TOWN OF HANNA
Part of the Harvest Sky Region

TOWN OF HANNA
REGULAR COUNCIL MEETING
AGENDA
June 10, 2025

1 CALL TO ORDER – 6:00 pm

2 ADOPTION OF THE AGENDA

3 DELEGATION

4 PUBLIC PRESENTATION

5 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – May 13, 2025
5.02 Minutes of the Special Meeting of Council – May 23, 2025
5.03 Minutes of the Information Meeting of Council – May 28, 2025

6 FINANCE REPORTS

6.01 Accounts Payable
6.02 Statement of Revenues & Expenses – May 2025
6.03 Budget Overview – May 2025

7 COMMITTEE REPORTS

7.1 Community Services Board Meeting Minutes – May 27, 2025

8 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

8.01 Chief Administrative Officer
- 8.01.1 Community Services Facilities Manager
- 8.01.2 Community Services Coordinator

8.02 Director of Business & Communication

8.03 Director of Public Works

9 BUSINESS ITEMS

9.01 Tax Recovery Auction Date

9.02 Centennial Place Sponsorship Agreements
- Brandt Tractor Ltd.
- The Canalta Group

9.03 Hanna Cruisers – Airport Lease Agreement

9.04 Public Works Operator 3 Position

9.05 Summer Council Schedule

10 BYLAWS

10.01 Bylaw 1041-2025 The Traffic Safety Bylaw

11 COUNCIL REPORTS & ROUNDTABLE

12 CORRESPONDENCE ITEMS

12.1 ATCO – Hand Hills Hybrid

12.2 Town of Hanna 2025 LGFF Funding

13 CLOSED SESSION

14 ADJOURNMENT

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda
Background Information

Date: June 10, 2025 Agenda Item No: 05.00

Council Meeting Minutes

Recommended Motion

That the Minutes of the Regular Meeting of Council held May 13, 2025, be adopted as presented.

That the Minutes of the Special Meeting of Council held May 23, 2025, be adopted as presented.

That the Minutes of the Information Meeting of Council held May 28, 2025, be adopted as presented.

Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

Attachments

1. Minutes of the Regular Meeting of Council – May 13, 2025
2. Minutes of the Special Meeting of Council – May 23, 2025
3. Minutes of the Information Meeting of Council – May 28, 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

MINUTES

REGULAR MEETING OF COUNCIL

May 13, 2025

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, May 13, 2025, at 6:00 p.m. in the Town Council Chambers.

Council Members Present:

Sandra Beaudoin
Fred Crowle
Sandra Murphy
Kyle Olsen
Vernon Thuroo
Angie Warwick

Council Members Absent

Danny Povaschuk

Administration Present:

Matthew Norburn – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Brent Olesen – Director of Public Works

1.0 CALL TO ORDER

Deputy Mayor Vern Thuroo called the meeting to order at 6:00 p.m.

2.0 ADOPTION OF AGENDA

098-2025 Moved by Councillor Warwick that the agenda for May 13, 2025, Regular Council Meeting be adopted.

Motion Carried.

3.0 DELEGATIONS

3.01 No Delegations

4.0 PUBLIC PRESENTATION

Tejender Pal Singh has a rental contact with the Town renting the Airport Suite; he presented a presentation and spoke to Council regarding the rent increase letter he received.

Sandra Beaudoin spoke to Council as a volunteer for the Alberta Air Tours that will be in Hanna on Saturday June 21st, and was asking if the Town could provide picnic tables for the event. Also informing that the event is free and that the planes will be arriving around 2:00 pm and departing at 5:00 pm.

5.0 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – April 8, 2025

099-2025 Moved by Councillor Olsen that the Minutes of the Regular Meeting of Council held April 8, 2025, be adopted as presented.

Motion Carried.

5.02 Minutes of the Special Meeting of Council – April 30, 2025

100-2025 Moved by Councillor Crowle that the Minutes of the Special Meeting of Council held April 30, 2025, be adopted as presented.

Motion Carried.

5.03 Minutes of the Information Meeting of Council – April 30, 2025

101-2025 Moved by Councillor Crowle that the Minutes of the Information Meeting of Council held April 30, 2025, be adopted as presented.

Motion Carried.

5.0 FINANCE REPORTS

6.01 Accounts Payable

102-2025 Moved by Councillor Murphy that Council accepts the accounts payable listings for general account cheques 043383 - 043393, direct deposits 003974 - 004045, and Electronic Funds Transfer Batches 939 & 942 for information.

Motion Carried.

6.02 Statement of Revenue & Expense - April 2025

103-2025 Moved by Councillor Warwick that Council accepts the Statement of Revenue & Expense Report for April 2025 for information.

Motion Carried.

6.03 Budget Overview – April 2025

104-2025 Moved by Councillor Olsen that Council accepts the Budget Overview for April 2025 for information.

Motion Carried.

7.0 COMMITTEE REPORTS

7.01 Community Services Board Meeting Minutes – April 9, 2025

105-2025 Moved by Councillor Beaudoin that Council accepts the following committee report for information – Community Services Board Meeting Minutes of April 9, 2025.

Motion Carried.

8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

8.01 Chief Administrative Officer
8.01.1 Community Services Facilities Manager
8.01.2 Community Services Coordinator
8.02 Director of Business & Communication
8.03 Director of Public Works

106-2025 Moved by Councillor Warwick that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

9.0 BUSINESS ITEMS

9.01 2025 Spring Budget Adjustments

107-2025 Moved by Councillor Warwick that:

- Whereas Council approved the 2025 Operating and Capital Budget for the Town of Hanna at the December 10, 2024, Council Meeting, and
- Whereas adjustments to the adopted budget are required for various reasons prior to setting the 2025 Tax Rates, and
- Whereas the 2025 Operating and Capital Budget has been adjusted to reflect a decrease of 4% change to the residential municipal tax rate from 2024, a 2% decrease to the non-residential municipal tax rate from 2024, and a transfer to surplus in the amount of $59,237.

Therefore, Council adopts the 2025 Operating and Capital Budget dated May 13, 2025, as amended by the Spring Budget Adjustments; and accepts the 2026 & 2027 Operating Budgets and the 2026 – 2029 Capital Budget for information.

Motion Carried.

9.02 Handi-Van Update and Decision

108-2025 Moved by Councillor Beaudoin that Council gift the surplus Handi-Van to the Village of Donalda to support the development of a new accessible transportation program in their community.

Motion Carried.

9.03 Award of Audit Services RFQ for 2025-2029

109-2025 Moved by Councillor Murphy that Council award the contract for audit services for the fiscal years 2025 – 2029 to Ascend LLP, Chartered Professional Accountants, as outlined in their submitted proposal dated May 1, 2025.

Motion Carried.

10.0 BYLAWS

10.01 Bylaw 1040-2025 – The 2025 Tax Rate Bylaw

110-2025 Moved by Councillor Olsen that Council give first reading to Bylaw 1040-2025, The 2025 Tax Rate Bylaw.

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Motion Carried.

111-2025 Moved by Councillor Crowle that Council give second reading to Bylaw 1040-2025, The 2025 Tax Rate Bylaw.

Motion Carried.

112-2025 Moved by Councillor Murphy that Council provides unanimous consent for third reading of Bylaw 1040-2025, being The 2025 Tax Rate Bylaw at this meeting.

Motion Carried.

113-2025 Moved by Councillor Beaudoin that Council give third and final reading to Bylaw 1040-2025, The 2025 Tax Rate Bylaw, as presented.

Motion Carried.

11.0 COUNCIL REPORTS AND ROUNDTABLE

114-2025 Moved by Councillor Crowle that Council accepts the Council Reports for information.

Motion Carried.

12.0 CORRESPONDENCE

12.01 ATCO Electric 2024 Franchise Report
12.02 Brownlee LLP – Orientation 2025

115-2025 Moved by Councillor Beaudoin that Council accepts Correspondence items 12.01 to 12.02 for information.

Motion Carried.

13.0 CLOSED SESSION

14.0 ADJOURNMENT

Deputy Mayor Vern Thuroo declared all business concluded and adjourned the meeting at 7:11 p.m.

These minutes approved this 10th day of June 2025.

Mayor Danny Povaschuk

Chief Administrative Officer
Matthew Norburn

MINUTES

SPECIAL MEETING OF COUNCIL

May 23, 2025

Minutes of a Special Meeting of the Council of the Town of Hanna held Friday, May 23, 2025, at 1:00 p.m. in the Town Council Chambers.

Council Members Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Sandra Murphy
Kyle Olsen
Angie Warwick

Council Members Absent

Fred Crowle
Vernon Thuroo

Administration Present:

Matthew Norburn – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Brent Olesen – Director of Public Works

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 1:00 p.m.

2.0 ADOPTION OF AGENDA

116-2025 Moved by Councillor Warwick that the agenda for May 23, 2025, Special Council Meeting be adopted presented.

Motion Carried.

3.0 BUSINESS ITEMS

3.01 Palliser / Pioneer Trail Rehabilitation
Tender Award

117-2025 Moved by Councillor Beaudoin that Council approve the award of the Pioneer Trail and Palliser Trail Rehabilitation project to Brooks Asphalt & Aggregate Ltd. for $1,290,331.35 (including GST) as recommended by MPE Engineering, and that administration proceed with finalizing the contract documents.

Motion Carried.

3.02 South Municipal Road Upgrades
In Partnership with Special Areas

118-2025 Moved by Councillor Olsen that Council approve the allocation of $38,341.00 from Capital Reserves to fund the Town of Hanna's share of the two-part South Municipal Road rehabilitation in partnership with the Special Areas Board.

Motion Carried.

3.03 Disposition of Surplus Banquet Tables
Bid Award Recommendation

119-2025 Moved by Councillor Murphy that Council approve the sale of 42 surplus 60" round banquet tables to the Royal Canadian Legion for $1,050, as their bid meets all outlined criteria and aligns with the Council's preferences to support local organizations and maximize community benefit.

Sandra Beaudoin abstained from voting

Motion Carried.

4.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 1:08 p.m.

These minutes approved this 10th day of June 2025.

Mayor Danny Povaschuk

Chief Administrative Officer
Matthew Norburn

MINUTES

INFORMATION MEETING OF COUNCIL

May 28, 2025

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, May 28, 2025, at 8:30 a.m. in the Town Council Chambers.

Council Members Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Fred Crowle
Sandra Murphy – entered at 8:36 am
Kyle Olsen
Vernon Thuroo
Angie Warwick

Council Members Absent

Administration Present:

Matthew Norburn – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 8:30 a.m.

2.0 ADOPTION OF AGENDA

120-2025 Moved by Councillor Warwick that the agenda for May 28, 2025, Information Council Meeting be adopted presented.

Motion Carried.

3.0 DELEGATIONS

3.01 Hanna RCMP Detachment 2024/2025 Fourth Quarter Report

121 – 2025 Moved by Councillor Beaudoin that Council thanks Sgt. Robert Welsman, OIC Hanna Detachment, for the presentation of policing statistics 2024/2025 fourth quarter (January – April 2025) and the update on the activities of the Hanna RCMP Detachment.

Motion Carried.

4.0 PUBLIC PRESENTATION

There was no one in attendance who wished to speak with Council.

5.0 CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Norburn reviewed his report with Council.

6.0 BUSINESS ITEMS

6.01 Traffic Bylaw Update

122 – 2025 Moved by Councillor Warwick that Council collects and provides Administration feedback and suggestions on Bylaw 1041-2025 The Traffic Bylaw.

Motion Carried.

7.0 COUNCIL REPORTS AND ROUNDTABLE

The Mayor and Councillors provided verbal reports regarding meetings or items of interest since the May 13, 2025, Regular Council Meeting.

8.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 9:20 a.m.

These minutes approved this 10th day of June 2025.

Mayor Danny Povaschuk

Chief Administrative Officer
Matthew Norburn

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: June 10, 2025 Agenda Item No: 06.01

Accounts Payable

Recommended Motion

That Council accepts the accounts payable listings from the general account for information:

- Cheques 043394 – 043428
- Direct Deposits 004046 - 004110
- Electronic Funds Transfer – Batch Number 945 & 947

Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques, direct deposits, and EFT's. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Accounts Payable Listing – Cheques 043394 – 043428 totaling $35,310.28
2. Accounts Payable Listing – Direct Dep 004046 - 004110 totaling $297,945.09
3. Accounts Payable Listing – EFT Batch No. 945 & 947 totaling $43,222.16

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: June 10, 2025 Agenda Item No: 06.02

Statement of Revenue & Expense

Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for May 2025 for information.

Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2025 Operating and Capital budgets approved by Council at the May 13, 2025, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to May 31 , 2025.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Statement of Revenue & Expense Report – May 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 31/05/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	2,597,049.58-	2,597,779.00-	729.42-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	968,597.59-	968,598.00-	0.41-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	73,441.33-	73,441.00-	0.33
FARMLAND REAL PROPERTY TAX	1-01-0000-114	1,284.24-	1,284.00-	0.24
POWER PIPELINE & CABLE T.V.	1-01-0000-115	152,975.20-	152,975.00-	0.20
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	97,896.88-	85,060.00-	12,836.88
PENALTY & COST ON TAX	1-01-0000-510	8,398.01-	19,865.00-	11,466.99-
CONCESSION & FRANCHISE	1-01-0000-540	211,521.57-	548,400.00-	336,878.43-
RETURN ON INVESTMENTS	1-01-0000-550	68,682.28-	287,000.00-	218,317.72-
	TOTAL GENERAL MUNICIPAL 01:	4,179,846.68-	4,734,402.00-	554,555.32-
COUNCIL REVENUE				
COUNCIL OTHER REVENUE	1-11-0000-590	0.00	2,000.00-	2,000.00-
	TOTAL COUNCIL REVENUE 11:	0.00	2,000.00-	2,000.00-
GENERAL ADMINISTRATION				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	3,022.19-	5,900.00-	2,877.81-
ADMIN SOUVENIR	1-12-0000-419	332.71-	1,600.00-	1,267.29-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	6,512.50-	15,000.00-	8,487.50-
ADMIN OTHER REVENUE	1-12-0000-590	23.81-	11,200.00-	11,176.19-
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	48,300.00-	48,300.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	0.00	314,700.00-	314,700.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	725,000.00-	725,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	5,000.00-	5,000.00-
	TOTAL GENERAL ADMINISTRATION 12:	9,891.21-	1,126,700.00-	1,116,808.79-
POLICE				
POLICE PROVINCIAL FINES	1-21-0000-530	242.00-	4,000.00-	3,758.00-
	TOTAL POLICE:	242.00-	4,000.00-	3,758.00-
SAFETY & RISK MANAGEMENT				
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	9,605.00-	89,900.00-	80,295.00-
FIRE OTHER	1-23-0000-590	0.00	100,000.00-	100,000.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	210,679.00-	210,679.00-
	TOTAL FIRE:	9,605.00-	400,579.00-	390,974.00-
FIRE - ECETP				
FIRE - ECETP PROVINCIAL CONDITIONAL	1-23-0200-840	29,498.00-	37,400.00-	7,902.00-
FIRE ECETP - DRAWN FROM SURPLUS	1-23-0200-920	0.00	7,946.00-	7,946.00-
	FIRE - ECETP TOTAL:	29,498.00-	45,346.00-	15,848.00-
BY-LAW ENFORCEMENT				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	0.00	3,000.00-	3,000.00-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	270.00-	500.00-	230.00-
BY-LAW BUSINESS LICENSES	1-26-0000-522	19,450.00-	17,900.00-	1,550.00
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	25.00-	200.00-	175.00-
BY-LAW FINES	1-26-0000-530	500.00-	1,000.00-	500.00-
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
	TOTAL BY-LAW ENFORCEMENT:	20,245.00-	23,100.00-	2,855.00-
DOG CONTROL				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	8,250.00-	4,500.00-	3,750.00
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
	TOTAL DOG CONTROL:	8,250.00-	4,600.00-	3,650.00
COMMON SERVICES				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	0.00	9,600.00-	9,600.00-
COMMON SERV OTHER REVENUE	1-31-0000-590	0.00	300.00-	300.00-
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	314,952.00-	314,952.00-
	TOTAL COMMON SERVICES:	0.00	324,852.00-	324,852.00-
STREETS & ROADS				
S & R OTHER REVENUE	1-32-0000-590	78,869.84-	0.00	78,869.84
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	1,827,464.00-	1,827,464.00-
S & R DRAWN FROM DEFERRED REVENUE -	1-32-0000-930	0.00	2,024,850.00-	2,024,850.00-
	TOTAL STREETS & ROADS:	78,869.84-	3,852,314.00-	3,773,444.16-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 31/05/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	4,250.00-	8,600.00-	4,350.00-
AIRPORT OTHER REVENUE	1-33-0000-590	154.68-	100.00-	54.68
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	34,672.32-	0.00	34,672.32
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	13,510.00-	13,510.00-
	TOTAL AIRPORT:	39,077.00-	22,210.00-	16,867.00
WATER SUPPLY & DISTRIBUTION				
WATER SALE OF WATER	1-41-0000-410	346,549.51-	1,200,719.00-	854,169.49-
WATER SERVICE CHARGES	1-41-0000-413	400.00-	1,300.00-	900.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	8,128.80-	105,800.00-	97,671.20-
	TOTAL WATER SUPPLY & DISTRIBUTION:	355,078.31-	1,307,819.00-	952,740.69-
WATER LINES & DISTRIBUTION				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	1,369.78-	0.00	1,369.78
	TOTAL WATER LINES & DISTRIBUTION:	1,369.78-	0.00	1,369.78
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	85,783.44-	260,100.00-	174,316.56-
SEWER OTHER REVENUE	1-42-0000-590	130.00-	0.00	130.00
SEWER PROVINCIAL CONDITIONAL GRANT	1-42-0000-840	0.00	200,000.00-	200,000.00-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	25,000.00-	25,000.00-
	TOTAL SANITARY SEWERS:	85,913.44-	485,100.00-	399,186.56-
GARBAGE COLLECTION & DISPOSAL				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	25,587.26-	74,300.00-	48,712.74-
GARBAGE OTHER REVENUE	1-43-0000-590	12.50-	0.00	12.50
	TOTAL GARBAGE COLLECTION & DISPOSAL:	25,599.76-	74,300.00-	48,700.24-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	118,276.31-	353,800.00-	235,523.69-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	118,276.31-	353,900.00-	235,623.69-
F.C.S.S.				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	300.00-	300.00-
FCSS VAN RENTAL	1-51-0000-561	510.25-	1,000.00-	489.75-
FCSS FEDERAL CONDITIONAL	1-51-0000-830	4,230.00-	4,200.00-	30.00
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	46,919.47-	93,800.00-	46,880.53-
	TOTAL F.C.S.S.:	51,659.72-	99,300.00-	47,640.28-
CEMETERY				
CEMETERY CHARGES	1-56-0000-410	6,000.00-	13,600.00-	7,600.00-
CEMETERY OTHER	1-56-0000-590	470.33-	500.00-	29.67-
	TOTAL CEMETERY:	6,470.33-	14,100.00-	7,629.67-
SUBDIVISION				
SUBDIVISION SALE OF LAND	1-66-0000-400	41,998.00-	0.00	41,998.00
	TOTAL SUBDIVISION:	41,998.00-	0.00	41,998.00
RECREATION & PARKS FACILITIES				
RECREATION SALES & SERVICE	1-72-0000-410	1,395.00-	2,540.00-	1,145.00-
RECREATION PROGRAM REVENUE	1-72-0000-430	4,212.51-	7,600.00-	3,387.49-
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	0.00	25,800.00-	25,800.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	184,180.00-	184,180.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	10,000.00-	10,000.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	1,330.00-	9,200.00-	7,870.00-
	TOTAL RECREATION REVENUE:	6,937.51-	239,320.00-	232,382.49-
SWIMMING POOLS				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	17,033.86-	23,300.00-	6,266.14-
POOL LESSON REGISTRATIONS	1-72-0100-411	16,190.48-	37,100.00-	20,909.52-
POOL DAILY ADMISSIONS	1-72-0100-412	1,043.00-	12,900.00-	11,857.00-
POOL RETAIL SALES	1-72-0100-419	305.74-	4,000.00-	3,694.26-
POOL RENTAL REVENUE	1-72-0100-560	5,200.00-	7,600.00-	2,400.00-
POOL DONATIONS	1-72-0100-590	0.00	23,500.00-	23,500.00-
	TOTAL SWIMMING POOLS:	39,773.08-	108,400.00-	68,626.92-
ARENA				

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
ARENA ADVERTISING REV SIGNS	1-72-0200-410	7,965.62-	12,100.00-	4,134.38-
ARENA RENTAL REVENUE	1-72-0200-560	38,612.85-	82,400.00-	43,787.15-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	1,455.00-	3,300.00-	1,845.00-
ARENA DRAWN FROM SURPLUS (OPERATING	1-72-0200-920	0.00	5,000.00-	5,000.00-
	TOTAL ARENA:	48,033.47-	102,800.00-	54,766.53-
CURLING RINK				
CURLING RINK SALE OF SERVICES	1-72-0400-410	0.00	51,600.00-	51,600.00-
CURLING RINK RENTAL REVENUE	1-72-0400-560	1,675.00-	9,300.00-	7,625.00-
CURLING RINK DRAWN FROM DEFFERED	1-72-0400-930	0.00	15,000.00-	15,000.00-
	CURLING RINK TOTAL:	1,675.00-	75,900.00-	74,225.00-
BALL DIAMONDS				
BALL DIAMOND REVENUE	1-72-0500-560	8,675.00-	4,300.00-	4,375.00
	TOTAL BALL DIAMONDS REVENUE:	8,675.00-	4,300.00-	4,375.00
FOX LAKE & HELMER DAM				
FOX LAKE REVENUE	1-72-0700-410	85.70-	5,700.00-	5,614.30-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	0.00	259.00-	259.00-
FOX LAKE RENTAL REVENUE	1-72-0700-560	4,009.77-	99,600.00-	95,590.23-
	TOTAL FOX LAKE & HELMER DAM:	4,095.47-	105,559.00-	101,463.53-
PARKS				
PARKS OTHER REVENUE	1-72-0800-990	571.46-	0.00	571.46
	TOTAL PARKS:	571.46-	0.00	571.46
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	0.00	14,498.00-	14,498.00-
	TOTAL PLAYGROUND PROGRAM:	0.00	14,498.00-	14,498.00-
HKH PIONEER PARK				
HKH PIONEER PARK REVENUE	1-72-1300-560	32,672.30-	0.00	32,672.30
	TOTAL HKH PARK REVENUE:	32,672.30-	0.00	32,672.30
SOCCER FIELDS				
SOCCER FIELDS REVENUE	1-72-1400-560	0.00	2,500.00-	2,500.00-
	TOTAL SOCCER FIELDS REVENUE:	0.00	2,500.00-	2,500.00-
LIBRARY				
LIBRARY DRAWN FROM SURPLUS (OPERATIN	1-74-0200-920	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
REGIONAL COMMUNITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	9,969.45-	12,100.00-	2,130.55-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	0.00	20,000.00-	20,000.00-
RCSC OTHER	1-74-0800-590	106.00-	0.00	106.00
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	22,857.14-	19,050.00-	3,807.14
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	9,568.10-	31,864.00-	22,295.90-
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	42,500.69-	83,014.00-	40,513.31-
COMMUNITY CENTRE				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	23,619.14-	29,242.00-	5,622.86-
COMMUNITY CENTRE PROVINCIAL CONDITIO	1-74-0900-840	0.00	7,122.00-	7,122.00-
	TOTAL COMMUNITY CENTRE:	23,619.14-	36,364.00-	12,744.86-
LIONS HALL				
LIONS HALL RENTAL REVENUE	1-74-1000-560	1,650.00-	3,150.00-	1,500.00-
	LIONS HALL TOTAL:	1,650.00-	3,150.00-	1,500.00-
	TOTAL REVENUE:	5,272,093.50-	13,660,427.00-	8,388,333.50-
COUNCIL				
COUNCIL WAGES	2-11-0000-110	39,910.05	99,700.00	59,789.95
COUNCIL BENEFITS	2-11-0000-130	1,840.05	4,200.00	2,359.95
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	4,145.73	14,400.00	10,254.27
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	3,420.00	13,300.00	9,880.00
COUNCIL GOODS	2-11-0000-500	9,114.75	17,400.00	8,285.25
COUNCIL OTHER (ELECTION)	2-11-0000-990	0.00	9,200.00	9,200.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	387.95	2,200.00	1,812.05
	TOTAL COUNCIL:	59,343.53	160,950.00	101,606.47

For All Revenue, Expense Accounts
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Description	Account	YTD Actual	YTD Budget	YTD Variance
ADMINISTRATION				
ADMINISTRATION SALARIES	2-12-0000-110	128,986.82	315,600.00	186,613.18
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	0.00	8,700.00	8,700.00
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	11,162.46	20,900.00	9,737.54
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	0.00	600.00	600.00
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	20,040.19	39,900.00	19,859.81
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	5,149.99	5,100.00	49.99-
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	12,645.43	43,300.00	30,654.57
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	863.67	7,100.00	6,236.33
ADMINISTRATION STAFF TRAINING	2-12-0000-212	215.00	5,900.00	5,685.00
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	3,851.47	10,600.00	6,748.53
ADMINISTRATION TELEPHONE	2-12-0000-217	2,821.39	8,200.00	5,378.61
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	12,049.32	9,400.00	2,649.32-
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	6,342.33	10,000.00	3,657.67
ADMINISTRATION AUDIT	2-12-0000-230	26,900.00	38,700.00	11,800.00
ADMINISTRATION LEGAL	2-12-0000-231	291,082.00	355,000.00	63,918.00
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	51,123.13	131,235.00	80,111.87
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	44,400.00	44,400.00	0.00
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	2,498.37	5,000.00	2,501.63
ADMINISTRATION INSURANCE	2-12-0000-274	19,518.80	20,480.00	961.20
ADMINISTRATION ASSESSOR	2-12-0000-280	26,974.74	50,400.00	23,425.26
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	260.00	1,000.00	740.00
ADMINISTRATION GOODS	2-12-0000-500	3,066.68	13,000.00	9,933.32
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	40.95	1,200.00	1,159.05
ADMINISTRATION POWER	2-12-0000-541	7,497.34	27,000.00	19,502.66
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	69,432.67	133,900.00	64,467.33
ADMINISTRATION BANK CHARGES	2-12-0000-810	2,673.08	7,300.00	4,626.92
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	678.61	1,340.00	661.39
ADMINISTRATION OTHER	2-12-0000-990	709.55	27,000.00	26,290.45
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	109.52	1,000.00	890.48
	TOTAL ADMINISTRATION:	751,093.51	1,343,255.00	592,161.49
POLICE				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	124,827.00	124,827.00	0.00
	TOTAL POLICE:	124,827.00	124,827.00	0.00
SAFETY & RISK MANAGEMENT				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,000.00	2,000.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	500.25	1,950.00	1,449.75
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	0.00	1,200.00	1,200.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	0.00	1,200.00	1,200.00
	TOTAL SAFETY & RISK MANAGEMENT:	500.25	6,350.00	5,849.75
FIRE				
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	136,300.00	136,300.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	1,296.19	9,600.00	8,303.81
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,500.00	20.00
FIRE TRAVEL	2-23-0000-211	1,982.89	10,100.00	8,117.11
FIRE TRAINING	2-23-0000-212	26,900.00	39,500.00	12,600.00
FIRE FREIGHT	2-23-0000-215	301.04	1,000.00	698.96
FIRE TELEPHONE	2-23-0000-217	1,652.62	7,200.00	5,547.38
FIRE ADVERTISING	2-23-0000-220	0.00	800.00	800.00
FIRE MEMBERSHIPS	2-23-0000-221	1,015.00	1,200.00	185.00
FIRE CONTRACTED SERVICES	2-23-0000-232	18,997.70	38,100.00	19,102.30
FIRE CONTRACTED REPAIRS	2-23-0000-250	5,697.25	14,400.00	8,702.75
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	35,080.64	15,000.00	20,080.64-
FIRE INSURANCE	2-23-0000-274	22,621.00	23,750.00	1,129.00
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	0.00	600.00	600.00
FIRE GOODS	2-23-0000-500	4,441.34	23,826.00	19,384.66
FIRE PETROLEUM PRODUCTS	2-23-0000-521	3,332.11	9,300.00	5,967.89
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	300.00	300.00
FIRE HEATING	2-23-0000-540	8,951.06	11,600.00	2,648.94
FIRE POWER	2-23-0000-541	2,774.29	15,300.00	12,525.71
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	316.64	17,000.00	16,683.36
	TOTAL FIRE:	136,839.77	376,376.00	239,536.23
FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP				
FIRE - ECETP TRAINING	2-23-0200-212	7,600.00	37,458.00	29,858.00
FIRE - ECETP CONTRACTED SERVICES	2-23-0200-232	400.00	0.00	400.00-

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Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL FIRE - ECETP:	8,000.00	37,458.00	29,458.00
EMERGENCY SERVICES				
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	2,000.00	2,000.00
EMERGENCY SERVICES CONTRACTED SERVCI	2-24-0000-232	4,333.35	10,400.00	6,066.65
EMERGENCY SERVICES GOODS	2-24-0000-500	0.00	800.00	800.00
	TOTAL EMERGENCY SERVICES:	4,333.35	13,200.00	8,866.65
BY-LAW ENFORCEMENT				
BYLAW STAFF TRAVEL	2-26-0000-211	0.00	1,000.00	1,000.00
BYLAW STAFF TRAINING	2-26-0000-212	0.00	1,000.00	1,000.00
BYLAW FREIGHT	2-26-0000-215	572.00	700.00	128.00
BYLAW TELEPHONE	2-26-0000-217	556.90	1,250.00	693.10
BYLAW ADVERTISING	2-26-0000-220	85.00	1,900.00	1,815.00
BYLAW MEMBERSHIP	2-26-0000-221	0.00	200.00	200.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	14,260.27	71,900.00	57,639.73
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	0.00	3,000.00	3,000.00
BYLAW INSURANCE	2-26-0000-274	716.00	750.00	34.00
BYLAW GOODS	2-26-0000-500	2,298.49	2,500.00	201.51
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	111.84	1,200.00	1,088.16
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	0.00	3,000.00	3,000.00
	TOTAL BY-LAW ENFORCEMENT:	18,600.50	88,400.00	69,799.50
DOG CONTROL				
DOG CONTROL POSTAGE	2-28-0000-215	604.23	700.00	95.77
DOG CONTROL ADVERTISING	2-28-0000-220	0.00	400.00	400.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,235.22	1,500.00	264.78
DOG CONTROL GOODS	2-28-0000-500	285.00	600.00	315.00
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	10,000.00	10,000.00	0.00
	TOTAL DOG CONTROL:	12,124.45	13,200.00	1,075.55
COMMON SERVICES				
COMMON SERVICES SALARIES	2-31-0000-110	91,506.48	263,500.00	171,993.52
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	4,408.78	3,700.00	708.78-
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	9,019.97	20,300.00	11,280.03
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	346.36	300.00	46.36-
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	18,087.58	44,800.00	26,712.42
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	0.00	1,500.00	1,500.00
COMMON SERVICES FREIGHT	2-31-0000-215	265.26	1,900.00	1,634.74
COMMON SERVICES TELEPHONE	2-31-0000-217	2,168.85	5,400.00	3,231.15
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	0.00	600.00	600.00
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	1,586.37	2,800.00	1,213.63
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	2,867.79	33,000.00	30,132.21
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	0.00	10,000.00	10,000.00
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	7,229.66	16,500.00	9,270.34
COMMON SERVICES INSURANCE	2-31-0000-274	33,103.39	35,550.00	2,446.61
COMMON SERVICES GOODS	2-31-0000-500	8,745.07	20,719.00	11,973.93
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	21,426.54	54,600.00	33,173.46
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	4,552.88	7,700.00	3,147.12
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	3,676.29	19,000.00	15,323.71
COMMON SERVICES HEATING	2-31-0000-540	10,594.25	21,800.00	11,205.75
COMMON SERVICES POWER	2-31-0000-541	3,605.41	17,700.00	14,094.59
COMMON SERVICES ADDED TO OPER RESERV	2-31-0000-764	0.00	41,780.00	41,780.00
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	794.96	3,000.00	2,205.04
	TOTAL COMMON SERVICES:	223,985.89	626,649.00	402,663.11
STREETS & ROADS				
S & R SALARIES	2-32-0000-110	43,134.06	91,300.00	48,165.94
S & R SEASONAL SALARIES	2-32-0000-111	1,204.88	5,500.00	4,295.12
S & R BENEFITS	2-32-0000-130	3,085.43	6,800.00	3,714.57
S & R SEASONAL BENEFITS	2-32-0000-131	92.95	400.00	307.05
S & R NON T4 BENEFITS	2-32-0000-133	6,739.24	14,900.00	8,160.76
S & R FREIGHT	2-32-0000-215	25.01	1,000.00	974.99
S & R CONTRACTED SERVICES	2-32-0000-232	29,844.97	15,000.00	14,844.97-
S & R CONTRACTED REPAIRS	2-32-0000-250	0.00	135,000.00	135,000.00
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	0.00	5,000.00	5,000.00
S & R VEHICLE REPAIRS	2-32-0000-255	700.00	1,500.00	800.00
S & R GOODS	2-32-0000-500	23,232.58	30,500.00	7,267.42
S & R EQUIPMENT GOODS	2-32-0000-522	233.87	10,300.00	10,066.13

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Description	Account	YTD Actual	YTD Budget	YTD Variance
S & R VEHICLE MAINTENANCE	2-32-0000-523	251.33	2,500.00	2,248.67
S & R STREET LIGHTS	2-32-0000-553	48,697.37	126,500.00	77,802.63
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	841,214.00	841,214.00
S & R ADDED TO OPERATING RESERVE	2-32-0000-764	0.00	52,500.00	52,500.00
	TOTAL STREETS & ROADS:	157,241.69	1,339,914.00	1,182,672.31
AIRPORT				
AIRPORT SALARIES	2-33-0000-110	3,257.71	2,300.00	957.71-
AIRPORT SEASONAL SALARIES	2-33-0000-111	522.60	3,200.00	2,677.40
AIRPORT BENEFITS	2-33-0000-130	289.96	200.00	89.96-
AIRPORT SEASONAL BENEFITS	2-33-0000-131	26.09	200.00	173.91
AIRPORT NON T-4 BENEFITS	2-33-0000-133	734.08	400.00	334.08-
AIRPORT FREIGHT	2-33-0000-215	0.00	100.00	100.00
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	50.50	50.00	0.50-
AIRPORT CONTRACTED SERVICES	2-33-0000-232	238.10	2,100.00	1,861.90
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	0.00	7,300.00	7,300.00
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	5,403.01	5,670.00	266.99
AIRPORT GOODS	2-33-0000-500	46.89	1,500.00	1,453.11
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,039.91	2,300.00	1,260.09
AIRPORT POWER	2-33-0000-541	1,752.92	9,600.00	7,847.08
AIRPORT WATER & SEWER	2-33-0000-542	160.00	500.00	340.00
	TOTAL AIRPORT:	13,521.77	35,720.00	22,198.23
WATER PLANT				
WATER PLANT CONTRACTED REPAIRS	2-41-0100-250	0.00	60,700.00	60,700.00
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	221,997.36	944,200.00	722,202.64
WATER PLANT POWER	2-41-0100-541	10,564.73	31,100.00	20,535.27
	TOTAL WATER PLANT:	232,562.09	1,036,000.00	803,437.91
WATER LINES & DISTRIBUTION				
WATER LINES SALARIES	2-41-0200-110	39,327.59	150,800.00	111,472.41
WATER LINES SEASONAL SALARIES	2-41-0200-111	0.00	3,000.00	3,000.00
WATER LINES BENEFITS	2-41-0200-130	3,258.38	12,500.00	9,241.62
WATER LINES SEASONAL BENEFITS	2-41-0200-131	0.00	200.00	200.00
WATER LINES NON T4 BENEFITS	2-41-0200-133	6,669.75	26,600.00	19,930.25
WATER LINES TRAVEL & TRAINING	2-41-0200-211	6,507.23	7,000.00	492.77
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	8,096.29	9,200.00	1,103.71
WATER LINES ADVERTISING	2-41-0200-220	0.00	2,000.00	2,000.00
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	5,500.73	11,900.00	6,399.27
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	15,877.52	35,000.00	19,122.48
WATER LINES GOODS	2-41-0200-500	1,634.30	27,193.00	25,558.70
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	25,000.00	25,000.00
	TOTAL WATER LINES & DISTRIBUTION:	86,871.79	310,393.00	223,521.21
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	11,506.80	31,100.00	19,593.20
SEWERS SEASONAL SALARIES	2-42-0000-111	27.38	0.00	27.38-
SEWERS BENEFITS	2-42-0000-130	945.98	2,400.00	1,454.02
SEWERS SEASONAL BENEFITS	2-42-0000-131	2.16	0.00	2.16-
SEWERS NON T4 BENEFITS	2-42-0000-133	1,889.87	5,400.00	3,510.13
SEWERS FREIGHT & POSTAGE	2-42-0000-215	174.99	500.00	325.01
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	597.83	1,800.00	1,202.17
SEWERS CONTRACTED REPAIRS	2-42-0000-250	0.00	285,000.00	285,000.00
SEWERS INSURANCE	2-42-0000-274	4,494.81	4,720.00	225.19
SEWERS GOODS	2-42-0000-500	5,262.90	22,000.00	16,737.10
SEWERS HEATING	2-42-0000-540	790.72	1,300.00	509.28
SEWERS POWER	2-42-0000-541	2,897.01	12,900.00	10,002.99
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	28,590.45	417,120.00	388,529.55
GARBAGE				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	29,730.80	69,400.00	39,669.20
GARBAGE GOODS	2-43-0000-500	0.00	400.00	400.00
	TOTAL GARBAGE:	29,730.80	69,800.00	40,069.20
REGIONAL WASTE				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	167,277.44	334,600.00	167,322.56
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	19,200.00	19,200.00

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Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL REGIONAL WASTE SYSTEM:	167,277.44	353,800.00	186,522.56
FCSS				
FCSS SALARIES	2-51-0100-110	2,233.56	5,700.00	3,466.44
FCSS BENEFITS	2-51-0100-130	193.55	500.00	306.45
FCSS NON T4 BENEFITS	2-51-0100-133	415.79	1,100.00	684.21
FCSS TRAVEL	2-51-0100-211	579.44	1,800.00	1,220.56
FCSS TRAINING	2-51-0100-212	200.00	800.00	600.00
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	0.00	1,100.00	1,100.00
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	0.00	500.00	500.00
FCSS CONTRACTED PROFESSIONAL SERVICE	2-51-0100-232	9,625.00	22,800.00	13,175.00
FCSS INSURANCE	2-51-0100-274	12.00	12.00	0.00
FCSS GOODS	2-51-0100-500	0.00	2,100.00	2,100.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	188.72	650.00	461.28
	TOTAL FCSS:	13,718.06	37,362.00	23,643.94
FCSS COORDINATOR				
COORDINATOR SALARIES	2-51-0200-110	4,467.06	11,300.00	6,832.94
COORDINATOR BENEFITS	2-51-0200-130	387.02	1,000.00	612.98
COORDINATOR NON T4 BENEFITS	2-51-0200-133	831.51	2,300.00	1,468.49
COORDINATOR TRAVEL	2-51-0200-211	0.00	1,200.00	1,200.00
COORDINATOR TRAINING	2-51-0200-212	125.00	700.00	575.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	270.00	300.00	30.00
COORDINATOR TELEPHONE	2-51-0200-217	85.71	400.00	314.29
COORDINATOR ADVERTISING	2-51-0200-220	0.00	2,100.00	2,100.00
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	0.00	100.00	100.00
COORDINATOR CONTRACTED PROFESSIONAL	2-51-0200-232	8,250.00	19,500.00	11,250.00
COORDINATOR GOODS	2-51-0200-500	1,500.00	1,200.00	300.00-
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	53,011.65	99,800.00	46,788.35
	TOTAL COORDINATOR:	68,927.95	139,900.00	70,972.05
YOUTH CLUB SUPPORT				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	2,233.56	5,700.00	3,466.44
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	193.55	500.00	306.45
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	415.79	1,100.00	684.21
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	0.00	2,300.00	2,300.00
FCSS YOUTH CLUB SUPPORT PROFESSIONAL	2-51-0300-232	4,125.00	9,800.00	5,675.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	0.00	700.00	700.00
	TOTAL FCSS YOUTH CLUB SUPPORT:	6,967.90	20,100.00	13,132.10
COMMUNITY SERVICES VANS				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	0.00	400.00	400.00
CSD VAN INSURANCE	2-51-0500-274	6,732.00	4,450.00	2,282.00-
CSD VAN GOODS	2-51-0500-500	241.31	100.00	141.31-
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	419.50	600.00	180.50
	TOTAL COMMUNITY SERVICES VANS:	7,392.81	5,650.00	1,742.81-
CEMETERY				
CEMETERY SALARIES	2-56-0000-110	1,731.80	10,200.00	8,468.20
CEMETERY SEASONAL SALARIES	2-56-0000-111	767.17	5,300.00	4,532.83
CEMETERY BENEFITS	2-56-0000-130	125.26	900.00	774.74
CEMETERY SEASONAL BENEFITS	2-56-0000-131	39.27	400.00	360.73
CEMETERY NON T-4 BENEFITS	2-56-0000-133	263.63	1,800.00	1,536.37
CEMETERY ADVERTISING	2-56-0000-220	0.00	300.00	300.00
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	658.79	4,300.00	3,641.21
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	26.44	30.00	3.56
CEMETERY GOODS	2-56-0000-500	173.32	5,000.00	4,826.68
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	0.00	700.00	700.00
	TOTAL CEMETERY:	3,785.68	30,430.00	26,644.32
MUNICIPAL PLANNING COMMISSION				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
TOURISM				
TOURISM SALARIES	2-61-0300-110	9,783.27	23,600.00	13,816.73
TOURISM BENEFITS	2-61-0300-130	805.30	2,000.00	1,194.70

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Description	Account	YTD Actual	YTD Budget	YTD Variance
TOURISM NON T4 BENEFITS	2-61-0300-133	1,441.11	4,800.00	3,358.89
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	500.00	230.00
TOURISM ADVERTISING	2-61-0300-220	0.00	1,700.00	1,700.00
TOURISM GOODS	2-61-0300-500	0.00	5,000.00	5,000.00
	TOTAL TOURISM:	12,299.68	37,700.00	25,400.32
BUSINESS & COMMUNICATIONS				
B & C SALARIES	2-61-0400-110	39,132.64	94,400.00	55,267.36
B & C BENEFITS	2-61-0400-130	3,220.92	7,900.00	4,679.08
B & C NON T4 BENEFIT	2-61-0400-133	5,764.39	19,000.00	13,235.61
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	0.00	1,000.00	1,000.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	299.99	1,100.00	800.01
B & C ADVERTISING & PRINTING	2-61-0400-220	0.00	2,200.00	2,200.00
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,830.26	3,400.00	430.26-
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	23,220.00	49,000.00	25,780.00
B & C INSURANCE	2-61-0400-274	152.53	160.00	7.47
B & C GOODS	2-61-0400-500	442.65	2,500.00	2,057.35
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	724.26	4,100.00	3,375.74
	TOTAL BUSINESS & COMMUNICATIONS:	77,057.64	186,560.00	109,502.36
VISITOR INFORMATION CENTRE				
VIC SALARIES	2-62-0000-110	185.45	3,400.00	3,214.55
VIC SEASONAL SALARIES	2-62-0000-111	305.76	1,200.00	894.24
VIC BENEFITS	2-62-0000-130	10.64	300.00	289.36
VIC SEASONAL BENEFITS	2-62-0000-131	22.83	100.00	77.17
VIC NON T4 BENEFITS	2-62-0000-133	23.39	500.00	476.61
VIC TELEPHONES	2-62-0000-217	154.75	400.00	245.25
VIC ADVERTISING & PRINTING	2-62-0000-220	0.00	200.00	200.00
VIC CONTRACTED SERVICES	2-62-0000-232	316.00	3,400.00	3,084.00
VIC CONTRACTED REPAIR	2-62-0000-250	171.40	1,000.00	828.60
VIC INSURANCE	2-62-0000-274	1,334.84	1,400.00	65.16
VIC GOODS	2-62-0000-500	745.77	6,200.00	5,454.23
VIC HEATING	2-62-0000-540	790.72	1,300.00	509.28
VIC POWER	2-62-0000-541	482.84	2,800.00	2,317.16
VIC WATER	2-62-0000-963	414.16	4,100.00	3,685.84
	TOTAL VISITOR INFORMATION CENTRE:	4,958.55	26,300.00	21,341.45
COMMUNITY SERVICES BOARD				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
	TOTAL COMMUNITY SERVICES BOARD:	0.00	3,500.00	3,500.00
RECREATION				
RECREATION SALARIES	2-72-0000-110	6,421.07	11,300.00	4,878.93
RECREATION SEASONAL SALARIES	2-72-0000-111	124.80	10,500.00	10,375.20
RECREATION BENEFITS	2-72-0000-130	505.17	1,000.00	494.83
RECREATION SEASONAL BENEFITS	2-72-0000-131	9.55	700.00	690.45
RECREATION NON T4 BENEFITS	2-72-0000-133	1,161.12	2,300.00	1,138.88
RECREATION TRAVEL	2-72-0000-211	1,779.01	1,800.00	20.99
RECREATION TRAINING	2-72-0000-212	2,025.00	2,700.00	675.00
RECREATION FREIGHT & POSTAGE	2-72-0000-215	270.00	300.00	30.00
RECREATION TELEPHONE	2-72-0000-217	514.28	2,200.00	1,685.72
RECREATION ADVERTISING	2-72-0000-220	28.16	1,800.00	1,771.84
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	541.00	900.00	359.00
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	6,017.87	24,000.00	17,982.13
RECREATION INSURANCE	2-72-0000-274	12,627.80	13,260.00	632.20
RECREATION GOODS	2-72-0000-500	732.44	1,200.00	467.56
RECREATION PROGRAM EXPENSES	2-72-0000-510	2,995.00	6,170.00	3,175.00
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	0.00	2,400.00	2,400.00
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	0.00	300.00	300.00
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION OTHER	2-72-0000-990	0.00	5,800.00	5,800.00
	TOTAL RECREATION:	35,752.27	178,630.00	142,877.73
SWIMMING & WADING POOLS				
POOLS SALARIES	2-72-0100-110	6,467.96	18,500.00	12,032.04

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Description	Account	YTD Actual	YTD Budget	YTD Variance
POOL SEASONAL SALARIES	2-72-0100-111	18,545.91	137,400.00	118,854.09
POOLS BENEFITS	2-72-0100-130	622.88	1,600.00	977.12
POOL SEASONAL BENEFITS	2-72-0100-131	1,008.49	9,400.00	8,391.51
POOLS NON T-4 BENEFITS	2-72-0100-133	1,302.76	3,000.00	1,697.24
POOLS TRAVEL	2-72-0100-211	0.00	1,000.00	1,000.00
POOLS TRAINING	2-72-0100-212	250.00	1,000.00	750.00
POOLS FREIGHT & POSTAGE	2-72-0100-215	1,444.48	2,700.00	1,255.52
POOLS TELEPHONE	2-72-0100-217	154.75	480.00	325.25
POOLS ADVERTISING	2-72-0100-220	0.00	1,000.00	1,000.00
POOL CONTRACTED SERVICES	2-72-0100-232	2,131.46	3,300.00	1,168.54
POOLS CONTRACTED REPAIRS	2-72-0100-250	732.46	6,500.00	5,767.54
POOLS INSURANCE	2-72-0100-274	9,304.93	9,770.00	465.07
POOLS GOODS	2-72-0100-500	5,138.08	17,770.00	12,631.92
POOL RETAIL GOODS	2-72-0100-501	101.89	2,000.00	1,898.11
POOLS CHEMICALS	2-72-0100-531	17,865.39	24,400.00	6,534.61
POOLS HEATING	2-72-0100-540	3,499.51	18,400.00	14,900.49
POOLS POWER	2-72-0100-541	2,629.12	23,600.00	20,970.88
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	296.94	5,100.00	4,803.06
	TOTAL SWIMMING POOLS:	71,497.01	286,920.00	215,422.99
ARENA				
ARENA SALARIES	2-72-0200-110	65,963.70	177,000.00	111,036.30
ARENA SEASONAL SALARIES	2-72-0200-111	403.52	10,500.00	10,096.48
ARENA BENEFITS	2-72-0200-130	5,786.27	14,800.00	9,013.73
ARENA SEASONAL BENEFITS	2-72-0200-131	30.46	700.00	669.54
ARENA NON T4 BENEFITS	2-72-0200-133	8,648.24	27,200.00	18,551.76
ARENA TRAVEL	2-72-0200-211	0.00	1,600.00	1,600.00
ARENA TRAINING	2-72-0200-212	1,134.52	2,600.00	1,465.48
ARENA FREIGHT & POSTAGE	2-72-0200-215	498.80	1,000.00	501.20
ARENA TELEPHONE	2-72-0200-217	154.75	360.00	205.25
ARENA ADVERTISING & PRINTING	2-72-0200-220	0.00	500.00	500.00
ARENA CONTRACTED SERVICES	2-72-0200-232	2,098.04	4,800.00	2,701.96
ARENA CONTRACTED REPAIRS	2-72-0200-250	1,781.37	17,800.00	16,018.63
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	0.00	7,200.00	7,200.00
ARENA INSURANCE	2-72-0200-274	14,574.32	15,300.00	725.68
ARENA GOODS	2-72-0200-500	3,085.13	17,900.00	14,814.87
ARENA PETROLEUM PRODUCTS	2-72-0200-521	2,083.35	5,000.00	2,916.65
ARENA HEATING	2-72-0200-540	19,247.29	32,100.00	12,852.71
ARENA POWER	2-72-0200-541	5,842.48	24,300.00	18,457.52
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	2,025.62	4,840.00	2,814.38
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	229.41	14,300.00	14,070.59
ARENA ICE PLANT GOODS	2-72-0201-500	0.00	500.00	500.00
ARENA ICE PLANT POWER	2-72-0201-541	8,763.71	19,300.00	10,536.29
	TOTAL ARENA:	142,350.98	399,600.00	257,249.02
PARKS SHOP				
PARKS SHOP TELEPHONE	2-72-0300-217	309.50	720.00	410.50
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	29.50	1,000.00	970.50
PARKS SHOP INSURANCE	2-72-0300-274	2,012.76	2,110.00	97.24
PARKS SHOP GOODS	2-72-0300-500	388.50	1,300.00	911.50
PARKS SHOP HEATING	2-72-0300-540	4,611.05	7,200.00	2,588.95
PARKS SHOP POWER	2-72-0300-541	1,035.04	3,700.00	2,664.96
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	194.96	700.00	505.04
	TOTAL PARKS SHOP:	8,581.31	16,730.00	8,148.69
CURLING RINK				
CURLING RINK SALARIES	2-72-0400-110	4,407.36	6,700.00	2,292.64
CURLING RINK SEASONAL SALARIES	2-72-0400-111	677.04	2,100.00	1,422.96
CURLING RINK BENEFITS	2-72-0400-130	378.46	600.00	221.54
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	28.45	100.00	71.55
CURLING RINK NON T4 BENEFITS	2-72-0400-133	691.62	1,100.00	408.38
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	10,105.59	5,600.00	4,505.59-
CURLING RINK INSURANCE	2-72-0400-274	10,094.69	10,590.00	495.31
CURLING RINK GOODS	2-72-0400-500	329.68	5,100.00	4,770.32
CURLING RINK HEATING	2-72-0400-540	12,248.28	19,900.00	7,651.72
CURLING RINK POWER	2-72-0400-541	2,921.24	13,000.00	10,078.76
CURLING RINK - SUBSIDY	2-72-0400-771	0.00	17,500.00	17,500.00
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	1,059.44	2,240.00	1,180.56
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	229.40	14,300.00	14,070.60
CURLING RINK ICE PLANT GOODS	2-72-0401-500	0.00	500.00	500.00

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CURLING RINK ICE PLANT POWER	2-72-0401-541	8,763.71	19,300.00	10,536.29
	TOTAL CURLING RINK:	51,934.96	118,630.00	66,695.04
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	2,683.70	6,700.00	4,016.30
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	505.44	3,200.00	2,694.56
BALL DIAMOND BENEFITS	2-72-0500-130	239.79	600.00	360.21
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	36.84	200.00	163.16
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	479.68	1,100.00	620.32
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	656.95	1,000.00	343.05
BALL DIAMOND GOODS	2-72-0500-500	461.64	9,500.00	9,038.36
BALL DIAMOND POWER	2-72-0500-541	426.57	1,100.00	673.43
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	236.26	11,290.00	11,053.74
	TOTAL BALL DIAMONDS:	5,726.87	34,690.00	28,963.13
GOLF COURSE				
GOLF COURSE INSURANCE	2-72-0600-274	3,632.97	3,810.00	177.03
	TOTAL GOLF COURSE:	3,632.97	3,810.00	177.03
FOX LAKE PARK				
FOX LAKE SALARIES	2-72-0700-110	1,433.69	6,700.00	5,266.31
FOX LAKE SEASONAL SALARIES	2-72-0700-111	959.92	2,100.00	1,140.08
FOX LAKE BENEFITS	2-72-0700-130	131.55	600.00	468.45
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	55.90	100.00	44.10
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	242.60	1,100.00	857.40
FOX LAKE FREIGHT	2-72-0700-215	0.00	200.00	200.00
FOX LAKE ADVERTISING	2-72-0700-220	0.00	600.00	600.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	5,306.10	34,200.00	28,893.90
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	177.50	5,000.00	4,822.50
FOX LAKE INSURANCE	2-72-0700-274	316.33	330.00	13.67
FOX LAKE GOODS	2-72-0700-500	740.25	5,000.00	4,259.75
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	0.00	400.00	400.00
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	700.00	700.00
FOX LAKE HEAT	2-72-0700-540	161.34	600.00	438.66
FOX LAKE POWER	2-72-0700-541	465.82	12,000.00	11,534.18
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,590.00	8,590.00
	TOTAL FOX LAKE PARK:	9,991.00	78,220.00	68,229.00
PARKS				
PARKS SALARIES	2-72-0800-110	45,560.39	104,300.00	58,739.61
PARKS SEASONAL SALARIES	2-72-0800-111	9,913.80	64,300.00	54,386.20
PARKS BENEFITS	2-72-0800-130	3,579.45	8,900.00	5,320.55
PARKS SEASONAL BENEFITS	2-72-0800-131	712.17	4,500.00	3,787.83
PARKS NON T4 BENEFITS	2-72-0800-133	7,239.42	16,300.00	9,060.58
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	0.00	1,000.00	1,000.00
PARKS FREIGHT	2-72-0800-215	1,425.61	800.00	625.61-
PARKS CONTRACTED REPAIRS	2-72-0800-250	15,776.25	25,100.00	9,323.75
PARKS EQUIPMENT REPAIRS	2-72-0800-253	423.53	10,500.00	10,076.47
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	0.00	5,700.00	5,700.00
PARKS INSURANCE	2-72-0800-274	5,743.25	5,600.00	143.25-
PARKS GOODS	2-72-0800-500	13,435.53	25,100.00	11,664.47
PARKS PETROLEUM PRODUCTS	2-72-0800-521	2,258.01	13,600.00	11,341.99
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	6,202.29	13,131.00	6,928.71
PARKS VEHICLE MAINTENANCE	2-72-0800-523	6,600.16	4,900.00	1,700.16-
PARKS POWER	2-72-0800-541	1,092.46	3,200.00	2,107.54
PARKS RECOVERIES TO OPERATING	2-72-0800-963	663.12	27,820.00	27,156.88
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	120,625.44	336,351.00	215,725.56
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	1,862.10	23,400.00	21,537.90
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	125.87	1,600.00	1,474.13
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	0.00	300.00	300.00
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	0.00	600.00	600.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	135.00	140.00	5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	0.00	120.00	120.00
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	0.00	1,000.00	1,000.00
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	1,375.00	5,800.00	4,425.00
PLAYGROUND PROGRAM GOODS	2-72-1000-500	29.48	6,200.00	6,170.52

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 31/05/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL PLAYGROUND PROGRAM:	3,527.45	39,160.00	35,632.55
SPRAY PARK				
SPRAY PARK SALARIES	2-72-1200-110	479.42	1,700.00	1,220.58
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	0.00	2,400.00	2,400.00
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	18.21	100.00	81.79
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	0.00	100.00	100.00
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	27.29	300.00	272.71
SPRAY PARK FREIGHT	2-72-1200-215	0.00	500.00	500.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	0.00	500.00	500.00
SPRAY PARK INSURANCE	2-72-1200-274	837.35	880.00	42.65
SPRAY PARK GOODS	2-72-1200-500	523.60	500.00	23.60-
SPRAY PARK CHEMICALS	2-72-1200-531	0.00	1,400.00	1,400.00
SPRAY PARK POWER	2-72-1200-541	292.12	2,000.00	1,707.88
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	170.00	2,460.00	2,290.00
	TOTAL SPRAY PARK:	2,347.99	12,840.00	10,492.01
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	303.58	6,700.00	6,396.42
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	1,322.88	8,400.00	7,077.12
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	29.95	600.00	570.05
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	100.65	600.00	499.35
KING HUNTER PARK EMP NON T4 BEN	2-72-1300-133	71.45	1,100.00	1,028.55
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	0.00	3,000.00	3,000.00
KING HUNTER PARK INSURANCE	2-72-1300-274	177.08	190.00	12.92
KING HUNTER PARK GOODS	2-72-1300-500	311.16	3,000.00	2,688.84
KING HUNTER PARK POWER	2-72-1300-541	654.21	1,800.00	1,145.79
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	110.00	8,640.00	8,530.00
	TOTAL KING HUNTER PARK:	3,080.96	34,030.00	30,949.04
SOCCER FIELDS				
SOCCER FIELD SALARIES	2-72-1400-110	234.72	3,400.00	3,165.28
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	0.00	1,100.00	1,100.00
SOCCER FIELD BENEFITS	2-72-1400-130	26.02	300.00	273.98
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	0.00	100.00	100.00
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	76.34	500.00	423.66
SOCCER FIELD GOODS	2-72-1400-500	200.55	1,500.00	1,299.45
SOCCER FIELDS POWER	2-72-1400-541	426.57	1,100.00	673.43
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	67.98	5,020.00	4,952.02
	TOTAL SOCCER FIELDS:	1,032.18	13,020.00	11,987.82
MUSEUM				
MUSEUM GAS	2-74-0100-540	3,357.75	5,900.00	2,542.25
MUSEUM POWER	2-74-0100-541	1,375.97	3,900.00	2,524.03
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
	TOTAL MUSEUM:	11,733.72	16,800.00	5,066.28
LIBRARY				
LIBRARY TELEPHONE	2-74-0200-217	309.50	700.00	390.50
LIBRARY ADVERTISING	2-74-0200-220	0.00	300.00	300.00
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	1,471.76	2,400.00	928.24
LIBRARY INSURANCE	2-74-0200-274	5,206.25	5,470.00	263.75
LIBRARY GOODS	2-74-0200-500	67.25	1,400.00	1,332.75
LIBRARY HEATING	2-74-0200-540	3,193.29	5,600.00	2,406.71
LIBRARY POWER	2-74-0200-541	2,044.60	7,800.00	5,755.40
LIBRARY GRANTS	2-74-0200-770	15,776.46	20,900.00	5,123.54
LIBRARY PERSONNEL GRANTS	2-74-0200-771	36,447.34	72,900.00	36,452.66
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	421.12	1,990.00	1,568.88
	TOTAL LIBRARY:	64,937.57	119,460.00	54,522.43
CENTENNIAL PLACE				
RCSC SALARIES	2-74-0800-110	28,170.28	71,500.00	43,329.72
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	16,795.04	53,700.00	36,904.96
RCSC BENEFITS	2-74-0800-130	2,312.32	6,500.00	4,187.68
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	771.23	3,800.00	3,028.77
RCSC NON T4 BENEFITS	2-74-0800-133	4,020.86	11,800.00	7,779.14
RCSC STAFF TRAINING	2-74-0800-212	0.00	2,100.00	2,100.00
RCSC FREIGHT	2-74-0800-215	412.84	300.00	112.84-
RCSC TELEPHONE	2-74-0800-217	478.45	1,440.00	961.55
RCSC ADVERTISING	2-74-0800-220	0.00	2,918.00	2,918.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 31/05/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	8,442.01	15,800.00	7,357.99
RCSC CONTRACTED REPAIRS	2-74-0800-250	805.74	3,700.00	2,894.26
RCSC INSURANCE	2-74-0800-274	10,996.91	11,550.00	553.09
RCSC GOODS	2-74-0800-500	2,920.20	10,100.00	7,179.80
RCSC HEATING	2-74-0800-540	6,626.42	9,500.00	2,873.58
RCSC POWER	2-74-0800-541	4,115.85	20,800.00	16,684.15
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	354.08	1,100.00	745.92
	TOTAL CENTENNIAL PLACE:	87,222.23	226,608.00	139,385.77
COMMUNITY CENTRE				
COMMUNITY CENTRE SALARIES	2-74-0900-110	998.20	6,877.00	5,878.80
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,100.00	1,100.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	58.17	600.00	541.83
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	135.62	1,000.00	864.38
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	270.00	500.00	230.00
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	154.75	400.00	245.25
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	0.00	500.00	500.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	13,354.84	33,700.00	20,345.16
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	8,361.14	14,300.00	5,938.86
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,717.14	7,050.00	332.86
COMMUNITY CENTRE GOODS	2-74-0900-500	935.81	6,000.00	5,064.19
COMMUNITY CENTRE HEAT	2-74-0900-540	3,499.84	6,400.00	2,900.16
COMMUNITY CENTRE POWER	2-74-0900-541	2,610.09	13,100.00	10,489.91
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	412.40	1,920.00	1,507.60
	TOTAL COMMUNITY CENTRE:	37,508.00	93,547.00	56,039.00
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	329.69	2,000.00	1,670.31
LIONS HALL INSURANCE	2-74-1000-274	764.40	800.00	35.60
LIONS HALL GOODS	2-74-1000-500	0.00	500.00	500.00
LIONS HALL HEAT	2-74-1000-540	1,976.09	3,100.00	1,123.91
LIONS HALL POWER	2-74-1000-541	443.59	1,600.00	1,156.41
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	185.60	590.00	404.40
	TOTAL LIONS HALL:	3,699.37	8,590.00	4,890.63
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	166,254.27	745,100.00	578,845.73
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	0.00	169,300.00	169,300.00
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	639.00	639.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	0.00	2,500.00	2,500.00
	TOTAL GOVERNMENT REQUISITIONS:	166,254.27	917,539.00	751,284.73
	TOTAL EXPENDITURES:	3,081,989.10	9,776,589.00	6,694,599.90
	TOTAL REVENUE & EXPENSES:	2,190,104.40-	3,883,838.00-	1,693,733.60-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 31/05/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
CAPITAL FINANCES APPLIED (EXPENDITURES)				
ADMINISTRATION				
ADMINISTRATION BUILDING ADDITIONS	8-12-0000-620	26,903.50	104,000.00	77,096.50
	TOTAL ADMINISTRATION:	26,903.50	104,000.00	77,096.50
FIRE DEPARTMENT				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	9,039.69	240,000.00	230,960.31
	TOTAL FIRE DEPARTMENT:	9,039.69	240,000.00	230,960.31
COMMON SERVICES				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	288,568.48	318,000.00	29,431.52
	TOTAL COMMON SERVICES DEPARTMENT:	288,568.48	318,000.00	29,431.52
STREETS & ROADS				
S & R ENGINEERING STRUCTURES	8-32-0000-610	56,851.00	2,815,600.00	2,758,749.00
	TOTAL STREETS & ROADS:	56,851.00	2,815,600.00	2,758,749.00
ECONOMIC DEVELOPMENT				
ECONOMIC DEVELOPMENT BUILDINGS	8-61-0000-620	0.00	7,000.00	7,000.00
	TOTAL ECONOMIC DEVELOPMENT:	0.00	7,000.00	7,000.00
RECREATION				
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	23,334.00	53,000.00	29,666.00
RECREATION ARENA BUILDING	8-72-0200-620	4,632.00	30,000.00	25,368.00
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	19,957.61	20,000.00	42.39
RECREATION CURLING RINK BUILDING	8-72-0400-620	53,803.86	50,000.00	3,803.86-
RECREATION FOX LAKE PARK BUILDINGS	8-72-0700-620	5,610.00	10,000.00	4,390.00
RECREATION FLP EQUIPMENT	8-72-0700-630	0.00	10,000.00	10,000.00
RECREATION PARKS EQUIPMENT	8-72-0800-630	53,000.00	47,000.00	6,000.00-
RECREATION PARKS VEHICLES	8-72-0800-650	62,305.00	65,000.00	2,695.00
	TOTAL RECREATION:	222,642.47	285,000.00	62,357.53
CULTURE				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	10,517.38	19,000.00	8,482.62
COMMUNITY CENTRE BUILDING	8-74-0900-610	0.00	26,000.00	26,000.00
	TOTAL CULTURE:	10,517.38	55,000.00	44,482.62
	TOTAL CAPITAL FINANCES APPLIED:	614,522.52	3,824,600.00	3,210,077.48
	GRAND TOTAL OF ALL ACCOUNTS:	614,522.52	3,824,600.00	3,210,077.48
	REPORT TOTALS:	1,575,581.88-	59,238.00-	1,516,343.88

*** End of Report ***

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda
Background Information

Date: June 10, 2025 Agenda Item No: 06.03

Budget Overview

Recommended Motion

That Council accepts the Budget Overview for May 2025 for information.

Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2025 Operating and Capital budgets approved by Council at the May 13, 2025 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to May 31, 2025.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

302 2nd Avenue West, PO Box 430, Hanna, AB Canada T0J 1P0 | hanna.ca

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Budget Overview – May 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

MAY, 2025 — BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-4,179,847			-4,734,402			-554,555
DRAW FROM RESERVES				0	0		
REQUISITIONS		166,254			915,039		748,785
DOUBTFUL ACCTS		0			2,500		2,500
CONTINGENCY		0			0		0
			-4,013,592			-3,816,863	
COUNCIL	0			-2,000			-2,000
COUNCIL		59,344			160,950		101,606
			59,344			158,950	
GENERAL ADMINISTRATION	-9,891			-1,126,700			-1,116,809
ADMINISTRATION		751,094			1,343,255		592,161
CAPITAL -		26,904			104,000		77,097
			768,106			320,555	
POLICE	-242			-4,000			-3,758
POLICE		124,827			124,827		0
			124,585			120,827	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		500			6,350		5,850
			500			6,350	
FIRE	-9,605			-400,579			-390,974
FIRE		136,840			376,376		239,536
CAPITAL - 2024		9,040			0		-9,040
CAPITAL - EQUIPMENT		0			18,000		18,000
CAPITAL - MOBILE RADIO		0			12,000		12,000
CAPITAL - FIRE HALL REPAIR		0			100,000		100,000
CAPITAL - AIRLIFT BAG KIT		0			10,000		10,000
CAPITAL - TRAINING TOWER		0			100,000		100,000
			136,274			215,797	
FIRE - ECETP	-29,498			-45,346			-15,848
FIRE - TRAINING		8,000			37,458		29,458
			-21,498			-7,888	
EMERGENCY SERVICES	0			0			0
EMERGENCY SERVICES		4,333			13,200		8,867
			4,333			13,200	
BY-LAW ENFORCEMENT	-20,245			-23,100			-2,855
BYLAW		18,601			88,400		69,800
			-1,645			65,300	
DOG CONTROL	-8,250			-4,600			3,650
ANIMAL CONTROL		12,124			13,200		1,076
			3,874			8,600	

MAY, 2025 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	0			-324,852			-324,852
PUBLIC WORKS		223,986			626,649		402,663
CAPITAL - SKID STEER		88,377			75,000		-13,377
CAPITAL - SKID ATTACH		23,116			65,000		41,884
CAPITAL - SNOW BLOWER		177,075			178,000		925
			512,554			301,797	
STREETS & ROADS	-78,870			-3,852,314			-3,773,444
STREETS & ROADS		157,242			1,339,914		1,182,672
CAPITAL - PALLISER/PIONEER		56,851			1,500,600		1,443,749
CAPITAL - BRIDGE PROJ		0			1,315,000		1,315,000
			135,223			303,200	
AIRPORT	-39,077			-22,210			16,867
AIRPORT		13,522			35,720		22,198
			-25,555			13,510	
WATER							0
TREATMENT	-355,078			-1,307,819			-952,741
TREATMENT		232,562			1,036,000		803,438
LINES & DISTRIBUTION	-1,370			0			1,370
LINES & DISTRIBUTION		86,872			310,393		223,521
			-37,014			38,574	
SANITARY SEWERS	-85,913			-485,100			-399,187
SEWERS		28,590			417,120		388,530
			-57,323			-67,980	
GARBAGE	-25,600			-74,300			-48,700
GARBAGE		29,731			69,800		40,069
			4,131			-4,500	
REGIONAL WASTE SYSTEM	-118,276			-353,900			-235,624
ANNUAL CONTRACT		167,277			353,800		186,523
			49,001			-100	
F.C.S.S.	-51,660			-99,300			-47,640
ADMINISTRATION		13,718			37,362		23,644
PROGRAMS		68,928			139,900		70,972
YOUTH CLUB SUPPORT		6,968			20,100		13,132
VAN OPERATIONS		7,393			5,650		-1,743
			45,347			103,712	

MAY, 2025 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-6,470			-14,100			-7,630
CEMETERY		3,786			30,430		26,644
			-2,685			16,330	
MUNCIPAL PLANNING COMM	0			0			0
MPC		0			500		500
			0			500	
COMMERCIAL OFFICE BUILDING	0			0			0
OFFICE BUILDING		0			0		0
			0			0	
TOURISM	0			0			0
TOURISM		12,300			37,700		25,400
			12,300			37,700	
BUSINESS	0			0			0
& COMMUNICATION		77,058			186,560		109,502
			77,058			186,560	
VISITOR INFORMATION	0			0			0
BOOTH		4,959			26,300		21,341
CAPITAL - LED LIGHTS		0			7,000		7,000
			4,959			26,300	
SUBDIVISION	-41,998			0			41,998
SUBDIVISION		0			0		0
			-41,998			0	
RECREATION	-6,938			-239,320			-232,382
CS BOARD		0			3,500		3,500
RECREATION		35,752			178,630		142,878
			28,815			-57,190	
SWIMMING POOLS	-39,773			-108,400			-68,627
POOLS		71,497			286,920		215,423
CAPITAL - DIVING BLOCKS		23,334			35,000		11,666
CAPITAL - SHADE STRUCTURES		0			18,000		18,000
			55,058			231,520	
ARENA	-48,033			-102,800			-54,767
ARENA		133,358			365,500		232,142
ICE PLANT		8,993			34,100		25,107
CAPITAL - ROOF REPAIRS		4,632			30,000		25,368
CAPITAL - FLOOR SCRUBBER		19,958			20,000		42
			118,907			346,800	

MAY, 2025 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PARKS SHOP	0			0			0
PARKS SHOP		8,581			16,730		8,149
			8,581			16,730	
CURLING RINK	-1,675			-75,900			-74,225
CURLING RINK		42,942			84,530		41,588
ICE PLANT		8,993			34,100		25,107
CAPITAL - INTERIOR WALL REPAIR		53,804			50,000		-3,804
			104,064			92,730	
BALL DIAMONDS	-8,675			-4,300			4,375
BALL DIAMONDS		5,727			34,690		28,963
			-2,948			30,390	
GOLF COURSE	0			0			0
GOLF COURSE		3,633			3,810		177
			3,633			3,810	
FOX LAKE PARK	-4,095			-105,559			-101,464
FLP		9,991			78,220		68,229
CAPITAL - FLOOR/TREES		5,610			20,000		14,390
			1,515			-85,559	
PARKS	-571			0			571
PARKS		120,625			336,351		215,726
CAPITAL - FORK LIFT		53,000			47,000		-6,000
CAPITAL - 1/2 TON TRUCK		62,305			65,000		2,695
			235,359			448,351	
SUMMER YOUTH	0			-14,498			-14,498
PROGRAM		3,527			39,160		35,633
			3,527			24,662	
SPRAY PARK	0			0			0
SPRAY PARK		2,348			12,840		10,492
			2,348			12,840	
KING-HUNTER PIONEER PARK	-32,672			0			32,672
KING-HUNTER PIONEER PARK		3,081			34,030		30,949
			-29,591			34,030	
SOCCER FIELDS	0			-2,500			-2,500
SOCCER FIELDS		1,032			13,020		11,988
			1,032			10,520	

MAY, 2025 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
MUSEUM	0			0			0
MUSEUM		11,734			16,800		5,066
			11,734			16,800	
LIBRARY	0			-10,000			-10,000
LIBRARY		64,938			119,460		54,522
CAPITAL - WATER DIV		0			10,000		10,000
			64,938			119,460	
CENTENNIAL PLACE	-42,501			-83,014			-40,513
CENTENNIAL PLACE		87,222			226,608		139,386
CAPITAL - FITNESS CENTRE		10,517			19,000		8,483
			55,239			162,594	
COMMUNITY CENTRE	-23,619			-36,364			-12,745
CENTRE		37,508			93,547		56,039
CAPITAL - LED LIGHTS		0			26,000		26,000
			13,889			83,183	
LIONS HALL	-1,650			-3,150			-1,500
LIONS HALL		3,699			8,590		4,891
			2,049			5,440	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-5,272,094			-13,660,427			-8,388,334
TOTAL EXPENDITURES		3,696,512			13,601,190		9,904,678
TOTAL SURPLUS (DEFICIT)			-1,575,582			-59,237	

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda
Background Information

Date: June 10, 2025 Agenda Item No: 07.00

Committee Reports

Recommended Motion

That Council accepts the following Committee Report for information:

1. Community Services Board Meeting Minutes of May 27, 2025

Background

Committee Reports are usually in the form of minutes from the Committee meetings and provide Council with highlights and activities of the committee.

The Minutes may not have been approved by the Committee; however, they are presented for Council's review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Community Services Board Meeting Minutes of May 27, 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
COMMUNITY SERVICES BOARD MEETING
May 27, 2025

Minutes of a meeting of the Community Services Board of the Town of Hanna held Wednesday, May 27, 2025, in the Town Council Chambers at 7:00 p.m.

Members Present:
Acting Chairperson Darlene Herzog
Councillor Vern Thuroo
Corri Westcott
Kalli Cooper

Regrets:
CAO Matthew Norburn
Erica Rorabeck

Administration Present:
Community Services Coordinator Michele Toews
Community Services Facilities Manager Kevin Olsen

CALL TO ORDER
Acting Chairperson Darlene Herzog called the meeting to order at 6:55 p.m.

REVIEW AND ADOPTION OF AGENDA

MOTION: K.COOPER– C.WESTCOTT
That the agenda be adopted as presented.
CARRIED

ADOPTION OF MINUTES

MOTION: V.THUROO- K.COOPER
That the Minutes April 9,2025 be adopted as presented. CARRIED

BUSINESS ARISING: Update on Kiddies Korner. Since the last meeting there was an informational meeting at the school. Mr. Raugust hosted information night and shared that the school will renovate space for 3 and 4 yr old classes. The timeline is uncertain. Funding must be separate from general PLRD education dollars. Discussion that a private group may also run programming. Nothing confirmed yet.

CORRESPONDENCE: None

MOTION TO APPROVE FINANCIALS: V.THUROO-C.WESTCOTT
CARRIED

CAO REPORT: None currently

Community Services Report:

- Michele and Kevin gave updates on programs and facilities. Discussed desire to do promotional packages for punch cards/annual passes for CP as something to consider in next year's rate review.

Council Report – V.Thuroo

- Tax rate passed by council.
- Working on reviews of old bylaws.
- Work to be done to improve South Municipal Road.
- Brooks Asphalt awarded tender for road projects on Palliser and Pioneer Trail.

Youth Club – K.Cooper

- Youth Club is working to sort out what sorts of activities would attract young people to participate. As of late, movies, dances, etc haven't drawn much interest so open to ideas. Group discussion about possible partnerships to bring back Kayaking in the pool or look at intramural sports leagues at Centennial Place.

CSB Grant discussion:

Working on proposal to take to Council. Would like to see 2 grant cycles a year, with increased funding. Consider changes on reporting and structure (may include the need for matching funds, etc.). Michele to draft a proposal based on this feedback to go to the September CSB meeting for fine tuning and to be presented to Council in October 2025.

ROUND TABLE DISCUSSION:

- Vern - Elks are holding Seniors' Week Pancake Breakfast on June 7th. Ag Society selling tickets for their Beef Raffle (Drawn on July 1) and working on events for fall fair.
- Kevin - CS Department has 75 new trees to plant throughout town in the coming weeks.

NEXT MEETINGS DATE:

Tuesday Sept 8, 2025, 7:00 pm in the Town Chambers

ADJOURNMENT

Acting Chairperson Darlene Herzog adjourned the meeting at 8:40 p.m.

_____

Acting Chairperson Darlene Herzog

_____

CAO Matthew Norburn

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: June 10, 2025 Agenda Item No: 08.00

Senior Administrative Officials Reports

Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 - 8.03 as presented for information.

Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Chief Administrative Officer
    a. Community Services Facility Manager
    b. Community Services Coordinator
2. Director of Business & Communication
3. Director of Public Works

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

Chief Administrative Officer's Report

Reporting Period: May 14 – June 6, 2025

Submitted by:
Matthew Norburn
Chief Administrative Officer

Human Resources and Staff Support

- Continued development and implementation of a Return-to-Work Plan for a staff member, in coordination with WCB. The plan includes a graduated schedule with enhanced accommodations such as frequent breaks and progressive workload scaling.
- Collaborated with senior staff to review and modernize HR policies. Using both AI-based tools and templates to enhance clarity, reduce ambiguity, and improve compliance. This included a comprehensive review of a 90-page HR policy document.

Finance and Administrative Compliance

- Corrected MSI (Municipal Sustainability Initiative) documentation regarding the previous fire truck purchase.
- Prepared LGFF (Local Government Fiscal Framework) funding applications but withdrew them after the reassessment.
- Finalized the updated contract with Ascend. Both parties have signed.

Community and Economic Development

- Held preliminary discussions with La Prairie Group, and I plan to meet with staff and attend their community hiring events.
- Had discussions with Thomas regarding attracting a new business for 2nd Ave, contributing to downtown revitalization efforts.
- Reviewed key access policies and resource allocation procedures for community centers to improve operational efficiency and transparency.

Public Safety and Animal Services

- Continue to look to the safe rehoming of six dogs. Regional animal rescue organizations have agreed to help rehome these dogs.

Meetings and Governance Activities

- Attended Occupational Health and Safety (OHS) assessments across all municipal departments.
- Participated in the Mayor's Garden Party on June 3.

June 2025 COUNCIL REPORT

KEVIN OLSEN – COMMUNITY SERVICES FACILITIES MANAGER

Arena

Lacrosse is done for the season – they were in the Arena

Dirt has been put in for 4H show

Glass removed, net lifted

Farmers Market started in Curling Rink

Parks / Cemetery

Maintaining green spaces constantly

Regular maintenance on ball diamonds, soccer fields and playgrounds

75 trees being planted throughout town and Fox Lake. Public Works assisted by using their hydrovac making the process easier

New planters placed downtown

Planting has commenced throughout planters and parks

Centennial Place

Swimming Pool / Spray Park

Swimming Pool open and running well

Purchased portable tents as opposed to permanent structure for shade on the pool deck. Protocols in place for staff to put up when the weather is conducive (ie low winds and/or high temps etc)

Spray Park opened May 31st

Parks Shop

Scheduled OHS walkthrough on June 4th was informative and helped guide our processes

Lions Hall

Other

High winds caused damage at Tennis courts. Following up with fence company for repairs and post replacement

Finishing LED upgrade at Community Centre

The FCM Grant came through for Energy Monitoring system that is placed at the Arena

Community Services Coordinator Report – Michele Toews June 10, 2025

EPIC Adventures

EPIC Adventures will run from July 2nd to August 21st at Centennial Place. Program will run full days Monday-Thursday and half days on Fridays. Registration opened June 9th and can be found at www.hanna.ca/epic. Out of town field trips include the Tyrell Museum, Calaway Park, Calgary Zoo and Prairie Oasis. Subsidy is available through the Community Youth Fund.

Seniors' Week

Seniors' Week was a success again this year. Approximately 130 seniors attended our Mayor's Garden Party. Thank you to staff, council and the Girl Guides for your help to make the event as success. Seniors have been reaching out to let me know how much they enjoyed the meal, music, and the young ladies helping serve. Other community events have been well attended too, lots to keep busy with all week.

Canada Day

Canada Day celebrations will kick off on Monday, June 30th at Fox Lake Park. The annual bike parade will start at 6:30pm with Fireworks at 11:30pm. On Tuesday, July 1st the Town is hosting our Flag Raising Ceremony at 12:30pm in RCMP Park, followed by the free BBQ, entertainment and activities in the park and free public swimming starting at 1:00pm.

Music in the Park

Music in the Park returns this year, running Sundays from 4:00pm-5:15pm in Hector King-Hunter Park.

July 6 - Over the Moon
July 13 - Garrett Gregory
July 20 - The Calverts
July 27 - Bobby Gosse
August 3 - John Rutherford
August 10 - El Mule
August 17 - Marina Barrett – Girl Haggard
August 24 - Scotch and Starlight
August 31 - Cody Fallis with Eva Levesque

Community Services Board

Community Services Board is working on proposal to update the Community Services Board Grant Process for 2026. Plan to bring recommendation to Council's October Meeting.

Report to Council

Date: June 10, 2025

Submitted by: Laurie Armstrong, Director of Business & Communication

- Performed computer maintenance, software updates, troubleshooting and assisting staff.
- Prep for marketing Town programs and events. The page on our website that will be dedicated to all things related to the municipal election is hanna.ca/election. This page is revised as changes are required.
- Last month, I reported that I was conducting an assessment of our Event Kiosk program and a trial of a different hardware solution. I consider this phase complete and I have proceeded with purchasing an additional 4 devices for the 2025 budget year. These devices are slated for the following locations: Centennial Place, Arena, Home Hardware and JC Charyk School.
- Assisting Henry Kroeger Regional Water Services Commission with some advertising they are required to conduct regarding an application to renew their approval for the HKR Waterworks System. Details can be found https://hanna.ca/henry-kroeger-public-notice.
- Assisting local RCMP detachment with alerting the public to a paving scam that has made it's way around again.
- Sent congratulatory letters/emails on behalf of Mayor Povaschuk to a number of new businesses inviting them to introduce their enterprise and receive a photo with the Mayor.
- Ongoing projects include:
    1. GFW Forms: development and implementation. Staff have been very receptive and cooperative to assist.
        - Forms completed include: Accounts Payable Direct Deposit (internal), Pre-authorized tax and utility payments (external).
        - Forms in progress include: Table and chair rental requests, Special Event Permit and all Development Forms.
    2. Directors' Meetings HR Policy review.
    3. Updates to FinnlySport. This is the program that is used to manage facility bookings. It has a lot of potential to assist the Community Services Staff with managing facility bookings, especially the arena but has never been used to its' potential. Working lots with Raelene on the setup.
    4. Safety Inspection Forms: Will pick up again toward the end of the summer.

- Hanna residents ‘showed up’ the week of May 26-31 for Alberta Rural Health Week. Business owners, employees and community members proudly displayed #ruralhealthmatters signs and engaged on social media for the campaign. Local health workers agreed to let us display their photos so we could recognize their role in the community. 53 elementary school students participated in a coloring contest and one lucky winner (Kinley Price) received a fun gift package from the Town of Hanna. The coloring pages were proudly displayed in the office windows of the Town Office and dozens of people were spotted looking and reading. On top of that, we had 11 individuals or businesses pose with the sign and 14 rural health workers. This does not include the people who assisted, coordinated and looked on as the project was being pulled together.

  Kudo’s to Katie Campbell to taking on this project and increasing community awareness on a very important topic.





Mayor Danny Povaschuk



Live Love Laugh Shoes



Hanna RCMP



Hanna Dental Clinic





Brandt



ATB Financial



Ascend



JC Charyk School



Tacabree



Physiotherapists & Physiotherapy Assistants



Registered Nurses, Health Care Aides & Licensed Practical Nurses



Lab & X-ray Tech's

Care in Action

local health care heroes



Traffic Safety Bylaw Public Engagement Plan

June 10, 2025	Traffic Safety Bylaw receives 1st reading.
June 10, 2025	Draft Public Engagement Plan is provided to Council.
June 12, 2025	Traffic Safety Bylaw is available on the Town website for public viewing at hanna.ca/bylaws-policies
Jul 18-25, 2025	Official news release issued using the Town's promotional channels. Input from residents is encouraged to be submitted, in writing only no later than Aug. 1, 2025. Full details will be available via eNews, the weekly flyer and social media at a minimum. All will receive a minimum of two issuances.
Aug 12, 2025	Amended Traffic Safety Bylaw is presented to Council for 2nd reading.

COUNCIL REPORT

DATE: **June 10, 2025**

PRESENTED BY: **Brent Olesen, Director of Public Works**

- Since May13th, 2025, Council meeting, the public works department has been busy with the following items:

  - Water & Sewer
    - We are still working on sewer flushing have about week left.
    - We are hauling sewer out of special areas, airport, the waste transfer site and Fox lake. The little Vac truck is repaired.
    - Turned water on for spray park.
    - We used the vac truck to help Parks install the new trees
    - Adam from Top Shot Manhole Repair was out looked at our list of manholes that need new rungs and bottoms will be giving us a price and hopes to start in mid-July.

  - Road Maintenance
    - Spring cleanup is complete.
    - When the crew has time, they have started grading alleys.
    - We hauled and leveled the dirt for 4H sale and will leave it for the rodeo now.
    - We worked on the tenders for the pavement overlay on Palliser Trail and the East entrance from South municipal road to the bridge.
    - We are still waiting for an environmental piece for the bridge before we go out for tender with that, we're hoping to see that by the middle of June.
    - We will be starting line painting this month.

  - Meetings
    - I am attending the Monday morning Director's meeting.
    - We had an OH&S facility review on June 4th.

  - Airport
    - We have been doing routine maintenance at the airport.

  - Cemetery
    - We have completed workorders to remove old concrete cribbing at the request of families.
    - We have had two cremations this month

  - Other

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: June 10, 2025 Agenda Item No: 9.01

2025 Tax Recovery – Public Auction

Recommended Motion

That in accordance with the Tax Recovery Process as set out in the Municipal Government Act, a Public Auction be set for Monday, September 8th, 2025, at 2:00 p.m. in the Town Council Chambers to proceed with the sale of the following properties:

1. Lots 5-6, Block 42, Plan 6133AW
2. Lot 17, Block 2, Plan 6133AW
3. Lot 18, Block 25, Plan 6133AW

and further that:

the reserve bid for these properties be set as the 2025 assessed value and the purchaser be required to make a 10% non-refundable deposit at the time of the auction and full payment within 30 days from the date of the auction.

Background

The Municipal Government Act provides municipalities with the authority to enforce payment of legally levied taxes which are in arrears through the Tax Recovery Process. Taxes are in arrears if they remain unpaid after December 31st of the year in which they are imposed. If taxes remain in arrears for more than one year, they are placed on the Tax Arrears List submitted to the Registrar at the Land Titles Office by March 31st each year. Notice is sent to the owner of the property at the same time.

Once the Registrar has endorsed the tax recovery notification, the owner of the parcel and anyone with an interest or encumbrance on the property is sent a notice from Land Titles advising that if the taxes are not paid by March 31st of the following year the municipality will offer the parcel for sale at public auction. The municipality may become the owner of the parcel if it is not sold at public auction.

As part of the Town's tax procedures, letters are sent twice a year to property owners with outstanding balances, confirming the outstanding tax amount, and advising of future penalty dates.

Three properties were placed on the Tax Recovery Arrears List in March of 2024 and as of June 01, 2025, there remains three properties with outstanding taxes that can be auctioned. The municipality MUST offer the property for sale at public auction prior to March 2026.

It is recommended that administration be authorized to proceed with the sale of the property in accordance with the Tax Recovery Process as set out in Sections 418 - 425 the Municipal Government Act. The date of the Public Auction must be advertised in the Alberta Gazette, which requires notice not less than 40 days, but not more than 90 days prior to the sale. Considering publication dates of the Alberta Gazette, the earliest date we could set for auction of this property is September 8th, 2025.

Notice of the auction must also be placed in the local newspaper prior to the sale date and the Town must send a registered letter to the owner, advising that the property will be offered for sale at auction.

As per Section 419 of the MGA, Council must set a reserve bid that is as close as reasonably possible to the market value of the land for sale at the public auction. It is recommended that the 2025 assessed value be used to determine the reserve bid amount.

It is also recommended that the purchaser be required to make a 10% non-refundable deposit at the time of the auction with full payment within 30 days from the date of the auction.

The properties under consideration are:

Lots 5-6, Block 42, Plan 6133AW	Current balance owing $9,283.49 2025 assessed value $130,570
Lot 17, Block 2, Plan 6133AW	Current balance owing $3,982.94 2025 assessed value $58,690
Lot 18, Block 25, Plan 6133AW	Current balance owing $8,151.50 2025 assessed value $72,830

The owner or interested party may pay the tax arrears, penalties, and costs at any time prior to the auction.

Communications

1. The Tax Recovery Auction will be advertised as per the Town of Hanna Advertising Bylaw and the Alberta Gazette.
2. The Tax Recovery Auction may be communicated in the Town newsletters, on the Town website and through the Town Social Media Programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

1. Municipal Government Act – Part 10, Division 8

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: June 10, 2025 Agenda Item No: 9.02

Centennial Place Sponsorship Agreements

Brandt Tractor Ltd &

The Canalta Group

Recommended Motions

That Council authorizes the Mayor and Chief Administrative Officer to enter into a Sponsorship Agreement between the Town of Hanna and Brandt Tractor Ltd. to provide Brandt Tractor Ltd. with naming rights for the walking track in Centennial Place located at 501B – 3rd Street West, contingent upon a $20,000 including GST contribution to the Town of Hanna ($4,000 including GST per year for a five-year term) effective March 1, 2025 to February 28, 2030.

That Council authorizes the Mayor and Chief Administrative Officer to enter into a Sponsorship Agreement between the Town of Hanna and The Canalta Group to provide The Canalta Group with naming rights for the field house in Centennial Place located at 501B – 3rd Street West, contingent upon a $60,000 including GST contribution to the Town of Hanna ($6,000 including GST per year for a ten-year term) effective June 1, 2025 to May 30, 2035.

Background

Centennial Place opened to the public on November 18, 2011. Funding for construction of the facility was provided through Federal and Provincial Government grants, Special Areas Board, Town of Hanna and many corporate donations.

Fundraising for the facility was undertaken by the Hanna Community Initiatives Association (HCIA), with Mr. Dean Viste undertaking the role as Chairperson. Under his leadership, the group were able to raise considerable capital and operational funding towards the project through a variety of fundraising activities and events.

A major component of their fundraising efforts included a sponsorship or “Naming rights” campaign. HCIA researched similar projects and developed a comprehensive list of

sponsorship/naming rights opportunities. Presentations were made to local businesses, corporations and individuals with the opportunity to contribute to this unique facility and receive naming rights for a particular room or component of the facility. As a result, HCIA were able to secure sponsorship/naming rights agreements for twenty-four components of the facility. These agreements were established between one and ten years, depending upon the value of the agreement and the area of sponsorship.

Administration has contracted Gwen Snell former Director of Community Services to create a sponsorship template and work with the community to obtain new sponsorship agreements, as of May 2025 two new sponsorship agreements have been obtained.

Sponsorship Agreements:

- Edie Mae Duff Dance Studio - Life Time Sponsorship
- Heartland Generation Ltd. will have exclusive naming rights for the entrance welcoming hub – Expires November 14, 2026.
- Brandt Tractor Ltd. $20,000.00 Sponsorship – Expires February 2030.
- The Canalta Group $60,000.00 Sponsorship – Expires May 30, 2035.

Communications

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Brandt Tractor Ltd. Sponsorship Agreement
2. The Canalta Group Sponsorship Agreement

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

SPONSORSHIP AGREEMENT

Between

The Town of Hanna
Box 430
Hanna, AB T0J 1P0

And

Brandt Tractor Ltd.
302 Pioneer Trail, Box 608
Hanna, Alberta, T0J 1P0

WHEREAS, The Town of Hanna agrees to provide sponsorship recognition for a voluntary donation of $20,000 by Brandt Tractor Ltd. ("**Brandt**") for the Walking Track in Centennial Pace located at 501B – 3rd Street West (the "**Walking Track**").

1) Responsibilities

- The Town of Hanna will continue to coordinate sponsorship signage mutually agreed upon by both parties.
- The Town of Hanna will be responsible for the maintenance and janitorial care of the facility during the term of this agreement.
- The Town of Hanna will refer to the facility as "Centennial Place" in all marketing materials.
- The Town of Hanna will refer to the Walking Track as "Brandt Walking Track" in all marketing materials when indicating the preschool room specifically.
- Brandt is to pay for the costs of recognition signage, installation and any repairs to such signage for the Walking Track for the term duration.

2) General Terms & Conditions

- All communication regarding the terms and conditions of this agreement are to be channelled through the Chief Administrative Officer.
- This agreement is effective March 1, 2025 and will terminate on February 28, 2030 unless early termination is mutually agreed by both parties.
- Brandt agrees to make five annual payments in the amount of four thousand dollars ($4,000) for a total amount of twenty thousand dollars ($20,000) over the

period of this agreement to the Town of Hanna for the continued sponsorship of the Walking Track for the period of March 1, 2025 to February 28, 2030.

- Brandt is to receive first right of refusal for continued sponsorship at the termination of agreement. Notice to be given six (6) months prior of the intent to renew or not.

- The Town of Hanna hereby indemnifies Brandt from and against any and all liabilities, claims, demands, actions and causes of action or expenses Brandt may sustain or incur as a result of the activities that occur at the facility and Walking Track.

3) Signatures

Signature Date: April 23/2025

Cody Gross
Print Name
Brandt Tractor Ltd.

Danny Povaschuk Date: April 22. 2025
Danny Povaschuk, Mayor
Town of Hanna

Date: April 22 2025
Matthew Norburn, Chief Administrative Officer
Town of Hanna

TOWN OF
HANNA
Part of the Harvest Sky Region

April 22, 2025

Attn: Mr. Cody Gross
Brandt Tractor Ltd.
302 Pioneer Trail, Box 608
Hanna, Alberta T0J 1P0

Dear Mr. Gross:

RE: Brandt Tractor Ltd. Sponsorship Agreement

I am pleased to enclose two copies of the Sponsorship Agreement between the Town of Hanna and Brandt Tractor Ltd, for the Walking Track in Centennial Place. I have revised the document, as per your request, to reflect an annual payment rather than the lump sum payment.

Kindly sign both copies, retuning one copy to the Town of Hanna and retaining one copy for your records. Please advise if you wish an invoice to be generated or if the agreement will be sufficient for your records to generate payment.
Upon completion and return of the agreement, we request that an opportunity to have a promotional photo taken which can be used to recognize your support within our media releases and postings.

Centennial Place is a central hub within our community for a wide variety of community programs and activities. The Walking Track is a very visible and highly used component of this facility. We would appreciate an opportunity to have

Sincerely,
Matthew Norburn, CAO

SPONSORSHIP AGREEMENT

Between

The Town of Hanna
Box 430
Hanna, AB T0J 1P0

And

The Canalta Group
505 Highway 10E
Drumheller, AB T0J 0Y0

WHEREAS, The Town of Hanna agrees to provide sponsorship recognition for a voluntary donation of $60,000 by The Canalta Group for the Field House in Centennial Pace located at 501B – 3rd Street West.

1) **Responsibilities**

- The Town of Hanna will continue to coordinate sponsorship signage mutually agreed upon by both parties.
- The Town of Hanna will be responsible for the maintenance and janitorial care of the facility during the term of this agreement.
- The Town of Hanna will refer to the facility as "Centennial Place" in all marketing materials.
- The Town of Hanna will refer to the field house as "Canalta Field House" in all marketing materials when indicating the field house specifically.
- The Canalta Group is to pay for the costs of recognition signage, installation and any repairs to such signage for the Field House for the term duration.

2) **General Terms & Conditions**

- All communication regarding the terms and conditions of this agreement are to be channelled through the Chief Administrative Officer.
- This agreement is effective June 1, 2025 and will terminate on May 30, 2035 unless early termination is mutually agreed by both parties.

- The Canalta Group agrees to pay sixty thousand dollars ($60,000) for the continued sponsorship of the Field House for the period of June 1, 2025 to May 30, 2035. This continued sponsorship is calculated as 6% of the initial sponsorship amount ($100,000) each year.

- The Canalta Group agrees to pay sixty thousand dollars ($60,000) with ten (10) annual payments in the amount of six thousand dollars ($6,000) for each year the agreement.

- The Canalta Group is to receive first right of refusal for continued sponsorship at the termination of agreement. Notice to be given six (6) months prior of the intent to renew or not.

- It is agreed by both parties that the sponsorship of the walking track is considered as a separate feature and therefore not included within this agreement.

- The Town of Hanna hereby indemnifies the Canalta Group from and against any and all liabilities, claims, demands, actions and causes of action or expenses with the Town may sustain or incur as a result of the activities that occur at the facility.

3) Signatures

Ryan Semchuk
Signature

Date: May 27, 2025

Ryan Semchuk
Print Name
The Canalta Group

Danny Povaschuk, Mayor
Town of Hanna

Date: May 31 / 2025

Matthew Norburn, Chief Administrative Officer
Town of Hanna

Date: May 30 2025

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: June 10, 2025 Agenda Item No: 09.03

Hanna Cruisers – Airport Lease Agreement

Recommended Motion

That Council accept the Lease Agreement between the Town of Hanna and the Hanna Cruisers for the purpose of allowing the Cruisers to place a Sea-Can in Hanger Lot 07 for the storage of items used for their annual car show and drag races held at the Hanna Municipal Airport.

Background

In 2011 Council approved the request of the Hanna Cruisers to place a shipping container (Sea-Can) in Hanger Lot 07 at the Hanna Municipal Airport for the purpose of storing items used for their annual car show and drag races which are held at the Hanna Municipal Airport.

The 2024 Lease Agreement expired as of December 31, 2024 and attached is the new 5-year agreement to enter into, with an expiration date of December 31, 2029.

Highlights of the Lease Agreement are detailed below:

- Five Year Agreement terminating December 31, 2029.
- In the event the Town receives an offer to lease the premises for the purpose of constructing an airplane hanger the Town is required to provide the Cruisers with thirty days' notice to vacate the premises.
- The premises and the Sea-Can are to be used only for the purpose of storing items used for the annual car show and drag races.
- The Cruisers agree to keep the premises and property in good condition.
- The Cruisers will pay rent of $150 plus GST on an annual basis.
- The Cruisers are responsible for providing public liability insurance in respect of personal injury or property damage.

Administration recommends the extension of the Lease Agreement with the Hanna Cruisers. Based on their history they have met or exceeded all conditions imposed by Council and have been a good neighbor.

302 2nd Avenue West, PO Box 430, Hanna, AB Canada T0J 1P0 | hanna.ca

Communications

Highlights of the presentation may be communicated through the Town of Hanna Social Media Programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Lease Agreement between the Town of Hanna and the Hanna Cruisers.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

THIS LEASE made in duplicate this 27 day of May, 2025

BETWEEN:

TOWN OF HANNA
a Town incorporated pursuant
to the laws of the Province of Alberta
(hereinafter referred to as the "Lessor")
OF THE FIRST PART

-AND-

HANNA CRUISERS
in the Province of Alberta
(hereinafter referred to as the "Lessee)
OF THE SECOND PART

LEASE

1 PREMISES

1.1 WITNESS that for and in consideration of the rents, covenants and agreements herein reserved and contained on the part of the Lessee to be paid, observed and performed, the Lessor hereby leases to the Lessee and the Lessee hereby accepts the Lease in the Town of Hanna legally described as:

Hanna Municipal Airport - Hangar Lot 07

hereinafter referred to as the "premises".

2 RENT

2.1 The Lessee covenants and agrees to pay to the Lessor in lawful money of Canada without demand or deduction, at the Lessor's office in the Town of Hanna, in the Province of Alberta, or at such other place as the Lessor may designate by notice in writing from time to time in each and every year during the term of this Lease the sum of one hundred and fifty dollars ($150.00) plus gst, payable on or before the 31st day of December in each and every year of the term.

ADDITIONAL COVENANTS OF LESSEE

THE LESSEE FURTHER COVENANTS AND AGREES AS FOLLOWS:

2.1 The Lessee shall use the premises primarily for the placement of a shipping container (sea-can) for storage of items used for the annual car show and drag races held at the Hanna Municipal Airport.

2.2 The Lessee agrees to perform its work on the premises in a good and workmanlike manner.

2.3 The Lessee agrees to indemnify and save harmless the Lessor from any damage to person or property by reason of its occupation of the premises which is not due to any negligence, act or omission of the Lessor or those for whom it is responsible at law.

2.4 The Lessee will maintain a public liability insurance policy in respect of any personal injury or property damage that may arise from its use of the premises.

2.5 Upon the Lessee paying the rent hereby reserved and observing the covenants herein contained, the Lessee shall and may peaceably possess and enjoy the demised premises for the term hereby granted without any interruption or disturbance from the Lessor or any other person or persons lawfully claiming by, from or under it.

2.6 The Lessor will not demand the payment of any real property taxes in respect to the premises.

2.7 The Lessor shall neither use, sell, rent, lease, nor knowingly permit the use by any other person, firm or corporation, any item on the premises.

2.8 All items installed by the Lessee on, or to, the premises shall remain the property of the Lessee and the Lessee shall, at the request of the Lessor, remove any such items upon the termination or expiration of this Lease.

DEFAULT

2.9 Default of the Lessee's obligations pursuant hereto, including but not limited to the payment of rent, for a period of three (3) months after receipt of written notice from the Lessor to cure such default will constitute termination of the Lease and thence it shall be lawful for the Lessor to re-enter the property and thereafter to have, possess and enjoy the premises, and all improvements thereon shall forthwith be

removed by the Lessee at its sole cost and shall remain the sole property of the Lessee. Notice of default is to be given by registered mail to:

President, Hanna Cruisers
Box 1802
Hanna, Alberta T0J 1P0

RENEWAL

2.10 The rent rate of one hundred fifty dollars ($150.00) per annum will be automatically extended on a year-to-year basis until December 2029 unless either party gives thirty (30) days written notice. This annual rent will not be pro-rated.

2.11 In the event that the Lessor receives an Offer to Lease the premises for the purposes of constructing an airplane hangar, the Lessee will be given a minimum of thirty (30) days' notice to remove the storage container from the property.

3 SUCCESSORS AND ASSIGNS

3.1 The word "Lessor" wherever it occurs herein shall mean and extend to and include the Lessor, its successors and assigns, and the word "Lessee" shall mean and extend to and include the Lessee, its successors and assigns.

IN WITNESS WHEREOF the Lessee and the Lessor have each executed these presents by affixing their seals over the hands of their proper officers duly authorized in that behalf this 27 day of MAY, 2025.

TOWN OF HANNA

Per: _____
Mattherw Norburn, CAO

HANNA CRUISERS

Per: _____
Bill Cooper, President

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: June 10, 2025 Agenda Item No: 09.04

Creation of a New Full-Time

Public Works Operator 3 Position

Recommended Motion

That Council approve the creation of a new full-time Public Works Operator 3 position, to ensure the continued delivery of essential municipal services and maintain operational capacity within the department.

Background

The Public Works department plays a vital role in maintaining core infrastructure and services within the Town, including roads, utilities, waste management, and seasonal operations such as snow clearing and parks maintenance. Due to increased service demands and staff availability, the department is currently experiencing difficulty maintaining service levels.

Creating a new Operator 3 position will help address service gaps, improve operational resiliency, and support succession planning by enabling mentorship and knowledge transfer from senior staff.

Operating Costs

The estimated total annual cost for a new Operator 3 position is:

Component	Annual Cost
Base Wage	$55,855.00
Employer Payroll Costs	$7,355.00
Employer Benefit Premiums	$7,434.00
Total Annual Cost	$70,644.00

LAPP contribution begins after 1 year of employment. The wage rate is based on a starting hourly wage of $26.85/hr for full-time employment (2,080 hours/year).

Communications

N/A

Financial Implications

Operating:	$70,644.00	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:	$70,644.00	Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

The creation of a new staff position aligns with Council's strategic priorities of maintaining high-quality municipal services and supporting infrastructure sustainability. Council authorization is required for any new permanent staff additions.

Attachments

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: June 10, 2025 Agenda Item No: 09.05

2025 Summer Meeting Schedule Adjustment

Recommended Motion

That Council approve the cancellation of the June 25, 2025, Council Information Meeting, the July 8, 2025, Regular Council Meeting, the July 30, 2025, Council Information Meeting, and the August 12, 2025, Regular Council Meeting, subject to no urgent business arising.

Background

Administration is recommending an adjustment to the Council's 2025 summer meeting calendar by cancelling the following scheduled meetings:

- **June 25, 2025** – Council Information Meeting
- **July 8, 2025** – Regular Council Meeting
- **July 30, 2025** – Council Information Meeting
- **August 12, 2025** – Regular Council Meeting

This proposal aligns with common practice among municipalities to reduce or pause council meetings during the summer months. Many councils take a summer recess to accommodate member vacations, and because public attendance and agenda volumes are typically lower in July and August

Likewise, it is standard in other communities to cancel certain summer meetings each year as a way to provide a break and a rejuvenation period for Council members.

Cancelling the specified meetings will allow Council members and staff to schedule vacations or downtime during the summer, helping to prevent quorum issues or absenteeism.

Should urgent business arise over the summer, Council retains the ability to call a special meeting or address the matter at the next regular meeting so that time-sensitive issues can be handled without undue delay.

Communications

Website and newsletter

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

Attachments

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: June 10, 2025 Agenda Item No: 10.01

By-Law 1041–2025 – The Traffic Safety Bylaw

Recommended Motion

That Council give first reading to Bylaw 1041-2025, the Traffic Safety Bylaw.

Background

The current traffic bylaw has not been updated since 2007. It references an old version of the Traffic Safety Act, when Bylaw Officers were able to enforce that provincial legislation. Since Bylaw Officers can no longer enforce the TSA unless they're a Peace Officer, the updated version of this bylaw allows officers to enforce more restrictions that were mentioned in the TSA.

Traffic Safety Bylaw Public Engagement Plan

June 10, 2025	Traffic Safety Bylaw receives 1st reading.
June 10, 2025	Draft Public Engagement Plan is provided to Council.
June 12, 2025	Traffic Safety Bylaw is available on the town website for public viewing. Hanna.ca/bylaws-policies
July 18-25, 2025	Official news release issued using the Town's promotional channels. In put from residents is encouraged to be submitted, in writing only, not later than August 1, 2025. Full details will be available via eNews, the weekly flyer and social media at a minimum. All will receive a minimum of two issuances.
Potential Date August 12, 2025	Amended Traffic Safety Bylaw is presented to Council for 2nd reading.

Communications

N/A

302 2nd Avenue West, PO Box 430, Hanna, AB Canada T0J 1P0 | hanna.ca

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Bylaw 1041-2025, the Traffic Safety Bylaw.
2. 1041-2025 Traffic Safety Bylaw Schedule

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW 1041-2025

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO REGULATE AND CONTROL VEHICULAR, PEDESRIAN, AND OTHER TRAFFIC WITHIN THE TOWN.

WHEREAS pursuant to the Municipal Government Act (RSA 2000, c. M-26) and the Traffic Safety Act (RSA 2000, c. T-6) and regulations, the Council of the Town of Hanna has the authority to pass bylaws respecting highways under its direction, control and management, and the safety and welfare of people and the protection of people and property;

AND WHEREAS the Council of the Town of Hanna deems it necessary to regulate traffic, parking, the use of highways, and transportation within the Town in order to promote the safe and efficient movement of vehicles and pedestrians, and to provide for the orderly control of traffic.

NOW THEREFORE the Council of the Town of Hanna, duly assembled, enacts as follows:

PART I TITLE

1.0 This bylaw shall be known as the **TOWN OF HANNA TRAFFIC SAFETY BYLAW**

PART II DEFINITIONS AND INTERPRETATION

2.0 This bylaw, including this section and all subsequent sections, the following words and phrases shall have the meanings set out below:

2.1 **"Act"** means the *Traffic Safety Act*, RSA 2000, c. T-6, and regulations made thereunder as, amended or replaced from time to time.

2.2 **"Boulevard"** means that part of a Highway in an urban area that is not a roadway and is situated between the roadway curb or edge and the adjacent property line. (For clarity, Boulevard may include any landscaped or grassed strip between the curb and sidewalk, or between the sidewalk and the property line, but does not include the Sidewalk itself.)

2.3 **"Chief Administrative Officer"** or **"CAO"** means the person appointed by Council as the Chief Administrative Officer for the Town of Hanna, or their designate, in accordance with Section 205 of the Municipal Government Act.

2.4 **"Council"** means the Municipal Council of the Town of Hanna.

2.5 **"Crosswalk"** means:

2.5.1 That part of a Highway at an intersection included within the connections of the lateral lines of the sidewalks on opposite sides of the Highway measured from the curbs or, in the absence of curbs, from the edges of the roadway; **or**

2.5.2 Any part of a Highway at an intersection or elsewhere distinctly indicated for pedestrian crossing by lines or by other markings on the road surface.

2.6 **"Designated Officer"** means a person authorized to enforce the laws in the Town of Hanna, and includes a Peace Officer as defined in the *Peace Officer Act* (Alberta), a provincially appointed Community Peace Officer, a Bylaw Enforcement Officer appointed by the Town of Hanna, or a member of the Royal Canadian Mounted Police (RCMP).

2.7 **"Director of Emergency Management"** or **"DEM"** is a person employed by the town who is responsible for planning, coordinating, and overseeing responses to emergencies and disasters to protect public safety, property, and infrastructure.

2.8 **"Disabled Parking Stall"** (also referred to as **"Accessible Parking Stall"**) means any parking space designated by the Town (on public property) or by a property owner (on private property) for the exclusive use of vehicles displaying a valid government-issued parking placard or license plate for persons with disabilities. Such stalls shall be marked with appropriate signage indicating their restricted use.

2.9 **"Emergency Vehicle"** means a motor vehicle used by:

2.9.1 a police service (including municipal Enforcement Officers and the Royal Canadian Mounted Police);

2.9.2 a fire service or firefighting organization;

2.9.3 an ambulance service or medical first-response service; **or**

2.9.4 a public utility or municipal service provider responding to an emergency, and which is designated by the registrar of motor vehicles as an emergency vehicle pursuant to the Act.

2.10 **"Heavy Vehicle"** means:

2.10.1 a Vehicle or Vehicle-trailer combination with or without load that exceeds **5,000 kilograms** in gross vehicle weight, **or** that exceeds **12 metres** in total length; **and**

2.10.2 for the purposes of this Bylaw, *Heavy Vehicle* does **not** include recreational vehicles or buses being used for personal or recreational purposes, nor Town or emergency service vehicles.

2.11 **"Highway"** means the same as defined in the Act, and includes any thoroughfare, street, road, trail, avenue, parkway, driveway, lane, alley, square, bridge, causeway, trestle, or other place or any part of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for passage or parking of Vehicles. For the purposes of this Bylaw, a Highway **includes** sidewalks and boulevards adjacent to the roadway, and any parking lot or other public place designated for Vehicular use or Parking but **does not include** a place declared by regulation not to be a highway.

2.12 **"Mobility Aid"** means a device used to facilitate the transport, in a normal seated orientation, of a person with a physical disability. This includes wheelchairs, powered wheelchairs or scooters, and other similar aids used by individuals with mobility challenges.

2.13 **"Motor Vehicle"** means a Vehicle propelled by any power other than muscular power, and includes an automobile, truck, motorcycle, power bicycle (electric bicycle), moped or other Motor Vehicle as defined in the Act, but does not include a bicycle propelled solely by human power, an aircraft, an implement of husbandry, or a vehicle that runs only on rails.

2.14 **"Off-Highway Vehicle"** (or **"OHV"**) means any motorized mode of transportation built for cross-country travel on land, water, snow, ice, marsh or swamp land or other natural terrain. Without limiting the generality of the foregoing, *Off-Highway Vehicle* includes all-terrain vehicles (ATVs), utility terrain vehicles (UTVs), quads, dirt bikes and other off-road motorcycles, snowmobiles (snow vehicles), dune buggies, amphibious vehicles, miniature motor vehicles, and any other motorized vehicles designed for off-road travel. It does **not** include motorboats, or any other vehicles exempted from the definition of off-highway vehicle by the Act or its regulations.

2.15 **"Park" or "Parking"** means the standing of a Vehicle, whether occupied or not, upon a Highway (excluding momentary halts or stops). A Vehicle is deemed to be Parked when it is stopped and remains stationary in one location, **except**:

2.15.1 while actually engaged in loading or unloading persons or goods (provided such stopping is otherwise lawful); **or**

2.15.2 when stopped as necessary to obey traffic signs, signals, or the directions of a Peace Officer, or to avoid conflict with other traffic.

2.16 **"Recreational Vehicle"** means a boat, motor vehicle, recreational vehicle designed or used for travel with temporary living accommodation for vacations or camping purposes.

2.17 **"Sidewalk"** means that part of a Highway primarily intended for use by pedestrians, between the curb or edge of the roadway and the adjacent property line, whether or not it is paved or improved.

2.18 **"Town"** means the Municipal Corporation of the Town of Hanna or the area contained within the corporate boundaries of the Town of Hanna, as the context requires.

2.19 **"Traffic"** means the movement of pedestrians, animals, or vehicles on a Highway, used for the purposes of travel.

2.20 **"Traffic Control Device"** means any sign, signal, marking, or device placed, marked or erected under the authority of the Act or this Bylaw for the purpose of regulating, warning, or guiding traffic.

2.21 **"Traffic Control Signal"** means any Traffic Control Device, whether manually, electrically, or mechanically operated, by which traffic is directed to stop or to proceed.

2.22 **"Vehicle"** means a device in, on or by which a person or thing may be transported or drawn on a Highway, regardless of the method of propulsion.

2.23 **Any term not defined** in this Bylaw that is defined in the Traffic Safety Act, or its regulations shall have the meaning set out in the Act or regulations, unless the context otherwise requires.

PART III INTERPRETATION

3.0 The headings, titles, and parts of this Bylaw are for ease of reference and convenience only; they do not affect the interpretation of the provisions of this Bylaw.

3.1 Where this Bylaw cites or refers to any Act, regulation, or other bylaw, it shall be construed as citing the current version of that legislation, as amended or replaced from time to time.

3.2 This Bylaw applies to all Highways, roads, roadways, alleys, sidewalks, and other public places within the Town of Hanna, and to all persons and Vehicles within the Town, unless otherwise specified.

PART IIIV EXCEPTIONS & EXEMPTIONS

4.0 The provisions of this Bylaw shall not apply to:

4.1 Emergency Vehicles or Designated Officers acting in the course of their lawful duties, and any persons acting under the direct instructions of Designated Officers

or emergency responders, when compliance with this Bylaw would unduly hinder the performance of those duties;

4.2 Vehicles and equipment of the Town (or its agents/contractors) while actually engaged in road maintenance, snow removal, street sweeping, infrastructure repair, or other necessary public services on or adjacent to a Highway, provided that the work is being carried out in a safe and authorized manner; **and**

4.3 Persons participating in a parade, procession or special event that has been authorized by the Town under this Bylaw, provided they are in compliance with any conditions of that authorization.

PART V AUTHORITY

5.0 **Authority to Regulate Traffic:** Council hereby delegates to the Chief Administrative Officer (and any employees or agents the CAO may designate) the authority to manage traffic control within the Town, as follows:

5.1 **Traffic Control Devices:** The CAO or DEM is authorized to order the placement, erection, alteration or removal of Traffic Control Devices on any Highway under the Town's jurisdiction, as may be necessary to indicate speed limits, parking restrictions, load limits, crosswalks, school zones, playground zones, construction zones, road closures, or to otherwise regulate, warn, or guide Traffic for the safety and convenience of the public..

5.2 **Traffic Control Orders:** The CAO or DEM may issue temporary orders to restrict or direct traffic and parking in specific areas or during specific times for reasons of construction, street maintenance, snow removal, street cleaning, public events, emergencies, or other situations where traffic movement or public safety may be affected. This includes the power to temporarily close any roadway or Municipal parking area, or any portion thereof, and to temporarily prohibit parking or stopping as required. Proper Traffic Control Devices (such as signage or barricades) shall be placed to give effect to such orders.

5.3 **Designation of Zones and Areas:** The CAO may designate portions of Highways under Town control for specific uses or restrictions, including but not limited to: loading zones, no-parking zones, school zones, playground zones, truck routes, construction zones, accessible parking stalls, crosswalks, snow routes, and areas reserved for special events or parades. All such designations shall be marked by the posting of appropriate Traffic Control Devices or by written notice or permit issued to affected parties.

5.4 **Emergency Directions:** Notwithstanding any provision of this Bylaw, a Designated Officer or person authorized by the Town may direct traffic (including pedestrians) as required during emergencies, special events, or unforeseen circumstances. All persons shall comply with any direction or signal given by a

Designated Officer, even if it contradicts a traffic sign or signal. (Such direction takes precedence over Traffic Control Devices during that time.)

PART VI TRAFFIC CONTROL DEVICES

6.0 OBEDIENCE TO TRAFFIC CONTROL DEVICES**:**

6.1 No person shall contravene any h Control Device posted or erected pursuant to this Bylaw or the Traffic Safety Act. All drivers of Vehicles and all pedestrians shall obey the instructions of all applicable Traffic Control Devices unless otherwise directed by a Designated Officer.

6.2 No person shall, without proper authority, alter, remove, deface, damage, or tamper with any Traffic Control Device, barricade, sign or signal that has been placed on a Highway. It is an offence to intentionally knock down, cover, change, or in any way interfere with a Traffic Control Device.

6.3 No person shall erect or place any sign, signal, marking or device on any Highway that purports to be or resembles a Traffic Control Device, unless authorized by the Town. (This includes unauthorized signs or markings on roadways, curbs, or sidewalks.)

6.4 A Traffic Control Device placed under this Bylaw shall be presumed valid and in accordance with this Bylaw and the Act. Any evidence purporting to establish that a Traffic Control Device was not placed in accordance with this Bylaw or the Act must be proven by the person alleging that fact.

PART VII SPEED LIMITS

7.0 Speed Limits

7.1 **General Speed Limit:** Unless otherwise posted by a Traffic Control Device, the maximum lawful speed limit on all Highways within the Town of Hanna is **50 kilometres per hour**.

7.2 **Speed in Alleys/Lanes:** No person shall drive a Vehicle in any alley or lane within the Town at a speed greater than **20 kilometres per hour**, unless otherwise posted.

7.3 **School Zones:** Wherever signage indicates a school zone, no person shall drive a Vehicle within that zone in excess of **30 kilometres per hour** during the times when the school zone is in effect. Unless otherwise posted by the Town, a school zone is in effect on school days (Mondays through Fridays during the school year) from **8:30am to 4:30pm.**

7.4 **Playground Zones:** Wherever signage indicates a playground zone, no person shall drive a Vehicle within that zone in excess of **30 kilometres per hour** during the times when the playground zone is in effect. Unless otherwise

posted by the Town, a playground zone is in effect **every day** from **8:30 a.m. until one hour after sunset.**

7.5 **Speed Zones Posted:** If a Traffic Control Device prescribes a speed limit different from those stated in 7.1 through 7.4 (for example, in construction zones or other areas), that posted speed limit shall prevail at the times and locations indicated. All speed limits established by this Bylaw or by posted signs shall be deemed to be established in accordance with Section 108 of the Act (Speed limits on highways under municipal authority).

7.6 **Passing in School/Playground Zones:** No driver of a vehicle shall overtake or pass another moving vehicle traveling in the same direction within a school zone or playground zone during the times that such zone is in effect.

PART VIII OTHER GENERAL RULES OF THE ROAD

8.0 Other General Rules of the road

8.1 **Driving Care and Attention:** Every person shall operate a Vehicle on a Highway with due care and attention and with reasonable consideration for other persons using the Highway. (All relevant rules of the road as established by the Traffic Safety Act and regulations shall apply within the Town.)

8.2 **Coasting or Sliding:** No person shall coast or slide with any sled, toboggan, skis, skates, skateboard, or similar device on or across any Highway open to vehicular traffic, except at a properly marked crossing or with the authorization of the Town. (This is to prevent collisions between persons and Vehicles on streets.)

8.3 **Splashing Pedestrians:** No driver of a Vehicle shall drive through water, mud, or slush on a roadway in a manner so as to splash or spray any pedestrian using a sidewalk or crosswalk.

8.4 **Funeral and Other Processions:** No driver of a vehicle shall interrupt or interfere with a funeral procession or any other authorized parade or procession by cutting through or crossing its path. All drivers shall yield the right-of-way until such procession has passed, unless directed otherwise by a Designated Officer. Vehicles in a funeral procession may display headlights or hazard lights to identify themselves.

PART IX PARKING AND STOPPING REGULATIONS

9.0 General Parking Prohibitions: No person shall park a Vehicle in any of the following places or circumstances on any Highway:

*(**Note:** Distances shall be measured from that part of the Vehicle nearest the object or point of reference stated above. For example, the 5 m distance from a fire hydrant is measured from the closest point of the Vehicle to the hydrant.)*

- **Sidewalk or Boulevard:** On any sidewalk or boulevard, or any part of a sidewalk crossing (driveway ramp). Vehicles shall not block or impede the use of a sidewalk.
- **Crosswalk or Intersection:** On a crosswalk, or within **5 metres** of the nearest side of a marked crosswalk. Additionally, no parking within **5 metres** of the intersection of two roadways, unless otherwise indicated by signs or pavement markings.
- **Fire Hydrant:** Within **5 metres** of any fire hydrant, or, if the hydrant is not located at the curb, within 5 metres of the point on the curb nearest the hydrant.
- **Stop/Yield Sign or Signal:** Within **5 metres** of a stop sign or yield sign, or any traffic control signal at an intersection.
- **Driveway or Lane Access:** In front of or within **1.5 metres** of the entrance to a garage, private road or driveway, or a back lane (alley) access to a property, **or** in any manner that prevents or obstructs access by vehicles to such garage, road, driveway or alley.
- **Double Parking:** On the roadway side of any Vehicle parked at the curb or edge of a roadway (this practice commonly known as “double parking”). No Vehicle shall be parked parallel to and beside another parked Vehicle such that it is not close to the curb.
- **No Parking/Stopping Zones:** At any location where a Traffic Control Device (sign or painted curb) prohibits parking or stopping, or where the curb is painted yellow indicating no stopping. This includes zones designated for specific Vehicles or users for which the Vehicle is not eligible (e.g., loading zones, taxi stands, etc., when not actively loading or unloading as permitted).
- **Side of Obstruction:** On the roadway alongside or opposite any street excavation or obstruction when stopping or parking would obstruct traffic.
- **Pedestrian Corridor:** On any portion of a Highway in such a manner as to obstruct or block access to a pedestrian crosswalk, wheelchair ramp, or curb depression designed for access.
- **Fire Lane:** In any area designated as a fire lane, typically marked by signs or pavement markings. A fire lane means an access route for fire department vehicles (often on private property such as parking lots, near building entrances) identified by signage as a fire lane.
- **Wrong Side of Road:** On the left side of the roadway in the direction of travel (against the traffic flow). All vehicles must be parked on the right-hand side of two-way roadways, except on one-way streets where parking on either side may be allowed.

- **Alley – Obstructing Traffic:** In any alley or lane, except for the purpose of actively loading or unloading goods or passengers, and only if the Vehicle does not block through traffic in the alley. In no case shall a Vehicle be Parked in an alley for longer than is necessary for loading/unloading, and never longer than **30 minutes**.
- **Overhanging Sidewalk:** So that any part of the Vehicle (or any load thereon) extends over or obstructs any sidewalk, curb, or Boulevard.

9.1 **Angle Parking**: Where permitted by a traffic control device or sign, a person may park a vehicle at an angle to the curb or edge of the roadway.

9.1.1 Where angle parking is not marked but a driver wishes to park at an angle, such parking shall be permitted only if:

9.1.2 The vehicle does not project into the traveled portion of the roadway so as to obstruct or impede the free flow of traffic; and

9.1.3 There remains sufficient roadway width, in the opinion of a Designated Officer or other designated authority, to allow for the safe and unobstructed passage of other vehicles, including emergency vehicles.

9.2 The CAO, or Designated Officer, may designate locations where angle parking is permitted or prohibited based on traffic conditions, roadway design, or public safety considerations.

9.3 No person shall park a vehicle at an angle in any location where angle parking is not specifically permitted, and where such parking results in obstruction of traffic, interference with access to public or private property, or endangerment to pedestrians or other road users.

9.4 A vehicle parked in contravention of this section may be subject to enforcement action, including ticketing and removal under the provisions of this Bylaw and the Municipal Government Act.

9.5 **Parking in Accessible (Disabled) Stalls:** No person shall park a Vehicle in a Disabled Parking Stall (Accessible Parking Stall) unless:

9.5.1 The Vehicle prominently displays a valid disabled parking placard or license plate issued by the authority (Service Alberta or equivalent) for a person with a disability; **and**

9.5.2 The person to whom the disabled placard or plate was issued is either the driver of the Vehicle or a passenger being picked up or dropped off at that location.

Any Vehicle parked in a designated Accessible Parking Stall without meeting the above requirements may be ticketed and/or towed at the owner's expense. The Town of Hanna may enforce disabled parking on both public property and on private property that is open to public use (e.g., shopping areas), **provided** the stall is properly marked with signage indicating it is reserved for persons with disabilities.

9.6 Parking on Private Property: No owner or operator of a Vehicle shall park or permit the Parking of the Vehicle on private property without the consent of the property owner or person in possession of that property. This prohibition applies to any property clearly marked by a sign or signs stating, "No Parking," "Private Parking," "Residents Only," or similar, or where general public parking has been prohibited by the owner. If a property owner or agent has posted signs forbidding unauthorized parking, any unauthorized Vehicle may be subject to enforcement under this Bylaw (including removal).

9.7 Recreational Vehicles and Trailers (Parking Restrictions):

9.7.1 **Unattached Trailers:** No person shall park a trailer, whether designed for occupancy or for carrying goods/vehicles, on any Highway unless it is attached to a Motor Vehicle by which it may be drawn. A trailer alone is not considered a Vehicle for the purpose of parking on a Highway and may be removed at the owner's expense.

9.7.2 **Use of RVs as Dwellings:** No person shall occupy or permit the occupancy of a parked Recreational Vehicle on any Highway as a dwelling or living accommodation.

9.7.3 **Time Limit – RVs and Trailers:** No person shall park any Recreational Vehicle or any trailer on any Highway in the Town for longer than **48 consecutive hours**. After the allowed 48 hours of parking, the owner/driver must remove the Recreational Vehicle or trailer from the Highway and not park it again on any Highway in the Town for at least the next **48 consecutive hours**.

9.7.4 **Location Adjacent to Owner's Property:** A Recreational Vehicle or trailer parked under section 9.7.3 (for loading, unloading or short-term parking) must be parked directly adjacent to the property of the owner or operator (or a property for which the owner/operator has the permission of the owner to park there). It is not permitted to park an RV or trailer in front of property where the owner has no permission, except incidental brief stops while driving.

9.7.5 **Extensions and Slides:** Any Recreational Vehicle parked on a Highway must not have slide-outs or extensions that impede the passage of other vehicles or pedestrians. All RVs and trailers parked on a street must be kept roadworthy and hitched if required so they can be moved on short notice.

9.7.6 **Temporary Parking Permit:** Notwithstanding the time limit in subsection 9.7.3, the CAO (or designate) may issue a **Temporary Parking Permit** to allow a resident to park a Recreational Vehicle or trailer on a Highway adjoining their

property for an extended period for a specific purpose. A Temporary Parking Permit may extend the 48-hour limit up to a maximum of **7 consecutive days**. The permit must be displayed in a visible location on the vehicle or otherwise as instructed, and the vehicle must comply with any conditions stated in the permit (such as location and dates). The issuance of such permit is at the discretion of the CAO and may be refused or revoked if the vehicle poses a hazard or undue inconvenience.

9.7.7 **Commercial Loading/Unloading:** Nothing in this section prohibits the brief stopping or parking of a trailer for the purpose of actively loading or unloading goods, equipment, or livestock, provided it is actively attended and does not obstruct traffic for an unreasonable time. Once loading or unloading is complete, the trailer must be promptly removed.

9.8 Heavy Vehicles and Truck Routes:

9.8.1 **Heavy Vehicle Road Use:** No person shall operate or park a Heavy Vehicle on any Highway within the Town **except** on a designated truck route, or for the purpose of local pickup or delivery via the most direct route to/from the nearest truck route. The Town may by resolution or by posted signs designate certain roadways as permissible truck routes for Heavy Vehicles. In the absence of designated truck routes, Heavy Vehicles should remain on Provincial highways or major thoroughfares and refrain from entering residential or restricted areas unless necessary for local business.

9.8.2 **Use for Deliveries:** If a Heavy Vehicle must be driven on a non-truck-route street to reach a destination for loading or unloading (delivery or collection of goods at a residence or business), the operator shall take the shortest route possible from the nearest allowed route to the destination and back. Upon completing the delivery or collection, the Heavy Vehicle shall immediately leave the restricted area by the shortest route.

9.8.3 **No Parking in Residential Areas:** No Heavy Vehicle shall be parked on any Highway in a residential zone or area except while actively engaged in loading or unloading as described in 9.7.2, or as otherwise authorized by permit or signage. In particular, it is prohibited to park semitrailers, tractor units, construction equipment, or other Heavy Vehicles on residential streets overnight.

9.8.4 **Engine Retarder Brakes:** No person operating a Heavy Vehicle shall use engine retarder brakes (Jake brakes) within the Town limits, except in an emergency to avoid an accident. Appropriate signage may be erected at Town entrances indicating this restriction.

9.8.5 **Exception – Town/Service Vehicles:** This section does not apply to Town-owned or contracted service vehicles such as snowplows, sanding trucks, waste collection trucks, or utility repair vehicles, nor to emergency vehicles or school buses, when engaged in their duties on Town roads.

9.9 Abandoned Vehicles:

9.9.1 No person shall leave a Vehicle parked on a Highway in the same location for more than **72 consecutive hours** such that it appears to be abandoned. Any Vehicle left standing on a highway for over 72 hours **without moving** may be considered an "abandoned vehicle" and may be tagged for removal by the Town under Section 76 of the Traffic Safety Act (removal of abandoned vehicles).

9.9.2 A Vehicle left on private property (that is not the owner's property) without consent for over 72 hours may also be considered abandoned by the owner of that property. The Town or a Designated Officer may, upon complaint, investigate and cause such vehicle to be removed as per the Act.

9.9.3 If a Vehicle is identified as abandoned, a Designated Officer may attach a notice to the Vehicle indicating that it will be removed by the Town if not moved within a specified timeframe. If the vehicle remains or if it lacks valid registration plates, the Town may tow and impound the Vehicle.

9.9.4 All costs of towing and storage of an abandoned Vehicle shall be charged to the owner of the Vehicle. The Vehicle shall not be released until all removal and storage charges are paid. Unclaimed vehicles may be dealt with in accordance with the Unclaimed Personal Property and Vested Property Act or applicable regulations.

PART X OFF HIGHWAY VEHICLES AND SNOWMOBIES

10.0 **Operation of Off-Highway Vehicles Prohibited:** No person shall operate an Off-Highway Vehicle (including a snowmobile, all-terrain vehicle, dirt bike, or any Off-Highway Vehicle as defined in this Bylaw) on any Highway, street, lane, sidewalk, park, playground, public reserve, or other public property within the Town of Hanna **except** as permitted in this Part or as expressly authorized in writing by the Town.

10.1 Exceptions – Authorized Use of OHVs:

10.1.1 A Designated Officer or member of the Town administration may operate an Off-Highway Vehicle (OHV) on a Highway or public property within the Town when necessary for the performance of their duties (e.g., search and rescue operations, emergency response, municipal enforcement, or maintenance). Operation must be conducted with due regard for safety.

10.1.2 Council may, by resolution, designate specific routes, trails, or times where Off-Highway Vehicles (including snowmobiles) are permitted to operate within Town limits — for example, during sanctioned events or to

access surrounding rural OHV trails. These designations must be communicated via posted signage or public notice and may include conditions (e.g., maximum speed of 20 km/h, operation limited to daylight hours, mandatory safety equipment, etc.).

10.1.3 Residents and visitors may operate an OHV on the most direct and practical route between their residence (or point of accommodation) and the nearest Town boundary or designated trail access point for the purpose of entering or exiting Town. Such use:

- Must not include cruising, touring, or any form of recreational operation within Town boundaries;
- Must adhere to all posted speed limits and traffic laws;
- Must occur only during permitted hours as designated by the Council;
- Requires that the OHV be operated with due regard for safety, including the use of appropriate lights and safety equipment.

10.2 Offences on Off-Highway Vehicles: Any person who operates an Off-Highway Vehicle in contravention of Section 10 — including failing to comply with direct route restrictions in Section 10.1.3 or the conditions of any Council-approved designation — is guilty of an offence under this Bylaw.

Additionally:

- If the operator of the OHV cannot be identified, the registered owner may be charged.
- It is not a defence for an owner to claim ignorance or lack of permission regarding the operator's actions.

Designated Officers are empowered to:

- Stop and inspect OHVs;
- Issue fines, tickets, or summonses;
- Direct that the OHV be immediately removed from Town.
- Seize or impound the vehicle for repeated or serious offences, in accordance with applicable laws.

PART XI PARADES PROCESSIONSS AND ROAD USE EVENTS

11.0 **Parades and Processions (Permit Required):** No person shall hold or organize any parade, procession, sports event, or other special event on any Highway (including walks, runs, bicycle races, or marches) that may interfere with normal traffic flow, unless a **Parade/Special Event Permit** has been obtained from the Town. This includes any group of people or vehicles (including floats or marching bands) proceeding together in an organized fashion on public roads, except those exempt in section 11.2.

11.1 Application for Parade/Special Event Permit: Any person or organization wishing to organize a parade, procession, or special roadway event shall apply to

the CAO (or designate) in the form prescribed by the Town. The application should be submitted a reasonable time (preferably at least 2 weeks) before the event and include details such as: date, time, route, number of participants/vehicles, purpose of event, and any requested road closures or traffic control. The CAO may approve the permit with conditions to ensure public safety and minimize disruption, including but not limited to: specific route or time, escort by Designated Officers, signage or barricades, provision of marshals, or cleanup requirements. The permit holder must abide by all conditions set by the Town.

11.2 Funeral and Military Processions Exempt: A funeral procession or a military procession (under command of military authorities) does not require a permit. However, any funeral or military procession shall be conducted in an orderly manner with regard for other traffic, and if it is likely to significantly obstruct traffic, advance notice to the Town or police is encouraged so that assistance can be given to manage traffic signals or provide escort if necessary. Drivers in a funeral procession shall turn on headlights or hazard lights to indicate they are part of the procession.

11.3 Temporary Road Closures for Events: The Town may temporarily close or restrict the use of a Highway or portion thereof to accommodate a permitted parade, procession or special event. During such closure, the Town or event organizers shall ensure adequate signage or traffic control persons are in place to direct traffic. No person shall drive on or enter a closed roadway that is barricaded or marked as closed for an event, except authorized event participants, emergency vehicles, or local residents as allowed by the permit conditions. Driving through or around a barricade or ignoring directions of a peace officer or event official in such cases is an offence.

11.4 Costs and Indemnity: The permit holder for a parade or special event may be responsible for the costs of additional policing, traffic control, or cleanup if deemed necessary by the Town. The permit holder and organizers assume responsibility for any loss or damage caused to Town property as a result of the event and shall indemnify the Town for any claims arising from the event. The Town may require proof of liability insurance coverage for certain events as a condition of approval.

PART XII ENFORCEMENT AND PENALTIES

12.0 **Authority of Designated Officers:** A Designated Officer is hereby authorized to enforce the provisions of this Bylaw. In addition to any other powers, a Designated Officer may:

12.0.1 Issue a verbal or written warning for any contravention of this Bylaw, or direct a person to cease or remedy a contravention.

12.0.2 Issue a **Municipal Tag** or Notice of Offence (ticket) alleging an offence of this Bylaw, which may provide a person with the opportunity to voluntarily pay the specified penalty for the offence to avoid prosecution.

12.0.3 Issue a violation ticket under the *Provincial Offences Procedure Act* (Alberta) for an offence of this Bylaw, which may require the person to appear in Provincial Court or optionally pay a specified fine amount in advance of the court date. (This may be done with or without a prior Municipal Tag.)

12.0.4 Stop and inspect any Vehicle that is being operated, parked or stored in contravention of this Bylaw (for example, a suspected abandoned vehicle, or a vehicle being driven off-road unlawfully). The Designated Officer may require the driver to produce their driver's license, registration, or insurance, and may inspect the condition of the vehicle if relevant to the offence.

12.0.5 Direct the moving or removal (towing) of any Vehicle or trailer found parked in contravention of this Bylaw. If a vehicle is unattended and is parked illegally or in a manner that obstructs traffic, interferes with snow removal or other public works, or poses a safety hazard, the Designated Officer may have the vehicle removed by a towing service without notice to the owner.

12.0.6 Impound any Vehicle or Off-Highway Vehicle that is being operated in contravention of this Bylaw or other legislation, if such seizure is authorized by law.

12.0.7 Enter on land (including entering yards or driveways but not dwelling houses) to inspect and determine if any provisions of this Bylaw are being contravened, in accordance with Section 542 of the Municipal Government Act.

12.1 Removal of Vehicles and Obstructions:

12.1.1 Where a vehicle is towed or moved pursuant to section 12.0.5, it shall be taken to a place of safe storage designated by the Town or the towing contractor. The owner of the vehicle may recover it upon payment of all towing and storage charges. If the vehicle remains unclaimed, it may be dealt with according to the law (which may include sale or disposal to recover costs). The Town shall not be responsible for any damage to a vehicle resulting from reasonable towing, removal, or storage operations.

12.1.2 In addition to vehicles, if any structure, object, or thing is placed on a Highway contrary to this Bylaw (such as an unauthorized sign, obstruction, or debris), the Town may remove and impound such object. The owner may reclaim the object upon paying the removal costs, and if not claimed in a reasonable time, the Town may dispose of it. The Town is

not responsible for damage or loss of any unauthorized objects removed from roadways.

12.2 Owner Liability (Vehicles): In any prosecution or enforcement action for an offence involving a Vehicle under this Bylaw (such as a parking offence or an unauthorized vehicle on a road), the registered owner of the Vehicle may be named as the defendant. The Act provides that the owner of a vehicle is liable for offences under municipal traffic bylaws as if the owner had personally committed the offence, unless the owner proves to the Court's satisfaction that, at the time of the offence, the vehicle was not being used or parked by the owner or by any other person with the owner's consent (i.e., it was stolen or used without consent).

12.3 Interference with Enforcement: No person shall obstruct or hinder any Designated Officer or person assisting a Designated Officer in the performance of their duties under this Bylaw. This includes providing false information, removing or defacing any ticket or notice left on a vehicle by an Officer (other than by the vehicle owner), or attempting to prevent an Officer from towing or impounding a vehicle or object under this Bylaw. Any such obstruction is an offence. Additionally, it is an offence to impersonate a Town official or Designated Officer for any reason.

12.4 Offences and Penalties:

12.4.1 **General Offence:** Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable upon summary conviction to the penalties set out in this Part. Each instance of contravention, and in the case of continuing contraventions each day that an offence continues, constitutes a separate offence.

12.4.2 **Specified Penalties (Ticket Fines):** For the purposes of enforcement by Municipal Tags or violation tickets, the specified fine amounts for offences under this Bylaw are set out in Schedule "A" attached to and forming part of this Bylaw. The specified penalty is the voluntary payment amount that may be paid to avoid a court appearance. (Where an offence is not listed in Schedule A, the Peace Officer may assign a fine amount consistent with comparable offences, or the default penalty in subsection 12.4.5 may apply upon conviction.)

12.4.3 **Second or Subsequent Offences:** Where any person is convicted twice or more within a one-year period for the same offence under this Bylaw, the minimum penalty for the second and each subsequent offence shall be double the specified penalty for that offence. A second or subsequent offence means an offence committed after a previous conviction (or voluntary fine payment) for the same provision of the Bylaw within the past twelve (12) months.

12.4.4 **Minimum and Maximum (MGA):** Notwithstanding the specified penalties in Schedule A, any person who is convicted of an offence under this Bylaw in a court of law is liable to pay a fine not less than **$100.00** and

not more than **$10,000.00** for each such offence, plus applicable costs and surcharges, or to imprisonment for not more than **six (6) months** for non-payment of fine, or to both fine and imprisonment, as authorized by the Municipal Government Act.

12.4.5 **Default Penalty:** If a specified penalty is not established for a particular offence, the fine amount shall be determined by the Court upon conviction, within the limits established in 12.4.4. In determining an appropriate fine, the Court may consider the nature of the offence, its potential for harm, and fines imposed for similar municipal offences.

12.4.6 **Municipal Tag:** A person who has been issued a Municipal Tag (Notice of Offence) by the Town for an alleged contravention of this Bylaw may avoid prosecution by paying the specified penalty on the tag within the time period indicated. If the person fails to pay within the time specified, a violation ticket may be issued.

12.4.7 **Violation Ticket:** If a violation ticket is issued under the Provincial Offences Procedure Act, the violation ticket may: **(a)** specify the fine amount and allow the person to pay the fine voluntarily to avoid a court appearance (this is a “specified penalty ticket”); or **(b)** require a person to appear in court without the option of prepaying (if the offence is serious or if it’s a repeat offence and higher penalties are sought).

12.4.8 **Payment of Voluntary Fines:** If a person pays a specified penalty (either via Municipal Tag or violation ticket) within the time allowed, the person shall not be prosecuted for the offence. Acceptance of payment by the Town or the Province constitutes a guilty plea to the offence charged.

12.4.9 **Continuing Offences:** In the case of an offence that continues beyond a single day (such as a vehicle continuously parked in one place in violation of this Bylaw), a Designated Officer may issue a separate offence ticket for each day the offence continues. However, the Officer should make reasonable efforts to inform the offender of the violation and give the opportunity to correct it before issuing multiple tickets.

12.5 Liability of Town: The Town of Hanna is not liable for any damage to vehicles or other property resulting from enforcement actions taken in good faith pursuant to this Bylaw, including the placement of signs, the alteration of traffic flow, or the towing of vehicles. Persons affected by such actions are deemed to have voluntarily assumed the risk of any damages by acting in violation of this Bylaw. Furthermore, nothing in this Bylaw shall be interpreted as imposing any duty or obligation on the Town to provide traffic control or enforcement, and the Town shall not be liable for any failure to enforce any provision of this Bylaw.

PART XIII SCHEDULES AND REPEAL

13.0 **Schedules:** The following Schedules are attached to and form part of this Bylaw:

- **Schedule "A" – Specified Penalties for Offences.** (This schedule lists common offences under this Bylaw with corresponding fine amounts for a first offence. It may categorize penalties by section or type of offence, e.g., parking offences, moving offences, etc.)

13.1 Bylaw 936-2007 Repeal: Bylaw No. 936-2007 of the Town of Hanna, and all amendments thereto (including Bylaw 973-2014), are hereby repealed in their entirety. All other bylaws or parts of bylaws inconsistent with this Bylaw are hereby repealed to the extent of that inconsistency. This Bylaw is intended to replace and supersede Bylaw 936-2007 as the Traffic Safety Bylaw for the Town of Hanna.

13.2 Severability: Should any provision of this Bylaw be declared invalid or unenforceable by a court of competent jurisdiction, then that provision shall be deemed severed from this Bylaw and shall not affect the validity of the remainder, which shall remain in full force and effect.

EFFECTIVE DATE

This Bylaw shall come into effect upon the day of third and final reading:

READ A FIRST TIME THIS 10TH DAY OF JUNE 2025.

Mayor Danny Povaschuk

Chief Administrative Officer
Matthew Norburn

READ A SECOND TIME THIS ___ DAY OF _____ 2025.

READ A THIRD TIME AND FINALLY PASSED THIS ___ DAY OF _____ 2025.

Mayor Danny Povaschuk

Chief Administrative Officer
Matthew Norburn

Schedule A – Specified Penalties for Offences

Town of Hanna Traffic Safety Bylaw No. 1041-2025

Section	Offence Description	Penalty ($)
3.1	Fail to obey traffic control device	$150
3.2	Fail to comply with markings or instructions from traffic control device	$150
3.3	Disobey Peace Officer or CAO traffic direction	$200
4.1	Unauthorized placement of traffic control device	$300
4.2	Unauthorized removal/defacing of traffic control device	$300
5.3	Stop vehicle in crosswalk	$150
6.1	Park in a no-parking zone	$75
6.2	Park in a fire lane	$250
6.3	Park in an accessible stall without valid permit	$300
6.4	Park to obstruct traffic, lane, driveway, sidewalk or fire hydrant	$150
6.5	Park a vehicle for sale on a public roadway	$100
6.6	Park recreational vehicle on street longer than 48 hours without permit	$150
6.7	Park within 5 metres of a fire hydrant	$200
6.8	Park wrong direction (against flow of traffic)	$100
6.9	Park where prohibited during snow removal or maintenance	$125
6.10	Fail to move vehicle when directed by Peace Officer	$150
7.1	Leave vehicle abandoned on highway	$200
7.2	Fail to remove debris or objects placed on a highway	$200

Section	Offence Description	Penalty ($)
7.3	Place obstruction on highway or sidewalk	$200
9.1	Damage boulevard or public property	$300
9.2	Place landscaping or materials on boulevard without permit	$150
10.1	Operate vehicle with unsecured load	$300
10.2	Track mud or debris onto public roadways	$200
11.1	Operate over-dimensional vehicle without permit	$500
11.2	Operate overweight vehicle without permit	$500
12.1	Conduct special highway event without permit	$500
12.2	Fail to comply with conditions of special highway event permit	$300
13.1	Obstruct enforcement or provide false information to Peace Officer	$500
13.2	Impersonate a Peace Officer or Town official	$1000
13.3	Tamper with Municipal Tag or Violation Ticket	$300

Additional Enforcement Notes

- **Second Offence (within 12 months)**: Double the listed fine.
- **Continuing Offence**: Each day counts as a new offence and may incur a new fine.
- **Unlisted Offences**: Default fine of **$100.00** minimum and up to **$10,000.00** maximum by court discretion.
- **Early Payment Discount**: Optional 25% reduction if paid within 14 days, subject to Council policy.

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: June 10, 2025 Agenda Item No: 11.00

Council Reports & Roundtable

Recommended Motion

That Council accepts the Council Reports for information.

Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Mayor Povaschuk
2. Councillor Beaudoin
3. Councillor Crowle
4. Councillor Murphy
5. Councillor Olsen
6. Councillor Thuroo
7. Councillor Warwick

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

COUNCIL REPORTS & ROUNDTABLE

Council Date: June 10, 2025

Prepared by: Fred Crowle

Upcoming Meetings:

Meeting: Senior's Week
Location: Town of Hanna
Date & Time: June 2-6, 2025

- Attended all major functions, delivered residents, donated to most functions

Meeting: Big Country Housing Authority
Location: LYNKS Board Room
Date & Time: June 9, 2025 11:00 a.m.

- Retirement lunch for Pat Mainman

Meeting: Town Council Meeting
Location: Town Council Chambers
Date & Time: June 10, 2025 6:00 p.m.

Meeting: BCWMC
Location: Youngstown Landfill / Special Areas Board Room
Date & Time: June 11, 2025 6:00 p.m.

- BBQ & meeting

Meeting: Local Loop
Location: Town of Hanna
Date & Time: June 11 & 18, 2025 11:00 a.m. – 3:00 p.m.

Meeting: Alberta Air Tours
Location: Hanna Airport
Date & Time: June 21, 2025 2:00 – 5:00 p.m.

- Local Shuttle Service

Meeting: Town Council Information Meeting
Location: Town Council Chambers
Date & Time: June 25, 2025 8:30 a.m.

COUNCIL REPORTS & ROUNDTABLE

Council Date: June 10, 2025
Prepared by: Councillor Sandra Murphy

Meeting: Town Council Meeting
Location: Council Chambers
Date and Time: June 10, 2025 6 pm

Meetings/Events/Training attended May 13 – June 9, 2025:

Event: **Acadia Foundation Meeting**
Location: Hanna Lodge
Date & Time: May 20, 10:00 am – 1:00 pm

Event: **Council Mtg**
Location: Council Chambers
Date & Time: May 23, 1:00 pm-1:30 pm

Event: **Council Information Session**
Location: Council Chambers
Date & Time: May 28, 8:30 am – 10:00 am

Event: **Prairie Crocus Community Foundation Awards Presentation**
Location: Lynks Boardroom
Date & Time: May 28, 3:30 pm – 5:00 pm

Event: **Volunteer - Mayor's Garden Party**
Location: Hanna Community Centre
Date & Time: June 3, 11:00 am – 1:00 pm

Event: **Volunteer - Elks Seniors' Breakfast**
Location: Hanna Community Centre
Date & Time: June 7, 8:30 am – 11:00 am

UPCOMING EVENTS/MEETINGS/TRAINING:

Event: **Elks Father's Day BBQ**
Location: Freson Bros Entrance
Date & Time: June 13, 11:00 am – 3:00 pm

Event: **Acadia Foundation Meeting**
Location: Oyen Lodge
Date & Time: June 17, 10:00 am – 1:00 pm

Event: **Elks BBQ at JC Charyk K-6**
Location: JC Charyk School
Date & Time: June 24, 10:00 am – 1:00 pm

Event: **Council Information Session**
Location: Council Chambers
Date & Time: June 25, 8:30 am – noon

Town of Hanna Council Reports & Roundtable 2025

Council Meeting Date: June 10, 2025

Prepared by: Councillor, Angie Warwick

Date: May 23, 2025

Time: 1:00 PM

Meeting: Town of Hanna Special Council Meeting

Date: May 27, 2025

Time: 10:00 AM

Meeting: PEP Executive Meeting

Date: May 28, 2025

Time: 8:30 AM

Meeting: Town of Hanna Council Information Meeting

Gathering: Town of Hanna Council & Staff Spring Barbecue

Time: 6:00 PM

Date: June 3, 2025

Time: 10:00 AM

Meeting: Mayors Garden Party

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: June 10, 2025 Agenda Item No: 12.00

Correspondence

Recommended Motion

That Council accepts Correspondence item 12.01 – 12.02 for information.

Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Medial Programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. ATCO Electric Hand Hills Hybrid
2. Alberta Municipal Affairs 2025 LGFF Funding Letter

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

ATCO EnPower

HAND HILLS HYBRID

IN THIS NEWSLETTER:

- **Project update**
- **Contact information**



PROJECT UPDATE

Consistent with our ongoing efforts to keep landowners informed in respect of the Hand Hills Project (the "**Project**"), ATCO EnPower ("**ATCO**") is writing to provide potentially impacted landowners, rights holders or titleholders within 1.5 kilometres of the Project with the following update on the status of the Project.

While ATCO had targeted to complete all required studies and submit an application to the Alberta Utilities Commission (AUC") in 2025, we await the outcome of considerable reforms to the electricity market, which are currently being evaluated by the Government of Alberta and the Alberta Electric System Operator. Following the conclusion of this process, which is expected in late 2025, ATCO looks forward to resuming the planning and development of the Project.

This Project is consistent with ATCO EnPower's purpose of *creating inspired energy solutions for a sustainable world* and we remain committed to its development in a more certain and supportive regulatory and policy environment.

We look forward to continuing to engage with you as the Project continues to take shape and will provide all stakeholders with updated information regarding any future AUC submissions. Please feel free to reach out to the contacts provided with further questions in respect of the Project.

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TOWN OF HANNA

STUDIES AND INFORMATION

Once ATCO resumes planning and development of the Project, the following studies will be completed and be made available to stakeholders prior to any AUC submissions.

Finalized Project site plan

Noise impact assessment

Glare assessment

Shadow Flicker Assessment



CONTACT INFORMATION

Your comments and concerns are important to us. Please contact us if you would like to learn more about this project or if you would like to share information with us.

For general project information, questions, and concerns, please contact:

ATCO Hand Hills Hybrid Project

Call us toll free at: 1-866-344-0178

Email: atcorenewables@atco.com

Project website: atco.com/en-ca/about-us/projects/hand-hills-hybrid.html

For landowner enquiries, please contact:

Tanis Jensen, Senior Surface Land Analyst

Phone: 403-371-8635

Email: tanis.jensen@atco.com

ATCO EnPower

ALBERTA
MUNICIPAL AFFAIRS
Office of the Minister
MLA, Calgary-Hays

AR118837

May 12, 2025

His Worship Danny Povaschuk
Mayor
Town of Hanna
PO Box 430
Hanna AB T0J 1P0

Dear Mayor Povaschuk:

I am pleased to provide correspondence for your record confirming the 2025 Local Government Fiscal Framework (LGFF) allocations for your community.

For the Town of Hanna:

- The 2025 LGFF Capital allocation is $651,747.
  - This includes $150,097 in needs-based funding allocated to local governments with a population less than 10,000 and a limited local assessment base.
- The 2025 LGFF Operating allocation is $305,666.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2026, your community will be eligible for $597,309. Information on 2027 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2023/24 and 2024/25 has been confirmed and used to calculate 2027 program funding.

Information on LGFF funding for all local governments is available on the LGFF website at www.alberta.ca/LGFF.

We look forward to our continued partnership through the LGFF program to build strong and prosperous communities across our province.

Sincerely,

Ric McIver

Ric McIver
Minister

cc: Matthew Norburn, Chief Administrative Officer, Town of Hanna

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Classification: Public