

**TOWN OF HANNA  
REGULAR COUNCIL MEETING  
AGENDA  
September 12, 2023**

- 1 CALL TO ORDER – 6:00 pm**
  
- 2 ADOPTION OF THE AGENDA**
  
- 3 DELEGATIONS**
  
- 4 PUBLIC PRESENTATION**
  
- 5 ADOPTION OF MINUTES**
  - 5.01 Minutes of the Regular Meeting of Council – August 8, 2023
  - 5.02 Minutes of the Information Meeting of Council – August 30, 2023
  
- 6 FINANCE REPORTS**
  - 6.01 Accounts Payable
  - 6.02 Statement of Revenues & Expenses – August 2023
  - 6.03 Budget Overview – August 2023
  
- 7 COMMITTEE REPORTS**
  
- 8 SENIOR ADMINISTRATIVE OFFICIALS REPORTS**
  - 8.01 Chief Administrative Officer
    - 8.01.1 Community Services Foreman
    - 8.01.2 Community Services Coordinator
  - 8.02 Director of Business & Communication
  - 8.03 Director of Public Works

**9 BUSINESS ITEMS**

- 9.01 September Council Information Meeting – Cancellation
- 9.02 2023 Taxation Report
- 9.03 ATCO Electric – 2024 Franchise Fee
- 9.04 APEX Utilities Inc – 2024 Franchise Fee

**10 BYLAWS**

**11 COUNCIL REPORTS & ROUNDTABLE**

**12 CORRESPONDENCE ITEMS**

- 12.1 Hanna Rodeo Queen – Financial Assistance Request
- 12.2 RMA Report – Family & Community Support Services – Final
- 12.3 Marigold Library Systems – August 2023 Notes to Council
- 12.4 Marigold Library System – 2024 Budget Estimates
- 12.5 Municipal Services Division – Decline Meeting with Minister of Municipal Affairs

**13 CLOSED SESSION**

- 13.1 Property Matter – as per FOIP Section 16 & 17

**14 ADJOURNMENT**

Date: September 12, 2023

Agenda Item No: 05.00

## Council Meeting Minutes

### Recommended Motion

That the Minutes of the Regular Meeting of Council held August 8, 2023, be adopted as presented.

That the Minutes of the Information Meeting of Council held August 30, 2023, be adopted as presented.

### Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

### Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



**Policy and/or Legislative Implications**

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

**Attachments**

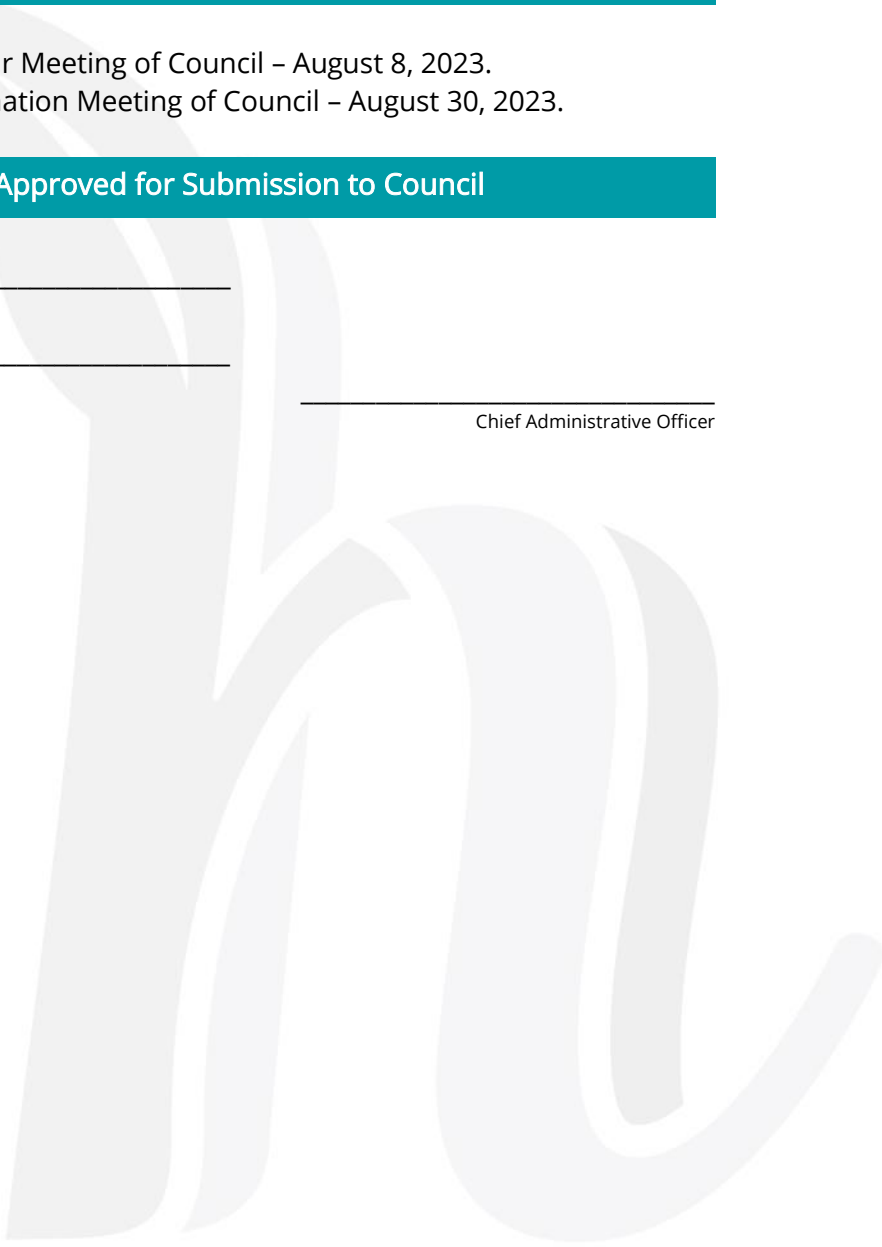
- 1. Minutes of the Regular Meeting of Council – August 8, 2023.
- 2. Minutes of the Information Meeting of Council – August 30, 2023.

**Reviewed by and Approved for Submission to Council**

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



**TOWN OF HANNA  
REGULAR COUNCIL MEETING  
August 8, 2023**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, August 8, 2023 at 6:00 p.m. in the Town Council Chambers.

**Council Members Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin  
Fred Crowle  
Sandra Murphy  
Kyle Olsen  
Vernon Thuroo

**Council Absent**

Angie Warwick

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communications

**1.0 CALL TO ORDER**

Mayor Povaschuk called the meeting to order at 6:01 p.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Olsen that the agenda for the August 8, 2023, Regular Council Meeting be adopted as presented.

Motion Carried.

**3.0 DELEGATIONS**

**4.0 PUBLIC PRESENTATION**

**5.0 ADOPTION OF MINUTES**

5.01 Minutes of the Regular Meeting of Council – July 11, 2023

163-2023  
Regular Meeting  
Minutes

Moved by Councillor Thuroo that the Minutes of the Regular Meeting of Council held July 11, 2023 be adopted as presented.

Motion Carried.

5.02 Minutes of the Information Meeting of Council – July 26, 2023

164-2023  
Information Meeting  
Minutes

Moved by Councillor Murphy that the Minutes of the Information Meeting of Council held July 26, 2023 be adopted as presented.

Motion Carried.

**6.0 FINANCE REPORTS**

6.01 Accounts Payable

165-2023  
Accounts Payable

Moved by Councillor Crowle that Council accepts the accounts payable listings for general account cheques 42734 – 42782 and direct deposit payments 002244 – 002316 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – July 2023

166-2023  
Statement of  
Revenues &  
Expenses

Moved by Councillor Beaudoin that Council accepts the Statement of Revenue & Expense Report for July 2023 for information.

Motion Carried.

6.03 Budget Overview – July 2023

167-2023  
Budget Overview

Moved by Councillor Murphy that Council accepts the Budget Overview for July 2023 for information.

Motion Carried.

**7.0 COMMITTEE REPORTS**

**8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS**

- 8.01 Chief Administrative Officer
  - 8.01.1 Community Services Foreman
  - 8.01.2 Community Services Coordinator
- 8.02 Director of Business & Communication
- 8.03 Director of Public Works

168-2023  
SAO Reports

Moved by Councillor Thuroo that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

**9.0 BUSINESS ITEMS**

- 9.01 Land Use Bylaw 1032-2023 Public Hearing Date

169-2023  
Land Use Bylaw  
1032-2023 Public  
Hearing Date

Moved by Councillor Olsen that Council authorize a Public Hearing for Bylaw 1032-2023 to be held on September 13, 2023 at 9:00 a.m. at the Town of Hanna Community Centre to allow any person who claims that he/she will be affected prejudicially by Bylaw 1032-2023, an opportunity to be heard by Council; and further, that the notice of the public hearing be advertised as per the requirements in the Municipal Government Act.

Motion Carried.

- 9.02 Advertising Plan Amendment

170-2023  
Advertising Plan  
Amendment

Moved by Councillor Beaudoin that Council approves the revised Advertising Plan dated August 8, 2023.

Motion Carried.

Town of Hanna  
Regular Council Meeting  
August 8, 2023  
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## 10.0 BYLAWS

## 11.0 COUNCIL REPORTS AND ROUNDTABLE

171-2023  
Council Reports

Moved by Councillor Beaudoin that Council accepts the Council Reports for information.

Motion Carried.

## 12.0 CORRESPONDENCE

- 12.01 Minister of Municipal Affairs – 2023 Funding Letter
- 12.02 Canadian Badlands Dispersal of Assets Letter
- 12.03 Save-the-date AJTMA 2024 Conference
- 12.04 Designated Community under the Rural Renewal Stream

172-2023  
Correspondence

Moved by Councillor Crowle that Council accepts Correspondence items 12.01 to 12.04 for information.

Motion Carried.

## 13.0 CLOSED SESSION

## 14.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 7:06 p.m.

These minutes approved this 12<sup>th</sup> day of September 2023.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Kim Neill



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**TOWN OF HANNA  
INFORMATION COUNCIL MEETING  
August 30, 2023**

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, August 30, 2023 at 8:30 a.m. at the Town of Hanna Council Chambers.

**Councillors Present:**

Mayor Danny Povaschuk  
Fred Crowle  
Sandra Beaudoin  
Sandra Murphy  
Kyle Olsen – entered at 8:43 a.m.  
Vern Thuroo  
Angie Warwick

**Council Absent**

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication

**1.0 CALL TO ORDER**

Mayor Danny Povaschuk called the meeting to order at 8:30 a.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Warwick that the agenda for the August 30, 2023 Information Council Meeting be adopted as presented.

Motion Carried.

### **3.0 DELEGATIONS**

#### **3.01 Hanna RCMP Detachment 2023/24 First Quarter Report**

Moved by Councillor Crowle that Council thanks Sgt. Robert Welsman, OIC Hanna Detachment, for the presentation of policing statistics 2023/2024 first quarter (April – June 2023) and the update on the activities of the Hanna RCMP Detachment.

Motion Carried.

### **4.0 PUBLIC PRESENTATION**

### **5.0 CHIEF ADMINISTRATIVE OFFICER REPORT**

Chief Administrative Officer Neill reviewed his report with Council.

### **6.0 BUSINESS ITEMS**

#### **6.01 Town Entrance Signage Report**

Moved by Councillor Olsen that Council accepts the Entrance Signage Report for information.

Motion Carried.

### **7.0 COUNCIL ROUNDTABLE**

The Mayor and Councillors provided verbal reports regarding meetings or items of interest since the August 8, 2023, Regular Council Meeting.

174-2023  
Hanna RCMP  
2023/2024 First  
Quarter Report

175-2023  
Town of Hanna  
Signage Report

**8.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 10:08 a.m.

These minutes approved this 12<sup>th</sup> day of September 2023.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Kim Neill

Date: September 12, 2023

Agenda Item No: 06.01

## Accounts Payable

### Recommended Motion

That Council accepts the accounts payable listings for general account cheques 42783 – 42815 and direct deposit payments 002317 – 002386 for information.

### Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques and direct deposits. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

1. Accounts Payable Listing – Cheques 42783 – 42815 totaling \$ 59,965.61
2. Accounts Payable Listing – Direct Deposits 002317 – 002386 totaling \$237,418.72

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Date: September 12, 2023

Agenda Item No: 06.02

## Statement of Revenue & Expense

### Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for August 2023 for information.

### Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2023 Operating and Capital budgets approved by Council at the May 9, 2023, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to August 31, 2023.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



## Policy and/or Legislative Implications

N/A

## Attachments

1. Statement of Revenue & Expense Report – August 2023

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2023  
 To 31/08/2023

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>GENERAL MUNICIPAL</b>				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	2,393,869.75-	2,392,893.00-	976.75
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	926,262.36-	928,975.00-	2,712.64-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	71,525.47-	71,566.00-	40.53-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	1,357.72-	1,358.00-	0.28-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	151,260.57-	151,220.00-	40.57
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	89,444.95-	63,488.00-	25,956.95
PENALTY & COST ON TAX	1-01-0000-510	3,944.42-	15,000.00-	11,055.58-
CONCESSION & FRANCHISE	1-01-0000-540	314,667.36-	536,000.00-	221,332.64-
RETURN ON INVESTMENTS	1-01-0000-550	122,993.52-	227,000.00-	104,006.48-
	TOTAL GENERAL MUNICIPAL 01:	4,075,326.12-	4,387,500.00-	312,173.88-
<b>GENERAL ADMINISTRATION</b>				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	4,340.00-	3,300.00-	1,040.00
ADMIN SOUVENIR	1-12-0000-419	1,949.21-	2,100.00-	150.79-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	12,262.50-	16,800.00-	4,537.50-
ADMIN OTHER REVENUE	1-12-0000-590	126,889.14-	5,000.00-	121,889.14
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	40,000.00-	40,000.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	305,666.00-	305,700.00-	34.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	300,000.00-	300,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	55,700.00-	55,700.00-
	TOTAL GENERAL ADMINISTRATION 12:	451,106.85-	728,600.00-	277,493.15-
<b>TAX RECOVERY PROPERTY</b>				
TAX RECOVERY PROPERTY - LEASE	1-12-0600-560	0.00	2,080.00-	2,080.00-
	TOTAL TAX RECOVERY PROPERTY:	0.00	2,080.00-	2,080.00-
<b>POLICE</b>				
POLICE PROVINCIAL FINES	1-21-0000-530	3,379.16-	7,100.00-	3,720.84-
	TOTAL POLICE:	3,379.16-	7,100.00-	3,720.84-
<b>SAFETY &amp; RISK MANAGEMENT</b>				
<b>FIRE</b>				
FIRE FIRE FIGHTING FEES	1-23-0000-410	45,687.50-	96,300.00-	50,612.50-
FIRE OTHER	1-23-0000-590	220,943.42-	440,000.00-	219,056.58-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	140,346.00-	140,346.00-
FIRE DRAWN FROM SURPLUS (OPERATING R	1-23-0000-920	0.00	591,000.00-	591,000.00-
	TOTAL FIRE:	266,630.92-	1,267,646.00-	1,001,015.08-
<b>FIRE - ECETP</b>				
FIRE - ECETP PROVINCIAL CONDITIONAL	1-23-0200-840	12,592.74-	12,600.00-	7.26-
	FIRE - ECETP TOTAL:	12,592.74-	12,600.00-	7.26-
<b>BY-LAW ENFORCEMENT</b>				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	5,900.95-	3,000.00-	2,900.95
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	480.00-	500.00-	20.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	16,525.00-	18,200.00-	1,675.00-
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	125.00-	200.00-	75.00-
BY-LAW FINES	1-26-0000-530	450.00-	1,000.00-	550.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
	TOTAL BY-LAW ENFORCEMENT:	23,480.95-	23,400.00-	80.95
<b>DOG CONTROL</b>				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	4,290.00-	4,500.00-	210.00-
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
	TOTAL DOG CONTROL:	4,290.00-	4,600.00-	310.00-
<b>COMMON SERVICES</b>				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	0.00	6,900.00-	6,900.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	150.00-	300.00-	150.00-
	TOTAL COMMON SERVICES:	150.00-	7,200.00-	7,050.00-
<b>STREETS &amp; ROADS</b>				
S & R OTHER REVENUE	1-32-0000-590	6,766.68-	0.00	6,766.68
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	437,814.00-	437,814.00-
S & R DRAWN FROM SURPLUS (OPERATING	1-32-0000-920	0.00	208,900.00-	208,900.00-
	TOTAL STREETS & ROADS:	6,766.68-	646,714.00-	639,947.32-
<b>AIRPORT</b>				



For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2023  
 To 31/08/2023

Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	7,050.00-	8,600.00-	1,550.00-
AIRPORT OTHER REVENUE	1-33-0000-590	3,839.68-	100.00-	3,739.68
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	200,000.00-	352,500.00-	152,500.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	106,305.00-	106,305.00-
	TOTAL AIRPORT:	210,889.68-	467,505.00-	256,615.32-
<b>WATER SUPPLY &amp; DISTRIBUTION</b>				
WATER SALE OF WATER	1-41-0000-410	565,062.04-	1,125,400.00-	560,337.96-
WATER SERVICE CHARGES	1-41-0000-413	650.00-	1,300.00-	650.00-
WATER DRAWN FROM SURPLUS (OPERATING)	1-41-0000-920	0.00	27,500.00-	27,500.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	39,734.10-	83,300.00-	43,565.90-
	TOTAL WATER SUPPLY & DISTRIBUTION:	605,446.14-	1,237,500.00-	632,053.86-
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	1,483.04-	0.00	1,483.04
	TOTAL WATER LINES & DISTRIBUTION:	1,483.04-	0.00	1,483.04
<b>SANITARY SEWERS</b>				
SEWER CHARGES	1-42-0000-410	130,713.25-	260,100.00-	129,386.75-
SEWER DRAWN FROM SURPLUS (OPERATING)	1-42-0000-920	0.00	47,500.00-	47,500.00-
	TOTAL SANITARY SEWERS:	130,713.25-	307,600.00-	176,886.75-
<b>GARBAGE COLLECTION &amp; DISPOSAL</b>				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	38,123.28-	74,300.00-	36,176.72-
GARBAGE OTHER REVENUE	1-43-0000-590	15.00-	0.00	15.00
	TOTAL GARBAGE COLLECTION & DISPOSAL:	38,138.28-	74,300.00-	36,161.72-
<b>BIG COUNTRY WASTE AUTHORITY</b>				
REGIONAL WASTE SITE FEES	1-44-0000-410	176,672.23-	353,800.00-	177,127.77-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	30.00-	100.00-	70.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	176,702.23-	353,900.00-	177,197.77-
<b>F.C.S.S.</b>				
FCSS PROGRAM REVENUE	1-51-0000-402	3,925.00-	1,800.00-	2,125.00
FCSS VAN RENTAL	1-51-0000-561	279.15-	900.00-	620.85-
FCSS DONATIONS	1-51-0000-591	100.00-	1,000.00-	900.00-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	3,360.00-	3,400.00-	40.00-
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	67,348.50-	89,798.00-	22,449.50-
	TOTAL F.C.S.S.:	75,012.65-	96,898.00-	21,885.35-
<b>FCSS - YOUTH CLUB</b>				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	30,334.00-	30,334.00-
	TOTAL FCSS - YOUTH CLUB:	0.00	30,334.00-	30,334.00-
<b>CEMETERY</b>				
CEMETERY CHARGES	1-56-0000-410	15,600.00-	16,700.00-	1,100.00-
CEMETERY OTHER	1-56-0000-590	243.72-	400.00-	156.28-
	TOTAL CEMETERY:	15,843.72-	17,100.00-	1,256.28-
<b>COMMERCIAL OFFICE BUILDING</b>				
COMMERCIAL OFFICE BUILDING RENT	1-61-0200-560	9,500.00-	13,200.00-	3,700.00-
COMMERCIAL OFFICE BUILDING DRAW FROM	1-61-0200-930	0.00	13,230.00-	13,230.00-
	TOTAL COMMERCIAL OFFICE BUILDING:	9,500.00-	26,430.00-	16,930.00-
<b>ECONOMIC DEVELOPMENT - TOURISM</b>				
TOURISM OTHER REVENUE	1-61-0300-590	829.58-	0.00	829.58
	TOTAL ECONOMIC DEVELOPMENT - TOURISM:	829.58-	0.00	829.58
<b>BUSINESS &amp; COMMUNICATIONS</b>				
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	5,000.00-	5,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	0.00	5,000.00-	5,000.00-
<b>SUBDIVISION</b>				
SUBDIVISION SALE OF LAND	1-66-0000-400	37,514.06-	0.00	37,514.06
	TOTAL SUBDIVISION:	37,514.06-	0.00	37,514.06
<b>RECREATION &amp; PARKS FACILITIES</b>				
RECREATION SALES & SERVICE	1-72-0000-410	2,653.50-	1,500.00-	1,153.50
RECREATION PROGRAM REVENUE	1-72-0000-430	7,061.30-	1,000.00-	6,061.30
RECREATION DONATIONS	1-72-0000-591	1,428.57-	0.00	1,428.57

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2023  
 To 31/08/2023

Description	Account	YTD Actual	YTD Budget	YTD Variance
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	316,873.91-	78,035.00-	238,838.91
RECREATION PROVINCIAL CONDITIONAL GR	1-72-0000-840	0.00	16,620.00-	16,620.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	14,500.00-	14,500.00-
RECREATION OTHER REVENUE	1-72-0000-990	250.00-	0.00	250.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	1,610.00-	7,400.00-	5,790.00-
	TOTAL RECREATION REVENUE:	329,877.28-	306,055.00-	23,822.28
<b>SWIMMING POOLS</b>				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	23,470.52-	22,800.00-	670.52
POOL LESSON REGISTRATIONS	1-72-0100-411	39,849.55-	30,900.00-	8,949.55
POOL DAILY ADMISSIONS	1-72-0100-412	12,165.79-	14,400.00-	2,234.21-
POOL RETAIL SALES	1-72-0100-419	4,074.77-	3,800.00-	274.77
POOL RENTAL REVENUE	1-72-0100-560	7,371.50-	6,800.00-	571.50
POOL DONATIONS	1-72-0100-590	25.00-	200.00-	175.00-
POOL DRAWN FROM RESERVES	1-72-0100-930	0.00	15,000.00-	15,000.00-
POOL OTHER REVENUE	1-72-0100-990	379.00-	0.00	379.00-
	TOTAL SWIMMING POOLS:	87,336.13-	93,900.00-	6,563.87-
<b>ARENA</b>				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	10,694.67-	8,700.00-	1,994.67
ARENA RENTAL REVENUE	1-72-0200-560	43,969.66-	75,300.00-	31,330.34-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	1,685.00-	3,300.00-	1,615.00-
ARENA DRAWN FROM SURPLUS (OPERATING	1-72-0200-920	0.00	5,000.00-	5,000.00-
	TOTAL ARENA:	56,349.33-	92,300.00-	35,950.67-
<b>CURLING RINK</b>				
CURLING RINK SALE OF SERVICES	1-72-0400-410	28,572.71-	35,000.00-	6,427.29-
CURLING RINK RENTAL REVENUE	1-72-0400-560	6,711.00-	7,500.00-	789.00-
CURLING RINK DRAWN FROM DEFERRED	1-72-0400-930	0.00	15,000.00-	15,000.00-
	CURLING RINK TOTAL:	35,283.71-	57,500.00-	22,216.29-
<b>BALL DIAMONDS</b>				
BALL DIAMOND REVENUE	1-72-0500-560	4,300.00-	4,400.00-	100.00-
	TOTAL BALL DIAMONDS REVENUE:	4,300.00-	4,400.00-	100.00-
<b>FOX LAKE &amp; HELMER DAM</b>				
FOX LAKE REVENUE	1-72-0700-410	3,627.03-	5,200.00-	1,572.97-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	18.91-	514.00-	495.09-
FOX LAKE RENTAL REVENUE	1-72-0700-560	78,827.21-	75,700.00-	3,127.21
FOX LAKE DRAWN FROM SURPLUS (OPERATI	1-72-0700-920	0.00	28,350.00-	28,350.00-
	TOTAL FOX LAKE & HELMER DAM:	82,473.15-	109,764.00-	27,290.85-
<b>PARKS</b>				
PARKS DRAWN FROM SURPLUS	1-72-0800-930	0.00	25,000.00-	25,000.00-
	TOTAL PARKS:	0.00	25,000.00-	25,000.00-
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	14,035.00-	14,100.00-	65.00-
PLAYGROUND PROGRAM DONATIONS	1-72-1000-591	0.00	500.00-	500.00-
	TOTAL PLAYGROUND PROGRAM:	14,035.00-	14,600.00-	565.00-
<b>HKH PIONEER PARK</b>				
HKH PIONEER PARK REVENUE	1-72-1300-560	390.00-	0.00	390.00
	TOTAL HKH PARK REVENUE:	390.00-	0.00	390.00
<b>SOCCER FIELDS</b>				
SOCCER FIELDS REVENUE	1-72-1400-560	2,500.00-	2,500.00-	0.00
	TOTAL SOCCER FIELDS REVENUE:	2,500.00-	2,500.00-	0.00
<b>LIBRARY</b>				
LIBRARY DRAWN FROM SURPLUS (OPERATI	1-74-0200-920	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
<b>REGIONAL COMMUNITY SERVICES CENTRE</b>				
RCSC RENTAL REVENUE	1-74-0800-560	8,479.23-	10,900.00-	2,420.77-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	0.00	20,000.00-	20,000.00-
RCSC OTHER	1-74-0800-590	10.01-	0.00	10.01
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	19,047.62-	19,050.00-	2.38-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	28,511.70-	29,158.00-	646.30-

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Description	Account	YTD Actual	YTD Budget	YTD Variance
TOTAL REGIONAL COMMUNITY SERVICES CENTRE:		56,048.56-	79,108.00-	23,059.44-
<b>COMMUNITY CENTRE</b>				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	21,255.00-	37,327.00-	16,072.00-
TOTAL COMMUNITY CENTRE:		21,255.00-	37,327.00-	16,072.00-
<b>LIONS HALL</b>				
LIONS HALL RENTAL REVENUE	1-74-1000-560	2,025.00-	2,400.00-	375.00-
LIONS HALL TOTAL:		2,025.00-	2,400.00-	375.00-
TOTAL REVENUE:		6,837,669.21-	10,538,861.00-	3,701,191.79-
<b>COUNCIL</b>				
COUNCIL WAGES	2-11-0000-110	57,955.57	96,400.00	38,444.43
COUNCIL BENEFITS	2-11-0000-130	2,359.87	4,200.00	1,840.13
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	3,005.19	14,400.00	11,394.81
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	5,186.92	13,300.00	8,113.08
COUNCIL GOODS	2-11-0000-500	13,209.94	17,400.00	4,190.06
COUNCIL OTHER (ELECTION)	2-11-0000-990	0.00	1,000.00	1,000.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	1,035.00	3,900.00	2,865.00
TOTAL COUNCIL:		83,277.49	151,150.00	67,872.51
<b>ADMINISTRATION</b>				
ADMINISTRATION SALARIES	2-12-0000-110	194,758.19	332,800.00	138,041.81
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	0.00	9,000.00	9,000.00
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	15,289.30	20,900.00	5,610.70
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	0.00	600.00	600.00
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	22,123.90	40,900.00	18,776.10
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	8,150.00	8,200.00	50.00
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	8,750.46	20,000.00	11,249.54
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	0.00	4,800.00	4,800.00
ADMINISTRATION STAFF TRAINING	2-12-0000-212	823.70	4,900.00	4,076.30
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	4,064.36	9,900.00	5,835.64
ADMINISTRATION TELEPHONE	2-12-0000-217	9,130.33	7,400.00	1,730.33-
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	14,673.05	6,700.00	7,973.05-
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	6,558.12	8,700.00	2,141.88
ADMINISTRATION AUDIT	2-12-0000-230	21,775.00	33,000.00	11,225.00
ADMINISTRATION LEGAL	2-12-0000-231	1,758.76	5,000.00	3,241.24
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	81,073.24	153,863.00	72,789.76
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	39,000.00	39,000.00	0.00
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	3,772.44	5,000.00	1,227.56
ADMINISTRATION INSURANCE	2-12-0000-274	17,590.65	17,710.00	119.35
ADMINISTRATION ASSESSOR	2-12-0000-280	26,722.04	50,400.00	23,677.96
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	329.05	1,000.00	670.95
ADMINISTRATION GOODS	2-12-0000-500	14,461.33	10,800.00	3,661.33-
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	0.00	3,700.00	3,700.00
ADMINISTRATION POWER	2-12-0000-541	17,565.03	28,400.00	10,834.97
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	122,466.21	122,500.00	33.79
ADMINISTRATION BANK CHARGES	2-12-0000-810	3,908.00	5,400.00	1,492.00
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	363.00	1,340.00	977.00
ADMINISTRATION OTHER	2-12-0000-990	120,000.00	32,000.00	88,000.00-
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	815.43	1,000.00	184.57
TOTAL ADMINISTRATION:		755,921.59	984,913.00	228,991.41
<b>TAX RECOVERY PROPERTY</b>				
TAX RECOVERY PROPERTY - CONTRACTED R	2-12-0600-250	1,303.88	500.00	803.88-
TAX RECOVERY PROPERTY - INSURANCE	2-12-0600-274	325.89	330.00	4.11
TAX RECOVERY PROPERTY - HEAT	2-12-0600-540	585.75	500.00	85.75-
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	82.19	500.00	417.81
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	129.00	280.00	151.00
TOTAL TAX RECOVERY PROPERTY:		2,426.71	2,110.00	316.71-
<b>POLICE</b>				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	96,171.00	96,000.00	171.00-
TOTAL POLICE:		96,171.00	96,000.00	171.00-
<b>SAFETY &amp; RISK MANAGEMENT</b>				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,500.00	2,500.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	870.75	1,950.00	1,079.25
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	1,019.99	800.00	219.99-

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Description	Account	YTD Actual	YTD Budget	YTD Variance
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	0.00	1,100.00	1,100.00
	TOTAL SAFETY & RISK MANAGEMENT:	1,890.74	6,350.00	4,459.26
<b>FIRE</b>				
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	101,300.00	101,300.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	2,168.82	9,600.00	7,431.18
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,500.00	20.00
FIRE TRAVEL	2-23-0000-211	4,897.05	7,000.00	2,102.95
FIRE TRAINING	2-23-0000-212	5,562.02	22,300.00	16,737.98
FIRE FREIGHT	2-23-0000-215	622.26	500.00	122.26
FIRE TELEPHONE	2-23-0000-217	3,707.03	6,500.00	2,792.97
FIRE ADVERTISING	2-23-0000-220	0.00	900.00	900.00
FIRE MEMBERSHIPS	2-23-0000-221	845.00	900.00	55.00
FIRE CONTRACTED SERVICES	2-23-0000-232	19,772.64	28,100.00	8,327.36
FIRE CONTRACTED REPAIRS	2-23-0000-250	9,922.57	14,000.00	4,077.43
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	2,834.53	5,000.00	2,165.47
FIRE INSURANCE	2-23-0000-274	16,806.25	16,810.00	3.75
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	422.95	600.00	177.05
FIRE GOODS	2-23-0000-500	17,066.82	18,200.00	1,133.18
FIRE PETROLEUM PRODUCTS	2-23-0000-521	5,111.01	9,100.00	3,988.99
FIRE VEHICLE MAINTENANCE	2-23-0000-523	148.10	200.00	51.90
FIRE HEATING	2-23-0000-540	7,467.32	10,700.00	3,232.68
FIRE POWER	2-23-0000-541	8,778.82	15,800.00	7,021.18
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	1,124.70	16,500.00	15,375.30
	TOTAL FIRE:	108,737.89	285,510.00	176,772.11
<b>FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP</b>				
FIRE - ECETP ADDED TO OPERATING RESE	2-23-0200-764	0.00	12,000.00	12,000.00
	TOTAL FIRE - ECETP:	0.00	12,000.00	12,000.00
<b>EMERGENCY SERVICES</b>				
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	2,000.00	2,000.00
EMERGENCY SERVICES CONTRACTED SERVI	2-24-0000-232	6,933.36	10,400.00	3,466.64
EMERGENCY SERVICES GOODS	2-24-0000-500	0.00	900.00	900.00
EMERGENCY SERVICES OTHER	2-24-0000-990	0.00	100.00	100.00
	TOTAL EMERGENCY SERVICES:	6,933.36	13,400.00	6,466.64
<b>BY-LAW ENFORCEMENT</b>				
BYLAW STAFF TRAVEL	2-26-0000-211	0.00	1,000.00	1,000.00
BYLAW STAFF TRAINING	2-26-0000-212	9,400.00	9,400.00	0.00
BYLAW FREIGHT	2-26-0000-215	540.00	700.00	160.00
BYLAW TELEPHONE	2-26-0000-217	470.02	830.00	359.98
BYLAW ADVERTISING	2-26-0000-220	212.80	1,000.00	787.20
BYLAW MEMBERSHIP	2-26-0000-221	0.00	200.00	200.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	31,201.15	46,800.00	15,598.85
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	0.00	400.00	400.00
BYLAW INSURANCE	2-26-0000-274	0.00	570.00	570.00
BYLAW GOODS	2-26-0000-500	175.00	2,000.00	1,825.00
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	0.00	1,200.00	1,200.00
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	5,900.95	3,000.00	2,900.95
	TOTAL BY-LAW ENFORCEMENT:	47,899.92	67,100.00	19,200.08
<b>DOG CONTROL</b>				
DOG CONTROL POSTAGE	2-28-0000-215	607.80	700.00	92.20
DOG CONTROL ADVERTISING	2-28-0000-220	0.00	300.00	300.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,149.00	1,500.00	351.00
DOG CONTROL GOODS	2-28-0000-500	267.00	600.00	333.00
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	10,000.00	10,000.00	0.00
	TOTAL DOG CONTROL:	12,023.80	13,100.00	1,076.20
<b>COMMON SERVICES</b>				
COMMON SERVICES SALARIES	2-31-0000-110	125,147.05	244,200.00	119,052.95
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	5,410.08	3,600.00	1,810.08
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	8,901.37	18,500.00	9,598.63
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	408.15	300.00	108.15
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	21,768.32	44,400.00	22,631.68
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	0.00	1,500.00	1,500.00
COMMON SERVICES FREIGHT	2-31-0000-215	2,823.77	900.00	1,923.77
COMMON SERVICES TELEPHONE	2-31-0000-217	2,583.12	4,400.00	1,816.88

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Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	0.00	1,000.00	1,000.00
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	1,321.20	3,600.00	2,278.80
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	23,053.68	20,000.00	3,053.68-
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	5,098.86	10,000.00	4,901.14
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	3,077.38	4,500.00	1,422.62
COMMON SERVICES EQUIPMENT RENTAL OR	2-31-0000-263	16,939.16	21,880.00	4,940.84
COMMON SERVICES INSURANCE	2-31-0000-274	29,639.30	30,570.00	930.70
COMMON SERVICES GOODS	2-31-0000-500	10,707.57	19,300.00	8,592.43
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	27,213.75	53,300.00	26,086.25
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	8,893.68	13,500.00	4,606.32
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	17,736.60	12,900.00	4,836.60-
COMMON SERVICES HEATING	2-31-0000-540	11,385.03	24,400.00	13,014.97
COMMON SERVICES POWER	2-31-0000-541	10,913.90	17,200.00	6,286.10
COMMON SERVICES INTEREST ON CAPITAL	2-31-0000-831	7,142.10	10,035.00	2,892.90
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	1,508.40	3,000.00	1,491.60
TOTAL COMMON SERVICES:		341,672.47	563,485.00	221,812.53
<b>STREETS &amp; ROADS</b>				
S & R SALARIES	2-32-0000-110	64,900.04	84,900.00	19,999.96
S & R SEASONAL SALARIES	2-32-0000-111	3,969.16	5,400.00	1,430.84
S & R BENEFITS	2-32-0000-130	5,440.38	6,200.00	759.62
S & R SEASONAL BENEFITS	2-32-0000-131	244.95	400.00	155.05
S & R NON T4 BENEFITS	2-32-0000-133	11,140.25	14,800.00	3,659.75
S & R FREIGHT	2-32-0000-215	1,185.24	1,400.00	214.76
S & R CONTRACTED SERVICES	2-32-0000-232	7,502.55	5,900.00	1,602.55-
S & R CONTRACTED REPAIRS	2-32-0000-250	5,428.25	145,000.00	139,571.75
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	768.46	5,000.00	4,231.54
S & R VEHICLE REPAIRS	2-32-0000-255	0.00	1,500.00	1,500.00
S & R GOODS	2-32-0000-500	35,250.20	30,500.00	4,750.20-
S & R EQUIPMENT GOODS	2-32-0000-522	1,517.27	6,900.00	5,382.73
S & R VEHICLE MAINTENANCE	2-32-0000-523	1,291.40	2,500.00	1,208.60
S & R STREET LIGHTS	2-32-0000-553	71,843.05	120,900.00	49,056.95
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	437,814.00	437,814.00
TOTAL STREETS & ROADS:		210,481.20	869,114.00	658,632.80
<b>AIRPORT</b>				
AIRPORT SALARIES	2-33-0000-110	2,110.45	2,100.00	10.45-
AIRPORT SEASONAL SALARIES	2-33-0000-111	1,589.64	3,600.00	2,010.36
AIRPORT BENEFITS	2-33-0000-130	168.30	200.00	31.70
AIRPORT SEASONAL BENEFITS	2-33-0000-131	83.68	200.00	116.32
AIRPORT NON T-4 BENEFITS	2-33-0000-133	275.04	400.00	124.96
AIRPORT FREIGHT	2-33-0000-215	370.39	100.00	270.39-
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	47.10	50.00	2.90
AIRPORT CONTRACTED SERVICES	2-33-0000-232	6,541.38	4,600.00	1,941.38-
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	254.90	2,300.00	2,045.10
AIRPORT VEHICLE REPAIRS	2-33-0000-255	109.02	200.00	90.98
AIRPORT INSURANCE	2-33-0000-274	4,959.94	4,960.00	0.06
AIRPORT GOODS	2-33-0000-500	2,522.21	1,500.00	1,022.21-
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,252.15	2,800.00	1,547.85
AIRPORT POWER	2-33-0000-541	8,811.06	10,200.00	1,388.94
AIRPORT WATER & SEWER	2-33-0000-542	280.00	500.00	220.00
TOTAL AIRPORT:		29,375.26	33,810.00	4,434.74
<b>WATER PLANT</b>				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	526,638.00	851,600.00	324,962.00
WATER PLANT POWER	2-41-0100-541	17,846.04	33,800.00	15,953.96
TOTAL WATER PLANT:		544,484.04	885,400.00	340,915.96
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES SALARIES	2-41-0200-110	57,130.88	138,400.00	81,269.12
WATER LINES SEASONAL SALARIES	2-41-0200-111	388.96	3,000.00	2,611.04
WATER LINES BENEFITS	2-41-0200-130	4,477.26	11,500.00	7,022.74
WATER LINES SEASONAL BENEFITS	2-41-0200-131	29.75	200.00	170.25
WATER LINES NON T4 BENEFITS	2-41-0200-133	6,607.75	23,500.00	16,892.25
WATER LINES TRAVEL & TRAINING	2-41-0200-211	2,014.29	4,500.00	2,485.71
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	3,411.98	9,200.00	5,788.02
WATER LINES ADVERTISING	2-41-0200-220	0.00	1,000.00	1,000.00
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	8,189.96	8,400.00	210.04
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	26,770.47	35,000.00	8,229.53

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Description	Account	YTD Actual	YTD Budget	YTD Variance
WATER LINES GOODS	2-41-0200-500	11,874.64	20,000.00	8,125.36
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
TOTAL WATER LINES & DISTRIBUTION:		120,895.94	304,700.00	183,804.06
<b>SANITARY SEWERS</b>				
SEWERS SALARIES	2-42-0000-110	19,123.15	28,800.00	9,676.85
SEWERS SEASONAL SALARIES	2-42-0000-111	1,219.92	0.00	1,219.92-
SEWERS BENEFITS	2-42-0000-130	1,554.86	2,200.00	645.14
SEWERS SEASONAL BENEFITS	2-42-0000-131	93.44	0.00	93.44-
SEWERS NON T4 BENEFITS	2-42-0000-133	3,413.95	5,300.00	1,886.05
SEWERS FREIGHT & POSTAGE	2-42-0000-215	56.38	500.00	443.62
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	884.20	1,800.00	915.80
SEWERS CONTRACTED REPAIRS	2-42-0000-250	34,655.46	72,500.00	37,844.54
SEWERS INSURANCE	2-42-0000-274	3,415.72	3,420.00	4.28
SEWERS GOODS	2-42-0000-500	14,485.67	32,000.00	17,514.33
SEWERS HEATING	2-42-0000-540	743.22	1,400.00	656.78
SEWERS POWER	2-42-0000-541	7,305.94	14,400.00	7,094.06
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
TOTAL SANITARY SEWERS:		86,951.91	212,320.00	125,368.09
<b>GARBAGE</b>				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	49,300.00	75,400.00	26,100.00
GARBAGE GOODS	2-43-0000-500	0.00	300.00	300.00
TOTAL GARBAGE:		49,300.00	75,700.00	26,400.00
<b>REGIONAL WASTE</b>				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	250,916.16	334,400.00	83,483.84
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	19,400.00	19,400.00
REGIONAL WASTE OTHER	2-44-0000-990	15.00	0.00	15.00-
TOTAL REGIONAL WASTE SYSTEM:		250,931.16	353,800.00	102,868.84
<b>FCSS</b>				
FCSS SALARIES	2-51-0100-110	15,174.54	23,600.00	8,425.46
FCSS BENEFITS	2-51-0100-130	1,186.04	2,200.00	1,013.96
FCSS NON T4 BENEFITS	2-51-0100-133	3,068.07	5,300.00	2,231.93
FCSS TRAVEL	2-51-0100-211	486.29	1,000.00	513.71
FCSS TRAINING	2-51-0100-212	205.00	700.00	495.00
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	0.00	800.00	800.00
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	120.00	500.00	380.00
FCSS INSURANCE	2-51-0100-274	10.66	11.00	0.34
FCSS GOODS	2-51-0100-500	0.00	2,100.00	2,100.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	321.00	580.00	259.00
TOTAL FCSS:		20,841.60	37,091.00	16,249.40
<b>FCSS COORDINATOR</b>				
COORDINATOR SALARIES	2-51-0200-110	16,793.27	26,100.00	9,306.73
COORDINATOR BENEFITS	2-51-0200-130	1,324.02	2,400.00	1,075.98
COORDINATOR NON T4 BENEFITS	2-51-0200-133	3,410.37	5,900.00	2,489.63
COORDINATOR TRAVEL	2-51-0200-211	693.33	1,200.00	506.67
COORDINATOR TRAINING	2-51-0200-212	175.00-	700.00	875.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	270.00	300.00	30.00
COORDINATOR TELEPHONE	2-51-0200-217	171.42	400.00	228.58
COORDINATOR ADVERTISING	2-51-0200-220	0.00	2,800.00	2,800.00
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	0.00	100.00	100.00
COORDINATOR GOODS	2-51-0200-500	0.00	1,200.00	1,200.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	67,990.98	101,600.00	33,609.02
COORDINATOR OTHER	2-51-0200-990	0.00	100.00	100.00
TOTAL COORDINATOR:		90,478.39	142,800.00	52,321.61
<b>YOUTH CLUB SUPPORT</b>				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	8,396.01	13,100.00	4,703.99
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	661.95	1,200.00	538.05
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	1,704.97	2,900.00	1,195.03
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	0.00	2,500.00	2,500.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	0.00	700.00	700.00
TOTAL FCSS YOUTH CLUB SUPPORT:		10,762.93	20,400.00	9,637.07
<b>COMMUNITY SERVICES VANS</b>				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	474.32	500.00	25.68

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Description	Account	YTD Actual	YTD Budget	YTD Variance
CSD VAN INSURANCE	2-51-0500-274	3,768.04	3,770.00	1.96
CSD VAN GOODS	2-51-0500-500	9.00	100.00	91.00
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	0.00	800.00	800.00
TOTAL COMMUNITY SERVICES VANS:		4,251.36	5,270.00	1,018.64
<b>CEMETERY</b>				
CEMETERY SALARIES	2-56-0000-110	4,499.24	8,900.00	4,400.76
CEMETERY SEASONAL SALARIES	2-56-0000-111	6,317.38	5,900.00	417.38-
CEMETERY BENEFITS	2-56-0000-130	353.08	700.00	346.92
CEMETERY SEASONAL BENEFITS	2-56-0000-131	378.73	400.00	21.27
CEMETERY NON T-4 BENEFITS	2-56-0000-133	581.14	1,700.00	1,118.86
CEMETERY ADVERTISING	2-56-0000-220	0.00	100.00	100.00
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	776.80	4,200.00	3,423.20
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	7,500.00	7,500.00
CEMETERY INSURANCE	2-56-0000-274	24.61	20.00	4.61-
CEMETERY GOODS	2-56-0000-500	4,404.21	5,000.00	595.79
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	95.24	700.00	604.76
TOTAL CEMETERY:		17,430.43	35,120.00	17,689.57
<b>MUNICIPAL PLANNING COMMISSION</b>				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
TOTAL MUNICIPAL PLANNING COMMISSION:		0.00	500.00	500.00
<b>COMMERCIAL OFFICE BUILDING</b>				
COMMERCIAL OFFICE REPAIRS	2-61-0200-250	392.00	15,590.00	15,198.00
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	543.71	540.00	3.71-
COMMERCIAL OFFICE GOODS	2-61-0200-500	167.40	500.00	332.60
COMMERCIAL OFFICE HEATING	2-61-0200-540	1,119.91	2,000.00	880.09
COMMERCIAL OFFICE POWER	2-61-0200-541	2,222.77	4,000.00	1,777.23
COMMERCIAL OFFICE - RECOVERIES TO OP	2-61-0200-963	285.00	3,550.00	3,265.00
TOTAL COMMERCIAL OFFICE BUILDING:		4,730.79	26,180.00	21,449.21
<b>TOURISM</b>				
TOURISM SALARIES	2-61-0300-110	14,598.98	22,300.00	7,701.02
TOURISM BENEFITS	2-61-0300-130	1,175.87	1,800.00	624.13
TOURISM NON T4 BENEFITS	2-61-0300-133	2,275.77	4,000.00	1,724.23
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	500.00	230.00
TOURISM ADVERTISING	2-61-0300-220	748.00	2,600.00	1,852.00
TOURISM GOODS	2-61-0300-500	0.00	3,500.00	3,500.00
TOTAL TOURISM:		19,068.62	34,800.00	15,731.38
<b>BUSINESS &amp; COMMUNICATIONS</b>				
B & C SALARIES	2-61-0400-110	58,391.04	89,200.00	30,808.96
B & C BENEFITS	2-61-0400-130	4,703.73	7,100.00	2,396.27
B & C NON T4 BENEFIT	2-61-0400-133	9,101.90	16,000.00	6,898.10
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	80.00	1,000.00	920.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	371.42	800.00	428.58
B & C ADVERTISING & PRINTING	2-61-0400-220	0.00	1,800.00	1,800.00
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,455.40	3,400.00	55.40-
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	46,274.80	49,000.00	2,725.20
B & C INSURANCE	2-61-0400-274	138.74	140.00	1.26
B & C GOODS	2-61-0400-500	0.00	2,500.00	2,500.00
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	2,514.92	4,700.00	2,185.08
TOTAL BUSINESS & COMMUNICATIONS:		125,301.95	177,440.00	52,138.05
<b>VISITOR INFORMATION CENTRE</b>				
VIC SALARIES	2-62-0000-110	335.32	2,600.00	2,264.68
VIC SEASONAL SALARIES	2-62-0000-111	468.00	1,200.00	732.00
VIC BENEFITS	2-62-0000-130	28.57	200.00	171.43
VIC SEASONAL BENEFITS	2-62-0000-131	29.68	100.00	70.32
VIC NON T4 BENEFITS	2-62-0000-133	56.38	500.00	443.62
VIC TELEPHONES	2-62-0000-217	216.65	300.00	83.35
VIC ADVERTISING & PRINTING	2-62-0000-220	0.00	900.00	900.00
VIC CONTRACTED SERVICES	2-62-0000-232	442.00	1,200.00	758.00
VIC CONTRACTED REPAIR	2-62-0000-250	481.00	1,000.00	519.00

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Description	Account	YTD Actual	YTD Budget	YTD Variance
VIC INSURANCE	2-62-0000-274	945.68	950.00	4.32
VIC GOODS	2-62-0000-500	734.25	2,500.00	1,765.75
VIC HEATING	2-62-0000-540	743.22	1,400.00	656.78
VIC POWER	2-62-0000-541	1,676.61	3,100.00	1,423.39
VIC WATER	2-62-0000-963	2,321.70	3,000.00	678.30
TOTAL VISITOR INFORMATION CENTRE:		8,479.06	18,950.00	10,470.94
<b>COMMUNITY SERVICES BOARD</b>				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
TOTAL COMMUNITY SERVICES BOARD:		0.00	3,500.00	3,500.00
<b>RECREATION</b>				
RECREATION SALARIES	2-72-0000-110	11,810.59	18,200.00	6,389.41
RECREATION SEASONAL SALARIES	2-72-0000-111	41.08	10,500.00	10,458.92
RECREATION BENEFITS	2-72-0000-130	938.54	1,700.00	761.46
RECREATION SEASONAL BENEFITS	2-72-0000-131	3.18	700.00	696.82
RECREATION NON T4 BENEFITS	2-72-0000-133	2,396.90	4,100.00	1,703.10
RECREATION TRAVEL	2-72-0000-211	503.17	1,800.00	1,296.83
RECREATION TRAINING	2-72-0000-212	1,975.72	2,500.00	524.28
RECREATION FREIGHT & POSTAGE	2-72-0000-215	270.00	300.00	30.00
RECREATION TELEPHONE	2-72-0000-217	685.70	1,400.00	714.30
RECREATION ADVERTISING	2-72-0000-220	5,352.16	2,800.00	2,552.16-
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	716.00	800.00	84.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	6,547.51	16,500.00	9,952.49
RECREATION INSURANCE	2-72-0000-274	11,754.20	11,750.00	4.20-
RECREATION GOODS	2-72-0000-500	358.53	1,200.00	841.47
RECREATION PROGRAM EXPENSES	2-72-0000-510	6,006.64	1,000.00	5,006.64-
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	776.93	2,400.00	1,623.07
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	0.00	300.00	300.00
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION OTHER	2-72-0000-990	0.00	10,300.00	10,300.00
TOTAL RECREATION:		50,136.85	178,250.00	128,113.15
<b>SWIMMING &amp; WADING POOLS</b>				
POOLS SALARIES	2-72-0100-110	12,481.64	14,100.00	1,618.36
POOL SEASONAL SALARIES	2-72-0100-111	115,070.72	118,400.00	3,329.28
POOLS BENEFITS	2-72-0100-130	1,008.08	1,200.00	191.92
POOL SEASONAL BENEFITS	2-72-0100-131	5,951.63	8,100.00	2,148.37
POOLS NON T-4 BENEFITS	2-72-0100-133	2,502.28	2,800.00	297.72
POOLS TRAVEL	2-72-0100-211	0.00	1,400.00	1,400.00
POOLS TRAINING	2-72-0100-212	3,265.29	2,200.00	1,065.29-
POOLS FREIGHT & POSTAGE	2-72-0100-215	2,259.63	2,100.00	159.63-
POOLS TELEPHONE	2-72-0100-217	330.94	426.00	95.06
POOLS ADVERTISING	2-72-0100-220	0.00	1,300.00	1,300.00
POOL CONTRACTED SERVICES	2-72-0100-232	2,662.51	1,300.00	1,362.51-
POOLS CONTRACTED REPAIRS	2-72-0100-250	4,106.27	8,100.00	3,993.73
POOLS INSURANCE	2-72-0100-274	6,817.78	6,820.00	2.22
POOLS GOODS	2-72-0100-500	35,477.33	10,500.00	24,977.33-
POOL RETAIL GOODS	2-72-0100-501	1,779.43	2,000.00	220.57
POOLS CHEMICALS	2-72-0100-531	0.00	19,400.00	19,400.00
POOLS HEATING	2-72-0100-540	11,657.05	13,800.00	2,142.95
POOLS POWER	2-72-0100-541	15,197.05	23,800.00	8,602.95
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	1,857.36	4,640.00	2,782.64
TOTAL SWIMMING POOLS:		222,424.99	242,386.00	19,961.01
<b>ARENA</b>				
ARENA SALARIES	2-72-0200-110	70,790.70	134,400.00	63,609.30
ARENA SEASONAL SALARIES	2-72-0200-111	5,094.06	11,900.00	6,805.94
ARENA BENEFITS	2-72-0200-130	5,614.62	11,400.00	5,785.38
ARENA SEASONAL BENEFITS	2-72-0200-131	286.33	800.00	513.67
ARENA NON T4 BENEFITS	2-72-0200-133	11,872.94	25,200.00	13,327.06
ARENA TRAVEL	2-72-0200-211	265.15	800.00	534.85
ARENA TRAINING	2-72-0200-212	934.50	900.00	34.50-
ARENA FREIGHT & POSTAGE	2-72-0200-215	920.00	800.00	120.00-
ARENA TELEPHONE	2-72-0200-217	216.65	336.00	119.35
ARENA ADVERTISING & PRINTING	2-72-0200-220	0.00	1,000.00	1,000.00
ARENA CONTRACTED SERVICES	2-72-0200-232	17,370.04	4,400.00	12,970.04-
ARENA CONTRACTED REPAIRS	2-72-0200-250	21,043.80	17,600.00	3,443.80-
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	0.00	8,900.00	8,900.00



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Description	Account	YTD Actual	YTD Budget	YTD Variance
ARENA INSURANCE	2-72-0200-274	10,574.15	10,570.00	4.15-
ARENA GOODS	2-72-0200-500	8,177.22	17,900.00	9,722.78
ARENA PETROLEUM PRODUCTS	2-72-0200-521	2,248.44	4,300.00	2,051.56
ARENA HEATING	2-72-0200-540	17,871.47	26,100.00	8,228.53
ARENA POWER	2-72-0200-541	15,142.92	24,900.00	9,757.08
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	2,804.04	4,630.00	1,825.96
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	4,442.24	16,800.00	12,357.76
ARENA ICE PLANT GOODS	2-72-0201-500	11.53	500.00	488.47
ARENA ICE PLANT POWER	2-72-0201-541	11,002.96	18,500.00	7,497.04
	<b>TOTAL ARENA:</b>	<b>206,683.76</b>	<b>342,636.00</b>	<b>135,952.24</b>
<b>PARKS SHOP</b>				
PARKS SHOP TELEPHONE	2-72-0300-217	433.30	720.00	286.70
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	4,927.63	5,300.00	372.37
PARKS SHOP INSURANCE	2-72-0300-274	1,964.24	1,960.00	4.24-
PARKS SHOP GOODS	2-72-0300-500	844.19	1,300.00	455.81
PARKS SHOP HEATING	2-72-0300-540	4,378.63	6,500.00	2,121.37
PARKS SHOP POWER	2-72-0300-541	2,025.16	4,300.00	2,274.84
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	330.00	600.00	270.00
	<b>TOTAL PARKS SHOP:</b>	<b>14,903.15</b>	<b>20,680.00</b>	<b>5,776.85</b>
<b>CURLING RINK</b>				
CURLING RINK SALARIES	2-72-0400-110	1,754.82	5,100.00	3,345.18
CURLING RINK SEASONAL SALARIES	2-72-0400-111	1,653.08	2,400.00	746.92
CURLING RINK BENEFITS	2-72-0400-130	153.24	500.00	346.76
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	109.50	200.00	90.50
CURLING RINK NON T4 BENEFITS	2-72-0400-133	352.33	1,000.00	647.67
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	2,364.44	5,600.00	3,235.56
CURLING RINK INSURANCE	2-72-0400-274	6,848.55	6,850.00	1.45
CURLING RINK GOODS	2-72-0400-500	1,462.94	1,500.00	37.06
CURLING RINK HEATING	2-72-0400-540	11,027.25	16,300.00	5,272.75
CURLING RINK POWER	2-72-0400-541	8,166.98	13,700.00	5,533.02
CURLING RINK - SUBSIDY	2-72-0400-771	9,428.99	14,500.00	5,071.01
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	962.40	1,920.00	957.60
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	4,442.24	16,800.00	12,357.76
CURLING RINK ICE PLANT GOODS	2-72-0401-500	11.52	500.00	488.48
CURLING RINK ICE PLANT POWER	2-72-0401-541	11,002.96	18,500.00	7,497.04
	<b>TOTAL CURLING RINK:</b>	<b>59,741.24</b>	<b>105,370.00</b>	<b>45,628.76</b>
<b>BALL DIAMONDS</b>				
BALL DIAMOND SALARIES	2-72-0500-110	8,411.64	5,100.00	3,311.64-
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	2,184.92	3,600.00	1,415.08
BALL DIAMOND BENEFITS	2-72-0500-130	701.07	500.00	201.07-
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	126.08	200.00	73.92
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	1,109.92	1,000.00	109.92-
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	211.80	1,000.00	788.20
BALL DIAMOND GOODS	2-72-0500-500	749.42	7,500.00	6,750.58
BALL DIAMOND POWER	2-72-0500-541	538.81	1,140.00	601.19
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	7,245.45	10,510.00	3,264.55
	<b>TOTAL BALL DIAMONDS:</b>	<b>21,279.11</b>	<b>30,550.00</b>	<b>9,270.89</b>
<b>GOLF COURSE</b>				
GOLF COURSE INSURANCE	2-72-0600-274	2,905.93	2,910.00	4.07
	<b>TOTAL GOLF COURSE:</b>	<b>2,905.93</b>	<b>2,910.00</b>	<b>4.07</b>
<b>FOX LAKE PARK</b>				
FOX LAKE SALARIES	2-72-0700-110	4,950.16	5,100.00	149.84
FOX LAKE SEASONAL SALARIES	2-72-0700-111	3,164.46	2,400.00	764.46-
FOX LAKE BENEFITS	2-72-0700-130	461.26	500.00	38.74
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	191.15	200.00	8.85
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	1,177.04	1,000.00	177.04-
FOX LAKE FREIGHT	2-72-0700-215	238.10	200.00	38.10-
FOX LAKE ADVERTISING	2-72-0700-220	395.00	1,300.00	905.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	24,733.27	35,600.00	10,866.73
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	2,351.54	6,000.00	3,648.46
FOX LAKE INSURANCE	2-72-0700-274	287.96	290.00	2.04
FOX LAKE GOODS	2-72-0700-500	6,700.60	5,000.00	1,700.60-
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	400.00	400.00	0.00
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	700.00	700.00
FOX LAKE HEAT	2-72-0700-540	313.38	700.00	386.62

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2023  
 To 31/08/2023

Description	Account	YTD Actual	YTD Budget	YTD Variance
FOX LAKE POWER	2-72-0700-541	4,939.18	10,700.00	5,760.82
FOX LAKE TO FUNCTION CAPITAL RESERVE	2-72-0700-764	0.00	30,000.00	30,000.00
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,260.00	8,260.00
	TOTAL FOX LAKE PARK:	50,303.10	108,350.00	58,046.90
<b>PARKS</b>				
PARKS SALARIES	2-72-0800-110	62,907.40	80,000.00	17,092.60
PARKS SEASONAL SALARIES	2-72-0800-111	61,298.20	72,400.00	11,101.80
PARKS BENEFITS	2-72-0800-130	5,033.13	6,800.00	1,766.87
PARKS SEASONAL BENEFITS	2-72-0800-131	3,615.89	5,100.00	1,484.11
PARKS NON T4 BENEFITS	2-72-0800-133	9,716.21	15,100.00	5,383.79
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	934.50	1,000.00	65.50
PARKS FREIGHT	2-72-0800-215	680.87	800.00	119.13
PARKS CONTRACTED REPAIRS	2-72-0800-250	17,548.20	25,000.00	7,451.80
PARKS EQUIPMENT REPAIRS	2-72-0800-253	4,289.63	9,900.00	5,610.37
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	10,115.93	2,600.00	7,515.93-
PARKS INSURANCE	2-72-0800-274	5,386.26	5,400.00	13.74
PARKS GOODS	2-72-0800-500	27,577.55	24,100.00	3,477.55-
PARKS PETROLEUM PRODUCTS	2-72-0800-521	9,286.28	12,300.00	3,013.72
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	3,200.16	3,000.00	200.16-
PARKS VEHICLE MAINTENANCE	2-72-0800-523	981.25	5,900.00	4,918.75
PARKS POWER	2-72-0800-541	1,660.71	3,500.00	1,839.29
PARKS RECOVERIES TO OPERATING	2-72-0800-963	9,276.00	12,010.00	2,734.00
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	233,508.17	286,510.00	53,001.83
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM SALARIES	2-72-1000-110	1,695.04	2,600.00	904.96
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	23,490.34	22,900.00	590.34-
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	131.07	200.00	68.93
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	1,075.20	1,600.00	524.80
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	340.70	600.00	259.30
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	517.15	300.00	217.15-
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	1,254.00	600.00	654.00-
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	135.00	140.00	5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	114.29	120.00	5.71
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	0.00	1,200.00	1,200.00
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	0.00	2,500.00	2,500.00
PLAYGROUND PROGRAM GOODS	2-72-1000-500	5,261.19	6,200.00	938.81
	TOTAL PLAYGROUND PROGRAM:	34,013.98	38,960.00	4,946.02
<b>SPRAY PARK</b>				
SPRAY PARK SALARIES	2-72-1200-110	305.40	1,300.00	994.60
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	552.96	1,100.00	547.04
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	31.24	100.00	68.76
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	42.26	100.00	57.74
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	84.97	300.00	215.03
SPRAY PARK FREIGHT	2-72-1200-215	465.38	200.00	265.38-
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	0.00	500.00	500.00
SPRAY PARK INSURANCE	2-72-1200-274	759.84	760.00	0.16
SPRAY PARK GOODS	2-72-1200-500	2,182.02	500.00	1,682.02-
SPRAY PARK CHEMICALS	2-72-1200-531	1,116.28	1,400.00	283.72
SPRAY PARK POWER	2-72-1200-541	1,306.30	2,800.00	1,493.70
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	1,041.30	2,180.00	1,138.70
	TOTAL SPRAY PARK:	7,887.95	11,240.00	3,352.05
<b>KING HUNTER PARK</b>				
KING HUNTER PARK SALARIES	2-72-1300-110	1,522.72	5,100.00	3,577.28
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	10,600.86	9,500.00	1,100.86-
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	138.18	500.00	361.82
KING HUNTER PARK SEASONAL EML BENEF	2-72-1300-131	766.30	700.00	66.30-
KING HUNTER PARK EMP NON T4 BEN	2-72-1300-133	378.62	1,000.00	621.38
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	847.65	3,000.00	2,152.35
KING HUNTER PARK INSURANCE	2-72-1300-274	161.90	160.00	1.90-
KING HUNTER PARK GOODS	2-72-1300-500	3,301.57	3,000.00	301.57-
KING HUNTER PARK POWER	2-72-1300-541	857.29	2,100.00	1,242.71
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	3,759.00	5,670.00	1,911.00
	TOTAL KING HUNTER PARK:	22,334.09	30,730.00	8,395.91
<b>SOCCER FIELDS</b>				

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2023  
 To 31/08/2023

Description	Account	YTD Actual	YTD Budget	YTD Variance
SOCCER FIELD SALARIES	2-72-1400-110	731.23	2,600.00	1,868.77
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	88.40	1,200.00	1,111.60
SOCCER FIELD BENEFITS	2-72-1400-130	62.31	200.00	137.69
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	6.62	100.00	93.38
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	116.97	500.00	383.03
SOCCER FIELD GOODS	2-72-1400-500	350.59	1,500.00	1,149.41
SOCCER FIELDS POWER	2-72-1400-541	538.81	1,100.00	561.19
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	3,812.55	3,700.00	112.55
	TOTAL SOCCER FIELDS:	5,707.48	10,900.00	5,192.52
<b>MUSEUM</b>				
MUSEUM GAS	2-74-0100-540	3,461.44	5,600.00	2,138.56
MUSEUM POWER	2-74-0100-541	1,980.57	3,800.00	1,819.43
MUSEUM GRANT	2-74-0100-770	0.00	7,000.00	7,000.00
	TOTAL MUSEUM:	5,442.01	16,400.00	10,957.99
<b>LIBRARY</b>				
LIBRARY TELEPHONE	2-74-0200-217	569.99	1,100.00	530.01
LIBRARY ADVERTISING	2-74-0200-220	0.00	800.00	800.00
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	1,059.45	2,400.00	1,340.55
LIBRARY INSURANCE	2-74-0200-274	3,602.37	3,600.00	2.37
LIBRARY GOODS	2-74-0200-500	565.84	1,100.00	534.16
LIBRARY HEATING	2-74-0200-540	3,086.68	5,200.00	2,113.32
LIBRARY POWER	2-74-0200-541	4,489.32	6,400.00	1,910.68
LIBRARY GRANTS	2-74-0200-770	21,996.30	21,400.00	596.30
LIBRARY PERSONNEL GRANTS	2-74-0200-771	70,064.09	70,100.00	35.91
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	1,155.90	1,610.00	454.10
	TOTAL LIBRARY:	106,589.94	113,710.00	7,120.06
<b>CENTENNIAL PLACE</b>				
RCSC SALARIES	2-74-0800-110	25,826.36	50,800.00	24,973.64
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	41,395.81	38,500.00	2,895.81
RCSC BENEFITS	2-74-0800-130	1,883.58	4,300.00	2,416.42
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	2,250.38	2,700.00	449.62
RCSC NON T4 BENEFITS	2-74-0800-133	2,739.08	4,700.00	1,960.92
RCSC STAFF TRAINING	2-74-0800-212	525.00	700.00	175.00
RCSC FREIGHT	2-74-0800-215	367.32	300.00	67.32
RCSC TELEPHONE	2-74-0800-217	726.89	1,176.00	449.11
RCSC ADVERTISING	2-74-0800-220	0.00	2,700.00	2,700.00
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	9,275.09	15,300.00	6,024.91
RCSC CONTRACTED REPAIRS	2-74-0800-250	1,824.79	5,300.00	3,475.21
RCSC INSURANCE	2-74-0800-274	7,465.21	7,470.00	4.79
RCSC GOODS	2-74-0800-500	4,890.21	10,100.00	5,209.79
RCSC HEATING	2-74-0800-540	5,596.80	9,500.00	3,903.20
RCSC POWER	2-74-0800-541	12,175.99	20,500.00	8,324.01
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	519.60	1,100.00	580.40
RCSC - HFC EQUIPMENT GOODS	2-74-0801-500	6,400.66	17,000.00	10,599.34
	TOTAL CENTENNIAL PLACE:	123,862.77	192,146.00	68,283.23
<b>COMMUNITY CENTRE</b>				
COMMUNITY CENTRE SALARIES	2-74-0900-110	1,094.68	5,100.00	4,005.32
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	169.78	1,200.00	1,030.22
COMMUNITY CENTRE BENEFITS	2-74-0900-130	87.88	500.00	412.12
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	13.01	100.00	86.99
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	170.34	1,000.00	829.66
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	302.81	500.00	197.19
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	288.00	700.00	412.00
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	0.00	200.00	200.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	21,480.06	33,500.00	12,019.94
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	2,259.32	5,300.00	3,040.68
COMMUNITY CENTRE INSURANCE	2-74-0900-274	4,865.05	4,870.00	4.95
COMMUNITY CENTRE GOODS	2-74-0900-500	3,034.14	4,000.00	965.86
COMMUNITY CENTRE HEAT	2-74-0900-540	3,283.97	6,000.00	2,716.03
COMMUNITY CENTRE POWER	2-74-0900-541	7,177.47	10,500.00	3,322.53
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	491.70	1,030.00	538.30
	TOTAL COMMUNITY CENTRE:	44,718.21	74,500.00	29,781.79
<b>LIONS HALL</b>				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	5,507.98	7,000.00	1,492.02
LIONS HALL INSURANCE	2-74-1000-274	749.37	750.00	0.63

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2023  
 To 31/08/2023

Description	Account	YTD Actual	YTD Budget	YTD Variance
LIONS HALL GOODS	2-74-1000-500	47.20	500.00	452.80
LIONS HALL HEAT	2-74-1000-540	1,876.51	2,800.00	923.49
LIONS HALL POWER	2-74-1000-541	867.91	1,800.00	932.09
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	297.00	570.00	273.00
	TOTAL LIONS HALL:	9,345.97	13,420.00	4,074.03
<b>GOVERNMENT REQUISITIONS</b>				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	335,838.57	661,800.00	325,961.43
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	174,863.00	174,900.00	37.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	638.00	638.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	0.00	2,500.00	2,500.00
	TOTAL GOVERNMENT REQUISITIONS:	510,701.57	839,838.00	329,136.43
	TOTAL EXPENDITURES:	4,783,209.88	8,091,499.00	3,308,289.12
	TOTAL REVENUE & EXPENSES:	2,054,459.33	2,447,362.00	392,902.67

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2023  
 To 31/08/2023

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>ASSETS - OPERATING</b>				
<b>CAPITAL FINANCES APPLIED (EXPENDITURES)</b>				
<b>ADMINISTRATION</b>				
ADMINISTRATION BUILDING ADDITIONS	8-12-0000-620	0.00	5,000.00	5,000.00
	TOTAL ADMINISTRATION:	0.00	5,000.00	5,000.00
<b>FIRE DEPARTMENT</b>				
FIRE BUILDING ADDITIONS	8-23-0000-620	220,000.00	0.00	220,000.00-
FIRE MACHINES, EQUIPMENT	8-23-0000-630	15,959.59	536,600.00	520,640.41
FIRE VEHICLE ADDITIONS	8-23-0000-650	0.00	590,000.00	590,000.00
	TOTAL FIRE DEPARTMENT:	235,959.59	1,126,600.00	890,640.41
<b>STREETS &amp; ROADS</b>				
S & R ENGINEERING STRUCTURES	8-32-0000-610	11,893.10	0.00	11,893.10-
S & R MACHINES, EQUIPMENT	8-32-0000-630	0.00	351,200.00	351,200.00
	TOTAL STREETS & ROADS:	11,893.10	351,200.00	339,306.90
<b>AIRPORT</b>				
AIRPORT ENGINEERING STRUCTURES	8-33-0000-610	24,206.60	422,822.00	398,615.40
	TOTAL AIRPORT:	24,206.60	422,822.00	398,615.40
<b>WATER DEPARTMENT</b>				
WATER MACHINES, EQUIPMENT	8-41-0000-630	27,003.00	27,500.00	497.00
	TOTAL WATER DEPARTMENT:	27,003.00	27,500.00	497.00
<b>CEMETERY</b>				
CEMETERY ENGINEERING STRUCTURES	8-56-0000-610	11,380.50	25,000.00	13,619.50
	TOTAL CEMETERY:	11,380.50	25,000.00	13,619.50
<b>RECREATION</b>				
RECREATION ENGINEERING STRUCTURES	8-72-0000-610	4,220.93	70,980.00	66,759.07
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	0.00	15,000.00	15,000.00
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	5,970.00	6,000.00	30.00
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION FOX LAKE PARK ENGINEERING	8-72-0700-610	35,043.08	28,400.00	6,643.08-
RECREATION PARKS EQUIPMENT	8-72-0800-630	20,075.00	95,100.00	75,025.00
	TOTAL RECREATION:	65,309.01	225,480.00	160,170.99
<b>CULTURE</b>				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
	TOTAL CULTURE:	0.00	10,000.00	10,000.00
	TOTAL CAPITAL FINANCES APPLIED:	375,751.80	2,193,602.00	1,817,850.20
	GRAND TOTAL OF ALL ACCOUNTS:	375,751.80	2,193,602.00	1,817,850.20
	REPORT TOTALS:	1,678,707.53-	253,760.00-	1,424,947.53

\*\*\* End of Report \*\*\*

Date: September 12, 2023

Agenda Item No: 06.03

## Budget Overview

### Recommended Motion

That Council accepts the Budget Overview for August 2023 for information.

### Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2023 Operating and Capital budgets approved by Council at the May 9, 2023 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to August 31, 2023.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A



AUGUST 2023		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2023 BUDGET Adopted May 9, 2023	2023 ACTUAL REVENUES	2023 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2023 BUDGET REVENUES	2023 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-4,075,326			-4,387,500			-312,174
DRAW FROM RESERVES	0			0	0		
REQUISITIONS	0	510,702			837,338		326,636
DOUBTFUL ACCTS		0			2,500		2,500
CONTINGENCY		0			0		0
			-3,564,625			-3,547,662	
COUNCIL	0			0			0
COUNCIL		83,277			151,150		67,873
			83,277			151,150	
GENERAL ADMINISTRATION	-451,107			-728,600			-277,493
ADMINISTRATION		755,922			984,913		228,991
CAPITAL - ELECTRONIC			304,815			256,313	0
					5,000		5,000
HANNA WAKE PROGRAM	0			0			0
STUDENT EXCHANGE		0			0		0
			0			0	
TAX RECOVERY PROPERTY	0			-2,080			-2,080
TAX RECOVERY PROPERTY		2,427			2,110		-317
			2,427			30	
POLICE	-3,379			-7,100			-3,721
POLICE		96,171			96,000		-171
			92,792			88,900	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		1,891			6,350		4,459
			1,891			6,350	
FIRE	-266,631			-1,267,646			-1,001,015
FIRE		108,738			285,510		176,772
CAPITAL - EQUIPMENT		15,960			17,600		1,640
CAPITAL - RADIO EQUIP		0			79,000		79,000
CAPITAL - BURN PROPS		220,000			440,000		220,000
CAPITAL - RESCUE TRUCK		0			590,000		590,000
			78,067			144,464	
FIRE - ECETP	-12,593			-12,600			-7
FIRE - TRAINING		0			12,000		12,000
			-12,593			-600	
EMERGENCY SERVICES	0			0			0
EMERGENCY SERVICES		6,933			13,400		6,467
			6,933			13,400	
BY-LAW ENFORCEMENT	-23,481			-23,400			81
BYLAW		47,900			67,100		19,200
			24,419			43,700	
DOG CONTROL	-4,290			-4,600			-310
ANIMAL CONTROL		12,024			13,100		1,076
			7,734			8,500	



AUGUST 2023		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2023 BUDGET Adopted May 9, 2023	2023 ACTUAL REVENUES	2023 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2023 BUDGET REVENUES	2023 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-150			-7,200			-7,050
PUBLIC WORKS		341,672			563,485		221,813
			341,522			556,285	
STREETS & ROADS	-6,767			-646,714			-639,947
STREETS & ROADS CAPITAL	0			0			0
STREETS & ROADS		210,481			869,114		658,633
S & R - CAPITAL ENGINEER		11,893			142,300		130,407
S & R - CAPITAL GRADER		0			208,900		208,900
			215,608			364,700	
AIRPORT	-210,890			-467,505			-256,615
AIRPORT		29,375			33,810		4,435
AIRPORT CAPITAL		24,207			422,822		398,615
			-157,308			-10,873	
WATER							0
TREATMENT	-605,446			-1,237,500			-632,054
TREATMENT		544,484			885,400		340,916
LINES & DISTRIBUTION	-1,483			0			1,483
LINES & DISTRIBUTION		120,896			304,700		183,804
CAPITAL - METER EQUIPMENT		27,003			27,500		497
			85,454			-19,900	
SANITARY SEWERS	-130,713			-307,600			-176,887
SEWERS		86,952			212,320		125,368
			-43,761			-95,280	
GARBAGE	-38,138			-74,300			-36,162
GARBAGE		49,300			75,700		26,400
			11,162			1,400	
REGIONAL WASTE SYSTEM	-176,702			-353,900			-177,198
ANNUAL CONTRACT		250,931			353,800		102,869
			74,229			-100	
F.C.S.S.	-75,013			-96,898			-21,885
ADMINISTRATION		20,842			37,091		16,249
PROGRAMS		90,478			142,800		52,322
YOUTH CLUB SUPPORT		10,763		-30,334	20,400		9,637
VAN OPERATIONS		4,251			5,270		1,019
			51,322			108,663	

AUGUST 2023		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2023 BUDGET Adopted May 9, 2023	2023 ACTUAL REVENUES	2023 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2023 BUDGET REVENUES	2023 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-15,844			-17,100			-1,256
CEMETERY		17,430	1,587		35,120	18,020	17,690
CEMETERY CAPITAL		11,381	0		25,000	0	
MUNICIPAL PLANNING COMM	0			0			0
MPC		0			500		500
			0			500	
COMMERCIAL OFFICE BUILDING	-9,500			-26,430			-16,930
OFFICE BUILDING		4,731	-4,769		26,180	-250	21,449
TOURISM	-830			0			830
TOURISM		19,069	18,239		34,800	34,800	15,731
BUSINESS & COMMUNICATION	0			-5,000			-5,000
		125,302	125,302		177,440	172,440	52,138
VISITOR INFORMATION BOOTH	0			0			0
		8,479	8,479		18,950	18,950	10,471
SUBDIVISION	-37,514			0			37,514
SUBDIVISION		0			0		0
			-37,514			0	
RECREATION	-329,877			-306,055			23,822
CS BOARD		0			3,500		3,500
RECREATION		50,137			178,250		128,113
REC CAPITAL SA ZONE		4,221			70,980		66,759
			-279,740			-124,305	
SWIMMING POOLS	-87,336			-93,900			-6,564
POOLS		222,425			242,386		19,961
CAPITAL - JO POOL HEATER		0			15,000		15,000
			135,089			163,486	
ARENA	-56,349			-92,300			-35,951
ARENA		191,227			306,836		115,609
ICE PLANT		15,457			35,800		
CAPITAL - FLOOR SCRUB		5,970			6,000		
			156,304			256,336	

AUGUST 2023		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2023 BUDGET Adopted May 9, 2023	2023 ACTUAL REVENUES	2023 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2023 BUDGET REVENUES	2023 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PARKS SHOP	0			0			0
PARKS SHOP		14,903	14,903		20,680	20,680	5,777
CURLING RINK	-35,284			-57,500			-22,216
CURLING RINK		44,285			69,570		25,285
ICE PLANT		15,457			35,800		
CAPITAL - WALL REPAIR		0	24,458		10,000	57,870	10,000
BALL DIAMONDS	-4,300			-4,400			-100
BALL DIAMONDS		21,279	16,979		30,550	26,150	9,271
GOLF COURSE	0			0			0
GOLF COURSE		2,906	2,906		2,910	2,910	4
FOX LAKE PARK	-82,473			-109,764			-27,291
FLP		50,303			108,350		58,047
CAPITAL - ELECTRICAL		35,043	2,873		28,400	26,986	-6,643
PARKS	0			-25,000			-25,000
PARKS		233,508			286,510		53,002
CAPITAL - MOWER		20,075			20,100		25
CAPITAL - SKATEPARK		0	253,583		75,000	356,610	75,000
SUMMER YOUTH PROGRAM	-14,035			-14,600			-565
PROGRAM		34,014	19,979		38,960	24,360	4,946
COMMUNITIES IN BLOOM	0			0			0
COMMUNITIES IN BLOOM		0	0		0	0	0
SPRAY PARK	0			0			0
SPRAY PARK		7,888	7,888		11,240	11,240	3,352
KING-HUNTER PIONEER PARK	-390			0			390
KING-HUNTER PIONEER PARK		22,334	21,944		30,730	30,730	8,396
SOCCER FIELDS	-2,500			-2,500			0
SOCCER FIELDS		5,707	3,207		10,900	8,400	5,193

AUGUST 2023		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2023 BUDGET Adopted May 9, 2023	2023 ACTUAL REVENUES	2023 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2023 BUDGET REVENUES	2023 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
MUSEUM	0			0			0
MUSEUM		5,442			16,400		10,958
			5,442			16,400	
LIBRARY	0			-10,000			-10,000
LIBRARY		106,590			113,710		7,120
LIBRARY - CAPITAL - WATER DIVERSION		0			10,000		10,000
			106,590			113,710	
CENTENNIAL PLACE	-56,049			-79,108			-23,059
CENTENNIAL PLACE		123,863			192,146		68,283
CENTENNIAL PLACE CAPITAL		0			0		0
			67,814			113,038	
COMMUNITY CENTRE	-21,255			-37,327			-16,072
CENTRE		44,718			74,500		29,782
			23,463			37,173	
LIONS HALL	-2,025			-2,400			-375
LIONS HALL		9,346			13,420		4,074
			7,321			11,020	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-6,837,669			-10,538,861			-3,701,192
TOTAL EXPENDITURES		5,158,962			10,285,101		5,126,139
TOTAL SURPLUS (DEFICIT)			-1,678,707			-253,760	

Date: September 12, 2023

Agenda Item No: 08.00

## Senior Administrative Officials Reports

### Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 - 8.03 as presented for information.

### Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

### Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

N/A



Attachments

- 1. Chief Administrative Officer
  - a. Community Services Foreman
  - b. Community Services Coordinator
- 2. Director of Business & Communication
- 3. Director of Public Works

Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



# MEMORANDUM

Date: September 12, 2023

To: Mayor & Council

From: Kim Neill  
Chief Administrative Officer

Re: CAO Report – September 12, 2023 Council Meeting

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## 1. Engineering Project Updates

Administration has been working with MPE on several Engineering Projects which are identified below:

- Downtown Redevelopment Project
  - MPE has completed the drawings & cost estimates to the 90% completion stage.
  - Have handed out an information package to most business owners in the affected construction area and held one-one meetings with twelve business representatives to review the project, timelines, design/plan feedback, access restrictions, outside water connections, etc.
  - Prairies Can application for funding of this project has been submitted.
  - Tender: January 2024 (based on available funding)
  - Construction: May 2024 (based on available funding)
- Palliser & Pioneer Trail Road Rehabilitation
  - The FWD testing results are in and the results are a little surprising in that they show a reasonable remaining strength in most cases, which is good news. The item for validation becomes determination of the actual pavement structure thickness – the testing was factored with the assumed pavement structure. There is a good opportunity to move forward with this project using a mill and inlay strategy rather than a rebuild strategy, which is nice because it is considerably cheaper. The concern would be that with a thin structure, when we mill out the top layer, we will be removing such a high percentage of the road strength that we may force a failure between removal and replacement just with the weight of the construction traffic.
  - MPE will perform a couple of test holes to gauge the pavement strength risk as a next step. If there is suitable structure thickness, the project would be able to accommodate the improvement without reconstruction.
- Asset Management Project (FCM Grant Funded Project)
  - Building Condition Assessment – 7 buildings
    - Arena
    - Curling Rink

- Outdoor Pool
- Public Works Building
- Town Office
- Community Centre
- Centennial Place
- Administration has received the final Building Condition Assessment reports for the above facilities and will use these reports to assist with long term capital budgets.
- Infrastructure Management Plan Update
  - Mark Steffler is managing this portion of the project and met with Administration on May 26<sup>th</sup>. Administration is awaiting the final report.
  - It is planned that Mark will present the updated Infrastructure Management Plan to Council at an upcoming Council Information Meeting.
- Airport Runway Lighting Project
  - The contractor has completed all of the civil work required and are awaiting the delivery of the new lights and a piece of electrical equipment (constant current regulator). Unfortunately, there has been a delay in the delivery of the lights and the regulator, and they are not anticipated to arrive until mid-October.
- Pioneer Trail Bridge Replacement
  - Received notification that the grant application was not successful and Administration plans to resubmit an application again this fall when the program applications are able to be submitted for the following year.
  - Prior to the resubmission of the application MPE will provide a report for Council's consideration on the possibility of using a culvert system versus a bridge replacement and the pros & cons of both options. In discussions with MPE it was determined that another bridge inspection should be completed, which will determine if the bride has deteriorated more since the last inspection 2 years ago.

## **2. Alberta Municipalities – Power + Electricity Agreement**

The Town of Hanna entered the Power + Electricity Agreement with Alberta Municipalities which was for electricity aggregation for 10 years from January 1, 2024 – December 31, 2033. The Town previously had entered into a five-year electricity agreement with AM effective January 1, 2022 – December 31, 2026 so would not be part of the Power + agreement until January 1, 2027.

Through their negotiations AM could not find a price point for a 10-year electricity agreement that they were comfortable with so they settled on a six-year agreement that will end December 31, 2029.



The Town of Hanna currently pays \$0.72/kwh for the period January 1, 2022 – December 31, 2026 and under the new agreement from January 1, 2027 – December 31, 2029 the fee will be \$0.695/kwh.

### **3. Tax Recovery Auction**

The Tax Recovery Auction date is Monday, September 11, 2023 at 2PM in Council Chambers. The properties still available at the auction have decreased from five to three.

Lot 8, Block 45, Plan 6133AW	Current balance owing \$5,466.52 2023 assessed value \$48,410
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Lot 17, Block 22, Plan 6133AW	Current balance owing \$2,944.39 2023 assessed value \$47,560
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Lots 10-12, Block 3, Plan 6133AW	Current balance owing \$3,113.55 2023 assessed value \$48,080
----------------------------------	--

Administration will provide a report at the Council Meeting as to the auction activities.

### **4. Senior Amenity Zone Project Update:**

The final elements of the senior amenity zone project have been completed which included the installation of four benches (3 alongside the trail on Palliser and 1 in the Canada Grey Park), one bike rack at Hector King Hunter Park and the delivery of trees to be planted alongside the trail on Palliser Trail and in the Canada Grey Park. Town staff have planted the trees and completed the landscaping alongside the trail edges both on Palliser Trail and in Hector King Hunter Park.

### **5. Nickelback Signage & Promotional Plan**

A small committee has been formed of interested community members to look at potential options for recognizing Nickelback and increasing the traffic of fans and visitors into our community. The committee has met once but some members were unable to attend. Those that were in attendance brainstormed some preliminary ideas which have been shared with the members, but nothing formally approved at this time.

### **Meetings Attended:**

- Regional Economic, Community Development, Tourism & Marketing Group – August 15<sup>th</sup>
- MPE – Engineering Project Updates – August 22<sup>nd</sup> & 25<sup>th</sup>
- Community Kitchen Project – August 23<sup>rd</sup>
- Downtown Project – August 23<sup>rd</sup>
- MPE Downtown Project – Business Visits – August 29<sup>th</sup>
- Council Information Meeting – August 30<sup>th</sup>

- Nickelback Committee Meeting – August 30th
- Rural Renewable Stream – Alberta Immigration – September 6<sup>th</sup>
- Tax Recovery Auction – September 11<sup>th</sup>MPE – Engineering Project Updates – August 1<sup>st</sup>

**Upcoming Events:**

- Land Use Bylaw – Public Hearing – September 13<sup>th</sup>
- Community Benefits Agreement – Sheerness Solar – September 14<sup>th</sup>
- Community Services Board – September 18<sup>th</sup>
- Regional Economic, Community Development, Tourism & Marketing Group – September 19<sup>th</sup>
- Alberta Municipalities Convention – September 27 – 29<sup>th</sup>

**September 2023 COUNCIL REPORT**  
**KEVIN OLSEN – COMMUNITY SERVICES FOREMAN**

**Arena**

Dirt is prepped and the Rodeo Committee set up their panels Aug 26<sup>th</sup>

The Olympia has been shipped for annual servicing. The seat was torn and has been reupholstered

Ice scheduling meeting was held on September 6<sup>th</sup>

Rodeo Sept 15/16, Board Cleaning Sept 20<sup>th</sup>, Rummage Sale Sept 20-23

Start making ice Sept 25<sup>th</sup> and the first skate will be October 2<sup>nd</sup>

Bleacher floors were painted over the summer

Eric and Rhonda completed their Level 1 Arena at the beginning of August

**Parks / Cemetery**

Summer staff done between Aug 23<sup>rd</sup> and 29<sup>th</sup>

We have started to blow out the Irrigation lines

Trees for the Senior Amenity project showed up, much larger than expected. PW, despite the short notice, was able to help get them planted in a timely manner.

There was a major hydraulic line that needed repair on the Telehandler, Drumheller Bobcat picked it up repaired and returned.

**Centennial Place**

Peyton Rosin will be starting to split time between Parks and CP until beginning of October

New cable machine will be installed in Fitness Centre in the coming weeks

**Swimming Pool / Spray Park**

Good season at the pool, last day was Aug 27<sup>th</sup> for humans and the 28<sup>th</sup> for dogs

Winterizing the pool will be done by Sept 8<sup>th</sup>

Spray Park planned to be closed shortly after winterizing the pool is completed

**Parks Shop**

## **Lions Hall**

Harvest Sky kitchen project has refocused on Community Centre, so flooring will be installed in Lions Hall in Fall/Winter

## **Other**

Fox Lake will close on September 30<sup>th</sup>. Final blowouts of the park will be the first week of October, unless weather forces water shut off sooner.

## **Community Services Coordinator Report – Michele Toews – September 12, 2023**

### **Drive Happiness**

We are continuing to partner with Drive Happiness with some new advertising initiatives planned for this fall. Recruitment of drivers with availability for out-of-town medical trips continues to be a need so there will be information going out specifically asking for volunteers able to help with city trips. However, our drivers who are available for in-town rides would be happy to do more. We are hoping to target advertising on things like delivery of groceries, which has been quite well utilized by a small group of riders to see if more seniors may use the service for those sorts of needs. We are also piloting a program with them to assist Food Bank recipients of all ages in getting hampers home.

Drive Happiness Statistic 2023 YTD:

New Drivers – 1

New Riders – 9

Total Rides Completed – 32

    Delivery – 22

    Medical – 6

    Personal – 2

Rides Cancelled by Rider – 3

Rides Cancelled by Driver – 2

No Driver Available for Request – 17

### **Fall Registration Fair**

Our Fall Registration Fair was held on September 7<sup>th</sup> at the Community Centre. Over 20 groups registered for tables and shared information on upcoming programs and the evening was well attended by residents looking to sign up for activities this fall.

### **Recreation Subsidies**

Hanna is lucky to have a few options for subsidy to assist with accessing recreation opportunities. Kidsport funds youth participating in organized sports, and the Hanna Community Youth Fund provides assistance for activities outside of the Kidsport mandate (such as Dance, Music Lessons, EPIC Adventures, etc.). Both programs require parents/guardians to complete an application and provide proof of income to qualify. So far this year Kidsport Hanna has funded \$3,090.00 in registration fees and Community Youth Fund has funded \$4,752.00. The Town is also signed up as a participant in Prescription to Get Active, where medical professionals can “prescribe” physical activity to patients, and we provide them with a punch card pass to access facilities such as the pool or Centennial Place. Residents can contact the Primary Care Network at the medical clinic to access this program. This summer we also piloted a program to allow partner agencies to refer families to us could use access to free swimming. We provided 11 free family plunge cards (good for 12 swims) to families this season based off these referrals from Healthy Families, Immigration Services, and other local agencies to get families out participating in physical activity together.

## **EPIC Adventures**

EPIC Adventures wrapped up another successful summer. Attendance over the course of the summer averaged 15 kids/day, with many days seeing over 20 participants. Field trips to the Tyrrell Museum, Alberta Sports Hall of Fame, Flying Squirrel Trampoline Park and the Treehouse Indoor Playground were popular days. Participants also enjoyed local trips to Prairie Oasis, Fox Lake, Buckbrush Farms, Hanna Museum, and Hanna Fire Department. Visitors from Project REACH, the Hanna Library, U18 Hockey Team, and Hanna RCMP Detachment were also appreciated. Our partnership with PLRD to access buses and drivers was a key component in our ability to offer trips to families again this year.

## **Fall Programs**

Fall Programming at Centennial Place is beginning soon. We are excited to offer many programs including:

Seniors' Walk & Talk – Tuesdays, 10AM

Use the walking track and stay for coffee and a visit. Free! No registration required!

FREE Pickleball – Tuesdays & Thursdays, 10AM

FCSS Sponsored Free Pickleball time. Returning this October!

Learn to Play Pickleball – Monday & Wednesdays, 6PM

Want to see what the Pickleball craze is all about? Join us in a supportive learn to play environment, offered twice a week this fall. No experience or equipment required. Take advantage of this opportunity for free instruction in the game, all you pay is the Drop-In fee. This time is set aside for youth and adult beginners who want to learn the rules of the game and gain basic skills while playing with others who are looking to have fun. Starts October 11<sup>th</sup>.

Adult Rec Drop-In (16+) – Mondays – Thursdays, 7pm

Recreation for those 16+. Drop-in fees or annual pass required. Sport schedule varies, more information available at [hanna.ca/events](http://hanna.ca/events).

Family Open Gym – every other Friday, 12:30pm

FCSS Sponsored Free Open gym time for families. All ages welcome, parent/guardians must stay with children. Starts October 6<sup>th</sup>.

Community Choir – Tuesdays, 12:30pm

FCSS Sponsored. All skill levels welcome! Join us for weekly community choir free of charge. Fall session starts September 26<sup>th</sup>.

Kickboxing – Tuesdays, 4:15pm & 5:30pm

Kickboxing classes. All skill levels welcome. \$110 for 10-week session, starting September 26<sup>th</sup>. Pre-registration required. Call the Town Office for more information.

## Report to Council

Date: Sept 12, 2023

Submitted by: Laurie Armstrong, Director of Business & Communication

- Katie Campbell started work Sept 4 and is working 21 hours a week. Ruth Fortna will be training Katie during the month of Sept. Ruth will be officially retired – although she has said that she will remain available to us – at the end of the month.
- There were some pretty important events to promote this past month. It's been great to see so much going on in the community. We continue to encourage not-for-profit groups to provide us with their event information so we can assist them where we can, to help make a successful event.
  - The information we have provided to residents about the Apex project has proven to be welcomed. There were minimal phone calls, and we haven't received any negative feedback from residents or the company doing the work.
  - We continued to promote Music in the Park. It's always well received and attended.
  - Property tax deadline is always a good reminder.
  - Have been collaborating with Special Areas Comm's staff to issue some co-messaging around fire safety. They have been a big help to my department to assist with preparing the message.
  - We always push for volunteers for board and committees harder in August.
  - The biggest events we wanted to be sure and get out to citizens is the Tax Sale Sept 11 and the Public Hearing Sept 13. We have done a good job using the tools at hand to get the information out. The rest is up to residents to read and/or subscribe to the information provided.
  - Been working closed with Ms. Raypold on some bylaw educational articles.
  - And this doesn't take into account the regular, yet successful programs held such as the Ball Hockey Tournament, the Pool Paw-ty, Fred & Freda Geuder Bursary and more.
- Installed the projector in Council Chambers eliminating the light in Kim's face and the cord hanging down. It took longer than hoped to get the appropriate connections.

## COUNCIL REPORT

**DATE:** September 13, 2023

**PRESENTED BY:** Brent Olesen, Director of Public Works

- Since the Aug 8, 2023 Council meeting, the public works department has been busy with the following items:
  - Water & Sewer
    - Have been working with parks helping to repair irrigation leaks.
    - Changed 8 curb stop rods requested by homeowners.
    - Every Friday we haul sewer from Special Areas, Airport, and Fox Lake.
    - We had a brace holding the coupling on the discharge pipe in our sewer wet well that need repair. Balzer's from Calgary came out and had it repaired in a day, also extra support braces we added so hopefully it does not happen again.
  - Road Maintenance
    - Cable fence posts have been painted.
    - Faded street signs are being changed out.
    - We have been grading and adding millings as needed.
    - We have been assisting the Apex gas project, by performing line locates.
    - We have measured all our pavement patches and concrete replacement hoping to see the concrete guys within the next week or so.
    - We have been busy dropping barricades off for special events that have been going on this month.
  - Meetings
    - I am attending the Monday morning Director's meetings.
  - Airport
    - The new runway light infrastructure is installed, just waiting on the actual lights and few electrical components that were on back-order hope to have them mid-September.
    - We are doing routine maintenance every week.
  - Cemetery
    - We did the opening/closing for one cremation at the Catholic cemetery this month.
  - General
    - The crew has been busy using their holidays.



Date: September 12, 2023

Agenda Item No: 09.01

## Council Information Meeting – Cancellation

### Recommended Motion

That Council approves the cancellation of the September 27<sup>th</sup>, 2023, Council Information Meeting.

### Background

At the October 11, 2022, Organizational Meeting, a motion was passed to set the dates for the Council Information Meetings, which are scheduled for the last Wednesday of each month.

The September 2023 Council Information Session is scheduled for Wednesday September 27, 2023. Since most Council members will be attending the Alberta Municipalities Conference in Edmonton from September 27 – 29<sup>th</sup> the Council Information meeting scheduled for September 27, 2023, needs to be cancelled.

As the Council Information Session dates are set by a motion of Council, a motion is required to change the date or cancel the meetings.

### Communications

Council Information Meeting dates, time and location are communicated through the Town of Hanna Social Media Programs and advertised in the Hanna Herald.



### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

1. Town of Hanna Bylaw 1015-2021 – Council Procedural Bylaw

### Attachments

N/A

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

Date: September 12, 2023

Agenda Item No: 09.02

## 2023 Taxation Report

### Recommended Motion

That Council accepts the 2023 Taxation Report for Information.

### Background

In 2020 Council had concerns regarding the ability of property owners to pay their taxes due to Covid 19 implications. In recognition of that Council reduced the penalties charged by 50% (from 8% - 4% on September 1<sup>st</sup> and October 1<sup>st</sup> and from 10% - 5% on January 1<sup>st</sup>). The penalty dates and rates remain the same.

Tax payment deadline was August 31, 2023, and as of that date the 2023 taxes outstanding were \$828,829.29, versus the outstanding taxes on August 31, 2022, of \$718,347.86.

Penalties in the amount of \$9,625.89 were applied on September 1<sup>st</sup>, 2023 (4% of current levy balance).

Please note that of the outstanding taxes there will be a further payment of taxes from those property owners on the monthly pre-authorized payment plan in the amount of \$445,602.44 by the end of December, leaving an estimated amount of outstanding taxes at year-end of \$383,226.85. Payments have been received since the deadline, and it is anticipated payments will continue in September to avoid the second penalty on October 1<sup>st</sup>. Comparisons of outstanding taxes as of December 31<sup>st</sup> are as follows:

- December 31, 2022 the outstanding taxes were \$74,690.86
- December 31, 2021 the outstanding taxes were \$106,742.30
- December 31, 2020 the outstanding taxes were \$329,303.08

Letters have been sent to property owners advising of the balance owing as of August 31, 2023.



**Communications**

N/A

**Financial Implications**

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

**Policy and/or Legislative Implications**

**Attachments**

N/A

**Reviewed by and Approved for Submission to Council**

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

Date: September 12, 2023

Agenda Item No: 9.03

## ATCO Electric Franchise Fee

### Recommended Motion

That Council accepts the ATCO Electric Franchise Fee Report for information and direct Administration to inform ATCO Electric that the Town of Hanna will not be requesting an increase to the Franchise Fee for 2024 from the current rate of 7.5%.

### Background

The Municipal Government Act permits a municipality to grant a franchise for the supply of utilities. The Town of Hanna has held an Electric Distribution System Franchise Agreement (Agreement) with ATCO Electric for several decades. An Electric Distribution System Franchise Agreement grants an exclusive franchise to a company, in this case ATCO Electric Ltd. to provide Electric Distribution Service within a Municipal Service Area on the agreed to terms and conditions contained in the Agreement. An Electric Distribution System means any facilities which are used to provide electric distribution service within the municipal service area, and without limiting the generality of the foregoing shall include street lighting where applicable, poles, fixtures, luminaires, guys, hardware, insulators, wires, conductors, cables, ducts, meters, transformers, fences, vaults, and connection pedestals, excluding any transmission facilities as defined by the Electric Utilities Act.

The latest Franchise Agreement was entered into in 2013 for a term of ten years. The Agreement calls for an initial period of 10 years with an option for two five-year extensions for a potential maximum term of 20 years. At the time of the signing of the Agreement in 2013 the Franchise Fee established for delivery revenues was increased from 3.5% to 5.00%. In 2018 Council went through the process to have that Franchise fee increased to 7.5%. The maximum % allowable for a municipality to charge is 20%.

ATCO sent a letter to the Town of Hanna dated, February 9, 2022, providing notice of its intention to extend the agreement in accordance with Section 3 of the agreement, which upon approval of the Town of Hanna will become effective on June 12, 2023 for a five-year term. Council approved the extension of this agreement for a further five-year period at the May 10, 2022 Council Meeting.



The electricity franchise fees are charged by the Town to ATCO Electric for the exclusive right to provide electricity services within the municipality as well as for access to Town lands to construct, maintain and operate related assets. Franchise fees are intended to compensate the Town for direct costs and for restrictions on planning and development relating to utility rights of way as well as related inherent risks. Through the fees, the utility provider is charged an appropriate amount for the use of the land and the exclusive rights to deliver those utility services within the Town. The utility provider then passes these costs to each consumer (not necessarily property owners but electricity customers) as a separate charge on the electricity bills. ATCO Electric collects the revenue and then pays it to the Town. These funds are used to reduce the total amount required to be raised through property taxes.

Pursuant to Section 5 (b) of the Franchise Agreement with ATCO Electric Ltd., the Town has the ability to review and change the franchise fee annually. If there is to be a change in the franchise fee the Town must provide notice in writing of that change to residents in the local newspaper with the greatest circulation, including the effect of the proposed change for the average residential customer. ATCO Electric recommends this fee change be published prior to October 10, 2023.

The franchise fee charged in municipalities in our region as of January 1, 2023, are as follows:

Town of Drumheller	9%	Village of Forestburg	11%
Town of Stettler	11.1%	Village of Consort	7%
Village of Veteran	6%	Town of Oyen	8%
Town of Three Hills	9.5%	Village of Delia	5%
Town of Castor	7%	Town of Coronation	3.75%
Village of Youngstown	1.25%		

Based on ATCO Electric's actual distribution revenue for the calendar year 2022 the Town of Hanna franchise fee paid at 7.5% to the Town of Hanna was \$234,464.53. The estimated franchise fee payable in 2023 is \$233,089.35. ATCO estimates franchise fee revenue for the Town of Hanna in 2024 with the franchise fee remaining at 7.5% is \$240,081.98.

The original plan was to review the franchise fee for both the natural gas and electric utilities every five years. With the last increase of the electric franchise fee taking effect as of January 1, 2018, the year 2023 would have been the next review and potential increase to the franchise fee but Council decided at the September 13, 2022, Council Meeting to leave the fee at 7.5% for 2023. If the franchise fee was increased to 10.0% it is estimated this would bring in an increase of \$80,027.32 for a total of \$320,109.30. It is estimated that for every one percent (1%) increase in franchise fees it would result in an additional \$32,020.93 in revenue to the Town of Hanna.



Administration is recommending that with the recent significant increases in the electrical utilities both transmission/distribution and the retail prices charged to the consumers that an increase to the franchise fee makes affordability a bigger issue in the community.

Franchise fee increases have less of an impact than a tax increase as it is collected from all properties rather than just taxable properties, resulting in greater equity for all property owners. Unlike municipal property taxes there are no exemptions or exempted properties.

### Communications

Report highlights may be communicated through the Town of Hanna social media program.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

1. Alberta Municipal Government Act – Section 45 (1 – 5).

### Attachments

1. ATCO Electric – Hanna 2024 Distribution Revenue Forecast – 2024 Franchise Fee Letter
2. ATCO Electric – Rider A Municipal Assessment



Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer





August 31, 2022

Town of Hanna  
Attn: Kim Neill  
Box 430  
Hanna AB  
T0J 1P0

**Re: Distribution Revenue Forecast for 2024 Franchise Fee**

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Dear Kim Neill,

Your Franchise Agreement allows for an annual change to the franchise fee percentage. However, specific procedures must be followed before the fee can be changed and take effect. This letter is intended to provide you with an overview of the franchise fee change procedure as follows:

1. Your Municipality must decide if a change is required and what the new fee percentage should be. ATCO Electric will provide revenue estimates to help you with this (if the new fee is greater than the pre-approved cap in your franchise, a different process is required).
2. In accordance with the Alberta Utilities Commission (AUC) Decision approving your Franchise Agreement, you must publish a public notice of the proposed change in the local newspaper with the greatest circulation. This notice must include the effect of the proposed change for the average residential customer. ATCO Electric can estimate the new charges and the impact on an average customer bill. We recommend that fee change notices be published before **October 10, 2023**.
3. Residents must have at least 14 days from the publication of the notice to make their concerns known to the Municipality and the Municipality is to respond to these concerns.
4. The Municipality will advise ATCO Electric by letter the new desired fee percentage. This letter must include a copy of the public notice with publication details (date and name of newspaper), and any comments the Municipality wants to include on the public response.
5. ATCO Electric will apply to the AUC to change the rate. Copies of the Municipality's letter and public notice will be included with the application. ATCO Electric must receive the municipality's request (complete with a copy of the notice) by **November 15, 2023**, in order to obtain AUC approval and commence billing of the new fee effective January 1, 2024.
6. The AUC must approve the change to ATCO Electric's rates. Provided the Commission is satisfied that proper notice was given they do not receive any objections or concerns from the public, the approval is anticipated to be issued quickly.
7. Once the rate change is approved, ATCO Electric will commence charging and remittance of the new fee.

The following information will help you decide the appropriate fee percentage for your community.

Current Fee Percentage	Current Fee Cap	Distribution Revenue Previous calendar year	Estimated 2023 Distribution Revenue	Estimated 2024 Distribution Revenue
7.5% of distribution revenue	20%	\$3,124,359	\$3,107,858 Estimated on first 6 months of data	\$3,201,093

**To estimate the franchise fee amount, multiply the Estimated Distribution Revenue by the fee percentage. When calculating your revenue requirements please remember that this fee is paid in addition to the linear taxes on the distribution system.**

Estimated revenues are calculated based on the best available information and are subject to change due to AUC final approved tariffs, Alberta Electric System Operator (AESO) flow-thru charges or changes in load growth.

We are available to discuss this with you in more detail if required. If you have any questions or comments, please call me at 403-741-4792.

Yours truly,

Tracy Volker  
 Customer Sales Representative  
 ATCO Electric  
 403-741-4792  
 Tracy.Volker@atco.com



ATCO Electric Distribution  
Rider A Municipal Assessment

ATCO TABLE 1: TOTAL RIDER A									
Municipal Authority (Price Area)	(1) Municipal Tax from Table 2 (%)	(2) Franchise Fee (%)	(3) Franchise Fee Effective Date (yy/mm/dd)	(4) Rider A Total (%)	Municipal Authority (Price Area)	(1) Municipal Tax from Table 2 (%)	(2) Franchise Fee (%)	(3) Franchise Fee Effective Date (yy/mm/dd)	(4) Rider A Total (%)
ACADIA (M034)	4.35	0.00		4.35	MANNING (T556)	1.51	12.00	23/01/01	13.51
ALLIANCE (V017)	1.65	6.00	05/01/01	7.65	MANNVILLE (V559)	2.38	9.00	20/01/01	11.38
ALLISON BAY (B219)	-0.20	0.00		-0.20	MARWAYNE (V562)	1.52	6.00	15/06/01	7.52
ANDREW (V024)	1.38	7.00	20/01/01	8.38	MCCLENNAN (T574)	2.18	3.75	22/01/01	5.93
BEAVER LODGE (T051)	1.42	7.00	20/01/01	8.42	MINBURN (V589)	2.90	1.00	18/01/01	3.90
BERWYN (V063)	3.44	6.00	19/01/01	9.44	MORFAN (V598)	1.72	3.50	12/01/01	5.22
BIG VALLEY (V069)	1.01	2.00	16/01/01	3.01	MUNDARE (T604)	1.23	6.00	20/04/01	7.23
BIGSTONE (B100)	1.36	0.00		1.36	MUNSON (V607)	3.37	1.00	10/07/01	4.37
BONNYVILLE BEACHS S.V. (S096)	0.68	0.00		0.68	MYRNAAM (V610)	2.93	6.00	23/02/01	8.93
BONNYVILLE, TOWN OF (T093)	1.04	6.80	03/01/01	7.84	NAMPA (V619)	1.22	2.00	16/01/01	3.22
BOTHA (V099)	1.62	0.00	20/01/01	1.62	NORTHERN LIGHT (M022)	1.15	0.00		1.15
BUSHE RIVER I.R. 207 (B726)	0.44	0.00		0.44	NORTHERN SUNRISE COUNTY (M131)	0.68	0.00		0.68
CAMROSE (C022)	2.16	0.00		2.16	OPPORTUNITY (M017)	1.04	0.00		1.04
CARBON (V129)	1.32	8.00	22/01/01	9.32	OYEN (T648)	1.05	8.00	22/01/01	9.05
CASTOR (T147)	1.54	7.00	20/01/01	8.54	PADDLE PRAIRIE (N221)	2.19	0.00		2.19
CEREAL (V153)	-0.41	0.00	21/08/01	-0.41	PAINT EARTH (C018)	1.17	0.00		1.17
CLEAR HILLS (M021)	1.65	0.00		1.65	PARADISE VALLEY (V654)	1.27	10.00	22/01/01	11.27
COLD LAKE (T189)	1.15	5.75	23/01/01	6.90	PEACE (M135)	0.81	0.00		0.81
CONSORT (V195)	2.17	7.00	24/01/01	9.17	PEACE RIVER (T657)	1.82	11.50	22/02/01	13.32
CORONATION (T198)	1.11	3.75	04/01/01	4.86	PEAVINE (N172)	0.23	0.00		0.23
DELBURNE (V231)	1.64	1.50	08/01/01	3.14	PELICAN NARROWS S.V. (S659)	0.32	0.00		0.32
DELIA (V234)	2.42	5.00	11/01/01	7.42	RAINBOW LAKE (T690)	1.93	13.00	15/01/01	14.93
DERWENT (V237)	3.24	4.00	19/06/01	7.24	RED DEER (C023)	1.92	0.00		1.92
DEVBERRY (V246)	1.94	8.00	17/01/01	9.94	ROCHON SANDS S.V. (S708)	1.14	0.00		1.14
DOGHEAD I.R. (B218)	-0.29	0.00		-0.29	ROSALIND (V717)	2.01	0.50	13/04/09	2.51
DONALDA (V252)	2.21	12.00	23/01/01	14.21	RYCROFT (V729)	1.85	7.00	20/04/01	8.85
DONNELLY (V255)	1.48	2.25	10/01/01	3.73	SADDLE HILLS (M020)	0.49	0.00		0.49
DRIFT PILE RIVER FIRST NATION I.R. 150 (B220)	0.00	0.00		0.00	SADDLE LAKE I.R. (B638)	1.12	0.00		1.12
DRUMHELLER (K025)	1.27	9.00		10.27	SEXSMITH (T754)	1.55	5.50	12/01/01	7.05
EAST PRAIRIE (N174)	2.13	0.00		2.13	SLAVE LAKE (T766)	1.13	10.40	20/03/01	11.53
ELIZABETH (N187)	15.82	0.00		15.82	SMOKY LAKE (T769)	1.88	7.00	19/04/01	8.88
ELK POINT (T291)	1.89	5.00	20/01/01	6.89	SMOKY RIVER (M130)	1.82	0.00		1.82
ELNORA (V294)	1.37	1.50	20/01/01	2.87	SPECIAL AREAS (A001)	0.46	0.00		0.46
EMPRESS (V297)	2.45	2.00	07/01/01	4.45	SPIRIT RIVER (M133)	0.86	0.00		0.86
FAIRVIEW (M136)	2.64	0.00		2.64	SPIRIT RIVER, TOWN OF (T778)	1.63	5.50	12/02/01	7.13
FAIRVIEW (T309)	1.36	7.50	13/01/01	8.86	ST. PAUL, COUNTY OF (C019)	0.82	0.00		0.82
FALHER (T315)	1.46	8.00	23/01/01	9.46	ST. PAUL, TOWN OF (T790)	1.48	9.00	23/01/01	10.48
FISHING LAKE (N188)	6.86	0.00		6.86	STARLAND (M047)	1.10	0.00		1.10
FLAGSTAFF (C029)	1.43	0.00		1.43	STETTLER COUNTY OF (C006)	1.64	0.00		1.64
FORESTBURG (V324)	2.04	11.00	24/01/01	13.04	STETTLER, TOWN OF (T805)	0.88	11.10	18/01/01	11.98
FORT MCMURRAY (K032)	0.58	10.00	14/01/01	10.58	STURGEON LAKE I.R. 154 (B770)	0.85	0.00		0.85
FOX CREEK (T342)	1.26	6.50	20/01/01	7.76	SUCKER CREEK FIRST NATION 150A (B792)	0.89	0.00		0.89
FT. MACKAY SETTLEMENT #467 (B982)	0.90	0.00		0.90	SWAN HILLS TOWN (T930)	2.90	10.00	21/01/01	12.90
FT. McMURRAY BAND (B352)	0.57	0.00		0.57	THREE HILLS (T845)	1.07	9.50	23/01/01	10.57
GADSBY (V351)	-0.84	0.00	21/08/01	-0.84	TROCHU (T857)	1.66	5.00	16/01/01	6.66
GALAHAD (V354)	1.81	9.00	22/01/01	10.81	TWO HILLS COUNTY (C021)	5.11	0.00		5.11
GIFT LAKE METIS SETT (N173)	3.92	0.00		3.92	TWO HILLS, TOWN OF (T863)	2.34	8.50	21/01/01	10.84
GIRDUXVILLE (V366)	1.86	6.00	24/01/01	7.86	UPPER HILL LAKE I.R. 212 (B728)	0.27	0.00		0.27
GLENDON (V372)	2.04	1.50	03/01/01	3.54	VALLEYVIEW (T866)	1.17	5.25	06/01/01	6.42
GRANDE CACHE (T333)	1.08	0.00	24/01/01	1.08	VEGREVILLE (T875)	1.75	10.00	20/01/01	11.75
GRANDE PRAIRIE, COUNTY OF (C001)	0.58	0.00		0.58	VERRILLION (T878)	1.13	8.00	24/01/01	9.13
GRANDE PRAIRIE, CITY OF (K035)	1.60	10.00	19/02/01	11.60	VETERAN (V881)	2.72	6.00	17/01/01	8.72
GRIMSHAW (T405)	1.08	6.00	10/07/01	7.08	VILNA (V887)	3.54	20.00	12/01/01	23.54
HALKIRK (V414)	1.47	5.00	24/01/01	6.47	VASKATENAU (V908)	2.30	1.00	19/01/01	3.30
HANNA (T417)	1.35	7.50	18/01/01	8.85	VEMBLEY (T911)	1.69	7.00	23/01/01	8.69
HAY LAKE I.R. 209 (B727)	1.39	0.00		1.39	WHEATLAND (C016)	0.52	0.00		0.52
HEISLER (V429)	4.74	8.00	24/01/01	12.74	WHITE SANDS S.V. (S922)	0.79	0.00		0.79
HIGH LEVEL (T435)	0.54	12.10	20/01/01	12.64	WHITEFISH I.R. 155 (B924)	1.10	0.00		1.10
HIGH PRAIRIE (T438)	1.24	9.00	22/01/01	10.24	WILLINGDON (V926)	1.93	2.00	08/01/01	3.93
HINES CREEK (V447)	2.67	2.75	19/01/01	5.42	WOOD BUFFALO (M018)	0.09	0.00		0.09
HORSESHOE BAY S.V. (S458)	0.52	0.00		0.52	WOOD BUFFALO PARK (L024)	0.61	0.00		0.61
HYTHE (V468)	1.55	10.00	20/01/01	11.55	YOUNGSTOWN (V932)	1.35	1.25	12/01/01	2.60
INNISFREE (V474)	4.22	5.00	17/01/01	9.22	BIG LAKE & KINUSO (M125, V505)	1.17	0.00		1.17
JASPER (R004)	0.69	8.00	22/01/01	8.69	BIRCH HILLS & VANHAM (M019, V896)	1.86	0.00		1.86
KITSCOTY (V508)	1.76	6.00	13/01/01	7.76	BONNYVILLE & ANNEXED AREA (M087, M088)	0.40	0.00		0.40
LAKELAND (C089)	0.33	0.00		0.33	JASPER (PARK & OUTSIDE TOWN) (L012, R003)	0.12	6.00	13/08/01	6.12
LAMONT (C030)	1.69	0.00		1.69	KNEEHILL & TORRINGTON (M048, V854)	1.02	0.00		1.02
LESSER SLAVE RIVER (M124)	0.35	0.00		0.35	LLOYDMINSTER (AB45, SK45)	0.93	11.00	15/01/01	11.93
LINDEN (V535)	2.06	6.00	15/01/01	8.06	MINBURN & LAVOY (C027, V523)	0.65	0.00		0.65
LOON RIVER CREE (B473)	1.89	0.00		1.89	SMOKY LAKE & WARSPITE (C013, V905)	1.08	0.00		1.08
M.D. of GREENVIEW (M016)	0.23	0.00		0.23	THORHILD & RADWAY (V687, C007)	5.56	0.00		5.56
MACKENZIE (M023)	1.05	0.00		1.05	VERMILLION RIVER (AB & SK) (C024, SK24)	1.33	0.00		1.33

ATCO Electric Rider A – Municipal Assessment Approved in AUC  
Disposition 27204-D01-2022 (Dated: March 2, 2022) (1 Community)  
Disposition 27785-D01-2022 (Dated: November 22, 2022) (6 Communities)

Sheet 2 of 2  
Effective: 2023 01 01  
Supersedes: 2022 04 01

The Company's Terms and Conditions for Electric Distribution Service apply to all retailers and customers provided with System and/or Distribution Access Service by the Company. The Terms and Conditions are available on the website [www.atco.com](http://www.atco.com).

Date: September 12, 2023

Agenda Item No: 9.04

## APEX Utilities Franchise Fee

### Recommended Motion

That Council accepts the APEX Utilities Franchise Fee Report for information and direct Administration to inform APEX Utilities that the Town of Hanna will not be requesting an increase to the Franchise Fee for 2024 from the current rate of 17.5%.

### Background

The Municipal Government Act permits a municipality to grant a franchise for the supply of utilities. The Town of Hanna has held an Electric Distribution System Franchise Agreement (Agreement) with APEX Utilities Inc (formerly AltaGas) for several decades. A Natural Gas System Franchise Agreement grants an exclusive franchise to a company, in this case APEX Utilities Inc to provide Natural Gas Distribution Service within a Municipal Service Area on the agreed to terms and conditions contained in the Agreement. A Natural Gas Distribution System means any facilities which are used to provide natural gas distribution service within the municipal service area, and without limiting the generality of the foregoing shall include all the necessary equipment to provide that service.

The latest Franchise Agreement was entered into in 2017 for a term of ten years. At the time of the signing of the Agreement in 2017 the Franchise Fee established for delivery revenues was increased from 13.5% to 15.00%. In 2020 Council went through the process to have that Franchise fee increased to 17.5% which became effective January 1, 2021. The maximum % allowable for a municipality to charge is 35%.

The natural gas franchise fees are charged by the Town to APEX Utilities for the exclusive right to provide natural gas services within the municipality as well as for access to Town lands to construct, maintain and operate related assets. Franchise fees are intended to compensate the Town for direct costs and for restrictions on planning and development relating to utility rights of way as well as related inherent risks. Through the fees, the utility provider is charged an appropriate amount for the use of the land and the exclusive rights to deliver those utility services within the Town. The utility provider then passes these costs to each consumer (not necessarily property owners but natural gas customers) as a separate charge on the natural gas bills. APEX Utilities collects the revenue and then pays it to the



Town. These funds are used to reduce the total amount required to be raised through property taxes.

Pursuant to Section 5 (b) of the Franchise Agreement with APEX Utilities Inc. the Town has the ability to review and change the franchise fee annually. If there is to be a change in the franchise fee the Town must provide notice in writing of that change to residents in the local newspaper with the greatest circulation, including the effect of the proposed change for the average residential customer. APEX Utilities recommends this fee change be published prior to November 1, 2023.

The franchise fee charged in municipalities in our region as of January 1, 2023, are as follows:

Town of Drumheller	27%	Village of Morrin	12%
Town of Stettler	30%	Village of Munson	11%
Town of Three Hills	9%	Village of Delia	12%

Based on APEX Utilities actual distribution revenue for the calendar year 2022 the Town of Hanna franchise fee paid at 17.5% to the Town of Hanna was \$276,278.79. The estimated franchise fee payable in 2023 is \$348,830. APEX estimates franchise fee revenue for the Town of Hanna in 2024 with the franchise fee remaining at 17.5% is \$348,826.13.

The original plan was to review the franchise fee for both the natural gas and electric utilities every five years. With the last increase of the natural gas franchise fee taking effect as of January 1, 2021, the year 2026 would be the next review and potential increase to the franchise fee. If the franchise fee was increased to 20.0% it is estimated this would bring in an increase of \$49,832.08 for a total of \$398,658.44. It is estimated that for every one percent (1%) increase in franchise fees it would result in an additional \$19,932.22 in revenue to the Town of Hanna.

Administration is recommending that since the last increase to the natural gas franchise fee becoming effective as of January 1, 2021, together with the recent significant increases in the natural gas utilities both transmission/distribution and the retail prices charged to the consumers that an increase to the natural gas franchise fee makes affordability a bigger issue in the community.

Franchise fee increases have less of an impact than a tax increase as it is collected from all properties rather than just taxable properties, resulting in greater equity for all property owners. Unlike municipal property taxes there are no exemptions or exempted properties.



August 29, 2023

Mayor Danny Povaschuk and Council  
Town of Hanna  
PO Box 430  
Hanna, AB T0J 1P0

Dear Mayor Povaschuk and Council,

**Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF**

As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the Town of Hanna and Apex Utilities Inc., this correspondence serves to fulfill the Company's obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Town with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2023. Failing notification, the current franchise fee percentage of 17.5% will remain unchanged.

	<b>2022 Actuals</b>	<b>2024 Estimates</b>
Delivery Revenues (Rate 1, 11, 2 & 12)	\$1,530,494.80	\$1,936,157.31
Delivery Revenues (Rate 3 & 13)	<u>\$52,020.72</u>	<u>\$57,134.88</u>
<b>Total Delivery Revenues</b>	<b><u>\$1,582,515.52</u></b>	<b><u>\$1,993,292.19</u></b>
<b>2022 Actual Franchise</b>	<b><u>\$276,938.04</u></b>	
<b>2024 Estimated Franchise Fee</b>		<b><u>\$348,826.13</u></b>

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@apexutilities.ca. I look forward to hearing from you.

Sincerely,

Apex Utilities Inc.



Irv Richelhoff  
Supervisor Business Development



### Municipalities Governed by Standardized Franchise Agreement

For each calendar year the franchise fee will be calculated as a percentage of the Company's actual total revenue derived from the Gas Distribution Tariff, including without limitation the fixed charge, base energy charge, demand charge but excluding the cost of gas (being the calculated revenues from the gas cost recovery rate rider or the deemed cost of gas) in that year for Gas Distribution Service within the Municipal Area.

<u>Municipality</u>	<u>Type</u>	<u>District</u>	<u>Rate (%)</u>	<u>Decision / Order</u>	<u>Effective Date<sup>4</sup></u> <u>(yyyy-mm-dd)</u>
Athabasca	Town	Athabasca	16.00	27805-D01-2022	2023-01-01
Barrhead	Town	BMW <sup>1</sup>	18.00	28027-D01-2023	2023-04-01
Beaumont	City	Leduc	28.50	25046-D01-2019	2020-01-01
Bonnyville	Town	Bonnyville	20.00	20810-D01-2015	2015-10-01
Bonnyville Beach	Summer Village	Bonnyville	0.00	22812-D01-2017	2017-08-01
Calmar	Town	Leduc	35.00	27465-D01-2022	2022-07-01
Crystal Springs	Summer Village	Leduc	0.00	23563-D01-2018	2018-06-01
Delia	Village	Hanna	12.00	22936-D01-2017	2017-10-01
Donalda	Village	Stettler	17.00	27894-D01-2023	2023-01-15
Drumheller	Town	Drumheller	27.00	20723-D01-2015	2015-11-01
Elk Point	Town	St. Paul	16.00	2010-158	2010-06-15
Glendon	Village	St. Paul	4.62	22869-D01-2017	2017-08-18
Grande Cache	Hamlet	Grande Cache	0.00	26045-D01-2020	2021-01-01
Grandview	Summer Village	Leduc	0.00	25356-D01-2020	2020-04-01
Hanna	Town	Hanna	17.50	26094-D01-2020	2021-01-01
Hay Lakes	Village	Leduc	6.00	26136-D01-2020	2021-01-01
High Level	Town	High Level	30.00	20717-D01-2015	2015-10-01
Island Lake	Summer Village	Athabasca	0.00	24366-D01-2019	2019-04-16
Leduc <sup>2</sup>	City	Leduc	27.00	20748-D01-2015	2015-09-01
Leduc <sup>3</sup>	City	Leduc	35.00	20748-D01-2015	2015-09-01
Ma-Me-O Beach	Summer Village	Leduc	0.00	24553-D01-2019	2019-05-22
Mewatha Beach	Summer Village	Athabasca	6.00	20900-D01-2015	2015-10-01
Morinville	Town	BMW	19.00	20594-D01-2015	2015-08-01
Morrin	Village	Drumheller	12.00	2010-378	2011-02-01
Munson	Village	Drumheller	11.00	2004-291	2004-12-01
Pelican Narrows	Summer Village	Bonnyville	0.00	24140-D01-2018	2019-02-01
Pincher Creek	Town	Pincher Creek	25.00	20595-D01-2015	2015-09-01
Poplar Bay	Summer Village	Leduc	0.00	25470-D01-2020	2020-05-01
Rochon Sands	Summer Village	Stettler	0.00	22861-D01-2017	2017-08-14
St. Paul	Town	St. Paul	27.00	27804-D01-2022	2023-01-01
Stettler	Town	Stettler	30.00	20718-D01-2015	2016-01-01
Sunset Beach	Summer Village	Athabasca	3.00	26780-D01-2021	2021-09-01
Three Hills	Town	Three Hills	9.00	25648-D01-2020	2020-09-01
Two Hills	Town	Two Hills	23.00	26099-D01-2020	2021-01-01
Waskatenau	Village	BMW	8.00	21221-D01-2016	2016-01-01
Westlock	Town	BMW	27.00	27003-D01-2021	2022-01-01
White Sands	Summer Village	Stettler	0.00	2008-130	2008-05-29
Willingdon	Hamlet	Two Hills	6.00	2005-005	2005-01-26

<sup>1</sup> BMW denotes Barrhead, Morinville and Westlock.

<sup>2</sup> Does not apply to service under Rates 3 or 13.

<sup>3</sup> Applies only to service under Rates 3 and 13.

<sup>4</sup> Any bill rendered after this date is subject to the corresponding rate.



Date: September 12, 2023

Agenda Item No: 11.00

## Council Reports & Roundtable

### Recommended Motion

That Council accepts the Council Reports for information.

### Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

1. Mayor Povaschuk
2. Councillor Beaudoin
3. Councillor Crowle
4. Councillor Murphy
5. Councillor Olsen
6. Councillor Thuroo
7. Councillor Warwick

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**COUNCIL REPORT**  
**Council Date: July 11, 2023 @ 6 pm**  
**Prepared by Sandra Beaudoin**

**MEETINGS ATTENDED:**

**Meeting:** Harvest Sky Meeting

**Location:** HUB

**Date & Time:** Jun 13, 2023 10 am

Mark provided an extensive update on the projects. RFD for HSEDC sponsoring 3 local events was defeated. Concern sponsorship didn't appear to be part of the mandate & may lead to more requests, taking funds away from the 3 priorities: Economic Development, Economic Development Readiness & Community Development. Funding received from grant funding specific to economic projects. Also concern of perceived Conflict of Interest.

**Meeting:** Municipal Planning Commission

**Location:** Council Chambers

**Date & Time:** Jun 13, 2023 12 pm

3 items reviewed. All requests approved.

**Meeting:** Council Meeting

**Location:** Council Chambers

**Date & Time:** Jun 13, 2023 6 pm

**Meeting:** Pace Public Information Session

**Location:** Library

**Date & Time:** Jun 21, 2023 7 pm

Good size group in the Hanna Library board room. Again, people in attendance who do not live in Hanna & are not Taxpayers, also asking questions. People were aggressive & rude to the presenter, interrupting on many occasions. I was in attendance to hear an update from PACE representative & to find out why our private property was included in PACE potential lands for this solar farm. We have not indicated any interest in having solar on our property. I expressed my concern to the continuing errors in lands PACE is including in their dissemination of information regarding this solar farm & the correction made also has an error in it. I left before the presentation ended due to the behavior of the crowd.

**Meeting:** Alberta Investment Ready Workshop

**Location:** Oyen

**Date & Time:** Jun 22, 2023 10 am

Invest Alberta Corporation: Attract high value, high impact investment & jobs to Alberta. Global Economic Trends: Food Security, Tech Stocks (strengthening business models), Energy Security (access to clean energy), The Long Grind (businesses need time to respond/react to changes in the economy). Lots of information they are looking for have been gathered by Harvest Sky with studies Mark Nikota has already completed.

Many countries are looking at Alberta due to cost of doing business, speed of doing business, ease of doing business, great minds/bright talent in Alberta. Good information.

[Alberta CAN - Home of the Invest Alberta Corporation.](#)

**Meeting:** Council Info Session

**Location:** via Zoom/Phone from Lamont

**Date & Time:** Jun 28, 2023 8:30 am

Good presentation by Tanner Kautz, president of Hanna Curling Club. They have exciting things happening which may bring curlers into Hanna for high calibre competition! They are also working hard to raise funds & want to repay funds owing to Town, not write it off. Looking at Town support to tide them over where hopefully some of the work they are doing will increase interest in Hanna Curling.

PACE presentation at the Hanna Library discussed. Mention of submitting a letter to PACE asking if they could find an area outside Hanna boundaries for Special Areas to benefit from tax revenue; Hanna will benefit through SA since SA & Hanna have a good relationship. Urban Hen interest in Hanna. Good info.

**Meeting:** Canada Day

**Location:** RCMP Park/Hector King Hunter Park

**Date & Time:** Jul 1, 2023 12:30 am

Good turnout for BBQ & park activities. Fire Department did a great job cooking & serving! I received lots of positive comments regarding the event! Congrats Michelle & Parks staff. Well done!

**Meeting:** Damien Kurek Town Hall Mtg

**Location:** Youngstown Hall

**Date & Time:** July 5, 2023 6 pm

MP Kurek answered some questions. About 20 people attending. Question regarding the Canadian Summer Jobs funding. Appears Liberals want to spread the \$ around & may not be providing funding to those who've applied before. Many have not heard if funding request has been approved. Appears Youngstown is not receiving funding. Appears to be more Liberals not supportive of leadership actions.

Mentioned "Reformant": more people want government to be held accountable for their actions. Subsidized Daycare. AB negotiated funding to include private operators for Childcare when other provinces funding was for government childcare only. Concern regarding parents being excluded from child issues in schools. Reference was made to Kathleen Wynne position was "It is the school's job to "Co-parent" students (Ontario Premier?). Parents being penalized for the behavior of a very few parents.

Agriculture: Damien mentioned he received contact from Jordan Christianson regarding declaring Special Areas an Agricultural Disaster with drought & lack of moisture. Also concerns Ag Risk & Crop Insurance are not providing the support needed for Mixed farms & the Weather Stations do not accurately represent those who are not receiving moisture, yet stations are. MP Kurek agree there needs to be work done to represent the unique situation Special Areas is in. Good discussion.

#### **UPCOMING MEETINGS:**

**Meeting:** Council Meeting      **Location:** Council Chamber      **Date & Time:** July 11, 2023      6 pm

**Meeting:** Council Info session      **Location:** Council Chamber      **Date & Time:** July 26, 2023      8:30 am

**COUNCIL REPORT**  
**Council Date: Sept 12, 2023 @ 6 pm**  
**Prepared by Sandra Beaudoin**

**MEETINGS ATTENDED:**

**Meeting:** Council Meeting

**Location:** Council Chambers

**Date & Time:** Aug 8, 2023 6 pm

Land Use Bylaw format discussed. Advertising to include the new newspaper Hanna Sentinel which recently started. Mailouts will stop.

**Meeting:** Invitation to meet with some Business Owners

**Location:** Legion

**Date & Time:** Aug 23, 2023 7 pm

5 business owners shared their concerns with the proposed Downtown Beautification. A Chamber Member, 3 Councillors, Mayor & CAO attended to listen to these business owners.

**Meeting:** Council Info Session

**Location:** Council Chambers

**Date & Time:** Aug 30, 2023 8:30 am

Update from RCMP Sergeant. Staff at full compliment & have been working with the community.

**UPCOMING MEETINGS:**

**Meeting:** Harvest Sky Economic Co

**Location:** Prov Bldg **Date & Time:** Sept 12, 2023 10 am

**Meeting:** Council Meeting

**Location:** Council Chamber **Date & Time:** Sept 12, 2023 6 pm

**Meeting:** Land Use Bylaw

**Location:** Community Center **Date & Time:** Sept 13, 2023 9 am

**Meeting:** Alberta Municipalities Conference

**Location:** Edmonton **Date & Time:** Sept 27-29, 2023

Summer has been very quiet. Appointed to only 2 Committees. One meets quarterly & the other is on an as need basis. I continue to stop into the **Hanna Legion** Tues/Thurs Coffee group which meet from 10 am – 11 am-ish to see if there are any concerns & to share any worthy information. Of course, if I am available.

I attended the Music in the Park many times in the Hector King Hunter Park. The music was great & it was a good opportunity to “slow down, relax” & connect with some people. Great job to all the organizers! I thoroughly enjoyed this event sponsored by the Town of Hanna through a grant. Thank you!

## **COUNCIL REPORTS & ROUNDTABLE**

**Council Date:** September 12, 2023  
**Prepared by:** Councilor Kyle Olsen

**Meeting:** Downtown redevelopment  
**Location:** Hanna Legion  
**Date & Time:** August 23, 7:00 PM

Met with a few business owners about the potential of a downtown redevelopment. Heard some concerns and tried to clear up some misinformation and assumptions.

**Meeting:** Lynks Finance Committee  
**Location:** Lynks  
**Date & Time:** September 5, 5:00 PM

Went over the draft version of the documents prepared for our year end prior to our AGM.

Date: September 12, 2023

Agenda Item No: 12.00

## Correspondence

### Recommended Motion

That Council accepts Correspondence items 12.01 – 12.05 for information.

### Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



**Policy and/or Legislative Implications**

N/A

**Attachments**

1. Hanna Rodeo Queen – Financial Assistance Request
2. RMA Report – Family & Community Support Services - Final
3. Marigold Library Systems – August 2023 Notes to Council
4. Marigold Library System – 2024 Budget Estimates
5. Municipal Services Division – Decline Meeting with Minister of Municipal Affairs

**Reviewed by and Approved for Submission to Council**

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer





Hanna Indoor Pro Rodeo Association  
c/o Hanna Queen Committee  
Box 912 Hanna, AB T0J 1P0  
403-928-2705  
infohprq@gmail.com  
www.hannaprorodeo.com

To Whom it May Concern,

On behalf of the committee, I am submitting this letter of request for a donation in support of our efforts to continue the Miss Rodeo Hanna Queen Program here in Hanna, Alberta.


Hanna, Alberta is in the heart of Special Areas No. 2 and is a small community of approximately 2700 people. Everyone in our community works together with whatever comes our way. Our Hanna Queen program began in 1993 and every year when a new Queen is crowned, she plays an important role teaching everyone around her about rodeo and the western way of life. She enjoys talking with kids in schools and visiting senior homes. The Queen makes her way across Alberta attending different events which include parades with her horse, rodeos, fundraisers, and many other fun activities. We feel having her helps us to encourage other to attend a rodeo, learn something new about the western culture, and learn about our amazing community.

With her traveling, comes cost and with COVID being in our back window, we still have small businesses that once helped our program no longer able to help us. We have set our yearly goal to \$5000.00. Through our efforts along with help from ranches and businesses in our community we have been able to raise \$3000.00. Our community remains committed to helping us raise these funds so we can continue allowing our Queen to go up and down the road all year long to events

If you are interested in supporting our program or if you would like to learn more, please do not hesitate to contact me at [infohprq@gmail.com](mailto:infohprq@gmail.com) or 403-928-2705.

Thank you for your time and consideration.

Jolene Warburton  
Hanna Pro Rodeo Queen Director





A Report Prepared for the Rural Municipalities of Alberta by the Alberta Centre for Sustainable Rural Communities at the University of Alberta

# Understanding and Responding to the Challenges Faced by FCSS Programs in Rural Alberta

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## Authors

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University of Alberta

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*Senior Research Associate, Alberta Centre for Sustainable Rural Communities*  
University of Alberta

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## \* ABOUT THE ALBERTA CENTRE FOR SUSTAINABLE RURAL COMMUNITIES

The Alberta Centre for Sustainable Rural Communities (ACSRC), located at the Augustana Campus of the University of Alberta in Camrose, has, since its founding in 2009, assisted rural communities in meeting diverse challenges across many areas of public policy through fostering constructive dialogue, promoting interdisciplinary and collaborative research, and developing partnerships. The ACSRC's mission is to link the research, outreach, and educational capacity of the University of Alberta with students, researchers, rural communities, rural community organizations, and policy makers at multiple levels across the province, nationally, and internationally in order to support the improved sustainability of rural communities and populations.

Thinking respectfully and reciprocally with, not just for, rural communities is a main objective of the ACSRC. Through dialogue and collaboration, the ACSRC operates an outreach program that provides direction and stimulates innovation in the development of rural communities. This is built around various collaborations with educational institutions, municipalities, and not-for-profit organizations on research projects that seek to create resilient rural communities across Alberta.

Recently, the ACSRC has been engaged in rural-focused projects related to substantiable economic development opportunities, community mental health, the delivery of social services, enhancing inclusivity, advancing the transition to renewable energy, aiding municipal collaboration, and better understanding both rural public opinion and rural-based populism. To read more about the ACSRC and the work it does, please visit: [www.acsrc.ca](http://www.acsrc.ca).

## \* ABOUT THE RURAL MUNICIPALITIES OF ALBERTA (RMA) & THE PROJECT

The Rural Municipalities of Alberta (RMA) advocates on behalf of Alberta's rural municipalities. The RMA's members consist of 63 municipal districts and counties, five specialized municipalities, and the Special Areas Board. The RMA's 69 members have several common traits: large land masses, small populations, and a lack of a traditional "population centre." RMA members provide municipal governance to approximately 85% of Alberta's land mass; Alberta is unique in Canada in that municipalities govern land throughout the entire province, from border to border.

Because Alberta's rural municipalities provide municipal governance to large, sparsely populated, and often isolated areas, efficient and high-quality delivery of municipal services is an ongoing challenge that often requires innovative solutions and partnerships with neighbouring towns and villages. It also means that provincial services readily available in urban areas are limited or inaccessible to rural residents, especially those without access to a personal vehicle.

For several years, the RMA has heard from members that reductions in provincial social service availability in rural communities combined with stagnation in provincial funding for municipally-operated family and community support services (FCSS) has led to unprecedented pressure on FCSS agencies to act as a catch-all for a range of social needs in rural communities, including many beyond their mandates. Similar pressure has been put on rural municipalities to contribute funding to FCSS services well beyond their formal requirement under the *Family and Community Support Services Act*.

As social challenges are often overlooked and under-reported in rural Alberta, the RMA prioritized the need to "dig deeper" on this issue to determine whether these concerns were as serious as members described, and whether they were widespread across the province. The work undertaken by the ACSRC provides some powerful evidence as to the reality of this issue in rural Alberta and will allow the RMA to continue to advocate for improved delivery of provincial social services and adequate funding of FCSS programs in rural communities.

# \* EXECUTIVE SUMMARY

Family and community support service (FCSS) programs have provided vitally important “preventative” social service programming to vulnerable Albertans for several decades. FCSS programs remain a critical staple of community life in rural Alberta in particular, often existing as the “only place in town” for rural Albertans in need to seek assistance face-to-face. However, these rural-based programs are facing increasing pressures that are negatively impacting their capacity to serve those in need. This report highlights three key challenges faced by rural FCSS programs in Alberta and responds with four policy recommendations.

## Key Challenges

### 1. Insufficient Provincial Funding

FCSS program costs have been rapidly increasing in the past five years, placing significant stress on their operations. Government of Alberta (GOA) funding (meant to equate to 80% of FCSS’s core funding) has remained largely stagnant since 2015. The majority of rural FCSS offices are increasingly reliant on municipal contributions well above their required twenty percent. However, rural municipalities do not have unlimited budgets, and are only able to make up so much of the shortfall created by the province refusing to meaningfully increase FCSS funding.

### 2. The Increasing Inaccessibility of Provincial Social Services in Rural Alberta

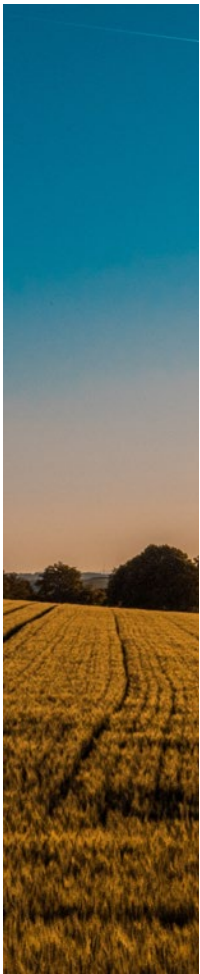
The ongoing centralization of social support services in Alberta has generated challenges for rural FCSS programs; challenges that have only multiplied with recent GOA decisions to transition to “1-800” intake lines and online web portals for several social service supports. As rural FCSS offices are often “the only shop in town,” they face a disproportionate burden compared to most of their urban counterparts, as more and more community members approach FCSS offices for help. This places additional pressure on rural FCSS offices to go beyond their mandate and provide intervention-type services, incurring the extra cost this entails with no hope of being reimbursed.

### 3. Changing and Increasing Social Needs in Rural Communities

In the wake of the COVID-19 pandemic and the recent period of inflation, FCSS programs across rural Alberta are encountering far more community members with more complex social needs than ever before. The number of people who are walking through the doors of rural FCSS offices in crisis has increased dramatically in the past few years, placing additional burdens on these offices to provide intervention-type services and incur the extra cost and effort this entails with no hope of being reimbursed.

## Policy Recommendations:

1. Increase core funding from the Government of Alberta.
2. Increase the accessibility of provincial social support services for rural Albertans.
3. Ensure that future public policy related to social service delivery in Alberta is approached via a rural lens.
4. Ensure that social service policy in Alberta is designed with meaningful contributions from rural FCSS programs.



## \* SECTION 1: INTRODUCTION

Family and community support service (FCSS) programs provide effective and vitally important “preventative” social service programming to vulnerable community members of all ages throughout Alberta. In an era of ongoing centralization of social service supports in the province, FCSS programs remain a staple of rural community life, often existing as the only physical location where rural Albertans in need can seek assistance face-to-face. These offices are staffed with hardworking and caring individuals who go above and beyond in serving their communities.

However, these rural-based programs are facing increasing pressures related to stagnant provincial funding, the centralization of provincial social service supports, and enhanced social challenges faced by vulnerable community members in the wake of the COVID-19 pandemic and subsequent period of rapid inflation. These challenges are pushing many rural FCSS programs to the brink, negatively affecting some of the most vulnerable members of rural communities and placing pressure on rural municipalities to shoulder an ever-increasing share of the costs of FCSS programming — a share that is now routinely in excess of the 20% mandated by provincial legislation.

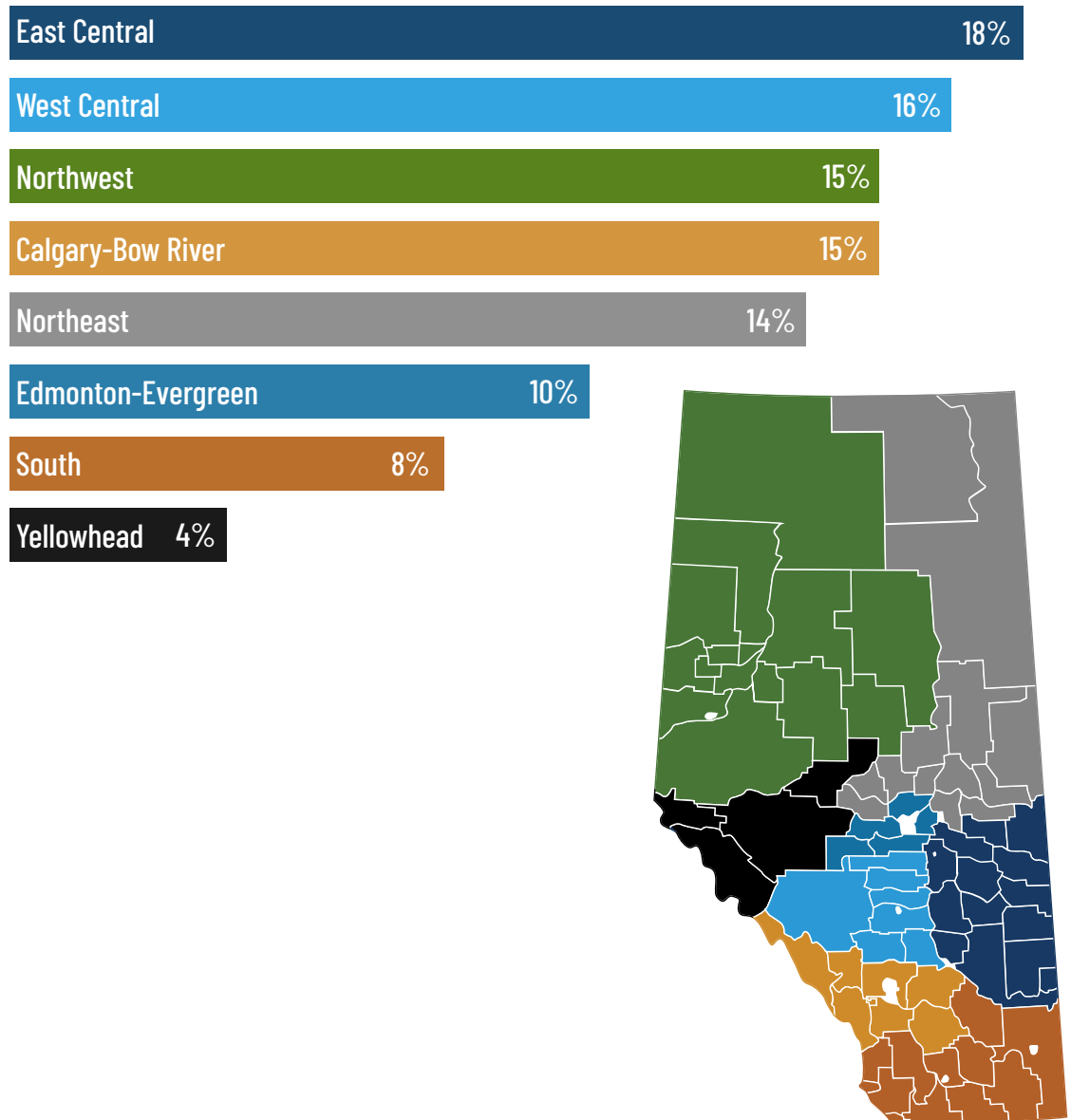
The Alberta Centre for Sustainable Rural Communities (ACSRC) at the University of Alberta was tasked by the Rural Municipalities of Alberta (RMA) to conduct a deep dive into the contemporary challenges faced by rural FCSS programs across Alberta and the subsequent burdens being placed on rural municipalities.

To complete this task, the research team utilized a mixed-method study design that was reviewed and approved by the research ethics board of the University of Alberta

(Pro00124133). The research began by conducting 20 semi-structured, in-depth, one-on-one interviews with individuals deemed knowledgeable about this topic. Those interviewed included 16 different directors of rural and smalltown FCSS programs across Alberta, one member of the Family and Community Support Service Association of Alberta (FCSSAA), and three separate Government of Alberta employees with significant experience working with rural FCSS programs. Each interview lasted between 45 and 90 minutes, were conducted online using Zoom, and were transcribed for thematic analysis by the research team.

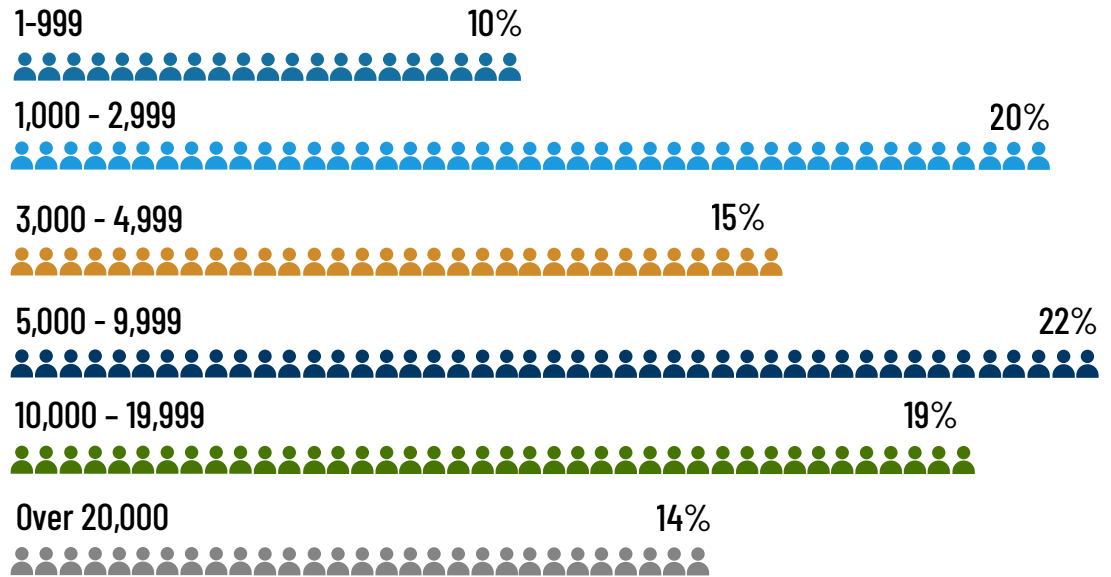
After completing all 20 interviews, the research team designed a 38-question survey to further explore the depth of the challenges faced by rural FCSS programs identified in the interviews. This survey was conducted online, was emailed to the directors of 158 FCSS programs scattered across rural and smalltown Alberta and received a total of 80 respondents. As Figure 1 and Figure 2, page 8 suggest, the survey respondents provided a representative sample of rural FCSS programs from across the province. Not only did the research team receive a good number of replies from each FCSS region, they also received responses from various sizes and structures of FCSS programs in Alberta.

**Figure 1: What FCSS region is your program located in?**





**Figure 2: How large is the population your FCSS program serves?**



The results of this study, discussed in detail throughout the report, were derived from an analysis of both the qualitative interview portion and the quantitative survey portion described above. In short, the research team found that rural FCSS offices are facing several important challenges that impact their capacity to address the social needs that are arising in their communities. After a brief description of the FCSS program in general (, page 9), the report delves into three specific and interlocking challenges and describe their implications for rural FCSS offices, rural Albertans in need, and rural municipalities in general (Section 3: Key Challenges, page 13). The report closes with four policy recommendations for the Government of Alberta (GOA) that would, if implemented, contribute to re-establishing the full capacities of rural FCSS offices, positively impact the lives of many of rural Alberta’s most vulnerable citizens who are currently being poorly served, and substantially relieve the additional FCSS-related fiscal load rural municipalities are being asked to shoulder in the current environment.



## \* SECTION 2: WHAT ARE FAMILY & COMMUNITY SUPPORT SERVICES?

Social service delivery in Alberta is a complex file stretching across a variety of provincial ministries, agencies, and organizations. Family and community support services (FCSS) sit amid this complicated web, currently existing within the Ministry of Seniors, Community and Social Services, but frequently collaborating with agencies from the ministries of Health, Education, Children’s Services, and Mental Health and Addiction, among others.

With a history stretching back to 1966, there are now 210 local FCSS programs across Alberta providing services to 316 municipalities and Métis Settlements, most of which can be designated as “rural” or “small town.”<sup>1</sup> All but a handful of FCSS programs are represented by the Family and Community Support Services Association of Alberta (FCSSAA), a member-driven organization that brings FCSS directors and staff together for educational and networking opportunities, while also representing FCSS programs to various stakeholders,

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1 Technically, FCSS does not make any formal distinction between rural vs. urban, although there do exist strong perceptions among FCSS directors that “rural” FCSS programs, however defined, face distinct challenges from “urban” programs. Although it is possible to select a formal measure to define rural from urban, there is little reason to do so in this context given that there exist many FCSS programming partnerships across Alberta between low population / low density rural counties or villages and higher population cities (for example, the partnership between the City of Camrose and Camrose County under the umbrella of Camrose and District Social Services) that make drawing a divide between rural and urban especially complicated when it comes to FCSS.



especially the Ministry of Seniors, Community and Social Services.

Fundamentally, the mandate of FCSS programs is to provide preventive social services, defined as “a proactive process that strengthens the protective factors of individuals, families, and communities to promote well-being, reduce vulnerabilities, enhance quality of life, and empowers them to meet the challenges of life.” More specifically, FCSS programs are meant to enhance “protective factors to improve well-being and prevent problems before they occur or at an early stage before they require crisis supports.”<sup>2</sup>

FCSS programs are governed by the provincial *Family and Community Support Services Act*, although both their creation and the structure and programming decisions they make are strongly rooted in their local communities. When a municipality or Métis Settlement council decides to establish an FCSS program, they enter into an agreement with the Government of Alberta to jointly fund projects, services, or both. Since 1966, the funding model has been set at an 80/20 split, with the province meant to provide 80% of the core funding for FCSS programming and the municipality providing the remaining 20%.<sup>3</sup> As of 2023, the total annual provincial funding for FCSS programs across Alberta is \$105 million. Importantly, the FCSS model also relies upon what was described to the research team as “the multiplier effect.” In essence, the funds contributed by the provincial and municipal governments are further buttressed by significant on-the-ground volunteer participation, especially from community organizations who partner with local FCSS offices on a variety of programming. This significantly extends the reach of FCSS programming. In 2021, FCSS programs across Alberta reported more than 47,850 volunteers contributing over 1,295,700 volunteer hours annually.



## The Importance of Local Autonomy

Since 1981, local FCSS offices have had considerable autonomy to structure their programs and design their day-to-day programming in ways that are best suited to meet the local conditions in their respective communities. Indeed, “local responsibility for decision-making” remains a key principle of the entire FCSS program. Although the GOA is meant to provide the bulk of program funding, municipalities and Métis Settlements must “decide how to allocate the funding to best meet the needs and priorities of the community — within the FCSS

- 2 “Family and Community Support Services Accountability Framework,” Government of Alberta, December 2022.
- 3 For a more detailed history of FCSS in Alberta, as well as more information of the variety of regulations FCSS programs must follow, see: “Understanding FCSS,” published by the *Family and Community Social Services Association of Alberta*. Available at: <https://fcssaa.org/wp-content/uploads/2022/10/FCSS-101-All-Modules-2021.pdf>



mandate”.<sup>4</sup> This concept was repeatedly highlighted as a strength of the FCSS model in our study, a conclusion that coincides with academic literature on rural community development, which frequently stresses the importance of local autonomy as a key ingredient in program success across issues<sup>5</sup>. Unsurprisingly, this autonomy has also ensured a good deal of variation across FCSS programs in Alberta — there is no standard FCSS model in the province.

At the municipal level, FCSS programs can be operated directly by single municipalities, as multi-municipal programs, or in partnerships. The single municipality structure is most common. In a multi-municipal program, two or more municipalities join as a “regional” or “district” FCSS program, and each participating municipality makes its 20% contribution to the program budget. In a partnering or “grant transfer” FCSS organization, neighbouring municipalities agree to give some or all of their FCSS funds to one of the municipalities to provide services to residents of the partnering municipalities.

In addition to these three possible program structures, FCSS also offers three different models of program administration: the FCSS department (or FCSS program), the community services department, or direct municipal management. An FCSS department has a designated FCSS program director and FCSS staff who are municipal employees and report to a manager or CAO. In a community services department arrangement, FCSS is part of a larger municipal department that provides other services like recreation. Under direct municipal management, the FCSS manager or CAO administers the FCSS program and reports directly to council, which has oversight over FCSS funding decisions. This model is more common in smaller communities with small FCSS budgets. The community services department model is common both in smaller communities and in larger cities, and the FCSS department model is popular in municipalities with medium-sized budgets.<sup>6</sup> There are also six FCSS non-profit societies. In these programs, FCSS staff are employees of the non-profit society, not municipal employees. Although they are independent of the municipality, non-profit FCSS programs are still mandated to provide programming that meets community needs and priorities.<sup>7</sup>

Day-to-day programming also varies across FCSS programs; several interview respondents spoke passionately about the importance of tailoring programming to specific community needs. The most frequently mentioned programs across all FCSS offices included parent and family support, early childhood development, and youth programs. FCSS directors also described programs to benefit seniors, including home support and organized opportunities for social interaction to combat isolation, as key components of their mandate. Annual volunteer appreciation events, providing welcoming services for newcomers to the community, and low-income tax clinics are three other examples of commonly provided services in small and rural FCSS programs. Helping connect community members in need to the provincial and federal benefit and support services they are entitled to also falls within FCSS’s mandate.

Certain types of support services fall outside of the FCSS mandate and are thus ineligible to be supported with FCSS funding. These include services that are primarily recreational or leisure-oriented in nature; services that offer direct assistance such as money, food, or

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4 See: “Understanding FCSS”

5 See: Yolande E. Chan, Jeffery A. Dixon, and Christine R. Dukelow, *Revitalizing Rural Economies*. Montreal and Kingston: McGill-Queen’s University Press, 2013

6 “FCSS Program Structure, Administration and Delivery,” published by the Family and Community Social Services Association of Alberta, p.2. Available at: <https://fcssaa.org/wp-content/uploads/2022/10/FCSS-101-All-Modules-2021.pdf>

7 “FCSS Program Structure, Administration and Deliver,” p.2

shelter; services which could be classified as intervention or rehabilitation; and services which duplicate programs that are the responsibility of a different ministry or government agency.<sup>8</sup>

## The Reality of FCSS Programs in Rural and Small Town Alberta

The research team heard repeatedly throughout this study that the FCSS office is often the only social service agency in rural communities. As this report will demonstrate, this is an important consideration that plays a central role in the challenges FCSS programs face across rural Alberta.

Given that they are often “the only shop in town,” rural FCSS programs are likely to spend a large portion of their funding on direct service delivery, including salaries for employees who provide direct service delivery. In general, this contrasts with larger urban FCSS programs, which tend to grant their funds to the myriad other community service organizations that exist to offer programming in urban centres rather than deliver programming themselves.

Where there are other social service agencies and community-based non-profits, rural FCSS offices often play a coordinating role. In addition to managing their own FCSS funds and outside grants, FCSS programs will often act as the banker or guarantor for community non-profits, helping them to write grants, manage funds, and fulfill reporting requirements. Several of the rural FCSS directors interviewed described this as a community development role: they want to reduce barriers for the community non-profit sector and see FCSS as having an important role in making funding accessible to local non-profit organizations.

Finally, while all the FCSS directors interviewed expressed their support for prevention as the core of FCSS services, it is also clear that provincial stipulations around funding only preventative programming frequently conflict with daily realities in rural communities. Many directors emphasized that rural FCSS programs serve as social service “catch-alls.” In the words of one director, “In rural communities, if you need help and you’re not sure where to go, you go to FCSS.” Rural FCSS offices are regularly approached by community members seeking assistance that often goes beyond prevention and FCSS staff are thus frequently placed in the largely untenable situation of “staying true to their mandate” and turning people in need away or providing some type of required intervention support, an action that not only goes beyond their mandate but also requires additional effort and resources that are not reimbursed by the GOA. Unfortunately, a variety of factors have pushed FCSS offices, especially those in rural communities, in this direction, placing significant additional stress on these programs.



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8 “Understanding FCSS,” p.4



## \* SECTION 3: KEY CHALLENGES

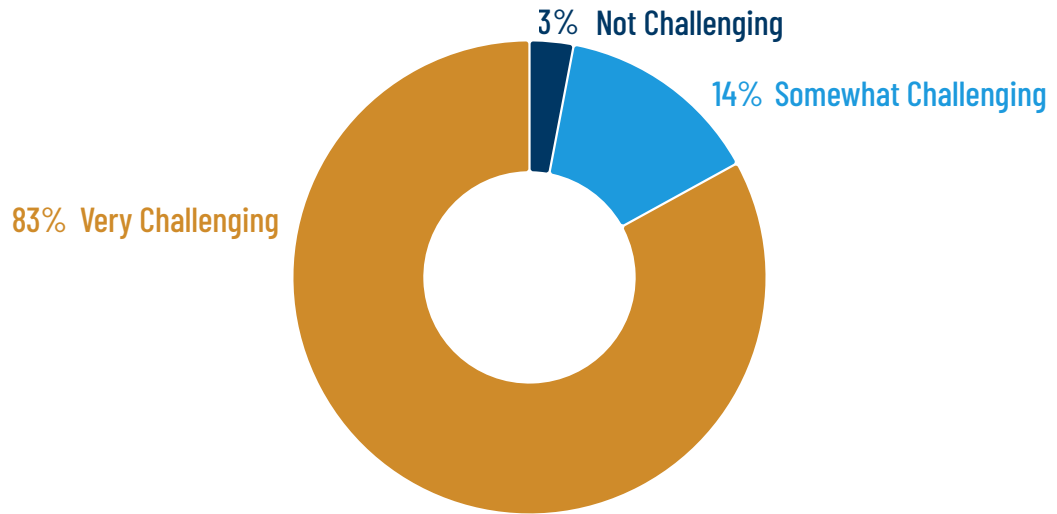
Over the course of this study the research team learned of a variety of challenges rural FCSS offices face, some specific to certain communities, others shared across the province. What follows is not a full account of all the challenges encountered, but rather a detailed consideration of three unique, complex, and often interlocking challenges that emerged as the most widespread and pressing for rural FCSS offices.

### Key Challenge 1: Insufficient Provincial Funding

The most significant challenge rural FCSS programs deal with is insufficient core funding. As mentioned in the introduction, the core programming of FCSS is meant to be funded by an 80% contribution from the GOA, with the remaining 20% from the FCSS's municipality (or municipalities). However, the overall contribution to the entire provincial FCSS program has remained stagnant at \$100 million since 2015, with a small increase of \$5 million in 2023. Given the very real challenges posed by the ongoing centralization of other social services, increasing need in the wake of the COVID-19 pandemic, and the inflationary pressures of the past few years, FCSS directors across rural Alberta were unanimous in their concerns that the failure by the GOA to meaningfully increase funding is tantamount to a funding cut. Indeed, within a series of survey questions, FCSS directors were asked to rate how challenging certain issues were to their operations. On a survey question asking about stagnation of provincial funding increase since 2015, over 83% of respondents suggested that this has been "very challenging" (see Figure 3, page 14), the highest scores among all challenges listed in the survey.



**Figure 3: How challenging has the lack of a funding increase since 2015 been to your FCSS program?<sup>9 10</sup>**

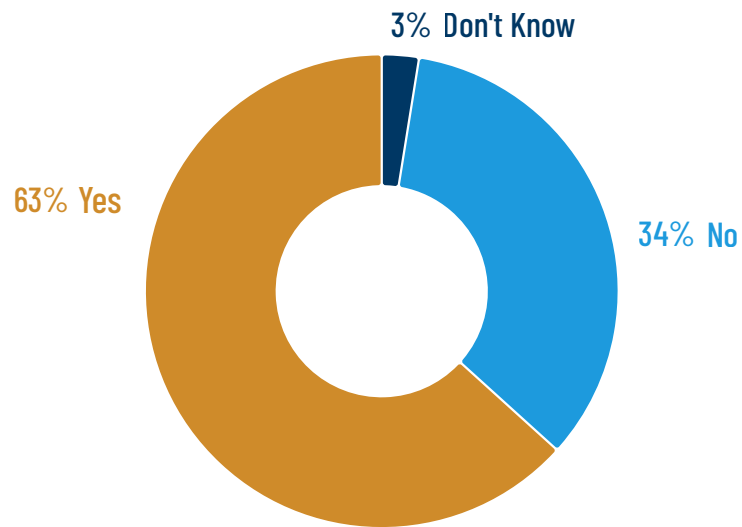


Although FCSS programs often supplement their core provincial and municipal funding with other government service contracts or grants, most rural FCSS offices increasingly rely on municipal contributions well over their required 20%. This municipal overcontribution often occurs because municipalities step in to fund programs which have become established in the community but have had provincial funding cut or are no longer affordable given rising costs of programming not being addressed with additional provincial funds. However, municipalities do not have unlimited budgets, and can make up only so much of the social service delivery shortfall created by the stagnation of provincial FCSS funding.

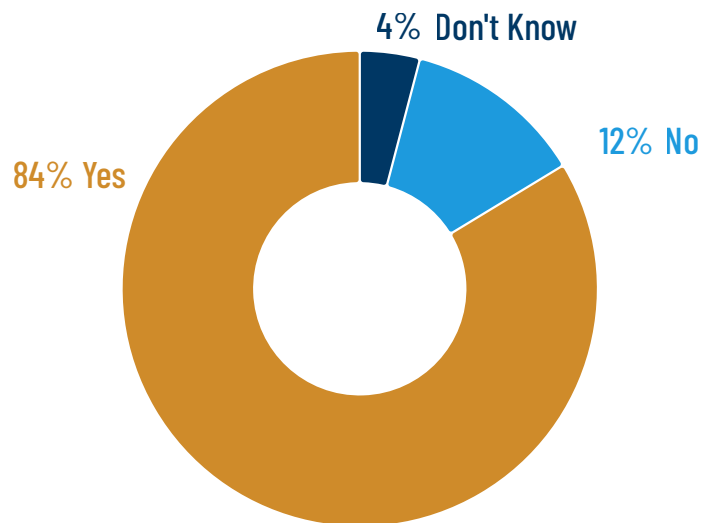
The survey results corroborated and expanded this information. Over 63% of survey respondents answered that their municipalities contribute more than the required 20% of FCSS funding (Figure 4, page 15). Almost 84% of survey respondents noticed an increase in the need for municipal overcontribution after 2018 (Figure 5, page 15). Of those respondents whose municipalities overcontribute, almost 43% estimated that the true contribution of their municipality is more than 35% of the FCSS program’s budget (Figure 6, page 16).

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- 9** For readability purposes, this data was collapsed from a survey question that employed a 10-point Likert Scale asking respondents to rate “how challenging” this was from 1 (not challenging) to 10 (extremely challenging). In this chart, scores from 1 – 3 were collapsed into “not challenging”, scores 4 – 6 were collapsed into “somewhat challenging”, and scores 7 – 10 were collapsed into “very challenging”.
- 10** This survey was completed in early 2023, before the increase in overall FCSS funding from \$100 million to \$105 million was announced by the GOA.

**Figure 4: Does your municipality (or municipalities) contribute more to your core funding than the required 20%?**

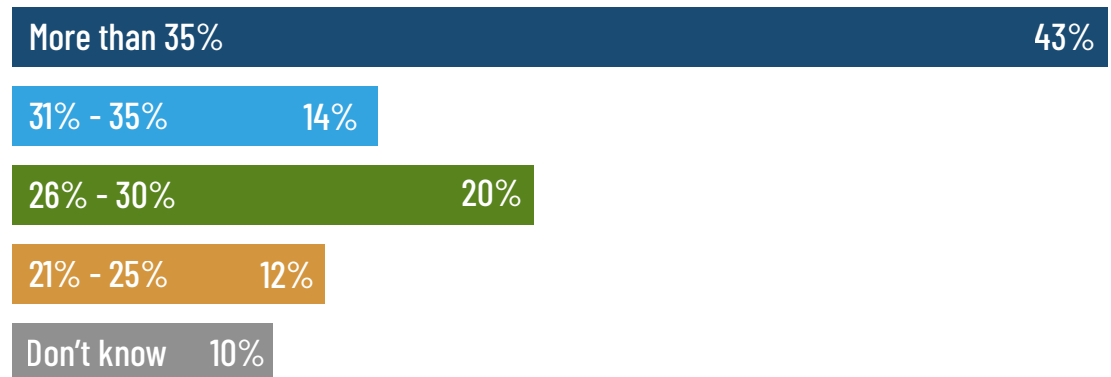


**Figure 5: Has the need for this municipal over-contribution increased since 2018?**





**Figure 6: If your municipality is contributing beyond 20% of your core funding, can you provide an estimate as to the true percentage that your municipality is contributing?**



Since “more than 35%” was the highest rate of overcontribution that survey respondents could choose, the survey did not capture the true rate of overcontribution in detail for municipalities with the highest rates of overcontribution. Indeed, within the interviews, the research team learned of one case wherein the municipality typically contributes about 50% of the FCSS program’s budget, but this year the contribution increased to 60%. Another director explained that their supporting municipalities will contribute more than the provincial amount this year.

Several FCSS programs are similarly growing more dependent upon outside grants for which FCSS directors must apply. Although outside grants (non-FCSS funding) make up a significant portion of some FCSS programs’ budgets, they make up very little or even none of other FCSS programs’ budgets. This is because accessing such funds depends on the capacity of individual FCSS programs. Directors and staff may or may not have the time or skillsets to identify, apply for, and manage external grants — a challenge that is especially acute for the smaller rural FCSS programs in Alberta.

Overall, the research team heard that insufficient funding is both a long-time concern and the result of recent events like the pandemic and some political decisions at the provincial level in 2019 – 2020 (to be discussed later). The funding challenges faced by rural FCSS programs can be broken down into four distinct components: insufficient operational funding, insufficient funding for staff, funding precarity / inattention to sustainability in funding, and, especially germane to this report, the funding challenges related to inattention to or lack of understanding of rurality on the part of the provincial government.



## Insufficient Operational Funding

Overall, rural FCSS programs do not feel they have the funds to adequately meet community needs. More specifically, respondents noted that there is a lack of funding to meet the operating costs for direct delivery of ongoing programs. Adequate and reliable program funding is extremely important because community members and service users come to rely on programs to support their own and their families' wellbeing. When a longstanding program is cut because of insufficient funding, this results in a loss of trust in the community and a decrease in individual and social wellbeing. As one director noted, "If we weren't seeking additional funding and partnerships, we would be offering a lot less to our communities."

As will be discussed later in the report, the COVID-19 pandemic and the subsequent inflationary period has resulted in several FCSS offices offering expanded or revised programming to meet emerging community needs, or simply being pulled in new directions to help those in need; this increased demand means higher staffing and material costs. Some FCSS directors interviewed seemed eager to respond to increasing and changing community needs by expanding their capacity to address a wider and more complex range of issues and taking on a larger social role in their communities. These directors noted, however, that they cannot expand their capacity without increased funding, infrastructure, training, and staffing.

It is also clear that the community-based non-profits many rural FCSS programs partner with have more financial need than the local FCSS program can meet. These groups have also been impacted by increasing community need and several rural FCSS programs are fielding increased requests for funding from these organizations, especially to fund mental health supports.

Rural FCSS directors also told us that their budgets are often too small to allow them to apply for many grants, largely because they lack the staffing capacity to do so. For similar reasons, many are unable to engage meaningfully

with evidence-based practice. Without the capacity to fund staff education, training, or research, rural FCSS programs perceive themselves to be at a disadvantage when it comes to understanding the impacts of their programming and designing more effective programs.

Ministerial-level changes to programming have also meant funding decreases for rural FCSS programs. In particular, the transition from Parent Link Centres to the Family Resource Network (FRN) model has seen FCSSs having to participate in a competitive process for a smaller pool of funding.

## The Ending of Parent Link and the Introduction of Family Resources Networks

In 2019, the Ministry of Children’s Services announced, with essentially no consultation with the rural FCSS directors we spoke with, that funding for the Parent Link program was being cancelled. This popular program, frequently administered and delivered by FCSS offices in rural communities, provided free play groups, classes, education, and social opportunities for parents of children ages six and under, in addition to early learning opportunities and developmental screening for these children. In its place, the ministry launched a funding competition for organizations to participate in local Family Resource Networks (FRNs), a program with similar goals as Parent Link, although the program was now designed to offer supports for parents and children from 0 – 18, and the total amount of funding was now smaller.

In our interviews, this shift from Parent Link to FRNs was often a flashpoint for frustration for rural FCSS directors. Not only was the loss of Parent Link problematic for many parents of young children across rural communities who benefitted from the program offerings (especially those who relied on the access to the development screening available for very young children), FCSS directors lamented the increased competition between communities in search of a smaller pool of children-focused preventative funding made available under the FRN program. Other concerns shared included the difficulty inherent in delivering programs, with less overall funding, for children aged 0 – 18, the subsequent necessity to lay off staff in certain FCSS offices, and a broader sense that the new model’s reporting structures are “a chaotic mess” compared to those that existed under Parent Link.

The FRNs are recognized by many FCSS programs as a significant funding cut to child and youth support in rural communities, and many FCSS directors also noted other problems with the FRNs including organizational structure (discussed in more detail below). As a result of the transition to the FRN model, some communities have lost early childhood services completely, and that the loss of funding because of the reorganization of children’s services is hurting rural communities.

Finally, several directors highlighted that there is an overlooked rural component to FCSS

funding needs. Basing funding on population does not consider the needs of communities with high transient populations (like tourism-based economies). More generally, population does not give an accurate picture of need in rural communities because of the added costs rural communities experience because of large, sparsely populated areas, challenging geography, often poor internet and cell phone service, and transportation costs.

Overall, several of our respondents told us that their FCSS capacity is “maxed out” — current programs have full caseloads, FCSS offices are facing increasing need in their community and increasing costs overall, provincial funding did not increase between 2015 – 2022, and municipalities are being asked to shoulder more of the load.





### Insufficient Funding for Staff

Insufficient staff funding presents several challenges for rural FCSS programs. Many rural FCSS programs have minimal staff (sometimes just one person) and many directors felt they could more effectively serve their communities if they had the funding to hire even one or two more staff. Limited funding also means that rural FCSS offices struggle to be competitive with salaries and benefits, which can make it difficult to attract and retain qualified staff. Several directors brought up the challenge of trying to maintain a balance between appropriate staffing levels — and adequate compensation for qualified staff — with program funding and grants to community-based organizations.

Putting more effort into seeking outside sources of funding (e.g., other provincial, federal, private, or charitable grants) is often not an adequate solution to funding shortfalls because applying for grants requires time and expertise that is already in short supply for minimally staffed rural FCSS programs. Outside grant funding can also come with stipulations about how the grant money is to be used (e.g., developing new programs) that pull FCSS staff away from delivering core and established programs. More than one director has had to turn down grant opportunities, or be very careful when applying for outside funding, because of a lack of capacity to administer grants. Many grants also do not include wages as an eligible use of funds.

The loss of Parent Link Centres and transition to the FRNs has also had an impact on staffing at some FCSS offices. Many directors admitted that losing their Parent Link Centre caused them to significantly restructure their FCSS program and resulted in a loss of hours and staff. Many FCSS programs that were successful in applying for FRN funding noted that the FRN funding is a significantly smaller amount of money than they had received with the Parent Link program.

### Funding Precarity and the Lack of Sustainability in Funding

One of the significant stresses FCSS directors and staff experience is a sense of precarity over the future of FCSS. One respondent stated that “it seems to be this [feeling] ... always that FCSS is going to be gutted.” The people interviewed partially attribute this precarity and uncertainty to a sense of political instability in Alberta. The research team heard that there is a lack of clear signalling from the GOA that FCSS funding is secure. One director described waiting for FCSS’s next three-year agreement, which was overdue at the time of the interview, as a “nerve-wracking situation”.

Respondents also noted that formerly secure and reliable contracts are increasingly being put up for bid. One director said “We don’t know what’s going to happen” with a home care contract their FCSS has held for more than ten years. The team also heard that funding and support for FCSS programming or programs administered by FCSS is often piecemeal and short-term, with a lack of attention given to program sustainability in the face of unreliable funding.

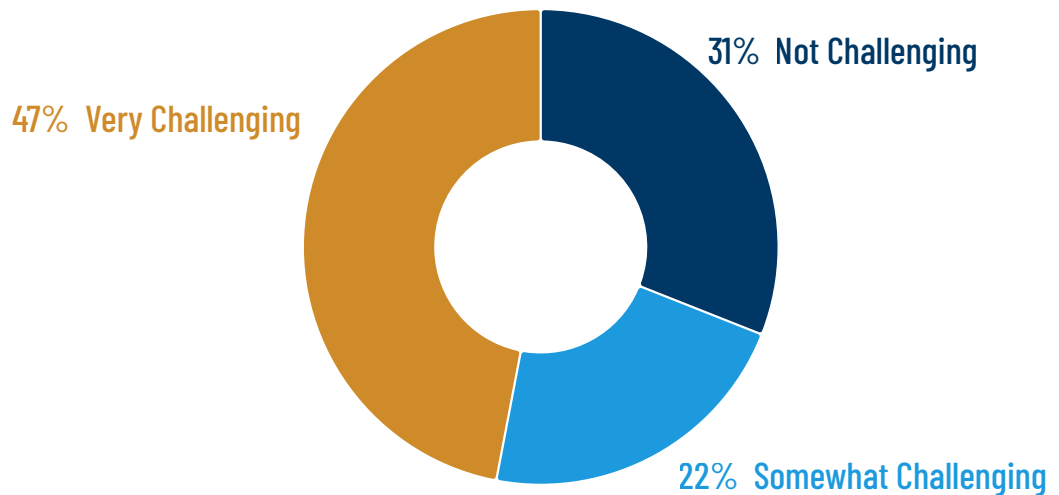
FCSS directors experience provincial funding for social services as episodic and identified the inconsistency of provincial funding and support for FCSS as a long-term problem. Several interviewees noted a pattern where the GOA will introduce a pilot program for social services

with limited-term funding (one to three years is common). In many cases, just when the program is starting to show results, the funding is inexplicitly dropped. Unexpected program restructuring and shifting government priorities contribute to challenges both in meeting government targets and in serving community members in a consistent, reliable way. From the perspective of FCSS, when funding for a program is ended, the reasons for the cut can be much better explained by a bias towards political novelty than by evidence of a need to revise policies.

The result of this sense of scarcity and instability, we were told, is increased territorialism between social service agencies. Organizations that could partner with each other instead may find themselves competing for funding. Many directors also pointed out that underfunding preventive social services ultimately results in increased social service costs. One director explained that “We put all of these dollars in ... intervention work, but if we put more money in ... prevention work ... we wouldn’t need as many dollars in intervention”.

The ending of the Parent Link program in late 2019 and early 2020 is an important example of this kind of unexpected program restructuring and funding instability. Results from the research team’s survey on this topic require some interpretation and possibly further research. In simplest terms, the survey results seem to show that the ending of the Parent Link program and its replacement with the Family Resource Network model (FRN) was either experienced as extremely challenging, or as not at all challenging. Roughly 31% of survey respondents rated the replacement of Parent Link by the FRN model as “not challenging,” while roughly 47% rated the replacement as “very challenging” (Figure 7, page 20). These two answers at opposite ends of the scale received the highest number of responses.

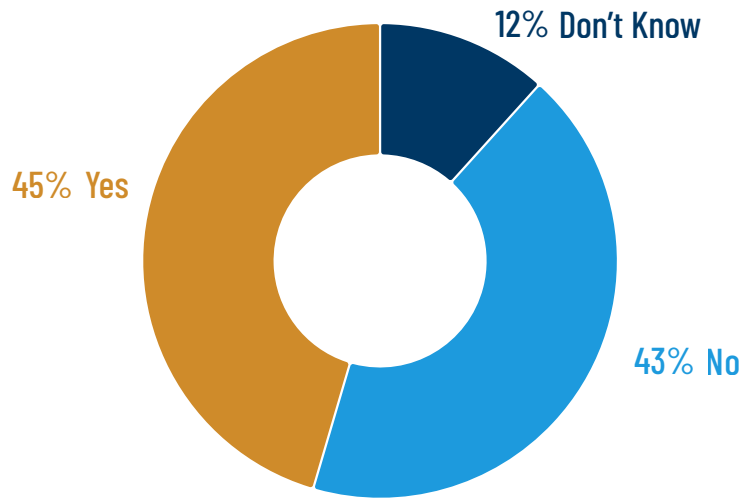
**Figure 7: How challenging was the replacement of Parent Link Centres by Family Resource Networks for your FCSS program?<sup>11</sup>**



Similarly, respondents were evenly split on the effects of ending Parent Link. Just over 45% of respondents said that their FCSS program was negatively affected by the ending of the Parent Link program, while almost 43% of respondents indicated that the ending of Parent Link did not negatively affect their program (Figure 8, page 21).

<sup>11</sup> For readability purposes, this data was collapsed from a survey question that employed a 10-point Likert Scale asking respondents to rate “how challenging” this was from 1 (not challenging) to 10 (extremely challenging). In this chart, scores from 1 – 3 were collapsed into “not challenging”, scores 4 – 6 were collapsed into “somewhat challenging” and scores 7 – 10 were collapsed into “very challenging”.

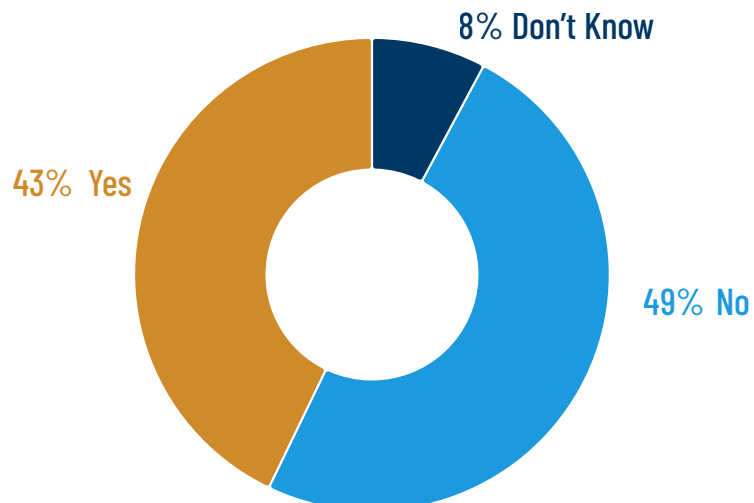
**Figure 8: Was your FCSS program negatively affected by the ending of the Parent Link program?**



Evidence given by interview participants was stronger and more clear-cut about the negative impacts of the ending of the Parent Link program and the transition to FRNs. Participants variously described the loss of Parent Link as “dramatic” and a “traumatic loss.” They described the transition to the FRNs as “abysmal” and “a chaotic mess” which introduced “a lack of clarity” about the role of FCSS in supporting child and youth development. Directors stated that the ending of Parent Link and transition to the FRN model was not just about funding. Many also expressed concerns related to a lack of clarity from the government about reporting expectations, goals and outcomes, and communication more generally.

Almost 59% of survey respondents answered that FRN funding was insufficient to adequately meet the needs of community members who had formerly attended Parent Link programming (Figure 9, page 21).

**Figure 9: Has FRN funding allowed you to adequately meet the needs of community members who formerly attended Parent Link programming?**





More than one director said that, under the FRN structure, they received about one-third of the funding they had received with Parent Link. As difficult to navigate as a two-thirds funding cut for early childhood programming must have been, the FRNs also imposed a requirement to expand the amount and type of services provided. Parent Link programs served families with children aged 0 – 6 years, while the FRNs cover ages 0 – 18. This means that FCSS programs which were successful in receiving FRN funding took on responsibility for providing services that meet the needs of families, children, and youth across a much wider range of developmental stages. Several directors expressed concern that the funding and administrative structure for the FRNs forced communities within the same region to compete for funding — something that has strained relationships between communities in certain cases.

Directors told us that in some cases their municipalities have stepped in to fund the programs that were formerly funded through Parent Link, while in other cases the loss of Parent Link and its funding had resulted in a loss of programming, jobs, and services. Directors agreed that programming for 0- to 18-year-olds was important but said that the expansion could have happened within the model already established by Parent Link. Directors agreed that the Parent Link model was much more functional, consistent, and easy to coordinate than the FRN model.

### **Rural-Specific Funding Challenges for FCSS Programs**

Being rural significantly shapes the financial needs of FCSS programs. Many of the directors interviewed feel the GOA does not understand or appreciate the unique cost-of-living and opportunity constraints faced by rural communities. In particular, the research team heard about issues related to transportation and limited access to social services in rural communities. The team also heard from northern FCSS programs about the isolation their communities face and about how a recent economic downturn due to changes in the oil and gas industry is putting strain on residents and social programs. These and similar stories suggest that it is important to pay attention not only to ruralness as a factor in the social needs of Albertans but also to variation within rural Alberta, and to the geographic, socio-cultural, and economic reasons for this variation.

Many of the issues faced by rural FCSS programs can also be framed in terms of an urban-rural divide. FCSS directors were quick to tell us that they do not measure themselves against urban FCSS programs and that there is generally open communication and sympathy within FCSSAA and between rural and urban programs. Nevertheless, urban FCSS programs have significantly greater access to both financial and human resources. The research team heard several times that resources are more likely to go to Alberta’s urban centres, and that grants tend to be geared more towards urban organizations with administrative, data collection, and analytical capacity. The knowledge that funding is more accessible to urban FCSS programs which already have larger budgets and greater personnel capacity is experienced by rural FCSS directors as a kind of arbitrary punishment: one director told us that rural communities are “penalized for being small” when it comes to accessing social service funding.

Almost every director noted that rural FCSS programs are incredibly important because there often are no other social services available in small communities. Rural FCSS directors feel that decision-makers in urban settings do not realize how few social services there are in rural



communities, which leads to underestimating the needs of rural communities and the complexity of the situations to which rural FCSS programs must respond. The research team was told that, in rural communities, FCSS programs cannot be specialized because there often are no other social service agencies, and that rural FCSS staff must be similarly flexible, adaptable, and able to wear “many different hats.” There is a strong perception on the part of rural FCSS directors that urban FCSS programs have a narrower social focus and more internal specialization due to their

proximity to other social service agencies and greater ease of access to outside professionals such as mental health counsellors. Rural FCSS directors count their flexibility and “jack of all trades” pragmatism as a strength, in part because it means that they feel connected to and knowledgeable about the social wellbeing of their communities. However, directors are aware that the flip side of being a “jack of all trades” means that there is no one else around that one can consult or bring in to offer specialized knowledge or support for complex social issues.

Directors repeatedly raised transportation as a significant barrier for rural residents. Simply put, there is a lack of public transportation or other affordable and reliable transportation options serving rural communities. Residents often live long distances from neighbours and from municipal centres wherein so many social and health support offices are located. Lack of access to transportation is particularly acute for people living on low or fixed incomes. One of FCSS’s important preventive roles is guarding against isolation and increasing social connection. If people are unable to travel to programming, FCSS’s capacity to reach people is limited.

Transportation is also an issue for more acute social and personal needs, such as attending medical appointments or appointments with other social service agencies, either locally or in the city. FCSS programs are generally prohibited from using designated governmental funding to offer transportation service. At least one director told the research team that their FCSS provides a transportation service that they pay for with non-FCSS funding because reducing barriers to participation is a core FCSS goal. Directors also emphasized the need to provide outreach services and to meet people where they live in cases where an individual is housebound or unable to travel.

Another infrastructure issue rural FCSS directors raised concerned lack of available, appropriate, and affordable space for programming. Rural communities often have a limited stock of buildings suitable to rent or borrow for events, and building new infrastructure is for the most part prohibitively expensive for FCSS programs with limited budgets.

One final significant piece the research team heard regarding rural FCSS programs’ funding challenges is that some rural communities have experienced population growth or economic development and have increased in importance as regional hubs. While this shift may suggest an important corrective to assumptions of rural decline, the team was told that provincial FCSS funding has not kept pace with, or has not yet recognized, this growth. FCSS programs in these communities now have more clients, but in at least some cases, have had to cut programming to shift resources to “maxed-out” programs.



## Key Challenge 2: The Increasing Inaccessibility of Provincial Social Services in Rural Alberta

It is increasingly difficult for both rural residents and rural FCSS offices to access provincial government support services. This is partly the result of a long-running trend of the centralization of public services that has occurred in Alberta and elsewhere. In general, the story has been the same across Canada for more than three decades: stagnant populations in rural areas, combined with the ever-present search for “efficiencies” among cost-conscious provincial governments has led to a “retreat of the state” from rural areas. As one rural FCSS director noted, to the extent that services still exist in small communities, they are often “a shell of what they used to be.”

Nearly all FCSS directors who took part in this study highlighted the ongoing process of centralization of social services. They noted that, not only did these processes often unfold with little consultation or communication with key community stakeholders (including FCSS offices), this decline of services has significantly impacted rural community members who are dependent on government services but are now being asked to travel much farther at their own expense to a government office or healthcare facility for assistance. This presents a very real barrier for many community members for whom financial insecurity or health concerns make such travel difficult, if not impossible.

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*“For a long time, we have been talking with Alberta Supports and Alberta Works... We have been requesting that they provide a person on a regular basis, like once a month, to come to our office ... and there is an absolute refusal. There was zero interest in them being accessible out here. Their solution was that, if there are clients that need help, they can call their office and book an appointment to meet with those clients. But it still required a person to travel that 45 plus minutes.”*

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This is not a new observation with respect to the delivery of rural public services. However, what is increasingly evident for FCSS offices across rural Alberta is that, given that they are now very often “the only place in town” that is understood to offer social supports to community members in need, FCSS offices are often shouldered with additional requests for help from residents.

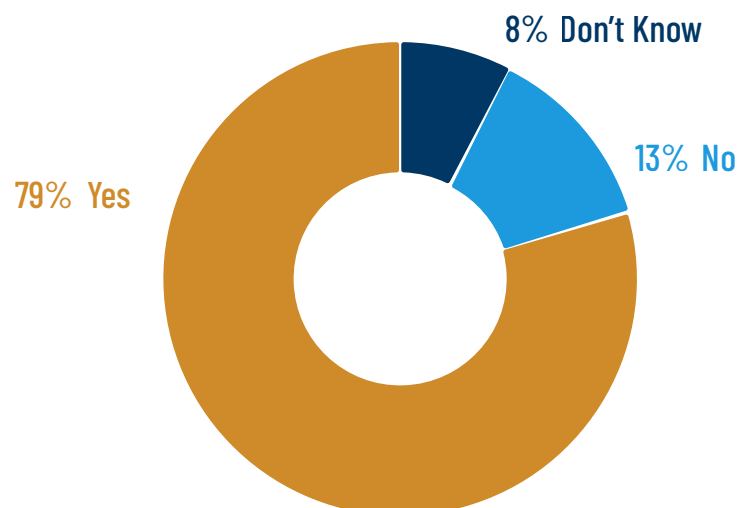
Part of this trend seems to have been by design on the part of the GOA. A significant concern raised frequently by FCSS directors is the ongoing “downloading” of additional responsibilities that were once within the purview of other provincial agencies onto FCSS offices, often without additional financial support or meaningful training. One FCSS director recounted a time wherein a designated provincial support worker would routinely visit the office to help local seniors with applications required to access certain supports or benefits. That worker eventually stopped coming and instead, “Our office got a PowerPoint and my staff are expected to go out and share the information on their services and benefits to the community.”

This may seem like an insignificant anecdote, but the research team heard a version of this story repeatedly during the study. The consistent downloading of tasks is further stressing FCSS programs across rural communities by increasing their workload without access to additional provincial funding.

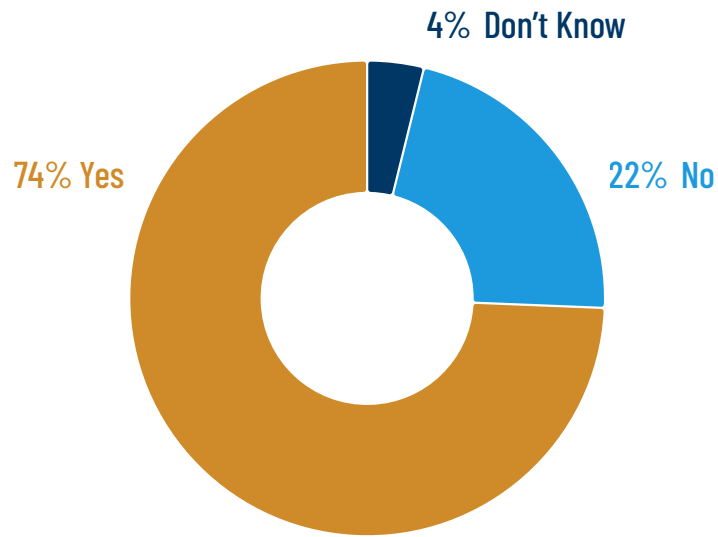
A related outcome of centralization of support services is, even if rural FCSS programs are not technically being asked to “take on” additional responsibilities, because they are often “the only place in town” offering any type of supports, community members requiring help will frequently show up at FCSS offices with requests for assistance. However, such requests are often beyond the FCSS’s legislated mandate of providing preventative services and thus, technically, meant to be addressed by other agencies who, in many cases, no longer have a physical presence in the community.

As Figure 10, page 25 and Figure 11, page 26 show, the overwhelming majority of rural FCSS directors are being forced to extend their mandate and completing additional work beyond what they are funded to do. Importantly, there is a strong sense that these requirements have significantly increased since 2018 (Figure 12, page 26).

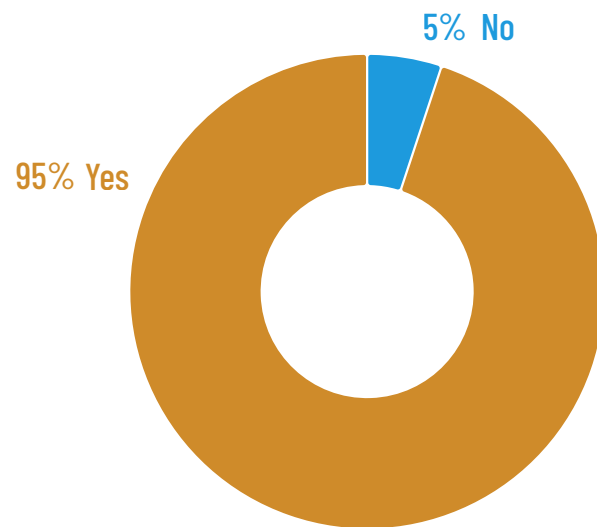
**Figure 10: Do you feel your FCSS program is having to take on responsibilities that are meant to be the mandate of other provincial ministries or agencies?**



**Figure 11: Does your FCSS program occasionally provide services to community members beyond those you understand to fall under the mandate of “prevention”?**



**Figure 12: Has this pressure to provide services beyond “prevention” increased since 2018?**



### **The Relational Realities of Rural Life**

Pressure for FCSS offices to complete work beyond their mandate is amplified by the “relational reality” of small-town life. Compared to urban centres, there is a higher likelihood that members of a rural FCSS office have some personal connection or familiarity to the community member in need and thus feel an additional responsibility to help, even when the request is well outside FCSS’s mandate. Even if this relational component is not part of the equation in a given request for help from a community member, the fact that rural FCSS offices are more likely to provide direct services compared to urban FCSS offices (who are more likely to “grant-out” their funding to other organizations), make them more prone to being approached for this kind of help.

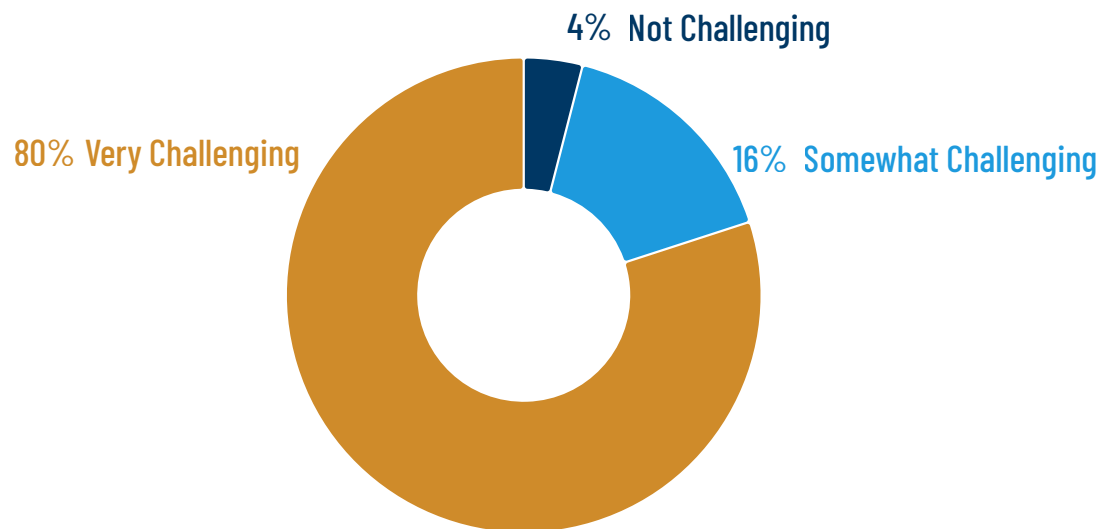
In either case, that rural FCSS offices have essentially become one of the last physical places (if not the only place) where people in need of social services can seek help, they are automatically placed in the unfair and untenable situation of having to go beyond their

mandate and provide intervention-type services (incurring the extra cost and effort this entails with no hope of being reimbursed) or turning away a community member in need, who may be someone they know personally, or at least someone they have a high likelihood of encountering again.

### The COVID-19 Pandemic and the Shuttering of Additional In-person Support Services

This reality of rural FCSS offices as the only local site of social supports has intensified in the wake of the COVID-19 pandemic and the subsequent decision by the GOA to shutter or reduce in-person services across several social service agencies (conversely, almost all rural FCSS offices remained open throughout the pandemic). Alberta Supports was the service most frequently mentioned in this context by FCSS directors, but it certainly is not the only example of social services offices closing. In place of provincial in-person services, those in need of assistance on a range of issues, such as mental health supports, victim services, senior supports, and AISH applications are increasingly required to call a “1-800” line or seek assistance via an online web platform or email. Every FCSS director interviewed for this study highlighted the negative impact of this change on their operational capacity. FCSS directors were asked about the severity of this challenge (Figure 13, page 27) and roughly 80% of respondents rated this as “very challenging.”

**Figure 13: How challenging have increased community member requests due to the centralization of provincial services like Alberta Supports, Mental Health and Addictions, and Children’s Services, been for your FCSS program?<sup>12</sup>**

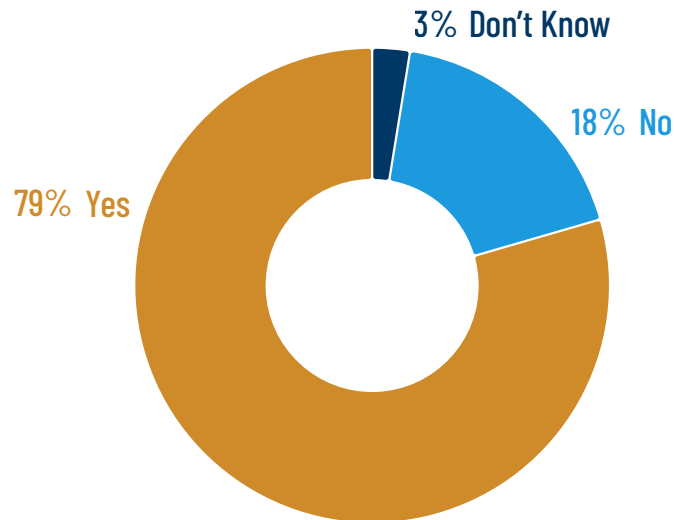


Online and telephone services have severe limitations for vulnerable people in rural communities. Several FCSS directors noted how difficult it can be for community members in need to navigate this new impersonal system. Stories of community members being left on hold for hours on end, of running out of minutes on their “pay as you go” cell phone plans while waiting for help, of attempting to navigate confusing web portals with poor internet service, and of seniors without email addresses being asked to “sign-in online” were very

<sup>12</sup> For readability purposes, this data was collapsed from a survey question that employed a 10-point Likert Scale asking respondents to rate “how challenging” this was from 1 (not challenging) to 10 (extremely challenging). In this chart, scores from 1 – 3 were collapsed into “not challenging”, scores 4 – 6 were collapsed into “somewhat challenging” and scores 7 – 10 were collapsed into “very challenging”.

common. For rural FCSS offices, this has led to a significant influx in community members seeking help. As noted in Figure 14, page 28, this has resulted in an increase in the amount of time FCSS staff must spend one-on-one with community members — time that is now no longer available for traditional preventative programming that is central to FCSS’s mandate.

**Figure 14: Are your FCSS staff spending more time working with community members one-on-one since 2018?**



This new reality is captured well in this extended quote from a long-time rural FCSS director:

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*“The lack of foresight when it comes to centralization of services, the 1-800 numbers, the online portals; these do not work for all people in our community, particularly those that are illiterate, that don’t have telephones, and that don’t have computer skills. And my growing concern is that we are skewing statistics to look like rural communities do not need services because they’re not able to access them.*

*When you look at seniors’ programs, seniors’ benefits, when you look at income support, when you look at even victim services, mental health services, continuing care, all of that has become a ‘1-800’ intake. So you take somebody who has mental health concerns, they’re on the line waiting for sometimes two, three hours, only to be cut off. And still not get to an actual appointment.*

*This is something that my staff experience on a daily basis with folks. Some days, we have five, six people in need come who come in here at their wit’s end, they have no money, no phone, no internet access, no ID, and we are the only ones that try to maneuver through the system with them.*

*And this is what’s happening in all of our rural communities. And we need a voice to say ‘no, this isn’t working.’ And my fear is that the provincial government is swinging the pendulum to a fully centralized intake system because it’s saving money, it’s efficient...*

*These things pull us away from what the true mandate of FCSS is. And so it does cause a lot of stress on the staff, a lot of burnout, and a lot of feelings of helplessness, almost because there’s nothing they can do.*

*And I would say everybody in (our office) has thought about walking away. But their sense of responsibility won’t let them because they’re also the ones that look people in the eye, as opposed to the person on the other end of a ‘1-800’ call.”*

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## Negative Impacts on Rural Clients

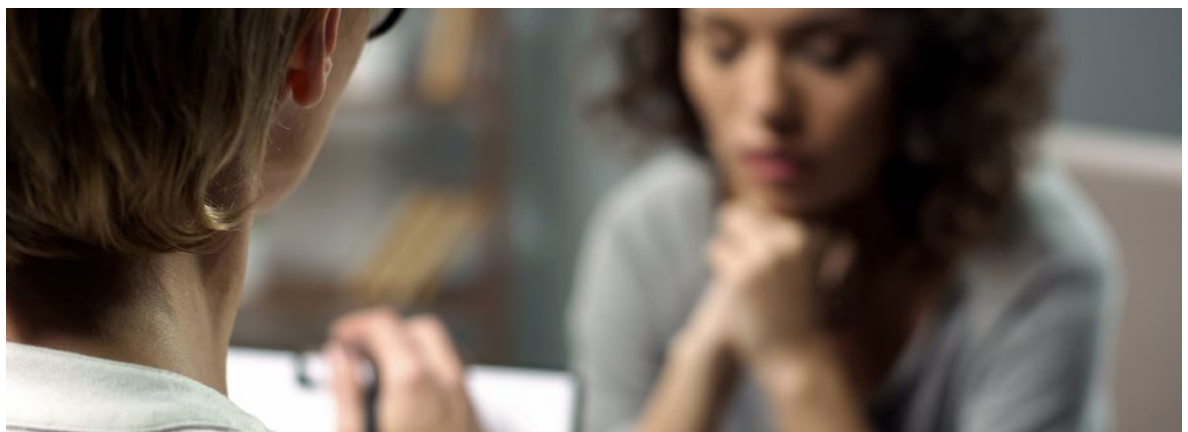
Unsurprisingly, not only has the recent move towards “1-800” lines and online platforms stressed rural FCSS offices, these changes have also resulted in noticeable negative impacts on rural citizens in need. Several rural FCSS directors spoke passionately about the reality of more vulnerable community members simply “falling through the cracks” and not receiving the help they require, and are entitled to, because the system has become far too inaccessible. Several FCSS directors recounted stories of people simply “giving up” and not pursuing the help they need. As the quote above suggests, there are legitimate fears that the true volume of “need” in rural communities is much more significant than what appears in provincial statistics because so many rural citizens either fail to navigate the new virtual reality of provincial supports or they have stopped trying. This was precisely the moral of one of the more dramatic (although not unique) stories shared with the research team:

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*“We had an individual that was threatening to commit suicide, or even take other people out because he was so frustrated with trying to navigate the provincial social services system. And so we did a bit of an intervention with him, and we were able to develop some supports that we could offer to him and support him, and help navigating some of those services. But I mean it, it was so bad that he was very serious about taking his own life. So, that’s just one example of where what happens when you have people that are already in challenging situations, and they just are getting the runaround from agencies and governments, and when there aren’t really clear lines about who is supposed to be doing what. I know there’s a lot of discussion in the FCSS world around the centralization of Alberta Supports. And I feel like we haven’t received as many clients requesting this type of help recently, and it’s mostly because people have given up.”*

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Even in cases where individuals are able to connect with support workers online or over the phone, many FCSS directors noted that such impersonal “virtual intakes” frequently fail to uncover the full range of services vulnerable people need. The result is “the loss of a continuum of service” wherein the social support system can “wrap around the entire client” and ensure they are both properly taken care of and receive the full multitude of supports they need. Further, clients no longer have a consistent contact person to follow up in this environment, leading to additional challenges accessing the required supports. Ultimately, as one rural FCSS director explained, “The actions of the provincial government [in transitioning to ‘1-800’ lines or online web portals for intakes and assistance] ... summarily dismissed people who are already disenfranchised.”



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In summary, the ongoing centralization of social services in Alberta has generated significant challenges for rural FCSS programs and rural citizens — challenges that have only multiplied with the recent decision to fast-track a transition to telephone intake lines and online web portals for a variety of provincial social service supports (especially Alberta Supports) in the wake of the COVID-19 pandemic. Because rural FCSS offices are often “the only shop in town,” they face a disproportionate burden compared to most of their urban counterparts. Indeed, this issue raises a serious equity concern. Multiple provincial agencies mandated to deliver supports to all Alberta citizens have increasingly reduced their in-person supports to rural Albertans. Rural FCSS offices are subsequently faced with helping vulnerable community members navigate this new system — a considerable task for offices already facing funding and capacity pressures. This in turn intensifies pressure on rural municipalities to increase funding to local FCSS programs, which has resulted in a significant increase in municipal overcontribution to FCSS programs across rural Alberta.

### **Key Challenge 3: Changing and Increasing Social Needs in Rural Communities**

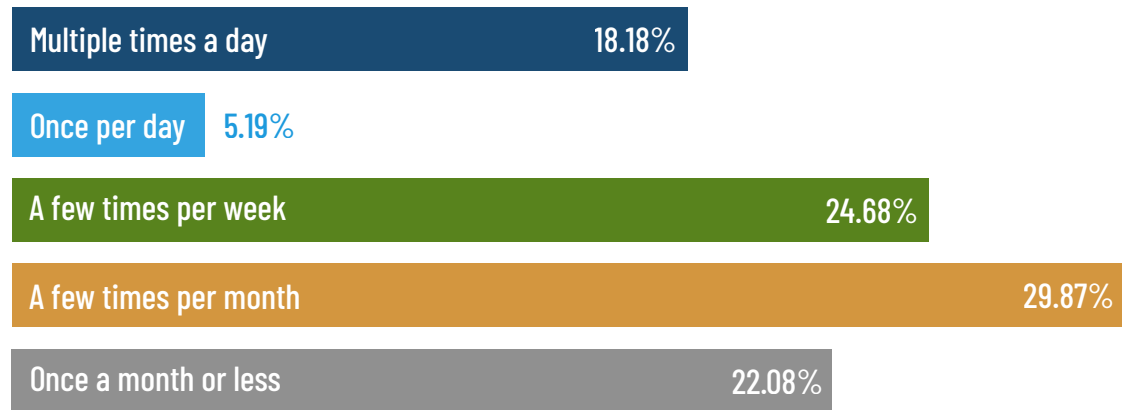
Rural FCSS directors were essentially unanimous in highlighting the changing nature and the overall increase of social service needs in their communities — two trends that have also placed new stresses on already taxed FCSS programs in rural Alberta. Although tracing precise causes of such complex trends is difficult, the FCSS directors we spoke with were adamant that both the COVID-19 pandemic and recent inflation are key drivers of changing and increasing client needs.

The COVID-19 pandemic presented unique and difficult challenges for all Albertans. Rural FCSS directors spoke at length about a clear decline in the mental health of many of their clients, of the impacts of social isolation (especially for children and seniors), and increased anxiety related to both physical health and financial wellbeing. In addition, directors noticed new patterns of division within communities, decreased comfort levels in group settings, and declining levels of healthy behaviours in the wake of basically losing two years of FCSS group programming.

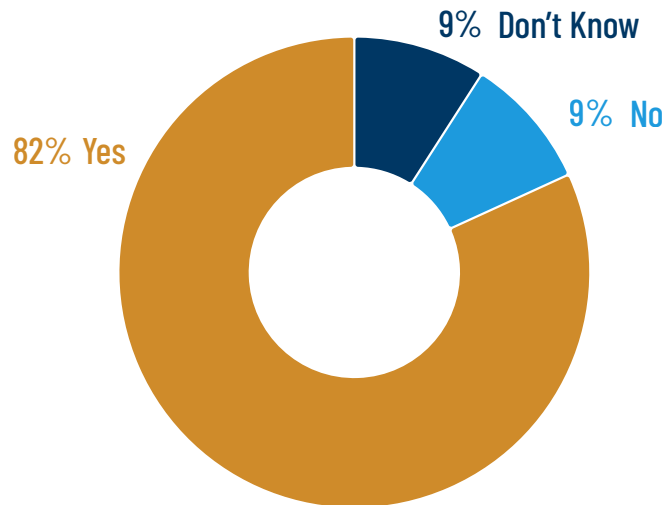
The current period of inflation has added more stress on many of the most vulnerable in our communities. Multiple FCSS directors spoke of “unprecedented demand” for the services of local food banks, of noticing more and more people “not eating,” and of a more general decline in the mental health of many given the overarching anxiety fast-rising prices of all key staples can cause in those populations without the means to absorb significantly higher costs. Several rural FCSS directors also noted increasing levels of homelessness in their communities, a trend that was already emerging prior to the pandemic, and has grown worse in the past few years.

Overall, rural FCSS directors are receiving more requests for assistance than previous years and are encountering more complex cases involving serious mental health issues, addictions, domestic abuse, crime, and individuals and families in serious financial distress. In short, the number of people who are walking through the doors of rural FCSS offices in crisis has increased dramatically in the past few years (See Figure 15, page 31 and Figure 16, page 31).

**Figure 15: How often do your FCSS staff encounter community members who are in a state of crisis?**



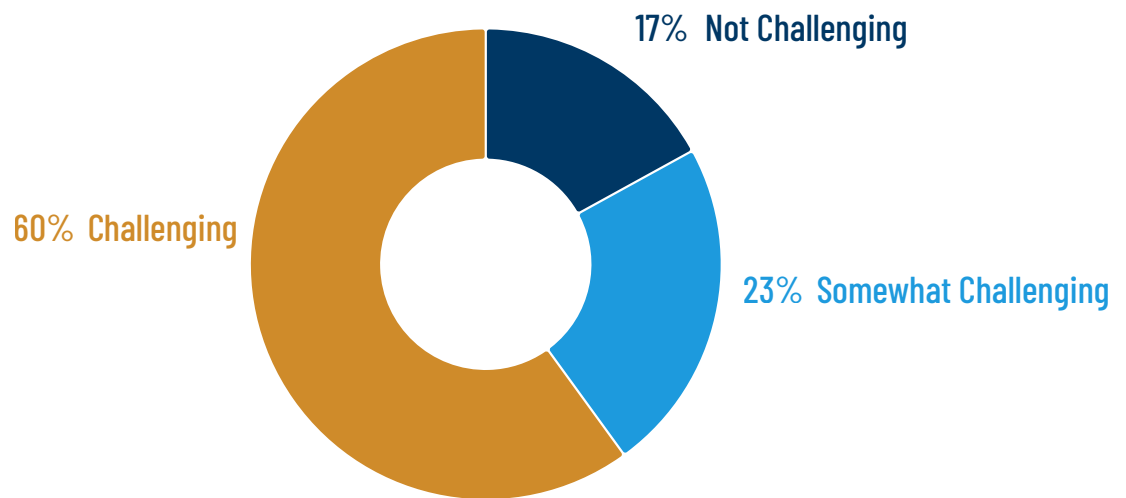
**Figure 16: Have your FCSS staff experienced an increase in community members who are in a state of crisis since 2018?**



These trends are especially problematic for rural FCSS offices because such cases clearly fall within the range of “intervention” rather than “prevention,” thus often pushing FCSS staff further beyond their legislated mandate. As discussed earlier, the “relational realities” of rural life make it especially difficult for rural FCSS staff to simply turn people in need of intervention away. Indeed, one clear outcome of this increased pressure that several rural FCSS directors noted was a noticeable rise in both workload and levels of personal stress among both FCSS staff and members of community organizations who partner with FCSS on local programming, often leading to what many respondents labelled as “staff burnout” (see Figure 17, page 32).



**Figure 17: How challenging has the problem of staff burnout been in your FCSS office?<sup>13</sup>**

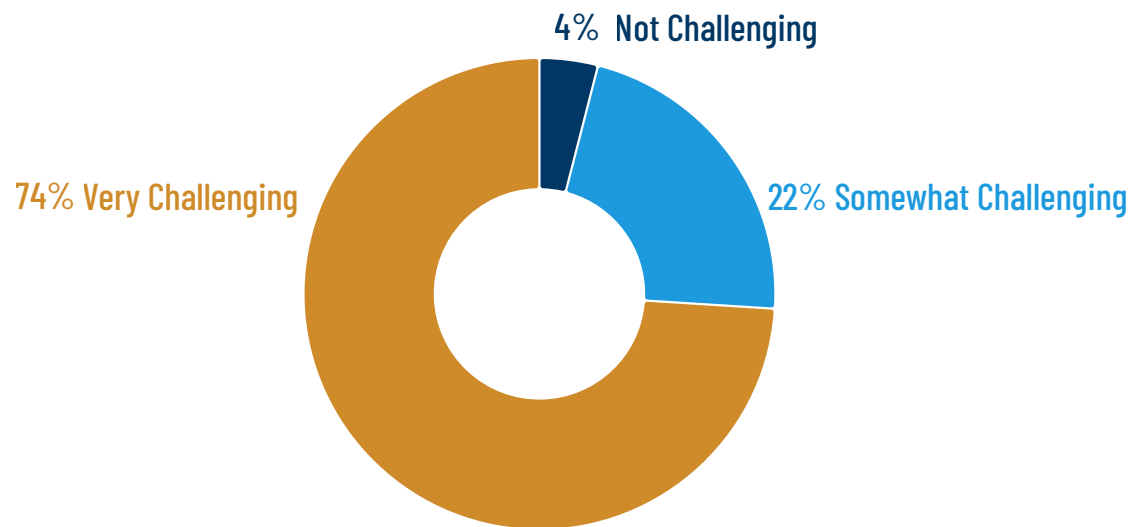


FCSS directors have faced increasing anxiety related to both the wellbeing of their staff and clientele, but also awareness that these patterns place even more fiscal pressure on their underfunded offices. In addition, many directors demonstrated a fair amount of despair in their conversations with us in response to their growing sense that provincial officials are simply unconvinced by their pleas regarding the increasingly dire situation facing both vulnerable individuals and rural FCSS offices.

Granted, the changing nature and increasing frequency of these social service needs are not localized to rural communities. It is likely that most urban social service providers across Alberta (if not North America and beyond) have noted similar patterns in the wake of the pandemic and the subsequent period of inflation. However, due to existing funding shortfalls and increasing client loads, these new challenges are pushing already taxed rural FCSS offices to the brink. FCSS directors were asked about the severity of this challenge (Figure 18, page 33) and roughly 74% of respondents deemed this to be “very challenging.”

<sup>13</sup> For readability purposes, this data was collapsed from a survey question that employed a 10-point Likert Scale asking respondents to rate “how challenging” this was from 1 (not challenging) to 10 (extremely challenging). In this chart, scores from 1 – 3 were collapsed into “not challenging”, scores 4 – 6 were collapsed into “somewhat challenging” and scores 7 – 10 were collapsed into “very challenging”.

**Figure 18: How challenging has increased demand for intervention-type services due to recent challenges like the COVID-19 pandemic or cost-of-living inflation to your FCSS program?<sup>14</sup>**



## Policy Recommendations

### 1. Increase Core Funding from the Province

The most commonly mentioned policy recommendation made by rural FCSS directors who participated in this study was simple: the provincial government must increase core funding for FCSS programs across the province. As mentioned earlier, provincial funding for FCSS programming remained capped at \$100 million from 2015 – 2022. In the meantime, several standard FCSS costs, from staff salaries to space rental to materials required for various on-the-ground programming have risen considerably. In this environment, many municipalities across rural Alberta have been forced to increase funding beyond their required 20% to prop up FCSS programs in their communities. Even with municipal overcontributions, the research team repeatedly heard about FCSS programs across rural Alberta facing significant fiscal pressure, often being forced to curtail programming, make smaller contributions to partnering community organizations, and reduce staff hours. Although the province increased overall funding to FCSS programs across the province by \$5 million in 2023, it is a near certainty that this amount will not be enough to address the key fiscal issues rural FCSS offices are facing.

A number of different ideas for ensuring more funds flow to rural FCSS offices were shared over the course of this study but, at minimum, it would be prudent for the provincial ministry to ensure annual increases in core funding are indexed to inflation. Given the emerging patterns of need discussed in the previous section, and the significant pressures the centralization of other social services puts on rural FCSS offices, there is an urgent need not only for funding to index with inflation but to increase significantly overall. Therefore, a significant increase to core funding that acknowledges the rising

<sup>14</sup> For readability purposes, this data was collapsed from a survey question that employed a 10-point Likert Scale asking respondents to rate “how challenging” this was from 1 (not challenging) to 10 (extremely challenging). In this chart, scores from 1 – 3 were collapsed into “not challenging”, scores 4 – 6 were collapsed into “somewhat challenging” and scores 7 – 10 were collapsed into “very challenging”.



need for the types of vital services and programs FCSS offices provide to their community members is also recommended. Widespread municipal overcontribution essentially means that the provincial government is failing to uphold the funding parameters that govern FCSS operations in Alberta: 80% from the province and 20% from the municipality. A meaningful increase to core funding would help to return the provincial-municipal funding balance to what is demanded by the terms of the FCSS Regulation. In an environment wherein the provincial government is basking in significant budget surpluses and has made several large spending announcements across different jurisdictions in the past year, a serious increase to the core funding of FCSS programs in Alberta seems imminently doable.

In addition, the provincial government must do more to ensure the sustainability of core funding for FCSS programming. Several FCSS directors noted that the current practice of signing three-year funding contracts with individual FCSS programs creates an unnecessary level of anxiety, and even program inertia, for directors and staff, especially when these contracts are frequently renewed at “the very last moment.” Similar concerns were shared in relation to “pilot programs” the provincial government decides to fund. These should be funded for at least three (if not five) years, and should not be abruptly ended without significant consultation with FCSS directors. The degree of precarity faced by FCSS offices on both these fronts adds additional stress to programs that are already “maxed out”.

## **2. Increase the Accessibility of Provincial Social Support Services for Rural Albertans**

In accordance with the second key challenge discussed above, the GOA must do more to ensure certain provincial social services remain or are returned to rural communities. No rural FCSS director we spoke with expected a full return of social services that once existed in rural Alberta decades ago. However, there are actions the GOA can take to lessen the load rural FCSS offices face in terms of the increased demand from community members given that they are often “the last shop in town” offering some social supports.

At a minimum, the province must revisit the decision to transition so many support services and client intakes to “1-800” lines and online web portals. Not only has this decision placed incredible stress on rural FCSS offices, it has also proven to have significantly negative impacts on vulnerable people throughout rural Alberta who find it very difficult, if not impossible, to navigate this new system. Re-opening the Alberta Supports offices that were shuttered over the pandemic would be the most appropriate first step in this direction.

More generally, a serious commitment from the GOA to ensure that more in-person social service supports are made available across a wider cross section of Albertan communities is required. While it is unrealistic to insist that every town and village across Alberta contain a selection of social service offices covering multiple issues, the province must ensure that there are physical offices within reasonable distances to all Alberta communities so rural Albertans can seek assistance in-person. Some additional assistance with transportation costs must also be included in such plans.

In addition, the GOA must reinvest in ensuring that social service workers who possess the capacity to truly help community members in need with various supports they are entitled to are travelling to and spending time in rural Alberta. The slow erosion of this practice has negatively impacted rural FCSS offices and vulnerable rural citizens. The principle of equitable treatment for all Albertans, urban and rural, requires revisiting this model.

### **3. Ensure that Future Public Policy Related to Social Service Delivery in Alberta is Approached via a Rural Lens**

The practice of applying a “rural lens” to public policy decisions refers to an assessment that specifically considers how a proposed policy change will impact rural regions and peoples. To apply a “rural lens” to public policy decisions related to social service delivery in Alberta would require a careful and systematic consideration of the impact that any policy change in this area would have on rural Albertan communities and citizens.



Having outlined the challenges rural FCSS programs face, many recent decisions related to social service delivery in Alberta were not considered through a “rural lens.” Although FCSS programs across Alberta are facing increasing pressures in response to similar challenges, impacts are often felt most acutely by rural FCSS programs that bear most of the burden generated by the ongoing centralization of broader social service delivery. On a more technical note, the transition to the use of telephone and web portals by many social service agencies discounts the reality of both poor internet and spotty cellular service in rural regions. Although the past cannot be altered, future policy decisions related to provincial social services must more seriously engage with questions related to impacts on rural communities and citizens.

Throughout this study the team heard many ways in which ministries responsible for social service delivery could better anticipate the impacts of policy changes on rural Alberta. Several rural FCSS directors noted the current funding calculation that determines the provincial contribution to each FCSS program should take into account that the size and sparseness of rural communities leads to higher costs for offering different FCSS programs, and of sharing important information with community members. Similarly, although some consolidation and centralization of social services may be inevitable, rural FCSS directors insisted that, when relocating services, more must be done to understand the actual travel patterns that rural residents follow, rather than assuming that travelling to a location pre-determined by an Edmonton-based bureaucrat will be realistic for rural citizens from a specific community.

Several directors (although not all) were open to being more creative (and even somewhat radical) in terms of what rural FCSS programs can and should accomplish, given the realities they face. Rural FCSS offices are consistently “doing more with less” given the centralization of social service supports and the increasingly complex social challenges many rural Albertans are now facing. In such circumstances, more and more rural FCSS directors are asking whether they should take on an enlarged mandate capable of providing traditional “preventative” programming and additional “intervention-type” services and supports to community members in crisis given that no

local alternatives exist. Any such move in this direction would require careful planning, consultation, and enhanced resources from the GOA. Such an idea was not unanimously supported by the FCSS directors we spoke with. However, to even discuss it in a way that considers the impacts such a move would have on rural FCSS programs and community members is an example of applying a “rural lens” to an important debate about a large change in policy direction in rural Alberta. Evidence suggests that the time is now to have these conversations to ensure that social service delivery truly works for rural Albertans. The team heard too many examples that speak to the ways it currently does not.

#### **4. Ensure that Social Service Policy in Alberta is Designed with Meaningful Contributions from Rural FCSS Programs**

Building upon the previous point, “applying a rural lens” to policy discussions amounts to more than a study conducted from afar by urban-based policy makers. To apply a rural lens is to meaningfully engage, consult, and listen to the true “experts” in this field: the directors and staff in rural FCSS offices who are living the realities described in this report. Most recent social service-related policy decisions have been made without this type of engagement — a process that goes some way towards understanding how Alberta has ended up in this situation. In fairness, recent work around the creation of a new FCSS Accountability Framework engaged a wide cross section of rural FCSS directors, and one of the goals of the process was to better plot ways to improve coordination with social service agencies located in other ministries. But more must be done by the GOA to intentionally engage rural FCSS offices when making broader social service delivery decisions that will inevitably impact rural communities and, of course, the rural FCSS programs that are actually in the community and will be tasked, formally or informally, with dealing with the on-the-ground consequences.





## \* CONCLUSION

FCSS is a crucial service in towns, villages, and rural communities across Alberta. Relying on the efforts of dedicated staff and supported by municipal decision-makers, FCSS offices in every corner of the province support strong families, connected seniors, and healthy children. In other words, FCSS is a massive part of what makes Alberta's rural communities great.

This report shows that the efforts and passion of FCSS leaders in doing whatever it takes to support everyone in their communities, even the most vulnerable, has been compromised by systematic provincial downloading of responsibility and underfunding of FCSS services. FCSS services are doing more than ever before without the requisite training, funding, and capacity support. This situation leads to unfair pressure on municipalities, unreasonable expectations on FCSS staff, and additional stress to vulnerable rural Albertans.

The RMA will continue to advocate to government for proper funding of FCSS services, and adequate local availability of social services that are the responsibility of the province to deliver. This report tells an indisputable story: FCSS offices are going above and beyond to soften the local impacts of provincial underfunding and service level reductions.

# Notes to Council



## August 26, 2023 Board Meeting Highlights

### Welcome

Marigold Board welcomed the recently appointed representative from the Town of Cochrane, Christopher Gillespie.

### Financial Statements

Unaudited financial statements to July 31, 2023 were accepted as presented.

### Budget Estimates for 2024

CEO Lynne Price presented the 2024 budget estimates. These estimates are provided to member municipal councils every September, as required by the Marigold Agreement.

The estimated 2024 budget is \$6,141,188 which is 5.2% higher due to an estimated increase in the Alberta Treasury population numbers from 2022, the approved increase to Schedule C levies, and the increased amount received for provincial grants.

The primary unknown for 2024 is the provincial grant, and whether Municipal Affairs will continue to use 2019 population numbers.

### HQ Building Sale

Marigold successfully closed the sale of the old Headquarters building on May 12, 2023.

### Policy Approval & Decision

#### Policies reviewed & approved:

- Standards & Services Co. Mandate Statement
- Transfer Payments Policy—Schedule B
- Board Member Roles & Responsibilities Policy
- Board Meetings Policy
- Board Member Compensation Policy
- Governance Policy

#### Library Service Points policies:

- Grievance Appeal Process Policy
- Workplace Harassment Prevention Policy
- Bylaws for Safety & Use
- Hours of Service Policy
- Collection Management Policy

#### Board efficiency, effectiveness, and cost-savings:

Marigold Board approved the Executive Committee's recommendation to dissolve the Advocacy Committee, whose work is now done by the Regional Systems Advocacy Committee. The following Ad Hoc Committees were dissolved: Finance Committee, Building Committee, and the Schedule C Ad Hoc Committee.



### Upcoming Board Meetings:

**Saturday, November 18, 2023 9:30 AM**  
TEAMS Virtual Meeting

**Saturday, January 27, 2023 9:30 AM**  
TEAMS Virtual Meeting

#### Questions?

Contact CEO Lynne Price  
lynne@marigold.ab.ca

#### Marigold Library System

B 1000 Pine Street  
Strathmore Alberta, T1P 1C1 | 1-855-934-5334  
[marigold.ab.ca](http://marigold.ab.ca)

# Notes to Council—August 26, 2023



## Meet the Staff: Emily George

The Board heard a presentation from Emily George, Collections Services Consultant. Emily has been with Marigold since April 2023, and supervises the Collections Services team, including acquisitions, cataloguing, and processing functions.

Emily is also the Consultant for ten member libraries, and delivers training on collections services, item records, SimplyReports, and new manager orientation.

In her spare time, Emily volunteers as a Feline Friend with the Calgary Humane Society.

## October is Canadian Library Month

Canadian Library Month takes place every year in October and provides an opportunity to raise awareness of the valuable role libraries play in the lives of people who live in Canada. This year, the theme for Canadian Library Month is “*Libraries for Life.*” To help libraries promote the event, there are digital resources like website banners, posters, and social media templates available for free on the Ontario Library Association website, [accessola.com](https://accessola.com).



## CEO & COO Updates

**COO L. Taylor** spoke about the Airdrie Library and Multi-Use Facility groundbreaking ceremony, summer programs at Marigold libraries and the Stoney Nakoda Nation, the Library Leaders meeting coming up in September, and the new homework and career help eResource, Brainfuse.

**CEO L. Price** provided updates on council presentations to the M.D. of Acadia, the Town of High River, and an upcoming presentation to Special Areas Board, marketing and promotion of library service to municipalities without library boards, and work being done by the Banff Library to support those affected by the Charleston Residence fire in Lake Louise (I.D. #9).

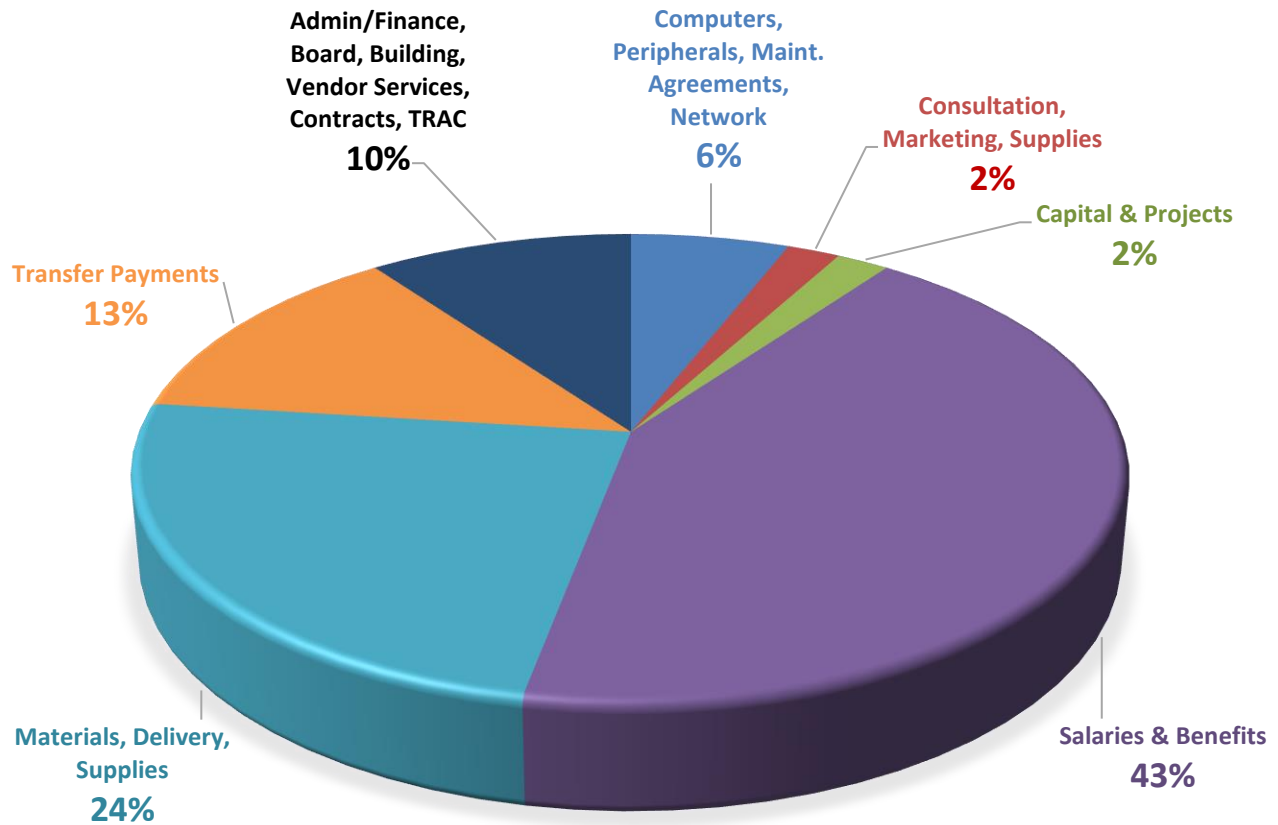




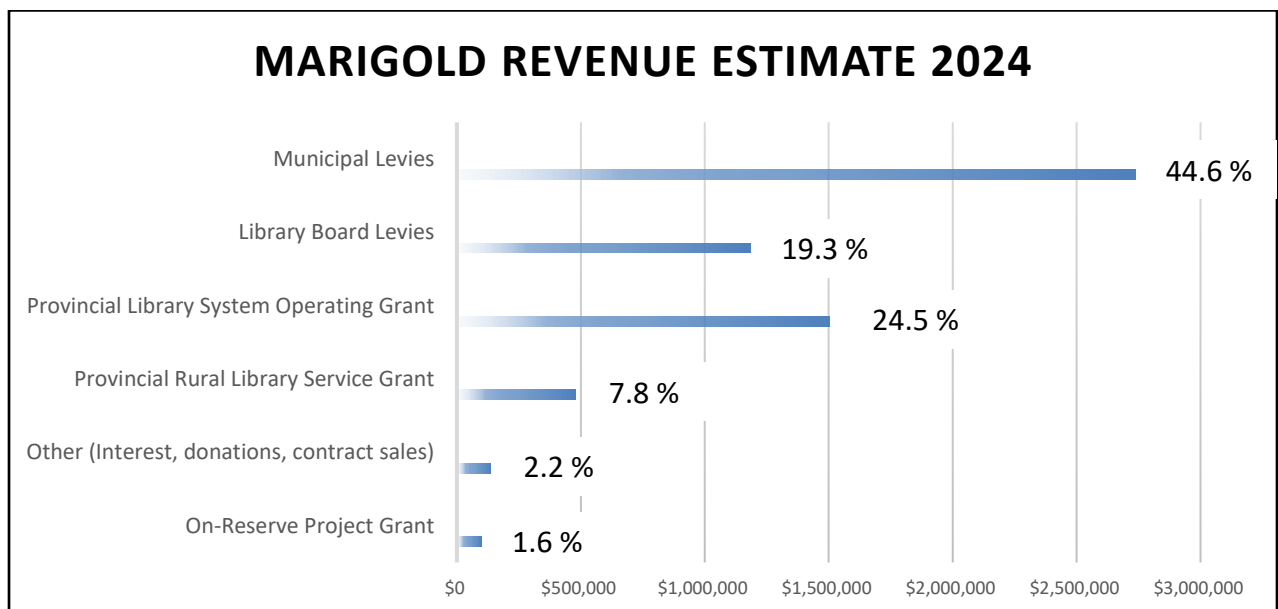
**SUMMARY**  
**Marigold Library System Budget Estimates, 2024**

	<b>2023 Budget</b>	<b>2024 Budget</b>
<b>REVENUE</b>		
Municipal & Board Levies	\$3,805,387	\$3,920,841
Provincial Grants	\$1,944,953	\$2,083,347
Other (Interest, Donations & Contract Sales)	\$88,000	\$137,000
<b>TOTAL REVENUE</b>	<b>\$5,838,340</b>	<b>\$6,141,188</b>
<b>EXPENDITURES</b>		
Salaries & Benefits	\$2,579,000	\$2,750,000
Materials, Delivery & Supplies	\$1,386,841	\$1,392,734
Transfer Payments	\$744,120	\$767,475
Admin/Finance, Board, Building, Vendor Services, Contracts, TRAC	\$624,179	\$640,279
Computers, Peripherals, Maint. Agreements, Network Costs	\$319,600	\$362,000
Consultation, Marketing & Programs	\$74,600	\$101,700
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$5,728,340</b>	<b>\$6,014,188</b>
Capital & Project Expenditures	\$110,000	\$127,000
<b>TOTAL OPERATING EXPENDITURES &amp; PROJECTS</b>	<b>\$5,838,340</b>	<b>\$6,141,188</b>

\*\*Note: The 2024 budget is passed by the Marigold Library Board in January\*\*



**MARIGOLD OPERATING EXPENDITURES ESTIMATE -2024**



To decline the meeting request with Minister McIver ABmunis Fall Convention 2023

MA Engagement Team <ma.engagement@gov.ab.ca>

Wed 9/6/2023 9:36 AM

Good morning,

Thank you for your request to meet with the Minister of Municipal Affairs, the Honourable Ric McIver, during the ABmunis Fall 2023 Convention.

Unfortunately, due to the large number of meeting requests received, the Minister is unable to meet with your council during the convention. However, please note there is an opportunity to speak with Minister McIver informally during his Open House Reception at the ABmunis Fall Convention on September 27, 2023 from 4:30 p.m. – 6:30 p.m.

If you believe a meeting with the Minister is still necessary, please contact the Minister's Office to request an opportunity to meet at a later date.

Thank you,

Engagement Team  
Municipal Services Division  
Municipal Affairs

The logo for the Government of Alberta, featuring the word "Alberta" in a stylized, cursive font, followed by a small black square.

Classification: Protected A

Date: September 12, 2023

Agenda Item No: 13.00

## Closed Session

### Recommended Motion

That Council move to Closed Session at \_\_\_\_\_ p.m. to discuss the following agenda item

13.1 Property Matter as per FOIP Sections 16 & 17.

That Council move to Regular Session at \_\_\_\_\_ p.m.

### Background

The *Municipal Government Act (MGA)* says that a meeting or part of a meeting is considered to be closed to the public when

- (a) any members of the public are not permitted to attend the entire meeting or part of the meeting,
- (b) the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or
- (c) the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.

Section 197 of the MGA states that councils and council committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP)* (s. 16 to 29). This section also indicates that a council or council committee must pass a resolution stating the reason and the section of FOIP that applies before closing all or any part of a meeting to the public.

FOIP outlines the items that would allow a council to close a council meeting, which include matters where a public disclosure could be harmful to:

- Third party business interests; (s. 16)
- Third party personal privacy; (s. 17)



- Individual or public safety; (s. 18 and 19)
- Law enforcement; (s. 20)
- Intergovernmental relations; (s. 21, 22, 23 and 24) and
- Economic or other interests (s. 25, 26, 27, 28 and 29).

Public bodies should not:

- Reveal confidential employee evaluations; or
- Disclose local public body confidences, or advice from officials; or
- Disclose information that is subject to any kind of legal privilege.

For example, a discussion regarding the employment of an individual should be held in-camera to protect the privacy of that individual. Also, preliminary meetings with developers (at their request/or council's discretion) describing a new land use development should be held in a closed session (s. 16 of FOIP).

The required motion to move to closed session, including the exceptions to disclosure applicable under FOIP is provided above.

The only motion allowed during closed session is a motion to move to regular session. A recommended motion is provided above.

## Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

## Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

