

**TOWN OF HANNA
REGULAR COUNCIL MEETING
AGENDA
May 9, 2023**

1 CALL TO ORDER – 6:00 pm

2 ADOPTION OF THE AGENDA

3 DELEGATIONS

3.01 Hanna Long Term Care – Duck Project Proposal

3.02 Hanna Lodge – Urban Hen Proposal

4 PUBLIC PRESENTATION

5 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – April 11, 2023

5.02 Minutes of the Information Meeting of Council – April 26, 2023

6 FINANCE REPORTS

6.01 Accounts Payable

6.02 Statement of Revenues & Expenses – April 2023

6.03 Budget Overview – April 2023

7 COMMITTEE REPORTS

8 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

8.01 Chief Administrative Officer

8.02 Director of Business & Communication

8.03 Director of Public Works

9 BUSINESS ITEMS

- 9.01 2023 Spring Budget Adjustments
- 9.02 Airport Runway Lighting Tender
- 9.03 VIC Operation - Agreement
- 9.04 Hanna Long Term Care – Duck Raising Project Proposal
- 9.05 Hanna Lodge – Urban Hen Project Proposal

10 BYLAWS

- 10.01 Bylaw 1031-2023 – The 2023 Tax Rate Bylaw

11 COUNCIL REPORTS & ROUNDTABLE

12 CORRESPONDENCE ITEMS

- 12.1 Town of Tofield – Exemption of Newspaper from EPR Program Revisions
- 12.2 Canada Day Funding Approval Letter
- 12.3 Acadia Foundation – CAO Announcement
- 12.4 AHS Update
- 12.5 PLRD Board Highlights April 20, 2023
- 12.6 Community Foundation of South Eastern Alberta – Spring Grant Presentation
- 12.7 RhPAP Board Opportunity Profile May 2023
- 12.8 Coronation Celebration in Honour of His Majesty King Charles III – May 13, 2023
- 12.9 Marigold – Hanna Library – Value of Your Investment 2022
- 12.10 Marigold Library System – 2022 Annual Report
- 12.11 Marigold Library System – April 2023 Notes to Council
- 12.12 Marigold Library System – Plan of Service 2023-2025

13 CLOSED SESSION

14 ADJOURNMENT

Date: May 9, 2023

Agenda Item No: 03.01

Hanna Long Term Care – Duck Project Proposal

Recommended Motion

That Council thanks the representatives from Hanna Long Term Care for their presentation on the Duck Project Proposal.

Background

Administration received a request from Hanna Long Term Care Recreation department to hatch up to 6 Indian Runner Duck eggs and raise them over the summer in their courtyard at the Long Term Care facility. The courtyard is fenced, only accessed through the facility and is surrounded by the Long Term Care 300 and 400 resident wing. They feel that this is a perfect place to home the ducks as it will not affect the neighboring residents through noise or odor.

Council members are encouraged to ask questions or seek clarification on any item in the presentation.

Communications

Highlights of the report will be communicated through the Town of Hanna Social Media Programs.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



Policy and/or Legislative Implications

N/A

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

Date: May 9, 2023

Agenda Item No: 03.02

Hanna Lodge – Urban Hen Proposal

Recommended Motion

That Council thanks the representatives from Hanna Lodge for their presentation on the Urban Hen Proposal.

Background

Administration received a request from the Hanna Lodge to house 6 hens and no roosters. The chick coop will have an enclosed wire run with a wire roof so that the chickens can not get out and no predators can get in. The coop and run will be located at the back and west side of the Hanna Lodge. The chicken coop would be operational from the spring until the fall.

Council members are encouraged to ask questions or seek clarification on any item in the presentation.

Communications

Highlights of the report will be communicated through the Town of Hanna Social Media Programs.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



Policy and/or Legislative Implications

N/A

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

Date: May 9, 2023

Agenda Item No: 05.00

Council Meeting Minutes

Recommended Motion

That the Minutes of the Regular Meeting of Council held April 11, 2023, be adopted as presented.

That the Minutes of the Information Meeting of Council held April 26, 2023, be adopted as presented.

Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

Attachments

- 1. Minutes of the Regular Meeting of Council – April 11, 2023.
- 2. Minutes of the Information Meeting of Council – April 26, 2023.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

**TOWN OF HANNA
REGULAR COUNCIL MEETING
April 11, 2023**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, April 11, 2023 at 6:00 p.m. in the Town Council Chambers.

Council Members Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Fred Crowle
Sandra Murphy
Kyle Olsen
Vernon Thuroo
Angie Warwick

Administration Present:

Kim Neill – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communications
Brent Olesen – Director of Public Works

1.0 CALL TO ORDER

Mayor Povaschuk called the meeting to order at 6:00 p.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Warwick that the agenda for the April 11, 2023, Regular Council Meeting be adopted as presented.

Motion Carried.

3.0 DELEGATIONS

3.01 ATCO – Streetlight and Electronic Metering Program Presentation

Regional Manager for South East Alberta, Nick Peelar, was in attendance tonight along with ATCO representatives Colleen Crowie, Bernard Fahey, Tracy Volker and Ryan Lockhart to present ATCO's streetlight and electronic metering program presentation and to answer questions from Council.

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Regular Council Meeting
April 11, 2023
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068-2023
ATCO Electric
Presentation

Moved by Councillor Murphy that Council thanks the representatives from ATCO Electric for their presentation on the Town of Hanna streetlights and ATCO Electronic metering devices.

Motion Carried.

3.02 Ascend Chartered Professional Accountants –
2022 Audited Financial Statements

Peter Stone was in attendance to present an overview of the audited financial statements prepared for the Town of Hanna for the year ending December 31, 2022 and to answer questions from Council.

069-2023
Ascend Chartered
Professional
Accountants

Moved by Councillor Thuroo that Council thanks Mr. Peter Stone, CPA, Partner for his presentation of the Town of Hanna 2022 Audited Financial Statements.

Motion Carried.

4.0 PUBLIC PRESENTATION

4.01 Elaine Wasdal

Elaine Wasdal approached Council with concerns relating to the enforcement of bylaws for sidewalk snow removal and RV parking. PACE discrepancies on the potential solar farm. The Ag Society backs the Farmers Market and felt it unfair that reduced rental rates at the Curling Rink are given. Also bringing forth concerns about the ATCO fees that residents pay.

5.0 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – March 14, 2023

070-2023
Regular Meeting
Minutes

Moved by Councillor Olsen that the Minutes of the Regular Meeting of Council held March 14, 2023 be adopted as presented.

Motion Carried.

5.02 Minutes of the Information Meeting of Council – March 29, 2023

071-2023
Information Meeting
Minutes

Moved by Councillor Thuroo that the Minutes of the Information Meeting of Council held March 29, 2023 be adopted as presented.

Motion Carried.

6.0 FINANCE REPORTS

6.01 Accounts Payable

072-2023
Accounts Payable

Moved by Councillor Olsen that Council accepts the accounts payable listings for general account cheques 42564 – 42590 and direct deposit payments 001895 – 001975 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – March 2023

073-2023
Statement of
Revenues &
Expenses

Moved by Councillor Warwick that Council accepts the Statement of Revenue & Expense Report for March 2023 for information.

Motion Carried.

6.03 Budget Overview – March 2023

074-2023
Budget Overview

Moved by Councillor Murphy that Council accepts the Budget Overview for March 2023 for information.

Motion Carried.

6.04 Capital Budget Update – March 2023

075-2023
Capital Budget
Update

Moved by Councillor Crowle that Council accepts the Capital Budget Update for March 2023 for information.

Motion Carried.

7.0 COMMITTEE REPORTS

076-2023
CSB Meeting Minutes

Moved by Councillor Beaudoin that Council accepts the Community Services Board Meeting Minutes of March 27, 2023 for information.

Motion Carried.

8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

- 8.01 Chief Administrative Officer
 - 8.01.1 Community Services Foreman
 - 8.01.2 Community Services Coordinator
- 8.02 Director of Business & Communication
- 8.03 Director of Public Works

077-2023
SAO Reports

Moved by Councillor Beaudoin that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

9.0 BUSINESS ITEMS

- 9.01 2022 Audited Financial Statements

078-2023
2022 Audited
Financial Statements

Moved by Councillor Crowle that Council approves the 2022 Financial Statements as presented by Ascend Chartered Professional Accountants and that the 2022 Financial Statements be advertised and made available for public inspection on the Town of Hanna Website and at the Town Office during regular office hours.

Motion Carried.

- 9.02 Hanna Fire Department – 2023 1st Quarter Report

079-2023
Hanna Fire
Department 2023 1st
Quarter Report

Moved by Councillor Murphy that Council accepts the Hanna Fire Department 2023 – 1st Quarter Report for January – March 2023 and thanks Fire Chief David Mohl for his presentation this evening.

Motion Carried.

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Councillor Beaudoin left the Council Chambers at 7:36 p.m.

Councillor Beaudoin entered the Council Chambers at 7:37 p.m.

9.03 Development Permit Report – 2023 1st Quarter

080-2023
Development Permit
Report 2023 1st
Quarter

Moved by Councillor Olsen that Council accepts the Town of Hanna Development Permit Statistics Report for the 2023 1st Quarter from January to March 2023 for information and thanks Development Officer David Mohl for his presentation this evening.

Motion Carried.

9.04 Emergency Management Report – 2023 1st Quarter

081-2023
Emergency
Management Report
2023 1st Quarter

Moved by Councillor Beaudoin that Council accepts the Town of Hanna Director of Emergency Management 2023 1st Quarter Report January to March 2023 for information and thanks the Director of Emergency Management David Mohl for his presentation this evening.

Motion Carried.

Mayor Povaschuk called a recess at 7:43 p.m.

Mayor Povaschuk called the meeting to order at 7:50 p.m.

9.05 Draft Land Use Bylaw – What We Heard Report

082-2023
Draft LUB What We
Heard Report

Moved by Councillor Beaudoin that Council amend the “What We Heard Report” by removing Section #26.6.1 of Part E – Districts.

Motion Carried.

083-2023
Draft LUB (Version 2)

Moved by Councillor Murphy that Council direct Administration and PRMS to consider the feedback in the amended “What We Heard Report” and prepare an updated Draft LUB (Version 2) for first reading.

Motion Carried.

9.06 2023-01 Community Services Board Fees & Charges

Moved by Councillor Olsen that the Community Services Board Fees & Charges Policy 2023-01 for the Arena and Centennial Place 2023 fees be amended as follows:

084-2023
CSB Policy 2023-01
Amendments

Arena

Adults	Regular	\$140.00 / Hour
Adults	Tournaments	\$115.00 / Hour
Minor Hockey	Regular	\$ 90.00 / Hour
Minor Hockey	Off Hours	\$ 75.00 / Hour
Figure Skating	Regular	\$ 90.00 / Hour
Figure Skating	Off Hours	\$ 75.00 / Hour

Centennial Place

Fitness Centre	Drop In fees	\$12.00 / Day
Fitness Centre	Punch Card	\$120.00

Motion Carried.

Moved by Councillor Olsen that Council adopts Policy 2023-01 – Community Services Department Fees & Charges to establish fees and charges for facilities, programs, and services as amended effective May 1st, 2023 as recommended by the Community Services Board.

085-2023
CSB Fees & Charges
Policy 2023-01

Motion Carried.

10.0 BYLAWS

11.0 COUNCIL REPORTS AND ROUNDTABLE

Moved by Councillor Beaudoin that Council accepts the Council Reports for information.

086-2023
Council Reports

Motion Carried.

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12.0 CORRESPONDENCE

- 12.01 ATCO Electric – Town of Hanna 2022 Annual Report
- 12.02 PLRD – Board Highlights February 28, 2023
- 12.03 Minister of Municipal Affairs – 2022-23 Fire Service Training Grant Approval
- 12.04 News Release – Rail Exploration – East Central Alberta
- 12.05 Town of Barrhead – Letter of Support – EPR Exemption

087-2023
Correspondence

Moved by Councillor Thuroo that Council accepts Correspondence items 12.01 to 12.05 for information.

Motion Carried.

13.0 CLOSED SESSION

14.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 9:16 p.m.

These minutes approved this 9th day of May 2023.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neill

**TOWN OF HANNA
INFORMATION COUNCIL MEETING
APRIL 26, 2023**

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, April 26, 2023 at 8:30 a.m. at the Town of Hanna Council Chambers.

Councillors Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Fred Crowle
Sandra Murphy
Kyle Olsen
Vern Thuroo
Angie Warwick

Administration Present:

Kim Neill – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 8:30 a.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Olsen that the agenda for the April 26, 2023 Information Council Meeting be adopted as presented.

Motion Carried.

3.0 DELEGATIONS

3.01 Downtown Redevelopment Project Update

Sarah Fratpietro, Senior Project Manager from MPE joined the Council meeting through video conference to review the revisions made to the Downtown Redevelopment Project.

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089-2023
MPE - Downtown
Redevelopment
Project Update

Moved by Councillor Murphy that Council thanks Sarah Fratpietro from MPE for the project update on the Downtown Redevelopment Project.

Motion Carried.

4.0 PUBLIC PRESENTATION

The Chief Administrative Officer confirmed no one had contacted him regarding a request to speak with Council at this meeting.

5.0 CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Neill reviewed his report with Council.

6.0 BUSINESS ITEMS

6.1 2023 Spring Budget Report and Tax Rate Options – April 26, 2023

090-2023
Dog Control - SPCA
Operating Grant

Moved by Councillor Beaudoin that Council direct Administration to amend the 2023 operating budget by removing the Harvest Sky Animal Rescue SPCA Operating Grant increase of \$2,600.00.

Motion Defeated.

091-2023
Public Works & Parks
Capital

Moved by Councillor Olsen that Council direct Administration to amend the 2023 Capital Budget by adding the purchase of ½ ton trucks for the Public Works and Parks Departments in the amount of \$120,000.00.

Motion Defeated.

092-2023
2023 Spring Budget
Report and Tax Rate
Options

Moved by Councillor Beaudoin that Council accepts for information the 2023 Spring Budget and Tax Report Options Report dated April 26, 2023, and direct Administration to bring the Amended 2023 Operating & Capital Budget for review and approval and the 2023 Tax Rate Bylaw for approval to the May 9, 2023 Regular Council Meeting.

Motion Carried.

7.0 COUNCIL ROUNDTABLE

The Mayor and Councillors provided verbal reports regarding meetings or items of interest since the April 11, 2023, Regular Council Meeting.

8.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 11:04 a.m.

These minutes approved this 9th day of May 2023.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neill

Date: May 9, 2023

Agenda Item No: 06.01

Accounts Payable

Recommended Motion

That Council accepts the accounts payable listings for general account cheques 42591 – 42625 and direct deposit payments 001976 – 002046 for information.

Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques and direct deposits. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A



Attachments

1. Accounts Payable Listing – Cheques 42591 – 42625 totaling \$432,350.92.
2. Accounts Payable Listing – Direct Deposits 001976 – 002046 totaling \$413,260.39.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Date: May 9, 2023

Agenda Item No: 06.02

Statement of Revenue & Expense

Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for April 2023 for information.

Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2023 Operating and Capital budgets approved by Council at the December 13, 2022, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to April 30, 2023.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

1. Statement of Revenue & Expense Report – April 2023

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2023
 To 30/04/2023

Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	0.05	2,402,843.00-	2,402,843.05-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	0.00	919,499.00-	919,499.00-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	0.00	73,831.00-	73,831.00-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	0.00	1,376.00-	1,376.00-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	0.00	146,643.00-	146,643.00-
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	0.00	65,927.00-	65,927.00-
PENALTY & COST ON TAX	1-01-0000-510	3,944.42-	15,000.00-	11,055.58-
CONCESSION & FRANCHISE	1-01-0000-540	160,654.37-	536,000.00-	375,345.63-
RETURN ON INVESTMENTS	1-01-0000-550	56,272.07-	137,000.00-	80,727.93-
	TOTAL GENERAL MUNICIPAL 01:	220,870.81-	4,298,119.00-	4,077,248.19-
GENERAL ADMINISTRATION				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	870.00-	3,300.00-	2,430.00-
ADMIN SOUVENIR	1-12-0000-419	597.07-	2,100.00-	1,502.93-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	7,475.00-	16,800.00-	9,325.00-
ADMIN OTHER REVENUE	1-12-0000-590	0.00	5,000.00-	5,000.00-
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	40,000.00-	40,000.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	0.00	152,800.00-	152,800.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	300,000.00-	300,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	47,500.00-	47,500.00-
	TOTAL GENERAL ADMINISTRATION 12:	8,942.07-	567,500.00-	558,557.93-
JAPANESE STUDENT EXCHANGE PROGRAM				
JSEP OTHER REVENUE	1-12-0500-590	0.00	2,000.00-	2,000.00-
	TOTAL JAPANESE STUDENT EXCHANGE PROGRAM:	0.00	2,000.00-	2,000.00-
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - LEASE	1-12-0600-560	0.00	2,080.00-	2,080.00-
	TOTAL TAX RECOVERY PROPERTY:	0.00	2,080.00-	2,080.00-
POLICE				
POLICE PROVINCIAL FINES	1-21-0000-530	2,916.16-	7,300.00-	4,383.84-
	TOTAL POLICE:	2,916.16-	7,300.00-	4,383.84-
SAFETY & RISK MANAGEMENT				
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	11,500.00-	94,400.00-	82,900.00-
FIRE OTHER	1-23-0000-590	220,000.00-	0.00	220,000.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	141,461.00-	141,461.00-
FIRE DRAWN FROM SURPLUS (OPERATING R	1-23-0000-920	0.00	591,000.00-	591,000.00-
	TOTAL FIRE:	231,500.00-	826,861.00-	595,361.00-
FIRE - ECETP				
FIRE - ECETP PROVINCIAL CONDITIONAL	1-23-0200-840	12,592.74-	0.00	12,592.74-
	FIRE - ECETP TOTAL:	12,592.74-	0.00	12,592.74-
BY-LAW ENFORCEMENT				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	530.00-	3,000.00-	2,470.00-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	190.00-	500.00-	310.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	18,150.00-	18,200.00-	50.00-
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	100.00-	200.00-	100.00-
BY-LAW FINES	1-26-0000-530	450.00-	1,000.00-	550.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
	TOTAL BY-LAW ENFORCEMENT:	19,420.00-	23,400.00-	3,980.00-
DOG CONTROL				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	3,595.00-	4,500.00-	905.00-
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
	TOTAL DOG CONTROL:	3,595.00-	4,600.00-	1,005.00-
COMMON SERVICES				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	0.00	5,400.00-	5,400.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	100.00-	300.00-	200.00-
	TOTAL COMMON SERVICES:	100.00-	5,700.00-	5,600.00-
STREETS & ROADS				
S & R OTHER REVENUE	1-32-0000-590	1,500.00-	0.00	1,500.00-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2023
 To 30/04/2023

Description	Account	YTD Actual	YTD Budget	YTD Variance
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	1,844,589.00-	1,844,589.00-
S & R DRAWN FROM SURPLUS (OPERATING	1-32-0000-920	0.00	208,900.00-	208,900.00-
S & R DRAWN FROM DEFERRED REVENUE -	1-32-0000-930	0.00	1,646,952.00-	1,646,952.00-
	TOTAL STREETS & ROADS:	1,500.00-	3,700,441.00-	3,698,941.00-
AIRPORT				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	2,800.00-	8,600.00-	5,800.00-
AIRPORT OTHER REVENUE	1-33-0000-590	3,839.68-	100.00-	3,739.68-
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	50,000.00-	352,500.00-	302,500.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	105,770.00-	105,770.00-
	TOTAL AIRPORT:	56,639.68-	466,970.00-	410,330.32-
WATER SUPPLY & DISTRIBUTION				
WATER SALE OF WATER	1-41-0000-410	153,488.85-	1,136,200.00-	982,711.15-
WATER SERVICE CHARGES	1-41-0000-413	150.00-	1,300.00-	1,150.00-
WATER DRAWN FROM SURPLUS (OPERATING	1-41-0000-920	0.00	27,500.00-	27,500.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	4,339.60-	81,400.00-	77,060.40-
	TOTAL WATER SUPPLY & DISTRIBUTION:	157,978.45-	1,246,400.00-	1,088,421.55-
WATER LINES & DISTRIBUTION				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	563.04-	0.00	563.04
	TOTAL WATER LINES & DISTRIBUTION:	563.04-	0.00	563.04
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	41,891.22-	260,100.00-	218,208.78-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	47,500.00-	47,500.00-
	TOTAL SANITARY SEWERS:	41,891.22-	307,600.00-	265,708.78-
GARBAGE COLLECTION & DISPOSAL				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	12,747.61-	74,300.00-	61,552.39-
	TOTAL GARBAGE COLLECTION & DISPOSAL:	12,747.61-	74,300.00-	61,552.39-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	59,188.09-	353,800.00-	294,611.91-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	59,188.09-	353,900.00-	294,711.91-
F.C.S.S.				
FCSS PROGRAM REVENUE	1-51-0000-402	3,800.00-	1,800.00-	2,000.00
FCSS VAN RENTAL	1-51-0000-561	101.25-	900.00-	798.75-
FCSS DONATIONS	1-51-0000-591	0.00	1,000.00-	1,000.00-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	0.00	2,900.00-	2,900.00-
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	44,899.00-	89,798.00-	44,899.00-
	TOTAL F.C.S.S.:	48,800.25-	96,398.00-	47,597.75-
FCSS - YOUTH CLUB				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	30,334.00-	30,334.00-
	TOTAL FCSS - YOUTH CLUB:	0.00	30,334.00-	30,334.00-
CEMETERY				
CEMETERY CHARGES	1-56-0000-410	12,000.00-	16,700.00-	4,700.00-
CEMETERY OTHER	1-56-0000-590	91.82-	100.00-	8.18-
	TOTAL CEMETERY:	12,091.82-	16,800.00-	4,708.18-
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE BUILDING RENT	1-61-0200-560	6,800.00-	13,200.00-	6,400.00-
COMMERCIAL OFFICE BUILDING DRAW FROM	1-61-0200-930	0.00	13,230.00-	13,230.00-
	TOTAL COMMERCIAL OFFICE BUILDING:	6,800.00-	26,430.00-	19,630.00-
BUSINESS & COMMUNICATIONS				
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	5,000.00-	5,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	0.00	5,000.00-	5,000.00-
SUBDIVISION				
SUBDIVISION SALE OF LAND	1-66-0000-400	18,749.70-	0.00	18,749.70
	TOTAL SUBDIVISION:	18,749.70-	0.00	18,749.70
RECREATION & PARKS FACILITIES				
RECREATION SALES & SERVICE	1-72-0000-410	216.00-	1,500.00-	1,284.00-
RECREATION PROGRAM REVENUE	1-72-0000-430	6,456.55-	1,000.00-	5,456.55

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	316,873.91-	25,800.00-	291,073.91
RECREATION PROVINCIAL CONDITIONAL GR	1-72-0000-840	0.00	16,620.00-	16,620.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	14,500.00-	14,500.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	0.00	7,400.00-	7,400.00-
	TOTAL RECREATION REVENUE:	323,546.46-	253,820.00-	69,726.46
SWIMMING POOLS				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	335.48-	22,800.00-	22,464.52-
POOL LESSON REGISTRATIONS	1-72-0100-411	9,863.50-	30,900.00-	21,036.50-
POOL DAILY ADMISSIONS	1-72-0100-412	0.00	14,400.00-	14,400.00-
POOL RETAIL SALES	1-72-0100-419	0.00	3,800.00-	3,800.00-
POOL RENTAL REVENUE	1-72-0100-560	0.00	6,800.00-	6,800.00-
POOL DONATIONS	1-72-0100-590	0.00	200.00-	200.00-
POOL DRAWN FROM RESERVES	1-72-0100-930	0.00	15,000.00-	15,000.00-
	TOTAL SWIMMING POOLS:	10,198.98-	93,900.00-	83,701.02-
ARENA				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	5,112.50-	8,700.00-	3,587.50-
ARENA RENTAL REVENUE	1-72-0200-560	41,749.66-	63,200.00-	21,450.34-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	1,455.00-	3,300.00-	1,845.00-
	TOTAL ARENA:	48,317.16-	75,200.00-	26,882.84-
CURLING RINK				
CURLING RINK SALE OF SERVICES	1-72-0400-410	0.00	36,700.00-	36,700.00-
CURLING RINK RENTAL REVENUE	1-72-0400-560	0.00	7,500.00-	7,500.00-
CURLING RINK DRAWN FROM DEFERRED	1-72-0400-930	0.00	10,000.00-	10,000.00-
	CURLING RINK TOTAL:	0.00	54,200.00-	54,200.00-
BALL DIAMONDS				
BALL DIAMOND REVENUE	1-72-0500-560	0.00	4,400.00-	4,400.00-
	TOTAL BALL DIAMONDS REVENUE:	0.00	4,400.00-	4,400.00-
FOX LAKE & HELMER DAM				
FOX LAKE REVENUE	1-72-0700-410	0.00	5,200.00-	5,200.00-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	0.00	514.00-	514.00-
FOX LAKE RENTAL REVENUE	1-72-0700-560	1,323.80-	75,700.00-	74,376.20-
FOX LAKE DRAWN FROM SURPLUS (OPERATI	1-72-0700-920	0.00	28,350.00-	28,350.00-
	TOTAL FOX LAKE & HELMER DAM:	1,323.80-	109,764.00-	108,440.20-
PARKS				
PARKS DRAWN FROM SURPLUS	1-72-0800-930	0.00	25,000.00-	25,000.00-
	TOTAL PARKS:	0.00	25,000.00-	25,000.00-
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	0.00	14,100.00-	14,100.00-
PLAYGROUND PROGRAM DONATIONS	1-72-1000-591	0.00	500.00-	500.00-
	TOTAL PLAYGROUND PROGRAM:	0.00	14,600.00-	14,600.00-
HKH PIONEER PARK				
HKH PIONEER PARK REVENUE	1-72-1300-560	240.00-	0.00	240.00
	TOTAL HKH PARK REVENUE:	240.00-	0.00	240.00
SOCCER FIELDS				
SOCCER FIELDS REVENUE	1-72-1400-560	0.00	2,100.00-	2,100.00-
	TOTAL SOCCER FIELDS REVENUE:	0.00	2,100.00-	2,100.00-
LIBRARY				
LIBRARY DRAWN FROM SURPLUS (OPERATI	1-74-0200-920	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
REGIONAL COMMUNITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	5,655.13-	11,000.00-	5,344.87-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	0.00	20,000.00-	20,000.00-
RCSC OTHER	1-74-0800-590	10.01-	0.00	10.01
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	0.00	19,050.00-	19,050.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	16,259.71-	29,158.00-	12,898.29-
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	21,924.85-	79,208.00-	57,283.15-
COMMUNITY CENTRE				

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	11,715.00-	37,672.00-	25,957.00-
	TOTAL COMMUNITY CENTRE:	11,715.00-	37,672.00-	25,957.00-
LIONS HALL				
LIONS HALL RENTAL REVENUE	1-74-1000-560	375.00-	2,400.00-	2,025.00-
	LIONS HALL TOTAL:	375.00-	2,400.00-	2,025.00-
	TOTAL REVENUE:	1,334,527.89-	12,824,397.00-	11,489,869.11-
COUNCIL				
COUNCIL WAGES	2-11-0000-110	30,251.14	96,400.00	66,148.86
COUNCIL BENEFITS	2-11-0000-130	1,253.34	4,200.00	2,946.66
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	411.43	14,400.00	13,988.57
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	1,944.06	13,300.00	11,355.94
COUNCIL GOODS	2-11-0000-500	6,098.51	17,400.00	11,301.49
COUNCIL OTHER (ELECTION)	2-11-0000-990	0.00	1,000.00	1,000.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	0.00	3,900.00	3,900.00
	TOTAL COUNCIL:	40,483.48	151,150.00	110,666.52
ADMINISTRATION				
ADMINISTRATION SALARIES	2-12-0000-110	102,805.54	332,800.00	229,994.46
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	0.00	9,000.00	9,000.00
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	9,683.97	20,900.00	11,216.03
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	0.00	600.00	600.00
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	12,391.87	40,900.00	28,508.13
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	8,150.00	11,900.00	3,750.00
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	1,343.86	22,300.00	20,956.14
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	0.00	7,100.00	7,100.00
ADMINISTRATION STAFF TRAINING	2-12-0000-212	0.00	5,900.00	5,900.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	2,291.51	9,900.00	7,608.49
ADMINISTRATION TELEPHONE	2-12-0000-217	10,046.50	7,400.00	2,646.50-
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	3,690.61	6,700.00	3,009.39
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	5,282.51	8,700.00	3,417.49
ADMINISTRATION AUDIT	2-12-0000-230	21,775.00	33,000.00	11,225.00
ADMINISTRATION LEGAL	2-12-0000-231	0.00	5,000.00	5,000.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	35,790.31	150,917.00	115,126.69
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	39,000.00	39,000.00	0.00
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	1,676.00	5,000.00	3,324.00
ADMINISTRATION INSURANCE	2-12-0000-274	17,590.65	16,220.00	1,370.65-
ADMINISTRATION ASSESSOR	2-12-0000-280	4,617.44	48,600.00	43,982.56
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	119.05	1,000.00	880.95
ADMINISTRATION GOODS	2-12-0000-500	6,425.20	10,800.00	4,374.80
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	0.00	4,400.00	4,400.00
ADMINISTRATION POWER	2-12-0000-541	11,607.63	27,500.00	15,892.37
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	60,583.55	122,500.00	61,916.45
ADMINISTRATION BANK CHARGES	2-12-0000-810	1,246.53	5,400.00	4,153.47
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	136.00	1,200.00	1,064.00
ADMINISTRATION OTHER	2-12-0000-990	0.00	32,000.00	32,000.00
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	0.00	1,000.00	1,000.00
	TOTAL ADMINISTRATION:	356,253.73	987,637.00	631,383.27
JAPANESE STUDENT EXCHANGE PROGRAM				
JSEP CONTRACTED SERVICES	2-12-0500-232	0.00	250.00	250.00
JSEP GOODS	2-12-0500-500	0.00	4,500.00	4,500.00
JSEP OTHER EXPENSES	2-12-0500-990	0.00	250.00	250.00
	TOTAL JAPANESE STUDENT EXCHANGE PROGRAM:	0.00	5,000.00	5,000.00
TAX RECOVERY PROPERTY				
TAX RECOVERY PROPERTY - CONTRACTED R	2-12-0600-250	1,303.88	500.00	803.88-
TAX RECOVERY PROPERTY - INSURANCE	2-12-0600-274	325.89	300.00	25.89-
TAX RECOVERY PROPERTY - HEAT	2-12-0600-540	594.42	500.00	94.42-
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	84.51	500.00	415.49
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	129.00	280.00	151.00
	TOTAL TAX RECOVERY PROPERTY:	2,437.70	2,080.00	357.70-
POLICE				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	96,171.00	96,000.00	171.00-
	TOTAL POLICE:	96,171.00	96,000.00	171.00-
SAFETY & RISK MANAGEMENT				

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Description	Account	YTD Actual	YTD Budget	YTD Variance
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,500.00	2,500.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	586.05	1,950.00	1,363.95
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	0.00	800.00	800.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	0.00	1,100.00	1,100.00
	TOTAL SAFETY & RISK MANAGEMENT:	586.05	6,350.00	5,763.95
FIRE				
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	101,300.00	101,300.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	1,074.60	8,600.00	7,525.40
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,400.00	80.00-
FIRE TRAVEL	2-23-0000-211	0.00	7,000.00	7,000.00
FIRE TRAINING	2-23-0000-212	4,679.52	23,400.00	18,720.48
FIRE FREIGHT	2-23-0000-215	435.09	500.00	64.91
FIRE TELEPHONE	2-23-0000-217	1,823.05	7,300.00	5,476.95
FIRE ADVERTISING	2-23-0000-220	0.00	900.00	900.00
FIRE MEMBERSHIPS	2-23-0000-221	845.00	900.00	55.00
FIRE CONTRACTED SERVICES	2-23-0000-232	12,114.32	28,100.00	15,985.68
FIRE CONTRACTED REPAIRS	2-23-0000-250	4,256.73	14,000.00	9,743.27
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	0.00	5,000.00	5,000.00
FIRE INSURANCE	2-23-0000-274	16,806.25	15,740.00	1,066.25-
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	12,738.95	18,200.00	5,461.05
FIRE PETROLEUM PRODUCTS	2-23-0000-521	918.20	9,300.00	8,381.80
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	200.00	200.00
FIRE HEATING	2-23-0000-540	5,641.59	11,000.00	5,358.41
FIRE POWER	2-23-0000-541	3,419.94	15,900.00	12,480.06
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	118.00	16,500.00	16,382.00
	TOTAL FIRE:	66,351.24	285,840.00	219,488.76
EMERGENCY SERVICES				
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	2,000.00	2,000.00
EMERGENCY SERVICES CONTRACTED SERVICI	2-24-0000-232	3,466.68	10,400.00	6,933.32
EMERGENCY SERVICES GOODS	2-24-0000-500	0.00	900.00	900.00
EMERGENCY SERVICES OTHER	2-24-0000-990	0.00	100.00	100.00
	TOTAL EMERGENCY SERVICES:	3,466.68	13,400.00	9,933.32
BY-LAW ENFORCEMENT				
BYLAW STAFF TRAINING	2-26-0000-212	9,400.00	0.00	9,400.00-
BYLAW FREIGHT	2-26-0000-215	540.00	700.00	160.00
BYLAW TELEPHONE	2-26-0000-217	232.81	0.00	232.81-
BYLAW ADVERTISING	2-26-0000-220	212.80	1,000.00	787.20
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	15,697.87	53,900.00	38,202.13
BYLAW GOODS	2-26-0000-500	175.00	800.00	625.00
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	530.00	3,000.00	2,470.00
	TOTAL BY-LAW ENFORCEMENT:	26,788.48	59,400.00	32,611.52
DOG CONTROL				
DOG CONTROL POSTAGE	2-28-0000-215	607.80	700.00	92.20
DOG CONTROL ADVERTISING	2-28-0000-220	0.00	300.00	300.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,149.00	3,900.00	2,751.00
DOG CONTROL GOODS	2-28-0000-500	267.00	600.00	333.00
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	7,400.00	7,400.00	0.00
	TOTAL DOG CONTROL:	9,423.80	12,900.00	3,476.20
COMMON SERVICES				
COMMON SERVICES SALARIES	2-31-0000-110	60,207.16	244,200.00	183,992.84
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	0.00	3,600.00	3,600.00
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	4,842.72	18,500.00	13,657.28
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	0.00	300.00	300.00
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	12,918.54	44,400.00	31,481.46
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	0.00	1,500.00	1,500.00
COMMON SERVICES FREIGHT	2-31-0000-215	1,607.02	900.00	707.02-
COMMON SERVICES TELEPHONE	2-31-0000-217	1,311.76	4,400.00	3,088.24
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	0.00	1,000.00	1,000.00
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	795.50	2,100.00	1,304.50
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	13,663.36	20,000.00	6,336.64
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	4,450.17	10,000.00	5,549.83
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	895.38	4,500.00	3,604.62
COMMON SERVICES EQUIPMENT RENTAL OR	2-31-0000-263	7,193.30	21,880.00	14,686.70

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERVICES INSURANCE	2-31-0000-274	29,639.30	27,280.00	2,359.30-
COMMON SERVICES GOODS	2-31-0000-500	7,443.54	19,300.00	11,856.46
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	17,128.71	50,000.00	32,871.29
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	5,943.46	12,800.00	6,856.54
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	7,960.46	12,100.00	4,139.54
COMMON SERVICES HEATING	2-31-0000-540	6,984.16	23,000.00	16,015.84
COMMON SERVICES POWER	2-31-0000-541	5,887.27	16,300.00	10,412.73
COMMON SERVICES INTEREST ON CAPITAL	2-31-0000-831	3,127.24	10,035.00	6,907.76
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	237.70	3,000.00	2,762.30
TOTAL COMMON SERVICES:		192,236.75	551,595.00	359,358.25
STREETS & ROADS				
S & R SALARIES	2-32-0000-110	44,451.69	84,900.00	40,448.31
S & R SEASONAL SALARIES	2-32-0000-111	0.00	5,400.00	5,400.00
S & R BENEFITS	2-32-0000-130	3,761.87	6,200.00	2,438.13
S & R SEASONAL BENEFITS	2-32-0000-131	0.00	400.00	400.00
S & R NON T4 BENEFITS	2-32-0000-133	7,164.05	14,800.00	7,635.95
S & R FREIGHT	2-32-0000-215	40.92	1,300.00	1,259.08
S & R CONTRACTED SERVICES	2-32-0000-232	600.00	5,900.00	5,300.00
S & R CONTRACTED REPAIRS	2-32-0000-250	0.00	135,000.00	135,000.00
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	652.48	5,000.00	4,347.52
S & R VEHICLE REPAIRS	2-32-0000-255	0.00	1,500.00	1,500.00
S & R GOODS	2-32-0000-500	7,983.76	30,500.00	22,516.24
S & R EQUIPMENT GOODS	2-32-0000-522	106.94	5,000.00	4,893.06
S & R VEHICLE MAINTENANCE	2-32-0000-523	0.00	2,500.00	2,500.00
S & R STREET LIGHTS	2-32-0000-553	31,707.91	121,100.00	89,392.09
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	430,839.00	430,839.00
TOTAL STREETS & ROADS:		96,469.62	850,339.00	753,869.38
AIRPORT				
AIRPORT SALARIES	2-33-0000-110	1,539.13	2,100.00	560.87
AIRPORT SEASONAL SALARIES	2-33-0000-111	0.00	3,600.00	3,600.00
AIRPORT BENEFITS	2-33-0000-130	125.83	200.00	74.17
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.00	200.00	200.00
AIRPORT NON T-4 BENEFITS	2-33-0000-133	214.95	400.00	185.05
AIRPORT FREIGHT	2-33-0000-215	370.39	100.00	270.39-
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	47.10	50.00	2.90
AIRPORT CONTRACTED SERVICES	2-33-0000-232	261.91	4,600.00	4,338.09
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	0.00	2,300.00	2,300.00
AIRPORT VEHICLE REPAIRS	2-33-0000-255	109.02	200.00	90.98
AIRPORT INSURANCE	2-33-0000-274	4,959.94	4,990.00	30.06
AIRPORT GOODS	2-33-0000-500	2,464.67	1,500.00	964.67-
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	655.38	2,800.00	2,144.62
AIRPORT POWER	2-33-0000-541	6,293.47	9,100.00	2,806.53
AIRPORT WATER & SEWER	2-33-0000-542	120.00	500.00	380.00
TOTAL AIRPORT:		17,161.79	32,740.00	15,578.21
WATER PLANT				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	157,725.00	861,400.00	703,675.00
WATER PLANT POWER	2-41-0100-541	4,602.36	33,600.00	28,997.64
TOTAL WATER PLANT:		162,327.36	895,000.00	732,672.64
WATER LINES & DISTRIBUTION				
WATER LINES SALARIES	2-41-0200-110	28,080.49	138,400.00	110,319.51
WATER LINES SEASONAL SALARIES	2-41-0200-111	0.00	3,000.00	3,000.00
WATER LINES BENEFITS	2-41-0200-130	2,245.01	11,500.00	9,254.99
WATER LINES SEASONAL BENEFITS	2-41-0200-131	0.00	200.00	200.00
WATER LINES NON T4 BENEFITS	2-41-0200-133	2,682.10	23,500.00	20,817.90
WATER LINES TRAVEL & TRAINING	2-41-0200-211	2,014.29	4,500.00	2,485.71
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	2,624.48	9,200.00	6,575.52
WATER LINES ADVERTISING	2-41-0200-220	0.00	1,000.00	1,000.00
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	4,179.37	8,400.00	4,220.63
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	17,110.47	35,000.00	17,889.53
WATER LINES GOODS	2-41-0200-500	2,928.94	20,000.00	17,071.06
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
TOTAL WATER LINES & DISTRIBUTION:		61,865.15	304,700.00	242,834.85
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	6,683.31	28,800.00	22,116.69

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
SEWERS BENEFITS	2-42-0000-130	549.68	2,200.00	1,650.32
SEWERS NON T4 BENEFITS	2-42-0000-133	981.03	5,300.00	4,318.97
SEWERS FREIGHT & POSTAGE	2-42-0000-215	56.38	500.00	443.62
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	290.96	800.00	509.04
SEWERS CONTRACTED REPAIRS	2-42-0000-250	7,720.96	72,500.00	64,779.04
SEWERS INSURANCE	2-42-0000-274	3,415.72	3,380.00	35.72-
SEWERS GOODS	2-42-0000-500	13,789.63	32,000.00	18,210.37
SEWERS HEATING	2-42-0000-540	491.71	1,400.00	908.29
SEWERS POWER	2-42-0000-541	2,891.51	14,400.00	11,508.49
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	36,870.89	211,280.00	174,409.11
GARBAGE				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	23,200.00	75,400.00	52,200.00
GARBAGE GOODS	2-43-0000-500	0.00	300.00	300.00
	TOTAL GARBAGE:	23,200.00	75,700.00	52,500.00
REGIONAL WASTE				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	167,277.44	334,400.00	167,122.56
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	19,400.00	19,400.00
	TOTAL REGIONAL WASTE SYSTEM:	167,277.44	353,800.00	186,522.56
FCSS				
FCSS SALARIES	2-51-0100-110	8,114.34	23,600.00	15,485.66
FCSS BENEFITS	2-51-0100-130	671.27	2,200.00	1,528.73
FCSS NON T4 BENEFITS	2-51-0100-133	1,671.55	5,300.00	3,628.45
FCSS TRAVEL	2-51-0100-211	0.00	1,000.00	1,000.00
FCSS TRAINING	2-51-0100-212	0.00	700.00	700.00
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	0.00	800.00	800.00
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	120.00	500.00	380.00
FCSS INSURANCE	2-51-0100-274	10.66	0.00	10.66-
FCSS GOODS	2-51-0100-500	0.00	2,100.00	2,100.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	103.00	600.00	497.00
	TOTAL FCSS:	10,960.82	37,100.00	26,139.18
FCSS COORDINATOR				
COORDINATOR SALARIES	2-51-0200-110	8,962.65	26,100.00	17,137.35
COORDINATOR BENEFITS	2-51-0200-130	746.22	2,400.00	1,653.78
COORDINATOR NON T4 BENEFITS	2-51-0200-133	1,862.23	5,900.00	4,037.77
COORDINATOR TRAVEL	2-51-0200-211	0.00	1,200.00	1,200.00
COORDINATOR TRAINING	2-51-0200-212	175.00-	700.00	875.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	270.00	300.00	30.00
COORDINATOR TELEPHONE	2-51-0200-217	85.71	400.00	314.29
COORDINATOR ADVERTISING	2-51-0200-220	0.00	2,800.00	2,800.00
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	0.00	100.00	100.00
COORDINATOR GOODS	2-51-0200-500	0.00	1,200.00	1,200.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	29,281.57	83,600.00	54,318.43
COORDINATOR OTHER	2-51-0200-990	0.00	100.00	100.00
	TOTAL COORDINATOR:	41,033.38	124,800.00	83,766.62
YOUTH CLUB SUPPORT				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	4,480.98	13,100.00	8,619.02
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	373.09	1,200.00	826.91
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	931.03	2,900.00	1,968.97
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	0.00	2,500.00	2,500.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	0.00	700.00	700.00
	TOTAL FCSS YOUTH CLUB SUPPORT:	5,785.10	20,400.00	14,614.90
COMMUNITY SERVICES VANS				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	350.00	800.00	450.00
CSD VAN INSURANCE	2-51-0500-274	3,768.04	3,410.00	358.04-
CSD VAN GOODS	2-51-0500-500	0.00	100.00	100.00
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	0.00	300.00	300.00
	TOTAL COMMUNITY SERVICES VANS:	4,118.04	4,710.00	591.96
CEMETERY				
CEMETERY SALARIES	2-56-0000-110	1,888.55	8,900.00	7,011.45
CEMETERY SEASONAL SALARIES	2-56-0000-111	41.08	5,900.00	5,858.92

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 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
CEMETERY BENEFITS	2-56-0000-130	148.48	700.00	551.52
CEMETERY SEASONAL BENEFITS	2-56-0000-131	3.06	400.00	396.94
CEMETERY NON T-4 BENEFITS	2-56-0000-133	223.97	1,700.00	1,476.03
CEMETERY ADVERTISING	2-56-0000-220	0.00	100.00	100.00
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	776.80	4,200.00	3,423.20
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	7,500.00	7,500.00
CEMETERY INSURANCE	2-56-0000-274	24.61	20.00	4.61
CEMETERY GOODS	2-56-0000-500	517.00	5,000.00	4,483.00
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	95.24	700.00	604.76
	TOTAL CEMETERY:	3,718.79	35,120.00	31,401.21
MUNICIPAL PLANNING COMMISSION				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE REPAIRS	2-61-0200-250	196.00	15,590.00	15,394.00
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	543.71	540.00	3.71
COMMERCIAL OFFICE GOODS	2-61-0200-500	0.00	500.00	500.00
COMMERCIAL OFFICE HEATING	2-61-0200-540	701.71	2,000.00	1,298.29
COMMERCIAL OFFICE POWER	2-61-0200-541	925.76	4,100.00	3,174.24
COMMERCIAL OFFICE - RECOVERIES TO OP	2-61-0200-963	94.00	3,600.00	3,506.00
	TOTAL COMMERCIAL OFFICE BUILDING:	2,461.18	26,330.00	23,868.82
TOURISM				
TOURISM SALARIES	2-61-0300-110	7,520.58	22,300.00	14,779.42
TOURISM BENEFITS	2-61-0300-130	628.80	1,800.00	1,171.20
TOURISM NON T4 BENEFITS	2-61-0300-133	1,255.25	4,000.00	2,744.75
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	500.00	230.00
TOURISM ADVERTISING	2-61-0300-220	0.00	2,600.00	2,600.00
TOURISM GOODS	2-61-0300-500	0.00	3,500.00	3,500.00
	TOTAL TOURISM:	9,674.63	34,800.00	25,125.37
BUSINESS & COMMUNICATIONS				
B & C SALARIES	2-61-0400-110	30,079.83	89,200.00	59,120.17
B & C BENEFITS	2-61-0400-130	2,515.37	7,100.00	4,584.63
B & C NON T4 BENEFIT	2-61-0400-133	5,020.41	16,000.00	10,979.59
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	80.00	1,000.00	920.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	185.71	800.00	614.29
B & C ADVERTISING & PRINTING	2-61-0400-220	0.00	1,800.00	1,800.00
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	0.00	3,400.00	3,400.00
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	23,574.80	49,000.00	25,425.20
B & C INSURANCE	2-61-0400-274	138.74	130.00	8.74
B & C GOODS	2-61-0400-500	0.00	2,500.00	2,500.00
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	893.58	4,700.00	3,806.42
	TOTAL BUSINESS & COMMUNICATIONS:	62,758.44	177,430.00	114,671.56
VISITOR INFORMATION CENTRE				
VIC SALARIES	2-62-0000-110	0.00	2,600.00	2,600.00
VIC SEASONAL SALARIES	2-62-0000-111	61.62	1,200.00	1,138.38
VIC BENEFITS	2-62-0000-130	0.00	200.00	200.00
VIC SEASONAL BENEFITS	2-62-0000-131	4.65	100.00	95.35
VIC NON T4 BENEFITS	2-62-0000-133	0.00	500.00	500.00
VIC TELEPHONES	2-62-0000-217	30.95	300.00	269.05
VIC ADVERTISING & PRINTING	2-62-0000-220	0.00	900.00	900.00
VIC CONTRACTED SERVICES	2-62-0000-232	196.00	1,200.00	1,004.00
VIC CONTRACTED REPAIR	2-62-0000-250	0.00	1,000.00	1,000.00
VIC INSURANCE	2-62-0000-274	945.68	940.00	5.68
VIC GOODS	2-62-0000-500	365.98	2,500.00	2,134.02
VIC HEATING	2-62-0000-540	491.71	1,500.00	1,008.29
VIC POWER	2-62-0000-541	595.72	3,100.00	2,504.28
VIC WATER	2-62-0000-963	185.00	3,000.00	2,815.00
	TOTAL VISITOR INFORMATION CENTRE:	2,877.31	19,040.00	16,162.69
COMMUNITY SERVICES BOARD				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
	TOTAL COMMUNITY SERVICES BOARD:	0.00	3,500.00	3,500.00
RECREATION				
RECREATION SALARIES	2-72-0000-110	6,339.31	18,200.00	11,860.69
RECREATION SEASONAL SALARIES	2-72-0000-111	0.00	10,500.00	10,500.00
RECREATION BENEFITS	2-72-0000-130	530.19	1,700.00	1,169.81
RECREATION SEASONAL BENEFITS	2-72-0000-131	0.00	700.00	700.00
RECREATION NON T4 BENEFITS	2-72-0000-133	1,315.74	4,100.00	2,784.26
RECREATION TRAVEL	2-72-0000-211	0.00	1,800.00	1,800.00
RECREATION TRAINING	2-72-0000-212	1,470.63	2,500.00	1,029.37
RECREATION FREIGHT & POSTAGE	2-72-0000-215	270.00	300.00	30.00
RECREATION TELEPHONE	2-72-0000-217	342.85	1,400.00	1,057.15
RECREATION ADVERTISING	2-72-0000-220	3,284.80	2,800.00	484.80
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	716.00	800.00	84.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	6,307.51	16,500.00	10,192.49
RECREATION INSURANCE	2-72-0000-274	11,754.20	10,280.00	1,474.20
RECREATION GOODS	2-72-0000-500	283.00	1,200.00	917.00
RECREATION PROGRAM EXPENSES	2-72-0000-510	3,020.00	1,000.00	2,020.00
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	387.49	2,400.00	2,012.51
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	0.00	300.00	300.00
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION OTHER	2-72-0000-990	0.00	10,300.00	10,300.00
	TOTAL RECREATION:	36,021.72	176,780.00	140,758.28
SWIMMING & WADING POOLS				
POOLS SALARIES	2-72-0100-110	1,486.56	14,100.00	12,613.44
POOL SEASONAL SALARIES	2-72-0100-111	41.08	118,400.00	118,358.92
POOLS BENEFITS	2-72-0100-130	151.29	1,200.00	1,048.71
POOL SEASONAL BENEFITS	2-72-0100-131	3.18	8,100.00	8,096.82
POOLS NON T-4 BENEFITS	2-72-0100-133	438.75	2,800.00	2,361.25
POOLS TRAVEL	2-72-0100-211	0.00	1,400.00	1,400.00
POOLS TRAINING	2-72-0100-212	2,095.29	2,200.00	104.71
POOLS FREIGHT & POSTAGE	2-72-0100-215	306.00	2,100.00	1,794.00
POOLS TELEPHONE	2-72-0100-217	30.95	426.00	395.05
POOLS ADVERTISING	2-72-0100-220	0.00	1,300.00	1,300.00
POOL CONTRACTED SERVICES	2-72-0100-232	176.00	1,300.00	1,124.00
POOLS CONTRACTED REPAIRS	2-72-0100-250	2,109.90	8,100.00	5,990.10
POOLS INSURANCE	2-72-0100-274	6,817.78	6,750.00	67.78
POOLS GOODS	2-72-0100-500	1,405.20	10,500.00	9,094.80
POOL RETAIL GOODS	2-72-0100-501	0.00	2,000.00	2,000.00
POOLS CHEMICALS	2-72-0100-531	0.00	19,400.00	19,400.00
POOLS HEATING	2-72-0100-540	2,228.20	13,400.00	11,171.80
POOLS POWER	2-72-0100-541	3,300.89	23,200.00	19,899.11
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	129.38	4,600.00	4,470.62
	TOTAL SWIMMING POOLS:	20,720.45	241,276.00	220,555.55
ARENA				
ARENA SALARIES	2-72-0200-110	50,834.44	134,400.00	83,565.56
ARENA SEASONAL SALARIES	2-72-0200-111	212.16	11,900.00	11,687.84
ARENA BENEFITS	2-72-0200-130	4,474.14	11,400.00	6,925.86
ARENA SEASONAL BENEFITS	2-72-0200-131	13.67	800.00	786.33
ARENA NON T4 BENEFITS	2-72-0200-133	9,920.00	25,200.00	15,280.00
ARENA TRAVEL	2-72-0200-211	0.00	800.00	800.00
ARENA TRAINING	2-72-0200-212	934.50	900.00	34.50
ARENA FREIGHT & POSTAGE	2-72-0200-215	920.00	800.00	120.00
ARENA TELEPHONE	2-72-0200-217	61.90	336.00	274.10
ARENA ADVERTISING & PRINTING	2-72-0200-220	0.00	1,000.00	1,000.00
ARENA CONTRACTED SERVICES	2-72-0200-232	2,259.39	4,400.00	2,140.61
ARENA CONTRACTED REPAIRS	2-72-0200-250	17,328.76	17,600.00	271.24
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	0.00	8,900.00	8,900.00
ARENA INSURANCE	2-72-0200-274	10,574.15	10,320.00	254.15
ARENA GOODS	2-72-0200-500	6,866.70	17,900.00	11,033.30
ARENA PETROLEUM PRODUCTS	2-72-0200-521	2,248.44	4,500.00	2,251.56
ARENA HEATING	2-72-0200-540	12,255.10	26,100.00	13,844.90
ARENA POWER	2-72-0200-541	7,335.30	24,300.00	16,964.70
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	1,355.12	4,600.00	3,244.88
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	223.24	11,800.00	11,576.76
ARENA ICE PLANT GOODS	2-72-0201-500	11.53	500.00	488.47
ARENA ICE PLANT POWER	2-72-0201-541	11,002.96	17,500.00	6,497.04

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Description	Account	YTD Actual	YTD Budget	YTD Variance
TOTAL ARENA:		138,831.50	335,956.00	197,124.50
PARKS SHOP				
PARKS SHOP TELEPHONE	2-72-0300-217	61.90	336.00	274.10
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	4,355.34	5,300.00	944.66
PARKS SHOP INSURANCE	2-72-0300-274	1,964.24	1,950.00	14.24-
PARKS SHOP GOODS	2-72-0300-500	99.19	1,300.00	1,200.81
PARKS SHOP HEATING	2-72-0300-540	3,318.74	6,300.00	2,981.26
PARKS SHOP POWER	2-72-0300-541	871.85	4,300.00	3,428.15
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	94.00	600.00	506.00
TOTAL PARKS SHOP:		10,765.26	20,086.00	9,320.74
CURLING RINK				
CURLING RINK SALARIES	2-72-0400-110	1,008.90	5,100.00	4,091.10
CURLING RINK SEASONAL SALARIES	2-72-0400-111	96.46	2,400.00	2,303.54
CURLING RINK BENEFITS	2-72-0400-130	96.53	500.00	403.47
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	6.91	200.00	193.09
CURLING RINK NON T4 BENEFITS	2-72-0400-133	231.03	1,000.00	768.97
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	1,692.09	5,600.00	3,907.91
CURLING RINK INSURANCE	2-72-0400-274	6,848.55	6,780.00	68.55-
CURLING RINK GOODS	2-72-0400-500	1,049.71	1,500.00	450.29
CURLING RINK HEATING	2-72-0400-540	7,798.71	15,800.00	8,001.29
CURLING RINK POWER	2-72-0400-541	3,667.65	13,200.00	9,532.35
CURLING RINK - SUBSIDY	2-72-0400-771	0.00	14,500.00	14,500.00
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	558.40	2,000.00	1,441.60
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	223.24	11,800.00	11,576.76
CURLING RINK ICE PLANT GOODS	2-72-0401-500	11.52	500.00	488.48
CURLING RINK ICE PLANT POWER	2-72-0401-541	11,002.96	17,500.00	6,497.04
TOTAL CURLING RINK:		34,292.66	98,380.00	64,087.34
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	1,445.52	5,100.00	3,654.48
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	0.00	3,600.00	3,600.00
BALL DIAMOND BENEFITS	2-72-0500-130	113.02	500.00	386.98
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	0.00	200.00	200.00
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	113.74	1,000.00	886.26
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	0.00	1,000.00	1,000.00
BALL DIAMOND GOODS	2-72-0500-500	0.00	7,500.00	7,500.00
BALL DIAMOND POWER	2-72-0500-541	167.21	1,170.00	1,002.79
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	90.75	10,500.00	10,409.25
TOTAL BALL DIAMONDS:		1,930.24	30,570.00	28,639.76
GOLF COURSE				
GOLF COURSE INSURANCE	2-72-0600-274	2,905.93	2,880.00	25.93-
TOTAL GOLF COURSE:		2,905.93	2,880.00	25.93-
FOX LAKE PARK				
FOX LAKE SALARIES	2-72-0700-110	245.24	5,100.00	4,854.76
FOX LAKE SEASONAL SALARIES	2-72-0700-111	123.24	2,400.00	2,276.76
FOX LAKE BENEFITS	2-72-0700-130	22.52	500.00	477.48
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	9.42	200.00	190.58
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	53.47	1,000.00	946.53
FOX LAKE FREIGHT	2-72-0700-215	0.00	200.00	200.00
FOX LAKE ADVERTISING	2-72-0700-220	0.00	1,300.00	1,300.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	192.00	30,400.00	30,208.00
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	0.00	6,000.00	6,000.00
FOX LAKE INSURANCE	2-72-0700-274	287.96	280.00	7.96-
FOX LAKE GOODS	2-72-0700-500	403.50	5,000.00	4,596.50
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	0.00	400.00	400.00
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	700.00	700.00
FOX LAKE HEAT	2-72-0700-540	74.50	700.00	625.50
FOX LAKE POWER	2-72-0700-541	123.23-	10,800.00	10,923.23
FOX LAKE TO FUNCTION CAPITAL RESERVE	2-72-0700-764	0.00	30,000.00	30,000.00
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,300.00	8,300.00
TOTAL FOX LAKE PARK:		1,288.62	103,280.00	101,991.38
PARKS				
PARKS SALARIES	2-72-0800-110	26,230.76	80,000.00	53,769.24
PARKS SEASONAL SALARIES	2-72-0800-111	4,402.86	72,400.00	67,997.14
PARKS BENEFITS	2-72-0800-130	2,253.79	6,800.00	4,546.21

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2023
 To 30/04/2023

Description	Account	YTD Actual	YTD Budget	YTD Variance
PARKS SEASONAL BENEFITS	2-72-0800-131	305.58	5,100.00	4,794.42
PARKS NON T4 BENEFITS	2-72-0800-133	4,053.61	15,100.00	11,046.39
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	934.50	1,000.00	65.50
PARKS FREIGHT	2-72-0800-215	297.82	800.00	502.18
PARKS CONTRACTED REPAIRS	2-72-0800-250	0.00	25,000.00	25,000.00
PARKS EQUIPMENT REPAIRS	2-72-0800-253	0.00	10,900.00	10,900.00
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	10,065.93	2,600.00	7,465.93
PARKS INSURANCE	2-72-0800-274	5,386.26	4,900.00	486.26
PARKS GOODS	2-72-0800-500	11,734.80	24,100.00	12,365.20
PARKS PETROLEUM PRODUCTS	2-72-0800-521	0.00	12,300.00	12,300.00
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	637.22	1,600.00	962.78
PARKS VEHICLE MAINTENANCE	2-72-0800-523	823.23	5,700.00	4,876.77
PARKS POWER	2-72-0800-541	653.61	3,600.00	2,946.39
PARKS RECOVERIES TO OPERATING	2-72-0800-963	330.00	11,400.00	11,070.00
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	68,109.97	284,900.00	216,790.03
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM SALARIES	2-72-1000-110	908.61	2,600.00	1,691.39
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	0.00	22,900.00	22,900.00
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	74.60	200.00	125.40
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	0.00	1,600.00	1,600.00
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	185.09	600.00	414.91
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	0.00	300.00	300.00
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	379.00	600.00	221.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	135.00	140.00	5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	0.00	120.00	120.00
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	0.00	1,200.00	1,200.00
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	0.00	2,500.00	2,500.00
PLAYGROUND PROGRAM GOODS	2-72-1000-500	0.00	6,200.00	6,200.00
	TOTAL PLAYGROUND PROGRAM:	1,682.30	38,960.00	37,277.70
SPRAY PARK				
SPRAY PARK SALARIES	2-72-1200-110	0.00	1,300.00	1,300.00
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	0.00	1,100.00	1,100.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	0.00	100.00	100.00
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	0.00	300.00	300.00
SPRAY PARK FREIGHT	2-72-1200-215	36.00	200.00	164.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	0.00	500.00	500.00
SPRAY PARK INSURANCE	2-72-1200-274	759.84	670.00	89.84
SPRAY PARK GOODS	2-72-1200-500	517.24	500.00	17.24
SPRAY PARK CHEMICALS	2-72-1200-531	0.00	1,400.00	1,400.00
SPRAY PARK POWER	2-72-1200-541	366.77	2,800.00	2,433.23
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	85.00	2,200.00	2,115.00
	TOTAL SPRAY PARK:	1,764.85	11,170.00	9,405.15
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	29.92	5,100.00	5,070.08
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	2,002.26	9,500.00	7,497.74
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	3.26	500.00	496.74
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	152.97	700.00	547.03
KING HUNTER PARK EMP NON T4 BEN	2-72-1300-133	10.68	1,000.00	989.32
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	0.00	3,000.00	3,000.00
KING HUNTER PARK INSURANCE	2-72-1300-274	161.90	160.00	1.90
KING HUNTER PARK GOODS	2-72-1300-500	1,275.00	3,000.00	1,725.00
KING HUNTER PARK POWER	2-72-1300-541	297.04	2,100.00	1,802.96
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	55.00	5,700.00	5,645.00
	TOTAL KING HUNTER PARK:	3,988.03	30,760.00	26,771.97
SOCCER FIELDS				
SOCCER FIELD SALARIES	2-72-1400-110	0.00	2,600.00	2,600.00
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	0.00	1,200.00	1,200.00
SOCCER FIELD BENEFITS	2-72-1400-130	0.00	200.00	200.00
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	0.00	100.00	100.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	0.00	500.00	500.00
SOCCER FIELD GOODS	2-72-1400-500	0.00	1,500.00	1,500.00
SOCCER FIELDS POWER	2-72-1400-541	167.21	1,200.00	1,032.79
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	19.25	3,200.00	3,180.75

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2023
 To 30/04/2023

Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL SOCCER FIELDS:	186.46	10,500.00	10,313.54
MUSEUM				
MUSEUM GAS	2-74-0100-540	2,276.28	5,400.00	3,123.72
MUSEUM POWER	2-74-0100-541	883.57	3,800.00	2,916.43
MUSEUM GRANT	2-74-0100-770	0.00	7,000.00	7,000.00
	TOTAL MUSEUM:	3,159.85	16,200.00	13,040.15
LIBRARY				
LIBRARY TELEPHONE	2-74-0200-217	229.54	300.00	70.46
LIBRARY ADVERTISING	2-74-0200-220	0.00	800.00	800.00
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	292.80	2,400.00	2,107.20
LIBRARY INSURANCE	2-74-0200-274	3,602.37	3,570.00	32.37-
LIBRARY GOODS	2-74-0200-500	394.68	1,100.00	705.32
LIBRARY HEATING	2-74-0200-540	2,100.00	5,200.00	3,100.00
LIBRARY POWER	2-74-0200-541	1,853.62	6,700.00	4,846.38
LIBRARY GRANTS	2-74-0200-770	16,878.30	21,400.00	4,521.70
LIBRARY PERSONNEL GRANTS	2-74-0200-771	35,032.05	70,800.00	35,767.95
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	209.00	900.00	691.00
	TOTAL LIBRARY:	60,592.36	113,170.00	52,577.64
CENTENNIAL PLACE				
RCSC SALARIES	2-74-0800-110	5,628.97	15,400.00	9,771.03
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	24,082.89	66,400.00	42,317.11
RCSC BENEFITS	2-74-0800-130	496.57	1,400.00	903.43
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	1,406.94	4,700.00	3,293.06
RCSC NON T4 BENEFITS	2-74-0800-133	1,279.32	3,400.00	2,120.68
RCSC STAFF TRAINING	2-74-0800-212	525.00	700.00	175.00
RCSC FREIGHT	2-74-0800-215	367.32	300.00	67.32-
RCSC TELEPHONE	2-74-0800-217	341.24	1,176.00	834.76
RCSC ADVERTISING	2-74-0800-220	0.00	2,700.00	2,700.00
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	1,473.46	10,300.00	8,826.54
RCSC CONTRACTED REPAIRS	2-74-0800-250	125.24	5,300.00	5,174.76
RCSC INSURANCE	2-74-0800-274	7,465.21	7,390.00	75.21-
RCSC GOODS	2-74-0800-500	3,865.08	10,100.00	6,234.92
RCSC HEATING	2-74-0800-540	4,426.09	9,100.00	4,673.91
RCSC POWER	2-74-0800-541	5,018.90	20,100.00	15,081.10
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	169.00	1,100.00	931.00
RCSC - HFC EQUIPMENT GOODS	2-74-0801-500	6,379.58	17,000.00	10,620.42
	TOTAL CENTENNIAL PLACE:	63,050.81	176,566.00	113,515.19
COMMUNITY CENTRE				
COMMUNITY CENTRE SALARIES	2-74-0900-110	598.52	5,100.00	4,501.48
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,200.00	1,200.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	52.96	500.00	447.04
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	112.50	1,000.00	887.50
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	270.00	500.00	230.00
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	133.25	300.00	166.75
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	0.00	200.00	200.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	9,999.52	32,900.00	22,900.48
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	1,011.66	5,300.00	4,288.34
COMMUNITY CENTRE INSURANCE	2-74-0900-274	4,865.05	4,810.00	55.05-
COMMUNITY CENTRE GOODS	2-74-0900-500	1,279.77	4,000.00	2,720.23
COMMUNITY CENTRE HEAT	2-74-0900-540	2,177.17	5,700.00	3,522.83
COMMUNITY CENTRE POWER	2-74-0900-541	3,069.57	10,200.00	7,130.43
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	154.00	900.00	746.00
	TOTAL COMMUNITY CENTRE:	23,723.97	72,710.00	48,986.03
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	5,431.98	7,000.00	1,568.02
LIONS HALL INSURANCE	2-74-1000-274	749.37	740.00	9.37-
LIONS HALL GOODS	2-74-1000-500	47.20	500.00	452.80
LIONS HALL HEAT	2-74-1000-540	1,422.29	2,800.00	1,377.71
LIONS HALL POWER	2-74-1000-541	373.64	1,900.00	1,526.36
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	88.00	600.00	512.00
	TOTAL LIONS HALL:	8,112.48	13,540.00	5,427.52
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	167,919.28	671,700.00	503,780.72

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2023
 To 30/04/2023

Description	Account	YTD Actual	YTD Budget	YTD Variance
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	0.00	170,100.00	170,100.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	638.00	638.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	0.00	2,500.00	2,500.00
TOTAL GOVERNMENT REQUISITIONS:		<u>167,919.28</u>	<u>844,938.00</u>	<u>677,018.72</u>
ACCUMULATED SURPLUS				
ACCUMULATED SURPLUS	2-78-0000-910	0.00	95,033.00	95,033.00
TOTAL ACCUMULATED SURPLUS:		<u>0.00</u>	<u>95,033.00</u>	<u>95,033.00</u>
TOTAL EXPENDITURES:		<u>2,151,805.59</u>	<u>8,096,296.00</u>	<u>5,944,490.41</u>
TOTAL REVENUE & EXPENSES:		<u>817,277.70</u>	<u>4,728,101.00</u>	<u>5,545,378.70</u>

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2023
 To 30/04/2023

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
CAPITAL FINANCES APPLIED (EXPENDITURES)				
ADMINISTRATION				
ADMINISTRATION BUILDING ADDITIONS	8-12-0000-620	0.00	5,000.00	5,000.00
	TOTAL ADMINISTRATION:	0.00	5,000.00	5,000.00
FIRE DEPARTMENT				
FIRE BUILDING ADDITIONS	8-23-0000-620	220,000.00	0.00	220,000.00-
FIRE MACHINES, EQUIPMENT	8-23-0000-630	0.00	96,600.00	96,600.00
FIRE VEHICLE ADDITIONS	8-23-0000-650	0.00	590,000.00	590,000.00
	TOTAL FIRE DEPARTMENT:	220,000.00	686,600.00	466,600.00
STREETS & ROADS				
S & R ENGINEERING STRUCTURES	8-32-0000-610	11,893.10	3,060,701.00	3,048,807.90
S & R MACHINES, EQUIPMENT	8-32-0000-630	0.00	208,900.00	208,900.00
	TOTAL STREETS & ROADS:	11,893.10	3,269,601.00	3,257,707.90
AIRPORT				
AIRPORT ENGINEERING STRUCTURES	8-33-0000-610	5,904.50	540,000.00	534,095.50
	TOTAL AIRPORT:	5,904.50	540,000.00	534,095.50
WATER DEPARTMENT				
WATER MACHINES, EQUIPMENT	8-41-0000-630	0.00	27,500.00	27,500.00
	TOTAL WATER DEPARTMENT:	0.00	27,500.00	27,500.00
CEMETERY				
CEMETERY ENGINEERING STRUCTURES	8-56-0000-610	0.00	25,000.00	25,000.00
	TOTAL CEMETERY:	0.00	25,000.00	25,000.00
RECREATION				
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	0.00	15,000.00	15,000.00
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	5,970.00	8,000.00	2,030.00
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION FOX LAKE PARK ENGINEERING	8-72-0700-610	0.00	28,400.00	28,400.00
RECREATION PARKS EQUIPMENT	8-72-0800-630	0.00	103,000.00	103,000.00
	TOTAL RECREATION:	5,970.00	164,400.00	158,430.00
CULTURE				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
	TOTAL CULTURE:	0.00	10,000.00	10,000.00
	TOTAL CAPITAL FINANCES APPLIED:	243,767.60	4,728,101.00	4,484,333.40
	GRAND TOTAL OF ALL ACCOUNTS:	243,767.60	4,728,101.00	4,484,333.40
	REPORT TOTALS:	1,061,045.30	0.00	1,061,045.30-

*** End of Report ***

Date: May 9, 2023

Agenda Item No: 06.03

Budget Overview

Recommended Motion

That Council accepts the Budget Overview for April 2023 for information.

Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2023 Operating and Capital budgets approved by Council at the December 14, 2022 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to April 30, 2023.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A



Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A

Attachments

1. Budget Overview – April 2023

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

APRIL 2023		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2023 BUDGET Adopted Dec 13, 2022	2023 ACTUAL REVENUES	2023 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2023 BUDGET REVENUES	2023 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-220,871			-4,298,119			-4,077,248
DRAW FROM RESERVES	0			0	0		
REQUISITIONS	0	167,919			842,438		674,519
DOUBTFUL ACCTS		0			2,500		2,500
CONTINGENCY		0			0		0
			-52,952			-3,453,181	
COUNCIL	0			0			0
COUNCIL		40,483			151,150		110,667
			40,483			151,150	
GENERAL ADMINISTRATION	-8,942			-567,500			-558,558
ADMINISTRATION		356,254			987,637		631,383
CAPITAL - ELECTRONIC					5,000		5,000
			347,312			420,137	0
HANNA WAKE PROGRAM	0			-2,000			-2,000
STUDENT EXCHANGE		0			5,000		5,000
			0			3,000	
TAX RECOVERY PROPERTY	0			-2,080			-2,080
TAX RECOVERY PROPERTY		2,438			2,080		-358
			2,438			0	
POLICE	-2,916			-7,300			-4,384
POLICE		96,171			96,000		-171
			93,255			88,700	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		586			6,350		5,764
			586			6,350	
FIRE	-231,500			-826,861			-595,361
FIRE		66,351			285,840		219,489
CAPITAL - EQUIPMENT		220,000			17,600		-202,400
CAPITAL - RADIO EQUIP		0			79,000		79,000
CAPITAL - RESCUE TRUCK		0			590,000		590,000
			54,851			145,579	
FIRE - ECETP	-12,593			0			12,593
FIRE - TRAINING		0			0		0
			-12,593			0	
EMERGENCY SERVICES	0			0			0
EMERGENCY SERVICES		3,467			13,400		9,933
			3,467			13,400	
BY-LAW ENFORCEMENT	-19,420			-23,400			-3,980
BYLAW		26,788			59,400		32,612
			7,368			36,000	
DOG CONTROL	-3,595			-4,600			-1,005
ANIMAL CONTROL		9,424			12,900		3,476
			5,829			8,300	

APRIL 2023		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2023 BUDGET Adopted Dec 13, 2022	2023 ACTUAL REVENUES	2023 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2023 BUDGET REVENUES	2023 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-100			-5,700			-5,600
PUBLIC WORKS		192,237			551,595		359,358
			192,137			545,895	
STREETS & ROADS	-1,500			-3,700,441			-3,698,941
STREETS & ROADS CAPITAL	0			0			0
STREETS & ROADS		96,470			850,339		753,869
S & R - CAPITAL		11,893			3,060,701		3,048,808
S & R - CAPITAL GRADER		0			208,900		208,900
			106,863			210,599	
AIRPORT	-56,640			-466,970			-410,330
AIRPORT		17,162			32,740		15,578
AIRPORT CAPITAL		5,905			540,000		534,096
			-33,573			105,770	
WATER							0
TREATMENT	-157,978			-1,246,400			-1,088,422
TREATMENT		162,327			895,000		732,673
LINES & DISTRIBUTION	-563			0			563
LINES & DISTRIBUTION		61,865			304,700		242,835
CAPITAL - METER EQUIPMENT		0			27,500		27,500
			65,651			-19,200	
SANITARY SEWERS	-41,891			-307,600			-265,709
SEWERS		36,871			211,280		174,409
			-5,020			-96,320	
GARBAGE	-12,748			-74,300			-61,552
GARBAGE		23,200			75,700		52,500
			10,452			1,400	
REGIONAL WASTE SYSTEM	-59,188			-353,900			-294,712
ANNUAL CONTRACT		167,277			353,800		186,523
			108,089			-100	
F.C.S.S.	-48,800			-96,398			-47,598
ADMINISTRATION		10,961			37,100		26,139
PROGRAMS		41,033			124,800		83,767
YOUTH CLUB SUPPORT		5,785		-30,334	20,400		14,615
VAN OPERATIONS		4,118			4,710		592
			13,097			90,612	

APRIL 2023		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2023 BUDGET Adopted Dec 13, 2022	2023 ACTUAL REVENUES	2023 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2023 BUDGET REVENUES	2023 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-12,092			-16,800			-4,708
CEMETERY		3,719	-8,373		35,120	18,320	31,401
CEMETERY CAPITAL			0		25,000	0	
MUNICIPAL PLANNING COMM	0			0			0
MPC		0			500	500	500
COMMERCIAL OFFICE BUILDING	-6,800			-26,430			-19,630
OFFICE BUILDING		2,461	-4,339		26,330	-100	23,869
TOURISM	0			0			0
TOURISM		9,675	9,675		34,800	34,800	25,125
BUSINESS & COMMUNICATION	0			-5,000			-5,000
		62,758	62,758		177,430	172,430	114,672
VISITOR INFORMATION BOOTH	0			0			0
		2,877	2,877		19,040	19,040	16,163
SUBDIVISION	-18,750			0			18,750
SUBDIVISION		0	-18,750		0	0	0
RECREATION	-323,546			-253,820			69,726
CS BOARD		0			3,500	3,500	3,500
RECREATION		36,022	-287,525		176,780	-73,540	140,758
SWIMMING POOLS	-10,199			-93,900			-83,701
POOLS		20,720			241,276		220,556
CAPITAL - JO POOL HEATER		0			15,000		15,000
			10,521			162,376	
ARENA	-48,317			-75,200			-26,883
ARENA		127,594			306,156		178,562
ICE PLANT		11,238			29,800		
CAPITAL - FLOOR SCRUB		5,970			8,000		
			96,484			268,756	

APRIL 2023		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2023 BUDGET Adopted Dec 13, 2022	2023 ACTUAL REVENUES	2023 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2023 BUDGET REVENUES	2023 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PARKS SHOP	0			0			0
PARKS SHOP		10,765			20,086		9,321
			10,765			20,086	
CURLING RINK	0			-54,200			-54,200
CURLING RINK		23,055			68,580		45,525
ICE PLANT		11,238			29,800		
CAPITAL - WALL REPAIR		0			10,000		10,000
			34,293			54,180	
BALL DIAMONDS	0			-4,400			-4,400
BALL DIAMONDS		1,930			30,570		28,640
			1,930			26,170	
GOLF COURSE	0			0			0
GOLF COURSE		2,906			2,880		-26
			2,906			2,880	
FOX LAKE PARK	-1,324			-109,764			-108,440
FLP		1,289			103,280		101,991
CAPITAL - ELECTRICAL		0			28,400		28,400
			-35			21,916	
PARKS	0			-25,000			-25,000
PARKS		68,110			284,900		216,790
CAPITAL - MOWER		0			28,000		28,000
CAPITAL - SKATEPARK		0			75,000		75,000
			68,110			362,900	
SUMMER YOUTH PROGRAM	0			-14,600			-14,600
		1,682			38,960		37,278
			1,682			24,360	
COMMUNITIES IN BLOOM	0			0			0
COMMUNITIES IN BLOOM		0			0		0
			0			0	
SPRAY PARK	0			0			0
SPRAY PARK		1,765			11,170		9,405
			1,765			11,170	
KING-HUNTER PIONEER PARK	-240			0			240
KING-HUNTER PIONEER PARK		3,988			30,760		26,772
			3,748			30,760	
SOCCER FIELDS	0			-2,100			-2,100
SOCCER FIELDS		186			10,500		10,314
			186			8,400	

APRIL 2023		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2023 BUDGET Adopted Dec 13, 2022	2023 ACTUAL REVENUES	2023 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2023 BUDGET REVENUES	2023 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
MUSEUM	0			0			0
MUSEUM		3,160	3,160		16,200	16,200	13,040
LIBRARY	0			-10,000			-10,000
LIBRARY		60,592			113,170		52,578
LIBRARY - CAPITAL - WATER DIVERSION		0			10,000		10,000
			60,592			113,170	
CENTENNIAL PLACE	-21,925			-79,208			-57,283
CENTENNIAL PLACE		63,051			176,566		113,515
CENTENNIAL PLACE CAPITAL		0			0		0
			41,126			97,358	
COMMUNITY CENTRE	-11,715			-37,672			-25,957
CENTRE		23,724			72,710		48,986
			12,009			35,038	
LIONS HALL	-375			-2,400			-2,025
LIONS HALL		8,112			13,540		5,428
			7,737			11,140	
RESERVES	0			0			0
		0			95,033		95,033
			0			95,033	
TOTAL REVENUE	-1,334,528			-12,824,397			-11,489,869
TOTAL EXPENDITURES		2,395,573			12,824,397		10,428,824
TOTAL SURPLUS (DEFICIT)			1,061,045			0	

Date: May 9, 2023

Agenda Item No: 08.00

Senior Administrative Officials Reports

Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 - 8.03 as presented for information.

Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A



Attachments

- 1. Chief Administrative Officer
- 2. Director of Business & Communication
- 3. Director of Public Works

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



MEMORANDUM

Date: May 9, 2023
To: Mayor & Council
From: Kim Neill
Chief Administrative Officer
Re: CAO Report – May 9, 2023 Council Meeting

1. Engineering Project Updates

Administration has been working with MPE on several Engineering Projects which are identified below:

- Downtown Redevelopment Project
 - MPE working on updating drawings & cost estimates to the 90% completion stage following the discussion with Council at the April 26, 2023, Council Information Meeting, anticipated to be complete by May 31, 2023
 - Administration has a meeting scheduled with Sarah Fratpietro the Senior Project Engineer to review progress on Tuesday, May 9th.
 - Additional testing for contamination on 2nd Ave – boreholes on May 11th
 - Tender: TBD (based on available funding)
 - Construction: TBD
- Palliser & Pioneer Trail Road Rehabilitation
 - Anticipate starting some of the road testing around the beginning of June.
- Asset Management Project (FCM Grant Funded Project)
 - Building Condition Assessment – 7 buildings
 - Arena
 - Curling Rink
 - Outdoor Pool
 - Public Works Building
 - Town Office
 - Community Centre
 - Centennial Place
 - Draft building condition assessments have been provided to Admin to review and looking to schedule a meeting to review with the facility operators and MPE representatives.
 - Goal for building assessments is to produce a long-range capital upgrade/lifecycle plan for the buildings.
 - Infrastructure Management Plan Update
 - Work is scheduled to begin right away to be completed by the end of June 2023.

- Airport Runway Lighting Project
 - Anticipate awarding a tender at the May 9th Council meeting.
- Pioneer Trail Bridge Replacement
 - MPE has submitted the application for STIP funding for this project.
 - Anticipated a decision on the grant application in April. No notification received to date and with the election announcement it is anticipated there will be no news on this application until sometime in June at the earliest.

2. Fox Lake Campground:

The campground was opened with power only on May 1st. It is anticipated that the water and shower house building will be turned on by May 8th. Doug Fortna is working on the campground electrical upgrade and the electrical fixtures that were purchased include a water tap which the town staff will be running water lines to using the trench machine that Doug has on site. In addition to upgraded electrical services there will now be water installed to several sites that previously did not have water service.

3. Air Monitoring System Installed

In September 2022 Administration was contacted by a representative of the Palliser Airshed Society (PAS) regarding the interest the Town of Hanna may have in an air monitoring station/trailer being placed in the Town of Hanna. PAS thought they may have a portable air monitoring station available to them from the Province of Alberta and since they don't have anything monitoring air quality in the Hanna region, they were interested in having this unit placed in Hanna. Administration indicated we were very interested in that possibility and talked about the timing being good with the resident concerns of the air quality since the introduction of the GFL fertilizer blending facility in Hanna.

PAS was established in the Spring of 2003 to monitor ambient air quality in the Medicine Hat / Redcliff region and has expanded to cover the southeastern portion of the province. PAS currently maintains three continuous monitoring sites, 8 PM2.5 Sensors (Brooks, Medicine Hat, Oyen, Bassano, Vauxhall, Bow Island, and Milk River), and 16 passive sampling sites distributed throughout the airshed.

Recently PAS reached out to Administration to have a Purple Air Monitor installed in the Town of Hanna. PurpleAir sensors measure airborne particulate matter such as dust, smoke, and tiny bits of other materials. A PurpleAir sensor has been installed within Town limits and can be viewed live via [PurpleAir's Real Time Air Quality Map.](#)

4. Signage Project

The installation of the signs requiring screw piles began on Thursday and it is anticipated that by mid-May that the signage project will be complete.

5. 2023 Fall Rummage Sale Update

Administration was approached by Hanna Minor Hockey to see if they could facilitate a face–face meeting between a couple of representatives of HMHA and a couple of representatives of the Hospital Auxiliary to discuss options that may be less divisive to the community. Both parties have agreed to meet and would like to see an amicable solution and it is hoped to have a date set to meet in the next few weeks.

6. Senior Amenity Zone Update

Administration met with the contractor to review the status of the project with the winter season now at an end. Recently the flashing crosswalk at the intersection of Palliser Trail and 2nd Avenue west was completed. Overall Administration is pleased with the project work to date and the following work is still to be completed:

- Landscaping the edges of the asphalt pathway Palliser Trail – HKH Park – Town
- Installation of benches along Palliser Trail pathway including concrete pads – Town
- Installation of trees along Palliser Trail pathway – Contractor supplied trees – Town install
- Installation of bike rack in HKH Park – Town
- Irrigation repairs – HKH Park – Town

7. Land Use Bylaw Review Update

Administration has met with PRMS Staff to review the questions and suggestions from the “What we Heard Report” that was accepted by Council for information at their April 11, 2023 Council Meeting. There will be a need for a minimum of 1 more meeting and perhaps two meetings to finish the review and implement changes to the draft Land Use Bylaw – version 2 and due to staff commitments on both sides the next meeting is planned for May 11th.

It is anticipated that version 2 of the LUB will be presented to Council at the June 13, 2023 Council Meeting for first reading and the public hearing set for some time in September. It was determined that holding the public hearing on a day in July/August would not be received well by the public and for those who wish to speak at the public hearing. That means that second reading is anticipated to take place at the October 10, 2023 Council meeting and third reading at the November 14, 2023 Council meeting with the Bylaw to be in operation as of January 1, 2024.

Meetings Attended:

- Regional Economic, Community Development, Tourism & Marketing Group – April 18th
- Volunteer Appreciation Night – April 18th
- Land Use Bylaw – Version 2 Review – April 24th
- MPE – Engineering Project Updates – April 25th & May 9th
- Council Info – April 26th
- Senior Amenity Zone – Site Visit – Outstanding items – April 27th
- Sommerville – Gas Line Replacement Project – Start up Meeting – April 28th
- Minor Ball/Minor Soccer/Lacrosse – Clean up Night – May 2nd
- Chamber Strategic Plan & AGM – May 4th

- Assessment Open House – May 8th
- Council Meeting – May 9th

Upcoming Events:

- Fire & Emergency Preparedness Week Open House – May 10th
- CSB Meeting – May 15th
- Regional Economic, Community Development, Tourism & Marketing Group – May 16th
- MPE – Engineering Project Updates – May 23 & June 6th
- Palliser Regional Municipal Services – CAO Meeting – May 25th
- Council Info – May 31st
- Council/Staff Spring BBQ – May 31st
- Community Peace Officer Graduation Ceremony – Lac La Biche – June 1st
- Council Meeting – June 13th

May 2023 COUNCIL REPORT
KEVIN OLSEN – COMMUNITY SERVICES FOREMAN

Arena

Lacrosse started April 14th

Ball using arena/curling rink while diamonds dry out

All diamonds good to go as of May 1st

Diamond/Park cleanup up May 2nd was well attended

Rummage Sale was April 29th

Staff maintained facility during event

2 days to cleanup facilities

Circus booked in for May 16th

Parks / Cemetery

Continuous spring cleanup of parks and cemetery

5 Seasonal Staff have started

Edwin working with Doug Fortna for upgrading power and adding water to sites at Fox Lake

Will start turning water on at parks and facilities

Museum washrooms on May 2nd

Triplex facility on May 2nd

Centennial Place

Darcie Lamson has been a welcome asset at Centennial Place

Swimming Pool / Spray Park

Swimming pool prep has started May 1st, plan to open May long weekend

Parks Shop

Lions Hall

Have flooring for Lions Hall but have been put on hold for possible renos by Harvest Sky

Other

Edwin and Kevin attended the annual AARFP Conference

Edwin received his 10 year service award

Kevin received the Red Deer Polytechnic/AARFP Recreation Facility Management Certificate

Kevin was nominated for and received the Bruce Fowlow Facility Operator of the Year Award

The Bruce Fowlow Memorial Facility Operator of the Year Award is presented to an individual, or group of individuals, who has/have made a significant contribution to the operation and management of recreation facilities within the Province of Alberta.

Community Services Coordinator Report – Michele Toews – May 9, 2023

Volunteer Appreciation Night

Our Volunteer Appreciation evening was held on Tuesday, April 18th at the Community Centre. Guests enjoyed the snacks, visiting, and learning more about the work being done in our community by some of our excellent volunteer groups that presented. The ten groups presenting were: Royal Canadian Legion Branch 25 Hanna, Kinette Club of Hanna, Hanna Elks Lodge No. 45, Hanna and District Historical Society, Hanna Food Bank, Hanna Agricultural Society, Centre Street Thrift Store, Hanna and District Youth Club, Hanna Hospital Auxiliary, and the Harvest Sky Animal Rescue. The event grant from Volunteer Alberta allowed us to pay each presenting group a speaker's fee of a donation of \$100 to their organization. To finish out the night, Betty Ann Moench represented the Pincombe Family to present the first annual Gordon and Bernice Pincombe Memorial Community Volunteerism Award to Carrol Orr for her work with numerous Hanna and area groups. Watch next spring for more details on how you can nominate a great volunteer to be recognized with this annual award.

Fire Hall Open House

In partnership with Special Areas the Town of Hanna is hosting an Open House at the Fire Hall on Wednesday, May 10th at 5:30 pm, as part of our Emergency Preparedness Week activities. The evening is open to all residents of the area. There will be a free BBQ supper, demonstrations, and tours by the Fire Department, displays with information about how to protect your home and family from wildfires and other emergencies, and draws for giveaway items. I will specifically be giving out information on how to sign up to make sure you receive alerts and enews from the Town, and what tips you can follow to help make sure your household is prepared for emergencies of all kinds.

EPIC Adventures

Sydney McMillin has returned as our manager for EPIC Adventures this year. Information on programming and registration will be coming soon.

Youth Club

As we head into summer the Youth Club is gearing up the preparations for their Teen Fair that will be held Saturday, September 9th. Anyone who wishes to volunteer or make a donation to the event can reach out to Youth Club President Neala-Rea Venó at hannayouthclub@gmail.com.

Seniors' Week

Seniors' Week is the first week of June. Our usual Mayor's Garden Party is scheduled for Tuesday, June 6th. Council is asked to save the date to come serve lunch to the seniors that day. Details on how to register for lunch and about the other events planned for the week will be coming soon.

COUNCIL REPORT

DATE: **May 9, 2023**

PRESENTED BY: **Brent Olesen, Director of Public Works**

- Since the April 11, 2023 Council meeting, the public works department has been busy with the following items:
 - **Water & Sewer**
 - We did water reads on the 2nd of May.
 - Worked with Brooks Asphalt & Aggregate to fix service line leak on 1st Ave East.
 - We had a 4-inch water main repair on the East side of JC Charyk School.
 - Hydro vac two curb stops so owners could repair valves in basement.
 - We have started our yearly sewer flush of the main lines.
 - Top shot is in town doing manhole restoration.

 - **Road Maintenance**
 - The street sweeper is out started at the East end working West.
 - We have been filling the potholes as they are noticed as well as filling in the repairs from last year.
 - Used hydro vac to remove old stop sign pole and install new where two that had been temporary signs were installed after they were hit by cars this winter.
 - The new cross walk signs were installed by the new walking trail on the corner of Palliser and 2nd Ave West.
 - Marked all water and sewer lines for the new information signs.

 - **Meetings**
 - I am attending the Monday morning Director's meetings.

 - **Airport**
 - Routine maintenance at the airport – check the terminal building for maintenance issues, check the runway lights and windsock, haul garbage, etc.
 - We had a site meeting with MPE and contractors interested in bidding on runway lights.

 - **Cemetery**
 - We have two cremations and one columbarium burial this month.

- General

Date: May 9, 2023

Agenda Item No: 9.01

2023 Spring Budget Adjustments

Recommended Motion

That

- Whereas Council approved the 2023 Operating and Capital Budget for the Town of Hanna at the December 13, 2022, Council Meeting, and
- Whereas adjustments to the adopted budget are required for various reasons prior to setting the 2023 Tax Rates, and
- Whereas the 2023 Operating and Capital Budget has been adjusted to reflect a decrease of 1% change to the residential municipal tax rate from 2022, a 3% decrease to the non-residential municipal tax rate from 2022, and a transfer to surplus in the amount of \$136,582

Therefore, Council adopts the 2023 Operating and Capital Budget dated May 9, 2023, as amended by the Spring Budget Adjustments; and accepts the 2024 & 2025 Operating Budgets and the 2024 – 2026 Capital Budget for information.

Background

Administration, at the April 26, 2023, Council Information Meeting, presented a summary of changes to the 2023 Operating Budget for Council's review and discussion in preparation for approval of the 2023 Spring Budget Adjustments and the setting of the 2023 Tax Rate at the May 9, 2023, Council Meeting. These changes reflect changes in property assessments, provincial grants, requisitions, levies, and updated revenues and expenses.

The 2023 Operating and Capital Budgets were originally approved by Council at their December 13, 2022, meeting. The approved 2023 Budget anticipated that the municipal tax revenue generated in 2022 would be the same revenue generated in 2023. The approved 2023 Budget at that time required a transfer to accumulated surplus in the amount of \$136,582 to provide a balanced budget.

Taxable assessment levels have increased from the 2022 assessment by \$4,068,800.

- Residential property assessment increased by \$1,555,960 (\$166,319,090 to \$166,875,050).
- Non – Residential Assessment has increased by \$2,512,840 (\$67,660,460 to \$70,173,300).



Following the discussion at the April 26, 2023, Council Information Meeting the consensus of Council as a result of the increase in residential assessment was to reduce the municipal residential tax rate by 1% from the 2022 rate (11.1225) for a tax rate of (11.0113). As a result, Municipal tax revenue collected for residential properties will be \$1,255 less than residential taxes levied in 2022. The majority of residential property owners should see their municipal taxes reduced from their 2022 taxes, depending on whether the assessed value of their property increased.

With the increase in non-residential assessment, the consensus of Council was to decrease the non-residential tax rate by 3% from the 2022 rate of (14.1128), for a tax rate in 2023 of (13.6894). This will result in the Municipal tax revenue for non-residential properties bringing in an additional \$5,753 than was levied in 2022.

The above changes to the municipal tax rates will result in the Town bringing in \$2,798,138 in municipal tax revenue as opposed to \$2,793,640 in the December budget; an increase of \$4,498 from 2022.

Explanation of Budget Adjustments:

REVENUES

General Municipal

- | | |
|-----------|--|
| \$4,498 | Municipal Tax Revenue – increase from December Budget (\$2,798,762 to \$2,798,138). |
| (\$9,882) | School Tax Revenue – The Education Requisition for 2023 is \$661,795 (\$9,882 lower than 2022). School Tax Rate will need to decrease by .0914 for residential properties and increase by .1371 for non-residential properties. The province determines the amount of tax revenue required from residential and non-residential assessments, which is why they are taxes at different rates. |
| \$4,735 | Acadia Requisition – Operating requisition increased from \$170,127 in 2022 to \$174,862 in 2023 so the tax rate will need to be increased by .0073 for both residential and non-residential properties. |
| \$90,000 | Increase in Investment Income due to increased interest rates |
| \$152,833 | Increase in the Provincial MSI Operating Grant |



Administration

- \$8,150 Drawn from Operating Reserves for new payroll system planned for 2022 but not implemented until 2023
- (\$2,000) No Japanese Student Exchange Program planned for 2023

Fire

- \$2,400 Increase in Fire Fighting Fees – 3-year average
- \$440,000 Contribution from the Hanna Firefighters Assoc. for the purchase of outside burn props

Fire ECETP

- \$12,600 Regional Fire Services Training Grant

Common Services

- \$1,500 Increase in work billed to others – 3-year average

Streets & Roads

- \$6,975 Increase to the Building Canada Fund – formerly Federal Gas Tax for 2023
- (\$1,646,952) Moved the Deferred Revenue for the Downtown Redevelopment and CN Bridge Replacement to 2024 – MSI & BCF

Water

- (\$10,400) Decreased water consumption – 3-year average

FCSS

- \$450 Increase in Federal Canada Day Grant

Recreation

- \$53,235 Canada Community Revitalization Fund – Seniors Amenity Zone and Hector King-Hunter Park Project – remaining grant funds allocated to spend

Arena

- \$12,900 Increased Arena rental revenue – Match 2022 funds received
- \$5,000 Drawn from Operating Reserves for compressor overhaul planned for 2022 but not completed and now planned for 2023

Curling Rink

- \$5,000 Drawn from Operating Reserves for compressor overhaul planned for 2022 but not completed and now planned for 2023

**Soccer Fields**

\$400 Increased rate for Hanna Minor Soccer

Centennial Place

\$300 Increase in rental revenue – 3-year average

EXPENDITURES**Administration**

(\$3,300) Decrease – Travel, subsistence, and training
(\$2,300) Decrease – Workers Compensation
(\$3,800) Decrease – Payroll Software
(\$3,800) Decrease – Employee Non – T4 Benefits
\$2,946 Increase Professional Services -
Anti Virus Protection
\$2,000 Central Alberta Assessment Review Board Membership

Japanese Exchange Program

(5,000) No student exchange program planned in 2023

Fire

\$1,500 Increase in fire fighter salaries & benefits – reflects 3-year average
\$1,000 Increase in Firefighter training
(\$800) Decrease in cell phone costs

Fire ECETP

\$12,600 Regional Fire Services Training Grant – transfer to reserves for use in 2024

Bylaw Enforcement

\$10,400 Increase in Travel & Training - \$8,400 CPO Training – 2023 – one time
\$780 Increase - telephone allowance
(\$7,100) Decrease to Bylaw Enforcement Officer contract
\$400 Increase – Vehicle repairs
\$2,000 Increase – Goods – uniform supplies
\$1,200 Increase – petroleum

Dog Control

(\$2,400) Decrease in contracted services for animal control
\$2,600 SPCA Operating grant – Increase as per their request

**Common Services**

\$1,500 Contracted Services – Increase – building entrance rugs

Streets & Roads

\$10,000 ATCO Electric – Streetlight Davit and Base replacement

\$6,975 Increase to Capital Reserves – Building Canada Fund Grant increase

Water Plant

(\$9,800) Decrease in consumption – 3 year average

Sewer

\$1,000 Increase – Telephone – auto dialers – 2022 rate

Regional Waste

\$3,300 Increase to Transfer to Reserves

FCSS

\$18,000 Program Development – Increase – Family & Marriage Therapy Program
Missed making 2022 payment (\$12,000) and increased subsidy costs based on 2022 Town resident usage - \$6,000

Visitor Information Centre

\$ May need to provide Harvest Sky with financial assistance – based on employment grants received and how their sales are

Arena

\$5,000 Increase Contracted Repairs – 50% - Compressor Overhaul

Parks Shop

\$720 Increased telephone cost

Curling Rink

\$5,000 Increased Contracted Repairs Ice Plant – 50% Compressor Overhaul

Fox Lake Park

\$5,200 Increased Contracted Services – Caretaker contract extended 4 weeks

Library

\$800 Increased telephone costs



Centennial Place

- \$39,600 Increase to Full-time Salaries-benefits – Full-time staff in place – May-Dec
- (\$29,900) Decrease in Part-time salaries-benefits – Reduced staff due to Full-time staff in place May-Dec
- \$5,000 Increase Contracted Professional Service – Elevator – 5-year inspection not completed in 2022

Community Centre

- \$400 Increased telephone costs

OTHER MISCELLANEOUS CHANGES THAT IMPACT THE BUDGET:

Update of 2022 year end totals that impact formula changes for items that calculate on the average of the past three years.

Other minor adjustments both up and down based on the previous year end actuals.

Overall Town Insurance costs increased by \$7,454 (\$131,939 to \$139,384) – Cost expensed among departments. Original Budget included a 5% increase to 2022 rates (\$6,282)

CAPITAL ITEMS:

The capital budget amendments are outlined below.

Fire Department

- \$440,000 Outside burn props

Streets & Roads

- \$142,300 Palliser & Pioneer Trail – Engineering – Council approval at the February 14, 2023 Council Meeting
- (\$3,060,701) Downtown Redevelopment matching funds and CN Bridge Replacement moved to 2024

Arena

- (\$2,000) Decrease – Floor Cleaner – From \$8,000 to \$6,000 (Actual cost)

Recreation

- \$70,084 Complete Seniors Amenity Zone – CCRF Grant



Parks

(\$7,900) Turf mower – gas model – from \$28,000 – \$20,100 (Actual cost)

According to the Municipal Government Act, Council must adopt a balanced budget for the municipality. Following the approval of the above amendments, the 2023 Operating and Capital Budget remains a balanced budget with a transfer to accumulated surplus of \$136,582.

Communications

Report highlights may be communicated through the Town of Hanna social media program.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A

Attachments

1. 2023 – 2025 Operating and 2023 – 2026 Capital Budget – May 9, 2023

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

	2022 BUDGET			2022 PROJECTED			2023 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
GENERAL MUNICIPAL	3,320,320			3,440,399			3,550,181		
RESERVES	73,616			0			0		
REQUISITIONS	841,798	842,438		841,748	841,807		837,320	837,338	
PROVISION ACCT		2,500			1,772			2,500	
ACCUMULATED SURPLUS		0			0			0	
CONTINGENCY		0			0			0	
			3,390,797			3,438,568			3,547,662
GENERAL ADMINISTRATION	569,300			480,272			728,600		
COUNCIL		150,250			122,745			151,150	
ADMINISTRATION		1,038,444			931,273			984,913	
ADMINISTRATION - CAPITAL		0			0			5,000	
			-619,394			-573,746			-412,463
JAPANESE EXCHANGE	0			0			0		
JAPANESE EXCHANGE		0			0			0	
			0			0			0
TAX RECOVERY PROPERTY	10,100			9,212			2,080		
TAX RECOVERY PROPERTY		10,100			9,212			2,110	
			0			0			-30
POLICE	10,500			6,296			7,100		
POLICE		72,800			72,794			96,000	
			-62,300			-66,498			-88,900
SAFETY & RISK MNGMT	0			0			0		
SAFETY & RISK MNGMT		4,750			3,449			6,350	
			-4,750			-3,449			-6,350
FIRE	408,861			214,625			1,267,646		
FIRE DEPARTMENT		270,840			265,797			285,510	
FIRE DEPT - CAPITAL		283,600			83,600			1,126,600	
			-145,579			-134,772			-144,464
FIRE - ECEPT GRANT	0			0			12,600		
FIRE TRAINING (ECETP)		0			0			12,000	
			0			0			600
EMERGENCY MANAGEMENT	3,250			3,250			0		
EMERGENCY MNGMT		16,600			14,936			13,400	
			-13,350			-11,686			-13,400
BY-LAW ENFORCEMENT	22,500			30,195			23,400		
BY-LAW ENFORCEMENT		65,500			68,436			67,100	
			-43,000			-38,241			-43,700
DOG CONTROL	5,000			4,275			4,600		
DOG CONTROL		14,000			11,615			13,100	
			-9,000			-7,340			-8,500

	2022 BUDGET			2022 PROJECTED			2023 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
COMMON SERVICES	22,500			37,455			7,200		
PUBLIC WORKS		533,858			561,217			563,485	
PUBLIC WORKS - CAPITAL		29,900			33,762			0	
			-541,258			-557,524			-556,285
STREETS & ROADS	430,439			0			646,714		
STREETS & ROADS		836,939			841,943			869,114	
STREETS & ROADS - CAPITAL		0			0			351,200	
			-406,500			-841,943			-573,600
AIRPORT	24,605			27,605			467,505		
AIRPORT		46,410			48,263			33,810	
AIRPORT - CAPITAL		0			0			540,000	
			-21,805			-20,658			-106,305
WATER	1,181,500			1,216,850			1,237,500		
PLANT & TREATMENT		835,800			923,364			885,400	
LINES & DISTRIBUTION		286,600			246,532			304,700	
WATER DIST - CAPITAL		27,500			0			27,500	
			31,600			46,954			19,900
SANITARY SEWERS	297,600			336,946			307,600		
SANITARY SEWERS		203,660			186,828			212,320	
SAN SEWERS - CAPITAL		0			0			0	
			93,940			150,118			95,280
GARBAGE	74,300			75,565			74,300		
COLLECTION & DISPOSAL		75,700			75,694			75,700	
			-1,400			-129			-1,400
REGIONAL WASTE SYSTEM	353,900			351,725			353,900		
REGIONAL WASTE		353,800			351,664			353,800	
			100			60			100
F.C.S.S.	111,648			183,627			127,232		
ADMINISTRATION		41,400			24,778			37,091	
PROGRAMS		129,900			172,553			142,800	
YOUTH CLUB SUPPORTS		25,400			28,543			20,400	
VAN OPERATIONS		4,850			5,235			5,270	
			-89,902			-47,482			-78,329
CEMETERY	16,600			13,493			17,100		
CEMETERY		33,820			13,479			35,120	
CEMETERY - CAPITAL		0			0			25,000	
			-17,220			14			-43,020
MUNICIPAL PLANNING COMM	0			0			0		
MPC		500			0			500	
			-500			0			-500
COMMERCIAL OFFICE BLDG	26,290			24,000			26,430		
COMMERCIAL OFFICE		26,290			24,000			26,180	
CAPITAL		0			0			0	
			0			0			250

		2022 BUDGET			2022 PROJECTED			2023 BUDGET		
		REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
	TOURISM	0			0			0		
	TOURISM		31,000	-31,000		27,545	-27,545		34,800	-34,800
	BUSINESS & COMMUNICATION	13,000			10,000			5,000		
	MARKETING, EC DEV		192,520	-179,520		174,067	-164,067		177,440	-172,440
	VISITOR INFORMATION	0			0			0		
	BOOTH		19,580	-19,580		14,565	-14,565		18,950	-18,950
	HERITAGE ROOM - CAPITAL		0			0			0	
	SUBDIVISION	154,957		0	207,923		3,687	0		0
	SUBDIVISION		154,957			204,236			0	
	SUBDIVISION - CAPITAL		0			0			0	
	RECREATION	669,473		70,093	399,655		-107,008	306,055		32,645
	CS BOARD		3,500			3,152			3,500	
	RECREATION		86,850			62,220			178,250	
	RECREATION - CAPITAL		490,200			422,496			70,980	
	PARKS SHOP		18,830			18,795			20,680	
	COMMUNITIES IN BLOOM		0			0			0	
	SWIMMING POOLS	86,800		-168,110	80,098		-140,736	93,900		-163,486
	POOLS		231,910			213,308			242,386	
	POOLS - CAPITAL		23,000			7,525			15,000	
	ARENA	80,350		-435,820	85,336		-347,929	92,300		-256,336
	ARENA		299,470			300,358			306,836	
	ICE PLANT		34,700			28,016			35,800	
	ARENA - CAPITAL		182,000			104,891			6,000	
	CURLING RINK	49,700		-58,440	58,246		-34,794	57,500		-57,870
	CURLING RINK		63,440			65,026			69,570	
	ICE PLANT		34,700			28,014			35,800	
	C RINK - CAPITAL		10,000			0			10,000	
	BALL DIAMONDS	5,100		-33,360	4,000		-19,428	4,400		-26,150
	BALL DIAMONDS		38,460			23,428			30,550	
	GOLF COURSE	0		-2,690	0		-2,739	0		-2,910
	GOLF COURSE		2,690			2,739			2,910	

	2022 BUDGET			2022 PROJECTED			2023 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
FOX LAKE PARK	73,479			135,131			109,764		
FOX LAKE PARK		98,060			104,476			108,350	
FOX LAKE PARK - CAPITAL		30,000			19,653			28,400	
			-54,581			11,003			-26,986
PARKS	148,000			140,245			25,000		
PARKS		248,200			309,803			286,510	
PARKS - CAPITAL		175,000			154,218			95,100	
PIONEER PARK		45,350			23,370			30,730	
SPRAY PARK		10,430			8,827			11,240	
			-330,980			-355,973			-398,580
PLAYGROUND PROGRAM	2,500			18,735			14,600		
PROGRAM		32,460			39,915			38,960	
			-29,960			-21,180			-24,360
SOCCER FIELDS	2,100			2,100			2,500		
SOCCER FIELDS		13,400			6,998			10,900	
			-11,300			-4,898			-8,400
MUSEUM	0			0			0		
MUSEUM		14,700			15,456			16,400	
			-14,700			-15,456			-16,400
LIBRARY	10,000			0			10,000		
LIBRARY		109,240			111,839			113,710	
LIBRARY - CAPITAL		10,000			0			10,000	
			-109,240			-111,839			-113,710
CENTENNIAL PLACE	84,450			81,764			79,108		
RCSC		164,680			140,197			192,146	
RCSC - CAPITAL		0			0			0	
			-80,230			-58,433			-113,038
COMMUNITY CENTRE	40,008			33,660			37,327		
CENTRE		61,940			74,086			74,500	
CENTRE - CAPITAL		5,000			4,689			0	
			-26,932			-45,116			-37,173
LIONS HALL	2,400			2,700			2,400		
LIONS HALL		10,690			10,324			13,420	
			-8,290			-7,624			-11,020
REVENUE	9,226,944			8,557,129			10,538,861		
EXPENDITURES		9,211,106			8,689,524			10,402,279	
SURPLUS (DEFICIT)			15,838			-132,395			136,582

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
10 GENERAL MUNICIPAL						
1-01-00-111	RESIDENTIAL TAX GENERAL	1,837,709	1,837,545	1,836,465	1,873,194	1,910,658
	RESIDENTIAL TAX - SCHOOL	441,331	441,291	430,243	441,621	441,621
	RESIDENTIAL TAX - ACADIA	123,803	123,792	126,186	136,474	136,474
	SUB TOTAL RESIDENTIAL TAX	2,402,843	2,402,628	2,392,895	2,451,289	2,488,753
1-01-00-112	COMMERCIAL TAX GENERAL	693,548	693,548	700,382	714,389	728,677
	COMMERCIAL TAX - SCHOOL	189,128	189,128	189,884	194,821	194,821
	COMMERCIAL TAX - ACADIA	36,823	36,823	38,709	41,845	41,845
	SUB TOTAL COMMERCIAL TAX	919,499	919,499	928,975	951,055	965,342
1-01-00-113	INDUSTRIAL TAX GENERAL	59,704	59,704	57,699	58,853	60,030
	INDUSTRIAL TAX - SCHOOL	10,917	10,917	10,638	10,914	10,914
	INDUSTRIAL TAX - ACADIA	3,170	3,170	3,189	3,447	3,447
	INDUSTRIAL TAX - DI PROPERTY	40	40	41	41	41
	SUB TOTAL INDUSTRIAL TAX	73,831	73,831	71,566	73,255	74,432
1-01-00-114	FARMLAND TAX GENERAL	1,053	1,053	1,042	1,063	1,084
	FARMLAND TAX - SCHOOL	253	253	244	250	250
	FARMLAND TAX - ACADIA	71	71	72	77	77
	SUB TOTAL FARMLAND	1,376	1,376	1,358	1,391	1,412
1-01-00-115	POWER, PIPELINE,CABLE TAX GENERAL	110,157	110,157	113,530	115,801	118,117
	POWER, PIPELINE,CABLE TAX - SCHOOL	30,039	30,039	30,780	31,580	31,580
	POWER, PIPELINE,CABLE TAX - ACADIA	5,849	5,849	6,275	6,783	6,783
	POWER, PIPELINE,CABLE TAX - DI PROPERTY	598	638	635	635	635
	SUB TOTAL POWER, PIPE & CABLE	146,643	146,683	151,220	154,799	157,115
1-01-00-240	PROVINCIAL GRANT-IN-LIEU GENERAL	91,469	91,469	89,021	89,021	89,021
	PROVINCIAL GRANT-IN-LIEU - SCHOOL	0	0	0	0	0
	PROVINCIAL GRANT-IN-LIEU - ACADIA	415	415	424	289	289
	LESS PROVINCIAL ROLL BACK 50%	-25,957	-25,830	-25,957	-25,957	-25,957
	SUB TOTAL GRANT- IN LIEU	65,927	66,055	63,488	63,352	63,352
1-01-00-510	PENALTY & COST ON TAX	15,000	16,167	15,000	15,300	15,606
1-01-00-540	CONCESSION & FRANCHISE	466,000	513,491	536,000	546,720	557,654
1-01-00-550	RETURN ON INVESTMENTS	71,000	140,918	227,000	231,540	236,171
1-01-00-551	LOSS / GAIN ON SALE OF BONDS	0	0	0	0	0
1-01-00-590	OTHER	0	1,500	0	0	0
1-01-00-740	PROVINCIAL UNCONDITIONAL GRANT	0	0	0	0	0
1-01-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	73,616	0	0	0	0
TOTAL GENERAL MUNICIPAL		4,235,735	4,282,147	4,387,500	4,488,700	4,559,837
TOTAL GENERAL TAX		2,793,640	2,793,476	2,798,138.56	2,852,321	2,907,587
TOTAL SCHOOL TAX		671,668	671,628	661,789	679,186	679,186
TOTAL ACADIA TAX		170,130	170,120	174,855	188,915	188,915
TOTAL DESIGNATED INDUSTRIAL				676		
TOTAL TAX REVENUE		3,635,439	3,635,224	3,635,458	3,720,422	3,775,688

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
12 GENERAL ADMINISTRATION						
1-11-00-590	ELECTION REVENUE	0	0	0	0	0
1-12-00-410	GENERAL SERVICE & SUPPLY	2,900	3,420	3,300	3,366	3,433
1-12-00-419	SOUVENIR SALES	4,300	1,223	2,100	2,142	2,185
1-12-00-560	RENTAL & LEASE REVENUE	16,800	17,700	16,800	16,800	16,800
1-12-00-590	OTHER REVENUE	5,000	5,096	5,000	5,000	5,000
1-12-00-591	ADMINISTRATION DONATIONS	0	0	0	0	0
1-12-00-830	FEDERAL CONDITIONAL	40,000	0	40,000	0	0
1-12-00-840	PROVINCIAL CONDITIONAL	152,800	152,833	305,700	305,700	305,700
1-12-00-841	SPECIAL AREAS - PROVINCIAL CONDITIONAL	300,000	300,000	300,000	300,000	300,000
1-12-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	47,500	0	55,700	0	0
1-12-00-960	RECOVERIES FROM OPERATION	0	0	0	0	0
12 TOTAL GEN ADMINISTRATION		569,300	480,272	728,600	633,008	633,118
12-05 JAPANESE EXCHANGE						
1-12-05-590	JSEP OTHER REVENUE	0	0	0	2,000	2,000
12-05 TOTAL JAPANESE EXCHANGE		0	0	0	2,000	2,000
12-06 TAX RECOVERY PROPERTY						
1-12-06-560	TAX REC PROP - LEASE	10,100	9,212	2,080	0	0
12-06 TOTAL TAX RECOVERY PROPERTY		10,100	9,212	2,080	0	0
21 POLICE						
1-21-00-530	PROVINCIAL FINES	10,500	6,296	7,100	7,242	7,387
1-21-00-590	POLICE OTHER	0	0	0	0	0
1-21-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-21-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	0	0	0	0	0
21 TOTAL POLICE		10,500	6,296	7,100	7,242	7,387

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
23 FIRE						
1-23-00-410	FIRE FIGHTING FEES	113,400	85,069	96,300	98,226	100,191
1-23-00-590	OTHER	0	0	440,000	0	0
1-23-00-630	DISPOSAL OF ASSETS	0	0	0	0	0
1-23-00-840	FIRE PROVINCIAL CONDITIONAL	0	0	0	0	0
1-23-00-850	SPECIAL AREAS OPERATIONS GRANT	95,461	129,556	140,346	302,738	288,218
1-23-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	200,000	0	591,000	0	0
23 TOTAL FIRE		408,861	214,625	1,267,646	400,964	388,409
23-02 FIRE ECETP						
1-23-02-840	FIRE PROVINCIAL CONDITIONAL	0	0	12,600	12,600	12,600
1-23-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	0	0	0	0	0
23 TOTAL ECETP		0	0	12,600	12,600	12,600
24 EMERGENCY MANAGEMENT						
1-24-00-590	EMERGENCY MNGT - OTHER	0	0	0	0	0
1-24-00-840	EMERGENCY MNGT PROVINCIAL CONDITIONAL	0	0	0	0	0
1-24-00-850	EMERGENCY MNGT - S A GRANT	0	0	0	0	0
1-24-00-850	EMERGENCY MNGT - DRAWN FROM OP RESEF	3,250	3,250	0	0	0
24 TOTAL EMERGENCY MANAGEMENT		3,250	3,250	0	0	0
26 BY-LAW ENFORCEMENT						
1-26-00-410	WORK BILLED TO OTHERS	3,000	10,028	3,000	3,000	3,000
1-26-00-520	DEVELOPMENT PERMITS	400	542	500	500	500
1-26-00-522	BUSINESS LICENSES	17,400	19,475	18,200	18,564	18,935
1-26-00-525	COMPLIANCE CERTIFICATES	200	100	200	200	200
1-26-00-530	FINES	1,000	50	1,000	1,000	1,000
1-26-00-590	OTHER REVENUE	500	0	500	500	500
26 TOTAL BY-LAW ENFORCEMENT		22,500	30,195	23,400	23,764	24,135
28 ANIMAL CONTROL						
1-28-00-526	ANIMAL LICENSES	4,900	4,275	4,500	4,590	4,682
1-28-00-590	ANIMAL IMPOUND AND SUSTENANCE	100	0	100	100	100
28 TOTAL ANIMAL CONTROL		5,000	4,275	4,600	4,690	4,782

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
31 COMMON SERVICES (PUBLIC WORKS)						
1-31-00-410	WORK BILLED TO OTHERS	3,300	15,105	6,900	7,038	7,179
1-31-00-590	OTHER REVENUE	300	3,450	300	300	300
1-31-00-630	SALE OF EQUIPMENT	0	0	0	0	0
1-31-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-31-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	18,900	18,900	0	0	0
31 TOTAL COMMON SERVICES		22,500	37,455	7,200	7,338	7,479
32 STREETS & ROADS						
1-32-00-100	LOCAL IMPROVEMENT	0	0	0	0	0
1-32-00-590	OTHER REVENUE	0	0	0	0	0
1-32-00-840	PROVINCIAL CONDITIONAL	430,439	0	437,814	2,003,948	590,198
1-32-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	0	0	208,900	0	0
1-32-00-930	DRAWN FROM DEFERRED REVENUE - DONATI	0	0	0	1,646,952	0
1-32-00-940	CONTRIBUTION FROM CAPITAL FUND	0	0	0	0	0
1-32-00-990	CONTRIBUTIONS - ATCO	0	0	0	0	0
32 TOTAL STREETS & ROADS		430,439	0	646,714	3,650,900	590,198
33 AIRPORT						
1-33-00-560	AIRPORT RENTAL & LEASE REVENUE	5,600	6,100	8,600	8,772	8,947
1-33-00-560	AIRPORT OTHER REVENUE	100	846	100	100	100
1-33-00-840	AIRPORT PROVINCIAL CONDITIONAL	0	0	352,500	0	0
1-33-00-850	AIRPORT LOCAL GRANTS	18,905	20,659	106,305	12,807	13,064
33 TOTAL AIRPORT		24,605	27,605	467,505	21,679	22,112
41 WATER SUPPLY & DISTRIBUTION						
1-41-00-100	LOCAL IMPROVEMENT	0	0	0	0	0
1-41-00-410	SALE OF WATER	1,088,600	1,112,190	1,125,400	1,147,908	1,170,866
1-41-00-412	SALE OF BULK WATER	0	0	0	0	0
1-41-00-413	SERVICE CHARGES	1,300	1,100	1,300	1,326	1,353
1-41-00-414	PENALTIES	0	0	0	0	0
1-41-00-590	OTHER REVENUE	0	87	0	0	0
1-41-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-41-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	10,000	0	27,500	0	0
1-41-00-963	GROSS RECOVERY FROM OPERATIONS	81,600	97,562	83,300	84,966	86,665
1-41-02-410	WORK BILLED TO OTHERS	0	5,912	0	0	0
1-41-02-930	DRAWN FROM DEFERRED REVENUE - DONATI	0	0	0	0	0
41 TOTAL WATER SUPPLY & DISTRIBUTION		1,181,500	1,216,850	1,237,500	1,234,200	1,258,884

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
42 SANITARY SEWERS						
1-42-00-410	SEWER CHARGES	260,100	260,005	260,100	265,302	270,608
1-42-00-411	SANITARY SEWER -SEWER CLEANING	0	0	0	0	0
1-42-00-412	SEWER LAGOON FEES	0	0	0	0	0
1-42-00-590	SEWER OTHER	0	76,941	0	0	0
1-42-00-840	PROVINCIAL CONDITIONAL GRANT	0	0	0	0	0
1-42-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	37,500	0	47,500	0	0
1-42-00-930	DRAWN FROM DEFERRED REVENUE - DONATI	0	0	0	0	0
1-42-00-940	CONTRIBUTION FROM CAPITAL FUND	0	0	0	0	0
42 TOTAL SANITARY SEWERS		297,600	336,946	307,600	265,302	270,608
43 GARBAGE COLLECTION & DISPOSAL						
1-43-00-410	COLLECTION CHARGES - RESIDENTIAL	74,300	75,505	74,300	74,300	74,300
1-43-00-590	OTHER	0	60	0	0	0
43 TOTAL GARBAGE COLLECTION & DISPOSAL		74,300	75,565	74,300	74,300	74,300
44 BIG COUNTRY WASTE AUTHORITY						
1-44-00-410	REGIONAL WASTE SITE FEES	353,800	351,695	353,800	360,876	368,094
1-44-00-411	REGIONAL WASTE FEES - SCALE	0	0	0	0	0
1-44-00-414	REGIONAL WASTE PENALTIES	0	0	0	0	0
1-44-00-415	REGIONAL WASTE BCRWA ADMIN FEES	0	0	0	0	0
1-44-00-590	REGIONAL WASTE OTHER	100	30	100	100	100
44 TOTAL REGIONAL WASTE		353,900	351,725	353,900	360,976	368,194

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
51 F.C.S.S.						
1-51-00-402	PROGRAM REVENUE - OTHER	1,800	1,095	1,800	1,836	1,873
1-51-00-410	SUPPLY & SERVICES	0	0	0	0	0
1-51-00-561	VAN RENTAL	800	1,460	900	918	936
1-51-00-590	FCSS OTHER (AFTER SCHOOL CARE)	0	0	0	0	0
1-51-00-591	OTHER REV & DONATIONS	2,000	3,000	1,000	1,000	1,000
1-51-00-830	FEDERAL CONDITIONAL	2,900	88,274	3,400	3,400	3,400
1-51-00-840	PROVINCIAL CONDITIONAL	89,798	89,798	89,798	89,798	89,798
1-51-0201-840	PROVINCIAL CONDITIONAL AFTER SCHOOL CA	0	0	0	0	0
1-51-00-850	SPECIAL AREAS MATCHING FUNDS	0	0	0	0	0
1-51-00-920	TRANSFER FROM OPERATING RESERVE	14,350	0	30,334	0	0
51 TOTAL F.C.S.S.		111,648	183,627	127,232	96,952	97,007
56 CEMETERY						
1-56-00-410	CHARGES	16,500	13,125	16,700	17,034	17,375
1-56-00-590	OTHER	100	369	400	408	416
1-56-00-920	TRANSFER FROM CAPITAL RESERVE	0	0	0	0	0
56 TOTAL CEMETERY		16,600	13,493	17,100	17,442	17,791
61-02 COMMERCIAL OFFICE BUILDING						
1-61-02-560	RENT OR LEASE	24,000	24,000	13,200	7,200	7,200
1-61-02-930	DRAW FROM DEFERRED REVENUE	2,290	0	13,230	0	17,397
61-02 TOTAL COMMERCIAL OFFICE BUILDING		26,290	24,000	26,430	7,200	24,597
61-03 TOURISM						
1-61-03-410	SALES OF GOODS & SERVICES	0	0	0	0	0
1-61-03-590	TOURISM OTHER REVENUE	0	0	0	0	0
1-61-03-840	PROVINCIAL GRANT	0	0	0	0	0
61 TOTAL TOURISM		0	0	0	0	0

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
61-04 BUSINESS & COMMUNICATIONS						
1-61-04-410	SALES OF GOODS & SERVICES	0	0	0	0	0
1-61-04-590	OTHER	0	0	0	0	0
1-61-04-830	FEDERAL CONDITIONAL GRANTS	0	0	0	0	0
1-61-04-840	PROVINCIAL CONDITIONAL GRANTS	0	0	0	0	0
1-61-04-850	LOCAL GRANTS	0	0	0	0	0
1-61-04-920	TRANSFER FROM CONTINGENCY RESERVE	13,000	10,000	5,000	0	0
61 TOTAL BUSINESS & COMMUNICATIONS		13,000	10,000	5,000	0	0
62 VISITOR INFORMATION CENTRE						
1-62-00-410	SALE OF GOODS	0	0	0	0	0
1-62-00-590	OTHER REVENUE	0	0	0	0	0
1-62-00-840	PROVINCIAL CONDITIONAL GRANT	0	0	0	0	0
1-62-00-930	DRAWN FROM DEFERRED REVENUE - DONATI	0	0	0	0	0
66 TOTAL VISITOR INFORMATION CENTRE		0	0	0	0	0
66 SUBDIVISION						
1-66-00-400	SALE OF LAND	0	52,966	0	0	0
1-66-00-410	SERVICE & SUPPLIES	0	0	0	0	0
1-66-00-590	SUBDIVISION REVENUE	0	0	0	0	0
1-66-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-66-00-920	TRANSFER FROM CONTINGENCY RESERVE	154,957	154,957	0	0	0
1-66-00-960	RECOVERIES FROM OPERATING	0	0	0	0	0
66 TOTAL SUBDIVISION		154,957	207,923	0	0	0

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
72 RECREATION						
1-72-00-410	SALES & USER FEES	500	2,067	1,500	1,530	1,561
1-72-00-430	PROGRAM REVENUE	1,000	6,643	1,000	1,020	1,040
1-72-00-591	RECREATION DONATIONS	0	1,500	0	0	0
1-72-00-830	FEDERAL CONDITIONAL GRANTS	395,235	25,800	78,035	26,316	26,316
1-72-00-840	PROVINCIAL CONDITIONAL GRANTS	15,838	5,400	16,620	5,400	5,400
1-72-00-850	LOCAL GRANTS	187,000	289,205	187,000	187,000	187,000
1-72-00-920	TRANSFER FROM OPERATING RESERVE	0	0	0	0	0
1-72-00-930	DRAWN FROM DEFERRED REVENUE - DONATI	64,500	60,000	14,500	0	0
1-72-00-940	TRANSFER FROM CAPITAL RESERVE	0	0	0	0	0
1-72-00-990	OTHER REVENUE	0	0	0	0	0
1-72-00-998	WORK BILLED TO OTHERS	5,400	9,040	7,400	7,548	7,699
72 TOTAL RECREATION		669,473	399,655	306,055	228,814	229,016
72-01 POOL						
1-72-01-410	POOL PASSES & PLUNGE CARDS	21,000	23,332	22,800	23,256	23,721
1-72-01-410	POOL LESSON REGISTRATIONS	28,400	31,759	30,900	31,518	32,148
1-72-01-410	POOL DAILY ADMISSIONS	13,000	13,694	14,400	14,688	14,982
1-72-01-419	POOL RETAIL SALES	3,100	4,096	3,800	3,876	3,954
1-72-01-560	POOL RENTAL REVENUE	6,100	7,015	6,800	6,936	7,075
1-72-01-590	SWIMMING POOL DONATIONS	200	25	200	204	208
1-72-01-840	SWIMMING POOL PROV CONDITIONAL	0	0	0	0	0
1-72-01-930	SWIMMING POOL DRAWN FROM DEFERRED	15,000	0	15,000	0	0
1-72-01-990	SWIMMING POOL OTHER	0	177	0	0	0
72.01 TOTAL POOL		86,800	80,098	93,900	80,478	82,088
72-02 ARENA						
1-72-02-410	ARENA ADVERTISING REV (SIGNS)	9,500	8,752	8,700	8,874	9,051
1-72-02-411	SUPPLIES TO OTHER DEPTS	0	0	0	0	0
1-72-02-560	ARENA RENTAL REVENUE	66,200	75,384	75,300	76,806	78,342
1-72-02-562	ARENA LOBBY & CONCESSION	1,800	1,200	3,300	4,641	4,734
1-72-02-590	ARENA DONATIONS	2,850	0	0	0	0
1-72-02-840	ARENA PROVINCIAL CONDITIONAL	0	0	0	0	0
1-72-02-920	ARENA DRAWN FROM OPERATING RES	0	0	5,000	0	0
72-02 TOTAL ARENA		80,350	85,336	92,300	90,321	92,127
72-04 CURLING RINK						
1-72-04-410	CURLING RINK SALE OF SERVICES	32,200	49,713	35,000	35,700	36,414
1-72-04-560	CURLING RINK RENTAL REVENUE	7,500	8,533	7,500	7,650	7,803
1-72-04-840	CURLING RINK PROVINCIAL CONDITIONAL	0	0	0	0	0
1-72-04-930	CURLING RINK DRAWN FROM DEFFERED	10,000	0	15,000	0	0
1-72-04-990	CURLING RINK OTHER REVENUE	0	0	0	0	0
72-04 TOTAL CURLING RINK		49,700	58,246	57,500	43,350	44,217

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
72-05 BALL DIAMONDS						
1-72-05-560	BALL DIAMOND REVENUE	5,100	4,000	4,400	4,488	4,578
1-72-05-591	BALL DIAMOND DONATIONS	0	0	0	0	0
72-05 TOTAL BALL DIAMONDS		5,100	4,000	4,400	4,488	4,578
72-06 GOLF COURSE						
1-72-06-850	GOLF COURSE GRANT FROM LOCAL GOVT	0	0	0	0	0
1-72-06-960	GOLF COURSE RECOVERIES FROM OPERATIN	0	0	0	0	0
72-09 TOTAL GOLF COURSE		0	0	0	0	0
72-07 FOX LAKE PARK						
1-72-07-410	FOX LAKE SALES REVENUE	3,400	8,040	5,200	5,304	5,410
1-72-07-419	FOX LAKE RETAIL SALES	479	507	514	524	535
1-72-07-560	FOX LAKE RENTAL REVENUE	54,600	108,534	75,700	77,214	78,758
1-72-07-591	FISH STOCKING DONATIONS	0	0	0	180,000	0
1-72-07-920	FOX LAKE DRAWN FROM OPERATING RES	15,000	15,000	28,350	60,000	0
1-72-07-990	FOX LAKE OTHER REVENUE	0	3,050	0	0	0
72-07 TOTAL FOX LAKE PARK		73,479	135,131	109,764	323,042	84,703
72-08 PARKS						
1-72-08-930	PARKS DRAWN FROM RESERVES	125,000	125,000	25,000	0	0
1-72-08-990	PARKS OTHER REVENUE	0	0	0	0	0
72-08 TOTAL PARKS		125,000	125,000	25,000	0	0
72-10 PLAYGROUND PROGRAM						
1-72-10-410	PLAYGROUND PROGRAM REVENUE	2,000	18,735	14,100	14,382	14,670
1-72-10-591	PLAYGROUND PROGRAM DONATIONS	500	0	500	500	500
72-10 PLAYGROUND PROGRAM		2,500	18,735	14,600	14,882	15,170

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
72-11 COMMUNITIES IN BLOOM						
1-72-11-410	COMMUNITIES IN BLOOM REVENUE	0	0	0	0	0
	72-11 COMMUNITIES IN BLOOM	0	0	0	0	0
72-12 SPRAY PARK						
1-72-12-560	SPRAY PARK DONATION	0	0	0	0	0
	72-12 SPRAY PARK	0	0	0	0	0
72-13 HECTOR KING HUNTER PARK						
1-72-13-560	HKH PIONEER PARK REVENUE	0	0	0	0	0
1-72-13-560	HKH PIONEER PARK FROM DEFERRED	23,000	15,245	0	0	0
	72-13 TOTAL HKH PARK	23,000	15,245	0	0	0
72-14 SOCCER FIELDS						
1-72-14-560	SOCCER FIELDS REVENUE	2,100	2,100	2,500	2,550	2,601
	72-14 TOTAL SOCCER FIELDS	2,100	2,100	2,500	2,550	2,601
74 MUSEUM						
1-74-01-410	PAYROLL	0	0	0	0	0
1-74-01-840	PROVINCIAL CONDITIONAL GRANTS	0	0	0	0	0
	74 TOTAL MUSEUM	0	0	0	0	0
74 LIBRARY						
1-74-02-410	PAYROLL	0	0	0	0	0
1-74-02-590	LIBRARY OTHER	0	0	0	0	0
1-74-02-840	PROVINCIAL CONDITIONAL	0	0	0	50,000	0
1-74-02-850	FROM OTHER LOCAL GOVERNMENTS	0	0	0	25,000	0
1-74-02-920	DRAWN FROM SURPLUS	10,000	0	10,000	0	0
	74 TOTAL LIBRARY	10,000	0	10,000	75,000	0

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
74 CENTENNIAL PLACE						
1-74-08-560	SALES REVENUE	12,000	11,083	10,900	11,118	11,340
1-74-08-561	LEASE AGREEMENT REVENUE	18,600	20,000	20,000	20,000	20,000
1-74-08-590	OTHER REVENUE	0	0	0	0	0
1-74-08-591	SPONSORSHIPS / NAMING RIGHTS	19,850	19,048	19,050	19,050	19,050
1-74-08-830	FEDERAL CONDITIONAL	0	0	0	0	0
1-74-08-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-74-08-850	LOCAL GRANTS	0	0	0	0	0
1-74-08-920	DRAWN FROM SURPLUS	10,000	0	0	0	0
1-74-08-930	DRAWN FROM DEFERRED	0	0	0	0	0
1-74-08-940	DRAWN FROM CAPITAL RESERVES	0	0	0	0	0
1-74-0801-561	FITNESS CENTRE FEES	24,000	29,452	29,158	29,741	30,336
1-74-0801-591	FITNESS CENTRE DONATIONS	0	2,181	0	0	0
74 TOTAL CENTENNIAL PLACE		84,450	81,764	79,108	79,909	80,726
74 COMMUNITY CENTRE						
1-74-09-415	SALES (POP)	0	0	0	0	0
1-74-09-560	RENTAL REVENUE	40,008	33,660	37,327	38,073	38,835
1-74-09-591	DONATIONS	0	0	0	0	225,000
1-74-09-840	FEDERAL CONDITIONAL	0	0	0	0	1,350,000
1-74-09-840	PROVINCIAL CONDITIONAL -	0	0	0	0	0
1-74-09-920	TRANS FROM OPERATING SURPLUS	0	0	0	0	225,000
1-74-09-930	DRAWN FROM DEFERRED REVENUE - DONATI	0	0	0	0	0
1-74-09-990	OTHER	0	0	0	0	0
74 TOTAL COMMUNITY CENTRE		40,008	33,660	37,327	38,073	1,838,835
74 LIONS HALL						
1-74-10-560	RENTAL REVENUE	2,400	2,700	2,400	2,400	2,400
1-74-10-590	OTHER	0	0	0	0	0
1-74-10-920	DRAW FROM OPERATING	0	0	0	0	0
74 TOTAL LIONS HALL		2,400	2,700	2,400	2,400	2,400
1-97-00-910	RESERVES	0	0	0	0	0
TOTAL REVENUE		9,226,944	8,557,129	10,538,861	12,292,565	10,839,897

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
COUNCIL						
2-11-00-110	WAGES	94,100	84,960	96,400	98,328	100,295
2-11-00-130	BENEFITS	4,200	4,018	4,200	4,284	4,370
2-11-00-133	NON T4 BENEFITS	550	525	550	561	572
2-11-00-211	TRAVEL & SUBSISTENCE	14,400	7,763	14,400	14,688	14,982
2-11-00-212	TRAINING - REGISTRATIONS	13,300	4,015	13,300	13,566	13,837
2-11-00-500	GOODS	17,800	14,886	17,400	17,748	18,103
2-11-00-990	OTHER (ELECTION)	1,000	973	1,000	1,020	1,040
2-11-00-999	MAYOR - PUBLIC RELATIONS, PROMOTIONS	4,900	5,605	3,900	2,328	2,375
11 TOTAL COUNCIL		150,250	122,745	151,150	152,523	155,573
12 ADMINISTRATION						
2-12-00-110	SALARIES	352,800	384,208	332,800	315,682	321,995
2-12-00-111	CASUAL LABOUR	11,000	5,141	9,000	9,486	9,676
2-12-00-130	EMPLOYEE GOVT BENEFITS	21,000	18,910	20,900	19,414	19,802
2-12-00-131	CASUAL LABOUR BENEFITS	800	340	600	612	624
2-12-00-133	EMPLOYEE NON T4 BENEFITS	46,500	33,719	40,900	39,487	40,277
2-12-00-200	PAYROLL COSTS	11,900	75	8,200	8,364	8,531
2-12-00-201	WORKERS COMPENSATION	22,300	20,354	20,000	20,400	20,808
2-12-00-211	TRAVEL & SUBSISTENCE	4,800	2,020	4,800	7,196	7,340
2-12-00-212	STAFF TRAINING	4,900	2,100	4,900	5,998	6,118
2-12-00-215	FREIGHT & POSTAGE	9,900	7,844	9,900	10,098	10,300
2-12-00-217	TELEPHONE	11,900	12,570	7,400	7,548	7,699
2-12-00-220	ADVERTISING & PRINTING	6,700	3,448	6,700	6,834	6,971
2-12-00-221	SUBSCRIPTION & MEMBERSHIP	9,300	8,918	8,700	8,874	9,051
2-12-00-230	AUDIT	33,000	39,200	33,000	33,660	34,333
2-12-00-231	LEGAL	5,000	837	5,000	5,000	5,000
2-12-00-232	CONTRACTED PROFESSIONAL SERVICE	153,700	85,164	153,863	86,941	91,704
2-12-00-233	REGIONAL PLANNING SERVICE	33,614	33,614	39,000	44,400	50,000
2-12-00-250	CONTRACTED REPAIRS	5,000	3,015	5,000	5,100	5,202
2-12-00-274	INSURANCE	15,230	16,026	17,710	18,064	18,425
2-12-00-280	ASSESSOR	45,500	46,249	50,400	51,156	51,923
2-12-00-285	LAND TITLES OFFICE	1,000	495	1,000	1,020	1,040
2-12-00-500	GOODS	11,800	7,079	10,800	11,016	13,436
2-12-00-501	SOUVENIRS	4,400	2,969	3,700	3,774	3,849
2-12-00-541	POWER	24,800	28,976	28,400	28,968	29,547
2-12-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-12-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-12-00-770	GRANTS TO OTHER ORGANIZATIONS	152,000	151,473	122,500	124,950	127,449
2-12-00-771	SENIORS TRANSPORTATION GRANT	0	0	0	0	0
2-12-00-810	BANK AND INVESTMENT CHARGES	5,400	5,367	5,400	5,508	5,618
2-12-00-821	PENSION INTEREST CHARGES	0	0	0	0	0
2-12-00-963	GROSS REC. TO OPERATING -WATER	1,200	1,277	1,340	1,367	1,394
2-12-00-990	OTHER	32,000	9,356	32,000	32,640	33,293
2-12-00-991	TAX DISCOUNTS	0	0	0	0	0
2-12-00-999	PUBLIC RELATIONS - PROMOTIONS	1,000	530	1,000	1,020	1,040
2-12-0001-999	AMORTIZATION EXPENSE	0	0	0	0	0
12 TOTAL ADMINISTRATION		1,038,444	931,273	984,913	914,577	942,450

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
12-05 JAPANESE STUDENT EXCHANGE						
2-12-0500-232	CONTRACTED SERVICES	0	0	0	250	250
2-12-0500-500	GOODS	0	0	0	4,500	4,500
2-12-0500-990	OTHER	0	0	0	250	250
12-05 TOTAL JAPANESE STUDENT EXCHANGE		0	0	0	5,000	5,000
12-06 TAX RECOVERY PROPERTY						
2-12-0600-250	CONTRACTED REPAIRS	2,000	877	500	0	0
2-12-0600-274	INSURANCE	300	307	330	0	0
2-12-0600-540	HEATING	1,900	1,908	500	0	0
2-12-0600-541	POWER	2,000	1,294	500	0	0
2-12-0600-762	TRANSFER TO CAPITAL	3,060	4,027	0	0	0
2-12-0600-963	GROSS RECOVERIES FROM OPERATING	840	798	280	0	0
12-06 TOTAL TAX RECOVERY PROPERTY		10,100	9,212	2,110	0	0
21 POLICE						
2-21-00-340	PROVINCIAL CONTRACT	72,800	72,794	96,000	148,000	148,000
2-21-00-500	GOODS	0	0	0	0	0
21 TOTAL POLICE		72,800	72,794	96,000	148,000	148,000

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
22 SAFETY & RISK MANAGEMENT						
2-22-00-211	TRAVEL	0	0	0	0	0
2-22-00-212	TRAINING	2,500	0	2,500	2,550	2,601
2-22-00-221	MEMBERSHIPS/SUBSCRIPTIONS	150	1,715	1,950	1,989	2,029
2-22-00-250	CONTRACTED REPAIRS	800	850	800	816	832
2-22-00-500	GOODS	1,300	884	1,100	1,122	1,144
24 TOTAL SAFETY & RISK MANAGEMENT		4,750	3,449	6,350	6,477	6,607
23 FIRE						
2-23-00-110	SALARIES	1,800	2,036	0	0	0
2-23-00-111	FIRE FIGHTER WAGES	90,700	98,320	101,300	103,326	105,393
2-23-00-130	EMPLOYEE GOVT BENEFITS	100	141	0	0	0
2-23-00-131	FIRE FIGHTER GOVT BENEFITS	8,600	10,555	9,600	9,792	9,988
2-23-00-133	NON T4 BENEFITS & MEDICAL	1,400	1,480	1,500	1,530	1,561
2-23-00-211	TRAVEL	7,000	1,650	7,000	7,140	7,283
2-23-00-212	TRAINING	23,400	23,600	22,300	22,746	23,201
2-23-00-215	FREIGHT	400	716	500	510	520
2-23-00-217	TELEPHONE	9,800	10,184	6,500	6,630	6,763
2-23-00-220	ADVERTISING	900	482	900	918	936
2-23-00-221	SUBSCRIPTION & MEMBERSHIP	900	760	900	918	936
2-23-00-232	CONTRACTED SERVICES	23,100	22,259	28,100	33,662	39,335
2-23-00-250	CONTRACTED REPAIRS	14,000	5,949	14,000	14,280	14,566
2-23-00-255	CONTRACTED VEHICLE REPAIRS	5,000	1,250	5,000	5,100	5,202
2-23-00-274	INSURANCE	15,740	15,406	16,810	17,146	17,489
2-23-00-275	PREVENTION & INVESTIGATION	600	0	600	612	624
2-23-00-500	GOODS	18,200	23,327	18,200	18,564	18,935
2-23-00-521	PETROLEUM PRODUCTS	9,500	7,886	9,100	9,282	9,468
2-23-00-523	VEHICLE GOODS	200	0	200	204	208
2-23-00-540	HEATING	9,000	8,884	10,700	10,914	11,132
2-23-00-541	POWER	14,300	15,802	15,800	16,116	16,438
2-23-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-23-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-23-00-963	GROSS REC. TO OPERATING -WATER	16,200	15,062	16,500	16,830	17,167
2-23-00-990	OTHER	0	50	0	0	0
2-23-0000-999	AMORTIZATION EXPENSE	0	0	0	0	0
23 TOTAL FIRE		270,840	265,797	285,510	296,220	307,145
23-02 FIRE - ECETP TRAINING GRANT						
2-23-02-212	TRAINING	0	0	0	0	0
2-23-02-215	FREIGHT	0	0	0	0	0
2-23-02-232	CONTRACTED SERVICES	0	0	0	0	0
2-23-02-500	GOODS	0	0	0	0	0
2-23-02-764	ADDED TO OPERATING RESERVE	0	0	12,000	12,000	12,000
23 TOTAL FIRE - ECETP		0	0	12,000	12,000	12,000
24 EMERGENCY MANAGEMENT						
2-24-00-212	TRAINING	5,200	2,975	2,000	2,040	2,081
2-24-00-232	CONTRACTED SERVICES	10,400	10,400	10,400	10,608	10,608
2-24-00-500	GOODS	900	1,560	900	918	936
2-24-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-24-00-990	OTHER	100	0	100	102	104
2-24-0000-999	AMORTIZATION EXPENSE	0	0	0	0	0
24 TOTAL EMERGENCY MANAGEMENT		16,600	14,936	13,400	13,668	13,729

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
26 BY-LAW ENFORCEMENT						
2-26-00-110	SALARIES	5,900	4,145	0	0	0
2-26-00-130	EMPLOYEE GOVT BENEFITS	300	459	0	0	0
2-26-00-133	NON T4 BENEFITS	0	0	0	0	0
2-26-00-211	TRAVEL	0	0	1,000	1,020	1,040
2-26-00-212	TRAINING	0	0	9,400	1,188	1,212
2-26-00-215	FREIGHT	700	540	700	714	728
2-26-00-217	TELEPHONE	0	0	830	847	864
2-26-00-220	ADVERTISING	1,000	724	1,000	1,020	1,040
2-26-00-221	MEMBERSHIP	0	71	200	204	208
2-26-00-231	LEGAL EXPENSE	0	0	0	0	0
2-26-00-232	CONTRACTED PROFESSIONAL SERVICES	53,800	48,868	46,800	47,736	48,691
2-26-00-250	CONTRACTED REPAIRS	0	0	0	0	0
2-26-00-255	CONTRACTED VEHICLE REPAIRS	0	0	400	408	416
2-26-00-274	INSURANCE	0	0	570	581	593
2-26-00-500	GOODS	800	1,025	2,000	2,040	2,081
2-26-00-521	PETROLEUM PRODUCTS	0	0	1,200	1,224	1,248
2-26-00-523	VEHICLE GOODS	0	0	0	0	0
2-26-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-26-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-26-00-998	WORK BILLED TO OTHERS	3,000	12,605	3,000	3,060	3,121
26 TOTAL BY-LAW ENFORCEMENT		65,500	68,436	67,100	60,042	61,243
28 ANIMAL CONTROL						
2-28-00-110	SALARIES	1,400	1,528	0	0	0
2-28-00-130	EMPLOYEE GOVT BENEFITS	100	106	0	0	0
2-28-00-133	NON T4 BENEFITS	0	0	0	0	0
2-28-00-215	POSTAGE	700	540	700	714	728
2-28-00-220	ADVERTISING	300	295	300	306	312
2-28-00-232	CONTRACTED SERVICES	3,700	1,101	1,500	1,530	1,561
2-28-00-500	GOODS	600	622	600	612	624
2-28-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-28-00-770	GRANTS TO OTHER AGENCIES	7,200	7,424	10,000	10,000	10,000
28 TOTAL ANIMAL CONTROL		14,000	11,615	13,100	13,162	13,225

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
31 COMMON SERVICES - PUBLIC WORKS						
2-31-00-110	SALARIES	224,600	223,510	244,200	249,084	254,066
2-31-00-111	SEASONAL SALARIES	3,600	7,166	3,600	3,672	3,745
2-31-00-130	EMPLOYEE GOVT BENEFITS	15,800	19,418	18,500	18,870	19,247
2-31-00-131	SEASONAL EMPLOYEE BENEFITS	200	533	300	306	312
2-31-00-133	EMPLOYEE NON T4 BENEFITS	45,900	44,572	44,400	45,288	46,194
2-31-00-211	TRAVEL	500	0	500	510	520
2-31-00-212	TRAINING	1,500	502	1,500	1,530	1,561
2-31-00-215	FREIGHT	800	991	900	918	936
2-31-00-217	TELEPHONE AND COMMUNICATIONS	3,000	2,863	4,400	4,488	4,578
2-31-00-220	ADVERTISING & PRINTING	1,000	482	1,000	1,020	1,040
2-31-00-232	CONTRACTED SERVICES	15,600	6,541	3,600	3,672	3,745
2-31-00-250	CONTRACTED REPAIRS	19,600	30,675	20,000	10,400	10,608
2-31-00-253	CONTRACTED EQUIPMENT REPAIRS	10,000	3,356	10,000	10,200	10,404
2-31-00-255	CONTRACTED VEHICLE REPAIRS	4,500	3,111	4,500	4,590	4,682
2-31-00-263	EQUIPMENT LEASE	22,806	27,806	21,879	0	0
2-31-00-274	INSURANCE	27,280	25,841	30,570	31,181	31,805
2-31-00-500	GOODS	17,900	23,379	19,300	19,686	20,080
2-31-00-521	PETROLEUM PRODUCTS	45,100	57,821	53,300	54,366	55,453
2-31-00-522	EQUIPMENT GOODS	12,000	8,136	13,500	13,770	14,045
2-31-00-523	VEHICLE GOODS	11,800	15,297	12,900	13,158	13,421
2-31-00-540	HEATING	19,000	25,502	24,400	24,888	25,386
2-31-00-541	POWER	14,900	18,194	17,200	17,544	17,895
2-31-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-31-00-764	ADDED TO OPERATING RESERVE	0	0	0	41,780	41,780
2-31-00-831	INTEREST ON CAPITAL	13,472	13,476	10,035	0	0
2-31-00-963	WATER	3,000	2,045	3,000	3,060	3,121
2-31-00-990	OTHER	0	0	0	0	0
2-31-00-998	WORK BILLED TO OTHERS	0	0	0	0	0
2-31-0000-999	AMORTIZATION EXPENSE	0	0	0	0	0
31 TOTAL COMMON SERVICES - PUBLIC WORKS		533,858	561,217	563,485	573,981	584,625

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
32 STREETS & ROADS						
2-32-00-110	SALARIES	77,500	87,561	84,900	86,598	88,330
2-32-00-111	SEASONAL SALARIES	5,300	2,781	5,400	5,508	5,618
2-32-00-130	EMPLOYEE GOVT BENEFITS	5,300	7,687	6,200	6,324	6,450
2-32-00-131	SEASONAL EMPLOYEE BENEFITS	400	207	400	408	416
2-32-00-133	EMPLOYEE NON T4 BENEFITS	15,300	17,646	14,800	15,096	15,398
2-32-00-215	FREIGHT	2,100	1,042	1,400	1,428	1,457
2-32-00-232	CONTRACTED SERVICES	5,900	10,335	5,900	6,018	6,138
2-32-00-250	CONTRACTED REPAIR	135,000	125,510	145,000	137,900	140,658
2-32-00-253	CONTRACTED EQUIPMENT REPAIRS	5,000	5,121	5,000	5,100	5,202
2-32-00-255	CONTRACTED VEHICLE REPAIRS	1,500	550	1,500	1,530	1,561
2-32-00-500	GOODS	34,500	23,119	30,500	31,110	31,732
2-32-00-522	EQUIPMENT GOODS	3,500	13,185	6,900	7,038	7,179
2-32-00-523	VEHICLE GOODS	2,500	943	2,500	2,550	2,601
2-32-00-553	STREET LIGHTS	112,700	115,818	120,900	123,318	125,784
2-32-00-630	LOSS ON DISPOSAL OF TCA	0	0	0	0	0
2-32-00-762	TRANSFER TO CAPITAL	430,439	430,439	437,814	590,198	590,198
2-32-00-764	ADDED TO OPERATING RESERVES	0	0	0	0	0
2-32-00-990	OTHER	0	0	0	0	0
2-32-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
32 TOTAL STREETS & ROADS		836,939	841,943	869,114	1,020,124	1,028,723
33 AIRPORT						
2-33-00-110	SALARIES	1,900	3,712	2,100	2,142	2,185
2-33-00-111	SEASONAL SALARIES	3,500	1,508	3,600	3,672	3,745
2-33-00-130	EMPLOYEE GOVT BENEFITS	100	332	200	204	208
2-33-00-131	SEASONAL EMPLOYEE GOVT BENEFITS	200	95	200	204	208
2-33-00-133	EMPLOYEE NON T-4 BENEFITS	400	761	400	408	416
2-33-00-215	FREIGHT	100	0	100	102	104
2-33-00-217	TELEPHONE / RADIO LICENSE	50	44	50	51	52
2-33-00-232	CONTRACTED SERVICES	2,100	646	4,600	4,692	4,786
2-33-00-250	CONTRACTED REPAIRS	19,300	22,758	2,300	2,346	2,393
2-33-00-255	CONTRACTED VEHICLE REPAIRS	200	0	200	204	208
2-33-00-274	INSURANCE	5,660	4,408	4,960	5,059	5,160
2-33-00-500	GOODS	1,500	231	1,500	1,530	1,561
2-33-00-523	VEHICLE GOODS	100	0	100	102	104
2-33-00-540	HEATING	2,300	2,535	2,800	2,856	2,913
2-33-00-541	POWER	8,500	10,752	10,200	10,404	10,612
2-33-00-542	AIRPORT WATER & SEWER	500	480	500	510	520
2-33-00-762	TRANSFER TO AIRPORT CAPITAL	0	0	0	0	0
2-33-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-33-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
33 TOTAL AIRPORT		46,410	48,263	33,810	34,486	35,176

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
41 WATER SUPPLY & TREATMENT						
2-41-01-300	WATER CHARGES FROM COMMISSION	808,800	892,810	851,600	868,632	886,005
2-41-01-541	POWER	27,000	30,553	33,800	34,476	35,166
41 TOTAL WATER PLANT & TREATMENT		835,800	923,364	885,400	903,108	921,170
41 WATER LINES & DISTRIBUTION						
2-41-02-110	SALARIES	121,700	75,044	138,400	141,168	143,991
2-41-02-111	SEASONAL SALARIES	3,000	150	3,000	3,060	3,121
2-41-02-130	EMPLOYEE GOVT BENEFITS	9,400	6,552	11,500	11,730	11,965
2-41-02-131	SEASONAL EMPLOYEE GOVT BENEFITS	200	11	200	204	208
2-41-02-133	EMPLOYEE NON T4 BENEFITS	24,600	15,040	23,500	23,970	24,449
2-41-02-211	TRAVEL & TRAINING	4,500	4,139	4,500	4,590	4,682
2-41-02-215	FREIGHT & POSTAGE	9,200	5,229	9,200	9,384	9,572
2-41-02-220	ADVERTISING	1,000	1,022	1,000	1,020	1,040
2-41-02-232	CONTRACTED PROFESSIONAL SERVICES	8,000	6,090	8,400	8,568	8,739
2-41-02-250	CONTRACTED REPAIRS	35,000	62,215	35,000	35,700	36,414
2-41-02-500	GOODS	20,000	20,439	20,000	20,400	20,808
2-41-02-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-41-02-764	ADDED TO OPERATING RESERVE	50,000	50,000	50,000	50,000	50,000
2-41-02-990	OTHER	0	0	0	0	0
2-41-02-998	WORK BILLED TO OTHERS	0	599	0	0	0
2-41-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
41 TOTAL WATER LINES & DIST.		286,600	246,532	304,700	309,794	314,990
42 SANITARY SEWERS						
2-42-00-110	SALARIES	26,500	36,466	28,800	29,376	29,964
2-42-00-130	EMPLOYEE GOVT BENEFITS	1,900	3,149	2,200	2,244	2,289
2-42-00-133	EMPLOYEE NON T4 BENEFITS	5,500	7,229	5,300	5,406	5,514
2-42-00-215	FREIGHT & POSTAGE	500	0	500	510	520
2-42-00-217	TELEPHONE	1,800	1,872	1,800	1,836	1,873
2-42-00-250	CONTRACTED REPAIRS	72,500	47,661	72,500	61,450	62,679
2-42-00-274	INSURANCE	3,160	3,220	3,420	3,488	3,558
2-42-00-500	GOODS	26,500	23,345	32,000	22,640	23,093
2-42-00-540	HEATING	1,100	1,216	1,400	1,428	1,457
2-42-00-541	POWER	14,200	12,670	14,400	14,688	14,982
2-42-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-42-00-764	ADDED TO FUNCTION OPERATING RESERVES	50,000	50,000	50,000	50,000	50,000
2-37-0000-999	AMORTIZATION EXPENSE - STORM	0	0	0	0	0
2-42-0000-999	AMORTIZATION EXPENSE - SEWER	0	0	0	0	0
42 TOTAL SANITARY SEWERS		203,660	186,828	212,320	193,066	195,928

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
43 GARBAGE COLLECTION						
2-43-00-235	GARBAGE CHARGES (CONTRACT)	75,400	75,400	75,400	75,400	75,400
2-43-00-250	CONTRACTED REPAIRS	0	0	0	0	0
2-43-00-500	GOODS	300	294	300	306	312
43 TOTAL GARBAGE COLLECTION		75,700	75,694	75,700	75,706	75,712
44 REGIONAL WASTE SYSTEM						
2-44-00-220	ADVERTISING	0	0	0	0	0
2-44-00-235	CHARGES FROM BCRWC	334,400	334,400	334,400	341,088	347,910
2-44-00-250	CONTRACTED REPAIR	0	0	0	0	0
2-44-00-764	TRANSFER TO RESERVE	19,400	17,249	19,400	19,788	20,184
44 TOTAL REGIONAL WASTE SYSTEM		353,800	351,664	353,800	360,876	368,094

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
51 F.C.S.S. ADMINISTRATION						
2-51-01-110	SALARIES	27,900	14,979	23,600	24,072	24,553
2-51-01-130	GOVT BENEFITS	2,400	1,770	2,200	2,244	2,289
2-51-01-133	NON T4 BENEFITS	5,300	3,700	5,300	5,406	5,514
2-51-01-211	TRAVEL	900	357	1,000	1,020	1,040
2-51-01-212	TRAINING	600	143	700	714	728
2-51-01-215	FREIGHT & POSTAGE	300	270	300	306	312
2-51-01-217	TELEPHONE	0	0	0	0	0
2-51-01-220	ADVERTISING	800	644	800	816	832
2-51-01-221	SUBSCRIPTIONS & MEMBERSHIPS	500	466	500	510	520
2-51-01-500	GOODS	2,100	1,800	2,100	2,142	2,185
2-51-01-770	SENIOR CIRCLE UTILITIES GRANT	600	648	580	592	603
2-51-01-772	FCSS - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-51-01-990	OTHER	0	0	0	0	0
51 TOTAL F.C.S.S. ADMINISTRATION		41,400	24,778	37,091	37,832	38,589
51 FCSS PROGRAM CO-ORDINATOR						
2-51-02-110	SALARIES	32,100	34,492	26,100	26,622	27,154
2-51-02-111	SEASONAL SALARIES	1,800	630	0	0	0
2-51-02-130	GOVT BENEFITS	2,800	3,644	2,400	2,448	2,497
2-51-02-131	SEASONAL BENEFITS	100	0	0	0	0
2-51-02-133	NON T4 BENEFITS	6,000	7,618	5,900	6,018	6,138
2-51-02-211	TRAVEL	1,700	698	1,200	1,224	1,248
2-51-02-212	TRAINING	1,300	437	700	714	728
2-51-02-215	FREIGHT & POSTAGE	300	270	300	306	312
2-51-02-217	TELEPHONE	400	343	400	408	416
2-51-02-220	ADVERTISING	3,000	2,786	2,800	2,856	2,913
2-51-02-221	SUBSCRIPTIONS & MEMBERSHIPS	100	0	100	102	104
2-51-02-500	GOODS	1,200	840	1,200	1,224	1,248
2-51-02-510	PROGRAM DEVELOPMENT	79,000	120,795	101,600	91,632	93,465
2-51-02-521	PETROLEUM PRODUCTS	0	0	0	0	0
2-51-02-772	FCSS PROGRAM - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-51-02-990	OTHER	100	0	100	102	104
51 TOTAL FCSS PROGRAM COORDINATOR		129,900	172,553	142,800	133,656	136,329

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
51 FCSS YOUTH CLUB SUPPORT						
2-51-03-110	SALARIES	17,300	18,836	13,100	13,362	13,629
2-51-03-130	EMPLOYEE GOVT BENEFITS	1,500	2,189	1,200	1,224	1,248
2-51-03-133	EMPLOYEE NON T4 BENEFITS	3,200	4,576	2,900	2,958	3,017
2-51-03-220	ADVERTISING	2,700	2,462	2,500	2,550	2,601
2-51-03-232	CONTRACTED PROFESSIONAL SERVICE	0	0	0	0	0
2-51-03-500	GOODS	700	480	700	714	728
2-51-03-990	PROGRAM EXPENSES	0	0	0	0	0
TOTAL FCSS YOUTH CLUB SUPPORT		25,400	28,543	20,400	20,808	21,224
51 VAN OPERATION PROGRAM						
2-51-05-250	CONTRACTED REPAIRS	0	0	0	0	0
2-51-05-255	CONTRACTED VEHICLE REPAIRS	1,000	124	500	510	520
2-51-05-274	INSURANCE	3,250	3,246	3,770	3,845	3,922
2-51-05-500	GOODS	100	9	100	102	104
2-51-05-521	PETROLEUM	100	13	100	102	104
2-51-05-523	VEHICLE MAINTENANCE	400	1,842	800	816	832
2-51-05-990	OTHER	0	0	0	0	0
51 TOTAL VAN OPERATIONS		4,850	5,235	5,270	5,375	5,483

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
56 CEMETERY						
2-56-00-110	SALARIES	8,400	4,379	8,900	9,078	9,260
2-56-00-111	SEASONAL SALARIES	6,900	5,872	5,900	6,018	6,138
2-56-00-130	EMPLOYEE BENEFITS	600	385	700	714	728
2-56-00-131	SEASONAL EMPLOYEE BENEFITS	500	370	400	408	416
2-56-00-133	EMPLOYEE NON T-4 BENEFITS	6,000	870	1,700	1,734	1,769
2-56-00-220	ADVERTISING	100	108	100	102	104
2-56-00-232	CONTRACTED PROFESSIONAL SERVICES	4,200	587	4,200	4,284	4,370
2-56-00-250	CONTRACTED REPAIRS	1,500	0	7,500	1,650	1,683
2-56-00-253	EQUIPMENT REPAIRS	0	0	0	0	0
2-56-00-274	INSURANCE	20	24	20	20	21
2-56-00-500	CEMETERY GOODS	5,000	436	5,000	5,100	5,202
2-56-00-521	CEMETERY PETROLEUM PRODUCTS	600	448	700	714	728
2-56-00-762	CEMETERY TRANSFER TO CAPITAL	0	0	0	0	0
2-56-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-56-00-990	CEMETERY OTHER	0	0	0	0	0
2-56-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
56 TOTAL CEMETERY		33,820	13,479	35,120	29,822	30,419
61-01 MUNICIPAL PLANNING COMM						
2-61-01-220	MPC ADVERTISING	0	0	0	0	0
2-61-01-500	MPC GOODS	500	0	500	510	520
2-61-01-990	MPC OTHER	0	0	0	0	0
61-01 TOTAL MUNICIPAL PLANNING COMM		500	0	500	510	520

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
61-02 COMMERCIAL OFFICE BUILDING						
2-61-02-250	COB REPAIRS & MAINTENANCE	15,590	1,028	15,590	27,902	3,460
2-61-02-274	COB INSURANCE	500	512	540	551	562
2-61-02-500	COB GOODS	500	0	500	510	520
2-61-02-540	COB HEATING	1,800	1,692	2,000	2,040	2,081
2-61-02-541	COB POWER	4,300	3,675	4,000	4,080	4,162
2-61-02-762	COB TRANSFER TO CAPITAL	0	13,597	0	0	0
2-61-02-963	COB RECOVERIES FROM OPERATING	3,600	3,495	3,550	3,621	3,693
61-02 TOTAL COMMERCIAL OFFICE BUILDING		26,290	24,000	26,180	38,704	14,478
61 TOURISM						
2-61-03-110	SALARIES	21,600	21,178	22,300	22,746	23,201
2-61-03-130	EMPLOYEE BENEFITS	1,600	1,613	1,800	1,836	1,873
2-61-03-133	EMPLOYEE NON T-4 BENEFITS	4,100	3,873	4,000	4,080	4,162
2-61-03-211	TRAVEL & TRAINING	100	0	100	102	104
2-61-03-215	FREIGHT & POSTAGE	500	270	500	510	520
2-61-03-220	ADVERTISING & PRINTING	2,600	611	2,600	2,652	2,705
2-61-03-221	MEMBERSHIPS	0	0	0	0	0
2-61-03-232	CONTRACTED SERVICES	0	0	0	0	0
2-61-03-500	GOODS	500	0	3,500	570	581
2-61-03-990	OTHER	0	0	0	0	0
61 TOTAL TOURISM		31,000	27,545	34,800	32,496	33,146

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
61 BUSINESS & COMMUNICATIONS						
2-61-04-110	SALARIES	86,600	83,558	89,200	90,984	92,804
2-61-04-111	SEASONAL SALARIES	0	0	0	0	0
2-61-04-130	EMPLOYEE BENEFITS	6,300	6,453	7,100	7,242	7,387
2-61-04-131	SEASONAL EMPLOYEE BENEFITS	0	0	0	0	0
2-61-04-133	EMPLOYEE NON T-4 BENEFITS	16,300	15,491	16,000	16,320	16,646
2-61-04-211	TRAVEL AND SUBSISTENCE	1,000	0	1,000	1,020	1,040
2-61-04-212	TRAINING	1,000	75	1,000	1,020	1,040
2-61-04-215	POSTAGE AND FREIGHT	300	270	300	306	312
2-61-04-217	TELEPHONE	800	743	800	816	832
2-61-04-220	ADVERTISING AND PRINTING	1,800	1,289	1,800	1,836	1,873
2-61-0401-220	HIGHWAY SIGNAGE	0	0	0	0	0
2-61-04-221	SUBSCRIPTIONS AND MEMBERSHIPS	3,400	3,187	3,400	3,468	3,537
2-61-04-232	CONTRACTED SERVICES	66,200	55,250	49,000	49,000	49,000
2-61-04-274	INSURANCE - ELECTRONIC SIGN	120	127	140	143	146
2-61-04-500	GOODS	4,000	2,900	2,500	2,550	2,601
2-61-04-521	PETROLEUM PRODUCTS	500	480	500	500	500
2-61-04-541	POWER - SIGN	4,200	4,245	4,700	4,794	4,890
2-61-04-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-61-04-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-61-04-990	OTHER PROGRAMS	0	0	0	0	0
2-61-04-999	PUBLIC RELATIONS & PROMOTIONS	0	0	0	0	0
2-61-0401-999	AMORTIZATION EXPENSE	0	0	0	0	0
61 TOTAL BUSINESS & COMMUNICATIONS		192,520	174,067	177,440	179,999	182,609
62 VISITOR INFORMATION CENTRE						
2-62-00-110	SALARIES OR CONTRACT	2,500	1,075	2,600	2,652	2,705
2-62-00-111	SEASONAL SALARIES	2,300	369	1,200	1,224	1,248
2-62-00-130	BENEFITS	200	90	200	204	208
2-62-00-131	SEASONAL BENEFITS	200	22	100	102	104
2-62-00-133	NON T4 BENEFITS	500	192	500	510	520
2-62-00-211	TRAVEL AND SUBSISTENCE	0	0	0	0	0
2-62-00-215	FREIGHT	0	0	0	0	0
2-62-00-217	TELEPHONE	0	0	300	306	312
2-62-00-220	ADVERTISING & PRINTING	900	936	900	918	936
2-62-00-232	CONTRACTED SERVICES	1,200	1,128	1,200	1,224	1,248
2-62-00-250	CONTRACTED REPAIR	1,000	419	1,000	1,020	1,040
2-62-00-274	INSURANCE	880	891	950	969	988
2-62-00-500	GOODS	3,000	1,491	2,500	2,550	2,601
2-62-00-501	RETAIL GOODS	0	0	0	0	0
2-62-00-540	HEATING	1,100	1,216	1,400	1,428	1,457
2-62-00-541	POWER	2,800	2,830	3,100	3,162	3,225
2-62-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-62-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-62-00-963	WATER	3,000	3,907	3,000	3,060	3,121
62 TOTAL VISITOR INFORMATION CENTRE		19,580	14,565	18,950	19,329	19,716

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
66 SUBDIVISION						
2-66-00-110	SALARIES OR CONTRACT	0	0	0	0	0
2-66-00-215	FREIGHT & POSTAGE	0	0	0	0	0
2-66-00-220	ADVERTISING	0	0	0	0	0
2-66-00-231	LEGAL	0	0	0	0	0
2-66-00-232	CONTRACTED SERVICES	0	301	0	0	0
2-66-00-250	CONTRACTED REPAIRS	154,957	154,957	0	0	0
2-66-00-490	COST OF LOTS SOLD	0	46,661	0	0	0
2-66-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-66-00-764	TRANSFER TO RESERVE	0	0	0	0	0
2-66-00-831	DEBENTURE INTEREST PAYMENT	0	0	0	0	0
2-66-00-832	DEBENTURE PRINCIPAL PAYMENT	0	0	0	0	0
2-66-00-990	OTHER	0	2,317	0	0	0
66 TOTAL SUBDIVISION		154,957	204,236	0	0	0
71 COMMUNITY SERVICES BOARD						
2-71-00-110	SALARIES, WAGES & BENEFITS	0	0	0	0	0
2-71-00-211	TRAVEL	0	0	0	0	0
2-72-00-500	GOODS	500	152	500	510	520
2-71-00-770	TRANSFERS - CSB GRANTS	3,000	3,000	3,000	3,000	3,000
71 TOTAL COMMUNITY SERVICES BOARD		3,500	3,152	3,500	3,510	3,520
72 RECREATION						
2-72-00-110	SALARIES	22,100	23,748	18,200	18,564	18,935
2-72-00-110	SALARIES - SEASONAL	12,000	192	10,500	0	0
2-72-00-130	EMPLOYEE GOVT BENEFITS	1,900	2,764	1,700	1,734	1,769
2-72-00-110	EMPLOYEE BENEFITS - SEASONAL	800	11	700	0	0
2-72-00-133	EMPLOYEE NON T4 BENEFITS	3,900	5,778	4,100	4,182	4,266
2-72-00-211	TRAVEL	2,300	2,188	1,800	1,836	1,873
2-72-00-212	TRAINING	3,600	3,181	2,500	2,550	2,601
2-72-00-215	POSTAGE & FREIGHT	300	270	300	306	312
2-72-00-217	TELEPHONE	1,400	1,519	1,400	1,428	1,457
2-72-00-220	ADVERTISING	2,800	2,884	2,800	2,856	2,913
2-72-00-221	MEMBERSHIPS	800	760	800	816	832
2-72-00-232	PROFESSIONAL SERVICES	11,100	0	16,500	14,830	15,127
2-72-00-274	INSURANCE	9,750	9,791	11,750	11,985	12,225
2-72-00-500	GOODS	2,100	874	1,200	1,224	1,248
2-72-00-510	PROGRAM EXPENSES	1,000	3,400	1,000	1,020	1,040
2-72-00-521	PETROLEUM - CAR ALLOWANCE	1,200	1,064	2,400	2,448	2,497
2-72-00-523	VEHICLE MAINTENANCE	300	10	300	300	300
2-72-00-762	TRANSFER TO CAPITAL	0	0	90,000	90,000	90,000
2-72-00-770	GRANTS TO OTHER ORGANIZATIONS	0	0	0	0	0
2-72-00-772	RECREATION - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-72-00-990	OTHER	9,500	3,788	10,300	5,800	5,800
2-72-1500-999	AMORTIZATION EXPENSE	0	0	0	0	0
72 TOTAL RECREATION		86,850	62,220	178,250	161,879	163,195

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
72 SWIMMING & WADING POOLS						
2-72-01-110	SALARIES	13,900	-4,490	14,100	13,362	13,629
2-72-01-111	SEASONAL SALARIES	119,500	106,185	118,400	120,768	123,183
2-72-01-130	EMPLOYEE BENEFITS	1,100	1,022	1,200	1,122	1,144
2-72-01-131	SEASONAL EMPLOYEE BENEFITS	8,200	5,504	8,100	8,262	8,427
2-72-01-133	EMPLOYEE NON T-4 BENEFITS	2,800	2,184	2,800	2,958	3,017
2-72-01-211	TRAVEL	600	705	1,400	1,428	1,457
2-72-01-212	TRAINING	2,000	1,604	2,200	2,244	2,289
2-72-01-215	FREIGHT & POSTAGE	1,700	2,663	2,100	2,142	2,185
2-72-01-217	TELEPHONE	100	114	426	435	443
2-72-01-220	ADVERTISING	1,300	1,206	1,300	1,326	1,353
2-72-01-232	CONTRACTED SERVICES	1,100	1,529	1,300	1,326	1,353
2-72-01-250	CONTRACTED REPAIRS	8,100	3,991	8,100	8,262	8,427
2-72-01-274	INSURANCE	6,310	6,426	6,820	6,956	7,096
2-72-01-500	GOODS	10,500	11,372	10,500	10,710	10,924
2-72-01-501	RETAIL GOODS	2,000	2,366	2,000	2,040	2,081
2-72-01-531	CHEMICALS	15,500	28,738	19,400	19,788	20,184
2-72-01-540	HEATING	10,400	13,684	13,800	14,076	14,358
2-72-01-541	POWER	22,200	23,402	23,800	24,276	24,762
2-72-01-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-01-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-01-831	DEBENTURE INTEREST PAYMENT	0	0	0	0	0
2-72-01-832	DEBENTURE PRINCIPAL PAYMENT	0	0	0	0	0
2-72-01-963	GROSS TO WATER	4,600	5,102	4,640	4,733	4,827
2-72-01-990	OTHER	0	0	0	0	0
72 TOTAL SWIMMING & WADING POOLS		231,910	213,308	242,386	246,214	251,138

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
72 ARENA						
2-72-02-110	SALARIES	135,700	127,628	134,400	137,088	139,830
2-72-01-111	SEASONAL SALARIES	17,300	8,988	11,900	12,138	12,381
2-72-02-130	EMPLOYEE GOVT BENEFITS	10,600	10,943	11,400	11,628	11,861
2-72-01-131	SEASONAL EMPLOYEE BENEFITS	1,200	532	800	816	832
2-72-02-133	EMPLOYEE NON T4 BENEFITS	25,800	23,384	25,200	25,398	25,906
2-72-02-211	TRAVEL	0	0	800	816	832
2-72-02-212	STAFF TRAINING	0	0	900	918	936
2-72-02-215	FREIGHT & POSTAGE	700	820	800	816	832
2-72-02-217	TELEPHONE	0	18	336	343	350
2-72-02-220	ADVERTISING & PRINTING	1,000	1,044	1,000	1,020	1,040
2-72-02-232	CONTRACTED SERVICES	4,500	15,340	4,400	4,488	4,578
2-72-02-250	CONTRACTED REPAIRS	19,300	15,841	17,600	17,952	18,311
2-72-02-255	CONTRACTED VEHICLE REPAIRS	5,000	10,720	8,900	9,078	9,260
2-72-02-274	INSURANCE	9,570	9,833	10,570	10,781	10,997
2-72-02-500	GOODS	17,700	16,563	17,900	18,258	18,623
2-72-02-521	PETROLEUM PRODUCTS	3,800	4,114	4,300	4,386	4,474
2-72-02-523	VEHICLE GOODS	0	0	0	0	0
2-72-02-540	HEATING	20,800	24,481	26,100	26,622	27,154
2-72-02-541	POWER	21,900	25,024	24,900	25,398	25,906
2-72-02-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-02-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-02-772	ARENA - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-72-02-832	DEBENTURE PRINCIPAL PAYMENT	0	0	0	0	0
2-72-02-963	GROSS REC TO OPER-WATER	4,600	5,084	4,630	4,723	4,817
2-72-02-990	OTHER	0	0	0	0	0
72 TOTAL ARENA		299,470	300,358	306,836	312,667	318,920
72 ARENA ICE PLANT						
2-72-0201-250	CONTRACTED REPAIRS- ICE PLANT	15,800	10,673	16,800	17,136	12,479
2-72-0201-500	GOODS - ICE PLANT	500	63	500	510	520
2-72-0201-541	ICE PLANT POWER	18,400	17,280	18,500	18,870	19,247
72 TOTAL ARENA ICE PLANT		34,700	28,016	35,800	36,516	32,246
72 PARKS SHOP						
2-72-03-217	TELEPHONE	0	0	720	734	749
2-72-03-250	CONTRACTED REPAIRS	4,500	4,791	5,300	1,000	1,020
2-72-03-274	INSURANCE	1,830	1,857	1,960	1,999	2,039
2-72-03-500	GOODS	1,500	1,433	1,300	1,326	1,353
2-72-03-540	HEAT	5,100	6,229	6,500	6,630	6,763
2-72-03-541	POWER	4,100	3,855	4,300	4,386	4,474
2-72-03-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-03-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-03-963	GROSS RECOVERIES - WATER	1,800	631	600	612	624
72 TOTAL PARKS SHOP		18,830	18,795	20,680	16,688	17,021

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
72 CURLING RINK						
2-72-04-110	SALARIES	5,100	2,321	5,100	5,202	5,306
2-72-04-111	SEASONAL SALARIES	2,300	1,153	2,400	2,448	2,497
2-72-04-130	EMPLOYEE GOVT BENEFITS	400	194	500	510	520
2-72-04-131	SEASONAL EMPLOYEE BENEFITS	200	68	200	204	208
2-72-04-133	EMPLOYEE NON T4 BENEFITS	1,000	415	1,000	120	122
2-72-04-250	CONTRACTED REPAIRS	5,500	6,557	5,600	5,712	5,826
2-72-04-274	INSURANCE	6,340	6,455	6,850	6,987	7,127
2-72-04-500	GOODS	1,500	635	1,500	1,530	1,561
2-72-04-540	HEAT	13,000	15,199	16,300	16,626	16,959
2-72-04-541	POWER	11,800	13,646	13,700	13,974	14,253
2-72-04-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-04-771	SUBSIDY - 2014 AGREEMENT	14,500	16,405	14,500	14,790	15,086
2-72-04-772	SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-72-04-963	GROSS RECOVERIES - WATER	1,800	1,977	1,920	1,958	1,998
2-72-04-990	OTHER	0	0	0	0	0
72 TOTAL CURLING RINK		63,440	65,026	69,570	70,061	71,463
72 CURLING RINK ICE PLANT						
2-72-0401-250	ICE PLANT REPAIRS	15,800	10,673	16,800	17,136	12,479
2-72-0401-500	ICE PLANT GOODS	500	61	500	510	520
2-72-0401-541	CURLING RINK ICE PLANT POWER	18,400	17,280	18,500	18,870	19,247
72 TOTAL CURLING RINK ICE PLANT		34,700	28,014	35,800	36,516	32,246
72 BALL DIAMONDS						
2-72-05-110	SALARIES	7,600	3,983	5,100	5,202	5,306
2-72-05-111	SEASONAL SALARIES	5,800	1,629	3,600	3,672	3,745
2-72-05-130	BENEFITS	600	334	500	510	520
2-72-05-131	SEASONAL BENEFITS	400	96	200	204	208
2-72-05-133	NON T-4 BENEFITS	1,500	713	1,000	1,020	1,040
2-72-05-250	CONTRACTED REPAIRS	1,000	0	1,000	1,020	1,040
2-72-05-500	GOODS	7,500	5,806	7,500	7,650	7,803
2-72-05-541	POWER	1,160	959	1,140	1,163	1,186
2-72-05-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-05-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-05-963	GROSS RECOV FROM OPER - WATER	12,900	9,909	10,510	10,720	10,935
72 TOTAL BALL DIAMONDS		38,460	23,428	30,550	31,161	31,784
72 GOLF COURSE						
2-72-06-274	INSURANCE	2,690	2,739	2,910	2,968	3,028
2-72-06-541	POWER	0	0	0	0	0
2-72-06-770	LOAN	0	0	0	0	0
2-72-06-990	OTHER	0	0	0	0	0
72 TOTAL GOLF COURSE		2,690	2,739	2,910	2,968	3,028

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
72 FOX LAKE PARK & HELMER DAM						
2-72-07-110	SALARIES	5,100	6,782	5,100	5,202	5,306
2-72-07-111	SEASONAL SALARIES	1,200	2,383	2,400	2,448	2,497
2-72-07-130	EMPLOYEE BENEFITS	400	568	500	510	520
2-72-07-131	SEASONAL BENEFITS	100	141	200	204	208
2-72-07-133	EMPLOYEE NON T-4 BENEFITS	1,000	1,214	1,000	1,020	1,040
2-72-07-215	FREIGHT	200	550	200	204	208
2-72-07-217	PHONE	0	0	0	0	0
2-72-07-220	ADVERTISING	1,500	1,331	1,300	1,326	1,353
2-72-07-232	CONTRACTED SERVICES	30,400	33,826	35,600	36,312	37,038
2-72-07-250	CONTRACTED REPAIR	7,000	120	6,000	6,120	6,242
2-72-07-274	INSURANCE	260	267	290	296	302
2-72-07-500	GOODS	5,000	4,699	5,000	5,100	5,202
2-72-07-501	RETAIL SALES	400	588	400	408	416
2-72-07-521	PETROLEUM PRODUCTS	600	600	700	714	728
2-72-07-540	HEAT	600	585	700	714	728
2-72-07-541	POWER	6,200	12,730	10,700	10,914	11,132
2-72-07-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-07-764	ADDED TO OPERATING RESERVE	30,000	30,000	30,000	30,000	30,000
2-72-07-963	RECOVERIES TO OPERATING	8,100	8,091	8,260	8,425	8,594
2-72-07-990	OTHER	0	0	0	0	0
72 TOTAL FOX LAKE PARK & HELMER DAM		98,060	104,476	108,350	109,917	111,515
72 PARKS						
2-72-08-110	SALARIES	72,200	88,460	80,000	81,600	83,232
2-72-08-111	SEASONAL SALARIES	48,500	80,364	72,400	73,848	75,325
2-72-08-130	EMPLOYEE BENEFITS	5,700	7,496	6,800	6,936	7,075
2-72-08-131	SEASONAL BENEFITS	3,400	4,765	5,100	5,202	5,306
2-72-08-133	EMPLOYEE NON T4 BENEFITS	13,900	16,018	15,100	15,402	15,710
2-72-08-211	TRAVEL	600	0	600	612	624
2-72-08-212	STAFF TRAINING	1,000	365	1,000	1,020	1,040
2-72-08-215	FREIGHT	800	477	800	816	832
2-72-08-250	CONTRACTED REPAIRS	24,100	30,841	25,000	25,500	26,010
2-72-08-253	CONTRACTED EQUIPMENT REPAIRS	9,200	4,194	9,900	10,098	10,300
2-72-08-255	CONTRACTED VEHICLE REPAIRS	3,100	829	2,600	2,652	2,705
2-72-08-274	INSURANCE	4,200	4,693	5,400	5,508	5,618
2-72-08-500	GOODS	30,600	12,209	24,100	24,582	25,074
2-72-08-521	PETROLEUM PRODUCTS	10,300	14,562	12,300	12,546	12,797
2-72-08-522	EQUIPMENT MAINTENANCE	2,100	7,171	3,000	3,060	3,121
2-72-08-523	VEHICLE MAINTENANCE	3,600	10,357	5,900	6,018	6,138
2-72-08-541	POWER	3,500	2,968	3,500	3,570	3,641
2-72-08-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-08-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-08-963	RECOVER FROM OPERATING - WATER	10,400	24,035	12,010	12,250	12,495
2-72-08-990	OTHER	1,000	0	1,000	1,020	1,040
72 TOTAL PARKS		248,200	309,803	286,510	292,240	298,085

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
72 PLAYGROUND PROGRAMS						
2-72-10-110	SALARIES	2,500	2,362	2,600	2,652	2,705
2-72-10-111	SEASONAL SALARIES	20,100	25,681	22,900	23,358	23,825
2-72-10-130	BENEFITS	200	277	200	204	208
2-72-10-131	SEASONAL EMPLOYEE BENEFITS	1,400	1,204	1,600	1,632	1,665
2-72-10-133	NON T-4 BENEFITS	400	578	600	610	622
2-72-10-211	TRAVEL	300	243	300	306	312
2-72-10-212	TRAINING	600	261	600	612	624
2-72-10-215	FREIGHT & POSTAGE	140	135	140	143	146
2-72-10-217	TELEPHONE	120	114	120	122	125
2-72-10-220	ADVERTISING	1,200	1,206	1,200	1,224	1,248
2-72-10-232	CONTRACTED SERVICES	2,500	1,420	2,500	2,550	2,601
2-72-10-500	GOODS	3,000	6,434	6,200	6,324	6,450
2-72-10-521	PETROLEUM PRODUCTS	0	0	0	0	0
72 TOTAL PLAYGROUND PROGRAMS		32,460	39,915	38,960	39,737	40,532
72 COMMUNITIES IN BLOOM						
2-72-11-211	TRAVEL	0	0	0	0	0
2-72-11-221	MEMBERSHIP	0	0	0	0	0
2-72-11-500	GOODS	0	0	0	0	0
2-72-11-990	OTHER	0	0	0	0	0
72 TOTAL COMMUNITIES IN BLOOM		0	0	0	0	0
72-12 SPRAY PARK						
2-72-12-110	SALARIES	1,300	580	1,300	1,326	1,353
2-72-12-111	SEASONAL SALARIES	1,100	0	1,100	1,122	1,144
2-72-12-130	EMPLOYEE BENEFITS	100	49	100	102	104
2-72-12-131	SEASONAL EMPLOYEE BENEFITS	100	0	100	102	104
2-72-12-133	EMPLOYEE NON T-4 BENEFITS	300	104	300	306	312
2-72-12-215	FREIGHT	200	204	200	204	208
2-72-12-250	CONTRACTED REPAIRS	500	983	500	510	520
2-72-12-274	INSURANCE	530	1,232	760	775	791
2-72-12-500	GOODS	500	276	500	510	520
2-72-12-531	CHEMICALS	2,700	1,050	1,400	1,428	1,457
2-72-12-540	HEATING	0	0	0	0	0
2-72-12-541	POWER	2,000	2,024	2,800	2,856	2,913
2-72-12-963	GROSS TO WATER	1,100	2,326	2,180	2,224	2,268
2-72-12-990	OTHER	0	0	0	0	0
72-15 TOTAL SPRAY PARK		10,430	8,827	11,240	11,465	11,694

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
72 PIONEER PARK - KING HUNTER						
2-72-13-110	SALARIES	7,600	761	5,100	5,202	5,306
2-72-13-111	SEASONAL SALARIES	13,900	10,405	9,500	9,690	9,884
2-72-13-130	EMPLOYEE BENEFITS	600	64	500	510	520
2-72-13-131	SEASONAL BENEFITS	1,000	616	700	714	728
2-72-13-133	EMPLOYEE NON T4 BENEFITS	1,500	136	1,000	1,020	1,040
2-72-13-250	CONTRACTED REPAIRS	3,000	1,098	3,000	1,560	1,591
2-72-13-274	INSURANCE	150	153	160	163	166
2-72-13-500	GOODS	11,000	642	3,000	3,060	3,121
2-72-13-540	HEAT	0	0	0	0	0
2-72-13-541	POWER	2,000	1,721	2,100	2,142	2,185
2-72-13-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-13-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-13-770	TRANSFERS (GRANTS)	0	0	0	0	0
2-72-13-771	WATER	0	0	0	0	0
2-72-13-963	RECOVERIES FROM OPERATING - WATER	4,600	7,774	5,670	5,783	5,899
72 TOTAL PIONEER PARK		45,350	23,370	30,730	29,845	30,441
72 SOCCER FIELDS						
2-72-14-110	SALARIES	2,500	608	2,600	2,652	2,705
2-72-14-111	SEASONAL SALARIES	3,500	394	1,200	1,224	1,248
2-72-14-130	EMPLOYEE BENEFITS	200	51	200	204	208
2-72-14-131	SEASONAL BENEFITS	200	23	100	102	104
2-72-14-133	EMPLOYEE NON T4 BENEFITS	500	109	500	510	520
2-72-14-500	GOODS	2,000	567	1,500	1,530	1,561
2-72-14-541	POWER	1,200	959	1,100	1,122	1,144
2-72-14-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-14-963	RECOVERIES FROM OPERATING	3,300	4,287	3,700	3,774	3,849
72 TOTAL SOCCER FIELDS		13,400	6,998	10,900	11,118	11,340
74 MUSEUM						
2-74-01-110	SALARIES	0	0	0	0	0
2-74-01-130	EMPLOYEE BENEFITS	0	0	0	0	0
2-74-01-274	INSURANCE	0	0	0	0	0
2-74-01-500	GOODS	0	0	0	0	0
2-74-01-540	GAS	4,400	4,993	5,600	5,712	5,826
2-74-01-541	POWER	3,300	3,462	3,800	3,876	3,954
2-74-01-770	GRANTS TO OTHER ORGANIZATIONS	7,000	7,000	7,000	7,140	7,283
74 TOTAL MUSEUM		14,700	15,456	16,400	16,728	17,063

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
74 LIBRARY						
2-74-02-217	TELEPHONE	1,800	1,935	1,100	1,122	1,144
2-74-02-220	ADVERTISING	800	749	800	816	832
2-74-02-250	CONTRACTED REPAIRS	2,400	1,091	2,400	2,448	2,497
2-74-02-274	INSURANCE	3,340	3,396	3,600	3,672	3,745
2-74-02-500	GOODS	700	1,684	1,100	1,122	1,144
2-74-02-540	HEATING	4,200	4,595	5,200	5,304	5,410
2-74-02-541	POWER	5,500	7,533	6,400	6,528	6,659
2-74-02-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-74-02-770	GRANTS	21,100	21,180	21,400	21,400	21,828
2-74-02-771	GRANTS - SALARY	68,000	68,023	70,100	71,502	72,932
2-74-02-963	RECOVER FROM OPERATING - WATER	1,400	1,653	1,610	1,642	1,675
74 TOTAL LIBRARY		109,240	111,839	113,710	115,556	117,867
74 CENTENNIAL PLACE						
2-74-08-110	SALARIES	25,300	5,543	50,800	51,816	52,852
2-74-08-111	SEASONAL SALARIES	43,600	63,324	38,500	39,270	40,055
2-74-08-130	BENEFITS	2,000	485	4,300	4,386	4,474
2-74-08-131	SEASONAL BENEFITS	3,100	3,807	2,700	2,754	2,809
2-74-08-133	NON T4 BENEFITS	4,200	1,036	4,700	4,794	4,890
2-74-08-212	STAFF TRAINING	500	525	700	714	728
2-74-08-215	FREIGHT	300	413	300	306	312
2-74-08-217	TELEPHONE	900	801	1,176	1,200	1,224
2-74-08-220	ADVERTISING	2,700	2,704	2,700	2,754	2,809
2-74-08-232	CONTRACTED PROFESSIONAL SERVICES	14,800	12,098	15,300	10,606	10,818
2-74-08-250	CONTRACTED REPAIRS	16,400	1,618	5,300	5,406	5,514
2-74-08-274	INSURANCE	4,580	7,037	7,470	7,619	7,772
2-74-08-500	GOODS	10,100	9,546	10,100	10,302	10,508
2-74-08-540	HEATING	7,500	8,235	9,500	9,690	9,884
2-74-08-541	POWER	21,600	22,152	20,500	20,910	21,328
2-74-08-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-74-08-764	ADDED TO OPERATING RESERVE	6,000	0	0	6,000	6,000
2-74-08-772	SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-74-08-963	WATER - RECOVERIES FROM OPERATING	1,100	872	1,100	1,122	1,144
2-74-08-990	OTHER	0	0	0	0	0
2-74-0801-500	HFC EQUIPMENT GOODS	0	0	17,000	0	0
2-74-0801-990	HFC HONORARIUM	0	0	0	0	0
74 TOTAL CENTENNIAL PLACE		164,680	140,197	192,146	179,649	183,122

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
74 COMMUNITY CENTRE						
2-74-09-110	SALARIES	2,500	4,002	5,100	5,202	5,306
2-74-09-111	SEASONAL SALARIES	1,200	0	1,200	1,224	1,248
2-74-09-130	BENEFITS	200	335	500	510	520
2-74-09-131	SEASONAL STAFF BENEFITS	100	0	100	102	104
2-74-09-133	NON T4 BENEFITS	500	716	1,000	510	520
2-74-09-215	FREIGHT & POSTAGE	500	299	500	510	520
2-74-09-217	TELEPHONE	900	936	700	714	728
2-74-09-220	ADVERTISING	200	162	200	204	208
2-74-09-232	CONTRACTED SERVICES	24,900	30,994	33,500	34,170	34,853
2-74-09-250	CONTACTED REPAIRS	5,300	6,135	5,300	5,406	5,514
2-74-09-274	INSURANCE	6,840	4,586	4,870	4,967	5,067
2-74-09-500	GOODS	4,000	5,130	4,000	4,080	4,162
2-74-09-510	PERFORMING ARTS PROGRAM	0	0	0	0	0
2-74-09-515	POP	0	0	0	0	0
2-74-09-540	HEAT	4,800	5,591	6,000	6,320	6,446
2-74-09-541	POWER	8,900	13,757	10,500	10,710	10,924
2-74-09-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-74-09-764	TRANSFER TO OPERATING RESERVE	0	0	0	0	0
2-74-09-772	SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-74-09-963	GROSS RECOVERY TO OPERATING (WATER)	1,100	1,443	1,030	1,051	1,072
2-74-09-990	OTHER	0	0	0	0	0
2-74-09-999	AMORTIZATION EXPENSE	0	0	0	0	0
74 TOTAL COMMUNITY CENTRE		61,940	74,086	74,500	75,680	77,194
74 LIONS HALL						
2-74-10-250	CONTRACTED REPAIRS	5,000	4,163	7,000	1,140	1,163
2-74-10-274	INSURANCE (PORTION OF BUILDING)	690	701	750	765	780
2-74-10-500	GOODS	500	561	500	510	520
2-74-10-540	HEAT	2,200	2,669	2,800	2,856	2,913
2-74-10-541	POWER	1,700	1,652	1,800	1,836	1,873
2-74-10-764	TRANSFER TO OPERATING RESERVE	0	0	0	0	0
2-74-10-963	GROSS REC TO OPERATING - WATER	600	578	570	581	593
74 TOTAL LIONS HALL		10,690	10,324	13,420	7,688	7,842

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET
GOVERNMENT REQUISITIONS						
2-77-00-741	SCHOOL FOUNDATION (rounded)	671,700	671,677	661,800	675,036	688,537
2-77-00-754	ACADIA FOUNDATION (rounded)	170,100	170,130	174,900	178,398	181,966
2-77-00-755	DESIGNATED INDUSTRIAL PROPERTY	638	0	638	638	638
2-77-00-757	PROVISION FOR DOUBTFUL ACCOUNTS	2,500	1,772	2,500	2,550	2,601
TOTAL GOVERNMENT REQUISITIONS		844,938	843,579	839,838	856,622	873,742
ACCUMULATED SURPLUS						
2-78-00-210	TRANSFER TO RESERVES PRIOR YEAR SURPLUS	0	0	0	0	0
2-78-00-910	ACCUMULATED SURPLUS	0	0	0	0	0
TOTAL ACCUMULATED SURPLUS		0	0	0	0	0
RESERVE FOR OPERATING						
2-79-00-764	GENERAL RESERVE FOR OPERATING	0	0	0	0	0
TOTAL RESERVES		0	0	0	0	0
CONTINGENCY						
2-97-0000-764	CONTINGENCY	0	0	0	0	0
TOTAL CONTINGENCY		0	0	0	0	0
TOTAL OPERATING EXPENDITURES		7,944,906	7,858,689	8,091,499	8,255,768	8,376,900
TOTAL CAPITAL EXPENDITURES		1,266,200	830,834	2,310,780	4,494,701	2,598,600
TOTAL EXPENDITURES		9,211,106	8,689,524	10,402,279	12,750,469	10,975,500
TOTAL REVENUES		9,226,944	8,557,129	10,538,861	12,292,565	10,839,897
TOTAL SURPLUS (DEFICIT)		15,838	-132,395	136,582	-457,904	-135,602

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
	ADMINISTRATION CAPITAL EXPENSES		0		5,000	40,000	100,000	15,000	0
2023									
8-12-0000-620	WEST ELECTRONIC SIGN RENOVATION	5,000							
		5,000							
2024									
8-12-0000-620	REPLACE HEATING SYSTEM	40,000							
	5 FURNACES WITH NATURAL GAS	40,000							
2025									
8-12-0000-620	ROOF REPLACEMENT	100,000							
		100,000							
2026									
	OFFICE BOULEVARD ENHANCEMENT	15,000							
2027									
8-12-0000-620		0							

ACCOUNT NUMBER	DESCRIPTION	DETAIL				2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
FIRE CAPITAL EXPENSES						283,600	83,600	1,126,600	412,600	374,600	35,600	17,600
2022												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4								
8-23-0000-630	MSA BOTTLE REPLACEMENT	14,000	1,400	10								
8-23-0000-630	PAGER REPLACEMENT PROG- 10 OF 30 UNITS	7,000	700	10								
8-23-0000-630	PORTABLE RADIO REPLACEMENT	45,000	3,000	15								
8-23-0000-650	CHASSIS OF THE RESCUE TRUCK	200,000										
		<u>283,600</u>										
2023												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4								
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM	45,000	3,000	15								
8-23-0000-630	PAGER REPLACEMENT PROG- 10 OF 30 UNITS	7,000	700	10								
8-23-0000-630	MOBILE RADIO REPLACEMENT	27,000	3,000	9								
8-23-0000-630	BURN PROPS - FUNDED BY FF ASSOCIATION	440,000										
8-23-0000-650	BALANCE OF RESCUE TRUCK	590,000										
		<u>1,126,600</u>										
2024												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4								
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM	45,000	3,000	15								
8-23-0000-650	BUSH BUGGY TRUCK TO REPLACE ENGINE 1	350,000										
		<u>412,600</u>										
2025												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4								
8-23-0000-630	SCBA PACKS	312,000	13,000	24								
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM	45,000	3,000	15								
		<u>374,600</u>										
2026												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4								
8-23-0000-630	SCBA COMPRESSOR	0										
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM	18,000	3,000	6								
		<u>35,600</u>										
2027												
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4								
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM	0	3,000									
		<u>17,600</u>										

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
PW CAPITAL EXPENSE			29,900	33,762	0	280,000	50,000	50,000	0
2022									
8-31-0000-630	STEAMER APPARATUS	11,000							
8-31-0000-630	BACKUP GENERATOR - TO COMPLETE	18,900							
		<u>29,900</u>							
2023									
8-31-0000-650	1 (4 X 4) 1/2 TON TRUCK \$53,000	0							
	Removed from Dec Budget	0							
2024									
8-31-0000-630	LOADER TO REPLACE 2009 MODEL	280,000							
		<u>280,000</u>							
2025									
8-31-0000-630	FORKLIFT - USED	50,000							
		<u>50,000</u>							
2026									
8-31-0000-650	1 (4x4) 1/2 TON TRUCK	50,000							
		<u>50,000</u>							
S & R CAPITAL EXPENSES			0		351,200	3,180,701	0	0	0
2022									
8-32-0000-650		0							
		<u>0</u>							
2023									
8-32-0000-630	PALLISER & PIONEER TRAIL ENGINEERING	142,300							
8-32-0000-630	GRADER REPLACEMENT (\$208,900 TO PURCHASE)	208,900							
	FUNDED FROM GRANTS & DEFERRED MSI & FGT	0							
		<u>351,200</u>							
2024									
8-32-0000-610	INFRASTRUCTURE PROGRAM	1,175,701							
	FUNDED FROM PRIOR YEAR MSI & FGT								
	BRIDGE REPLACEMENT PROGRAM - PIONEER TRAIL	1,885,000							
	GRANT FUNDING 75%								
8-32-0000-650	SANDING / PLOW TRUCK (2000)	120,000							
		<u>3,180,701</u>							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
AIRPORT CAPITAL EXPENSES			0		540,000	0	0	0	0
2023									
8-33-0000-610	AUTOMATIC FUELING STATION - AIRPLANE FUEL	70,000							
	RUNWAY LIGHTS	470,000							
	STRATEGIC TRANSPORTATION INITIATIVES PROG	540,000							
2024		0							
WATER DIST - CAPITAL EXPENSES			27,500	0	27,500	0	0	0	0
2022									
8-41-0000-630	WATER READER HARDWARE/SOFTWARE	27,500							
		27,500							
2023									
	WATER READER HARDWARE / SOFTWARE	27,500							
		27,500							
2024		0							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
SEWER CAPITAL EXPENSES			0	0	0	0	0	0	0
2021		0							
2022		0							
2023		0							
2024		0							
CEMETERY CAPITAL EXPENSES			0		25,000	15,000	0	0	0
2021	8-56-0000-610 COLUMBARIUM	17,000							
		17,000							
2022		0							
2023	8-56-0000-610 COLUMBARIUM	25,000							
		25,000							
2024	HEADSTONE FOUNDATION	15,000							
		15,000							
COMM OFFICE BUILDING CAPITAL EXPENSES			0		0	0	25,000	0	0
2024	8-61-0200-620 ROOF REPAIRS	25,000							
	FROM ANNUAL DEFERRED REVENUE	25,000							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
VIC CAPITAL EXPENSES			0		0	5,000	0	0	0
2021	8-61-0000-630	PLAYGROUND EQUIPMENT		0					
				0					
2024	8-61-0000-630	FREEZER UNIT		5,000					
				5,000					
RECREATION CAPITAL EXPENSES			490,200	422,496	70,980	0	0	0	0
2022	8-72-0000-630	BLEACHERS - BALL DIAMONDS - NEW - WAS 6,500		0					
2022	2-72-0800-610	CCRF - SENIORS AMENITY ZONE - WALKING TRAIL EXPANSION (BASE WORK, CULVERT & SHALE (from reserves) FROM HKH CAPITAL FOR SIDEWALKS - 60,000		490,200					
				490,200					
2023	2-72-0800-610	CCRF - SENIORS AMENITY ZONE - WALKING TRAIL EXPANSION (BASE WORK, CULVERT & SHALE (from reserves) FROM HKH CAPITAL FOR SIDEWALKS - 60,000		70,980					
				70,980					
2024	8-72-0000-630	BLEACHERS - BALL DIAMONDS - NEW - WAS 6,500		0					
POOL CAPITAL EXPENSES			23,000	7,525	15,000	72,000	30,000	0	0
2022	8-72-0100-630	WATERSLIDE PUMP		8,000					
2022	8-72-0100-630	POOL HEATER - JUNIOR OLYMPIC funds in reserve FUNDS ARE IN DEFERRED FOR HEATER		15,000					
				23,000					
2023	8-72-0100-630	POOL HEATER - JUNIOR OLYMPIC funds in reserve FUNDS ARE IN DEFERRED FOR HEATER		15,000					
				15,000					
2024	8-72-0100-620	ROOFTOP HEATERS (2)		16,000					
2024	8-72-0100-630	FILTER REPLACEMENT		16,000					
2024	8-72-0100-630	CHLORINATION SYSTEM		40,000					
				72,000					
2025	8-72-0100-620	PAINTING INTERIOR OF POOL BUILDING		10,000					
2025	8-72-0100-630	POOL HEATERS - DIVE TANK & LEISURE (2014)		20,000					
				30,000					

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
ARENA CAPITAL EXPENSES			182,000	104,891	6,000	36,000	30,000	220,000	0
2022									
2-72-0200-620	BOILER REPLACEMENT	32,000							
8-72-0200-630	CONDENSOR REPLACEMENT	150,000							
		<u>182,000</u>							
2023									
	FLOOR SCRUBBER	6,000							
2024									
8-72-0200-620	OLYMPIA ROOM DRAINAGE	15,000							
8-72-0200-620	INTERIOR PAINTING	21,000							
		<u>36,000</u>							
2025									
8-72-0200-620	ROOF REPAIRS	30,000							
		0							
		<u>30,000</u>							
2026									
8-72-0200-630	OLYMPIA REPLACEMENT	180,000							
8-72-0200-620	EXTERIOR WALL FOUNDATION REPAIRS	20,000							
8-72-0200-620	SOUTH PARKING AREA DRAINAGE	20,000							
		<u>220,000</u>							
PARKS SHOP CAPITAL EXPENSES			0		0	0	0	0	0
CURLING RINK CAPITAL EXPENSES			10,000		10,000	17,400	80,000	20,000	0
2020									
8-72-0400-620	LED LIGHTING UPGRADE	20,000							
2021									
8-72-0200-620	WEST INTERIOR WALL REPAIR - WALL SEPARATED	10,000							
		<u>10,000</u>							
2022									
8-72-0400-620	WEST INTERIOR WALL REPAIR - WALL SEPARATED	10,000							
		<u>10,000</u>							
2023									
8-72-0400-620	WEST INTERIOR WALL REPAIR - WALL SEPARATED FUNDED FROM RESERVES	10,000							
		<u>10,000</u>							
2024									
8-72-0400-620	INTERIOR PAINTING	17,400							
		<u>17,400</u>							
2025									
8-72-0400-620	HEATER REPAIRS	40,000							
8-72-0200-630	CHILLER REPLACEMENTS	40,000							
		<u>80,000</u>							
2026									
8-72-0400-610	SOUTH PARKING AREA DRAINAGE	20,000							
		<u>20,000</u>							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
FLP CAPITAL EXPENSES			30,000	19,653	28,400	240,000	47,000	0	0
2021	8-72-0700-610	CAMPSITE ELECTRICAL UPGRADES	15,000	15,000					
2022	8-72-0700-610	CAMPSITE ELECTRICAL UPGRADES	30,000	30,000					
2023	8-72-0700-610	CAMPSITE ELECTRICAL - COMPLETION 48,000 - 19,652.58 SPENT IN 2022	28,400	28,400					
2024	8-72-0700-630	HELMER DAM WATER PROJECT - AERATION WILL APPLY FOR GRANT	240,000	240,000					
2025	8-72-0700-610	PATHWAY DEVELOPMENT	25,000						
	8-72-0700-610	TREE PLANTING - MAJOR AMOUNT	10,000						
	8-72-0700-610	SOLAR LIGHTS	12,000						
			47,000						
PARKS CAPITAL EXPENSES			175,000	154,218	95,100	66,000	62,000	30,000	0
2021	8-72-0800-610	TENNIS COURT RESURFACE	75,000	75,000					
2022	8-72-0800-630	SKATEPARK UPGRADES	25,000						
	8-72-0800-610	TENNIS COURT RESURFACE	150,000						
			175,000						
2023	8-72-0800-630	MOWER REPLACEMENT - ZERO TURN	20,100						
	8-72-0800-630	SKATEPARK UPGRADES 25,000 FUNDED FROM RESERVES	75,000						
	8-72-0800-650	PARKS 1/2 TON (4 X 4)- REPLACE - \$53,000 Removed from Dec Budget	95,100						
2024	8-72-0800-610	RCMP PARK - WIDEN PATHWAYS	26,000						
	2-72-0800-610	MEMORIAL PARK FOUNTAIN REBUILD	20,000						
	8-72-0800-650	USED DUMP TRUCK WITH TIP DECK	20,000						
			66,000						
2025	8-72-0800-630	BOBCAT REPLACEMENT	62,000						
			62,000						
2026	8-72-0800-630	MOWER REPLACEMENT - ZERO TURN	30,000						
			30,000						
8-72-13-600	HKH PARK CAPITAL EXPENSES				0	0	0	0	0
2022	8-72-0800-610	SIDEWALK REPLACEMENT - 60000 MOVED TO PARKS AS CCRF MATCHING FUNDS	0	0					

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2024 BUDGET	2025 BUDGET	2026 BUDGET	2027 BUDGET
8-74-0200-620	LIBRARY CAPITAL EXPENSES		10,000		10,000	100,000	0	0	0
2022	8-74-0200-610	NORTH SIDE WATER DIVERSION funded from deferred	10,000	10,000					
2023	8-74-0200-610	NORTH SIDE WATER DIVERSION funded from deferred	10,000						
2024	8-74-0200-620	LIBRARY EXTERIOR IMPROVEMENTS (INSULATION & SIDING) PLANNED IN 2021	100,000						
8-74-08-620	RCSC CAPITAL EXPENSES		0		0	30,000	0	0	0
2021	8-74-0800-620	HANNA DANCE STORAGE AREA - R/A TO FLOORING PROJECT \$23,500 50% HDA =11,750 50% TOWN - \$11750 LESS ENG FEES \$5,608 = 6,142 moved to operating - they are funding the flooring	0						
	8-74-0800-630	UPGRADE SECURITY SYSTEM (MORE CAMERAS) (if not completed in 2020)	12,000	12,000					
2024	8-74-0800-620	FITNESS CENTRE FLOORING REPLACE (GRANT)	30,000						
2025	8-74-0800-630	WATER RECOVERY SYSTEM - FOR IRRIGATION	0						
2026	8-74-0800-620	SOLAR PANELS FOR ENERGY CONSERVATION	0						
8-74-09-620	COMMUNITY CENTRE CAPITAL		5,000	4,689	0	0	1,800,000	0	0
2021		CENTRE RENOVATION & EXPANSION (1.2M) IF GRANT IS NOT RECEIVED, 350,000 MSI THAT WAS SET ASIDE COULD BE USED TO RENOVATE KITCHEN / WASHROOMS ONLY	0	0					
2022	8-74-0900-630	FLOOR CLEANER (WALK BEHIND)	5,000						
	8-74-0900-610	WASHROOM RENOVATION FIXTURES, TILE, FLOORING, ETC. AS ABOVE	5,000						
2024	8-74-0900-610	FOYER & CRAFT ROOM - HANDICAP WASHROOM SAME AS ABOVE	0						
2025		CENTRE RENOVATION & EXPANSION FUNDED BY FEDERAL GRANT 1,350,000 SA 225,000 TOWN RESERVES 225,000	1,800,000	1,800,000					
TOTAL CAPITAL			1,266,200	830,834	2,310,780	4,494,701	2,598,600	370,600	17,600

UTILITY REVIEW - REVENUE & EXPENDITURES

DESCRIPTION	2022 BUDGET	2022 PROJECTED	2023 BUDGET	2024 BUDGET	2025 BUDGET
WATER & SEWER UTILITY					
WATER SUPPLY & DISTRIBUTION	1,181,500	1,216,850	1,237,500	1,234,200	1,258,884
SANITARY SEWERS	297,600	336,946	307,600	265,302	270,608
TOTAL REVENUE	1,479,100	1,553,796	1,545,100	1,499,502	1,529,492
WATER PLANT & TREATMENT	863,300	923,364	912,900	903,108	921,170
WATER LINES & DISTRIBUTION	356,600	316,532	374,700	379,794	384,990
includes cost of sidewalk & pavement repair					
SANITARY SEWERS	203,660	186,828	212,320	193,066	195,928
TOTAL EXPENDITURE	1,423,560	1,426,724	1,499,920	1,475,968	1,502,088
NET PROFIT (LOSS)	55,540	127,072	45,180	23,534	27,404
SOLID WASTE UTILITY					
GARBAGE COLLECTION & DISPOSAL	74,300	75,565	74,300	74,300	74,300
REGIONAL WASTE FEES	353,900	351,725	353,900	360,976	368,194
TOTAL REVENUE	428,200	427,289	428,200	435,276	442,494
GARBAGE COLLECTION	75,700	75,694	75,700	75,706	75,712
REGIONAL WASTE SYSTEM	353,800	351,664	353,800	360,876	368,094
TOTAL EXPENDITURE	429,500	427,358	429,500	436,582	443,806
NET PROFIT (LOSS)	(1,300)	(69)	(1,300)	(1,306)	(1,312)
TOTAL PROFIT OR LOSS	54,240	127,003	43,880	22,228	26,092

Date: May 9, 2023

Agenda Item No: 9.02

Airport Runway Lighting Replacement Project Tender Award

Recommended Motion

That Council amends the 2023 Capital Budget for the Airport Runway Lighting Replacement Project from \$470,000 to \$352,822 and awards the tender for the Town of Hanna Airport Runway Lighting Replacement Project to Tristar Electric Inc. in the amount of \$249,822 plus GST with the funds derived from the Province of Alberta Strategic Transportation Infrastructure Program Grant (\$264,217), The Town of Hanna (\$44,103) and Special Areas Board (\$44,102).

Background

The airport runway edge lighting was identified as in need of replacement by 2009 in an Alberta Regional/Local Airport Inventory and Assessment Study funded by the Province of Alberta (Alberta Transportation/Infrastructure) and completed in the fall of 2022.

The condition of the edge lighting is a result of irreversible deterioration which resulted in a recommendation for replacement of the lighting system which was the basis of the application to the Province of Alberta (Strategic Transportation Infrastructure Program – Community Airport Component) in the spring of 2022. The airport lighting system is a critical part of flight operations as it provides guidance to pilots for landing and takeoff and additional safety for night flights or low visibility conditions.

The existing runway lighting consists of incandescent light fixtures connected with direct buried cable and requires considerable maintenance to keep functional. The existing components and installation are susceptible to water, rodents, and maintenance equipment. The new project will replace all existing components with a system that will minimize maintenance. The new lights will be LED which use less power and last much longer than incandescent fixtures. The lights will be installed on base cans which would be interconnected with conduit so that no wiring will be exposed. The conduit and base system will minimize exposure to water and rodents. The conduit system will allow sections of cable to be easily replaced in the event of cable failure. Fluorescent flexible markers will be installed on each fixture to give good visibility to plows and mowers.



The existing control components in the terminal building are original equipment and although they are functional will be replaced to ensure reliability well into the future. The light in the windsock is not tied into the runway lighting and is controlled by a photocell which means it is on constantly between dusk and dawn. The windsock light would be tied into the runway lighting, so it is only on when required.

Council was notified by the province in May 2022 that our application for funding was successful in the amount of \$352,500 on a total project cost of \$470,000 through the Province of Alberta (Strategic Transportation Infrastructure Program – Community Airport Component).

The approved 2023 Capital Budget reflects this project using the following budget:

Revenue:	STIP – CAP Grant	\$352,500
	Special Areas Board	\$58,750
	Town of Hanna	<u>\$58,750</u>
	Total Revenue	\$470,000
Expenditures:	Supply & Installation - Contractor	\$367,000
	Engineering Services (Design, Tender & Construction)	\$68,000
	Contingency	<u>\$35,000</u>
	Total Expenditures	\$470,000

The revised Capital Budget for this project is listed below:

Revenue:	STIP – CAP Grant	\$264,617
	Special Areas Board	\$44,102
	Town of Hanna	<u>\$44,103</u>
	Total Revenue	\$352,822
Expenditures:	Supply & Installation - Contractor	\$249,822
	Engineering Services (Design, Tender & Construction)	\$68,000
	Contingency	<u>\$35,000</u>
	Total Expenditures	\$352,822

The tender was advertised via MPE's bids and tender page as well as the Alberta Purchasing Connection with Tenders closing at 10:00 AM, Thursday May 4, 2023.



Four tenders were received for the project ranging from the low tender of \$249,822 to the high tender of \$770,000.

The engineering costs associated with this project have been anticipated at \$68,000.00.

There is a contingency of \$35,000 allowed for in the revised project budget.

As noted in the letter from MPE Engineering, Tristar Electric Inc. tender has been checked to verify accuracy and acceptable specified tender securities have been provided.

Administration has been advised by MPE representatives that although they have not worked with Tristar previously, they are confident after discussions with company representatives that they are able to complete the project satisfactorily.

It is the recommendation of MPE Engineering and Administration that the Airport Runway Lighting Replacement Project tender be awarded to Tristar Electric Inc. in the amount of \$249,822 plus GST.

Communications

Report highlights may be communicated through the Town of Hanna social media program.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	\$352,822
Budget Available: _____		Budget Available: _____	\$470,000
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	STIP - \$264,617 SAB - \$44,102 Town of Hanna - \$44,103

Policy and/or Legislative Implications

N/A



Attachments

1. Town of Hanna Airport Runway Lighting Replacement Project Tender Summary Letter – MPE Engineering – Dated May 5, 2023.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Town of Hanna
302 – 2 Avenue West
Hanna, AB
T0J 1P0

May 5, 2023
File: N:\2460\043\00\L01

Attention: Kim Neill
Chief Administrative Officer

Dear Kim:

Re: Airport Lighting Replacement
Recommendation to Award

On behalf of the Town of Hanna, MPE Engineering Ltd. (MPE) administered the bidding process for the Airport Lighting Replacement. The bids were requested prior to 10:00 a.m. on Thursday, May 4, 2023. A total of four bids were submitted as shown in **Table 1**. A detailed breakdown of the bids is enclosed.

Table 1 – Tender Summary

Contractor	Amount of Bid (excluding GST and extra work allowance)
Tristar Electric Inc.	\$249,822.00
North Star Electrical Services	\$283,531.00
Western Pacific Enterprises Ltd.	\$371,913.03
Black & McDonald Ltd.	\$770,000.00

The lowest bid meeting the specifications was submitted by Tristar Electric Inc. (Tristar) with an amount of \$249,822.00 (excluding GST and extra work allowance). The required bid bond and consent of surety were provided.

The Contractor price is under budget. The grant funding application was for \$340,000 with a \$68,000 contingency.

MPE does not have experience with Tristar so we contacted Tristar to confirm that they are confident to complete the work at the quoted price. Tristar specialize in airport lighting. They are based in Ontario but they have crews presently active in Alberta so they were able to reduce mobilization costs.

Based on the above, MPE recommends that the work be awarded to Tristar Electric Inc.

MPE also recommends that the extra work allowance of \$35,000 be carried for the Contractor portion.

If there are any questions or concerns, please contact the undersigned at 403-219-6313.

Yours truly,

MPE ENGINEERING LTD.

A handwritten signature in blue ink that reads "Gerald Papworth". The signature is written in a cursive style with a clear, legible font.

Gerald Papworth, P.Eng.
Senior Project Manager

GP/gp
Encl.

cc: Sarah Fratpietro, MPE Engineering Ltd.

2460-043-00 - Town of Hanna - Airport Lighting Replacement - Tender Results

		Tristar Electric Inc.	1747504 Alberta LTD.	Western Pacific Enterprises Ltd	BLACK & MCDONALD LTD.
<u>Item No.</u>	<u>Description</u>	<u>Price</u>	<u>Price</u>	<u>Price</u>	<u>Price</u>
1	Mobilization/Demobilization	\$3,654.00	\$35,981.00	\$80,210.17	\$178,000.00
2	Decommission and Remove Existing Equipment	\$13,918.00	\$5,824.00	\$18,034.06	\$45,000.00
3	New Lighting System	\$232,250.00	\$241,726.00	\$273,668.80	\$547,000.00
Subtotal:		\$ 249,822.00	\$ 283,531.00	\$ 371,913.03	\$ 770,000.00
GST		\$ 12,491.10	\$ 14,176.55	\$ 18,595.65	\$ 38,500.00
Total Contract Amount:		\$262,313.10	\$297,707.55	\$390,508.68	\$808,500.00

Date: May 9, 2023

Agenda Item No: 9.03

Visitor Information Centre Management Agreement

Recommended Motion

That Council authorize the Chief Administrative Officer to enter into the Memorandum of Agreement between the Town of Hanna and Harvest Sky Economic Development Corporation, operating as Harvest Sky to allow Harvest Sky to provide management and operation services of the Visitor Information Centre for the 2023 season.

Background

The Town of Hanna owns the facility located on South Municipal Road that is commonly known as the Visitor Information Centre. Since its opening, the Town of Hanna has operated the facility as a Visitor Information Centre, typically open weekends from the long weekend in May to the beginning of July where it then operates 7 days/week until the end of August.

In January of 2021 Administration entered discussions with representatives of the Hanna and District Association for Lifelong Learning, operating as the Hanna Learning Centre (HLC) and the Hanna Business Hub (HUB) to explore their interest in managing and operating the Visitor Information Centre. Ultimately the Town and the HLC entered into an agreement which saw the HLC manage the operations of the VIC for the 2021 season.

The agreement stated that the HLC would take over the financial responsibility for the following:

- VIC Seasonal Staffing Requirements
- VIC Staff Travel and Training
- Advertising, Marketing and Printing

The Town of Hanna remained a partner in the operation of the VIC and continued to provide operational support through:

- VIC Utilities (Internet, Heating, Power and Water)
- Grounds and building maintenance and upkeep
- Insurance
- Building repairs (as needed)
- Sharing communications and prepared marketing/advertising materials through various Town of Hanna platforms



Following the 2021 season which the HLC deemed a success the HLC requested that a new three-year agreement be entered into under the same terms. Council agreed to enter into a new three-year agreement with the HLC at their December 14, 2021 Council Meeting.

Unfortunately, with the funding from Prairies Can for the Business Hub coming to an end as of March 31, 2023 and the HLC (LYNKS) unable to find additional grant dollars to keep the Business Hub operating as usual they informed the Town that they would have to terminate the agreement prematurely.

Administration has had numerous discussions with Mark Nikota of Harvest Sky regarding Harvest Sky managing the operation of the VIC. Harvest Sky as part of their economic development role have a focus on tourism and it was felt it may be a good fit for them to manage the operation. Harvest Sky has agreed to take on this role with the following caveat that the Town of Hanna be responsible for covering any financial shortfalls that Harvest Sky occurs.

Harvest Sky has applied for summer employment funding through Canada Jobs and have not received any notification of approval. If funding is received it should eliminate or reduce the likelihood of significant financial shortfalls.

Communications

N/A

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A



Attachments

1. Memorandum of Agreement between the Town of Hanna and Harvest Sky Economic Development Corporation for the management of the Visitor Information Centre for the 2023 season.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



MEMORANDUM OF AGREEMENT made in duplicate this _____ day of May 2023

BETWEEN

The Town of Hanna, a municipal corporation in the Province of Alberta,
(hereinafter referred to as “**the Town**”)

-and-

Harvest Sky Economic Development Corporation, (hereinafter referred to as the
“**Harvest Sky**”)

Whereas the Town is the Owner of the building located at 603 – South Municipal Road and commonly referred to as the Visitor Information Centre (VIC) and

Whereas there is a synergy between the goals of Harvest Sky through their tourism component and the mandate of the VIC, Harvest Sky proposes to provide Operational Services for the Visitor Information Centre throughout the 2023 tourist season (mid-May to mid-October).

The Parties Agree as Follows:

Harvest Sky

- Will be responsible for the financial responsibility of the following:
 - VIC Seasonal Staffing Requirements
 - VIC Staff Travel and Training
 - Advertising, Marketing and Printing
 - All materials and supplies for the retail operation of the VIC
- Will not make any structural alterations to the premises, without prior approval of the Town (e.g., replacement of windows or doors, installing or removing walls, etc.). The Town must be provided with a written submission of any structural needs for the premises.
- Will maintain Tenant (contents) and Comprehensive Liability Insurance and indemnify the Town against any and all liabilities, losses and damages resulting from claims made in relation to the use of the premises.
- Will be responsible for the provision of their own furniture and equipment that would be required to operate the VIC successfully excluding existing Town owned equipment located at the VIC for the primary reason as to support the retail sale of ice cream novelties (e.g., cash register, security systems, refrigeration equipment).
- Will be responsible for the installation of any signage they deem necessary and this signage must meet the requirements of the Town of Hanna Land Use By-Law.
- Will be responsible for providing janitorial services for the leased premises.
- Will be responsible for providing names of on-call staff in the event of any security calls (off hours).

The TOWN

- Will remain a partner in the operation of the VIC and continue to provide operational support through:
 - VIC Utilities (internet, power, water and sewer, and heat)
 - Grounds and building maintenance
 - Insurance
 - Building Repairs as required
 - Sharing communications and prepared marketing/advertising materials through various Town of Hanna communication platforms
 - Provision of janitorial consumables (e.g., washroom accessories, cleaning supplies, etc.)
 - Provision and operation of existing security systems
 - Provision of entrance mats and its associated costs

- At the conclusion of the season if the operation of the facility shows a financial loss then the Town of Hanna will compensate Harvest Sky in full for any losses.

- Reserves the right to enter the building with 24 hours' notice unless in the case of an emergency (fire, flood, etc.) to view the state of repair and will retain a key to the premises to maintain the facility for fire codes and fire maintenance, annual inspections and servicing the plumbing, heating and cooling systems (including replacement of filters).

- Will be responsible for garbage disposal and snow removal in doorways. Any grease, coffee grounds, etc. that may cause plumbing issues shall be disposed of in the garbage, not in sinks or toilets.

AGREEMENT CONDITIONS:

This agreement will come into effect upon signing by both parties and will continue to October 31, 2023.

Following the conclusion of the 2023 Tourist Season both parties will agree to review the operation of the season with the intention to fulfill the agreement for an additional time period.

In the event either the Town or the Harvest Sky decides to terminate the agreement prior to October 31, 2023, thirty (30) days notification will be required to be provided to the other party.

THE TOWN OF HANNA
Box 430, Hanna, AB, T0J 1P0

Seal

Chief Administrative Officer

Kim Neill

HARVEST SKY
Box 1255, Hanna, AB, T0J 1P0

Name & Title:

(Please Print Name)

Name & Title

(Please Print Name)

Date: May 9, 2023

Agenda Item No: 09.04

Long Term Care – Duck Raising Project Request

Recommended Motion

That Council provide approval to Hanna Long Term Care to care for and raise 6 Indian Runner ducks on AHS property between the months of May and September under the following conditions:

1. This approval will be for a trial project for the period of May – September 2023 only.
2. The Long-Term Care staff will be responsible to ensure the ducks will not materially affect the neighboring residents through odor, noise, etc.
3. The Long-Term Care staff will respond satisfactorily to any concerns that may be raised regarding the care and raising of the ducks.
4. The location where the ducks will be kept will be in the enclosed courtyard.

Background

The Town of Hanna has received a request from Lisa Karg Recreation Coordinator at the Hanna Long Term Care Facility with a proposal to hatch and raise 6 Indian Runner ducks; storing and caring for them in the enclosed courtyard in the Hanna Long Term Care Facility.

The Town of Hanna Animal Control Bylaw 808 Section 16, “states that no person shall keep fowl or livestock within Town limits”. The definition section of the Bylaw includes the following applicable definitions:

- Fowl – includes chickens, ducks, turkeys, and geese.
- Livestock – means any domestic animals other than horses and fowl but does not include a domestic cat.

The Long-Term Care staff have requested that they be allowed an opportunity to raise these ducks as a form of pet therapy for their residents.

Administration is recommending that Council provide approval to the Hanna Long Term Care to care for and raise 6 Indian Runner ducks on AHS (Hanna Hospital) property between the months of May and September 2023 under the following conditions:

1. This approval will be for a trial project for the period of May - September only.



2. The Long-Term Care staff will be responsible to ensure the ducks will not materially affect the neighboring residents through odor, noise, etc.
3. The Long-Term Care staff will respond satisfactorily to any concerns that may be raised regarding the care and raising of the ducks.
4. The location where the ducks will be kept will be in the enclosed courtyard.

Communications

The Town will notify all residents of the decision through the Town enews and social media program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

1. Town of Hanna Animal Control Bylaw 808.

Attachments

1. Letter received from Lisa Karg, Recreation Therapist, Hanna Hospital.
2. Town of Hanna Animal Control Bylaw 808.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

To whom it may concern,

The Hanna Long Term Care Recreation department would like to hatch up to 6 Indian Runner Duck eggs and raise them over the summer in our courtyard in LTC. The courtyard is only accessed through the facility and is surrounded by the Long Term Care 300 and 400 resident "wings". We feel that this a perfect place to home them as they will not affect the neighboring residents through noise or odor.

Indian runner ducks do not fly or waddle; its leg position allows it to run only. They are very friendly and docile birds therefore perfect for the use of pet therapy. Pet therapy of any kind improves health and quality of life for individuals living in Long Term Care. It also decreases feelings of isolation allowing the residents a furry animal to hold, decreases boredom and improves social interaction as animals are great social buffers and great conversation starters.

Many of the residents in LTC have grown up on farms or owned farms of their own and had numerous different animals they were responsible for. Having a few ducks in LTC will provide a more home-like environment and allow the residents an opportunity to take care of animals in the same capacity they once enjoyed.

We are only looking to take care of the ducks from end of May to beginning of September and plan on rehoming them in the fall.

We appreciate your consideration in allowing us the opportunity to raise ducks in our facility.

Sincerely,

Lisa Karg BSc.TR
Recreation Therapist
Hanna Health Centre
403-854-5264
Lisa.Karg@ahs.ca

TOWN OF HANNA

PROVINCE OF ALBERTA

BY-LAW NO. 808

A BYLAW OF THE TOWN OF HANNA IN THE PROVINCE OF ALBERTA PROVIDING FOR THE CONTROL OF ANIMALS PURSUANT TO THE PROVISIONS OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M-26, R.S.A. 1980, AND AMENDMENTS THERETO.

THE MUNICIPAL COUNCIL OF THE TOWN OF HANNA IN THE PROVINCE OF ALBERTA DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

DEFINITIONS

1. In this bylaw:

- a) "Animal Control Officer" means a Special Constable or By-Law Enforcement Officer and any person appointed or authorized to carry out the provisions of this bylaw;
- b) "Animal" includes a dog, fowl, horse and/or any domestic livestock. For the purpose of this bylaw a domestic cat shall not be included in the definition of an animal;
- c) "Bylaw Enforcement Officer" means the person or persons appointed from time to time by Bylaw of the Town of Hanna with all the powers of a peace officer;
- d) "Council" means the Municipal Council of the Town of Hanna;
- e) "Dog" means and includes both males and females of the canine family;
- f) "Dog Fancier's License" means a license issued annually to an owner permitting the keeping or harbouring, on land or premises occupied by the owner, up to four (4) licensed dogs over the age of three months;
- g) "Former Owner" means the person who at the time of impoundment was the owner of the dog which has subsequently been sold or destroyed;

- h) "Fowl" includes chickens, ducks, turkeys and geese;
- i) "Judge" has the meaning as in the PROVINCIAL COURT ACT R.S.A. 1980 as amended or replaced from time to time;
- j) "Leash" means a chain or other material capable of restraining the dog on which it is being used;
- k) "License Inspector" means the License Inspector for the Town of Hanna as appointed from time to time or his authorized assistants;
- l) "Livestock" means any domestic animals other than horses and fowl but does not include a domestic cat;
- m) "Owner" means a person or corporate body who has legal title to an animal and includes any person who has possession or custody of the animal, either temporarily or permanently, or harbors the animal or permits the animal to remain on his premises;
- n) "Parks or Parkland" includes picnic grounds, open spaces, playgrounds and playfields including all hiking trails within same, beaches, swimming pools, wading pools and other water bodies, and the open spaces or green areas adjacent to or under the control or jurisdiction of the Town and whether or not the custody, care, management and control of such areas have been delegated to another body or agency and regardless of whether all members of the public have a right of access thereto;
- o) "Peace Officer" means a member of the Royal Canadian Mounted Police or a Special Constable appointed pursuant to the Police Act R.S.A. 1980;
- p) "Pound" means a Town facility established for the holding of impounded dogs as set out in this bylaw;

- q) "Register" shall mean with the Town of Hanna;
- r) "Running at Large" means
 - i) a dog or dogs which is or are not under the control of a person responsible by means of a leash and is or are actually upon property other than the property in respect of which the owner of the dog or dogs has the right of occupation or upon any highway, thoroughfare, street, road, trail, avenue, parkway, lane, alley, bridge, sidewalk (including the boulevard portion of the sidewalk), park or other public place;
 - ii) a dog or dogs which is or are under the control of a person responsible by means of a leash and which causes damage to persons, property or other animals;
- s) "School Ground" means that area of land adjacent to a school and is owned or occupied by Rangeland School Division wholly or jointly with the Town;
- t) "Sterilized" means any female dog that has been spayed or any male dog that has been neutered;
- u) "Tag" means a device as approved by the Town Administrator and issued by the Animal Control Licensing Division showing that a license fee has been paid for the dog wearing it for the year it was issued;
- v) "Town" means the Town of Hanna;
- w) "Veterinarian" means a registered veterinarian as defined in the Veterinary Profession Act.
- x) "Vicious Dog" means any dog, whatever its age, whether on public or private property, which has without provocation, damaged or destroyed any public or private property; or without provocation threatened or created reasonable apprehension of a threat to any human or other domestic animals; and which, in the opinion of a Judge, may present a threat of serious harm to any human or other domestic animals;

- y) "Wildlife Sanctuary" means an area designated and maintained for the protection of animal and/or bird wildlife.

RESPONSIBILITIES OF DOG OWNERS

LICENSING

- 2. The owner of a dog shall:
 - a) Obtain an annual license for such dog at such times as specified in Section 2 and shall pay an annual fee as set out in Schedule "A" of this Bylaw.
 - b) Submit a certificate or documentation of sterilization prior to obtaining a dog license in order to determine the license payable by that owner.
 - c) Not give false information when applying for a dog license.
 - d) Obtain a license for such dog on the first day on which the Town Office is open for business after the dog becomes three months of age.
 - e) Obtain a license for a dog notwithstanding that it is under the age of three months, where the dog is found running at large.
 - f) Obtain a license on the first day on which the Town Office is open for business after he becomes the owner of the dog.
 - g) Obtain the annual license for the dog on the first day the Town Office is open for business after January first every year.
 - h) Ensure that his dog wears the current tag purchased for that dog, when the dog is off the property of the owner.

- i) Purchase a replacement dog tag, if the original is lost, by presenting the receipt for payment of the current years license fee to the Animal Control Officer and or Licensing Inspector who will issue a new tag to the owner for a fee as set out in Schedule "A".
- j) Ensure that tags are not transferred from one dog to another.

VICIOUS DOG LICENSING

- 3. The owner of a vicious dog shall:
 - a) Be over the age of seventeen (17) years.
 - b) Within three (3) days after the dog has been declared vicious have a licensed veterinarian tattoo or implant identification in the animal and provide a copy of the information contained thereon to the Animal Control Officer prior to a license being issued.
 - c) Obtain a vicious dog license pursuant to the provisions of Section 3 on the first day on which the Town Office is open for business after the dog has been declared as vicious.
 - d) Obtain an annual license for such vicious dog at such times as specified in Section 3 and shall pay an annual fee as set out in Schedule "A" of this Bylaw.
 - e) Not give false information when applying for a vicious dog license.
 - f) Obtain a license for such vicious dog on the first day on which the Town Office is open for business after the vicious dog becomes three months of age.
 - g) Obtain a license for a vicious dog notwithstanding that it is under the age of three months, where the vicious dog is found running at large.
 - h) Obtain a license on the first day on which the Town Office is open for business after he becomes the owner of the vicious dog.

- i) Obtain the annual license for the vicious dog on the first day the Town Office is open for business after January first every year.
- j) Ensure that his vicious dog wears the current tag purchased for that vicious dog, when the vicious dog is off the property of the owner.
- k) Purchase a replacement vicious dog tag, if the original is lost, by presenting the receipt for payment of the current years license fee to the Animal Control Officer and or Licensing Inspector who will issue a new tag to the owner for a fee as set out in Schedule "A".
- l) Ensure that tags are not transferred from one vicious dog to any other dog.
- m) Notify the Animal Control Officer in writing should the dog be sold, gifted, transferred to another person or die.
- n) Remain liable for the actions of the dog until written notification of sale, gift or transfer is received by the Animal Control Officer.
- o) Notify the Animal Control Officer and/or the Town Office if the dog is running at large.

DOG FANCIER

- 4. The maximum number of dogs in a single family dwelling or household shall be restricted to two (2) dogs over the age of three (3) months, except in the case where an owner is in receipt of a Dog Fancier's License.
- 5. a) Any person requesting a Dog Fancier's License shall submit an application to the Animal Control Officer which shall disclose;
 - i) location of property upon which the dogs will be housed;
 - ii) purpose;
 - iii) breed and sex of dogs;
 - iv) type of facilities;
 - v) consent of adjacent landowners;
- b) The Animal Control Officer shall not issue a Dog Fancier's License if, in his opinion, the site or conditions are unsuitable.

- c) Any person who is refused a Dog Fancier's License may appeal the decision of the Animal Control Officer to Council provided such appeal is submitted in writing within fourteen (14) days of the Animal Control Officers decision.
- d) Any approved license shall be issued upon payment of the fee specified in Schedule "A" of this Bylaw. Each Dog Fancier's License shall be issued pursuant to Section 2 and/or 3 of this Bylaw.
- e) The Animal Control Officer may remove the Dog Fancier's License upon receipt of bonafide complaints from two or more neighbors residing within sixty (60) meters of the residence of the licensee.

RECORD KEEPING

- 6. The License Inspector shall keep a book in which he shall record the name, address and telephone number of each owner, the breed, age, color and sex of each dog, the number stamped on the tag issued to the owner and the amount of the license fee paid by the owner.

PAYMENT OF LICENSE

- 7. Where a license required pursuant to this Bylaw has been paid for by the tender of an uncertified cheque, the license:
 - a) is issued subject to the cheque being accepted and cashed by the bank without any mention of this condition being made on the license; and
 - b) is automatically revoked if the cheque is not accepted and cashed by the bank on which it was issued.
- 8. No refund shall be made on any paid up dog license fee because of death, loss or sale of the dog or upon the owner's leaving the Town prior to expiration of the license period.

HANDICAPPED OWNERS

9. Notwithstanding Section 2 and/or 3, where the Animal Control Officer is satisfied that a person who is handicapped is the owner of a dog trained and used to assist such handicapped person, there shall be no fee payable by the owner for a license under Section 2 and/or 3, however Section 11 (a) (b) (c) (d) (e) (h) (j) (k) (l) (m) (n) and Section 12 shall apply.

VISITORS

10. The provisions of Sections 2 and 3 shall not apply to persons temporarily in Town for a period not exceeding two weeks however, Section 11 and Section 12 shall apply at all times the visitor's dog is in the Town.

NUISANCE

11. No owner shall allow/permit his dog:
 - a) to run at large; or
 - b) to attack/bite or attempt to attack/bite any person or animal; or
 - c) to bark/howl in a manner so as to disturb any person day or night; or
 - d) to chase any person, animal, bicycle, or motor vehicle; or
 - e) to be in a park while not on a leash and not under the control of a person; or
 - f) to be within a site containing playground apparatus and/or a sand play area; or
 - g) to be within any area designated as picnic grounds; or
 - h) to be on a leash that exceeds two metres in length; or

- i) to defecate on any public or private property (other than the property of its owner). The owner shall cause such defecation to be removed immediately; or
- j) to cause damage to property or other animals; or
- k) to upset any waste receptacles or scatter contents thereof either in or about a street, lane or other public property in or about premises not belonging to or in the possession of the owner of the dog; or
- l) to be left unattended in any motor vehicle unless the dog is restricted so as to prevent access to persons, as long as such restraint provides for suitable ventilation; or
- m) to be loose in any bird or animal wildlife sanctuary; or
- n) to enter a pool of water located in a park.

NUISANCE/VICIOUS DOG

12. The owner of a vicious dog shall ensure:

- a) that such dog does not, without provocation:
 - i) chase a person; or
 - ii) injure a person; or
 - iii) bite a person; or
 - iv) chase other domestic animals; or
 - v) injure other domestic animals; or
 - vi) bite other domestic animals; or
 - vii) damage or destroy public or private property.

- b) when such dog is on the property of the owner:
 - i) either such dog be confined indoors and under the control of a person over the age of seventeen (17) years; or
 - ii) when outdoors such dog be locked in a pen or other structure, constructed to prevent the escape of the vicious dog and capable of preventing the entry of any person not in control of the dog.
 - iii) such dog is kept as if the provisions of Section 12(c) applied to such dog while on the property of the owner.

- c) a locked pen or other structure shall:
 - i) have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of thirty (30) centimeters.
 - ii) provide the vicious dog with shelter from the elements and be of the minimum dimensions of one and one-half (1.5) metres by three (3) metres and be a minimum one and one-half (1.5) metres in height.
 - iii) not be less than one (1) metre from the property line or less than five (5) metres from a neighboring dwelling unit.

- d) at all times, when off the property of the owner, such dog is securely
 - i) muzzled, and
 - ii) harnessed or leashed on a lead which length shall not exceed one (1) metre, in a manner that prevents it from chasing, injuring or biting other domestic animals or humans as well as preventing damage to public or private property, and
 - iii) under the control of a person over the age of seventeen (17) years.

COMMUNICABLE DISEASES

13. An owner of a dog or vicious dog suspected of having rabies:
- a) shall immediately report the matter to Agriculture Canada, Veterinary Inspection Directorate or to the Animal Control Officer; and
 - b) shall confine or isolate the dog in such a manner as prescribed by a Veterinarian as to prevent further spread of the disease for a period of time deemed necessary at the cost of the owner.

ANIMAL CONTROL OPERATION/AUTHORITY

14. An Animal Control Officer of the Town may capture and impound any dog or vicious dog:
- a) found running at large; or
 - b) which is required to be impounded pursuant to the provisions of any Statute of Canada or of the Province of Alberta, or any Regulation made thereunder.

OBSTRUCTION

15. No person shall in any manner hinder or obstruct an Animal Control Officer in the performance of his duties under this bylaw.

KEEPING OF LIVESTOCK, FOWL OR HORSES

16. No person shall keep fowl or livestock within the Town limits.
17. Pursuant to Schedule "B", the keeping of horses within the Town shall be permitted only in those districts defined as "Residential Acreage" and "Urban Reserve" in the Town of Hanna Land Use Bylaw.

INTERFERENCE WITH ANIMALS

18. No person shall:

- a) untie, loosen or otherwise free an animal which has been tied or otherwise restrained;
- b) negligently or willfully open a gate, door or other opening in a fence or enclosure in which an animal has been confined and thereby allow an animal to run at large in the Town.

NOTIFICATIONS

19. If an Animal Control Officer knows or can ascertain the name of the owner of any impounded dog, he shall serve the owner with a Notice either by delivering the notice to the owner or an adult person at the residence or place of business of the owner or by mailing it to the last known address of the owner.

RECLAIMING

20. The owner of any impounded dog or vicious dog may reclaim the dog or vicious dog from the pound by paying to the Town the cost of impoundment as set out in Schedule "C" of this Bylaw, and by obtaining the license for such dog or vicious dog, should a license be required under this Bylaw.

21. Where a dog is claimed, the owner shall provide proof of ownership of the dog.

SALE OR DESTRUCTION

22. If the owner of a dog that has been impounded

- a) cannot be located and notified within 5 business days after the date on which the animal was impounded, or
- b) is located and notified but does not, within 5 business days of the date on which the dog was impounded, pay the expenses and penalties incurred in respect of the dog;

the dog may be sold or given to any person by the Animal Control Officer and the dog becomes the property of the person to whom it is sold or given.

23. Pursuant to Section 22, the Animal Control Officer may destroy the animal or cause the animal to be destroyed, if in the opinion of the Animal Control Officer the dog is not suitable to be sold or given away.
24. The Animal Control Officer may retain a dog for a longer period if in his opinion the circumstances warrant the expense.
25. The Animal Control Officer may, before selling an unclaimed dog, require that the dog be spayed or neutered.
26. When the Animal Control Officer arranges to put a dog to death the owner shall pay to the Town the fee charged by the Veterinarian.

PENALTIES

27. Where an Animal Control Officer or a Special Constable of the Town believes that a person has contravened any provision of this Bylaw, he may commence proceedings by issuing a summons by means of a violation ticket in accordance with Part 2 of the Provincial Offences Procedure Act, R.S.A. 1988, Chapter P-21.5.
28. The specified penalty payable in respect of a contravention of a provision of this bylaw is the amount shown in Schedule "B" of this Bylaw in respect of that provision.
29. Notwithstanding Section 28:
 - a) where any person contravenes the same provision of this Bylaw twice within one twelve month period, the specified penalty payable in respect of the second contravention is double the amount shown in Schedule "B" of this Bylaw in respect of that provision, and

- b) where any person contravenes the same provision of this Bylaw three or more times within one twelve month period, the specified penalty payable in respect of the third or subsequent contravention is triple the amount shown in Schedule "B" of this Bylaw in respect of this provision.
30. A Judge, after convicting the owner of a dog of an offence under this Bylaw or the Dangerous Dog Act, Chapter D-3, may in addition to other penalties imposed, order owner of subject dog to:
- a) purchase the required dog license;
 - b) pay any outstanding pound or veterinary fees due to the Town;
 - c) reimburse the Town for any and all expenses incurred in repairing, replacing, and or cleaning up damage incurred by subject dog.
31. Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine of not more than TWO THOUSAND, FIVE HUNDRED DOLLARS (\$2500.00) and in default of payment is liable to imprisonment of a term not exceeding six (6) months.
32. The minimum fines on summary conviction in respect to a contravention of this Bylaw with respect to vicious dogs shall be the same amounts as shown in Schedule "B" regarding vicious dogs.
33. The levying and payment of any fine or the imprisonment for any period provided in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs from which he is liable under the provisions of this Bylaw.
34. A Provincial Court Judge, in addition to the penalties provided in this Section, may if he considers the offence sufficiently serious, direct or order the owner of the dog to stop the animal from doing mischief or causing the disturbance or nuisance complained of, or to have the animal removed from the Town or have the animal destroyed.

35. A Judge, after convicting the owner of a dog of an offence under this Bylaw, may, in addition to any other penalties imposed or orders made, and without further notice or hearing, declare the subject dog a vicious dog, pursuant to the provisions of this Bylaw.
36. It is the intention of Council of the Town that each separate provision of this Bylaw shall be deemed independent of all other provisions, and it is further the intention of the Council that if any provision of this Bylaw be declared invalid for any reason by a Court of competent jurisdiction, then all other provisions of this Bylaw shall remain valid and enforceable.
37. This Bylaw shall come into effect upon third reading thereof.
38. Bylaws numbered 480, 571, 624 and 630 are hereby repealed.

READ A FIRST TIME AND PASSED this 9th day of November, A.D., 1993.

Mayor

Municipal Manager

READ A SECOND TIME AND PASSED this 9th day of November, A.D., 1993

READ A THIRD TIME AND FINALLY PASSED THIS 9th day of November A.D., 1993

Mayor

Municipal Manager

SCHEDULE A

THE ANIMAL CONTROL BYLAW ANNUAL LICENSE FEES

DOG LICENSE	AMOUNT
1) Male or Female	\$25.00
2) Sterilized Male or Female	\$15.00
3) Vicious Dog License Fee	\$100.00
4) Replacement Dog Tag	\$2.00
5) Dog Fanciers License	\$50.00

SCHEDULE B

SPECIFIED PENALTIES

OFFENCE UNDER	OFFENCE	AMOUNT
Section 2	Licensing Dog	\$100.00
Section 3	Licensing Vicious Dog	\$500.00
Section 4	More than two dogs per household	\$100.00
Section 11(a)	Run at large	\$100.00
(b)	Bite/attack a person	\$200.00
(c)	Bark, howl, disturb a person	\$100.00
(d)	Chase a person, vehicle or animal	\$200.00
(e)	Be in a park without leash	\$100.00
(f)	Be in playground	\$100.00
(g)	Be in a picnic area	\$100.00
(h)	Use a leash longer than 2m	\$100.00
(i)	Defecate on private or public grounds	\$100.00

(j)	Damage property or animals	\$200.00
(k)	Upset waste receptacles	\$100.00
(l)	Left unattended/not leashed in vehicle	\$100.00
(m)	Loose in animal/bird sanctuary	\$100.00
(n)	Enter pool of water in park	\$100.00

Section 12 Vicious Dog Offences

(a)(i)(ii)(iii)	Chase, injure, bite a person	\$1000.00
(a)(iv)(v)(vi)	Chase, injure, bite a domestic animal	\$500.00
(a)(vii)	Damage/destroy public/private property	\$500.00
(b)(i)(ii)(iii)	Keep/control requirement on owners property	\$500.00
(d)(i)(ii)(iii)	Control requirement while off owners property	\$500.00

SPECIFIED PENALTIES

OFFENCE UNDER	OFFENCE	AMOUNT
Section 13	Isolate suspected rabies infected dog	\$200.00
Section 15	Obstruction	\$500.00
Section 16	Keeping fowl or livestock in Town	\$100.00
Section 17	Keeping horses in Town Permitted only in "Residential Acreage" zoning and "Urban Reserve" (as defined in Town of Hanna Land Use Bylaw) not more than 1 horse per 10,000 f2 feet (1015 m2)	\$100.00

Section 18(a)	Untie/free restrained animal	\$100.00
(b)	Negligently or willfully open gate, door or fence enclosure allowing animal(s) to run at large	\$100.00

SCHEDULE C

AMOUNT TO BE PAID TO ANIMAL CONTROL OFFICER BY OWNER OF ANIMAL IN ORDER TO RECLAIM OR DESTROY A DOG AT THE TOWN OFFICE

DESCRIPTION	AMOUNT
1. Impoundment Fees	\$50.00
2. Vicious Dog Impoundment Fee	\$250.00
3. Care and sustenance (per day or portion thereof. To commence at midnight on the day of impoundment)	\$10.00
4. Veterinary Fees for Tranquilizing - amount expended	
5. Destruction and Disposal of Dog by Veterinarian	\$40.00

]

Date: May 9, 2023

Agenda Item No: 09.05

Hanna Lodge – Urban Hen Project Request

Recommended Motion

That Council provide approval to Hanna Lodge to care for and raise 6 urban hens on Hanna Lodge property between the months of April and October 2023 under the following conditions:

1. This approval will be for a trial project for the period of April – October 2023 only.
2. The Hanna Lodge staff will be responsible to ensure the hens will not materially affect the neighboring residents through odor, noise, etc.
3. The Hanna Lodge staff will respond satisfactorily to any concerns that may be raised regarding the care and raising of the birds.
4. The location of the chicken coop will be on the west side of the Hanna Lodge building.

Background

The Town of Hanna has received a request from the Hanna Lodge with a proposal to raise 6 hens; storing and caring for them using a totally enclosed wire chicken coop on the west side of the Lodge property. In the fall these hens will be relocated to a staff members property with the intention that if the project is successful, they would implement it again for the spring – fall months of future years.

The Town of Hanna Animal Control Bylaw 808 Section 16, “states that no person shall keep fowl or livestock within Town limits”. The definition section of the Bylaw includes the following applicable definitions:

- Fowl – includes chickens, ducks, turkeys, and geese.
- Livestock – means any domestic animals other than horses and fowl but does not include a domestic cat.

The Hanna Lodge staff have requested special permission to allow this urban hen raising project to occur.

Administration is recommending that Council provide approval to the Hanna Lodge to care for and raise up to 6 hens on Lodge property between the months of April and October 2023 under the following conditions:



1. This approval will be for a trial project for the period of April – October 2023 only.
2. The Hanna Lodge staff will be responsible for ensuring the birds will not materially affect the neighboring residents through odor, noise, etc.
3. The Hanna Lodge staff will respond satisfactorily to any concerns that may be raised regarding the care and raising of the birds.
4. The location of the chicken coop will be on the west side of the Hanna Lodge building.

With the location of the Lodge property on the west end of Town and the establishment of the chicken coop on the west side of their building there should be no impact to any residential properties.

Communications

The Town will notify all residents of the decision through the Town enews and social media program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

1. Town of Hanna Animal Control Bylaw 808.

Attachments

1. Hanna Lodge Hen raising project proposal.



Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer





Hanna Seniors Lodge

May 4, 2023

Dear Town of Hanna,

As per the proposal for a Chicken Coop at the Hanna Lodge here are the answers to the questions asked:

The Hanna Lodge will have the chicken coop operational from the spring until the fall. The chickens will then go to a staff's farm for the winter. The chicken coop will have an enclosed wire run with a wire roof so that the chickens can not get out and no predators can get in.

We would like to place the chicken coop and run at the back of the Hanna Lodge, on the west side. It will be then not visible to the town traffic just visible to the lodge residents.

The chicken coop will house at most 6 hens and no roosters.

We the staff here at the Hanna Lodge feel that with most of our residents being from the farm it will give them something to do. The residents love to reminisce and talk about the things they had and did when they were kids and adults living on the farm. We all love to learn from the residents and with them teaching us how to do certain things it gives the residents a sense of need and belonging. Animals are therapeutic to people, especially kids and seniors. The residents love watching the local deer when they come into the lodge yard. They wish we could keep them as pets. With having the chicken coop, it will also get some of the residents a reason to get outside as there will be something for them to see and do. We are going to treat the chicken coop as a daily activity for the residents that want to participate. They can interact with the chickens by feeding them and just sitting and talking to them.

We would appreciate if this is passed and we will be allowed to add an interactive learning experience to the Hanna Lodge for all to enjoy.

Thank you.

Date: May 9, 2023

Agenda Item No: 10.01

By-Law 1031-2023 – The 2023 Tax Rate Bylaw

Recommended Motion

That Council give first reading to Bylaw 1031-2023, the 2023 Tax Rate bylaw.

That Council give second reading to Bylaw 1031-2023, the 2023 Tax Rate bylaw.

That Council provide unanimous consent for third reading of Bylaw 1031-2023, the 2023 Tax Rate bylaw, at this meeting.

That Council give third and final reading to Bylaw 1031-2023, the 2023 Tax Rate bylaw.

Background

The Tax Rate Bylaw is based on the 2023 Operating and Capital Budgets as amended by the Spring Budget Adjustments approved earlier this meeting. If Council adopted the budget as recommended, it is Administrations recommendation that the 2023 Tax Rate Bylaw be given three readings at this meeting, to allow the tax notices to be prepared and mailed in June.

As presented in the Spring Budget Adjustments, the total assessed values of properties in Hanna have increased from the 2022 assessments by \$8,933,130. The assessments on taxable properties increased by \$4,068,800 as follows:

- Residential property assessment increased by \$1,555,960 (\$165,319,090 to \$166,875,050).
- Non – Residential Assessment has increased by \$2,512,840 (\$67,660,460 to 70,173,300).

At the April 26, 2023 Council Information Meeting the consensus of Council was that the Residential Municipal Tax Rate be reduced by 1% from the 2022 rate and that the Non-Residential Municipal Tax Rate be reduced by 3% from the 2022 rate. Those calculations are included in the Tax Rate Bylaw.



The Education Property Tax requisition has decreased from 2022 by \$9,882 (\$671,667 - \$661,795). The province determines how many tax dollars are collected from residential properties and how many tax dollars are collected from non-residential properties. Using the current requisition, the Education Tax Rate decreased by .0914 for residential properties and increased by .1371 for non-residential properties.

The Acadia Foundation requisition increased by \$4,735 from 2022 (\$170,127 - \$174,862), so the tax rate increased by .0073 for both residential and non-residential properties.

The 2023 Designated Industrial Property requisition is \$675.97. The DI assessment affects 12 Industrial properties with a total assessed value of \$8,824,680. The Provincial government provides the requisition amount of \$675.97 and tax rate needed to achieve it, which is 0.0766 for 2023.

The **Residential & Farmland Tax Rate** changed as follows:

➤ General Municipal	11.1225	to	11.0113		-.1092
➤ School	2.6711	to	2.5797		-.0914
➤ Acadia Foundation	.7493	to	.7566		.0073
TOTAL	14.5429	to	14.3496	a decrease of	0.1953

The **Non- Residential Tax Rate** changed as follows:

➤ General Municipal	14.1128	to	13.6894		-0.4234
➤ School	3.8485	to	3.7114		.1371
➤ Acadia Foundation	.7493	to	.7566		.0073
TOTAL	18.7106	to	18.1574	a decrease of	0.5532

Based on an Assessed Value of **\$200,000** taxes will increase as follows for Residential / Farmland property:

<u>Residential /Farmland</u>	<u>2022</u>	<u>2023</u>	<u>Change</u>
Municipal Property Tax	2,224.50	2,202.26	-22.24
Provincial Education Tax	534.22	515.94	-18.28
<u>Acadia Foundation Tax</u>	<u>149.86</u>	<u>151.32</u>	<u>1.46</u>
Total	2,908.58	2869.52	-39.06
Monthly	242.38	239.13	-3.25



Based on an Assessed Value of **\$200,000** taxes will decrease as follows for Non-Residential (Commercial / Industrial / Linear) property:

<u>Commercial /Industrial</u>	<u>2022</u>	<u>2023</u>	<u>Change</u>
Municipal Property Tax	2,822.56	2737.88	-84.68
Provincial Education Tax	769.70	742.28	-27.42
<u>Acadia Foundation Tax</u>	<u>149.86</u>	<u>151.32</u>	<u>1.46</u>
Total	3,742.12	3,631.48	-110.64
Monthly	311.84	302.62	-9.22

A sample of residential and non-residential properties comparing the 2022 assessment and taxes with the 2023 assessment and taxes based on the 2023 tax rate bylaw is attached. Of the 15 residential properties in the sample, the assessment decreased on 8, and an increased on 7. Fourteen of the 15 properties will see a decrease in taxes. Of the 15 non-residential properties, 3 had a decrease in assessment however 12 will see a decrease in taxes.

The Tax Payment Bylaw (1011-2020) states that taxes are due and payable no later than August 31st in the year in which they are levied. August 31st falls on a Wednesday, so effective Thursday, September 1st a penalty of 4% will be applied to any outstanding current year taxes. Council adopted the Tax Payment bylaw in 2020, reducing the September and October tax penalties from 8% to 4% and reducing the December tax penalty from 10% to 5% in recognition of the financial hardships that may be faced during the Covid-19 pandemic.

Assessment notices were sent out on March 10th, 2023, with the deadline to appeal being May 19th. An Assessment Open House will be held at the Town Office on Monday, May 8th from 3:00 – 6:00 pm. In addition, the assessment notice provided the contact information for the municipal assessor for property owners who had concerns regarding their assessment. Advertisements were also posted advising that the assessor could be reached by telephone or email for questions or comments.

In order to allow the bylaw to receive three readings at one meeting, Council must provide unanimous consent.

Communications

N/A



Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A

Attachments

1. Bylaw 1031-2023, the 2023 Tax Rate bylaw.
2. 2022 - 2023 Assessment & Tax Comparison Sample

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

**TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW NO. 1031-2023**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF HANNA FOR THE 2023 TAXATION YEAR.

WHEREAS, the Town of Hanna has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the Council meeting held on December 13, 2022 and prepared and adopted budget adjustments at the Council meeting held on May 9, 2023; and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Hanna for 2023 total \$9,564,959.36 and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is \$6,766,820.80 and the balance of \$2,798,138.56 to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund	
Residential & Farmland	\$ 430,493.00
Non Residential	\$ <u>231,302.00</u>
Total School Requisition	<u>\$ 661,795.00</u>
Acadia Senior Foundation	\$ 174,862.00
Designated Industrial Requisition	\$675.97

WHEREAS, the Council of the Town of Hanna is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Hanna as shown on the assessment roll is:

Residential & Farmland	\$ 166,875,050
Non Residential	\$ 70,173,300
<u>Total Taxable Assessment</u>	<u>\$ 237,048,350</u>
Non Residential (exempt from school)	
Machinery & Equipment	\$ 1,348,660
Grant In Place of Taxes Properties	\$ 6,502,880
Non Residential (exempt from Acadia Foundation)	
Grant In Place of Taxes Properties	\$ 5,941,920

Designated Industrial Property \$ 8,824,680

Non Taxable Assessment **\$ 71,928,600**

Total Assessment **\$ 308,976,950**

NOW THEREFORE under the authority of the *Municipal Government Act*, The Council of the Town of Hanna, in the Province of Alberta, ENACTS AS FOLLOWS:

I. BYLAW TITLE

1.1 This bylaw shall be known as the 2023 Tax Rate bylaw.

2. TAX RATES

2.1. The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Hanna:

	<u>Tax Rate</u> (rounded nearest dollar)	<u>Assessment</u>	<u>Tax Levy</u>
<u>General Municipal</u>			
Residential & Farmland	11.0113	\$166,875,050	\$ 1,837,507
Non-Residential	13.6894	<u>\$ 70,173,300</u>	<u>\$ 960,631</u>
		<u>\$ 237,048,350</u>	<u>\$ 2,798,138</u>
<u>Alberta School Foundation Requisition</u>			
Residential & Farmland	2.5797	\$ 166,875,050	\$ 430,488
Non-Residential	3.7114	<u>\$ 62,321,760</u>	<u>\$ 231,301</u>
		<u>\$ 229,196,810</u>	<u>\$ 661,789</u>
<u>Acadia Foundation Requisition</u>			
Residential & Farmland	.7566	\$166,875,050	\$ 126,258
Non-Residential	.7566	<u>\$ 64,231,380</u>	<u>\$ 48,597</u>
		<u>\$ 231,106,430</u>	<u>\$ 174,855</u>
<u>Designated Industrial Requisition</u>			
Non-Residential - Linear	.0766	\$8,293,290	\$ 635
Non-Residential	.0766	<u>\$ 531,390</u>	<u>\$ 41</u>
		<u>\$ 8,824,680</u>	<u>\$ 676</u>

TOTAL TAX RATE	14.3476	RESIDENTIAL & FARMLAND
TOTAL TAX RATE	18.1574	NON-RESIDENTIAL
TOTAL TAX RATE	0.0766	DESIGNATED INDUSTRIAL

3. ENACTMENT/REPEAL

3.1 This Bylaw shall come into effect on the date of final reading.

READ A FIRST TIME THIS 9th DAY OF MAY 2023.

READ A SECOND TIME THIS 9th DAY OF MAY 2023.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neill

READ A THIRD TIME AND FINALLY PASSED THIS 9th DAY OF MAY 2023.

Mayor Danny Povaschuk

Chief Administrative Officer
Kim Neill

RESIDENTIAL PROPERTY TAXES

Address	2022 Assessed Value	2022 Tax Rate	2022 Taxes	2023 Assessed Value	2023 Tax Rate	2023 Taxes	Difference
		14.5429 11.1225	Total Municipal		14.2920 10.9557	Total Municipal	
210 - 7 Avenue W	206,040	14.5429 11.1225	2,996.42 2,291.68	205,670	14.2920 10.9557	2,939.44 2,253.26	-56.98 -38.42
107 Stephens Cres	211,110	14.5429 11.1225	3,070.15 2,348.07	211,010	14.2920 10.9557	3,015.75 2,311.76	-54.40 -36.31
202 Golf Course Cre	215,820	14.5429 11.1225	3,138.65 2,400.46	218,770	14.2920 10.9557	3,126.66 2,396.78	-11.99 -3.68
410 - 6 Avenue W	376,300	14.5429 11.1225	5,472.49 4,185.40	376,960	14.2920 10.9557	5,387.51 4,129.86	-84.98 -55.54
111 - 4 Avenue W	220,410	14.5429 11.1225	3,205.40 2,451.51	217,760	14.2920 10.9557	3,112.23 2,385.71	-93.17 -65.80
411 - 1 Avenue W	65,280	14.5429 11.1225	949.36 726.08	64,580	14.2920 10.9557	922.98 707.52	-26.38 -18.56
401 Pioneer Tr Residential Portion	327,710	14.5429 11.1225	4,765.85 3,644.95	328,400	14.2920 10.9557	4,693.49 3,597.85	-72.36 -47.10
902 Argue Drive	252,410	14.5429 11.1225	3,670.77 2,807.43	251,840	14.2920 10.9557	3,599.30 2,759.08	-71.48 -48.35
806 Centre St	141,190	14.5429 11.1225	2,053.31 1,570.39	140,460	14.2920 10.9557	2,007.45 1,538.84	-45.86 -31.55
130 Shacker	220,410	14.5429 11.1225	3,205.40 2,451.51	217,760	14.2920 10.9557	3,112.23 2,385.71	-93.17 -65.80
116 - 2 Avenue E	870,350	14.5429 11.1225	12,657.41 9,680.47	1,000,490	14.2920 10.9557	14,299.00 10,961.07	1,641.59 1,280.60
208 - 1 Avenue E	42,410	14.5429 11.1225	616.76 471.71	42,620	14.2920 10.9557	609.13 466.93	-7.64 -4.77
208 - 1 Avenue E	597,220	14.5429 11.1225	8,685.31 6,642.58	598,880	14.2920 10.9557	8,559.19 6,561.15	-126.12 -81.43
218 - 6 Avenue E	209,000	14.5429 11.1225	3,039.47 2,324.60	208,880	14.2920 10.9557	2,985.31 2,288.43	-54.15 -36.18
112 Wilkins Place	331,950	14.5429 11.1225	4,827.52 3,692.11	332,660	14.2920 10.9557	4,754.38 3,644.52	-73.14 -47.59

NON-RESIDENTIAL PROPERTY TAXES

Address	2022 Assessed Value	2022 Tax Rates	2022 Taxes	2023 Assessed Value	2023 Tax Rates	2023 Taxes	Difference
		18.7106 14.1128	Full Municipal		18.1574 13.6894	Full Municipal	
302 Pioneer Tr S	4,015,500	18.7106 14.1128	75,132.41 56,669.95	4,028,640	18.1574 13.6894	73,149.63 55,149.66	-1,982.79 -1,520.28
204 Centre St	279,380	18.7106 14.1128	5,227.37 3,942.83	278,030	18.1574 13.6894	5,048.30 3,806.06	-179.07 -136.77
605 2 Avenue W	302,450	18.7106 14.1128	5,659.02 4,268.42	371,090	18.1574 13.6894	6,738.03 5,080.00	1,079.01 811.58
602 2 Avenue W	1,301,080	18.7106 14.1128	24,343.99 18,361.88	1,301,580	18.1574 13.6894	23,633.31 17,817.85	-710.68 -544.03
610 2 Ave W	1,130,530	18.7106 14.1128	21,152.89 15,954.94	1,139,530	18.1574 13.6894	20,690.90 15,599.48	-461.99 -355.46
616 2 Ave W	2,450,900	18.7106 14.1128	45,857.81 34,589.06	2,744,840	18.1574 13.6894	49,839.16 37,575.21	3,981.35 2,986.15
404 5 St E	337,540	18.7106 14.1128	6,315.58 4,763.63	328,580	18.1574 13.6894	5,966.16 4,498.06	-349.42 -265.57
232 2 Ave W	579,800	18.7106 14.1128	10,848.41 8,182.60	584,640	18.1574 13.6894	10,615.54 8,003.37	-232.86 -179.23
202 2 Ave W	733,970	18.7106 14.1128	13,733.02 10,358.37	736,610	18.1574 13.6894	13,374.92 10,083.75	-358.10 -274.62
201 1 Ave W	116,930	18.7106 14.1128	2,187.83 1,650.21	117,010	18.1574 13.6894	2,124.60 1,601.80	-63.23 -48.41
318 2 Ave E	122,860	18.7106 14.1128	2,298.78 1,733.90	121,940	18.1574 13.6894	2,214.11 1,669.29	-84.67 -64.61
111 Palliser Tr	4,115,680	18.7106 14.1128	77,006.84 58,083.77	4,222,690	18.1574 13.6894	76,673.07 57,806.09	-333.77 -277.68
600 West Ind Rd	1,820,410	18.7106 14.1128	34,060.96 25,691.08	1,838,910	18.1574 13.6894	33,389.82 25,173.57	-671.14 -517.51
601a West Ind Rd	565,140	18.7106 14.1128	10,574.11 7,975.71	578,960	18.1574 13.6894	10,512.41 7,925.62	-61.70 -50.09
708 Highway 9	586,600	18.7106 14.1128	10,975.64 8,278.57	841,110	18.1574 13.6894	15,272.37 11,514.29	4,296.73 3,235.72

Date: May 9, 2023

Agenda Item No: 11.00

Council Reports & Roundtable

Recommended Motion

That Council accepts the Council Reports for information.

Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A



Attachments

1. Mayor Povaschuk
2. Councillor Beaudoin
3. Councillor Crowle
4. Councillor Murphy
5. Councillor Olsen
6. Councillor Thuroo
7. Councillor Warwick

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

COUNCIL REPORTS & ROUNDTABLE

Council Date: May 9, 2023

Prepared by: Fred Crowle

Upcoming Meetings:

Meeting: Hanna & District Medical Corporation
Location: Hanna Medical Clinic Board Room
Date & Time: May 5, 2023 8:30 a.m.

Meeting: Council Meeting
Location: Council Chambers
Date & Time: May 9, 2023 6:00 p.m.

Meeting: Hanna Volunteer Fire Department Open House
Location: Hanna Fire Hall
Date & Time: May 10, 2023 5:30 p.m.

Meeting: AJTMA Conference
Location: Sawridge Ball Room, Jasper, Alberta
Date & Time: May 12 & 13, 2023

Meeting: Council Information Meeting
Location: Council Chambers
Date & Time: May 31, 2023 8:30 a.m.

Date: May 9, 2023

Agenda Item No: 12.00

Correspondence

Recommended Motion

That Council accepts Correspondence items 12.01 – 12.12 for information.

Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

1. Town of Tofield – Exemption of Newspaper from EPR Program Revisions
2. Canada Day Funding Approval Letter
3. Acadia Foundation – CAO Announcement
4. AHS Update
5. PLRD Board Highlights April 20, 2023
6. Community Foundation of South Eastern Alberta – Spring Grant Presentation
7. RhPAP Board Opportunity Profile May 2023
8. Coronation Celebration in Honour of His Majesty King Charles III – May 13, 2023
9. Marigold – Hanna Library – Value of Your Investment 2022
10. Marigold Library System - 2022 Annual Report
11. Marigold Library System - April 2023 Notes to Council
12. Marigold Library System - Plan of Service 2023-2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

April 12, 2023

Office of the Minister
Environment & Protected Areas
224 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

RE: Exemption of Newspaper from EPR Program Revisions

Dear Minister Savage,

Print media (newspapers) are essential to the lifeblood of Alberta. Newspapers provide a traditional sense, and source of information to our residents. In what has become ever consistent in social media and internet-based forms of news, newspapers rely on facts, sourcing their stories and identifying truths.

The past number of years have been challenging for both business and small business. The continued rise in costs, accompanied by the downturn in the economy has forced job loss and ultimately business closure. Looking to enforce further constraints on what is one of our oldest and most relied upon industries truly seems unfair.

The newspaper industry has already looked at ways to reduce costs and become both more efficient and compliant, such as reducing paper thickness, which has come at a cost. This cost is not only monetary, but also content based. The reduction in paper-based weight has also reduced the amount of content which can be provided to our residents, once again, affecting them.

By expecting newspapers to have the same level of compliance with the EPR Program as plastics, seem short-sighted and unrealistic. The Provincial Government needs to recognize the importance of newspapers to Albertans and stand to make the same move as the Ontario Government. Please exempt newspapers from the revised EPR Program.

Sincerely,

Debora L. Dueck

Debora Dueck
Mayor

C.C
Jackie Lovely, MLA Camrose
All Alberta Municipalities
Kerry Anderson, Tofield Mercury



Canadian Heritage
Patrimoine canadien

March 29, 2023

Kim Neill
Chief Administrative Officer
TOWN OF HANNA
PO Box 430
Hanna, Alberta
T0J 1P0

Title: Celebrate Canada Funding Application

Dear Kim Neill:

On behalf of the Minister of Canadian Heritage, it is my pleasure to inform you that your application for funding has been approved.

A grant in the amount of \$3,360 will be awarded to help your organization carry out its activities, under the Celebration and Commemoration Program, Celebrate Canada Component. This funding will be allocated over one government fiscal year 2023-2024 and will be subject to certain terms and conditions, the appropriation of funds by Parliament, and the budget levels of the Program.

One of our program representatives may contact you in the near future to review the terms and conditions and answer any questions you may have related to this funding.

In closing, I would like to take this opportunity to wish you and the members of your organization the greatest success in your endeavours.

Sincerely,

David R. Burton
Regional Director General
Canadian Heritage

Canada 



CONSORT LODGE | HANNA LODGE | OYEN LODGE
April 20, 2023

To Whom It May Concern:

On behalf of the Acadia Foundation Board, I am pleased to announce that Allan Stober, is the new CAO for the Foundation. Allan brings to this position many years of administration experience in his former role of Principal in Oyen. Allan also has extensive knowledge in the construction industry, which will provide insight into the Foundation's next project. The Acadia Foundation will be building a 14-room SL4/4D residence attached to the Oyen Lodge. We hope to see this project move forward in late 2023.

Allan will be based out of the Oyen Office and will assume his role on April 24, 2023. Please help welcome Allan to the Foundation. Allan can be reached at cao@acadiafoundation.com or at 403-664-9573.

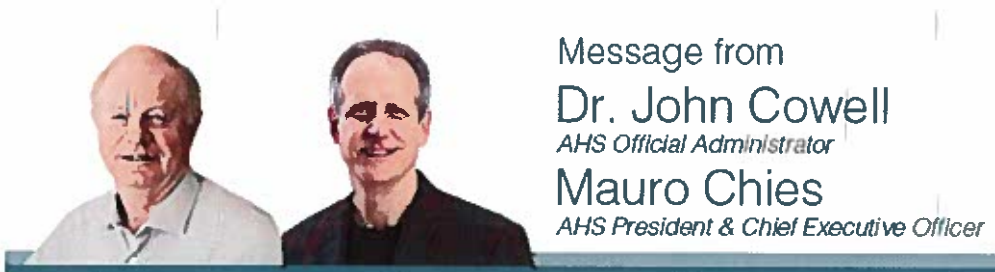
Yours truly,

A handwritten signature in blue ink, appearing to read "Sandy Kelts".

Sandy Kelts
CAO

Kim Neill

From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: April 26, 2023 3:17 PM
To: Community Engagement
Subject: AHS shows improvement in priority areas



AHS shows improvement in priority areas

Dear Community Leaders,

Since November, AHS has been committed to improving the healthcare system in priority areas that matter the most to Albertans. The changes we are making are having positive, measurable, and meaningful impacts to individuals and families. Collectively, we are improving healthcare in Alberta by reducing wait times, increasing access to surgeries, keeping ambulances on the road and in their home communities, and working to ensure Albertans receive the right care at the right time and in the right environment.

None of this would be possible without the hard work and dedication of our amazing healthcare teams and the support of our key partners. We continue to focus on recruiting and retaining the critical healthcare professionals we need to support this work across the province.

As follow-up to the [90-day report](#), we would like to share further progress made on our four priority areas:

- improving EMS response times
- decreasing emergency department (ED) wait times
- reducing wait times for surgeries
- improving patient flow throughout the healthcare continuum

AHS and the Government of Alberta issued a [news release](#) sharing additional information this afternoon, and you can also visit ahs.ca/priorities which details our progress and improvements as we build a better healthcare system for all.

Improving EMS response time

EMS response times have improved significantly. More ambulances are staying in their home communities since streamlining EMS transfers at EDs and launching programs to free up paramedics from non-emergency transfers. This has been a collaborative effort across teams at EMS and across sites.

- The response time in metro and urban areas dropped from 21.8 minutes last November to 12 minutes in April – a 44 per cent improvement. This is measured at the 90th percentile, which means the majority of responses are at or less than 12 minutes.
- Since mid-January, 2,500 people who called 911 for EMS were transferred to Health Link to direct them to the appropriate care that did not require an ambulance and met their health needs.
- The frequency of red alerts is down significantly. In April, Edmonton has spent about 10 minutes in red alert, compared to 295 minutes in November and four minutes in Calgary in April, compared to 254 minutes in November.
- A new inter-facility transfer program will introduce 10 new ambulances in Central Zone to support the transfer of stable, low-acuity patients between facilities and keep EMS resources for emergencies. The program will be expanded across the province in the future.
- AHS is working with approximately 180 contractors to provide non-critical transfers for Albertans requiring transportation home after discharge for both ED and hospital stays.

Decreasing ED wait times

- ED wait times are coming down. From November 2022 to March 2023:
 - The average provincial wait time to see a doctor in an ED decreased by 17 per cent, from 7.1 hours to 5.9 hours.
 - The total time spent in the ED for admitted patients decreased by 26 per cent, from 42 hours to 31 hours.
 - The total time spent in the ED for discharged patients has been reduced by seven per cent, from 11.9 hours to 11.1 hours.

Reducing wait times for surgeries

- 11,190 fewer patients are waiting longer than clinically recommended compared to this time last year – more than a 25 per cent improvement.
- 75 per cent of pediatric patients and 86 per cent of cardiac patients are now receiving surgeries within the clinically recommended surgical target.
- In the 2022-23 fiscal year, AHS completed about 22,100 cancer surgeries, compared to about 20,040 pre-pandemic, a 10 per cent increase.

Improving patient flow

- The number of Albertans waiting at the 14 largest hospitals for continuing care placement dropped 20 per cent from a peak of 299 in September 2022, to 240 at the end of March.
- More hospital patients have been placed into a continuing care living option within 30 days of no longer requiring hospital care, with 78 per cent in March compared to 70 per cent in April 2022.
- The Bridge Healing Transitional Accommodation Program in Edmonton began accepting patients in March to help provide transitional care for people experiencing homelessness or other housing insecurity who have been discharged from EDs.

These improvements tell us that we are moving in the right direction, and we remain committed to our workforce, partners and all Albertans.

Thank you again for your commitment to advancing healthcare in Alberta.

Sincerely,

Dr. John Cowell
AHS Official Administrator

Mauro Chies
AHS President and CEO



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BOARD HIGHLIGHTS

Board of Trustees Meeting

April 20, 2023

Meeting with Minister Horner

The Board met with Minister Horner on April 20, 2023 to discuss Prairie Land's Advocacy Points; Remote Rural Needs, Access To Funding, Operations and Maintenance, Transportation, Reserves and Cross-Ministerial Supports.

Board & School Council Meeting Workshop

In place of the spring Board & School Council meeting the Alberta School Council's Association (ASCA) held professional development sessions for School Council representatives on April 4, 2023 at J.C. Charyk Hanna School. The two sessions offered were *School Council Purpose* and *The School Council-Trustee Relationship*. The school principals joined the trustees and school council representatives for the first workshop. The Board acknowledges the ASCA for their ongoing commitment and support of education in Alberta.

Indigenous Workshop

Elder/Knowledge Holder Jason Sansregret presented to the Board of Trustees regarding Indigenous information and statistics. He thanked the Board for all that Prairie Land is doing across the division to educate the students and staff and for the opportunities they have brought into Prairie Land such as the New Blood performance. The Board thanked Jason for his knowledge and support of the division.

For additional information please contact: Cam McKeage, Superintendent of Schools, Prairie Land Public School Division 403.854.4481



**COMMUNITY
FOUNDATION**
Southeastern Alberta

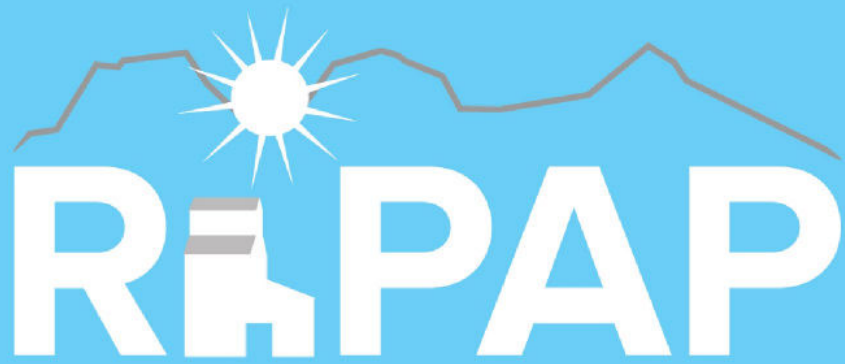
Join us for our
**PRING GRANT
PRESENTATION**

ng 2023 Prairie Crocus
Community Fund

7:00 pm - 8:30 p
June 1st, 20

Oyen Senior Lodge
310 2nd St W
Oyen, AB

to prairiecrocusfund@cfsea.ca or call 403-866-8901 by May



Alberta's Rural Health
Professions Action Plan

Opportunity Profile

Board of Directors

May 2023



Board Recruitment

Help support rural Alberta communities in their efforts to keep health care close to home.

The Rural Health Professions Action Plan (RhPAP) is recruiting Director's to serve on the organization's board commencing in the summer of 2023.

Working with management, the board of RhPAP oversees and actively supports the organization to foster and build relationships with rural communities, stakeholders, government, partners, learners, and others to encourage better access to rural health.

We are committed to recruiting the best candidates who can assist the organization in advancing its purpose. Specifically, we are looking for individuals with strategic competencies to support RhPAP's strategies priorities. The ideal candidate would possess *some or all* the following attributes:

- Live and work in rural Alberta and/or in a rural or remote community.
- Be an advocate for rural Alberta and possess an understanding of rural health care issues.
- Have an interest in, and passion for, helping to resolve rural health care issues.
- Senior leadership experience to help build relationships and open discussions.
- Political acumen.

The RhPAP board is committed to excellence and embracing an inventive mindset. As such, the board is skills-based, and possesses a balance and range of specific skills, expertise, and experience. Ideal candidates will bring a broad range of relevant experience, reflect the diversity of Albertans, understand the context of living and working in rural Alberta, and possess a demonstrated ability to make a significant contribution at the board level across a wide variety of governance, financial, health care, strategic planning, political, marketing, and human resource issues.

If you feel you can contribute to the effective delivery of health services in rural Alberta, please submit a cover letter along with your resume to:

RhPAP Board of Directors Search
collette.featherstone@rhpap.ca

Application Deadline: May 31, 2023



About RhPAP

For over three decades, the Rural Health Professions Action Plan (RhPAP) has supported the efforts of rural Albertans to maintain an accessible workforce close to home. Established in 1991 by the Government of Alberta, and originally focused on supporting practising rural physicians, RhPAP has grown to be a broader community health workforce attraction and retention resource, an ally with Alberta's medical schools, as well as a trusted, collaborative partner for rural Alberta communities trying to achieve greater access to health care.

The Person

We are recruiting for public members to serve on the RhPAP board of directors. We are seeking individuals with the following strategic competencies and senior leadership experience to support the organization's goals, elevate its brand and help rural Alberta communities in their efforts to keep health care close to home.

- Experience in brand development, marketing, and communications.
- Experience in visionary governance and entrepreneurial thinking.
- Experience in program design and evaluation.

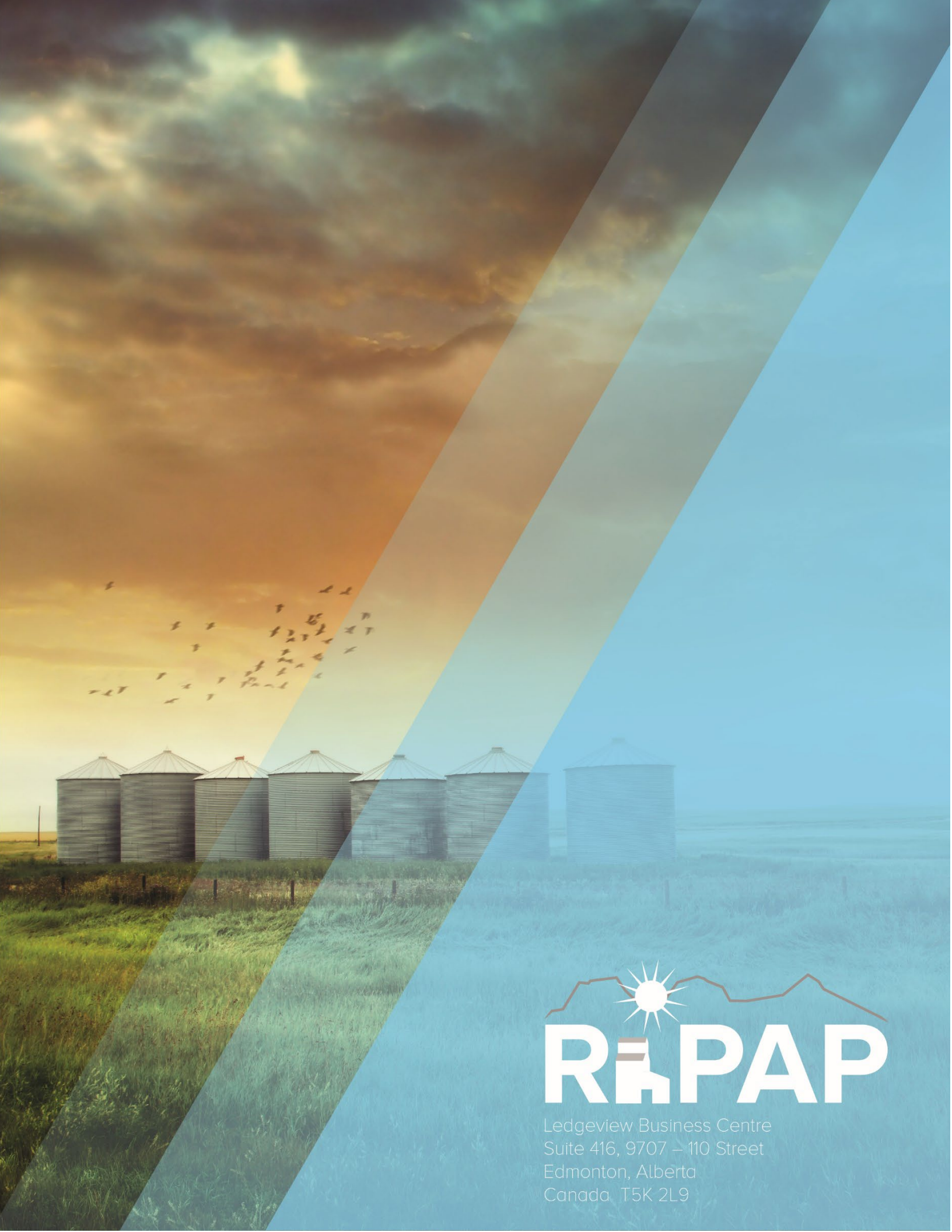
Ideal candidates:

- Demonstrate values consistent with those of RhPAP.
- Have the ability and willingness to devote sufficient time and energy necessary to effectively perform the duties required of a director.
- Demonstrate integrity, high ethical standards and respect of privacy and confidentiality.
- Have a high degree of understanding and appreciation for the rural lived experience.
- Able to think and act independently and with conviction and confidence on behalf of those served by RhPAP.
- Able to recognize and assess business risks and strategic opportunities.
- Able to distinguish between board and management roles.

Commitment

Board meetings are held quarterly at various locations throughout the province, with one annual general meeting held in July. All directors are expected to sit on one board committee. Directors shall be appointed for terms of not more than three (3) years and may be reappointed for subsequent terms to a maximum cumulative term of six (6) years.

The board is comprised of up to twelve (12) directors. Six (6) directors are appointed by the organization's Members – the Alberta Medical Association, the College of Physicians and Surgeons of Alberta and Alberta Health Services. Six (6) public directors are elected.



Ledgeview Business Centre
Suite 416, 9707 – 110 Street
Edmonton, Alberta
Canada T5K 2L9



Coronation Celebration

IN HONOUR OF HIS MAJESTY KING CHARLES III

HOSTED BY THE HONOURABLE SALMA LAKHANI,
LIEUTENANT GOVERNOR OF ALBERTA

Saturday, May 13, 2023

FREE ADMISSION TO THE U OF A BOTANIC GARDEN (10 AM TO 5 PM)

1:00 pm - Greetings from Her Honour
Aga Khan Garden - Talar



1:30 pm - Treaty 6 Singers & Dancers
Aga Khan Garden



2:15 pm - RCMP Pipes & Drums
Pine Pavilion



3:00 pm - Royal Canadian Artillery Band
Aga Khan Garden - Amphitheatre



3:45 pm - Kita no Taiko Japanese Drummers
Kurimoto Japanese Garden

Hanna Municipal Library

2022 Value of Your Investment



This report shows the value of services provided by Marigold Library System. **Working together, Marigold members accomplish more than any one library or municipality could achieve alone.** Members benefit from economies of scale including bulk purchasing and streamlined operations from centralized workflows, IT infrastructure and delivery logistics. Marigold provides essential and community-focused services that enhance local library operations and the experience of library patrons.

2022 Levy Payments from Hanna to Marigold (2021 Alberta Population)

	Per Capita Levy	Population	Contribution
Municipality	\$6.24	2,574	\$16,061.76
Library Board	\$4.50	2,574	\$11,583.00
Levy Payments from Hanna to Marigold TOTAL			\$27,644.76

Direct Financial Return from Marigold to Hanna Municipal Library

Operating grants and allotments from Marigold to the member library.

Services Grant (Operating Grant from Marigold)	\$6,435.00
IT Capacity Fund (Spending Account from Marigold)	\$1,000.00
Physical Library Collection Allocations & Bestsellers	\$15,680.00
SUBTOTAL	\$23,115.00

Financial Value of Marigold Services

These amounts indicate what it would cost your library to offer the same standard of service to meet community needs and interests. Details on following pages.

SUBTOTAL **\$323,730.69**

Direct Financial Return & Value of Marigold Services TOTAL **\$346,845.69**

2022 Total Levy Payments from Hanna to Marigold

\$27,644.76

2022 Total Direct Financial Return & Value of Marigold Services

\$346,845.69

Hanna Municipal Library

2022 Value of Your Investment



Financial Value of Marigold Services

These amounts indicate what it would cost your library to offer the same standard of services to meet community needs and interests.

Collections

Collections Discounts for Your Library

\$5,488.00

Marigold's bulk purchasing power provides deep discounts for new collections allotted to your library. Without membership in Marigold, your library would spend more to purchase the same collection materials. Marigold staff save library staff time by assisting with collection selection.

Marigold's membership in TRAC (The Regional Automation Consortium) gives **your library patrons access to over 3.3 million items in over 185 public library collections across Alberta**. The TRACpac online catalogue and app allow your patrons to place holds on an item anywhere in Alberta and have it delivered to their local library through Marigold van delivery.

Cataloguing & Processing of New Materials by Marigold

\$4,207.50

Professional cataloguing makes it possible for patrons to locate and request popular books, video games, movies, equipment and more in the online catalogue or app. New materials are delivered shelf-ready to your library with barcoding, mylar protection, durable cases for AV and labelling.

Unique eBook & eAudiobook Titles Borrowed by Your Cardholders

\$132,319.51

Marigold provides a wide range of digital collections for reading, watching, listening and learning! The average cost for an eBook is \$35 and \$42 for an eAudiobook. Marigold's membership in TRAC provides your patrons with access to shared Overdrive/Libby and Cloud Library collections.

Kits, Games & Travelling Displays Borrowed from Marigold

\$925.00

Libraries save money by borrowing kits, games and displays from Marigold, such as craft and makerspace kits, travelling book displays, a karaoke machine, life size games like Jenga, and objects like a prize wheel and puppet theatre.

Collection Insurance

\$1,108.85

Marigold insures the physical collections at member libraries.

Hanna Municipal Library

2022 Value of Your Investment



Delivery & Resource Sharing

Unique Physical Titles Borrowed from Other Libraries by Your Patrons

\$102,100.00

As a member of TRAC and an Alberta Public Library Network Partner, patrons registered at Marigold libraries can request an item through tracpac.ab.ca or the TRAC app from any of the 185+ libraries in TRAC, plus other libraries across the province.

Library to You (L2U) is a free mail service for those who face physical or geographic difficulties in visiting their public library in person. For patrons across Marigold, Marigold staff fill holds for homebound or remote patrons and mail items to the patron with a free return label.

Weekly Van Delivery Service

\$27,490.66

All interlibrary holds requested by patrons pass through Marigold headquarters for sorting, and transportation to their destination through Marigold van delivery. Likewise, items being sent out for loan at other libraries and library systems are transported to Marigold for sorting before going on to the next location, either by Marigold van, provincial courier (other systems) or by mail (e.g. academic libraries). Drivers also deliver new collection materials, kits, games, supplies and promotional materials to member libraries.

IT

IT Site Visits, Helpdesk, Remote Support & Consultation

\$8,625.84

IT staff provide remote support, troubleshooting, cyber security training, and onsite installations and upgrades for your library, with the goal of reliable IT support for library staff and a positive patron experience. Marigold helps library staff plan for the lifecycle of their computer equipment.

Marigold IT manages the network of computers, devices, and systems that connect member libraries and library service to the world. Member libraries can rely on our team to offer technical support, monitor bandwidth, implement firewall protocols, troubleshoot connection issues, and perform software updates.

Equipment, Software, Licensing, and Library Software

\$22,069.14

Libraries need the right equipment, the right software, the right network, and Marigold provides the expertise to help put it all together. Networked services include email hosting, cloud-based file storage, software licensing, file sharing, a toll-free telephone system, and patron access to library collections and digital content in a safe and secure environment. Marigold staff negotiate complex IT vendor contracts on behalf of the system.

Hanna Municipal Library

2022 Value of Your Investment



Supernet & Internet

\$6,864.40

Internet and wifi available to patrons and staff at member libraries is provided via Marigold on a robust, secure fibre-optic network. The Alberta Public Library Services Branch (PLSB) pays for monthly SuperNet costs for libraries who are members of Marigold. Marigold pays for monthly internet costs (bandwidth).

Website

\$9,392.00

Marigold provides a website for your library to share information on everything your library has to offer! The websites allow libraries to engage with community members and provide information, resources and services to the public. Marigold staff are available to assist libraries with website updates.

Training, Professional Development & Consultation

Training Sessions (in-person & webinars)

\$160.00

Marigold provides training to library staff on topics such as using eBooks for mobile devices, or using eMagazines, eResources and library apps.

Marigold Conference & Professional Development

\$525.60

Marigold pays for up to two library staff to travel and attend the Marigold Conference, which featured keynote speakers Hal Johnson & Joanne McLeod (BodyBreak) in 2022, in addition to a day of sessions and networking with peers. Marigold also organizes and pays for library staff to travel and attend Library Leaders training in September, which featured a session on Corporate Storytelling for 2022.

Consultation, Support & Expertise

\$2,050.99

Each member library is assigned a consultant from our team of professional librarians. Our consultants have a wide range of skills and backgrounds and are experts in problem-solving and teamwork!

Your Library Services Consultant provides advice, solutions and support for library manager and staff training, personnel management, needs assessments, professional development, program planning & support, outreach program development, collection development, weeding & inventory, board & policy development, standards and best practices, reference questions, performance measures and space planning.

Hanna Municipal Library

2022 Value of Your Investment



Marketing Materials & Supplies

Paper and Supplies for Local Collection Processing	\$108.28
Marigold provides a paper allocation to support resource sharing and the cost of interlibrary loans. For eligible items added by library staff into the library catalogue, Marigold provides a supply of barcodes, spine labels and library location stickers.	
Customized Plastic Library Cards	\$0.00
Marigold pays for new batches of library cards, which require a special numbering sequence for each library.	
Printing of Promotional & Training Material	\$101.40
Marigold prints custom promotional materials on behalf of your library. Marigold develops and provides professional quality publications, displays and marketing software to promote resources, events and services available at the library.	

Marigold Programming at Member Library

Marigold Staff Led Programs	\$193.52
Marigold staff delivered 60 programs at 22 libraries to 357 participants in 2022, saving libraries staff time and money.	

Financial Benefit TOTAL **\$323,730.69**



MARIGOLD
LIBRARY SYSTEM

2022 Annual Report

We are pleased to present the 2022 Annual Report for Marigold Library System. The ongoing demand for public library service in Marigold communities is tangible.

Public libraries are beacons of connection and community that bring people together, provide opportunities for recreation, inquiry, and conversation, and promote civic engagement. Marigold continues to provide value for residents of member municipalities by enhancing the depth and breadth of public library resources in your community, no matter where you live.

Marigold maximizes the financial investment of our members by pooling resources and capitalizing on partnerships to obtain the most valuable products and services at the lowest cost, delivering more than any one library or municipality could achieve and at a fraction of the cost of doing it alone.

As the operational hub for the system, our services do not overlap with what public libraries provide to their communities. Marigold Library System services and support enrich public library service to all member communities.

110,235 people/families
have a library card!



4,216 hours of IT support
for member library staff



351 kits & games loaned for
member library programs



346,012 eBooks borrowed
by Marigold member library
patrons



277,825 KMS driven by
Marigold staff for deliveries,
library service & support!



Find out more at marigold.ab.ca

Message from Leadership

2022 was a year of successful transition in many ways. We said goodbye to former Marigold Board Chair Lynda Lyster after 16 years, and to CEO Michelle Toombs after 13 years. We completed our first full year of operations in our new space. Marigold demonstrated resiliency and stability in the face of change and continues to evolve as a collaborative and highly efficient organization. We extend a heartfelt thank you to the Marigold Library Board and Marigold staff for your vital roles in the delivery of sustained, topical and relevant public library service for member communities.

Looking ahead to 2023, we have rooted our priorities in increasing engagement with library staff, library boards, member municipalities, Stoney Nakoda Nation, and Siksika Nation. We will strive to generate opportunities to connect library staff to each other and the larger library community, position Marigold for a sustainable and impactful future, and invite new audiences to learn about everything public libraries have to offer. We will continue to share stories with the province and municipalities that demonstrate the value and importance of public library service to thriving communities. We look forward to another year of growth and change shaped by the resourcefulness and creativity of staff, the governance of a committed board, and, most importantly, the needs of Marigold's members.



John Getz, Chair



Lynne Price, CEO



Laura Taylor, COO



MARIGOLD
LIBRARY SYSTEM

Participating Municipalities & Board Members (as of April 2023)

Acadia M.D. #34	Maxine Booker* (Vice Chair)	Kananaskis ID	Manon Miller
Village of Acme	Daniel Leronowich	Kneehill County	Faye McGhee
City of Airdrie	Natasha Roberts*	Village of Linden	Cynthia Klassen
Town of Banff	Manuela Olibera-Dorn	Village of Longview	Jan Dyck
Village of Beiseker	Sharon King	Village of Morrin	Alenda Gridley
Bighorn M.D. #8	Vacant	Village of Munson	Leslie Landon
Town of Black Diamond**	Ian Huffman	Town of Okotoks	Nicole Kieffuik*
Town of Canmore	Judith Smith	Town of Oyen	Ed Hogan
Village of Carbon	Michelle Lomond	Village of Rockyford	Tyler Henke
City of Chestermere	Daina Barbary	Rocky View County	Nick Wiebe*
Town of Cochrane	Vacant	Special Areas Board:	
Village of Consort	Michael Beier	Area #2	Helen Veno
Town of Crossfield	Luke Brennan	Area #3	Elaine Michaels
Village of Delia	Melody Christofferson	Area #4	Jodi Kurek
Town of Drumheller	Margaret Nielsen*	Village of Standard	John Getz* (Chair)
Village of Empress	Kelly Burgess	Starland County	Lil Morrison*
Foothills County	Eleanor Chinnick	Town of Strathmore	Melissa Langmaid*
Ghost Lake Summer Village	Corrine Smith	Town of Three Hills	Carol Best
Town of Hanna	Sandra Murphy	Town of Trochu	Jenny Lyver
Town of High River	Lynne Thornton	Town of Turner Valley**	Ian Huffman
Village of Hussar	Kristen Anderson*	Waiparous Summer Village	Janine Jevne
ID 9	Alexandra Parkinson	Wheatland County	Amber Link
Town of Irricana	Teresa Cameron	Village of Youngstown	Renee Laughlin

*Member of Executive Committee

**Amalgamated to Town of Diamond Valley in 2023

Marigold thanks the following members for serving on the Board in 2022: Donna Bauer, Darren Enns, Lynda Lyster, Karen Neill, Susan Roper, and Nora Sunderland.

Marigold Library Board & Activities

4 Board

Meetings

January, April (AGM), August
& November

27 Executive &

Committee

Meetings



16 Trustees at
Orientation &
Training Sessions

Board Committees

Committees develop policies and make recommendations to the Board. Staff support policy development through research on service, technology, governance, programs and advocacy. Committees are catalysts for growing new ideas and ensuring regular policy review that embraces sustainability and accountability.

Executive Committee

Ensures that the organization has the necessary resources to be able to respond to new opportunities, financial and environmental trends. Policies are presented to the Executive before being presented to the Board.

Standards & Services Committee

Reviews resource distribution through policy and schedules, and provides governance in the areas of programs and services to members.

Governance Committee

Ensures that governance of Marigold is practical, efficient and functional. Governance Committee work includes policies for community libraries and member agreements.

HR (Human Resources) Committee

Reviews HR policies to support sound business practices and safe workplace that complies with employment standards and health and safety legislation.

Finance Committee

Monitors policy statements in the areas of finance and provides recommendations to the Executive on banking, investments and financial practices.

Advocacy Committee

Reviews the Making A Difference Award submissions from member libraries for presentation at the Marigold Conference. Assists with the development of advocacy strategies and initiatives to inform decision makers and stakeholders.

Ad Hoc Nominating Committee

Brings forward the names of Marigold Board members willing to stand for Chair and committee positions.



Financial Overview

The Annual Report provides information regarding Marigold's finances for the purpose of providing quality services and ongoing operations.

Expenses 2022: \$5,940,332

Salaries & Benefits 40%

Marigold employs 29 staff (27.09 FTE). Staff organize and deliver services to member libraries and residents. Includes salaries, benefits, payroll expenses and training.

Materials & Delivery 22%

Library collections including ebooks and eresources (e.g. Ancestry.com), print books, audiobooks, DVDs/blu-ray, video games, large print materials and more. Physical items are delivered shelf-ready to member libraries for patron browsing and checkout.

Transfer Payments/Operating Grants 12%

Cash payments assist member libraries with resource sharing .

TRAC Contract, Computers & Software 4%

TRAC includes library software license and support that enables patron service, account management, inventory and reporting, and ebook purchases.

Computers & Software 5%

Maintenance agreements, network and applications, server and operational hardware.

Facility (includes old HQ and new HQ) 3%

Caretaking, insurance, maintenance, utilities.

Other Expenses 14%

Professional fees, travel, meetings, supplies, programs, memberships, marketing, postage, freight, furniture and equipment.

Revenue 2022: \$6,013,324

Municipal & Library Board levies paid to Marigold (based on 2021 population) 61%

\$6.24 per capita: Municipalities with library boards

\$10.74 per capita: Municipalities without library boards

\$4.50 per capita: Library Board

Provincial Grants (based on 2016 population) 32%

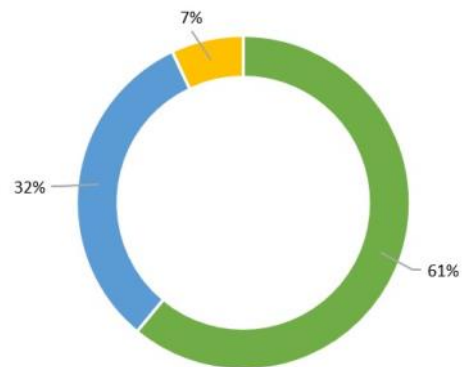
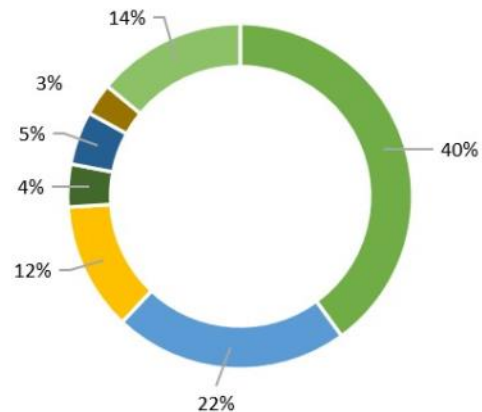
\$4.70 per capita: Library System Board Operating Grant to run System and provide services

\$5.55 per capita: Rural Library Services Grant for populations where Marigold is the governing board. Pooled and redistributed as operating grants and services.

\$10.25 per resident for Indigenous Project Grant (Stoney Nakoda and Siksika Nations)

Other Revenue 7%

Interest, donations, contracts, grants.



Access Marigold's financial statements at marigold.ab.ca/About-Us/Financial



eResources & Digital Content

357,605

eBooks, eMagazines &
eAudiobooks circulated

\$319,456

Spent on eResources & digital
content

56,131

eBooks, eAudiobooks &
eMagazines titles available in
Libby & Cloud for member
library patrons!

Marigold provides a wide range of digital collections for reading, watching, listening, and learning! Your residents have access to **eBooks, eAudiobooks, eMagazines, streaming movies, music, newspapers, early literacy resources, training videos, school study prep, and more.**

Marigold negotiates licensing and platform contracts with vendors and obtains better value by pooling revenue. We provide libraries with training on use and access, statistics and troubleshooting, and we create and provide marketing materials and videos for patrons to learn how to use digital collections.



..and more at

marigold.ab.ca/eresources

Marigold's membership in TRAC stretches dollars by sharing **Overdrive/Libby and Cloud Library eBooks and eAudiobooks, eMagazines, and eResources like Novelist.**

Marigold's membership in **The Alberta Library** allows us to obtain the best pricing on eresources and digital content, such as **Ancestry.com, Consumer Reports, and Solaro online study help for grades 3-12.**



Collection Services

Marigold orders, receives and processes new materials for member libraries to maximize vendor discounts. Professional cataloguing makes it possible for patrons to locate and request **popular books, video games, movies, equipment, and more** in the online catalogue or app. New materials are delivered to member libraries ready for patrons to check out with barcoding, mylar protection, durable cases for AV, and labeling.

Collection use is increasing!!

2,052,047

Items checked out by patrons
at Marigold member libraries



21.8% increase from last year!



The number of unique patrons
borrowing items from libraries
increased by **23.3%**!



62,988

New items added
to library collections

\$882,784

Marigold spent on new
physical library materials

3,311,061

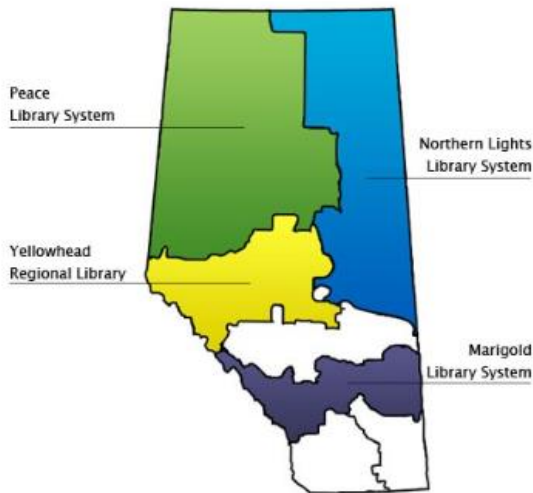
Items available for your patrons
to borrow at tracpac.ab.ca!

**Check out an eScooter, cooking
equipment or trekking poles!
It's the Library of Things!**

Marigold staff assist libraries with making non-traditional collections ready for residents to borrow by adding them to the library catalogue! 2022 included cooking and home gardening equipment, booster cables, power tools, and more!



TRAC (The Regional Automation Consortium)



11 million visits to
tracpac.ab.ca in 2022!

TRAC is a society formed by Marigold Library System, Peace Library System, Yellowhead Regional Library and Northern Lights Library System that finances and supports a shared library catalogue, eBooks and some eResource collections.

Patrons from Marigold member libraries can access over 3.3 Million physical items in over 185 public libraries across Alberta!

The TRACpac online catalogue and app allow your patrons to place holds on an item anywhere in Alberta and have it delivered to their local library through Marigold van delivery.

<p>Patrons browsed and placed holds in over 1,449,054 sessions on tracpac.ab.ca</p>	<p>727,615 items loaned to Marigold patrons by TRAC libraries</p>		<p>3,311,061 items Available on tracpac.ab.ca for patrons to borrow!</p>
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TRAC working groups represent the four member systems:

TRAC Directors meet with Clarivate (Polaris software provider), negotiate with vendors, collaborate with other regions to maximize cost-effectiveness.

System Administrators Group reviews technology for TRAC, enhances authentication services for patron access, implements best practices for end users.

Public Services Group reviews procedures for patron accounts and circulation of library materials, shared eContent selection.

Bibliographic Services Group reviews workflows in shared cataloguing and acquisitions, database quality and initiatives (e.g. decolonizing subject headings).

Training Group reviews TRAC communication, procedures and best practices.



Delivery Services & ILL



Interlibrary holds requested by patrons pass through Marigold headquarters for sorting, and are transported to their destination through Marigold van delivery. Likewise, items being sent out for loan at other libraries and library systems are transported to Marigold for sorting before going on to the next location, either by Marigold van, provincial courier (other systems) or by mail (e.g. academic libraries).

Hold requests placed by patrons are delivered to member libraries and lending lockers for patron pickup via weekly van delivery from Marigold. Drivers also deliver new collection materials, kits, games, supplies and promotional materials to member libraries.

ME Alberta
Wide
Borrowing **Increased by 36.8%!**
LIBRARIES

In addition to TRAC items, cardholders from Marigold member municipalities can register online to access over 19 million items from public libraries across the province.

1,453,500

Patron interlibrary loans via HQ!

3,024

Delivery stops at member libraries

228,900

KMs driven for ILL delivery!

7 vehicles driven 1,910

times for deliveries, IT site work, programs, & consultation support!



Consultation & Professional Support

“Consultation services are *essential* for me. As Library Director, I am in a position where I cannot discuss certain issues with other staff. Having Marigold professional staff fill that gap is *incredibly important* to my work.”

- Sarah McCormack, Library Director, Banff Public Library



Marigold *Library Services Consultants* provide advice and solutions for member libraries:

- Library Manager Training
- Professional Development
- Program Planning & Support
- Outreach Program Development
- Collection Development
- Weeding & Inventory
- Board Development
- Policy Development
- Standards and Best Practices
- Performance Measures
- Space Planning... and MORE!

90 Consultation visits with member library managers and staff

4 Virtual *Coffee Chat* Meetings



476 Hours of In-Person *Consultation*

Library Manager Orientation at

Berry Creek, Carseland, Cochrane, Hanna, Oyen, Linden, Morrin, Strathmore

Supported the New *Langdon Community Library*



Trustee Orientation & Training at

Banff, High River, Sheep River

Inventory & Weeding Projects at

Acme, Carseland, Consort, Delia, Drumheller, Hanna, Morrin, Standard, Trochu

Marigold Conference & Making a Difference Award Winners!



“Such a fantastic conference that it is hard to say what my favourite part was. Keynote was fabulous. All my sessions were excellent and informative.” *Library staff member*

The theme of the 2022 Conference was **From Disruption to Direction**. **197 people were in attendance**, including library staff, trustees and guests.

Keynote speakers Hal Johnson and Joanne McLeod of BodyBreak set the tone for the day! Using their Amazing Race Canada experience as the backdrop, Hal and Joanne showed us life is full of u-turns, but how you cope determines failure or success. As a part of the festivities, retiring Board Chair Lynda Lyster and retiring CEO Michelle Toombs were celebrated and sent off in style! Sessions included staff recognition ideas, online best practices, advocacy, programming and more.

Marigold’s Marigold Making a Difference Awards acknowledge the excellent work taking place at member libraries in programming, outreach, advocacy, public relations, and partnerships. Thank you to the Marigold Board Advocacy Committee for reviewing the submissions and selecting this year’s winners.

2022 Winners

Strathmore Municipal Library
Book Buddies Program

Banff Public Library
Library of Things Program

Delia Municipal Library
Drone Engineering Camp

Honourable Mentions

Canmore Public Library
50th Anniversary Celebration

Irricana & Rural Municipal Library
Family Activity Grab Bags

Standard Municipal Library
Rec Room



Training & Professional Development

Marigold supports member library staff in growing their knowledge, skills and abilities. Training is provided in the best way for library staff to access it, whether in-person at member libraries, at Marigold headquarters, virtually or by webinar!

In 2022:

74 library staff attended **10** webinars and virtual training sessions on eResources, Biblioboard and websites

172 library staff attended 16 in person training sessions on eResources, Leap, Websites, LibraryAware, and Services for Patrons with Print Disabilities

171 participants completed 8 eResources challenges to learn about Marigold-provided digital content

32 library staff and trustees attended a corporate storytelling workshop at Marigold's annual Library Leaders event in September



Marigold staff train on topics such as:

- Polaris & LEAP (patron & circulation software)
- Collection Development & Management
- Simply Reports (reporting & inventory software)
- Relais (Interlibrary Loan software)
- Website Editing
- Library Apps
- LibraryAware (promotional & marketing materials)
- Using eBooks and eResources

Indigenous Relations



2,603

**People/families
have library cards**



23

**Story & craft programs
for 500 participants**



2

**Advisory committee
meetings with library
staff**

With money from Alberta government Grant for Public Library Service to Indigenous Communities, Marigold was able to provide essential public library services to two First Nations reserves—Stoney Nakoda and Siksika Nation.



Marigold staff created a Nakoda language program for children, which was presented at Banff, Canmore and Bighorn Libraries. Staff also created and delivered weekly craft and literacy programs in Mîni Thnî, and an Indigenous Language Resource brochure that has been promoted at Banff, High River, Longview, Standard, Delia, Bighorn, Canmore, Airdrie. The Morley Community Market and Marigold staff partnered with Canmore Public Library to gift wrap and distribute over 200 donated children's picture books for community members.

The Whyte Museum of the Canadian Rockies allowed Marigold's Indigenous Outreach staff to go through archival documents and create booklets for the Mîni Thnî Book Deposit: Stoney Country, Stoney Language, Stoney News, Stoney Education and Stoney Place Names. These have been extremely popular as a lot of nation members are very interested in these documents.



Marigold's Rose Reid was interviewed by Alberta Prime Time, an online magazine, about Indigenous Book Reviews Rose has created.

The Indigenous Grant enabled unique programs at member libraries: Airdrie (Drum Circle, Indigenous backpacks, beading workshop by Metis artist), Cochrane (Smudging & Medicine Wheel Teachings, Metis Fingerweaving, Storystones and Indigenous Drumming, Songs and Storytelling) Irricana (beading and arts program) Okotoks (improve Indigenous Collection and Indigenous Early learning kits), Rockyford (dreamcatcher program), and Strathmore (Kairos blanket exercise, soapstone carving, ribbon skirt workshop, Seven Sacred Teachings Yoga). Library cards were issued to students and staff at schools in the Stoney Education Authority - Ta Otha School, Chief Jacob Bearspaw School, Nakoda Elementary School and Morley Community School. Strathmore library staff and Marigold issued cards to students attending Old Sun College on Siksika.



Marigold partnered with the Rotary Club of Canmore to create and install a permanent Story Walk display, "Âba Wathch Inâ Makoche" by Sherry Shotclose!

IT Support & Services

Libraries need the right equipment, the right software, the right network, and the expertise to put it all together.

254

Hours of onsite work at Marigold member libraries



1189

Remote support sessions



933

Hours providing remote support for library staff



Marigold IT strives to deliver a positive patron experience. Internet and wifi available to patrons and staff at member libraries is provided via Marigold on a robust, secure fibre-optic network. Patrons can access online library services like downloading ebooks or placing holds because IT ensures patron accounts are sustained in a safe and secure environment.

Member libraries rely on our team to offer remote support, monitor bandwidth, implement firewall and security protocols, troubleshoot connection issues, perform software and onsite equipment upgrades, and help library staff plan for the lifecycle of their computer equipment.

Networked services includes email hosting, cloud-based file storage, library software (circulation, patron accounts and notification systems, inventory and reporting), software licensing, file sharing, and a toll-free telephone system.

Programming & Support



Marigold staff delivered
60 programs
at *22 libraries*
to *357 participants*

and coordinated the national TD Summer Reading Program on behalf of participating libraries.

11 Story Walks were borrowed 41 times by 20 member libraries.

Kits, Games & Traveling Displays were loaned to member libraries 351 times!!!

Libraries save money by borrowing kits, games and displays from Marigold, such as craft and makerspace kits, travelling book displays, a karaoke machine, life size games like Jenga, and objects like a prize wheel.



34 Summer programs delivered!

Marigold's summer student delivered 34 programs at member libraries including Banff (2), Beiseker (2), Bighorn (2), Carbon, Cochrane (2), Consort, Crossfield, Delia, Gleichen (2), Hanna (2), High River (2), Irricana (2), Longview, Millarville (2), Morrin (2), Okotoks (2), Oyen, Standard (2), Three Hills, Trochu (2), Youngstown.



Patron & Direct Services

2,864 Items mailed to Marigold patrons via Library to You (L2U)!

L2U is a free mail service for those who face physical or geographic difficulties in visiting their public library in person. For patrons across Marigold, Marigold staff fill holds for **homebound or remote patrons** and mail items to the patron with a free return label.

441 New Large Print books, audiobooks, high demand movies & more!

These expensive collections are shared with libraries and rotated to ensure fresh browsing material for patrons. Libraries also collaborate with senior's lodges to provide Marigold collection large print materials for residents. **Special collections circulated from Marigold headquarters 5,988 times!**

1,610 New books for Book Deposits!

Book Deposits are located in small communities across the Marigold region. Marigold staff support local volunteers in maintaining these honour-system collections. Each month, the deposit receives new popular material from Marigold and the collection is replenished annually.

2,435 holds picked up by patrons at Bragg Creek & Hussar Lending Lockers!

Patrons place holds using tracpac.ab.ca or the TRACpac app to pick up library materials in Hussar (Credit Union), Bragg Creek (Community Centre), or Airdrie Genesis Place. Marigold staff service the **Hussar and Bragg Creek lockers**. Patrons receive automated messages that their items are ready for pick up.



Collaborations



SAIT

Marigold has a long-standing partnership with the SAIT Library & Information Technology (LIT) program!

- ◆ In April, Marigold hosted a SAIT LIT student for a three-week practicum.
- ◆ In November, the SAIT LIT class toured the Marigold facility to learn more about Marigold's operations and opportunities for LIT's in regional library systems.



Canadian Urban Libraries Council (CULC)

Marigold joined CULC, a membership organization open to libraries that serve an urban region of 100,000 people or more. COO Laura Taylor participated on CULC's Futures Lab, and Executive Assistant and HR Specialist Nora Ott participated on the Safety and Security Working Group.

The Alberta Library (TAL)

Marigold staff participated on a working group to form a proposal to acquire funding for a province-wide project in partnership with CBC/Radio Canada.



Staff Represented Marigold at the Following Conferences:

- Alberta Association of Library Technicians (AALT) - March 31—April 3, 2022, Canmore, Alberta
- Innovative Users' Group (IUG) - April 5-8, 2022, Virtual
- Southern Alberta Library Conference (SALC) - April 29, 2022, Lethbridge Alberta
- The American Library Association (ALA) - June 23-28, 2022, Washington, D.C.
- Stronger Together—October 6-7, 2022, Virtual

Advocacy & Marketing Support

Website Templates

Marigold provides website templates for member libraries to promote everything the public library has to offer! Libraries can engage with community members and provide information on resources, programming and more.



Library Cards

Marigold pays for customized library cards for member libraries to issue to patrons!

43,167

brochures were printed at Marigold and distributed to member libraries for staff training and patron use! Brochures promote and inform library staff and patrons on various eResources, using eBook devices, accessing interlibrary loans and much more!

Marigold's CEO presented on the value of public libraries and Marigold services and support to member Councils:

Town of Crossfield
Kneehill County
Town of Strathmore
Rocky View County Public Presentation Committee (presented with COO)

Town of Three Hills
Wheatland County
Town of Trochu



Libraries
**VALUE
BEYOND**
words

Regional Systems Advocacy Committee

Board Chair John Getz, Vice Chair Maxine Booker, and Marigold CEO Lynne Price participated on the Alberta Systems Advocacy Committee, formed by the seven regional library systems in Alberta. The systems collaborated successfully to increase provincial funding for library grants in the 2023 budget. Joint letters were sent to Premier Danielle Smith and Municipal Affairs Minister Rebecca Schulz, and information packets to inform elected officials about the value of public library service were circulated to member libraries.



Public Libraries are Thriving!!!!



MARIGOLD
LIBRARY SYSTEM

Across Marigold...

110,235 people/families have a library card

346,012 eBooks borrowed

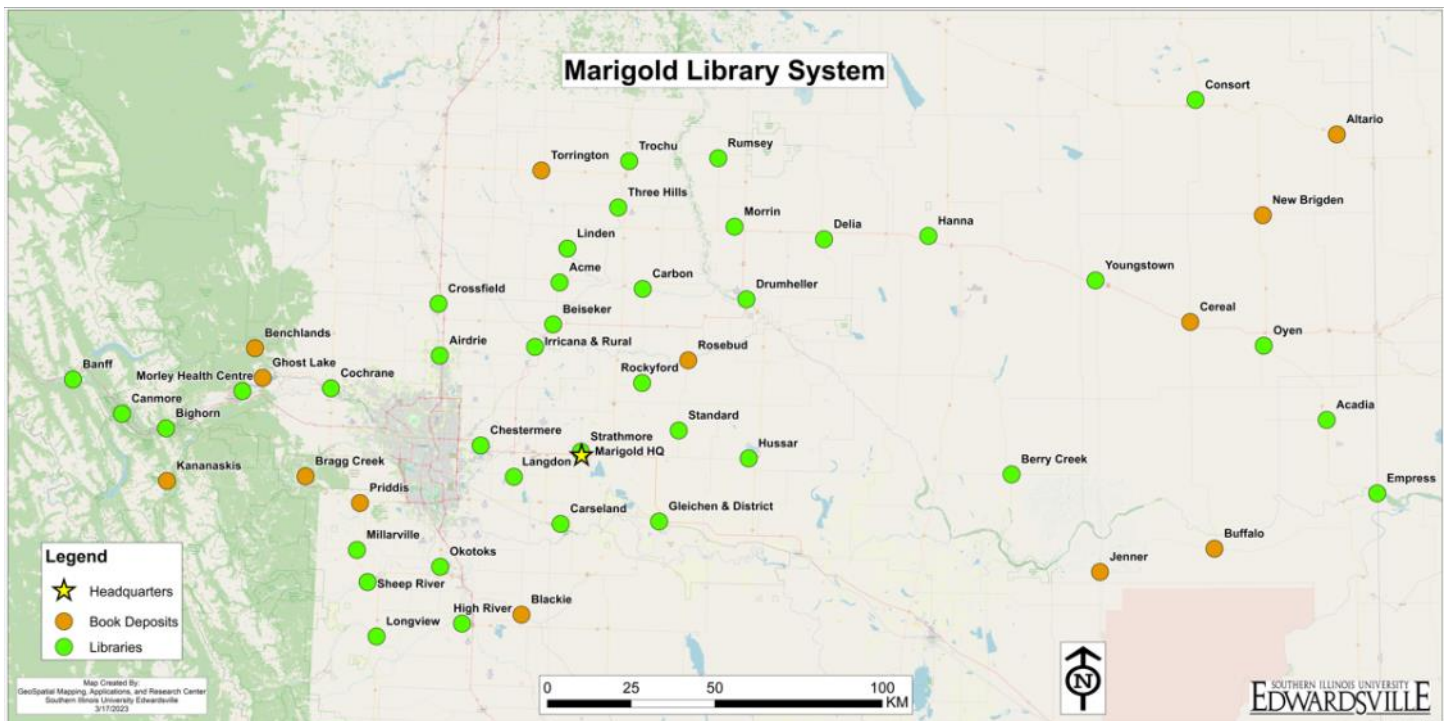
2,052,467 items loaned to Marigold cardholders, a 22% increase over 2021!

7,145 programs with **102,545** participants

62,988 new items added to Marigold library collections

11 million visits to the online library catalogue

IT Staff completed **1189** remote support sessions totaling **932** hours and **27** minutes



Find out more at marigold.ab.ca!

Notes to Council



April 22, 2023 AGM & Board Meeting Highlights

Audit

2022 Audited Financial Statements were presented by auditors Gregory, Harriman & Associates and approved by the Marigold Board. It was a clean audit and Marigold is in a good financial position.

2022 Annual Report

The Board approved the 2022 Annual Report as presented, for distribution to stakeholders. The report can be accessed online at: <https://marigold.ab.ca/About-Us/Publications>

Financial Statements

Unaudited financial statements to March 31, 2023 were accepted as presented.

Plan of Service 2023—2025

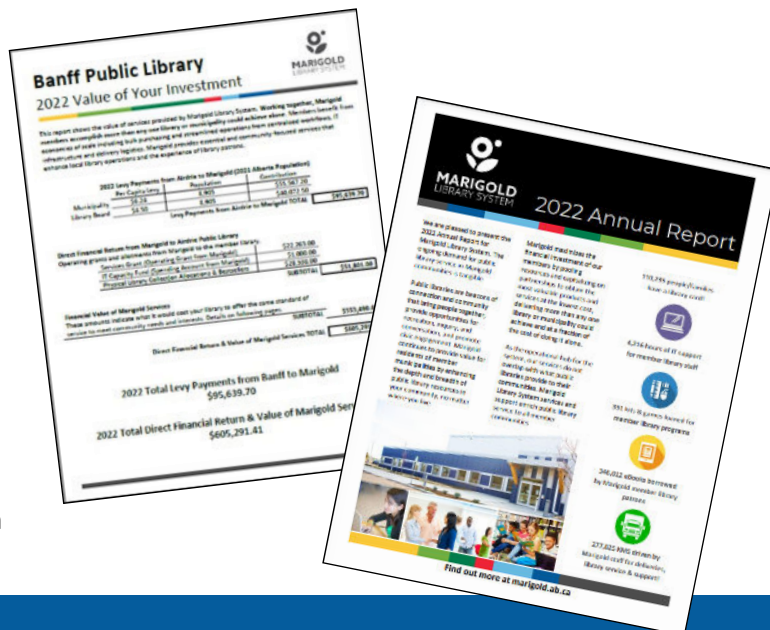
The Board accepted the Plan of Service 2023—2025: Connecting Communities. The new plan includes Marigold's updated Mission and Values. The plan can be accessed online at: <https://marigold.ab.ca/About-Us/Publications>

Value of Your Investment Reports

Chief Operating Officer L. Taylor presented updated Value of Your Investment Reports reflecting what it would cost to recreate Marigold services at a local level. The new reports showcase the value to member municipalities of Marigold's bulk purchasing power and centralized operations. Members get more for each dollar, and can provide the same quality of public library service to residents no matter where they live.

HQ Building Sale

The old Marigold headquarters facility has been conditionally sold with a closing date in the spring.



Upcoming Board Meetings:

Saturday, August 26, 2023 9:30 AM
Marigold Library System & Western Irrigation
District Community Room, Strathmore

Saturday, November 18, 2023 9:30 AM
Virtual Meeting

Questions?

Contact CEO Lynne Price
lynne@marigold.ab.ca

Marigold Library System

B 1000 Pine Street
Strathmore Alberta, T1P 1C1 | 1-855-934-5334
marigold.ab.ca

Notes to Council—April 22, 2023

Policy Approval & Decision

The following policies were reviewed and approved:

- Executive Committee Mandate, Composition & Job Descriptions
- Board Committee Mandate Statements
- Policy Development Policy
- Board Member Compensation Policy
- Records Management Policy
- Library Service Points—Records Management Policy
- Operational Governance Policy
- TRAC Card Operational Bylaw
- Transfer Payments Policy

Board & Staff Service Recognition

Board members recognized for long service:

- Cynthia Klassen from the Village of Linden - 5 years
- Michelle Lomond from the Village of Carbon – 5 years
- Jodi Kurek from Special Area #4 – 5 Years
- Renee Laughlin from the Village of Youngstown - 5 Years
- Amber Link from Wheatland County - 5 Years
- Ian Huffman from the Town of Diamond Valley - 5 Years
- Teresa Cameron from the Town of Irricana - 5 Years
- Margaret Nielsen from the Town of Drumheller – 10 years

Staff members recognized for long service:

- Kristine den Boon – 5 years
- Ian John – 5 years
- Bruce Paschal - 5 years
- Jessie Bach – 10 years
- Steven Copland - 10 years
- Glenn Russell - 10 years
- Jaspreet Singh - 10 years
- Lynn Blain – 15 years
- Barb Froese - 15 years
- Richard Kenig - 15 years

Staff Updates

COO L. Taylor spoke about the increasing challenges to have books banned from schools and libraries. There are organized movements in the US and Canada to remove an individual's right to read what they want and to penalize those who supply reading materials that do not meet the organizer's approval. Taylor will be attending a meeting in Toronto sponsored by the Canadian Urban Libraries Council (CULC) to discuss how libraries can provide solutions and review policies to ensure intellectual freedom.

CEO L. Price provided updates on planned Municipal council visits, Marigold HQ news and Indigenous outreach services. Libraries received word in February that funding from the province would be increased from 2016 Municipal Population to 2019, and that the per capita amounts would be increased in tandem. The Regional Systems Advocacy Committee will continue to advocate for stable and sustainable funding for Alberta public libraries.





MARIGOLD
LIBRARY SYSTEM

Connecting Communities

2023-25 Marigold Library System Plan of Service



MARIGOLD
LIBRARY SYSTEM

Introduction

On behalf of our dedicated Board and staff, we are proud to share the 2023-2025 Marigold Library System Plan of Service. This plan represents the collective wisdom of our stakeholders and aims to continually drive improvement in the delivery of services.

Marigold is a dynamic, responsive organization that strives to respond to the needs of our members and support our service population. We are the operational hub for the system. While we work behind the scenes, this does not distance us from our commitment to helping people use libraries for learning and enjoyment. Our success is measured in stories of lives changed, families enriched, youth inspired and seniors connected.

The value of Marigold is to enhance the depth and breadth of quality public library resources to your community, no matter where you live. Together with Marigold member libraries, we get the latest books, technology, resources and materials in people's hands and on their screens. Marigold provides training, support, IT infrastructure and digital content that individual libraries could not affordably provide on their own. Our ability to leverage resources for the entire region provides tremendous benefits and cost savings while recognizing the unique needs of each member library, whether located in large urban centres or rural and remote communities.

Mission:

Empowering communities through exceptional library service and support.

Values:





Strategic Priority #1

Increase Community Awareness

Marigold builds and strengthens community awareness of the value of public library service.

Developing and sustaining community awareness of the value of public libraries is fundamental to ongoing funding and support for libraries and systems. People will learn that libraries are dynamic, thriving and relevant, and moreover, people will think about libraries in new ways.

Goals

- ▶ Marigold's stakeholders and community members increasingly access the full range of collections, services and technology available to them for recreation, creativity, exploration, learning and growth.
- ▶ Stakeholders understand that membership in Marigold Library System provides the best value for money.
- ▶ Effective advocacy articulates the importance of sustainable funding to ensure responsive, relevant library service that meets people's needs.

Objectives

- ▶ Annual reports reflect the increased use of library services, resources and collections.
- ▶ Updated Value of Your Investment reports effectively convey the value of membership in Marigold to stakeholders.
- ▶ Advocacy efforts raise awareness about the need for library funding and the value of public library services.
- ▶ Marketing and promotional materials are accurate, user-friendly and up-to-date.
- ▶ Marigold staff are visible at library and community events to promote services.



Strategic Priority #2

Connect the Marigold Community

Marigold fosters a connected library community that maximizes sharing, collaboration and dialogue to inform service delivery.

Supporting and collaborating with member library staff are key parts of Marigold's focus. The services and access that Marigold provides help to build capacity for libraries large and small. Working together, Marigold and its members can meet the diverse needs of the people of our region.

Goals

- ▶ Member library staff and trustees have meaningful opportunities to build a strong sense of connection with and belonging to the Marigold community.
- ▶ Engagement with member library staff is an essential component in the development and delivery of new Marigold services and programs.
- ▶ The diverse priorities, challenges and needs of member libraries and communities are reflected in Marigold's responsive service design.

Objectives

- ▶ Marigold receives positive feedback from Marigold board trustees and member library staff through evaluations and surveys.
- ▶ Staff participate in opportunities to learn more about Indigenous cultures and remove barriers to library service for Indigenous peoples.
- ▶ Marigold and library staff are better equipped to build diversity, equity and inclusion (DEI) into their operations, services and programs.





Strategic Priority #3

Strengthen Organizational Capacity

Marigold is a sustainable, trusted and innovative library system known for organizational excellence.

Libraries are constantly evolving to meet the needs of their patrons and emerging technologies. Keeping pace with change is a core service. Members trust Marigold to investigate and assess new technologies and resources and can rely on Marigold's expertise.

Goals

- ▶ Marigold provides exceptional value to members through responsible fiscal stewardship.
- ▶ Marigold trustees demonstrate excellence in governance.
- ▶ Marigold Library System has a reputation as an employer of choice.
- ▶ Marigold is operationally resilient, resourceful and prepared for emergencies.
- ▶ Marigold promotes an internal culture that integrates sustainability into the daily habits of the library community.

Objectives

- ▶ Board activities are achievable and realistic for volunteers, cost-efficient and reflect the diversity of the communities we serve.
- ▶ Trustees are engaged, informed and able to articulate the value of public libraries and membership in Marigold to stakeholders and the public.
- ▶ Headquarters staff have the support and resources needed to thrive in their work.
- ▶ Employee retention is a priority, and employees have access to opportunities for professional growth and development.
- ▶ Marigold's Business Continuity Plan and Emergency Response Plan are current.





Strategic Priority #4

Expand Community Capacity

Marigold provides training, professional development and resources for staff and trustees that meet evolving needs.

Keeping abreast of changes in library operations, and understanding the needs of frontline library staff, are crucial. Marigold provides the training, insights and technology that help its members adapt to and evolve with the speed of life today. Patrons are savvy, and Marigold supports member libraries in keeping pace while resources and services evolve.




Goals

- ▶ Library staff and trustees have access to the information, training and resources they need to provide library service to their communities.
- ▶ Library staff and trustees are supported in adapting to and using new Marigold-provided technology, services and resources.
- ▶ Library staff and trustees have opportunities to connect with and learn from each other at Marigold-hosted events.

Objectives

- ▶ Training content and delivery methods are accessible and relevant to staff and trustees.
- ▶ Attendees at the Marigold Library System Conference, Library Leaders meetings, training sessions, webinars and other events receive timely, relevant and useful skills and information.
- ▶ Marigold trustees have the information needed for effective governance and succession planning.
- ▶ Marigold sees increased readership of the eNewsletter, views of the website and utilization of training tools.



Marigold Library System is committed to delivering quality services to its members and community residents. We look forward to a future full of potential and impactful collaboration with our members to meet the diverse needs of people across this region.

Connecting Communities to information, ideas and innovation is at the core of Marigold's commitment to the people it serves.

Visit marigold.ab.ca for more information.



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