

**TOWN OF HANNA
REGULAR COUNCIL MEETING
AGENDA
November 8, 2022**

1 CALL TO ORDER – 6:00 pm

2 ADOPTION OF THE AGENDA

3 DELEGATIONS

4 PUBLIC PRESENTATION

5 ADOPTION OF MINUTES

5.01 Minutes of the Organizational Meeting of Council – October 11, 2022

5.02 Minutes of the Regular Meeting of Council – October 11, 2022

6 FINANCE REPORTS

6.01 Accounts Payable

6.02 Statement of Revenues & Expenses – October 2022

6.03 Budget Overview – October 2022

7 COMMITTEE REPORTS

7.01 Community Services Board Minutes – October 17, 2022

7.02 Hanna in Bloom Minutes – October 26, 2022

8 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

8.01 Chief Administrative Officer

8.02 Director of Business & Communication

8.03 Director of Public Works

9 BUSINESS ITEMS

- 9.01 Community Services Board Grant Allocations
- 9.02 2023 – 2025 Budget Meeting Dates

10 BYLAWS

- 10.01 Public Hearing – Scheduled for 7:00 p.m.
- 10.02 Bylaw 1027-2022 – Land Use Redesignation 2nd & 3rd Reading following the public hearing

11 COUNCIL REPORTS & ROUNDTABLE

12 CORRESPONDENCE ITEMS

- 12.01 Minister of Municipal Affairs – Introductory Letter for Chief Elected Officials
- 12.02 Hanna Learning Centre – Annual Report 2022
- 12.03 Town of Fox Creek – Letter to Minister of Justice RE: Victim Services Redesign
- 12.04 RhPAP Consultant Update – November 2022
- 12.05 Heartland Generation Annual Environmental Meeting Invite
- 12.06 Hanna Indoor Pro Rodeo Sponsorship Request – Rodeo Queen

13 CLOSED SESSION

- 13.01 Personnel Matter as per FOIP Section 17
- 13.02 Property Matter as per FOIP Sections 16 & 17

14 ADJOURNMENT

Date: November 8, 2022

Agenda Item No: 05.00

Council Meeting Minutes

Recommended Motion

That the Minutes of the Organizational Meeting of Council held October 11, 2022, be adopted as presented.

That the Minutes of the Regular Meeting of Council held October 11, 2022, be adopted as presented.

Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

Attachments

1. Minutes of the Organizational Meeting of Council – October 11, 2022.
2. Minutes of the Regular Meeting of Council – October 11, 2022.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

**TOWN OF HANNA
ORGANIZATIONAL COUNCIL MEETING
OCTOBER 11, 2022**

Minutes of the Organizational Meeting of the Council of the Town of Hanna held Tuesday, October 11, 2022 at 6:00 p.m. in the Town of Hanna Council Chambers.

Councillors Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Fred Crowle
Sandra Murphy
Kyle Olsen
Vernon Thuroo
Angie Warwick

Administration Present:

Kim Neill – Chief Administrative Officer
Laurie Armstrong – Director of Business & Communication
Brent Olesen – Director of Public Works

1.0 CALL TO ORDER

Mayor Povaschuk called the meeting to order at 6:00 p.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Thuroo that the agenda for the October 11, 2022 Organizational Council Meeting be adopted as presented.

Motion Carried.

3.0 REGULAR COUNCIL MEETING DATES & TIMES

Moved by Councillor Beaudoin that Council approves that Regular Meetings of Council be held on the following dates:

Town of Hanna
Organizational Council Meeting
October 11, 2022
Page 091:

November 8, 2022	May 9, 2023
December 13, 2022	June 13, 2023
January 10, 2023	July 11, 2023
February 14, 2023	August 8, 2023
March 14, 2023	September 12, 2023
April 11, 2023	October 10, 2023

At 6:00 p.m. in the Town Council Chambers, unless an alternate location or electronic method of meeting is agreed to by Council and advertised to the public.

Motion Carried.

4.0 COUNCIL INFORMATION MEETING DATES AND TIMES

Moved by Councillor Murphy that Council approves that Council Information Meetings be held on the following dates:

October 26, 2022	May 31, 2023
November 30, 2022	June 28, 2023
January 25, 2023	July 26, 2023
February 22, 2023	August 30, 2023
March 29, 2023	September 27, 2023
April 26, 2023	

At 8:30 a.m. in the Town Council Chambers, unless an alternate location or electronic method of meeting is agreed to by Council and advertised to the public.

Motion Carried.

5.0 SIGNING AUTHORITY

No motion required as no change was made from 2018 Organizational Meeting which established signing authority as follows for all financial matters:

The Mayor OR the Deputy Mayor,
and if both are unavailable, any Councillor

AND

The Chief Administrative Officer OR
The Director of Corporate Services OR
The Corporate Services Assistant.

6.0 DEPUTY MAYOR APPOINTMENTS

219-2022
Deputy Mayor
Appointments

Moved by Councillor Olsen that as the Council Procedural Bylaw 1015-2021 provides for Councillors to serve an eight-month term as Deputy Mayor for the Town of Hanna, Councillor Beaudoin served the first term and Councillor Olsen is serving the second term to February 28, 2023, the members of Council be appointed as Deputy Mayor for the following terms:

Councillor Crowle	March 1, 2023 to October 31, 2023
Councillor Murphy	November 1, 2023 to June 30, 2024
Councillor Warwick	July 1, 2024 to February 28, 2025
Councillor Thuroo	March 1, 2025 to October 31, 2025

Motion Carried.

7.0 COUNCIL COMMITTEE APPOINTMENTS

220-2022
Committee
Appointments

Moved by Councillor Murphy that Council approves the following appointments for a one-year period:

<u>COMMITTEE</u>	<u>CURRENT MEMBERSHIP</u>
Personnel Committee	Mayor Povaschuk Councillors Murphy & Olsen
Emergency Advisory Committee	Mayor Povaschuk Councillors Beaudoin & Warwick
Finance & Audit Committee	Mayor Povaschuk Councillors Thuroo & Crowle

Motion Carried.

8.0 COUNCIL REPRESENTATIVE APPOINTMENTS

Moved by Councillor Warwick that Council approves the following appointments for a one-year term:

<u>COMMITTEE OR BOARD</u>	<u>APPOINTMENT</u>
Acadia Foundation	Councillor Murphy
Big Country Waste Management Commission Alternate	Councillor Crowle Councillor Thuroo
Community Futures – Meridian Region Board of Directors	Councillor Warwick
Community Services Board	Councillor Thuroo
Fred & Freda Geuder Education Bursary	Councillor Crowle
Hanna & District Chamber of Commerce	Mayor Povaschuk
Hanna & District Medical Corporation	Councillor Crowle
Hanna Golf & Country Club	Councillor Olsen
Hanna In Bloom Committee	Councillor Beaudoin
Hanna Learning Centre	Councillor Olsen
Hanna Municipal Library Board	Councillor Murphy
Hanna/Wake Student Exchange Committee	Councillor Crowle Councillor Warwick
Harvest Sky Regional Economic Development Corporation	Councillor Beaudoin Councillor Warwick

Town of Hanna
Organizational Council Meeting
October 11, 2022
Page 094:

Henry Kroeger Regional Water Services Commission Alternate	Mayor Povaschuk Councillor Thuroo
Marigold Library Systems Board Alternate	Councillor Murphy Councillor Warwick
Municipal Planning Commission	Councillor Olsen Councillor Beaudoin
Palliser Economic Partnership Alternate	Councillor Warwick Councillor Thuroo Mayor Povaschuk
Palliser Regional Municipal Services Alternate	Councillor Olsen Councillor Beaudoin
Red Deer River Municipal Users Group Alternate	Mayor Povaschuk Councillor Thuroo
Veterans Memorial Highway Association	Councillor Crowle Motion Carried.

9.0 MUNICIPAL STAFF APPOINTMENTS

222-2022
Development
Officer
Appointments

Moved by Councillor Thuroo that Council appoints David Mohl as Development Officer and Winona Gutsche, Director of Corporate Services, as Assistant Development Officer for the Town of Hanna for a one-year term.

Motion Carried.

223-2022
Emergency
Management
Appointment

Moved by Councillor Olsen that Council appoints David Mohl as Director of Emergency Management for the Town of Hanna for a one-year term.

Motion Carried.

10.0 MUNICIPAL ASSESSOR APPOINTMENT

Moved by Councillor Murphy that Council appoints Mr. Terry Willoughby, Accredited Municipal Assessor of Alberta, as Municipal Assessor for the Town of Hanna until the October 2023 Organizational Meeting in accordance with Bylaw 1003-2019, the Designated Officer Bylaw.

Motion Carried.

11.0 COMMITTEE OR BOARD MEMBER APPOINTMENTS

Moved by Councillor Thuroo that Council approves the following appointments to Committees and Boards:

	<u>COMMITTEE APPOINTMENT</u>	<u>TERM ENDING</u>
Big Country Housing Authority Two-year term	Michelle Hagg	Oct 31, 2024
	Angela McGillion	Oct 31, 2024
Community Services Board Three-year term	Nadine Wood	Oct 31, 2025
	Darlene Herzog	Oct 31, 2025
	Deana Derbyshire	Oct 31, 2025
Geuder Educational Bursary Two-year term	Audra Limpert	Oct 31, 2024
Hanna Library Board Three-Year term	Jean Lypka	Oct 31, 2025
	Sheila Taylor	Oct 31, 2025
	Andrea Wheat	Oct 31, 2025

Motion Carried.

224-2022
Municipal Assessor
Appointment

225-2022
Committee or Board
Member
Appointments

Town of Hanna
Organizational Council Meeting
October 11, 2022
Page 096:

14.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 6:14 p.m.

These minutes approved this 8th day of November 2022.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neill

**TOWN OF HANNA
REGULAR COUNCIL MEETING
OCTOBER 11, 2022**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, October 11, 2022 at 6:00 p.m. in the Town Council Chambers.

Council Members Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Fred Crowle
Sandra Murphy
Kyle Olsen
Vernon Thuroo
Angie Warwick

Administration Present:

Kim Neill – Chief Administrative Officer
Laurie Armstrong – Director of Business & Communications
Brent Olesen – Director of Public Works

1.0 CALL TO ORDER

Mayor Povaschuk called the meeting to order at 6:14 p.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Olsen that the agenda for the October 11, 2022, Regular Council Meeting be adopted as presented.

Motion Carried.

3.0 DELEGATIONS

There were no delegations present.

4.0 PUBLIC PRESENTATION

The Chief Administrative Officer confirmed no one had contacted him regarding a request to speak with Council at this meeting.

5.0 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – September 13, 2022

227-2022
Regular
Meeting Minutes

Moved by Councillor Warwick that the Minutes of the Regular Meeting of Council held September 13, 2022 be adopted as presented.

Motion Carried.

5.02 Minutes of the Information Meeting of Council – September 28, 2022

228-2022
Information
Meeting Minutes

Moved by Councillor Thuroo that the Minutes of the Information Meeting of Council held September 28, 2022 be adopted as presented.

Motion Carried.

6.0 FINANCE REPORTS

6.01 Accounts Payable

229-2022
Accounts Payable

Moved by Councillor Murphy that Council accepts the accounts payable listings for general account cheques 42380 – 42418 and direct deposit payments 001415 – 001503 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – September 2022

230-2022
Statement of
Revenues &
Expenses

Moved by Councillor Thuroo that Council accepts the Statement of Revenue & Expense Report for September 2022 for information.

Motion Carried.

6.03 Budget Overview - September 2022

231-2022
Budget Overview

Moved by Councillor Crowle that Council accepts the Budget Overview for September 2022 for information.

Motion Carried

Town of Hanna
Regular Council Meeting
October 11, 2022
Page 099:

6.04 Capital Budget Update – 3rd Quarter

232-2022
Capital Budget
Update

Moved by Councillor Murphy that Council accepts the Third Quarter Capital Budget Update, dated September 2022 for information.

Motion Carried.

7.0 COMMITTEE REPORTS

233-2022
CSB Meeting May 16,
2022

Moved by Councillor Thuroo that Council accepts the Community Services Board Meeting Minutes of September 19, 2022.

Motion Carried.

234-2022
MPC Meeting
October 4, 2022

Moved by Councillor Olsen that Council accepts the Municipal Planning Commission Meeting Minutes of October 4, 2022

Motion Carried.

8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

- 8.01 Chief Administrative Officer
 - 8.01.1 Community Services Foreman
 - 8.01.2 Community Services Coordinator
- 8.02 Director of Business & Communication
- 8.03 Director of Public Works

235-2022
SAO Reports

Moved by Councillor Beaudoin that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

9.0 BUSINESS ITEMS

9.01 Hanna Fire Department Quarterly Report

236-2022
Hanna Fire Dept
Quarterly Report

Moved by Councillor Beaudoin that Council accepts the Hanna Fire Department Quarterly Report for the Third Quarter (July – September 2022) and thanks Fire Chief David Mohl for his presentation this evening.

Motion Carried.

9.02 Development Officer Report – 2022 3rd Quarter

237-2022
Development Officer
Report 3rd Quarter

Moved by Councillor Crowle that Council accepts the Town of Hanna Development Permit Statistics – 2022 3rd Quarter Activity Report for information and thanks Development Officer David Mohl for his presentation this evening.

Motion Carried.

9.03 Emergency Management Report – 2022 3rd Quarter

238-2022
Emergency
Management Report
3rd Quarter

Moved by Councillor Warwick that Council accepts the Town of Hanna Director of Emergency Management – 2022 - 3rd Quarter Report for information and thanks the Director of Emergency Management David Mohl for his presentation this evening.

Motion Carried.

9.04 Geuder Education Bursary – 2022 Recipients

239-2022
Geuder Education
Bursary

Moved by Councillor Crowle that Council accepts for information, the report regarding the Fred & Freda Geuder Educational Bursary and congratulates the 2022 bursary recipients Sarah Palmer, Ally Smyth and Christina Rowden.

Motion Carried.

9.05 Federal Electoral Boundary Changes

240-2022
Federal Electoral
Boundary Changes

Moved by Councillor Olsen that Council authorize the mayor to send a letter to the Federal Electoral Boundaries Commission for Alberta requesting that the Town of Hanna remain in the Battle River – Crowfoot Riding together with the Special Areas 2, 3 & 4 jurisdictions as a result of the Towns partnerships with the Special Areas and the urban municipalities within.

Motion Carried.

10.0 BYLAWS

10.01 Bylaw 1027-2022 Land Use Redesignation
Plan 7711283, Block 2, Lot 10

241-2022
Bylaw 1027-2022
1st Reading

Moved by Councillor Beaudoin that Council give first reading to Bylaw 1027-2022, Plan 7711283, Block 2, Lot 10 Redesignation Bylaw.

Motion Carried

242-2022
Public Hearing
November 8, 2022

Moved by Councillor Beaudoin that Council authorize a Public Hearing for Bylaw 1027-2022 to be held on November 8, 2022 at 7:00 p.m. in the Council Chambers at the Town Office to allow any person who claims that he/she will be affected prejudicially by Bylaw No. 1027-2022, an opportunity to be heard by Council; and further, that the notice of the public hearing be advertised and that the required notice be sent to owners of the affected properties as well as adjacent landowners.

Motion Carried.

11.0 COUNCIL REPORTS AND ROUNDTABLE

243-2022
Council Reports

Moved by Councillor Olsen that Council accepts the Council Reports for information.

Motion Carried.

12.0 CORRESPONDENCE

- 12.01 Marigold Report August 2022
- 12.02 Alberta Health Services – Update to Aug 30th meeting with Council
- 12.03 Hanna Agricultural Society – Fall Fair Awards Invitation
- 12.04 Harvest Sky Newsletter – September 2022
- 12.05 Special Areas Board – Capital Funding Request Response
- 12.06 Letter from Minister Shandro – International Holocaust
- 12.07 Alberta Health Services – EMS Update
- 12.08 Alberta Municipal Affairs – Municipal Indicators
- 12.09 PLRD Board Highlights – September 27, 2022

244-2022
Correspondence

Moved by Councillor Thuroo that Council accepts Correspondence items 12.01 to 12.09 for information.

Motion Carried.

13.0 CLOSED SESSION

14.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 8:14 p.m.

These minutes approved this 8th day of November 2022.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neill

Date: November 8, 2022

Agenda Item No: 06.01

Accounts Payable

Recommended Motion

That Council accepts the accounts payable listings for general account cheques 42419 – 42445 and direct deposit payments 001504 – 001578 for information.

Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques and direct deposits. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A



Attachments

1. Accounts Payable Listing – Cheques 42419 – 42445 totaling \$240,353.23.
2. Accounts Payable Listing – Direct Deposits 001504 – 001578 totaling \$346,483.00.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Date: November 8, 2022

Agenda Item No: 06.02

Statement of Revenue & Expense

Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for October 2022 for information.

Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2022 Operating and Capital budgets approved by Council at the May 10, 2022, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to October 31, 2022.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

1. Statement of Revenue & Expense Report – October 2022

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	2,402,627.83-	2,402,842.00-	214.17-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	919,498.94-	919,499.00-	0.06-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	73,790.75-	73,831.00-	40.25-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	1,376.20-	1,376.00-	0.20-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	146,683.46-	146,643.00-	40.46-
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	66,054.68-	65,927.00-	127.68-
PENALTY & COST ON TAX	1-01-0000-510	16,258.33-	15,000.00-	1,258.33-
CONCESSION & FRANCHISE	1-01-0000-540	384,484.38-	466,000.00-	81,515.62-
RETURN ON INVESTMENTS	1-01-0000-550	42,874.00-	71,000.00-	28,126.00-
DRAWN FROM OPERATING	1-01-0000-920	0.00	73,616.00-	73,616.00-
TOTAL GENERAL MUNICIPAL 01:		4,053,648.57-	4,235,734.00-	182,085.43-
GENERAL ADMINISTRATION				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	3,190.20-	2,900.00-	290.20-
ADMIN SOUVENIR	1-12-0000-419	709.34-	4,300.00-	3,590.66-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	14,700.00-	16,800.00-	2,100.00-
ADMIN OTHER REVENUE	1-12-0000-590	391.12-	5,000.00-	4,608.88-
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	40,000.00-	40,000.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	152,833.00-	152,800.00-	33.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	300,000.00-	300,000.00-	0.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	47,500.00-	47,500.00-
TOTAL GENERAL ADMINISTRATION 12:		471,823.66-	569,300.00-	97,476.34-
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - LEASE	1-12-0600-560	11,000.00-	10,100.00-	900.00-
TOTAL TAX RECOVERY PROPERTY:		11,000.00-	10,100.00-	900.00-
POLICE				
POLICE PROVINCIAL FINES	1-21-0000-530	4,313.12-	10,500.00-	6,186.88-
TOTAL POLICE:		4,313.12-	10,500.00-	6,186.88-
SAFETY & RISK MANAGEMENT				
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	55,903.75-	113,400.00-	57,496.25-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	95,461.00-	95,461.00-
FIRE DRAWN FROM SURPLUS (OPERATING R	1-23-0000-920	0.00	200,000.00-	200,000.00-
TOTAL FIRE:		55,903.75-	408,861.00-	352,957.25-
EMERGENCY SERVICES				
EMERGENCY SERV DRAWN FROM RESERVES	1-24-0000-920	3,250.00-	3,250.00-	0.00-
TOTAL DISASTER SERVICES:		3,250.00-	3,250.00-	0.00-
BY-LAW ENFORCEMENT				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	6,607.85-	3,000.00-	3,607.85-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	520.00-	400.00-	120.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	19,475.00-	17,400.00-	2,075.00-
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	100.00-	200.00-	100.00-
BY-LAW FINES	1-26-0000-530	50.00-	1,000.00-	950.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
TOTAL BY-LAW ENFORCEMENT:		26,752.85-	22,500.00-	4,252.85-
DOG CONTROL				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	4,275.00-	4,900.00-	625.00-
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
TOTAL DOG CONTROL:		4,275.00-	5,000.00-	725.00-
COMMON SERVICES				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	10,515.00-	3,300.00-	7,215.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	2,350.00-	300.00-	2,050.00-
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	18,900.00-	18,900.00-
TOTAL COMMON SERVICES:		12,865.00-	22,500.00-	9,635.00-
STREETS & ROADS				
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	430,439.00-	430,439.00-
TOTAL STREETS & ROADS:		0.00	430,439.00-	430,439.00-
AIRPORT				

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	5,525.00-	5,600.00-	75.00-
AIRPORT OTHER REVENUE	1-33-0000-590	246.30-	100.00-	146.30
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	18,905.00-	18,905.00-
TOTAL AIRPORT:		5,771.30-	24,605.00-	18,833.70-
WATER SUPPLY & DISTRIBUTION				
WATER SALE OF WATER	1-41-0000-410	746,186.02-	1,088,600.00-	342,413.98-
WATER SERVICE CHARGES	1-41-0000-413	600.00-	1,300.00-	700.00-
WATER OTHER REVENUE	1-41-0000-590	86.83-	0.00	86.83
WATER DRAWN FROM SURPLUS (OPERATING	1-41-0000-920	0.00	10,000.00-	10,000.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	47,294.69-	81,600.00-	34,305.31-
TOTAL WATER SUPPLY & DISTRIBUTION:		794,167.54-	1,181,500.00-	387,332.46-
WATER LINES & DISTRIBUTION				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	5,911.62-	0.00	5,911.62
TOTAL WATER LINES & DISTRIBUTION:		5,911.62-	0.00	5,911.62
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	174,032.80-	260,100.00-	86,067.20-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	37,500.00-	37,500.00-
TOTAL SANITARY SEWERS:		174,032.80-	297,600.00-	123,567.20-
GARBAGE COLLECTION & DISPOSAL				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	50,321.59-	74,300.00-	23,978.41-
GARBAGE OTHER REVENUE	1-43-0000-590	60.00-	0.00	60.00
TOTAL GARBAGE COLLECTION & DISPOSAL:		50,381.59-	74,300.00-	23,918.41-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	234,491.53-	353,800.00-	119,308.47-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	30.00-	100.00-	70.00-
TOTAL BIG COUNTRY WASTE AUTHORITY:		234,521.53-	353,900.00-	119,378.47-
F.C.S.S.				
FCSS PROGRAM REVENUE	1-51-0000-402	3,095.00-	1,800.00-	1,295.00
FCSS VAN RENTAL	1-51-0000-561	1,376.70-	800.00-	576.70
FCSS DONATIONS	1-51-0000-591	1,000.00-	2,000.00-	1,000.00-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	88,274.00-	2,900.00-	85,374.00-
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	89,798.00-	89,798.00-	0.00
TOTAL F.C.S.S.:		183,543.70-	97,298.00-	86,245.70
FCSS - YOUTH CLUB				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	14,350.00-	14,350.00-
TOTAL FCSS - YOUTH CLUB:		0.00	14,350.00-	14,350.00-
CEMETERY				
CEMETERY CHARGES	1-56-0000-410	11,349.53-	16,500.00-	5,150.47-
CEMETERY OTHER	1-56-0000-590	66.32-	100.00-	33.68-
TOTAL CEMETERY:		11,415.85-	16,600.00-	5,184.15-
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE BUILDING RENT	1-61-0200-560	24,000.00-	24,000.00-	0.00
COMMERCIAL OFFICE BUILDING DRAW FROM	1-61-0200-930	0.00	2,290.00-	2,290.00-
TOTAL COMMERCIAL OFFICE BUILDING:		24,000.00-	26,290.00-	2,290.00-
BUSINESS & COMMUNICATIONS				
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	10,000.00-	13,000.00-	3,000.00-
TOTAL BUSINESS & COMMUNICATIONS:		10,000.00-	13,000.00-	3,000.00-
SUBDIVISION				
SUBDIVISION SALE OF LAND	1-66-0000-400	52,965.71-	0.00	52,965.71
SUBDIVISION DRAWN FROM SURPLUS (OPER	1-66-0000-920	0.00	154,957.00-	154,957.00-
TOTAL SUBDIVISION:		52,965.71-	154,957.00-	101,991.29-
RECREATION & PARKS FACILITIES				
RECREATION SALES & SERVICE	1-72-0000-410	1,953.00-	500.00-	1,453.00
RECREATION PROGRAM REVENUE	1-72-0000-430	4,428.56-	1,000.00-	3,428.56
RECREATION DONATIONS	1-72-0000-591	1,500.00-	0.00	1,500.00
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	25,800.00-	395,235.00-	369,435.00-
RECREATION PROVINCIAL CONDITIONAL GR	1-72-0000-840	5,400.00-	0.00	5,400.00
RECREATION LOCAL GRANTS	1-72-0000-850	125,500.00-	187,000.00-	61,500.00-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
RECREATION DRAWN FROM DEFERRED REVENUE	1-72-0000-930	0.00	64,500.00-	64,500.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	9,040.00-	5,400.00-	3,640.00-
TOTAL RECREATION REVENUE:		173,621.56-	653,635.00-	480,013.44-
SWIMMING POOLS				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	23,332.43-	21,000.00-	2,332.43
POOL LESSON REGISTRATIONS	1-72-0100-411	31,758.86-	28,400.00-	3,358.86
POOL DAILY ADMISSIONS	1-72-0100-412	13,694.40-	13,000.00-	694.40
POOL RETAIL SALES	1-72-0100-419	4,095.72-	3,100.00-	995.72
POOL RENTAL REVENUE	1-72-0100-560	7,015.30-	6,100.00-	915.30
POOL DONATIONS	1-72-0100-590	25.00-	200.00-	175.00-
POOL DRAWN FROM RESERVES	1-72-0100-930	0.00	15,000.00-	15,000.00-
POOL OTHER REVENUE	1-72-0100-990	176.64-	0.00	176.64
TOTAL SWIMMING POOLS:		80,098.35-	86,800.00-	6,701.65-
ARENA				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	8,752.50-	9,500.00-	747.50-
ARENA RENTAL REVENUE	1-72-0200-560	36,785.39-	66,200.00-	29,414.61-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	230.00-	1,800.00-	1,570.00-
ARENA DONATIONS	1-72-0200-590	0.00	2,850.00-	2,850.00-
TOTAL ARENA:		45,767.89-	80,350.00-	34,582.11-
CURLING RINK				
CURLING RINK SALE OF SERVICES	1-72-0400-410	30,917.54-	32,200.00-	1,282.46-
CURLING RINK RENTAL REVENUE	1-72-0400-560	8,533.00-	7,500.00-	1,033.00
CURLING RINK DRAWN FROM DEFERRED	1-72-0400-930	0.00	10,000.00-	10,000.00-
CURLING RINK TOTAL:		39,450.54-	49,700.00-	10,249.46-
BALL DIAMONDS				
BALL DIAMOND REVENUE	1-72-0500-560	4,000.00-	5,100.00-	1,100.00-
TOTAL BALL DIAMONDS REVENUE:		4,000.00-	5,100.00-	1,100.00-
FOX LAKE & HELMER DAM				
FOX LAKE REVENUE	1-72-0700-410	8,040.03-	3,400.00-	4,640.03
FOX LAKE RETAIL SALES - ICE & NOVELTY	1-72-0700-419	507.00-	479.00-	28.00
FOX LAKE RENTAL REVENUE	1-72-0700-560	108,534.33-	54,600.00-	53,934.33
FOX LAKE DRAWN FROM SURPLUS (OPERATING)	1-72-0700-920	0.00	15,000.00-	15,000.00-
FOX LAKE PARK - OTHER REVENUE	1-72-0700-990	3,049.81-	0.00	3,049.81
TOTAL FOX LAKE & HELMER DAM:		120,131.17-	73,479.00-	46,652.17
PARKS				
PARKS DRAWN FROM SURPLUS	1-72-0800-930	0.00	125,000.00-	125,000.00-
TOTAL PARKS:		0.00	125,000.00-	125,000.00-
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	18,735.00-	2,000.00-	16,735.00
PLAYGROUND PROGRAM DONATIONS	1-72-1000-591	0.00	500.00-	500.00-
TOTAL PLAYGROUND PROGRAM:		18,735.00-	2,500.00-	16,235.00
HKH PIONEER PARK				
HKH DRAWN FROM SURPLUS	1-72-1300-920	0.00	23,000.00-	23,000.00-
TOTAL HKH PARK REVENUE:		0.00	23,000.00-	23,000.00-
SOCCER FIELDS				
SOCCER FIELDS REVENUE	1-72-1400-560	2,100.00-	2,100.00-	0.00
TOTAL SOCCER FIELDS REVENUE:		2,100.00-	2,100.00-	0.00
LIBRARY				
LIBRARY DRAWN FROM SURPLUS (OPERATING)	1-74-0200-920	0.00	10,000.00-	10,000.00-
TOTAL LIBRARY:		0.00	10,000.00-	10,000.00-
REGIONAL COMMUNITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	8,329.58-	12,000.00-	3,670.42-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	20,000.00-	18,600.00-	1,400.00
RCSC OTHER	1-74-0800-590	22.50-	0.00	22.50
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	19,047.62-	19,850.00-	802.38-
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	10,000.00-	10,000.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	24,622.42-	24,000.00-	622.42
RCSC FITNESS CENTRE DONATIONS	1-74-0801-591	2,180.58-	0.00	2,180.58
TOTAL REGIONAL COMMUNITY SERVICES CENTRE:		74,202.70-	84,450.00-	10,247.30-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMUNITY CENTRE				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	23,952.00-	40,008.00-	16,056.00-
	TOTAL COMMUNITY CENTRE:	23,952.00-	40,008.00-	16,056.00-
LIONS HALL				
LIONS HALL RENTAL REVENUE	1-74-1000-560	2,325.00-	2,400.00-	75.00-
	LIONS HALL TOTAL:	2,325.00-	2,400.00-	75.00-
	TOTAL REVENUE:	6,774,927.80-	9,211,106.00-	2,436,178.20-
COUNCIL				
COUNCIL WAGES	2-11-0000-110	70,074.48	94,100.00	24,025.52
COUNCIL BENEFITS	2-11-0000-130	3,319.15	4,200.00	880.85
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	6,384.08	14,400.00	8,015.92
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	3,720.00	13,300.00	9,580.00
COUNCIL GOODS	2-11-0000-500	10,014.59	17,800.00	7,785.41
COUNCIL OTHER (ELECTION)	2-11-0000-990	447.00	1,000.00	553.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	4,204.97	4,900.00	695.03
	TOTAL COUNCIL:	98,689.27	150,250.00	51,560.73
ADMINISTRATION				
ADMINISTRATION SALARIES	2-12-0000-110	302,521.02	352,800.00	50,278.98
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	5,141.50	11,000.00	5,858.50
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	16,816.64	21,000.00	4,183.36
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	340.12	800.00	459.88
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	30,182.13	46,500.00	16,317.87
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	74.25	11,900.00	11,825.75
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	16,378.15	22,300.00	5,921.85
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	651.01	4,800.00	4,148.99
ADMINISTRATION STAFF TRAINING	2-12-0000-212	600.00	4,900.00	4,300.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	5,965.73	9,900.00	3,934.27
ADMINISTRATION TELEPHONE	2-12-0000-217	9,767.39	11,900.00	2,132.61
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	1,653.39	6,700.00	5,046.61
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	8,722.55	9,300.00	577.45
ADMINISTRATION AUDIT	2-12-0000-230	25,200.00	33,000.00	7,800.00
ADMINISTRATION LEGAL	2-12-0000-231	0.00	5,000.00	5,000.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	56,500.00	153,700.00	97,200.00
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	33,614.11	33,614.00	0.11-
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	534.57	5,000.00	4,465.43
ADMINISTRATION INSURANCE	2-12-0000-274	16,026.98	15,230.00	796.98-
ADMINISTRATION ASSESSOR	2-12-0000-280	24,172.28	45,500.00	21,327.72
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	494.88	1,000.00	505.12
ADMINISTRATION GOODS	2-12-0000-500	3,028.13	11,800.00	8,771.87
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	1,078.20	4,400.00	3,321.80
ADMINISTRATION POWER	2-12-0000-541	20,911.76	24,800.00	3,888.24
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	151,473.72	152,000.00	526.28
ADMINISTRATION BANK CHARGES	2-12-0000-810	4,030.15	5,400.00	1,369.85
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	481.12	1,200.00	718.88
ADMINISTRATION OTHER	2-12-0000-990	3,530.06	32,000.00	28,469.94
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	530.00	1,000.00	470.00
	TOTAL ADMINISTRATION:	740,419.84	1,038,444.00	298,024.16
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - CONTRACTED R	2-12-0600-250	0.00	2,000.00	2,000.00
TAX RECOVERY PROPERTY - INSURANCE	2-12-0600-274	307.18	300.00	7.18-
TAX RECOVERY PROPERTY - HEAT	2-12-0600-540	1,360.22	1,900.00	539.78
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	1,049.66	2,000.00	950.34
TRANSFER TO CAPITAL	2-12-0600-762	0.00	3,060.00	3,060.00
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	533.64	840.00	306.36
	TOTAL TAX RECOVERY PROPERTY:	3,250.70	10,100.00	6,849.30
POLICE				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	72,794.00	72,800.00	6.00
	TOTAL POLICE:	72,794.00	72,800.00	6.00
SAFETY & RISK MANAGEMENT				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,500.00	2,500.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	1,003.10	150.00	853.10-
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	850.00	800.00	50.00-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	884.97	1,300.00	415.03
	TOTAL SAFETY & RISK MANAGEMENT:	2,738.07	4,750.00	2,011.93
FIRE				
FIRE SALARIES - DIR PROTECTIVE SERVI	2-23-0000-110	2,036.82	1,800.00	236.82-
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	1,050.00	90,700.00	89,650.00
FIRE BENEFITS	2-23-0000-130	141.30	100.00	41.30-
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	2,562.72	8,600.00	6,037.28
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,400.00	80.00-
FIRE TRAVEL	2-23-0000-211	1,650.19	7,000.00	5,349.81
FIRE TRAINING	2-23-0000-212	13,600.00	23,400.00	9,800.00
FIRE FREIGHT	2-23-0000-215	646.28	400.00	246.28-
FIRE TELEPHONE	2-23-0000-217	7,732.94	9,800.00	2,067.06
FIRE ADVERTISING	2-23-0000-220	482.40	900.00	417.60
FIRE MEMBERSHIPS	2-23-0000-221	760.00	900.00	140.00
FIRE CONTRACTED SERVICES	2-23-0000-232	19,195.00	23,100.00	3,905.00
FIRE CONTRACTED REPAIRS	2-23-0000-250	3,103.84	14,000.00	10,896.16
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	508.32	5,000.00	4,491.68
FIRE INSURANCE	2-23-0000-274	15,405.93	15,740.00	334.07
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	20,748.68	18,200.00	2,548.68-
FIRE PETROLEUM PRODUCTS	2-23-0000-521	6,237.51	9,500.00	3,262.49
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	200.00	200.00
FIRE HEATING	2-23-0000-540	7,002.59	9,000.00	1,997.41
FIRE POWER	2-23-0000-541	11,932.88	14,300.00	2,367.12
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	1,683.52	16,200.00	14,516.48
	TOTAL FIRE:	117,960.92	270,840.00	152,879.08
EMERGENCY SERVICES				
EMERGENCY SERVICES TRAINING	2-24-0000-212	2,975.10	5,200.00	2,224.90
EMERGENCY SERVICES CONTRACTED SERVI	2-24-0000-232	8,666.70	10,400.00	1,733.30
EMERGENCY SERVICES GOODS	2-24-0000-500	1,231.85	900.00	331.85-
EMERGENCY SERVICES OTHER	2-24-0000-990	0.00	100.00	100.00
	TOTAL EMERGENCY SERVICES:	12,873.65	16,600.00	3,726.35
BY-LAW ENFORCEMENT				
BYLAW SALARIES	2-26-0000-110	6,619.66	5,900.00	719.66-
BYLAW BENEFITS	2-26-0000-130	459.22	300.00	159.22-
BYLAW FREIGHT	2-26-0000-215	540.00	700.00	160.00
BYLAW ADVERTISING	2-26-0000-220	723.60	1,000.00	276.40
BYLAW MEMBERSHIP	2-26-0000-221	71.43	0.00	71.43-
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	10,134.49	53,800.00	43,665.51
BYLAW GOODS	2-26-0000-500	1,024.66	800.00	224.66-
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	6,604.52	3,000.00	3,604.52-
	TOTAL BY-LAW ENFORCEMENT:	26,177.58	65,500.00	39,322.42
DOG CONTROL				
DOG CONTROL SALARIES	2-28-0000-110	1,527.61	1,400.00	127.61-
DOG CONTROL BENEFITS	2-28-0000-130	105.97	100.00	5.97-
DOG CONTROL POSTAGE	2-28-0000-215	540.00	700.00	160.00
DOG CONTROL ADVERTISING	2-28-0000-220	295.20	300.00	4.80
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,100.84	3,700.00	2,599.16
DOG CONTROL GOODS	2-28-0000-500	621.69	600.00	21.69-
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	7,424.16	7,200.00	224.16-
	TOTAL DOG CONTROL:	11,615.47	14,000.00	2,384.53
COMMON SERVICES				
COMMON SERVICES SALARIES	2-31-0000-110	200,216.41	224,600.00	24,383.59
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	7,165.65	3,600.00	3,565.65-
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	27,179.59	15,800.00	11,379.59-
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	888.83	200.00	688.83-
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	70,229.22	45,900.00	24,329.22-
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	502.81	1,500.00	997.19
COMMON SERVICES FREIGHT	2-31-0000-215	927.34	800.00	127.34-
COMMON SERVICES TELEPHONE	2-31-0000-217	2,304.32	3,000.00	695.68
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	482.40	1,000.00	517.60
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	6,167.87	15,600.00	9,432.13
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	10,951.95	19,600.00	8,648.05
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	507.10	10,000.00	9,492.90

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	2,017.43	4,500.00	2,482.57
COMMON SERVICES EQUIPMENT RENTAL OR	2-31-0000-263	18,367.54	22,806.00	4,438.46
COMMON SERVICES INSURANCE	2-31-0000-274	25,840.64	27,280.00	1,439.36
COMMON SERVICES GOODS	2-31-0000-500	19,616.24	17,900.00	1,716.24
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	35,539.06	45,100.00	9,560.94
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	6,043.09	12,000.00	5,956.91
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	12,906.91	11,800.00	1,106.91
COMMON SERVICES HEATING	2-31-0000-540	14,232.59	19,000.00	4,767.41
COMMON SERVICES POWER	2-31-0000-541	12,484.38	14,900.00	2,415.62
COMMON SERVICES INTEREST ON CAPITAL	2-31-0000-831	9,153.90	13,472.00	4,318.10
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	1,561.12	3,000.00	1,438.88
TOTAL COMMON SERVICES:		485,286.39	533,858.00	48,571.61
STREETS & ROADS				
S & R SALARIES	2-32-0000-110	53,087.20	77,500.00	24,412.80
S & R SEASONAL SALARIES	2-32-0000-111	2,780.50	5,300.00	2,519.50
S & R BENEFITS	2-32-0000-130	0.00	5,300.00	5,300.00
S & R SEASONAL BENEFITS	2-32-0000-131	0.00	400.00	400.00
S & R NON T4 BENEFITS	2-32-0000-133	0.00	15,300.00	15,300.00
S & R FREIGHT	2-32-0000-215	868.86	2,100.00	1,231.14
S & R CONTRACTED SERVICES	2-32-0000-232	4,761.90	5,900.00	1,138.10
S & R CONTRACTED REPAIRS	2-32-0000-250	99,589.47	135,000.00	35,410.53
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	4,472.28	5,000.00	527.72
S & R VEHICLE REPAIRS	2-32-0000-255	225.00	1,500.00	1,275.00
S & R GOODS	2-32-0000-500	22,301.84	34,500.00	12,198.16
S & R EQUIPMENT GOODS	2-32-0000-522	7,466.60	3,500.00	3,966.60
S & R VEHICLE MAINTENANCE	2-32-0000-523	100.74	2,500.00	2,399.26
S & R STREET LIGHTS	2-32-0000-553	86,061.69	112,700.00	26,638.31
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	430,439.00	430,439.00
TOTAL STREETS & ROADS:		281,716.08	836,939.00	555,222.92
AIRPORT				
AIRPORT SALARIES	2-33-0000-110	3,451.06	1,900.00	1,551.06
AIRPORT SEASONAL SALARIES	2-33-0000-111	1,508.00	3,500.00	1,992.00
AIRPORT BENEFITS	2-33-0000-130	0.00	100.00	100.00
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.00	200.00	200.00
AIRPORT NON T-4 BENEFITS	2-33-0000-133	0.00	400.00	400.00
AIRPORT FREIGHT	2-33-0000-215	0.00	100.00	100.00
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	44.10	50.00	5.90
AIRPORT CONTRACTED SERVICES	2-33-0000-232	551.20	2,100.00	1,548.80
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	22,758.00	19,300.00	3,458.00
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	4,408.59	5,660.00	1,251.41
AIRPORT GOODS	2-33-0000-500	215.76	1,500.00	1,284.24
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,429.93	2,300.00	870.07
AIRPORT POWER	2-33-0000-541	6,022.52	8,500.00	2,477.48
AIRPORT WATER & SEWER	2-33-0000-542	360.00	500.00	140.00
TOTAL AIRPORT:		40,749.16	46,410.00	5,660.84
WATER PLANT				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	695,074.80	808,800.00	113,725.20
WATER PLANT POWER	2-41-0100-541	22,444.79	27,000.00	4,555.21
TOTAL WATER PLANT:		717,519.59	835,800.00	118,280.41
WATER LINES & DISTRIBUTION				
WATER LINES SALARIES	2-41-0200-110	65,382.56	121,700.00	56,317.44
WATER LINES SEASONAL SALARIES	2-41-0200-111	150.75	3,000.00	2,849.25
WATER LINES BENEFITS	2-41-0200-130	6,133.79	9,400.00	3,266.21
WATER LINES SEASONAL BENEFITS	2-41-0200-131	0.00	200.00	200.00
WATER LINES NON T4 BENEFITS	2-41-0200-133	6,101.59	24,600.00	18,498.41
WATER LINES TRAVEL & TRAINING	2-41-0200-211	3,347.43	4,500.00	1,152.57
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	5,101.20	9,200.00	4,098.80
WATER LINES ADVERTISING	2-41-0200-220	1,022.40	1,000.00	22.40
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	5,567.54	8,000.00	2,432.46
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	34,866.92	35,000.00	133.08
WATER LINES GOODS	2-41-0200-500	18,607.02	20,000.00	1,392.98
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
WATER LINES WORK BILLED TO OTHERS	2-41-0200-998	599.38	0.00	599.38
TOTAL WATER LINES & DISTRIBUTION:		146,880.58	286,600.00	139,719.42

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	35,231.80	26,500.00	8,731.80-
SEWERS BENEFITS	2-42-0000-130	0.00	1,900.00	1,900.00
SEWERS NON T4 BENEFITS	2-42-0000-133	0.00	5,500.00	5,500.00
SEWERS FREIGHT & POSTAGE	2-42-0000-215	0.00	500.00	500.00
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	1,435.21	1,800.00	364.79
SEWERS CONTRACTED REPAIRS	2-42-0000-250	31,650.54	72,500.00	40,849.46
SEWERS INSURANCE	2-42-0000-274	3,219.59	3,160.00	59.59-
SEWERS GOODS	2-42-0000-500	23,174.33	26,500.00	3,325.67
SEWERS HEATING	2-42-0000-540	915.16	1,100.00	184.84
SEWERS POWER	2-42-0000-541	9,957.91	14,200.00	4,242.09
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	105,584.54	203,660.00	98,075.46
GARBAGE				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	60,900.00	75,400.00	14,500.00
GARBAGE GOODS	2-43-0000-500	294.00	300.00	6.00
	TOTAL GARBAGE:	61,194.00	75,700.00	14,506.00
REGIONAL WASTE				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	334,401.18	334,400.00	1.18-
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	19,400.00	19,400.00
	TOTAL REGIONAL WASTE SYSTEM:	334,401.18	353,800.00	19,398.82
FCSS				
FCSS SALARIES	2-51-0100-110	23,198.25	27,900.00	4,701.75
FCSS BENEFITS	2-51-0100-130	0.00	2,400.00	2,400.00
FCSS NON T4 BENEFITS	2-51-0100-133	0.00	5,300.00	5,300.00
FCSS TRAVEL	2-51-0100-211	356.78	900.00	543.22
FCSS TRAINING	2-51-0100-212	142.86	600.00	457.14
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	644.40	800.00	155.60
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	466.00	500.00	34.00
FCSS GOODS	2-51-0100-500	1,800.00	2,100.00	300.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	422.32	600.00	177.68
	TOTAL FCSS:	27,300.61	41,400.00	14,099.39
FCSS COORDINATOR				
COORDINATOR SALARIES	2-51-0200-110	26,543.65	32,100.00	5,556.35
COORDINATOR PART TIME SALARIES	2-51-0200-111	629.63	1,800.00	1,170.37
COORDINATOR BENEFITS	2-51-0200-130	0.00	2,800.00	2,800.00
COORDINATOR PART TIME BENEFITS	2-51-0200-131	0.00	100.00	100.00
COORDINATOR NON T4 BENEFITS	2-51-0200-133	0.00	6,000.00	6,000.00
COORDINATOR TRAVEL	2-51-0200-211	0.00	1,700.00	1,700.00
COORDINATOR TRAINING	2-51-0200-212	436.71	1,300.00	863.29
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	270.00	300.00	30.00
COORDINATOR TELEPHONE	2-51-0200-217	257.13	400.00	142.87
COORDINATOR ADVERTISING	2-51-0200-220	2,786.40	3,000.00	213.60
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	0.00	100.00	100.00
COORDINATOR GOODS	2-51-0200-500	840.00	1,200.00	360.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	114,031.04	79,000.00	35,031.04-
COORDINATOR OTHER	2-51-0200-990	0.00	100.00	100.00
	TOTAL COORDINATOR:	145,794.56	129,900.00	15,894.56-
YOUTH CLUB SUPPORT				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	16,297.81	17,300.00	1,002.19
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	3,950.01	1,500.00	2,450.01-
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	7,698.80	3,200.00	4,498.80-
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	2,462.40	2,700.00	237.60
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	480.00	700.00	220.00
	TOTAL FCSS YOUTH CLUB SUPPORT:	30,889.02	25,400.00	5,489.02-
COMMUNITY SERVICES VANS				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	0.00	1,000.00	1,000.00
CSD VAN INSURANCE	2-51-0500-274	3,246.31	3,250.00	3.69
CSD VAN GOODS	2-51-0500-500	9.00	100.00	91.00
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	10.78	400.00	389.22
	TOTAL COMMUNITY SERVICES VANS:	3,266.09	4,850.00	1,583.91

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
CEMETERY				
CEMETERY SALARIES	2-56-0000-110	3,782.96	8,400.00	4,617.04
CEMETERY SEASONAL SALARIES	2-56-0000-111	5,872.39	6,900.00	1,027.61
CEMETERY BENEFITS	2-56-0000-130	0.00	600.00	600.00
CEMETERY SEASONAL BENEFITS	2-56-0000-131	0.00	500.00	500.00
CEMETERY NON T-4 BENEFITS	2-56-0000-133	0.00	6,000.00	6,000.00
CEMETERY ADVERTISING	2-56-0000-220	108.00	100.00	8.00-
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	587.11	4,200.00	3,612.89
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	23.85	20.00	3.85-
CEMETERY GOODS	2-56-0000-500	435.99	5,000.00	4,564.01
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	400.00	600.00	200.00
	TOTAL CEMETERY:	11,210.30	33,820.00	22,609.70
MUNICIPAL PLANNING COMMISSION				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE REPAIRS	2-61-0200-250	930.00	15,590.00	14,660.00
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	512.49	500.00	12.49-
COMMERCIAL OFFICE GOODS	2-61-0200-500	0.00	500.00	500.00
COMMERCIAL OFFICE HEATING	2-61-0200-540	1,210.35	1,800.00	589.65
COMMERCIAL OFFICE POWER	2-61-0200-541	2,938.26	4,300.00	1,361.74
COMMERCIAL OFFICE - RECOVERIES TO OP	2-61-0200-963	375.28	3,600.00	3,224.72
	TOTAL COMMERCIAL OFFICE BUILDING:	5,966.38	26,290.00	20,323.62
TOURISM				
TOURISM SALARIES	2-61-0300-110	17,570.86	21,600.00	4,029.14
TOURISM BENEFITS	2-61-0300-130	0.00	1,600.00	1,600.00
TOURISM NON T4 BENEFITS	2-61-0300-133	0.00	4,100.00	4,100.00
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	500.00	230.00
TOURISM ADVERTISING	2-61-0300-220	610.70	2,600.00	1,989.30
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
	TOTAL TOURISM:	18,451.56	31,000.00	12,548.44
BUSINESS & COMMUNICATIONS				
B & C SALARIES	2-61-0400-110	70,283.08	86,600.00	16,316.92
B & C BENEFITS	2-61-0400-130	7,642.14	6,300.00	1,342.14-
B & C NON T4 BENEFIT	2-61-0400-133	17,061.77	16,300.00	761.77-
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	75.00	1,000.00	925.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	557.13	800.00	242.87
B & C ADVERTISING & PRINTING	2-61-0400-220	1,288.80	1,800.00	511.20
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,187.20	3,400.00	212.80
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	55,250.00	66,200.00	10,950.00
B & C INSURANCE	2-61-0400-274	126.90	120.00	6.90-
B & C GOODS	2-61-0400-500	2,440.67	4,000.00	1,559.33
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	3,336.36	4,200.00	863.64
	TOTAL BUSINESS & COMMUNICATIONS:	161,519.05	192,520.00	31,000.95
VISITOR INFORMATION CENTRE				
VIC SALARIES	2-62-0000-110	1,074.75	2,500.00	1,425.25
VIC SEASONAL SALARIES	2-62-0000-111	369.00	2,300.00	1,931.00
VIC BENEFITS	2-62-0000-130	0.00	200.00	200.00
VIC SEASONAL BENEFITS	2-62-0000-131	0.00	200.00	200.00
VIC NON T4 BENEFITS	2-62-0000-133	0.00	500.00	500.00
VIC ADVERTISING & PRINTING	2-62-0000-220	936.00	900.00	36.00-
VIC CONTRACTED SERVICES	2-62-0000-232	1,030.00	1,200.00	170.00
VIC CONTRACTED REPAIR	2-62-0000-250	418.64	1,000.00	581.36
VIC INSURANCE	2-62-0000-274	891.38	880.00	11.38-
VIC GOODS	2-62-0000-500	1,490.94	3,000.00	1,509.06
VIC HEATING	2-62-0000-540	915.16	1,100.00	184.84
VIC POWER	2-62-0000-541	2,224.24	2,800.00	575.76
VIC WATER	2-62-0000-963	3,109.40	3,000.00	109.40-
	TOTAL VISITOR INFORMATION CENTRE:	12,459.51	19,580.00	7,120.49

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
SUBDIVISION				
SUBDIVISION CONTRACTED SERVICES	2-66-0000-232	300.71	0.00	300.71-
SUBDIVISION CONTRACTED REPAIRS	2-66-0000-250	154,956.97	154,957.00	0.03
SUBDIVISION OTHER	2-66-0000-990	501.40	0.00	501.40-
	TOTAL SUBDIVISION:	155,759.08	154,957.00	802.08-
COMMUNITY SERVICES BOARD				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	50.00	500.00	450.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
	TOTAL COMMUNITY SERVICES BOARD:	50.00	3,500.00	3,450.00
RECREATION				
RECREATION SALARIES	2-72-0000-110	21,668.70	22,100.00	431.30
RECREATION SEASONAL SALARIES	2-72-0000-111	158.00	12,000.00	11,842.00
RECREATION BENEFITS	2-72-0000-130	5,472.57	1,900.00	3,572.57-
RECREATION SEASONAL BENEFITS	2-72-0000-131	0.00	800.00	800.00
RECREATION NON T4 BENEFITS	2-72-0000-133	12,096.09	3,900.00	8,196.09-
RECREATION TRAVEL	2-72-0000-211	2,187.73	2,300.00	112.27
RECREATION TRAINING	2-72-0000-212	2,940.80	3,600.00	659.20
RECREATION FREIGHT & POSTAGE	2-72-0000-215	270.00	300.00	30.00
RECREATION TELEPHONE	2-72-0000-217	1,176.17	1,400.00	223.83
RECREATION ADVERTISING	2-72-0000-220	1,130.60-	2,800.00	3,930.60
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	760.00	800.00	40.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	0.00	11,100.00	11,100.00
RECREATION INSURANCE	2-72-0000-274	9,790.75	9,750.00	40.75-
RECREATION GOODS	2-72-0000-500	873.56	2,100.00	1,226.44
RECREATION PROGRAM EXPENSES	2-72-0000-510	600.00	1,000.00	400.00
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	882.39	1,200.00	317.61
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	9.99	300.00	290.01
RECREATION OTHER	2-72-0000-990	3,787.50	9,500.00	5,712.50
	TOTAL RECREATION:	61,543.65	86,850.00	25,306.35
SWIMMING & WADING POOLS				
POOLS SALARIES	2-72-0100-110	12,207.13	13,900.00	1,692.87
POOL SEASONAL SALARIES	2-72-0100-111	106,184.71	119,500.00	13,315.29
POOLS BENEFITS	2-72-0100-130	0.00	1,100.00	1,100.00
POOL SEASONAL BENEFITS	2-72-0100-131	5,504.10	8,200.00	2,695.90
POOLS NON T-4 BENEFITS	2-72-0100-133	0.00	2,800.00	2,800.00
POOLS TRAVEL	2-72-0100-211	705.30	600.00	105.30-
POOLS TRAINING	2-72-0100-212	1,604.17	2,000.00	395.83
POOLS FREIGHT & POSTAGE	2-72-0100-215	2,663.20	1,700.00	963.20-
POOLS TELEPHONE	2-72-0100-217	114.29	100.00	14.29-
POOLS ADVERTISING	2-72-0100-220	1,206.00	1,300.00	94.00
POOL CONTRACTED SERVICES	2-72-0100-232	1,440.93	1,100.00	340.93-
POOLS CONTRACTED REPAIRS	2-72-0100-250	3,678.23	8,100.00	4,421.77
POOLS INSURANCE	2-72-0100-274	6,426.32	6,310.00	116.32-
POOLS GOODS	2-72-0100-500	11,346.26	10,500.00	846.26-
POOL RETAIL GOODS	2-72-0100-501	2,365.61	2,000.00	365.61-
POOLS CHEMICALS	2-72-0100-531	28,738.46	15,500.00	13,238.46-
POOLS HEATING	2-72-0100-540	12,362.93	10,400.00	1,962.93-
POOLS POWER	2-72-0100-541	20,729.61	22,200.00	1,470.39
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	2,855.45	4,600.00	1,744.55
	TOTAL SWIMMING POOLS:	220,132.70	231,910.00	11,777.30
ARENA				
ARENA SALARIES	2-72-0200-110	105,289.10	135,700.00	30,410.90
ARENA SEASONAL SALARIES	2-72-0200-111	8,691.15	17,300.00	8,608.85
ARENA BENEFITS	2-72-0200-130	18,958.70	10,600.00	8,358.70-
ARENA SEASONAL BENEFITS	2-72-0200-131	0.00	1,200.00	1,200.00
ARENA NON T4 BENEFITS	2-72-0200-133	41,332.90	25,800.00	15,532.90-
ARENA FREIGHT & POSTAGE	2-72-0200-215	542.57	700.00	157.43
ARENA ADVERTISING & PRINTING	2-72-0200-220	1,044.00	1,000.00	44.00-
ARENA CONTRACTED SERVICES	2-72-0200-232	2,652.81	4,500.00	1,847.19
ARENA CONTRACTED REPAIRS	2-72-0200-250	13,656.31	19,300.00	5,643.69
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	6,939.85	5,000.00	1,939.85-
ARENA INSURANCE	2-72-0200-274	9,833.17	9,570.00	263.17-
ARENA GOODS	2-72-0200-500	12,440.48	17,700.00	5,259.52
ARENA PETROLEUM PRODUCTS	2-72-0200-521	1,740.12	3,800.00	2,059.88
ARENA HEATING	2-72-0200-540	17,214.75	20,800.00	3,585.25

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
ARENA POWER	2-72-0200-541	19,086.07	21,900.00	2,813.93
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	3,041.03	4,600.00	1,558.97
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	8,888.30	15,800.00	6,911.70
ARENA ICE PLANT GOODS	2-72-0201-500	62.79	500.00	437.21
ARENA ICE PLANT POWER	2-72-0201-541	8,372.75	18,400.00	10,027.25
	TOTAL ARENA:	279,786.85	334,170.00	54,383.15
PARKS SHOP				
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	4,691.00	4,500.00	191.00-
PARKS SHOP INSURANCE	2-72-0300-274	1,857.13	1,830.00	27.13-
PARKS SHOP GOODS	2-72-0300-500	969.57	1,500.00	530.43
PARKS SHOP HEATING	2-72-0300-540	4,304.76	5,100.00	795.24
PARKS SHOP POWER	2-72-0300-541	3,107.96	4,100.00	992.04
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	422.32	1,800.00	1,377.68
	TOTAL PARKS SHOP:	15,352.74	18,830.00	3,477.26
CURLING RINK				
CURLING RINK SALARIES	2-72-0400-110	2,048.73	5,100.00	3,051.27
CURLING RINK SEASONAL SALARIES	2-72-0400-111	1,152.72	2,300.00	1,147.28
CURLING RINK BENEFITS	2-72-0400-130	0.00	400.00	400.00
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	0.00	200.00	200.00
CURLING RINK NON T4 BENEFITS	2-72-0400-133	0.00	1,000.00	1,000.00
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	3,757.67	5,500.00	1,742.33
CURLING RINK INSURANCE	2-72-0400-274	6,455.31	6,340.00	115.31-
CURLING RINK GOODS	2-72-0400-500	634.70	1,500.00	865.30
CURLING RINK HEATING	2-72-0400-540	10,575.42	13,000.00	2,424.58
CURLING RINK POWER	2-72-0400-541	10,677.24	11,800.00	1,122.76
CURLING RINK - SUBSIDY	2-72-0400-771	10,202.78	14,500.00	4,297.22
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	1,268.08	1,800.00	531.92
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	8,888.30	15,800.00	6,911.70
CURLING RINK ICE PLANT GOODS	2-72-0401-500	60.80	500.00	439.20
CURLING RINK ICE PLANT POWER	2-72-0401-541	8,372.75	18,400.00	10,027.25
	TOTAL CURLING RINK:	64,094.50	98,140.00	34,045.50
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	3,983.35	7,600.00	3,616.65
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	1,628.51	5,800.00	4,171.49
BALL DIAMOND BENEFITS	2-72-0500-130	0.00	600.00	600.00
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	0.00	400.00	400.00
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	0.00	1,500.00	1,500.00
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	0.00	1,000.00	1,000.00
BALL DIAMOND GOODS	2-72-0500-500	5,806.28	7,500.00	1,693.72
BALL DIAMOND POWER	2-72-0500-541	764.86	1,160.00	395.14
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	7,510.14	12,900.00	5,389.86
	TOTAL BALL DIAMONDS:	19,693.14	38,460.00	18,766.86
GOLF COURSE				
GOLF COURSE INSURANCE	2-72-0600-274	2,738.92	2,690.00	48.92-
	TOTAL GOLF COURSE:	2,738.92	2,690.00	48.92-
FOX LAKE PARK				
FOX LAKE SALARIES	2-72-0700-110	6,782.40	5,100.00	1,682.40-
FOX LAKE SEASONAL SALARIES	2-72-0700-111	2,382.76	1,200.00	1,182.76-
FOX LAKE BENEFITS	2-72-0700-130	0.00	400.00	400.00
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	0.00	100.00	100.00
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	0.00	1,000.00	1,000.00
FOX LAKE FREIGHT	2-72-0700-215	550.00	200.00	350.00-
FOX LAKE ADVERTISING	2-72-0700-220	1,331.00	1,500.00	169.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	32,959.97	30,400.00	2,559.97-
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	120.00	7,000.00	6,880.00
FOX LAKE INSURANCE	2-72-0700-274	267.05	260.00	7.05-
FOX LAKE GOODS	2-72-0700-500	4,518.99	5,000.00	481.01
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	588.00	400.00	188.00-
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	600.00	600.00
FOX LAKE HEAT	2-72-0700-540	397.73	600.00	202.27
FOX LAKE POWER	2-72-0700-541	10,847.07	6,200.00	4,647.07-
FOX LAKE TO FUNCTION CAPITAL RESERVE	2-72-0700-764	0.00	30,000.00	30,000.00
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,100.00	8,100.00
	TOTAL FOX LAKE PARK:	60,744.97	98,060.00	37,315.03
PARKS				

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
PARKS SALARIES	2-72-0800-110	78,962.09	72,200.00	6,762.09-
PARKS SEASONAL SALARIES	2-72-0800-111	74,831.38	48,500.00	26,331.38-
PARKS BENEFITS	2-72-0800-130	338.17	5,700.00	5,361.83
PARKS SEASONAL BENEFITS	2-72-0800-131	6,651.09	3,400.00	3,251.09-
PARKS NON T4 BENEFITS	2-72-0800-133	0.00	13,900.00	13,900.00
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	0.00	1,000.00	1,000.00
PARKS FREIGHT	2-72-0800-215	388.16	800.00	411.84
PARKS CONTRACTED REPAIRS	2-72-0800-250	26,076.56	24,100.00	1,976.56-
PARKS EQUIPMENT REPAIRS	2-72-0800-253	896.40	9,200.00	8,303.60
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	829.14	3,100.00	2,270.86
PARKS INSURANCE	2-72-0800-274	4,692.72	4,200.00	492.72-
PARKS GOODS	2-72-0800-500	11,306.89	30,600.00	19,293.11
PARKS PETROLEUM PRODUCTS	2-72-0800-521	14,561.90	10,300.00	4,261.90-
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	6,911.45	2,100.00	4,811.45-
PARKS VEHICLE MAINTENANCE	2-72-0800-523	9,259.33	3,600.00	5,659.33-
PARKS POWER	2-72-0800-541	2,275.15	3,500.00	1,224.85
PARKS RECOVERIES TO OPERATING	2-72-0800-963	8,119.09	10,400.00	2,280.91
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	246,099.52	248,200.00	2,100.48
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM SALARIES	2-72-1000-110	2,015.04	2,500.00	484.96
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	25,562.14	20,100.00	5,462.14-
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	0.00	200.00	200.00
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	1,200.99	1,400.00	199.01
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	0.00	400.00	400.00
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	242.86	300.00	57.14
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	261.00	600.00	339.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	135.00	140.00	5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	114.29	120.00	5.71
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	1,206.00	1,200.00	6.00-
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	1,420.39	2,500.00	1,079.61
PLAYGROUND PROGRAM GOODS	2-72-1000-500	6,374.81	3,000.00	3,374.81-
	TOTAL PLAYGROUND PROGRAM:	38,532.52	32,460.00	6,072.52-
SPRAY PARK				
SPRAY PARK SALARIES	2-72-1200-110	580.82	1,300.00	719.18
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	0.00	1,100.00	1,100.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	0.00	100.00	100.00
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	0.00	300.00	300.00
SPRAY PARK FREIGHT	2-72-1200-215	203.86	200.00	3.86-
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	983.48	500.00	483.48-
SPRAY PARK INSURANCE	2-72-1200-274	1,232.32	530.00	702.32-
SPRAY PARK GOODS	2-72-1200-500	275.55	500.00	224.45
SPRAY PARK CHEMICALS	2-72-1200-531	1,050.20	2,700.00	1,649.80
SPRAY PARK POWER	2-72-1200-541	1,726.99	2,000.00	273.01
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	2,052.16	1,100.00	952.16-
	TOTAL SPRAY PARK:	8,105.38	10,430.00	2,324.62-
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	761.01	7,600.00	6,838.99
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	10,405.13	13,900.00	3,494.87
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	0.00	600.00	600.00
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	0.00	1,000.00	1,000.00
KING HUNTER PARK EMP NON T4 BENEFITS	2-72-1300-133	0.00	1,500.00	1,500.00
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	855.20	3,000.00	2,144.80
KING HUNTER PARK INSURANCE	2-72-1300-274	152.59	150.00	2.59-
KING HUNTER PARK GOODS	2-72-1300-500	641.94	11,000.00	10,358.06
KING HUNTER PARK POWER	2-72-1300-541	1,414.77	2,000.00	585.23
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	7,161.34	4,600.00	2,561.34-
	TOTAL KING HUNTER PARK:	21,391.98	45,350.00	23,958.02
SOCCER FIELDS				
SOCCER FIELD SALARIES	2-72-1400-110	607.78	2,500.00	1,892.22
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	394.25	3,500.00	3,105.75
SOCCER FIELD BENEFITS	2-72-1400-130	0.00	200.00	200.00
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	0.00	200.00	200.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	0.00	500.00	500.00

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
SOCCER FIELD GOODS	2-72-1400-500	567.15	2,000.00	1,432.85
SOCCER FIELDS POWER	2-72-1400-541	764.86	1,200.00	435.14
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	3,925.46	3,300.00	625.46-
	TOTAL SOCCER FIELDS:	6,259.50	13,400.00	7,140.50
MUSEUM				
MUSEUM GAS	2-74-0100-540	3,491.27	4,400.00	908.73
MUSEUM POWER	2-74-0100-541	2,723.52	3,300.00	576.48
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
	TOTAL MUSEUM:	13,214.79	14,700.00	1,485.21
LIBRARY				
LIBRARY TELEPHONE	2-74-0200-217	1,526.63	1,800.00	273.37
LIBRARY ADVERTISING	2-74-0200-220	748.80	800.00	51.20
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	650.40	2,400.00	1,749.60
LIBRARY INSURANCE	2-74-0200-274	3,395.53	3,340.00	55.53-
LIBRARY GOODS	2-74-0200-500	1,608.72	700.00	908.72-
LIBRARY HEATING	2-74-0200-540	3,224.02	4,200.00	975.98
LIBRARY POWER	2-74-0200-541	6,049.99	5,500.00	549.99-
LIBRARY GRANTS	2-74-0200-770	21,179.76	21,100.00	79.76-
LIBRARY PERSONNEL GRANTS	2-74-0200-771	68,023.40	68,000.00	23.40-
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	1,052.00	1,400.00	348.00
	TOTAL LIBRARY:	107,459.25	109,240.00	1,780.75
CENTENNIAL PLACE				
RCSC SALARIES	2-74-0800-110	5,277.10	25,300.00	20,022.90
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	56,800.12	43,600.00	13,200.12-
RCSC BENEFITS	2-74-0800-130	254.79	2,000.00	1,745.21
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	3,049.62	3,100.00	50.38
RCSC NON T4 BENEFITS	2-74-0800-133	0.00	4,200.00	4,200.00
RCSC STAFF TRAINING	2-74-0800-212	525.00	500.00	25.00-
RCSC FREIGHT	2-74-0800-215	413.47	300.00	113.47-
RCSC TELEPHONE	2-74-0800-217	668.09	900.00	231.91
RCSC ADVERTISING	2-74-0800-220	2,703.60	2,700.00	3.60-
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	9,650.86	14,800.00	5,149.14
RCSC CONTRACTED REPAIRS	2-74-0800-250	1,618.10	16,400.00	14,781.90
RCSC INSURANCE	2-74-0800-274	7,036.86	4,580.00	2,456.86-
RCSC GOODS	2-74-0800-500	6,416.41	10,100.00	3,683.59
RCSC HEATING	2-74-0800-540	5,628.61	7,500.00	1,871.39
RCSC POWER	2-74-0800-541	16,728.38	21,600.00	4,871.62
RCSC ADDED TO OPERATING RESERVE	2-74-0800-764	0.00	6,000.00	6,000.00
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	551.68	1,100.00	548.32
	TOTAL CENTENNIAL PLACE:	117,322.69	164,680.00	47,357.31
COMMUNITY CENTRE				
COMMUNITY CENTRE SALARIES	2-74-0900-110	3,269.38	2,500.00	769.38-
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,200.00	1,200.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	0.00	200.00	200.00
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	0.00	500.00	500.00
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	286.78	500.00	213.22
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	719.58	900.00	180.42
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	162.00	200.00	38.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	24,354.10	24,900.00	545.90
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	2,489.71	5,300.00	2,810.29
COMMUNITY CENTRE INSURANCE	2-74-0900-274	4,585.70	6,840.00	2,254.30
COMMUNITY CENTRE GOODS	2-74-0900-500	3,583.05	4,000.00	416.95
COMMUNITY CENTRE HEAT	2-74-0900-540	3,523.54	4,800.00	1,276.46
COMMUNITY CENTRE POWER	2-74-0900-541	9,974.47	8,900.00	1,074.47-
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	782.50	1,100.00	317.50
	TOTAL COMMUNITY CENTRE:	53,730.81	61,940.00	8,209.19
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	4,037.62	5,000.00	962.38
LIONS HALL INSURANCE	2-74-1000-274	700.64	690.00	10.64-
LIONS HALL GOODS	2-74-1000-500	554.25	500.00	54.25-
LIONS HALL HEAT	2-74-1000-540	1,844.83	2,200.00	355.17
LIONS HALL POWER	2-74-1000-541	1,331.99	1,700.00	368.01
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	387.04	600.00	212.96
	TOTAL LIONS HALL:	8,856.37	10,690.00	1,833.63

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	334,358.02	671,700.00	337,341.98
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	170,130.00	170,100.00	30.00-
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	638.00	638.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	270.74	2,500.00	2,229.26
	TOTAL GOVERNMENT REQUISITIONS:	<u>504,758.76</u>	<u>844,938.00</u>	<u>340,179.24</u>
	TOTAL EXPENDITURES:	<u>5,682,336.22</u>	<u>7,944,906.00</u>	<u>2,262,569.78</u>
	TOTAL REVENUE & EXPENSES:	<u>1,092,591.58-</u>	<u>1,266,200.00-</u>	<u>173,608.42-</u>

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
 To 31/10/2022

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
FIRE DEPARTMENT				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	15,800.00	83,600.00	67,800.00
FIRE VEHICLE ADDITIONS	8-23-0000-650	0.00	200,000.00	200,000.00
	TOTAL FIRE DEPARTMENT:	15,800.00	283,600.00	267,800.00
COMMON SERVICES				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	33,762.15	29,900.00	3,862.15-
	TOTAL COMMON SERVICES DEPARTMENT:	33,762.15	29,900.00	3,862.15-
WATER DEPARTMENT				
WATER MACHINES, EQUIPMENT	8-41-0000-630	0.00	27,500.00	27,500.00
	TOTAL WATER DEPARTMENT:	0.00	27,500.00	27,500.00
RECREATION				
RECREATION ENGINEERING STRUCTURES	8-72-0000-610	108,342.54	490,200.00	381,857.46
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	7,525.40	23,000.00	15,474.60
RECREATION ARENA BUILDING	8-72-0200-620	29,291.06	32,000.00	2,708.94
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	75,600.00	150,000.00	74,400.00
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION FOX LAKE PARK ENGINEERING	8-72-0700-610	17,269.08	30,000.00	12,730.92
RECREATION PARKS PLAYGROUND ENGINEER	8-72-0800-610	154,218.00	150,000.00	4,218.00-
RECREATION PARKS EQUIPMENT	8-72-0800-630	0.00	25,000.00	25,000.00
	TOTAL RECREATION:	392,246.08	910,200.00	517,953.92
CULTURE				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
COMMUNITY CENTRE EQUIPMENT	8-74-0900-630	4,689.19	5,000.00	310.81
	TOTAL CULTURE:	4,689.19	15,000.00	10,310.81
	TOTAL CAPITAL FINANCES APPLIED:	446,497.42	1,266,200.00	819,702.58
	GRAND TOTAL OF ALL ACCOUNTS:	446,497.42	1,266,200.00	819,702.58
	REPORT TOTALS:	646,094.16-	0.00	646,094.16

*** End of Report ***

Date: November 8, 2022

Agenda Item No: 06.03

Budget Overview

Recommended Motion

That Council accepts the Budget Overview for October 2022 for information.

Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2022 Operating and Capital budgets approved by Council at the May 10, 2022 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to October 31, 2022.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A



Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A

Attachments

1. Budget Overview – October 2022

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

OCTOBER 2022 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-4,162,118			-4,053,649			-108,469
DRAW FROM RESERVES	-73,616			0			
REQUISITIONS		842,438		0	504,488		337,950
DOUBTFUL ACCTS		2,500			271		2,229
CONTINGENCY		0			0		0
			-3,390,796			-3,548,890	
COUNCIL	0			0			0
COUNCIL		150,250			98,689		51,561
			150,250			98,689	
GENERAL ADMINISTRATION	-569,300			-471,824			-97,476
ADMINISTRATION		1,038,444			740,420		298,024
			469,144			268,596	
HANNA WAKE PROGRAM	0			0			0
STUDENT EXCHANGE		0			0		0
			0			0	
TAX RECOVERY PROPERTY	-10,100			-11,000			900
TAX RECOVERY PROPERTY		10,100			3,251		6,849
			0			-7,749	
POLICE	-10,500			-4,313			-6,187
POLICE		72,800			72,794		6
			62,300			68,481	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		4,750			2,738		2,012
			4,750			2,738	
FIRE	-408,861			-55,904			-352,957
FIRE		270,840			117,961		152,879
CAPITAL - EQUIPMENT		38,600			15,800		22,800
CAPITAL - RADIO EQUIP		45,000			0		45,000
CAPITAL - RESCUE TRUCK		200,000			0		200,000
			145,579			77,857	
EMERGENCY SERVICES	-3,250			-3,250			0
EMERGENCY SERVICES		16,600			12,874		3,726
			13,350			9,624	
BY-LAW ENFORCEMENT	-22,500			-26,753			4,253
BYLAW		65,500			26,178		39,322
			43,000			-575	
DOG CONTROL	-5,000			-4,275			-725
ANIMAL CONTROL		14,000			11,615		2,385
			9,000			7,340	

OCTOBER 2022**BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-3,600			-12,865			9,265
PUBLIC WORKS		533,858			485,286		48,572
PUBLIC WORKS - CAPITAL	-18,900	29,900			33,762		-3,862
			560,158			506,184	
STREETS & ROADS	-430,439			0			-430,439
STREETS & ROADS CAPITAL	0			0			0
STREETS & ROADS S & R - CAPITAL		836,939			281,716		555,223
			406,500		0	281,716	0
AIRPORT	-24,605			-5,771			-18,834
AIRPORT		46,410			40,749		5,661
AIRPORT CAPITAL		0			0		0
			21,805			34,978	
WATER							0
TREATMENT	-1,181,500			-794,168			-387,332
TREATMENT LINES & DISTRIBUTION		835,800			717,520		118,280
LINES & DISTRIBUTION	0			-5,912			5,912
CAPITAL - METER EQUIPMENT		286,600			146,881		139,719
		27,500			0		27,500
			-31,600			64,321	
SANITARY SEWERS	-297,600			-174,033			-123,567
SEWERS		203,660			105,585		98,075
SEWER - CAPITAL		0			0		0
			-93,940			-68,448	
GARBAGE	-74,300			-50,382			-23,918
GARBAGE		75,700			61,194		14,506
			1,400			10,812	
REGIONAL WASTE SYSTEM ANNUAL CONTRACT	-353,900	353,800		-234,522	334,401		-119,378
			-100			99,880	19,399
F.C.S.S.	-97,298			-183,544			86,246
ADMINISTRATION		41,400			27,301		14,099
PROGRAMS		129,900			145,795		-15,895
YOUTH CLUB SUPPORT	-14,350	25,400			30,889		-5,489
VAN OPERATIONS		4,850			3,266		1,584
			104,252			23,707	

OCTOBER 2022**BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-16,600			-11,416			-5,184
CEMETERY		33,820			11,210		22,610
			17,220			-206	
MUNCIPAL PLANNING COMM MPC	0			0			0
		500			0		500
			500			0	
COMMERCIAL OFFICE BUILDING OFFICE BUILDING	-26,290			-24,000			-2,290
		26,290			5,966		20,324
			0			-18,034	
TOURISM TOURISM	0			0			0
		31,000			18,452		12,548
			31,000			18,452	
BUSINESS & COMMUNICATION	-13,000			-10,000			-3,000
		192,520			161,519		31,001
			179,520			151,519	
VISITOR INFORMATION BOOTH	0			0			0
		19,580			12,460		7,120
			19,580			12,460	
SUBDIVISION SUBDIVISION	-154,957			-52,966			-101,991
		154,957			155,759		-802
			0			102,793	
RECREATION CS BOARD RECREATION CAPITAL - SENIORS AMENITY	-653,635			-173,622			-480,013
		3,500			50		3,450
		86,850			61,544		25,306
		490,200			108,343		381,857
			-73,085			-3,685	
SWIMMING POOLS POOLS CAPITAL - WATERSLIDE PUMP CAPITAL - JO POOL HEATER	-86,800			-80,098			-6,702
		231,910			220,133		11,777
		8,000			7,525		475
		15,000			0		15,000
			168,110			147,559	
ARENA ARENA ICE PLANT CAPITAL - BRINE PUMP CAPITAL - CONDENSOR	-80,350			-45,768			-34,582
		299,470			262,463		37,007
		34,700			17,324		
		32,000			29,291		
		150,000			75,600		74,400
			435,820			338,910	

OCTOBER 2022**BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PARKS SHOP	0			0			0
PARKS SHOP		18,830			15,353		3,477
			18,830			15,353	
CURLING RINK	-49,700			-39,451			-10,249
CURLING RINK		63,440			46,773		16,667
ICE PLANT		34,700			17,322		
CAPITAL - WALL REPAIR		10,000			0		10,000
			58,440			24,644	
BALL DIAMONDS	-5,100			-4,000			-1,100
BALL DIAMONDS		38,460			19,693		18,767
			33,360			15,693	
GOLF COURSE	0			0			0
GOLF COURSE		2,690			2,739		-49
			2,690			2,739	
FOX LAKE PARK	-73,479			-120,131			46,652
FLP		98,060			60,745		37,315
CAPITAL - ELECTRICAL		30,000			17,269		12,731
			54,581			-42,117	
PARKS	-125,000			0			-125,000
PARKS		248,200			246,100		2,100
CAPITAL - TENNIS COURTS		150,000			154,218		-4,218
CAPITAL - SKATEPARK		25,000			0		25,000
			298,200			400,318	
SUMMER YOUTH PROGRAM	-2,500	32,460		-18,735	38,533		16,235
			29,960			19,798	-6,073
COMMUNITIES IN BLOOM	0			0			0
COMMUNITIES IN BLOOM		0			0		0
			0			0	
SPRAY PARK	0			0			0
SPRAY PARK		10,430			8,105		2,325
			10,430			8,105	
KING-HUNTER PIONEER PARK	-23,000			0			-23,000
KING-HUNTER PIONEER PARK		45,350			21,392		23,958
			22,350			21,392	
SOCCER FIELDS	-2,100			-2,100			0
SOCCER FIELDS		13,400			6,260		7,141
			11,300			4,160	

OCTOBER 2022**BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES**

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2022 BUDGET Adopted May 10, 2022	2022 BUDGET REVENUES	2022 BUDGET EXPENSES	REVENUE LESS EXPENSES	2022 ACTUAL REVENUES	2022 ACTUAL EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
MUSEUM	0			0			0
MUSEUM		14,700			13,215		1,485
			14,700			13,215	
LIBRARY	-10,000			0			-10,000
LIBRARY		109,240			107,459		1,781
LIBRARY - CAPITAL - WATER DIVERSION		10,000			0		10,000
			109,240			107,459	
CENTENNIAL PLACE	-84,450			-74,203			-10,247
CENTENNIAL PLACE		164,680			117,323		47,357
CENTENNIAL PLACE CAPITAL		0			0		0
			80,230			43,120	
COMMUNITY CENTRE	-40,008			-23,952			-16,056
CENTRE		61,940			53,731		8,209
CENTRE CAPITAL - CLEANER		5,000			4,689		311
			26,932			34,468	
LIONS HALL	-2,400			-2,325			-75
LIONS HALL		10,690			8,856		1,834
			8,290			6,531	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-9,211,106			-6,774,928			-2,436,178
TOTAL EXPENDITURES		9,211,106			6,128,833		3,082,273
TOTAL SURPLUS (DEFICIT)			0			-646,095	

Date: November 8, 2022

Agenda Item No: 07.00

Committee Reports

Recommended Motion

That Council accepts the following Committee Reports for information:

1. Community Services Board Meeting Minutes of October 17, 2022.
2. Hanna in Bloom Meeting Minutes of October 26, 2022.

Background

Committee Reports are usually in the form of minutes from the Committee meetings and provide Council with highlights and activities of the committee.

The Minutes may not have been approved by the Committee; however, they are presented for Council's review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



Policy and/or Legislative Implications

N/A

Attachments

1. Community Services Board Meeting Minutes of October 17, 2022.
2. Hanna in Bloom Meeting Minutes of October 26, 2022.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

**TOWN OF HANNA
COMMUNITY SERVICES BOARD MEETING
OCTOBER 17, 2022**

Minutes of a meeting of the Community Services Board of the Town of Hanna held Monday, October 17, 2022 in the Town Council Chambers at 7:00 p.m.

Members Present:

Chairperson Nadine Wood
Councillor Vern Thuroo
Darlene Herzog
Cody Dale McNair
Sam Lockhart
Elaine Johnston
Deanna Derbyshire

Regrets:

CAO Kim Neill
Municipal Secretary Raelene Liddicoat
Kalli Cooper

Administration Present:

Community Services Coordinator Michele Toews

CALL TO ORDER

Chairperson Nadine Wood called the meeting to order at 7:00 p.m.

REVIEW AND ADOPTION OF AGENDA

MOTION: V.Thuroo – D.Herzog

That the agenda be adopted as presented.

CARRIED

CSB GRANT PRESENTATIONS:

Representatives for the CSB grant applications were scheduled to attend the meeting as follows:

Hanna Municipal Library - Darlene Edwards
Royal Canadian Legion Hanna Branch #25 – Don Brinton
Kiddies Korner Playschool – Aleshia McAfee
Hanna Lacrosse Association – Lindsay Bond
Hanna Seals Swim Team - Cheryl Chapman
Hanna Indoor Pro Rodeo – Thomas Viste
Hanna Dance Association – Teri Quaschnick

DISCUSSION:

Representatives of each grant application were available for additional discussion and clarification regarding their applications.

Hanna Municipal Library - \$3000 - guest author honorariums/accommodations, purchase of buzzers for youth/family trivia nights

Royal Canadian Legion Hanna Branch 25 - \$2546.25 - Purchase of laptop, printer, software, docking station, accessories
- Recommended \$1000 towards the laptop

Kiddies Korner Playschool - \$3000 - replacement of play kitchen set for the children

Hanna Lacrosse Association - \$3000 - start up costs: nets, goalie equipment, balls, coaching & reffing courses
- Recommended \$1000 towards these costs

Hanna Seals Swim Club - \$3000 - 10 sets of training goggles at \$221 each, plus portable tents/umbrellas for shade at competitions
- Recommended \$500 towards the purchase of 2 sets of training goggles (goggles track speed, time, breaths per lap, etc.)

Hanna Indoor Pro Rodeo - \$3000 - costs of bringing in the RCMP Musical Ride as part of the rodeo weekend festivities in 2023

Hanna Dance Association - \$3000 - replacement of stand alone ballet barres (currently unsafe to use alone), upgrade of portable speakers for competitions, purchase of exercise bands for strength training
- Recommended \$500 towards replacement of ballet barres

MOTION: D.Herzog-S.Lockhart

That the Community Services Board recommend the following Community Services Board grant funding allocations for consideration by Town of Hanna Council as follows:

Royal Canadian Legion- \$1000.00 towards: laptop & printer
Hanna Lacrosse -\$1000.00 towards: starting up costs-equipment
Hanna Seals – \$500.00 towards: training gear- smart goggles
Hanna Dance Association-\$500.00 towards: upgrading equipment

CARRIED

Town of Hanna
Community Services Board Meeting

Page...16

NEXT MEETINGS DATE:

Monday November 21 2022 time TBD

ADJOURNMENT

Chairperson Nadine Wood adjourned the meeting at 9:36 p.m.

Chairperson Nadine Wood

CAO Kim Neill

Hanna In Bloom Committee
Regular Meeting
Town of Hanna Meeting Room
Wednesday October 26, 2022 @ 7:00 p.m.

Members Present: Lou Lallier, Jackie Hensel, Gwen Snell, Sandra Beaudoin, and
CAO Kim Neill

Regrets: Karen Frobb
Pam Berry

CALL TO ORDER:

Meeting was called to order at 7:03 p.m. by chairperson Lou Lallier.

MOTION: G. Snell - J. Hensel

That the minutes of November 13, 2019 be approved as circulated.

Carried.

FINANCIAL REPORT:

- Bank balance as of September 30, 2022 was \$837.38.
- Common Share \$7.55
- Home Hardware Gift Card valued at \$100(award from National contest)

GENERAL DISCUSSION:

General discussion regarding whether to disband or to continue the committee was held. It was noted that several members have since moved or indicated that they are no longer interested in continuing on the committee. There are no new volunteers who appear to be interested in volunteering with the committee at this time.

MOTION: J. Hensel – S. Beaudoin

That Hanna in Bloom close our account and transfer all funds to the Town of Hanna. Funds are to be directed towards purchasing of three trees and establishing an area in recognition and memory of John Henry.

Carried.

MOTION: J. Hensel – G. Snell

That Hanna in Bloom disband and all records be maintained at the Town of Hanna office for the required seven years.

Carried.

MOTION: S. Beaudoin – J. Hensel

That the meeting adjourn.

Carried.

President

Secretary

Date: November 8, 2022

Agenda Item No: 08.00

Senior Administrative Officials Reports

Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 - 8.03 as presented for information.

Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Chief Administrative Officer
2. Director of Business & Communication
3. Director of Public Works

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

MEMORANDUM

Date: November 8, 2022
To: Mayor & Council
From: Kim Neill
Chief Administrative Officer
Re: CAO Report – November 8, 2022 Council Meeting

1. Signage Project

Signage project continues with the entrance signs (3), the wayfinding signs and the facility signs designs, and locations completed and sent to production. For those signs that will be installed using screw piles, the screw pile work is to be completed closer to the end of November.

The next phase of the project being worked on is the remaining facility signage final design for those signs that will be attached to facilities and do not require screw pile installation.

2. Senior Amenity Zone Project Update

The project is mostly complete with the following work to happen in the spring of 2023:

- Install bike rack – Hector King Hunter Park
- Install Brandon Elm trees – Alongside Palliser Trail path
- Install park benches – alongside Palliser Trail path
- Install bollards – alongside Palliser Trail path
- Complete remediation alongside both pathways

3. Interim Audit

The team from Ascend Chartered Accountants completed the 2022 Interim portion of the 2022 Financial Audit process on October 24 & 25 and will return in the spring to complete the 2022 Final Audit.

4. Hanna in Bloom

As per the Hanna in Bloom minutes dated October 26, 2022 in the agenda package the Hanna in Bloom group has decided to disband due to lack of volunteer interest. Their remaining funds will be transferred to the Town of Hanna to be put towards a small pocket park at the Tri-plex in recognition of John Henry.

5. Staff Update

Logan Gutsche has submitted his resignation as a Public Works Operator 3 with his last day November 18th. Donna Brink who was a casual staff member working at Centennial Place has also resigned effective October 29th.

Advertising to fill the full-time Operator position is occurring with a deadline to apply of November 30th.

6. Fox Lake Area Redevelopment Meeting

Administration attended a meeting facilitated by Harvest Sky in regard to the Fox Lake surrounding landowners' interest in investigating cottages/cabins increased density. The meeting was initiated by one landowner who is very interested in developing their property with increased density. The remaining landowners who attended the meeting were not interested in any additional densities with some being opposed to any increased densities.

Meetings Attended:

- Senior Amenity Zone Project Meeting – October 12th, 17th, 20th & 24th
- Swimming Pool – 2022 Season Final Report Review – October 13th
- Hanna Signage Project Meeting – October 12th, 17th, 24th, 26th, 31st & November 7th
- Fox Lake Development Options – October 17th
- Pembina Pipeline – Emergency Management Plan - October 19th
- Chamber of Commerce Business Awards – October 20th
- Gord Bamford Concert – October 21st
- Hanna Curling Club – AGM – October 24th
- Council Information Meeting – Water Plant Tour - October 26th
- GFL Odor Concerns – October 26th
- Coal Transition – Hanna Business Hub Future – October 26th
- Hanna in Bloom – October 26th
- Zone 2 – CAO Meeting – Three Hills – October 28th

Upcoming Events:

- Library Plan of Service Review – November 14th
- Business Hub – Economic Development Collaboration – November 15th & December 6th
- MCCAC Webinar – November 16th
- Hanna Signage Project Meeting – November 14th, 21st, 28th, December 5th & 12th
- Council Information Meeting – November 30th
- Palliser Regional Municipal Services AGM – December 8th

Community Services Foreman Report – Kevin Olsen

November Council Report

Parks

- Senior Amenities paths are completed for the season. Spring will see benches, trees and any remediation done.
- Fall watering has been completed and tree wraps installed. These protect the trees from deer, porcupines etc. from causing damage as well as the sun.

Arena

- Delia arena manager, Tim Flad, called to say thanks for the usage at the Arena. He was very happy with the help provided by our staff for startup as well as having our local user groups (HFSC and HMHA) being there.
- Gord Bamford concert came and went. Provided staff for set up and during performance. Had staff come in Saturday for cleanup so arena was ready for icemaking.
- Condenser was installed with no issues and startup went well. Pressure test was done Monday, Oct 24th with the plant being started that afternoon. Started making ice Tuesday morning.
- Working on having a U11 team from Calgary booking a tournament in our arena the first weekend in December.
- Shift work has started and the arena is in full swing as of November 1st. Rhonda Blake is shadowing for the first few weeks with both Eric and Edwin.

Community Concert Celebrating the End of Covid

The Gord Bamford concert featuring Garrett Gregory was a successful night. Approximately 550 people attended the event with our volunteer groups reporting that they had successful fundraisers through the concession and bar sales. The event was enjoyed by residents of all ages and was certainly met its goal of bringing our community out for a night together with neighbours.

Hanna Wellness Network

The Hanna Wellness Network is reaching the end of its grant term (Spring 2023) and met to discuss final projects that they would like to see funded. At their November 2nd meeting a motion was made to approach the Town with the idea of installing a disc golf course with wellness messaging on the signs, with the Hanna Wellness Network committing the remainder of their grant funds (approximately \$7000) to the project.

Kevin and I met with a disc golf course designer over the summer to do some initial investigation on the possible project. In touring the community, he identified Fox Lake Park as a prime location to fit a 9 hole course on town owned land. Estimated cost for the course as \$13,000 as outlined below. Some of these costs for labour and equipment could be taken care of with in-kind contribution, and he did note that some communities have had good luck with having the target baskets fabricated locally at a lower cost than shown for purchasing commercially available options.

Disc Golf Estimated Costs

Labour for Installation	50 hrs @ \$20/hr	\$1,000
Bobcat rental for install	4 hrs @ \$100/hr	\$400
2 cubic yards of concrete for basket install		\$250
Tee signs	9 @ \$200ea	\$1,800
Tee boxes (concrete)	9 @ \$200ea	\$1,800
Main course rules sign		\$500
PDGA approved target baskets	9 @ \$750ea	\$6,750
Course design		\$500
		\$13,000

Rural Mental Health

The Special Areas Rural Mental Health Network is working in partnership with the Drumheller Starland Rural Mental Health Network, PLRD, and Project REACH to bring a mental health focused speaker into the Prairie Land and Drumheller schools. The Family Resource Workers have identified that stigma

around seeking help is still a big issue for students and that messaging around that would be of benefit. Tyler Smith, who we previously had in Hanna for a community presentation in April, has been approached and will be coming to speak at the school throughout the region in the spring.

Victim Services

A plan for interim victim services is coming into place for our area. While waiting for the zonal approach to be operational in the spring of 2024, the Government of Alberta has recognized the need to provide a temporary solution to the six areas of the province currently without services. Neighbouring Victim Service Units were approached about expanding services to cover these areas, with the province providing them additional funding. They were successful in finding a group to service the Hanna area. Agreements are to be signed in November, with more details to follow.

Youth Club

The Youth Club has had a successful fall, helping provide concession services for the Outdoor Movie, hosting youth recreation nights at Centennial Place, family movie nights, and their annual Pumpkin Parade in Hector King Hunter Park on November 1st. Events have been well attended. The Club is looking for new board members, or people who may be interested in helping to plan the Teen Fair for the fall of 2023.

Family Violence Prevention Month

Alberta has the third highest rate of self-reported spousal violence among Canadian provinces, yet family violence is preventable. November is Family Violence Prevention Month in Alberta. It is a time to increase awareness of the warning signs of family violence and the resources and supports available so we can work together to end family violence and build healthier relationships. Around town you will see red roses to mark the month, along with support cards with the Family Violence Info Line Number (310-1818), and other resources for those needing assistance.

Report to Council

Date: Nov 8, 2022

Submitted by: Laurie Armstrong, Director of Business & Communication

- Planning and preparing the various promotional campaigns. The most recent promotions in no particular order include “This Week at Centennial Place” which outlines a busy facility, Pumpkin Parade, Family Violence Prevention Month, Arena skating schedules (released about the same time as there is a week off of school which makes a bit of a challenge to promote the regular schedule alongside the enhanced schedule), Youth Club Movie Night Lightyear, new Kickboxing classes x 3, and now moving into some Christmas and Holiday planning such as a revised public skating schedule and skate with Santa.
- The Harvest Sky signage replacement program Phase I has been signed with the hope that work should begin the end of the month.
- Plans are moving forward for Telus to install our new VOIP system in all facilities this month. We are bringing on the fire hall (administrative line only) and the library. With the changes, we are expecting to save more than \$14,000 over 3 years. We still have and likely always will have some copper lines.

Electronic Newsletter Statistics

Our most cost-effective method of informing people of Town business, is with our electronic newsletter. It is automated, due to time constraints so less than perfect design wise, but it is an effective way to get accurate information and facts into the hands of ratepayers. Usually, a newsletter is released and then the information is released to social media 24-48 hours later in hopes of increasing subscribers.

Because I’m using the free version of the program the statistical reports are limited:

- 515 subscribed 40% to 60% are engaged and open the emails.
- Nov 3 release a Snow Removal reminder. It was sent at 3:00 pm. 55% of the subscribers had opened this message before 8:00 am Nov. 4.
- Nov 1 electronic newsletter was regarding Drive Happiness’ promotion to receive a free ride to your flu shot. This one has been opened by 43% of subscribers.
- Oct 27 electronic newsletter was an update to the Arena, notifying users that it was on schedule to open, a bit of education about ice making and the coming schedule for Nov 7-11 when school is out. This one has been opened by 50% of subscribers.

Of course, there is the chance that the percentage of opens will increase as time passes since some people don’t check and read their email regularly.

COUNCIL REPORT

DATE: **NOVEMBER 8, 2022**

PRESENTED BY: **Brent Olesen, Director of Public Works**

- Since the October 11, 2022 Council meeting, the public works department has been busy with the following items:
 - Water & Sewer
 - The water meters were read for the September & October utility bills.
 - We finished one round of blowing out the hydrants and will do another round in the middle of November as it gets colder. We do this to keep them from freezing as ground water will enter the barrels, so we make sure they are empty or below freezing levels.
 - We had the sewer flush truck out and flushed some sewer mains that have given us trouble in winter in the past, just to make sure they are free of debris and flowing correctly.
 - Road Maintenance
 - We have had the street sweeper out sweeping the leaves and debris from the streets and roads. This is done to get the streets cleaned up so there is less debris to block the catch basins in the spring.
 - Brooks Asphalt was in Hanna and completed the 5th Street West development and the town road patches.
 - Crew was out plowing the streets after the snowstorm on Wednesday
 - Meetings
 - I am attending the Monday morning Director's meetings.
 - Airport
 - Routine maintenance at the airport – check the terminal building for maintenance issues, check the runway lights and windsock, haul garbage, etc.
 - Cemetery
 - Opened and closed one cremation grave and one in columbarium this month.
 - General
 - Logan Gutsche has resigned effective November 18th, we are advertising for a Public Works Operator.
 - Fall cleanup was started on October 11th, picking up compost and some appliances.

Date: November 8, 2022

Agenda Item No: 9.01

Community Services Board Grant – 2022 Allocation

Recommended Motion

That Council approves the recommendation of the Community Services Board to award the 2022 Community Services Board Grant in the amount of \$3,000.00 as follows:

- | | | |
|---------------------------|------------|--------------------------------|
| • Legion Hanna Branch | \$1,000.00 | Purchase of Computer equipment |
| • Hanna Seals Swim Club | \$ 500.00 | Purchase of training goggles |
| • Hanna Lacrosse | \$1,000.00 | Program startup costs |
| • Hanna Dance Association | \$ 500.00 | Purchase of ballet bars |

Background

The Town of Hanna has been providing financial assistance to not-for-profit organizations since 1994 through the Community Services Board Grant program. This funding assists organizations to provide programs, special events or activities which enhance the recreational and cultural opportunities in the community.

Council has provided a budget of \$3,000.00 for this program to be allocated to eligible recipients through an application process. Funding criteria and requirements are established by the Community Services Board.

The deadline for applications was September 30, 2022, and seven applications were received and are listed below.

\$3,000.00	Hanna Municipal Library	Author honorariums/family night supplies
\$2,546.25	Legion – Hanna Branch	Computer Equipment
\$3,000.00	Hanna Seals Swim Club	Training goggles/pop up tents
\$3,000.00	Kiddies Korner Playschool	Play Kitchen replacement
\$3,000.00	Hanna Dance Association	Ballet Barres/portable speakers/exercise bands
\$3,000.00	Hanna Lacrosse	Start up costs
\$3,000.00	Hanna Indoor Pro Rodeo	RCMP Musical Ride

Funding was requested for special or expanded programs, equipment purchases, capital upgrades, clinics, and general fundraising.



The Community Services Board met on October 17, 2022, to review the applications for consideration under the Community Services Board Grant Program. Evaluation of eligible applications includes a point rating system which reviews ten categories such as: youth vs adult, number of years since last CSB grant received, demonstrated need for grant, special event vs ongoing, operating vs capital project, number of participants, benefits, etc. Members of each organization were invited to attend the CSB meeting and provide a presentation regarding their application.

Representatives of each organization met with the Board at the October 17th meeting. Based on the interviews and review of the applications, the Community Services Board is recommending that the Community Services Board Grants be awarded as follows:

- \$ 500.00 Hanna Seals Purchase of training goggles
- \$ 500.00 Hanna Lacrosse Program startup costs
- \$ 1,000.00 Legion – Hanna Branch Purchase of computer equipment
- \$ 500.00 Hanna Dance Association Purchase of ballet barres

Communications

- The applicants will be notified directly by telephone.
- A press release will be provided to all print and electronic media.
- Grant allocations will be communicated through the Town of Hanna Social Media programs

Financial Implications

Operating:	<u> \$3,000 </u>	Capital Cost:	<u> N/A </u>
Budget Available:	<u> \$3,000 </u>	Budget Available:	<u> </u>
Unbudgeted Costs:	<u> </u>	Unbudgeted Costs:	<u> </u>
Source of Funds:	<u> </u>	Source of Funds:	<u> </u>

Policy and/or Legislative Implications

N/A



Attachments

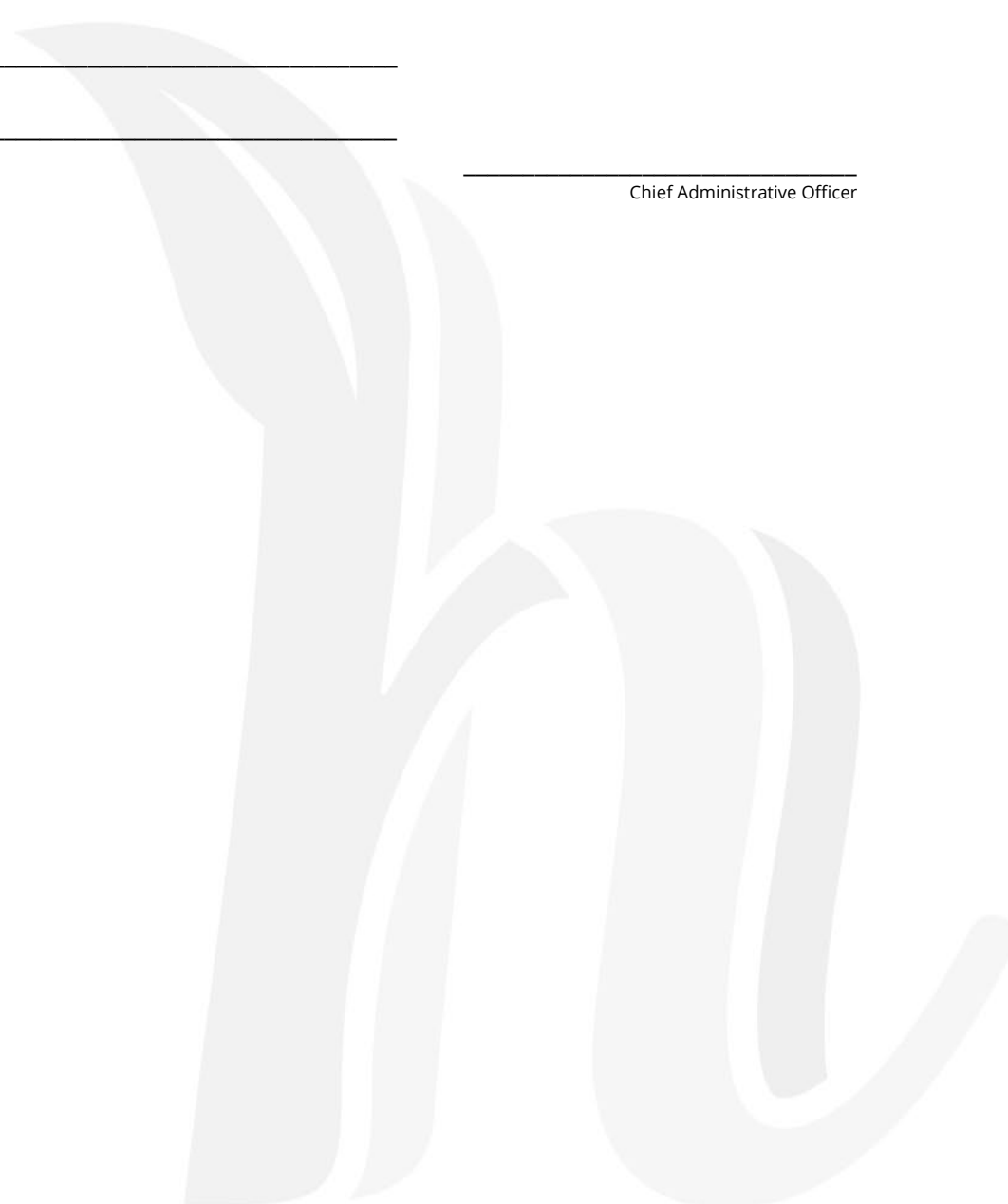
1. The application forms are not part of the package as they contain personal information, however they will be available at the meeting if there are questions.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Date: November 8, 2022

Agenda Item No: 9.02

Budget Meeting Dates 2023-2025

Recommended Motion

That Special Council Meetings be scheduled for the purpose of reviewing the 2023-2025 Operating and Capital Budgets for the Town of Hanna as follows:

- Wednesday, November 23, 2022 at 1:00 pm
- Wednesday, November 30, 2022 at 8:30 am
- Wednesday, December 7, 2022 at 8:30 am

Background

Administration is targeting the December 13th, 2022, Regular Council Meeting as the date to approve the 2023 - 2025 Operating and 2023 - 2027 Capital Budget.

Administration anticipates that a minimum of three meetings will be required to complete the budget process to meet the target date for approval. The three suggested dates above are being brought forward for discussion.

As a result of the changes to the Municipal Government Act in 2020 Councils must approve a three-year Financial Plan (Operating Budget 2023 - 2025) and a five-year Capital Plan (Capital Budget 2023 - 2027). The Financial Plans are to be reviewed annually and amended as required.

Because the budget will be approved prior to receipt of assessment changes, requisitions and grant allocations, the budget will be brought back to Council in the spring of 2023 for review prior to approving the Tax Rate Bylaw.

Communications

The Council meeting dates will be advertised in the newspaper and Town's social media programs.



Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

1. Municipal Government Act – Section 242-249

Attachments

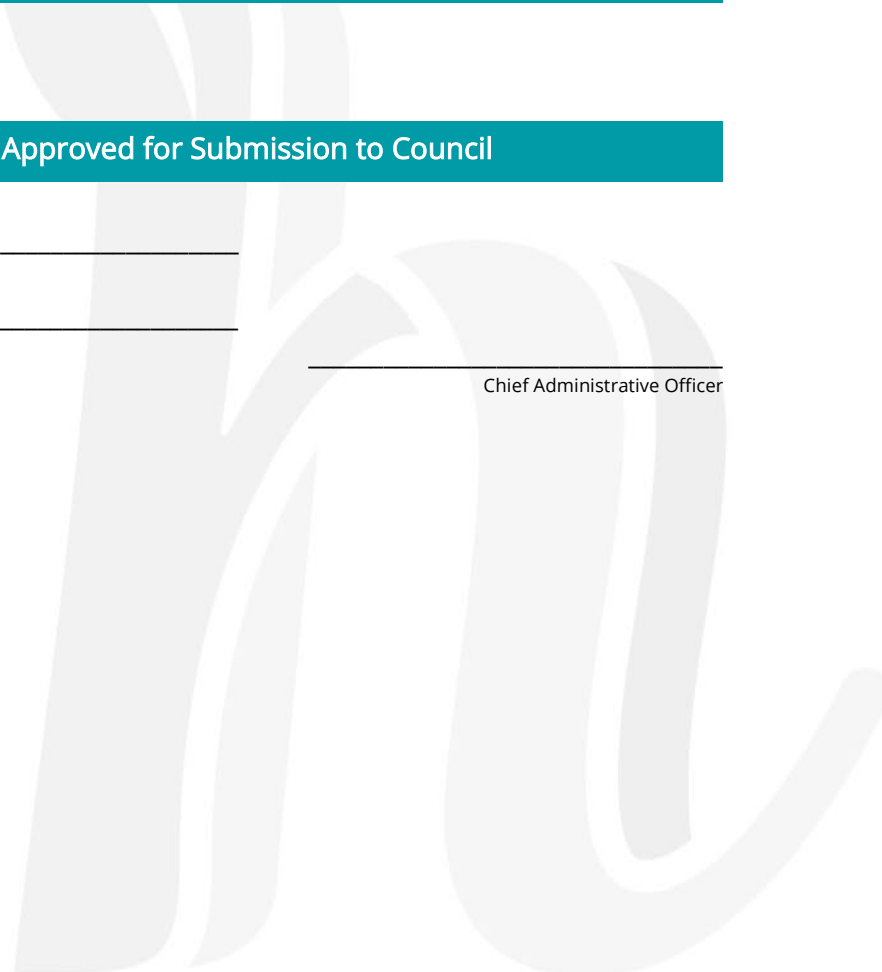
N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____ Chief Administrative Officer



Date: November 8, 2022

Agenda Item No: 10.01

Public Hearing - Bylaw 1027-2022 Land Use Redesignation

Background

At the October 11th Council Meeting, Council authorized that a Public Hearing for Bylaw 1027-2022 be held on November 8, 2022 at 7:00 p.m. to allow any person who claims that he/she will be affected prejudicially by Bylaw No. 1027-2022, an opportunity to be heard by Council. The notice of the public hearing was advertised, and the required notices were sent to owners of the affected properties as well as adjacent landowners.

The agenda and explanation of the Rules of Procedure for the Public Hearing are provided.

AGENDA

1. Mayor - Open Public Hearing – 7:00 p.m.
2. Explanation of The Rules of Procedure - Mayor
3. Explanation of the Purpose of the Public Hearing - Administrator
 - a. Bylaw 1027-2022 – Plan 7711283, Block 2, Lot 10 Re-Designation Bylaw
4. Palliser Regional Municipal Services
5. Development Officer for the Town of Hanna
6. Applicant
7. Those in Support
8. Those Opposed
9. Letters to be Read into the Record (if any)
10. Applicant - Closing Remarks
11. Mayor – Close Public Hearing



THE RULES OF PROCEDURE

There will be an explanation of the purpose this Public Hearing given by Administration and Palliser Regional Municipal Services.

The applicant for the proposed Land Use designation change will be given opportunity to explain their reasons for having made the proposal. Before the hearing concludes the applicant will be given an opportunity to make some closing remarks.

Any person present who wishes to address the Public Hearing either in opposition or support may do so. We will ask all of those present who wish to make a presentation to give us your name, who you represent and whether you support or oppose the proposed Land Use change. A list will be prepared so that we can call you forward to make your presentation. All presentations made to Council will be restricted to 5 minutes. Your cooperation in affording everyone an opportunity to make their views known is sincerely appreciated.

No discussions will be permitted between those making presentations. Only the Councillors will be permitted to ask questions of the presenter for points of clarification.

The purpose of the Public Hearing is for the Council of the Town of Hanna to gather information regarding the proposed Land Use designation change and to be able to consider all opinions when deciding whether the proposed amendments should be put in place.

Policy and/or Legislative Implications

1. Municipal Government Act – Sections 230, 640.
2. Council Procedural Bylaw 1015-2021 – Section 3.42 – 3.48.

Attachments

N/A

Reviewed by and Approved for Submission to Council

Chief Administrative Officer

Date: November 8, 2022

Agenda Item No: 10.02

Bylaw 1027-2022 Land Use Amendment

Recommended Motion

That Council approve second reading of Bylaw 1027-2022 - Land Use Amendment - Plan 7711283, Block 2, Lot 10 Re-designation.

That Council approve third reading of Bylaw 1027-2022 - Land Use Amendment - Plan 7711283, Block 2, Lot 10 Re-designation.

Background

An application to amend the Town of Hanna Land Use Bylaw 967-2012 has been received by Palliser Regional Municipal Services. The application has been submitted by Oyen Concrete on behalf of the landowner of the property.

The application is to rezone a 0.677 hectare portion of 400 Pioneer Trail (Lot 10, Block 2, Plan 7711283) from UR-Urban Reserve District to I-Industrial District. The subject lands are located to the east of 5th Street East, within the industrial area (Attachment 1). The subject area of land is currently used for industrial purposes (concrete).

The landowner would like to subdivide and sell this portion of the parcel to Oyen & Hanna Concrete, which will be consolidated with the existing parcel (402 5th Street East). A subdivision application has been submitted to Palliser to create this new parcel under file 2022-11/207 (Attachment 2).

The application to rezone this portion of the parcel to Industrial District is consistent with the current use of the lands and the surrounding lands. The current zoning of the lands and the surrounding lands is shown in Attachment 3. Contractor's Shop is a permitted use listed in the Industrial District.

The Bylaw received first reading at the October 11, 2022, council meeting and the public hearing was set for November 8, 2022, at 7:00 PM at the Council Chambers in the Town Office. The public hearing was advertised as required by the *Municipal Government Act* in the October 19th, 26th and November 2nd issues of the Hanna Herald. Letters were sent to property owners in the immediate vicinity advising them of the rezoning request and providing notice of the Public Hearing date and time.



Communications

Palliser staff have discussed the application with Administration to discuss any concerns with the application.

The public hearing was advertised and held on November 8, 2022, as required by the *Municipal Government Act*. The hearing provided any affected persons an opportunity to express their concerns to Council.

Financial Implications

Operating: _____	Capital Cost: _____
Budget Available: _____	Budget Available: _____
Unbudgeted Costs: _____	Unbudgeted Costs: _____
Source of Funds: _____	Source of Funds: _____

There are no significant financial implications of the proposal.

Policy and/or Legislative Implications

1. Municipal Government Act – Sections 230, 640.
2. The proposed bylaw is consistent with the Town of Hanna Municipal Development Plan (MDP). Section 2.3 of the MDP states lands that are UR are to be redesignated only if the appropriate level of planning framework has been completed. The subject lands are contained within the Canada Grey Landing Area Structure Plan (ASP).
3. The Canada Grey Landing ASP Section 5.4.1 allows for boundary adjustments for existing lots along 5th Street East for expansion and consolidation purposes with adjacent industrial lots. This application is consistent with the ASP.

Attachments

1. Bylaw 1027-2022 – Context Map
2. Bylaw 1027-2022 – Tentative Plan of Subdivision
3. Bylaw 1027-2022 – Current Zoning Map
4. Bylaw 1027-2022 – Bylaw 1027-2022 – LUB Plan 7711283, Block 2, Lot 10 Re-designation Bylaw.



Reviewed by and Approved for Submission to Council

Submitted by: Tracy Woitenko, Senior Planner

Financial Review by: _____

Chief Administrative Officer



Attachment 1. Context Map

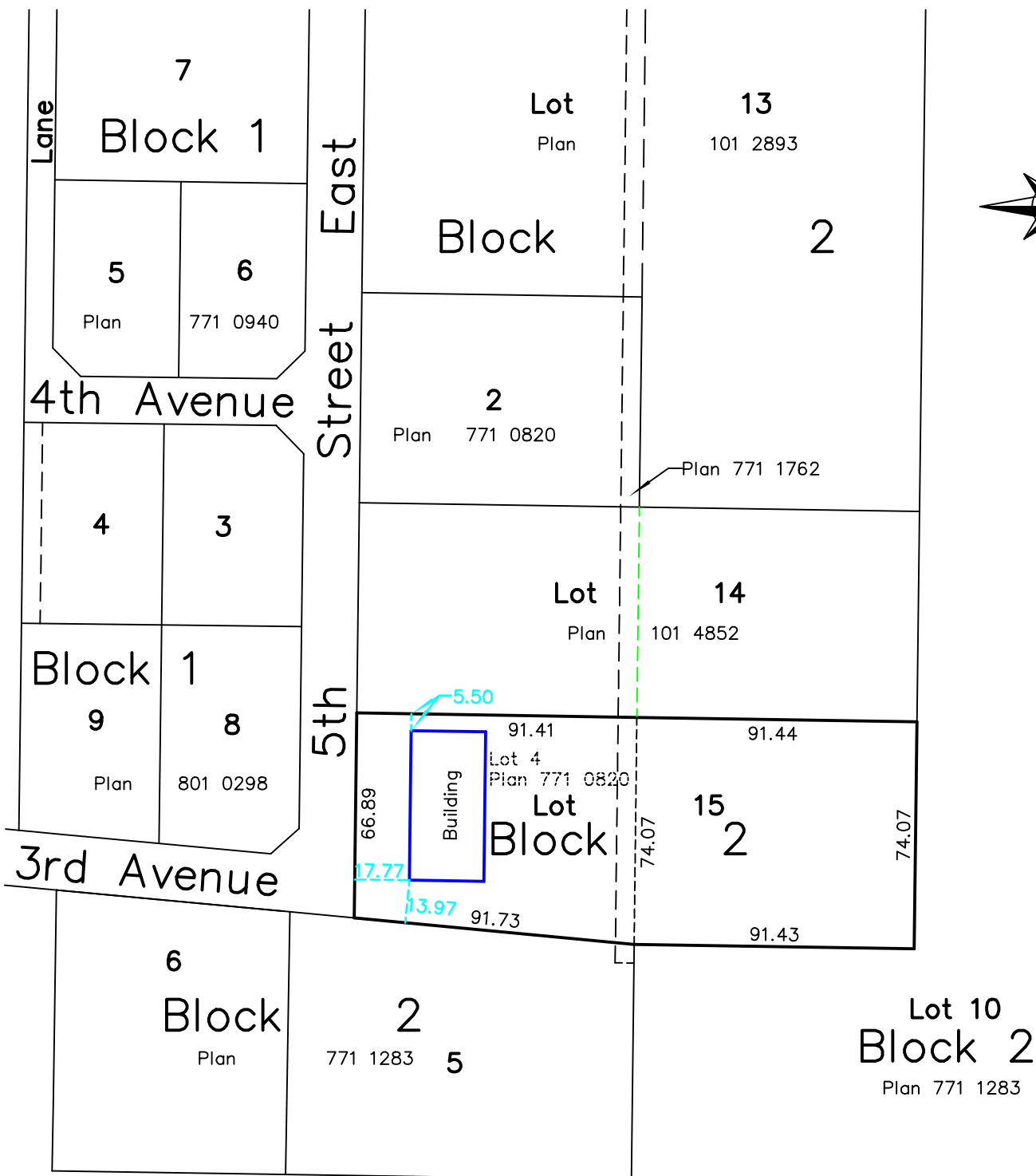


TENTATIVE PLAN

Showing Proposed Subdivision and consolidation of
Lot 4 Block 2 Plan 771 0820 and part of
Lot 10 Block 2 Plan 771 1283

Hanna

Alberta



Area of Lot 15 within Lot 4 Block 2 Plan 771 0820 =0.644 ha
 Area of Lot 15 within Lot 10 Block 2 Plan 771 1283 =0.677 ha
 Total Area of Lot 15=1.321 ha

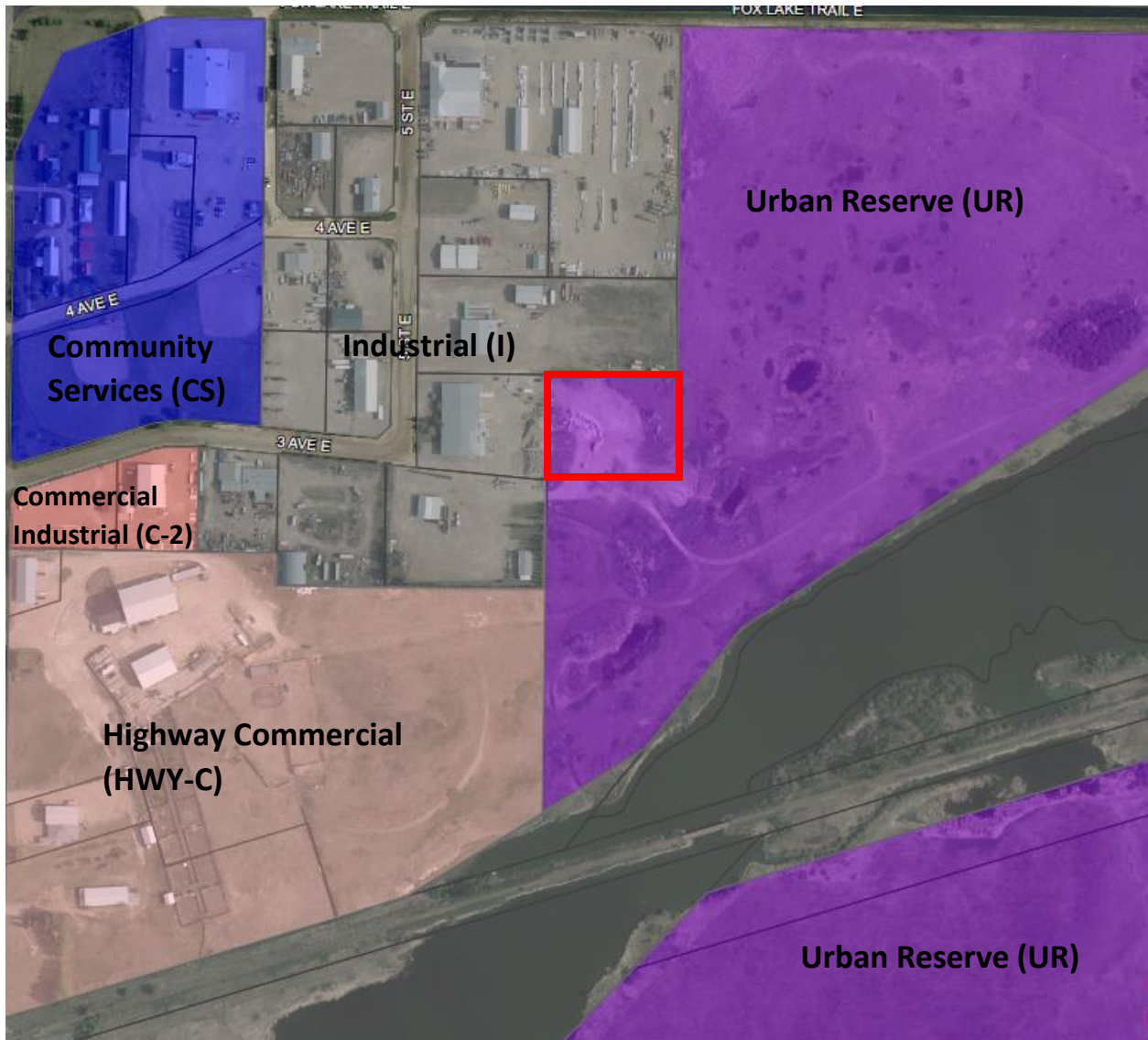
NOTE:
 Location of building and sideyard distances
 were determined from aerial photography.

KB Drake, ALS
 Registration #418

K.B. DRAKE
 ALBERTA LAND SURVEYOR

DATE: September 28, 2022	SCALE: 1: 2000
DISTANCES IN METRES.	JOB No.: KBD - 012- 22

Attachment 3 – Current Zoning Map



**TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW 1027-2022**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW NO. 967-2012.

WHEREAS pursuant to the provision of Section 640(1) of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Hanna (hereinafter called the Council), has adopted Land Use Bylaw No. 967-2012;

AND WHEREAS the Council deems it desirable to amend Land Use Bylaw No. 967-2012.

NOW THEREFORE THE COUNCIL OF THE TOWN OF HANNA ENACTS AS FOLLOWS:

PART I BYLAW TITLE

1.1 This bylaw shall be known as the "Plan 7711283, Block 2, Lot 10 Re-designation Bylaw".

PART II GENERAL PROVISIONS

2.1 Council hereby amends Land Use Bylaw No. 967-2012 as follows:

Amend Part VIII, Land Use District Map, by re-designating a 0.677 hectare portion of Lot 10, Block 2, Plan 7711283 (Civic Address: 400 Pioneer Trail) in the Town of Hanna from UR-Urban Reserve District to I-Industrial District as shown in Schedule A:

PART III REVIEW AND ENACTMENT

3.1 This bylaw shall come into effect as of the date of final reading.

READ A FIRST TIME THIS 11th DAY OF OCTOBER 2022.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neill

PUBLIC HEARING HELD THIS 8th DAY OF NOVEMBER 2022.

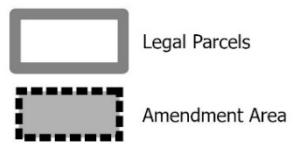
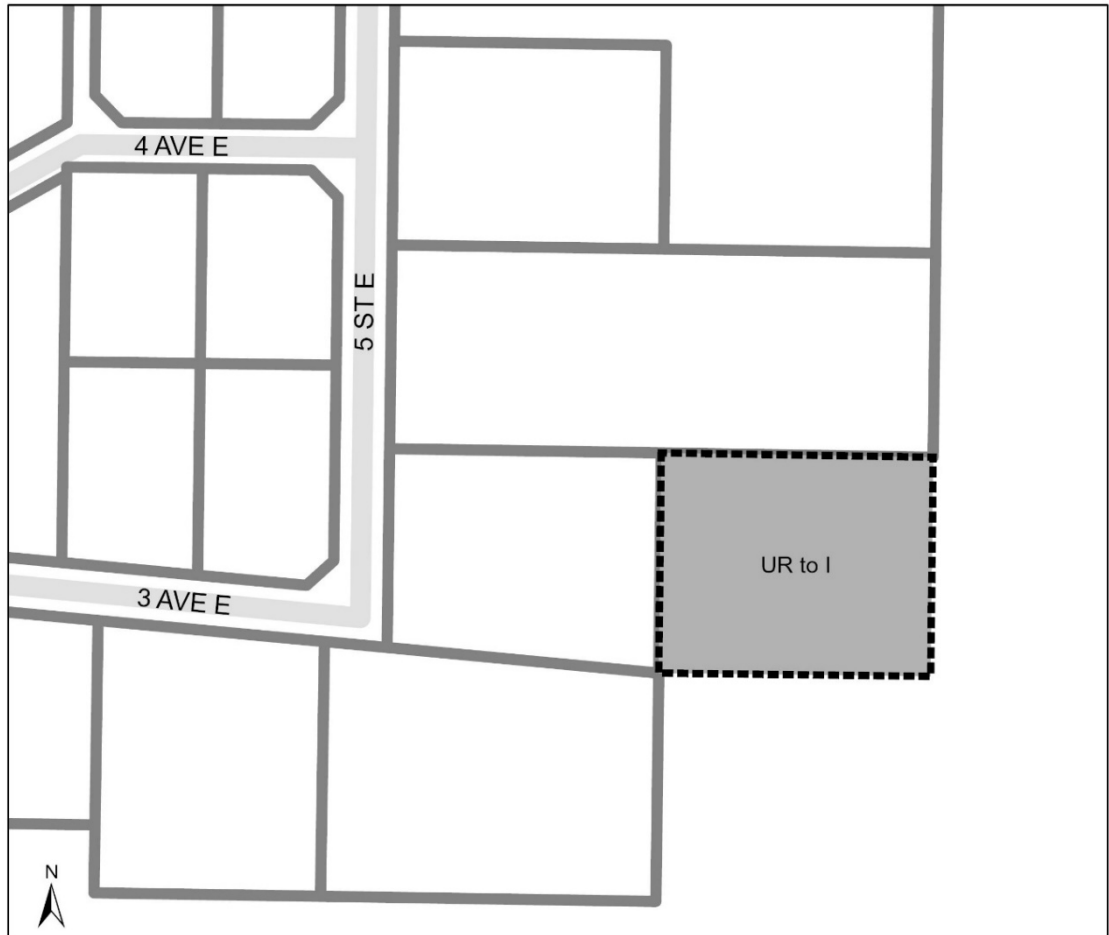
READ A SECOND TIME THIS 8th DAY OF NOVEMBER 2022.

READ A THIRD TIME AND FINALLY PASSED THIS 8th DAY OF NOVEMBER 2022.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neill

Bylaw 1027-2022
Schedule A



Legal: 0.677 ha portion of Plan 7711283, Block 2, Lot 10
(Civic address: 400 Pioneer Trail)

From: Urban Reserve (UR)
To: Industrial (I)

Date: November 8, 2022

Agenda Item No: 11.00

Council Reports & Roundtable

Recommended Motion

That Council accepts the Council Reports for information.

Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A



Attachments

1. Mayor Povaschuk
2. Councillor Beaudoin
3. Councillor Crowle
4. Councillor Murphy
5. Councillor Olsen
6. Councillor Thuroo
7. Councillor Warwick

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

COUNCIL REPORTS & ROUNDTABLE

Council Date: November 8th 2022

Prepared by: Fred Crowle

Meeting: Hanna Foodbank
Location: Food Bank Centre
Date & Time: October 5th, 2022 7:00 p.m.

- Christmas hamper discussion.
- The hampers will be filled on December 19th & 20th.
- Distribution will be December 21st, delivery at 10:00 a.m. and pickup at 10:30 a.m.

Meeting: Hanna Museum Association
Location: Hanna Public Library
Date & Time: 7:00 p.m.

- New officials elected.

Meeting: 2022 Business Awards
Location: Hanna Community Centre
Date & Time: October 20th 6:00 p.m.

- Well attended with great entertainment.

Meeting: Gord Bamford Concert
Location: Hanna Arena
Date & Time: October 21st 6:00 p.m.

- Donated drive home service.

Meeting: Council Information Meeting
Location: Council Chambers
Date & Time: October 26th, 2022 8:30 a.m.

- Council toured the Water Treatment Facility; I was not available to attend the tour.

Meeting: Veterans Memorial Highway Association
Location: Paintearth County Office
Date & Time: October 28th, 2022 9:30 a.m.

- New officials elected.
- Letter to be drafted to Department of Transportation & Economic Corridors regarding VHMA's top 4 concerns and invite ATB to our meeting.

Upcoming Meetings:

Meeting: Veterans Memorial Highway Association
Location: Vauxhall Legion Hall
Date & Time: 11:00 a.m.

COUNCIL REPORTS & ROUNDTABLE

Council Date: November 8, 2022

Prepared by: Councillor Sandra Murphy

Meeting: Town Council Meeting
Location: Town Office
Date and Time: November 8, 2022, 6 pm

Appointed as representative to:

- Personnel Committee
- Acadia Foundation Board
- Hanna Municipal Library Board
- Library O H & S Sub-Committee
- Marigold Library Systems Board
- Marigold Personnel Sub-Committee

Meetings/Events/Training attended October 12 – November 3, 2022:

Event: **Hanna Municipal Library Board**
Location: Hanna Municipal Library
Date & Time: Monday, October 17, 2022 4:30 pm
Comments: The Board re-appointed Ricardo Hoar as Chair; Gwen Snell as Vice-Chair, new Treasurer - Elaine Johnston, re-appointed Secretary – Jean Lipka.

Event: **Acadia Foundation Board**
Location: Oyen Lodge
Date & Time: Tuesday, October 18, 2022 10 am
Comments: Occupancy reports remain stagnant, but we have had interested parties contact the Lodges for viewing. Vacancy related costs have continued to be covered by the government through COVID funding, however we have not been informed as to the length of continued support. New CAO, Shelaine Woods will begin on December 1st. Special Areas Board have teamed up with Acadia Foundation to work on the SL4 project in Oyen, to ensure cost of build can be met.

Event: **Marigold Personnel Sub-Committee**
Location: Marigold HQ, Strathmore
Date & Time: Thursday, October 20, 2022 noon
Comments: I have been appointed Chair of the Personnel Sub-committee. Extensive review of employee policies to reflect change in work dynamics; (ie: work from home, sick days vs family days, etc).

Event: **Council Information Session**
Location: Henry Kroeger Water Treatment Plant, Hanna
Date & Time: Wednesday, October 26, 2022 8:30 am
Comments: Informative tour of the water treatment facility.

UPCOMING MEETINGS:

Hanna Municipal Library Board, Hanna, November 7
Acadia Foundation, Orientation Training, Oyen, November 9
Remembrance Day Service, Hanna Legion, November 11
Acadia Foundation Board, Hanna Lodge, November 15
Council Information Session, Hanna, November 30

COUNCIL REPORTS & ROUNDTABLE

Council Date: Nov 8, 2022
Prepared by: Councilor Kyle Olsen

Event: Palliser Regional Municipal Services Board Meeting
Location: Palliser Boardroom
Date & Time: Oct 20, 9:00 AM

Discussed PRMS salary study, requisition and budget decisions, draft of the strategic plan, and CEO performance review.

Event: Chamber Business Awards
Location: Community Centre
Date & Time: Oct 20, 5:00 PM

Fun night out seeing our local businesses recognized for their hard work.

Event: Henry Kroeger Water Treatment Facility Tour
Location: Water Treatment Facility
Date & Time: Oct 26, 8:30 AM

Have done the tour in the past, but always find out something new. Impressive how the plant is run, and well maintained with good leadership and staff.

Event: PRMS CEO Review
Location: Devin Dianos office
Date & Time: Oct 27 12:00 PM

Sat down with Devin and discussed his review. Operations are running well and both board and staff are looking forward to the completion of the strategic plan to have long term guidance.

Event: Golf Course Fall AGM
Location: Golf Course Clubhouse
Date & Time: Oct 27, 7:00 PM

Discussed finances for the year, and unfortunately the need to increase fees. Costs are growing every year and the membership recognized that. Elected a new board member and looking forward to Brent Olesen being on the board.

Event: PRMS Enhancement Project
Location: Virtual
Date & Time: Nov 3, 7:00 PM

Discussion with CAOs and council for all member municipalities on the plan for requisitions and service capacity of Palliser.

Town of Hanna Council Reports & Roundtable 2022

Council Meeting Date: November 8th, 2022

Prepared by: Councillor, Angie Warwick

Meeting: Meridian Futures Investment Meeting & Strategic Planning (Kindersley, Sask.)

Date: Thursday October 20th, 2022

Time: 9:00 AM

The Board and CEO of Meridian Community Futures conducted an Annual Strategic Review of the organization and explored opportunities for future redirections. The meeting was facilitated by Dale Botting of Botting Leadership Inc.

A Report and summary were constructed of the lively and thoughtful discussions that occurred that afternoon:

- CEO Succession Planning
- Board Engagement
- Toward a New Business Model for Meridian CF
- Toward an Updated and Comprehensive Client Needs Survey
- Red tape Reduction and Streamlining Information Flows with the CF Systems
- Wrap Up, Summaries, and Next Steps

Meeting: Meridian Futures-Investment Meeting (TEAMS)

Date: Monday October 31st, 2022

Time: 8:00 AM

Meeting: PRMS Enhancement Project- Virtual Council Meeting

Date: Thursday November 3rd, 2022

Time: 7:00 PM

Purpose of this Presentation:

- Provide to member Councils a brief summary of work completed in the enhancement project
- Highlight recommended changes to service delivery and staffing, based on member input on priorities
- Provide an estimate of implied costs required for enhanced performance and ongoing sustainability of PRMS
- Priorities included: Focus, Function, Funding
- Comparisons: A shared service, shared by Municipalities
 - ½ membership pays less than \$6000.00

Value in Membership: Value of services and how frequency the service is delivered

- 3 distinct areas-Rurals, Drumheller & Other Urban

Cost versus Value Received:

<u>Community / Grouping</u>	<u>Average Annual Value Received (estimate, by community size)</u>	<u>2020 Requisition</u>	<u>Over / Under Contribution (Versus Value)</u>
<u>Other Urbans Avg. (excluding Hanna)</u>	<u>\$50,000</u>	<u>\$5,500</u>	<u>(\$44,500)</u>
<u>Hanna</u>	<u>50,000</u>	<u>31,500</u>	<u>(18,500)</u>
<u>Drumheller</u>	<u>83,000</u>	<u>111,700</u>	<u>28,700</u>
<u>MD Acadia</u>	<u>81,000</u>	<u>6,200</u>	<u>(74,800)</u>
<u>Paintearth / Starland County</u>	<u>81,000</u>	<u>45,300 / 39,000</u>	<u>(35,700 / 42,000)</u>
<u>Special Areas</u>	<u>81,000</u>	<u>174,000</u>	<u>93,000</u>

- Organization has gone through substantial leadership turnover over the past 7 years.
- ✓ That, combined with some staffing turnover has led to work backlog
- ✓ Impacted the organization's relationship with some members
 - New leadership has stabilized the organization Operational changes are resulting in improved performance and member satisfaction
 - Increased reporting and transparency with the Board
 - Overall, members appreciate the services and value PRMS as a resource to draw on

The location of this organization is problematic in attracting & retaining experienced planners as there is a great need across the province.

This presentation brought greater understanding of the operations and commitments of this organization.

Upcoming Meetings:

Meeting: Alberta Japan Twinned Municipalities Association Executive Meeting (Zoom)

Date: Tuesday November 15th, 2022

Time: 7:00 PM

Meeting: Meridian Region Board Meeting (Kindersley Sask.)

Date: Thursday November 17th, 2022

Time: 8:00 AM

Meeting: Council Information Meeting (Hanna)

Date: Wednesday November 30th, 2022

Time: 8:30 AM

Meeting: Palliser Economic Development Board Meeting (Bassano, Alberta)

Date: Friday November 9th, 2022

Time: 8:30 AM

Meeting: Harvest Sky Board Meeting (Hanna)

Date: Tuesday November 13th, 2022

Time: 10:00 AM

Date: November 8, 2022

Agenda Item No: 12.00

Correspondence

Recommended Motion

That Council accepts Correspondence items 12.01 – 12.06 for information

Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

1. Minister of Municipal Affairs – Introductory Letter for Chief Elected Officials
2. Hanna Learning Centre – Annual Report 2022
3. Town of Fox Creek – Letter to Minister of Justice – RE: Victim Services Redesign
4. RhPAP Consultant Update – November 2022
5. Heartland Generation Annual Environmental Meeting Invite
6. Hanna Indoor Pro Rodeo Association - Sponsorship Request – Rodeo Queen

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

October 28, 2022

Dear Chief Elected Officials and Public Library Boards:

I am honoured to serve as the new Minister of Municipal Affairs. I believe in the importance of local government to our province and its people, and I am excited to work with you to ensure Alberta's economic prosperity and strengthen the long-term viability of municipalities across the province.

As Minister of Municipal Affairs, I am committed to municipal capacity building, transparency, and accountability, which are essential elements for responsible local government. My ministry will continue to support municipalities, as you play a significant role in fostering the local economic conditions that improve Alberta's vibrant communities. Municipal Affairs will also continue to manage and provide financial support for the network of municipal library boards and regional library system boards that offer vital public library services for Albertans.

Through collaboration, we can reduce red tape and barriers by reviewing legislation and making certain Albertans are protected with appropriate safety codes, standards, and supports for the construction and maintenance of buildings and equipment.

I look forward to working together to strengthen municipalities in Alberta and to work with you on areas of shared interest.

Sincerely,

A handwritten signature in blue ink, appearing to read 'R Schulz'.

Rebecca Schulz
Minister of Municipal Affairs

HDALL BOARD MEMBERS

Kelly Lewis
Chair

Brenda Schnurer
Vice Chair

Dale Senft
Treasurer

Kyle Olsen
Director

Tally Quaschnick
Director

Hannah Steeves
Director

Nadine Kohlman
Director



@hannalearning



@hannalearningcentre

HLC STAFF MEMBERS

Adeline Cottrell
Bookkeeper & Office Administrator

Becky Viste
Community Supports Coordinator

Connie Wallace
Corporate & Financial Officer

Debby Verbeek
Career Coordinator

Doray Veno
Executive Director

Levi Hayworth
Digital Service Squad

Michelle Haag
Communication Manager

Ron Major
Career Coordinator

Samuel Lockhart
BH Office Manager

Sonia Rasmussen
Learning Coordinator

Tammy MacMillan
BH Business Concierge

Taylor Olmstead
Program Assistant

Tracy Morgan
Learning Coordinator

VIC Seasonal Staff



ANNUAL REPORT

2021-2022





CAREER SERVICES

2077 Interactions with individuals seeking Career, Employment, or Educational planning.

894 Occasions where individuals utilized photocopying, laminating, faxing services, and public access phones.

140 Individuals made use of in house job board.

11 Coal Transition Clients.

106 Referrals to individuals seeking Service Canada supports.

92 Referrals to individuals seeking AHS Addictions and Mental Health support.

BUSINESS HUB

1 Number of new HQP jobs created

15 Number of business advisory actions

9 Number of new non-HQP jobs created

162 Number of SME assisted

COMMUNITY LEARNING



HANNA LEARNING ONLINE

42444 Total Hanna Learning Centre Page Views

299 Around Hanna Page Views

17249 Job Board Page Views

315 Public Access Computer Uses (Job search, email, and resume writing)

CONNECTING COMMUNITY

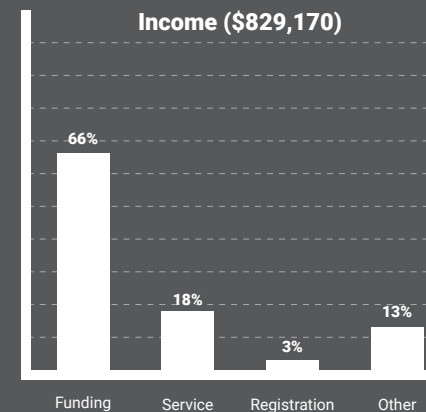


VISITOR INFORMATION CENTRE

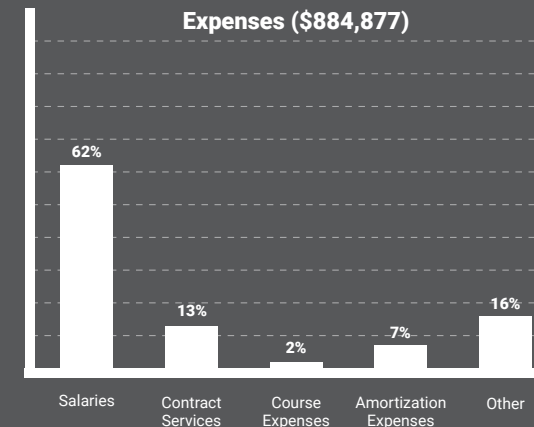


FINANCIAL REVIEW

Income (\$829,170)



Expenses (\$884,877)





October 19, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General, Deputy House Leader
Office of the Minister
204 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6
ministryofjustice@gov.ab.ca

RE: Victim Services Redesign

Dear Minister Shandro,

The Town of Fox Creek has recently become aware of the proposed Victim Services Redesign and is greatly concerned about the negative impacts it would have on our community. Losing the incredibly valuable service the Victim Services Unit provides our residents to a centralized area, would prove to be detrimental.

We realize efforts and resources were put into the MLA review; however, we strongly believe conversations and discussions should have been held with municipalities and Victim Services Units while putting this plan together. Municipal consultation should have been considered an integral component of a redesign.

Potential negative effects could leave our community and its people without the much-needed resources and support the Victim Services Unit provides. In rural Alberta, Victim Services Staff are as critical as First Responders and their ground zero efforts are invaluable. The proposed areas in the redesign are incredibly large, we are very concerned about where our services would be provided from, and the amount of time victims would have to wait to receive such valuable services. We have been made aware that it is being proposed to replace 17 police-based Victim Services Units in Western Alberta with one board that will more than likely be based in an Urban Center. Once again, Rural Albertans will be the one's to suffer from the decisions made by the Government. Rural Alberta has different needs than urban centers, one's that often do not go hand in hand with the needs of our urban neighbours. We firmly believe that these needs should be addressed in the proposed redesign.

We have also been informed that in the proposal is the loss of support for non-criminal trauma. Victim Services Units work closely and collaboratively with local RCMP to handle any trauma that requires support. Not all trauma involves a criminal nature, and often these traumas are felt throughout a close-knit community. We are a small community, one where people know each other, look out for each other, and support each other. I am sure you can imagine how a tragedy can very quickly touch the lives of many in Rural Alberta. In a community that has lost many of its previously supported programs, having the support of the Victim Services Unit is more valuable now than ever and once again, the loss of this support or change of how the support is being offered will have huge negative impacts.

Our Victim Services Unit is a non-profit unit serving victims of trauma by offering information and referrals to agencies or programs and helping with court preparation. Our advocates are volunteers having experience in dealing with trauma, shock and unexpected loss, who, in the middle of the night, get up to deal with people at the worst time in their lives who need support immediately. The people offering these supports are local. They are part of the fabric that makes up the Community that we love and the ones that support us in times of need. Centralizing these services means we lose the people who know the ins and outs of how Rural Alberta Works, the people who spend time caring about their neighbours, and dedicate countless hours to keeping them safe, checking in on them and being the olive branch they need.

Our Victim Services Unit has not received any funding increases since 2008 yet have still managed to fully service and support victims of crime. Additional fundraising is done throughout the year to support victims of non-criminal trauma to fill the void in our communities and now this would end under the proposed redesign.

The Town of Fox Creek agrees with Woodlands County's suggestion of looking at a Crown model (Alberta Crown prosecution office zones). This would increase the areas of service, but not as drastically as the current proposal and we believe these smaller areas could be managed more effectively allowing rural communities' voices to be heard and considered.

We sincerely hope that the province delays moving forward with the current redesign proposal and stops to consult with the municipalities and current Victim Services Units. This is an opportunity to build and create a better plan that will benefit all Albertans and Victim Services Units throughout the Province.

Sincerely,



Sheila Gilmour

Mayor

sheila@foxcreek.ca

cc: The Honourable Danielle Smith, Premier of Alberta
Arnold Viersen, MP, Peace River – Westlock
Todd Loewen, MLA, Central Peace – Notley
Alberta Municipalities Members
Tina Prodaniuk, Program Manager - Eagle Tower Victim Services



Consultant Update

November 2022

South-Central Zone

Organizational Updates

We're hiring!

RhPAP's CD&E (Community Development and Engagement) team currently has two vacancies to fill: a Rural Community Consultant for the Central Zone, and a Rural Community Consultant/Virtual Events Lead for the South Zone. If you know of someone who excels at community development and engagement work, is passionate about strengthening the capacity of rural Alberta communities, and keen to support community integration of health professionals (HPs) and their families, tell them to check out rhpap.ca for more details!

Please note: These positions, while remote, require the successful applicant to live and work within the zone they are supporting.

Rural Information Series

Upcoming: Primary Care Networks 101

Nov. 17, 2022

Did you know?

Alberta has 40 primary care networks, most of which are serving rural areas. Primary Care Networks (PCNs) bring local physicians and other health care professionals together to provide comprehensive patient care to Albertans. PCNs develop solutions to meet the needs of the local community and their health issues.

Join us November 17, 2022 to learn more about the role of PCNs in Alberta in this general provincial overview. Find out why they were created, how they are funded, and what services they can provide. For more information, check out: actt.albertadoctors.org

Register for this free, online event at www.rhpap.ca/events (Poster included below)

Stay connected!

Are you up-to-date with health-care happenings around rural Alberta?

Stay in the know on rural Alberta's health-care heroes, made-in-Alberta health innovations, and RhPAP's programming with the weekly e-newsletter. Click here to subscribe:

rhpap.ca/about/subscribe/

Questions?

Please reach out with any questions or comments about support that RhPAP can provide to your community!

E-mail: alicia.fox@rhpap.ca

Cell: 403-360-7380



Rural Information Series

Primary Care Networks 101

Join us **Nov. 17, 2022** at 11 a.m.



Registration is required for this free event.

[Click here to register](#)



What is RHPAP's Rural Information Series?

These **one-hour learning sessions** will be offered virtually on an ongoing basis and address issues related to rural Alberta communities and health care.

Questions?

Have a session idea?

Contact Holly:

holly.handfield@rhpap.ca

Learn about...

- The history of PCNs
- What services PCNs can provide
- The primary care focus for PCNs
- How physicians partner with Alberta Health and Alberta Health Services
- How PCNs are funded

... and more!



Did you know?

Alberta has 40 primary care networks, most of which are serving rural areas.

[Click here to learn more](#)



YOU ARE INVITED

Please join us on November 30th, 2022 for our

Annual Environmental Meeting

This will be held at the
Palliser Regional Municipal Services Office
115 Palliser Trail, Hanna AB
10:00 a.m. – 2:30 p.m.

Lunch will be provided for all attendees

Please R.S.V.P by November 17th, 2022 if you plan to attend.

Contact Joel Cavenagh:

Email: joel.cavenagh@heartlandgeneration.com

Hanna Indoor Pro Rodeo Association
Box 912 Hanna, AB T0J 1P0
403-928-2705
Infohprq@gmail.com

Dear Town of Hanna,

I have had the honour to represent this amazing community and rodeo. This year, as the 2023 Rodeo Queen, I have the opportunity to go to many events and be an ambassador for the town of Hanna, Special Areas, and local businesses. In 2022 I have attended Buckbrush's Farm House Pumpkin Patch Festival, the Gord Bamford concert, Hand Hills Turkey Supper, the Hanna Remembrance Day Ceremony, and the Hanna Pro Rodeo. I am excited to attend more events in the future including CFR, local Hanna Christmas markets, the Lodge, Ponoka Stampede and much more. Unfortunately with gas prices so high there is a cost that comes with travel. I would love the towns financial support in my journey around Alberta with fuel money of up to a thousand dollars.

I have made a SMART goal for my year as the rodeo queen to show how I will represent this community.

- Specific- I want to represent Hanna for the 2023 year to the best of my abilities.
- Measurable- Over the winter I will attend at least two events in Hanna a month, and over the summer attend at least four events every month. Representing Hanna at rodeos, and other community activities.
- Achievable- I will plan with Jolene, my queen coordinator, and make a calendar for all events to stay organized.
- Realistic- I will treat my title as a job and wear my crown with pride representing Hanna while being excited to go to new events.
- Timely- I only have one year to do the best job possible and make it better for the next queen.

I am grateful to have the experience of being Miss Pro Rodeo Hanna and am enthusiastic to see what happens throughout the year. Next summer Jolene and I are planning a full schedule of rodeos and events to attend where I will have the ability to promote the rodeo and town. I hope to make a good name for the town of Hanna and promote this great community. Thank you for all the support and know that I appreciate any and all help the council feels they can give.

Faithfully,

Ainsley Zayac

2023 Miss Pro Rodeo Hanna



Date: November 8, 2022

Agenda Item No: 13.00

Closed Session

Recommended Motion

That Council move to Closed Session at _____ p.m. to discuss the following agenda item

- 13.1 Personnel Matter as per FOIP Section 17.
- 13.2 Property Matter as per FOIP Sections 16 & 17.

That Council move to Regular Session at _____ p.m.

Background

The *Municipal Government Act (MGA)* says that a meeting or part of a meeting is considered to be closed to the public when

- (a) any members of the public are not permitted to attend the entire meeting or part of the meeting,
- (b) the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or
- (c) the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.

Section 197 of the MGA states that councils and council committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP)* (s. 16 to 29). This section also indicates that a council or council committee must pass a resolution stating the reason and the section of FOIP that applies before closing all or any part of a meeting to the public.

FOIP outlines the items that would allow a council to close a council meeting, which include matters where a public disclosure could be harmful to:

- Third party business interests; (s. 16)



- Third party personal privacy; (s. 17)
- Individual or public safety; (s. 18 and 19)
- Law enforcement; (s. 20)
- Intergovernmental relations; (s. 21, 22, 23 and 24) and
- Economic or other interests (s. 25, 26, 27, 28 and 29).

Public bodies should not:

- Reveal confidential employee evaluations; or
- Disclose local public body confidences, or advice from officials; or
- Disclose information that is subject to any kind of legal privilege.

For example, a discussion regarding the employment of an individual should be held in-camera to protect the privacy of that individual. Also, preliminary meetings with developers (at their request/or council's discretion) describing a new land use development should be held in a closed session (s. 16 of FOIP).

The required motion to move to closed session, including the exceptions to disclosure applicable under FOIP is provided above.

The only motion allowed during closed session is a motion to move to regular session. A recommended motion is provided above.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer