600			-50			-3,550
PUBLIC WORKS		533,858			253,412		280,446
PUBLIC WORKS - CAPITAL	-18,900	29,900			19,794		10,106
			560,158			273,156	
STREETS & ROADS	-430,439			0			-430,439
STREETS & ROADS CAPITAL	0			0			0
STREETS & ROADS		836,939			66,495		770,444
S & R - CAPITAL					0		0
			406,500			66,495	
AIRPORT	-24,605			-1,900			-22,705
AIRPORT		46,410			16,915		29,495
AIRPORT CAPITAL		0			0		0
			21,805			15,015	
WATER							0
TREATMENT	-1,181,500			-345,361			-836,139
TREATMENT		835,800			242,702		593,098
LINES & DISTRIBUTION	0			-275			275
LINES & DISTRIBUTION		286,600			57,649		228,951
CAPITAL - METER EQUIPMENT		27,500			0		27,500
			-31,600			-45,284	
SANITARY SEWERS	-297,600			-85,595			-212,005
SEWERS		203,660			62,248		141,412
SEWER - CAPITAL		0			0		0
			-93,940			-23,347	
GARBAGE	-74,300			-25,126			-49,174
GARBAGE		75,700			29,000		46,700
			1,400			3,874	
REGIONAL WASTE SYSTEM	-353,900			-117,136			-236,764
ANNUAL CONTRACT		353,800			167,201		186,599
			-100			50,064	
F.C.S.S.	-97,298			-68,092			-29,206
ADMINISTRATION		41,400			13,204		28,196
PROGRAMS		129,900			37,038		92,862
YOUTH CLUB SUPPORT	-14,350	25,400			14,998		10,402
VAN OPERATIONS		4,850			3,246		1,604
			104,252			394	

MAY 2022**BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-16,600			-5,337			-11,263
CEMETERY		33,820			1,371		32,449
			17,220			-3,965	
MUNCIPAL PLANNING COMM	0			0			0
MPC		500			0		500
			500			0	
COMMERCIAL OFFICE BUILDING	-26,290			-12,000			-14,290
OFFICE BUILDING		26,290			3,023		23,267
			0			-8,977	
TOURISM	0			0			0
TOURISM		31,000			9,235		21,765
			31,000			9,235	
BUSINESS & COMMUNICATION	-13,000			0			-13,000
		192,520			86,319		106,201
			179,520			86,319	
VISITOR INFORMATION BOOTH	0			0			0
		19,580			3,631		15,949
			19,580			3,631	
SUBDIVISION	-154,957			0			-154,957
SUBDIVISION		154,957			155,759		-802
			0			155,759	
RECREATION	-653,635			-4,388			-649,247
CS BOARD		3,500			0		3,500
RECREATION		86,850			47,185		39,665
CAPITAL - SENIORS AMENITY		490,200			0		490,200
			-73,085			42,797	
SWIMMING POOLS	-86,800			-36,569			-50,231
POOLS		231,910			50,810		181,100
CAPITAL - WATERSLIDE PUMP		23,000			7,525		15,475
CAPITAL - JO POOL HEATER		0			0		0
			168,110			21,766	
ARENA	-80,350			-38,648			-41,702
ARENA		299,470			139,723		159,747
ICE PLANT		34,700			17,324		
CAPITAL - CONDENSOR		182,000			79,691		102,309
			435,820			198,090	

MAY 2022 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PARKS SHOP	0			0			0
PARKS SHOP		18,830			6,887		11,943
			18,830			6,887	
CURLING RINK	-49,700			-635			-49,065
CURLING RINK		63,440			22,684		40,756
ICE PLANT		34,700			17,322		
CAPITAL - WALL REPAIR		10,000			0		10,000
			58,440			39,371	
BALL DIAMONDS	-5,100			-380			-4,720
BALL DIAMONDS		38,460			2,932		35,528
			33,360			2,552	
GOLF COURSE	0			0			0
GOLF COURSE		2,690			2,739		-49
			2,690			2,739	
FOX LAKE PARK	-73,479			-7,183			-66,296
FLP		98,060			8,130		89,930
CAPITAL - ELECTRICAL		30,000			0		30,000
			54,581			947	
PARKS	-125,000			0			-125,000
PARKS		248,200			65,473		182,727
CAPITAL - TENNIS COURTS		150,000			0		150,000
CAPITAL - SKATEPARK		25,000			0		25,000
			298,200			65,473	
SUMMER YOUTH PROGRAM	-2,500			-1,680			-820
		32,460			4,077		28,383
			29,960			2,397	
COMMUNITIES IN BLOOM	0			0			0
COMMUNITIES IN BLOOM		0			0		0
			0			0	
SPRAY PARK	0			0			0
SPRAY PARK		10,430			2,237		8,193
			10,430			2,237	
KING-HUNTER PIONEER PARK	-23,000			0			-23,000
KING-HUNTER PIONEER PARK		45,350			2,328		43,022
			22,350			2,328	
SOCCER FIELDS	-2,100			0			-2,100
SOCCER FIELDS		13,400			427		12,973
			11,300			427	

MAY 2022 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES							
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
MUSEUM	0			0			0
MUSEUM		14,700			10,559		4,141
			14,700			10,559	
LIBRARY	-10,000			0			-10,000
LIBRARY		109,240			59,954		49,286
LIBRARY - CAPITAL - WATER DIVERSION		10,000			0		10,000
			109,240			59,954	
CENTENNIAL PLACE	-84,450			-19,054			-65,396
CENTENNIAL PLACE		164,680			62,274		102,406
CENTENNIAL PLACE CAPITAL		0			0		0
			80,230			43,220	
COMMUNITY CENTRE	-40,008			-13,308			-26,701
CENTRE		61,940			25,319		36,621
CENTRE CAPITAL - CLEANER		5,000			4,689		311
			26,932			16,701	
LIONS HALL	-2,400			-1,200			-1,200
LIONS HALL		10,690			3,057		7,633
			8,290			1,857	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-9,211,106			-1,059,249			-8,151,857
TOTAL EXPENDITURES		9,211,106			2,705,907		6,505,199
TOTAL SURPLUS (DEFICIT)			0			1,646,658	

Date: June 14, 2022

Agenda Item No: 07.00

Committee Reports

Recommended Motion

That Council accepts the following Committee Reports for information:

1. Community Services Board Meeting Minutes of May 16, 2022
2. Municipal Planning Commission Meeting Minutes of May 24, 2022

Background

Committee Reports are usually in the form of minutes from the Committee meetings and provide Council with highlights and activities of the committee.

The Minutes may not have been approved by the Committee; however, they are presented for Council's review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating: _____	N/A _____	Capital Cost: _____	N/A _____
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



Policy and/or Legislative Implications

N/A

Attachments

1. Community Services Board Meeting Minutes – May 16, 2022
2. Municipal Planning Commission Meeting Minutes of May 24, 2022

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

**TOWN OF HANNA
COMMUNITY SERVICES BOARD MEETING
May 16, 2022**

Minutes of a meeting of the Community Services Board of the Town of Hanna held Monday, May 16, 2022, in the Town Council Chambers at 7:00 p.m.

Members Present:

Chairperson Nadine Wood	Sam Lockhart
Cody Dale McNair	Darlene Herzog
Vern Thuroo	Gerald Campion
Elaine Johnston	

Guest:

Kalli Cooper

Administration Present:

CAO Kim Neill
Community Services Coordinator Michele Toews
Municipal Secretary Raelene Liddicoat

CALL TO ORDER

Chairperson Nadine Wood called the meeting to order at 6:58 p.m.

MOTION: D.Herzog – E.Johnston

To recommend to Town Council that Kalli Cooper be appointed to the Community Services Board for a term expiring October 31, 2024.

CARRIED

REVIEW AND ADOPTION OF AGENDA

MOTION: G.Campion - V.Thuroo

That the agenda be adopted as presented.

CARRIED

ADOPTION OF MINUTES

MOTION: S.Lockhart – V.Thuroo

That the minutes of the March 21,2022 meeting be approved as circulated.

CARRIED

FINANCIAL REPORTS

MOTION: G.Campion – V.Thuroo

That the financial reports for March & April 2022 be accepted for information.

CARRIED

REPORTS:

Directors Report: - Kim Neill

- CAO Kim Neill spoke there is no news yet on grant application for electric vehicle charging stations. There were many applicants for the program.
- Pool opens Saturday May 21st
- Fox Lake opened May 1st for power only and fully on May 13th.
- Fitness Centre closed Tuesday afternoon and Wednesday for cleaning as well as to allow Fitness Mechanics to look at equipment and take inventory.
- Repairs to Fox Lake, the posts damaged this winter by a driver, the family involved will pay labor & material costs to repair/replace posts.
- April 28 Triplex clean up, had a great turnout from soccer and ball teams.
- Tree pruning to start, there are 9 trees to remove.
- Spray Park plan to open mid June when temperatures are higher. Discussed bucket dump weight as well as challenges at Spray Park.
- Newcomers to Hanna ideas, possibility of having a BBQ combined with Fall registration night.

Community Services Coordinator Report: - Michele Toews

- Coordinator Toews updated on Drive Happiness, third person close to approval. Everyone getting comfortable with the technology for the program. Information and pamphlets mailed out to seniors. HLC will spend a day going to Senior living facilities and assist seniors with signing up to the program.
- Seniors' week in June, Mayor Povaschuk will be hosting a Ukrainian themed luncheon. There is a punch card available that seniors get stamped once they complete an activity. They will have a chance to win a gift basket valued at \$100.00 There are 3 to be won.

Council Report: - Gerald Campion

- Councillor Campion met Darlene Edwards at the May 10 Council meeting. Darlene is the new Librarian to Hanna. She presented different reading programs including one using a railway track for kids to keep track of their reading progress. Darlene along with her family are very excited to be in Hanna and seem to be settling in.
- 2022 Spring budget transferred \$73,000 from surplus to rebalance the budget.
- Golf Course asked for milling donation to repair the golf cart trails - Council approved.
- Pedestrian cross walk centre post removed on Main Street.
- ATCO agreement- will supply power to the Town for the next 5 years.
- Drinking water safety plan- passed at the May 10th Council Meeting.
- A request to remove the stop sign on Palliser Trail and 12th Ave and replace with a yield sign – Motion was defeated.

Page 09

- Alberta Environment will attend the May 25th Council Information Meeting to discuss the approval process and compliance method with GFL. The Town is having issues with the GFL plant, regarding dust and smell. GFL has invested \$1.5 million to the project, they will be planting trees and place down asphalt millings for dust control.
- Council set tax rate- no increase to residential rate, decreased the non-residential tax rate by 1%.
- Highway digital sign- will cost \$7,200 to replace 4 modules: \$60,000 for a brand-new sign. The sign is 14 years old.

ROUND TABLE DISCUSSION:

- Callie Campion spoke that the JCC Chicken coop is suspended due to bird flu.
- Cody spoke of enjoying the 6-week kickboxing program Jill Olesen was teaching, he is also on occasion joining the RCMP in Ju-Jitsu.
- Vern has Ag Society raffle tickets, the draw for the meat will be drawn at the flag raising ceremony on Canada Day.
- Elks will be having a pancake breakfast on June 11th for Senior's week. June 17th a Father's Day BBQ- these are donation based.
- The Elks are working on obtaining the 2023 Alberta conference
- Elaine asking if there was a new quilt shop opening in town, unfortunately there is not.

NEXT MEETINGS DATE:

Monday September 19, 2022 @ 7:00 p.m.

ADJOURNMENT

Chairperson Nadine Wood adjourned the meeting at 7:54 p.m.

Chairperson Nadine Wood

CAO Kim Neill

TOWN OF HANNA
MUNICIPAL PLANNING COMMISSION MEETING
May 24, 2022

Minutes of the Municipal Planning Commission Meeting held Tuesday, May 24, 2022 at 12:35 p.m. in the Town of Hanna Council Chambers.

Members Present:

Kyle Olsen
Sandra Beaudoin
Chris Warwick
Richard Preston
Larry Stickel

Administration Present:

Kim Neill – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
David Mohl – Development Officer

1.0 CALL TO ORDER

Chairperson Kyle Olsen called the Municipal Planning Commission meeting to order at 12:31 p.m.

2.0 REVIEW & ADOPT AGENDA

Moved by Chris Warwick that the Agenda for May 24, 2022, be adopted as presented.

Motion Carried.

3.0 ADOPT MINUTES OF PREVIOUS MEETING

Moved by Richard Preston that the Minutes of the Municipal Planning Commission Meeting held March 24, 2022, be adopted as presented.

Motion Carried.

08-2022
Agenda

09-2022
Minutes

4.0 NEW BUSINESS

4.1 Development Permit D13-22

Moved by Larry Stickel that the Commission approve Development Permit D13-22 to renovate the existing attic loft to be used as a bed & breakfast at the residential property legally described as Plan 6133AW, Block 45, Lot 7 (Tax Roll 11900) as it;

- will not interfere with the amenities of the neighborhood
- will not affect the use, enjoyment, or value of the neighboring properties
- conforms with the use prescribed for that land or building in the Land Use Bylaw

Motion Carried

4.2 Development Permit D12-22

Moved by Richard Preston that the Commission grant a relaxation to allow an Accessory Building to be constructed in the front yard of the lot and approve Development Permit D12-22 for the construction of an Accessory Building on the property legally described as Plan 1071JK, The Easterly 55 metres in perpendicular width throughout of Block A, Tax Roll 141901 as presented, as the proposed development of this accessory building

- would not unduly interfere with the amenities of the neighbourhood or materially interfere with or affect the use, enjoyment, or value of neighbouring properties; and
- conforms with a use prescribed by this Bylaw for that land or building;
- conforms to the purpose and intent of the Land Use District
- is compatible with existing developments or uses;
- takes into consideration the future land uses of the parcel and surrounding area as depicted in Figure 1 – Future Land Use Map as part of the Municipal Development Plan.

Motion Carried.

10-2022
D13-22
314 - 6 Ave East

11-2022
D12-22
504 Fox Lake Trail

5.0 ADJOURNMENT

Chairman Kyle Olsen declared that all business being concluded, the Municipal Planning Commission is adjourned at 12:56 p.m.

Chairman Kyle Olsen

Secretary Kim Neill

Date: June 14, 2022

Agenda Item No: 08.00

Senior Administrative Officials Reports

Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01-8.03 as presented for information.

Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town web-site and through the Town Social Media Program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Chief Administrative Officer
2. Director of Business & Communication
3. Director of Public Works

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

MEMORANDUM

Date: June 14, 2022

To: Mayor & Council

From: Kim Neill
Chief Administrative Officer

Re: CAO Report – June 14, 2022, Council Meeting

1. By law Enforcement Update:

Administration has met with the Special Areas Peace Officers to discuss the process for unsightly premises and trailers on the street which are two of the most popular Bylaw issues the Town deals with during the summer months. The Officers will be conducting their initial patrols this week and as a first step in the process will knock on property owners' doors to explain the work required on the property to bring it up to standard and provide the owners with three days to comply. If there is no compliance, they will then issue an Order which allows the property owner more time to rectify the issue. If the property owner does not rectify the issue, the Town can then serve notice of entry and have the property cleaned up and charged back to the owner.

The same process will be used for trailers past the 48 hours on the street. The owners will receive a knock on the door, or a phone call and the bylaw explained to them. If they continue to commit an infraction, they will be fined.

2. Strategic Transportation Infrastructure Program – Community Airport Component

In the fall of 2021, Administration applied for funding through the Province of Alberta Strategic Transportation Infrastructure Program – Community Airport Component for funding to replace the airport runway lighting. The application was approved in the amount of \$352,500 which represents 75% of the estimated project cost of \$470,000.

The airport runway lighting project is currently in the 2023 Capital Budget and includes the Town of Hanna (12.5%) and Special Areas Board (12.5%) matching funds. Administration has informed MPE that we have received funding approval and it is planned to complete the work in 2023.

3. Electric Vehicle Charging Systems – MCCAC Grant Update

No update on the Electric Vehicle Charging Systems application for funding other than an email that we may not qualify in this round of funding due to the significant oversubscription in the program. It is hoped that there may be future rounds of funding based on the success of the program.

4. Village of Delia

Mayor Povaschuk and I have been in contact with the temporary CAO and the Mayor of Delia regarding the potential of contracting municipal services to them as they have been contracting a temporary CAO for over a year and can't seem to recruit or retain a CAO. Recently they had their only Public Works employee leave their employ, but they seem optimistic that they have found someone to fill that role. The Mayor and I will be meeting with their Council on June 20th as the first step in exploring whether this could work to both parties' satisfaction and what this may look like.

5. 206 Fox Lake Trail – Offer to Purchase

The individuals who made an offer to purchase this property have not accepted the conditions the Town has placed on the offer, so the deal is null and void.

6. Seniors Amenity Zone Project Update:

The tender for the Seniors Amenity Zone Project was posted on the Alberta Purchasing Connection website on Friday, June 3rd with a deadline to apply of Friday, June 17th. There has been a little interest but only by sub-contractors. A mandatory pre-bid meeting was held on Thursday, June 9th to review the project with interested bidders and there was only one sub-contractor who attended (site furnishings).

We most likely will have to repost as it doesn't appear to be creating the interest that we would like.

7. Asset Management Project Update:

The Town of Hanna received approval for \$40,000 in funding from the Federation of Canadian Municipalities to conduct an Asset Management Project with the Town required to match the funding with \$10,000 for a total of \$50,000. Administration has retained MPE Engineering to work on this project as the Town of Hanna consultant and that work is just beginning.

This funding is to accomplish two priorities:

- To refresh the 2014 Infrastructure Management Study
- To conduct building condition assessment reports of Town owned facilities as the first step to creating an in-depth long range capital plan for Town owned facilities.

8. Signage Project:

Administration continues to work with 818 Studio representatives on the signage project with some more detail on the signage look and materials and estimated costs. Information has been attached to this report.

Meetings Attended:

- GFL Operational Concerns – May 12th
- Stage Hanna/Hanna Dance Association – Costume Storage Meeting – May 16th
- Community Services Board Meeting – March 16th
- Business Hub – Economic Development Collaboration – May 17th & June 7th
- Alberta Municipalities – Power + Presentation – May 17th
- Alberta Municipalities – Local Government Fiscal Framework Presentation – May 17th
- MPC Meeting – May 24th
- Council Info – May 25th
- Special Areas Board – Peace Officers – Bylaw Issues – May 27th, June 9th & 10th
- Harvest Sky Investment Attraction Project – June 6th
- Mayors Garden Party – June 7th
- Safety Committee Meeting – June 8th
- Grade 6 Class Presentation – Municipal Government – June 8th
- Bill Peters – Roundhouse Business Plan – June 9th
- Senior Amenity Zone – Pre-Bid Meeting – June 9th

Upcoming Events:

- Prairie Crocus Grant Presentation – June 15th
- Palliser Regional Municipal Services – CAO Meeting – June 16th
- Future of Municipal Government – Population Growth & Analysis Presentation – June 20th
- Village of Delia – Municipal Assistance – June 20th
- Business Hub – Economic Development Collaboration – June 21st & July 5th
- Director of Emergency Management Workshop – June 22nd
- Dr. Appt – Edmonton – June 24th
- Ag Centre Meeting – June 28th
- Council Information Meeting – June 29th
- Staff/Council BBQ – June 29th
- Minister Shandro, Alberta Justice & Solicitor General – MLA Horner – Provincial Police Force – June 30th

June 14, 2022

Community Services Coordinator Report - Michele Toews

Senior's Week

Senior's Week 2022 has been a success. The Town's primary event was the Mayor's Garden Party, held on Tuesday, June 7th. Approximately 140 seniors attended in person, with an additional 12 meals provided to Long Term Care residents who were unable to attend. The JC Charyk Elementary Choir provided the entertainment. The Town also sponsored an Introduction to Pickleball workshop on Wednesday and has promoted events being put on by other community partners. Everyone has been happy to be able to attend in person this year, after two years of modified events.

Drive Happiness

We currently have three volunteer drivers approved for the program. I have taken lots of calls from folks intending to sign up as riders, but so far, we have not had any rides booked.

Hanna Wellness Network (HWN)

We continue to work on the Event Trailer, with plans for it to be available for use this summer. I have been continuing to work with Craig Burrows in regard to the potential for a Disc Golf Course at Fox Lake Park. He is developing a proposal for us that will outline cost for the project. And watch your mailboxes later in June for the HWN's mail out of Free Activities happening in Hanna this summer.

Emergency Social Services (ESS)

Our Emergency Social Services Workshop was held on Tuesday, May 10th at the Community Centre with 22 people participating in the day. It gave volunteers a taste of what the ESS responsibilities are and allowed us to review our plans and the reception center kits. We have taken away notes from the facilitators and will work to incorporate those updates to our plans as we work on things within the larger regional group.

EPIC Adventures

Sydney McMillin has started her role as our EPIC Adventures Manager for the summer and has hired her staff of leaders for July and August. EPIC registration is available online at hanna.ca/youth and we have the Community Youth Fund available to families who may require subsidy.

Canada Day

Lots of great activities are planned for Canada Day this year. Please see the schedule below.

12:30pm	Flag Raising Ceremony	RCMP Park
1:00pm	Free BBQ	Community Centre
	Suit Jacket Society - Live	
1:00pm - 4:00pm	Music	Hector King Hunter Park

	Bounce Houses and Fun	
1:00pm - 4:00pm	Patrol	Hector King Hunter Park
1:00pm - 9:00pm	Free Public Swim	Swimming Pool
7:00pm	Bike Parade	Fox Lake Park
11:30pm	Fireworks	Fox Lake Park

Music in the Park

Music in the Park will be returning this year with live performances being held on Sundays in July and August at 4pm at Hector King Hunter Park. Contracts are being finalized with performers and a full schedule will be available soon.

Hanna Youth Club

The Youth Club has their end of school dance scheduled for Friday, June 24th. Chaperones are needed. Youth Club will also be assisting with the Outdoor Movie scheduled for Friday, September 9th.

June 14, 2022 Council report

Community Services Foreman – Kevin Olsen

Pool

- Up and running for May long weekend.
- Concrete on deck is needing more repairs every year as it cracks and chips.

Spray Park

- We are hoping to have it running for mid-June as weather starts to look more consistent.
- PlayQuest was out to repair some of their previous repair on the rubber surfacing as the base had settled over winter.
- Issues with the contractor dragging their feet installing ventilation in the building has caused serious issues with rust and oxidation. We are working on cleaning what we can but there may be some components to replace.
- Shade has been a concern mentioned regularly at the Spray Park. Playworks has provided a quote and suggestions for various products they offer.

Irrigation

- Is up and running in all locations.
- Minor repairs as expected with valves and heads.
- Many system showing signs of aging, some valves and heads are over 30 years old.

Fox Lake

- Open and seeing consistent use.
- Nice to have Derbyshire's back, doing a great job continuing where they left off last year.

Mowing and maintenance

- Has been consistent despite the lack of rain.

Ball Diamonds and Soccer fields

- Seeing lots of use.
- Regular grooming and mowing done.
- 4H approached me to do a "Community Service". We are having them scrape and paint a couple of the dugouts at the Triplex. We will supply paint and supplies and they will supply the labor. This happened May 30th at 3:30pm.

Public Works

- Hauled the dirt into the Arena for us. 4H is having their Show and Sale on June 11th.

Strongfield Environmental

- Is in town on May 28th to do our contract pesticide spraying.

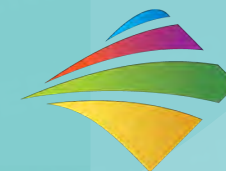
Flower beds and planters

- Are being prepped and planted.
- Met with Dave Beckie in regard to extending the irrigation for accommodating the landscaping for the Poppy Project.

Hanna Signage and Wayfinding

May 25, 2022

EIGHT ONE EIGHT STUDIO
PLANNING + DESIGN COLLABORATIVE



HARVEST SKY REGION
ECONOMIC DEVELOPMENT CORPORATION



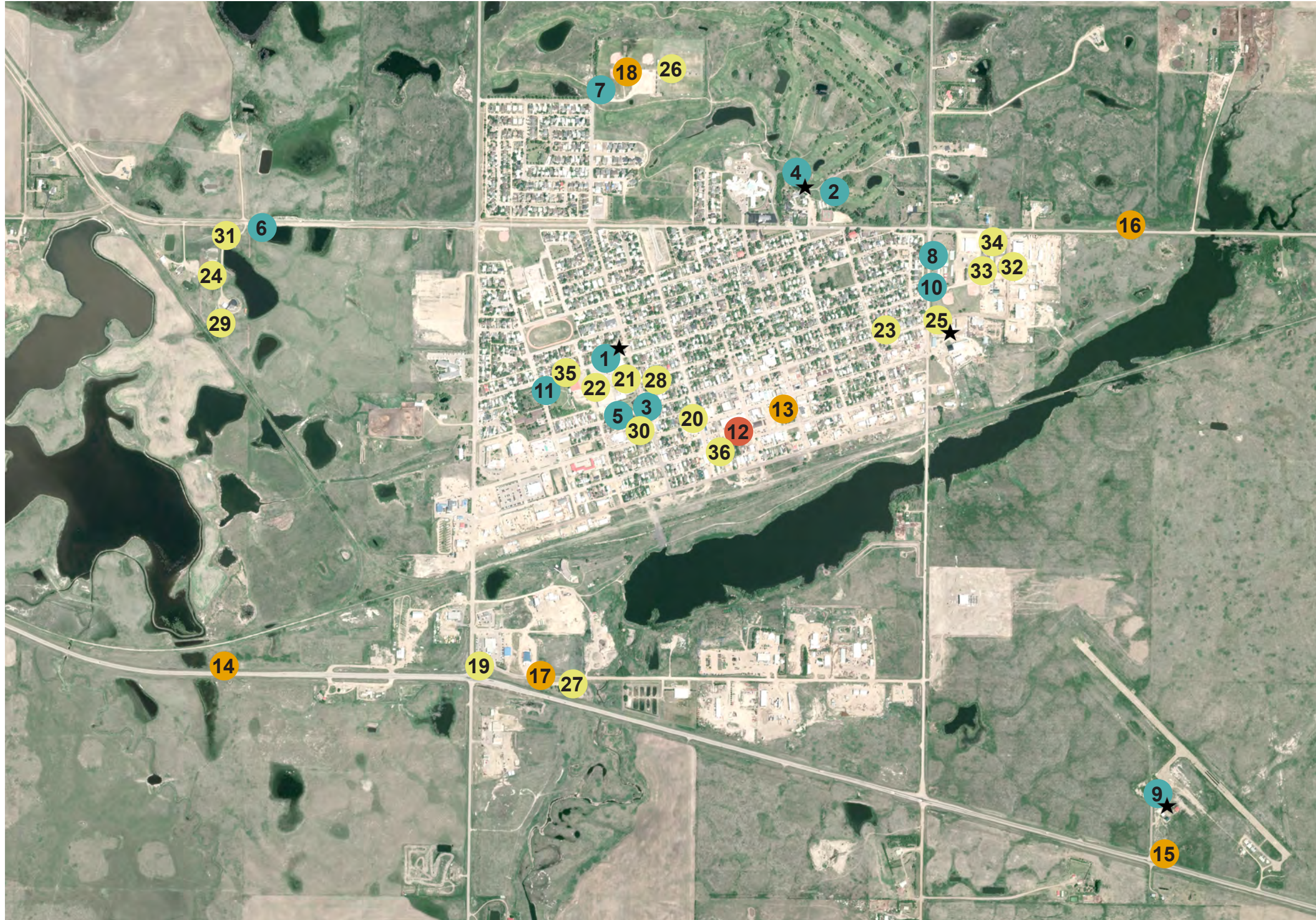
**TOWN OF
HANNA**
Part of the Harvest Sky Region

overview

1. signage Inventory + recommended Actions
2. signage concept
3. questions
4. monument signage
5. gateway signage
6. wayfinding signage
7. questions

existing signage inventory

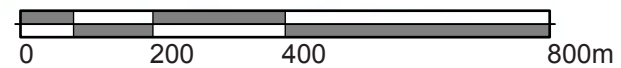
existing signage inventory + recommended actions



recommended action	# of signs
keep	11
keep and brand	4
remove	1
replace entire sign	6
replace panels	16
replace panels and brand	1
new sign	10

recommended action

- replace sign
- keep sign
- remove sign
- replace sign panels
- ★ brand



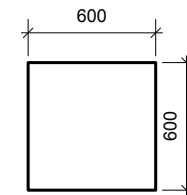
inventory overview

number	recommended action	branding	sign type	location	# panels	materials
1	keep	brand	custom	Centennial Place		metal logo on wall
2	keep		custom	HGCC		metal bag holder sign
3	keep		free standing	RCMP Park		metal sign with cutouts
4	keep	brand	monument	HGCC		wood on wood timbers
5	keep		monument	RCMP Park		concrete monument
6	keep		monument	Fox Lake park		wood
7	keep		monument	triplex		wood on wood posts
8	keep		panel	museum		wood
9	keep	brand	wall sign	airport		metal letters
10	keep		wall sign	museum		coroplast
11	keep		wall sign	Hector King-Hunter Pioneer Park		wood
12	remove sign		monument	library	1	wood
13	replace entire sign		free standing	Memorial Park	1	metal archway
14	replace entire sign		monument	highway 9 eastbound	1	wood
15	replace entire sign		monument	highway 9 westbound	1	wood
16	replace entire sign		monument	highway 36 southbound	1	wood
17	replace entire sign		panel	public parking lot	1	metal
18	replace entire sign		wall sign	triplex		wood
19	replace panels		cabinet sign	LED sign	2	aluminum
20	replace panels		cabinet sign	town office	2	plastic / lexan
21	replace panels		cabinet sign	arena	1	plastic/lexan
22	replace panels		cabinet sign	curling rink	1	plastic / lexan
23	replace panels		fence sign	turtle park	1	metal
24	replace panels		panel	Fox Lake park	1	wood posts
25	replace panels	brand	panel	Wes James ball park		coroplast on plywood
26	replace panels		panel	triplex soccer fields		coroplast
27	replace panels		panel	visitor information centre	2	metal
28	replace panels		panel	swimming pool	1	metal
29	replace panels		post sign	Fox Lake playground	2	metal on steel posts
30	replace panels		post sign	RCMP Park	1	metal sign on post
31	replace panels		temporary	Fox Lake park	2	coroplast
32	replace panels		wall sign	Parks shop	1	coroplast on plywood
33	replace panels		wall sign	Parks storage	1	coroplast on plywood
34	replace panels		wall sign	Public Works shop	2	coroplast on plywood
35	replace panels		wall sign	community centre	1	foamcore

new signage

number of signs	type	location	estimated size
1	wall sign	little lift station	305mm x 457mm
1	freestanding	Hector King Hunter Pioneer Park	1219mm x 2438mm
1	freestanding	Winkler Park	1219mm x 2438mm
1	freestanding	triplex	1219mm x 2438mm
1	fence sign	Robert Rowden diamond	305mm x 457mm
1	freestanding	Doug Todd memorial park	1219mm x 2438mm
1	freestanding	skateboard park	1219mm x 2438mm
1	wall sign	tennis courts	305mm x 457mm
1	wall sign	Lion's hall	305mm x 457mm
1	freestanding	spray park	1219mm x 2438mm

brand sign dimensions



total number: 4

to be placed adjacent to existing signage with action to brand

existing signage - keep



1
 action keep + brand
 sign type custom
 location Centennial Place
 material metal wall logo

2
 action keep
 sign type custom
 location HGCC
 material metal bag holder sign

3
 action keep
 sign type free standing
 location RCMP Park
 material metal sign with cutouts

4
 action keep + brand
 sign type monument
 location HGCC
 material wood on wood timbers

5
 action keep
 sign type monument
 location RCMP Park
 material concrete monument

6
 action keep
 sign type monument
 location Fox Lake Park
 material wood



7
 action keep
 sign type monument
 location triplex Kevin Sheehan
 material wood on wood posts

8
 action keep
 sign type panel
 location museum
 material wood

9
 action keep + brand
 sign type wall sign
 location airport
 material metal letters

10
 action keep
 sign type wall sign
 location museum
 material coroplast

11
 action keep
 sign type wall sign
 location Hector King-Hunter Pioneer
 material wood

existing signage - remove



	12
action	remove sign
sign type	free standing
location	library
material	wood

existing signage - replace



	13
action	replace entire sign
sign type	free standing
location	Memorial Park
material	metal archway



	14
action	replace entire sign
sign type	monument
location	highway 9 eastbound
material	wood



	15
action	replace entire sign
sign type	monument
location	highway 9 westbound
material	wood



	16
action	replace entire sign
sign type	monument
location	highway 36 southbound
material	wood



	17
action	replace entire sign
sign type	panel
location	public parking lot
material	metal

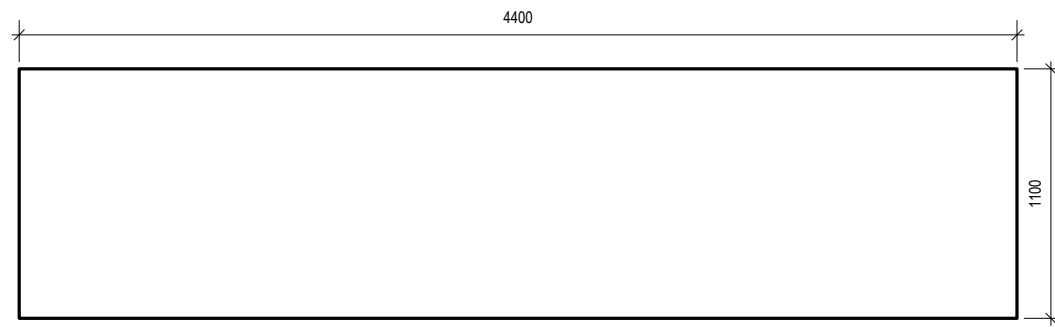


	18
action	replace entire sign
sign type	wall sign
location	triplex Sheehan diamond
material	wood

existing signage - replace panels



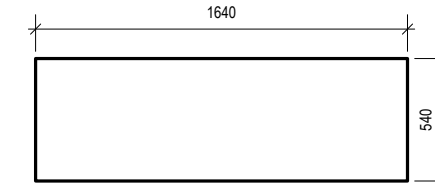
*estimated dimensions; to be verified on site



19
 action : replace panels
 type: cabinet sign
 location: LED sign
 # panels: 2
 material: aluminum



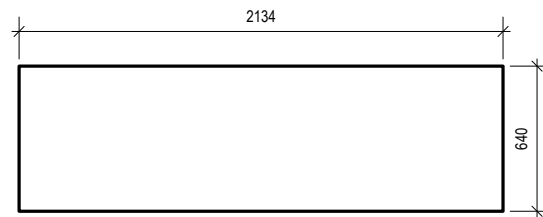
*estimated dimensions; to be verified on site



22
 action: replace panels
 type: cabinet sign
 location: curling rink
 # panels: 1
 material: plastic/lexan



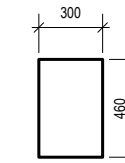
*estimated dimensions; to be verified on site



20
 action: replace panels
 type: cabinet sign
 location: town office
 # panels: 2
 material: plastic/lexan



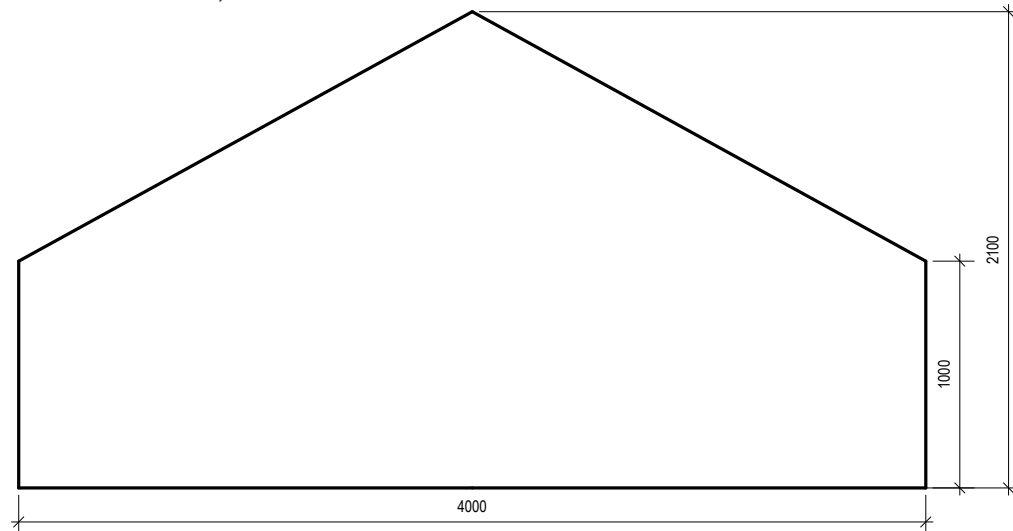
*estimated dimensions; to be verified on site



23
 action : replace panels
 type: fence sign
 location: turtle park
 # panels: 1
 material: metal



*estimated dimensions; to be verified on site



21
 action: replace panels
 type: cabinet
 location: arena
 # panels: 1
 material: plastic/lexan



*estimated dimensions; to be verified on site

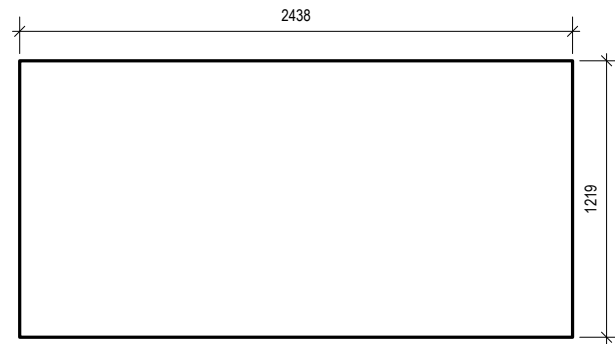


24
 action: replace panels
 type: panel
 location: Fox Lake park
 # panels: 1
 material: wood posts

existing signage - replace panels



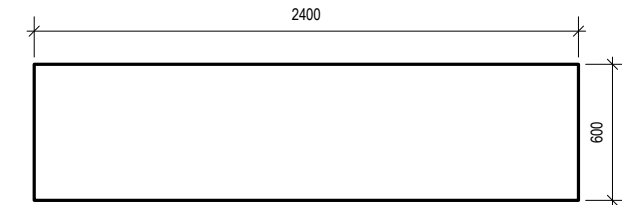
*estimated dimensions; to be verified on site



25
 action: replace panels + brand
 type: panel
 location: Wes James ball park
 # panels: 1
 material: coroplast on plywood



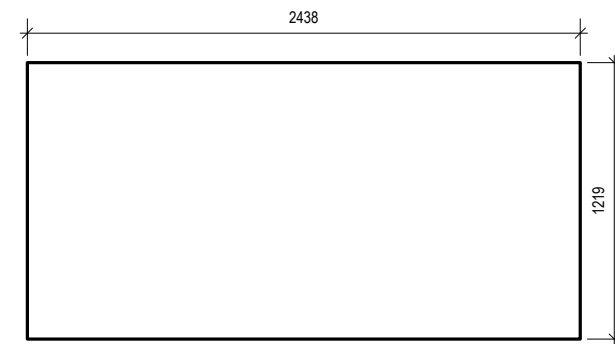
*estimated dimensions; to be verified on site



28
 action: replace panels
 type: panel
 location: swimming pool
 # panels: 1
 material: metal



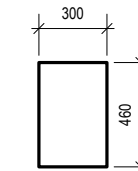
*estimated dimensions; to be verified on site



26
 action: replace panels
 type: panel
 location: triplex soccer fields
 # panels: 1
 material: coroplast on wood posts



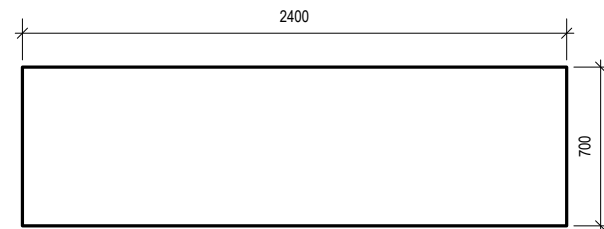
*estimated dimensions; to be verified on site



29
 action: replace panels
 type: post sign
 location: Fox Lake
 playground
 # panels: 2
 material: metal



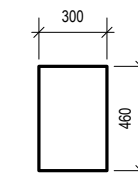
*estimated dimensions; to be verified on site



27
 action: replace panels
 type: panel
 location: visitor information centre
 # panels: 2
 material: metal



*estimated dimensions; to be verified on site

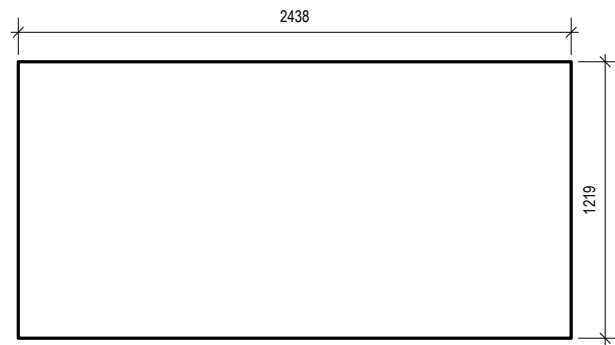


30
 action: replace panels
 type: post sign
 location: RCMP Park
 # panels: 1
 material: metal

existing signage - replace panels



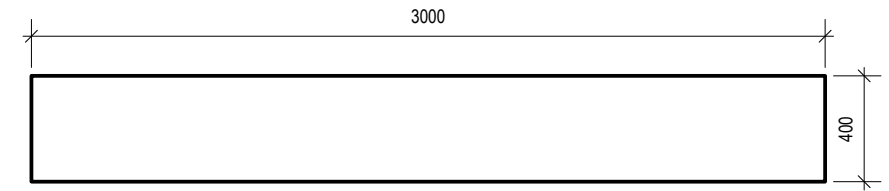
*estimated dimensions; to be verified on site



31
 action: replace panels
 type: temporary
 location: Fox Lake park
 # panels: 2
 material: coroplast



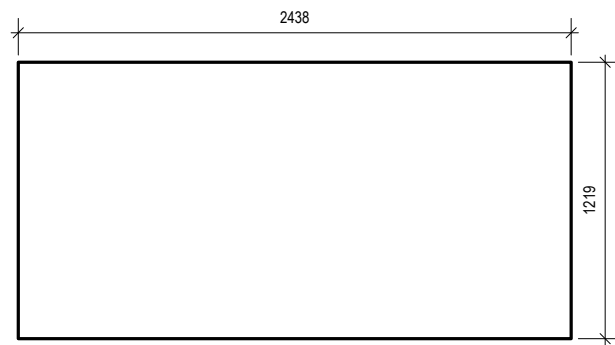
*estimated dimensions; to be verified on site



34
 action: replace panels
 type: wall sign
 location: Public Works shop
 # panels: 2
 material: coroplast on plywood



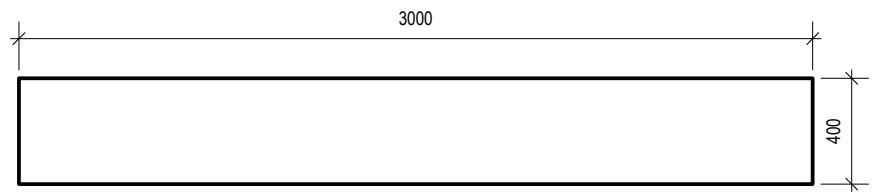
*estimated dimensions; to be verified on site



32
 action: replace panels
 type: wall sign
 location: Parks shop
 # panels: 1
 material: coroplast on plywood



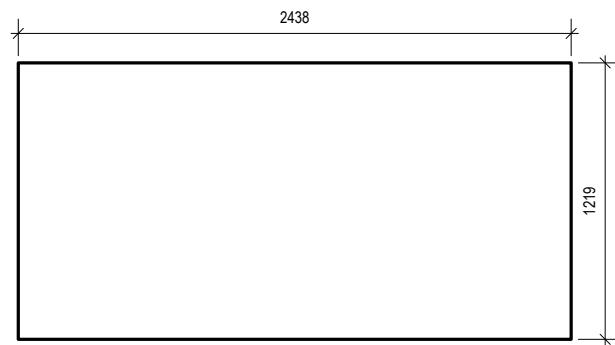
*estimated dimensions; to be verified on site



35
 action: replace panels
 type: wall sign
 location: community centre
 # panels: 1
 material: foamcore



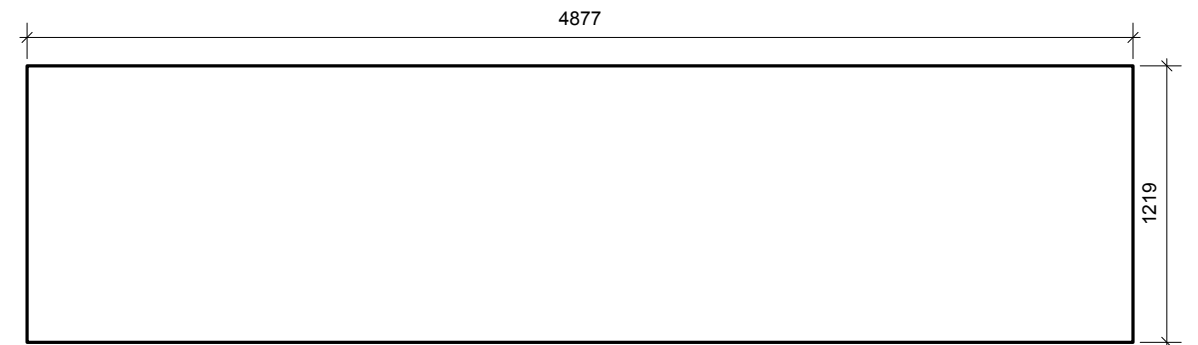
*estimated dimensions; to be verified on site



33
 action: replace panels
 type: wall sign
 location: Parks storage
 # panels: 1
 material: coroplast on plywood



*estimated dimensions; to be verified on site



36
 action: replace panels
 type: wall sign
 location: library
 # panels: 1
 material: unknown

signage concept

what we heard

- clean, modern look
- wood, steel, and colour
- low maintenance
- visibility + uniqueness
- integrate town branding + logo

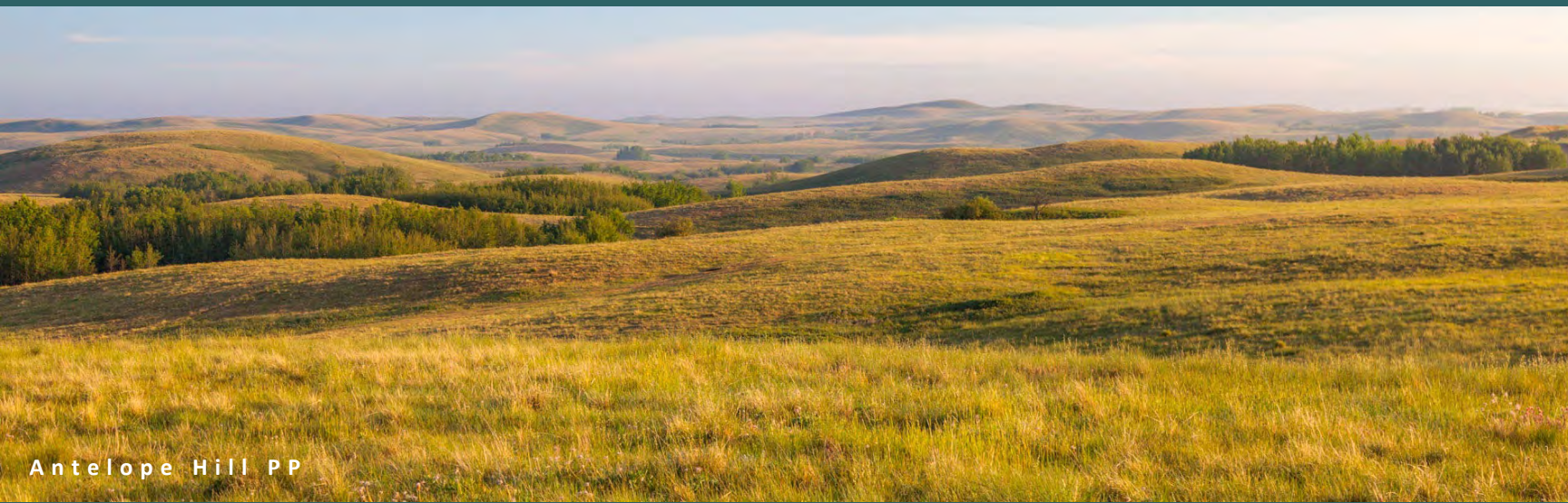


**“We have a strong economy with deep roots
in agriculture, farmers and ranchers
constantly preparing for the future, and a
community embracing change and
opportunity”**

-Town of Hanna Strategic Plan

the story

the land



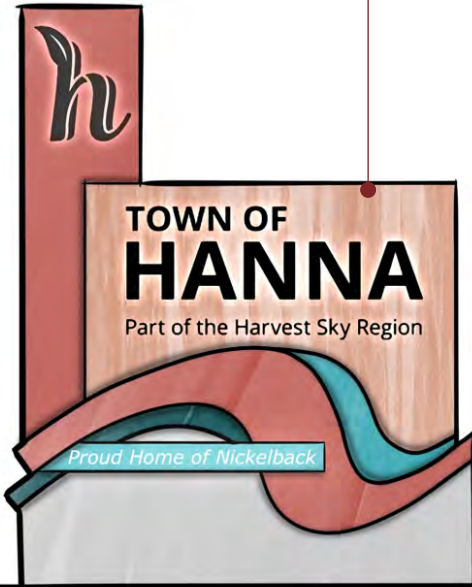
Grain Elevators – 1980s

- weathered steel
- wood panel
- acrylic/aluminium
- concrete

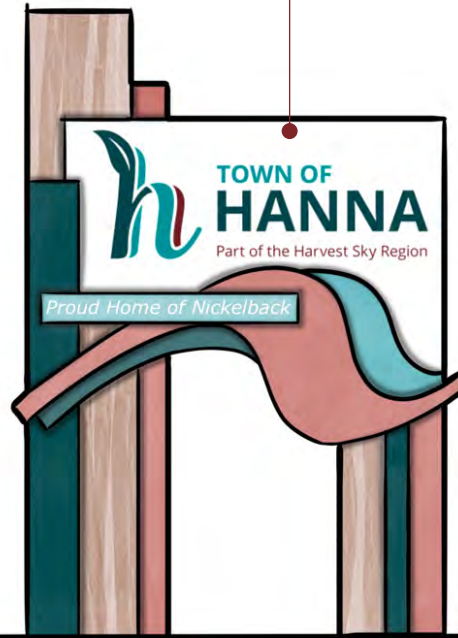
backlit metal logo on wood panel

lit acrylic panel sign with logo

metal logo on wood panel



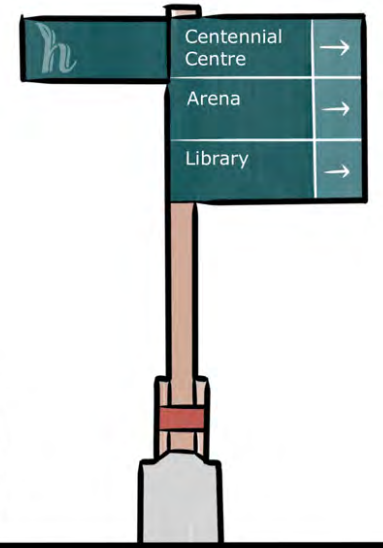
monument option 1



monument option 2



gateway

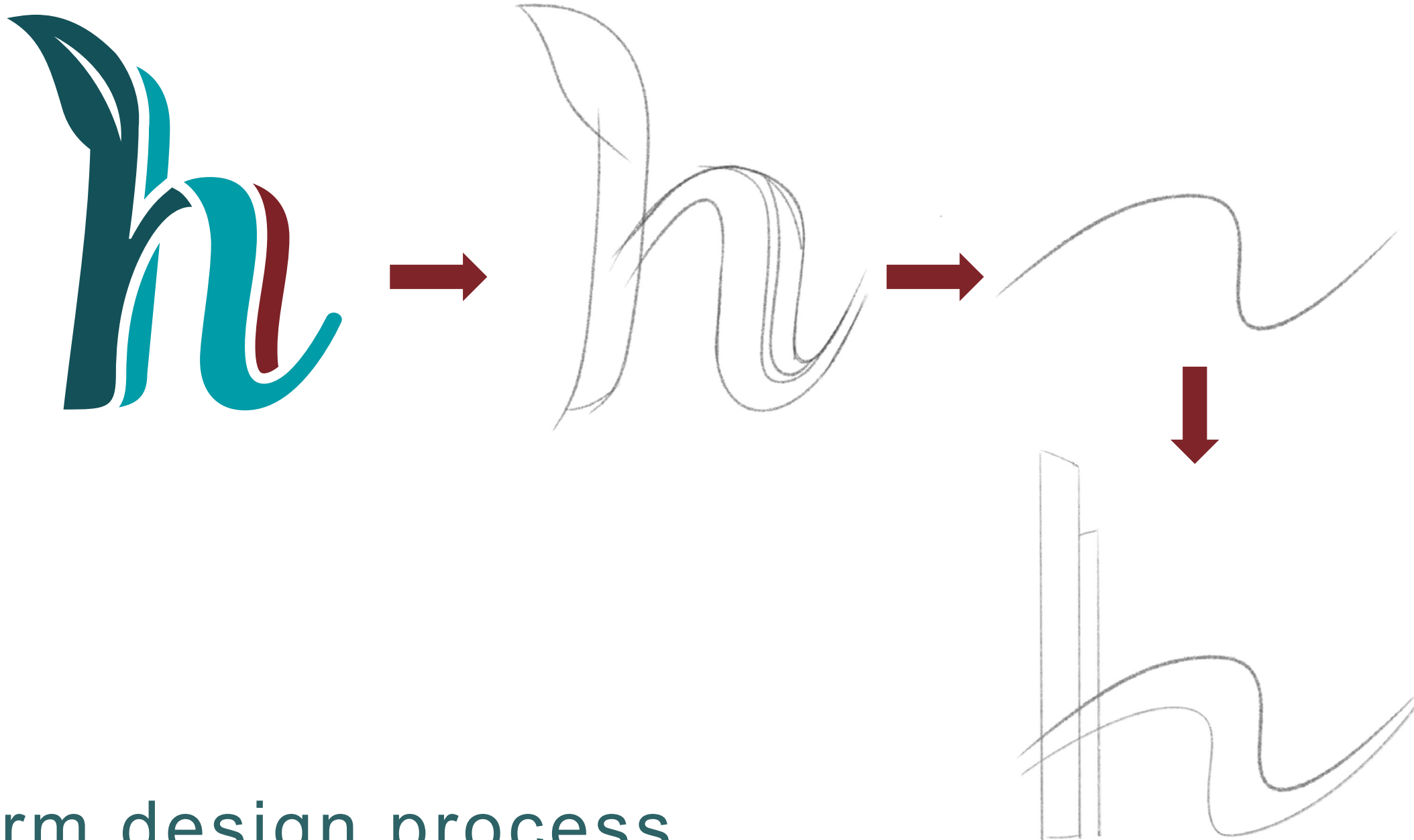


wayfinding

concept

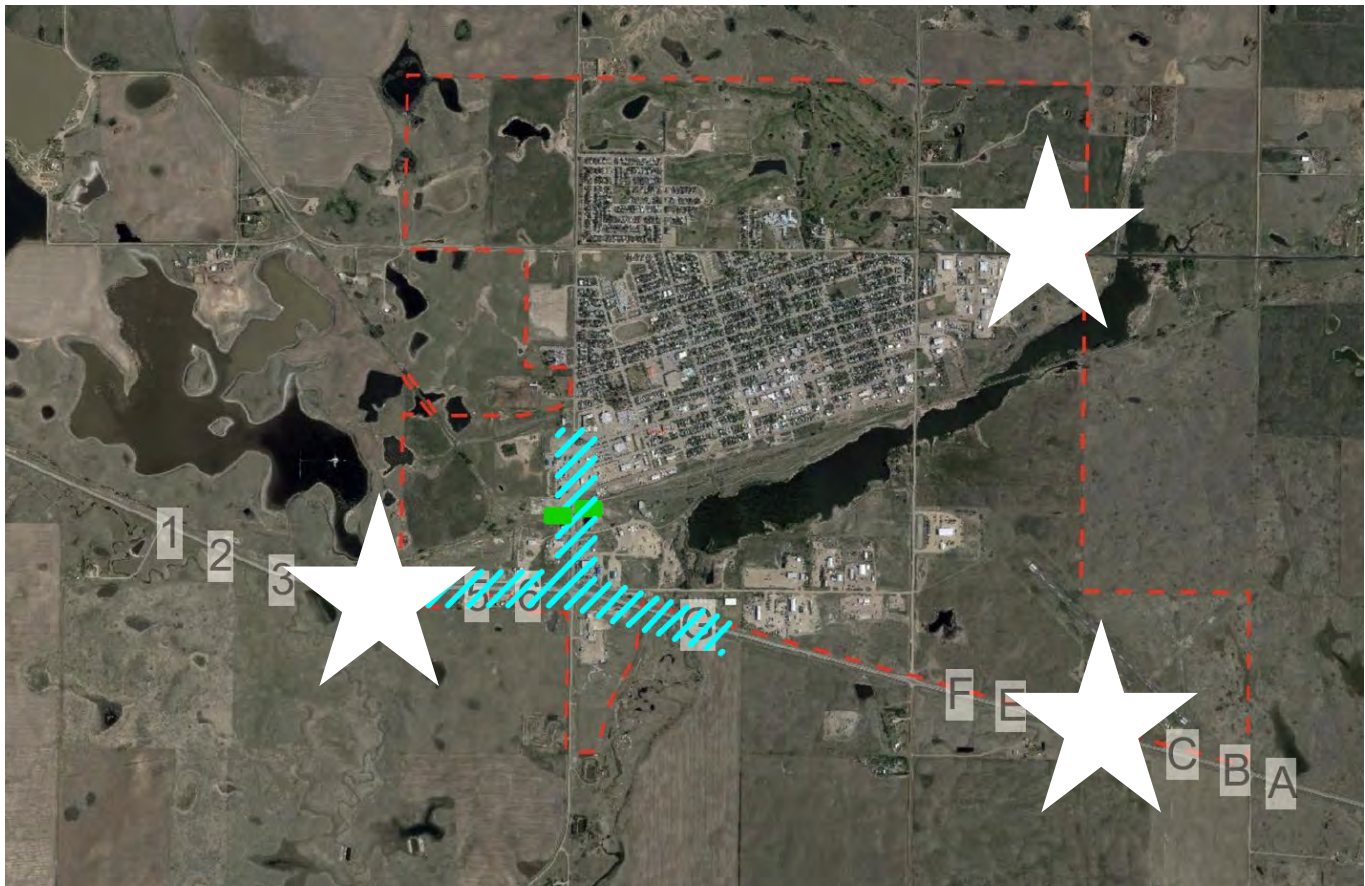


materials

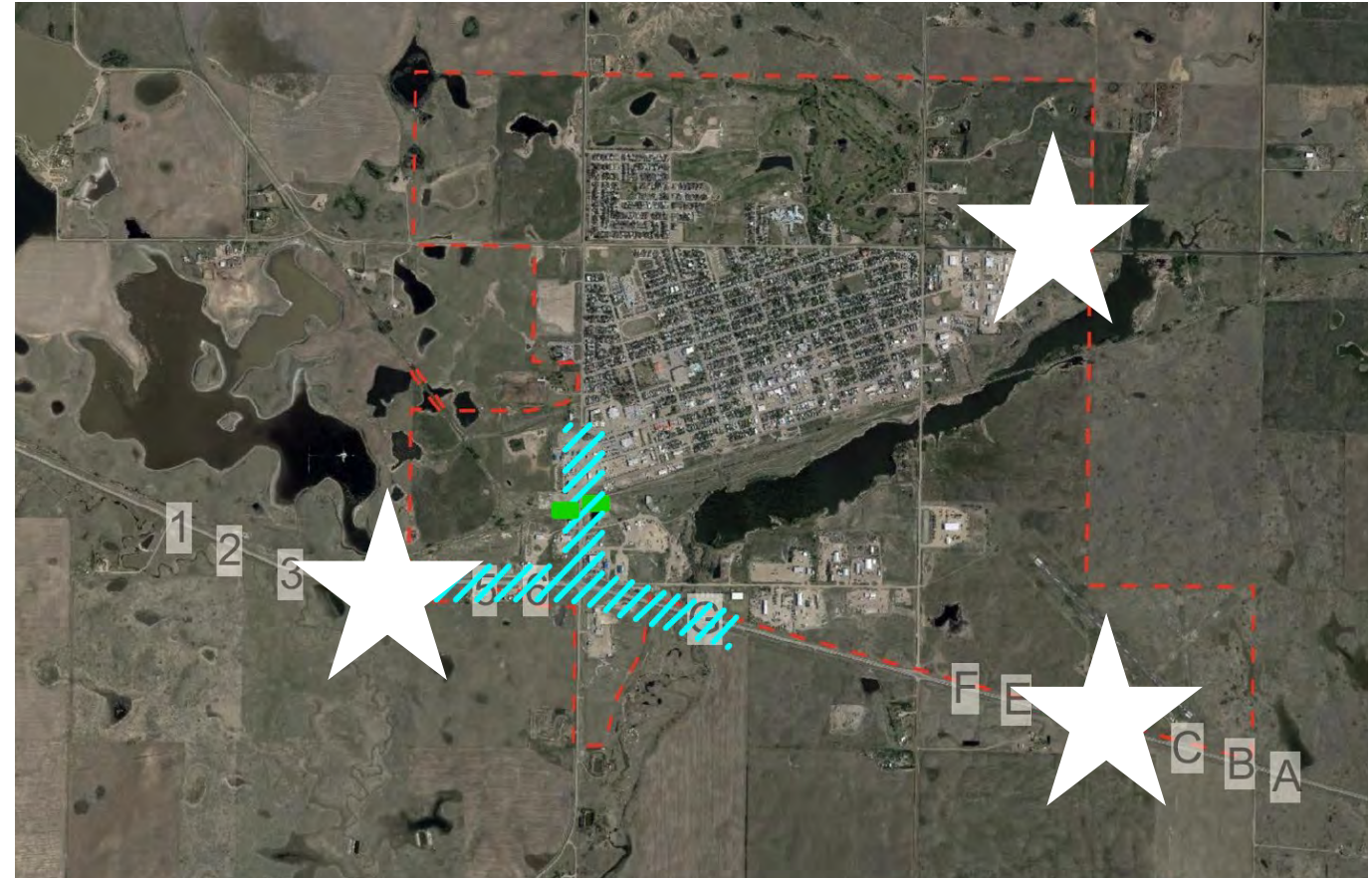
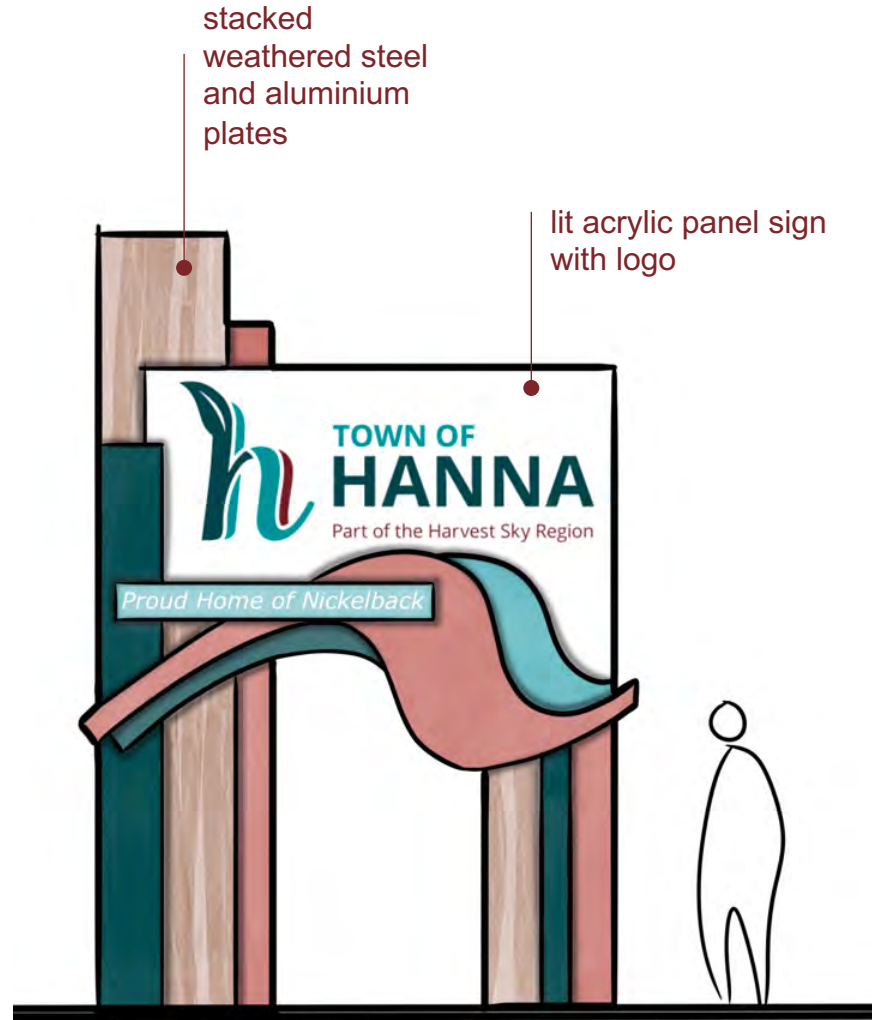


form design process

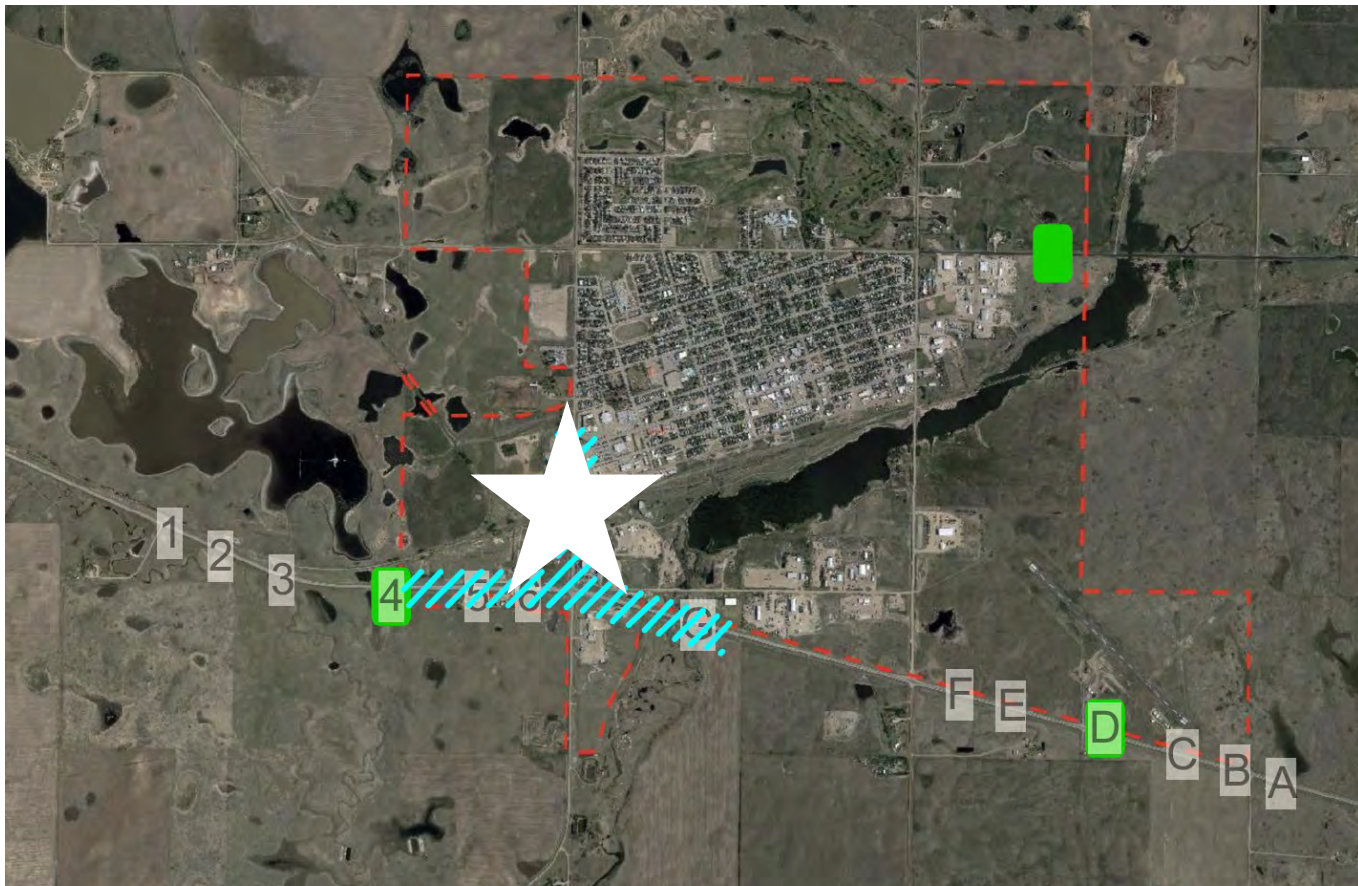
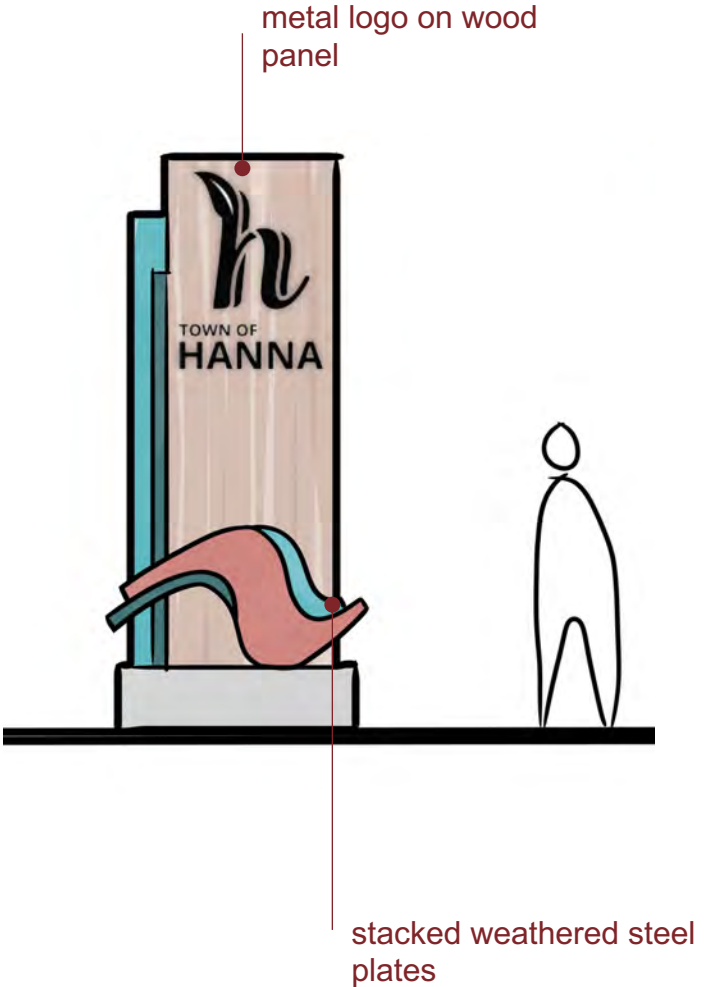
monument sign – option a



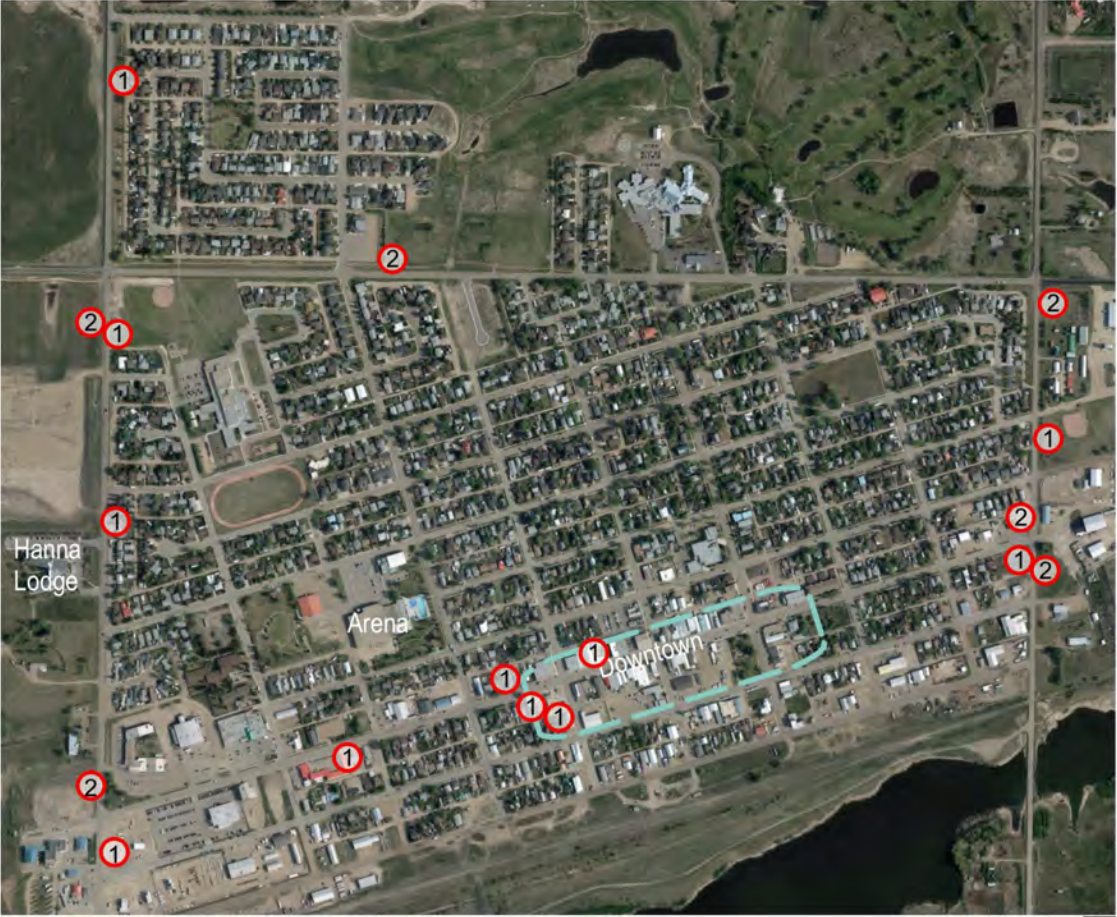
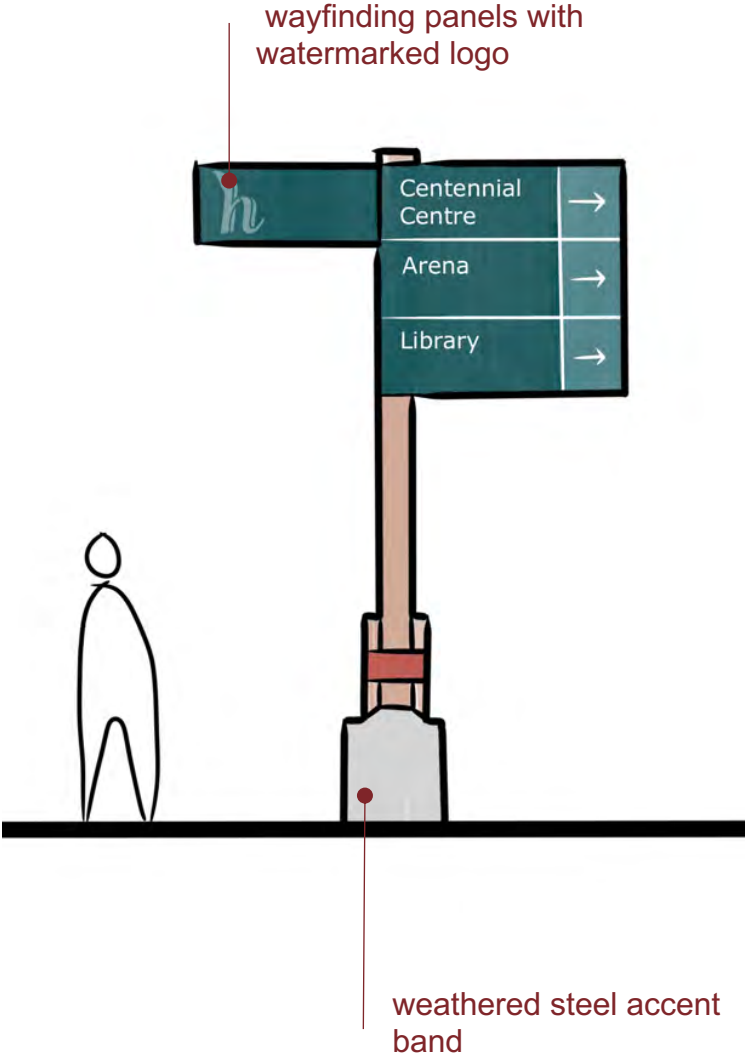
monument sign – option b



gateway sign



wayfinding sign

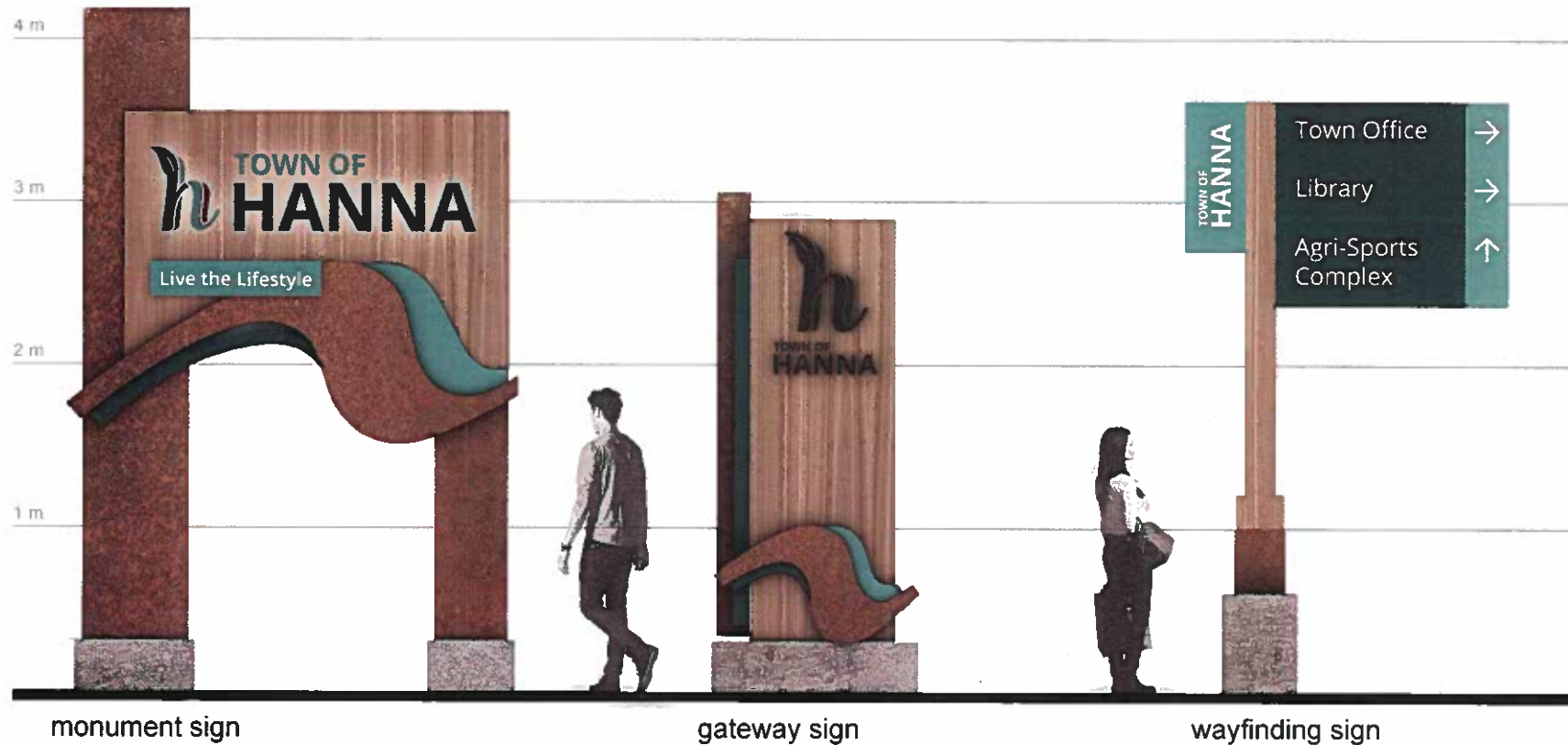


Directional wayfinding signages: potential locations

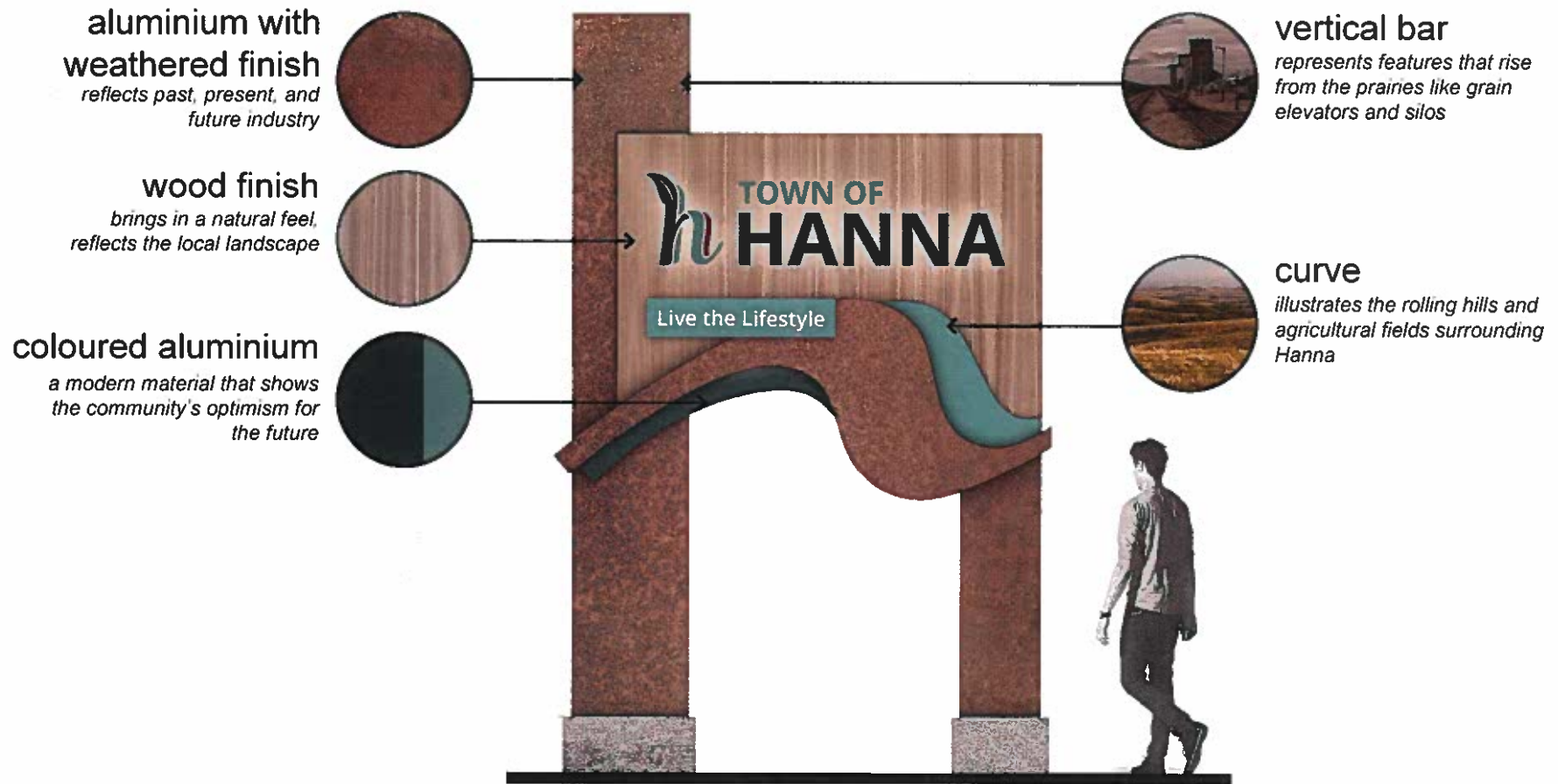
legend

- approximate location for wayfinding sign; number indicates priority installation based on celebrating Hanna main entrance and prioritizing the downtown

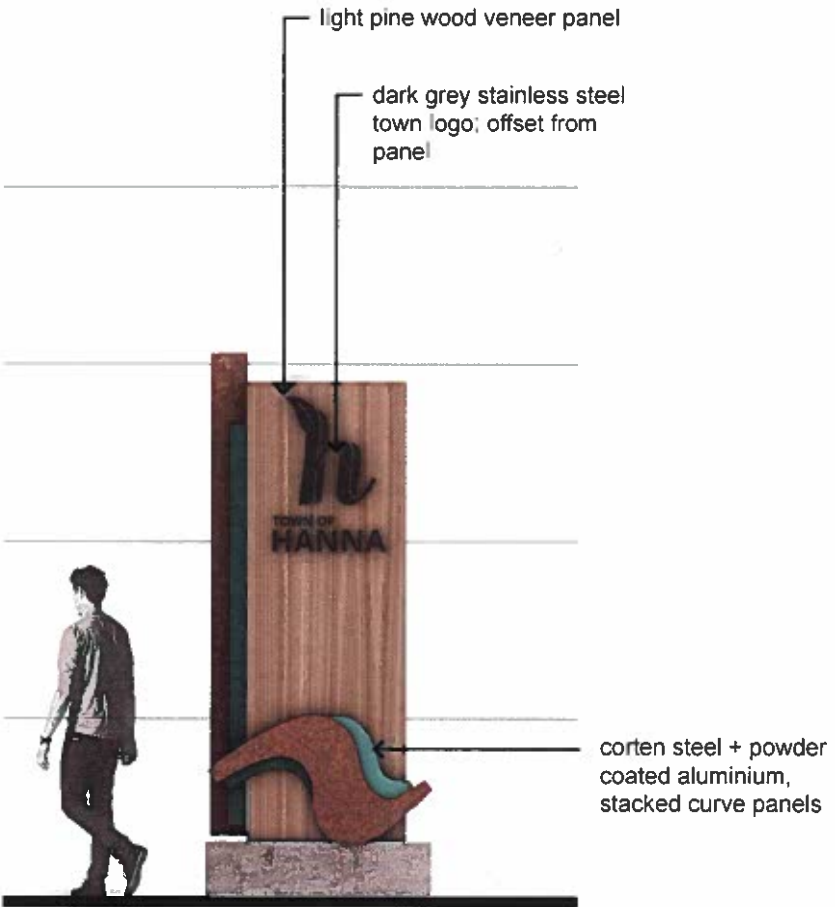
signage concept overview



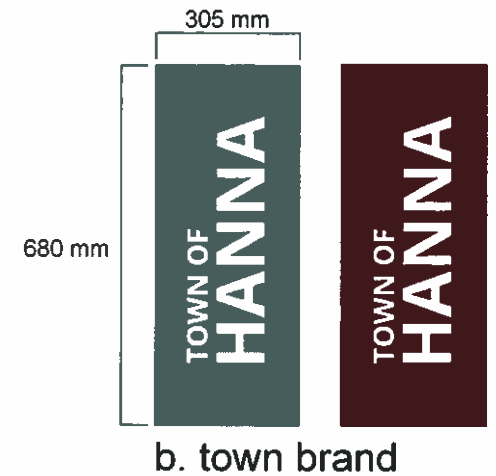
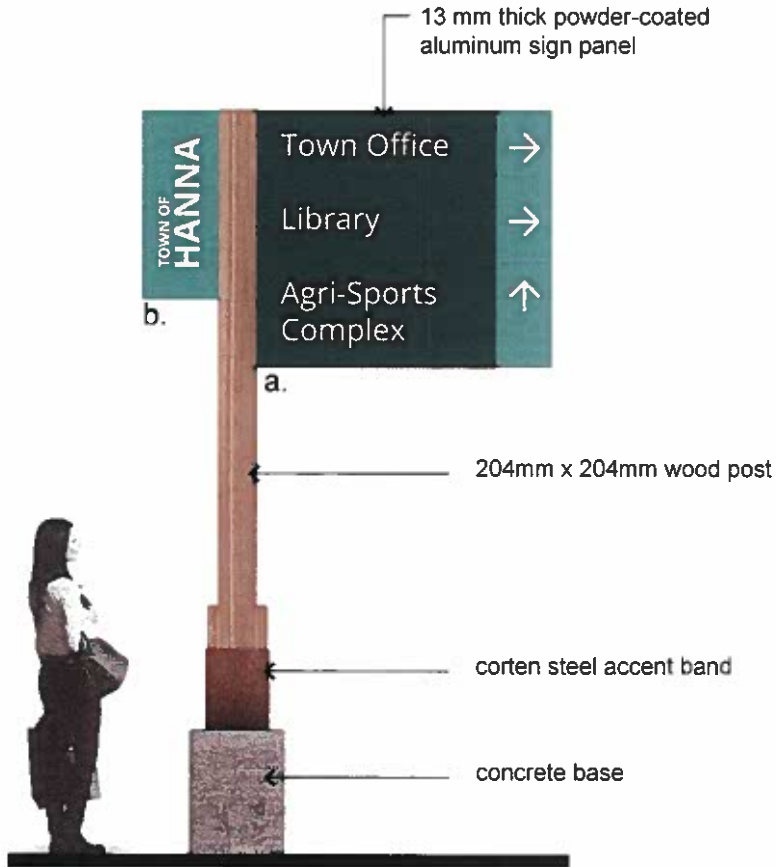
monument sign *concept*



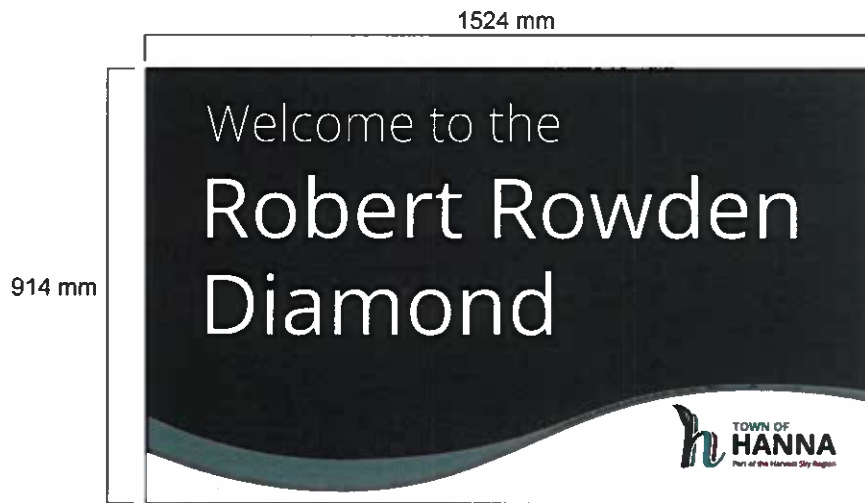
gateway sign *concept*



wayfinding sign concept

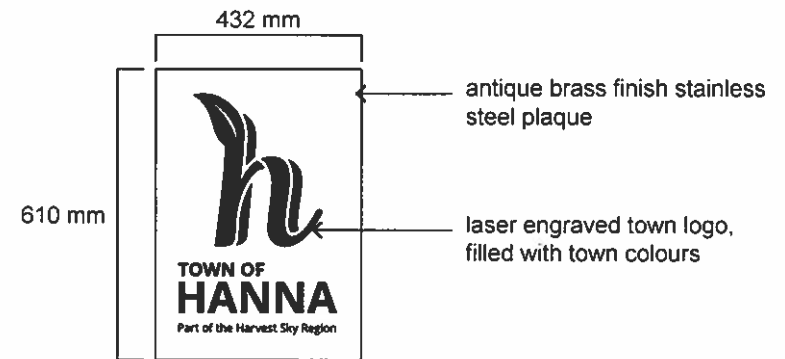


new sign panel
concept



post sign concept

*new signage and
replacement panels



sign brand

*placed alongside existing sign

proposed sign locations



- gateway sign
 - monument sign
- *wayfinding signage locations to be determined



Hanna Monument Sign
 Preliminary Cost Estimate
 Hanna, AB

Jun 8, 2022

ITEM	DESCRIPTION	DETAIL	UNIT	QTY	UNIT COST	TOTAL
1	foundation					
	1 concrete piles	400mm ø, ±2000mm depth concrete piles including attachments	each	3	\$ 1,500.00	\$4,500.00
	2 concrete sign foundation	305mm height cast in place concrete plinth with bevelled edges at top face	each	1	\$ 8,000.00	\$8,000.00
2	structure					
	1 aluminium welded tube frame system	2" x 2" x 0.125" thick rectangular aluminum welded horizontal supports welded to 2 (6" x 6" x 0.25") rectangular aluminum posts welded to 10" x 10" x 1" aluminum base plates including bolt fastenings	each	1	\$ 8,250.00	\$8,250.00
3	cladding					
	1 aluminum panels	0.25" thick aluminum panels, cut to shape, primed and powder coated with exterior grade finish, including assembly	m2	36	\$ 400.00	\$14,400.00
4	lettering					
	1 town logo	halo lit LED aluminium Town of Hanna logo + lettering	each	1	\$ 5,000.00	\$5,000.00
5	electrical					
	1 solar panel light system	solar panel, batteries, and conduits for nighttime illumination of halo lit LED letters	each	1	\$ 15,000.00	\$15,000.00

note: This estimate is not guaranteed. The actual cost may fluctuate within ±20% of estimate.

sub total	<u>\$55,150.00</u>
10% construction contingency	<u>\$5,515.00</u>
grand total	<u>\$60,665.00</u>

Hanna Gateway Sign
Preliminary Cost Estimate
Hanna, AB

Jun 8, 2022

ITEM	DESCRIPTION	DETAIL	UNIT	QTY	UNIT COST	TOTAL
1	foundation					
.1	concrete piles	400mm o, ±2000mm depth concrete piles including attachments	each	2	\$ 1,500.00	\$3,000.00
.2	concrete foundation	305mm height cast in place concrete slab with bevelled edges at top face	each	1	\$ 3,000.00	\$3,000.00
2	structure					
.1	aluminium welded tube frame system	2" x 2" x 0.125" thick rectangular aluminum welded horizontal supports welded to 2 (6" x 6" x 0.25") rectangular aluminum posts welded to 10" x 10" x 1" aluminum base plates including bolt fastenings	each	1	\$ 2,000.00	\$2,000.00
3	cladding					
.1	aluminum panels	0.025" thick aluminum panels, cut to shape, primed and painted with exterior grade finish, including assembly	m2	4	\$ 500.00	\$2,000.00
3	lettering					
.1	aluminum panels	0.025" thick aluminum panels, cut to shape, primed and painted with exterior grade finish, including assembly	each	1	\$ 1,000.00	\$1,000.00
<p>note: This estimate is not guaranteed. The actual cost may fluctuate within ±20% of estimate.</p>						
sub total						\$11,000.00
10% construction contingency						\$1,100.00
grand total						\$12,100.00

Hanna Wayfinding Sign
 Preliminary Cost Estimate
 Hanna, AB

Jun 8, 2022

ITEM	DESCRIPTION	DETAIL	UNIT	QTY	UNIT COST	TOTAL
1	foundation					
	.1 concrete piles	457mm ø, ±2000mm depth concrete piles including attachments	each	1	\$ 3,000.00	\$3,000.00
2	structure					
	.1 post	8" x 8" x 10' Douglas Fir pressure treated post, bolted to concrete with saddle bracket	each	1	\$ 1,500.00	\$1,500.00
3	panels					
	.1 sign panels	0.25" thick Dibond panels, cut to shape, primed and painted with exterior grade finish and graffiti coat, including assembly and brackets	each	1	\$ 1,500.00	\$1,500.00

note: This estimate is not guaranteed. The actual cost may fluctuate within ±20% of estimate.

sub total	<u>\$6,000.00</u>
10% construction contingency	<u>\$600.00</u>
grand total	<u>\$6,600.00</u>

COUNCIL REPORT

DATE: June 14, 2022

PRESENTED BY: Brent Olesen, Director of Public Works

Since the May 10, 2022 Council meeting, the public works department has been busy with the following items:

- Water & Sewer
 - We had a water leak on 3rd Ave West in the 100 block. It was right at the main stop where the flared fitting was leaking.
 - Tied in a new Sewer service on 5th Ave west as the old one failed and was under the garage and could not be repaired.
 - We turned water on at the RV dump station, Fox Lake Park, Memorial Park, Triplex Ball Diamond, Winkler Park and Earl Ness ball diamond.
 - Replaced curb stop operating rods on six services.
 - Assisted Brooks Asphalt with the water sewer tie-in for the new duplex on the corner of 5th Ave & 5th St West.
 - Sewer Flushing is 80 percent finished.
 - We are hauling sewer from special areas, airport, fox lake, and the triplex every Friday and will continue until the fall.
- Road Maintenance
 - We have started grading alleys.
 - We were having some trouble ordering line paint, but we have it ordered and as soon as it comes in, we will start painting the lines.
 - The crew removed the crosswalk sign at the intersection of 2nd Ave and 2nd St West at the request of Council.
 - We hauled a load of millings to the parks shop so they could fill some holes in front of their building.
- Meetings
 - I am attending the Monday morning Director's meetings.
 - Braeden and I attended a safety meeting June 8th.
- Airport
 - We are doing routine maintenance at the airport.
 - Airport building repairs and airport suite repairs are being contracted.
- Cemetery
 - We have had two cremation interments this month.
 - The crew has added topsoil to some graves that had settled and seeded them.
- General
 - Spring Cleanup was completed May 25th.
 - We hauled 4 loads of millings for the golf course to get started on the cart paths.

Date: June 14, 2022

Agenda Item No: 09.01

Marigold Library System – Schedule C Amendment

Recommended Motion

That Council authorize the Chief Administrative Officer to sign Schedule C of the Agreement by and between the Parties comprising the Marigold Library System, to take effect January 1, 2023 which authorizes the per capita contribution of \$6.35 in 2023 and \$6.46 in 2024.

Background

The Town of Hanna is a participating member of the Marigold Library System. As per the Marigold Library System Agreement any changes to the agreement (including schedules) require approval of 60% of the parties to the Agreement, representing 60% of the population of the municipalities who are partners in the system.

The Marigold Board of Directors have approved the Levy Rates proposed to be charged in Schedule C to the municipalities and Library Boards for 2023 and 2024. The rates proposed to be charged in 2023 and 2024 will see an increase of \$.11/capita in each of the two years. These increases will be the first increases to the per capita contribution since 2020.

Proposed amendments to Schedule C:

- 2023 - \$6.35/capita
- 2024 - \$6.46/capita

Schedule C contributions in the past:

2012 -	\$4.90/capita
2013 -	\$5.25/capita
2014 -	\$5.60/capita
2015 -	\$5.71/capita
2016 -	\$5.83/capita
2017 -	\$5.94/capita
2018 -	\$6.06/capita
2019 -	\$6.15/capita
2020-22	\$6.24/capita



Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer





April 21 2022

Mayor Danny Povaschuk
PO Box 430
Hanna AB T0J 1P0

Dear Mayor Povaschuk,

RE: Enclosed documents from Marigold: revised Agreement and Schedule C

Please find enclosed two document packages for review by your Council. Both of these documents require signing before September 30, 2022.

- 1) Revised Marigold Agreement
- 2) Marigold per capita levy rates for 2023 & 2024 (Schedule C)

If you have questions or would like more information, please contact your Marigold Library Board representative and/or Marigold Headquarters: 1-855-934-5334 or michelle@marigold.ab.ca.

Marigold Library System exists to advocate for and support public library service delivery in all its communities, large and small, urban and rural. We believe that public library services inspire and galvanize strong communities along with greater civic engagement and cohesion. Forty-three municipalities have committed to forming a membership collaborative called Marigold Library System to provide support for libraries and residents in your community. Our mission is to **cultivate a collaborative and inclusive library community to support a range of responsive, quality library services.**

Just as important are the many personal benefits that come with affordable library services. The provincial government has deemed library services to be essential to daily living. Marigold and our member libraries collaborate to provide life sustaining services for people of all ages, including those in vulnerable groups. During difficult financial times with high unemployment, the public uses and depends on library service more than ever. Libraries and library systems support parents and children who are home schooling, the elderly and isolated, residents with disabilities, newcomers, and people with poor Internet and/or no computer devices to name a few. Public libraries will continue to be important civic institutions that your residents cherish.

For an overview of Marigold's philosophy and services, please view this two-minute YouTube video:

<https://youtu.be/FC0VNG9xpbQ>



Thank you for your attention to these important documents. We look forward to hearing from you before September 30, 2022.

Sincerely,

Y. Michelle Toombs, CEO
Marigold Library System

cc. Marigold Board members

Att. Marigold Library System Agreement
Schedule C documents

April 21 2022

Mayor Danny Povaschuk
PO Box 430
Hanna AB T0J 1P0

Dear Mayor Povaschuk,

RE: Marigold Per capita levy requisition documents

Enclosed with this letter are documents outlining the per capita levy rates that will appear on requisitions in 2023 and 2024. The Marigold Library Board is submitting this documentation for your Council approval after giving these levy rates and library services consideration.

For the last three years (2020, 2021, 2022), the Board did not increase the per capita levy because we recognized your financial challenges. Marigold also retained the 2019 Government of Alberta municipal populations for the 2020 and 2021 levy requisitions. However, rising costs and inflation are having an impact on our service provision capacity.

Marigold's mandate is to deliver library service to our forty-three member municipalities. Library systems like Marigold do not duplicate municipal library services and our governance structure is quite different from municipal libraries. While we innovate, adapt and deliver library services that are mostly behind-the-scenes, the nature of our work has not changed during or following the COVID closures.

As we prepare the 2023 and 2024 budgets for Marigold Library System, we see increasing costs for utilities, fuel, books, IT contracts and equipment, digital subscription contracts, the TRAC levy for our library system, supplies and salaries. Therefore, the Board has approved a revised levy schedule for municipalities and library boards with an \$0.11 per capita increase for each of 2023 and 2024.

Since the COVID pandemic began in 2020, municipal libraries have had to close their doors to the public at times, limit the number of people on-site, and reduce in-person programming and one-on-one patron supports, but this does not mean that library service has ceased. Quite the opposite. Libraries have innovated to provide a wider range of off-site and virtual programs. Marigold Library System has experienced significant increases in the use of its website services, online catalogue, e-book collections and digital subscriptions. Despite increased operational costs and declining provincial grants, Marigold has found operational efficiencies and invested in cyber security protections.

Every year after the April AGM, Marigold distributes **Value of Your Investment** reports for all member library boards, along with a companion document entitled **Power of Your Library Card** for counties. In these documents, we report how your levy investment has been spent to provide a wide range of supportive library services for your residents and for your municipality. The return on investment is significant and made possible by our careful and transparent use of your levy investment.



We value the support for library services that your municipality provides, and we would appreciate your review and signing of the attached Schedule C documents because we believe strongly that public libraries deliver exceptional value.

Sincerely,

M. Michelle Toombs

Michelle Toombs, CEO
Marigold Library Board



Schedule C

Requisition for Marigold Library System

Attached to and part of this Agreement by and between the Parties comprising the Marigold Library System.

Part I For those Municipalities without Library Boards

The contributions to the Marigold Library System by counties, Municipal Districts, Special Areas, Improvement Districts or any other Municipality without a Library Board shall be as follows for the period stated:

2023 ~ \$10.85 per capita paid to the Marigold Library System

2024 ~ \$10.96 per capita paid to the Marigold Library System

Part II For those Municipalities with Library Boards

The contributions to the Marigold Library System by Municipalities having Municipal Library Boards or Intermunicipal Library Boards shall be as follows for the period stated:

2023 ~ \$6.35 per capita to be paid directly to Marigold Library System

2024 ~ \$6.46 per capita to be paid directly to Marigold Library System

Part III For Municipal Library Boards

The contributions to the Marigold Library System by Municipal Library Boards or Intermunicipal Library Boards shall be as follows for the period stated:

2023 ~ \$4.50 per capita to be paid directly to Marigold Library System

2024 ~ \$4.50 per capita to be paid directly to Marigold Library System

In WITNESS THEREOF the undersigned being one of the Parties set out in Schedule A to this Agreement has duly executed this Agreement.

(Member Municipality)

Authorized Signature

Date

Print Name and Title

Seal:

Municipal Library Board or Intermunicipal Library Board* (City, Town, Village)

Authorized Signature

Date

Print Name and Title

Retain one copy for your files and forward one copy to Marigold Library System headquarters

*A Municipal Library Board or Intermunicipal Library Board is established pursuant to *the Act*.

Requisition for the Marigold Library Board Schedule C Fact Sheet



**Better Value
Better Services
Better Communities**



MARIGOLD
LIBRARY SYSTEM

Schedule C Fact Sheet

SCHEDULE C PROCESS

What is Schedule C?

Schedule C is an amendment to the Marigold Agreement¹ that outlines the per capita levy rate for municipalities and library boards.

Following approval by the Marigold Board, Schedule C and attachments are mailed to every member municipality.

Marigold requests that every municipality present Schedule C to Council for consideration and return a signed copy to Marigold before **September 30** of that year.

¹Marigold Agreement: A fundamental document signed by member municipalities that provides information associated with the Marigold membership: governance, services, membership and levy rates.

Use and needs are increasing

As **populations grow** and communities evolve, there is a **greater need** to provide collections, services and programs that are inclusive and broaden cultural awareness. Demand for training has also increased as more content-rich products and services are being introduced.



Use of public libraries in Marigold is growing. Therefore, support costs are also increasing.

To determine our levy rates, Marigold considers the following:

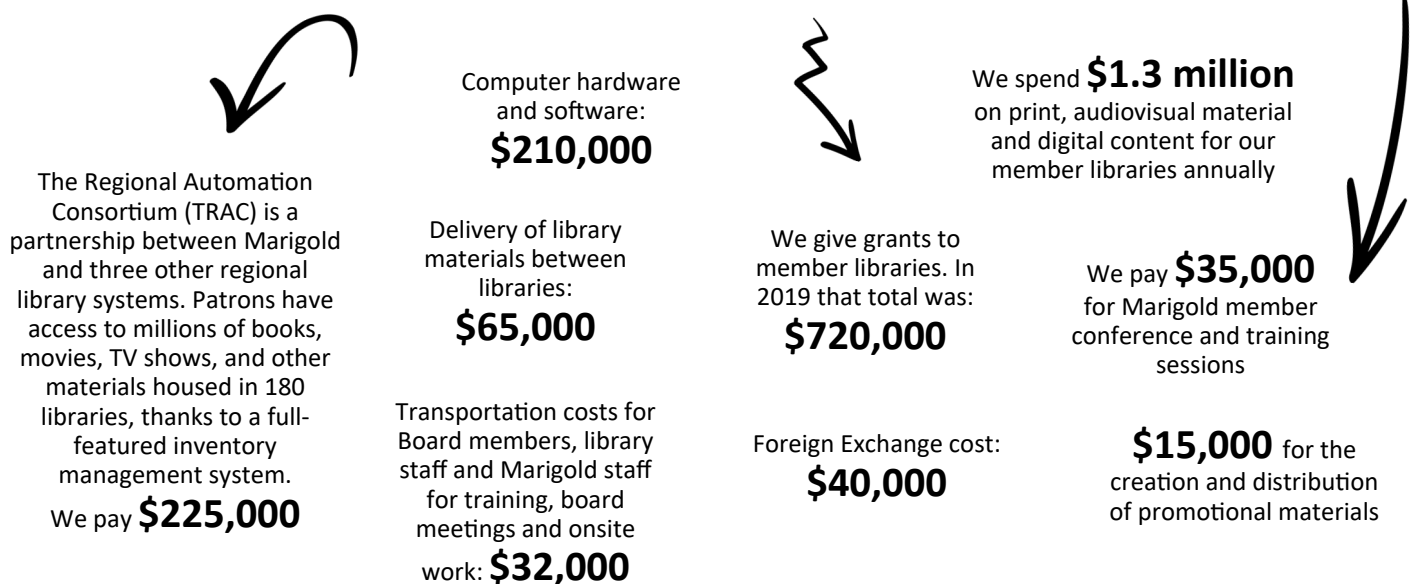
- Service cost increases that mirror population increases: delivery, materials allocations and service grants
- More training for member library managers and staff, board members and patrons
- Increases to delivery costs because of fuel costs and more frequent trips to high volume libraries
- More programs, supplies and equipment
- More downloadable eBooks and eAudio materials, music and online training and curriculum support
- Purchasing program for members with discounts on IT equipment and supplies
- Increased IT Infrastructure, support, and cybersecurity
- eBooks and eResource costs set by US vendors that are increasing faster than inflation
- Population based expenditures are increasing: TRAC levy, contract subscription fees for online resources, and organizational memberships
- The IT department is faced with increased costs due to enhanced security features and user security training. More servers will be needed and cost of licensing is increasing

Schedule C Fact Sheet



Stronger together!

Marigold is more than a service provider. It is a membership group made up of many municipalities that have chosen to collaborate to increase efficiency and save money while providing state-of-the-art public library service. Marigold makes it possible for residents in **all** member municipalities to be able to access library services at any of its service points. One library can't do it alone. Marigold invests money to provide your community access to amazing digital content, an Internet connection and wifi, thousands of books, professional consultations and much more.



*These numbers do not take into consideration the salaries of staff who provide services and programming.

And much more...

Schedule C Fact Sheet

Delivery Service & Supplies

Our fleet transports interlibrary loans, new materials, supplies, correspondence, kits and games, promotional materials and recycling.

Services and Program Support

Marigold develops and provides quality programs, and has direct relationships with residents through the books-by-mail service (L2U) and volunteer book deposits. Marigold provides administrative support for local and national programs, delivers kits and equipment to support in-house library programs at member libraries

Communications and Marketing Support

Marigold provides professional quality publications, photographs, displays, custom promotional materials and marketing software to promote resources, events and services available at the library.

Purchasing Program

Through Marigold's participation in the Public Purchasing Group (PPG), and Marigold's long-term relationships with vendors, Marigold can provide discounts to its members on IT equipment, office and processing supplies necessary for their daily operations.

Consultation and Training

Professional librarians provide training opportunities for library staff, board members and patrons. They also provide libraries with management info and direction.

Board Development

Marigold hosts Board orientations, one-on-one trustee orientations, and provides development workshop support.

IT and Network Support

Member libraries have access to our help desk, IT and Network centre, and high speed and high bandwidth Internet, wifi and office application. Software, inventory tracking, and day-to-day operational support is also available.

Collection Development, Materials and Digital Content

Consultants and library managers work together to develop collection plans and meet community needs. Through bulk purchasing, Marigold is able to access vendor and freight discounts. We provide insurance for physical collections at member libraries, and materials sorting and shipping for resource sharing. As a member of TRAC, patrons have access to collections at 180 libraries, eResource subscriptions for language learning, consumer reports, digital magazines, eBooks, music, movie and TV programs, K-12 curriculum materials, and more.



Date: June 14, 2022

Agenda Item No: 09.02

Marigold Library System – Revised Marigold Agreement

Recommended Motion

That the Mayor be authorized to sign the Revised Marigold Agreement “An Agreement by and between the parties comprising the Marigold library System”, as amended January 29, 2022.

Background

The Town of Hanna is a participating member of the Marigold Library System. As per the Marigold Library System Agreement any changes to the agreement (including schedules) require approval of 60% of the parties to the Agreement, representing 60% of the population of the municipalities who are partners in the system.

The Marigold Board of Directors have provided a revised Marigold Agreement to all their member municipalities to review and approve prior to September 30, 2022. All the clauses in the revised Marigold Agreement align with Alberta’s *Libraries Act and Regulation*, and with the current Marigold Library Board policies and practices. Changes in the revised Agreement were informed by extensive research and consultation, including a review of other Alberta library system agreements, historical versions of the Marigold Agreement and applicable legislation. Consultants at the Public Library Services Branch (PLSB) of Municipal Affairs provided legislative advice and help with content and wording.

Changes to the revised Marigold Agreement include:

- The “Ownership of Property,” section of the Agreement was changed to state that books, periodicals and library materials transferred (assigned) to a member library by Marigold will remain the property of that library or municipality, rather than the Marigold Board.



- Another important change was the reference to the 'Government of Alberta' for current municipal populations. This is because the responsibility for reporting populations has recently shifted from Municipal Affairs to Treasury, and this could change again.
- Language was added on pages 2 and 6 of the Agreement to strengthen the importance of our municipal member collaborative. Marigold exists because 43 municipalities have chosen to form a collaborative, called Marigold Library System, to provide affordable public library services to municipal residents. Expanded service descriptions were also added to Clause 28 in the revised Agreement.
- A statement was inserted to allow Marigold to negotiate a separate service contract with a governing entity that is not covered by the Libraries Act, such as a First Nations Reserve or Redwood Meadows (Clause 41).
- Definitions were updated and relocated to the beginning of the Agreement. A map was added in Schedule B, and there were minor wording changes throughout for consistency and clarity.

What is not changing is the statement in the revised Agreement explaining the conditions for approval. 60% of Marigold's member Municipalities, including those municipalities representing 60% of the population, must approve and sign the Marigold Agreement for the Agreement to go into effect.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

- 1. Marigold - Letter for Agreement and Schedule C changes – April 2022
- 2. Marigold - Letter for Revised Agreement – April 2022
- 3. Marigold - Revised Agreement – January 29 - 2022

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



April 21 2022

Mayor Danny Povaschuk
PO Box 430
Hanna AB T0J 1P0

Dear Mayor Povaschuk,

RE: Enclosed documents from Marigold: revised Agreement and Schedule C

Please find enclosed two document packages for review by your Council. Both of these documents require signing before September 30, 2022.

- 1) Revised Marigold Agreement
- 2) Marigold per capita levy rates for 2023 & 2024 (Schedule C)

If you have questions or would like more information, please contact your Marigold Library Board representative and/or Marigold Headquarters: 1-855-934-5334 or michelle@marigold.ab.ca.

Marigold Library System exists to advocate for and support public library service delivery in all its communities, large and small, urban and rural. We believe that public library services inspire and galvanize strong communities along with greater civic engagement and cohesion. Forty-three municipalities have committed to forming a membership collaborative called Marigold Library System to provide support for libraries and residents in your community. Our mission is to **cultivate a collaborative and inclusive library community to support a range of responsive, quality library services.**

Just as important are the many personal benefits that come with affordable library services. The provincial government has deemed library services to be essential to daily living. Marigold and our member libraries collaborate to provide life sustaining services for people of all ages, including those in vulnerable groups. During difficult financial times with high unemployment, the public uses and depends on library service more than ever. Libraries and library systems support parents and children who are home schooling, the elderly and isolated, residents with disabilities, newcomers, and people with poor Internet and/or no computer devices to name a few. Public libraries will continue to be important civic institutions that your residents cherish.

For an overview of Marigold's philosophy and services, please view this two-minute YouTube video:

<https://youtu.be/FC0VNG9xpbQ>



Thank you for your attention to these important documents. We look forward to hearing from you before September 30, 2022.

Sincerely,

Y. Michelle Toombs

Y. Michelle Toombs, CEO
Marigold Library System

cc. Marigold Board members

Att. Marigold Library System Agreement
Schedule C documents

April 21 2022

Mayor Danny Povaschuk
PO Box 430
Hanna AB T0J 1P0

Dear Mayor Povaschuk,

RE: Revised Marigold Agreement for Council Approval

Please find enclosed the revised Marigold Agreement that we are asking your Council to review, approve and sign before September 30, 2022.

A covering letter and separate package with the Marigold per capita levy rates for 2023 and 2024 is also included for Council approval. When the revised Marigold Agreement and the 'Schedule C' levy document have both been approved, the two documents will be merged into the final version of the Marigold Agreement.

All the clauses in the revised Marigold Agreement align with Alberta's *Libraries Act and Regulation*, and with the current Marigold Library Board policies and practices. Changes in the revised Agreement were informed by extensive research and consultation, including a review of other Alberta library system agreements, historical versions of the Marigold Agreement and applicable legislation. Consultants at the Public Library Services Branch (PLSB) of Municipal Affairs provided legislative advice and help with content and wording.

Changes to the revised Marigold Agreement include:

- The "Ownership of Property," section of the Agreement was changed to state that books, periodicals and library materials transferred (assigned) to a member library by Marigold will remain the property of that library or municipality, rather than the Marigold Board.
- Another important change was the reference to the 'Government of Alberta' for current municipal populations. This is because the responsibility for reporting populations has recently shifted from Municipal Affairs to Treasury, and this could change again.
- Language was added on pages 2 and 6 of the Agreement to strengthen the importance of our municipal member collaborative. Marigold exists because 43 municipalities have chosen to form a collaborative, called Marigold Library System, to provide affordable public library services to municipal residents. Expanded service descriptions were also added to Clause 28 in the revised Agreement.
- A statement was inserted to allow Marigold to negotiate a separate service contract with a governing entity that is not covered by the Libraries Act, such as a First Nations Reserve or Redwood Meadows (Clause 41).

- Definitions were updated and relocated to the beginning of the Agreement. A map was added in Schedule B, and there were minor wording changes throughout for consistency and clarity.

What is not changing is the statement in the revised Agreement explaining the conditions for approval. 60% of Marigold's member Municipalities, including those municipalities representing 60% of the population, must approve and sign the Marigold Agreement for the Agreement to go into effect.

Please contact me if you have comments and questions or require more information.

Thank you for your attention to this important document. We look forward to hearing from you before September 30, 2022.

Sincerely,



Michelle Toombs
CEO, Marigold Library System

Enclosed:

An Agreement by and between the parties comprising Marigold Library System (Draft)



An Agreement
by and between
the parties comprising
Marigold Library System

January 1, 1984
Amended January 1, 1995
Amended April 15, 2000
Amended August 2002
Amended November 1, 2002
Amended June 20, 2007
Amended April 22, 2008
Amended August 1, 2008
Amended January 29, 2022

Table of contents

	Page
Introduction	2
Name	4
Operation	4
The Marigold Library Board	4
Powers and duties of Library Boards	5
Financial	5
Services provided by Marigold Board	6
Expansion of Marigold	7
Reports	7
Ownership of property	7
Withdrawal and termination	7
Extension	8
Amendment	8
Entire Agreement	8
Execution in Counterpart	8
Authorization of parties to the Agreement	9
Parties to the Agreement	Schedule A
Map of Marigold Library System Boundary	Schedule B
Requisition by the Marigold Board	Schedule C

An Agreement by and between
the parties comprising the
Marigold Library System
(hereinafter referred to as "this Agreement")

This Agreement is made as of the 1st day of January 1984, with amendments to August 1, 2008, between such of the Municipalities, Improvement Districts and Special Areas contained in Schedule A as have appropriately ratified, endorsed and executed this Agreement or terms identical to this Agreement.

BECAUSE the *Libraries Act and Regulation R.S.A. 2000 Chap. L-11*, as amended, hereinafter referred as "*the Act*" provides:

- a) that a Municipality, Improvement District, Special Area, Métis settlement or school authority may enter into an agreement to associate with one or more such organizations to establish, maintain and operate a Library System,
- b) for a Library System board so established to be a corporation as set out in *the Act* and
- c) that the Minister may make a grant upon the establishment of the Library System and may thereafter make annual grants where the Minister decides that the Library System is providing satisfactory service;

AND BECAUSE the Parties to this Agreement:

- a) desire to collaborate to provide enhanced public library service to their residents,
- b) are prepared to jointly finance and operate a Library System service to their residents,
- c) recognize that the most effective way to provide a high quality of library service is through collaboration,
- d) are prepared to support the development and maintenance of public library services through the Library System for the benefit of all parties, including the party that signs this Agreement,
- e) agree that all library materials which are available through their respective Library Service Points shall be Accessible to the residents of all Parties, and
- f) recognize the responsibility of each Party to have a representative fully participating in the management of the Board.

NOW the Parties to this Agreement agree with each other as follows:

1. Schedules A, B and C are attached to and form part of this Agreement.
2. When used in this Agreement, the terms defined below have the same meaning as they have in *the Act*, unless otherwise defined in this Agreement.
 - a) "Accessible" - library resources shall be available to all residents of the Parties to this Agreement in the

same way as to residents served by the Local Library. If use is restricted in a Local Library, the restriction shall apply to all residents in the system;

- b) "Community Library" - Marigold uses the term "Community Library" for those libraries (Library Service Points) located in member municipalities that do not have a Library Board.
- c) "Community Library Incorporated Society" – a Society incorporated or continued under the *Societies Act R.S.A. 2000 Chap.S-14*, that oversees the day-to-day operations and supervision of a library in a Municipality that does not have its own Library Board.
- d) "Governing Board" – Marigold Board is the "Governing Board" for municipalities that have not formed a Library Board as set out in *the Act*. These municipalities have signed this Agreement to become members of Marigold Library System, and in return Marigold Board provides public library services and promotes the value of public libraries to residents in those municipalities. Marigold also complies with the provincial requirements for reporting and for distribution of provincial per capita grants for those municipalities.
- e) "Independent Public Accountant" - a person holding a recognized professional accounting designation such as CPA (Chartered Professional Accountant), CA (Chartered Accountant), CMA (Certified Management Accountant), CGA (Certified General Accountant); or a similarly qualified individual;
- f) "Intellectual Property" – anything created by or on behalf of Marigold which results from intellectual process. Intellectual Property includes, but is not limited to, literary works (any written work intended to provide information, instruction or pleasure), artistic works and computer program files. Such works and information may be stored in any format. Intellectual Property specifically includes Marigold's automated files and databases.
- g) "Intermunicipal Library Board" - a Library Board established pursuant to Part 1.1 of *the Act*;
- h) "Library Board" - a Municipal or Intermunicipal Library Board;
- i) "Library Service Point" – in accordance with *the Libraries Regulation* (hereinafter referred to as "*the Regulation*" under *the Act*, refers to a facility that provides public library services under the control and management of a board;
- j) "Library System" - a Library System established pursuant to Part 2 of *the Act*;
- k) "Local Library" - a Municipal Library, Intermunicipal Library, or a Community Library;
- l) "Minister" - the Minister with authority for public libraries as defined in *the Act*;
- m) "Municipal Library Board" - a Library Board established pursuant to Part 1 of *the Act*;
- n) "Member Municipality" - any incorporated city, town, village, summer village, municipal district, special area, improvement district or any other eligible entity that is or could become a party to this Agreement;
- o) "Personal Property" – any movable or intangible thing that is subject to ownership and not classified as Real Property.
- p) "Real Property" - land and anything growing on, attached to, or erected on it, excluding anything that may be severed without injury to the land. Real property can be either corporeal (ex. soil and buildings) or incorporeal (ex. easements).

Name

3. There is hereby established by Ministerial Order, a Library System known as the Marigold Library Board as set out in Section 14(2) of *the Act*, hereinafter referred to as "Marigold".

Operation

4. The Parties to this Agreement shall maintain and operate Marigold in accordance with *the Act* and any regulations promulgated under *the Act*,
5. The Parties to this Agreement shall provide public library service to all their residents through the Library System as defined by this Agreement.
6. The Parties to this Agreement shall make all library materials and resources belonging to Marigold and local libraries accessible to the residents of all Parties.

The Marigold Library Board

7. The general management, regulation and control of Marigold is vested in and shall be exercised by the Governing Board of Marigold, hereinafter referred to as "Marigold Board", with the powers and duties set out in *the Act*.
8. Where a Municipality is a Party to this Agreement, it shall appoint one member to Marigold Board. The preference for an appointment will be an individual who has an active involvement in the library community such as membership on the Local Library Board.
9. Appointments to Marigold Board shall be made in accordance with *the Act*.
10. Marigold Board shall be governed by *the Act*, this Agreement and the governing documents adopted by Marigold Board.
11. Marigold Board shall establish an Executive Committee of not more than ten (10) persons. That committee shall oversee the general operations of Marigold between Marigold Board meetings and carry out such further activities as may be directed by Marigold Board.
12. Marigold Board shall hire a Chief Executive Officer (CEO) whose responsibility shall be the administration of Marigold. Marigold Board shall fix the compensation and all other terms of employment of the CEO.
13. Marigold Board shall maintain adequate insurance coverage for its property, liabilities and operations.
14. Marigold Board shall cooperate with other libraries, Library Systems, library associations and with the Government of Alberta in the development, maintenance and operation of networks for enhancing public library services.

Powers and duties of Library Boards

15. Each Library Board within Marigold should:
- a) hire such Municipal Library employees as are necessary for the provision of library service to the community,
 - b) act as liaison between their community, their Municipal Council and Marigold Board to communicate Library Board policy and community need,
 - c) in cooperation with Marigold Board, set policies and procedures for the operation of the library including minimum number of library hours, management, use and services,
 - d) cooperate with Marigold Board in implementing system-wide policies,
 - e) submit copies of all library policies, bylaws, goals and objectives and plan of service documents to Marigold Board when updated,
 - f) perform such additional duties as are necessary to operate library service in their community and
 - g) forward a copy of its budget for the current year, a copy of its annual report and audited financial statements for the preceding year to Marigold Board on or before June 30.
16. Marigold Board will act as the Governing Board for any Municipality that does not have a Municipal Library Board or an Intermunicipal Library Board. That relationship will be governed by an agreement between Marigold and any such Municipality.

Financial

17. The fiscal year of Marigold and Marigold Board shall be January 1 to December 31, both dates inclusive, or as may be amended by Marigold Board from time to time.
18. For the purposes of the per capita requisition in paragraphs 19 and 20, the population of a Municipality that is a Party to this Agreement shall be deemed to be the population for the Municipality published by the Government of Alberta for the fiscal year prior to the fiscal year in which the requisition is paid.
19. Each Party to this Agreement shall pay to Marigold Board the annual per capita requisition as set out in the current Schedule C within one month of the invoice date.
20. Each Municipal Library Board or Intermunicipal Library Board in Marigold shall pay to Marigold Board the annual per capita requisition as set out in the current Schedule C within one month of the invoice date.
21. Increases or decreases of per capita requisitions in Schedule C constitute an amendment to this Agreement, which shall be passed in accordance with paragraph 41.
22. Residents of Municipalities that do not participate in any Alberta Library System are not eligible to use the services provided by the Marigold Board, as outlined in Section 28 of this Agreement.

23. Marigold Board shall keep distinct and regular accounts of its receipts, payments, credits, assets and liabilities and shall have these accounts for each fiscal year audited by an Independent Public Accountant. Such accounts shall be kept in accordance with generally accepted accounting practices as defined by the Canadian Accounting Standards for Not-for-Profit Organizations (ASNFPO).
24. Marigold Board shall cause audited financial statements for each fiscal year to be prepared and presented by an Independent Public Accountant by the last day of April in the year following the fiscal year to which they relate, and to be presented to Marigold Board at the Annual General Meeting.
25. Marigold Board may apply for any grants for which it is eligible.
26. Any Party not having a Municipal Library Board or an Intermunicipal Library Board authorizes Marigold Board to apply for provincial operating grants on their behalf in accordance with government regulations.

Services provided by Marigold Board

27. Subject to the provisions of *the Act* and *the Regulation* and subject to the provisions of this Agreement, the Marigold Board shall manage and control Marigold by organizing, promoting and maintaining comprehensive and efficient library services.
28. Marigold Board shall equip, establish and maintain Library System service for the residents of the Parties to this Agreement and the services provided shall include:
 - a) IT network and infrastructure support, including network management, threat protection, help desk support, equipment installation and servicing, email, website hosting and IT consultation services,
 - b) bibliographic services, including central ordering, cataloguing and processing and shared catalogue,
 - c) physical and virtual materials and collections, including materials allocation, interlibrary loans and digital/online resources,
 - d) consultation services, including professional consultation, training and continuing education,
 - e) delivery and resource sharing,
 - f) marketing and advocacy,
 - g) programming support, including support for summer reading programs and program kits,
 - h) discount ordering of materials, supplies and equipment,
 - i) direct services to Marigold residents, including book deposits, mail delivery of requested materials and access to Library Lending Lockers.

Expansion of Marigold

29. The Parties to this Agreement agree that any eligible entity within the boundaries of Marigold as set out in *the Regulation* may become a Party to this Agreement and a member of Marigold Board by:
- a) signing an agreement with Marigold Board incorporating the terms and conditions of this Agreement as amended, and
 - b) adhering to policy concerning terms and conditions for integrating library services for acceptance of new or returning Parties to this Agreement, and
 - c) receiving the approval of the Minister.
30. Admission and the date of admission shall be determined by Marigold Board.
31. Any Party to this Agreement admitted to Marigold after April 1 in any year shall pay a share as determined by Marigold Board of the annual requisition within 30 days of the date of admission.

Reports

32. Marigold Board shall present an annual report on the previous year's operations to the council and to the Library Board of each Member Municipality and to the Minister within 60 days after the Annual General Meeting of Marigold Board.
33. Marigold Board shall provide a copy of the financial statements prepared and certified by the Independent Public Accountant. Copies will be prepared and sent to each Member Municipality and to the Minister within 60 days of passing by Marigold Board.

Ownership of Property

34. Marigold owns the Real and Personal Property (including Intellectual Property rights) paid for or created by Marigold in Marigold's Municipal Libraries and Community Libraries.
35. All books, periodicals and library materials transferred to a member library's collection remain the property of that library's Library Board unless they are sent to Marigold for withdrawal or other disposition.
36. All books, periodicals and library materials transferred to a Community Library's collection remain the property of the Member Municipality unless they are sent to Marigold for withdrawal or other disposition.

Withdrawal and Termination

37. Any Party to this Agreement may withdraw from this Agreement in accordance with *the Act*. Any notice of withdrawal shall be received by Marigold Board by December 31 of any year to be effective at the end of Marigold's next fiscal year. If a Party to this Agreement gives notice to withdraw, Marigold Board shall, not later than ninety (90) days prior to the effective date of withdrawal, provide in writing to the council and Municipal Board as appropriate, an appraisal of the expected effects on library services to the residents of the Municipality concerned. Marigold Board may request a reconsideration of the notice to withdraw.

38. If a Party to this Agreement withdraws from this Agreement pursuant to *the Act*, that Party shall be deemed to have forfeited any right, title or interest in the assets of Marigold Board, including Marigold Board's Real and Personal Property of any nature.
39. Marigold Board may expel any Party hereto from this Agreement for substantial misconduct or breach of this Agreement upon motion by the Executive Committee. At least 60 days written notice stating specific grounds for the motion shall be delivered to all the Parties to this Agreement and all Library Boards and be voted upon at the next General meeting after the notice period has expired. The motion shall be passed only upon a majority comprising 75% of Marigold Board members in attendance at said meeting.

Extension

40. The provisions of this Agreement shall be binding upon the Parties to this Agreement and any of their successors.
41. A separate contract may be negotiated by Marigold Board with any eligible non-member entity to acknowledge the different administrative and funding procedures and to define the type and extent of library service to be provided, as negotiated and approved by Marigold Board.

Amendment

42. This Agreement shall be amended by a motion for amendment passed by Marigold Board. Such amendment shall be effective upon receipt by Marigold Board of written notification from 60% of the Parties to this Agreement representing 60% of the people living within the boundaries of Marigold that they so authorized such amendment. The Parties to this Agreement shall conform to such amendment upon notification from Marigold Board that the amendment is in effect.

Entire Agreement

43. This Agreement, including all schedules appended, constitutes the entire Agreement between the Parties with respect to the subject matter and all prior Agreements, representations, statements, negotiations and undertakings by and between the Parties to this Agreement are superseded hereby.

Execution in Counterpart

44. This Agreement may be executed in counterpart and all the executed counterparts together shall constitute this Agreement.

IN WITNESS THEREOF the undersigned being one of the Parties set out in Schedule A to this Agreement has duly executed this Agreement.

(Member Municipality)

Authorized Signature

Date

Print Name and Title

Seal:

Municipal Library Board or Intermunicipal Library Board* (City, Town, Village)

Authorized Signature

Date

Print Name and Title

*A Municipal Library Board or Intermunicipal Library Board is established pursuant to *the Act*.

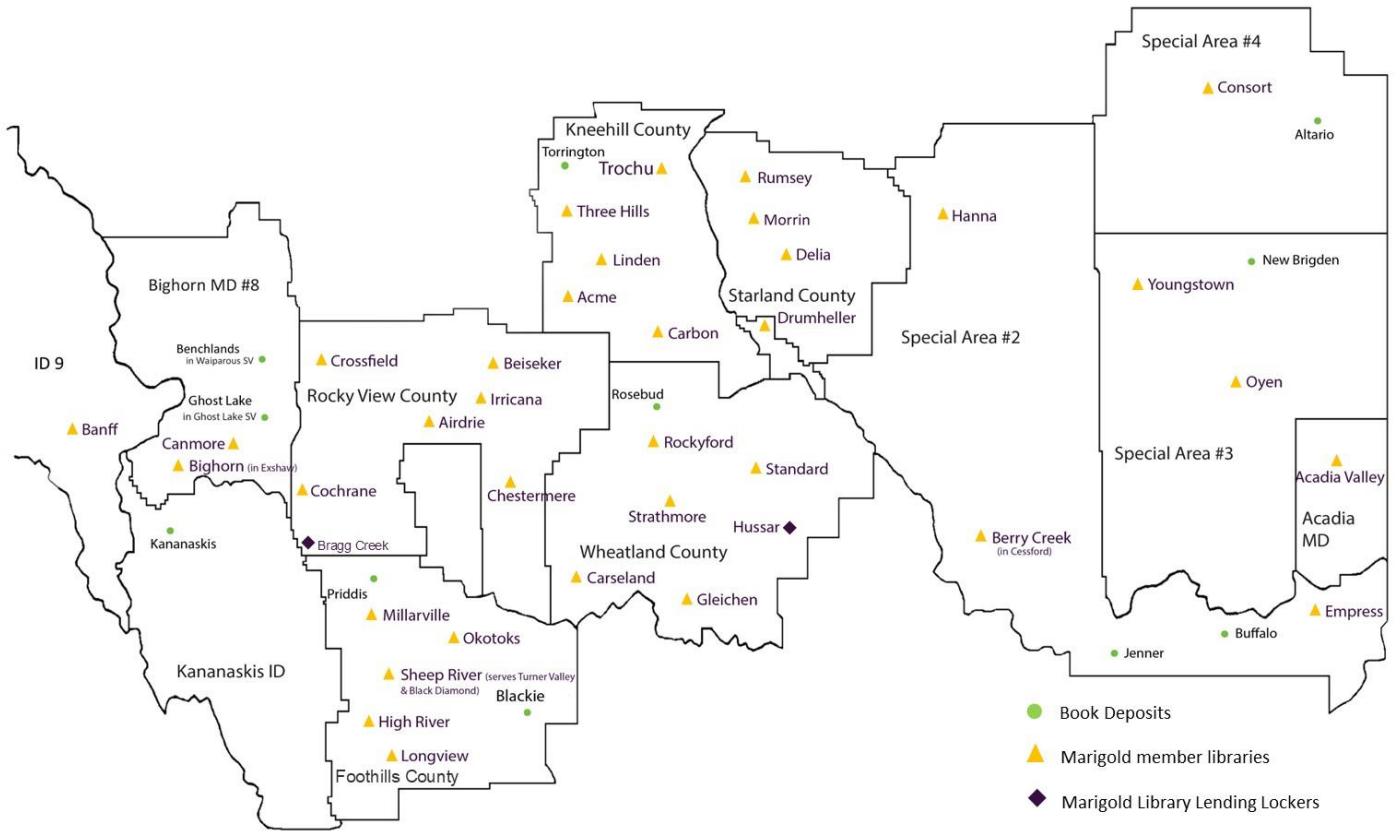
Schedule A

Parties which shall be admitted to Marigold Library System:

1. Council of the Municipal District of Acadia #34
2. Council of the Village of Acme
3. Council of the City of Airdrie
4. Council of the Town of Banff
5. Council of the Village of Beiseker
6. Council of the Municipal District of Bighorn #8
7. Council of the Town of Black Diamond
8. Council of the Town of Canmore
9. Council of the Village of Carbon
10. Council of the City of Chestermere
11. Council of the Town of Cochrane
12. Council of the Village of Consort
13. Council of the Town of Crossfield
14. Council of the Village of Delia
15. Council of the Town of Drumheller
16. Council of the Village of Empress
17. Council of Foothills County
18. Council of the Summer Village of Ghost Lake
19. Council of the Town of Hanna
20. Council of the Town of High River
21. Council of the Village of Hussar
22. I.D. #9 Banff (The Minister of the Department of Municipal Affairs)
23. Council of the Town of Irricana

24. Kananaskis Improvement District (The Minister of Tourism, Parks and Recreation)
25. Council of Kneehill County
26. Council of the Village of Linden
27. Council of the Village of Longview
28. Council of the Village of Morrin
29. Council of the Village of Munson
30. Council of the Town of Okotoks
31. Council of the Town of Oyen
32. Council of the Village of Rockyford
33. Council of the County of Rocky View #44
34. Special Areas #2, #3 and #4 (The Minister of the Department of Municipal Affairs)
35. Council of the Village of Standard
36. Council of Starland County
37. Council of the Town of Strathmore
38. Council of the Town of Three Hills
39. Council of the Town of Trochu
40. Council of the Town of Turner Valley
41. Council of the Village of Veteran
42. Council of the Summer Village of Waiparous
43. Council of Wheatland County
44. Council of the Village of Youngstown

MARIGOLD LIBRARIES, BOOK DEPOSITS AND LIBRARY LENDING LOCKERS



Map of Marigold Boundary

Schedule B



Schedule C – Requisition by the Marigold Library Board

Attached to and part of this Agreement by and between the Parties comprising the Marigold Library System.

Part I For those Municipalities without Library Boards

The contributions to the Marigold Library System by Counties, Municipal Districts, Special Areas, Improvement Districts or any other Municipality without a Library Board shall be as follows for the period stated:

2021 ~ \$10.74 per capita paid to the Marigold Library System

2022 ~ \$10.74 per capita paid to the Marigold Library System

Part II For those Municipalities with Library Boards

The contributions to the Marigold Library System by Municipalities having Municipal Library Boards or Intermunicipal Library Boards shall be as follows for the period stated:

2021 ~ \$6.24 per capita to be paid directly to Marigold Library System

2022 ~ \$6.24 per capita to be paid directly to Marigold Library System

Part III For Municipal Library Boards

The contributions to the Marigold Library System by Municipal Library Boards or Intermunicipal Library Boards shall be as follows for the period stated:

2021 ~ \$4.50 per capita to be paid directly to Marigold Library System

2022 ~ \$4.50 per capita to be paid directly to Marigold Library System

IN WITNESS THEREOF the undersigned being one of the Parties set out in Schedule A to this Agreement has duly executed this Agreement.

(Member Municipality)

Authorized Signature

Date

Print Name and Title

Seal:

Municipal Library Board or Intermunicipal Library Board* (City, Town, Village)

Authorized Signature

Date

Print Name and Title

Retain one copy for your files and forward one copy to Marigold Library System headquarters

*A Municipal Library Board or Intermunicipal Library Board is established pursuant to *the Act*.