

**TOWN OF HANNA  
REGULAR COUNCIL MEETING  
AGENDA  
June 11, 2024**

**1 CALL TO ORDER – 6:00 pm**

**2 ADOPTION OF THE AGENDA**

**3 DELEGATIONS**

3.01 Hanna Community Garden – Funding Request

3.02 Hanna RCMP Detachment – 2023 – 2024 – 4<sup>th</sup> Quarter Report

**4 PUBLIC PRESENTATION**

**5 ADOPTION OF MINUTES**

5.01 Minutes of the Regular Meeting of Council – May 14, 2024

5.02 Minutes of the Information Meeting of Council – May 29, 2024

**6 FINANCE REPORTS**

6.01 Accounts Payable

6.02 Statement of Revenues & Expenses – May 2024

6.03 Budget Overview – May 2024

**7 COMMITTEE REPORTS**

7.01 Community Services Board Meeting Minutes – May 13, 2024

**8 SENIOR ADMINISTRATIVE OFFICIALS' REPORTS**

8.01 Chief Administrative Officer

8.01.1 Community Services Facility Manager

8.01.2 Community Services Coordinator

8.02 Director of Business & Communication

8.03 Director of Public Works

**9 BUSINESS ITEMS**

- 9.01 Regional Emergency Management Committee Appointment
- 9.02 Tax Recovery Auction Date
- 9.03 Harvest Sky – Land Development Partnership
- 9.04 Bylaw 1035-24 – Animal Control Bylaw Public Engagement Plan
- 9.05 2024 Capital Budget Amendment – Plow Truck Purchase
- 9.06 Sale of Surplus Items
- 9.07 Council Information Meeting – Cancellation

**10 BYLAWS**

**11 COUNCIL REPORTS & ROUNDTABLE**

**12 CORRESPONDENCE ITEMS**

- 12.01 PLPSD Board Highlights April 23, 2024
- 12.02 Municipal Affairs – Minister McIver – Bill 20 Amendments Letter
- 12.03 Municipal Affairs Amendment – Bill 20 Fact Sheet
- 12.04 Municipal Affairs – Minister McIver – Town of Hanna 2024 LFGG Funding Letter
- 12.05 Minister of Mental Health and Addiction – Response to Family & Marriage Therapy Letter
- 12.06 MP Damien Kurek – Carbon Tax Impacts on Cost of Living

**13 CLOSED SESSION**

**14 ADJOURNMENT**

Date: June 11, 2024

Agenda Item No: 03.01

## Hanna Community Garden Society Presentation – Request for Funding

### Recommended Motion

That Council thanks Carrie Beaudoin, Vice President of the Hanna Community Garden Society for the presentation on the funding request for the Hanna Community Garden above ground irrigation project.

### Background

The Hanna Community Garden Society sent a letter dated April 9, 2024, to the Town of Hanna requesting funding support for a proposed above ground irrigation project that the Society was hoping to complete.

Council at their May 14, 2024, Council Meeting received the letter as part of Council Correspondence, and it was suggested that the Society be invited to attend a future Council Meeting to present their project in more detail and address any questions Council may have about the Society and the project.

Council members are encouraged to ask questions or seek clarification on any item in the report.

### Communications

Highlights of the report may be communicated through the Town Social Media Programs.



### Financial Implications

Operating:	<u>          N/A          </u>	Capital Cost:	<u>          N/A          </u>
Budget Available:	<u>                          </u>	Budget Available:	<u>                          </u>
Unbudgeted Costs:	<u>                          </u>	Unbudgeted Costs:	<u>                          </u>
Source of Funds:	<u>                          </u>	Source of Funds:	<u>                          </u>

### Policy and/or Legislative Implications

N/A

### Attachments

1. Letter from the Community Garden – Funding Request, dated April 9, 2024.

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

Hanna Community Garden Society  
Box 2196  
Hanna, Ab  
T0J 1P0

Town of Hanna  
Box 430  
Hanna, Ab  
T0J 1P0

April 9, 2024

Good Day Kim,

I am writing to you on behalf of the Hanna Community Garden Society.

The Hanna Community Garden is a non profit organization. Over the years we have had the opportunity of having many of the towns citizens utilize the garden space strengthening the bonds between various community members. Gardening is well known for enhancing physical as well as emotional well being. It has been well received and are one of the largest community spaces leasing from Alberta Health Services with shed storage, tools and water system for members to use.

Our committee is well aware of the possibility of drought conditions that may affect our area and strive to do our best to keep water waste minimal at the best of times. One way we can better manage our water usage will be to install an above ground water sprinkler system that would be divided into 6 zones, set on a timer and set to run either early morning or evening to avoid the peak heat of the day and minimize evaporation as well as the water would be turned off during times of rain. This project would also help us with continuing to draw interest to the garden as summer is peak vacation time and watering is vital to a garden to keep it viable.

The cost of the project from Underground Sprinkler Service will be \$6720. We are looking for full donation to fund this project.

Thank you for your consideration in this matter. Any funds the town can donate us will be greatly appreciated.

Respectfully



Carrie Beaudoin  
Vice President  
Hanna Community Garden

Date: June 11, 2024

Agenda Item No: 03.02

## Hanna RCMP Detachment 2023/2024 Fourth Quarter Report

### Recommended Motion

That Council thanks Sgt. Robert Welsman, OIC Hanna Detachment, for the presentation of policing statistics 2023/2024 fourth quarter (January – March 2024) and the update on the activities of the Hanna RCMP Detachment.

### Background

Sgt. Welsman will be in attendance to provide a presentation and overview of the Hanna RCMP Detachment 2023/2024 4th Quarter Report and provide an update on the activities of the Hanna RCMP.

Council members are encouraged to ask questions or seek clarification on any item in the report.

### Communications

Highlights of the report may be communicated through the Town Social Media Programs.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



## Policy and/or Legislative Implications

N/A

## Attachments

1. Hanna RCMP Detachment 2023/2024 – 4th Quarter Community Letter
2. Hanna RCMP Provincial Policing Report & Statistics – 2023/2024 – Quarter 4 - Five Year Crime Stats
3. Hanna RCMP Provincial Crime Stats – Full Year – 2019 - 2023
4. Hanna RCMP Provincial Community Report – 2023/2024 - Quarter 4

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



May 1, 2024

Mayor Danny Povaschuk  
Mayor of Hanna  
Hanna, Alberta

Dear Mr. Povaschuk,

Please find the quarterly Community Policing Report attached that covers the January 1<sup>st</sup> to March 31<sup>st</sup>, 2024 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Hanna Detachment.

I would also like to introduce you to Deputy Commissioner Rob Hill, the new Commanding Officer of the Alberta RCMP. Deputy Commissioner Hill has had a diverse and wide-ranging RCMP career, spanning from the Prairies to the Arctic, with positions along the way that have included Drugs Section in Winnipeg and as the former Detachment Commander of Stony Plain (now amalgamated in to Parkland). With public safety as the beacon guiding our operations, Deputy Commissioner Hill is focussed on community engagement; Reconciliation; employee wellness; and recruiting new police officers and retention. Deputy Commissioner Hill is proud to lead your Alberta RCMP and looks forward to meeting you in the future.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Sgt. Rob Welsman  
Detachment Commander  
Hanna Detachment





## Hanna Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	3	1	0	0	N/A	N/A	-0.3
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		9	6	3	6	5	-44%	-17%	-0.8
Kidnapping/Hostage/Abduction		0	0	0	1	0	N/A	-100%	0.1
Extortion		0	0	0	0	1	N/A	N/A	0.2
Criminal Harassment		7	4	6	2	2	-71%	0%	-1.2
Uttering Threats		2	3	9	2	3	50%	50%	0.1
<b>TOTAL PERSONS</b>		<b>18</b>	<b>16</b>	<b>19</b>	<b>11</b>	<b>11</b>	<b>-39%</b>	<b>0%</b>	<b>-1.9</b>
Break & Enter		3	2	8	1	2	-33%	100%	-0.3
Theft of Motor Vehicle		1	0	3	0	2	100%	N/A	0.2
Theft Over \$5,000		2	1	3	1	0	-100%	-100%	-0.4
Theft Under \$5,000		10	10	17	7	6	-40%	-14%	-1.1
Possn Stn Goods		1	2	7	2	1	0%	-50%	0.0
Fraud		5	11	11	10	7	40%	-30%	0.3
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		2	3	10	2	4	100%	100%	0.3
Mischief - Other		2	2	2	1	0	-100%	-100%	-0.5
<b>TOTAL PROPERTY</b>		<b>26</b>	<b>31</b>	<b>61</b>	<b>24</b>	<b>22</b>	<b>-15%</b>	<b>-8%</b>	<b>-1.5</b>
Offensive Weapons		0	1	1	1	5	N/A	400%	1.0
Disturbing the peace		7	0	4	3	5	-29%	67%	-0.1
Fail to Comply & Breaches		11	13	20	6	8	-27%	33%	-1.3
<b>OTHER CRIMINAL CODE</b>		<b>2</b>	<b>3</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>-50%</b>	<b>-80%</b>	<b>0.0</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>20</b>	<b>17</b>	<b>25</b>	<b>15</b>	<b>19</b>	<b>-5%</b>	<b>27%</b>	<b>-0.4</b>
<b>TOTAL CRIMINAL CODE</b>		<b>64</b>	<b>64</b>	<b>105</b>	<b>50</b>	<b>52</b>	<b>-19%</b>	<b>4%</b>	<b>-3.8</b>



## Hanna Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	3	1	0	0	N/A	N/A	-0.3
Drug Enforcement - Trafficking		1	0	2	0	1	0%	N/A	0.0
Drug Enforcement - Other		0	0	0	0	1	N/A	N/A	0.2
<b>Total Drugs</b>		<b>1</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>100%</b>	<b>N/A</b>	<b>-0.1</b>
Cannabis Enforcement		0	0	0	2	0	N/A	-100%	0.2
Federal - General		4	1	0	1	2	-50%	100%	-0.4
<b>TOTAL FEDERAL</b>		<b>5</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>-20%</b>	<b>33%</b>	<b>-0.3</b>
Liquor Act		0	4	1	1	1	N/A	0%	-0.1
Cannabis Act		0	1	0	0	1	N/A	N/A	0.1
Mental Health Act		10	15	10	16	7	-30%	-56%	-0.5
Other Provincial Stats		9	23	10	14	13	44%	-7%	-0.1
<b>Total Provincial Stats</b>		<b>19</b>	<b>43</b>	<b>21</b>	<b>31</b>	<b>22</b>	<b>16%</b>	<b>-29%</b>	<b>-0.6</b>
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		1	1	0	0	1	0%	N/A	-0.1
<b>Total Municipal</b>		<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0%</b>	<b>N/A</b>	<b>-0.1</b>
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		2	0	3	1	2	0%	100%	0.1
Property Damage MVC (Reportable)		33	17	33	47	18	-45%	-62%	0.0
Property Damage MVC (Non Reportable)		8	2	13	6	11	38%	83%	1.0
<b>TOTAL MVC</b>		<b>43</b>	<b>19</b>	<b>49</b>	<b>55</b>	<b>31</b>	<b>-28%</b>	<b>-44%</b>	<b>1.2</b>
Roadside Suspension - Alcohol (Prov)		0	0	1	2	1	N/A	-50%	0.4
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>254</b>	<b>216</b>	<b>147</b>	<b>110</b>	<b>83</b>	<b>-67%</b>	<b>-25%</b>	<b>-44.8</b>
<b>Other Traffic</b>		<b>1</b>	<b>3</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-0.4</b>
<b>Criminal Code Traffic</b>		<b>5</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>-80%</b>	<b>-50%</b>	<b>-0.9</b>
<b>Common Police Activities</b>									
False Alarms		12	6	6	5	4	-67%	-20%	-1.7
False/Abandoned 911 Call and 911 Act		9	7	11	3	2	-78%	-33%	-1.8
Suspicious Person/Vehicle/Property		16	11	12	14	10	-38%	-29%	-0.9
Persons Reported Missing		3	1	1	1	1	-67%	0%	-0.4
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		13	9	14	2	7	-46%	250%	-1.9
Form 10 (MHA) (Reported)		0	1	0	0	1	N/A	N/A	0.1



## Hanna Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		4	0	0	0	0	-100%	N/A	-0.8
Sexual Assaults		10	5	6	3	0	-100%	-100%	-2.2
Other Sexual Offences		1	1	0	0	0	-100%	N/A	-0.3
Assault		34	33	32	15	33	-3%	120%	-2.0
Kidnapping/Hostage/Abduction		2	1	1	0	1	-50%	N/A	-0.3
Extortion		3	0	0	0	1	-67%	N/A	-0.4
Criminal Harassment		12	15	13	12	6	-50%	-50%	-1.5
Uttering Threats		21	17	29	21	20	-5%	-5%	0.2
<b>TOTAL PERSONS</b>		<b>87</b>	<b>72</b>	<b>81</b>	<b>51</b>	<b>61</b>	<b>-30%</b>	<b>20%</b>	<b>-7.3</b>
Break & Enter		42	19	25	27	25	-40%	-7%	-2.6
Theft of Motor Vehicle		13	14	9	14	5	-62%	-64%	-1.6
Theft Over \$5,000		5	6	7	10	2	-60%	-80%	-0.2
Theft Under \$5,000		30	53	70	66	40	33%	-39%	3.3
Possn Stn Goods		6	10	8	11	10	67%	-9%	0.9
Fraud		19	31	46	23	43	126%	87%	4.0
Arson		0	0	0	2	2	N/A	0%	0.6
Mischief - Damage To Property		16	30	33	34	20	25%	-41%	1.2
Mischief - Other		25	10	19	10	8	-68%	-20%	-3.4
<b>TOTAL PROPERTY</b>		<b>156</b>	<b>173</b>	<b>217</b>	<b>197</b>	<b>155</b>	<b>-1%</b>	<b>-21%</b>	<b>2.2</b>
Offensive Weapons		3	4	4	4	1	-67%	-75%	-0.4
Disturbing the peace		4	21	13	12	11	175%	-8%	0.5
Fail to Comply & Breaches		56	43	70	47	29	-48%	-38%	-5.0
<b>OTHER CRIMINAL CODE</b>		<b>15</b>	<b>15</b>	<b>15</b>	<b>6</b>	<b>11</b>	<b>-27%</b>	<b>83%</b>	<b>-1.7</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>78</b>	<b>83</b>	<b>102</b>	<b>69</b>	<b>52</b>	<b>-33%</b>	<b>-25%</b>	<b>-6.6</b>
<b>TOTAL CRIMINAL CODE</b>		<b>321</b>	<b>328</b>	<b>400</b>	<b>317</b>	<b>268</b>	<b>-17%</b>	<b>-15%</b>	<b>-11.7</b>



## Hanna Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	15	7	2	0	-100%	-100%	-1.7
Drug Enforcement - Trafficking		3	11	12	6	0	-100%	-100%	-1.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>5</b>	<b>26</b>	<b>19</b>	<b>8</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-2.8</b>
Cannabis Enforcement		0	1	3	0	2	N/A	N/A	0.3
Federal - General		6	8	5	5	2	-67%	-60%	-1.1
<b>TOTAL FEDERAL</b>		<b>11</b>	<b>35</b>	<b>27</b>	<b>13</b>	<b>4</b>	<b>-64%</b>	<b>-69%</b>	<b>-3.6</b>
Liquor Act		2	3	8	4	3	50%	-25%	0.3
Cannabis Act		0	0	1	0	3	N/A	N/A	0.6
Mental Health Act		28	41	36	78	53	89%	-32%	8.7
Other Provincial Stats		37	67	59	64	41	11%	-36%	0.5
<b>Total Provincial Stats</b>		<b>67</b>	<b>111</b>	<b>104</b>	<b>146</b>	<b>100</b>	<b>49%</b>	<b>-32%</b>	<b>10.1</b>
Municipal By-laws Traffic		0	0	1	0	1	N/A	N/A	0.2
Municipal By-laws		14	25	9	9	4	-71%	-56%	-3.6
<b>Total Municipal</b>		<b>14</b>	<b>25</b>	<b>10</b>	<b>9</b>	<b>5</b>	<b>-64%</b>	<b>-44%</b>	<b>-3.4</b>
Fatals		1	0	1	0	2	100%	N/A	0.2
Injury MVC		9	7	9	13	5	-44%	-62%	-0.2
Property Damage MVC (Reportable)		157	120	102	135	156	-1%	16%	1.3
Property Damage MVC (Non Reportable)		21	18	14	25	12	-43%	-52%	-1.1
<b>TOTAL MVC</b>		<b>188</b>	<b>145</b>	<b>126</b>	<b>173</b>	<b>175</b>	<b>-7%</b>	<b>1%</b>	<b>0.2</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	8	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	2	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>1,009</b>	<b>1,204</b>	<b>1,157</b>	<b>782</b>	<b>554</b>	<b>-45%</b>	<b>-29%</b>	<b>-133.2</b>
<b>Other Traffic</b>		<b>5</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-1.0</b>
<b>Criminal Code Traffic</b>		<b>31</b>	<b>24</b>	<b>25</b>	<b>15</b>	<b>18</b>	<b>-42%</b>	<b>20%</b>	<b>-3.5</b>
<b>Common Police Activities</b>									
False Alarms		33	30	15	30	18	-45%	-40%	-3.0
False/Abandoned 911 Call and 911 Act		23	29	21	45	26	13%	-42%	2.2
Suspicious Person/Vehicle/Property		45	70	50	66	66	47%	0%	3.8
Persons Reported Missing		8	8	6	9	3	-63%	-67%	-0.9
Search Warrants		3	2	4	0	0	-100%	N/A	-0.8
Spousal Abuse - Survey Code (Reported)		39	58	47	31	12	-69%	-61%	-8.1
Form 10 (MHA) (Reported)		0	1	1	0	0	N/A	N/A	-0.1



## RCMP Provincial Policing Report

### Detachment Information

Name of Detachment

Hanna

Name of Detachment Commander

Sgt. Robert WELSMAN

Quarter

Q4

Date of Report (yyyy-mm-dd)

2024-04-24

FTE Utilization Plan

2023/24

Select Type of Policing Report

Municipal Policing Report Under

Municipal Policing Report Over

PPSA

Coaldale

### Community Consultations

#### Consultation No. 1

Date (yyyy-mm-dd)

2024-01-09

Meeting Type

Meeting with Elected Officials

Topics Discussed (this field expands)

Detachment Activities discussed with the Town of Hanna town council.

Notes /Comments (this field expands)

#### Consultation No. 2

Date (yyyy-mm-dd)

2024-02-28

Meeting Type

Meeting with Elected Officials

Topics Discussed (this field expands)

Detachment Activities discussed with the Town of Hanna town council.

Notes /Comments (this field expands)

#### Consultation No. 3

Date (yyyy-mm-dd)

2024-03-26

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Meeting with Town of Hanna Bylaw Officer

Notes /Comments (this field expands)



## Community Priorities

### Priority No. 1

Priority (this field expands)

Traffic - Safety (motor vehicles, roads)

Current Status and Results (this field expands)

During Q4, the detachment members were able to increase their proactive commercial vehicle enforcement due to reduced regular call volume. Both roadside traffic stops and scale inspection locations were used to conduct checks of licensing, log books, and insurance, as well as obvious mechanical defects. The increase in commercial vehicle stops was primarily at the request of the Special Areas Board, who had concerns about the level of commercial vehicle traffic on highways 9 and 36, as well as secondary roads. The increases in Q4 allowed the detachment to meet the cumulative yearly target.

### Priority No. 2

Priority (this field expands)

Police / Community Relations - Police Visibility

Current Status and Results (this field expands)

Hanna Detachment continued its community engagement efforts during Q4 after already exceeding targets in Q3. Examples of engagement included informal school visits, council meetings, sports events, coaching, as well as hosting a high school student in a work experience program. The detachment staff also met with seniors groups on multiple occasions, conducted bar walks, and attended community holiday celebrations (St. Patrick's day etc). Detachment members also attended school field trips.

### Priority No. 3

Priority (this field expands)

Skills and training - Enforcement/Investigational/Officer Safety Training

Current Status and Results (this field expands)

Detachment training during Q4 included one new user CEW course and one conversion course, both of which were organized and conducted in-house. Some detachment members were also able to participate in a Confidential Informant workshop, as well as an IARD refresher (held in Drumheller at the Dinosaur Museum. One detachment PDT session was held in Q4, and the DSA's and detachment commanders participated in training for the new pre-charge assessment process.

### Priority No. 4

Priority (this field expands)

Police / Community Relations - News Releases

Current Status and Results (this field expands)

Despite the closure of the local paper during Q4, the detachment redirected its local media release efforts by providing material directly to the Town of Hanna's public engagement staff, who provide email fan-outs and physical mailers to community mailboxes. During Q4, the detachment commander provided releases on new charges laid and investigations, as well two page write up on common fraud schemes to try and decrease the level of fraud victimization. This was done in concert with the members providing laminated posters to local retailers that sell gift cards which contained warnings to purchasers who may be in the process of being defrauded by being told to buy gift cards.



## Priority No. 5

Priority (this field expands)

Police / Community Relations - School and Community Group Education

Current Status and Results (this field expands)

Q4 community presentations included two separate fraud presentations to seniors; one at The Manor and one at the Hanna Lodge. A substance abuse presentation and interactive engagement session was made to the high school biology class at J.C. Charyk, and a recruiting event was held at J.C. Charyk for all P.L.R.D. high school students, in coordination with the district recruiting team. Due to a clerical error, three presentations that occurred during Q3 were not reflected in that period's quarterly update, so they are being included here; in October of 2023 two presentations were made to J.C. Charyk students on online safety, social media, and sextortion, as well as general police presentation to the Delia school.



## Crime Statistics<sup>1</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	11	11	0.00%	51	61	20.00%
Property Crime	24	22	-8.00%	197	155	-21.00%
Other Criminal Code	15	19	27.00%	69	52	-25.00%
<b>Total Criminal Code</b>	<b>50</b>	<b>52</b>	<b>4.00%</b>	<b>317</b>	<b>268</b>	<b>-15.00%</b>
<b>Drugs Offences</b>	<b>0</b>	<b>2</b>		<b>8</b>	<b>0</b>	<b>-100.00%</b>
<b>Other Federal Acts</b>	<b>3</b>	<b>4</b>	<b>33.00%</b>	<b>13</b>	<b>4</b>	<b>-69.00%</b>
<b>Other Provincial Acts</b>	<b>31</b>	<b>22</b>	<b>-29.00%</b>	<b>146</b>	<b>100</b>	<b>-32.00%</b>
<b>Municipal By-Laws</b>	<b>0</b>	<b>1</b>		<b>9</b>	<b>5</b>	<b>-44.00%</b>
<b>Motor Vehicle Collisions</b>	<b>55</b>	<b>31</b>	<b>-44.00%</b>	<b>173</b>	<b>175</b>	<b>1.00%</b>
Provincial Code Traffic	110	83	-25.00%	782	554	-29.00%
Other Traffic	1	0	-100.00%	1	0	-100.00%
Criminal Code Traffic	2	1	-50.00%	15	18	20.00%
<b>Total Traffic Offences</b>	<b>113</b>	<b>84</b>	<b>-26.00%</b>	<b>798</b>	<b>572</b>	<b>-28.00%</b>

<sup>1</sup>Data extracted from a live database (PROS) and is subject to change over time.

### Trend / Points of Interest (this field expands)

Calendar year 2023 persons crimes were higher than the prior year, while property crime and other criminal code offences decreased. Overall total criminal code offences are down from the previous calendar year.





## Provincial Service Composition<sup>2</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	7	5	1	2
Detachment Support	2	2	0	0

2. Data extracted on March 31, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments (this field expands)

Police Officers: Of the seven established positions, five officers are currently working. There is one officer on special leave (Medical). There is one hard vacancy at this time due to a recent transfer.

Detachment Support: Of the two established positions, two resources are currently working.

Date: June 11, 2024

Agenda Item No: 05.00

## Council Meeting Minutes

### Recommended Motion

That the Minutes of the Regular Meeting of Council held May 14, 2024, be adopted as presented.

That the Minutes of the Information Meeting of Council held May 29, 2024, be adopted as presented.

### Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

### Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



**Policy and/or Legislative Implications**

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

**Attachments**

- 1. Minutes of the Regular Meeting of Council – May 14, 2024
- 2. Minutes of the Information Meeting of Council – May 29, 2024

**Reviewed by and Approved for Submission to Council**

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**TOWN OF HANNA  
REGULAR COUNCIL MEETING  
May 14, 2024**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, May 14, 2024 at 6:00 p.m. in the Town Council Chambers.

**Council Members Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin  
Fred Crowle  
Sandra Murphy  
Kyle Olsen  
Vernon Thuroo  
Angie Warwick

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Katelyn Beaudoin – Corporate Services Assistant

**1.0 CALL TO ORDER**

Mayor Povaschuk called the meeting to order at 6:00 p.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Olsen that the agenda for the May 14, 2024, Regular Council Meeting be adopted as amended. Removal of Closed Session Item 13.02 Land Matter.

Motion Carried.

**3.0 DELEGATIONS**

**3.01 WestMET Ag – Business Update**

WestMET Ag representatives Jeffrey Kukura – President, Kyle Hobbs – Director of Operations Canada, Clay Williams – Agri-product Manager and Cora Skelding – HR Manager were present to provide Council with a presentation on the activities and plans at the Sheerness Mine Site.

Town of Hanna  
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107-2024  
WestMET Ag  
Presentation

Moved by Mayor Povaschuk that Council thanks the representatives from WestMET Ag Jeffrey Kukura – President, Kyle Hobbs – Director of Operations Canada, Clay Williams – Agri-product Manager and Cora Skelding – HR Manager for their update on the companies’ activities and plans at the Sheerness Mine Site.

Motion Carried.

### 3.02 Ascend Chartered Professional Accountants 2023 Audited Financial Statements

Ascend LLP representative Jeff Faupel CPA, CA and Basit Rizwan – Senior Accountant were present to provide Council a presentation of the 2023 Audited Financial Statements.

108-2024  
Ascend – 2023  
Audited Financial  
Statement

Moved by Councillor Warwick that Council thanks Mr. Jeff Faupel, CPA, CA and Mr. Basit Rizwan, Senior Accountant for the presentation of the Town of Hanna 2023 Audited Financial Statements.

Motion Carried.

### 3.03 Hanna Pickleball Club – Wind Screen Proposal

109-2024  
Pickleball Club –  
Wind Screen  
Proposal

Moved by Councillor Murphy that Council thanks Jay Slep and the representatives from the Hanna Pickleball Club for their presentation and proposal requesting wind screens on the fence of the Town of Hanna Pickleball/Tennis Courts.

Motion Carried.

## 4.0 PUBLIC PRESENTATION

There was no one in attendance who wished to speak with Council.

## 5.0 ADOPTION OF MINUTES

### 5.01 Minutes of the Regular Meeting of Council – April 9, 2024

110-2024  
Regular Meeting  
Minutes

Moved by Councillor Olsen that the Minutes of the Regular Meeting of Council held April 9, 2024 be adopted as presented.

Motion Carried.

5.02 Minutes of the Information Meeting of Council – April 24, 2024

111-2024  
Information Meeting  
Minutes

Moved by Councillor Warwick that the Minutes of the Information Meeting of Council held April 24, 2024 be adopted as presented.

Motion Carried.

**6.0 FINANCE REPORTS**

6.01 Accounts Payable

112-2024  
Accounts Payable

Moved by Councillor Thuroo that Council accepts the accounts payable listings for general account cheques 43064 - 43083, direct deposits 002945 - 003019, and Electronic Funds Transfer Batches 854 & 857 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – April 2024

113-2024  
Statement of  
Revenues &  
Expenses

Moved by Councillor Murphy that Council accepts the Statement of Revenue & Expense Report for April 2024 for information.

Motion Carried.

6.03 Budget Overview – April 2024

114-2024  
Budget Overview

Moved by Councillor Olsen that Council accepts the Budget Overview for April 2024 for information.

Motion Carried.

## 7.0 COMMITTEE REPORTS

115-2024  
CSB Meeting Minutes

Moved by Councillor Thuroo that Council accepts the Community Services Board Meeting Minutes of March 25, 2024.

Motion Carried.

## 8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

- 8.01 Chief Administrative Officer
  - 8.01.1 Community Services Foreman
  - 8.01.2 Community Services Coordinator
- 8.02 Director of Business & Communication
- 8.03 Director of Public Works

116-2024  
SAO Report

Moved by Councillor Thuroo that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

## 9.0 BUSINESS ITEMS

- 9.01 2023 Audited Financial Statements

117-2024  
2023 Audited  
Financial Statement

Moved by Councillor Olsen that Council approves the 2023 Financial Statements as presented by Ascend Chartered Professional Accountants and that the 2023 Financial Statements be advertised and made available for public inspection on the Town of Hanna Website and at the Town Office during regular office hours.

Motion Carried.

- 9.02 2024 Spring Budget Adjustments

118-2024  
2024 Spring Budget  
Adjustments

Moved by Councillor Murphy that

- Whereas Council approved the 2024 Operating and Capital Budget for the Town of Hanna at the December 12, 2023, Council Meeting, and

- Whereas adjustments to the adopted budget are required for various reasons prior to setting the 2024 Tax Rates, and
- Whereas the 2024 Operating and Capital Budget has been adjusted to reflect a decrease of 3% change to the residential municipal tax rate from 2023, a 1% decrease to the non-residential municipal tax rate from 2023, and a transfer to surplus in the amount of \$6,140

Therefore, Council adopts the 2024 Operating and Capital Budget dated May 14, 2024, as amended by the Spring Budget Adjustments; and accepts the 2025 & 2026 Operating Budgets and the 2025 – 2027 Capital Budget for information.

Motion Carried.

### 9.03 Hanna Pickleball Club – Wind Screen Proposal

Moved by Councillor Olsen that Council accepts the Wind Screen Proposal from the Hanna Pickleball Club and authorizes Administration to purchase wind screens for the four sides of the fence at the Town of Hanna Pickleball/Tennis Court facility in the amount of \$8,000 with the funds derived through the Town of Hanna Operating Budget (\$6,000) and a contribution from the Hanna Pickleball Club in the amount of (\$2,000).

Motion Carried.

## 10.0 BYLAWS

### 10.01 By-Law 1034-2024 – The 2024 Tax Rate Bylaw

Moved by Councillor Warwick that Council give first reading to Bylaw 1034-2024, the 2024 Tax Rate bylaw.

Motion Carried.

Moved by Councillor Olsen that Council give second reading to Bylaw 1034-2024, the 2024 Tax Rate bylaw.

Motion Carried.

119-2024  
Hanna Pickleball –  
Wind Screen  
approval

120-2024  
Bylaw 1034-2024  
1<sup>st</sup> Reading

121-2024  
Bylaw 1034-2024  
2<sup>nd</sup> Reading



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122-2024  
Bylaw 1034-2024  
Unanimous Consent

Moved by Councillor Murphy that Council provide unanimous consent for third reading of Bylaw 1034-2024, the 2024 Tax Rate bylaw, at this meeting.

Motion Carried.

123-2024  
Bylaw 1034-2024  
3<sup>rd</sup> Reading

Moved by Councillor Murphy that Council give third and final reading to Bylaw 1034-2024, the 2024 Tax Rate bylaw.

Motion Carried.

#### 10.02 By-Law 1035-2024 – The Animal Control Bylaw

124-2024  
Bylaw 1035-2024  
1<sup>st</sup> Reading

Moved by Councillor Thuroo that Council give first reading to Bylaw 1035-2024, the Animal Control Bylaw.

Motion Carried.

### 11.0 COUNCIL REPORTS AND ROUNDTABLE

125-2024  
Council Reports &  
Roundtable

Moved by Councillor Olsen that Council accepts the Council Reports for information.

Motion Carried.

### 12.0 CORRESPONDENCE

- 12.01 ATCO – EMPOWER – Handhills Renewable Project Information
- 12.02 Consul-General of Japan – Introduction to New Consul-General Wajima
- 12.03 Hanna Community Garden Society
- 12.04 Alberta Municipalities – Summer Municipal Leaders Caucus Registration
- 12.05 Minister of Alberta Environment and Protected Areas – Small Water License Holders
- 12.06 Marigold Library System – April 2024 Notes to Council
- 12.07 Marigold Library System – 2023 Annual Report
- 12.08 Marigold Library System – Hanna Municipal Library Value of Your Investment 2023
- 12.09 Harvest Sky Region Initiatives – May 2024

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12.10 Alberta Municipalities – 2024 Bill 20 MA Statutes Amendments Act – key message

126-2024  
Letter of Non-  
Support Bill 20 MA

Moved by Councillor Warwick to direct the Mayor to write a letter to the Provincial Government in Non-support of Bill 20 – Municipal Affairs Statutes Amendment Act, sending the letter to Danielle Smith – Premier of Alberta, Ric McIver – Minister of Municipal Affairs, and Nate Horner – MLA.

Motion Carried.

127-2024  
Correspondence

Moved by Councillor Beaudoin that Council accepts Correspondence items 12.01 to 12.10 for information.

Motion Carried.

Mayor Povaschuk called a recess at 8:57 p.m.  
Mayor Povaschuk called the meeting to order at 9:03 p.m.

**13.0 CLOSED SESSION**

128-2024  
Closed Session

Moved by Councillor Thuroo to move to Closed Session at 9:03 p.m. to discuss the following agenda item.

Motion Carried.

13.1 Personnel Matters as per FOIP Section 17

129-2024  
Regular Session

Moved by Mayor Povaschuk that Council move to Regular Session at 9:22 p.m.

Motion Carried.

130-2024  
CAO Recruitment  
Service

Move by Councillor Murphy that council accepts the Request for Proposal for CAO Recruitment Services from Transitional Solutions Inc.

Motion Carried.

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**14.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 9:22 p.m.

These minutes approved this 11<sup>th</sup> day of June 2024.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Kim Neill

**TOWN OF HANNA  
INFORMATION COUNCIL MEETING  
May 29, 2024**

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, May 29, 2024 at 8:30 a.m. at the Town of Hanna Council Chambers.

**Councillors Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin  
Fred Crowle  
Sandra Murphy - entered at 8:38 a.m.  
Kyle Olsen  
Vern Thuroo  
Angie Warwick

**Council Absent**

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication

**1.0 CALL TO ORDER**

Mayor Danny Povaschuk called the meeting to order at 8:30 a.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Olsen that the agenda for the May 29 , 2024 Information Council Meeting be adopted as presented.

Motion Carried.

**3.0 DELEGATIONS**

**3.01 Community Foundation of Southeastern Alberta Presentation**

Helene Nicholson, Community Foundation of Southeastern Alberta Regional Development Coordinator and Michele Haag, Prairie Crocus Community Fund Member provided Council with a presentation of what is new with the foundation.

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132-2024  
Community  
Foundation of  
Southeastern AB

Moved by Councillor Warwick that Council thanks Helene Nicholson, Community Foundation of Southeastern Alberta Regional Development Coordinator and Michele Haag, Prairie Crocus Community Fund Member for the presentation on the Community Foundation of Southeastern Alberta.

Motion Carried.

Councillor Murphy left the Council Chambers at 9:25 a.m.  
Councillor Murphy entered the Council Chambers at 9:26 a.m.

### 3.02 Harvest Sky Economic Development Corporation Activity Update

Mark Nikota, Manger of Harvest Sky Economic Development Corporation was present to provide Council with a presentation updating the activities of Harvest Sky Economic Development Corporation.

Councillor Olsen left the Council Chambers at 9:58 a.m.  
Councillor Olsen entered the Council Chambers at 10:00 a.m.  
Councillor Olsen left the Council Chambers at 10:16 a.m.  
Councillor Olsen entered the Council Chambers at 10:18 a.m.

133-2024  
Harvest Sky EDC –  
presentation

Moved by Councillor Murphy that Council thanks Mark Nikota, Manager of Harvest Sky Economic Development Corporation, for his presentation updating Council on the activities of Harvest Sky Economic Development Corporation.

Motion Carried.

## 4.0 PUBLIC PRESENTATION

There was no one in attendance who wished to speak with Council.

## 5.0 CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Neill reviewed his report with Council.

## 6.0 BUSINESS ITEMS

### 6.01 Public Engagement Plan – By-Law 1035-2024 The Animal Control Bylaw

Moved by Councillor Thuroo that Council accepts the Draft Public Engagement Plan for Bylaw 1035-2024 – The Animal Control Bylaw for information and directs Administration to bring the plan forward for Council’s approval at the June 11, 2024 Council Meeting.

Motion Carried.

Councillor Olsen left the Council Chambers at 11:03 a.m.  
Councillor Olsen entered the Council Chambers at 11:22 a.m.

### 6.02 Town of Hanna Purchasing Policy – 96-03 Discussion

Moved by Councillor Warwick that Council accepts the Town of Hanna Purchasing Policy Report for information and directs Administration to prepare a new draft purchasing policy to be brought before Council at a future date for review and approval.

Motion Carried.

## 7.0 COUNCIL ROUNDTABLE

The Mayor and Councillors provided verbal reports regarding meetings or items of interest since the May 14, 2024, Regular Council Meeting.

134-2024  
Public Engagement  
Plan Bylaw 1035-  
2024

135-2024  
Purchasing Policy  
96-03 Review

**8.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 11:43 a.m.

These minutes approved this 11<sup>th</sup> day of June 2024.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Kim Neil

Date: June 11, 2024

Agenda Item No: 06.01

## Accounts Payable

### Recommended Motion

That Council accepts the accounts payable listings from the general account for information:

- Cheques 43084 - 43112
- Direct Deposits 003020 - 003115
- Electronic Funds Transfer – Batch Number 858, 863 & 866

### Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques, direct deposits, and EFT's. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	





## Policy and/or Legislative Implications

N/A

## Attachments

1. Accounts Payable Listing – Cheques 43084 - 43112 totaling \$ 70,573.53
2. Accounts Payable Listing – Direct Deposits 003020 - 003115 totaling \$374,807.61
3. Accounts Payable Listing – EFT Batch No. 858, 863 & 866 totaling \$ 64,114.51

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

Date: June 11, 2024

Agenda Item No: 06.02

## Statement of Revenue & Expense

### Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for May 2024 for information.

### Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2024 Operating and Capital budgets approved by Council at the May 14, 2024, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to May 31, 2024.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



## Policy and/or Legislative Implications

N/A

## Attachments

1. Statement of Revenue & Expense Report - May 2024

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

For All Revenue, Expense Accounts  
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
To 31/05/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>GENERAL MUNICIPAL</b>				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	930.49	2,458,682.00-	2,459,612.49-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	0.00	943,849.00-	943,849.00-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	0.00	70,839.00-	70,839.00-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	0.00	1,307.00-	1,307.00-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	0.00	151,896.00-	151,896.00-
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	0.00	66,551.00-	66,551.00-
PENALTY & COST ON TAX	1-01-0000-510	5,911.12-	19,695.00-	13,783.88-
CONCESSION & FRANCHISE	1-01-0000-540	213,433.96-	514,300.00-	300,866.04-
RETURN ON INVESTMENTS	1-01-0000-550	93,403.91-	262,000.00-	168,596.09-
	TOTAL GENERAL MUNICIPAL 01:	311,818.50-	4,489,119.00-	4,177,300.50-
<b>GENERAL ADMINISTRATION</b>				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	4,000.21-	3,900.00-	100.21
ADMIN SOUVENIR	1-12-0000-419	87.39-	1,700.00-	1,612.61-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	6,475.00-	14,700.00-	8,225.00-
ADMIN OTHER REVENUE	1-12-0000-590	27.50-	10,000.00-	9,972.50-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	0.00	305,700.00-	305,700.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	600,000.00-	600,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	109,200.00-	109,200.00-
	TOTAL GENERAL ADMINISTRATION 12:	10,590.10-	1,045,200.00-	1,034,609.90-
<b>POLICE</b>				
POLICE PROVINCIAL FINES	1-21-0000-530	872.88-	5,700.00-	4,827.12-
	TOTAL POLICE:	872.88-	5,700.00-	4,827.12-
<b>SAFETY &amp; RISK MANAGEMENT</b>				
<b>FIRE</b>				
FIRE FIRE FIGHTING FEES	1-23-0000-410	3,710.00-	104,900.00-	101,190.00-
FIRE OTHER	1-23-0000-590	0.00	220,000.00-	220,000.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	314,493.00-	314,493.00-
	TOTAL FIRE:	3,710.00-	639,393.00-	635,683.00-
<b>FIRE - ECETP</b>				
FIRE - ECETP PROVINCIAL CONDITIONAL	1-23-0200-840	7,946.00-	7,900.00-	46.00
FIRE ECETP - DRAWN FROM SURPLUS	1-23-0200-920	0.00	12,592.00-	12,592.00-
	FIRE - ECETP TOTAL:	7,946.00-	20,492.00-	12,546.00-
<b>BY-LAW ENFORCEMENT</b>				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	2,020.19-	3,000.00-	979.81-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	270.00-	500.00-	230.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	16,950.00-	18,000.00-	1,050.00-
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	150.00-	200.00-	50.00-
BY-LAW FINES	1-26-0000-530	0.00	1,000.00-	1,000.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
	TOTAL BY-LAW ENFORCEMENT:	19,390.19-	23,200.00-	3,809.81-
<b>DOG CONTROL</b>				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	4,185.00-	4,700.00-	515.00-
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
	TOTAL DOG CONTROL:	4,185.00-	4,800.00-	615.00-
<b>COMMON SERVICES</b>				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	400.00-	7,800.00-	7,400.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	590.00-	300.00-	290.00
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	13,500.00-	13,500.00-
	TOTAL COMMON SERVICES:	990.00-	21,600.00-	20,610.00-
<b>STREETS &amp; ROADS</b>				
S & R FEDERAL CONDITIONAL GRANT	1-32-0000-830	29,020.00-	4,194,074.00-	4,165,054.00-
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	740,029.00-	740,029.00-
S & R DRAWN FROM DEFERRED REVENUE -	1-32-0000-930	0.00	2,459,484.00-	2,459,484.00-
	TOTAL STREETS & ROADS:	29,020.00-	7,393,587.00-	7,364,567.00-
<b>AIRPORT</b>				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	2,800.00-	8,600.00-	5,800.00-
AIRPORT OTHER REVENUE	1-33-0000-590	97.26-	100.00-	2.74-
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	0.00	11,250.00-	11,250.00-

For All Revenue, Expense Accounts  
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Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	16,440.00-	16,440.00-
	TOTAL AIRPORT:	2,897.26-	36,390.00-	33,492.74-
<b>WATER SUPPLY &amp; DISTRIBUTION</b>				
WATER SALE OF WATER	1-41-0000-410	335,716.28-	1,169,000.00-	833,283.72-
WATER SERVICE CHARGES	1-41-0000-413	800.00-	1,300.00-	500.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	7,627.58-	100,900.00-	93,272.42-
	TOTAL WATER SUPPLY & DISTRIBUTION:	344,143.86-	1,271,200.00-	927,056.14-
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	2,055.38-	0.00	2,055.38
	TOTAL WATER LINES & DISTRIBUTION:	2,055.38-	0.00	2,055.38
<b>SANITARY SEWERS</b>				
SEWER CHARGES	1-42-0000-410	84,899.19-	260,100.00-	175,200.81-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	10,000.00-	10,000.00-
	TOTAL SANITARY SEWERS:	84,899.19-	270,100.00-	185,200.81-
<b>GARBAGE COLLECTION &amp; DISPOSAL</b>				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	25,525.86-	74,300.00-	48,774.14-
GARBAGE OTHER REVENUE	1-43-0000-590	20.00-	0.00	20.00
	TOTAL GARBAGE COLLECTION & DISPOSAL:	25,545.86-	74,300.00-	48,754.14-
<b>BIG COUNTRY WASTE AUTHORITY</b>				
REGIONAL WASTE SITE FEES	1-44-0000-410	117,855.44-	353,800.00-	235,944.56-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	117,855.44-	353,900.00-	236,044.56-
<b>F.C.S.S.</b>				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	1,800.00-	1,800.00-
FCSS VAN RENTAL	1-51-0000-561	273.86-	1,000.00-	726.14-
FCSS DONATIONS	1-51-0000-591	0.00	1,000.00-	1,000.00-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	3,360.00-	3,400.00-	40.00-
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	46,919.47-	93,800.00-	46,880.53-
	TOTAL F.C.S.S.:	50,553.33-	101,000.00-	50,446.67-
<b>FCSS - YOUTH CLUB</b>				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	15,834.00-	15,834.00-
	TOTAL FCSS - YOUTH CLUB:	0.00	15,834.00-	15,834.00-
<b>CEMETERY</b>				
CEMETERY CHARGES	1-56-0000-410	3,250.00-	17,600.00-	14,350.00-
CEMETERY OTHER	1-56-0000-590	167.93-	400.00-	232.07-
CEMETERY DRAWN FROM DEFERRED REVENUE	1-56-0000-930	0.00	11,400.00-	11,400.00-
	TOTAL CEMETERY:	3,417.93-	29,400.00-	25,982.07-
<b>BUSINESS &amp; COMMUNICATIONS</b>				
BUS COM SALES OF GOODS AND SERVICES	1-61-0400-410	653.21-	0.00	653.21
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	5,000.00-	5,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	653.21-	5,000.00-	4,346.79-
<b>SUBDIVISION</b>				
SUBDIVISION SALE OF LAND	1-66-0000-400	37,142.86-	0.00	37,142.86
	TOTAL SUBDIVISION:	37,142.86-	0.00	37,142.86
<b>RECREATION &amp; PARKS FACILITIES</b>				
RECREATION SALES & SERVICE	1-72-0000-410	375.00-	1,890.00-	1,515.00-
RECREATION PROGRAM REVENUE	1-72-0000-430	3,992.60-	1,000.00-	2,992.60
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	51,146.00-	25,800.00-	25,346.00
RECREATION PROVINCIAL CONDITIONAL GR	1-72-0000-840	0.00	18,720.00-	18,720.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	10,000.00-	10,000.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	1,365.00-	7,400.00-	6,035.00-
	TOTAL RECREATION REVENUE:	56,878.60-	251,810.00-	194,931.40-
<b>SWIMMING POOLS</b>				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	11,834.56-	23,600.00-	11,765.44-
POOL LESSON REGISTRATIONS	1-72-0100-411	19,976.11-	33,800.00-	13,823.89-
POOL DAILY ADMISSIONS	1-72-0100-412	601.77-	13,700.00-	13,098.23-
POOL RETAIL SALES	1-72-0100-419	305.09-	3,900.00-	3,594.91-

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Description	Account	YTD Actual	YTD Budget	YTD Variance
POOL RENTAL REVENUE	1-72-0100-560	516.50-	7,000.00-	6,483.50-
POOL DONATIONS	1-72-0100-590	0.00	200.00-	200.00-
POOL DRAWN FROM RESERVES	1-72-0100-930	0.00	15,000.00-	15,000.00-
	TOTAL SWIMMING POOLS:	33,234.03-	97,200.00-	63,965.97-
<b>ARENA</b>				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	5,802.67-	10,000.00-	4,197.33-
ARENA RENTAL REVENUE	1-72-0200-560	40,677.25-	81,300.00-	40,622.75-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	1,455.00-	3,300.00-	1,845.00-
ARENA DONATIONS	1-72-0200-590	2,057.00-	0.00	2,057.00
	TOTAL ARENA:	49,991.92-	94,600.00-	44,608.08-
<b>CURLING RINK</b>				
CURLING RINK SALE OF SERVICES	1-72-0400-410	0.00	51,400.00-	51,400.00-
CURLING RINK RENTAL REVENUE	1-72-0400-560	1,675.00-	9,300.00-	7,625.00-
CURLING RINK DRAWN FROM DEFERRED	1-72-0400-930	0.00	10,000.00-	10,000.00-
	CURLING RINK TOTAL:	1,675.00-	70,700.00-	69,025.00-
<b>BALL DIAMONDS</b>				
BALL DIAMOND REVENUE	1-72-0500-560	7,700.00-	4,300.00-	3,400.00
	TOTAL BALL DIAMONDS REVENUE:	7,700.00-	4,300.00-	3,400.00
<b>FOX LAKE &amp; HELMER DAM</b>				
FOX LAKE REVENUE	1-72-0700-410	552.49-	5,400.00-	4,847.51-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	0.00	406.00-	406.00-
FOX LAKE RENTAL REVENUE	1-72-0700-560	9,023.35-	88,800.00-	79,776.65-
	TOTAL FOX LAKE & HELMER DAM:	9,575.84-	94,606.00-	85,030.16-
<b>PARKS</b>				
PARKS DRAWN FROM SURPLUS	1-72-0800-930	0.00	100,000.00-	100,000.00-
PARKS OTHER REVENUE	1-72-0800-990	200.00-	0.00	200.00
	TOTAL PARKS:	200.00-	100,000.00-	99,800.00-
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	0.00	17,435.00-	17,435.00-
	TOTAL PLAYGROUND PROGRAM:	0.00	17,435.00-	17,435.00-
<b>SOCCER FIELDS</b>				
SOCCER FIELDS REVENUE	1-72-1400-560	0.00	2,500.00-	2,500.00-
	TOTAL SOCCER FIELDS REVENUE:	0.00	2,500.00-	2,500.00-
<b>LIBRARY</b>				
LIBRARY DRAWN FROM SURPLUS (OPERATIN	1-74-0200-920	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
<b>REGIONAL COMMUNITY SERVICES CENTRE</b>				
RCSC RENTAL REVENUE	1-74-0800-560	6,589.16-	12,700.00-	6,110.84-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	0.00	20,000.00-	20,000.00-
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	0.00	19,050.00-	19,050.00-
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	5,000.00-	5,000.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	15,554.65-	33,798.00-	18,243.35-
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	22,143.81-	90,548.00-	68,404.19-
<b>COMMUNITY CENTRE</b>				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	15,030.00-	29,717.00-	14,687.00-
COMMUNITY CENTRE OTHER	1-74-0900-990	100.00-	0.00	100.00
	TOTAL COMMUNITY CENTRE:	15,130.00-	29,717.00-	14,587.00-
<b>LIONS HALL</b>				
LIONS HALL RENTAL REVENUE	1-74-1000-560	1,800.00-	3,038.00-	1,238.00-
	LIONS HALL TOTAL:	1,800.00-	3,038.00-	1,238.00-
	TOTAL REVENUE:	1,256,016.19-	16,666,669.00-	15,410,652.81-
<b>COUNCIL</b>				
COUNCIL WAGES	2-11-0000-110	39,181.60	98,100.00	58,918.40
COUNCIL BENEFITS	2-11-0000-130	1,811.75	4,200.00	2,388.25
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	2,065.22	14,400.00	12,334.78
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	795.00	13,300.00	12,505.00
COUNCIL GOODS	2-11-0000-500	8,960.86	17,400.00	8,439.14

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Description	Account	YTD Actual	YTD Budget	YTD Variance
COUNCIL OTHER (ELECTION)	2-11-0000-990	0.00	1,000.00	1,000.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	422.95	2,500.00	2,077.05
<b>TOTAL COUNCIL:</b>		<b>53,762.38</b>	<b>151,450.00</b>	<b>97,687.62</b>
<b>ADMINISTRATION</b>				
ADMINISTRATION SALARIES	2-12-0000-110	127,208.71	354,600.00	227,391.29
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	0.00	9,000.00	9,000.00
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	10,962.36	19,900.00	8,937.64
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	0.00	600.00	600.00
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	14,204.93	39,500.00	25,295.07
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	0.00	5,200.00	5,200.00
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	5,674.84	23,800.00	18,125.16
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	531.08	7,100.00	6,568.92
ADMINISTRATION STAFF TRAINING	2-12-0000-212	1,500.00	5,900.00	4,400.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	2,314.78	10,600.00	8,285.22
ADMINISTRATION TELEPHONE	2-12-0000-217	2,817.66	7,200.00	4,382.34
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	10,490.68	6,700.00	3,790.68-
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	7,316.69	9,300.00	1,983.31
ADMINISTRATION AUDIT	2-12-0000-230	23,400.00	36,000.00	12,600.00
ADMINISTRATION LEGAL	2-12-0000-231	6,804.11	5,000.00	1,804.11-
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	49,153.64	112,244.00	63,090.36
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	44,400.00	44,400.00	0.00
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	1,646.33	5,000.00	3,353.67
ADMINISTRATION INSURANCE	2-12-0000-274	18,828.94	19,760.00	931.06
ADMINISTRATION ASSESSOR	2-12-0000-280	26,654.78	50,400.00	23,745.22
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	430.00	1,000.00	570.00
ADMINISTRATION GOODS	2-12-0000-500	8,372.70	10,800.00	2,427.30
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	0.00	1,800.00	1,800.00
ADMINISTRATION POWER	2-12-0000-541	12,989.52	28,300.00	15,310.48
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	61,612.65	124,500.00	62,887.35
ADMINISTRATION BANK CHARGES	2-12-0000-810	2,722.71	6,000.00	3,277.29
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	222.02	1,340.00	1,117.98
ADMINISTRATION OTHER	2-12-0000-990	3,819.71	32,000.00	28,180.29
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	244.95	1,000.00	755.05
<b>TOTAL ADMINISTRATION:</b>		<b>444,323.79</b>	<b>978,944.00</b>	<b>534,620.21</b>
<b>TAX RECOVERY PROPERTY</b>				
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	100.32	0.00	100.32-
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	45.50	0.00	45.50-
<b>TOTAL TAX RECOVERY PROPERTY:</b>		<b>145.82</b>	<b>0.00</b>	<b>145.82-</b>
<b>POLICE</b>				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	142,343.00	142,350.00	7.00
<b>TOTAL POLICE:</b>		<b>142,343.00</b>	<b>142,350.00</b>	<b>7.00</b>
<b>SAFETY &amp; RISK MANAGEMENT</b>				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,000.00	2,000.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	416.10	1,950.00	1,533.90
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	0.00	1,200.00	1,200.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	0.00	1,100.00	1,100.00
<b>TOTAL SAFETY &amp; RISK MANAGEMENT:</b>		<b>416.10</b>	<b>6,250.00</b>	<b>5,833.90</b>
<b>FIRE</b>				
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	134,000.00	134,000.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	1,327.13	9,600.00	8,272.87
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,500.00	20.00
FIRE TRAVEL	2-23-0000-211	1,862.01	7,000.00	5,137.99
FIRE TRAINING	2-23-0000-212	11,035.00	22,300.00	11,265.00
FIRE FREIGHT	2-23-0000-215	838.74	500.00	338.74-
FIRE TELEPHONE	2-23-0000-217	2,680.16	7,100.00	4,419.84
FIRE ADVERTISING	2-23-0000-220	0.00	900.00	900.00
FIRE MEMBERSHIPS	2-23-0000-221	910.00	900.00	10.00-
FIRE CONTRACTED SERVICES	2-23-0000-232	16,746.35	33,100.00	16,353.65
FIRE CONTRACTED REPAIRS	2-23-0000-250	4,324.64	14,000.00	9,675.36
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	0.00	5,000.00	5,000.00
FIRE INSURANCE	2-23-0000-274	21,892.96	22,990.00	1,097.04
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	10,059.17	20,215.00	10,155.83
FIRE PETROLEUM PRODUCTS	2-23-0000-521	1,638.28	9,900.00	8,261.72
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	200.00	200.00

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FIRE HEATING	2-23-0000-540	7,975.36	11,900.00	3,924.64
FIRE POWER	2-23-0000-541	4,429.33	15,900.00	11,470.67
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	407.54	16,800.00	16,392.46
	TOTAL FIRE:	87,606.67	334,405.00	246,798.33
<b>FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP</b>				
FIRE - ECETP TRAINING	2-23-0200-212	12,250.00	12,600.00	350.00
FIRE - ECETP CONTRACTED SERVICES	2-23-0200-232	400.00	0.00	400.00
FIRE - ECETP ADDED TO OPERATING RESE	2-23-0200-764	0.00	7,900.00	7,900.00
	TOTAL FIRE - ECETP:	12,650.00	20,500.00	7,850.00
<b>EMERGENCY SERVICES</b>				
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	2,000.00	2,000.00
EMERGENCY SERVICES CONTRACTED SERVI	2-24-0000-232	4,333.35	10,400.00	6,066.65
EMERGENCY SERVICES GOODS	2-24-0000-500	0.00	900.00	900.00
	TOTAL EMERGENCY SERVICES:	4,333.35	13,300.00	8,966.65
<b>BY-LAW ENFORCEMENT</b>				
BYLAW STAFF TRAVEL	2-26-0000-211	0.00	1,000.00	1,000.00
BYLAW STAFF TRAINING	2-26-0000-212	0.00	1,000.00	1,000.00
BYLAW FREIGHT	2-26-0000-215	560.00	700.00	140.00
BYLAW TELEPHONE	2-26-0000-217	389.63	1,190.00	800.37
BYLAW ADVERTISING	2-26-0000-220	623.35	1,000.00	376.65
BYLAW MEMBERSHIP	2-26-0000-221	1,003.57	200.00	803.57
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	20,644.46	47,800.00	27,155.54
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	0.00	400.00	400.00
BYLAW INSURANCE	2-26-0000-274	523.00	550.00	27.00
BYLAW GOODS	2-26-0000-500	0.00	2,500.00	2,500.00
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	0.00	1,200.00	1,200.00
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	2,020.20	3,000.00	979.80
	TOTAL BY-LAW ENFORCEMENT:	25,764.21	60,540.00	34,775.79
<b>DOG CONTROL</b>				
DOG CONTROL POSTAGE	2-28-0000-215	606.11	700.00	93.89
DOG CONTROL ADVERTISING	2-28-0000-220	0.00	300.00	300.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,199.82	1,500.00	300.18
DOG CONTROL GOODS	2-28-0000-500	270.75	600.00	329.25
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	10,000.00	10,000.00	0.00
	TOTAL DOG CONTROL:	12,076.68	13,100.00	1,023.32
<b>COMMON SERVICES</b>				
COMMON SERVICES SALARIES	2-31-0000-110	98,714.77	252,200.00	153,485.23
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	194.48	3,700.00	3,505.52
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	7,937.92	19,300.00	11,362.08
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	13.34	300.00	286.66
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	16,322.06	43,300.00	26,977.94
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	0.00	1,500.00	1,500.00
COMMON SERVICES FREIGHT	2-31-0000-215	677.31	1,800.00	1,122.69
COMMON SERVICES TELEPHONE	2-31-0000-217	2,005.45	4,600.00	2,594.55
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	0.00	700.00	700.00
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	4,226.36	2,800.00	1,426.36
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	34,548.36	33,000.00	1,548.36
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	7,739.00	10,000.00	2,261.00
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	22,181.24	24,500.00	2,318.76
COMMON SERVICES INSURANCE	2-31-0000-274	31,585.04	33,610.00	2,024.96
COMMON SERVICES GOODS	2-31-0000-500	9,055.00	21,530.00	12,475.00
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	14,772.95	50,200.00	35,427.05
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	576.73	15,700.00	15,123.27
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	6,741.42	15,600.00	8,858.58
COMMON SERVICES HEATING	2-31-0000-540	10,366.41	22,000.00	11,633.59
COMMON SERVICES POWER	2-31-0000-541	6,040.45	18,400.00	12,359.55
COMMON SERVICES ADDED TO OPER RESERV	2-31-0000-764	0.00	41,780.00	41,780.00
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	649.28	3,000.00	2,350.72
	TOTAL COMMON SERVICES:	274,347.57	620,020.00	345,672.43
<b>STREETS &amp; ROADS</b>				
S & R SALARIES	2-32-0000-110	31,338.22	87,500.00	56,161.78
S & R SEASONAL SALARIES	2-32-0000-111	318.24	5,500.00	5,181.76
S & R BENEFITS	2-32-0000-130	2,674.31	6,400.00	3,725.69



For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 31/05/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
S & R SEASONAL BENEFITS	2-32-0000-131	21.83	400.00	378.17
S & R NON T4 BENEFITS	2-32-0000-133	4,722.98	14,400.00	9,677.02
S & R FREIGHT	2-32-0000-215	133.82	1,200.00	1,066.18
S & R CONTRACTED SERVICES	2-32-0000-232	0.00	15,000.00	15,000.00
S & R CONTRACTED REPAIRS	2-32-0000-250	0.00	165,000.00	165,000.00
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	0.00	5,000.00	5,000.00
S & R VEHICLE REPAIRS	2-32-0000-255	350.00	1,500.00	1,150.00
S & R GOODS	2-32-0000-500	18,118.89	30,500.00	12,381.11
S & R EQUIPMENT GOODS	2-32-0000-522	4,213.17	5,600.00	1,386.83
S & R VEHICLE MAINTENANCE	2-32-0000-523	43.04	2,500.00	2,456.96
S & R STREET LIGHTS	2-32-0000-553	35,617.11	128,000.00	92,382.89
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	584,890.00	584,890.00
S & R ADDED TO OPERATING RESERVE	2-32-0000-764	0.00	246,300.00	246,300.00
<b>TOTAL STREETS &amp; ROADS:</b>		<b>97,551.61</b>	<b>1,299,690.00</b>	<b>1,202,138.39</b>
<b>AIRPORT</b>				
AIRPORT SALARIES	2-33-0000-110	1,679.16	2,200.00	520.84
AIRPORT SEASONAL SALARIES	2-33-0000-111	0.00	3,600.00	3,600.00
AIRPORT BENEFITS	2-33-0000-130	155.94	200.00	44.06
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.00	300.00	300.00
AIRPORT NON T-4 BENEFITS	2-33-0000-133	340.32	400.00	59.68
AIRPORT FREIGHT	2-33-0000-215	0.00	100.00	100.00
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	49.17	50.00	0.83
AIRPORT CONTRACTED SERVICES	2-33-0000-232	313.10	2,100.00	1,786.90
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	3,672.60	2,300.00	1,372.60
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	5,214.63	5,480.00	265.37
AIRPORT GOODS	2-33-0000-500	239.71	1,500.00	1,260.29
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,025.70	2,400.00	1,374.30
AIRPORT POWER	2-33-0000-541	2,399.93	11,400.00	9,000.07
AIRPORT WATER & SEWER	2-33-0000-542	160.00	500.00	340.00
<b>TOTAL AIRPORT:</b>		<b>15,250.26</b>	<b>32,830.00</b>	<b>17,579.74</b>
<b>WATER PLANT</b>				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	230,821.92	906,600.00	675,778.08
WATER PLANT POWER	2-41-0100-541	8,044.91	32,600.00	24,555.09
<b>TOTAL WATER PLANT:</b>		<b>238,866.83</b>	<b>939,200.00</b>	<b>700,333.17</b>
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES SALARIES	2-41-0200-110	37,599.69	143,900.00	106,300.31
WATER LINES SEASONAL SALARIES	2-41-0200-111	17.68	3,000.00	2,982.32
WATER LINES BENEFITS	2-41-0200-130	3,217.87	12,000.00	8,782.13
WATER LINES SEASONAL BENEFITS	2-41-0200-131	1.21	200.00	198.79
WATER LINES NON T4 BENEFITS	2-41-0200-133	6,073.51	25,200.00	19,126.49
WATER LINES TRAVEL & TRAINING	2-41-0200-211	6,158.60	7,000.00	841.40
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	2,737.63	9,200.00	6,462.37
WATER LINES ADVERTISING	2-41-0200-220	0.00	1,000.00	1,000.00
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	5,186.44	9,300.00	4,113.56
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	6,897.50	35,000.00	28,102.50
WATER LINES GOODS	2-41-0200-500	7,416.17	20,000.00	12,583.83
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
<b>TOTAL WATER LINES &amp; DISTRIBUTION:</b>		<b>75,306.30</b>	<b>315,800.00</b>	<b>240,493.70</b>
<b>SANITARY SEWERS</b>				
SEWERS SALARIES	2-42-0000-110	12,541.84	29,700.00	17,158.16
SEWERS SEASONAL SALARIES	2-42-0000-111	35.36	0.00	35.36
SEWERS BENEFITS	2-42-0000-130	1,125.06	2,300.00	1,174.94
SEWERS SEASONAL BENEFITS	2-42-0000-131	2.42	0.00	2.42
SEWERS NON T4 BENEFITS	2-42-0000-133	2,254.21	5,200.00	2,945.79
SEWERS FREIGHT & POSTAGE	2-42-0000-215	0.00	500.00	500.00
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	746.85	1,800.00	1,053.15
SEWERS CONTRACTED REPAIRS	2-42-0000-250	34,663.79	60,000.00	25,336.21
SEWERS INSURANCE	2-42-0000-274	4,359.11	4,580.00	220.89
SEWERS GOODS	2-42-0000-500	525.24	32,000.00	31,474.76
SEWERS HEATING	2-42-0000-540	713.93	1,500.00	786.07
SEWERS POWER	2-42-0000-541	3,530.63	13,300.00	9,769.37
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
<b>TOTAL SANITARY SEWERS:</b>		<b>60,498.44</b>	<b>200,880.00</b>	<b>140,381.56</b>
<b>GARBAGE</b>				

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 31/05/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
GARBAGE REMOVAL CONTRACT	2-43-0000-235	31,900.00	75,400.00	43,500.00
GARBAGE GOODS	2-43-0000-500	0.00	300.00	300.00
TOTAL GARBAGE:		31,900.00	75,700.00	43,800.00
<b>REGIONAL WASTE</b>				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	167,277.44	334,400.00	167,122.56
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	19,400.00	19,400.00
TOTAL REGIONAL WASTE SYSTEM:		167,277.44	353,800.00	186,522.56
<b>FCSS</b>				
FCSS SALARIES	2-51-0100-110	2,225.42	5,400.00	3,174.58
FCSS BENEFITS	2-51-0100-130	215.96	500.00	284.04
FCSS NON T4 BENEFITS	2-51-0100-133	621.74	1,100.00	478.26
FCSS TRAVEL	2-51-0100-211	1,317.88	1,000.00	317.88
FCSS TRAINING	2-51-0100-212	219.05	700.00	480.95
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	0.00	900.00	900.00
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	120.00	500.00	380.00
FCSS CONTRACTED PROFESSIONAL SERVICE	2-51-0100-232	9,625.00	22,800.00	13,175.00
FCSS INSURANCE	2-51-0100-274	11.00	11.00	0.00
FCSS GOODS	2-51-0100-500	0.00	2,100.00	2,100.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	206.72	610.00	403.28
TOTAL FCSS:		14,832.77	35,921.00	21,088.23
<b>FCSS COORDINATOR</b>				
COORDINATOR SALARIES	2-51-0200-110	4,450.90	10,800.00	6,349.10
COORDINATOR BENEFITS	2-51-0200-130	403.77	1,000.00	596.23
COORDINATOR NON T4 BENEFITS	2-51-0200-133	1,029.63	2,300.00	1,270.37
COORDINATOR TRAVEL	2-51-0200-211	285.71	1,200.00	914.29
COORDINATOR TRAINING	2-51-0200-212	0.00	700.00	700.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	270.00	300.00	30.00
COORDINATOR TELEPHONE	2-51-0200-217	85.71	400.00	314.29
COORDINATOR ADVERTISING	2-51-0200-220	0.00	2,800.00	2,800.00
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	0.00	100.00	100.00
COORDINATOR CONTRACTED PROFESSIONAL	2-51-0200-232	8,250.00	19,500.00	11,250.00
COORDINATOR GOODS	2-51-0200-500	0.00	1,200.00	1,200.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	47,856.13	99,800.00	51,943.87
TOTAL COORDINATOR:		62,631.85	140,100.00	77,468.15
<b>YOUTH CLUB SUPPORT</b>				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	2,225.42	5,400.00	3,174.58
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	201.88	500.00	298.12
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	514.81	1,100.00	585.19
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	0.00	2,500.00	2,500.00
FCSS YOUTH CLUB SUPPORT PROFESSIONAL	2-51-0300-232	4,125.00	9,800.00	5,675.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	0.00	700.00	700.00
TOTAL FCSS YOUTH CLUB SUPPORT:		7,067.11	20,000.00	12,932.89
<b>COMMUNITY SERVICES VANS</b>				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	350.00	500.00	150.00
CSD VAN INSURANCE	2-51-0500-274	3,483.00	3,660.00	177.00
CSD VAN GOODS	2-51-0500-500	0.00	100.00	100.00
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	0.00	800.00	800.00
TOTAL COMMUNITY SERVICES VANS:		3,833.00	5,160.00	1,327.00
<b>CEMETERY</b>				
CEMETERY SALARIES	2-56-0000-110	1,034.12	9,200.00	8,165.88
CEMETERY SEASONAL SALARIES	2-56-0000-111	615.68	6,000.00	5,384.32
CEMETERY BENEFITS	2-56-0000-130	101.00	800.00	699.00
CEMETERY SEASONAL BENEFITS	2-56-0000-131	47.68	400.00	352.32
CEMETERY NON T-4 BENEFITS	2-56-0000-133	247.41	1,700.00	1,452.59
CEMETERY ADVERTISING	2-56-0000-220	0.00	100.00	100.00
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	639.90	4,200.00	3,560.10
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	26.40	30.00	3.60
CEMETERY GOODS	2-56-0000-500	0.00	5,000.00	5,000.00
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	25.72	700.00	674.28
TOTAL CEMETERY:		2,737.91	29,630.00	26,892.09
<b>MUNICIPAL PLANNING COMMISSION</b>				

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Description	Account	YTD Actual	YTD Budget	YTD Variance
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
<b>COMMERCIAL OFFICE BUILDING</b>				
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	1,134.13	0.00	1,134.13-
COMMERCIAL OFFICE HEATING	2-61-0200-540	435.52	0.00	435.52-
COMMERCIAL OFFICE POWER	2-61-0200-541	310.47-	0.00	310.47
	TOTAL COMMERCIAL OFFICE BUILDING:	1,259.18	0.00	1,259.18-
<b>TOURISM</b>				
TOURISM SALARIES	2-61-0300-110	9,104.89	22,100.00	12,995.11
TOURISM BENEFITS	2-61-0300-130	719.82	1,800.00	1,080.18
TOURISM NON T4 BENEFITS	2-61-0300-133	1,188.01	3,800.00	2,611.99
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	500.00	230.00
TOURISM ADVERTISING	2-61-0300-220	0.00	2,000.00	2,000.00
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
	TOTAL TOURISM:	11,282.72	30,800.00	19,517.28
<b>BUSINESS &amp; COMMUNICATIONS</b>				
B & C SALARIES	2-61-0400-110	36,418.50	88,200.00	51,781.50
B & C BENEFITS	2-61-0400-130	2,879.45	7,200.00	4,320.55
B & C NON T4 BENEFIT	2-61-0400-133	4,751.69	15,400.00	10,648.31
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	0.00	1,000.00	1,000.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	242.85	1,100.00	857.15
B & C ADVERTISING & PRINTING	2-61-0400-220	0.00	1,800.00	1,800.00
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,401.70	3,400.00	1.70-
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	35,905.03-	49,000.00	84,905.03
B & C INSURANCE	2-61-0400-274	145.23	150.00	4.77
B & C GOODS	2-61-0400-500	2,124.09	2,500.00	375.91
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	879.36	4,500.00	3,620.64
	TOTAL BUSINESS & COMMUNICATIONS:	15,207.84	176,050.00	160,842.16
<b>VISITOR INFORMATION CENTRE</b>				
VIC SALARIES	2-62-0000-110	485.41	2,700.00	2,214.59
VIC SEASONAL SALARIES	2-62-0000-111	76.96	1,200.00	1,123.04
VIC BENEFITS	2-62-0000-130	40.68	200.00	159.32
VIC SEASONAL BENEFITS	2-62-0000-131	5.98	100.00	94.02
VIC NON T4 BENEFITS	2-62-0000-133	67.33	500.00	432.67
VIC TELEPHONES	2-62-0000-217	154.75	400.00	245.25
VIC ADVERTISING & PRINTING	2-62-0000-220	0.00	900.00	900.00
VIC CONTRACTED SERVICES	2-62-0000-232	196.00	1,200.00	1,004.00
VIC CONTRACTED REPAIR	2-62-0000-250	0.00	1,000.00	1,000.00
VIC INSURANCE	2-62-0000-274	1,294.18	1,360.00	65.82
VIC GOODS	2-62-0000-500	209.55	2,000.00	1,790.45
VIC HEATING	2-62-0000-540	713.93	1,500.00	786.07
VIC POWER	2-62-0000-541	586.24	3,000.00	2,413.76
VIC WATER	2-62-0000-963	396.28	4,100.00	3,703.72
	TOTAL VISITOR INFORMATION CENTRE:	4,227.29	20,160.00	15,932.71
<b>COMMUNITY SERVICES BOARD</b>				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
	TOTAL COMMUNITY SERVICES BOARD:	0.00	3,500.00	3,500.00
<b>RECREATION</b>				
RECREATION SALARIES	2-72-0000-110	8,148.61	10,800.00	2,651.39
RECREATION SEASONAL SALARIES	2-72-0000-111	0.00	10,500.00	10,500.00
RECREATION BENEFITS	2-72-0000-130	749.77	1,000.00	250.23
RECREATION SEASONAL BENEFITS	2-72-0000-131	0.00	700.00	700.00
RECREATION NON T4 BENEFITS	2-72-0000-133	1,777.61	2,300.00	522.39
RECREATION TRAVEL	2-72-0000-211	0.00	1,800.00	1,800.00
RECREATION TRAINING	2-72-0000-212	2,107.90	3,100.00	992.10
RECREATION FREIGHT & POSTAGE	2-72-0000-215	270.00	300.00	30.00
RECREATION TELEPHONE	2-72-0000-217	342.85	1,900.00	1,557.15
RECREATION ADVERTISING	2-72-0000-220	0.00	2,800.00	2,800.00
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	541.00	900.00	359.00

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Description	Account	YTD Actual	YTD Budget	YTD Variance
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	8,428.44	24,000.00	15,571.56
RECREATION INSURANCE	2-72-0000-274	12,044.50	12,650.00	605.50
RECREATION GOODS	2-72-0000-500	74.50	1,200.00	1,125.50
RECREATION PROGRAM EXPENSES	2-72-0000-510	2,000.00	1,000.00	1,000.00-
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	402.43	2,400.00	1,997.57
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	150.56	300.00	149.44
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION OTHER	2-72-0000-990	0.00	5,800.00	5,800.00
<b>TOTAL RECREATION:</b>		<b>37,038.17</b>	<b>173,450.00</b>	<b>136,411.83</b>
<b>SWIMMING &amp; WADING POOLS</b>				
POOLS SALARIES	2-72-0100-110	4,817.55	14,700.00	9,882.45
POOL SEASONAL SALARIES	2-72-0100-111	15,295.56	118,800.00	103,504.44
POOLS BENEFITS	2-72-0100-130	451.07	1,300.00	848.93
POOL SEASONAL BENEFITS	2-72-0100-131	927.77	8,200.00	7,272.23
POOLS NON T-4 BENEFITS	2-72-0100-133	992.04	2,700.00	1,707.96
POOLS TRAVEL	2-72-0100-211	0.00	1,000.00	1,000.00
POOLS TRAINING	2-72-0100-212	5.64	1,000.00	1,005.64
POOLS FREIGHT & POSTAGE	2-72-0100-215	1,872.96	2,400.00	527.04
POOLS TELEPHONE	2-72-0100-217	154.75	480.00	325.25
POOLS ADVERTISING	2-72-0100-220	0.00	1,200.00	1,200.00
POOL CONTRACTED SERVICES	2-72-0100-232	466.50	3,300.00	2,833.50
POOLS CONTRACTED REPAIRS	2-72-0100-250	940.27	6,500.00	5,559.73
POOLS INSURANCE	2-72-0100-274	9,076.46	9,530.00	453.54
POOLS GOODS	2-72-0100-500	9,121.04	16,500.00	7,378.96
POOL RETAIL GOODS	2-72-0100-501	93.88	2,000.00	1,906.12
POOLS CHEMICALS	2-72-0100-531	18,285.04	21,200.00	2,914.96
POOLS HEATING	2-72-0100-540	3,045.71	17,500.00	14,454.29
POOLS POWER	2-72-0100-541	2,991.53	24,800.00	21,808.47
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	137.92	5,040.00	4,902.08
<b>TOTAL SWIMMING POOLS:</b>		<b>68,664.41</b>	<b>258,150.00</b>	<b>189,485.59</b>
<b>ARENA</b>				
ARENA SALARIES	2-72-0200-110	56,525.01	140,500.00	83,974.99
ARENA SEASONAL SALARIES	2-72-0200-111	1,525.68	12,000.00	10,474.32
ARENA BENEFITS	2-72-0200-130	4,597.50	11,700.00	7,102.50
ARENA SEASONAL BENEFITS	2-72-0200-131	117.61	800.00	682.39
ARENA NON T4 BENEFITS	2-72-0200-133	9,610.98	24,700.00	15,089.02
ARENA TRAVEL	2-72-0200-211	597.10	1,600.00	1,002.90
ARENA TRAINING	2-72-0200-212	1,039.50	2,600.00	1,560.50
ARENA FREIGHT & POSTAGE	2-72-0200-215	369.54	800.00	430.46
ARENA TELEPHONE	2-72-0200-217	154.75	360.00	205.25
ARENA ADVERTISING & PRINTING	2-72-0200-220	0.00	1,000.00	1,000.00
ARENA CONTRACTED SERVICES	2-72-0200-232	11,825.83	4,800.00	7,025.83-
ARENA CONTRACTED REPAIRS	2-72-0200-250	3,070.70	17,600.00	14,529.30
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	1,717.50	6,400.00	4,682.50
ARENA INSURANCE	2-72-0200-274	14,054.20	14,760.00	705.80
ARENA GOODS	2-72-0200-500	4,604.98	17,900.00	13,295.02
ARENA PETROLEUM PRODUCTS	2-72-0200-521	2,487.89	4,600.00	2,112.11
ARENA HEATING	2-72-0200-540	16,751.44	31,400.00	14,648.56
ARENA POWER	2-72-0200-541	6,647.85	26,700.00	20,052.15
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	1,912.96	4,570.00	2,657.04
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	57.20	11,800.00	11,742.80
ARENA ICE PLANT GOODS	2-72-0201-500	0.00	500.00	500.00
ARENA ICE PLANT POWER	2-72-0201-541	9,971.77	19,400.00	9,428.23
<b>TOTAL ARENA:</b>		<b>147,639.99</b>	<b>356,490.00</b>	<b>208,850.01</b>
<b>PARKS SHOP</b>				
PARKS SHOP TELEPHONE	2-72-0300-217	309.50	720.00	410.50
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	1,779.86	4,000.00	2,220.14
PARKS SHOP INSURANCE	2-72-0300-274	1,950.77	2,050.00	99.23
PARKS SHOP GOODS	2-72-0300-500	690.26	1,300.00	609.74
PARKS SHOP HEATING	2-72-0300-540	4,245.63	7,500.00	3,254.37
PARKS SHOP POWER	2-72-0300-541	1,121.06	3,900.00	2,778.94
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	191.42	700.00	508.58
<b>TOTAL PARKS SHOP:</b>		<b>10,288.50</b>	<b>20,170.00</b>	<b>9,881.50</b>
<b>CURLING RINK</b>				
CURLING RINK SALARIES	2-72-0400-110	3,174.89	5,400.00	2,225.11
CURLING RINK SEASONAL SALARIES	2-72-0400-111	263.12	2,400.00	2,136.88

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
CURLING RINK BENEFITS	2-72-0400-130	299.81	500.00	200.19
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	20.33	200.00	179.67
CURLING RINK NON T4 BENEFITS	2-72-0400-133	676.77	1,000.00	323.23
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	5,806.96	5,600.00	206.96-
CURLING RINK INSURANCE	2-72-0400-274	9,843.18	10,330.00	486.82
CURLING RINK GOODS	2-72-0400-500	201.46	1,500.00	1,298.54
CURLING RINK HEATING	2-72-0400-540	10,660.00	19,500.00	8,840.00
CURLING RINK POWER	2-72-0400-541	3,323.92	14,500.00	11,176.08
CURLING RINK - SUBSIDY	2-72-0400-771	0.00	17,500.00	17,500.00
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	907.52	2,040.00	1,132.48
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	57.20	11,800.00	11,742.80
CURLING RINK ICE PLANT GOODS	2-72-0401-500	0.00	500.00	500.00
CURLING RINK ICE PLANT POWER	2-72-0401-541	9,971.77	19,400.00	9,428.23
<b>TOTAL CURLING RINK:</b>		<b>45,206.93</b>	<b>112,170.00</b>	<b>66,963.07</b>
<b>BALL DIAMONDS</b>				
BALL DIAMOND SALARIES	2-72-0500-110	2,948.25	5,400.00	2,451.75
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	253.76	3,600.00	3,346.24
BALL DIAMOND BENEFITS	2-72-0500-130	241.11	500.00	258.89
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	19.38	300.00	280.62
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	405.64	1,000.00	594.36
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	396.38	1,000.00	603.62
BALL DIAMOND GOODS	2-72-0500-500	4,093.62	11,500.00	7,406.38
BALL DIAMOND POWER	2-72-0500-541	369.70	1,030.00	660.30
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	195.42	11,810.00	11,614.58
<b>TOTAL BALL DIAMONDS:</b>		<b>8,923.26</b>	<b>36,140.00</b>	<b>27,216.74</b>
<b>GOLF COURSE</b>				
GOLF COURSE INSURANCE	2-72-0600-274	3,507.57	3,680.00	172.43
<b>TOTAL GOLF COURSE:</b>		<b>3,507.57</b>	<b>3,680.00</b>	<b>172.43</b>
<b>FOX LAKE PARK</b>				
FOX LAKE SALARIES	2-72-0700-110	966.26	5,400.00	4,433.74
FOX LAKE SEASONAL SALARIES	2-72-0700-111	436.80	2,400.00	1,963.20
FOX LAKE BENEFITS	2-72-0700-130	89.81	500.00	410.19
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	33.24	200.00	166.76
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	212.81	1,000.00	787.19
FOX LAKE FREIGHT	2-72-0700-215	171.43	200.00	28.57
FOX LAKE ADVERTISING	2-72-0700-220	0.00	1,300.00	1,300.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	6,918.16	34,200.00	27,281.84
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	500.24	5,000.00	4,499.76
FOX LAKE INSURANCE	2-72-0700-274	301.70	320.00	18.30
FOX LAKE GOODS	2-72-0700-500	1,642.96	5,000.00	3,357.04
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	0.00	400.00	400.00
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	700.00	700.00
FOX LAKE HEAT	2-72-0700-540	141.38	600.00	458.62
FOX LAKE POWER	2-72-0700-541	831.36	12,700.00	11,868.64
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,420.00	8,420.00
<b>TOTAL FOX LAKE PARK:</b>		<b>12,246.15</b>	<b>78,340.00</b>	<b>66,093.85</b>
<b>PARKS</b>				
PARKS SALARIES	2-72-0800-110	26,971.00	83,500.00	56,529.00
PARKS SEASONAL SALARIES	2-72-0800-111	13,252.72	73,000.00	59,747.28
PARKS BENEFITS	2-72-0800-130	2,413.22	7,000.00	4,586.78
PARKS SEASONAL BENEFITS	2-72-0800-131	1,022.22	5,100.00	4,077.78
PARKS NON T4 BENEFITS	2-72-0800-133	4,717.89	14,800.00	10,082.11
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	787.25	1,000.00	212.75
PARKS FREIGHT	2-72-0800-215	350.00	800.00	450.00
PARKS CONTRACTED REPAIRS	2-72-0800-250	6,236.00	23,100.00	16,864.00
PARKS EQUIPMENT REPAIRS	2-72-0800-253	221.04	10,400.00	10,178.96
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	100.00	5,600.00	5,500.00
PARKS INSURANCE	2-72-0800-274	5,173.95	5,400.00	226.05
PARKS GOODS	2-72-0800-500	3,991.36	28,100.00	24,108.64
PARKS PETROLEUM PRODUCTS	2-72-0800-521	2,449.24	12,700.00	10,250.76
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	891.14	3,700.00	2,808.86
PARKS VEHICLE MAINTENANCE	2-72-0800-523	2,380.87	4,800.00	2,419.13
PARKS POWER	2-72-0800-541	1,086.01	3,100.00	2,013.99
PARKS RECOVERIES TO OPERATING	2-72-0800-963	660.00	22,980.00	22,320.00
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 31/05/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>TOTAL PARKS:</b>		72,703.91	306,680.00	233,976.09
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	2,038.40	23,100.00	21,061.60
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	3.50	0.00	3.50-
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	152.63	1,600.00	1,447.37
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	26.74	0.00	26.74-
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	0.00	300.00	300.00
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	0.00	600.00	600.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	135.00	140.00	5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	0.00	120.00	120.00
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	0.00	1,200.00	1,200.00
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	1,375.00	5,800.00	4,425.00
PLAYGROUND PROGRAM GOODS	2-72-1000-500	0.00	6,200.00	6,200.00
<b>TOTAL PLAYGROUND PROGRAM:</b>		3,731.27	39,060.00	35,328.73
<b>SPRAY PARK</b>				
SPRAY PARK SALARIES	2-72-1200-110	551.48	1,300.00	748.52
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	291.20	1,200.00	908.80
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	60.23	100.00	39.77
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	22.43	100.00	77.57
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	171.78	200.00	28.22
SPRAY PARK FREIGHT	2-72-1200-215	0.00	200.00	200.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	554.50	500.00	54.50-
SPRAY PARK INSURANCE	2-72-1200-274	797.67	840.00	42.33
SPRAY PARK GOODS	2-72-1200-500	0.00	500.00	500.00
SPRAY PARK CHEMICALS	2-72-1200-531	0.00	1,400.00	1,400.00
SPRAY PARK POWER	2-72-1200-541	332.39	2,200.00	1,867.61
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	170.00	2,480.00	2,310.00
<b>TOTAL SPRAY PARK:</b>		2,951.68	11,020.00	8,068.32
<b>KING HUNTER PARK</b>				
KING HUNTER PARK SALARIES	2-72-1300-110	0.00	5,400.00	5,400.00
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	1,146.08	9,600.00	8,453.92
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	0.00	500.00	500.00
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	89.25	700.00	610.75
KING HUNTER PARK EMP NON T4 BEN	2-72-1300-133	0.00	1,000.00	1,000.00
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	0.00	3,000.00	3,000.00
KING HUNTER PARK INSURANCE	2-72-1300-274	169.77	180.00	10.23
KING HUNTER PARK GOODS	2-72-1300-500	0.00	3,000.00	3,000.00
KING HUNTER PARK POWER	2-72-1300-541	586.65	1,800.00	1,213.35
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	110.00	7,870.00	7,760.00
<b>TOTAL KING HUNTER PARK:</b>		2,101.75	33,050.00	30,948.25
<b>SOCCER FIELDS</b>				
SOCCER FIELD SALARIES	2-72-1400-110	98.91	2,700.00	2,601.09
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	229.84	1,200.00	970.16
SOCCER FIELD BENEFITS	2-72-1400-130	7.46	200.00	192.54
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	17.57	100.00	82.43
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	8.04	500.00	491.96
SOCCER FIELD GOODS	2-72-1400-500	263.37	1,500.00	1,236.63
SOCCER FIELDS POWER	2-72-1400-541	369.70	1,000.00	630.30
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	46.00	5,300.00	5,254.00
<b>TOTAL SOCCER FIELDS:</b>		1,040.89	12,500.00	11,459.11
<b>MUSEUM</b>				
MUSEUM GAS	2-74-0100-540	3,306.79	6,100.00	2,793.21
MUSEUM POWER	2-74-0100-541	1,383.66	3,700.00	2,316.34
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
<b>TOTAL MUSEUM:</b>		11,690.45	16,800.00	5,109.55
<b>LIBRARY</b>				
LIBRARY TELEPHONE	2-74-0200-217	309.50	700.00	390.50
LIBRARY ADVERTISING	2-74-0200-220	0.00	800.00	800.00
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	246.10	2,400.00	2,153.90
LIBRARY INSURANCE	2-74-0200-274	5,049.94	5,300.00	250.06
LIBRARY GOODS	2-74-0200-500	0.00	1,200.00	1,200.00
LIBRARY HEATING	2-74-0200-540	3,290.88	5,600.00	2,309.12
LIBRARY POWER	2-74-0200-541	2,301.59	7,900.00	5,598.41
LIBRARY GRANTS	2-74-0200-770	15,465.24	21,600.00	6,134.76

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Description	Account	YTD Actual	YTD Budget	YTD Variance
LIBRARY PERSONNEL GRANTS	2-74-0200-771	35,732.69	71,500.00	35,767.31
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	382.84	1,880.00	1,497.16
<b>TOTAL LIBRARY:</b>		<b>62,778.78</b>	<b>118,880.00</b>	<b>56,101.22</b>
<b>CENTENNIAL PLACE</b>				
RCSC SALARIES	2-74-0800-110	28,207.19	61,100.00	32,892.81
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	16,794.90	49,700.00	32,905.10
RCSC BENEFITS	2-74-0800-130	2,302.47	5,600.00	3,297.53
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	904.48	3,500.00	2,595.52
RCSC NON T4 BENEFITS	2-74-0800-133	2,788.33	10,700.00	7,911.67
RCSC STAFF TRAINING	2-74-0800-212	0.00	700.00	700.00
RCSC FREIGHT	2-74-0800-215	456.12	300.00	156.12-
RCSC TELEPHONE	2-74-0800-217	487.93	1,200.00	712.07
RCSC ADVERTISING	2-74-0800-220	0.00	2,700.00	2,700.00
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	8,075.10	15,800.00	7,724.90
RCSC CONTRACTED REPAIRS	2-74-0800-250	4,898.81	2,200.00	2,698.81-
RCSC INSURANCE	2-74-0800-274	10,667.35	11,200.00	532.65
RCSC GOODS	2-74-0800-500	2,762.89	10,100.00	7,337.11
RCSC HEATING	2-74-0800-540	5,749.69	10,100.00	4,350.31
RCSC POWER	2-74-0800-541	5,291.57	22,200.00	16,908.43
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	474.56	1,100.00	625.44
RCSC - HFC EQUIPMENT GOODS	2-74-0801-500	318.96	9,000.00	8,681.04
<b>TOTAL CENTENNIAL PLACE:</b>		<b>90,180.35</b>	<b>217,200.00</b>	<b>127,019.65</b>
<b>COMMUNITY CENTRE</b>				
COMMUNITY CENTRE SALARIES	2-74-0900-110	6,737.65	5,458.00	1,279.65-
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	106.08	1,200.00	1,093.92
COMMUNITY CENTRE BENEFITS	2-74-0900-130	641.23	500.00	141.23-
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	8.17	100.00	91.83
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	1,428.51	1,000.00	428.51-
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	320.54	500.00	179.46
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	154.75	400.00	245.25
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	0.00	200.00	200.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	29,573.21	33,700.00	4,126.79
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	10,090.62	11,300.00	1,209.38
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,515.42	6,840.00	324.58
COMMUNITY CENTRE GOODS	2-74-0900-500	2,627.96	4,100.00	1,472.04
COMMUNITY CENTRE HEAT	2-74-0900-540	3,362.81	6,400.00	3,037.19
COMMUNITY CENTRE POWER	2-74-0900-541	2,655.23	13,500.00	10,844.77
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	326.30	1,250.00	923.70
<b>TOTAL COMMUNITY CENTRE:</b>		<b>64,548.48</b>	<b>86,448.00</b>	<b>21,899.52</b>
<b>LIONS HALL</b>				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	125.00	1,000.00	875.00
LIONS HALL INSURANCE	2-74-1000-274	741.90	780.00	38.10
LIONS HALL GOODS	2-74-1000-500	315.47-	500.00	815.47
LIONS HALL HEAT	2-74-1000-540	1,819.51	3,200.00	1,380.49
LIONS HALL POWER	2-74-1000-541	480.46	1,700.00	1,219.54
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	185.30	580.00	394.70
<b>TOTAL LIONS HALL:</b>		<b>3,036.70</b>	<b>7,760.00</b>	<b>4,723.30</b>
<b>GOVERNMENT REQUISITIONS</b>				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	165,448.72	665,000.00	499,551.28
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	0.00	174,100.00	174,100.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	680.00	680.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	5,942.70	2,500.00	3,442.70-
<b>TOTAL GOVERNMENT REQUISITIONS:</b>		<b>171,391.42</b>	<b>842,280.00</b>	<b>670,888.58</b>
<b>TOTAL EXPENDITURES:</b>		<b>2,687,170.78</b>	<b>8,750,848.00</b>	<b>6,063,677.22</b>
<b>TOTAL REVENUE &amp; EXPENSES:</b>		<b>1,431,154.59</b>	<b>7,915,821.00-</b>	<b>9,346,975.59-</b>

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 31/05/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>ASSETS - OPERATING</b>				
<b>CAPITAL FINANCES APPLIED (EXPENDITURES)</b>				
<b>ADMINISTRATION</b>				
ADMINISTRATION BUILDING ADDITIONS	8-12-0000-620	0.00	5,000.00	5,000.00
	TOTAL ADMINISTRATION:	0.00	5,000.00	5,000.00
<b>FIRE DEPARTMENT</b>				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	0.00	624,600.00	624,600.00
	TOTAL FIRE DEPARTMENT:	0.00	624,600.00	624,600.00
<b>COMMON SERVICES</b>				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	0.00	180,000.00	180,000.00
COMMON SERVICES VEHICLES	8-31-0000-650	56,156.25	60,000.00	3,843.75
	TOTAL COMMON SERVICES DEPARTMENT:	56,156.25	240,000.00	183,843.75
<b>STREETS &amp; ROADS</b>				
S & R ENGINEERING STRUCTURES	8-32-0000-610	44,702.52	6,433,979.00	6,389,276.48
S & R MACHINES, EQUIPMENT	8-32-0000-630	0.00	220,000.00	220,000.00
	TOTAL STREETS & ROADS:	44,702.52	6,653,979.00	6,609,276.48
<b>STREETS &amp; ROAD - PIONEER/PALLISER TRAIL</b>				
S & R ENGINEERING STRUCTURES	8-32-0100-610	10,928.50	124,719.00	113,790.50
	TOTAL STREETS & ROAD - PIONEER/PALLISER TRAIL:	10,928.50	124,719.00	113,790.50
<b>AIRPORT</b>				
AIRPORT ENGINEERING STRUCTURES	8-33-0000-610	2,617.50	20,000.00	17,382.50
	TOTAL AIRPORT:	2,617.50	20,000.00	17,382.50
<b>CEMETERY</b>				
CEMETERY ENGINEERING STRUCTURES	8-56-0000-610	0.00	11,381.00	11,381.00
	TOTAL CEMETERY:	0.00	11,381.00	11,381.00
<b>RECREATION</b>				
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	0.00	15,000.00	15,000.00
RECREATION ARENA BUILDING	8-72-0200-620	21,005.15	50,000.00	28,994.85
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION PARKS EQUIPMENT	8-72-0800-630	49,978.45	100,000.00	50,021.55
RECREATION PARKS VEHICLES	8-72-0800-650	8,562.99	9,000.00	437.01
	TOTAL RECREATION:	79,546.59	184,000.00	104,453.41
<b>CULTURE</b>				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	7,578.85	12,000.00	4,421.15
COMMUNITY CENTRE BUILDING	8-74-0900-610	9,778.79	24,000.00	14,221.21
	TOTAL CULTURE:	17,357.64	46,000.00	28,642.36
	TOTAL CAPITAL FINANCES APPLIED:	211,309.00	7,909,679.00	7,698,370.00
	GRAND TOTAL OF ALL ACCOUNTS:	211,309.00	7,909,679.00	7,698,370.00
	REPORT TOTALS:	1,642,463.59	6,142.00	1,648,605.59

\*\*\* End of Report \*\*\*



Date: June 11, 2024

Agenda Item No: 06.03

## Budget Overview

### Recommended Motion

That Council accepts the Budget Overview for May 2024 for information.

### Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2024 Operating and Capital budgets approved by Council at the May 14, 2024 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to May 31, 2024.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A



## Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

## Policy and/or Legislative Implications

N/A

## Attachments

1. Budget Overview – May 2024

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

MAY, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-311,819			-4,489,119			-4,177,301
DRAW FROM RESERVES				0	0		
REQUISITIONS		165,449			839,780		674,331
DOUBTFUL ACCTS		5,943			2,500		-3,443
CONTINGENCY		0			0		0
			-140,427			-3,646,839	
COUNCIL	0			0			0
COUNCIL		53,762			151,450		97,688
			53,762			151,450	
GENERAL ADMINISTRATION	-10,590			-1,045,200			-1,034,610
ADMINISTRATION		444,324			978,944		534,620
CAPITAL -					5,000		5,000
			433,734			-61,256	
TAX RECOVERY PROPERTY	0			0			0
TAX RECOVERY PROPERTY		146			0		-146
			146			0	
POLICE	-873			-5,700			-4,827
POLICE		142,343			142,350		7
			141,470			136,650	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		416			6,250		5,834
			416			6,250	
FIRE	-3,710			-639,393			-635,683
FIRE		87,607			334,405		246,798
CAPITAL - OUTSIDE BURN		0			220,000		220,000
CAPITAL - BUNKER GEAR		0			17,600		17,600
CAPITAL - PORTABLE RADIO		0			45,000		45,000
CAPITAL - SCBA PACKS		0			342,000		342,000
			83,897			319,612	
FIRE - ECETP	-7,946			-20,492			-12,546
FIRE - TRAINING		12,650			20,500		7,850
			4,704			8	
EMERGENCY SERVICES	0			0			0
EMERGENCY SERVICES		4,333			13,300		8,967
			4,333			13,300	
BY-LAW ENFORCEMENT	-19,390			-23,200			-3,810
BYLAW		25,764			60,540		34,776
			6,374			37,340	
DOG CONTROL	-4,185			-4,800			-615
ANIMAL CONTROL		12,077			13,100		1,023
			7,892			8,300	

MAY, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-990			-21,600			-20,610
PUBLIC WORKS		274,348			620,020		345,672
CAPITAL - LOADER		0			180,000		180,000
CAPITAL - 1/2 TON TRUCK		56,156			60,000		3,844
			329,514			598,420	
STREETS & ROADS	-29,020			-7,393,587			-7,364,567
STREETS & ROADS		97,552			1,299,690		1,202,138
CAPITAL - DOWNTOWN		44,703			6,433,979		6,389,276
CAPITAL - PLOW TRUCK		0			220,000		220,000
CAPITAL - PALLISER/PIONEER		10,929			124,719		113,791
			124,163			684,801	
AIRPORT	-2,897			-36,390			-33,493
AIRPORT		15,250			32,830		17,580
CAPITAL - RUNWAY LIGHTS		2,618		0	20,000		17,383
			14,971			16,440	
WATER							0
TREATMENT	-344,144			-1,271,200			-927,056
TREATMENT		238,867			939,200		700,333
LINES & DISTRIBUTION	-2,055			0			2,055
LINES & DISTRIBUTION		75,306			315,800		240,494
			-32,026			-16,200	
SANITARY SEWERS	-84,899			-270,100			-185,201
SEWERS		60,498			200,880		140,382
			-24,401			-69,220	
GARBAGE	-25,546			-74,300			-48,754
GARBAGE		31,900			75,700		43,800
			6,354			1,400	
REGIONAL WASTE SYSTEM	-117,855			-353,900			-236,045
ANNUAL CONTRACT		167,277			353,800		186,523
			49,422			-100	
F.C.S.S.	-50,553			-101,000			-50,447
ADMINISTRATION		14,833			35,921		21,088
PROGRAMS		62,632			140,100		77,468
YOUTH CLUB SUPPORT		7,067		-15,834	20,000		12,933
VAN OPERATIONS		3,833			5,160		1,327
			37,811			100,181	

MAY, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-3,418			-29,400			-25,982
CEMETERY		2,738			29,630		26,892
CAPITAL - COLUMBARIUM				0	11,381		11,381
			-680			11,611	
MUNICIPAL PLANNING COMM	0			0			0
MPC		0			500		500
			0			500	
COMMERCIAL OFFICE BUILDING	0			0			0
OFFICE BUILDING		1,260			0		-1,260
			1,260			0	
TOURISM	0			0			0
TOURISM		11,283			30,800		19,517
			11,283			30,800	
BUSINESS & COMMUNICATION	-653			-5,000			-4,347
		15,208			176,050		160,842
			14,555			171,050	
VISITOR INFORMATION BOOTH	0			0			0
		4,227			20,160		15,933
			4,227			20,160	
SUBDIVISION	-37,143			0			37,143
SUBDIVISION		0			0		0
			-37,143			0	
RECREATION	-56,879			-251,810			-194,931
CS BOARD		0			3,500		3,500
RECREATION		37,038			173,450		136,412
			-19,840			-74,860	
SWIMMING POOLS	-33,234			-97,200			-63,966
POOLS		68,664			258,150		189,486
CAPITAL - JO POOL HEATER		0			15,000		15,000
			35,430			175,950	
ARENA	-49,992			-94,600			-44,608
ARENA		137,611			324,790		187,179
ICE PLANT		10,029			31,700		21,671
CAPITAL - REPLACE BENCHES		0			25,000		25,000
CAPITAL - INTERIOR PAINT		21,005			25,000		3,995
			118,653			311,890	

MAY, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PARKS SHOP	0			0			0
PARKS SHOP		10,289			20,170		9,882
			10,289			20,170	
CURLING RINK	-1,675			-70,700			-69,025
CURLING RINK		35,178			80,470		45,292
ICE PLANT		10,029			31,700		21,671
CAPITAL - WALL REPAIR					10,000		10,000
			43,532			51,470	
BALL DIAMONDS	-7,700			-4,300			3,400
BALL DIAMONDS		8,923			36,140		27,217
			1,223			31,840	
GOLF COURSE	0			0			0
GOLF COURSE		3,508			3,680		172
			3,508			3,680	
FOX LAKE PARK	-9,576			-94,606			-85,030
FLP		12,246			78,340		66,094
			2,670			-16,266	
PARKS	-200			-100,000			-99,800
PARKS		72,704			306,680		233,976
CAPITAL - SKATEPARK		49,978			100,000		50,022
CAPITAL - WATER TANK PUMP		8,563			9,000		437
			131,045			315,680	
SUMMER YOUTH PROGRAM	0			-17,435			-17,435
		3,731			39,060		35,329
			3,731			21,625	
SPRAY PARK	0			0			0
SPRAY PARK		2,952			11,020		8,068
			2,952			11,020	
KING-HUNTER PIONEER PARK	0			0			0
KING-HUNTER PIONEER PARK		2,102			33,050		30,948
			2,102			33,050	
SOCCER FIELDS	0			-2,500			-2,500
SOCCER FIELDS		1,041			12,500		11,459
			1,041			10,000	

MAY, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
MUSEUM	0			0			0
MUSEUM		11,690			16,800		5,110
			11,690			16,800	
LIBRARY	0			-10,000			-10,000
LIBRARY		62,779			118,880		56,101
CAPITAL - WATER DIV		0			10,000		10,000
			62,779			118,880	
CENTENNIAL PLACE	-22,144			-90,548			-68,404
CENTENNIAL PLACE		90,180			217,200		127,020
CAPITAL - SECURITY SYSTEM		7,579			12,000		4,421
			75,615			138,652	
COMMUNITY CENTRE	-15,130			-29,717			-14,587
CENTRE		64,548			86,448		21,900
CAPITAL - TABLES/CHAIRS		9,779			24,000		14,221
			59,197			80,731	
LIONS HALL	-1,800			-3,038			-1,238
LIONS HALL		3,037			7,760		4,723
			1,237			4,722	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-1,256,016			-16,666,669			-15,410,653
TOTAL EXPENDITURES		2,898,481			16,660,528		13,762,047
TOTAL SURPLUS (DEFICIT)			1,642,465			-6,141	

Date: June 11, 2024

Agenda Item No: 07.00

## Committee Reports

### Recommended Motion

That Council accepts the following Committee Report for information:

1. Community Services Board Meeting Minutes of May 13, 2024

### Background

Committee Reports are usually in the form of minutes from the Committee meetings and provide Council with highlights and activities of the committee.

The Minutes may not have been approved by the Committee; however, they are presented for Council's review.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	





## Policy and/or Legislative Implications

N/A

## Attachments

1. Community Services Board Meeting Minutes of May 14, 2024

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**TOWN OF HANNA  
COMMUNITY SERVICES BOARD MEETING  
May 13, 2024**

Minutes of a meeting of the Community Services Board of the Town of Hanna held Monday, May 13, 2024, in the Town Council Chambers at 7:00 p.m.

Members Present:

Chairperson Nadine Wood  
Councillor Vern Thuroo  
Elaine Johnston  
Kalli Cooper

Regrets:

Darlene Herzog  
Erica Rorabeck  
Deanna Derbyshire

Administration Present:

CAO Kim Neill  
Community Services Coordinator Michele Toews  
Municipal Secretary Raelene Liddicoat

**CALL TO ORDER**

Acting Chairperson Darlene Herzog called the meeting to order at 7:00 p.m.

**REVIEW AND ADOPTION OF AGENDA**

**MOTION: V.Thuroo – E. Johnson**

That the agenda be adopted as presented.

CARRIED

**ADOPTION OF MINUTES**

**MOTION: K. Cooper - V.Thuroo**

That the Minutes of March 25, 2024, be adopted as presented.

CARRIED

**BUSINESS ARISING:**

None.

**CORRESPONDENCE**

None.

**FINANCIAL REPORTS**

**MOTION: K. Cooper – E. Johnson**

That the financial reports be adopted as presented

CARRIED

## **CAO Report – Kim Neill**

### **Arena**

- Lacrosse began their season on April 16<sup>th</sup> and the Arena has been and will continue to be used for some minor ball practices in case of inclement weather or the diamonds are not playable.
- Annual Spring Rummage Sale was held on April 27<sup>th</sup>.
- Contractor started painting the interior ice surface walls last week.

### **Centennial Place**

- Some change over in casual staff recently and training them in the operating procedures has been taking place. Things have begun to quiet down with Dance having wound up their season, Kiddies Korner will end late May, and pickleball will move outside consistently when the weather allows. EPIC Adventures will move into the music/youth room space in late June.

### **Cemetery**

- A new columbarium has been ordered and is anticipated to arrive in late May or early June. Difficulty sourcing the type of granite to match the existing columbarium's but have sourced.
- Cleaned-up and weed whipped for Mother's Day weekend.

### **Curling Rink**

- Annual Spring Rummage Sale was held on April 27<sup>th</sup>.
- The weekly Farmer's market began with a Mother's Day market on May 4<sup>th</sup> and will now be every Wednesday until mid September.
- Ball Hockey Tournament held on May 11<sup>th</sup>.

### **Community Centre**

- Kitchen renovation almost complete and able to be used for the Stage Hanna Dinner Theatre performances.
- Still outstanding:
  - Completion of make-up air installation
  - Completion of some tin work between the ceiling and the top of the exhaust hood.
  - Tie-in to the fire alarm system

### **Parks**

- Began cleaning up all flower beds and planters in preparation for flowers.
- Getting all sports-fields ready for the season.
- Irrigation repairs.
- Trimming and removal of trees.
- Ready to start mowing the circuit.

### **Swimming Pool/Spray Park**

- Swimming Pool is in the final stages of preparation for the opening on Saturday, May 18<sup>th</sup>.
- No date yet determined for the opening of the spray park.

### **Downtown Redevelopment Project**

- Council awarded the tender for the project to Brooks Asphalt at their March 27<sup>th</sup> Special Council meeting.
- Waiting for a date for a start-up meeting and for the contractor, engineers and myself to meet with all business owners to determine what work needs to be done on their buildings to accept temporary water. Hopefully the meetings start this week with the construction anticipated to begin mid June.

### **Solar**

- Developer has yet to apply to the Alberta Utilities Commission for the project adjacent to the airport.

### **Community Services Coordinator Report: - Michele Toews**

- Epic will be starting in July running until August with a similar format as last year Monday-Thursday full days Friday 1/2 day. There may be more in Town trips due to bussing issues.
- Volunteer Appreciation night was held on Apr 18 at Lynks- Judy Scoville awarded the Annual Pincombe award. Friday Lynks hosted their Open House event.
- Annual FCSS Conference in Grande Prairie- funding from the province to remain the same for 2024.
- ESS- attended in person meeting in Edmonton to network and share experiences in case our area is ever in an evacuation/emergency. Working provincially and municipally along with SA 2 on regional planning.
- Dagashi day- Wake Japan sent candy to celebrate peace and kindness. The candy was shared with Lynks at their hot lunch program, Kiddies Korner and JC Charyk students.
- Seniors week June 3-7:
  - Scapa will be having their annual tea.
  - Tues & Thurs morning- Swimming Pool will offer shallow workout for seniors, Legion will be having their normal coffee mornings. Thursday LYNKS will be there at Legion to present different senior programs offered in Town.
  - Tuesday Mayors Garden Party June 4- register at the Town Office to attend.
  - Wednesday the Library will be offering a free afternoon painting program.
  - Jumbo Jim's hot dogs at the Manor
  - Friday ice cream social at the Legion and the Lodge.

### **Council Report – Vern Thuroo**

- Brooks Asphalt got the contract for the downtown revitalization project.
- Skate Park upgrade- 25 kids from Grade 4-6 were involved in planning, the equipment is ordered and should be here mid June the cost was \$100,000. Asking Brooks Asphalt to do a refresh asphalt cover at skate park when they are here for Downtown project.
- Donated old Community Centre chairs to Legion, the Legion was very appreciative to have comfortable sturdy chairs.
- Council to set tax rate at Council meeting tomorrow.
- Community Centre kitchen looks great, Elks could potentially donate for any extra touches the kitchen may need.

### **Youth Club Report -Kalli Cooper**

- March meeting- 2 new members joined, very exciting!
- At the last AGM Meeting Kalli was nominated & accepted to be Vice President.
- April 19 Teen movie was well attended- may try again with the teen movie concept. Too long and hard to do both a family and teen movie in one night.
- April 24 meeting postponed.
- At March meeting it was decided to partner with REACH to help with the Teen Fair in October.
- No word or numbers yet on the recent rec night at Centennial Place.
- HDA and Minor Hockey used the Youth Club's popcorn machine at their recent recitals and Hockey Day in Hanna.

### **ROUND TABLE DISCUSSION**

- Fall Fair Aug 9 & 10-. AG Society is having a Jr Fire challenge coming from Red Deer Along with a children's game called "Do you know anything about the chicken?". Will have a different parade route on the Friday due to downtown revitalization construction.
- Well attended Mother's Day Breakfast, numbers down a bit possibly due to Stage Hanna hosting a brunch as well.
- Walkathon raised \$2,400 for different children's programs.
- SWAT mental health week at school- Compassion week- held different contests showing what compassion looks like, treats like gummies and ice cream were given.
- Swim lesson registrations are live with a new program- Jumbula. Seals numbers are similar as last years registration numbers.
- Reminder there are subsidies for youth using either KidSport or Community Youth Fund, talk to Michele for more information.

Town of Hanna  
Community Services Board Meeting

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**NEXT MEETINGS DATE:**

Monday September 9 & November 18 Council Chambers at 7:00 p.m.

**ADJOURNMENT**

Chairperson Nadine Wood adjourned the meeting at 7:57 p.m.

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Chairperson Nadine Wood

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CAO Kim Neill

Date: June 11, 2024

Agenda Item No: 08.00

## Senior Administrative Officials Reports

### Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 - 8.03 as presented for information.

### Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

### Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

N/A



Attachments

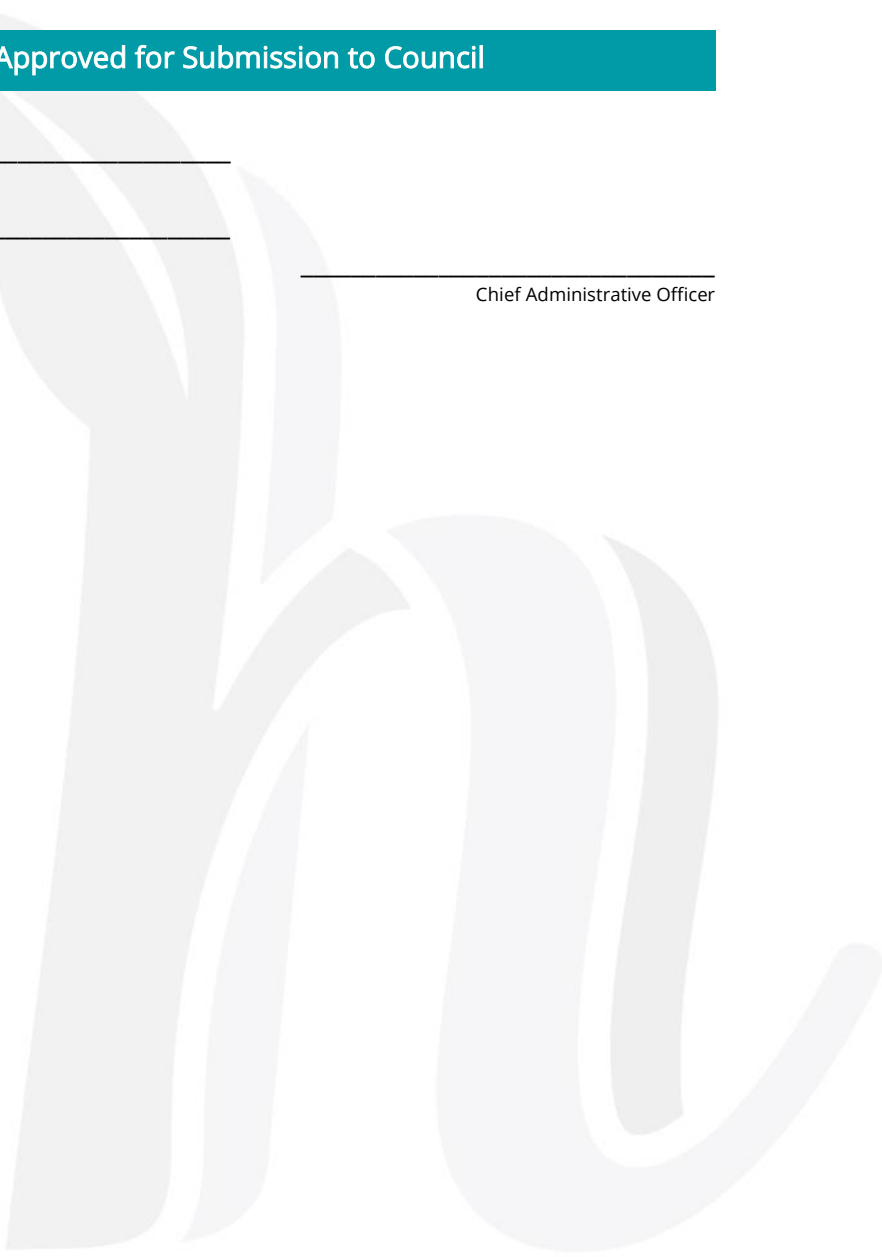
- 1. Chief Administrative Officer
  - a. Community Services Facility Manager
  - b. Community Services Coordinator
- 2. Director of Business & Communication
- 3. Director of Public Works

Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer





# MEMORANDUM

Date: June 11, 2024  
To: Mayor & Council  
From: Kim Neill  
Chief Administrative Officer  
Re: CAO Report – June 11, 2024 Council Meeting

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## 1. Engineering Project Updates

Administration has been working with MPE on several Engineering Projects which are identified below:

- Downtown Redevelopment Project
  - Construction is scheduled to start on Monday, June 10<sup>th</sup>. The first phase of the project construction will be the 200 Block of 2<sup>nd</sup> Avenue West (furthest west block) and the intersection at the Town Office to the intersection one block to the east will be closed to traffic for approximately 6 – 8 weeks. Pedestrian access will be maintained with temporary boardwalk sidewalks. Phase 2 will follow next with a timeline of 6 – 8 weeks and Phase 3 following completion of Phase 2 anticipated to start early – mid September.
  - An open house was held on Tuesday, May 28<sup>th</sup> from 4:00 – 7:00PM at the Town Office. Brooks Asphalt, MPE and Town Administration were in attendance to answer any questions or concerns from the business owners/representatives that attend. There were three business representatives who attended who had their questions answered.
  - Weekly Progress Meetings are scheduled every Monday afternoon.
- Palliser & Pioneer Trail Road Rehabilitation
  - Detailed Design work on this project continues and the Project is currently planned to be completed in the 2025 Capital Budget.
  - Grant Application to Alberta Transportation – Strategic Transportation Infrastructure Program – Local Municipal initiatives has been submitted. This program is typically oversubscribed so chances are slim that the Town will be successful with our application. There has been no decision made on the application at this time that Administration is aware of.
- Pioneer Trail Bridge Replacement
  - A Bridge Inspection was completed in the fall of 2023 which shows the bridge has deteriorated since the last inspection in 2021, primarily with continued deterioration of the 11 girders.
  - Grant Application to Alberta Transportation – Strategic Transportation Infrastructure Program – Local Bridge Component waiting approval in the amount of \$1.4 million. This is the third application the Town has submitted for this project, and it is anticipated that a decision on our application for

funding will be made shortly. Again, it is anticipated that if the funding application is successful this project will take place the summer of 2025 quite possibly in conjunction with the resurfacing of Pioneer Trail.

- Water/Sewer Servicing – 304 Railway Avenue
  - PLPSD approached Administration regarding the possibility of tying into municipal water and sewer services for the lot they purchased at 304 Railway Avenue (Templars Shop) which will be used as their bus maintenance shop. The services do not extend past mid block of the 200 Block East on Railway Avenue and based on the elevations of the existing sewer line on Railway Avenue a gravity feed line will not work.
  - Administration has retained MPE to review the situation and provide options and costs for discussion with PLPSD representatives. The preliminary options have been forwarded to PLPSD and are waiting to confirm meeting dates to review.

## **2. Community Centre Kitchen Renovation**

Community Centre Kitchen Renovation is almost complete with the following outstanding items:

- Complete tin work to cover up the space between the ceiling and the top of the exhaust hood.

Following that Administration will meet with the primary caterers to talk about some tweaks to the kitchen (i.e. covered storage, spray faucet for sink, power to the island area, stability of portable tables, etc.).

### **Meetings Attended:**

- Downtown Project – Business Visits – May 15th
- Regional Emergency Management Meeting – Agency – May 16th
- Regional Economic, Community Development, Tourism & Marketing Group – May 21st
- U of A Research project Meeting – May 22nd
- CAO Recruitment – Transitional Solutions Inc. – May 23<sup>rd</sup>
- Harvest Sky Economic Development Corporation – Board Meeting – May 28<sup>th</sup>
- Downtown Project – Open House – May 28<sup>th</sup>
- Council Information Meeting – May 29th
- Council/Staff BBQ – May 29<sup>th</sup>
- Hanna Emergency Management Committee Meeting – May 30<sup>th</sup>
- Mayors Garden Party – June 4<sup>th</sup>
- MPE Building Inspection Meeting – June 10<sup>th</sup>
- Downtown Project – Progress Meeting – June 10th

### **Upcoming Events:**

- Downtown Project – Progress Meeting – June 17, 24 & July 8th
- Local Government Administrators Association Conference – Canmore – June 18 – 21<sup>st</sup>
- Council Information Meeting – June 26<sup>th</sup> Regional Emergency Management Meeting – Agency – May 16th

## June 2024 COUNCIL REPORT

KEVIN OLSEN – COMMUNITY SERVICES FACILITIES MANAGER

### **Arena**

The interior painting is completed, and really brightens the facility

Lacrosse continues until end of June

Waiting on confirmation of date for new bleacher installation

Farmers Market in every Wednesday

Arena/Curling Rink used for minor sports during inclement weather

### **Parks / Cemetery**

Replacement and adopted trees have been ordered and planted

Mowing has been constant

Final manual irrigation valves being replaced with automatic in HKP

Groundwater infiltration causing issues with Triplex septic. Working with PW do solve

### **Centennial Place**

Facility slowing down with change of season

### **Swimming Pool / Spray Park**

Pool up and running for May long

Spray Park started for June 8th

### **Parks Shop**

### **Lions Hall**

### **Other**

Waiting on final install of stainless steel enclosure for Community Centre Kitchen project

Skate Park has been dismantled awaiting paving and new equipment installation

Diamonds being top-dressed with shale as needed

## **Community Services Coordinator Report – Michele Toews – June 11, 2024**

### **EPIC Adventures**

EPIC registration opens June 12<sup>th</sup> – visit [hanna.ca/youth](http://hanna.ca/youth) for more information. Subsidies are available through the Community Youth Fund for those who qualify.

### **Seniors' Week**

Seniors' Week activities were well attended all week. Thank you to the mayor and councilors who were able to assist with serving at the Mayor's Garden Party.

### **Emergency Social Services (ESS)**

I have been named the ESS Director for our Special Areas Regional Emergency Management Agency and will be working with ESS leads across all communities to build our ESS Plan and grow capacity. I also virtually attended provincial ESS meetings on some shared learnings from the early evacuations this fire season up north, as well as information on training opportunities coming up for this fall.

### **FCSS Spring Regional Meeting**

Attended our East Central Regional FCSS meeting in Killam. Received updates from the province, FCSSAA, and our regional representatives on ongoing work to align with the Provincial Prevention Priorities and changes to reporting and systems being implemented over the next two years.

### **Canada Day**

Planning for our Canada Day celebrations on July 1<sup>st</sup> are well underway, stay tuned for a full schedule of event coming soon. The day will look similar to recent years with the bulk of activities happening at Hector-King Hunter Park.

### **Music In the Park**

Music in the Park is returning this summer. Happening each Sunday in Hector King-Hunter Park at 3pm.

July 7 – Dean Ray

July 14 – Scotch and Starlight

July 21 – Garrett Gregory

July 28 – Bobby Gosse

Aug 4 – Girl Haggard

Aug 11 – El' Mule

Aug 18 – Over the Moon

Aug 25 – Eva and Cody

### **Skatepark Refresh**

Old equipment has been removed from the area and we are ready for paving and new equipment installation in late June.

## Report to Council

Date: June 11, 2024

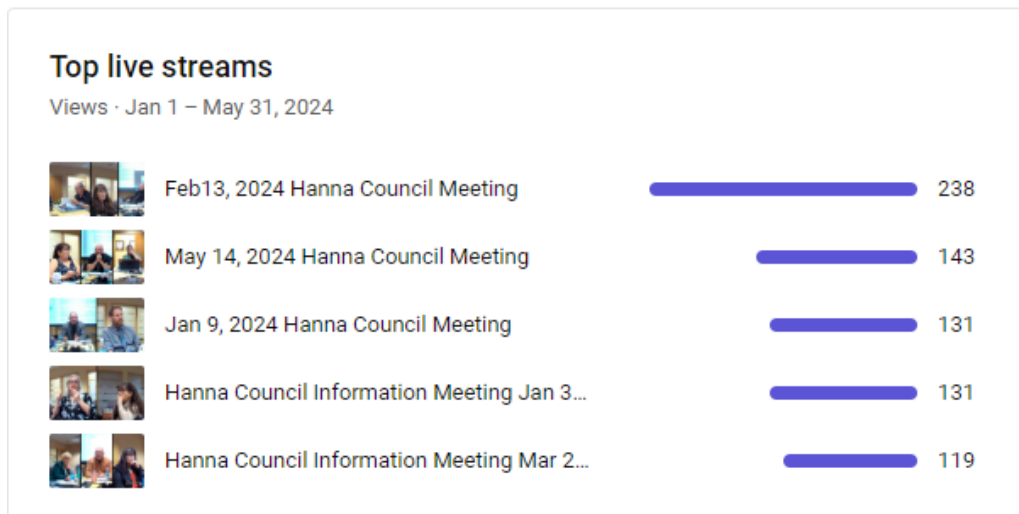
Submitted by: Laurie Armstrong, Director of Business & Communication

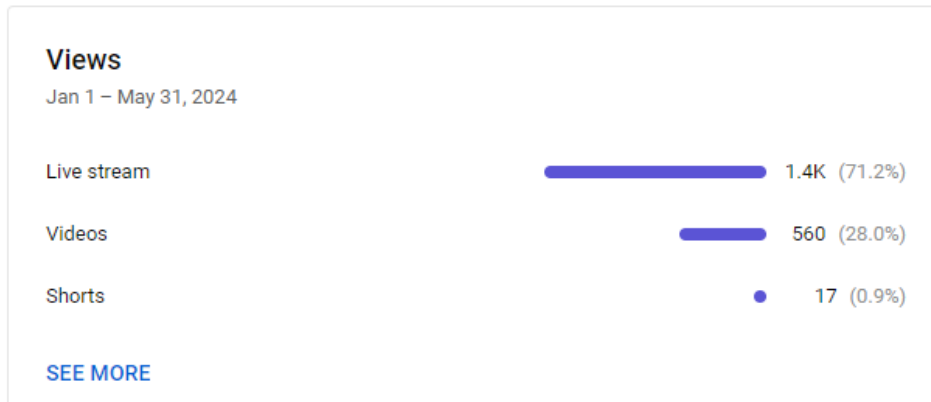
- Computer maintenance, updates, troubleshooting and assisting staff.
- Prep for marketing included but isn't limited to:
  - Senior's Week
  - Pool Schedules, Lessons and Advanced Aquatics Courses
  - Epic Adventures
  - Fox Lake Campground
  - New Business (The Trailer Guy & Tuff Beef CC Knife Sharpening)
  - Hay Tender
  - Skateboard Park Construction
  - Employment Opportunity – CAO & Public Works
  - Stars of Alberta
  - Graduates 2024 – This was a new project for us. Historically the weekly newspaper has run a spread showcasing the photos and names of the graduates but in the absence of a weekly paper, it was felt that this might be appreciated. Most reports indicate it was a welcome addition.
  - Mayor's Message
  - Financial Reports Audited
  - Messaging for Municipal Enforcement (48 hr parking and RV parking)
  - Rolled out Digging in With Pam. A way for staff members, Pam Berry and Lynn Peters to share their knowledge with subscribers about Hanna's greenspaces and flowers. This was our first time dabbling in video.
- Assist with formatting and posting RFP's to the Alberta Purchasing Website.
- Microsoft rolled out a security feature and assumed everyone would want it implemented. This isn't an uncommon practise. The feature was related to increased security for our Microsoft accounts. It is a method of authentication, but it is now considered the minimum in security. It has been turned off, since it is still considered optional, but it will soon become enforced and the option to turn it off will be gone.

The existing the SMS authentication policy we have in place has proven to be weak and in the future the MS Authenticator app will be required for anyone who wants to access their Town account, when outside the Town Office. MS Authenticator is currently enabled for a select group of staff who have assisted in testing and is perfectly safe. A rollout plan is in place to begin switching staff. Once staff have completed the changeover, I will begin to

work with the Elected Officials. Note: this WILL require the installation of the Microsoft Authenticator App on the user's cell phone in order to have @hanna.ca email. Alternatively, users can access a computer in the office and not have to meet all the extra authentication, it just isn't as convenient or timely.

- Work with Pool manager, Epic program coordinator, Fox Lake Park caretaker. Municipal Enforcement Officer and others to source, purchase and configure new or replacement equipment needed for their work. Set up WHMIS training for pool staff.
- Background prep on public engagement plan for Animal Control Bylaw.
- Conducted a small/short survey that went to subscribers of the electronic newsletter (eNews). Responses are still coming in, and once I close it, I will provide a full report, but preliminary input tells me that we are providing content the public wants to see and the frequency is satisfactory.
- Major update to core financial systems (accounts payable, utility, licensing, etc.)
- And finally, as promised, the following are some statistics specific to the Monthly Council and Information meetings. The analytics are endless and it's easy to spend too much time looking through them, but the following is not only interesting, it's beneficial. **The following data is specific to Jan 1, 2024 to May 31, 2024.**
  - 205 subscribers (increase of 20) which represents 32% of the watch time.
  - 2,000 views watching 569.6 hours. Of those 2000 views, 1,423 were viewing the Live Stream.
  - Top 5 in terms of number of views, are as follows.





- For interest, the 6<sup>th</sup> most viewed with 114 views is the Digging in With Pam Intro video, which is relatively new.
- 41% of viewers watch from their mobile device. 8% watch using their TV. In the same period for 2023, the computer was the chosen device to use to watch.
- On Average, people watch approximately 17 minutes per viewing.
- Looking at a broader time range, simply for interest, the HannaAlberta YouTube Channel, since becoming active in 2012, has received over 61,000 views. The top content over the lifetime of the channel is two of Dr. Wendy Fortna's videos that she provided during the pandemic, followed by a fun/satire video before the demolition of the National Hotel and then the Hanna Song, created for Centennial.
- I want to mention to Council that these websites are making it increasingly more difficult to separate the personal and professional accounts of the administrators. I've always managed them separately to maintain work life balance but that appears to be shifting. It was quite a challenge to add Katie to these accounts, yet keep the accounts separated from her personal.

## COUNCIL REPORT

**DATE:** June 11 ,2024

**PRESENTED BY:** Brent Olesen, Director of Public Works

- Since the May 14, 2024, Council meeting, the public works department has been busy with the following items:
  - Water & Sewer
    - We turned water on at UFA sewer dump, spray park, fox lake, triplex, and most of the parks and ball diamonds.
    - We are halfway done sewer flushing.
    - We have located and marked 6 curb stops for property owners that are looking to build a fence or do some yard work.
    - We are back to hauling fox lake, airport, triplex and special area sewer. We also hauled water and sewer from the waste transfer site this month.
  - Road Maintenance
    - We have been working on our road patches topping them off with millings.
    - We have been doing pothole repairs.
    - We have marked all the previous road patches for Brooks Asphalt to come in to pave them.
  - Meetings
    - I am attending the Monday morning Director's meetings.
    - Wes and I have been involved with Brooks Asphalt with the preconstruction meetings in preparation for the June 10th start.
  - Airport
    - We have been doing routine maintenance at the airport.
  - Cemetery
    - We did one columbarium service this month.



Date: June 11, 2024

Agenda Item No: 09.01

## Regional Emergency Management Advisory Committee - Appointments

### Recommended Motion

That Council appoint Mayor Danny Povaschuk as the primary representative and Councillor Sandra Beaudoin as the alternate to the Regional Emergency Management Advisory Committee for a term to expire as of the 2024 Organizational Meeting.

### Background

In the fall of 2019, the Special Areas Board initiated the Regional Emergency Management Planning Project. This project was designed to build a Regional Emergency Management Plan (REMP) from the ground up with all the stakeholders involved in a collaborative process. The outcome at the end of the project is to have everyone speaking the same language and working off a comprehensive and effective plan. The Stakeholders in the REMP include the following:

- Special Areas Board
- Town of Hanna
- Town of Oyen
- Village of Consort
- Village of Empress
- Village of Youngstown
- MD of Acadia

The Regional Emergency Management Bylaw forms the foundation of the Regional Emergency Management Plan and Program, and the Town of Hanna adopted this Bylaw at the December 2020 Council Meeting. The other municipalities identified above forming this regional group all passed the same bylaw.

Recently there has been a concerted effort to move the Regional Emergency Plan forward with the next steps for the project being appointments to the Regional Emergency



Management Advisory Committee and the first meeting of the Committee to be held on June 24<sup>th</sup>. This meeting will include Municipal Elected Officials – Emergency Management training, review of the Regional Emergency Management Plan and establishing the Committee (electing Chairperson, Vice-Chair, etc.).

The establishment of a Regional Emergency Management Advisory Committee (REMAC) which includes 1 elected official from each member municipality to form the Committee which advises each municipal council on the Regional Emergency Management Agency/Plan.

The Town of Hanna Emergency Management Committee held a meeting on Thursday, May 30<sup>th</sup> and at that meeting Administration recommended that Mayor Povaschuk be appointed as the Primary representative and Councillor Beaudoin as the Alternate to the Regional Emergency Management Advisory Committee. Mayor Povaschuk was recommended as the Primary representative as a result of his previous Emergency Management experience and his service as a first responder (firefighter). At this meeting the recommendation was accepted. Both representatives are invited to the first meeting on June 24<sup>th</sup>.

The other group that plays a large role in the Regional Emergency Management Plan is the Regional Emergency Management Agency (REMA) – which is made up of the Director of Emergency Management / Deputy Director of Emergency Management from member municipalities, and any credentialed individual REMA deems appropriate. The REMA is considered the operational arm of the Regional Emergency Management Plan.

Please note that the *Emergency Management Act* and associated Regulations are clear on individual municipal responsibilities, and that the REMC/A do not replace them. The Regional Emergency Management Bylaw and Municipal Emergency Management Bylaw are stand-alone bylaws. The REMAC is intended to cover off regional responses as outlined in the REMP.

## Communications

N/A



### Financial Implications

Operating:	_____ N/A	Capital Cost:	_____ N/A
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

N/A

### Attachments

1. Bylaw 1012-2020 - Regional Emergency Management Bylaw
2. Regional Emergency Management Information Plan Overview

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**TOWN OF HANNA  
PROVINCE OF ALBERTA  
BY-LAW 1012-2020**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE, AND REGIONAL EMERGENCY MANAGEMENT AGENCY.

WHEREAS the Town of Hanna is responsible for the direction and control of its emergency response and is required under the *Emergency Management Act*, Chapter E-6.8, RSA 2000, to appoint a Director of Emergency Management (DEM), an Emergency Management Advisory Committee and a Municipal Emergency Management Agency.

AND WHEREAS it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed, such an agency be established and maintained to carry out Council's statutory powers and obligations under the said *Emergency Management Act*.

AND WHEREAS it is desirable in the public interest, and in the interests of broader public safety, that a collaborative approach to complex incidents impacting two or more communities, through a robust regional emergency management group be formed to develop and sustain a regional emergency management plan and corresponding programs.

AND WHEREAS Special Area No. 2, Special Area No. 3, Special Area No. 4, Municipal District of Acadia #34, Town of Hanna, Town of Oyen, Village of Cereal, Village of Consort, Village of Empress, Village of Veteran, and the Village of Youngstown will establish a Regional Emergency Management Committee and a Regional Emergency Management Agency.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

**PART I      BYLAW TITLE**

- 1      This bylaw shall be known as the "Regional Emergency Management Bylaw".

**PART II      DEFINITIONS**

- 2      In this Bylaw the following words and terms shall have the following meanings:
  - a) "**Act**" means the *Emergency Management Act*, RSA 2000, Chapter E-6.8;

- b) **“Authority Having Jurisdiction”** (AHJ) means an organization, office or individual responsible for enforcing the requirements of a code or standard, or for approving equipment, materials, an installation or a procedure.
- c) **“Council”** means the Council of the Town of Hanna;
- d) **“Deputy Director of Emergency Management”** (DDEM) means the person responsible for the duties of the Director of Emergency Management in their absence;
- e) **“Director of Emergency Management”** (DEM) means the person appointed by resolution of Council as a credentialed individual or “Chief Administrative Officer” (CAO) who shall be responsible for the municipality’s Emergency Management Program;
- f) **“Disaster”** means an event that results in serious harm to the safety, health or welfare of people, or in widespread damage to property or the environment;
- g) **“Emergency”** means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property or the environment;
- h) **“Emergency Operations Centre”** (EOC) means the location that functions as a point of operations and / or coordination, addressing the emergent needs of a municipality exercising the authority of the local officials;
- i) **“Evacuation Order”** means the order to evacuate persons, the removal of livestock and personal property from an identified area during a state of local emergency or state of emergency;
- j) **“Local Authority”** means, where a municipality has a council within the meaning of the *Municipal Government Act*, Chapter M-26, RSA 2000;
- k) **“Minister”** means the Minister charged with administration of the Act;
- l) **“Municipality” or Municipalities** means one (1) or more of the Parties;
- m) **“Parties”** means Special Area No. 2, 3, & 4, Municipal District of Acadia #34, Towns of Hanna, Oyen and Villages of Consort, Empress, Veteran, Cereal and Youngstown;

- n) **“Regional Emergency”** means an incident / event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property or the environment where two or more communities within the region are impacted by the same incident or event;
- o) **“Regional Emergency Management Agency”** (the Regional Agency) is comprised of DEM's / DDEM's and operational leadership or delegate from the Regional Emergency Management Partnership as established by Agreement between and the bylaws of the respective municipal councils of the Parties; and
- p) **“Regional Emergency Management Advisory Committee”** (the Regional Advisory Committee) is comprised of elected officials or delegate from the Regional Emergency Management Partnership as established by agreement between and the bylaws of the Parties.
- q) **“Regional Emergency Management Plan”** (Hereinafter referred to as “The Regional Plan”) means the comprehensive plan prepared by the Regional Agency and The Regional Advisory Committee designed to meet the requirements of the *Emergency Management Act* and Local Emergency Management Regulation (LEMR);
- r) **“Regional Emergency Management Partnership”** represents a formal agreement between the Parties to establish a Regional Emergency Management Plan and Programs, Regional Emergency Management Advisory Committee, Regional Emergency Management Agency which are distinct from a silo Municipal Emergency Management Plan and Programs, Municipal Emergency Management Agency and Municipal Emergency Management Advisory Committee as established by agreement between and the bylaws of the respective municipal councils of the Parties;
- s) **“Regional Emergency Operations Center”** (REOC) means the location that functions as a point of operations and / or coordination, addressing the emergent needs of a regional emergency that exercises the authority of the Regional Advisory Committee and Regional Agency.

### **PART III GENERAL**

- 3. Council agrees through this bylaw, to establish the Regional Emergency Management Advisory Committee (hereinafter referred to as “The Regional Advisory Committee”) to advise Council on the ongoing development of The Regional Plan and Programs.

4. Therefore, the Regional Advisory Committee shall:
  - a) consist of municipal Councillors or their delegate(s) appointed by each of the Parties, with each municipality appointing one (1) primary member, each of whom shall have one (1) vote regarding any matter coming before the Regional Advisory Committee. A committee chair will be selected from the Regional Advisory Committee membership;
  - b) each municipality shall also appoint one (1) alternate member to the Regional Advisory Committee who shall be permitted to vote in the absence or in place of the primary member;
  - c) advise on the development of emergency management plan and programs to address potential emergencies or disasters in the Town of Hanna and the Special Areas Region;
  - d) advise Council on the status of The Regional Plan and programs a minimum of once each year;
  - e) meet a minimum of twice a year to maintain understanding of The Regional Plan and build on regional EOC and ICS competencies and shall have the option of calling special meetings (virtual where necessary) on an as needed basis. Regular meetings will be called by the Regional Advisory Committee Chair and provide fourteen (14) days advance notice to all Regional Advisory Committee members. In the event of a pending or imminent emergency, no notice shall be required to call a special meeting of the Regional Advisory Committee. When requested by the Regional Advisory Committee Chair, the DEM of any municipality or their alternate and the Special Areas and Region staff shall attend. All Regional Advisory Committee members shall be prepared and present at all meetings despite no notice having been provided;
  - f) be responsible for the development and dissemination of the meeting agenda. This responsibility may rotate among the parties for all regular meetings of the Regional Advisory Committee and shall be distributed to all members a minimum of one (1) week prior to the scheduled date of the meeting.
  - g) ensure that the minutes of each Regional Advisory Committee meeting are kept and circulated to ensure there are no errors or omissions within fourteen (14) days of the meeting and response to request for review of those minutes within seven (7) days via email;
  - h) have the authority to alter, establish and implement rules to govern the conduct of their meetings from time to time, subject to the approval of the majority of the Regional Advisory Committee members; for regular meetings and business. Five (5) Committee members shall constitute a quorum of the Regional Advisory Committee. A motion submitted by a committee member may only be passed by an affirmative vote of the majority of the members voting on the motion. Meetings may be held using a conference telephone or similar communications equipment such as email, instant messaging so long as all members participating in such meeting can communicate with one another at the time of such

meeting. Participation in such a meeting constitutes presence-in-person at such meeting.

5. Outside of an Emergency or Disaster the purpose of The Regional Advisory Committee is to:
  - a) advise on the development of The Regional Plan and programs;
  - b) advise respective Parties annually on matters & concerns pertaining The Regional Plan and programs;
  - c) review and track The Regional Plans' programs progress annually;
  - d) establish The Regional Plans' programs priorities and where necessary corresponding budget;
  - e) complete Emergency Advisory Committee (EAC), Emergency Operations Center (EOC) and Incident Command System (ICS) training and Scenario based Exercises per The Regional Plan;
  - f) consolidate current Mutual Aid Agreements to be replaced with a Regional Resource Sharing Mutual-Aid agreement designed to better understand local resource composition, deployment capacity and availability to aid in stabilizing emergencies; and
  - g) provide guidance and support to the Regional Agency.
6. During an Emergency or Disaster, the purpose of the Regional Advisory Committee is to:
  - a) support the initial DEM, DDEM or alternate in the management of the emergency response and provide strategic direction as required;
  - b) in accordance with Section 17 declare, renew, or terminate a state of local emergency;
  - c) in consultation and coordination with the REOC through the DEM, DDEM or alternate, Regional Advisory Committee members may be requested to:
    - i. assist with keeping the community informed using established key messages;
    - ii. serve as a spokesperson if required;
    - iii. engage with other levels of government for financial and resource support;
    - iv. provide briefings to other levels of government; and
    - v. authorize major expenditures as required.
7. Council delegates the following powers and duties to the Regional Advisory Committee:
  - a) advise on the ongoing development of The Regional Plan and success of the community awareness and ongoing ICS training and scenario-based emergency management exercise programs;
  - b) in accordance with section 17 of this bylaw, when two or more communities are impacted by the same incident, declare, renew, or terminate a state of local emergency for part or all of the Region;
  - c) set Regional Emergency Management priorities and corresponding budget;



- d) enter into and sustain emergency management agreements with other regional groups or municipality(s). The decision for the Regional Advisory Committee to enter into such an agreement to be made by majority vote of all Parties; and
  - e) create policies relating to the emergency preparedness, mitigation, response, recovery, the business continuity, and emergency social services of the Special Areas Region and the Agency.
8. Council's authority includes:
- a) declare, renew or terminate a state of local emergency for an emergency occurring entirely within the boundaries of its municipality and only impacting that municipality;
  - b) create plans or programs to address mitigation, business continuity, long term recovery, and to address hazards specific vulnerabilities within their community which complements the goal of life safety identified within the The Regional Plan.
  - c) approve The Regional Plan and Program funding formula; and
  - d) approve this Bylaw.
9. Each Municipal Council shall:
- a) by resolution, appoint one (1) of its members or delegate to serve on the Regional Advisory Committee and at least one (1) member or delegate as an alternate;
  - b) provide for the payment of expenses of its representative of the Regional Advisory Committee.
10. Each Municipal Council may:
- a) by bylaw that is not advertised, borrow, levy, appropriate, and expend all sums required for its share of the operation of Regional Emergency Management Agency (the Agency); and
  - b) enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs.
11. Each Municipal Council agrees, through this bylaw, to establish the Regional Agency to act as the agent of Council to carry out its statutory powers and obligation under the *Emergency Management Act*. This does not include the power to declare, renew or terminate a state of local emergency.
12. "The Regional Agency" shall be comprised of the following persons:
- a) DEM of each municipality which is a Party to this Bylaw;
  - b) DDEM of each municipality which is a Party to this Bylaw; and
  - c) any credentialed individual the Agency deems appropriate.

13. "The Regional Agency" shall:
  - a) approve and administer The Regional Plan and programs for the region, excluding municipal specific hazard plans, prevention/mitigation, business continuity planning and long-term recovery;
  - b) review The Regional Plan and programs a minimum of twice a year;
  - c) act as the appointed agent in exercising the authority having jurisdiction (AHJ) powers and duties under the Act;
  - d) act as The Regional Agency for the Special Areas Region and will carry out the duties on behalf of the Parties for greater certainty;
  - e) coordinate and track all resources used in a Regional Emergency;
  - f) ensure that one of the DEMs, DDEMs or alternate is designated to discharge the responsibilities of the Agency;
  - g) use the Incident Command System (ICS) in the Incident Command Post (ICP), Regional Emergency Operation Center (REOC), for command and control;
  - h) be responsible for reporting back to their respective municipal councils to ensure that effective communications and transparency is maintained; and
  - i) ensure meetings are held face to face or through the use of a conference telephone or similar communications equipment such as email, instant messaging so long as all members participating in such meeting can communicate with one another at the time of such meeting. Participation in such a meeting constitutes presence in-person at such meeting.
14. The designation of a DEM to act on behalf of the Regional Agency shall be guided by the following:
  - a) upon REOC activation by a DEM, DDEM or alternate that are members of the Regional Agency; that individual may continue to serve as DEM for the incident. When deemed appropriate, the DEM, DDEM or alternate from the impacted municipality may transfer command to any of the Parties DEMs / DDEMs to fill that role;
  - b) the first notified DEM, DDEM or alternate to the REOC will serve as DEM for the incident. As other DEMs, DDEMs or alternates arrive at the REOC, they will jointly decide who will take the lead role. DEM, DDEMs and alternates from the Regional Agency may rotate through the role of DEM for the REOC; and
  - c) if required, the DEM or DDEM may appoint an alternate to discharge the duties of the Regional Agency.
15. It is recommended the Parties establish a Regional Emergency Management Coordinator to assist with maintaining / updating, scheduling, and participating in: Hazard Identification Risk Assessments, Municipal Emergency Management Plans, The Regional Plan, REOC functionality (including all necessary materials for efficient Incident Management Team conduct) and interoperability, as well as continuous learning activities related to roles and responsibilities in the REOC, Regional Advisory

Committee, ICP and ICS Positions, as well as Table-Top, Functional and Full Scale Exercises.

16. Funding related to Regional Emergency Management Coordinator position will be outlined in a separate agreement by all Parties.

#### State of Local Emergency

17. Per *EMA - 21(1)* A local authority may, at any time when it is satisfied that an emergency exists or may exist in its municipality, by resolution or, in the case of the Minister responsible for the *Municipal Government Act*, the Minister responsible for the *Special Areas Act* or a park superintendent of a national park, by order, make a declaration of a state of local emergency relating to all or any part of the municipality.
18. In the event of an Emergency entirely within the boundaries of and only affecting the Town of Hanna, the authority and powers to declare, renew or terminate a state of local emergency under the Act, the authority and powers specified in Section 22 of this Bylaw, and the requirement specified in Section 20 of this Bylaw are hereby delegated to a local municipal committee comprised of the Mayor/CAO/SAB Chair or any two (2) Councillors or their delegate(s). This municipal committee may at any time when it is satisfied that an emergency exists or may exist, by resolution, make a declaration of a state of local emergency.
19. In the event of an Emergency entirely within the boundaries of and affecting only the Town of Hanna and the local municipal emergency advisory committee cannot be reached or in the event of an emergency impacting more than one (1) municipality within the Region, the authority and power to declare, renew or terminate a state of local emergency under the Act; the authority and powers specified in Section 22 of this Bylaw; and the requirements specified in Section 20 of this Bylaw are hereby delegated to any two (2) or more members of the Regional Advisory Committee. The Regional Advisory Committee may, at any time when it is satisfied that an emergency exists or may exist, by resolution, make a declaration of a state of local emergency for the entire area affected. Whenever possible this resolution should be made by at least one (1) member or alternate from each municipality affected.
20. When a state of local emergency is declared, the Local Authority or the Regional Advisory Committee making the declaration shall:
  - a) ensure that the declaration identifies the nature of the Emergency and the area(s) in which it exists;
  - b) cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected;

- c) subject to the Act, the declaration of a state of local emergency must be renewed every seven (7) days until the Emergency has passed; and
  - d) forward a copy of the declaration to the Minister forthwith.
21. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when:
- a) a resolution is passed under Section 20 of this Bylaw;
  - b) a period of seven (7) days has lapsed since it was declared, unless it is renewed by resolution;
  - c) the Lieutenant Governor in Council makes an order for a “state of emergency” for the same area; or
  - d) the Minister cancels the state of local emergency for the affected area.
22. When, in the opinion of the Local Authority in which the state of local emergency was declared, or the Regional Advisory Committee, as the case may be, an emergency no longer exists, the Local Authority or the Regional Advisory Committee shall, by resolution, terminate the declaration.
23. When a declaration of a state of local emergency has been terminated by resolution or lapse of time or cancelled by the Minister, the Local Authority or the Regional Advisory Committee shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.
24. Subject to Section 20 of this Bylaw, when a Local Authority or the Regional Advisory Committee has declared a state of local emergency, the Regional Agency may at any time, in accordance with the Act, for the duration of that state of local emergency, do all acts and take all necessary proceedings in the area(s) under a state of local emergency in accordance with Section 24 of the Act.
25. In accordance with Section 19.1 of the Act, if an Evacuation Order is made, every person within the area that is the subject of the Evacuation Order must leave:
- a) immediately; or
  - b) if a deadline for evacuation is specified in the Evacuation Order, by the deadline.
26. Section 25 of this Bylaw does not apply to a person acting under the direction of a person exercising powers under Section 24 of this Bylaw, as long as there is a plan for safely evacuating that person in a timely manner and the means are available to carry out the plan.
27. In accordance with Section 28 of the Act, no action lies against a Local Authority or person acting under the Local Authority’s direction or authorization for anything done or omitted to be done in good faith while

carry out a power or duty under this Act or in the regulations during a state of local emergency.

28. In accordance with Section 535(1) of the *Municipal Government Act*, Councillors, Council committee members, municipal officers and volunteer workers are not liable for loss or damage caused by anything said or done or omitted to be done in good faith in the performance or intended performance of their functions, duties, or powers under the *Municipal Government Act* or any other enactment.
29. Should any provisions of this Bylaw become invalid, void, illegal or otherwise not enforceable, it shall be considered separate and severable from the bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

#### **PART IV                      REVIEW AND ENACTMENT**

30. This bylaw shall come into effect as of the date of final reading.

READ A FIRST TIME THIS 08<sup>th</sup> DAY OF DECEMBER 2020.

READ A SECOND TIME THIS 08<sup>th</sup> DAY OF DECEMBER 2020.

\_\_\_\_\_  
Mayor Chris Warwick

\_\_\_\_\_  
Chief Administrative Officer  
Kim Neill

READ A THIRD TIME AND FINALLY PASSED THIS 08<sup>th</sup> DAY OF DECEMBER 2020.

\_\_\_\_\_  
Mayor Chris Warwick

\_\_\_\_\_  
Chief Administrative Officer  
Kim Neill

# Emergency Management

## Special Areas Regional Emergency Management

- Special Area No. 2, 3 & 4
- Villages of Consort, Empress, Veteran & Youngstown
- Towns of Hanna & Oyen
- MD of Acadia No. 34

## Special Areas Regional Emergency Management Bylaw (Board Order)

*Gives authority for regional emergency management agency to respond on behalf of municipality when regional emergency plan has been activated.*

The Regional Emergency Management Bylaw (Board Order):

- Was adopted by all members of the Special Areas Regional Emergency Management group in late 2020 / early 2021
- Established the SA - Regional Emergency Advisory Committee and Agency
- Gave Regional Emergency Management Agency power to carry out each municipal council's statutory powers & obligations under the *Emergency Management Act* **except for powers related to states of local emergency (SOLE)**

## Special Areas Regional Emergency Management Committee

*Provides guidance, establishes priorities supports regional agency (elected officials / local authorities)*

The Regional Emergency Management Committee:

- Includes representatives from each municipality
- Committee Chair is selected from group
- Establishes regional priorities and corresponding budget
- Advises on regional emergency management programs
- Reports back to individual municipalities
- Meets at least twice a year
- Completes any required training

### ACTION ITEM

**Appoint municipal representatives to the Regional Emergency Management Committee.**

**TIMELINE: Spring 2024**

## Special Areas Regional Emergency Management Agency

*Plans, prepares, and responds - the operational regional body (DEM/DDEM/CAO)*

The Agency:

- Includes municipal Directors and Deputy Directors of Emergency Management (DEM / DDEMs) / other personnel as required
- Executes regional emergency management response when activated (Regional ECC)
- Administers regional emergency management plan
- Reviews regional emergency management plan at least twice a year
- Manages related emergency programs, plans, and tools
- Completes all regional training exercises to meet local and legislated requirements
- Makes recommendations to the Regional Advisory Committee

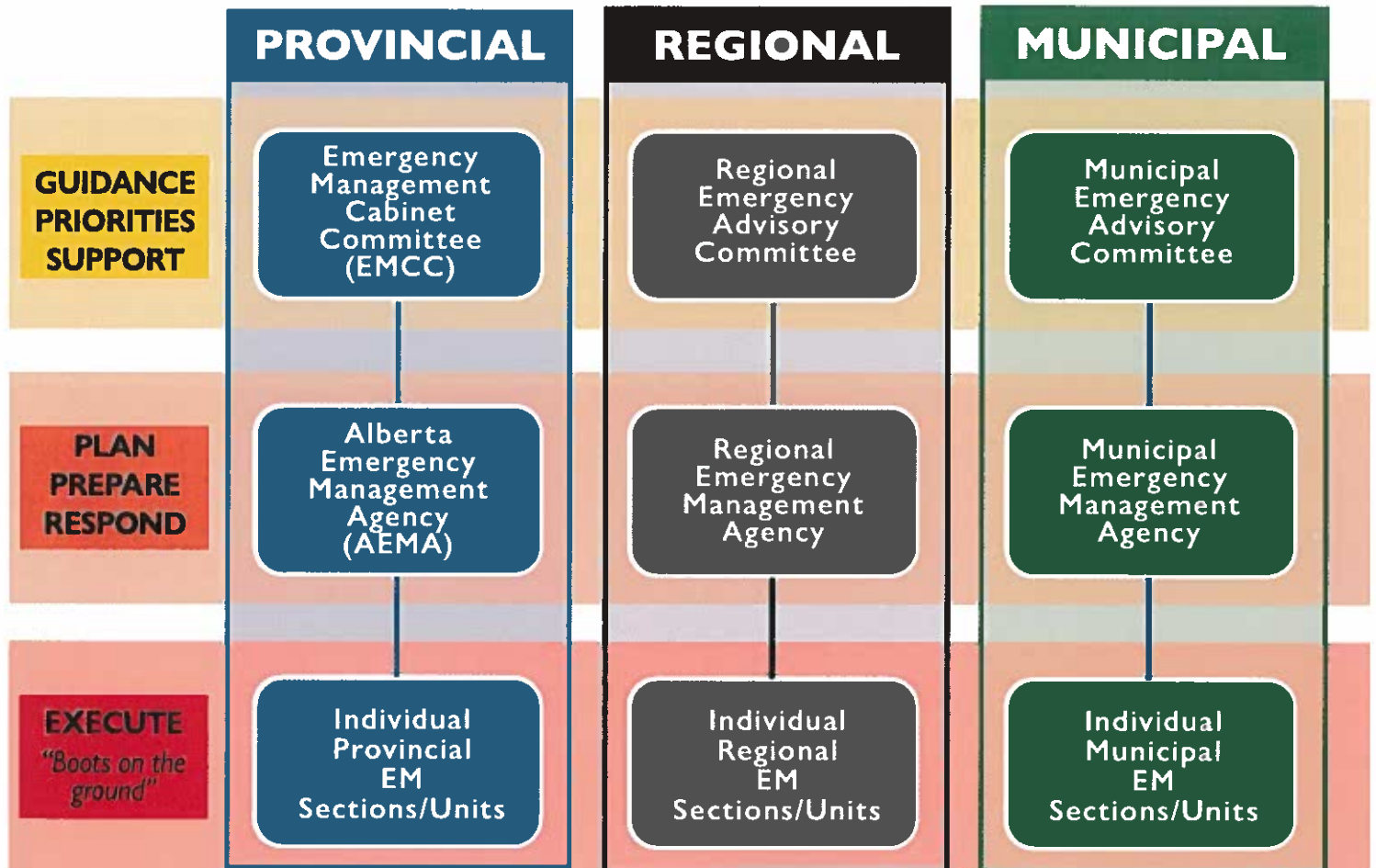
### ACTION ITEM

**Identify municipal administrative representatives and complete regional tabletop exercise.**

**TIMELINE: Fall 2024**

# Emergency Management

## Overview



The role of the **EMERGENCY ADVISORY COMMITTEE** is to advise on matters relating to emergencies and disasters.

At the municipal level, this committee (or its delegate) is responsible for declaring a State of Local Emergency (SOLE) for the municipality.

The role of the **EMERGENCY MANAGEMENT AGENCY** is to lead the coordination and cooperation of all organizations involved in emergency response and disasters. This includes activities related to prevention, preparedness, response, and recovery.

At the municipal level, this agency is responsible for coordinating a municipal response to an emergency or disaster. This is usually managed by the Incident Commander at the Emergency Coordination Center (ECC).

The role of **INDIVIDUAL EMERGENCY MANAGEMENT SECTIONS/UNITS** is to execute the emergency response as coordinated by Incident Command. Individual units can include Command, Finance/Admin, Logistics, Operations, Public Information, and Planning.

Date: June 11, 2024

Agenda Item No: 09.02

## 2024 Tax Recovery – Public Auction

### Recommended Motion

That in accordance with the Tax Recovery Process as set out in the Municipal Government Act, a Public Auction be set for Monday, September 9<sup>th</sup>, 2024, at 2:00 p.m. in the Town Council Chambers to proceed with the sale of the following properties:

1. Lots 13-14, Block 17, Plan 6133AW
2. Lot 2, Block 1, Plan 7510722
3. Lot 7, Block 1, Plan 7510722
4. Lots 10-12, Block 3, Plan 6133AW
5. Lot 16, Block 31, Plan 6133AW
6. Lot 15, Block 5, Plan 6133AW

and further that:

the reserve bid for these properties be set as the 2024 assessed value and the purchaser be required to make a 10% non-refundable deposit at the time of the auction and full payment within 30 days from the date of the auction.

### Background

The Municipal Government Act provides municipalities with the authority to enforce payment of legally levied taxes which are in arrears through the Tax Recovery Process. Taxes are in arrears if they remain unpaid after December 31<sup>st</sup> of the year in which they are imposed. If taxes remain in arrears for more than one year, they are placed on the Tax Arrears List submitted to the Registrar at the Land Titles Office by March 31<sup>st</sup> each year. Notice is sent to the owner of the property at the same time.

Once the Registrar has endorsed the tax recovery notification, the owner of the parcel and anyone with an interest or encumbrance on the property is sent a notice from Land Titles advising that if the taxes are not paid by March 31<sup>st</sup> of the following year the municipality will offer the parcel for sale at public auction. The municipality may become the owner of the parcel if it is not sold at public auction.





As part of the Town's tax procedures, letters are sent twice a year to property owners with outstanding balances, confirming the outstanding tax amount, and advising of future penalty dates.

Three properties were placed on the Tax Recovery Arrears List in March of 2023 and as of June 01, 2024, there remains two properties with outstanding taxes that can be auctioned. There are additional properties included in the auction list as result of defaulted payment plan agreements. The municipality MUST offer the property for sale at public auction prior to March 2025.

It is recommended that administration be authorized to proceed with the sale of the property in accordance with the Tax Recovery Process as set out in Sections 418 - 425 the Municipal Government Act. The date of the Public Auction must be advertised in the Alberta Gazette, which requires notice not less than 40 days, but not more than 90 days prior to the sale. Considering publication dates of the Alberta Gazette, the earliest date we could set for auction of this property is September 9<sup>th</sup>, 2024.

Notice of the auction must also be placed in the local newspaper prior to the sale date and the Town must send a registered letter to the owner, advising that the property will be offered for sale at auction.

As per Section 419 of the MGA, Council must set a reserve bid that is as close as reasonably possible to the market value of the land for sale at the public auction. It is recommended that the 2024 assessed value be used to determine the reserve bid amount.

It is also recommended that the purchaser be required to make a 10% non-refundable deposit at the time of the auction with full payment within 30 days from the date of the auction.

The properties under consideration are:

Lots 13-14, Block 17, Plan 6133AW	Current balance owing \$7,180.35 2024 assessed value \$68,880
Lot 2, Block 1, Plan 7510722	Current balance owing \$3,953.57 2024 assessed value \$46,390



Lot 7, Block 1, Plan 7510722	Current balance owing \$2,738.82 2024 assessed value \$29,510
Lots 10-12, Block 3, Plan 6133AW	Current balance owing \$4,681.65 2024 assessed value \$52,190
Lot 16, Block 31, Plan 6133AW	Current balance owing \$2,812.02 2024 assessed value \$43,870
Lot 15, Block 5, Plan 6133AW	Current balance owing \$4,121.56 2024 assessed value \$64,990

The owner or interested party may pay the tax arrears, penalties, and costs at any time prior to the auction.

### Communications

1. The Tax Recovery Auction will be advertised as required in the Alberta Gazette and the local newspaper (ECA Review).
2. The Tax Recovery Auction may be communicated in the Town newsletters, on the Town website and through the Town Social Media Programs.

### Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

1. Municipal Government Act – Part 10, Division 8



Attachments

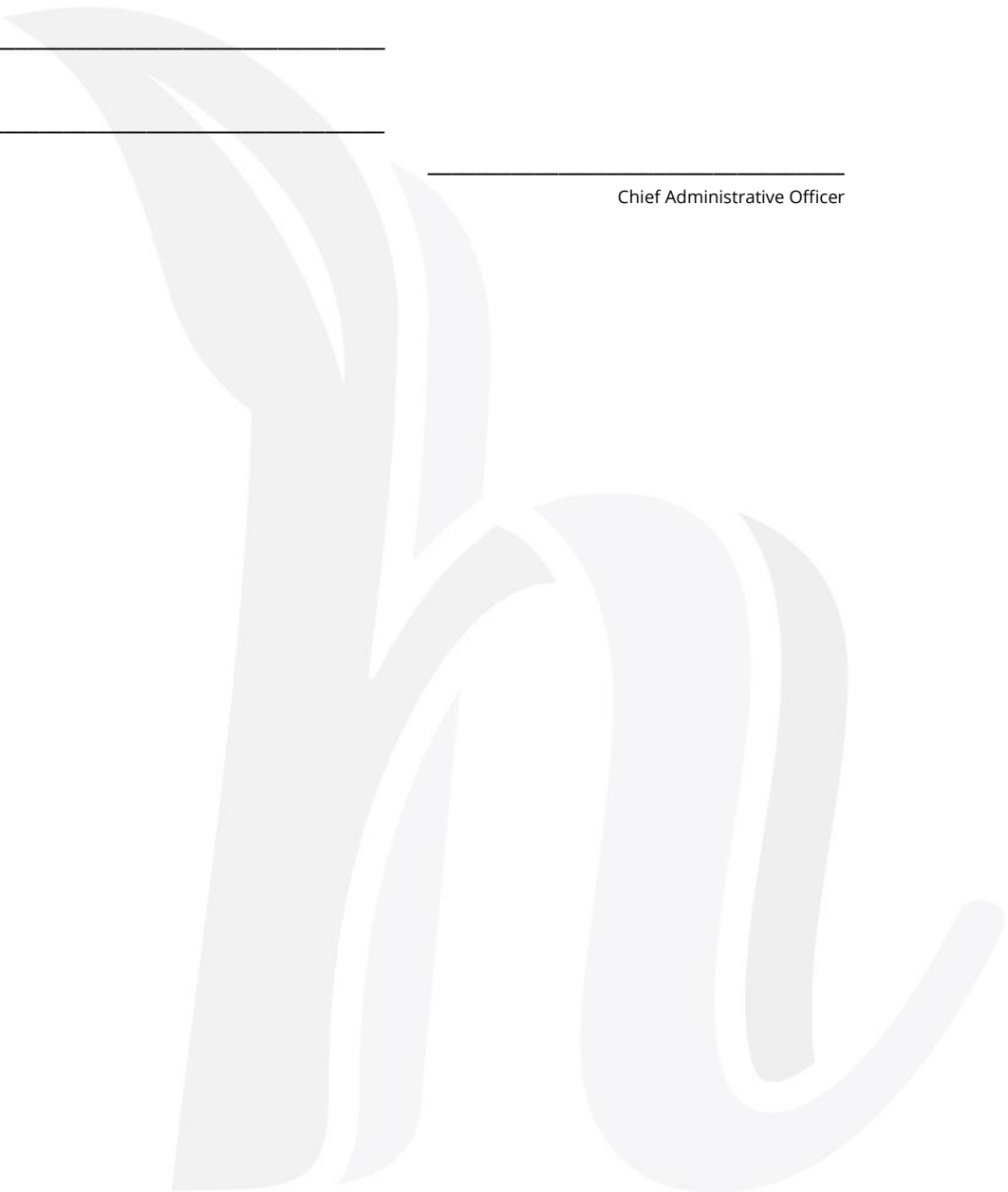
N/A

Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Date: June 11, 2024

Agenda Item No: 09.03

## Land Development Partnership

### Recommended Motion

1. That the Town of Hanna enter a four-way partnership with Harvest Sky Economic Development Corporation, the Special Areas Board and 2123982 Alberta Ltd. to construct a spec home in the Town of Hanna (lot in the Fielding Place Subdivision); and

Further that the Town of Hanna match a one-time contribution from Harvest Sky Economic Development Corporation, Special Areas Board and 2123982 Alberta Ltd. up to a maximum of \$150,000 to fund the project with the funds derived from accumulated surplus; and

Agree that the partnership agreement include the following provisions:

- 2123982 Alberta Ltd. will provide a suitable design and cost to be approved by the partners
  - The Town of Hanna will waive both property taxes and Town utilities until such time as the property is sold
  - the expense of the project to be split equally by the four partners
  - that Harvest Sky Economic Development Corporation own the property until such time as it is sold
  - that the project will be completed within 1 year from the agreement being signed
2. That the Town of Hanna provide Harvest Sky Economic Development Corporation with \$2,500 to assist with the costs relating to producing a development opportunity proposal to be used to attract housing developers with the funds to be derived from the 2024 Operating Budget.

### Background

As Council is aware Administration was approached by a local builder inquiring if the Town of Hanna would be interested in having a spec house built either by themselves or in partnership. Council discussed this request at the April 24, 2024, Council Information



Meeting and passed a Resolution at this meeting stating, “That Council directs Administration to inquire if Harvest Sky Economic Development Corporation would be interested in managing the process to work with builders interested in building a spec home in Hanna. ”

Harvest Sky Economic Development Corporation (HSEDC) held a Special Meeting on May 28, 2024, to discuss the request from the Town of Hanna. At this meeting the Board passed the following Resolution, “That Harvest Sky Economic Development Corporation (Harvest Sky) send a request to the Town of Hanna and the Special Areas Board to enter into a four-way partnership with the builder that approached the Town of Hanna to construct a spec home on a lot in the Fielding Place subdivision.

As well that the partners will contribute equal amounts up to \$150,000 as either a cash contribution or a combination of cash, land and/or in-kind construction costs.

As well that the partnership agreement includes the following provisions:

- the builder will provide a suitable design and cost to be approved by the partners
- the request to the Town of Hanna includes a waiver of both property taxes and Town utilities until such time as the property is sold
- the expense of the project to be split equally by the four partners
- that Harvest Sky own the property until such time as it is sold
- that the project will be completed within 1 year from the agreement being signed

If all the partners agree the next step will be to develop a partnership agreement based on the provisions in the Recommended Motion.

With housing identified as a need across the region Harvest Sky has been talking with several stakeholders on how best to address the issue. It is believed that the next step is to create a Development Opportunity Proposal. The second request from HSEDC is for a contribution of \$2,500 to assist with the costs related to producing a development opportunity proposal to be used to attract housing developers. The Town of Hanna has funds in the 2024 Operating Budget to fund this request (Business and Communications – Contracted Professional Services).

## Communications

N/A



## Financial Implications

Operating:	<u>\$2,500</u>	Capital Cost:	<u>\$150,000</u>
Budget Available:	<u>\$2,500</u>	Budget Available:	<u>                    </u>
Unbudgeted Costs:	<u>                    </u>	Unbudgeted Costs:	<u>\$150,000</u>
Source of Funds:	<u>B &amp; C – Contracted Professional Services</u>	Source of Funds:	<u>Accumulated Surplus</u>

## Policy and/or Legislative Implications

N/A

## Attachments

1. Letter dated May 29, 2024, from Harvest Sky Economic Development Corporation
2. Harvest Sky Economic Development Corporation Housing Project – Information Sheet

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



**HARVEST SKY REGION**  
ECONOMIC DEVELOPMENT CORPORATION

May 29, 2024

Town of Hanna  
Box 430  
Hanna, AB; T0J1P0

Attn: Kim Neill, CAO

Re: Spec Home Partnership Request

Dear Kim,

At our May 28, 2024 Special Meeting, the Board of Harvest Sky Economic Development Corporation made the following motion in regards to a proposed spec home opportunity:

Secretary-Treasurer Veno moved that Harvest Sky Economic Development Corporation (Harvest Sky) send a request to the Town of Hanna and the Special Areas Board to enter into a four way partnership with the builder that approached the Town of Hanna to construct a spec home on a lot in the Fielding Place subdivision.

As well that the partners will contribute equal amounts up to \$150,000 as either a cash contribution or a combination of cash, land and/or in-kind construction costs.

As well that the partnership agreement includes the following provisions:

- the builder will provide a suitable design and cost to be approved by the partners
- the request to the Town of Hanna includes a waiver of both property taxes and Town utilities until such time as the property is sold
- the expense of the project to be split equally by the four partners
- that Harvest Sky own the property until such time as it is sold
- that the project will be completed within 1 year from the agreement being signed

Vice-President Beaudoin seconded the motion. Carried

I ask that you present the proposal of entering into a partnership with Harvest Sky to construct a spec home in Hanna to your council for a decision at your earliest convenience. Following a



**HARVEST SKY REGION**  
ECONOMIC DEVELOPMENT CORPORATION

successful motion from your council, I would ask that we set up a meeting with the other partners and the builder as soon as possible to form an agreement for constructing the home during this year's construction season.

I have attached a housing project proposal that outlines a few more details of both the spec home and land development plan that we have been working on, for your council. If you need further information about the project, please reach out to me for clarification.

Thank you for your consideration of the project.

Sincerely,

Mark Nikota  
Economic Development Manager

cc: Jordon Christianson, Special Areas Board Chair



To help stimulate further housing development, the Harvest Sky Economic Development Corporation (Harvest Sky) needs to shift from fostering economic development into direct investment in projects. Thus, Harvest Sky is embarking on a multi-staged housing initiative, with both short and long term projects.

## **Short Term Housing Project: Spec Housing**

**The Idea:** Partner with a local builder to construct a spec home (similar to the one story, 'retirement homes' that are currently being built in Hanna).

Like many rural areas in the province, the housing market in our region has strengthened over the past couple of years however builders are, rightfully so, unable or reluctant to take the risk of building homes based on speculation (building without a confirmed purchaser). Harvest Sky can be the conduit to help alleviate the risk to builders by funding the construction of a home to be sold upon completion.

**Timeline:** The home should be constructed immediately to take advantage of the current housing market.

**Location:** There are available lots in the Town of Hanna, in the Fielding Place subdivision.

**Financing:** Harvest Sky cannot fund a project of this magnitude on their own, nor should they take 100% of the risk for this type of a development project, therefore, partners are needed. Harvest Sky, together with the Town of Hanna (the Town) and the Special Areas Board (Special Areas) can share in the risk of the project by contributing equal funds to it. Harvest Sky has \$200,000 in unrestricted, reserve funds; a portion of which could go towards such a project. If the Town and Special Areas both contribute \$150,000 each, Harvest Sky could match that contribution, giving the project an initial \$450,000 fund with which to embark on a project. The Partners would share in any risk or potential reward when the home sells. Sale proceeds could also be retained to fund further projects after the home is sold. An agreement between the partners would need to be drawn up to outline the responsibilities of the project.

**Process:** There are a number of steps to make this project a reality.

1. The Harvest Sky Board has to approve the project as the funds were not previously set aside.

2. Both the Special Areas Board and the Town of Hanna Council need to approve the project and respective contributions to Harvest Sky. Funds would be kept separate from other Harvest Sky finances for proper accounting purposes.
3. Harvest Sky will need to purchase a lot from the Town of Hanna at a mutually agreed upon price. The purchase could also contain conditions such as a property tax waiver until the home is sold.
4. Harvest Sky will need to enter into a construction agreement with a local builder to design and construct the home.
5. Harvest Sky will need to enter into an agreement with a realtor to market and sell the home.
6. Harvest Sky would manage the project along with the builder and realtor, to get it to completion.

**Architect Rendering:**



## Long Term Housing Project: Land Development Plan

**The Idea:** Harvest Sky is currently working with partners to create a diverse housing plan in order to attract a developer. Harvest Sky has had discussions with a number of regional stakeholders such as local employers, service groups, municipalities and the real estate industry. Through these discussions, we have identified **a combined need for a minimum of 88 housing units**. These housing units come in a variety of needs ranging from single rental apartments to self-contained, accessible villas. By combining the needs in this fashion, we will find sufficient economies of scale to formulate a viable housing project.

The economies of scale of this project, when combined with potential incentives, will be used to attract a housing developer or builder. We will work with this developer to design and construct sufficient housing to fulfill our current, regional housing needs.

**Timeline:** The plan is currently being worked on; when it is complete it will be marketed as a development opportunity in order to attract a developer or builder.

**Location:** The initial proposal centers around an approximately 20 acre parcel of land in Hanna known as 'The ATCO camp land'.

**Financing:** As with the spec home project, Harvest Sky will need partners to help fund this plan. It would be appropriate for both the Town and Special Areas to also partner in this opportunity. **Harvest Sky is asking for an initial contribution of \$2500 from each of the partners to assist with costs related to formulating the development proposal.**

**Process:** Harvest Sky will formulate the development opportunity and share the project with all relevant stakeholders in the region, in order to effectively move the idea forward.

Date: June 11, 2024

Agenda Item No: 09.04

## Public Engagement Plan - By-Law 1035-2024 – The Animal Control Bylaw

### Recommended Motion

That Council approves the Public Engagement Plan as presented for Bylaw 1035-2024 – The Animal Control Bylaw and directs Administration to implement the plan as approved.

### Background

Council at the May 14, 2024, Regular Council Meeting passed first reading for Bylaw 1035-2024 – The Animal Control Bylaw.

Administration prepared a draft Public Engagement Plan for Council review and feedback at the May 29, 2024, Council Information Meeting. At that Meeting Council passed the following Resolution. “That Council accepts the Draft Public Engagement Plan for Bylaw 1035-2024 – The Animal Control Bylaw for information and directs Administration to bring the plan forward for Council approval at the June 11, 2024, Regular Council Meeting.

Highlights of this Bylaw include:

- An update to the existing Animal Control Bylaw to bring it to today's standards to meet all existing legislation and use new modern terminology.

#### Urban Hen

- A maximum of 4 hens per household
- Requirement to obtain a Premises Identification (PID) under the Animal Health Act
- Owner must complete an Urban Chicken Training Course or equivalent
- Town to approve the location and size of the coop or outdoor structure
- No Roosters
- Hen license fee - \$50/hen
- Appeal Process outlined in Bylaw



The Public Engagement Plan will take time to prepare as there are several information material pieces that need to be created and the staff person responsible for the preparation of the materials has several work priorities and is planning to take a significant portion of annual vacation in July. The months of July/August are typically not the best months to conduct public engagement.

If this plan is approved it anticipates that the public engagement will occur between August 19<sup>th</sup> and September 11<sup>th</sup> and would be brought back before Council for 2<sup>nd</sup> and possible 3<sup>rd</sup> reading of Bylaw 1035-2024 – The Animal Control Bylaw at the October 15, 2024, Regular Council Meeting.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A

### Attachments

1. Public Engagement Plan - Bylaw 1035-2024, the Animal Control Bylaw.



Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



May 14, 2024, Council gave first reading to Bylaw 1035-2024, Animal Control Bylaw. In 2017, Council was asked to consider legislation to allow property owners to raise hens within the Town boundaries. July 17, 2017 Council passed a resolution directing administration to implement a public engagement process, including a non-statutory Public Hearing in order to better understand the concerns and impact such a change would make.

Following this, Council advised Administration that it would be best to delay this process until after the upcoming fall election. There was no further discussion on this item until Jun 2023 where the concept was raised again to see if there was interest in revisiting the topic.

At the March 27, 2024 Council Information Meeting, Council was presented with a draft Animal Control Bylaw which includes a section on Urban Hens.

Administration recommends community involvement in this project and proposes the following Public Engagement Plan.

## Public Engagement Plan

May 29	Draft Public Engagement Plan shared with Council for review and input.
June 11	Public Engagement Plan presented to Council for approval.
June 12 – Aug 9	Research and prepare a communications plan which requires the following: <ul style="list-style-type: none"><li>• Research and understand the requirements of hen-keeping in urban environments as per Bylaw 1035-2024 and any provincial regulations.</li><li>• Research tools that are already in place to assist applicants with their application. Learn the process.</li><li>• Prepare press release</li><li>• Prepare one-page graphic highlighting the changes in the Animal Control Bylaw.</li><li>• Prepare a dedicated page on the Town of Hanna website pertaining specifically to the draft Animal Control Bylaw (<a href="http://hanna.ca/hens">hanna.ca/hens</a>)</li><li>• Prepare graphics for all marketing channels. (website, electronic newsletter, flyer, kiosks, social media)</li><li>• Research survey methodology and content.</li><li>• Prepare for the promotion of a public hearing, including agenda.</li></ul>
Aug 13	Specific Communications Timeline provided to Council which includes dates for website, survey and communication materials to be released to the different channels. Survey opens.
Aug 19	Implementation of Communication Plan begins according to the timeline provided Aug. 13.
Aug 28	Non-Statutory Public Hearing subject to Council approval.
Sept 11	Survey closes.
Sept 12 -20	Compile data and prepare a summary report.
Sept 25	Unofficial summary report provided to Council along with a revised Animal Control Bylaw for review and discussion.
Oct 15	Official What We Heard Report (redacted) comes before Council for acceptance. Bylaw comes before Council for second reading and possibly third reading.
Oct 16 ongoing	Application procedure, forms and licensing documents are prepared. Website ( <a href="http://hanna.ca/hens">hanna.ca/hens</a> ) is updated to include application and licensing process so everything is in place to begin issuing licenses.



If Council wishes to proceed with a non-statutory public hearing Date and time for public hearing is tentatively set for August 28, 2024 6:00 pm.

In order to proceed, with developing the plan it is important to know what Council's expectations for public engagement are and if there are any additional methods of collecting input and engaging the public that Council may want to consider. Note: Changes may impact the timeline provided.

Other methods of collecting input and engaging the public that Council may want to consider include. Note: changes may change the timeline provided.

- Temporary direct email address: i.e. [hens@hanna.ca](mailto:hens@hanna.ca)
- Pop-Up interactions at various locations
- Attendance at public events (Farmers Markets, July 1)
- Door knocking

DRAFT

Date: June 11, 2024

Agenda Item No: 09.05

## 2024 Capital Budget Amendment – Plow Truck Purchase

### Recommended Motion

That Council approves an increase to the 2024 Capital Budget in the amount of \$47,000.00 for the purchase of a new plow truck with the funds to be derived from accumulated surplus and directs Administration to accept the proposal from Freightliner in the amount of \$267,000 plus GST.

### Background

The approved 2024 Capital Budget allocated \$220,000 for the purchase of a new plow truck to replace the existing 2000 Freightliner model. Administration advertised a Request for Proposal for a new plow truck through the Alberta Purchasing Connection and received four proposals prior to the deadline of May 21, 2024. The four proposals received are identified below:

- |                       |   |           |   |   |
|-----------------------|---|-----------|---|---|
| 1. Freightliner       | - | \$267,000 | - | Would be available December 2024.                     |
| 2. International      | - | \$272,755 | - | Would not be ready until June of 2025.                |
| 3. Metro Ford         | - | \$262,171 | - | Ford 750 - Did not meet all specifications requested. |
| 4. Industrial Machine | - | 291,585   | - | Ford 750 - Did not meet all specifications requested. |

The 2024 Capital Budget proposed to fund the \$220,000 required for the Plow Truck purchase from Accumulated Surplus with a plan to repay the Accumulated Surplus in full over a five-year term (\$44,000 annually). If Council approves the purchase the Capital Budget for the plow truck will need to be increased to \$267,000 and the Operating Budget amended in future years 2025 – 2028 to \$55,750 to fully repay the amount borrowed internally.



The purchase of the plow truck will replace the 2000 Freightliner which is only used as a plow truck and will allow the new truck to be used in the summer months as well as a replacement for the 1979 Chevrolet 3 – Ton.

The plan would be to sell both the 2000 Freightliner Plow truck and the 1979 Chevrolet 3-ton once the new plow truck is in use. Any funds generated by these sales could be used to refund the reserve and reduce future contributions required to the reserve.

The Municipal Government Act (Section 248) (1) states that a municipality can only make an expenditure that is (a) included in an operating budget, interim operating budget, or capital budget or otherwise authorized by the Council, (b) for an emergency, or (c) legally required to be paid.

### Communications

N/A

### Financial Implications

Operating:	<u>          N/A          </u>	Capital Cost:	<u>          \$267,000          </u>
Budget Available:	<u>                                  </u>	Budget Available:	<u>          \$220,000          </u>
Unbudgeted Costs:	<u>                                  </u>	Unbudgeted Costs:	<u>          \$47,000          </u>
Source of Funds:	<u>                                  </u>	Source of Funds:	<u>          Accumulated Surplus          </u>

### Policy and/or Legislative Implications

N/A

### Attachments

N/A



Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Date: June 11, 2024

Agenda Item No: 09.06

## Disposal of Surplus Assets

### Recommended Motion

That Council authorize the Chief Administrative Officer to offer for sale and advertise locally, items determined to be surplus to the operation of the Town of Hanna on an “as is” basis, by sealed bids.

### Background

While cleaning up the Town of Hanna storage facilities it has been determined that there are some surplus items that Administration does not require anymore, nor do they think these items will be required in the future. Below please find the Surplus Equipment list:

- Adjustable Bench with arm and leg curl bar
- Brown round edge square stones
- Chain link fence and poles
- Duke Mfg. Convection Oven
- Grey retaining wall caps
- Grey retaining wall caps 2
- Grey round edge rectangle stones
- Grey S curve rectangle stones
- Grey zigzag stones
- Large grey rectangle stones
- Large landscaping stone
- Large landscaping stone 2
- Misc border stones
- Misc paving stones
- Misc paving stones 2
- Misc retaining wall caps
- Multi color round edge rectangle stones
- Red and grey square edge stones
- Red zigzag stones
- Retaining wall



- Rooftop exhaust fan
- Steam table
- VOIP cordless phones 3 total
- VOIP desk phones 25 total
- Weight bench
- John Deere ride on mower
- A few push mowers (no photos)

Administration recommends that the items be placed on display at the arena for a three - day period yet to be determined (sometime in July). Once dates are confirmed they will be advertised using all the Town of Hanna communication tools.

The Town of Hanna practice has been to advertise surplus items for sale with sealed bids being accepted.

### Communications

N/A

### Financial Implications

Operating:	<u>          N/A          </u>	Capital Cost:	<u>          N/A          </u>
Budget Available:	<u>                          </u>	Budget Available:	<u>                          </u>
Unbudgeted Costs:	<u>                          </u>	Unbudgeted Costs:	<u>                          </u>
Source of Funds:	<u>                          </u>	Source of Funds:	<u>                          </u>

### Policy and/or Legislative Implications

N/A

### Attachments

1. Photos of surplus equipment



Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Date: June 11, 2024

Agenda Item No: 09.07

## Council Information Meeting – Cancellation

### Recommended Motion

That Council approves the cancellation of the June 26, 2024, Council Information Meeting.

### Background

At the October 10, 2023, Organizational Meeting, a motion was passed to set the dates for the Council Information Meetings, which are scheduled for the last Wednesday of each month.

The June 2024 Council Information Session is scheduled for Wednesday June 26, 2024. Mayor Povaschuk is away on vacation for this meeting and as of this date Administration has nothing scheduled on the agenda.

If it is the preference of Council to hold the Information Meeting as scheduled, then there is no need for a resolution and Deputy Mayor Murphy will chair the meeting.

As the Council Information Session dates are set by a motion of Council, a motion is required to change the date or cancel the meetings.

### Communications

Council Information Meeting dates, time and location are communicated through the Town of Hanna Social Media Programs and advertised in the Hanna Herald.





### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

1. Town of Hanna Bylaw 1015-2021 – Council Procedural Bylaw

### Attachments

N/A

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

Date: June 11, 2024

Agenda Item No: 11.00

## Council Reports & Roundtable

### Recommended Motion

That Council accepts the Council Reports for information.

### Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

1. Mayor Povaschuk
2. Councillor Beaudoin
3. Councillor Crowle
4. Councillor Murphy
5. Councillor Olsen
6. Councillor Thuroo
7. Councillor Warwick

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

# Town of Hanna Council Reports & Roundtable 2024

Council Meeting Date: June 11, 2024

Prepared by: Councillor, Angie Warwick

Date: May 16, 2024

Time: 9:00 AM

**Meeting:** CF Meridian Futures (ZOOM)

Date: May 23, 2024

Time: 5:00 PM

**Meeting:** CAO Search Meeting

Date: May 29, 2024

Time: 8:30 AM

**Meeting:** Council Information Meeting

Date: June 4, 2024

Time: 11:00 AM

**Meeting:** Mayors Garden Party

Date: June 5, 2024

Time: 10:00 AM

**Meeting:** PEP Executive Meeting-Cypress Centre

Date: June 10, 2024

Time: 8:00 AM

**Meeting:** CF Investment Review

Date: June 11, 2024

Agenda Item No: 12.00

## Correspondence

### Recommended Motion

That Council accepts Correspondence items 12.01 – 12.06 for information.

### Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



## Policy and/or Legislative Implications

N/A

## Attachments

1. PLPSD Board Highlights April 23, 2024
2. Municipal Affairs - Minister McIver – Bill 20 Amendments Letter
3. Municipal Affairs Amendment – Bill 20 Fact Sheet
4. Municipal Affairs - Minister McIver – Town of Hanna 2024 LFGG Funding Letter
5. Minister of Mental Health and Addiction – Response to Family & Marriage Therapy Letter
6. MP Damien Kurek – Carbon Tax Impacts on Cost of Living

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

# BOARD HIGHLIGHTS

Board of Trustees Meeting

April 23, 2024

## **New Colony School Codes**

During the recent board meeting held on April 23, the Prairie Land Trustees passed a resolution to officially incorporate Wind River Colony School and East River Colony School into the Prairie Land Public School Division. This decision follows the division of Cloverleaf Colony and Starland Colony into the respective new schools. Wind River Colony School is set to welcome students starting May 28, while East River Colony School will commence operations at the beginning of the next academic year. With these additions, the division now encompasses 11 colony schools, 8 community schools, 1 outreach school, 2 faith-based alternative online schools, 1 faith-based alternative school, and 1 online academy. This expansion enhances the diversity and strengthens the sustainability of our rural division, affirming our role as a leader in rural education across Alberta.

## **Division Calendar Professional Development Days**

Following a recent calendar survey, which received strong support from parents and staff, emphasizing the value of ongoing professional development for educators, the superintendent outlined plans for additional professional development afternoons in the 2024-2025 school year. These sessions are scheduled for October 1 and December 3, 2024, as well as April 1 and May 6, 2025. To facilitate these professional development activities, early dismissal will be implemented at 12:30 p.m. on these dates. This initiative underscores our commitment to enhancing the skills and knowledge of our teachers within the Prairie Land Public School Division.

## **Special Areas Board Meeting**

On March 28, the Board Chair and superintendent of Prairie Land Public School Division presented to the Special Areas Board, highlighting both the successes and challenges our division currently faces. They discussed the growth of the division, noting increases in enrollment and the expansion of educational facilities, which have significantly contributed to our community's development. They also emphasized achievements in academic performance and the initiative of value-added programs that enrich student experiences and outcomes.

However, they also addressed critical challenges, such as staff retention, which remains a persistent issue due to the demanding nature of rural education environments. Transportation was highlighted as another significant hurdle, with the logistics of bussing in vast rural areas posing operational difficulties. Furthermore, the lack of adequate housing for teachers in rural communities was identified as a barrier to attracting and retaining qualified educators, impacting the stability and quality of education offered.

The presentation underscored the division's commitment to navigating these obstacles while continuing to deliver exceptional educational opportunities to our students.

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For additional information please contact: Cam McKeage, Superintendent of Schools, Prairie Land Public School Division 403.854.4481





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

May 24, 2024

Dear Chief Elected Official

As you are aware, I recently introduced Bill 20: the Municipal Affairs Statutes Amendment Act, 2024 which proposes to modify two key pieces of legislation for Alberta municipalities – the Municipal Government Act (MGA) and the Local Authorities Election Act (LAEA). The proposed legislation will help municipalities accelerate housing development, strengthen provincial oversight, and update the rules for local elections and locally elected officials.

Firstly, I want to recognize the passionate and constructive feedback I have received from the many mayors, reeves, councillors, and school board trustees across the province over the past few weeks. Your involvement and ardent commentary are a testament to your good work as public servants.

I've heard your concerns and at the May 23, 2024, Committee of the Whole, amendments to Bill 20 were tabled to further clarify the intent of this bill and ensure that locally elected municipal governments will continue to govern in response to the priorities and interests of their residents.

Bill 20 will maintain the municipal ability to govern affairs within local jurisdiction while allowing Cabinet to step in when municipal bylaw crosses into provincial jurisdiction. This will ensure that municipal councils remain focused on municipal issues that their constituents elected them to address. Cabinet's authority to intervene in municipal bylaws will be considered as a last resort; I anticipate that this power will be used very rarely, if ever. As you may know, the ability for the provincial government to repeal or amend bylaws, or dismiss councillors is not new, as municipalities receive their authority from the provincial government as laid out in Canada's Constitution and Alberta's MGA. While Bill 20 proposes to update the process for the provincial government to act more quickly in extenuating, urgent circumstances, these are not new powers.

These amendments will provide additional guardrails for when municipal bylaws can be repealed through the Cabinet process, and remove the direct ability for Cabinet to dismiss a councillor. Cabinet would retain the authority to have a vote of the electors on the potential removal of a councillor, putting this choice back into the hands of the voters.

We have also received a number of questions about some of the changes to the LAEA regarding fundraising. Bill 20 will also increase transparency in campaign financing. Under the old rules, the LAEA only regulated Third Party Advertisers (TPAs) who advertised for the promotion or opposition of a candidate during an election, with donations to such entities limited to a maximum of \$30,000 for all individuals, unions, and corporations. The proposed changes require TPAs who are interested in an issue (rather than a specific candidate) to register and report their finances. We are further proposing to restrict contributions to \$5,000, and for

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contributions to only be made by Albertans, Alberta companies, or Alberta unions. We are also proposing to further develop expense limits in the regulations.

Currently, municipal candidates are able to organize into political parties or slates without any rules around their organization. Adding rules around political parties will increase transparency for electors. Bill 20 will provide rules around enabling local candidates to identify with local political parties without direct affiliation to provincial or federal parties. I have publicly stated my intention to implement the option to include municipal political party affiliation on ballots only in the cities of Edmonton and Calgary. I will also note that any that no candidate will be required to join a political party - they will always remain voluntary and local.

I will continue to consider feedback as I bring Bill 20 through the legislative process. Alberta's government remains committed to fairness and due process and will continue working with local authorities to ensure Albertans have the effective local representation they deserve. Should the legislation pass, Municipal Affairs will be engaging with municipalities and stakeholders over the coming months to explain the changes Bill 20 will require at a local level, and develop regulations as required.

Please find enclosed the Bill 20 Fact Sheet, which can be found on the Government of Alberta website. This document offers clarifications on what Bill 20 means for municipalities and how the changes will impact municipal governments. For more information, please visit: [www.alberta.ca/strengthening-local-elections-and-councils](http://www.alberta.ca/strengthening-local-elections-and-councils).

Sincerely,

A handwritten signature in black ink that reads "Ric McIver". The signature is written in a cursive, flowing style.

Ric McIver  
Minister

Attachment: Bill 20 – Fact Sheet

# Bill 20 – *Municipal Affairs Statutes Amendment Act, 2024* (AMENDED)

The proposed *Municipal Affairs Statutes Amendment Act, 2024*, would make changes to two key pieces of municipal-related legislation: the *Local Authorities Elections Act (LAEA)* and the *Municipal Government Act (MGA)*.

- The **LAEA** establishes the framework for the conduct of elections in Alberta municipalities, school divisions, irrigation districts, and Metis Settlements.
- The **MGA** establishes the rules governing the conduct of local elected officials once on council, as well as the overall administration and operation of municipal authorities in Alberta.

**On May 23, 2024, amendments were tabled to more clearly outline the authorities to dismiss a councillor and repeal a bylaw.**

## Changes to local election rules under the LAEA

Proposed changes to the *LAEA* aim to add greater transparency to and trust in local election processes.

Description of Proposed Changes	Current Status
Align candidate eligibility criteria with councillor disqualification criteria in the <i>MGA</i> .	Candidates elected to council may face immediate disqualification due to misalignment with the <i>MGA</i> 's criteria.
Allow municipalities to require criminal record checks for candidates.	No provisions in place.
Allow union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year).	Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign.
Allow donations outside the local election year and require annual reporting of donations.	Donations outside of the campaign period (January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000 per year.
Require third-party advertisers interested in plebiscites to register and report finances. Only Albertans, Alberta companies and Alberta unions can contribute to issues-based third-party advertisers, up to a maximum of \$5,000.	The <i>LAEA</i> only regulates third-party advertising for the promotion or opposition of a candidate during an election. There is no reference to issue-based advertising.
Limit donations to third party advertisers to \$5,000 per election period, which begins May 1 of the election year.	The current donation limit is \$30,000 for all individuals, unions, and corporations.
Enable regulation-making authority to define local political parties. This approach will be piloted in Calgary and Edmonton.	No provisions in place to regulate political parties at the local level.
Repeal the municipal authority to develop a voters list.	Municipalities can prepare a voters list, which must be shared with all candidates.
Require municipalities to use the most current provincial register of electors from Elections Alberta.	A permanent electors register is an internal document that assists with the conduct of an election. Municipalities can choose to develop one or not.
Expand the use of special ballots while strengthening special ballot processes.	Special ballots can only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers.
Limit vouching to the ability to vouch for someone's address.	An elector can vouch for an individual's age, residence, and identity.
Repeal the ability for a candidate's official agent or scrutineer to object to an elector.	Candidate's official agents or scrutineers can object to an elector; however, the elector can still vote.
Enable regulation-making authority to postpone elections in emergencies.	No provisions in place to enable the Minister to postpone an election in the event of a natural disaster.

Prohibit automated voting equipment, such as electronic tabulators.	The <i>LAEA</i> permits municipalities, by bylaw, to process ballots by automated voting equipment.
Require recounts if requested by a candidate when the margin is within 0.5 percent of total votes.	Returning officers have discretion regarding recounts.
Clarifying rules and streamlining processes for scrutineers.	Concerns have been raised that the rules for scrutineers are not clear.

## Strengthening the accountability of local councils under the *MGA*

Proposed changes to the *MGA* will help ensure local councils and elected officials are mindful of the common interests of Albertans and held to greater account by the citizens who elected them.

Description of Proposed Changes	Current Status
Require a councillor's seat to become vacant upon disqualification.	Municipal councils or electors can only remove a disqualified councillor through the courts if they refuse to vacate their seat.
Require mandatory orientation training for councillors.	Training for councillors must be offered, but there is no requirement for the councillor to attend the training.
<b>AMENDED:</b> Allow Cabinet to remove a councillor by ordering a vote of the electors to determine whether the councillor should be removed. An elector vote to remove a councillor is limited to councillors who Cabinet consider to be unwilling, unable, or refusing to do the job for which they were elected, or if Cabinet considers such a vote to be in the public interest by taking into consideration illegal or unethical behaviour by a councillor.	Minister can only remove a sitting councillor through the municipal inspection process and only under very specific circumstances.
Allow elected officials to recuse themselves for real or perceived conflicts of interest.	Elected officials can only recuse themselves for matters in which they have a financial interest.
Make the Minister responsible for validating municipal recall petitions.	A municipality's chief administrative officer is responsible for validating recall petitions.
<b>AMENDED:</b> Enable Cabinet to require a municipality to amend or repeal a bylaw given specific requirements are met that allow Cabinet to intervene (including: the bylaw exceeds the scope of the <i>MGA</i> or otherwise exceeds the authority granted to a municipality under the <i>MGA</i> or any other statute, conflicts with the <i>MGA</i> or any other statute, is contrary to provincial policy, or contravenes the Constitution of Canada.	Cabinet may only intervene with respect to a land use bylaw or statutory plan.  No provisions exist.
Give Cabinet authority to direct a municipality to take specific action to protect public health and/or safety.	
Allow the Minister to outline joint use planning agreement criteria and requirements.	All criteria for these agreements are currently in the <i>MGA</i> .
Specify that the assessed person for an electric generation system is the operator.	There is a lack of clarity regarding who should be assessed for electrical generation systems.

## Accelerating housing development under the *MGA*

Affordable and attainable housing has become one of the most urgent concerns across the country, and Alberta's government is constantly searching for innovative ways to meet this challenge, including new tools for municipalities to leverage under the *MGA*.

Description of Proposed Changes	Current Status
Require municipalities to offer digital options for public hearings on planning and development and restrict them from holding extra hearings when not required by legislation.	No requirements in place for digital options. Municipalities can hold extra hearings beyond what's legislated.

Description of Proposed Changes	Current Status
Fully exempt non-profit subsidized affordable housing from property taxation.	No provisions in place.
Enable multi-year residential property tax incentives.	Municipalities may offer multi-year incentives for non-residential development, but not residential development.
Limit the ability of municipalities to require non-statutory studies as requirements for building and development permits.	No provisions in place.

## Next steps

Should the legislation pass, supporting regulations would be developed through stakeholder engagement with municipalities and other partners, which is expected to take place in late spring and summer of 2024. If passed, it is anticipated that the majority of the legislation would come into force upon proclamation. Provisions that have property tax implications retain a January 1, 2025, coming into force date.



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR114112

May 21, 2024

His Worship Danny Povaschuk  
Mayor  
Town of Hanna  
PO Box 430  
Hanna AB T0J 1P0

Dear Mayor Povaschuk:

Further to the information on Local Government Fiscal Framework (LGFF) funding announced on December 15, 2023, I am pleased to provide correspondence for your record confirming the 2024 LGFF Capital and LGFF Operating allocations for your community.

For the Town of Hanna:

- The 2024 LGFF Capital allocation is \$579,831.
  - This includes \$126,147 in needs-based funding allocated to local governments with a population less than 10,000 and a limited local assessment base.
- The 2024 LGFF Operating allocation is \$305,666.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2025, your community will be eligible for \$651,747. Information on 2026 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2022/23 and 2023/24 has been confirmed and applied to calculate 2026 program funding. LGFF Capital amounts will be published annually on the program website each fall.

Further information on LGFF funding for all local governments is available on the LGFF website at [www.alberta.ca/LGFF](http://www.alberta.ca/LGFF).

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The LGFF program represents the culmination of significant work between the Government of Alberta and local governments across the province, and I am pleased the program will further our partnership in building Alberta communities together. I look forward to working with your community, and every local government across Alberta, as we continue to build strong and prosperous communities together.

Sincerely,



Ric McIver  
Minister

cc: Kim Neill, Chief Administrative Officer, Town of Hanna

## FW: Rural Mental Health Supports

Doray Veno <doray@lynkscommunity.com>

Wed 5/29/2024 11:22 AM

To: Danny Povaschuk <dpovaschuk@hanna.ca>; swannstrom@starlandcounty.com <swannstrom@starlandcounty.com>; Jordon Christianson <Jordon.Christianson@specialareas.ab.ca>; Kim Neill <kneill@hanna.ca>; vernthuroo@yahoo.ca <vernthuroo@yahoo.ca>

Cc: Brittany Owens <bowens@anchorpsych.ca>; Peggy Rehill <rrehill@netago.ca>; Cindy Standing <standing@netago.ca>; Brenda Schnurer <brenda.schnurer@specialareas.ab.ca>; bviste@anchorpsych.ca <bviste@anchorpsych.ca>; Michele Toews <mtoews@hanna.ca>

Please see the below response, to letter we sent.

Thanks

Doray

**Doray Veno**

Executive Director

---

**From:** Minister of Mental Health and Addiction <MHA.Minister@gov.ab.ca>

**Sent:** Tuesday, May 28, 2024 2:52 PM

**To:** Doray Veno <doray@lynkscommunity.com>

**Cc:** Health Minister <Health.Minister@gov.ab.ca>; Minister of Treasury Board and Finance <tbf.minister@gov.ab.ca>

**Subject:** Rural Mental Health Supports

AR 8430

Dear Doray Veno:

Thank you for your email to Honourable Adriana LaGrange, Minister of Health, Honourable Nate Horner, Minister of Treasury Board and Finance, and me regarding mental health care supports in rural communities. As Minister of Mental Health and Addiction, I appreciate the opportunity to respond on behalf of the Government of Alberta.

I applaud your community for coming together to form a unique partnership to assist in the delivery of mental health care in the rural areas in and around Hanna and Starland County. I have shared your letter with ministry staff for their information.

It is my understanding Alberta Health Services' (AHS') Addiction and Mental Health (AMH) in Hanna has a weekly walk-in clinic that offers screening and single session therapy. This clinic is available to all individuals, including those with short-term challenges and long-term diagnosable mental health conditions. If a client's needs are better served by another service, the clinician will make efforts to help the individual access supports. AHS recognizes that in smaller communities there can be fewer options for counselling and works to support anyone seeking mental health care needs.

The Hanna AMH clinic currently has a clinician from Drumheller providing care to children and youth. The clinician is able to offer play therapy and sand tray therapy techniques with children and youth.

The Access AMH line (1-888-594-0211) is a telephone-based intake and admission service for all individuals in Central Alberta, which people can call independently or with supports to make this call.

To your concern about some residents feeling re-traumatized when seeking support, I invite you to contact Valerie Higgins, Executive Assistant, at [walerie.higgins@ahs.ca](mailto:walerie.higgins@ahs.ca) or 587-787-2926 to schedule a meeting with either Thomas Mountain, Senior Operating Officer/Interim Provincial Operations Lead, Addiction and Mental Health, or Sherri Allen, Central Zone AMH Lead, to discuss those concerns.



Currently, wait times for AHS AMH appointments are approximately one week for addiction counselling, one to two weeks for adult therapy, and four weeks for children's therapy. The frequency of appointments is based on an individual's care plan, which is co-developed between the client and therapist as part of their initial appointment(s).

Clinicians will work with individuals to schedule in accordance with the individual's co-developed care plan. If a client experiences crisis outside of the clinic hours, there are crisis phone lines available to provide support and, in event of urgent care needs, the emergency department is available. The Addiction Healthline and Mental Health Helpline are both available through [Valerie%20Higgins]Health Link (811). A team of registered mental health professionals can be reached 24 hours a day, seven days a week.

To address additional mental health training for practitioners, AHS offers online education to further enhance knowledge and skills of all AMH staff. In addition, AHS provides clinical supervision to staff to help enhance the skills they bring as part of their professional training.

Staff regularly attend the inter-agency meetings in the area as well as meeting regularly with the local Primary Care Networks. When privacy legislation allows it (typically based on client release of information), AHS AMH will work with other clinicians or care providers to promote a holistic care team for individuals who require such care.

Beyond AHS services, Alberta's government funds Counselling Alberta to provide affordable in-person and virtual mental health counselling services across Alberta. The Ministry of Mental Health and Addiction also provides funding to the Central Alberta Fetal Alcohol Spectrum Disorder Network for its Treaty 6 Wellbriety Movement. This program provides culturally based support to foster sobriety and wellness in indigenous clients, particularly those with Fetal Alcohol Spectrum Disorder and those returning to the community from a correctional institution, by providing navigational assistance and support to accessing community services. Hanna is one of the communities supported in this grant.

Mental Health and Addiction funds the Calgary Police Foundation's Integrated School Support Program (ISSP). The ISSP is a prevention-based initiative that provides intensive school-based wraparound supports for at-risk children in elementary schools, aged four to 12, and their families. Program supports consist of a positive police presence, on-site psychologist, access to a health clinician, physical education teacher, social worker, breakfast and lunch programs, and after-school programs. The ISSP currently operates in multiple communities and will be expanded to more in the province through Child and Youth Health Services Initiative funding. Hanna is one of the future sites to support.

Since becoming Minister of Mental Health and Addiction, I have heard from Albertans living with mental health conditions and their family members as they seek support in their treatment. That is why Alberta's government is working to ensure Albertans receive the mental health supports and services they require.

For the past five years, Alberta's government has been building a system of care that supports Albertans in their pursuit of recovery. The Alberta Recovery Model focuses on four main pillars, including prevention, intervention, treatment, and recovery to ensure there are multiple choices and pathways available to support Albertans' unique pursuit of treatment and recovery.

The new mental health and addiction organization, Recovery Alberta, will be responsible for the delivery of services currently delivered by AHS, focusing on supporting every Albertan living with mental illness and/or addiction in their pursuit of recovery, ensuring Albertans can access a full continuum of recovery-oriented supports that help them improve their overall wellbeing and sustain recovery, as well as improving mental health and addiction care for Albertans by further expanding access to treatment and recovery supports across Alberta. Recovery Alberta will continue to focus on the Alberta Recovery Model

and ensure best practices are used from around the world to support evidence-based treatment and recovery.

Thank you again for writing.

Sincerely,

Dan Williams, ECA  
Minister of Mental Health and Addiction

cc: Honourable Adriana LaGrange, Minister of Health  
Honourable Nate Horner, Minister of Treasury Board and Finance

Classification: Protected A



*Damien C. Kurek*

Member of Parliament  
Battle River—Crowfoot



Town of Hanna  
PO Box 430  
Hanna, AB, T0J 1P0  
Danny Povaschuk

Dear Danny Povaschuk,

Thank you for your leadership in Battle River-Crowfoot. I hope this email finds you well and know that my team and I are ready to work with you however we can.

The reason I am reaching out today is regarding the cost of living. As you know I have been vocal in talking about the impacts of the carbon tax on that. However, something that is often not considered is the cost of the carbon tax on other levels of Government. The recent 23% increase in the carbon tax, has made life more costly to everyday Canadians with the increase in the price of gas, groceries, and home heating, but these increases in costs are also something that affects you as a municipal Government. These increased costs end up being passed along to your ratepayers, our shared constituents. Attached along with this message is a letter addressed to Prime Minister Justin Trudeau regarding the carbon tax and its effect on the municipalities within the riding of Battle River—Crowfoot. If you are interested, I would encourage you to consider sending this (or a message like it) to the Prime Minister.

In a rural constituency such as ours, these increases are felt in a very real way. We must continue to work towards making life more affordable for the people of Hanna. And my colleagues and I in the Official Opposition want to make sure that municipalities have their voices (and the impacts) heard.

Please don't hesitate to reach out with any questions or concerns. Also, you are welcome to CC me if you choose to send this letter to Prime Minister Trudeau.

Sincerely,

Damien C. Kurek, MP  
Battle River—Crowfoot

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Dear Prime Minister Trudeau,

As you know, Canada is facing a significant cost-of-living crisis. Many people are simply unable to afford the basic necessities that they would have taken for granted just a few years ago.

Despite this, the Federal Government increased the carbon tax on April 1<sup>st</sup> by 23%. We are deeply concerned about the harm this increase will have on the people we serve in our communities.

In 2024, a Canadian family will already have to spend \$700 more for groceries than they had to last year, and the cost of gas and heating is forcing too many people to make impossible financial decisions. Food banks are reporting that they will have to handle an additional million visits this year on top of last year's record high, and a third of charities are expecting to have to turn hungry people away as they cannot keep up with demand.

The Federal Government should be working to find solutions to the affordability crisis, not making this difficult situation even worse.

For this reason, I am requesting you create a permanent carve-out for municipal governments in the Carbon Tax before people living in Hanna suffer even more. By doing so, you will demonstrate your commitment to making Canada a more affordable country for everyone.

We hope you seriously consider stopping your costly carbon tax on municipalities and work to achieve lower prices for all Canadians.

Sincerely,