TOWN OF HANNA
Part of the Harvest Sky Region

TOWN OF HANNA
REGULAR COUNCIL MEETING
AGENDA
October 14, 2025

1 CALL TO ORDER – 6:00 pm

2 ADOPTION OF THE AGENDA

3 DELEGATION

4 PUBLIC PRESENTATION

5 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – September 9, 2025
5.02 Minutes of the Information Meeting of Council – September 24, 2025

6 FINANCE REPORTS

6.01 Accounts Payable
6.02 Statement of Revenues & Expenses – September 2025
6.03 Budget Overview – September 2025
6.04 Capital Budget Update – September 2025

7 COMMITTEE REPORTS

7.1 Municipal Planning Commission Meeting Minutes – September 9, 2025
7.2 Tax Recovery Auction Minutes – September 8, 2025
7.3 Community Services Board Minutes – October 6, 2025

8 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

8.01 Chief Administrative Officer
- 8.01.1 Community Services Facilities Manager
- 8.01.2 Community Services Coordinator

8.02 Director of Business & Communication

8.03 Director of Public Works

9 BUSINESS ITEMS

9.01 2025 Tax Recovery Report

9.02 APEX Utilities Franchise Fee 2026.

9.03 Geuder Education Bursary

9.04 Council Information Meeting Cancellation

9.05 Community Services Board Grant

9.06 CSB Grant Awards

9.07 2025 – 3rd Quarter Development Report

9.08 2025 – 3rd Quarter Emergency Management Report

9.09 2025 – 3rd Quarter Fire Department Report

9.10 2025 – 3rd Quarter Municipal Enforcement Report

9.11 Municipal Intern

9.12 TELUS Request

9.13 Proposed Sale of Property

9.14 Request to sell Millings

10 BYLAWS

10.01 Bylaw 1041-2025 The Traffic Safety Bylaw

11 COUNCIL REPORTS & ROUNDTABLE

12 CORRESPONDENCE ITEMS

12.1 Marigold Library System – Board Updates – August 2025

12.2 Hanna Agricultural Society – Hanna Fall Fair

12.3 LYNKS – 2024-25 Annual Report

13 CLOSED SESSION

14 ADJOURNMENT

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 05.00

Council Meeting Minutes

Recommended Motion

That the Minutes of the Regular Meeting of Council held September 9, 2025, be adopted as presented.

That the Minutes of the Information Meeting of Council held September 24, 2025, be adopted as presented.

Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

Attachments

1. Minutes of the Regular Meeting of Council – September 9, 2025
2. Minutes of the Information Meeting of Council – September 24, 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

MINUTES

REGULAR MEETING OF COUNCIL

September 9, 2025

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, September 9, 2025, at 6:00 p.m. in the Town Council Chambers.

Council Members Present:

Danny Povaschuk
Sandra Beaudoin
Fred Crowle
Sandra Murphy
Kyle Olsen
Vernon Thuroo
Angie Warwick

Council Members Absent

Administration Present:

Matthew Norburn – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 6:00 p.m.

2.0 ADOPTION OF AGENDA

151-2025 Moved by Councillor Thuroo that the agenda for September 9, 2025, Regular Council Meeting be adopted with the following amendments:

- Business Item 09.12 – Arena Fire Alarm Panel Replacement
- Business Item 09.13 – Hanna Indoor Rodeo
- Business Item 09.14 – Hanna Roundhouse Society
- Business Item 09.15 - GFL

Motion Carried.

3.0 DELEGATIONS

3.01 Hanna Indoor Rodeo

Mayor Povaschuk thanked the Hanna Indoor Rodeo representatives Trevor Warburton and Dean Cruikshank for their presentation.

3.02 Hanna Roundhouse Society

Mayor Povaschuk thanked the Hanna Roundhouse Society representatives Crystal Durand and Karen Frobb for their presentation.

4.0 PUBLIC PRESENTATION

Mike Hein, Brian Moench and Steve Anderson were in attendance to speak to Council seeking approval to install a memorial banner at the arena in honor of Bryce Quaschnick, who was a pillar in our community.

Mayor Povaschuk thanked them for their presentation and informed that once they purchased the banner in honor of Bryce Quaschnick the Town would install it in the arena.

5.0 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – June 10, 2025

152-2025 Moved by Councillor Warwick that the Minutes of the Regular Meeting of Council held June 10, 2025, be adopted as presented.

Motion Carried.

5.02 Minutes of the Information Meeting of Council – August 27, 2025

153-2025 Moved by Councillor Murphy that the Minutes of the Information Meeting of Council held August 27, 2025, be adopted as presented.

Motion Carried.

5.0 FINANCE REPORTS

6.01 Accounts Payable

154-2025 Moved by Councillor Thuroo that Council accepts the accounts payable listings for general account cheques 043429 - 043492, direct deposits 004111 - 004401, and Electronic Funds Transfer Batches 951, 954, 957, 959, 961, 966 & 970 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – August 2025

155-2025 Moved by Councillor Crowle that Council accepts the Statement of Revenue & Expense Report for August 2025 for information.

Motion Carried.

6.03 Budget Overview – August 2025

156-2025 Moved by Councillor Warwick that Council accepts the Budget Overview for August 2025 for information.

Motion Carried.

6.04 Capital Budget Update – June 2025

157-2025 Moved by Councillor Thuroo that Council accepts the Capital Budget Update for June 2025 for information.

Motion Carried.

7.0 COMMITTEE REPORTS

7.01 Municipal Planning Commission Meeting Minutes – July 30, 2025

158-2025 Moved by Councillor Beaudoin that Council accepts the following committee report for information – Municipal Planning Commission Meeting Minutes of July 30, 2025.

Motion Carried.

8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

8.01 Chief Administrative Officer
8.01.1 Community Services Facilities Manager
8.01.2 Community Services Coordinator
8.02 Director of Business & Communication
8.03 Director of Public Works

159-2025 Moved by Councillor Thuroo that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

9.0 BUSINESS ITEMS

9.01 ATCO Electric Franchise Fee

160-2025 Moved by Councillor Beaudoin that Council accepts the ATCO Electric Franchise Fee Report for information and direct Administration to inform ATCO Electric that the Town of Hanna will not be requesting an increase to the Franchise Fee for 2026 from the current rate of 7.5%.

Motion Carried.

9.02 2025 Taxation Report

161-2025 Moved by Councillor Olsen that Council accepts the 2025 Taxation Report for information.

Motion Carried.

9.03 2025 Election Advance vote

162-2025 Moved by Councillor Warwick that Council authorizes the Returning Officer to provide for holding advance votes for the 2025 General Election as follows:

- Thursday, October 9th, 2025, from 3:00 pm to 7:00 pm
- Tuesday, October 14th, 2025, from 12 noon to 3:00 pm

In the Council Chambers of the Town Office at 302 – 2 Ave West.

Motion Carried.

9.04 2025 Election – Elector Assistance at Home

163-2025 Moved by Councillor Warwick that Council establishes that in order to take the vote of an elector who, because of physical incapacity, is unable to attend a voting station, the Returning Officer shall:

- Provide for the attendance of election officers at an elector's place of residence between the hours of 1:00 p.m. and 5:00 p.m. on Election Day, October 20, 2025 and
- Permit the electors to contact the Town Office until 9:30 a.m. on October 20, 2025 to arrange for this service.

Motion Carried.

9.05 2025 Election – Election Officer Fees

164-2025 Moved by Councillor Beaudoin that Council establishes the fee of $275.00 per election officer to work at the Town of Hanna general election on October 20, 2025, with an additional $30.00 fee if an election officer assists with a ballot recount, if required, following election day.

Motion Carried.

9.06 2025 Election – Joint Election Agreement
Town of Hanna & Prairie Land School Division

165-2025 Moved by Councillor Thuroo that Council authorizes Chief Administrative Officer Matthew Norburn to sign the Joint Election Agreement between the Town of Hanna and Prairie Land Public School Division wherein the Town agrees to conduct a joint election for Town of Hanna council members and PLSD public school trustees for Ward 2 – Subdivision 1 in the Town of Hanna and outlines the responsibilities of both parties with respect to the 2025 election.

Motion Carried.

9.07 Amendment to Fees & Charges Policy

166-2025 Moved by Councillor Warwick that council approve to revise the terminology used in the Community Services Department Fees & Charges Policy: 2025-02, specifically changing the Community Centre rental description from Entire Facility Wedding to Entire Facility Weekend Booking.

Motion Carried.

9.08 Approval of Change Order #03 – Bridge Work (BF07672 Replacement)

167-2025 Moved by Councillor Beaudoin that Council approve Change Order #03 to the contract with Brooks Asphalt & Aggregate Ltd. for the addition of bridge, earthworks, and associated road work under the Pioneer Trail and Palliser Trail Rehabilitation Project,

Motion Carried.

9.09 Bylaw Enforcement Services Agreement with the Town of Oyen

168-2025 Moved by Councillor Murphy that Council authorizes the Mayor and Chief Administrative Officer to sign the Bylaw Enforcement Services Agreement between the Town of Hanna and the Town of Oyen. The term of this Agreement is one year and will expire September 14, 2026.

Motion Carried.

9.10 Donation of 2001 Ford F-550 Rescue Truck
To Hanna Firefighters Association

169-2025 Moved by Councillor Warwick that Council approve the donation of the 2001 Ford F-550 Rescue Truck to the Hanna Firefighters Association for resale, with proceeds to be reinvested into the local firefighter training grounds.

Motion Carried.

9.11 Approval to Dispose of Surplus Equipment

170-2025 Moved by Councillor Crowle that Council authorize Administration to dispose of the surplus municipal equipment by sale through public auction, trade-in, or other means deemed appropriate by Administration. Ensuring locals have first access to the equipment, closed tender with reserve bid, if no bids received the equipment will go to auction.

Motion Carried.

9.12 Arena Fire Alarm Panel Replacement

171-2025 Moved by Councillor Thuroo That Council approve the withdrawal of $11,600.00 (plus GST) from reserves to cover the unbudgeted replacement of the Arena fire alarm system, including control panel and horn strobes.

Motion Carried.

9.13 Hanna Indoor Rodeo Association

172-2025 Moved by Councillor Murphy that Council authorize Administration to reduce the invoice for the Hanna Indoor Rodeo Association by $5,000.00 for their annual rodeo.

Motion Carried.

9.14 Hanna Roundhouse Society

173-2025 Moved by Councillor Murphy that Council authorize Administration to provide the Hanna Roundhouse Society a gift in kind by supplying 200 chairs at no cost for their Grand Opening Fundraiser September 27, 2025.

Councillor Beaudoin abstained from voting
Motion Carried.

9.15 GFL

174-2025 Moved by Councillor Olsen that Council direct Administration to contact Alberta Environment & Parks with regards to the 2021 approval that was given to GFL to operate in the Town of Hanna limits. Pertaining to the

Terms and Conditions Attached to Approval section 4.1.18 The approval holder shall prevent the off-site migration of dust containing sulphur.

Motion Carried.

10.0 BYLAWS

10.01 Bylaw 1042-2025 – Access to Information and Protection of Privacy

175-2025 Moved by Councillor Warwick that Council repeal Bylaw 1039-2025, being the former Freedom of Information and Protection of Privacy Bylaw.

Motion Carried.

176-2025 Moved by Councillor Murphy that Council give first reading to Bylaw 1042-2025, the Town of Hanna Access to Information and Protection of Privacy Bylaw.

Motion Carried.

177-2025 Moved by Councillor Olsen that Council give second reading to Bylaw 1042-2025, the Town of Hanna Access to Information and Protection of Privacy Bylaw.

Motion Carried.

178-2025 Moved by Councillor Thuroo that Council provide unanimous consent for third reading of Bylaw 1042-2025, the Town of Hanna Access to Information and Protection of Privacy Bylaw, at this meeting.

Motion Carried.

179-2025 Moved by Councillor Crowle that Council give third and final reading to Bylaw 1042-2025, the Town of Hanna Access to Information and Protection of Privacy Bylaw, as presented.

Motion Carried.

11.0 COUNCIL REPORTS AND ROUNDTABLE

180-2025 Moved by Councillor Beaudoin that Council accepts the Council Reports for information.

Motion Carried.

12.0 CORRESPONDENCE

12.01 Alberta Municipal Affairs – 2025-26 Canada Community Building Fund
12.02 Government of Alberta – COPTER Fact Sheet
12.03 Government of Alberta – Information Session QA
12.04 Senior Circle – Request for Letter of Support
12.05 Thank you to Staff – Pool
12.06 Marigold Library System – Hanna Library 2024 Value of Your Investment
12.07 Roundhouse Grand Opening – September 27, 2025

181-2025 Moved by Councillor Thuroo that Council accepts Correspondence items 12.01 to 12.07 for information.

Motion Carried.

13.0 CLOSED SESSION

182-2025 Moved by Councillor Olsen that Council move to Closed Session at 8:17 p.m. to discuss the following agenda item.

13.1 Municipal Enforcement as per FOIP Sections 16 & 17
13.2 Land Matter as per FOIP Sections 16 & 17
13.3 Third Party personnel privacy as per FOIP Sections 17
13.4 Land Matter as per FOIP Sections 16 & 17
13.5 Land Matter as per FOIP Sections 16 & 17

Motion Carried.

183-2025 Moved by Councillor Warwick that Council move to Regular Session at 9:00 p.m.

Motion Carried.

13.2 Offer to Purchase 305-307 – 1 Street West

184-2025 Moved by Councillor Beaudoin that Council authorizes the Chief Administrative Officer to accept the offer to purchase from Thomas and Megan Fisher for Lot 25–26, Block 14, Plan 6133AW (Civic Address 305–307 1 Street W; Tax Roll 65200 & 65300) in the amount of $20,000.00 plus GST, acknowledging that the property is being purchased in "as is" condition. And that the purchaser consolidates the lots.

Motion Carried.

13.3 Communications Protocol and Appointment Requirements

185-2025 Moved by Mayor Povaschuk that Council authorizes the Chief Administrative Officer to implement the following protocol for interactions with Mr. Sharp effective immediately:

- In-person visits are by appointment only and made through the CAO
- The CAO is the single point of contact
- Front counter and department staff will refer you to the CAO
- Access to records will be handled through the Town's formal process under provincial legislation.
- All interactions must remain respectful and safe.

Motion Carried.

13.5 Checkel Greenhouse Lease Agreement

186-2025 Moved by Councillor Olsen that Council direct Administration to provide a written thirty-day notice to terminate the Lease Agreement with Checkel Greenhouses for the municipally owned property at 111 and 113A – 2nd Avenue West.

Motion Carried.

14.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 9:04 p.m.

These minutes approved this 14th day of October 2025.

Mayor Danny Povaschuk

Chief Administrative Officer
Matthew Norburn

MINUTES

INFORMATION MEETING OF COUNCIL

September 24, 2025

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, September 24, 2025, at 8:30 a.m. in the Town Council Chambers.

Council Members Present:

Mayor Danny Povaschuk
Sandra Beaudoin
Fred Crowle
Sandra Murphy
Kyle Olsen
Vernon Thuroo

Council Members Absent

Angie Warwick

Administration Present:

Matthew Norburn – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 8:30 a.m.

2.0 ADOPTION OF AGENDA

187-2025 Moved by Councillor Olsen that the agenda for September 24, 2025, Information Council Meeting be adopted as presented.

Motion Carried.

3.0 DELEGATIONS

3.01 Music In The Park - 2025
Gwen Snell

188 – 2025 Moved by Councillor Beaudoin that Council accept the 2025 Music in the Park Report for information and thanks Gwen Snell for her presentation.

Motion Carried.

4.0 PUBLIC PRESENTATION

There was no one in attendance who wished to speak with Council

5.0 CHIEF ADMINISTRATIVE OFFICER AND STAFF REPORTS

5.01 Community Services Coordinator - Michele Toews

Michele reported that the Community Services Board is looking for direction with the Community Services Board Grant. The purpose of this grant is to provide financial assistance to non-profit organizations for the provisions of programs, special events or activities which enhance the recreational and culture opportunities in the community of Hanna.

Presently there is yearly budget of $3,000 in the town budget and the CSB is looking to increase the yearly amount and possibly have two grant periods Spring & Fall.

Council provided Michele with directions to take back to the Community Services Board, asking them to discuss and bring a proposal to the October 14, 2025, Council Meeting.

5.02 Bylaw Officer – Skye Suntjens

Skye reported on making changes to Bylaw 1041-2025 The Traffic Bylaw, adding Section 8.5 Mobility Aids on Highways, adding the definition “Pedestrian Pathway” and adding towing regulations in Part XII Enforcement and Penalties.

With the direction of Council Skye will make changes to Bylaw 1041-2025 and bring it back to Council for 2nd and 3rd Reading at the October 14, 2025 meeting.

5.03 CAO – Matthew Norburn

Matthew reviewed his report with Council.

189 – 2025 Moved by Councillor Crowle that Council accept Matthew Norburn, Michele Toews and Skye Suntjens reports to Council as information.

Motion Carried.

6.0 BUSINESS ITEMS

7.0 COUNCIL REPORTS AND ROUNDTABLE

The Mayor and Councillors provided verbal reports regarding meetings or items of interest since the September 9, 2025, Regular Council Meeting.

8.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 9 33 a.m.

These minutes approved this 14th day of October 2025.

_____
Mayor Danny Povaschuk

_____
Chief Administrative Officer
Matthew Norburn

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 06.01

Accounts Payable

Recommended Motion

That Council accepts the accounts payable listings from the general account for information:

- Cheques 043493 - 043507
- Direct Deposits 004402 - 004498
- Electronic Funds Transfer – Batch Numbers 973 & 976

Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques, direct deposits, and EFT's. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1.	Accounts Payable Listing – Cheques 043493 - 043507	Total	$22,536.69
2.	Accounts Payable Listing – Direct Dep 004402 - 004498	Total	$404,471.98
3.	Accounts Payable Listing – EFT Batch No. 973 & 976	Total	$46,585.58

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 06.02

Statement of Revenue & Expense

Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for September 2025 for information.

Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2025 Operating and Capital budgets approved by Council at the May 13, 2025, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to September 30, 2025.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Statement of Revenue & Expense Report – September 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/09/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	2,597,445.19-	2,597,779.00-	333.81-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	968,597.59-	968,598.00-	0.41-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	73,441.33-	73,441.00-	0.33
FARMLAND REAL PROPERTY TAX	1-01-0000-114	1,284.24-	1,284.00-	0.24
POWER PIPELINE & CABLE T.V.	1-01-0000-115	152,975.20-	152,975.00-	0.20
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	97,896.88-	85,060.00-	12,836.88
PENALTY & COST ON TAX	1-01-0000-510	18,249.54-	19,865.00-	1,615.46-
CONCESSION & FRANCHISE	1-01-0000-540	371,646.98-	548,400.00-	176,753.02-
RETURN ON INVESTMENTS	1-01-0000-550	113,167.98-	287,000.00-	173,832.02-
	TOTAL GENERAL MUNICIPAL 01:	4,394,704.93-	4,734,402.00-	339,697.07-
COUNCIL REVENUE				
COUNCIL OTHER REVENUE	1-11-0000-590	0.00	2,000.00-	2,000.00-
	TOTAL COUNCIL REVENUE 11:	0.00	2,000.00-	2,000.00-
GENERAL ADMINISTRATION				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	8,920.19-	5,900.00-	3,020.19
ADMIN SOUVENIR	1-12-0000-419	434.97-	1,600.00-	1,165.03-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	11,687.50-	15,000.00-	3,312.50-
ADMIN OTHER REVENUE	1-12-0000-590	62,003.83-	11,200.00-	50,803.83
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	0.00	48,300.00-	48,300.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	0.00	314,700.00-	314,700.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	0.00	725,000.00-	725,000.00-
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	5,000.00-	5,000.00-
	TOTAL GENERAL ADMINISTRATION 12:	83,046.49-	1,126,700.00-	1,043,653.51-
POLICE				
POLICE PROVINCIAL FINES	1-21-0000-530	832.00-	4,000.00-	3,168.00-
	TOTAL POLICE:	832.00-	4,000.00-	3,168.00-
SAFETY & RISK MANAGEMENT				
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	65,285.00-	89,900.00-	24,615.00-
FIRE OTHER	1-23-0000-590	3,500.00-	100,000.00-	96,500.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	210,679.00-	210,679.00-
	TOTAL FIRE:	68,785.00-	400,579.00-	331,794.00-
FIRE - ECETP				
FIRE - ECETP PROVINCIAL CONDITIONAL	1-23-0200-840	29,498.00-	37,400.00-	7,902.00-
FIRE ECETP - DRAWN FROM SURPLUS	1-23-0200-920	0.00	7,946.00-	7,946.00-
	FIRE - ECETP TOTAL:	29,498.00-	45,346.00-	15,848.00-
BY-LAW ENFORCEMENT				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	800.00-	3,000.00-	2,200.00-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	790.00-	500.00-	290.00
BY-LAW BUSINESS LICENSES	1-26-0000-522	20,175.00-	17,900.00-	2,275.00
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	25.00-	200.00-	175.00-
BY-LAW FINES	1-26-0000-530	1,000.00-	1,000.00-	0.00
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
	TOTAL BY-LAW ENFORCEMENT:	22,790.00-	23,100.00-	310.00-
DOG CONTROL				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	8,380.00-	4,500.00-	3,880.00
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
	TOTAL DOG CONTROL:	8,380.00-	4,600.00-	3,780.00
COMMON SERVICES				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	6,417.50-	9,600.00-	3,182.50-
COMMON SERV OTHER REVENUE	1-31-0000-590	35.00-	300.00-	265.00-
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	314,952.00-	314,952.00-
	TOTAL COMMON SERVICES:	6,452.50-	324,852.00-	318,399.50-
STREETS & ROADS				
S & R OTHER REVENUE	1-32-0000-590	78,987.34-	0.00	78,987.34
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	0.00	1,827,464.00-	1,827,464.00-
S & R DRAWN FROM DEFERRED REVENUE -	1-32-0000-930	0.00	2,024,850.00-	2,024,850.00-
	TOTAL STREETS & ROADS:	78,987.34-	3,852,314.00-	3,773,326.66-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/09/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	7,250.00-	8,600.00-	1,350.00-
AIRPORT OTHER REVENUE	1-33-0000-590	154.68-	100.00-	54.68
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	34,672.32-	0.00	34,672.32
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	13,510.00-	13,510.00-
	TOTAL AIRPORT:	42,077.00-	22,210.00-	19,867.00
WATER SUPPLY & DISTRIBUTION				
WATER SALE OF WATER	1-41-0000-410	764,446.08-	1,200,719.00-	436,272.92-
WATER SERVICE CHARGES	1-41-0000-413	850.00-	1,300.00-	450.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	42,568.98-	105,800.00-	63,231.02-
	TOTAL WATER SUPPLY & DISTRIBUTION:	807,865.06-	1,307,819.00-	499,953.94-
WATER LINES & DISTRIBUTION				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	1,844.80-	0.00	1,844.80
	TOTAL WATER LINES & DISTRIBUTION:	1,844.80-	0.00	1,844.80
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	175,251.94-	260,100.00-	84,848.06-
SEWER OTHER REVENUE	1-42-0000-590	130.00-	0.00	130.00
SEWER PROVINCIAL CONDITIONAL GRANT	1-42-0000-840	150,000.00-	200,000.00-	50,000.00-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	25,000.00-	25,000.00-
	TOTAL SANITARY SEWERS:	325,381.94-	485,100.00-	159,718.06-
GARBAGE COLLECTION & DISPOSAL				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	51,248.30-	74,300.00-	23,051.70-
GARBAGE OTHER REVENUE	1-43-0000-590	27.50-	0.00	27.50
	TOTAL GARBAGE COLLECTION & DISPOSAL:	51,275.80-	74,300.00-	23,024.20-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	236,613.65-	353,800.00-	117,186.35-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	236,613.65-	353,900.00-	117,286.35-
F.C.S.S.				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	300.00-	300.00-
FCSS VAN RENTAL	1-51-0000-561	1,186.30-	1,000.00-	186.30
FCSS DONATIONS	1-51-0000-591	2,000.00-	0.00	2,000.00
FCSS FEDERAL CONDITIONAL	1-51-0000-830	4,230.00-	4,200.00-	30.00
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	70,379.19-	93,800.00-	23,420.81-
	TOTAL F.C.S.S.:	77,795.49-	99,300.00-	21,504.51-
CEMETERY				
CEMETERY CHARGES	1-56-0000-410	12,425.00-	13,600.00-	1,175.00-
CEMETERY OTHER	1-56-0000-590	592.75-	500.00-	92.75
	TOTAL CEMETERY:	13,017.75-	14,100.00-	1,082.25-
SUBDIVISION				
SUBDIVISION SALE OF LAND	1-66-0000-400	41,198.00-	0.00	41,198.00
	TOTAL SUBDIVISION:	41,198.00-	0.00	41,198.00
RECREATION & PARKS FACILITIES				
RECREATION SALES & SERVICE	1-72-0000-410	2,932.00-	2,540.00-	392.00
RECREATION PROGRAM REVENUE	1-72-0000-430	4,732.03-	7,600.00-	2,867.97-
RECREATION DONATIONS	1-72-0000-591	2,300.00-	0.00	2,300.00
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	0.00	25,800.00-	25,800.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	184,180.00-	184,180.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	10,000.00-	10,000.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	10,167.50-	9,200.00-	967.50
RECREATION INSURANCE PROCEEDS	1-72-0000-999	10,000.00-	0.00	10,000.00
	TOTAL RECREATION REVENUE:	30,131.53-	239,320.00-	209,188.47-
SWIMMING POOLS				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	22,992.73-	23,300.00-	307.27-
POOL LESSON REGISTRATIONS	1-72-0100-411	35,155.96-	37,100.00-	1,944.04-
POOL DAILY ADMISSIONS	1-72-0100-412	11,518.36-	12,900.00-	1,381.64-
POOL RETAIL SALES	1-72-0100-419	2,691.84-	4,000.00-	1,308.16-
POOL RENTAL REVENUE	1-72-0100-560	7,010.05-	7,600.00-	589.95-
POOL DONATIONS	1-72-0100-590	13,050.93-	23,500.00-	10,449.07-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL SWIMMING POOLS:	92,419.87-	108,400.00-	15,980.13-
ARENA				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	15,020.62-	12,100.00-	2,920.62
ARENA RENTAL REVENUE	1-72-0200-560	42,227.85-	82,400.00-	40,172.15-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	2,030.00-	3,300.00-	1,270.00-
ARENA DONATIONS	1-72-0200-590	2,651.00-	0.00	2,651.00
ARENA DRAWN FROM SURPLUS (OPERATING	1-72-0200-920	0.00	5,000.00-	5,000.00-
	TOTAL ARENA:	61,929.47-	102,800.00-	40,870.53-
CURLING RINK				
CURLING RINK SALE OF SERVICES	1-72-0400-410	31,820.85-	51,600.00-	19,779.15-
CURLING RINK RENTAL REVENUE	1-72-0400-560	9,832.00-	9,300.00-	532.00
CURLING RINK DRAWN FROM DEFFERED	1-72-0400-930	0.00	15,000.00-	15,000.00-
	CURLING RINK TOTAL:	41,652.85-	75,900.00-	34,247.15-
BALL DIAMONDS				
BALL DIAMOND REVENUE	1-72-0500-560	6,175.00-	4,300.00-	1,875.00
	TOTAL BALL DIAMONDS REVENUE:	6,175.00-	4,300.00-	1,875.00
FOX LAKE & HELMER DAM				
FOX LAKE REVENUE	1-72-0700-410	3,443.09-	5,700.00-	2,256.91-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	39.10-	259.00-	219.90-
FOX LAKE RENTAL REVENUE	1-72-0700-560	52,543.41-	99,600.00-	47,056.59-
	TOTAL FOX LAKE & HELMER DAM:	56,025.60-	105,559.00-	49,533.40-
PARKS				
PARKS OTHER REVENUE	1-72-0800-990	571.46-	0.00	571.46
	TOTAL PARKS:	571.46-	0.00	571.46
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	11,200.00-	14,498.00-	3,298.00-
	TOTAL PLAYGROUND PROGRAM:	11,200.00-	14,498.00-	3,298.00-
HKH PIONEER PARK				
HKH PIONEER PARK REVENUE	1-72-1300-560	32,672.30-	0.00	32,672.30
	TOTAL HKH PARK REVENUE:	32,672.30-	0.00	32,672.30
SOCCER FIELDS				
SOCCER FIELDS REVENUE	1-72-1400-560	2,500.00-	2,500.00-	0.00
	TOTAL SOCCER FIELDS REVENUE:	2,500.00-	2,500.00-	0.00
LIBRARY				
LIBRARY DRAWN FROM SURPLUS (OPERATIN	1-74-0200-920	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
REGIONAL COMMUNITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	11,802.87-	12,100.00-	297.13-
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	20,000.00-	20,000.00-	0.00
RCSC OTHER	1-74-0800-590	1,056.00-	0.00	1,056.00
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	28,571.43-	19,050.00-	9,521.43
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	16,849.25-	31,864.00-	15,014.75-
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	78,279.55-	83,014.00-	4,734.45-
COMMUNITY CENTRE				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	35,654.14-	29,242.00-	6,412.14
COMMUNITY CENTRE PROVINCIAL CONDITIO	1-74-0900-840	0.00	7,122.00-	7,122.00-
	TOTAL COMMUNITY CENTRE:	35,654.14-	36,364.00-	709.86-
LIONS HALL				
LIONS HALL RENTAL REVENUE	1-74-1000-560	2,700.00-	3,150.00-	450.00-
	LIONS HALL TOTAL:	2,700.00-	3,150.00-	450.00-
	TOTAL REVENUE:	6,742,457.52-	13,660,427.00-	6,917,969.48-
COUNCIL				
COUNCIL WAGES	2-11-0000-110	70,641.00	99,700.00	29,059.00
COUNCIL BENEFITS	2-11-0000-130	3,339.73	4,200.00	860.27
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	9,632.87	14,400.00	4,767.13
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	3,535.00	13,300.00	9,765.00

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Zero Balance Accounts NOT Included

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Description	Account	YTD Actual	YTD Budget	YTD Variance
COUNCIL GOODS	2-11-0000-500	9,594.43	17,400.00	7,805.57
COUNCIL OTHER (ELECTION)	2-11-0000-990	230.00	9,200.00	8,970.00
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	575.90	2,200.00	1,624.10
	TOTAL COUNCIL:	98,073.93	160,950.00	62,876.07
ADMINISTRATION				
ADMINISTRATION SALARIES	2-12-0000-110	225,898.38	315,600.00	89,701.62
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	0.00	8,700.00	8,700.00
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	16,025.39	20,900.00	4,874.61
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	0.00	600.00	600.00
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	35,487.85	39,900.00	4,412.15
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	5,149.99	5,100.00	49.99-
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	22,368.33	43,300.00	20,931.67
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	2,778.36	7,100.00	4,321.64
ADMINISTRATION STAFF TRAINING	2-12-0000-212	2,396.19	5,900.00	3,503.81
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	7,678.41	10,600.00	2,921.59
ADMINISTRATION TELEPHONE	2-12-0000-217	4,859.93	8,200.00	3,340.07
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	23,058.25	9,400.00	13,658.25-
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	6,342.33	10,000.00	3,657.67
ADMINISTRATION AUDIT	2-12-0000-230	26,900.00	38,700.00	11,800.00
ADMINISTRATION LEGAL	2-12-0000-231	318,539.97	355,000.00	36,460.03
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	68,738.56	131,235.00	62,496.44
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	44,400.00	44,400.00	0.00
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	10,511.54	5,000.00	5,511.54-
ADMINISTRATION INSURANCE	2-12-0000-274	19,518.80	20,480.00	961.20
ADMINISTRATION ASSESSOR	2-12-0000-280	26,974.74	50,400.00	23,425.26
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	290.00	1,000.00	710.00
ADMINISTRATION GOODS	2-12-0000-500	7,690.25	13,000.00	5,309.75
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	40.95	1,200.00	1,159.05
ADMINISTRATION POWER	2-12-0000-541	10,332.22	27,000.00	16,667.78
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	133,865.33	133,900.00	34.67
ADMINISTRATION BANK CHARGES	2-12-0000-810	5,061.70	7,300.00	2,238.30
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	914.13	1,340.00	425.87
ADMINISTRATION OTHER	2-12-0000-990	709.55	27,000.00	26,290.45
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	469.52	1,000.00	530.48
	TOTAL ADMINISTRATION:	1,027,000.67	1,343,255.00	316,254.33
POLICE				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	124,827.00	124,827.00	0.00
	TOTAL POLICE:	124,827.00	124,827.00	0.00
SAFETY & RISK MANAGEMENT				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,000.00	2,000.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	828.50	1,950.00	1,121.50
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	760.00	1,200.00	440.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	0.00	1,200.00	1,200.00
	TOTAL SAFETY & RISK MANAGEMENT:	1,588.50	6,350.00	4,761.50
FIRE				
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	136,300.00	136,300.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	2,305.30	9,600.00	7,294.70
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,500.00	20.00
FIRE TRAVEL	2-23-0000-211	6,064.00	10,100.00	4,036.00
FIRE TRAINING	2-23-0000-212	30,850.00	39,500.00	8,650.00
FIRE FREIGHT	2-23-0000-215	696.67	1,000.00	303.33
FIRE TELEPHONE	2-23-0000-217	3,043.28	7,200.00	4,156.72
FIRE ADVERTISING	2-23-0000-220	0.00	800.00	800.00
FIRE MEMBERSHIPS	2-23-0000-221	1,090.00	1,200.00	110.00
FIRE CONTRACTED SERVICES	2-23-0000-232	29,802.86	38,100.00	8,297.14
FIRE CONTRACTED REPAIRS	2-23-0000-250	9,329.76	14,400.00	5,070.24
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	35,518.60	15,000.00	20,518.60-
FIRE INSURANCE	2-23-0000-274	22,621.00	23,750.00	1,129.00
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	747.00	600.00	147.00-
FIRE GOODS	2-23-0000-500	12,029.41	23,826.00	11,796.59
FIRE PETROLEUM PRODUCTS	2-23-0000-521	4,834.43	9,300.00	4,465.57
FIRE VEHICLE MAINTENANCE	2-23-0000-523	0.00	300.00	300.00
FIRE HEATING	2-23-0000-540	9,640.64	11,600.00	1,959.36
FIRE POWER	2-23-0000-541	7,353.61	15,300.00	7,946.39
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	725.02	17,000.00	16,274.98
	TOTAL FIRE:	178,131.58	376,376.00	198,244.42

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Description	Account	YTD Actual	YTD Budget	YTD Variance
FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP				
FIRE - ECETP TRAINING	2-23-0200-212	7,600.00	37,458.00	29,858.00
FIRE - ECETP CONTRACTED SERVICES	2-23-0200-232	400.00	0.00	400.00-
	TOTAL FIRE - ECETP:	8,000.00	37,458.00	29,458.00
EMERGENCY SERVICES				
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	2,000.00	2,000.00
EMERGENCY SERVICES CONTRACTED SERVCI	2-24-0000-232	7,800.03	10,400.00	2,599.97
EMERGENCY SERVICES GOODS	2-24-0000-500	163.65	800.00	636.35
	TOTAL EMERGENCY SERVICES:	7,963.68	13,200.00	5,236.32
BY-LAW ENFORCEMENT				
BYLAW SALARIES	2-26-0000-110	5,614.14	0.00	5,614.14-
BYLAW BENEFITS	2-26-0000-130	382.83	0.00	382.83-
BYLAW STAFF TRAVEL	2-26-0000-211	0.00	1,000.00	1,000.00
BYLAW STAFF TRAINING	2-26-0000-212	0.00	1,000.00	1,000.00
BYLAW FREIGHT	2-26-0000-215	572.00	700.00	128.00
BYLAW TELEPHONE	2-26-0000-217	860.72	1,250.00	389.28
BYLAW ADVERTISING	2-26-0000-220	85.00	1,900.00	1,815.00
BYLAW MEMBERSHIP	2-26-0000-221	0.00	200.00	200.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	21,600.41	71,900.00	50,299.59
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	0.00	3,000.00	3,000.00
BYLAW INSURANCE	2-26-0000-274	716.00	750.00	34.00
BYLAW GOODS	2-26-0000-500	2,345.08	2,500.00	154.92
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	210.06	1,200.00	989.94
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	800.00	3,000.00	2,200.00
	TOTAL BY-LAW ENFORCEMENT:	33,186.24	88,400.00	55,213.76
DOG CONTROL				
DOG CONTROL POSTAGE	2-28-0000-215	604.23	700.00	95.77
DOG CONTROL ADVERTISING	2-28-0000-220	0.00	400.00	400.00
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,235.22	1,500.00	264.78
DOG CONTROL GOODS	2-28-0000-500	285.00	600.00	315.00
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	10,000.00	10,000.00	0.00
	TOTAL DOG CONTROL:	12,124.45	13,200.00	1,075.55
COMMON SERVICES				
COMMON SERVICES SALARIES	2-31-0000-110	156,393.54	263,500.00	107,106.46
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	13,874.04	3,700.00	10,174.04-
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	13,412.92	20,300.00	6,887.08
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	1,106.90	300.00	806.90-
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	30,543.08	44,800.00	14,256.92
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	0.00	1,500.00	1,500.00
COMMON SERVICES FREIGHT	2-31-0000-215	357.26	1,900.00	1,542.74
COMMON SERVICES TELEPHONE	2-31-0000-217	3,907.86	5,400.00	1,492.14
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	0.00	600.00	600.00
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	2,353.78	2,800.00	446.22
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	3,095.79	33,000.00	29,904.21
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	5,575.57	10,000.00	4,424.43
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	9,779.67	16,500.00	6,720.33
COMMON SERVICES INSURANCE	2-31-0000-274	33,103.39	35,550.00	2,446.61
COMMON SERVICES GOODS	2-31-0000-500	14,904.36	20,719.00	5,814.64
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	31,582.46	54,600.00	23,017.54
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	5,389.56	7,700.00	2,310.44
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	6,594.07	19,000.00	12,405.93
COMMON SERVICES HEATING	2-31-0000-540	11,573.10	21,800.00	10,226.90
COMMON SERVICES POWER	2-31-0000-541	6,910.97	17,700.00	10,789.03
COMMON SERVICES ADDED TO OPER RESERV	2-31-0000-764	0.00	41,780.00	41,780.00
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	1,658.32	3,000.00	1,341.68
	TOTAL COMMON SERVICES:	352,116.64	626,649.00	274,532.36
STREETS & ROADS				
S & R SALARIES	2-32-0000-110	70,459.08	91,300.00	20,840.92
S & R SEASONAL SALARIES	2-32-0000-111	12,117.27	5,500.00	6,617.27-
S & R BENEFITS	2-32-0000-130	5,298.16	6,800.00	1,501.84
S & R SEASONAL BENEFITS	2-32-0000-131	1,089.36	400.00	689.36-
S & R NON T4 BENEFITS	2-32-0000-133	10,786.32	14,900.00	4,113.68
S & R FREIGHT	2-32-0000-215	50.01	1,000.00	949.99

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S & R CONTRACTED SERVICES	2-32-0000-232	62,852.84	15,000.00	47,852.84-
S & R CONTRACTED REPAIRS	2-32-0000-250	101,446.00	135,000.00	33,554.00
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	4,297.54	5,000.00	702.46
S & R VEHICLE REPAIRS	2-32-0000-255	700.00	1,500.00	800.00
S & R GOODS	2-32-0000-500	31,223.89	30,500.00	723.89-
S & R EQUIPMENT GOODS	2-32-0000-522	824.28	10,300.00	9,475.72
S & R VEHICLE MAINTENANCE	2-32-0000-523	326.42	2,500.00	2,173.58
S & R STREET LIGHTS	2-32-0000-553	96,882.41	126,500.00	29,617.59
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	841,214.00	841,214.00
S & R ADDED TO OPERATING RESERVE	2-32-0000-764	0.00	52,500.00	52,500.00
	TOTAL STREETS & ROADS:	398,353.58	1,339,914.00	941,560.42
AIRPORT				
AIRPORT SALARIES	2-33-0000-110	6,099.89	2,300.00	3,799.89-
AIRPORT SEASONAL SALARIES	2-33-0000-111	2,378.30	3,200.00	821.70
AIRPORT BENEFITS	2-33-0000-130	525.15	200.00	325.15-
AIRPORT SEASONAL BENEFITS	2-33-0000-131	102.57	200.00	97.43
AIRPORT NON T-4 BENEFITS	2-33-0000-133	1,062.61	400.00	662.61-
AIRPORT FREIGHT	2-33-0000-215	189.16	100.00	89.16-
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	50.50	50.00	0.50-
AIRPORT CONTRACTED SERVICES	2-33-0000-232	7,428.58	2,100.00	5,328.58-
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	485.30	7,300.00	6,814.70
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	5,403.01	5,670.00	266.99
AIRPORT GOODS	2-33-0000-500	8,622.54	1,500.00	7,122.54-
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,365.53	2,300.00	934.47
AIRPORT POWER	2-33-0000-541	3,368.24	9,600.00	6,231.76
AIRPORT WATER & SEWER	2-33-0000-542	320.00	500.00	180.00
	TOTAL AIRPORT:	37,401.38	35,720.00	1,681.38-
WATER PLANT				
WATER PLANT CONTRACTED REPAIRS	2-41-0100-250	0.00	60,700.00	60,700.00
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	575,069.01	944,200.00	369,130.99
WATER PLANT POWER	2-41-0100-541	20,749.00	31,100.00	10,351.00
	TOTAL WATER PLANT:	595,818.01	1,036,000.00	440,181.99
WATER LINES & DISTRIBUTION				
WATER LINES SALARIES	2-41-0200-110	73,532.89	150,800.00	77,267.11
WATER LINES SEASONAL SALARIES	2-41-0200-111	717.88	3,000.00	2,282.12
WATER LINES BENEFITS	2-41-0200-130	6,226.96	12,500.00	6,273.04
WATER LINES SEASONAL BENEFITS	2-41-0200-131	56.22	200.00	143.78
WATER LINES NON T4 BENEFITS	2-41-0200-133	12,200.61	26,600.00	14,399.39
WATER LINES TRAVEL & TRAINING	2-41-0200-211	6,507.23	7,000.00	492.77
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	9,203.93	9,200.00	3.93-
WATER LINES ADVERTISING	2-41-0200-220	0.00	2,000.00	2,000.00
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	11,155.28	11,900.00	744.72
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	37,803.95	35,000.00	2,803.95-
WATER LINES GOODS	2-41-0200-500	20,431.97	27,193.00	6,761.03
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	25,000.00	25,000.00
	TOTAL WATER LINES & DISTRIBUTION:	177,836.92	310,393.00	132,556.08
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	19,196.10	31,100.00	11,903.90
SEWERS SEASONAL SALARIES	2-42-0000-111	678.37	0.00	678.37-
SEWERS BENEFITS	2-42-0000-130	1,614.25	2,400.00	785.75
SEWERS SEASONAL BENEFITS	2-42-0000-131	72.35	0.00	72.35-
SEWERS NON T4 BENEFITS	2-42-0000-133	3,237.89	5,400.00	2,162.11
SEWERS FREIGHT & POSTAGE	2-42-0000-215	174.99	500.00	325.01
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	1,195.94	1,800.00	604.06
SEWERS CONTRACTED REPAIRS	2-42-0000-250	67,421.46	285,000.00	217,578.54
SEWERS INSURANCE	2-42-0000-274	4,494.81	4,720.00	225.19
SEWERS GOODS	2-42-0000-500	5,370.55	22,000.00	16,629.45
SEWERS HEATING	2-42-0000-540	1,019.59	1,300.00	280.41
SEWERS POWER	2-42-0000-541	7,546.90	12,900.00	5,353.10
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	112,023.20	417,120.00	305,096.80
GARBAGE				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	50,909.20	69,400.00	18,490.80

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/09/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
GARBAGE GOODS	2-43-0000-500	0.00	400.00	400.00
	TOTAL GARBAGE:	50,909.20	69,800.00	18,890.80
REGIONAL WASTE				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	250,916.16	334,600.00	83,683.84
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	19,200.00	19,200.00
	TOTAL REGIONAL WASTE SYSTEM:	250,916.16	353,800.00	102,883.84
FCSS				
FCSS SALARIES	2-51-0100-110	4,153.98	5,700.00	1,546.02
FCSS BENEFITS	2-51-0100-130	354.68	500.00	145.32
FCSS NON T4 BENEFITS	2-51-0100-133	764.93	1,100.00	335.07
FCSS TRAVEL	2-51-0100-211	579.44	1,800.00	1,220.56
FCSS TRAINING	2-51-0100-212	200.00	800.00	600.00
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	0.00	1,100.00	1,100.00
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	346.00	500.00	154.00
FCSS CONTRACTED PROFESSIONAL SERVICE	2-51-0100-232	16,625.00	22,800.00	6,175.00
FCSS INSURANCE	2-51-0100-274	12.00	12.00	0.00
FCSS GOODS	2-51-0100-500	0.00	2,100.00	2,100.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	405.52	650.00	244.48
	TOTAL FCSS:	23,711.55	37,362.00	13,650.45
FCSS COORDINATOR				
COORDINATOR SALARIES	2-51-0200-110	8,307.81	11,300.00	2,992.19
COORDINATOR PART TIME SALARIES	2-51-0200-111	829.18	0.00	829.18-
COORDINATOR BENEFITS	2-51-0200-130	709.16	1,000.00	290.84
COORDINATOR PART TIME BENEFITS	2-51-0200-131	25.93	0.00	25.93-
COORDINATOR NON T4 BENEFITS	2-51-0200-133	1,529.69	2,300.00	770.31
COORDINATOR TRAVEL	2-51-0200-211	0.00	1,200.00	1,200.00
COORDINATOR TRAINING	2-51-0200-212	125.00	700.00	575.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	270.00	300.00	30.00
COORDINATOR TELEPHONE	2-51-0200-217	171.42	400.00	228.58
COORDINATOR ADVERTISING	2-51-0200-220	0.00	2,100.00	2,100.00
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	2,005.00	100.00	1,905.00-
COORDINATOR CONTRACTED PROFESSIONAL	2-51-0200-232	14,250.00	19,500.00	5,250.00
COORDINATOR GOODS	2-51-0200-500	1,500.00	1,200.00	300.00-
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	73,478.06	99,800.00	26,321.94
	TOTAL COORDINATOR:	103,201.25	139,900.00	36,698.75
YOUTH CLUB SUPPORT				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	4,153.98	5,700.00	1,546.02
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	354.68	500.00	145.32
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	764.93	1,100.00	335.07
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	0.00	2,300.00	2,300.00
FCSS YOUTH CLUB SUPPORT PROFESSIONAL	2-51-0300-232	7,125.00	9,800.00	2,675.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	0.00	700.00	700.00
	TOTAL FCSS YOUTH CLUB SUPPORT:	12,398.59	20,100.00	7,701.41
COMMUNITY SERVICES VANS				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	50.00	400.00	350.00
CSD VAN INSURANCE	2-51-0500-274	6,732.00	4,450.00	2,282.00-
CSD VAN GOODS	2-51-0500-500	241.31	100.00	141.31-
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	419.50	600.00	180.50
	TOTAL COMMUNITY SERVICES VANS:	7,442.81	5,650.00	1,792.81-
CEMETERY				
CEMETERY SALARIES	2-56-0000-110	5,374.06	10,200.00	4,825.94
CEMETERY SEASONAL SALARIES	2-56-0000-111	8,057.97	5,300.00	2,757.97-
CEMETERY BENEFITS	2-56-0000-130	435.08	900.00	464.92
CEMETERY SEASONAL BENEFITS	2-56-0000-131	356.62	400.00	43.38
CEMETERY NON T-4 BENEFITS	2-56-0000-133	781.04	1,800.00	1,018.96
CEMETERY ADVERTISING	2-56-0000-220	0.00	300.00	300.00
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	658.79	4,300.00	3,641.21
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	26.44	30.00	3.56
CEMETERY GOODS	2-56-0000-500	1,370.99	5,000.00	3,629.01
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	0.00	700.00	700.00
	TOTAL CEMETERY:	17,060.99	30,430.00	13,369.01

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/09/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
MUNICIPAL PLANNING COMMISSION				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
TOURISM				
TOURISM SALARIES	2-61-0300-110	16,432.31	23,600.00	7,167.69
TOURISM BENEFITS	2-61-0300-130	1,340.59	2,000.00	659.41
TOURISM NON T4 BENEFITS	2-61-0300-133	2,441.82	4,800.00	2,358.18
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	500.00	230.00
TOURISM ADVERTISING	2-61-0300-220	375.00	1,700.00	1,325.00
TOURISM GOODS	2-61-0300-500	0.00	5,000.00	5,000.00
	TOTAL TOURISM:	20,859.72	37,700.00	16,840.28
BUSINESS & COMMUNICATIONS				
B & C SALARIES	2-61-0400-110	65,728.22	94,400.00	28,671.78
B & C BENEFITS	2-61-0400-130	5,361.83	7,900.00	2,538.17
B & C NON T4 BENEFIT	2-61-0400-133	9,767.10	19,000.00	9,232.90
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	0.00	1,000.00	1,000.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	785.69	1,100.00	314.31
B & C ADVERTISING & PRINTING	2-61-0400-220	0.00	2,200.00	2,200.00
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,830.26	3,400.00	430.26-
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	47,902.70	49,000.00	1,097.30
B & C INSURANCE	2-61-0400-274	152.53	160.00	7.47
B & C GOODS	2-61-0400-500	442.65	2,500.00	2,057.35
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	2,535.28	4,100.00	1,564.72
	TOTAL BUSINESS & COMMUNICATIONS:	136,776.26	186,560.00	49,783.74
VISITOR INFORMATION CENTRE				
VIC SALARIES	2-62-0000-110	889.28	3,400.00	2,510.72
VIC SEASONAL SALARIES	2-62-0000-111	683.80	1,200.00	516.20
VIC BENEFITS	2-62-0000-130	69.80	300.00	230.20
VIC SEASONAL BENEFITS	2-62-0000-131	44.36	100.00	55.64
VIC NON T4 BENEFITS	2-62-0000-133	90.16	500.00	409.84
VIC TELEPHONES	2-62-0000-217	247.60	400.00	152.40
VIC ADVERTISING & PRINTING	2-62-0000-220	0.00	200.00	200.00
VIC CONTRACTED SERVICES	2-62-0000-232	23,651.25	3,400.00	20,251.25-
VIC CONTRACTED REPAIR	2-62-0000-250	314.26	1,000.00	685.74
VIC INSURANCE	2-62-0000-274	1,334.84	1,400.00	65.16
VIC GOODS	2-62-0000-500	2,461.40	6,200.00	3,738.60
VIC HEATING	2-62-0000-540	1,019.59	1,300.00	280.41
VIC POWER	2-62-0000-541	1,690.17	2,800.00	1,109.83
VIC WATER	2-62-0000-963	3,936.50	4,100.00	163.50
	TOTAL VISITOR INFORMATION CENTRE:	36,433.01	26,300.00	10,133.01-
COMMUNITY SERVICES BOARD				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	0.00	3,000.00	3,000.00
	TOTAL COMMUNITY SERVICES BOARD:	0.00	3,500.00	3,500.00
RECREATION				
RECREATION SALARIES	2-72-0000-110	11,813.65	11,300.00	513.65-
RECREATION SEASONAL SALARIES	2-72-0000-111	335.92	10,500.00	10,164.08
RECREATION BENEFITS	2-72-0000-130	964.58	1,000.00	35.42
RECREATION SEASONAL BENEFITS	2-72-0000-131	17.28	700.00	682.72
RECREATION NON T4 BENEFITS	2-72-0000-133	2,104.00	2,300.00	196.00
RECREATION TRAVEL	2-72-0000-211	1,779.01	1,800.00	20.99
RECREATION TRAINING	2-72-0000-212	2,025.00	2,700.00	675.00
RECREATION FREIGHT & POSTAGE	2-72-0000-215	270.00	300.00	30.00
RECREATION TELEPHONE	2-72-0000-217	1,657.12	2,200.00	542.88
RECREATION ADVERTISING	2-72-0000-220	28.16	1,800.00	1,771.84
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	700.93	900.00	199.07
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	33,576.66	24,000.00	9,576.66-
RECREATION INSURANCE	2-72-0000-274	12,627.80	13,260.00	632.20
RECREATION GOODS	2-72-0000-500	2,087.44	1,200.00	887.44-
RECREATION PROGRAM EXPENSES	2-72-0000-510	4,595.00	6,170.00	1,575.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/09/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	0.00	2,400.00	2,400.00
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	81.82	300.00	218.18
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION OTHER	2-72-0000-990	5,000.00	5,800.00	800.00
	TOTAL RECREATION:	79,664.37	178,630.00	98,965.63
SWIMMING & WADING POOLS				
POOLS SALARIES	2-72-0100-110	14,219.33	18,500.00	4,280.67
POOL SEASONAL SALARIES	2-72-0100-111	139,258.35	137,400.00	1,858.35-
POOLS BENEFITS	2-72-0100-130	1,292.74	1,600.00	307.26
POOL SEASONAL BENEFITS	2-72-0100-131	6,803.44	9,400.00	2,596.56
POOLS NON T-4 BENEFITS	2-72-0100-133	2,310.61	3,000.00	689.39
POOLS TRAVEL	2-72-0100-211	0.00	1,000.00	1,000.00
POOLS TRAINING	2-72-0100-212	300.00	1,000.00	700.00
POOLS FREIGHT & POSTAGE	2-72-0100-215	2,464.32	2,700.00	235.68
POOLS TELEPHONE	2-72-0100-217	361.89	480.00	118.11
POOLS ADVERTISING	2-72-0100-220	0.00	1,000.00	1,000.00
POOL CONTRACTED SERVICES	2-72-0100-232	2,644.66	3,300.00	655.34
POOLS CONTRACTED REPAIRS	2-72-0100-250	1,518.61	6,500.00	4,981.39
POOLS INSURANCE	2-72-0100-274	9,304.93	9,770.00	465.07
POOLS GOODS	2-72-0100-500	14,973.02	17,770.00	2,796.98
POOL RETAIL GOODS	2-72-0100-501	2,259.35	2,000.00	259.35-
POOLS CHEMICALS	2-72-0100-531	22,942.60	24,400.00	1,457.40
POOLS HEATING	2-72-0100-540	16,371.91	18,400.00	2,028.09
POOLS POWER	2-72-0100-541	15,839.52	23,600.00	7,760.48
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	2,325.53	5,100.00	2,774.47
	TOTAL SWIMMING POOLS:	255,190.81	286,920.00	31,729.19
ARENA				
ARENA SALARIES	2-72-0200-110	100,859.71	177,000.00	76,140.29
ARENA SEASONAL SALARIES	2-72-0200-111	8,436.50	10,500.00	2,063.50
ARENA BENEFITS	2-72-0200-130	8,083.91	14,800.00	6,716.09
ARENA SEASONAL BENEFITS	2-72-0200-131	376.01	700.00	323.99
ARENA NON T4 BENEFITS	2-72-0200-133	12,525.02	27,200.00	14,674.98
ARENA TRAVEL	2-72-0200-211	0.00	1,600.00	1,600.00
ARENA TRAINING	2-72-0200-212	1,169.51	2,600.00	1,430.49
ARENA FREIGHT & POSTAGE	2-72-0200-215	733.95	1,000.00	266.05
ARENA TELEPHONE	2-72-0200-217	247.60	360.00	112.40
ARENA ADVERTISING & PRINTING	2-72-0200-220	0.00	500.00	500.00
ARENA CONTRACTED SERVICES	2-72-0200-232	2,323.81	4,800.00	2,476.19
ARENA CONTRACTED REPAIRS	2-72-0200-250	3,429.87	17,800.00	14,370.13
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	0.00	7,200.00	7,200.00
ARENA INSURANCE	2-72-0200-274	14,574.32	15,300.00	725.68
ARENA GOODS	2-72-0200-500	8,913.75	17,900.00	8,986.25
ARENA PETROLEUM PRODUCTS	2-72-0200-521	2,083.35	5,000.00	2,916.65
ARENA HEATING	2-72-0200-540	22,925.12	32,100.00	9,174.88
ARENA POWER	2-72-0200-541	9,907.23	24,300.00	14,392.77
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	2,748.89	4,840.00	2,091.11
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	229.41	14,300.00	14,070.59
ARENA ICE PLANT GOODS	2-72-0201-500	0.00	500.00	500.00
ARENA ICE PLANT POWER	2-72-0201-541	8,763.71	19,300.00	10,536.29
	TOTAL ARENA:	208,331.67	399,600.00	191,268.33
PARKS SHOP				
PARKS SHOP TELEPHONE	2-72-0300-217	495.20	720.00	224.80
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	1,959.40	1,000.00	959.40-
PARKS SHOP INSURANCE	2-72-0300-274	2,012.76	2,110.00	97.24
PARKS SHOP GOODS	2-72-0300-500	1,223.07	1,300.00	76.93
PARKS SHOP HEATING	2-72-0300-540	5,117.39	7,200.00	2,082.61
PARKS SHOP POWER	2-72-0300-541	2,107.11	3,700.00	1,592.89
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	436.72	700.00	263.28
	TOTAL PARKS SHOP:	13,351.65	16,730.00	3,378.35
CURLING RINK				
CURLING RINK SALARIES	2-72-0400-110	6,976.67	6,700.00	276.67-
CURLING RINK SEASONAL SALARIES	2-72-0400-111	1,757.08	2,100.00	342.92
CURLING RINK BENEFITS	2-72-0400-130	605.95	600.00	5.95-
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	57.87	100.00	42.13
CURLING RINK NON T4 BENEFITS	2-72-0400-133	1,124.50	1,100.00	24.50-
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	12,181.16	5,600.00	6,581.16-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/09/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
CURLING RINK INSURANCE	2-72-0400-274	10,094.69	10,590.00	495.31
CURLING RINK GOODS	2-72-0400-500	4,767.97	5,100.00	332.03
CURLING RINK HEATING	2-72-0400-540	14,087.20	19,900.00	5,812.80
CURLING RINK POWER	2-72-0400-541	4,953.61	13,000.00	8,046.39
CURLING RINK - SUBSIDY	2-72-0400-771	10,500.87	17,500.00	6,999.13
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	1,203.52	2,240.00	1,036.48
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	229.40	14,300.00	14,070.60
CURLING RINK ICE PLANT GOODS	2-72-0401-500	0.00	500.00	500.00
CURLING RINK ICE PLANT POWER	2-72-0401-541	8,763.71	19,300.00	10,536.29
	TOTAL CURLING RINK:	77,304.20	118,630.00	41,325.80
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	6,688.38	6,700.00	11.62
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	872.04	3,200.00	2,327.96
BALL DIAMOND BENEFITS	2-72-0500-130	606.23	600.00	6.23-
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	57.63	200.00	142.37
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	1,233.48	1,100.00	133.48-
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	844.65	1,000.00	155.35
BALL DIAMOND GOODS	2-72-0500-500	1,375.76	9,500.00	8,124.24
BALL DIAMOND POWER	2-72-0500-541	839.40	1,100.00	260.60
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	7,426.53	11,290.00	3,863.47
	TOTAL BALL DIAMONDS:	19,944.10	34,690.00	14,745.90
GOLF COURSE				
GOLF COURSE INSURANCE	2-72-0600-274	3,632.97	3,810.00	177.03
	TOTAL GOLF COURSE:	3,632.97	3,810.00	177.03
FOX LAKE PARK				
FOX LAKE SALARIES	2-72-0700-110	3,516.64	6,700.00	3,183.36
FOX LAKE SEASONAL SALARIES	2-72-0700-111	3,276.78	2,100.00	1,176.78-
FOX LAKE BENEFITS	2-72-0700-130	321.79	600.00	278.21
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	172.66	100.00	72.66-
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	603.65	1,100.00	496.35
FOX LAKE FREIGHT	2-72-0700-215	171.43	200.00	28.57
FOX LAKE ADVERTISING	2-72-0700-220	399.00	600.00	201.00
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	26,424.74	34,200.00	7,775.26
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	871.89	5,000.00	4,128.11
FOX LAKE INSURANCE	2-72-0700-274	316.33	330.00	13.67
FOX LAKE GOODS	2-72-0700-500	4,120.14	5,000.00	879.86
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	259.20	400.00	140.80
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	0.00	700.00	700.00
FOX LAKE HEAT	2-72-0700-540	360.75	600.00	239.25
FOX LAKE POWER	2-72-0700-541	4,081.06	12,000.00	7,918.94
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	0.00	8,590.00	8,590.00
	TOTAL FOX LAKE PARK:	44,896.06	78,220.00	33,323.94
PARKS				
PARKS SALARIES	2-72-0800-110	98,575.62	104,300.00	5,724.38
PARKS SEASONAL SALARIES	2-72-0800-111	61,458.88	64,300.00	2,841.12
PARKS BENEFITS	2-72-0800-130	8,442.07	8,900.00	457.93
PARKS SEASONAL BENEFITS	2-72-0800-131	3,736.49	4,500.00	763.51
PARKS NON T4 BENEFITS	2-72-0800-133	17,022.97	16,300.00	722.97-
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	505.00	1,000.00	495.00
PARKS FREIGHT	2-72-0800-215	2,123.59	800.00	1,323.59-
PARKS CONTRACTED REPAIRS	2-72-0800-250	22,144.57	25,100.00	2,955.43
PARKS EQUIPMENT REPAIRS	2-72-0800-253	2,907.26	10,500.00	7,592.74
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	1,650.13	5,700.00	4,049.87
PARKS INSURANCE	2-72-0800-274	5,743.25	5,600.00	143.25-
PARKS GOODS	2-72-0800-500	25,721.60	25,100.00	621.60-
PARKS PETROLEUM PRODUCTS	2-72-0800-521	12,105.06	13,600.00	1,494.94
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	7,266.59	13,131.00	5,864.41
PARKS VEHICLE MAINTENANCE	2-72-0800-523	6,951.04	4,900.00	2,051.04-
PARKS POWER	2-72-0800-541	2,179.60	3,200.00	1,020.40
PARKS RECOVERIES TO OPERATING	2-72-0800-963	7,438.32	27,820.00	20,381.68
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	285,972.04	336,351.00	50,378.96
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	23,971.96	23,400.00	571.96-

Description	Account	YTD Actual	YTD Budget	YTD Variance
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	1,355.19	1,600.00	244.81
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	300.00	300.00	0.00
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	0.00	600.00	600.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	135.00	140.00	5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	142.86	120.00	22.86-
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	0.00	1,000.00	1,000.00
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	2,668.80	5,800.00	3,131.20
PLAYGROUND PROGRAM GOODS	2-72-1000-500	5,373.63	6,200.00	826.37
	TOTAL PLAYGROUND PROGRAM:	33,947.44	39,160.00	5,212.56
SPRAY PARK				
SPRAY PARK SALARIES	2-72-1200-110	1,682.49	1,700.00	17.51
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	652.60	2,400.00	1,747.40
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	124.99	100.00	24.99-
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	35.19	100.00	64.81
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	207.57	300.00	92.43
SPRAY PARK FREIGHT	2-72-1200-215	0.00	500.00	500.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	19.00	500.00	481.00
SPRAY PARK INSURANCE	2-72-1200-274	837.35	880.00	42.65
SPRAY PARK GOODS	2-72-1200-500	648.48	500.00	148.48-
SPRAY PARK CHEMICALS	2-72-1200-531	500.00	1,400.00	900.00
SPRAY PARK POWER	2-72-1200-541	1,308.29	2,000.00	691.71
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	2,828.86	2,460.00	368.86-
	TOTAL SPRAY PARK:	8,844.82	12,840.00	3,995.18
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	2,015.91	6,700.00	4,684.09
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	9,998.58	8,400.00	1,598.58-
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	195.34	600.00	404.66
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	759.38	600.00	159.38-
KING HUNTER PARK EMP NON T4 BEN	2-72-1300-133	465.17	1,100.00	634.83
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	961.44	3,000.00	2,038.56
KING HUNTER PARK INSURANCE	2-72-1300-274	177.08	190.00	12.92
KING HUNTER PARK GOODS	2-72-1300-500	1,353.33	3,000.00	1,646.67
KING HUNTER PARK POWER	2-72-1300-541	1,307.34	1,800.00	492.66
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	3,907.84	8,640.00	4,732.16
	TOTAL KING HUNTER PARK:	21,141.41	34,030.00	12,888.59
SOCCER FIELDS				
SOCCER FIELD SALARIES	2-72-1400-110	1,845.81	3,400.00	1,554.19
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	642.20	1,100.00	457.80
SOCCER FIELD BENEFITS	2-72-1400-130	155.52	300.00	144.48
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	20.45	100.00	79.55
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	247.75	500.00	252.25
SOCCER FIELD GOODS	2-72-1400-500	2,446.98	1,500.00	946.98-
SOCCER FIELDS POWER	2-72-1400-541	839.40	1,100.00	260.60
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	3,880.43	5,020.00	1,139.57
	TOTAL SOCCER FIELDS:	10,078.54	13,020.00	2,941.46
MUSEUM				
MUSEUM GAS	2-74-0100-540	4,173.74	5,900.00	1,726.26
MUSEUM POWER	2-74-0100-541	2,641.93	3,900.00	1,258.07
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
	TOTAL MUSEUM:	13,815.67	16,800.00	2,984.33
LIBRARY				
LIBRARY TELEPHONE	2-74-0200-217	495.20	700.00	204.80
LIBRARY ADVERTISING	2-74-0200-220	0.00	300.00	300.00
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	2,185.28	2,400.00	214.72
LIBRARY INSURANCE	2-74-0200-274	5,206.25	5,470.00	263.75
LIBRARY GOODS	2-74-0200-500	541.16	1,400.00	858.84
LIBRARY HEATING	2-74-0200-540	3,896.42	5,600.00	1,703.58
LIBRARY POWER	2-74-0200-541	4,198.24	7,800.00	3,601.76
LIBRARY GRANTS	2-74-0200-770	20,894.46	20,900.00	5.54
LIBRARY PERSONNEL GRANTS	2-74-0200-771	72,894.68	72,900.00	5.32
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	1,381.64	1,990.00	608.36
	TOTAL LIBRARY:	111,693.33	119,460.00	7,766.67
CENTENNIAL PLACE				
RCSC SALARIES	2-74-0800-110	53,504.78	71,500.00	17,995.22

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/09/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	31,451.56	53,700.00	22,248.44
RCSC BENEFITS	2-74-0800-130	4,329.85	6,500.00	2,170.15
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	1,480.25	3,800.00	2,319.75
RCSC NON T4 BENEFITS	2-74-0800-133	7,635.76	11,800.00	4,164.24
RCSC STAFF TRAINING	2-74-0800-212	0.00	2,100.00	2,100.00
RCSC FREIGHT	2-74-0800-215	442.67	300.00	142.67-
RCSC TELEPHONE	2-74-0800-217	952.13	1,440.00	487.87
RCSC ADVERTISING	2-74-0800-220	0.00	2,918.00	2,918.00
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	17,512.20	15,800.00	1,712.20-
RCSC CONTRACTED REPAIRS	2-74-0800-250	2,143.87	3,700.00	1,556.13
RCSC INSURANCE	2-74-0800-274	10,996.91	11,550.00	553.09
RCSC GOODS	2-74-0800-500	5,238.38	10,100.00	4,861.62
RCSC HEATING	2-74-0800-540	7,358.66	9,500.00	2,141.34
RCSC POWER	2-74-0800-541	10,070.61	20,800.00	10,729.39
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	667.60	1,100.00	432.40
	TOTAL CENTENNIAL PLACE:	153,785.23	226,608.00	72,822.77
COMMUNITY CENTRE				
COMMUNITY CENTRE SALARIES	2-74-0900-110	3,463.45	6,877.00	3,413.55
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,100.00	1,100.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	282.58	600.00	317.42
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	553.26	1,000.00	446.74
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	270.00	500.00	230.00
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	247.60	400.00	152.40
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	0.00	500.00	500.00
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	24,145.64	33,700.00	9,554.36
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	10,252.54	14,300.00	4,047.46
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,717.14	7,050.00	332.86
COMMUNITY CENTRE GOODS	2-74-0900-500	7,313.08	6,000.00	1,313.08-
COMMUNITY CENTRE HEAT	2-74-0900-540	4,399.15	6,400.00	2,000.85
COMMUNITY CENTRE POWER	2-74-0900-541	6,257.50	13,100.00	6,842.50
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	752.38	1,920.00	1,167.62
	TOTAL COMMUNITY CENTRE:	64,654.32	93,547.00	28,892.68
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	348.69	2,000.00	1,651.31
LIONS HALL INSURANCE	2-74-1000-274	764.40	800.00	35.60
LIONS HALL GOODS	2-74-1000-500	84.54	500.00	415.46
LIONS HALL HEAT	2-74-1000-540	2,193.05	3,100.00	906.95
LIONS HALL POWER	2-74-1000-541	903.04	1,600.00	696.96
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	393.04	590.00	196.96
	TOTAL LIONS HALL:	4,686.76	8,590.00	3,903.24
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	558,815.20	745,100.00	186,284.80
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	169,313.00	169,300.00	13.00-
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	639.00	639.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	0.00	2,500.00	2,500.00
	TOTAL GOVERNMENT REQUISITIONS:	728,128.20	917,539.00	189,410.80
	TOTAL EXPENDITURES:	5,963,218.91	9,776,589.00	3,813,370.09
	TOTAL REVENUE & EXPENSES:	779,238.61-	3,883,838.00-	3,104,599.39-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/09/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
CAPITAL FINANCES APPLIED (EXPENDITURES)				
ADMINISTRATION				
ADMINISTRATION BUILDING ADDITIONS	8-12-0000-620	70,561.53	104,000.00	33,438.47
	TOTAL ADMINISTRATION:	70,561.53	104,000.00	33,438.47
FIRE DEPARTMENT				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	67,419.69	240,000.00	172,580.31
	TOTAL FIRE DEPARTMENT:	67,419.69	240,000.00	172,580.31
COMMON SERVICES				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	317,227.29	318,000.00	772.71
	TOTAL COMMON SERVICES DEPARTMENT:	317,227.29	318,000.00	772.71
STREETS & ROADS				
S & R ENGINEERING STRUCTURES	8-32-0000-610	179,762.24	2,815,600.00	2,635,837.76
	TOTAL STREETS & ROADS:	179,762.24	2,815,600.00	2,635,837.76
ECONOMIC DEVELOPMENT				
ECONOMIC DEVELOPMENT BUILDINGS	8-61-0000-620	0.00	7,000.00	7,000.00
	TOTAL ECONOMIC DEVELOPMENT:	0.00	7,000.00	7,000.00
RECREATION				
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	26,478.17	53,000.00	26,521.83
RECREATION ARENA BUILDING	8-72-0200-620	36,016.00	30,000.00	6,016.00-
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	19,957.61	20,000.00	42.39
RECREATION CURLING RINK BUILDING	8-72-0400-620	53,803.86	50,000.00	3,803.86-
RECREATION FOX LAKE PARK BUILDINGS	8-72-0700-620	5,610.00	10,000.00	4,390.00
RECREATION FLP EQUIPMENT	8-72-0700-630	0.00	10,000.00	10,000.00
RECREATION PARKS EQUIPMENT	8-72-0800-630	53,000.00	47,000.00	6,000.00-
RECREATION PARKS VEHICLES	8-72-0800-650	62,305.00	65,000.00	2,695.00
	TOTAL RECREATION:	257,170.64	285,000.00	27,829.36
CULTURE				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	17,708.13	19,000.00	1,291.87
COMMUNITY CENTRE BUILDING	8-74-0900-610	24,307.28	26,000.00	1,692.72
	TOTAL CULTURE:	42,015.41	55,000.00	12,984.59
	TOTAL CAPITAL FINANCES APPLIED:	934,156.80	3,824,600.00	2,890,443.20
	GRAND TOTAL OF ALL ACCOUNTS:	934,156.80	3,824,600.00	2,890,443.20
	REPORT TOTALS:	154,918.19	59,238.00-	214,156.19-

*** End of Report ***

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda
Background Information

Date: October 14, 2025 Agenda Item No: 06.03

Budget Overview

Recommended Motion

That Council accepts the Budget Overview for September 2025 for information.

Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2025 Operating and Capital budgets approved by Council at the May 13, 2025 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to September 30, 2025.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

302 2nd Avenue West, PO Box 430, Hanna, AB Canada T0J 1P0 | hanna.ca

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Budget Overview – September 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

SEPTEMBER, 2025 — BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-4,394,705			-4,734,402			-339,697
DRAW FROM RESERVES				0	0		
REQUISITIONS		728,128			915,039		186,911
DOUBTFUL ACCTS		0			2,500		2,500
CONTINGENCY		0			0		0
			-3,666,577			-3,816,863	
COUNCIL	0			-2,000			-2,000
COUNCIL		98,074			160,950		62,876
			98,074			158,950	
GENERAL ADMINISTRATION	-83,046			-1,126,700			-1,043,654
ADMINISTRATION		1,027,001			1,343,255		316,254
CAPITAL -		70,562			104,000		33,438
			1,014,516			320,555	
POLICE	-832			-4,000			-3,168
POLICE		124,827			124,827		0
			123,995			120,827	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		1,589			6,350		4,762
			1,589			6,350	
FIRE	-68,785			-400,579			-331,794
FIRE		178,132			376,376		198,244
CAPITAL - 2024		67,420			0		-67,420
CAPITAL - EQUIPMENT		0			18,000		18,000
CAPITAL - MOBILE RADIO		0			12,000		12,000
CAPITAL - FIRE HALL REPAIR		0			100,000		100,000
CAPITAL - AIRLIFT BAG KIT		0			10,000		10,000
CAPITAL - TRAINING TOWER		0			100,000		100,000
			176,766			215,797	
FIRE - ECETP	-29,498			-45,346			-15,848
FIRE - TRAINING		8,000			37,458		29,458
			-21,498			-7,888	
EMERGENCY SERVICES	0			0			0
EMERGENCY SERVICES		7,964			13,200		5,236
			7,964			13,200	
BY-LAW ENFORCEMENT	-22,790			-23,100			-310
BYLAW		33,186			88,400		55,214
			10,396			65,300	
DOG CONTROL	-8,380			-4,600			3,780
ANIMAL CONTROL		12,124			13,200		1,076
			3,744			8,600	

SEPTEMBER, 2025 — BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-6,453			-324,852			-318,400
PUBLIC WORKS		352,117			626,649		274,532
CAPITAL - SKID STEER		88,377			75,000		-13,377
CAPITAL - SKID ATTACH		51,775			65,000		13,225
CAPITAL - SNOW BLOWER		177,075			178,000		925
			662,891			619,797	
STREETS & ROADS	-78,987			-3,852,314			-3,773,327
STREETS & ROADS		398,354			1,339,914		941,560
CAPITAL - PALLISER/PIONEER		179,762			1,500,600		1,320,838
CAPITAL - BRIDGE PROJ		0			1,315,000		1,315,000
			499,128			303,200	
AIRPORT	-42,077			-22,210			19,867
AIRPORT		37,401			35,720		-1,681
			-4,676			13,510	
WATER							0
TREATMENT	-807,865			-1,307,819			-499,954
TREATMENT		595,818			1,036,000		440,182
LINES & DISTRIBUTION	-1,845			0			1,845
LINES & DISTRIBUTION		177,837			310,393		132,556
			-36,055			38,574	
SANITARY SEWERS	-325,382			-485,100			-159,718
SEWERS		112,023			417,120		305,097
			-213,359			-67,980	
GARBAGE	-51,276			-74,300			-23,024
GARBAGE		50,909			69,800		18,891
			-367			-4,500	
REGIONAL WASTE SYSTEM	-236,614			-353,900			-117,286
ANNUAL CONTRACT		250,916			353,800		102,884
			14,303			-100	
F.C.S.S.	-77,795			-99,300			-21,505
ADMINISTRATION		23,712			37,362		13,650
PROGRAMS		103,201			139,900		36,699
YOUTH CLUB SUPPORT		12,399			20,100		7,701
VAN OPERATIONS		7,443			5,650		-1,793
			68,959			103,712	

SEPTEMBER, 2025 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-13,018			-14,100			-1,082
CEMETERY		17,061			30,430		13,369
			4,043			16,330	
MUNCIPAL PLANNING COMM	0			0			0
MPC		0			500		500
			0			500	
COMMERCIAL OFFICE BUILDING	0			0			0
OFFICE BUILDING		0			0		0
			0			0	
TOURISM	0			0			0
TOURISM		20,860			37,700		16,840
			20,860			37,700	
BUSINESS	0			0			0
& COMMUNICATION		136,776			186,560		49,784
			136,776			186,560	
VISITOR INFORMATION	0			0			0
BOOTH		36,433			26,300		-10,133
CAPITAL - LED LIGHTS		0			7,000		7,000
			36,433			33,300	
SUBDIVISION	-41,198			0			41,198
SUBDIVISION		0			0		0
			-41,198			0	
RECREATION	-30,132			-239,320			-209,188
CS BOARD		0			3,500		3,500
RECREATION		79,664			178,630		98,966
			49,533			-57,190	
SWIMMING POOLS	-92,420			-108,400			-15,980
POOLS		255,191			286,920		31,729
CAPITAL - DIVING BLOCKS		23,334			35,000		11,666
CAPITAL - SHADE STRUCTURES		3,144			18,000		14,856
			189,249			231,520	
ARENA	-61,929			-102,800			-40,871
ARENA		199,339			365,500		166,161
ICE PLANT		8,993			34,100		25,107
CAPITAL - ROOF REPAIRS		36,016			30,000		-6,016
CAPITAL - FLOOR SCRUBBER		19,958			20,000		42
			202,376			346,800	

SEPTEMBER, 2025 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PARKS SHOP	0			0			0
PARKS SHOP		13,352			16,730		3,378
			13,352			16,730	
CURLING RINK	-41,653			-75,900			-34,247
CURLING RINK		68,311			84,530		16,219
ICE PLANT		8,993			34,100		25,107
CAPITAL - INTERIOR WALL REPAIR		53,804			50,000		-3,804
			89,455			92,730	
BALL DIAMONDS	-6,175			-4,300			1,875
BALL DIAMONDS		19,944			34,690		14,746
			13,769			30,390	
GOLF COURSE	0			0			0
GOLF COURSE		3,633			3,810		177
			3,633			3,810	
FOX LAKE PARK	-56,026			-105,559			-49,533
FLP		44,896			78,220		33,324
CAPITAL - FLOOR/TREES		5,610			20,000		14,390
			-50,416			-85,559	
PARKS	-571			0			571
PARKS		285,972			336,351		50,379
CAPITAL - FORK LIFT		53,000			47,000		-6,000
CAPITAL - 1/2 TON TRUCK		62,305			65,000		2,695
			400,706			448,351	
SUMMER YOUTH	-11,200			-14,498			-3,298
PROGRAM		33,947			39,160		5,213
			22,747			24,662	
SPRAY PARK	0			0			0
SPRAY PARK		8,845			12,840		3,995
			8,845			12,840	
KING-HUNTER PIONEER PARK	-32,672			0			32,672
KING-HUNTER PIONEER PARK		21,141			34,030		12,889
			-11,531			34,030	
SOCCER FIELDS	-2,500			-2,500			0
SOCCER FIELDS		10,079			13,020		2,941
			7,579			10,520	

SEPTEMBER, 2025 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
MUSEUM	0			0			0
MUSEUM		13,816			16,800		2,984
			13,816			16,800	
LIBRARY	0			-10,000			-10,000
LIBRARY		111,693			119,460		7,767
CAPITAL - WATER DIV		0			10,000		10,000
			111,693			119,460	
CENTENNIAL PLACE	-78,280			-83,014			-4,734
CENTENNIAL PLACE		153,785			226,608		72,823
CAPITAL - FITNESS CENTRE		17,708			19,000		1,292
			93,214			162,594	
COMMUNITY CENTRE	-35,654			-36,364			-710
CENTRE		64,654			93,547		28,893
CAPITAL - LED LIGHTS		24,307			26,000		1,693
			53,307			83,183	
LIONS HALL	-2,700			-3,150			-450
LIONS HALL		4,687			8,590		3,903
			1,987			5,440	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-6,742,458			-13,660,427			-6,917,969
TOTAL EXPENDITURES		6,897,376			13,601,190		6,703,814
TOTAL SURPLUS (DEFICIT)			154,918			-59,237	

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 06.04

Capital Budget Update

Recommended Motion

That Council accepts the Third Quarter Capital Budget Update, dated September 2025 for information.

Background

The Capital Budget Update consolidates information from the capital expenses budget and provides Council with the progress for each budget item, categorized by department, like the Budget Overview. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The report details the department, item for purchase, the status of each capital item, the adopted budget figures and the amount spent to date. The final column compares the figures between budget and actual expense.

As with the other financial reports, the budget figures are taken from the 2025 Operating and Capital budgets approved by Council on December 10, 2024.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Capital Budget Update – September 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

2025 THIRD QUARTER CAPITAL BUDGET UPDATE

EFFECTIVE SEPTEMBER 30, 2025 **2025 Budget Adopted May 13, 2025**

DEPARTMENT & ITEM	STATUS	EXPENSED	BUDGET	DIFFERENCE
ADMINISTRATION				
SUBDIVISION 5TH-6TH AVE EAST		24,803	54,000	29,197
LED REPLACEMENT - TOWN OFFICE		26,904	30,000	3,097
ROOF REPAIR - TOWN OFFICE		18,855	20,000	1,145
FIRE DEPARTMENT				
EQUIPMENT - BUNKER GEAR - 4 SETS		2,146	18,000	15,854
MOBILE RADIO REPLACEMENT		0	12,000	12,000
FIRE HALL REPAIRS - STUCCO & PAINTING		0	100,000	100,000
AIR LIFT BAG KIT		0	10,000	10,000
TRAINING TOWER FENCE - FIRE ASSOC		0	100,000	100,000
OUTSIDE BURN PROPS	2024 - expensed from fire reserve	0	0	
EQUIPMENT - BUNKER GEAR	2024 - expensed from fire reserve	0	0	
PORTABLE RADIO REPLACEMENT	2024 - expensed from fire reserve	0	0	
SCBA PACKS	2024 - expensed from fire reserve	65,273	0	
PUBLIC WORKS				
SKID STEER		88,377	75,000	-13,377
SKID STEER ATTACHMENTS		51,775	65,000	13,225
SNOW BLOWER	Completed	177,075	178,000	925
STREETS & ROADS				
PALLISER / PIONEER TRAIL		179,762	1,500,600	1,320,838
BRIDGE REPLACEMENT - PIONEER TRAIL		0	1,315,000	1,315,000
VIC				
LED LIGHT REPLACEMENT		0	7,000	7,000
POOL				
DIVING BLOCKS INSTALL & PADS 1/3 Town, SAB & Seals Club		23,334	35,000	11,666
SHADE STRUCTURES - 2		3,144	18,000	14,856
ARENA				
ROOF REPAIRS		31,384	20,000	-11,384
OLYMPIA ROOM FLOORING		4,632	10,000	5,368
FLOOR SCRUBBER - CONCRETE	Completed	19,958	20,000	42

2025 THIRD QUARTER CAPITAL BUDGET UPDATE

EFFECTIVE SEPTEMBER 30, 2025 **2025 Budget Adopted May 13, 2025**

DEPARTMENT & ITEM	STATUS	EXPENSED	BUDGET	DIFFERENCE
CURLING RINK				
WEST INTERIOR WALL REPAIR		53,804	50,000	-3,804
FOX LAKE PARK				
SHOWER HOUSE FLOOR - REPLACEMENT		5,610	10,000	4,390
TREE PLANTING		0	10,000	10,000
PARKS				
FORK LIFT	Completed	53,000	47,000	-6,000
1/2 TON 4X4 TRUCK	Completed	62,305	65,000	2,695
LIBRARY				
NORTH SIDE WATER DIVERSION $10,000 in Reserve Funds		0	10,000	10,000
RCSC				
FITNESS CENTRE FLOORING REPLACED		17,708	19,000	1,292
COMMUNITY CENTRE				
LED LIGHT UPGRADE		24,307	26,000	1,693
TOTAL CAPITAL		**882,450**	**3,824,600**	**2,955,717**

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 07.00

Committee Reports

Recommended Motion

That Council accepts the following Committee Report for information:

1. Municipal Planning Commission Meeting Minutes of September 9, 2025
2. Tax Recovery Auction Minutes of September 8, 2025
3. Community Services Board Minutes of October 6, 2025

Background

Committee Reports are usually in the form of minutes from the Committee meetings and provide Council with highlights and activities of the committee.

The Minutes may not have been approved by the Committee; however, they are presented for Council's review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Municipal Planning Commission Meeting Minutes of September 9, 2025
2. Tax Recovery Auction Minutes of September 8, 2025
3. Community Services Board Minutes of October 6, 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
MUNICIPAL PLANNING COMMISSION MEETING
SEPTEMBER 9, 2025

Minutes of the Municipal Planning Commission Meeting held Tuesday, September 9, 2025 at 12:15 p.m. in the Town of Hanna Council Chambers.

Members Present:
Kyle Olsen
Sandra Beaudoin
Bill Paisley
Jorr Duce

Members Absent:
Richard Preston

Administration Present:
Matthew Norburn – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
David Mohl – Development Officer

1.0 CALL TO ORDER

Chairperson Kyle Olsen called the Municipal Planning Commission meeting to order at 12:17 p.m.

2.0 REVIEW & ADOPT AGENDA

04-2025
Agenda

Moved by Sandra Beaudoin that the Agenda for September 9, 2025, be adopted as presented.

Motion Carried.

3.0 ADOPT MINUTES OF PREVIOUS MEETING

05-2025
Minutes

Moved by Bill Paisley that the Minutes of the Municipal Planning Commission Meeting held July 30, 2025, be adopted as presented.

Motion Carried.

4.0 NEW BUSINESS

4.1 Development Permit – D34-25
Discretionary Use for Contractor Services

06-2025 Development Permit D34-25

Moved by Sandra Beaudoin that the Commission approves Development Permit Application D34-25 to use the property for Contractor Services as a discretionary use in the CT – Commercial Transition District for the commercial property at 305-307 – 1st Street West, legally described as Lot 25-26, Block 14, Plan 6133AW, Tax Roll 65200 & 65300 as presented, as the proposed development:

- conforms with a discretionary use prescribed by the Land Use Bylaw for that land or building.
- would not unduly interfere with the amenities of the neighbourhood or materially interfere with or affect the use, enjoyment, or value of neighbouring properties.
- is compatible with existing developments or uses.

Motion Carried.

4.1 Development Permit – D38-25
Variance for 15.5.2 minimum width of a Manufactured Dwelling

07-2025 Development Permit D38-25

Moved by Bill Paisley that the Commission approves Development Permit Application D38-25 with a Variance to allow a 20 foot wide Manufactured Dwelling in a R2 – General Residential District for the residential property at 420 1st Avenue West, legally described as Lot 10, Block 48, Plan 1984GA, Tax Roll 94800 as presented, as the proposed development:

- conforms as a permitted use prescribed by the Land Use Bylaw for that land or building.
- would not unduly interfere with the amenities of the neighbourhood or materially interfere with or affect the use, enjoyment, or value of neighbouring properties.
- is compatible with existing developments or uses.

Motion Carried.

Next meeting will be set as required.

5.0 ADJOURNMENT

Chairman Kyle Olsen declared that all business being concluded, the Municipal Planning Commission is adjourned at 12:42 p.m.

_____
Chairman Kyle Olsen

_____
Secretary Matthew Norburn

TOWN OF HANNA
TAX RECOVERY - LAND AUCTION

Monday, September 8, 2025 at 2:00 p.m.
Town Council Chambers

The Land Auction was held on Monday, September 8, 2025 in the Town Council Chambers, commencing at 2:00 p.m.

Administration Present:

Matthew Norburn	Chief Administrative Officer
Winona Gutsche	Director of Corporate Services
Katelyn Beaudoin	Corporate Services Assistant

Citizens Present:

1
2
3
4
5

1 Declare Open – 2:00 pm

Matthew Norburn declared the Tax Recovery Land Auction open at 2:00 p.m.

As there was no one in attendance Matthew Norburn did not proceed with the description of properties for sale and declared the Auction closed at 2:15 pm.

2 Auction Adjourned

The auction was adjourned at 2:15 p.m.

TOWN OF HANNA
COMMUNITY SERVICES BOARD MEETING
October 6, 2025

Minutes of a meeting of the Community Services Board of the Town of Hanna held Monday, Oct 6, 2025, in the Town Council Chambers at 6:00 p.m.

Members Present:
Acting Chairperson Darlene Herzog
Councillor Vern Thuroo
Corri Westcott
Erica Rorabeck
Kalli Cooper
Kalin Cooper (Guest)

Regrets:
CAO Matthew Norburn
Community Services Facilities Manager Kevin Olsen

Administration Present:
Community Services Coordinator Michele Toews

CALL TO ORDER
Acting Chairperson Darlene Herzog called the meeting to order at 6:00 p.m.

REVIEW AND ADOPTION OF AGENDA

MOTION: V.THUROO- E.RORABECK
Agenda as amend to add the Hanna Medical Recruitment and Retention group to present at 7:10pm CARRIED

ADOPTION OF MINUTES

MOTION E.RORABECK – K.COOPER
That the Minutes from Sept 8,2025 be adopted as presented.
CARRIED

BUSINESS ARISING: None.

CORRESPONDENCE: None

MOTION TO APPROVE FINANCIALS: V.THUROO- K.COOPER
CARRIED

CSB GRANT PRESENTATIONS:

Hanna Municipal Library- Jenn Steinbrecker- $1000 Speaker fees
Hanna Harvesters Lacrosse- Hope Long- $3000 Lacrosse Festival
Alberta Pioneers (Hanna Seniors Circle) -$1500- HVAC Replacement Project

Hanna Seals Swim Club -$2947 Swim flags &Tents
Big Country Primary Care Network -$2646.25 – Seniors Fair
Lynks-$3000 -50th Anniversary Event
Hanna Medical Recruitment & retention Group - $1630 Hospital Careers Day

Motion: Recommendation to provide the following grants: E.RORABECK-K.COOPER

CARRIED

- $1200 to Big Country Primary Care Network to cover catering cost of event, with additional supports via FCSS partnership in the event
- $1200 to Alberta Pioneers (Hanna Seniors' Circle) towards their HVAC Replacement project
- $600 to Hanna Seals Swim Club for the purchase of new swim flags

Board Appointments

- Motion to recommend to renew Darlene Herzog for another term as the Special Areas Board representative on the Community Services Board. Motion by Vern Thuroo, Seconded by Kalli Cooper. Carried
- Motion to recommend to appoint Kalli Cooper to a three year regular term on the Community Services Board. Motion by Erica Rorabeck, Seconded by Cori Westcott. Carried
- Motion to recommend to appoint Kalin Cooper as the youth representative to the Community Services Board. Motion by Darlene Herzog, Seconded by Erica Rorabeck. Carried

CSB Grant Updates: E.RORABECK-V.THUROO

CARRIED

Motion to recommend an increase to a maximum $20,000 of CSB grants annually, with 3 application cycles a year (application deadlines of January 31st, April 30th and September 30th) with the understanding that all requests for funding within the Community Servies scope, including facility rental discounts, will be directed to apply through the CSB Grant process prior to any Council intervention.

Roundtable:

- Vern - Elks Grey Cup raffle tickets are now available. Ag Society is working on bringing in courses to help teach skills needed to enter in their Fall Fair (ie - canning)
- Kalin - Youth Club is planning a Man tracker event, as well as their annual Pumpkin Parade
- Cori - RCMP Ball is December 13th with proceeds going to local groups helping to address food insecurity
- Michele - Toy Drive and Christmas Hampers will be coming soon. Applications are at the Food Bank for those in need, donation points will be available around town, including at the Town Office.

Next Meeting - December 8th at the Town Office. Christmas Supper at 5:00pm with meeting to follow.

NEXT MEETINGS DATE:

Monday December 8th, 2025, at 5:00 pm Christmas Supper with meeting to follow.
in the Town Chambers

ADJOURNMENT

Acting Chairperson Darlene Herzog adjourned the meeting at 8:42 p.m.

Acting Chairperson Darlene Herzog

CAO Matthew Norburn

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 08.00

Senior Administrative Officials Reports

Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 - 8.03 as presented for information.

Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Chief Administrative Officer
    a. Community Services Facility Manager
    b. Community Services Coordinator
2. Director of Business & Communication
3. Director of Public Works

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

CAO Report to Council – October 14, 2024

Pioneer and Palliser Trail Repaving Projects

I continue to participate in weekly coordination meetings regarding the Pioneer Trail and Palliser Trail repaving projects.

Hanna Chamber of Commerce Candidate Forum

I attended the Council Candidate Forum organized by the Hanna Chamber of Commerce.

Old School Land Purchase

Administration continues to work with the Prairie Land School Division on the acquisition of the old school lands.

Canada Summer Jobs Program

Reporting for the 2025 Canada Summer Jobs program has been completed.

Hanna Airport Development Strategy

Initial discussions have been held regarding the future development strategy for the Hanna Airport. These early conversations included administration, MPE, with a future meeting planned with Special Areas representatives.

October 2025 COUNCIL REPORT

KEVIN OLSEN – COMMUNITY SERVICES FACILITIES MANAGER

Arena

Rodeo/Rummage Sale went well

Ice making Sept 22-28

Regular practices and use started Sept 29

Multiple requests for tournament ice from the city have been turned down as we are fully booked for weekends

Fire Panel and Strobes being replaced Oct 16th

Parks / Cemetery

Triplex winterized Oct 6

Fox Lake closed and winterized September 29th

Doing some elm tree pruning and maintenance with the ban lifted

Having some large trees and stumps removed at Fox Lake now that the park is closed

Centennial Place

Ongoing issues with repair work to elevator. Replacement of belts being done Oct 6th

Swimming Pool / Spray Park

Spray Park winterized September 22nd

Parks Shop

Prepping for mower maintenance and change of seasons

Lions Hall

Maintained as necessary

Other

Community Services Coordinator Report – Michele Toews – October 2025

After School Rec Drop In

In the month of September there were 52 daily spots paid for After School Drop In. Lowest attendance on a day was zero, highest was six. As the progam only runs on school days it is temporarily on pause while school is out.

Emergency Social Services (ESS)

Co-chaired the Emergency Social Services Network of Alberta (ESSNA) South Central Zone annual in person meeting as one of the regional ESSNA Representatives. Alberta Emergency Management Agency (AEMA) staff from the Province provided updates. Local representatives shared learning from recent activations and exercises. Group set goals to further exploration into surge capacity to support activations within the region, look at best practices for debriefing and mental health supports for ESS Responders, and to work with the AEMA ESS staff on project to move the new Provincial ESS Framework document into a template for easy updating of local EM Plans.

I will also be participating in the Special Areas Regional Emergency Management Plan (REMP) Tabletop Exercise on October 24th as ESS Lead.

Family and Community Support Services (FCSS)

Co-chair ongoing FCSS East Central Zone virtual meetings as on of the Directors' Network Representatives and work with our Board Representative, George Glazier (County of Paintearth) to bring regional concerns of rural communities to the provincial board, for advocacy to the government. And will be attending the provinical meeting with the board later in the month.

Youth Club

The Youth Club is hosting an evening of Mantracker at Fox Lake Park on Friday, October 17th at 7pm for students in Grade 7 and above. They will also be hosting their annual Pumpkin Parade on Saturday, November 1st in Hector King-Hunter Park.

Report to Council

Date: Oct 14, 2025

Submitted by: Laurie Armstrong, Director of Business & Communication

- Performed computer maintenance, software updates, troubleshooting and assisting staff.
- Prep for marketing Town programs and events. The page on our website that is dedicated to all things related to the municipal election is **hanna.ca/election**. This page is revised as changes come forward. New content about acceptable ID has been added and Council will notice that there is a weekly campaign specific to election ongoing that started in July. The list of candidates can be found here and election results will be available here as well.
- Event Kiosk computers are installed and functioning at the following locations: Library, Town Office Coffee Room, Medical Clinic, JCC School and Arena.
- Since this marks the end of Council's term, I have provided some viewing statistics regarding the live streaming of the Council meetings. The following statistics are based on the timeframe of: Nov 1, 2021 to Sept 25, 2025.
    - 9,700 views of live stream videos.
    - On average, video's were viewed for 20 minutes.
        - Using these averages, each video was viewed 96 times for 20 minutes each time.
    - Top 3 Live streams
        - Sept 10, 2024 with 396 views
        - Feb 26, 2025 with 365 views
        - Mar 14, 2025 with 349 views
    - 20% are considered Regular Viewers meaning they have watched over a period of 6 months or more.
    - 51% watch from a computer and the strong majority are not subscribed to the Town's YouTube channel.

COUNCIL REPORT

DATE: **Oct 14th, 2025**

PRESENTED BY: **Brent Olesen, Director of Public Works**

- Since Sept 9th, 2025, Council meeting, the public works department has been busy with the following items:

  - Water & Sewer
    - We are hauling sewer out of special areas, and the airport, and we are done hauling from the tri-plex and Fox Lake.
    - After working on the 6 hydrants that were seized we have two more hydrants that need to be replaced and two more main valves that need bolts. We have this work scheduled for the week of the 20th.
    - We had to hydrovac 3 operating rods and the bleeder valve at Fox Lake Park to make sure that the water line is bled down for the winter and does not freeze for next spring.
    - We have made the decision that we will not be letting the lagoon go at this time as the levels are not as high as normal so we will be releasing it next year early fall unless it is necessary to release it in the spring.
    - The crew has been turning valves for the parks crew so they can blow out their recreational areas as well as the spray park.

  - Road Maintenance
    - The paving project is complete on Palliser Trail with some areas that will need slurry and white lines on the South end of town.
    - The bridge replacement has started on Pioneer Trail with the old bridge being removed and the new culvert being installed. If the weather holds out, we are ahead of schedule and hoping the project will be completed by the end of the month.
    - We used the grader along with the land leveler that we rented to do the alleys again for the fall. We also added material as needed, touching up the ball diamonds, cemetery and Fox Lake before returning the piece of equipment.
    - We have swept and cleaned all the grooves on the new bump outs and had the sweeper touch up some of the areas that have had heavy leaves and dirt. We will try to do a full sweep once all the leaves have fallen off the trees and before the snow flies.
    - We have been using the planner on a few spots on 12th Ave when we have time.

  - Meetings
    - I am attending the Monday morning Director's meeting.
    - We have construction meetings with MPE and Brooks Asphalt on our paving program every Tuesday Morning.

- Airport
  - We have been doing routine maintenance at the airport.

- Cemetery
  - We have been busy at the cemetery with six cremations and one casket burial this month.
  - Removed concrete cribbing on two older plots at the request of family.

- Other
  - We hauled the rodeo dirt out of the arena and piled it at the lift station so the arena staff could get ready for the rummage sale.
  - Our sale of our surplus equipment went very well everything went local with fair market value.
  - We will be doing fall clean up the week 14th to 17th.

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 09.01

2025 Tax Recovery Report

Recommended Motion

That

- Whereas the property described as:
  - Lot 5 & Portion of Lot 6, Block 42, Plan 6133AW (Tax Roll 45400)

  was offered for sale by public auction on September 8, 2025, under the Tax Recovery provisions of the Municipal Government Act, and
- Whereas the property was not sold at auction, and
- Whereas attempts by administration to collect outstanding taxes have not been successful, and
- Whereas Council desires to acquire title to the property as tax forfeiture,

Council authorizes the Chief Administrative Officer to request that the Land Titles Office cancel the existing Certificate of Title and issue a new one to the Town of Hanna as tax forfeiture; and further to dispose of the property at market value.

Background

A Tax Recovery public auction was held September 8, 2025, for one property that was not removed from the Tax Recovery List through payment of tax arrears. The owner or interested party had opportunity to pay the tax arrears, penalties and costs at any time prior to the auction in order to remove the property from tax sale.

Tax Roll 45400 (Lot 5 & portion of Lot 6, Block 42, Plan 6133AW) was offered for sale at the public auction, but no bids were received. As of the most recent tax penalty on October 1, 2025, tax roll 45400 has taxes owing in the amount of $9,704.23. The assessed value of the property is $130,570. **The property is abandoned and has been for several months, and Administration recommends that Council authorize Administration to take title of the property**.

As the property was not sold at the auction, the municipality has the option to take title to the property under tax forfeiture. The owners of the properties have not responded to any letters, invoices or notices sent to them. The utility account is up to date, if payment is not received any outstanding amounts are transferred to the tax accounts.

In order to take ownership of the properties, the municipality must request that the Land Titles Office cancel the existing Certificate of Title and issue a new one in the municipality's name under a Tax Forfeiture title. At that point, the property is no longer taxable, the Town can remediate the property and dispose of it in accordance with Section 425 of the MGA.

Administration is recommending that the Town take title to this property for the following reasons:

- The owners of the properties have abandoned all responsibility regarding the property.
- Although the assessed value of the properties is higher than the tax arrears and in the case of a sale, the tax arrears will be owed to the Town; by taking title to the properties the Town will be in control of the property.
- By not taking action the Town would be setting a bad precedent that other property owners may want to also take advantage of.

Once the Town takes title to the property it will be listed for sale with the intent to have the property sold.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 9.02

APEX Utilities Franchise Fee

Recommended Motion

That Council accepts the APEX Utilities Franchise Fee Report for information and direct Administration to inform APEX Utilities that the Town of Hanna will not be requesting an increase to the Franchise Fee for 2026 from the current rate of 17.5%.

Background

The Municipal Government Act permits a municipality to grant a franchise for the supply of utilities. The Town of Hanna has held an Electric Distribution System Franchise Agreement (Agreement) with APEX Utilities Inc (formerly AltaGas) for several decades. A Natural Gas System Franchise Agreement grants an exclusive franchise to a company, in this case APEX Utilities Inc to provide Natural Gas Distribution Service within a Municipal Service Area on the agreed to terms and conditions contained in the Agreement. A Natural Gas Distribution System means any facilities which are used to provide natural gas distribution service within the municipal service area, and without limiting the generality of the foregoing shall include all the necessary equipment to provide that service.

The latest Franchise Agreement was entered into in 2017 for a term of ten years. At the time of the signing of the Agreement in 2017 the Franchise Fee established for delivery revenues was increased from 13.5% to 15.00%. In 2020 Council went through the process to have that Franchise fee increased to 17.5% which became effective January 1, 2021. The maximum % allowable for a municipality to charge is 35%.

The natural gas franchise fees are charged by the Town to APEX Utilities for the exclusive right to provide natural gas services within the municipality as well as for access to Town lands to construct, maintain and operate related assets. Franchise fees are intended to compensate the Town for direct costs and for restrictions on planning and development relating to utility rights of way as well as related inherent risks. Through the fees, the utility provider is charged an appropriate amount for the use of the land and the exclusive rights to deliver those utility services within the Town. The utility provider then passes these costs to each consumer (not necessarily property owners but natural gas customers) as a separate charge on the natural gas bills. APEX Utilities collects the revenue and then pays it to the

Town. These funds are used to reduce the total amount required to be raised through property taxes.

Pursuant to Section 5 (b) of the Franchise Agreement with APEX Utilities Inc. the Town has the ability to review and change the franchise fee annually. If there is to be a change in the franchise fee the Town must provide notice in writing of that change to residents in the local newspaper with the greatest circulation, including the effect of the proposed change for the average residential customer. APEX Utilities recommends this fee change be published prior to November 15, 2025.

The franchise fee charged in municipalities in our region as of January 1, 2025, are as follows:

Town of Drumheller	27%	Village of Morrin	12%
Town of Stettler	30%	Village of Munson	11%
Town of Three Hills	9%	Village of Delia	12%

Based on APEX Utilities actual distribution revenue for the calendar year 2023 the Town of Hanna franchise fee paid at 17.5% to the Town of Hanna was $276,278.79. The actual franchise fee payable in 2024 was $316,409.06. APEX estimates franchise fee revenue for the Town of Hanna in 2026 with the franchise fee remaining at 17.5% is $362,356.99.

The original plan was to review the franchise fee for both the natural gas and electric utilities every five years. With the last increase of the natural gas franchise fee taking effect as of January 1, 2021, the year 2026 would be the next review and potential increase to the franchise fee. If the franchise fee was increased to 20.0% it is estimated this would bring in an increase of $51,765.29 for a total of $414,122.28. It is estimated that for every one percent (1%) increase in franchise fees it would result in an additional $20,706.11 in revenue to the Town of Hanna.

Administration is recommending that since the last increase to the natural gas franchise fee becoming effective as of January 1, 2021, together with the recent significant increases in the natural gas utilities both transmission/distribution and the retail prices charged to the consumers that an increase to the natural gas franchise fee makes affordability a bigger issue in the community.

Franchise fee increases have less of an impact than a tax increase as it is collected from all properties rather than just taxable properties, resulting in greater equity for all property owners. Unlike municipal property taxes there are no exemptions or exempted properties.

Communications

Report highlights may be communicated through the Town of Hanna social media program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

1. Alberta Municipal Government Act – Section 45 (1 – 5).

Attachments

1. APEX Utilities Inc – Total Revenues Derived from Delivery Tariff - Hanna 2026
2. APEX Utilities Inc – Rider A Franchise Tax Riders

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

Apex Utilities Inc.
5509 45th Street
Leduc, AB T9E 6T6

August 29, 2025



Town of Hanna
PO Box 430
Hanna, AB T0A 1P0

Dear Mayor Povaschuk and Council,

Re: TOTAL REVENUES DERIVED FROM DELIVERY TARIFF

As per Section 4 (a) of the Natural Gas Distribution Franchise Agreement currently in effect between the Town of Hanna and Apex Utilities Inc., this correspondence serves to fulfill the Company's obligation to provide the Municipality with the following information:

1. The total revenues that were derived from the Delivery Tariff within the Municipal Area for the prior calendar year; and
2. An estimate of total revenues to be derived from the Delivery Tariff with the Municipal Area for the next calendar year.

This is provided to assist the Town with its budgeting process and to determine whether a percentage change to the current franchise fee is necessary for the next calendar year. If a fee percentage change is necessary, the Municipality should advise the Company in writing of the franchise fee to be charged by November 15, 2025. Failing notification, the current franchise fee percentage of **17.50%** will remain unchanged.

	2024 Actuals	**2026 Estimates**
Delivery Revenues (Rate 1, 11, 2 & 12)	$1,756,734.76	$2,011,027.29
Delivery Revenues (Rate 3 & 13)	$54,195.47	$59,584.09
Total Delivery Revenues	**$1,810,930.23**	**$2,070,611.39**
2024 Actual Franchise	**$316,409.06**	
2026 Estimated Franchise Fee		**$362,356.99**

If you have any questions regarding this process or about the information provided, please contact me directly at (780) 980-7305 or via email at irichelh@apexutilities.ca. I look forward to hearing from you.

Sincerely,

Apex Utilities Inc.

Irv Richelhoff
Supervisor Business Development

RATE RIDER A	FRANCHISE TAX RIDERS

Municipalities Governed by Standardized Franchise Agreement

For each calendar year the franchise fee will be calculated as a percentage of the Company's actual total revenue derived from the Gas Distribution Tariff, including without limitation the fixed charge, base energy charge, demand charge but excluding the cost of gas (being the calculated revenues from the gas cost recovery rate rider or the deemed cost of gas) in that year for Gas Distribution Service within the Municipal Area.

Municipality	Type	District	Rate (%)	Decision / Order	Effective Date[4] (yyyy-mm-dd)
Athabasca	Town	Athabasca	22.00	29713-D01-2024	2025-01-10
Barrhead	Town	BMW[1]	18.00	29713-D01-2024	2025-01-10
Beaumont	City	Leduc	28.50	29713-D01-2024	2025-01-10
Bonnyville	Town	Bonnyville	21.00	29713-D01-2024	2025-01-10
Bonnyville Beach	Summer Village	Bonnyville	0.00	29921-D01-2025	2025-03-17
Boyle	Village	Athabasca	20.00	29713-D01-2024	2025-01-10
Calmar	Town	Leduc	35.00	30191-D01-2025	2025-08-01
Crystal Springs	Summer Village	Leduc	0.00	29713-D01-2024	2025-01-10
Delia	Village	Hanna	12.00	29713-D01-2024	2025-01-10
Donalda	Village	Stettler	17.50	29750-D01-2025	2025-01-27
Drumheller	Town	Drumheller	27.00	29733-D01-2025	2025-01-10
Elk Point	Town	St. Paul	16.00	29713-D01-2024	2025-01-10
Glendon	Village	St. Paul	4.62	29750-D01-2025	2025-01-27
Grandview	Summer Village	Leduc	0.00	29713-D01-2024	2025-01-10
Hanna	Town	Hanna	17.50	29713-D01-2024	2025-01-10
Hay Lakes	Village	Leduc	9.00	29713-D01-2024	2025-01-10
High Level	Town	High Level	30.00	29713-D01-2024	2025-01-10
Island Lake	Summer Village	Athabasca	0.00	29713-D01-2024	2025-01-10
Leduc[2]	City	Leduc	27.00	29713-D01-2024	2025-01-10
Leduc[3]	City	Leduc	35.00	29713-D01-2024	2025-01-10
Ma-Me-O Beach	Summer Village	Leduc	0.00	29713-D01-2024	2025-01-10
Mewatha Beach	Summer Village	Athabasca	6.00	30101-D01-2025	2025-07-01
Morinville	Town	BMW	19.00	29713-D01-2024	2025-01-10
Morrin	Village	Drumheller	12.00	29713-D01-2024	2025-01-10
Munson	Village	Drumheller	11.00	30050-D01-2025	2025-06-01
Pelican Narrows	Summer Village	Bonnyville	0.00	29713-D01-2024	2025-01-10
Pincher Creek	Town	Pincher Creek	35.00	29713-D01-2024	2025-01-10
Poplar Bay	Summer Village	Leduc	0.00	29713-D01-2024	2025-01-10
Rochon Sands	Summer Village	Stettler	0.00	29713-D01-2024	2025-01-10
St. Paul	Town	St. Paul	27.00	29713-D01-2024	2025-01-10
Stettler	Town	Stettler	30.00	29713-D01-2024	2025-01-10
Sunset Beach	Summer Village	Athabasca	3.00	29713-D01-2024	2025-01-10
Three Hills	Town	Three Hills	9.00	29713-D01-2024	2025-01-10
Two Hills	Town	Two Hills	23.00	29912-D01-2025	2025-04-01
Waskatenau	Village	BMW	8.00	29713-D01-2024	2025-01-10
Westlock	Town	BMW	29.00	29713-D01-2024	2025-01-10
White Sands	Summer Village	Stettler	0.00	29747-D01-2025	2025-02-01

[1] BMW denotes Barrhead, Morinville and Westlock.
[2] Does not apply to service under Rates 3 or 13.
[3] Applies only to service under Rates 3 and 13.
[4] Any bill rendered after this date is subject to the corresponding rate.

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda
Background Information

Date: October 14, 2025 Agenda Item No: 09.03

Fred & Freda Geuder Bursary – 2025 Recipients

Recommended Motion

That Council accepts for information, the report regarding the Fred & Freda Geuder Educational Bursary and congratulates the 2025 bursary recipients Olivia Barth, Hailey Nielsen and Brendan Roncin

Background

In 2007, the Town of Hanna received a bequest from the estate of Mrs. Freda Geuder to establish and award a bursary fund to be known as the Fred & Freda Geuder Educational Bursary for the benefit of Hanna & District students attending post-secondary educational institutions of any kind. The bursary is to be awarded to students based on need and academic standing.

Mr. & Mrs. Geuder were longtime residents of Hanna. Mr. Geuder was a businessman, owning Geuder Electric. Mrs. Geuder was a teacher and active in the community. She served as a member of Council for the Town of Hanna from 1974 to 1980.

Council accepted the donation of $114,106.42 and appointed three trustees to establish the parameters for the bursary and determine the recipients. The funds are deposited in a separate account and accumulate interest annually. Each year, bursaries are awarded to three students in the amount of $1,500.00 each for a total awarded of $4,500.00. Once the 2025 award cheques are cashed, the balance in the bursary account will be $55,107.71.

Members of the Bursary Committee for 2025, Councillor Crowle, Connie Deadlock and Audra Limpert reviewed 6 applications and awarded the following students with a $1,500.00 bursary to continue their education:

Olivia Barth	Bachelor of Education
Hailey Nielsen	Bachelor of Education
Brendan Roncin	Bachelor of Education

Communications

Highlights of the reports may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

1. Policy 2014-04 Geuder Educational Bursary

Attachments

1. Policy 2014-04 – Geuder Educational Bursary
2. Geuder Bursary Recipients – 2007-2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
GENERAL POLICY

Title:	**Geuder Educational Bursary**	Policy: 2014-04 Supercedes:
Authority:	**Council**	Approval Date: **December 9, 2014** Effective Date: **December 9, 2014**

PURPOSE

To establish the guidelines for distribution of funds from the Fred & Freda Geuder Educational Bursary.

POLICY STATEMENT

The Fred & Freda Geuder Educational Bursary was established in 2007 in response to a bequest from the estate of Mrs. Freda Geuder. The Town of Hanna was given funds from the estate and directed "to invest the said funds and the net income generated from such investments and such portion of the principal sum at their sole discretion shall be used by them to establish and award a bursary fund to be known as the "FRED and FREDA GEUDER EDUCATIONAL BURSARY" for the benefit of Hanna & District Students attending Post-Secondary Educational Institutions of any kind; and to annually for as long as possible, award such students based on need and academic standing".

RESPONSIBILITIES

Town of Hanna Administrative Services is responsible to ensure the accuracy and currency of this policy with respect to the above.

STANDARDS & PROCEDURES

In 2007, the Town of Hanna:

- Accepted funds from the Freda Geuder Estate to establish the "Fred & Freda Geuder Educational Bursary" for the benefit of Hanna & district students attending Post-Secondary Educational Institutions of any kind; and
- Deposited the funds in a separate account to record the principle and interest; and
- Appointed three trustees to establish the parameters for the bursary; and
- Agreed to administer the funds to the bursary recipients annually.

Trustees are appointed annually to the Fred & Freda Geuder Educational Bursary Committee to review applications and award three bursaries of $1,500.00 each under the parameters established by the committee.

TOWN OF HANNA
GENERAL POLICY

Title:	**Geuder Educational Bursary**	Policy: 2014-04 Supercedes:
Authority:	**Council**	Approval Date: **December 9, 2014** Effective Date: **December 9, 2014**

APPLICATION CRITERIA

1 Students are only eligible to receive the bursary once.
2 Students must have attended JC Charyk Hanna School.
3 Preference will be given to students who have completed their first year of post-secondary education
4 Post-secondary education of any kind will be considered. This includes universities, colleges and institutes of technology.
5 Need and academic standing will be considered.
6 Bursary recipients will be required to provide confirmation of full time registration.
7 Bursary recipients may be requested to return funds on a pro-rated basis if they withdraw from full time status at a post-secondary institution.

Accepted by Council under Policy 2014-04:

1. The Fred & Freda Geuder Educational Bursary Application Form for Post-Secondary Students dated December 1, 2014.

Fred & Freda Geuder Educational Bursary
Recipients

2007	Ashley Cheney	Medicine Hat College Health Sciences
	Heather Corry	University of Alberta Education
	Gina Sprinkhuysen	University of Lethbridge Arts & Sciences
2008	Jaclyn Buchfink	University of Calgary Health Sciences
	Bryan Frobb	University of Alberta Biology
	Megan Quaschnick	Medicine Hat College Nursing
2009	Dustin Carl	NAIT Computer Engineering
	Adam Deadlock	University of Calgary Haskayne School of Business - Finance
	Heather Standing	Red Deer College Biology
2010	Andrea Buchfink	University of Alberta Chemical Engineering
	Micheala Durand	Medicine Hat College Kinesiology
	Shelby Ross	University of Lethbridge Education
2011	Kathleen Greenway	Grant MacEwan University Physical Education
	Mckenzie Hart	SAIT Dental Assisting Certificate Program
	Natasha Smith	Red Deer College Practical Nursing Program
2012	Tim Armstrong	University of Lethbridge Bachelor of Fine Arts
	Kari Kautz	University of Alberta Bachelor of Education
	Dalyn Stevenson	University of Alberta Bachelor of Commerce

Fred & Freda Geuder Educational Bursary
Recipients

2013	Celine Amundrud	University of Alberta - Augustana Bachelor of Arts - Psychology
	Courtney Griffith	Medicine Hat College Bachelor of Science – Nursing
	Jaiden Henry	University of Saskatchewan Bachelor of Arts – Regional and Urban Planning
2014	Kelly Armstrong	SAIT Polytechnic Diploma in New Media Production & Design
	Delaine Carl	Norquest College Diploma Licensed Practical Nurse
	James Frobb	University of Alberta Bachelor of Science – Pharmacy
2015	Lindsey Crowle	University of Waterloo School of Optometry & Vision Science
	Taylor Grantham	University of Lethbridge Bachelor of Finance
	Cassidy Griffith	University of Lethbridge Bachelor of Science
2016	Scott Hunter	University of Lethbridge Bachelor of Arts
	Lacey Rose	University of Alberta Bachelor of Science in Kinesiology
	Neala-Rae Veno	Medicine Hat College Bachelor of Business Administration
2017	Chelsea Knievel	MacEwan University Emergency Communications & Response Certificate
	Madison LaClaire	University of Lethbridge Faculty of History & Education
	Brenna McGillion	Medicine Hat College Occupational/Physical Therapist Diploma
2018	Brooke Hensel	University of Lethbridge Bachelor of Therapeutic Recreation
	Jordan Moench	Lakehead University Bachelor of Science in Nursing
	Kaitlin Wallace	University of Lethbridge Bachelor of Education

2019	Sharanne LaClaire	University of Lethbridge Bachelor of Science in Nursing
	Tyson Sabey	Medicine Hat College Bachelor of Nursing
	Lindsey Voltner	University of Alberta - Augustana Bachelor of Science
2020	Jaycee Beaudoin	Red Deer College Health Sciences – Pharmacy Technician
	Lexie Knievel	University of Lethbridge Bachelor of Science in Psychology
	Reegan Kobberstad	NAIT Health & Life Sciences – Laboratory & X-Ray Technology
2021	Janay Hein	Medicine Hat College Bachelor of Education: Elementary Education
	Kyran McGillion	Prairie College Bachelor of Arts: Intercultural Studies
	Haley Nelson	Red Deer College Bachelor of Education: Elementary Education
2022	Sarah Palmer	Red Deer College Bachelor of Education: Elementary Education
	Ally Smyth	University of Lethbridge Health Sciences – Nursing
	Christina Rowden	Red Deer Polytechnic Bachelor of Elementary Education: Fine Arts/General
2023	Kennedy MacKinnon	Red Deer Polytechnic Bachelor of Science - Nursing
	Veronica Pedersen	Red Deer Polytechnic Bachelor of Science - Nursing
	Madison Pitman	Medicine Hat College Bachelor of Science – Nursing
2024	Delane Beaudoin	Red Deer Polytechnic Bachelor of Science – Nursing
	Devan Boos	Emergency Services Academy Primary Care Paramedic
	Zachary Stanger	Grant MacEwan University Bachelor of Arts – Anthropology

2025	Olivia Barth	Red Deer Polytechnic Bachelor of Education
	Hailey Nielsen	Red Deer Polytechnic Bachelor of Education
	Brendan Roncin	Red Deer Polytechnic Bachelor of Education

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 09.04

Council Information Meeting – Cancellation

Recommended Motion

That Council approves the cancellation of the October 29, 2025, Council Information Meeting.

That Council approves the Swearing in Ceremony and Organizational Meeting be schedule for October 29, 2025, at 6:00 PM.

Background

At the October 8, 2024, Organizational Meeting, a motion was passed to set the dates for the Council Information Meetings, which are scheduled for the last Wednesday of each month.

The October 2025 Council Information Session is scheduled for Wednesday October 29, 2025. As this is an Election Year the Swearing in Ceremony and Organizational Meeting need to be held October 29, 2025. Administration would like to hold this in the evening so family and friends can attend the Swearing in Ceremony.

As the Council Information Session dates are set by a motion of Council, a motion is required to change the date or cancel the meetings.

Communications

Council Information Meeting dates, time and location are communicated through the Town of Hanna Social Media Programs.

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Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

1. Town of Hanna Bylaw 1015-2021 – Council Procedural Bylaw

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____

Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 09.05

Community Services Board Grant

Recommended Motion

That Council recommend an increase to a maximum $20,000 of CSB grants annually, with 3 application cycles a year (application deadlines of January 31st, April 30th and September 30th) with the understanding that all requests for funding within the Community Services scope, including facility rental discounts, will be directed to apply through the CSB Grant process prior to any Council intervention.

Background

The Community Services Board held a meeting on October 6th where a motion was made to recommend to Council that the $3,000 yearly grant be increased to $20,000 annually, with 3 application cycles a year (application deadlines of January 31st, April 30th and September 30th) with the understanding that all requests for funding within the Community Services scope, including facility rental discounts, will be directed to apply through the CSB Grant process prior to any Council intervention.

Purpose of the grant:

To provide financial assistance to non-profit organizations for the provision of programs, special events or activities which enhance the recreational and cultural opportunities in the community of Hanna.

Applicants must be a non-profit organization.

1. Youth groups shall be given priority over adult groups.
2. New programming will have priority over continuous programming. Grant should not be considered a continuous source of funding.
3. Grant shall be based on financial need. Groups will be given an opportunity to make a formal presentation to the Board to justify need.
4. The number of grants and length of time since a previous grant may be a factor considered by the Board when deciding grants.
5. Special event or project funding shall receive priority over ongoing programs.

6. Events or programs that have Provincial/Regional significance will be given preference over local or ongoing events.
7. Applications that benefit the Community of Hanna as a whole.
8. Teams or larger numbers of participants shall be given preference over grants that will benefit individuals or smaller groups.
9. The number of participants that will benefit from a grant may be a factor.
10. Capital expenses will be considered before operating expenses.
11. If other grants or funding is available for the same project, preference will be given to groups that cannot qualify for other grants or funding.

Communications

Highlights of the reports may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

Attachments

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 9.06

Community Services Board Grant – 2025 Allocation

Recommended Motion

That Council approves the recommendation of the Community Services Board to award the 2025 Community Services Board Grant in the amount of $3,000.00 as follow:

$ 1,200	Big Country Primary Care Network	Catering Cost of Events
$ 1,200	Alberta Pioneers (Hanna Seniors' Circle)	Towards HVAC Replacement project
$ 600	Hanna Seals Swim Cub	Purchase new swim flags

Background

The Town of Hanna has been providing financial assistance to not-for-profit organizations since 1994 through the Community Services Board Grant program. This funding assists organizations to provide programs, special events or activities which enhance the recreational and cultural opportunities in the community.

Council has provided a budget of $3,000.00 for this program to be allocated to eligible recipients through an application process. Funding criteria and requirements are established by the Community Services Board.

Based on the interviews and review of the applications, the Community Services Board is recommending that the Community Services Board Grants be awarded as follows:

$ 1,200	Big Country Primary Care Network	Catering Cost of Events
$ 1,200	Alberta Pioneers (Hanna Seniors' Circle)	Towards HVAC Replacement project
$ 600	Hanna Seals Swim Cub	Purchase new swim flags

- This cycle of grants was fairly over subscribed with a total ask of $15,723.25. Knowing the upcoming proposed changes to the grant cycles we looked to defer some with later implementation dates to return for our next cycle.

- Hanna Harvesters Lacrosse and Lynks were good candidates that we will ask to reapply in January when more funds are available and they are further into their planning processes.

- Hanna Municipal Library could also be a candidate for a later cycle, however it was discussed that as the Town is already their primary funder perhaps expansion of their programming budget could be considered as part of their annual allotment through the regular budget process.

- Hanna Medical Recruitment and Retention Group project is a great thing for our community, but we questioned if it was the best fit for CSB grant dollars as the focus is on health care, education and career paths, rather than on recreation and community service. Other groups were identified with funds for these areas and will be connected to provide assistance. Michele will also attend their next meeting to lend Town support as appropriate.

- For the Hanna Seals Swim Club the request for new swim flags is recommended for approval. The ask for tents that attached to the pool was both out of budget for this cycle, as well as needing further exploration with Town Staff. Upon review this additional equipment may not be the best fit. Town Staff with work with Seals to maximize use of our existing freestanding tents.

- For the Big Country Primary Care Network funding to cover participant lunch expenses is recommended for approval. Michele will work with the group as the Town will be a partner in the event under the FCSS umbrella and can help with other gift in kind expense in that regard.

- For the Alberta Pioneers (Hanna Seniors' Circle) partial funding towards their furnace replacement is recommended for approval. We would encourage them to apply again next year if they are not successful in receiving adequate funding through the other grants that they have applied for.

Communications

- The applicants will be notified directly by telephone.
- A press release will be provided to all print and electronic media.

- Grant allocations will be communicated through the Town of Hanna Social Media programs

Financial Implications

Operating:	$3,000	Capital Cost:	N/A
Budget Available:	$3,000	Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. The application forms are not part of the package as they contain personal information, however they will be available at the meeting if there are questions.

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 9.07

Development Permit Report – 2025 3rd Quarter

Recommended Motion

That Council accepts the Town of Hanna Development Permit Statistics Report for the 2025 3rd Quarter (July - September) for information and thanks Development Officer David Mohl for his presentation this evening.

Background

The Development Officer will be in attendance to present the Town of Hanna Development Permit Statistics for the 3rd Quarter (July - September 2025) and address any question of Council.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Development Permit Statistics – 2025 3rd Quarter Activity Report

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

DEVELOPMENT PERMITS YEAR TO DATE 2025

Permit #	Type of Development	Address	$ Value
1st Quarter			
D01-25	Home Occupation - Minor	217 5th Avenue West	$0
D02-25	Construction - New Deck	307 4th Avenue West	$5,000
2nd Quarter			
D03-25	Home Occupation - Major	147 Stephens Cresent	$0
D04-25	Fence	111 3rd Avenue East	$4,000
D05-25	Construction - New Shed	114 7th Avenue East	$6,000
D06-25	Fence	112 Fielding Place	$2,000
D07-25	Home Occupation - Minor	606 3rd Street East	$0
D08-25	Construction - Sun Room	113 3rd Avenue East	$5,000
D09-25	Construction - New Deck	609 6th Avenue West	$4,000
D10-25	Fence	414 Centre Street	$5,000
D11-25	Fence	107 Stephens Crescent	$10,000
D12-25	Construction - New Car Port	304 7th Avenue West	$20,000
D13-25	Fence	209B 7th Avenue West	$9,000
D14-25	Construction - New Garage	120 Winkler Drive	Cancelled
D15-25	Fence	121 Shacker Crescent	$5,000
D16-25	Fence	154 Winkler Drive	$3,000
D17-25	Fence	106 6th Avenue West	$700
D18-25	Construction - Car Shelter	152 Shacker Crescent	$600

DEVELOPMENT PERMITS YEAR TO DATE 2025

D19-25	Fence	618 Centre Street	$2,500
D20-25	Fence	623 5th Avenue West	$6,000
D21-25	Fence	120 Winkler Drive	$1,000
D22-25	Fence	614 7th Avenue West	$350
3rd Quarter			
D23-25	Fence	111 2nd Avenue East	$3,000
D24-25	Construction - New Shed	207 3rd Avenue East	$6,000
D25-25	Construction - Renovation	404 Centre Street	$15,000
D26-25	Sign	402 Centre Street	$200
D27-25	Sign	302 Centre Street	$11,000
D28-25	Construction - Renovation	214 Centre Street	$25,000
D29-25	Construction - House	107 Fielding Place	$450,000
D30-25	Fence	214 Centre Street	$2,000
D31-25	Fence	323 4th Avenue East	$1,500
D32-25	Construction - Renovation	211 6th Avenue West	$1,000
D33-25	Construction - New Shed	211 6th Avenue West	$6,000
D34-25	Fence	305-307 1st Street West	$5,000
D35-25	Home Occupation - Minor	601 7th Avenue West	$0
D36-25	Fence	413 8th Avenue West	$500
D37-25	Fence	513 Centre Street	$500
D38-25	Construction - House	420 1st Avenue West	$300,000

DEVELOPMENT PERMITS YEAR TO DATE 2025

D39-25	Fence	211 5th Avenue West	$5,000

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 9.08

Emergency Management Report – 2025 – 3rd Quarter

Recommended Motion

That Council accepts the Town of Hanna Director of Emergency Management 2025 3rd Quarter Report (July - September) for information and thanks the Director of Emergency Management David Mohl for his presentation this evening.

Background

Mr. Mohl is present this evening to provide an update on the Emergency Management activities undertaken in the 2025 – 3rd Quarter (July – September) and address any questions Council may have.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Director of Emergency Management – 2025 – 3rd Quarter Report

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

COUNCIL REPORT
October 14, 2025

David Mohl, Director of Emergency Management

2025 – 3rd Quarter Report

- No meetings attended over the past quarter due to the summer holidays.
- Tabletop exercise coming up on October 24th along with multiple follow up meetings that will be required to review the results of the tabletop.
- Multiple Emergency Management courses being hosted over the next 6 months.

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 9.09

Hanna Fire Department – 2025 3rd Quarter Report

Recommended Motion

That Council accepts the Hanna Fire Department 2025 3rd Quarter Report (July - September) and thanks Fire Chief David Mohl for his presentation this evening.

Background

The Fire Chief will be in attendance to present the Hanna Fire Department quarterly statistics for the 2025 3rd Quarter (July – September) and address any questions Council may have.

Communications

Report highlights may be communicated through the Town of Hanna social media program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Hanna Fire Department – 2025 3rd Quarter Activity Report
2. Hanna Fire Department – 2025 3rd Quarter Comparison Report

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

HANNA FIRE DEPARTMENT

ACTIVITY REPORT

JULY - AUG - SEPT

2025

CLASSIFICATION	TOWN #	RURAL #	COMBINED #
Structure Fire	0	1	1
Vehicle Fire	0	2	2
Rescue/MVA	0	11	11
Grass or Feed Fire	0	1	1
Medical Assist	0	0	0
Misc	4	1	5
False Alarm / Alarms Ringing	16	0	16
Total Calls 3rd Quarter	**20**	**16**	**36**

Calls 1st Quarter	10	11	21
Calls 2nd Quarter	14	7	21
Calls 3rd Quarter	20	16	36
Calls 4th Quarter			0

Total Calls 2025	**44**	**34**	**78**

HANNA FIRE DEPARTMENT

NUMBER OF INCIDENTS MONTHLY & YEARLY COMPARISON

TOWN OF HANNA

Year	2025	2024	2023	2022	2021	2020
Jan	3	1	5	1	3	9
Feb	3	4	7	4	5	5
Mar	4	4	1	4	7	2
April	2	5	4	4	2	2
May	2	2	4	5	8	2
June	5	6	4	6	6	3
July	3	5	2	7	2	2
Aug	7	7	5	9	4	2
Sept	10	5	6	10	6	3
Oct		6	7	10	7	4
Nov		8	4	14	5	5
Dec		4	5	4	11	3

SPECIAL AREAS

2025	2024	2023	2022	2021	2020
1	1	1	4	2	1
1	1	3	3	4	1
0	0	2	2	3	2
2	3	7	2	4	3
1	3	3	4	4	5
1	4	7	7	9	1
2	5	7	3	18	1
1	12	7	8	1	7
1	4	5	3	9	2
	4	1	4	4	2
	0	2	2	3	2
	0	0	1	1	1

ALBERTA TRANSPORTATION

2025	2024	2023	2022	2021	2020
7	3	4	2	0	3
1	1	1	0	1	2
1	2	2	3	2	1
4	3	4	2	2	1
1	1	1	4	2	2
3	1	2	3	3	0
6	2	1	0	6	1
5	3	4	2	8	6
1	4	4	2	4	4
	2	5	3	4	2
	0	1	4	3	0
	4	3	6	2	3

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda
Background Information

Date: October 14, 2025 Agenda Item No: 09.10

Hanna Bylaw Enforcement – 2025 Third Quarter Report

Recommended Motion

That Council accept the Hanna Bylaw Enforcement Services 2025, Third Quarter Report for the months of August and September 2025 as information.

Background

The Hanna Bylaw Enforcement Services Third Quarter Report provides statistics and updates for August and September 2025 regarding animal control, unsightly premises, traffic, land use and noise control. Overall, bylaw enforcement activity during the third quarter focused on proactive community engagement and ensuring compliance through education and enforcement.

2025, Third Quarter:

Responding to complaints received online, in writing, by phone and in person remains a priority. Proactive patrols to identify bylaw violations will continue, along with development and implementation of Hanna Bylaw Services.

Unsightly Premises:

Enforcement of the "Unsightly Premises" Bylaw began in late August, with unsightly yards being identified as a priority. The following steps were applied for maintenance of unsightly premises:
Step 1: Warning
Step 2: Letter
Step 3: MGA Remedy
Step 4: MGA Notice of Entry

Enforcement of property clean ups will continue until issues are resolved. Contractors will be hired to clean or maintain properties where owners have not. Uncut grass, weeds, and messy yards are an ongoing concern, particularly in alleys and backyards. A few garbage complaints were made and resolved quickly.

Fourth Quarter Intentions:

Continue enforcing the “Unsightly Premises” Bylaw and proceed through the enforcement steps to address untidy or unkept properties. Attempt to respond to all unsightly complaints before winter and continue enforcement during the winter months. Ensure sidewalks are cleared of snow.

Traffic:

Several holiday trailers, utility trailers, boats, and vehicles were found in violation of the 48-hour parking rule. These violations are expected to decrease during the winter months. Warnings and letters have been issued to owners, with most complying. Some trailers may need to be towed if owners do not comply.

Some sidewalks were found blocked, and property owners were asked to remove their items. While not all complied immediately, the issues were eventually resolved.

Fourth Quarter Intentions:

Continue enforcing the 48-hour parking rule for trailers and boats until they are removed from streets. If Council adopts the new Traffic Bylaw, vehicles interfering with snow routes will be towed with 12-hour notice after signage is posted.

Animal Control:

Some barking and “dog at large” complaints were received. Owners were warned, and while some complied, others denied ownership.

Harbouring more than three dogs remains an ongoing issue within the community. Several dogs were removed from one property, and some were euthanized. Additional dogs later appeared, requiring continued enforcement. After several warnings, a ticket was issued for harbouring more than three dogs.

Fourth Quarter Intentions:

Continue enforcing bylaws regarding dogs at large and barking, as well as limit of three dogs per household, until compliance is achieved.

Statistics for August 2025 and September 2025:

Category	Aug-Complaints	Aug-Officer Generated	Aug-Letters	Aug-MGAs	Aug-Tickets	Sept-Complaints	Sept-Officer Generated	Sept-Letters	Sept-MGAs	Sept-Tickets
Animal	0	0	0	0	0	7	2	0	0	1
Unsightly	8	4	0	0	0	8	27	24	13	0
Traffic	2	0	0	0	0	13	0	1	0	0
Noise	1	0	0	0	0	1	0	0	0	0
LUB	1	0	0	0	0	2	0	0	0	0
Total	**12**	**4**	**0**	**0**	**0**	**31**	**29**	**25**	**13**	**1**

Communications

Financial Implications

Operating: _____ Capital Cost: _____

Budget Available: _____ Budget Available: _____

Unbudgeted Costs: _____ Unbudgeted Costs: _____

Source of Funds: _____ Source of Funds: _____

Policy and/or Legislative Implications

Attachments

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____

Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 09.11

Application for Municipal Internship

Recommended Motion

That Council authorize administration to apply to the Municipal Internship Program – Administrator Stream under the 2025/26 Alberta Community Partnership (ACP) Program.

Background

The Alberta Community Partnership (ACP) program provides funding to enhance the long-term sustainability of municipalities through regional collaboration and capacity building.

Municipalities with populations between 700 and 75,000 are eligible to host an Administrator intern for an 18-month term. The program's objective is to support municipalities in training and retaining skilled staff who can grow into future municipal leadership roles.

Grant funding of $62,500 is provided to each approved host municipality, consisting of:

- $55,500 toward salary and benefits; and
- $7,000 for recruitment, relocation, professional development, and related costs.

Interns are expected to start between April 27 and June 5, 2026, with completion 18 months from the start date.

Applications must be submitted to Alberta Municipal Affairs by October 17, 2025.

Town staff have identified multiple departments that would directly benefit from the support and skills an intern would provide.

The intern would support several key areas across Town operations, including updating and digitizing mapping and infrastructure data for Public Works, developing facility and equipment inventories for Recreation to enhance life-cycle planning, and assisting with communications projects such as mapping the Nickelback murals, producing public information videos, and creating community engagement content. Additional priorities include supporting the Town's ongoing digital transformation by researching practical AI tools, helping develop an AI rollout strategy, and assisting Administration with file organization, records management, and front-counter operations.

Financial Implications

Item	Estimated Cost	Funding Source
Intern Salary & Benefits (18 months)	$80,000	$55,500 Grant + $24,500 Town portion
Recruitment, Training, and Equipment	$7,000	Included in Grant
Total Town Contribution	~$24,500	Operating Budget (Administration, Communications, Recreation, Public Works)

Communications

Financial Implications

Operating:	$24,500	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

Attachments

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 09.12

TELUS Request for Municipal Approval to Jointly Use ATCO Poleline

Recommended Motion

That Council authorize TELUS Communications to jointly use the ATCO Electric Distribution poleline located along 4 Avenue East, as identified in the attached Plan 904, for the purpose of installing new aerial fibre optic cabling, subject to all municipal standards and utility coordination requirements being met.

Background

TELUS has submitted a request to the Town of Hanna for written approval to utilize the existing ATCO Electric Distribution poleline within the municipal right-of-way for aerial cable placement.

The proposed work involves over-lashing new fibre optic cabling to an existing strand on four existing ATCO poles along 4 Avenue East between 1 Street East and Main Street.

ATCO has reviewed and approved the proposed joint use under its Joint Use Pole License Agreement. One of ATCO's conditions of approval requires TELUS to obtain written consent from the Municipality for the use of municipal rights-of-way.

The 904 Plan drawings provided by TELUS illustrate the proposed work area, including the existing poleline locations and the route of the new fibre optic installation 2961440_HANN_901 & 904.

Communications

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

Attachments

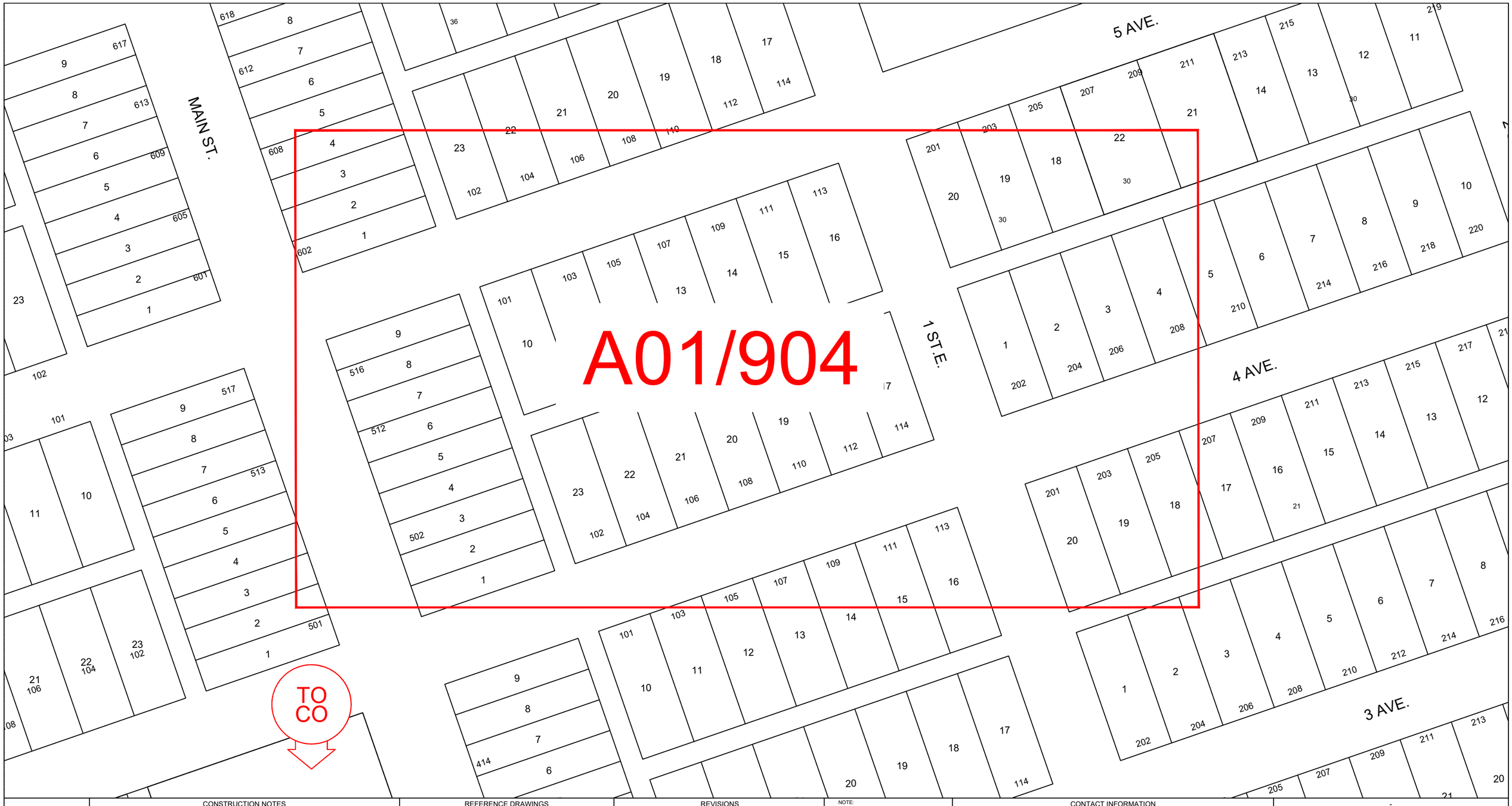
1 TELUS Plan 904 – Aerial Poleline Drawings and Alignment Map

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer



CONSTRUCTION NOTES

FOLLOW ALL TELUS SAFETY STANDARDS AND PRACTICES - TELUS.COM/BUILD

REFERENCE DRAWINGS

DRAWING No	TITLE
901	PLAN VIEW
A01	AERIAL PLACING
904	PLA DRAWING

GENERAL NOTES:
CUSTOMER LOCATED AT 106 4 AVE E, HANNA AB
CO LOCATED AT 313 CENTRE ST, HANNA AB

REVISIONS

REV	DATE	DESCRIPTION	DES
0	2025-06-17	ISSUED FOR CONSTRUCTION	IY

NOTE:
1. SEE STANDARD OPERATING PROCEDURE PROCEDURE DOCUMENT FOR ADDITIONAL INSTALLATION DETAILS
2. CONTRACTOR TO ENSURE ALL EXISTING UTILITIES ARE LOCATED PRIOR TO COMMENCING WORK

UTILITY SAFETY PARTNERS

GO TO UTILITYSAFETY.CA AND
CALL BEFORE YOU DIG
1-800-242-3447
CALL AT LEAST TWO FULL WORKING DAYS BEFORE YOU PLAN TO DIG

CONTACT INFORMATION

TELUS DESIGN SPECIALIST	SUPERINTENDENT
JARED SMITH 403-341-8350 JARED.SMITH@TELUS.COM	
DESIGNER	SCALE: 1:1000
IVAN YAO 780-710-8688 IVAN@ROEHAMPTONWEST.CA	
PREPARED FOR	PREPARED BY
TELUS	ROE WEST

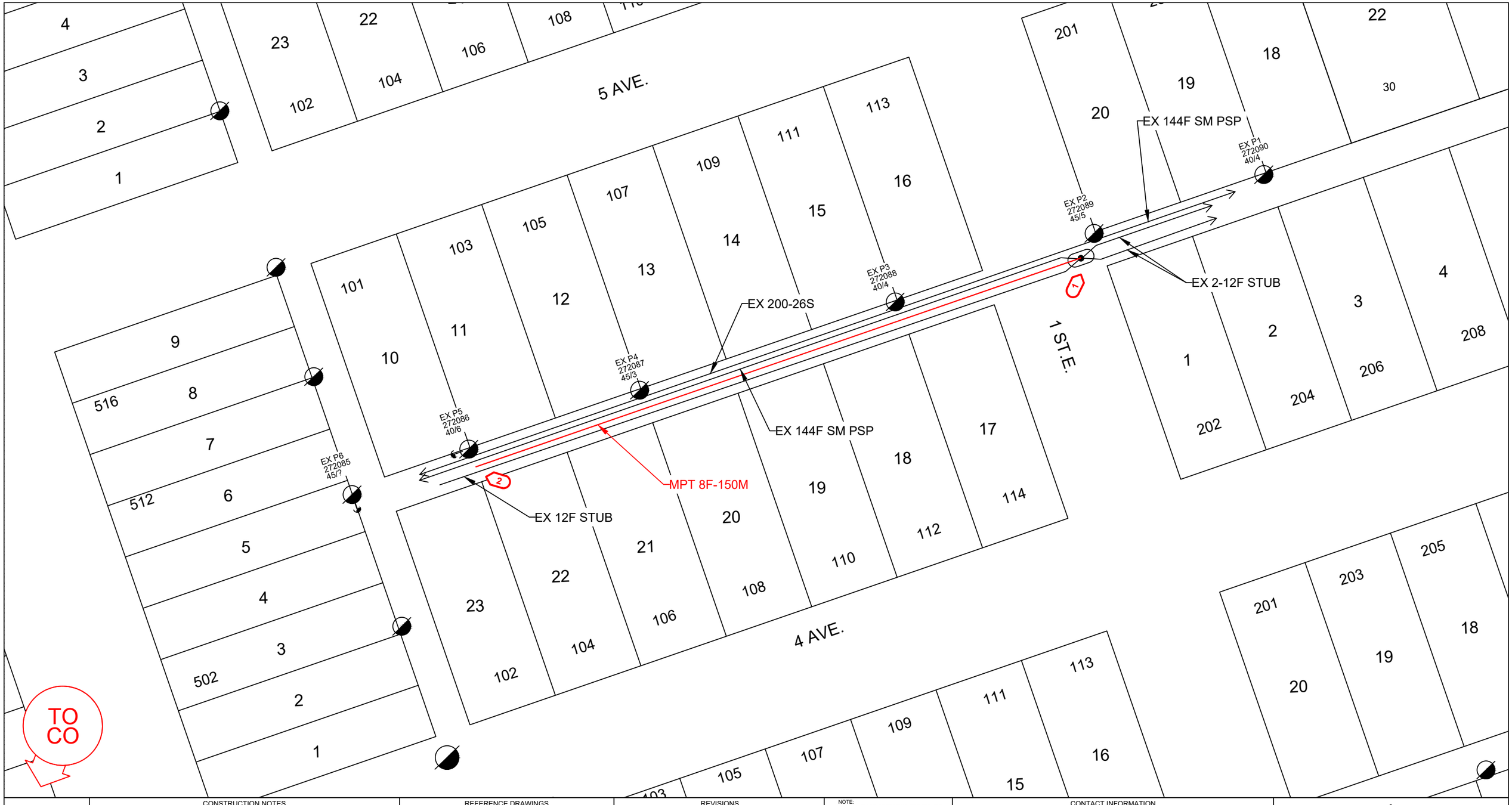
-

REINFORCE EXISTING AP
106 4 AVE E, HANNA AB

HANNA - HANN

NETWORK #	2961440	JIRA ID	GS-131708	901	DATE: 2025 - JUN - 17
PROJECT #	P-2550000.01	COID	HANN		REVISION: 0

THE WORKS ON THIS DRAWING SHALL AT ALL TIMES REMAIN THE PROPERTY OF TELUS. ALL CONSTRUCTION, INSTALLATION AND TESTING TO BE PERFORMED IN ACCORDANCE WITH RELEVANT TELUS OUTSIDE PLANT STANDARDS AND PRACTICES IN EFFECT ON DATE OF STATEMENT OF WORK OR AGREED TO THEREAFTER.



CONSTRUCTION NOTES
REFER TO 901 FOR PLAN LOCATION FOLLOW ALL TELUS SAFETY STANDARDS AND PRACTICES - TELUS.COM/BUILD WL1-WL2 TELUS TO LASH A NEW 8-PORT MPT TO EXISTING STRAND TO REINFORCE EXISTING AP.

REFERENCE DRAWINGS

DRAWING No	TITLE
904	POLE LINE ANALYSIS

REVISIONS

REV	DATE	DESCRIPTION	DES
0	2025-06-02	ISSUED FOR APPROVAL	IY

GENERAL NOTES:
WORK LOCATION AT 106 4 AVE E, HANNA AB.

NOTE:
1. SEE STANDARD OPERATING PROCEDURE PROCEDURE DOCUMENT FOR ADDITIONAL INSTALLATION DETAILS

2. CONTRACTOR TO ENSURE ALL EXISTING UTILITIES ARE LOCATED PRIOR TO COMMENCING WORK

UTILITY SAFETY PARTNERS

GO TO UTILITYSAFETY.CA AND
CALL BEFORE YOU DIG
1-800-242-3447
CALL AT LEAST TWO FULL WORKING DAYS BEFORE YOU PLAN TO DIG

CONTACT INFORMATION

TELUS DESIGN SPECIALIST	SUPERINTENDENT
JARED SMITH 403-341-8350 JARED.SMITH@TELUS.COM	
DESIGNER	SCALE: 1:600
IVAN YAO 780-710-8688 IVAN@ROEHAMPTONWEST.CA	
PREPARED FOR	PREPARED BY
TELUS	ROE WEST

-

REINFORCE EXISTING AP
106 4 AVE E, HANNA AB

HANNA - HANN

NETWORK #	2961440	JIRA ID	GS-131708	904	DATE: 2025 - JUN - 02
PROJECT #	P-2550000.01	COID	HANN		REVISION: 0

DWG 11 X 17

THE WORKS ON THIS DRAWING SHALL AT ALL TIMES REMAIN THE PROPERTY OF TELUS. ALL CONSTRUCTION, INSTALLATION AND TESTING TO BE PERFORMED IN ACCORDANCE WITH RELEVANT TELUS OUTSIDE PLANT STANDARDS AND PRACTICES IN EFFECT ON DATE OF STATEMENT OF WORK OR AGREED TO THEREAFTER.

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda
Background Information

Date: October 14, 2025 Agenda Item No: 09.13

Proposed Sale of Municipal Property – 111 2 Avenue West

Recommended Motion

That Council authorizes the sale of the property located at 111 2 Avenue West, legally described as Portion of Lot 13 and all of Lots 14-15, Block 10, Plan 6133AW, zoned C-1 (Commercial District), to be listed with Hanna Real Estate Centre at the assessed value of $26,020.

Background

The Town of Hanna is the registered owner of the property located at 111 2 Avenue West (Portion of Lot 13 and all of Lots 14–15, Block 10, Plan 6133AW), which is currently zoned C-1 (Commercial District). The parcel is presently vacant and no longer serves any operational purpose for the municipality.

To facilitate potential redevelopment and increase the local commercial tax base, it is recommended that the parcel be offered for sale.

The property will be listed for sale through the Town's contracted real estate broker, Hanna Real Estate Centre, at the current assessed value of $26,020.

Communications

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

Attachments

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 09.14

Request to Sell Millings and Use Proceeds to Crush Existing Stockpiles

Recommended Motion

That Council approve the sale of the Town's existing millings, with proceeds to be used to hire a contractor to crush the existing stockpiles located at the ATCO camp site.

Background

The Town has received a request to purchase our existing stockpile of asphalt millings. Currently, the Town has several piles of millings stored at the ATCO camp area. These millings are remnants from previous road maintenance projects.

Local companies typically sell their millings at a rate of $18 to $22 per cubic yard, depending on quality and composition. Based on this market rate, the Town could generate sufficient revenue to fund the crushing of the larger existing stockpiles without requiring the use of budgeted tax dollars.

Crushing the material would make it reusable for future road or infrastructure projects and would clean up the current storage areas, which have become unsightly and occupy usable space.

The proposed approach would therefore allow the Town to repurpose existing materials efficiently and fund cleanup work through self-generated revenue, eliminating the need for an additional budget allocation.

Communications

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

Attachments

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 10.01

Traffic Safety Bylaw 1041-2025 – Key Changes

Recommended Motion

That Council give second reading to Bylaw 1041-2025, The Traffic Safety Bylaw.

That Council give third and final reading to Bylaw 1041-2025, The Traffic Safety Bylaw.

Background

The Town of Hanna has updated its Traffic Bylaw to improve public safety and align with current municipal needs. The new Traffic Safety Bylaw 1041-2025 repeals the former Traffic Bylaw 936-2007 and its amendments (including Bylaw 973-2014).

First reading of Bylaw 1041-2025 was given on June 10, 2025. The bylaw is now returning to Council for further consideration.

Two key changes have been made:

1. Snow Removal and Towing – Designated Officers now have the authority to tow vehicles 12 hours after snow removal signs are posted, if they obstruct snow removal or other public works. The previous bylaw did not reference snow routes, winter parking restrictions, or towing vehicles for blocking snow clearing.

2. Mobility Aids (Scooters, Powered Wheelchairs, etc.) – Mobility aids are no longer permitted on sidewalks but may be used on pathways. When on the roadway, operators must follow the same traffic rules as vehicles (e.g., stopping at stop signs, obeying traffic signals, yielding the right-of-way) and must travel near the right-hand curb, allowing vehicles to pass. The previous bylaw treated mobility aids as pedestrians and did not require compliance with vehicle traffic rules.

Communications

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

- Enhances enforcement authority under the Traffic Safety Act and Municipal Government Act.
- Improves the Town's ability to maintain safe snow removal operations.
- Clarifies rules for mobility aid use on roadways.
- Repeals Bylaw 936-2007 and all amendments, replacing it with a modernized Traffic Safety Bylaw.

Attachments

- Bylaw 1041-2025 – Traffic Safety Bylaw
- 1041-2025 Traffic Safety Bylaw Schedule

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW 1041-2025

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO REGULATE AND CONTROL VEHICULAR, PEDESRIAN, AND OTHER TRAFFIC WITHIN THE TOWN.

WHEREAS pursuant to the Municipal Government Act (RSA 2000, c. M-26) and the Traffic Safety Act (RSA 2000, c. T-6) and regulations, the Council of the Town of Hanna has the authority to pass bylaws respecting highways under its direction, control and management, and the safety and welfare of people and the protection of people and property;

AND WHEREAS the Council of the Town of Hanna deems it necessary to regulate traffic, parking, the use of highways, and transportation within the Town in order to promote the safe and efficient movement of vehicles and pedestrians, and to provide for the orderly control of traffic.

NOW THEREFORE the Council of the Town of Hanna, duly assembled, enacts as follows:

PART I TITLE

1.0 This bylaw shall be known as the **TOWN OF HANNA TRAFFIC SAFETY BYLAW**

PART II DEFINITIONS AND INTERPRETATION

2.0 This bylaw, including this section and all subsequent sections, the following words and phrases shall have the meanings set out below:

2.1 **"Act"** means the *Traffic Safety Act*, RSA 2000, c. T-6, and regulations made thereunder as, amended or replaced from time to time.

2.2 **"Boulevard"** means that part of a Highway in an urban area that is not a roadway and is situated between the roadway curb or edge and the adjacent property line. (For clarity, Boulevard may include any landscaped or grassed strip between the curb and sidewalk, or between the sidewalk and the property line, but does not include the Sidewalk itself.)

2.3 **"Chief Administrative Officer"** or **"CAO"** means the person appointed by Council as the Chief Administrative Officer for the Town of Hanna, or their designate, in accordance with Section 205 of the Municipal Government Act.

2.4 **"Council"** means the Municipal Council of the Town of Hanna.

2.5 **"Crosswalk"** means:

2.5.1 That part of a Highway at an intersection included within the connections of the lateral lines of the sidewalks on opposite sides of the Highway measured from the curbs or, in the absence of curbs, from the edges of the roadway; **or**

2.5.2 Any part of a Highway at an intersection or elsewhere distinctly indicated for pedestrian crossing by lines or by other markings on the road surface.

2.6 **"Designated Officer"** means a person authorized to enforce the laws in the Town of Hanna, and includes a Peace Officer as defined in the *Peace Officer Act* (Alberta), a provincially appointed Community Peace Officer, a Bylaw Enforcement Officer appointed by the Town of Hanna, or a member of the Royal Canadian Mounted Police (RCMP).

2.7 **"Director of Emergency Management"** or **"DEM"** is a person employed by the town who is responsible for planning, coordinating, and overseeing responses to emergencies and disasters to protect public safety, property, and infrastructure.

2.8 **"Disabled Parking Stall"** (also referred to as **"Accessible Parking Stall"**) means any parking space designated by the Town (on public property) or by a property owner (on private property) for the exclusive use of vehicles displaying a valid government-issued parking placard or license plate for persons with disabilities. Such stalls shall be marked with appropriate signage indicating their restricted use.

2.9 **"Emergency Vehicle"** means a motor vehicle used by:

2.9.1 a police service (including municipal Enforcement Officers and the Royal Canadian Mounted Police);

2.9.2 a fire service or firefighting organization;

2.9.3 an ambulance service or medical first-response service; **or**

2.9.4 a public utility or municipal service provider responding to an emergency, and which is designated by the registrar of motor vehicles as an emergency vehicle pursuant to the Act.

2.10 **"Heavy Vehicle"** means:

2.10.1 a Vehicle or Vehicle-trailer combination with or without load that exceeds **5,000 kilograms** in gross vehicle weight, **or** that exceeds **12 metres** in total length; **and**

2.10.2 for the purposes of this Bylaw, *Heavy Vehicle* does **not** include recreational vehicles or buses being used for personal or recreational purposes, nor Town or emergency service vehicles.

2.11 **"Highway"** means the same as defined in the Act, and includes any thoroughfare, street, road, trail, avenue, parkway, driveway, lane, alley, square, bridge, causeway, trestle, or other place or any part of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for passage or parking of Vehicles. For the purposes of this Bylaw, a Highway **includes** sidewalks and boulevards adjacent to the roadway, and any parking lot or other public place designated for Vehicular use or Parking but **does not include** a place declared by regulation not to be a highway.

2.12 **"Mobility Aid"** means a device used to facilitate the transport, in a normal seated orientation, of a person with a physical disability. This includes wheelchairs, powered wheelchairs or scooters, and other similar aids used by individuals with mobility challenges.

2.13 **"Motor Vehicle"** means a Vehicle propelled by any power other than muscular power, and includes an automobile, truck, motorcycle, power bicycle (electric bicycle), moped or other Motor Vehicle as defined in the Act, but does not include a bicycle propelled solely by human power, an aircraft, an implement of husbandry, or a vehicle that runs only on rails.

2.14 **"Off-Highway Vehicle"** (or **"OHV"**) means any motorized mode of transportation built for cross-country travel on land, water, snow, ice, marsh or swamp land or other natural terrain. Without limiting the generality of the foregoing, *Off-Highway Vehicle* includes all-terrain vehicles (ATVs), utility terrain vehicles (UTVs), quads, dirt bikes and other off-road motorcycles, snowmobiles (snow vehicles), dune buggies, amphibious vehicles, miniature motor vehicles, and any other motorized vehicles designed for off-road travel. It does **not** include motorboats, or any other vehicles exempted from the definition of off-highway vehicle by the Act or its regulations.

2.15 **"Park" or "Parking"** means the standing of a Vehicle, whether occupied or not, upon a Highway (excluding momentary halts or stops). A Vehicle is deemed to be Parked when it is stopped and remains stationary in one location, **except**:

2.15.1 while actually engaged in loading or unloading persons or goods (provided such stopping is otherwise lawful); **or**

2.15.2 when stopped as necessary to obey traffic signs, signals, or the directions of a Peace Officer, or to avoid conflict with other traffic.

2.16 **"Pedestrian Pathway"** means a multi-purpose thoroughfare under the control of the Town, set aside for use by pedestrians, cyclists, and persons using wheeled conveyances, which is improved by asphalt, concrete, gravel, or other surface, and includes and bridge or structure with which it is contiguous.

2.17 **"Recreational Vehicle"** means a boat, motor vehicle, recreational vehicle designed or used for travel with temporary living accommodation for vacations or camping purposes.

2.18 **"Sidewalk"** means that part of a Highway primarily intended for use by pedestrians, between the curb or edge of the roadway and the adjacent property line, whether or not it is paved or improved.

2.19 **"Town"** means the Municipal Corporation of the Town of Hanna or the area contained within the corporate boundaries of the Town of Hanna, as the context requires.

2.20 **"Traffic"** means the movement of pedestrians, animals, or vehicles on a Highway, used for the purposes of travel.

2.21 **"Traffic Control Device"** means any sign, signal, marking, or device placed, marked or erected under the authority of the Act or this Bylaw for the purpose of regulating, warning, or guiding traffic.

2.22 **"Traffic Control Signal"** means any Traffic Control Device, whether manually, electrically, or mechanically operated, by which traffic is directed to stop or to proceed.

2.23 **"Vehicle"** means a device in, on or by which a person or thing may be transported or drawn on a Highway, regardless of the method of propulsion.

2.24 **Any term not defined** in this Bylaw that is defined in the Traffic Safety Act, or its regulations shall have the meaning set out in the Act or regulations, unless the context otherwise requires.

PART III INTERPRETATION

3.0 The headings, titles, and parts of this Bylaw are for ease of reference and convenience only; they do not affect the interpretation of the provisions of this Bylaw.

3.1 Where this Bylaw cites or refers to any Act, regulation, or other bylaw, it shall be construed as citing the current version of that legislation, as amended or replaced from time to time.

3.2 This Bylaw applies to all Highways, roads, roadways, alleys, sidewalks, and other public places within the Town of Hanna, and to all persons and Vehicles within the Town, unless otherwise specified.

PART IIIV EXCEPTIONS & EXEMPTIONS

4.0 The provisions of this Bylaw shall not apply to:

4.1 Emergency Vehicles or Designated Officers acting in the course of their lawful duties, and any persons acting under the direct instructions of Designated Officers or emergency responders, when compliance with this Bylaw would unduly hinder the performance of those duties;

4.2 Vehicles and equipment of the Town (or its agents/contractors) while actually engaged in road maintenance, snow removal, street sweeping, infrastructure repair, or other necessary public services on or adjacent to a Highway, provided that the work is being carried out in a safe and authorized manner; **and**

4.3 Persons participating in a parade, procession or special event that has been authorized by the Town under this Bylaw, provided they are in compliance with any conditions of that authorization.

PART V AUTHORITY

5.0 **Authority to Regulate Traffic:** Council hereby delegates to the Chief Administrative Officer (and any employees or agents the CAO may designate) the authority to manage traffic control within the Town, as follows:

5.1 **Traffic Control Devices:** The CAO or DEM is authorized to order the placement, erection, alteration or removal of Traffic Control Devices on any Highway under the Town's jurisdiction, as may be necessary to indicate speed limits, parking restrictions, load limits, crosswalks, school zones, playground zones, construction zones, road closures, or to otherwise regulate, warn, or guide Traffic for the safety and convenience of the public..

5.2 **Traffic Control Orders:** The CAO or DEM may issue temporary orders to restrict or direct traffic and parking in specific areas or during specific times for reasons of construction, street maintenance, snow removal, street cleaning, public events, emergencies, or other situations where traffic movement or public safety may be affected. This includes the power to temporarily close any roadway or Municipal parking area, or any portion thereof, and to temporarily prohibit parking or stopping as required. Proper Traffic Control Devices (such as signage or barricades) shall be placed to give effect to such orders.

5.3 **Designation of Zones and Areas:** The CAO may designate portions of Highways under Town control for specific uses or restrictions, including but not limited to: loading zones, no-parking zones, school zones, playground zones, truck routes, construction zones, accessible parking stalls, crosswalks, snow routes, and areas reserved for special events or parades. All such designations shall be marked by the posting of appropriate Traffic Control Devices or by written notice or permit issued to affected parties.

5.4 **Emergency Directions:** Notwithstanding any provision of this Bylaw, a Designated Officer or person authorized by the Town may direct traffic (including

pedestrians) as required during emergencies, special events, or unforeseen circumstances. All persons shall comply with any direction or signal given by a Designated Officer, even if it contradicts a traffic sign or signal. (Such direction takes precedence over Traffic Control Devices during that time.)

PART VI TRAFFIC CONTROL DEVICES

6.0 OBEDIENCE TO TRAFFIC CONTROL DEVICES**:**

6.1 No person shall contravene any Traffic Control Device posted or erected pursuant to this Bylaw or the Traffic Safety Act. All drivers of Vehicles and all pedestrians shall obey the instructions of all applicable Traffic Control Devices unless otherwise directed by a Designated Officer.

6.2 No person shall, without proper authority, alter, remove, deface, damage, or tamper with any Traffic Control Device, barricade, sign or signal that has been placed on a Highway. It is an offence to intentionally knock down, cover, change, or in any way interfere with a Traffic Control Device.

6.3 No person shall erect or place any sign, signal, marking or device on any Highway that purports to be or resembles a Traffic Control Device, unless authorized by the Town. (This includes unauthorized signs or markings on roadways, curbs, or sidewalks.)

6.4 A Traffic Control Device placed under this Bylaw shall be presumed valid and in accordance with this Bylaw and the Act. Any evidence purporting to establish that a Traffic Control Device was not placed in accordance with this Bylaw or the Act must be proven by the person alleging that fact.

PART VII SPEED LIMITS

7.0 Speed Limits

7.1 **General Speed Limit:** Unless otherwise posted by a Traffic Control Device, the maximum lawful speed limit on all Highways within the Town of Hanna is **50 kilometres per hour**.

7.2 **Speed in Alleys/Lanes:** No person shall drive a Vehicle in any alley or lane within the Town at a speed greater than **20 kilometres per hour**, unless otherwise posted.

7.3 **School Zones:** Wherever signage indicates a school zone, no person shall drive a Vehicle within that zone in excess of **30 kilometres per hour** during the times when the school zone is in effect. Unless otherwise posted by the Town, a school zone is in effect on school days (Mondays through Fridays during the school year) from **8:30am to 4:30pm.**

7.4 **Playground Zones:** Wherever signage indicates a playground zone, no person shall drive a Vehicle within that zone in excess of **30 kilometres per hour** during the times when the playground zone is in effect. Unless otherwise posted by the Town, a playground zone is in effect **every day** from **8:30 a.m. until one hour after sunset.**

7.5 **Speed Zones Posted:** If a Traffic Control Device prescribes a speed limit different from those stated in 7.1 through 7.4 (for example, in construction zones or other areas), that posted speed limit shall prevail at the times and locations indicated. All speed limits established by this Bylaw or by posted signs shall be deemed to be established in accordance with Section 108 of the Act (Speed limits on highways under municipal authority).

7.6 **Passing in School/Playground Zones:** No driver of a vehicle shall overtake or pass another moving vehicle traveling in the same direction within a school zone or playground zone during the times that such zone is in effect.

PART VIII OTHER GENERAL RULES OF THE ROAD

8.0 Other General Rules of the road

8.1 **Driving Care and Attention:** Every person shall operate a Vehicle on a Highway with due care and attention and with reasonable consideration for other persons using the Highway. (All relevant rules of the road as established by the Traffic Safety Act and regulations shall apply within the Town.)

8.2 **Coasting or Sliding:** No person shall coast or slide with any sled, toboggan, skis, skates, skateboard, or similar device on or across any Highway open to vehicular traffic, except at a properly marked crossing or with the authorization of the Town. (This is to prevent collisions between persons and Vehicles on streets.)

8.3 **Splashing Pedestrians:** No driver of a Vehicle shall drive through water, mud, or slush on a roadway in a manner so as to splash or spray any pedestrian using a sidewalk or crosswalk.

8.4 **Funeral and Other Processions:** No driver of a vehicle shall interrupt or interfere with a funeral procession or any other authorized parade or procession by cutting through or crossing its path. All drivers shall yield the right-of-way until such procession has passed, unless directed otherwise by a Designated Officer. Vehicles in a funeral procession may display headlights or hazard lights to identify themselves.

8.5 **Mobility Aids on Highways**

8.5.1 Within the municipal boundaries of the Town of Hanna, a person operating a Mobility Aid, including a mobility scooter, shall not operate the device on any sidewalk. Operation of a Mobility Aid on a Pedestrian Pathway is permitted,

provided the operator yields the right-of-way to pedestrians at all times and travels at a safe speed.

8.5.2 A person operating a Mobility Aid on a highway shall be subject to the same rules of the road as apply to motor vehicles, including but not limited to:

a) stopping at Stop Signs;

b) obeying all Traffic Control Devices and Traffic Signals; and

c) yielding the right-of-way where required by law.

8.5.3 A person operating a Mobility Aid on a highway shall travel as near as practicable to the right-hand curb or edge of the roadway, except when lawfully crossing the roadway or making a left-hand turn, and shall, where it is safe to do so, permit overtaking vehicles to pass.

PART IX PARKING AND STOPPING REGULATIONS

9.0 General Parking Prohibitions: No person shall park a Vehicle in any of the following places or circumstances on any Highway:

*(**Note:** Distances shall be measured from that part of the Vehicle nearest the object or point of reference stated above. For example, the 5 m distance from a fire hydrant is measured from the closest point of the Vehicle to the hydrant.)*

- **Sidewalk or Boulevard:** On any sidewalk or boulevard, or any part of a sidewalk crossing (driveway ramp). Vehicles shall not block or impede the use of a sidewalk.
- **Crosswalk or Intersection:** On a crosswalk, or within **5 metres** of the nearest side of a marked crosswalk. Additionally, no parking within **5 metres** of the intersection of two roadways, unless otherwise indicated by signs or pavement markings.
- **Fire Hydrant:** Within **5 metres** of any fire hydrant, or, if the hydrant is not located at the curb, within 5 metres of the point on the curb nearest the hydrant.
- **Stop/Yield Sign or Signal:** Within **5 metres** of a stop sign or yield sign, or any traffic control signal at an intersection.
- **Driveway or Lane Access:** In front of or within **1.5 metres** of the entrance to a garage, private road or driveway, or a back lane (alley) access to a property, **or** in any manner that prevents or obstructs access by vehicles to such garage, road, driveway or alley.
- **Double Parking:** On the roadway side of any Vehicle parked at the curb or edge of a roadway (this practice commonly known as “double parking”).

No Vehicle shall be parked parallel to and beside another parked Vehicle such that it is not close to the curb.

- **No Parking/Stopping Zones:** At any location where a Traffic Control Device (sign or painted curb) prohibits parking or stopping, or where the curb is painted yellow indicating no stopping. This includes zones designated for specific Vehicles or users for which the Vehicle is not eligible (e.g., loading zones, taxi stands, etc., when not actively loading or unloading as permitted).
- **Side of Obstruction:** On the roadway alongside or opposite any street excavation or obstruction when stopping or parking would obstruct traffic.
- **Pedestrian Corridor:** On any portion of a Highway in such a manner as to obstruct or block access to a pedestrian crosswalk, wheelchair ramp, or curb depression designed for access.
- **Fire Lane:** In any area designated as a fire lane, typically marked by signs or pavement markings. A fire lane means an access route for fire department vehicles (often on private property such as parking lots, near building entrances) identified by signage as a fire lane.
- **Wrong Side of Road:** On the left side of the roadway in the direction of travel (against the traffic flow). All vehicles must be parked on the right-hand side of two-way roadways, except on one-way streets where parking on either side may be allowed.
- **Alley – Obstructing Traffic:** In any alley or lane, except for the purpose of actively loading or unloading goods or passengers, and only if the Vehicle does not block through traffic in the alley. In no case shall a Vehicle be Parked in an alley for longer than is necessary for loading/unloading, and never longer than **30 minutes**.
- **Overhanging Sidewalk:** So that any part of the Vehicle (or any load thereon) extends over or obstructs any sidewalk, curb, or Boulevard.

9.1 **Angle Parking**: Where permitted by a traffic control device or sign, a person may park a vehicle at an angle to the curb or edge of the roadway.

9.1.1 Where angle parking is not marked but a driver wishes to park at an angle, such parking shall be permitted only if:

9.1.2 The vehicle does not project into the traveled portion of the roadway so as to obstruct or impede the free flow of traffic; and

9.1.3 There remains sufficient roadway width, in the opinion of a Designated Officer or other designated authority, to allow for the

safe and unobstructed passage of other vehicles, including emergency vehicles.

9.2 The CAO, or Designated Officer, may designate locations where angle parking is permitted or prohibited based on traffic conditions, roadway design, or public safety considerations.

9.3 No person shall park a vehicle at an angle in any location where angle parking is not specifically permitted, and where such parking results in obstruction of traffic, interference with access to public or private property, or endangerment to pedestrians or other road users.

9.4 A vehicle parked in contravention of this section may be subject to enforcement action, including ticketing and removal under the provisions of this Bylaw and the Municipal Government Act.

9.5 **Parking in Accessible (Disabled) Stalls:** No person shall park a Vehicle in a Disabled Parking Stall (Accessible Parking Stall) unless:

9.5.1 The Vehicle prominently displays a valid disabled parking placard or license plate issued by the authority (Service Alberta or equivalent) for a person with a disability; **and**

9.5.2 The person to whom the disabled placard or plate was issued is either the driver of the Vehicle or a passenger being picked up or dropped off at that location.

Any Vehicle parked in a designated Accessible Parking Stall without meeting the above requirements may be ticketed and/or towed at the owner's expense. The Town of Hanna may enforce disabled parking on both public property and on private property that is open to public use (e.g., shopping areas), **provided** the stall is properly marked with signage indicating it is reserved for persons with disabilities.

9.6 Parking on Private Property: No owner or operator of a Vehicle shall park or permit the Parking of the Vehicle on private property without the consent of the property owner or person in possession of that property. This prohibition applies to any property clearly marked by a sign or signs stating, "No Parking," "Private Parking," "Residents Only," or similar, or where general public parking has been prohibited by the owner. If a property owner or agent has posted signs forbidding unauthorized parking, any unauthorized Vehicle may be subject to enforcement under this Bylaw (including removal).

9.7 Recreational Vehicles and Trailers (Parking Restrictions):

9.7.1 **Unattached Trailers:** No person shall park a trailer, whether designed for occupancy or for carrying goods/vehicles, on any Highway unless it is attached to a Motor Vehicle by which it may be drawn. A trailer alone is not considered a

Vehicle for the purpose of parking on a Highway and may be removed at the owner's expense.

9.7.2 **Use of RVs as Dwellings:** No person shall occupy or permit the occupancy of a parked Recreational Vehicle on any Highway as a dwelling or living accommodation.

9.7.3 **Time Limit – RVs and Trailers:** No person shall park any Recreational Vehicle or any trailer on any Highway in the Town for longer than **48 consecutive hours**. After the allowed 48 hours of parking, the owner/driver must remove the Recreational Vehicle or trailer from the Highway and not park it again on any Highway in the Town for at least the next **48 consecutive hours**.

9.7.4 **Location Adjacent to Owner's Property:** A Recreational Vehicle or trailer parked under section 9.7.3 (for loading, unloading or short-term parking) must be parked directly adjacent to the property of the owner or operator (or a property for which the owner/operator has the permission of the owner to park there). It is not permitted to park an RV or trailer in front of property where the owner has no permission, except incidental brief stops while driving.

9.7.5 **Extensions and Slides:** Any Recreational Vehicle parked on a Highway must not have slide-outs or extensions that impede the passage of other vehicles or pedestrians. All RVs and trailers parked on a street must be kept roadworthy and hitched if required so they can be moved on short notice.

9.7.6 **Temporary Parking Permit:** Notwithstanding the time limit in subsection 9.7.3, the CAO (or designate) may issue a **Temporary Parking Permit** to allow a resident to park a Recreational Vehicle or trailer on a Highway adjoining their property for an extended period for a specific purpose. A Temporary Parking Permit may extend the 48-hour limit up to a maximum of **7 consecutive days**. The permit must be displayed in a visible location on the vehicle or otherwise as instructed, and the vehicle must comply with any conditions stated in the permit (such as location and dates). The issuance of such permit is at the discretion of the CAO and may be refused or revoked if the vehicle poses a hazard or undue inconvenience.

9.7.7 **Commercial Loading/Unloading:** Nothing in this section prohibits the brief stopping or parking of a trailer for the purpose of actively loading or unloading goods, equipment, or livestock, provided it is actively attended and does not obstruct traffic for an unreasonable time. Once loading or unloading is complete, the trailer must be promptly removed.

9.8 Heavy Vehicles and Truck Routes:

9.8.1 **Heavy Vehicle Road Use:** No person shall operate or park a Heavy Vehicle on any Highway within the Town **except** on a designated truck route, or for the purpose of local pickup or delivery via the most direct route to/from the nearest truck route. The Town may by resolution or by posted

signs designate certain roadways as permissible truck routes for Heavy Vehicles. In the absence of designated truck routes, Heavy Vehicles should remain on Provincial highways or major thoroughfares and refrain from entering residential or restricted areas unless necessary for local business.

9.8.2 **Use for Deliveries:** If a Heavy Vehicle must be driven on a non-truck-route street to reach a destination for loading or unloading (delivery or collection of goods at a residence or business), the operator shall take the shortest route possible from the nearest allowed route to the destination and back. Upon completing the delivery or collection, the Heavy Vehicle shall immediately leave the restricted area by the shortest route.

9.8.3 **No Parking in Residential Areas:** No Heavy Vehicle shall be parked on any Highway in a residential zone or area except while actively engaged in loading or unloading as described in 9.7.2, or as otherwise authorized by permit or signage. In particular, it is prohibited to park semitrailers, tractor units, construction equipment, or other Heavy Vehicles on residential streets overnight.

9.8.4 **Engine Retarder Brakes:** No person operating a Heavy Vehicle shall use engine retarder brakes (Jake brakes) within the Town limits, except in an emergency to avoid an accident. Appropriate signage may be erected at Town entrances indicating this restriction.

9.8.5 **Exception – Town/Service Vehicles:** This section does not apply to Town-owned or contracted service vehicles such as snowplows, sanding trucks, waste collection trucks, or utility repair vehicles, nor to emergency vehicles or school buses, when engaged in their duties on Town roads.

9.9 Abandoned Vehicles:

9.9.1 No person shall leave a Vehicle parked on a Highway in the same location for more than **72 consecutive hours** such that it appears to be abandoned. Any Vehicle left standing on a highway for over 72 hours **without moving** may be considered an “abandoned vehicle” and may be tagged for removal by the Town under Section 76 of the Traffic Safety Act (removal of abandoned vehicles).

9.9.2 A Vehicle left on private property (that is not the owner’s property) without consent for over 72 hours may also be considered abandoned by the owner of that property. The Town or a Designated Officer may, upon complaint, investigate and cause such vehicle to be removed as per the Act.

9.9.3 If a Vehicle is identified as abandoned, a Designated Officer may attach a notice to the Vehicle indicating that it will be removed by the Town if not moved within a specified timeframe. If the vehicle remains or if it lacks valid registration plates, the Town may tow and impound the Vehicle.

9.9.4 All costs of towing and storage of an abandoned Vehicle shall be charged to the owner of the Vehicle. The Vehicle shall not be released until all removal and storage charges are paid. Unclaimed vehicles may be dealt with in accordance with the Unclaimed Personal Property and Vested Property Act or applicable regulations.

PART X OFF HIGHWAY VEHICLES AND SNOWMOBIES

10.0 **Operation of Off-Highway Vehicles Prohibited:** No person shall operate an Off-Highway Vehicle (including a snowmobile, all-terrain vehicle, dirt bike, or any Off-Highway Vehicle as defined in this Bylaw) on any Highway, street, lane, sidewalk, park, playground, public reserve, or other public property within the Town of Hanna **except** as permitted in this Part or as expressly authorized in writing by the Town.

10.1 Exceptions – Authorized Use of OHVs:

10.1.1 A Designated Officer or member of the Town administration may operate an Off-Highway Vehicle (OHV) on a Highway or public property within the Town when necessary for the performance of their duties (e.g., search and rescue operations, emergency response, municipal enforcement, or maintenance). Operation must be conducted with due regard for safety.

10.1.2 Council may, by resolution, designate specific routes, trails, or times where Off-Highway Vehicles (including snowmobiles) are permitted to operate within Town limits — for example, during sanctioned events or to access surrounding rural OHV trails. These designations must be communicated via posted signage or public notice and may include conditions (e.g., maximum speed of 20 km/h, operation limited to daylight hours, mandatory safety equipment, etc.).

10.1.3 Residents and visitors may operate an OHV on the most direct and practical route between their residence (or point of accommodation) and the nearest Town boundary or designated trail access point for the purpose of entering or exiting Town. Such use:

- Must not include cruising, touring, or any form of recreational operation within Town boundaries;
- Must adhere to all posted speed limits and traffic laws;
- Must occur only during permitted hours as designated by the Council;
- Requires that the OHV be operated with due regard for safety, including the use of appropriate lights and safety equipment.

10.2 Offences on Off-Highway Vehicles: Any person who operates an Off-Highway Vehicle in contravention of Section 10 — including failing to comply with direct route restrictions in Section 10.1.3 or the conditions of

any Council-approved designation — is guilty of an offence under this Bylaw.

Additionally:

- If the operator of the OHV cannot be identified, the registered owner may be charged.
- It is not a defence for an owner to claim ignorance or lack of permission regarding the operator's actions.

Designated Officers are empowered to:

- Stop and inspect OHVs;
- Issue fines, tickets, or summonses;
- Direct that the OHV be immediately removed from Town.
- Seize or impound the vehicle for repeated or serious offences, in accordance with applicable laws.

PART XI PARADES PROCESSIONSS AND ROAD USE EVENTS

11.0 **Parades and Processions (Permit Required):** No person shall hold or organize any parade, procession, sports event, or other special event on any Highway (including walks, runs, bicycle races, or marches) that may interfere with normal traffic flow, unless a **Parade/Special Event Permit** has been obtained from the Town. This includes any group of people or vehicles (including floats or marching bands) proceeding together in an organized fashion on public roads, except those exempt in section 11.2.

11.1 Application for Parade/Special Event Permit: Any person or organization wishing to organize a parade, procession, or special roadway event shall apply to the CAO (or designate) in the form prescribed by the Town. The application should be submitted a reasonable time (preferably at least 2 weeks) before the event and include details such as: date, time, route, number of participants/vehicles, purpose of event, and any requested road closures or traffic control. The CAO may approve the permit with conditions to ensure public safety and minimize disruption, including but not limited to: specific route or time, escort by Designated Officers, signage or barricades, provision of marshals, or cleanup requirements. The permit holder must abide by all conditions set by the Town.

11.2 Funeral and Military Processions Exempt: A funeral procession or a military procession (under command of military authorities) does not require a permit. However, any funeral or military procession shall be conducted in an orderly manner with regard for other traffic, and if it is likely to significantly obstruct traffic, advance notice to the Town or police is encouraged so that assistance can be given to manage traffic signals or provide escort if necessary. Drivers in a funeral procession shall turn on headlights or hazard lights to indicate they are part of the procession.

11.3 Temporary Road Closures for Events: The Town may temporarily close or restrict the use of a Highway or portion thereof to accommodate a permitted parade, procession or special event. During such closure, the Town or event organizers shall ensure adequate signage or traffic control persons are in place to direct traffic. No person shall drive on or enter a closed roadway that is barricaded or marked as closed for an event, except authorized event participants, emergency vehicles, or local residents as allowed by the permit conditions. Driving through or around a barricade or ignoring directions of a peace officer or event official in such cases is an offence.

11.4 Costs and Indemnity: The permit holder for a parade or special event may be responsible for the costs of additional policing, traffic control, or cleanup if deemed necessary by the Town. The permit holder and organizers assume responsibility for any loss or damage caused to Town property as a result of the event and shall indemnify the Town for any claims arising from the event. The Town may require proof of liability insurance coverage for certain events as a condition of approval.

PART XII ENFORCEMENT AND PENALTIES

12.0 **Authority of Designated Officers:** A Designated Officer is hereby authorized to enforce the provisions of this Bylaw. In addition to any other powers, a Designated Officer may:

12.0.1 Issue a verbal or written warning for any contravention of this Bylaw, or direct a person to cease or remedy a contravention.

12.0.2 Issue a **Municipal Tag** or Notice of Offence (ticket) alleging an offence of this Bylaw, which may provide a person with the opportunity to voluntarily pay the specified penalty for the offence to avoid prosecution.

12.0.3 Issue a violation ticket under the *Provincial Offences Procedure Act* (Alberta) for an offence of this Bylaw, which may require the person to appear in Provincial Court or optionally pay a specified fine amount in advance of the court date. (This may be done with or without a prior Municipal Tag.)

12.0.4 Stop and inspect any Vehicle that is being operated, parked or stored in contravention of this Bylaw (for example, a suspected abandoned vehicle, or a vehicle being driven off-road unlawfully). The Designated Officer may require the driver to produce their driver’s license, registration, or insurance, and may inspect the condition of the vehicle if relevant to the offence.

12.0.5 Direct the moving or removal (towing) of any Vehicle or trailer found parked in contravention of this Bylaw. If a vehicle is unattended and is parked illegally or in a manner that obstructs traffic, interferes with snow

removal or other public works, or poses a safety hazard, the Designated Officer may have the vehicle removed by a towing service without notice to the owner.

12.0.5(1) Snow Routes – Notwithstanding the above, if a vehicle or trailer is parked on a roadway designed as a Snow Route, and the Town as posted Snow Route signs at least twelve (12) hours in advance of snow removal operations, any vehicle remaining on the route after that twelve (12) hour notice period may be towed at the direction of a Designated Officer. All towing and storage costs shall be the responsibility of the owner of the vehicle.

12.0.6 Impound any Vehicle or Off-Highway Vehicle that is being operated in contravention of this Bylaw or other legislation, if such seizure is authorized by law.

12.0.7 Enter on land (including entering yards or driveways but not dwelling houses) to inspect and determine if any provisions of this Bylaw are being contravened, in accordance with Section 542 of the Municipal Government Act.

12.1 Removal of Vehicles and Obstructions:

12.1.1 Where a vehicle is towed or moved pursuant to section 12.0.5, it shall be taken to a place of safe storage designated by the Town or the towing contractor. The owner of the vehicle may recover it upon payment of all towing and storage charges. If the vehicle remains unclaimed, it may be dealt with according to the law (which may include sale or disposal to recover costs). The Town shall not be responsible for any damage to a vehicle resulting from reasonable towing, removal, or storage operations.

12.1.2 In addition to vehicles, if any structure, object, or thing is placed on a Highway contrary to this Bylaw (such as an unauthorized sign, obstruction, or debris), the Town may remove and impound such object. The owner may reclaim the object upon paying the removal costs, and if not claimed in a reasonable time, the Town may dispose of it. The Town is not responsible for damage or loss of any unauthorized objects removed from roadways.

12.2 Owner Liability (Vehicles): In any prosecution or enforcement action for an offence involving a Vehicle under this Bylaw (such as a parking offence or an unauthorized vehicle on a road), the registered owner of the Vehicle may be named as the defendant. The Act provides that the owner of a vehicle is liable for offences under municipal traffic bylaws as if the owner had personally committed the offence, unless the owner proves to the Court's satisfaction that, at the time of the offence, the vehicle was not being used or parked by the owner or by any other person with the owner's consent (i.e., it was stolen or used without consent).

12.3 Interference with Enforcement: No person shall obstruct or hinder any Designated Officer or person assisting a Designated Officer in the performance of their duties under this Bylaw. This includes providing false information, removing or defacing any ticket or notice left on a vehicle by an Officer (other than by the vehicle owner), or attempting to prevent an Officer from towing or impounding a vehicle or object under this Bylaw. Any such obstruction is an offence. Additionally, it is an offence to impersonate a Town official or Designated Officer for any reason.

12.4 Offences and Penalties:

12.4.1 **General Offence:** Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable upon summary conviction to the penalties set out in this Part. Each instance of contravention, and in the case of continuing contraventions each day that an offence continues, constitutes a separate offence.

12.4.2 **Specified Penalties (Ticket Fines):** For the purposes of enforcement by Municipal Tags or violation tickets, the specified fine amounts for offences under this Bylaw are set out in Schedule “A” attached to and forming part of this Bylaw. The specified penalty is the voluntary payment amount that may be paid to avoid a court appearance. (Where an offence is not listed in Schedule A, the Peace Officer may assign a fine amount consistent with comparable offences, or the default penalty in subsection 12.4.5 may apply upon conviction.)

12.4.3 **Second or Subsequent Offences:** Where any person is convicted twice or more within a one-year period for the same offence under this Bylaw, the minimum penalty for the second and each subsequent offence shall be double the specified penalty for that offence. A second or subsequent offence means an offence committed after a previous conviction (or voluntary fine payment) for the same provision of the Bylaw within the past twelve (12) months.

12.4.4 **Minimum and Maximum (MGA):** Notwithstanding the specified penalties in Schedule A, any person who is convicted of an offence under this Bylaw in a court of law is liable to pay a fine not less than **$100.00** and not more than **$10,000.00** for each such offence, plus applicable costs and surcharges, or to imprisonment for not more than **six (6) months** for non-payment of fine, or to both fine and imprisonment, as authorized by the Municipal Government Act.

12.4.5 **Default Penalty:** If a specified penalty is not established for a particular offence, the fine amount shall be determined by the Court upon conviction, within the limits established in 12.4.4. In determining an appropriate fine, the Court may consider the nature of the offence, its potential for harm, and fines imposed for similar municipal offences.

12.4.6 **Municipal Tag:** A person who has been issued a Municipal Tag (Notice of Offence) by the Town for an alleged contravention of this Bylaw may avoid prosecution by paying the specified penalty on the tag within the time period indicated. If the person fails to pay within the time specified, a violation ticket may be issued.

12.4.7 **Violation Ticket:** If a violation ticket is issued under the Provincial Offences Procedure Act, the violation ticket may: **(a)** specify the fine amount and allow the person to pay the fine voluntarily to avoid a court appearance (this is a "specified penalty ticket"); or **(b)** require a person to appear in court without the option of prepaying (if the offence is serious or if it's a repeat offence and higher penalties are sought).

12.4.8 **Payment of Voluntary Fines:** If a person pays a specified penalty (either via Municipal Tag or violation ticket) within the time allowed, the person shall not be prosecuted for the offence. Acceptance of payment by the Town or the Province constitutes a guilty plea to the offence charged.

12.4.9 **Continuing Offences:** In the case of an offence that continues beyond a single day (such as a vehicle continuously parked in one place in violation of this Bylaw), a Designated Officer may issue a separate offence ticket for each day the offence continues. However, the Officer should make reasonable efforts to inform the offender of the violation and give the opportunity to correct it before issuing multiple tickets.

12.5 Liability of Town: The Town of Hanna is not liable for any damage to vehicles or other property resulting from enforcement actions taken in good faith pursuant to this Bylaw, including the placement of signs, the alteration of traffic flow, or the towing of vehicles. Persons affected by such actions are deemed to have voluntarily assumed the risk of any damages by acting in violation of this Bylaw. Furthermore, nothing in this Bylaw shall be interpreted as imposing any duty or obligation on the Town to provide traffic control or enforcement, and the Town shall not be liable for any failure to enforce any provision of this Bylaw.

PART XIII SCHEDULES AND REPEAL

13.0 **Schedules:** The following Schedules are attached to and form part of this Bylaw:

- **Schedule "A" – Specified Penalties for Offences.** (This schedule lists common offences under this Bylaw with corresponding fine amounts for a first offence. It may categorize penalties by section or type of offence, e.g., parking offences, moving offences, etc.)

13.1 Bylaw 936-2007 Repeal: Bylaw No. 936-2007 of the Town of Hanna, and all amendments thereto (including Bylaw 973-2014), are hereby repealed in their entirety. All other bylaws or parts of bylaws inconsistent with this Bylaw are hereby repealed to the extent of that inconsistency. This Bylaw is intended to replace and supersede Bylaw 936-2007 as the Traffic Safety Bylaw for the Town of Hanna.

13.2 Severability: Should any provision of this Bylaw be declared invalid or unenforceable by a court of competent jurisdiction, then that provision shall be deemed severed from this Bylaw and shall not affect the validity of the remainder, which shall remain in full force and effect.

EFFECTIVE DATE

This Bylaw shall come into effect upon the day of third and final reading:

READ A FIRST TIME THIS 10TH DAY OF JUNE 2025.

Mayor Danny Povaschuk

Chief Administrative Officer
Matthew Norburn

READ A SECOND TIME THIS ___ DAY OF _____ 2025.

READ A THIRD TIME AND FINALLY PASSED THIS ___ DAY OF _____ 2025.

Mayor Danny Povaschuk

Chief Administrative Officer
Matthew Norburn

Schedule A – Specified Penalties for Offences

Town of Hanna Traffic Safety Bylaw No. 1041-2025

Section	Offence Description	Penalty ($)
3.1	Fail to obey traffic control device	$150
3.2	Fail to comply with markings or instructions from traffic control device	$150
3.3	Disobey Peace Officer or CAO traffic direction	$200
4.1	Unauthorized placement of traffic control device	$300
4.2	Unauthorized removal/defacing of traffic control device	$300
5.3	Stop vehicle in crosswalk	$150
6.1	Park in a no-parking zone	$75
6.2	Park in a fire lane	$250
6.3	Park in an accessible stall without valid permit	$300
6.4	Park to obstruct traffic, lane, driveway, sidewalk or fire hydrant	$150
6.5	Park a vehicle for sale on a public roadway	$100
6.6	Park recreational vehicle on street longer than 48 hours without permit	$150
6.7	Park within 5 metres of a fire hydrant	$200
6.8	Park wrong direction (against flow of traffic)	$100
6.9	Park where prohibited during snow removal or maintenance	$125
6.10	Fail to move vehicle when directed by Peace Officer	$150
7.1	Leave vehicle abandoned on highway	$200
7.2	Fail to remove debris or objects placed on a highway	$200

Section	Offence Description	Penalty ($)
7.3	Place obstruction on highway or sidewalk	$200
9.1	Damage boulevard or public property	$300
9.2	Place landscaping or materials on boulevard without permit	$150
10.1	Operate vehicle with unsecured load	$300
10.2	Track mud or debris onto public roadways	$200
11.1	Operate over-dimensional vehicle without permit	$500
11.2	Operate overweight vehicle without permit	$500
12.1	Conduct special highway event without permit	$500
12.2	Fail to comply with conditions of special highway event permit	$300
13.1	Obstruct enforcement or provide false information to Peace Officer	$500
13.2	Impersonate a Peace Officer or Town official	$1000
13.3	Tamper with Municipal Tag or Violation Ticket	$300

Additional Enforcement Notes

- **Second Offence (within 12 months)**: Double the listed fine.
- **Continuing Offence**: Each day counts as a new offence and may incur a new fine.
- **Unlisted Offences**: Default fine of **$100.00** minimum and up to **$10,000.00** maximum by court discretion.
- **Early Payment Discount**: Optional 25% reduction if paid within 14 days, subject to Council policy.

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 11.00

Council Reports & Roundtable

Recommended Motion

That Council accepts the Council Reports for information.

Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Mayor Povaschuk
2. Councillor Beaudoin
3. Councillor Crowle
4. Councillor Murphy
5. Councillor Olsen
6. Councillor Thuroo
7. Councillor Warwick

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: October 14, 2025 Agenda Item No: 12.00

Correspondence

Recommended Motion

That Council accepts Correspondence item 12.01 – 12.03 for information.

Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Medial Programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Marigold Library System – Board Updates – August 2025
2. Hanna Agricultural Society – Hanna Fall Fair
3. LYNKS – 2024-25 Annual Report

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

Board Updates

MARIGOLD LIBRARY SYSTEM

August 23, 2025 Marigold Library Board Meeting Highlights

Welcome

Marigold Library Board welcomed the following recently appointed representatives:

- Ali Buckingham—Town of Banff
- Robert Schindler—City of Chestermere
- Dawn Mosondz—Town of Irricana
- Dave Rodney—Kananaskis Improvement District

2024 Value of Your Investment Reports

Marigold Communications & Engagement Manager Jessie Bach presented the Value of Your Investment (VOYI) Reports. These reports showcase the value of Marigold Library System services. They demonstrate what it would cost to recreate Marigold services at the local library level, and show the value of Marigold's bulk purchasing power and centralized operations in getting more for each dollar. The VOYI Reports were sent to member municipalities and library boards in July.

TRACpac+ New Library Catalogue!

Marigold Director of Service Delivery Kristine den Boon provided a virtual tour of TRACpac+, the new online library catalogue and discovery layer. TRACpac+ is where library patrons can discover collections, place holds, manage their accounts, view their reading history, find read-a-likes, and much more! TRACpac+ will officially launch on September 17, 2025.

Canadian Library Month

Canadian Library Month takes place each October and provides an opportunity to raise awareness of the valuable role that libraries play in the lives of Canadians. To help libraries promote the event, digital resources, posters, and social media posts are available for library staff through the Marigold Content Bank, or online at accessola.com

Indigenous Report

Marigold Indigenous Outreach Specialist Rose Reid presented a report on library service to Stoney Nakoda Nations. Rose will be retiring after nine years with Marigold. Thank you, Rose!

Upcoming Board Meetings:

Saturday, November 22, 2025 9:30 AM
Virtual TEAMS Meeting

Saturday, January 24, 2026 9:30 AM
Virtual TEAMS Meeting

Questions?
Contact CEO Lynne Price
lynne@marigold.ab.ca

Marigold Library System
B 1000 Pine Street
Strathmore Alberta, T1P 1C1 | 1-855-934-5334
marigold.ab.ca

Board Updates—August 23, 2025

Financial Statements

Unaudited financial statements to July 31, 2025 were accepted as presented.

Budget Estimates for 2026

Marigold CEO Lynne Price presented the 2026 budget estimates. These estimates are provided to member municipal councils every September, as required by the Marigold Agreement.

Policy Approval & Decision

Policies reviewed & approved:

- Finance Policy
- Contingency Plan for Finance Policy
- Library Service Points—Workplace Harassment and Violence Prevention Policy
- Library Service Points—Workplace Harassment Prevention Policy (removed)
- Library Service Points—Workplace Violence Prevention Policy (removed)

Alberta Municipalities—Proposed Resolution for Library Funding

Information was shared from The Town of Stettler and The City of Calgary, who have partnered on an Alberta Municipalities resolution to draw attention to the funding of public libraries in Alberta. This resolution is being brought forward in part to address funding gaps due to exponential population growth and rising inflation.

Information & Updates

Marigold COO Laura Taylor shared updates and information about the challenges in funding and sustaining eBook and eResource collections, which are in high demand.

Marigold CEO Lynne Price reported on The Regional Automation Consortium (TRAC) annual Advisory Council, which includes representatives from member libraries in Marigold. TRAC is a society that was established in the late 1990s to cost-share and support library-specific software.

Marigold Staff are working on Marigold's 2026-2030 Plan of Service, which will include a visual rebrand. This fall, the Marigold Board Executive and Governance Committees will begin discussions on the proposed Schedule C - Requisition for Marigold Library System for 2027.

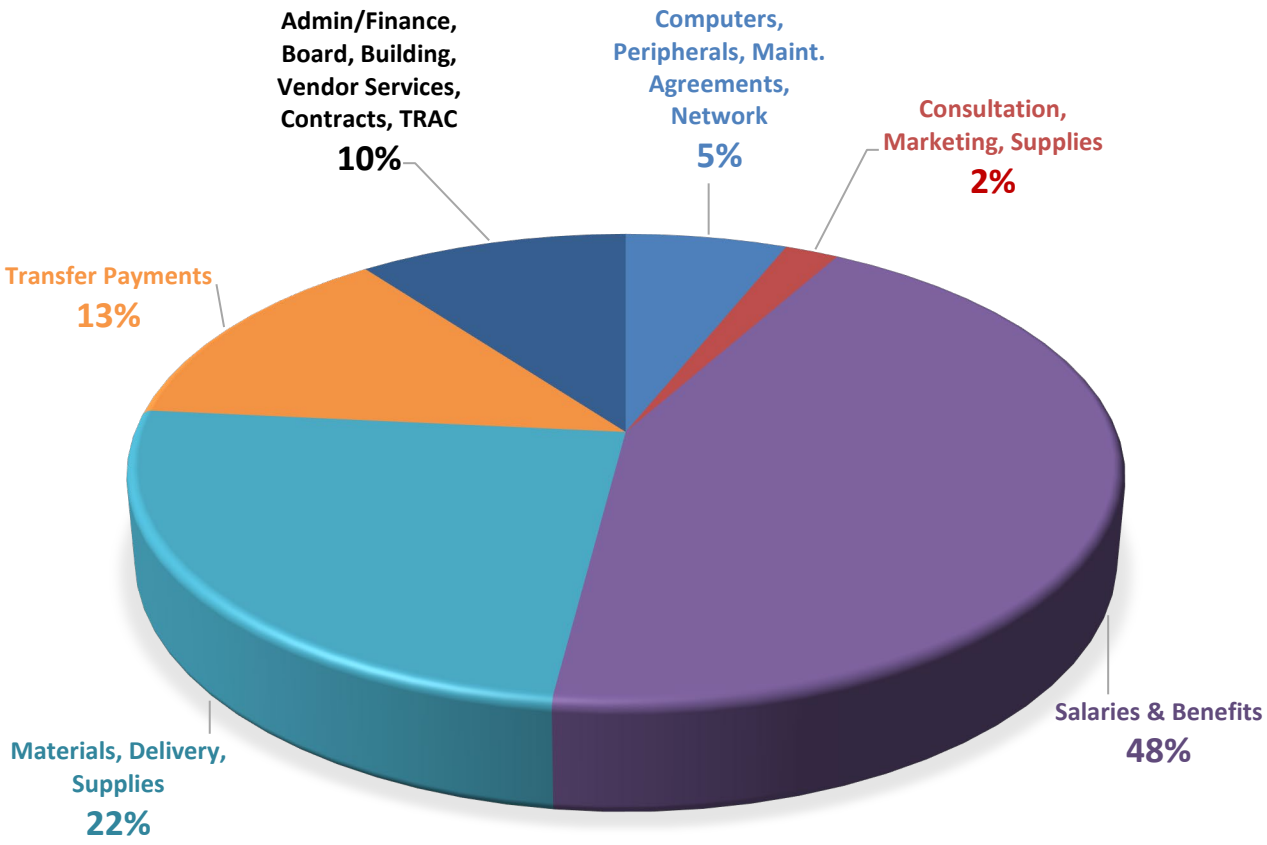


MARIGOLD
LIBRARY SYSTEM

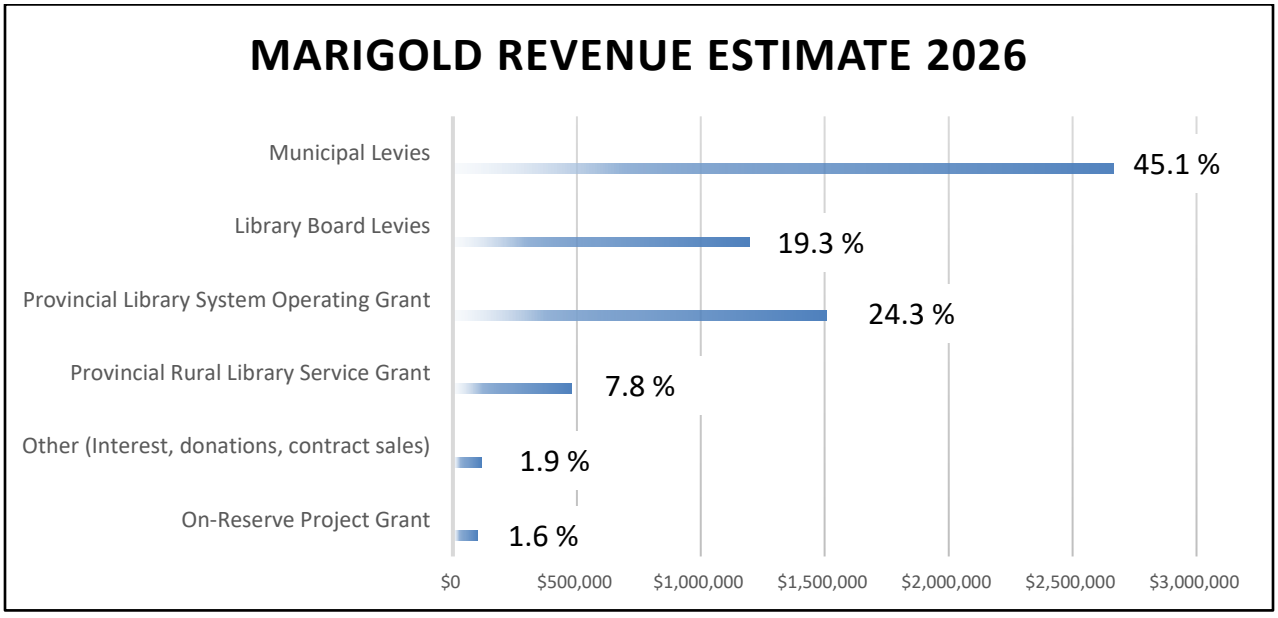
SUMMARY
Marigold Library System Budget Estimates, 2026

	2026 Budget
REVENUE	
Municipal & Board Levies	$3,989,554
Provincial Grants	$2,083,347
Other (Interest, Donations & Contract Sales)	$113,800
TOTAL REVENUE	**$ 6,186,701**
EXPENDITURES	
Salaries & Benefits	$2,979,500
Materials, Delivery, Supplies	$1,373,993
Transfer Payments	$781,790
Admin/finance, Board, Building, Vendor Services, Contracts	$677,080
Computers, Peripherals, Maint. Agreements, Network Costs	$270,000
Consultation, Marketing, Programs	$78,500
TOTAL OPERATING EXPENDITURES	**$6,160,863**
Capital Reserve	$25,838
TOTAL OPERATING EXPENDITURES & PROJECTS	**$6,186,701**

****Note: The 2026 budget is passed by the Marigold Library Board in November****



MARIGOLD OPERATING EXPENDITURES ESTIMATE - 2026



Hanna Agricultural Society
Box 1664
Hanna, AB T0J 1P0

September 12, 2025

Town of Hanna
Box 430
HANNA, AB T0J 1P0

Dear Town of Hanna:

Re: Hanna Fall Fair

Congratulations to the Town of Hanna Library on winning the Flower Plots Section and the Hector King-Hunter Pioneer Park winning the Parks categories at the 2025 Hanna Fall Fair.

Our Awards Night celebration is on October 27, 2025 at the Hanna Seniors Circle commencing at 7:00 p.m. You and your family are invited to attend.

We will be serving cookies/squares and coffee/juice.

Yours truly,

Loanne Gladdish

Loanne Gladdish
Fall Fair Coordinator
Phone 403-854-6672
Email loanne.gladdish@gov.ab.ca

Lynks

July June

2024-2025 ANNUAL REPORT

LYNKS
HARVEST SKY
SERVICES & SUPPORTS
SOCIETY

CONNECTING COMMUNITY

- **2663** — Meals provided during Come for Lunch, Stay for the Conversation
- **1537** — Referrals to community organizations and in-house partner agencies
- **620** — Assistance with Government services
- **265** — Riders on the Local Loop (October - June)
- **62** — Number of clients supported through Reaching Home (includes all family members)
- **24291** — Total Reaching Home dollars distributed

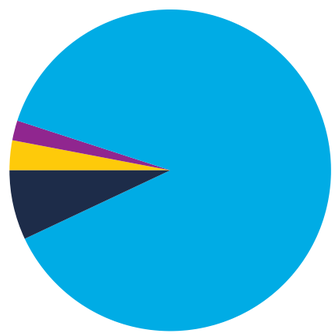
CAREER SERVICES

- **1456** — Interactions with individuals seeking Career, Employment, or Educational Planning
- **126** — Assistance with resume and cover letter
- **1180** — Individuals utilizing photocopying, faxing, public computer, or phone
- **208** — Individuals accessing in-house job board

LYNKS ONLINE

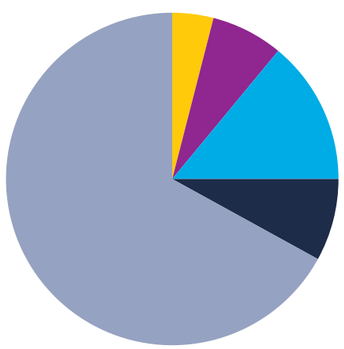
- **44789** — Total lynkscommunity.com pageviews
- **539** — Total AroundHanna pageviews
- **8234** — Total job board pageviews
- **353** — Public access computer use for career and employment

FINANCIALS



INCOME
$743, 362

- 2% Donations & Fundraising
- 3% Registration Fees
- 7% Admin Services & Interest
- 88% Grant Funding & Contracts



EXPENSES
$769, 279

- 4% Contracted Services
- 7% Leases
- 8% Operations
- 15% Course & Program Expenses
- 66% Salaries

COMMUNITY ADULT LEARNING

- **410** — Individuals receiving a total of 282 hours of Learner Support
- **224** — Hours tutoring Foundational Learners
- **133** — Individuals who took part in General Interest Courses
- **2079** — Interactions with staff providing information and referrals
- **170** — Individuals attending learning sessions in partnership with 10 organizations
- **440** — Instructional hours for Literacy and Foundational Learning

LYNKS BOARD MEMBERS

Kelly Lewis
Chair

Brenda Schnurer
Vice Chair

Caroline Siverson
Secretary/Treasurer

Kyle Olsen
Director

Tally Quaschnick
Director

Janice Williams
Director

Kelsey Yule
Director

LYNKS STAFF

Adeline Cottrell
Bookkeeper & Office Administrator

Amanda Janssen
Career Services Coordinator

Connie Wallace
Corporate & Financial Officer

Doray Veno
Executive Director

Laura Creasy
Finance & Operations Coordinator

Michelle Haag
Communications Manager

Robin Moench
Connecting Community Coordinator

Sherri Schewe
Transportation Coordinator / Facilitator

Taylor Olmstead
Connecting Community Manager

Tracy Morgan
Literacy Coordinator

