TOWN OF HANNA
Part of the Harvest Sky Region

TOWN OF HANNA
REGULAR COUNCIL MEETING
AGENDA
December 9, 2025

1 CALL TO ORDER – 6:00 pm

2 ADOPTION OF THE AGENDA

3 DELEGATION

4 PUBLIC PRESENTATION

Presentation to Past Elected Officials Beaudoin, Murphy & Olsen

5 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – October 14, 2025
5.02 Minutes of the Organizational Meeting of Council – October 29, 2025
5.03 Minutes of the Special Meeting of Council – November 26, 2025
5.04 Minutes of the Information Meeting of Council – November 26, 2025

6 FINANCE REPORTS

6.01 Accounts Payable
6.02 Statement of Revenues & Expenses – November 2025
6.03 Budget Overview – November 2025

7 COMMITTEE REPORTS

There are no committee reports

8 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

8.01 Chief Administrative Officer

8.01.1 Community Services Coordinator
8.02 Director of Business & Communication
8.03 Director of Public Works

9 BUSINESS ITEMS

9.01 Uncollectable Accounts
9.02 2026 Budget Meeting Dates
9.03 2026 Interim Operating Budget
9.04 Anonymous Bylaw Complaints
9.05 ATCO Streetlights
9.06 Greenspace & Flower Tender
9.07 Bylaw Enforcement Services – Village of Youngstown
9.08 Red Deer River Watershed Alliance
9.09 Special Areas Letter of Support
9.10 Council Remuneration Policy Review

10 BYLAWS

10.01 Bylaw 1041-2025 The Traffic Safety Bylaw – 2nd & 3rd reading

11 COUNCIL REPORTS & ROUNDTABLE

12 CORRESPONDENCE ITEMS

There is no correspondence

13 CLOSED SESSION

13.1 Land Matter as per FOIP Section 16 & 17
13.2 Land Matter as per FOIP Section 16 & 17
13.3 Land Matter as per FOIP Section 16 & 17
13.4 Personnel Matter as per FOIP Section 17

14 ADJOURNMENT

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 05.00

Council Meeting Minutes

Recommended Motion

That the Minutes of the Regular Meeting of Council held October 14, 2025, be adopted as presented.

That the Minutes of the Organizational Meeting of Council held October 29, 2025, be adopted as presented.

That the Minutes of the Special Meeting of Council held November 26, 2025, be adopted as presented.

That the Minutes of the Information Meeting of Council held November 26, 2025, be adopted as presented.

Background

Administration at each Regular Council Meeting will provide Council with the minutes of any Council meetings held since the previous regular council meeting. Council must adopt the minutes of the meeting, either as presented or with amendments.

Council members are encouraged to ask questions or seek clarification on any item in the Minutes.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	

Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

As required by the Municipal Government Act, once adopted, the Minutes will be signed by the presiding officer and a designated officer. The Minutes will then be placed in the vault for safekeeping.

Attachments

1. Minutes of the Regular Meeting of Council – October 14, 2025
2. Minutes of the Organizational Meeting of Council – October 29, 2025
3. Minutes of the Special Meeting of Council – November 26, 2025
4. Minutes of the Information Meeting of Council – November 26, 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

MINUTES

REGULAR MEETING OF COUNCIL

October 14, 2025

Minutes of a Regular Meeting of the Council of the Town of Hanna held Tuesday, October 14, 2025, at 6:00 p.m. in the Town Council Chambers.

Council Members Present:

Danny Povaschuk
Sandra Beaudoin
Fred Crowle
Sandra Murphy
Kyle Olsen
Vernon Thuroo
Angie Warwick

Council Members Absent

Administration Present:

Matthew Norburn – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Brent Olesen – Director of Public Works

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 6:00 p.m.

2.0 ADOPTION OF AGENDA

190-2025 Moved by Councillor Warwick that the agenda for October 14, 2025, Regular Council Meeting be adopted as amended, adding Business Item 09.15 Prairie Land School Division Land Sale.

Motion Carried.

3.0 DELEGATIONS

3.01 No Delegations

4.0 PUBLIC PRESENTATION

4.01 There was no one present for public presentation

5.0 ADOPTION OF MINUTES

5.01 Minutes of the Regular Meeting of Council – September 9, 2025

191-2025 Moved by Councillor Crowle that the Minutes of the Regular Meeting of Council held September 9, 2025, be adopted as presented.

Motion Carried.

5.02 Minutes of the Information Meeting of Council – September 24, 2025

192-2025 Moved by Councillor Thuroo that the Minutes of the Information Meeting of Council held September 24, 2025, be adopted as presented.

Motion Carried.

6.0 FINANCE REPORTS

6.01 Accounts Payable

193-2025 Moved by Councillor Warwick that Council accepts the accounts payable listings for general account cheques 043493 - 043507, direct deposits 004402 - 004498, and Electronic Funds Transfer Batches 973 & 976 for information.

Motion Carried.

6.02 Statement of Revenue & Expense – September 2025

194-2025 Moved by Councillor Beaudoin that Council accepts the Statement of Revenue & Expense Report for September 2025 for information.

Motion Carried.

6.03 Budget Overview – September 2025

195-2025 Moved by Councillor Olsen that Council accepts the Budget Overview for September 2025 for information.

Motion Carried.

6.04 Capital Budget Update - September 2025

196-2025 Moved by Councillor Murphy that Council accepts the Capital Budget Update for September 2025 for information.

Motion Carried.

7.0 COMMITTEE REPORTS

7.01 Municipal Planning Commission Meeting Minutes – September 9, 2025

197-2025 Moved by Councillor Beaudoin that Council accepts the Municipal Planning Commission Meeting Minutes of September 9, 2025 for information.

Motion Carried.

7.02 Tax Recovery Auction Minutes – September 8, 2025

198-2025 Moved by Councillor Warwick that Council accepts the Tax Recovery Auction Minutes of September 8, 2025 for information.

Motion Carried.

7.03 Community Services Board Meeting Minutes – October 6, 2025

199-2025 Moved by Councillor Thuroo that Council accepts the Community Services Board Meeting Minutes of October 6, 2025 for information.

Motion Carried.

8.0 SENIOR ADMINISTRATIVE OFFICIALS REPORTS

8.01 Chief Administrative Officer
8.01.1 Community Services Facilities Manager
8.01.2 Community Services Coordinator
8.02 Director of Business & Communication
8.03 Director of Public Works

200-2025 Moved by Councillor Beaudoin that Council accepts the Senior Administrative Officials reports 8.01 to 8.03 as presented for information.

Motion Carried.

9.0 BUSINESS ITEMS

9.01 2025 Tax Recovery Report

201-2025 Moved by Councillor Beaudoin that

- Whereas the property described as:
  - Lot 5 & Portion of Lot 6, Block 42, Plan 6133AW (Tax Roll 45400)

  was offered for sale by public auction on September 8, 2025, under the Tax Recovery provisions of the Municipal Government Act, and
- Whereas the property was not sold at auction, and
- Whereas attempts by administration to collect outstanding taxes have not been successful, and
- Whereas Council desires to acquire title to the property as tax forfeiture,

Council authorizes the Chief Administrative Officer to request that the Land Titles Office cancel the existing Certificate of Title and issue a new one to the Town of Hanna as tax forfeiture; and further to dispose of the property at market value.

Motion Carried.

9.02 APEX Utilities Franchise Fee

202-2025 Moved by Councillor Warwick that Council accepts the APEX Utilities Franchise Fee Report for information and direct Administration to inform APEX Utilities that the Town of Hanna will not be requesting an increase to the Franchise Fee for 2026 from the current rate of 17.5%.

Motion Carried.

9.03 Fred & Freda Geuder Bursary – 2025 Recipients

203-2025 Moved by Councillor Olsen that Council accepts for information, the report regarding the Fred & Freda Geuder Educational Bursary and congratulates the 2025 bursary recipients Olivia Barth, Hailey Nielsen and Brendan Roncin

Motion Carried.

9.04 Council Information Meeting - Cancellation

204-2025 Moved by Councillor Warwick that Council approves the cancellation of the October 29, 2025, Council Information Meeting and approves the Swearing In Ceremony and Organizational Meeting to be scheduled for October 29, 2025 at 6:00 P.M.

Motion Carried.

9.05 Community Services Board Grant

205-2025 Moved by Councillor Murphy that Council recommend an increase to a maximum $20,000 of CSB grants annually, with 3 application cycles a year (application deadlines of January 31st, April 30th and September 30th) with the understanding that all requests for funding within the Community

Services scope, including facility rental discounts, will be directed to apply through the CSB Grant process prior to any Council intervention.

Motion Carried.

9.06 Community Services Board Grant – 2025 Allocation

206-2025 Moved by Councillor Thuroo that Council approves the recommendation of the Community Services Board to award the 2025 Community Services Board Grant in the amount of $3,000.00 as follow:

$ 1,200	Big Country Primary Care Network	Catering Cost of Events
$ 1,200	Alberta Pioneers (Hanna Seniors' Circle)	Towards HVAC Replacement project
$ 600	Hanna Seals Swim Cub	Purchase new swim flags

Motion Carried.

9.07 Development Permit Report – 2025 – 3rd Quarter

207-2025 Moved by Councillor Crowle that Council accepts the Town of Hanna Development Permit Statistics Report for the 2025 3rd Quarter (July - September) for information and thanks Development Officer David Mohl for his presentation this evening.

Motion Carried.

9.08 Emergency Management Report – 2025 – 3rd Quarter

208-2025 Moved by Councillor Crowle that Council accepts the Town of Hanna Director of Emergency Management 2025 3rd Quarter Report (July - September) for information and thanks the Director of Emergency Management David Mohl for his presentation this evening.

Motion Carried.

9.09 Hanna Fire Department – 2025 – 3rd Quarter

209-2025 Moved by Councillor Crowle that Council accepts the Hanna Fire Department 2025 3rd Quarter Report (July - September) and thanks Fire Chief David Mohl for his presentation this evening.

Motion Carried.

9.10 Hanna Bylaw Enforcement – 2025 – 3rd Quarter

210-2025 Moved by Councillor Thuroo that Council accept the Hanna Bylaw Enforcement Services 2025, Third Quarter Report for the months of August and September 2025 as information.

Motion Carried.

9.11 Application for Municipal Internship

211-2025 Moved by Councillor Warwick that Council authorize administration to apply to the Municipal Internship Program – Administrator Stream under the 2025/26 Alberta Community Partnership (ACP) Program.

Motion Carried.

9.12 TELUS Request for Municipal Approval to Jointly Use ATCO Poleline

212-2025 Moved by Councillor Thuroo that Council authorize TELUS Communications to jointly use the ATCO Electric Distribution poleline located along 4 Avenue East, as identified in the attached Plan 904, for the purpose of installing new aerial fibre optic cabling, subject to all municipal standards and utility coordination requirements being met.

Motion Carried.

9.13 Proposed Sale of Municipal Property – 111 – 2 Avenue West

213-2025 Moved by Councillor Warwick that Council authorizes the sale of the property located at 111 2 Avenue West, legally described as Portion of Lot 13

and all of Lots 14-15, Block 10, Plan 6133AW, zoned C-1 (Commercial District), to be listed with Hanna Real Estate Centre at the assessed value of $26,020.

Motion Carried.

9.14 Request to Sell Millings and Use Proceeds to Crush Existing Stockpiles

214-2025 Moved by Councillor Beaudoin that Council approve the sale of the Town's existing millings, with proceeds to be used to hire a contractor to crush the existing stockpiles located at the ATCO camp site.

Motion Carried.

9.15 Prairie Land School Division Sale of Property

215-2025 Moved by Councillor Beaudoin that Council table the sale of the Prairie Land School Division Property and that Administration gather further information on the greenspace, playground, and bus shelter.

Motion Carried.

10.0 BYLAWS

10.01 Bylaw 1041-2025 – Traffic Safety Bylaw – Key Changes

Council and Town Administration reviewed Bylaw 1041-2025 requesting changes be made prior to giving 2nd and 3rd reading.

11.0 COUNCIL REPORTS AND ROUNDTABLE

216-2025 Moved by Councillor Warwick that Council accepts the Council Reports for information.

Motion Carried.

12.0 CORRESPONDENCE

12.01 Marigold Library System – Board Updates – August 2025
12.02 Hanna Agricultural Society – Hanna Fall Fair
12.03 LYNKS – 2024-2025 Annual Report

217-2025 Moved by Councillor Olsen that Council accepts Correspondence items 12.01 to 12.03 for information.

Motion Carried.

13.0 CLOSED SESSION

14.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 7:48 p.m.

These minutes approved this 9th day of December 2025.

_____
Mayor Danny Povaschuk

_____
Chief Administrative Officer
Matthew Norburn

MINUTES

ORGANIZATIONAL MEETING OF COUNCIL

October 29, 2025

Minutes of an Organizational Meeting of the Council of the Town of Hanna held Wednesday, October 29, 2025, at 6:00 p.m. in the Town Council Chambers.

Council Members Present:

Danny Povaschuk
Fred Crowle
Paul R. Hunter
Brenda Karg
Erica Rorabeck
Vernon Thuroo
Angie Warwick

Council Members Absent

Administration Present:

Matthew Norburn – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication
Skye Suntjens – Bylaw Officer

Twelve people were in attendance to witness the members of the 2025-2029 Council take their Oaths of Office.

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 6:00 p.m.

Mayor Povaschuk welcomed everyone in attendance and invited them to stay for the meeting following the administration of the oaths of office as we would like you to join Council and family for refreshments afterwards.

Mayor Povaschuk asked Simon Hersey to come forward to administer the Oaths of Office.

2.0 OATHS OF OFFICE

Simon Hersey of Smith & Hersey Agribusiness Law LLP administered the Oath of Office to the members of Council.

Mayor Danny Povaschuk and Councillors, Fred Crowle, Paul Hunter, Brenda Karg, Erica Rorabeck, Vernon Thuroo and Angie Warwick took the Oath of Office to diligently, faithfully and to the best of their ability, execute according to law, the office to which they were elected.

3.0 ADOPTION OF AGENDA

218-2025 Moved by Councillor Thuroo that the agenda for the October 29, 2025, Organizational Council Meeting be adopted as presented.

Motion Carried.

4.0 RETURNING OFFICER REPORT

219-2025 Moved by Councillor Karg that Council accepts for information, the Returning Officer's Report dated October 29, 2025, regarding the results of the 2025 Municipal Election as submitted by Winona Gutsche.

Motion Carried.

5.0 SENIOR STAFF INTRODUCTIONS

Matthew Norburn CAO introduced Senior Staff Members to Council

6.0 SET MEETING DATES & TIMES

6.01 Regular Meetings Dates & Times

220-2025 Moved by Councillor Hunter that Council approves that Regular Meetings of Council be held on the following dates:

December 9, 2025
January 13, 2026
February 10, 2026
March 10, 2026
April 14, 2026
May 12, 2026
June 9, 2026
August 11, 2026
September 8, 2026
October 13, 2026

At 6:00 p.m. in the Town Council Chambers, unless an alternate location or electronic method of meeting is agreed to by Council and advertised to the public.

Motion Carried.

6.02 Council Information Meeting Dates and Times

221-2025 Moved by Councillor Crowle that Council approves that Council Information Meetings of Council be held on the following dates:

November 26, 2025
January 28, 2026
February 25, 2026
March 25, 2026
April 29, 2026
May 27, 2026
August 26, 2026
September 30, 2026
October 28, 2026

At 8:30 a.m. in the Town Council Chambers, unless an alternate location or electronic method of meeting is agreed to by Council and advertised to the public.

Motion Carried.

7.0 SIGNING AUTHORITY

No motion required as no change was made from 2018 Organizational Meeting which established signing authority as follows for all financial matters:

the Mayor OR the Deputy Mayor,
and if both are unavailable, any Councillor

AND
the Chief Administrative Officer OR
the Director of Corporate Services OR
the Corporate Services Assistant.

8.0 DEPUTY MAYOR APPOINTMENTS

222-2025 Moved by Councillor Rorabeck that as the Council Procedural Bylaw 1015-2021 provides for Councillors to serve an eight-month term as Deputy Mayor for the Town of Hanna, the members of Council be appointed as Deputy Mayor for the following terms:

Councillor Crowle	Nov 1, 2025 to Jun 30, 2026
Councillor Hunter	Jul 1, 2026 to Feb 28, 2026
Councillor Karg	Mar 1, 2027 to Oct 31, 2027
Councillor Rorabeck	Nov 1, 2027 to Jun 30, 2028
Councillor Thuroo	Jul 1, 2028 to Feb 28, 2029
Councillor Warwick	Mar 1, 2029 to Oct 30, 2029

Motion Carried.

9.0 New Business

9.01 AB Munis Convention & Required Council Training

Council was provided with information regarding the AB Munis convention to be held in Calgary on November 12-14, 2025. Information was also provided regarding the Elected Officials Education Program – The Essentials of Municipal Governance Course.

10.0 COUNCIL COMMITTEE APPOINTMENTS

223-2025 Moved by Councillor Warwick that Council approves the following appointments for a one-year period:

COMMITTEE	CURRENT MEMBERSHIP
Personnel Committee	Mayor Povaschuk Councillors Rorabeck & Thuroo
Emergency Advisory Committee	Mayor Povaschuk Councillors Karg & Warwick
Finance & Audit Committee	Mayor Povaschuk Councillors Hunter & Crowle

Motion Carried.

11.0 COUNCIL REPRESENTATIVE APPOINTMENTS

224-2025 Moved by Councillor Rorabeck that Council approves the following appointments for a one-year term:

COMMITTEE OR BOARD	APPOINTMENT
Acadia Foundation	Councillor Crowle
Big Country Waste Management Commission Alternate	Councillor Crowle Councillor Thuroo
Community Futures – Meridian Region Board of Directors	Councillor Warwick
Community Services Board	Councillor Thuroo
Fred & Freda Geuder Education Bursary	Councillor Hunter
Hanna & District Chamber of Commerce	Councillor Rorabeck

Hanna & District Medical Corporation	Councillor Rorabeck
Hanna Golf & Country Club	Councillor Thuroo
LYNKS	Councillor Karg
Hanna Municipal Library Board	Councillor Thuroo
Hanna/Wake Student Exchange Committee	Councillor Hunter Councillor Karg
Harvest Sky Economic Development Corporation	Councillor Karg Councillor Rorabeck
Henry Kroeger Regional Water Services Commission	Mayor Povaschuk
Alternate	Councillor Hunter
Marigold Library Systems Board	Councillor Thuroo
Alternate	Councillor Hunter
Municipal Planning Commission	Councillor Karg Councillor Warwick
Palliser Economic Partnership	Councillor Warwick Councillor Thuroo
Alternate	Mayor Povaschuk
Palliser Regional Municipal Services	Councillor Karg
Alternate	Councillor Rorabeck
Regional Emergency Management Advisory Committee	Mayor Povaschuk
Alternate	Councillor Karg
Red Deer River Municipal Users Group	Mayor Povaschuk
Alternate	Councillor Hunter

Veterans Memorial Highway Association	Councillor Crowle

Motion Carried.

12.0 Municipal Staff Appointments

225-2025 Moved by Councillor Thuroo that Council appoints David Mohl as Development Officer and Winona Gutsche, Director of Corporate Services, as Assistant Development Officer for the Town of Hanna for a one-year term.

Motion Carried.

226-2025 Moved by Councillor Rorabeck that Council appoints David Mohl as Director of Emergency Management for the Town of Hanna for a one-year term.

Motion Carried.

13.0 Assessor Appointment

227-2025 Moved by Councillor Warwick that Council appoints Mr. Terry Willoughby, Accredited Municipal Assessor of Alberta, as Municipal Assessor for the Town of Hanna until the October 2026 Organizational Meeting in accordance with Bylaw 1003-2019, the Designated Officer Bylaw.

Motion Carried.

14.0 COMMITTEE OR BOARD MEMBER APPOINTMENTS

228-2025 Moved by Councillor Karg that Council approves the following appointments to Committees and Boards:

COMMITTEE	APPOINTMENT	TERM ENDING
Big Country Housing Authority	Fred Crowle	Oct 31, 2027
Two-year term	Candace Gutsche	Oct 31, 2027

Community Services Board Three-year term	Kali Cooper Kalin Cooper (Youth) Darlene Herzog (SAB)	Oct 31, 2028 Oct 31, 2026 Oct 31, 2028
Hanna Medical Board Two-Year term	Ken Hansen	Oct 31, 2027
Hanna Library Board Three-Year term	Andrea Wheat Jean Lypka (extension)	Oct 31, 2028 Oct 31, 2026
Fred & Freda Geuder Bursary Two-year term	Connie Deadlock	Oct 31, 2027
Municipal Planning Commission Two-Year term	Kyle Olsen	Oct 31, 2027

Motion Carried.

15.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 6:25 p.m.

These minutes approved this 9th day of December 2025.

_____
Mayor Danny Povaschuk

_____
Chief Administrative Officer
Matthew Norburn

MINUTES

SPECIAL MEETING OF COUNCIL

November 26, 2025

Minutes of a Special Meeting of the Council of the Town of Hanna held Wednesday, November 26, 2025, at 8:15 a.m. in the Town Council Chambers.

Council Members Present:

Mayor Danny Povaschuk
Fred Crowle
Paul Hunter
Brenda Karg
Erica Rorabeck
Vernon Thuroo
Angie Warwick

Council Members Absent

Administration Present:

Matthew Norburn – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 8:18 a.m.

2.0 ADOPTION OF AGENDA

229-2025 Moved by Councillor Warwick that the agenda for November 26, 2025, Special Council Meeting be adopted presented.

Motion Carried.

3.0 BUSINESS ITEMS

3.01 Alberta Community Partnership (ACP) Intermunicipal Collaboration Grant Application – Hanna Airport Study

230-2025 Moved by Councillor Thuroo that Council authorize Administration on behalf of the Town of Hanna to apply for the Alberta Community Partnership (ACP) Intermunicipal Collaboration (IC) component for the development of a Regional Airport Master Plan for the Hanna Airport;

AND THAT Council acknowledges the Special Areas Board's letter of support for the project;

AND FURTHER THAT Council authorizes the Mayor and Chief Administrative Officer to execute all documents required to support the ACP IC grant application before the November 28, 2025 deadline.

Motion Carried.

3.02 Alberta Community Partnership (ACP) Intermunicipal Collaboration Grant Application – Partner with the Town of Raymond

231-2025 Moved by Councillor Karg that the Town of Hanna authorizes Administration to partner with the Town of Raymond on an Alberta Community Partnership (ACP) grant application for a Development Study, with the Town of Raymond acting as the lead managing partner.

Motion Carried.

4.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 8:28 a.m.

These minutes approved this 9th day of December 2025.

_____
Mayor Danny Povaschuk

_____
Chief Administrative Officer
Matthew Norburn

MINUTES

INFORMATION MEETING OF COUNCIL

November 26, 2025

Minutes of an Information Meeting of the Council of the Town of Hanna held Wednesday, November 26, 2025, at 8:30 a.m. in the Town Council Chambers.

Council Members Present:

Mayor Danny Povaschuk
Fred Crowle
Paul Hunter
Brenda Karg
Erica Rorabeck
Vernon Thuroo
Angie Warwick

Council Members Absent

Administration Present:

Matthew Norburn – Chief Administrative Officer
Winona Gutsche – Director of Corporate Services
Laurie Armstrong – Director of Business & Communication

1.0 CALL TO ORDER

Mayor Danny Povaschuk called the meeting to order at 8:30 a.m.

2.0 ADOPTION OF AGENDA

232-2025 Moved by Councillor Warwick that the agenda for November 26, 2025, Information Council Meeting be adopted presented.

Motion Carried.

3.0 DELEGATION

3.01 Harvest Sky Animal Rescue Society

233-2025 Moved by Councillor Warwick that Council thanks Will Warwick, President of the Harvest Sky Animal Rescue Society for his presentation and update of events for the Harvest Sky Animal Rescue Society.

Motion Carried.

3.02 RCMP 2nd Quarter Update – Stg. Rob Welsman

234-2025 Moved by Councillor Crowle that Council receive the RCMP 2nd Quarter Update for information and welcome Sgt. Rob Welsman, Detachment Commander, Hanna RCMP, to provide a presentation on recent policing activities and crime statistics.

Motion Carried.

3.03 Prairie Land Public School Division – Presentation on School Land Purchase

235-2025 Moved by Councillor Rorabeck that Council receives the presentation from Mark Nikota, Secretary-Treasurer of Prairie Land Public School Division, regarding the proposed purchase of the former school land, for information.

Motion Carried.

3.04 Palliser Airshed Society – Air Quality Monitoring Presentation

236-2025 Moved by Councillor Thuroo that Council accept the presentation from the Palliser Airshed Society regarding air quality monitoring for the Town of Hanna as information.

Motion Carried.

3.05 Qube Investments follow-up Presentation

237-2025 Moved by Councillor Rorabeck that Council receive the presentation from Qube Investments for information.

Motion Carried.

Councillor Crowle left the meeting at 10:33 a.m.

Mayor Povaschuk called a recess at 10:33 a.m.

Mayor Povaschuk called the meeting to order at 10:43 a.m.

4.0 PUBLIC PRESENTATION

5.0 CHIEF ADMINISTRATIVE OFFICER REPORT

5.01 CAO Report

CAO Matthew Norburn reviewed his report with Council.

5.01.1 Michle Toews – CS Coordinator

Michele Toews Community Services Coordinator reviewed her report with Council.

238-2025 Moved by Councillor Rorabeck that Council accepts the CAO and CS Coordinator reports for information.

Motion Carried.

6.0 BUSINESS ITEMS

7.0 COUNCIL ROUNDTABLE

The Mayor and Councillors provided verbal reports regarding meetings or items of interest since the October 14, 2025, Regular Council Meeting.

8.0 ADJOURNMENT

Mayor Danny Povaschuk declared all business concluded and adjourned the meeting at 11:25 a.m.

These minutes approved this 9th day of December 2025.

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Mayor Danny Povaschuk

_____

Chief Administrative Officer
Matthew Norburn

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 06.01

Accounts Payable

Recommended Motion

That Council accepts the accounts payable listings from the general account for information:

- Cheques 043508 - 043550
- Direct Deposits 004499 - 004680
- Electronic Funds Transfer – Batch Numbers 980, 983, 986, 989 & 992

Background

Administration, at each regular council meeting, will provide Council with a detailed listing of the cheques processed since the previous regular council meeting for their information. The reports are separated by cheques, direct deposits, and EFT's. The software program can combine both payment types, but not in ascending order. The reports are attached for your review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1.	Accounts Payable Listing – Cheques 043508 - 043550	Total	$61,616.74
2.	Accounts Payable Listing – Direct Dep 004499 - 004680	Total	$1,884,169.86
3.	Accounts Payable Listing – EFT Batch No. 980, 983, 986, 989 & 992	Total	$99,692.41

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 06.02

Statement of Revenue & Expense

Recommended Motion

That Council accepts the Statement of Revenue and Expense Report for November 2025 for information.

Background

Administration at each regular council meeting will provide Council with a Statement of Revenues and Expenses for the month recently concluded. This statement will reflect the financial position of the Town relative to the approved budget.

The budget figures have been updated from the 2025 Operating and Capital budgets approved by Council at the May 13, 2025, Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The statement reflects the revenues and expenses to November 30, 2025.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Statement of Revenue & Expense Report – November 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/11/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
GENERAL MUNICIPAL				
MUNICIPAL RESIDENTAL REAL PROPERTY T	1-01-0000-111	2,597,445.19-	2,597,779.00-	333.81-
COMMERCIAL REAL PROPERTY TAX	1-01-0000-112	968,597.59-	968,598.00-	0.41-
INDUSTRIAL REAL PROPERTY TAX	1-01-0000-113	73,441.33-	73,441.00-	0.33
FARMLAND REAL PROPERTY TAX	1-01-0000-114	1,284.24-	1,284.00-	0.24
POWER PIPELINE & CABLE T.V.	1-01-0000-115	152,975.20-	152,975.00-	0.20
PROVINCIAL GRANTS-IN-LIEU	1-01-0000-240	97,896.88-	85,060.00-	12,836.88
PENALTY & COST ON TAX	1-01-0000-510	24,534.10-	19,865.00-	4,669.10
CONCESSION & FRANCHISE	1-01-0000-540	446,577.28-	548,400.00-	101,822.72-
RETURN ON INVESTMENTS	1-01-0000-550	125,640.60-	287,000.00-	161,359.40-
	TOTAL GENERAL MUNICIPAL 01:	4,488,392.41-	4,734,402.00-	246,009.59-
COUNCIL REVENUE				
COUNCIL OTHER REVENUE	1-11-0000-590	0.00	2,000.00-	2,000.00-
	TOTAL COUNCIL REVENUE 11:	0.00	2,000.00-	2,000.00-
GENERAL ADMINISTRATION				
ADMIN GENERAL SERVICE & SUPPLY	1-12-0000-410	11,679.14-	5,900.00-	5,779.14
ADMIN SOUVENIR	1-12-0000-419	505.77-	1,600.00-	1,094.23-
ADMIN RENTAL & LEASE REVENUE	1-12-0000-560	13,487.50-	15,000.00-	1,512.50-
ADMIN OTHER REVENUE	1-12-0000-590	116,539.83-	11,200.00-	105,339.83
ADMIN FEDERAL CONDITIONAL	1-12-0000-830	24,540.00-	48,300.00-	23,760.00-
ADMIN PROVINCIAL CONDITIONAL GRANT	1-12-0000-840	0.00	314,700.00-	314,700.00-
ADMIN SPECIAL AREAS PROV. CONDITIONA	1-12-0000-841	725,000.00-	725,000.00-	0.00
ADMIN DRAWN FROM SURPLUS (OPERATING	1-12-0000-920	0.00	5,000.00-	5,000.00-
	TOTAL GENERAL ADMINISTRATION 12:	891,752.24-	1,126,700.00-	234,947.76-
POLICE				
POLICE PROVINCIAL FINES	1-21-0000-530	942.00-	4,000.00-	3,058.00-
	TOTAL POLICE:	942.00-	4,000.00-	3,058.00-
SAFETY & RISK MANAGEMENT				
FIRE				
FIRE FIRE FIGHTING FEES	1-23-0000-410	78,775.00-	89,900.00-	11,125.00-
FIRE OTHER	1-23-0000-590	3,500.00-	100,000.00-	96,500.00-
FIRE SPECIAL AREAS OPERATIONS GRANT	1-23-0000-850	0.00	210,679.00-	210,679.00-
	TOTAL FIRE:	82,275.00-	400,579.00-	318,304.00-
FIRE - ECETP				
FIRE - ECETP PROVINCIAL CONDITIONAL	1-23-0200-840	29,498.00-	37,400.00-	7,902.00-
FIRE ECETP - DRAWN FROM SURPLUS	1-23-0200-920	0.00	7,946.00-	7,946.00-
	FIRE - ECETP TOTAL:	29,498.00-	45,346.00-	15,848.00-
BY-LAW ENFORCEMENT				
BY-LAW WORK BILLED TO OTHERS	1-26-0000-410	1,400.00-	3,000.00-	1,600.00-
BY-LAW DEVELOPMENT PERMITS	1-26-0000-520	970.00-	500.00-	470.00
BY-LAW BUSINESS LICENSES	1-26-0000-522	20,225.00-	17,900.00-	2,325.00
BY-LAW COMPLIANCE CERTIFICATES	1-26-0000-525	75.00-	200.00-	125.00-
BY-LAW FINES	1-26-0000-530	1,000.00-	1,000.00-	0.00
BY-LAW OTHER REVENUE	1-26-0000-590	0.00	500.00-	500.00-
	TOTAL BY-LAW ENFORCEMENT:	23,670.00-	23,100.00-	570.00
DOG CONTROL				
DOG CONTROL - ANIMAL LICENSES	1-28-0000-526	8,505.00-	4,500.00-	4,005.00
DOG CONTROL - IMPOUND & SUSTENANCE	1-28-0000-590	0.00	100.00-	100.00-
	TOTAL DOG CONTROL:	8,505.00-	4,600.00-	3,905.00
COMMON SERVICES				
COMMON SERV WORK BILLED TO OTHER	1-31-0000-410	6,767.50-	9,600.00-	2,832.50-
COMMON SERV OTHER REVENUE	1-31-0000-590	35.00-	300.00-	265.00-
COMMON SERV DRAWN FROM SURPLUS (OPER	1-31-0000-920	0.00	314,952.00-	314,952.00-
	TOTAL COMMON SERVICES:	6,802.50-	324,852.00-	318,049.50-
STREETS & ROADS				
S & R OTHER REVENUE	1-32-0000-590	137,873.05-	0.00	137,873.05
S & R PROVINCIAL CONDITIONAL GRANT	1-32-0000-840	400,000.00-	1,827,464.00-	1,427,464.00-
S & R DRAWN FROM DEFERRED REVENUE -	1-32-0000-930	0.00	2,024,850.00-	2,024,850.00-
	TOTAL STREETS & ROADS:	537,873.05-	3,852,314.00-	3,314,440.95-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/11/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
AIRPORT				
AIRPORT RENTAL & LEASE REVENUE	1-33-0000-560	8,150.00-	8,600.00-	450.00-
AIRPORT OTHER REVENUE	1-33-0000-590	225.88-	100.00-	125.88
AIRPORT PROVINCIAL CONDITIONAL	1-33-0000-840	34,672.32-	0.00	34,672.32
AIRPORT LOCAL GRANT	1-33-0000-850	0.00	13,510.00-	13,510.00-
	TOTAL AIRPORT:	43,048.20-	22,210.00-	20,838.20
WATER SUPPLY & DISTRIBUTION				
WATER SALE OF WATER	1-41-0000-410	940,476.31-	1,200,719.00-	260,242.69-
WATER SERVICE CHARGES	1-41-0000-413	1,000.00-	1,300.00-	300.00-
WATER RECOVERY FROM OPERATING - WATE	1-41-0000-963	77,422.66-	105,800.00-	28,377.34-
	TOTAL WATER SUPPLY & DISTRIBUTION:	1,018,898.97-	1,307,819.00-	288,920.03-
WATER LINES & DISTRIBUTION				
WATER LINES WORK BILLED TO OTHERS	1-41-0200-410	3,293.10-	0.00	3,293.10
	TOTAL WATER LINES & DISTRIBUTION:	3,293.10-	0.00	3,293.10
SANITARY SEWERS				
SEWER CHARGES	1-42-0000-410	218,248.84-	260,100.00-	41,851.16-
SEWER OTHER REVENUE	1-42-0000-590	130.00-	0.00	130.00
SEWER PROVINCIAL CONDITIONAL GRANT	1-42-0000-840	150,000.00-	200,000.00-	50,000.00-
SEWER DRAWN FROM SURPLUS (OPERATING	1-42-0000-920	0.00	25,000.00-	25,000.00-
	TOTAL SANITARY SEWERS:	368,378.84-	485,100.00-	116,721.16-
GARBAGE COLLECTION & DISPOSAL				
GARBAGE CHARGES RESIDENTIAL	1-43-0000-410	64,074.48-	74,300.00-	10,225.52-
GARBAGE OTHER REVENUE	1-43-0000-590	32.50-	0.00	32.50
	TOTAL GARBAGE COLLECTION & DISPOSAL:	64,106.98-	74,300.00-	10,193.02-
BIG COUNTRY WASTE AUTHORITY				
REGIONAL WASTE SITE FEES	1-44-0000-410	295,811.68-	353,800.00-	57,988.32-
REGIONAL WASTE OTHER REVENUE	1-44-0000-590	0.00	100.00-	100.00-
	TOTAL BIG COUNTRY WASTE AUTHORITY:	295,811.68-	353,900.00-	58,088.32-
F.C.S.S.				
FCSS PROGRAM REVENUE	1-51-0000-402	0.00	300.00-	300.00-
FCSS VAN RENTAL	1-51-0000-561	1,242.40-	1,000.00-	242.40
FCSS DONATIONS	1-51-0000-591	2,000.00-	0.00	2,000.00
FCSS FEDERAL CONDITIONAL	1-51-0000-830	4,230.00-	4,200.00-	30.00
FCSS PROVINCIAL CONDITIONAL	1-51-0000-840	93,838.91-	93,800.00-	38.91
	TOTAL F.C.S.S.:	101,311.31-	99,300.00-	2,011.31
CEMETERY				
CEMETERY CHARGES	1-56-0000-410	15,255.00-	13,600.00-	1,655.00
CEMETERY OTHER	1-56-0000-590	622.73-	500.00-	122.73
	TOTAL CEMETERY:	15,877.73-	14,100.00-	1,777.73
SUBDIVISION				
SUBDIVISION SALE OF LAND	1-66-0000-400	23,648.91-	0.00	23,648.91
	TOTAL SUBDIVISION:	23,648.91-	0.00	23,648.91
RECREATION & PARKS FACILITIES				
RECREATION SALES & SERVICE	1-72-0000-410	2,932.00-	2,540.00-	392.00
RECREATION PROGRAM REVENUE	1-72-0000-430	5,387.98-	7,600.00-	2,212.02-
RECREATION DONATIONS	1-72-0000-591	4,600.00-	0.00	4,600.00
RECREATION FEDERAL CONDITIONAL GRANT	1-72-0000-830	0.00	25,800.00-	25,800.00-
RECREATION LOCAL GRANTS	1-72-0000-850	0.00	184,180.00-	184,180.00-
RECREATION DRAWN FROM DEFERRED REVEN	1-72-0000-930	0.00	10,000.00-	10,000.00-
RECREATION WORK BILLED TO OTHERS	1-72-0000-998	10,202.50-	9,200.00-	1,002.50
RECREATION INSURANCE PROCEEDS	1-72-0000-999	10,000.00-	0.00	10,000.00
	TOTAL RECREATION REVENUE:	33,122.48-	239,320.00-	206,197.52-
SWIMMING POOLS				
POOL PASSES & PLUNGE CARDS	1-72-0100-410	22,992.73-	23,300.00-	307.27-
POOL LESSON REGISTRATIONS	1-72-0100-411	35,345.96-	37,100.00-	1,754.04-
POOL DAILY ADMISSIONS	1-72-0100-412	11,743.82-	12,900.00-	1,156.18-
POOL RETAIL SALES	1-72-0100-419	2,694.34-	4,000.00-	1,305.66-
POOL RENTAL REVENUE	1-72-0100-560	7,010.05-	7,600.00-	589.95-
POOL DONATIONS	1-72-0100-590	13,050.93-	23,500.00-	10,449.07-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/11/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL SWIMMING POOLS:	92,837.83-	108,400.00-	15,562.17-
ARENA				
ARENA ADVERTISING REV SIGNS	1-72-0200-410	15,020.62-	12,100.00-	2,920.62
ARENA RENTAL REVENUE	1-72-0200-560	64,715.10-	82,400.00-	17,684.90-
ARENA LOBBY & CONCESSION RENTAL	1-72-0200-562	2,630.00-	3,300.00-	670.00-
ARENA DONATIONS	1-72-0200-590	2,651.00-	0.00	2,651.00
ARENA DRAWN FROM SURPLUS (OPERATING	1-72-0200-920	0.00	5,000.00-	5,000.00-
	TOTAL ARENA:	85,016.72-	102,800.00-	17,783.28-
CURLING RINK				
CURLING RINK SALE OF SERVICES	1-72-0400-410	31,820.85-	51,600.00-	19,779.15-
CURLING RINK RENTAL REVENUE	1-72-0400-560	9,832.00-	9,300.00-	532.00
CURLING RINK DRAWN FROM DEFFERED	1-72-0400-930	0.00	15,000.00-	15,000.00-
	CURLING RINK TOTAL:	41,652.85-	75,900.00-	34,247.15-
BALL DIAMONDS				
BALL DIAMOND REVENUE	1-72-0500-560	6,175.00-	4,300.00-	1,875.00
	TOTAL BALL DIAMONDS REVENUE:	6,175.00-	4,300.00-	1,875.00
FOX LAKE & HELMER DAM				
FOX LAKE REVENUE	1-72-0700-410	3,781.57-	5,700.00-	1,918.43-
FOX LAKE RETAIL SALES - ICE & NOVELT	1-72-0700-419	39.10-	259.00-	219.90-
FOX LAKE RENTAL REVENUE	1-72-0700-560	53,290.98-	99,600.00-	46,309.02-
	TOTAL FOX LAKE & HELMER DAM:	57,111.65-	105,559.00-	48,447.35-
PARKS				
PARKS OTHER REVENUE	1-72-0800-990	621.46-	0.00	621.46
	TOTAL PARKS:	621.46-	0.00	621.46
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM REVENUE	1-72-1000-410	11,085.00-	14,498.00-	3,413.00-
	TOTAL PLAYGROUND PROGRAM:	11,085.00-	14,498.00-	3,413.00-
HKH PIONEER PARK				
HKH PIONEER PARK REVENUE	1-72-1300-560	32,672.30-	0.00	32,672.30
	TOTAL HKH PARK REVENUE:	32,672.30-	0.00	32,672.30
SOCCER FIELDS				
SOCCER FIELDS REVENUE	1-72-1400-560	2,500.00-	2,500.00-	0.00
	TOTAL SOCCER FIELDS REVENUE:	2,500.00-	2,500.00-	0.00
LIBRARY				
LIBRARY DRAWN FROM SURPLUS (OPERATIN	1-74-0200-920	0.00	10,000.00-	10,000.00-
	TOTAL LIBRARY:	0.00	10,000.00-	10,000.00-
REGIONAL COMMUNITY SERVICES CENTRE				
RCSC RENTAL REVENUE	1-74-0800-560	15,486.43-	12,100.00-	3,386.43
RCSC LEASE AGREEMENT REVENUE	1-74-0800-561	20,000.00-	20,000.00-	0.00
RCSC OTHER	1-74-0800-590	1,484.77-	0.00	1,484.77
RCSC DONATIONS / SPONSORSHIPS	1-74-0800-591	28,571.43-	19,050.00-	9,521.43
RCSC FITNESS CENTRE FEE REVENUE	1-74-0801-561	22,052.70-	31,864.00-	9,811.30-
	TOTAL REGIONAL COMMUNITY SERVICES CENTRE:	87,595.33-	83,014.00-	4,581.33
COMMUNITY CENTRE				
COMMUNITY CENTRE RENTAL REVENUE	1-74-0900-560	41,709.14-	29,242.00-	12,467.14
COMMUNITY CENTRE PROVINCIAL CONDITIO	1-74-0900-840	0.00	7,122.00-	7,122.00-
	TOTAL COMMUNITY CENTRE:	41,709.14-	36,364.00-	5,345.14
LIONS HALL				
LIONS HALL RENTAL REVENUE	1-74-1000-560	3,150.00-	3,150.00-	0.00
	LIONS HALL TOTAL:	3,150.00-	3,150.00-	0.00
	TOTAL REVENUE:	8,499,335.68-	13,660,427.00-	5,161,091.32-
COUNCIL				
COUNCIL WAGES	2-11-0000-110	87,199.20	99,700.00	12,500.80
COUNCIL BENEFITS	2-11-0000-130	3,987.96	4,200.00	212.04
COUNCIL NON T4 BENEFITS	2-11-0000-133	525.00	550.00	25.00
COUNCIL TRAVEL & SUBSISTANCE	2-11-0000-211	19,658.02	14,400.00	5,258.02-
COUNCIL TRAINING / REGISTRATIONS	2-11-0000-212	3,535.00	13,300.00	9,765.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/11/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
COUNCIL GOODS	2-11-0000-500	11,054.68	17,400.00	6,345.32
COUNCIL OTHER (ELECTION)	2-11-0000-990	5,460.71	9,200.00	3,739.29
COUNCIL PUBLIC RELATIONS & PROMOTION	2-11-0000-999	575.90	2,200.00	1,624.10
	TOTAL COUNCIL:	131,996.47	160,950.00	28,953.53
ADMINISTRATION				
ADMINISTRATION SALARIES	2-12-0000-110	273,737.39	315,600.00	41,862.61
ADMINISTRATION CASUAL LABOUR	2-12-0000-111	0.00	8,700.00	8,700.00
ADMINISTRATION EMPLOYEE BENEFITS	2-12-0000-130	18,167.95	20,900.00	2,732.05
ADMINISTRATION CASUAL BENEFITS	2-12-0000-131	0.00	600.00	600.00
ADMINISTRATION NON T4 BENEFITS	2-12-0000-133	42,942.24	39,900.00	3,042.24-
ADMINISTRATION PAYROLL COSTS	2-12-0000-200	5,149.99	5,100.00	49.99-
ADMINISTRATION WORKERS COMPENSATION	2-12-0000-201	35,356.56	43,300.00	7,943.44
ADMINISTRATION TRAVEL & SUBSISTANCE	2-12-0000-211	6,605.82	7,100.00	494.18
ADMINISTRATION STAFF TRAINING	2-12-0000-212	2,396.19	5,900.00	3,503.81
ADMINISTRATION FREIGHT & POSTAGE	2-12-0000-215	7,698.36	10,600.00	2,901.64
ADMINISTRATION TELEPHONE	2-12-0000-217	6,130.84	8,200.00	2,069.16
ADMINISTRATION ADVERTISING & PRINTIN	2-12-0000-220	6,483.56	9,400.00	2,916.44
ADMINISTRATION SUBSCRIPTION & MEMBER	2-12-0000-221	8,183.98	10,000.00	1,816.02
ADMINISTRATION AUDIT	2-12-0000-230	26,900.00	38,700.00	11,800.00
ADMINISTRATION LEGAL	2-12-0000-231	319,412.40	355,000.00	35,587.60
ADMINISTRATION PROFESSIONAL SERVICES	2-12-0000-232	75,727.92	131,235.00	55,507.08
ADMINISTRATION REGIONAL PLANNING SER	2-12-0000-233	44,400.00	44,400.00	0.00
ADMINISTRATION CONTRACTED REPAIRS	2-12-0000-250	10,511.54	5,000.00	5,511.54-
ADMINISTRATION INSURANCE	2-12-0000-274	19,518.80	20,480.00	961.20
ADMINISTRATION ASSESSOR	2-12-0000-280	49,833.52	50,400.00	566.48
ADMINISTRATION LAND TITLES OFFICE	2-12-0000-285	290.00	1,000.00	710.00
ADMINISTRATION GOODS	2-12-0000-500	3,543.31	13,000.00	9,456.69
ADMINISTRATION GOODS - SOUVENIRS	2-12-0000-501	232.05	1,200.00	967.95
ADMINISTRATION POWER	2-12-0000-541	12,038.13	27,000.00	14,961.87
ADMINISTRATION GRANTS TO OTHER ORGAN	2-12-0000-770	133,865.33	133,900.00	34.67
ADMINISTRATION BANK CHARGES	2-12-0000-810	5,728.60	7,300.00	1,571.40
ADMINISTRATION GROSS REC TO OPER - W	2-12-0000-963	1,027.21	1,340.00	312.79
ADMINISTRATION OTHER	2-12-0000-990	7,845.50	27,000.00	19,154.50
ADMINISTRATION PUBLIC REC. - PROMOTI	2-12-0000-999	469.52	1,000.00	530.48
	TOTAL ADMINISTRATION:	1,124,196.71	1,343,255.00	219,058.29
POLICE				
POLICE TRANSFERS TO PROVINCIAL GOVER	2-21-0000-340	124,827.00	124,827.00	0.00
	TOTAL POLICE:	124,827.00	124,827.00	0.00
SAFETY & RISK MANAGEMENT				
SAFETY & RISK MANAGEMENT TRAINING	2-22-0000-212	0.00	2,000.00	2,000.00
SAFETY & RISK MANAGEMENT SUBSCRIPTIO	2-22-0000-221	1,156.75	1,950.00	793.25
SAFETY & RISK MANAGEMENT CONTRACTED	2-22-0000-250	760.00	1,200.00	440.00
SAFETY & RISK MANAGEMENT GOODS	2-22-0000-500	362.23	1,200.00	837.77
	TOTAL SAFETY & RISK MANAGEMENT:	2,278.98	6,350.00	4,071.02
FIRE				
FIRE SALARIES - OFFICERS & FIRE FIGH	2-23-0000-111	0.00	136,300.00	136,300.00
FIRE BENEFITS - FIRE FIGHTERS	2-23-0000-131	2,750.90	9,600.00	6,849.10
FIRE NON T4 BENEFITS	2-23-0000-133	1,480.00	1,500.00	20.00
FIRE TRAVEL	2-23-0000-211	8,673.15	10,100.00	1,426.85
FIRE TRAINING	2-23-0000-212	30,850.00	39,500.00	8,650.00
FIRE FREIGHT	2-23-0000-215	696.67	1,000.00	303.33
FIRE TELEPHONE	2-23-0000-217	3,624.96	7,200.00	3,575.04
FIRE ADVERTISING	2-23-0000-220	451.28	800.00	348.72
FIRE MEMBERSHIPS	2-23-0000-221	1,090.00	1,200.00	110.00
FIRE CONTRACTED SERVICES	2-23-0000-232	35,141.18	38,100.00	2,958.82
FIRE CONTRACTED REPAIRS	2-23-0000-250	13,372.65	14,400.00	1,027.35
FIRE CONTRACTED VEHICLE REPAIRS	2-23-0000-255	44,689.73	15,000.00	29,689.73-
FIRE INSURANCE	2-23-0000-274	22,621.00	23,750.00	1,129.00
FIRE PREVENTION & INVESTIGATION	2-23-0000-275	747.00	600.00	147.00-
FIRE GOODS	2-23-0000-500	21,319.33	23,826.00	2,506.67
FIRE PETROLEUM PRODUCTS	2-23-0000-521	6,381.51	9,300.00	2,918.49
FIRE VEHICLE MAINTENANCE	2-23-0000-523	13.55	300.00	286.45
FIRE HEATING	2-23-0000-540	10,105.39	11,600.00	1,494.61
FIRE POWER	2-23-0000-541	9,290.31	15,300.00	6,009.69
FIRE GROSS RECOVERIES TO OPERATING	2-23-0000-963	14,476.94	17,000.00	2,523.06
FIRE OTHER	2-23-0000-990	50.00	0.00	50.00-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/11/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
	TOTAL FIRE:	227,825.55	376,376.00	148,550.45
FIRE - EAST CENTRAL EMERGENCY TRAINING PARTNERSHIP				
FIRE - ECETP TRAINING	2-23-0200-212	7,600.00	37,458.00	29,858.00
FIRE - ECETP CONTRACTED SERVICES	2-23-0200-232	400.00	0.00	400.00-
	TOTAL FIRE - ECETP:	8,000.00	37,458.00	29,458.00
EMERGENCY SERVICES				
EMERGENCY SERVICES TRAINING	2-24-0000-212	0.00	2,000.00	2,000.00
EMERGENCY SERVICES CONTRACTED SERVCI	2-24-0000-232	9,533.37	10,400.00	866.63
EMERGENCY SERVICES GOODS	2-24-0000-500	589.29	800.00	210.71
	TOTAL EMERGENCY SERVICES:	10,122.66	13,200.00	3,077.34
BY-LAW ENFORCEMENT				
BYLAW SALARIES	2-26-0000-110	13,974.06	0.00	13,974.06-
BYLAW BENEFITS	2-26-0000-130	1,025.56	0.00	1,025.56-
BYLAW NON T4 BENEFITS	2-26-0000-133	276.45	0.00	276.45-
BYLAW STAFF TRAVEL	2-26-0000-211	0.00	1,000.00	1,000.00
BYLAW STAFF TRAINING	2-26-0000-212	0.00	1,000.00	1,000.00
BYLAW FREIGHT	2-26-0000-215	589.52	700.00	110.48
BYLAW TELEPHONE	2-26-0000-217	1,166.13	1,250.00	83.87
BYLAW ADVERTISING	2-26-0000-220	761.92	1,900.00	1,138.08
BYLAW MEMBERSHIP	2-26-0000-221	0.00	200.00	200.00
BYLAW PROFESSIONAL SERVICES	2-26-0000-232	23,333.73	71,900.00	48,566.27
BYLAW CONTRACTED VEHICLE REPAIRS	2-26-0000-255	0.00	3,000.00	3,000.00
BYLAW INSURANCE	2-26-0000-274	716.00	750.00	34.00
BYLAW GOODS	2-26-0000-500	3,055.73	2,500.00	555.73-
BYLAW PETROLEUM PRODUCTS	2-26-0000-521	471.08	1,200.00	728.92
BYLAW VEHICLE MAINTENANCE	2-26-0000-523	82.89	0.00	82.89-
BYLAW WORK BILLED TO OTHERS	2-26-0000-998	1,400.00	3,000.00	1,600.00
	TOTAL BY-LAW ENFORCEMENT:	46,853.07	88,400.00	41,546.93
DOG CONTROL				
DOG CONTROL POSTAGE	2-28-0000-215	604.23	700.00	95.77
DOG CONTROL ADVERTISING	2-28-0000-220	347.87	400.00	52.13
DOG CONTROL CONTRACTED SERVICES	2-28-0000-232	1,235.22	1,500.00	264.78
DOG CONTROL GOODS	2-28-0000-500	525.00	600.00	75.00
DOG CONTROL GRANT TO OTHER AGENCIES	2-28-0000-770	10,000.00	10,000.00	0.00
	TOTAL DOG CONTROL:	12,712.32	13,200.00	487.68
COMMON SERVICES				
COMMON SERVICES SALARIES	2-31-0000-110	191,718.30	263,500.00	71,781.70
COMMON SERVICES SEASONAL SALARIES	2-31-0000-111	19,295.97	3,700.00	15,595.97-
COMMON SERVICES EMPLOYEE BENEFITS	2-31-0000-130	14,678.98	20,300.00	5,621.02
COMMON SERVICES SEASONAL BENEFITS	2-31-0000-131	1,534.17	300.00	1,234.17-
COMMON SERVICES NON T4 BENEFITS	2-31-0000-133	40,292.36	44,800.00	4,507.64
COMMON SERVICES TRAVEL	2-31-0000-211	0.00	500.00	500.00
COMMON SERVICES TRAINING	2-31-0000-212	0.00	1,500.00	1,500.00
COMMON SERVICES FREIGHT	2-31-0000-215	397.98	1,900.00	1,502.02
COMMON SERVICES TELEPHONE	2-31-0000-217	4,399.26	5,400.00	1,000.74
COMMON SERVICES ADVERTISING & PRINTI	2-31-0000-220	451.28	600.00	148.72
COMMON SERVICES CONTRACTED SERVICES	2-31-0000-232	2,960.14	2,800.00	160.14-
COMMON SERVICES CONTRACTED REPAIRS	2-31-0000-250	18,644.86	33,000.00	14,355.14
COMMON SERV CONTRACTED EQUIPMENT REP	2-31-0000-253	8,465.46	10,000.00	1,534.54
COMMON SERV CONTRACTED VEHICLE REPAI	2-31-0000-255	13,026.98	16,500.00	3,473.02
COMMON SERVICES INSURANCE	2-31-0000-274	33,103.39	35,550.00	2,446.61
COMMON SERVICES GOODS	2-31-0000-500	21,884.13	20,719.00	1,165.13-
COMMON SERVICES PETROLEUM PRODUCTS	2-31-0000-521	36,026.14	54,600.00	18,573.86
COMMON SERVICE EQUIPMENT MAINTENANCE	2-31-0000-522	6,133.65	7,700.00	1,566.35
COMMON SERVICES VEHICLE MAINTENANCE	2-31-0000-523	8,061.27	19,000.00	10,938.73
COMMON SERVICES HEATING	2-31-0000-540	12,397.33	21,800.00	9,402.67
COMMON SERVICES POWER	2-31-0000-541	8,657.80	17,700.00	9,042.20
COMMON SERVICES ADDED TO OPER RESERV	2-31-0000-764	0.00	41,780.00	41,780.00
COMMON SERVICES GROSS REC TO OPER- W	2-31-0000-963	2,004.50	3,000.00	995.50
	TOTAL COMMON SERVICES:	444,133.95	626,649.00	182,515.05
STREETS & ROADS				
S & R SALARIES	2-32-0000-110	82,535.17	91,300.00	8,764.83
S & R SEASONAL SALARIES	2-32-0000-111	14,746.08	5,500.00	9,246.08-
S & R BENEFITS	2-32-0000-130	6,302.73	6,800.00	497.27

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/11/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
S & R SEASONAL BENEFITS	2-32-0000-131	1,296.53	400.00	896.53-
S & R NON T4 BENEFITS	2-32-0000-133	12,795.39	14,900.00	2,104.61
S & R FREIGHT	2-32-0000-215	120.68	1,000.00	879.32
S & R CONTRACTED SERVICES	2-32-0000-232	68,960.84	15,000.00	53,960.84-
S & R CONTRACTED REPAIRS	2-32-0000-250	129,905.12	135,000.00	5,094.88
S & R EQUIPMENT MAINTENANCE	2-32-0000-253	4,297.54	5,000.00	702.46
S & R VEHICLE REPAIRS	2-32-0000-255	786.86	1,500.00	713.14
S & R GOODS	2-32-0000-500	36,091.67	30,500.00	5,591.67-
S & R EQUIPMENT GOODS	2-32-0000-522	1,376.20	10,300.00	8,923.80
S & R VEHICLE MAINTENANCE	2-32-0000-523	879.04	2,500.00	1,620.96
S & R STREET LIGHTS	2-32-0000-553	118,655.81	126,500.00	7,844.19
S & R TRANSFER TO CAPITAL	2-32-0000-762	0.00	841,214.00	841,214.00
S & R ADDED TO OPERATING RESERVE	2-32-0000-764	0.00	52,500.00	52,500.00
	TOTAL STREETS & ROADS:	478,749.66	1,339,914.00	861,164.34
AIRPORT				
AIRPORT SALARIES	2-33-0000-110	6,786.08	2,300.00	4,486.08-
AIRPORT SEASONAL SALARIES	2-33-0000-111	2,378.30	3,200.00	821.70
AIRPORT BENEFITS	2-33-0000-130	583.00	200.00	383.00-
AIRPORT SEASONAL BENEFITS	2-33-0000-131	102.57	200.00	97.43
AIRPORT NON T-4 BENEFITS	2-33-0000-133	1,199.90	400.00	799.90-
AIRPORT FREIGHT	2-33-0000-215	189.16	100.00	89.16-
AIRPORT TELEPHONE / RADIO LICENSE FE	2-33-0000-217	50.50	50.00	0.50-
AIRPORT CONTRACTED SERVICES	2-33-0000-232	4,598.82	2,100.00	2,498.82-
AIRPORT CONTRACTED REPAIRS	2-33-0000-250	7,485.30	7,300.00	185.30-
AIRPORT VEHICLE REPAIRS	2-33-0000-255	0.00	200.00	200.00
AIRPORT INSURANCE	2-33-0000-274	5,403.01	5,670.00	266.99
AIRPORT GOODS	2-33-0000-500	8,773.60	1,500.00	7,273.60-
AIRPORT VEHICLE GOODS	2-33-0000-523	0.00	100.00	100.00
AIRPORT HEATING	2-33-0000-540	1,536.69	2,300.00	763.31
AIRPORT POWER	2-33-0000-541	4,196.94	9,600.00	5,403.06
AIRPORT WATER & SEWER	2-33-0000-542	400.00	500.00	100.00
	TOTAL AIRPORT:	43,683.87	35,720.00	7,963.87-
WATER PLANT				
WATER PLANT CONTRACTED REPAIRS	2-41-0100-250	0.00	60,700.00	60,700.00
WATER PLANT CHARGES FROM COMMISSION	2-41-0100-300	717,200.61	944,200.00	226,999.39
WATER PLANT POWER	2-41-0100-541	25,598.62	31,100.00	5,501.38
	TOTAL WATER PLANT:	742,799.23	1,036,000.00	293,200.77
WATER LINES & DISTRIBUTION				
WATER LINES SALARIES	2-41-0200-110	89,519.23	150,800.00	61,280.77
WATER LINES SEASONAL SALARIES	2-41-0200-111	1,210.78	3,000.00	1,789.22
WATER LINES BENEFITS	2-41-0200-130	7,537.99	12,500.00	4,962.01
WATER LINES SEASONAL BENEFITS	2-41-0200-131	95.07	200.00	104.93
WATER LINES NON T4 BENEFITS	2-41-0200-133	14,922.06	26,600.00	11,677.94
WATER LINES TRAVEL & TRAINING	2-41-0200-211	6,564.37	7,000.00	435.63
WATER LINES FREIGHT & POSTAGE	2-41-0200-215	9,993.29	9,200.00	793.29-
WATER LINES ADVERTISING	2-41-0200-220	1,673.59	2,000.00	326.41
WATER LINES PROFESSIONAL SERVICES	2-41-0200-232	11,458.98	11,900.00	441.02
WATER LINES CONTRACTED REPAIRS	2-41-0200-250	66,036.47	35,000.00	31,036.47-
WATER LINES GOODS	2-41-0200-500	51,212.29	27,193.00	24,019.29-
WATER LINES ADDED TO OPERATING RESER	2-41-0200-764	0.00	25,000.00	25,000.00
	TOTAL WATER LINES & DISTRIBUTION:	260,224.12	310,393.00	50,168.88
SANITARY SEWERS				
SEWERS SALARIES	2-42-0000-110	22,387.44	31,100.00	8,712.56
SEWERS SEASONAL SALARIES	2-42-0000-111	897.44	0.00	897.44-
SEWERS BENEFITS	2-42-0000-130	1,878.62	2,400.00	521.38
SEWERS SEASONAL BENEFITS	2-42-0000-131	89.62	0.00	89.62-
SEWERS NON T4 BENEFITS	2-42-0000-133	3,758.17	5,400.00	1,641.83
SEWERS FREIGHT & POSTAGE	2-42-0000-215	209.99	500.00	290.01
SEWERS LIFT STATION TELEPHONES	2-42-0000-217	1,494.82	1,800.00	305.18
SEWERS CONTRACTED REPAIRS	2-42-0000-250	102,298.58	285,000.00	182,701.42
SEWERS INSURANCE	2-42-0000-274	4,494.81	4,720.00	225.19
SEWERS GOODS	2-42-0000-500	6,315.41	22,000.00	15,684.59
SEWERS HEATING	2-42-0000-540	1,134.15	1,300.00	165.85
SEWERS POWER	2-42-0000-541	9,224.80	12,900.00	3,675.20
SEWERS ADDED TO OPERATING RESERVE	2-42-0000-764	0.00	50,000.00	50,000.00
	TOTAL SANITARY SEWERS:	154,183.85	417,120.00	262,936.15

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/11/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
GARBAGE				
GARBAGE REMOVAL CONTRACT	2-43-0000-235	64,133.20	69,400.00	5,266.80
GARBAGE GOODS	2-43-0000-500	362.23	400.00	37.77
	TOTAL GARBAGE:	64,495.43	69,800.00	5,304.57
REGIONAL WASTE				
REGIONAL WASTE BCWMC CONTRACT	2-44-0000-235	334,554.88	334,600.00	45.12
REGIONAL WASTE - TRANSFER TO RESERVE	2-44-0000-764	0.00	19,200.00	19,200.00
	TOTAL REGIONAL WASTE SYSTEM:	334,554.88	353,800.00	19,245.12
FCSS				
FCSS SALARIES	2-51-0100-110	4,976.67	5,700.00	723.33
FCSS BENEFITS	2-51-0100-130	426.28	500.00	73.72
FCSS NON T4 BENEFITS	2-51-0100-133	936.48	1,100.00	163.52
FCSS TRAVEL	2-51-0100-211	579.44	1,800.00	1,220.56
FCSS TRAINING	2-51-0100-212	695.00	800.00	105.00
FCSS FREIGHT & POSTAGE	2-51-0100-215	270.00	300.00	30.00
FCSS ADVERTISING	2-51-0100-220	817.98	1,100.00	282.02
FCSS SUBSCRIPTIONS/MEMBERSHIPS	2-51-0100-221	346.00	500.00	154.00
FCSS CONTRACTED PROFESSIONAL SERVICE	2-51-0100-232	21,000.00	22,800.00	1,800.00
FCSS INSURANCE	2-51-0100-274	12.00	12.00	0.00
FCSS GOODS	2-51-0100-500	1,800.00	2,100.00	300.00
FCSS GRANT TO SENIOR CIRCLE	2-51-0100-770	512.36	650.00	137.64
	TOTAL FCSS:	32,372.21	37,362.00	4,989.79
FCSS COORDINATOR				
COORDINATOR SALARIES	2-51-0200-110	9,953.16	11,300.00	1,346.84
COORDINATOR PART TIME SALARIES	2-51-0200-111	829.18	0.00	829.18-
COORDINATOR BENEFITS	2-51-0200-130	852.37	1,000.00	147.63
COORDINATOR PART TIME BENEFITS	2-51-0200-131	25.93	0.00	25.93-
COORDINATOR NON T4 BENEFITS	2-51-0200-133	1,872.77	2,300.00	427.23
COORDINATOR TRAVEL	2-51-0200-211	327.62	1,200.00	872.38
COORDINATOR TRAINING	2-51-0200-212	125.00	700.00	575.00
COORDINATOR POSTAGE & FREIGHT	2-51-0200-215	270.00	300.00	30.00
COORDINATOR TELEPHONE	2-51-0200-217	257.13	400.00	142.87
COORDINATOR ADVERTISING	2-51-0200-220	2,463.23	2,100.00	363.23-
COORDINATOR SUBSCRIPTIONS/MEMBERSHIP	2-51-0200-221	2,005.00	100.00	1,905.00-
COORDINATOR CONTRACTED PROFESSIONAL	2-51-0200-232	18,000.00	19,500.00	1,500.00
COORDINATOR GOODS	2-51-0200-500	2,340.00	1,200.00	1,140.00-
COORDINATOR PROGRAM EXPENSES	2-51-0200-510	74,766.36	99,800.00	25,033.64
	TOTAL COORDINATOR:	114,087.75	139,900.00	25,812.25
YOUTH CLUB SUPPORT				
FCSS YOUTH CLUB SUPPORT SALARIES	2-51-0300-110	4,976.67	5,700.00	723.33
FCSS YOUTH CLUB SUPPORT BENEFITS	2-51-0300-130	426.28	500.00	73.72
FCSS YOUTH CLUB SUPPORT NON T4 BENE	2-51-0300-133	936.48	1,100.00	163.52
FCSS YOUTH CLUB SUPPORT ADVERTISING	2-51-0300-220	1,729.84	2,300.00	570.16
FCSS YOUTH CLUB SUPPORT PROFESSIONAL	2-51-0300-232	9,000.00	9,800.00	800.00
FCSS YOUTH CLUB SUPPORT GOODS	2-51-0300-500	480.00	700.00	220.00
	TOTAL FCSS YOUTH CLUB SUPPORT:	17,549.27	20,100.00	2,550.73
COMMUNITY SERVICES VANS				
CSD VAN CONTRACTED VEHICLE REPAIRS	2-51-0500-255	50.00	400.00	350.00
CSD VAN INSURANCE	2-51-0500-274	6,732.00	4,450.00	2,282.00-
CSD VAN GOODS	2-51-0500-500	241.31	100.00	141.31-
CSD VAN PETROLEUM PRODUCTS	2-51-0500-521	0.00	100.00	100.00
CSD VAN VEHICLE MAINTENANCE	2-51-0500-523	429.70	600.00	170.30
	TOTAL COMMUNITY SERVICES VANS:	7,453.01	5,650.00	1,803.01-
CEMETERY				
CEMETERY SALARIES	2-56-0000-110	6,033.50	10,200.00	4,166.50
CEMETERY SEASONAL SALARIES	2-56-0000-111	8,057.97	5,300.00	2,757.97-
CEMETERY BENEFITS	2-56-0000-130	493.98	900.00	406.02
CEMETERY SEASONAL BENEFITS	2-56-0000-131	356.62	400.00	43.38
CEMETERY NON T-4 BENEFITS	2-56-0000-133	899.24	1,800.00	900.76
CEMETERY ADVERTISING	2-56-0000-220	244.46	300.00	55.54
CEMETERY PROFESSIONAL SERVICES	2-56-0000-232	658.79	4,300.00	3,641.21
CEMETERY CONTRACTED REPAIRS	2-56-0000-250	0.00	1,500.00	1,500.00
CEMETERY INSURANCE	2-56-0000-274	26.44	30.00	3.56

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

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To 30/11/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
CEMETERY GOODS	2-56-0000-500	1,686.59	5,000.00	3,313.41
CEMETERY PETROLEUM PRODUCTS	2-56-0000-521	500.00	700.00	200.00
	TOTAL CEMETERY:	18,957.59	30,430.00	11,472.41
MUNICIPAL PLANNING COMMISSION				
MPC GOODS	2-61-0100-500	0.00	500.00	500.00
	TOTAL MUNICIPAL PLANNING COMMISSION:	0.00	500.00	500.00
TOURISM				
TOURISM SALARIES	2-61-0300-110	20,121.81	23,600.00	3,478.19
TOURISM BENEFITS	2-61-0300-130	1,557.66	2,000.00	442.34
TOURISM NON T4 BENEFITS	2-61-0300-133	3,020.40	4,800.00	1,779.60
TOURISM TRAVEL	2-61-0300-211	0.00	100.00	100.00
TOURISM FREIGHT & POSTAGE	2-61-0300-215	270.00	500.00	230.00
TOURISM ADVERTISING	2-61-0300-220	581.82	1,700.00	1,118.18
TOURISM GOODS	2-61-0300-500	4,850.00	5,000.00	150.00
	TOTAL TOURISM:	30,401.69	37,700.00	7,298.31
BUSINESS & COMMUNICATIONS				
B & C SALARIES	2-61-0400-110	80,485.93	94,400.00	13,914.07
B & C BENEFITS	2-61-0400-130	6,230.04	7,900.00	1,669.96
B & C NON T4 BENEFIT	2-61-0400-133	12,081.53	19,000.00	6,918.47
B & C TRAVEL	2-61-0400-211	0.00	1,000.00	1,000.00
B & C TRAINING	2-61-0400-212	0.00	1,000.00	1,000.00
B & C FREIGHT & POSTAGE	2-61-0400-215	270.00	300.00	30.00
B & C TELEPHONES	2-61-0400-217	785.69	1,100.00	314.31
B & C ADVERTISING & PRINTING	2-61-0400-220	1,635.95	2,200.00	564.05
B & C SUBSCRIPTIONS & MEMBERSHIPS	2-61-0400-221	3,830.26	3,400.00	430.26-
B & C CONTRACTED PROFESSIONAL SERVIC	2-61-0400-232	48,022.70	49,000.00	977.30
B & C INSURANCE	2-61-0400-274	152.53	160.00	7.47
B & C GOODS	2-61-0400-500	1,282.65	2,500.00	1,217.35
B & C PETROLEUM PRODUCTS	2-61-0400-521	0.00	500.00	500.00
B & C POWER	2-61-0400-541	3,098.02	4,100.00	1,001.98
	TOTAL BUSINESS & COMMUNICATIONS:	157,875.30	186,560.00	28,684.70
VISITOR INFORMATION CENTRE				
VIC SALARIES	2-62-0000-110	1,018.94	3,400.00	2,381.06
VIC SEASONAL SALARIES	2-62-0000-111	683.80	1,200.00	516.20
VIC BENEFITS	2-62-0000-130	79.66	300.00	220.34
VIC SEASONAL BENEFITS	2-62-0000-131	44.36	100.00	55.64
VIC NON T4 BENEFITS	2-62-0000-133	113.23	500.00	386.77
VIC TELEPHONES	2-62-0000-217	340.45	400.00	59.55
VIC ADVERTISING & PRINTING	2-62-0000-220	517.05	200.00	317.05-
VIC CONTRACTED SERVICES	2-62-0000-232	23,749.25	3,400.00	20,349.25-
VIC CONTRACTED REPAIR	2-62-0000-250	314.26	1,000.00	685.74
VIC INSURANCE	2-62-0000-274	1,334.84	1,400.00	65.16
VIC GOODS	2-62-0000-500	2,512.95	6,200.00	3,687.05
VIC HEATING	2-62-0000-540	1,134.15	1,300.00	165.85
VIC POWER	2-62-0000-541	2,065.32	2,800.00	734.68
VIC WATER	2-62-0000-963	4,129.54	4,100.00	29.54-
	TOTAL VISITOR INFORMATION CENTRE:	38,037.80	26,300.00	11,737.80-
COMMUNITY SERVICES BOARD				
COMMUNITY SERVICES BOARD GOODS	2-71-0000-500	0.00	500.00	500.00
COMMUNITY SERVICES BOARD GRANTS	2-71-0000-770	3,000.00	3,000.00	0.00
	TOTAL COMMUNITY SERVICES BOARD:	3,000.00	3,500.00	500.00
RECREATION				
RECREATION SALARIES	2-72-0000-110	13,459.00	11,300.00	2,159.00-
RECREATION SEASONAL SALARIES	2-72-0000-111	335.92	10,500.00	10,164.08
RECREATION BENEFITS	2-72-0000-130	1,107.79	1,000.00	107.79-
RECREATION SEASONAL BENEFITS	2-72-0000-131	17.28	700.00	682.72
RECREATION NON T4 BENEFITS	2-72-0000-133	2,447.08	2,300.00	147.08-
RECREATION TRAVEL	2-72-0000-211	1,779.01	1,800.00	20.99
RECREATION TRAINING	2-72-0000-212	2,520.00	2,700.00	180.00
RECREATION FREIGHT & POSTAGE	2-72-0000-215	272.92	300.00	27.08
RECREATION TELEPHONE	2-72-0000-217	1,657.12	2,200.00	542.88
RECREATION ADVERTISING	2-72-0000-220	2,124.70	1,800.00	324.70-
RECREATION SUBSCRIPTIONS/MEMBERSHIPS	2-72-0000-221	700.93	900.00	199.07
RECREATION PROFESSIONAL SERVICES	2-72-0000-232	35,452.84	24,000.00	11,452.84-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/11/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
RECREATION INSURANCE	2-72-0000-274	12,627.80	13,260.00	632.20
RECREATION GOODS	2-72-0000-500	3,981.39	1,200.00	2,781.39-
RECREATION PROGRAM EXPENSES	2-72-0000-510	4,595.00	6,170.00	1,575.00
RECREATION PETROLEUM - CAR ALLOWANCE	2-72-0000-521	0.00	2,400.00	2,400.00
RECREATION VEHICLE MAINTENANCE	2-72-0000-523	81.82	300.00	218.18
RECREATION TRANSFER TO CAPITAL	2-72-0000-762	0.00	90,000.00	90,000.00
RECREATION OTHER	2-72-0000-990	5,000.00	5,800.00	800.00
	TOTAL RECREATION:	88,160.60	178,630.00	90,469.40
SWIMMING & WADING POOLS				
POOLS SALARIES	2-72-0100-110	14,783.47	18,500.00	3,716.53
POOL SEASONAL SALARIES	2-72-0100-111	139,258.35	137,400.00	1,858.35-
POOLS BENEFITS	2-72-0100-130	1,333.90	1,600.00	266.10
POOL SEASONAL BENEFITS	2-72-0100-131	6,803.44	9,400.00	2,596.56
POOLS NON T-4 BENEFITS	2-72-0100-133	2,425.51	3,000.00	574.49
POOLS TRAVEL	2-72-0100-211	0.00	1,000.00	1,000.00
POOLS TRAINING	2-72-0100-212	300.00	1,000.00	700.00
POOLS FREIGHT & POSTAGE	2-72-0100-215	2,464.32	2,700.00	235.68
POOLS TELEPHONE	2-72-0100-217	454.74	480.00	25.26
POOLS ADVERTISING	2-72-0100-220	1,128.21	1,000.00	128.21-
POOL CONTRACTED SERVICES	2-72-0100-232	2,791.18	3,300.00	508.82
POOLS CONTRACTED REPAIRS	2-72-0100-250	1,653.61	6,500.00	4,846.39
POOLS INSURANCE	2-72-0100-274	9,304.93	9,770.00	465.07
POOLS GOODS	2-72-0100-500	17,911.37	17,770.00	141.37-
POOL RETAIL GOODS	2-72-0100-501	2,259.35	2,000.00	259.35-
POOLS CHEMICALS	2-72-0100-531	22,942.60	24,400.00	1,457.40
POOLS HEATING	2-72-0100-540	17,118.83	18,400.00	1,281.17
POOLS POWER	2-72-0100-541	17,001.85	23,600.00	6,598.15
POOLS GROSS RECOVERIES TO OPERATING	2-72-0100-963	4,521.13	5,100.00	578.87
	TOTAL SWIMMING POOLS:	264,456.79	286,920.00	22,463.21
ARENA				
ARENA SALARIES	2-72-0200-110	131,205.30	177,000.00	45,794.70
ARENA SEASONAL SALARIES	2-72-0200-111	8,682.20	10,500.00	1,817.80
ARENA BENEFITS	2-72-0200-130	10,444.02	14,800.00	4,355.98
ARENA SEASONAL BENEFITS	2-72-0200-131	389.13	700.00	310.87
ARENA NON T4 BENEFITS	2-72-0200-133	17,110.09	27,200.00	10,089.91
ARENA TRAVEL	2-72-0200-211	0.00	1,600.00	1,600.00
ARENA TRAINING	2-72-0200-212	1,169.51	2,600.00	1,430.49
ARENA FREIGHT & POSTAGE	2-72-0200-215	918.95	1,000.00	81.05
ARENA TELEPHONE	2-72-0200-217	340.45	360.00	19.55
ARENA ADVERTISING & PRINTING	2-72-0200-220	761.51	500.00	261.51-
ARENA CONTRACTED SERVICES	2-72-0200-232	14,629.67	4,800.00	9,829.67-
ARENA CONTRACTED REPAIRS	2-72-0200-250	6,404.33	17,800.00	11,395.67
ARENA CONTRACTED EQUIPMENT REPAIRS	2-72-0200-253	6,596.44	7,200.00	603.56
ARENA INSURANCE	2-72-0200-274	14,574.32	15,300.00	725.68
ARENA GOODS	2-72-0200-500	11,865.84	17,900.00	6,034.16
ARENA PETROLEUM PRODUCTS	2-72-0200-521	3,323.47	5,000.00	1,676.53
ARENA HEATING	2-72-0200-540	27,033.17	32,100.00	5,066.83
ARENA POWER	2-72-0200-541	14,212.01	24,300.00	10,087.99
ARENA GROSS RECOVERIES TO OPERATING	2-72-0200-963	3,651.47	4,840.00	1,188.53
ARENA ICE PLANT CONTRACTED REPAIRS	2-72-0201-250	229.41	14,300.00	14,070.59
ARENA ICE PLANT GOODS	2-72-0201-500	283.96	500.00	216.04
ARENA ICE PLANT POWER	2-72-0201-541	11,162.29	19,300.00	8,137.71
	TOTAL ARENA:	284,987.54	399,600.00	114,612.46
PARKS SHOP				
PARKS SHOP TELEPHONE	2-72-0300-217	680.90	720.00	39.10
PARKS SHOP CONTRACTED REPAIRS	2-72-0300-250	3,108.41	1,000.00	2,108.41-
PARKS SHOP INSURANCE	2-72-0300-274	2,012.76	2,110.00	97.24
PARKS SHOP GOODS	2-72-0300-500	1,455.22	1,300.00	155.22-
PARKS SHOP HEATING	2-72-0300-540	5,448.18	7,200.00	1,751.82
PARKS SHOP POWER	2-72-0300-541	2,663.21	3,700.00	1,036.79
PARKS SHOP GROSS RECOVERIES TO OPERA	2-72-0300-963	540.44	700.00	159.56
	TOTAL PARKS SHOP:	15,909.12	16,730.00	820.88
CURLING RINK				
CURLING RINK SALARIES	2-72-0400-110	7,175.62	6,700.00	475.62-
CURLING RINK SEASONAL SALARIES	2-72-0400-111	1,793.48	2,100.00	306.52
CURLING RINK BENEFITS	2-72-0400-130	620.89	600.00	20.89-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/11/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
CURLING RINK SEASONAL BENEFITS	2-72-0400-131	58.71	100.00	41.29
CURLING RINK NON T4 BENEFITS	2-72-0400-133	1,174.93	1,100.00	74.93-
CURLING RINK CONTRACTED REPAIRS	2-72-0400-250	13,588.11	5,600.00	7,988.11-
CURLING RINK INSURANCE	2-72-0400-274	10,094.69	10,590.00	495.31
CURLING RINK GOODS	2-72-0400-500	5,135.48	5,100.00	35.48-
CURLING RINK HEATING	2-72-0400-540	16,701.42	19,900.00	3,198.58
CURLING RINK POWER	2-72-0400-541	7,474.97	13,000.00	5,525.03
CURLING RINK - SUBSIDY	2-72-0400-771	10,500.87	17,500.00	6,999.13
CURLING RINK GROSS RECOV TO OPERATIN	2-72-0400-963	1,616.96	2,240.00	623.04
CURLING RINK ICE PLANT REPAIRS	2-72-0401-250	229.40	14,300.00	14,070.60
CURLING RINK ICE PLANT GOODS	2-72-0401-500	0.00	500.00	500.00
CURLING RINK ICE PLANT POWER	2-72-0401-541	11,162.29	19,300.00	8,137.71
	TOTAL CURLING RINK:	87,327.82	118,630.00	31,302.18
BALL DIAMONDS				
BALL DIAMOND SALARIES	2-72-0500-110	6,997.58	6,700.00	297.58-
BALL DIAMOND SEASONAL SALARIES	2-72-0500-111	872.04	3,200.00	2,327.96
BALL DIAMOND BENEFITS	2-72-0500-130	639.75	600.00	39.75-
BALL DIAMOND SEASONAL BENEFITS	2-72-0500-131	57.63	200.00	142.37
BALL DIAMONDS NON T-4 BENEFITS	2-72-0500-133	1,329.79	1,100.00	229.79-
BALL DIAMOND CONTRACTED REPAIRS	2-72-0500-250	844.65	1,000.00	155.35
BALL DIAMOND GOODS	2-72-0500-500	1,497.56	9,500.00	8,002.44
BALL DIAMOND POWER	2-72-0500-541	1,018.18	1,100.00	81.82
BALL DIAMONDS GROSS RECOV FROM OPERA	2-72-0500-963	12,387.07	11,290.00	1,097.07-
	TOTAL BALL DIAMONDS:	25,644.25	34,690.00	9,045.75
GOLF COURSE				
GOLF COURSE INSURANCE	2-72-0600-274	3,632.97	3,810.00	177.03
	TOTAL GOLF COURSE:	3,632.97	3,810.00	177.03
FOX LAKE PARK				
FOX LAKE SALARIES	2-72-0700-110	4,483.81	6,700.00	2,216.19
FOX LAKE SEASONAL SALARIES	2-72-0700-111	3,422.38	2,100.00	1,322.38-
FOX LAKE BENEFITS	2-72-0700-130	404.99	600.00	195.01
FOX LAKE SEASONAL BENEFITS	2-72-0700-131	176.00	100.00	76.00-
FOX LAKE NON T-4 BENEFITS	2-72-0700-133	808.31	1,100.00	291.69
FOX LAKE FREIGHT	2-72-0700-215	171.43	200.00	28.57
FOX LAKE ADVERTISING	2-72-0700-220	916.05	600.00	316.05-
FOX LAKE CONTRACTED SERVICES	2-72-0700-232	29,039.63	34,200.00	5,160.37
FOX LAKE CONTRACTED REPAIRS	2-72-0700-250	3,071.89	5,000.00	1,928.11
FOX LAKE INSURANCE	2-72-0700-274	316.33	330.00	13.67
FOX LAKE GOODS	2-72-0700-500	4,172.88	5,000.00	827.12
FOX LAKE RETAIL ITEMS - ICE & NOVELT	2-72-0700-501	259.20	400.00	140.80
FOX LAKE PETROLEUM PRODUCTS	2-72-0700-521	700.00	700.00	0.00
FOX LAKE HEAT	2-72-0700-540	452.42	600.00	147.58
FOX LAKE POWER	2-72-0700-541	5,983.82	12,000.00	6,016.18
FOX LAKE GROSS RECOVERIES FROM OPERA	2-72-0700-963	8,586.00	8,590.00	4.00
	TOTAL FOX LAKE PARK:	62,965.14	78,220.00	15,254.86
PARKS				
PARKS SALARIES	2-72-0800-110	116,458.56	104,300.00	12,158.56-
PARKS SEASONAL SALARIES	2-72-0800-111	65,279.34	64,300.00	979.34-
PARKS BENEFITS	2-72-0800-130	9,839.68	8,900.00	939.68-
PARKS SEASONAL BENEFITS	2-72-0800-131	4,006.07	4,500.00	493.93
PARKS NON T4 BENEFITS	2-72-0800-133	20,482.32	16,300.00	4,182.32-
PARKS TRAVEL	2-72-0800-211	0.00	600.00	600.00
PARKS TRAINING	2-72-0800-212	505.00	1,000.00	495.00
PARKS FREIGHT	2-72-0800-215	2,212.27	800.00	1,412.27-
PARKS CONTRACTED REPAIRS	2-72-0800-250	22,203.09	25,100.00	2,896.91
PARKS EQUIPMENT REPAIRS	2-72-0800-253	8,315.07	10,500.00	2,184.93
PARKS CONTRACTED VEHICLE REPAIRS	2-72-0800-255	1,650.13	5,700.00	4,049.87
PARKS INSURANCE	2-72-0800-274	5,743.25	5,600.00	143.25-
PARKS GOODS	2-72-0800-500	27,427.69	25,100.00	2,327.69-
PARKS PETROLEUM PRODUCTS	2-72-0800-521	12,829.21	13,600.00	770.79
PARKS EQUIPMENT MAINTENANCE	2-72-0800-522	7,933.91	13,131.00	5,197.09
PARKS VEHICLE MAINTENANCE	2-72-0800-523	7,537.07	4,900.00	2,637.07-
PARKS POWER	2-72-0800-541	2,692.56	3,200.00	507.44
PARKS RECOVERIES TO OPERATING	2-72-0800-963	7,852.56	27,820.00	19,967.44
PARKS OTHER	2-72-0800-990	0.00	1,000.00	1,000.00
	TOTAL PARKS:	322,967.78	336,351.00	13,383.22

Description	Account	YTD Actual	YTD Budget	YTD Variance
PLAYGROUND PROGRAM				
PLAYGROUND PROGRAM SEASONAL SALARIES	2-72-1000-111	23,971.96	23,400.00	571.96-
PLAYGROUND PROGRAM SEASONAL BENEFITS	2-72-1000-131	1,355.19	1,600.00	244.81
PLAYGROUND PROGRAM TRAVEL	2-72-1000-211	300.00	300.00	0.00
PLAYGROUND PROGRAM TRAINING	2-72-1000-212	0.00	600.00	600.00
PLAYGROUND PROGRAM FREIGHT & POSTAGE	2-72-1000-215	135.00	140.00	5.00
PLAYGROUND PROGRAM TELEPHONE	2-72-1000-217	142.86	120.00	22.86-
PLAYGROUND PROGRAM ADVERTISING	2-72-1000-220	1,128.21	1,000.00	128.21-
PLAYGROUND PROGRAM CONTRACTED SERVIC	2-72-1000-232	3,293.80	5,800.00	2,506.20
PLAYGROUND PROGRAM GOODS	2-72-1000-500	5,863.24	6,200.00	336.76
	TOTAL PLAYGROUND PROGRAM:	36,190.26	39,160.00	2,969.74
SPRAY PARK				
SPRAY PARK SALARIES	2-72-1200-110	1,842.49	1,700.00	142.49-
SPRAY PARK SEASONAL SALARIES	2-72-1200-111	652.60	2,400.00	1,747.40
SPRAY PARK EMPLOYEE BENEFITS	2-72-1200-130	142.36	100.00	42.36-
SPRAY PARK SEASONAL EMPLOYEE BENEFIT	2-72-1200-131	35.19	100.00	64.81
SPRAY PARK NON T-4 BENEFITS	2-72-1200-133	257.77	300.00	42.23
SPRAY PARK FREIGHT	2-72-1200-215	0.00	500.00	500.00
SPRAY PARK CONTRACTED REPAIRS	2-72-1200-250	19.00	500.00	481.00
SPRAY PARK INSURANCE	2-72-1200-274	837.35	880.00	42.65
SPRAY PARK GOODS	2-72-1200-500	756.28	500.00	256.28-
SPRAY PARK CHEMICALS	2-72-1200-531	500.00	1,400.00	900.00
SPRAY PARK POWER	2-72-1200-541	1,437.44	2,000.00	562.56
SPRAY PARK RECOVERIES TO OPERATING	2-72-1200-963	3,151.10	2,460.00	691.10-
	TOTAL SPRAY PARK:	9,631.58	12,840.00	3,208.42
KING HUNTER PARK				
KING HUNTER PARK SALARIES	2-72-1300-110	2,095.49	6,700.00	4,604.51
KING HUNTER PARK SEASONAL SALARIES	2-72-1300-111	10,098.68	8,400.00	1,698.68-
KING HUNTER PARK EMPLOYEE BENEFITS	2-72-1300-130	199.89	600.00	400.11
KING HUNTER PARK SEASONAL EMPL BENEF	2-72-1300-131	766.89	600.00	166.89-
KING HUNTER PARK EMP NON T4 BEN	2-72-1300-133	480.53	1,100.00	619.47
KING HUNTER PARK REPAIRS & MAINTENAN	2-72-1300-250	1,225.39	3,000.00	1,774.61
KING HUNTER PARK INSURANCE	2-72-1300-274	177.08	190.00	12.92
KING HUNTER PARK GOODS	2-72-1300-500	1,611.94	3,000.00	1,388.06
KING HUNTER PARK POWER	2-72-1300-541	1,609.06	1,800.00	190.94
KING HUNTER PARK RECOVERIES TO OPERA	2-72-1300-963	3,962.84	8,640.00	4,677.16
	TOTAL KING HUNTER PARK:	22,227.79	34,030.00	11,802.21
SOCCER FIELDS				
SOCCER FIELD SALARIES	2-72-1400-110	1,885.60	3,400.00	1,514.40
SOCCER FIELD SEASONAL SALARIES	2-72-1400-111	642.20	1,100.00	457.80
SOCCER FIELD BENEFITS	2-72-1400-130	157.27	300.00	142.73
SOCCER FIELD SEASONAL BENEFITS	2-72-1400-131	20.45	100.00	79.55
SOCCER FIELD NON T-4 BENEFITS	2-72-1400-133	251.29	500.00	248.71
SOCCER FIELD GOODS	2-72-1400-500	2,446.98	1,500.00	946.98-
SOCCER FIELDS POWER	2-72-1400-541	1,018.18	1,100.00	81.82
SOCCER FIELD RECOVERIES FROM OPERATI	2-72-1400-963	5,607.57	5,020.00	587.57-
	TOTAL SOCCER FIELDS:	12,029.54	13,020.00	990.46
MUSEUM				
MUSEUM GAS	2-74-0100-540	4,608.82	5,900.00	1,291.18
MUSEUM POWER	2-74-0100-541	3,394.44	3,900.00	505.56
MUSEUM GRANT	2-74-0100-770	7,000.00	7,000.00	0.00
	TOTAL MUSEUM:	15,003.26	16,800.00	1,796.74
LIBRARY				
LIBRARY TELEPHONE	2-74-0200-217	680.90	700.00	19.10
LIBRARY ADVERTISING	2-74-0200-220	413.64	300.00	113.64-
LIBRARY CONTRACTED REPAIRS	2-74-0200-250	2,318.28	2,400.00	81.72
LIBRARY INSURANCE	2-74-0200-274	5,206.25	5,470.00	263.75
LIBRARY GOODS	2-74-0200-500	830.32	1,400.00	569.68
LIBRARY HEATING	2-74-0200-540	4,357.51	5,600.00	1,242.49
LIBRARY POWER	2-74-0200-541	5,214.03	7,800.00	2,585.97
LIBRARY GRANTS	2-74-0200-770	20,894.46	20,900.00	5.54
LIBRARY PERSONNEL GRANTS	2-74-0200-771	72,894.68	72,900.00	5.32
LIBRARY GROSS RECOVERIES TO OPERATIN	2-74-0200-963	1,632.76	1,990.00	357.24
	TOTAL LIBRARY:	114,442.83	119,460.00	5,017.17

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/11/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
CENTENNIAL PLACE				
RCSC SALARIES	2-74-0800-110	64,273.41	71,500.00	7,226.59
RCSC SEASONAL / PART TIME STAFF	2-74-0800-111	37,650.38	53,700.00	16,049.62
RCSC BENEFITS	2-74-0800-130	5,234.58	6,500.00	1,265.42
RCSC SEASONAL / PART TIME BENEFITS	2-74-0800-131	1,682.44	3,800.00	2,117.56
RCSC NON T4 BENEFITS	2-74-0800-133	9,443.88	11,800.00	2,356.12
RCSC STAFF TRAINING	2-74-0800-212	0.00	2,100.00	2,100.00
RCSC FREIGHT	2-74-0800-215	591.03	300.00	291.03-
RCSC TELEPHONE	2-74-0800-217	1,178.26	1,440.00	261.74
RCSC ADVERTISING	2-74-0800-220	1,955.48	2,918.00	962.52
RCSC CONTRACTED PROFESSIONAL SERVICE	2-74-0800-232	19,808.76	15,800.00	4,008.76-
RCSC CONTRACTED REPAIRS	2-74-0800-250	5,823.95	3,700.00	2,123.95-
RCSC INSURANCE	2-74-0800-274	10,996.91	11,550.00	553.09
RCSC GOODS	2-74-0800-500	8,918.07	10,100.00	1,181.93
RCSC HEATING	2-74-0800-540	7,792.12	9,500.00	1,707.88
RCSC POWER	2-74-0800-541	13,262.01	20,800.00	7,537.99
RCSC WATER - RECOVERIES FROM OPERATI	2-74-0800-963	818.12	1,100.00	281.88
RCSC - HFC EQUIPMENT GOODS	2-74-0801-500	344.79	0.00	344.79-
	TOTAL CENTENNIAL PLACE:	189,774.19	226,608.00	36,833.81
COMMUNITY CENTRE				
COMMUNITY CENTRE SALARIES	2-74-0900-110	4,093.86	6,877.00	2,783.14
COMMUNITY CENTRE SEASONAL SALARIES	2-74-0900-111	0.00	1,100.00	1,100.00
COMMUNITY CENTRE BENEFITS	2-74-0900-130	325.81	600.00	274.19
COMMUNITY CENTRE SEASONAL BENEFITS	2-74-0900-131	0.00	100.00	100.00
COMMUNITY CENTRE NON T4 BENEFITS	2-74-0900-133	674.20	1,000.00	325.80
COMMUNITY CENTRE FREIGHT & POSTAGE	2-74-0900-215	290.25	500.00	209.75
COMMUNITY CENTRE TELEPHONE	2-74-0900-217	340.45	400.00	59.55
COMMUNITY CENTRE ADVERTISING	2-74-0900-220	366.70	500.00	133.30
COMMUNITY CENTRE CONTRACTED SERVICES	2-74-0900-232	29,452.66	33,700.00	4,247.34
COMMUNITY CENTRE CONTRACTED REPAIRS	2-74-0900-250	10,252.54	14,300.00	4,047.46
COMMUNITY CENTRE INSURANCE	2-74-0900-274	6,717.14	7,050.00	332.86
COMMUNITY CENTRE GOODS	2-74-0900-500	8,418.21	6,000.00	2,418.21-
COMMUNITY CENTRE HEAT	2-74-0900-540	5,008.83	6,400.00	1,391.17
COMMUNITY CENTRE POWER	2-74-0900-541	8,114.38	13,100.00	4,985.62
COMMUNITY CENTRE GROSS REC TO OPERAT	2-74-0900-963	921.62	1,920.00	998.38
	TOTAL COMMUNITY CENTRE:	74,976.65	93,547.00	18,570.35
LIONS HALL				
LIONS HALL CONTRACTED REPAIRS	2-74-1000-250	473.69	2,000.00	1,526.31
LIONS HALL INSURANCE	2-74-1000-274	764.40	800.00	35.60
LIONS HALL GOODS	2-74-1000-500	84.54	500.00	415.46
LIONS HALL HEAT	2-74-1000-540	2,334.77	3,100.00	765.23
LIONS HALL POWER	2-74-1000-541	1,141.36	1,600.00	458.64
LIONS HALL WATER - RECOVERIES FROM O	2-74-1000-963	484.28	590.00	105.72
	TOTAL LIONS HALL:	5,283.04	8,590.00	3,306.96
GOVERNMENT REQUISITIONS				
GOVERNMENT REQUISITION - SCHOOL	2-77-0000-741	558,815.20	745,100.00	186,284.80
GOVERNMENT REQUISITION - ACADIA FOUN	2-77-0000-754	169,313.00	169,300.00	13.00-
GOVERNMENT REQUISITION - DESIGNATED	2-77-0000-755	0.00	639.00	639.00
PROVISION FOR DOUBTFUL ACCOUNTS	2-77-0000-757	0.00	2,500.00	2,500.00
	TOTAL GOVERNMENT REQUISITIONS:	728,128.20	917,539.00	189,410.80
	TOTAL EXPENDITURES:	6,995,111.72	9,776,589.00	2,781,477.28
	TOTAL REVENUE & EXPENSES:	1,504,223.96-	3,883,838.00-	2,379,614.04-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025
To 30/11/2025

Description	Account	YTD Actual	YTD Budget	YTD Variance
ASSETS - OPERATING				
CAPITAL FINANCES APPLIED (EXPENDITURES)				
ADMINISTRATION				
ADMINISTRATION BUILDING ADDITIONS	8-12-0000-620	72,274.53	104,000.00	31,725.47
	TOTAL ADMINISTRATION:	72,274.53	104,000.00	31,725.47
FIRE DEPARTMENT				
FIRE MACHINES, EQUIPMENT	8-23-0000-630	81,211.64	240,000.00	158,788.36
	TOTAL FIRE DEPARTMENT:	81,211.64	240,000.00	158,788.36
COMMON SERVICES				
COMMON SERV MACHINES, EQUIPMENT	8-31-0000-630	316,927.29	318,000.00	1,072.71
	TOTAL COMMON SERVICES DEPARTMENT:	316,927.29	318,000.00	1,072.71
STREETS & ROADS				
S & R ENGINEERING STRUCTURES	8-32-0000-610	1,269,425.01	2,815,600.00	1,546,174.99
	TOTAL STREETS & ROADS:	1,269,425.01	2,815,600.00	1,546,174.99
ECONOMIC DEVELOPMENT				
ECONOMIC DEVELOPMENT BUILDINGS	8-61-0000-620	0.00	7,000.00	7,000.00
	TOTAL ECONOMIC DEVELOPMENT:	0.00	7,000.00	7,000.00
RECREATION				
RECREATION POOL MACHINES & EQUIPMENT	8-72-0100-630	26,478.17	53,000.00	26,521.83
RECREATION ARENA BUILDING	8-72-0200-620	36,016.00	30,000.00	6,016.00-
RECREATION ARENA MACHINES & EQUIPMEN	8-72-0200-630	19,957.61	20,000.00	42.39
RECREATION CURLING RINK BUILDING	8-72-0400-620	53,031.35	50,000.00	3,031.35-
RECREATION FOX LAKE PARK BUILDINGS	8-72-0700-620	5,610.00	10,000.00	4,390.00
RECREATION FLP EQUIPMENT	8-72-0700-630	0.00	10,000.00	10,000.00
RECREATION PARKS EQUIPMENT	8-72-0800-630	53,000.00	47,000.00	6,000.00-
RECREATION PARKS VEHICLES	8-72-0800-650	62,305.00	65,000.00	2,695.00
	TOTAL RECREATION:	256,398.13	285,000.00	28,601.87
CULTURE				
LIBRARY BUILDING	8-74-0200-610	0.00	10,000.00	10,000.00
RCSC BUILDING - CENTENNIAL PLACE	8-74-0800-620	17,708.13	19,000.00	1,291.87
COMMUNITY CENTRE BUILDING	8-74-0900-610	24,307.28	26,000.00	1,692.72
	TOTAL CULTURE:	42,015.41	55,000.00	12,984.59
	TOTAL CAPITAL FINANCES APPLIED:	2,038,252.01	3,824,600.00	1,786,347.99
	GRAND TOTAL OF ALL ACCOUNTS:	2,038,252.01	3,824,600.00	1,786,347.99
	REPORT TOTALS:	534,028.05	59,238.00-	593,266.05-

*** End of Report ***

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda
Background Information

Date: December 9, 2025 Agenda Item No: 06.03

Budget Overview

Recommended Motion

That Council accepts the Budget Overview for November 2025 for information.

Background

The Budget Overview consolidates information from the Statement of Revenues & Expenses report into categories that compare the revenue and expenses for each department of the Town. To see the detail for each department, refer to the Statement of Revenues & Expenses.

The Budget Overview provides the adopted budget figures and the actual month end totals for each department. The final column compares the figures between budget and actual expense.

As with the Statement of Revenues & Expenses, the budget figures have been updated from the 2025 Operating and Capital budgets approved by Council at the May 13, 2025 Regular Council Meeting. The capital budget figures have been split from the operating in those departments where capital items are in the budget.

The overview reflects the revenues and expenses to November 30, 2025.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

N/A

302 2nd Avenue West, PO Box 430, Hanna, AB Canada T0J 1P0 | hanna.ca

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Budget Overview – November 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

NOVEMBER, 2025 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
GENERAL MUNICIPAL	-4,488,392			-4,734,402			-246,010
DRAW FROM RESERVES				0	0		
REQUISITIONS		728,128			915,039		186,911
DOUBTFUL ACCTS		0			2,500		2,500
CONTINGENCY		0			0		0
			-3,760,264			-3,816,863	
COUNCIL	0			-2,000			-2,000
COUNCIL		131,996			160,950		28,954
			131,996			158,950	
GENERAL ADMINISTRATION	-891,752			-1,126,700			-234,948
ADMINISTRATION		1,124,197			1,343,255		219,058
CAPITAL -		72,275			104,000		31,725
			304,719			320,555	
POLICE	-942			-4,000			-3,058
POLICE		124,827			124,827		0
			123,885			120,827	
SAFETY & RISK MANAGEMENT	0			0			0
SAFETY & RISK MNGMNT		2,279			6,350		4,071
			2,279			6,350	
FIRE	-82,275			-400,579			-318,304
FIRE		227,826			376,376		148,550
CAPITAL - 2024		67,420			0		-67,420
CAPITAL - EQUIPMENT		13,792			18,000		4,208
CAPITAL - MOBILE RADIO		0			12,000		12,000
CAPITAL - FIRE HALL REPAIR		0			100,000		100,000
CAPITAL - AIRLIFT BAG KIT		0			10,000		10,000
CAPITAL - TRAINING TOWER		0			100,000		100,000
			226,762			215,797	
FIRE - ECETP	-29,498			-45,346			-15,848
FIRE - TRAINING		8,000			37,458		29,458
			-21,498			-7,888	
EMERGENCY SERVICES	0			0			0
EMERGENCY SERVICES		10,123			13,200		3,077
			10,123			13,200	
BY-LAW ENFORCEMENT	-23,670			-23,100			570
BYLAW		46,853			88,400		41,547
			23,183			65,300	
DOG CONTROL	-8,505			-4,600			3,905
ANIMAL CONTROL		12,712			13,200		488
			4,207			8,600	

NOVEMBER, 2025 — BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PUBLIC WORKS	-6,803			-324,852			-318,050
PUBLIC WORKS		444,134			626,649		182,515
CAPITAL - SKID STEER		88,077			75,000		-13,077
CAPITAL - SKID ATTACH		51,775			65,000		13,225
CAPITAL - SNOW BLOWER		177,075			178,000		925
			754,259			619,797	
STREETS & ROADS	-537,873			-3,852,314			-3,314,441
STREETS & ROADS		478,750			1,339,914		861,164
CAPITAL - PALLISER/PIONEER		1,269,425			1,500,600		231,175
CAPITAL - BRIDGE PROJ		0			1,315,000		1,315,000
			1,210,302			303,200	
AIRPORT	-43,048			-22,210			20,838
AIRPORT		43,684			35,720		-7,964
			636			13,510	
WATER							0
TREATMENT	-1,018,899			-1,307,819			-288,920
TREATMENT		742,799			1,036,000		293,201
LINES & DISTRIBUTION	-3,293			0			3,293
LINES & DISTRIBUTION		260,224			310,393		50,169
			-19,169			38,574	
SANITARY SEWERS	-368,379			-485,100			-116,721
SEWERS		154,184			417,120		262,936
			-214,195			-67,980	
GARBAGE	-64,107			-74,300			-10,193
GARBAGE		64,495			69,800		5,305
			388			-4,500	
REGIONAL WASTE SYSTEM	-295,812			-353,900			-58,088
ANNUAL CONTRACT		334,555			353,800		19,245
			38,743			-100	
F.C.S.S.	-101,311			-99,300			2,011
ADMINISTRATION		32,372			37,362		4,990
PROGRAMS		114,088			139,900		25,812
YOUTH CLUB SUPPORT		17,549			20,100		2,551
VAN OPERATIONS		7,453			5,650		-1,803
			70,151			103,712	

NOVEMBER, 2025 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
CEMETERY	-15,878			-14,100			1,778
CEMETERY		18,958			30,430		11,472
			3,080			16,330	
MUNCIPAL PLANNING COMM	0			0			0
MPC		0			500		500
			0			500	
COMMERCIAL OFFICE BUILDING	0			0			0
OFFICE BUILDING		0			0		0
			0			0	
TOURISM	0			0			0
TOURISM		30,402			37,700		7,298
			30,402			37,700	
BUSINESS	0			0			0
& COMMUNICATION		157,875			186,560		28,685
			157,875			186,560	
VISITOR INFORMATION	0			0			0
BOOTH		38,038			26,300		-11,738
CAPITAL - LED LIGHTS		0			7,000		7,000
			38,038			33,300	
SUBDIVISION	-23,649			0			23,649
SUBDIVISION		0			0		0
			-23,649			0	
RECREATION	-33,122			-239,320			-206,198
CS BOARD		3,000			3,500		500
RECREATION		88,161			178,630		90,469
			58,038			-57,190	
SWIMMING POOLS	-92,838			-108,400			-15,562
POOLS		264,457			286,920		22,463
CAPITAL - DIVING BLOCKS		23,334			35,000		11,666
CAPITAL - SHADE STRUCTURES		3,144			18,000		14,856
			198,097			231,520	
ARENA	-85,017			-102,800			-17,783
ARENA		273,312			365,500		92,188
ICE PLANT		11,676			34,100		22,424
CAPITAL - ROOF REPAIRS		36,016			30,000		-6,016
CAPITAL - FLOOR SCRUBBER		19,958			20,000		42
			255,944			346,800	

NOVEMBER, 2025 — BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
PARKS SHOP	0			0			0
PARKS SHOP		15,909			16,730		821
			15,909			16,730	
CURLING RINK	-41,653			-75,900			-34,247
CURLING RINK		75,936			84,530		8,594
ICE PLANT		11,392			34,100		22,708
CAPITAL - INTERIOR WALL REPAIR		53,031			50,000		-3,031
			98,706			92,730	
BALL DIAMONDS	-6,175			-4,300			1,875
BALL DIAMONDS		25,644			34,690		9,046
			19,469			30,390	
GOLF COURSE	0			0			0
GOLF COURSE		3,633			3,810		177
			3,633			3,810	
FOX LAKE PARK	-57,112			-105,559			-48,447
FLP		62,965			78,220		15,255
CAPITAL - FLOOR/TREES		5,610			20,000		14,390
			-51,502			-85,559	
PARKS	-621			0			621
PARKS		322,968			336,351		13,383
CAPITAL - FORK LIFT		53,000			47,000		-6,000
CAPITAL - 1/2 TON TRUCK		62,305			65,000		2,695
			437,651			448,351	
SUMMER YOUTH	-11,085			-14,498			-3,413
PROGRAM		36,190			39,160		2,970
			25,105			24,662	
SPRAY PARK	0			0			0
SPRAY PARK		9,632			12,840		3,208
			9,632			12,840	
KING-HUNTER PIONEER PARK	-32,672			0			32,672
KING-HUNTER PIONEER PARK		22,228			34,030		11,802
			-10,445			34,030	
SOCCER FIELDS	-2,500			-2,500			0
SOCCER FIELDS		12,030			13,020		990
			9,530			10,520	

NOVEMBER, 2025 BUDGET OVERVIEW - OPERATING REVENUE & EXPENSES

Council may use the Revenue & Expense Report (06.02) to review more detailed entries for each department

2025 BUDGET Adopted May 13, 2025	2025 ACTUAL REVENUES	2025 ACTUAL EXPENSES	REVENUE LESS EXPENSES	2025 BUDGET REVENUES	2025 BUDGET EXPENSES	REVENUE LESS EXPENSES	DIFFERENCE BUDGET TO ACTUAL
MUSEUM	0			0			0
MUSEUM		15,003			16,800		1,797
			15,003			16,800	
LIBRARY	0			-10,000			-10,000
LIBRARY		114,443			119,460		5,017
CAPITAL - WATER DIV		0			10,000		10,000
			114,443			119,460	
CENTENNIAL PLACE	-87,595			-83,014			4,581
CENTENNIAL PLACE		189,774			226,608		36,834
CAPITAL - FITNESS CENTRE		17,708			19,000		1,292
			119,887			162,594	
COMMUNITY CENTRE	-41,709			-36,364			5,345
CENTRE		74,977			93,547		18,570
CAPITAL - LED LIGHTS		24,307			26,000		1,693
			57,575			83,183	
LIONS HALL	-3,150			-3,150			0
LIONS HALL		5,283			8,590		3,307
			2,133			5,440	
RESERVES	0			0			0
		0			0		0
			0			0	
TOTAL REVENUE	-8,499,336			-13,660,427			-5,161,091
TOTAL EXPENDITURES		9,033,364			13,601,190		4,567,826
TOTAL SURPLUS (DEFICIT)			534,028			-59,237	

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda
Background Information

Date: December 9, 2025 Agenda Item No: 07.00

Committee Reports

Recommended Motion

There are no committee reports for the December 9, 2025 Council Meeting,

Background

Committee Reports are usually in the form of minutes from the Committee meetings and provide Council with highlights and activities of the committee.

The Minutes may not have been approved by the Committee; however, they are presented for Council's review.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the report may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Municipal Planning Commission Meeting Minutes of September 9, 2025
2. Tax Recovery Auction Minutes of September 8, 2025
3. Community Services Board Minutes of October 6, 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 08.00

Senior Administrative Officials Reports

Recommended Motion

That Council accepts the Senior Administrative Officials reports 8.01 - 8.03 as presented for information.

Background

Senior Administration prepare reports on the highlights and activities of their department since the last Council meeting for Council's information. Council members are encouraged to ask questions or seek clarification on any information presented.

If a written report is not submitted, members of Senior Administration attend Council meetings to provide a verbal report.

Communications

Highlights of the reports may be communicated in the newsletter as well as on the Town website and through the Town Social Media Program.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Chief Administrative Officer
    a. Community Services Coordinator
2. Director of Business & Communication
3. Director of Public Works

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

CAO Report
December 9, 2025

- I met with a land developer to discuss the land located on Palliser Trail. I also met with a separate developer regarding the potential purchase of the Main Street property.
- A meeting was held with our real estate agent to begin the process of listing the Main Street property.
- The Canada Summer Jobs Grant application for 2026 has been completed and submitted.
- Senior Staff and I are continuing our review of the first draft of the renewed Human Resources Handbook.
- A no trespass notice has been served, and it applies to all municipal buildings.

Community Services Coordinator Report – Michele Toews – December 2025

Emergency Social Services (ESS)

Participated in the Special Areas Regional Emergency Management Plan (REMP) Tabletop Exercise on October 24th as ESS Lead for the regional group.

Family and Community Support Services (FCSS)

Co-chair ongoing FCSS East Central Zone virtual meetings as on of the Directors' Network Representative to bring regional concerns of rural communities to the provincial board, for advocacy to the government. Attended the annual FCSSAA Conference in Edmonton. Co-chaired our regional meeting at the conference where we re-elected George Glazier from the County of Paintearth as our regional representative to the board. Attended keynote speakers and sessions, and on Friday participated as one of four speakers in an FCSS Fireside Chat on the mainstage to help wrap up the conference.

Youth Club

The Youth Club hosted their Mantracker game night at Fox Lake Park on October 17th and their annual Pumpkin Parade on November 1st. Both events were well attended. They will be meeting in the new year to set their plans for events in 2026.

Prairie Sky Subsidized Counselling (PSSC)

Committee met with partners from Prairie Land School Division to discuss mental health supports in the schools and how our community offerings work in tandem to support. Year end stats for PSSC will be available in January.

Family Violence Prevention Month

November was Family Violence Prevention Month. Lynks received some grant funding for awareness raising on this topic so we were happy to partner with them and help distribute the packages they had prepared to local businesses. This year they targeted business staff rooms with some purple ribbon awareness swag, as well as information about Family Violence Prevention and resources for those who may need help. Alberta's Family Violence Info Line is 310-1818 and is available 24/7 in over 170 languages.

Community Services Board (CSB) Grants

CSB will be meeting this month to finalize the new application forms for our first round of the new grants. The first application due date of the year is January 31st. We will be doing general advertising, as well as reaching out directly to organizations impacted by the policy change on facility discounts.

Skate with Santa

Save the Date! Skate with Santa will be on Sunday, December 21st from 1-3pm at the Hanna Arena. Come Skate with Santa, enjoy our take your own photo space on the ice, and the warm up with free hot chocolate, coffee and hot dogs. The Town is proud to be partnering with Hanna Minor Hockey to provide the food and beverage, and with Project REACH, Healthy Families and the Hanna Municipal Library on the take home activity bags. Come out with your families to this free holiday event.

Report to Council

Date: Dec 9, 2025

Submitted by: Laurie Armstrong, Director of Business & Communication

- Most of my months are similar and include the following activities
    - Computer acquisition, maintenance and troubleshooting
    - Budget allocations
    - Software updates and training staff
    - Assisting staff with training, troubleshooting, and general software inquiries.
    - Planning, writing and implementing promotions for Town activities and initiatives
    - Working with local organizations to assist with getting their community events publicised.
    - Weekly flyer content, design and distribution
    - Cyber security monitoring and training
    - Keeping systems and software functional (including but not limited to computer networks, network server and infrastructure, security alarm access and procedures)

- Some months there will be nothing of interest in addition to the above so a report from my department will not be provided. Other months, a report might be full. I will endeavor to provide, at a minimum, a report once per quarter. The first few months may be information about programs already in place.

- Each member of Council will each be enrolled in Cybersecurity training. The following are a few things you need to know.
    - The CAO receives notice if you are behind or ignore assigned training.
    - Staff are required to maintain this training or risk losing access to the file server and licensed software necessary to successfully do their job. I respectfully ask that Council maintain this training as well.
    - Automated emails are randomly generated and sent to every Hanna email account. Frequency and content differ.

- I understand that your learning curve has been steep so far and I'm confident that will continue for awhile. If I can help support you in your role, please ask. If you are having trouble downloading and viewing the various meeting packages, reviewing your committee meeting documents, preparing your report to council, or any common email practises such as attaching documents or replying to messages, please schedule time and I'll try to assist.

- From what I understand, CAO Norburn is looking at some changes to the Council Procedures Bylaw. The bylaw addresses the procedures for the compilation of an agenda but it should also address the meeting packages and information that are available publicly on the Town's website and what meetings should be live-streamed and recorded. We would appreciate Councils' thoughts on the following::
    - Regular Meetings: Full package online (accounts payable removed, correspondence remains) and full meeting live streamed and recorded.
    - Information and Special Meetings: Agenda online and meeting live streamed and recorded.

COUNCIL REPORT

DATE: **Dec 9, 2025**

PRESENTED BY: **Brent Olesen, Director of Public Works**

- Since Oct 14th, 2025, Council meeting, the public works department has been busy with the following items:

  - Water & Sewer
    - We are hauling sewer out of special areas, waste transfer site and the airport.
    - We are starting to blow out hydrants that have a high-water table in preparation for the cold weather we will do this three times and if necessary, add RV antifreeze to the ones that are above 4 feet in the barrel.
    - Out of our six hydrants that needed servicing only one needed to be replaced every hydrant is back in working order.

  - Road Maintenance
    - We have done some snow removal on Main Street and with the warmer temperatures we have been sanding the intersections and streets. What you must understand is when we sand it melts, dilutes the salt, freezes at night and it's slippery again then once it warms up it starts to melt.
    - We hung the Christmas lights in the downtown area; they were activated on November 28th.

  - Meetings
    - I am attending the Monday morning Director's meeting.

  - Airport
    - We have been doing routine maintenance at the airport.
    - We have had to plow the runway twice with the snow we received, keeping it clear for the air ambulance when needed.

  - Cemetery
    - It has been quiet at the cemetery this month thank goodness.

  - Other
    - When we have time, we have been working on the float for the light up parade.
    - Wes has been doing maintenance on parks vehicles and getting some of our equipment ready to go to Cam Veno for yearly inspections.

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 09.01

Uncollectable Accounts

Recommended Motion

That Council authorize the Chief Administrative Officer to:

- declare 11 utility accounts in the amount of $1,609.97 as uncollectable and remove the funds from the utility receivable account.
- Declare 3 accounts receivable accounts in the amount of $185.00 as uncollectable and remove the funds from the trade receivable account.

Background

There are 11 utility accounts that administration has determined to be uncollectable:

1.	Account 19012	$152.24
2.	Account 38512	$197.74
3.	Account 53603	$200.00
4.	Account 54010	$219.56
5.	Account 86810	$129.00
6.	Account 104305	$130.44
7.	Account 110704	$ 74.37
8.	Account 120509	$139.62
9.	Account 146022	$140.00
10.	Account 154811	$ 40.84
11.	Account 159709	$186.16

Administration has followed procedures to obtain the funds but determined that they are uncollectable due to bankruptcy, the sale of properties or relocation to another community.

There are 3 trade receivable accounts that administration has determined to be uncollectable:

1.	Account 2592	$ 40.00
2.	Account 1845	$ 20.00
3.	Account 2644	$125.00

Administration has followed procedures to obtain the funds but determined that they are uncollectable due to organization insolvency, sale of properties, billing discrepancies or relocation to another community.

Communications

N/A

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 9.02

2026-2028 Budget Meeting Dates

Recommended Motion

That Special Council Meetings be scheduled for the purpose of reviewing the 2026-2028 Operating and Capital Budgets for the Town of Hanna as follows:

- December 15, 2025 at 6:00 p.m.
- December 17, 2025 at 3:00 p.m.
- January 5, 2026 at 3:00 p.m. if necessary

Background

Administration is targeting the January 13, 2026, Regular Council Meeting as the date to approve the 2026 - 2028 Operating and 2026 – 2030 Capital Budget.

Administration anticipates that a minimum of two and possibly three meetings will be required to complete the budget process to meet the target date for approval. The three suggested dates above are being brought forward for discussion.

As a result of the changes to the Municipal Government Act in 2020 Councils must approve a three-year Financial Plan (Operating Budget 2026 – 2028) and a five-year Capital Plan (Capital Budget 2026 – 2030). The Financial Plans are to be reviewed annually and amended as required.

Because the budget will be approved prior to receipt of assessment changes, requisitions and grant allocations, the budget will be brought back to Council in the spring of 2026 for review and possible amendments prior to approving the Tax Rate Bylaw.

Communications

The Council meeting dates will be advertised on the Town's social media programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

1. Municipal Government Act – Section 242-249

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 9.03

2026 Interim Operating Budget

Recommended Motion

That Council adopts the 2025 Operating Budget dated May 13, 2025, as the interim 2026 Operating Budget until such time as Council adopts the 2026 – 2028 Operating Budgets and the 2026 – 2030 Capital Budgets.

Background

As Council is aware Administration has prepared a draft three-year Operating Budget for the 2026 – 2028 calendar years and a draft five-year Capital Budget for the 2026 – 2030 calendar years for Council's review at their December 15, 17, 2025 & January 5, 2026 Budget meetings. The first budget meeting will be held on December 15th with the second budget meeting scheduled for December 17th and if required January 5, 2026.

Due to the Municipal Election, AB Munis Conference and staff schedules Council has not been able to meet to review the Operating Budget for the 2026 – 2028 calendar years and the five-year Capital Budget for the 2026 – 2030 calendar years; therefore, it will not be able to be completed and approved prior to the last Regular Council Meeting for the 2025 Calendar year. As per the Municipal Government Act a Council must approve a budget prior the expenditure of funds so in this case Administration is recommending that the 2026 Operating Budget be adopted as an interim budget until such time as the 2026 – 2028 Operating Budgets and the 2026 – 2030 Capital Budgets can be completed and reviewed and approved by Council.

Communications

N/A

Financial Implications

Operating: N/A Capital Cost: N/A

Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

1. Municipal Government Act

Attachments

1. 2025 Operating Budget – Dated May 13, 2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____

Chief Administrative Officer

	2024 BUDGET			2024 ACTUAL			2025 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
GENERAL MUNICIPAL	3,649,774			3,698,604			3,819,352		
RESERVES	0			0			0		
REQUISITIONS	839,343	839,780		838,326	839,095		915,049	915,039	
PROVISION ACCT		2,500			8,498			2,500	
ACCUMULATED SURPLUS		0			0			0	
CONTINGENCY		0			0			0	
			3,646,837			**3,689,337**			**3,816,862**
GENERAL ADMINISTRATION	1,045,200			1,067,522			1,128,700		
COUNCIL		151,450			137,123			160,950	
ADMINISTRATION		978,944			931,039			1,343,255	
ADMINISTRATION - CAPITAL		5,000			5,000			104,000	
			-90,194			**-5,640**			**-479,505**
JAPANESE EXCHANGE	0			0			0		
JAPANESE EXCHANGE		0			0			0	
			0			**0**			**0**
TAX RECOVERY PROPERTY	0			0			0		
TAX RECOVERY PROPERTY		0			146			0	
			0			**-146**			**0**
POLICE	5,700			1,700			4,000		
POLICE		142,350			142,343			124,827	
			-136,650			**-140,643**			**-120,827**
SAFETY & RISK MNGMT	0			0			0		
SAFETY & RISK MNGMT		6,250			2,787			6,350	
			-6,250			**-2,787**			**-6,350**
FIRE	639,393			359,828			400,579		
FIRE DEPARTMENT		334,405			309,817			376,376	
FIRE DEPT - CAPITAL		624,600			624,600			240,000	
			-319,611			**-574,590**			**-215,797**
FIRE - ECEPT GRANT	20,492			20,538			45,346		
FIRE TRAINING (ECETP)		20,500			12,650			37,458	
			-8			**7,888**			**7,888**
EMERGENCY MANAGEMENT	0			0			0		
EMERGENCY MNGMT		13,300			10,797			13,200	
			-13,300			**-10,797**			**-13,200**
BY-LAW ENFORCEMENT	23,200			20,935			23,100		
BY-LAW ENFORCEMENT		60,540			66,202			88,400	
			-37,340			**-45,266**			**-65,300**
DOG CONTROL	4,800			4,645			4,600		
DOG CONTROL		13,100			12,736			13,200	
			-8,300			**-8,091**			**-8,600**

	2024 BUDGET			2024 ACTUAL			2025 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
COMMON SERVICES	21,600			11,824			324,852		
PUBLIC WORKS		620,020			520,867			626,649	
PUBLIC WORKS - CAPITAL		240,000			240,000			318,000	
			-838,420			**-749,043**			**-619,797**
STREETS & ROADS	7,393,588			4,397,976			3,852,314		
STREETS & ROADS		1,299,690			354,459			1,339,914	
STREETS & ROADS - CAPITAL		6,825,698			6,825,698			2,815,600	
			-731,800			**-2,782,181**			**-303,200**
AIRPORT	36,390			8,586			22,210		
AIRPORT		32,830			26,554			35,720	
AIRPORT - CAPITAL		20,000			20,000			0	
			-16,440			**-37,968**			**-13,510**
WATER	1,271,200			1,229,199			1,307,819		
PLANT & TREATMENT		939,200			952,638			1,036,000	
LINES & DISTRIBUTION		315,800			208,349			310,393	
WATER DIST - CAPITAL		0			0			0	
			16,200			**68,212**			**-38,574**
SANITARY SEWERS	270,100			261,748			485,100		
SANITARY SEWERS		200,880			108,158			417,120	
SAN SEWERS - CAPITAL		0			0			0	
			69,220			**153,590**			**67,980**
GARBAGE	74,300			76,573			74,300		
COLLECTION & DISPOSAL		75,700			75,783			69,800	
			-1,400			**791**			**4,500**
REGIONAL WASTE SYSTEM	353,900			353,718			353,900		
REGIONAL WASTE		353,800			334,555			353,800	
			100			**19,163**			**100**
F.C.S.S.	116,834			99,192			99,300		
ADMINISTRATION		35,921			36,363			37,362	
PROGRAMS		140,100			113,849			139,900	
YOUTH CLUB SUPPORTS		20,000			18,956			20,100	
VAN OPERATIONS		5,160			90,488			5,650	
			-84,347			**-160,464**			**-103,712**
CEMETERY	29,400			11,105			14,100		
CEMETERY		29,630			19,025			30,430	
CEMETERY - CAPITAL		11,381			11,381			0	
			-11,611			**-19,301**			**-16,330**
MUNICIPAL PLANNING COMM	0			0			0		
MPC		500			0			500	
			-500			**0**			**-500**
COMMERCIAL OFFICE BLDG	0			0			0		
COMMERCIAL OFFICE		0			1,416			0	
CAPITAL		0			0			0	
			0			**-1,416**			**0**

	2024 BUDGET			2024 ACTUAL			2025 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
TOURISM	0			0			0		
TOURISM		30,800			26,830			37,700	
			-30,800			**-26,830**			**-37,700**
BUSINESS & COMMUNICATION	5,000			653			0		
MARKETING, EC DEV		176,050			161,513			186,560	
			-171,050			**-160,859**			**-186,560**
VISITOR INFORMATION	0			0			0		
BOOTH		20,160			19,157			26,300	
VIC - CAPITAL		0			0			7,000	
			-20,160			**-19,157**			**-33,300**
SUBDIVISION	0			65,242			0		
SUBDIVISION		0			708			0	
SUBDIVISION - CAPITAL		0			0			0	
			0			**64,533**			**0**
RECREATION	251,810			254,316			239,320		
CS BOARD		3,500			3,150			3,500	
RECREATION		173,450			75,268			178,630	
RECREATION - CAPITAL		0			23,706			0	
PARKS SHOP		20,170			20,887			16,730	
COMMUNITIES IN BLOOM		0			0			0	
			54,690			**131,305**			**40,461**
SWIMMING POOLS	97,200			86,525			108,400		
POOLS		258,150			280,778			286,920	
POOLS - CAPITAL		15,000			15,000			53,000	
			-175,950			**-209,254**			**-231,520**
ARENA	94,600			103,664			102,800		
ARENA		324,790			287,902			365,500	
ICE PLANT		31,700			21,945			34,100	
ARENA - CAPITAL		50,000			50,000			50,000	
			-311,890			**-256,184**			**-346,800**
CURLING RINK	70,700			61,179			75,900		
CURLING RINK		80,470			79,375			84,530	
ICE PLANT		31,700			21,945			34,100	
C RINK - CAPITAL		10,000			10,000			50,000	
			-51,470			**-50,141**			**-92,730**
BALL DIAMONDS	4,300			7,700			4,300		
BALL DIAMONDS		36,140			39,964			34,690	
			-31,840			**-32,264**			**-30,390**
GOLF COURSE	0			0			0		
GOLF COURSE		3,680			3,508			3,810	
			-3,680			**-3,508**			**-3,810**

	2024 BUDGET			2024 ACTUAL			2025 BUDGET		
	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE	REVENUES	EXPENSES	DIFFERENCE
FOX LAKE PARK	94,606			99,585			105,559		
FOX LAKE PARK		78,340			70,218			78,220	
FOX LAKE PARK - CAPITAL		0			0			20,000	
			16,266			**29,367**			**7,339**
PARKS	100,000			3,374			0		
PARKS		306,680			314,770			336,351	
PARKS - CAPITAL		109,000			109,000			112,000	
PIONEER PARK		33,050			29,109			34,030	
SPRAY PARK		11,020			12,816			12,840	
			-359,750			**-462,321**			**-495,221**
PLAYGROUND PROGRAM	17,435			8,625			14,498		
PROGRAM		39,060			42,070			39,160	
			-21,625			**-33,445**			**-24,662**
SOCCER FIELDS	2,500			2,500			2,500		
SOCCER FIELDS		12,500			9,060			13,020	
			-10,000			**-6,560**			**-10,520**
MUSEUM	0			0			0		
MUSEUM		16,800			17,381			16,800	
			-16,800			**-17,381**			**-16,800**
LIBRARY	10,000			0			10,000		
LIBRARY		118,880			115,769			119,460	
LIBRARY - CAPITAL		10,000			10,000			10,000	
			-118,880			**-125,769**			**-119,460**
CENTENNIAL PLACE	90,548			78,000			83,014		
RCSC		217,200			213,795			226,608	
RCSC - CAPITAL		12,000			12,000			19,000	
			-138,652			**-147,796**			**-162,595**
COMMUNITY CENTRE	29,717			28,798			36,364		
CENTRE		86,448			137,779			93,547	
CENTRE - CAPITAL		24,000			24,000			26,000	
			-80,731			**-132,981**			**-83,183**
LIONS HALL	3,038			3,375			3,150		
LIONS HALL		7,760			4,587			8,590	
			-4,723			**-1,212**			**-5,440**
REVENUE	**16,666,668**			**13,265,555**			**13,660,426**		
EXPENDITURES		**16,707,527**			**15,325,360**			**13,601,189**	
SURPLUS (DEFICIT)			**-40,859**			**-2,059,805**			**59,237**

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	10 GENERAL MUNICIPAL					
1-01-00-111	RESIDENTIAL TAX GENERAL	1,901,881	1,901,880	1,980,265	2,019,870	2,060,268
	RESIDENTIAL TAX - SCHOOL	429,717	429,938	492,473	502,322	502,322
	RESIDENTIAL TAX - ACADIA	127,083	127,149	125,042	127,542	127,542
	SUB TOTAL RESIDENTIAL TAX	2,458,682	2,458,967	2,597,779	2,649,735	2,690,132
1-01-00-112	COMMERCIAL TAX GENERAL	712,592	708,575	725,107	739,609	754,401
	COMMERCIAL TAX - SCHOOL	193,731	192,639	208,100	212,262	212,262
	COMMERCIAL TAX - ACADIA	37,526	37,315	35,391	36,099	36,099
	SUB TOTAL COMMERCIAL TAX	943,849	938,529	968,598	987,970	1,002,762
1-01-00-113	INDUSTRIAL TAX GENERAL	57,273	57,273	58,992	60,171	61,375
	INDUSTRIAL TAX - SCHOOL	10,509	10,509	11,533	11,764	11,764
	INDUSTRIAL TAX - ACADIA	3,016	3,016	2,879	2,937	2,937
	INDUSTRIAL TAX - DI PROPERTY	40	40	37	37	37
	SUB TOTAL INDUSTRIAL TAX	70,839	70,839	73,441	74,909	76,113
1-01-00-114	FARMLAND TAX GENERAL	1,011	1,011	979	999	1,019
	FARMLAND TAX - SCHOOL	228	228	243	248	248
	FARMLAND TAX - ACADIA	68	68	62	63	63
	SUB TOTAL FARMLAND	1,307	1,307	1,284	1,310	1,330
1-01-00-115	POWER, PIPELINE,CABLE TAX GENERAL	114,193	114,193	114,069	116,350	118,677
	POWER, PIPELINE,CABLE TAX - SCHOOL	31,045	31,045	32,737	33,392	33,392
	POWER, PIPELINE,CABLE TAX - ACADIA	6,014	6,014	5,567	5,679	5,679
	POWER, PIPELINE,CABLE TAX - DI PROPERTY	645	645	602	602	602
	SUB TOTAL POWER, PIPE & CABLE	151,896	151,896	152,975	156,023	158,350
1-01-00-240	PROVINCIAL GRANT-IN-LIEU GENERAL	92,103	92,103	97,514	97,514	97,514
	PROVINCIAL GRANT-IN-LIEU - SCHOOL	0	0	0	0	0
	PROVINCIAL GRANT-IN-LIEU - ACADIA	405	405	383	261	261
	LESS PROVINCIAL ROLL BACK 50%	-25,957	-25,675	-12,837	-12,837	-12,837
	SUB TOTAL GRANT- IN LIEU	66,551	66,833	85,060	84,937	84,937
1-01-00-510	PENALTY & COST ON TAX	19,695	19,196	19,865	20,262	20,668
1-01-00-540	CONCESSION & FRANCHISE	514,300	548,397	548,400	559,368	570,555
1-01-00-550	RETURN ON INVESTMENTS	262,000	280,967	287,000	292,740	298,595
1-01-00-551	LOSS / GAIN ON SALE OF BONDS	0	0	0	0	0
1-01-00-590	OTHER	0	0	0	0	0
1-01-00-740	PROVINCIAL UNCONDITIONAL GRANT	0	0	0	0	0
1-01-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	0	0	0	0	0
	TOTAL GENERAL MUNICIPAL	4,489,118	4,536,931	4,734,401	4,827,253	4,903,440
	TOTAL GENERAL TAX	2,879,053	2,875,035	2,976,925.10	3,034,513	3,093,253
	TOTAL SCHOOL TAX	665,232	664,361	745,086	759,988	759,988
	TOTAL ACADIA TAX	174,111	173,966	169,324	172,580	172,580
	TOTAL DESIGNATED INDUSTRIAL			639		
	TOTAL TAX REVENUE	3,718,396	3,713,361	3,891,974	3,967,081	4,025,821

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	12 GENERAL ADMINISTRATION					
1-11-00-590	ELECTION REVENUE	0	1,680	2,000	0	0
1-12-00-410	GENERAL SERVICE & SUPPLY	3,900	9,092	5,900	6,018	6,138
1-12-00-419	SOUVENIR SALES	1,700	1,130	1,600	1,632	1,665
1-12-00-560	RENTAL & LEASE REVENUE	14,700	14,200	15,000	15,000	15,000
1-12-00-590	OTHER REVENUE	10,000	10,754	11,200	11,200	11,200
1-12-00-591	ADMINISTRATION DONATIONS	0	0	0	0	0
1-12-00-830	FEDERAL CONDITIONAL	0	0	48,300	0	0
1-12-00-840	PROVINCIAL CONDITIONAL	305,700	305,666	314,700	179,700	179,700
1-12-00-841	SPECIAL AREAS - PROVINCIAL CONDITIONAL	600,000	725,000	725,000	725,000	725,000
1-12-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	109,200	0	5,000	5,000	5,100
1-12-00-960	RECOVERIES FROM OPERATION	0	0	0	0	0
	12 TOTAL GEN ADMINISTRATION	1,045,200	1,067,522	1,128,700	943,550	943,803
	12-05 JAPANESE EXCHANGE					
1-12-05-590	JSEP OTHER REVENUE	0	0	0	0	0
	12-05 TOTAL JAPANESE EXCHANGE	0	0	0	0	0
	12-06 TAX RECOVERY PROPERTY					
1-12-06-560	TAX REC PROP - LEASE	0	0	0	0	0
	12-06 TOTAL TAX RECOVERY PROPERTY	0	0	0	0	0
	21 POLICE					
1-21-00-530	PROVINCIAL FINES	5,700	1,700	4,000	4,080	4,162
1-21-00-590	POLICE OTHER	0	0	0	0	0
1-21-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-21-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	0	0	0	0	0
	21 TOTAL POLICE	5,700	1,700	4,000	4,080	4,162

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	23 FIRE					
1-23-00-410	FIRE FIGHTING FEES	104,900	86,628	89,900	91,698	93,532
1-23-00-590	OTHER	220,000	273,200	100,000	0	0
1-23-00-630	DISPOSAL OF ASSETS	0	0	0	0	0
1-23-00-840	FIRE PROVINCIAL CONDITIONAL	0	0	0	0	0
1-23-00-850	SPECIAL AREAS OPERATIONS GRANT	314,493	0	210,679	200,244	236,316
1-23-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	0	0	0	0	0
	23 TOTAL FIRE	639,393	359,828	400,579	291,942	329,848
	23-02 FIRE ECETP					
1-23-02-840	FIRE PROVINCIAL CONDITIONAL	7,900	7,946	37,400	7,900	7,900
1-23-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	12,592	12,592	7,946	7,946	7,946
	23 TOTAL ECETP	20,492	20,538	45,346	15,846	15,846
	24 EMERGENCY MANAGEMENT					
1-24-00-590	EMERGENCY MNGT - OTHER	0	0	0	0	0
1-24-00-840	EMERGENCY MNGT PROVINCIAL CONDITIONAI	0	0	0	0	0
1-24-00-850	EMERGENCY MNGT - S A GRANT	0	0	0	0	0
1-24-00-850	EMERGENCY MNGT - DRAWN FROM OP RESEF	0	0	0	0	0
	24 TOTAL EMERGENCY MANAGEMENT	0	0	0	0	0
	26 BY-LAW ENFORCEMENT					
1-26-00-410	WORK BILLED TO OTHERS	3,000	2,845	3,000	3,000	3,000
1-26-00-520	DEVELOPMENT PERMITS	500	440	500	500	500
1-26-00-522	BUSINESS LICENSES	18,000	17,500	17,900	18,258	18,623
1-26-00-525	COMPLIANCE CERTIFICATES	200	150	200	200	200
1-26-00-530	FINES	1,000	0	1,000	1,000	1,000
1-26-00-590	OTHER REVENUE	500	0	500	500	500
	26 TOTAL BY-LAW ENFORCEMENT	23,200	20,935	23,100	23,458	23,823
	28 ANIMAL CONTROL					
1-28-00-526	ANIMAL LICENSES	4,700	4,645	4,500	4,590	4,682
1-28-00-590	ANIMAL IMPOUND AND SUSTENANCE	100	0	100	100	100
	28 TOTAL ANIMAL CONTROL	4,800	4,645	4,600	4,690	4,782

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	31 COMMON SERVICES (PUBLIC WORKS)					
1-31-00-410	WORK BILLED TO OTHERS	7,800	7,225	9,600	9,792	9,988
1-31-00-590	OTHER REVENUE	300	4,599	300	300	300
1-31-00-630	SALE OF EQUIPMENT	0	0	0	0	0
1-31-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-31-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	13,500	0	314,952	0	0
	31 TOTAL COMMON SERVICES	21,600	11,824	324,852	10,092	10,288
	32 STREETS & ROADS					
1-32-00-100	LOCAL IMPROVEMENT	0	0	0	0	0
1-32-00-590	OTHER REVENUE	0	63,900	0	0	0
1-32-00-830	FEDERAL CONDITIONAL	4,194,074	4,194,074	0	0	0
1-32-00-840	PROVINCIAL CONDITIONAL	740,029	140,000	1,827,464	786,776	786,776
1-32-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	0	0	0	0	0
1-32-00-930	DRAWN FROM DEFERRED REVENUE - DONATI	2,459,484	0	2,024,850	0	0
1-32-00-940	CONTRIBUTION FROM CAPITAL FUND	1	2	0	0	0
1-32-00-990	CONTRIBUTIONS - ATCO	0	0	0	0	0
	32 TOTAL STREETS & ROADS	7,393,588	4,397,976	3,852,314	786,776	786,776
	33 AIRPORT					
1-33-00-560	AIRPORT RENTAL & LEASE REVENUE	8,600	8,400	8,600	8,772	8,947
1-33-00-560	AIRPORT OTHER REVENUE	100	186	100	100	100
1-33-00-840	AIRPORT PROVINCIAL CONDITIONAL	11,250	0	0	0	0
1-33-00-850	AIRPORT LOCAL GRANTS	16,440	0	13,510	11,281	18,532
	33 TOTAL AIRPORT	36,390	8,586	22,210	20,153	27,579
	41 WATER SUPPLY & DISTRIBUTION					
1-41-00-100	LOCAL IMPROVEMENT	0	0	0	0	0
1-41-00-410	SALE OF WATER	1,169,000	1,116,362	1,200,719	1,224,734	1,249,228
1-41-00-412	SALE OF BULK WATER	0	0	0	0	0
1-41-00-413	SERVICE CHARGES	1,300	1,550	1,300	1,326	1,353
1-41-00-414	PENALTIES	0	0	0	0	0
1-41-00-590	OTHER REVENUE	0	0	0	0	0
1-41-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-41-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	0	0	0	0	0
1-41-00-963	GROSS RECOVERY FROM OPERATIONS	100,900	103,282	105,800	107,916	110,074
1-41-02-410	WORK BILLED TO OTHERS	0	8,005	0	0	0
1-41-02-930	DRAWN FROM DEFERRED REVENUE - DONATI	0	0	0	0	0
	41 TOTAL WATER SUPPLY & DISTRIBUTION	1,271,200	1,229,199	1,307,819	1,333,976	1,360,655

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	42 SANITARY SEWERS					
1-42-00-410	SEWER CHARGES	260,100	261,209	260,100	265,302	270,608
1-42-00-411	SANITARY SEWER -SEWER CLEANING	0	0	0	0	0
1-42-00-412	SEWER LAGOON FEES	0	0	0	0	0
1-42-00-590	SEWER OTHER	0	539	0	0	0
1-42-00-840	PROVINCIAL CONDITIONAL GRANT	0	0	200,000	4,000	4,080
1-42-00-920	DRAWN FROM SURPLUS (OPERATING RESERV	10,000	0	25,000	10,000	0
1-42-00-930	DRAWN FROM DEFERRED REVENUE - DONATI	0	0	0	0	0
1-42-00-940	CONTRIBUTION FROM CAPITAL FUND	0	0	0	0	0
	42 TOTAL SANITARY SEWERS	270,100	261,748	485,100	279,302	274,688
	43 GARBAGE COLLECTION & DISPOSAL					
1-43-00-410	COLLECTION CHARGES - RESIDENTIAL	74,300	76,546	74,300	74,300	74,300
1-43-00-590	OTHER	0	28	0	0	0
	43 TOTAL GARBAGE COLLECTION & DISPOSAL	74,300	76,573	74,300	74,300	74,300
	44 BIG COUNTRY WASTE AUTHORITY					
1-44-00-410	REGIONAL WASTE SITE FEES	353,800	353,628	353,800	353,800	353,800
1-44-00-411	REGIONAL WASTE FEES - SCALE	0	0	0	0	0
1-44-00-414	REGIONAL WASTE PENALTIES	0	0	0	0	0
1-44-00-415	REGIONAL WASTE BCRWA ADMIN FEES	0	0	0	0	0
1-44-00-590	REGIONAL WASTE OTHER	100	90	100	100	100
	44 TOTAL REGIONAL WASTE	353,900	353,718	353,900	353,900	353,900

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	51 F.C.S.S.					
1-51-00-402	PROGRAM REVENUE - OTHER	1,800	0	300	306	312
1-51-00-410	SUPPLY & SERVICES	0	0	0	0	0
1-51-00-561	VAN RENTAL	1,000	1,218	1,000	1,020	1,040
1-51-00-590	FCSS OTHER (AFTER SCHOOL CARE)	0	0	0	0	0
1-51-00-591	OTHER REV & DONATIONS	1,000	775	0	1,000	1,000
1-51-00-830	FEDERAL CONDITIONAL	3,400	3,360	4,200	4,200	4,200
1-51-00-840	PROVINCIAL CONDITIONAL	93,800	93,839	93,800	93,800	93,800
1-51-0201-840	PROVINCIAL CONDITIONAL AFTER SCHOOL CA	0	0	0	0	0
1-51-00-850	SPECIAL AREAS MATCHING FUNDS	0	0	0	0	0
1-51-00-920	TRANSFER FROM OPERATING RESERVE	15,834	0	0	0	0
	51 TOTAL F.C.S.S.	116,834	99,192	99,300	100,326	100,353
	56 CEMETERY					
1-56-00-410	CHARGES	17,600	10,400	13,600	13,872	14,149
1-56-00-590	OTHER	400	705	500	510	520
1-56-00-920	TRANSFER FROM CAPITAL RESERVE	11,400	0	0	0	0
	56 TOTAL CEMETERY	29,400	11,105	14,100	14,382	14,670
	61-02 COMMERCIAL OFFICE BUILDING					
1-61-02-560	RENT OR LEASE	0	0	0	0	0
1-61-02-930	DRAW FROM DEFERRED REVENUE	0	0	0	0	0
	61-02 TOTAL COMMERCIAL OFFICE BUILDING	0	0	0	0	0
	61-03 TOURISM					
1-61-03-410	SALES OF GOODS & SERVICES	0	0	0	0	0
1-61-03-590	TOURISM OTHER REVENUE	0	0	0	0	0
1-61-03-840	PROVINCIAL GRANT	0	0	0	0	0
	61 TOTAL TOURISM	0	0	0	0	0

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	61-04 BUSINESS & COMMUNICATIONS					
1-61-04-410	SALES OF GOODS & SERVICES	0	653	0	0	0
1-61-04-590	OTHER	0	0	0	0	0
1-61-04-830	FEDERAL CONDITIONAL GRANTS	0	0	0	0	0
1-61-04-840	PROVINCIAL CONDITIONAL GRANTS	0	0	0	0	0
1-61-04-850	LOCAL GRANTS	0	0	0	0	0
1-61-04-920	TRANSFER FROM CONTINGENCY RESERVE	5,000	0	0	0	0
	61 TOTAL BUSINESS & COMMUNICATIONS	5,000	653	0	0	0
	62 VISITOR INFORMATION CENTRE					
1-62-00-410	SALE OF GOODS	0	0	0	0	0
1-62-00-590	OTHER REVENUE	0	0	0	0	0
1-62-00-840	PROVINCIAL CONDITIONAL GRANT	0	0	0	0	0
1-62-00-930	DRAWN FROM DEFERRED REVENUE - DONATI	0	0	0	0	0
	66 TOTAL VISITOR INFORMATION CENTRE	0	0	0	0	0
	66 SUBDIVISION					
1-66-00-400	SALE OF LAND	0	60,302	0	0	0
1-66-00-410	SERVICE & SUPPLIES	0	0	0	0	0
1-66-00-590	SUBDIVISION REVENUE	0	4,940	0	0	0
1-66-00-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-66-00-920	TRANSFER FROM CONTINGENCY RESERVE	0	0	0	0	0
1-66-00-960	RECOVERIES FROM OPERATING	0	0	0	0	0
	66 TOTAL SUBDIVISION	0	65,242	0	0	0

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	72 RECREATION					
1-72-00-410	SALES & USER FEES	1,890	2,388	2,540	2,590	2,642
1-72-00-430	PROGRAM REVENUE	1,000	7,246	7,600	7,752	7,907
1-72-00-591	RECREATION DONATIONS	0	0	0	0	0
1-72-00-830	FEDERAL CONDITIONAL GRANTS	25,800	51,146	25,800	26,316	26,316
1-72-00-840	PROVINCIAL CONDITIONAL GRANTS	18,720	0	0	0	0
1-72-00-850	LOCAL GRANTS	187,000	184,181	184,181	184,181	184,181
1-72-00-920	TRANSFER FROM OPERATING RESERVE	0	0	0	0	0
1-72-00-930	DRAWN FROM DEFERRED REVENUE - DONATI	10,000	0	10,000	0	0
1-72-00-940	TRANSFER FROM CAPITAL RESERVE	0	0	0	0	0
1-72-00-990	OTHER REVENUE	0	0	0	0	0
1-72-00-998	WORK BILLED TO OTHERS	7,400	9,355	9,200	9,384	9,572
	72 TOTAL RECREATION	251,810	254,316	239,320	230,223	230,618
	72-01 POOL					
1-72-01-410	POOL PASSES & PLUNGE CARDS	23,600	21,379	23,300	23,766	24,241
1-72-01-410	POOL LESSON REGISTRATIONS	33,800	39,767	37,100	37,842	38,599
1-72-01-410	POOL DAILY ADMISSIONS	13,700	12,729	12,900	13,158	13,421
1-72-01-419	POOL RETAIL SALES	3,900	3,876	4,000	4,080	4,162
1-72-01-560	POOL RENTAL REVENUE	7,000	8,307	7,600	7,752	7,907
1-72-01-590	SWIMMING POOL DONATIONS	200	255	23,500	204	208
1-72-01-840	SWIMMING POOL PROV CONDITIONAL	0	0	0	0	0
1-72-01-930	SWIMMING POOL DRAWN FROM DEFERRED	15,000	0	0	15,000	0
1-72-01-990	SWIMMING POOL OTHER	0	212	0	0	0
	72.01 TOTAL POOL	97,200	86,525	108,400	101,802	88,538
	72-02 ARENA					
1-72-02-410	ARENA ADVERTISING REV (SIGNS)	10,000	13,676	12,100	12,342	12,589
1-72-02-411	SUPPLIES TO OTHER DEPTS	0	0	0	0	0
1-72-02-560	ARENA RENTAL REVENUE	81,300	84,790	82,400	84,048	85,729
1-72-02-562	ARENA LOBBY & CONCESSION	3,300	3,140	3,300	3,366	3,433
1-72-02-590	ARENA DONATIONS	0	2,057	0	0	0
1-72-02-840	ARENA PROVINCIAL CONDITIONAL	0	0	0	0	0
1-72-02-920	ARENA DRAWN FROM OPERATING RES	0	0	5,000	0	0
	72-02 TOTAL ARENA	94,600	103,664	102,800	99,756	101,751
	72-04 CURLING RINK					
1-72-04-410	CURLING RINK SALE OF SERVICES	51,400	51,829	51,600	52,632	53,685
1-72-04-560	CURLING RINK RENTAL REVENUE	9,300	9,350	9,300	9,486	9,676
1-72-04-840	CURLING RINK PROVINCIAL CONDITIONAL	0	0	0	0	0
1-72-04-930	CURLING RINK DRAWN FROM DEFFERED	10,000	0	15,000	0	0
1-72-04-990	CURLING RINK OTHER REVENUE	0	0	0	0	0
	72-04 TOTAL CURLING RINK	70,700	61,179	75,900	62,118	63,360

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	72-05 BALL DIAMONDS					
1-72-05-560	BALL DIAMOND REVENUE	4,300	7,700	4,300	4,386	4,474
1-72-05-591	BALL DIAMOND DONATIONS	0	0	0	0	0
	72-05 TOTAL BALL DIAMONDS	4,300	7,700	4,300	4,386	4,474
	72-06 GOLF COURSE					
1-72-06-850	GOLF COURSE GRANT FROM LOCAL GOVT	0	0	0	0	0
1-72-06-960	GOLF COURSE RECOVERIES FROM OPERATIN	0	0	0	0	0
	72-09 TOTAL GOLF COURSE	0	0	0	0	0
	72-07 FOX LAKE PARK					
1-72-07-410	FOX LAKE SALES REVENUE	5,400	4,781	5,700	5,814	5,930
1-72-07-419	FOX LAKE RETAIL SALES	406	250	259	264	269
1-72-07-560	FOX LAKE RENTAL REVENUE	88,800	94,554	99,600	101,592	103,624
1-72-07-591	FISH STOCKING DONATIONS	0	0	0	0	180,000
1-72-07-920	FOX LAKE DRAWN FROM OPERATING RES	0	0	0	0	60,000
1-72-07-990	FOX LAKE OTHER REVENUE	0	0	0	0	0
	72-07 TOTAL FOX LAKE PARK	94,606	99,585	105,559	107,670	349,823
	72-08 PARKS					
1-72-08-930	PARKS DRAWN FROM RESERVES	100,000	0	0	0	0
1-72-08-990	PARKS OTHER REVENUE	0	3,074	0	0	0
	72-08 TOTAL PARKS	100,000	3,074	0	0	0
	72-10 PLAYGROUND PROGRAM					
1-72-10-410	PLAYGROUND PROGRAM REVENUE	17,435	8,625	14,498	14,788	15,084
1-72-10-591	PLAYGROUND PROGRAM DONATIONS	0	0	0	0	0
	72-10 PLAYGROUND PROGRAM	17,435	8,625	14,498	14,788	15,084

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	72-11 COMMUNITIES IN BLOOM					
1-72-11-410	COMMUNITIES IN BLOOM REVENUE	0	0	0	0	0
	72-11 COMMUNITIES IN BLOOM	0	0	0	0	0
	72-12 SPRAY PARK					
1-72-12-560	SPRAY PARK DONATION	0	0	0	0	0
	72-12 SPRAY PARK	0	0	0	0	0
	72-13 HECTOR KING HUNTER PARK					
1-72-13-560	HKH PIONEER PARK REVENUE	0	300	0	0	0
1-72-13-560	HKH PIONEER PARK FROM DEFERRED	0	0	0	0	0
	72-13 TOTAL HKH PARK	0	300	0	0	0
	72-14 SOCCER FIELDS					
1-72-14-560	SOCCER FIELDS REVENUE	2,500	2,500	2,500	2,550	2,601
	72-14 TOTAL SOCCER FIELDS	2,500	2,500	2,500	2,550	2,601
	74 MUSEUM					
1-74-01-410	PAYROLL	0	0	0	0	0
1-74-01-840	PROVINCIAL CONDITIONAL GRANTS	0	0	0	0	0
	74 TOTAL MUSEUM	0	0	0	0	0
	74 LIBRARY					
1-74-02-410	PAYROLL	0	0	0	0	0
1-74-02-590	LIBRARY OTHER	0	0	0	0	0
1-74-02-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-74-02-850	FROM OTHER LOCAL GOVERNMENTS	0	0	0	0	0
1-74-02-920	DRAWN FROM SURPLUS	10,000	0	10,000	0	0
	74 TOTAL LIBRARY	10,000	0	10,000	0	0

ACCOUNT NUMBER	OPERATING REVENUES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	74 CENTENNIAL PLACE					
1-74-08-560	SALES REVENUE	12,700	10,946	12,100	12,342	12,589
1-74-08-561	LEASE AGREEMENT REVENUE	20,000	20,000	20,000	20,000	20,000
1-74-08-590	OTHER REVENUE	0	9	0	0	0
1-74-08-591	SPONSORSHIPS / NAMING RIGHTS	19,050	19,048	19,050	19,050	19,050
1-74-08-830	FEDERAL CONDITIONAL	0	0	0	0	0
1-74-08-840	PROVINCIAL CONDITIONAL	0	0	0	0	0
1-74-08-850	LOCAL GRANTS	0	0	0	0	0
1-74-08-920	DRAWN FROM SURPLUS	0	0	0	0	0
1-74-08-930	DRAWN FROM DEFERRED	5,000	0	0	0	0
1-74-08-940	DRAWN FROM CAPITAL RESERVES	0	0	0	0	0
1-74-0801-561	FITNESS CENTRE FEES	33,798	27,997	31,864	32,501	33,151
1-74-0801-591	FITNESS CENTRE DONATIONS	0	0	0	0	0
	74 TOTAL CENTENNIAL PLACE	90,548	78,000	83,014	83,893	84,790
	74 COMMUNITY CENTRE					
1-74-09-415	SALES (POP)	0	0	0	0	0
1-74-09-560	RENTAL REVENUE	29,717	28,290	29,242	29,826	30,423
1-74-09-591	DONATIONS	0	0	0	250,000	0
1-74-09-840	FEDERAL CONDITIONAL	0	0	0	0	0
1-74-09-840	PROVINCIAL CONDITIONAL -	0	0	7,122	0	0
1-74-09-920	TRANS FROM OPERATING SURPLUS	0	0	0	0	0
1-74-09-930	DRAWN FROM DEFERRED REVENUE - DONATI	0	0	0	0	0
1-74-09-990	OTHER	0	508	0	0	0
	74 TOTAL COMMUNITY CENTRE	29,717	28,798	36,364	279,826	30,423
	74 LIONS HALL					
1-74-10-560	RENTAL REVENUE	3,038	3,375	3,150	3,213	3,277
1-74-10-590	OTHER	0	0	0	0	0
1-74-10-920	DRAW FROM OPERATING	0	0	0	0	0
	74 TOTAL LIONS HALL	3,038	3,375	3,150	3,213	3,277
1-97-00-910	RESERVES	0	0	0	0	0
	TOTAL REVENUE	**16,666,668**	**13,265,555**	**13,660,426**	**10,074,251**	**10,203,651**

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	COUNCIL					
2-11-00-110	WAGES	98,100	93,316	99,700	101,694	103,728
2-11-00-130	BENEFITS	4,200	4,294	4,200	4,284	4,370
2-11-00-133	NON T4 BENEFITS	550	525	550	561	572
2-11-00-211	TRAVEL & SUBSISTENCE	14,400	8,055	14,400	14,688	14,982
2-11-00-212	TRAINING - REGISTRATIONS	13,300	5,275	13,300	13,566	13,837
2-11-00-500	GOODS	17,400	15,066	17,400	17,748	18,103
2-11-00-990	OTHER (ELECTION)	1,000	50	9,200	1,159	1,182
2-11-00-999	MAYOR - PUBLIC RELATIONS, PROMOTIONS	2,500	10,543	2,200	2,200	2,244
	11 TOTAL COUNCIL	151,450	137,123	160,950	155,900	159,018
	12 ADMINISTRATION					
2-12-00-110	SALARIES	354,600	299,332	315,600	321,912	328,350
2-12-00-111	CASUAL LABOUR	9,000	0	8,700	9,486	9,676
2-12-00-130	EMPLOYEE GOVT BENEFITS	19,900	20,995	20,900	21,318	21,744
2-12-00-131	CASUAL LABOUR BENEFITS	600	0	600	612	624
2-12-00-133	EMPLOYEE NON T4 BENEFITS	39,500	37,123	39,900	40,698	41,512
2-12-00-200	PAYROLL COSTS	5,200	5,408	5,100	5,202	5,306
2-12-00-201	WORKERS COMPENSATION	23,800	24,735	43,300	44,166	45,049
2-12-00-211	TRAVEL & SUBSISTENCE	7,100	4,275	7,100	7,242	7,387
2-12-00-212	STAFF TRAINING	5,900	2,996	5,900	6,018	6,138
2-12-00-215	FREIGHT & POSTAGE	10,600	8,280	10,600	10,812	11,028
2-12-00-217	TELEPHONE	7,200	6,898	8,200	8,364	8,531
2-12-00-220	ADVERTISING & PRINTING	6,700	5,261	9,400	9,588	9,780
2-12-00-221	SUBSCRIPTION & MEMBERSHIP	9,300	9,493	10,000	10,200	10,404
2-12-00-230	AUDIT	36,000	37,400	38,700	39,474	40,263
2-12-00-231	LEGAL	5,000	57,544	355,000	205,000	205,000
2-12-00-232	CONTRACTED PROFESSIONAL SERVICE	112,244	96,801	131,235	113,859	116,137
2-12-00-233	REGIONAL PLANNING SERVICE	44,400	44,400	44,400	50,000	50,000
2-12-00-250	CONTRACTED REPAIRS	5,000	8,328	5,000	5,100	5,202
2-12-00-274	INSURANCE	19,760	18,829	20,480	20,890	21,307
2-12-00-280	ASSESSOR	50,400	49,163	50,400	51,156	51,923
2-12-00-285	LAND TITLES OFFICE	1,000	900	1,000	1,020	1,040
2-12-00-500	GOODS	10,800	8,773	13,000	16,060	14,181
2-12-00-501	SOUVENIRS	1,800	722	1,200	1,224	1,248
2-12-00-541	POWER	28,300	23,350	27,000	27,540	28,091
2-12-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-12-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-12-00-770	GRANTS TO OTHER ORGANIZATIONS	124,500	124,537	133,900	136,578	139,310
2-12-00-771	SENIORS TRANSPORTATION GRANT	0	0	0	0	0
2-12-00-810	BANK AND INVESTMENT CHARGES	6,000	7,092	7,300	7,446	7,595
2-12-00-821	PENSION INTEREST CHARGES	0	0	0	0	0
2-12-00-963	GROSS REC. TO OPERATING -WATER	1,340	1,123	1,340	1,367	1,394
2-12-00-990	OTHER	32,000	11,352	27,000	27,540	28,091
2-12-00-991	TAX DISCOUNTS	0	15,387	0	0	0
2-12-00-999	PUBLIC RELATIONS - PROMOTIONS	1,000	545	1,000	1,020	1,040
2-12-0001-999	AMORTIZATION EXPENSE	0	0	0	0	0
	12 TOTAL ADMINISTRATION	978,944	931,039	1,343,255	1,200,892	1,217,354

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	12-05 JAPANESE STUDENT EXCHANGE					
2-12-0500-232	CONTRACTED SERVICES	0	0	0	0	0
2-12-0500-500	GOODS	0	0	0	0	0
2-12-0500-990	OTHER	0	0	0	0	0
	12-05 TOTAL JAPANESE STUDENT EXCHANGE	0	0	0	0	0
	12-06 TAX RECOVERY PROPERTY					
2-12-0600-250	CONTRACTED REPAIRS	0	0	0	0	0
2-12-0600-274	INSURANCE	0	0	0	0	0
2-12-0600-540	HEATING	0	0	0	0	0
2-12-0600-541	POWER	0	100	0	0	0
2-12-0600-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-12-0600-963	GROSS RECOVERIES FROM OPERATING	0	46	0	0	0
	12-06 TOTAL TAX RECOVERY PROPERTY	0	146	0	0	0
	21 POLICE					
2-21-00-340	PROVINCIAL CONTRACT	142,350	142,343	124,827	124,827	124,827
2-21-00-500	GOODS	0	0	0	0	0
	21 TOTAL POLICE	142,350	142,343	124,827	124,827	124,827

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	22 SAFETY & RISK MANAGEMENT					
2-22-00-211	TRAVEL	0	0	0	0	0
2-22-00-212	TRAINING	2,000	0	2,000	2,040	2,081
2-22-00-221	MEMBERSHIPS/SUBSCRIPTIONS	1,950	1,454	1,950	1,989	2,029
2-22-00-250	CONTRACTED REPAIRS	1,200	950	1,200	1,224	1,248
2-22-00-500	GOODS	1,100	383	1,200	1,224	1,248
	24 TOTAL SAFETY & RISK MANAGEMENT	6,250	2,787	6,350	6,477	6,607
	23 FIRE					
2-23-00-110	SALARIES	0	0	0	0	0
2-23-00-111	FIRE FIGHTER WAGES	134,000	114,800	136,300	139,026	141,807
2-23-00-130	EMPLOYEE GOVT BENEFITS	0	0	0	0	0
2-23-00-131	FIRE FIGHTER GOVT BENEFITS	9,600	3,197	9,600	9,792	9,988
2-23-00-133	NON T4 BENEFITS & MEDICAL	1,500	1,480	1,500	1,530	1,561
2-23-00-211	TRAVEL	7,000	8,348	10,100	10,302	10,508
2-23-00-212	TRAINING	22,300	27,685	39,500	40,290	41,096
2-23-00-215	FREIGHT	500	1,058	1,000	1,020	1,040
2-23-00-217	TELEPHONE	7,100	6,980	7,200	7,344	7,491
2-23-00-220	ADVERTISING	900	328	800	816	832
2-23-00-221	SUBSCRIPTION & MEMBERSHIP	900	910	1,200	1,224	1,248
2-23-00-232	CONTRACTED SERVICES	33,100	33,185	38,100	43,862	49,739
2-23-00-250	CONTRACTED REPAIRS	14,000	10,522	14,400	14,688	14,982
2-23-00-255	CONTRACTED VEHICLE REPAIRS	5,000	1,979	15,000	5,300	5,406
2-23-00-274	INSURANCE	22,990	21,893	23,750	24,225	24,710
2-23-00-275	PREVENTION & INVESTIGATION	600	0	600	612	624
2-23-00-500	GOODS	20,215	26,016	23,826	24,303	24,789
2-23-00-521	PETROLEUM PRODUCTS	9,900	9,178	9,300	9,486	9,676
2-23-00-523	VEHICLE GOODS	200	499	300	306	312
2-23-00-540	HEATING	11,900	13,171	11,600	11,832	12,069
2-23-00-541	POWER	15,900	13,391	15,300	15,606	15,918
2-23-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-23-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-23-00-963	GROSS REC. TO OPERATING -WATER	16,800	15,147	17,000	17,340	17,687
2-23-00-990	OTHER	0	50	0	0	0
2-23-0000-999	AMORTIZATION EXPENSE	0	0	0	0	0
	23 TOTAL FIRE	334,405	309,817	376,376	378,904	391,482
	23-02 FIRE - ECETP TRAINING GRANT					
2-23-02-212	TRAINING	12,600	12,250	37,458	7,946	0
2-23-02-215	FREIGHT	0	0	0	0	0
2-23-02-232	CONTRACTED SERVICES	0	400	0	0	0
2-23-02-500	GOODS	0	0	0	0	0
2-23-02-764	ADDED TO OPERATING RESERVE	7,900	0	0	0	0
	23 TOTAL FIRE - ECETP	20,500	12,650	37,458	7,946	0
	24 EMERGENCY MANAGEMENT					
2-24-00-212	TRAINING	2,000	0	2,000	2,040	2,081
2-24-00-232	CONTRACTED SERVICES	10,400	10,400	10,400	10,400	10,400
2-24-00-500	GOODS	900	397	800	816	832
2-24-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-24-00-990	OTHER	0	0	0	0	0
2-24-0000-999	AMORTIZATION EXPENSE	0	0	0	0	0
	24 TOTAL EMERGENCY MANAGEMENT	13,300	10,797	13,200	13,256	13,313

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	26 BY-LAW ENFORCEMENT					
2-26-00-110	SALARIES	0	0	0	0	0
2-26-00-130	EMPLOYEE GOVT BENEFITS	0	0	0	0	0
2-26-00-133	NON T4 BENEFITS	0	0	0	0	0
2-26-00-211	TRAVEL	1,000	476	1,000	1,020	1,040
2-26-00-212	TRAINING	1,000	600	1,000	1,020	1,040
2-26-00-215	FREIGHT	700	584	700	714	728
2-26-00-217	TELEPHONE	1,190	1,289	1,250	1,275	1,301
2-26-00-220	ADVERTISING	1,000	2,270	1,900	1,938	1,977
2-26-00-221	MEMBERSHIP	200	1,004	200	204	208
2-26-00-231	LEGAL EXPENSE	0	0	0	0	0
2-26-00-232	CONTRACTED PROFESSIONAL SERVICES	47,800	49,678	71,900	73,338	74,805
2-26-00-250	CONTRACTED REPAIRS	0	0	0	0	0
2-26-00-255	CONTRACTED VEHICLE REPAIRS	400	50	3,000	560	571
2-26-00-274	INSURANCE	550	766	750	765	780
2-26-00-500	GOODS	2,500	4,351	2,500	2,550	2,601
2-26-00-521	PETROLEUM PRODUCTS	1,200	511	1,200	1,224	1,248
2-26-00-523	VEHICLE GOODS	0	1,778	0	0	0
2-26-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-26-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-26-00-998	WORK BILLED TO OTHERS	3,000	2,845	3,000	3,060	3,121
	26 TOTAL BY-LAW ENFORCEMENT	60,540	66,202	88,400	87,668	89,421
	28 ANIMAL CONTROL					
2-28-00-110	SALARIES	0	0	0	0	0
2-28-00-130	EMPLOYEE GOVT BENEFITS	0	0	0	0	0
2-28-00-133	NON T4 BENEFITS	0	0	0	0	0
2-28-00-215	POSTAGE	700	606	700	714	728
2-28-00-220	ADVERTISING	300	419	400	408	416
2-28-00-232	CONTRACTED SERVICES	1,500	1,200	1,500	1,530	1,561
2-28-00-500	GOODS	600	511	600	612	624
2-28-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-28-00-770	GRANTS TO OTHER AGENCIES	10,000	10,000	10,000	10,000	10,000
	28 TOTAL ANIMAL CONTROL	13,100	12,736	13,200	13,264	13,329

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	31 COMMON SERVICES - PUBLIC WORKS					
2-31-00-110	SALARIES	252,200	221,686	263,500	268,770	274,145
2-31-00-111	SEASONAL SALARIES	3,700	5,172	3,700	3,774	3,849
2-31-00-130	EMPLOYEE GOVT BENEFITS	19,300	14,841	20,300	20,706	21,120
2-31-00-131	SEASONAL EMPLOYEE BENEFITS	300	226	300	306	312
2-31-00-133	EMPLOYEE NON T4 BENEFITS	43,300	36,933	44,800	45,696	46,610
2-31-00-211	TRAVEL	500	0	500	510	520
2-31-00-212	TRAINING	1,500	915	1,500	1,530	1,561
2-31-00-215	FREIGHT	1,800	1,057	1,900	1,938	1,977
2-31-00-217	TELEPHONE AND COMMUNICATIONS	4,600	4,795	5,400	5,508	5,618
2-31-00-220	ADVERTISING & PRINTING	700	683	600	612	624
2-31-00-232	CONTRACTED SERVICES	2,800	5,365	2,800	2,856	2,913
2-31-00-250	CONTRACTED REPAIRS	33,000	36,023	33,000	33,660	34,333
2-31-00-253	CONTRACTED EQUIPMENT REPAIRS	10,000	11,612	10,000	10,200	10,404
2-31-00-255	CONTRACTED VEHICLE REPAIRS	24,500	28,650	16,500	16,830	17,167
2-31-00-263	EQUIPMENT LEASE	0	0	0	0	0
2-31-00-274	INSURANCE	33,610	31,585	35,550	36,261	36,986
2-31-00-500	GOODS	21,530	20,535	20,719	21,134	21,556
2-31-00-521	PETROLEUM PRODUCTS	50,200	43,609	54,600	55,692	56,806
2-31-00-522	EQUIPMENT GOODS	15,700	2,568	7,700	7,854	8,011
2-31-00-523	VEHICLE GOODS	15,600	17,401	19,000	19,380	19,768
2-31-00-540	HEATING	22,000	18,914	21,800	22,236	22,681
2-31-00-541	POWER	18,400	15,450	17,700	18,054	18,415
2-31-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-31-00-764	ADDED TO OPERATING RESERVE	41,780	0	41,780	41,780	41,780
2-31-00-831	INTEREST ON CAPITAL	0	0	0	0	0
2-31-00-963	WATER	3,000	2,848	3,000	3,060	3,121
2-31-00-990	OTHER	0	0	0	0	0
2-31-00-998	WORK BILLED TO OTHERS	0	0	0	0	0
2-31-0000-999	AMORTIZATION EXPENSE	0	0	0	0	0
	31 TOTAL COMMON SERVICES - PUBLIC WORKS	620,020	520,867	626,649	638,347	650,278

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	32 STREETS & ROADS					
2-32-00-110	SALARIES	87,500	79,894	91,300	93,126	94,989
2-32-00-111	SEASONAL SALARIES	5,500	7,256	5,500	5,610	5,722
2-32-00-130	EMPLOYEE GOVT BENEFITS	6,400	6,390	6,800	6,936	7,075
2-32-00-131	SEASONAL EMPLOYEE BENEFITS	400	412	400	408	416
2-32-00-133	EMPLOYEE NON T4 BENEFITS	14,400	13,256	14,900	15,198	15,502
2-32-00-215	FREIGHT	1,200	460	1,000	1,020	1,040
2-32-00-232	CONTRACTED SERVICES	15,000	7,350	15,000	15,300	15,606
2-32-00-250	CONTRACTED REPAIR	165,000	76,272	135,000	37,700	38,454
2-32-00-253	CONTRACTED EQUIPMENT REPAIRS	5,000	2,729	5,000	5,100	5,202
2-32-00-255	CONTRACTED VEHICLE REPAIRS	1,500	700	1,500	1,530	1,561
2-32-00-500	GOODS	30,500	26,559	30,500	31,110	31,732
2-32-00-522	EQUIPMENT GOODS	5,600	15,582	10,300	10,506	10,716
2-32-00-523	VEHICLE GOODS	2,500	43	2,500	2,550	2,601
2-32-00-553	STREET LIGHTS	128,000	117,556	126,500	129,030	131,611
2-32-00-630	LOSS ON DISPOSAL OF TCA	0	0	0	0	0
2-32-00-762	TRANSFER TO CAPITAL	584,890	0	841,214	786,776	786,776
2-32-00-764	ADDED TO OPERATING RESERVES	246,300	0	52,500	352,500	352,500
2-32-00-990	OTHER	0	0	0	0	0
2-32-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
	32 TOTAL STREETS & ROADS	1,299,690	354,459	1,339,914	1,494,400	1,501,502
	33 AIRPORT					
2-33-00-110	SALARIES	2,200	4,639	2,300	2,346	2,393
2-33-00-111	SEASONAL SALARIES	3,600	1,407	3,200	3,264	3,329
2-33-00-130	EMPLOYEE GOVT BENEFITS	200	395	200	204	208
2-33-00-131	SEASONAL EMPLOYEE GOVT BENEFITS	300	80	200	204	208
2-33-00-133	EMPLOYEE NON T-4 BENEFITS	400	700	400	408	416
2-33-00-215	FREIGHT	100	0	100	102	104
2-33-00-217	TELEPHONE / RADIO LICENSE	50	49	50	51	52
2-33-00-232	CONTRACTED SERVICES	2,100	4,881	2,100	2,142	2,185
2-33-00-250	CONTRACTED REPAIRS	2,300	787	7,300	2,446	7,495
2-33-00-255	CONTRACTED VEHICLE REPAIRS	200	0	200	204	208
2-33-00-274	INSURANCE	5,480	5,215	5,670	5,783	5,899
2-33-00-500	GOODS	1,500	271	1,500	1,530	1,561
2-33-00-523	VEHICLE GOODS	100	0	100	102	104
2-33-00-540	HEATING	2,400	2,117	2,300	2,346	2,393
2-33-00-541	POWER	11,400	5,533	9,600	9,792	9,988
2-33-00-542	AIRPORT WATER & SEWER	500	480	500	510	520
2-33-00-762	TRANSFER TO AIRPORT CAPITAL	0	0	0	0	0
2-33-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-33-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
	33 TOTAL AIRPORT	32,830	26,554	35,720	31,434	37,063

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	41 WATER SUPPLY & TREATMENT					
2-41-01-300	WATER CHARGES FROM COMMISSION	906,600	916,436	944,200	963,084	982,346
2-41-01-541	POWER	32,600	26,698	31,100	31,722	32,356
	41 TOTAL WATER PLANT & TREATMENT	939,200	952,638	1,036,000	994,806	1,014,702
	41 WATER LINES & DISTRIBUTION					
2-41-02-110	SALARIES	143,900	91,558	150,800	153,816	156,892
2-41-02-111	SEASONAL SALARIES	3,000	1,124	3,000	3,060	3,121
2-41-02-130	EMPLOYEE GOVT BENEFITS	12,000	7,786	12,500	12,750	13,005
2-41-02-131	SEASONAL EMPLOYEE GOVT BENEFITS	200	77	200	204	208
2-41-02-133	EMPLOYEE NON T4 BENEFITS	25,200	14,860	26,600	27,132	27,675
2-41-02-211	TRAVEL & TRAINING	7,000	6,159	7,000	7,140	7,283
2-41-02-215	FREIGHT & POSTAGE	9,200	4,199	9,200	9,384	9,572
2-41-02-220	ADVERTISING	1,000	1,980	2,000	2,040	2,081
2-41-02-232	CONTRACTED PROFESSIONAL SERVICES	9,300	10,893	11,900	12,138	12,381
2-41-02-250	CONTRACTED REPAIRS	35,000	34,018	35,000	35,700	36,414
2-41-02-500	GOODS	20,000	35,697	27,193	27,737	28,291
2-41-02-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-41-02-764	ADDED TO OPERATING RESERVE	50,000	0	25,000	50,000	50,000
2-41-02-990	OTHER	0	0	0	0	0
2-41-02-998	WORK BILLED TO OTHERS	0	0	0	0	0
2-41-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
	41 TOTAL WATER LINES & DIST.	315,800	208,349	310,393	341,101	346,923
	42 SANITARY SEWERS					
2-42-00-110	SALARIES	29,700	33,527	31,100	31,722	32,356
2-42-00-130	EMPLOYEE GOVT BENEFITS	2,300	2,995	2,400	2,448	2,497
2-42-00-133	EMPLOYEE NON T4 BENEFITS	5,200	5,929	5,400	5,508	5,618
2-42-00-215	FREIGHT & POSTAGE	500	330	500	510	520
2-42-00-217	TELEPHONE	1,800	1,793	1,800	1,836	1,873
2-42-00-250	CONTRACTED REPAIRS	60,000	36,357	285,000	265,700	271,014
2-42-00-274	INSURANCE	4,580	4,359	4,720	4,814	4,911
2-42-00-500	GOODS	32,000	9,734	22,000	22,440	22,889
2-42-00-540	HEATING	1,500	1,447	1,300	1,326	1,353
2-42-00-541	POWER	13,300	11,687	12,900	13,158	13,421
2-42-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-42-00-764	ADDED TO FUNCTION OPERATING RESERVES	50,000	0	50,000	50,000	50,000
2-37-0000-999	AMORTIZATION EXPENSE - STORM	0	0	0	0	0
2-42-0000-999	AMORTIZATION EXPENSE - SEWER	0	0	0	0	0
	42 TOTAL SANITARY SEWERS	200,880	108,158	417,120	399,462	406,452

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	43 GARBAGE COLLECTION					
2-43-00-235	GARBAGE CHARGES (CONTRACT)	75,400	75,400	69,400	75,400	75,400
2-43-00-250	CONTRACTED REPAIRS	0	0	0	0	0
2-43-00-500	GOODS	300	383	400	408	416
	43 TOTAL GARBAGE COLLECTION	75,700	75,783	69,800	75,808	75,816
	44 REGIONAL WASTE SYSTEM					
2-44-00-220	ADVERTISING	0	0	0	0	0
2-44-00-235	CHARGES FROM BCRWC	334,400	334,555	334,600	341,292	348,118
2-44-00-250	CONTRACTED REPAIR	0	0	0	0	0
2-44-00-764	TRANSFER TO RESERVE	19,400	0	19,200	12,712	5,890
	44 TOTAL REGIONAL WASTE SYSTEM	353,800	334,555	353,800	354,004	354,008

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	51 F.C.S.S. ADMINISTRATION					
2-51-01-110	SALARIES	5,400	5,005	5,700	5,814	5,930
2-51-01-130	GOVT BENEFITS	500	461	500	510	520
2-51-01-133	NON T4 BENEFITS	1,100	1,203	1,100	1,122	1,144
2-51-01-211	TRAVEL	1,000	2,050	1,800	1,836	1,873
2-51-01-212	TRAINING	700	714	800	816	832
2-51-01-215	FREIGHT & POSTAGE	300	270	300	306	312
2-51-01-217	TELEPHONE	0	0	0	240	240
2-51-01-220	ADVERTISING	900	981	1,100	1,122	1,144
2-51-01-221	SUBSCRIPTIONS & MEMBERSHIPS	500	466	500	510	520
2-51-01-232	CONTRACTED PROFESSIONAL SERVICE	22,800	22,750	22,800	22,800	22,800
2-51-01-274	INSURANCE	11	11	12	12	12
2-51-01-500	GOODS	2,100	1,800	2,100	2,142	2,185
2-51-01-770	SENIOR CIRCLE UTILITIES GRANT	610	651	650	663	676
2-51-01-772	FCSS - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-51-01-990	OTHER	0	0	0	0	0
	51 TOTAL F.C.S.S. ADMINISTRATION	35,921	36,363	37,362	37,893	38,190
	51 FCSS PROGRAM CO-ORDINATOR					
2-51-02-110	SALARIES	10,800	10,011	11,300	11,526	11,757
2-51-02-111	SEASONAL SALARIES	0	0	0	0	0
2-51-02-130	GOVT BENEFITS	1,000	893	1,000	1,020	1,040
2-51-02-131	SEASONAL BENEFITS	0	0	0	0	0
2-51-02-133	NON T4 BENEFITS	2,300	2,193	2,300	2,346	2,393
2-51-02-211	TRAVEL	1,200	286	1,200	1,224	1,248
2-51-02-212	TRAINING	700	0	700	714	728
2-51-02-215	FREIGHT & POSTAGE	300	270	300	306	312
2-51-02-217	TELEPHONE	400	343	400	408	416
2-51-02-220	ADVERTISING	2,800	3,034	2,100	2,142	2,185
2-51-02-221	SUBSCRIPTIONS & MEMBERSHIPS	100	0	100	102	104
2-51-02-232	CONTRACTED PROFESSIONAL SERVICE	19,500	19,500	19,500	19,500	19,500
2-51-02-500	GOODS	1,200	840	1,200	1,224	1,248
2-51-02-510	PROGRAM DEVELOPMENT	99,800	76,480	99,800	101,796	103,832
2-51-02-521	PETROLEUM PRODUCTS	0	0	0	0	0
2-51-02-772	FCSS PROGRAM - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-51-02-990	OTHER	0	0	0	0	0
	51 TOTAL FCSS PROGRAM COORDINATOR	140,100	113,849	139,900	142,308	144,764

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	51 FCSS YOUTH CLUB SUPPORT					
2-51-03-110	SALARIES	5,400	5,005	5,700	5,814	5,930
2-51-03-130	EMPLOYEE GOVT BENEFITS	500	446	500	510	520
2-51-03-133	EMPLOYEE NON T4 BENEFITS	1,100	1,096	1,100	1,122	1,144
2-51-03-220	ADVERTISING	2,500	2,178	2,300	2,346	2,393
2-51-03-232	CONTRACTED PROFESSIONAL SERVICE	9,800	9,750	9,800	9,996	10,196
2-51-03-500	GOODS	700	480	700	714	728
2-51-03-990	PROGRAM EXPENSES	0	0	0	0	0
	TOTAL FCSS YOUTH CLUB SUPPORT	20,000	18,956	20,100	20,502	20,912
	51 VAN OPERATION PROGRAM					
2-51-05-250	CONTRACTED REPAIRS	0	0	0	0	0
2-51-05-255	CONTRACTED VEHICLE REPAIRS	500	390	400	408	416
2-51-05-274	INSURANCE	3,660	3,500	4,450	4,539	4,630
2-51-05-500	GOODS	100	92	100	102	104
2-51-05-521	PETROLEUM	100	0	100	102	104
2-51-05-523	VEHICLE MAINTENANCE	800	6	600	612	624
2-51-05-990	OTHER	0	86,500	0	0	0
	51 TOTAL VAN OPERATIONS	5,160	90,488	5,650	5,763	5,878

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	56 CEMETERY					
2-56-00-110	SALARIES	9,200	7,850	10,200	10,404	10,612
2-56-00-111	SEASONAL SALARIES	6,000	4,877	5,300	5,406	5,514
2-56-00-130	EMPLOYEE BENEFITS	800	677	900	918	936
2-56-00-131	SEASONAL EMPLOYEE BENEFITS	400	281	400	408	416
2-56-00-133	EMPLOYEE NON T-4 BENEFITS	1,700	1,357	1,800	1,836	1,873
2-56-00-220	ADVERTISING	100	285	300	306	312
2-56-00-232	CONTRACTED PROFESSIONAL SERVICES	4,200	640	4,300	4,386	4,474
2-56-00-250	CONTRACTED REPAIRS	1,500	0	1,500	7,030	1,671
2-56-00-253	EQUIPMENT REPAIRS	0	0	0	0	0
2-56-00-274	INSURANCE	30	26	30	31	31
2-56-00-500	CEMETERY GOODS	5,000	2,354	5,000	5,100	5,202
2-56-00-521	CEMETERY PETROLEUM PRODUCTS	700	676	700	714	728
2-56-00-762	CEMETERY TRANSFER TO CAPITAL	0	0	0	0	0
2-56-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-56-00-990	CEMETERY OTHER	0	0	0	0	0
2-56-00-999	AMORTIZATION EXPENSE	0	0	0	0	0
	56 TOTAL CEMETERY	29,630	19,025	30,430	36,539	31,769
	61-01 MUNICIPAL PLANNING COMM					
2-61-01-220	MPC ADVERTISING	0	0	0	0	0
2-61-01-500	MPC GOODS	500	0	500	510	520
2-61-01-990	MPC OTHER	0	0	0	0	0
	61-01 TOTAL MUNICIPAL PLANNING COMM	500	0	500	510	520

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	61-02 COMMERCIAL OFFICE BUILDING					
2-61-02-250	COB REPAIRS & MAINTENANCE	0	0	0	0	0
2-61-02-274	COB INSURANCE	0	1,134	0	0	0
2-61-02-500	COB GOODS	0	0	0	0	0
2-61-02-540	COB HEATING	0	592	0	0	0
2-61-02-541	COB POWER	0	-310	0	0	0
2-61-02-762	COB TRANSFER TO CAPITAL	0	0	0	0	0
2-61-02-963	COB RECOVERIES FROM OPERATING	0	0	0	0	0
	61-02 TOTAL COMMERCIAL OFFICE BUILDING	0	1,416	0	0	0
	61 TOURISM					
2-61-03-110	SALARIES	22,100	21,270	23,600	24,072	24,553
2-61-03-130	EMPLOYEE BENEFITS	1,800	1,492	2,000	2,040	2,081
2-61-03-133	EMPLOYEE NON T-4 BENEFITS	3,800	2,943	4,800	4,896	4,994
2-61-03-211	TRAVEL & TRAINING	100	0	100	102	104
2-61-03-215	FREIGHT & POSTAGE	500	270	500	510	520
2-61-03-220	ADVERTISING & PRINTING	2,000	856	1,700	1,734	1,769
2-61-03-221	MEMBERSHIPS	0	0	0	0	0
2-61-03-232	CONTRACTED SERVICES	0	0	0	0	0
2-61-03-500	GOODS	500	0	5,000	5,100	5,202
2-61-03-990	OTHER	0	0	0	0	0
	61 TOTAL TOURISM	30,800	26,830	37,700	38,454	39,223

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	61 BUSINESS & COMMUNICATIONS					
2-61-04-110	SALARIES	88,200	85,076	94,400	96,288	98,214
2-61-04-111	SEASONAL SALARIES	0	0	0	0	0
2-61-04-130	EMPLOYEE BENEFITS	7,200	5,969	7,900	8,058	8,219
2-61-04-131	SEASONAL EMPLOYEE BENEFITS	0	0	0	0	0
2-61-04-133	EMPLOYEE NON T-4 BENEFITS	15,400	11,771	19,000	19,380	19,768
2-61-04-211	TRAVEL AND SUBSISTENCE	1,000	0	1,000	1,020	1,040
2-61-04-212	TRAINING	1,000	0	1,000	1,020	1,040
2-61-04-215	POSTAGE AND FREIGHT	300	270	300	306	312
2-61-04-217	TELEPHONE	1,100	914	1,100	1,122	1,144
2-61-04-220	ADVERTISING AND PRINTING	1,800	1,963	2,200	2,244	2,289
2-61-0401-220	HIGHWAY SIGNAGE	0	0	0	0	0
2-61-04-221	SUBSCRIPTIONS AND MEMBERSHIPS	3,400	3,402	3,400	3,468	3,537
2-61-04-232	CONTRACTED SERVICES	49,000	45,065	49,000	49,000	49,000
2-61-04-274	INSURANCE - ELECTRONIC SIGN	150	145	160	163	166
2-61-04-500	GOODS	2,500	3,163	2,500	2,550	2,601
2-61-04-521	PETROLEUM PRODUCTS	500	480	500	500	500
2-61-04-541	POWER - SIGN	4,500	3,296	4,100	4,182	4,266
2-61-04-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-61-04-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-61-04-990	OTHER PROGRAMS	0	0	0	0	0
2-61-04-999	PUBLIC RELATIONS & PROMOTIONS	0	0	0	0	0
2-61-0401-999	AMORTIZATION EXPENSE	0	0	0	0	0
	61 TOTAL BUSINESS & COMMUNICATIONS	176,050	161,513	186,560	189,301	192,097
	62 VISITOR INFORMATION CENTRE					
2-62-00-110	SALARIES OR CONTRACT	2,700	900	3,400	3,468	3,537
2-62-00-111	SEASONAL SALARIES	1,200	276	1,200	1,224	1,248
2-62-00-130	BENEFITS	200	72	300	306	312
2-62-00-131	SEASONAL BENEFITS	100	18	100	102	104
2-62-00-133	NON T4 BENEFITS	500	140	500	510	520
2-62-00-211	TRAVEL AND SUBSISTENCE	0	0	0	0	0
2-62-00-215	FREIGHT	0	0	0	0	0
2-62-00-217	TELEPHONE	400	371	400	408	416
2-62-00-220	ADVERTISING & PRINTING	900	670	200	204	208
2-62-00-232	CONTRACTED SERVICES	1,200	3,268	3,400	3,468	3,537
2-62-00-250	CONTRACTED REPAIR	1,000	2,158	1,000	1,020	1,040
2-62-00-274	INSURANCE	1,360	1,294	1,400	1,428	1,457
2-62-00-500	GOODS	2,000	1,877	6,200	6,324	6,450
2-62-00-501	RETAIL GOODS	0	0	0	0	0
2-62-00-540	HEATING	1,500	1,447	1,300	1,326	1,353
2-62-00-541	POWER	3,000	2,197	2,800	2,856	2,913
2-62-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-62-00-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-62-00-963	WATER	4,100	4,470	4,100	4,182	4,266
	62 TOTAL VISITOR INFORMATION CENTRE	20,160	19,157	26,300	26,826	27,363

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	66 SUBDIVISION					
2-66-00-110	SALARIES OR CONTRACT	0	0	0	0	0
2-66-00-215	FREIGHT & POSTAGE	0	0	0	0	0
2-66-00-220	ADVERTISING	0	0	0	0	0
2-66-00-231	LEGAL	0	0	0	0	0
2-66-00-232	CONTRACTED SERVICES	0	0	0	0	0
2-66-00-250	CONTRACTED REPAIRS	0	0	0	0	0
2-66-00-490	COST OF LOTS SOLD	0	0	0	0	0
2-66-00-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-66-00-764	TRANSFER TO RESERVE	0	0	0	0	0
2-66-00-831	DEBENTURE INTEREST PAYMENT	0	0	0	0	0
2-66-00-832	DEBENTURE PRINCIPAL PAYMENT	0	0	0	0	0
2-66-00-990	OTHER	0	708	0	0	0
	66 TOTAL SUBDIVISION	0	708	0	0	0
	71 COMMUNITY SERVICES BOARD					
2-71-00-110	SALARIES, WAGES & BENEFITS	0	0	0	0	0
2-71-00-211	TRAVEL	0	0	0	0	0
2-71-00-500	GOODS	500	150	500	510	520
2-71-00-770	TRANSFERS - CSB GRANTS	3,000	3,000	3,000	3,000	3,000
	71 TOTAL COMMUNITY SERVICES BOARD	3,500	3,150	3,500	3,510	3,520
	72 RECREATION					
2-72-00-110	SALARIES	10,800	17,015	11,300	11,526	11,757
2-72-00-110	SALARIES - SEASONAL	10,500	0	10,500	0	0
2-72-00-130	EMPLOYEE GOVT BENEFITS	1,000	1,568	1,000	1,020	1,040
2-72-00-110	EMPLOYEE BENEFITS - SEASONAL	700	0	700	0	0
2-72-00-133	EMPLOYEE NON T4 BENEFITS	2,300	3,926	2,300	2,346	2,393
2-72-00-211	TRAVEL	1,800	1,013	1,800	1,836	1,873
2-72-00-212	TRAINING	3,100	1,793	2,700	2,754	2,809
2-72-00-215	POSTAGE & FREIGHT	300	270	300	306	312
2-72-00-217	TELEPHONE	1,900	1,486	2,200	2,244	2,289
2-72-00-220	ADVERTISING	2,800	2,606	1,800	1,836	1,873
2-72-00-221	MEMBERSHIPS	900	541	900	918	936
2-72-00-232	PROFESSIONAL SERVICES	24,000	19,851	24,000	14,480	14,770
2-72-00-274	INSURANCE	12,650	12,045	13,260	13,525	13,796
2-72-00-500	GOODS	1,200	778	1,200	1,224	1,248
2-72-00-510	PROGRAM EXPENSES	1,000	7,023	6,170	6,293	6,419
2-72-00-521	PETROLEUM - CAR ALLOWANCE	2,400	985	2,400	2,448	2,497
2-72-00-523	VEHICLE MAINTENANCE	300	664	300	300	300
2-72-00-762	TRANSFER TO CAPITAL	90,000	0	90,000	90,000	90,000
2-72-00-770	GRANTS TO OTHER ORGANIZATIONS	0	0	0	0	0
2-72-00-772	RECREATION - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-72-00-990	OTHER	5,800	3,706	5,800	5,800	5,800
2-72-1500-999	AMORTIZATION EXPENSE	0	0	0	0	0
	72 TOTAL RECREATION	173,450	75,268	178,630	158,856	160,111

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	72 SWIMMING & WADING POOLS					
2-72-01-110	SALARIES	14,700	11,212	18,500	13,362	13,629
2-72-01-111	SEASONAL SALARIES	118,800	143,420	137,400	140,148	142,951
2-72-01-130	EMPLOYEE BENEFITS	1,300	1,023	1,600	1,122	1,144
2-72-01-131	SEASONAL EMPLOYEE BENEFITS	8,200	7,030	9,400	9,588	9,780
2-72-01-133	EMPLOYEE NON T-4 BENEFITS	2,700	2,098	3,000	2,958	3,017
2-72-01-211	TRAVEL	1,000	40	1,000	1,020	1,040
2-72-01-212	TRAINING	1,000	234	1,000	1,020	1,040
2-72-01-215	FREIGHT & POSTAGE	2,400	3,084	2,700	2,754	2,809
2-72-01-217	TELEPHONE	480	486	480	490	499
2-72-01-220	ADVERTISING	1,200	1,383	1,000	1,020	1,040
2-72-01-232	CONTRACTED SERVICES	3,300	3,261	3,300	3,366	3,433
2-72-01-250	CONTRACTED REPAIRS	6,500	2,058	6,500	6,630	6,763
2-72-01-274	INSURANCE	9,530	9,076	9,770	9,965	10,165
2-72-01-500	GOODS	16,500	22,938	17,770	18,125	18,488
2-72-01-501	RETAIL GOODS	2,000	2,523	2,000	2,040	2,081
2-72-01-531	CHEMICALS	21,200	23,850	24,400	24,888	25,386
2-72-01-540	HEATING	17,500	22,123	18,400	18,768	19,143
2-72-01-541	POWER	24,800	20,039	23,600	24,072	24,553
2-72-01-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-01-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-01-831	DEBENTURE INTEREST PAYMENT	0	0	0	0	0
2-72-01-832	DEBENTURE PRINCIPAL PAYMENT	0	0	0	0	0
2-72-01-963	GROSS TO WATER	5,040	4,899	5,100	5,202	5,306
2-72-01-990	OTHER	0	0	0	0	0
	72 TOTAL SWIMMING & WADING POOLS	258,150	280,778	286,920	286,538	292,269

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	72 ARENA					
2-72-02-110	SALARIES	140,500	125,853	177,000	180,540	184,151
2-72-01-111	SEASONAL SALARIES	12,000	9,396	10,500	10,710	10,924
2-72-02-130	EMPLOYEE GOVT BENEFITS	11,700	9,656	14,800	15,096	15,398
2-72-01-131	SEASONAL EMPLOYEE BENEFITS	800	674	700	714	728
2-72-02-133	EMPLOYEE NON T4 BENEFITS	24,700	20,679	27,200	25,398	25,906
2-72-02-211	TRAVEL	1,600	597	1,600	1,632	1,665
2-72-02-212	STAFF TRAINING	2,600	2,376	2,600	2,652	2,705
2-72-02-215	FREIGHT & POSTAGE	800	781	1,000	1,020	1,040
2-72-02-217	TELEPHONE	360	371	360	367	375
2-72-02-220	ADVERTISING & PRINTING	1,000	955	500	510	520
2-72-02-232	CONTRACTED SERVICES	4,800	13,236	4,800	4,896	4,994
2-72-02-250	CONTRACTED REPAIRS	17,600	7,254	17,800	18,156	18,519
2-72-02-255	CONTRACTED VEHICLE REPAIRS	6,400	5,571	7,200	7,344	7,491
2-72-02-274	INSURANCE	14,760	14,054	15,300	15,606	15,918
2-72-02-500	GOODS	17,900	12,401	17,900	18,258	18,623
2-72-02-521	PETROLEUM PRODUCTS	4,600	4,561	5,000	5,100	5,202
2-72-02-523	VEHICLE GOODS	0	0	0	0	0
2-72-02-540	HEATING	31,400	35,765	32,100	32,742	33,397
2-72-02-541	POWER	26,700	18,646	24,300	24,786	25,282
2-72-02-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-02-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-02-772	ARENA - SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-72-02-832	DEBENTURE PRINCIPAL PAYMENT	0	0	0	0	0
2-72-02-963	GROSS REC TO OPER-WATER	4,570	5,075	4,840	4,937	5,036
2-72-02-990	OTHER	0	0	0	0	0
	72 TOTAL ARENA	324,790	287,902	365,500	370,464	377,873
	72 ARENA ICE PLANT					
2-72-0201-250	CONTRACTED REPAIRS- ICE PLANT	11,800	3,799	14,300	19,586	14,978
2-72-0201-500	GOODS - ICE PLANT	500	0	500	510	520
2-72-0201-541	ICE PLANT POWER	19,400	18,146	19,300	19,686	20,080
	72 TOTAL ARENA ICE PLANT	31,700	21,945	34,100	39,782	35,578
	72 PARKS SHOP					
2-72-03-217	TELEPHONE	720	743	720	734	749
2-72-03-250	CONTRACTED REPAIRS	4,000	4,420	1,000	1,000	1,020
2-72-03-274	INSURANCE	2,050	1,951	2,110	2,152	2,195
2-72-03-500	GOODS	1,300	2,130	1,300	1,326	1,353
2-72-03-540	HEAT	7,500	7,673	7,200	7,344	7,491
2-72-03-541	POWER	3,900	3,334	3,700	3,774	3,849
2-72-03-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-03-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-03-963	GROSS RECOVERIES - WATER	700	635	700	714	728
	72 TOTAL PARKS SHOP	20,170	20,887	16,730	17,045	17,385

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	72 CURLING RINK					
2-72-04-110	SALARIES	5,400	4,610	6,700	6,834	6,971
2-72-04-111	SEASONAL SALARIES	2,400	1,086	2,100	2,142	2,185
2-72-04-130	EMPLOYEE GOVT BENEFITS	500	409	600	612	624
2-72-04-131	SEASONAL EMPLOYEE BENEFITS	200	58	100	102	104
2-72-04-133	EMPLOYEE NON T4 BENEFITS	1,000	895	1,100	120	122
2-72-04-250	CONTRACTED REPAIRS	5,600	10,123	5,600	5,712	5,826
2-72-04-274	INSURANCE	10,330	9,843	10,590	10,802	11,018
2-72-04-500	GOODS	1,500	1,335	5,100	1,602	1,634
2-72-04-540	HEAT	19,500	22,076	19,900	20,298	20,704
2-72-04-541	POWER	14,500	9,664	13,000	13,260	13,525
2-72-04-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-04-771	SUBSIDY - 2014 AGREEMENT	17,500	17,104	17,500	17,850	18,207
2-72-04-772	SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-72-04-963	GROSS RECOVERIES - WATER	2,040	2,174	2,240	2,285	2,330
2-72-04-990	OTHER	0	0	0	0	0
	72 TOTAL CURLING RINK	80,470	79,375	84,530	81,619	83,251
	72 CURLING RINK ICE PLANT					
2-72-0401-250	ICE PLANT REPAIRS	11,800	3,799	14,300	14,586	9,878
2-72-0401-500	ICE PLANT GOODS	500	0	500	510	520
2-72-0401-541	CURLING RINK ICE PLANT POWER	19,400	18,146	19,300	19,686	20,080
	72 TOTAL CURLING RINK ICE PLANT	31,700	21,945	34,100	34,782	30,478
	72 BALL DIAMONDS					
2-72-05-110	SALARIES	5,400	8,072	6,700	6,834	6,971
2-72-05-111	SEASONAL SALARIES	3,600	1,940	3,200	3,264	3,329
2-72-05-130	BENEFITS	500	705	600	612	624
2-72-05-131	SEASONAL BENEFITS	300	143	200	204	208
2-72-05-133	NON T-4 BENEFITS	1,000	1,339	1,100	1,122	1,144
2-72-05-250	CONTRACTED REPAIRS	1,000	985	1,000	1,020	1,040
2-72-05-500	GOODS	11,500	14,650	9,500	5,690	5,804
2-72-05-541	POWER	1,030	1,143	1,100	1,122	1,144
2-72-05-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-05-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-05-963	GROSS RECOV FROM OPER - WATER	11,810	10,987	11,290	11,516	11,746
	72 TOTAL BALL DIAMONDS	36,140	39,964	34,690	31,384	32,011
	72 GOLF COURSE					
2-72-06-274	INSURANCE	3,680	3,508	3,810	3,886	3,964
2-72-06-541	POWER	0	0	0	0	0
2-72-06-770	LOAN	0	0	0	0	0
2-72-06-990	OTHER	0	0	0	0	0
	72 TOTAL GOLF COURSE	3,680	3,508	3,810	3,886	3,964

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	72 FOX LAKE PARK & HELMER DAM					
2-72-07-110	SALARIES	5,400	3,236	6,700	6,834	6,971
2-72-07-111	SEASONAL SALARIES	2,400	1,862	2,100	2,142	2,185
2-72-07-130	EMPLOYEE BENEFITS	500	315	600	612	624
2-72-07-131	SEASONAL BENEFITS	200	133	100	102	104
2-72-07-133	EMPLOYEE NON T-4 BENEFITS	1,000	778	1,100	1,122	1,144
2-72-07-215	FREIGHT	200	343	200	204	208
2-72-07-217	PHONE	0	0	0	0	0
2-72-07-220	ADVERTISING	1,300	1,069	600	612	624
2-72-07-232	CONTRACTED SERVICES	34,200	31,814	34,200	34,884	35,582
2-72-07-250	CONTRACTED REPAIR	5,000	5,666	5,000	5,100	5,202
2-72-07-274	INSURANCE	320	302	330	337	343
2-72-07-500	GOODS	5,000	4,376	5,000	5,100	5,202
2-72-07-501	RETAIL SALES	400	624	400	408	416
2-72-07-521	PETROLEUM PRODUCTS	700	700	700	714	728
2-72-07-540	HEAT	600	540	600	612	624
2-72-07-541	POWER	12,700	10,041	12,000	12,240	12,485
2-72-07-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-07-764	ADDED TO OPERATING RESERVE	0	0	0	30,000	30,000
2-72-07-963	RECOVERIES TO OPERATING	8,420	8,421	8,590	8,762	8,937
2-72-07-990	OTHER	0	0	0	0	0
	72 TOTAL FOX LAKE PARK & HELMER DAM	78,340	70,218	78,220	109,784	111,380
	72 PARKS					
2-72-08-110	SALARIES	83,500	77,516	104,300	106,386	108,514
2-72-08-111	SEASONAL SALARIES	73,000	90,606	64,300	65,586	66,898
2-72-08-130	EMPLOYEE BENEFITS	7,000	6,511	8,900	9,078	9,260
2-72-08-131	SEASONAL BENEFITS	5,100	5,937	4,500	4,590	4,682
2-72-08-133	EMPLOYEE NON T4 BENEFITS	14,800	14,338	16,300	16,626	16,959
2-72-08-211	TRAVEL	600	0	600	612	624
2-72-08-212	STAFF TRAINING	1,000	787	1,000	1,020	1,040
2-72-08-215	FREIGHT	800	5,902	800	816	832
2-72-08-250	CONTRACTED REPAIRS	23,100	21,436	25,100	25,602	26,114
2-72-08-253	CONTRACTED EQUIPMENT REPAIRS	10,400	11,759	10,500	10,710	10,924
2-72-08-255	CONTRACTED VEHICLE REPAIRS	5,600	322	5,700	5,814	5,930
2-72-08-274	INSURANCE	5,400	5,174	5,600	5,712	5,826
2-72-08-500	GOODS	28,100	28,326	25,100	25,602	26,114
2-72-08-521	PETROLEUM PRODUCTS	12,700	12,779	13,600	13,872	14,149
2-72-08-522	EQUIPMENT MAINTENANCE	3,700	1,858	13,131	4,394	4,482
2-72-08-523	VEHICLE MAINTENANCE	4,800	3,205	4,900	4,998	5,098
2-72-08-541	POWER	3,100	3,234	3,200	3,264	3,329
2-72-08-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-08-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-08-963	RECOVER FROM OPERATING - WATER	22,980	25,080	27,820	28,376	28,944
2-72-08-990	OTHER	1,000	0	1,000	1,020	1,040
	72 TOTAL PARKS	306,680	314,770	336,351	334,078	340,760

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	72 PLAYGROUND PROGRAMS					
2-72-10-110	SALARIES	0	0	0	0	0
2-72-10-111	SEASONAL SALARIES	23,100	28,443	23,400	23,868	24,345
2-72-10-130	BENEFITS	0	4	0	0	0
2-72-10-131	SEASONAL EMPLOYEE BENEFITS	1,600	1,359	1,600	1,632	1,665
2-72-10-133	NON T-4 BENEFITS	0	27	0	610	622
2-72-10-211	TRAVEL	300	259	300	306	312
2-72-10-212	TRAINING	600	0	600	612	624
2-72-10-215	FREIGHT & POSTAGE	140	135	140	143	146
2-72-10-217	TELEPHONE	120	114	120	122	125
2-72-10-220	ADVERTISING	1,200	1,383	1,000	1,020	1,040
2-72-10-232	CONTRACTED SERVICES	5,800	3,250	5,800	5,916	6,034
2-72-10-500	GOODS	6,200	7,097	6,200	6,324	6,450
2-72-10-521	PETROLEUM PRODUCTS	0	0	0	0	0
	72 TOTAL PLAYGROUND PROGRAMS	39,060	42,070	39,160	40,553	41,364
	72 COMMUNITIES IN BLOOM					
2-72-11-211	TRAVEL	0	0	0	0	0
2-72-11-221	MEMBERSHIP	0	0	0	0	0
2-72-11-500	GOODS	0	0	0	0	0
2-72-11-990	OTHER	0	0	0	0	0
	72 TOTAL COMMUNITIES IN BLOOM	0	0	0	0	0
	72-12 SPRAY PARK					
2-72-12-110	SALARIES	1,300	2,741	1,700	1,734	1,769
2-72-12-111	SEASONAL SALARIES	1,200	624	2,400	2,448	2,497
2-72-12-130	EMPLOYEE BENEFITS	100	243	100	102	104
2-72-12-131	SEASONAL EMPLOYEE BENEFITS	100	48	100	102	104
2-72-12-133	EMPLOYEE NON T-4 BENEFITS	200	574	300	306	312
2-72-12-215	FREIGHT	200	511	500	510	520
2-72-12-250	CONTRACTED REPAIRS	500	574	500	510	520
2-72-12-274	INSURANCE	840	798	880	898	916
2-72-12-500	GOODS	500	1,898	500	510	520
2-72-12-531	CHEMICALS	1,400	734	1,400	1,428	1,457
2-72-12-540	HEATING	0	0	0	0	0
2-72-12-541	POWER	2,200	1,663	2,000	2,040	2,081
2-72-12-963	GROSS TO WATER	2,480	2,409	2,460	2,509	2,559
2-72-12-990	OTHER	0	0	0	0	0
	72-15 TOTAL SPRAY PARK	11,020	12,816	12,840	13,097	13,359

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	72 PIONEER PARK - KING HUNTER					
2-72-13-110	SALARIES	5,400	2,226	6,700	6,834	6,971
2-72-13-111	SEASONAL SALARIES	9,600	11,455	8,400	8,568	8,739
2-72-13-130	EMPLOYEE BENEFITS	500	205	600	612	624
2-72-13-131	SEASONAL BENEFITS	700	802	600	612	624
2-72-13-133	EMPLOYEE NON T4 BENEFITS	1,000	422	1,100	1,122	1,144
2-72-13-250	CONTRACTED REPAIRS	3,000	500	3,000	3,060	3,121
2-72-13-274	INSURANCE	180	170	190	194	198
2-72-13-500	GOODS	3,000	2,759	3,000	3,060	3,121
2-72-13-540	HEAT	0	0	0	0	0
2-72-13-541	POWER	1,800	1,855	1,800	1,836	1,873
2-72-13-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-72-13-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-13-770	TRANSFERS (GRANTS)	0	0	0	0	0
2-72-13-771	WATER	0	0	0	0	0
2-72-13-963	RECOVERIES FROM OPERATING - WATER	7,870	8,714	8,640	8,813	8,989
	72 TOTAL PIONEER PARK	33,050	29,109	34,030	34,711	35,405
	72 SOCCER FIELDS					
2-72-14-110	SALARIES	2,700	968	3,400	3,468	3,537
2-72-14-111	SEASONAL SALARIES	1,200	1,403	1,100	1,122	1,144
2-72-14-130	EMPLOYEE BENEFITS	200	79	300	306	312
2-72-14-131	SEASONAL BENEFITS	100	90	100	102	104
2-72-14-133	EMPLOYEE NON T4 BENEFITS	500	118	500	510	520
2-72-14-500	GOODS	1,500	421	1,500	1,530	1,561
2-72-14-541	POWER	1,000	1,143	1,100	1,122	1,144
2-72-14-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-72-14-963	RECOVERIES FROM OPERATING	5,300	4,839	5,020	5,120	5,223
	72 TOTAL SOCCER FIELDS	12,500	9,060	13,020	13,280	13,546
	74 MUSEUM					
2-74-01-110	SALARIES	0	0	0	0	0
2-74-01-130	EMPLOYEE BENEFITS	0	0	0	0	0
2-74-01-274	INSURANCE	0	0	0	0	0
2-74-01-500	GOODS	0	23	0	0	0
2-74-01-540	GAS	6,100	6,418	5,900	6,018	6,138
2-74-01-541	POWER	3,700	3,939	3,900	3,978	4,058
2-74-01-770	GRANTS TO OTHER ORGANIZATIONS	7,000	7,000	7,000	7,140	7,283
	74 TOTAL MUSEUM	16,800	17,381	16,800	17,136	17,479

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	74 LIBRARY					
2-74-02-217	TELEPHONE	700	743	700	714	728
2-74-02-220	ADVERTISING	800	536	300	306	312
2-74-02-250	CONTRACTED REPAIRS	2,400	582	2,400	2,448	2,497
2-74-02-274	INSURANCE	5,300	5,050	5,470	5,579	5,691
2-74-02-500	GOODS	1,200	1,312	1,400	1,428	1,457
2-74-02-540	HEATING	5,600	6,537	5,600	5,712	5,826
2-74-02-541	POWER	7,900	7,338	7,800	7,956	8,115
2-74-02-764	ADDED TO OPERATING RESERVE	0	0	0	0	0
2-74-02-770	GRANTS	21,600	20,583	20,900	20,900	21,318
2-74-02-771	GRANTS - SALARY	71,500	71,465	72,900	74,358	75,845
2-74-02-963	RECOVER FROM OPERATING - WATER	1,880	1,623	1,990	2,030	2,070
	74 TOTAL LIBRARY	118,880	115,769	119,460	121,431	123,860
	74 CENTENNIAL PLACE					
2-74-08-110	SALARIES	61,100	64,412	71,500	72,930	74,389
2-74-08-111	SEASONAL SALARIES	49,700	41,186	53,700	54,774	55,869
2-74-08-130	BENEFITS	5,600	5,195	6,500	6,630	6,763
2-74-08-131	SEASONAL BENEFITS	3,500	1,947	3,800	3,876	3,954
2-74-08-133	NON T4 BENEFITS	10,700	8,358	11,800	12,036	12,277
2-74-08-212	STAFF TRAINING	700	175	2,100	2,142	2,185
2-74-08-215	FREIGHT	300	456	300	306	312
2-74-08-217	TELEPHONE	1,200	1,171	1,440	1,469	1,498
2-74-08-220	ADVERTISING	2,700	2,454	2,918	2,977	3,036
2-74-08-232	CONTRACTED PROFESSIONAL SERVICES	15,800	13,586	15,800	11,116	11,338
2-74-08-250	CONTRACTED REPAIRS	2,200	6,646	3,700	3,774	3,849
2-74-08-274	INSURANCE	11,200	10,667	11,550	11,781	12,017
2-74-08-500	GOODS	10,100	9,360	10,100	10,302	10,508
2-74-08-540	HEATING	10,100	10,315	9,500	9,690	9,884
2-74-08-541	POWER	22,200	17,110	20,800	21,216	21,640
2-74-08-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-74-08-764	ADDED TO OPERATING RESERVE	0	0	0	6,000	6,000
2-74-08-772	SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-74-08-963	WATER - RECOVERIES FROM OPERATING	1,100	1,111	1,100	1,122	1,144
2-74-08-990	OTHER	0	0	0	0	0
2-74-0801-500	HFC EQUIPMENT GOODS	9,000	19,647	0	0	0
2-74-0801-990	HFC HONORARIUM	0	0	0	0	0
	74 TOTAL CENTENNIAL PLACE	217,200	213,795	226,608	232,141	236,663

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	74 COMMUNITY CENTRE					
2-74-09-110	SALARIES	5,458	8,642	6,877	7,014	7,155
2-74-09-111	SEASONAL SALARIES	1,200	106	1,100	1,122	1,144
2-74-09-130	BENEFITS	500	762	600	612	624
2-74-09-131	SEASONAL STAFF BENEFITS	100	8	100	102	104
2-74-09-133	NON T4 BENEFITS	1,000	1,701	1,000	510	520
2-74-09-215	FREIGHT & POSTAGE	500	1,592	500	510	520
2-74-09-217	TELEPHONE	400	371	400	408	416
2-74-09-220	ADVERTISING	200	428	500	510	520
2-74-09-232	CONTRACTED SERVICES	33,700	67,717	33,700	34,374	35,061
2-74-09-250	CONTACTED REPAIRS	11,300	20,508	14,300	8,586	8,758
2-74-09-274	INSURANCE	6,840	6,515	7,050	7,191	7,335
2-74-09-500	GOODS	4,100	7,529	6,000	6,120	6,242
2-74-09-510	PERFORMING ARTS PROGRAM	0	0	0	0	0
2-74-09-515	POP	0	0	0	0	0
2-74-09-540	HEAT	6,400	7,245	6,400	6,728	6,863
2-74-09-541	POWER	13,500	11,749	13,100	13,362	13,629
2-74-09-762	TRANSFER TO CAPITAL	0	0	0	0	0
2-74-09-764	TRANSFER TO OPERATING RESERVE	0	0	0	0	0
2-74-09-772	SUBSIDY - GIFT IN KIND	0	0	0	0	0
2-74-09-963	GROSS RECOVERY TO OPERATING (WATER)	1,250	2,905	1,920	1,958	1,998
2-74-09-990	OTHER	0	0	0	0	0
2-74-09-999	AMORTIZATION EXPENSE	0	0	0	0	0
	74 TOTAL COMMUNITY CENTRE	86,448	137,779	93,547	89,108	90,890
	74 LIONS HALL					
2-74-10-250	CONTRACTED REPAIRS	1,000	-1,286	2,000	2,040	2,081
2-74-10-274	INSURANCE (PORTION OF BUILDING)	780	742	800	816	832
2-74-10-500	GOODS	500	-176	500	510	520
2-74-10-540	HEAT	3,200	3,288	3,100	3,162	3,225
2-74-10-541	POWER	1,700	1,429	1,600	1,632	1,665
2-74-10-764	TRANSFER TO OPERATING RESERVE	0	0	0	0	0
2-74-10-963	GROSS REC TO OPERATING - WATER	580	590	590	602	614
	74 TOTAL LIONS HALL	7,760	4,587	8,590	8,762	8,937

ACCOUNT NUMBER	OPERATING EXPENSES DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
	GOVERNMENT REQUISITIONS					
2-77-00-741	SCHOOL FOUNDATION (rounded)	665,000	665,017	745,100	760,002	775,202
2-77-00-754	ACADIA FOUNDATION (rounded)	174,100	174,078	169,300	172,686	176,140
2-77-00-755	DESIGNATED INDUSTRIAL PROPERTY	680	0	639	639	639
2-77-00-757	PROVISION FOR DOUBTFUL ACCOUNTS	2,500	8,498	2,500	2,550	2,601
	TOTAL GOVERNMENT REQUISITIONS	842,280	847,593	917,539	935,877	954,582
	ACCUMULATED SURPLUS					
	TRANSFER TO RESERVES					
2-78-00-210	PRIOR YEAR SURPLUS	0	0	0	0	0
2-78-00-910	ACCUMULATED SURPLUS	0	0	0	0	0
	TOTAL ACCUMULATED SURPLUS	0	0	0	0	0
	RESERVE FOR OPERATING					
2-79-00-764	GENERAL RESERVE FOR OPERATING	0	0	0	0	0
	TOTAL RESERVES	0	0	0	0	0
	CONTINGENCY					
2-97-0000-764	CONTINGENCY	0	0	0	0	0
	TOTAL CONTINGENCY	0	0	0	0	0
	TOTAL OPERATING EXPENDITURES	**8,750,848**	**7,344,975**	**9,776,589**	**9,794,416**	**9,927,478**
	TOTAL CAPITAL EXPENDITURES	**7,956,679**	**7,293,094**	**3,824,600**	**1,768,400**	**1,624,800**
	TOTAL EXPENDITURES	**16,707,527**	**14,638,069**	**13,601,189**	**11,562,816**	**11,552,278**
	TOTAL REVENUES	16,666,668	13,265,555	13,660,426	10,074,251	10,203,651
	TOTAL SURPLUS (DEFICIT)	**-40,859**	**-1,372,514**	**59,237**	**-1,488,564**	**-1,348,627**

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	ADMINISTRATION CAPITAL EXPENSES		5,000	0	104,000	40,000	115,000	30,000	120,000
	8-12-0000-620 630								
2024									
8-12-0000-620	WEST ELECTRONIC SIGN RENOVATION	5,000							
		5,000							
2025	SUBDIVISION 5TH - 6TH AVE EAST (old school prop)	54,000							
8-12-0000-620	LED REPLACEMENT TOWN OFFICE	30,000							
	TOWN OFFICE ROOF REPAIR	20,000							
		104,000							
2026	REPLACE HEATING SYSTEM	40,000							
8-12-0000-620	5 FURNACES WITH NATURAL GAS								
		40,000							
2027	COUNCIL CHAMBER RENOVATIONS	100,000							
8-12-0000-620	OFFICE BOULEVARD ENHANCEMENT	15,000							
		115,000							
2028	TOWN OFFICE INTERIOR PAINTING	30,000							
8-12-0000-620									
		30,000							
2029	ROOF REPLACEMENT	120,000							
8-12-0000-620									
		0							

ACCOUNT NUMBER	DESCRIPTION	DETAIL			2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	FIRE CAPITAL EXPENSES				**624,600**	**628,042**	**240,000**	**118,400**	**179,800**	**121,200**	**62,600**
	8-23-0000-610 620 630 650										
2024											
8-23-0000-630	OUTSIDE BURN PROPS	220,000									
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	17,600	4,400	4							
8-23-0000-630	PORTABLE RADIO REPLACEMENT PROGRAM	45,000	3,000	15							
8-23-0000-630	SCBA PACKS	342,000	17,100	20							
		624,600									
2025											
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	18,000	4,500	4							
8-23-0000-630	MOBILE RADIOS	12,000	3,000	4							
8-23-0000-630	FIRE HALL REPAIRS (STUCCO & PAINTING)	100,000									
8-23-0000-630	AIR LIFT BAG KIT	10,000	10,000	1							
8-23-0000-630	TRAINING TOWER FENCE (not cost share with SAB)	100,000	10,000	1							
		240,000									
2026											
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	18,400	4,600	4							
8-23-0000-650	FIRE HALL WEST APRON REPAIRS	100,000									
		118,400									
2027											
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	18,800	4,700	4							
8-23-0000-630	MOBILE RADIOS	12,000	3,000	4							
8-23-0000-630	PAGERS	9,000	900	10							
8-23-0000-630	CORDLESS SPREADER (VEHICLE EXTRICATION)	20,000	20,000	1							
8-23-0000-630	CORDLESS CUTTER (VEHICLE EXTRICATION)	20,000	20,000	1							
8-23-0000-630	FIRE HALL EAST APRON REPAIR	100,000									
		179,800									
2028											
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	19,200	4,800	4							
8-23-0000-630	SCBA COMPRESSOR	60,000									
8-23-0000-630	CORDLESS SPREADER (MIDSIZE)	21,000	21,000	1							
8-23-0000-630	CORDLESS CUTTER (MIDSIZE)	21,000	21,000	1							
		121,200									
2029											
8-23-0000-630	EQUIPMENT - BUNKER GEAR - 4 SETS	19,600	4,900	4							
8-23-0000-630	CORDLESS RAM (VEHICLE EXTRICATION)	21,000	21,000	1							
8-23-0000-630	CORDLESS CUTTER (SMALL)	22,000	22,000	1							
		62,600									

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	PW CAPITAL EXPENSE		**240,000**	**296,906**	**318,000**	**70,000**	**550,000**	**0**	**300000**
	8-31-0000-610 620 630 650								
2024									
8-31-0000-630	LOADER TO REPLACE 2009 MODEL	180,000							
	Includes trade in of 2009 model $60,000								
8-31-0000-650	1 (4x4) 1/2 TON TRUCK	60,000							
	1 (4x4) 1/2 TON TRUCK BYLAW	0							
		240,000							
2025	SKID STEER	75,000							
8-31-0000-630	SKID STEER ATTACHMENTS	65,000							
8-31-0000-630	SNOW BLOWER	178,000							
		318,000							
2026									
8-31-0000-650	1 (4x4) 1/2 TON TRUCK	70,000							
		70,000							
2027	TANDEM DUMP TRUCK	250,000							
8-31-0000-650	BACKHOE	300,000							
		550,000							
2028									
8-31-0000-650		0							
		0							
2029	LOADER	300,000							
8-31-0000-650		0							
		300,000							
	S & R CAPITAL EXPENSES		**6,825,698**	**6,144,922**	**2,815,600**	**0**	**0**	**3,500,000**	**0**
	8-32-0000-610 630 650								
2024									
8-32-0000-610	INFRASTRUCTURE PROGRAM DOWNTOWN PROJ	6,433,979							
	FUNDED FROM PRIOR YEAR MSI & FGT & CCTI								
8-32-0100-610	PALLISER & PIONEER TRAIL ENGINEERING	124,719							
8-32-0000-630	SANDING / PLOW TRUCK (2000)	267,000							
		6,825,698							
2025									
8-32-0000-610	INFRASTRUCTURE PROGRAM PIONEER/PALLISER TR	1,500,600							
	FUNDED FROM TRANSFERS TO RESERVE & DEBENTURE								
8-32-0000-610	BRIDGE REPLACEMENT PROGRAM - PIONEER TRAIL	1,315,000							
	GRANT FUNDING 75%								
		2,815,600							
2026		0							
8-32-0000-650		0							
		0							
2027	RAILWAY AND EAST INDUSTRIAL PARK REHAB								
8-32-0000-650	ASPHALT CRUSHING TO MILLINGS	0							
		0							
2028	1ST AVE EAST PAVING 100 WEST 100-200 EAST	3,000,000							
8-32-0000-650	CENTRE STREET 1ST & 2ND AVE	500,000							
		3,500,000							
2029									
8-32-0000-650		0							
		0							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	AIRPORT CAPITAL EXPENSES		**20,000**	**18,051**	**0**	**0**	**0**		
	8-33-0000-610 630								
2024									
	AUTOMATIC FUELING STATION - AIRPLANE FUEL	5,000							
8-33-0000-610	RUNWAY LIGHTS	15,000							
	STRATEGIC TRANSPORTATION INITIATIVES PROG	20,000							
2025									
		0							
8-33-0000-610		0							
		0							
	WATER DIST - CAPITAL EXPENSES		**0**		**0**	**0**	**0**	**0**	**0**
2024									
		0							
2025		0							
		0							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	SEWER CAPITAL EXPENSES		**0**		**0**	**300,000**	**500,000**	**1,000,000**	
2024		0							
2025		0							
2026	VAC TRUCK - USED	200,000							
	IGLOO SEWER LIFT STATION BUILDING	100,000							
		300,000							
2027	500 BLOCK RELINE SEWER	100,000							
	BRICK LIFT STATION	150,000							
	LAGOON SLUDGE REMOVAL 2 CELLS	250,000							
		500,000							
2028	HYDRO SEWER FLUSH TRUCK	1,000,000							
		1,000,000							
	CEMETERY CAPITAL EXPENSES		**11,381**	**11,381**	**0**	**40,000**	**0**		
	8-56-0000-610								
2024									
8-56-0000-610	COLUMARIUM 50% FROM 2023	11,381							
		11,381							
2025		0							
8-56-0000-610		0							
		0							
2026	COLUMBARIUM	25,000							
8-56-0000-610	HEADSTONE FOUNDATION	15,000							
		40,000							
	COMM OFFICE BUILDING CAPITAL EXPENSES		**0**		**0**	**0**	**0**		
2024									
8-61-0200-620	ROOF REPAIRS	0							
	BUILDING SOLD IN 2023	0							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	VIC CAPITAL EXPENSES		**0**		**7,000**	**30,000**	**0**		
	8-61-0000-610 620 630								
2024									
8-61-0000-630	FREEZER UNIT	0							
	harvest sky purchased	0							
2025									
8-61-0000-620	LED LIGHTS	7,000							
		7,000							
2026									
8-61-0000-630	DECK REPLACEMENT	30,000							
		30,000							
	RECREATION CAPITAL EXPENSES		**0**		**0**	**0**	**0**		
2024									
		0							
		0							
2025									
		0							
2026									
		0							
	POOL CAPITAL EXPENSES		**15,000**	**0**	**53,000**	**15,000**	**0**		
	8-72-0100-610 620 630								
2024									
8-72-0100-630	POOL HEATER - JUNIOR OLYMPIC funds in reserve	15,000							
	FUNDS ARE IN DEFERRED FOR HEATER								
		15,000							
2025									
8-72-0100-630	DIVING BLOCKS INSTALL & PADS	35,000							
8-72-0100-630	SHADE STRUCTURES - TWO	18,000							
		53,000							
2026									
8-72-0100-630	POOL HEATERS - DIVE TANK & LEISURE (2014)	15,000							
		15,000							
2027									
8-72-0100-630		0							
		0							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	ARENA CAPITAL EXPENSES		**50,000**	**37,075**	**50,000**	**230,000**	**0**		
	8-72-0200-610 620 630								
2024									
8-72-0200-620	REPLACE BACKS & BENCHES IN BLEACHER SEC A & B	25,000							
8-72-0200-620	INTERIOR PAINTING	25,000							
		50,000							
2025									
8-72-0200-620	ROOF REPAIRS	20,000							
8-72-0200-620	OLYMPIA ROOM FLOORING	10,000							
8-72-0200-630	FLOOR SCRUBBER - CONCRETE	20,000							
		50,000							
2026									
8-72-0200-630	OLYMPIA REPLACEMENT	190,000							
8-72-0200-620	EXTERIOR WALL FOUNDATION REPAIRS	20,000							
8-72-0200-620	SOUTH PARKING AREA DRAINAGE	20,000							
		230,000							
2027									
8-72-0200-630		0							
8-72-0200-620		0							
8-72-0200-620		0							
		0							
2028									
8-72-0200-630		0							
8-72-0200-620		0							
8-72-0200-620		0							
		0							
	PARKS SHOP CAPITAL EXPENSES		**0**		**0**	**0**	**0**		
	CURLING RINK CAPITAL EXPENSES		**10,000**	**0**	**50,000**	**60,000**	**40,000**		
	8-72-0400-620								
2024									
8-72-0400-620	WEST INTERIOR WALL REPAIR - WALL SEPARATED FUNDED FROM RESERVES	10,000							
8-72-0400-620	INTERIOR PAINTING	0							
		10,000							
2025									
8-72-0400-620	INTERIOR WALL REPAIR FOUNDATION	50,000							
		0							
		50,000							
2026									
8-72-0400-610	SOUTH PARKING AREA DRAINAGE	20,000							
	LOBBY WASHROOM RENOVATION	40,000							
		60,000							
2027									
8-72-0400-610	HEATER REPAIRS	40,000							
		40,000							

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	FLP CAPITAL EXPENSES		**0**		**20,000**	**200,000**	**240,000**		
	8-72-0700 610 620								
2024									
8-72-0700-630	HELMER DAM WATER PROJECT - AERATION	0							
	WILL APPLY FOR GRANT MOVED TO 2025	0							
2025									
		0							
8-72-0700-620	SHOWER HOUSE FLOOR - REPLACEMENT	10,000							
8-72-0700-630	TREE PLANTING - MAJOR AMOUNT	10,000							
		0							
		20,000							
2026									
8-72-0700-610		0							
8-72-0700-610	FOX LAKE TRAIL PATHWAY PAVING	200,000							
8-72-0700-610		0							
8-72-0700-610		0							
		200,000							
2027									
8-72-0700-610	HELMER DAM WATER PROJECT - AERATION	240,000							
8-72-0700-610		0							
8-72-0700-610		0							
		240,000							
	PARKS CAPITAL EXPENSES		**109,000**	**115,270**	**112,000**	**50,000**	**0**		
	8-72-0800-610 630 650								
2024									
8-72-0800-630	SKATEPARK UPGRADES	100,000							
	25,000 FUNDED FROM RESERVES								
		0							
8-72-0800-650	WATER TANK AND PUMP	9,000							
		109,000							
2025									
8-72-0800-630	FORK LIFT	47,000							
8-72-0000-650	1/2 TON 4x4 TRUCK	65,000							
		0							
		112,000							
2026									
	SCISSOR LIFT								
8-72-0800-630	MOWER REPLACEMENT - ZERO TURN	30,000							
2-72-0800-610	MEMORIAL PARK LANDSCAPE	20,000							
		50,000							
2027									
8-72-0800-630		0							
2-72-0800-610		0							
		0							
	HKH PARK CAPITAL EXPENSES		**0**		**0**	**0**	**0**		
	8-72-1300-								

ACCOUNT NUMBER	DESCRIPTION	DETAIL	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	LIBRARY CAPITAL EXPENSES		**10,000**	**0**	**10,000**	**100,000**	**0**		
	8-74-0200-610								
2024									
8-74-0200-610	NORTH SIDE WATER DIVERSION	10,000							
	funded from deferred	10,000							
2025									
8-74-0200-610	NORTH SIDE WATER DIVERSON	10,000							
	funded from deferred	10,000							
2026									
8-74-0200-620	LIBRARY EXTERIOR IMPROVEMENTS	100,000							
	(INSULATION & SIDING)	100,000							
	RCSC CAPITAL EXPENSES		**12,000**	**7,579**	**19,000**	**15,000**	**0**		
	8-74-0800-610 620								
2024									
8-74-0800-620	UPGRADE SECURITY SYSTEM (MORE CAMERAS)	12,000							
	(if not completed in 2020								
		12,000							
2025									
8-74-0800-620	FITNESS CENTRE FLOORING REPLACE	19,000							
2026									
8-74-0800-620	FLOOR SCRUBBER	15,000							
		15,000							
2027									
8-74-0800-620		0							
	COMMUNITY CENTRE CAPITAL		**24,000**	**18,869**	**26,000**	**500,000**	**0**		
	8-74-0900-610 630								
2024									
8-74-0900-610	NEW VINAL COVERED CHAIRS (125)	12,000							
8-74-0900-610	NEW ROUND TABLES (45)	12,000							
		24,000							
2025									
8-74-0900-610	LED LIGHT UPGRADE	26,000							
		0							
		26,000							
2026	CENTRE RENOVATION & WASHROOM / LOBBY	500,000							
	FUNDED BY FEDERAL GRANT 1,350,000 SA 225,000	0							
	TOWN RESERVES 225,000	500,000							
TOTAL CAPITAL			**7,956,679**	**7,278,094**	**3,824,600**	**1,768,400**	**1,624,800**	**4,651,200**	**482,600**
				15,000					
				7,293,094					

UTILITY REVIEW - REVENUE & EXPENDITURES

DESCRIPTION	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET
WATER & SEWER UTILITY					
WATER SUPPLY & DISTRIBUTION	1,271,200	1,229,199	1,307,819	1,333,976	1,360,655
SANITARY SEWERS	270,100	261,748	485,100	279,302	274,688
TOTAL REVENUE	1,541,300	1,490,947	1,792,919	1,613,278	1,635,343
WATER PLANT & TREATMENT	939,200	952,638	1,036,000	994,806	1,014,702
WATER LINES & DISTRIBUTION	385,800	278,349	380,393	411,101	416,923
includes cost of sidewalk & pavement repair					
SANITARY SEWERS	200,880	108,158	417,120	699,462	906,452
TOTAL EXPENDITURE	1,525,880	1,339,145	1,833,513	2,105,369	2,338,077
NET PROFIT (LOSS)	15,420	151,802	(40,594)	(492,092)	(702,733)
SOLID WASTE UTILITY					
GARBAGE COLLECTION & DISPOSAL	74,300	76,573	74,300	74,300	74,300
REGIONAL WASTE FEES	353,900	353,718	353,900	353,900	353,900
TOTAL REVENUE	428,200	430,291	428,200	428,200	428,200
GARBAGE COLLECTION	75,700	75,783	69,800	75,808	75,816
REGIONAL WASTE SYSTEM	353,800	334,555	353,800	354,004	354,008
TOTAL EXPENDITURE	429,500	410,338	423,600	429,812	429,824
NET PROFIT (LOSS)	(1,300)	19,953	4,600	(1,612)	(1,624)
TOTAL PROFIT OR LOSS	14,120	171,755	(35,994)	(493,704)	(704,357)

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 09.04

Anonymous Bylaw Complaints

Recommended Motion

That Council approve the recommendation to proceed with Option 3: accepting anonymous complaints only when the alleged violation can be independently verified by a bylaw officer, and that all complaint-intake procedures, forms, and the online Report a Concern system be updated to reflect Council's decision. Further, Council acknowledges that the alternative options considered were;

Option 1: accept all anonymous complaints
Option 2: not accept anonymous complaints

Background

The Town currently has:

- An online Report a Concern form that says anonymous submissions will not be investigated.
- A paper Bylaw Complaint Form, which does not indicate a prohibition on anonymous complaints.

Pros of Allowing Anonymous Complaints

- Increases reporting of valid concerns, as some residents hesitate to file identified complaints due to fear of neighbour conflict, even though FOIP protects confidentiality.
- Reduces social pressure or discomfort, as some residents may feel uneasy reporting issues involving neighbours or nearby properties.
- Supports unbiased enforcement, because removing names prevents assumptions about complainant motives and avoids labelling frequent reporters.

Cons of Allowing Anonymous Complaints

- Prevents follow-up when additional details are required for proper investigation.
- May lead to malicious or retaliatory complaints in cases of neighbour disputes.
- Can result in duplicate or repeated submissions, with no accountability for repeated reporting.

Options for Council:

Option 1: Accept Anonymous Complaints

- Bylaw complaints would be accepted regardless of whether contact information is provided. Investigations would proceed if evidence or officer observations support the complaint.

Option 2: Do Not Accept Anonymous Complaints

- Complainants must provide their contact information for a complaint to be processed. This ensures the ability to follow up and discourages misuse of the system.

Option 3: Accept anonymous complaints only when the violation can be verified by an officer

- Anonymous complaints would be accepted only in cases where the alleged violation can be confirmed through officer observation or other objective evidence.

Communications

If Council selects an option, the Report a Concern form, the Bylaw Complaint paper form, and internal procedures will reflect the new process. Public communication will be issued to clarify the updated approach.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

- FOIP protects the identity of complainants unless required for court proceedings.
- Neither the MGA nor Town Bylaws require complainant identity for initiating enforcement.

- Establishing a consistent approach ensures fairness and clarity for both the public and staff.

Attachments

- Report a Concern Online Form
- Bylaw Paper Complaint Form

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

Report a Concern is a tool for residents to communicate with the Town of Hanna about matters of safety, cleanliness, infrastructure, and general maintenance.

For urgent matters such as a water break, please call 403-854-4433.

"*" indicates required fields

Your Information

Anonymous submissions will not be investigated.

Name: *
First and Last

Your Address:
Street

Email: *
Email
Confirm Email

Area of Concern

Select all that apply.

- [ ] Alleys
- [ ] Animal Control
- [ ] Cemetery
- [ ] Damage to Sidewalk
- [ ] Missing Grate or Sign
- [ ] Dead Animal (Road Kill)
- [ ] Dumping or Littering
- [ ] Facility Concern
- [ ] Noise
- [ ] Parking
- [ ] Parks, Playgrounds or Sports Fields
- [ ] Pothole

- [ ] Snow and Ice
- [ ] Unsightly Property
- [ ] Utility Related
- [ ] Website
- [ ] Other

Details and Submission

In detail, please describe your concern. *

0 of 1000 max characters

If this is an alleged bylaw violation, please describe how it affects you, your property or daily life.

You may submit a picture to support your concern.

Choose File | No file chosen

Accepted file types: jpg, png, pdf, jpeg, Max. file size: 300 MB.

7 + 7 = *

I'm not a robot

reCAPTCHA
Privacy - Terms

TOWN OF HANNA
Part of the Harvest Sky Region

Office use only
File No:
Date:
Received by:
Type:

Bylaw Complaint Form

Personal information contained on this form is received by the Town of Hanna in confidence. This confidentiality cannot be guaranteed if this complaint results in court proceedings. Release of this information is governed by the provisions of the *Freedom of Information and Protection of Privacy Act.*

Complainant:	
Name:	
Civic Address:	
Mailing Address *(incl. Town and Postal)*	
Day Ph:	Cell Ph:
Email:	

Incident Information
Address *(where alleged bylaw violation is taking place):*
Name of Occupier of Property *(if known)*
Name of Registered Property Owner *(if known)*
Detailed description of alleged bylaw violation and how it affects you, your property, or daily life. *(attach as a separate sheet if required)*
Date(s) and Times(s) of alleged bylaw violation:

Declaration

By signing this complaint form, I confirm that I understand that the Town of Hanna will be unable to guarantee confidentiality of the above information if this matter results in court action or an order from the Provincial Information and Privacy Commission.

_____ _____

Signature Date

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 09.05

Approval of ATCO Streetlight Fixture Replacement – Selection of Option 2 (Invested Rate)

Recommended Motion

That Council approve selecting Option 2 – Conversion to Invested Option (Rate Schedule D61B) for the replacement of 12 failed 100W HPS streetlight fixtures with 35W LED fixtures, resulting in a net cost of $0 to the Town.

Background

ATCO has advised the Town that 12 high-pressure sodium (HPS) streetlight fixtures have failed and were replaced with 35W LED fixtures, consistent with ATCO's current engineering standards for streetlight upgrades.

These assets are currently on the D61E non-invested rate, which includes maintenance only. Under this rate, the Town is responsible for 100% of fixture replacement costs.

ATCO has provided two options for the Town:

Option 1 – Remain on D61E (non-invested):

Town pays full replacement cost: $9,405.84 + $470.29 GST = $9,876.13

The Town will continue to be responsible for full replacement costs at end-of-life.

Option 2 – Convert to D61B (invested):

ATCO applies a prorated investment equal to the full cost of the replacement:

Original Cost: $9,405.84

Available Investment: ($9,405.84)

Net Cost to Town: $0

Future end-of-life replacements will be at no cost to the Town.

The conversion to the invested rate is financially advantageous and aligns with long-term asset management and cost-reduction principles.

Communications

Administration will notify ATCO of Council's decision and return the required Customer Acknowledgement

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

Attachments

- Customer Acknowledgement Form

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

November 26, 2025

Town of Hanna
Box 430
Hanna, AB
T0J 1P0

Attention Matthew Norburn

Re: **12 Streetlight Head Changes– 61E (Non-Invested Streetlight)**
100W HPS Fixture Replacement to 35W LED Fixture.

Please be advised that the high-pressure sodium (HPS) fixture on 12 Assets in Hanna failed and required replacement. Electric service at this location is delivered through price schedule D61E (No Investment Street Lighting). As per ATCO Electric's (ATCO's) updated streetlight engineering standards to use light-emitting diode (LED) fixtures, the failed component was replaced with a LED fixture. This new LED standard will realize significantly longer life and reduced overall streetlight operation and maintenance costs.

The D61E no-investment rate includes streetlight maintenance services only but does not cover the cost of fixture replacement. However, two options are available to you for payment of the fixture replacement:

1. **Option 1 - Continued Non-Invested Option:** You may choose to pay for the full fixture replacement cost and maintain the light on the D61E rate. When the streetlight reaches end-of-life, you will be required to pay all replacement costs.
2. **Option 2 - Conversion to Invested Option:** You may convert the streetlight to the D61B rate and receive a prorated investment which will offset the fixture replacement costs. In most cases the investment payable to you will be larger than the fixture replacement costs. Further, when the streetlight reaches end-of-life and needs to be replaced, there will be no additional cost to you.

Commercial Terms

☐ Option 1: Rate Schedule D61E (non-invested)

Original Cost:	$783.82x 12 = $9,405.84
GST	$470.29
Cost to Customer:	**$9,876.13**

☐ Option 2: Rate Schedule D61B (Invested)

Original Cost:	$9,405.84
Available Investment:	($9,405.84)
Cost to Customer:	**$0**

Please indicate your preferred option on the attached Customer Acknowledgment form and return to ATCO at your earliest convenience. If no response is received within **30 days** of the date of this letter,

the streetlight will remain on the D61E rate and ATCO will invoice for the fixture replacement costs (as per Option 1) accordingly.

Price schedules and company investments are in accordance with ATCO Electric Customer Terms and Conditions for Electric Distribution Service as approved by the Alberta Utilities Commission. ATCO's current rates can be reviewed at www.atco.com.

Feel free to reach out to me if you have any questions or require any additional information.

Sincerely,

Tracy Volker (she, her)
Customer Sales Representative
Electricity
C. 403-741-4792 Teams 403-355-0999
A. PO Box 730, 4105-50 Ave Stettler AB T0C 2L0
ATCO.com Facebook Twitter LinkedIn

Customer Acknowledgement
12 Assets

Project Scope and Commercial Terms

Commercial Terms

☐ Option 1: Rate Schedule D61E (non-invested)

Original Cost:	$783.82x 12 = $9,405.84
GST:	$470.29
Cost to Customer:	**$9,876.13**

☐ Option 2: Rate Schedule D61B (Invested)

Original Cost:	$9,405.84
Available Investment:	($9,405.84)
Cost to Customer:	**$0**

Project Response
☐ Option 1 (non-invested) ☐ Option 2 (Invested)

I _____ am authorized to execute this agreement. I acknowledge that I have reviewed this Proposal for Electric Service in its entirety and understand these Terms and Conditions, Additional Terms of Agreement, Project Scope and Commercial Terms and agree to be bound by them.

Customer Signature: _____ Date:_____

Please email the completed form to the undersigned.

By Email to tracy.volker@atco.com

By Mail to Attn: Tracy Volker
ATCO Electric
Box 730, 4105-50 Avenue
Stettler, AB
T0C 2L0

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda
Background Information

Date: December 9, 2025 Agenda Item No: 09.06

2026–2028 Public Green Space Flowers & Hanging Baskets Tender – Award of Contract

Recommended Motion

That Council accept the proposal submitted by Checkel Greenhouses for the supply of the Town of Hanna's flowers, pots, plants, and hanging baskets for the 2026–2028 growing seasons, as the sole and compliant submission received before the deadline of December 1, 2025 at noon.

Background

The Town of Hanna invited tenders for the supply of flowers, pots, plants, and hanging baskets for municipal green spaces, including Memorial Park, Hector King-Hunter Park, the Arena and Pool grounds, the Town Office, Visitor Information Centre, and other public locations. The tender requested pricing and qualifications for both Request A (Flower Supply) and Request B (Hanging Baskets), covering the 2026–2028 seasons.

The invitation closed on December 1, 2025, at noon, and one submission was received from Checkel Greenhouses. Their proposal included detailed plant lists, pricing, qualifications, warranty information, consultation availability, and confirmation of ability to supply both Request A and Request B.

The submission meets all requirements outlined in the tender, including:

- Extensive horticultural and agricultural experience (14 years greenhouse growing; 18 years agricultural research).
- Detailed plant supply lists, substitutions, and quantities for 2026.
- Pricing for 2026 with identified increases of 3% for 2027 and 2028.
- Commitment to consultation with Town staff and flexibility regarding weather-related scheduling.

- Warranty covering replacement of compromised plants up to 30 days after planting (excluding hail and catastrophic wind).

Given that Checkel Greenhouses was the only respondent and met all specified submission criteria, the Administration recommends acceptance of their proposal.

Financial Implications
Request A – Flowers (2026–2028)

2026: $4,901 + GST
2027: $5,048 + GST (3% increase)
2028: $5,199.40 + GST (3% increase)

Request B – Hanging Baskets (2026–2028)

2026: $2,200 + GST
2027: $2,266 + GST
2028: $2,333.98 + GST

Communications

Financial Implications

Operating:		Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

Attachments

- Tender Submission – Checkel Greenhouses (2026–2028)

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

Town of Hanna Public Green Space Flowers and Baskets 2026-2028 **Checkel Greenhouses**
This submission is for Request A and Request B

Request A
Detailed Supply List and Recommended Substitutions List For Delivery Week of May 19 2026

Plant Name	Variety	Color	Quanity	Pot Size	Substitution
Petunia	Supertunia	Paradise	40	3.5”	Tidal Wave Hot Pink
Petunia	Supertunia	Fuschia	30	3.5”	Tidal Wave Purple
Petunia	Supertunia	Silverberry	30	3.5”	Tidal Wave Silver
Petunia	Supercal Premium	Red Maple	30	3.5”	Cascadia Mayan Sunset
Petunia	Supercal Premium	Purple Dawn	20	3.5”	Supertunia Royal Velvet
Petunia	Supercal Premium	Scarlett	4	3.5”	Supertunia Really Red
Petunia	Supercal Premium	Blue	4	3.5”	Wave Blue
Petunia	Supercal Premium	Neon Pink	20	3.5”	Shock Wave Pink
Petunia	Durabloom	Watermelon	40	3.5”	Color Rush Watermelon
Petunia	Durabloom	Purple	10	3.5”	Color Rush Purple
Petunia	Wave	Purle Wave Imp.	40	3.5”	Powerhouse Purple
Petunia	EasyWave	Violet	30	3.5”	Wave Pink Passion
Petunia	Shock Wave	Coral	20	3.5”	Shock Wave Red
Petunia	Shock Wave	Coconut	20	3.5”	Easy Wave White
Petunia	Shock Wave	Purple	20	3.5”	Shock Wave Denim
Petunia	Opera	Pink Morn	40	3.5”	Supertunia Jazzberry
Petunia	Sumo	Pink	30	3.5”	Supertunia Giant Pink
Canna Lily	Canova	Scarlett	10	1 gallon	Bananna
Canna Lily	Canova	Yellow	10	1 gallon	Bananna
Canna Lily	Canova	Rose	10	1 Gallon	Bananna
Rudbeckia	Indian Summer	Yellow	33	3.5”	Rudbeckia- Cappachino
Verbena bonariensis		Violet	57	3.5”	Salvia- Mystic Blue
Geranium	zonal	Orange	25	6”	Rocky Mountain Orange
Geranium	zonal	Bright Pink	10	6”	Patriot Bright Pink
Geranium	zonal	Dark Red	20	6”	Patriot- dark red
Geranium	Interspecific	Coral	10	6”	Patriot Watermelon
Draccena		Green	6	3.5”	Cordyline-Red Sensation
Satureja douglasii		Green	45	3.5”	Glecoma vine or German Ivy
Scaveola	Blue Tip	Blue	6	3.5”	Scaveola- Star Diva
Ipomea	Margarite	lime green	40	3.5”	Ipomea- Sweet Caroline- green
German Ivy		Green	20	3.5”	Glecoma vine
Mirabilis jalapa	Limelight	lime green	25	3.5”	no sub- rare
Miriabilis jalapa	Dwarf Green leaf	green	15	3.5”	no sub-rare
Dahlia	Mystic	yellow	8	1 gallon	Bishop series
Dahlia dwarf	Hypnotica, Labella	mixed colors	16	1 gallon	Karma varities, mixed colors
Salvia farinacea	Victoria	Blue	46	3.5 ”	Fairy Qween Blue
Cosmos	Apollo	Pink	64	3.5”	Dwarf Sensation, pink
Snapdragon	Sonnet or Rocket	mixed colors	20	3.5”	Candy Tops, mixed colors
Lantana	Evita	Eita Pink	12	3.5”	Bandana or Lucky, pink
Zinnia	Benary Giants	mixed colors	40	3.5”	Oklahoma Giants, mixed
Calibrachoa	Chameleon	mixed colors	15	3.5”	Superbell varieties, mixed
Salvia guaranitica	Rhythm and Blues	Blue	5	1 gallon	Big Blue Salvia
Sunpatien	Sakata	Bright Pink	3	6 inch pot	Sunpatiens Dwarf Magenta
Begonia	Solenia	Scarlett	3	6 inch pot	Solenia orange or dark pink

Pricing is on Page 2

Pricing for Request A

Plant Name	Quantity	Price per plant (CAD)	Total
Petunia	428	4.00	1712.00
Canna Lily	30	12.00	360.00
Rudbeckia and Verbena	90	6.00	540.00
Geranium	65	8.00	520.00
Dracena	5	5.00	25.00
Vines- Satureja, Ipomea, German Ivy	111	6.00	666.00
Mirabilis	40	6.00	240.00
Dahlia	24	10.00	240.00
Salvia, Cosmos, Snapdragon, Zinnia	130	3.00	390.00
Lantana, Calibrachoa	27	5.50	148.50
Salvia guaranitica	5	12.00	60.00

Total for Request A for 2026 **4901.00 + GST**

Additional years cost, with a 3% (CAD) increase per year

Year	(CAD)
2026	**4901.00**
2027	**5048.00**
2028	**5199.40**

These dollar amounts are for the identical order listed above, which could be subject to change for 2027 and 2028, if the plant order changes.

Request B Hanging Baskets For Delivery Week of June 8 2026

Location	# baskets	pot size	Plants (plant number)
Town Office	15	14”	Petunias(45 plants)
Vistor Information Center	5	14”	Dragon Wing begonia(10)Satureja douglasii(7)
Memorial Park	6	18”	Petunia (24)
Swimming Pool	6	18”	Petunia (24)

Price Hanging Baskets (by pot size)

Pot Size	Quanitity	Price (CAD)	Total
14”	20	65.00	1300.00
18”	12	75.00	900.00

Total for Request B for 2026 **2200.00 + GST**

Additonal Years Cost with 3% (CAD) increase per year

Year	(CAD)
2026	**2200.00**
2027	**2266.00**
2028	**2333.98**

Provision of Greenhouse Care for Request A and Request B

Plants are held at the production greenhouses in Craigmyle with dedicated space for commercial orders,until outdoor growing conditions are suitable for planting. This includes planning for cold night temperatures and forecasted wind

events. Plants are also subjected to cooler night temperatures, specific fertilizer treatments and increased air flow in the greenhouse for 3 weeks before being shipped, to ensure properly hardened off plants. I have the capability of holding plants, that will not degrade in quality, at the greenhouse for 3 weeks after any proposed delivery date. I will communicate by phone and text to the Parks Department on delivery dates and any delays due to weather. All plants are specifically cultured to have dense root systems which is an absolute requirement for successful landscape plantings in our unique and harsh climate. Hanging Baskets are grown very slowly to produce tight, compact plants that can withstand wind much better.

Horticulture Experience/ Qualifications/ Certification of Primary Supplier

Ornamental Greenhouse Grower- 14 years (2011- present)- over 200,000 plants grown and sold.

Cut Flower Grower- 4 years (1998-2002)- field crop grown Flowers to florists, wholesalers and private sales.

Agriculture Research Technologist, Field Crop Development- 18 years (1992-2010)- Plant breeding, greenhouse and Field trials, new crop development.

Diploma, NAIT- Biological Sciences, Renewable Resources- formally training in botany, Plant physiology, soils, plant pathology, plant taxonomy, ecology.

Have provided high quality landscape plants,on tine, for the towns of Castor, Coronation, Delia, Hanna, and private businesses in Olds and Edmonton, Alberta.

I am a primary agriculture producer and grow all ornamental crops myself.

Consoltation Services and Warrantys

I am always available to consult with parks staff about issues that may come up about planting, given location problems, eg. Soil conditions, overtly windy areas, microclimate advantages, And, as always, the weather is a bigger concern in this area of Alberta and am flexible about changing delivery and planting dates as this important to the outcome.

Plants are delivered to the parks department, AS NEEDED. Not all the plants planted in the same day and I will coordinate with the parks staff about daily deliveries as the planting season gets started.

Warranty- Will replace comprimized or dead plants, no charge, up to 30 days after planting. Does not include plants damaged by hail or catastrophic wind eg. tornado or plow /straight line wind.

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 09.07

Agreement to Provide On-Call Bylaw Enforcement Services to the Village of Youngstown

Recommended Motion

That Council approve entering into the On-Call Bylaw Enforcement Services Agreement with the Village of Youngstown.

Background

The Village of Youngstown has approached the Town of Hanna seeking municipal bylaw enforcement support. Youngstown does not currently have regular access to a trained bylaw enforcement officer and wishes to secure on-call services.

- A draft On-Call Bylaw Enforcement Services Agreement has been prepared outlining the terms under which Hanna will provide these services. Key provisions include:
- The Hanna Bylaw Enforcement Officer will remain an employee of Hanna at all times.
- Services will be provided only when requested by Youngstown; there is no obligation for ongoing patrols or continuous service.
- Youngstown will formally appoint Hanna's Officer as a Bylaw Enforcement Officer within their municipality to provide legal authority under the Municipal Government Act.
- Services are billed at $47/hr, including travel and administrative time, with a two-hour minimum per call-out.
- Hanna will invoice Youngstown quarterly, with payment due within 30 days.
- Either party may terminate the agreement with 30 days' written notice.

This arrangement allows regional cooperation while ensuring cost recovery for Hanna and minimal administrative burden.

Communications

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

Attachments

- On-Call Bylaw Enforcement Services Agreement

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

On-Call Bylaw Enforcement Services Agreement

Parties

Town of Hanna ("Hanna") and **Village of Youngstown** ("Youngstown") enter into this Agreement for the provision of on-call municipal bylaw enforcement services on the terms set out below.

Services

Hanna, through its Bylaw Enforcement Officer ("Officer"), will provide bylaw enforcement services to Youngstown on an on-call basis. Youngstown will contact Hanna when it requires bylaw enforcement assistance, and no ongoing or continuous service is guaranteed or implied by this Agreement.

Appointment and Authority

Youngstown will officially appoint Hanna's Officer as a Bylaw Enforcement Officer for the Village of Youngstown, as required under the Municipal Government Act (Alberta). This appointment is necessary to provide the Officer with legal authority to enforce Youngstown's bylaws while acting under this Agreement.

Employment and Supervision

The Officer remains at all times an employee of Hanna. Hanna is solely responsible for the Officer's employment, supervision, training, and discipline. While performing services for Youngstown, the Officer will act on Youngstown's bylaw enforcement requests but will remain under Hanna's management and direction.

Fees and Payment

- Youngstown will pay Hanna a rate of **$47.00 per hour** for the Officer's services. This hourly rate includes the Officer's travel time, administrative time, and all standard operating costs (such as vehicle use).
- Each call-out is subject to a **minimum charge of two (2) hours**. If a call-out requires less than two hours, Youngstown will still be charged for two hours.
- Hanna will invoice Youngstown quarterly. Youngstown must pay each invoice in full within **thirty (30) days** of the invoice date.

Insurance and Indemnification

Each municipality will maintain its own insurance coverage for any liabilities arising from this Agreement. Each party shall indemnify and hold harmless the other from any claims,

damages, or losses that result from that party's own acts or omissions (including negligence) in the performance of this Agreement.

Term and Termination

This Agreement commences on the date it is signed by both parties and remains in effect until terminated. Either party may terminate this Agreement at any time by providing at least **thirty (30) days'** written notice to the other party.

Signatures

By signing below, each party agrees to the terms of this Agreement.

Town of Hanna:
_____ (Authorized Signature)
Date: _____

Village of Youngstown:
_____ (Authorized Signature)
Date: _____

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 09.08

Red Deer River Watershed Alliance (RDRWA) – Request for Municipal Support

Recommended Motion

THAT Council defer the Red Deer River Watershed Alliance's request for municipal financial support to the upcoming 2026 Budget Deliberations for full consideration.

Background

The Town of Hanna has received a funding request from the Red Deer River Watershed Alliance (RDRWA) for the 2026–2027 period. RDRWA is the provincially designated Watershed Planning and Advisory Council (WPAC) for the Red Deer River Basin, responsible for watershed planning, stewardship programming, technical reporting, and community education as outlined in Alberta's Water for Life strategy.

The RDRWA's materials, including the Our Common Water – Municipal Case for Support 2026–2027 report, outline the organization's role in watershed health, riparian protection, drought/flood resilience, environmental education, and technical support for municipalities across the region. The Case for Support notes that municipalities typically contribute $0.50 per capita annually, representing approximately 20% of RDRWA's total funding model.

A formal letter dated November 6, 2025, from the RDRWA Executive Director invites the Town of Hanna to participate in the upcoming funding cycle and highlights ongoing work, including:

- State of the Watershed reporting (with new online interactive chapters under development)
- Riparian and natural asset mapping (10,000 km of shoreline assessed)
- Outreach and education programs reaching thousands of central Albertans annually
- Technical reports and tools supporting municipal land-use and water management
- Stakeholder forums, workshops, and collaborative initiatives across the basin

At this time, the Town of Hanna does not have dedicated funding allocated for RDRWA contributions in the current operating budget. Given the financial implications and the per-

capita model's recurring nature, the Administration recommends that Council consider this request during 2026 budget deliberations, where operational priorities and funding allocations can be fully weighed.

Communications

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:	$0.50 per capita	Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

Attachments

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 09.09

Partner in the Pre-Determined Rural Project Development Siting Initiative

Recommended Motion

That the Town of Hanna provide a Letter of Support to the Special Areas Board for the Pre-Determined Rural Project Development Siting initiative and the Associated Community Compass ACP grant application and authorize the Chief Administrative Officer to sign the letter on behalf of the municipality.

Background

The Pre-Determined Rural Project Development Siting initiative aims to help rural municipalities identify preferred types of development, suitable locations, and opportunities that align with community values. The project partners are preparing an Alberta Community Partnership (ACP) grant application and have requested a Letter of Support from the Town of Hanna.

Providing this letter does not commit the Town to funding or formal participation at this stage. It simply signals interest in exploring the project further, should grant funding be secured.

Communications

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

Attachments

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 09.10

Council Remuneration Policy Review

Recommended Motion

THAT Council table the proposed updates to the Council Remuneration & Expenses Policy to the 2026 Budget Deliberations for further review and financial impacts.

Background

Administration has undertaken a comprehensive review of Council remuneration practices among Alberta municipalities with populations between 2,000 and 5,000. This work included the examination of honorariums, per diem structures, technology allowances, professional development budgets, mileage reimbursements, and meal allowances.

To support efficiency and improve the quality of comparative analysis, Artificial Intelligence (AI) tools were used to gather, summarize, and interpret publicly available remuneration policies and council compensation reports from multiple municipalities. AI was used strictly as a research assistance tool, compiling information, identifying trends, and generating structured comparisons for the Administration's review.

The analysis shows that:

- Hanna's base honorariums are below the median of comparable towns.
- Hanna's per diem, mileage, and meal rates are also lower than per averages.
- Hanna's technology and professional development allowances are comparatively strong.

A proposed revised policy has been drafted to align Hanna with regional norms, improve fairness and transparency, and support recruitment and retention of elected officials. Because many elements of the proposed update carry direct financial implications, the Administration recommends that the matter be tabled for consideration during the 2025 Operating Budget deliberations. This will allow for full costing, analysis of revenue impacts, and transparent integration into the annual budgeting process.

Communications

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

Attachments

- Comparative Municipal Compensation Summary (2023 Data) with draft proposal
- Current Policy 2022-01 – Council Remuneration & Expenses

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

Comparison of Council Remuneration & Expense Policies (Towns 2,000–5,000 pop.)

Introduction

This report compares the council remuneration and expense policies of several Alberta municipalities (population ~2,000–5,000) to the Town of Hanna's Policy 2022-01 (Council Remuneration & Expenses). Key aspects examined include annual honorariums (mayor and councillor), per diem rates (for meetings in-town vs out-of-town, half-day vs full-day), technology allowances, annual professional development (PD) budgets per member, mileage reimbursement, and meal allowances. The data focuses on policies in effect for 2023 or later. By reviewing official policy documents for each municipality, we present a comparative table with sourced figures. An analysis follows, highlighting how Hanna's compensation package stands relative to the peer average and noting any outliers.

Comparative Remuneration Table

The table below summarizes the remuneration and expense provisions for Town of Hanna and five peer municipalities. Sources for each value are indicated. All currency is in Canadian dollars.

Municipality	Mayor Honorarium (annual)	Councillor Honorarium (annual)	Per Diem Rates (meetings)	Technology Allowance	Annual PD Budget (per Councillor)	Mileage Reimbursement	Meal Allowances (B/L/D)
Hanna (pop ~2,500)	$18,858.78	$10,058.22	In-town: $50 half-day / $100 full-day; Out-of-town: $75 half-day / $150 full-day (virtual/Zoom meetings at in-town rates)	$800 per year per councillor	$2,000 per year per councillor	$0.50 per km	$10 / $20 / $25
Rimbey (pop ~2,600)	~$31,000 (bi-weekly $1,192.31)	~$15,514 (bi-weekly $596.69)	$38.29 per hour up to $382.90 per day (for conferences, seminars, etc. outside regular council meetings) Regular in-town meetings are covered by base salary.	**Mayor:** Town-provided cellphone or $46.15 bi-weekly stipend (~$1,200/yr); **Councillors:** N/A	No fixed annual budget (expenses reimbursed per event; travel & subsistence per Policy #1108)	Rate per km per Policy #1108 (aligned with standard or CRA rates)	Per Policy #1108 (reimbursed with receipts; likely standard meal rates)
Vermilion (pop ~4,300)	$20,100 (monthly $1,675)	$12,900 (monthly $1,075)	$100 for ≤2.5 h; $200 for 2.5–5 h; $250 for >5 h (any official town business) – no distinction between in-town vs out-of-town.	Town provides a tablet or laptop (no cash allowance)	No fixed per-member budget (attendance at conferences and training approved case-by-case)	Set at CRA* rates (per Travel Expense policy)	Set at CRA meal allowance rates (receipts reimbursed up to CRA limit)

Municipality	Mayor Honorarium (annual)	Councillor Honorarium (annual)	Per Diem Rates (meetings)	Technology Allowance	Annual PD Budget (per Councillor)	Mileage Reimbursement	Meal Allowances (B/L/D)
Westlock (pop ~5,000)	~$36,380 (bi-weekly $1,399.28)	~$23,100 (bi-weekly $888.56)	$160 per meeting <4 h; $260 per meeting ≥4 h (as of policy update in 2023 (Previously $126.50 / $202.40, increased ~28%	$50 per month ($600/yr) cell phone allowance for councillors (Mayor is provided a Town phone)	No dedicated annual budget (Council may approve relevant training/conference expenses in budget)	~$0.61 per km (pegged to current travel policy; was $0.50, increased to match rising CRA rates)	Meal per diems per Town policy (likely reimbursed with receipts up to Gov/CRA guidelines; not fixed in policy)
Barrhead (pop ~4,500)	$33,240 (monthly $2,770)	$19,020 (monthly $1,585)	~$126.50 per half-day (4–6 h); ~$253 per full-day (>6 h) for authorized meetings (These rates updated with recent remuneration review.)	No explicit tech allowance noted (likely Town-issued device or none specified in policy)	No fixed PD budget (training/conferences approved as needed by Council)	Matches provincial or CRA rate (commonly ~$0.55–$0.61/km; not explicitly stated in public docs)	Standard meal expenses reimbursed with receipts (no fixed allowance specified publicly)
Cardston (pop ~3,600)	$5,400 base salary**	$4,050 base salary**	$130 per meeting <4 h; $255 per meeting ≥4 h for assigned committees and other approved meetings. (Regular council meeting stipend: $230 each)	No allowance (personal devices used; no stipend)	$2,000 per council term (4-year) for PD/training	CRA rate (automobile allowance – $0.68/km in 2023)	Meals at actual cost (receipts required for reimbursement)

*CRA = Canada Revenue Agency; the CRA mileage rate for 2023 was $0.68/km for the first 5,000 km and CRA meal allowances (per diem) were about $23 for breakfast, $23 for lunch, $51 for dinner in 2023 (total $97/day, receipts required).

Notes:

- **Cardston's model:** Cardston has a low base honorarium but pays councillors for each meeting. The base salary (shown **) is supplemented by $230 per regular council meeting and per diems for other meetings as listed. In effect, an active Cardston councillor attending all meetings would earn more than the base figures alone.
- **Policy updates:** Several towns adjust council pay annually for cost-of-living or after periodic reviews. For example, Westlock's Council approved a remuneration policy update in late 2023 that increased per diem rates by ~28%, and Barrhead Council approved raises to honorariums effective the following year.

Analysis: Hanna vs. Peer Averages and Outliers

Base Honorariums: Hanna's annual honorarium for the Mayor ($18.86k) and Councillors ($10.06k) is on the low end compared to peers. Excluding Cardston (which uses a different pay

structure), other towns in this group provide an average of around $30k for mayors and $18k for councillors annually. For instance, Westlock and Barrhead (populations ~5k and ~4.5k) pay their mayors over $33k, nearly double Hanna's rate. Rimbey (pop ~2.6k) pays about $31k to its mayor, also significantly higher than Hanna. Vermilion (pop ~4.3k) is closer to Hanna, at ~$20.1k for mayor. Cardston's base salary ($5.4k for mayor) is an outlier on the low side, but when meeting fees are added, a Cardston councillor's total compensation can rise to be comparable with others. Overall, Hanna's elected officials receive below-average base salaries, indicating a leaner fixed cost to taxpayers.

Per Diem Meeting Rates: The Town of Hanna's per diem rates are modest relative to peers. Hanna offers $150 for a full-day out-of-town engagement and $75 for a half-day. By contrast, most comparable towns reimburse around **$250–$260** for a full-day meeting or conference and roughly **$130–$160** for a half-day. For example, Vermilion caps full-day meeting claims at $250, Westlock at $260, and Cardston at $255. Rimbey's policy allows up to $382.90 for a full day by using an hourly rate, reflecting a notably higher ceiling. Hanna even pays a small per diem ($50/$100) for in-town meetings beyond regular council duties, whereas many peers do not pay extra for local meetings (those are often considered part of base duties). In summary, Hanna's per diem compensation is **well below average** for out-of-town events – roughly $100 less for a full day than the peer norm – making it an outlier on the low side.

Technology Allowances: Hanna provides a generous technology allowance of $800 per councillor per year. This is **above average**. Westlock, for instance, offers $600/yr ($50 per month) for council cell phone use, and Rimbey provides a cell phone or ~$1,200/yr for the *mayor only* (councillors get no tech stipend). Vermilion and likely Barrhead supply devices (e.g. tablets) instead of cash allowances. Cardston and others have no specific tech stipend. Thus, Hanna's $800 allowance stands out as a notable benefit, ensuring councillors can cover personal tech costs (phone, internet, etc.) with less out-of-pocket expense.

Professional Development (Conferences/Training): The Town of Hanna allocates $2,000 per council member annually for conferences, training, and other professional development. This is **significantly higher** than in comparable towns. For example, Cardston budgets only $2,000 per councillor *per four-year term* (≈$500/year). Many small municipalities do not set a specific per-member PD budget at all – they handle training expenses case-by-case or with an overall council budget. Hanna's approach of a dedicated $2k yearly allowance per member is an outlier on the generous side, encouraging continual education and conference participation.

Mileage Reimbursement: Hanna's mileage rate of $0.50/km is **below the prevailing rates**. Several peers tie mileage to the CRA or provincial government rates. By 2023, CRA's automobile allowance rate was $0.68/km for the first 5,000 km. Towns like Vermilion and Cardston explicitly use CRA rates, and Westlock and Barrhead have moved toward ~$0.55–$0.61/km in recent years (Westlock was $0.50 but increased to ~$0.61 in 2023 to track costs). Rimbey also likely follows a standard rate in the $0.50–$0.60 range (as set by policy). Therefore, Hanna's $0.50/km is on the low end, meaning councillors driving to out-of-town events recover less for fuel/vehicle costs than they would under most other towns' policies.

Meal Allowances: The Town of Hanna uses fixed meal allowance rates: $10 for breakfast, $20 for lunch, $25 for dinner (receipts not required up to these limits). These amounts are **considerably lower** than typical per diem meal rates elsewhere. Many municipalities reimburse meals at rates aligned with provincial or federal guidelines – for example, CRA's per diem limits in 2023 were about $23 for breakfast, $23 for lunch, and $51 for dinner. Peers often either adopt similar figures or simply reimburse actual meal costs with receipts (Vermilion and Cardston do the latter, and Rimbey likely as well). In practice, Hanna's $25 cap for dinner might not cover a full restaurant meal, whereas other councils could claim the full actual expense (within higher limits). This makes Hanna's meal allowance an outlier on the low side – a point of frugality in Hanna's policy.

Conclusion

In summary, the Town of Hanna's council remuneration policy tends to be **more frugal on fixed pay and travel reimbursements** but **more generous on allowances for technology and development**. Hanna's mayor and councillor honorariums are below the peer average, and its per diem, mileage, and meal rates are among the lowest in this comparison. These conservative rates underscore a focus on minimizing costs to taxpayers. On the other hand, Hanna invests in its officials through a relatively high-tech allowance and professional development budget, supporting councillors in performing their roles effectively.

When compared to the group, Hanna's overall compensation package is on the lower end of the **financial spectrum** for base and travel reimbursements. Notable outliers include Cardston's low base-pay/high-meeting-fee model and Rimbey's high per diem cap, illustrating the range of approaches even among similar-sized towns. By averaging across categories, Hanna falls short of its peers in direct pay, but it leads in providing tools and training opportunities. Council remuneration policies are ultimately about balancing fair compensation with fiscal responsibility. In that context, Hanna appears to prioritize cost containment while still enabling councillors to obtain the resources and knowledge they need – a reflection of **"doing more with less"** relative to its counterparts.

Town of Hanna – Proposed Council Remuneration & Expense Policy Updates (2024)

Overview: These recommendations are based on 2023 data and best practices from Alberta towns with populations between 2,000 and 5,000. The goal is to align Hanna's council compensation with regional averages, ensuring fairness, transparency, and the retention of elected officials.

Annual Honorariums (Mayor & Councillors)

- **Mayor's Honorarium: Increase to approximately $22,000 per year** (from the current ~$18,859). This figure aligns with the mid-range of peer towns. For example, the Town of Athabasca (pop. ~2,800) pays its Mayor about $19,200 annually, while Gibbons (pop. ~3,000) pays about $22,563. Larger peers like Carstairs (pop. ~4,500) pay up to $28,212, so a $22K honorarium is a reasonable midpoint. This increase reflects the Mayor's extra duties and helps keep the role attractive and comparable to similar communities.
- **Councillor Honorarium: Increase to around $12,000–$14,000 per year** (from the current $10,058). This brings councillor pay closer to the peer average. For instance, Athabasca's councillors earn about $13,200/year and Gibbons' councillors about $14,101/year. Even after a 25% raise in 2022, Crossfield councillors (pop. ~3,100) receive $12,000/year. A target in the $12K-$14K range would put Hanna in line with these towns, recognizing councillors' time commitment and encouraging continued public service.
- **Rationale:** These adjustments ensure Hanna's base salaries are neither the lowest nor the highest among regional peers, but roughly at the **median**. Updating the honorariums also promotes transparency (by clearly defining annual pay) and supports retention by adequately compensating council members for their service.

Meeting Per Diem Rates

- **In-Town Meetings: Increase the per diem to $75 half-day / $150 full-day** (currently $50 / $100). This acknowledges the value of councillors' time for local meetings longer than a few hours. It remains modest, but better reflects common practice. Many municipalities no longer distinguish in-town vs. out-of-town for compensation, but when they do, in-town rates around $100+ for a full day are common. The proposed $150 full-day aligns with this trend, while a $75 half-day covers shorter meetings fairly.
- **Out-of-Town Meetings/Conferences: Increase the per diem to $125 half-day / $200 full-day** (currently $75 / $150) for approved events outside Hanna's

boundaries. This brings Hanna closer to peers' rates and accounts for travel time. For example, the Town of Pincher Creek compensates **$120 for a half day and $235 for a full day** for external meetings or conferences. Our recommended $200 full-day rate is a reasonable midpoint – less than Pincher Creek's maximum but substantially higher than the old rate – and underscores that out-of-town commitments (which often consume a full day, including travel) are valued.

- **Rationale:** Updating per diems ensures officials are fairly reimbursed for time spent on Town business beyond regular duties. The increases are in line with what similar-sized towns provide and help recognize the extra burden of travel or long engagements. This change also supports transparency by using clear flat rates for half- vs. full-day events, and it can be reviewed periodically against Alberta Municipalities' guidelines (which, for instance, suggest ~$325 for a full conference day).

Technology & Communications Allowance

- **Annual Tech Allowance: Maintain or modestly increase the technology allowance to $1,000 per year** per council member (currently $800/year), to cover personal tech costs (mobile phone, home internet, or device upgrades). This aligns with practices in comparable communities. For example, the Town of Hinton provides a one-time $3,000 tech allowance per 4-year term (≈$750/year), and Banff's committee recently suggested raising its tech allowance from $500 to $750 per term. Larger municipalities like Spruce Grove use ~$100/month ($1,200/year). Hanna's current $800/year is within the typical range; increasing to $1,000 would ensure councillors can fully cover rising cellphone and internet costs associated with their duties.
- **Town-Provided Devices:** As an alternative (or complement) to the allowance, the Town could provide standard equipment. Some towns issue iPads or laptops to each councillor in lieu of a hefty allowance. (For instance, Fort Macleod supplies a council laptop for each member's term.) Hanna should continue to either provide necessary devices or an allowance, but not both, in a transparent manner.
- **Rationale:** A fair tech allowance enables councillors to stay connected with constituents and access council materials without out-of-pocket expense. Benchmarking shows about **$50–$100 per month** is common across Alberta. Keeping Hanna's allowance at the higher end of this range will support effective communication (crucial for modern governance) and demonstrate that the Town invests in the tools councillors need to do their job.

Professional Development Budget

- **Individual PD Allocation: Increase the annual professional development (training/conference) budget to $3,000 per councillor** (up from $2,000). This funding covers registration fees, travel, and accommodations for workshops, conferences (e.g. Alberta Municipalities and FCM), or other training each year. Raising the limit to $3K ensures each member can attend at least one major conference or several smaller workshops annually without personal cost. Many similar towns encourage attendance at conferences by budgeting in the $2,500–$3,500 range per councillor for training and development (e.g. to send most or all members to the Alberta Municipalities conference). While specific policies vary, a $3,000 allotment is a reasonable figure to foster continuous learning.
- **Rationale:** Investing in councillor development benefits the Town through better-informed leadership. The increase reflects the growing costs of conferences and travel. It also signals that Hanna values **ongoing education** for its officials. This change supports retention (councillors are more likely to stay if they feel supported in their governance training) and transparency (by explicitly earmarking funds for professional development). Any unused PD funds would not be paid out as salary – they simply remain unspent or could be pooled for larger group training, ensuring the budget is used for its intended purpose.

Mileage Reimbursement

- **Adopt CRA/Provincial Rate: Adjust the mileage rate to the current Canada Revenue Agency or Alberta government standard (approximately $0.61 per km for 2023)**, up from the current $0.50/km. This ties future mileage claims to an objective benchmark that reflects fuel and vehicle costs. For instance, the Town of Pincher Creek reimburses councillor travel at **$0.61/km** for use of a personal vehicle, and many municipalities simply mirror the CRA-recommended rate each year. Gibbons' policy similarly pegs mileage to whichever of the federal or provincial rate is higher.
- **Rationale:** Using the CRA/GoA rate ensures fairness (it's the same rate federal public servants or provincial employees use) and keeps reimbursements automatically up to date with inflation or fuel price changes. It also simplifies administration – the rate can be updated annually according to the published guideline without needing council to debate a new figure. This change demonstrates good stewardship by neither under-nor over-compensating for travel. (At the current

CRA guideline of ~$0.61/km, Hanna's officials will be made whole on gasoline, wear-and-tear, etc., when driving for Town business.)

Meal Allowances (Travel Subsistence)

- **Increase Meal Per Diems: Adopt meal reimbursement limits in line with provincial norms – for example, up to $15 for breakfast, $20 for lunch, and $30 for dinner** (per day maximum of $65, if all three meals are required). This is a raise from the current caps of $10, $20, $25 (which total $55). It better reflects 2023 food prices and standard rates. By comparison, the Alberta WCB/provincial guideline is about **$13 breakfast, $17 lunch, $27 dinner** (total $57/day). Many municipalities use similar figures or allow slightly higher with receipts; Fort Macleod and Pincher Creek, for instance, permit roughly $59/day ($16/$16/$27) for meals without receipts. A move to $15/$20/$30 is within the typical range and easier to remember, while ensuring councillors aren't paying out-of-pocket for reasonable meals when travelling.
- **Use Receipts or Per Diem:** The policy should continue to allow **either** claiming the set per diem amounts (no receipt required) **or** submitting actual meal receipts up to a reasonable limit (with gratuity guidelines). No alcohol expenses are claimable. If a meal is provided at an event, no claim is made for that meal. These practices are already in Hanna's policy and remain as good transparency measures.
- **Rationale:** Updating the meal allowances demonstrates responsiveness to rising costs and keeps Hanna consistent with CRA and provincial travel policies. It supports councillor retention by assuring them they will be reimbursed fairly for travel meals, and it upholds transparency/accountability by capping claims at a standard ratewcb.ab.ca. Clear meal rates also simplify expense processing for administration.

Additional Notes for Fairness & Transparency

- **Regular Reviews:** Include a provision that council remuneration will be reviewed at least once per council term (every 4 years) by an independent committee or through a market survey. This echoes practices in many towns (e.g. Carstairs and others convene a committee or use formulas tied to averages). Regular reviews ensure pay stays fair relative to peers and inflation, and they make the process transparent to the public.
- **Benefits:** If not already provided, consider clarifying any benefits (health/dental or insurance) and their value. While many small towns do not offer extensive benefits to councillors, a modest accidental death/dismemberment insurance or access to a

health spending account (as Rimbey once did) can be mentioned for completeness. Currently, Hanna's package is primarily monetary; if that remains, simply state that no additional benefits aside from the above allowances are provided (keeping compensation straightforward).

- **Expense Reporting:** Continue the practice of public reporting of council remuneration and expenses (e.g. in the annual report or on the website) to enhance transparency. Many municipalities publish councillors' yearly totals for honorarium, per diems, mileage, etc. This fosters trust that officials are only receiving what policy allows.
- **Policy Clarity:** The updated policy document should clearly list all rates in a schedule (as is done now in Schedule B) and specify what activities qualify for honorarium vs. per diem. Hanna's current definitions are robust in explaining that in-town meetings and duties are covered by the honorarium, while only external or specially authorized duties get per diems. These definitions should be retained and adjusted only as needed to fit the new rates, maintaining a fair distinction so that "double-dipping" does not occur (e.g. no per diem for a conference if it's already counted as part of the honorarium, etc., per existing rules).

Conclusion: Implementing these updates will bring the Town of Hanna's council remuneration and reimbursement policies in line with 2023 best practices for similar Alberta communities. Mayor and Council compensation will be **more competitive regionally**, helping attract and retain capable leaders. At the same time, clear limits (tied to external benchmarks like CRA rates and peer medians) will ensure continued prudent use of tax dollars. By updating the policy in this structured, evidence-based way – and committing to regular future reviews – Hanna can demonstrate both fairness to its elected officials and accountability to its residents.

Sources: Specific figures and comparisons have been drawn from recent policies and reports of Alberta towns: for example, Town of Athabasca (2019), Town of Gibbons (2022), Town of Carstairs (2023), Town of Crossfield (2021), Town of Pincher Creek (2023), among others, as noted above. These sources illustrate the regional averages and norms that guided the recommended figures. All changes are aimed at positioning Hanna's policy around the **mid-point of comparable towns** – not the highest, but certainly no longer among the lowest – in order to achieve a fair balance.

TOWN OF HANNA
Part of the Harvest Sky Region

General Policy

Title:	Council Remuneration	Policy No: Supersedes:	2022-01
Authority:	Council	Approval Date: Effective Date:	March 8, 2022

SECTION A

1.0 Purpose

1.1 The *Municipal Government Act* (Section 275.1) allows for compensation to be made to members of Council for duties performed. It is the intention of Hanna to provide fair and equitable compensation to members of Council as they carry out their responsibilities. This policy provides guidelines for the provision of remuneration to elected officials.

2.0 Definitions

2.1 **Attendance** means attendance in person or via virtual attendance (i.e. teleconference/ electronic means).

2.2 **Chief Administrative Officer (CAO)** means the Chief Administrative Officer of Hanna as appointed by resolution or bylaw of Council.

2.3 **Council or Members of Council** means the duly elected municipal officers of Hanna and the Chief Elected Officer or Mayor.

2.4 **Hanna** means the Town of Hanna in the Province of Alberta.

2.5 **Official Capacity** means Council duties determined as per Section 3.2.1 of this policy.

3.0 Guiding Principles

3.1 Council Compensation

3.1.1 Mayor and Council shall act as good stewards of the tax paying dollars and conduct themselves in a manner that maximizes the benefit and value to Hanna, its residents and businesses; while at the same time, minimizes the financial burden to the same.

3.1.2 The contents of this policy shall be considered when creating Council's annual budget.

3.2 Per Diems and Expense Claims

3.2.1 When deciding if compensation for per diems and expenses is warranted, Mayor and Council must consider the following criteria. If Council can answer yes to all of the following criteria, duties will be considered as Official Capacity and an expense claim should be paid according to this policy.

3.2.1.1 The expense must have a direct benefit to Hanna; promote Hanna's interests; add value to the community; or advance the community's interests.

3.2.1.2 The expense must be a result of interaction with a registered third party. (i.e. Not an individual, Council Member, Hanna staff, organization or affiliation.)

3.2.1.3 The expense must be defensible to the tax paying members of Hanna and to public scrutiny.

3.2.1.4 The expense must be free of bias and conflict of interest.

4.0 Policy Statements

4.1 Members of Council shall receive compensation for their role as elected officials in five different ways - via honorarium, per diem rates, expenses, benefits and professional development. The amount spent will be limited by the amount budgeted each year.

4.2 Honorarium

4.2.1 Council will receive annual honorariums in accordance with their elected seat as per Schedule B of this policy.

4.2.1.1 Honorarium rates will be increased each January as per the annual approved cost of living adjustment (COLA).

4.2.1.2 Mayor honorarium rates are higher to compensate for the additional responsibilities required of this position.

4.2.1.3 Deputy Mayor appointments are shared equally amongst the Councillors. Councillor honorarium rates are inclusive of compensation for additional responsibilities required of the Deputy Mayor position.

4.2.2 Honorarium shall be paid to all members of Council without needing to submit a claim for it.

4.2.3 Honorarium is paid to all members of Council for the following:

4.2.3.1 Council activities conducted within the municipal boundary of Hanna and in any Town owned facilities or properties (i.e. Hanna Community Centre) shall fall under honorarium unless otherwise indicated within the policy

4.2.3.2 Attendance at Council meetings.

4.2.3.3 Attendance at special meetings of Council

4.2.3.4 Attendance at budget sessions, planning sessions and strategic initiative sessions

4.2.3.5 Council orientations

4.2.3.6 Administrative meetings and meetings with Hanna Administration

4.2.3.7 Chief Administrative Officer performance and evaluation meetings.

4.2.3.8 Meetings with Special Areas representatives and/or meetings at Special Areas offices.

4.2.3.9 Public consultation and/or meetings (i.e. community groups, steering committee meetings, recreational facility, school boards, open houses, public forums).

4.2.3.10 Dealing with and responding to public concerns from citizens, clubs, organizations and businesses, etc.

4.2.3.11 Ceremonial duties including attendance at ceremonies, grand openings, banquets, luncheons, parades, open houses, new equipment arrival, ribbon cuttings etc. within Hanna

4.2.3.12 Attendance or participation at Hanna social events (i.e Christmas party, golf tournament, social committee functions, potluck, etc.)

4.2.3.13 Preparation for Council meetings, Council committee meetings and other items listed under Section 4.2 (Honorariums).

4.2.3.14 Duties as Commissioner of Oaths

4.2.3.15 Cheque and agreement signing

4.2.3.16 Anything not specifically listed under Per Diems (Section 4.3 of this policy).

4.2.3.17 Meeting attendance at internal Boards and Committees with majority of members of Council.

4.3 Per Diems

4.3.1 Per Diem claims will be approved in accordance with guiding principles of section 3.2 of this policy.

4.3.2 Council will receive Per Diem rates in accordance with Schedule B of this policy.

4.3.3 Per Diem rates shall apply to Council activities conducted outside of the municipal boundary of Hanna excluding any Town owned facilities or properties unless otherwise indicated within the policy.

4.3.4 Per Diem paid activities shall be compensated for upon submission and approval of a claim form.

4.3.4.1 Claim forms must be submitted at minimum on a monthly basis.

4.3.4.2 The Mayor shall be responsible for approving Councillor's claims and the Deputy Mayor shall be responsible for approving the Mayor's claims. In the case of the Mayor and/or Deputy Mayor being absent, the outgoing Deputy Mayor may sign claims as appropriate.

4.3.4.3 A claim that is not approved may be taken to Council to appeal the decision.

4.3.5 Per diems will NOT be paid for the following

4.3.5.1 Events listed under Honorarium (Section 4.2 of this policy).

4.3.5.2 Attendance at events that is not in official capacity.

4.3.5.3 Attendance at social events including but not limited to the ceremonial duties in Section 4.2.4.11.

4.3.6 Time calculated for per diem shall include travel time to and from the activity with a starting point in Hanna or if starting at another point, whichever is less.

4.3.7 Per diems are paid to all Members of Council for the following:

4.3.7.1 Meeting attendance for boards, committees and commissions that Members of Council are appointed to by resolution of Council as per Schedule A (i.e. Marigold Library System).

4.3.7.1.1 Appointed alternates will be paid full per diem when attending in place of the main board member.

4.3.7.2 Attendance at conferences (i.e. AUMA, FCM), seminars, workshops and courses with content/subject matter directly related to Council appointments.

4.3.7.2.1 Per Diems for conferences will be paid in accordance with Schedule B of this policy.

4.3.7.3 Attendance at activities as per Professional Development (Section 4.6 of this policy).

4.3.8 Anything not specifically covered by a per diem shall be considered as being compensated for by honorarium.

4.3.8.1 The only exceptions shall be activities, other than those stated above, where Council agrees to pay a per diem upon specific authorization by resolution of Council.

4.3.9 Per diem rates for all eligible activities shall be paid in accordance with Schedule A and Schedule B of this policy.

4.3.9.1 Per Diem rates shall not exceed flat rates as per Schedule A of this policy.

4.3.9.2 Per Diem earnings shall not exceed the annual budgeted funds. These funds may not be transferred from one Council member to another unless approved by Council resolution.

4.4 Expenses

4.4.1 Expense claims shall be approved in accordance with guiding principles of section 3.2 of this policy.

4.4.2 Expenses incurred shall be reimbursed upon submission and approval of a claim form.

4.4.2.1 Expense claim forms must be submitted at minimum on a monthly basis.

4.4.2.2 The Mayor shall be responsible for approving Councillor's claims and the Deputy Mayor responsible for approving the Mayor's claims. In the case of the Mayor and/or Deputy Mayor being absent, the outgoing Deputy Mayor may sign claims as appropriate.

4.4.2.3 A claim that is not approved may be taken to Council to appeal the decision.

4.4.3 Expenses incurred for the following will NOT be paid or reimbursed:

4.4.3.1 Expenses incurred for attendance at events that is not in official capacity.

4.4.3.2 Expenses or mileage for events within Hanna listed under Honorarium (Section 4.2 of this policy).

4.4.3.3 Expenses incurred at social events including but not limited to the ceremonial duties in Section 4.2.4.12.

4.4.4 Meal reimbursement will be set in Schedule B. When breakfast, lunch or dinner is provided at a conference, seminar, workshop, or meeting then meal allowances or receipted meals will not be reimbursed without Council approval.

4.4.5 Travel reimbursement (with a travel starting point in Hanna or if starting at another point, whichever is less) will be set in Schedule B.

4.4.5.1 If a personal vehicle is used for official Hanna business outside of Alberta, a cost comparison must be performed listing the costs associated with driving versus flying. The cost comparison should be made prior to the trip and for the same dates as the planned business trip. The driving cost estimate should include mileage, rental car charges (if applicable), meals, lodging en route and associated highway toll charges. The airfare cost estimate should include the roundtrip cost of the lowest available commercial airfare prior to the date of the trip, roundtrip mileage to the airport, airport parking, taxi/shuttle expense from the airport to the business destination or rental car charges at business destination if necessary. The reimbursement amount claimed must be the lesser of the lowest cost estimated by flying or driving. Personal safety should always be taken into consideration when making travel arrangements.

4.4.6 Technology Allowance: Councillors will receive an annual allowance in January each calendar year for technology requirements including electronic devices (tablet or laptop computer), software, printer, internet access and cell phones. The technology allowance rate is set in Schedule B.

4.4.7 Additional Expenses:

4.4.7.1 If requested tickets are not utilized by the Member of Council who requested them, that Member of Council shall reimburse the Town for the expense.

4.4.7.2 Guest Expenses: Hanna shall not pay for guest expenses associated with Council activities. This includes travel, accommodation, registrations, meals, tickets to events and other similar expenses.

4.4.7.2.1 Members of Council may claim for spousal or guest expenses in circumstances where it is expected that they be accompanied by their spouse or guest to a maximum of $200 per year.

4.4.7.3 Political Events:

4.4.7.3.1 Should a Member of Council attend a political event on behalf of Hanna, for which proceeds support a political party or candidate, Hanna shall not reimburse any portion of a meal or event expense that constitutes proceeds to a political party, constituency association or candidate. Also, Hanna cheques, purchase orders or procurement cards shall not be used to pay for any portion of a meal or event expense that constitutes proceeds to a political party, constituency association or candidate.

4.4.7.3.2 The individual purchasing a ticket for a political event may retain the tax receipt for his or her own purposes. The tax receipt, issued by the party, constituency association or candidate should be in the name of the individual purchasing the ticket.

4.5 Benefits

4.5.1 Hanna shall pay 100% of the premiums for the AUMA Group Benefit Plan and the VFIS Insurance Plan as offered to the Mayor and Councillors.

4.6 Professional Development

4.6.1 Mayor and Council will determine a professional development plan and budget each year during the annual budget process.

4.6.2 Budgeted funds for professional development activities will be divided equally between Councillors for their discretionary use. These funds may not be transferred from one Councillor to another unless approved by Council resolution.

4.6.2.1 If any professional development activity will result in a member of Council exceeding any portion of their individual budget, a resolution of Council is required.

4.6.3 Council Members attending professional development activities are expected to report their findings for overall Council benefit.

5.0 Effective Date

5.1 This policy shall come into effect March 8, 2022.

6.0 Review of Policy

6.1 A review of this policy shall be conducted midterm of each Council term.

Title:	Council Remuneration	Policy No: Supersedes:	2022-01
Authority:	Council	Approval Date: Effective Date:	March 8, 2022

SECTION B

1.0 Reference to other Policy and Legislation

2.0 Persons Affected

Members of Council

3.0 Divisional/Departmental Responsibility

Chief Administrative Officer / Corporate Services

4.0 Review/Revision History and Author

Title:	Council Remuneration	Policy No: Supersedes:	2022-01
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SCHEDULE A

COMMITTEE OR BOARD	APPOINTEE	PER DIEM PAID BY	HONORARIUM	TRAVEL PAID BY
Acadia Foundation	Councillor Crowle	Board		Board
Big Country Waste Management Commission Alternate	Councillor Crowle Councillor Thuroo	Board		Board
Community Futures – Meridian Region Board of Directors	Councillor Warwick	Town		Board
Community Services Board	Councillor Thuroo		Honorarium	
Emergency Advisory Committee	Mayor Povaschuk Councillor Karg Councillor Warwick		Honorarium	
Finance & Audit Committee	Mayor Povaschuk Councillor Hunter Councillor Crowle		Honorarium	
Fred & Freda Geuder Education Bursary	Councillor Hunter		Honorarium	
Hanna & District Chamber of Commerce	Councillor Rorabeck		Honorarium	
Hanna & District Medical Corporation	Councillor Rorabeck	Board		N/A
Hanna Golf & Country Club	Councillor Thuroo		Honorarium	
LYNKS	Councillor Karg		Honorarium	
Hanna Municipal Library Board	Councillor Thuroo		Honorarium	

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COMMITTEE OR BOARD	APPOINTEE	PER DIEM PAID BY	HONORARIUM	TRAVEL PAID BY
Hanna/Wake Student Exchange Committee	Councillor Hunter Councillor Karg		Honorarium	
Harvest Sky Regional Economic Development Corporation	Councillor Karg Councillor Rorabeck		Honorarium	
Henry Kroeger Regional Water Services Commission Alternate	Mayor Povaschuk Councillor Hunter	Board		
Marigold Library Systems Board Alternate	Councillor Thuroo Councillor Hunter	Town		Town
Municipal Planning Commission	Councillor Karg Councillor Warwick		Honorarium	
Palliser Economic Partnership Alternate	Councillor Warwick Councillor Thuroo Mayor Povaschuk	Town		Town
Palliser Regional Municipal Services Alternate	Councillor Karg Councillor Rorabeck	Board		
Personnel Committee	Mayor Povaschuk Councillor Rorabeck Councillor Thuroo		Honorarium	
Regional Emergency Mngt Advisory Committee Alternate	Mayor Povaschuk Councillor Karg		Honorarium	
Red Deer River Municipal Users Group Alternate	Mayor Povaschuk Councillor Hunter	Town		Town

Title:	Council Remuneration	Policy No: Supersedes:	2022-01
Authority:	Council	Approval Date: Effective Date:	March 8, 2022

COMMITTEE OR BOARD	APPOINTEE	PER DIEM PAID BY	HONORARIUM	TRAVEL PAID BY
Veterans Memorial Highway Association	Councillor Crowle	Town		Town

Title:	Council Remuneration	Policy No: Supersedes:	2022-01
Authority:	Council	Approval Date: Effective Date:	March 8, 2022

SCHEDULE B

1.0 Honorarium Rate

1.1 Honorarium rates are as follows:

Mayor Annual Salary	$18,858.78
Councillor Annual Salary	$10,058.22

2.0 Technology Allowance

2.1 Technology Allowance per Councillor per year $800.00

3.0 Professional Development

3.1 Professional Development Funds
Per Councillor per year $2,000.00

4.0 Per Diem Rate

4.1 Per Diem rates are as follows:

In Town – Full Day (4 hours or more)	$100.00
In Town – Half Day (less than 4 hours)	$50.00
Out of Town – Full Day (4 hours or more)	$150.00
Out of Town – Half Day (less than 4 hours)	$75.00
Zoom meeting – equivalent to In Town Rates	

5.0 Mileage Rate

5.1 Standard mileage will be reimbursed at the rate of $0.50/km.

6.0 Meal Allowance

6.1 Meals will be reimbursed to the following maximum rates:

Breakfast	$10.00
Lunch	$20.00
Dinner	$25.00

7.0 Updates to Schedule

7.1 This information will be updated as necessary.

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 10.01

Traffic Safety Bylaw 1041-2025

Amendments – Mobility Aid Operation and Vehicle Removal/Towing Provisions

Recommended Motion

That Council give second reading to Bylaw 1041-2025, The Traffic Safety Bylaw.

That Council give third and final reading to Bylaw 1041-2025, The Traffic Safety Bylaw.

Background

The Town of Hanna has updated sections of the Traffic Bylaw to improve public safety and align with current municipal needs. The proposed amendments formalize rules for the operation of Mobility Aids (including mobility scooters) within Town boundaries and strengthen enforcement capabilities related to illegally parked vehicles, particularly during snow removal operations.

Traffic Safety Bylaw 1041-2025 received first reading on June 10, 2025, the bylaw is now returning to Council for 2nd and 3rd reading.

Two key changes have been made:

1. Snow Removal and Towing – Designated Officers now have the authority to tow vehicles 12 hours after snow removal signs are posted, if they obstruct snow removal or other public works. The previous bylaw did not reference snow routes, winter parking restrictions, or towing vehicles for blocking snow clearing.

2. Operation of Mobility Aids – Mobility scooters may use sidewalks, pedestrian pathways, or roadways where no sidewalk or pathway exists. When on the road, operators must keep to the left edge facing traffic, stop at signs and signals, obey traffic control devices, and yield to vehicles. Speed limits are 6 km/h on sidewalks and pathways and 15 km/h on multi-use trails or roadways. The previous bylaw did not specify where mobility scooters could travel or what rules applied to them.

Communications

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

- Enhances enforcement authority under the Municipal Government Act.
- Supports operational requirements under the Traffic Safety Act
- It improves the Town's ability to maintain safe and efficient snow removal operations.
- Clarifies rules for the operation of mobility aids.
- Repeals the Traffic Safety Bylaw 936-2007 and all amendments, replacing it with a modernized Traffic Safety Bylaw.

Attachments

- Traffic Safety Bylaw 1041-2025

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
PROVINCE OF ALBERTA
BY-LAW 1041-2025

A BYLAW OF THE TOWN OF HANNA, IN THE PROVINCE OF ALBERTA, TO REGULATE AND CONTROL VEHICULAR, PEDESRIAN, AND OTHER TRAFFIC WITHIN THE TOWN.

WHEREAS pursuant to the Municipal Government Act (RSA 2000, c. M-26) and the Traffic Safety Act (RSA 2000, c. T-6) and regulations, the Council of the Town of Hanna has the authority to pass bylaws respecting highways under its direction, control and management, and the safety and welfare of people and the protection of people and property;

AND WHEREAS the Council of the Town of Hanna deems it necessary to regulate traffic, parking, the use of highways, and transportation within the Town in order to promote the safe and efficient movement of vehicles and pedestrians, and to provide for the orderly control of traffic.

NOW THEREFORE the Council of the Town of Hanna, duly assembled, enacts as follows:

PART I TITLE

1.0 This bylaw shall be known as the **TOWN OF HANNA TRAFFIC SAFETY BYLAW**

PART II DEFINITIONS AND INTERPRETATION

2.0 This bylaw, including this section and all subsequent sections, the following words and phrases shall have the meanings set out below:

2.1 **"Act"** means the *Traffic Safety Act*, RSA 2000, c. T-6, and regulations made thereunder as, amended or replaced from time to time.

2.2 **"Boulevard"** means that part of a Highway in an urban area that is not a roadway and is situated between the roadway curb or edge and the adjacent property line. (For clarity, Boulevard may include any landscaped or grassed strip between the curb and sidewalk, or between the sidewalk and the property line, but does not include the Sidewalk itself.)

2.3 **"Chief Administrative Officer"** or **"CAO"** means the person appointed by Council as the Chief Administrative Officer for the Town of Hanna, or their designate, in accordance with Section 205 of the Municipal Government Act.

2.4 **"Council"** means the Municipal Council of the Town of Hanna.

2.5 **"Crosswalk"** means:

2.5.1 That part of a Highway at an intersection included within the connections of the lateral lines of the sidewalks on opposite sides of the Highway measured from the curbs or, in the absence of curbs, from the edges of the roadway; **or**

2.5.2 Any part of a Highway at an intersection or elsewhere distinctly indicated for pedestrian crossing by lines or by other markings on the road surface.

2.6 **"Designated Officer"** means a person authorized to enforce the laws in the Town of Hanna, and includes a Peace Officer as defined in the *Peace Officer Act* (Alberta), a provincially appointed Community Peace Officer, a Bylaw Enforcement Officer appointed by the Town of Hanna, or a member of the Royal Canadian Mounted Police (RCMP).

2.7 **"Director of Emergency Management"** or **"DEM"** is a person employed by the town who is responsible for planning, coordinating, and overseeing responses to emergencies and disasters to protect public safety, property, and infrastructure.

2.8 **"Disabled Parking Stall"** (also referred to as **"Accessible Parking Stall"**) means any parking space designated by the Town (on public property) or by a property owner (on private property) for the exclusive use of vehicles displaying a valid government-issued parking placard or license plate for persons with disabilities. Such stalls shall be marked with appropriate signage indicating their restricted use.

2.9 **"Emergency Vehicle"** means a motor vehicle used by:

2.9.1 a police service (including municipal Enforcement Officers and the Royal Canadian Mounted Police);

2.9.2 a fire service or firefighting organization;

2.9.3 an ambulance service or medical first-response service; **or**

2.9.4 a public utility or municipal service provider responding to an emergency, and which is designated by the registrar of motor vehicles as an emergency vehicle pursuant to the Act.

2.10 **"Heavy Vehicle"** means:

2.10.1 a Vehicle or Vehicle-trailer combination with or without load that exceeds **5,000 kilograms** in gross vehicle weight, **or** that exceeds **12 metres** in total length; **and**

2.10.2 for the purposes of this Bylaw, *Heavy Vehicle* does **not** include recreational vehicles or buses being used for personal or recreational purposes, nor Town or emergency service vehicles.

2.11 **"Highway"** means the same as defined in the Act, and includes any thoroughfare, street, road, trail, avenue, parkway, driveway, lane, alley, square, bridge, causeway, trestle, or other place or any part of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for passage or parking of Vehicles. For the purposes of this Bylaw, a Highway **includes** sidewalks and boulevards adjacent to the roadway, and any parking lot or other public place designated for Vehicular use or Parking but **does not include** a place declared by regulation not to be a highway.

2.12 **"Mobility Aid"** means a device used to facilitate the transport, in a normal seated orientation, of a person with a physical disability. This includes wheelchairs, powered wheelchairs or scooters, and other similar aids used by individuals with mobility challenges.

2.13 **"Motor Vehicle"** means a Vehicle propelled by any power other than muscular power, and includes an automobile, truck, motorcycle, power bicycle (electric bicycle), moped or other Motor Vehicle as defined in the Act, but does not include a bicycle propelled solely by human power, an aircraft, an implement of husbandry, or a vehicle that runs only on rails.

2.14 **"Off-Highway Vehicle"** (or **"OHV"**) means any motorized mode of transportation built for cross-country travel on land, water, snow, ice, marsh or swamp land or other natural terrain. Without limiting the generality of the foregoing, *Off-Highway Vehicle* includes all-terrain vehicles (ATVs), utility terrain vehicles (UTVs), quads, dirt bikes and other off-road motorcycles, snowmobiles (snow vehicles), dune buggies, amphibious vehicles, miniature motor vehicles, and any other motorized vehicles designed for off-road travel. It does **not** include motorboats, or any other vehicles exempted from the definition of off-highway vehicle by the Act or its regulations.

2.15 **"Park" or "Parking"** means the standing of a Vehicle, whether occupied or not, upon a Highway (excluding momentary halts or stops). A Vehicle is deemed to be Parked when it is stopped and remains stationary in one location, **except**:

2.15.1 while actually engaged in loading or unloading persons or goods (provided such stopping is otherwise lawful); **or**

2.15.2 when stopped as necessary to obey traffic signs, signals, or the directions of a Peace Officer, or to avoid conflict with other traffic.

2.16 **"Pedestrian Pathway"** means a multi-purpose thoroughfare under the control of the Town, set aside for use by pedestrians, cyclists, and persons using wheeled conveyances, which is improved by asphalt, concrete, gravel, or other surface, and includes and bridge or structure with which it is contiguous.

2.17 **"Recreational Vehicle"** means a boat, motor vehicle, recreational vehicle designed or used for travel with temporary living accommodation for vacations or camping purposes.

2.18 **"Sidewalk"** means that part of a Highway primarily intended for use by pedestrians, between the curb or edge of the roadway and the adjacent property line, whether or not it is paved or improved.

2.19 **"Town"** means the Municipal Corporation of the Town of Hanna or the area contained within the corporate boundaries of the Town of Hanna, as the context requires.

2.20 **"Traffic"** means the movement of pedestrians, animals, or vehicles on a Highway, used for the purposes of travel.

2.21 **"Traffic Control Device"** means any sign, signal, marking, or device placed, marked or erected under the authority of the Act or this Bylaw for the purpose of regulating, warning, or guiding traffic.

2.22 **"Traffic Control Signal"** means any Traffic Control Device, whether manually, electrically, or mechanically operated, by which traffic is directed to stop or to proceed.

2.23 **"Vehicle"** means a device in, on or by which a person or thing may be transported or drawn on a Highway, regardless of the method of propulsion.

2.24 **Any term not defined** in this Bylaw that is defined in the Traffic Safety Act, or its regulations shall have the meaning set out in the Act or regulations, unless the context otherwise requires.

PART III INTERPRETATION

3.0 The headings, titles, and parts of this Bylaw are for ease of reference and convenience only; they do not affect the interpretation of the provisions of this Bylaw.

3.1 Where this Bylaw cites or refers to any Act, regulation, or other bylaw, it shall be construed as citing the current version of that legislation, as amended or replaced from time to time.

3.2 This Bylaw applies to all Highways, roads, roadways, alleys, sidewalks, and other public places within the Town of Hanna, and to all persons and Vehicles within the Town, unless otherwise specified.

PART IIIV EXCEPTIONS & EXEMPTIONS

4.0 The provisions of this Bylaw shall not apply to:

4.1 Emergency Vehicles or Designated Officers acting in the course of their lawful duties, and any persons acting under the direct instructions of Designated Officers or emergency responders, when compliance with this Bylaw would unduly hinder the performance of those duties;

4.2 Vehicles and equipment of the Town (or its agents/contractors) while actually engaged in road maintenance, snow removal, street sweeping, infrastructure repair, or other necessary public services on or adjacent to a Highway, provided that the work is being carried out in a safe and authorized manner; **and**

4.3 Persons participating in a parade, procession or special event that has been authorized by the Town under this Bylaw, provided they are in compliance with any conditions of that authorization.

PART V AUTHORITY

5.0 **Authority to Regulate Traffic:** Council hereby delegates to the Chief Administrative Officer (and any employees or agents the CAO may designate) the authority to manage traffic control within the Town, as follows:

5.1 **Traffic Control Devices:** The CAO or DEM is authorized to order the placement, erection, alteration or removal of Traffic Control Devices on any Highway under the Town's jurisdiction, as may be necessary to indicate speed limits, parking restrictions, load limits, crosswalks, school zones, playground zones, construction zones, road closures, or to otherwise regulate, warn, or guide Traffic for the safety and convenience of the public..

5.2 **Traffic Control Orders:** The CAO or DEM may issue temporary orders to restrict or direct traffic and parking in specific areas or during specific times for reasons of construction, street maintenance, snow removal, street cleaning, public events, emergencies, or other situations where traffic movement or public safety may be affected. This includes the power to temporarily close any roadway or Municipal parking area, or any portion thereof, and to temporarily prohibit parking or stopping as required. Proper Traffic Control Devices (such as signage or barricades) shall be placed to give effect to such orders.

5.3 **Designation of Zones and Areas:** The CAO may designate portions of Highways under Town control for specific uses or restrictions, including but not limited to: loading zones, no-parking zones, school zones, playground zones, truck routes, construction zones, accessible parking stalls, crosswalks, snow routes, and areas reserved for special events or parades. All such designations shall be marked by the posting of appropriate Traffic Control Devices or by written notice or permit issued to affected parties.

5.4 **Emergency Directions:** Notwithstanding any provision of this Bylaw, a Designated Officer or person authorized by the Town may direct traffic (including

pedestrians) as required during emergencies, special events, or unforeseen circumstances. All persons shall comply with any direction or signal given by a Designated Officer, even if it contradicts a traffic sign or signal. (Such direction takes precedence over Traffic Control Devices during that time.)

PART VI TRAFFIC CONTROL DEVICES

6.0 OBEDIENCE TO TRAFFIC CONTROL DEVICES**:**

6.1 No person shall contravene any Traffic Control Device posted or erected pursuant to this Bylaw or the Traffic Safety Act. All drivers of Vehicles and all pedestrians shall obey the instructions of all applicable Traffic Control Devices unless otherwise directed by a Designated Officer.

6.2 No person shall, without proper authority, alter, remove, deface, damage, or tamper with any Traffic Control Device, barricade, sign or signal that has been placed on a Highway. It is an offence to intentionally knock down, cover, change, or in any way interfere with a Traffic Control Device.

6.3 No person shall erect or place any sign, signal, marking or device on any Highway that purports to be or resembles a Traffic Control Device, unless authorized by the Town. (This includes unauthorized signs or markings on roadways, curbs, or sidewalks.)

6.4 A Traffic Control Device placed under this Bylaw shall be presumed valid and in accordance with this Bylaw and the Act. Any evidence purporting to establish that a Traffic Control Device was not placed in accordance with this Bylaw or the Act must be proven by the person alleging that fact.

PART VII SPEED LIMITS

7.0 Speed Limits

7.1 **General Speed Limit:** Unless otherwise posted by a Traffic Control Device, the maximum lawful speed limit on all Highways within the Town of Hanna is **50 kilometres per hour**.

7.2 **Speed in Alleys/Lanes:** No person shall drive a Vehicle in any alley or lane within the Town at a speed greater than **20 kilometres per hour**, unless otherwise posted.

7.3 **School Zones:** Wherever signage indicates a school zone, no person shall drive a Vehicle within that zone in excess of **30 kilometres per hour** during the times when the school zone is in effect. Unless otherwise posted by the Town, a school zone is in effect on school days (Mondays through Fridays during the school year) from **8:30am to 4:30pm.**

7.4 **Playground Zones:** Wherever signage indicates a playground zone, no person shall drive a Vehicle within that zone in excess of **30 kilometres per hour** during the times when the playground zone is in effect. Unless otherwise posted by the Town, a playground zone is in effect **every day** from **8:30 a.m. until one hour after sunset.**

7.5 **Speed Zones Posted:** If a Traffic Control Device prescribes a speed limit different from those stated in 7.1 through 7.4 (for example, in construction zones or other areas), that posted speed limit shall prevail at the times and locations indicated. All speed limits established by this Bylaw or by posted signs shall be deemed to be established in accordance with Section 108 of the Act (Speed limits on highways under municipal authority).

7.6 **Passing in School/Playground Zones:** No driver of a vehicle shall overtake or pass another moving vehicle traveling in the same direction within a school zone or playground zone during the times that such zone is in effect.

PART VIII OTHER GENERAL RULES OF THE ROAD

8.0 Other General Rules of the road

8.1 **Driving Care and Attention:** Every person shall operate a Vehicle on a Highway with due care and attention and with reasonable consideration for other persons using the Highway. (All relevant rules of the road as established by the Traffic Safety Act and regulations shall apply within the Town.)

8.2 **Coasting or Sliding:** No person shall coast or slide with any sled, toboggan, skis, skates, skateboard, or similar device on or across any Highway open to vehicular traffic, except at a properly marked crossing or with the authorization of the Town. (This is to prevent collisions between persons and Vehicles on streets.)

8.3 **Splashing Pedestrians:** No driver of a Vehicle shall drive through water, mud, or slush on a roadway in a manner so as to splash or spray any pedestrian using a sidewalk or crosswalk.

8.4 **Funeral and Other Processions:** No driver of a vehicle shall interrupt or interfere with a funeral procession or any other authorized parade or procession by cutting through or crossing its path. All drivers shall yield the right-of-way until such procession has passed, unless directed otherwise by a Designated Officer. Vehicles in a funeral procession may display headlights or hazard lights to identify themselves.

8.5 **Operation of Mobility Aids**

8.5.1 Within the municipal boundaries of the Town of Hanna, a person operating a Mobility Aid, including a mobility scooter, may travel on a sidewalk, pedestrian pathway, or, where no such sidewalk or pathway is reasonably available or passable, upon the roadway, taking the most practical route to their destination.

8.5.2 When travelling upon a Roadway, a Person operating a Mobility Aid shall:

a) travel as near as practicable to the far left-hand edge of the Roadway, facing oncoming traffic;
b) stop at all Intersections, Stop Signs, and pedestrian signals before entering or crossing the Roadway;
c) obey all Traffic Control Devices and pedestrian signals; and
d) yield the right-of-way to all Motor Vehicles while travelling upon the Roadway.

8.5.3 A Person operating a Mobility Aid shall not operate the device at a speed greater than:

a) six (6) kilometres per hour when on a Sidewalk, Pedestrian Area, or Pathway; or

b) fifteen (15) kilometres per hour when on a multi-use trail or on a Roadway where no Sidewalk or Pathway is reasonably available.

PART IX PARKING AND STOPPING REGULATIONS

9.0 General Parking Prohibitions: No person shall park a Vehicle in any of the following places or circumstances on any Highway:

*(**Note:** Distances shall be measured from that part of the Vehicle nearest the object or point of reference stated above. For example, the 5 m distance from a fire hydrant is measured from the closest point of the Vehicle to the hydrant.)*

- **Sidewalk or Boulevard:** On any sidewalk or boulevard, or any part of a sidewalk crossing (driveway ramp). Vehicles shall not block or impede the use of a sidewalk.
- **Crosswalk or Intersection:** On a crosswalk, or within **5 metres** of the nearest side of a marked crosswalk. Additionally, no parking within **5 metres** of the intersection of two roadways, unless otherwise indicated by signs or pavement markings.
- **Fire Hydrant:** Within **5 metres** of any fire hydrant, or, if the hydrant is not located at the curb, within 5 metres of the point on the curb nearest the hydrant.
- **Stop/Yield Sign or Signal:** Within **5 metres** of a stop sign or yield sign, or any traffic control signal at an intersection.
- **Driveway or Lane Access:** In front of or within **1.5 metres** of the entrance to a garage, private road or driveway, or a back lane (alley) access to a property, **or** in any manner that prevents or obstructs access by vehicles to such garage, road, driveway or alley.

- **Double Parking:** On the roadway side of any Vehicle parked at the curb or edge of a roadway (this practice commonly known as “double parking”). No Vehicle shall be parked parallel to and beside another parked Vehicle such that it is not close to the curb.
- **No Parking/Stopping Zones:** At any location where a Traffic Control Device (sign or painted curb) prohibits parking or stopping, or where the curb is painted yellow indicating no stopping. This includes zones designated for specific Vehicles or users for which the Vehicle is not eligible (e.g., loading zones, taxi stands, etc., when not actively loading or unloading as permitted).
- **Side of Obstruction:** On the roadway alongside or opposite any street excavation or obstruction when stopping or parking would obstruct traffic.
- **Pedestrian Corridor:** On any portion of a Highway in such a manner as to obstruct or block access to a pedestrian crosswalk, wheelchair ramp, or curb depression designed for access.
- **Fire Lane:** In any area designated as a fire lane, typically marked by signs or pavement markings. A fire lane means an access route for fire department vehicles (often on private property such as parking lots, near building entrances) identified by signage as a fire lane.
- **Wrong Side of Road:** On the left side of the roadway in the direction of travel (against the traffic flow). All vehicles must be parked on the right-hand side of two-way roadways, except on one-way streets where parking on either side may be allowed.
- **Alley – Obstructing Traffic:** In any alley or lane, except for the purpose of actively loading or unloading goods or passengers, and only if the Vehicle does not block through traffic in the alley. In no case shall a Vehicle be Parked in an alley for longer than is necessary for loading/unloading, and never longer than **30 minutes**.
- **Overhanging Sidewalk:** So that any part of the Vehicle (or any load thereon) extends over or obstructs any sidewalk, curb, or Boulevard.

9.1 **Angle Parking**: Where permitted by a traffic control device or sign, a person may park a vehicle at an angle to the curb or edge of the roadway.

9.1.1 Where angle parking is not marked but a driver wishes to park at an angle, such parking shall be permitted only if:

9.1.2 The vehicle does not project into the traveled portion of the roadway so as to obstruct or impede the free flow of traffic; and

9.1.3 There remains sufficient roadway width, in the opinion of a Designated Officer or other designated authority, to allow for the safe and unobstructed passage of other vehicles, including emergency vehicles.

9.2 The CAO, or Designated Officer, may designate locations where angle parking is permitted or prohibited based on traffic conditions, roadway design, or public safety considerations.

9.3 No person shall park a vehicle at an angle in any location where angle parking is not specifically permitted, and where such parking results in obstruction of traffic, interference with access to public or private property, or endangerment to pedestrians or other road users.

9.4 A vehicle parked in contravention of this section may be subject to enforcement action, including ticketing and removal under the provisions of this Bylaw and the Municipal Government Act.

9.5 **Parking in Accessible (Disabled) Stalls:** No person shall park a Vehicle in a Disabled Parking Stall (Accessible Parking Stall) unless:

9.5.1 The Vehicle prominently displays a valid disabled parking placard or license plate issued by the authority (Service Alberta or equivalent) for a person with a disability; **and**

9.5.2 The person to whom the disabled placard or plate was issued is either the driver of the Vehicle or a passenger being picked up or dropped off at that location.

Any Vehicle parked in a designated Accessible Parking Stall without meeting the above requirements may be ticketed and/or towed at the owner's expense. The Town of Hanna may enforce disabled parking on both public property and on private property that is open to public use (e.g., shopping areas), **provided** the stall is properly marked with signage indicating it is reserved for persons with disabilities.

9.6 Parking on Private Property: No owner or operator of a Vehicle shall park or permit the Parking of the Vehicle on private property without the consent of the property owner or person in possession of that property. This prohibition applies to any property clearly marked by a sign or signs stating, "No Parking," "Private Parking," "Residents Only," or similar, or where general public parking has been prohibited by the owner. If a property owner or agent has posted signs forbidding unauthorized parking, any unauthorized Vehicle may be subject to enforcement under this Bylaw (including removal).

9.7 Recreational Vehicles and Trailers (Parking Restrictions):

9.7.1 **Unattached Trailers:** No person shall park a trailer, whether designed for occupancy or for carrying goods/vehicles, on any Highway unless it is attached to

a Motor Vehicle by which it may be drawn. A trailer alone is not considered a Vehicle for the purpose of parking on a Highway and may be removed at the owner's expense.

9.7.2 **Use of RVs as Dwellings:** No person shall occupy or permit the occupancy of a parked Recreational Vehicle on any Highway as a dwelling or living accommodation.

9.7.3 **Time Limit – RVs and Trailers:** No person shall park any Recreational Vehicle or any trailer on any Highway in the Town for longer than **48 consecutive hours**. After the allowed 48 hours of parking, the owner/driver must remove the Recreational Vehicle or trailer from the Highway and not park it again on any Highway in the Town for at least the next **48 consecutive hours**.

9.7.4 **Location Adjacent to Owner's Property:** A Recreational Vehicle or trailer parked under section 9.7.3 (for loading, unloading or short-term parking) must be parked directly adjacent to the property of the owner or operator (or a property for which the owner/operator has the permission of the owner to park there). It is not permitted to park an RV or trailer in front of property where the owner has no permission, except incidental brief stops while driving.

9.7.5 **Extensions and Slides:** Any Recreational Vehicle parked on a Highway must not have slide-outs or extensions that impede the passage of other vehicles or pedestrians. All RVs and trailers parked on a street must be kept roadworthy and hitched if required so they can be moved on short notice.

9.7.6 **Temporary Parking Permit:** Notwithstanding the time limit in subsection 9.7.3, the CAO (or designate) may issue a **Temporary Parking Permit** to allow a resident to park a Recreational Vehicle or trailer on a Highway adjoining their property for an extended period for a specific purpose. A Temporary Parking Permit may extend the 48-hour limit up to a maximum of **7 consecutive days**. The permit must be displayed in a visible location on the vehicle or otherwise as instructed, and the vehicle must comply with any conditions stated in the permit (such as location and dates). The issuance of such permit is at the discretion of the CAO and may be refused or revoked if the vehicle poses a hazard or undue inconvenience.

9.7.7 **Commercial Loading/Unloading:** Nothing in this section prohibits the brief stopping or parking of a trailer for the purpose of actively loading or unloading goods, equipment, or livestock, provided it is actively attended and does not obstruct traffic for an unreasonable time. Once loading or unloading is complete, the trailer must be promptly removed.

9.8 Heavy Vehicles and Truck Routes:

9.8.1 **Heavy Vehicle Road Use:** No person shall operate or park a Heavy Vehicle on any Highway within the Town **except** on a designated truck route, or for the purpose of local pickup or delivery via the most direct route

to/from the nearest truck route. The Town may by resolution or by posted signs designate certain roadways as permissible truck routes for Heavy Vehicles. In the absence of designated truck routes, Heavy Vehicles should remain on Provincial highways or major thoroughfares and refrain from entering residential or restricted areas unless necessary for local business.

9.8.2 **Use for Deliveries:** If a Heavy Vehicle must be driven on a non-truck-route street to reach a destination for loading or unloading (delivery or collection of goods at a residence or business), the operator shall take the shortest route possible from the nearest allowed route to the destination and back. Upon completing the delivery or collection, the Heavy Vehicle shall immediately leave the restricted area by the shortest route.

9.8.3 **No Parking in Residential Areas:** No Heavy Vehicle shall be parked on any Highway in a residential zone or area except while actively engaged in loading or unloading as described in 9.7.2, or as otherwise authorized by permit or signage. In particular, it is prohibited to park semitrailers, tractor units, construction equipment, or other Heavy Vehicles on residential streets overnight.

9.8.4 **Engine Retarder Brakes:** No person operating a Heavy Vehicle shall use engine retarder brakes (Jake brakes) within the Town limits, except in an emergency to avoid an accident. Appropriate signage may be erected at Town entrances indicating this restriction.

9.8.5 **Exception – Town/Service Vehicles:** This section does not apply to Town-owned or contracted service vehicles such as snowplows, sanding trucks, waste collection trucks, or utility repair vehicles, nor to emergency vehicles or school buses, when engaged in their duties on Town roads.

9.9 Abandoned Vehicles:

9.9.1 No person shall leave a Vehicle parked on a Highway in the same location for more than **72 consecutive hours** such that it appears to be abandoned. Any Vehicle left standing on a highway for over 72 hours **without moving** may be considered an “abandoned vehicle” and may be tagged for removal by the Town under Section 76 of the Traffic Safety Act (removal of abandoned vehicles).

9.9.2 A Vehicle left on private property (that is not the owner’s property) without consent for over 72 hours may also be considered abandoned by the owner of that property. The Town or a Designated Officer may, upon complaint, investigate and cause such vehicle to be removed as per the Act.

9.9.3 If a Vehicle is identified as abandoned, a Designated Officer may attach a notice to the Vehicle indicating that it will be removed by the Town

if not moved within a specified timeframe. If the vehicle remains or if it lacks valid registration plates, the Town may tow and impound the Vehicle.

9.9.4 All costs of towing and storage of an abandoned Vehicle shall be charged to the owner of the Vehicle. The Vehicle shall not be released until all removal and storage charges are paid. Unclaimed vehicles may be dealt with in accordance with the Unclaimed Personal Property and Vested Property Act or applicable regulations.

PART X OFF HIGHWAY VEHICLES AND SNOWMOBIES

10.0 **Operation of Off-Highway Vehicles Prohibited:** No person shall operate an Off-Highway Vehicle (including a snowmobile, all-terrain vehicle, dirt bike, or any Off-Highway Vehicle as defined in this Bylaw) on any Highway, street, lane, sidewalk, park, playground, public reserve, or other public property within the Town of Hanna **except** as permitted in this Part or as expressly authorized in writing by the Town.

10.1 Exceptions – Authorized Use of OHVs:

10.1.1 A Designated Officer or member of the Town administration may operate an Off-Highway Vehicle (OHV) on a Highway or public property within the Town when necessary for the performance of their duties (e.g., search and rescue operations, emergency response, municipal enforcement, or maintenance). Operation must be conducted with due regard for safety.

10.1.2 Council may, by resolution, designate specific routes, trails, or times where Off-Highway Vehicles (including snowmobiles) are permitted to operate within Town limits — for example, during sanctioned events or to access surrounding rural OHV trails. These designations must be communicated via posted signage or public notice and may include conditions (e.g., maximum speed of 20 km/h, operation limited to daylight hours, mandatory safety equipment, etc.).

10.1.3 Residents and visitors may operate an OHV on the most direct and practical route between their residence (or point of accommodation) and the nearest Town boundary or designated trail access point for the purpose of entering or exiting Town. Such use:

- Must not include cruising, touring, or any form of recreational operation within Town boundaries;
- Must adhere to all posted speed limits and traffic laws;
- Must occur only during permitted hours as designated by the Council;
- Requires that the OHV be operated with due regard for safety, including the use of appropriate lights and safety equipment.

10.2 Offences on Off-Highway Vehicles: Any person who operates an Off-Highway Vehicle in contravention of Section 10 — including failing to comply with direct route restrictions in Section 10.1.3 or the conditions of any Council-approved designation — is guilty of an offence under this Bylaw.

Additionally:

- If the operator of the OHV cannot be identified, the registered owner may be charged.
- It is not a defence for an owner to claim ignorance or lack of permission regarding the operator's actions.

Designated Officers are empowered to:

- Stop and inspect OHVs;
- Issue fines, tickets, or summonses;
- Direct that the OHV be immediately removed from Town.
- Seize or impound the vehicle for repeated or serious offences, in accordance with applicable laws.

PART XI PARADES PROCESSIONSS AND ROAD USE EVENTS

11.0 **Parades and Processions (Permit Required):** No person shall hold or organize any parade, procession, sports event, or other special event on any Highway (including walks, runs, bicycle races, or marches) that may interfere with normal traffic flow, unless a **Parade/Special Event Permit** has been obtained from the Town. This includes any group of people or vehicles (including floats or marching bands) proceeding together in an organized fashion on public roads, except those exempt in section 11.2.

11.1 Application for Parade/Special Event Permit: Any person or organization wishing to organize a parade, procession, or special roadway event shall apply to the CAO (or designate) in the form prescribed by the Town. The application should be submitted a reasonable time (preferably at least 2 weeks) before the event and include details such as: date, time, route, number of participants/vehicles, purpose of event, and any requested road closures or traffic control. The CAO may approve the permit with conditions to ensure public safety and minimize disruption, including but not limited to: specific route or time, escort by Designated Officers, signage or barricades, provision of marshals, or cleanup requirements. The permit holder must abide by all conditions set by the Town.

11.2 Funeral and Military Processions Exempt: A funeral procession or a military procession (under command of military authorities) does not require a permit. However, any funeral or military procession shall be conducted in an orderly manner with regard for other traffic, and if it is likely to significantly obstruct traffic, advance notice to the Town or police is encouraged so that assistance can be given to manage traffic signals or provide escort if necessary. Drivers in a

funeral procession shall turn on headlights or hazard lights to indicate they are part of the procession.

11.3 Temporary Road Closures for Events: The Town may temporarily close or restrict the use of a Highway or portion thereof to accommodate a permitted parade, procession or special event. During such closure, the Town or event organizers shall ensure adequate signage or traffic control persons are in place to direct traffic. No person shall drive on or enter a closed roadway that is barricaded or marked as closed for an event, except authorized event participants, emergency vehicles, or local residents as allowed by the permit conditions. Driving through or around a barricade or ignoring directions of a peace officer or event official in such cases is an offence.

11.4 Costs and Indemnity: The permit holder for a parade or special event may be responsible for the costs of additional policing, traffic control, or cleanup if deemed necessary by the Town. The permit holder and organizers assume responsibility for any loss or damage caused to Town property as a result of the event and shall indemnify the Town for any claims arising from the event. The Town may require proof of liability insurance coverage for certain events as a condition of approval.

PART XII ENFORCEMENT AND PENALTIES

12.0 **Authority of Designated Officers:** A Designated Officer is hereby authorized to enforce the provisions of this Bylaw. In addition to any other powers, a Designated Officer may:

12.0.1 Issue a verbal or written warning for any contravention of this Bylaw, or direct a person to cease or remedy a contravention.

12.0.2 Issue a **Municipal Tag** or Notice of Offence (ticket) alleging an offence of this Bylaw, which may provide a person with the opportunity to voluntarily pay the specified penalty for the offence to avoid prosecution.

12.0.3 Issue a violation ticket under the *Provincial Offences Procedure Act* (Alberta) for an offence of this Bylaw, which may require the person to appear in Provincial Court or optionally pay a specified fine amount in advance of the court date. (This may be done with or without a prior Municipal Tag.)

12.0.4 Stop and inspect any Vehicle that is being operated, parked or stored in contravention of this Bylaw (for example, a suspected abandoned vehicle, or a vehicle being driven off-road unlawfully). The Designated Officer may require the driver to produce their driver’s license, registration, or insurance, and may inspect the condition of the vehicle if relevant to the offence.

12.0.5 Direct the moving or removal (towing) of any Vehicle or trailer found parked in contravention of this Bylaw. If a vehicle is unattended and is parked illegally or in a manner that obstructs traffic, interferes with snow removal or other public works, or poses a safety hazard, the Designated Officer may have the vehicle removed by a towing service without notice to the owner.

12.0.5(1) Snow Routes – Notwithstanding the above, if a vehicle or trailer is parked on a roadway designed as a Snow Route, and the Town as posted Snow Route signs at least twelve (12) hours in advance of snow removal operations, any vehicle remaining on the route after that twelve (12) hour notice period may be towed at the direction of a Designated Officer. All towing and storage costs shall be the responsibility of the owner of the vehicle.

12.0.6 Impound any Vehicle or Off-Highway Vehicle that is being operated in contravention of this Bylaw or other legislation, if such seizure is authorized by law.

12.0.7 Enter on land (including entering yards or driveways but not dwelling houses) to inspect and determine if any provisions of this Bylaw are being contravened, in accordance with Section 542 of the Municipal Government Act.

12.1 Removal of Vehicles and Obstructions:

12.1.1 Where a vehicle is towed or moved pursuant to section 12.0.5, it shall be taken to a place of safe storage designated by the Town or the towing contractor. The owner of the vehicle may recover it upon payment of all towing and storage charges. If the vehicle remains unclaimed, it may be dealt with according to the law (which may include sale or disposal to recover costs). The Town shall not be responsible for any damage to a vehicle resulting from reasonable towing, removal, or storage operations.

12.1.2 In addition to vehicles, if any structure, object, or thing is placed on a Highway contrary to this Bylaw (such as an unauthorized sign, obstruction, or debris), the Town may remove and impound such object. The owner may reclaim the object upon paying the removal costs, and if not claimed in a reasonable time, the Town may dispose of it. The Town is not responsible for damage or loss of any unauthorized objects removed from roadways.

12.2 Owner Liability (Vehicles): In any prosecution or enforcement action for an offence involving a Vehicle under this Bylaw (such as a parking offence or an unauthorized vehicle on a road), the registered owner of the Vehicle may be named as the defendant. The Act provides that the owner of a vehicle is liable for offences under municipal traffic bylaws as if the owner had personally committed the offence, unless the owner proves to the Court's satisfaction that, at the time of the

offence, the vehicle was not being used or parked by the owner or by any other person with the owner's consent (i.e., it was stolen or used without consent).

12.3 Interference with Enforcement: No person shall obstruct or hinder any Designated Officer or person assisting a Designated Officer in the performance of their duties under this Bylaw. This includes providing false information, removing or defacing any ticket or notice left on a vehicle by an Officer (other than by the vehicle owner), or attempting to prevent an Officer from towing or impounding a vehicle or object under this Bylaw. Any such obstruction is an offence. Additionally, it is an offence to impersonate a Town official or Designated Officer for any reason.

12.4 Offences and Penalties:

12.4.1 **General Offence:** Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable upon summary conviction to the penalties set out in this Part. Each instance of contravention, and in the case of continuing contraventions each day that an offence continues, constitutes a separate offence.

12.4.2 **Specified Penalties (Ticket Fines):** For the purposes of enforcement by Municipal Tags or violation tickets, the specified fine amounts for offences under this Bylaw are set out in Schedule "A" attached to and forming part of this Bylaw. The specified penalty is the voluntary payment amount that may be paid to avoid a court appearance. (Where an offence is not listed in Schedule A, the Peace Officer may assign a fine amount consistent with comparable offences, or the default penalty in subsection 12.4.5 may apply upon conviction.)

12.4.3 **Second or Subsequent Offences:** Where any person is convicted twice or more within a one-year period for the same offence under this Bylaw, the minimum penalty for the second and each subsequent offence shall be double the specified penalty for that offence. A second or subsequent offence means an offence committed after a previous conviction (or voluntary fine payment) for the same provision of the Bylaw within the past twelve (12) months.

12.4.4 **Minimum and Maximum (MGA):** Notwithstanding the specified penalties in Schedule A, any person who is convicted of an offence under this Bylaw in a court of law is liable to pay a fine not less than **$100.00** and not more than **$10,000.00** for each such offence, plus applicable costs and surcharges, or to imprisonment for not more than **six (6) months** for non-payment of fine, or to both fine and imprisonment, as authorized by the Municipal Government Act.

12.4.5 **Default Penalty:** If a specified penalty is not established for a particular offence, the fine amount shall be determined by the Court upon conviction, within the limits established in 12.4.4. In determining an

appropriate fine, the Court may consider the nature of the offence, its potential for harm, and fines imposed for similar municipal offences.

12.4.6 **Municipal Tag:** A person who has been issued a Municipal Tag (Notice of Offence) by the Town for an alleged contravention of this Bylaw may avoid prosecution by paying the specified penalty on the tag within the time period indicated. If the person fails to pay within the time specified, a violation ticket may be issued.

12.4.7 **Violation Ticket:** If a violation ticket is issued under the Provincial Offences Procedure Act, the violation ticket may: **(a)** specify the fine amount and allow the person to pay the fine voluntarily to avoid a court appearance (this is a "specified penalty ticket"); or **(b)** require a person to appear in court without the option of prepaying (if the offence is serious or if it's a repeat offence and higher penalties are sought).

12.4.8 **Payment of Voluntary Fines:** If a person pays a specified penalty (either via Municipal Tag or violation ticket) within the time allowed, the person shall not be prosecuted for the offence. Acceptance of payment by the Town or the Province constitutes a guilty plea to the offence charged.

12.4.9 **Continuing Offences:** In the case of an offence that continues beyond a single day (such as a vehicle continuously parked in one place in violation of this Bylaw), a Designated Officer may issue a separate offence ticket for each day the offence continues. However, the Officer should make reasonable efforts to inform the offender of the violation and give the opportunity to correct it before issuing multiple tickets.

12.5 Liability of Town: The Town of Hanna is not liable for any damage to vehicles or other property resulting from enforcement actions taken in good faith pursuant to this Bylaw, including the placement of signs, the alteration of traffic flow, or the towing of vehicles. Persons affected by such actions are deemed to have voluntarily assumed the risk of any damages by acting in violation of this Bylaw. Furthermore, nothing in this Bylaw shall be interpreted as imposing any duty or obligation on the Town to provide traffic control or enforcement, and the Town shall not be liable for any failure to enforce any provision of this Bylaw.

PART XIII SCHEDULES AND REPEAL

13.0 **Schedules:** The following Schedules are attached to and form part of this Bylaw:

- **Schedule "A" – Specified Penalties for Offences.** (This schedule lists common offences under this Bylaw with corresponding fine amounts for a first offence. It

may categorize penalties by section or type of offence, e.g., parking offences, moving offences, etc.)

13.1 Bylaw 936-2007 Repeal: Bylaw No. 936-2007 of the Town of Hanna, and all amendments thereto (including Bylaw 973-2014), are hereby repealed in their entirety. All other bylaws or parts of bylaws inconsistent with this Bylaw are hereby repealed to the extent of that inconsistency. This Bylaw is intended to replace and supersede Bylaw 936-2007 as the Traffic Safety Bylaw for the Town of Hanna.

13.2 Severability: Should any provision of this Bylaw be declared invalid or unenforceable by a court of competent jurisdiction, then that provision shall be deemed severed from this Bylaw and shall not affect the validity of the remainder, which shall remain in full force and effect.

PART XIV USE OF SIDEWALKS

14.0 Within the municipal boundaries of the Town of Hanna, a person operating a Mobility Aid, including a mobility scooter, may travel on a sidewalk, pedestrian pathway, or where no such sidewalk or pathway is reasonably available or passable, upon the roadway, taking the most practical route to their destination.

EFFECTIVE DATE

This Bylaw shall come into effect upon the day of third and final reading:

READ A FIRST TIME THIS 10TH DAY OF JUNE 2025.

_____
Mayor Danny Povaschuk

_____
Chief Administrative Officer
Matthew Norburn

READ A SECOND TIME THIS 9th DAY OF DECEMBER 2025.

READ A THIRD TIME AND FINALLY PASSED THIS 9TH DAY OF DECEMBER 2025.

Mayor Danny Povaschuk

Chief Administrative Officer
Matthew Norburn

Schedule A – Specified Penalties for Offences

Town.of.Hanna.Traffic.Bylaw.No¡.7607_868❶

Section	Offence Description	Penalty ($)
3.1	Fail to obey traffic control device	$150
3.2	Fail to comply with markings or instructions from traffic control device	$150
3.3	Disobey Peace Officer or CAO traffic direction	$200
4.1	Unauthorized placement of traffic control device	$300
4.2	Unauthorized removal/defacing of traffic control device	$300
5.3	Stop vehicle in crosswalk	$150
6.1	Park in a no-parking zone	$75
6.2	Park in a fire lane	$250
6.3	Park in an accessible stall without valid permit	$300
6.4	Park to obstruct traffic, lane, driveway, sidewalk or fire hydrant	$150
6.5	Park a vehicle for sale on a public roadway	$100
6.6	Park recreational vehicle on street longer than 48 hours without permit	$150
6.7	Park within 5 metres of a fire hydrant	$200
6.8	Park wrong direction (against flow of traffic)	$100
6.9	Park where prohibited during snow removal or maintenance	$125
6.10	Fail to move vehicle when directed by Peace Officer	$150
7.1	Leave vehicle abandoned on highway	$200
7.2	Fail to remove debris or objects placed on a highway	$200

Section	Offence Description	Penalty ($)
7.3	Place obstruction on highway or sidewalk	$200
9.1	Damage boulevard or public property	$300
9.2	Place landscaping or materials on boulevard without permit	$150
10.1	Operate vehicle with unsecured load	$300
10.2	Track mud or debris onto public roadways	$200
11.1	Operate over-dimensional vehicle without permit	$500
11.2	Operate overweight vehicle without permit	$500
12.1	Conduct special highway event without permit	$500
12.2	Fail to comply with conditions of special highway event permit	$300
13.1	Obstruct enforcement or provide false information to Peace Officer	$500
13.2	Impersonate a Peace Officer or Town official	$1000
13.3	Tamper with Municipal Tag or Violation Ticket	$300

Additional Enforcement Notes

- Second Offence (within 12 months): Double the listed fine.
- Continuing Offence: Each day counts as a new offence and may incur a new fine.
- Unlisted Offences: Default fine of $100.00 minimum and up to $10,000.00 maximum by court discretion.
- Early Payment Discount: Optional 25% reduction if paid within 14 days, subject to Council policy.

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 11.00

Council Reports & Roundtable

Recommended Motion

That Council accepts the Council Reports for information.

Background

This portion of the agenda allows Council members to provide written or verbal reports to update other members of Council with information resulting from meetings they have attended since the previous Council meeting.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

The highlights of the reports may be communicated through the Town of Hanna Social Media programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

Policy and/or Legislative Implications

N/A

Attachments

1. Mayor Povaschuk
2. Councillor Crowle
3. Councillor Hunter
4. Councillor Karg
5. Councillor Rorabeck
6. Councillor Thuroo
7. Councillor Warwick

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

COUNCIL REPORTS & ROUNDTABLE

Prepared by: **Councillor Crowle**
Council Date: **December 9, 2025**

Committee or Boards to report on:
Acadia Foundation
Big Country Waste Management Commission
Veterans Memorial Highway Association

Meeting: BCWMC
Location: Youngstown
Date & Time: 11/26/25 7:00 PM
Minutes posted by Darlene Herzog

Meeting: Acadia Foundation
Location: Oyen
Date & Time: 11/26/25 10:00 AM
Minutes posted by Acadia Foundation CAO

Upcoming Meeting to Attend:

Meeting: Acadia Foundation
Location: Oyen Christmas Supper
Date & Time: 12/04/25 5:00 PM

Meeting: Acadia Foundation
Location: Hanna Christmas Supper
Date & Time: 12/05/25 5:00 PM

Meeting: Town Council / Pictures
Location: Council Chambers
Date & Time: 12/09/25 6:00 PM

Meeting: BCHA
Location: Lynks Boardroom
Date & Time: 12/09/25 11:00 AM

Meeting: Local Loop – Twinkle Light/Lightup Parade Tour
Location: Hanna
Date & Time: Dec 2,3,5,10,12,17,19,23

Meeting: RCMP Christmas Party
Location: Community Centre
Date & Time: 12/13/25 6:00 PM – 3:00 AM

Meeting:	Town of Hanna Christmas Party
Location:	The Bunker
Date & Time:	12/18/25

Meeting:	Council Info Session
Location:	Town Council Chambers
Date & Time:	12/31/25 8:30 PM

Meeting:	VMHA
Location:	Castor Paintearth County Office
Date & Time:	12/05/25 11:00 PM

COUNCIL REPORTS & ROUNDTABLE

Prepared by: **Councillor Hunter**
Council Date: **Dec 9/25**

Committee or Boards to report on:
Fred & Freda Geuder Bursary
Hanna / Wake Student Exchange
Henry Kroeger Regional Water Services (alternate)
Marigold Library Systems Board (alternate)
Red Deer River Municipal Users Group (alternate)

Meeting: Fred & Freda Geuder Bursary
Location: Hanna AB
Date & Time: Tuesday December 2
Have made contact with Connie Deadlock over the Bursary. A sit down meeting over guideline and bursary balance will be discussed.

Meeting: Hanna/Wake
Location: n/a
Date & Time:

Meeting: Marigold Library
Location: Hanna over Phone
Date & Time: December 2
Talked to Vern about first meeting. Financials and minutes are to be provided to myself

Upcoming Meeting to Attend:

Meeting: Henry Kroeger Regional WaterServices
Location: Drumheller
Date & Time: TBA

Meeting: Red Deer River Municipal Users Group
Location: Youngstown
Date & Time: TBA

Meeting: Marigold Library
Location: Strathmore
Date & Time: TBA – Vern suggests that we meet in Stathmore and receive a facility tour

COUNCIL REPORTS & ROUNDTABLE

Prepared by: **Councillor Karg**
Council Date: **December 9, 2025**

Committee or Boards to report on:

LYNKS
Hanna / Wake Student Exchange Committee
Harvest Sky Economic Development Corporation
Municipal Planning Commission
Palliser Regional Municipal Services
Regional Emergency Management Advisory (alternate)

Meeting: Palliser Regional Municipal Services (PRMS) – Annual Meeting
Location: Palliser Regional Planning Commission
Date & Time: November 6, 2025 4:00 p.m.

- Village of Beiseker has rejoined as a Municipal Stakeholder effective Jan 1/26
- In 2025, Palliser Planning completed a number of projects. A Municipal Development Plan was adopted by the Town of Coronation.
- The Town of Trochu benefited from a mapping amendment bylaw with the expertise of Palliser.
- PRMS has worked with a number of municipal members to adopt new Land Use Bylaws while also updating Development Permit Applications.
- PRMS is scheduled to engage in at least 8 major projects for 2026. The Town of Hanna will benefit from a Municipal Development Plan Replacement.
- As of Oct 31/25 PRMS processed 31 subdivision applications across a number of municipalities.
- 188 building permits were issued, 23 of which were in the Town of Hanna with a construction value of $1,360,660.64 effective Sept 30/25

Meeting: LYNKS Board Meeting
Location: Provincial Building – Town of Hanna
Date & Time: Nov 20, 2025 4:45 p.m.

- Introduction of new Directors and farewell to retiring Directors.
- LYNKS continues to provide a wide spectrum of vital services to the community including Career Services, Community Learning Program, Connecting Community, and an incredible array of online courses to meet diverse needs.
- Appointed to the Personnel/Policy Committee for LYNKS.

Meeting: LYNKS Celebration Meeting
Location: Provincial Building - Hanna
Date & Time: November 24/25 4:00 p.m.

- LYNKS is celebrating 50 years of service, continued planning for the grand celebration to occur next April 2026.

COUNCIL REPORTS & ROUNDTABLE

Prepared by: **Councillor Rorabeck**
Council Date: **December 9, 2025**

Committee or Boards to report on:
Hanna & District Chamber of Commerce
Hanna & District Medical Corporation
Harvest Sky Economic Development Corporation
Palliser Regional Municipal Services (alternate)

Meeting: **Hanna and District Chamber of Commerce**
Location: Town Office (Council Chambers)
Date & Time: November 25, 2025 at 12:00pm

Discussed the Light Up the Night Parade that is scheduled for December 5, 2025 and received updates on the planning for it. Discussed plans for doing Chamber Cheers in 2026, and how we can make this a bigger networking event. Discussed the Election Forum and agreed that the planning that went into it made for an excellent event. Discussed being closed over Christmas; Chamber Manager Terita Peterson will be keeping the Chamber phone with her incase anyone needs anything.

Upcoming Meeting to Attend:

Meeting: **Harvest Sky Economic Development Corporation**
Location: Lynks Office
Date & Time: December 10, 2025 at 12:00pm

Meeting: **Hanna and District Chamber of Commerce**
Location: Town Office (Council Chambers)
Date & Time: December 16, 2025 at 12:00pm

Meeting: **Hanna and District Medical Corporation**
Location: Board Room at Medical Clinic
Date & Time: TBD (Eileen Clow said she will email me in the next few weeks with info)

Outlook

Council Reports

From vern thuroo <vernthuroo@yahoo.ca>
Date Wed 12/3/2025 4:45 PM
To Winona Gutsche <wgutsche@hanna.ca>

Meeting: Muni 101 Training
Location: Town office
Date $ Time Oct. 27 9-4pm
Learn to be a town councillor

Meeting: Swearing in Ceremony/Organizational Meeting
Location: Town office
Date and Time: Oct. 29, 6-9pm
Got sworn in as councillor

Meeting: Hanna Golf and Country Club
Location: Clubhouse
Date&Time: 7pm-8:30
General Manager resigned. Looking in the new year for hiring a new manager. Talked about the savings that they made with the reorganizing how things were done. Maintenance was being wrapped up for winter.

Meeting: AUMA conference
Location: Calgary Telus center
Date&Time: Nov. 11-14
Learned about the power grid and how it worked. Guest Speaker Shawna Panyda. Opening ceremonies was great with the comedian Jonny Harris. Trade show. Went through lots of resolutions. Great event

Meeting: Hanna Library
Location: Library
Date&Time: Nov 18 3pm-5pm
Discussed the new security cameras they are purchasing and the new computer tables they are purchasing. Sent some letters out looking for donations to help with cost. Getting ready for the new year with some of the new events they are working on.

Meeting: Special Council Meeting/Information meeting
Location: Town office
Date&Time: Nov. 26, Special meeting at 8:15-8:40
                  Information 8:45-11am
Discussion on the 2 grants. Harvest Sky Animal Rescue made a presentation on the events they had done over the last year. Sgt.Welsman gave us the quarterly report and what was happening in our community. Mark Nikota gave a presentation to the town on the property they propose to sell. Palliser Airshed Society made a presentation on the air quality monitoring for the town of Hanna. Qube Investment made a presentation to the council on the investment strategy they could do for the town.

Upcoming Meetings
Meeting: CSB
Location: Toown council
Date&Time: Dec 8th at 6pm

Meeting: Council Meeting
Location Town office
Date&Time Dec.9 at 6pm

Town of Hanna Council Reports & Roundtable December 2025

Council Meeting Date: December 9th, 2025

Prepared by: Councillor, Angie Warwick

"Welcome Mayor and Councilor's to another term of governance in serving the Town of Hanna."

Date: October 27th, 2025

Time: 9:00 AM-4:00 PM

Meeting: Councilor Orientation Training with ABMunis in Council Chambers

Date: October 29th, 2025

Time: 6:00 PM

Meeting: Council Swearing In/Organizational Meeting in Council Chambers

Date: November 7th, 2025

Time: 10:00 AM

Meeting: PEP Executive Meeting in Hanna (Firehall)

Date: November 7-9th, 2025

Time: 6:00 PM

Meeting: CF board Chairs Convention in Calgary (Westin)

Date: November 12-14th, 2025

Time: 8:00 AM

Meeting: AMA Convention in Calgary

https://www.icloud.com/notes/0ecgvMg-dEXMo9nXVcJs0BQMQ#K2025_Alberta_Municipalities_Convention_&_Trade_Show

K2025 Alberta Municipalities Convention & Trade Show

- 1260 attendees= largest ever
- Greetings brought from: **Calgary Mayor Jeromy Farkas**

- Look after the 90% of the people in the middle- you will never be able to please the 5% on either side

Debroha Reid-Mickler=Alberta Municipalities President

- Represent 80% of your communities

Keynote:
Jonny Harris is a prominent Canadian comedian, actor, writer, and host for the **CBC (Canadian Broadcasting Corporation)**. He is best known for two major roles on the network:

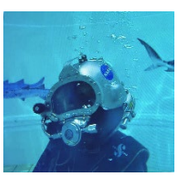
- **Host of *Still Standing***: He is the creator, writer, producer, and host of the award-winning factual comedy series *Still Standing*. In the show, he travels to small, struggling towns across Canada and performs a stand-up comedy routine (a "toast, not a roast") for the residents, finding humor in their unique stories and resilience.
- **Actor in *Murdoch Mysteries***: He has a main dramatic role as **Constable George Crabtree** on the long-running, popular CBC period crime drama *Murdoch Mysteries*.

Harris is an established stand-up and sketch comedian, having appeared at major comedy festivals like Just for Laughs, the Winnipeg Comedy Festival, and the Halifax Comedy Festival. He has won multiple Canadian Screen Awards for his work on *Still Standing*.

- He says “I’m Not just a comedian, I’m a keynote speaker as well”
- MADD=add fathers and call it F’n MADD!

Keynote:

Dr. Shawna Pandya is an aquanaut, physician, and the first named female commercial Canadian astronaut. She's set to fly to space with Virgin Galactic's Delta class spacecraft with the International Institute for Astronautical Sciences as early as 2026. Beyond space exploration, she's an emergency and aeromedical transport physician, Assistant Clinical Professor at the University of Alberta, and a two-time aquanaut. She is still maintaining an active full-time clinical practice in rural emergency medicine on weekends and has covered over 30 rural sites in Alberta to date. In 2022, she was named one of the Explorers' Club's "50 Explorers Changing the World."



- It's ok to fail……can be destructive or restructure!
- If you've never failed you're either lying, dead or Jesus himself!
- Phycological resilience can get you through!
- Little things can make a big difference and make things better
- Say no to guilt and yes to results
- Define your team & leadership values
- Define the team culture you want
- Acknowledge your privilege
- Sometimes resilience is a systemic problem……create a systemic fix
- Address 'Imposter Syndrome'=dissect the problem, view it as growth, make a brag sheet, surround yourself with good people, get comfortable with uncertainty!
- Not all arguments are created equal=grow to consensus with each other
- *Question, suggestions, statement, command (acknowledge chain of command)
- Language matters…… speak the right language in certain situation's
- Fear is not a static trait
- Push the limits
- Remember the good you are uniquely good at!

Premiers Address

- Population over five million this past year
- Immigration increase Strengthens economy……but not without pressures
- Housing crisis
- Tariffs imposed from the US
- We need more energy…..a lot more
- Forging relationships and signing deals with over seas partners
- We have diversification, hydrogen and clean energy, agriculture, and tourism and industries like television and artificial intelligence
- We have leadership with strategy to capitalize on enormous opportunities will create new revenues for local governments and help grow tax bases
- We also have tremendous technical expertise
- highly educated population
- Opioid crisis is being addressed
- Enbridge $400,000 increase

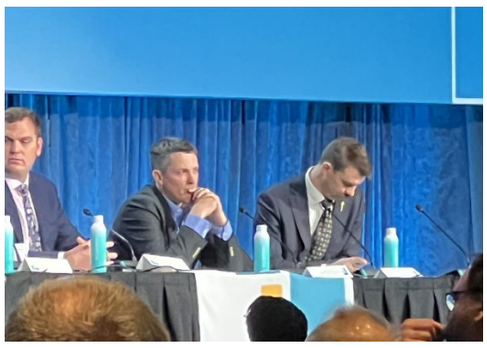
Address from the Leader of the Opposition: Naheed Nenshi

- Youth unemployment (for young men) at its highest
- Concerns around public Safety
- How to manage economic transition in a world that's changing?
- "When we form government"
- Repeal 18 & 20
- Bring back STEP
- Supporting post secondary
- Safe communities with out downloading the cost of RCMP on communities

<u>Minister of Municipal Affairs</u>: Dan Williams

- See every Municipality succeed!
- Access to our natural resources
- National crisis in housing
- Core services
- Work together through the storm waters
- Opposing views and debate are good democracy
- Bill 50! ……
-

<u>Ministers Panel:</u>
Minister of Finance; Nate Horner,
Minister of Municipal Affairs; Dan Williams



- With the bucket of money we have we are going to have to be very thoughtful
- Healthcare has a big ask this year
- School Boards……I can't stop them
- We are going to have to borrow $$$$$$
- Predicting a 4.6 billion dollar deficit ……no one's coming on a white horse to save us!!!
- Health is a **quarter** over their budget this year
- *<u>40% of Alberta's don't pay tax!!!!</u>*
- Minister of Infrastructure; Nathan Neudorf, gave commitment to equalize the energy distribution costs!

'AB Munis Strength in Members'

Date: November 14-15th, 2025

Time: 8:00 AM

Meeting: EOEP: Finance & Budget (Calgary)

Date: November 26, 2025

Time: 8:00 AM

Meeting: Council Information Meeting

Date: November 26, 2025

Time: 1:30 PM

Meeting: CF Investment Review/Meeting

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 12.00

Correspondence

Recommended Motion

There was no correspondence for the December 9, 2025 Council Meeting.

Background

Council is provided with various items of correspondence at each meeting for information. Correspondence may be in the form of a letter, note, newsletter, report or meetings minutes. Meeting minutes are most often from committees or boards that are affiliated with the Town but may not have an appointed representative.

Correspondence items do not usually require a response from Council, however if there is an item that a Councillor would like to bring forward for action, a motion can be put on the floor at that time.

Council members are encouraged to ask questions or seek clarification on any information presented.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Medial Programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	
Source of Funds:		Source of Funds:	

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Policy and/or Legislative Implications

N/A

Attachments

- No Correspondence

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer

TOWN OF HANNA
Part of the Harvest Sky Region

Council Meeting Agenda Background Information

Date: December 9, 2025 Agenda Item No: 13.00

Closed Session

Recommended Motion

That Council move to Closed Session at _____ p.m. to discuss the following agenda item

13.1 Land Matter as per FOIP Sections 16 & 17
13.2 Land Matter as per FOIP Section 16 & 17
13.3 Land Matter as per FOIP Section 16 & 17
13.4 Personnel Matter as per FOIP Section 17

That Council move to Regular Session at _____ p.m.

Background

The *Municipal Government Act (MGA)* says that a meeting or part of a meeting is considered to be closed to the public when

(a) any members of the public are not permitted to attend the entire meeting or part of the meeting,
(b) the council, committee or other body holding the meeting instructs any member of the public to leave the meeting or part of the meeting, other than for improper conduct, or
(c) the council, committee or other body holding the meeting holds any discussions separate from the public during the meeting or part of the meeting.

Section 197 of the MGA states that councils and council committees must conduct their meetings in public unless the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP)* (s. 16 to 29). This section also indicates that a council or council committee must pass a resolution stating the reason and the section of FOIP that applies before closing all or any part of a meeting to the public.

FOIP outlines the items that would allow a council to close a council meeting, which include matters where a public disclosure could be harmful to:

- Third party business interests; (s. 16)
- Third party personal privacy; (s. 17)
- Individual or public safety; (s. 18 and 19)
- Law enforcement; (s. 20)
- Intergovernmental relations; (s. 21, 22, 23 and 24) and
- Economic or other interests (s. 25, 26, 27, 28 and 29).

Public bodies should not:

- Reveal confidential employee evaluations; or
- Disclose local public body confidences, or advice from officials; or
- Disclose information that is subject to any kind of legal privilege.

For example, a discussion regarding the employment of an individual should be held in-camera to protect the privacy of that individual. Also, preliminary meetings with developers (at their request/or council's discretion) describing a new land use development should be held in a closed session (s. 16 of FOIP).

The required motion to move to closed session, including the exceptions to disclosure applicable under FOIP is provided above.

The only motion allowed during closed session is a motion to move to regular session. A recommended motion is provided above.

Communications

Highlights of the correspondence reports may be communicated through the Town Social Medial Programs.

Financial Implications

Operating:	N/A	Capital Cost:	N/A
Budget Available:		Budget Available:	
Unbudgeted Costs:		Unbudgeted Costs:	

Source of Funds: _____ Source of Funds: _____

Policy and/or Legislative Implications

N/A

Attachments

N/A

Reviewed by and Approved for Submission to Council

Reviewed by: _____

Financial Review by: _____

_____
Chief Administrative Officer