

TOWN OF HANNA REGULAR COUNCIL MEETING AGENDA April 8, 2025

- 1 CALL TO ORDER 6:00 pm
- 2 ADOPTION OF THE AGENDA

3 DELEGATION

3.01 Farmers Market – Peggy Rehill

4 PUBLIC PRESENTATION

5 ADOPTION OF MINUTES

- 5.01 Minutes of the Regular Meeting of Council March 11, 2025
- 5.02 Minutes of the Information Meeting of Council March 26, 2025

6 **FINANCE REPORTS**

- 6.01 Accounts Payable
- 6.02 Statement of Revenues & Expenses March 2025
- 6.03 Budget Overview March 2025
- 6.04 Capital Budget Update March 2025

7 **COMMITTEE REPORTS**



SENIOR ADMINISTRATIVE OFFICIALS REPORTS

- 8.01 Chief Administrative Officer
 - 8.01.1 Community Services Facilities Manager
 - 8.01.2 Community Services Coordinator
- 8.02 Director of Business & Communication
- 8.03 Director of Public Works

9 BUSINESS ITEMS

- 9.01 2025 1st Quarter Development Report
- 9.02 2025 1st Quarter Emergency Management Report
- 9.03 2025 1st Quarter Fire Department Report
- 9.04 2025 1st Quarter Municipal Enforcement Report
- 9.05 Big Country Housing Authority Board Member Appointment
- 9.06 Hanna Farmers Market
- 9.07 Special Meeting date (Auditors)
- 9.08 Sale of Surplus Banquet Tables

10 BYLAWS

- 10.01 Bylaw 1038-2025 Virtual Council Meetings Bylaw
- 10.02 Bylaw 1039-2025 Freedom of Information and Protection of Privacy Bylaw

11 COUNCIL REPORTS & ROUNDTABLE

12 CORRESPONDENCE ITEMS

- 12.1 Lt. Gov. of AB Update Sept 2024-Feb 2025
- 12.2 Kiddies Korner Playschool Letter
- 12.3 AB Municipal Affairs Education Property Tax Letter
- 12.4 AB Rural Health Week
- 12.5 SAB Email from Jordon Christianson
- 12.6 AB Municipal Affairs Regional Wastewater & Lagoon Study Grant
- 12.7 AB Municipal Affairs Fire Services Training Grant
- 12.8 AB Municipal Affairs LAEA Amendments



ADJOURNMENT





Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 03.01

Hanna Farmers' Market Subsidy Request

Recommended Motion

That Council thanks the representatives from the Hanna Farmers' Market Committee for their presentation regarding the status of the Hanna Farmers' Market and their request for a subsidized rental rate agreement for 2025.

Background

Representatives from the Hanna Farmers' Market Committee will be in attendance to provide Council with information regarding the status of the Farmers' Market in Hanna.

The representatives will review their proposal for a subsidized rental rate for use of the curling rink and concession to host the markets on a weekly basis from June 4th to September 10th, 2025.

Council members are encouraged to ask questions or seek clarification on any item in the report.

Communications

Highlights of the report may be communicated through the Town Social Media Programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

W:\11-05 Council Meeting Documents\Background Information\2025\04.1 Apr 08\03.01 Hanna Farmers Market.docx 302 2nd Avenue West, PO Box 430, Hanna, AB Canada T0J 1P0 | hanna.ca



Policy and/or Legislative Implications

N/A

Attachments

1. 2024 Hanna Farmers' Market Profit Loss Statement

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: ______

Chief Administrative Officer

Hanna Farmers Market Profit and Loss For the Year of 2024

Income	Table Rent Sponsorship Grant	\$ 7,190.00	
			\$ 7,190.00
Expense			
	Table Rent	\$ 120.00	
	Memberships & Permits	\$ 150.00	
	Advertising	\$ 341.05	
	Bank Charges	\$ 157.80	
	Bldg Rental	\$ 4,500.00	
	Manager Fees	\$ 2,000.00	
		 	1

\$ 7,268.85

Profit or Loss

-\$ 78.85



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 05.00

Council Meeting Minutes

Recommended Motion

That the Minutes of the Regular Meeting of Council held March 11, 2025, be adopted as presented.

That the Minutes of the Information Meeting of Council held March 26, 2025, be adopted as presented.

Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	



Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

Attachments

- 1. Minutes of the Regular Meeting of Council March 11, 2025
- 2. Minutes of the Information Meeting of Council March 26, 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer





Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, March 11, 2025, at 6:00 p.m. in the Town Council Chambers.

Council Members Present: Danny Povaschuk Sandra Beaudoin

Fred Crowle Sandra Murphy Kyle Olsen Vernon Thuroo Angie Warwick

Council Members Absent

Administration Present:

Matthew Norburn – Chief Administrative Officer Winona Gutsche – Director of Corporate Services Laurie Armstrong – Director of Business & Communication

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 6:00 p.m.

2.0 ADOPTION OF AGENDA

046-2025 Moved by Councillor Warwick that the agenda for March 11, 2025, Regular Council Meeting be adopted as presented.

Motion Carried.

3.0 DELEGATIONS

3.01 Big Al's Truck and Car Wash Tammy MacMillan and Kyle Rosin



Tammy MacMillan owner of Big Al's Truck and Car Wash was in attendance to provide Council with concerns about the current condition of the South Municipal Road.

047-2025 Moved by Councillor Crowle that Council thank Tammy MacMillan of Big Al's Truck and Car Wash for the presentation on the current condition of South Municipal Road.

Motion Carried.

3.02 Hanna Medical Clinic

Dr. Fortna was in attendance to update Council on changes in Alberta Health Services, what services Hanna hospital presently offers and the concern of residents without family doctors. Dr. Fortna also spoke on the attraction and retention committee and their purpose.

048-2025 Moved by Councillor Crowle that Council thank Dr. Wendy Fortna from the Hanna Medical Clinic for the presentation updating Council on the changes in Alberta Health Services and the newly formed attraction and retention committee.

Motion Carried.

4.0 PUBLIC PRESENTATION

There was no one in attendance who wished to speak with Council.

Councillor Murphy left the Council Chambers at 6:43 p.m. Councillor Murphy entered the Council Chambers at 6:44 p.m.

5.0 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – February 11, 2025



049-2025 Moved by Councillor Olsen that the Minutes of the Regular Meeting of Council held February 11, 2025, be adopted as presented.

Motion Carried.

- 5.02 Minutes of the Information Meeting of Council February 26, 2025
- **050-2025** Moved by Councillor Thuroo that the Minutes of the Information Meeting of Council held February 26, 2025, be adopted as presented.

Motion Carried.

6.0 **FINANCE REPORTS**

- 6.01 Accounts Payable
- **051-2025** Moved by Councillor Thuroo that Council accepts the accounts payable listings for general account cheques 43340 043368, direct deposits 003811 003886, and Electronic Funds Transfer Batches 927 & 930 for information.

Motion Carried.

- 6.02 Statement of Revenue & Expense February 2025
- **052-2025** Moved by Councillor Olsen that Council accepts the Statement of Revenue & Expense Report for February 2025 for information.

Motion Carried.

- 6.03 Budget Overview February 2025
- **053-2025** Moved by Councillor Murphy that Council accepts the Budget Overview for February 2025 for information.

Motion Carried.



7.0 COMMITTEE REPORTS

- 7.01 Community Services Board Meeting Minutes February 5, 2025
- **054-2025** Moved by Councillor Warwick that Council accepts the following committee report for information Community Services Board Meeting Minutes of February 5, 2025.

Motion Carried.

8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

8.01	Chief Administrative Officer
	8.01.1 Community Services Facilities Manager
	8.01.2 Community Services Coordinator

- 8.02 Director of Business & Communication
- 8.03 Director of Public Works
- **055-2025** Moved by Councillor Beaudoin that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

9.0 BUSINESS ITEMS

- 9.01 2024 Taxation Report
- **056-2025** Moved by Councillor Murphy that Council accepts the 2024 Taxation Report for information.

Motion Carried.

- 9.02 Policy 2025 02 Community Services Department Fees & Charges
- **057-2025** Moved by Councillor Olsen that Council accepts the recommendations of the Community Services Board and adopts Policy 2025-02 Community



Services Department Fees & Charges to establish fees and charges for facilities, programs and services, as amended. Fieldhouse Youth Drop In remain at \$3.00 and the Fieldhouse Youth Punch Pass remain at \$30.00. The policy is effective April 1, 2025.

Motion Carried.

- 9.03 Town's Real Estate Agent
- **058-2025** Moved by Councillor Thuroo that Council enters into a contract with Real Estate Centre for the provision of real estate services for a two-year term ending March 31, 2027, and that the Town reserves the right to extend the contract for a period up to one additional year.

Motion Carried.

Councillor Olsen left the Council Chambers at 7:40 p.m. Councillor Olsen entered the Council Chambers at 7:41 p.m.

- 9.04 Request for Proposal (RFP) for Audit Services
- **059-2025** Moved by Councillor Beaudoin that Council authorize Administration to issue a Request for Proposal (RFP) for Audit Services for the Town of Hanna, covering the five-year term of 2025 2029.

Motion Carried.

- 9.05 Approval for the Purchase of a Replacement Distribution Pump
- **060-2025** Moved by Councillor Murphy that Council approve the purchase of a replacement distribution pump at a cost of \$60,735.60 with \$50,000.00 allocated from the planned reserve contribution and the remaining balance to be covered from the existing budget.

Motion Carried.



10.0 BYLAWS

11.0 COUNCIL REPORTS AND ROUNDTABLE

061-2025 Moved by Councillor Thuroo that Council accepts the Council Reports for information.

Motion Carried.

12.0 CORRESPONDENCE

- 12.01 2025 Minister's Awards for Municipal & Public Library Excellence Program
- 12.02 AB Municipal Affairs JUPA's School Board
- 12.03 WestMET Community Grant
- 12.04 AB Municipal Affairs Provincial Priorities Act
- 12.05 Minister of Municipal Affairs Budget 2025
- **062-2025** Moved by Councillor Warwick that Council accepts Correspondence items 12.01 to 12.05 for information.

Motion Carried.

13.0 CLOSED SESSION

14.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 8:00 p.m.

These minutes approved this 8th day of April 2025.

Mayor Danny Povaschuk

Chief Administrative Officer Matthew Norburn



MINUTES INFORMATION MEETING OF COUNCIL

March 26, 2025

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, March 26, 2025, at 8:30 a.m. in the Town Council Chambers.

Council Members Present:

Mayor Danny Povaschuk Sandra Beaudoin Fred Crowle – entered at 8:58 a.m. Sandra Murphy Kyle Olsen Vernon Thuroo Angie Warwick

Council Members Absent

Administration Present:

Matthew Norburn – Chief Administrative Officer Winona Gutsche – Director of Corporate Services Laurie Armstrong – Director of Business & Communication

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 8:30 a.m.

2.0 ADOPTION OF AGENDA

063-2025 Moved by Councillor Warwick that the agenda for March 26, 2025, Information Council Meeting be adopted presented.

Motion Carried.

3.0 DELEGATIONS

3.01 RCMP – Quarterly Report – Cpl. Westcott



064-2025 Moved by Councillor Warwick that Council thanks Cpl. Kyle Westcott, of the Hanna Detachment, for the presentation of policing statistics 2024/2025 third quarter (October – December 2024) and the update on the activities of the Hanna RCMP Detachment.

Motion Carried.

Mayor Povaschuk informed that Council would be moving into Agenda Item 8 Closed Session early to accommodate the presenters from Brownlee LLP.

8.0 CLOSED SESSION

065-2025 Moved by Councillor Thuroo that Council move to Closed Session at 8:42 a.m. to discuss the following agenda item.

Motion Carried.

- 13.1 Legal Matter as per FOIP Sections 27(1)(a)
- **066-2025** Moved by Councillor Thuroo that Council move to Regular Information Session at 9:31 a.m.

Motion Carried.

4.0 PUBLIC PRESENTATION

There was no one in attendance who wished to speak with Council.

5.0 CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Norburn reviewed his report with Council.



6.0 **BUSINESS ITEMS**

6.01 Advocate for Increased Municipal Revenue Autonomy

The Town of Hanna Council discussed the proposed resolution for Alberta Municipalities (AB Munis) regarding municipal revenue autonomy and provided Administration with their feedback.

Councillor Olsen left the Council Chambers at 10:28 a.m. Councillor Olsen entered the Council Chambers at 10:29 a.m.

6.02 Potential Development of Lots

The Town of Hanna Council discussed the potential development of the following lots and provided Administration with feedback.

- 602 1 Street East Prairie Land Regional Division
- 605 Palliser Trail Town of Hanna
- Donald Drive Extension Town of Hanna
- 6.03 Feedback on Town-Owned Parcel of Land 605 Palliser Trail

The Town of Hanna Council provided feedback to Administration on the proposed options of the land located at 605 Palliser Trail and indicated a preferred direction for moving forward.

6.04 RCSC – Fitness Centre Proposal

The Town of Hanna Council provided feedback on the relocation of the Fitness Centre from its current location to the former Kiddies Korner space within Centennial Place and reallocate the budgeted flooring replacement funds to the new location. Council asking Administration to hold off until June to ensure that Kiddies Korner is relocated to the school.



Councillor Crowle left the Council Chambers at 10:48 a.m.

7.0 COUNCIL REPORTS AND ROUNDTABLE

The Mayor and Councillors provided verbal reports regarding meetings or items of interest since the March 11, 2025, Regular Council Meeting.

9.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 10:53 a.m.

These minutes approved this 8th day of April 2025.

Mayor Danny Povaschuk

Chief Administrative Officer Matthew Norburn



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 06.01

Accounts Payable

Recommended Motion

That Council accepts the accounts payable listings from the general account for information:

- Cheques 043369 043381
- Direct Deposits 003887 003973
- Electronic Funds Transfer Batch Number 933 & 935

Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques, direct deposits, and EFT's. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

	Comm	unications	
N/A			
	Financia	Implications	
Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Inbudgeted Costs:		Unbudgeted Costs:	

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Policy and/or Legislative Implications

N/A

Attachments

- 1. Accounts Payable Listing Cheques 043369 043381
- 2. Accounts Payable Listing Direct Dep 003887 003973
- 3. Accounts Payable Listing EFT Batch No. 933 & 935

totaling \$6,598.93 totaling \$503,147.85 totaling \$45,322.04

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 06.02

Statement of Revenue & Expense

Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for March 2025 for information.

Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2025 Operating and Capital budgets approved by Council at the December 10, 2024, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to March 31, 2025.

Communications					
N/A					
Financial Implications					
Operating:	N/A	Capital Cost:	N/A		
Budget Available:		Budget Available:			
Unbudgeted Costs:		Unbudgeted Costs:			
Source of Funds:		Source of Funds:			

Council members are encouraged to ask questions or seek clarification on any information presented.



Policy and/or Legislative Implications

N/A

Attachments

1. Statement of Revenue & Expense Report – March 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

Date: 04/04/2025 Time: 14:26:51

To 31/03/2025

Transactions Entered From 01/01/2025

		na Baaget offic		0 7101000
For All Revenue, Expense Accounts Zero Balance Accounts NOT Included				
Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	0.00	2,515,767.00-	2,515,767.00-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	0.00	965,106.00-	965,106.00-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	0.00	72,557.00-	72,557.00-
FARMLAND REAL PROPERTY TAX	1-01-0000-114	0.00	1,337.00-	1,337.00-
POWER PIPELINE & CABLE T.V. PROVINCIAL GRANTS-IN-LIEU	1-01-0000-115 1-01-0000-240	0.00 0.00	155,322.00- 69,314.00-	155,322.00- 69,314.00-
PENALTY & COST ON TAX	1-01-0000-240	8,428.15-	19,865.00-	11,436.85-
CONCESSION & FRANCHISE	1-01-0000-540	116,777.63-	533,600.00-	416,822.37-
RETURN ON INVESTMENTS	1-01-0000-550 _	44,389.01-	287,000.00-	242,610.99-
	TOTAL GENERAL MUNICIPAL 01:	169,594.79-	4,619,868.00-	4,450,273.21-
COUNCIL OTHER REVENUE	1-11-0000-590 TOTAL COUNCIL REVENUE 11:	0.00	2,000.00- 2,000.00-	2,000.00-
GENERAL ADMINISTRATION			·	·
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	1,317.14-	5,700.00-	4,382.86-
ADMIN SOUVENIR	1-12-0000-419	84.50-	1,600.00-	1,515.50-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	4,712.50-	12,000.00-	7,287.50-
ADMIN OTHER REVENUE	1-12-0000-590	23.81-	11,200.00-	11,176.19-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	0.00	470,700.00-	470,700.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-841 1-12-0000-920	0.00 0.00	725,000.00- 5,000.00-	725,000.00- 5,000.00-
	L GENERAL ADMINISTRATION 12:	6,137.95-	1,231,200.00-	1,225,062.05-
POLICE		·		
POLICE PROVINCIAL FINES	1-21-0000-530 TOTAL POLICE: -	242.00-	4,100.00-	3,858.00-
SAFETY & RISK MANAGEMENT	TOTAL POLICE.	242.00	4,100.00	0,000.00
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	0.00	91,600.00-	91,600.00-
FIRE OTHER	1-23-0000-590	0.00	100,000.00-	100,000.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	209,220.00-	209,220.00-
FIRE - ECETP	TOTAL FIRE:	0.00	400,820.00-	400,820.00-
	1 22 0200 940	0.00	7 000 00	7 000 00
FIRE - ECETP PROVINCIAL CONDITIONAL FIRE ECETP - DRAWN FROM SURPLUS	1-23-0200-840 1-23-0200-920	0.00 0.00	7,900.00- 7,946.00-	7,900.00- 7,946.00-
	FIRE - ECETP TOTAL:	0.00	15,846.00-	15,846.00-
BY-LAW ENFORCEMENT			-,	
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	0.00	3,000.00-	3,000.00-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	30.00-	500.00-	470.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	18,700.00-	18,100.00-	600.00
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	25.00-	200.00-	175.00-
BY-LAW FINES BY-LAW OTHER REVENUE	1-26-0000-530 1-26-0000-590	0.00 0.00	1,000.00- 500.00-	1,000.00- 500.00-
BI-LAW OTHER REVENCE	TOTAL BY-LAW ENFORCEMENT:	18,755.00-	23,300.00-	4,545.00-
DOG CONTROL		10,700100	20,000.00	.,
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	7,435.00-	4,500.00-	2,935.00
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
COMMON SERVICES	TOTAL DOG CONTROL:	7,435.00-	4,600.00-	2,835.00
	1 21 0000 /10	0.00	0 600 00	0 600 00
COMMON SERV WORK BILLED TO OTHER COMMON SERV OTHER REVENUE	1-31-0000-410 1-31-0000-590	0.00 0.00	9,600.00- 300.00-	9,600.00- 300.00-
COMMON SERV OTHER REVENUE	1-31-0000-920	0.00	300.00- 314,952.00-	314,952.00-
	TOTAL COMMON SERVICES:	0.00	324,852.00-	324,852.00-
STREETS & ROADS				
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	1,827,464.00-	1,827,464.00-
S & R DRAWN FROM DEFERRED REVENUE -	1-32-0000-930	0.00	1,924,850.00-	1,924,850.00-
AIRPORT	TOTAL STREETS & ROADS:	0.00	3,752,314.00-	3,752,314.00-

Date: 04/04/2025 Time: 14:26:51

To 31/03/2025

Transactions Entered From 01/01/2025

For All Revenue, Expense Accounts Zero Balance Accounts NOT Included

Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	2,100.00-	8,600.00-	6,500.00-
AIRPORT OTHER REVENUE	1-33-0000-590	0.00	100.00-	100.00-
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	13,715.00-	13,715.00-
WATER SUPPLY & DISTRIBUTION	TOTAL AIRPORT:	2,100.00-	22,415.00-	20,315.00-
WATER SALE OF WATER	1-41-0000-410	174,781.81-	1,193,139.00-	1,018,357.19-
WATER SERVICE CHARGES	1-41-0000-413	150.00-	1,300.00-	1,150.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	4,614.90-	104,200.00-	99,585.10-
TOTAL WATER LINES & DISTRIBUTION	WATER SUPPLY & DISTRIBUTION:	179,546.71-	1,298,639.00-	1,119,092.29-
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	56.38-	0.00	56 20
TOTA	L WATER LINES & DISTRIBUTION:	56.38-	0.00	<u> </u>
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	43,026.39-	260,100.00-	217,073.61-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	25,000.00-	25,000.00-
GARBAGE COLLECTION & DISPOSAL	TOTAL SANITARY SEWERS:	43,026.39-	285,100.00-	242,073.61-
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	12,782.00-	74,300.00-	61,518.00-
TOTAL GAI	RBAGE COLLECTION & DISPOSAL:	12,782.00-	74,300.00-	61,518.00-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	59,091.25-	353,800.00-	294,708.75-
REGIONAL WASTE OTHER REVENUE		0.00	100.00-	100.00-
F.C.S.S.	IG COUNTRY WASTE AUTHORITY:	59,091.25-	353,900.00-	294,808.75-
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	300.00-	300.00-
FCSS VAN RENTAL	1-51-0000-561	378.40-	1,000.00-	621.60-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	0.00	3,400.00-	3,400.00-
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	23,459.75-	93,800.00-	70,340.25-
CEMETERY	TOTAL F.C.S.S.:	23,838.15-	98,500.00-	74,661.85-
CEMETERY CHARGES	1-56-0000-410	3,700.00-	13,200.00-	9,500.00-
CEMETERY OTHER	1-56-0000-590	406.68-	500.00-	93.32-
SUBDIVISION	TOTAL CEMETERY:	4,106.68-	13,700.00-	9,593.32-
SUBDIVISION				
SUBDIVISION SALE OF LAND	1-66-0000-400 TOTAL SUBDIVISION:	41,998.00-	0.00	41,998.00
RECREATION & PARKS FACILITIES	TOTAL CODDITION	41,550.00	0.00	41,990.00
RECREATION SALES & SERVICE	1-72-0000-410	945.00-	2,510.00-	1,565.00-
RECREATION PROGRAM REVENUE	1-72-0000-430	2,886.81-	7,600.00-	4,713.19-
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	0.00	25,800.00-	25,800.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	187,000.00-	187,000.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	10,000.00-	10,000.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998 TOTAL RECREATION REVENUE:	0.00 3,831.81-	9,200.00- 242,110.00-	9,200.00- 238,278.19-
SWIMMING POOLS	TOTAL RECREATION REVENUE.	3,031.01-	242,110.00-	230,270.19-
POOL PASSES & PLUNGE CARDS	1-72-0100-410	557.14-	23,300.00-	22,742.86-
POOL LESSON REGISTRATIONS	1-72-0100-411	80.00-	37,100.00-	37,020.00-
POOL DAILY ADMISSIONS	1-72-0100-412	0.00	12,900.00-	12,900.00-
POOL RETAIL SALES	1-72-0100-419	0.00	4,000.00-	4,000.00-
POOL RENTAL REVENUE	1-72-0100-560	0.00	7,600.00-	7,600.00-
POOL DONATIONS	1-72-0100-590 TOTAL SWIMMING POOLS:	<u> </u>	23,500.00- 108,400.00-	23,500.00- 107,762.86-
ARENA	TOTAL SWIMMING FOOLS.	037.14-	100,400.00	107,702.00
ARENA ADVERTISING REV SIGNS	1-72-0200-410	7,107.33-	12,100.00-	4,992.67-
ARENA RENTAL REVENUE	1-72-0200-560	37,872.85-	84,200.00-	46,327.15-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	1,455.00-	3,300.00-	1,845.00-
ARENA DRAWN FROM SURPLUS (OPERATING	1-72-0200-920	0.00	5,000.00-	5,000.00-
	TOTAL ARENA:	46,435.18-	104,600.00-	58,164.82-

CURLING RINK

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For All Revenue, Expense Accounts Zero Balance Accounts NOT Included

Description	Account	YTD Actual	YTD Budget	YTD Variance
CURLING RINK SALE OF SERVICES	1-72-0400-410	0.00	51,700.00-	51,700.00-
CURLING RINK RENTAL REVENUE	1-72-0400-560	0.00	9,300.00-	9,300.00-
CURLING RINK DRAWN FROM DEFFERED	1-72-0400-930	0.00	15,000.00-	15,000.00-
BALL DIAMONDS	CURLING RINK TOTAL:	0.00	76,000.00-	76,000.00-
BALL DIAMOND REVENUE	1-72-0500-560	0.00	4,300.00-	4,300.00-
FOX LAKE & HELMER DAM	TOTAL BALL DIAMONDS REVENUE:	0.00	4,300.00-	4,300.00-
FOX LAKE REVENUE	1-72-0700-410	0.00	5,700.00-	5,700.00-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	0.00	259.00-	259.00-
FOX LAKE RENTAL REVENUE	1-72-0700-560	0.00	99,800.00-	99,800.00-
PLAYGROUND PROGRAM	TOTAL FOX LAKE & HELMER DAM:	0.00	105,759.00-	105,759.00-
	1 70 1000 410	0.00	14 400 00	14 400 00
PLAYGROUND PROGRAM REVENUE	1-72-1000-410 TOTAL PLAYGROUND PROGRAM:	0.00	<u>14,498.00</u> - 14,498.00-	14,498.00-
HKH PIONEER PARK				
HKH PIONEER PARK REVENUE	1-72-1300-560 TOTAL HKH PARK REVENUE:	<u>32,672.30</u> - 32,672.30-	0.00	32,672.30
SOCCER FIELDS	IVIAL HIGH FAINT REVENUE.	52,072.30-	0.00	32,072.30
SOCCER FIELDS REVENUE	1-72-1400-560	0.00	2,500.00-	2,500.00-
LIBRARY	TOTAL SOCCER FIELDS REVENUE:	0.00	2,500.00-	2,500.00-
LIBRARY DRAWN FROM SURPLUS (OPERATIN	1-74-0200-920	0.00	10,000.00-	10,000.00-
REGIONAL COMMUNITY SERVICES CENTRE	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
REGIONAL COMMONITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	8,308.10-	12,200.00-	3,891.90-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	0.00	20,000.00-	20,000.00-
RCSC OTHER	1-74-0800-590	30.00-	0.00	30.00
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	0.00	19,050.00-	19,050.00-
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	6,763.20-	32,303.00-	25,539.80-
COMMUNITY CENTRE	IAL COMMUNITY SERVICES CENTRE:	15,101.30-	83,553.00-	68,451.70-
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	12,825.00-	29,363.00-	16,538.00-
COMMUNITY CENTRE PROVINCIAL CONDITIO	1-74-0900-840	0.00	13,000.00-	13,000.00-
	TOTAL COMMUNITY CENTRE:	12,825.00-	42,363.00-	29,538.00-
LIONS HALL		12,020.00	12,000.00	27,000.00
LIONS HALL RENTAL REVENUE	1-74-1000-560	975.00-	3,150.00-	2,175.00-
	LIONS HALL TOTAL:	975.00-	3,150.00-	2,175.00-
COUNCIL	TOTAL REVENUE:	681,188.03-	13,322,687.00-	12,641,498.97-
COUNCIL WAGES	2-11-0000-110	25,901.85	99,700.00	73,798.15
COUNCIL BENEFITS	2-11-0000-130	1,159.31	4,200.00	3,040.69
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	2,667.28	14,400.00	11,732.72
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	3,245.00	13,300.00	10,055.00
COUNCIL GOODS COUNCIL OTHER (ELECTION)	2-11-0000-500 2-11-0000-990	5,800.05	17,400.00	11,599.95
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-990	0.00 87.95	9,200.00 2,500.00	9,200.00 2,412.05
	TOTAL COUNCIL:	39,386.44	161,250.00	121,863.56
ADMINISTRATION SALARIES	2-12-0000-110	82,432.45	315,600.00	233,167.55
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	0.00	9,000.00	9,000.00
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	7,230.67	20,900.00	13,669.33
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	0.00	600.00	600.00
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	12,686.53	39,900.00	27,213.47
ADMINISTRATION PAYROLL COSTS ADMINISTRATION WORKERS COMPENSATION	2-12-0000-200 2-12-0000-201	5,149.99 2,382.53	5,400.00 23,800.00	250.01 21,417.47
ADMINISTRATION WORKERS COMPENSATION ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-201 2-12-0000-211	2,382.53 863.67	23,800.00	6,236.33
ADMINISTRATION STAFF TRAINING	2-12-0000-211	215.00	5,900.00	5,685.00
		2.0.00	2,200.00	-,000.00

For All Revenue, Expense Accounts Zero Balance Accounts NOT Included

Description	Account	YTD Actual	YTD Budget	YTD Variance
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	2,480.47	10,600.00	8,119.53
ADMINISTRATION TELEPHONE	2-12-0000-217	2,069.02	8,200.00	6,130.98
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	5,508.25	9,400.00	3,891.75
			9,900.00	4,156.17
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	5,743.83		
ADMINISTRATION AUDIT	2-12-0000-230	0.00	36,000.00	36,000.00
ADMINISTRATION LEGAL	2-12-0000-231	131,890.05	155,000.00	23,109.95
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	38,276.03	128,154.00	89,877.97
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	44,000.00	45,000.00	1,000.00
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	2,498.37	5,000.00	2,501.63
ADMINISTRATION INSURANCE	2-12-0000-274	19,518.80	19,760.00	241.20
ADMINISTRATION ASSESSOR	2-12-0000-280	2,000.00	50,400.00	48,400.00
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	160.00	1,000.00	840.00
ADMINISTRATION GOODS	2-12-0000-500	1,608.52	13,000.00	11,391.48
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501			1,000.00
		0.00	1,000.00	
ADMINISTRATION POWER	2-12-0000-541	4,495.27	26,900.00	22,404.73
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	69,432.67	133,900.00	64,467.33
ADMINISTRATION BANK CHARGES	2-12-0000-810	1,325.73	7,300.00	5,974.27
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	106.84	1,340.00	1,233.16
ADMINISTRATION OTHER	2-12-0000-990	709.55	27,000.00	26,290.45
ADMINISTRATION PUBLIC REC PROMOTI	2-12-0000-999	0.00	1,000.00	1,000.00
	TOTAL ADMINISTRATION:	442,784.24	1,118,054.00	675,269.76
POLICE		·		·
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	0.00	142,350.00	142,350.00
	TOTAL POLICE:	0.00	142,350.00	142,350.00
SAFETY & RISK MANAGEMENT				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,000.00	2,000.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	113.75	1,950.00	1,836.25
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	0.00	1,200.00	1,200.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	0.00	1,200.00	1,200.00
	AL SAFETY & RISK MANAGEMENT:	113.75	6,350.00	6,236.25
FIRE		115.75	0,000.00	0,230.23
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	136,300.00	136,300.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	767.83	9,600.00	8,832.17
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,500.00	20.00
FIRE TRAVEL	2-23-0000-211	0.00	10,100.00	10,100.00
FIRE TRAINING	2-23-0000-212	24,900.00	39,500.00	14,600.00
FIRE FREIGHT	2-23-0000-215	261.04	1,000.00	738.96
FIRE TELEPHONE	2-23-0000-217	1,128.34	7,200.00	6,071.66
FIRE ADVERTISING	2-23-0000-220	0.00	800.00	800.00
FIRE MEMBERSHIPS	2-23-0000-221	1,015.00	1,200.00	185.00
FIRE CONTRACTED SERVICES	2-23-0000-232	8,320.50	38,100.00	29,779.50
FIRE CONTRACTED REPAIRS	2-23-0000-250	4,271.00	14,400.00	10,129.00
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	35,080.64	15,000.00	20,080.64-
FIRE INSURANCE	2-23-0000-274	22,621.00	22,990.00	369.00
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	2,788.73	23,069.00	20,280.27
FIRE PETROLEUM PRODUCTS	2-23-0000-521	475.98	9,500.00	9,024.02
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	300.00	300.00
FIRE HEATING	2-23-0000-540	5,860.77	11,700.00	5,839.23
FIRE POWER	2-23-0000-541	1,426.54	15,300.00	13,873.46
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	178.60	17,000.00	16,821.40
	TOTAL FIRE:	110,575.97	375,159.00	264,583.03
FIRE - EAST CENTRAL EMERGENCY TRAINING P	ARTNERSHIP			
FIRE - ECETP TRAINING	2-23-0200-212	0.00	7,960.00	7,960.00
FIRE - ECETP ADDED TO OPERATING RESE	2-23-0200-764	0.00	7,900.00	7,900.00
TIKE EVENT ADDED TO OF ERAMING RESE	TOTAL FIRE - ECETP:	0.00	15,860.00	15,860.00
EMERGENCY SERVICES	TOTALTINE LOLIT.	0.00	10,000.00	13,000.00
	0.04.0000.010	0.00	0.000.00	0.000.00
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	2,000.00	2,000.00
EMERGENCY SERVICES CONTRACTED SERVCI	2-24-0000-232	2,600.01	10,400.00	7,799.99
EMERGENCY SERVICES GOODS	2-24-0000-500	0.00	800.00	800.00
	TOTAL EMERGENCY SERVICES:	2,600.01	13,200.00	10,599.99
BY-LAW ENFORCEMENT				
BYLAW STAFF TRAVEL	2-26-0000-211	0.00	1,000.00	1,000.00
BYLAW STAFF TRAINING	2-26-0000-212	0.00	1,000.00	1,000.00
	2 20 0000 212	0.00	1,000.00	1,000.00

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Description	Account	YTD Actual	YTD Budget	YTD Variance
BYLAW FREIGHT	2-26-0000-215	540.00	700.00	160.00
BYLAW TELEPHONE	2-26-0000-217	354.34	1,250.00	895.66
BYLAW ADVERTISING	2-26-0000-220	85.00	1,900.00	1,815.00
BYLAW MEMBERSHIP	2-26-0000-221	0.00	200.00	200.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	8,566.95	47,800.00	39,233.05
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	0.00	3,000.00	3,000.00
BYLAW INSURANCE	2-26-0000-274	716.00	550.00	166.00-
BYLAW GOODS	2-26-0000-500	379.69	2,500.00	2,120.31
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	61.99	1,200.00	1,138.01
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	0.00	3,000.00	3,000.00
DOG CONTROL	TOTAL BY-LAW ENFORCEMENT:	10,703.97	64,100.00	53,396.03
DOG CONTROL POSTAGE	2-28-0000-215	604.23	700.00	95.77
DOG CONTROL ADVERTISING	2-28-0000-220	0.00	400.00	400.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,235.22	1,500.00	264.78
DOG CONTROL GOODS	2-28-0000-500	285.00	600.00	315.00
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	10,000.00	10,000.00	0.00
COMMON SERVICES	TOTAL DOG CONTROL:	12,124.45	13,200.00	1,075.55
COMMON SERVICES SALARIES COMMON SERVICES SEASONAL SALARIES	2-31-0000-110 2-31-0000-111	54,627.58 4,408.78	263,500.00 3,700.00	208,872.42 708.78-
COMMON SERVICES SEASONAL SALARIES COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-111 2-31-0000-130	4,408.78 5,950.64		
		5,950.64 346.36	20,300.00	14,349.36 46.36-
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131 2-31-0000-133		300.00 44.800.00	
COMMON SERVICES NON T4 BENEFITS COMMON SERVICES TRAVEL	2-31-0000-133	10,916.71 0.00	44,800.00 500.00	33,883.29 500.00
COMMON SERVICES TRAVEL	2-31-0000-212	0.00	1.500.00	1,500.00
COMMON SERVICES FREIGHT	2-31-0000-215	265.26	1,300.00	1,534.74
COMMON SERVICES FREIGHT	2-31-0000-217	1.841.25	5,400.00	3,558.75
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	0.00	600.00	600.00
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	687.47	2,800.00	2,112.53
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-250	2,429.04	33,000.00	30,570.96
COMMON SERVICES CONTRACTED RELATES	2-31-0000-253	0.00	10,000.00	10,000.00
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	1,398.86	16,500.00	15,101.14
COMMON SERVICES INSURANCE	2-31-0000-274	33,103.39	33,610.00	506.61
COMMON SERVICES GOODS	2-31-0000-500	3,739.38	20,039.00	16,299.62
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	13,922.17	52,800.00	38,877.83
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	3,886.78	7,500.00	3,613.22
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	2,469.70	17,200.00	14,730.30
COMMON SERVICES HEATING	2-31-0000-540	7,327.77	21,500.00	14,172.23
COMMON SERVICES POWER	2-31-0000-541	2,708.09	17,900.00	15,191.91
COMMON SERVICES ADDED TO OPER RESERV	2-31-0000-764	0.00	41,780.00	41,780.00
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	247.00	3,000.00	2,753.00
	TOTAL COMMON SERVICES:	150,276.23	620,029.00	469,752.77
STREETS & ROADS				
S & R SALARIES	2-32-0000-110	34,086.54	91,300.00	57,213.46
S & R SEASONAL SALARIES	2-32-0000-111	1,204.88	5,500.00	4,295.12
S & R BENEFITS	2-32-0000-130	2,230.82	6,800.00	4,569.18
S & R SEASONAL BENEFITS	2-32-0000-131	92.95	400.00	307.05
S & R NON T4 BENEFITS	2-32-0000-133	4,965.12	14,900.00	9,934.88
S & R FREIGHT	2-32-0000-215	0.00	1,000.00	1,000.00
S & R CONTRACTED SERVICES	2-32-0000-232	3,610.70	15,000.00	11,389.30
S & R CONTRACTED REPAIRS	2-32-0000-250	0.00	135,000.00	135,000.00
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	0.00	5,000.00	5,000.00
S & R VEHICLE REPAIRS	2-32-0000-255	700.00	1,500.00	800.00
S & R GOODS	2-32-0000-500	4,746.48	30,500.00	25,753.52
S & R EQUIPMENT GOODS	2-32-0000-522	0.00	7,000.00	7,000.00
S & R VEHICLE MAINTENANCE	2-32-0000-523	251.33	2,500.00	2,248.67
S & R STREET LIGHTS	2-32-0000-553	26,229.15	127,400.00	101,170.85
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	841,214.00	841,214.00
S & R ADDED TO OPERATING RESERVE	2-32-0000-764	0.00	52,500.00	52,500.00
AIRPORT	TOTAL STREETS & ROADS:	78,117.97	1,337,514.00	1,259,396.03
	0.00.0000.110	0 0C5 1 ⁻		
AIRPORT SALARIES	2-33-0000-110	2,088.65	2,300.00	211.35
AIRPORT SEASONAL SALARIES	2-33-0000-111	0.00	3,800.00	3,800.00
AIRPORT BENEFITS	2-33-0000-130	173.62	200.00	26.38
AIRPORT SEASONAL BENEFITS	2-33-0000-131	0.00	300.00	300.00

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Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT NON T-4 BENEFITS	2-33-0000-133	463.60	400.00	63.60-
AIRPORT FREIGHT	2-33-0000-215	0.00	100.00	100.00
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	50.50	50.00	0.50-
AIRPORT CONTRACTED SERVICES	2-33-0000-232	5,342.86	2,100.00	3,242.86-
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	0.00	7,300.00	7,300.00
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	5,403.01	5,480.00	76.99
AIRPORT GOODS	2-33-0000-500	46.89	1,500.00	1,453.11
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	686.99	2,300.00	1,613.01
	2-33-0000-541	960.84	9,500.00	8,539.16
AIRPORT WATER & SEWER	2-33-0000-542 TOTAL AIRPORT:	80.00	<u>500.00</u> 36,130.00	420.00
WATER PLANT	TOTAL AINFORT.	13,290.90	50,150.00	20,055.04
WATER PLANT CONTRACTED REPAIRS	2-41-0100-250	0.00	25,000.00	25,000.00
WATER PLANT CONTRACTED REPAIRS WATER PLANT CHARGES FROM COMMISSION	2-41-0100-230	108,663.36	934,700.00	826,036.64
WATER PLANT POWER	2-41-0100-541	5,840.25	31,400.00	25,559.75
	TOTAL WATER PLANT:	114,503.61	991,100.00	876,596.39
WATER LINES & DISTRIBUTION		114,303.01	551,100.00	070,090.09
	2 41 0200 110	0E 776 E0	150 000 00	105 000 47
WATER LINES SALARIES WATER LINES SEASONAL SALARIES	2-41-0200-110 2-41-0200-111	25,776.53 0.00	150,800.00 3.000.00	125,023.47 3,000.00
WATER LINES BENEFITS	2-41-0200-130	2,080.66	12,500.00	10,419.34
WATER LINES SEASONAL BENEFITS	2-41-0200-131	0.00	200.00	200.00
WATER LINES NON T4 BENEFITS	2-41-0200-133	4,348.42	26,600.00	22,251.58
WATER LINES TRAVEL & TRAINING	2-41-0200-211	6,507.23	7,000.00	492.77
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	2,427.97	9,200.00	6,772.03
WATER LINES ADVERTISING	2-41-0200-220	0.00	2,000.00	2,000.00
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	5,095.97	11,900.00	6,804.03
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	15,877.52	35,000.00	19,122.48
WATER LINES GOODS	2-41-0200-500	1,356.31	27,007.00	25,650.69
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	25,000.00	25,000.00
	TAL WATER LINES & DISTRIBUTION:	63,470.61	310,207.00	246,736.39
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	5,263.56	31,100.00	25,836.44
SEWERS SEASONAL SALARIES	2-42-0000-111	27.38	0.00	27.38-
SEWERS BENEFITS	2-42-0000-130	339.18	2,400.00	2,060.82
SEWERS SEASONAL BENEFITS	2-42-0000-131	2.16	0.00	2.16-
SEWERS NON T4 BENEFITS	2-42-0000-133	628.93	5,400.00	4,771.07
SEWERS FREIGHT & POSTAGE	2-42-0000-215	174.99	500.00	325.01
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	299.02	1,800.00	1,500.98
SEWERS CONTRACTED REPAIRS	2-42-0000-250	0.00	85,000.00	85,000.00
SEWERS INSURANCE	2-42-0000-274	4,494.81	4,580.00	85.19
SEWERS GOODS	2-42-0000-500	4,800.47	22,000.00	17,199.53
SEWERS HEATING	2-42-0000-540	473.07	1,300.00	826.93
SEWERS POWER	2-42-0000-541	1,564.01	12,900.00	11,335.99
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
GARBAGE	TOTAL SANITARY SEWERS:	18,067.58	216,980.00	198,912.42
	2 42 0000 225	16 506 00	75 400 00	E0 000 00
GARBAGE REMOVAL CONTRACT GARBAGE GOODS	2-43-0000-235 2-43-0000-500	16,506.80 0.00	75,400.00 400.00	58,893.20 400.00
GARDAGE GOODS	TOTAL GARBAGE:	16,506.80	75.800.00	59,293.20
REGIONAL WASTE	TOTAL GARDAGE.	10,000.00	70,000.00	07,270.20
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	83,638.72	334,400.00	250,761.28
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	19,400.00	19,400.00
REGIONAL WAGTE THANGTER TO REGERVE	TOTAL REGIONAL WASTE SYSTEM:	83,638.72	353,800.00	270,161.28
FCSS		50,000.7 <i>L</i>	000,000.00	0,101.20
FCSS SALARIES	2-51-0100-110	1,376.59	5,700.00	4,323.41
FCSS SALARIES FCSS BENEFITS	2-51-0100-110	1,376.59	5,700.00	4,323.41 379.71
FCSS NON T4 BENEFITS	2-51-0100-130	250.64	1,100.00	849.36
FCSS TRAVEL	2-51-0100-211	0.00	1,800.00	1,800.00
FCSS TRAINING	2-51-0100-212	0.00	800.00	800.00
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	0.00	1,100.00	1,100.00
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	0.00	500.00	500.00

For All Revenue, Expense Accounts Zero Balance Accounts NOT Included

Description	Account	YTD Actual	YTD Budget	YTD Variance
FCSS CONTRACTED PROFESSIONAL SERVICE	2-51-0100-232	5,250.00	22,800.00	17,550.00
FCSS INSURANCE	2-51-0100-274	12.00	11.00	1.00-
FCSS GOODS	2-51-0100-500	0.00	2,100.00	2,100.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	94.36	600.00	505.64
FCSS COORDINATOR	TOTAL FCSS:	7,373.88	37,311.00	29,937.12
COORDINATOR SALARIES	2-51-0200-110	2,753.12	11,300.00	8,546.88
COORDINATOR BENEFITS	2-51-0200-130	240.52	1,000.00	759.48
COORDINATOR NON T4 BENEFITS	2-51-0200-133	501.28	2,300.00	1,798.72
COORDINATOR TRAVEL	2-51-0200-211	0.00	1,200.00	1,200.00
COORDINATOR TRAINING	2-51-0200-212	125.00	700.00	575.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	270.00	300.00	30.00
COORDINATOR TELEPHONE	2-51-0200-217	0.00	400.00	400.00
COORDINATOR ADVERTISING COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-220	0.00	2,100.00 100.00	2,100.00
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221 2-51-0200-232	0.00 4,500.00	19,500.00	100.00 15,000.00
COORDINATOR GOODS	2-51-0200-232	4,500.00	1,200.00	1,200.00
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	44,105.95	99,800.00	55,694.05
	TOTAL COORDINATOR:	52,495.87	139,900.00	87,404.13
YOUTH CLUB SUPPORT		.,		.,
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	1,376.59	5,700.00	4,323.41
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	120.29	500.00	379.71
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	250.64	1,100.00	849.36
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	0.00	2,300.00	2,300.00
FCSS YOUTH CLUB SUPPORT PROFESSIONAL	2-51-0300-232	2,250.00	9,800.00	7,550.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500 TAL FCSS YOUTH CLUB SUPPORT:	0.00 3,997.52	700.00	700.00
COMMUNITY SERVICES VANS	TAL FUSS YOUTH ULUB SUPPORT.	3,997.52	20,100.00	16,102.48
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	0.00	400.00	400.00
CSD VAN CONTRACTED VEHICLE RELARIS	2-51-0500-274	6,732.00	3,660.00	3,072.00-
CSD VAN GOODS	2-51-0500-500	232.31	100.00	132.31-
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	419.50	600.00	180.50
TOT CEMETERY	TAL COMMUNITY SERVICES VANS:	7,383.81	4,860.00	2,523.81-
CEMETERY SALARIES	2-56-0000-110	506.94	10,200.00	9,693.06
CEMETERY SEASONAL SALARIES CEMETERY BENEFITS	2-56-0000-111	54.77 11.88	6,300.00 900.00	6,245.23 888.12
CEMETERY SEASONAL BENEFITS	2-56-0000-130 2-56-0000-131	4.19	400.00	395.81
CEMETERY NON T-4 BENEFITS	2-56-0000-133	47.74	1,800.00	1,752.26
CEMETERY ADVERTISING	2-56-0000-220	0.00	300.00	300.00
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	658.79	4,200.00	3,541.21
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	26.44	30.00	3.56
CEMETERY GOODS	2-56-0000-500	173.32	5,000.00	4,826.68
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	0.00	700.00	700.00
MUNICIPAL PLANNING COMMISSION	TOTAL CEMETERY:	1,484.07	31,330.00	29,845.93
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	NICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
TOURISM SALARIES	2-61-0300-110	6,120.25	23,600.00	17,479.75
TOURISM BENEFITS	2-61-0300-130	509.30	2,000.00	1,490.70
TOURISM NON T4 BENEFITS	2-61-0300-133	859.49	4,800.00	3,940.51
	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE TOURISM ADVERTISING	2-61-0300-215 2-61-0300-220	270.00 0.00	500.00 1,700.00	230.00 1,700.00
TOURISM GOODS	2-61-0300-500	0.00	500.00	500.00
	TOTAL TOURISM:	7,759.04	33,200.00	25,440.96
BUSINESS & COMMUNICATIONS				
B & C SALARIES	2-61-0400-110	24,480.76	94,400.00	69,919.24
B & C BENEFITS	2-61-0400-130	2,037.03	7,900.00	5,862.97
B & C NON T4 BENEFIT	2-61-0400-133	3,437.96	19,000.00	15,562.04

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Description	Account	YTD Actual	YTD Budget	YTD Variance
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	0.00	1,000.00	1,000.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	299.99	1,100.00	800.01
B & C ADVERTISING & PRINTING	2-61-0400-220	0.00	2,200.00	2,200.00
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,830.26	3,400.00	430.26-
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	22,500.00	49,000.00	26,500.00
B & C INSURANCE	2-61-0400-274	152.53	150.00	2.53-
B & C GOODS	2-61-0400-500	442.65	2,500.00	2,057.35
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	379.82	4,200.00	3,820.18
VISITOR INFORMATION CENTRE	TAL BUSINESS & COMMUNICATIONS:	57,831.00	186,650.00	128,819.00
VIC SALARIES	2-62-0000-110	113.66	3,400.00	3,286.34
VIC SEASONAL SALARIES	2-62-0000-111	0.00	1,200.00	1,200.00
VIC BENEFITS	2-62-0000-130	4.10	300.00	295.90
VIC SEASONAL BENEFITS	2-62-0000-131	0.00	100.00	100.00
VIC NON T4 BENEFITS	2-62-0000-133	9.82	500.00	490.18
VIC TELEPHONES	2-62-0000-217	92.85	400.00	307.15
VIC ADVERTISING & PRINTING		0.00		200.00
	2-62-0000-220		200.00	
VIC CONTRACTED SERVICES	2-62-0000-232	98.00	600.00	502.00
VIC CONTRACTED REPAIR	2-62-0000-250	171.40	1,000.00	828.60
VIC INSURANCE	2-62-0000-274	1,334.84	1,360.00	25.16
VIC GOODS	2-62-0000-500	0.00	6,200.00	6,200.00
VIC HEATING	2-62-0000-540	473.07	1,300.00	826.93
VIC POWER	2-62-0000-541	253.22	2,800.00	2,546.78
VIC WATER	2-62-0000-963	214.88	4,100.00	3,885.12
TC COMMUNITY SERVICES BOARD	TAL VISITOR INFORMATION CENTRE:	2,765.84	23,460.00	20,694.16
	0.74.0000.500		500.00	500.00
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
T	OTAL COMMUNITY SERVICES BOARD:	0.00	3,500.00	3,500.00
	0.70.0000.110	0.005.00	11 000 00	7 074 00
RECREATION SALARIES	2-72-0000-110	3,925.08	11,300.00	7,374.92
RECREATION SEASONAL SALARIES	2-72-0000-111	0.00	10,500.00	10,500.00
RECREATION BENEFITS	2-72-0000-130	277.92	1,000.00	722.08
RECREATION SEASONAL BENEFITS	2-72-0000-131	0.00	700.00	700.00
RECREATION NON T4 BENEFITS	2-72-0000-133	618.94	2,300.00	1,681.06
RECREATION TRAVEL	2-72-0000-211	0.00	1,800.00	1,800.00
RECREATION TRAINING	2-72-0000-212	2,025.00	2,700.00	675.00
RECREATION FREIGHT & POSTAGE	2-72-0000-215	270.00	300.00	30.00
RECREATION TELEPHONE	2-72-0000-217	514.28	2,200.00	1,685.72
RECREATION ADVERTISING	2-72-0000-220	28.16	1,800.00	1,771.84
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	541.00	900.00	359.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	3,009.80	24,000.00	20,990.20
RECREATION INSURANCE	2-72-0000-274	12,627.80	12,650.00	22.20
RECREATION GOODS	2-72-0000-500	337.80	1,200.00	862.20
RECREATION GOODS	2-72-0000-500	0.00		5,203.00
	2-72-0000-510 2-72-0000-521		5,203.00	5,203.00 2,400.00
RECREATION PETROLEUM - CAR ALLOWANCE		0.00	2,400.00	
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	0.00	300.00	300.00
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION OTHER	2-72-0000-990 TOTAL RECREATION:	0.00	5,800.00 177,053.00	5,800.00
SWIMMING & WADING POOLS		·	·	·
POOLS SALARIES	2-72-0100-110	1,460.27	18,500.00	17,039.73
POOL SEASONAL SALARIES	2-72-0100-111	770.96	141,600.00	140,829.04
POOLS BENEFITS	2-72-0100-130	134.92	1,600.00	1,465.08
POOL SEASONAL BENEFITS	2-72-0100-131	48.84	9,700.00	9,651.16
POOLS NON T-4 BENEFITS	2-72-0100-133	281.21	3,000.00	2,718.79
POOLS TRAVEL	2-72-0100-211	0.00	1,000.00	1,000.00
POOLS TRAINING	2-72-0100-212	0.00	1,000.00	1,000.00
POOLS FREIGHT & POSTAGE	2-72-0100-215	270.00	2,700.00	2,430.00
POOLS TELEPHONE	2-72-0100-217	92.85	480.00	387.15
POOLS ADVERTISING		0.00		1,000.00
	2-72-0100-220		1,000.00	
POOL CONTRACTED SERVICES	2-72-0100-232	88.00	3,300.00	3,212.00
POOLS CONTRACTED REPAIRS	2-72-0100-250	732.46	6,500.00	5,767.54

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Description	Account	YTD Actual	YTD Budget	YTD Variance
POOLS INSURANCE	2-72-0100-274	9,304.93	9,530.00	225.07
POOLS GOODS	2-72-0100-500	78.12	17,572.00	17,493.88
POOL RETAIL GOODS	2-72-0100-501	0.00	2,000.00	2,000.00
POOLS CHEMICALS	2-72-0100-531	0.00	24,400.00	24,400.00
POOLS HEATING	2-72-0100-540	2,018.41	18,700.00	16,681.59
POOLS POWER	2-72-0100-541	1,472.93	23,300.00	21,827.07
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963 TOTAL SWIMMING POOLS:	<u>96.60</u> 16,850.50	5,080.00 290,962.00	4,983.40
ARENA	TOTAL SWIMMING POOLS.	10,000.00	290,902.00	2/4,111.30
	0.70.0000.110	50 000 00	177 000 00	10/ 117 00
ARENA SALARIES	2-72-0200-110	50,882.02	177,000.00	126,117.98
ARENA SEASONAL SALARIES ARENA BENEFITS	2-72-0200-111 2-72-0200-130	0.00 4,818.12	12,500.00 14,800.00	12,500.00 9,981.88
ARENA SEASONAL BENEFITS	2-72-0200-130	4,010.12	900.00	900.00
ARENA NON T4 BENEFITS	2-72-0200-133	7,141.90	27,200.00	20,058.10
ARENA TRAVEL	2-72-0200-211	0.00	1,600.00	1,600.00
ARENA TRAINING	2-72-0200-212	0.00	2,600.00	2,600.00
ARENA FREIGHT & POSTAGE	2-72-0200-215	498.80	900.00	401.20
ARENA TELEPHONE	2-72-0200-217	92.85	360.00	267.15
ARENA ADVERTISING & PRINTING	2-72-0200-220	0.00	500.00	500.00
ARENA CONTRACTED SERVICES	2-72-0200-232	1,334.80	4,800.00	3,465.20
ARENA CONTRACTED REPAIRS	2-72-0200-250	1,673.01	17,800.00	16,126.99
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	0.00	7,200.00	7,200.00
ARENA INSURANCE ARENA GOODS	2-72-0200-274	14,574.32	14,760.00	185.68
ARENA GOODS ARENA PETROLEUM PRODUCTS	2-72-0200-500 2-72-0200-521	2,559.11 1,676.33	17,900.00 5,200.00	15,340.89 3,523.67
ARENA HEATING	2-72-0200-540	11,101.22	31,700.00	20,598.78
ARENA POWER	2-72-0200-541	3,273.18	24,500.00	21,226.82
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	1,581.10	4,310.00	2,728.90
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	229.41	14,300.00	14,070.59
ARENA ICE PLANT GOODS	2-72-0201-500	0.00	500.00	500.00
ARENA ICE PLANT POWER	2-72-0201-541	4,909.77	19,400.00	14,490.23
DA DKO OLIOD	TOTAL ARENA:	106,345.94	400,730.00	294,384.06
PARKS SHOP				
PARKS SHOP TELEPHONE	2-72-0300-217	185.70	720.00	534.30
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	29.50	1,000.00	970.50
PARKS SHOP INSURANCE	2-72-0300-274	2,012.76	2,050.00	37.24
PARKS SHOP GOODS	2-72-0300-500	183.47	1,300.00	1,116.53
PARKS SHOP HEATING	2-72-0300-540	2,871.69	6,500.00	3,628.31
PARKS SHOP POWER PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-541 2-72-0300-963	595.00 94.36	3,700.00 700.00	3,105.00 605.64
PARKS SHOP GROSS RECOVERIES TO OPERA	TOTAL PARKS SHOP:	5,972.48	15.970.00	9.997.52
CURLING RINK	TUTAL FARKS SHOF.	J,972.40	13,970.00	9,997.32
	2 72 0400 110	E06 67	6 700 00	6 100 00
CURLING RINK SALARIES CURLING RINK SEASONAL SALARIES	2-72-0400-110 2-72-0400-111	596.67 0.00	6,700.00 2,500.00	6,103.33 2,500.00
CURLING RINK BENEFITS	2-72-0400-130	34.71	600.00	565.29
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	0.00	200.00	200.00
CURLING RINK NON T4 BENEFITS	2-72-0400-133	75.99	1,100.00	1,024.01
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	7,717.78	5,600.00	2,117.78-
CURLING RINK INSURANCE	2-72-0400-274	10,094.69	10,330.00	235.31
CURLING RINK GOODS	2-72-0400-500	17.98	5,100.00	5,082.02
CURLING RINK HEATING	2-72-0400-540	7,064.42	19,700.00	12,635.58
CURLING RINK POWER	2-72-0400-541	1,636.59	12,900.00	11,263.41
CURLING RINK - SUBSIDY	2-72-0400-771	0.00	17,500.00	17,500.00
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	796.48 229.40	1,960.00	1,163.52
CURLING RINK ICE PLANT REPAIRS CURLING RINK ICE PLANT GOODS	2-72-0401-250 2-72-0401-500	229.40	14,300.00 500.00	14,070.60 500.00
CURLING RINK ICE PLANT GOODS	2-72-0401-541	4,909.77	19,400.00	14,490.23
	TOTAL CURLING RINK:	33,174.48	118,390.00	85,215.52
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	68.16	6,700.00	6,631.84
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	0.00	3,800.00	3,800.00
BALL DIAMOND BENEFITS	2-72-0500-130	1.31	600.00	598.69
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	0.00	300.00	300.00
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	5.76	1,100.00	1,094.24
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	0.00	1,000.00	1,000.00
BALL DIAMOND GOODS	2-72-0500-500	0.00	9,500.00	9,500.00

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Description	Account	YTD Actual	YTD Budget	YTD Variance
BALL DIAMOND POWER	2-72-0500-541	247.15	1,100.00	852.85
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	90.75	11,260.00	11,169.25
GOLF COURSE	TOTAL BALL DIAMONDS:	413.13	35,360.00	34,946.87
GOLF COURSE INSURANCE	2-72-0600-274	3,632.97	3,680.00	47.03
FOX LAKE PARK	TOTAL GOLF COURSE:	3,632.97	3,680.00	47.03
FOX LAKE SALARIES	2-72-0700-110	0.00	6,700.00	6,700.00
FOX LAKE SEASONAL SALARIES	2-72-0700-111	0.00	2,500.00	2,500.00
FOX LAKE BENEFITS	2-72-0700-130	0.00	600.00	600.00
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	0.00	200.00	200.00
FOX LAKE NON T-4 BENEFITS FOX LAKE FREIGHT	2-72-0700-133 2-72-0700-215	0.00 0.00	1,100.00 200.00	1,100.00 200.00
FOX LAKE ADVERTISING	2-72-0700-220	0.00	600.00	600.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	0.00	34,200.00	34,200.00
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	0.00	5,000.00	5,000.00
FOX LAKE INSURANCE	2-72-0700-274	316.33	320.00	3.67
FOX LAKE GOODS FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-500 2-72-0700-501	0.00 0.00	5,000.00 400.00	5,000.00 400.00
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	700.00	700.00
FOX LAKE HEAT	2-72-0700-540	80.10	500.00	419.90
FOX LAKE POWER	2-72-0700-541	200.82	12,100.00	11,899.18
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,590.00	8,590.00
PARKS	TOTAL FOX LAKE PARK:	597.25	78,710.00	78,112.75
PARKS SALARIES	2-72-0800-110	24,125.56	104,300.00	80.174.44
PARKS SEASONAL SALARIES	2-72-0800-111	0.00	76,300.00	76,300.00
PARKS BENEFITS	2-72-0800-130	1,650.32	8,900.00	7,249.68
PARKS SEASONAL BENEFITS	2-72-0800-131	0.00	5,300.00	5,300.00
PARKS NON T4 BENEFITS PARKS TRAVEL	2-72-0800-133 2-72-0800-211	3,585.27 0.00	16,300.00 600.00	12,714.73 600.00
PARKS TRAINING	2-72-0800-211	0.00	1,000.00	1,000.00
PARKS FREIGHT	2-72-0800-215	131.86	800.00	668.14
PARKS CONTRACTED REPAIRS	2-72-0800-250	0.00	25,200.00	25,200.00
PARKS EQUIPMENT REPAIRS	2-72-0800-253	0.00	7,700.00	7,700.00
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	0.00	5,700.00	5,700.00
PARKS INSURANCE PARKS GOODS	2-72-0800-274 2-72-0800-500	5,743.25 2,068.72	5,400.00 24,100.00	343.25- 22,031.28
PARKS PETROLEUM PRODUCTS	2-72-0800-521	0.00	13,600.00	13,600.00
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	6,191.10	12,935.00	6,743.90
PARKS VEHICLE MAINTENANCE	2-72-0800-523	1,354.01	4,900.00	3,545.99
PARKS POWER	2-72-0800-541	577.83	3,200.00	2,622.17
PARKS RECOVERIES TO OPERATING PARKS OTHER	2-72-0800-963 2-72-0800-990	330.00 0.00	27,710.00 1,000.00	27,380.00 1,000.00
PARKSOTTER	TOTAL PARKS:	45,757.92	344,945.00	299,187.08
PLAYGROUND PROGRAM		., .	- ,	,
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	0.00	23,100.00	23,100.00
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	0.00	1,600.00	1,600.00
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	0.00	300.00	300.00
PLAYGROUND PROGRAM TRAINING PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-212 2-72-1000-215	0.00 135.00	600.00 140.00	600.00 5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	0.00	120.00	120.00
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	0.00	1,000.00	1,000.00
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	750.00	5,800.00	5,050.00
PLAYGROUND PROGRAM GOODS	2-72-1000-500	0.00	6,200.00	6,200.00
SPRAY PARK	TOTAL PLAYGROUND PROGRAM:	885.00	38,860.00	37,975.00
SPRAY PARK SALARIES	2-72-1200-110	479.42	1,700.00	1,220.58
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	0.00	2,600.00	2,600.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	18.21	100.00	81.79
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	27.29	300.00	272.71
SPRAY PARK FREIGHT SPRAY PARK CONTRACTED REPAIRS	2-72-1200-215 2-72-1200-250	0.00 0.00	500.00 500.00	500.00 500.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	837.35	500.00 840.00	2.65
		007.00	0.000	2.00

Date: 04/04/2025 Time: 14:26:51

For All Revenue, Expense Accounts Zero Balance Accounts NOT Included

Description	Account	YTD Actual	YTD Budget	YTD Variance
SPRAY PARK GOODS	2-72-1200-500	523.60	500.00	23.60-
SPRAY PARK CHEMICALS	2-72-1200-531	0.00	1,400.00	1,400.00
SPRAY PARK POWER	2-72-1200-541	163.66	2,000.00	1,836.34
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	85.00	2,430.00	2,345.00
	TOTAL SPRAY PARK:	2,134.53	12,970.00	10,835.47
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	96.00	6,700.00	6,604.00
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	0.00	10,000.00	10,000.00
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	7.26	600.00	592.74
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	0.00	700.00	700.00
KING HUNTER PARK EMP NON T4 BEN	2-72-1300-133	8.11	1,100.00	1,091.89
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	0.00	3,000.00	3,000.00
KING HUNTER PARK INSURANCE	2-72-1300-274	177.08	180.00	2.92
KING HUNTER PARK GOODS	2-72-1300-500	0.00	3,000.00	3,000.00
KING HUNTER PARK POWER	2-72-1300-541 2-72-1300-963	353.14	1,800.00	1,446.86
KING HUNTER PARK RECOVERIES TO OPERA	TOTAL KING HUNTER PARK:	<u> </u>	8,620.00 35,700.00	<u>8,565.00</u> 35,003.41
SOCCER FIELDS	TOTAL KING HONTER PARK.	090.09	33,700.00	55,005.41
	0 70 1400 110	0.00	0 400 00	0 400 00
SOCCER FIELD SALARIES SOCCER FIELD SEASONAL SALARIES	2-72-1400-110	0.00 0.00	3,400.00 1,300.00	3,400.00
SUCCER FIELD SEASONAL SALARIES SOCCER FIELD BENEFITS	2-72-1400-111 2-72-1400-130	0.00	1,300.00 300.00	1,300.00 300.00
SOCCER FIELD BENEFITS	2-72-1400-130	0.00	100.00	100.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	0.00	500.00	500.00
SOCCER FIELD GOODS	2-72-1400-500	0.00	1,500.00	1,500.00
SOCCER FIELDS POWER	2-72-1400-541	247.15	1,100.00	852.85
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	19.25	5,010.00	4,990.75
	TOTAL SOCCER FIELDS:	266.40	13,210.00	12,943.60
MUSEUM				
MUSEUM GAS	2-74-0100-540	1,959.19	5,800.00	3,840.81
MUSEUM POWER	2-74-0100-541	888.81	3,900.00	3,011.19
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
LIBRARY	TOTAL MUSEUM:	9,848.00	16,700.00	6,852.00
	0.74.0000.017	185.70	700.00	F14 20
LIBRARY TELEPHONE LIBRARY ADVERTISING	2-74-0200-217 2-74-0200-220	0.00	300.00	514.30 300.00
LIBRARY CONTRACTED REPAIRS	2-74-0200-220	615.76	2,400.00	1,784.24
LIBRARY INSURANCE	2-74-0200-274	5,206.25	5,300.00	93.75
LIBRARY GOODS	2-74-0200-500	0.00	1,300.00	1,300.00
LIBRARY HEATING	2-74-0200-540	2,008.67	5,500.00	3,491.33
LIBRARY POWER	2-74-0200-541	1,118.13	7,800.00	6,681.87
LIBRARY GRANTS	2-74-0200-770	15,776.46	20,900.00	5,123.54
LIBRARY PERSONNEL GRANTS	2-74-0200-771	36,447.34	72,900.00	36,452.66
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	219.92	1,930.00	1,710.08
CENTENNIAL PLACE	TOTAL LIBRARY:	61,578.23	119,030.00	57,451.77
			_	_
RCSC SALARIES	2-74-0800-110	17,259.02	71,500.00	54,240.98
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	10,673.52	49,800.00	39,126.48
RCSC BENEFITS	2-74-0800-130	1,407.26	6,500.00	5,092.74
RCSC SEASONAL / PART TIME BENEFITS RCSC NON T4 BENEFITS	2-74-0800-131 2-74-0800-133	479.84 2,330.91	3,500.00	3,020.16 9,469.09
RCSC STAFF TRAINING	2-74-0800-133	2,330.91	11,800.00 2,100.00	2,100.00
RCSC FREIGHT	2-74-0800-212	270.00	300.00	30.00
RCSC TELEPHONE	2-74-0800-217	283.27	1,440.00	1,156.73
RCSC ADVERTISING	2-74-0800-220	0.00	2,787.00	2,787.00
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	444.68	15,800.00	15,355.32
RCSC CONTRACTED REPAIRS	2-74-0800-250	0.00	3,300.00	3,300.00
RCSC INSURANCE	2-74-0800-274	10,996.91	11,200.00	203.09
RCSC GOODS	2-74-0800-500	619.98	10,100.00	9,480.02
RCSC HEATING	2-74-0800-540	4,265.10	9,300.00	5,034.90
RCSC POWER	2-74-0800-541	2,153.52	20,900.00	18,746.48
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	175.48	1,100.00	924.52
COMMUNITY CENTRE	TOTAL CENTENNIAL PLACE:	51,359.49	221,427.00	170,067.51
	0.74.0000.440			
COMMUNITY CENTRE SALARIES	2-74-0900-110	640.09	6,877.00	6,236.91

Date: 04/04/2025 Time: 14:26:51

For All Revenue, Expense Accounts Zero Balance Accounts NOT Included

Description	Account	YTD Actual	YTD Budget	YTD Variance
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,300.00	1,300.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	25.76	600.00	574.24
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	71.66	1,000.00	928.34
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	270.00	500.00	230.00
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	92.85	400.00	307.15
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	0.00	500.00	500.00
COMMUNITY CENTRE CONTRACTED SERVICE	ES 2-74-0900-232	7,541.79	33,700.00	26,158.21
COMMUNITY CENTRE CONTRACTED REPAIRS	S 2-74-0900-250	3,696.14	14,300.00	10,603.86
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,717.14	6,840.00	122.86
COMMUNITY CENTRE GOODS	2-74-0900-500	51.96	6,000.00	5,948.04
COMMUNITY CENTRE HEAT	2-74-0900-540	2,062.73	6,200.00	4,137.27
COMMUNITY CENTRE POWER	2-74-0900-541	1,661.75	12,500.00	10,838.25
COMMUNITY CENTRE GROSS REC TO OPERA	T 2-74-0900-963	138.04	1,860.00	1,721.96
	TOTAL COMMUNITY CENTRE:	22,969.91	92,677.00	69,707.09
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	204.69	2,000.00	1,795.31
LIONS HALL INSURANCE	2-74-1000-274	764.40	780.00	15.60
LIONS HALL GOODS	2-74-1000-500	0.00	500.00	500.00
LIONS HALL HEAT	2-74-1000-540	1,230.66	3,100.00	1,869.34
LIONS HALL POWER	2-74-1000-541	255.00	1,600.00	1,345.00
LIONS HALL WATER - RECOVERIES FROM 0	2-74-1000-963	91.24	560.00	468.76
	TOTAL LIONS HALL:	2,545.99	8,540.00	5,994.01
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	166,254.27	665,000.00	498,745.73
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	0.00	174,100.00	174,100.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	680.00	680.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	0.00	2,500.00	2,500.00
	TOTAL GOVERNMENT REQUISITIONS:	166,254.27	842,280.00	676,025.73
	TOTAL EXPENDITURES:	1,854,717.20	9,199,088.00	7,344,370.80
	TOTAL REVENUE & EXPENSES:	1,173,529.17	4,123,599.00-	5,297,128.17-

Date: 04/04/2025 Time: 14:26:51

To 31/03/2025

Transactions Entered From 01/01/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
CAPITAL FINANCES APPLIED (EXPENDITURES)			
ADMINISTRATION				
ADMINISTRATION BUILDING ADDITIONS	8-12-0000-620	0.00	350,000.00	350,000.00
FIRE DEPARTMENT	TOTAL ADMINISTRATION:	0.00	350,000.00	350,000.00
FIRE MACHINES, EQUIPMENT	8-23-0000-630	8,929.69	240,000.00	231,070.31
COMMON SERVICES	TOTAL FIRE DEPARTMENT:	8,929.69	240,000.00	231,070.31
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	177,075.00	318,000.00	140,925.00
TOTAL Streets & Roads	COMMON SERVICES DEPARTMENT:	177,075.00	318,000.00	140,925.00
S & R ENGINEERING STRUCTURES	8-32-0000-610	17,346.50	2,815,600.00	2,798,253.50
ECONOMIC DEVELOPMENT	TOTAL STREETS & ROADS:	17,346.50	2,815,600.00	2,798,253.50
ECONOMIC DEVELOPMENT BUILDINGS	8-61-0000-620	0.00	7,000.00	7,000.00
RECREATION	TOTAL ECONOMIC DEVELOPMENT:	0.00	7,000.00	7,000.00
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	23,334.00	53,000.00	29,666.00
RECREATION ARENA BUILDING	8-72-0200-620	0.00	20,000.00	20,000.00
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	19,957.61	20,000.00	42.39
RECREATION CURLING RINK BUILDING	8-72-0400-620	0.00	50,000.00	50,000.00
RECREATION FOX LAKE PARK BUILDINGS	8-72-0700-620	0.00	20,000.00	20,000.00
RECREATION FLP EQUIPMENT	8-72-0700-630	0.00	10,000.00	10,000.00
RECREATION PARKS EQUIPMENT	8-72-0800-630	53,000.00	100,000.00	47,000.00
RECREATION PARKS VEHICLES	8-72-0800-650	61,905.00	65,000.00	3,095.00
CULTURE	TOTAL RECREATION:	158,196.61	338,000.00	179,803.39
LIBRARY BUILDING	8-74-0200-610	0.00	10.000.00	10,000.00
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	10,517.38	19,000.00	8,482.62
COMMUNITY CENTRE BUILDING	8-74-0900-610	0.00	26,000.00	26,000.00
	TOTAL CULTURE:	10,517.38	55,000.00	44,482.62
-	TOTAL CAPITAL FINANCES APPLIED:	372,065.18	4,123,600.00	3,751,534.82
	GRAND TOTAL OF ALL ACCOUNTS:	372,065.18	4,123,600.00	3,751,534.82
	REPORT TOTALS:	1,545,594.35	1.00	1,545,593.35

*** End of Report ***



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 06.03

Budget Overview

Recommended Motion

That Council accepts the Budget Overview for March 2025 for information.

Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2025 Operating and Capital budgets approved by Council at the December 10, 2024 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to March 31, 2025.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications				
N/A				



Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	
Р	olicy and/or Legis	lative Implications	
N/A			

Attachments

1. Budget Overview – March 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

MARCH, 2025			BUDGET O	VERVIEW - OPE	ERATING RE	/ENUE & EXI	PENSES
Council may use the Revenue	& Expense Re	oort (06.02) to	review more d	etailed entries fo	r each departm	nent	
2025 BUDGET	2025	2025	REVENUE	2025	2025	REVENUE	DIFFERENCE
Adopted Dec 10, 2024	ACTUAL	ACTUAL	LESS	BUDGET	BUDGET	LESS	BUDGET TO
	REVENUES	EXPENSES	EXPENSES	REVENUES	EXPENSES	EXPENSES	ACTUAL
GENERAL MUNICIPAL	-169,595			-4,619,868			-4,450,27
DRAW FROM RESERVES				0	0		
REQUISITIONS		166,254			839,780		673,52
DOUBTFUL ACCTS		0			2,500		2,50
CONTINGENCY		0			. 0		r
		-	-3,341			-3,777,588	
COUNCIL	0			0			
COUNCIL		39,386			161,250		121,80
			39,386			161,250	
GENERAL ADMINISTRATION	-6,138			-1,233,200			-1,227,06
ADMINISTRATION		442,784			1,118,054		675,27
CAPITAL -		0			350,000		350,00
			436,646			234,854	
POLICE	-242			-4,100			-3,85
POLICE		0			142,350		142,35
			-242			138,250	
SAFETY & RISK MANAGEMENT	0			0			
SAFETY & RISK MNGMNT		114			6,350		6,23
			114			6,350	
FIRE	0			-400,820			-400,82
FIRE		110,576			375,159		264,58
CAPITAL - 2024		8,930			0		-8,93
CAPITAL - EQUIPMENT		0			18,000		18,00
CAPITAL - MOBILE RADIO		0			12,000		12,00
CAPITAL - FIRE HALL REPAIR		0			100,000		100,00
CAPITAL - AIRLIFT BAG KIT		0			10,000		10,00
CAPITAL - TRAINING TOWER		0			100,000		100,00
FIRE - ECETP	0		119,506			214,339	15.0
	0	0		-15,846	15.000		-15,84
FIRE - TRAINING		0	0		15,860	14	15,80
EMERGENCY SERVICES	0		0	0		17	
EMERGENCY SERVICES		2,600		-	13,200		10,60
		_,	2,600		,	13,200	,.
BY-LAW ENFORCEMENT	-18,755		-, -	-23,300		- ,— - •	-4,54
BYLAW	,	10,704			64,100		53,39
		-	-8,051			40,800	
DOG CONTROL	-7,435			-4,600			2,8
ANIMAL CONTROL		12,124			13,200		1,07
			4,689			8,600	

MARCH, 2025			BUDGET O	/ERVIEW - OPE	ERATING REV	/ENUE & EXF	PENSES
Council may use the Revenue	& Expense Re	port (06.02) to	review more d	etailed entries fo	r each departn	nent	
2025 BUDGET	2025	2025	REVENUE	2025	2025	REVENUE	DIFFERENCE
Adopted Dec 10, 2024	ACTUAL	ACTUAL	LESS	BUDGET	BUDGET	LESS	BUDGET TO
	REVENUES	EXPENSES	EXPENSES	REVENUES	EXPENSES	EXPENSES	ACTUAL
PUBLIC WORKS	0			-324,852			-324,85
PUBLIC WORKS		150,276			620,029		469,75
CAPITAL - SKID STEER		0			75,000		75,00
CAPITAL - SKID ATTACH		0			65,000		65,00
CAPITAL - SNOW BLOWER		177,075			178,000		92
			327,351			295,177	
STREETS & ROADS	0			-3,752,314			-3,752,31
STREETS & ROADS	I I	78,118			1,337,514		1,259,39
CAPITAL - PALLISER/PIONEE	R	17,347			1,500,600		1,483,25
CAPITAL - BRIDGE PROJ		0			1,315,000		1,315,00
			95,464			400,800	
AIRPORT	-2,100			-22,415			-20,31
AIRPORT		15,297			36,130		20,83
			13,197			13,715	
WATER							
TREATMENT	-179,547			-1,298,639			-1,119,09
TREATMENT		114,504			991,100		876,59
LINES & DISTRIBUTION	-56			0			5
LINES & DISTRIBUTION		63,471			310,207		246,73
			-1,629			2,668	
SANITARY SEWERS	-43,026			-285,100			-242,07
SEWERS		18,068			216,980		198,91
			-24,959			-68,120	
GARBAGE	-12,782			-74,300			-61,51
GARBAGE		16,507			75,800		59,29
			3,725			1,500	
REGIONAL WASTE SYSTEM	-59,091			-353,900			-294,80
ANNUAL CONTRACT		83,639			353,800		270,16
			24,547			-100	
F.C.S.S.	-23,838			-98,500			-74,66
ADMINISTRATION		7,374			37,311		29,93
PROGRAMS		52,496			139,900		87,40
YOUTH CLUB SUPPORT		3,998			20,100		16,10
VAN OPERATIONS		7,384			4,860		-2,52
			47,413			103,671	

MARCH, 2025			BUDGET O	VERVIEW - OPE	ERATING RE	VENUE & EX	PENSES
Council may use the Revenue	& Expense Re	port (06.02) to	review more d	etailed entries fo	r each departn	nent	
2025 BUDGET	2025	2025	REVENUE	2025	2025	REVENUE	DIFFERENCE
Adopted Dec 10, 2024	ACTUAL	ACTUAL	LESS	BUDGET	BUDGET	LESS	BUDGET TO
	REVENUES	EXPENSES	EXPENSES	REVENUES	EXPENSES	EXPENSES	ACTUAL
CEMETERY	-4,107			-13,700			-9,59
CEMETERY		1,484			31,330		29,84
			-2,623			17,630	
MUNCIPAL PLANNING COMM	0			0			
MPC		0			500		50
			0			500	
COMMERCIAL OFFICE BUILDING	0			0			
OFFICE BUILDING		0			0		
			0			0	
TOURISM	0			0			
TOURISM		7,759			33,200		25,44
			7,759			33,200	
BUSINESS	0			0			
& COMMUNICATION		57,831			186,650		128,81
			57,831			186,650	
	0			0			
BOOTH		2,766			23,460		20,694
CAPITAL - LED LIGHTS		0	0 700		7,000	00.400	7,00
SUBDIVISION	-41,998		2,766	0		23,460	41,998
SUBDIVISION	-41,990	0		0	0		41,990
3066/13/014		0	-41,998		U	0	
RECREATION	-3,832			-242,110		0	-238,278
CS BOARD	-,	0		,	3,500		3,50
RECREATION		24,176			177,053		152,87
		,	20,344		,	-61,557	
SWIMMING POOLS	-637			-108,400		,	-107,76
POOLS		16,851			290,962		274,11
CAPITAL - DIVING BLOCKS		23,334			35,000		11,66
CAPITAL - SHADE STRUCTURI	ES	0			18,000		18,00
			39,547			235,562	
ARENA	-46,435			-104,600			-58,16
ARENA		101,207			366,530		265,32
ICE PLANT		5,139			34,200		29,06
CAPITAL - ROOF REPAIRS		0			20,000		20,00
CAPITAL - FLOOR SCRUBBER		19,958			20,000		4
			79,868			336,130	

MARCH, 2025			BUDGET O	/ERVIEW - OPE		/ENUE & EXF	PENSES
Council may use the Revenue	& Expense Re	port (06.02) to	review more d	etailed entries fo	r each departm	nent	
2025 BUDGET	2025	2025	REVENUE	2025	2025	REVENUE	DIFFERENCE
Adopted Dec 10, 2024	ACTUAL	ACTUAL	LESS	BUDGET	BUDGET	LESS	BUDGET TO
	REVENUES	EXPENSES	EXPENSES	REVENUES	EXPENSES	EXPENSES	ACTUAL
PARKS SHOP	0			0			0
PARKS SHOP		5,972			15,970		9,998
			5,972			15,970	
CURLING RINK	0			-76,000			-76,000
CURLING RINK		28,035			84,190		56,155
ICE PLANT		5,139			34,200		29,061
CAPITAL - INTERIOR WALL RE	PAIR				50,000		50,000
			33,174			92,390	
BALL DIAMONDS	0			-4,300			-4,300
BALL DIAMONDS		413			35,360		34,947
			413			31,060	
GOLF COURSE	0			0			0
GOLF COURSE		3,633			3,680		47
			3,633			3,680	
FOX LAKE PARK	0			-105,759			-105,759
FLP		597			78,710		78,113
CAPITAL - FLOOR/TREES		0			30,000		30,000
			0			-75,759	
PARKS	0			0			0
PARKS		45,758			344,945		299,187
CAPITAL - FORK LIFT		53,000			100,000		47,000
CAPITAL - 1/2 TON TRUCK		61,905			65,000		3,095
			160,663			509,945	
SUMMER YOUTH	0	005		-14,498			-14,498
PROGRAM		885	005		38,860	04.000	37,975
	0		885	0		24,362	0
SPRAY PARK SPRAY PARK	U	2,135		0	12,970		10,835
SFRATFARK		2,135	2,135		12,970	12,970	10,835
KING-HUNTER PIONEER PARK	-32,672		2,130	0		12,970	32,672
KING-HUNTER PIONEER PARK		697		Ū	35,700		35,003
		037	-31,976		00,700	35,700	00,000
SOCCER FIELDS	0		01,070	-2,500		00,700	-2,500
SOCCER FIELDS	· ·	266		2,000	13,210		12,944
		230	266			10,710	,.

MARCH, 2025			BUDGET O	VERVIEW - OPE		/ENUE & EXI	PENSES
Council may use the Revenue	& Expense Re	port (06.02) to	review more d	etailed entries fo	r each departn	nent	
2025 BUDGET	2025	2025	REVENUE	2025	2025	REVENUE	DIFFERENCE
Adopted Dec 10, 2024	ACTUAL	ACTUAL	LESS	BUDGET	BUDGET	LESS	BUDGET TO
	REVENUES	EXPENSES	EXPENSES	REVENUES	EXPENSES	EXPENSES	ACTUAL
MUSEUM	0			0			
MUSEUM		9,848			16,700		6,85
			9,848			16,700	
LIBRARY	0			-10,000			-10,000
LIBRARY		61,578			119,030		57,45
CAPITAL - WATER DIV		0			10,000		10,000
			61,578			119,030	
CENTENNIAL PLACE	-15,101			-83,553			-68,45
CENTENNIAL PLACE		51,359			221,427		170,06
CAPITAL - FITNESS CENTRE		10,517			19,000		8,48
			46,776			156,874	
COMMUNITY CENTRE	-12,825			-42,363			-29,53
CENTRE		22,970			92,677		69,70
CAPITAL - LED LIGHTS		0			26,000		26,00
			10,145			76,314	
LIONS HALL	-975			-3,150			-2,17
LIONS HALL		2,546			8,540		5,994
			1,571			5,390	
RESERVES	0			0			
		0			0		
			0			0	
TOTAL REVENUE	-681,188			-13,322,687			-12,641,49
TOTAL EXPENDITURES		2,226,782		. ,	13,322,689		11,095,90
TOTAL SURPLUS (DEFICIT)			1,545,594			2	



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 06.04

Capital Budget Update

Recommended Motion

That Council accepts the First Quarter Capital Budget Update, dated March 2025 for information.

Background

The Capital Budget Update consolidates information from the capital expenses budget and provides Council with the progress for each budget item, categorized by department, like the Budget Overview. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The report details the department, item for purchase, the status of each capital item, the adopted budget figures and the amount spent to date. The final column compares the figures between budget and actual expense.

As with the other financial reports, the budget figures are taken from the 2025 Operating and Capital budgets approved by Council on December 10, 2024.

presented.

Communications

N/A

Financial Implications

Operating: N/A Capital Cost: N/A
Budget Available: N/A
Budget Available: N/A
Budget Available: Source of Funds: N/A

Council members are encouraged to ask questions or seek clarification on any information presented.

W:\11-05 Council Meeting Documents\Background Information\2025\04.1 Apr 08\06.04 Capital Budget Update.docx 302 2nd Avenue West, PO Box 430, Hanna, AB Canada T0J 1P0 | hanna.ca



Policy and/or Legislative Implications

N/A

Attachments

1. Capital Budget Update – March 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

	RST QUARTER CAPITAL BUDGET UPD	AIE		
EFFECTIVE MARCH 31, 2025	2025 Budget Adopted December 10, 2024			
DEPARTMENT & ITEM	STATUS	EXPENSED	BUDGET	DIFFERENC
ADMINISTRATION				
NICKELBACK SIGNAGE PROJECT		0	300,000	300,00
LED REPLACEMENT - TOWN OFFICE		0	30,000	30,00
ROOF REPAIR - TOWN OFFICE		0	20,000	20,00
FIRE DEPARTMENT				
EQUIPMENT - BUNKER GEAR - 4 SETS		0	18,000	18,00
MOBILE RADIO REPLACEMENT		0	12,000	12,00
FIRE HALL REPAIRS - STUCCO & PAINTING		0	100,000	100,00
AIR LIFT BAG KIT		0	10,000	10,00
TRAINING TOWER FENCE - FIRE ASSOC		0	100,000	100,00
OUTSIDE BURN PROPS	2024 - expensed from fire reserve	0	0	
EQUIPMENT - BUNKER GEAR	2024 - expensed from fire reserve	0	0	
PORTABLE RADIO REPLACEMENT	2024 - expensed from fire reserve	0	0	
SCBA PACKS	2024 - expensed from fire reserve	8,930	0	
PUBLIC WORKS				
SKID STEER		0	75,000	75,00
SKID STEER ATTACHMENTS		0	65,000	65,00
SNOW BLOWER	Completed	177,075	178,000	92
STREETS & ROADS				
PALLISER / PIONEER TRAIL		17,347	1,500,600	1,483,25
BRIDGE REPLACEMENT - PIONEER TRAIL		0	1,315,000	1,315,00
VIC				
LED LIGHT REPLACEMENT		0	7,000	7,00
POOL				
		23,334	35,000	11,66
DIVING BLOCKS INSTALL & PADS 1/3 Town. SAB & Seals Club				
DIVING BLOCKS INSTALL & PADS 1/3 Town, SAB & Seals Club SHADE STRUCTURES - 2		0	18,000	18,00
1/3 Town, SAB & Seals Club		0	18,000	18,00
1/3 Town, SAB & Seals Club SHADE STRUCTURES - 2		0	18,000	

2025 FIRST QUARTER CAPITAL BUDGET UPDATE								
EFFECTIVE MARCH 31, 2025	2025 Budget Adopted December 10, 2024							
DEPARTMENT & ITEM	STATUS	EXPENSED	BUDGET	DIFFERENCE				
CURLING RINK								
WEST INTERIOR WALL REPAIR		0	50,000	50,000				
FOX LAKE PARK								
SHOWER HOUSE FLOOR - REPLACEMENT		0	20,000	20,000				
TREE PLANTING		0	10,000	10,000				
PARKS								
FORK LIFT	Completed	53,000	100,000	47,000				
1/2 TON 4X4 TRUCK	Completed	61,905	65,000	3,095				
LIBRARY								
NORTH SIDE WATER DIVERSION \$10,000 in Reserve Funds		0	10,000	10,000				
RCSC								
FITNESS CENTRE FLOORING REPLACED		10,517	19,000	8,483				
COMMUNITY CENTRE								
LED LIGHT UPGRADE		0	26,000	26,000				
TOTAL CAPITAL		372,065	4,123,600	3,760,465				



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 08.00

Senior Administrative Officials Reports

Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 - 8.03 as presented for information.

Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications							
Operating: Budget Available: Unbudgeted Costs: Source of Funds:	N/A	Capital Cost: Budget Available: Unbudgeted Costs: Source of Funds:	N/A				
Р	olicy and/or Le	gislative Implications					
N/A			U				

W:\11-05 Council Meeting Documents\Background Information\2025\04.1 Apr 08\08.00 Senior Administrative Officials Reports.docx



Attachments

- 1. Chief Administrative Officer
 - a. Community Services Facility Manager
 - b. Community Services Coordinator
- 2. Director of Business & Communication
- 3. Director of Public Works

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Town of Hanna Chief Administrative Officer's Report To: Mayor and Council From: Matthew Norburn, CAO Date: April 8, 2025 Re: CAO Report – April 2025 Council Meeting

1. Alberta Health Care System Refocusing Session

I attended the Alberta Health Services (AHS) Refocusing Group Session held recently in the region. The session was well attended and provided an important forum for residents to share feedback on current health care services. AHS representatives were present to listen and gather input as part of their ongoing review and adjustment of service delivery across Alberta.

2. Housing Strategy Discussion

A joint meeting was held with representatives from:

- Harvest Sky Region Economic Development
- Prairie Land Regional Division (PLRD)
- Big Country Housing
- Key members of Town staff

The discussion focused on the current housing needs in Hanna and explored the potential development of two key residential areas. Early-stage planning considerations were reviewed, with follow-up steps identified to advance housing strategy discussions.

3. RBC Banking Services Review

I met with representatives from RBC to evaluate the Town's current banking agreement. Discussions included potential contract renewal and additional financial services that could support municipal operations and improve service delivery.

4. Infrastructure Planning with MPE Engineering

Together with the Director of Public Works, I met with MPE Engineering to review infrastructure priorities for 2025. Particular focus was given to servicing requirements and capacity planning related to the two proposed residential development areas.

5. 2025 Property Assessment Update

Assessment notices were mailed on March 13th. Overall assessment levels have increased by \$26,726,580 from the 2024 assessment. The changes are broken down as follows:

- Residential Property Assessment: Increased by \$14,662,840
- Non-Residential Assessment: Increased by \$3,206,610
- Exempt Assessment: Increased by \$8,857,130

Residential Properties

- Adjustments were made to reflect recent property sales.
- Properties in area T21R1 experienced an average increase of 3% to 8%.

Commercial Properties

• Properties in area T11C2 experienced an average increase of 2% to 8%.

Exempt Properties

Key exempt assessment increases include:

- Prairie Land Regional School Division (JC Charyk): \$1,836,230
- Redeemer Lutheran Church: \$150,940
- Town Administration Office: \$106,990
- Agri-Sports Complex: \$657,110
- Community Centre: \$341,430
- Fire Hall: \$136,470
- HKRWSC: \$2,150,910
- Acadia Foundation (Lodge): \$1,041,300

It is important to note that property assessment is not a direct indication of property taxes. The Town of Hanna determines the amount of tax revenue required to fund operations—in 2025, this is budgeted to increase by 2%, or \$86,280.45 more than 2024. The tax rate is then adjusted based on assessment values to meet this requirement.

Property owners are encouraged to contact the Town Assessor with any questions. Contact details are included on the Assessment Notice and are also available through the Town Weekly Flyer and our social media platforms.

Administration plans to bring forward spring budget adjustments and tax rate options for Council's review at the April 29th Council Information Meeting, with final approval targeted for the May 13th Council Meeting—prior to setting the 2025 tax rate.

April COUNCIL REPORT

KEVIN OLSEN – COMMUNITY SERVICES FACILITIES MANAGER

Arena

Ice is out in both facilities.

Cleaning and then painting lines for lacrosse

Lacrosse starting April 15th, runs Tuesdays and Thursdays

Beyond Lifting on site April 7-11 for curling rink lobby floor lift

Parks / Cemetery

Cleaning parks and fields as snow melts

Ball and Park cleanup after Easter. Weather dependent on locking down a date

Centennial Place

Notice received from Kiddies Korner re: the cancellation of their lease

Swimming Pool / Spray Park

Planning and programming for the season

Lesson registration opening this month

Will start draining basins and prep filter room at end of April

Parks Shop

Transition of equipment from winter to spring season

Lions Hall

Other

We have 42 surplus round banquet tables. These are the tables from the Community Centre that were approved for replacement by Council for 2024. They vary from fair to excellent used condition. Will be having a sealed bid auction for the old Community Centre tables that will be open to the public and any interested user groups.

AARFP Annual Conference April 13-16. Kevin presenting the issues and struggles of small town and access to specialty trades etc

Community Services Coordinator Report - Michele Toews April 8, 2025

Emergency Social Services (ESS)

Continued work to support the Town of Hanna and the Special Areas Regional Emergency Management Agency in the ESS role. Attended the regional meeting in Acadia Valley on March 31st. I have organized ESS training from the Provincial ESS team in Hanna on April 8th and 9th. We will have over 20 participants from across the region attend. On April 24th I will be attending our provincial meeting at the PECC in Edmonton to learn more on ESS best practices as we head into peak hazard season.

Volunteer Appreciation

Nominations are now open for our Pincombe Memorial Volunteer Award. The Town of Hanna in partnership with Lynks, Special Areas and with funding support from Volunteer Alberta through the Government of Alberta will be hosting our annual recognition evening on Monday, April 28th. More details coming soon.

Handi-Van Update

No groups in the immediate Hanna Interagency were interested in receiving the van. As per Council's instructions I have now opened up to the broader East Central FCSS region to ask if anyone would be interested. I will have an update from that search for the May council meeting.

Report to Council

Date:Apr 8, 2025Submitted by:Laurie Armstrong, Director of Business & Communication

- Performed computer maintenance, software updates, troubleshooting and assisting staff.
- Prep for marketing Town programs and events. The page on our website that will be dedicated to all things related to the municipal election is hanna.ca/election. This page is constantly revised as changes are required.
- Continued discussions with the Bylaw Officer to assist with the educational phase of her planning. Assisted with the installation and configuration of a software program to assist with tracking the status of her cases.
- Fixed how the community event calendar renders on mobile devices.
- Assisted pool staff with technology and templates that will be used each year, making the annual startup transition smoother between managers. Preliminary dates and schedules have been completed. Registration will open soon. People who request information are advised to subscribe to the Town's Electronic Newsletter as Lesson registration will be announced through that channel first.
- CAO Norburn had asked me to listen and provide to Council, a daily review of the Alberta Utilities Commission hearing on the PACE Solar project in town limits. Thank goodness a daily transcript was provided. I did have the audio running in the background for those days.
- Completing the rates and fees changes on the website as approved by Council at their March meeting.
- Initiated a review of our event kiosk program. An update will be coming at a later date.

• After Dr. Fortna's presentation to Council on Mar 26, 2025 I had a few things noted that I felt the Town of Hanna could assist with. I am currently working with AHS and clinic staff on the following three items.

ltem	Status	Notes
NCT's	In Progress	Non-Clinical Transfers are for patients who do not require an ambulance or medical assistance. The service is arranged by the practitioner and is carried through a contract with AHS. Watch for information coming on that later this week.
Rental Registry	In Discussion	Having access to a registry of contacts who may be willing to rent a room or suite to a student, nurse or doctor.
Overselling	In Progress	 To ensure that the information we provide to newcomers and people considering a move to Hanna is accurate. Dr.'s are seeing people move here who are surprised to discover a lack of public transportation and that the health care services they require aren't readily available. We are undertaking a couple of things to assist with this: AHS & clinic staff are reviewing the health care pages on hanna.ca. The feedback is that they are quite dated and some changes have begun to trickle back to me. Investigate the content and managing of the Welcome to Hanna packages that were managed by the Town prior to the Business Hub.

• Advertising Bylaw Update

Last month I reported on the announcement of the closure of the ECA Review and informed Council that I would be doing some research to ensure the Town of Hanna is able to follow the legislation in the Municipal Government Act regarding advertising or if we require changes to our regulations.

Municipal Advertising is guided under Section 606 and Section 606.1 of the Municipal Government Act. It states that Council must give notice of certain bylaws, resolutions, meetings, elections, notice of nomination day, notice of advance votes, public hearings, by advertising in a newspaper or other publication circulating in the area, mailing or delivering a notice to every residence in the affected area or by another method provided for in a bylaw under Section 606.1. Section 606.1 was added as an option to Municipalities several years ago in an attempt to reduce the print cost of advertising to municipalities and to recognize the more modern methods that people were choosing to find out their municipal information. Section 606.1 states that Council may by bylaw provide for one or more methods, which may include electronic means, for advertising the things referred to in Section 606.

To meet the requirements of the MGA, Administration prepared an Advertising Bylaw accompanied by an Advertising Plan. The bylaw was given first reading in Feb 2023 followed by a public hearing on March 14, 2023. Bylaw 1030-2023 Advertising Bylaw was approved at the next regular meeting of Council. Since then, the department and Sr. Administration have used the bylaw and the complimentary Advertising Plan to guide both statutory and non-statutory advertising.

Bylaw 1030-2023 clearly outlines the various methods of advertising the Town of Hanna will use and it meets the legislative requirements of the Municipal Government Act. The Advertising Plan, implemented and used by the department has been revised to accommodate the lack of an official weekly newspaper. As a reminder to Council I have attached the Advertising Plan dated April 2025 to my report.



Town of Hanna Promotions & Advertising

April 2025

This document is broken into three sections:

- Section One: Communication Channels Available currently in use.
- Section Two: Sample of examples of the different information we communicate broken into categories.
- Section Three: Matrix of what category will be promoted and where *(at a minimum).*

Section One: Methods of Communication

The following channels are available effective Apr 2025.

- Local for fee print publications (Oyen, Drumheller Mail, The Coffee Break)
- Website hanna.ca/news
- eNews: Electronic Newsletter
- Community Calendar (<u>https://hanna.ca/events</u>)
- Digital Kiosk
- Utility Newsletter
- Facebook and/or Twitter
- Posters/Handouts
- Mail Drop
- Notification Alerts by text and phone
- Paid signage



Section Two: Information We Communicate

Statutory Notice Examples

- Notice of Proposed Bylaws
- Notice of Proposed Resolution
- Notice of a meeting, public hearing, or other things at least 5 days prior
- Elections
- Notice of nomination day
- Notice of advance votes
- Public Hearings
- Notice of Development as per Land Use Bylaw 1029-2023 section 5.5.2(b)decision comes into effect 21 days after the date the notice is published.
- Notice of Public Auction

Non-Statutory Examples

- Proclamations
- Council Meetings including Regular, Information, Cancellations.
- Employment Ads
- Annual Financial Statements and Budgets
- Tenders, bids and request for quote.

Operational Examples

- Snow Removal and street cleaning
- Skating Schedules & open ice
- Pool Schedules
- Closures and hours of operation
- Assessment Open House
- Drive Happiness
- Board & Committees prior to Council org meeting
- Educational Information (tax notices, bylaw)
- Mayor's Message
- Holiday Greetings

Events where the Town of Hanna is the lead organizer

- Major events such as Canada Day, Senior's Week, Music in the Park
- Minor events such as Kickboxing, Registration Fair, CSB Board Grants,
- Community Youth Funding available and how to donate.



Events where the Town of Hanna is a partner or sponsor

- Community Choir, Community Volunteer Income Tax Program, Youth Club Movies, Dances, Teen Fair, Babysitter Safety
- Alberta Emergency Alerts and Test Alerts
- Dutch Elm Ban
- KidSport funding available and how to donate.
- Christmas Dinner

<u>Community Not-For-Profit Events (open to the public)</u>

- Turkey Suppers, Pancake Breakfasts, Christmas Services, Library news, events and book club, Drag Races, Hanna Indoor Pro Rodeo, Hand Hills Rodeo, Alberta Health Services events and messages (Mobile Mammography, Man Van, Dementia care)
- Events are frequently submitted by neighboring communities: Scapa, Youngstown, Pollockville, Craigmyle, Delia.

Operational Emergent

- Water line breaks
- As requested by the CAO or the DEM



Section Three: At A Glance

Type of Information	Text Notification	Website News & Electronic Newsletter	Community Events Calendar	Facebook an d/or Twitter	Klask	Posters and/or Handouts inc School	For Fee Print Media	Hyer by Mail
Statutory Notices		~		\checkmark	\checkmark		~	\checkmark
Employment & Tenders		\checkmark	\checkmark	\checkmark	\checkmark		>	\checkmark
Non Statutory		\checkmark	\mathbf{i}	\checkmark	\checkmark			\checkmark
Proclamation Requests		\checkmark	\mathbf{i}	\checkmark	~			\checkmark
Operational	\checkmark	\checkmark	\checkmark	\checkmark	\checkmark		<	\checkmark
Emergent Operational	\checkmark	\mathbf{i}		\checkmark	\checkmark			5
Events ToH		\checkmark	\checkmark	\checkmark	\checkmark	~	~	\checkmark
Events ToH Supported		\checkmark	\checkmark	\checkmark	\checkmark	~		\checkmark
Events Community		~	\checkmark	\checkmark	~			\checkmark



Things that fall into these categories will be promoted using the indicated channel

May or may not be promoted using this method as there are some considerations including budget and timing.



As per budget

April 2025

COUNCIL REPORT

DATE:April 8, 2025PRESENTED BY:Brent Olesen, Director of Public Works

- Since March 11th, 2025, Council meeting, the public works department has been busy with the following items:
 - Water & Sewer
 - We have started sewer flushing when the days are warmer.
 - We have washed the walls and cleaned the bottoms of the lift stations for spring.
 - We are hauling sewer out of special areas, airport and the waste transfer site.
 - Road Maintenance
 - The crew has been filling potholes, the streets have heaved with the frost really bad this year and there seems to be a lot more service dips than normal. We will keep an eye on them and make repairs as necessary.
 - We have started street sweeping the perimeters and downtown, when we start with residential, we will put it on the town website and map what area the sweeper will be heading to. But for now, we are just doing the outside roads waiting for some of the north side of the streets to finish melting.
 - The odd morning, we have had to take the steam truck out and open a few catch basins.
 - The snow blower arrived just in time to put it away for the summer lol. We were able to have a good training session on it and look forward to using it next year.
 - Meetings
 - I am attending the Monday morning Director's meeting.
 - Wes and I attended the water and wastewater conference in Banff March 10th to 14th. This gives us our continuing education credits that we need to keep our water certificates.
 - Airport
 - We have been doing routine maintenance at the airport.
 - Cemetery
 - the crew went out and topped a few of the burials we had this winter that had settled, and we will check again later in May. At that time, we will add topsoil and grass seed to those that need it.
 - Other
 - Wes has almost completed the maintenance on the Parks trucks in time for spring staff.
 - We helped scrape and remove the ice out of the arena on March 31st.



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 9.01

Development Permit Report – 2025 1st Quarter

Recommended Motion

That Council accepts the Town of Hanna Development Permit Statistics Report for the 2025 1st Quarter (January - March) for information and thanks Development Officer David Mohl for his presentation this evening.

Background

The Development Officer will be in attendance to present the Town of Hanna Development Permit Statistics for the 1st Quarter (January – March 2025) and address any question of Council.

Communications							
N/A							
	Financial Implications						
Operating: Budget Available: Unbudgeted Costs: Source of Funds:	Budget	oital Cost: <u>N/A</u> Available: ed Costs: of Funds:					
Policy a	nd/or Legislative Implic	ations					
N/A							
	Attachments						
1. Development Permit Stat	stics – 2025 1 st Quarter Ac	tivity Report					

W:\11-05 Council Meeting Documents\Background Information\2025\04.1 Apr 08\09.01 Development Permit Report - 2025 - 1st Quarter.docx



Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

DEVELOPMENT PERMITS YEAR TO DATE 2025

Permit #	Type of Development	Address	\$ Value
1st Quarter			
D01-25	Home Occupation - Minor	217 5th Avenue West	\$0
D02-25	Construction - New Deck	307 4th Avenue West	\$5,000

DEVELOPMENT PERMITS YEAR TO DATE 2025

DEVELOPMENT PERMITS YEAR TO DATE 2025



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 9.02

Emergency Management Report – 2025 – 1st Quarter

Recommended Motion

That Council accepts the Town of Hanna Director of Emergency Management 2025 1st Quarter Report (January - March) for information and thanks the Director of Emergency Management David Mohl for his presentation this evening.

Background

Mr. Mohl is present this evening to provide an update on the Emergency Management activities undertaken in the 2025 – 1st Quarter (January – March) and address any questions Council may have.

Communications							
N/A							
Financial Implications							
Operating: Budget Available: Unbudgeted Costs: Source of Funds:	N/A	Capital Cost: Budget Available: Unbudgeted Costs: Source of Funds:	N/A				
Policy and/or Legislative Implications							
N/A							
Attachments							
1. Director of Emerg	ency Managem	ient – 2025 – 1 st Quarter Repo	rt				

W:\11-05 Council Meeting Documents\Background Information\2025\04.1 Apr 08\09.02 Emergency Management Report - 2025 - 1st Quarter.docx



Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

COUNCIL REPORT April 8, 2025

David Mohl, Director of Emergency Management

2025 – 1st Quarter Report

- Met in February with both of our Alberta Emergency Management field officers in Hanna and reviewed our Municipal Emergency Management Plan.
- Met in March with our AEMA field officers as well as Special Areas Director of Emergency Management to review our Regional Emergency Management Plan.
- Myself and our director of Emergency Social Services (ESS) attended a Regional Emergency Management meeting in Acadia Valley last week.



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 9.03

Hanna Fire Department – 2025 1st Quarter Report

Recommended Motion

That Council accepts the Hanna Fire Department 2025 1st Quarter Report (January - March) and thanks Fire Chief David Mohl for his presentation this evening.

Background

The Fire Chief will be in attendance to present the Hanna Fire Department quarterly statistics for the 2025 1st Quarter (January - March) and address any questions Council may have.

Communications

Report highlights may be communicated through the Town of Hanna social media program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	
-			

Policy and/or Legislative Implications

N/A

Attachments

- 1. Hanna Fire Department 2025 1st Quarter Activity Report
- 2. Hanna Fire Department 2025 1st Quarter Comparison Report



Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

HANNA FIRE DEPARTMENT

ACTIVITY REPORT

JAN - FEB - MAR

2025

CLASSIFICATION	TOWN	RURAL	COMBINED
	#	#	#
Structure Fire	0	0	0
Vehicle Fire	0	0	0
Rescue/MVA	0	10	10
Grass or Feed Fire	0	0	0
Medical Assist	0	1	1
Misc	3	0	3
False Alarm / Alarms Ringing	7	0	7
Total Calls 1st Quarter	10	11	21

Total Calls 2025	10	11	21
			0
Calls 4th Quarter			0
Calls 3rd Quarter			0
Calls 2nd Quarter			0
Calls 1st Quarter	10	11	21

HANNA FIRE DEPARTMENT

NUMBER OF INCIDENTS MONTHLY & YEARLY COMPARISON

TOWN OF HANNA

SPECIAL AREAS

ALBERTA TRANSPORTATION

Year	2025	2024	2023	2022	2021	2020
Jan	3	1	5	1	3	9
			-		_]
Feb	3	4	7	4	5	5
Mar	4	4	1	4	7	2
IVIAI	4	4	I	4	1	2
April		5	4	4	2	2
May		2	4	5	8	2
		0	4	0		
June		6	4	6	6	3
July		5	2	7	2	2
Uary		0	2	'	2	2
Aug		7	5	9	4	2
Sept		5	6	10	6	3
		•	-	10	-	4
Oct		6	7	10	7	4
Nov		0	4	14	Б	5
Nov		8	4	14	5	5
Dec		4	5	4	11	3

2025	2024	2023	2022	2021	2020
1	1	1	4	2	1
1	1	3	3	4	1
0	0	2	2	3	2
	3	7	2	4	3
	3	3	4	4	5
	4	7	7	9	1
	5	7	3	18	1
	12	7	8	1	7
	4	5	3	9	2
	4	4	4	4	
	4	1	4	4	2
	0	2	2	3	2
	0	0	1	1	1

2025	2024	2023	2022	2021	2020
7	3	4	2	0	3
1	1	1	0	1	2
1	2	2	3	2	1
	3	4	2	2	1
	1	1	4	2	2
	1	2	3	3	0
	2	1	0	6	1
	3	4	2	8	6
	4	4	2	4	4
	2	5	3	4	2
	0	1	4	3	0
	4	3	6	2	3



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 09.04

Hanna Municipal Enforcement –

2025 1st Quarter Report

Recommended Motion

That Council accepts Hanna Municipal Enforcement Services 2025, 1st Quarter Report for the months of January - March 2025 as information.

Background

The Municipal Enforcement Officer has prepared the Hanna Municipal Enforcement Services (HMES) 1st Quarter statistics for January - March 2025.

2025, 1st Quarter:

1. Barking Dog Complaints

I have addressed multiple complaints regarding barking dogs, with a particular focus on one property housing at least 13 dogs. These dogs are scheduled to be relocated on the 7th of April. For other cases, I have engaged with the owners and provided recommendations on how to minimize excessive barking.

2. Bylaw Review and Amendments

I have been actively reviewing current bylaws and identifying potential areas for improvement. Currently, I am in the process of rewriting the traffic bylaw, as discussed in the recent council meeting.

3. Coordination with RCMP

I have established contact with the local RCMP to familiarize myself with their operations and enhance collaboration on enforcement matters.

4. Property Maintenance Concerns



I have identified several properties that require attention through bylaw enforcement. These include:

- Vacant property affected by a fire.
- Property with multiple hay bales scattered across the premises.

I plan to address these issues as soon as possible.

5. Patrols and Community Engagement

I have been conducting regular patrols around town and engaging with residents upon noticing bylaw infractions. When residents are not home, I mail advisory letters regarding the issue. No fines have been issued yet. Additionally, I have ordered new ticket books featuring the official logo, as we were out of bylaw tickets.

6. Data Management and Reporting

I am utilizing a computer software to log all data and reports efficiently. This system provides statistical reporting capabilities. In the next quarterly report, I aim to include statistics, such as the percentage of calls related to animal complaints. As more data is collected, I will be able to generate more comprehensive statistical reports.

Overall, residents are responding well to having a bylaw officer in town again. Many are happy that problem properties will soon be dealt with. I have had multiple residents' comment that they're glad I come to speak with them first instead of just immediately fining them or sending a letter. I do believe the residents will continue to point out problems that I miss or don't see on my patrols.

Communications

Report highlights may be communicated through the Town of Hanna's media program.



Financial Implications

Operating:	 Capital Cost:	
Budget Available:	 Budget Available:	
Unbudgeted Costs:	 Unbudgeted Costs:	
Source of Funds:	Source of Funds:	

Policy and/or Legislative Implications

Attachments

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 09.06

Big Country Housing Authority Board Member Appointment

Recommended Motion

That Council approves the appointment of Kris Mohl to the Big Country Housing Authority Board as a Citizen at Large Member for a term ending October 31, 2027.

Background

The Town of Hanna annually advertises for people to fill vacancies on the committees or boards that require Council to appoint members from the public for a specified term. The terms vary depending upon the board or council bylaws.

Pat Mainman served on the Big Country Housing Authority for over 20 years and submitted her resignation, which was accepted at the March 18th meeting.

The Town advertised the opening for the Big Country Housing Authority board member and received one application which was forwarded to the BCHA to take to their board meeting.

At the March 18th meeting it was recommended that Kris Mohl be appointed as a citizen at large member.

Administration is recommending that Kris Mohl serve a term which would end on October 31, 2027.

COMMITTEE OR BOARD	CURRENTLY	INITIAL APPOINTMENT	<u>TERM</u> ENDING
BIG COUNTRY HOUSING AUTHORITY	(2-year term)		
Fred Crowle Michelle Haag <mark>Kris Mohl</mark>	Jan 2024 Oct 2024 Apr 2025	Jan 2024 Oct 2020 <mark>Apr 2025</mark>	Oct 2025 Oct 2026 Oct 2027



Communications

Letters are written to the applicant and the Board Chair to confirm Council appointments.

Committee & Board Appointments are communicated through the Town of Hanna Social Media programs.

	Financi	ial Implications	
Operating: Budget Available: Unbudgeted Costs: Source of Funds:	N/A	Capital Cost: Budget Available: Unbudgeted Costs: Source of Funds:	N/A
	Policy and/or L	egislative Implications	
N/A			
	At	tachments	
1. BCHA Meeting Minute	es – March 18, 20	025	
Reviewe	d by and Appr	oved for Submission to Co	uncil
Reviewed by: Financial Review by:			
			Chief Administrative Officer

BIG COUNTRY HOUSING AUTHORITY

BOX 1239 HANNA, AB. TOJ-1P0 Phone 1-403-854-3936

MINUTES

The Big Country Housing Authority Board Meeting was called to order at Lynks in Hanna @ 11:00 am, <u>March 18th, 2025</u>.

Present at the meeting were the following Board Members:

Hanna - Michelle Haag & Fred Crowle Cereal - Elaine Michaels

Also present was Cereal Manager Anna Montgomery and Angela McGillion, CAO of Hanna.

Regretfully, Chairperson Pat Mainman was unable to attend.

Agenda accepted as presented.

<u>1. Minutes and Business Arising:</u>

1. Minutes from December 10th Board meeting & Business Arising from them:

(a) The Alberta Public Housing Administrators' Association (APHAA) membership

-Angela McGillion has purchased ½ year membership and registered for May conference in Edmonton. Resources shared with Board.

(b) Fire Alarm Control Panel replacements

- Asbestos testing being done in advance of project; SMP Engineering is visiting Hanna Manors and Cereal March 21st to prepare plans for the upcoming project.

(c) Cereal Community Calendar advertising

-Have received applications recently due to word of mouth; good to keep local advertising to keep the Country Cottages front of mind.

2025/01 Moved by Michelle Haag, seconded by Elaine Michaels, that the advertising with the Cereal Community Calendar be continued beginning May 1 for another 4 months. Carried.

- Anna Montgomery proposed having Oyen Echo do a feature article on the Country Cottages.

2025/02 Moved by Fred Crowle, seconded by Elaine Michaels , that the previous minutes of December 10th, 2024, meeting be adopted as circulated. Carried.

2. Correspondence:

(a) 2025 Interim HMB Budget Letter

-New monthly funding to come.

(b) 2025 budget letter Mar. 7/2025

- Note made about monthly funding as of January 1st, 2025. 2025 CMR project decisions to be released soon. There is a change to surplus carryovers; now "surplus funds from an improvement when compared to your operating budgets, can be transferred into your Deferred Operation Reserve Fund (DORF) to be used for future years..." This is a huge reduction in red tape.

(c) Request for Manor exception

-Due to high need of seniors for Seniors self-contained units, this application has been declined for the Manors. Recommend Community Housing, Rental Assistance Benefit (RAB) or even the Hanna Lodge.

3. Financial Report:

(a) Balance sheet up to March 6th, 2025.

(b) Comparative Income Statement to March 6th, 2025.

(c) General Ledger Report to March 6th, 2025.

2025/03: Moved by Michelle Haag, seconded by Fred Crowle, that the Balance Sheet, General Ledger Report, and the Comparative Income Statement 2025 Budget vs Actual to March 6th, 2025, be approved as presented. Carried.

2025/04: Moved by Fred Crowle, seconded by Elaine Michaels, to approve EFTs sent during the 2024-25 postal strike prior to bank permissions being in place. Carried.

2025/05: Moved by Elaine Michaels, seconded by Fred Crowle, to shred documents prior to 2018. Carried.

-Contact ATB regarding a Visa card for BCHA.

Jumbo Jim's event tentatively June 4, 2025
A special meeting, possibly in April, will be called once the Audit is complete.

4. Managers' Reports:

(a) Hanna

-#927 has requested a garden plot in his backyard; Board has agreed to allow it as a 'pilot project' for this year. Manager gave permission for a garden shed to be purchased by tenant, as well.

-2024 CMR Eavestroughing project for Hanna Manors and Villas started this week and will wrap up in 2 weeks.

-Another fridge purchased this week from The Brick in Hanna.

-No word on Summer Job federal grant.

-Painter Harry Stach has retired. A thank you gift was proposed.

2025/06: Moved by Elaine Michaels, seconded by Fred Crowle, that applications of D. Mohl scored (40) along with B. Mazzei scoring (17) be approved for Seniors Self-contained. **Carried**.

(b) Cereal

-Have received 3 applications recently for Cereal. Angela to review and respond.

5. New Business:

(a) Policy review

-All policies were reviewed and updated. No other policies are required at this time.

(b) Smoking shelter

-Angela to contact CMR representative to discuss. Suggestions for a screened-in gazebo was made, perhaps central for both Manor I and II smokers.

(c) Letter of Resignation – Pat Mainman

-Pat will be missed having served the board for over 20 years. Lunch and a gift will be provided at a later date when Pat is able. Noted, no one is pleased to see her go.

2025/07: Moved by Elaine Michaels, seconded by Michelle Haag, that the resignation from Pat Mainman be accepted. **Carried**.

(d) Board application -One application was received from Kris Mohl.

2025/08: Moved by Fred Crowle, seconded by Elaine Michaels, to recommend Kris Mohl as a Big Country Housing Authority Board member. Carried.

-Discussion was had about the Chairperson position needing to be filled with Pat's resignation.

2025/09: Moved by Elaine Michaels, seconded by Fred Crowle, that Michelle Haag become the Chairperson of Big Country Housing Authority Board effective once Pat Mainmans's term is ended. Carried.

Next Meeting: Tuesday, June 10, 2025

Adjournment: Meeting adjourned at 12:30 pm

Chairperson: _____

Board Member: _____



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 9.06

Hanna Farmers Market Committee – Subsidized Rental

Request

Recommended Motion

That Council authorize Administration to enter into a rental agreement with the Hanna Farmers' Market Committee for the use of the Hanna Curling Rink and concession to host a weekly Farmers' Market at a subsidized rate of \$324.00/day plus GST when using the concession and \$232.00/day plus GST without the concession.

Background

For the years 2019 - 2024 the Hanna Farmers Market Committee have held their weekly markets in the Curling Rink receiving a subsidized rental rate from the beginning of June to the end of September.

The current 2025 approved facility rates for the Curling Rink are listed below:

- Curling Rink Hourly rate is \$55/hr. plus GST
- Curling Rink Daily rate is \$290/day plus GST (small event)
- Curling Rink Concession Daily rate is \$115/day plus GST
- Folding chair rental is \$2.00/chair plus GST

Since 2019 Council has approved a subsidized rate for the Hanna Farmers Market rental of the Curling Rink. Below find the approved rates:

Curling Rink – Including Concession:		Curling Rink – No Concession:
2019	\$271.35 plus GST/day (33% discount)	\$194.30 plus GST/day (33% discount)
2020	\$303.75 plus GST/day (25% discount)	\$217.50 plus GST/day (25% discount)
2021	\$324.00 plus GST/Day (20% discount)	\$232.00 plus GST/Day (20% discount)
2022	\$324.00 plus GST/Day (20% discount)	\$232.00 plus GST/Day (20% discount)
2023	\$324.00 plus GST/Day (20% discount)	\$232.00 plus GST/Day (20% discount)
2024	\$324.00 plus GST/Day (20% discount)	\$232.00 plus GST/Day (20% discount)



The Hanna Farmers' Market Committee is requesting that Council provide a subsidy in the same amount or less for the rental of the Curling Rink and concession for their weekly markets for the 2025 season.

Since the Farmers Market began renting the Curling Rink in 2019 and requesting a subsidized rate the goal of Administration has been to decrease the subsidy annually with the goal of eventually having the Farmers Market pay the approved facility rate. This was occurring until the 2022 season where Council supported the same level of subsidization (20%) as was approved in 2021.

Administration is recommending that the plan to reduce the subsidy be reinstated and is recommending that the subsidy for 2025 be approved at 20% which would mean the rental rate for the Farmers Markets would be \$324.00/day plus GST when using the concession and \$232.00/day plus GST without the concession.

To be clear this recommendation does not meet the request from the Farmers' Market Committee but continues to bring the subsidy down with the goal to having the facility rented at the approved rates with no subsidy. The Town does provide subsidized rates to other nonprofit organizations who are using Town facilities on a regular basis or providing a large onetime event that brings visitors to our community. Examples of this include the lease agreement with the Hanna Curling Club (33% subsidy) and the Hanna Indoor Pro Rodeo Committee (25% subsidy) for their rental of the arena for their annual rodeo.

Administration is recommending to Council this subsidized rental rate for the following reasons.

- The facility is available for those days. Based on previous years use of the facility the curling rink floor surface is underutilized, and it is anticipated would not see any or minimal bookings during that time.
- The rates approved in the Community Services Rental Policy for the curling rink were approved with the focus more towards one-day rental basis, not a one day/week rental for a period of 17 weeks.
- By accepting Administration's recommendation, the Town would see total revenue from this user group for the 16 weeks of \$3,712.00 (\$232 x 16) versus \$4,640.00 (\$290 x 16) (assuming no concession use) received.
- If the Town is not prepared to subsidize the rate for the facility it is anticipated that the Committee may look elsewhere, and this revenue stream may be lost to the Town. Administration is also concerned that the Committee may not be able to find an alternative facility and in this case the market may choose to terminate.



The Farmer's Market is another option for residents and visitors to spend their money in Town and may in fact bring people and dollars from outside the community.

Communications

Report highlights may be communicated through the Town of Hanna social media program.

Financial Implications				
Operating:	N/A	Capital Cost:	N/A	
Budget Available:		Budget Available:		
Unbudgeted Costs:		Unbudgeted Costs:		
Source of Funds:		Source of Funds:		
		_		

Policy and/or Legislative Implications

N/A

Attachments

- 1. Letter from Roberta Rehill, Hanna Agricultural Society Liaison to the Farmers Market, dated February 25, 2025.
- 2. Hanna Farmers Market 2024 Profit Loss Statement.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



Hanna Farmers` Market Alberta Approved Box 1664 Hanna, AB TOJ 1P0

February 25, 2025

Town of Hanna Box 430 Hanna, AB TOJ 1PO

Att: Matthew Norburn

We are asking for your consideration in renting us the curling rink at a reduced rate again this year so that the Farmers Market has a place for be for the summer and can survive.

You have been very accommodating in the past years but – it is still a hard struggle. We are still low on vendors some weeks, but we still get the public coming out to the market. We are slowly starting to get more vendors, but it has been slow after COVID. People have been very appreciative that we have continued to have this. Many people have told me they make Farmers Market day the day they come to town for everything. I think that we are contributing to Hanna's well being. We have had a great response from the public having it at the curling rink. They like that there is plenty of parking and that it is within walking distance of downtown (actually walking distance from the two grocery stores too) We bring people to town for the market one day a week and provide a place for our `make-it-bake it` vendors to sell their wares. Our income depends on how many tables we book that week—again it is a guessing game on how much we make in a week.

Over the last three years we have paid you 4 to 5 thousand dollars a year – this building is not well used through the summer, so it is a great benefit to you that we rent it. The curling rink, when it is used through the summer just let us know that it is rented, we will clean up well after ourselves. All we have asked in form of maintenance is that you empty the garbage once a week – other than that we have looked after the housekeeping. So, the cost to you is not high. We will run the Mothers Day Market on May 10 and start the regular season on June 4 to September 10, 2025.

We are hoping that you will give us the same or less than last year. Thank you for your consideration.

Thank you

Roberta Rehill Hanna Agricultural Society Liaison to the Farmers Market. Melissa Ray / Market Manager

Hanna Farmers Market Profit and Loss For the Year of 2024

Income	Table Rent Sponsorship Grant	\$ 7,190.00	
			\$ 7,190.00
Expense			
	Table Rent	\$ 120.00	
	Memberships & Permits	\$ 150.00	
	Advertising	\$ 341.05	
	Bank Charges	\$ 157.80	
	Bldg Rental	\$ 4,500.00	
	Manager Fees	\$ 2,000.00	
		 	1

\$ 7,268.85

Profit or Loss

-\$ 78.85



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 9.07

Special Council Meeting

Recommended Motion

That Council authorizes a Special Council Meeting to be held on Wednesday, April 30, 2025 at 8:30 a.m. in the Council Chambers of the Town Office for the purpose of approving the 2024 Audited Financial Statements.

Background

The 2024 Town of Hanna Financial Audit was conducted by Ascend Chartered Professional Accountants on March 17 - 20, 2025. The original plan was to have the Audit presentation and approval of the 2024 Financial Statements at the April 8, 2025, Council Meeting but Ascend Representatives indicated they were not going to have the statements finalized and prepared for this date.

It is a requirement of the Municipal Government Act that the Audited Financial Statements be prepared and approved prior to May 1st and made available to the public. In order to meet this deadline Administration has coordinated with Ascend representatives to attend a Special Council Meeting on April 30, 2025.

The scheduled Council Information Meeting will be held immediately following the Special Council Meeting. The meetings cannot be combined as Bylaw 1015-2021, The Council Procedural Bylaw defines the types of Council Meetings and the business that can be transacted. The relevant sections are as follows:

Section 3.18 states that "No matter other than that stated in the notice calling the Special Council Meeting may be transacted at the Meeting unless the whole Council is present at the Meeting and the Council agrees to deal with the matter in question."

Section 3.20 states "Council Information Meetings shall be conducted for the purpose of information sharing and Council shall have no power at such meetings to pass any bylaw or resolution apart from the resolution necessary to approve the agenda for the Meeting, accept items for information, the resolution to move in/out of closed session, or a resolution to refer an item to a Council Meeting."



	Communications
N/A	
Fin	ancial Implications
Operating: N/A	
Budget Available:	
Unbudgeted Costs: Source of Funds:	
Policy and	/or Legislative Implications
N/A	
	Attachments
N/A	
Reviewed by and A	Approved for Submission to Council
eviewed by:	
inancial Review by:	
	Chief Administrative Office



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 09.08

Disposal of Surplus Tables

Recommended Motion

That Council authorize the Chief Administrative Officer to offer for sale and advertise locally, the round banquet tables from the Town of Hanna Community Centre as determined to be surplus to the operation of the Town of Hanna on an "as is" basis, by sealed bids.

Background

As part of the 2024 approved Town of Hanna Capital Budget there was \$12,000 allocated for the purchase of 45 new round banquet tables for the Community Centre.

The new tables have been purchased and delivered, and the older tables are now surplus. Administration would like to sell them as a full lot with a reserved bid of \$25.00 per table.

- 42 banquet tables from excellent to fair condition
- 60" round plastic

The Town of Hanna practice has been to advertise surplus items for sale with sealed bids being accepted.

Communications				
N/A				
Financial Implications				
Operating: Budget Available: Unbudgeted Costs: Source of Funds:	N/A	Capital Cost: Budget Available: Unbudgeted Costs: Source of Funds:	N/A	

W:\11-05 Council Meeting Documents\Background Information\2025\04.1 Apr 08\09.08 Sale of Surplus Tables.docx



Policy and/or Legislative Implications

N/A

Attachments

1. Photos of surplus tables

Reviewed by and Approved for Submission to Council

Reviewed by:

Financial Review by: _____

Chief Administrative Officer









Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 10.01

Bylaw 1038-2025

Virtual Council Meetings Bylaw

Recommended Motion

That Council give first reading to Bylaw 1038-2025, the 2025 Virtual Council Meetings Bylaw.

That Council give second reading to Bylaw 1038-2025, the 2025 Virtual Council Meetings Bylaw.

That Council provide unanimous consent for third reading of Bylaw 1038-2025, the Virtual Council Meetings Bylaw at this meeting.

That Council give third and final reading to Bylaw 1038-2025, the Virtual Council Meetings Bylaw.

Background

Municipal Affairs Statutes Amendment Act, 2024, introduced a requirement that all municipalities in Alberta offer electronic options for public hearings related to planning and development. While this is a specific legislative requirement, the Town of Hanna recognizes the broader value of providing virtual access to all council meetings and public hearings to ensure transparency, accessibility, and public engagement, particularly for residents who may face challenges attending meetings in person.

Bylaw 1038-2025, the **Virtual Council Meetings Bylaw**, has been developed to establish clear procedures and standards for holding council meetings and public hearings electronically, either in full or in part. The bylaw outlines the conditions under which virtual participation may be used, how the public is to be notified and involved, and how meeting integrity and fairness will be maintained.

This bylaw enables the Town of Hanna to respond not only to provincial legislative requirements but also to the evolving expectations of residents for digital accessibility and participation in local government.



Communications

Public communication regarding the bylaw will be made available through the Town website and through regular Council meeting notices.

Financial Implications					
Operating:	N/A	Capital Cost:	N/A		
Budget Available:		Budget Available:			
Unbudgeted Costs:		Unbudgeted Costs:			
Source of Funds:		Source of Funds:			
_					

Policy and/or Legislative Implications

1. Municipal Government Act

Attachments

1. Bylaw 1038-2025 Virtual Council Meetings Bylaw

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

TOWN OF HANNA PROVINCE OF ALBERTA BY-LAW 1038-2025

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO ESTABLISH PROCEDURES FOR THE CONDUCT OF VIRTUAL COUNCIL MEETINGS AND PUBLIC HEARINGS.

WHEREAS, under the authority of the Municipal Government Act (MGA), the Council has the power to pass bylaws for municipal purposes.

AND WHEREAS, the Municipal Affairs Statutes Amendment Act (2024) mandates that municipalities offer electronic options for public hearings related to planning and development.

AND WHEREAS, Council recognizes the value of providing electronic options for all public hearings and council meetings to enhance accessibility and transparency.

NOW THEREFORE THE COUNCIL OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

PART I TITLE

1.1 This bylaw shall be known as the "VIRTUAL COUNCIL MEETINGS BYLAW".

PART II DEFINITIONS

- 2.1 "Council" means the Council of the Town of Hanna.
- 2.2 "Virtual Meeting" means a meeting conducted in whole or in part through electronic means, including video conferencing or teleconferencing.
- 2.3 "Public Hearing" means a hearing held pursuant to the Municipal Government Act.
- 2.4 "Electronic Means" includes any method of communication that allows for live video, audio, or text-based participation.

PART III GENERAL PROVISIONS

- 3.1 Council may hold virtual meetings or public hearings through electronic means when deemed appropriate or necessary.
- 3.2 Meetings and hearings related to planning and development must provide electronic options as mandated by the Municipal Affairs Statutes Amendment Act (2024).
- 3.3 All virtual meetings shall be conducted in accordance with the provisions outlined in this bylaw.

Town of Hanna Bylaw 1038-2025 Page...2

PART IV PUBLIC NOTICE AND ACCESS

- 4.1 Notice of a virtual meeting or public hearing shall include information on how to access and participate through electronic means.
- 4.2 The public shall be given the opportunity to join via video conference or teleconference, as well as the option to submit written or verbal presentations.
- 4.3 Pre-registration for public hearings is encouraged to enhance meeting efficiency.

PART V MEETING PROCEDURES

- 5.1 The Mayor or Chair shall open the virtual meeting and outline procedures for participation.
- 5.2 All participants shall be required to mute their microphones when not speaking.
- 5.3 Public presentations shall be limited to five (5) minutes unless extended by the Chair.
- 5.4 Council members may pose questions to presenters during the designated question period.
- 5.5 Virtual meetings shall be recorded and made publicly available.

PART VI TECHNICAL REQUIREMENTS

- 6.1 The Town shall ensure that electronic systems used for virtual meetings are reliable and accessible.
- 6.2 In the event of technical failures, reasonable efforts shall be made to restore connectivity or reschedule the meeting.

PART VII SEVERABILITY

7.1 If any portion of this Bylaw is found invalid by a court of competent jurisdiction, the remaining portions shall continue in effect.

Town of Hanna Bylaw 1038-2025 Page...3

EFFECTIVE DATE

This Bylaw shall come into effect upon the day of third and final reading:

READ A FIRST TIME THIS 8TH DAY OF APRIL 2025.

READ A SECOND TIME THIS 8^{TH} DAY OF APRIL 2025.

Mayor Danny Povaschuk

Chief Administrative Officer Matthew Norburn

READ A THIRD TIME AND FINALLY PASSED THIS 8TH DAY OF APRIL 2025.

Mayor Danny Povaschuk

Chief Administrative Officer Matthew Norburn



Date: April 8th, 2025

Agenda Item No: 10.02

Bylaw 1039-2025

New Freedom of Information and

Protection of Privacy Bylaw

Recommended Motion

That Council give first reading to Bylaw 1039-2025, the 2025 Freedom of Information and Protection of Privacy Bylaw.

That Council give second reading to Bylaw 1039-2025, the 2025 Freedom of Information and Protection of Privacy Bylaw.

That Council provide unanimous consent for third reading of Bylaw 1039-2025, Freedom of Information and Protection of Privacy Bylaw at this meeting.

That Council give third and final reading to Bylaw 1039-2025, the Freedom of Information and Protection of Privacy Bylaw.

Background

The current FOIP Bylaw 880-99, enacted in 1999, requires significant updates to align with the modern interpretation of Alberta's **Freedom of Information and Protection of Privacy Act (F-25)**. A comprehensive review was initiated using an Al-based analysis tool (ChatGPT), which compared the Town's bylaw against both provincial legislation and comparable municipal bylaws.

Al-assisted analysis identified several areas for improvement:

- Lack of formal procedures for **third-party notifications**, **privacy breach response**, and **appeals**.
- Outdated or missing **fee schedules** and forms for submitting FOIP requests.
- Insufficient clarity on the **role of the FOIP Coordinator** and access timelines.



The new bylaw 1039-2025 includes:

- A modernized bylaw structure for Council approval.
- Five attached schedules covering forms, fee schedules, breach response, and appeals.
- Enhanced compliance with Alberta's FOIP legislation.

Council is being asked to approve the new bylaw 1039-2025 with immediate effect to support improved transparency, data protection, and service consistency.

Communications

Public communication regarding the bylaw will be made available through the Town website and through regular Council meeting notices. Although public consultation is not required by legislation, transparency in FOIP matters is encouraged.

Financial Implications				
Operating: Budget Available: Unbudgeted Costs: Source of Funds:	N/A Capital Cost: N/A Budget Available:			
Policy and/or Legislative Implications				
Attachments				
1. Bylaw 1039-2025	5 Freedom of Information and Protection of Privacy Bylaw			



Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

TOWN OF HANNA PROVINCE OF ALBERTA BY-LAW 1039-2025

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO GOVERN ACCESS TO INFORMATION AND PROTECTION OF PRIVACY IN ACCORDANCE WITH THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT.

WHEREAS, the Municipal Government Act, R.S.A. 2000, Chapter M-26, and the Freedom of Information and Protection of Privacy Act (FOIP Act), R.S.A. 2000, Chapter F-25, provide individuals with the right to access municipal records, subject to certain exceptions;

AND WHEREAS, the FOIP Act requires the protection of personal information collected and maintained by public bodies, ensuring responsible collection, use and disclosure;

AND WHEREAS, the Town of Hanna is committed to transparency, accountability, and the protection of privacy in accordance with provincial legislation.

NOW THEREFORE THE COUNCIL OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

PART I TITLE

1.1 This bylaw shall be known as the "FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY BYLAW" (FOIP Bylaw).

PART II PURPOSE OF BYLAW

- 2.1 The purpose of this bylaw is to:
 - (a) Facilitate public access to information in accordance with the FOIP Act, except where records are exempt from disclosure;
 - (b) Establish privacy protection measures for personal information collected by the Town;
 - (c) Define the process for requesting and disclosing records;
 - (d) Ensure compliance with the FOIP Act and associated regulations;
 - (e) Provide a structured process for third-party notifications and appeals;
 - (f) Implement a privacy beach response plan for incidents involving personal information.

PART III DEFINITIONS

3.1 In this bylaw;

(a) "FOIP Act" means the Freedom of Information and Protection of Privacy Act, RSA 2000, Chapter F-25, as amended.

- (b) "Applicant" means a person making a request for information under this bylaw.
- (c) "Personal Information" means recorded information about an individual, as defined in Section 1(n) of the FOIP Act.
- (d) "Third Party" means any individual, organization, or business whose personal or business information may be affected by a records request.
- (e) "Chief Administrative Officer (CAO)" means the municipal officer responsible for overseeing FOIP compliance.
- (f) "FOIP Coordinator" means the individual designated by the Town to manage information requests and privacy compliance.
- (g) "Formal Request" means a written request for access to information, requiring completion of a Request for Access to Information Form (Schedule A).
- (h) "Routine Disclosure" means records that are proactively provided by the municipality without requiring a FOIP request.

PART IV ACCESS TO INFORMATION

- 4.1 Any person may request access to municipal records, subject to exceptions outlined in the FOIP Act (Sections 16-29).
- 4.2 The FOIP Coordinator shall process requests in accordance with Sections 7-12 of the FOIP Act, ensuring:
 - (a) Responses are provided within 30 days, with allowable extensions;
 - (b) Partial access is granted when full disclosure is prohibited;
 - (c) Applicants are notified of the reasons for denial or redaction
- 4.3 The Town shall ensure routine disclosure of commonly requested records, such as Council meeting minutes, bylaws, and financial reports, where permissible.

PART V THIRD PARTY NOTIFICATIONS

- 5.1 If an access request includes third-party information, the Town shall:
 - (a) Notify the third party within 10 business days (Section 30, FOIP Act);
 - (b) Allow the third party 20 days to respond

- (c) Consider any objections and issue a final decision under Section 31;
- (d) Refer the case to the Privacy Commissioner if the third-party objects to disclosure.

PART VI PRIVACY BREACH RESPONSE

- 6.1 A privacy breach occurs when personal information is accessed, collected, used or disclosed without authorization.
- 6.2 If a breach is suspected, the Town shall:
 - (a) Investigate immediately and contain the breach;
 - (b) Assess the risk (e.g., identify theft, financial loss);
 - (c) Notify affected individuals if there is a risk of harm (Section 38.1, FOIP Act);
 - (d) Report to the Privacy Commissioner for significant breaches;
 - (e) Review internal procedures to prevent future incidents.

PART VII FOIP REQUEST AND APPEALS PROCESS

- 7.1 FOIP Requests must be submitted using the Request for Access to Information Form (Schedule A).
- 7.2 Appeals:
 - (a) An applicant denied access may first appeal to the Chief Administrative Officer (CAO).
 - (b) If unsatisfied, the Applicant may submit a formal review request to the Alberta Information and Privacy Commissioner.

PART VIII FEES FOR INFORMATION REQUESTS

- 8.1 The Town may charge fees consistent with the FOIP Regulations (186/2008).
- 8.2 Fee Schedule (Schedule C):
 - Standard FOIP Request \$25 per request
 - Ongoing FOIP Request \$50 per request
 - Search & Retrieval \$30/hour (first 3 hours free)

-	of Hanna 1039-2025 4				
-	Copies (letter/legal)	\$0.25 per page			
-	Certified Copies	\$10 per document			
8.3	Fee waivers may be grante	d for financial hardship or pubic interest requests.			
PART	IX SCHEDULES (ATT	ACHED FORMS & GUIDELINES)			
Schedule A – FOIP Requested Form (Template for submitting FOIP requests)					
Schedule B – FOIP Appeal Form (template for filing an appeal)					
Schedule C – FOIP Fee Schedule (detailed breakdown for applicable fees)					
Schedule D – Privacy Breach Response Guidelines (steps for responding to a privacy breach)					
Schedule E – FOIP Appeal Process (detailed process for requesting an appeal)					
PART	X OFFENCES AND P	ENALTIES			
10.1	Any Town employee who disciplinary action, including	willfully contravenes this bylaw may be subject to termination.			
10.2	Unauthorized disclosure of 92 of the FOIP Act, with per	personal information may result in fines under Section nalties up to \$10,000.			
PART	XI GENERAL PROVIS	IONS			
11.1	This bylaw repeals all Bylav	v 880-99			

EFFECTIVE DATE

This Bylaw shall come into effect upon the day of third and final reading:

Town of Hanna Bylaw 1039-2025 Page...5

READ A FIRST TIME THIS 8TH DAY OF APRIL 2025.

READ A SECOND TIME THIS 8TH DAY OF APRIL 2025.

Mayor Danny Povaschuk

Chief Administrative Officer Matthew Norburn

READ A THIRD TIME AND FINALLY PASSED THIS 8TH DAY OF APRIL 2025.

Mayor Danny Povaschuk

Chief Administrative Officer Matthew Norburn Schedule A - FOIP Request Form

TOWN OF HANNA PROVINCE OF ALBERTA FOIP REQUEST FORM – SCHEDULE A

This form is to be used for submitting a **formal request** for access to records under the **Freedom of Information and Protection of Privacy Act (FOIP Act)**.

Note:

- A \$25 application fee is required for all general information requests.
- **Personal information requests** (requesting your own records) do not require an application fee.
- Additional processing fees may apply based on the request's complexity.

SECTION 1: APPLICANT INFORMATION

Full Name	
Company/Organization (if applicabl	e)
Mailing Address	
City/Town Province	e Postal Code
Phone Number () Alterna	ate Phone ()
Email Address	
Preferred Contact Method	

If you are requesting records on behalf of another person, attach an **authorization letter** signed by that person.

SECTION 2: TYPE OF REQUEST

(Check ONE that applies)

General Information Request (\$25 Fee)

□ Requesting access to municipal records that do **not contain personal information**.

Personal Information Request (No Fee)

□ Requesting my own personal information held by the Town of Hanna.

✓ Third-Party Information Request (Requires Consent or Legal Authority)
 □ Requesting another individual's or business's information (Attach authorization form or legal proof of authority).

SECTION 3: DETAILS OF REQUESTED RECORDS

★ Describe the records you are requesting in detail. Provide specific dates, subjects, and types of records (e.g., emails, contracts, reports). The more detail you provide, the faster we can process your request.

Description of Requested Records:

Date Range of Records (if applicable):

From: ______ (YYYY/MM/DD) To: ______ (YYYY/MM/DD)

Format of Records Requested:

 \Box Paper Copies \Box Digital Copies (USB/CD/Email) \Box In-Person Viewing

SECTION 4: URGENT PROCESSING REQUEST (IF APPLICABLE)

The FOIP Act allows **30 days** to process a request. If you require **urgent processing**, explain why:

• Supporting documents may be required to justify urgency.

SECTION 5: FEES & PAYMENT AGREEMENT

- Standard FOIP Request Fee: \$25.00 (for general information requests)
- Additional Fees (e.g., search time, copies, specialized formats) may apply as per Schedule C FOIP Fee Schedule.

If estimated costs exceed **\$150**, you must **prepay 50%** before processing begins.

\$ Payment Method (Select One):

🗆 Cash 🗆 Debit 🗆 Credit Card 🗆 E-Transfer 🗆 Certified Cheque

• Do you agree to prepay fees before processing begins?

 \Box Yes \Box No (Your request may be delayed or denied if "No")

Do you acknowledge that refunds will not be issued for partially completed requests?
 Yes
 No

SECTION 6: APPLICANT DECLARATION

 I certify that the information provided in this request is accurate and complete.
 I understand that misrepresentation may result in the denial of access to records.
 I understand that the Town of Hanna will process my request in compliance with the FOIP Act and that certain records may be withheld under legal exemptions.

Applicant Signature: ______

🔟 Date: _____

OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE

Date Received Received By
Request File Number Due Date for Response
Application Fee Paid? 🗆 Yes 🗆 No Amount Paid \$
Estimated Fees Provided? 🗆 Yes 🗆 No Deposit Required? 🗆 Yes 🗆 No
Third-Party Notification Required? 🗆 Yes 🗆 No Processing Extension Required? 🗆
Yes 🗆 No
Decision on Request: 🗆 Approved – Full Access 🗆 Approved – Partial Access 🗆 Denied
Applicant Notified? 🗆 Yes 🗆 No Records Provided? 🗆 Yes 🗆 No
✤ FOIP Coordinator Signature:
🔟 Date:

Instructions for Submitting Your Request:

Mail or Drop-Off:

Town of Hanna – FOIP Coordinator 302 2nd Ave West PO Box 430 Hanna, AB, TOJ 1P0 **Email:** admin@hanna.ca

Contact 403 854 4433

TOWN OF HANNA

PROVINCE OF ALBERTA FOIP APPEAL FORM – SCHEDULE B

This form is to be used by individuals who wish to **appeal a decision** regarding a **FOIP request**. Appeals can be made to the **Chief Administrative Officer (CAO) or Council**, and if necessary, further escalated to the **Alberta Information and Privacy Commissioner**.

Important Information:

- You must submit this appeal within 30 days of receiving the FOIP decision.
- If appealing to the **Privacy Commissioner**, you must do so within **60 days**.
- You may request an **internal review** before escalating to the Commissioner.

SECTION 1: APPLICANT INFORMATION

Full Name		
Company/Organiz	ation (if applicable)	
Mailing Address		
City/Town	Province	Postal Code
Phone Number ()	Alternate Phone ()
Email Address		
Preferred Contact	Method 🗆 Email 🗆 Mail 🗆 Pho	one

SECTION 2: ORIGINAL FOIP REQUEST DETAILS

| FOIP Request File Number | _____ | | Date of Original FOIP Request | _____ |

Date of COID Decision Deceived

Date of FOIP Decision Received

| Type of Request |
General Information Personal Information Third-Party Information |

SECTION 3: REASON FOR APPEAL

(Check all that apply)

Denied Access to Records

 \Box Only Partial Access Was Granted

 \Box Information Was Released in the Wrong Format

Delayed Processing Beyond Legal Limit

 \Box Fees Charged Were Unreasonable

□ Third-Party Consent Was Improperly Denied

□ Other (Explain Below):

SECTION 4: DETAILS OF APPEAL

★ Explain why you believe the decision should be changed. If possible, reference specific sections of the FOIP Act that support your appeal. Attach any supporting documents.

SECTION 5: PREFERRED OUTCOME

Full Release of Information

□ Reduction or Elimination of Fees

 $\hfill\square$ Further Clarification on the Decision

□ Other (Explain Below):

SECTION 6: INTERNAL REVIEW VS. PRIVACY COMMISSIONER APPEAL

* Select ONE of the following options for your appeal:

Option 1 – Internal Review (CAO or Council Review)

□ I request that the **Chief Administrative Officer (CAO) or Council** review my appeal before escalating to the Alberta Information and Privacy Commissioner.

Option 2 – Direct Appeal to the Privacy Commissioner

□ I request an appeal directly to the Alberta Information and Privacy Commissioner without an internal review.

(Note: You may request an internal review first and still appeal to the Commissioner later.)

SECTION 7: APPLICANT DECLARATION

I certify that the information provided in this appeal is accurate and complete.
 I understand that misrepresentation may result in denial of my appeal.
 I authorize the Town of Hanna to review my request in accordance with the FOIP Act.

Applicant Signature: ______
Date: _____

OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE

Date Appeal Received Re	eceived By		
FOIP Request File Number	Deadline for Decision		
Internal Review Type CAO Review Cou	ncil Review Review Date		
Applicant Notified of Decision? \Box Yes \Box Notified	o Decision on Appeal \Box Approved \Box		
Denied 🗆 Partial Approval			
Applicant Informed of Privacy Commissioner Rights? 🗆 Yes 🗆 No			
✤ FOIP Coordinator Signature:			
🔢 Date:			

Instructions for Submitting Your Appeal:

📫 Mail or Drop-Off:

Town of Hanna – FOIP Coordinator 302 2nd Ave West PO Box 430 Hanna, AB TOJ 1P0

💌 Email:

admin@hanna.ca

Contact 403 854 4433

TOWN OF HANNA

PROVINCE OF ALBERTA FOIP FEE SCHEDULE – SCHEDULE C

This schedule outlines the **fees applicable** to Freedom of Information and Protection of Privacy (FOIP) requests, per the **FOIP Act and FOIP Regulation (AR 186/2008)**.

Important Notes:

- Fees apply only to general information requests. There are no fees for requesting your personal information.
- The first **3 hours of search and preparation time are free**; additional time is subject to fees.
- If estimated costs exceed \$150, the applicant must prepay 50% before processing begins.
- Fees are **non-refundable**, even if the request is withdrawn after work has begun.

Service	Fee
Standard FOIP Request Application Fee	\$25.00 per request
Ongoing FOIP Request (Recurring Requests)	\$50.00 per request
Search & Retrieval (After 3 Free Hours)	\$30.00 per hour
Preparation & Handling (Redaction, Review, Organization)	\$30.00 per hour
Supervised Viewing of Records (In-Person Access)	\$30.00 per hour

1. General FOIP Request Fees

2. Copying & Reproduction Fees

Fee
\$0.25 per page
\$5.00 per page
\$10.00 per document

Large Format Printing (Blueprints, Maps, Engineering Drawings) \$10.00 per square foot

3. Electronic Records Fees			
Service	Fee		
Digital File Retrieval (Emails, Databases, PDFs, Word Docs, etc.)	\$50.00 per request		
Electronic Copies on USB/CD/DVD	\$20.00 per device		
Computer Programming (Data Query or Custom Report Generation) \$40.00 per hour			

4. Mailing, Faxing, & Special Requests			
Service	Fee		
Faxing (Local/Long Distance)	\$2.00 per page		
Courier/Mailing Fees	Actual cost + \$5 handling fee		
Urgent Processing Fee (Requests Needed in Under 10 Days)	\$50.00 surcharge		
5. Third-Party Information Fees			
Service	Fee		
Third-Party Notification & Consultation Fee	\$30.00 per request		

Service

Fee

Legal Review (For Highly Sensitive or Exempt Information) Actual legal cost

6. Fee Waivers & Deposits

- Fee Waivers may be granted in cases of financial hardship or public interest requests (subject to approval).
- If fees exceed \$150, a 50% deposit is required before processing.

7. Payment Methods

Accepted Payment Methods:

 $\label{eq:cash_constraint} \ensuremath{\boxtimes}\ Cash \ensuremath{\boxtimes}\ Debit \ensuremath{\boxtimes}\ Credit \ Card \ensuremath{\boxtimes}\ E-Transfer \ensuremath{\boxtimes}\ Certified \ Cheque$

All payments must be made before records are released.

Instructions for Submitting Payment

Mail or Drop-Off:
 Town of Hanna – FOIP Coordinator
 302 2nd Ave West
 PO Box 430
 Hanna, AB
 TOJ 1P0
 Email for E-Transfers:
 admin@hanna.ca

Questions? Contact 403 854 4433

Schedule D – Privacy Breach Response Guidelines

TOWN OF HANNA

PROVINCE OF ALBERTA PRIVACY BREACH RESPONSE GUIDELINES – SCHEDULE D

These guidelines outline the **required steps** for responding to a **privacy breach** involving personal information collected, used, or disclosed by the **Town of Hanna**, in accordance with the **FOIP Act (Section 38.1)**.

What is a Privacy Breach?

A privacy breach occurs when personal information is collected, used, accessed, disclosed, or disposed of improperly. This may include:

- · Unauthorized access to personal records.
- Accidental disclosure of information to the wrong person.
- · Lost or stolen physical or digital records.
- · Cybersecurity incidents (hacking, ransomware, phishing attacks).

1. Privacy Breach Response Steps

The Town of Hanna must follow the **four-step process** below when responding to a privacy breach:

Step 1: Contain the Breach

- Immediate Actions:
- **Stop the unauthorized access, disclosure, or collection** of personal information.

Retrieve any disclosed records (e.g., ask the recipient to delete an email or return a misdirected document).

- ✓ Disable access to compromised accounts, databases, or physical files.
- Report the breach to the FOIP Coordinator or Chief Administrative Officer (CAO).

Step 2: Assess the Risks

• The FOIP Coordinator must determine:

✓ What type of personal information was exposed (e.g., names, addresses, financial records).

- ✓ The number of individuals affected.
- The potential harm (identity theft, fraud, reputational damage).
- ✓ Whether the breach was intentional or accidental.
- ✓ Whether the information was **recovered or remains exposed**.

Step 3: Notify Affected Individuals and Authorities

When must individuals be notified?

✓ If the breach could result in **significant harm** (financial loss, identity theft, personal safety risks).

✓ If required by law (Section 38.1 of the FOIP Act).

Notification Process:

- Notify affected individuals as soon as possible, in writing.
- Clearly explain:
 - · What happened.
 - · What personal information was involved.
 - Steps being taken to correct the breach.
 - Actions individuals can take (e.g., change passwords, monitor credit reports).
 Provide a contact person for further questions.

When must the Privacy Commissioner be notified?

- ✓ If the breach poses a **real risk of significant harm** to individuals.
- ✓ If legally required under Section 38.1 of the FOIP Act.
- + How to Notify the Privacy Commissioner:
- Submit a Privacy Breach Report detailing:
 - The nature of the breach.
 - The number of individuals affected.

- The potential harm.
- Steps taken to prevent further breaches.
 - Contact the Office of the Information and Privacy Commissioner (OIPC) at:
 - **Characteria Content Con**
 - Email: generalinfo@oipc.ab.ca

Step 4: Prevent Future Breaches

- ✓ Conduct a **review** to determine how the breach occurred.
- ✓ Implement corrective measures, such as:
 - Strengthening security policies.
 - Updating access controls.
 - Providing **staff training** on FOIP compliance.
 - ✓ **Document the incident** and response actions for future reference.

2. Roles and Responsibilities

Role	Responsibility
FOIP Coordinator	Investigates breaches, assesses risks, notifies affected parties, and recommends corrective actions.
Chief Administrative Officer (CAO)	Ensures compliance, oversees investigations, and approves security improvements.
IT & Security Personnel	Assists in containing digital breaches, securing affected systems, and preventing future cyber incidents.
Employees	Must report suspected breaches immediately and follow privacy policies.

3. Record-Keeping & Reporting

All privacy breaches must be **logged and documented** for **audit purposes**.

• The Town of Hanna must **review privacy breach reports annually** to identify trends and improve security practices.

4. Contact Information for Privacy Inquiries

 Mail or Drop-Off: Town of Hanna – FOIP Coordinator 302 2nd Ave West PO Box 430 Hanna, AB TOJ 1P0
 Email: admin@hanna.ca

Contact 403 854 4433

TOWN OF HANNA

PROVINCE OF ALBERTA FOIP APPEAL PROCESS – SCHEDULE E

This schedule outlines the process for appealing a FOIP decision made by the Town of Hanna, following the Freedom of Information and Protection of Privacy Act (FOIP Act), Sections 65-74.

When Can You Appeal?

You may appeal a FOIP decision if:

- ✓ You were denied access to records.
- ✓ You believe the **Town improperly applied exemptions** to withhold information.
- ✓ You were granted only partial access to records.
- ✓ You disagree with fees charged for processing your request.
- ✓ Your request was not processed within the legal time limit.
- You were not satisfied with the handling of your personal information.

Step 1: Request an Internal Review (Optional)

★ Before appealing to the Privacy Commissioner, you may request an internal review by the Chief Administrative Officer (CAO) or Town Council.

V To request an internal review:

Submit a FOIP Appeal Form (Schedule B) within 30 days of receiving the FOIP decision.

- Select whether you want a review by the CAO or Town Council.
- ✓ The review will be completed within **30 days**, and you will be notified of the decision.

Step 2: Appeal to the Alberta Information and Privacy Commissioner

★ If you are unsatisfied with the internal review decision (or choose to skip it), you may appeal directly to the Privacy Commissioner.

To file an appeal with the Commissioner:

Submit a Request for Review to the Office of the Information and Privacy Commissioner (OIPC) within 60 days of receiving the FOIP decision.

✓ The request must be in writing and include:

- Your contact information.
- A copy of your original FOIP request and the decision letter.
- A clear explanation of why you disagree with the decision.

🃫 Mail or Drop-Off Appeal:

Office of the Information and Privacy Commissioner (OIPC) Suite 2460, 801 6 Avenue SW Calgary, AB T2P 3W2

Email: generalinfo@oipc.ab.caPhone: 1-888-878-4044

Step 3: Privacy Commissioner Investigation & Decision

What happens after you file an appeal?

The Commissioner will review the FOIP decision and may:

- Mediate between you and the Town of Hanna.
- · Conduct a formal investigation.
- Hold a hearing and issue a legally binding order.
- ✓ The Town of Hanna must comply with the Privacy Commissioner's decision.

Step 4: Judicial Review (If Needed)

✓ If you disagree with the Privacy Commissioner's decision, you may request a judicial review in the Alberta Court of King's Bench.

- ✓ This must be done within 45 days of receiving the Commissioner's decision.
- ✓ You may need legal representation for this process.

Summary of FOIP Appeal Options

Appeal Option	Deadline Who Reviews It?		Possible Outcomes
Internal Review (CAO or Council)	30 days	Town of Hanna (CAO or Council)	Decision upheld, modified, or overturned
Privacy Commissioner Appeal	60 days	Alberta Information and Privacy Commissioner (OIPC)	Mediation, investigation, or binding order
Judicial Review	45 days	Alberta Court of King's Bench	Court ruling on the FOIP decision

Contact Information for FOIP Appeals

Mail or Drop-Off Internal Appeal:

Town of Hanna – FOIP Coordinator 302 2nd Ave West PO Box 430 Hanna, AB TOJ 1P0

Email: admin@hanna.ca

Contact 403 854 4433



Council Meeting Agenda Background Information

Date: April 8, 2025

Agenda Item No: 11.00

Council Reports & Roundtable

Recommended Motion

That Council accepts the Council Reports for information.

Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

	Financial	Implications	
Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	
Po	olicy and/or Leູ	gislative Implications	
N/A			

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Attachments

- 1. Mayor Povaschuk
- 2. Councillor Beaudoin
- 3. Councillor Crowle
- 4. Councillor Murphy
- 5. Councillor Olsen
- 6. Councillor Thuroo
- 7. Councillor Warwick

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer

COUNCIL REPORT Council Date: Apr 8, 2025 **Prepared by Sandra Beaudoin**

MEETINGS ATTENDED:

Meeting: AB Muni's Spring Conf

Location: Westin Conf room Edmonton, AB Date & Time: Mar 6-7, 8am - 12:30 pm Address by Minister Rick McIver, Municipal Affairs. 75% tax benefit to municipalities based on Municipal buildings assessed value will stay with municipalities. Last year was 50%; 2026 will be 100% to support municipalities with Provincial buildings.

Panel gave suggestions to dealing with the ever-changing plans by US Pres. Trump. 3 panelists all suggested waiting until something actually happens to react. It is difficult to make decisions, however, having discussion about scenarios may be useful. Actual work cannot be done until you know exactly what you are dealing with.

Premier Smith addressed the attendees & said more of what she has been saying for some time & provided a Q & A. Panel of Ministers were available for Q & A. Always very good discussions. Minister of Finance made it clear, there is NO extra money for special projects which was reiterated when questions were posed asking for more funds. Opposition Leader Nenshi was scheduled to speak but a representative from his party did instead.

Meeting: Harvest Sky Economic Development

Location: Lynks Boardroom

Maynes & Assoc presented Financial Report to Dec 31, 2024. No surprises. All Directors remained. Surplus in account is due to the funding for projects. Harvest Sky was able to secure a builder for the Roundhouse Rehabilitation Project with in the funds remaining for the work with any overruns covered by Harvest Sky EDC. Started Mar 10. Sheerness Industrial Park appears to have attracted interest & discussions are promising. Suggested to revisit the housing project with Spec Home? HSEDC also had a study to provide a vision of a new development showing multiple homes of various affordability. If there is a development project at the Sheerness Industrial Park, then a large # of temp housing would be needed to accommodate any construction.

Meeting: Council Meeting

Location: Council Chamber Meeting

Presentations by Big Al's Truck & Car Wash regarding South Municipal Road. This road has been an issue for decades! They are losing business because of the road & they are asking something to finally be done about it. Apparently, this road was not originally constructed with the proper base & many things have been tried to improve it. However, no one wants to deal with the cost. The Town Public Works & Special Areas are looking at it, but it may have to be ripped up & rebuilt!

Dr. Fortna re: Hanna Medical Clinic. There are still 4 doctors, but only 1 full-time doctor. None of the doctors are taking new patients & a Physician Recruitment committee has been formed. There doesn't appear to be enough patients for a 5th doctor which would need 500-700 available patients. Hanna recently hosted a resident/student doctor with great results. Two more residents are scheduled to working in Hanna with primary care & ER their focus. Rural Physician Action Plan (RhPAP) has been working to find housing/accommodation for these doctors. Changes to AHS appears to be mostly administrative so frontline healthcare shouldn't be affected. Request that newcomers, or those planning to come to Hanna are informed that specialty medical services are not available. Asked for town help regarding housing requesting a list of residents who may have available housing for visiting staff. Also, opportunity for non-medical transport vendor with AHS to keep emergency vehicles available for emergency service.

Meeting: Council Chamber AGM

Location: Canalta

Date & Time: Mar 12, 25 @ 5:30 pm AGM held by new Council Manager Laura Creasy at the Canalta Lounge/Food area. Good attendance with some new faces. Acting President Don Boos spoke & elections were held. Don Boos voted new President, Thomas Trout (Harvest Sky EDC) VP, Djana Gladdish (ATB) Secretary/ Treasurer, new Director Phil Dela Cruz (RBC), new Director Peter Stone (Ascend LLP) with return directors Garry Moore (Store with Moore), Danny Povaschuk (Pine Ridge Supply), & Sandra Beaudoin (Appointed-Town of Hanna)! Exciting to see new faces & we say goodbye to Corinne Taylor who was with the Chamber for many years actively participating as TD Bank Manager (retired)

Date & Time: Mar 11, 25 @ 6 pm

Date & Time: Mar 11, 25 @ 8:30 am

Meeting: Council Info Session

Location: Council Chamber

Date & Time: Mar 26, 25 @ 8:30 am

Presentation by RCMP representative regarding the stats. Great to see some of the incidents declining. Staff Sgt was away on training. One Cst on Matt leave & otherwise full compliment.

Summary of AUC hearing discussed by Town's legal council from Brownlee. She was very impressed with all the Expert Witnesses & had some interesting viewpoints. It looks very promising but AUC won't have a decision until June 7th. It is really difficult to predict AUC.

CAO Norburn indicated grant applications the Town submitted with Harvest Sky were declined, so the funds set aside could be reallocated. Discussions about development sites (eg. Primary School property, ATCO camp property north of Lodge). Mentioned there was a study Harvest Sky had done thru a consultant with a vision of a multiple development area using the former ATCO property (Town owned) which could be used to move forward with, especially since it is only a couple years old. I offered to have it forwarded to CAO. And, there was a report from a Developer the previous Harvest Sky Mgr received which could be helpful in planning. The Developer presents areas which need to be considered which could be useful.

UPCOMING MEETINGS:

Meeting: Council Meeting Meeting: Council Info Meeting **Location:** Council Chamber **Location:** Council Chamber

Date & Time: Apr 8, 25 @ 6 pm Date & Time: Apr 30, 25 @ 8:30 am

COUNCIL REPORTS & ROUNDTABLE

Council Date:	April 8, 2025	
Prepared by:	Fred Crowle	
Upcoming Meeting	gs:	
Meeting: Location: Date & Time:	Refocusing Health Care in Alberta Hanna Community Centre April 2, 2025	4:00 p.m.
Meeting: Location: Date & Time:	Local Loop Town of Hanna April 9, 16, 23, 30, 2025 11:00 a.m.	- 3:00 p.m.
Meeting: Location: Date & Time:	Town of Hanna Info Session Town of Hanna Council Chambers April 30, 2025	8:30 a.m.
Meeting: Location: Date & Time:	BCWMC – HR Review Committee Special Areas Hanna Office May 6, 2025	2:30 p.m.

Town of Hanna Council Reports & <u>Roundtable 2025</u>

Council Meeting Date: April 8, 2025 Prepared by: Councillor, Angie Warwick

Date: March 11, 2025

Time: 9:00 AM

Meeting: Harvest Sky Economic Development

Date: March 11, 2025

Time: 6:00 PM

Meeting: Council Meeting

Date: March 12, 2025

Time: 6:00 PM

Meeting: Hanna & District Chamber of Commerce AGM 2025

Our Board



Don Boos – Freson Bros.

President



Thomas Trout – Harvest Sky Economic Development

Vice President



Djana Gladdish – ATB

Secretary / Treasurer



Garry Moore – Store with Moore

Director



Phil Dela Cruz – Royal Bank

Director



Sandra Beaudoin – Town of Hanna (Appointed)

Director



Danny Povaschuk – Pine Ridge Supply Ltd.

Director



Peter Stone – Ascend LLP Chartered Professional Accountant

Directore



Laura Creasy Office Manager

Date: March 13, 2025

Time: 9:00 AM

Meeting: CF Legal/CRA

Date: March 18, 2025

Time: 1:00 PM

Meeting: Boosting Productivity with ChatGPT

Jessica Rorison-Sagehill

ChatGPT

- Writing and brainstorming
- Summarizing information
- Make sure the context is clear
- Not a replacement for human intelligence
- Be genuine
- Use your own voice or identify the tone from whom it is coming from
- Make sure AI understands you-be yourself

- It keeps track of all your searches and inquiries
- Generate and refine emails in seconds
- Social media & Content----write captions, blog post and ad copy
- Draft emails to respond to a customer inquiry
- Don't share sensitive information
- ChatGPT can be inaccurate
- Don't be scared
- Try the free version

What ChatGPT Can't do:

- Guarantee 100% accuracy
- Replace human creativity

Ask it to create a business plan:

Give details, location

Date: March 26, 2025

Time: 9:00 AM

Meeting: Council Information Meeting

Date: March 28, 2025

Time: 8:00 AM

Meeting: PEP Meeting in Red Cliffe, Alberta

- > Brooks membership request was approved (\$10,000.00)-Mayor John Petrie
- > Discussion was had around cost to Business & Farm Membership
- Bank Reconciliation=\$151,321.21
- CanExport Community Investments Grant=

Amount Requested: \$80,000.00

Amount Approved: \$35,000.00

- Report on PEP's FoodEx Japan 2025
 - Attending was Arno Doerksen-County of Newell & Barb Kulyk along with 10 members from Calgary Economic Development and Edmonton Global.
 - Japan uses QR codes on all their products (lots of details of its production/where the product come from etc.)
 - A loaf of bread in Japan is 6 slices
 - 4 days of booths to see at the convention
 - \$1.80 for hot dog and pop at Costco Japan
 - Sunterra products were also sold there
 - Theres a growing demand for organic and plant-based products

- Increased interest in Canadian beef, cooking oils and food exports
- Canada and Japan are members of the CPTPP (Comprehensive Progressive Trans-Pacific Partnership), enhancing market access.
- Japan historically maintained protective tariffs and quotas for agriculture, but CPTPP has improved trade conditions.
- Canada continues to negotiate access for genetically modifies foods, honey, pork, wheat and barley
- Japanese consumers trust Canadian food products due to Canada's strong food safety and regulatory system.
- Japan is only 32% sufficient for food-depended greatly on imports
- Rochelle Edwards-Trade Accelerator Program
 - Connecting entrepreneurs to sell their business
 - Funding opportunities
 - Preparing companies for exporting goods
 - Running for 7 years in Alberta now
 - Have @ 600 alumni now
- Lana Leishman-Ministry of Agriculture: senior trade development officer-Japan and South Korea (areas she is covering)
 - Exports: readiness, development and diversification
 - Alberta exports \$17.5 Billion
 - Top exports: Beef, Wheat, Canada seed, Live cattle, canola/mustard oil, oilseed cake and meal, processed potatoes, pork, peas/dried, barley.
 - Japan and South Korea-only 40% self-sufficient rate: reliant on imports to meet consumption needs
 - Mexico one of the largest importers and exporters of Agri food products
 - Southeast Asia is capitalizing on economic growth in the region
 - Europe is a long-standing market for Canada
- Local to Global Conference-April 23-25, 2025-All are welcome to attend!
- Infrastructure Project CIB Letter=will be place in the next budget (stating April 1, 2025)
- Funding Model for PEP
 - Ministry decision on matching formula-based on membership dollars raised (unlike previous one-time funding)
- Sunterra Tour in June
- County of Newell will be taking over CDC (Crop Diversification Centre) South
 - $\circ~$ Alberta produces the most amount of potatoes in Canada
 - $\circ~$ They have several corn varieties and other grains
- June 13, 2025, AGM in Cypress County
- Debra Reid Michler Presentation
 - Police Advisory Board
 - Elections Act

- Infrastructure Funding for School Development-resolution
- RISK Conference-need huge awareness over legal opportunities happening currently
 - Eg.-volunteers changing a smoke detector/cyber security

Date: April 2, 2025

Time: 2:30 PM

Meeting: ABMunis

Date: April 2, 2025

Time: 4:00 PM

Meeting: Lead The Way AHS



Date: April 8, 2025

Agenda Item No: 12.00

Correspondence

Recommended Motion

That Council accepts Correspondence items 12.01 – 12.08 for information.

Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Medial Programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

W:\11-05 Council Meeting Documents\Background Information\2025\04.1 Apr 08\12.00 Correspondence Items.docx 302 2nd Avenue West, PO Box 430, Hanna, AB Canada T0J 1P0 | hanna.ca



Policy and/or Legislative Implications

N/A

Attachments

- 1. Lt. Gov. of AB Update Sept 2024 Feb 2025
- 2. Kiddies Korner Playschool Letter
- 3. AB Municipal Affairs Education Property Tax Letter
- 4. AB Rural Health Week
- 5. SAB email from Jordan Christianson
- 6. AB Municipal Affairs Regional Wastewater & Lagoon Study Grant
- 7. AB Municipal Affairs Fire Services Training Grant
- 8. Ab Municipal Affairs LAEA Amendments

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

Chief Administrative Officer



UPDATE FROM The lieutenant governor of Alberta

SEPTEMBER 2024 TO FEBRUARY 2025

MESSAGE FROM LT. GOV. LAKHANI



Her Honour at the Alberta Immigant Impact Awards

Alberta is home to a rich diversity of cultural and ethnic organizations, and in my role as Lieutenant Governor, I am invited to attend award ceremony dinners and cultural celebrations hosted by many of them. Some of my most pleasant memories from the last six months are associated with these events, from the Diwali celebration, to the ringing in of the Chinese Lunar New Year, to a delicious "Oplatek" dinner prepared by the Canadian Polish Congress Alberta Society.

Despite the variety of cultures represented at these gatherings, everyone I speak to shares the same deep sense of pride in being Canadian. Invariably, every group has expressed the same desire for unity, even in an age that seems increasingly characterized by discord. I see an Alberta that still believes there is more that unites us than divides us.

Yes, the values that bind us need to be vigilantly protected. Just like the strong thread that holds together the individual and separate beads of a rosary, it is our collective respect for our common values that binds us. Those values include our respect for human rights, and our sense of collective responsibility for those who are disadvantaged economically or in any other respect.

In many of my speeches, I have made reference to the African concept of "Ubuntu," or "I am because we are," an expression that alludes to our communal responsibility to look after the weakest among us. In lifting up those in need of support, we strengthen all of us. Let us remain united in our commitments to the Canadian values that have made us the envy of the world. To quote the words of the Right Honourable David Johnston: "In a world that has lost its moorings, Canada can be the anchor."

Shakhan

The Honourable Salma Lakhani Lieutenant Governor of Alberta



Their Honours with the 2024 inductees into the Alberta Order of Excellence.

ALBERTA'S BEST AND BRIGHTEST: The Alberta Order of Excellence

Eight distinguished Albertans were inducted into the Alberta Order of Excellence during a ceremony at Government House in October 2024. Don Begg, Will Ferguson, Robert Foster, Catherine Fraser, Stephen Mandel, Kim Ruether, Nancy Southern and Garnette Sutherland were all on hand to receive their honours and the thanks of the Lieutenant Governor for their contributions to the province. "Their willingness," she said in her speech, "to use their talents and influence to combat injustice, fight disease, support the arts and foster prosperity reminds us that life's greatest rewards come from focusing less on ourselves and more on helping our fellow Albertans to learn, grow and succeed."





EMPHASIZING EDUCATION







One of the Lieutenant Governor's pillars for her term is education, and she is an ardent supporter of learning in all forms, for people of every age.

Her Honour participates in the School at the Legislature (SATL) program, meeting with Grade 6 students as part of their studies on the Canadian system of government. Over the last six months, students from these schools got to meet and interview Her Honour at her official suite or at the SATL classroom across the plaza from the Legislature Building: Eleanor Hall School, St. Teresa of Calcutta School, Ecole Frere Antoine School, Blair McPherson School, Kitscoty School, Greenfield School, St. Martin Catholic Elementary, Florence *(top)*, Hallock School, George P. Nicholson School, Isabel Campbell School, St. Benedict Elementary, St. Paul School, and Dovercourt School.

The visit with the students from Dovercourt coincided with the sixtieth anniversary of the adoption of the Canadian maple leaf flag and to mark the occasion, the students created a "Living Flag" (middle).

Her Honour was also invited to stop by in person to learn from students at several schools, including Glenora School, Sister Alphonse School, Brightview School, and St. Albert Catholic High School. She also travelled north to meet the staff and students at Mistassiniy School in Wabasca *(bottom)*.

Teachers interested in arranging a school visit can email the Office at <u>LtGov@gov.ab.ca</u>.

Lt. Gov. Lakhani has a Bachelor of Science degree, and so was eager to attend the BRAIN Conference on Neuroscience at Augustana College's Camrose campus, as well as the National High School Data Analysis and AI Challenge for Sustainable Development, encouraging the next generation of scientists.

Her Honour also takes an interest in promoting post-secondary education, attending the 100th anniversary of the University of Alberta's Department of Medicine, and the convocation ceremonies at Bow Valley College and the University of Alberta.

FULFILLING CONSTITUTIONAL DUTIES

Vice-Regal representatives play an important role in maintaining Canada's constitutional traditions and continuity of government. As part of her ongoing constitutional duties, Her Honour continues to grant Royal Assent to bills brought forward by the Legislative Assembly and signs Orders in Council. In October, Her Honour welcomed Mary Simon, the Governor General of Canada, to Government House as part of her official visit to Alberta *(below left)*. While there, Her Honour and the Governor General participated in a morning meeting on economic reconciliation. Later that afternoon, Her Honour was present as the Governor General invested seven remarkable Albertans--Jodi Abbott, Michael Massey, Beverly Lemire, Glen Baker, Louis Francescutti, Javaid Naqvi, and Vickie Baracos--into the Order of Canada *(below right)*.





(O) a LGalbert

www.lieutenantgovernor.ab.ca

www.flickr.com/photos/lieutenantgovernorofalberta

CELEBRATING AMAZING ALBERTANS

Her Honour is always thrilled to present awards to deserving citizens of all ages in a wide range of categories.

In a series of ceremonies in Edmonton and Calgary, she presented King Charles III Coronation Medals *(right)* to dozens of Albertans ranging from former premiers to behind-the-scenes volunteers whose work enormously benefits their community.

Over the past six months, various award ceremonies took place across the province, including: the John Humphrey Centre for Peace and Human Rights Awards; the Order of St. John; the Order of St. George; the Duke of Edinburgh Gold Awards; the Alberta Immigrant Impact Awards; the Alberta Recreation and Parks Association Awards; the Heritage Calgary Awards (*bottom left*); the Canadian Forces Liaison Council Award; and the Stars of Alberta Volunteer Awards (*bottom right*).







HONOURING INDIGENOUS PEOPLES

The Lieutenant Governor is dedicated to engaging with and gaining insights from the diverse First Nations communities in Alberta. She holds frequent meetings with Indigenous leaders and organizations to understand and appreciate the initiatives they are involved in.

Between September and February, Her Honour attended these events and ceremonies: Truth and Reconciliation Day ceremonies at Bent Arrow and the Alberta Legislature Grounds, Indigenous Veterans Day (*bottom left*), the IKWC First Nations Educators Conference, the Native Counselling Services of Alberta's annual banquet, a meeting with Indigenous leaders at Government House, and a visit to the Aboriginal Friendship Centre's Elder's Lodge and One Stop Crossing in Bragg Creek (*bottom middle*).

The Lieutenant Governor also met with academics and Indigenous leaders Josephine Naicker and Dr. Teena Starlight in October to discuss the calls to action of the Truth and Reconciliation Committee, and possible paths to recognize noteworthy members of the Indigenous community (*bottom right*).





ENGAGING WITH THE COMMUNITY

Alberta is home to countless festivals, galas, celebrations, and conferences, which provide an excellent way for Lt. Gov. Lakhani to connect with the province's diverse communities.

Lt. Gov. Lakhani was invited to take part in or speak at: Canadians for a Civil Society's 2024 Daughter's Day event; the launch of the Alberta Lung Association's 85th Holiday Campaign; the unveiling of NorQuest College's "Wall of Fame"; the annual award ceremony for the Royal Lifesaving Society; the book launch for *Exposing Exploitation*, Andrea Heinz and Kathy King's about abuse within the commercial sex industry; the Glenrose Hospital Foundation's "Courage Awards"; a Diwali celebration sponsored by MLA Muhammad Yaseen *(top right)*; the 2024 Baskets of Hope benefit for WIN House; a reception for the Royal Over-Seas League; a luncheon to mark National Philanthropy Day; the 40th anniversary gala for the Festival of Trees; a ceremony at the Alberta Legislature in honour of International Day of Persons with Disabilities; the YWCA Rose Breakfast; the Canadian Polish Congress Alberta Society's Oplatek dinner; the Edmonton Chamber of Commerce's annual Chamber Ball; the opening ceremonies of the Ethnik Festival; and a ceremony commemorating Black History Month at the Alberta Legislature.

In October, Her Honour travelled to Jasper to meet with and hear the stories of members of the community whose lives and home had been affected by the devastating wildfire outbreak, as well as the firefighters and other first responders who bravely leapt into action to mitigate the effects of the tragedy *(middle right).*

The holiday season was a busy time for the Lieutenant Governor, who participated in the Legislature Light-Up event, attended the Boyle Street Education Centre's holiday dinner, and welcomed in the Lunar New Year during an extravaganza at West Edmonton Mall. Her Honour also hosted her own traditional holiday events: a holiday open house at her residence, and the New Year's Levee at Government House--an event that is always one of the most anticipated, best-attended and cheeriest dates on her calendar (*bottom right*).

Her Honour hosted events at Government House and the Queen Elizabeth II Building including the annual Government House Christmas tea, a celebration of the 60th Anniversary of the Sir Winston Churchill Society, the Canadian Regional Parliamentarian Seminar, and a ceremony recognizing recipients of True Awards, which are administered by the Lieutenant Governor's Circle on Mental Health and Addiction.

Military and uniformed services events included: the First Poppy presentation, the No Stone Left Alone ceremony and the fundraising "Dance to Remember" event, the Field of Crosses/Night of Lights, the Remembrance Day ceremony at the Alberta Legislature, a visit to officers at Metawa Armoury, and a visit to the Veterans' Food Bank, where Her Honour shared coffee with a group of veterans and contributed items for the food bank.



PAGE 4





FOSTERING INTERNATIONAL FRIENDSHIP







As the highest-ranking individual in Alberta, Lieutenant Governor Lakhani is often called upon to welcome members of the Consular Corps for courtesy calls and also greets international dignitaries. Recent courtesy calls included meeting the Ambassadors from Germany and Spain, and the consuls general of Hungary, Switzerland *(right)*, the Czech Republic, the Philippines, the Netherlands, and Japan. In September, she hosted a reception for Kim Jin Tae, the governor of Gangwon, Korea *(left)*. The Lieutenant Governor also celebrated British Day with the British Consulate General, attended a Spring Festival reception with the Chinese consul general, and joined the birthday celebration for the Empress of Japan (*middle*).



ovAB 🕜 @LGalberta



Their Honours with Margaret Atwood at her talk on Democracy, Public Education and the Common Good



Her Honour hosting the Christmas Tea at Government House



With the recipients of the John Humphrey Centre's 2024 Human Rights Awards



Presenting King Charles III Coronation Medals at MacDougall Centre



26th Annual Police and Peace Officers' Memorial Day



At the Christmas Tree Light-Up at the Alberta Legislature



Kiddies Korner Playschool Box 597 Hanna, AB TOJ 1PO



March 17, 2025

Town of Hanna C/O Matthew Norburn CAO

Dear Mr. Norburn,

It is with mixed emotions that we are providing written notice that Kiddies Korner Playschool will be discontinuing its program and in turn will be vacating the playschool space at 501B 3 Street West, Centennial Centre. As per our lease agreement currently set to end on December 31, 2027, we are required to provide 180 days of written notice of our intention to terminate the lease. Please accept this letter as our formal written notice in accordance with the terms to terminate all Kiddies Korner Playschool obligations effective September 13, 2025, or another mutually agreed upon date.

We would like to thank the town for the creation of this space and the opportunity to utilize it over the years. We would like to extend a very big thank you for all the efforts put forth by the town staff throughout the years to help keep the space clean and safe for all.

We would also like to say thank you for all the grant opportunities which we were provided and for all the support from past and current residents and businesses in this wonderful town.

Thank you,

Ashlee Maetche President Kiddies Korner Playschool



March 14, 2025

AR118482

Dear Chief Elected Officials:

As you know, my colleague, the Honourable Nate Horner, President of Treasury Board and Minister of Finance, tabled *Budget 2025* in the Alberta Legislature on February 27. I am writing to share further information regarding *Budget 2025* as related to education property tax (EPT).

Budget 2025 takes an important step toward stabilizing operational funding for education systems across Alberta. Historically, approximately one-third of operational funding for Alberta Education came from the EPT municipalities collect from their rate payers on behalf of the province. In recent years, the proportion that EPT contributes to funding the operations of Alberta Education has decreased to less than 30 per cent. Through *Budget 2025*, the Government of Alberta is increasing the proportion of Alberta Education's operating budget covered by EPT to 31.6 per cent in 2025/2026 and back to 33 per cent in 2026/2027.

To provide Alberta's public education system with a stable and sustainable source of funding and meet the demands of increased student enrollment, EPT revenue will increase by 14 per cent from last year, to a total of \$3.1 billion. This increase will be reflected on the property tax bills that municipalities send to property owners in 2025.

The Ministry of Municipal Affairs sent EPT requisitions to all municipal administrations, informing them of their share of the provincial EPT. For more information on EPT, including a fact sheet (Attachment 1) and the EPT Requisition Comparison Report (Attachment 2), please visit <u>www.alberta.ca/property-tax</u> and click on "Education property tax."

Municipalities across Alberta can inform residents that a portion of their property taxes goes directly to the provincial government to help pay for the operations of Alberta's education system. Many municipalities do this by adding a note to their property tax bills sent through the mail.

Budget 2025 is meeting the challenge of the cost of living by helping families keep more money in their pockets with lower personal income taxes and continuing investments in education and health care. I look forward to working together over the next year as we build strong and vibrant communities that make Alberta the best place in Canada to live, work, and raise a family.

Sincerely,

Ric M Iven

Ric McIver Minister

Attachments:

- 1. Education Property Tax Fact Sheet (2025)
- 2. Education Property Tax Comparison Report (2025)

Education Property Tax

Fact Sheet

Highlights of the 2025-26 provincial education property tax

Budget 2025 will see an increase to the education property tax rates after being frozen in 2024-25. The higher rates, along with rising property values and increased development, are expected to raise the education property tax requisition from \$2.7 billion in 2024-25 to \$3.1 billion in 2025-26.

The share of education operating costs funded by the education property tax will increase to 31.6 per cent in 2025-26, following historic lows of about 28 per cent in 2023-24 and 29.5 per cent in 2024-25. This will enhance Alberta's ability to fund school operations, leading to better educational outcomes as student enrolment continues to grow.

Education property taxes provide a stable source of revenue and equitable funding that supports K-12 education, including teachers' salaries, textbooks and classroom resources. They are not used to fund government operations, school capital costs or teachers' pensions.

Under the provincial funding model, all education property taxes are pooled by Alberta Education through the Alberta School Foundation Fund and distributed to public and separate school boards on an equal per-student basis.

How education property tax is calculated for municipalities

All municipalities collect an equitable share of the provincial education property tax in proportion to their total taxable property assessments, which are equalized across the province. The equalization process ensures owners of properties of similar value and type across the province pay similar amounts of education property taxes. For more details on this process, refer to the <u>Guide to Equalized</u> <u>Assessment</u> (www.municipalaffairs.alberta.ca/documents/ as/guide_to_equalized_assessment.pdf) on the Alberta website.

The provincial equalized assessment base used to determine education property taxes this year reflects 2023 property values.

In 2025, the education property tax will be calculated at a rate of \$2.72 per \$1,000 of the total residential/farmland equalized assessment value. The non-residential rate will be set at \$4.00 per \$1,000 of equalized assessment value. Most property owners will see a change to their education tax bill due to increasing mill rates and assessment values. Individual properties are taxed based on the local education property tax rate set by the municipality.

How much Calgary and Edmonton contribute to education property tax

Based on this formula, Calgary taxpayers will contribute \$1.037 billion in education property tax in 2025. Edmonton taxpayers will contribute \$575 million in education property tax in 2025. Funding for Calgary and Edmonton school boards will be based on the published profiles expected to be released by the end of March 2025.

Declaration of faith

The Canadian Constitution guarantees Roman Catholic citizens' minority rights to a separate education system. In communities with separate school jurisdictions, property owners can declare they are of the Roman Catholic faith, so their education property tax dollars can be directed to those separate school jurisdictions.

Education system benefits everyone

Alberta's education system plays a crucial role in shaping a skilled workforce, driving economic growth and fostering the social well-being of individuals and the province as a whole. It serves as a cornerstone for personal and collective prosperity, benefiting all Albertans—regardless of age, marital status or parental responsibilities.

Questions about financial assistance for seniors or the Seniors Property Tax Deferral program can be directed to the Alberta Supports Contact Centre at 1-877-644-9992 (in Edmonton - 780-644-9992).

Alberta .

	Residential	/ Farm Land Requ	isition	Non-Res	idential Requisit	ion	Total Education Requisition			
Municipality	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change	
City										
City of Airdrie	\$32,676,721	\$40,805,954	25%	\$7,511,823	\$8,908,827	19%	\$40,188,545	\$49,714,781	24%	
City of Beaumont	\$8,754,927	\$10,279,535	17%	\$941,561	\$1,075,964	14%	\$9,696,488	\$11,355,500	17%	
City of Brooks	\$2,922,626	\$3,197,756	9%	\$1,245,129	\$1,331,680	7%	\$4,167,755	\$4,529,436	9%	
City of Calgary	\$662,592,617	\$790,698,938	19%	\$218,956,754	\$246,642,379	13%	\$881,549,371	\$1,037,341,317	18%	
City of Camrose	\$5,706,740	\$6,369,265	12%	\$2,395,051	\$2,602,544	9%	\$8,101,791	\$8,971,809	11%	
City of Chestermere	\$12,471,769	\$16,199,231	30%	\$898,257	\$1,100,498	23%	\$13,370,026	\$17,299,728	29%	
City of Cold Lake	\$4,333,490	\$4,965,053	15%	\$2,250,679	\$2,494,154	11%	\$6,584,170	\$7,459,208	13%	
City of Edmonton	\$376,410,720	\$411,115,425	9%	\$152,709,073	\$164,041,580	7%	\$529,119,793	\$575,157,005	9%	
City of Fort Saskatchewan	\$10,595,208	\$11,991,264	13%	\$4,936,892	\$5,538,948	12%	\$15,532,100	\$17,530,212	13%	
City of Grande Prairie	\$18,324,596	\$20,103,995	10%	\$11,818,731	\$12,679,645	7%	\$30,143,327	\$32,783,641	9%	
City of Lacombe	\$4,114,518	\$4,683,149	14%	\$1,315,723	\$1,546,049	18%	\$5,430,241	\$6,229,198	15%	
City of Leduc	\$12,014,226	\$13,877,339	16%	\$8,093,219	\$9,565,323	18%	\$20,107,445	\$23,442,662	17%	
City of Lethbridge	\$32,216,642	\$36,528,257	13%	\$11,640,476	\$13,377,829	15%	\$43,857,118	\$49,906,086	14%	
City of Lloydminster	\$5,541,443	\$6,079,283	10%	\$4,042,364	\$4,433,079	10%	\$9,583,808	\$10,512,362	10%	
City of Medicine Hat	\$20,260,317	\$22,491,557	11%	\$6,535,656	\$7,437,516	14%	\$26,795,973	\$29,929,073	12%	
City of Red Deer	\$30,998,165	\$34,713,671	12%	\$14,008,329	\$15,291,018	9%	\$45,006,494	\$50,004,689	11%	
City of Spruce Grove	\$14,515,474	\$16,553,065	14%	\$4,551,525	\$5,171,599	14%	\$19,066,999	\$21,724,664	14%	
City of St. Albert	\$30,468,863	\$33,797,441	11%	\$7,729,758	\$8,571,041	11%	\$38,198,621	\$42,368,481	11%	
City of Wetaskiwin	\$2,649,107	\$2,926,303	10%	\$1,333,280	\$1,436,688	8%	\$3,982,386	\$4,362,991	10%	
Specialized Municipality										
Lac La Biche County	\$3,402,910	\$3,748,401	10%	\$6,876,399	\$7,598,780	11%	\$10,279,309	\$11,347,181	10%	
Mackenzie County	\$3,268,046	\$3,728,460	14%	\$3,460,652	\$3,759,748	9%	\$6,728,698	\$7,488,208	11%	
Municipality of Crowsnest Pass	\$2,845,014	\$3,415,101	20%	\$652,417	\$728,785	12%	\$3,497,431	\$4,143,885	18%	
Municipality of Jasper	\$2,897,656	\$3,244,828	12%	\$2,870,879	\$3,435,565	20%	\$5,768,534	\$6,680,393	16%	
Regional Municipality of Wood Buffalo	\$25,588,211	\$26,818,348	5%	\$44,973,467	\$49,007,432	9%	\$70,561,678	\$75,825,781	7%	
Strathcona County	\$49,559,018	\$55,303,202	12%	\$23,807,109	\$27,576,981	16%	\$73,366,127	\$82,880,183	13%	
Municipal District										
Athabasca County	\$2,968,750	\$3,314,562	12%	\$2,935,244	\$3,141,602	7%	\$5,903,993	\$6,456,165	9%	
Beaver County	\$2,127,932	\$2,369,081	11%	\$1,707,543	\$1,847,370	8%	\$3,835,475	\$4,216,451	10%	
Big Lakes County	\$1,588,207	\$1,819,359	15%	\$3,445,321	\$3,862,452	12%	\$5,033,528	\$5,681,811	13%	
Birch Hills County	\$297,581	\$326,293	10%	\$478,049	\$478,783	0%	\$775,630	\$805,076	4%	
Brazeau County	\$2,737,950	\$3,083,062	13%	\$7,336,337	\$8,195,680	12%	\$10,074,287	\$11,278,741	12%	
Camrose County	\$3,797,777	\$4,261,631	12%	\$2,090,341	\$2,274,726	9%	\$5,888,118	\$6,536,357	11%	
Cardston County	\$1,685,667	\$2,104,898	25%	\$341,693	\$386,567	13%	\$2,027,360	\$2,491,465	23%	
Clear Hills County	\$546,825	\$629,296	15%	\$2,559,575	\$2,776,630	8%	\$3,106,401	\$3,405,926	10%	
Clearwater County	\$5,085,847	\$5,911,264	16%	\$14,021,592	\$15,701,105	12%	\$18,995,973	\$21,612,368	14%	
County of Barrhead No. 11	\$2,124,431	\$2,333,529	10%	\$637,472	\$775,048	22%	\$2,761,903	\$3,108,577	13%	
County of Forty Mile No. 8	\$1,326,654	\$1,432,634	8%	\$879,141	\$885,612	1%	\$2,205,795	\$2,318,247	5%	
County of Grande Prairie No. 1	\$11,607,927	\$12,861,368	11%	\$14,419,704	\$15,807,044	10%	\$26,027,632	\$28,668,412	10%	
County of Minburn No. 27	\$1,056,824	\$1,171,345	11%	\$1,367,655	\$1,508,893	10%	\$2,424,478	\$2,680,238	11%	
County of Newell	\$2,636,382	\$3,011,645	14%	\$9,258,318	\$10,054,070	9%	\$11,894,699	\$13,065,715	10%	
Requisitions are actuals subject to revision										

Requisitions are actuals, subject to revision

		/ Farm Land Requ		Non-Resi	dential Requisit	ion	Total Education Requisition			
Municipality	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change	
County of Northern Lights	\$1,163,594	\$1,318,339		\$2,357,154	\$2,465,897	_	\$3,520,748	\$3,784,236	•	
County of Paintearth No. 18	\$607,198	\$674,528	11%	\$1,518,731	\$1,640,601	8%	\$2,125,929	\$2,315,129	9%	
County of St. Paul No. 19	\$2,716,097	\$3,023,206	11%	\$1,675,231	\$1,820,102	9%	\$4,391,327	\$4,843,307	10%	
County of Stettler No. 6	\$2,178,165	\$2,506,532	15%	\$1,969,009	\$2,155,166	9%	\$4,147,174	\$4,661,699	12%	
County of Two Hills No. 21	\$1,128,952	\$1,267,303	12%	\$538,400	\$567,641	5%	\$1,667,352	\$1,834,944	10%	
County of Vermilion River	\$3,105,239	\$3,504,031	13%	\$3,607,692	\$3,922,259	9%	\$6,712,931	\$7,426,290	11%	
County of Warner No. 5	\$1,377,310	\$1,576,481	14%	\$763,665	\$831,683	9%	\$2,140,976	\$2,408,164	12%	
County of Wetaskiwin No. 10	\$5,534,040	\$6,361,900	15%	\$2,571,375	\$2,697,651	5%	\$8,105,416	\$9,059,550	12%	
Cypress County	\$4,164,065	\$4,756,597	14%	\$9,165,422	\$9,980,926	9%	\$13,329,487	\$14,737,523	11%	
Flagstaff County	\$1,385,419	\$1,524,706	10%	\$2,296,911	\$2,465,257	7%	\$3,682,330	\$3,989,962	8%	
Foothills County	\$20,718,315	\$24,817,686	20%	\$4,016,897	\$4,479,153	12%	\$24,735,212	\$29,296,839	18%	
Kneehill County	\$1,919,588	\$2,234,421	16%	\$3,653,309	\$4,034,251	10%	\$5,572,896	\$6,268,673	12%	
Lac Ste. Anne County	\$4,767,410	\$5,334,125	12%	\$1,299,875	\$1,435,830	10%	\$6,067,284	\$6,769,955	12%	
Lacombe County	\$5,610,186		11%	\$7,250,909	\$7,833,466		\$12,861,095	\$14,047,157	9%	
Lamont County	\$1,559,287	\$1,727,462	11%	\$1,763,676	\$1,958,153		\$3,322,963	\$3,685,614	11%	
Leduc County	\$8,159,017	\$9,442,769	16%	\$20,320,932	\$23,628,449	16%	\$28,479,949	\$33,071,219	16%	
Lethbridge County	\$3,698,818	\$4,187,551	13%	\$2,643,677	\$2,963,143	12%	\$6,342,496	\$7,150,694	13%	
Mountain View County	\$7,735,673		18%	\$6,284,415	\$6,923,038	10%	\$14,020,087	\$16,021,283	14%	
Municipal District of Acadia No. 34	\$184,219		8%	\$38,429	\$47,746		\$222,648	\$245,852		
Municipal District of Bighorn No. 8	\$1,805,415		19%	\$1,755,884	\$2,030,637	16%	\$3,561,299	\$4,170,986	17%	
Municipal District of Bonnyville No. 87	\$5,005,435			\$12,176,155	\$13,366,783	10%	\$17,181,590	\$19,043,216		
Municipal District of Fairview No. 136	\$515,720			\$453,223	\$504,090		\$968,943	\$1,051,332		
Municipal District of Greenview No. 16	\$2,854,277	\$3,296,919	16%	\$29,122,178	\$32,658,178	12%	\$31,976,455	\$35,955,097	12%	
Municipal District of Lesser Slave River No.										
124	\$1,442,011	\$1,582,612	10%	\$2,611,656	\$3,016,477	16%	\$4,053,667	\$4,599,089	13%	
Municipal District of Opportunity No. 17	\$682,373	\$734,631	8%	\$8,299,570	\$9,291,968	12%	\$8,981,943	\$10,026,599	12%	
Municipal District of Peace No. 135	\$487,302	\$551,075	13%	\$436,111	\$439,013	1%	\$923,413	\$990,088	7%	
Municipal District of Pincher Creek No. 9	\$1,935,495	\$2,306,550	19%	\$1,234,671	\$1,355,159	10%	\$3,170,165	\$3,661,708	16%	
Municipal District of Provost No. 52	\$774,826	\$846,255	9%	\$4,135,144	\$4,529,243	10%	\$4,909,970	\$5,375,497	9%	
Municipal District of Ranchland No. 66	\$69,910	\$79,213	13%	\$562,190	\$607,009	8%	\$632,100	\$686,222	9%	
Municipal District of Smoky River No. 130	\$627,528	\$708,827	13%	\$820,142	\$925,736	13%	\$1,447,670	\$1,634,563	13%	
Municipal District of Spirit River No. 133	\$218,076	\$247,068	13%	\$436,310	\$556,133	27%	\$654,387	\$803,201	23%	
Municipal District of Taber	\$2,461,834	\$2,939,243	19%	\$2,977,866	\$3,271,695	10%	\$5,439,700	\$6,210,938	14%	
Municipal District of Wainwright No. 61	\$1,870,314	\$2,036,211	9%	\$4,439,583	\$4,992,764	12%	\$6,309,897	\$7,028,975	11%	
Municipal District of Willow Creek No. 26	\$2,481,124	\$3,018,965	22%	\$1,658,119	\$1,866,268	13%	\$4,139,243	\$4,885,234	18%	
Northern Sunrise County	\$626,390	\$681,246	9%	\$4,598,306	\$4,984,628	8%	\$5,224,696	\$5,665,873	8%	
Parkland County	\$18,079,142	\$20,338,767	12%	\$12,638,309	\$13,866,868	10%	\$30,717,451	\$34,205,635	11%	
Ponoka County	\$4,744,959	\$5,612,733	18%	\$3,680,077	\$4,109,553	12%	\$8,425,035	\$9,722,286	15%	
Red Deer County	\$10,558,882	\$12,203,080	16%	\$8,991,886	\$9,829,912	9%	\$19,550,768	\$22,032,992	13%	
Rocky View County	\$38,920,613	\$47,862,361	23%	\$23,236,941	\$29,811,930	28%	\$62,157,553	\$77,674,291	25%	
Saddle Hills County	\$513,541	\$657,511	28%	\$6,672,392	\$7,558,362	13%	\$7,185,933	\$8,215,873	14%	
Smoky Lake County	\$1,043,840	\$1,209,203	16%	\$1,048,058	\$1,180,297	13%	\$2,091,898	\$2,389,500	14%	
Starland County	\$616,057	\$713,053	16%	\$1,341,942	\$1,468,496	9%	\$1,957,998	\$2,181,548	11%	
Sturgeon County	\$10,951,968	\$12,344,569	13%	\$9,175,271	\$10,047,558	10%	\$20,127,239	\$22,392,127	11%	

Requisitions are actuals, subject to revision

	Residential / Farm Land Requisition			Non Posi	dential Requisit	ion	Total Education Requisition			
Municipality	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change	
Thorhild County	\$1,143,781	\$1,245,132	9%	\$1,296,708	\$1,416,297	-	\$2,440,489	\$2,661,429	9%	
Vulcan County	\$2,024,349		21%	\$1,564,558	\$1,747,180		\$3,588,907	\$4,192,061	17%	
Westlock County	\$2,255,121	\$2,557,655		\$564,510	\$633,448		\$2,819,632	\$3,191,102	13%	
Weatland County	\$4,122,594			\$6,645,007	\$7,303,042		\$10,767,601	\$12,131,922	13%	
Woodlands County	\$2,041,854		13%	\$3,290,161	\$3,692,933		\$5,332,015	\$6,002,475		
Yellowhead County	\$4,577,378	\$4,859,162	6%	\$22,438,768	\$25,332,759	13%	\$27,016,146	\$30,191,921	12%	
Taura						I				
Town Town of Athabasca	<u> </u>	¢707.400	00/	¢407.000	¢ 407 700	E 0/	¢4 004 574	¢4 405 070	00/	
	\$673,705			\$407,866	\$427,792		\$1,081,571	\$1,165,279		
Town of Banff	\$5,452,073			\$4,891,651	\$7,239,681	48%	\$10,343,724	\$13,379,391	29%	
Town of Barrhead	\$974,653			\$450,923	\$495,890		\$1,425,576	\$1,585,002	11%	
Town of Bashaw	\$156,921	\$181,407	16%	\$67,935	\$80,469		\$224,856	\$261,876	16%	
Town of Bassano	\$233,950			\$113,893	\$138,615		\$347,843	\$402,454		
Town of Beaverlodge	\$596,683			\$244,276	\$272,598		\$840,959	\$920,760	9%	
Town of Bentley	\$250,394		10%	\$57,414	\$59,363		\$307,809	\$335,797	9%	
Town of Blackfalds	\$3,261,920			\$611,935	\$706,756		\$3,873,855	\$4,419,184		
Town of Bon Accord	\$385,872			\$28,429	\$32,741	15%	\$414,300	\$441,007	6%	
Town of Bonnyville	\$1,519,070			\$1,317,668	\$1,376,262		\$2,836,738	\$2,950,828	4%	
Town of Bow Island	\$373,506	\$404,338		\$183,991	\$206,498	12%	\$557,497	\$610,836		
Town of Bowden	\$271,677	\$305,287	12%	\$58,369	\$64,180		\$330,046	\$369,467	12%	
Town of Bruderheim	\$363,604	\$398,261	10%	\$70,745	\$78,521	11%	\$434,349	\$476,782	10%	
Town of Calmar	\$618,465	\$672,762	9%	\$187,788	\$214,536	14%	\$806,253	\$887,298	10%	
Town of Canmore	\$23,913,325	\$27,778,702	16%	\$6,438,454	\$7,999,686	24%	\$30,351,778	\$35,778,387	18%	
Town of Cardston	\$898,811	\$997,958	11%	\$180,488	\$214,989	19%	\$1,079,299	\$1,212,947	12%	
Town of Carstairs	\$1,910,780	\$2,235,333	17%	\$255,532	\$284,693	11%	\$2,166,312	\$2,520,025	16%	
Town of Castor	\$162,370	\$181,011	11%	\$53,449	\$60,928	14%	\$215,819	\$241,939	12%	
Town of Claresholm	\$1,069,376	\$1,246,100	17%	\$381,473	\$423,148	11%	\$1,450,849	\$1,669,249	15%	
Town of Coaldale	\$2,761,332	\$3,260,084	18%	\$673,399	\$837,833	24%	\$3,434,732	\$4,097,917	19%	
Town of Coalhurst	\$797,268	\$914,316	15%	\$55,482	\$61,675	11%	\$852,750	\$975,991	14%	
Town of Cochrane	\$16,990,384	\$21,325,962	26%	\$2,577,223	\$2,880,699	12%	\$19,567,606	\$24,206,661	24%	
Town of Coronation	\$142,829	\$158,116	11%	\$83,519	\$92,592	11%	\$226,348	\$250,708	11%	
Town of Crossfield	\$1,389,235	\$1,697,192	22%	\$717,281	\$834,122	16%	\$2,106,516	\$2,531,315	20%	
Town of Daysland	\$194,940			\$28,246	\$29,904	6%	\$223,185	\$246,599		
Town of Devon	\$2,127,248	\$2,380,509	12%	\$492,293	\$524,496	7%	\$2,619,541	\$2,905,006	11%	
Town of Diamond Valley	\$2,208,310			\$316,360	\$364,689		\$2,524,671	\$3,128,780		
Town of Didsbury	\$1,521,057			\$307,636	\$356,979		\$1,828,694	\$2,094,437	15%	
Town of Drayton Valley	\$1,775,121		14%	\$1,714,259	\$1,921,015		\$3,489,381	\$3,946,792		
Town of Drumheller	\$1,814,112			\$877,638	\$995,066		\$2,691,750	\$3,057,802	14%	
Town of Eckville	\$247,955			\$80,853	\$92,285		\$328,809	\$359,921	9%	
Town of Edson	\$2,243,943			\$1,512,476	\$1,669,593		\$3,756,419	\$4,110,641	9%	
Town of Elk Point	\$269,770		4%	\$159,710	\$170,692		\$429,480	\$451,919		
Town of Fairview	\$571,989			\$250,629	\$275,678		\$822,618	\$879,870		
Town of Falher	\$145,054		8%	\$230,029	\$275,078		\$245,844	\$268,508		
Town of Fort Macleod	\$869,224		17%	\$526,464	\$608,171		\$1,395,688	\$1,625,252		
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Requisitions are actuals, subject to revision

	Residential	/ Farm Land Requ	uisition	Non-Resi	idential Requisit	ion	Total Education Requisition			
Municipality	2024	2025	% Change	2024	2025	% Change	2024	-	% Change	
Town of Fox Creek	\$504,733	\$503,588	_	\$576,444	\$575,761	0%	\$1,081,177	\$1,079,349	0%	
Town of Gibbons	\$901,128	\$996,373	11%	\$118,711	\$146,924	24%	\$1,019,840	\$1,143,297	12%	
Town of Grimshaw	\$538,354	\$569,588	6%	\$188,597	\$181,690	-4%	\$726,951	\$751,279	3%	
Town of Hanna	\$429,952	\$492,715	15%	\$235,065	\$252,372	7%	\$665,017	\$745,087	12%	
Town of Hardisty	\$174,968		8%	\$112,379	\$117,531	5%	\$287,348	\$307,358	7%	
Town of High Level	\$647,561	\$745,421	15%	\$775,817	\$869,788	12%	\$1,423,378	\$1,615,209	13%	
Town of High Prairie	\$463,008	\$507,551	10%	\$416,569	\$452,358		\$879,577	\$959,909	9%	
Town of High River	\$5,185,679	\$6,262,867	21%	\$1,258,625	\$1,425,533	13%	\$6,444,304	\$7,688,400	19%	
Town of Hinton	\$2,903,719			\$1,730,494	\$1,897,036		\$4,634,213	\$5,146,024	11%	
Town of Innisfail	\$2,163,212		13%	\$973,022	\$1,061,323		\$3,136,234	\$3,515,680	12%	
Town of Irricana	\$335,782			\$31,470	\$33,800		\$367,252	\$434,612	18%	
Town of Killam	\$184,519		9%	\$87,769	\$90,729		\$272,289	\$292,534	7%	
Town of Lamont	\$348,707	\$392,648		\$104,466	\$109,447	5%	\$453,173	\$502,095	11%	
Town of Legal	\$316,271	\$333,739		\$32,996	\$36,812		\$349,267	\$370,551	6%	
Town of Magrath	\$638,897	\$744,423	17%	\$62,836	\$73,655		\$701,733	\$818,079	17%	
Town of Manning	\$227,713		8%	\$104,782	\$117,904		\$332,495	\$363,795	9%	
Town of Mayerthorpe	\$198,045			\$102,394	\$105,880		\$300,440	\$317,569	6%	
Town of McLennan	\$79,379			\$36,440	\$43,818		\$115,819	\$129,947	12%	
Town of Milk River	\$163,614		22%	\$42,209	\$48,759		\$205,823	\$248,011	20%	
Town of Millet	\$515,036			\$129,356	\$168,955		\$644,392	\$737,384	14%	
Town of Morinville	\$3,097,155		13%	\$694,330	\$753,169		\$3,791,484	\$4,253,725	12%	
Town of Mundare	\$217,819			\$52,965	\$56,443		\$270,784	\$295,655		
Town of Nanton	\$691,299		23%	\$227,315	\$273,998		\$918,614	\$1,121,681	22%	
Town of Nobleford	\$346,672	\$414,409		\$146,866	\$178,593		\$493,538	\$593,002	20%	
Town of Okotoks	\$13,779,201	\$17,010,168		\$2,967,871	\$3,560,904		\$16,747,072	\$20,571,072	23%	
Town of Olds	\$3,184,858			\$1,465,506	\$1,468,898		\$4,650,364	\$5,219,563	12%	
Town of Onoway	\$216,104		11%	\$140,242	\$134,295		\$356,346	\$373,566		
Town of Oyen	\$180,943		10%	\$81,592	\$101,503		\$262,536	\$301,184	15%	
Town of Peace River	\$1,662,202	\$1,750,544		\$1,006,007	\$1,040,072		\$2,668,209	\$2,790,616		
Town of Penhold	\$1,021,712			\$152,701	\$180,175		\$1,174,413	\$1,323,950		
Town of Picture Butte	\$472,143			\$151,248	\$177,088		\$623,390	\$734,957	18%	
Town of Pincher Creek	\$973,274	. ,		\$469,681	\$561,301		\$1,442,955	\$1,751,185		
Town of Ponoka	\$1,776,801	\$1,986,442		\$725,492	\$786,222		\$2,502,293	\$2,772,664		
Town of Provost	\$364,151	\$391,494		\$246,407	\$269,682		\$610,558	\$661,176		
Town of Rainbow Lake	\$40,982			\$49,354	\$52,583		\$90,336	\$97,471	8%	
Town of Raymond	\$992,896		18%	\$107,995	\$121,051	12%	\$1,100,891	\$1,295,127	18%	
Town of Redcliff	\$1,554,017	\$1,733,801	12%	\$787,411	\$868,553		\$2,341,428	\$2,602,354	11%	
Town of Redwater	\$534,777	\$576,910		\$338,658	\$353,488		\$873,435	\$930,397	7%	
Town of Rimbey	\$613,977	\$679,488		\$309,420	\$355,264		\$923,397	\$1,034,751	12%	
Town of Rocky Mountain House	\$1,808,759			\$1,064,113	\$1,167,426		\$2,872,872	\$3,214,636		
Town of Sedgewick	\$183,204			\$69,687	\$75,688		\$252,891	\$273,960		
Town of Sexsmith	\$681,162			\$192,410	\$203,172		\$873,572	\$952,043	9%	
Town of Slave Lake	\$1,629,791	\$1,796,707	10%	\$949,735	\$1,018,839		\$2,579,526	\$2,815,547	9%	
Town of Smoky Lake	\$197,093			\$74,691	\$84,708		\$271,784	\$307,865		
Requisitions are actuals, subject to revision	ψτ97,093	ψΖΖΟ, ΙΟΙ	1370	ψι 4,091	ψ04,700	1370	ψ211,104	ψυυτ,000	1070	

Requisitions are actuals, subject to revision

	Residential	/ Farm Land Requ	uisition	Non-Res	idential Requisit	ion	Total Education Requisition			
Municipality	2024	2025	% Change	2024	2025	% Change	2024	2025	% Change	
Town of Spirit River	\$166,509	\$176,441	6%	\$75,363	\$81,040	8%	\$241,873	\$257,481	6%	
Town of St. Paul	\$1,260,430	\$1,341,698	6%	\$627,699	\$694,064	11%	\$1,888,129	\$2,035,762	8%	
Town of Stavely	\$141,229	\$168,982	20%	\$44,882	\$41,993	-6%	\$186,111	\$210,974	13%	
Town of Stettler	\$1,456,021	\$1,633,399	12%	\$903,555	\$1,034,464	14%	\$2,359,576	\$2,667,863	13%	
Town of Stony Plain	\$6,375,406	\$7,276,531	14%	\$1,940,532	\$2,210,709	14%	\$8,315,938	\$9,487,240	14%	
Town of Strathmore	\$4,757,855	\$5,848,969	23%	\$1,195,802	\$1,403,028	17%	\$5,953,657	\$7,251,997	22%	
Town of Sundre	\$837,834	\$949,140	13%	\$370,402	\$384,838	4%	\$1,208,236	\$1,333,977	10%	
Town of Swan Hills	\$122,536	\$137,620	12%	\$111,045	\$104,896	-6%	\$233,581	\$242,516	4%	
Town of Sylvan Lake	\$6,166,325	\$6,809,225	10%	\$1,282,671	\$1,431,680	12%	\$7,448,997	\$8,240,905	11%	
Town of Taber	\$2,179,692	\$2,467,407	13%	\$1,012,489	\$1,188,322	17%	\$3,192,181	\$3,655,730	15%	
Town of Thorsby	\$207,956	\$223,229	7%	\$80,840	\$81,266	1%	\$288,796	\$304,495	5%	
Town of Three Hills	\$714,532	\$807,504	13%	\$232,148	\$278,749	20%	\$946,680	\$1,086,252	15%	
Town of Tofield	\$505,708	\$546,545	8%	\$201,851	\$220,732	9%	\$707,560	\$767,277	8%	
Town of Trochu	\$187,250			\$63,669	\$74,608	17%	\$250,919	\$293,719	17%	
Town of Two Hills	\$159,745	\$173,598	9%	\$52,490	\$56,602	8%	\$212,235	\$230,200	8%	
Town of Valleyview	\$348,413	\$396,108	14%	\$293,412	\$342,250	17%	\$641,826	\$738,359	15%	
Town of Vauxhall	\$204,637	\$242,223	18%	\$66,674	\$80,528	21%	\$271,311	\$322,750	19%	
Town of Vegreville	\$1,270,223			\$714,209	\$784,479		\$1,984,432	\$2,182,894	10%	
Town of Vermilion	\$1,048,118	\$1,148,399	10%	\$657,967	\$722,215		\$1,706,085	\$1,870,614	10%	
Town of Viking	\$181,712	\$199,249	10%	\$82,710	\$87,407	6%	\$264,422	\$286,656	8%	
Town of Vulcan	\$506,701	\$581,657	15%	\$155,929	\$176,348	13%	\$662,630	\$758,004	14%	
Town of Wainwright	\$1,647,086	\$1,773,328	8%	\$952,095	\$1,028,317	8%	\$2,599,181	\$2,801,645	8%	
Town of Wembley	\$366,635		10%	\$140,603	\$160,702		\$507,238	\$565,653	12%	
Town of Westlock	\$1,062,898		11%	\$681,121	\$727,190	7%	\$1,744,019	\$1,902,398	9%	
Town of Whitecourt	\$2,736,404			\$2,275,620	\$2,535,055		\$5,012,024	\$5,494,737	10%	
Village										
Alberta Beach	\$460,851	\$493,842	7%	\$42,315	\$50,665	20%	\$503,166	\$544,506	8%	
Village of Acme	\$137,589	\$166,973	21%	\$41,136	\$48,261	17%	\$178,726	\$215,235	20%	
Village of Alix	\$157,002	\$184,519	18%	\$59,747	\$69,550	16%	\$216,748	\$254,068	17%	
Village of Alliance	\$17,468	\$18,792	8%	\$10,788	\$11,391	6%	\$28,256	\$30,183	7%	
Village of Amisk	\$29,421	\$30,500	4%	\$5,498	\$6,820	24%	\$34,919	\$37,319	7%	
Village of Andrew	\$67,963	\$69,512	2%	\$20,820	\$23,248	12%	\$88,783	\$92,760	4%	
Village of Arrowwood	\$34,108	\$42,675	25%	\$11,414	\$14,358	26%	\$45,523	\$57,032	25%	
Village of Barnwell	\$263,431	\$293,199	11%	\$17,378	\$19,299	11%	\$280,809	\$312,499	11%	
Village of Barons	\$47,345	\$65,841	39%	\$9,814	\$13,829		\$57,159	\$79,670	39%	
Village of Bawlf	\$84,230	\$92,378	10%	\$6,686	\$7,387	10%	\$90,916	\$99,765	10%	
Village of Beiseker	\$204,158	\$245,284	20%	\$109,271	\$118,304	8%	\$313,430	\$363,588	16%	
Village of Berwyn	\$73,925	\$75,735	2%	\$12,354	\$13,080	6%	\$86,279	\$88,815	3%	
Village of Big Valley	\$57,540	\$64,384	12%	\$19,214	\$22,565	17%	\$76,754	\$86,948	13%	
Village of Bittern Lake	\$57,647	\$62,677	9%	\$8,552	\$9,357		\$66,199	\$72,035		
Village of Boyle	\$156,074	\$168,100	8%	\$96,197	\$105,289	9%	\$252,271	\$273,389	8%	
Village of Breton	\$106,294			\$41,573	\$44,422		\$147,867	\$165,721	12%	
Village of Carbon	\$102,293			\$11,484	\$12,220		\$113,778	\$130,113		

Requisitions are actuals, subject to revision

	Residential	/ Farm Land Requ	uisition	Non-Resid	dential Requisit	ion	Total Education Requisition			
Municipality	2024		% Change	2024	2025	% Change	2024	-	% Change	
Village of Carmangay	\$48,404		22%	\$9,539	\$11,983	26%	\$57,943	\$70,936	22%	
Village of Champion	\$59,751	\$87,219	46%	\$13,866	\$17,077	23%	\$73,617	\$104,296	42%	
Village of Chauvin	\$40,059	\$42,816	7%	\$21,383	\$24,237	13%	\$61,443	\$67,053	9%	
Village of Chipman	\$47,300	\$51,912	10%	\$16,261	\$17,871	10%	\$63,561	\$69,783	10%	
Village of Clive	\$194,459	\$214,050	10%	\$12,322	\$13,636	11%	\$206,781	\$227,686	10%	
Village of Clyde	\$77,161	\$86,993	13%	\$9,832	\$9,822	0%	\$86,993	\$96,815	11%	
Village of Consort	\$105,248	\$116,274	10%	\$62,836	\$70,117	12%	\$168,084	\$186,390	11%	
Village of Coutts	\$37,085	\$42,040	13%	\$35,530	\$42,011	18%	\$72,615	\$84,051	16%	
Village of Cowley	\$43,135		26%	\$15,417	\$17,089	11%	\$58,553	\$71,236	22%	
Village of Cremona	\$111,326	\$122,020	10%	\$26,963	\$29,397	9%	\$138,289	\$151,416	9%	
Village of Czar	\$25,085	\$28,713	14%	\$7,748	\$10,967	42%	\$32,833	\$39,680	21%	
Village of Delburne	\$206,633	\$220,020	6%	\$43,829	\$42,883	-2%	\$250,463	\$262,903	5%	
Village of Delia	\$34,212		15%	\$12,863	\$13,637	6%	\$47,075	\$53,082	13%	
Village of Donalda	\$31,630		11%	\$5,958	\$6,579	10%	\$37,588	\$41,665	11%	
Village of Donnelly	\$49,360	\$54,966	11%	\$8,044	\$8,796	9%	\$57,403	\$63,763	11%	
Village of Duchess	\$250,760		8%	\$35,705	\$40,972	15%	\$286,465	\$311,883	9%	
Village of Edberg	\$20,445		13%	\$1,265	\$1,514	20%	\$21,711	\$24,674	14%	
Village of Edgerton	\$63,662		6%	\$14,104	\$15,890	13%	\$77,766	\$83,271	7%	
Village of Elnora	\$50,896		18%	\$10,459	\$10,647	2%	\$61,356	\$70,718	15%	
Village of Empress	\$18,516		6%	\$6,651	\$6,571	-1%	\$25,167	\$26,152	4%	
Village of Foremost	\$110,123		20%	\$43,240	\$50,545	17%	\$153,362	\$182,987	19%	
Village of Forestburg	\$148,651		10%	\$37,102	\$38,679	4%	\$185,753	\$201,456	8%	
Village of Girouxville	\$33,288	\$36,433	9%	\$10,115	\$10,327	2%	\$43,402	\$46,761	8%	
Village of Glendon	\$92,993		7%	\$17,999	\$19,290	7%	\$110,993	\$118,375	7%	
Village of Glenwood	\$75,308		20%	\$9,190	\$9,732	6%	\$84,497	\$100,185	19%	
Village of Halkirk	\$14,685			\$6,513	•		\$21,198			
Village of Hay Lakes	\$123,952		12%	\$7,320	\$9,248	26%	\$131,272	\$148,308	13%	
Village of Heisler	\$17,266		13%	\$5,182	\$5,825	12%	\$22,448	\$25,316	13%	
Village of Hill Spring	\$54,414		11%	\$4,211	\$4,750	13%	\$58,625	\$65,190	11%	
Village of Hines Creek	\$34,209	\$35,332	3%	\$20,015	\$21,640	8%	\$54,224	\$56,972	5%	
Village of Holden	\$44,248		14%	\$32,543	\$34,896	7%	\$76,791	\$85,313	11%	
Village of Hughenden	\$26,637	\$28,084	5%	\$5,880	\$6,641	13%	\$32,517	\$34,725	7%	
Village of Hussar	\$30,710		14%	\$10,012	\$11,784	18%	\$40,723	\$46,896	15%	
Village of Innisfree	\$24,567	\$28,117	14%	\$11,944	\$13,608	14%	\$36,510	\$41,725	14%	
Village of Irma	\$94,487	\$103,158	9%	\$28,797	\$30,672	7%	\$123,284	\$133,830	9%	
Village of Kitscoty	\$211,072	\$223,850	6%	\$26,720	\$29,034	9%	\$237,792	\$252,884	6%	
Village of Linden	\$168,416		19%	\$65,604	\$71,363	9%	\$234,019	\$271,392	16%	
Village of Lomond	\$26,897		16%	\$8,775	\$9,843	12%	\$35,672	\$40,924	15%	
Village of Longview	\$133,296			\$48,454	\$52,257	8%	\$181,750	\$209,574	15%	
Village of Lougheed	\$32,223			\$18,238	\$19,609		\$50,461	\$54,525	8%	
Village of Mannville	\$107,608		9%	\$32,971	\$35,179	7%	\$140,579	\$152,881	9%	
Village of Marwayne	\$92,007			\$16,706	\$19,408		\$108,714	\$122,622	13%	
Village of Milo	\$23,853			\$12,798	\$14,627	14%	\$36,651	\$44,367	21%	
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		Farm Land Requ		Non-Res	idential Requisiti	on	Total Education Requisition		
Municipality	2024	2025	% Change	2024	-	% Change	2024	-	% Change
Village of Morrin	\$34,991	\$39,171	12%	\$4,515	\$5,360	19%	\$39,506	\$44,531	13%
Village of Munson	\$43,099	\$48,199	12%	\$4,950	\$5,534	12%	\$48,050	\$53,733	12%
Village of Myrnam	\$36,939	\$39,970	8%	\$5,457	\$6,587	21%	\$42,396	\$46,558	10%
Village of Nampa	\$57,385	\$59,957	4%	\$67,853	\$71,282	5%	\$125,238	\$131,239	5%
Village of Paradise Valley	\$21,596	\$23,767	10%	\$5,095	\$5,744	13%	\$26,691	\$29,511	11%
Village of Rockyford	\$64,255	\$72,280	12%	\$23,645	\$26,088	10%	\$87,900	\$98,368	12%
Village of Rosalind	\$31,128	\$35,286	13%	\$9,256	\$10,292	11%	\$40,384	\$45,578	13%
Village of Rosemary	\$73,179	\$77,918		\$8,384	\$10,011	19%	\$81,563	\$87,929	8%
Village of Rycroft	\$88,634	\$91,295	3%	\$94,487	\$99,226	5%	\$183,121	\$190,520	4%
Village of Ryley	\$65,801	\$71,484		\$43,682	\$48,904	12%	\$109,483	\$120,388	10%
Village of Spring Lake	\$373,548	\$424,975	14%	\$11,986	\$13,638	14%	\$385,534	\$438,613	14%
Village of Standard	\$80,933	\$93,175	15%	\$52,180	\$55,237	6%	\$133,113	\$148,411	11%
Village of Stirling	\$294,781	\$346,258	17%	\$14,241	\$16,389	15%	\$309,022	\$362,647	17%
Village of Veteran	\$23,395	\$26,027	11%	\$9,571	\$10,370	8%	\$32,966	\$36,397	10%
Village of Vilna	\$28,541	\$30,806	8%	\$7,727	\$8,895	15%	\$36,268	\$39,701	9%
Village of Warburg	\$122,242	\$135,895	11%	\$41,969	\$44,792	7%	\$164,211	\$180,687	10%
Village of Warner	\$65,587	\$80,346	23%	\$16,418	\$20,411	24%	\$82,005	\$100,757	23%
Village of Waskatenau	\$40,856	\$43,870	7%	\$6,749	\$7,746	15%	\$47,605	\$51,617	8%
Village of Youngstown	\$22,650	\$24,802	10%	\$7,765	\$8,701	12%	\$30,415	\$33,503	10%
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Summer Village									
Summer Village of Argentia Beach	\$233,387	\$266,905	14%	\$1,180	\$1,326	12%	\$234,567	\$268,232	14%
Summer Village of Betula Beach	\$80,456	\$96,947	20%	\$215	\$239	11%	\$80,671	\$97,187	20%
Summer Village of Birch Cove	\$36,311	\$41,937	15%	\$207	\$230	11%	\$36,518	\$42,167	15%
Summer Village of Birchcliff	\$509,079	\$572,211	12%	\$7,128	\$7,674	8%	\$516,207	\$579,885	12%
Summer Village of Bondiss	\$170,894	\$194,473	14%	\$2,877	\$3,402	18%	\$173,770	\$197,875	14%
Summer Village of Bonnyville Beach	\$68,232	\$72,907	7%	\$667	\$733	10%	\$68,899	\$73,641	7%
Summer Village of Burnstick Lake	\$53,970	\$76,288	41%	\$131	\$150	14%	\$54,101	\$76,437	41%
Summer Village of Castle Island	\$35,579	\$37,112	4%	\$62	\$70	13%	\$35,641	\$37,182	4%
Summer Village of Crystal Springs	\$238,164	\$267,321	12%	\$1,208	\$1,341	11%	\$239,372	\$268,662	12%
Summer Village of Ghost Lake	\$126,210		24%	\$263	\$282	7%	\$126,472	\$156,559	24%
Summer Village of Golden Days	\$367,537	\$419,422	14%	\$3,258	\$3,258	0%	\$370,795	\$422,680	14%
Summer Village of Grandview	\$287,308		12%	\$1,076	\$1,222	14%	\$288,384	\$324,045	12%
Summer Village of Gull Lake	\$269,295	\$314,039		\$4,504	\$5,412	20%	\$273,799	\$319,450	17%
Summer Village of Half Moon Bay	\$121,653			\$157	\$180	14%	\$121,810	\$130,680	7%
Summer Village of Horseshoe Bay	\$42,270	\$45,515	8%	\$727	\$808	11%	\$42,997	\$46,323	8%
Summer Village of Island Lake	\$300,691	\$349,645	16%	\$2,611	\$3,237	24%	\$303,302	\$352,882	16%
Summer Village of Island Lake South	\$82,853	\$91,599		\$408	\$456	12%	\$83,262	\$92,055	11%
Summer Village of Itaska Beach	\$124,501	\$137,429		\$583	\$642	10%	\$125,084	\$138,070	10%
Summer Village of Jarvis Bay	\$490,062	\$575,535		\$1,387	\$1,558	12%	\$491,449	\$577,092	17%
Summer Village of Kapasiwin	\$87,853			\$317	\$347	9%	\$88,170	\$95,089	8%
Summer Village of Lakeview	\$46,084	\$55,272	20%	\$256	\$292	14%	\$46,340	\$55,564	20%
Summer Village of Larkspur	\$40,084 \$88,448		11%	\$230	\$292	9%	\$40,340	\$98,346	11%
Summer Village of Ma-Me-O Beach	\$272,676			\$220	\$240	9% 6%	\$280,473	\$295,811	5%
Summer village of Ma-Me-O Beach	φ212,010	φ201,303	570	φ <i>ι</i> , <i>ι</i> 9/	φ0,247	0 /0	φ200,473	φ 2 90,011	J /0

Requisitions are actuals, subject to revision

	Residential	Farm Land Requ	lisition	Non-Res	idential Requisit	ion	Total Education Requisition		
Municipality	2024		% Change	2024	2025	% Change	2024	2025	% Change
Summer Village of Mewatha Beach	\$153,698	\$176,305	15%	\$916	\$1,152	26%	\$154,614	\$177,457	15%
Summer Village of Nakamun Park	\$110,355	\$125,086	13%	\$568	\$637	12%	\$110,923	\$125,723	13%
Summer Village of Norglenwold	\$600,456	\$702,346	17%	\$2,192	\$2,485	13%	\$602,648	\$704,831	17%
Summer Village of Norris Beach	\$97,746	\$106,415	9%	\$661	\$722	9%	\$98,407	\$107,137	9%
Summer Village of Parkland Beach	\$203,204	\$228,849	13%	\$9,298	\$10,332	11%	\$212,502	\$239,182	13%
Summer Village of Pelican Narrows	\$138,468	\$154,043	11%	\$1,162	\$1,279	10%	\$139,630	\$155,322	11%
Summer Village of Point Alison	\$65,116	\$69,073	6%	\$289	\$321	11%	\$65,405	\$69,394	6%
Summer Village of Poplar Bay	\$266,865	\$286,011	7%	\$1,487	\$1,644	11%	\$268,352	\$287,655	7%
Summer Village of Rochon Sands	\$162,437	\$176,078	8%	\$1,677	\$1,847	10%	\$164,113	\$177,926	8%
Summer Village of Ross Haven	\$163,226	\$181,804	11%	\$835	\$935	12%	\$164,061	\$182,739	11%
Summer Village of Sandy Beach	\$123,810	\$139,589	13%	\$2,364	\$2,708	15%	\$126,174	\$142,296	13%
Summer Village of Seba Beach	\$480,197	\$557,449	16%	\$13,885	\$15,546	12%	\$494,083	\$572,995	16%
Summer Village of Silver Beach	\$247,016	\$265,357	7%	\$755	\$839	11%	\$247,772	\$266,197	7%
Summer Village of Silver Sands	\$163,468	\$190,537	17%	\$4,717	\$5,376	14%	\$168,185	\$195,913	16%
Summer Village of South Baptiste	\$54,415	\$62,931	16%	\$2,889	\$3,115	8%	\$57,304	\$66,046	15%
Summer Village of South View	\$50,810	\$55,997	10%	\$498	\$552	11%	\$51,309	\$56,550	10%
Summer Village of Sunbreaker Cove	\$386,984	\$435,456	13%	\$613	\$681	11%	\$387,597	\$436,137	13%
Summer Village of Sundance Beach	\$169,430		11%	\$327	\$367	12%	\$169,757	\$188,004	11%
Summer Village of Sunrise Beach	\$75,973	\$85,126	12%	\$547	\$612	12%	\$76,520	\$85,738	12%
Summer Village of Sunset Beach	\$94,310		11%	\$575	\$646	12%	\$94,885	\$105,104	11%
Summer Village of Sunset Point	\$190,911	\$202,280	6%	\$727	\$811	12%	\$191,637	\$203,091	6%
Summer Village of Val Quentin	\$129,824	\$148,205	14%	\$1,098	\$1,223	11%	\$130,922	\$149,428	14%
Summer Village of Waiparous	\$97,209	\$125,505	29%	\$183	\$204	12%	\$97,391	\$125,708	29%
Summer Village of West Baptiste	\$98,465	\$116,564	18%	\$504	\$562	11%	\$98,969	\$117,126	18%
Summer Village of West Cove	\$152,266	\$163,052	7%	\$793	\$886	12%	\$153,059	\$163,939	7%
Summer Village of Whispering Hills	\$126,676	\$154,680	22%	\$1,096	\$1,890	72%	\$127,772	\$156,570	23%
Summer Village of White Sands	\$309,431	\$345,232	12%	\$2,257	\$2,512	11%	\$311,688	\$347,744	12%
Summer Village of Yellowstone	\$97,654	\$110,447	13%	\$629	\$707	12%	\$98,283	\$111,154	13%
			- <u>-</u>						
Improvement District									
Improvement District No. 04 (Waterton)	\$486,959	\$557,367	14%	\$267,914	\$300,923	12%	\$754,873	\$858,290	14%
Improvement District No. 09 (Banff)	\$311,788	\$379,499	22%	\$2,732,751	\$3,522,788	29%	\$3,044,539	\$3,902,287	28%
Improvement District No. 12 (Jasper National									
Park)	\$15,812	\$18,047	14%	\$215,094	\$231,275	8%	\$230,906	\$249,323	8%
Improvement District No. 13 (Elk Island)	\$956	\$1,018	6%	\$22,334	\$23,454	5%	\$23,291	\$24,472	5%
Improvement District No. 24 (Wood Buffalo)	\$6,267	\$6,636	6%	\$3,913	\$4,363	11%	\$10,180	\$11,000	8%
Kananaskis Improvement District	\$179,885	\$208,069	16%	\$441,342	\$532,210	21%	\$621,228	\$740,278	19%
Special Area									
Special Areas Board	\$1,589,002	\$1,838,695	16%	\$8,984,038	\$9,707,515	8%	\$10,573,040	\$11,546,210	9%
Townsite									
Townsite of Redwood Meadows	*	****	1001	A -		a a <i>i</i>	* -••	* • • • • • • • • • • • • • • • • • • •	
Administration Society	\$583,080	\$679,043	16%	\$0	\$0	0%	\$583,080	\$679,043	16%
Requisitions are actuals subject to revision									



Rural Health Professions Action Plan Suite 701, 10130 – 112 Street NW Edmonton, Alberta T5K 2K4

For Immediate Release

Alberta Rural Health Week returns May 26 to 30, 2025: Celebrating Alberta rural healthcare

March 18, 2025 – The Rural Health Professions Action Plan (RhPAP) is excited to announce Alberta Rural Health Week will be taking place May 26 to 30, 2025. This annual week of celebration, supported by a declaration from the Honourable Adriana LaGrange, Minister of Health, celebrates and recognizes the people, communities, and initiatives that support and strengthen rural healthcare in Alberta.

Over 18 percent of Albertans reside in rural and remote areas, while less than seven percent of family physicians serve in rural areas, with similar ratios for other healthcare workers. This distribution underscores the importance of rural residents' access to healthcare and the unwavering efforts of healthcare workers practicing in non-urban centers.

Throughout the week, RhPAP invites communities, organizations, and individuals across the province to show appreciation for healthcare professionals and volunteers whose commitment enhances the well-being of rural residents. Their hard work and passion help maintain and strengthen healthcare services across the province.

"Alberta Rural Health Week is an opportunity to celebrate the incredible dedication of healthcare professionals and volunteers who ensure Albertans in rural and remote areas receive the care they need," says Shanda Berns, Senior Manager, Community Development and Engagement at RhPAP. "We encourage communities to come together in recognizing these healthcare champions whose hard work makes a lasting difference in the lives of rural residents."

To support these celebrations, RhPAP developed a comprehensive toolkit filled with resources for communities including proclamations, social media graphics, posters, colouring sheets, and thank you cards—making it easy to express gratitude to those who keep rural Alberta healthcare strong. The toolkit is available on RhPAP.ca/ARHWtoolkit.

Throughout the week, RhPAP's social media channels will be shining a spotlight on the lifechanging impacts of rural healthcare and sharing an inside look at the dedicated efforts of healthcare teams working in rural and remote areas. Across the province, RhPAP's rural community consultants, who support communities on the attraction and retention of healthcare workers, will be attending local events and initiatives recognizing healthcare heroes.

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P. 1-780-423-9911 E. info@rhpap.ca W. rhpap.ca





Suite 701, 10130 – 112 Street NW Edmonton, Alberta T5K 2K4

Municipalities are encouraged to proclaim Alberta Rural Health Week and join the conversation by using #ABRuralHealthCareMatters. To stay informed and participate in the celebrations, visit RhPAP.ca and follow RhPAP on Facebook, Instagram, and YouTube (@AlbertaRhPAP).

Inquiries can be directed to:

Jessica Surgenor Manager, Marketing & Communications Rural Health Professions Action Plan (RhPAP) Tel: 403 363 6008 Jessica.Surgenor@rhpap.ca

About RhPAP:

The Rural Health Professions Action Plan (RhPAP) is an organization that aims to enhance the quality of healthcare in rural communities across Alberta. RhPAP collaborates with rural communities, healthcare professionals, educational institutions, and government bodies to address healthcare workforce challenges and improve access to healthcare services in rural areas. To learn more about RhPAP, please visit RhPAP.ca.

ALBERTA RURAL HEALTH VEEK



RhPAP.ca





#ABRuralHealthMatters L アフィ Þ • MAY 26 - 30, 2025 P

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Fw: Last Day as Chair of the Special Areas Board

From Matthew Norburn <mnorburn@hanna.ca>

Date Fri 3/21/2025 8:31 AM

To Winona Gutsche <wgutsche@hanna.ca>; Laurie Armstrong <larmstrong@hanna.ca>; Brent Olesen <bolesen@hanna.ca>; Kevin Olsen <kcolsen@hanna.ca>

FYI

Matthew Norburn P: 403.854.4433

From: Jordon Christianson < Jordon.Christianson@specialareas.ab.ca>

Sent: March 20, 2025 4:38 PM

To: Danny Povaschuk <dpovaschuk@hanna.ca>; Matthew Norburn <mnorburn@hanna.ca>; Doug Jones <badlandscharters@gmail.com>; Debbie Ross <cao@oyen.ca>; cao <cao@villageofempress.ca>; ytown <ytown@netago.ca>; Debbie Johnstone <villageofveteran@gmail.com>; Consort CAO <cao@consort.ca>; Heather Colberg <HColberg@drumheller.ca>; equiambao@drumheller.ca <equiambao@drumheller.ca>; cao.office@stettlercounty.ca <cao.office@stettlercounty.ca>; msimpson@countypaintearth.ca <msimpson@countypaintearth.ca>; Tyler Lawrason <tlawrason@mdprovost.ca>; md34@mdacadia.ab.ca <md34@mdacadia.ab.ca <cao@cypress.ab.ca <cao@cypress.ab.ca>; administration@newellmail.ca>; admin@wheatlandcounty.ca <admin@wheatlandcounty.ca>; mike.haugen@kneehillcounty.com<<mike.haugen@kneehillcounty.com>

Cc: Shaune Kovitch <shaune.kovitch@specialareas.ab.ca>

Subject: Last Day as Chair of the Special Areas Board

Good afternoon,

As you may be aware, Special Areas has been recruiting for a new Chair of the Special Areas Board since late 2024. I am excited to confirm that effective March 21, Shaune Kovitch will be the new Chair of the Special Areas Board.

Shaune has been a part of Special Areas for more than twenty years, and I have complete confidence in him in this new role. He has a proven track record of delivering complex, challenging projects at a very high level. Beyond his strengths in technical areas, he has a genuine interest in connecting with people. This means he understands what makes Special Areas so great – the people we employ and our communities. As he takes on the challenge of this new role, I am certain he will advocate for not only Special Areas, but for the entire region.

I wanted to thank you for all your advice, support, and collaboration over the last decade. Working at Special Areas has been a privilege, and serving as Chair has been an honor.

Moving forward, I will be staying on in an advisory capacity until June 20, with a focus on the regional irrigation project with the MD of Acadia and work related to the delivery of health services in our region.

Thank you for your support and your trust over the past decade. My cell phone number and email will be staying the same for now, so please feel free to reach out.

Jordon



Jordon Christianson

Chair | Special Areas Board

m: (403) 575-0941 / p: (403) 854-5602

212-2nd Ave. W., Box 820 Hanna, AB T0J 1P0

www.specialareas.ab.ca

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March 10, 2025

His Worship Danny Povaschuk Mayor Town of Hanna PO Box 430 Hanna, AB T0J 1P0

Dear Mayor Povaschuk:

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and cooperative approaches to service delivery. By working in partnership with our neighbours, we create opportunities that support economic development and job creation. Together, we help build vibrant, resilient communities for the benefit of every Albertan.

I am pleased to inform you the Town of Hanna has been approved for a grant of \$200,000 under the Intermunicipal Collaboration component of the 2024/25 ACP in support of your Regional Wastewater and Lagoon Infrastructure Study project. This approval does not signify broader provincial support for any recommendation or outcome that might result from your project.

The conditional grant agreement will be sent shortly to your chief administrative officer to obtain the appropriate signatures.

The Government of Alberta looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for any milestone events to my office. We ask that you advise Municipal Affairs a minimum of 15 working days prior to the proposed event. If you would like to discuss possible activities or events to recognize your ACP achievements, please contact a grant advisor, toll-free by dialing 310-0000, then 780-422-7125, or at acp.grants@gov.ab.ca.

AR117964

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,

Ric M Iven

Ric McIver Minister

cc: Honourable Nate Horner, MLA, Drumheller-Stettler Jordon Christianson, Chairperson, Special Areas Board Matthew Norburn, Chief Administrative Officer, Town of Hanna



March 24, 2025

Mayor Danny Povaschuk Town of Hanna Box 430 Hanna T0J 1P0

Dear Mayor Povaschuk:

Thank you for submitting your municipality's grant application under the 2025 Fire Services Training Program. I am pleased to inform you that Town of Hanna has been approved for a grant of \$29,498.00 to carry out training as outlined in the forthcoming conditional grant agreement.

Through the Fire Services Training Program (FSTP), the Government of Alberta provides \$500,000 amongst eligible fire departments to offset the cost of training their members. However, in response to feedback gathered during the 2024 Fire Services Review, the Government of Alberta has increased the FSTP funding to \$1,000,000 for the 2024/25 fiscal year.

The conditional grant agreement will be sent separately to your Chief Administrative Officer to obtain the appropriate signatures. Once the conditional grant agreement has been signed by Municipal Affairs, the grant funds will be distributed, and a final signed copy of the conditional grant agreement will be emailed to your municipality for your records.

Municipal Affairs will be working with the FSTP Working Group to review the grant evaluation criteria and approval process for potential enhancements in future years. If you have any questions regarding the grant process or the conditional grant agreement, please contact the Grants Coordinator at 1-866-421-6929, or firecomm@gov.ab.ca.

Thank you for your important work and dedication to the safety of individuals in your community.

Sincerely.

Pic MC/w

Ric Mclver Minister

Honourable Nate Horner, MLA Drumheller-Stettler CC: Matthew Norburn, Chief Administrative Officer David Mohl, Fire Chief

AR117451



March 12, 2025

AR118376

Dear Chief Elected Officials:

As you are aware, changes to the *Local Authorities Election Act* (*LAEA*) in *Bill 20, the Municipal Affairs Statutes Amendments Act, 2024,* came into force on October 31, 2024. One of these changes prohibits the use of tabulators, voting machines, vote recorders, and automated voting systems in local elections.

This change inadvertently created a lack of clarity regarding whether Elector Assistance Terminals (EATs) would be permitted in upcoming local elections. As you may know, an EAT is an assistive voting machine that enables electors with visual or physical disabilities to vote independently and privately. EATs are not connected to the Internet or another network and create a paper ballot that records the vote cast by the elector. EATs were offered in some local jurisdictions in the 2021 general elections and to electors in the 2023 provincial general election.

Our government is planning to bring forward *LAEA* amendments in spring 2025 to clarify that local authorities may, by bylaw, offer EATs to electors. In order to offer EATs in the 2025 general local elections, a local authority will be required to pass a bylaw by June 30, 2025.

If you have any questions regarding this upcoming change, please reach out to Municipal Affairs staff by telephone at 780-427-2225 (toll-free in Alberta by first dialing 310-0000) or via email at <u>ma.advisory@gov.ab.ca</u>.

Sincerely,

Ric Me Joven

Ric McIver Minister