

**TOWN OF HANNA
REGULAR COUNCIL MEETING
AGENDA
September 10, 2024**

1 CALL TO ORDER – 6:00 pm

2 ADOPTION OF THE AGENDA

3 DELEGATIONS

3.01 PACE – Harvest Sky Solar Project

4 PUBLIC PRESENTATION

5 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – August 13, 2024

5.02 Minutes of the Information Meeting of Council – August 28, 2024

6 FINANCE REPORTS

6.01 Accounts Payable

6.02 Statement of Revenues & Expenses – August 2024

6.03 Budget Overview – August 2024

7 COMMITTEE REPORTS

8 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

8.01 Chief Administrative Officer

8.01.1 Community Services Foreman

8.01.2 Community Services Coordinator

8.02 Director of Business & Communication

8.03 Director of Public Works

9 BUSINESS ITEMS

- 9.01 September Council Information Meeting – Cancellation
- 9.02 2024 Taxation Report
- 9.03 Community Foundation of Southeastern Alberta – Declaration Of Affiliation – Qualified Donees & Agent Agreement between The Town of Hanna and the Hanna Community Garden
- 9.04 ATCO Electric – 2025 Franchise Fee
- 9.05 APEX Utilities Inc – 2025 Franchise Fee
- 9.06 Chamber of Commerce – Spirt Award Sponsorship

10 BYLAWS

11 COUNCIL REPORTS & ROUNDTABLE

12 CORRESPONDENCE ITEMS

- 12.1 Miss Rodeo Hanna Sponsorship Request
- 12.2 Ainsley Zaya – Miss Rodeo Canada Sponsorship Request
- 12.3 Alberta Municipalities – Jasper Fire Community Fund Matching
- 12.4 Hanna Pickleball Club – Thank You
- 12.5 Hanna Agriculture Society – Hanna Fall Fair
- 12.6 PLPSD – Board Highlights August 27, 2024

13 CLOSED SESSION

14 ADJOURNMENT

Date: December 12, 2023

Agenda Item No: 03.01

PACE Canada LP – Solar Farm Development Update

Recommended Motion

That Council thanks the representatives of PACE Canada LP for the presentation and update on the status of their solar farm project in the Town of Hanna corporate limits adjacent to the airport.

Background

Claude Mindorff, Director of Development for PACE Canada LP will be in attendance virtually to provide Council with an update on their proposed solar farm development adjacent to the Hanna airport. Mr. Mindorff last presented to Council at their December 12, 2023, Council meeting.

Council members are encouraged to ask questions or seek clarification on anything related to the proposed solar farm development.

Communications

Highlights of the report may be communicated through the Town Social Media Programs.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A



Attachments

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Date: September 10, 2024

Agenda Item No: 05.00

Council Meeting Minutes

Recommended Motion

That the Minutes of the Regular Meeting of Council held August 13, 2024, be adopted as presented.

That the Minutes of the of the Information Meeting of Council held August 28, 2024, be adopted as presented.

Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

Attachments

- 1. Minutes of the Regular Meeting of Council – August 13, 2024
- 2. Minutes of the Information Meeting of Council – August 28, 2024

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

**TOWN OF HANNA
REGULAR COUNCIL MEETING
August 13, 2024**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, August 13, 2024 at 6:00 p.m. in the Town Council Chambers.

Council Members Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Fred Crowle
Sandra Murphy
Kyle Olsen
Vernon Thuroo
Angie Warwick

Administration Present:

Kim Neill – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Brent Olsen – Director of Public Works

1.0 CALL TO ORDER

Mayor Povaschuk called the meeting to order at 6:00 p.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Warwick that the agenda for the August 13, 2024, Regular Council Meeting be adopted presented.

Motion Carried.

3.0 DELEGATIONS

3.01 Hanna Roundhouse Society – Roundhouse Road Encroachment

184-2024
Hanna Roundhouse
Society – Road
Encroachment

Moved by Councillor Murphy that Council thanks Sandra Beaudoin and the representatives of the Roundhouse Society for their presentation on the issues the Society is facing regarding Roundhouse Road, including the encroachment on Roundhouse Road and how residents are using Roundhouse Road to access private property.

Motion Carried.

4.0 PUBLIC PRESENTATION

4.01 Nathanael Warwick – The Nickel

Nathanael Warwick owner operator of The Nickel located at 215 – 2 Ave West, was asking Council to consider a grant in lieu of the 2024 taxes due to the downtown redevelopment construction. Businesses have been affected financially by the construction as clients have had limited access to The Nickel.

5.0 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – July 9, 2024

185-2024
Regular Meeting
Minutes

Moved by Councillor Crowle that the Minutes of the Regular Meeting of Council held July 9, 2024 be adopted as presented.

Motion Carried.

5.02 Minutes of the Special Meeting of Council – July 31, 2024

186-2024
Special Meeting
Minutes

Moved by Councillor Beaudoin that the Minutes of the Special Meeting of Council held July 31, 2024 be adopted as presented.

Motion Carried.

5.03 Minutes of the Information Meeting of Council – July 31, 2024

187-2024
Information Meeting
Minutes

Moved by Councillor Olsen that the Minutes of the Information Meeting of Council held July 31, 2024 be adopted as presented.

Motion Carried.

6.0 FINANCE REPORTS

6.01 Accounts Payable

188-2024
Accounts Payable

Moved by Councillor Thuroo that Council accepts the accounts payable listings for general account cheques 43160 - 43186, direct deposits 003213 - 003291, and Electronic Funds Transfer Batches 876 & 879 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – July 2024

189-2024
Statement of
Revenues &
Expenses

Moved by Councillor Murphy that Council accepts the Statement of Revenue & Expense Report for July 2024 for information.

Motion Carried.

6.03 Budget Overview – July 2024

190-2024
Budget Overview

Moved by Councillor Warwick that Council accepts the Budget Overview for July 2024 for information.

Motion Carried.

7.0 COMMITTEE REPORTS

7.01 Municipal Planning Commission Meeting Minutes of July 10, 2024

191-2024
MPC Meeting
Minutes July 10, 2024

Moved by Councillor Beaudoin that Council accepts the Municipal Planning Commission Meeting Minutes of July 10, 2024.

Motion Carried.

7.02 Municipal Planning Commission Meeting Minutes of August 1, 2024

192-2024
MPC Meeting
Minutes August 1,
2024

Moved by Councillor Olsen that Council accepts the Municipal Planning Commission Meeting Minutes of August 1, 2024.

Motion Carried.

8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

- 8.01 Chief Administrative Officer
 - 8.01.1 Community Services Foreman
 - 8.01.2 Community Services Coordinator
- 8.02 Director of Business & Communication
- 8.03 Director of Public Works

Moved by Councillor Thuroo that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

9.0 BUSINESS ITEMS

- 9.01 Big Country Waste Management Commission
Extended Producer Responsibility Agreement

Moved by Councillor Crowle That Council hereby appoints the Big Country Waste Management Commission as its representative to participate within Alberta's Extended Producer Responsibility recycling system. Subject to the limitations of authority outlined below, the Town of Hanna authorizes Big Country Waste Management Commission to complete any action on its behalf including, but not limited to, its registration with Alberta Recycling Management Authority and negotiations for services with Producers and Producer Responsibility Organizations.

Limitations of Authority:

Managing municipal waste operations and designated recycling materials within the Town of Hanna boundaries.

Motion Carried.

9.02 Downtown Business Compensation Plan

195-2024
Downtown Business
Compensation Plan

Moved by Councillor Olsen that Council directs Administration that compensation to businesses affected by the downtown redevelopment project be eligible for a grant of 50% of the 2024 municipal tax levied to the property with a minimum grant contribution of \$500 and that the tax penalties be waived until December 31 2024.

Motion Carried.
Councillor Warwick abstained from
voting

9.03 Municipal Enforcement Vehicle Purchase

196-2024
Municipal
Enforcement Vehicle
Purchase

Moved by Mayor Povaschuk that Council authorizes the purchase of the 2014 Ford Taurus Police Interceptor vehicle from the Town of Beaverlodge in the amount of \$15,000 plus GST subject to a satisfactory vehicle inspection with the funds derived from accumulated surplus.

Motion Carried.

10.0 BYLAWS

11.0 COUNCIL REPORTS AND ROUNDTABLE

197-2024
Council Reports &
Roundtable

Moved by Councillor Olsen that Council accepts the Council Reports for information.

Motion Carried.

12.0 CORRESPONDENCE

12.01 Minister of Municipal Affairs – Bill 20 Update

12.02 Minister of Municipal Affairs – Town of Hanna 2024 CCBF Funding
Letter

12.03 Harvest Sky EDC – SAB Letter of Support HSEDC Spec Home

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198-2024
Correspondence

Moved by Councillor Beaudoin that Council accepts Correspondence items 12.01 to 12.03 for information.

Motion Carried.

13.0 CLOSED SESSION

14.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 8:31 p.m.

These minutes approved this 10th day of September 2024.

Mayor Danny Povaschuk

Chief Administrative Officer
Matthew Norburn

**TOWN OF HANNA
INFORMATION COUNCIL MEETING
August 28, 2024**

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, August 28, 2024 at 8:30 a.m. at the Town of Hanna Council Chambers.

Councillors Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Fred Crowle
Sandra Murphy - entered at 8:45 am
Kyle Olsen
Vern Thuroo
Angie Warwick

Council Absent

Administration Present:

Kim Neill – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 8:30 a.m.

2.0 ADOPTION OF AGENDA

Moved by Councillor Warwick that the agenda for the August 28, 2024 Information Council Meeting be adopted as presented.

Motion Carried.

3.0 DELEGATIONS

3.01 Hanna RCMP Detachment
2024/2025 First Quarter Report

200-2024
RCMP Detachment
24/25 First Quarter
Report

Moved by Councillor Murphy that Council thanks Sgt. Robert Welsman, OIC Hanna Detachment, for the presentation of policing statistics 2024/2025 first quarter (April – June 2024) and the update on the activities of the Hanna RCMP Detachment.

Motion Carried.

Councillor Beaudoin left the Council Chambers at 9:37 a.m.

Councillor Beaudoin entered the Council Chambers at 9:39 a.m.

3.02 Public Transportation Initiative

201-2024
Public
Transportation
Initiative

Moved by Councillor Beaudoin that Council thanks Doray Veno for the presentation regarding the new public transportation initiative that will be implemented in the Town of Hanna beginning in the fall of 2024.

Motion Carried.

4.0 PUBLIC PRESENTATION

There was no one in attendance who wished to speak with Council.

5.0 CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Neill reviewed his report with Council.

6.0 BUSINESS ITEMS

6.01 Town of Hanna – Draft Purchasing Policy

202-2024
Draft Purchasing
Policy

Moved by Councillor Warwick that Council accepts the Town of Hanna Draft Purchasing Policy for information and that Council provide feedback on the draft Policy to the new CAO for review with the intention to prepare a final Purchasing Policy to be brought before Council at a future date for approval.

Motion Carried.

7.0 COUNCIL ROUNDTABLE

The Mayor and Councillors provided verbal reports regarding meetings or items of interest since the August 13, 2024, Regular Council Meeting.

8.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 11:06 a.m.

These minutes approved this 10th day of September 2024.

Mayor Danny Povaschuk

Chief Administrative Officer
Matthew Norburn

Date: September 10, 2024

Agenda Item No: 06.01

Accounts Payable

Recommended Motion

That Council accepts the accounts payable listings from the general account for information:

- Cheques 43187 - 43217
- Direct Deposits 003292 - 003363
- Electronic Funds Transfer – Batch Number 882 & 885

Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques, direct deposits, and EFT's. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



Policy and/or Legislative Implications

N/A

Attachments

1. Accounts Payable Listing – Cheques 43187 - 43217 totaling \$340,933.32
2. Accounts Payable Listing – Direct Deposits 003292 - 003363 totaling \$1,685,500.12
3. Accounts Payable Listing – EFT Batch No. 882 & 885 totaling \$56,551.63

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

Date: September 10, 2024

Agenda Item No: 06.02

Statement of Revenue & Expense

Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for August 2024 for information.

Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2024 Operating and Capital budgets approved by Council at the May 14, 2024, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to August 31, 2024.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

1. Statement of Revenue & Expense Report – August 2024

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024
 To 31/08/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	2,458,967.03-	2,458,682.00-	285.03
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	938,529.19-	943,849.00-	5,319.81-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	70,838.96-	70,839.00-	0.04-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	1,306.65-	1,307.00-	0.35-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	151,896.49-	151,896.00-	0.49
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	92,507.91-	66,551.00-	25,956.91
PENALTY & COST ON TAX	1-01-0000-510	5,960.47-	19,695.00-	13,734.53-
CONCESSION & FRANCHISE	1-01-0000-540	332,689.18-	514,300.00-	181,610.82-
RETURN ON INVESTMENTS	1-01-0000-550	170,129.40-	262,000.00-	91,870.60-
TOTAL GENERAL MUNICIPAL 01:		4,222,825.28-	4,489,119.00-	266,293.72-
COUNCIL REVENUE				
COUNCIL OTHER REVENUE	1-11-0000-590	1,680.00-	0.00	1,680.00
TOTAL COUNCIL REVENUE 11:		1,680.00-	0.00	1,680.00
GENERAL ADMINISTRATION				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	7,683.19-	3,900.00-	3,783.19
ADMIN SOUVENIR	1-12-0000-419	380.91-	1,700.00-	1,319.09-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	9,625.00-	14,700.00-	5,075.00-
ADMIN OTHER REVENUE	1-12-0000-590	6,254.43-	10,000.00-	3,745.57-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	305,666.00-	305,700.00-	34.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	600,000.00-	600,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	109,200.00-	109,200.00-
TOTAL GENERAL ADMINISTRATION 12:		329,609.53-	1,045,200.00-	715,590.47-
POLICE				
POLICE PROVINCIAL FINES	1-21-0000-530	1,498.88-	5,700.00-	4,201.12-
TOTAL POLICE:		1,498.88-	5,700.00-	4,201.12-
SAFETY & RISK MANAGEMENT				
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	32,535.00-	104,900.00-	72,365.00-
FIRE OTHER	1-23-0000-590	273,200.00-	220,000.00-	53,200.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	314,493.00-	314,493.00-
TOTAL FIRE:		305,735.00-	639,393.00-	333,658.00-
FIRE - ECETP				
FIRE - ECETP PROVINCIAL CONDITIONAL	1-23-0200-840	7,946.00-	7,900.00-	46.00
FIRE ECETP - DRAWN FROM SURPLUS	1-23-0200-920	0.00	12,592.00-	12,592.00-
FIRE - ECETP TOTAL:		7,946.00-	20,492.00-	12,546.00-
BY-LAW ENFORCEMENT				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	2,845.19-	3,000.00-	154.81-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	250.00-	500.00-	250.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	17,950.00-	18,000.00-	50.00-
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	150.00-	200.00-	50.00-
BY-LAW FINES	1-26-0000-530	0.00	1,000.00-	1,000.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
TOTAL BY-LAW ENFORCEMENT:		21,195.19-	23,200.00-	2,004.81-
DOG CONTROL				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	4,570.00-	4,700.00-	130.00-
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
TOTAL DOG CONTROL:		4,570.00-	4,800.00-	230.00-
COMMON SERVICES				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	400.00-	7,800.00-	7,400.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	3,164.70-	300.00-	2,864.70
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	13,500.00-	13,500.00-
TOTAL COMMON SERVICES:		3,564.70-	21,600.00-	18,035.30-
STREETS & ROADS				
S & R OTHER REVENUE	1-32-0000-590	63,900.00-	0.00	63,900.00
S & R FEDERAL CONDITIONAL GRANT	1-32-0000-830	803,068.00-	4,194,074.00-	3,391,006.00-
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	140,000.00-	740,029.00-	600,029.00-
S & R DRAWN FROM DEFERRED REVENUE -	1-32-0000-930	0.00	2,459,484.00-	2,459,484.00-
TOTAL STREETS & ROADS:		1,006,968.00-	7,393,587.00-	6,386,619.00-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024
 To 31/08/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	4,900.00-	8,600.00-	3,700.00-
AIRPORT OTHER REVENUE	1-33-0000-590	97.26-	100.00-	2.74-
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	0.00	11,250.00-	11,250.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	16,440.00-	16,440.00-
	TOTAL AIRPORT:	4,997.26-	36,390.00-	31,392.74-
WATER SUPPLY & DISTRIBUTION				
WATER SALE OF WATER	1-41-0000-410	534,464.91-	1,169,000.00-	634,535.09-
WATER SERVICE CHARGES	1-41-0000-413	1,050.00-	1,300.00-	250.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	20,970.68-	100,900.00-	79,929.32-
	TOTAL WATER SUPPLY & DISTRIBUTION:	556,485.59-	1,271,200.00-	714,714.41-
WATER LINES & DISTRIBUTION				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	2,175.38-	0.00	2,175.38
	TOTAL WATER LINES & DISTRIBUTION:	2,175.38-	0.00	2,175.38
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	128,911.91-	260,100.00-	131,188.09-
SEWER DRAWN FROM SURPLUS (OPERATING)	1-42-0000-920	0.00	10,000.00-	10,000.00-
	TOTAL SANITARY SEWERS:	128,911.91-	270,100.00-	141,188.09-
GARBAGE COLLECTION & DISPOSAL				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	38,337.16-	74,300.00-	35,962.84-
GARBAGE OTHER REVENUE	1-43-0000-590	27.50-	0.00	27.50
	TOTAL GARBAGE COLLECTION & DISPOSAL:	38,364.66-	74,300.00-	35,935.34-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	176,943.99-	353,800.00-	176,856.01-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	176,943.99-	353,900.00-	176,956.01-
F.C.S.S.				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	1,800.00-	1,800.00-
FCSS VAN RENTAL	1-51-0000-561	719.66-	1,000.00-	280.34-
FCSS DONATIONS	1-51-0000-591	140.00-	1,000.00-	860.00-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	3,360.00-	3,400.00-	40.00-
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	70,379.19-	93,800.00-	23,420.81-
	TOTAL F.C.S.S.:	74,598.85-	101,000.00-	26,401.15-
FCSS - YOUTH CLUB				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	15,834.00-	15,834.00-
	TOTAL FCSS - YOUTH CLUB:	0.00	15,834.00-	15,834.00-
CEMETERY				
CEMETERY CHARGES	1-56-0000-410	7,375.00-	17,600.00-	10,225.00-
CEMETERY OTHER	1-56-0000-590	294.19-	400.00-	105.81-
CEMETERY DRAWN FROM DEFERRED REVENUE	1-56-0000-930	0.00	11,400.00-	11,400.00-
	TOTAL CEMETERY:	7,669.19-	29,400.00-	21,730.81-
BUSINESS & COMMUNICATIONS				
BUS COM SALES OF GOODS AND SERVICES	1-61-0400-410	653.21-	0.00	653.21
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	5,000.00-	5,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	653.21-	5,000.00-	4,346.79-
SUBDIVISION				
SUBDIVISION SALE OF LAND	1-66-0000-400	55,892.57-	0.00	55,892.57
SUBDIVISION REVENUE	1-66-0000-590	2,470.00-	0.00	2,470.00
	TOTAL SUBDIVISION:	58,362.57-	0.00	58,362.57
RECREATION & PARKS FACILITIES				
RECREATION SALES & SERVICE	1-72-0000-410	1,647.00-	1,890.00-	243.00-
RECREATION PROGRAM REVENUE	1-72-0000-430	3,992.60-	1,000.00-	2,992.60
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	51,146.00-	25,800.00-	25,346.00
RECREATION PROVINCIAL CONDITIONAL GR	1-72-0000-840	0.00	18,720.00-	18,720.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	10,000.00-	10,000.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	1,365.00-	7,400.00-	6,035.00-
	TOTAL RECREATION REVENUE:	58,150.60-	251,810.00-	193,659.40-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024
 To 31/08/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
SWIMMING POOLS				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	21,378.68-	23,600.00-	2,221.32-
POOL LESSON REGISTRATIONS	1-72-0100-411	39,342.67-	33,800.00-	5,542.67
POOL DAILY ADMISSIONS	1-72-0100-412	12,706.16-	13,700.00-	993.84-
POOL RETAIL SALES	1-72-0100-419	3,875.51-	3,900.00-	24.49-
POOL RENTAL REVENUE	1-72-0100-560	8,316.99-	7,000.00-	1,316.99
POOL DONATIONS	1-72-0100-590	255.00-	200.00-	55.00
POOL DRAWN FROM RESERVES	1-72-0100-930	0.00	15,000.00-	15,000.00-
POOL OTHER REVENUE	1-72-0100-990	212.00-	0.00	212.00
	TOTAL SWIMMING POOLS:	86,087.01-	97,200.00-	11,112.99-
ARENA				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	10,996.08-	10,000.00-	996.08
ARENA RENTAL REVENUE	1-72-0200-560	41,502.25-	81,300.00-	39,797.75-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	1,455.00-	3,300.00-	1,845.00-
ARENA DONATIONS	1-72-0200-590	2,057.00-	0.00	2,057.00
	TOTAL ARENA:	56,010.33-	94,600.00-	38,589.67-
CURLING RINK				
CURLING RINK SALE OF SERVICES	1-72-0400-410	27,115.46-	51,400.00-	24,284.54-
CURLING RINK RENTAL REVENUE	1-72-0400-560	7,323.00-	9,300.00-	1,977.00-
CURLING RINK DRAWN FROM DEFERRED	1-72-0400-930	0.00	10,000.00-	10,000.00-
	CURLING RINK TOTAL:	34,438.46-	70,700.00-	36,261.54-
BALL DIAMONDS				
BALL DIAMOND REVENUE	1-72-0500-560	7,700.00-	4,300.00-	3,400.00
	TOTAL BALL DIAMONDS REVENUE:	7,700.00-	4,300.00-	3,400.00
FOX LAKE & HELMER DAM				
FOX LAKE REVENUE	1-72-0700-410	4,191.90-	5,400.00-	1,208.10-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	197.25-	406.00-	208.75-
FOX LAKE RENTAL REVENUE	1-72-0700-560	81,901.61-	88,800.00-	6,898.39-
	TOTAL FOX LAKE & HELMER DAM:	86,290.76-	94,606.00-	8,315.24-
PARKS				
PARKS DRAWN FROM SURPLUS	1-72-0800-930	0.00	100,000.00-	100,000.00-
PARKS OTHER REVENUE	1-72-0800-990	1,383.23-	0.00	1,383.23
	TOTAL PARKS:	1,383.23-	100,000.00-	98,616.77-
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	9,005.45-	17,435.00-	8,429.55-
	TOTAL PLAYGROUND PROGRAM:	9,005.45-	17,435.00-	8,429.55-
SOCCER FIELDS				
SOCCER FIELDS REVENUE	1-72-1400-560	2,500.00-	2,500.00-	0.00
	TOTAL SOCCER FIELDS REVENUE:	2,500.00-	2,500.00-	0.00
LIBRARY				
LIBRARY DRAWN FROM SURPLUS (OPERATIN	1-74-0200-920	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
REGIONAL COMMUNITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	7,297.44-	12,700.00-	5,402.56-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	0.00	20,000.00-	20,000.00-
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	19,047.62-	19,050.00-	2.38-
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	5,000.00-	5,000.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	22,196.85-	33,798.00-	11,601.15-
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	48,541.91-	90,548.00-	42,006.09-
COMMUNITY CENTRE				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	24,510.00-	29,717.00-	5,207.00-
COMMUNITY CENTRE OTHER	1-74-0900-990	508.45-	0.00	508.45
	TOTAL COMMUNITY CENTRE:	25,018.45-	29,717.00-	4,698.55-
LIONS HALL				
LIONS HALL RENTAL REVENUE	1-74-1000-560	2,175.00-	3,038.00-	863.00-
	LIONS HALL TOTAL:	2,175.00-	3,038.00-	863.00-
	TOTAL REVENUE:	7,372,056.39-	16,666,669.00-	9,294,612.61-
COUNCIL				

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024
 To 31/08/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
COUNCIL WAGES	2-11-0000-110	62,560.80	98,100.00	35,539.20
COUNCIL BENEFITS	2-11-0000-130	2,952.54	4,200.00	1,247.46
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	2,874.27	14,400.00	11,525.73
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	5,275.00	13,300.00	8,025.00
COUNCIL GOODS	2-11-0000-500	10,166.20	17,400.00	7,233.80
COUNCIL OTHER (ELECTION)	2-11-0000-990	0.00	1,000.00	1,000.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	8,687.95	2,500.00	6,187.95
TOTAL COUNCIL:		93,041.76	151,450.00	58,408.24

ADMINISTRATION

ADMINISTRATION SALARIES	2-12-0000-110	202,264.21	354,600.00	152,335.79
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	0.00	9,000.00	9,000.00
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	14,723.71	19,900.00	5,176.29
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	0.00	600.00	600.00
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	22,430.85	39,500.00	17,069.15
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	0.00	5,200.00	5,200.00
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	12,822.43	23,800.00	10,977.57
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	3,325.48	7,100.00	3,774.52
ADMINISTRATION STAFF TRAINING	2-12-0000-212	2,780.00	5,900.00	3,120.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	4,228.25	10,600.00	6,371.75
ADMINISTRATION TELEPHONE	2-12-0000-217	4,027.56	7,200.00	3,172.44
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	20,140.90	6,700.00	13,440.90
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	7,316.69	9,300.00	1,983.31
ADMINISTRATION AUDIT	2-12-0000-230	23,400.00	36,000.00	12,600.00
ADMINISTRATION LEGAL	2-12-0000-231	8,190.00	5,000.00	3,190.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	75,556.18	112,244.00	36,687.82
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	44,400.00	44,400.00	0.00
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	2,846.52	5,000.00	2,153.48
ADMINISTRATION INSURANCE	2-12-0000-274	18,828.94	19,760.00	931.06
ADMINISTRATION ASSESSOR	2-12-0000-280	26,654.78	50,400.00	23,745.22
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	550.00	1,000.00	450.00
ADMINISTRATION GOODS	2-12-0000-500	11,378.52	10,800.00	578.52
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	0.00	1,800.00	1,800.00
ADMINISTRATION POWER	2-12-0000-541	16,597.18	28,300.00	11,702.82
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	124,536.78	124,500.00	36.78
ADMINISTRATION BANK CHARGES	2-12-0000-810	4,522.69	6,000.00	1,477.31
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	800.38	1,340.00	539.62
ADMINISTRATION OTHER	2-12-0000-990	3,819.71	32,000.00	28,180.29
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	544.95	1,000.00	455.05
TOTAL ADMINISTRATION:		656,686.71	978,944.00	322,257.29

TAX RECOVERY PROPERTY

TAX RECOVERY PROPERTY - POWER	2-12-0600-541	100.32	0.00	100.32
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	45.50	0.00	45.50
TOTAL TAX RECOVERY PROPERTY:		145.82	0.00	145.82

POLICE

POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	142,343.00	142,350.00	7.00
TOTAL POLICE:		142,343.00	142,350.00	7.00

SAFETY & RISK MANAGEMENT

SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,000.00	2,000.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	810.30	1,950.00	1,139.70
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	950.03	1,200.00	249.97
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	0.00	1,100.00	1,100.00
TOTAL SAFETY & RISK MANAGEMENT:		1,760.33	6,250.00	4,489.67

FIRE

FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	134,000.00	134,000.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	2,128.49	9,600.00	7,471.51
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,500.00	20.00
FIRE TRAVEL	2-23-0000-211	5,348.73	7,000.00	1,651.27
FIRE TRAINING	2-23-0000-212	11,685.00	22,300.00	10,615.00
FIRE FREIGHT	2-23-0000-215	876.24	500.00	376.24
FIRE TELEPHONE	2-23-0000-217	4,007.50	7,100.00	3,092.50
FIRE ADVERTISING	2-23-0000-220	0.00	900.00	900.00
FIRE MEMBERSHIPS	2-23-0000-221	910.00	900.00	10.00
FIRE CONTRACTED SERVICES	2-23-0000-232	23,714.36	33,100.00	9,385.64
FIRE CONTRACTED REPAIRS	2-23-0000-250	5,272.05	14,000.00	8,727.95

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024
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Description	Account	YTD Actual	YTD Budget	YTD Variance
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	0.00	5,000.00	5,000.00
FIRE INSURANCE	2-23-0000-274	21,892.96	22,990.00	1,097.04
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	14,921.78	20,215.00	5,293.22
FIRE PETROLEUM PRODUCTS	2-23-0000-521	5,135.67	9,900.00	4,764.33
FIRE VEHICLE MAINTENANCE	2-23-0000-523	499.40	200.00	299.40-
FIRE HEATING	2-23-0000-540	9,373.89	11,900.00	2,526.11
FIRE POWER	2-23-0000-541	7,798.75	15,900.00	8,101.25
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	668.34	16,800.00	16,131.66
TOTAL FIRE:		115,713.16	334,405.00	218,691.84
FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP				
FIRE - ECETP TRAINING	2-23-0200-212	12,250.00	12,600.00	350.00
FIRE - ECETP CONTRACTED SERVICES	2-23-0200-232	400.00	0.00	400.00-
FIRE - ECETP ADDED TO OPERATING RESE	2-23-0200-764	0.00	7,900.00	7,900.00
TOTAL FIRE - ECETP:		12,650.00	20,500.00	7,850.00
EMERGENCY SERVICES				
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	2,000.00	2,000.00
EMERGENCY SERVICES CONTRACTED SERVI	2-24-0000-232	6,933.36	10,400.00	3,466.64
EMERGENCY SERVICES GOODS	2-24-0000-500	0.00	900.00	900.00
TOTAL EMERGENCY SERVICES:		6,933.36	13,300.00	6,366.64
BY-LAW ENFORCEMENT				
BYLAW STAFF TRAVEL	2-26-0000-211	0.00	1,000.00	1,000.00
BYLAW STAFF TRAINING	2-26-0000-212	600.00	1,000.00	400.00
BYLAW FREIGHT	2-26-0000-215	584.00	700.00	116.00
BYLAW TELEPHONE	2-26-0000-217	853.24	1,190.00	336.76
BYLAW ADVERTISING	2-26-0000-220	623.35	1,000.00	376.65
BYLAW MEMBERSHIP	2-26-0000-221	1,003.57	200.00	803.57-
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	31,268.84	47,800.00	16,531.16
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	50.00	400.00	350.00
BYLAW INSURANCE	2-26-0000-274	523.00	550.00	27.00
BYLAW GOODS	2-26-0000-500	3,759.49	2,500.00	1,259.49-
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	330.95	1,200.00	869.05
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	2,845.20	3,000.00	154.80
TOTAL BY-LAW ENFORCEMENT:		42,441.64	60,540.00	18,098.36
DOG CONTROL				
DOG CONTROL POSTAGE	2-28-0000-215	606.11	700.00	93.89
DOG CONTROL ADVERTISING	2-28-0000-220	0.00	300.00	300.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,199.82	1,500.00	300.18
DOG CONTROL GOODS	2-28-0000-500	270.75	600.00	329.25
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	10,000.00	10,000.00	0.00
TOTAL DOG CONTROL:		12,076.68	13,100.00	1,023.32
COMMON SERVICES				
COMMON SERVICES SALARIES	2-31-0000-110	156,627.40	252,200.00	95,572.60
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	4,131.68	3,700.00	431.68-
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	11,895.85	19,300.00	7,404.15
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	145.66	300.00	154.34
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	24,427.21	43,300.00	18,872.79
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	434.83	1,500.00	1,065.17
COMMON SERVICES FREIGHT	2-31-0000-215	850.37	1,800.00	949.63
COMMON SERVICES TELEPHONE	2-31-0000-217	2,901.61	4,600.00	1,698.39
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	0.00	700.00	700.00
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	4,212.51	2,800.00	1,412.51-
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	34,923.21	33,000.00	1,923.21-
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	11,449.50	10,000.00	1,449.50-
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	24,697.90	24,500.00	197.90-
COMMON SERVICES INSURANCE	2-31-0000-274	31,585.04	33,610.00	2,024.96
COMMON SERVICES GOODS	2-31-0000-500	15,652.58	21,530.00	5,877.42
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	25,736.77	50,200.00	24,463.23
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	834.68	15,700.00	14,865.32
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	9,855.54	15,600.00	5,744.46
COMMON SERVICES HEATING	2-31-0000-540	11,568.90	22,000.00	10,431.10
COMMON SERVICES POWER	2-31-0000-541	10,204.39	18,400.00	8,195.61
COMMON SERVICES ADDED TO OPER RESERV	2-31-0000-764	0.00	41,780.00	41,780.00
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	1,619.04	3,000.00	1,380.96

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
TOTAL COMMON SERVICES:		383,754.67	620,020.00	236,265.33
STREETS & ROADS				
S & R SALARIES	2-32-0000-110	48,553.29	87,500.00	38,946.71
S & R SEASONAL SALARIES	2-32-0000-111	3,723.68	5,500.00	1,776.32
S & R BENEFITS	2-32-0000-130	4,220.75	6,400.00	2,179.25
S & R SEASONAL BENEFITS	2-32-0000-131	136.29	400.00	263.71
S & R NON T4 BENEFITS	2-32-0000-133	7,430.80	14,400.00	6,969.20
S & R FREIGHT	2-32-0000-215	413.82	1,200.00	786.18
S & R CONTRACTED SERVICES	2-32-0000-232	0.00	15,000.00	15,000.00
S & R CONTRACTED REPAIRS	2-32-0000-250	63,013.26	165,000.00	101,986.74
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	2,728.76	5,000.00	2,271.24
S & R VEHICLE REPAIRS	2-32-0000-255	350.00	1,500.00	1,150.00
S & R GOODS	2-32-0000-500	23,932.15	30,500.00	6,567.85
S & R EQUIPMENT GOODS	2-32-0000-522	5,305.57	5,600.00	294.43
S & R VEHICLE MAINTENANCE	2-32-0000-523	43.04	2,500.00	2,456.96
S & R STREET LIGHTS	2-32-0000-553	64,004.40	128,000.00	63,995.60
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	584,890.00	584,890.00
S & R ADDED TO OPERATING RESERVE	2-32-0000-764	0.00	246,300.00	246,300.00
TOTAL STREETS & ROADS:		223,855.81	1,299,690.00	1,075,834.19
AIRPORT				
AIRPORT SALARIES	2-33-0000-110	2,869.90	2,200.00	669.90-
AIRPORT SEASONAL SALARIES	2-33-0000-111	1,188.20	3,600.00	2,411.80
AIRPORT BENEFITS	2-33-0000-130	259.52	200.00	59.52-
AIRPORT SEASONAL BENEFITS	2-33-0000-131	62.90	300.00	237.10
AIRPORT NON T-4 BENEFITS	2-33-0000-133	492.02	400.00	92.02-
AIRPORT FREIGHT	2-33-0000-215	0.00	100.00	100.00
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	49.17	50.00	0.83
AIRPORT CONTRACTED SERVICES	2-33-0000-232	4,615.96	2,100.00	2,515.96-
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	786.86	2,300.00	1,513.14
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	5,214.63	5,480.00	265.37
AIRPORT GOODS	2-33-0000-500	270.67	1,500.00	1,229.33
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,214.64	2,400.00	1,185.36
AIRPORT POWER	2-33-0000-541	3,487.69	11,400.00	7,912.31
AIRPORT WATER & SEWER	2-33-0000-542	280.00	500.00	220.00
TOTAL AIRPORT:		20,792.16	32,830.00	12,037.84
WATER PLANT				
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	501,460.56	906,600.00	405,139.44
WATER PLANT POWER	2-41-0100-541	16,291.86	32,600.00	16,308.14
TOTAL WATER PLANT:		517,752.42	939,200.00	421,447.58
WATER LINES & DISTRIBUTION				
WATER LINES SALARIES	2-41-0200-110	66,697.02	143,900.00	77,202.98
WATER LINES SEASONAL SALARIES	2-41-0200-111	959.48	3,000.00	2,040.52
WATER LINES BENEFITS	2-41-0200-130	5,731.55	12,000.00	6,268.45
WATER LINES SEASONAL BENEFITS	2-41-0200-131	64.30	200.00	135.70
WATER LINES NON T4 BENEFITS	2-41-0200-133	10,542.72	25,200.00	14,657.28
WATER LINES TRAVEL & TRAINING	2-41-0200-211	6,158.60	7,000.00	841.40
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	3,764.48	9,200.00	5,435.52
WATER LINES ADVERTISING	2-41-0200-220	0.00	1,000.00	1,000.00
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	5,186.44	9,300.00	4,113.56
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	15,260.00	35,000.00	19,740.00
WATER LINES GOODS	2-41-0200-500	28,213.83	20,000.00	8,213.83-
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
TOTAL WATER LINES & DISTRIBUTION:		142,578.42	315,800.00	173,221.58
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	22,813.34	29,700.00	6,886.66
SEWERS SEASONAL SALARIES	2-42-0000-111	1,032.24	0.00	1,032.24-
SEWERS BENEFITS	2-42-0000-130	2,053.55	2,300.00	246.45
SEWERS SEASONAL BENEFITS	2-42-0000-131	55.78	0.00	55.78-
SEWERS NON T4 BENEFITS	2-42-0000-133	3,937.24	5,200.00	1,262.76
SEWERS FREIGHT & POSTAGE	2-42-0000-215	0.00	500.00	500.00
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	1,045.59	1,800.00	754.41
SEWERS CONTRACTED REPAIRS	2-42-0000-250	34,748.79	60,000.00	25,251.21
SEWERS INSURANCE	2-42-0000-274	4,359.11	4,580.00	220.89

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Description	Account	YTD Actual	YTD Budget	YTD Variance
SEWERS GOODS	2-42-0000-500	2,554.05	32,000.00	29,445.95
SEWERS HEATING	2-42-0000-540	932.09	1,500.00	567.91
SEWERS POWER	2-42-0000-541	6,548.11	13,300.00	6,751.89
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	80,079.89	200,880.00	120,800.11
GARBAGE				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	49,300.00	75,400.00	26,100.00
GARBAGE GOODS	2-43-0000-500	0.00	300.00	300.00
	TOTAL GARBAGE:	49,300.00	75,700.00	26,400.00
REGIONAL WASTE				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	250,916.16	334,400.00	83,483.84
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	19,400.00	19,400.00
	TOTAL REGIONAL WASTE SYSTEM:	250,916.16	353,800.00	102,883.84
FCSS				
FCSS SALARIES	2-51-0100-110	3,461.53	5,400.00	1,938.47
FCSS BENEFITS	2-51-0100-130	324.10	500.00	175.90
FCSS NON T4 BENEFITS	2-51-0100-133	882.77	1,100.00	217.23
FCSS TRAVEL	2-51-0100-211	1,317.88	1,000.00	317.88
FCSS TRAINING	2-51-0100-212	219.05	700.00	480.95
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	0.00	900.00	900.00
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	120.00	500.00	380.00
FCSS CONTRACTED PROFESSIONAL SERVICE	2-51-0100-232	14,875.00	22,800.00	7,925.00
FCSS INSURANCE	2-51-0100-274	11.00	11.00	0.00
FCSS GOODS	2-51-0100-500	0.00	2,100.00	2,100.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	310.08	610.00	299.92
	TOTAL FCSS:	21,791.41	35,921.00	14,129.59
FCSS COORDINATOR				
COORDINATOR SALARIES	2-51-0200-110	6,923.19	10,800.00	3,876.81
COORDINATOR BENEFITS	2-51-0200-130	620.03	1,000.00	379.97
COORDINATOR NON T4 BENEFITS	2-51-0200-133	1,551.71	2,300.00	748.29
COORDINATOR TRAVEL	2-51-0200-211	285.71	1,200.00	914.29
COORDINATOR TRAINING	2-51-0200-212	0.00	700.00	700.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	270.00	300.00	30.00
COORDINATOR TELEPHONE	2-51-0200-217	171.42	400.00	228.58
COORDINATOR ADVERTISING	2-51-0200-220	0.00	2,800.00	2,800.00
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	0.00	100.00	100.00
COORDINATOR CONTRACTED PROFESSIONAL	2-51-0200-232	12,750.00	19,500.00	6,750.00
COORDINATOR GOODS	2-51-0200-500	2,700.24	1,200.00	1,500.24
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	68,432.28	99,800.00	31,367.72
	TOTAL COORDINATOR:	93,704.58	140,100.00	46,395.42
YOUTH CLUB SUPPORT				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	3,461.53	5,400.00	1,938.47
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	310.02	500.00	189.98
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	775.84	1,100.00	324.16
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	0.00	2,500.00	2,500.00
FCSS YOUTH CLUB SUPPORT PROFESSIONAL	2-51-0300-232	6,375.00	9,800.00	3,425.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	0.00	700.00	700.00
	TOTAL FCSS YOUTH CLUB SUPPORT:	10,922.39	20,000.00	9,077.61
COMMUNITY SERVICES VANS				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	390.00	500.00	110.00
CSD VAN INSURANCE	2-51-0500-274	3,483.00	3,660.00	177.00
CSD VAN GOODS	2-51-0500-500	9.00	100.00	91.00
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	5.66	800.00	794.34
	TOTAL COMMUNITY SERVICES VANS:	3,887.66	5,160.00	1,272.34
CEMETERY				
CEMETERY SALARIES	2-56-0000-110	5,046.74	9,200.00	4,153.26
CEMETERY SEASONAL SALARIES	2-56-0000-111	4,690.92	6,000.00	1,309.08
CEMETERY BENEFITS	2-56-0000-130	456.49	800.00	343.51
CEMETERY SEASONAL BENEFITS	2-56-0000-131	267.30	400.00	132.70
CEMETERY NON T-4 BENEFITS	2-56-0000-133	954.76	1,700.00	745.24
CEMETERY ADVERTISING	2-56-0000-220	0.00	100.00	100.00

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Description	Account	YTD Actual	YTD Budget	YTD Variance
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	639.90	4,200.00	3,560.10
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	26.40	30.00	3.60
CEMETERY GOODS	2-56-0000-500	1,040.44	5,000.00	3,959.56
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	25.72	700.00	674.28
	TOTAL CEMETERY:	13,148.67	29,630.00	16,481.33
MUNICIPAL PLANNING COMMISSION				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
COMMERCIAL OFFICE BUILDING				
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	1,134.13	0.00	1,134.13-
COMMERCIAL OFFICE HEATING	2-61-0200-540	592.02	0.00	592.02-
COMMERCIAL OFFICE POWER	2-61-0200-541	310.47-	0.00	310.47
	TOTAL COMMERCIAL OFFICE BUILDING:	1,415.68	0.00	1,415.68-
TOURISM				
TOURISM SALARIES	2-61-0300-110	14,250.49	22,100.00	7,849.51
TOURISM BENEFITS	2-61-0300-130	1,124.66	1,800.00	675.34
TOURISM NON T4 BENEFITS	2-61-0300-133	1,827.76	3,800.00	1,972.24
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	500.00	230.00
TOURISM ADVERTISING	2-61-0300-220	587.66	2,000.00	1,412.34
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
	TOTAL TOURISM:	18,060.57	30,800.00	12,739.43
BUSINESS & COMMUNICATIONS				
B & C SALARIES	2-61-0400-110	57,000.23	88,200.00	31,199.77
B & C BENEFITS	2-61-0400-130	4,498.74	7,200.00	2,701.26
B & C NON T4 BENEFIT	2-61-0400-133	7,310.56	15,400.00	8,089.44
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	0.00	1,000.00	1,000.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	485.70	1,100.00	614.30
B & C ADVERTISING & PRINTING	2-61-0400-220	0.00	1,800.00	1,800.00
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,401.70	3,400.00	1.70-
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	12,979.05-	49,000.00	61,979.05
B & C INSURANCE	2-61-0400-274	145.23	150.00	4.77
B & C GOODS	2-61-0400-500	2,247.73	2,500.00	252.27
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	1,890.44	4,500.00	2,609.56
	TOTAL BUSINESS & COMMUNICATIONS:	64,271.28	176,050.00	111,778.72
VISITOR INFORMATION CENTRE				
VIC SALARIES	2-62-0000-110	697.93	2,700.00	2,002.07
VIC SEASONAL SALARIES	2-62-0000-111	275.60	1,200.00	924.40
VIC BENEFITS	2-62-0000-130	60.41	200.00	139.59
VIC SEASONAL BENEFITS	2-62-0000-131	17.63	100.00	82.37
VIC NON T4 BENEFITS	2-62-0000-133	107.87	500.00	392.13
VIC TELEPHONES	2-62-0000-217	216.65	400.00	183.35
VIC ADVERTISING & PRINTING	2-62-0000-220	0.00	900.00	900.00
VIC CONTRACTED SERVICES	2-62-0000-232	343.00	1,200.00	857.00
VIC CONTRACTED REPAIR	2-62-0000-250	57.00	1,000.00	943.00
VIC INSURANCE	2-62-0000-274	1,294.18	1,360.00	65.82
VIC GOODS	2-62-0000-500	881.42	2,000.00	1,118.58
VIC HEATING	2-62-0000-540	932.09	1,500.00	567.91
VIC POWER	2-62-0000-541	1,260.30	3,000.00	1,739.70
VIC WATER	2-62-0000-963	1,457.34	4,100.00	2,642.66
	TOTAL VISITOR INFORMATION CENTRE:	7,601.42	20,160.00	12,558.58
SUBDIVISION				
SUBDIVISION OTHER	2-66-0000-990	708.33	0.00	708.33-
	TOTAL SUBDIVISION:	708.33	0.00	708.33-
COMMUNITY SERVICES BOARD				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
	TOTAL COMMUNITY SERVICES BOARD:	0.00	3,500.00	3,500.00
RECREATION				

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Description	Account	YTD Actual	YTD Budget	YTD Variance
RECREATION SALARIES	2-72-0000-110	13,516.64	10,800.00	2,716.64-
RECREATION SEASONAL SALARIES	2-72-0000-111	0.00	10,500.00	10,500.00
RECREATION BENEFITS	2-72-0000-130	1,283.23	1,000.00	283.23-
RECREATION SEASONAL BENEFITS	2-72-0000-131	0.00	700.00	700.00
RECREATION NON T4 BENEFITS	2-72-0000-133	3,172.31	2,300.00	872.31-
RECREATION TRAVEL	2-72-0000-211	1,013.22	1,800.00	786.78
RECREATION TRAINING	2-72-0000-212	1,617.50	3,100.00	1,482.50
RECREATION FREIGHT & POSTAGE	2-72-0000-215	270.00	300.00	30.00
RECREATION TELEPHONE	2-72-0000-217	685.70	1,900.00	1,214.30
RECREATION ADVERTISING	2-72-0000-220	0.00	2,800.00	2,800.00
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	541.00	900.00	359.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	10,678.44	24,000.00	13,321.56
RECREATION INSURANCE	2-72-0000-274	12,044.50	12,650.00	605.50
RECREATION GOODS	2-72-0000-500	538.25	1,200.00	661.75
RECREATION PROGRAM EXPENSES	2-72-0000-510	4,122.57	1,000.00	3,122.57-
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	402.43	2,400.00	1,997.57
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	150.56	300.00	149.44
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION OTHER	2-72-0000-990	0.00	5,800.00	5,800.00
TOTAL RECREATION:		50,036.35	173,450.00	123,413.65
SWIMMING & WADING POOLS				
POOLS SALARIES	2-72-0100-110	9,995.05	14,700.00	4,704.95
POOL SEASONAL SALARIES	2-72-0100-111	143,353.17	118,800.00	24,553.17-
POOLS BENEFITS	2-72-0100-130	895.49	1,300.00	404.51
POOL SEASONAL BENEFITS	2-72-0100-131	7,028.70	8,200.00	1,171.30
POOLS NON T-4 BENEFITS	2-72-0100-133	1,759.70	2,700.00	940.30
POOLS TRAVEL	2-72-0100-211	40.00	1,000.00	960.00
POOLS TRAINING	2-72-0100-212	234.28	1,000.00	765.72
POOLS FREIGHT & POSTAGE	2-72-0100-215	2,939.32	2,400.00	539.32-
POOLS TELEPHONE	2-72-0100-217	216.65	480.00	263.35
POOLS ADVERTISING	2-72-0100-220	0.00	1,200.00	1,200.00
POOL CONTRACTED SERVICES	2-72-0100-232	2,797.71	3,300.00	502.29
POOLS CONTRACTED REPAIRS	2-72-0100-250	959.27	6,500.00	5,540.73
POOLS INSURANCE	2-72-0100-274	9,076.46	9,530.00	453.54
POOLS GOODS	2-72-0100-500	18,680.29	16,500.00	2,180.29-
POOL RETAIL GOODS	2-72-0100-501	2,443.36	2,000.00	443.36-
POOLS CHEMICALS	2-72-0100-531	23,183.14	21,200.00	1,983.14-
POOLS HEATING	2-72-0100-540	16,987.61	17,500.00	512.39
POOLS POWER	2-72-0100-541	12,342.16	24,800.00	12,457.84
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	1,241.66	5,040.00	3,798.34
TOTAL SWIMMING POOLS:		254,174.02	258,150.00	3,975.98
ARENA				
ARENA SALARIES	2-72-0200-110	74,215.00	140,500.00	66,285.00
ARENA SEASONAL SALARIES	2-72-0200-111	3,590.08	12,000.00	8,409.92
ARENA BENEFITS	2-72-0200-130	5,754.66	11,700.00	5,945.34
ARENA SEASONAL BENEFITS	2-72-0200-131	233.14	800.00	566.86
ARENA NON T4 BENEFITS	2-72-0200-133	11,661.72	24,700.00	13,038.28
ARENA TRAVEL	2-72-0200-211	597.10	1,600.00	1,002.90
ARENA TRAINING	2-72-0200-212	2,375.61	2,600.00	224.39
ARENA FREIGHT & POSTAGE	2-72-0200-215	369.54	800.00	430.46
ARENA TELEPHONE	2-72-0200-217	216.65	360.00	143.35
ARENA ADVERTISING & PRINTING	2-72-0200-220	0.00	1,000.00	1,000.00
ARENA CONTRACTED SERVICES	2-72-0200-232	11,825.83	4,800.00	7,025.83-
ARENA CONTRACTED REPAIRS	2-72-0200-250	3,677.70	17,600.00	13,922.30
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	1,717.50	6,400.00	4,682.50
ARENA INSURANCE	2-72-0200-274	14,054.20	14,760.00	705.80
ARENA GOODS	2-72-0200-500	5,500.88	17,900.00	12,399.12
ARENA PETROLEUM PRODUCTS	2-72-0200-521	2,519.89	4,600.00	2,080.11
ARENA HEATING	2-72-0200-540	20,734.84	31,400.00	10,665.16
ARENA POWER	2-72-0200-541	9,524.97	26,700.00	17,175.03
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	2,258.26	4,570.00	2,311.74
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	3,724.95	11,800.00	8,075.05
ARENA ICE PLANT GOODS	2-72-0201-500	0.00	500.00	500.00
ARENA ICE PLANT POWER	2-72-0201-541	9,971.77	19,400.00	9,428.23
TOTAL ARENA:		184,524.29	356,490.00	171,965.71
PARKS SHOP				
PARKS SHOP TELEPHONE	2-72-0300-217	433.30	720.00	286.70

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PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	4,420.11	4,000.00	420.11-
PARKS SHOP INSURANCE	2-72-0300-274	1,950.77	2,050.00	99.23
PARKS SHOP GOODS	2-72-0300-500	1,109.27	1,300.00	190.73
PARKS SHOP HEATING	2-72-0300-540	5,059.36	7,500.00	2,440.64
PARKS SHOP POWER	2-72-0300-541	1,956.83	3,900.00	1,943.17
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	303.96	700.00	396.04
TOTAL PARKS SHOP:		15,233.60	20,170.00	4,936.40
CURLING RINK				
CURLING RINK SALARIES	2-72-0400-110	3,950.28	5,400.00	1,449.72
CURLING RINK SEASONAL SALARIES	2-72-0400-111	908.70	2,400.00	1,491.30
CURLING RINK BENEFITS	2-72-0400-130	363.42	500.00	136.58
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	44.86	200.00	155.14
CURLING RINK NON T4 BENEFITS	2-72-0400-133	771.58	1,000.00	228.42
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	6,394.96	5,600.00	794.96-
CURLING RINK INSURANCE	2-72-0400-274	9,843.18	10,330.00	486.82
CURLING RINK GOODS	2-72-0400-500	494.17	1,500.00	1,005.83
CURLING RINK HEATING	2-72-0400-540	12,651.70	19,500.00	6,848.30
CURLING RINK POWER	2-72-0400-541	4,762.48	14,500.00	9,737.52
CURLING RINK - SUBSIDY	2-72-0400-771	8,948.10	17,500.00	8,551.90
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	953.76	2,040.00	1,086.24
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	3,724.95	11,800.00	8,075.05
CURLING RINK ICE PLANT GOODS	2-72-0401-500	0.00	500.00	500.00
CURLING RINK ICE PLANT POWER	2-72-0401-541	9,971.77	19,400.00	9,428.23
TOTAL CURLING RINK:		63,783.91	112,170.00	48,386.09
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	7,888.65	5,400.00	2,488.65-
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	1,940.38	3,600.00	1,659.62
BALL DIAMOND BENEFITS	2-72-0500-130	690.94	500.00	190.94-
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	143.04	300.00	156.96
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	1,323.10	1,000.00	323.10-
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	985.38	1,000.00	14.62
BALL DIAMOND GOODS	2-72-0500-500	11,398.92	11,500.00	101.08
BALL DIAMOND POWER	2-72-0500-541	680.10	1,030.00	349.90
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	1,799.80	11,810.00	10,010.20
TOTAL BALL DIAMONDS:		26,850.31	36,140.00	9,289.69
GOLF COURSE				
GOLF COURSE INSURANCE	2-72-0600-274	3,507.57	3,680.00	172.43
TOTAL GOLF COURSE:		3,507.57	3,680.00	172.43
FOX LAKE PARK				
FOX LAKE SALARIES	2-72-0700-110	2,423.32	5,400.00	2,976.68
FOX LAKE SEASONAL SALARIES	2-72-0700-111	1,616.16	2,400.00	783.84
FOX LAKE BENEFITS	2-72-0700-130	231.26	500.00	268.74
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	114.95	200.00	85.05
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	536.78	1,000.00	463.22
FOX LAKE FREIGHT	2-72-0700-215	342.86	200.00	142.86-
FOX LAKE ADVERTISING	2-72-0700-220	399.00	1,300.00	901.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	23,515.26	34,200.00	10,684.74
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	2,855.21	5,000.00	2,144.79
FOX LAKE INSURANCE	2-72-0700-274	301.70	320.00	18.30
FOX LAKE GOODS	2-72-0700-500	4,161.85	5,000.00	838.15
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	624.00	400.00	224.00-
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	700.00	700.00
FOX LAKE HEAT	2-72-0700-540	250.48	600.00	349.52
FOX LAKE POWER	2-72-0700-541	4,183.96	12,700.00	8,516.04
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,420.00	8,420.00
TOTAL FOX LAKE PARK:		41,556.79	78,340.00	36,783.21
PARKS				
PARKS SALARIES	2-72-0800-110	56,668.67	83,500.00	26,831.33
PARKS SEASONAL SALARIES	2-72-0800-111	73,209.24	73,000.00	209.24-
PARKS BENEFITS	2-72-0800-130	5,079.31	7,000.00	1,920.69
PARKS SEASONAL BENEFITS	2-72-0800-131	4,592.91	5,100.00	507.09
PARKS NON T4 BENEFITS	2-72-0800-133	9,905.65	14,800.00	4,894.35
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	787.25	1,000.00	212.75
PARKS FREIGHT	2-72-0800-215	1,618.95	800.00	818.95-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024
To 31/08/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
PARKS CONTRACTED REPAIRS	2-72-0800-250	6,561.00	23,100.00	16,539.00
PARKS EQUIPMENT REPAIRS	2-72-0800-253	1,807.06	10,400.00	8,592.94
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	272.38	5,600.00	5,327.62
PARKS INSURANCE	2-72-0800-274	5,173.95	5,400.00	226.05
PARKS GOODS	2-72-0800-500	21,630.52	28,100.00	6,469.48
PARKS PETROLEUM PRODUCTS	2-72-0800-521	10,645.13	12,700.00	2,054.87
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	1,238.47	3,700.00	2,461.53
PARKS VEHICLE MAINTENANCE	2-72-0800-523	2,723.27	4,800.00	2,076.73
PARKS POWER	2-72-0800-541	1,875.61	3,100.00	1,224.39
PARKS RECOVERIES TO OPERATING	2-72-0800-963	2,523.06	22,980.00	20,456.94
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
TOTAL PARKS:		206,312.43	306,680.00	100,367.57
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	28,443.30	23,100.00	5,343.30-
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	3.50	0.00	3.50-
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	1,358.57	1,600.00	241.43
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	26.74	0.00	26.74-
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	0.00	300.00	300.00
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	0.00	600.00	600.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	135.00	140.00	5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	0.00	120.00	120.00
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	0.00	1,200.00	1,200.00
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	2,125.00	5,800.00	3,675.00
PLAYGROUND PROGRAM GOODS	2-72-1000-500	5,364.60	6,200.00	835.40
TOTAL PLAYGROUND PROGRAM:		37,456.71	39,060.00	1,603.29
SPRAY PARK				
SPRAY PARK SALARIES	2-72-1200-110	1,295.82	1,300.00	4.18
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	291.20	1,200.00	908.80
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	123.54	100.00	23.54-
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	22.43	100.00	77.57
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	278.07	200.00	78.07-
SPRAY PARK FREIGHT	2-72-1200-215	361.07	200.00	161.07-
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	573.50	500.00	73.50-
SPRAY PARK INSURANCE	2-72-1200-274	797.67	840.00	42.33
SPRAY PARK GOODS	2-72-1200-500	719.23	500.00	219.23-
SPRAY PARK CHEMICALS	2-72-1200-531	733.53	1,400.00	666.47
SPRAY PARK POWER	2-72-1200-541	1,051.67	2,200.00	1,148.33
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	884.40	2,480.00	1,595.60
TOTAL SPRAY PARK:		7,132.13	11,020.00	3,887.87
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	1,890.34	5,400.00	3,509.66
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	9,530.44	9,600.00	69.56
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	175.83	500.00	324.17
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	652.82	700.00	47.18
KING HUNTER PARK EMP NON T4 BEN	2-72-1300-133	372.44	1,000.00	627.56
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	300.00	3,000.00	2,700.00
KING HUNTER PARK INSURANCE	2-72-1300-274	169.77	180.00	10.23
KING HUNTER PARK GOODS	2-72-1300-500	2,358.97	3,000.00	641.03
KING HUNTER PARK POWER	2-72-1300-541	1,063.43	1,800.00	736.57
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	1,866.36	7,870.00	6,003.64
TOTAL KING HUNTER PARK:		18,380.40	33,050.00	14,669.60
SOCCER FIELDS				
SOCCER FIELD SALARIES	2-72-1400-110	785.23	2,700.00	1,914.77
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	1,403.48	1,200.00	203.48-
SOCCER FIELD BENEFITS	2-72-1400-130	64.70	200.00	135.30
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	89.63	100.00	10.37
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	102.26	500.00	397.74
SOCCER FIELD GOODS	2-72-1400-500	420.84	1,500.00	1,079.16
SOCCER FIELDS POWER	2-72-1400-541	680.10	1,000.00	319.90
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	880.28	5,300.00	4,419.72
TOTAL SOCCER FIELDS:		4,426.52	12,500.00	8,073.48
MUSEUM				
MUSEUM GOODS	2-74-0100-500	23.38	0.00	23.38-
MUSEUM GAS	2-74-0100-540	4,130.01	6,100.00	1,969.99
MUSEUM POWER	2-74-0100-541	2,350.73	3,700.00	1,349.27

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024
 To 31/08/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
	TOTAL MUSEUM:	13,504.12	16,800.00	3,295.88
LIBRARY				
LIBRARY TELEPHONE	2-74-0200-217	433.30	700.00	266.70
LIBRARY ADVERTISING	2-74-0200-220	0.00	800.00	800.00
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	638.98	2,400.00	1,761.02
LIBRARY INSURANCE	2-74-0200-274	5,049.94	5,300.00	250.06
LIBRARY GOODS	2-74-0200-500	497.11	1,200.00	702.89
LIBRARY HEATING	2-74-0200-540	4,033.72	5,600.00	1,566.28
LIBRARY POWER	2-74-0200-541	4,145.65	7,900.00	3,754.35
LIBRARY GRANTS	2-74-0200-770	20,583.24	21,600.00	1,016.76
LIBRARY PERSONNEL GRANTS	2-74-0200-771	71,465.38	71,500.00	34.62
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	701.22	1,880.00	1,178.78
	TOTAL LIBRARY:	107,548.54	118,880.00	11,331.46
CENTENNIAL PLACE				
RCSC SALARIES	2-74-0800-110	43,307.55	61,100.00	17,792.45
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	27,441.16	49,700.00	22,258.84
RCSC BENEFITS	2-74-0800-130	3,474.32	5,600.00	2,125.68
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	1,363.96	3,500.00	2,136.04
RCSC NON T4 BENEFITS	2-74-0800-133	5,087.23	10,700.00	5,612.77
RCSC STAFF TRAINING	2-74-0800-212	0.00	700.00	700.00
RCSC FREIGHT	2-74-0800-215	456.12	300.00	156.12
RCSC TELEPHONE	2-74-0800-217	683.11	1,200.00	516.89
RCSC ADVERTISING	2-74-0800-220	0.00	2,700.00	2,700.00
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	11,617.10	15,800.00	4,182.90
RCSC CONTRACTED REPAIRS	2-74-0800-250	5,533.31	2,200.00	3,333.31
RCSC INSURANCE	2-74-0800-274	10,667.35	11,200.00	532.65
RCSC GOODS	2-74-0800-500	4,063.62	10,100.00	6,036.38
RCSC HEATING	2-74-0800-540	6,736.12	10,100.00	3,363.88
RCSC POWER	2-74-0800-541	9,731.29	22,200.00	12,468.71
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	620.76	1,100.00	479.24
RCSC - HFC EQUIPMENT GOODS	2-74-0801-500	318.96	9,000.00	8,681.04
	TOTAL CENTENNIAL PLACE:	131,101.96	217,200.00	86,098.04
COMMUNITY CENTRE				
COMMUNITY CENTRE SALARIES	2-74-0900-110	7,601.17	5,458.00	2,143.17
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	106.08	1,200.00	1,093.92
COMMUNITY CENTRE BENEFITS	2-74-0900-130	711.71	500.00	211.71
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	8.17	100.00	91.83
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	1,531.69	1,000.00	531.69
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	320.54	500.00	179.46
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	216.65	400.00	183.35
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	0.00	200.00	200.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	56,703.70	33,700.00	23,003.70
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	19,289.09	11,300.00	7,989.09
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,515.42	6,840.00	324.58
COMMUNITY CENTRE GOODS	2-74-0900-500	3,920.10	4,100.00	179.90
COMMUNITY CENTRE HEAT	2-74-0900-540	4,436.74	6,400.00	1,963.26
COMMUNITY CENTRE POWER	2-74-0900-541	6,798.98	13,500.00	6,701.02
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	2,216.70	1,250.00	966.70
	TOTAL COMMUNITY CENTRE:	110,376.74	86,448.00	23,928.74
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	144.00	1,000.00	856.00
LIONS HALL INSURANCE	2-74-1000-274	741.90	780.00	38.10
LIONS HALL GOODS	2-74-1000-500	269.18	500.00	769.18
LIONS HALL HEAT	2-74-1000-540	2,168.19	3,200.00	1,031.81
LIONS HALL POWER	2-74-1000-541	838.65	1,700.00	861.35
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	285.60	580.00	294.40
	TOTAL LIONS HALL:	3,909.16	7,760.00	3,850.84
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	330,897.44	665,000.00	334,102.56
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	174,078.00	174,100.00	22.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	680.00	680.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	5,942.70	2,500.00	3,442.70
	TOTAL GOVERNMENT REQUISITIONS:	510,918.14	842,280.00	331,361.86
	TOTAL EXPENDITURES:	4,779,067.67	8,750,848.00	3,971,780.33

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024
 To 31/08/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL REVENUE & EXPENSES:	2,592,988.72-	7,915,821.00-	5,322,832.28-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024
 To 31/08/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
CAPITAL FINANCES APPLIED (EXPENDITURES)				
ADMINISTRATION				
ADMINISTRATION BUILDING ADDITIONS	8-12-0000-620	0.00	5,000.00	5,000.00
	TOTAL ADMINISTRATION:	0.00	5,000.00	5,000.00
FIRE DEPARTMENT				
FIRE BUILDING ADDITIONS	8-23-0000-620	228,400.00	0.00	228,400.00-
FIRE MACHINES, EQUIPMENT	8-23-0000-630	314,173.85	624,600.00	310,426.15
FIRE VEHICLE ADDITIONS	8-23-0000-650	5,960.00	0.00	5,960.00-
	TOTAL FIRE DEPARTMENT:	548,533.85	624,600.00	76,066.15
BYLAW				
BYLAW VEHICLE ADDITIONS	8-26-0000-650	15,000.00	0.00	15,000.00-
	TOTAL BYLAW DEPARTMENT:	15,000.00	0.00	15,000.00-
COMMON SERVICES				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	240,750.00	180,000.00	60,750.00-
COMMON SERVICES VEHICLES	8-31-0000-650	56,156.25	60,000.00	3,843.75
	TOTAL COMMON SERVICES DEPARTMENT:	296,906.25	240,000.00	56,906.25-
STREETS & ROADS				
S & R ENGINEERING STRUCTURES	8-32-0000-610	2,207,258.67	6,433,979.00	4,226,720.33
S & R MACHINES, EQUIPMENT	8-32-0000-630	0.00	267,000.00	267,000.00
	TOTAL STREETS & ROADS:	2,207,258.67	6,700,979.00	4,493,720.33
STREETS & ROAD - PIONEER/PALLISER TRAIL				
S & R ENGINEERING STRUCTURES	8-32-0100-610	14,890.50	124,719.00	109,828.50
	TOTAL STREETS & ROAD - PIONEER/PALLISER TRAIL:	14,890.50	124,719.00	109,828.50
AIRPORT				
AIRPORT ENGINEERING STRUCTURES	8-33-0000-610	9,679.84	20,000.00	10,320.16
	TOTAL AIRPORT:	9,679.84	20,000.00	10,320.16
CEMETERY				
CEMETERY ENGINEERING STRUCTURES	8-56-0000-610	11,380.50	11,381.00	0.50
	TOTAL CEMETERY:	11,380.50	11,381.00	0.50
RECREATION				
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	0.00	15,000.00	15,000.00
RECREATION ARENA BUILDING	8-72-0200-620	29,040.15	50,000.00	20,959.85
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION PARKS EQUIPMENT	8-72-0800-630	106,706.89	100,000.00	6,706.89-
RECREATION PARKS VEHICLES	8-72-0800-650	8,562.99	9,000.00	437.01
	TOTAL RECREATION:	144,310.03	184,000.00	39,689.97
CULTURE				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	7,578.85	12,000.00	4,421.15
COMMUNITY CENTRE BUILDING	8-74-0900-610	9,778.79	24,000.00	14,221.21
	TOTAL CULTURE:	17,357.64	46,000.00	28,642.36
	TOTAL CAPITAL FINANCES APPLIED:	3,265,317.28	7,956,679.00	4,691,361.72
	GRAND TOTAL OF ALL ACCOUNTS:	3,265,317.28	7,956,679.00	4,691,361.72
	REPORT TOTALS:	672,328.56	40,858.00	631,470.56-

*** End of Report ***

Date: September 10, 2024

Agenda Item No: 06.03

Budget Overview

Recommended Motion

That Council accepts the Budget Overview for August 2024 for information.

Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2024 Operating and Capital budgets approved by Council at the May 14, 2024 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to August 31, 2024.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A



Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A

Attachments

- 1. Budget Overview - August 2024

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

AUGUST, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-4,222,825			-4,489,119			-266,294
DRAW FROM RESERVES				0	0		
REQUISITIONS		504,975			839,780		334,805
DOUBTFUL ACCTS		5,943			2,500		-3,443
CONTINGENCY		0			0		0
			-3,711,907			-3,646,839	
COUNCIL	-1,680			0			1,680
COUNCIL		93,042			151,450		58,408
			91,362			151,450	
GENERAL ADMINISTRATION	-329,610			-1,045,200			-715,590
ADMINISTRATION		656,687			978,944		322,257
CAPITAL -		0			5,000		5,000
			327,077			-61,256	
TAX RECOVERY PROPERTY	0			0			0
TAX RECOVERY PROPERTY		146			0		-146
			146			0	
POLICE	-1,499			-5,700			-4,201
POLICE		142,343			142,350		7
			140,844			136,650	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		1,760			6,250		4,490
			1,760			6,250	
FIRE	-305,735			-639,393			-333,658
FIRE		115,713			334,405		218,692
CAPITAL - OUTSIDE BURN		279,160			220,000		-59,160
CAPITAL - BUNKER GEAR		0			17,600		17,600
CAPITAL - PORTABLE RADIO		4,269			45,000		40,731
CAPITAL - SCBA PACKS		265,104			342,000		76,896
			358,511			319,612	
FIRE - ECETP	-7,946			-20,492			-12,546
FIRE - TRAINING		12,650			20,500		7,850
			4,704			8	
EMERGENCY SERVICES	0			0			0
EMERGENCY SERVICES		6,933			13,300		6,367
			6,933			13,300	
BY-LAW ENFORCEMENT	-21,195			-23,200			-2,005
BYLAW		42,442			60,540		18,098
CAPITAL - FORD TAURUS		15,000					-15,000
			36,246			37,340	
DOG CONTROL	-4,570			-4,800			-230
ANIMAL CONTROL		12,077			13,100		1,023
			7,507			8,300	

AUGUST, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-3,565			-21,600			-18,035
PUBLIC WORKS		383,755			620,020		236,265
CAPITAL - LOADER		240,750			180,000		-60,750
CAPITAL - 1/2 TON TRUCK		56,156			60,000		3,844
			677,096			598,420	
STREETS & ROADS	-1,006,968			-7,393,587			-6,386,619
STREETS & ROADS		223,856			1,299,690		1,075,834
CAPITAL - DOWNTOWN		2,207,259			6,433,979		4,226,720
CAPITAL - PLOW TRUCK		0			267,000		267,000
CAPITAL - PALLISER/PIONEER		14,891			124,719		109,829
			1,439,037			731,801	
AIRPORT	-4,997			-36,390			-31,393
AIRPORT		20,792			32,830		12,038
CAPITAL - RUNWAY LIGHTS		9,680		0	20,000		10,320
			25,475			16,440	
WATER							0
TREATMENT	-556,486			-1,271,200			-714,714
TREATMENT		517,752			939,200		421,448
LINES & DISTRIBUTION	-2,175			0			2,175
LINES & DISTRIBUTION		142,578			315,800		173,222
			101,670			-16,200	
SANITARY SEWERS	-128,912			-270,100			-141,188
SEWERS		80,080			200,880		120,800
			-48,832			-69,220	
GARBAGE	-38,365			-74,300			-35,935
GARBAGE		49,300			75,700		26,400
			10,935			1,400	
REGIONAL WASTE SYSTEM	-176,944			-353,900			-176,956
ANNUAL CONTRACT		250,916			353,800		102,884
			73,972			-100	
F.C.S.S.	-74,599			-101,000			-26,401
ADMINISTRATION		21,791			35,921		14,130
PROGRAMS		93,705			140,100		46,395
YOUTH CLUB SUPPORT		10,922		-15,834	20,000		9,078
VAN OPERATIONS		3,888			5,160		1,272
			55,707			100,181	

AUGUST, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-7,669			-29,400			-21,731
CEMETERY		13,149			29,630		16,481
CAPITAL - COLUMBARIUM		11,381		0	11,381		1
			16,860			11,611	
MUNICIPAL PLANNING COMM	0			0			0
MPC		0			500		500
			0			500	
COMMERCIAL OFFICE BUILDING	0			0			0
OFFICE BUILDING		1,416			0		-1,416
			1,416			0	
TOURISM	0			0			0
TOURISM		18,061			30,800		12,739
			18,061			30,800	
BUSINESS & COMMUNICATION	-653			-5,000			-4,347
		64,271			176,050		111,779
			63,618			171,050	
VISITOR INFORMATION BOOTH	0			0			0
		7,601			20,160		12,559
			7,601			20,160	
SUBDIVISION	-58,363			0			58,363
SUBDIVISION		708			0		-708
			-57,654			0	
RECREATION	-58,151			-251,810			-193,659
CS BOARD		0			3,500		3,500
RECREATION		50,036			173,450		123,414
			-8,114			-74,860	
SWIMMING POOLS	-86,087			-97,200			-11,113
POOLS		254,174			258,150		3,976
CAPITAL - JO POOL HEATER		0			15,000		15,000
			168,087			175,950	
ARENA	-56,010			-94,600			-38,590
ARENA		170,828			324,790		153,962
ICE PLANT		13,697			31,700		18,003
CAPITAL - REPLACE BENCHES		0			25,000		25,000
CAPITAL - INTERIOR PAINT		29,040			25,000		-4,040
			157,554			311,890	

AUGUST, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PARKS SHOP	0			0			0
PARKS SHOP		15,234			20,170		4,936
			15,234			20,170	
CURLING RINK	-34,438			-70,700			-36,262
CURLING RINK		50,087			80,470		30,383
ICE PLANT		13,697			31,700		18,003
CAPITAL - WALL REPAIR					10,000		10,000
			29,345			51,470	
BALL DIAMONDS	-7,700			-4,300			3,400
BALL DIAMONDS		26,850			36,140		9,290
			19,150			31,840	
GOLF COURSE	0			0			0
GOLF COURSE		3,508			3,680		172
			3,508			3,680	
FOX LAKE PARK	-86,291			-94,606			-8,315
FLP		41,557			78,340		36,783
			-44,734			-16,266	
PARKS	-1,383			-100,000			-98,617
PARKS		206,312			306,680		100,368
CAPITAL - SKATEPARK		106,707			100,000		-6,707
CAPITAL - WATER TANK PUMP		8,563			9,000		437
			320,199			315,680	
SUMMER YOUTH PROGRAM	-9,005			-17,435			-8,430
		37,457			39,060		1,603
			28,451			21,625	
SPRAY PARK	0			0			0
SPRAY PARK		7,132			11,020		3,888
			7,132			11,020	
KING-HUNTER PIONEER PARK	0			0			0
KING-HUNTER PIONEER PARK		18,380			33,050		14,670
			18,380			33,050	
SOCCER FIELDS	-2,500			-2,500			0
SOCCER FIELDS		4,427			12,500		8,073
			1,927			10,000	

AUGUST, 2024		BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES					
Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department							
2024 BUDGET Adopted May 14, 2024	2024 ACTUAL REVENUES	2024 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2024 BUDGET REVENUES	2024 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
MUSEUM	0			0			0
MUSEUM		13,504			16,800		3,296
			13,504			16,800	
LIBRARY	0			-10,000			-10,000
LIBRARY		107,549			118,880		11,331
CAPITAL - WATER DIV		0			10,000		10,000
			107,549			118,880	
CENTENNIAL PLACE	-48,542			-90,548			-42,006
CENTENNIAL PLACE		131,102			217,200		86,098
CAPITAL - SECURITY SYSTEM		7,579			12,000		4,421
			90,139			138,652	
COMMUNITY CENTRE	-25,018			-29,717			-4,699
CENTRE		110,377			86,448		-23,929
CAPITAL - TABLES/CHAIRS		9,779			24,000		14,221
			95,137			80,731	
LIONS HALL	-2,175			-3,038			-863
LIONS HALL		3,909			7,760		3,851
			1,734			4,722	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-7,372,056			-16,666,669			-9,294,613
TOTAL EXPENDITURES		8,044,384			16,707,528		8,663,144
TOTAL SURPLUS (DEFICIT)			672,328			40,859	

Date: September 10, 2024

Agenda Item No: 08.00

Senior Administrative Officials Reports

Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 - 8.03 as presented for information.

Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

1. Chief Administrative Officer
 - a. Community Services Facility Manager
 - b. Community Services Coordinator
2. Director of Business & Communication
3. Director of Public Works

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

CAO Report - September 2024 - Matthew Norburn

I am pleased to submit my first report as the new Chief Administrative Officer for the Town of Hanna. Over my first week, I have had the opportunity to engage with staff, attend key meetings, and familiarize myself with the ongoing projects and partnerships vital to the Town's progress.

Staff Introduction:

I had the pleasure of meeting with all staff members and was welcomed warmly. I look forward to continuing to build a collaborative working relationship with the team.

Street Improvement Project:

I attended the weekly street improvement meeting. During the meeting, it was noted that the project timeline requires an extension due to inclement weather causing delays.

Meetings with Community Partners:

Over the past few weeks, I had productive meetings with various community partners, including:

Special Areas 2

Palliser Municipal Services

Hanna Municipal Library

Henry Kroeger Regional Water Services Commission

RCMP

These meetings have provided valuable insight into services, and collaborations between the town and those organizations. I look forward to continuing these partnerships to enhance services for the Town of Hanna.

Upcoming Event - Hanna Fire Department Awards Night:

The Hanna Fire Department will be hosting its annual awards night on Wednesday, October 2, 2024, at the fire hall.

Supper will begin at 5:30 PM, featuring hamburgers and hot dogs, with salads included.

Following supper, there will be speeches and medal presentations.

The Fire Chief kindly requested that the Mayor and Council attend and the Mayor and the CAO say a few words during the event.

September 2024 COUNCIL REPORT

KEVIN OLSEN – COMMUNITY SERVICES FACILITIES MANAGER

Arena

Dirt was put in Aug 20 and rodeo was set up on the 24th

Ice Scheduling meeting evening of Sept 3

Have 2 nonlocal hockey tournaments booked for the season

Rodeo Sept 13-14

Board cleaning Sept 18

Rummage Sale setup and event Sept 18-21

Ice Plant on Sept 21, start making ice Sept 23

Hockey to start Sept 30

Still awaiting date for bleacher replacement. Old seats not being removed until necessary

Parks / Cemetery

Summer staff done at end of August, Seasonal staff remains until end of September

Grass cutting and maintenance has slowed down

Irrigation blowouts started Sept 5, takes approx. 1.5 weeks

Fox Lake final day will be Sept 29, water system will be blown out on Sept 30

Tree watering will be continued until the end of the month

Centennial Place

Fall/Winter programming will be starting this month

Swimming Pool / Spray Park

Pool closed Aug 26, winterizing completed by Sept 6

Spray Park open until Sept 8, winterizing will be completed by Sept 10

Parks Shop

Annual maintenance will be started on equipment

Other

Pickleball windscreens arrived. Many volunteers showed up as well as Parks staff and made quick work of the installation.

One feature at skatepark has some damaged mounts, the installation crew is returning to rectify the issue.

Pam's retirement day will be September 27. Started seasonally with the Town in 2007

EPIC Adventures

EPIC Adventures wrapped up another successful summer of programming on August 23rd. This year’s numbers were slightly lower than the last few with an average of 9 campers per day. The biggest notable change to this year’s programming was fewer out of town field trips. In past years registration was highest for trip days which has likely contributed to the lower average attendance this year.

Outdoor Movie Night

Save the date! Outdoor Movie Night will be back on September 13th. Head to the J.C. Charyk North Field for Games and Activities starting at 7:00pm with the movie “Inside Out 2” to follow at dusk. Concession and door prizes available. Bring your lawn chairs and blankets to enjoy this all ages event under the stars.

Fall Activities

Our Fall Community Showcase (formerly known as Registration Night) will be happening at the Community Centre on Wednesday, September 11th from 5:30-7:00pm. Groups can register for a table to host registration, highlight projects, or recruit volunteers. Residents of all ages are invited to come out and see what’s happening around town this fall.

The Town is pleased to be offering registered fitness classes at Centennial Place again this fall. Jill Olesen will return with Kickboxing classes, and new this fall is Rob Welsman offering Jujitsu.

We are also partnering with other agencies to host space for parent and tot programming. And our Drop In Recreation evenings will resume for Pickleball and Basketball this fall. Visit hanna.ca/events and check out “This Week at Centennial Place” for all the details!

Local Loop

In partnership with Lynks, the Primary Care Network and Drive Happiness we are happy to announce that the “Local Loop” hop on hop off bus service is set to begin on September 17th. A Launch Party Event is planned for October 2nd, please save the date, more details to follow.

Food Insecurity

Food insecurity continues to be a topic of concern for service providers in our area. The Food Bank and Lynks’ Hot Lunch program help to fill gaps but we are noticing a shortfall in being able to assist with groceries. Funding from grants during COVID that had funded grocery store gift cards has been expended and new grant applications by partners have not been successful to date, leaving a gap in our ability to support community members in need with that assistance.

Report to Council

Date: September 10, 2024

Submitted by: Laurie Armstrong, Director of Business & Communication

- Computer maintenance, updates, troubleshooting and assisting staff.
- Prep for marketing Town programs and events included but isn't limited to:
 1. Community Showcase rebranded from Fall Registration Fair to broaden the purpose of the event beyond registration.
 2. Kickboxing
 3. Council boards and committees application deadlines and vacancies.
 4. Mayor welcoming Orizon solar. A series of additional welcome letters have gone out to newly licensed businesses through the summer.
- Received and approved a new Storefront Improvement Incentive application for Slim Gym. Improvements have already been completed and expenses submitted.
- Communication regarding the draft Animal Control Bylaw 1035-2024 has ramped up and is available for public input. Anyone looking for additional information is encouraged to pop into the Office during business hours to review the existing and the proposed bylaws. There is also a Fact Sheet available (see attached) and a paper version of the summary that can be completed if people prefer that over visiting hanna.ca/animal-control.

To date, three different press releases have been issued using the various communication methods available to us. The non-statutory public hearing is scheduled and promoted for **September 16 at 6:30 pm**. Location will be determined once we gauge public interest.

- **DISCUSSION POINT:** As Council is aware, our meeting live streaming equipment has been providing a sub-standard quality, mostly where sound is concerned. Council has been present at meetings recently where it has malfunctioned (as any technology can do). If Council listens to the recorded version of the Aug 28, 2024 meeting, they will hear that the audio is very muffled and at times the sound reduced to a low volume, even cutting out completely, leaving no audio at all for the viewer/listener for lengths of time. Couple that with Councillors or Presenters who are very soft spoken, sections of the meeting playback become almost impossible to understand.

A few months back, Council will recall that I brought forward an option to renovate the Council Chambers which included a custom table configuration. At the time, it was felt that the existing configuration and equipment was meeting the need and the expense was prohibitive.

Today, we are at a crossroads. The equipment we have been using was purchased to make meetings more accessible during and after Covid. Before I begin going down the path of research and bringing a recommendation before Council, I'd like some discussion and direction. There are many different options available. I have provided

three different, yet reasonable options sorted in order of financial impact with option 1 having a cost of \$0. Options 2 or 3, if selected, will be brought forward with more details and a request for decision at a future meeting.

1. Stop the live stream and use the existing system for remote connections only. It seems to be working for that option at this time.
2. Continue the live stream and upgrade the existing equipment with a similar equivalent. A previous quote, which I had planned to bring forward during budget 2025, offered \$3,400 for a similar system as the current one but with the addition of two tabletop microphones which should improve the audio.
3. Continue the live stream with or without a Council Chambers refresh. Tables and technology could be refreshed/updated with board table horseshoe shaped configuration, more modern meeting display technology that will be easier to read with the lights on, the addition of monitors for the ease of the gallery, presenters, staff and elected officials to see and read, and upgraded audio/video equipment. (Option 3 could be completed using the equipment from Option 2 but if Council chooses to investigate this route further, it makes sense to investigate more serious equipment to go with the rest of the refresh).

Animal Control



Bylaw 808 Current

- Animal Control bylaw is 30 years old.
- A request has come forward to consider urban hen-keeping.
- Vicious dog licensing \$100.
- Dogs 3 months and older require a license.
- Dog fanciers may have 2 dogs.
- Dog licenses are renewed the first business day in Jan annually.
- Cats are not addressed.
- No fowl or livestock is permitted.
- Excrement is not addressed.

Changes Proposed in Bylaw 1035-2024

- Section 6 pertains to urban hen-keeping.
- Vicious dogs will not be licensed.
- Dogs 6 months and older require a license.
- Dog licenses are to be renewed before Jan 30 annually.
- Residents are limited to no more than 3 dogs over 6 mo of age.
- Section 5.7 addresses excrement.
- Dog fanciers term has been changed to breeder.
- Dog Kennels are not permitted.

COUNCIL REPORT

DATE: Sept 10, 2024

PRESENTED BY: Brent Olesen, Director of Public Works

- Since the Aug 13, 2024, Council meeting, the public works department has been busy with the following items:
 - Water & Sewer
 - We have been doing sewer flushing in the areas that have given us trouble in the past.
 - We are still assisting Brooks Asphalt with 2nd Ave project.
 - We are hauling sewer from fox lake, airport, ball diamonds and Special Areas every Friday.
 - The crew replaced two property service operating rods this month.
 - We did water reads at the start if this month
 - Road Maintenance
 - We have been doing continuous pothole patching.
 - The crew is still working on road signs in our spare time.
 - Braeden has been grading the alleys.
 - We have been screening some millings and our pile of topsoil.
 - Meetings
 - I am attending the Monday morning Director's meetings.
 - Wes, Kim and I have been attending weekly progress meetings on Mondays with Brooks Asphalt and MPE.
 - Airport
 - We have been doing routine maintenance at the airport.
 - Cemetery
 - We removed some concrete cribbing that was falling apart at the request of the family.
 - We have been topping up graves that have sunk over the winter and put new grass seed down.
 - Other
 - The guys have been rotating through holidays.
 - Wes has been busy in the shop with fleet repairs this month.
 - We hauled the dirt into the arena for the rodeo.

Date: September 10, 2024

Agenda Item No: 09.01

Council Information Meeting – Cancellation

Recommended Motion

That Council approves the cancellation of the September 25, 2024, Council Information Meeting.

Background

At the October 10, 2023, Organizational Meeting, a motion was passed to set the dates for the Council Information Meetings, which are scheduled for the last Wednesday of each month.

The September 2024 Council Information Session is scheduled for Wednesday September 25, 2024. Council and Administration will be attending the Alberta Municipalities Convention September 25-27.

As the Council Information Session dates are set by a motion of Council, a motion is required to change the date or cancel the meetings.

Communications

Council Information Meeting dates, time and location are communicated through the Town of Hanna Social Media Programs and advertised in the Hanna Herald.



Financial Implications

Operating:	_____ N/A	Capital Cost:	_____ N/A
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

1. Town of Hanna Bylaw 1015-2021 – Council Procedural Bylaw

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

Date: September 10, 2024

Agenda Item No: 09.02

2024 Taxation Report

Recommended Motion

That Council accepts the 2024 Taxation Report for Information.

Background

In 2020 Council had concerns regarding the ability of property owners to pay their taxes due to Covid 19 implications. In recognition of that Council reduced the penalties charged by 50% (from 8% - 4% on September 1st and October 1st and from 10% - 5% on January 1st). The penalty dates and rates remain the same.

Tax payment deadline was August 31, 2024, as this fell on Saturday and Labor Day September 3rd was the deadline for payments. As of that date the 2024 taxes outstanding were \$896,550.25, versus the outstanding taxes on August 31, 2023, of \$828,829.29.

Penalties in the amount of \$8,383.83 were applied on September 4th, 2024 (4% of current levy balance).

Please note that of the outstanding taxes there will be a further payment of taxes from those property owners on the monthly pre-authorized payment plan in the amount of \$476,457.12 by the end of December, leaving an estimated amount of outstanding taxes at year-end of \$420,093.13. Payments have been received since the deadline, and it is anticipated payments will continue in September to avoid the second penalty on October 1st. Comparisons of outstanding taxes as of December 31st are as follows:

- December 31, 2023 the outstanding taxes were \$109,883.70
- December 31, 2022 the outstanding taxes were \$74,690.86
- December 31, 2021 the outstanding taxes were \$106,742.30
- December 31, 2020 the outstanding taxes were \$329,303.08

Letters have been sent to property owners advising of the balance owing as of August 31, 2024.



Communications

N/A

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

Date: September 10, 2024

Agenda Item No: 9.03

Community Foundation of Southeastern Alberta – Declaration of Affiliation – Qualified Donees and Agent Agreement between the Town of Hanna and the Hanna Community Garden

Recommended Motion

That Council authorize the Mayor and Chief Administrative Officer to enter into the Declaration of Affiliation – Qualified Donee and Agent between the Town of Hanna and the Hanna Community Garden whereby the Town of Hanna will act as the receiver of a donation from the Community Foundation of Southeastern Alberta and redistribute the donation funds received to the Hanna Community Garden.

Background

The Hanna Community Garden is planning to apply for funding from the Community Foundation of Southeastern Alberta. The Foundation will only provide grants to qualified donees, which are registered charities or municipalities. However, if an organization that does not have charitable status applies for funding and has a Declaration of Affiliation with a registered charity or municipality, the Foundation can choose to provide funds for the applicants' project to a qualified donee who in turn can redistribute those the dollars to the approved applicant for use on the approved project.

The Hanna Community Garden application is for \$10,000 to assist with the costs of applying triple mix soil to the garden to improve the quality of the soil by providing a lighter soil that water flows through freely.

Communications

N/A



Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A

Attachments

1. Hanna Community Garden – Request to act as Affiliate
2. Community Foundation of Southeastern Alberta – Declaration of Affiliation – Qualified Donees and Agent Agreement.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

Good afternoon Mr. Neill,

I am writing to town council on behalf of the Hanna Community Garden Society for a request for the Town of Hanna to act as the affiliate for our society to receive funds from grants when approved.

The society is seeking \$10,000 from the Community Foundation of Southeastern Alberta to apply triple mix soil to the garden to improve the quality of the soil by providing a lighter soil that water flows through more freely with less compacting and roots can grow deeper to be able to absorb more nutrients more readily. The triple mix consists of peat moss, compost and top soil which will enable a product that is ready to seed therefore reducing the cost of having to purchase each component individually in bulk and delivery charges.

The cost to apply to the total garden is close to \$24,000 but can be split to cover the most problematic areas now and raise the other funds in the future to complete the project.

Thank you for your consideration on this matter to enable us to collect funds to improve a vital community project.

Regards

Carrie Beaudoin

Vice President

Hanna Community Garden

403-854-1560

Carriebeaudoin4@gmail.com





**DECLARATION OF AFFILIATION – QUALIFIED DONEE AND AGENT
(PLEASE ATTACH TO GRANT APPLICATION)**

The Community Foundation of Southeastern Alberta (the "Community Foundation") provides grants directly to registered charities and qualified donees under *the Income Tax Act* (i.e. organizations in possession of a registered charitable number from *the Canada Revenue Agency*.) In exceptional cases, a grant may be made to a qualified donee acting as a sponsor for an organization that is not yet registered but wishes to carry out a charitable activity.

These are the requirements for such an application to be considered by the Community Foundation:

1. The applicant (the "Agent") must have a direct affiliation (i.e. a shared charitable purpose, membership in an umbrella organization, partner in the program, etc.) with the sponsoring organization (the "Qualified Donee").
2. The following "General Information Regarding the Qualified Donee" and "Agreement" must be completed AND enclosed with the GRANT APPLICATION..

GENERAL INFORMATION REGARDING THE QUALIFIED DONEE

1. Name of sponsoring Qualified Donee _____
Contact Person _____
2. Address _____
City/Town _____ Province _____ Postal Code _____
3. Telephone No. _____ Fax No. _____
email address _____ Website _____
4. Registered Charity No. BN _____ RR0001
5. Nature of the affiliation or relationship with the Agent undertaking the project

6. The Qualified Donee's organizational mandate (Mission/Vision)

7. Board of Directors' names, addresses and telephone numbers. List Attached
8. Qualified Donee's financial statement for the last complete fiscal year. Attached

=====

This **AGREEMENT** is made effective this _____ day of _____, 2024.

BETWEEN _____ (the "Qualified Donee")

AND _____ (the "Agent")

WHEREAS:

The Qualified Donee wishes to carry out the project described in the Grant Application by the Agent to the Community Foundation of Southeastern Alberta.

The project is at law a charitable or other activity qualified to receive charitably donated funds from a Community Foundation under the *Income Tax Act* (Canada).

THEREFORE, THE QUALIFIED DONEE AND THE AGENT AGREE AS FOLLOWS:

1. The Agent will act as agent for the Qualified Donee for the purpose of establishing, maintaining and completing the project.
2. The project will be completed as stated in the Grant Application.
3. Subject to sufficient funding to proceed with the project, the Qualified Donee will provide the total sum received on behalf of the project to the Agent for the purpose of carrying of the project.
4. The Agent will keep the funds that it receives from the Qualified Donee separate from the Agent's own assets and will use such funds solely for the project. If the Agent fails to comply with any of the terms of this agreement, or if the Qualified Donee is dissatisfied with the progress of the project, or if the Agent fails to comply with any of the terms of the agreement with the Community Foundation, then the Agent will return all funds to the Qualified Donee for reimbursement of the funders.
5. The Agent will report as required by the agreement with the Community Foundation to the Qualified Donee and the Community Foundation and will permit the Qualified Donee to inspect the project at such times as the Qualified Donee deems appropriate.
6. The Agent will not assign the rights or obligations under the Agreement without prior written consent of the Qualified Donee.
7. The Agent will not change any part of the project without the prior written consent of the Foundation.
8. This Agreement will be governed by the laws of Alberta.

IN WITNESS WHEREOF the parties have executed this Agreement effective the date first above written.

The "Qualified Donee"

The "Agent"

Per: _____
Authorized Signatory (Chair/President)

Per: _____
Authorized Signatory (Chair/President)

Per: _____
Authorized Signatory (Senior Staff)

Per: _____
Authorized Signatory (Senior Staff)

Date: September 10, 2024

Agenda Item No: 9.04

ATCO Electric Franchise Fee

Recommended Motion

That Council accepts the ATCO Electric Franchise Fee Report for information and direct Administration to inform ATCO Electric that the Town of Hanna will not be requesting an increase to the Franchise Fee for 2025 from the current rate of 7.5%.

Background

The Municipal Government Act permits a municipality to grant a franchise for the supply of utilities. The Town of Hanna has held an Electric Distribution System Franchise Agreement (Agreement) with ATCO Electric for several decades. An Electric Distribution System Franchise Agreement grants an exclusive franchise to a company, in this case ATCO Electric Ltd. to provide Electric Distribution Service within a Municipal Service Area on the agreed to terms and conditions contained in the Agreement. An Electric Distribution System means any facilities which are used to provide electric distribution service within the municipal service area, and without limiting the generality of the foregoing shall include street lighting where applicable, poles, fixtures, luminaires, guys, hardware, insulators, wires, conductors, cables, ducts, meters, transformers, fences, vaults, and connection pedestals, excluding any transmission facilities as defined by the Electric Utilities Act.

The latest Franchise Agreement was entered into in 2013 for a term of ten years. The Agreement calls for an initial period of 10 years with an option for two five-year extensions for a potential maximum term of 20 years. At the time of the signing of the Agreement in 2013 the Franchise Fee established for delivery revenues was increased from 3.5% to 5.00%. In 2018 Council went through the process to have that Franchise fee increased to 7.5%. The maximum % allowable for a municipality to charge is 20%.

ATCO sent a letter to the Town of Hanna dated, February 9, 2022, providing notice of its intention to extend the agreement in accordance with Section 3 of the agreement, which upon approval of the Town of Hanna will become effective on June 12, 2023 for a five-year term. Council approved the extension of this agreement for a further five-year period at the May 10, 2022 Council Meeting.



The electricity franchise fees are charged by the Town to ATCO Electric for the exclusive right to provide electricity services within the municipality as well as for access to Town lands to construct, maintain and operate related assets. Franchise fees are intended to compensate the Town for direct costs and for restrictions on planning and development relating to utility rights of way as well as related inherent risks. Through the fees, the utility provider is charged an appropriate amount for the use of the land and the exclusive rights to deliver those utility services within the Town. The utility provider then passes these costs to each consumer (not necessarily property owners but electricity customers) as a separate charge on the electricity bills. ATCO Electric collects the revenue and then pays it to the Town. These funds are used to reduce the total amount required to be raised through property taxes.

Pursuant to Section 5 (b) of the Franchise Agreement with ATCO Electric Ltd., the Town has the ability to review and change the franchise fee annually. If there is to be a change in the franchise fee the Town must provide notice in writing of that change to residents in the local newspaper with the greatest circulation, including the effect of the proposed change for the average residential customer. ATCO Electric recommends this fee change be published prior to October 10, 2023.

The franchise fee charged in municipalities in our region as of January 1, 2024, are as follows:

Town of Drumheller	9%	Village of Forestburg	11%
Town of Stettler	11.1%	Village of Consort	7%
Village of Veteran	6%	Town of Oyen	8%
Town of Three Hills	10.5%	Village of Delia	6%
Town of Castor	7%	Town of Coronation	3.75%
Village of Youngstown	1.25%		

ATCO estimates franchise fee revenue for the Town of Hanna in 2025 with the franchise fee remaining at 7.5% is \$233,008.

The original plan was to review the franchise fee for both the natural gas and electric utilities every five years. With the last increase of the electric franchise fee taking effect as of January 1, 2018, the year 2023 would have been the next review and potential increase to the franchise fee but Council decided at the September 13, 2022, Council Meeting to leave the fee at 7.5% for 2023. If the franchise fee was increased to 10.0% it is estimated this would bring in an increase of \$80,027.32 for a total of \$320,109.30. It is estimated that for every one percent (1%) increase in franchise fees it would result in an additional \$32,020.93 in revenue to the Town of Hanna.



Administration is recommending that with the recent significant increases in the electrical utilities both transmission/distribution and the retail prices charged to the consumers that an increase to the franchise fee makes affordability a bigger issue in the community.

Franchise fee increases have less of an impact than a tax increase as it is collected from all properties rather than just taxable properties, resulting in greater equity for all property owners. Unlike municipal property taxes there are no exemptions or exempted properties.

Communications

Report highlights may be communicated through the Town of Hanna social media program.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

1. Alberta Municipal Government Act – Section 45 (1 – 5).

Attachments

1. ATCO Electric – Hanna 2025 Distribution Revenue Forecast – 2025 Franchise Fee Letter
2. ATCO Electric – Rider A Municipal Assessment



Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



August 13, 2024

Town of Hanna
PO Box 430
Hanna, Alberta T0J 1P0

Attention: Matthew Norburn

Re: ATCO Electric Distribution Revenue Forecast for 2025 Franchise Fee

As per the electric distribution system franchise agreement between ATCO Electric (ATCO) and the Town of Hanna, ATCO pays the Town of Hanna a franchise fee. The franchise fee is collected from customers within the Town of Hanna that receive electric distribution service and is calculated as a percentage of ATCO's revenue derived from the distribution tariff.

The franchise agreement requires that we provide you ATCO's total revenues derived from the distribution tariff within the Town of Hanna for 2023 and an estimate of total revenues to be derived from the distribution tariff within the Town of Hanna for 2025. The chart below provides this information as well as the estimated franchise fees for the Town of Hanna in 2025.

ATCO's Delivery Tariff Revenue in 2023	ATCO's Estimated Delivery Tariff Revenue for 2025	Your Current Franchise Fee Percentage	Your Estimated Franchise Fees for 2025
\$3,031,903	\$3,106,780	7.5%	\$233,008

The estimates above are based on the best information currently available. These estimates are subject to change due to final approval of tariffs by the Alberta Utilities Commission, weather variations, and changes in customer consumption.

Under the franchise agreement, the Town of Hanna has the option of changing its franchise fee percentage for 2025. If you are considering changing the franchise fee in 2025, please contact us as soon as possible to learn about the process and timing requirements. We will guide you through the process and file an application with the Alberta Utilities Commission for approval. A request to change the franchise fee must be made in writing and must be received by ATCO on or before October 1st, 2024.

We trust you will find this information useful. Should you have any questions or require anything further, please do not hesitate to contact me at 403-741-4792.

Yours truly,

Tracy Volker
Customer Sales Representative
ATCO Electric Ltd.

RIDER A MUNICIPAL TAX AND FRANCHISE FEE ASSESSMENT

(1) Overview

Rider A is applicable to Customers residing in municipalities which receive:

- (i) a property tax under the Municipal Government Act, or
- (ii) receive payment for specific costs which are not generally incurred by the Company.

The following may be exempt from the surcharge:

- (a) Farm customers (Price Schedules D51, D52 and D56).
- (b) Irrigation customers (Price Schedule D25 and D26).
- (c) Customers within First Nation Reservations not listed.

This Rider comprises two components which are summed:

- (i) a tax component; and
- (ii) a fee component.

The **tax component** of Rider A is the estimated percentage of base revenue required to provide for the tax payable or specific cost incurred each year. To the extent that this percentage may be more or less than that required to pay the tax or specific cost, this component of the Rider will be adjusted on an annual basis or as needed to manage shortfalls or surpluses.

The **franchise fee component** of this Rider is a flat percentage payable to the franchised municipality. This percentage is set in accordance with the franchise agreement between the Municipal Authority and the Company.

The **total percentage** is the addition of the tax component and fee component and is shown by Municipal Authority in Table 1.

(2) Calculation

Rider A is calculated for each Taxation Authority as follows:

$$Rider A_n = \frac{Shortfall/Surplus_{n-1} + Forecast Property Tax_n}{Forecast Base Revenue_n} + Franchise Fee_n$$

Where:

n = Current Year



TABLE 1: TOTAL RIDER A	[1]	[2]	[3]	[4]
Municipal Authority (Price Area)	Municipal Tax from Table 2 (%)	Franchise Fee (%)	Franchise Fee Effective Date (yy/mm/dd)	= [1] +[2] Rider A Total (%)
ACADIA (M034)	3.22	0.00		3.22
ALLIANCE (V017)	2.17	6.00	05/01/01	8.17
ALLISON BAY (B219)	0.73	0.00		0.73
ANDREW (V024)	1.11	7.00	20/01/01	8.11
BEAVERLODGE (T051)	1.68	7.00	20/01/01	8.68
BERWYN (V063)	4.05	6.00	19/01/01	10.05
BIG VALLEY (V069)	1.21	2.00	16/01/01	3.21
BIGSTONE (B110)	1.52	0.00		1.52
BONNYVILLE BEACH S.V. (S096)	0.79	0.00		0.79
BONNYVILLE, TOWN OF (T093)	1.30	6.80	03/01/01	8.10
BOTHA (V099)	1.80	0.00	20/01/01	1.80
BUSHE RIVER F. N. 207 (B726)	1.37	0.00		1.37
CAMROSE (C022)	2.31	0.00		2.31
CARBON (V129)	1.49	8.00	22/01/01	9.49
CASTOR (T147)	2.02	7.00	20/01/01	9.02
CEREAL (V153)	1.54	0.00	21/08/01	1.54
CLEAR HILLS (M021)	1.52	0.00		1.52
COLD LAKE (T189)	1.53	7.25	24/01/01	8.78
CONSORT (V195)	2.53	7.00	21/01/01	9.53
CORONATION (T198)	1.80	3.75	04/01/01	5.55
DELBURNE (V231)	1.94	5.00	24/01/01	6.94
DELIA (V234)	3.16	6.00	24/01/01	9.16
DERWENT (V237)	3.57	4.00	19/06/01	7.57
DEWBERRY (V246)	1.92	8.00	17/01/01	9.92
DOGHEAD F. N. (B218)	0.79	0.00		0.79
DONALDA (V252)	2.76	12.50	24/01/01	15.26
DONNELLY (V255)	1.67	2.25	10/01/01	3.92
DRIFTPILE RIVER F. N. 150 (B220)	0.00	0.00		0.00
DRUMHELLER (K025)	1.49	9.00		10.49
EAST PRAIRIE (N174)	1.80	0.00		1.80
ELIZABETH (N187)	4.15	0.00		4.15
ELK POINT (T291)	2.18	5.00	20/01/01	7.18
ELNORA (V294)	1.26	1.50	20/01/01	2.76
EMPRESS (V297)	2.14	2.00	07/01/01	4.14
FAIRVIEW (M136)	3.21	0.00		3.21
FAIRVIEW (T309)	1.50	7.50	13/01/01	9.00



TABLE 1: TOTAL RIDER A	[1]	[2]	[3]	[4] = [1] +[2]
Municipal Authority (Price Area)	Municipal Tax from Table 2 (%)	Franchise Fee (%)	Franchise Fee Effective Date (yy/mm/dd)	Rider A Total (%)
FALHER (T315)	1.65	8.00	23/01/01	9.65
FISHING LAKE (N188)	4.59	0.00		4.59
FLAGSTAFF (C029)	1.55	0.00		1.55
FORESTBURG (V324)	2.29	11.00	21/01/01	13.29
FORT MCMURRAY (K032)	0.59	10.00	14/01/01	10.59
FOX CREEK (T342)	1.51	6.50	20/01/01	8.01
FT. MACKAY SETTLEMENT #467 (B982)	1.13	0.00		1.13
FT. McMURRAY F. N. (B352)	0.68	0.00		0.68
GADSBY (V351)	2.65	0.00	21/08/01	2.65
GALAHAD (V354)	1.71	9.00	22/01/01	10.71
GIFT LAKE METIS SETT (N173)	4.54	0.00		4.54
GIROUXVILLE (V366)	1.96	6.00	21/01/01	7.96
GLENDON (V372)	2.14	1.50	03/01/01	3.64
GRANDE CACHE (T393)	1.23	0.00	21/01/01	1.23
GRANDE PRAIRIE, COUNTY OF (C001)	0.59	0.00		0.59
GRANDE PRAIRIE, CITY OF (K035)	1.84	10.00	24/01/01	11.84
GRIMSHAW (T405)	1.26	6.00	10/07/01	7.26
HALKIRK (V414)	1.48	5.00	21/01/01	6.48
HANNA (T417)	1.41	7.50	18/01/01	8.91
HAY LAKE F. N. 209 (B727)	1.03	0.00		1.03
HEISLER (V429)	5.58	8.00	21/01/01	13.58
HIGH LEVEL (T435)	0.97	12.10	20/01/01	13.07
HIGH PRAIRIE (T438)	1.35	9.00	22/01/01	10.35
HINES CREEK (V447)	2.46	2.75	19/01/01	5.21
HORSESHOE BAY S.V. (S458)	0.70	0.00		0.70
HYPHE (V468)	1.39	10.00	20/01/01	11.39
INNISFREE (V474)	3.73	5.00	17/01/01	8.73
JASPER (R004)	0.56	8.00	22/01/01	8.56
KITSCOTY (V508)	2.25	10.00	24/01/01	12.25
LAKELAND (C089)	0.43	0.00		0.43
LAMONT (C030)	2.39	0.00		2.39
LESSER SLAVE RIVER (M124)	0.40	0.00		0.40
LINDEN (V535)	2.50	6.00	15/01/01	8.50
LOON RIVER CREE (B473)	2.26	0.00		2.26
M.D. of GREENVIEW (M016)	0.23	0.00		0.23
MACKENZIE (M023)	1.06	0.00		1.06



TABLE 1: TOTAL RIDER A	[1]	[2]	[3]	[4] = [1] + [2]
Municipal Authority (Price Area)	Municipal Tax from Table 2 (%)	Franchise Fee (%)	Franchise Fee Effective Date (yy/mm/dd)	Rider A Total (%)
MANNING (T556)	1.59	12.00	23/01/01	13.59
MANNVILLE (V559)	2.82	10.00	24/01/01	12.82
MARWAYNE (V562)	2.10	6.00	15/06/01	8.10
MCLENNAN (T574)	2.59	3.75	22/01/01	6.34
MINBURN (V589)	3.94	1.00	18/01/01	4.94
MORRIN (V598)	1.37	3.50	12/01/01	4.87
MUNDARE (T604)	1.25	6.00	20/04/01	7.25
MUNSON (V607)	2.81	1.00	10/07/01	3.81
MYRNAM (V610)	1.99	8.00	24/01/01	9.99
NAMPA (V619)	1.77	2.00	16/01/01	3.77
NORTHERN LIGHT (M022)	0.97	0.00		0.97
NORTHERN SUNRISE COUNTY (M131)	0.77	0.00		0.77
OPPORTUNITY (M017)	1.08	0.00		1.08
OYEN (T648)	1.59	8.00	22/01/01	9.59
PADDLE PRAIRIE (N221)	2.77	0.00		2.77
PAINTEARTH (C018)	1.30	0.00		1.30
PARADISE VALLEY (V654)	1.61	10.00	22/01/01	11.61
PEACE (M135)	1.16	0.00		1.16
PEACE RIVER (T657)	2.19	12.50	24/01/01	14.69
PEAVINE (N172)	1.30	0.00		1.30
PELICAN NARROWS S.V. (S659)	0.37	0.00		0.37
RAINBOW LAKE (T690)	1.83	13.00	15/01/01	14.83
RED DEER (C023)	1.72	0.00		1.72
ROCHON SANDS S.V. (S708)	0.96	0.00		0.96
ROSALIND (V717)	2.29	0.50	13/04/09	2.79
RYCROFT (V729)	1.97	7.00	20/04/01	8.97
SADDLE HILLS (M020)	0.58	0.00		0.58
SADDLE LAKE F. N. (B638)	1.59	0.00		1.59
SEXSMITH (T754)	1.87	5.50	12/01/01	7.37
SLAVE LAKE (T766)	1.40	14.40	24/01/01	15.80
SMOKY LAKE (T769)	1.92	7.00	19/04/01	8.92
SMOKY RIVER (M130)	1.65	0.00		1.65
SPECIAL AREAS (A001)	0.58	0.00		0.58
SPIRIT RIVER (M133)	0.79	0.00		0.79
SPIRIT RIVER, TOWN OF (T778)	1.44	5.50	12/02/01	6.94
ST. PAUL, COUNTY OF (C019)	0.87	0.00		0.87



TABLE 1: TOTAL RIDER A	[1]	[2]	[3]	[4] = [1] + [2]
Municipal Authority (Price Area)	Municipal Tax from Table 2 (%)	Franchise Fee (%)	Franchise Fee Effective Date (yy/mm/dd)	Rider A Total (%)
ST. PAUL, TOWN OF (T790)	1.71	9.00	23/01/01	10.71
STARLAND (M047)	1.24	0.00		1.24
STETTLER, COUNTY OF (C006)	1.86	0.00		1.86
STETTLER, TOWN OF (T805)	1.11	11.10	18/01/01	12.21
STURGEON LAKE F. N. 154 (B770)	1.30	0.00		1.30
SUCKER CREEK F. N. 150A (B792)	1.18	0.00		1.18
SWAN HILLS TOWN (T830)	3.50	10.00	21/01/01	13.50
THREE HILLS (T845)	1.24	10.50	24/01/01	11.74
TROCHU (T857)	2.21	5.00	16/01/01	7.21
TWO HILLS COUNTY (C021)	6.40	0.00		6.40
TWO HILLS, TOWN OF (T863)	3.31	8.50	21/01/01	11.81
UPPER HAY LAKE F. N. 212 (B728)	1.05	0.00		1.05
VALLEYVIEW (T866)	1.32	5.25	06/01/01	6.57
VEGREVILLE (T875)	1.96	10.00	20/01/01	11.96
VERMILION (T878)	1.36	8.00	21/01/01	9.36
VETERAN (V881)	2.87	6.00	17/01/01	8.87
VILNA (V887)	6.19	20.00	12/01/01	26.19
WASKATENAU (V908)	2.02	1.00	19/01/01	3.02
WEMBLEY (T911)	1.58	7.00	23/01/01	8.58
WHEATLAND (C016)	0.39	0.00		0.39
WHITE SANDS S.V. (S922)	1.07	0.00		1.07
WHITEFISH F. N. 155 (B924)	1.48	0.00		1.48
WILLINGDON (V926)	4.26	2.00	08/01/01	6.26
WOOD BUFFALO (M018)	0.12	0.00		0.12
WOOD BUFFALO PARK (L024)	0.56	0.00		0.56
YOUNGSTOWN (V932)	1.99	1.25	12/01/01	3.24
BIG LAKE & KINUSO (M125, V505)	1.25	0.00		1.25
BIRCH HILLS & WANHAM (M019, V896)	1.94	0.00		1.94
BONNYVILLE (M087)	0.44	0.00		0.44
JASPER (PARK & OUTSIDE TOWN) (L012, R003)	0.31	6.00	13/08/01	6.31
KNEEHILL & TORRINGTON (M048, V854)	1.25	0.00		1.25
LLOYDMINSTER (AB45, SK45)	1.19	12.50	24/01/01	13.69
MINBURN & LAVOY (C027, V523)	0.57	0.00		0.57
SMOKY LAKE & WARSPITE (C013, V905)	1.16	0.00		1.16
THORHILD & RADWAY (V687, C007)	4.09	0.00		4.09
VERMILLION RIVER (AB & SK) (C024, SK24)	1.38	0.00		1.38

Date: September 10, 2024

Agenda Item No: 9.05

APEX Utilities Franchise Fee

Recommended Motion

That Council accepts the APEX Utilities Franchise Fee Report for information and direct Administration to inform APEX Utilities that the Town of Hanna will not be requesting an increase to the Franchise Fee for 2025 from the current rate of 17.5%.

Background

The Municipal Government Act permits a municipality to grant a franchise for the supply of utilities. The Town of Hanna has held an Electric Distribution System Franchise Agreement (Agreement) with APEX Utilities Inc (formerly AltaGas) for several decades. A Natural Gas System Franchise Agreement grants an exclusive franchise to a company, in this case APEX Utilities Inc to provide Natural Gas Distribution Service within a Municipal Service Area on the agreed to terms and conditions contained in the Agreement. A Natural Gas Distribution System means any facilities which are used to provide natural gas distribution service within the municipal service area, and without limiting the generality of the foregoing shall include all the necessary equipment to provide that service.

The latest Franchise Agreement was entered into in 2017 for a term of ten years. At the time of the signing of the Agreement in 2017 the Franchise Fee established for delivery revenues was increased from 13.5% to 15.00%. In 2020 Council went through the process to have that Franchise fee increased to 17.5% which became effective January 1, 2021. The maximum % allowable for a municipality to charge is 35%.

The natural gas franchise fees are charged by the Town to APEX Utilities for the exclusive right to provide natural gas services within the municipality as well as for access to Town lands to construct, maintain and operate related assets. Franchise fees are intended to compensate the Town for direct costs and for restrictions on planning and development relating to utility rights of way as well as related inherent risks. Through the fees, the utility provider is charged an appropriate amount for the use of the land and the exclusive rights to deliver those utility services within the Town. The utility provider then passes these costs to each consumer (not necessarily property owners but natural gas customers) as a separate charge on the natural gas bills. APEX Utilities collects the revenue and then pays it to the



Town. These funds are used to reduce the total amount required to be raised through property taxes.

Pursuant to Section 5 (b) of the Franchise Agreement with APEX Utilities Inc. the Town has the ability to review and change the franchise fee annually. If there is to be a change in the franchise fee the Town must provide notice in writing of that change to residents in the local newspaper with the greatest circulation, including the effect of the proposed change for the average residential customer. APEX Utilities recommends this fee change be published prior to November 1, 2023.

The franchise fee charged in municipalities in our region as of January 1, 2024, are as follows:

Town of Drumheller	27%	Village of Morrin	12%
Town of Stettler	30%	Village of Munson	11%
Town of Three Hills	9%	Village of Delia	12%

Based on APEX Utilities actual distribution revenue for the calendar year 2023 the Town of Hanna franchise fee paid at 17.5% to the Town of Hanna was \$276,278.79. The actual franchise fee payable in 2023 was \$280,928.67. APEX estimates franchise fee revenue for the Town of Hanna in 2025 with the franchise fee remaining at 17.5% is \$300,593.68.

The original plan was to review the franchise fee for both the natural gas and electric utilities every five years. With the last increase of the natural gas franchise fee taking effect as of January 1, 2021, the year 2026 would be the next review and potential increase to the franchise fee. If the franchise fee was increased to 20.0% it is estimated this would bring in an increase of \$49,832.08 for a total of \$398,658.44. It is estimated that for every one percent (1%) increase in franchise fees it would result in an additional \$19,932.22 in revenue to the Town of Hanna.

Administration is recommending that since the last increase to the natural gas franchise fee becoming effective as of January 1, 2021, together with the recent significant increases in the natural gas utilities both transmission/distribution and the retail prices charged to the consumers that an increase to the natural gas franchise fee makes affordability a bigger issue in the community.

Franchise fee increases have less of an impact than a tax increase as it is collected from all properties rather than just taxable properties, resulting in greater equity for all property owners. Unlike municipal property taxes there are no exemptions or exempted properties.

August 29, 2024

Town of Hanna
PO Box 430
Hanna, AB T0J 1P0

Dear Mayor Povaschuk and Council,

Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF

As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the Town of Hanna and Apex Utilities Inc., this correspondence serves to fulfill the Company's obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Town with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2024. Failing notification, the current franchise fee percentage of **17.50%** will remain unchanged.

	2023 Actuals	2025 Estimates
Delivery Revenues (Rate 1, 11, 2 & 12)	\$1,556,228.70	\$1,665,164.71
Delivery Revenues (Rate 3 & 13)	\$49,493.29	\$52,957.82
Total Delivery Revenues	<u>\$1,605,721.99</u>	<u>\$1,718,122.53</u>
2023 Actual Franchise	\$280,928.67	
2025 Estimated Franchise Fee		\$300,593.68

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@apexutilities.ca. I look forward to hearing from you.

Sincerely,

Apex Utilities Inc.



Irv Richelhoff
Supervisor Business Development

RATE RIDER A	FRANCHISE TAX RIDERS
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Municipalities Governed by Standardized Franchise Agreement

For each calendar year the franchise fee will be calculated as a percentage of the Company's actual total revenue derived from the Gas Distribution Tariff, including without limitation the fixed charge, base energy charge, demand charge but excluding the cost of gas (being the calculated revenues from the gas cost recovery rate rider or the deemed cost of gas) in that year for Gas Distribution Service within the Municipal Area.

<u>Municipality</u>	<u>Type</u>	<u>District</u>	<u>Rate (%)</u>	<u>Decision / Order</u>	<u>Effective Date⁴</u> <u>(yyyy-mm-dd)</u>
Athabasca	Town	Athabasca	20.00	28579-D01-2023	2024-01-01
Barrhead	Town	BMW ¹	18.00	28027-D01-2023	2023-04-01
Baumont	City	Leduc	28.50	25046-D01-2019	2020-01-01
Bonnyville	Town	Bonnyville	20.00	20810-D01-2015	2015-10-01
Bonnyville Beach	Summer Village	Bonnyville	0.00	22812-D01-2017	2017-08-01
Calmar	Town	Leduc	35.00	27465-D01-2022	2022-07-01
Crystal Springs	Summer Village	Leduc	0.00	23563-D01-2018	2018-06-01
Delia	Village	Hanna	12.00	22936-D01-2017	2017-10-01
Donalda	Village	Stettler	17.00	27894-D01-2023	2023-01-15
Drumheller	Town	Drumheller	27.00	20723-D01-2015	2015-11-01
Elk Point	Town	St. Paul	16.00	28773-D01-2024	2024-01-15
Glendon	Village	St. Paul	4.62	22869-D01-2017	2017-08-18
Grande Cache	Hamlet	Grande Cache	0.00	26045-D01-2020	2021-01-01
Grandview	Summer Village	Leduc	0.00	25356-D01-2020	2020-04-01
Hanna	Town	Hanna	17.50	26094-D01-2020	2021-01-01
Hay Lakes	Village	Leduc	9.00	28608-D01-2023	2024-01-01
High Level	Town	High Level	30.00	20717-D01-2015	2015-10-01
Island Lake	Summer Village	Athabasca	0.00	24366-D01-2019	2019-04-16
Leduc ²	City	Leduc	27.00	20748-D01-2015	2015-09-01
Leduc ³	City	Leduc	35.00	20748-D01-2015	2015-09-01
Ma-Me-O Beach	Summer Village	Leduc	0.00	24553-D01-2019	2019-05-22
Mewatha Beach	Summer Village	Athabasca	6.00	20900-D01-2015	2015-10-01
Morinville	Town	BMW	19.00	20594-D01-2015	2015-08-01
Morrin	Village	Drumheller	12.00	28527-D01-2023	2023-11-01
Munson	Village	Drumheller	11.00	2004-291	2004-12-01
Pelican Narrows	Summer Village	Bonnyville	0.00	24140-D01-2018	2019-02-01
Pincher Creek	Town	Pincher Creek	35.00	28629-D01-2023	2024-01-01
Poplar Bay	Summer Village	Leduc	0.00	25470-D01-2020	2020-05-01
Rochon Sands	Summer Village	Stettler	0.00	22861-D01-2017	2017-08-14
St. Paul	Town	St. Paul	27.00	27804-D01-2022	2023-01-01
Stettler	Town	Stettler	30.00	20718-D01-2015	2016-01-01
Sunset Beach	Summer Village	Athabasca	3.00	26780-D01-2021	2021-09-01
Three Hills	Town	Three Hills	9.00	25648-D01-2020	2020-09-01
Two Hills	Town	Two Hills	23.00	26099-D01-2020	2021-01-01
Waskatenau	Village	BMW	8.00	21221-D01-2016	2016-01-01
Westlock	Town	BMW	29.00	28573-D01-2023	2024-01-01
White Sands	Summer Village	Stettler	0.00	2008-130	2008-05-29
Willingdon	Hamlet	Two Hills	6.00	2005-005	2005-01-26

¹ BMW denotes Barrhead, Morinville and Westlock.

² Does not apply to service under Rates 3 or 13.

³ Applies only to service under Rates 3 and 13.

⁴ Any bill rendered after this date is subject to the corresponding rate.

		Page 3 of 3 RIDER "A"
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Date: September 10, 2024

Agenda Item No: 9.06

Hanna & District Chamber of Commerce

Business Award Sponsorship

Recommended Motion

That Council authorizes the sponsorship of the Community Spirit Award at the Hanna & District Chamber of Commerce Business Awards Evening in the amount of \$300.00.

Background

The Hanna & District Chamber of Commerce is holding its Bi-Annual Business Awards to recognize the achievements of Hanna's local businesses. The awards evening is being held on October 24th, 2024 and Council is welcome to attend.

The sponsorship includes two tickets to the banquet, if Council wishes to attend please let Administration know prior to September 19th, so tickets can be purchased.

Communications

N/A

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

Policy and/or Legislative Implications

N/A



Attachments

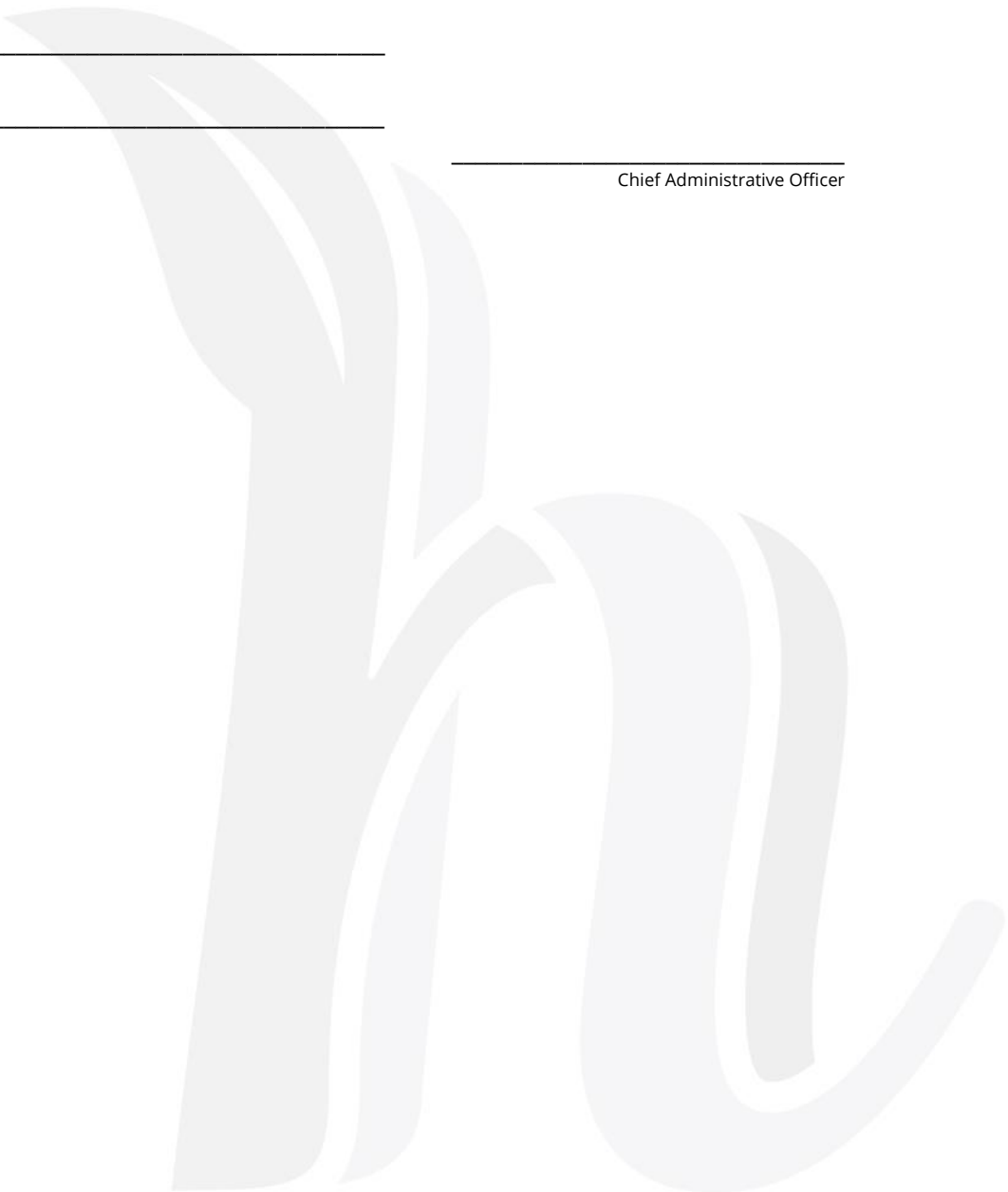
- 1. Hanna & District Chamber of Commerce Letter

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer





Box 2248 Hanna, Alberta T0J 1P0

Phone (403) 854-4004

Email: HannaDistrictChamber@outlook.com Web: www.hannachamber.ca

September 3, 2024

Town of Hanna

RE: Hanna Chamber Business Award Sponsorship

On Thursday, October 24, 2024 the Hanna & District Chamber of Commerce is holding its Bi-Annual Business Awards to recognize the achievements of our local businesses. There will be 11 awards presented on the evening of October 24th. On behalf of the Business Awards Committee, I am writing this letter to request the sponsorship by **Town of Hanna** of the **Community Spirit Award**. The cost of the sponsorship for this award is \$300 and includes the following:

- Two tickets to the 5:00pm Cocktail Hour and Dinner Banquet at 6:00pm
- Plaque engraved with the sponsor's name & logo for the Award recipient
- *Town of Hanna Representative(s)* to Present the plaque to the Award recipient
- Program logo recognition
- Slideshow logo recognition running throughout the event
- Special mention by Master of Ceremonies
- Social media recognition

If you choose to sponsor this award, please ensure your representative(s) know this is a formal event and they will be presenting the award and have their photo taken.

As this event is fast approaching kindly request a response by Thursday September 19, 2024.

Thank you for your consideration of this request. We look forward to your involvement in this important business community event. If you have any questions regarding sponsorship please contact our office by phone at 403.854.4004 or at hannadistrictchamber@outlook.com Additional tickets are available for purchase. I look forward to your reply.

Sincerely,

Dajana Gladdish
President

Date: September 10, 2024

Agenda Item No: 11.00

Council Reports & Roundtable

Recommended Motion

That Council accepts the Council Reports for information.

Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

Policy and/or Legislative Implications

N/A



Attachments

1. Mayor Povaschuk
2. Councillor Beaudoin
3. Councillor Crowle
4. Councillor Murphy
5. Councillor Olsen
6. Councillor Thuroo
7. Councillor Warwick

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

COUNCIL REPORT
Council Date: Sept 10, 2024
Prepared by Sandra Beaudoin

MEETINGS ATTENDED:

Meeting: Harvest Sky Economic Development
Location: Lynks Conference Room **Date & Time:** Aug 13, 24 2:30 pm
Manager Interview. Candidate interview was by ZOOM. Candidate in Ontario.

Meeting: Council Meeting
Location: Council Chambers **Date & Time:** Aug 13, 24 6 pm

Meeting: Chamber of Commerce
Location: Council Chamber **Date & Time:** Aug 15, 24 12 pm

Meeting: Harvest Sky Economic Development
Location: Lynks Conference Room **Date & Time:** Aug 13, 24 8:30 am
Manager Interview

Meeting: Harvest Sky Economic Development
Location: Lynks Conference Room **Date & Time:** Aug 13, 24 9:30 am
Manager Interview

Meeting: Harvest Sky Economic Development
Location: Hanna Golf Course **Date & Time:** Aug 13, 24 12:00 pm
Manager Going Away Luncheon

Meeting: Chamber of Commerce Golf Tournament
Location: Hanna Golf Course **Date & Time:** Aug 20, 24 4:30 pm

Meeting: Harvest Sky ECD
Location: Council Chambers **Date & Time:** Aug 22, 24 8:30 am

Meeting: Hanna Town Council
Location: Council Chambers **Date & Time:** Aug 28, 24 8:30 am

Meeting: Kim Neill's Retirement
Location: Community Center **Date & Time:** Aug 28, 24 5:30 pm

Meeting: Chambers Award Meeting
Location: Freson Bros **Date & Time:** Sept 4, 24 12:00 pm
Discussion of the Business awards meeting.

UPCOMING MEETINGS:

Meeting: Council Meeting **Location:** Council Chambers **Date & Time:** Sep 10, 24 @ 6 pm

Meeting: Chamber of Commerce Mtg **Location:** Chamber Office **Date & Time:** Sep 12, 24 @ 7-9 pm

Meeting: Public Hearing for Animal Bylaw **Location:** Community Center **Date & Time:** Sep 16, 24 @ 7 pm

Meeting: Municipal Conference **Location:** Red Deer **Date & Time:** Sep 25-27, 24

COUNCIL REPORTS & ROUNDTABLE

Council Date: September 10, 2024

Prepared by: Fred Crowle

Upcoming Meetings:

Meeting: Big Country Housing Authority
Location: Hanna LYNKS Board Room
Date & Time: September 10, 2024 11:00 a.m.

Meeting: Council Meeting
Location: Council Chambers Town Office
Date & Time: September 10, 2024 6:00 p.m.

Meeting: LYNKS
Location: Lynks Office
Date & Time: August 20, 2024 1:00 p.m.

Discussed a bus shuttle service every Wednesday from 11:00 a.m. – 3:00 p.m. with a route that covers most aspects of Hanna. The first trial run will be free of charge, starting on September 11, 2024 at 11:00 a.m.

Meeting: Public Hearing – Animal Bylaw
Location: To be determined
Date & Time: September 16, 2024 7:00 p.m.

Meeting: First Shuttle Bus Run
Location: Throughout Hanna
Date & Time: September 18, 2024 11:00 a.m. - 3:00 p.m.

Meeting: Big Country Waste Management
Location: Youngstown Special Areas Board Room
Date & Time: September 19, 2024 7:00 p.m.

Meeting: Council Information Meeting
Location: Council Chambers Town Office
Date & Time: September 25, 2024 8:30 a.m.

COUNCIL REPORTS & ROUNDTABLE

Council Date: September 10, 2024
Prepared by: Councilor Kyle Olsen

Meeting: Lynks Year End Financial Committee
Location: Lynks
Date & Time: Aug 27, 4:45 PM

Went over the draft financial statements to be approved at the AGM

Meeting: Council Info Session
Location: Council Chambers
Date & Time: Aug 28, 8:30 AM

Met with RCMP for the quarterly report and went over a pilot project for public transportation with Lynks.

Date: September 10, 2024

Agenda Item No: 12.00

Correspondence

Recommended Motion

That Council accepts Correspondence items 12.01 – 12.06 for information.

Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Media Programs.

Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____



Policy and/or Legislative Implications

N/A

Attachments

1. Miss Rodeo Hanna Sponsorship Request
2. Ainsley Zaya – Miss Rodeo Canada Sponsorship Request
3. Alberta Municipalities – Jasper Fire Community Fund Matching
4. Hanna Pickleball Club – Thank You
5. Hanna Agricultural Society – Hanna Fall Fair
6. PLPSD – Board Highlights – August 27, 2024

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

Miss Rodeo Hanna
c/o Jolene Warburton
RR #3 Hanna, AB T0J 1P0
403-928-2705
infohprq@gmail.com
www.hannaprorodeo.com

Dear Sir/Madam:

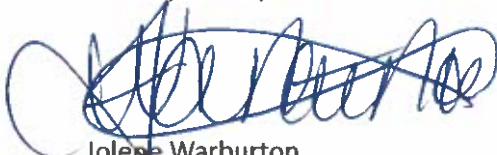
On behalf of the Miss Rodeo Hanna Committee, I am submitting this letter of request for sponsorship in support of our efforts to continue building our program here in Hanna, Alberta.

Hanna, Alberta is in the heart of Special Areas No. 2 and is a small community of approximately 2700 people. Everyone in our community works together with whatever comes our way. Our Hanna Queen program began in 1993 and every year when a new Queen is crowned, she plays an important role teaching everyone around her about rodeo and the western way of life. She enjoys talking with kids in schools and visiting senior homes. The Queen makes her way across Alberta attending different events which include parades with her horse, rodeos, fundraisers, and many other fun activities. We feel having her helps us to encourage others to attend a rodeo or learn something new about the western culture.

We are seeking help to find ways to promote our Queen, our Rodeo, and most important... our community. This could be sponsoring a horse emergency kit, horse blanket, saddle pad, cowboy hat, halter, bridle, spurs, a breast collar, a buckle, make-up, and clothing. There are so many other options available. Your business logo, if possible, would be placed on the item as well as our Queen would mention you and your business throughout the year on social media and in person. If you would rather a donation towards this program, that can be arranged also. We have set our yearly goal to \$5000.00. Through our efforts along with help from ranches and businesses in our community we have been able to raise \$3700.00. Our community remains committed to helping us raise these funds so we can continue allowing our Queen to go up and down the road all year long to events.

If you are interested in supporting our program or if you would like to learn more, please do not hesitate to contact me at infohprq@gmail.com or 403-928-2705.

Thank you for your time and consideration.



Jolene Warburton
Hanna Pro Rodeo Queen Director

Ainsley Zayac
2023 Miss Rodeo Hanna

August 7, 2024

To Whom it May Concern,

I am writing to seek your support as I pursue the opportunity to represent Miss Rodeo Hanna on the national stage at the Miss Rodeo Canada 2025 Pageant. This year is particularly significant, as it marks the 50th Canadian Finals Rodeo and the crowning of the 75th Miss Rodeo Canada.

Throughout my year as Miss Rodeo Hanna, I had the privilege of being involved in the community. From attending the library Christmas event and winter parade, participating in the Canada Day BBQ, and Hanna's fair. Each event allowed me to connect personally with the wonderful people of Hanna. These experiences have made Hanna feel like a home away from home, and I am incredibly grateful for the opportunity to represent the community.

As I prepare to compete at the Canadian Finals Rodeo, I am committed to upholding the strong reputation of Miss Rodeo Hanna. I will continue to work diligently in the coming months to ensure I represent Hanna with pride and distinction.

I would be honoured if you would consider supporting me in one of the following ways:

1. Sponsorship Option 1: Contributing an item to the Miss Rodeo Canada competition basket, which will be showcased and auctioned off during the event.
2. Sponsorship Option 2: Placing an advertisement in the Miss Rodeo Canada program, allowing your support to be recognized by a broader audience. Either by a half page at \$50 or a full page at a \$100.

Your support would mean the world to me, and I am eager to make Hanna proud at the Miss Rodeo Canada 2025 Pageant.

Sincerely,



Ainsley Zayac

780-581-3161

We are matching donations for the Jasper Fire Community Fund

Tyler Gandam <president@abmunis.ca>

Tue 8/13/2024 3:38 PM

To: Kim Neill <kneill@hanna.ca>

Hello CAOs,

Please note: Mayors and Councillors included for information purposes only

The Municipality of Jasper is navigating a difficult time due to the wildfire that damaged their community. Unfortunately, wildfires and other natural disasters are happening more often in Alberta's communities. As a member-driven organization, we recognize that it is important for us to continue to evolve how we support our members when they go through significant, community-wide disasters.

We want to support the Jasper community in a meaningful way that doesn't add to their challenges. The Jasper Community Team Society (JCTS) is a non-profit, volunteer-run organization working closely with the Municipality of Jasper. They are accepting donations for their Jasper Fire Caring Community Fund. 100% of donations support the Jasper community. The fund currently supports residents who have been denied emergency relief funds and those without rental/tenant insurance.

Alberta Municipalities (ABmunis) is working directly with Jasper administration, and we are taking a number of steps to support the municipality and their staff. Of note, between now and **September 20, 2024, ABmunis will match any member-municipality's donations and donations from municipal employees up to an aggregated total of \$15,000.** So please feel free to forward this email to your municipal staff.

To donate:

1. Click on this [this link](#) and click on the donate button
2. Enter in your information.
3. On item #4, under **additional information**, select the "Jasper Fire Caring Community Fund" and "Alberta Municipalities" (like the screenshot below) so we and JCTS can track which donations come from our members, enabling us to match them dollar-for-dollar.

FW: Thank you from the Hanna Pickleball Club

Hanna Town Office <admin@hanna.ca>

Tue 8/27/2024 8:24 AM

To: Kim Neill <kneill@hanna.ca>; Danny Povaschuk <dpovaschuk@hanna.ca>

Cc: Laurie Armstrong <larmstrong@hanna.ca>

FYI 😊



Katelyn Beaudoin

P: 403.854.4433

From: dwarwick@netago.ca <dwarwick@netago.ca>

Sent: 27 August, 2024 8:16 AM

To: Hanna Town Office <admin@hanna.ca>

Subject: Thank you from the Hanna Pickleball Club

Please pass this on to all that are involved. Thanks

To the Right Worshipful Mayor Dan Povaschuk, The Town of Hanna Councillors and Members of the Town of Hanna Staff that helped the Hanna Pickleball Club install the windscreens at the Hanna Racquet Sports Center.

The Hanna Pickleball Club would like to thank the town for being open to a collaborative effort to enhance the Racquet Sports Center.

Over 15 Hanna Pickleball members and four Town of Hanna Employees (led by Eric Hamilton) made quick work of the installation of the new windscreens.

The foresight of the council to support a project that blends volunteerism, community spirit and asset improvement is applauded by the Hanna Pickleball Club. Once again thank you for reinforcing the "Live the Lifestyle" culture.

On another note, there doesn't appear to be any section promoting the racket facility on the Town of Hanna Website. Our club would be

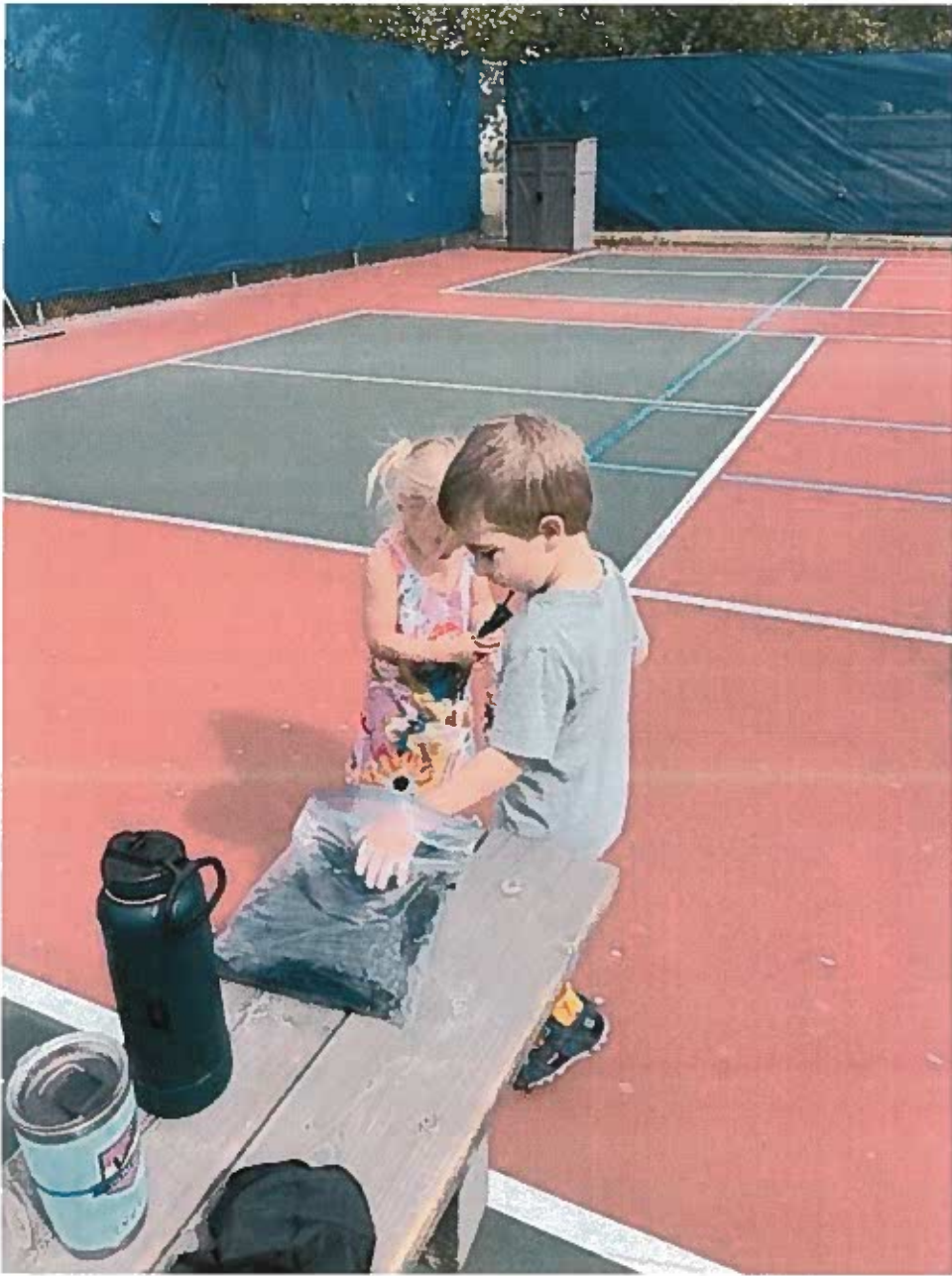
glad to write something up and get a photo or two of the facility.

Please notify us if we can help promote the racket facility.

In appreciation

The Hanna Pickleball Club.







Hanna Agricultural Society
Box 1664
Hanna, AB T0J 1P0

September 5, 2024

Town of Hanna
Box 430
HANNA, AB T0J 1P0

Dear Town of Hanna:

Re: Hanna Fall Fair

Congratulations to the Town of Hanna Library on winning the Flower Plots Section and the Hector King-Hunter Pioneer Park winning the Parks categories at the 2024 Hanna Fall Fair.

Our Awards Night celebration is on October 28, 2024 at the Hanna Seniors Circle commencing at 7:00 p.m. You and your family are invited to attend.

We will be serving dessert and coffee/juice.

Yours truly,

A handwritten signature in blue ink that reads "Loanne Gladdish". The signature is written in a cursive, flowing style.

Loanne Gladdish
Fall Fair Coordinator
Phone 403-854-6672
Email loanne.gladdish@gov.ab.ca

BOARD HIGHLIGHTS

Board of Trustees Meeting

August 27, 2024

Mobile Device Policy

On June 17, the Honourable Demetrios Nicolaides, Minister of Education, introduced Ministerial Order (#014/2024). This order is focused on improving learning outcomes by reducing distractions from personal electronic devices and limiting access to social media during school hours. It also aims to promote student mental well-being and reduce incidents of cyberbullying. Starting September 1, 2024, these regulations will apply to all Alberta schools, from Kindergarten to Grade 12, as well as private Early Childhood Services programs throughout the province.

The trustees have reviewed Prairie Land's draft comprehensive mobile device usage policy, which aligns with the new Ministry requirements for the 2024-2025 school year. Although the restrictions take effect on September 1, 2024, the Ministry has extended the deadline for finalizing policies to January 1, 2025, allowing time for careful and thorough implementation.

Prairie Land has worked closely with ATA Local #36 to ensure the policy reflects the diverse needs and perspectives of school communities, addressing the concerns of both teaching staff and students. The draft policy was shared with principals and staff during meetings before the start of the new school year. Additionally, Prairie Land will actively engage with School Councils to gather feedback from parents and guardians. A survey will be distributed to staff, parents, and School Councils to collect feedback on the draft policy.

Prairie Land encourages all families to discuss these upcoming changes with their children. Your support and cooperation are essential as we work to maintain a focused and secure learning environment for our students.

Artificial Intelligence (AI) Administrative Procedure

Trustees reviewed the draft Artificial Intelligence (AI) procedure, which was discussed with principals prior to the start of the school year. The policy will be shared with School Councils and further reviewed at upcoming staff and administration meetings to ensure a comprehensive understanding and implementation across all levels.

For additional information please contact: Cam McKeage, Superintendent of Schools, Prairie Land Public School Division 403.854.4481