

**TOWN OF HANNA**  
**REGULAR COUNCIL MEETING**  
**AGENDA**  
**August 13, 2024**

**1 CALL TO ORDER – 6:00 pm**

**2 ADOPTION OF THE AGENDA**

**3 DELEGATIONS**

3.01 Hanna Roundhouse Society - Roundhouse Road Encroachment

**4 PUBLIC PRESENTATION**

**5 ADOPTION OF MINUTES**

5.01 Minutes of the Regular Meeting of Council – July 9, 2024

5.02 Minutes of the Special Meeting of Council – July 31, 2024

5.03 Minutes of the Council Information Meeting – July 31, 2024

**6 FINANCE REPORTS**

6.01 Accounts Payable

6.02 Statement of Revenues & Expenses – July 2024

6.03 Budget Overview – July 2024

**7 COMMITTEE REPORTS**

7.1 Municipal Planning Commission Meeting – July 10, 2024

7.2 Municipal Planning Commission Meeting – August 1, 2024

**8 SENIOR ADMINISTRATIVE OFFICIALS' REPORTS**

8.01 Chief Administrative Officer

8.01.1 Community Services Facility Manager

8.01.2 Community Services Coordinator

8.02 Director of Business & Communication

8.03 Director of Public Works

**9 BUSINESS ITEMS**

- 9.01 BCWMC – Extended Producer Responsibility Agreement
- 9.02 Downtown Business Compensation
- 9.03 Municipal Enforcement Vehicle Purchase

**10 BYLAWS**

**11 COUNCIL REPORTS & ROUNDTABLE**

**12 CORRESPONDENCE ITEMS**

- 12.01 Minister of Municipal Affairs – Bill 20 Update
- 12.02 Minister of Municipal Affairs – Town of Hanna 2024 CCBF Funding Letter
- 12.03 Harvest Sky EDC – SAB Letter of Support HSEDC Spec Home

**13 CLOSED SESSION**

**14 ADJOURNMENT**

Date: August 13, 2024

Agenda Item No: 03.01

## Hanna Roundhouse Society – Roundhouse Road Encroachment

### Recommended Motion

That Council thanks the representatives of the Hanna Roundhouse Society for their presentation on the issues the Society is facing regarding Roundhouse Road, including the encroachment on Roundhouse Road and how residents are using Roundhouse Road to access private property.

### Background

Hanna Roundhouse Society representatives will be in attendance to provide a presentation on the issues the Society is facing regarding Roundhouse Road, including the encroachment on Roundhouse Road and how residents are using Roundhouse Road to access private property.

Council members are encouraged to ask questions or seek clarification on any item in the report.

### Communications

Highlights of the report may be communicated through the Town Social Media Programs.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



## Policy and/or Legislative Implications

N/A

## Attachments

1. Roundhouse Road – Encroachment Map

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



# Roundhouse Road - Encroachment



Date: August 13, 2024

Agenda Item No: 05.00

## Council Meeting Minutes

### Recommended Motion

That the Minutes of the Regular Meeting of Council held July 9, 2024, be adopted as presented.

That the Minutes of the Special Meeting of Council held July 31, 2024, be adopted as presented.

That the Minutes of the of the Information Meeting of Council held July 31, 2024, be adopted as presented.

### Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

### Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.



### Financial Implications

Operating: _____ N/A _____	Capital Cost: _____ N/A _____
Budget Available: _____	Budget Available: _____
Unbudgeted Costs: _____	Unbudgeted Costs: _____
Source of Funds: _____	Source of Funds: _____

### Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

### Attachments

1. Minutes of the Regular Meeting of Council – July 9, 2024
2. Minutes of the Special Meeting of Council – July 31, 2024
3. Minutes of the Information Meeting of Council – July 31, 2024

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



**TOWN OF HANNA  
REGULAR COUNCIL MEETING  
July 9, 2024**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, July 9, 2024 at 6:00 p.m. in the Town Council Chambers.

**Council Members Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin - through video conference  
Fred Crowle  
Sandra Murphy  
Kyle Olsen  
Vernon Thuroo  
Angie Warwick

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication  
Brent Olsen – Director of Public Works

**1.0 CALL TO ORDER**

Mayor Povaschuk called the meeting to order at 6:00 p.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Thuroo that the agenda for the July 9, 2024, Regular Council Meeting be adopted as amended. Addition of Business Item 09.06 Downtown Redevelopment Project – Concept Amendment.

Motion Carried.

**3.0 DELEGATIONS**

3.01 Hanna RCMP Detachment – 2023-2024 – 4<sup>th</sup> Quarter Report



158-2024  
Hanna RCMP – 4<sup>th</sup>  
Quarter Report

Moved by Councillor Crowle that Council thanks Sgt. Welsman, OIC Hanna Detachment, for the presentation of policing statistics 2023/2024 4<sup>th</sup> quarter (January – March 2024) and the update on the activities of the Hanna RCMP Detachment.

Motion Carried.

#### **4.0 PUBLIC PRESENTATION**

There was no one in attendance who wished to speak with Council.

#### **5.0 ADOPTION OF MINUTES**

##### **5.01 Minutes of the Regular Meeting of Council – June 11, 2024**

159-2024  
Regular Meeting  
Minutes

Moved by Councillor Murphy that the Minutes of the Regular Meeting of Council held June 11, 2024 be adopted as presented.

Motion Carried.

#### **6.0 FINANCE REPORTS**

##### **6.01 Accounts Payable**

160-2024  
Accounts Payable

Moved by Councillor Warwick that Council accepts the accounts payable listings for general account cheques 43113 - 43159, direct deposits 003116 - 003212, and Electronic Funds Transfer Batches 869 & 872 for information.

Motion Carried.

##### **6.02 Statement of Revenue & Expense – June 2024**

161-2024  
Statement of  
Revenues &  
Expenses

Moved by Councillor Murphy that Council accepts the Statement of Revenue & Expense Report for June 2024 for information.

Motion Carried.

6.03 Budget Overview – June 2024

162-2024  
Budget Overview

Moved by Councillor Olsen that Council accepts the Budget Overview for June 2024 for information.

Motion Carried.

6.04 Capital Budget Update – June 2024

163-2024  
Capital Budget  
Update

Moved by Councillor Thuroo that Council accepts the Capital Budget Update for June 2024 for information.

Motion Carried.

**7.0 COMMITTEE REPORTS**

Mayor Povaschuk called a recess at 6:36 p.m.

Mayor Povaschuk called the meeting to order at 6:46 p.m.

**8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS**

8.01 Chief Administrative Officer

8.01.1 Community Services Foreman

8.01.2 Community Services Coordinator

8.02 Director of Business & Communication

8.03 Director of Public Works

164-2024  
SAO Report

Moved by Councillor Thuroo that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

## 9.0 BUSINESS ITEMS

### 9.01 Emergency Management Report – 2024 – 2<sup>nd</sup> Quarter Report

165-2024  
Emergency  
Management Report  
– 2<sup>nd</sup> Quarter

Moved by Councillor Warwick that Council accepts the Town of Hanna Director of Emergency Management 2024 2<sup>nd</sup> Quarter Report (April – June) for information and thanks the Director of Emergency Management David Mohl for his presentation this evening.

Motion Carried.

### 9.02 Development Permit Report – 2024 – 2<sup>nd</sup> Quarter Report

166-2024  
Development Permit  
Report – 2<sup>nd</sup> Quarter

Moved by Councillor Warwick that Council accepts the Town of Hanna Development Permit Statistics Report for the 2024 2<sup>nd</sup> Quarter (April to June) for information and thanks Development Officer David Mohl for his presentation this evening.

Motion Carried.

### 9.03 Hanna Fire Department – 2024 – 2<sup>nd</sup> Quarter Report

167-2024  
Hanna Fire  
Department Report  
2<sup>nd</sup> Quarter

Moved by Councillor Murphy that Council accepts the Hanna Fire Department 2024 2<sup>nd</sup> Quarter Report (April – June) and thanks Fire Chief David Mohl for his presentation this evening.

Motion Carried.

### 9.04 Hanna Municipal Enforcement – 2024 – 2<sup>nd</sup> Quarter Report

168-2024  
Hanna Municipal  
Enforcement Report  
2<sup>nd</sup> Quarter

Moved by Councillor Thuroo that Council accepts the Hanna Municipal Enforcement Services 2024 2<sup>nd</sup> Quarter Report for the months of April – June 2024 as information and thanks Officer Raypold for her presentation.

Motion Carried.

9.05 Downtown Redevelopment Project -  
Business Compensation Discussion

169-2024  
DRP – Business  
Compensation

Moved by Councillor Olsen to direct Administration to bring back to Council a business compensation plan of a tax relief for those businesses affected by the downtown redevelopment plan.

Motion Carried.

9.06 Downtown Redevelopment Project  
Concept Amendment

170-2024  
DRP – Concept  
Amendment

Moved by Councillor Olsen That Council Authorize Administration to commit to work with any business owners interested in constructing a temporary patio structure on the street in front of their businesses on the 100 and 200 Blocks on 2<sup>nd</sup> Avenue West including design and cost.

Motion Carried.

Councillor Warwick abstained from voting for pecuniary purposes

**10.0 BYLAWS**

**11.0 COUNCIL REPORTS AND ROUNDTABLE**

171-2024  
Council Reports &  
Roundtable

Moved by Councillor Warwick that Council accepts the Council Reports for information.

Motion Carried.

**12.0 CORRESPONDENCE**

12.01 Minister of Transportation – Economic Corridors – Bridge Funding Approval

12.02 Strategic Transportation Infrastructure Program – Unsuccessful Application 2024

12.03 Minister of Municipal Affairs – Canada Community Building Fund – Letter to Chief Elected Officials

Town of Hanna  
Regular Council Meeting  
July 9, 2024  
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- 12.04 Alberta Municipalities 2024 – Conference Registration
- 12.05 AM Convention – Opportunity to Meet with Minister of Municipal Affairs
- 12.06 AJTMA 2024 Conference and AGM Invitation
- 12.07 Prairie Land Pride Newsletter – June 2024
- 12.08 Palliser Economic Partnership News

172-2024  
Correspondence

Moved by Councillor Crowle that Council accepts Correspondence items 12.01 to 12.08 for information.

Motion Carried.

Mayor Povaschuk called a recess at 8:10 p.m.

Mayor Povaschuk called the meeting to order at 8:20 p.m.

### **13.0 CLOSED SESSION**

173-2024  
Closed Session

Moved by Councillor Olsen that Council move to Closed Session at 8:20 p.m. to discuss the following agenda item.

Motion Carried.

#### **13.1 Personnel Matter as per FOIP Section 17**

174-2024  
Regular Session

Moved by Councillor Warwick that Council move to Regular Session at 9:17 p.m.

Motion Carried.

### **14.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 9:17 p.m.

Town of Hanna  
Regular Council Meeting  
July 9, 2024  
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These minutes approved this 13<sup>th</sup> day of August 2024.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Kim Neill



**TOWN OF HANNA  
SPECIAL COUNCIL MEETING  
July 31, 2024**

Minutes of a Special Meeting of the Council of the Town of Hanna held Wednesday, July 31, 2024 at 8:30 a.m. at the Town of Hanna Council Chambers.

**Councillors Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin  
Fred Crowle  
Sandra Murphy  
Kyle Olsen  
Vern Thuroo  
Angie Warwick

**Council Absent**

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication

**1.0 CALL TO ORDER**

Mayor Danny Povaschuk called the meeting to order at 8:32 a.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Thuroo that the agenda for the July 31, 2024 Special Council Meeting be adopted as presented.

Motion Carried.

**3.0 CLOSED SESSION**

Moved by Councillor Murphy that Council move to Closed Session at 8:33 a.m. to discuss the following agenda item.

Motion Carried.

3.01 Personnel Matter as per FOIP Section 17

177-2024  
Regular Session

Moved by Councillor Beaudoin that Council move to Regular Session at 8:41 a.m.

Motion Carried.

**4.0 BUSINESS ITEM**

4.01 Chief Administrative Officer Contract Ratification

178-2024  
Chief Administrative  
Officer Contract  
Ratification

Moved by Councillor Warwick that Council authorize the mayor to enter into an Employment Agreement between the Town of Hanna and Mr. Matthew Norburn to employ Mr. Matthew Norburn as the Chief Administrative Officer for the Town of Hanna effective September 3, 2024.

Motion Carried.

4.02 Chief Administrative Officer Appointment

179-2024  
Chief Administrative  
Officer Appointment

Moved by Councillor Crowle that Mr. Matthew Norburn be appointed Chief Administrative Officer for the Town of Hanna, effective September 3, 2024.

Motion Carried.

**5.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 8:45 a.m.

These minutes approved this 13<sup>th</sup> day of August 2024.

\_\_\_\_\_  
Mayor Danny Povaschuk

\_\_\_\_\_  
Chief Administrative Officer  
Kim Neil

**TOWN OF HANNA  
INFORMATION COUNCIL MEETING  
July 31, 2024**

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, July 31, 2024 at 8:30 a.m. at the Town of Hanna Council Chambers.

**Councillors Present:**

Mayor Danny Povaschuk  
Sandra Beaudoin  
Fred Crowle  
Sandra Murphy  
Kyle Olsen  
Vern Thuroo  
Angie Warwick

**Council Absent**

**Administration Present:**

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication

**1.0 CALL TO ORDER**

Mayor Danny Povaschuk called the meeting to order at 8:47 a.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Beaudoin that the agenda for the July 31, 2024 Information Council Meeting be adopted as presented.

Motion Carried.

**3.0 DELEGATIONS**

3.01 Common Ground Project Presentation

The University of Alberta Common Ground: Connecting Communities & Politics team of Dr. Jared Wesley, Alexandra Ballas & Roberto Mendoza were in attendance to present their project research.

181-2024  
Common Ground  
Project Presentation

Moved by Councillor Warwick that Council thanks Dr. Jared Wesley, Alexandra Ballas & Roberto Mendoza of the Common Ground Project Team for the presentation on the findings of their project research.

Motion Carried.

#### **4.0 PUBLIC PRESENTATION**

There was no one in attendance who wished to speak with Council.

#### **5.0 CHIEF ADMINISTRATIVE OFFICER REPORT**

Chief Administrative Officer Neill reviewed his report with Council.

182-2024  
Tri-plex washroom  
unlocked

Moved by Councillor Warick that Council direct Administration to have the tri-plex washroom facilities unlocked for daytime use; and that the washroom be monitored by staff.

Motion Defeated.

#### **6.0 BUSINESS ITEMS**

#### **7.0 COUNCIL ROUNDTABLE**

The Mayor and Councillors provided verbal reports regarding meetings or items of interest since the June 11, 2024, Regular Council Meeting.

#### **8.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 11:05 a.m.

Town of Hanna  
Information Council Meeting  
July 31, 2024  
Page 075:

These minutes approved this 13<sup>th</sup> day of August 2024.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Kim Neil

Date: August 13, 2024

Agenda Item No: 06.01

## Accounts Payable

### Recommended Motion

That Council accepts the accounts payable listings from the general account for information:

- Cheques 43160 - 043186
- Direct Deposits 003213 - 003291
- Electronic Funds Transfer – Batch Number 876 & 879

### Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques, direct deposits, and EFT's. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	





**Policy and/or Legislative Implications**

N/A

**Attachments**

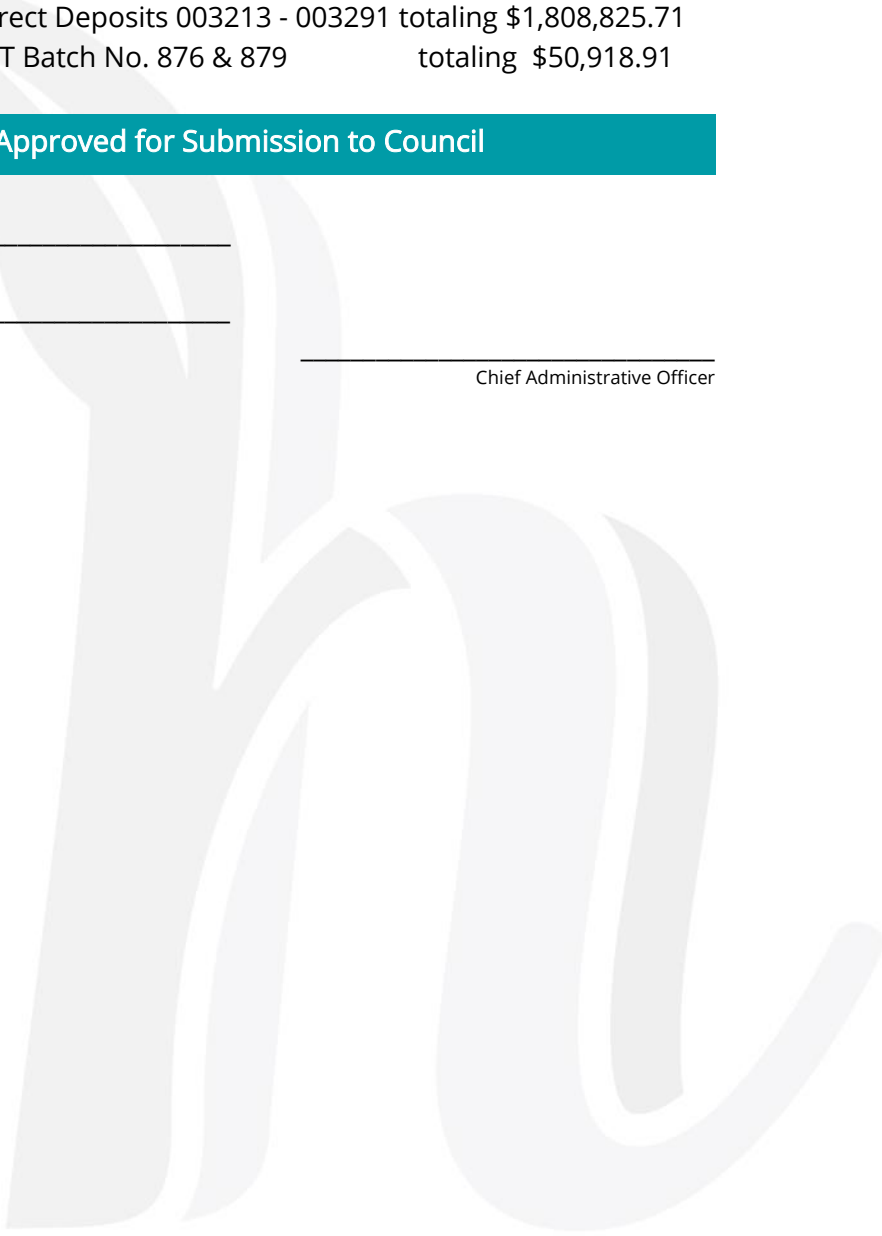
- 1. Accounts Payable Listing – Cheques 43160 - 043186 totaling \$205,443.23
- 2. Accounts Payable Listing – Direct Deposits 003213 - 003291 totaling \$1,808,825.71
- 3. Accounts Payable Listing – EFT Batch No. 876 & 879 totaling \$50,918.91

**Reviewed by and Approved for Submission to Council**

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Date: August 13, 2024

Agenda Item No: 06.02

## Statement of Revenue & Expense

### Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for July 2024 for information.

### Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2024 Operating and Capital budgets approved by Council at the May 14, 2024, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to July 31, 2024.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



## Policy and/or Legislative Implications

N/A

## Attachments

1. Statement of Revenue & Expense Report – July 2024

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 31/07/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>GENERAL MUNICIPAL</b>				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	2,458,967.03-	2,458,682.00-	285.03
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	938,529.19-	943,849.00-	5,319.81-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	70,838.96-	70,839.00-	0.04-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	1,306.65-	1,307.00-	0.35-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	151,896.49-	151,896.00-	0.49
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	92,507.91-	66,551.00-	25,956.91
PENALTY & COST ON TAX	1-01-0000-510	5,960.47-	19,695.00-	13,734.53-
CONCESSION & FRANCHISE	1-01-0000-540	294,199.28-	514,300.00-	220,100.72-
RETURN ON INVESTMENTS	1-01-0000-550	143,099.90-	262,000.00-	118,900.10-
TOTAL GENERAL MUNICIPAL 01:		4,157,305.88-	4,489,119.00-	331,813.12-
<b>COUNCIL REVENUE</b>				
COUNCIL OTHER REVENUE	1-11-0000-590	1,680.00-	0.00	1,680.00
TOTAL COUNCIL REVENUE 11:		1,680.00-	0.00	1,680.00
<b>GENERAL ADMINISTRATION</b>				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	7,319.19-	3,900.00-	3,419.19
ADMIN SOUVENIR	1-12-0000-419	361.86-	1,700.00-	1,338.14-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	9,025.00-	14,700.00-	5,675.00-
ADMIN OTHER REVENUE	1-12-0000-590	6,254.43-	10,000.00-	3,745.57-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	0.00	305,700.00-	305,700.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	600,000.00-	600,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	109,200.00-	109,200.00-
TOTAL GENERAL ADMINISTRATION 12:		22,960.48-	1,045,200.00-	1,022,239.52-
<b>POLICE</b>				
POLICE PROVINCIAL FINES	1-21-0000-530	1,198.88-	5,700.00-	4,501.12-
TOTAL POLICE:		1,198.88-	5,700.00-	4,501.12-
<b>SAFETY &amp; RISK MANAGEMENT</b>				
<b>FIRE</b>				
FIRE FIRE FIGHTING FEES	1-23-0000-410	32,535.00-	104,900.00-	72,365.00-
FIRE OTHER	1-23-0000-590	44,800.00-	220,000.00-	175,200.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	314,493.00-	314,493.00-
TOTAL FIRE:		77,335.00-	639,393.00-	562,058.00-
<b>FIRE - ECETP</b>				
FIRE - ECETP PROVINCIAL CONDITIONAL	1-23-0200-840	7,946.00-	7,900.00-	46.00
FIRE ECETP - DRAWN FROM SURPLUS	1-23-0200-920	0.00	12,592.00-	12,592.00-
FIRE - ECETP TOTAL:		7,946.00-	20,492.00-	12,546.00-
<b>BY-LAW ENFORCEMENT</b>				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	2,020.19-	3,000.00-	979.81-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	320.00-	500.00-	180.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	17,600.00-	18,000.00-	400.00-
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	150.00-	200.00-	50.00-
BY-LAW FINES	1-26-0000-530	0.00	1,000.00-	1,000.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
TOTAL BY-LAW ENFORCEMENT:		20,090.19-	23,200.00-	3,109.81-
<b>DOG CONTROL</b>				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	4,485.00-	4,700.00-	215.00-
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
TOTAL DOG CONTROL:		4,485.00-	4,800.00-	315.00-
<b>COMMON SERVICES</b>				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	400.00-	7,800.00-	7,400.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	3,164.70-	300.00-	2,864.70
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	13,500.00-	13,500.00-
TOTAL COMMON SERVICES:		3,564.70-	21,600.00-	18,035.30-
<b>STREETS &amp; ROADS</b>				
S & R OTHER REVENUE	1-32-0000-590	63,900.00-	0.00	63,900.00
S & R FEDERAL CONDITIONAL GRANT	1-32-0000-830	29,020.00-	4,194,074.00-	4,165,054.00-
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	740,029.00-	740,029.00-
S & R DRAWN FROM DEFERRED REVENUE -	1-32-0000-930	0.00	2,459,484.00-	2,459,484.00-
TOTAL STREETS & ROADS:		92,920.00-	7,393,587.00-	7,300,667.00-

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 31/07/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>AIRPORT</b>				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	4,900.00-	8,600.00-	3,700.00-
AIRPORT OTHER REVENUE	1-33-0000-590	97.26-	100.00-	2.74-
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	0.00	11,250.00-	11,250.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	16,440.00-	16,440.00-
	TOTAL AIRPORT:	4,997.26-	36,390.00-	31,392.74-
<b>WATER SUPPLY &amp; DISTRIBUTION</b>				
WATER SALE OF WATER	1-41-0000-410	534,521.22-	1,169,000.00-	634,478.78-
WATER SERVICE CHARGES	1-41-0000-413	1,050.00-	1,300.00-	250.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	20,970.68-	100,900.00-	79,929.32-
	TOTAL WATER SUPPLY & DISTRIBUTION:	556,541.90-	1,271,200.00-	714,658.10-
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	2,175.38-	0.00	2,175.38
	TOTAL WATER LINES & DISTRIBUTION:	2,175.38-	0.00	2,175.38
<b>SANITARY SEWERS</b>				
SEWER CHARGES	1-42-0000-410	128,965.07-	260,100.00-	131,134.93-
SEWER DRAWN FROM SURPLUS (OPERATING)	1-42-0000-920	0.00	10,000.00-	10,000.00-
	TOTAL SANITARY SEWERS:	128,965.07-	270,100.00-	141,134.93-
<b>GARBAGE COLLECTION &amp; DISPOSAL</b>				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	38,295.82-	74,300.00-	36,004.18-
GARBAGE OTHER REVENUE	1-43-0000-590	27.50-	0.00	27.50
	TOTAL GARBAGE COLLECTION & DISPOSAL:	38,323.32-	74,300.00-	35,976.68-
<b>BIG COUNTRY WASTE AUTHORITY</b>				
REGIONAL WASTE SITE FEES	1-44-0000-410	176,909.30-	353,800.00-	176,890.70-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	176,909.30-	353,900.00-	176,990.70-
<b>F.C.S.S.</b>				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	1,800.00-	1,800.00-
FCSS VAN RENTAL	1-51-0000-561	553.46-	1,000.00-	446.54-
FCSS DONATIONS	1-51-0000-591	0.00	1,000.00-	1,000.00-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	3,360.00-	3,400.00-	40.00-
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	70,379.19-	93,800.00-	23,420.81-
	TOTAL F.C.S.S.:	74,292.65-	101,000.00-	26,707.35-
<b>FCSS - YOUTH CLUB</b>				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	15,834.00-	15,834.00-
	TOTAL FCSS - YOUTH CLUB:	0.00	15,834.00-	15,834.00-
<b>CEMETERY</b>				
CEMETERY CHARGES	1-56-0000-410	4,800.00-	17,600.00-	12,800.00-
CEMETERY OTHER	1-56-0000-590	252.47-	400.00-	147.53-
CEMETERY DRAWN FROM DEFERRED REVENUE	1-56-0000-930	0.00	11,400.00-	11,400.00-
	TOTAL CEMETERY:	5,052.47-	29,400.00-	24,347.53-
<b>BUSINESS &amp; COMMUNICATIONS</b>				
BUS COM SALES OF GOODS AND SERVICES	1-61-0400-410	653.21-	0.00	653.21
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	5,000.00-	5,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	653.21-	5,000.00-	4,346.79-
<b>SUBDIVISION</b>				
SUBDIVISION SALE OF LAND	1-66-0000-400	37,142.86-	0.00	37,142.86
SUBDIVISION REVENUE	1-66-0000-590	2,470.00-	0.00	2,470.00
	TOTAL SUBDIVISION:	39,612.86-	0.00	39,612.86
<b>RECREATION &amp; PARKS FACILITIES</b>				
RECREATION SALES & SERVICE	1-72-0000-410	1,095.00-	1,890.00-	795.00-
RECREATION PROGRAM REVENUE	1-72-0000-430	3,992.60-	1,000.00-	2,992.60
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	51,146.00-	25,800.00-	25,346.00
RECREATION PROVINCIAL CONDITIONAL GR	1-72-0000-840	0.00	18,720.00-	18,720.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	10,000.00-	10,000.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	1,365.00-	7,400.00-	6,035.00-
	TOTAL RECREATION REVENUE:	57,598.60-	251,810.00-	194,211.40-

For All Revenue, Expense Accounts  
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
To 31/07/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>SWIMMING POOLS</b>				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	21,271.54-	23,600.00-	2,328.46-
POOL LESSON REGISTRATIONS	1-72-0100-411	37,525.17-	33,800.00-	3,725.17
POOL DAILY ADMISSIONS	1-72-0100-412	8,728.95-	13,700.00-	4,971.05-
POOL RETAIL SALES	1-72-0100-419	2,976.56-	3,900.00-	923.44-
POOL RENTAL REVENUE	1-72-0100-560	2,874.00-	7,000.00-	4,126.00-
POOL DONATIONS	1-72-0100-590	0.00	200.00-	200.00-
POOL DRAWN FROM RESERVES	1-72-0100-930	0.00	15,000.00-	15,000.00-
POOL OTHER REVENUE	1-72-0100-990	212.00-	0.00	212.00
	TOTAL SWIMMING POOLS:	73,588.22-	97,200.00-	23,611.78-
<b>ARENA</b>				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	10,996.08-	10,000.00-	996.08
ARENA RENTAL REVENUE	1-72-0200-560	41,502.25-	81,300.00-	39,797.75-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	1,455.00-	3,300.00-	1,845.00-
ARENA DONATIONS	1-72-0200-590	2,057.00-	0.00	2,057.00
	TOTAL ARENA:	56,010.33-	94,600.00-	38,589.67-
<b>CURLING RINK</b>				
CURLING RINK SALE OF SERVICES	1-72-0400-410	27,115.46-	51,400.00-	24,284.54-
CURLING RINK RENTAL REVENUE	1-72-0400-560	5,123.00-	9,300.00-	4,177.00-
CURLING RINK DRAWN FROM DEFERRED	1-72-0400-930	0.00	10,000.00-	10,000.00-
	CURLING RINK TOTAL:	32,238.46-	70,700.00-	38,461.54-
<b>BALL DIAMONDS</b>				
BALL DIAMOND REVENUE	1-72-0500-560	10,200.00-	4,300.00-	5,900.00
	TOTAL BALL DIAMONDS REVENUE:	10,200.00-	4,300.00-	5,900.00
<b>FOX LAKE &amp; HELMER DAM</b>				
FOX LAKE REVENUE	1-72-0700-410	2,700.47-	5,400.00-	2,699.53-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	9.50-	406.00-	396.50-
FOX LAKE RENTAL REVENUE	1-72-0700-560	48,488.00-	88,800.00-	40,312.00-
	TOTAL FOX LAKE & HELMER DAM:	51,197.97-	94,606.00-	43,408.03-
<b>PARKS</b>				
PARKS DRAWN FROM SURPLUS	1-72-0800-930	0.00	100,000.00-	100,000.00-
PARKS OTHER REVENUE	1-72-0800-990	1,183.23-	0.00	1,183.23
	TOTAL PARKS:	1,183.23-	100,000.00-	98,816.77-
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	7,330.00-	17,435.00-	10,105.00-
	TOTAL PLAYGROUND PROGRAM:	7,330.00-	17,435.00-	10,105.00-
<b>SOCCER FIELDS</b>				
SOCCER FIELDS REVENUE	1-72-1400-560	0.00	2,500.00-	2,500.00-
	TOTAL SOCCER FIELDS REVENUE:	0.00	2,500.00-	2,500.00-
<b>LIBRARY</b>				
LIBRARY DRAWN FROM SURPLUS (OPERATIN	1-74-0200-920	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
<b>REGIONAL COMMUNITY SERVICES CENTRE</b>				
RCSC RENTAL REVENUE	1-74-0800-560	6,890.23-	12,700.00-	5,809.77-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	0.00	20,000.00-	20,000.00-
RCSC OTHER	1-74-0800-590	400.45-	0.00	400.45
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	0.00	19,050.00-	19,050.00-
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	5,000.00-	5,000.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	20,769.26-	33,798.00-	13,028.74-
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	28,059.94-	90,548.00-	62,488.06-
<b>COMMUNITY CENTRE</b>				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	21,280.00-	29,717.00-	8,437.00-
COMMUNITY CENTRE OTHER	1-74-0900-990	508.45-	0.00	508.45
	TOTAL COMMUNITY CENTRE:	21,788.45-	29,717.00-	7,928.55-
<b>LIONS HALL</b>				
LIONS HALL RENTAL REVENUE	1-74-1000-560	2,100.00-	3,038.00-	938.00-
	LIONS HALL TOTAL:	2,100.00-	3,038.00-	938.00-
	TOTAL REVENUE:	5,758,304.75-	16,666,669.00-	10,908,364.25-



For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 31/07/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>COUNCIL</b>				
COUNCIL WAGES	2-11-0000-110	52,534.00	98,100.00	45,566.00
COUNCIL BENEFITS	2-11-0000-130	2,482.71	4,200.00	1,717.29
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	2,607.60	14,400.00	11,792.40
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	795.00	13,300.00	12,505.00
COUNCIL GOODS	2-11-0000-500	9,481.21	17,400.00	7,918.79
COUNCIL OTHER (ELECTION)	2-11-0000-990	0.00	1,000.00	1,000.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	8,342.95	2,500.00	5,842.95
	<b>TOTAL COUNCIL:</b>	<b>76,768.47</b>	<b>151,450.00</b>	<b>74,681.53</b>
<b>ADMINISTRATION</b>				
ADMINISTRATION SALARIES	2-12-0000-110	179,817.98	354,600.00	174,782.02
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	0.00	9,000.00	9,000.00
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	13,503.12	19,900.00	6,396.88
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	0.00	600.00	600.00
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	19,823.28	39,500.00	19,676.72
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	0.00	5,200.00	5,200.00
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	10,439.90	23,800.00	13,360.10
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	3,325.48	7,100.00	3,774.52
ADMINISTRATION STAFF TRAINING	2-12-0000-212	1,500.00	5,900.00	4,400.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	4,228.25	10,600.00	6,371.75
ADMINISTRATION TELEPHONE	2-12-0000-217	3,960.92	7,200.00	3,239.08
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	17,629.61	6,700.00	10,929.61
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	7,316.69	9,300.00	1,983.31
ADMINISTRATION AUDIT	2-12-0000-230	23,400.00	36,000.00	12,600.00
ADMINISTRATION LEGAL	2-12-0000-231	8,190.00	5,000.00	3,190.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	72,625.31	112,244.00	39,618.69
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	44,400.00	44,400.00	0.00
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	2,846.52	5,000.00	2,153.48
ADMINISTRATION INSURANCE	2-12-0000-274	18,828.94	19,760.00	931.06
ADMINISTRATION ASSESSOR	2-12-0000-280	26,654.78	50,400.00	23,745.22
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	550.00	1,000.00	450.00
ADMINISTRATION GOODS	2-12-0000-500	10,858.58	10,800.00	58.58
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	0.00	1,800.00	1,800.00
ADMINISTRATION POWER	2-12-0000-541	15,675.64	28,300.00	12,624.36
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	124,536.78	124,500.00	36.78
ADMINISTRATION BANK CHARGES	2-12-0000-810	3,668.64	6,000.00	2,331.36
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	800.38	1,340.00	539.62
ADMINISTRATION OTHER	2-12-0000-990	3,819.71	32,000.00	28,180.29
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	244.95	1,000.00	755.05
	<b>TOTAL ADMINISTRATION:</b>	<b>618,645.46</b>	<b>978,944.00</b>	<b>360,298.54</b>
<b>TAX RECOVERY PROPERTY</b>				
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	100.32	0.00	100.32
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	45.50	0.00	45.50
	<b>TOTAL TAX RECOVERY PROPERTY:</b>	<b>145.82</b>	<b>0.00</b>	<b>145.82</b>
<b>POLICE</b>				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	142,343.00	142,350.00	7.00
	<b>TOTAL POLICE:</b>	<b>142,343.00</b>	<b>142,350.00</b>	<b>7.00</b>
<b>SAFETY &amp; RISK MANAGEMENT</b>				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,000.00	2,000.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	810.30	1,950.00	1,139.70
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	950.03	1,200.00	249.97
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	0.00	1,100.00	1,100.00
	<b>TOTAL SAFETY &amp; RISK MANAGEMENT:</b>	<b>1,760.33</b>	<b>6,250.00</b>	<b>4,489.67</b>
<b>FIRE</b>				
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	134,000.00	134,000.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	1,861.37	9,600.00	7,738.63
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,500.00	20.00
FIRE TRAVEL	2-23-0000-211	5,348.73	7,000.00	1,651.27
FIRE TRAINING	2-23-0000-212	11,685.00	22,300.00	10,615.00
FIRE FREIGHT	2-23-0000-215	838.74	500.00	338.74
FIRE TELEPHONE	2-23-0000-217	3,697.98	7,100.00	3,402.02
FIRE ADVERTISING	2-23-0000-220	0.00	900.00	900.00
FIRE MEMBERSHIPS	2-23-0000-221	910.00	900.00	10.00

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 31/07/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
FIRE CONTRACTED SERVICES	2-23-0000-232	21,345.69	33,100.00	11,754.31
FIRE CONTRACTED REPAIRS	2-23-0000-250	5,272.05	14,000.00	8,727.95
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	0.00	5,000.00	5,000.00
FIRE INSURANCE	2-23-0000-274	21,892.96	22,990.00	1,097.04
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	11,478.95	20,215.00	8,736.05
FIRE PETROLEUM PRODUCTS	2-23-0000-521	2,460.31	9,900.00	7,439.69
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	200.00	200.00
FIRE HEATING	2-23-0000-540	9,267.70	11,900.00	2,632.30
FIRE POWER	2-23-0000-541	6,475.15	15,900.00	9,424.85
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	668.34	16,800.00	16,131.66
<b>TOTAL FIRE:</b>		<b>104,682.97</b>	<b>334,405.00</b>	<b>229,722.03</b>
<b>FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP</b>				
FIRE - ECETP TRAINING	2-23-0200-212	12,250.00	12,600.00	350.00
FIRE - ECETP CONTRACTED SERVICES	2-23-0200-232	400.00	0.00	400.00
FIRE - ECETP ADDED TO OPERATING RESE	2-23-0200-764	0.00	7,900.00	7,900.00
<b>TOTAL FIRE - ECETP:</b>		<b>12,650.00</b>	<b>20,500.00</b>	<b>7,850.00</b>
<b>EMERGENCY SERVICES</b>				
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	2,000.00	2,000.00
EMERGENCY SERVICES CONTRACTED SERVI	2-24-0000-232	6,066.69	10,400.00	4,333.31
EMERGENCY SERVICES GOODS	2-24-0000-500	0.00	900.00	900.00
<b>TOTAL EMERGENCY SERVICES:</b>		<b>6,066.69</b>	<b>13,300.00</b>	<b>7,233.31</b>
<b>BY-LAW ENFORCEMENT</b>				
BYLAW STAFF TRAVEL	2-26-0000-211	0.00	1,000.00	1,000.00
BYLAW STAFF TRAINING	2-26-0000-212	0.00	1,000.00	1,000.00
BYLAW FREIGHT	2-26-0000-215	584.00	700.00	116.00
BYLAW TELEPHONE	2-26-0000-217	637.24	1,190.00	552.76
BYLAW ADVERTISING	2-26-0000-220	623.35	1,000.00	376.65
BYLAW MEMBERSHIP	2-26-0000-221	1,003.57	200.00	803.57
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	27,727.38	47,800.00	20,072.62
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	50.00	400.00	350.00
BYLAW INSURANCE	2-26-0000-274	523.00	550.00	27.00
BYLAW GOODS	2-26-0000-500	3,640.49	2,500.00	1,140.49
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	178.88	1,200.00	1,021.12
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	2,020.20	3,000.00	979.80
<b>TOTAL BY-LAW ENFORCEMENT:</b>		<b>36,988.11</b>	<b>60,540.00</b>	<b>23,551.89</b>
<b>DOG CONTROL</b>				
DOG CONTROL POSTAGE	2-28-0000-215	606.11	700.00	93.89
DOG CONTROL ADVERTISING	2-28-0000-220	0.00	300.00	300.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,199.82	1,500.00	300.18
DOG CONTROL GOODS	2-28-0000-500	270.75	600.00	329.25
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	10,000.00	10,000.00	0.00
<b>TOTAL DOG CONTROL:</b>		<b>12,076.68</b>	<b>13,100.00</b>	<b>1,023.32</b>
<b>COMMON SERVICES</b>				
COMMON SERVICES SALARIES	2-31-0000-110	139,146.00	252,200.00	113,054.00
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	2,628.88	3,700.00	1,071.12
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	10,515.27	19,300.00	8,784.73
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	103.75	300.00	196.25
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	21,546.28	43,300.00	21,753.72
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	434.83	1,500.00	1,065.17
COMMON SERVICES FREIGHT	2-31-0000-215	764.56	1,800.00	1,035.44
COMMON SERVICES TELEPHONE	2-31-0000-217	3,007.28	4,600.00	1,592.72
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	0.00	700.00	700.00
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	6,460.16	2,800.00	3,660.16
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	34,923.21	33,000.00	1,923.21
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	11,449.50	10,000.00	1,449.50
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	24,039.70	24,500.00	460.30
COMMON SERVICES INSURANCE	2-31-0000-274	31,585.04	33,610.00	2,024.96
COMMON SERVICES GOODS	2-31-0000-500	11,925.84	21,530.00	9,604.16
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	22,379.39	50,200.00	27,820.61
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	834.68	15,700.00	14,865.32
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	9,000.94	15,600.00	6,599.06
COMMON SERVICES HEATING	2-31-0000-540	11,402.27	22,000.00	10,597.73
COMMON SERVICES POWER	2-31-0000-541	8,722.63	18,400.00	9,677.37

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
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Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERVICES ADDED TO OPER RESERV	2-31-0000-764	0.00	41,780.00	41,780.00
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	1,619.04	3,000.00	1,380.96
	TOTAL COMMON SERVICES:	352,489.25	620,020.00	267,530.75
<b>STREETS &amp; ROADS</b>				
S & R SALARIES	2-32-0000-110	42,756.42	87,500.00	44,743.58
S & R SEASONAL SALARIES	2-32-0000-111	2,521.44	5,500.00	2,978.56
S & R BENEFITS	2-32-0000-130	3,527.75	6,400.00	2,872.25
S & R SEASONAL BENEFITS	2-32-0000-131	95.20	400.00	304.80
S & R NON T4 BENEFITS	2-32-0000-133	6,389.71	14,400.00	8,010.29
S & R FREIGHT	2-32-0000-215	133.82	1,200.00	1,066.18
S & R CONTRACTED SERVICES	2-32-0000-232	0.00	15,000.00	15,000.00
S & R CONTRACTED REPAIRS	2-32-0000-250	63,013.26	165,000.00	101,986.74
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	2,728.76	5,000.00	2,271.24
S & R VEHICLE REPAIRS	2-32-0000-255	350.00	1,500.00	1,150.00
S & R GOODS	2-32-0000-500	19,553.39	30,500.00	10,946.61
S & R EQUIPMENT GOODS	2-32-0000-522	4,213.17	5,600.00	1,386.83
S & R VEHICLE MAINTENANCE	2-32-0000-523	43.04	2,500.00	2,456.96
S & R STREET LIGHTS	2-32-0000-553	54,071.11	128,000.00	73,928.89
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	584,890.00	584,890.00
S & R ADDED TO OPERATING RESERVE	2-32-0000-764	0.00	246,300.00	246,300.00
	TOTAL STREETS & ROADS:	199,397.07	1,299,690.00	1,100,292.93
<b>AIRPORT</b>				
AIRPORT SALARIES	2-33-0000-110	2,344.13	2,200.00	144.13-
AIRPORT SEASONAL SALARIES	2-33-0000-111	1,050.92	3,600.00	2,549.08
AIRPORT BENEFITS	2-33-0000-130	190.15	200.00	9.85
AIRPORT SEASONAL BENEFITS	2-33-0000-131	38.97	300.00	261.03
AIRPORT NON T-4 BENEFITS	2-33-0000-133	392.57	400.00	7.43
AIRPORT FREIGHT	2-33-0000-215	0.00	100.00	100.00
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	49.17	50.00	0.83
AIRPORT CONTRACTED SERVICES	2-33-0000-232	4,568.34	2,100.00	2,468.34-
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	4,213.60	2,300.00	1,913.60-
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	5,214.63	5,480.00	265.37
AIRPORT GOODS	2-33-0000-500	270.67	1,500.00	1,229.33
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,136.26	2,400.00	1,263.74
AIRPORT POWER	2-33-0000-541	3,108.65	11,400.00	8,291.35
AIRPORT WATER & SEWER	2-33-0000-542	240.00	500.00	260.00
	TOTAL AIRPORT:	22,818.06	32,830.00	10,011.94
<b>WATER PLANT</b>				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	396,976.86	906,600.00	509,623.14
WATER PLANT POWER	2-41-0100-541	13,055.62	32,600.00	19,544.38
	TOTAL WATER PLANT:	410,032.48	939,200.00	529,167.52
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES SALARIES	2-41-0200-110	60,212.84	143,900.00	83,687.16
WATER LINES SEASONAL SALARIES	2-41-0200-111	959.48	3,000.00	2,040.52
WATER LINES BENEFITS	2-41-0200-130	4,934.88	12,000.00	7,065.12
WATER LINES SEASONAL BENEFITS	2-41-0200-131	63.48	200.00	136.52
WATER LINES NON T4 BENEFITS	2-41-0200-133	9,163.69	25,200.00	16,036.31
WATER LINES TRAVEL & TRAINING	2-41-0200-211	6,158.60	7,000.00	841.40
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	3,377.44	9,200.00	5,822.56
WATER LINES ADVERTISING	2-41-0200-220	0.00	1,000.00	1,000.00
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	5,186.44	9,300.00	4,113.56
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	15,260.00	35,000.00	19,740.00
WATER LINES GOODS	2-41-0200-500	19,738.93	20,000.00	261.07
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
	TOTAL WATER LINES & DISTRIBUTION:	125,055.78	315,800.00	190,744.22
<b>SANITARY SEWERS</b>				
SEWERS SALARIES	2-42-0000-110	20,390.68	29,700.00	9,309.32
SEWERS SEASONAL SALARIES	2-42-0000-111	1,014.56	0.00	1,014.56-
SEWERS BENEFITS	2-42-0000-130	1,832.85	2,300.00	467.15
SEWERS SEASONAL BENEFITS	2-42-0000-131	54.96	0.00	54.96-
SEWERS NON T4 BENEFITS	2-42-0000-133	3,635.72	5,200.00	1,564.28
SEWERS FREIGHT & POSTAGE	2-42-0000-215	0.00	500.00	500.00
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	896.22	1,800.00	903.78

For All Revenue, Expense Accounts  
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Description	Account	YTD Actual	YTD Budget	YTD Variance
SEWERS CONTRACTED REPAIRS	2-42-0000-250	34,663.79	60,000.00	25,336.21
SEWERS INSURANCE	2-42-0000-274	4,359.11	4,580.00	220.89
SEWERS GOODS	2-42-0000-500	2,382.14	32,000.00	29,617.86
SEWERS HEATING	2-42-0000-540	879.31	1,500.00	620.69
SEWERS POWER	2-42-0000-541	5,154.70	13,300.00	8,145.30
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	75,264.04	200,880.00	125,615.96
<b>GARBAGE</b>				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	43,500.00	75,400.00	31,900.00
GARBAGE GOODS	2-43-0000-500	0.00	300.00	300.00
	TOTAL GARBAGE:	43,500.00	75,700.00	32,200.00
<b>REGIONAL WASTE</b>				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	250,916.16	334,400.00	83,483.84
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	19,400.00	19,400.00
	TOTAL REGIONAL WASTE SYSTEM:	250,916.16	353,800.00	102,883.84
<b>FCSS</b>				
FCSS SALARIES	2-51-0100-110	3,121.24	5,400.00	2,278.76
FCSS BENEFITS	2-51-0100-130	281.13	500.00	218.87
FCSS NON T4 BENEFITS	2-51-0100-133	778.16	1,100.00	321.84
FCSS TRAVEL	2-51-0100-211	1,317.88	1,000.00	317.88
FCSS TRAINING	2-51-0100-212	219.05	700.00	480.95
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	0.00	900.00	900.00
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	120.00	500.00	380.00
FCSS CONTRACTED PROFESSIONAL SERVICE	2-51-0100-232	13,125.00	22,800.00	9,675.00
FCSS INSURANCE	2-51-0100-274	11.00	11.00	0.00
FCSS GOODS	2-51-0100-500	0.00	2,100.00	2,100.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	310.08	610.00	299.92
	TOTAL FCSS:	19,553.54	35,921.00	16,367.46
<b>FCSS COORDINATOR</b>				
COORDINATOR SALARIES	2-51-0200-110	6,242.58	10,800.00	4,557.42
COORDINATOR BENEFITS	2-51-0200-130	534.09	1,000.00	465.91
COORDINATOR NON T4 BENEFITS	2-51-0200-133	1,342.48	2,300.00	957.52
COORDINATOR TRAVEL	2-51-0200-211	285.71	1,200.00	914.29
COORDINATOR TRAINING	2-51-0200-212	0.00	700.00	700.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	270.00	300.00	30.00
COORDINATOR TELEPHONE	2-51-0200-217	171.42	400.00	228.58
COORDINATOR ADVERTISING	2-51-0200-220	0.00	2,800.00	2,800.00
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	0.00	100.00	100.00
COORDINATOR CONTRACTED PROFESSIONAL	2-51-0200-232	11,250.00	19,500.00	8,250.00
COORDINATOR GOODS	2-51-0200-500	2,700.24	1,200.00	1,500.24
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	66,695.52	99,800.00	33,104.48
	TOTAL COORDINATOR:	89,492.04	140,100.00	50,607.96
<b>YOUTH CLUB SUPPORT</b>				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	3,121.24	5,400.00	2,278.76
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	267.05	500.00	232.95
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	671.23	1,100.00	428.77
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	0.00	2,500.00	2,500.00
FCSS YOUTH CLUB SUPPORT PROFESSIONAL	2-51-0300-232	5,625.00	9,800.00	4,175.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	0.00	700.00	700.00
	TOTAL FCSS YOUTH CLUB SUPPORT:	9,684.52	20,000.00	10,315.48
<b>COMMUNITY SERVICES VANS</b>				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	390.00	500.00	110.00
CSD VAN INSURANCE	2-51-0500-274	3,483.00	3,660.00	177.00
CSD VAN GOODS	2-51-0500-500	0.00	100.00	100.00
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	5.66	800.00	794.34
	TOTAL COMMUNITY SERVICES VANS:	3,878.66	5,160.00	1,281.34
<b>CEMETERY</b>				
CEMETERY SALARIES	2-56-0000-110	4,203.86	9,200.00	4,996.14
CEMETERY SEASONAL SALARIES	2-56-0000-111	4,062.76	6,000.00	1,937.24
CEMETERY BENEFITS	2-56-0000-130	317.86	800.00	482.14
CEMETERY SEASONAL BENEFITS	2-56-0000-131	193.87	400.00	206.13

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 Zero Balance Accounts NOT Included

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 To 31/07/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
CEMETERY NON T-4 BENEFITS	2-56-0000-133	745.11	1,700.00	954.89
CEMETERY ADVERTISING	2-56-0000-220	0.00	100.00	100.00
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	639.90	4,200.00	3,560.10
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	26.40	30.00	3.60
CEMETERY GOODS	2-56-0000-500	887.20	5,000.00	4,112.80
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	25.72	700.00	674.28
	TOTAL CEMETERY:	11,102.68	29,630.00	18,527.32
<b>MUNICIPAL PLANNING COMMISSION</b>				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
<b>COMMERCIAL OFFICE BUILDING</b>				
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	1,134.13	0.00	1,134.13-
COMMERCIAL OFFICE HEATING	2-61-0200-540	542.24	0.00	542.24-
COMMERCIAL OFFICE POWER	2-61-0200-541	310.47-	0.00	310.47
	TOTAL COMMERCIAL OFFICE BUILDING:	1,365.90	0.00	1,365.90-
<b>TOURISM</b>				
TOURISM SALARIES	2-61-0300-110	12,528.83	22,100.00	9,571.17
TOURISM BENEFITS	2-61-0300-130	970.19	1,800.00	829.81
TOURISM NON T4 BENEFITS	2-61-0300-133	1,631.04	3,800.00	2,168.96
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	500.00	230.00
TOURISM ADVERTISING	2-61-0300-220	587.66	2,000.00	1,412.34
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
	TOTAL TOURISM:	15,987.72	30,800.00	14,812.28
<b>BUSINESS &amp; COMMUNICATIONS</b>				
B & C SALARIES	2-61-0400-110	50,113.86	88,200.00	38,086.14
B & C BENEFITS	2-61-0400-130	3,880.88	7,200.00	3,319.12
B & C NON T4 BENEFIT	2-61-0400-133	6,523.72	15,400.00	8,876.28
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	0.00	1,000.00	1,000.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	485.70	1,100.00	614.30
B & C ADVERTISING & PRINTING	2-61-0400-220	0.00	1,800.00	1,800.00
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,401.70	3,400.00	1.70-
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	10,624.08-	49,000.00	59,624.08
B & C INSURANCE	2-61-0400-274	145.23	150.00	4.77
B & C GOODS	2-61-0400-500	2,247.73	2,500.00	252.27
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	1,377.03	4,500.00	3,122.97
	TOTAL BUSINESS & COMMUNICATIONS:	57,821.77	176,050.00	118,228.23
<b>VISITOR INFORMATION CENTRE</b>				
VIC SALARIES	2-62-0000-110	697.93	2,700.00	2,002.07
VIC SEASONAL SALARIES	2-62-0000-111	198.64	1,200.00	1,001.36
VIC BENEFITS	2-62-0000-130	60.41	200.00	139.59
VIC SEASONAL BENEFITS	2-62-0000-131	10.06	100.00	89.94
VIC NON T4 BENEFITS	2-62-0000-133	107.87	500.00	392.13
VIC TELEPHONES	2-62-0000-217	216.65	400.00	183.35
VIC ADVERTISING & PRINTING	2-62-0000-220	0.00	900.00	900.00
VIC CONTRACTED SERVICES	2-62-0000-232	294.00	1,200.00	906.00
VIC CONTRACTED REPAIR	2-62-0000-250	57.00	1,000.00	943.00
VIC INSURANCE	2-62-0000-274	1,294.18	1,360.00	65.82
VIC GOODS	2-62-0000-500	749.30	2,000.00	1,250.70
VIC HEATING	2-62-0000-540	879.31	1,500.00	620.69
VIC POWER	2-62-0000-541	918.02	3,000.00	2,081.98
VIC WATER	2-62-0000-963	1,457.34	4,100.00	2,642.66
	TOTAL VISITOR INFORMATION CENTRE:	6,940.71	20,160.00	13,219.29
<b>SUBDIVISION</b>				
SUBDIVISION OTHER	2-66-0000-990	708.33	0.00	708.33-
	TOTAL SUBDIVISION:	708.33	0.00	708.33-
<b>COMMUNITY SERVICES BOARD</b>				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00

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Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>TOTAL COMMUNITY SERVICES BOARD:</b>		0.00	3,500.00	3,500.00
<b>RECREATION</b>				
RECREATION SALARIES	2-72-0000-110	12,805.51	10,800.00	2,005.51-
RECREATION SEASONAL SALARIES	2-72-0000-111	0.00	10,500.00	10,500.00
RECREATION BENEFITS	2-72-0000-130	971.61	1,000.00	28.39
RECREATION SEASONAL BENEFITS	2-72-0000-131	0.00	700.00	700.00
RECREATION NON T4 BENEFITS	2-72-0000-133	2,337.90	2,300.00	37.90-
RECREATION TRAVEL	2-72-0000-211	0.00	1,800.00	1,800.00
RECREATION TRAINING	2-72-0000-212	2,107.90	3,100.00	992.10
RECREATION FREIGHT & POSTAGE	2-72-0000-215	270.00	300.00	30.00
RECREATION TELEPHONE	2-72-0000-217	685.70	1,900.00	1,214.30
RECREATION ADVERTISING	2-72-0000-220	0.00	2,800.00	2,800.00
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	541.00	900.00	359.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	9,928.44	24,000.00	14,071.56
RECREATION INSURANCE	2-72-0000-274	12,044.50	12,650.00	605.50
RECREATION GOODS	2-72-0000-500	538.25	1,200.00	661.75
RECREATION PROGRAM EXPENSES	2-72-0000-510	4,122.57	1,000.00	3,122.57-
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	402.43	2,400.00	1,997.57
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	150.56	300.00	149.44
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION OTHER	2-72-0000-990	0.00	5,800.00	5,800.00
<b>TOTAL RECREATION:</b>		46,906.37	173,450.00	126,543.63
<b>SWIMMING &amp; WADING POOLS</b>				
POOLS SALARIES	2-72-0100-110	8,155.84	14,700.00	6,544.16
POOL SEASONAL SALARIES	2-72-0100-111	103,494.87	118,800.00	15,305.13
POOLS BENEFITS	2-72-0100-130	741.35	1,300.00	558.65
POOL SEASONAL BENEFITS	2-72-0100-131	4,485.96	8,200.00	3,714.04
POOLS NON T-4 BENEFITS	2-72-0100-133	1,570.48	2,700.00	1,129.52
POOLS TRAVEL	2-72-0100-211	40.00	1,000.00	960.00
POOLS TRAINING	2-72-0100-212	234.28	1,000.00	765.72
POOLS FREIGHT & POSTAGE	2-72-0100-215	2,859.72	2,400.00	459.72-
POOLS TELEPHONE	2-72-0100-217	216.65	480.00	263.35
POOLS ADVERTISING	2-72-0100-220	0.00	1,200.00	1,200.00
POOL CONTRACTED SERVICES	2-72-0100-232	2,591.21	3,300.00	708.79
POOLS CONTRACTED REPAIRS	2-72-0100-250	959.27	6,500.00	5,540.73
POOLS INSURANCE	2-72-0100-274	9,076.46	9,530.00	453.54
POOLS GOODS	2-72-0100-500	16,067.97	16,500.00	432.03
POOL RETAIL GOODS	2-72-0100-501	2,361.59	2,000.00	361.59-
POOLS CHEMICALS	2-72-0100-531	23,183.14	21,200.00	1,983.14-
POOLS HEATING	2-72-0100-540	12,270.25	17,500.00	5,229.75
POOLS POWER	2-72-0100-541	8,331.52	24,800.00	16,468.48
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	1,241.66	5,040.00	3,798.34
<b>TOTAL SWIMMING POOLS:</b>		197,882.22	258,150.00	60,267.78
<b>ARENA</b>				
ARENA SALARIES	2-72-0200-110	64,963.82	140,500.00	75,536.18
ARENA SEASONAL SALARIES	2-72-0200-111	2,417.48	12,000.00	9,582.52
ARENA BENEFITS	2-72-0200-130	4,963.24	11,700.00	6,736.76
ARENA SEASONAL BENEFITS	2-72-0200-131	159.16	800.00	640.84
ARENA NON T4 BENEFITS	2-72-0200-133	10,416.41	24,700.00	14,283.59
ARENA TRAVEL	2-72-0200-211	597.10	1,600.00	1,002.90
ARENA TRAINING	2-72-0200-212	1,039.50	2,600.00	1,560.50
ARENA FREIGHT & POSTAGE	2-72-0200-215	369.54	800.00	430.46
ARENA TELEPHONE	2-72-0200-217	216.65	360.00	143.35
ARENA ADVERTISING & PRINTING	2-72-0200-220	0.00	1,000.00	1,000.00
ARENA CONTRACTED SERVICES	2-72-0200-232	11,825.83	4,800.00	7,025.83-
ARENA CONTRACTED REPAIRS	2-72-0200-250	3,677.70	17,600.00	13,922.30
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	1,717.50	6,400.00	4,682.50
ARENA INSURANCE	2-72-0200-274	14,054.20	14,760.00	705.80
ARENA GOODS	2-72-0200-500	5,100.69	17,900.00	12,799.31
ARENA PETROLEUM PRODUCTS	2-72-0200-521	2,487.89	4,600.00	2,112.11
ARENA HEATING	2-72-0200-540	19,387.02	31,400.00	12,012.98
ARENA POWER	2-72-0200-541	8,290.93	26,700.00	18,409.07
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	2,258.26	4,570.00	2,311.74
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	3,724.95	11,800.00	8,075.05
ARENA ICE PLANT GOODS	2-72-0201-500	0.00	500.00	500.00
ARENA ICE PLANT POWER	2-72-0201-541	9,971.77	19,400.00	9,428.23
<b>TOTAL ARENA:</b>		167,639.64	356,490.00	188,850.36

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 31/07/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>PARKS SHOP</b>				
PARKS SHOP TELEPHONE	2-72-0300-217	433.30	720.00	286.70
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	2,060.51	4,000.00	1,939.49
PARKS SHOP INSURANCE	2-72-0300-274	1,950.77	2,050.00	99.23
PARKS SHOP GOODS	2-72-0300-500	1,061.89	1,300.00	238.11
PARKS SHOP HEATING	2-72-0300-540	4,953.08	7,500.00	2,546.92
PARKS SHOP POWER	2-72-0300-541	1,615.25	3,900.00	2,284.75
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	303.96	700.00	396.04
	<b>TOTAL PARKS SHOP:</b>	<b>12,378.76</b>	<b>20,170.00</b>	<b>7,791.24</b>
<b>CURLING RINK</b>				
CURLING RINK SALARIES	2-72-0400-110	3,836.67	5,400.00	1,563.33
CURLING RINK SEASONAL SALARIES	2-72-0400-111	873.34	2,400.00	1,526.66
CURLING RINK BENEFITS	2-72-0400-130	350.59	500.00	149.41
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	32.84	200.00	167.16
CURLING RINK NON T4 BENEFITS	2-72-0400-133	750.33	1,000.00	249.67
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	6,394.96	5,600.00	794.96
CURLING RINK INSURANCE	2-72-0400-274	9,843.18	10,330.00	486.82
CURLING RINK GOODS	2-72-0400-500	334.66	1,500.00	1,165.34
CURLING RINK HEATING	2-72-0400-540	11,977.79	19,500.00	7,522.21
CURLING RINK POWER	2-72-0400-541	4,145.46	14,500.00	10,354.54
CURLING RINK - SUBSIDY	2-72-0400-771	8,948.10	17,500.00	8,551.90
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	953.76	2,040.00	1,086.24
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	3,724.95	11,800.00	8,075.05
CURLING RINK ICE PLANT GOODS	2-72-0401-500	0.00	500.00	500.00
CURLING RINK ICE PLANT POWER	2-72-0401-541	9,971.77	19,400.00	9,428.23
	<b>TOTAL CURLING RINK:</b>	<b>62,138.40</b>	<b>112,170.00</b>	<b>50,031.60</b>
<b>BALL DIAMONDS</b>				
BALL DIAMOND SALARIES	2-72-0500-110	7,523.67	5,400.00	2,123.67
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	1,845.74	3,600.00	1,754.26
BALL DIAMOND BENEFITS	2-72-0500-130	625.60	500.00	125.60
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	134.13	300.00	165.87
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	1,164.85	1,000.00	164.85
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	985.38	1,000.00	14.62
BALL DIAMOND GOODS	2-72-0500-500	11,398.92	11,500.00	101.08
BALL DIAMOND POWER	2-72-0500-541	553.87	1,030.00	476.13
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	1,799.80	11,810.00	10,010.20
	<b>TOTAL BALL DIAMONDS:</b>	<b>26,031.96</b>	<b>36,140.00</b>	<b>10,108.04</b>
<b>GOLF COURSE</b>				
GOLF COURSE INSURANCE	2-72-0600-274	3,507.57	3,680.00	172.43
	<b>TOTAL GOLF COURSE:</b>	<b>3,507.57</b>	<b>3,680.00</b>	<b>172.43</b>
<b>FOX LAKE PARK</b>				
FOX LAKE SALARIES	2-72-0700-110	2,109.72	5,400.00	3,290.28
FOX LAKE SEASONAL SALARIES	2-72-0700-111	1,474.72	2,400.00	925.28
FOX LAKE BENEFITS	2-72-0700-130	162.06	500.00	337.94
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	87.42	200.00	112.58
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	379.38	1,000.00	620.62
FOX LAKE FREIGHT	2-72-0700-215	171.43	200.00	28.57
FOX LAKE ADVERTISING	2-72-0700-220	399.00	1,300.00	901.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	17,692.88	34,200.00	16,507.12
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	500.24	5,000.00	4,499.76
FOX LAKE INSURANCE	2-72-0700-274	301.70	320.00	18.30
FOX LAKE GOODS	2-72-0700-500	2,455.24	5,000.00	2,544.76
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	416.00	400.00	16.00
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	700.00	700.00
FOX LAKE HEAT	2-72-0700-540	197.40	600.00	402.60
FOX LAKE POWER	2-72-0700-541	1,921.30	12,700.00	10,778.70
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,420.00	8,420.00
	<b>TOTAL FOX LAKE PARK:</b>	<b>28,268.49</b>	<b>78,340.00</b>	<b>50,071.51</b>
<b>PARKS</b>				
PARKS SALARIES	2-72-0800-110	49,268.73	83,500.00	34,231.27
PARKS SEASONAL SALARIES	2-72-0800-111	50,736.92	73,000.00	22,263.08
PARKS BENEFITS	2-72-0800-130	4,266.38	7,000.00	2,733.62
PARKS SEASONAL BENEFITS	2-72-0800-131	2,857.58	5,100.00	2,242.42
PARKS NON T4 BENEFITS	2-72-0800-133	8,535.72	14,800.00	6,264.28

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	787.25	1,000.00	212.75
PARKS FREIGHT	2-72-0800-215	1,158.42	800.00	358.42-
PARKS CONTRACTED REPAIRS	2-72-0800-250	6,398.50	23,100.00	16,701.50
PARKS EQUIPMENT REPAIRS	2-72-0800-253	1,314.98	10,400.00	9,085.02
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	152.38	5,600.00	5,447.62
PARKS INSURANCE	2-72-0800-274	5,173.95	5,400.00	226.05
PARKS GOODS	2-72-0800-500	14,628.96	28,100.00	13,471.04
PARKS PETROLEUM PRODUCTS	2-72-0800-521	7,075.81	12,700.00	5,624.19
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	1,238.47	3,700.00	2,461.53
PARKS VEHICLE MAINTENANCE	2-72-0800-523	2,521.08	4,800.00	2,278.92
PARKS POWER	2-72-0800-541	1,602.46	3,100.00	1,497.54
PARKS RECOVERIES TO OPERATING	2-72-0800-963	2,523.06	22,980.00	20,456.94
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	<b>TOTAL PARKS:</b>	<b>160,240.65</b>	<b>306,680.00</b>	<b>146,439.35</b>
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	18,895.68	23,100.00	4,204.32
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	3.50	0.00	3.50-
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	781.93	1,600.00	818.07
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	26.74	0.00	26.74-
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	0.00	300.00	300.00
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	0.00	600.00	600.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	135.00	140.00	5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	0.00	120.00	120.00
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	0.00	1,200.00	1,200.00
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	1,875.00	5,800.00	3,925.00
PLAYGROUND PROGRAM GOODS	2-72-1000-500	4,247.53	6,200.00	1,952.47
	<b>TOTAL PLAYGROUND PROGRAM:</b>	<b>25,965.38</b>	<b>39,060.00</b>	<b>13,094.62</b>
<b>SPRAY PARK</b>				
SPRAY PARK SALARIES	2-72-1200-110	993.00	1,300.00	307.00
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	291.20	1,200.00	908.80
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	82.32	100.00	17.68
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	22.43	100.00	77.57
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	194.16	200.00	5.84
SPRAY PARK FREIGHT	2-72-1200-215	0.00	200.00	200.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	573.50	500.00	73.50-
SPRAY PARK INSURANCE	2-72-1200-274	797.67	840.00	42.33
SPRAY PARK GOODS	2-72-1200-500	380.23	500.00	119.77
SPRAY PARK CHEMICALS	2-72-1200-531	0.00	1,400.00	1,400.00
SPRAY PARK POWER	2-72-1200-541	743.16	2,200.00	1,456.84
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	884.40	2,480.00	1,595.60
	<b>TOTAL SPRAY PARK:</b>	<b>4,962.07</b>	<b>11,020.00</b>	<b>6,057.93</b>
<b>KING HUNTER PARK</b>				
KING HUNTER PARK SALARIES	2-72-1300-110	1,768.26	5,400.00	3,631.74
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	5,835.44	9,600.00	3,764.56
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	159.04	500.00	340.96
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	337.98	700.00	362.02
KING HUNTER PARK EMP NON T4 BEN	2-72-1300-133	337.65	1,000.00	662.35
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	100.00	3,000.00	2,900.00
KING HUNTER PARK INSURANCE	2-72-1300-274	169.77	180.00	10.23
KING HUNTER PARK GOODS	2-72-1300-500	2,146.26	3,000.00	853.74
KING HUNTER PARK POWER	2-72-1300-541	902.10	1,800.00	897.90
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	1,866.36	7,870.00	6,003.64
	<b>TOTAL KING HUNTER PARK:</b>	<b>13,622.86</b>	<b>33,050.00</b>	<b>19,427.14</b>
<b>SOCCER FIELDS</b>				
SOCCER FIELD SALARIES	2-72-1400-110	633.75	2,700.00	2,066.25
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	1,191.32	1,200.00	8.68
SOCCER FIELD BENEFITS	2-72-1400-130	53.15	200.00	146.85
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	52.57	100.00	47.43
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	88.94	500.00	411.06
SOCCER FIELD GOODS	2-72-1400-500	263.37	1,500.00	1,236.63
SOCCER FIELDS POWER	2-72-1400-541	553.87	1,000.00	446.13
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	880.28	5,300.00	4,419.72
	<b>TOTAL SOCCER FIELDS:</b>	<b>3,717.25</b>	<b>12,500.00</b>	<b>8,782.75</b>
<b>MUSEUM</b>				



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Description	Account	YTD Actual	YTD Budget	YTD Variance
MUSEUM GAS	2-74-0100-540	4,001.28	6,100.00	2,098.72
MUSEUM POWER	2-74-0100-541	1,898.39	3,700.00	1,801.61
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
	<b>TOTAL MUSEUM:</b>	<b>12,899.67</b>	<b>16,800.00</b>	<b>3,900.33</b>
<b>LIBRARY</b>				
LIBRARY TELEPHONE	2-74-0200-217	433.30	700.00	266.70
LIBRARY ADVERTISING	2-74-0200-220	0.00	800.00	800.00
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	594.98	2,400.00	1,805.02
LIBRARY INSURANCE	2-74-0200-274	5,049.94	5,300.00	250.06
LIBRARY GOODS	2-74-0200-500	497.11	1,200.00	702.89
LIBRARY HEATING	2-74-0200-540	3,875.68	5,600.00	1,724.32
LIBRARY POWER	2-74-0200-541	3,257.04	7,900.00	4,642.96
LIBRARY GRANTS	2-74-0200-770	20,583.24	21,600.00	1,016.76
LIBRARY PERSONNEL GRANTS	2-74-0200-771	71,465.38	71,500.00	34.62
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	701.22	1,880.00	1,178.78
	<b>TOTAL LIBRARY:</b>	<b>106,457.89</b>	<b>118,880.00</b>	<b>12,422.11</b>
<b>CENTENNIAL PLACE</b>				
RCSC SALARIES	2-74-0800-110	37,887.64	61,100.00	23,212.36
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	24,583.32	49,700.00	25,116.68
RCSC BENEFITS	2-74-0800-130	2,979.09	5,600.00	2,620.91
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	1,151.18	3,500.00	2,348.82
RCSC NON T4 BENEFITS	2-74-0800-133	4,185.87	10,700.00	6,514.13
RCSC STAFF TRAINING	2-74-0800-212	0.00	700.00	700.00
RCSC FREIGHT	2-74-0800-215	456.12	300.00	156.12
RCSC TELEPHONE	2-74-0800-217	616.47	1,200.00	583.53
RCSC ADVERTISING	2-74-0800-220	0.00	2,700.00	2,700.00
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	11,513.10	15,800.00	4,286.90
RCSC CONTRACTED REPAIRS	2-74-0800-250	5,533.31	2,200.00	3,333.31
RCSC INSURANCE	2-74-0800-274	10,667.35	11,200.00	532.65
RCSC GOODS	2-74-0800-500	3,876.24	10,100.00	6,223.76
RCSC HEATING	2-74-0800-540	6,626.42	10,100.00	3,473.58
RCSC POWER	2-74-0800-541	7,767.21	22,200.00	14,432.79
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	620.76	1,100.00	479.24
RCSC - HFC EQUIPMENT GOODS	2-74-0801-500	318.96	9,000.00	8,681.04
	<b>TOTAL CENTENNIAL PLACE:</b>	<b>118,783.04</b>	<b>217,200.00</b>	<b>98,416.96</b>
<b>COMMUNITY CENTRE</b>				
COMMUNITY CENTRE SALARIES	2-74-0900-110	7,381.30	5,458.00	1,923.30
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	106.08	1,200.00	1,093.92
COMMUNITY CENTRE BENEFITS	2-74-0900-130	694.96	500.00	194.96
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	8.17	100.00	91.83
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	1,512.46	1,000.00	512.46
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	320.54	500.00	179.46
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	216.65	400.00	183.35
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	0.00	200.00	200.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	53,907.21	33,700.00	20,207.21
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	19,289.09	11,300.00	7,989.09
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,515.42	6,840.00	324.58
COMMUNITY CENTRE GOODS	2-74-0900-500	3,689.55	4,100.00	410.45
COMMUNITY CENTRE HEAT	2-74-0900-540	4,203.46	6,400.00	2,196.54
COMMUNITY CENTRE POWER	2-74-0900-541	5,234.39	13,500.00	8,265.61
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	2,216.70	1,250.00	966.70
	<b>TOTAL COMMUNITY CENTRE:</b>	<b>105,295.98</b>	<b>86,448.00</b>	<b>18,847.98</b>
<b>LIONS HALL</b>				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	144.00	1,000.00	856.00
LIONS HALL INSURANCE	2-74-1000-274	741.90	780.00	38.10
LIONS HALL GOODS	2-74-1000-500	269.18	500.00	769.18
LIONS HALL HEAT	2-74-1000-540	2,122.67	3,200.00	1,077.33
LIONS HALL POWER	2-74-1000-541	692.26	1,700.00	1,007.74
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	285.60	580.00	294.40
	<b>TOTAL LIONS HALL:</b>	<b>3,717.25</b>	<b>7,760.00</b>	<b>4,042.75</b>
<b>GOVERNMENT REQUISITIONS</b>				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	330,897.44	665,000.00	334,102.56
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	110,599.00	174,100.00	63,501.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	680.00	680.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	5,942.70	2,500.00	3,442.70

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Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL GOVERNMENT REQUISITIONS:	<u>447,439.14</u>	<u>842,280.00</u>	<u>394,840.86</u>
	TOTAL EXPENDITURES:	<u>4,255,990.83</u>	<u>8,750,848.00</u>	<u>4,494,857.17</u>
	TOTAL REVENUE & EXPENSES:	<u>1,502,313.92-</u>	<u>7,915,821.00-</u>	<u>6,413,507.08-</u>

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Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>ASSETS - OPERATING</b>				
<b>CAPITAL FINANCES APPLIED (EXPENDITURES)</b>				
<b>ADMINISTRATION</b>				
ADMINISTRATION BUILDING ADDITIONS	8-12-0000-620	0.00	5,000.00	5,000.00
	TOTAL ADMINISTRATION:	0.00	5,000.00	5,000.00
<b>FIRE DEPARTMENT</b>				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	49,068.89	624,600.00	575,531.11
FIRE VEHICLE ADDITIONS	8-23-0000-650	5,960.00	0.00	5,960.00-
	TOTAL FIRE DEPARTMENT:	55,028.89	624,600.00	569,571.11
<b>COMMON SERVICES</b>				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	240,750.00	180,000.00	60,750.00-
COMMON SERVICES VEHICLES	8-31-0000-650	56,156.25	60,000.00	3,843.75
	TOTAL COMMON SERVICES DEPARTMENT:	296,906.25	240,000.00	56,906.25-
<b>STREETS &amp; ROADS</b>				
S & R ENGINEERING STRUCTURES	8-32-0000-610	1,106,054.12	6,433,979.00	5,327,924.88
S & R MACHINES, EQUIPMENT	8-32-0000-630	0.00	267,000.00	267,000.00
	TOTAL STREETS & ROADS:	1,106,054.12	6,700,979.00	5,594,924.88
<b>STREETS &amp; ROAD - PIONEER/PALLISER TRAIL</b>				
S & R ENGINEERING STRUCTURES	8-32-0100-610	14,890.50	124,719.00	109,828.50
	TOTAL STREETS & ROAD - PIONEER/PALLISER TRAIL:	14,890.50	124,719.00	109,828.50
<b>AIRPORT</b>				
AIRPORT ENGINEERING STRUCTURES	8-33-0000-610	4,921.10	20,000.00	15,078.90
	TOTAL AIRPORT:	4,921.10	20,000.00	15,078.90
<b>CEMETERY</b>				
CEMETERY ENGINEERING STRUCTURES	8-56-0000-610	11,380.50	11,381.00	0.50
	TOTAL CEMETERY:	11,380.50	11,381.00	0.50
<b>RECREATION</b>				
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	0.00	15,000.00	15,000.00
RECREATION ARENA BUILDING	8-72-0200-620	29,040.15	50,000.00	20,959.85
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION PARKS EQUIPMENT	8-72-0800-630	106,706.89	100,000.00	6,706.89-
RECREATION PARKS VEHICLES	8-72-0800-650	8,562.99	9,000.00	437.01
	TOTAL RECREATION:	144,310.03	184,000.00	39,689.97
<b>CULTURE</b>				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	7,578.85	12,000.00	4,421.15
COMMUNITY CENTRE BUILDING	8-74-0900-610	9,778.79	24,000.00	14,221.21
	TOTAL CULTURE:	17,357.64	46,000.00	28,642.36
	TOTAL CAPITAL FINANCES APPLIED:	1,650,849.03	7,956,679.00	6,305,829.97
	GRAND TOTAL OF ALL ACCOUNTS:	1,650,849.03	7,956,679.00	6,305,829.97
	REPORT TOTALS:	148,535.11	40,858.00	107,677.11-

\*\*\* End of Report \*\*\*

Date: August 13, 2024

Agenda Item No: 06.03

## Budget Overview

### Recommended Motion

That Council accepts the Budget Overview for July 2024 for information.

### Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2024 Operating and Capital budgets approved by Council at the May 14, 2024 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to July 31, 2024.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A



## Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

## Policy and/or Legislative Implications

N/A

## Attachments

1. Budget Overview – July 2024

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

JULY, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-4,157,306			-4,489,119			-331,813
DRAW FROM RESERVES				0	0		
REQUISITIONS		441,497			839,780		398,283
DOUBTFUL ACCTS		5,943			2,500		-3,443
CONTINGENCY		0			0		0
			-3,709,866			-3,646,839	
COUNCIL	-1,680			0			1,680
COUNCIL		76,768			151,450		74,682
			75,088			151,450	
GENERAL ADMINISTRATION	-22,960			-1,045,200			-1,022,240
ADMINISTRATION		618,645			978,944		360,299
CAPITAL -					5,000		5,000
			595,685			-61,256	
TAX RECOVERY PROPERTY	0			0			0
TAX RECOVERY PROPERTY		146			0		-146
			146			0	
POLICE	-1,199			-5,700			-4,501
POLICE		142,343			142,350		7
			141,144			136,650	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		1,760			6,250		4,490
			1,760			6,250	
FIRE	-77,335			-639,393			-562,058
FIRE		104,683			334,405		229,722
CAPITAL - OUTSIDE BURN		55,029			220,000		164,971
CAPITAL - BUNKER GEAR		0			17,600		17,600
CAPITAL - PORTABLE RADIO		0			45,000		45,000
CAPITAL - SCBA PACKS		0			342,000		342,000
			82,377			319,612	
FIRE - ECETP	-7,946			-20,492			-12,546
FIRE - TRAINING		12,650			20,500		7,850
			4,704			8	
EMERGENCY SERVICES	0			0			0
EMERGENCY SERVICES		6,067			13,300		7,233
			6,067			13,300	
BY-LAW ENFORCEMENT	-20,090			-23,200			-3,110
BYLAW		36,988			60,540		23,552
			16,898			37,340	
DOG CONTROL	-4,485			-4,800			-315
ANIMAL CONTROL		12,077			13,100		1,023
			7,592			8,300	

JULY, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-3,565			-21,600			-18,035
PUBLIC WORKS		352,489			620,020		267,531
CAPITAL - LOADER		240,750			180,000		-60,750
CAPITAL - 1/2 TON TRUCK		56,156			60,000		3,844
			645,831			598,420	
STREETS & ROADS	-92,920			-7,393,587			-7,300,667
STREETS & ROADS		199,397			1,299,690		1,100,293
CAPITAL - DOWNTOWN		1,106,054			6,433,979		5,327,925
CAPITAL - PLOW TRUCK		0			267,000		267,000
CAPITAL - PALLISER/PIONEER		14,891			124,719		109,829
			1,227,422			731,801	
AIRPORT	-4,997			-36,390			-31,393
AIRPORT		22,818			32,830		10,012
CAPITAL - RUNWAY LIGHTS		4,921		0	20,000		15,079
			22,742			16,440	
WATER							0
TREATMENT	-556,542			-1,271,200			-714,658
TREATMENT		410,032			939,200		529,168
LINES & DISTRIBUTION	-2,175			0			2,175
LINES & DISTRIBUTION		125,056			315,800		190,744
			-23,629			-16,200	
SANITARY SEWERS	-128,965			-270,100			-141,135
SEWERS		75,264			200,880		125,616
			-53,701			-69,220	
GARBAGE	-38,323			-74,300			-35,977
GARBAGE		43,500			75,700		32,200
			5,177			1,400	
REGIONAL WASTE SYSTEM	-176,909			-353,900			-176,991
ANNUAL CONTRACT		250,916			353,800		102,884
			74,007			-100	
F.C.S.S.	-74,293			-101,000			-26,707
ADMINISTRATION		19,554			35,921		16,367
PROGRAMS		89,492			140,100		50,608
YOUTH CLUB SUPPORT		9,685		-15,834	20,000		10,315
VAN OPERATIONS		3,879			5,160		1,281
			48,316			100,181	

JULY, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-5,052			-29,400			-24,348
CEMETERY		11,103			29,630		18,527
CAPITAL - COLUMBARIUM		11,381		0	11,381		1
			17,431			11,611	
MUNICIPAL PLANNING COMM	0			0			0
MPC		0			500		500
			0			500	
COMMERCIAL OFFICE BUILDING	0			0			0
OFFICE BUILDING		1,366			0		-1,366
			1,366			0	
TOURISM	0			0			0
TOURISM		15,988			30,800		14,812
			15,988			30,800	
BUSINESS & COMMUNICATION	-653			-5,000			-4,347
		57,822			176,050		118,228
			57,169			171,050	
VISITOR INFORMATION BOOTH	0			0			0
		6,941			20,160		13,219
			6,941			20,160	
SUBDIVISION	-39,613			0			39,613
SUBDIVISION		708			0		-708
			-38,905			0	
RECREATION	-57,599			-251,810			-194,211
CS BOARD		0			3,500		3,500
RECREATION		46,906			173,450		126,544
			-10,692			-74,860	
SWIMMING POOLS	-73,588			-97,200			-23,612
POOLS		197,882			258,150		60,268
CAPITAL - JO POOL HEATER		0			15,000		15,000
			124,294			175,950	
ARENA	-56,010			-94,600			-38,590
ARENA		153,943			324,790		170,847
ICE PLANT		13,697			31,700		18,003
CAPITAL - REPLACE BENCHES		0			25,000		25,000
CAPITAL - INTERIOR PAINT		29,040			25,000		-4,040
			140,669			311,890	



JULY, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PARKS SHOP	0			0			0
PARKS SHOP		12,379			20,170		7,791
			12,379			20,170	
CURLING RINK	-32,238			-70,700			-38,462
CURLING RINK		48,442			80,470		32,028
ICE PLANT		13,697			31,700		18,003
CAPITAL - WALL REPAIR					10,000		10,000
			29,900			51,470	
BALL DIAMONDS	-10,200			-4,300			5,900
BALL DIAMONDS		26,032			36,140		10,108
			15,832			31,840	
GOLF COURSE	0			0			0
GOLF COURSE		3,508			3,680		172
			3,508			3,680	
FOX LAKE PARK	-51,198			-94,606			-43,408
FLP		28,268			78,340		50,072
			-22,929			-16,266	
PARKS	-1,183			-100,000			-98,817
PARKS		160,241			306,680		146,439
CAPITAL - SKATEPARK		106,707			100,000		-6,707
CAPITAL - WATER TANK PUMP		8,563			9,000		437
			274,327			315,680	
SUMMER YOUTH PROGRAM	-7,330			-17,435			-10,105
		25,965			39,060		13,095
			18,635			21,625	
SPRAY PARK	0			0			0
SPRAY PARK		4,962			11,020		6,058
			4,962			11,020	
KING-HUNTER PIONEER PARK	0			0			0
KING-HUNTER PIONEER PARK		13,623			33,050		19,427
			13,623			33,050	
SOCCER FIELDS	0			-2,500			-2,500
SOCCER FIELDS		3,717			12,500		8,783
			3,717			10,000	

JULY, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
MUSEUM	0			0			0
MUSEUM		12,900	12,900		16,800	16,800	3,900
LIBRARY	0			-10,000			-10,000
LIBRARY		106,458			118,880		12,422
CAPITAL - WATER DIV		0	106,458		10,000	118,880	10,000
CENTENNIAL PLACE	-28,060			-90,548			-62,488
CENTENNIAL PLACE		118,783			217,200		98,417
CAPITAL - SECURITY SYSTEM		7,579	98,302		12,000	138,652	4,421
COMMUNITY CENTRE	-21,788			-29,717			-7,929
CENTRE		105,296			86,448		-18,848
CAPITAL - TABLES/CHAIRS		9,779	93,286		24,000	80,731	14,221
LIONS HALL	-2,100			-3,038			-938
LIONS HALL		3,717	1,617		7,760	4,722	4,043
RESERVES	0	0	0	0	0	0	0
TOTAL REVENUE	-5,758,305			-16,666,669			-10,908,364
TOTAL EXPENDITURES		5,906,841			16,707,528		10,800,687
TOTAL SURPLUS (DEFICIT)			148,536			40,859	

Date: August 13, 2024

Agenda Item No: 07.00

## Committee Reports

### Recommended Motion

That Council accepts the following Committee Report for information:

1. Municipal Planning Commission Meeting Minutes of July 10, 2024
2. Municipal Planning Commission Meeting Minutes of August 1, 2024

### Background

Committee Reports are usually in the form of minutes from the Committee meetings and provide Council with highlights and activities of the committee.

The Minutes may not have been approved by the Committee; however, they are presented for Council's review.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



**Policy and/or Legislative Implications**

N/A

**Attachments**

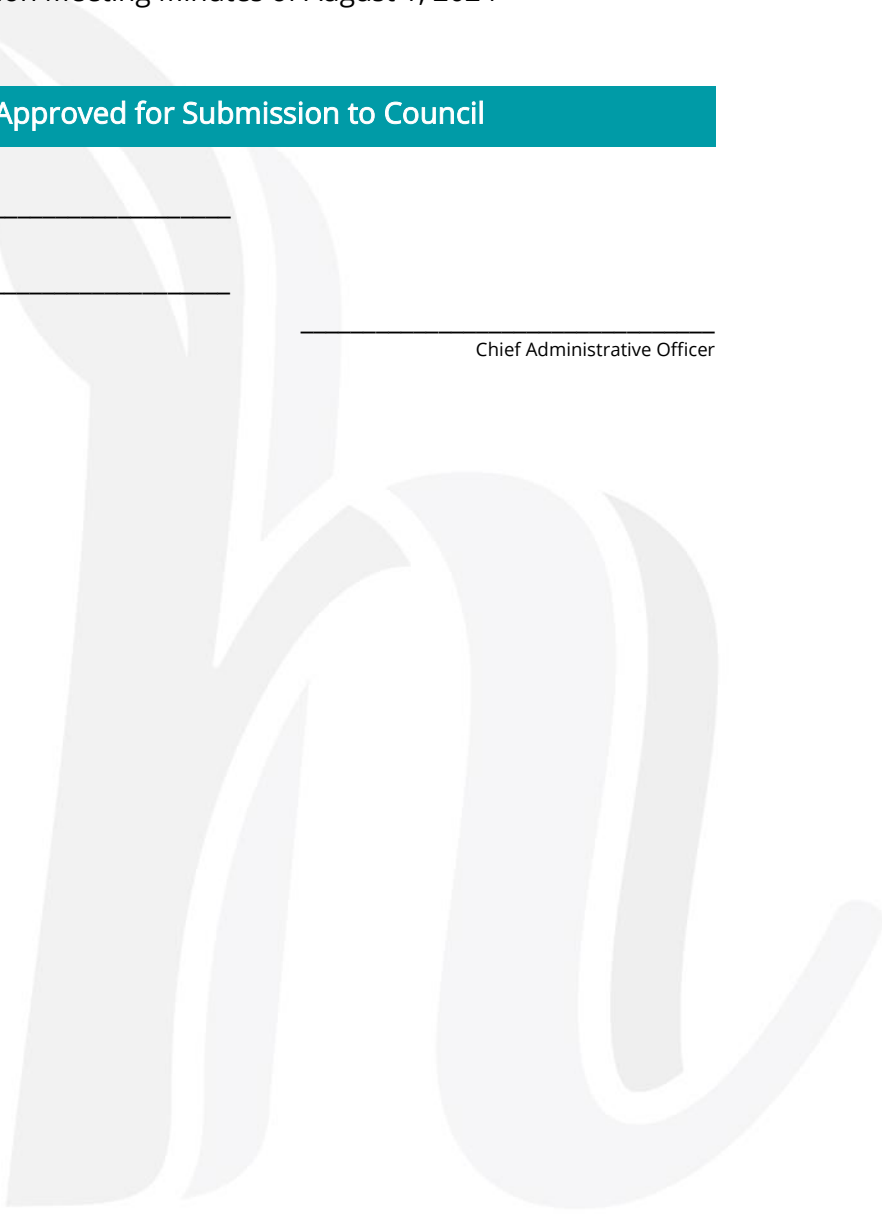
- 1. Municipal Planning Commission Meeting Minutes of July 10, 2024
- 2. Municipal Planning Commission Meeting Minutes of August 1, 2024

**Reviewed by and Approved for Submission to Council**

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Page 5:

TOWN OF HANNA  
MUNICIPAL PLANNING COMMISSION MEETING  
JULY 10, 2024

Minutes of the Municipal Planning Commission Meeting held Wednesday, July 10, 2024 at 12:00 p.m. in the Town of Hanna Council Chambers.

Members Present:

Kyle Olsen  
Sandra Beaudoin  
Larry Stickel  
Richard Preston

Members Absent:

Bill Paisley

Administration Present:

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
David Mohl – Development Officer

**1.0 CALL TO ORDER**

Chairperson Kyle Olsen called the Municipal Planning Commission meeting to order at 12:08 p.m.

**2.0 REVIEW & ADOPT AGENDA**

Moved by Richard Preston that the Agenda for July 10, 2024, be adopted as presented.

Motion Carried.

**3.0 ADOPT MINUTES OF PREVIOUS MEETING**

Moved by Larry Stickel that the Minutes of the Municipal Planning Commission Meeting held March 6, 2024, be adopted as presented.

Motion Carried.

09-2024  
Agenda

10-2024  
Minutes

**4.0 NEW BUSINESS**

**4.1 Development Permit – D22-24  
Request for a Relaxation on Side Yard Setback**

11-2024  
Relaxation Request  
D22-24

Moved by Larry Stickel that the Commission approves the request for a side yard relaxation on Development Permit D22-24 for the existing dwelling on the residential property legally described as Lot 32 Block 2 Plan 7711378, Civic Address 118 Shacker Crescent with the following relaxations:

1. A West side yard setback relaxation to 0.92M (3 feet).

Motion Carried.

Next meeting will be set as required.

**5.0 ADJOURNMENT**

Chairman Kyle Olsen declared that all business being concluded, the Municipal Planning Commission is adjourned at 12:16 p.m.

\_\_\_\_\_  
Chairman Kyle Olsen

\_\_\_\_\_  
Secretary Kim Neill

Page 7:

TOWN OF HANNA  
MUNICIPAL PLANNING COMMISSION MEETING  
AUGUST 1, 2024

Minutes of the Municipal Planning Commission Meeting held Thursday, August 1, 2024 at 12:00 p.m. in the Town of Hanna Council Chambers.

Members Present:

Kyle Olsen  
Sandra Beaudoin  
Larry Stickel  
Richard Preston  
Bill Paisley

Members Absent:

Administration Present:

Kim Neill – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
David Mohl – Development Officer

**1.0 CALL TO ORDER**

Chairperson Kyle Olsen called the Municipal Planning Commission meeting to order at 12:07 p.m.

**2.0 REVIEW & ADOPT AGENDA**

Moved by Larry Stickel that the Agenda for August 1, 2024, be adopted as presented.

Motion Carried.

**3.0 ADOPT MINUTES OF PREVIOUS MEETING**

Moved by Sandra Beaudoin that the Minutes of the Municipal Planning Commission Meeting held July 10, 2024, be adopted as presented.

Motion Carried.

12-2024  
Agenda

13-2024  
Minutes

#### **4.0 NEW BUSINESS**

##### **4.1 Development Permit – D23-24 Discretionary Use Accessory Building, Fabric Covered**

14-2024  
Discretionary Use  
Accessory Building  
D23-24

Moved by Richard Preston that the Commission approves Development Permit Application D23-24 for the construction of an Accessory Building, Fabric Covered as a discretionary use in the R2 – General Residential District for the residential property at 207 – 7th Avenue West, legally described as Lot 17, Block 41, Plan 6133AW, Tax Roll 73300 as presented, as the proposed development:

- conforms with a discretionary use prescribed by the Land Use Bylaw for that land or building.
- would not unduly interfere with the amenities of the neighbourhood or materially interfere with or affect the use, enjoyment, or value of neighbouring properties.
- is compatible with existing developments or uses.

Motion Carried.

##### **4.2 Development Permit – D25-24 Request for a Relaxation on Side Yard Setback**

15-2024  
Relaxation Request  
on Side Yard  
D25-24

Moved by Sandra Beaudoin that the Commission approves the request for a side yard relaxation on Development Permit D25-24 for the construction of an accessory building (Garage) on the residential property legally described as Lot 7 Block 62 Plan 9610078, Civic Address 414 6<sup>th</sup> Avenue West with the following relaxations:

1. A West side yard setback relaxation to 1M (3.3 feet).

Motion Carried.

Next meeting will be set as required.



**5.0 ADJOURNMENT**

Chairman Kyle Olsen declared that all business being concluded, the Municipal Planning Commission is adjourned at 12:29 p.m.

\_\_\_\_\_  
Chairman Kyle Olsen

\_\_\_\_\_  
Secretary Kim Neill

Date: August 13, 2024

Agenda Item No: 08.00

## Senior Administrative Officials Reports

### Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 - 8.03 as presented for information.

### Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

### Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

N/A



Attachments

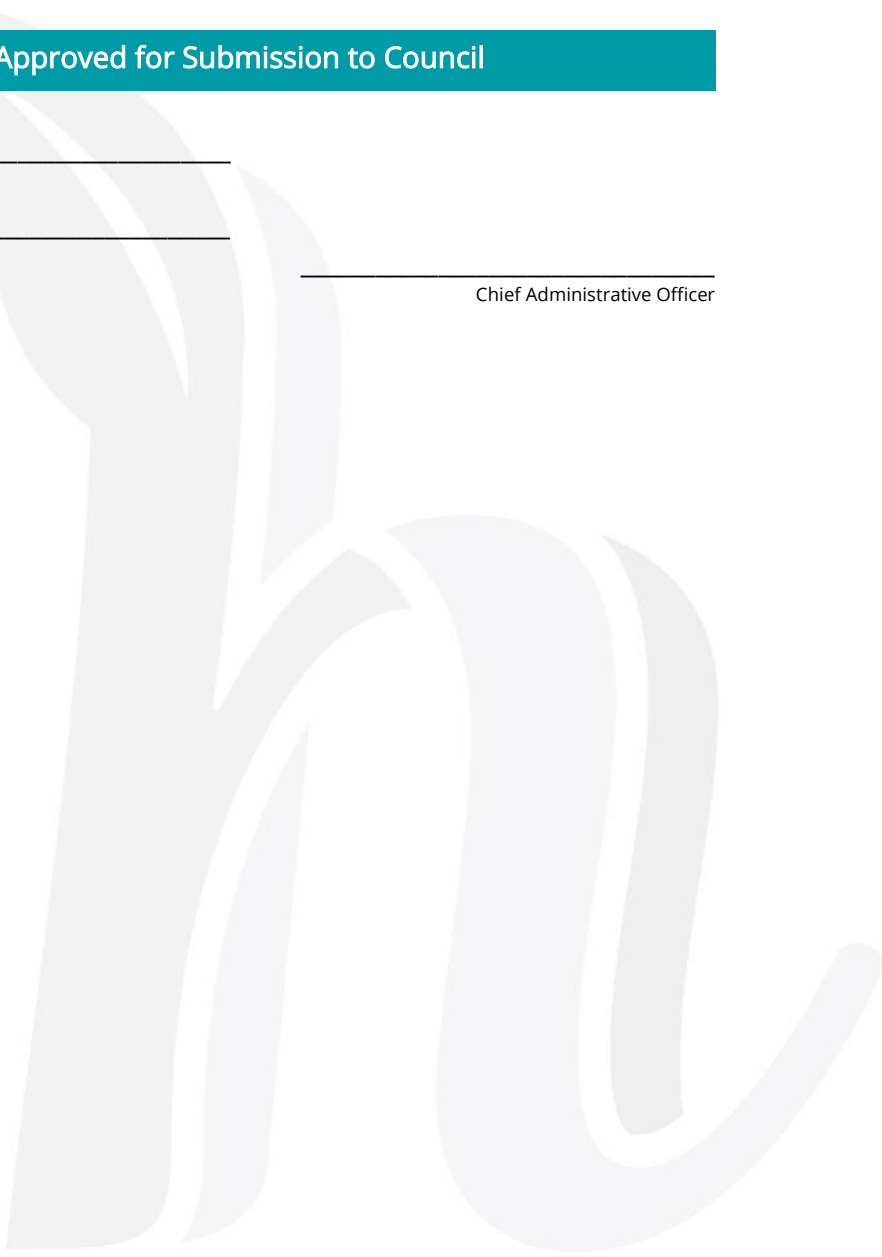
- 1. Chief Administrative Officer
  - a. Community Services Facility Manager
  - b. Community Services Coordinator
- 2. Director of Business & Communication
- 3. Director of Public Works

Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



# MEMORANDUM

Date: August 13, 2024

To: Mayor & Council

From: Kim Neill  
Chief Administrative Officer

Re: CAO Report – August 13, 2024 Council Meeting

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## 1. Engineering Project Updates

Administration has been working with MPE on several Engineering Projects which are identified below:

- Downtown Redevelopment Project
  - Construction began on Monday, June 17<sup>th</sup> with the first phase of the project construction being the 200 Block of 2<sup>nd</sup> Avenue West (furthest west block) and the intersection at the Town Office to the intersection one block to the east will be closed to traffic for approximately 6 – 8 weeks. Phase 2 will follow next with a timeline of 6 – 8 weeks and Phase 3 following completion of Phase 2 anticipated to start early – mid September.

### Phase I

- Underground work is complete and all properties in phase I are off temporary water and on their new services
- Concrete curb and sidewalks are complete
- Streetlights have been installed and Administration is working with ATCO Electric and the Town retailer to have them energized ASAP
- 1<sup>st</sup> lift of asphalt is complete, and the street will be opened to vehicle traffic
- Work on Phase 2 to begin early next week
- Administration receives regular verbal updates on the progress and formal Weekly Progress Meetings are scheduled every Monday morning

### Phase II

- Asphalt has been removed
  - All businesses on temporary water
  - Started digging in the main water and sewer lines
  - Intersection of 1<sup>st</sup> Street W and 2<sup>nd</sup> Avenue W has one lane open for north south traffic
- Palliser & Pioneer Trail Road Rehabilitation
    - Detailed Design work on this project is basically complete and the project is currently planned to be completed in the 2025 Capital Budget.

- Grant Application to Alberta Transportation – Strategic Transportation Infrastructure Program – Local Municipal initiatives has been submitted. The Town did receive notification that we were not successful with our application. The program is typically oversubscribed but the Town will submit a second application in the fall of 2024.
- Pioneer Trail Bridge Replacement
  - A Bridge Inspection was completed in the fall of 2023 which shows the bridge has deteriorated since the last inspection in 2021, primarily with continued deterioration of the 11 girders.
  - Grant Application to Alberta Transportation – Strategic Transportation Infrastructure Program – Local Bridge Component was successful in the amount of \$1.4 million. It is anticipated that the bridge replacement project will be combined with the Pioneer/Palliser Trail Rehabilitation project and be completed in 2025.
  - Detailed design work has started in anticipation of the project being tender ready late fall 2024.
- Water/Sewer Servicing – 304 Railway Avenue
  - PLPSD approached Administration regarding the possibility of tying into municipal water and sewer services for the lot they purchased at 304 Railway Avenue (Templars Shop) which will be used as their bus maintenance shop. The services do not extend past mid block of the 200 Block East on Railway Avenue and based on the elevations of the existing sewer line on Railway Avenue a gravity feed line will not work.
  - Administration has retained MPE to review the situation and provide options and costs for discussion with PLPSD representatives. The preliminary options have been forwarded to PLPSD and are waiting to confirm meeting dates to review.

## **2. Staffing Update**

Seasonal staffing will begin to slow down as the summer is coming to an end and the last days for all seasonal staff will be between August 23 – August 28<sup>th</sup> with the exception of 5 senior seasonal staff at Parks who will continue working until mid-October.

## **3. AM Convention Registration**

All members of Council, the CAO and the Director of Corporate Services have been registered for the AM Convention which will be held in Red Deer September 25 – 27<sup>th</sup>. Administration has accommodations booked for everyone as well.

## **4. Tax Recovery Auction**

Just a reminder that the Tax Recovery Auction date is Monday, September 9, 2024 at 2PM in Council Chambers. The properties still available at the auction remain at six which is what was identified to Council at the June 11, 2024 Council Meeting.

Lots 13-14, Block 17, Plan 6133AW	Current balance owing \$7,180.35 2024 assessed value \$68,880
Lot 2, Block 1, Plan 7510722	Current balance owing \$3,953.57 2024 assessed value \$46,390
Lot 7, Block 1, Plan 7510722	Current balance owing \$2,738.82 2024 assessed value \$29,510
Lots 10-12, Block 3, Plan 6133AW	Current balance owing \$4,681.65 2024 assessed value \$52,190
Lot 16, Block 31, Plan 6133AW	Current balance owing \$2,812.02 2024 assessed value \$43,870
Lot 15, Block 5, Plan 6133AW	Current balance owing \$4,121.56 2024 assessed value \$64,990

## 5. Facilities Update

### Arena

- Lacrosse completed their season at the end of June and there is nothing booked for use until the rodeo in mid September.
- Waiting on the contractor to install the plastic seating in Sections A & B.

### Centennial Place

- Activity has been quiet as usual over the summer months with Dance, Kiddies Korner over for the season and pickleball primarily using the outdoor facility. EPIC Adventures use the music/youth room as their headquarters.

### Curling Rink

- The weekly Farmer's market is continuing every Wednesday until mid September.
- The Gun show was held on the weekend of July 20 & 21<sup>st</sup>.
- The fall fair was held August 8 – 10<sup>th</sup>.
- The Curling Club is hosting their 2<sup>nd</sup> Annual Cornhole Tournament on Saturday August 31<sup>st</sup>.

### Parks

- Maintaining all turf areas, flower beds and planters.
- Maintaining all sports-fields.
- Maintaining all parks and playground spaces.
- New asphalt covering was placed on the existing skatepark pad and new skate park equipment installed in mid June.

- During the heat wave have experienced homelessness and drug use in the washrooms at the spray park, Hector King Hunter Park and the tri-plex. RCMP have been involved to remove the individuals from the buildings. As a precautionary measure the tri-plex and museum ball diamond washrooms have been locked with keys provided to the ball teams still practicing.

### **Swimming Pool/Spray Park**

- Swimming Pool has been busy recently with the heat wave which is trying to make up for the lower attendance experienced during the cool weather through June and early July.
- Lessons have been going well.
- Pool will close for the season on August 25<sup>th</sup> with the paws in the pool event planned for August 26<sup>th</sup>.
- Spray Park has worked very well this season with little to no down time. A couple of issues regarding the opening and closing of the washrooms but should have that solved.
- Spray Park closing date to be determined but will be sometime between early – mid September (depends on the weather)

### **Fox lake Park**

- The campground had a slower start but as of July has been full for the most part.

### **Meetings Attended:**

- MPC Meeting – July 10<sup>th</sup>
- Downtown Project – Progress Meeting – July 15, 22, 29, August 5, & 12th
- Regional Emergency Management Meeting – Agency – July 16<sup>th</sup>
- Dr. Appt – Edmonton – July 17<sup>th</sup>
- Vacation – July 18 & 19<sup>th</sup>
- Council Information Meeting – July 31<sup>st</sup>
- MPC Meeting – August 1<sup>st</sup>
- WestMet open house/tour – August 7th

### **Upcoming Events:**

- Downtown Project – Progress Meeting – August 19 & 26th
- Chamber Golf Tournament – August 20<sup>th</sup>
- Council Information Meeting – August 28th

## **August 2024 COUNCIL REPORT**

**KEVIN OLSEN – COMMUNITY SERVICES FACILITIES MANAGER**

### **Arena**

Surplus auction had a good response, and we got rid of over half of what was posted.

In preparation of Rodeo the glass has been removed along with the netting lifted etc.

Dirt will be hauled in before August 24th

### **Parks / Cemetery**

Grass growth slowing down

Maintenance of paths and sidewalks is being done

Painting and staining of permanent benches and tables in Parks

### **Centennial Place**

Darcie has been painting interior doors of the Fieldhouse

Centennial Place was opened to provide shower availability for Jamboree attendees

### **Swimming Pool / Spray Park**

Both facilities have been well utilized with this past heat wave

### **Parks Shop**

### **Lions Hall**

### **Other**



## **Community Services Coordinator Report – Michele Toews – August 13, 2024**

### **EPIC Adventures**

EPIC Adventures is up and running for the season. In the month of July there was an average attendance of 8.5 kids/day. Registration for the remaining days can be found on [hanna.ca/youth](http://hanna.ca/youth). Last day of the program is August 23<sup>rd</sup>.

### **Music In the Park**

Music in the Park has been going over well again this year. The schedule for the remaining Sundays in Hector King-Hunter Park at 3pm is:

Aug 18 – Over the Moon

Aug 25 – Eva and Cody

### **Emergency Social Services (ESS)**

Attended the Special Areas Regional Emergency Management Meeting. As all partners name their ESS Contacts will be working to host training days for the region. Majority of provincial ESS meetings have been postponed as many ESS colleagues are currently activated with the fires across the province.

### **Outdoor Movie Night**

Save the date! Outdoor Movie Night will be back on September 13th, more details on the show coming soon.

### **Fall Activities**

Planning has begun for our fall activities and schedule at Centennial Place, watch for dates and times coming soon. Check [hanna.ca/events](http://hanna.ca/events) to stay up to date on all events and watch for our “This Week At...” events highlighting all that’s happening at Centennial Place and the Arena.

This year we will be hosting our Fall Community Showcase (formerly known as the Registration Fair) on September 11th. This is an opportunity for organizations to provide information and/or take registrations, or accept membership applications for upcoming programs, events or services. Watch for details to register for a table coming soon.

## Report to Council

Date: Aug 13, 2024

Submitted by: Laurie Armstrong, Director of Business & Communication

- Computer maintenance, updates, troubleshooting and assisting staff.
- Prep for marketing Town programs and events included but isn't limited to:
  - 2<sup>nd</sup> Ave Project Updates.
  - Notice of Development Updates
  - Fire Safety
  - Music in the Park
  - Epic Adventures
  - Pool programs
  - Home Security fr. Sgt. Welsman
  - Announce new CAO Mr. Matthew Norburn
  - Prairie Crocus Fund and Volunteer Recruitment
  - Property Tax Public Auction
- Work on background preparations for changes to email signatures for staff and multi-factor authentication processes for staff and council. Information coming early fall.
- Received and approved a new Storefront Improvement Incentive application. The applicant is hoping for work to begin this summer yet.
- Background prep on public engagement plan for Animal Control Bylaw. See attached Communications Plan.
- The dates for the Public Engagement portion of the Animal Control Bylaw have been modified as per the request of Council. A date is required to be able to promote a non-statutory public hearing. It is proposed, in the attached Communications Plan that the opportunity for public impact and the survey be open between Sept 4 – Sept 30. Would Council like to set a date and time?



## Animal Control Bylaw 1035-2024 Public Engagement Communications Plan

Prepared by: Laurie Armstrong, Director of Business and Communication

### Introduction

A four-phase dynamic approach will be used to provide the foundation for this Communications Plan regarding the introduction of Bylaw 1035-2024 Animal Control Bylaw. The following pages provide the following:

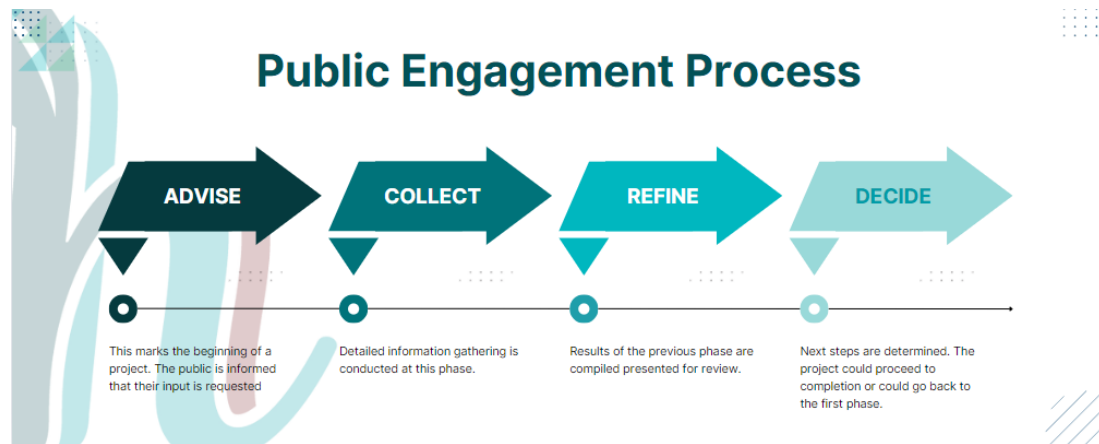
### Four Phases

Phase I: ADVISE Educate

Phase II: COLLECT Public Opinion & Engagement

Phase III: REFINE Results of Public Engagement and Revisions to Bylaw

Phase IV: DECIDE Implementation – bylaw goes into effect





## Key Dates

Each of the Phases has key dates attached will have suitable marketing and messaging using the tools available that we routinely use to reach residents. Examples include: eNews, Social Media, Flyer and Kiosk.

### **Phase I Begins: Aug 19**

Education Phase Key messages:

- There will be opportunity to voice opinions.
- Residents to begin their research
- Watch for more details.

### **Phase II Begins: Week of Sept 2**

Public Engagement Phase. Key messages:

- Survey opens Sept 4
- Non-statutory Public Hearing date is announced
- Written correspondence and submitting email is encouraged.
- Survey closes Sept 20 provides for 3 weeks of engagement.

### **Phase III Begins: Week of Oct 8**

Refine Phase. Key messages:

- 'What We Heart' report comes before Council.
- Nov 12: Animal Control Bylaw is presented for 2<sup>nd</sup> and 3<sup>rd</sup> reading.

### **Phase IV Begins: Week of Nov 18**

Decision Phase. Key message will depend upon final approval of the bylaw.

## Draft Survey Questions

### **1. Where do you Live?**

- Hanna
- Outside Hanna

### **2. Are you interested in keeping chickens on your property**

### **3. Do you think Hanna residents should be allowed to keep chickens (laying hens) within the Town limits under certain guidelines?**

### **4 If regulations are written to allow chickens, what do you think are important to consider.**

**Check all that apply or rank in order.**

- Hens only – no roosters
- Lot size



- Location of where chickens are contained within the yard
- Mandatory training on how to care for the chickens.
- Minimum distance and screening from other houses.
- Cleanliness standards including smell/odour, chicken manure storage and disposal, enclosure maintenance etc.
- Size of coops and run area
- Eggs and chickens are for personal use only and not for sale
- Public health or sanitary issues such as possible avian influenza outbreaks.
- Attracts vermin.
- Noise
- None
- Other

**5. Please let us know how much you agree or disagree with the following statements:**

- Chickens should only be permitted for single detached homes.
- Chickens should require veterinary checks, similar to other domestic animals like dogs and cats. Keeping in mind that the Town of Hanna doesn't enforce or follow up on veterinary checks for dogs and cats.
- Owners should require a municipal license and upfront property inspection prior to keeping chickens to ensure compliance before license approval.
- Track which properties have chickens
- Trace and inform the public of disease and illness outbreaks.

**6. Open Answer/Comments**

## COUNCIL REPORT

**DATE:** Aug 13 ,2024

**PRESENTED BY:** Brent Olesen, Director of Public Works

- Since the July 9, 2024, Council meeting, the public works department has been busy with the following items:
  - Water & Sewer
    - We replaced two lead service lines from the main to property.
    - We are still assisting Brooks Asphalt with 2<sup>nd</sup> Ave project.
    - We have assisted Prairie Land School Division with some of their storm and sewer lines with our flush truck.
    - We are hauling sewer from fox lake, airport, ball diamonds and Special Areas every Friday.
    - The crew replaced three property service operating rods this month.
  - Road Maintenance
    - We have been doing continuous pothole patching.
    - Line painting is complete.
    - The crew is still working on road signs in our spare time.
    - Braeden has been grading the alleys.
  - Meetings
    - I am attending the Monday morning Director's meetings.
    - Wes, Kim and I have been attending weekly progress meetings on Mondays with Brooks Asphalt and MPE.
  - Airport
    - We have been doing routine maintenance at the airport.
  - Cemetery
    - There were two cremation services this month.
    - We have been topping up some of the graves that have sunk over the winter and put new grass seed down.
  - Other
    - The guys have been rotating through holidays.
    - Wes has been busy in the shop with fleet repairs this month.

Date: August 13, 2024

Agenda Item No: 9.01

## Big Country Waste Management Commission – Extended Producer Responsibility Agreement

### Recommended Motion

That Council hereby appoints the Big Country Waste Management Commission as its representative to participate within Alberta’s Extended Producer Responsibility recycling system. Subject to the limitations of authority outlined below, the Town of Hanna authorizes Big Country Waste Management Commission to complete any action on its behalf including, but not limited to, its registration with Alberta Recycling Management Authority and negotiations for services with Producers and Producer Responsibility Organizations.

#### Limitations of Authority:

Managing municipal waste operations and designated recycling materials within the Town of Hanna boundaries.

### Background

For over 31 years, Alberta Recycling Management Authority (ARMA) has managed four different recycling programs. The Government of Alberta has appointed (ARMA) as the oversight body for extended producer responsibility (EPR), which is a new framework for Alberta where producers will assume the cost of recycling materials like packaging, paper, single-use plastics, and hazardous and special products. Launching this framework alongside ARMA’s existing stewardship programs not only leverages their extensive experience and relationships in the recycling sector but gives them the tools to continue to act boldly in how we envision our future.

EPR supports two product streams, Single-use Products, Packaging and Paper Products (PPP) and Hazardous and Special Products (HSP). For communities registered in EPR, recycling collection services for PPP will be accessible to single-family and multi-family dwellings and to recycling depots and/or collection events—associated with the responsible disposal and recycling of HSP.



Alberta communities who register for EPR will shift the cost and responsibility of recycling away from local governments and taxpayers to the producers of recyclable material.

- For communities with existing recycling services, the costs of these services will be transferred to producers, reducing the utility or tax levies associated with waste management.
- Communities without existing recycling services will gain access to recycling services, resulting in:
  - Waste reduction: Recycling reduces the volume of waste ending up in landfills.
  - Economic benefits: Recycling can create jobs in the recycling industry and reduce waste management costs.
  - Conservation of resources: By recycling materials like paper, plastic, and metal, communities can conserve valuable resources.

ARMA encourages all communities to register for EPR to maximize the benefits for our province and want to draw your attention to the following important dates related to the EPR program, some of which are fast approaching:

- Communities with existing services who register for EPR before December 31, 2023, will begin receiving collection under the EPR program starting April 1, 2025.
- Registration can be completed by the community or a community authority such as a waste commission.
- Detailed registration information is available on the ARMA website or by contacting [epr@albertarecycling.ca](mailto:epr@albertarecycling.ca).
- You can also find a Community Toolkit at [www.albertarecycling.ca/communities/](http://www.albertarecycling.ca/communities/)

Communities that register after December 31, 2023, as well as communities currently without recycling services, will start receiving recycling collection services in Phase 2, starting October 1, 2026.





Big Country Waste Management Commission operates the existing recycling programs for all the municipalities in their region and has agreed to be the representative to participate within Alberta's Extended Producer Responsibility recycling system on behalf of the municipalities that designate this responsibility to them.

### Communications

N/A

### Financial Implications

Operating:	<u>N/A</u>	Capital Cost:	<u>N/A</u>
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

N/A

### Attachments

1. Big Country Waste Management Commission – Extended Producer Responsibility Appointment Letter.

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

August 14, 2024

Sent Via Email: [epr@albertarecycling.ca](mailto:epr@albertarecycling.ca)

### Authority of Representative

The Town of Hanna hereby appoints the Big Country Waste Management **Commission via Motion XX-XX-XX** as its representative to participate within Alberta's Extended Producer Responsibility recycling system. Subject to any limitations outlined below, the Town of Hanna authorizes Big Country Waste Management Commission to complete any action on its behalf including, but not limited to, its registration with Alberta Recycling Management Authority and negotiations for services with Producers and Producer Responsibility Organizations.

### Limitations of Authority:

Managing municipal waste operations and designated recycling materials within the Town of Hanna boundaries.

Authorized Signature:

\_\_\_\_\_

Print Name: Kim Neill, CAO

Town of Hanna

Cc: Sean Olmstead, Director of Operations [sean.olmstead@bcwmc.ca](mailto:sean.olmstead@bcwmc.ca)  
Diana Ichtay - [DIchtay@albertarecycling.ca](mailto:DIchtay@albertarecycling.ca)  
Melissa D'Elia - [MDelia@albertarecycling.ca](mailto:MDelia@albertarecycling.ca)

Date: August 13, 2024

Agenda Item No: 9.02

## Downtown Business Compensation Plan

### Recommended Motion

That Council approves the Downtown Business Compensation Plan as presented and directs administration to implement the plan with the funds derived through the project budget contingency and if that not available through accumulated surplus.

### Background

As Council is aware there has been discussion and requests from a few of the retail businesses in the construction zone of the Downtown Redevelopment Project regarding the Town of Hanna providing some form of compensation to the businesses who have been negatively impacted by the construction.

Councillor Olsen requested that this item be added to the July 9, 2024, Council Meeting for discussion and at that meeting the following motion was passed, "That Council direct Administration to bring back to Council a business compensation plan for tax relief for those business affected by the downtown redevelopment construction."

Administration is bringing forward a plan for Council consideration that if approved by Council would provide compensation for the downtown businesses impacted negatively by the construction. The highlights of the plan are detailed below:

1. Compensation would be based on a grant provided to the downtown businesses equivalent to two months of municipal taxation (in the event that a business municipal taxes were \$2,400 annually the business would see a grant equivalent to 1/6 of their municipal taxes or in this case \$400). Municipal taxes in this case would include the municipal portion of taxes plus the school and Acadia Foundation portion of taxes requisitioned.
2. The property owner would need to make a request in writing for the grant indicating that the business on the property has been negatively affected by the construction. In the case that the property owner is not the business operator, the business owner can indicate that the tax relief be passed onto the business operator unless the property



owner and business owner indicate in writing that the property owner provided a discount on rent equivalent to the grant which in that case the grant could flow through to the property owner.

Based on the number of taxable properties in the construction zone (43) the municipal taxes levied in 2024 was \$146,423.98. Using this figure and following the compensation plan (2 months taxes) the maximum amount of compensation would be \$24,403.99 (\$146,423.98 divided by 6 equals \$24,403.99).

It is anticipated that several but not all the property owners will apply for this grant as they were either not impacted negatively or they are excited for the final result and anticipate that it will be beneficial for their business in the long term.

Under this plan some of the properties will see little compensation (less than \$300) so an option Council may want to consider is implementing a minimum compensation level of \$500/negatively impacted property.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A

### Attachments

1. Downtown Business Compensation Plan – Financial Report



Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Downtown Redevelopment Property Taxes		
	Property	2024 Taxes
	1	10,660.38
	2	2,187.12
	3	1,927.55
	4	590.35
	5	32,475.99
	6	13,492.10
	7	2,411.68
	8	270.16
	9	660.94
	10	256.88
	11	810.48
	12	3,456.23
	13	2,068.82
	14	1,920.01
	15	1,812.48
	16	7,433.75
	17	2,950.20
	18	1,237.47
	19	1,819.48
	20	1,138.62
	21	1,390.11
	22	3,763.54
	23	2,986.47
	24	1,220.65
	25	2,629.96
	26	2,345.62
	27	874.02
	28	512.32
	29	8,621.90
	30	248.80
	31	3,648.94
	32	1,619.33
	33	1,870.46
	34	2,316.53
	35	591.65
	36	442.13
	37	1,611.79
	38	270.16
	39	248.80
	40	5,802.93
	41	536.30
	42	8,790.81
	43	4,500.07
	TOTAL	146,423.98

Date: August 13, 2024

Agenda Item No: 9.03

## Municipal Enforcement Vehicle Purchase

### Recommended Motion

That Council authorizes the purchase of the 2014 Ford Taurus Police Interceptor vehicle from the Town of Beaverlodge in the amount of \$15,000 plus GST subject to a satisfactory vehicle inspection with the funds derived from accumulated surplus.

### Background

Following the retirement of the Director of Protective Services on December 31, 2021, the various responsibilities of the portfolio were distributed to other departments or contracted to external sources. One of the responsibilities that was contracted to an external source was Municipal Enforcement. Administration, working with Special Areas representatives, developed a plan to have the Town of Hanna Municipal Enforcement services provided by Special Areas Peace Officers on a contract basis. Special Areas Peace Officers are appointed by the Alberta Solicitor General and Public Safety, and therefore have broader jurisdiction than the Director of Protective Services had as the Bylaw Enforcement Officer.

A Memorandum of Agreement (MOA) establishing the terms and conditions under which the Special Areas Board would provide the Town of Hanna with Peace Officer Services was entered into by both parties with the MOU approved by the Special Areas Board at their January 25, 2022, Board Meeting and by the Town of Hanna Council at their February 8, 2022, Council Meeting.

The Peace Officers were to take their direction from the CAO and focus their time on Municipal Bylaws such as:

- Unsightly properties
- On street parking, including trailer & RV parking
- Sidewalk snow removal
- Garbage issues
- Noise
- Business Licensing



Special Areas indicated to the Town of Hanna in the fall of 2022 that the agreement was not working for them as they were having difficulty recruiting for Peace Officers and the Town of Hanna agreed and provided a letter of termination to the Municipal Enforcement Agreement on December 16, 2022.

Prior to that Administration entered discussions with Tracy Raypold who at the time did not have current Community Peace Officer status but indicated that she would be willing to partner with the Town of Hanna on a cost share arrangement that would see her take the necessary training to receive Community Peace Officer I status. Council entered into an agreement with Tracy Raypold to provide Municipal Enforcement effective January 1, 2023.

As of December 31, 2022, the Province of Alberta no longer authorize Level II Community Peace Officers. This was the former designation available for a Municipal Bylaw Enforcement Officer role. The former Bylaw Enforcement Officer did not have this status and was limited in his duties as a result.

Effective January 1, 2023, all Community Peace Officers employed within the Province of Alberta that have completed their bridging training will now become CPO Level I. All appointed CPO Level II who have not completed the required training will be removed from the current CPO program and become Municipal Bylaw Enforcement Officers. This posed an immediate challenge to small municipalities such as the Town of Hanna for several reasons which are addressed in the following paragraphs below.

While some duties are not of immediate interest to the Town of Hanna currently, the re-classification of Community Peace Officers leaves the Town of Hanna with limited options for a Municipal Bylaw Officer position.

Community Peace Officer Level I Advantages:

Professionalism – Community Peace Officer Level I Officers throughout the province will have the same standardized training and be widely recognizable by the uniform. This will reduce the risk of liability and increase the credibility of the position and the authorized employer.

Without CPO Level I status, a Municipal Enforcement Officer does not have the ability to

- Access provincial databases to gather information imperative to any bylaw and provincial statute investigations. Some examples are access to information on driver's licences to confirm identity while investigating any offences.





- Access to license plate information to aid in contacting registered owners to inform of complaints received, such as RV's, abandon vehicles and other non-moving parking violations. Access would also allow for assistance with identifying and contacting owners of vehicles that need to be moved during snow removal days.
- To access the above-mentioned information which makes the role very challenging and time-consuming. It also renders a Municipal Bylaw Enforcement Officer powerless as there is no legal avenue to approach any required enforcement action under bylaw offences. CPO Level I status would remedy this immense challenge.
- Wear Officer Safety Equipment- Safety Vest, Baton and OC Spray. As we have seen in other jurisdictions, the dangers associated with municipal enforcement are continuing to grow. Officer safety should be a top priority for all authorized employers. Under the new re-classification, Municipal Bylaw Officers are not permitted to wear a vest or carry intermediate weapons to protect themselves with. To wear or utilize this equipment CPO 1 status is required.

Provincial legislation that requires CPO status that would benefit the Town of Hanna, reducing RCMP calls for service for municipal enforcement matters are as follows:

- Animal Protection Act (authority to seize animals that are in distress or are abandoned)
- Dangerous Dogs Act (investigation of dogs that have attacked other animals or people)
- Traffic Safety Act (investigations of complaints involving non-moving offences, tow authority, educational activities promoting traffic safety in schools and community events, warnings and prosecution)
- Use of Highway and Rules of the Road Regulation (non-moving offences, warnings and prosecution)
- Weed Control Act (offences, warnings and prosecution)
- Trespass to Premise Act (persons refusing to leave any town property when asked, warning and prosecution)
- Tobacco and Smoking Reduction Act. (authority to approach/ investigate underage smokers, education, warnings and prosecution)
- Provincial Offences Procedures Act (assist with prosecution)

In the case where provincial legislation exists, a CPO Level I Officer can issue violation tags under a provincial offence and have it prosecuted provincially. All bylaw charges currently are the municipality's responsibility to prosecute and the cost to prosecute significantly outweighs the fine involved. Employing a CPO Level I Officer reduces the cost to the municipality by way of provincial prosecution. Previously the Bylaw enforcement Officer could only issue Municipal Violations with specified penalties when it came to enforcement.



This type of ticket is less effective especially if the perpetrator was uncooperative in payment and compliance. A CPO Level I provincial ticket is much more effective and can be forwarded to the province for payment recovery options including a warrant for their arrest.

There are many other benefits to having a Community Peace Officer Level I in the mandated role of Municipal Enforcement Officer. Administration believes these benefits outweigh the small (in comparison) cost associated with being an authorized employer.

Council at their December 13, 2022 Council meeting entered into an agreement with Tracy Raypold to provide Municipal Enforcement Services for the Town of Hanna. At this time Council committed to cover the following costs:

- Community Police Officer Level I Training costs estimated at (\$10,400) in 2023 with a reimbursement required if the agreement is terminated early by the Employee.
- Other training opportunities and professional development opportunities as approved in annual budgets and by the Chief Administrative Officer.
- Town will provide a vehicle and the costs of the vehicle (i.e., fuel, insurance, r & m, etc.)
- Town will provide a phone allowance as per Town of Hanna policy.
- Town will provide the necessary office support (i.e., office, land line, computer, access to printer, etc.)

Since the inception of this agreement Administration has been working with Officer Raypold to upgrade the Municipal Enforcement component of the Town of Hanna operations and has completed the following:

- Officer Raypold has completed the required training to achieve Community Peace Officer Level I certification.
- The Town has purchased the required equipment – vest, uniform, shoulder patches, etc.
- Authorized Employer Status from Alberta Public Safety and Emergency Services (received approval as of July 19, 2024.)

Up to this date Officer Raypold has been using the Town of Hanna Office Truck as she was not able to wear her uniform or drive a Peace Officer vehicle until she received her CPO Level I certification and until the Town of Hanna received Authorization to employ peace officers from the Province of Alberta. With both objectives being met the next step is to provide a proper Peace Officer Vehicle.



**Options:**

1. Purchase the 2014 Ford Taurus Police Interceptor vehicle from the Town of Beaverlodge in the amount of \$15,000 plus GST subject to a satisfactory vehicle inspection. This vehicle comes fully equipped for that amount with the exception of a Town of Hanna enforcement decal.
2. Take a vehicle out of the Town of Hanna Public Works fleet which will mean that the department fleet will be less a vehicle and will be looking for a vehicle to bring their fleet back to a satisfactory complement.
3. Continue to use the office truck but this will not meet the requirements of the province as an Authorized Employer of a Peace Officer and will not give municipal enforcement the visibility and professionalism that Administration has been striving for.

**Communications**

N/A

**Financial Implications**

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

**Policy and/or Legislative Implications**

N/A

**Attachments**

1. Alberta Public Safety & Emergency Services - Authorization to Employ or Engage Peace Officers
2. Town of Beaverlodge – Peace Officer Vehicle Proposal
3. Memo – Tracy Raypold – Authorization to Purchase the Town of Beaverlodge Peace Officer Patrol Vehicle



Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



AR 29343

July 19, 2024

Mr Kim Neill  
Chief Administrative Officer  
Town of Hanna  
PO Box 430  
Hanna AB T0J 1P0

Dear Mr. Neill:

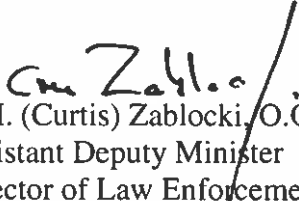
On March 27, 2024, the Town of Hanna applied to the Director of Law Enforcement for the Province of Alberta to be an authorized employer of peace officers per section 5 of the Alberta *Peace Officer Act*, with the final documents submitted July 16, 2024.

After reviewing your submission, I am pleased to inform you that the Town of Hanna, has been granted the authority to employ community peace officers for the purposes outlined in your submission.

Enclosed is the Town's Authorization to Employ Peace Officers.

Should you require clarification or assistance, please contact Ms. Tammy Spink, Manager, Law Enforcement Oversight and Standards, at 780-427-6896 or [tammy.spink@gov.ab.ca](mailto:tammy.spink@gov.ab.ca). Thank you.

Sincerely,

  
C.M. (Curtis) Zablocki, O.O.M.  
Assistant Deputy Minister  
Director of Law Enforcement

Attachment

## AUTHORIZATION TO EMPLOY OR ENGAGE PEACE OFFICERS

Pursuant to Section 5 of the *Peace Officer Act*  
-----

I, C.M. (Curtis) Zablocki, Director of Law Enforcement/Assistant Deputy Minister of the Public Security Division, Department of Public Safety and Emergency Services, for the Province of Alberta, hereby authorize the employment or engagement of peace officers by the

Town of Hanna

### Article 1. Authority

1.1 Subject to section 1.2, peace officers employed or engaged by the Town of Hanna may, subject to their individual appointments, have authority to enforce the following legislation and all regulations thereunder as amended from time to time, and serve court documents relating to:

ANIMAL PROTECTION ACT  
DANGEROUS DOGS ACT  
ENVIRONMENTAL PROTECTION AND ENHANCEMENT  
ACT, PART 9, DIVISION 2  
GAMING, LIQUOR, AND CANNABIS ACT  
PETTY TRESPASS ACT  
PROVINCIAL ADMINISTRATIVE PENALTIES ACT  
PROVINCIAL OFFENCES PROCEDURE ACT  
TOBACCO, SMOKING, AND VAPING REDUCTION ACT  
TRAFFIC SAFETY ACT

1.2 The authorities granted herein are subject to the following restrictions:

- a) Authority to enforce the *Gaming, Liquor, and Cannabis Act* is restricted to sections 83, 84, 87, 89, 90.24, 90.25, 90.26, 90.27, 90.28, 90.29, 107, 108; and section 115 subject to section 53 of the *Police Act*.
- b) Authority to enforce the *Gaming, Liquor, and Cannabis Regulation* (AR 143/96) is restricted to section 87.

## Article 2. Jurisdiction

- 2.1 The jurisdiction of peace officers employed or engaged by the Town of Hanna is, subject to their individual appointments, throughout the Province of Alberta, as described in section 11.2 of the Public Security Peace Officer Policy and Procedures Manual, as issued by the Director of Law Enforcement.
- 2.2 The jurisdiction of peace officers in Alberta is at all times subject to requirements set out in the Public Security Peace Officer Program Policy and Procedures Manual, as issued by the Director of Law Enforcement.
- 2.3 This authorization does not include jurisdiction on an Indian Reserve.

## Article 3. Weapons and Equipment

- 3.1 Peace officers employed or engaged by the Town of Hanna may, subject to their individual appointments, be authorized to carry and use certain weapons and equipment while in the performance of their authorized duties which may include, but are not limited to, one or more of the following:
  - a) A shotgun;
  - b) OC spray;
  - c) A baton;
  - d) Emergency response units, as defined in the regulations under the *Traffic Safety Act*, as amended from time to time, used by the peace officer for the purpose of carrying out the duties of a peace officer;
  - e) Handcuffs;
  - f) Personal protective equipment including a bullet resistant vest, a stab resistant vest or protective gloves, but not including SAP gloves or similar gloves;
  - g) Particular equipment necessary to carry out the enforcement duties and responsibilities of the peace officer; and
  - h) Tools and items necessary for the performance of the peace officer's duties and responsibilities.

## Article 4. Terms and Conditions

- 4.1 The authorized employer must abide by Public Security Peace Officer Program Policy and Procedures Manual, as issued by the Director of Law Enforcement.
- 4.2 Peace officers designated under this Authorization, subject to their individual appointments are permitted to exercise the duties specified in section 24.13 of the Public Security Peace Officer Program Policy and Procedures Manual, as issued by the Director of Law Enforcement.

- 4.3 Peace officers designated under this Authorization, subject to their individual appointments are permitted to exercise the duties specified in section 24.15 of the Public Security Peace Officer Program Policy and Procedures Manual, as issued by the Director of Law Enforcement.

DATED at the City of Edmonton, in the Province of Alberta, this 22<sup>nd</sup> day of July 2024.



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DIRECTOR OF LAW ENFORCEMENT /  
ASSISTANT DEPUTY MINISTER OF THE  
PUBLIC SECURITY DIVISION, DEPARTMENT  
OF PUBLIC SAFETY AND EMERGENCY  
SERVICES



## Patrol Vehicle Proposal

Wes Kardash <wkardash@beaverlodge.ca>

Thu 7/18/2024 8:50 PM

To:Kim Neill <kneill@hanna.ca>

Cc:Tracy Raypold <traypold@hanna.ca>

📎 3 attachments (2 MB)

Town of Beaverlodge Municipal Enforcement\_Patrol Vehicles.PDF; 1000008735.jpg; 1000008691.jpg;

Good evening, Kim,

Hope all is well in your neck of the woods.

We have decided to part with and sell our second patrol vehicle, and I was thinking the Town of Hanna would best benefit from this fantastic deal.

I have a 2014 Ford Taurus Police Interceptor with ~216,000 KM's, for sale - pictures attached, at a great deal for you = **\$15,000.00**. I thought I would offer this to you first, before posting it for others, as I feel you would greatly benefit from it, the most.

This vehicle would be a perfect vehicle for your municipal enforcement department, and comes ready to go with all enforcement equipment required to meet the minimum standard for a Level 1 Peace Officer patrol vehicle. This unit will last you a long time, and would serve you well in your location. The only thing the vehicle does need is a new set of tires and a modem for internet (or a cell carrier air card could also be used for internet), otherwise this vehicle is turn key, ready to hit the streets. When we got it last fall, we put a new decal package on it, as well, so all I would do is remove the unit numbers and center municipal logo decal, and the rest of the decaling including the "PEACE OFFICER" decaling, would stay. All you would really need to do is install your town municipal enforcement decal on both doors, then you are set.

This vehicle comes with all the interior equipment, including center console with computer docking station for a typical Panasonic toughbook mobile computer most agencies, across the province, utilize.

It also includes equipment such as a mobile printer, ID scanner, GPS drive for e-ticketing, a small animal crate, organizing plastic bin with other operational day to day items required = all included.

I think this would be a great opportunity, while meeting the needs of fiscal responsibility, to be able to allow you to get this much needed asset, at a great value and get your municipal enforcement department off the ground, to become visible within the community.

Should you have any questions, or wish to take advantage of this fantastic deal, please feel free to let me know, and I can prep the necessary paperwork.

Thanks, and Regards,

**Wes Kardash**  
**Senior Peace Officer**  
**Town of Beaverlodge**



## Town of Beaverlodge Municipal Enforcement Updated Patrol Vehicles

### Unit #BL2



## Report to Town of Hanna Council – August 13, 2024

### Subject: Dedicated Vehicle Purchase for Hanna Municipal Enforcement

Dear Mayor and Council,

I am writing to request approval and funding to purchase a dedicated vehicle for Municipal Enforcement duties within the Town of Hanna. This opportunity has been offered exclusively to our town by another Alberta municipality at a reduced cost, directly supporting our Municipal Enforcement program. The vehicle is fully compliant with provincial standards and well-suited to meet the long-term needs of Hanna. A dedicated vehicle is essential for enhancing community safety and ensuring effective service delivery to all residents and visitors.

#### Justification

##### 1. Enhanced Mobility and Response Time:

The Town of Hanna's jurisdiction covers residential, commercial properties, Fox Lake Municipal Campground, and the Municipal Airport. A dedicated, compliant vehicle will significantly enhance mobility, allowing for faster response times to public complaints and increased productivity when engaged in proactive patrols. By reducing the time spent in the office, the officer's presence within the community will be more visible and effective. Moreover, the vehicle will be equipped with a system that integrates offline and online capabilities, reducing the need to transcribe handwritten notes and thereby improving efficiency.

##### 2. Increased Visibility and Deterrence:

An identifiable patrol vehicle will establish a clear and visible law enforcement presence within the community. Historically, such visibility has been proven to reduce criminal activity and deter municipal and provincial violations, thereby enhancing public safety. The combination of a marked patrol vehicle and a uniformed officer presence is a powerful tool in addressing recent increases in public nuisance and crime within the town. This visibility will make the Town of Hanna less appealing to individuals involved in illegal activities.

##### 3. Safety and Professionalism:

The Community Peace Officer Act, Regulations and Program Manual mandate that officers must have the necessary tools and equipment to perform their duties safely and professionally. A well-equipped vehicle will provide a secure, controlled environment for property investigations, inspections, and community patrols, significantly increasing officer safety, especially when working alone in potentially risky situations. This is also essential to comply with Alberta Occupational Health and Safety legislation.

#### 4. Flexibility in Service Delivery:

A vehicle dedicated to Municipal Enforcement will enable the officer to perform a wider range of duties, including animal control, parking enforcement, and other municipal bylaw and provincial statute investigations. It will also facilitate better coordination with other law enforcement agencies, allowing for a more comprehensive approach to public safety. Currently, as an unregulated Bylaw Enforcement Officer, I am limited in accessing critical information, forcing minor complaints to be deferred to the already overstretched RCMP. The Municipal Enforcement program is designed to complement, not burden, the police of jurisdiction.

#### 5. Cost Efficiency:

This vehicle is offered at a reduced cost and comes fully equipped, making it a cost-effective investment for the town. A dedicated vehicle will reduce response times and lead to more efficient use of town resources. Additionally, its resale value and well-maintained condition ensure it will serve the town for several years, representing a sound fiscal decision.

- Minimizes the impact on other town departments seeking fleet purchase budgets.
- Retains resale value due to new interior enforcement-related equipment.
- The vehicle has been well-maintained mechanically.

#### Additional Benefits:

- Reduction in calls for service to the RCMP, allowing them to focus on high-priority police matters.
- Access to Provincial fine options that are prosecuted at no cost to the town, while maintaining a commitment to resolving matters through education.
- Enhanced officer safety with tools required to align with Alberta Occupational Health and Safety legislation.
- Access to vital information for direct contact with registered vehicle owners, enabling a more personal, educational approach to enforcement.

#### Considerations if Proposal is Not Approved:

- Outfitting an alternative existing vehicle could cost approximately \$35,000.00.
- Purchasing a suitable used vehicle could range between \$35,000.00 and \$70,000.00.
- A new build vehicle could cost approximately \$100,000.00 to \$120,000.00.
- Enforcement vehicle equipment for the current 2006 Public Works Fleet Truck is no longer available.
- Potential risk to the town's professional image and a significant decrease in officer safety.

#### Vehicle Details:

- Model: 2014 Ford Taurus Police Interceptor
- Mileage: 216,000 KM
- Price: \$15,000.00

#### Included Equipment:

- New decal package
- Custom center console
- Computer docking station
- Mobile printer
- ID scanner
- GPS drive for e-ticketing
- Animal crate
- Organizational bin with day-to-day operational items

#### Conclusion

The acquisition of this dedicated patrol vehicle is not only practical but a critical investment in the safety and well-being of our community. By approving this request, the Town Council will support a proactive approach to maintaining order, deterring crime, enhancing community relations, and upholding the highest standards of professionalism and efficiency within the Municipal Enforcement program. Without a dedicated vehicle, our ability to deliver a safe, effective, and compliant Municipal Enforcement program will be severely compromised.

I respectfully request the Town Council's consideration and approval of this vehicle purchase. I am available to discuss further details and provide additional information as needed.

Respectfully,

Tracy Raypold  
Municipal Enforcement Officer

Date: August 13, 2024

Agenda Item No: 11.00

## Council Reports & Roundtable

### Recommended Motion

That Council accepts the Council Reports for information.

### Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

1. Mayor Povaschuk
2. Councillor Beaudoin
3. Councillor Crowle
4. Councillor Murphy
5. Councillor Olsen
6. Councillor Thuroo
7. Councillor Warwick

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer





## **COUNCIL REPORTS & ROUNDTABLE**

**Council Date:** Aug 13, 2024  
**Prepared by:** Councilor Kyle Olsen

Meeting: MPC Meeting  
Location: Council Chambers  
Date & Time: July 10, 6:00 PM

Approved a simple relaxation for an addition.

Meeting: Golf Course Personnel Meeting  
Location: Lions Hall  
Date & Time: July 11

Meeting: Golf Course Personnel Meeting  
Location: Lions Hall  
Date & Time: July 17, 5:30 PM

Meeting: CAO Interviews  
Location: Council Chambers  
Date & Time: July 22, 8:30 AM

Conducted interviews and selected our candidate.

Meeting: Council Special Meeting & Info Session  
Location: Council Chambers  
Date & Time: July 31

Ratified CAO contract and had discussion with Common Grounds group.

Meeting: MPC Meeting  
Location: Council Chambers  
Date & Time: August 1, 12:05 PM

Approved a relaxation and a fabric building.





## Policy and/or Legislative Implications

N/A

## Attachments

1. Minister of Municipal Affairs – Bill 20 Update
2. Minister of Municipal Affairs – Town of Hanna 2024 CCBF Funding Letter
3. Harvest Sky EDC – SAB Letter of Support HSEDC Spec Home

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



ALBERTA  
MUNICIPAL AFFAIRS

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*Office of the Minister  
MLA, Calgary-Hays*

AR115135

June 10, 2024

His Worship Danny Povaschuk  
Mayor  
Town of Hanna  
PO Box 430  
Hanna AB T0J 1P0

Dear Mayor Povaschuk:

The Honourable Danielle Smith, Premier of Alberta, shared your letter of May 15, 2024, regarding Alberta's the introduction of Bill 20: the *Municipal Affairs Statutes Amendment Act, 2024*. I am pleased to respond on behalf of the Government of Alberta.

As you are aware, the recently passed Bill 20 will modify two key pieces of legislation for Alberta municipalities – the *Municipal Government Act (MGA)* and the *Local Authorities Election Act (LAEA)*. Bill 20 will help municipalities accelerate housing development, strengthen provincial oversight, and update the rules for local elections and locally elected officials. I realize there has been much misinformation about the contents and intent of this bill, and I am pleased to respond.

Under Canada's Constitution, there are two levels of government that are defined: provincial and federal. All municipal matters fall under provincial jurisdiction. The Government of Alberta has delegated significant authority to locally elected municipal governments under the *MGA*, to make decisions of a local nature on behalf of their residents. This said, all municipal jurisdictions are subject to provincial legislation and authority.

Through the powers in the Constitution and the *MGA*, the provincial government has always had the ability to dismiss a councillor, and it is a process that is not taken lightly. As you may be aware, I recently made the decision to dismiss a mayor and several councillors. More information on that situation is available at [www.alberta.ca/chestermere-municipal-inspection](http://www.alberta.ca/chestermere-municipal-inspection).

This process was done through a municipal inspection and ministerial order. While this process may be appropriate for most cases, there may be situations that require an expedited process as outlined in Bill 20. I strongly believe in local decision-making, but like all governments, municipalities must focus on matters within their delegated responsibility when making their decisions.

.../2

Similarly, the province's authority to repeal or amend bylaws is not new. The *MGA* already provides Cabinet the ability to intervene in planning and development bylaws; however, this ability has never been used. In 2022, the government introduced Bill 4, which amended the *MGA* to repeal bylaws related to face mask mandates in the City of Edmonton. This was an example of a municipal bylaw that was contrary to provincial public health advice. The changes in Bill 20 will enable government to address similar situations through a more expedited process; however, it remains that this would be only used in rare circumstances.

On May 23, I tabled additional amendments, to further clarify the intent of this bill. The amendments can be found at [www.alberta.ca/strengthening-local-elections-and-councils](http://www.alberta.ca/strengthening-local-elections-and-councils). I encourage you to review the bill with amendments directly for more information on the contents of Bill 20.

Bill 20 will maintain the municipal ability to govern affairs within local jurisdiction while allowing Cabinet to step in when municipal bylaw crosses into provincial jurisdiction. This will ensure that municipal councils remain focused on municipal issues that their constituents elected them to address. Cabinet's authority to intervene in municipal bylaws or order public votes on possible dismissal of a councillor will be considered as a last resort; I anticipate that these powers will be used very rarely, if ever.

In addition, the updates to the *MGA* and the *LAEA* will enhance transparency and ensure that local elected officials are held accountable to the Albertans they represent. We are strengthening public trust in local elections by eliminating the use of electronic tabulators. It is important for Albertans to feel they can trust the methods and results of local elections and requiring all ballots to be counted by hand will give Albertans that assurance.

Bill 20 will also enable the option to have criminal record checks as a part of candidate nomination packages and will allow local candidates to identify with local political parties without direct affiliation to provincial or federal parties. I have publicly stated my intention to implement the option to include municipal political party affiliation on ballots only in the cities of Edmonton and Calgary.

Currently, municipal candidates are able to organize into political parties or slates without any rules around their organization. Adding rules around political parties will increase transparency for electors. I will also note that no candidate will be required to join a political party – they will always remain voluntary and local.

Bill 20 will also increase transparency in campaign financing. In 2018, the government at the time banned corporation and union donations to individual candidates. Rather than taking the "big money" out of local elections, donations shifted to third-party advertisers. For example, Calgary's Future raised \$1.7 million to endorse nine specific candidates who were elected in the 2021 municipal election. By enabling corporation and union donations at a cap of \$5,000 per municipality, voters will have public records of the unions, corporations, and individuals supporting candidates. We are also introducing an expense cap for municipal campaigns to limit donations collected and keep local campaigns focused on the current election.

Albertans deserve to have faith in their local governments, and Albertans expect municipal leaders to behave responsibly to reflect the interests and needs of the community. Occasionally, the provincial government is asked to look into the management of an Alberta municipality and the leadership of its elected officials. We always treat such requests with the due diligence they deserve. Albertans deserve a provincial government that can respond promptly to extraordinary situations that occur within a municipality.

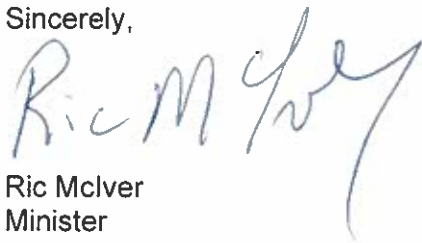
Bill 20 also includes amendments to the *MGA* that will encourage housing development in municipalities. Affordable and attainable housing has become one of the most urgent concerns across the country, and the Government of Alberta is unlocking options for municipalities to consider as they take local action to address housing affordability. The amendments to the *MGA* will create balance between appropriate engagement with residents and stakeholders and prompt municipal planning and development decisions. This ensures that municipalities have greater flexibility to tackle their housing priorities while providing residents with the opportunity to have their say about development plans in their communities.

This bill was informed by feedback my ministry received from Albertans in 2021-23. The results of the consultation surveys can be found at [www.alberta.ca/local-elections-and-councillor-accountability-engagement](http://www.alberta.ca/local-elections-and-councillor-accountability-engagement). I appreciate your feedback and your participation in the discussion of this important piece of legislation. Alberta's government remains committed to fairness and due process and will continue working with local authorities to ensure Albertans have the effective local representation they deserve.

Now that Bill 20 has passed, Municipal Affairs will be engaging with municipalities and stakeholders over the coming months to explain the changes Bill 20 will require at a local level, and develop regulations as required.

Thank you for writing.

Sincerely,



Ric McIver  
Minister

cc: Honourable Danielle Smith, Premier of Alberta  
Honourable Nate Horner, MLA, Drumheller-Stettler



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR115493

July 23, 2024

His Worship Danny Povaschuk  
Mayor  
Town of Hanna  
PO Box 430  
Hanna AB T0J 1P0

Dear Mayor Povaschuk:

I am pleased to announce that Canada and Alberta have signed an agreement renewing the Canada Community-Building Fund (CCBF) to March 31, 2034. I can also confirm that Alberta will receive \$265 million in funding in 2024 under the newly negotiated CCBF agreement. This partnership between the province and the federal government will help ensure local governments in Alberta can continue to make needed investments in local infrastructure.

To that end, I am happy to confirm the allocation amounts to your community for the CCBF program. For the Town of Hanna, the 2024 CCBF allocation is \$189,467.

Payments to local governments are anticipated to flow by the end of summer, as communities meet the payment criteria.

CCBF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at [open.alberta.ca/publications](https://open.alberta.ca/publications).

Your community's allocation reflects an updated allocation formula under the CCBF agreement, which ensures base funding for all local governments, with the remainder of funds allocated on a per capita basis.

In addition, the renewed CCBF agreement involves several other changes, including to local government reporting and new housing-related reporting requirements for larger local governments. Municipal Affairs will share the updated CCBF program guidelines reflecting these changes as soon as possible.

.../2

The department will also be providing a Memorandum of Agreement for the renewed CCBF. Execution of this agreement is a condition to receive your community's 2024 CCBF allocation.

I look forward to working together with you and the federal government to help your community in addressing its infrastructure needs.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver". The signature is written in a cursive, slightly slanted style.

Ric McIver  
Minister

cc: Kim Neill, Chief Administrative Officer, Town of Hanna





July 23, 2024

Mr. Mark Nikota  
Harvest Sky Economic Development Corporation  
Box 1255  
Hanna, AB  
T0J 1P0

Dear Mr. Nikota,

**Re: Spec Home Construction**

---

Please accept this letter in support of the Harvest Sky Economic Development Corporation's proposal to invest in a partnership to build a spec home in the Town of Hanna. The Board is pleased to support this project if a transparent tender process is used to select the private builder and is widely communicated throughout the region.

The municipal members of the Harvest Sky region, specifically the Village of Youngstown, the Town of Hanna and the Special Areas Board, are in agreement to support the construction of a spec home within the Town of Hanna. There is a need for professional housing and an opportunity to build on a lot in the Fielding Place subdivision.

We believe future growth will be well supported through this project, and look forward to seeing the home being built.

Sincerely,

Jordon Christianson  
Chair, Special Areas Board