

**TOWN OF HANNA  
REGULAR COUNCIL MEETING  
AGENDA  
December 10, 2024**

**1 CALL TO ORDER – 6:00 pm**

**2 ADOPTION OF THE AGENDA**

**3 DELEGATIONS**

3.1 Brownlee Law - PACE

**4 PUBLIC PRESENTATION**

**5 ADOPTION OF MINUTES**

5.01 Minutes of the Regular Meeting of Council – November 12, 2024

5.02 Minutes of the Special Meeting of Council – November 25, 2024

5.03 Minutes of the Information Meeting of Council – November 27, 2024

5.04 Minutes of the Special Meeting of Council – December 3, 2024

**6 FINANCE REPORTS**

6.01 Accounts Payable

6.02 Statement of Revenues & Expenses – November 2024

6.03 Budget Overview – November 2024

**7 COMMITTEE REPORTS**

7.1 Community Services Board Meeting Minutes – November 27, 2024

**8 SENIOR ADMINISTRATIVE OFFICIALS REPORTS**

8.01 Chief Administrative Officer

8.01.1 Community Services Facilities Manager

8.01.2 Community Services Coordinator

8.02 Director of Business & Communication

8.03 Director of Public Works

**9 BUSINESS ITEMS**

- 9.01 Community Services Board Grant Allocations
- 9.02 Community Services Board Member Appointment
- 9.03 Uncollectable AR Accounts
- 9.04 Returning Officer Appointment
- 9.05 Development Permit Fee Structure
- 9.06 Handivan purchase approval

**10 BYLAWS**

- 10.1 Animal Control Bylaw 1035-2024

**11 COUNCIL REPORTS & ROUNDTABLE**

**12 CORRESPONDENCE ITEMS**

- 12.1 Red Deer River Watershed Alliance – Municipal Support Letter
- 12.2 Red Deer River Watershed Alliance – Case for Support
- 12.3 Marigold Notes to Council – November 2024

**13 CLOSED SESSION**

**14 ADJOURNMENT**

Date: December 10, 2024

Agenda Item No: 05.00

## Council Meeting Minutes

### Recommended Motion

That the Minutes of the Regular Meeting of Council held November 12, 2024, be adopted as presented.

That the Minutes of the Special Meeting of Council held November 25, 2024, be adopted as presented.

That the Minutes of the Information Meeting of Council held November 27, 2024, be adopted as presented.

That the Minutes of the Special Meeting of Council held December 3, 2024, be adopted as presented.

### Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

### Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.



**TOWN OF HANNA  
REGULAR COUNCIL MEETING  
November 12, 2024**

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, November 12, 2024 at 6:00 p.m. in the Town Council Chambers.

Council Members Present:

Mayor Danny Povaschuk  
Sandra Beaudoin  
Fred Crowle  
Sandra Murphy  
Kyle Olsen  
Vernon Thuroo

Council Member Absent:

Angie Warwick

Administration Present:

Matthew Norburn – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication  
Brent Olsen – Director of Public Works

**1.0 CALL TO ORDER**

Mayor Povaschuk called the meeting to order at 6:00 p.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Crowle that the agenda for the November 12, 2024, Regular Council Meeting be adopted as amended adding Business Item 9.09 NRED Grant Application.

Motion Carried.

**3.0 DELEGATIONS**

#### **4.0 PUBLIC PRESENTATION**

There was no one in attendance who wished to speak with Council.

#### **5.0 ADOPTION OF MINUTES**

##### 5.01 Minutes of the Organizational Meeting of Council – October 8, 2024

265-2024  
Organizational  
Meeting Minutes

Moved by Councillor Beaudoin that the Minutes of the Organizational Meeting of Council held October 8, 2024 be adopted as presented.

Motion Carried.

##### 5.02 Minutes of the Regular Meeting of Council – October 8, 2024

266-2024  
Regular Meeting  
Minutes

Moved by Councillor Murphy that the Minutes of the Regular Meeting of Council held October 8, 2024 be adopted as presented.

Motion Carried.

##### 5.03 Minutes of the Information Meeting of Council – October 30, 2024

267-2024  
Information Meeting  
Minutes

Moved by Councillor Olsen that the Minutes of the Information Meeting of Council held October 30, 2024 be adopted as presented.

Motion Carried.

#### **6.0 FINANCE REPORTS**

##### 6.01 Accounts Payable

268-2024  
Accounts Payable

Moved by Councillor Thuroo that Council accepts the accounts payable listings for general account cheques 43254 - 43276, direct deposits 003457 - 003560, and Electronic Funds Transfer Batches 894, 897 & 901 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – October 2024

269-2024  
Statement of  
Revenues &  
Expenses

Moved by Councillor Olsen that Council accepts the Statement of Revenue & Expense Report for October 2024 for information.

Motion Carried.

6.03 Budget Overview – October 2024

270-2024  
Budget Overview

Moved by Councillor Thuroo that Council accepts the Budget Overview for October 2024 for information.

Motion Carried.

**7.0 COMMITTEE REPORTS**

7.01 Non-Statutory Public Hearing Meeting Minutes September 16, 2024

271-2024  
Non-Statutory Public  
Hearing Minutes

Moved by Councillor Beaudoin that Council accepts the Non-Statutory Public Hearing Meeting Minutes of September 16, 2024 for information.

Motion Carried.

7.02 Municipal Planning Commission Meeting Minutes October 1, 2024

272-2024  
Municipal Planning  
Commission Minutes

Moved by Councillor Olsen that Council accepts the Municipal Planning Commission Meeting Minutes of October 1, 2024 for information.

Motion Carried.

**8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS**

- 8.01 Chief Administrative Officer
  - 8.01.1 Community Services Facilities Manager
  - 8.01.2 Community Services Coordinator
- 8.02 Director of Business & Communication
- 8.03 Director of Public Works

273-2024  
SAO Report

Moved by Councillor Beaudoin that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

**9.0 BUSINESS ITEMS**

- 9.01 Commemorative Bench Program Policy 2024-02

274-2024  
Commemorative  
Bench Policy 2024-02

Moved by Councillor Crowle that Council approves Policy 2024-02 - Commemorative Bench Program, a policy for acceptance of donations to install commemorative benches in Town of Hanna facilities. Policy 2024-02 will replace Policy 2016-02.

Motion Carried.

- 9.02 2025 – 2027 Budget Meeting Dates

275-2024  
Special Council  
Meeting – Budget  
2025-2027 Operating

Moved by Councillor Beaudoin that Special Council Meetings be scheduled for the purpose of reviewing the 2025-2027 Operating and Capital Budgets for the Town of Hanna as follows:

- November 25, 2024 at 7:00 PM
- December 3, 2024 at 9:00 AM
- December 9, 2024 at 7:00 PM

Motion Carried.



9.03 4-Way Stop Installation at 2<sup>nd</sup> Ave & 2<sup>nd</sup> Street West

276-2024  
4 Way Stop  
Installation not  
recommended

Moved by Councillor Olsen that Council approve the recommendation to not implement a new 4-Way stop at the intersection of 2<sup>nd</sup> Avenue & 2<sup>nd</sup> Street West and to remove the two white stop lines at the intersection.

Motion Carried.

9.04 Approval of Data Sharing Agreement with Elections Alberta  
To Access Provincial Register of Electors Data

277-2024  
Data Sharing  
Agreement Elections  
AB

Moved by Councillor Thuroo that Council approves the Data Sharing Agreement with Elections Alberta for accessing the Provincial Register of Electors Data in accordance with the requirements of Bill 20, the Municipal Affairs Statutes Amendment Act.

Motion Carried.

9.05 Bylaw Officer Program

278-2024  
Bylaw Officer  
Program

Moved by Councillor Crowle that Council approve the continuation of the Bylaw Officer program and direct Administration to proceed with hiring a new contracted Bylaw Officer. Additionally, that Council approves the rebranding of the existing Peace Officer vehicle for use as a Bylaw Officer vehicle.

Motion Carried.

9.06 Town of Hanna – Purchasing Policy

279-2024  
Town of Hanna  
Purchasing Policy

Moved by Councillor Murphy that Council approve the Town of Hanna Purchasing Policy as presented, which incorporates Council's direction to prioritize local purchasing where feasible while allowing administration the flexibility to source externally for cost and time efficiency when necessary.

Motion Carried.

9.07 Approval for a Three-Year Garbage Collection Tender

280-2024  
Three Year Garbage  
Collection Tender

Moved by Councillor Beaudoin that Council approves and issues a three-year tender for residential garbage collection services, effective January 1, 2025, through December 31, 2027.

Motion Carried

9.08 SCOP Grant Application

281-2024  
SCOP Grant  
Application

Moved by Councillor Thuroo that Council approve the administration's application for the Small Community Opportunity Program (SCOP) grant of \$50,000 to fund a media team aimed at promoting the Town of Hanna.

Motion Carried

9.09 NRED Grant Application

282-2024  
NRED - Grant  
Application

Moved by Mayor Povaschuk that Council approves supporting administration in applying for the Northern and Regional Economic Development (NRED) grant for Nickelback-themed signage and an accompanying app. Matching of grant of \$150,000.

Motion Carried

**10.0 BYLAWS**

**11.0 COUNCIL REPORTS AND ROUNDTABLE**

283-2024  
Council Reports &  
Roundtable

Moved by Councillor Thuroo that Council accepts the Council Reports for information.

Motion Carried.

**12.0 CORRESPONDENCE**

There was no correspondence for this meeting

**13.0 CLOSED SESSION**

**14.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 7:20 p.m.

These minutes approved this 10<sup>th</sup> day of December 2024.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Matthew Norburn

**TOWN OF HANNA  
SPECIAL COUNCIL MEETING  
NOVEMBER 25, 2024**

Minutes of a Special Meeting of the Council of the Town of Hanna held Monday, November 25, 2024 at 7:00 p.m. at the Town of Hanna Council Chambers.

Councillors Present:

Mayor Danny Povaschuk  
Sandra Beaudoin - by video conference  
Fred Crowle  
Sandra Murphy  
Kyle Olsen – entered at 7:11 p.m.  
Vernon Thuroo - by video conference

Councillors Absent:

Angie Warwick

Administration Present:

Matthew Norburn – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication

**1.0 CALL TO ORDER**

Mayor Danny Povaschuk called the meeting to order at 7:00 p.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Murphy that the agenda for the November 25, 2024 Special Council Meeting be adopted as amended.

Motion Carried.

**3.0 BUSINESS ITEMS**

3.01 2025-2027 Operating & 2025-2029 Capital Budgets

Chief Administrative Officer Matthew Norburn provided Council with the draft budget documents, including an overview by department, operating revenues &

expenditures for 2025-2027, capital expenditures for 2025-2029 and an overview of the municipal utilities.

Chief Administrative Officer Norburn reviewed the background information document which outlined revenues and expenses for each municipal department and noted important obligations or significant changes from the prior year budget.

Chief Administrative Officer Norburn clarified the items included in the 2025 Capital budget by department.

Chief Administrative Officer Norburn advised that council must have a budget passed prior to the end of 2024, so the intent is to present the budget for adoption at the December 10, 2024 Regular Council Meeting. In May of 2025, administration will bring a revised budget for consideration based on the requisitions, assessment changes and updated costs.

#### **4.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 8:22 p.m.

These minutes approved this 10<sup>th</sup> day of December 2024.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Matthew Norburn

**TOWN OF HANNA  
INFORMATION COUNCIL MEETING  
NOVEMBER 27, 2024**

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, November 30, 2024 at 8:30 a.m. at the Town of Hanna Council Chambers.

Councillors Present:

Mayor Danny Povaschuk  
Fred Crowle  
Sandra Murphy  
Kyle Olsen  
Angie Warwick

Council Absent

Sandra Beaudoin  
Kyle Olsen

Administration Present:

Matthew Norburn – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication

**1.0 CALL TO ORDER**

Mayor Povaschuk called the meeting to order at 8:43 a.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Warwick that the agenda for the November 27, 2024, Information Council Meeting be adopted as presented.

Motion Carried.

### **3.0 DELEGATIONS**

#### 3.01 RCMP – Quarterly Report

286-2024  
RCMP – Quarterly  
Report

Moved by Councillor Crowle that Council thanks Sgt. Robert Welsman, OIC Hanna Detachment, for the presentation of policing statistics 2024/2025 second quarter (July – September 2024) and the update on the activities of the Hanna RCMP Detachment.

Motion Carried.

### **4.0 PUBLIC PRESENTATION**

There was no one in attendance who wished to speak with Council.

### **5.0 CHIEF ADMINISTRATIVE OFFICER REPORT**

Chief Administrative Officer Norburn reviewed his report with the Council.

### **6.0 BUSINESS ITEMS**

#### 6.01 Transition to Lifetime Dog License

287-2024  
Transition to  
Lifetime Dog License

Moved by Councillor Warwick that Council directs Administration to provide feedback on the potential transition from annual dog licenses to lifetime dog licenses, to guide the completion of the new Animal Control Bylaw.

Motion Carried.

#### 6.02 Land Development Partnership

288-2024  
Land Development  
Partnership

Moved by Mayor Povaschuk that Council table the Land Development Partnership until further review of the proposal is completed by Harvest Sky Economic Development.

Motion Carried.

**7.0 COUNCIL ROUNDTABLE**

The Councillors provided verbal reports regarding meetings or items of interest since the November 12, 2024, Regular Council Meeting.

**8.0 ADJOURNMENT**

Mayor Povaschuk declared all business concluded and adjourned the meeting at 9:30 a.m.

These minutes approved this 10<sup>th</sup> day of December 2024.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Matthew Norburn



**TOWN OF HANNA  
SPECIAL COUNCIL MEETING  
DECEMBER 3, 2024**

Minutes of a Special Meeting of the Council of the Town of Hanna held Tuesday, December 3, 2024 at 9:00 a.m. at the Town of Hanna Council Chambers.

Councillors Present:

Mayor Danny Povaschuk  
Sandra Beaudoin  
Fred Crowle  
Sandra Murphy  
Kyle Olsen  
Vernon Thuroo  
Angie Warwick

Councillors Absent:

Administration Present:

Matthew Norburn – Chief Administrative Officer  
Winona Gutsche – Director of Corporate Services  
Laurie Armstrong – Director of Business & Communication  
Brent Olesen – Director of Public Works  
Kevin Olsen – Community Services Facilities Manager

**1.0 CALL TO ORDER**

Mayor Danny Povaschuk called the meeting to order at 9:03 a.m.

**2.0 ADOPTION OF AGENDA**

Moved by Councillor Warwick that the agenda for the December 3, 2024 Special Council Meeting be adopted as presented.

Motion Carried.

**3.0 DELEGATION**

3.01 Brownlee Law - PACE

Jeneane Grundburg of Brownlee LLP was present by video conference to provide Council with a comprehensive report on representing the Town of Hanna versus PACE Solar Project located within the Town of Hanna corporate limits.

#### **4.0 BUSINESS ITEM**

##### 4.01 2025-2027 Operating & 2025-2029 Capital Budget

Council and Staff reviewed the 2025–2027 Operating & 2025-2029 Capital Budget.

Councillor Warwick left the meeting at 11:00 a.m.

#### **5.0 ADJOURNMENT**

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 11:25 a.m.

These minutes approved this 10<sup>th</sup> day of December 2024.

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Mayor Danny Povaschuk

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Chief Administrative Officer  
Matthew Norburn

Date: December 10, 2024

Agenda Item No: 06.01

## Accounts Payable

### Recommended Motion

That Council accepts the accounts payable listings from the general account for information:

- Cheques 43277 - 43292
- Direct Deposits 003561 - 003640
- Electronic Funds Transfer – Batch Number 904 & 908

### Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques, direct deposits, and EFT's. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



### Policy and/or Legislative Implications

N/A

### Attachments

- |  |                       |
|--|-----------------------|
| 1. Accounts Payable Listing – Cheques 43277 - 43292      | totaling \$30,157.96  |
| 2. Accounts Payable Listing – Direct Dep 003561 - 003640 | totaling \$396,261.92 |
| 3. Accounts Payable Listing – EFT Batch No. 904 & 908    | totaling \$33,825.29  |

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

Date: December 10, 2024

Agenda Item No: 06.02

## Statement of Revenue & Expense

### Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for Noember 2024 for information.

### Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2024 Operating and Capital budgets approved by Council at the May 14, 2024, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to November 30, 2024.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



### Policy and/or Legislative Implications

N/A

### Attachments

1. Statement of Revenue & Expense Report – November 2024

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>GENERAL MUNICIPAL</b>				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	2,458,967.03-	2,458,682.00-	285.03
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	938,529.19-	943,849.00-	5,319.81-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	70,838.96-	70,839.00-	0.04-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	1,306.65-	1,307.00-	0.35-
POWER PIPELINE & CABLE T.V.	1-01-0000-115	151,896.49-	151,896.00-	0.49
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	66,833.38-	66,551.00-	282.38
PENALTY & COST ON TAX	1-01-0000-510	19,451.07-	19,695.00-	243.93-
CONCESSION & FRANCHISE	1-01-0000-540	446,159.23-	514,300.00-	68,140.77-
RETURN ON INVESTMENTS	1-01-0000-550	259,893.47-	262,000.00-	2,106.53-
TOTAL GENERAL MUNICIPAL 01:		4,413,875.47-	4,489,119.00-	75,243.53-
<b>COUNCIL REVENUE</b>				
COUNCIL OTHER REVENUE	1-11-0000-590	1,680.00-	0.00	1,680.00
TOTAL COUNCIL REVENUE 11:		1,680.00-	0.00	1,680.00
<b>GENERAL ADMINISTRATION</b>				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	8,518.19-	3,900.00-	4,618.19
ADMIN SOUVENIR	1-12-0000-419	1,071.44-	1,700.00-	628.56-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	12,812.50-	14,700.00-	1,887.50-
ADMIN OTHER REVENUE	1-12-0000-590	10,754.43-	10,000.00-	754.43
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	305,666.00-	305,700.00-	34.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	725,000.00-	600,000.00-	125,000.00
ADMIN DRAWN FROM SURPLUS (OPERATING)	1-12-0000-920	0.00	109,200.00-	109,200.00-
TOTAL GENERAL ADMINISTRATION 12:		1,063,822.56-	1,045,200.00-	18,622.56
<b>POLICE</b>				
POLICE PROVINCIAL FINES	1-21-0000-530	1,498.88-	5,700.00-	4,201.12-
TOTAL POLICE:		1,498.88-	5,700.00-	4,201.12-
<b>SAFETY &amp; RISK MANAGEMENT</b>				
<b>FIRE</b>				
FIRE FIRE FIGHTING FEES	1-23-0000-410	64,802.50-	104,900.00-	40,097.50-
FIRE OTHER	1-23-0000-590	273,200.00-	220,000.00-	53,200.00
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	314,493.00-	314,493.00-
TOTAL FIRE:		338,002.50-	639,393.00-	301,390.50-
<b>FIRE - ECETP</b>				
FIRE - ECETP PROVINCIAL CONDITIONAL	1-23-0200-840	7,946.00-	7,900.00-	46.00
FIRE ECETP - DRAWN FROM SURPLUS	1-23-0200-920	0.00	12,592.00-	12,592.00-
FIRE - ECETP TOTAL:		7,946.00-	20,492.00-	12,546.00-
<b>BY-LAW ENFORCEMENT</b>				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	2,845.19-	3,000.00-	154.81-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	400.00-	500.00-	100.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	18,100.00-	18,000.00-	100.00
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	150.00-	200.00-	50.00-
BY-LAW FINES	1-26-0000-530	0.00	1,000.00-	1,000.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
TOTAL BY-LAW ENFORCEMENT:		21,495.19-	23,200.00-	1,704.81-
<b>DOG CONTROL</b>				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	4,645.00-	4,700.00-	55.00-
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
TOTAL DOG CONTROL:		4,645.00-	4,800.00-	155.00-
<b>COMMON SERVICES</b>				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	7,225.00-	7,800.00-	575.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	4,599.70-	300.00-	4,299.70
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	13,500.00-	13,500.00-
TOTAL COMMON SERVICES:		11,824.70-	21,600.00-	9,775.30-
<b>STREETS &amp; ROADS</b>				
S & R OTHER REVENUE	1-32-0000-590	63,900.00-	0.00	63,900.00
S & R FEDERAL CONDITIONAL GRANT	1-32-0000-830	2,905,811.00-	4,194,074.00-	1,288,263.00-
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	140,000.00-	740,029.00-	600,029.00-
S & R DRAWN FROM DEFERRED REVENUE -	1-32-0000-930	0.00	2,459,484.00-	2,459,484.00-
TOTAL STREETS & ROADS:		3,109,711.00-	7,393,587.00-	4,283,876.00-

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>AIRPORT</b>				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	7,700.00-	8,600.00-	900.00-
AIRPORT OTHER REVENUE	1-33-0000-590	186.38-	100.00-	86.38
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	0.00	11,250.00-	11,250.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	16,440.00-	16,440.00-
	TOTAL AIRPORT:	7,886.38-	36,390.00-	28,503.62-
<b>WATER SUPPLY &amp; DISTRIBUTION</b>				
WATER SALE OF WATER	1-41-0000-410	939,122.85-	1,169,000.00-	229,877.15-
WATER SERVICE CHARGES	1-41-0000-413	1,400.00-	1,300.00-	100.00
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	98,566.84-	100,900.00-	2,333.16-
	TOTAL WATER SUPPLY & DISTRIBUTION:	1,039,089.69-	1,271,200.00-	232,110.31-
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	8,005.35-	0.00	8,005.35
	TOTAL WATER LINES & DISTRIBUTION:	8,005.35-	0.00	8,005.35
<b>SANITARY SEWERS</b>				
SEWER CHARGES	1-42-0000-410	218,007.41-	260,100.00-	42,092.59-
SEWER OTHER REVENUE	1-42-0000-590	538.95-	0.00	538.95
SEWER DRAWN FROM SURPLUS (OPERATING)	1-42-0000-920	0.00	10,000.00-	10,000.00-
	TOTAL SANITARY SEWERS:	218,546.36-	270,100.00-	51,553.64-
<b>GARBAGE COLLECTION &amp; DISPOSAL</b>				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	63,800.09-	74,300.00-	10,499.91-
GARBAGE OTHER REVENUE	1-43-0000-590	27.50-	0.00	27.50
	TOTAL GARBAGE COLLECTION & DISPOSAL:	63,827.59-	74,300.00-	10,472.41-
<b>BIG COUNTRY WASTE AUTHORITY</b>				
REGIONAL WASTE SITE FEES	1-44-0000-410	294,636.55-	353,800.00-	59,163.45-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	90.00-	100.00-	10.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	294,726.55-	353,900.00-	59,173.45-
<b>F.C.S.S.</b>				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	1,800.00-	1,800.00-
FCSS VAN RENTAL	1-51-0000-561	1,177.64-	1,000.00-	177.64
FCSS DONATIONS	1-51-0000-591	740.00-	1,000.00-	260.00-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	3,360.00-	3,400.00-	40.00-
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	93,838.91-	93,800.00-	38.91
	TOTAL F.C.S.S.:	99,116.55-	101,000.00-	1,883.45-
<b>FCSS - YOUTH CLUB</b>				
FCSS - YOUTH CLUB - DRAWN FROM SURPL	1-51-0300-920	0.00	15,834.00-	15,834.00-
	TOTAL FCSS - YOUTH CLUB:	0.00	15,834.00-	15,834.00-
<b>CEMETERY</b>				
CEMETERY CHARGES	1-56-0000-410	9,925.00-	17,600.00-	7,675.00-
CEMETERY OTHER	1-56-0000-590	664.46-	400.00-	264.46
CEMETERY DRAWN FROM DEFERRED REVENUE	1-56-0000-930	0.00	11,400.00-	11,400.00-
	TOTAL CEMETERY:	10,589.46-	29,400.00-	18,810.54-
<b>BUSINESS &amp; COMMUNICATIONS</b>				
BUS COM SALES OF GOODS AND SERVICES	1-61-0400-410	653.21-	0.00	653.21
BUS COM DRAWN FROM SURPLUS (OPERATIN	1-61-0400-920	0.00	5,000.00-	5,000.00-
	TOTAL BUSINESS & COMMUNICATIONS:	653.21-	5,000.00-	4,346.79-
<b>SUBDIVISION</b>				
SUBDIVISION SALE OF LAND	1-66-0000-400	60,301.79-	0.00	60,301.79
SUBDIVISION REVENUE	1-66-0000-590	2,470.00-	0.00	2,470.00
	TOTAL SUBDIVISION:	62,771.79-	0.00	62,771.79
<b>RECREATION &amp; PARKS FACILITIES</b>				
RECREATION SALES & SERVICE	1-72-0000-410	2,298.00-	1,890.00-	408.00
RECREATION PROGRAM REVENUE	1-72-0000-430	7,126.65-	1,000.00-	6,126.65
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	51,146.00-	25,800.00-	25,346.00
RECREATION PROVINCIAL CONDITIONAL GR	1-72-0000-840	0.00	18,720.00-	18,720.00-
RECREATION LOCAL GRANTS	1-72-0000-850	184,180.83-	187,000.00-	2,819.17-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	10,000.00-	10,000.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	9,355.00-	7,400.00-	1,955.00



For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>TOTAL RECREATION REVENUE:</b>		254,106.48-	251,810.00-	2,296.48
<b>SWIMMING POOLS</b>				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	21,378.68-	23,600.00-	2,221.32-
POOL LESSON REGISTRATIONS	1-72-0100-411	39,766.96-	33,800.00-	5,966.96
POOL DAILY ADMISSIONS	1-72-0100-412	12,729.49-	13,700.00-	970.51-
POOL RETAIL SALES	1-72-0100-419	3,875.51-	3,900.00-	24.49-
POOL RENTAL REVENUE	1-72-0100-560	8,306.99-	7,000.00-	1,306.99
POOL DONATIONS	1-72-0100-590	255.00-	200.00-	55.00
POOL DRAWN FROM RESERVES	1-72-0100-930	0.00	15,000.00-	15,000.00-
POOL OTHER REVENUE	1-72-0100-990	212.00-	0.00	212.00
<b>TOTAL SWIMMING POOLS:</b>		86,524.63-	97,200.00-	10,675.37-
<b>ARENA</b>				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	13,676.41-	10,000.00-	3,676.41
ARENA RENTAL REVENUE	1-72-0200-560	62,205.97-	81,300.00-	19,094.03-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	2,170.00-	3,300.00-	1,130.00-
ARENA DONATIONS	1-72-0200-590	2,057.00-	0.00	2,057.00
<b>TOTAL ARENA:</b>		80,109.38-	94,600.00-	14,490.62-
<b>CURLING RINK</b>				
CURLING RINK SALE OF SERVICES	1-72-0400-410	27,115.46-	51,400.00-	24,284.54-
CURLING RINK RENTAL REVENUE	1-72-0400-560	9,350.00-	9,300.00-	50.00
CURLING RINK DRAWN FROM DEFERRED	1-72-0400-930	0.00	10,000.00-	10,000.00-
<b>CURLING RINK TOTAL:</b>		36,465.46-	70,700.00-	34,234.54-
<b>BALL DIAMONDS</b>				
BALL DIAMOND REVENUE	1-72-0500-560	7,700.00-	4,300.00-	3,400.00
<b>TOTAL BALL DIAMONDS REVENUE:</b>		7,700.00-	4,300.00-	3,400.00
<b>FOX LAKE &amp; HELMER DAM</b>				
FOX LAKE REVENUE	1-72-0700-410	4,780.90-	5,400.00-	619.10-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	249.75-	406.00-	156.25-
FOX LAKE RENTAL REVENUE	1-72-0700-560	95,268.42-	88,800.00-	6,468.42
<b>TOTAL FOX LAKE &amp; HELMER DAM:</b>		100,299.07-	94,606.00-	5,693.07
<b>PARKS</b>				
PARKS DRAWN FROM SURPLUS	1-72-0800-930	0.00	100,000.00-	100,000.00-
PARKS OTHER REVENUE	1-72-0800-990	1,383.23-	0.00	1,383.23
<b>TOTAL PARKS:</b>		1,383.23-	100,000.00-	98,616.77-
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	8,625.45-	17,435.00-	8,809.55-
<b>TOTAL PLAYGROUND PROGRAM:</b>		8,625.45-	17,435.00-	8,809.55-
<b>HKH PIONEER PARK</b>				
HKH PIONEER PARK REVENUE	1-72-1300-560	275.00-	0.00	275.00
<b>TOTAL HKH PARK REVENUE:</b>		275.00-	0.00	275.00
<b>SOCCER FIELDS</b>				
SOCCER FIELDS REVENUE	1-72-1400-560	2,500.00-	2,500.00-	0.00
<b>TOTAL SOCCER FIELDS REVENUE:</b>		2,500.00-	2,500.00-	0.00
<b>LIBRARY</b>				
LIBRARY DRAWN FROM SURPLUS (OPERATIN	1-74-0200-920	0.00	10,000.00-	10,000.00-
<b>TOTAL LIBRARY:</b>		0.00	10,000.00-	10,000.00-
<b>REGIONAL COMMUNITY SERVICES CENTRE</b>				
RCSC RENTAL REVENUE	1-74-0800-560	10,187.66-	12,700.00-	2,512.34-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	20,000.00-	20,000.00-	0.00
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	19,047.62-	19,050.00-	2.38-
RCSC DRAWN FROM DEFERRED REVENUE	1-74-0800-930	0.00	5,000.00-	5,000.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	27,965.44-	33,798.00-	5,832.56-
<b>TOTAL REGIONAL COMMUNITY SERVICES CENTRE:</b>		77,200.72-	90,548.00-	13,347.28-
<b>COMMUNITY CENTRE</b>				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	28,175.00-	29,717.00-	1,542.00-
COMMUNITY CENTRE OTHER	1-74-0900-990	508.45-	0.00	508.45
<b>TOTAL COMMUNITY CENTRE:</b>		28,683.45-	29,717.00-	1,033.55-
<b>LIONS HALL</b>				

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
LIIONS HALL RENTAL REVENUE	1-74-1000-560	3,375.00-	3,038.00-	337.00
	LIIONS HALL TOTAL:	3,375.00-	3,038.00-	337.00
	TOTAL REVENUE:	11,466,962.10-	16,666,669.00-	5,199,706.90-
<b>COUNCIL</b>				
COUNCIL WAGES	2-11-0000-110	86,714.40	98,100.00	11,385.60
COUNCIL BENEFITS	2-11-0000-130	3,958.98	4,200.00	241.02
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	7,995.65	14,400.00	6,404.35
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	5,275.00	13,300.00	8,025.00
COUNCIL GOODS	2-11-0000-500	13,503.75	17,400.00	3,896.25
COUNCIL OTHER (ELECTION)	2-11-0000-990	50.00	1,000.00	950.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	10,467.95	2,500.00	7,967.95-
	TOTAL COUNCIL:	128,490.73	151,450.00	22,959.27
<b>ADMINISTRATION</b>				
ADMINISTRATION SALARIES	2-12-0000-110	278,472.21	354,600.00	76,127.79
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	0.00	9,000.00	9,000.00
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	19,211.25	19,900.00	688.75
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	0.00	600.00	600.00
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	33,556.95	39,500.00	5,943.05
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	5,407.50	5,200.00	207.50-
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	22,352.55	23,800.00	1,447.45
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	4,274.64	7,100.00	2,825.36
ADMINISTRATION STAFF TRAINING	2-12-0000-212	2,890.00	5,900.00	3,010.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	6,220.88	10,600.00	4,379.12
ADMINISTRATION TELEPHONE	2-12-0000-217	5,675.30	7,200.00	1,524.70
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	6,936.80	6,700.00	236.80-
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	9,243.58	9,300.00	56.42
ADMINISTRATION AUDIT	2-12-0000-230	37,400.00	36,000.00	1,400.00-
ADMINISTRATION LEGAL	2-12-0000-231	13,616.60	5,000.00	8,616.60-
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	87,705.91	112,244.00	24,538.09
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	44,400.00	44,400.00	0.00
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	7,796.52	5,000.00	2,796.52-
ADMINISTRATION INSURANCE	2-12-0000-274	18,828.94	19,760.00	931.06
ADMINISTRATION ASSESSOR	2-12-0000-280	49,162.88	50,400.00	1,237.12
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	650.00	1,000.00	350.00
ADMINISTRATION GOODS	2-12-0000-500	6,702.32	10,800.00	4,097.68
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	0.00	1,800.00	1,800.00
ADMINISTRATION POWER	2-12-0000-541	18,986.15	28,300.00	9,313.85
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	124,536.78	124,500.00	36.78-
ADMINISTRATION BANK CHARGES	2-12-0000-810	6,496.30	6,000.00	496.30-
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	1,016.28	1,340.00	323.72
ADMINISTRATION OTHER	2-12-0000-990	11,352.06	32,000.00	20,647.94
ADMINISTRATION TAX DISCOUNTS	2-12-0000-991	10,159.86	0.00	10,159.86-
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	544.95	1,000.00	455.05
	TOTAL ADMINISTRATION:	833,597.21	978,944.00	145,346.79
<b>TAX RECOVERY PROPERTY</b>				
TAX RECOVERY PROPERTY - POWER	2-12-0600-541	100.32	0.00	100.32-
TAX RECOVERY PROPERTY - RECOVERIES T	2-12-0600-963	45.50	0.00	45.50-
	TOTAL TAX RECOVERY PROPERTY:	145.82	0.00	145.82-
<b>POLICE</b>				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	142,343.00	142,350.00	7.00
	TOTAL POLICE:	142,343.00	142,350.00	7.00
<b>SAFETY &amp; RISK MANAGEMENT</b>				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,000.00	2,000.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	1,239.30	1,950.00	710.70
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	950.03	1,200.00	249.97
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	352.44	1,100.00	747.56
	TOTAL SAFETY & RISK MANAGEMENT:	2,541.77	6,250.00	3,708.23
<b>FIRE</b>				
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	134,000.00	134,000.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	2,929.85	9,600.00	6,670.15
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,500.00	20.00
FIRE TRAVEL	2-23-0000-211	8,348.35	7,000.00	1,348.35-
FIRE TRAINING	2-23-0000-212	11,685.00	22,300.00	10,615.00

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
FIRE FREIGHT	2-23-0000-215	946.80	500.00	446.80-
FIRE TELEPHONE	2-23-0000-217	5,760.50	7,100.00	1,339.50
FIRE ADVERTISING	2-23-0000-220	230.70	900.00	669.30
FIRE MEMBERSHIPS	2-23-0000-221	910.00	900.00	10.00-
FIRE CONTRACTED SERVICES	2-23-0000-232	30,682.37	33,100.00	2,417.63
FIRE CONTRACTED REPAIRS	2-23-0000-250	10,271.12	14,000.00	3,728.88
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	1,978.50	5,000.00	3,021.50
FIRE INSURANCE	2-23-0000-274	21,892.96	22,990.00	1,097.04
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	23,754.96	20,215.00	3,539.96-
FIRE PETROLEUM PRODUCTS	2-23-0000-521	8,775.79	9,900.00	1,124.21
FIRE VEHICLE MAINTENANCE	2-23-0000-523	499.40	200.00	299.40-
FIRE HEATING	2-23-0000-540	9,945.56	11,900.00	1,954.44
FIRE POWER	2-23-0000-541	11,355.40	15,900.00	4,544.60
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	14,976.26	16,800.00	1,823.74
FIRE OTHER	2-23-0000-990	50.00	0.00	50.00-
	<b>TOTAL FIRE:</b>	<b>166,473.52</b>	<b>334,405.00</b>	<b>167,931.48</b>
<b>FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP</b>				
FIRE - ECETP TRAINING	2-23-0200-212	12,250.00	12,600.00	350.00
FIRE - ECETP CONTRACTED SERVICES	2-23-0200-232	400.00	0.00	400.00-
FIRE - ECETP ADDED TO OPERATING RESE	2-23-0200-764	0.00	7,900.00	7,900.00
	<b>TOTAL FIRE - ECETP:</b>	<b>12,650.00</b>	<b>20,500.00</b>	<b>7,850.00</b>
<b>EMERGENCY SERVICES</b>				
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	2,000.00	2,000.00
EMERGENCY SERVICES CONTRACTED SERVI	2-24-0000-232	9,533.37	10,400.00	866.63
EMERGENCY SERVICES GOODS	2-24-0000-500	347.79	900.00	552.21
	<b>TOTAL EMERGENCY SERVICES:</b>	<b>9,881.16</b>	<b>13,300.00</b>	<b>3,418.84</b>
<b>BY-LAW ENFORCEMENT</b>				
BYLAW STAFF TRAVEL	2-26-0000-211	476.19	1,000.00	523.81
BYLAW STAFF TRAINING	2-26-0000-212	600.00	1,000.00	400.00
BYLAW FREIGHT	2-26-0000-215	584.00	700.00	116.00
BYLAW TELEPHONE	2-26-0000-217	1,157.08	1,190.00	32.92
BYLAW ADVERTISING	2-26-0000-220	1,923.21	1,000.00	923.21-
BYLAW MEMBERSHIP	2-26-0000-221	1,003.57	200.00	803.57-
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	47,911.59	47,800.00	111.59-
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	50.00	400.00	350.00
BYLAW INSURANCE	2-26-0000-274	766.00	550.00	216.00-
BYLAW GOODS	2-26-0000-500	4,351.14	2,500.00	1,851.14-
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	510.50	1,200.00	689.50
BYLAW VEHICLE MAINTENANCE	2-26-0000-523	1,777.70	0.00	1,777.70-
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	2,845.20	3,000.00	154.80
	<b>TOTAL BY-LAW ENFORCEMENT:</b>	<b>63,956.18</b>	<b>60,540.00</b>	<b>3,416.18-</b>
<b>DOG CONTROL</b>				
DOG CONTROL POSTAGE	2-28-0000-215	606.11	700.00	93.89
DOG CONTROL ADVERTISING	2-28-0000-220	340.23	300.00	40.23-
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,199.82	1,500.00	300.18
DOG CONTROL GOODS	2-28-0000-500	510.75	600.00	89.25
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	10,000.00	10,000.00	0.00
	<b>TOTAL DOG CONTROL:</b>	<b>12,656.91</b>	<b>13,100.00</b>	<b>443.09</b>
<b>COMMON SERVICES</b>				
COMMON SERVICES SALARIES	2-31-0000-110	210,103.85	252,200.00	42,096.15
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	4,350.75	3,700.00	650.75-
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	14,419.85	19,300.00	4,880.15
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	161.11	300.00	138.89
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	35,040.81	43,300.00	8,259.19
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	714.78	1,500.00	785.22
COMMON SERVICES FREIGHT	2-31-0000-215	1,017.21	1,800.00	782.79
COMMON SERVICES TELEPHONE	2-31-0000-217	3,921.57	4,600.00	678.43
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	585.05	700.00	114.95
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	4,485.41	2,800.00	1,685.41-
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	36,023.21	33,000.00	3,023.21-
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	11,611.50	10,000.00	1,611.50-
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	25,958.67	24,500.00	1,458.67-
COMMON SERVICES INSURANCE	2-31-0000-274	31,585.04	33,610.00	2,024.96

For All Revenue, Expense Accounts  
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Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMON SERVICES GOODS	2-31-0000-500	18,683.75	21,530.00	2,846.25
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	33,075.37	50,200.00	17,124.63
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	2,240.10	15,700.00	13,459.90
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	13,631.68	15,600.00	1,968.32
COMMON SERVICES HEATING	2-31-0000-540	12,027.92	22,000.00	9,972.08
COMMON SERVICES POWER	2-31-0000-541	13,021.58	18,400.00	5,378.42
COMMON SERVICES ADDED TO OPER RESERV	2-31-0000-764	0.00	41,780.00	41,780.00
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	2,607.68	3,000.00	392.32
	TOTAL COMMON SERVICES:	475,266.89	620,020.00	144,753.11
<b>STREETS &amp; ROADS</b>				
S & R SALARIES	2-32-0000-110	63,574.77	87,500.00	23,925.23
S & R SEASONAL SALARIES	2-32-0000-111	4,161.82	5,500.00	1,338.18
S & R BENEFITS	2-32-0000-130	5,486.31	6,400.00	913.69
S & R SEASONAL BENEFITS	2-32-0000-131	167.20	400.00	232.80
S & R NON T4 BENEFITS	2-32-0000-133	9,974.57	14,400.00	4,425.43
S & R FREIGHT	2-32-0000-215	459.97	1,200.00	740.03
S & R CONTRACTED SERVICES	2-32-0000-232	7,350.00	15,000.00	7,650.00
S & R CONTRACTED REPAIRS	2-32-0000-250	76,271.74	165,000.00	88,728.26
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	2,728.76	5,000.00	2,271.24
S & R VEHICLE REPAIRS	2-32-0000-255	700.00	1,500.00	800.00
S & R GOODS	2-32-0000-500	25,426.69	30,500.00	5,073.31
S & R EQUIPMENT GOODS	2-32-0000-522	5,466.95	5,600.00	133.05
S & R VEHICLE MAINTENANCE	2-32-0000-523	43.04	2,500.00	2,456.96
S & R STREET LIGHTS	2-32-0000-553	94,652.95	128,000.00	33,347.05
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	584,890.00	584,890.00
S & R ADDED TO OPERATING RESERVE	2-32-0000-764	0.00	246,300.00	246,300.00
	TOTAL STREETS & ROADS:	296,464.77	1,299,690.00	1,003,225.23
<b>AIRPORT</b>				
AIRPORT SALARIES	2-33-0000-110	3,572.25	2,200.00	1,372.25
AIRPORT SEASONAL SALARIES	2-33-0000-111	1,188.20	3,600.00	2,411.80
AIRPORT BENEFITS	2-33-0000-130	323.09	200.00	123.09
AIRPORT SEASONAL BENEFITS	2-33-0000-131	62.90	300.00	237.10
AIRPORT NON T-4 BENEFITS	2-33-0000-133	600.24	400.00	200.24
AIRPORT FREIGHT	2-33-0000-215	0.00	100.00	100.00
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	49.17	50.00	0.83
AIRPORT CONTRACTED SERVICES	2-33-0000-232	4,833.82	2,100.00	2,733.82
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	786.86	2,300.00	1,513.14
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	5,214.63	5,480.00	265.37
AIRPORT GOODS	2-33-0000-500	270.67	1,500.00	1,229.33
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,378.29	2,400.00	1,021.71
AIRPORT POWER	2-33-0000-541	4,654.70	11,400.00	6,745.30
AIRPORT WATER & SEWER	2-33-0000-542	400.00	500.00	100.00
	TOTAL AIRPORT:	23,334.82	32,830.00	9,495.18
<b>WATER PLANT</b>				
WATER PLANT CONTRACTED REPAIRS	2-41-0100-250	9,503.10	0.00	9,503.10
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	765,817.02	906,600.00	140,782.98
WATER PLANT POWER	2-41-0100-541	20,734.58	32,600.00	11,865.42
	TOTAL WATER PLANT:	796,054.70	939,200.00	143,145.30
<b>WATER LINES &amp; DISTRIBUTION</b>				
WATER LINES SALARIES	2-41-0200-110	85,401.44	143,900.00	58,498.56
WATER LINES SEASONAL SALARIES	2-41-0200-111	959.48	3,000.00	2,040.52
WATER LINES BENEFITS	2-41-0200-130	7,354.62	12,000.00	4,645.38
WATER LINES SEASONAL BENEFITS	2-41-0200-131	64.30	200.00	135.70
WATER LINES NON T4 BENEFITS	2-41-0200-133	13,934.62	25,200.00	11,265.38
WATER LINES TRAVEL & TRAINING	2-41-0200-211	6,158.60	7,000.00	841.40
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	4,106.21	9,200.00	5,093.79
WATER LINES ADVERTISING	2-41-0200-220	1,579.95	1,000.00	579.95
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	10,892.74	9,300.00	1,592.74
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	25,890.00	35,000.00	9,110.00
WATER LINES GOODS	2-41-0200-500	35,138.82	20,000.00	15,138.82
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	50,000.00	50,000.00
	TOTAL WATER LINES & DISTRIBUTION:	191,480.78	315,800.00	124,319.22
<b>SANITARY SEWERS</b>				

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
SEWERS SALARIES	2-42-0000-110	32,044.34	29,700.00	2,344.34-
SEWERS SEASONAL SALARIES	2-42-0000-111	1,032.24	0.00	1,032.24-
SEWERS BENEFITS	2-42-0000-130	2,914.91	2,300.00	614.91-
SEWERS SEASONAL BENEFITS	2-42-0000-131	55.78	0.00	55.78-
SEWERS NON T4 BENEFITS	2-42-0000-133	5,888.33	5,200.00	688.33-
SEWERS FREIGHT & POSTAGE	2-42-0000-215	329.55	500.00	170.45
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	1,493.70	1,800.00	306.30
SEWERS CONTRACTED REPAIRS	2-42-0000-250	35,974.41	60,000.00	24,025.59
SEWERS INSURANCE	2-42-0000-274	4,359.11	4,580.00	220.89
SEWERS GOODS	2-42-0000-500	9,691.94	32,000.00	22,308.06
SEWERS HEATING	2-42-0000-540	1,099.78	1,500.00	400.22
SEWERS POWER	2-42-0000-541	10,011.34	13,300.00	3,288.66
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	104,895.43	200,880.00	95,984.57
<b>GARBAGE</b>				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	69,600.00	75,400.00	5,800.00
GARBAGE GOODS	2-43-0000-500	352.44	300.00	52.44-
	TOTAL GARBAGE:	69,952.44	75,700.00	5,747.56
<b>REGIONAL WASTE</b>				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	334,554.88	334,400.00	154.88-
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	19,400.00	19,400.00
	TOTAL REGIONAL WASTE SYSTEM:	334,554.88	353,800.00	19,245.12
<b>FCSS</b>				
FCSS SALARIES	2-51-0100-110	4,627.24	5,400.00	772.76
FCSS BENEFITS	2-51-0100-130	427.26	500.00	72.74
FCSS NON T4 BENEFITS	2-51-0100-133	1,125.12	1,100.00	25.12-
FCSS TRAVEL	2-51-0100-211	1,317.88	1,000.00	317.88-
FCSS TRAINING	2-51-0100-212	714.05	700.00	14.05-
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	792.89	900.00	107.11
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	466.00	500.00	34.00
FCSS CONTRACTED PROFESSIONAL SERVICE	2-51-0100-232	21,000.00	22,800.00	1,800.00
FCSS INSURANCE	2-51-0100-274	11.00	11.00	0.00
FCSS GOODS	2-51-0100-500	1,800.00	2,100.00	300.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	525.98	610.00	84.02
	TOTAL FCSS:	33,077.42	35,921.00	2,843.58
<b>FCSS COORDINATOR</b>				
COORDINATOR SALARIES	2-51-0200-110	9,254.65	10,800.00	1,545.35
COORDINATOR BENEFITS	2-51-0200-130	826.35	1,000.00	173.65
COORDINATOR NON T4 BENEFITS	2-51-0200-133	2,036.38	2,300.00	263.62
COORDINATOR TRAVEL	2-51-0200-211	285.71	1,200.00	914.29
COORDINATOR TRAINING	2-51-0200-212	0.00	700.00	700.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	270.00	300.00	30.00
COORDINATOR TELEPHONE	2-51-0200-217	257.13	400.00	142.87
COORDINATOR ADVERTISING	2-51-0200-220	2,508.59	2,800.00	291.41
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	0.00	100.00	100.00
COORDINATOR CONTRACTED PROFESSIONAL	2-51-0200-232	18,000.00	19,500.00	1,500.00
COORDINATOR GOODS	2-51-0200-500	840.00	1,200.00	360.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	73,659.69	99,800.00	26,140.31
	TOTAL COORDINATOR:	107,938.50	140,100.00	32,161.50
<b>YOUTH CLUB SUPPORT</b>				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	4,627.24	5,400.00	772.76
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	413.18	500.00	86.82
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	1,018.19	1,100.00	81.81
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	1,833.96	2,500.00	666.04
FCSS YOUTH CLUB SUPPORT PROFESSIONAL	2-51-0300-232	9,000.00	9,800.00	800.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	480.00	700.00	220.00
	TOTAL FCSS YOUTH CLUB SUPPORT:	17,372.57	20,000.00	2,627.43
<b>COMMUNITY SERVICES VANS</b>				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	390.00	500.00	110.00
CSD VAN INSURANCE	2-51-0500-274	3,483.00	3,660.00	177.00
CSD VAN GOODS	2-51-0500-500	9.00	100.00	91.00
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	5.66	800.00	794.34

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
TOTAL COMMUNITY SERVICES VANS:		3,887.66	5,160.00	1,272.34
<b>CEMETERY</b>				
CEMETERY SALARIES	2-56-0000-110	7,270.16	9,200.00	1,929.84
CEMETERY SEASONAL SALARIES	2-56-0000-111	4,794.92	6,000.00	1,205.08
CEMETERY BENEFITS	2-56-0000-130	641.52	800.00	158.48
CEMETERY SEASONAL BENEFITS	2-56-0000-131	274.86	400.00	125.14
CEMETERY NON T-4 BENEFITS	2-56-0000-133	1,261.44	1,700.00	438.56
CEMETERY ADVERTISING	2-56-0000-220	224.88	100.00	124.88-
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	639.90	4,200.00	3,560.10
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	26.40	30.00	3.60
CEMETERY GOODS	2-56-0000-500	1,280.44	5,000.00	3,719.56
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	675.72	700.00	24.28
TOTAL CEMETERY:		17,090.24	29,630.00	12,539.76
<b>MUNICIPAL PLANNING COMMISSION</b>				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
TOTAL MUNICIPAL PLANNING COMMISSION:		0.00	500.00	500.00
<b>COMMERCIAL OFFICE BUILDING</b>				
COMMERCIAL OFFICE INSURANCE	2-61-0200-274	1,134.13	0.00	1,134.13-
COMMERCIAL OFFICE HEATING	2-61-0200-540	592.02	0.00	592.02-
COMMERCIAL OFFICE POWER	2-61-0200-541	310.47-	0.00	310.47
TOTAL COMMERCIAL OFFICE BUILDING:		1,415.68	0.00	1,415.68-
<b>TOURISM</b>				
TOURISM SALARIES	2-61-0300-110	19,527.32	22,100.00	2,572.68
TOURISM BENEFITS	2-61-0300-130	1,442.62	1,800.00	357.38
TOURISM NON T4 BENEFITS	2-61-0300-133	2,675.96	3,800.00	1,124.04
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	500.00	230.00
TOURISM ADVERTISING	2-61-0300-220	818.36	2,000.00	1,181.64
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
TOTAL TOURISM:		24,734.26	30,800.00	6,065.74
<b>BUSINESS &amp; COMMUNICATIONS</b>				
B & C SALARIES	2-61-0400-110	78,106.92	88,200.00	10,093.08
B & C BENEFITS	2-61-0400-130	5,770.28	7,200.00	1,429.72
B & C NON T4 BENEFIT	2-61-0400-133	10,702.98	15,400.00	4,697.02
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	0.00	1,000.00	1,000.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	728.55	1,100.00	371.45
B & C ADVERTISING & PRINTING	2-61-0400-220	1,585.78	1,800.00	214.22
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,401.70	3,400.00	1.70-
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	45,064.66	49,000.00	3,935.34
B & C INSURANCE	2-61-0400-274	145.23	150.00	4.77
B & C GOODS	2-61-0400-500	3,162.73	2,500.00	662.73-
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	2,882.68	4,500.00	1,617.32
TOTAL BUSINESS & COMMUNICATIONS:		151,821.51	176,050.00	24,228.49
<b>VISITOR INFORMATION CENTRE</b>				
VIC SALARIES	2-62-0000-110	796.84	2,700.00	1,903.16
VIC SEASONAL SALARIES	2-62-0000-111	275.60	1,200.00	924.40
VIC BENEFITS	2-62-0000-130	68.86	200.00	131.14
VIC SEASONAL BENEFITS	2-62-0000-131	17.63	100.00	82.37
VIC NON T4 BENEFITS	2-62-0000-133	130.69	500.00	369.31
VIC TELEPHONES	2-62-0000-217	309.50	400.00	90.50
VIC ADVERTISING & PRINTING	2-62-0000-220	576.75	900.00	323.25
VIC CONTRACTED SERVICES	2-62-0000-232	3,170.26	1,200.00	1,970.26-
VIC CONTRACTED REPAIR	2-62-0000-250	582.34	1,000.00	417.66
VIC INSURANCE	2-62-0000-274	1,294.18	1,360.00	65.82
VIC GOODS	2-62-0000-500	1,119.34	2,000.00	880.66
VIC HEATING	2-62-0000-540	1,099.78	1,500.00	400.22
VIC POWER	2-62-0000-541	1,921.79	3,000.00	1,078.21
VIC WATER	2-62-0000-963	4,262.98	4,100.00	162.98-
TOTAL VISITOR INFORMATION CENTRE:		15,626.54	20,160.00	4,533.46
<b>SUBDIVISION</b>				

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
SUBDIVISION OTHER	2-66-0000-990	708.33	0.00	708.33-
	TOTAL SUBDIVISION:	708.33	0.00	708.33-
<b>COMMUNITY SERVICES BOARD</b>				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
	TOTAL COMMUNITY SERVICES BOARD:	0.00	3,500.00	3,500.00
<b>RECREATION</b>				
RECREATION SALARIES	2-72-0000-110	16,258.42	10,800.00	5,458.42-
RECREATION SEASONAL SALARIES	2-72-0000-111	0.00	10,500.00	10,500.00
RECREATION BENEFITS	2-72-0000-130	1,501.65	1,000.00	501.65-
RECREATION SEASONAL BENEFITS	2-72-0000-131	0.00	700.00	700.00
RECREATION NON T4 BENEFITS	2-72-0000-133	3,769.85	2,300.00	1,469.85-
RECREATION TRAVEL	2-72-0000-211	1,013.22	1,800.00	786.78
RECREATION TRAINING	2-72-0000-212	1,792.50	3,100.00	1,307.50
RECREATION FREIGHT & POSTAGE	2-72-0000-215	270.00	300.00	30.00
RECREATION TELEPHONE	2-72-0000-217	1,028.55	1,900.00	871.45
RECREATION ADVERTISING	2-72-0000-220	2,171.27	2,800.00	628.73
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	541.00	900.00	359.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	13,303.44	24,000.00	10,696.56
RECREATION INSURANCE	2-72-0000-274	12,044.50	12,650.00	605.50
RECREATION GOODS	2-72-0000-500	778.25	1,200.00	421.75
RECREATION PROGRAM EXPENSES	2-72-0000-510	4,122.57	1,000.00	3,122.57-
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	797.52	2,400.00	1,602.48
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	664.04	300.00	364.04-
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION OTHER	2-72-0000-990	3,705.55	5,800.00	2,094.45
	TOTAL RECREATION:	63,762.33	173,450.00	109,687.67
<b>SWIMMING &amp; WADING POOLS</b>				
POOLS SALARIES	2-72-0100-110	11,211.96	14,700.00	3,488.04
POOL SEASONAL SALARIES	2-72-0100-111	143,420.25	118,800.00	24,620.25-
POOLS BENEFITS	2-72-0100-130	1,022.71	1,300.00	277.29
POOL SEASONAL BENEFITS	2-72-0100-131	7,030.26	8,200.00	1,169.74
POOLS NON T-4 BENEFITS	2-72-0100-133	2,098.35	2,700.00	601.65
POOLS TRAVEL	2-72-0100-211	40.00	1,000.00	960.00
POOLS TRAINING	2-72-0100-212	234.28	1,000.00	765.72
POOLS FREIGHT & POSTAGE	2-72-0100-215	3,083.76	2,400.00	683.76-
POOLS TELEPHONE	2-72-0100-217	423.79	480.00	56.21
POOLS ADVERTISING	2-72-0100-220	1,138.94	1,200.00	61.06
POOL CONTRACTED SERVICES	2-72-0100-232	3,254.71	3,300.00	45.29
POOLS CONTRACTED REPAIRS	2-72-0100-250	2,057.79	6,500.00	4,442.21
POOLS INSURANCE	2-72-0100-274	9,076.46	9,530.00	453.54
POOLS GOODS	2-72-0100-500	22,345.92	16,500.00	5,845.92-
POOL RETAIL GOODS	2-72-0100-501	2,522.74	2,000.00	522.74-
POOLS CHEMICALS	2-72-0100-531	23,850.16	21,200.00	2,650.16-
POOLS HEATING	2-72-0100-540	21,274.22	17,500.00	3,774.22-
POOLS POWER	2-72-0100-541	17,269.82	24,800.00	7,530.18
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	4,812.19	5,040.00	227.81
	TOTAL SWIMMING POOLS:	276,168.31	258,150.00	18,018.31-
<b>ARENA</b>				
ARENA SALARIES	2-72-0200-110	114,218.90	140,500.00	26,281.10
ARENA SEASONAL SALARIES	2-72-0200-111	9,396.14	12,000.00	2,603.86
ARENA BENEFITS	2-72-0200-130	8,843.50	11,700.00	2,856.50
ARENA SEASONAL BENEFITS	2-72-0200-131	673.95	800.00	126.05
ARENA NON T4 BENEFITS	2-72-0200-133	18,808.02	24,700.00	5,891.98
ARENA TRAVEL	2-72-0200-211	597.10	1,600.00	1,002.90
ARENA TRAINING	2-72-0200-212	2,375.61	2,600.00	224.39
ARENA FREIGHT & POSTAGE	2-72-0200-215	693.44	800.00	106.56
ARENA TELEPHONE	2-72-0200-217	309.50	360.00	50.50
ARENA ADVERTISING & PRINTING	2-72-0200-220	801.63	1,000.00	198.37
ARENA CONTRACTED SERVICES	2-72-0200-232	12,439.46	4,800.00	7,639.46-
ARENA CONTRACTED REPAIRS	2-72-0200-250	5,375.55	17,600.00	12,224.45
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	5,571.07	6,400.00	828.93
ARENA INSURANCE	2-72-0200-274	14,054.20	14,760.00	705.80
ARENA GOODS	2-72-0200-500	11,047.31	17,900.00	6,852.69
ARENA PETROLEUM PRODUCTS	2-72-0200-521	3,877.14	4,600.00	722.86
ARENA HEATING	2-72-0200-540	25,485.06	31,400.00	5,914.94

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
ARENA POWER	2-72-0200-541	14,759.78	26,700.00	11,940.22
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	3,471.09	4,570.00	1,098.91
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	3,766.63	11,800.00	8,033.37
ARENA ICE PLANT GOODS	2-72-0201-500	0.00	500.00	500.00
ARENA ICE PLANT POWER	2-72-0201-541	12,316.54	19,400.00	7,083.46
<b>TOTAL ARENA:</b>		<b>268,881.62</b>	<b>356,490.00</b>	<b>87,608.38</b>
<b>PARKS SHOP</b>				
PARKS SHOP TELEPHONE	2-72-0300-217	619.00	720.00	101.00
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	4,420.11	4,000.00	420.11
PARKS SHOP INSURANCE	2-72-0300-274	1,950.77	2,050.00	99.23
PARKS SHOP GOODS	2-72-0300-500	2,029.18	1,300.00	729.18
PARKS SHOP HEATING	2-72-0300-540	5,467.02	7,500.00	2,032.98
PARKS SHOP POWER	2-72-0300-541	2,784.11	3,900.00	1,115.89
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	538.22	700.00	161.78
<b>TOTAL PARKS SHOP:</b>		<b>17,808.41</b>	<b>20,170.00</b>	<b>2,361.59</b>
<b>CURLING RINK</b>				
CURLING RINK SALARIES	2-72-0400-110	4,431.73	5,400.00	968.27
CURLING RINK SEASONAL SALARIES	2-72-0400-111	1,085.50	2,400.00	1,314.50
CURLING RINK BENEFITS	2-72-0400-130	405.40	500.00	94.60
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	57.83	200.00	142.17
CURLING RINK NON T4 BENEFITS	2-72-0400-133	879.16	1,000.00	120.84
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	9,516.17	5,600.00	3,916.17
CURLING RINK INSURANCE	2-72-0400-274	9,843.18	10,330.00	486.82
CURLING RINK GOODS	2-72-0400-500	1,334.79	1,500.00	165.21
CURLING RINK HEATING	2-72-0400-540	15,533.90	19,500.00	3,966.10
CURLING RINK POWER	2-72-0400-541	7,720.48	14,500.00	6,779.52
CURLING RINK - SUBSIDY	2-72-0400-771	8,948.10	17,500.00	8,551.90
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	1,337.12	2,040.00	702.88
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	3,766.60	11,800.00	8,033.40
CURLING RINK ICE PLANT GOODS	2-72-0401-500	0.00	500.00	500.00
CURLING RINK ICE PLANT POWER	2-72-0401-541	12,316.54	19,400.00	7,083.46
<b>TOTAL CURLING RINK:</b>		<b>77,176.50</b>	<b>112,170.00</b>	<b>34,993.50</b>
<b>BALL DIAMONDS</b>				
BALL DIAMOND SALARIES	2-72-0500-110	8,071.77	5,400.00	2,671.77
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	1,940.38	3,600.00	1,659.62
BALL DIAMOND BENEFITS	2-72-0500-130	704.82	500.00	204.82
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	143.04	300.00	156.96
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	1,338.57	1,000.00	338.57
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	985.38	1,000.00	14.62
BALL DIAMOND GOODS	2-72-0500-500	14,649.96	11,500.00	3,149.96
BALL DIAMOND POWER	2-72-0500-541	954.82	1,030.00	75.18
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	10,896.24	11,810.00	913.76
<b>TOTAL BALL DIAMONDS:</b>		<b>39,684.98</b>	<b>36,140.00</b>	<b>3,544.98</b>
<b>GOLF COURSE</b>				
GOLF COURSE INSURANCE	2-72-0600-274	3,507.57	3,680.00	172.43
<b>TOTAL GOLF COURSE:</b>		<b>3,507.57</b>	<b>3,680.00</b>	<b>172.43</b>
<b>FOX LAKE PARK</b>				
FOX LAKE SALARIES	2-72-0700-110	3,235.95	5,400.00	2,164.05
FOX LAKE SEASONAL SALARIES	2-72-0700-111	1,861.60	2,400.00	538.40
FOX LAKE BENEFITS	2-72-0700-130	314.50	500.00	185.50
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	132.59	200.00	67.41
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	777.83	1,000.00	222.17
FOX LAKE FREIGHT	2-72-0700-215	342.86	200.00	142.86
FOX LAKE ADVERTISING	2-72-0700-220	975.75	1,300.00	324.25
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	32,683.80	34,200.00	1,516.20
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	5,666.23	5,000.00	666.23
FOX LAKE INSURANCE	2-72-0700-274	301.70	320.00	18.30
FOX LAKE GOODS	2-72-0700-500	4,206.84	5,000.00	793.16
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	624.00	400.00	224.00
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	700.00	700.00	0.00
FOX LAKE HEAT	2-72-0700-540	419.99	600.00	180.01
FOX LAKE POWER	2-72-0700-541	10,243.23	12,700.00	2,456.77
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	8,421.00	8,420.00	1.00
<b>TOTAL FOX LAKE PARK:</b>		<b>70,907.87</b>	<b>78,340.00</b>	<b>7,432.13</b>
<b>PARKS</b>				



For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
PARKS SALARIES	2-72-0800-110	70,467.83	83,500.00	13,032.17
PARKS SEASONAL SALARIES	2-72-0800-111	90,605.67	73,000.00	17,605.67
PARKS BENEFITS	2-72-0800-130	6,244.45	7,000.00	755.55
PARKS SEASONAL BENEFITS	2-72-0800-131	5,936.67	5,100.00	836.67
PARKS NON T4 BENEFITS	2-72-0800-133	12,911.35	14,800.00	1,888.65
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	787.25	1,000.00	212.75
PARKS FREIGHT	2-72-0800-215	5,656.90	800.00	4,856.90
PARKS CONTRACTED REPAIRS	2-72-0800-250	21,517.64	23,100.00	1,582.36
PARKS EQUIPMENT REPAIRS	2-72-0800-253	7,694.26	10,400.00	2,705.74
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	272.38	5,600.00	5,327.62
PARKS INSURANCE	2-72-0800-274	5,173.95	5,400.00	226.05
PARKS GOODS	2-72-0800-500	25,395.71	28,100.00	2,704.29
PARKS PETROLEUM PRODUCTS	2-72-0800-521	12,779.37	12,700.00	79.37
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	1,269.49	3,700.00	2,430.51
PARKS VEHICLE MAINTENANCE	2-72-0800-523	3,205.22	4,800.00	1,594.78
PARKS POWER	2-72-0800-541	2,692.36	3,100.00	407.64
PARKS RECOVERIES TO OPERATING	2-72-0800-963	24,749.94	22,980.00	1,769.94
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
<b>TOTAL PARKS:</b>		<b>297,360.44</b>	<b>306,680.00</b>	<b>9,319.56</b>
<b>PLAYGROUND PROGRAM</b>				
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	28,443.30	23,100.00	5,343.30
PLAYGROUND PROGRAM BENEFITS	2-72-1000-130	3.50	0.00	3.50
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	1,358.57	1,600.00	241.43
PLAYGROUND PROGRAM NON T4 BENEFITS	2-72-1000-133	26.74	0.00	26.74
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	259.05	300.00	40.95
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	0.00	600.00	600.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	135.00	140.00	5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	114.29	120.00	5.71
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	1,138.94	1,200.00	61.06
PLAYGROUND PROGRAM CONTRACTED SERVICE	2-72-1000-232	3,000.00	5,800.00	2,800.00
PLAYGROUND PROGRAM GOODS	2-72-1000-500	7,096.86	6,200.00	896.86
<b>TOTAL PLAYGROUND PROGRAM:</b>		<b>41,576.25</b>	<b>39,060.00</b>	<b>2,516.25</b>
<b>SPRAY PARK</b>				
SPRAY PARK SALARIES	2-72-1200-110	2,092.26	1,300.00	792.26
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	624.00	1,200.00	576.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	211.00	100.00	111.00
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	47.86	100.00	52.14
SPRAY PARK NON T4 BENEFITS	2-72-1200-133	518.72	200.00	318.72
SPRAY PARK FREIGHT	2-72-1200-215	511.07	200.00	311.07
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	573.50	500.00	73.50
SPRAY PARK INSURANCE	2-72-1200-274	797.67	840.00	42.33
SPRAY PARK GOODS	2-72-1200-500	1,897.78	500.00	1,397.78
SPRAY PARK CHEMICALS	2-72-1200-531	733.53	1,400.00	666.47
SPRAY PARK POWER	2-72-1200-541	1,468.74	2,200.00	731.26
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	2,324.48	2,480.00	155.52
<b>TOTAL SPRAY PARK:</b>		<b>11,800.61</b>	<b>11,020.00</b>	<b>780.61</b>
<b>KING HUNTER PARK</b>				
KING HUNTER PARK SALARIES	2-72-1300-110	2,226.06	5,400.00	3,173.94
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	11,455.48	9,600.00	1,855.48
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	204.55	500.00	295.45
KING HUNTER PARK SEASONAL EMPL BENEFIT	2-72-1300-131	801.99	700.00	101.99
KING HUNTER PARK EMP NON T4 BENEFIT	2-72-1300-133	422.35	1,000.00	577.65
KING HUNTER PARK REPAIRS & MAINTENANCE	2-72-1300-250	700.00	3,000.00	2,300.00
KING HUNTER PARK INSURANCE	2-72-1300-274	169.77	180.00	10.23
KING HUNTER PARK GOODS	2-72-1300-500	2,759.30	3,000.00	240.70
KING HUNTER PARK POWER	2-72-1300-541	1,542.19	1,800.00	257.81
KING HUNTER PARK RECOVERIES TO OPERATING	2-72-1300-963	8,659.40	7,870.00	789.40
<b>TOTAL KING HUNTER PARK:</b>		<b>28,941.09</b>	<b>33,050.00</b>	<b>4,108.91</b>
<b>SOCCER FIELDS</b>				
SOCCER FIELD SALARIES	2-72-1400-110	968.35	2,700.00	1,731.65
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	1,403.48	1,200.00	203.48
SOCCER FIELD BENEFITS	2-72-1400-130	78.58	200.00	121.42
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	89.63	100.00	10.37
SOCCER FIELD NON T4 BENEFITS	2-72-1400-133	117.73	500.00	382.27
SOCCER FIELD GOODS	2-72-1400-500	420.84	1,500.00	1,079.16

For All Revenue, Expense Accounts  
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Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
SOCCER FIELDS POWER	2-72-1400-541	954.82	1,000.00	45.18
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	4,819.36	5,300.00	480.64
	TOTAL SOCCER FIELDS:	8,852.79	12,500.00	3,647.21
<b>MUSEUM</b>				
MUSEUM GOODS	2-74-0100-500	23.38	0.00	23.38-
MUSEUM GAS	2-74-0100-540	4,713.96	6,100.00	1,386.04
MUSEUM POWER	2-74-0100-541	3,327.15	3,700.00	372.85
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
	TOTAL MUSEUM:	15,064.49	16,800.00	1,735.51
<b>LIBRARY</b>				
LIBRARY TELEPHONE	2-74-0200-217	619.00	700.00	81.00
LIBRARY ADVERTISING	2-74-0200-220	461.40	800.00	338.60
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	770.98	2,400.00	1,629.02
LIBRARY INSURANCE	2-74-0200-274	5,049.94	5,300.00	250.06
LIBRARY GOODS	2-74-0200-500	974.15	1,200.00	225.85
LIBRARY HEATING	2-74-0200-540	4,682.05	5,600.00	917.95
LIBRARY POWER	2-74-0200-541	6,298.11	7,900.00	1,601.89
LIBRARY GRANTS	2-74-0200-770	20,583.24	21,600.00	1,016.76
LIBRARY PERSONNEL GRANTS	2-74-0200-771	71,465.38	71,500.00	34.62
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	1,431.82	1,880.00	448.18
	TOTAL LIBRARY:	112,336.07	118,880.00	6,543.93
<b>CENTENNIAL PLACE</b>				
RCSC SALARIES	2-74-0800-110	58,886.00	61,100.00	2,214.00
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	38,170.20	49,700.00	11,529.80
RCSC BENEFITS	2-74-0800-130	4,758.83	5,600.00	841.17
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	1,822.51	3,500.00	1,677.49
RCSC NON T4 BENEFITS	2-74-0800-133	7,467.78	10,700.00	3,232.22
RCSC STAFF TRAINING	2-74-0800-212	175.00	700.00	525.00
RCSC FREIGHT	2-74-0800-215	456.12	300.00	156.12-
RCSC TELEPHONE	2-74-0800-217	975.88	1,200.00	224.12
RCSC ADVERTISING	2-74-0800-220	2,061.77	2,700.00	638.23
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	13,127.36	15,800.00	2,672.64
RCSC CONTRACTED REPAIRS	2-74-0800-250	5,906.61	2,200.00	3,706.61-
RCSC INSURANCE	2-74-0800-274	10,667.35	11,200.00	532.65
RCSC GOODS	2-74-0800-500	7,743.15	10,100.00	2,356.85
RCSC HEATING	2-74-0800-540	7,258.56	10,100.00	2,841.44
RCSC POWER	2-74-0800-541	14,771.60	22,200.00	7,428.40
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	943.76	1,100.00	156.24
RCSC - HFC EQUIPMENT GOODS	2-74-0801-500	10,276.52	9,000.00	1,276.52-
	TOTAL CENTENNIAL PLACE:	185,469.00	217,200.00	31,731.00
<b>COMMUNITY CENTRE</b>				
COMMUNITY CENTRE SALARIES	2-74-0900-110	7,998.81	5,458.00	2,540.81-
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	106.08	1,200.00	1,093.92
COMMUNITY CENTRE BENEFITS	2-74-0900-130	746.21	500.00	246.21-
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	8.17	100.00	91.83
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	1,613.17	1,000.00	613.17-
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	1,591.76	500.00	1,091.76-
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	309.50	400.00	90.50
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	337.31	200.00	137.31-
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	64,733.17	33,700.00	31,033.17-
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	20,507.79	11,300.00	9,207.79-
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,515.42	6,840.00	324.58
COMMUNITY CENTRE GOODS	2-74-0900-500	7,492.71	4,100.00	3,392.71-
COMMUNITY CENTRE HEAT	2-74-0900-540	5,417.36	6,400.00	982.64
COMMUNITY CENTRE POWER	2-74-0900-541	10,058.89	13,500.00	3,441.11
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	2,697.98	1,250.00	1,447.98-
	TOTAL COMMUNITY CENTRE:	130,134.33	86,448.00	43,686.33-
<b>LIONS HALL</b>				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	269.00	1,000.00	731.00
LIONS HALL INSURANCE	2-74-1000-274	741.90	780.00	38.10
LIONS HALL GOODS	2-74-1000-500	176.40-	500.00	676.40
LIONS HALL HEAT	2-74-1000-540	2,342.83	3,200.00	857.17
LIONS HALL POWER	2-74-1000-541	1,193.20	1,700.00	506.80
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	495.38	580.00	84.62
	TOTAL LIONS HALL:	4,865.91	7,760.00	2,894.09

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>GOVERNMENT REQUISITIONS</b>				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	498,762.81	665,000.00	166,237.19
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	174,078.00	174,100.00	22.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	680.00	680.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	5,942.70	2,500.00	3,442.70-
	TOTAL GOVERNMENT REQUISITIONS:	<u>678,783.51</u>	<u>842,280.00</u>	<u>163,496.49</u>
	TOTAL EXPENDITURES:	<u>6,371,495.80</u>	<u>8,750,848.00</u>	<u>2,379,352.20</u>
	TOTAL REVENUE & EXPENSES:	<u>5,095,466.30-</u>	<u>7,915,821.00-</u>	<u>2,820,354.70-</u>

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 30/11/2024

Description	Account	YTD Actual	YTD Budget	YTD Variance
<b>ASSETS - OPERATING</b>				
<b>CAPITAL FINANCES APPLIED (EXPENDITURES)</b>				
<b>ADMINISTRATION</b>				
ADMINISTRATION BUILDING ADDITIONS	8-12-0000-620	0.00	5,000.00	5,000.00
	TOTAL ADMINISTRATION:	0.00	5,000.00	5,000.00
<b>FIRE DEPARTMENT</b>				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	606,059.09	624,600.00	18,540.91
FIRE VEHICLE ADDITIONS	8-23-0000-650	5,960.00	0.00	5,960.00-
	TOTAL FIRE DEPARTMENT:	612,019.09	624,600.00	12,580.91
<b>BYLAW</b>				
BYLAW VEHICLE ADDITIONS	8-26-0000-650	15,000.00	0.00	15,000.00-
	TOTAL BYLAW DEPARTMENT:	15,000.00	0.00	15,000.00-
<b>COMMON SERVICES</b>				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	240,750.00	180,000.00	60,750.00-
COMMON SERVICES VEHICLES	8-31-0000-650	56,156.25	60,000.00	3,843.75
	TOTAL COMMON SERVICES DEPARTMENT:	296,906.25	240,000.00	56,906.25-
<b>STREETS &amp; ROADS</b>				
S & R ENGINEERING STRUCTURES	8-32-0000-610	4,002,393.02	6,433,979.00	2,431,585.98
S & R MACHINES, EQUIPMENT	8-32-0000-630	0.00	267,000.00	267,000.00
	TOTAL STREETS & ROADS:	4,002,393.02	6,700,979.00	2,698,585.98
<b>STREETS &amp; ROAD - PIONEER/PALLISER TRAIL</b>				
S & R ENGINEERING STRUCTURES	8-32-0100-610	22,452.58	124,719.00	102,266.42
	TOTAL STREETS & ROAD - PIONEER/PALLISER TRAIL:	22,452.58	124,719.00	102,266.42
<b>AIRPORT</b>				
AIRPORT ENGINEERING STRUCTURES	8-33-0000-610	18,050.56	20,000.00	1,949.44
	TOTAL AIRPORT:	18,050.56	20,000.00	1,949.44
<b>CEMETERY</b>				
CEMETERY ENGINEERING STRUCTURES	8-56-0000-610	11,380.50	11,381.00	0.50
	TOTAL CEMETERY:	11,380.50	11,381.00	0.50
<b>RECREATION</b>				
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	0.00	15,000.00	15,000.00
RECREATION ARENA BUILDING	8-72-0200-620	37,075.15	50,000.00	12,924.85
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	10,000.00	10,000.00
RECREATION PARKS EQUIPMENT	8-72-0800-630	106,706.89	100,000.00	6,706.89-
RECREATION PARKS VEHICLES	8-72-0800-650	8,562.99	9,000.00	437.01
	TOTAL RECREATION:	152,345.03	184,000.00	31,654.97
<b>CULTURE</b>				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	7,578.85	12,000.00	4,421.15
COMMUNITY CENTRE BUILDING	8-74-0900-610	18,869.09	24,000.00	5,130.91
	TOTAL CULTURE:	26,447.94	46,000.00	19,552.06
	TOTAL CAPITAL FINANCES APPLIED:	5,156,994.97	7,956,679.00	2,799,684.03
	GRAND TOTAL OF ALL ACCOUNTS:	5,156,994.97	7,956,679.00	2,799,684.03
	REPORT TOTALS:	61,528.67	40,858.00	20,670.67-

\*\*\* End of Report \*\*\*

Date: December 10, 2024

Agenda Item No: 06.03

## Budget Overview

### Recommended Motion

That Council accepts the Budget Overview for November 2024 for information.

### Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2024 Operating and Capital budgets approved by Council at the May 14, 2024 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to November 30, 2024.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

N/A



### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

N/A

### Attachments

1. Budget Overview - November 2024

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

<b>NOVEMBER, 2024</b>		<b>BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES</b>					
<b>Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department</b>							
2024 BUDGET Adopted May 14, 2024	2024	2024	REVENUE	2024	2024	REVENUE	DIFFERENCE BUDGET TO ACTUAL
	ACTUAL	ACTUAL	LESS	BUDGET	BUDGET	LESS	
	REVENUES	EXPENSES	EXPENSES	REVENUES	EXPENSES	EXPENSES	
GENERAL MUNICIPAL	-4,413,875			-4,489,119			-75,244
DRAW FROM RESERVES				0	0		
REQUISITIONS		672,841			839,780		166,939
DOUBTFUL ACCTS		5,943			2,500		-3,443
CONTINGENCY		0			0		0
			-3,735,092			-3,646,839	
COUNCIL	-1,680			0			1,680
COUNCIL		128,491			151,450		22,959
			126,811			151,450	
GENERAL ADMINISTRATION	-1,063,823			-1,045,200			18,623
ADMINISTRATION		833,597			978,944		145,347
CAPITAL -		0			5,000		5,000
			-230,225			-61,256	
TAX RECOVERY PROPERTY	0			0			0
TAX RECOVERY PROPERTY		146			0		-146
			146			0	
POLICE	-1,499			-5,700			-4,201
POLICE		142,343			142,350		7
			140,844			136,650	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		2,542			6,250		3,708
			2,542			6,250	
FIRE	-338,002			-639,393			-301,391
FIRE		166,474			334,405		167,931
CAPITAL - OUTSIDE BURN		273,200			220,000		-53,200
CAPITAL - BUNKER GEAR		11,379			17,600		6,221
CAPITAL - PORTABLE RADIO		48,907			45,000		-3,907
CAPITAL - SCBA PACKS		278,533			342,000		63,467
			440,491			319,612	
FIRE - ECETP	-7,946			-20,492			-12,546
FIRE - TRAINING		12,650			20,500		7,850
			4,704			8	
EMERGENCY SERVICES	0			0			0
EMERGENCY SERVICES		9,881			13,300		3,419
			9,881			13,300	
BY-LAW ENFORCEMENT	-21,495			-23,200			-1,705
BYLAW		63,956			60,540		-3,416
CAPITAL - FORD TAURUS		15,000					-15,000
			57,461			37,340	
DOG CONTROL	-4,645			-4,800			-155
ANIMAL CONTROL		12,657			13,100		443
			8,012			8,300	

<b>NOVEMBER, 2024</b>		<b>BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES</b>					
<b>Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department</b>							
2024 BUDGET Adopted May 14, 2024	2024	2024	REVENUE	2024	2024	REVENUE	DIFFERENCE BUDGET TO ACTUAL
	ACTUAL	ACTUAL	LESS	BUDGET	BUDGET	LESS	
	REVENUES	EXPENSES	EXPENSES	REVENUES	EXPENSES	EXPENSES	
PUBLIC WORKS	-11,825			-21,600			-9,775
PUBLIC WORKS		475,267			620,020		144,753
CAPITAL - LOADER		240,750			180,000		-60,750
CAPITAL - 1/2 TON TRUCK		56,156			60,000		3,844
			760,348			598,420	
STREETS & ROADS	-3,109,711			-7,393,587			-4,283,876
STREETS & ROADS		296,465			1,299,690		1,003,225
CAPITAL - DOWNTOWN		4,002,393			6,433,979		2,431,586
CAPITAL - PLOW TRUCK		0			267,000		267,000
CAPITAL - PALLISER/PIONEER		22,453			124,719		102,266
			1,211,599			731,801	
AIRPORT	-7,886			-36,390			-28,504
AIRPORT		23,335			32,830		9,495
CAPITAL - RUNWAY LIGHTS		18,051		0	20,000		1,949
			33,499			16,440	
WATER							0
TREATMENT	-1,039,090			-1,271,200			-232,110
TREATMENT		796,055			939,200		143,145
LINES & DISTRIBUTION	-8,005			0			8,005
LINES & DISTRIBUTION		191,481			315,800		124,319
			-59,560			-16,200	
SANITARY SEWERS	-218,546			-270,100			-51,554
SEWERS		104,895			200,880		95,985
			-113,651			-69,220	
GARBAGE	-63,828			-74,300			-10,472
GARBAGE		69,952			75,700		5,748
			6,125			1,400	
REGIONAL WASTE SYSTEM	-294,727			-353,900			-59,173
ANNUAL CONTRACT		334,555			353,800		19,245
			39,828			-100	
F.C.S.S.	-99,117			-101,000			-1,883
ADMINISTRATION		33,077			35,921		2,844
PROGRAMS		107,939			140,100		32,162
YOUTH CLUB SUPPORT		17,373		-15,834	20,000		2,627
VAN OPERATIONS		3,888			5,160		1,272
			63,160			100,181	



<b>NOVEMBER, 2024</b>		<b>BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES</b>					
<b>Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department</b>							
2024 BUDGET Adopted May 14, 2024	2024	2024	REVENUE	2024	2024	REVENUE	DIFFERENCE BUDGET TO ACTUAL
	ACTUAL	ACTUAL	LESS	BUDGET	BUDGET	LESS	
	REVENUES	EXPENSES	EXPENSES	REVENUES	EXPENSES	EXPENSES	
CEMETERY	-10,589			-29,400			-18,811
CEMETERY		17,090			29,630		12,540
CAPITAL - COLUMBARIUM		11,381		0	11,381		1
			17,881			11,611	
MUNICIPAL PLANNING COMM	0			0			0
MPC		0			500		500
			0			500	
COMMERCIAL OFFICE BUILDING	0			0			0
OFFICE BUILDING		1,416			0		-1,416
			1,416			0	
TOURISM	0			0			0
TOURISM		24,734			30,800		6,066
			24,734			30,800	
BUSINESS & COMMUNICATION	-653			-5,000			-4,347
		151,822			176,050		24,228
			151,168			171,050	
VISITOR INFORMATION BOOTH	0			0			0
		15,627			20,160		4,533
			15,627			20,160	
SUBDIVISION SUBDIVISION	-62,772			0			62,772
		708			0		-708
			-62,063			0	
RECREATION CS BOARD RECREATION	-254,106			-251,810			2,296
		0			3,500		3,500
		63,762			173,450		109,688
			-190,344			-74,860	
SWIMMING POOLS POOLS CAPITAL - JO POOL HEATER	-86,525			-97,200			-10,675
		276,168			258,150		-18,018
		0			15,000		15,000
			189,644			175,950	
ARENA ARENA ICE PLANT CAPITAL - REPLACE BENCHES CAPITAL - INTERIOR PAINT	-80,109			-94,600			-14,491
		252,798			324,790		71,992
		16,083			31,700		15,617
		16,070			25,000		8,930
		21,005			25,000		3,995
			225,847			311,890	

<b>NOVEMBER, 2024</b>		<b>BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES</b>					
<b>Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department</b>							
<b>2024 BUDGET</b> Adopted May 14, 2024	<b>2024</b> <b>ACTUAL</b>	<b>2024</b> <b>ACTUAL</b>	<b>REVENUE</b> <b>LESS</b>	<b>2024</b> <b>BUDGET</b>	<b>2024</b> <b>BUDGET</b>	<b>REVENUE</b> <b>LESS</b>	<b>DIFFERENCE</b> <b>BUDGET TO</b>
	<b>REVENUES</b>	<b>EXPENSES</b>	<b>EXPENSES</b>	<b>REVENUES</b>	<b>EXPENSES</b>	<b>EXPENSES</b>	<b>ACTUAL</b>
PARKS SHOP	0			0			0
PARKS SHOP		17,808			20,170		2,362
			17,808			20,170	
CURLING RINK	-36,465			-70,700			-34,235
CURLING RINK		61,093			80,470		19,377
ICE PLANT		16,083			31,700		15,617
CAPITAL - WALL REPAIR					10,000		10,000
			40,711			51,470	
BALL DIAMONDS	-7,700			-4,300			3,400
BALL DIAMONDS		39,685			36,140		-3,545
			31,985			31,840	
GOLF COURSE	0			0			0
GOLF COURSE		3,508			3,680		172
			3,508			3,680	
FOX LAKE PARK	-100,299			-94,606			5,693
FLP		70,908			78,340		7,432
			-29,391			-16,266	
PARKS	-1,383			-100,000			-98,617
PARKS		297,360			306,680		9,320
CAPITAL - SKATEPARK		106,707			100,000		-6,707
CAPITAL - WATER TANK PUMP		8,563			9,000		437
			411,247			315,680	
SUMMER YOUTH PROGRAM	-8,625			-17,435			-8,810
		41,576			39,060		-2,516
			32,951			21,625	
SPRAY PARK	0			0			0
SPRAY PARK		11,801			11,020		-781
			11,801			11,020	
KING-HUNTER PIONEER PARK	-275			0			275
KING-HUNTER PIONEER PARK		28,941			33,050		4,109
			28,666			33,050	
SOCCER FIELDS	-2,500			-2,500			0
SOCCER FIELDS		8,853			12,500		3,647
			6,353			10,000	

<b>NOVEMBER, 2024</b>		<b>BUDGET OVERVIEW - OPERATING REVENUE &amp; EXPENSES</b>					
<b>Council may use the Revenue &amp; Expense Report (06.02) to review more detailed entries for each department</b>							
2024 BUDGET Adopted May 14, 2024	2024	2024	REVENUE	2024	2024	REVENUE	DIFFERENCE BUDGET TO ACTUAL
	ACTUAL	ACTUAL	LESS	BUDGET	BUDGET	LESS	
	REVENUES	EXPENSES	EXPENSES	REVENUES	EXPENSES	EXPENSES	
MUSEUM	0			0			0
MUSEUM		15,064			16,800		1,736
			15,064			16,800	
LIBRARY	0			-10,000			-10,000
LIBRARY		112,336			118,880		6,544
CAPITAL - WATER DIV		0			10,000		10,000
			112,336			118,880	
CENTENNIAL PLACE	-77,201			-90,548			-13,347
CENTENNIAL PLACE		185,469			217,200		31,731
CAPITAL - SECURITY SYSTEM		7,579			12,000		4,421
			115,847			138,652	
COMMUNITY CENTRE	-28,683			-29,717			-1,034
CENTRE		130,134			86,448		-43,686
CAPITAL - TABLES/CHAIRS		18,869			24,000		5,131
			120,320			80,731	
LIONS HALL	-3,375			-3,038			337
LIONS HALL		4,866			7,760		2,894
			1,491			4,722	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-11,466,962			-16,666,669			-5,199,707
TOTAL EXPENDITURES		11,528,490			16,707,528		5,179,038
TOTAL SURPLUS (DEFICIT)			61,529			40,859	

Date: December 10, 2024

Agenda Item No: 07.00

## Committee Reports

### Recommended Motion

That Council accepts the following Committee Report for information:

1. Community Services Board Meeting Minutes of November 27, 2024

### Background

Committee Reports are usually in the form of minutes from the Committee meetings and provide Council with highlights and activities of the committee.

The Minutes may not have been approved by the Committee; however, they are presented for Council's review.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	



### Policy and/or Legislative Implications

N/A

### Attachments

1. Community Services Board Meeting Minutes of November 27, 2024

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**TOWN OF HANNA  
COMMUNITY SERVICES BOARD MEETING  
November 27, 2024**

Minutes of a meeting of the Community Services Board of the Town of Hanna held Wednesday, November 27, 2024, in the Town Council Chambers at 7:00 p.m.

Members Present:

Acting Chairperson Darlene Herzog  
Councillor Vern Thuroo  
Erica Rorabeck  
Deanna Derbyshire  
Kalli Cooper

Regrets:

Municipal Secretary Raelene Liddicoat

Administration Present:

CAO Matthew Norburn  
Community Services Coordinator Michele Toews

**CALL TO ORDER**

Acting Chairperson Darlene Herzog called the meeting to order at 6:56 p.m.

**REVIEW AND ADOPTION OF AGENDA**

**MOTION: V. Thuroo – K. Cooper**

That the agenda be adopted as presented.

CARRIED

**ADOPTION OF MINUTES**

**MOTION: D. Derbyshire-E Rorabeck**

That the Minutes of May 13, 2024, be adopted as presented.

CARRIED

**BOARD APPLICATIONS:**

Review of applications for members on the CSB

**MOTION THAT CORI WESTCOTT BE APPOINTED TO THE BOARD: K. Cooper- D. Derbyshire**

CARRIED

**MOTION THAT KALLI COOPER'S TERM BE RENEWED FOR A SECOND TERM:  
E. Rorabeck- V.Thuroo**

CARRIED

**REVIEWED GRANT APPLICATION PROCESS**

**Grant Presentations**

Hanna Dance Association (Teri Quaschnick)  
Hanna Elks (Vern Thuroo)

Page... 20

Hanna Community Band (Gwen Snell)

(Note that Vern recused himself from discussion and the vote on grant funding as he was in conflict as the applicant for Hanna Elks)

**MOTION: D.Derbyshire- E. Rorabeck**

- \$500 to Hanna Dance Association
- \$1500 to the Hanna Elks
- \$1000 to the Hanna Community Band

**ROUND TABLE DISCUSSION**

- Vern talking about National Curling Dec 5-7
- Ag Society working to revamp Fall Fair, working with the Hanna Museum on ideas.
- Kalli- Youth Club update- Outdoor Movie Night & Pumpkin parade were successful. Teen movie night coming up Friday Nov 29 and Family Christmas Matiness on Dec 15 after Skate with Santa
- Erica- Animal Rescue doing well- increased visibility in partnership with the Town has helped recruit more volunteers.
- Michele- update on Local Loop and Drive Happiness
- Skate with Santa is Dec 15 from 1:00-3:00
- Toy Drive/ Food Bank hamper program are open for applications and donations now.
- Matthew- Council and Administration are busy working on budget
- Applying for grants with HSED around tourism and Nickelback
- 

**NEXT MEETINGS DATE:**

Wednesday January 22, Council Chambers- supper at 6:00 p.m. Meeting to follow.

**ADJOURNMENT**

Acting Chairperson Darlene Herzog adjourned the meeting at 9:25 p.m.

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Acting Chairperson Darlene Herzog

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CAO Matthew Norburn

Date: December 10, 2024

Agenda Item No: 08.00

## Senior Administrative Officials Reports

### Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 - 8.03 as presented for information.

### Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

### Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A





## Attachments

1. Chief Administrative Officer
  - a. Community Services Facility Manager
  - b. Community Services Coordinator
2. Director of Business & Communication
3. Director of Public Works

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**CAO Report to Town of Hanna Council**  
**December 10, 2024**

**1. Canada Summer Jobs Application:**

I have submitted the Canada Summer Jobs application for the 2025 season, which will help support the Town's employment initiatives and provide opportunities for youth employment.

**2. Solar Project Update:**

Several meetings have been held with legal counsel regarding the proposed Solar Project within the Town of Hanna. We continue to evaluate and address the potential impacts, with legal guidance helping to ensure the Town's interests are well represented.

**3. REMP Meeting – November 28, 2024:**

On November 28th, I attended the Regional Emergency Management Program (REMP) meeting in Consort. The meeting focused on the Agency's ongoing efforts to improve emergency preparedness within the region. This involves developing, approving, and implementing emergency management plans and programs to ensure a robust response to potential emergencies in the region.

**4. Palliser Regional Municipal Services AGM – November 28, 2024:**

I attended the Palliser Regional Municipal Services AGM, where it was confirmed that the 2025 requisition would remain unchanged from the 2024 requisition at \$44,000. Additionally, the group is optimistic about recruiting a level 2 planner, which is expected to bring operational efficiencies to the organization.

**5. Community Services Board Meeting – November 27, 2024:**

On November 27th, I participated in the Community Services Board Meeting, where grants were distributed to the following organizations: the Hanna Dance Association, Hanna Elks, and the Hanna Band. These grants will help support their ongoing community activities and initiatives.

**6. NRED Grant Application:**

In collaboration with Harvest Sky Region Economic Development, the NRED grant application has been completed. This grant will support economic development activities within the region.

**7. ABMUNIS Economic Strategy Committee Meeting – December 5, 2024:**

I will be attending the ABMUNIS Economic Strategy Committee Meeting as a committee member.

## **December 2024 COUNCIL REPORT**

### **KEVIN OLSEN – COMMUNITY SERVICES FACILITIES MANAGER**

#### **Arena**

Bleachers are installed. Numbers will be installed in the coming weeks

Two weekends of non-local tournaments. Constant compliments and appreciation from coaches, parents and organizers to all staff. I was told that all staff were friendly and accommodating and many references to the cleanliness of our facilities.

Hockey Day in Hanna for Minor Hockey is Dec 6 and 7, with all teams playing at home

Skate with Santa scheduled for December 15<sup>th</sup> from 1pm-3pm

Christmas schedule being finalized with free shinny, public skating and opportunity to rent ice throughout the Holidays

Outdoor rink is ready to be used as of December 6th

#### **Parks / Cemetery**

All Christmas lights installed and turned on

Staff assisted with Light Up set up

#### **Centennial Place**

#### **Swimming Pool / Spray Park**

#### **Parks Shop**

Ongoing maintenance on parks/offseason equipment

#### **Lions Hall**

#### **Other**

Tables for community centre are in and will be exchanged as soon as time/staff permits

Will be looking for a smaller surplus auction in the Spring

- Community Centre tables

- Old bleacher seating

## **Community Services Coordinator Report – Michele Toews**

### **Skate with Santa**

Save the date! Skate with Santa will be held at the Hanna arena on Sunday, December 15<sup>th</sup> from 1-3pm. Everyone welcome to join us for free skating with Santa, hot dogs and hot chocolate, and take home activity kits. Thank you to Healthy Families, Family Resource Network, and Project REACH for joining with the Town to sponsor items for the family take home activities, and to Hanna Minor Hockey is assisting in preparing the hot dogs and hot chocolate. Following skating the Hanna Youth Club will be hosting their Christmas Matinee Movie, The Muppets Christmas Carol, at the Community Centre. Admission will be a food bank donation, concession will be available.

### **FCSSAA Conference**

Attended the FCSSAA Annual Conference in Edmonton. Regional meeting held for our East Central group where we selected Paintearth County Councillor George Glazier to continue on the main association board as our regional representative. Attended sessions on the new reporting system being rolled out for FCSS reporting to the government that will come into effect in 2026, new advocacy tool to show the impact FCSS dollars have on the province, and occupational stress injuries in front line workers in social services. AGM portion of the conference included the passing of two resolutions. The first to ammend internal policies to grant two year terms to board members to increase continuity on the board. The second to advocate as an association for the government to partner with food providing agencies to continue to address food insecurity issues being seen across the province. Existing FCSSAA Board President Murtaza Jamaly chose not to run again, and an election was held to replace him with Bonnyville councillor Kayla Blanchette being successful in being elected to the role.

### **Interagency Update**

Hanna's interagency group continues to meet bi-monthly to share updates. In November we were happy to have Helene Nicholson with the Community Foundation of Southeastern Alberta join the group. She provided information on the upcoming grant cycles. The Community Impact Grant will be open for applications from January 6 – February 6<sup>th</sup>. And the Community Grants cycle will follow from February 10<sup>th</sup> to March 17<sup>th</sup>, with letters of intent due by March 10<sup>th</sup>. Anyone intersted in applying is strongly encouraged to contact the foundation to attend grant workshops and receive one on one supports to make sure their application is complete and able to be considered for funding.

### **Christmas Giving**

There are a couple of community groups assisting with Christmas giving this year. For youth gifts, families can register with the Food Bank for the annual Toy Drive. Registration deadline is December 11<sup>th</sup>. The Hanna Firefighters' Association work with the Food Bank, taking on collecting the gifts and wrapping them for the family hampers. Donation bins are located at the Town Office, Freson Bros, Pharmasave, Fields and Home Hardware. New, unwrapped gifts can be dropped off until December 11<sup>th</sup>.

Adults looking to received some Christmas Cheer can visit Lynks and fill out a Wish List Gift Tag. Anonymous tags will be on the tree at Freson Bros, those wishing to purchase gifts can pick a tag, purchase one or more gifts, and return the gifts and a gift bag to Lynks for distribution back to the receiptents.

### **Community Services Board (CSB)**

Community Services Board met on November 27<sup>th</sup>. The Board was sad to accept the resignation of board member Deana Derbyshire, but excited to recommend a second youth term for member Kalli Cooper, as well as recommending the appointment of new board applicant Cori Westcott. The board also heard presentations from the CSB Grant Applicants and is pleased to make their funding recommendation to Council for funding for all three presenting organizations.

### **Emergency Social Services (ESS)**

Attended Regional Emergency Management Committee meeting in Consort. Working the CAOs/DEMs to complete assignments of ESS representatives from each partner municipality so that training can be scheduled and hosted in early 2025 to increase capacity across the region.

## Report to Council

Date: Dec 10, 2024

Submitted by: Laurie Armstrong, Director of Business & Communication

- Performed computer maintenance, software updates, troubleshooting and assisting staff.
- Prep for marketing Town programs and events included but isn't limited to:
  - Media releases on behalf of Sgt. Rob Welsman.
  - Worked closely with Harvest Sky Animal Rescue on a volunteer recruitment series. Happy to report that as a result, they received inquiries from potential volunteers and so far, secured two new volunteers.
  - Holiday greetings including the ECA Review and local radio.
  - Holiday arena schedule including time available for rent. This worked well for us last year as most times ended up being rented.
  - Ways to give this holiday season (toy drive, food bank, KidSport, Youth Fund)
- Issued two contract requests. One for a contract bylaw officer position and one for garbage collection. The garbage collection tender has been posted provincially and marketed locally. We are aware of interest from a number of vendors but the deadline isn't until Dec. 12, 2024. The bylaw officer contract position has been posted locally so far. I cannot speak to responses as they go to CAO Norburn. That said, if there is a lack of response, we will be looking at options to extend the reach.
- I have been collecting quotes and preparing for budget 2025.
- As Council is aware, I have been making small adjustments to the meeting camera system each meeting for a few months now with the hope that it will improve the sound to the viewer. I believe that I have discovered the solution. If Council has been able to listen to any of the meetings recorded since Oct. 8, 2024, I hope you will find it easier to hear and understand the voices at the table. I'd appreciate some input on this before the budget is tabled as we did not include a new Owl system in the 2025 budget year.
- As 2024 comes to a close, on behalf of Katie and I, we would like to wish the Mayor and Council a very Merry Christmas and express our Thanks for your support this past year.

## COUNCIL REPORT

**DATE:** Dec 10th, 2024

**PRESENTED BY:** Brent Olesen, Director of Public Works

- Since the Nov 12th, 2024, Council meeting, the public works department has been busy with the following items:
  - Water & Sewer
    - We did water reads.
    - Turned off two water services for residence going down South for the winter.
  - Road Maintenance
    - The new plow truck updates the chassis is in Lethbridge at horizon truck, the plow and the sanding unit was to be shipped mid November but was delayed and shipped December 5<sup>th</sup>. They're hoping to have the week of the 9<sup>th</sup> to the 13<sup>th</sup> and will start on it right away. Not sure if they will have it done by the end of December more than likely we will see it first part of January.
    - With the dump of snow on the 23<sup>rd</sup> of November the crew has been busy hauling snow off the streets and avenues.
  - Meetings
    - I am attending the Monday morning Director's meetings.
    - I have been involved with budget meeting.
  - Airport
    - We have been doing routine maintenance at the airport.
  - Cemetery
    - We opened and closed for one casket burial and one cremation this month.
  - Other
    - The crew hung up the Christmas lights and built the float that Santa Claus rides on for the chamber light up parade.
    - On behalf of my staff and I we would like to wish Mayor and Council a very Merry Christmas!!!! And Happy New Year!!!!

Date: December 10, 2024

Agenda Item No: 9.01

## Community Services Board Grant – 2024 Allocation

### Recommended Motion

That Council approves the recommendation of the Community Services Board to award the 2024 Community Services Board Grant in the amount of \$3,000.00 as follows:

\$500	Hanna Dance Association	Professional Development for Instructors
\$1,500	Hanna Elks	Cost of curling rink rental for national bonspiel
\$1,000	Hanna Community Band	Purchase of sheet music

### Background

The Town of Hanna has been providing financial assistance to not-for-profit organizations since 1994 through the Community Services Board Grant program. This funding assists organizations to provide programs, special events or activities which enhance the recreational and cultural opportunities in the community.

Council has provided a budget of \$3,000.00 for this program to be allocated to eligible recipients through an application process. Funding criteria and requirements are established by the Community Services Board.

The deadline for applications was September 30, 2024, with three applications received. All applicants were invited to provide a brief presentation to the Board at their November 27, 2024 meeting.

#### **Hanna Dance Association – Presentation by Teri Quaschnick**

Provided background on association's operations. 100 youth and adult dancers are participating this year in both competitive and non-competitive dance. Grant request focused on a gap in professional development for instructors to keep up with modern choreography and teaching methods. While instructors are paid for their teaching time HDA would also like to cover the additional costs of training for them, while striving to keep registration fees low for dancers.





Initial request of \$1700.00 for:

\$200 annual subscription to teaching app that instructors can use for online supports.

\$1500 for 3 instructors to attend in person conferences (resuming after COVID cancelled them over the past several years), covering registration fees and travel expenses.

In time between submission and presentation, circumstances changed to only two instructors being able to attend a conference, reducing the ask to \$1200.00.

### **Hanna Elks – Presentation by Vern Thuroo**

Provided background on the work the Elks do in our community. Grant requested for assistance in hosting their national bonspiel in Hanna on December 5-7, 2024. They are striving to keep entry fees low to encourage participation from across the country. Teams are paying \$250 to enter, and to date 19 teams have entered across four events, with curlers ranging in age from 16-84. Registration fees cover the cost of prizes and meals. Fundraising by selling programs ads, along with planned 50/50 draws and silent auctions are helping to offset the costs of renting the ice from the Hanna Curling Club, as well as the cost of renting the Legion for their banquet. Ice costs are \$500/day for a total cost of \$1500 for the bonspiel. Elks are hopeful that their onsite fundraising efforts would generate enough revenue to cover 2 days of ice and that they would only need support for one day of ice. Event is strictly to break even. Should they have excess revenue at the end of the bonspiel all funds would be directed to the Hanna Curling Club and Hanna Legion.

Initial Request of \$1500.00 for 3 days ice rental, reduced to \$500.00 on the hope that other activities would help fund 2 days.

### **Hanna Community Band – Presentation by Gwen Snell**

Presented update on band operations. Currently they have 14 members who regularly attend. The group has increased the number of rehearsals they are having so they can work towards being ready for more performances. Over the holiday season they are excited to have performances scheduled at the Lodge, as well as playing at Freson Bros on December 1<sup>st</sup> to raise awareness of the group and that they are open to new members. Members pay membership fees, and the group completed their annual chocolate fundraiser to cover their lease for the Music and Youth Room at Centennial Place. Grant request to be able to purchase new sheet music with a focus on modern pieces that listeners will want to hear, along with arrangements that are suitable for smaller ensembles to play.

Requesting \$1000 for purchase of music



Based on the interviews and review of the applications, the Community Services Board is recommending that the Community Services Board Grants be awarded as follows:

\$500	Hanna Dance Association	Professional Development for Instructors
\$1,500	Hanna Elks	Cost of curling rink rental for national bonspiel
\$1,000	Hanna Community Band	Purchase of sheet music

### Communications

- The applicants will be notified directly by telephone or email.
- A press release will be provided to all print and electronic media.
- Grant allocations will be communicated through the Town of Hanna Social Media programs

### Financial Implications

Operating:	<u>          \$3,000          </u>	Capital Cost:	<u>          N/A          </u>
Budget Available:	<u>          \$3,000          </u>	Budget Available:	<u>                          </u>
Unbudgeted Costs:	<u>                          </u>	Unbudgeted Costs:	<u>                          </u>
Source of Funds:	<u>                          </u>	Source of Funds:	<u>                          </u>

### Policy and/or Legislative Implications

N/A

### Attachments

1. The application forms are not part of the package as they contain personal information, however they will be available at the meeting if there are questions.

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_



Chief Administrative Officer



Date: December 10, 2024

Agenda Item No: 9.02

## Community Services Board Member Appointments

### Recommended Motion

That Council approves the following appointments to the Community Services Board:

<u>COMMITTEE</u>	<u>APPOINTMENT</u>	<u>TERM ENDING</u>
Community Services Board		
Three-year term	Cori Westcott	Oct 31, 2027
Two-year term (Youth)	Kalli Cooper	Oct 31, 2026

### Background

The Town of Hanna annually advertises for people to fill vacancies on any of the committees or boards that require Council to appoint members from the public for a specified term. The terms vary depending upon the board or council bylaws.

The applications will not be available at the Council meeting as they contain personal information.

To make the appointment terms clear, administration is suggesting that the term of the appointments end on October 31<sup>st</sup>, rather than at the Organizational Meeting date which is not confirmed for future years.

The advertisement for 2024 included vacancies on the following boards or committees:

Big Country Housing Authority	1 member
Community Services Board	4 members
Hanna & District Medical Corporation	0 member
Hanna Municipal Library Board	3 members
Fred & Freda Geuder Bursary	1 member
Municipal Planning Commission	1 member

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Unfortunately, there were not enough applications received to fill the positions available on the Community Services Board. Administration continued to advertise for the Community Services Board where they received one application.

The following list provides the membership of the Community Services Board if the recommended appointments are approved. The 2024 applicant's names are in red.

<u>COMMITTEE OR BOARD MEMBER</u>	<u>INITIAL APPOINTMENT</u>	<u>CURRENT APPOINTMENT</u>	<u>TERM ENDING</u>
Deanna Derbyshire (Resigned 2024)	Oct 2022	Oct 2022	Oct 2025
Darlene Herzog	Oct 2017	Oct 2022	Oct 2025
Erica Rorabeck	Oct 2023	Oct 2023	Oct 2026
Cori Westcott	Dec 2024	Dec 2024	Oct 2027
Kalli Cooper	Sept 2022	Dec 2024	Oct 2026

### Communications

Letters are written to each applicant and the Board or Committee chair to confirm the appointments.

Committee & Board Appointments are communicated through the Town of Hanna Social Media programs.

### Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications



N/A

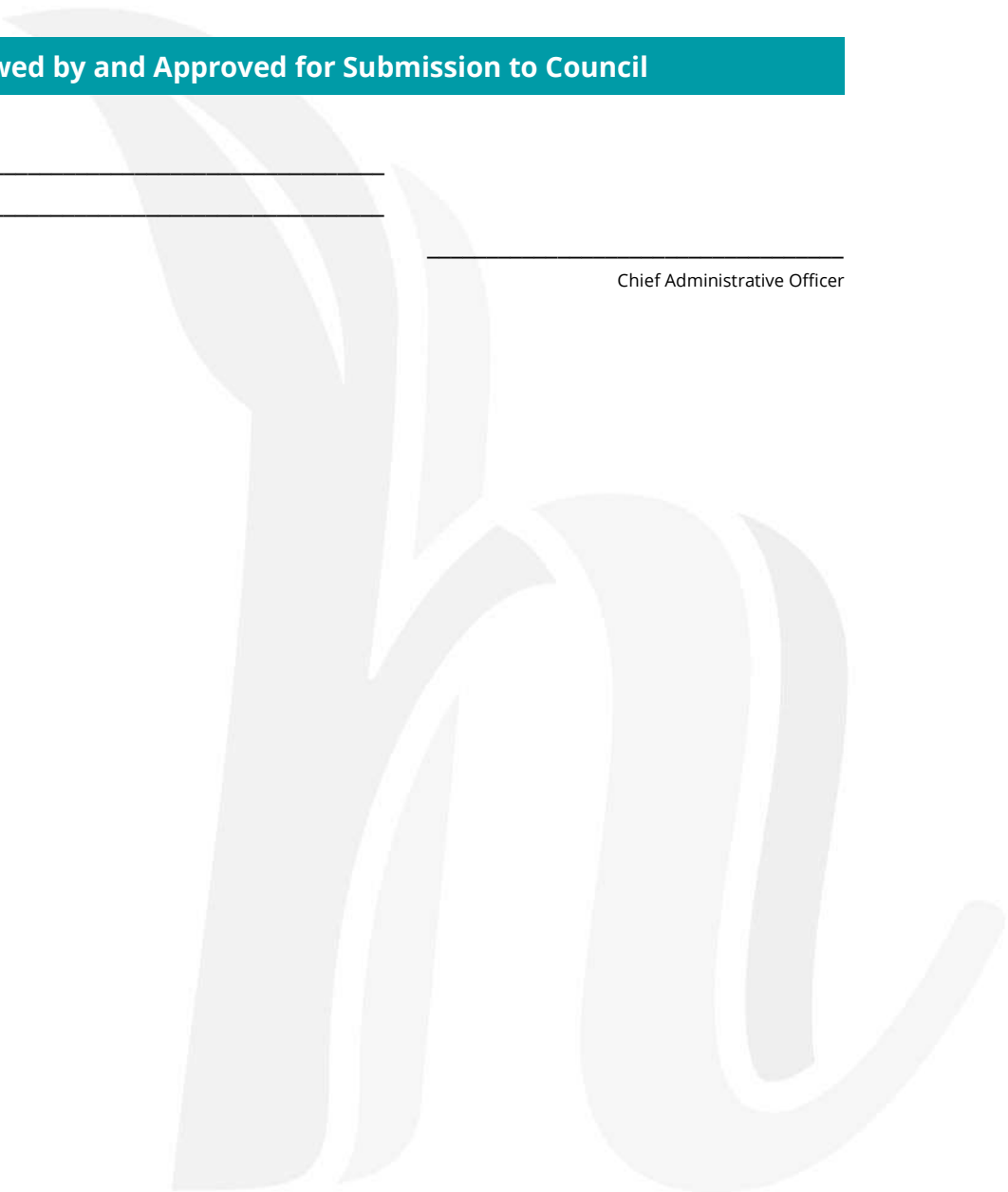
**Attachments**

**Reviewed by and Approved for Submission to Council**

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Date: December 10, 2024

Agenda Item No: 09.03

## Uncollectable Accounts

### Recommended Motion

That Council authorize the Chief Administrative Officer to:

- declare 12 utility accounts in the amount of \$2,134.01 as uncollectable and remove the funds from the utility receivable account.
- Declare 2 accounts receivable accounts in the amount of \$400.00 as uncollectable and remove the funds from the trade receivable account.

### Background

There are 12 utility accounts that administration has determined to be uncollectable:

1. Account 19011	\$167.54
2. Account 36002	\$111.46
3. Account 46803	\$216.50
4. Account 57204	\$202.13
5. Account 58704	\$400.00
6. Account 76300	\$104.61
7. Account 84950	\$479.94
8. Account 115702	\$237.14
9. Account 133122	\$ 82.44
10. Account 147015	\$ 51.12
11. Account 157505	\$ 49.00
12. Account 180000	\$ 32.13

Administration has followed procedures to obtain the funds but determined that they are uncollectable due to bankruptcy, the sale of properties or relocation to another community.

There are 2 trade receivable accounts that administration has determined to be uncollectable:

1. Account 1476	\$200.00
2. Account 2493	\$200.00



Administration has followed procedures to obtain the funds but determined that they are uncollectable due to organization insolvency, sale of properties, billing discrepancies or relocation to another community.

### Communications

N/A

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

N/A

### Attachments

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Date: December 10, 2024

Agenda Item No: 9.04

## 2025 Municipal Election Returning Officer Appointment

### Recommended Motion

That Council appoints:

Winona Gutsche, Director of Corporate Services as Returning Officer and  
Katelyn Beaudoin, Corporate Services Assistant as Substitute Returning Officer for  
the Town of Hanna 2025 Municipal Election.

### Background

Local Authorities Election Act allow candidates to submit nomination papers as early as January 1<sup>st</sup>, 2025 (January 2<sup>nd</sup> as January 1<sup>st</sup> is a Holiday) up until noon on September 22<sup>nd</sup>, 2025. This is to align the beginning of the nomination period with the campaign period which is January 1 of the general election year until the day occurring six weeks before the election. A Returning Officer and Substitute Returning Officer need to be appointed in order to receive the Nomination Papers.

Section 13 of the Local Authorities Election Act (LAEA) provides the authority for Council to appoint a Returning Officer for the purposes of conducting an election under the Act by June 30 of the year in which the election occurs. In the absence of a resolution, the Chief Administrative Officer is deemed to have been appointed.

The LAEA requires that a Substitute Returning Officer be appointed. If, through illness, absence or other incapacity, the returning officer is incapable of performing the duties of returning officer, the substitute returning officer has and may exercise all the duties, functions and powers of a returning officer for the purposes of conducting elections under the Act.

The returning officer must be independent and impartial when performing the duties of a returning officer and must take and subscribe to the official oath in the prescribed form.



The duties of the returning officer are listed in the LAEA and basically include all things necessary for the conduction of an election.

Winona Gutsche was appointed as Returning Officer for the 2022 By-Election, and Substitute Returning Officer in the 2021 Municipal Election with Rhonda Lund being the Returning Officer.

Administration is recommending that Winona Gutsche be appointed Returning Officer and Katelyn Beaudoin be appointed Substitute Returning Officer for the 2025 Municipal Elections.

Election Day is Monday, October 20, 2025. Nomination Day is September 22, 2025.

### Communications

The appointments will be updated on the town website and may be communicated through the Town of Hanna Social Media programs.

### Financial Implications

Operating:	_____	N/A	Capital Cost:	_____	N/A
Budget Available:	_____		Budget Available:	_____	
Unbudgeted Costs:	_____		Unbudgeted Costs:	_____	
Source of Funds:	_____		Source of Funds:	_____	

### Policy and/or Legislative Implications

N/A



**Attachments**

**Reviewed by and Approved for Submission to Council**

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_

Chief Administrative Officer



Date: December 10, 2024

Agenda Item No: 9.05

## Approval of Revised Development Permit Fee Structure

### Recommended Motion

That Council approve the revised Development Permit Fee Structure as presented, effective immediately.

### Background

The Town of Hanna has reviewed and updated its Development Permit Fee Structure to better align with the costs associated with development projects, particularly those involving renewable energy and large-scale infrastructure. The proposed fee structure is as follows:

- General Development (cost under \$1,000,000.00): **\$20.00**
- General Development (cost \$1,000,000.00 & higher): **\$100.00**
- Solar Power Plant: **\$1,000.00 per acre**
- Energy Storage Facility: **\$1,000.00 per unit**
- Wind Power Facility: **\$160,000.00 per tower**

These changes reflect the administration's effort to create a fee structure that adequately supports the Town's regulatory framework and ensures equity among various types of developments.

### Communications

Public notification will be made through the Town's official channels, including the website, social media, and local newspaper, to ensure stakeholders are informed of the new fee structure.



### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

### Attachments

Proposed Development Permit Fee Structure

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

## TOWN OF HANNA DEVELOPMENT PERMIT FEE STRUCTURE

General Development cost under \$1,000,000.00 = \$20.00

General Development cost \$1,000,000.00 & higher = \$100.00

Solar Power Plant = \$1,000.00 per acre

Energy Storage Facility = \$1,000.00 per unit

Wind Power Facility = \$160,000.00 per tower

Date: December 10, 2024

Agenda Item No: 9.06

## Approval to Purchase a Used Handivan

### Recommended Motion

That the Town of Hanna Council approves the purchase of a used Handivan at a total cost of \$86,500, utilizing surplus funds from the additional payment received from the 2024 Special Areas Industrial Tax Transfer.

### Background

The Town of Hanna budgeted to receive \$600,000 in funding from Special Areas in the current fiscal year. However, the Town received \$725,000, providing a surplus of \$125,000.

The purchase of a used Handivan aligns with the Town's commitment to enhancing community accessibility and transportation services. This purchase will be funded from the additional revenue, ensuring no impact on other planned projects or budgeted expenditures.

Budget Available:

Budgeted Funding from Special Areas: **\$600,000**

Actual Funding from Special Areas: **\$725,000**

Surplus Funds: **\$125,000**

Unbudgeted Costs: **\$86,500**

### Communications

N/A



### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

### Attachments

### Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



Date: December 10, 2024

Agenda Item No: 10.01

## Approval of Updated Animal Control Bylaw #1035-2024

### Recommended Motion

That Council approve Animal Control Bylaw #1035-2024 as presented and give second and third reading to the Bylaw. The previous Animal Control Bylaw #808-1993 will be repealed upon passing.

### Background

The Town of Hanna's current Animal Control Bylaw (#808-1993) is outdated and does not adequately address contemporary animal control issues, licensing, or enforcement standards. The administration has prepared an updated Animal Control Bylaw (#1035-2024) that aligns with modern municipal standards and legislative requirements.

Bylaw 1035-2024 was given First Reading on May 14, 2024 at the Regular Council Meeting.

The Town of Hanna held a Non-Statutory Public Meeting on September 16, 2024, and heard from residents for and against the Bylaw in relations to the sections related to hens. Council directed Administration to remove the sections related to hens from the Bylaw and return it Council for approval.

Key updates include:

- Enhanced definitions and responsibilities for animal owners.
- Comprehensive licensing requirements, including annual and lifetime dog licenses.
- Updated penalties and fines for non-compliance as outlined in Schedule "A".
- Provisions for dangerous animals and owner accountability.
- Clear guidelines for compliance orders, violation tags, and enforcement measures.
- Repeal of the existing bylaw to ensure consistency and eliminate redundancy.

Schedule "A", which forms part of the Bylaw, has been revised to include:

- Annual Dog License Fees:



- Spayed/Neutered: \$35.00
- Non-Spayed/Non-Neutered: \$125.00
- Additional Dogs: \$15.00 per dog
- Lifetime Dog License Fees:
  - Spayed/Neutered: \$200.00
- Late Renewal Fee: \$10.00 (applied after January 31 annually)
- Updated penalties for violations, ranging from \$100 to \$10,000 depending on the offence.

The proposed updates aim to improve public safety, ensure responsible pet ownership, and provide effective enforcement tools for the Town's administration.

### Communications

Notice of the update will be provided through the town website, public notices, and social media. Previously, feedback from residents and Harvest Sky Animal Rescue was solicited. All input has been considered in the final draft of the Bylaw.

### Financial Implications

Operating:	_____ N/A _____	Capital Cost:	_____ N/A _____
Budget Available:	_____	Budget Available:	_____
Unbudgeted Costs:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

### Policy and/or Legislative Implications

### Attachments

Bylaw 1035-2024  
Bylaw 1035-2024 Schedule A



**Reviewed by and Approved for Submission to Council**

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer



**TOWN OF HANNA  
PROVINCE OF ALBERTA  
BY-LAW 1035-2024**

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO REGULATE, CONTROL, LICENSE WILD AND DOMESTIC ANIMALS AND ACTIVITIES IN RELATION TO THEM.

WHEREAS the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, empowers a Municipal Council to pass a Bylaw for municipal purposes respecting the safety, health, and welfare of people, the protection of people and property, to regulate wild and domestic animals, and to provide for the confinements of certain animals within Town, and to regulate and control other animals.

AND WHEREAS the *Municipal Government Act* RSA 2000 Chapter M-26, empowers a Municipal Council to impose a fine for infractions of a Bylaw,

AND WHEREAS the *Municipal Government Act*, RSA 2000 Chapter M-26 empowers a Municipal Council to regulate or prohibit and provide for a system of licenses, permits or approvals.

NOW THEREFORE THE COUNCIL OF THE TOWN OF HANNA ENACTS AS FOLLOWS:

**PART I            ANIMAL CONTROL BYLAW**

1.        This bylaw shall be known as "ANIMAL CONTROL BYLAW".

**PART II           INTERPRETATIONS**

- 2.1      In this Bylaw, words shall have the same meanings as in the *Municipal Government Act* except as otherwise defined below:

**"Adjoining Neighbor"** means an owner or occupant of a property that is contiguous to Subject Property along a common property line. If the subject property is located on a corner lot, an Adjoining Neighbor includes an owner or occupant of property that is adjacent to the Subject Property across a rear lane, but not across the street.

**"Animal"** means any bird, reptile, amphibian, or mammal excluding humans and Wildlife.

**"Animal Health Act"** means the *Animal Health Act*, SA 2007, C A-40.2 including regulations under that statute.

**"At Large"** means:

- i) An Animal or Animals which are not under the control of a Person responsible for using a Leash and is or are actually upon property other than the property in respect of which the Owner of the Animal or Animals has the right of occupation, or upon any highway, thoroughfare, street, road, trail, avenue, parkway, lane, alley, square, bridge, causeway, trestle way, sidewalk (including the boulevard portion of the sidewalk), Park or other public place which has not been designated as an Off Leash Area, or
- ii) an Animal or Animals which are under the control of a Person responsible using a Leash and which cause damage to Persons, property, or other Animals.

**"Attack"** means force applied by an Animal to a Person or other Animal consisting of a bite, puncture, or laceration, resulting in bleeding, sprains, bruising, or multiple injuries.

**"Bite"** means force applied by an Animal by means of its mouth and teeth upon a Person or other Animal.

**"Cemetery"** means land within the Town and managed and controlled by The Town that is set apart or used as a place for the burial of dead human bodies or other human remains or in which dead human bodies or other human remains are buried.

**"Certified Professional Dog Trainer"** means a person specializing in training dogs who is certified by the Certification Council for Professional Dog Trainers.

**"Chief Administrative Officer"** means a person appointed to a position under the Municipal Government Act, or that persons designate as required.

**"Collar"** means a band of metal or material, which is of suitable size and strength that may be humanely placed around the neck of an animal.

**"Communicable Disease"** means a disease that affects animals and may be transmitted to other animals and/or human beings.

**"Council"** means the Council of the Town of Hanna.

**"Dangerous Animal"** means any animal at any age or sex which:

- i) shows a propensity, disposition or potential to attack or injure, without provocation, humans, or other animals,
- ii) without provocation, chases humans or other animals,
- iii) is a continuing threat of serious harm to humans or other animals,
- iv) without provocation, has attacked humans or other animals,
- v) a Municipal Officer determines on reasonable grounds to be a dangerous animal, either through personal observation or based on facts determined after an investigation initiated by a complaint.

**"Dog"** means either a male or female member of the canine family.

**"Feral"** means an animal that appears wild in nature and shows no signs of domestication.

**"Former Owner"** means the Person who at the time of impoundment was the Owner of an animal which has subsequently been sold or destroyed.

**"Harness"** means straps and fittings that are of suitable size and strength that may be humanely attached to the chest and back of an animal.

**"Identification"** means a functioning and/or clearly readable:

- i) microchip,
- ii) license tag,
- iii) vaccination tag,
- iv) tattoo,
- v) personal tag,
- vi) brand,

which is found on an animal and can be traced to current ownership information.

**"Kennel"** means any person, group of persons, firm or corporation that is an approved and currently licensed establishment, which is engaged in the business or recreation of breeding and/or boarding and/or selling of animals.

**"Leash"** means a tether of suitable strength that may be humanely attached to the collar or harness of an animal, in order that the animal's actions be controlled.

**"License and/or Tag"** means:

- i) a permanent identification tag issued by the Town showing the license number for a specific dog and that is intended to be worn on a collar or on a harness always attached to the dog when the dog is off the Owner's property,

**"Livestock"** means such animal that has been domesticated for agricultural use or pets including but not limited to; horse(s), cattle, sheep, swine, goat(s), mule(s), or any other hooved animal, as well as fowls, including pigeons, ducks, and turkeys, but shall not include dogs or cats.

**"Microchip"** means an encoded electronic device implanted in an animal by or under the supervision of a registered veterinarian, which contains a unique code number that provides owner information and is stored in a central database.

**"Muzzle"** means a humane fastening or covering device of adequate strength placed over the mouth of an animal to prevent it from biting.

**"Owner"** means any person, partnership, association, or corporation owning, possessing, having charge of, or care and control, over any animal; or harboring any animal; or suffering or permitting any animal to remain about the Owner's house or premises. For purposes of this Bylaw, an animal may have only one (1) owner.

**"Park"** means a public space controlled by the Town and set aside as a park to be used by the public for rest, recreation, exercise, pleasure, amusement, cultural heritage, education, appreciation of nature, and enjoyment and includes:

- i) Playgrounds,
- ii) Cemeteries,
- iii) Natural areas,
- iv) Sports Fields,
- v) Pathways,
- vi) trails, and
- vii) Park roadways,
- viii) School Ground,

But does not include Golf Courses

**"Parkland"** means all recreational land areas owned or controlled by the Town, lying within the Town limits, and whether improved in whole or in part, or in its natural state, and includes areas administered by the Town's Parks and Facilities Department and includes buildings or other improvements situated on these land areas.

**"Pathway"** means a multi-purpose thoroughfare controlled by The Town and set aside for use by pedestrians, cyclists and Persons using wheeled conveyances, which is improved by asphalt, concrete, gravel, or any other surface, whether it is in a park and includes any bridge or structure with which it is contiguous.

**"Playground"** means land within the Town and controlled by The Town upon which apparatus such as swings, and slides are placed.

**"Municipal Officer"** means any person authorized by the Town of Hanna to enforce this Bylaw. This includes individuals appointed under the Municipal Officer Act, as well as any Town employee designated by Town Council for duties related to animal control.

**"Permit"** means a permit issued under this Bylaw, as indicated under the Municipal Government Act.

**"Person"** includes any individual, corporation, society, association, partnership, or firm.

**"Premises Identification (PID) Number"** means a nine-character combination of numbers and letters issued by the Province of Alberta pursuant to the provisions of the *Animal Health Act* to owners of livestock.

**"Provincial Offences Procedure Act"** means the Provincial Offences Procedure Act, RSA 2000, C.P-34 as amended or appealed and replaced from time to time.

**"Registered Veterinarian"** means a registered veterinarian as defined in the Veterinary Profession Act.

**"Residential District"** means a designated residential district as per the Town of Hanna Land Use Bylaw.

**"School Ground"** means that area of land adjacent to a school and that is property owned or occupied by the Prairie Land Public School Division and includes property owned or occupied with another party or the Town.

**"Sell"** means to exchange or deliver for money or its equivalent.

**"Service Dog"** has the same definition as set out in the *Service Dog Act, S.A. 2007 c.S-7.5* and includes a dog that is in training to become a service dog but does not include dogs that are no longer actively being used as a service dog.

**"Severe Injury"** includes any injury to a Person or Animal that requires medical attention such as wounds requiring sutures, or other wound repair and closing, or surgery, disfiguring or scarring lacerations, broken bones, severe sprains, or any other similar serious injury, and any other injury as determined to be severe by a Provincial Court of Alberta, board, or Director upon hearing the evidence.

**"Sign"** means an inscribed board, structure or device serving for advertising or information and includes, without being limited to, freestanding signs, portable signs, and banners.

**"ASPCA"** means the Alberta Society for the Prevention of Cruelty to Animals.

**"Sports Field"** means land within the Town and controlled by The Town which is set apart and used for the playing of a sport including baseball diamonds, field hockey or cricket pitches, and rugby, soccer, or football fields.

**"Subject Property"** means a lot or parcel of land in respect of which a License is sought or has been issued.

**"Tattoo"** means a permanent visible marking on the skin of an animal created by or under the supervision of a registered veterinarian, which contains a unique code of letters and/or numbers that provide owner information recorded by a registered veterinarian and/or the Alberta Veterinarian's Medical Association and its national affiliates.

**"Animal Shelter" or "Pound"** means the premises designated by the Town for the purpose of impounding and caring for animals seized and/or regulated under this Bylaw.

**"Town"** means the Town of Hanna.



**“Violation Tag”** means a Town of Hanna issued notice that alleges an offence and provides a person the opportunity to pay an amount to the town in lieu of prosecution for the offence.

**“Violation Ticket”** means a violation ticket as defined in the Provincial Offences Procedure Act, R.S.A. 2000, c. P-34.

### **PART III LICENSING**

3.1 No person shall own, keep, or harbor any dog within the Town limits without a valid and current dog license.

3.2 The owner of every dog over six (6) months in the Town shall obtain a license tag and pay the associated fee as set out in **Schedule "A"**, attached to, and forming part of this Bylaw, as amended periodically.

3.3 Approved animal license tags are issued annually and must be renewed before January 30 of each calendar year. An animal with an expired tag is considered unlicensed.

3.4 To qualify for the reduced rate for spayed or neutered dogs, the owner must provide written proof from the veterinary facility that performed the procedure or supply a statutory declaration stating the dog is spayed or neutered.

3.5 Every person who becomes the owner of a dog over the age of six (6) months or who moves into the Town with an unlicensed dog over six (6) months old shall obtain a license and pay the license fee within one (1) month of acquiring ownership or taking up residence in the Town.

3.51 Section 3.5 does not apply to animal/pet rescues or shelters incorporated under the Alberta Societies Act or as defined by the Canada Income Tax Act, provide the organization complies with all other Town of Hanna Bylaws.

3.6 In the prosecution for a violation of this Bylaw, the burden of proving the dog's age shall rest with the owner. Unless proven otherwise, the dog shall be presumed to be at least six (6) months old.

3.7 Licenses issued under this Bylaw are non-transferable between animals or owners unless prior written approval is obtained from the Town Administration Office.

3.8 Upon payment of the license fee, the owner will be provided with a tag stamped with a unique number and the effective year.

3.9 The Town or Municipal Officer may revoke a license if:

- i) the applicant fails to meet any condition of the License,
- ii) incorrect or misleading information was provided in the application,

- iii) the License was issued in error,
- iv) the Owner breaches this Bylaw, or
- v) a Registered Veterinarian certifies the animal is a health risk.

3.10 If a license application is rejected, or an existing license is revoked or cancelled, the owner may submit a written appeal to the Town Administration Office with ten (10) days of receiving written notice. The appeal will be reviewed by the Town Council, which will provide a final decision within four (4) days of reviewing at a regularly scheduled council meeting.

If the appeal is unsuccessful, the owner must remove the animal from the Town or turn it over to a Municipal Officer for appropriate disposition within forty-eight (48) hours of receiving the final decision.

3.11 If a license tag is lost or stolen, the owner may obtain a replacement by paying the fee in **Schedule "A"** attached to and forming part of this Bylaw.

3.12 A license tag is invalid if it is not associated with current owner or animal information.

3.13 No person is entitled to a license rebate or refund under this Bylaw.

3.14 Every owner shall provide a suitable collar or harness and ensure that the license tag is securely fastened to it. License tags may be removed during grooming or other situations on the owner's property.

3.15 Animal license applications must include the following information:

- i) Owner's name, mailing address, street address, and contact number(s)
- ii) The owner must be at least eighteen (18) years old.
- iii) Dog's name, age, breed details, and description, and
- iv) Any additional information required for the application.

3.16 The Town Administration Office shall keep a record of all animal licenses issued under this Bylaw.

3.17 Every owner is responsible to notify the Town of any changes of address within fifteen (15) days.

### **Maximum Numbers**

3.18 No person shall keep or harbor more than three (3) dogs at six (6) months or older, licensed or unlicensed, within any residence or premises in the Town.

3.19 Subsection 3.18 does not apply to:

- i) Premises used for animal care by a registered veterinarian,
- ii) Temporary premises for animal shows,
- iii) Organizations offering recognized training classes,
- iv) Licensed businesses operating a pet store, grooming parlour, or kennel in accordance with their license, or
- v) Dogs accompanying individuals in the Town for business or vacation for up to fourteen (14) days, or as extended with written permission.
- vi) Animal/pet rescues or shelters incorporated under the Alberta Societies Act or as defined by the Canada Income Tax Act, provided the organization is in compliance with all other Town of Hanna bylaws.

### **Kennels**

- 3.20 No person shall operate a kennel in any residential district in the Town.

## **PART IV DANGEROUS ANIMALS**

- 4.1 The Town will NOT permit or license any dangerous animals within its limits.
- 4.2 If an animal is designated as dangerous under this Bylaw, any existing license shall be revoked, and the owner must remove the animal from the Town as per subsection 2.9.

### **Threatening Behaviors**

- 4.3 The owner shall ensure the animal does not:
- i) Bite, bark at, or chase livestock, animals, bicycles, vehicles, or people,
  - ii) Damage public or private property, with the owner responsible for repairs, and
  - iii) Engage in acts that injure or attack any person or animal, cause severe injury, or result in death to another animal.
- 4.4 An owner must not direct an animal to attack, chase, harass, or threaten anyone or any animal.

### **Duty to Report Bite**

- 4.5 An owner shall report to a Municipal Officer within twenty-four (24) hours if their animal bites someone or another animal by:
- i) Providing their name and the animals license number to the person bitten or their animal, and,
  - ii) Filling out an Animal Bite Report with all events details.

## **PART V OWNERS RESPONSIBILITIES**

### **Keeping Animals Under Control**

- 5.1 This section applies to all animals unless specified otherwise.
- 5.2 No owner shall allow any animal to roam at large in the Town.
- 5.3 Unless in an off-leash area, an owner must keep their dog leashed at all times.
- 5.4 No animal, except a leashed dog, is permitted on parkland areas. .
- 5.5 Subsection 5.4 does not to animals participating in approved shows, contests, or events.

### **Removing Excrement**

- 5.6 Each animal owner must remove their animals' faeces immediately from any area of their property.
- 5.7 Owners must carry a suitable bag or scooper and dispose of waste in a sanitary manner.
- 5.8 Premises where animals are kept must be clean and sanitary.
- 5.9 An owner with a registered guide dog is exempt from subsection 5.7 but should seek assistance to meet cleanliness requirements.

## **PART VI ENFORCEMENT**

- 6.1 **Offences:** Violating this bylaw constitutes an offence, with daily fines applicable for ongoing violations.
- 6.2 **Vicarious Liability:** Employers and agents may also be held responsible if a violation occurs during employment or agency duties.
- 6.3 **Corporate and Partnership Accountability:** Individuals within corporations or partnerships involved in an offence may be personally liable, regardless of whether the business entity is prosecuted.
- 6.4 **Fines and Penalties:** Fines may reach up to \$10,000.00.
- 6.5 **Violation Tags and Tickets:** Authorized officers can issue violation tags or tickets, which can be served in person, by mail, or attached to vehicles.
- 6.6 **Obstruction:** Interfering with an officer's duties is prohibited.

- 6.7 **Compliance Orders:** Officers may issue orders to remedy violations, with specific actions and timelines for compliance. Orders can be served in person, by mail, or to a corporations registered office.

## **PART VII GENERAL**

- 7.1 **Chief Administrative Officer (CAO) Authority:** The CAO or designate can perform inspections, enforce the bylaw, authorize restricted activities, establish permits, and set compliance criteria.
- 7.2 **Certified Records:** Certified records by the CAO serve as valid evidence in court.
- 7.3 **Licenses:** License holders must adhere to all conditions. Providing false information may result in immediate license cancellation.
- 7.4 **Proof of License:** Responsibility lies with the individual claiming a license to prove its validity.
- 7.5 **Severability:** If any part of the bylaw is invalidated, other provisions remain enforceable.

## **Repeals**

- 8.1 The following Bylaw(s) are hereby repealed.

The Animal Control Bylaw #808-1993.

## **EFFECTIVE DATE**

This Bylaw shall come into effect upon the day of third and final reading:

READ A FIRST TIME THIS 14 DAY OF MAY 2024.

---

Mayor Danny Povaschuk

---

Chief Administrative Officer  
Matthew Norburn

READ A SECOND TIME THIS \_\_\_ DAY OF \_\_\_\_\_ 2024.

READ A THIRD TIME AND FINALLY PASSED THIS \_\_\_ DAY OF \_\_\_\_\_ 2024.

\_\_\_\_\_  
Mayor Danny Povaschuk

\_\_\_\_\_  
Chief Administrative Officer  
Matthew Norburn

BYLAW 1035-2024 ANIMAL CONTROL

SCHEDULE A

THE ANIMAL CONTROL BYLAW FEES AND PENALTIES

---

Section 1: Dog Licenses

Annual Dog License Fee:

- Single spayed or neutered dog: \$35.00
- Dog non-spayed or non-neutered dog: \$125.00
- Additional Dog(s): \$15.00 per dog

Lifetime Dog License Fee:

- Single Dog spayed or neutered: \$200.00

Late Fee for Renewal:

- \$10.00 (applied if renewal is not completed by January 31st of each year)
- 

Section 2: Fines and Penalties

Offences and Penalties:

- Failure to Obtain Dog License: \$100.00
- Violation of Leash Requirements: \$150.00
- Allowing a Dog to Roam at Large: \$200.00
- Excessive Barking or Noise Violation: \$150.00
- Aggressive Dog Behavior Violation: \$500.00
- Keep/Harbor More than 3 Licensed/Unlicensed Dogs/Cats in Town: \$500
- Operate Kennel in the Residential District of the Town: \$500

Continuing Offence:

- Each day a violation continues constitutes a separate offence. Penalties may be applied daily.
- 

Section 3: Animal Shelter Fees

1st Offence - licensed	\$20.00
1st Offence - unlicensed	\$50.00 + License
2nd Offence	\$50.00
3rd & subsequent offences	\$100.00
Pound Care Fee (per day or part day)	\$20.00/day

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Section 4: Violation Tags and Tickets

Violation Tag Payments:

- Payment must be made to the Town of Hanna within 14 days of issuance to avoid escalation to a violation ticket.

Violation Ticket Payments:

- Payment must be made in accordance with the Provincial Offences Procedures Act.
  - If the fine is paid within 14 days of the violation tag's issuance date, a 25% discount will apply to the specified fine amount.
-



## Section 5: Compliance Orders

### Cost Recovery for Compliance Orders:

- Actual cost of remedial measures taken by the Town, including labour, equipment, and materials, plus an administrative fee of \$50.00.
- 

## Section 6: General Penalties

### Minimum and Maximum Fines:

- Minimum Fine for Any Offence: \$100.00
  - Maximum Fine for Any Offence: \$10,000.00
- 

## Section 7: Miscellaneous Fees

- Replacement Tag for Lost Dog License: \$10.00
- Administrative Fee for Returned Payments (e.g., NSF Cheques): \$25.00

Date: December 10, 2024

Agenda Item No: 11.00

## Council Reports & Roundtable

### Recommended Motion

That Council accepts the Council Reports for information.

### Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

### Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

### Financial Implications

Operating: _____	N/A	Capital Cost: _____	N/A
Budget Available: _____		Budget Available: _____	
Unbudgeted Costs: _____		Unbudgeted Costs: _____	
Source of Funds: _____		Source of Funds: _____	

### Policy and/or Legislative Implications

N/A



## Attachments

1. Mayor Povaschuk
2. Councillor Beaudoin
3. Councillor Crowle
4. Councillor Murphy
5. Councillor Olsen
6. Councillor Thuroo
7. Councillor Warwick

## Reviewed by and Approved for Submission to Council

Reviewed by: \_\_\_\_\_

Financial Review by: \_\_\_\_\_

\_\_\_\_\_  
Chief Administrative Officer

**COUNCIL REPORT**  
**Council Date: Dec 10, 2024**  
**Prepared by Sandra Beaudoin**

**MEETINGS ATTENDED:**

**Meeting:** JCC Remembrance Day Service

**Location:** JCC School                      **Date & Time:** Nov 8, 24                      10:30 am

Decent attendance. Mayor Povaschuk & Councillor Crowle also attended. It was interesting to find out that the Canadian winner of the Legion artwork was a High School student in attendance & a JCC student! Also met a veteran from the Afghanistan war invited by his daughter a young teacher at JCC. The Remembrance Day ceremony at the school is always well done!

**Meeting:** Remembrance Day Ceremony

**Location:** Hanna Legion #25                      **Date & Time:** Nov 11, 24                      10:45 am

**Meeting:** Council Meeting

**Location:** Council Chambers                      **Date & Time:** Nov 12, 24                      6 pm

- Downtown Compensation Program Update: 31 compensation letters mailed to downtown businesses affected by the project. 2 businesses have declined compensation, 9 have received payments, totalling \$7,186.61. 20 businesses yet to respond.

- Nickelback-Themed Monument Project: An expression of interest to Tourism Alberta's Product Development Fund, by November 8 deadline to support the development of the Nickelback-themed monument to create a tourism draw highlighting Nickelback's connection to the area.

- Great to see arena is booked for out of towners tournament! Brings new revenue to arena & additional business to local businesses!

- Elks Curling will also bring additional revenue to Hanna's Curling Rink & to local businesses!

Although bringing "outsiders" to Town facilities requires additional planning, the additional revenue to our community is wonderful!

**Meeting:** Chamber of Commerce Mtg

**Location:** Council Chambers                      **Date & Time:** Nov 19, 24                      12 pm

Brandy Burt submitted a resignation letter for Dec 31, 2024 as Manager to pursue her Bookkeeping business, she is willing to work with a new manager to help with a transition. An announcement for the position will be as soon as possible.

**Meeting:** Town Council Budget Meeting

**Location:** ZOOM                      **Date & Time:** Nov 25, 24                      7 pm

CAO Norburn went through the budget items & areas were reviewed.

**Meeting:** Town Council Info Session

**Location:** Council Chamber                      **Date & Time:** Nov 27, 24                      9 am

Unable to attend.

**Meeting:** Palliser Regional AGM

**Location:** Palliser Hanna office                      **Date & Time:** Nov 28, 24                      4 pm

Unable to attend.

**Meeting:** Town Council Budget Meeting

**Location:** Council Chamber                      **Date & Time:** Dec 3, 24                      9 am

Attended with mask. ZOOM meeting with solicitor Brownlee who requested funding to cover a specialist in Aeronautics to review & comment on why there are no other “unmanned” airports with solar farms as close as being proposed by PACE. She outlined that the LOG solicitor has hired the Environmental specialist who was successful with the denial of a solar farm so close to the flight paths of water fowl to the area near High River.

- Looked at a couple options for reducing expenses. Got information regarding the request for equipment. Not able to share between departments since used at same time frame. Possibility of increasing efficiency. Lease options requested. Should be some value in sale of items being replaced.

**UPCOMING MEETINGS:**

**Meeting:** Final Budget Meeting

**Location:** Council Chambers

**Date & Time:** Dec 9, 24 @ 7 pm

**Meeting:** Harvest Sky EDC Meeting

**Location:** Provincial Bldg

**Date & Time:** Dec 10, 24 @ 10:00 am

**Meeting:** Council Meeting

**Location:** Council Chambers

**Date & Time:** Dec 10, 24 @ 6 pm

**Meeting:** Heartland Annual Mtg

**Location:** Palliser Office

**Date & Time:** Dec 11, 24 @ 10 am

**Meeting:** Council Meeting

**Location:** Council Chamber

**Date & Time:** Jan 14, 25 @ 6 pm

**Meeting:** Council Info Meeting

**Location:** Council Chamber

**Date & Time:** Jan 29, 25 @ 8:30 am

# COUNCIL REPORTS & ROUNDTABLE

Council Date: December 10, 2024

Prepared by: Councillor Sandra Murphy

Meeting: Town Council Meeting  
Location: Council Chambers  
Date and Time: December 10, 2024 6 pm

## Meetings/Events/Training attended November 13 – December 10, 2024:

Event: **Acadia Foundation Board Meeting**  
Location: Consort Lodge  
Date & Time: November 19, 10:00 am – 1:00 pm  
Comments: Hanna Lodge room rate remains strong at 51 rooms ; we had several residents move to Long Term Care, and had a resident pass away. The Oyen SL-3 project has finally been Approved by AHS, after 3 years. More updates should be coming in the next few months. Construction is well underway in Oyen for the additional SL-4 facility being added.

Event: **Marigold Library Services Board Meeting**  
Location: Teams online  
Date & Time: November 23, 9:00 am - noon

Event: **Hanna Library Board Meeting**  
Location: Hanna Library  
Date & Time: October 28, 3:30 pm – 5:00 pm  
Comments: Board members worked on this year's budget.

Event: **Council Budget Meeting**  
Location: Council Chambers  
Date & Time: November 25, 7:00 pm – 9:30 pm

Event: **Council Information Session**  
Location: Council Chambers  
Date & Time: November 27, 8:30 am - noon

Event: **Council Budget Meeting**  
Location: Council Chambers  
Date & Time: December 3, 9:00 am – 11:00 am

Event: **Elks Canadian Curling Championship Banquet**  
Location: Hanna Legion  
Date & Time: December 7, 6:00 pm

Event: **Council Budget Meeting**  
Location: Council Chambers  
Date & Time: December 9, 7:00 pm – 9:00 pm

## UPCOMING EVENTS/MEETINGS/TRAINING:

Event: **Acadia Foundation Financial Committee Meeting**  
Location: Oyen Lodge  
Date & Time: December 12, 10:00 am – 1:00 pm

Event: **Acadia Foundation Christmas Party**  
Location: Hanna Lodge  
Date & Time: December 13, 5:00 pm

Event: **Acadia Foundation Meeting**  
Location: Hanna Lodge  
Date & Time: December 17, 10:00 am – 1:00 pm

# Town of Hanna Council Reports & Roundtable 2024

Council Meeting Date: December 10, 2024

Prepared by: Councillor, Angie Warwick

**Date:** November 14, 2024

**Time:** 5:30-8:30 PM

**Meeting:** CF/Board Leadership (Module 8-a prerequisite to being a CF Board Member)

**Transactional leaders** interact with subordinates to ensure that mutually agreed upon goals are achieved. This type of leadership is more typical of board members who may assign tasks to the executive director then leave them to do their work as long as the organization is running smoothly.

**Transformational leaders** are needed to go beyond the status quo; to lead the organization through change. Transformational leaders create a vision, communicate that vision, build commitment to it, and model the vision to others. They also anticipate opportunities and challenges that are and will likely face the organization in the future. Transformational leaders work to analyse these opportunities and challenges and then offer options. These types of leaders tend to mobilize the organization towards change with a view to strengthening it in order to position it for a stronger future. This type of leadership is often called for from boards whose role it is to work with the executive director.

**Date:** November 21, 2024

**Time:** 5:30-8:30 PM

**Meeting:** CF/Cultural Awareness (Module 9)

Cultural awareness refers to a set of behaviours, attitudes and practices that enable individuals, groups and organizations to connect effectively with various:

- racial;
- ethnic;
- religious; and
- linguistic groups.



**Date:** November 26, 2024

**Time:** 5:30-8:30 PM

**Meeting:** CF/Social Economy & Social Enterprise (Module 10)

Break out groups were formed to discuss Social Economy & Social Enterprise in our communities we represent. As I am serving in the Kindersley, Sask. region I could not speak to this on their behalf as I don't have a depth of understanding of this community, but rather spoke of the community of Hanna and surrounding area which is inclusive of the CF Meridian Region.

**Date:** November 27, 2024

**Time:** 8:30 AM

**Meeting:** Council information Meeting

Council Minutes are posted on line for anyone's perusal.

**Date:** November 28, 2024

**Time:** 12:15 PM

**Meeting:** CF/McKercher Lawyers

**Date:** November 28, 2024

**Time:** 5:30-8:30 PM

**Meeting:** CF/Role of Planning (Module 11)

Strategic Planning is the process by which participants envision the future and develop the necessary procedures and operations to achieve that future. Strategic Planning can be undertaken for your own non-profit organization, for a project or initiative you are leading or supporting, or by a community to determine its own future.

A strategic plan is a living document that is used to establish direction and to guide activities and initiatives with the best interests of the organization or community in

mind.

It is not a “one shot deal” that is completed and placed on the shelf. Rather, the success of the plan and the organization or initiative being planned for is dependent on the organization continuing the planning process. It should be an on-going process.

**Date:** November 29, 2024

**Time:** 7:00 PM

**Town Event: Town of Hanna “Light up the night” community Parade**

It was a cool night, but the floats were very nicely decorated and lit up and lots of laughter was happening on the streets of Hanna. Also really enjoyed the fire-bowls/pits downtown and the contribution from our citizens & business community.

**Date:** November 30, 2024

**Time:** 5:00-7:00 PM

**Town Event: Light up the night at the Museum**

Volunteers spent time decorating all the buildings at the Pioneer Village Museum. They gave those that took the opportunity to walk through to vote on 3 of their favourites. All were beautifully decorated and a big thank you goes out to the volunteers who contributed to this event.

The lights remain on for those that would like to see them.

**Date:** December 3, 2024

**Time:** 9:00 AM

**Meeting:** Council Budget Meeting

**Date:** December 4, 2024

**Time:** 10:00 AM

**Meeting:** CF Meridian Nomination & Appointments of new Board Members

It is election year in Saskatchewan so there have been some changes of membership at the CF Meridian Board of Directors in some of the zones. Some of the new and existing candidates are

Councilors and others are members at large. There are 9 zones, some of which have been and still are vacant currently.

**These are the communities CF Meridian serve:**

### **Saskatchewan**

- Alsask
- Brock
- Coleville
- Darcy
- Denzil
- Dewar Lake
- Doddsland
- Driver
- Eatonia
- Elrose
- Empress
- Eston
- Evesham
- Fiske
- Flaxcombe
- Glidden
- Laporte
- Handel
- Herschel
- Hoosier
- Kelfield
- Kerrobert
- Kindersley
- Loverna
- Luseland
- Macklin
- Madison
  
- 
- Major
- Mantario
- Marengo

- McGee
- Netherhill
- Plenty
- Primate
- R.M. 259, 260, 261
- R.M. 287, 288, 317
- R.M. 290, 292
- R.M. 318, 319
- R.M. 320, 321, 322
- R.M. 349, 350
- R.M. 351, 352
- R.M. 380, 381, 382
- Richlea
- [Rosetown](#)
- Ruthilda
- Salvador
- Scott
- Smiley
- Sovereign
- Stranraer
- Tramping Lake
- Tyner
- Wartime

### **Alberta**

- [Acadia No. 34 \(M.D.\)](#)
- Altario
- [Big Stone](#)
- Bodo
- Cereal
- Chinook
- Compeer
- [Consort](#)
- [Coronation](#)
- Esther
- Excel
- [Hanna](#)
- Hayter

- Kirriemuir
- [New Brigden](#)
- [Oyen](#)
- [Provost](#)
- Sedalia
- Sibbald
- Special Area 2
- Special Area 3
- Special Area 4
- [Veteran](#)
- Youngstown