

**TOWN OF HANNA  
REGULAR COUNCIL MEETING  
AGENDA  
October 11, 2022**

**1 CALL TO ORDER – following Organizational Meeting**

**2 ADOPTION OF THE AGENDA**

**3 DELEGATIONS**

**4 PUBLIC PRESENTATION**

**5 ADOPTION OF MINUTES**

5.01 Minutes of the Regular Meeting of Council – September 13, 2022

5.02 Minutes of the Information Meeting of Council – September 28, 2022

**6 FINANCE REPORTS**

6.01 Accounts Payable

6.02 Statement of Revenues & Expenses – September 2022

6.03 Budget Overview – September 2022

6.04 Capital Budget Update – 3<sup>rd</sup> Quarter

**7 COMMITTEE REPORTS**

7.01 Community Services Board – September 19, 2022

7.02 Municipal Planning Commission – October 4, 2022

**8 SENIOR ADMINISTRATIVE OFFICIALS REPORTS**

8.01 Chief Administrative Officer

8.02 Director of Business & Communication

8.03 Director of Public Works

**9 BUSINESS ITEMS**

- 9.01 Hanna Fire Department Quarterly Report
- 9.02 Development Officer Report – 3<sup>rd</sup> Quarter
- 9.03 Emergency Management Report – 2022 3<sup>rd</sup> Quarter
- 9.04 Geuder Education Bursary – 2022 Recipients
- 9.05 Federal Electoral Boundary Changes

**10 BYLAWS**

- 10.01 Bylaw 1027-2022 – Land Use Redesignation  
Plan 7711283, Block 2, Lot 10

**11 COUNCIL REPORTS & ROUNDTABLE**

**12 CORRESPONDENCE ITEMS**

- 12.01 Marigold Report August 2022
- 12.02 Alberta Health Services – Update to Aug 30<sup>th</sup> meeting with Council
- 12.03 Hanna Agricultural Society – Fall Fair Awards Invitation
- 12.04 Harvest Sky Newsletter – September 2022
- 12.05 Special Areas Board – Capital Funding Request Response
- 12.06 Letter from Minister Shandro – International Holocaust
- 12.07 Alberta Health Services – EMS Update
- 12.08 Alberta Municipal Affairs – Municipal Indicators
- 12.09 PLRD Board Highlights – September 27, 2022

**13 CLOSED SESSION**

**14 ADJOURNMENT**

Date: October 11, 2022

Agenda Item No: 05.00

## Council Meeting Minutes

### Recommended Motion

That the Minutes of the Regular Meeting of Council held September 13, 2022, be adopted as presented.

That the Minutes of the Information Meeting of Council held September 28, 2022, be adopted as presented.

### Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

### Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



## Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

## Attachments

1. Minutes of the Regular Meeting of Council – September 13, 2022.
2. Minutes of the Information Meeting of Council – September 28, 2022.

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**TOWN OF HANNA  
REGULAR COUNCIL MEETING  
SEPTEMBER 13, 2022**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, September 13, 2022 at 6:00 p.m. in the Town Council Chambers.

**Council Members Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin  
Fred Crowle  
Kyle Olsen  
Vernon Thuroo  
Angie Warwick

**Council Members Absent:**

Sandra Murphy

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Katelyn Beaudoin – Corporate Services Assistant  
Brent Olesen – Director of Public Works

**1.0 CALL TO ORDER / OATH OF OFFICE**

Mayor Povaschuk called the meeting to order at 6:00 p.m.

As a result of the By-election Mr. Vernon Donald Thuroo was elected to the Office of Councillor for the Town of Hanna by acclamation. Vernon Thuroo took the Oath of Office to diligently, faithfully and to the best of his ability, execute according to law, the office to which he was elected.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Crowle that the agenda for the September 13, 2022, Regular Council Meeting be adopted as presented.

Motion Carried.

### 3.0 DELEGATIONS

There were no delegations present.

### 4.0 PUBLIC PRESENTATION

The Chief Administrative Officer confirmed no one had contacted him regarding a request to speak with Council at this meeting.

### 5.0 ADOPTION OF MINUTES

#### 5.01 Minutes of the Regular Meeting of Council – August 9, 2022

Moved by Councillor Olsen that the Minutes of the Regular Meeting of Council held August 9, 2022 be adopted as presented.

Motion Carried.

#### 5.02 Minutes of the Information Meeting of Council – August 31, 2022

Moved by Councillor Warwick that the Minutes of the Information Meeting of Council held August 31, 2022 be adopted as presented.

Motion Carried.

### 6.0 FINANCE REPORTS

#### 6.01 Accounts Payable

Moved by Councillor Beaudoin that Council accepts the accounts payable listings for general account cheques 42343 – 42379 and direct deposit payments 001338 – 001414 for information.

Motion Carried.

194-2022  
Regular  
Meeting Minutes

195-2022  
Information  
Meeting Minutes

196-2022  
Accounts Payable

197-2022  
Statement of  
Revenues &  
Expenses

6.02 Statement of Revenue & Expense – August 2022

Moved by Councillor Crowle that Council accepts the Statement of Revenue & Expense Report for August 2022 for information.

Motion Carried.

6.03 Budget Overview - August 2022

198-2022  
Budget Overview

Moved by Councillor Olsen that Council accepts the Budget Overview for August 2022 for information.

Motion Carried.

**7.0 COMMITTEE REPORTS**

There were no committee reports to approve.

**8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS**

- 8.01 Chief Administrative Officer
  - 8.01.1 Community Services Foreman
  - 8.01.2 Community Services Coordinator
- 8.02 Director of Business & Communication
- 8.03 Director of Public Works

199-2022  
SAO Reports

Moved by Councillor Beaudoin that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

**9.0 BUSINESS ITEMS**

- 9.01 Central Alberta Regional Assessment Review Board Agreement

Town of Hanna  
Regular Council Meeting  
September 13, 2022  
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200-2022  
Central Alberta  
Regional Assessment  
Review Board  
Agreement

Moved by Councillor Warwick that Council directs the Chief Administrative Officer to enter into the Agreement for Regional Assessment Review Services with the City of Red Deer to establish membership for the Town of Hanna as a partner municipality in the Central Alberta Regional Assessment Review Board, effective January 1, 2023.

Motion Carried.

#### 9.02 Waste Collection Contract Extension

201-2022  
Waste Collection  
Contract Extension

Moved by Councillor Crowle that Council extends the Residential Waste Collection Contract with Mr. Darcy Limpert for the provision of residential solid waste collection for a two-year term from January 1, 2023 – December 31, 2024, at the original agreement price of \$75,400.00 plus GST per year.

Motion Carried.

#### 9.03 Hanna Seniors Amenity Zone Project Scope Amendment

202-2022  
Senior Amenity Zone  
Project Scope  
Amendment

Moved by Councillor Beaudoin that Council amends the tender award for the Town of Hanna Seniors Amenity Zone Project to Urban Life Solutions Ltd. by removing the electrical conduit installation for future lighting alongside Palliser Trail from the project scope, which reduces the tender from \$419,353.77 plus GST to \$377,785.90 plus GST; and further that contingency for the project be increased by \$41,457.87.

Motion Carried.

#### 9.04 ATCO Electric Franchise Fee

203-2022  
ATCO Electric  
Franchise Fee

Moved by Councillor Thuroo that Council accepts the ATCO Electric Franchise Fee Report for information and direct Administration to inform ATCO Electric that the Town of Hanna will not be requesting an increase to the Franchise Fee for 2023 from the current rate of 7.5%

Motion Carried.



9.05 Returning Officer's Report

204-2022  
Returning Officer's  
Report

Moved by Councillor Olsen that Council accepts for information, the Returning Officer's Report dated September 13, 2022, regarding the results of the 2022 Municipal By-Election as submitted by Returning Officer Winona Gutsche.

Motion Carried.

9.06 2022 Taxation Report

205-2022  
2022 Taxation  
Report

Moved by Councillor Thuroo that Council accepts the 2022 Taxation Report for information.

Motion Carried.

**10.0 BYLAWS**

10.01 Bylaw 1026-2022 Central Alberta Regional Assessment  
Review Board Bylaw

206-2022  
Bylaw 1026-2022  
1<sup>st</sup> Reading

Moved by Councillor Olsen that Council give first reading to Bylaw 1026-2022, the Central Alberta Regional Assessment Review Board Bylaw.

Motion Carried

207-2022  
Bylaw 1026-2022  
2<sup>nd</sup> Reading

Moved by Councillor Beaudoin that Council give second reading to Bylaw 1026-2022, the Central Alberta Regional Assessment Review Board bylaw.

Motion Carried.

208-2022  
Bylaw 1026-2022  
Unanimous Consent

Moved by Councillor Warwick that Council provide unanimous consent for third reading of Bylaw 1026-2022, the Central Alberta Regional Assessment Review Board bylaw at this meeting.

Motion Carried

209-2022  
Bylaw 1026-2022  
3<sup>rd</sup> Reading

Moved by Councillor Warwick that Council give third and final reading to Bylaw 1026-2022, the Central Alberta Regional Assessment Review Board bylaw.

Motion Carried

## 11.0 COUNCIL REPORTS AND ROUNDTABLE

210-2022  
Council Reports

Moved by Councillor Beaudoin that Council accepts the Council Reports for information.

Motion Carried.

## 12.0 CORRESPONDENCE

- 12.01 Ron Smith – Road Dust Concern 113 – 1 Street East
- 12.02 Town of Tofield – Victim Services Redesign Concerns
- 12.03 Response Letter from Minister Shandro – Town of Tofield
- 12.04 Harvest Sky Animal Rescue – Branding and Name Change
- 12.05 Office of the Lieutenant Governor – March – August 2022 Update
- 12.06 Tanya Thorn – Towns South – Director Update
- 12.07 BePrepared 8-Week Challenge Report
- 12.08 Emergency Preparedness Week 2022 Summary Report
- 12.09 Town of Wake
- 12.10 The Hanna Seals – thank you

211-2022  
Correspondence

Moved by Councillor Olsen that Council accepts Correspondence items 12.01 to 12.10 for information.

Motion Carried.

## 13.0 CLOSED SESSION

212-2022  
Closed Session

Moved by Councillor Warwick that Council move to Closed Session at 8:15 p.m. to discuss agenda item 13.1 Land Matters as per FOIP Section 16 & 17 and 13.2 Personnel Matter as per FOIP Section 17.

Motion Carried.

213-2022  
Regular Session

Moved by Councillor Olsen that Council move to Regular Session at 8:40 p.m.

Motion Carried.

Town of Hanna  
Regular Council Meeting  
September 13, 2022  
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13.01 Land Matter as per FOIP Section 16 & 17

Item 13.01 was removed from Closed Session as the Chief Administrative Officer did not receive information from the landowner.

13.02 Personnel Matter as per FOIP Section 17

Moved by Councillor Warwick that Council authorizes the Mayor and Chief Administrative Officer to enter into an Employment Agreement between the Town of Hanna and Mr. Kim Neill to employ Mr. Kim Neill as the Chief Administrative Officer for the Town of Hanna effective January 1, 2023.

Motion Carried.

**14.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 8:41 p.m.

These minutes approved this 11<sup>th</sup> day of October 2022.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Kim Neill

**TOWN OF HANNA  
INFORMATION COUNCIL MEETING  
SEPTEMBER 28, 2022**

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, September 28, 2022 at 8:30 a.m. in the Town of Hanna Council Chambers.

**Council Members Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin  
Fred Crowle  
Sandra Murphy  
Vernon Thuroo

**Council Members Absent:**

Kyle Olsen  
Angie Warwick

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication

**1.0 CALL TO ORDER**

Mayor Danny Povaschuk called the meeting to order at 8:34 a.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Murphy that the agenda for the September 28, 2022 Information Council Meeting be adopted as presented.

Motion Carried.

**3.0 DELEGATIONS**

#### **4.0 PUBLIC PRESENTATION**

The Chief Administrative Officer confirmed that no one had contacted him to make a presentation to Council at this meeting.

#### **5.0 CHIEF ADMINISTRATIVE OFFICER REPORT**

Chief Administrative Officer Neill reviewed his report with Council.

#### **6.0 BUSINESS ITEMS**

##### **6.1 Victim Services Update Michele Toews**

Michele Toews, member of the Victim Services Task Force established by the Department of Justice and Solicitor General, provided Council with an update regarding the re-organization of the Victim Services Program and how it affects Hanna and area.

Councillor Beaudoin left the Council Chambers at 9:09 a.m.

Councillor Beaudoin entered the Council Chambers at 9:10 a.m.

##### **6.2 Land Development Discussion**

Chief Administrative Officer Neill informed council that administration has had preliminary discussions with representatives from Harvest Sky Economic Development Corporation and Prairieland School Division about a potential opportunity to exchange land between the Town and PRLD for future development.

#### **7.0 COUNCIL ROUNDTABLE**

The Mayor and Councillors provided verbal reports regarding meetings or items of interest since the September 13, 2022, Regular Council Meeting.

**8.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 9:48 a.m.

These minutes approved this 11<sup>th</sup> day of October 2022.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Kim Neill

Date: October 11, 2022

Agenda Item No: 06.01

## Accounts Payable

### Recommended Motion

That Council accepts the accounts payable listings for general account cheques 42380 – 42418 and direct deposit payments 001415 – 001503 for information.

### Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques and direct deposits. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

1. Accounts Payable Listing – Cheques 42380 – 42418 totaling \$371,706.89.
2. Accounts Payable Listing – Direct Deposits 001415 – 001503 totaling \$206,345.49.

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer





Date: October 11, 2022

Agenda Item No: 06.02

## Statement of Revenue & Expense

### Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for September 2022 for information.

### Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2022 Operating and Capital budgets approved by Council at the May 10, 2022, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to September 30, 2022.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



## Policy and/or Legislative Implications

N/A

## Attachments

1. Statement of Revenue & Expense Report – September 2022

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/09/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>GENERAL MUNICIPAL</b>				
MUNICIPAL RESIDENTIAL REAL PROPERTY T	1-01-0000-111	2,402,627.83-	2,402,842.00-	214.17-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	919,498.94-	919,499.00-	0.06-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	73,790.75-	73,831.00-	40.25-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	1,376.20-	1,376.00-	0.20
POWER PIPELINE & CABLE T.V.	1-01-0000-115	146,683.46-	146,643.00-	40.46
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	66,054.68-	65,927.00-	127.68
PENALTY & COST ON TAX	1-01-0000-510	11,735.63-	15,000.00-	3,264.37-
CONCESSION & FRANCHISE	1-01-0000-540	347,363.05-	466,000.00-	118,636.95-
RETURN ON INVESTMENTS	1-01-0000-550	31,904.40-	71,000.00-	39,095.60-
DRAWN FROM OPERATING	1-01-0000-920	0.00	73,616.00-	73,616.00-
	TOTAL GENERAL MUNICIPAL 01:	4,001,034.94-	4,235,734.00-	234,699.06-
<b>GENERAL ADMINISTRATION</b>				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	3,070.20-	2,900.00-	170.20
ADMIN SOUVENIR	1-12-0000-419	642.85-	4,300.00-	3,657.15-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	13,700.00-	16,800.00-	3,100.00-
ADMIN OTHER REVENUE	1-12-0000-590	370.12-	5,000.00-	4,629.88-
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	40,000.00-	40,000.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	152,833.00-	152,800.00-	33.00
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	300,000.00-	300,000.00-	0.00
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	47,500.00-	47,500.00-
	TOTAL GENERAL ADMINISTRATION 12:	470,616.17-	569,300.00-	98,683.83-
<b>TAX RECOVERY PROPERTY</b>				
TAX RECOVERY PROPERTY - LEASE	1-12-0600-560	10,000.00-	10,100.00-	100.00-
	TOTAL TAX RECOVERY PROPERTY:	10,000.00-	10,100.00-	100.00-
<b>POLICE</b>				
POLICE PROVINCIAL FINES	1-21-0000-530	4,054.12-	10,500.00-	6,445.88-
	TOTAL POLICE:	4,054.12-	10,500.00-	6,445.88-
<b>SAFETY &amp; RISK MANAGEMENT</b>				
<b>FIRE</b>				
FIRE FIRE FIGHTING FEES	1-23-0000-410	54,398.75-	113,400.00-	59,001.25-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	95,461.00-	95,461.00-
FIRE DRAWN FROM SURPLUS (OPERATING R	1-23-0000-920	0.00	200,000.00-	200,000.00-
	TOTAL FIRE:	54,398.75-	408,861.00-	354,462.25-
<b>EMERGENCY SERVICES</b>				
EMERGENCY SERV DRAWN FROM RESERVES	1-24-0000-920	3,250.00-	3,250.00-	0.00
	TOTAL DISASTER SERVICES:	3,250.00-	3,250.00-	0.00
<b>BY-LAW ENFORCEMENT</b>				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	6,607.85-	3,000.00-	3,607.85
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	470.00-	400.00-	70.00
BY-LAW BUSINESS LICENSES	1-26-0000-522	19,300.00-	17,400.00-	1,900.00
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	100.00-	200.00-	100.00-
BY-LAW FINES	1-26-0000-530	50.00-	1,000.00-	950.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
	TOTAL BY-LAW ENFORCEMENT:	26,527.85-	22,500.00-	4,027.85
<b>DOG CONTROL</b>				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	4,275.00-	4,900.00-	625.00-
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
	TOTAL DOG CONTROL:	4,275.00-	5,000.00-	725.00-
<b>COMMON SERVICES</b>				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	4,110.00-	3,300.00-	810.00
COMMON SERV OTHER REVENUE	1-31-0000-590	1,250.00-	300.00-	950.00
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	18,900.00-	18,900.00-
	TOTAL COMMON SERVICES:	5,360.00-	22,500.00-	17,140.00-
<b>STREETS &amp; ROADS</b>				
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	430,439.00-	430,439.00-
	TOTAL STREETS & ROADS:	0.00	430,439.00-	430,439.00-
<b>AIRPORT</b>				

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/09/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	4,825.00-	5,600.00-	775.00-
AIRPORT OTHER REVENUE	1-33-0000-590	246.30-	100.00-	146.30
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	18,905.00-	18,905.00-
	TOTAL AIRPORT:	5,071.30-	24,605.00-	19,533.70-
<b>WATER SUPPLY &amp; DISTRIBUTION</b>				
WATER SALE OF WATER	1-41-0000-410	746,309.34-	1,088,600.00-	342,290.66-
WATER SERVICE CHARGES	1-41-0000-413	600.00-	1,300.00-	700.00-
WATER OTHER REVENUE	1-41-0000-590	86.83-	0.00	86.83
WATER DRAWN FROM SURPLUS (OPERATING	1-41-0000-920	0.00	10,000.00-	10,000.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	47,294.69-	81,600.00-	34,305.31-
	TOTAL WATER SUPPLY & DISTRIBUTION:	794,290.86-	1,181,500.00-	387,209.14-
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	5,116.90-	0.00	5,116.90
	TOTAL WATER LINES & DISTRIBUTION:	5,116.90-	0.00	5,116.90
<b>SANITARY SEWERS</b>				
SEWER CHARGES	1-42-0000-410	173,962.13-	260,100.00-	86,137.87-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	37,500.00-	37,500.00-
	TOTAL SANITARY SEWERS:	173,962.13-	297,600.00-	123,637.87-
<b>GARBAGE COLLECTION &amp; DISPOSAL</b>				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	50,279.57-	74,300.00-	24,020.43-
GARBAGE OTHER REVENUE	1-43-0000-590	60.00-	0.00	60.00
	TOTAL GARBAGE COLLECTION & DISPOSAL:	50,339.57-	74,300.00-	23,960.43-
<b>BIG COUNTRY WASTE AUTHORITY</b>				
REGIONAL WASTE SITE FEES	1-44-0000-410	234,312.64-	353,800.00-	119,487.36-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	234,312.64-	353,900.00-	119,587.36-
<b>F.C.S.S.</b>				
FCSS PROGRAM REVENUE	1-51-0000-402	3,095.00-	1,800.00-	1,295.00
FCSS VAN RENTAL	1-51-0000-561	1,300.80-	800.00-	500.80
FCSS DONATIONS	1-51-0000-591	1,000.00-	2,000.00-	1,000.00-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	88,274.00-	2,900.00-	85,374.00
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	67,349.00-	89,798.00-	22,449.00-
	TOTAL F.C.S.S.:	161,018.80-	97,298.00-	63,720.80
<b>FCSS - YOUTH CLUB</b>				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	14,350.00-	14,350.00-
	TOTAL FCSS - YOUTH CLUB:	0.00	14,350.00-	14,350.00-
<b>CEMETERY</b>				
CEMETERY CHARGES	1-56-0000-410	10,024.53-	16,500.00-	6,475.47-
CEMETERY OTHER	1-56-0000-590	58.95-	100.00-	41.05-
	TOTAL CEMETERY:	10,083.48-	16,600.00-	6,516.52-
<b>COMMERCIAL OFFICE BUILDING</b>				
COMMERCIAL OFFICE BUILDING RENT	1-61-0200-560	18,000.00-	24,000.00-	6,000.00-
COMMERCIAL OFFICE BUILDING DRAW FROM	1-61-0200-930	0.00	2,290.00-	2,290.00-
	TOTAL COMMERCIAL OFFICE BUILDING:	18,000.00-	26,290.00-	8,290.00-
<b>BUSINESS &amp; COMMUNICATIONS</b>				
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	10,000.00-	13,000.00-	3,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	10,000.00-	13,000.00-	3,000.00-
<b>SUBDIVISION</b>				
SUBDIVISION SALE OF LAND	1-66-0000-400	39,285.71-	0.00	39,285.71
SUBDIVISION DRAWN FROM SURPLUS (OPER	1-66-0000-920	0.00	154,957.00-	154,957.00-
	TOTAL SUBDIVISION:	39,285.71-	154,957.00-	115,671.29-
<b>RECREATION &amp; PARKS FACILITIES</b>				
RECREATION SALES & SERVICE	1-72-0000-410	1,953.00-	500.00-	1,453.00
RECREATION PROGRAM REVENUE	1-72-0000-430	3,903.84-	1,000.00-	2,903.84
RECREATION DONATIONS	1-72-0000-591	1,500.00-	0.00	1,500.00
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	0.00	395,235.00-	395,235.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	64,500.00-	64,500.00-

For All Revenue, Expense Accounts  
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Description	Account	YTD Actual	YTD Budget	YTD Variance
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	1,400.00-	5,400.00-	4,000.00-
	TOTAL RECREATION REVENUE:	8,756.84-	653,635.00-	644,878.16-
<b>SWIMMING POOLS</b>				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	23,437.43-	21,000.00-	2,437.43
POOL LESSON REGISTRATIONS	1-72-0100-411	31,758.86-	28,400.00-	3,358.86
POOL DAILY ADMISSIONS	1-72-0100-412	13,694.40-	13,000.00-	694.40
POOL RETAIL SALES	1-72-0100-419	4,095.72-	3,100.00-	995.72
POOL RENTAL REVENUE	1-72-0100-560	7,015.30-	6,100.00-	915.30
POOL DONATIONS	1-72-0100-590	25.00-	200.00-	175.00-
POOL DRAWN FROM RESERVES	1-72-0100-930	0.00	15,000.00-	15,000.00-
POOL OTHER REVENUE	1-72-0100-990	176.64-	0.00	176.64
	TOTAL SWIMMING POOLS:	80,203.35-	86,800.00-	6,596.65-
<b>ARENA</b>				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	8,752.50-	9,500.00-	747.50-
ARENA RENTAL REVENUE	1-72-0200-560	35,225.39-	66,200.00-	30,974.61-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	0.00	1,800.00-	1,800.00-
ARENA DONATIONS	1-72-0200-590	0.00	2,850.00-	2,850.00-
	TOTAL ARENA:	43,977.89-	80,350.00-	36,372.11-
<b>CURLING RINK</b>				
CURLING RINK SALE OF SERVICES	1-72-0400-410	30,917.54-	32,200.00-	1,282.46-
CURLING RINK RENTAL REVENUE	1-72-0400-560	6,858.00-	7,500.00-	642.00-
CURLING RINK DRAWN FROM DEFERRED	1-72-0400-930	0.00	10,000.00-	10,000.00-
	CURLING RINK TOTAL:	37,775.54-	49,700.00-	11,924.46-
<b>BALL DIAMONDS</b>				
BALL DIAMOND REVENUE	1-72-0500-560	4,000.00-	5,100.00-	1,100.00-
	TOTAL BALL DIAMONDS REVENUE:	4,000.00-	5,100.00-	1,100.00-
<b>FOX LAKE &amp; HELMER DAM</b>				
FOX LAKE REVENUE	1-72-0700-410	7,647.75-	3,400.00-	4,247.75
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	507.00-	479.00-	28.00
FOX LAKE RENTAL REVENUE	1-72-0700-560	103,448.29-	54,600.00-	48,848.29
FOX LAKE DRAWN FROM SURPLUS (OPERATI	1-72-0700-920	0.00	15,000.00-	15,000.00-
FOX LAKE PARK - OTHER REVENUE	1-72-0700-990	3,049.81-	0.00	3,049.81
	TOTAL FOX LAKE & HELMER DAM:	114,652.85-	73,479.00-	41,173.85
<b>PARKS</b>				
PARKS DRAWN FROM SURPLUS	1-72-0800-930	0.00	125,000.00-	125,000.00-
	TOTAL PARKS:	0.00	125,000.00-	125,000.00-
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	18,735.00-	2,000.00-	16,735.00
PLAYGROUND PROGRAM DONATIONS	1-72-1000-591	0.00	500.00-	500.00-
	TOTAL PLAYGROUND PROGRAM:	18,735.00-	2,500.00-	16,235.00
<b>HKH PIONEER PARK</b>				
HKH DRAWN FROM SURPLUS	1-72-1300-920	0.00	23,000.00-	23,000.00-
	TOTAL HKH PARK REVENUE:	0.00	23,000.00-	23,000.00-
<b>SOCCER FIELDS</b>				
SOCCER FIELDS REVENUE	1-72-1400-560	2,100.00-	2,100.00-	0.00
	TOTAL SOCCER FIELDS REVENUE:	2,100.00-	2,100.00-	0.00
<b>LIBRARY</b>				
LIBRARY DRAWN FROM SURPLUS (OPERATIN	1-74-0200-920	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
<b>REGIONAL COMMUNITY SERVICES CENTRE</b>				
RCSC RENTAL REVENUE	1-74-0800-560	6,340.59-	12,000.00-	5,659.41-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	20,000.00-	18,600.00-	1,400.00
RCSC OTHER	1-74-0800-590	22.50-	0.00	22.50
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	19,047.62-	19,850.00-	802.38-
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	10,000.00-	10,000.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	20,713.34-	24,000.00-	3,286.66-
RCSC FITNESS CENTRE DONATIONS	1-74-0801-591	2,180.58-	0.00	2,180.58
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	68,304.63-	84,450.00-	16,145.37-
<b>COMMUNITY CENTRE</b>				

For All Revenue, Expense Accounts  
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Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	22,372.50-	40,008.00-	17,635.50-
	TOTAL COMMUNITY CENTRE:	22,372.50-	40,008.00-	17,635.50-
<b>LIONS HALL</b>				
LIONS HALL RENTAL REVENUE	1-74-1000-560	1,875.00-	2,400.00-	525.00-
	LIONS HALL TOTAL:	1,875.00-	2,400.00-	525.00-
	TOTAL REVENUE:	6,483,751.82-	9,211,106.00-	2,727,354.18-
<b>COUNCIL</b>				
COUNCIL WAGES	2-11-0000-110	63,406.58	94,100.00	30,693.42
COUNCIL BENEFITS	2-11-0000-130	2,988.66	4,200.00	1,211.34
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	2,933.28	14,400.00	11,466.72
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	3,720.00	13,300.00	9,580.00
COUNCIL GOODS	2-11-0000-500	9,470.59	17,800.00	8,329.41
COUNCIL OTHER (ELECTION)	2-11-0000-990	447.00	1,000.00	553.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	3,544.97	4,900.00	1,355.03
	TOTAL COUNCIL:	87,036.08	150,250.00	63,213.92
<b>ADMINISTRATION</b>				
ADMINISTRATION SALARIES	2-12-0000-110	276,060.37	352,800.00	76,739.63
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	5,141.50	11,000.00	5,858.50
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	16,160.30	21,000.00	4,839.70
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	340.12	800.00	459.88
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	27,493.11	46,500.00	19,006.89
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	74.25	11,900.00	11,825.75
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	16,378.15	22,300.00	5,921.85
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	0.00	4,800.00	4,800.00
ADMINISTRATION STAFF TRAINING	2-12-0000-212	600.00	4,900.00	4,300.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	4,275.94	9,900.00	5,624.06
ADMINISTRATION TELEPHONE	2-12-0000-217	9,058.14	11,900.00	2,841.86
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	985.45	6,700.00	5,714.55
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	8,722.55	9,300.00	577.45
ADMINISTRATION AUDIT	2-12-0000-230	25,200.00	33,000.00	7,800.00
ADMINISTRATION LEGAL	2-12-0000-231	0.00	5,000.00	5,000.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	53,487.22	153,700.00	100,212.78
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	33,614.11	33,614.00	0.11-
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	534.57	5,000.00	4,465.43
ADMINISTRATION INSURANCE	2-12-0000-274	16,026.98	15,230.00	796.98-
ADMINISTRATION ASSESSOR	2-12-0000-280	24,172.28	45,500.00	21,327.72
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	494.88	1,000.00	505.12
ADMINISTRATION GOODS	2-12-0000-500	2,369.53	11,800.00	9,430.47
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	1,078.20	4,400.00	3,321.80
ADMINISTRATION POWER	2-12-0000-541	19,811.81	24,800.00	4,988.19
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	151,473.72	152,000.00	526.28
ADMINISTRATION BANK CHARGES	2-12-0000-810	3,741.65	5,400.00	1,658.35
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	481.12	1,200.00	718.88
ADMINISTRATION OTHER	2-12-0000-990	969.94-	32,000.00	32,969.94
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	430.00	1,000.00	570.00
	TOTAL ADMINISTRATION:	697,236.01	1,038,444.00	341,207.99
<b>TAX RECOVERY PROPERTY</b>				
TAX RECOVERY PROPERTY - CONTRACTED R	2-12-0600-250	0.00	2,000.00	2,000.00
TAX RECOVERY PROPERTY - INSURANCE	2-12-0600-274	307.18	300.00	7.18-
TAX RECOVERY PROPERTY - HEAT	2-12-0600-540	1,277.83	1,900.00	622.17
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	935.15	2,000.00	1,064.85
TRANSFER TO CAPITAL	2-12-0600-762	0.00	3,060.00	3,060.00
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	533.64	840.00	306.36
	TOTAL TAX RECOVERY PROPERTY:	3,053.80	10,100.00	7,046.20
<b>POLICE</b>				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	72,794.00	72,800.00	6.00
	TOTAL POLICE:	72,794.00	72,800.00	6.00
<b>SAFETY &amp; RISK MANAGEMENT</b>				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,500.00	2,500.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	860.75	150.00	710.75-
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	850.00	800.00	50.00-
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	884.97	1,300.00	415.03
	TOTAL SAFETY & RISK MANAGEMENT:	2,595.72	4,750.00	2,154.28

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Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>FIRE</b>				
FIRE SALARIES - DIR PROTECTIVE SERVI	2-23-0000-110	2,036.82	1,800.00	236.82-
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	1,050.00	90,700.00	89,650.00
FIRE BENEFITS	2-23-0000-130	141.30	100.00	41.30-
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	2,299.53	8,600.00	6,300.47
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,400.00	80.00-
FIRE TRAVEL	2-23-0000-211	1,650.19	7,000.00	5,349.81
FIRE TRAINING	2-23-0000-212	13,600.00	23,400.00	9,800.00
FIRE FREIGHT	2-23-0000-215	646.28	400.00	246.28-
FIRE TELEPHONE	2-23-0000-217	7,215.68	9,800.00	2,584.32
FIRE ADVERTISING	2-23-0000-220	482.40	900.00	417.60
FIRE MEMBERSHIPS	2-23-0000-221	760.00	900.00	140.00
FIRE CONTRACTED SERVICES	2-23-0000-232	17,780.97	23,100.00	5,319.03
FIRE CONTRACTED REPAIRS	2-23-0000-250	2,988.84	14,000.00	11,011.16
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	508.32	5,000.00	4,491.68
FIRE INSURANCE	2-23-0000-274	15,405.93	15,740.00	334.07
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	18,783.46	18,200.00	583.46-
FIRE PETROLEUM PRODUCTS	2-23-0000-521	5,559.82	9,500.00	3,940.18
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	200.00	200.00
FIRE HEATING	2-23-0000-540	6,925.21	9,000.00	2,074.79
FIRE POWER	2-23-0000-541	9,823.39	14,300.00	4,476.61
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	1,683.52	16,200.00	14,516.48
	<b>TOTAL FIRE:</b>	<b>110,821.66</b>	<b>270,840.00</b>	<b>160,018.34</b>
<b>EMERGENCY SERVICES</b>				
EMERGENCY SERVICES TRAINING	2-24-0000-212	2,975.10	5,200.00	2,224.90
EMERGENCY SERVICES CONTRACTED SERVI	2-24-0000-232	7,800.03	10,400.00	2,599.97
EMERGENCY SERVICES GOODS	2-24-0000-500	1,022.33	900.00	122.33-
EMERGENCY SERVICES OTHER	2-24-0000-990	0.00	100.00	100.00
	<b>TOTAL EMERGENCY SERVICES:</b>	<b>11,797.46</b>	<b>16,600.00</b>	<b>4,802.54</b>
<b>BY-LAW ENFORCEMENT</b>				
BYLAW SALARIES	2-26-0000-110	6,619.66	5,900.00	719.66-
BYLAW BENEFITS	2-26-0000-130	459.22	300.00	159.22-
BYLAW FREIGHT	2-26-0000-215	540.00	700.00	160.00
BYLAW ADVERTISING	2-26-0000-220	723.60	1,000.00	276.40
BYLAW MEMBERSHIP	2-26-0000-221	71.43	0.00	71.43-
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	9,267.82	53,800.00	44,532.18
BYLAW GOODS	2-26-0000-500	1,024.66	800.00	224.66-
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	6,604.52	3,000.00	3,604.52-
	<b>TOTAL BY-LAW ENFORCEMENT:</b>	<b>25,310.91</b>	<b>65,500.00</b>	<b>40,189.09</b>
<b>DOG CONTROL</b>				
DOG CONTROL SALARIES	2-28-0000-110	1,527.61	1,400.00	127.61-
DOG CONTROL BENEFITS	2-28-0000-130	105.97	100.00	5.97-
DOG CONTROL POSTAGE	2-28-0000-215	540.00	700.00	160.00
DOG CONTROL ADVERTISING	2-28-0000-220	295.20	300.00	4.80
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,100.84	3,700.00	2,599.16
DOG CONTROL GOODS	2-28-0000-500	621.69	600.00	21.69-
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	7,424.16	7,200.00	224.16-
	<b>TOTAL DOG CONTROL:</b>	<b>11,615.47</b>	<b>14,000.00</b>	<b>2,384.53</b>
<b>COMMON SERVICES</b>				
COMMON SERVICES SALARIES	2-31-0000-110	178,897.04	224,600.00	45,702.96
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	7,165.65	3,600.00	3,565.65-
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	25,004.92	15,800.00	9,204.92-
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	888.83	200.00	688.83-
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	63,623.49	45,900.00	17,723.49-
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	645.16	1,500.00	854.84
COMMON SERVICES FREIGHT	2-31-0000-215	927.34	800.00	127.34-
COMMON SERVICES TELEPHONE	2-31-0000-217	2,304.32	3,000.00	695.68
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	482.40	1,000.00	517.60
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	6,008.97	15,600.00	9,591.03
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	10,951.95	19,600.00	8,648.05
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	507.10	10,000.00	9,492.90
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	2,017.43	4,500.00	2,482.57
COMMON SERVICES EQUIPMENT RENTAL OR	2-31-0000-263	18,367.54	22,806.00	4,438.46

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 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERVICES INSURANCE	2-31-0000-274	25,840.64	27,280.00	1,439.36
COMMON SERVICES GOODS	2-31-0000-500	17,707.53	17,900.00	192.47
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	31,526.87	45,100.00	13,573.13
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	6,043.09	12,000.00	5,956.91
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	12,204.75	11,800.00	404.75
COMMON SERVICES HEATING	2-31-0000-540	14,084.12	19,000.00	4,915.88
COMMON SERVICES POWER	2-31-0000-541	11,102.42	14,900.00	3,797.58
COMMON SERVICES INTEREST ON CAPITAL	2-31-0000-831	9,153.90	13,472.00	4,318.10
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	1,561.12	3,000.00	1,438.88
TOTAL COMMON SERVICES:		447,016.58	533,858.00	86,841.42
<b>STREETS &amp; ROADS</b>				
S & R SALARIES	2-32-0000-110	48,678.30	77,500.00	28,821.70
S & R SEASONAL SALARIES	2-32-0000-111	2,780.50	5,300.00	2,519.50
S & R BENEFITS	2-32-0000-130	0.00	5,300.00	5,300.00
S & R SEASONAL BENEFITS	2-32-0000-131	0.00	400.00	400.00
S & R NON T4 BENEFITS	2-32-0000-133	0.00	15,300.00	15,300.00
S & R FREIGHT	2-32-0000-215	833.72	2,100.00	1,266.28
S & R CONTRACTED SERVICES	2-32-0000-232	4,761.90	5,900.00	1,138.10
S & R CONTRACTED REPAIRS	2-32-0000-250	420.60	135,000.00	134,579.40
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	4,472.28	5,000.00	527.72
S & R VEHICLE REPAIRS	2-32-0000-255	225.00	1,500.00	1,275.00
S & R GOODS	2-32-0000-500	16,190.64	34,500.00	18,309.36
S & R EQUIPMENT GOODS	2-32-0000-522	7,306.86	3,500.00	3,806.86
S & R VEHICLE MAINTENANCE	2-32-0000-523	100.74	2,500.00	2,399.26
S & R STREET LIGHTS	2-32-0000-553	76,266.13	112,700.00	36,433.87
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	430,439.00	430,439.00
TOTAL STREETS & ROADS:		162,036.67	836,939.00	674,902.33
<b>AIRPORT</b>				
AIRPORT SALARIES	2-33-0000-110	3,396.30	1,900.00	1,496.30
AIRPORT SEASONAL SALARIES	2-33-0000-111	1,508.00	3,500.00	1,992.00
AIRPORT BENEFITS	2-33-0000-130	0.00	100.00	100.00
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.00	200.00	200.00
AIRPORT NON T-4 BENEFITS	2-33-0000-133	0.00	400.00	400.00
AIRPORT FREIGHT	2-33-0000-215	0.00	100.00	100.00
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	44.10	50.00	5.90
AIRPORT CONTRACTED SERVICES	2-33-0000-232	503.58	2,100.00	1,596.42
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	19,944.65	19,300.00	644.65
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	4,408.59	5,660.00	1,251.41
AIRPORT GOODS	2-33-0000-500	215.76	1,500.00	1,284.24
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,382.60	2,300.00	917.40
AIRPORT POWER	2-33-0000-541	5,212.22	8,500.00	3,287.78
AIRPORT WATER & SEWER	2-33-0000-542	320.00	500.00	180.00
TOTAL AIRPORT:		36,935.80	46,410.00	9,474.20
<b>WATER PLANT</b>				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	606,275.04	808,800.00	202,524.96
WATER PLANT POWER	2-41-0100-541	18,818.40	27,000.00	8,181.60
TOTAL WATER PLANT:		625,093.44	835,800.00	210,706.56
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES SALARIES	2-41-0200-110	58,235.60	121,700.00	63,464.40
WATER LINES SEASONAL SALARIES	2-41-0200-111	150.75	3,000.00	2,849.25
WATER LINES BENEFITS	2-41-0200-130	5,475.45	9,400.00	3,924.55
WATER LINES SEASONAL BENEFITS	2-41-0200-131	0.00	200.00	200.00
WATER LINES NON T4 BENEFITS	2-41-0200-133	5,546.90	24,600.00	19,053.10
WATER LINES TRAVEL & TRAINING	2-41-0200-211	3,047.43	4,500.00	1,452.57
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	4,994.39	9,200.00	4,205.61
WATER LINES ADVERTISING	2-41-0200-220	1,022.40	1,000.00	22.40
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	5,567.54	8,000.00	2,432.46
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	30,901.92	35,000.00	4,098.08
WATER LINES GOODS	2-41-0200-500	17,001.46	20,000.00	2,998.54
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
TOTAL WATER LINES & DISTRIBUTION:		131,943.84	286,600.00	154,656.16
<b>SANITARY SEWERS</b>				
SEWERS SALARIES	2-42-0000-110	32,613.30	26,500.00	6,113.30



For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

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SEWERS BENEFITS	2-42-0000-130	0.00	1,900.00	1,900.00
SEWERS NON T4 BENEFITS	2-42-0000-133	0.00	5,500.00	5,500.00
SEWERS FREIGHT & POSTAGE	2-42-0000-215	0.00	500.00	500.00
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	1,289.73	1,800.00	510.27
SEWERS CONTRACTED REPAIRS	2-42-0000-250	31,102.64	72,500.00	41,397.36
SEWERS INSURANCE	2-42-0000-274	3,219.59	3,160.00	59.59
SEWERS GOODS	2-42-0000-500	22,004.61	26,500.00	4,495.39
SEWERS HEATING	2-42-0000-540	875.54	1,100.00	224.46
SEWERS POWER	2-42-0000-541	8,614.93	14,200.00	5,585.07
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	99,720.34	203,660.00	103,939.66
<b>GARBAGE</b>				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	55,100.00	75,400.00	20,300.00
GARBAGE GOODS	2-43-0000-500	294.00	300.00	6.00
	TOTAL GARBAGE:	55,394.00	75,700.00	20,306.00
<b>REGIONAL WASTE</b>				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	250,800.87	334,400.00	83,599.13
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	19,400.00	19,400.00
	TOTAL REGIONAL WASTE SYSTEM:	250,800.87	353,800.00	102,999.13
<b>FCSS</b>				
FCSS SALARIES	2-51-0100-110	21,377.31	27,900.00	6,522.69
FCSS BENEFITS	2-51-0100-130	0.00	2,400.00	2,400.00
FCSS NON T4 BENEFITS	2-51-0100-133	0.00	5,300.00	5,300.00
FCSS TRAVEL	2-51-0100-211	356.78	900.00	543.22
FCSS TRAINING	2-51-0100-212	142.86	600.00	457.14
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	644.40	800.00	155.60
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	466.00	500.00	34.00
FCSS GOODS	2-51-0100-500	1,800.00	2,100.00	300.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	422.32	600.00	177.68
	TOTAL FCSS:	25,479.67	41,400.00	15,920.33
<b>FCSS COORDINATOR</b>				
COORDINATOR SALARIES	2-51-0200-110	24,074.32	32,100.00	8,025.68
COORDINATOR PART TIME SALARIES	2-51-0200-111	629.63	1,800.00	1,170.37
COORDINATOR BENEFITS	2-51-0200-130	0.00	2,800.00	2,800.00
COORDINATOR PART TIME BENEFITS	2-51-0200-131	0.00	100.00	100.00
COORDINATOR NON T4 BENEFITS	2-51-0200-133	0.00	6,000.00	6,000.00
COORDINATOR TRAVEL	2-51-0200-211	0.00	1,700.00	1,700.00
COORDINATOR TRAINING	2-51-0200-212	0.00	1,300.00	1,300.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	270.00	300.00	30.00
COORDINATOR TELEPHONE	2-51-0200-217	257.13	400.00	142.87
COORDINATOR ADVERTISING	2-51-0200-220	2,786.40	3,000.00	213.60
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	0.00	100.00	100.00
COORDINATOR GOODS	2-51-0200-500	840.00	1,200.00	360.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	85,558.66	79,000.00	6,558.66
COORDINATOR OTHER	2-51-0200-990	0.00	100.00	100.00
	TOTAL COORDINATOR:	114,416.14	129,900.00	15,483.86
<b>YOUTH CLUB SUPPORT</b>				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	14,961.88	17,300.00	2,338.12
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	3,605.50	1,500.00	2,105.50
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	6,979.39	3,200.00	3,779.39
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	2,462.40	2,700.00	237.60
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	480.00	700.00	220.00
	TOTAL FCSS YOUTH CLUB SUPPORT:	28,489.17	25,400.00	3,089.17
<b>COMMUNITY SERVICES VANS</b>				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	0.00	1,000.00	1,000.00
CSD VAN INSURANCE	2-51-0500-274	3,246.31	3,250.00	3.69
CSD VAN GOODS	2-51-0500-500	9.00	100.00	91.00
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	10.78	400.00	389.22
	TOTAL COMMUNITY SERVICES VANS:	3,266.09	4,850.00	1,583.91
<b>CEMETERY</b>				
CEMETERY SALARIES	2-56-0000-110	3,611.92	8,400.00	4,788.08

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
CEMETERY SEASONAL SALARIES	2-56-0000-111	5,872.39	6,900.00	1,027.61
CEMETERY BENEFITS	2-56-0000-130	0.00	600.00	600.00
CEMETERY SEASONAL BENEFITS	2-56-0000-131	0.00	500.00	500.00
CEMETERY NON T-4 BENEFITS	2-56-0000-133	0.00	6,000.00	6,000.00
CEMETERY ADVERTISING	2-56-0000-220	108.00	100.00	8.00-
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	587.11	4,200.00	3,612.89
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	23.85	20.00	3.85-
CEMETERY GOODS	2-56-0000-500	435.99	5,000.00	4,564.01
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	400.00	600.00	200.00
	TOTAL CEMETERY:	11,039.26	33,820.00	22,780.74
<b>MUNICIPAL PLANNING COMMISSION</b>				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
<b>COMMERCIAL OFFICE BUILDING</b>				
COMMERCIAL OFFICE REPAIRS	2-61-0200-250	881.00	15,590.00	14,709.00
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	512.49	500.00	12.49-
COMMERCIAL OFFICE GOODS	2-61-0200-500	0.00	500.00	500.00
COMMERCIAL OFFICE HEATING	2-61-0200-540	1,140.09	1,800.00	659.91
COMMERCIAL OFFICE POWER	2-61-0200-541	2,563.13	4,300.00	1,736.87
COMMERCIAL OFFICE - RECOVERIES TO OP	2-61-0200-963	375.28	3,600.00	3,224.72
	TOTAL COMMERCIAL OFFICE BUILDING:	5,471.99	26,290.00	20,818.01
<b>TOURISM</b>				
TOURISM SALARIES	2-61-0300-110	15,873.09	21,600.00	5,726.91
TOURISM BENEFITS	2-61-0300-130	0.00	1,600.00	1,600.00
TOURISM NON T4 BENEFITS	2-61-0300-133	0.00	4,100.00	4,100.00
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	500.00	230.00
TOURISM ADVERTISING	2-61-0300-220	610.70	2,600.00	1,989.30
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
	TOTAL TOURISM:	16,753.79	31,000.00	14,246.21
<b>BUSINESS &amp; COMMUNICATIONS</b>				
B & C SALARIES	2-61-0400-110	63,492.06	86,600.00	23,107.94
B & C BENEFITS	2-61-0400-130	7,228.18	6,300.00	928.18-
B & C NON T4 BENEFIT	2-61-0400-133	15,510.70	16,300.00	789.30
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	75.00	1,000.00	925.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	557.13	800.00	242.87
B & C ADVERTISING & PRINTING	2-61-0400-220	1,288.80	1,800.00	511.20
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,187.20	3,400.00	212.80
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	55,250.00	66,200.00	10,950.00
B & C INSURANCE	2-61-0400-274	126.90	120.00	6.90-
B & C GOODS	2-61-0400-500	1,315.67	4,000.00	2,684.33
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	2,770.46	4,200.00	1,429.54
	TOTAL BUSINESS & COMMUNICATIONS:	151,072.10	192,520.00	41,447.90
<b>VISITOR INFORMATION CENTRE</b>				
VIC SALARIES	2-62-0000-110	961.98	2,500.00	1,538.02
VIC SEASONAL SALARIES	2-62-0000-111	369.00	2,300.00	1,931.00
VIC BENEFITS	2-62-0000-130	0.00	200.00	200.00
VIC SEASONAL BENEFITS	2-62-0000-131	0.00	200.00	200.00
VIC NON T4 BENEFITS	2-62-0000-133	0.00	500.00	500.00
VIC ADVERTISING & PRINTING	2-62-0000-220	936.00	900.00	36.00-
VIC CONTRACTED SERVICES	2-62-0000-232	981.00	1,200.00	219.00
VIC CONTRACTED REPAIR	2-62-0000-250	418.64	1,000.00	581.36
VIC INSURANCE	2-62-0000-274	891.38	880.00	11.38-
VIC GOODS	2-62-0000-500	1,490.94	3,000.00	1,509.06
VIC HEATING	2-62-0000-540	875.54	1,100.00	224.46
VIC POWER	2-62-0000-541	1,846.98	2,800.00	953.02
VIC WATER	2-62-0000-963	3,109.40	3,000.00	109.40-
	TOTAL VISITOR INFORMATION CENTRE:	11,880.86	19,580.00	7,699.14
<b>SUBDIVISION</b>				
SUBDIVISION CONTRACTED SERVICES	2-66-0000-232	300.71	0.00	300.71-

For All Revenue, Expense Accounts  
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Description	Account	YTD Actual	YTD Budget	YTD Variance
SUBDIVISION CONTRACTED REPAIRS	2-66-0000-250	154,956.97	154,957.00	0.03
SUBDIVISION OTHER	2-66-0000-990	501.40	0.00	501.40-
	TOTAL SUBDIVISION:	155,759.08	154,957.00	802.08-
<b>COMMUNITY SERVICES BOARD</b>				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	50.00	500.00	450.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
	TOTAL COMMUNITY SERVICES BOARD:	50.00	3,500.00	3,450.00
<b>RECREATION</b>				
RECREATION SALARIES	2-72-0000-110	20,835.33	22,100.00	1,264.67
RECREATION SEASONAL SALARIES	2-72-0000-111	158.00	12,000.00	11,842.00
RECREATION BENEFITS	2-72-0000-130	5,136.50	1,900.00	3,236.50-
RECREATION SEASONAL BENEFITS	2-72-0000-131	0.00	800.00	800.00
RECREATION NON T4 BENEFITS	2-72-0000-133	11,192.73	3,900.00	7,292.73-
RECREATION TRAVEL	2-72-0000-211	2,187.73	2,300.00	112.27
RECREATION TRAINING	2-72-0000-212	2,940.80	3,600.00	659.20
RECREATION FREIGHT & POSTAGE	2-72-0000-215	270.00	300.00	30.00
RECREATION TELEPHONE	2-72-0000-217	1,176.17	1,400.00	223.83
RECREATION ADVERTISING	2-72-0000-220	2,590.60-	2,800.00	5,390.60
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	760.00	800.00	40.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	0.00	11,100.00	11,100.00
RECREATION INSURANCE	2-72-0000-274	9,790.75	9,750.00	40.75-
RECREATION GOODS	2-72-0000-500	873.56	2,100.00	1,226.44
RECREATION PROGRAM EXPENSES	2-72-0000-510	600.00	1,000.00	400.00
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	806.42	1,200.00	393.58
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	9.99	300.00	290.01
RECREATION OTHER	2-72-0000-990	0.00	9,500.00	9,500.00
	TOTAL RECREATION:	54,147.38	86,850.00	32,702.62
<b>SWIMMING &amp; WADING POOLS</b>				
POOLS SALARIES	2-72-0100-110	12,207.13	13,900.00	1,692.87
POOL SEASONAL SALARIES	2-72-0100-111	106,184.71	119,500.00	13,315.29
POOLS BENEFITS	2-72-0100-130	0.00	1,100.00	1,100.00
POOL SEASONAL BENEFITS	2-72-0100-131	5,504.10	8,200.00	2,695.90
POOLS NON T4 BENEFITS	2-72-0100-133	0.00	2,800.00	2,800.00
POOLS TRAVEL	2-72-0100-211	705.30	600.00	105.30-
POOLS TRAINING	2-72-0100-212	1,465.67	2,000.00	534.33
POOLS FREIGHT & POSTAGE	2-72-0100-215	2,663.20	1,700.00	963.20-
POOLS TELEPHONE	2-72-0100-217	114.29	100.00	14.29-
POOLS ADVERTISING	2-72-0100-220	1,206.00	1,300.00	94.00
POOL CONTRACTED SERVICES	2-72-0100-232	1,264.88	1,100.00	164.88-
POOLS CONTRACTED REPAIRS	2-72-0100-250	3,678.23	8,100.00	4,421.77
POOLS INSURANCE	2-72-0100-274	6,426.32	6,310.00	116.32-
POOLS GOODS	2-72-0100-500	11,346.26	10,500.00	846.26-
POOL RETAIL GOODS	2-72-0100-501	2,365.61	2,000.00	365.61-
POOLS CHEMICALS	2-72-0100-531	28,738.46	15,500.00	13,238.46-
POOLS HEATING	2-72-0100-540	12,155.51	10,400.00	1,755.51-
POOLS POWER	2-72-0100-541	20,021.59	22,200.00	2,178.41
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	2,855.45	4,600.00	1,744.55
	TOTAL SWIMMING POOLS:	218,902.71	231,910.00	13,007.29
<b>ARENA</b>				
ARENA SALARIES	2-72-0200-110	89,147.97	135,700.00	46,552.03
ARENA SEASONAL SALARIES	2-72-0200-111	8,417.15	17,300.00	8,882.85
ARENA BENEFITS	2-72-0200-130	17,338.52	10,600.00	6,738.52-
ARENA SEASONAL BENEFITS	2-72-0200-131	0.00	1,200.00	1,200.00
ARENA NON T4 BENEFITS	2-72-0200-133	38,123.21	25,800.00	12,323.21-
ARENA FREIGHT & POSTAGE	2-72-0200-215	542.57	700.00	157.43
ARENA ADVERTISING & PRINTING	2-72-0200-220	1,044.00	1,000.00	44.00-
ARENA CONTRACTED SERVICES	2-72-0200-232	1,652.81	4,500.00	2,847.19
ARENA CONTRACTED REPAIRS	2-72-0200-250	13,656.31	19,300.00	5,643.69
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	0.00	5,000.00	5,000.00
ARENA INSURANCE	2-72-0200-274	9,833.17	9,570.00	263.17-
ARENA GOODS	2-72-0200-500	11,836.28	17,700.00	5,863.72
ARENA PETROLEUM PRODUCTS	2-72-0200-521	1,740.12	3,800.00	2,059.88
ARENA HEATING	2-72-0200-540	16,073.97	20,800.00	4,726.03
ARENA POWER	2-72-0200-541	14,759.25	21,900.00	7,140.75
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	3,041.03	4,600.00	1,558.97
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	8,888.30	15,800.00	6,911.70

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Description	Account	YTD Actual	YTD Budget	YTD Variance
ARENA ICE PLANT GOODS	2-72-0201-500	62.79	500.00	437.21
ARENA ICE PLANT POWER	2-72-0201-541	8,372.75	18,400.00	10,027.25
	TOTAL ARENA:	244,530.20	334,170.00	89,639.80
<b>PARKS SHOP</b>				
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	4,691.00	4,500.00	191.00-
PARKS SHOP INSURANCE	2-72-0300-274	1,857.13	1,830.00	27.13-
PARKS SHOP GOODS	2-72-0300-500	969.57	1,500.00	530.43
PARKS SHOP HEATING	2-72-0300-540	4,246.79	5,100.00	853.21
PARKS SHOP POWER	2-72-0300-541	2,699.75	4,100.00	1,400.25
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	422.32	1,800.00	1,377.68
	TOTAL PARKS SHOP:	14,886.56	18,830.00	3,943.44
<b>CURLING RINK</b>				
CURLING RINK SALARIES	2-72-0400-110	1,841.07	5,100.00	3,258.93
CURLING RINK SEASONAL SALARIES	2-72-0400-111	1,152.72	2,300.00	1,147.28
CURLING RINK BENEFITS	2-72-0400-130	0.00	400.00	400.00
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	0.00	200.00	200.00
CURLING RINK NON T4 BENEFITS	2-72-0400-133	0.00	1,000.00	1,000.00
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	3,757.67	5,500.00	1,742.33
CURLING RINK INSURANCE	2-72-0400-274	6,455.31	6,340.00	115.31-
CURLING RINK GOODS	2-72-0400-500	298.80	1,500.00	1,201.20
CURLING RINK HEATING	2-72-0400-540	9,849.47	13,000.00	3,150.53
CURLING RINK POWER	2-72-0400-541	7,923.81	11,800.00	3,876.19
CURLING RINK - SUBSIDY	2-72-0400-771	10,202.78	14,500.00	4,297.22
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	1,268.08	1,800.00	531.92
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	8,888.30	15,800.00	6,911.70
CURLING RINK ICE PLANT GOODS	2-72-0401-500	60.80	500.00	439.20
CURLING RINK ICE PLANT POWER	2-72-0401-541	8,372.75	18,400.00	10,027.25
	TOTAL CURLING RINK:	60,071.56	98,140.00	38,068.44
<b>BALL DIAMONDS</b>				
BALL DIAMOND SALARIES	2-72-0500-110	3,867.15	7,600.00	3,732.85
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	1,628.51	5,800.00	4,171.49
BALL DIAMOND BENEFITS	2-72-0500-130	0.00	600.00	600.00
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	0.00	400.00	400.00
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	0.00	1,500.00	1,500.00
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	0.00	1,000.00	1,000.00
BALL DIAMOND GOODS	2-72-0500-500	5,735.30	7,500.00	1,764.70
BALL DIAMOND POWER	2-72-0500-541	678.90	1,160.00	481.10
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	7,510.14	12,900.00	5,389.86
	TOTAL BALL DIAMONDS:	19,420.00	38,460.00	19,040.00
<b>GOLF COURSE</b>				
GOLF COURSE INSURANCE	2-72-0600-274	2,738.92	2,690.00	48.92-
	TOTAL GOLF COURSE:	2,738.92	2,690.00	48.92-
<b>FOX LAKE PARK</b>				
FOX LAKE SALARIES	2-72-0700-110	4,945.43	5,100.00	154.57
FOX LAKE SEASONAL SALARIES	2-72-0700-111	2,382.76	1,200.00	1,182.76-
FOX LAKE BENEFITS	2-72-0700-130	0.00	400.00	400.00
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	0.00	100.00	100.00
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	0.00	1,000.00	1,000.00
FOX LAKE FREIGHT	2-72-0700-215	550.00	200.00	350.00-
FOX LAKE ADVERTISING	2-72-0700-220	1,331.00	1,500.00	169.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	27,100.77	30,400.00	3,299.23
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	120.00	7,000.00	6,880.00
FOX LAKE INSURANCE	2-72-0700-274	267.05	260.00	7.05-
FOX LAKE GOODS	2-72-0700-500	4,483.00	5,000.00	517.00
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	588.00	400.00	188.00-
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	600.00	600.00
FOX LAKE HEAT	2-72-0700-540	328.69	600.00	271.31
FOX LAKE POWER	2-72-0700-541	6,772.84	6,200.00	572.84-
FOX LAKE TO FUNCTION CAPITAL RESERVE	2-72-0700-764	0.00	30,000.00	30,000.00
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,100.00	8,100.00
	TOTAL FOX LAKE PARK:	48,869.54	98,060.00	49,190.46
<b>PARKS</b>				
PARKS SALARIES	2-72-0800-110	74,836.86	72,200.00	2,636.86-
PARKS SEASONAL SALARIES	2-72-0800-111	68,684.64	48,500.00	20,184.64-

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/09/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
PARKS BENEFITS	2-72-0800-130	338.17	5,700.00	5,361.83
PARKS SEASONAL BENEFITS	2-72-0800-131	6,118.35	3,400.00	2,718.35
PARKS NON T4 BENEFITS	2-72-0800-133	0.00	13,900.00	13,900.00
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	0.00	1,000.00	1,000.00
PARKS FREIGHT	2-72-0800-215	388.16	800.00	411.84
PARKS CONTRACTED REPAIRS	2-72-0800-250	24,582.01	24,100.00	482.01
PARKS EQUIPMENT REPAIRS	2-72-0800-253	896.40	9,200.00	8,303.60
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	829.14	3,100.00	2,270.86
PARKS INSURANCE	2-72-0800-274	4,692.72	4,200.00	492.72
PARKS GOODS	2-72-0800-500	12,645.41	30,600.00	17,954.59
PARKS PETROLEUM PRODUCTS	2-72-0800-521	12,954.19	10,300.00	2,654.19
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	2,205.24	2,100.00	105.24
PARKS VEHICLE MAINTENANCE	2-72-0800-523	6,480.80	3,600.00	2,880.80
PARKS POWER	2-72-0800-541	2,019.07	3,500.00	1,480.93
PARKS RECOVERIES TO OPERATING	2-72-0800-963	8,119.09	10,400.00	2,280.91
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
<b>TOTAL PARKS:</b>		<b>225,790.25</b>	<b>248,200.00</b>	<b>22,409.75</b>
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM SALARIES	2-72-1000-110	1,812.53	2,500.00	687.47
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	25,560.31	20,100.00	5,460.31
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	0.00	200.00	200.00
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	1,199.94	1,400.00	200.06
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	0.00	400.00	400.00
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	242.86	300.00	57.14
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	261.00	600.00	339.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	135.00	140.00	5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	114.29	120.00	5.71
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	1,206.00	1,200.00	6.00
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	1,420.39	2,500.00	1,079.61
PLAYGROUND PROGRAM GOODS	2-72-1000-500	6,374.81	3,000.00	3,374.81
<b>TOTAL PLAYGROUND PROGRAM:</b>		<b>38,327.13</b>	<b>32,460.00</b>	<b>5,867.13</b>
<b>SPRAY PARK</b>				
SPRAY PARK SALARIES	2-72-1200-110	580.82	1,300.00	719.18
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	0.00	1,100.00	1,100.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	0.00	100.00	100.00
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	0.00	300.00	300.00
SPRAY PARK FREIGHT	2-72-1200-215	203.86	200.00	3.86
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	983.48	500.00	483.48
SPRAY PARK INSURANCE	2-72-1200-274	1,232.32	530.00	702.32
SPRAY PARK GOODS	2-72-1200-500	275.55	500.00	224.45
SPRAY PARK CHEMICALS	2-72-1200-531	1,050.20	2,700.00	1,649.80
SPRAY PARK POWER	2-72-1200-541	1,648.32	2,000.00	351.68
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	2,052.16	1,100.00	952.16
<b>TOTAL SPRAY PARK:</b>		<b>8,026.71</b>	<b>10,430.00</b>	<b>2,403.29</b>
<b>KING HUNTER PARK</b>				
KING HUNTER PARK SALARIES	2-72-1300-110	761.01	7,600.00	6,838.99
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	10,313.88	13,900.00	3,586.12
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	0.00	600.00	600.00
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	0.00	1,000.00	1,000.00
KING HUNTER PARK EMP NON T4 BENEFITS	2-72-1300-133	0.00	1,500.00	1,500.00
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	614.50	3,000.00	2,385.50
KING HUNTER PARK INSURANCE	2-72-1300-274	152.59	150.00	2.59
KING HUNTER PARK GOODS	2-72-1300-500	641.94	11,000.00	10,358.06
KING HUNTER PARK POWER	2-72-1300-541	1,273.09	2,000.00	726.91
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	7,161.34	4,600.00	2,561.34
<b>TOTAL KING HUNTER PARK:</b>		<b>20,918.35</b>	<b>45,350.00</b>	<b>24,431.65</b>
<b>SOCCER FIELDS</b>				
SOCCER FIELD SALARIES	2-72-1400-110	433.48	2,500.00	2,066.52
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	394.25	3,500.00	3,105.75
SOCCER FIELD BENEFITS	2-72-1400-130	0.00	200.00	200.00
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	0.00	200.00	200.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	0.00	500.00	500.00
SOCCER FIELD GOODS	2-72-1400-500	567.15	2,000.00	1,432.85
SOCCER FIELDS POWER	2-72-1400-541	678.90	1,200.00	521.10

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/09/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	3,925.46	3,300.00	625.46-
	TOTAL SOCCER FIELDS:	5,999.24	13,400.00	7,400.76
<b>MUSEUM</b>				
MUSEUM GAS	2-74-0100-540	3,371.99	4,400.00	1,028.01
MUSEUM POWER	2-74-0100-541	2,400.42	3,300.00	899.58
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
	TOTAL MUSEUM:	12,772.41	14,700.00	1,927.59
<b>LIBRARY</b>				
LIBRARY TELEPHONE	2-74-0200-217	1,389.27	1,800.00	410.73
LIBRARY ADVERTISING	2-74-0200-220	748.80	800.00	51.20
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	620.40	2,400.00	1,779.60
LIBRARY INSURANCE	2-74-0200-274	3,395.53	3,340.00	55.53-
LIBRARY GOODS	2-74-0200-500	1,608.72	700.00	908.72-
LIBRARY HEATING	2-74-0200-540	3,126.85	4,200.00	1,073.15
LIBRARY POWER	2-74-0200-541	4,988.14	5,500.00	511.86
LIBRARY GRANTS	2-74-0200-770	21,179.76	21,100.00	79.76-
LIBRARY PERSONNEL GRANTS	2-74-0200-771	68,023.40	68,000.00	23.40-
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	1,052.00	1,400.00	348.00
	TOTAL LIBRARY:	106,132.87	109,240.00	3,107.13
<b>CENTENNIAL PLACE</b>				
RCSC SALARIES	2-74-0800-110	5,277.10	25,300.00	20,022.90
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	52,683.42	43,600.00	9,083.42-
RCSC BENEFITS	2-74-0800-130	254.79	2,000.00	1,745.21
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	2,868.42	3,100.00	231.58
RCSC NON T4 BENEFITS	2-74-0800-133	0.00	4,200.00	4,200.00
RCSC STAFF TRAINING	2-74-0800-212	525.00	500.00	25.00-
RCSC FREIGHT	2-74-0800-215	413.47	300.00	113.47-
RCSC TELEPHONE	2-74-0800-217	601.38	900.00	298.62
RCSC ADVERTISING	2-74-0800-220	2,703.60	2,700.00	3.60-
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	9,546.86	14,800.00	5,253.14
RCSC CONTRACTED REPAIRS	2-74-0800-250	1,618.10	16,400.00	14,781.90
RCSC INSURANCE	2-74-0800-274	7,036.86	4,580.00	2,456.86-
RCSC GOODS	2-74-0800-500	5,595.31	10,100.00	4,504.69
RCSC HEATING	2-74-0800-540	5,537.41	7,500.00	1,962.59
RCSC POWER	2-74-0800-541	13,971.90	21,600.00	7,628.10
RCSC ADDED TO OPERATING RESERVE	2-74-0800-764	0.00	6,000.00	6,000.00
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	551.68	1,100.00	548.32
	TOTAL CENTENNIAL PLACE:	109,185.30	164,680.00	55,494.70
<b>COMMUNITY CENTRE</b>				
COMMUNITY CENTRE SALARIES	2-74-0900-110	3,100.54	2,500.00	600.54-
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,200.00	1,200.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	0.00	200.00	200.00
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	0.00	500.00	500.00
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	286.78	500.00	213.22
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	647.59	900.00	252.41
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	162.00	200.00	38.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	21,882.12	24,900.00	3,017.88
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	1,381.14	5,300.00	3,918.86
COMMUNITY CENTRE INSURANCE	2-74-0900-274	4,585.70	6,840.00	2,254.30
COMMUNITY CENTRE GOODS	2-74-0900-500	3,445.09	4,000.00	554.91
COMMUNITY CENTRE HEAT	2-74-0900-540	3,391.89	4,800.00	1,408.11
COMMUNITY CENTRE POWER	2-74-0900-541	8,103.83	8,900.00	796.17
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	782.50	1,100.00	317.50
	TOTAL COMMUNITY CENTRE:	47,769.18	61,940.00	14,170.82
<b>LIONS HALL</b>				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	205.50	5,000.00	4,794.50
LIONS HALL INSURANCE	2-74-1000-274	700.64	690.00	10.64-
LIONS HALL GOODS	2-74-1000-500	554.25	500.00	54.25-
LIONS HALL HEAT	2-74-1000-540	1,819.99	2,200.00	380.01
LIONS HALL POWER	2-74-1000-541	1,157.04	1,700.00	542.96
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	387.04	600.00	212.96
	TOTAL LIONS HALL:	4,824.46	10,690.00	5,865.54
<b>GOVERNMENT REQUISITIONS</b>				

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/09/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	334,358.02	671,700.00	337,341.98
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	170,130.00	170,100.00	30.00-
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	638.00	638.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	270.74	2,500.00	2,229.26
	TOTAL GOVERNMENT REQUISITIONS:	<u>504,758.76</u>	<u>844,938.00</u>	<u>340,179.24</u>
	TOTAL EXPENDITURES:	<u>5,102,952.33</u>	<u>7,944,906.00</u>	<u>2,841,953.67</u>
	TOTAL REVENUE & EXPENSES:	<u>1,380,799.49-</u>	<u>1,266,200.00-</u>	<u>114,599.49</u>

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022  
 To 30/09/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>ASSETS - OPERATING</b>				
<b>FIRE DEPARTMENT</b>				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	15,800.00	83,600.00	67,800.00
FIRE VEHICLE ADDITIONS	8-23-0000-650	0.00	200,000.00	200,000.00
	TOTAL FIRE DEPARTMENT:	15,800.00	283,600.00	267,800.00
<b>COMMON SERVICES</b>				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	33,762.15	29,900.00	3,862.15-
	TOTAL COMMON SERVICES DEPARTMENT:	33,762.15	29,900.00	3,862.15-
<b>WATER DEPARTMENT</b>				
WATER MACHINES, EQUIPMENT	8-41-0000-630	0.00	27,500.00	27,500.00
	TOTAL WATER DEPARTMENT:	0.00	27,500.00	27,500.00
<b>RECREATION</b>				
RECREATION ENGINEERING STRUCTURES	8-72-0000-610	34,100.96	490,200.00	456,099.04
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	7,525.40	23,000.00	15,474.60
RECREATION ARENA BUILDING	8-72-0200-620	29,291.06	32,000.00	2,708.94
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	50,400.00	150,000.00	99,600.00
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION FOX LAKE PARK ENGINEERING	8-72-0700-610	6,994.08	30,000.00	23,005.92
RECREATION PARKS PLAYGROUND ENGINEER	8-72-0800-610	154,218.00	150,000.00	4,218.00-
RECREATION PARKS EQUIPMENT	8-72-0800-630	0.00	25,000.00	25,000.00
	TOTAL RECREATION:	282,529.50	910,200.00	627,670.50
<b>CULTURE</b>				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
COMMUNITY CENTRE EQUIPMENT	8-74-0900-630	4,689.19	5,000.00	310.81
	TOTAL CULTURE:	4,689.19	15,000.00	10,310.81
	TOTAL CAPITAL FINANCES APPLIED:	336,780.84	1,266,200.00	929,419.16
	GRAND TOTAL OF ALL ACCOUNTS:	336,780.84	1,266,200.00	929,419.16
	REPORT TOTALS:	1,044,018.65-	0.00	1,044,018.65

\*\*\* End of Report \*\*\*



Date: October 11, 2022

Agenda Item No: 06.03

## Budget Overview

### Recommended Motion

That Council accepts the Budget Overview for September 2022 for information.

### Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2022 Operating and Capital budgets approved by Council at the May 10, 2022 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to September 30, 2022.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A



**SEPTEMBER 2022 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-4,162,118			-4,001,035			-161,083
DRAW FROM RESERVES	-73,616			0			
REQUISITIONS		842,438		0	504,488		337,950
DOUBTFUL ACCTS		2,500			271		2,229
CONTINGENCY		0			0		0
			-3,390,796			-3,496,276	
COUNCIL	0			0			0
COUNCIL		150,250			87,036		63,214
			150,250			87,036	
GENERAL ADMINISTRATION	-569,300			-470,616			-98,684
ADMINISTRATION		1,038,444			697,236		341,208
			469,144			226,620	
HANNA WAKE PROGRAM	0			0			0
STUDENT EXCHANGE		0			0		0
			0			0	
TAX RECOVERY PROPERTY	-10,100			-10,000			-100
TAX RECOVERY PROPERTY		10,100			3,054		7,046
			0			-6,946	
POLICE	-10,500			-4,054			-6,446
POLICE		72,800			72,794		6
			62,300			68,740	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		4,750			2,596		2,154
			4,750			2,596	
FIRE	-408,861			-54,399			-354,462
FIRE		270,840			110,822		160,018
CAPITAL - EQUIPMENT		38,600			15,800		22,800
CAPITAL - RADIO EQUIP		45,000			0		45,000
CAPITAL - RESCUE TRUCK		200,000			0		200,000
			145,579			72,223	
EMERGENCY SERVICES	-3,250			-3,250			0
EMERGENCY SERVICES		16,600			11,797		4,803
			13,350			8,547	
BY-LAW ENFORCEMENT	-22,500			-26,528			4,028
BYLAW		65,500			25,311		40,189
			43,000			-1,217	
DOG CONTROL	-5,000			-4,275			-725
ANIMAL CONTROL		14,000			11,615		2,385
			9,000			7,340	

**SEPTEMBER 2022 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-3,600			-5,360			1,760
PUBLIC WORKS		533,858			447,017		86,841
PUBLIC WORKS - CAPITAL	-18,900	29,900			33,762		-3,862
			560,158			475,419	
STREETS & ROADS	-430,439			0			-430,439
STREETS & ROADS CAPITAL	0			0			0
STREETS & ROADS		836,939			162,037		674,902
S & R - CAPITAL					0		0
			406,500			162,037	
AIRPORT	-24,605			-5,071			-19,534
AIRPORT		46,410			36,936		9,474
AIRPORT CAPITAL		0			0		0
			21,805			31,865	
WATER							0
TREATMENT	-1,181,500			-794,291			-387,209
TREATMENT		835,800			625,093		210,707
LINES & DISTRIBUTION	0			-5,117			5,117
LINES & DISTRIBUTION		286,600			131,944		154,656
CAPITAL - METER EQUIPMENT		27,500			0		27,500
			-31,600			-42,370	
SANITARY SEWERS	-297,600			-173,962			-123,638
SEWERS		203,660			99,720		103,940
SEWER - CAPITAL		0			0		0
			-93,940			-74,242	
GARBAGE	-74,300			-50,340			-23,960
GARBAGE		75,700			55,394		20,306
			1,400			5,054	
REGIONAL WASTE SYSTEM	-353,900			-234,313			-119,587
ANNUAL CONTRACT		353,800			250,801		102,999
			-100			16,488	
F.C.S.S.	-97,298			-161,019			63,721
ADMINISTRATION		41,400			25,480		15,920
PROGRAMS		129,900			114,416		15,484
YOUTH CLUB SUPPORT	-14,350	25,400			28,489		-3,089
VAN OPERATIONS		4,850			3,266		1,584
			104,252			10,632	

SEPTEMBER 2022

## BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES

Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-16,600			-10,083			-6,517
CEMETERY		33,820			11,039		22,781
			17,220			956	
MUNCIPAL PLANNING COMM	0			0			0
MPC		500			0		500
			500			0	
COMMERCIAL OFFICE BUILDING	-26,290			-18,000			-8,290
OFFICE BUILDING		26,290			5,472		20,818
			0			-12,528	
TOURISM	0			0			0
TOURISM		31,000			16,754		14,246
			31,000			16,754	
BUSINESS & COMMUNICATION	-13,000			-10,000			-3,000
		192,520			151,072		41,448
			179,520			141,072	
VISITOR INFORMATION BOOTH	0			0			0
		19,580			11,881		7,699
			19,580			11,881	
SUBDIVISION	-154,957			-39,286			-115,671
SUBDIVISION		154,957			155,759		-802
			0			116,473	
RECREATION	-653,635			-8,757			-644,878
CS BOARD		3,500			50		3,450
RECREATION		86,850			54,147		32,703
CAPITAL - SENIORS AMENITY		490,200			0		490,200
			-73,085			45,441	
SWIMMING POOLS	-86,800			-80,203			-6,597
POOLS		231,910			218,903		13,007
CAPITAL - WATERSLIDE PUMP		8,000			7,525		475
CAPITAL - JO POOL HEATER		15,000			0		15,000
			168,110			146,224	
ARENA	-80,350			-43,978			-36,372
ARENA		299,470			227,206		72,264
ICE PLANT		34,700			17,324		
CAPITAL - BRINE PUMP		32,000			29,291		
CAPITAL - CONDENSOR		150,000			50,400		99,600
			435,820			280,243	

**SEPTEMBER 2022 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PARKS SHOP	0			0			0
PARKS SHOP		18,830			14,887		3,943
			18,830			14,887	
CURLING RINK	-49,700			-37,776			-11,924
CURLING RINK		63,440			42,750		20,690
ICE PLANT		34,700			17,322		
CAPITAL - WALL REPAIR		10,000			0		10,000
			58,440			22,296	
BALL DIAMONDS	-5,100			-4,000			-1,100
BALL DIAMONDS		38,460			19,420		19,040
			33,360			15,420	
GOLF COURSE	0			0			0
GOLF COURSE		2,690			2,739		-49
			2,690			2,739	
FOX LAKE PARK	-73,479			-114,653			41,174
FLP		98,060			48,870		49,190
CAPITAL - ELECTRICAL		30,000			6,994		23,006
			54,581			-58,789	
PARKS	-125,000			0			-125,000
PARKS		248,200			225,790		22,410
CAPITAL - TENNIS COURTS		150,000			154,218		-4,218
CAPITAL - SKATEPARK		25,000			0		25,000
			298,200			380,008	
SUMMER YOUTH PROGRAM	-2,500	32,460		-18,735	38,327		16,235
			29,960			19,592	-5,867
COMMUNITIES IN BLOOM	0			0			0
COMMUNITIES IN BLOOM		0			0		0
			0			0	
SPRAY PARK	0			0			0
SPRAY PARK		10,430			8,027		2,403
			10,430			8,027	
KING-HUNTER PIONEER PARK	-23,000			0			-23,000
KING-HUNTER PIONEER PARK		45,350			20,918		24,432
			22,350			20,918	
SOCCER FIELDS	-2,100			-2,100			0
SOCCER FIELDS		13,400			5,999		7,401
			11,300			3,899	

SEPTEMBER 2022

## BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES

Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
MUSEUM	0			0			0
MUSEUM		14,700			12,772		1,928
			14,700			12,772	
LIBRARY	-10,000			0			-10,000
LIBRARY		109,240			106,133		3,107
LIBRARY - CAPITAL - WATER DIVERSION		10,000			0		10,000
			109,240			106,133	
CENTENNIAL PLACE	-84,450			-68,305			-16,145
CENTENNIAL PLACE		164,680			109,185		55,495
CENTENNIAL PLACE CAPITAL		0			0		0
			80,230			40,881	
COMMUNITY CENTRE	-40,008			-22,373			-17,636
CENTRE		61,940			47,769		14,171
CENTRE CAPITAL - CLEANER		5,000			4,689		311
			26,932			30,086	
LIONS HALL	-2,400			-1,875			-525
LIONS HALL		10,690			4,824		5,866
			8,290			2,949	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-9,211,106			-6,483,752			-2,727,354
TOTAL EXPENDITURES		9,211,106			5,405,632		3,805,474
TOTAL SURPLUS (DEFICIT)			0			-1,078,120	

Date: October 11, 2022

Agenda Item No: 06.04

## Capital Budget Update

### Recommended Motion

That Council accepts the Third Quarter Capital Budget Update, dated September 2022 for information.

### Background

The Capital Budget Update consolidates information from the capital expenses budget and provides Council with the progress for each budget item, categorized by department, like the Budget Overview. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The report details the department, item for purchase, the status of each capital item, the adopted budget figures and the amount spent to date. The final column compares the figures between budget and actual expense.

As with the other financial reports, the budget figures are taken from the 2022 Operating and Capital budgets approved by Council on May 10, 2022.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating:	<u>          N/A          </u>	Capital Cost:	<u>          N/A          </u>
Budget Available:	<u>                                  </u>	Budget Available:	<u>                                  </u>
Unbudgeted Costs:	<u>                                  </u>	Unbudgeted Costs:	<u>                                  </u>
Source of Funds:	<u>                                  </u>	Source of Funds:	<u>                                  </u>





Policy and/or Legislative Implications

N/A

Attachments

1. Capital Budget Update – September 2022

Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**2022 THIRD QUARTER CAPITAL BUDGET UPDATE**

**EFFECTIVE SEPTEMBER 30, 2022**      Budget Adopted May 10, 2022

DEPARTMENT & ITEM	STATUS	BUDGET	EXPENSED	DIFFERENCE
<b>FIRE DEPARTMENT</b>				
EQUIPMENT - BUNKER GEAR - 4 SETS		17,600	0	17,600
SCBA BOTTLE REPLACEMENTS	ordered	14,000	15,800	-1,800
PAGER REPLACEMENT PROGRAM		7,000	0	7,000
PORTABLE RADIO REPLACEMENT		45,000	0	45,000
RESCUE TRUCK CHASSIS		200,000	0	200,000
<b>COMMON SERVICES</b>				
BACKUP GENERATOR	installed - complete	18,900	20,512	-1,612
STEAMER APPARATUS	installed - complete	11,000	13,250	-2,250
<b>WATER DISTRIBUTION</b>				
HARDWARE FOR METER READINGS	ordered	27,500	0	27,500
<b>POOL</b>				
WATER SLIDE PUMP	pump installed	8,000	7,525	475
POOL HEATER - JUNIOR OLYMPIC POOL \$15,000 in Reserve funds	on hold for 2023	15,000	0	15,000
<b>ARENA</b>				
CONDENSOR REPLACEMENT	40% deposit paid	150,000	50,400	99,600
BOILER REPLACEMENT	complete	32,000	29,291	2,709
<b>CURLING RINK</b>				
WEST INTERIOR WALL REPAIR		10,000	0	10,000
<b>FOX LAKE PARK</b>				
CAMPSITE ELECTRICAL UPGRADE	Transformer installed	30,000	6,994	23,006
<b>PARKS</b>				
SENIORS AMENITY ZONE PROJECT	Consultant Work -Detail Design Tender Stage	490,200	34,101	456,099
SKATEPARK UPGRADES		25,000	0	25,000
TENNIS COURT RESURFACE	Completed	150,000	154,218	-4,218
<b>LIBRARY</b>				
NORTH SIDE WATER DIVERSION \$10,000 in Reserve Funds		10,000	0	10,000
<b>COMMUNITY CENTRE</b>				
FLOOR CLEANER	Completed	5,000	4,689	311
<b>TOTAL CAPITAL</b>		<b>1,266,200</b>	<b>336,781</b>	<b>929,419</b>

Date: October 11, 2022

Agenda Item No: 07.00

## Committee Reports

### Recommended Motion

That Council accepts the following Committee Reports for information:

1. Community Services Board Meeting Minutes of September 19, 2022.
2. Municipal Planning Commission Meeting Minutes of October 4, 2022.

### Background

Committee Reports are usually in the form of minutes from the Committee meetings and provide Council with highlights and activities of the committee.

The Minutes may not have been approved by the Committee; however, they are presented for Council's review.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



## Policy and/or Legislative Implications

N/A

## Attachments

1. Community Services Board Meeting Minutes of September 19, 2022.
2. Municipal Planning Commission Meeting Minutes of October 4, 2022.

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**TOWN OF HANNA  
COMMUNITY SERVICES BOARD MEETING  
September 19, 2022**

Minutes of a meeting of the Community Services Board of the Town of Hanna held Monday, September 19, 2022 in the Town Council Chambers at 7:00 p.m.

Members Present:

Chairperson Nadine Wood  
Darlene Herzog  
Vern Thuroo  
Kalli Cooper

Regrets

Cody Dale McNair  
Sam Lockhart  
Elaine Johnston

Administration Present:

CAO Kim Neill  
Community Services Coordinator Michele Toews  
Municipal Secretary Raelene Liddicoat

**CALL TO ORDER**

Chairperson Nadine Wood called the meeting to order at 7:01 p.m.

**REVIEW AND ADOPTION OF AGENDA**

**MOTION: D.Herzog - V.Thuroo**

That the agenda be adopted as presented.

CARRIED

**ADOPTION OF MINUTES**

**MOTION: V.Thuroo- D.Herzog**

That the minutes of the May 16,2022 meeting be approved as circulated.

CARRIED

**FINANCIAL REPORTS**

**MOTION: K.Cooper – D.Herzog**

That the financial reports for May- August 2022 be accepted for information.

CARRIED

## REPORTS:

### Directors Report: - Kim Neill

- CAO Kim Neill spoke there is no news regarding the grant application for electric vehicle charging stations. It is likely not going to be successful due to the high volume of applicants for the program.
- It was a great summer for events such as Music in The Park with good weather for the most part. Looking for new ideas to get people out, Sundays work well for getting artists and is important to keep consistency of day and time. Open for feedback and suggestions.
- The Pool had a good season, very happy with Pool Manager Haley Nelson and the staff.
- Dog Pool Party at the end of the year was very successful.
- Epic Program had a good summer and was well attended with this the first full day program after COVID.
- Fox Lake Park very busy season-extended the season for the Windmill workers. Mid October is the planned closing date, weather dependant.
- Spray Park had a good summer.
- Curling Rink use was back to normal.
- Senior Amenity Zone grant for \$370,000; the Town will contribute \$123,000. This will create a paved trail from the Hanna Lodge to Nicks Restaurant and across the street to the Canada Grey. In the second phase the concrete pathways will come out of HKH Park and be replaced with 2.5-metre-wide asphalt pathways (twice the width of existing concrete sidewalks).
- Signage project- Harvest Sky has reallocated funds received from the Federal Government Coal Transition Funds. The Town of Hanna will be replacing 3 entrance signs, new signs at most facilities and parks and directional signage throughout Town.
- Fox Lake Park upgrading electrical, needed a new transformer. ATCO ordered and will install it right away. Not sure of the completion date.
- Federal Government-Commemorate Canada \$70,000 grant, monies must be spent by March. Spent approximately \$15,000 on Music In The Park and the remaining amount will be allocated to hosting a free Gord Bamford concert on Oct 21, event will be licensed. Still working on details whether people must order tickets or just show up. 1200 persons capacity, it is being advertised as a family event. Minor Hockey will be running food. Fire fighters & Minor Ball running the bar.
- Community Centre- will be resubmitting grant for the renovation project. There was an issue with the RET screen that was originally submitted as part of the application as it wasn't completed fully and now shows a higher energy savings which will increase the scoring of the grant.
- Administration has arranged with Delia to have the ice in their arena and open as of Oct 1 for Hanna Hockey & Figure Skating.
- The arena condenser is to arrive in early October, the plant should be on by Oct 22, 23.
- Shane Olesen resigned in August. Rhonda Blake was hired and started in September.
- Tennis Courts are resurfaced and ready to go.
- Poppy Project is done, discussion still ongoing on what will happen with the panels.

- Lion's Hall was upgraded with LED lighting, removing half of the old lights, and replacing them with ceiling tiles. With the upgrade the building is just as bright as before.
- Upcoming events- cleaning following the Rodeo, Rummage Sale, Oct 21 Concert
- There is seasonal staff still working, blowing out irrigation lines. Pam still watering and taking care of the plants around Town.

### **Community Services Coordinator Report: - Michele Toews**

- Coordinator Toews discussed Senior week from May, good turnout for the Mayor's Garden Party after COVID with 140 people in attendance.
- Canada Day was great with a fantastic crowd but unfortunately got rained out in the middle of the afternoon.
- Epic was back to regular programming, had good feedback from participants.
- Music in The Park is anticipated to continue next year.
- Fall registration had 24 tables, there were different groups such as Harvest Sky Animal Rescue (formerly SPCA), Kinettes. Not just sports groups this year.
- Update on the Government task for victim services 1 out of 6 areas has no coverage. Looking at partnering up local workers and advocates.
- Drive Happiness had first ride to Stettler- many requests have been turned down. Need more volunteers especially ones that are comfortable with city driving. Promoting a push for the program and volunteers.
- Commercial kitchen- \$25/day program There has been 1 user thus far.
- Lion's Hall commercial kitchen grant- working with Mark Nikota from Harvest Sky.
- Save the Date- Oct 21 for Free Gord Bamford concert
- Free Community choir starting September 27 at Centennial Place on Tuesdays from 12:30-1:30 Drop in, no registration required.
- Kickboxing classes starting Sept 27 and will be on Tuesdays and Thursday's. Spots are booking fast; pre-registration is required.

CAO Kim Neill indicated that the following user groups are in the process of deciding whether they will be continuing or disbanding:

- Front Row Centre
- Hanna Band
- Communities in Bloom

If Hanna Band disbands how will that affect Stage Hanna that uses the group for their live musicals.

CAO Kim Neill spoke of the vacant council seat -Vern Thuroo is the new councillor. This will be Vern's last meeting as a regular CSB Member, unsure if he will still be attending as a councillor or be appointed to another group. On October 11<sup>th</sup> Council has their Organizational Meeting to assign Councillors to committees.

### **Community Services Youth Club Report- Kalli Cooper**

- Youth Club hosted a well attended outdoor movie, they almost ran out of concession inventory.

- October 14 Youth Club is hosting a Rec night at Centennial Place in the Field House and Music Youth Room from 7:00pm-9:00pm. Geared towards 7-12 age group.
- Planning Teen Fair 2023- hoping for adults to help volunteer so that the Youth Club members can enjoy the Teen Fair and not have to work it. Will help in planning and putting together. Ag Society suggested a letter asking for funding for the Teen Fair as they have a grant available for youth and programs.
- Future events: looking at hosting monthly movies, Christmas Dance.

**Motion: D.Herzog-V.Thuroo**

That the Community Services Board recommend that the Town of Hanna Council appoint Deana Derbyshire as a member of the Community Services Board.

CARRIED

**ROUND TABLE DISCUSSION:**

- Michele spoke about the Hanna Wellness trailer and what is involved with it, it was well used over the summer. Looking at updating or replacing some items that are currently in it and some challenges to order the pieces locally.
- Elks Grey Cup tickets are out, Vern will have them shortly. Hanna Elks will also be hosting the 2023 Conference which will take place the May 31 weekend.
- Elks have completed 15 projects in 3 months.
- Ag Society is looking for new ideas to get their name out into the community.

**NEXT MEETINGS DATE:**

Monday October 17, 2022 @ 7:00 p.m. Will be reviewing grants.

**ADJOURNMENT**

Chairperson Nadine Wood adjourned the meeting at 8:22 p.m.

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Chairperson Nadine Wood

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CAO Kim Neill



TOWN OF HANNA  
MUNICIPAL PLANNING COMMISSION MEETING  
OCTOBER 4, 2022

Minutes of the Municipal Planning Commission Meeting held Tuesday, October 4, 2022 at 12:35 p.m. in the Town of Hanna Council Chambers.

Members Present:

Kyle Olsen  
Sandra Beaudoin  
Larry Stickel  
Richard Preston  
Chris Warwick

Members Absent:

Administration Present:

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
David Mohl – Development Officer

**1.0 CALL TO ORDER**

Chairperson Kyle Olsen called the Municipal Planning Commission meeting to order at 12:38 p.m.

**2.0 REVIEW & ADOPT AGENDA**

Moved by Chris Warwick that the Agenda for October 4, 2022, be adopted as presented.

Motion Carried.

**3.0 ADOPT MINUTES OF PREVIOUS MEETING**

Moved by Sandra Beaudoin that the Minutes of the Municipal Planning Commission Meeting held August 2, 2022, be adopted as presented.

Motion Carried.

#### **4.0 NEW BUSINESS**

##### **4.1 Development Permit D45-22 Discretionary Use for a Licensed Beverage Establishment**

22-2022  
D45-22  
217 – 2 Ave West

Moved by Richard Preston that the Commission approves Development Permit D45-22 for the commercial property at 217 – 2nd Avenue West, legally described as Plan 6133AW, Lot 17-18, Block 11 (Tax Roll 62200), for the operation of a Licensed Beverage Establishment as a discretionary use in the C-1 – Retail Commercial District as presented, as the proposed development:

- conforms with a discretionary use prescribed by the Land Use Bylaw for that land or building.
- Would not unduly interfere with the amenities of the neighbourhood or materially interfere with or affect the use, enjoyment, or value of neighbouring properties.
- is compatible with existing developments or uses.

That the Municipal Planning Commission waives the offsite parking requirement for Development Application D45-22 as public parking on the street is sufficient and the Town Public Parking Lot adjacent to the south of the development provides additional parking if required.

Motion Carried

##### **4.2 Development Permit D46-22 Discretionary Use for Retail Sales**

23-2022  
D46-22  
311 – 1 Ave East

Moved by Chris Warwick that the Commission approves Development Permit D46-22 for the commercial property at 311 – 1st Avenue East, legally described as Plan 6133AW, Lot 7-9, Block 6 (Tax Roll 700), for the operation of a retail sales business as a discretionary use in the Hwy-C Highway Commercial District as presented, as the proposed development:

- conforms with a discretionary use prescribed by the Land Use Bylaw for that land or building.
- would not unduly interfere with the amenities of the neighborhood or materially interfere with or affect the use, enjoyment, or value of neighbouring properties.
- is compatible with existing developments or uses.

Motion Carried

**4.2 Development Permit D26-16  
Hanna Learning Centre Sign – Temporary Sign Extension  
Request**

24-2022  
D26-16  
HLC – temporary  
sign extension

Moved by Larry Stickel that the request from the Hanna Learning Centre to extend the time variance on development application D26-16 for a further 730 days be approved as follows:

1. Portable sign located on Lots 6-7, Block 16, Plan 6133AW (312 – Centre Street) Tax Roll 31800
2. Sign placement is a discretionary use in the C1 – Retail Commercial District.
3. Compliance with Bylaw 967-2012, General Regulations, Section 15 - SIGNS, Subsection (8) Portable Signs, and
4. Maximum time period of 60 days for placement of portable signs requirement is extended to maximum time period of 730 days.

Motion Carried

Kim Neill informed the Municipal Planning Commission that Palliser Regional Municipal Services is reviewing the Town of Hanna Land Use Bylaw. Administration has spent 4 ½ days reviewing with Palliser staff and still have a minimum of one review session left. When the draft bylaw is complete the next step will be to have a minimum ½ day session together with Town Council to review the proposed changes prior to any public engagement with residents.

**5.0 ADJOURNMENT**

Chairman Kyle Olsen declared that all business being concluded, the Municipal Planning Commission is adjourned at 1:04 p.m.

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Chairman Kyle Olsen

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Secretary Kim Neill

Date: October 11, 2022

Agenda Item No: 08.00

## Senior Administrative Officials Reports

### Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 - 8.03 as presented for information.

### Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

### Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

N/A



## Attachments

1. Chief Administrative Officer
2. Director of Business & Communication
3. Director of Public Works

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

# MEMORANDUM

Date: October 11, 2022  
To: Mayor & Council  
From: Kim Neill  
Chief Administrative Officer  
Re: CAO Report – October 11, 2022 Council Meeting

---

## 1. Signage Project

Signage project is continuing with the final details on the number of signs, size of signs being finalized. Anticipated that prior to the end of October all necessary groundwork will be started (screw piling).

## 2. Land Use Bylaw Review

Administration has been meeting with representatives of Palliser Regional Municipal Services reviewing the draft version of the new proposed Town of Hanna Land Use Bylaw. To date 4 ½ days have been spent in review and there will be a minimum of one more ½ day required. Once that is complete Administration will arrange a minimum ½ day session with Council and members of the Municipal Planning Commission to review the proposed changes and listen to feedback on the proposed changes. Following this step Administration will hold some public engagement sessions for residents and property owners to provide feedback on the proposed changes.

## 3. Senior Amenity Zone Project Update

The excavation and removal of concrete in Hector King Hunter Park (HKH) is complete and excavation on the trail alongside Palliser Trail should be complete by October 10<sup>th</sup>. Everything is going fine with the exception of the excavations having significantly more loam material than anticipated making it difficult to achieve compaction. As a result a decision has been made to add geotextile material between the excavated soil base and the granular material to be added prior to the asphalt paving taking place. This geotextile material will be applied in both HKH Park and alongside Palliser Trail.

It is anticipated that the granular materials will be applied the week of October 10<sup>th</sup>.

## 4. Interim Audit

The team from Endeavour Chartered Accountants will be in the office on October 24 & 25 to complete the 2022 Interim Audit.

## **5. Palliser Regional Municipal Services – Funding Formula Review**

Palliser Regional Municipal Services (PRMS) has been conducting an organization enhancement project for the past year which has included reviewing operations, assessing organizational capacity given service expectations, confirming needs, priorities and support from members and ongoing financial sustainability of the organization. Efforts to date include:

- Current State Assessment report
- salary grid review and recommendations adjusting to 2022 market conditions
- engagement with CAOs and Councils
- calculation of 'value proposition' in membership including comparable services elsewhere
- review of other regional planning agency approaches
- discussions with CAO funding review committee regarding approach to requisition adjustments

Following this process, a draft funding formula has been developed which will see the requisitions rise by approximately \$200,000 from the 2022 levels. The Town of Hanna share of this requisition is anticipated to increase from \$33,614 in 2022 to \$39,000 in 2023, \$44,400 in 2024 and \$50,000 in 2025. The reason for the staggered increases is that the full requisition required from each municipality has been phased in over a three-year period with PRMS drawing on reserves to fund the balance required in the years 2022 & 2023.

PRMS members are being asked to provide their input as it is anticipated that the funding formula will be approved by the Executive and General Membership at their AGM slated for December 8, 2022.

### **Meetings Attended:**

- PRMS - Land Use Bylaw Review Meeting – September 14, 15, & 27<sup>th</sup>
- Hanna Signage Project Meeting – September 19, 20 & 27<sup>th</sup>
- Community Services Board – September 19<sup>th</sup>
- Business Hub – Economic Development Collaboration – September 20<sup>th</sup> & October 4<sup>th</sup>
- Alberta Municipalities Conference – Calgary – September 21<sup>st</sup> – 23<sup>rd</sup>
- Council Information Meeting – September 28<sup>th</sup>
- MPC Meeting – October 4<sup>th</sup>
- Hanna Roundhouse Draft Feasibility Study – October 4<sup>th</sup>

### **Upcoming Events:**

- Hanna Signage Project Meeting – October 12, 17, 24, 31 & November 7<sup>th</sup>
- Senior Amenity Zone Project Meeting – October 12<sup>th</sup>
- Fox Lake Development Options – October 17<sup>th</sup>
- Business Hub – Economic Development Collaboration – October 18<sup>th</sup> & November 1<sup>st</sup>
- Pembina Pipeline – October 19<sup>th</sup>
- Chamber of Commerce Business Awards – October 20<sup>th</sup>
- Gord Bamford Concert – October 21<sup>st</sup>
- Council Information Meeting – October 26<sup>th</sup>

- Communities in Bloom – October 26<sup>th</sup>
- Zone 2 – CAO Meeting – Three Hills – October 28<sup>th</sup>



## **Community Services Foreman Report – Kevin Olsen**

### **October Council Report**

#### **Tennis Court**

- Tennis courts were finished on September 13<sup>th</sup> and were usable for play on the 19<sup>th</sup>.
- Lots of positive feedback from users.

#### **Arena**

- Worked with Delia Agricultural Society to have ice installed in the Delia Arena for October 1<sup>st</sup> Edwin assisted with icemaking with Eric assisting with the installation of lines.
- Minor Hockey was to start in Delia on October 3<sup>rd</sup> but were delayed one day due to excess humidity in the arena on the 3<sup>rd</sup>.
- Ice scheduling meeting went well with all users.
- Plan to have ice in Hanna for November 1<sup>st</sup>.
- Condenser was delivered October 5<sup>th</sup> - with the install to begin October 11<sup>th</sup>
- Gord Bamford concert in Arena October 21<sup>st</sup>
- Rodeo went well aside from multiple complaints regarding the mess left by horse owners. Town staff spent multiple days cleaning up outside our facilities.
- Rummage sale was busy - staff worked event as well as afterwards to run equipment for cleanup.

#### **Parks**

- Irrigation blowouts will be finished aside from Fox Lake.
- Spray Park was shut down and winterized September 19-24.
- Upgraded electrical transformer for Fox Lake installed on October 5<sup>th</sup>
- Xmas lights installed around facilities.
- The seasonal staff will be done their regular shifts on October 7<sup>th</sup> some are assisting with fall watering, ice making etc.
- Work has started on the pathway improvements in Hector King Hunter Park.

#### **Other**

- Application to host 2 Alberta Association of Recreation Facility Personnel courses was accepted. June 5-8<sup>th</sup> will be hosting Parks & Sports fields Level I and II courses.

## **Community Services Coordinator Report – Michele Toews**

### **Drive Happiness**

We have heard from a couple of potential new drivers who are interested in starting the sign-up process with Drive Happiness after reading about it in the newsletter/enews which is great! More drivers are always welcome.

### **Community Concert Celebrating the End of Covid**

We are hosting our FREE Community Concert featuring local talent Garrett Gregory with headliner Gord Bamford on Friday, October 21<sup>st</sup> at the Hanna Arena. No tickets are required to attend, first come first served to get seats. Doors will open at 5:30 pm with the show to start at 7:00 pm. The Hanna Firefighter's Association and Hanna Minor Ball are working together to provide bar services and security, and Hanna Minor Hockey will be running their concession for the night. We encourage you to come early and grab supper and get your seat.

### **New Programs for Fall**

Free Adult Community Choir is taking place on Tuesdays from 12:30-1:30 pm at Centennial Place. No experience required, and no need to register. Drop in and connect with others through music. In the first few weeks they have had a great turnout and are planning on some community performances.

Kickboxing is being offered twice a week at Centennial Place. Classes require pre-registration and are full with a waiting list at this time. Another session of classes is being planned to start in November.

Seniors Walk and Talk was previously offered at Centennial Place in partnership with our AHS Community Recreation Therapists. While a change at AHS means we no longer have those staff positions supporting programming in the community we have decided to continue with this program with our Centennial Place staff helping to facilitate. Seniors can meet at 10:00 am on Tuesdays at Centennial Place to utilize the walking track as a group and stay for coffee and socializing after.

Drop-In Floor Hockey has been added to our recreation schedule for those 16+ at Centennial Place on Tuesdays from 7:00 – 9:00 pm.

Free Family Gym Time is being offered at Centennial Place every other Friday from 12:30-1:30 pm. A no fee time for families to gather and let their children play. Parents are required to stay and supervise their children. Check the "This Week at Centennial Place" event listing on our website to see which weeks this program is being offered.

The Hanna Youth Club will be offering the Babysitters Safety Course once again this fall. The course is for youth who are turning 12 (or older) this year and teaches basic safety and childcare skills to equip them to take on babysitting jobs. Registration is now open, with the course starting at the end of October.

## Report to Council

Date: Oct 11, 2022

Submitted by: Laurie Armstrong, Director of Business & Communication

- Planning and preparing the various promotional campaigns. The most recent promotions in no particular order include Gord Bamford Concert, New Adult Choir, CSB Grant Program, Fred and Freda Geuder Bursary, Drive Happiness push for drivers and more recently, Compost Pick-Up (scheduled for Oct 11) and David Thompson Health Region Recruitment.
- Working on the Harvest Sky signage replacement program with 818 Studio and Hi-Signs.

### YouTube Statistics Oct 2010 to date

- # of Subscribers = 157. These people receive a notification when the channel goes live and when a video is posted.
- How do viewers find the channel?
  - 66% are coming from an external source, likely the Town website [hanna.ca/tv](http://hanna.ca/tv)
  - 8% are coming because of suggested videos in their feed.
  - 7% are direct. These people likely have it book marked.
- Where are the views coming from?
  - 73% are Canada
  - 0.4% are from USA
  - Less than .1% are coming from Brazil, German and Slovakia.
- What age are our viewers?
  - 46% are 65+
  - 25% are 45-64
  - 29% are 25-44 years
  - 0% reported for ages 13-24
- What device are people using to watch?
  - 53% watch on their mobile phone
  - 25% from their desktop computer
  - Interestingly, there's a small percentage watching from their TV.
- When one of our videos is shared:
  - 37% are sharing it to Facebook
  - 21% are copying the link
  - 10% are sharing via text message
  - It is also being shared via Email, FB Messenger, WhatsApp, Twitter, Gmail, reddit and Google+. I find this interesting considering the average age of our viewers.

- Other items of interest
  - 71% are female
  - The YouTube Channel has gotten 56,003 views in total and over 3,800 hours of video have been watched since 2012.
  - The top *live stream* is Mar 9, 2021 Council Meeting with 142 watching live, 12 concurrently.
  - Hanna Fire Offer Condolences Video; published Apr 2020. Video is 5s in length and viewers watched it 97%.
  - Crokicurl Arrives in Hanna Video; published Feb 2021. Video is 20s in length and viewers watched 93% of it.
  - Council Meeting Mar 2016 Video Summary; published Mar 24, 2016. Video is 52s in length and viewers watched 93% of it.
  - What is a Poop Fairy? PSA from Otis; published Mar 31, 2022; Video is 25s in length and viewers watch 90% of it.
  - Nov & Dec 2020 Council Meetings had the lowest percentage of time viewed. Viewers watched an average of 2.5% of these videos.

**Sept 1 to Sept 30, 2022**

Content	Video Length	Average View Duration	Views in Sept 2022
Sept 13 Council Meeting	2:16:30	48:29	21
Sept 28 Info Meeting	1:19:31	20:28	21
Aug 31 Info Meeting	2:44:21	9:07	17
July 27 Info Meeting	2:45:12	4:48	8
National Hotel Demo (2014)	8:10	1:37	7

## COUNCIL REPORT

**DATE:** October 11, 2022

**PRESENTED BY:** Brent Olesen, Director of Public Works

- Since the September 13, 2022 Council meeting, the public works department has been busy with the following items:
  - Water & Sewer
    - Repaired 2 water, 2 sewer services and one 4-inch water main on 8<sup>th</sup> Ave that had a crack on the side. When trying to turn water off the bolts on the valve on 7<sup>th</sup> Ave broke causing another water leak. I called Brooks Asphalt in at this time so we could work on both problems at the same time and get the water on faster. The water was off from 12:30 pm and we started pressuring the lines back up at 5:30 pm.
    - The lagoon has been released down Bullpound Creek. We notified Alberta Environment and sent the required samples for analysis.
    - Continue to haul sewer from the holding tanks at the special areas shop, airport, triplex and fox lake park, every Friday.
    - We have turn water off at the Memorial Park, Shaker Crescent Park, and the Splash Park, this is requested by the parks department so they can blow the lines out for the winter.
    - Brooks Asphalt have installed the water and sewer lines for the 5<sup>th</sup> Street Development.
    - Hauled water and sewer out to the waste management site this month.
  - Road Maintenance
    - I put a load of cold mix on South Municipal Road to help with the potholes and hopefully keep the road from deteriorating more.
    - The speed bumps for Shacker Crescent alley have been installed.
    - Emcon has painted the yellow and white lines on the perimeter roads and down 2<sup>nd</sup> Ave.
    - We added milling on the gravel roads on the south end of 1<sup>st</sup> Street East and 4<sup>th</sup> Street West. We will be doing the same to 2<sup>nd</sup> Street East and 5<sup>th</sup> Street West as well.
    - Mudrack Concrete was in and did our sidewalk repairs for the year. Kim and Wes reviewed the requests on the sidewalk list and determined what can be done this year. As usual, we were not able to replace sidewalks for everyone on the list, but the crew will be replacing 500 lineal meters of sidewalk this year. Now my crew is doing the back filling with milling, cold mix and topsoil.
    - Discussed the pavement patches needed with Brooks Asphalt. They will be in Hanna in October to complete the work.

- Meetings
  - I am attending the Monday morning Director's meetings.
- Airport
  - Routine maintenance at the airport – check the terminal building for maintenance issues, check the runway lights and windsock, haul garbage, etc.
- Cemetery
  - Opened 3 cremation graves this month.
- General
  - We found a transmission for the parks truck it is here and will be installed as soon as we can.
  - The dirt from the Indoor Rodeo has been removed from the arena and piled at the old lift station yard.

Date: October 11, 2022

Agenda Item No: 9.01

## Hanna Fire Department – 2022 Third Quarter Report

### Recommended Motion

That Council accepts the Hanna Fire Department Quarterly Report for the Third Quarter (July - September 2022) and thanks Fire Chief David Mohl for his presentation this evening.

### Background

The Fire Chief will be in attendance to present the Hanna Fire Department quarterly statistics for the 2022 Third Quarter (July - September). This will provide an opportunity for Council to ask any questions of Fire Chief Mohl.

### Communications

Report highlights may be communicated through the Town of Hanna social media program.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A

### Attachments

1. Hanna Fire Department – 2022 3<sup>rd</sup> Quarter Activity Report
2. Hanna Fire Department – 2022 3<sup>rd</sup> Quarter Comparison Report



Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer





# HANNA FIRE DEPARTMENT

## ACTIVITY REPORT

JULY - AUG - SEPT

2022

CLASSIFICATION	TOWN #	RURAL #	COMBINED #
Structure Fire	0	1	1
Vehicle Fire	1	1	2
Rescue/MVA	1	6	7
Grass or Feed Fire	0	8	8
Medical Assist	15	1	16
Misc	3	0	3
False Alarm	6	1	7
<b>Total Calls 3rd Quarter</b>	<b>26</b>	<b>18</b>	<b>44</b>

Calls 1st Quarter	9	14	23
Calls 2nd Quarter	15	22	37
Calls 3rd Quarter	26	18	44
Calls 4th Quarter			0

<b>Total Calls 2022</b>	<b>50</b>	<b>54</b>	<b>104</b>
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# HANNA FIRE DEPARTMENT

## NUMBER OF INCIDENTS MONTHLY & YEARLY COMPARISON

### TOWN OF HANNA

Year	2022	2021	2020	2019	2018	2017
Jan	1	3	9	1	3	3
Feb	4	5	5	1	3	4
Mar	4	7	2	4	5	5
April	4	2	2	1	1	4
May	5	8	2	4	2	3
June	6	6	3	7	3	3
July	7	2	2	7	3	3
Aug	9	4	2	2	4	5
Sept	10	6	3	4	1	2
Oct		7	4	2	5	10
Nov		5	5	2	8	4
Dec		11	3	3	3	4

### SPECIAL AREAS

2022	2021	2020	2019	2018	2017
4	2	1	1	0	1
3	4	1	0	1	2
2	3	2	2	2	0
2	4	3	7	3	6
4	4	5	1	2	4
7	9	1	1	3	5
3	18	1	5	12	18
8	1	7	6	6	12
3	9	2	5	1	11
	4	2	4	3	5
	3	2	1	2	0
	1	1	1	2	1

### ALBERTA TRANSPORTATION

2022	2021	2020	2019	2018	2017
2	0	3	2	1	1
0	1	2	2	7	1
3	2	1	4	2	2
2	2	1	0	1	1
4	2	2	0	6	3
3	3	0	1	4	4
0	6	1	6	6	2
2	8	6	2	4	6
2	4	4	4	4	4
	4	2	1	6	3
	3	0	0	3	2
	2	3	2	2	2

Date: October 11, 2022

Agenda Item No: 9.02

## Development Permit Report – 2022 3<sup>rd</sup> Quarter

### Recommended Motion

That Council accepts the Town of Hanna Development Permit Statistics - 2022 3<sup>rd</sup> Quarter Activity Report for information and thanks Development Officer David Mohl for his presentation this evening.

### Background

The Development Officer will be in attendance to present the Town of Hanna Development Permit Statistics for the 3<sup>rd</sup> Quarter (July – September 2022). This will provide an opportunity for Council to ask any questions of Development Officer Mohl.

David Mohl has been contracted by the Town of Hanna to perform the duties of Development Officer. The Development Officer authorizes and administers the Land Use Bylaw and make decisions on development permit applications in accordance with the Bylaw.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

1. Development Permit Statistics – 2022 3<sup>rd</sup> Quarter Activity Report

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



## DEVELOPMENT PERMITS YEAR TO DATE 2022

Permit #	Type of Development	Address	\$ Value
<b>1st Quarter</b>			
D01-22	Building Sign	221 2 Avenue W	\$135
D02-22	Temporary Sign	610 West Industrial Rd	\$1,800
D03-22	Construction of New Duplex	501 5 Street W	\$500,000
D04-22	Enclosed Deck	129 Shacker	\$45,000
D05-22	Home Occupation	415 1st Ave West	\$0
D06-22	Construction of a Residence in a Commercial Building	609 2nd Ave West	\$10,000
D07-22	Basement Reno	413 3 Avenue West	\$13,000
D08-22	New Stucco Exterior Wall	121 2 Avenue West	\$60,000
<b>2nd Quarter</b>			
D09-22	New Fence	204 2nd Avenue West	\$1,000
D10-22	New Freestanding Sign	302 Pioneer Trail	\$18,000
D11-22	Replace Existing Signs	302 Pioneer Trail	\$18,000
D12-22	Construction of a New Shop	504 Fox Lake Trail E	\$75,000
D13-22	Attic Loft Renovation & Home Occupation	314 6 Avenue E	\$3,000
D14-22	Replacement of a Shed	114 Donald Drive	\$6,000
D15-22	New Fence	218 7th Avenue West	\$500
D16-22	Home Occupation	303 1st Avenue East	\$0
D17-22	New Fence	509 1st Street West	\$6,000
D18-22	New Fence	111 5th Avenue East	\$4,000
D19-22	New Fence	207 7th Avenue West	\$2,500
D20-22	New Fence	110 6th Avenue West	\$800
D21-22	New Shed in a Commercial Area	108 2nd Avenue West	\$6,000
D22-22	New Fence	320 7th Avenue West	\$1,500

## DEVELOPMENT PERMITS YEAR TO DATE 2022

D23-22	Construction of New Duplex	511 5 Street W	\$500,000
D24-22	New Fence	113 3rd Avenue East	\$3,000
D25-22	Construction of a New Commercial Building	113 1st Avenue West	\$150,000
D26-22	New Fence	111 3rd Avenue East	\$2,900
D27-22	Construction of a New Garage	307 3rd Avenue West	\$35,000

<b>3rd Quarter</b>			
D28-22	New Deck	313 2nd Avenue West	\$2,000
D29-22	New Fence	301 7th Avenue West	\$5,000
D30-22	New Fence	402 1st Avenue West	\$3,000
D31-22	Installation of a Propane Dispensor	601A West Industrial Road	\$500
D32-22	Addition to House	201 7th Ave East	\$2,000
D33-22	New Fence	406 7th Avenue West	\$3,200
D34-22	Construction (New Roof)	314 6 Avenue E	\$3,000
D35-22	Sea Can	504 2nd Avenue West	\$14,000
D36-22	Construction (Interior Renovation)	400 Pioneer Trail	\$553,287
D37-22	New Fence	508 5th Ave West	\$2,700
D38-22	Construction of a new Garage & Fence	407 6th Avenue West	\$30,000
D39-22	Sign	603 South Municipal Road	\$2,500
D40-22	New Fence	203 4th Avenue West	\$4,000
D41-22	New Fence	201 7th Ave East	\$500
D42-22	New Fence	501 1st Avenue West	\$5,000
D43-22	New Deck	605 7th Avenue West	\$1,500
D44-22	Construction (Interior Renovation)	617 5th Ave West	\$100,000
D45-22	Construction (Interior Renovation)	217 2nd Ave West	\$120,000
D46-22	Discretionary Use (Commercial)	311 1st Avenue East	\$0

Date: October 11, 2022

Agenda Item No: 9.03

## Emergency Management Report – 2022- 3<sup>rd</sup> Quarter

### Recommended Motion

That Council accepts the Town of Hanna Director of Emergency Management – 2022 – 3<sup>rd</sup> Quarter Report for information and thanks the Director of Emergency Management David Mohl for his presentation this evening.

### Background

With the retirement of Adrian Mohl as Director of Protective Services, Town Council entered into an agreement with David Mohl to perform the duties of Director of Emergency Management effective January 1, 2022.

Mr. Mohl is present this evening to provide an update on the activities undertaken in the area of Emergency Management since July 1, 2022 and answer any questions Council may have.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

1. Director of Emergency Management – 2022 – 3<sup>rd</sup> Quarter Report

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer





**COUNCIL REPORT**  
**October 11, 2022**

**David Mohl, Director of Emergency Management**

**2022 – 3rd Quarter Report**

- Worked with the Director of Emergency Social Services (ESS) to plan a Disaster Meeting with Pembina Pipelines coming up on October 19 at the Hanna Fire Hall.
- Working on setting up Municipal Elected Officials Course (MEOC) for December or early January 2023.

Date: October 11, 2022

Agenda Item No: 09.04

## Fred & Freda Geuder Bursary – 2022 Recipients

### Recommended Motion

That Council accepts for information, the report regarding the Fred & Freda Geuder Educational Bursary and congratulates the 2022 bursary recipients Sarah Palmer, Ally Smyth and Christina Rowden.

### Background

In 2007, the Town of Hanna received a bequest from the estate of Mrs. Freda Geuder to establish and award a bursary fund to be known as the Fred & Freda Geuder Educational Bursary for the benefit of Hanna & District students attending post-secondary educational institutions of any kind. The bursary is to be awarded to students based on need and academic standing.

Mr. & Mrs. Geuder were longtime residents of Hanna. Mr. Geuder was a businessman, owning Geuder Electric. Mrs. Geuder was a teacher and active in the community. She served as a member of Council for the Town of Hanna from 1974 to 1980.

Council accepted the donation of \$114,106.42 and appointed three trustees to establish the parameters for the bursary and determine the recipients. The funds are deposited in a separate account and accumulate interest annually. Each year, bursaries are awarded to three students in the amount of \$1,500.00 each for a total awarded of \$4,500.00. Once the 2022 award cheques are cashed, the balance in the bursary account will be \$64,136.74

Members of the Bursary Committee for 2022, Councillor Crowle, Connie Deadlock and Melvin Lypka reviewed 11 applications and awarded the following students with a \$1,500.00 bursary to continue their education:

Sarah Palmer	Bachelor of Education: Elementary Education
Ally Smyth	Health Sciences - Nursing
Christina Rowden	Bachelor of Elementary Education: Fine Arts / General



## Communications

Highlights of the reports may be communicated through the Town of Hanna Social Media programs.

## Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

## Policy and/or Legislative Implications

1. Policy 2014-04 Geuder Educational Bursary

## Attachments

1. Policy 2014-04 – Geuder Educational Bursary
2. Geuder Bursary Recipients – 2007-2022

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



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Title: **Geuder Educational Bursary**

Policy: 2014-04  
Supercedes:

Authority: **Council**

Approval Date: **December 9, 2014**  
Effective Date: **December 9, 2014**

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## **PURPOSE**

To establish the guidelines for distribution of funds from the Fred & Freda Geuder Educational Bursary.

## **POLICY STATEMENT**

The Fred & Freda Geuder Educational Bursary was established in 2007 in response to a bequest from the estate of Mrs. Freda Geuder. The Town of Hanna was given funds from the estate and directed “to invest the said funds and the net income generated from such investments and such portion of the principal sum at their sole discretion shall be used by them to establish and award a bursary fund to be known as the “FRED and FREDa GEUDER EDUCATIONAL BURSARY” for the benefit of Hanna & District Students attending Post-Secondary Educational Institutions of any kind; and to annually for as long as possible, award such students based on need and academic standing”.

## **RESPONSIBILITIES**

Town of Hanna Administrative Services is responsible to ensure the accuracy and currency of this policy with respect to the above.

## **STANDARDS & PROCEDURES**

In 2007, the Town of Hanna:

- Accepted funds from the Freda Geuder Estate to establish the “Fred & Freda Geuder Educational Bursary” for the benefit of Hanna & district students attending Post-Secondary Educational Institutions of any kind; and
- Deposited the funds in a separate account to record the principle and interest; and
- Appointed three trustees to establish the parameters for the bursary; and
- Agreed to administer the funds to the bursary recipients annually.

Trustees are appointed annually to the Fred & Freda Geuder Educational Bursary Committee to review applications and award three bursaries of \$1,500.00 each under the parameters established by the committee.



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Title: **Geuder Educational Bursary**

Policy: 2014-04  
Supercedes:

Authority: **Council**

Approval Date: **December 9, 2014**  
Effective Date: **December 9, 2014**

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### **APPLICATION CRITERIA**

- 1 Students are only eligible to receive the bursary once.
- 2 Students must have attended JC Charyk Hanna School.
- 3 Preference will be given to students who have completed their first year of post-secondary education
- 4 Post-secondary education of any kind will be considered. This includes universities, colleges and institutes of technology.
- 5 Need and academic standing will be considered.
- 6 Bursary recipients will be required to provide confirmation of full time registration.
- 7 Bursary recipients may be requested to return funds on a pro-rated basis if they withdraw from full time status at a post-secondary institution.

Accepted by Council under Policy 2014-04:

1. The Fred & Freda Geuder Educational Bursary Application Form for Post-Secondary Students dated December 1, 2014.

Fred & Freda Geuder Educational Bursary  
Recipients

2007	Ashley Cheney Heather Corry Gina Sprinkhuysen	Medicine Hat College Health Sciences University of Alberta Education University of Lethbridge Arts & Sciences
2008	Jaclyn Buchfink Bryan Frobb Megan Quaschnick	University of Calgary Health Sciences University of Alberta Biology Medicine Hat College Nursing
2009	Dustin Carl Adam Deadlock Heather Standing	NAIT Computer Engineering University of Calgary Haskayne School of Business - Finance Red Deer College Biology
2010	Andrea Buchfink Micheala Durand Shelby Ross	University of Alberta Chemical Engineering Medicine Hat College Kinesiology University of Lethbridge Education
2011	Kathleen Greenway Mckenzie Hart Natasha Smith	Grant MacEwan University Physical Education SAIT Dental Assisting Certificate Program Red Deer College Practical Nursing Program
2012	Tim Armstrong Kari Kautz Dalyn Stevenson	University of Lethbridge Bachelor of Fine Arts University of Alberta Bachelor of Education University of Alberta Bachelor of Commerce

Fred & Freda Geuder Educational Bursary  
Recipients

2013	Celine Amundrud Courtney Griffith Jaiden Henry	University of Alberta - Augustana Bachelor of Arts - Psychology Medicine Hat College Bachelor of Science – Nursing University of Saskatchewan Bachelor of Arts – Regional and Urban Planning
2014	Kelly Armstrong Delaine Carl James Frobb	SAIT Polytechnic Diploma in New Media Production & Design Norquest College Diploma Licensed Practical Nurse University of Alberta Bachelor of Science – Pharmacy
2015	Lindsey Crowle Taylor Grantham Cassidy Griffith	University of Waterloo School of Optometry & Vision Science University of Lethbridge Bachelor of Finance University of Lethbridge Bachelor of Science
2016	Scott Hunter Lacey Rose Neala-Rae Veno	University of Lethbridge Bachelor of Arts University of Alberta Bachelor of Science in Kinesiology Medicine Hat College Bachelor of Business Administration
2017	Chelsea Knieval Madison LaClaire Brenna McGillion	MacEwan University Emergency Communications & Response Certificate University of Lethbridge Faculty of History & Education Medicine Hat College Occupational/Physical Therapist Diploma
2018	Brooke Hensel Jordan Moench Kaitlin Wallace	University of Lethbridge Bachelor of Therapeutic Recreation Lakehead University Bachelor of Science in Nursing University of Lethbridge Bachelor of Education

2019	Sharanne LaClaire	University of Lethbridge Bachelor of Science in Nursing
	Tyson Sabey	Medicine Hat College Bachelor of Nursing
	Lindsey Voltner	University of Alberta - Augustana Bachelor of Science
2020	Jaycee Beaudoin	Red Deer College Health Sciences – Pharmacy Technician
	Lexie Knievel	University of Lethbridge Bachelor of Science in Psychology
	Reegan Kobberstad	NAIT Health & Life Sciences – Laboratory & X-Ray Technology
2021	Janay Hein	Medicine Hat College Bachelor of Education: Elementary Education
	Kyran McGillion	Prairie College Bachelor of Arts: Intercultural Studies
	Haley Nelson	Red Deer College Bachelor of Education: Elementary Education
2022	Sarah Palmer	Red Deer College Bachelor of Education: Elementary Education
	Ally Smyth	University of Lethbridge Health Sciences – Nursing
	Christina Rowden	Red Deer Polytechnic Bachelor of Elementary Education: Fine Arts/General



Date: October 11, 2022

Agenda Item No: 9.05

## Federal Electoral Boundary Changes

### Recommended Motion

That Council authorize the mayor to send a letter to the Federal Electoral Boundaries Commission for Alberta requesting that the Town of Hanna remain in the Battle River – Crowfoot Riding together with the Special Areas 2, 3 & 4 jurisdictions as a result of the Towns partnerships with the Special Areas and the urban municipalities within.

### Background

The Constitution of Canada requires that federal electoral districts be reviewed after each decennial (10-year) census to reflect changes and movements in Canada's population. The current federal redistribution process began in October 2021. It is led by independent commissions working separately in each province to establish electoral boundaries. The Chief Electoral Officer is tasked with applying the representation formula found in the Constitution to determine the new allocation of seats. Elections Canada is also responsible for providing administrative and technical support to the commissions.

On June 23, 2022, Parliament amended the Representation Formula, which determines the number of Members of Parliament (MPs) to be assigned to each province. The new legislation ensures that every province retains, as a minimum, the same number of MPs that it had assigned during the 43rd Parliament elected in 2019. Using the new formula, the Chief Electoral Officer has recalculated how many MPs each province will be assigned. As a result, the province of Quebec will have 78 MPs, instead of the 77 calculated under the previous Representation Formula in October 2021.

Ten independent electoral boundaries commissions—one in each province—are established to revise the electoral district boundaries in their province.

Each commission is composed of three members. It is chaired by a judge appointed by the chief justice of the province and has two other members appointed by the Speaker of the House of Commons.



The commissions each work separately to:

- Propose a new electoral map for their province by considering such criteria as average population numbers, communities of identity and interest, historical patterns of an electoral district, and geographic size of electoral districts
- Consult with Canadians through public hearings
- Submit a report on their considerations and propose electoral map to the House of Commons
- Consider objections from members of the House of Commons
- Prepare a final report outlining the electoral boundaries for their province.

It is important to note that commissions do consider the input received from Canadians and members of the House of Commons when determining the boundaries. However, as independent bodies, they make all final decisions as to where these boundaries will lie.

According to census figures, Alberta's population grew from 3,645,257 in 2011 to 4,262,635 in 2021. Most of the increase took place in Alberta's two largest cities and nearby communities, with some rural electoral districts recording gains and others moderate declines. Population changes and the addition of three new electoral districts required adjustments to every electoral district in Alberta. In approaching its task, the Commission has been guided by the need to create electoral districts as close to the provincial quota of 115,206 as is reasonably possible, taking account of communities of interest and identity, historical patterns and geographic size.

The Commission has not found any extraordinary circumstances that would justify deviating from the electoral quota by more than 25%. All of the proposed electoral districts are within 5% of the quota. The largest proposed electoral district has a population of 120,917, or 4.96% over the quota. The smallest has a population of 110,350, or 4.22% under the quota.

The boundaries of the Bow River electoral district are proposed to be moved north and east to the Alberta-Saskatchewan border. Several communities currently in the Bow River electoral district are proposed to be reassigned to other electoral districts. Chestermere, Beiseker and Irricana are proposed to be reassigned to the new Airdrie—Chestermere electoral district, with the Town of Vulcan being moved into the electoral district of Foothills. On the other hand, proposed to be added to the electoral district of Bow River are the following centres: Drumheller, Hanna, Innisfail, Bowden, Oyen, Three Hills, Youngtown, Trochu, Barons, Nobleford and Picture Butte.



The southern boundary of the Battle River—Crowfoot electoral district is proposed to be moved north to follow the southern limits of Paintearth County No. 18 and Special Area No. 4, and to proceed along Highway 589. The proposed northern boundary is, for the most part, defined by the Yellowhead Highway. The municipalities of Lloydminster and Vegreville are to be located within the electoral district of Battle River—Crowfoot. The communities of Camrose, Stettler, Wainwright and Tofield are to remain within its boundaries.

In the new proposed boundaries, the Special Areas 2 & 3 are proposed to be moved to the Bow River Riding with Special Areas 4 remaining in the Battle River – Crowfoot Riding. As a result, the Board has submitted a written request to the Commission to revise the proposed boundaries so that the entire Special Areas are in a single constituency and included in the Battle River – Crowfoot Riding.

The Town of Hanna would like to support this request as the largest urban municipality in the Special Areas and because of the partnerships the Town has with Special Areas and all of the urban municipalities within the Special Areas. Administration also believes the Town of Hanna has much more in common with the municipalities in Battle River – Crowfoot which is another reason to request the Commission revise their proposed boundary adjustments.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

1. Letter from Special Areas Board to the Federal Electoral Boundaries Commission for Alberta
2. Existing Alberta Federal Electoral Boundary Map
3. Proposed Alberta Federal Electoral Boundary Map

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



September 14, 2022

File #20

Honourable Justice Bruce McDonald, Chair  
Federal Electoral Boundaries Commission for Alberta  
PO Box 45062  
Calgary, AB T2G 4X3  
E: [AB@redecoupage-federal-redistribution.ca](mailto:AB@redecoupage-federal-redistribution.ca)

Dear Sir,

**Re: Battle River – Crowfoot / Bow River Constituencies and the Special Areas Board**

---

The Special Areas Board has carefully reviewed the Commission's proposed boundary changes to the Battle River – Crowfoot and Bow River constituencies which would impact Special Area No. 2, 3 & 4.

The Board requests the Commission revise these proposed boundaries to ensure Special Area No. 2, 3 & 4 are included in a single constituency: Battle River – Crowfoot. The Board appreciates the need to have constituencies drawn in such a way that the population of each electoral district shall, as closely as reasonably possible, correspond to the electoral quota for the province. The changes requested by the Board do not materially affect the other two proposed constituencies, and do not exceed a maximum population of 144,008 for either constituency.

Special Areas is a unique form of government where the Special Areas Board administers Special Area No. 2, 3, & 4 together as a single municipal region. The Board believes it is critically important that all Special Areas be included in a single constituency to ensure our residents can be effectively represented by their Member of Parliament. Another consideration by the Board is the historical pattern of Special Areas being included in the Battle River – Crowfoot constituency. This has allowed for a manageable geographic size of electoral district that has common communities of identity and interest.

Thank you for the opportunity to submit feedback on behalf of the Special Areas Board and Advisory Council.

Best Regards,

Jordon Christianson, Chair  
Special Areas Board

c.c.: Honourable Damien Kulyk  
Towns of Hanna & Oyen  
Villages of Consort, Empress, Veteran & Youngstown

Special Area No. 2 and Special Area No. 3 – Bow River Constituency (115,937)  
(without SA region = 109,453)

*Net change if SA2/3/urbans are removed -6484*

- Hanna (2394), Oyen (917), Youngstown (171) = 3482
- SA3 (1142)
- SA2 (1860) = 3002 combined

Special Area No. 4 – Battle River – Crowfoot Constituency (115,242)  
(with SA region = 121,726)

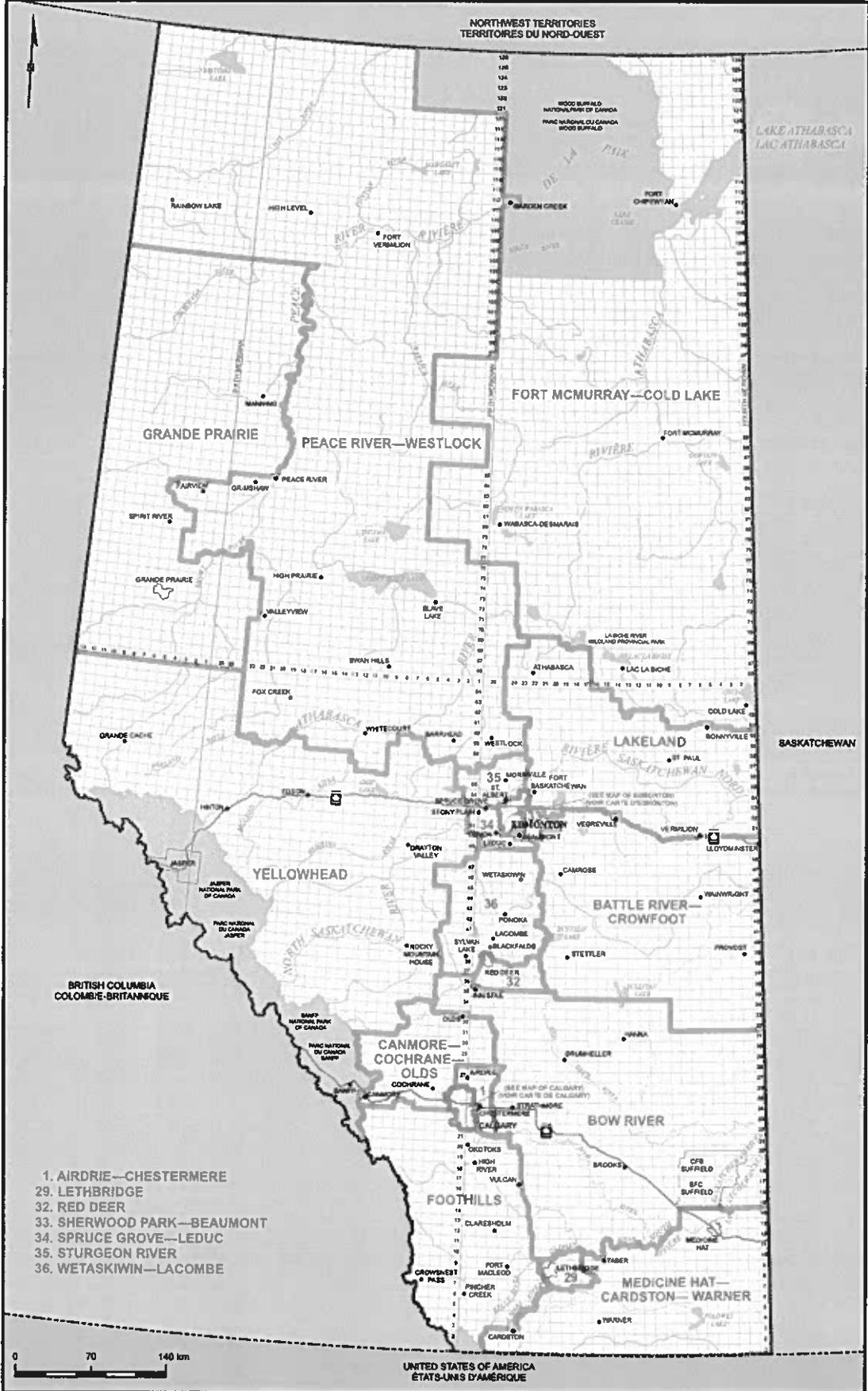
*Net change if SA4/urbans are removed – 2094*

- Consort (644), Veteran (214)
- SA4 (1236)

**BATTLE RIVER—CROWFOOT**



NORTHWEST TERRITORIES  
TERRITOIRES DU NORD-OUEST



- 1. AIRDRIE—CHESTERMERE
- 29. LETHBRIDGE
- 32. RED DEER
- 33. SHERWOOD PARK—BEAUMONT
- 34. SPRUCE GROVE—LEDUC
- 35. STURGEON RIVER
- 36. WETASKIWIN—LACOMBE

0 70 140 km

UNITED STATES OF AMERICA  
ÉTATS-UNIS D'AMÉRIQUE



Date: October 11, 2022

Agenda Item No: 10.01

## Bylaw 1027-2022 Land Use Redesignation

### Recommended Motion

That Council give first reading to Bylaw 1027-2022, Plan 7711283, Block 2, Lot 10 Redesignation Bylaw.

That Council authorize a Public Hearing for Bylaw 1027-2022 to be held on November 8, 2022 at 7:00 p.m. in the Council Chambers at the Town Office to allow any person who claims that he/she will be affected prejudicially by Bylaw No. 1027-2022, an opportunity to be heard by Council; and further, that the notice of the public hearing be advertised and that the required notice be sent to owners of the affected properties as well as adjacent landowners.

### Background

An application to amend the Town of Hanna Land Use Bylaw 967-2012 has been received by Palliser Regional Municipal Services. The application has been submitted by Oyen Concrete on behalf of the landowner of the property.

The application is to rezone a 0.677-hectare portion of 400 Pioneer Trail (Lot 10, Block 2, Plan 7711283) from UR-Urban Reserve District to I-Industrial District. The subject lands are located to the east of 5<sup>th</sup> Street East, within the industrial area (Attachment 1). The subject area of land is currently used for industrial purposes (concrete).

The landowner would like to subdivide and sell this portion of the parcel to Oyen & Hanna Concrete, which will be consolidated with the existing parcel (402 5<sup>th</sup> Street East). A subdivision application has been submitted to Palliser to create this new parcel under file 2022-11/207 (Attachment 2).

The application to rezone this portion of the parcel to Industrial District is consistent with the current use of the lands and the surrounding lands. The current zoning of the lands and the surrounding lands is shown in Attachment 3. Contractor's Shop is a permitted use listed in the Industrial District.



## Communications

Palliser staff have discussed the application with Administration to discuss any concerns with the application.

The public hearing will be advertised and circulated as required by the *Municipal Government Act*. The hearing will provide any affected persons an opportunity to express their concerns to Council.

## Financial Implications

Operating: _____	Capital Cost: _____
Budget Available: _____	Budget Available: _____
Unbudgeted Costs: _____	Unbudgeted Costs: _____
Source of Funds: _____	Source of Funds: _____

There are no significant financial implications of the proposal.

## Policy and/or Legislative Implications

1. Municipal Government Act – Sections 230, 639, 640.
2. The proposed bylaw is consistent with the Town of Hanna Municipal Development Plan (MDP). Section 2.3 of the MDP states lands that are UR are to be redesignated only if the appropriate level of planning framework has been completed. The subject lands are contained within the Canada Grey Landing Area Structure Plan (ASP).
3. The Canada Grey Landing ASP Section 5.4.1 allows for boundary adjustments for existing lots along 5<sup>th</sup> Street for expansion and consolidation purposes with adjacent industrial lots. This application is consistent with the ASP.

## Attachments

1. Bylaw 1027-2022 - Plan 7711283, Block 2, Lot 10 Re-designation Bylaw
2. Bylaw 1027-2022 - Context Map
3. Bylaw 1027-2022 - Tentative Plan of Subdivision
4. Bylaw 1027-2022 - Current Zoning Map



Reviewed by and Approved for Submission to Council

Submitted by: Tracy Woitenko, Senior Planner, PRMS

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



**TOWN OF HANNA  
PROVINCE OF ALBERTA  
BY-LAW 1027-2022**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW NO. 967-2012.

WHEREAS pursuant to the provision of Section 640(1) of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Hanna (hereinafter called the Council), has adopted Land Use Bylaw No. 967-2012;

AND WHEREAS the Council deems it desirable to amend Land Use Bylaw No. 967-2012.

NOW THEREFORE THE COUNCIL OF THE TOWN OF HANNA ENACTS AS FOLLOWS:

**PART I BYLAW TITLE**

1.1 This bylaw shall be known as the "Plan 7711283, Block 2, Lot 10 Re-designation Bylaw".

**PART II GENERAL PROVISIONS**

2.1 Council hereby amends Land Use Bylaw No. 967-2012 as follows:

Amend Part VIII, Land Use District Map, by re-designating a 0.677 hectare portion of Lot 10, Block 2, Plan 7711283 (Civic Address: 400 Pioneer Trail) in the Town of Hanna from UR-Urban Reserve District to I-Industrial District as shown in Schedule A:

**PART III REVIEW AND ENACTMENT**

3.1 This bylaw shall come into effect as of the date of final reading.

READ A FIRST TIME THIS 11<sup>th</sup> DAY OF OCTOBER 2022.

\_\_\_\_\_  
Mayor Danny Povaschuk

\_\_\_\_\_  
Chief Administrative Officer  
Kim Neill

PUBLIC HEARING HELD THIS 8<sup>th</sup> DAY OF NOVEMBER 2022.

READ A SECOND TIME THIS 8<sup>th</sup> DAY OF NOVEMBER 2022.

READ A THIRD TIME AND FINALLY PASSED THIS 8<sup>th</sup> DAY OF NOVEMBER 2022.

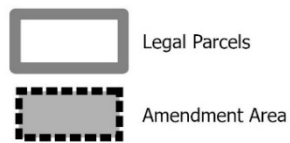
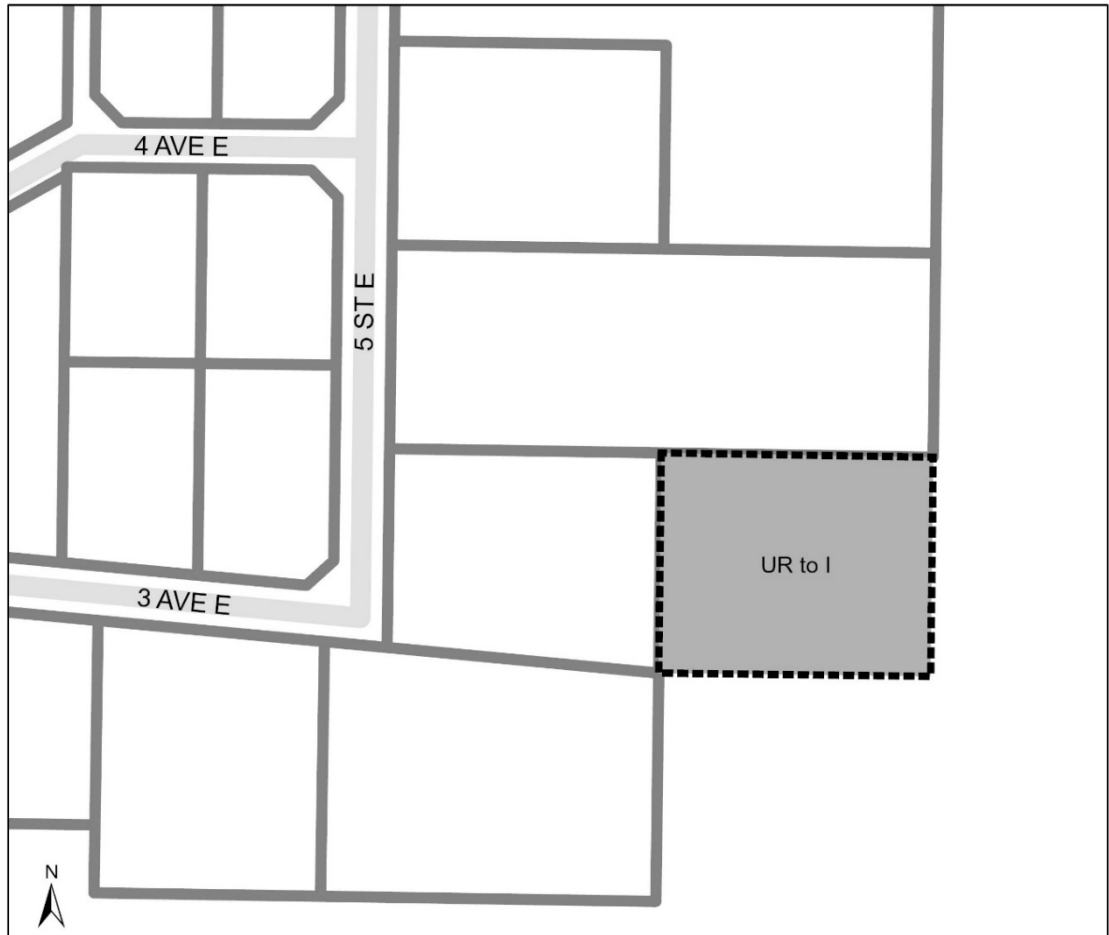
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Mayor Danny Povaschuk

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Chief Administrative Officer  
Kim Neill

Bylaw 1027-2022  
Schedule A



**Legal:** 0.677 ha portion of Plan 7711283, Block 2, Lot 10  
(Civic address: 400 Pioneer Trail)

**From:** Urban Reserve (UR)  
**To:** Industrial (I)

**Attachment 1. Context Map**

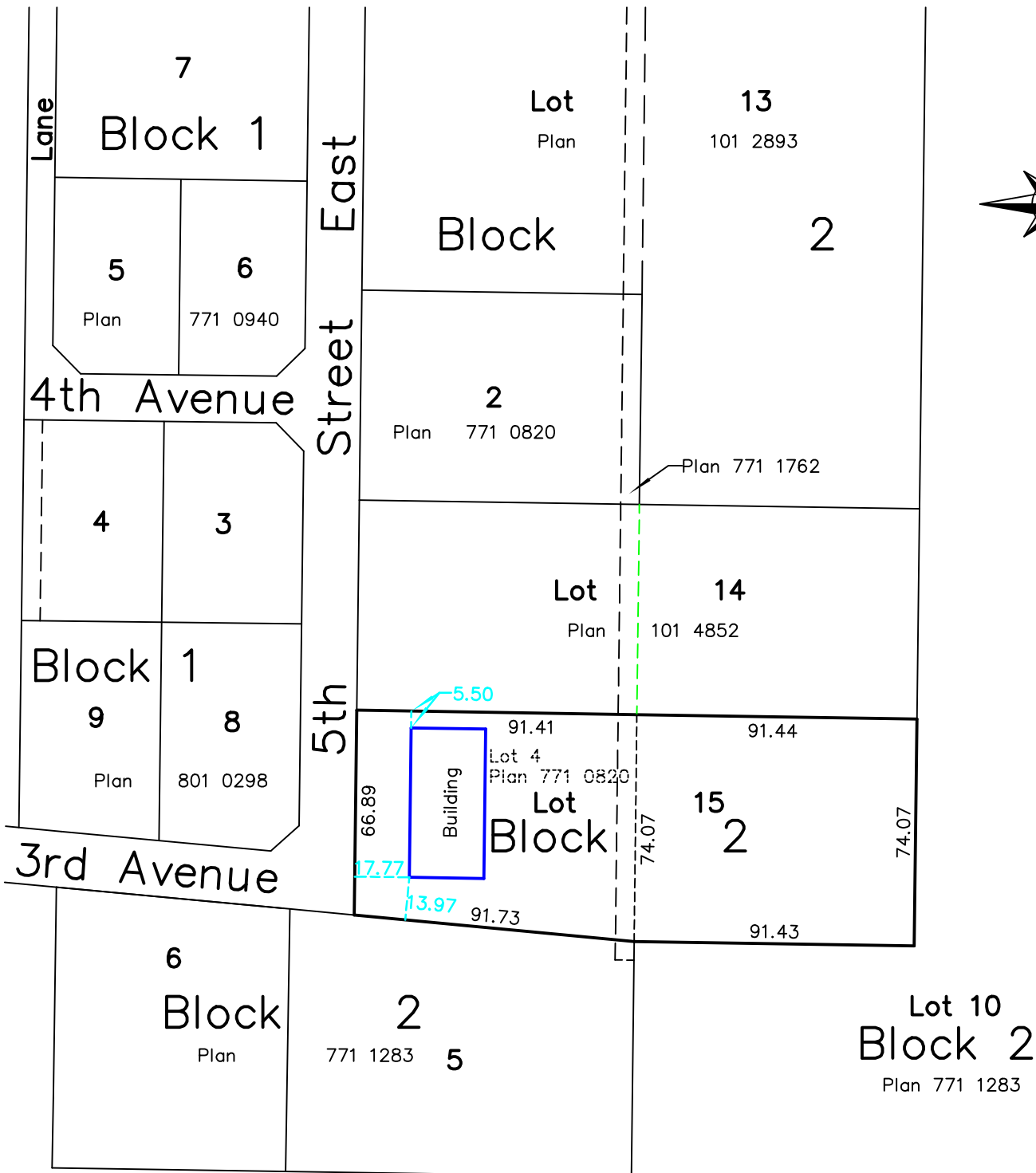


# TENTATIVE PLAN

Showing Proposed Subdivision and consolidation of  
Lot 4 Block 2 Plan 771 0820 and part of  
Lot 10 Block 2 Plan 771 1283

Hanna

Alberta



Area of Lot 15 within Lot 4 Block 2 Plan 771 0820 =0.644 ha  
 Area of Lot 15 within Lot 10 Block 2 Plan 771 1283 =0.677 ha  
 Total Area of Lot 15=1.321 ha

NOTE:  
 Location of building and sideyard distances  
 were determined from aerial photography.

KB Drake, ALS  
 Registration #418

K.B. DRAKE  
 ALBERTA LAND SURVEYOR

DATE: September 28, 2022

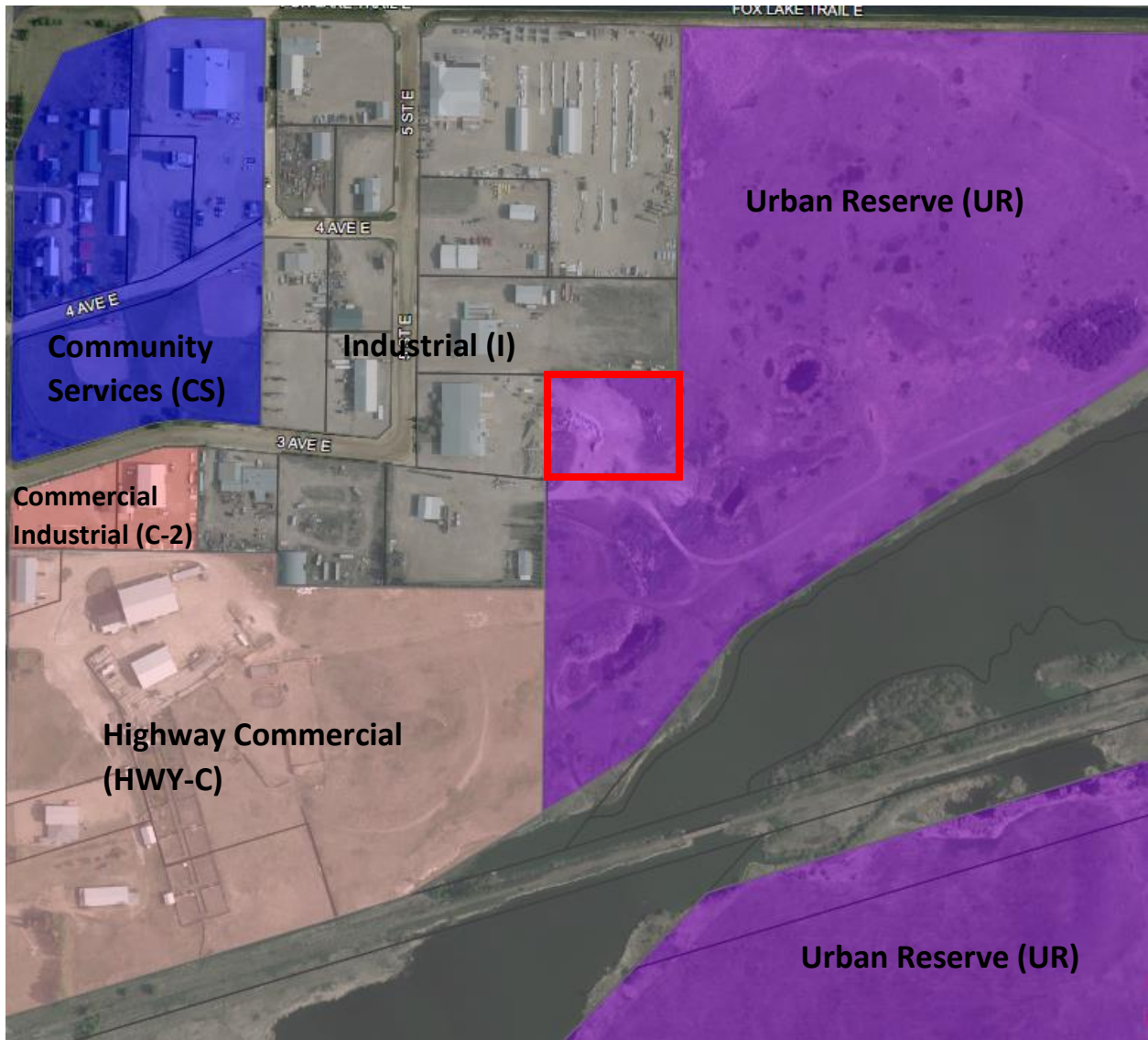
SCALE: 1: 2000

DISTANCES IN METRES.

JOB No.: KBD - 012- 22



Attachment 3 – Current Zoning Map



Date: October 11, 2022

Agenda Item No: 11.00

## Council Reports & Roundtable

### Recommended Motion

That Council accepts the Council Reports for information.

### Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

1. Mayor Povaschuk
2. Councillor Beaudoin
3. Councillor Crowle
4. Councillor Murphy
5. Councillor Olsen
6. Councillor Thuroo
7. Councillor Warwick

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**COUNCIL REPORT**  
**Council Date: Oct 11, 2022 6 pm**  
**Prepared by Sandra Beaudoin**

**Meeting:** Harvest Sky Economic Development Board

**Location:** HUB

**Date & Time:** Sept 13, 2022 10 am

Project update with lots of activity & marketing continues. Doray introduced the consolidated HLC & Volunteer assoc., is now Lynks. Vision: "Lynks Society is a regional resource providing lifelong learning & leadership through community-minded connections & partnerships. We build people, business, & community through impactful projects, programs & services. We focus on the enhancement & support of opportunity to promote personal & professional growth."

**Meeting:** Council Meeting

**Location:** Council Chambers

**Date & Time:** Sept 13, 2022 6 pm

Councillor Thuroo was sworn in. Property arrears brought current, Signage project funding from Coal Transition residual funds (100%), Tennis Court resurfaced with 2 additional Pickleball court lines, Palliser Air Shed Alliance air quality trailer possibility, 5 additional Hospital bed closures (concerning), Helmer Dam needs new water source & has High pH; higher temperature. Good discussions again.

**Meeting:** Heartland Tour

**Location:** Sheerness Power Plan

**Date & Time:** Sept 14, 2022 1 pm

Travel donated by Fred Crowle limo service. Very good tour by Dan Lenz. At times difficult to hear due to the nature of the plant. But it was very informative & worthwhile to also show those at Heartland that the Town Council is interested enough in what they are doing to want to learn & see their facility. Worthwhile.

**Meeting:** Municipal Planning Commission

**Location:** Council Chambers

**Date & Time:** Sept 15, 2022 12:30 pm

Reviewed application regarding a new propane service.

**Meeting:** Alberta Municipalities Conference

**Location:** Calgary Telus Conference Bldg

**Date & Time:** Sept 21-23, 2022 7:30 am

I attended the Education session: Beyond Viability: The Secret Sauce of Thriving Small Communities & How to make a Council Meeting Successful. Enjoyed listening to the Ministers, the Q & A sessions, listening to the UCP candidates introduce their platform, & the voting sessions for support from Alberta Municipalities. Discussions with those from other municipalities have similar issues to Hanna & some are in worse shape than Hanna. We are fortunate to have the great relationship with Special Areas where others do not have positive relationships with their adjoining Municipalities & partners.

**Meeting:** Council Meeting

**Location:** Council Chambers

**Date & Time:** Sept 28, 2022 6 pm

Update by CAO. Fox Lake will remain open until Oct 15 to accommodate workers in the area. Ice access arranged in Delia for Hanna skaters due to the delay in parts to repair Hanna's Ice plant (due to supply chain issues). Hanna Minor Hockey & Figure Skating to start Oct 1<sup>st</sup> with arrangements made by staff with Delia.

Senior Amenity Zone project is starting with orange fencing around trees along Palliser Trail, & at Hector King Hunter Park. Grant for free concert received with Gord Bamford & Garrett Gregory at Hanna Arena, first come first serve Oct 21, 2022.

Coal Transition Infrastructure Grant for downtown redevelopment for downtown infrastructure, & beautification continues with est. costs of \$6.4 M. If successful, the grant would provide 75% to the Town for this work.

Community Centre upgrade grant in process of being resubmitted after previous application was not successful.

**Meeting:** Municipal Planning Commission  
**Location:** Council Chambers  
**Date & Time:** Oct 4, 2022 12:30 pm  
Review 2 new Business Development Permits & 1 sign permit.

**Meeting:** Elected Officials Education Program, Session 1  
**Location:** ZOOM  
**Date & Time:** Oct 5, 2022 3-5 pm  
Council's Role in Strategic Planning was this Module. Discussion regarding different strategies; Intending, Unrealized, Emergent, Deliberate & Realized Strategies. Good discussions. Understanding the Council's role was a focus.

**UPCOMING MEETINGS:**

**Meeting:** Council Meeting  
**Location:** Council Chambers  
**Date & Time:** Oct 11, 2022 6 pm

**Meeting:** Elected Officials Education Program, Session 2  
**Location:** ZOOM  
**Date & Time:** Oct 12, 2022 3-5 pm

**Meeting:** Elected Officials Education Program, Session 3  
**Location:** ZOOM  
**Date & Time:** Oct 19, 2022 3-5 pm

**Meeting:** Chamber Awards Night  
**Location:** Hanna Community Center  
**Date & Time:** Oct 20, 2022 Doors open 5 pm

**Meeting:** Harvest Sky Ag Mtg  
**Location:** HLC?  
**Date & Time:** Sept 25, 2022 7 pm

**Meeting:** Elected Officials Education Program, Session 4  
**Location:** ZOOM  
**Date & Time:** Oct 26, 2022 3-5 pm

## **COUNCIL REPORTS & ROUNDTABLE**

**Council Date:**       **October 11<sup>th</sup> 2022**

**Prepared by:**       **Fred Crowle**

Meeting:               Big Country Waste Management

Location:

Date & Time:       September 21<sup>st</sup>, 2022    7:00 p.m.

- Meeting was cancelled due to not enough members attending.

Meeting:               Food Bank Committee

Location:             Provincial Building – Food Bank

Date & Time:       October 5<sup>th</sup>, 2022        7:00 p.m.

- Discussed / planned for Christmas Hampers – December 21<sup>st</sup>, 2022.

### **Upcoming Meetings:**

Meeting:               Big Country Waste Management Commission

Location:             Youngstown Special Areas Office

Date & Time:       October 19<sup>th</sup>, 2022

- Elections: I am going to let my name stand as Chairman.

Meeting:               Hanna Medical Clinic Association

Location:             Hanna Medical Clinic

Date & Time:       October 19<sup>th</sup>, 2022        1:30 p.m.

Meeting:               Hanna Museum Society

Location:             Hanna Museum

Date & Time:       October 12<sup>th</sup>, 2022    7:00 p.m.

- Elect new President / Membership

## COUNCIL REPORTS & ROUNDTABLE

**Council Date:** Oct 11, 2022  
**Prepared by:** Councilor Kyle Olsen

Event: HLC/Lynks Financial Committee Meeting  
Location: HLC/Lynks Office  
Date & Time: 12:00PM

Approved the year end financials.

Event: HLC/Lynks Board and AGM  
Location: HLC/Lynks Office  
Date & Time: Sept 15 5:00 PM

Last board meeting for the Hanna Learning Centre and first meeting with the amalgamated Hanna Volunteer Association and Hanna Learning Centre, now known as Lynks Harvest Sky Services and Supports

Event: Alberta Municipalities Conference Sept 21-23  
Location: Calgary Telus Convention Centre  
Date & Time: Sept 21-23

Was great to hear from other municipalities and see that we share many of the same struggles. Also, nice to know that we are in great shape compared to many. Infrastructure is a struggle for all, and we are gaining traction with resident attraction and retention. Optimistic about provincial leadership when hearing all the leadership candidates speak and appear to want to work together when it's all over.

Event: Palliser Regional Municipal Services Strategic Plan Presentation  
Location: Starland County Office  
Date & Time: Sept 28 10:00 AM

Presented Palliser's strategic plan to Starland County. Discussed past deficiencies and how we are aiming to improve them.

Event: Municipal Planning Commission meeting  
Location: Council Chambers  
Date & Time: Oct 4, 12:35 PM

Approved a Saloon & Smokehouse, a temporary sign extension, and a retail vape shop.

Date: October 11, 2022

Agenda Item No: 12.00

## Correspondence

### Recommended Motion

That Council accepts Correspondence items 12.01 – 12.09 for information

### Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	





## Policy and/or Legislative Implications

N/A

## Attachments

1. Marigold Report August 2022
2. Alberta Health Services – Update to Aug 30<sup>th</sup> meeting with Council
3. Hanna Agricultural Society – Fall Fair Awards Invitation
4. Harvest Sky Newsletter – September 2022
5. Special Areas Board – Capital Funding Request Response
6. Letter from Minister Shandro – International Holocaust
7. Alberta Health Services – EMS Update
8. Alberta Municipal Affairs – Municipal Indicators
9. PLRD Board Highlights – September 27, 2022

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

# AUGUST BOARD MEETING HIGHLIGHTS

## To Councils and Special Areas Board

### MARIGOLD BOARD MEETING HIGHLIGHTS

#### August 27, 2022

Marigold Library System Board met in-person on Saturday, August 27 at the Marigold & Western Irrigation District Community Room. 27 Board members were in attendance.

#### Board Vice Chair Maxine Booker recognized new Board members:

Corinne Smith (Summer Village of Ghost Lake)

### FINANCIAL STATEMENTS

**Marigold unaudited Financial Statements to July 31, 2022** were accepted for information.

- Despite fuel cost increases and supply chain delays, budget line expenditures, including delivery, library collection materials and supplies are on track. Utilities and caretaking expenditures include the old headquarters facility, which is for sale.
- Marigold received the full provincial grant in June. There is \$390,000 left to repay on the loan from Wheatland County. The Executive Committee diligently monitors our monthly financial situation and we hope to be able to pay down more on this in 2022.

### 2023 BUDGET ESTIMATES

**Budget Estimates for 2023** were accepted for information. The \$5,750,820 Budget Estimate is 3.6% higher because of an anticipated population increase for 2023 and the new levy rates.

### FACTORS AFFECTING 2023 BUDGET PROJECTIONS

- Marigold's service population and patron use of Marigold services has steadily increased, resulting in increased costs for materials, resource sharing, van deliveries, supplies and more.
- Contract costs are largely based on current population (e.g., electronic resource subscriptions; TRAC levy; TAL membership; licenses).
- Most of the budgeted expenditures are the same or a bit less in anticipation of tighter budgets going forward.

#### Salaries and Benefits

- Includes salary grid step increases for eligible staff. Marigold's staff costs are partially paid with Indigenous Project Grant funding and government grants. Marigold's staff complement totals 31 people including temporary summer student employees.

#### Materials, Delivery, Supplies

- Includes print, AV, eBook and digital purchases. Annual eBook and eResource subscription costs set by US vendors are increasing faster than inflation. Delivery volume continues to increase to meet patron demand.

#### Transfer Payments

- Service grants are based on population. There is a base amount for library boards in communities with smaller populations.

#### Admin/Finance, Board, Building, Vendor Services, Contracts

- Contracts for services such as caretaking, landscaping, snow removal, and utilities are reviewed annually.

#### Computers, Peripherals, Licenses, and Network

- Costs for IT services will increase with measures to enhance IT security

through more sophisticated antivirus protection and backup systems.

#### Consultation, Marketing and Programs

- Cost estimates for travel by Marigold consultants, IT staff for on-site installations, and by program and training staff to member libraries increased post-pandemic. Marigold also provides resources for programming including programming kits, equipment and games to support programming at member libraries.

#### Member Library Training

- Cost estimates include fees for conference speakers, travel, food and conference facility for the 2023 Marigold Conference.

Final Budget 2023 goes to the Marigold Board for approval in January 2023.

Contact CEO Lynne Price for budget estimate questions: lynne@marigold.ab.ca

### POLICY APPROVAL & DECISION

Policies/Bylaws/Schedules reviewed and approved by the Marigold Board:

- Governance
- Resource Sharing
- Integration of Members into Marigold
- Provision of Services
- Withdrawal or Termination
- Board Member Compensation
- Continuing Education for Board Members
- Freedom of Information & Protection of Privacy Bylaw
- Library Service Points policies:
  - Accessibility for All Persons
  - Grievance Appeal Process
  - Social Media
  - Workplace Harassment Prevention
  - Workplace Violence Prevention

## OUR FORMER HEADQUARTERS IS FOR SALE!

We are selling our former headquarters building in Strathmore. Check out the link to find out more information: <https://www.loopnet.ca/listing/710-2-St-Strathmore-AB/22649816/>



### UPDATES

#### **Marigold Agreement and Schedule C (Requisition by the Marigold Board)**

The Marigold Agreement package including Schedule C for 2023 and 2024 was sent to Mayors and Reeves at the end of May.

#### **Marigold Library Board and Town of Strathmore Library Board MOU**

Marigold had reached out to the Strathmore Municipal Library to take on a greater lead in building connections with Siksika residents. The MOU allows the Strathmore Municipal Library to use a portion of the On Reserve funding provided to Marigold by the Public Library Services Branch (PLSB) to deliver programming, and to build and foster relationships with residents of Siksika Nation. There are several regional library systems in Alberta who currently have MOUs with libraries to take the lead on delivering services to the First Nations in their area. Strathmore library will provide statistics and information on how the On Reserve funding was used, which Marigold will include in their report to PLSB on the expenditure of the grant.

#### **Marigold IT**

IT Manager Richard Kenig provided an update on the past year in the IT Department. Several long-term projects have been completed and focus has been on user support. Headquarters IT Specialists are completing installations at member libraries for new hardware purchased with Marigold IT Capacity Fund spending accounts.

The IT Department is supporting more library moves over the next year. These include libraries in Morrin, Rumsey and a brand-new library in Langdon.

#### **October is Canadian Library Month!**

Marigold encourages member libraries to participate in Canadian Library Month, which raises awareness of library services and promotes the importance of our libraries to communities.

Library Month provides an opportunity for residents to discover the power of their library card, express appreciation and share stories. Graphics and promotional materials for 2022 will be posted at:

<https://cfla-fcab.ca/en/programs/cdn-library-month/>

### PRESENTATION

#### **Digital Experience Consultant, Jenn Laskosky**

Jenn Laskosky introduced herself as the new Digital Experience Consultant at Marigold and provided an explanation of her position. She graduated from the University of Alberta with a Masters in Library and Information Studies, and enjoys the variety of work associated with her position. In her position, she is responsible for providing training on various library related topics for member library staff, providing eResources support and troubleshooting, maintaining and updating library websites, promoting Marigold resources and services through various promotions and social media, and compiling statistics. Jenn assists with various other responsibilities, such as organizing the annual Marigold Library System Conference, supervising Marigold's summer student, and actively participating in Marigold and TRAC committees.

### IMPORTANT DATES

#### **Upcoming Board Meetings**

**Saturday, November 26, 2022:** 9:30 a.m.—Zoom

**Saturday, January 28, 2023:** 9:30 a.m.—Zoom





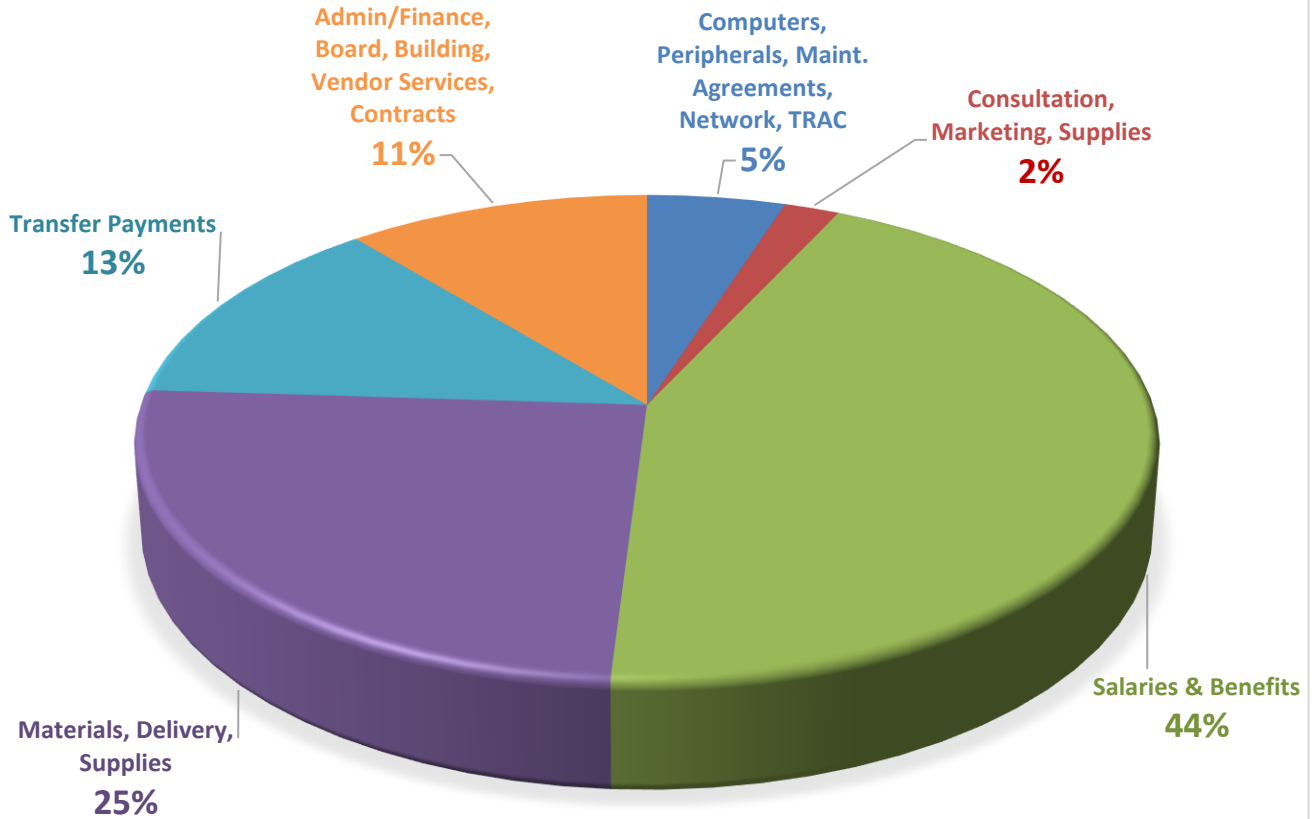
# SUMMARY

## MARIGOLD LIBRARY SYSTEM BUDGET ESTIMATES 2023

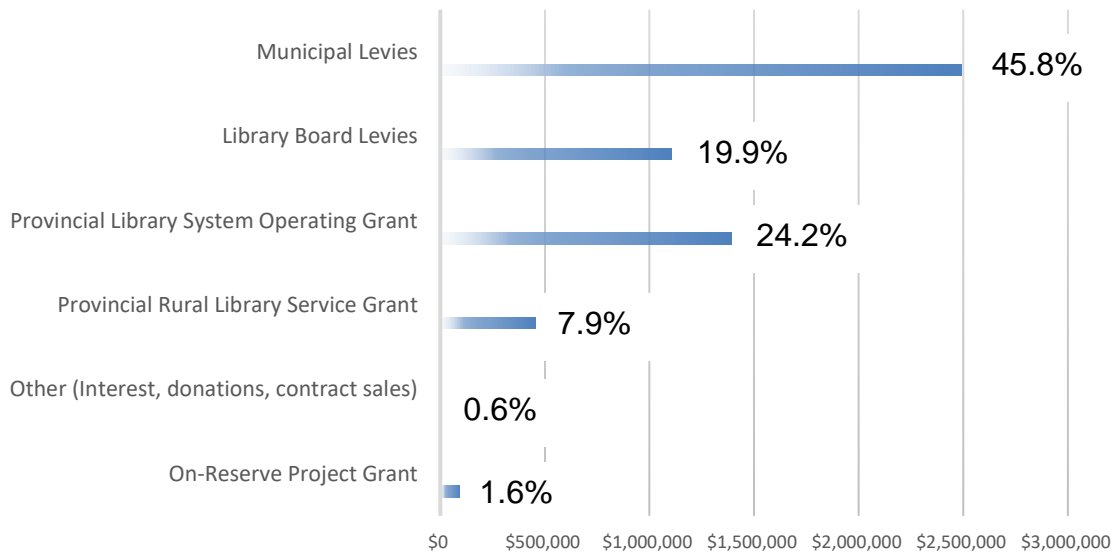
	2022 BUDGET	2023 BUDGET
<b>REVENUE</b>		
Municipal and Board Levies	\$ 3,657,508	\$ 3,768,867
Provincial Grants	\$ 1,944,953	\$ 1,944,953
Other (Interest, Donations & Contract Sales)	\$ 12,000	\$ 37,000
<b>TOTAL REVENUE</b>	<b>\$ 5,614,461</b>	<b>\$ 5,750,820</b>
<b>EXPENDITURES</b>		
Salaries & Benefits	\$ 2,439,000	\$ 2,553,000
Materials, Delivery, Supplies	\$ 1,377,428	\$ 1,409,260
Transfer Payments	\$ 717,396	\$ 723,826
Admin/finance, Board, Building, Vendor Services, Contracts	\$ 637,746	\$ 664,787
Computers, Peripherals, Maint. Agreements, Network Costs, TRAC	\$ 302,000	\$ 304,000
Consultation, Marketing, Programs	\$ 104,900	\$ 95,800
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 5,578,470</b>	<b>\$5,750,673</b>
Capital & Project Expenditures	\$ 35,991	\$ 147
<b>TOTAL OPERATING EXPENDITURES &amp; PROJECTS</b>	<b>\$ 5,614,461</b>	<b>\$5,750,820</b>

*Note: The 2023 budget is passed by the Marigold Library Board in January*

## MARIGOLD OPERATING EXPENDITURES ESTIMATE- 2023



## MARIGOLD REVENUE ESTIMATE 2023



September 16, 2022

On behalf of the Central Zone leadership team, we want to thank Hanna Town Council for the opportunity to meet last month. We also want to thank you for the questions, the discussion, and for your continued advocacy for healthcare in your community.

In follow up to our last meeting, we have provided below a brief summary of key discussion points, a Frequently Asked Questions list to support council members in discussions with community members as they occur, and an update on the most recent developments for Council's awareness.

As discussed, we remain committed to ensuring that the Hanna Health Centre continues to serve the community for years to come. We have no intention of closing it. Beds that are temporarily closed due to staffing challenges will be reopened as soon as possible.

And we will continue to work with our colleagues in provincial programs like Kidney Care to explore the growth of services available at the Centre where possible and sustainable.

If at any time other questions or concerns arise, please don't hesitate to connect with our respective offices:

- Janice Stewart, Chief Zone Officer, Central Zone
  - [Janice.Stewart@ahs.ca](mailto:Janice.Stewart@ahs.ca); 403-343-4552
- Dr. Michael Mulholland, Acting Zone Medical Director, Central Zone
  - [Michael.Mulholland@ahs.ca](mailto:Michael.Mulholland@ahs.ca); 403-343-4519

You can also connect directly with Heather Kipling, Communications Director, at 403-506-3300 or [heather.kipling@ahs.ca](mailto:heather.kipling@ahs.ca). Heather will also continue to assist in providing information and notifications regarding emerging issues, events, or opportunities to collaborate.

We look forward to more conversations to come.

Thank you.

Janice Stewart, Chief Zone Officer

Dr. Michael Mulholland, Acting Zone Medical Director

## Activity update

Since our last meeting, there has been an additional gap in available staffing which has, unfortunately, forced us to temporarily close additional beds, and extend our closure at the Hanna Health Centre in the interest of patient safety. There are now 12 of the site's 17 acute care beds closed as we simply cannot operate more beds safely without additional staff.

With contract staff it was expected these additional five beds would only be closed until September 16; however, we have been unable to secure the required staffing. If we do not temporarily close these additional beds, we would be forced to look at more drastic options such as temporarily closing the Emergency Department, which is not an acceptable alternative for our teams, local physicians and of course, for the community. Closing acute care beds temporarily allows us to use available staff to continue supporting operation of the ED, and appropriately care for those patients presently admitted at the site.

We are continuing aggressive recruitment efforts in addition to continuing to source any available contract supports that can be secured in order to reopen beds at the facility as quickly as possible. We will continue to provide updates on recruitment that will support the Hanna Health Centre going forward.

## Meeting Summary – At a Glance

### Key topics of discussion:

- Loss of services at Hanna Health Centre
  - Perception that AHS “doesn’t care about rural communities.”
  - Access to services is made more difficult when services are moved/consolidated.
- Recruitment and retention of staff and physicians.
  - What does the recruitment process look like; how quickly can new staff be brought in.
  - Where are job postings shared.
- Access to services.
  - Transportation challenges for seniors especially.
  - Needs of residents not being met when there is not access to services locally as travel can be too big a burden.

- EMS
  - Units taken out of communities and then tied up elsewhere on interfacility transfers.
- Future of the Hanna Health Centre.
  - Desire to see services return or new be added where possible given the catchment area and distance from other facilities.
  - Stabilize staffing.
  - Attraction of local talent.

### Shared interests and commitments:

- Maintaining the Hanna Health Centre – now and in the future.
- Recruitment and retention of healthcare professionals that will serve the community and surrounding area.
- Enhanced collaboration with RhPAP on recruitment efforts and “grow your own” strategies.
- Exploration of potential to grow services.

## Frequently Asked Questions

### **What is the current status of bed closures at the Hanna Health Centre?**

At this time there are 12 acute care beds closed at the Hanna Health Centre. The facility continues to operate 5 acute care beds and there is capacity to admit patients who may require hospitalization currently. Throughout the pandemic, depending on outbreak situations and available staffing, beds have been temporarily closed on and off to ensure appropriate, and safe staffing supports for inpatients.

While not ideal, such temporary measures allow us to consolidate available staffing to support continued operation of the Emergency Department.

### **Are these bed closures permanent? Is this a step towards closing the facility?**

The site is not losing these beds; such closures are temporary in nature as we work to stabilize staffing levels in order to support reopening all acute care beds.

As soon as we are able to, beds will be reopened.

AHS has no intention of closing the Hanna Health Centre. Suggestions otherwise are inaccurate and do a disservice to the dedicated teams who continue to support the facility and the community it serves.

### **What is AHS doing to recruit and retain staff?**

Like other rural sites, there have been some staffing challenges at the Hanna Health Centre. The site continues to work with Human Resources and Talent Acquisition to fill vacant positions. We are also utilizing contract nursing supports in all nursing disciplines – from RNs to Health Care Aides – to support the facility.

Many of our rural communities are struggling to find staff due to nursing shortages not only in Alberta, but across Canada and around the world.

We continue to recruit into positions for RNs, LPNs as well as Health Care Aides. Positions are reposted repeatedly as necessary. We are using a variety of methods to recruit staff across the Zone, including:

- Actively sourcing (headhunting) critical positions.
- Directly contacting individuals via LinkedIn, Professional Associations, Indeed and other talent networks
- Utilizing a Nation-Wide Marketing Campaign targeting various occupations starting with a special focus on RN, LPNs and HCAs
- Engaging with managers to identify critical areas for recruitment and then working to highlight positions in that location as Featured Jobs on AHS' careers website, along with social media campaigns and targeted external advertising.
- We are also working directly with community partners and municipalities to help us create community spotlights that will highlight local amenities and attractions as part of recruitment packages.



## Alberta Health Services Municipal Meeting Summary Series

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- AHS is working with education partners to help grow local talent for those interested in healthcare opportunities. For example, Wainwright Health Centre is working with UofC to provide an online/virtual 4-year degree RN program.
- AHS is also offering sponsorship support for additional training and education courses for disciplines of healthcare workers.

### **Why does AHS post part-time jobs? Aren't full-time positions more attractive to applicants?**

It is common for AHS to post a mix of both permanent and temporary, part-time and full-time positions in order to meet operational demands. In Central Zone specifically our rural communities maintain approximately a 20% full-time complement, with 80% of our staff working in a part-time capacity. This is driven by staff requests due to a variety of reasons related to their personal circumstances.

Some staff have young children, some have multiple positions within their communities, some assist with the family farm, etc... Whatever their circumstances are, the organization continues to support staff requests to work part-time where possible.

As well, part-time positions allow for the opportunity to uplift those positions to assist with coverage when encountering absences in the workplace. Casual positions and part-time positions can help with surge planning and temporary positions can be used as replacement for leave of absences for maternity leave or long-term disability.

Casual positions are also important in helping us account for the "what ifs", as absences can happen without warning. Without a full pool of casual staff, we're not able to cover unexpected vacancies as quickly as we might be in other locations.

### **Can, or has, AHS reviewed the mix of fulltime and parttime positions to create some new full-time positions that will be easier to recruit?**

Reviewing the staff mix as well as the mix of positions is routinely done to support recruitment and retention. Managers are asked to review opportunities and combine positions where there are multiple vacancies to look at higher FTEs that may attract applicants; however, there are challenges to doing so.

Combining positions can create vacancies elsewhere in the schedule, particularly for weekends as most RN positions for example work every other weekend. Combining multiple parttime positions to create one fulltime one then creates vacant shifts on weekends.

### **What challenges are being experienced in recruiting and retaining nursing staff?**

Over the course of the pandemic, our organization has seen an increase of over 12,000 new positions created to support the pandemic needs. This has further compounded the already existing staffing challenges for our rural communities as staff have left or changed their FTEs to move into new positions elsewhere.

## Alberta Health Services Municipal Meeting Summary Series

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Shortages of nursing staff are not unique to rural communities, nor to Alberta. There is an increased demand across the county – and beyond – and numbers of graduates are far outstripped by the number of positions they can choose to apply to.

Exit interviews with staff who have taken positions elsewhere have indicated that new staff have struggled with feeling welcomed by the community. Ideally, we want recruits to live where they work, and collaborating with community partners on the retention side of the puzzle to help showcase what Hanna has to offer can help us all achieve the end goal we share.

### **How long are job postings available for?**

All job opportunities are publicly posted as per the requirements of the applicant collective agreement and are reviewed continuously to monitor for applicants. We will repost positions repeatedly, if necessary, should there be no qualified candidates. We have done so already with some of the positions in Hanna as there have been very few applicants for some of the RN postings, and in some cases, we're seeing no applicants at all.

### **Is recruitment advertising focused specifically for Hanna or is it broader?**

Advertising of job opportunities is done locally, within the Zone and provincially with a combination of marketing campaign approached. Some marketing campaigns are targeted specifically for individual communities, while some are broader for recruitment to rural Alberta and others still are more generic to recruit to AHS as a whole.

### **Can't nurses be sponsored from outside the province or country?**

Currently under the collective agreements with union partners it is not possible for AHS to sponsor nursing positions on a return for service agreement, similar to how sponsorship of international medical graduates can be done.

Individual communities could, if so desired, seek to provide incentives to nurses to relocate or remain in a community – for example, support loan repayment for a local nursing student to help encourage them to practice in the community upon graduation. Such arrangements would be external to AHS.

### **How does AHS determine when to recruit new physicians? How is it decided which clinics these new physicians will work in?**

Within each of the five AHS Zones, Medical Affairs is responsible for physician workforce planning, recruitment and retention.

We use a standardized process that allows for comparison of communities and their physician needs based on a population ratio which assists in deciding when and where to open job postings for new physicians. The goal of the process is to ensure that physician resources are placed optimally throughout the Zone to serve the entire population, and any AHS sponsorship of such positions is directed to areas of greatest need.

We have a dedicated recruitment team that pursues both Canadian and internationally trained physicians. There are two physician resource planners dedicated to identifying and pursuing physician recruitment opportunities for Central Zone.

## Alberta Health Services Municipal Meeting Summary Series

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They work closely with various community partners and organizations, such as local Health Advisory Councils, the Rural Physician Action Plan, and independent community physician recruitment and retention committees.

Physicians are independent practitioners (small business owners) that determine and direct the work in their private clinics. AHS does not have authority or jurisdiction over their independent practice. As such, we do not recruit to specific medical clinics but to communities as a whole based on need.

**There are concerns about local access to services, especially for seniors who may not have a means to travel to other communities. What is AHS doing to ensure access to services as close to home as possible?**

We recognize that traveling for services can be a challenge for some. That is why we continue to recruit aggressively to our rural sites in order to support continued delivery of core services. We are expanding walk-in appointments when and where possible for services like Addiction and Mental Health supports, and continuing to ensure that mobile programs, like Screen Test's mobile mammography unit continues to visit the community throughout the year.

Additionally, we are working to expand virtual health options to help residents connect with healthcare professionals from the comfort of home or through a telehealth suite at an AHS facility.

It is not possible to offer all services in every healthcare facility within the province. When looking to expand or bring in new services, AHS looks at a number of factors, including demand, existing waitlists (if any), population and catchment area, social determinants of health and others. Central Zone is working with provincial partners to examine the possibility of expanding access to services like dialysis for the Hanna area.

**What is AHS doing to ensure there are ambulances available in rural communities?**

It is true that like other areas of the healthcare system EMS is experiencing challenges with resources. EMS is working hard to ensure ambulances are available when they are needed by building new capacity, innovating to free ambulances up for urgent care needs and ensuring our EMS workforce is robust and well supported. This work is guided by the [EMS 10-Point Plan](#). Most of the actions included under our EMS 10-point plan have been implemented and are beginning to show results.

On the capacity front, EMS Operations continues to add new capacity to further help address pressure in the province's largest and busiest zones and will also help maintain local ambulances in the areas where they are based. This includes adding new ambulances as well as staff, like another 40 new Primary Care Paramedics coming online in September and the extension of 40 temporary Rover Positions in Calgary and Edmonton, and 10 such positions in each of the rural Zones – North, Central and South – until March 2023. These positions are especially helpful in managing short notice staffing challenges.

## Alberta Health Services Municipal Meeting Summary Series

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Closer to home, new EMS resources launched in Lacombe last month which is helping to ease pressures on surrounding communities. Work is also continuing towards implementation of dedicated inter-facility transfer EMS resources (e.g., ground ambulance and non-emergency transport) to better serve regional activity. Such efforts are designed to help keep more units in their communities to support the needs of residents.

**We're heard concerns of residents who have faced lengthy wait times in the ED only to be sent via personal vehicle to Red Deer. Is this AHS practice when there are no ambulances available? How is this a safe practice?**

In some instances, the medical team may deem it safe and appropriate for a patient to be taken by private vehicle to a different site where they can get the care they need in a timelier manner. The medical team would only do this if it was safe to do so.

This is not a routine practice, however in a situation where a patient's clinical assessment and condition is considered stable and it is safe to do so, a private vehicle may be used to ensure appropriate use of resources or obviate the need for the patient to wait for transport by EMS. Communication with the patient is essential in these circumstances.

Hanna Agricultural Society  
Box 1664  
Hanna, AB T0J 1P0

September 12, 2022

Town of Hanna  
Box 430  
HANNA, AB T0J 1P0



Dear Town of Hanna:

Re: Hanna Fall Fair

Congratulations to the Town of Hanna Library on winning the Flower Plots Section and the Hector King-Hunter Pioneer Park winning the Parks categories at the 2022 Hanna Fall Fair.

Our Awards Night celebration is on October 24, 2022 at the Hanna Seniors Circle commencing at 6:30 p.m. You and your family are invited to attend.

We will be serving a light snack so please RSVP before October 17, 2022 if you will be attending and how many will attend so that we can order enough snacks for everyone.

Yours truly,

A handwritten signature in blue ink that reads "Loanne Gladdish".

Loanne Gladdish  
Fall Fair Coordinator  
Phone 403-854-6672  
Email [loanne.gladdish@gov.ab.ca](mailto:loanne.gladdish@gov.ab.ca)

# Economic Development Newsletter

Invest here. Visit here. Live here.

## Welcome to the Harvest Sky Region!

Endless possibilities await investors, residents, and visitors.

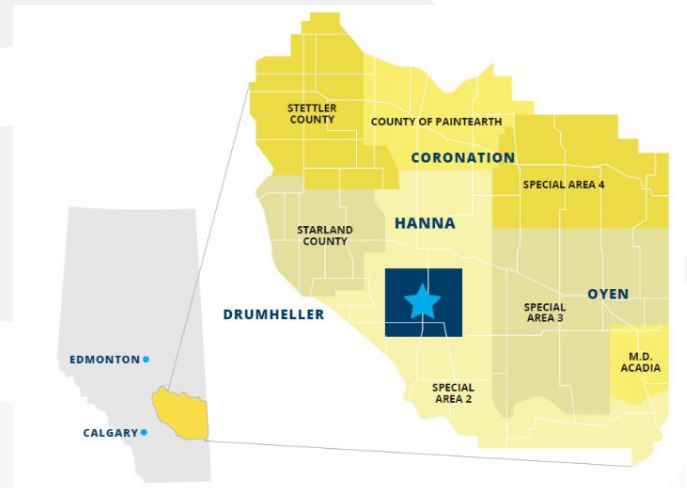
### Investment Attraction & the Sheerness Industrial Park

One of our primary jobs is pursuing companies looking to expand their operations. We spend time showcasing our region and what a great place it is to live and do business. At Harvest Sky, we are working on growing industries that build on our strengths, such as agriculture and the energy industry.

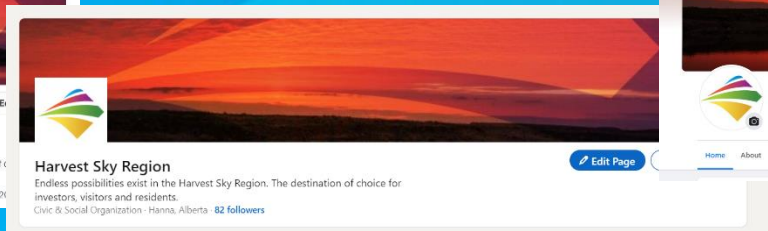
We also partner with our municipalities to help them attract business and industry, which is the case with the Special Areas, Sheerness Industrial Park. Located a few km's south of the Sheerness Power Plant, the park will be home to future industry that wants to take advantage of our low cost of land, proximity to major transportation routes and accessible water and energy sources.

For more information on the park, go to the Special Areas website: <https://specialareas.ab.ca/invest/sheerness-industrial/>

Or check out the Sheerness Industrial Park advertising video: <https://www.youtube.com/watch?v=qN5py36UCNk>



### Social Media – Follow us on Twitter, LinkedIn and Facebook



# Agricultural Centre Update

At the last meeting, committees updated information on fundraising, marketing and site selection. Meeting minutes and an opportunity overview brochure can be found on the Harvest Sky website: <https://harvestsky.ca/harvest-sky-economic-development-corporation/>

If you want to get involved in the project, even if you don't have a lot of time to devote to it, get in touch with one of the committee members or come to our next meeting.

- Chair: Wanda Peterson ([wlpete@netago.ca](mailto:wlpete@netago.ca))
- Vice Chair: Wanda Kautz ([tanl@telus.net](mailto:tanl@telus.net))
- Treasurer: Cindy Hickle ([kchickle@netago.ca](mailto:kchickle@netago.ca))
- Secretary: Katie Campbell ([katie27camp@gmail.com](mailto:katie27camp@gmail.com))
- Director Fundraising Committee: H el ene Munro ([cndnpride@gmail.com](mailto:cndnpride@gmail.com))
- Director Business & Service Attraction Committee: Tamara Quaschnick ([tamara.quaschnick@gmail.com](mailto:tamara.quaschnick@gmail.com))
- Director Site Planning & Architecture Committee: Doray Veno ([doray.veno@hannalearning.com](mailto:doray.veno@hannalearning.com))

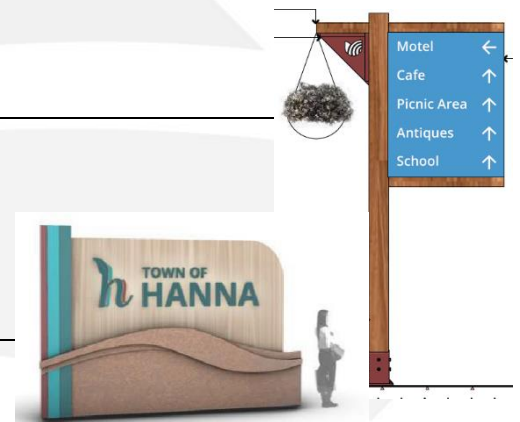


Keep up to date by following the Ag Centre Project on Facebook: search Harvest Sky Region Ag Centre Project

**Next meeting: Tuesday, September 27<sup>th</sup> at 7pm in the Business Hub Board Room – main street Hanna (203-2<sup>nd</sup> Ave West).**

## Community Development - Signage

Coming soon to the Town of Hanna & the Village of Youngstown, new community signage! We've been assisting the two communities replace old signs and improve wayfinding signage, to make it easier for visitors to find their way around. Watch for signage to be popping up over the next few months.



## Marketing and Advertising

Harvest Sky spends a lot of time just telling our story; a great place to live, work and raise a family. Besides our social media channels, we have produced videos for attracting residents (<https://www.youtube.com/watch?v=1ysxbjVkJH0>), promoting industry (<https://www.youtube.com/watch?v=qN5py36UCNk>) and partnering with other groups in the region to get their message out.

For example, check out the Hanna Golf Course advertising video ([https://youtu.be/s4K4Hq4\\_AMQ](https://youtu.be/s4K4Hq4_AMQ)) and the hole videos: <https://www.hannagolf.ca/about/score-card>.

If you want help promoting your organization, give us a call!



## For more information contact

Mark Nikota, Economic Development Manager  
at 403-854-0589 or [mark.nikota@harvestsky.ca](mailto:mark.nikota@harvestsky.ca)



September 22, 2022

Mr. Kim Neill, CAO  
Town of Hanna  
302 2<sup>nd</sup> Ave. W.  
Hanna, AB T0J 1P0  
E: [kneill@hanna.ca](mailto:kneill@hanna.ca)

Dear Mr. Neill,

**Re: Capital Funding Request**

The Special Areas Board is pleased to assist the Town of Hanna with capital funding support for the replacement of the tennis courts and a new ice plant condenser for the ice plant. The Board values the partnership agreement with the Town for recreation facilities services and supports the renovation and replacement.

The following motion was made at the last Board Meeting:

**MOTION 13-6-22  
TOWN OF HANNA  
CAPITAL SUPPORT**

**MOVED BY DOUG NOBLE AND SECONDED BY BRAD SLORSTAD THAT  
THE SPECIAL AREAS BOARD PROVIDE THE TOWN OF HANNA WITH  
\$125,500 TO ASSIST WITH TENNIS COURT RESURFACING AND RINK  
CONDENSER. CARRIED.**

The Board appreciates the work the Town continues to do to ensure residents have recreation facilities in good repair.

Best regards,

Jordon Christianson,  
Chair, Special Areas Board





ALBERTA  
JUSTICE AND SOLICITOR GENERAL

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*Office of the Minister  
MLA, Calgary-Acadia*

AR 52496

September 28, 2022

Dear Mayor/Reeve:

The Government of Alberta is recognizing and endorsing the following International Holocaust Remembrance Alliance working definition of anti-Semitism through an order-in-council.

“Anti-Semitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of anti-Semitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.”

Thirty-five countries, including Canada in 2019, endorsed or adopted this definition. Along with Alberta, three other provinces: Ontario (2020), Québec (2021) and New Brunswick (2021) have already endorsed or adopted the definition.

The *Alberta Human Rights Act* prohibits discrimination on the basis of several categories, including race, religious beliefs, colour, ancestry, and place of origin. All forms of racism are unacceptable, and endorsing this definition is just one way Alberta’s government is combating racism, supporting racialized communities, and promoting a safe and welcoming province for everyone.

The Government of Alberta is asking all municipalities across Alberta to consider accepting and amending their bylaws to reflect this definition.

Sincerely,

Honourable Tyler Shandro, KC, ECA

cc: Honourable Ric McIver, ECA, Minister of Municipal Affairs

**To:** tyler@slavelake.ca; richard.w@sundre.com; bwaterhouse@sundancebeach.ca; awatt@silverbeach.ca; barons@xplornet.com; mayor@edgerton.ca; rwildeman@threehills.ca; emily@milestonemunicipalservices.ca; jimwillett@couttsalberta.com; wwilliams@yhcounty.ca; craig.bbwilson@telus.net; svpointalison@outlook.com; viviandriver@mcsnet.ca; villageofveteran@gmail.com; wwise@telus.net; bwood@villageofheisler.ca; mayor@rdcounty.ca; laura.yakiwchuk@viking.ca; myargeau@townofpenhold.ca; reception@forestburg.ca; mayor@leduc.ca; lorne.g.young@gmail.com; kevinz@edson.ca; tcampbell@lethcounty.ca; larmfelt@athabascacounty.com; marcel.auger@mdopportunity.ab.ca; jbishop@county10.ca; lclarke@stettlercounty.ca; rcoad@town.vauxhall.ab.ca; cao@ranchland66.com; dgulayec@thcounty.ab.ca; bguyon@brazeau.ab.ca; melby@telusplanet.net; div3@county24.com; bkalinski@md.bonnyville.ab.ca; murray.kerik@mdlsr.ca; josh@mackenzie.county.com; dkroetch@flagstaff.ab.ca; gockerman@county.stpaul.ab.ca; councillor.rafa@mdacadia.ab.ca; lisa.Rosvold@mdbighorn.ca; maryanne.sandberg@mdwillowcreek.com; gsawchuk@md.bonnyville.ab.ca; jason.schneider@vulcan.ca; sschulmeister@countypaintearth.ca; bshepherd@lacombecounty.com; ctrautman@county.camrose.ab.ca; swannstrom@starlandcounty.com; steven.wikkerink@fortymile.ab.ca; rwilling@mdpeace.com; div4@county24.com; lbeaupre@countygyp.ab.ca; jblakeman@lsac.ca; ddrozd@countybarrhead.ab.ca; ksmook@beaver.ab.ca; john.burrows@woodlands.ab.ca; Joyce.Pierce@thorhildcounty.com; tvanrootselaar@mdspiritriver.ab.ca; jerry.wittstock@kneehillcounty.com; lhalisky@smokylakecounty.ab.ca; bhall@athabascacounty.com; rbrochu@mdsmokyriver.com; bbarss@mdwainwright.ca; cwiese@westlockcounty.com; josh@mackenziecounty.com; ckolebaba@northernsunrise.net; ahubert@saddlehills.ab.ca; philward2@mdfairview.ab.ca; true\_north\_strong@outlook.com; gerald@birchhillscounty.com; ward5@biglakescounty.ca; UngarianT@countyofnorthernlights.com; tyler.olsen@mdgreenview.ab.ca; supham@county.stpaul.ab.ca; mharris@mdtaber.ab.ca; lhickey@lethcounty.ca; kevin.grumetza@thorhildcounty.com; amber.link@wheatlandcounty.ca; clukinuk@smokylakecounty.ab.ca; suzanne.oel@mdfoothills.com; rtaylor@warnercounty.ca; randy.bullock@cardstoncounty.com; douglassm@newellmail.ca; delilah.miller@foothillscountyab.ca; Dan.Hamilton@cypress.ab.ca; ccraig@vegreville.com; cao@redwater.ca; kelly.gibson@banff.ca

**Subject:** Update on EMS 10-Point Plan



Message from  
Chief Paramedic Darren Sandbeck

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**Update #2 - EMS Update on 10-Point Plan Implementation**

We are writing to you today with an update on the progress of the EMS 10-Point Plan.

As AHS EMS continues to manage a sustained and significant increase in 911 calls, its implementation of all items in the [EMS 10-Point Plan](#) is helping to address these continued system pressures, creating capacity within the EMS system.

Progress on each of the initiatives is outlined below, and we continue to update the [AHS EMS website](#).

The EMS 10-Point Plan is one of AHS' critical health priorities. A list of all current AHS priorities can be found here: [Action on Priorities | Alberta Health Services](#).

### **New ambulances in Calgary and Edmonton**

Between January and September 26, 2022, AHS EMS has added 19 new ambulances in Calgary (9) and Edmonton (10). Additionally, extra hours of ambulance coverage were added in Okotoks and Chestermere in August 2022.

New staff have also been hired to support the new ambulances: AHS has hired 40 new Primary Care Paramedics – 20 each in Calgary and Edmonton and this augments an additional 40 paramedic positions that AHS EMS hired in Calgary and Edmonton in the spring of 2022.

Relieving some of the pressure on the EMS system by adding resources in the two largest cities in the province, and the areas of highest demand, is having a positive ripple effect on neighboring communities, as this allows EMS to help retain ambulances in the community where they are based.

### **Operational changes**

*These changes assist in creating capacity within the system, by working to free ambulances up for urgent patient care needs and allow EMS to better manage continued high call volume.*

EMS continues to divert calls when appropriate, to the Poison and Drug Information Service (PADIS) as part of the initiative to transfer low priority calls. From January to August 31, 2022, 464 calls met the criteria to be diverted to PADIS.

A project in conjunction with Health Link is being established to further refer calls for secondary triage. In the coming weeks work will get underway to assess the staffing, Information Technology and medical protocols related to this initiative. It is estimated this work will evolve throughout the remainder of 2022 and into early 2023. Numerous complexities have emerged that are being managed including IT considerations to ensure calls are not dropped or disconnected, nurses are being engaged for feedback, and protocols are being created to ensure appropriate transfers and follow up mechanisms are in place. Regular meetings are being held between EMS, Health Link 811, IT and leadership to create a rollout plan and specific timeline for this work.

EMS has also ceased the automatic dispatch of ambulances to non-injury motor vehicle collisions. Since the implementation, EMS Emergency Communications Officers have already noted instances where under previous guidelines an ambulance would have automatically been sent. This initiative will become most apparent and effective during the coming winter, likely during major weather events.

The Metro Response Plan (MRP) has been implemented as of March 2022, and since then there have been significant and noticeable improvements in keeping suburban ambulances in their home communities. EMS is continuing to see a significant decrease in suburban and rural ambulances coming into metro areas, which allows for local community coverage to be increased and suburban and rural response times to decrease since this was first implemented in March 2022. For example, before this change the average number of weekly calls for suburban and rural ambulances being called in to the Calgary Zone was approximately 400. Currently the weekly average is approximately 130. In Edmonton prior to the response plan changes there were about 400 outside of community responses per week and currently there are about 290. Further data is still needed to evaluate this change and EMS is monitoring for other impacts it may have.

Related to the MRP, the EMS Pre-empt and Divert initiative has been helping create capacity in the system since it was launched earlier this year. This allows Emergency Communications officers to pre-empt an ambulance from a lower priority assignment and divert it to a higher acuity call when needed. This is continuing to assist in reducing response times to critical patients.

The EMS Provincial Service Plan is being prepared for submission to the Minister. In the spring of 2022, surveys about the current and future state of EMS have been shared to staff, the public, contract service partners and municipal leaders. Due to concurrent and ongoing work by the Alberta EMS Provincial Advisory Council (AEPAC) and the evaluation of dispatch services by a third party, the Minister has approved submission of the draft Service Plan by November 30, 2022.

### **Pilot Projects**

*These initiatives, which demonstrate EMS' continued commitment to innovation, help to free up ambulances from regular inter-facility transfer duties in order to focus on urgent patient care.*

An EMS pilot project which helps manage non-emergency inter-facility transfers has concluded successfully in Calgary and North Zones and will be expanded. This project transports patients that do not need acute care using means other than ambulances (i.e. family, shuttles, taxi, etc.). Both data and anecdotal evidence shows a positive impact and a reduction in the number of ambulance trips needed for these types of transports however there are more transports that can make use of these resources. A working group has now been formed that will guide the creation of a formal policy to plan expansion of the pilot project to all zones beginning in the fall-winter of 2022/23.

The Red Deer Inter-Facility Transfer (IFT) Pilot Project is progressing. This project focuses on managing low-acuity patient transfers between facilities with dedicated transfer units, freeing up ambulances to handle emergency calls. Modelling for the plan is complete, and EMS is developing several options for bolstering IFT service in the Red Deer corridor to determine impact. A tentative service schedule and timeline for the project has been proposed. Budgets and each of the options will be evaluated this fall. It is recommended at this time the pilot project take place over a minimum of two years, due in part to capital costs and new staff required.

AHS has also been working to implement two AEPAC recommendations as pilot projects in Spruce Grove. These two projects are designed for Medical First Responders (MFR) to both allow Critical Patient Transport when appropriate, and to permit Spruce Grove's regulated and cross trained MFR members to cancel an incoming ambulance when, after assessment, it is determined that the patients does not require a higher level of care, or transport to a hospital. The Pilot Project will run from September 2022 to March 2023, and data will then be evaluated to determine the outcome of this pilot, and any opportunity for expansion.

### **Workforce initiatives**

*These initiatives help improve patient care by boosting supports for EMS staff.*

EMS has engaged with contract service partners and has provided the Hours of Work/Fatigue Management project recommendations to mitigate fatigue risk. EMS is continuing to prepare for phase two of this project where additional communities have been identified as needing assistance to mitigate fatigue risk. \$12.2M has been approved to support implementation.

To date, significant work has been done to define fatigue, objectively assess areas where fatigue may pose the greatest risk, and develop recommendations including:

- Making shift scheduling more dynamic and in response to location or station-specific needs.
  - Adopting demand-based scheduling practices so that staffing configurations align with predicted EMS event volumes.
- Adding up to a total of 57 FTE frontline personnel over the next two years across several identified geographical areas to mitigate our most fatigue at-risk resources.
- Transitioning all remaining 24 Hour shifts in the province to structured Core/Flex shifts.

Any or all of the recommendations may be implemented at a site.

Calgary Integrated Operations Centre (IOC) opened on May 11, 2022. This initiative brings paramedic leads and zone and hospital staff together to improve integration, movement of resources and flow of patients. To date, EMS has begun to see a decrease in hospital wait times in part through an increase in transports to Urgent Care Centres. Transports to UCCs tend to result in faster EMS crew turnaround time, and ambulances returning to service faster after transferring care of their patient. This spring, Edmonton expanded the hours of its IOC to further support this work.

Hiring continues within EMS and since January, EMS has hired 202 new employees (from January 1, 2022 – June 30, 2022) including 167 paramedics. Specifically, Calgary Zone has hired 47 paramedics and EMRs since May (May-Aug) and Edmonton Zone has hired 54. Looking over the longer term, in June 2019, 2,569 paramedics were employed by AHS. In June 2022, 3,022 paramedics were employed by AHS. That is 17.6% increase.

EMS continues to have ongoing meetings with some learning institutions regarding hiring of new graduates and potentially expanding future training capacity.

EMS in conjunction with EMS Human Resources and AHS International Recruitment, has launched a public paramedic recruitment initiative with learning institutions in Australia, which currently has more qualified graduates than available jobs. The call for applications is public and provides guidance through the Alberta application and licensing process.

We are working together with our people, our patients and our partners, to ensure our system is robust and sustainable. We thank everyone for their involvement and support, and will continue to keep Albertans updated on this effort.

Sincerely,  
Chief Paramedic Darren Sandbeck

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## Kim Neill

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**From:** Municipal Information Services <ma.updates@gov.ab.ca>  
**Sent:** October 5, 2022 3:16 PM  
**To:** Kim Neill  
**Cc:** Rhonda Lund; Municipal Information Services  
**Subject:** 2021 Municipal Indicator Results: Town of Hanna (0141)

Kim Neill  
Chief Administrative Officer  
Town of Hanna

Dear Kim,

Beginning in 2017, Alberta Municipal Affairs began reporting on a new performance measure. This measure identifies the percentage of municipalities deemed to 'not face potential long term viability challenges based on their financial and governance indicators'. This performance measure was developed in consultation with stakeholders, and is used as a benchmark for measuring the ministry's efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments.

The performance measure is based on analysis of 13 municipal indicators with each of the municipal indicators having a defined benchmark. A municipality is 'not deemed to face potential long term viability challenges' as long as it does not flag a critical indicator or three or more non-critical indicators.

The ministry compiled and verified the data collected from Alberta's municipalities for the 2021 financial year and is pleased to inform you that your municipality did not flag any indicators for this year's Municipal Indicator Results report.

Municipal indicator results are available on the online Municipal Indicator Dashboard (<https://www.alberta.ca/municipal-indicators.aspx>). The 2021 Municipal Indicator Results report will be released on the open government portal in early 2023 (<https://open.alberta.ca/publications/municipal-indicator-results>).

If you would like to discuss your results or the future release of these results on the Municipal Affairs website, please contact the Municipal Services Division at toll-free 310-0000, then 780-427-2225, or via email at [ma.advisory@gov.ab.ca](mailto:ma.advisory@gov.ab.ca).

Yours truly,

Gary Sandberg  
Assistant Deputy Minister

cc: Rhonda Lund,

Classification: Protected A

# BOARD HIGHLIGHTS

Board of Trustees Meeting

September 27, 2022

## Organizational Meeting

The Prairie Land Public School Division trustees assembled on Tuesday, September 27 for the Board annual organizational meeting. Trustees accepted specific roles and responsibilities for the upcoming school year as follows:

- a. H. Smith was elected Board Chair, and M. Tkach elected Vice-chair.
- b. Negotiating Committee – S. Battle, H. Smith, M. Tkach & J. Ference (Alternate)
- c. Discipline Committee – L. Bond, S. Davies & S. MacPherson
- d. Scholarship Committee – L. Bond, K. Macfarlane & S. MacPherson
- e. Executive Committee – S. MacPherson, H. Smith, & M. Tkach
- f. Support Staff Liaison – L. Bond & J. Ference
- g. TBAC – S. Battle & M. Tkach/S. Davies (Alternate)
- h. Health & Wellness Committee – H. Smith
- i. Indigenous Committee – S. Battle
- j. Audit Committee – J. Ference, K. Macfarlane & M. Tkach
- k. Alberta School Boards Association Zone 5 representative – H. Smith/S. MacPherson (Alternate)
- l. Public School Boards Council representative – M. Tkach/H. Smith (Alternate)
- m. Teachers Employer Bargaining Association (TEBA) – M. Tkach
- n. Rural Caucus Committee – S. MacPherson/S. Battle (Alternate)

Board meetings will be held on either the third or fourth Tuesday of each month at 9:00 a.m. at Prairie Land central office. The 2022-2023 Board meeting scheduled can be seen at <https://www.plrd.ab.ca/governance/meeting-dates>.

## Board Policy Handbook

The Board of Trustees approved the revised Board Policy Handbook. Over the past year the Board Policy handbook has been aligned with the revisions to the Education Act. These new policies will be used for the Board to govern the division operations as done with policy in the past.

## 2021-2022 Scholarship Recipients

Scholarship	Winner	School
Ida Fielding Bursary	Veronica Pedersen	J.C. Charyk Hanna
Kush Memorial	Abigail Slorstad	Berry Creek
Norman Alexander Duff Memorial	Veronica Pedersen	J.C. Charyk Hanna
Pioneer Homestead Bursary	Julie Hoff	Consort

PLRD Achievement	Kyha Avery Nolan Dechaine Belle Stanger	J.C. Charyk Hanna Consort Delia
PLRD Distinction	Abigail Slorstad	Berry Creek
PLRD Education	Hayley Buelow	Consort
Special Areas #2 Education Bursary (Estate of Orlin Graham Pearce)	Colton Garlock	Youngstown

The Prairie Land Board of Trustees would like to congratulate and send best wishes to all the successful candidates.

### **International School Field Trips**

The Board of Trustees approved two school field trips for 2023. Consort School is planning a trip to Costa Rica in April 2023 and Berry Creek Community School is planning a trip to the Maritimes in June 2023.

### **Educational Assistant Course**

Prairie Land will be offering a course to the EAs currently employed in the division. The goal of the course is to build capacity in Education Assistant's current toolkit of supports for students, as well as to keep EAs abreast of the evolution of educational trends and their role in supporting students.

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For additional information please contact: Cam McKeage, Superintendent of Schools, Prairie Land Public School Division 403.854.4481